



LOCATIONS:

1. 336 Pacific Avenue, Shafter, CA 93263
 2. Teleconference Location for Mayor Pro Tem Prout
(Pursuant to Government Code Section 54953(b))
435 Maple Street, Shafter, CA 93263
- Meeting Held In-Person and Via Zoom and Livestream on YouTube.

**AGENDA
SPECIAL MEETING
SHAFTER CITY COUNCIL
WEDNESDAY, MAY 15, 2024**

NOTICE TO THE PUBLIC:

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's Office during normal business hours at City Hall located at 336 Pacific Avenue, Shafter CA. In addition, such documents will be posted on the City's website at www.shafter.com.

CALL TO ORDER: 4:30 PM

ROLL CALL: Mayor Givens
Mayor Pro Tem Prout
Council Member Alvarado
Council Member Espinoza
Council Member Olvera

APPROVAL OF AGENDA:

PUBLIC COMMENT:

Those persons wishing to speak on any item included on the agenda, or on any matter within the subject matter jurisdiction of the City Council, are invited to speak from the podium and address the City Council. Speakers are limited to five minutes unless additional time is needed for translation. Please state your name and address for the record before making your presentation.

MANAGEMENT REPORT:

1. **FISCAL YEAR 2024/2025 OPERATING BUDGET - PROPOSED DEPARTMENT ADDITIONAL REQUESTS APPROVALS (BUDGET WORKSHOP #3):** Council determine the action is exempt from the California Environmental Quality Act (CEQA) because it is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; and receive the staff report related to requests for the proposed

2024/2025 budget and approve all or specific departmental budget requests, as desired. (City Manager Gabriel A. Gonzalez)

ROLL CALL

RECESS:

CLOSED SESSION:

1. **CONFERENCE WITH LEGAL COUNSEL – EXPOSURE TO LITIGATION:** Pursuant to California Government Code, Section 54956.9(d)(2) & (e)(1) One Potential Case
2. **CONFERENCE WITH LABOR NEGOTIATORS:** Pursuant to California Government Code, Section 54957.6
Agency Representative: Gabriel A. Gonzalez, City Manager. Employee Organization: Service Employees International Union, Local 521; Shafter Police Officers Association; Non-represented employees.

ADJOURNMENT:

Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at least three (3) days prior to the meeting or time the special services are needed to allow City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk's Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., May 9, 2024.
Yazmina Pallares, S/S, City Clerk

REMOTE PUBLIC PARTICIPATION IS ALLOWED IN THE FOLLOWING WAYS, SEE BELOW FOR INSTRUCTIONS.

1. You are strongly encouraged to observe the City Council meetings live via YouTube <https://www.youtube.com/user/CityofShafter/>
2. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by **4:30 PM on May 15, 2024** to the City Clerk at CityClerk@shafter.com
3. If you wish to make a written comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263.
4. If you wish to make a comment during the live meeting, callers must first register with the City Clerk at 661-746-5012 before the meeting begins to receive instructions and the call- in number and code. Please call by 5:00pm on the Monday prior to the City Council meeting to allow ample time for sign up. You will need to provide your name, phone number and the item number you wish to address.
5. All public comments are provided to the City Council and applicable Staff, for review and consideration by the Board prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City

Council meeting.



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435 Maple Street, Shafter, CA 93263

Meeting Held In-Person and Via Zoom and Livestream on YouTube.

**NOTICE OF
SPECIAL MEETING OF THE SHAFTER CITY COUNCIL**

NOTICE IS HEREBY GIVEN that a special meeting of the City Council of the City of Shafter will be held on **May 15, 2024**. The meeting will convene at **4:30 PM**, in the Council Chamber at Shafter City Hall, 336 Pacific Avenue, Shafter, California and via teleconference and Livestream on YouTube. Said special meeting shall be for the following purpose:

MANAGEMENT REPORT:

1. **FISCAL YEAR 2024/2025 OPERATING BUDGET – PROPOSED DEPARTMENT ADDITIONAL REQUESTS APPROVALS (BUDGET WORKSHOP #3):** Council determine the action is exempt from the California Environmental Quality Act (CEQA) because it is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; and receive the staff report related to requests for the proposed 2024/2025 budget and approve all or specific departmental budget requests, as desired. (City Manager Gabriel A. Gonzalez)

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Yazmina Pallares, City Clerk

Affidavit of Posting Special Meeting Notice

This is to certify that this Special Meeting Notice was posted at City Hall and the Police Department by 5:00 p.m., May 9, 2024. Further information regarding this Agenda Notice is available at City Hall, 336 Pacific Ave., Shafter, CA.

