



336 Pacific Avenue, Shafter, CA 93263  
Meeting Held In-Person and Via Zoom and Livestream on YouTube.

**AGENDA  
REGULAR MEETING  
SHAFTER CITY COUNCIL  
TUESDAY, JUNE 4, 2024**

**NOTICE TO THE PUBLIC:**

*Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's Office during normal business hours at City Hall located at 336 Pacific Avenue, Shafter CA. In addition, such documents will be posted on the City's website at [www.shafter.com](http://www.shafter.com).*

**CALL TO ORDER:** 6:00 PM

**ROLL CALL:** Mayor Givens  
Mayor Pro Tem Prout  
Council Member Alvarado  
Council Member Espinoza  
Council Member Olvera

**PLEDGE OF ALLEGIANCE:** Council Member Olvera

**INVOCATION:** Mayor Givens

**APPROVAL OF AGENDA:**

**PUBLIC COMMENT:**

*Those persons wishing to speak on any item included on the agenda, or on any matter within the subject matter jurisdiction of the City Council, are invited to speak from the podium and address the City Council. Speakers are limited to five minutes unless additional time is needed for translation. Please state your name and address for the record before making your presentation.*

**COUNCIL ANNOUNCEMENTS AND REPORTS:**

*On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. Council Members may ask a question for clarification, make a referral to staff, or take action to have staff place a matter of business on a future agenda. No formal action by the Council will be taken unless an item is identified on the Agenda.*

**CONSENT CALENDAR:**

*All items on the consent calendar are considered routine and non-controversial by staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.*

1. Approve General Checks: May 23, 2024, May 30, 2024.
2. Approve Overtime Report: May 2024.
3. Approve Minutes: Amended March 5, 2024, April 16, 2024, April 16, 2024, May 7, 2024.
4. Approve Special Event Permit: The Hens Roost, Farmer's Market, Downtown Shafter Square, Every Saturday beginning June 15 through August 31, 2024.
5. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; and accept the Treasurer's Report for April 2024.
6. Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; adopt Resolution 2968, a Resolution of the City Council of the City of Shafter Calling and Giving Notice of the Holding of a General Municipal Election to be Held on Tuesday, November 5, 2024, for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to Charter Cities; adopt Resolution 2969, a Resolution of the City Council of the City of Shafter, Requesting the Board of Supervisors of the County of Kern to Consolidate a General Municipal Election to be Held on November 5, 2024, with the Statewide General Municipal Election to be Held on the Date Pursuant to Section 10403 of the Elections Code; and adopt Resolution 2970, a Resolution of the City Council of the City of Shafter Adopting Regulations for Candidates for Elective Office Pertaining to Candidates Statements Submitted to the Voters at an Election to be Held on Tuesday, November 5, 2024.
7. Council find the requested action is exempt from the California Environmental Quality Act per Section 15301; accept bids received for repairs and upgrades at the Police Department Pistol Range; approve one bid submitted by SL Payne Construction, Inc. valued at \$33,717.23 for the base bid plus the additive alternate item for sea train door replacements valued at \$8,086.87 for a total cost of \$41,804.10; and authorize the Public Works Director to award a construction contract to SL Payne Construction, Inc. for completing said project with budget authority up to \$50,000.
8. Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; and adopt Resolution 2971, a Resolution of the City Council of the City of Shafter Adopting a List of Projects for Fiscal Year 2024-2025 Funded by Senate Bill 1: The Road Repair and Accountability Act of 2017.

#### **PUBLIC HEARINGS:**

*Should anyone challenge any proposed action which is the subject of a public hearing listed on this agenda, that person challenging any action taken after the public hearing may be limited to raising only those issues addressed at the public hearing described*



*in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing.*

- 1. INTRODUCE FOR FIRST READING BY TITLE ONLY AND WAIVE READING OF ORDINANCE NO. 754 APPROVING SPECIFIC PLAN AMENDMENT NO. 23-09 (MISSION LAKES SPECIFIC PLAN):** Council find that the environmental impacts of the project have been previously analyzed; conduct a public hearing; and introduce for first reading, by title only, and waive reading of Ordinance No. 754, an Ordinance of the City Council of the City of Shafter, California making findings and adopting Specific Plan Amendment No. 23-09 to the Mission Lakes Specific Plan as provided in Exhibit "A". (City Manager Gabriel A. Gonzalez)

**ROLL CALL**

**MANAGEMENT REPORT:**

- 1. PRESENTATION OF DRAFT SHAFTER RAIL USE MARKET RESEARCH STUDY AND ALTERNATIVE USE INQUIRIES:** This is an information report (City Manager Gabriel A. Gonzalez)

**ROLL CALL**

- 2. REPORT OF PUBLIC BENEFIT TO THE COMMUNITY AT LARGE FOR RECOMMENDED EXPENDITURES:** Council find action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; therefore, not subject to CEQA; and approve that the community at large will receive a public benefit from the expenditure of funds to purchase raffle prizes when hosting raffles at upcoming community events; and authorize the purchase of raffle prizes not to exceed \$500 per event. Due to the increased cost of bikes and inflation, we were limited in what to purchase with the \$200 trial. Staff would like to recommend that the Council authorize the purchase of raffle prize(s) not to exceed \$500 per event. (City Manager Gabriel A. Gonzalez)

**ROLL CALL**

- 3. APPROVAL OF AGREEMENT WITH COUNTY OF KERN SECURING FUNDING FROM THE STATE OF CALIFORNIA UNDER ASSEMBLY BILL 33 OF 2023 - FENTANYL MISUSE AND OVERDOSE PREVENTION TASK FORCE INTRODUCED BY ASSEMBLY MEMBER BAINS IN THE AMOUNT OF \$700,000:** Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines and not subject to CEQA; and approve the agreement with the County of Kern to secure funding in the amount of \$700,000 from the State of California under Assembly Bill Number 33 of 2023 – Fentanyl Misuse and Overdose Prevention Task Force introduced by Assembly Member Jasmeet Bains. (City Manager Gabriel A. Gonzalez)

**ROLL CALL**

- 4. AWARD WATER METER INSTALLATION PROJECT - PHASE II TO REMEDIAL TRANSPORTATION SERVICES (RTS), INC. IN THE AMOUNT OF \$1,310,596 :** Council find the action is not defined as a "project" per Section 15378(b)(4) of the California Environmental Quality Act Guidelines; approve the reallocation of American Rescue Plan Act funding of \$250,000 from Capital Improvement Program Project No. WA00015 to Project No. WA00017; accept bids received for the Water Meter Installation Project - Phase II; approve one bid submitted by Remedial

Transportation Services (RTS), Inc. valued at \$1,310,596.00 for said project; and, authorize the Public Works Director to award a construction contract to RTS for completing said project with budget authority up to \$1,500,000. (City Manager Gabriel A. Gonzalez)

**ROLL CALL**

**5. DISCUSSION ON SHAFTER AQUATIC CENTER BUILDING ELEVATION**

**PROFILES:** Discuss building exterior and architectural features presented by Ordiz-Melby Architects and provide design feedback to staff. (City Manager Gabriel A. Gonzalez)

**ROLL CALL**

**6. PRESENTATION OF PROPOSED OPERATING BUDGET FOR FISCAL YEAR**

**2024/2025 :** Council determine the action is exempt from the California Environmental Quality Act (CEQA) because it is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; and receive the staff report related to the proposed 2024/2025 budget and provide direction to the management team if any. (City Manager Gabriel A. Gonzalez)

**ROLL CALL**

**CITY MANAGER COMMENTS AND REPORTS:**

**DEPARTMENT DIRECTOR COMMENTS AND REPORTS:**

**RECESS:**

**CLOSED SESSION:**

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:** Pursuant to California Government Code, Section 54956.9(a). Name of Case: California Department of Tax and Fee Administration Petitions of the Cities of Alameda, et al (Williams-Sonoma DTC, Inc. Case IDs: 757063, 284-450, 20127075.
2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:** Pursuant to California Government Code, Section 54956.9 Significant exposure to litigation pursuant to California Government Code Sections, 54956.9(d)(2)/(3)(1). One Potential Case
3. **PUBLIC EMPLOYEE APPOINTMENT:** Pursuant to California Government Code, Section 54957 Title: City Manager.
4. **CONFERENCE WITH LABOR NEGOTIATORS:** Pursuant to California Government Code, Section 54957.6 Agency Representative: Marco Martinez, City Attorney Unrepresented Employee Title: City Manager Candidate

**ADJOURNMENT:**

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Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at least three (3) days prior to the meeting or time the special services are needed to allow City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk's

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Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., May 31, 2024. Yazmina Pallares, S/S, City Clerk

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**REMOTE PUBLIC PARTICIPATION IS ALLOWED IN THE FOLLOWING WAYS, SEE BELOW FOR INSTRUCTIONS.**

1. You are strongly encouraged to observe the City Council meetings live via YouTube <https://www.youtube.com/user/CityofShafter/>
2. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by **6:00 PM on June 4, 2024** to the City Clerk at [CityClerk@shafter.com](mailto:CityClerk@shafter.com)
3. If you wish to make a written comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263.
4. If you wish to make a comment during the live meeting, callers must first register with the City Clerk at 661-746-5012 before the meeting begins to receive instructions and the call- in number and code. Please call by 5:00pm on the Monday prior to the City Council meeting to allow ample time for sign up. You will need to provide your name, phone number and the item number you wish to address.
5. All public comments are provided to the City Council and applicable Staff, for review and consideration by the Board prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City Council meeting.

## City of Shafter A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                    |            |      |     | VOUCHER              | INVOICE                   | Cash10755<br>INV DATE        | PO   | WARRANT                        | NET                    |
|--------------------|------------|------|-----|----------------------|---------------------------|------------------------------|------|--------------------------------|------------------------|
|                    |            |      |     | DOCUMENT             | INVOICE                   | DTL                          | DESC |                                |                        |
| 1071               | 05/17/2024 | WIRE | 45  | WAGWORKS, INC        | 55097<br>53605            | 5/17/2024                    |      | 052324                         | 2,176.18               |
| Invoice: 5/17/2024 |            |      |     | 1,967.85             | 0100-00-000-00-00-205150- | warrant 051724 MEDICAL       |      |                                |                        |
|                    |            |      |     | 208.33               | 0100-00-000-00-00-205151- | Unreimbursed Medical Payable |      |                                |                        |
|                    |            |      |     |                      |                           |                              |      | Unreimbursed Childcare Payable |                        |
|                    |            |      |     |                      |                           |                              |      | CHECK                          | 1071 TOTAL: 2,176.18   |
| 1072               | 05/14/2024 | WIRE | 17  | INTERNAL REVENUE SER | 54991<br>53501            | 5/14/2024                    |      | 052324                         | 20,432.64              |
| Invoice: 5/14/2024 |            |      |     | 12,051.42            | 0100-00-000-00-00-205120- | warrant 051424 FIT           |      |                                |                        |
|                    |            |      |     | 6,792.62             | 0100-00-000-00-00-205122- | Federal Income Tax Payable   |      |                                |                        |
|                    |            |      |     | 1,588.60             | 0100-00-000-00-00-205123- | FICA Tax Payable             |      |                                |                        |
|                    |            |      |     |                      |                           |                              |      | Medicare Tax Payable           |                        |
|                    |            |      |     |                      |                           |                              |      | CHECK                          | 1072 TOTAL: 20,432.64  |
| 1073               | 05/14/2024 | WIRE | 144 | ST OF CA EDD         | 54992<br>53502            | 5/14/2024                    |      | 052324                         | 4,218.02               |
| Invoice: 5/14/2024 |            |      |     | 3,615.43             | 0100-00-000-00-00-205121- | warrant 051424 SIT           |      |                                |                        |
|                    |            |      |     | 602.59               | 0100-00-000-00-00-205130- | State Income Tax Payable     |      |                                |                        |
|                    |            |      |     |                      |                           |                              |      | ST Disability Insur Payable    |                        |
|                    |            |      |     |                      |                           |                              |      | CHECK                          | 1073 TOTAL: 4,218.02   |
| 1074               | 05/17/2024 | WIRE | 17  | INTERNAL REVENUE SER | 55095<br>53603            | 5/17/2024                    |      | 052324                         | 115,038.02             |
| Invoice: 5/17/2024 |            |      |     | 41,355.76            | 0100-00-000-00-00-205120- | warrant 051724 FIT           |      |                                |                        |
|                    |            |      |     | 59,716.34            | 0100-00-000-00-00-205122- | Federal Income Tax Payable   |      |                                |                        |
|                    |            |      |     | 13,965.92            | 0100-00-000-00-00-205123- | FICA Tax Payable             |      |                                |                        |
|                    |            |      |     |                      |                           |                              |      | Medicare Tax Payable           |                        |
|                    |            |      |     |                      |                           |                              |      | CHECK                          | 1074 TOTAL: 115,038.02 |
| 1075               | 05/17/2024 | WIRE | 144 | ST OF CA EDD         | 55099<br>53607            | 5/17/2024                    |      | 052324                         | 22,626.19              |
| Invoice: 5/17/2024 |            |      |     | 17,046.23            | 0100-00-000-00-00-205121- | warrant 051724 SIT           |      |                                |                        |
|                    |            |      |     | 5,579.96             | 0100-00-000-00-00-205130- | State Income Tax Payable     |      |                                |                        |
|                    |            |      |     |                      |                           |                              |      | ST Disability Insur Payable    |                        |
|                    |            |      |     |                      |                           |                              |      | CHECK                          | 1075 TOTAL: 22,626.19  |
| 1076               | 05/17/2024 | WIRE | 202 | - 457 ICMA VANTAGEPO | 55100<br>53608            | 5/17/2024                    |      | 052324                         | 10,632.00              |
| Invoice: 5/17/2024 |            |      |     | 10,632.00            | 0100-00-000-00-00-205143- | warrant 051724 CONTRIBUTIONS |      |                                |                        |
|                    |            |      |     |                      |                           |                              |      | Deferred Compensation Payable  |                        |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|      |            |      |       | VOUCHER                                 | INVOICE        | Cash10755                           | INV DATE   | PO     | WARRANT    | NET        |
|------|------------|------|-------|-----------------------------------------|----------------|-------------------------------------|------------|--------|------------|------------|
|      |            |      |       | DOCUMENT                                |                | INVOICE                             | DTL        | DESC   |            |            |
|      |            |      |       |                                         |                | CHECK                               | 1076       | TOTAL: | 10,632.00  |            |
| 1078 | 05/17/2024 | WIRE | 14359 | BUSINESS SOLVER                         | 55107<br>53615 | MED 06/24                           | 05/17/2024 | 052324 |            | 183,261.00 |
|      |            |      |       | Invoice: MED 06/24                      |                | Warrant 051724 JUNE 2024 PREMIUMS   |            |        |            |            |
|      |            |      |       | 181,502.00 0100-00-000-00-00-205132-    |                | Health Insurance Payable            |            |        |            |            |
|      |            |      |       | -3,788.00 0100-10-145-13-00-500700-     |                | OPEB - Health Insurance             |            |        |            |            |
|      |            |      |       | 759.00 0100-20-200-14-00-500700-        |                | OPEB - Health Insurance             |            |        |            |            |
|      |            |      |       | 2,792.00 0100-10-140-10-00-500800-CHNGS |                | Health Insurance                    |            |        |            |            |
|      |            |      |       | 199.60 0100-10-125-06-00-500700-        |                | OPEB - Health Insurance             |            |        |            |            |
|      |            |      |       | 199.60 5002-40-400-20-00-500700-        |                | OPEB - Health Insurance             |            |        |            |            |
|      |            |      |       | 399.20 0100-40-400-19-02-500700-        |                | OPEB - Health Insurance             |            |        |            |            |
|      |            |      |       | 199.60 5000-40-400-21-00-500700-        |                | OPEB - Health Insurance             |            |        |            |            |
|      |            |      |       | 998.00 0100-40-400-18-00-500700-        |                | OPEB - Health Insurance             |            |        |            |            |
|      |            |      |       |                                         |                | CHECK                               | 1078       | TOTAL: | 183,261.00 |            |
| 1081 | 05/17/2024 | WIRE | 936   | PUBLIC EMPL RETIREME                    | 55102<br>53610 | LIFE 06/24                          | 05/17/2024 | 052324 |            | 91,040.65  |
|      |            |      |       | Invoice: 53610                          |                | Warrant 051724-042724.051024        |            |        |            |            |
|      |            |      |       | 25,187.01 0100-00-000-00-00-205142-     |                | Pension Contri Payable              |            |        |            |            |
|      |            |      |       | 32,482.24 0100-00-000-00-00-205142-     |                | Pension Contri Payable              |            |        |            |            |
|      |            |      |       | 21,852.93 0100-00-000-00-00-205142-     |                | Pension Contri Payable              |            |        |            |            |
|      |            |      |       | 11,518.47 0100-00-000-00-00-205142-     |                | Pension Contri Payable              |            |        |            |            |
|      |            |      |       |                                         |                | CHECK                               | 1081       | TOTAL: | 91,040.65  |            |
| 1082 | 05/23/2024 | PRTD | 8     | #N13786-1 PRINCIPAL                     | 55094<br>53602 | LIFE 06/24                          | 05/17/2024 | 052324 |            | 3,476.69   |
|      |            |      |       | Invoice: LIFE 06/24                     |                | Warrant 051724 PREM JUNE 2024       |            |        |            |            |
|      |            |      |       | 3,770.89 0100-00-000-00-00-205134-      |                | Life Insurance Payable              |            |        |            |            |
|      |            |      |       | -294.20 0100-10-140-10-00-500803-CHNGS  |                | Life Insurance                      |            |        |            |            |
|      |            |      |       |                                         |                | CHECK                               | 1082       | TOTAL: | 3,476.69   |            |
| 1083 | 05/23/2024 | PRTD | 796   | 1020 CECIL LLC                          | 54660<br>53173 | MAY 2024                            | 05/01/2024 | 052324 |            | 1,500.00   |
|      |            |      |       | Invoice: MAY 2024                       |                | LEASE 337 STATE AVE CITY HALL ANNEX |            |        |            |            |
|      |            |      |       | 375.00 0100-30-300-04-00-510602-        |                | Property Rental                     |            |        |            |            |
|      |            |      |       | 1,125.00 5103-50-500-29-00-510602-      |                | Property Rental                     |            |        |            |            |
|      |            |      |       |                                         |                | CHECK                               | 1083       | TOTAL: | 1,500.00   |            |
| 1084 | 05/23/2024 | PRTD | 193   | ABC HEALTH PROFESSIO                    | 55117<br>53624 | EM017730                            | 05/09/2024 | 052324 |            | 65.00      |
|      |            |      |       | Invoice: EM017730                       |                | DOT Physical Exam PW R. Pena        |            |        |            |            |
|      |            |      |       | 52.00 5002-40-400-20-00-510400-         |                | Professional Services               |            |        |            |            |

## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|      |            |      |       | VOUCHER                 | INVOICE                   | Cash10755  | INV DATE                               | PO                   | WARRANT | NET      |
|------|------------|------|-------|-------------------------|---------------------------|------------|----------------------------------------|----------------------|---------|----------|
|      |            |      |       | DOCUMENT                | INVOICE                   | DTL        | DESC                                   |                      |         |          |
|      |            |      |       | 13.00                   | 5000-40-400-21-00-510400- |            | Professional Services                  |                      |         |          |
|      |            |      |       |                         |                           | CHECK      | 1084                                   | TOTAL:               |         | 65.00    |
| 1085 | 05/23/2024 | PRTD | 15329 | ADVANCED DATA STORAG    | 55116 0183691             | 05/11/2024 | 052324                                 |                      |         | 41.30    |
|      |            |      |       |                         | 53623                     |            |                                        |                      |         |          |
|      |            |      |       | Invoice: 0183691        |                           |            | Shred Services for FIN, HR, Code. Enf. |                      |         |          |
|      |            |      |       | 13.77                   | 0100-10-140-10-00-510400- |            | Professional Services                  |                      |         |          |
|      |            |      |       | 13.77                   | 0100-10-135-09-00-510400- |            | Professional Services                  |                      |         |          |
|      |            |      |       | 13.76                   | 0100-10-405-27-00-510400- |            | Professional Services                  |                      |         |          |
|      |            |      |       |                         |                           | CHECK      | 1085                                   | TOTAL:               |         | 41.30    |
| 1086 | 05/23/2024 | PRTD | 72    | AFLAC                   | 55098 986858              | 05/17/2024 | 052324                                 |                      |         | 5,212.55 |
|      |            |      |       |                         | 53606                     |            |                                        |                      |         |          |
|      |            |      |       | Invoice: 986858         |                           |            | Warrant 051724                         | 125INS CONTRIBUTIONS |         |          |
|      |            |      |       | 4,945.80                | 0100-00-000-00-00-205152- |            | Supplemental Insurance Payable         |                      |         |          |
|      |            |      |       | 267.24                  | 0100-00-000-00-00-205153- |            | Section 125 Admin Cost Payable         |                      |         |          |
|      |            |      |       | -.49                    | 0100-10-140-10-00-510810- |            | Misc Over/Short                        |                      |         |          |
|      |            |      |       |                         |                           | CHECK      | 1086                                   | TOTAL:               |         | 5,212.55 |
| 1087 | 05/23/2024 | PRTD | 14652 | AMAZON CAPITAL SERVI    | 49259 1V6P-QPVM-1WX4      | 10/31/2023 | 052324                                 |                      |         | 13.92    |
|      |            |      |       |                         | 47879                     |            |                                        |                      |         |          |
|      |            |      |       | Invoice: 1V6P-QPVM-1WX4 |                           |            | SLLC Office Supplies                   |                      |         |          |
|      |            |      |       | 13.92                   | 0100-30-300-04-00-510000- |            | Office Supplies                        |                      |         |          |
|      |            |      |       |                         | 55190 1DLY-GHT9-WFC1      | 05/12/2024 | 052324                                 |                      |         | 104.80   |
|      |            |      |       |                         | 53694                     |            |                                        |                      |         |          |
|      |            |      |       | Invoice: 1DLY-GHT9-WFC1 |                           |            | SLLC Field Trip Supplies               |                      |         |          |
|      |            |      |       | 104.80                  | 0100-30-300-04-60-510001- |            | Departmental Supplies                  |                      |         |          |
|      |            |      |       |                         | 55191 1NQJ-6WNP-GXC9      | 05/19/2024 | 052324                                 |                      |         | 60.72    |
|      |            |      |       |                         | 53696                     |            |                                        |                      |         |          |
|      |            |      |       | Invoice: 1NQJ-6WNP-GXC9 |                           |            | SLLC Supplies for field trip           |                      |         |          |
|      |            |      |       | 60.72                   | 0100-30-300-04-60-510001- |            | Departmental Supplies                  |                      |         |          |
|      |            |      |       |                         |                           | CHECK      | 1087                                   | TOTAL:               |         | 179.44   |
| 1088 | 05/23/2024 | PRTD | 920   | ANGEL RODRIGUEZ         | 55220 NOINV 5/21/24       | 05/21/2024 | 052324                                 |                      |         | 96.00    |
|      |            |      |       |                         | 53725                     |            |                                        |                      |         |          |
|      |            |      |       | Invoice: NOINV 5/21/24  |                           |            | POLICE- Per diem SFST course # 316     |                      |         |          |
|      |            |      |       | 96.00                   | 0100-20-200-14-00-510505- |            | Travel                                 |                      |         |          |
|      |            |      |       |                         |                           | CHECK      | 1088                                   | TOTAL:               |         | 96.00    |

## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                            |            |      |                     | VOUCHER        | INVOICE                   | Cash10755<br>INV DATE                               | PO          | WARRANT | NET      |
|----------------------------|------------|------|---------------------|----------------|---------------------------|-----------------------------------------------------|-------------|---------|----------|
|                            |            |      |                     | DOCUMENT       |                           | INVOICE DTL                                         |             | DESC    |          |
| 1089                       | 05/23/2024 | PRTD | 920 ANGEL RODRIGUEZ | 55223<br>53728 | NOINV 05/21/24            | 05/21/2024                                          |             | 052324  | 48.00    |
| Invoice: NOINV 05/21/24    |            |      |                     | 48.00          | 0100-20-200-14-00-510505- | POLICE-Per diem PEPT Operator course #316<br>Travel |             |         |          |
|                            |            |      |                     |                |                           | CHECK                                               | 1089 TOTAL: |         | 48.00    |
| 1090                       | 05/23/2024 | PRTD | 3 AT&T              | 55138<br>53645 | 2576APR24                 | 04/30/2024                                          |             | 052324  | 1,570.61 |
| Invoice: 2576APR24         |            |      |                     | 1,570.61       | 0100-20-200-14-00-510701- | PHONE CHARGES 661 589-2576 931<br>Communications    |             |         |          |
|                            |            |      |                     | 55140<br>53646 | 3228MAY24                 | 05/04/2024                                          |             | 052324  | 33.49    |
| Invoice: 3228MAY24         |            |      |                     | 33.49          | 5002-40-400-20-00-510701- | PHONE CHARGES 960 739-3228 555<br>Communications    |             |         |          |
|                            |            |      |                     |                |                           | CHECK                                               | 1090 TOTAL: |         | 1,604.10 |
| 1091                       | 05/23/2024 | PRTD | 12466 AT&T CALNET 3 | 55216<br>53721 | 9391012252 MAY 24         | 05/17/2024                                          |             | 052324  | 155.55   |
| Invoice: 9391012252 MAY 24 |            |      |                     | 155.55         | 0100-20-200-14-00-510701- | POLICE-Phone charges<br>Communications              |             |         |          |
|                            |            |      |                     | 55232<br>53736 | 9391012258 MAY 24         | 05/15/2024                                          |             | 052324  | 29.12    |
| Invoice: 9391012258 MAY 24 |            |      |                     | 29.12          | 0100-10-125-06-00-510701- | PHONE CHARGES<br>Communications                     |             |         |          |
|                            |            |      |                     | 55252<br>53755 | 9391012261 MAY 24         | 05/17/2024                                          |             | 052324  | 129.38   |
| Invoice: 9391012261 MAY 24 |            |      |                     | 129.38         | 0100-20-200-15-00-510701- | PHONE CHARGES<br>Communications                     |             |         |          |
|                            |            |      |                     | 55255<br>53758 | 9391012253 MAY 24         | 05/17/2024                                          |             | 052324  | 155.55   |
| Invoice: 9391012253 MAY 24 |            |      |                     | 155.55         | 0100-20-200-14-00-510701- | PHONE CHARGES<br>Communications                     |             |         |          |
|                            |            |      |                     | 55256<br>53759 | 9391012268 MAY 24         | 05/17/2024                                          |             | 052324  | 29.12    |
| Invoice: 9391012268 MAY 24 |            |      |                     | 29.12          | 5000-40-400-21-00-510701- | PHONE CHARGES<br>Communications                     |             |         |          |
|                            |            |      |                     | 55257<br>53760 | 9391012259 MAY 24         | 05/17/2024                                          |             | 052324  | 107.96   |
| Invoice: 9391012259 MAY 24 |            |      |                     | 107.96         | 0100-20-200-14-00-510701- | PHONE CHARGES<br>Communications                     |             |         |          |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

| CASH ACCOUNT: 0000-00-000-00-00-100010- |            |      |      |                                     |                | Cash10755  |          |                                                |                              |           |
|-----------------------------------------|------------|------|------|-------------------------------------|----------------|------------|----------|------------------------------------------------|------------------------------|-----------|
| CHECK NO                                | CHK        | DATE | TYPE | VENDOR NAME                         | VOUCHER        | INVOICE    | INV DATE | PO                                             | WARRANT                      | NET       |
|                                         |            |      |      |                                     | DOCUMENT       | INVOICE    | DTL      | DESC                                           |                              |           |
|                                         |            |      |      |                                     | 55262<br>53765 | 9391012263 | MAY 24   | 05/17/2024                                     | 052324                       | 29.12     |
|                                         |            |      |      | Invoice: 9391012263 MAY 24          |                |            |          | PHONE CHARGES                                  |                              |           |
|                                         |            |      |      | 29.12 5000-40-400-21-00-510707-     |                |            |          | Power                                          |                              |           |
|                                         |            |      |      |                                     | 55264<br>53767 | 9391012273 | MAY 24   | 05/17/2024                                     | 052324                       | 153.48    |
|                                         |            |      |      | Invoice: 9391012273 MAY 24          |                |            |          | PHONE CHARGES                                  |                              |           |
|                                         |            |      |      | 153.48 0100-20-200-14-00-510701-    |                |            |          | Communications                                 |                              |           |
|                                         |            |      |      |                                     | 55265<br>53768 | 9391012262 | MAY 24   | 05/17/2024                                     | 052324                       | 29.12     |
|                                         |            |      |      | Invoice: 9391012262 MAY 24          |                |            |          | PHONE CHARGES                                  |                              |           |
|                                         |            |      |      | 29.12 5002-40-400-20-00-510701-     |                |            |          | Communications                                 |                              |           |
|                                         |            |      |      |                                     | 55266<br>53769 | 9391012271 | MAY 24   | 05/17/2024                                     | 052324                       | 29.64     |
|                                         |            |      |      | Invoice: 9391012271 MAY 24          |                |            |          | PHONE CHARGES                                  |                              |           |
|                                         |            |      |      | 29.64 5002-40-400-20-00-510701-     |                |            |          | Communications                                 |                              |           |
|                                         |            |      |      |                                     | 55267<br>53770 | 9391012265 | MAY 24   | 05/17/2024                                     | 052324                       | 29.64     |
|                                         |            |      |      | Invoice: 9391012265 MAY 24          |                |            |          | PHONE CHARGES                                  |                              |           |
|                                         |            |      |      | 29.64 5002-40-400-20-00-510701-     |                |            |          | Communications                                 |                              |           |
|                                         |            |      |      |                                     |                |            |          | CHECK                                          | 1091 TOTAL:                  | 877.68    |
| 1092                                    | 05/23/2024 | PRTD | 97   | BEST BEST & KRIEGER                 | 55228<br>53732 | 995270     |          | 04/30/2024                                     | 052324                       | 10,378.40 |
|                                         |            |      |      | Invoice: 995270                     |                |            |          | LEGAL SERVICES THROUGH APRIL 30, 2024          | Legal Services               |           |
|                                         |            |      |      | 10,378.40 0100-10-130-08-00-510420- |                |            |          |                                                |                              |           |
|                                         |            |      |      |                                     | 55229<br>53733 | 995303     |          | 04/30/2024                                     | 052324                       | 19,277.01 |
|                                         |            |      |      | Invoice: 995303                     |                |            |          | RETAINER LEGAL SERVICES THROUGH APRIL 30, 2024 | Legal Services               |           |
|                                         |            |      |      | 19,277.01 0100-10-130-08-00-510420- |                |            |          |                                                |                              |           |
|                                         |            |      |      |                                     | 55230<br>53734 | 995310     |          | 04/30/2024                                     | 052324                       | 1,434.80  |
|                                         |            |      |      | Invoice: 995310                     |                |            |          | OVERAGE RETAINER SERVICES APRIL 2024           | Legal Services               |           |
|                                         |            |      |      | 1,434.80 0100-10-130-08-00-510420-  |                |            |          |                                                |                              |           |
|                                         |            |      |      |                                     |                |            |          | CHECK                                          | 1092 TOTAL:                  | 31,090.21 |
| 1093                                    | 05/23/2024 | PRTD | 427  | BRAXBRO, INC.                       | 55160<br>53665 | 1405       |          | 05/14/2024                                     | 052324                       | 560.00    |
|                                         |            |      |      | Invoice: 1405                       |                |            |          | WATER/SCADA - TANK #3 & #1 - PROGRAMMING       |                              |           |
|                                         |            |      |      | 560.00                              |                |            |          |                                                |                              |           |
|                                         |            |      |      | E WA00005 -50 -525 -                |                |            |          |                                                |                              |           |
|                                         |            |      |      | 5002-60-400-20-00-580100-           |                |            |          |                                                |                              |           |
|                                         |            |      |      |                                     |                |            |          |                                                | Capital Prj.- Infrastructure |           |



# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

| CASH ACCOUNT: 0000-00-000-00-00-100010- |            |      |       |                      |         | Cash10755                        |                                                 |                      |         |        |
|-----------------------------------------|------------|------|-------|----------------------|---------|----------------------------------|-------------------------------------------------|----------------------|---------|--------|
| CHECK NO                                | CHK        | DATE | TYPE  | VENDOR NAME          | VOUCHER | INVOICE                          | INV DATE                                        | PO                   | WARRANT | NET    |
|                                         |            |      |       |                      |         | DOCUMENT                         | INVOICE DTL                                     | DESC                 |         |        |
|                                         |            |      |       |                      |         |                                  | CHECK                                           | 1093                 | TOTAL:  | 560.00 |
| 1094                                    | 05/23/2024 | PRTD | 7613  | CA STATE DISBURSEMEN | 55103   | 20-2041314                       | 05/17/2024                                      |                      | 052324  | 230.76 |
|                                         |            |      |       |                      |         | 53611                            |                                                 |                      |         |        |
| Invoice: 20-2041314                     |            |      |       |                      |         | 230.76 0100-00-000-00-00-205141- | GARNISHMENT # 20-2041314                        | Garnishments Payable |         |        |
|                                         |            |      |       |                      |         |                                  | CHECK                                           | 1094                 | TOTAL:  | 230.76 |
| 1095                                    | 05/23/2024 | PRTD | 7613  | CA STATE DISBURSEMEN | 55104   | 20-1412669                       | 05/17/2024                                      |                      | 052324  | 300.00 |
|                                         |            |      |       |                      |         | 53612                            |                                                 |                      |         |        |
| Invoice: 20-1412669                     |            |      |       |                      |         | 300.00 0100-00-000-00-00-205141- | GARNISHMENT # 20-1412669                        | Garnishments Payable |         |        |
|                                         |            |      |       |                      |         |                                  | CHECK                                           | 1095                 | TOTAL:  | 300.00 |
| 1096                                    | 05/23/2024 | PRTD | 7613  | CA STATE DISBURSEMEN | 55105   | 20-2535426                       | 05/17/2024                                      |                      | 052324  | 46.15  |
|                                         |            |      |       |                      |         | 53613                            |                                                 |                      |         |        |
| Invoice: 20-2535426                     |            |      |       |                      |         | 46.15 0100-00-000-00-00-205141-  | GARNISHMENT # 20-2535426                        | Garnishments Payable |         |        |
|                                         |            |      |       |                      |         |                                  | CHECK                                           | 1096                 | TOTAL:  | 46.15  |
| 1097                                    | 05/23/2024 | PRTD | 78    | CALIFORNIA TURF EQUI | 55156   | 635089                           | 05/16/2024                                      |                      | 052324  | 617.01 |
|                                         |            |      |       |                      |         | 53661                            |                                                 |                      |         |        |
| Invoice: 635089                         |            |      |       |                      |         | 102.83 0100-30-400-25-30-510202- | PARKS - BACKPACK BLOWER HIP                     |                      |         |        |
|                                         |            |      |       |                      |         | 102.83 0100-30-400-25-31-510202- | Hardware & Tools                                |                      |         |        |
|                                         |            |      |       |                      |         | 102.83 0100-30-400-25-32-510202- | Hardware & Tools                                |                      |         |        |
|                                         |            |      |       |                      |         | 102.84 0100-30-400-25-33-510202- | Hardware & Tools                                |                      |         |        |
|                                         |            |      |       |                      |         | 102.84 0100-30-400-25-34-510202- | Hardware & Tools                                |                      |         |        |
|                                         |            |      |       |                      |         | 102.84 0100-30-400-25-51-510202- | Hardware & Tools                                |                      |         |        |
|                                         |            |      |       |                      |         |                                  | CHECK                                           | 1097                 | TOTAL:  | 617.01 |
| 1098                                    | 05/23/2024 | PRTD | 14460 | CARD SERVICE CENTER  | 54014   | 114-5432417-9140207              | 04/10/2024                                      |                      | 052324  | 178.83 |
|                                         |            |      |       |                      |         | 52539                            |                                                 |                      |         |        |
| Invoice: 114-5432417-9140207            |            |      |       |                      |         | 37.52 0100-10-110-03-00-510000-  | Amazon: Office Supp/Dia del Nino Event Supplies |                      |         |        |
|                                         |            |      |       |                      |         | 68.41 0100-10-100-01-00-510802-  | Office Supplies                                 |                      |         |        |
|                                         |            |      |       |                      |         | 21.44 0100-10-125-06-00-510000-  | Community Promotion                             |                      |         |        |
|                                         |            |      |       |                      |         | 51.46 0100-10-100-01-00-510001-  | Office Supplies                                 |                      |         |        |
|                                         |            |      |       |                      |         |                                  | Departmental Supplies                           |                      |         |        |
|                                         |            |      |       |                      |         | 54018 114-8607513-1368215        | 04/10/2024                                      |                      | 052324  | 77.96  |
|                                         |            |      |       |                      |         | 52543                            |                                                 |                      |         |        |
| Invoice: 114-8607513-1368215            |            |      |       |                      |         |                                  | Amazon: wire Cart with Liners                   |                      |         |        |

## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                              |          |                           |                | VOUCHER            | INVOICE             | Cash10755<br>INV DATE | PO   | WARRANT                                                             | NET      |
|------------------------------|----------|---------------------------|----------------|--------------------|---------------------|-----------------------|------|---------------------------------------------------------------------|----------|
|                              |          |                           |                | DOCUMENT           | INVOICE             | DTL                   | DESC |                                                                     |          |
|                              | 77.96    | 0100-10-120-05-00-510001- |                |                    |                     |                       |      | Departmental Supplies                                               |          |
|                              |          |                           |                | 54424<br>52938     | 110NOINV04232024    | 04/23/2024            |      | 052324                                                              | -215.43  |
| Invoice: 110NOINV04232024    | -215.43  | 0100-10-110-03-00-510501- |                |                    |                     |                       |      | Refund: SJV Policy Registration (G Gonzalez)<br>Training            |          |
|                              |          |                           |                | 54488<br>53002     | 112-8406665-8815411 | 04/24/2024            |      | 052324                                                              | 82.95    |
| Invoice: 112-8406665-8815411 | 82.95    | 0100-10-100-01-00-510802- |                |                    |                     |                       |      | Amazon: Items for Community Events<br>Community Promotion           |          |
|                              |          |                           |                |                    |                     | CHECK                 | 1098 | TOTAL:                                                              | 124.31   |
| 1099 05/23/2024 PRD          | 14425    | CARLOS QUEZADA            | 55211<br>53716 | 2024-05-10         |                     | 05/10/2024            |      | 052324                                                              | 1,010.00 |
| Invoice: 2024-05-10          | 1,010.00 | 0100-20-200-14-00-510300- |                |                    |                     |                       |      | POLICE-Fleet washes<br>Vehicle Operations                           |          |
|                              |          |                           | 55217<br>53722 | 2024-05-17         |                     | 05/17/2024            |      | 052324                                                              | 820.00   |
| Invoice: 2024-05-17          | 820.00   | 0100-20-200-14-00-510300- |                |                    |                     |                       |      | POLICE-Fleet washes<br>Vehicle Operations                           |          |
|                              |          |                           | 55234<br>53738 | 750157             |                     | 05/03/2024            |      | 052324                                                              | 210.00   |
| Invoice: 750157              | 210.00   | 0100-10-405-26-00-510300- |                |                    |                     |                       |      | FLEET SERVICE WASH - BLDG<br>Vehicle Operations                     |          |
|                              |          |                           | 55235<br>53739 | 750162             |                     | 05/17/2024            |      | 052324                                                              | 210.00   |
| Invoice: 750162              | 210.00   | 0100-10-405-26-00-510300- |                |                    |                     |                       |      | FLEET SERVICE WASH - BLDG<br>Vehicle Operations                     |          |
|                              |          |                           |                |                    |                     | CHECK                 | 1099 | TOTAL:                                                              | 2,250.00 |
| 1100 05/23/2024 PRD          | 1113     | CHRISTINA MALONE          | 55154<br>53659 | NOINV - 05.17.2024 |                     | 05/17/2024            |      | 052324                                                              | 37.50    |
| Invoice: NOINV - 05.17.2024  | 37.50    | 0100-30-400-25-30-510200- |                |                    |                     |                       |      | PARK RENTAL CANCELLATION - MANNEL 05.25.24<br>Repairs & Maintenance |          |
|                              |          |                           |                |                    |                     | CHECK                 | 1100 | TOTAL:                                                              | 37.50    |
| 1101 05/23/2024 PRD          | 120      | CODE PRECAST INC          | 55162<br>53667 | I-105692           |                     | 05/09/2024            |      | 052324                                                              | 568.75   |
| Invoice: I-105692            | 568.75   | 0100-30-400-25-33-510200- |                |                    |                     |                       |      | PARKS - VETERANS - MOVEMENT OF KRAIL<br>Repairs & Maintenance       |          |

## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|      |            |      |       | VOUCHER                     | INVOICE                   | Cash10755                                     | INV DATE | PO                    | WARRANT | NET       |
|------|------------|------|-------|-----------------------------|---------------------------|-----------------------------------------------|----------|-----------------------|---------|-----------|
|      |            |      |       | DOCUMENT                    |                           | INVOICE                                       | DTL      | DESC                  |         |           |
|      |            |      |       |                             |                           | CHECK                                         | 1101     | TOTAL:                | 568.75  |           |
| 1102 | 05/23/2024 | PRTD | 5903  | FERGUSON ENTERPRISES        | 55164 1849564             | 05/07/2024                                    |          | 052324                |         | 415.00    |
|      |            |      |       | Invoice: 1849564            | 53669                     | WATER - LO PROF B/O CV REP KIT                |          | Repairs & Maintenance |         |           |
|      |            |      |       | 415.00                      | 5002-40-400-20-00-510200- | CHECK                                         |          | 1102                  | TOTAL:  | 415.00    |
| 1103 | 05/23/2024 | PRTD | 12171 | FGL ENVIRONMENTAL           | 55184 443417A             | 05/14/2024                                    |          | 052324                |         | 35.00     |
|      |            |      |       | Invoice: 443417A            | 53689                     | BACTERIOLOGICAL TESTING FOR WATER SYSTEM      |          | Water Testing/Samples |         |           |
|      |            |      |       | 35.00                       | 5002-40-400-20-00-510905- | 05/14/2024                                    |          | 052324                |         | 35.00     |
|      |            |      |       | Invoice: 443418A            | 55185 443418A             | BACTERIOLOGICAL TESTING FOR WATER SYSTEM      |          | Water Testing/Samples |         |           |
|      |            |      |       | 35.00                       | 5002-40-400-20-00-510905- | CHECK                                         |          | 1103                  | TOTAL:  | 70.00     |
| 1104 | 05/23/2024 | PRTD | 148   | GHA TECHNOLOGIES INC        | 55199 2819482             | 05/20/2024                                    | 20240261 | 052324                |         | 2,313.40  |
|      |            |      |       | Invoice: 2819482            | 53704                     | Cisco DUO Multi-Factor Security Auth. Renewal |          | Software Subscription |         |           |
|      |            |      |       | 2,313.40                    | 5103-50-500-29-00-510150- | 05/20/2024                                    |          | 20240274              | 052324  | 7,863.94  |
|      |            |      |       | Invoice: 2819576            | 55200 2819576             | Microsoft SQL 2019/2022 Licenses              |          | Software Licensing    |         |           |
|      |            |      |       | 3,931.97                    | 0100-20-200-14-00-510105- | CHECK                                         |          | 1104                  | TOTAL:  | 10,177.34 |
|      |            |      |       | 3,931.97                    | 5103-50-500-29-00-510105- |                                               |          |                       |         |           |
| 1105 | 05/23/2024 | PRTD | 12703 | GOLDEN VALLEY               | 55175 INV5047507          | 05/16/2024                                    |          | 052324                |         | 119.64    |
|      |            |      |       | Invoice: INV5047507         | 53680                     | WATER - BUNGEE CORD/COVERALLS/GLOVES/EYEWASH  |          | Departmental Supplies |         |           |
|      |            |      |       | 119.64                      | 5002-40-400-20-00-510001- | CHECK                                         |          | 1105                  | TOTAL:  | 119.64    |
| 1106 | 05/23/2024 | PRTD | 1114  | GROW ACADEMY SHAFTER        | 55153 NOINV - 05.17.2024  | 02/16/2024                                    |          | 052324                |         | 350.00    |
|      |            |      |       | Invoice: NOINV - 05.17.2024 | 53658                     | SECURITY DEPOSIT FOR 02.16.2024 VH RENTAL     |          | Facility Rental       |         |           |
|      |            |      |       | 350.00                      | 0100-30-400-25-51-450100- |                                               |          |                       |         |           |

## City of Shafter A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|      |            |      |       | VOUCHER              | INVOICE                   | Cash10755                                                                | INV DATE   | PO     | WARRANT  | NET      |
|------|------------|------|-------|----------------------|---------------------------|--------------------------------------------------------------------------|------------|--------|----------|----------|
|      |            |      |       | DOCUMENT             |                           | INVOICE                                                                  | DTL        | DESC   |          |          |
|      |            |      |       |                      |                           | CHECK                                                                    | 1106       | TOTAL: | 350.00   |          |
| 1107 | 05/23/2024 | PRTD | 859   | HALL LETTER SHOP INC | 55058 28305               |                                                                          | 05/13/2024 |        | 052324   | 1,732.70 |
|      |            |      |       | 53566                |                           |                                                                          |            |        |          |          |
|      |            |      |       | Invoice: 28305       |                           |                                                                          |            |        |          |          |
|      |            |      |       | 1,732.70             | 5002-40-400-20-00-510103- | WATER - WATER QUALITY REPORT<br>Postage & Freight                        |            |        |          |          |
|      |            |      |       |                      |                           | CHECK                                                                    | 1107       | TOTAL: | 1,732.70 |          |
| 1108 | 05/23/2024 | PRTD | 11083 | HILL THREADED PRODUC | 55174 260673              |                                                                          | 05/16/2024 |        | 052324   | 445.60   |
|      |            |      |       | 53679                |                           |                                                                          |            |        |          |          |
|      |            |      |       | Invoice: 260673      |                           |                                                                          |            |        |          |          |
|      |            |      |       | 89.12                | 5101-50-400-24-00-510001- | ALL PW'S - VENDING MACHINE SUPPLIES                                      |            |        |          |          |
|      |            |      |       | 89.12                | 5002-40-400-20-00-510001- | Departmental Supplies                                                    |            |        |          |          |
|      |            |      |       | 89.12                | 0100-40-400-19-02-510001- | Departmental Supplies                                                    |            |        |          |          |
|      |            |      |       | 89.12                | 5000-40-400-21-00-510001- | Departmental Supplies                                                    |            |        |          |          |
|      |            |      |       | 89.12                | 0100-30-400-25-00-510001- | Departmental Supplies                                                    |            |        |          |          |
|      |            |      |       |                      |                           | CHECK                                                                    | 1108       | TOTAL: | 445.60   |          |
| 1109 | 05/23/2024 | PRTD | 2     | HITCHCOCK'S AUTO PAR | 55143 7446-399296         |                                                                          | 05/10/2024 |        | 052324   | 23.67    |
|      |            |      |       | 53648                |                           |                                                                          |            |        |          |          |
|      |            |      |       | Invoice: 7446-399296 |                           |                                                                          |            |        |          |          |
|      |            |      |       | 23.67                | 5101-50-400-24-00-510200- | SHOP - AW32 HYDRAULIC FLUID<br>Repairs & Maintenance                     |            |        |          |          |
|      |            |      |       | 55144 7446-399298    |                           |                                                                          |            |        |          |          |
|      |            |      |       | 53649                |                           |                                                                          |            |        |          |          |
|      |            |      |       | Invoice: 7446-399298 |                           |                                                                          |            |        |          |          |
|      |            |      |       | 1.92                 | 5101-50-400-24-00-510001- | SHOP - HEAVY DUTY FUNNEL<br>Departmental Supplies                        |            |        |          |          |
|      |            |      |       | 55145 7446-399295    |                           |                                                                          |            |        |          |          |
|      |            |      |       | 53650                |                           |                                                                          |            |        |          |          |
|      |            |      |       | Invoice: 7446-399295 |                           |                                                                          |            |        |          |          |
|      |            |      |       | 51.46                | 5002-40-400-20-00-510300- | WATER #117 - OIL 5W30/OIL FILTER/ENGINE AIR FILTER<br>Vehicle Operations |            |        |          |          |
|      |            |      |       | 55146 7446-399324    |                           |                                                                          |            |        |          |          |
|      |            |      |       | 53651                |                           |                                                                          |            |        |          |          |
|      |            |      |       | Invoice: 7446-399324 |                           |                                                                          |            |        |          |          |
|      |            |      |       | 20.36                | 5101-50-400-24-00-510001- | SHOP - MINI BULB LONG LIFE<br>Departmental Supplies                      |            |        |          |          |
|      |            |      |       | 55147 7446-399320    |                           |                                                                          |            |        |          |          |
|      |            |      |       | 53652                |                           |                                                                          |            |        |          |          |
|      |            |      |       | Invoice: 7446-399320 |                           |                                                                          |            |        |          |          |
|      |            |      |       | 9.32                 | 0100-40-400-19-02-510300- | STREETS - LONG LIFE 7444<br>Vehicle Operations                           |            |        |          |          |
|      |            |      |       | 55148 7446-399541    |                           |                                                                          |            |        |          |          |
|      |            |      |       | 53653                |                           |                                                                          |            |        |          |          |
|      |            |      |       | Invoice: 7446-399541 |                           |                                                                          |            |        |          |          |
|      |            |      |       | 12.64                | 5101-50-400-24-00-510001- | SHOP - TIRE GAGE 20-12<br>Departmental Supplies                          |            |        |          |          |

## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                                                              |  |  |  | VOUCHER  | INVOICE     | Cash10755                                     | INV DATE   | PO          | WARRANT | NET    |
|--------------------------------------------------------------|--|--|--|----------|-------------|-----------------------------------------------|------------|-------------|---------|--------|
|                                                              |  |  |  | DOCUMENT |             | INVOICE                                       | DTL        | DESC        |         |        |
| Invoice: 7446-399592                                         |  |  |  | 55149    | 7446-399592 |                                               | 05/14/2024 |             | 052324  | 217.48 |
|                                                              |  |  |  | 53654    |             |                                               |            |             |         |        |
| 217.48 0100-40-400-19-02-510001-                             |  |  |  |          |             | STREETS - DEWALT BENCH GRINDER SHIELD         |            |             |         |        |
|                                                              |  |  |  |          |             | Departmental Supplies                         |            |             |         |        |
| Invoice: 7446-399538                                         |  |  |  | 55150    | 7446-399538 |                                               | 05/14/2024 |             | 052324  | 9.18   |
|                                                              |  |  |  | 53655    |             |                                               |            |             |         |        |
| 9.18 5003-40-140-12-00-510301-                               |  |  |  |          |             | DIAL-A-RIDE -BLUE 32 WWF 1GL                  |            |             |         |        |
|                                                              |  |  |  |          |             | Vehicle Operations - Supplies                 |            |             |         |        |
| Invoice: 7446-399653                                         |  |  |  | 55151    | 7446-399653 |                                               | 05/15/2024 |             | 052324  | 13.67  |
|                                                              |  |  |  | 53656    |             |                                               |            |             |         |        |
| 13.67 5101-50-400-24-00-510001-                              |  |  |  |          |             | SHOP - BATTERY AAA                            |            |             |         |        |
|                                                              |  |  |  |          |             | Departmental Supplies                         |            |             |         |        |
| Invoice: 7446-399767                                         |  |  |  | 55152    | 7446-399767 |                                               | 05/16/2024 |             | 052324  | 50.24  |
|                                                              |  |  |  | 53657    |             |                                               |            |             |         |        |
| 50.24 0100-20-200-15-00-510300-                              |  |  |  |          |             | AANIMAL CONTROL #190 - OIL 5W30/OIL FILTER    |            |             |         |        |
|                                                              |  |  |  |          |             | Vehicle Operations                            |            |             |         |        |
| Invoice: 7446-398650                                         |  |  |  | 55157    | 7446-398650 |                                               | 04/30/2024 |             | 052324  | 107.00 |
|                                                              |  |  |  | 53662    |             |                                               |            |             |         |        |
| 107.00 0100-20-200-14-00-510300-                             |  |  |  |          |             | POLICE #110 - ALTERNATOR PULLEY               |            |             |         |        |
|                                                              |  |  |  |          |             | Vehicle Operations                            |            |             |         |        |
| Invoice: 7446-398537                                         |  |  |  | 55158    | 7446-398537 |                                               | 04/29/2024 |             | 052324  | 29.42  |
|                                                              |  |  |  | 53663    |             |                                               |            |             |         |        |
| 29.42 0100-40-400-19-02-510300-                              |  |  |  |          |             | STREETS #58 - ANTIFRZ DEX-COOL/CONV OIL 10W30 |            |             |         |        |
|                                                              |  |  |  |          |             | Vehicle Operations                            |            |             |         |        |
| Invoice: 7446-397498                                         |  |  |  | 55159    | 7446-397498 |                                               | 04/12/2024 |             | 052324  | 13.93  |
|                                                              |  |  |  | 53664    |             |                                               |            |             |         |        |
| 13.93 0100-40-400-19-02-510300-                              |  |  |  |          |             | STREETS - DIESEL EXHAUST FLUID                |            |             |         |        |
|                                                              |  |  |  |          |             | Vehicle Operations                            |            |             |         |        |
| Invoice: 7446-398571                                         |  |  |  | 55203    | 7446-398571 |                                               | 04/29/2024 |             | 052324  | 56.77  |
|                                                              |  |  |  | 53708    |             |                                               |            |             |         |        |
| 56.77 0100-10-405-26-00-510000-                              |  |  |  |          |             | parts                                         |            |             |         |        |
|                                                              |  |  |  |          |             | office Supplies                               |            |             |         |        |
| Invoice: 7446-399732                                         |  |  |  | 55213    | 7446-399732 |                                               | 05/16/2024 |             | 052324  | 7.74   |
|                                                              |  |  |  | 53718    |             |                                               |            |             |         |        |
| 7.74 0100-20-200-14-00-510001-                               |  |  |  |          |             | POLICE- Brake parts cleaner                   |            |             |         |        |
|                                                              |  |  |  |          |             | Departmental Supplies                         |            |             |         |        |
|                                                              |  |  |  |          |             | CHECK                                         |            | 1109 TOTAL: |         | 624.80 |
| 1110 05/23/2024 PRD 13383 HOME DEPOT CREDIT SE 54965 5347539 |  |  |  |          |             |                                               | 05/01/2024 |             | 052324  | 49.48  |
|                                                              |  |  |  |          |             |                                               |            |             |         |        |
| Invoice: 5347539                                             |  |  |  |          |             | ALL PWS - GYM MAT                             |            |             |         |        |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                      |      |                      |       | VOUCHER    | INVOICE                   | Cash10755   | INV DATE                             | PO       | WARRANT                        | NET       |
|----------------------|------|----------------------|-------|------------|---------------------------|-------------|--------------------------------------|----------|--------------------------------|-----------|
|                      |      |                      |       | DOCUMENT   |                           | INVOICE DTL | DESC                                 |          |                                |           |
|                      |      |                      |       | 8.24       | 5101-50-400-24-00-510001- |             |                                      |          | Departmental Supplies          |           |
|                      |      |                      |       | 8.24       | 5002-40-400-20-00-510001- |             |                                      |          | Departmental Supplies          |           |
|                      |      |                      |       | 8.25       | 0100-30-400-25-00-510001- |             |                                      |          | Departmental Supplies          |           |
|                      |      |                      |       | 8.25       | 5000-40-400-21-00-510001- |             |                                      |          | Departmental Supplies          |           |
|                      |      |                      |       | 8.25       | 0100-40-400-19-02-510001- |             |                                      |          | Departmental Supplies          |           |
|                      |      |                      |       | 8.25       | 0100-40-400-18-00-510001- |             |                                      |          | Departmental Supplies          |           |
|                      |      |                      |       | 54969      | 904831                    |             | 04/26/2024                           |          | 052324                         | 129.64    |
|                      |      |                      |       | 53480      |                           |             |                                      |          |                                |           |
| Invoice: 904831      |      |                      |       | 129.64     | 5100-50-405-28-00-510001- |             | FACILITES - SLIM-FOLD WORK PLATFORM  |          | Departmental Supplies          |           |
|                      |      |                      |       | 54970      | 446359                    |             | 04/26/2024                           |          | 052324                         | 122.25    |
|                      |      |                      |       | 53481      |                           |             |                                      |          |                                |           |
| Invoice: 446359      |      |                      |       | 122.25     | 5100-50-405-28-00-510200- |             | FACILITIES - AIR COMPRESSOR MOTOR    |          | Repairs & Maintenance          |           |
|                      |      |                      |       | 54971      | 2321381                   |             | 04/24/2024                           |          | 052324                         | 30.24     |
|                      |      |                      |       | 53482      |                           |             |                                      |          |                                |           |
| Invoice: 2321381     |      |                      |       | 30.24      | 5100-50-405-28-91-510001- |             | ANNEX - 14inx10in BLUE & BLACK ON WH |          | Departmental Supplies          |           |
|                      |      |                      |       | 55066      | 6285790                   |             | 04/30/2024                           | 20240296 | 052324                         | 5,882.22  |
|                      |      |                      |       | 53574      |                           |             |                                      |          |                                |           |
| Invoice: 6285790     |      |                      |       | 1,176.45   | 0100-40-400-19-02-510001- |             | ALL PW'S - SAFTEY CABINETS           |          | Departmental Supplies          |           |
|                      |      |                      |       | 1,176.44   | 0100-30-400-25-00-510001- |             |                                      |          | Departmental Supplies          |           |
|                      |      |                      |       | 1,176.45   | 5000-40-400-21-00-510001- |             |                                      |          | Departmental Supplies          |           |
|                      |      |                      |       | 1,176.44   | 5002-40-400-20-00-510001- |             |                                      |          | Departmental Supplies          |           |
|                      |      |                      |       | 1,176.44   | 5101-50-400-24-00-510001- |             |                                      |          | Departmental Supplies          |           |
|                      |      |                      |       |            |                           |             | CHECK                                | 1110     | TOTAL:                         | 6,213.83  |
| 1111 05/23/2024 PRTD | 1987 | KERN COUNTY INFORMAT | 55226 | 1160-07573 |                           | 04/30/2024  |                                      |          | 052324                         | 1,800.00  |
|                      |      |                      | 53730 |            |                           |             |                                      |          |                                |           |
| Invoice: 1160-07573  |      |                      |       | 1,800.00   | 0100-20-200-14-00-510113- |             | POLICE-CJIS/CLETS APR-JUNE 24        |          | CA Law Enfc Telcom Sys (CLETS) |           |
|                      |      |                      |       |            |                           |             | CHECK                                | 1111     | TOTAL:                         | 1,800.00  |
| 1112 05/23/2024 PRTD | 1366 | JEFFRIES BROS., INC  | 55209 | 148703 CT  |                           | 04/30/2024  |                                      |          | 052324                         | 11,407.69 |
|                      |      |                      | 53714 |            |                           |             |                                      |          |                                |           |
| Invoice: 148703 CT   |      |                      |       | 10,201.19  | 0100-20-200-14-00-510302- |             | FUEL CHARGES APRIL 2024              |          | Vehicle Operations - Fuel      |           |
|                      |      |                      |       | 1,206.50   | 0100-20-200-15-00-510302- |             |                                      |          | Vehicle Operations - Fuel      |           |
|                      |      |                      |       |            |                           |             | CHECK                                | 1112     | TOTAL:                         | 11,407.69 |

## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                         |            |      |                           | VOUCHER        | INVOICE                   | Cash10755<br>INV DATE                                                    | PO | WARRANT     | NET      |
|-------------------------|------------|------|---------------------------|----------------|---------------------------|--------------------------------------------------------------------------|----|-------------|----------|
|                         |            |      |                           | DOCUMENT       | INVOICE DTL               | DESC                                                                     |    |             |          |
| 1113                    | 05/23/2024 | PRTD | 938 JOSE LANUZA           | 55219<br>53724 | NOINV 5/21/24             | 05/21/2024                                                               |    | 052324      | 96.00    |
| Invoice: NOINV 5/21/24  |            |      |                           | 96.00          | 0100-20-200-14-00-510505- | POLICE-Per diem course SFST-#317<br>Travel                               |    |             |          |
|                         |            |      |                           | CHECK          |                           |                                                                          |    | 1113 TOTAL: | 96.00    |
| 1114                    | 05/23/2024 | PRTD | 938 JOSE LANUZA           | 55225<br>53729 | NOINV 05/21/24            | 05/21/2024                                                               |    | 052324      | 48.00    |
| Invoice: NOINV 05/21/24 |            |      |                           | 48.00          | 0100-20-200-14-00-510505- | POLICE-Per diem PEBT Operator course #317<br>Travel                      |    |             |          |
|                         |            |      |                           | CHECK          |                           |                                                                          |    | 1114 TOTAL: | 48.00    |
| 1115                    | 05/23/2024 | PRTD | 12379 KERN PRINT SERVICES | 55202<br>53707 | 52621                     | 05/13/2024                                                               |    | 052324      | 144.05   |
| Invoice: 52621          |            |      |                           | 144.05         | 0100-10-405-27-00-510000- | Printing services<br>Office Supplies                                     |    |             |          |
|                         |            |      |                           | CHECK          |                           |                                                                          |    | 1115 TOTAL: | 144.05   |
| 1116                    | 05/23/2024 | PRTD | 174 KEVIN GIBSON          | 55208<br>53713 | BOOTS FY 23/24            | 05/13/2024                                                               |    | 052324      | 270.57   |
| Invoice: BOOTS FY 23/24 |            |      |                           | 175.87         | 0100-40-400-19-02-500502- | Boots Reimbursement FY 23/24                                             |    |             |          |
|                         |            |      |                           | 21.65          | 5002-40-400-20-00-500502- | Uniform & Equipment Allowance                                            |    |             |          |
|                         |            |      |                           | 8.12           | 5000-40-400-21-00-500502- | Uniform & Equipment Allowance                                            |    |             |          |
|                         |            |      |                           | 10.82          | 5006-40-400-23-00-500502- | Uniform & Equipment Allowance                                            |    |             |          |
|                         |            |      |                           | 54.11          | 0100-30-400-25-00-500502- | Uniform & Equipment Allowance                                            |    |             |          |
|                         |            |      |                           | CHECK          |                           |                                                                          |    | 1116 TOTAL: | 270.57   |
| 1117                    | 05/23/2024 | PRTD | 457 LIBRARY SYSTEMS & SE  | 55192<br>53697 | INV001203                 | 05/13/2024                                                               |    | 052324      | 1,244.00 |
| Invoice: INV001203      |            |      |                           | 1,244.00       | 0100-30-300-04-60-510015- | SLLC LS&S<br>Books                                                       |    |             |          |
|                         |            |      |                           | CHECK          |                           |                                                                          |    | 1117 TOTAL: | 1,244.00 |
| 1118                    | 05/23/2024 | PRTD | 166 CARLOS OMAR MARTINEZ  | 55214<br>53719 | 565                       | 05/16/2024                                                               |    | 052324      | 140.00   |
| Invoice: 565            |            |      |                           | 140.00         | 0100-20-200-14-00-510205- | POLICE-New cartridge for waterless unit<br>Building Repair & Maintenance |    |             |          |

## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|      |            |      |      | VOUCHER                                                             | INVOICE                           | Cash10755<br>INV DATE                             | PO         | WARRANT               | NET      |
|------|------------|------|------|---------------------------------------------------------------------|-----------------------------------|---------------------------------------------------|------------|-----------------------|----------|
|      |            |      |      | DOCUMENT                                                            |                                   | INVOICE DTL                                       | DESC       |                       |          |
|      |            |      |      |                                                                     |                                   | CHECK                                             | 1118       | TOTAL:                | 140.00   |
| 1119 | 05/23/2024 | PRTD | 417  | LORENA CASTILLO                                                     | 55188 05142024<br>53693           | 05/14/2024                                        | 052324     |                       | 222.98   |
|      |            |      |      | Invoice: 05142024                                                   |                                   | SLLC Paint Night                                  |            | Professional Services |          |
|      |            |      |      | 222.98 0100-30-300-04-00-510400-                                    |                                   | CHECK                                             | 1119       | TOTAL:                | 222.98   |
| 1120 | 05/23/2024 | PRTD | 1112 | LORI SANCHEZ                                                        | 55155 NOINV - 05.17.2024<br>53660 | 05/04/2024                                        | 052324     |                       | 350.00   |
|      |            |      |      | Invoice: NOINV - 05.17.2024                                         |                                   | SECURITY DEPOSIT FOR 05.04.2024 VH RENTAL         |            | Facility Rental       |          |
|      |            |      |      | 350.00 0100-30-400-25-51-450100-                                    |                                   | CHECK                                             | 1120       | TOTAL:                | 350.00   |
| 1121 | 05/23/2024 | PRTD | 606  | MARCIAL MASCORRO                                                    | 55187 6035<br>53692               | 05/20/2024                                        | 052324     |                       | 275.00   |
|      |            |      |      | Invoice: 6035                                                       |                                   | wall Patching - Aaron's office                    |            | Professional Services |          |
|      |            |      |      | 275.00 5103-50-500-29-00-510400-                                    |                                   | 55189 6034<br>53695                               | 05/20/2024 | 20240318 052324       | 500.00   |
|      |            |      |      | Invoice: 6034                                                       |                                   | Replace wall mounts/patch walls in Annex Building |            | Professional Services |          |
|      |            |      |      | 416.67 0100-10-135-09-00-510400-<br>83.33 5103-50-500-29-00-510400- |                                   | Professional Services                             |            | Professional Services |          |
|      |            |      |      |                                                                     |                                   | CHECK                                             | 1121       | TOTAL:                | 775.00   |
| 1122 | 05/23/2024 | PRTD | 2286 | NBS LOCAL GOVERNMENT                                                | 55193 202403-1519<br>53698        | 03/20/2024                                        | 052324     |                       | 1,271.88 |
|      |            |      |      | Invoice: 202403-1519                                                |                                   | Q.4 AD92-1 Admin Fees Shafter                     |            | Professional Services |          |
|      |            |      |      | 1,271.88 0100-10-140-10-00-510400-                                  |                                   | CHECK                                             | 1122       | TOTAL:                | 1,271.88 |
| 1123 | 05/23/2024 | PRTD | 21   | OFFICE DEPOT BUSINES                                                | 55204 366769110001<br>53709       | 05/07/2024                                        | 052324     |                       | 149.11   |
|      |            |      |      | Invoice: 366769110001                                               |                                   | HR Office Supplies                                |            | Departmental Supplies |          |
|      |            |      |      | 149.11 0100-10-135-09-00-510001-                                    |                                   | 55205 365568520001<br>53710                       | 05/11/2024 | 052324                | 36.29    |
|      |            |      |      | Invoice: 365568520001                                               |                                   | HR Office Supplies                                |            | Departmental Supplies |          |
|      |            |      |      | 36.29 0100-10-135-09-00-510001-                                     |                                   | 55206 365569672001                                | 05/13/2024 | 052324                | 44.04    |



## City of Shafter A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                              |            |                           |   | VOUCHER              | INVOICE                        | Cash10755<br>INV DATE | PO         | WARRANT | NET       |
|------------------------------|------------|---------------------------|---|----------------------|--------------------------------|-----------------------|------------|---------|-----------|
|                              |            |                           |   | DOCUMENT             | INVOICE DTL                    | DESC                  |            |         |           |
| Invoice: 365569672001        |            |                           |   | 53711                |                                |                       |            |         |           |
|                              | 44.04      | 0100-10-135-09-00-510001- |   |                      | HR Office and Kitchen Supplies |                       |            |         |           |
|                              |            |                           |   |                      | Departmental Supplies          |                       |            |         |           |
|                              |            |                           |   | 55207                | 365569675001                   | 05/13/2024            |            | 052324  | 9.41      |
|                              |            |                           |   | 53712                |                                |                       |            |         |           |
| Invoice: 365569675001        |            |                           |   |                      |                                |                       |            |         |           |
|                              | 9.41       | 0100-10-135-09-00-510001- |   |                      | HR Office Supplies             |                       |            |         |           |
|                              |            |                           |   |                      | Departmental Supplies          |                       |            |         |           |
|                              |            |                           |   | 55210                | 363315217001                   | 05/08/2024            |            | 052324  | 212.69    |
|                              |            |                           |   | 53715                |                                |                       |            |         |           |
| Invoice: 363315217001        |            |                           |   |                      |                                |                       |            |         |           |
|                              | 212.69     | 0100-20-200-14-00-510000- |   |                      | POLICE-Office supplies         |                       |            |         |           |
|                              |            |                           |   |                      | Office Supplies                |                       |            |         |           |
|                              |            |                           |   | 55218                | 357065273002                   | 05/17/2024            |            | 052324  | 23.77     |
|                              |            |                           |   | 53723                |                                |                       |            |         |           |
| Invoice: 357065273002        |            |                           |   |                      |                                |                       |            |         |           |
|                              | 23.77      | 0100-20-200-14-00-510001- |   |                      | POLICE-Envelopes               |                       |            |         |           |
|                              |            |                           |   |                      | Departmental Supplies          |                       |            |         |           |
|                              |            |                           |   |                      | CHECK                          |                       | 1123       | TOTAL:  | 475.31    |
| 1124                         | 05/23/2024 | PRTD                      | 4 | PACIFIC GAS & ELECTR | 55080                          | 2633336175-1 APR 24   | 04/30/2024 | 052324  | 14.29     |
|                              |            |                           |   |                      | 53588                          |                       |            |         |           |
| Invoice: 2633336175-1 APR 24 |            |                           |   |                      |                                |                       |            |         |           |
|                              | 14.29      | 0811-40-400-19-04-510707- |   |                      | ELECTRICAL CHARGES             |                       |            |         |           |
|                              |            |                           |   |                      | Power                          |                       |            |         |           |
|                              |            |                           |   | 55085                | 1098600677-2 APR 24            | 04/30/2024            |            | 052324  | 201.77    |
|                              |            |                           |   | 53593                |                                |                       |            |         |           |
| Invoice: 1098600677-2 APR 24 |            |                           |   |                      |                                |                       |            |         |           |
|                              | 201.77     | 0808-40-400-19-04-510707- |   |                      | ELECTRICAL CHARGES             |                       |            |         |           |
|                              |            |                           |   |                      | Power                          |                       |            |         |           |
|                              |            |                           |   | 55119                | 0393879868-7 APR 24            | 04/30/2024            |            | 052324  | 137.71    |
|                              |            |                           |   | 53626                |                                |                       |            |         |           |
| Invoice: 0393879868-7 APR 24 |            |                           |   |                      |                                |                       |            |         |           |
|                              | 137.71     | 0808-40-400-19-04-510707- |   |                      | ELECTRICAL CHARGES             |                       |            |         |           |
|                              |            |                           |   |                      | Power                          |                       |            |         |           |
|                              |            |                           |   | 55120                | 2130406998-8 APR 24            | 04/30/2024            |            | 052324  | 144.05    |
|                              |            |                           |   | 53627                |                                |                       |            |         |           |
| Invoice: 2130406998-8 APR 24 |            |                           |   |                      |                                |                       |            |         |           |
|                              | 38.91      | 0100-20-200-14-00-510707- |   |                      | ELECTRICAL CHARGES             |                       |            |         |           |
|                              |            |                           |   |                      | Power                          |                       |            |         |           |
|                              | 4.68       | 0100-20-200-15-00-510707- |   |                      | Power                          |                       |            |         |           |
|                              |            |                           |   |                      | Power                          |                       |            |         |           |
|                              | 7.79       | 0100-40-400-18-00-510707- |   |                      | Power                          |                       |            |         |           |
|                              |            |                           |   |                      | Power                          |                       |            |         |           |
|                              | 8.37       | 0810-40-400-19-04-510707- |   |                      | Power                          |                       |            |         |           |
|                              |            |                           |   |                      | Power                          |                       |            |         |           |
|                              | 21.61      | 0811-40-400-19-04-510707- |   |                      | Power                          |                       |            |         |           |
|                              |            |                           |   |                      | Power                          |                       |            |         |           |
|                              | 21.33      | 5001-40-400-22-00-510707- |   |                      | Power                          |                       |            |         |           |
|                              |            |                           |   |                      | Power                          |                       |            |         |           |
|                              | 14.10      | 5002-40-400-20-00-510707- |   |                      | Power                          |                       |            |         |           |
|                              |            |                           |   |                      | Power                          |                       |            |         |           |
|                              | 7.79       | 5003-40-140-12-00-510707- |   |                      | Power                          |                       |            |         |           |
|                              |            |                           |   |                      | Power                          |                       |            |         |           |
|                              | 3.89       | 5101-50-400-24-00-510707- |   |                      | Power                          |                       |            |         |           |
|                              |            |                           |   |                      | Power                          |                       |            |         |           |
|                              | 15.58      | 5100-50-405-28-17-510707- |   |                      | Power                          |                       |            |         |           |
|                              |            |                           |   |                      |                                |                       |            |         |           |
|                              |            |                           |   | 55121                | 9859576522-7 APR 24            | 04/30/2024            |            | 052324  | 16,423.40 |

## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                                     |  |  |  | VOUCHER  | INVOICE             | Cash10755          | INV DATE | PO | WARRANT | NET       |
|-------------------------------------|--|--|--|----------|---------------------|--------------------|----------|----|---------|-----------|
|                                     |  |  |  | DOCUMENT | INVOICE             | DTL                | DESC     |    |         |           |
| Invoice: 9859576522-7 APR 24        |  |  |  | 53628    |                     |                    |          |    |         |           |
| 16,423.40 5002-40-400-20-00-510707- |  |  |  |          |                     | ELECTRICAL CHARGES |          |    |         |           |
|                                     |  |  |  |          |                     | Power              |          |    |         |           |
|                                     |  |  |  | 55122    | 4006021273-1 APR 24 | 04/30/2024         |          |    | 052324  | 12,034.75 |
|                                     |  |  |  | 53629    |                     |                    |          |    |         |           |
| Invoice: 4006021273-1 APR 24        |  |  |  |          |                     | ELECTRICAL CHARGES |          |    |         |           |
| 12,034.75 5002-40-400-20-00-510707- |  |  |  |          |                     | Power              |          |    |         |           |
|                                     |  |  |  | 55123    | 8433792693-9 APR 24 | 04/30/2024         |          |    | 052324  | 184.16    |
|                                     |  |  |  | 53630    |                     |                    |          |    |         |           |
| Invoice: 8433792693-9 APR 24        |  |  |  |          |                     | ELECTRICAL CHARGES |          |    |         |           |
| 184.16 5006-40-400-23-00-510707-    |  |  |  |          |                     | Power              |          |    |         |           |
|                                     |  |  |  | 55124    | 7067809683-8 APR 24 | 04/30/2024         |          |    | 052324  | 4,361.86  |
|                                     |  |  |  | 53631    |                     |                    |          |    |         |           |
| Invoice: 7067809683-8 APR 24        |  |  |  |          |                     | ELECTRICAL CHARGES |          |    |         |           |
| 4,361.86 5100-50-405-28-17-510707-  |  |  |  |          |                     | Power              |          |    |         |           |
|                                     |  |  |  | 55125    | 5392055245-1 APR 24 | 04/30/2024         |          |    | 052324  | 12.46     |
|                                     |  |  |  | 53632    |                     |                    |          |    |         |           |
| Invoice: 5392055245-1 APR 24        |  |  |  |          |                     | ELECTRICAL CHARGES |          |    |         |           |
| 12.46 0808-40-400-19-04-510707-     |  |  |  |          |                     | Power              |          |    |         |           |
|                                     |  |  |  | 55126    | 2896530918-1 APR 24 | 04/30/2024         |          |    | 052324  | 1,708.72  |
|                                     |  |  |  | 53633    |                     |                    |          |    |         |           |
| Invoice: 2896530918-1 APR 24        |  |  |  |          |                     | ELECTRICAL CHARGES |          |    |         |           |
| 1,708.72 0808-40-400-19-04-510707-  |  |  |  |          |                     | Power              |          |    |         |           |
|                                     |  |  |  | 55127    | 8407410335-3 APR 24 | 04/30/2024         |          |    | 052324  | 150.06    |
|                                     |  |  |  | 53634    |                     |                    |          |    |         |           |
| Invoice: 8407410335-3 APR 24        |  |  |  |          |                     | ELECTRICAL CHARGES |          |    |         |           |
| 150.06 5000-40-400-21-00-510707-    |  |  |  |          |                     | Power              |          |    |         |           |
|                                     |  |  |  | 55128    | 1430578397-0 APR 24 | 04/30/2024         |          |    | 052324  | 2,112.68  |
|                                     |  |  |  | 53635    |                     |                    |          |    |         |           |
| Invoice: 1430578397-0 APR 24        |  |  |  |          |                     | ELECTRICAL CHARGES |          |    |         |           |
| 2,112.68 5002-40-400-20-00-510707-  |  |  |  |          |                     | Power              |          |    |         |           |
|                                     |  |  |  | 55129    | 7309037098-9 APR 24 | 04/30/2024         |          |    | 052324  | 5,320.57  |
|                                     |  |  |  | 53636    |                     |                    |          |    |         |           |
| Invoice: 7309037098-9 APR 24        |  |  |  |          |                     | ELECTRICAL CHARGES |          |    |         |           |
| 5,320.57 5002-40-400-20-00-510707-  |  |  |  |          |                     | Power              |          |    |         |           |
|                                     |  |  |  | 55130    | 8299603596-8 APR 24 | 04/30/2024         |          |    | 052324  | 583.20    |
|                                     |  |  |  | 53637    |                     |                    |          |    |         |           |
| Invoice: 8299603596-8 APR 24        |  |  |  |          |                     | ELECTRICAL CHARGES |          |    |         |           |
| 583.20 0100-30-400-25-33-510707-    |  |  |  |          |                     | Power              |          |    |         |           |
|                                     |  |  |  | 55131    | 6814552050-5 APR 24 | 04/30/2024         |          |    | 052324  | 23.85     |
|                                     |  |  |  | 53638    |                     |                    |          |    |         |           |
| Invoice: 6814552050-5 APR 24        |  |  |  |          |                     | ELECTRICAL CHARGES |          |    |         |           |

## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                       |          |                           |  | VOUCHER        | INVOICE      | Cash10755<br>INV DATE | PO                 | WARRANT     | NET       |
|-----------------------|----------|---------------------------|--|----------------|--------------|-----------------------|--------------------|-------------|-----------|
|                       |          |                           |  | DOCUMENT       | INVOICE      | DTL                   | DESC               |             |           |
|                       | 23.85    | 0808-40-400-19-04-510707- |  |                |              |                       | Power              |             |           |
|                       |          |                           |  | 55132<br>53639 | 2067807917-7 | APR 24                | 04/30/2024         | 052324      | 22.95     |
| Invoice: 2067807917-7 | APR 24   |                           |  |                |              |                       | ELECTRICAL CHARGES |             |           |
|                       | 22.95    | 5000-40-400-21-00-510707- |  |                |              |                       | Power              |             |           |
|                       |          |                           |  | 55133<br>53640 | 6808476934-5 | APR 24                | 04/30/2024         | 052324      | 1,010.93  |
| Invoice: 6808476934-5 | APR 24   |                           |  |                |              |                       | ELECTRICAL CHARGES |             |           |
|                       | 1,010.93 | 5002-40-400-20-00-510707- |  |                |              |                       | Power              |             |           |
|                       |          |                           |  | 55134<br>53641 | 2421786119-4 | APR 24                | 04/30/2024         | 052324      | 9.53      |
| Invoice: 2421786119-4 | APR 24   |                           |  |                |              |                       | ELECTRICAL CHARGES |             |           |
|                       | 9.53     | 0808-40-400-19-04-510707- |  |                |              |                       | Power              |             |           |
|                       |          |                           |  | 55135<br>53642 | 0640468929-8 | APR 24                | 04/30/2024         | 052324      | 29.92     |
| Invoice: 0640468929-8 | APR 24   |                           |  |                |              |                       | ELECTRICAL CHARGES |             |           |
|                       | 29.92    | 0808-40-400-19-04-510707- |  |                |              |                       | Power              |             |           |
|                       |          |                           |  | 55136<br>53643 | 4719291705-3 | APR 24                | 04/30/2024         | 052324      | 285.28    |
| Invoice: 4719291705-3 | APR 24   |                           |  |                |              |                       | ELECTRICAL CHARGES |             |           |
|                       | 285.28   | 5000-40-400-21-00-510707- |  |                |              |                       | Power              |             |           |
|                       |          |                           |  | 55137<br>53644 | 3721727914-2 | APR 24                | 04/30/2024         | 052324      | 17.25     |
| Invoice: 3721727914-2 | APR 24   |                           |  |                |              |                       | ELECTRICAL CHARGES |             |           |
|                       | 17.25    | 0808-40-400-19-04-510707- |  |                |              |                       | Power              |             |           |
|                       |          |                           |  | 55142<br>53647 | 2974410365-5 | APR 24                | 04/30/2024         | 052324      | 950.07    |
| Invoice: 2974410365-5 | APR 24   |                           |  |                |              |                       | ELECTRICAL CHARGES |             |           |
|                       | 950.07   | 5000-40-400-21-00-510707- |  |                |              |                       | Power              |             |           |
|                       |          |                           |  | 55273<br>53776 | 2673746008-4 | MAY 24                | 05/16/2024         | 052324      | 9.53      |
| Invoice: 2673746008-4 | MAY 24   |                           |  |                |              |                       | ELECTRICAL CHARGES |             |           |
|                       | 9.53     | 0100-20-200-15-00-510707- |  |                |              |                       | Power              |             |           |
|                       |          |                           |  | 55276<br>53779 | 0429781083-2 | MAY 24                | 05/17/2024         | 052324      | 458.92    |
| Invoice: 0429781083-2 | MAY 24   |                           |  |                |              |                       | ELECTRICAL CHARGES |             |           |
|                       | 458.92   | 5004-40-500-30-01-510707- |  |                |              |                       | Power              |             |           |
| CHECK                 |          |                           |  |                |              |                       |                    | 1124 TOTAL: | 46,207.91 |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                 |            |      |       | VOUCHER              | INVOICE                   | Cash10755                                                                    | INV DATE   | PO       | WARRANT | NET       |
|-----------------|------------|------|-------|----------------------|---------------------------|------------------------------------------------------------------------------|------------|----------|---------|-----------|
|                 |            |      |       | DOCUMENT             |                           | INVOICE DTL DESC                                                             |            |          |         |           |
| 1125            | 05/23/2024 | PRTD | 320   | PRICE PAIGE & COMPAN | 55231 33488<br>53735      |                                                                              | 04/30/2024 |          | 052324  | 3,800.00  |
| Invoice: 33488  |            |      |       | 3,800.00             | 0100-10-140-10-00-510402- | ACCOUNTING SERVICES YR ENDED JUNE 30, 2024<br>Accounting & Auditing Services |            |          |         |           |
|                 |            |      |       |                      |                           | CHECK                                                                        |            | 1125     | TOTAL:  | 3,800.00  |
| 1126            | 05/23/2024 | PRTD | 13382 | RAFTELIS FINANCIAL C | 55078 33716<br>53586      |                                                                              | 05/14/2024 | 20240135 | 052324  | 10,895.00 |
| Invoice: 33716  |            |      |       | 5,447.50             | 5000-40-400-21-00-510400- | Utility Rate Study: Water & Wastewater Enterprises                           |            |          |         |           |
|                 |            |      |       | 5,447.50             | 5002-40-400-20-00-510400- | Professional Services<br>Professional Services                               |            |          |         |           |
|                 |            |      |       |                      |                           | CHECK                                                                        |            | 1126     | TOTAL:  | 10,895.00 |
| 1127            | 05/23/2024 | PRTD | 285   | RUSSELL (FRANK) MFG  | 55169 778964<br>53674     |                                                                              | 05/14/2024 |          | 052324  | 3.72      |
| Invoice: 778964 |            |      |       | 3.72                 | 0100-40-400-19-02-510200- | STREETS - FLAT MILD STEEL<br>Repairs & Maintenance                           |            |          |         |           |
|                 |            |      |       |                      |                           |                                                                              | 05/06/2024 |          | 052324  | 18.25     |
| Invoice: 778762 |            |      |       | 18.25                | 0100-40-400-19-02-510200- | STREETS - HS DRILL BIT<br>Repairs & Maintenance                              |            |          |         |           |
|                 |            |      |       |                      |                           |                                                                              | 04/30/2024 |          | 052324  | 306.60    |
| Invoice: 778693 |            |      |       | 306.60               | 5101-50-400-24-00-510001- | SHOP - TANK RETAIL<br>Departmental Supplies                                  |            |          |         |           |
|                 |            |      |       |                      |                           | CHECK                                                                        |            | 1127     | TOTAL:  | 328.57    |
| 1128            | 05/23/2024 | PRTD | 13337 | SAGE RENEWABLE ENERG | 55065 364099<br>53573     |                                                                              | 05/01/2024 | 20240123 | 052324  | 9,000.00  |
| Invoice: 364099 |            |      |       | 1,800.00             | 0100-20-200-15-00-510707- | SOLAR PV PROJECT - BLUEFLAME REVIEW                                          |            |          |         |           |
|                 |            |      |       | 360.00               | 0100-40-400-18-00-510707- | Power                                                                        |            |          |         |           |
|                 |            |      |       | 360.00               | 0100-40-400-19-02-510707- | Power                                                                        |            |          |         |           |
|                 |            |      |       | 360.00               | 0100-30-400-25-00-510707- | Power                                                                        |            |          |         |           |
|                 |            |      |       | 360.00               | 5000-40-400-21-00-510707- | Power                                                                        |            |          |         |           |
|                 |            |      |       | 5,400.00             | 5002-40-400-20-00-510707- | Power                                                                        |            |          |         |           |
|                 |            |      |       | 360.00               | 5101-50-400-24-00-510707- | Power                                                                        |            |          |         |           |
|                 |            |      |       |                      |                           | CHECK                                                                        |            | 1128     | TOTAL:  | 9,000.00  |

## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|      |            |      |       | VOUCHER                   | INVOICE                   | Cash10755 | INV DATE                                  | PO   | WARRANT | NET      |
|------|------------|------|-------|---------------------------|---------------------------|-----------|-------------------------------------------|------|---------|----------|
|      |            |      |       | DOCUMENT                  | INVOICE                   | DTL       | DESC                                      |      |         |          |
| 1129 | 05/23/2024 | PRTD | 13709 | SAN JOAQUIN ENGINEER      | 54937 970                 |           | 03/07/2024                                |      | 052324  | 6,725.00 |
|      |            |      |       |                           | 53453                     |           |                                           |      |         |          |
|      |            |      |       | Invoice: 970              |                           |           |                                           |      |         |          |
|      |            |      |       | 6,725.00                  |                           |           |                                           |      |         |          |
|      |            |      |       | E WW00002 -20 -200        |                           |           |                                           |      |         |          |
|      |            |      |       | 0301-60-400-21-00-580100- |                           |           |                                           |      |         |          |
|      |            |      |       |                           |                           |           | 7th Standard Landscaping Grading Plans    |      |         |          |
|      |            |      |       |                           |                           |           | Capital Prj.- Infrastructure              |      |         |          |
|      |            |      |       |                           |                           |           | CHECK                                     | 1129 | TOTAL:  | 6,725.00 |
| 1130 | 05/23/2024 | PRTD | 7658  | SEIU LOCAL 521            | 55106 5/17/2024           |           | 05/17/2024                                |      | 052324  | 671.81   |
|      |            |      |       |                           | 53614                     |           |                                           |      |         |          |
|      |            |      |       | Invoice: 5/17/2024        |                           |           |                                           |      |         |          |
|      |            |      |       | 656.81                    | 0100-00-000-00-00-205145- |           | warrant 051724 DUES                       |      |         |          |
|      |            |      |       | 15.00                     | 0100-00-000-00-00-205145- |           | Association Dues Payable                  |      |         |          |
|      |            |      |       |                           |                           |           | Association Dues Payable                  |      |         |          |
|      |            |      |       |                           |                           |           | CHECK                                     | 1130 | TOTAL:  | 671.81   |
| 1131 | 05/23/2024 | PRTD | 35    | SHAFTER POLICE OFFIC      | 55096 5/17/2024           |           | 05/17/2024                                |      | 052324  | 1,200.00 |
|      |            |      |       |                           | 53604                     |           |                                           |      |         |          |
|      |            |      |       | Invoice: 5/17/2024        |                           |           |                                           |      |         |          |
|      |            |      |       | 1,200.00                  | 0100-00-000-00-00-205145- |           | warrant 051724 DUES                       |      |         |          |
|      |            |      |       |                           |                           |           | Association Dues Payable                  |      |         |          |
|      |            |      |       |                           |                           |           | CHECK                                     | 1131 | TOTAL:  | 1,200.00 |
| 1132 | 05/23/2024 | PRTD | 943   | SIMON OTERO RIVERA        | 55221 NOINV 5/21/24       |           | 05/21/2024                                |      | 052324  | 96.00    |
|      |            |      |       |                           | 53726                     |           |                                           |      |         |          |
|      |            |      |       | Invoice: NOINV 5/21/24    |                           |           |                                           |      |         |          |
|      |            |      |       | 96.00                     | 0100-20-200-14-00-510505- |           | POLICE- Per diem SFST course # 318        |      |         |          |
|      |            |      |       |                           |                           |           | Travel                                    |      |         |          |
|      |            |      |       |                           |                           |           | CHECK                                     | 1132 | TOTAL:  | 96.00    |
| 1133 | 05/23/2024 | PRTD | 943   | SIMON OTERO RIVERA        | 55222 NOINV 5/21/24       |           | 05/21/2024                                |      | 052324  | 48.00    |
|      |            |      |       |                           | 53727                     |           |                                           |      |         |          |
|      |            |      |       | Invoice: NOINV 5/21/24    |                           |           |                                           |      |         |          |
|      |            |      |       | 48.00                     | 0100-20-200-14-00-510505- |           | POLICE-Per diem PEBT Operator course #318 |      |         |          |
|      |            |      |       |                           |                           |           | Travel                                    |      |         |          |
|      |            |      |       |                           |                           |           | CHECK                                     | 1133 | TOTAL:  | 48.00    |
| 1134 | 05/23/2024 | PRTD | 14779 | STANDARD PLUMBING SU      | 55215 WRPC61              |           | 05/16/2024                                |      | 052324  | 18.41    |
|      |            |      |       |                           | 53720                     |           |                                           |      |         |          |
|      |            |      |       | Invoice: WRPC61           |                           |           |                                           |      |         |          |
|      |            |      |       | 18.41                     | 0100-20-200-14-00-510001- |           | POLICE-Departmental supplies              |      |         |          |
|      |            |      |       |                           |                           |           | Departmental Supplies                     |      |         |          |
|      |            |      |       |                           |                           |           | CHECK                                     | 1134 | TOTAL:  | 18.41    |

## City of Shafter A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                             |            |      |      | VOUCHER              | INVOICE                   | Cash10755<br>INV DATE                                     | PO         | WARRANT     | NET    |
|-----------------------------|------------|------|------|----------------------|---------------------------|-----------------------------------------------------------|------------|-------------|--------|
|                             |            |      |      | DOCUMENT             | INVOICE                   | DTL                                                       | DESC       |             |        |
| 1135                        | 05/23/2024 | PRTD | 560  | STATE CONTROLLER     | 55212<br>53717            | FTB-00007028                                              | 05/15/2024 | 052324      | 50.75  |
| Invoice: FTB-00007028       |            |      |      | 50.75                | 0100-20-200-14-00-510100- | POLICE-FTB OFFSETS 2023<br>Service Agreements             |            |             |        |
|                             |            |      |      | CHECK                |                           |                                                           |            | 1135 TOTAL: | 50.75  |
| 1136                        | 05/23/2024 | PRTD | 5364 | TEL-TEC SECURITY SYS | 54902<br>53413            | 846985                                                    | 05/01/2024 | 052324      | 602.50 |
| Invoice: 846985             |            |      |      | 122.50               | 5100-50-405-28-20-510100- | MONTHLY SECURITY SERVICES - May 24<br>Service Agreements  |            |             |        |
|                             |            |      |      | 92.50                | 5100-50-405-28-70-510100- | Service Agreements                                        |            |             |        |
|                             |            |      |      | 65.00                | 5100-50-405-28-50-510100- | Service Agreements                                        |            |             |        |
|                             |            |      |      | 45.00                | 5100-50-405-28-15-510100- | Service Agreements                                        |            |             |        |
|                             |            |      |      | 82.50                | 5100-50-405-28-91-510100- | Service Agreements                                        |            |             |        |
|                             |            |      |      | 65.00                | 0100-10-125-06-00-510100- | Service Agreements                                        |            |             |        |
|                             |            |      |      | 65.00                | 5100-50-405-28-03-510100- | Service Agreements                                        |            |             |        |
|                             |            |      |      | 65.00                | 5100-50-405-28-70-510100- | Service Agreements                                        |            |             |        |
|                             |            |      |      | CHECK                |                           |                                                           |            | 1136 TOTAL: | 602.50 |
| 1137                        | 05/23/2024 | PRTD | 30   | TERMINIX INTERNATION | 55014<br>53523            | 446722809                                                 | 05/10/2024 | 052324      | 141.00 |
| Invoice: 446722809          |            |      |      | 141.00               | 5100-50-405-28-20-510100- | ENGINEERING - PEST CONTROL SERVICES<br>Service Agreements |            |             |        |
|                             |            |      |      | 55194<br>53699       | 446733705                 | 05/10/2024                                                | 052324     | 73.00       |        |
| Invoice: 446733705          |            |      |      | 73.00                | 0100-30-300-04-00-510100- | SLLC Pest Control<br>Service Agreements                   |            |             |        |
|                             |            |      |      | CHECK                |                           |                                                           |            | 1137 TOTAL: | 214.00 |
| 1138                        | 05/23/2024 | PRTD | 293  | THE GAS CO - SO CA G | 55240<br>53743            | 13769182026 MAY 24                                        | 05/15/2024 | 052324      | 518.72 |
| Invoice: 13769182026 MAY 24 |            |      |      | 518.72               | 0100-20-200-15-00-510708- | NATURAL GAS CHARGES<br>Natural Gas                        |            |             |        |
|                             |            |      |      | 55241<br>53744       | 06125858487 MAY 24        | 05/17/2024                                                | 052324     | 23.42       |        |
| Invoice: 06125858487 MAY 24 |            |      |      | 23.42                | 5101-50-400-24-00-510708- | NATURAL GAS CHARGES<br>Natural Gas                        |            |             |        |
|                             |            |      |      | 55242<br>53745       | 10954207733 MAY 24        | 05/17/2024                                                | 052324     | 120.66      |        |
| Invoice: 10954207733 MAY 24 |            |      |      | 120.66               | 5002-40-400-20-00-510708- | NATURAL GAS CHARGES<br>Natural Gas                        |            |             |        |

## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

| CASH ACCOUNT: 0000-00-000-00-00-100010- |                             |        |                            | Cash10755      |                    |                                            |      |                       |        |  |
|-----------------------------------------|-----------------------------|--------|----------------------------|----------------|--------------------|--------------------------------------------|------|-----------------------|--------|--|
| CHECK NO                                | CHK DATE                    | TYPE   | VENDOR NAME                | VOUCHER        | INVOICE            | INV DATE                                   | PO   | WARRANT               | NET    |  |
|                                         |                             |        |                            | DOCUMENT       | INVOICE            | DTL                                        | DESC |                       |        |  |
|                                         |                             |        |                            | 55245<br>53748 | 17881633006 MAY 24 | 05/16/2024                                 |      | 052324                | 50.00  |  |
|                                         | Invoice: 17881633006 MAY 24 |        |                            |                |                    | NATURAL GAS CHARGES                        |      | Natural Gas           |        |  |
|                                         |                             | 50.00  | 5101-50-400-24-00-510708-  |                |                    |                                            |      |                       |        |  |
|                                         |                             |        |                            | 55246<br>53749 | 17671633000 MAY 24 | 05/16/2024                                 |      | 052324                | 14.30  |  |
|                                         | Invoice: 17671633000 MAY 24 |        |                            |                |                    | NATURAL GAS CHARGES                        |      | Natural Gas           |        |  |
|                                         |                             | 14.30  | 5101-50-400-24-00-510708-  |                |                    |                                            |      |                       |        |  |
|                                         |                             |        |                            | 55250<br>53753 | 01291631008 MAY 24 | 05/16/2024                                 |      | 052324                | 27.38  |  |
|                                         | Invoice: 01291631008 MAY 24 |        |                            |                |                    | NATURAL GAS CHARGES                        |      | Natural Gas           |        |  |
|                                         |                             | 27.38  | 0100-20-200-14-00-510708-  |                |                    |                                            |      |                       |        |  |
|                                         |                             |        |                            |                |                    | CHECK                                      |      | 1138 TOTAL:           | 754.48 |  |
| 1139                                    | 05/23/2024                  | PRTD   | 12660 TRAFFIC MANAGEMENT I | 55176<br>53681 | 06-107319          | 05/16/2024                                 |      | 052324                | 898.56 |  |
|                                         | Invoice: 06-107319          |        |                            |                |                    | STREETS - RW R1 SIGN                       |      | Repairs & Maintenance |        |  |
|                                         |                             | 898.56 | 0100-40-400-19-02-510200-  |                |                    |                                            |      |                       |        |  |
|                                         |                             |        |                            | 55177<br>53682 | 06-107320          | 05/16/2024                                 |      | 052324                | 931.82 |  |
|                                         | Invoice: 06-107320          |        |                            |                |                    | STREETS - SIGN 30x30/RAODMAX GALLAN        |      | Repairs & Maintenance |        |  |
|                                         |                             | 931.82 | 0100-40-400-19-02-510200-  |                |                    |                                            |      |                       |        |  |
|                                         |                             |        |                            | 55178<br>53683 | 06-107321          | 05/16/2024                                 |      | 052324                | 917.96 |  |
|                                         | Invoice: 06-107321          |        |                            |                |                    | STREETS - PAINT                            |      | Departmental Supplies |        |  |
|                                         |                             | 917.96 | 0100-40-400-19-02-510001-  |                |                    |                                            |      |                       |        |  |
|                                         |                             |        |                            | 55179<br>53684 | 06-107323          | 05/16/2024                                 |      | 052324                | 917.96 |  |
|                                         | Invoice: 06-107323          |        |                            |                |                    | STREETS - PAINT                            |      | Departmental Supplies |        |  |
|                                         |                             | 917.96 | 0100-40-400-19-02-510001-  |                |                    |                                            |      |                       |        |  |
|                                         |                             |        |                            | 55180<br>53685 | 06-107324          | 05/16/2024                                 |      | 052324                | 978.16 |  |
|                                         | Invoice: 06-107324          |        |                            |                |                    | STREETS - PAINT/BARRICADE WOOD/DELINEATOR  |      | Departmental Supplies |        |  |
|                                         |                             | 978.16 | 0100-40-400-19-02-510001-  |                |                    |                                            |      |                       |        |  |
|                                         |                             |        |                            | 55181<br>53686 | 06-107325          | 05/16/2024                                 |      | 052324                | 920.88 |  |
|                                         | Invoice: 06-107325          |        |                            |                |                    | STREETS - DELINEATOR/REFLECTIVE BANDS      |      | Repairs & Maintenance |        |  |
|                                         |                             | 920.88 | 0100-40-400-19-02-510200-  |                |                    |                                            |      |                       |        |  |
|                                         |                             |        |                            | 55182<br>53687 | 06-107326          | 05/16/2024                                 |      | 052324                | 912.55 |  |
|                                         | Invoice: 06-107326          |        |                            |                |                    | STREETS - REFLECTIVE BANDS/DELINEATOR BASE |      | Departmental Supplies |        |  |
|                                         |                             | 912.55 | 0100-40-400-19-02-510001-  |                |                    |                                            |      |                       |        |  |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                        |            |      |       | VOUCHER              | INVOICE                   | Cash10755                                    | INV DATE                   | PO                        | WARRANT    | NET      |
|------------------------|------------|------|-------|----------------------|---------------------------|----------------------------------------------|----------------------------|---------------------------|------------|----------|
|                        |            |      |       | DOCUMENT             |                           | INVOICE                                      | DTL                        | DESC                      |            |          |
|                        |            |      |       | 55183                | 06-107327                 |                                              | 05/16/2024                 |                           | 052324     | 535.24   |
|                        |            |      |       | 53688                |                           |                                              |                            |                           |            |          |
| Invoice: 06-107327     |            |      |       | 535.24               | 0100-40-400-19-02-510001- | STREETS - DELINEATOR BASE                    |                            | Departmental Supplies     |            |          |
|                        |            |      |       |                      |                           | CHECK                                        |                            | 1139                      | TOTAL:     | 7,013.13 |
| 1140                   | 05/23/2024 | PRTD | 1101  | VESTIS GROUP, INC. ( | 55163                     | 2601618122                                   | 05/14/2024                 |                           | 052324     | 64.12    |
|                        |            |      |       | 53668                |                           |                                              |                            |                           |            |          |
| Invoice: 2601618122    |            |      |       | 64.12                | 0100-30-300-04-00-510100- | SHAFTER LEARNING CENTER - MAT SERVICES       |                            | Service Agreements        |            |          |
|                        |            |      |       |                      |                           | CHECK                                        |                            | 1140                      | TOTAL:     | 64.12    |
| 1141                   | 05/23/2024 | PRTD | 792   | WEST COAST DT SOLUTI | 55114                     | 1126                                         | 05/15/2024                 | 20240316                  | 052324     | 7,576.33 |
|                        |            |      |       | 53621                |                           |                                              |                            |                           |            |          |
| Invoice: 1126          |            |      |       | 7,576.33             | 0100-30-300-04-00-510400- | Bosch Public Safety Security Camera Upgrades |                            | Professional Services     |            |          |
|                        |            |      |       |                      |                           | CHECK                                        |                            | 1141                      | TOTAL:     | 7,576.33 |
| 1142                   | 05/23/2024 | PRTD | 15101 | WEX BANK - ACCOUNT 0 | 54320                     | NOINV 4/16/22                                | 04/16/2024                 |                           | 052324     | 50.00    |
|                        |            |      |       | 52836                |                           |                                              |                            |                           |            |          |
| Invoice: NOINV 4/16/22 |            |      |       | 50.00                | 0100-20-200-14-00-510302- | POLICE-Fuel #302                             |                            | Vehicle Operations - Fuel |            |          |
|                        |            |      |       |                      |                           | CHECK                                        |                            | 1142                      | TOTAL:     | 50.00    |
|                        |            |      |       | NUMBER OF CHECKS     |                           | 69                                           | *** CASH ACCOUNT TOTAL *** |                           | 632,060.55 |          |
|                        |            |      |       |                      |                           | COUNT                                        |                            | AMOUNT                    |            |          |
|                        |            |      |       | TOTAL PRINTED CHECKS |                           | 61                                           | 182,635.85                 |                           |            |          |
|                        |            |      |       | TOTAL WIRE TRANSFERS |                           | 8                                            | 449,424.70                 |                           |            |          |
|                        |            |      |       |                      |                           | *** GRAND TOTAL ***                          |                            | 632,060.55                |            |          |



# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED  
CLERK: 5292blopez

| YEAR PER             | JNL                       | SRC ACCOUNT | EFF DATE   | JNL DESC | REF 1  | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC     | T OB | DEBIT      | CREDIT     |
|----------------------|---------------------------|-------------|------------|----------|--------|-------|-------|-------------------------------|------|------------|------------|
| 2024 11              | 533                       |             |            |          |        |       |       |                               |      |            |            |
| APP                  | 0100-00-000-00-00-205000- |             | 05/23/2024 | 052324   | 052324 |       |       | Accts Payable                 |      | 546,015.86 |            |
|                      |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |            |            |
| APP                  | 0000-00-000-00-00-100010- |             | 05/23/2024 | 052324   | 052324 |       |       | Cash: Mission Bank Acct#10755 |      |            | 632,060.55 |
|                      |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |            |            |
| APP                  | 5002-00-000-00-00-205000- |             | 05/23/2024 | 052324   | 052324 |       |       | Accts Payable                 |      | 52,502.33  |            |
|                      |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |            |            |
| APP                  | 5000-00-000-00-00-205000- |             | 05/23/2024 | 052324   | 052324 |       |       | Accts Payable                 |      | 8,768.64   |            |
|                      |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |            |            |
| APP                  | 5103-00-000-00-00-205000- |             | 05/23/2024 | 052324   | 052324 |       |       | Accts Payable                 |      | 7,728.70   |            |
|                      |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |            |            |
| APP                  | 5101-00-000-00-00-205000- |             | 05/23/2024 | 052324   | 052324 |       |       | Accts Payable                 |      | 2,104.27   |            |
|                      |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |            |            |
| APP                  | 5003-00-000-00-00-205000- |             | 05/23/2024 | 052324   | 052324 |       |       | Accts Payable                 |      | 16.97      |            |
|                      |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |            |            |
| APP                  | 5100-00-000-00-00-205000- |             | 05/23/2024 | 052324   | 052324 |       |       | Accts Payable                 |      | 5,338.07   |            |
|                      |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |            |            |
| APP                  | 5006-00-000-00-00-205000- |             | 05/23/2024 | 052324   | 052324 |       |       | Accts Payable                 |      | 194.98     |            |
|                      |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |            |            |
| APP                  | 0811-00-000-00-00-205000- |             | 05/23/2024 | 052324   | 052324 |       |       | Accts Payable                 |      | 35.90      |            |
|                      |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |            |            |
| APP                  | 0808-00-000-00-00-205000- |             | 05/23/2024 | 052324   | 052324 |       |       | Accts Payable                 |      | 2,141.21   |            |
|                      |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |            |            |
| APP                  | 0810-00-000-00-00-205000- |             | 05/23/2024 | 052324   | 052324 |       |       | Accts Payable                 |      | 8.37       |            |
|                      |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |            |            |
| APP                  | 5001-00-000-00-00-205000- |             | 05/23/2024 | 052324   | 052324 |       |       | Accts Payable                 |      | 21.33      |            |
|                      |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |            |            |
| APP                  | 5004-00-000-00-00-205000- |             | 05/23/2024 | 052324   | 052324 |       |       | Accts Payable                 |      | 458.92     |            |
|                      |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |            |            |
| APP                  | 0301-00-000-00-00-205000- |             | 05/23/2024 | 052324   | 052324 |       |       | Accts Payable                 |      | 6,725.00   |            |
|                      |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |            |            |
| GENERAL LEDGER TOTAL |                           |             |            |          |        |       |       |                               |      | 632,060.55 | 632,060.55 |
| APP                  | 0000-00-000-00-00-209001- |             | 05/23/2024 | 052324   | 052324 |       |       | Due To 0100 - Gen Fund        |      | 546,015.86 |            |
| APP                  | 0100-00-000-00-00-109000- |             | 05/23/2024 | 052324   | 052324 |       |       | Due From Funds - Cash Pool    |      |            | 546,015.86 |
| APP                  | 0000-00-000-00-00-209038- |             | 05/23/2024 | 052324   | 052324 |       |       | Due To 5002 - Water Operat    |      | 52,502.33  |            |
| APP                  | 5002-00-000-00-00-109000- |             | 05/23/2024 | 052324   | 052324 |       |       | Due From Funds - Cash Pool    |      |            | 52,502.33  |
| APP                  | 0000-00-000-00-00-209036- |             | 05/23/2024 | 052324   | 052324 |       |       | Due To 5000 - Wastewtr Operat |      | 8,768.64   |            |
| APP                  | 5000-00-000-00-00-109000- |             | 05/23/2024 | 052324   | 052324 |       |       | Due From Funds - Cash Pool    |      |            | 8,768.64   |
| APP                  | 0000-00-000-00-00-209049- |             |            |          |        |       |       | Due To 5103 - Info Tech       |      | 7,728.70   |            |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