Yazmina Pallares, S/S, City Clerk

Dated: May 9, 2024



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: May 15, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Rogelio Sanchez, Finance Director

SUBJECT: FISCAL YEAR 2024/2025 OPERATING BUDGET - PROPOSED
DEPARTMENT ADDITIONAL REQUESTS APPROVALS (BUDGET
WORKSHOP #3)

RECOMMENDATION

Council determine the action is exempt from the California Environmental Quality Act (CEQA) because it is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; and receive the staff report related to requests for the proposed 2024/2025 budget and approve all or specific departmental budget requests, as desired.

BACKGROUND

On April 16, 2024, the Department directors presented their accomplishments, goals, and proposed additional requests for the upcoming fiscal year. The information provided by the departments has been taken into consideration for the proposed budget.

The projected general fund revenues for the upcoming fiscal year are \$42.38 million, with estimated operating expenditures at \$38.82 million. The operating revenues exceed operating expenditures by \$3.56 million.

As our city continues to grow, the demand for services keeps increasing. With the estimated surplus, we recommend approving additional requests that include \$0.26 million in ongoing operating expenditures and \$1.05 million in one-time requests within the general fund. The ongoing costs represent 50% of the total estimated annual costs for two police officers and one sergeant.

There are other requests related to special revenues and information technology.

ANALYSIS

The following table provides a summary of additional requests for the upcoming FY 24/25 budget.

FISCAL YEAR 2024/2025 OPERATING BUDGET - PROPOSED DEPARTMENT ADDITIONAL REQUESTS APPROVALS (BUDGET WORKSHOP #3)

	One-Time	Ongoing Costs	Total
GF Police	509,000	261,121	770,121
GF Streets & Facilities	545,000	-	545,000
Sub-Total General Fund	\$1,054,000	\$261,121	\$1,315,121
Safety Impact Fees	492,000		492,000
Streets Special Revenues	50,000		50,000
Water/Wastewater	140,000		140,000
Sub-Total Other Funds	\$682,000		\$682,000
Total Requests	\$1,736,000	\$261,121	\$1,997,121

The following are one-time requests from the Police department which affect the general fund.

	Request
Replace 10 police radios	46,000
Replace 10 Mobile Computers for patrol vehicles	50,000
Replace 2 patrol vehicles	164,000
Replace the center radio console	135,000
Replace Datacenter Network Switch	75,000
Replace and upgrade of current duty weapon	39,000
Sub-Total One-Time Requests (Police)	\$509,000

The following are ongoing cost requests from the Police department which affect the general fund.

	Request
Cadet Program	15,000
Personnel Request 2 officers, 1 sergeant (Substation Half-year)	246,121
Sun-Total Ongoing Police Costs	\$261,121

The following are one-time requests from Streets, Facilities and Information Technology affecting the general fund.

FISCAL YEAR 2024/2025 OPERATING BUDGET - PROPOSED DEPARTMENT ADDITIONAL REQUESTS APPROVALS (BUDGET WORKSHOP #3)

	<u>Request</u>
Replace Bucket Truck (\$200k estimate)	150,000
Replace Utility Truck	70,000
Fiber ring redirect (between Corp Yard/MCCF sites)	45,000
Five-Year Strategic Plan (IT)	80,000
Replace server (IT)	200,000
Sub-Total Replacements	\$545,000

The following are one-time requests from special revenue and utility funds.

	<u>Request</u>
DIF – Six New Patrol Vehicles (PD Substation)	492,000
Replace Utility Trucks (Water/Wastewater)	140,000
Replace Bucket Truck [\$200k estimate] (Traffic Impact)	50,000
Total Special Revenue & Utility Funds	\$682,000

FISCAL IMPACT

The proposed additional requests are pending council approval. For the upcoming fiscal year 2024-2025, the General Fund requests a total of \$1.31 million comprising:

- One-time costs: \$1.05 million
- Ongoing costs (50% of fiscal year): \$0.26 million

Special Revenue and Utility Funds requests total \$0.68 million.

CEQA ANALYSIS

The action is exempt from the California Environmental Quality Act (CEQA) because it is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines. The action is a government fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant impact on the environment.

APPROVED BY THE CITY ATTORNEY

No

ALTERNATIVES

Provide specific direction to the management team.

NEXT STEPS

Any approved items will be incorporated into the proposed FY 2024/2025 Operating Budget.

ATTACHMENTS

**FISCAL YEAR 2024/2025 OPERATING BUDGET - PROPOSED DEPARTMENT ADDITIONAL
REQUESTS APPROVALS (BUDGET WORKSHOP #3)**

None