### JOURNAL ENTRIES TO BE CREATED

| YEAR PER<br>SRC ACCOUNT        | JNL<br>EFF DATE | JNL DESC | REF 1  | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC     | T OB | DEBIT        | CREDIT       |
|--------------------------------|-----------------|----------|--------|-------|-------|-------------------------------|------|--------------|--------------|
| APP 5103-00-000-00-00-109000-  | 05/23/2024      | 052324   | 052324 |       |       | Due From Funds - Cash Pool    |      |              | 7,728.70     |
| APP 0000-00-000-00-00-209047-  | 05/23/2024      | 052324   | 052324 |       |       | Due To 5101 - Vehicle Maint   |      | 2,104.27     |              |
| APP 5101-00-000-00-00-109000-  | 05/23/2024      | 052324   | 052324 |       |       | Due From Funds - Cash Pool    |      |              | 2,104.27     |
| APP 0000-00-000-00-00-209039-  | 05/23/2024      | 052324   | 052324 |       |       | Due To 5003 - Transit Operat  |      | 16.97        |              |
| APP 5003-00-000-00-00-109000-  | 05/23/2024      | 052324   | 052324 |       |       | Due From Funds - Cash Pool    |      |              | 16.97        |
| APP 0000-00-000-00-00-209046-  | 05/23/2024      | 052324   | 052324 |       |       | Due To 5100 - Facility Maint  |      | 5,338.07     |              |
| APP 5100-00-000-00-00-109000-  | 05/23/2024      | 052324   | 052324 |       |       | Due From Funds - Cash Pool    |      |              | 5,338.07     |
| APP 0000-00-000-00-00-209042-  | 05/23/2024      | 052324   | 052324 |       |       | Due To 5006 - Rail Operat     |      | 194.98       |              |
| APP 5006-00-000-00-00-109000-  | 05/23/2024      | 052324   | 052324 |       |       | Due From Funds - Cash Pool    |      |              | 194.98       |
| APP 0000-00-000-00-00-209035-  | 05/23/2024      | 052324   | 052324 |       |       | Due To 0811 - LLMD - 001-2009 |      | 35.90        |              |
| APP 0811-00-000-00-00-109000-  | 05/23/2024      | 052324   | 052324 |       |       | Due From Funds - Cash Pool    |      |              | 35.90        |
| APP 0000-00-000-00-00-209032-  | 05/23/2024      | 052324   | 052324 |       |       | Due To 0808 - LLMD - 001-2015 |      | 2,141.21     |              |
| APP 0808-00-000-00-00-109000-  | 05/23/2024      | 052324   | 052324 |       |       | Due From Funds - Cash Pool    |      |              | 2,141.21     |
| APP 0000-00-000-00-00-209034-  | 05/23/2024      | 052324   | 052324 |       |       | Due To 0810 - LLMD - 001-1998 |      | 8.37         |              |
| APP 0810-00-000-00-00-109000-  | 05/23/2024      | 052324   | 052324 |       |       | Due From Funds - Cash Pool    |      |              | 8.37         |
| APP 0000-00-000-00-00-209037-  | 05/23/2024      | 052324   | 052324 |       |       | Due To 5001 - Refuse Operat   |      | 21.33        |              |
| APP 5001-00-000-00-00-109000-  | 05/23/2024      | 052324   | 052324 |       |       | Due From Funds - Cash Pool    |      |              | 21.33        |
| APP 0000-00-000-00-00-209040-  | 05/23/2024      | 052324   | 052324 |       |       | Due To 5004 - Telecom Operat  |      | 458.92       |              |
| APP 5004-00-000-00-00-109000-  | 05/23/2024      | 052324   | 052324 |       |       | Due From Funds - Cash Pool    |      |              | 458.92       |
| APP 0000-00-000-00-00-209015-  | 05/23/2024      | 052324   | 052324 |       |       | Due To 0301 - Wastewtr Conect |      | 6,725.00     |              |
| APP 0301-00-000-00-00-109000-  | 05/23/2024      | 052324   | 052324 |       |       | Due From Funds - Cash Pool    |      |              | 6,725.00     |
| SYSTEM GENERATED ENTRIES TOTAL |                 |          |        |       |       |                               |      | 632,060.55   | 632,060.55   |
| JOURNAL 2024/11/533 TOTAL      |                 |          |        |       |       |                               |      | 1,264,121.10 | 1,264,121.10 |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

| FUND | ACCOUNT                   | YEAR | PER | JNL | EFF DATE   | ACCOUNT DESCRIPTION           | DEBIT      | CREDIT     |
|------|---------------------------|------|-----|-----|------------|-------------------------------|------------|------------|
| 0000 | Pooled Cash Fund          | 2024 | 11  | 533 | 05/23/2024 |                               |            |            |
|      | 0000-00-000-00-00-100010- |      |     |     |            | Cash: Mission Bank Acct#10755 |            | 632,060.55 |
|      | 0000-00-000-00-00-209001- |      |     |     |            | Due To 0100 - Gen Fund        | 546,015.86 |            |
|      | 0000-00-000-00-00-209015- |      |     |     |            | Due To 0301 - Wastewtr Conect | 6,725.00   |            |
|      | 0000-00-000-00-00-209032- |      |     |     |            | Due To 0808 - LLMD - 001-2015 | 2,141.21   |            |
|      | 0000-00-000-00-00-209034- |      |     |     |            | Due To 0810 - LLMD - 001-1998 | 8.37       |            |
|      | 0000-00-000-00-00-209035- |      |     |     |            | Due To 0811 - LLMD - 001-2009 | 35.90      |            |
|      | 0000-00-000-00-00-209036- |      |     |     |            | Due To 5000 - Wastewtr Operat | 8,768.64   |            |
|      | 0000-00-000-00-00-209037- |      |     |     |            | Due To 5001 - Refuse Operat   | 21.33      |            |
|      | 0000-00-000-00-00-209038- |      |     |     |            | Due To 5002 - Water Operat    | 52,502.33  |            |
|      | 0000-00-000-00-00-209039- |      |     |     |            | Due To 5003 - Transit Operat  | 16.97      |            |
|      | 0000-00-000-00-00-209040- |      |     |     |            | Due To 5004 - Telecom Operat  | 458.92     |            |
|      | 0000-00-000-00-00-209042- |      |     |     |            | Due To 5006 - Rail Operat     | 194.98     |            |
|      | 0000-00-000-00-00-209046- |      |     |     |            | Due To 5100 - Facility Maint  | 5,338.07   |            |
|      | 0000-00-000-00-00-209047- |      |     |     |            | Due To 5101 - Vehicle Maint   | 2,104.27   |            |
|      | 0000-00-000-00-00-209049- |      |     |     |            | Due To 5103 - Info Tech       | 7,728.70   |            |
|      |                           |      |     |     |            | FUND TOTAL                    | 632,060.55 | 632,060.55 |
| 0100 | General Fund              | 2024 | 11  | 533 | 05/23/2024 |                               |            |            |
|      | 0100-00-000-00-00-109000- |      |     |     |            | Due From Funds - Cash Pool    |            | 546,015.86 |
|      | 0100-00-000-00-00-205000- |      |     |     |            | Accts Payable                 | 546,015.86 |            |
|      |                           |      |     |     |            | FUND TOTAL                    | 546,015.86 | 546,015.86 |
| 0301 | Wastewater Connection     | 2024 | 11  | 533 | 05/23/2024 |                               |            |            |
|      | 0301-00-000-00-00-109000- |      |     |     |            | Due From Funds - Cash Pool    |            | 6,725.00   |
|      | 0301-00-000-00-00-205000- |      |     |     |            | Accts Payable                 | 6,725.00   |            |
|      |                           |      |     |     |            | FUND TOTAL                    | 6,725.00   | 6,725.00   |
| 0808 | LLMD - 001-2015           | 2024 | 11  | 533 | 05/23/2024 |                               |            |            |
|      | 0808-00-000-00-00-109000- |      |     |     |            | Due From Funds - Cash Pool    |            | 2,141.21   |
|      | 0808-00-000-00-00-205000- |      |     |     |            | Accts Payable                 | 2,141.21   |            |
|      |                           |      |     |     |            | FUND TOTAL                    | 2,141.21   | 2,141.21   |
| 0810 | LLMD - 001-1998           | 2024 | 11  | 533 | 05/23/2024 |                               |            |            |
|      | 0810-00-000-00-00-109000- |      |     |     |            | Due From Funds - Cash Pool    |            | 8.37       |
|      | 0810-00-000-00-00-205000- |      |     |     |            | Accts Payable                 | 8.37       |            |
|      |                           |      |     |     |            | FUND TOTAL                    | 8.37       | 8.37       |
| 0811 | LLMD - 001-2009           | 2024 | 11  | 533 | 05/23/2024 |                               |            |            |
|      | 0811-00-000-00-00-109000- |      |     |     |            | Due From Funds - Cash Pool    |            | 35.90      |
|      | 0811-00-000-00-00-205000- |      |     |     |            | Accts Payable                 | 35.90      |            |
|      |                           |      |     |     |            | FUND TOTAL                    | 35.90      | 35.90      |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

| FUND<br>ACCOUNT                                                                              | YEAR PER | JNL | EFF DATE   | ACCOUNT DESCRIPTION                         | DEBIT     | CREDIT    |
|----------------------------------------------------------------------------------------------|----------|-----|------------|---------------------------------------------|-----------|-----------|
| 5000 Wastewater Operations<br>5000-00-000-00-00-109000-<br>5000-00-000-00-00-205000-         | 2024 11  | 533 | 05/23/2024 | Due From Funds - Cash Pool<br>Accts Payable | 8,768.64  | 8,768.64  |
|                                                                                              |          |     |            | FUND TOTAL                                  | 8,768.64  | 8,768.64  |
| 5001 Refuse Operations<br>5001-00-000-00-00-109000-<br>5001-00-000-00-00-205000-             | 2024 11  | 533 | 05/23/2024 | Due From Funds - Cash Pool<br>Accts Payable | 21.33     | 21.33     |
|                                                                                              |          |     |            | FUND TOTAL                                  | 21.33     | 21.33     |
| 5002 Water Operations<br>5002-00-000-00-00-109000-<br>5002-00-000-00-00-205000-              | 2024 11  | 533 | 05/23/2024 | Due From Funds - Cash Pool<br>Accts Payable | 52,502.33 | 52,502.33 |
|                                                                                              |          |     |            | FUND TOTAL                                  | 52,502.33 | 52,502.33 |
| 5003 Transit Operations<br>5003-00-000-00-00-109000-<br>5003-00-000-00-00-205000-            | 2024 11  | 533 | 05/23/2024 | Due From Funds - Cash Pool<br>Accts Payable | 16.97     | 16.97     |
|                                                                                              |          |     |            | FUND TOTAL                                  | 16.97     | 16.97     |
| 5004 Telecommunications Operations<br>5004-00-000-00-00-109000-<br>5004-00-000-00-00-205000- | 2024 11  | 533 | 05/23/2024 | Due From Funds - Cash Pool<br>Accts Payable | 458.92    | 458.92    |
|                                                                                              |          |     |            | FUND TOTAL                                  | 458.92    | 458.92    |
| 5006 Rail Operations<br>5006-00-000-00-00-109000-<br>5006-00-000-00-00-205000-               | 2024 11  | 533 | 05/23/2024 | Due From Funds - Cash Pool<br>Accts Payable | 194.98    | 194.98    |
|                                                                                              |          |     |            | FUND TOTAL                                  | 194.98    | 194.98    |
| 5100 Facility Maintenance<br>5100-00-000-00-00-109000-<br>5100-00-000-00-00-205000-          | 2024 11  | 533 | 05/23/2024 | Due From Funds - Cash Pool<br>Accts Payable | 5,338.07  | 5,338.07  |
|                                                                                              |          |     |            | FUND TOTAL                                  | 5,338.07  | 5,338.07  |
| 5101 Vehicle Maintenance<br>5101-00-000-00-00-109000-<br>5101-00-000-00-00-205000-           | 2024 11  | 533 | 05/23/2024 | Due From Funds - Cash Pool<br>Accts Payable | 2,104.27  | 2,104.27  |
|                                                                                              |          |     |            | FUND TOTAL                                  | 2,104.27  | 2,104.27  |
| 5103 Information Technology                                                                  | 2024 11  | 533 | 05/23/2024 |                                             |           |           |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

| FUND                      | YEAR | PER | JNL | EFF | DATE | ACCOUNT DESCRIPTION        | DEBIT    | CREDIT   |
|---------------------------|------|-----|-----|-----|------|----------------------------|----------|----------|
| ACCOUNT                   |      |     |     |     |      |                            |          |          |
| 5103-00-000-00-00-109000- |      |     |     |     |      | Due From Funds - Cash Pool |          | 7,728.70 |
| 5103-00-000-00-00-205000- |      |     |     |     |      | Accts Payable              | 7,728.70 |          |
|                           |      |     |     |     |      | FUND TOTAL                 | 7,728.70 | 7,728.70 |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

| FUND                               | DUE TO     | DUE FR     |
|------------------------------------|------------|------------|
| 0000 Pooled Cash Fund              | 632,060.55 |            |
| 0100 General Fund                  |            | 546,015.86 |
| 0301 Wastewater Connection         |            | 6,725.00   |
| 0808 LLMD - 001-2015               |            | 2,141.21   |
| 0810 LLMD - 001-1998               |            | 8.37       |
| 0811 LLMD - 001-2009               |            | 35.90      |
| 5000 Wastewater Operations         |            | 8,768.64   |
| 5001 Refuse Operations             |            | 21.33      |
| 5002 Water Operations              |            | 52,502.33  |
| 5003 Transit Operations            |            | 16.97      |
| 5004 Telecommunications Operations |            | 458.92     |
| 5006 Rail Operations               |            | 194.98     |
| 5100 Facility Maintenance          |            | 5,338.07   |
| 5101 Vehicle Maintenance           |            | 2,104.27   |
| 5103 Information Technology        |            | 7,728.70   |
| TOTAL                              | 632,060.55 | 632,060.55 |

\*\* END OF REPORT - Generated by Brenda Lopez \*\*

## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                            |            |      |       | VOUCHER              | INVOICE                   | Cash10755<br>INV DATE                                          | PO         | WARRANT     | NET      |
|----------------------------|------------|------|-------|----------------------|---------------------------|----------------------------------------------------------------|------------|-------------|----------|
|                            |            |      |       | DOCUMENT             | INVOICE                   | DTL                                                            | DESC       |             |          |
| 1143                       | 05/30/2024 | PRTD | 13236 | AMBER CHEMICAL INC   | 55172<br>53677            | 0381419-IN                                                     | 05/14/2024 | 053024      | 3,828.83 |
| Invoice: 0381419-IN        |            |      |       | 3,828.83             | 5002-40-400-20-00-510900- | WATER - WATER CHEMICALS- HYPOCHLORITE Treatment Supplies       |            |             |          |
|                            |            |      |       | CHECK                |                           |                                                                |            | 1143 TOTAL: | 3,828.83 |
| 1144                       | 05/30/2024 | PRTD | 1394  | AMERICAN BUSINESS MA | 55349<br>53849            | 743928                                                         | 05/21/2024 | 053024      | 93.10    |
| Invoice: 743928            |            |      |       | 93.10                | 0100-40-400-18-00-510200- | ENGINEERING POTTER #13362 - SERVICE CALL Repairs & Maintenance |            |             |          |
|                            |            |      |       | 55350<br>53850       | 744265                    | 05/23/2024                                                     | 053024     | 15.00       |          |
| Invoice: 744265            |            |      |       | 15.00                | 0100-40-400-18-00-510001- | ENGINEERING #14906 - YELLOW TONER Departmental Supplies        |            |             |          |
|                            |            |      |       | CHECK                |                           |                                                                |            | 1144 TOTAL: | 108.10   |
| 1145                       | 05/30/2024 | PRTD | 12466 | AT&T CALNET 3        | 55251<br>53754            | 9391012270 MAY 24                                              | 05/17/2024 | 053024      | 30.98    |
| Invoice: 9391012270 MAY 24 |            |      |       | 30.98                | 5100-50-405-28-90-510701- | PHONE CHARGES Communications                                   |            |             |          |
|                            |            |      |       | 55254<br>53757       | 000021722014              | 05/17/2024                                                     | 053024     | 415.65      |          |
| Invoice: 000021722014      |            |      |       | 87.36                | 0100-30-400-25-30-510701- | PHONE CHARGES Communications                                   |            |             |          |
|                            |            |      |       | 298.96               | 0100-20-200-14-00-510701- | Communications                                                 |            |             |          |
|                            |            |      |       | 29.33                | 5002-40-400-20-00-510701- | Communications                                                 |            |             |          |
|                            |            |      |       | 55259<br>53762       | 9391012269 MAY 24         | 05/17/2024                                                     | 053024     | 477.11      |          |
| Invoice: 9391012269 MAY 24 |            |      |       | 477.11               | 5100-50-405-28-90-510701- | PHONE CHARGES Communications                                   |            |             |          |
|                            |            |      |       | 55260<br>53763       | 9391012260 MAY 24         | 05/17/2024                                                     | 053024     | 28.87       |          |
| Invoice: 9391012260 MAY 24 |            |      |       | 28.87                | 0100-30-400-25-55-510701- | PHONE CHARGES Communications                                   |            |             |          |
|                            |            |      |       | 55261<br>53764       | 9391012266 MAY 24         | 05/17/2024                                                     | 053024     | 29.12       |          |
| Invoice: 9391012266 MAY 24 |            |      |       | 29.12                | 5100-50-405-28-90-510701- | PHONE CHARGES Communications                                   |            |             |          |
|                            |            |      |       | 55263<br>53766       | 9391012272 MAY 24         | 05/17/2024                                                     | 053024     | 279.57      |          |
| Invoice: 9391012272 MAY 24 |            |      |       | 279.57               | 5100-50-405-28-90-510701- | PHONE CHARGES Communications                                   |            |             |          |

## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                      |            |      |       |                | Cash10755      | INV DATE                  | PO                                             | WARRANT               | NET      |
|----------------------|------------|------|-------|----------------|----------------|---------------------------|------------------------------------------------|-----------------------|----------|
|                      |            |      |       |                | VOUCHER        | INVOICE                   |                                                |                       |          |
|                      |            |      |       |                | DOCUMENT       | INVOICE                   | DTL                                            | DESC                  |          |
|                      |            |      |       |                |                |                           | CHECK                                          | 1145 TOTAL:           | 1,261.30 |
| 1146                 | 05/30/2024 | PRTD | 15502 | MELVIN JOHNSON | 55307<br>53810 | 2024-0113                 | 05/22/2024                                     | 053024                | 450.00   |
| Invoice: 2024-0113   |            |      |       |                | 225.00         | 0100-20-200-14-00-510115- | POLICE-Polygraph exams                         |                       |          |
|                      |            |      |       |                | 225.00         | 0100-20-200-14-00-510115- | Recruitment                                    |                       |          |
|                      |            |      |       |                |                |                           | CHECK                                          | 1146 TOTAL:           | 450.00   |
| 1147                 | 05/30/2024 | PRTD | 13852 | BOOT BARN INC  | 55333<br>53833 | INV00371003               | 05/23/2024                                     | 053024                | 155.87   |
| Invoice: INV00371003 |            |      |       |                | 124.70         | 5002-40-400-20-00-500502- | Boots FY 23/24 J. Aldaco                       |                       |          |
|                      |            |      |       |                | 31.17          | 5000-40-400-21-00-500502- | Uniform & Equipment Allowance                  |                       |          |
|                      |            |      |       |                |                |                           |                                                |                       |          |
|                      |            |      |       |                | 55334<br>53834 | INV00371004               | 05/23/2024                                     | 053024                | 300.00   |
| Invoice: INV00371004 |            |      |       |                | 210.00         | 5002-40-400-20-00-500502- | Boots FY 23/24 M. Brown                        |                       |          |
|                      |            |      |       |                | 90.00          | 5000-40-400-21-00-500502- | Uniform & Equipment Allowance                  |                       |          |
|                      |            |      |       |                |                |                           | CHECK                                          | 1147 TOTAL:           | 455.87   |
| 1148                 | 05/30/2024 | PRTD | 103   | BRANDCO        | 55396<br>53895 | FD149366                  | 05/16/2024                                     | 053024                | 354.44   |
| Invoice: FD149366    |            |      |       |                | 354.44         | 5100-50-405-28-90-510200- | CITY HALL - FIRE EXTINGUISHER ANNUAL TESTING   |                       |          |
|                      |            |      |       |                |                |                           |                                                | Repairs & Maintenance |          |
|                      |            |      |       |                |                |                           | CHECK                                          | 1148 TOTAL:           | 354.44   |
| 1149                 | 05/30/2024 | PRTD | 660   | CALTRANS       | 55331<br>53831 | 24005011                  | 02/20/2024                                     | 053024                | 7,245.80 |
| Invoice: 24005011    |            |      |       |                | 7,245.80       |                           | ROUNABOUT SANATA FE WAY/LOS ANGELES - PHASE #1 |                       |          |
|                      |            |      |       |                |                | E ST00029 -20 -200 -      | Capital Prj.- Infrastructure                   |                       |          |
|                      |            |      |       |                |                | 0200-60-400-19-02-580100- |                                                |                       |          |
|                      |            |      |       |                |                |                           |                                                |                       |          |
|                      |            |      |       |                | 55332<br>53832 | 24004124                  | 01/24/2024                                     | 053024                | 9,422.64 |
| Invoice: 24004124    |            |      |       |                | 9,422.64       |                           | ROUNABOUT SANATA FE WAY/LOS ANGELES - PHASE #1 |                       |          |
|                      |            |      |       |                |                | E ST00029 -20 -200 -      | Capital Prj.- Infrastructure                   |                       |          |
|                      |            |      |       |                |                | 0200-60-400-19-02-580100- |                                                |                       |          |



## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                          |            |      |       | VOUCHER                   | INVOICE                        | Cash10755                                 | INV DATE   | PO                 | WARRANT | NET       |
|--------------------------|------------|------|-------|---------------------------|--------------------------------|-------------------------------------------|------------|--------------------|---------|-----------|
|                          |            |      |       | DOCUMENT                  |                                | INVOICE                                   | DTL        | DESC               |         |           |
|                          |            |      |       |                           |                                |                                           | CHECK      | 1149               | TOTAL:  | 16,668.44 |
| 1150                     | 05/30/2024 | PRTD | 14425 | CARLOS QUEZADA            | 55283 750156<br>53786          |                                           | 05/03/2024 |                    | 053024  | 60.00     |
| Invoice: 750156          |            |      |       | 30.00                     | 5002-40-400-20-00-510300-      | STREETS/WATER - FLEET WASHES #219 & #119  |            | Vehicle Operations |         |           |
|                          |            |      |       | 30.00                     | 0100-40-400-19-02-510300-      | Vehicle Operations                        |            |                    |         |           |
|                          |            |      |       | 55284 750158<br>53787     |                                |                                           | 05/03/2024 |                    | 053024  | 150.00    |
| Invoice: 750158          |            |      |       | 150.00                    | 0100-40-400-18-00-510300-      | ENGINEERING - FLEET WASHES                |            | Vehicle Operations |         |           |
|                          |            |      |       | 55285 750164<br>53788     |                                |                                           | 05/17/2024 |                    | 053024  | 30.00     |
| Invoice: 750164          |            |      |       | 30.00                     | 5103-50-500-29-00-510300-      | IT #317 - FLEET WASHES                    |            | Vehicle Operations |         |           |
|                          |            |      |       | 55287 750159<br>53790     |                                |                                           | 05/03/2024 |                    | 053024  | 30.00     |
| Invoice: 750159          |            |      |       | 30.00                     | 5103-50-500-29-00-510300-      | IT #317 - FLEET WASHES                    |            | Vehicle Operations |         |           |
|                          |            |      |       | 55288 750160<br>53791     |                                |                                           | 05/03/2024 |                    | 053024  | 100.00    |
| Invoice: 750160          |            |      |       | 100.00                    | 5003-40-140-12-00-510300-      | DIAL-A-RIDE #T16/#T23/#T21 - FLEET WASHES |            | Vehicle Operations |         |           |
|                          |            |      |       | 55289 750165<br>53792     |                                |                                           | 05/17/2024 |                    | 053024  | 180.00    |
| Invoice: 750165          |            |      |       | 180.00                    | 5003-40-140-12-00-510300-      | DIAL-A-RIDE - FLEET WASHES                |            | Vehicle Operations |         |           |
|                          |            |      |       | 55290 750163<br>53793     |                                |                                           | 05/17/2024 |                    | 053024  | 150.00    |
| Invoice: 750163          |            |      |       | 150.00                    | 0100-40-400-18-00-510300-      | ENGINEERING - FLEET WASHES                |            | Vehicle Operations |         |           |
|                          |            |      |       | 55315 2024-05-24<br>53820 |                                |                                           | 05/24/2024 |                    | 053024  | 915.00    |
| Invoice: 2024-05-24      |            |      |       | 915.00                    | 0100-20-200-14-00-510300-      | POLICE-Fleet washes                       |            | Vehicle Operations |         |           |
|                          |            |      |       |                           |                                |                                           | CHECK      | 1150               | TOTAL:  | 1,615.00  |
| 1151                     | 05/30/2024 | PRTD | 424   | CHARTER COMMUNICATIO      | 55306 167729101051424<br>53809 |                                           | 05/14/2024 |                    | 053024  | 345.81    |
| Invoice: 167729101051424 |            |      |       | 345.81                    | 0100-20-200-14-00-510701-      | POLICE-Backup internet May 24             |            | Communications     |         |           |

## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

| CASH ACCOUNT: 0000-00-000-00-00-100010- |            |      |                           |                           | Cash10755     |                                                                            |          |         |           |
|-----------------------------------------|------------|------|---------------------------|---------------------------|---------------|----------------------------------------------------------------------------|----------|---------|-----------|
| CHECK NO                                | CHK DATE   | TYPE | VENDOR NAME               | VOUCHER                   | INVOICE       | INV DATE                                                                   | PO       | WARRANT | NET       |
| DOCUMENT                                |            |      |                           |                           |               | INVOICE                                                                    | DTL      | DESC    |           |
|                                         |            |      |                           |                           |               | CHECK                                                                      | 1151     | TOTAL:  | 345.81    |
| 1152                                    | 05/30/2024 | PRTD | 1029 CORE & MAIN LP       | 55165<br>53670            | U837891       | 05/07/2024                                                                 |          | 053024  | 915.61    |
| Invoice: U837891                        |            |      | 915.61                    | 5002-40-400-20-00-510200- |               | WATER - METER ADAPTER<br>Repairs & Maintenance                             |          |         |           |
|                                         |            |      |                           | 55166<br>53671            | U788588       | 04/30/2024                                                                 |          | 053024  | 765.84    |
| Invoice: U788588                        |            |      | 765.84                    | 5002-40-400-20-00-510200- |               | WATER - REP CLP<br>Repairs & Maintenance                                   |          |         |           |
|                                         |            |      |                           | 55167<br>53672            | U804398       | 05/01/2024                                                                 |          | 053024  | 210.41    |
| Invoice: U804398                        |            |      | 210.41                    | 5002-40-400-20-00-510200- |               | WATER - RUBBER MTR WASHER<br>Repairs & Maintenance                         |          |         |           |
|                                         |            |      |                           |                           |               | CHECK                                                                      | 1152     | TOTAL:  | 1,891.86  |
| 1153                                    | 05/30/2024 | PRTD | 14335 CORE & MAIN LP      | 55173<br>53678            | U804357       | 05/10/2024                                                                 |          | 053024  | 324.50    |
| Invoice: U804357                        |            |      | 324.50                    | 5002-40-400-20-00-510200- |               | WATER - SAD W/ STL U-BOLT/BALL CORP STOP MIPXMIP<br>Repairs & Maintenance  |          |         |           |
|                                         |            |      |                           |                           |               | CHECK                                                                      | 1153     | TOTAL:  | 324.50    |
| 1154                                    | 05/30/2024 | PRTD | 1117 CSG CONSULTANTS, INC | 55277<br>53780            | B240802       | 05/01/2024                                                                 | 20240324 | 053024  | 12,310.02 |
| Invoice: B240802                        |            |      | 12,310.02                 | 0100-10-405-26-00-510400- |               | 3705 FANUCCHI WAY - 145,516SF WAREHOUSE<br>Professional Services           |          |         |           |
|                                         |            |      |                           |                           |               | CHECK                                                                      | 1154     | TOTAL:  | 12,310.02 |
| 1155                                    | 05/30/2024 | PRTD | 10114 DAVID FRANZ         | 55400<br>53899            | NOINV05292024 | 05/29/2024                                                                 |          | 053024  | 156.75    |
| Invoice: NOINV05292024                  |            |      | 156.75                    | 0100-30-300-04-00-510501- |               | Per Diem - ICMA Local Government Reimagined<br>Training                    |          |         |           |
|                                         |            |      |                           |                           |               | CHECK                                                                      | 1155     | TOTAL:  | 156.75    |
| 1156                                    | 05/30/2024 | PRTD | 14458 EMTS INC            | 55394<br>53893            | 10203629      | 05/10/2024                                                                 |          | 053024  | 484.30    |
| Invoice: 10203629                       |            |      | 484.30                    | 0808-40-400-19-04-510110- |               | PARKS - TRAIN - REMOVAL OF TREE/CHINES ELM INSTALL<br>Landscaping Services |          |         |           |



## City of Shafter A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                      |            |      |   | VOUCHER              | INVOICE                    | Cash10755 | INV DATE                                       | PO   | WARRANT            | NET    |
|----------------------|------------|------|---|----------------------|----------------------------|-----------|------------------------------------------------|------|--------------------|--------|
|                      |            |      |   | DOCUMENT             |                            | INVOICE   | DTL                                            | DESC |                    |        |
| 1163                 | 05/30/2024 | PRTD | 2 | HITCHCOCK'S AUTO PAR | 55296 7446-399884<br>53799 |           | 05/17/2024                                     |      | 053024             | 154.17 |
| Invoice: 7446-399884 |            |      |   | 154.17               | 0100-40-400-19-02-510300-  |           | STREETS #223 - OIL 10W30/LUBE SPIN-ON          |      | Vehicle Operations |        |
|                      |            |      |   |                      | 55297 7446-399836<br>53800 |           | 05/17/2024                                     |      | 053024             | 154.17 |
| Invoice: 7446-399836 |            |      |   | 154.17               | 0100-40-400-19-02-510300-  |           | STREETS #123 - OIL FILTER/OIL 10W30            |      | Vehicle Operations |        |
|                      |            |      |   |                      | 55298 7446-399742<br>53801 |           | 05/16/2024                                     |      | 053024             | 3.21   |
| Invoice: 7446-399742 |            |      |   | 3.21                 | 5101-50-400-24-00-510300-  |           | SHOP - BRAKE FLUID DOT 4                       |      | Vehicle Operations |        |
|                      |            |      |   |                      | 55300 7446-399803<br>53803 |           | 05/16/2024                                     |      | 053024             | 217.50 |
| Invoice: 7446-399803 |            |      |   | 217.50               | 5002-40-400-20-00-510300-  |           | WATER - TRUCK BED LOCK                         |      | Vehicle Operations |        |
|                      |            |      |   |                      | 55301 7446-399843<br>53804 |           | 05/17/2024                                     |      | 053024             | 127.32 |
| Invoice: 7446-399843 |            |      |   | 127.32               | 0100-30-400-25-00-510204-  |           | PARKS EQ - BAT MARINE DEEP CYCL                |      | Equipment Repair   |        |
|                      |            |      |   |                      | 55302 7446-399850<br>53805 |           | 05/17/2024                                     |      | 053024             | -23.60 |
| Invoice: 7446-399850 |            |      |   | -23.60               | 0100-30-400-25-00-510204-  |           | PARKS EQ - BAT-MARINE DEEP CYCL                |      | Equipment Repair   |        |
|                      |            |      |   |                      | 55303 7446-399510<br>53806 |           | 05/13/2024                                     |      | 053024             | 15.25  |
| Invoice: 7446-399510 |            |      |   | 15.25                | 5002-40-400-20-00-510300-  |           | WATER #416 - FUEL TREATMENT 5.25               |      | Vehicle Operations |        |
|                      |            |      |   |                      | 55304 7446-400015<br>53807 |           | 05/20/2024                                     |      | 053024             | 97.55  |
| Invoice: 7446-400015 |            |      |   | 97.55                | 0100-40-400-19-02-510300-  |           | STREETS #415 - AIR                             |      | Vehicle Operations |        |
|                      |            |      |   |                      | 55308 7446-399463<br>53811 |           | 05/13/2024                                     |      | 053024             | 68.10  |
| Invoice: 7446-399463 |            |      |   | 68.10                | 0100-40-400-19-02-510204-  |           | STREETS SWEEPER #415 - HEATER HOSE/SMART STRAW |      | Equipment Repair   |        |
|                      |            |      |   |                      | 55312 7446-400123<br>53814 |           | 05/21/2024                                     |      | 053024             | 29.04  |
| Invoice: 7446-400123 |            |      |   | 29.04                | 5101-50-400-24-00-510300-  |           | SHOP - MED STRENGTH/LG ARM METRIC              |      | Vehicle Operations |        |
|                      |            |      |   |                      | 55313 7446-400012          |           | 05/20/2024                                     |      | 053024             | 35.46  |

## City of Shafter A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                      |            |                           |      | VOUCHER             | INVOICE     | Cash10755<br>INV DATE                     | PO         | WARRANT     | NET      |
|----------------------|------------|---------------------------|------|---------------------|-------------|-------------------------------------------|------------|-------------|----------|
|                      |            |                           |      | DOCUMENT            |             | INVOICE DTL                               |            | DESC        |          |
| Invoice: 7446-400012 |            |                           |      | 53815               |             | POLICE #233 - OIL FILTER/5W20 DEXOSL GEN2 |            |             |          |
|                      | 35.46      | 0100-20-200-14-00-510300- |      | 55316               | 7446-400140 | 05/22/2024                                |            | 053024      | 35.46    |
| Invoice: 7446-400140 |            |                           |      | 53817               |             | POLICE #162 - OIL FILTER/OIL 5W20         |            |             |          |
|                      | 35.46      | 0100-20-200-14-00-510300- |      | 55318               | 7446-400181 | 05/22/2024                                |            | 053024      | 42.85    |
| Invoice: 7446-400181 |            |                           |      | 53819               |             | POLICE #183 - OIL 5W20/OIL FILTER         |            |             |          |
|                      | 42.85      | 0100-20-200-14-00-510300- |      | 55324               | 7446-400262 | 05/23/2024                                |            | 053024      | 12.13    |
| Invoice: 7446-400262 |            |                           |      | 53825               |             | POLICE #183 - ENGINE AIR FILTER           |            |             |          |
|                      | 12.13      | 0100-20-200-14-00-510300- |      | 55325               | 7446-400245 | 05/23/2024                                |            | 053024      | -35.46   |
| Invoice: 7446-400245 |            |                           |      | 53826               |             | POLICE #183 - OIL FILTER/OIL 5W20         |            |             |          |
|                      | -35.46     | 0100-20-200-14-00-510300- |      | 55340               | 7446-399244 | 05/09/2024                                |            | 053024      | 20.21    |
| Invoice: 7446-399244 |            |                           |      | 53840               |             | PARKS - DOWNTOWN - DRILL BIT              |            |             |          |
|                      | 20.21      | 0100-30-400-25-51-510202- |      | 55343               | 7446-400230 | 05/23/2024                                |            | 053024      | 42.01    |
| Invoice: 7446-400230 |            |                           |      | 53843               |             | WATER - BAG OF RAGS                       |            |             |          |
|                      | 42.01      | 5002-40-400-20-00-510001- |      |                     |             | Departmental Supplies                     |            |             |          |
|                      |            |                           |      |                     |             | CHECK                                     |            | 1163 TOTAL: | 995.37   |
| 1164                 | 05/30/2024 | PRTD                      | 1081 | INVOICE CLOUD, INC. | 55198       | 4019-2024_4                               | 04/30/2024 | 053024      | 4,617.28 |
| Invoice: 4019-2024_4 |            |                           |      | 53703               |             | April-24 Invoice Cloud UB Payment Fees    |            |             |          |
|                      | 1,539.10   | 5000-40-400-21-00-510118- |      |                     |             | Credit Card Processing Fees               |            |             |          |
|                      | 1,539.10   | 5001-40-400-22-00-510118- |      |                     |             | Credit Card Processing Fees               |            |             |          |
|                      | 1,539.08   | 5002-40-400-20-00-510118- |      |                     |             | Credit Card Processing Fees               |            |             |          |
|                      |            |                           |      |                     |             | CHECK                                     |            | 1164 TOTAL: | 4,617.28 |
| 1165                 | 05/30/2024 | PRTD                      | 109  | JIM BURKE FORD      | 55364       | 1574148                                   | 05/17/2024 | 053024      | 144.94   |
| Invoice: 1574148     |            |                           |      | 53864               |             | STREETS - ELEMEN/ANIT FREEZE              |            |             |          |
|                      | 144.94     | 0100-40-400-19-02-510300- |      |                     |             | Vehicle Operations                        |            |             |          |

## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                             |            |      |       | VOUCHER          | INVOICE                   | Cash10755<br>INV DATE                                     | PO         | WARRANT     | NET    |
|-----------------------------|------------|------|-------|------------------|---------------------------|-----------------------------------------------------------|------------|-------------|--------|
|                             |            |      |       | DOCUMENT         | INVOICE                   | DTL                                                       | DESC       |             |        |
|                             |            |      |       |                  |                           | CHECK                                                     |            | 1165 TOTAL: | 144.94 |
| 1166                        | 05/30/2024 | PRTD | 12343 | JOHN RUBIO       | 55336<br>53836            | MILEAGE 04172024                                          | 04/17/2024 | 053024      | 266.66 |
| Invoice: MILEAGE 04172024   |            |      |       | 266.66           | 5103-50-500-29-00-510505- | Mileage Reimbursement: ISC West Conference 2024 Travel    |            |             |        |
|                             |            |      |       |                  |                           | CHECK                                                     |            | 1166 TOTAL: | 266.66 |
| 1167                        | 05/30/2024 | PRTD | 7452  | JOSEPH T O'BRIEN | 55327<br>53828            | NOINV - 02.28.2024                                        | 02/28/2024 | 053024      | 338.00 |
| Invoice: NOINV - 02.28.2024 |            |      |       | 338.00           | 5002-40-400-20-00-510505- | WATER - PER DIEM - CROSS CONNECTION SPECIALIST COU Travel |            |             |        |
|                             |            |      |       |                  |                           | CHECK                                                     |            | 1167 TOTAL: | 338.00 |
| 1168                        | 05/30/2024 | PRTD | 1098  | KELLI CORTEZ     | 55355<br>53855            | NOINV05/22/2024                                           | 05/22/2024 | 053024      | 176.73 |
| Invoice: NOINV05/22/2024    |            |      |       | 44.18            | 5002-40-400-20-00-510505- | Munis Conf.- Additional Night Due to Flight Cancel Travel |            |             |        |
|                             |            |      |       | 44.16            | 0100-40-400-19-02-510505- | Travel                                                    |            |             |        |
|                             |            |      |       | 44.18            | 0100-30-400-25-00-510505- | Travel                                                    |            |             |        |
|                             |            |      |       | 44.21            | 0100-40-400-18-00-510505- | Travel                                                    |            |             |        |
|                             |            |      |       |                  | 55356<br>53856            | NOINV05/22/24                                             | 05/22/2024 | 053024      | 90.00  |
| Invoice: NOINV05/22/24      |            |      |       | 30.00            | 5002-40-400-20-00-510505- | Baggage Charge fee's x3 Travel                            |            |             |        |
|                             |            |      |       | 30.00            | 0100-40-400-19-02-510505- | Travel                                                    |            |             |        |
|                             |            |      |       | 30.00            | 0100-30-400-25-00-510505- | Travel                                                    |            |             |        |
|                             |            |      |       |                  | 55359<br>53859            | NOINV05/19/2024                                           | 05/19/2024 | 053024      | 104.44 |
| Invoice: NOINV05/19/2024    |            |      |       | 26.11            | 5002-40-400-20-00-510505- | Munis Conference- Uber/Lyft - Airport to Hotel Travel     |            |             |        |
|                             |            |      |       | 26.11            | 0100-40-400-19-02-510505- | Travel                                                    |            |             |        |
|                             |            |      |       | 26.11            | 0100-30-400-25-00-510505- | Travel                                                    |            |             |        |
|                             |            |      |       | 26.11            | 0100-40-400-18-00-510505- | Travel                                                    |            |             |        |
|                             |            |      |       |                  | 55360<br>53860            | NOINV05/24/2024                                           | 05/24/2024 | 053024      | 38.00  |
| Invoice: NOINV05/24/2024    |            |      |       | 38.00            | 0100-40-400-19-02-510505- | Mubis Conf. Additional Travel Day - Per Diem Travel       |            |             |        |
|                             |            |      |       |                  |                           | CHECK                                                     |            | 1168 TOTAL: | 409.17 |



## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                              |            |      |                          | VOUCHER        | INVOICE                   | Cash10755<br>INV DATE                                       | PO          | WARRANT | NET      |
|------------------------------|------------|------|--------------------------|----------------|---------------------------|-------------------------------------------------------------|-------------|---------|----------|
|                              |            |      |                          | DOCUMENT       | INVOICE                   | DTL                                                         | DESC        |         |          |
| 1172                         | 05/30/2024 | PRTD | 1654 MARK BROWN          | 55326<br>53827 | NOINV - 04.30.2024        | 04/30/2024                                                  |             | 053024  | 259.00   |
| Invoice: NOINV - 04.30.2024  |            |      |                          | 259.00         | 5002-40-400-20-00-510505- | WATER - PER DIEM - AWWA CONFERENCE Travel                   |             |         |          |
|                              |            |      |                          |                |                           | CHECK                                                       | 1172 TOTAL: |         | 259.00   |
| 1173                         | 05/30/2024 | PRTD | 355 MARVIN GOMEZ         | 55319<br>53821 | NOINV 5/27/24             | 05/27/2024                                                  |             | 053024  | 316.50   |
| Invoice: NOINV 5/27/24       |            |      |                          | 316.50         | 0100-20-200-14-00-510505- | POLICE-Per diem management course Mod C Travel              |             |         |          |
|                              |            |      |                          |                |                           | CHECK                                                       | 1173 TOTAL: |         | 316.50   |
| 1174                         | 05/30/2024 | PRTD | 15063 MB APPRAISALS INC. | 55424<br>53923 | 29-24                     | 03/14/2024                                                  |             | 053024  | 3,500.00 |
| Invoice: 29-24               |            |      |                          | 3,500.00       | 0100-10-125-06-00-510400- | Appraisal Report Fees - 100 Carver St Professional Services |             |         |          |
|                              |            |      |                          |                |                           | CHECK                                                       | 1174 TOTAL: |         | 3,500.00 |
| 1175                         | 05/30/2024 | PRTD | 9992 O'REILLY AUTOMOTIVE | 55365<br>53865 | 2947-353472               | 05/17/2024                                                  |             | 053024  | -22.00   |
| Invoice: 2947-353472         |            |      |                          | -22.00         | 0100-20-200-15-00-510300- | ANIMAL CONTROL #190 - CORE RETURN Vehicle Operations        |             |         |          |
|                              |            |      |                          | 55366<br>53866 | 2947-353269               | 05/16/2024                                                  |             | 053024  | 17.15    |
| Invoice: 2947-353269         |            |      |                          | 17.15          | 5101-50-400-24-00-510001- | SHOP - 14.1oz MAP Departmental Supplies                     |             |         |          |
|                              |            |      |                          | 55367<br>53867 | 2947-353124               | 05/15/2024                                                  |             | 053024  | 21.17    |
| Invoice: 2947-353124         |            |      |                          | 21.17          | 5101-50-400-24-00-510300- | SHOP - GL-WIPER FLD Vehicle Operations                      |             |         |          |
|                              |            |      |                          | 55368<br>53868 | 2947-352866               | 05/13/2024                                                  |             | 053024  | 166.65   |
| Invoice: 2947-352866         |            |      |                          | 166.65         | 0100-30-400-25-00-510300- | PARKS #10 - BATTERY Vehicle Operations                      |             |         |          |
|                              |            |      |                          |                |                           | CHECK                                                       | 1175 TOTAL: |         | 182.97   |
| 1176                         | 05/30/2024 | PRTD | 4 PACIFIC GAS & ELECTR   | 55270<br>53773 | 5997224598-5 MAY 24       | 05/15/2024                                                  |             | 053024  | 56.59    |
| Invoice: 5997224598-5 MAY 24 |            |      |                          | 56.59          | 0812-40-400-19-04-510707- | ELECTRICAL CHARGES Power                                    |             |         |          |



## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|          |                     |           |                           | VOUCHER        | INVOICE             | Cash10755<br>INV DATE | PO    | WARRANT | NET       |
|----------|---------------------|-----------|---------------------------|----------------|---------------------|-----------------------|-------|---------|-----------|
|          |                     |           |                           | DOCUMENT       | INVOICE             | DTL                   | DESC  |         |           |
|          |                     |           |                           | 55271<br>53774 | 9331257574-4 MAY 24 | 05/15/2024            |       | 053024  | 28,394.25 |
| Invoice: | 9331257574-4 MAY 24 | 28,394.25 | 5002-40-400-20-00-510707- |                |                     | ELECTRICAL CHARGES    | Power |         |           |
|          |                     |           |                           | 55272<br>53775 | 7993974272-6 MAY 24 | 05/15/2024            |       | 053024  | 1,106.69  |
| Invoice: | 7993974272-6 MAY 24 | 1,106.69  | 5003-40-140-12-00-510707- |                |                     | ELECTRICAL CHARGES    | Power |         |           |
|          |                     |           |                           | 55274<br>53777 | 2467227128-5 MAY 24 | 05/17/2024            |       | 053024  | 113.63    |
| Invoice: | 2467227128-5 MAY 24 | 113.63    | 0100-40-400-19-04-510707- |                |                     | ELECTRICAL CHARGES    | Power |         |           |
|          |                     |           |                           | 55275<br>53778 | 4467176936-0 MAY 24 | 05/17/2024            |       | 053024  | 382.73    |
| Invoice: | 4467176936-0 MAY 24 | 382.73    | 0811-40-400-19-04-510707- |                |                     | ELECTRICAL CHARGES    | Power |         |           |
|          |                     |           |                           | 55371<br>53870 | 4050510296-8 MAY 24 | 05/20/2024            |       | 053024  | 23.82     |
| Invoice: | 4050510296-8 MAY 24 | 23.82     | 5002-40-400-20-00-510707- |                |                     | ELECTRICAL CHARGES    | Power |         |           |
|          |                     |           |                           | 55372<br>53871 | 9935199881-2 MAY 24 | 05/19/2024            |       | 053024  | 89.02     |
| Invoice: | 9935199881-2 MAY 24 | 89.02     | 0100-40-400-19-04-510707- |                |                     | ELECTRICAL CHARGES    | Power |         |           |
|          |                     |           |                           | 55373<br>53872 | 4926360563-3 MAY 24 | 05/23/2024            |       | 053024  | 409.50    |
| Invoice: | 4926360563-3 MAY 24 | 409.50    | 5000-40-400-21-00-510707- |                |                     | ELECTRICAL CHARGES    | Power |         |           |
|          |                     |           |                           | 55374<br>53873 | 1389756191-9 MAY 24 | 05/23/2024            |       | 053024  | 83.05     |
| Invoice: | 1389756191-9 MAY 24 | 83.05     | 5000-40-400-21-00-510707- |                |                     | ELECTRICAL CHARGES    | Power |         |           |
|          |                     |           |                           | 55375<br>53874 | 8311850023-6 MAY 24 | 05/23/2024            |       | 053024  | 236.98    |
| Invoice: | 8311850023-6 MAY 24 | 236.98    | 5000-40-400-21-00-510707- |                |                     | ELECTRICAL CHARGES    | Power |         |           |
|          |                     |           |                           | 55376<br>53875 | 8302762781-5 MAY 24 | 05/23/2024            |       | 053024  | 343.62    |
| Invoice: | 8302762781-5 MAY 24 | 343.62    | 0100-30-400-25-52-510707- |                |                     | ELECTRICAL CHARGES    | Power |         |           |
|          |                     |           |                           | 55377          | 1215815578-3 MAY 24 | 05/23/2024            |       | 053024  | 94.93     |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                              |          |                           |  | VOUCHER        | INVOICE             | Cash10755<br>INV DATE                  | PO                 | WARRANT | NET       |
|------------------------------|----------|---------------------------|--|----------------|---------------------|----------------------------------------|--------------------|---------|-----------|
|                              |          |                           |  | DOCUMENT       | INVOICE             | DTL                                    | DESC               |         |           |
| Invoice: 1215815578-3 MAY 24 |          |                           |  | 53876          |                     |                                        |                    |         |           |
|                              | 94.93    | 0806-40-400-19-04-510707- |  |                |                     | ELECTRICAL CHARGES                     | Power              |         |           |
| Invoice: 2201390425-9 MAY 24 |          |                           |  | 55378<br>53877 | 2201390425-9 MAY 24 | 05/22/2024                             |                    | 053024  | 1,202.87  |
|                              | 1,202.87 | 5000-40-400-21-00-510707- |  |                |                     | ELECTRICAL CHARGES                     | Power              |         |           |
| Invoice: 2243057089-9 MAY 24 |          |                           |  | 55381<br>53880 | 2243057089-9 MAY 24 | 05/15/2024                             |                    | 053024  | 5,974.41  |
|                              | 51.82    | 0100-40-400-19-04-510707- |  |                |                     | ELECTRICAL CHARGES                     | Power              |         |           |
|                              | 51.82    | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 390.05   | 0808-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 3.01     | 0801-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 48.95    | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 19.95    | 0801-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 24.73    | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 40.67    | 0802-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 65.13    | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 22.42    | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 24.38    | 0807-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 12.35    | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 6.33     | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 53.89    | 0804-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 876.21   | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 1,042.06 | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 386.39   | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 182.16   | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 756.44   | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 12.12    | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 865.46   | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 21.75    | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 59.39    | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 772.66   | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 4.25     | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 105.02   | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              | 75.00    | 0100-40-400-19-04-510707- |  |                |                     |                                        | Power              |         |           |
|                              |          |                           |  |                |                     | CHECK                                  | 1176 TOTAL:        |         | 38,512.09 |
| 1177 05/30/2024 PRD          | 11867    | PACIFIC TIRE              |  | 55291<br>53794 | 40011               | 05/20/2024                             |                    | 053024  | 25.00     |
| Invoice: 40011               |          |                           |  |                |                     | POLICE #233 - TIRE ROTATION            | Vehicle Operations |         |           |
|                              | 25.00    | 0100-20-200-14-00-510300- |  |                |                     |                                        |                    |         |           |
| Invoice: 39808               |          |                           |  | 55292<br>53795 | 39808               | 05/23/2024                             |                    | 053024  | 50.00     |
|                              | 50.00    | 0100-20-200-14-00-510300- |  |                |                     | POLICE #183 - DISMOUNT & MOUNT/BALANCE | Vehicle Operations |         |           |

## City of Shafter A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                           |            |                           |       | VOUCHER              | INVOICE | Cash10755<br>INV DATE | PO         | WARRANT                                                                   | NET       |
|---------------------------|------------|---------------------------|-------|----------------------|---------|-----------------------|------------|---------------------------------------------------------------------------|-----------|
|                           |            |                           |       | DOCUMENT             |         | INVOICE DTL           |            | DESC                                                                      |           |
|                           |            |                           |       | 55311                | 39806   | 05/23/2024            |            | 053024                                                                    | 27.14     |
|                           |            |                           |       | 53813                |         |                       |            |                                                                           |           |
| Invoice: 39806            |            |                           |       |                      |         |                       |            |                                                                           |           |
|                           | 27.14      | 0100-20-200-14-00-510300- |       |                      |         |                       |            | POLICE-Fleet flat repair # 111<br>Vehicle Operations                      |           |
|                           |            |                           |       | 55344                | 38891   | 05/17/2024            |            | 053024                                                                    | 275.83    |
|                           |            |                           |       | 53844                |         |                       |            |                                                                           |           |
| Invoice: 38891            |            |                           |       |                      |         |                       |            |                                                                           |           |
|                           | 275.83     | 0100-40-400-19-02-510300- |       |                      |         |                       |            | STREETS - EQ TRAILER - REPAIR FLAT<br>Vehicle Operations                  |           |
|                           |            |                           |       |                      |         | CHECK                 | 1177       | TOTAL:                                                                    | 377.97    |
| 1178                      | 05/30/2024 | PRTD                      | 648   | PETE ESPINOZA        | 55279   | 100NOINV05182024      | 05/21/2024 | 053024                                                                    | 60.00     |
|                           |            |                           |       |                      | 53782   |                       |            |                                                                           |           |
| Invoice: 100NOINV05182024 |            |                           |       |                      |         |                       |            |                                                                           |           |
|                           | 60.00      | 0100-10-100-01-00-510505- |       |                      |         |                       |            | Airport Parking Reimbursement - ICSC Las Vegas<br>Travel                  |           |
|                           |            |                           |       |                      |         | CHECK                 | 1178       | TOTAL:                                                                    | 60.00     |
| 1179                      | 05/30/2024 | PRTD                      | 1118  | PLACEWORKS, INC.     | 55278   | COSH-01.0-83455       | 04/30/2024 | 053024                                                                    | 19,992.50 |
|                           |            |                           |       |                      | 53781   |                       |            |                                                                           |           |
| Invoice: COSH-01.0-83455  |            |                           |       |                      |         |                       |            |                                                                           |           |
|                           | 19,992.50  | 0100-10-145-13-00-510400- |       |                      |         |                       |            | '23 General Plan Update & EIR Prof Serv 4/1-4/30<br>Professional Services |           |
|                           |            |                           |       |                      |         | CHECK                 | 1179       | TOTAL:                                                                    | 19,992.50 |
| 1180                      | 05/30/2024 | PRTD                      | 14378 | PR DIAMOND PRODUCTS  | 55395   | 0066425-IN            | 05/16/2024 | 053024                                                                    | 397.00    |
|                           |            |                           |       |                      | 53894   |                       |            |                                                                           |           |
| Invoice: 0066425-IN       |            |                           |       |                      |         |                       |            |                                                                           |           |
|                           | 397.00     | 5002-40-400-20-00-510202- |       |                      |         |                       |            | WATER - LASER WELDED CORE BIT<br>Hardware & Tools                         |           |
|                           |            |                           |       |                      |         | CHECK                 | 1180       | TOTAL:                                                                    | 397.00    |
| 1181                      | 05/30/2024 | PRTD                      | 7815  | PROFORCE LAW ENFORCE | 55314   | 549819                | 05/23/2024 | 20240321 053024                                                           | 2,430.20  |
|                           |            |                           |       |                      | 53816   |                       |            |                                                                           |           |
| Invoice: 549819           |            |                           |       |                      |         |                       |            |                                                                           |           |
|                           | 2,430.20   | 0100-20-200-14-00-510001- |       |                      |         |                       |            | POLICE-less lethal equipment<br>Departmental Supplies                     |           |
|                           |            |                           |       |                      |         | CHECK                 | 1181       | TOTAL:                                                                    | 2,430.20  |
| 1182                      | 05/30/2024 | PRTD                      | 2729  | R & R COMMERCIAL LAW | 55403   | 13067                 | 05/01/2024 | 053024                                                                    | 1,082.43  |
|                           |            |                           |       |                      | 53902   |                       |            |                                                                           |           |
| Invoice: 13067            |            |                           |       |                      |         |                       |            |                                                                           |           |
|                           | 1,082.43   | 0804-40-400-19-04-510110- |       |                      |         |                       |            | SHAFTER - ALMOND GROVE ESTATES - MAY 2024<br>Landscaping Services         |           |
|                           |            |                           |       | 55404                | 13065   | 05/01/2024            |            | 053024                                                                    | 2,029.80  |

## City of Shafter A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                               |            |                           |                           | VOUCHER  | INVOICE              | Cash10755                                         | INV DATE | PO          | WARRANT | NET       |
|-------------------------------|------------|---------------------------|---------------------------|----------|----------------------|---------------------------------------------------|----------|-------------|---------|-----------|
|                               |            |                           |                           | DOCUMENT | INVOICE              | DTL                                               | DESC     |             |         |           |
| Invoice: 13065                |            |                           |                           | 53903    |                      |                                                   |          |             |         |           |
|                               | 2,029.80   | 0100-40-400-19-02-510110- |                           |          |                      | SHAFTER - E LERDO (BEECH-TRAIN TRACKS) - MAY 2024 |          |             |         |           |
|                               |            |                           |                           | 55408    | 13060                |                                                   |          |             |         |           |
|                               |            |                           |                           | 53907    |                      | 05/01/2024                                        |          | 053024      |         | 634.30    |
| Invoice: 13060                |            |                           |                           |          |                      | SHAFTER - CITY HALL - MAY 2024                    |          |             |         |           |
|                               | 634.30     | 5100-50-405-28-90-510110- |                           |          |                      | Landscaping Services                              |          |             |         |           |
|                               |            |                           |                           | 55409    | 13044                | 05/01/2024                                        |          | 053024      |         | 1,893.33  |
|                               |            |                           |                           | 53908    |                      |                                                   |          |             |         |           |
| Invoice: 13044                |            |                           |                           |          |                      | SHAFTER - WILLOW ESTATES - MAY 2024               |          |             |         |           |
|                               | 1,893.33   | 0802-40-400-19-04-510110- |                           |          |                      | Landscaping Services                              |          |             |         |           |
|                               |            |                           |                           | 55410    | 13043                | 05/01/2024                                        |          | 053024      |         | 2,191.92  |
|                               |            |                           |                           | 53909    |                      |                                                   |          |             |         |           |
| Invoice: 13043                |            |                           |                           |          |                      | SHAFTER - W LERDO HWY - MAY 2024                  |          |             |         |           |
|                               | 1,095.96   | 0810-40-400-19-04-510110- |                           |          |                      | Landscaping Services                              |          |             |         |           |
|                               | 1,095.96   | 0800-40-400-19-04-510110- |                           |          |                      | Landscaping Services                              |          |             |         |           |
|                               |            |                           |                           | 55411    | 13042                | 05/01/2024                                        |          | 053024      |         | 1,361.55  |
|                               |            |                           |                           | 53910    |                      |                                                   |          |             |         |           |
| Invoice: 13042                |            |                           |                           |          |                      | SHAFTER - TULARE - MAY 2024                       |          |             |         |           |
|                               | 1,361.55   | 0801-40-400-19-04-510110- |                           |          |                      | Landscaping Services                              |          |             |         |           |
|                               |            |                           |                           | 55412    | 13041                | 05/01/2024                                        |          | 053024      |         | 3,188.85  |
|                               |            |                           |                           | 53911    |                      |                                                   |          |             |         |           |
| Invoice: 13041                |            |                           |                           |          |                      | SHAFTER - SPECTRUM/BROOKSIDE - MAY 2024           |          |             |         |           |
|                               | 3,188.85   | 0803-40-400-19-04-510110- |                           |          |                      | Landscaping Services                              |          |             |         |           |
|                               |            |                           |                           | 55413    | 13040                | 05/01/2024                                        |          | 053024      |         | 1,186.83  |
|                               |            |                           |                           | 53912    |                      |                                                   |          |             |         |           |
| Invoice: 13040                |            |                           |                           |          |                      | SHAFTER - SPANISH VILLA/GRACIE - MAY 2024         |          |             |         |           |
|                               | 1,186.83   | 0806-40-400-19-04-510110- |                           |          |                      | Landscaping Services                              |          |             |         |           |
|                               |            |                           |                           | 55414    | 13039                | 05/01/2024                                        |          | 053024      |         | 1,510.00  |
|                               |            |                           |                           | 53913    |                      |                                                   |          |             |         |           |
| Invoice: 13039                |            |                           |                           |          |                      | SHAFTER - SANTA FE - MAY 2024                     |          |             |         |           |
|                               | 1,510.00   | 0806-40-400-19-04-510110- |                           |          |                      | Landscaping Services                              |          |             |         |           |
|                               |            |                           |                           | 55415    | 13038                | 05/01/2024                                        |          | 053024      |         | 1,744.73  |
|                               |            |                           |                           | 53914    |                      |                                                   |          |             |         |           |
| Invoice: 13038                |            |                           |                           |          |                      | SHAFTER - ORCHARD - MAY 2024                      |          |             |         |           |
|                               | 1,624.73   | 0807-40-400-19-04-510110- |                           |          |                      | Landscaping Services                              |          |             |         |           |
|                               | 120.00     | 0807-40-400-19-04-510200- |                           |          |                      | Repairs & Maintenance                             |          |             |         |           |
|                               |            |                           |                           |          |                      | CHECK                                             |          | 1182 TOTAL: |         | 16,823.74 |
| 1183                          | 05/30/2024 | PRTD                      | 1046 R.L. BANKS & ASSOCIA | 55423    | Invoice #6- May 2024 | 05/23/2024                                        |          | 053024      |         | 2,193.75  |
|                               |            |                           |                           | 53922    |                      |                                                   |          |             |         |           |
| Invoice: Invoice #6- May 2024 |            |                           |                           |          |                      | Professional Services for Rail                    |          |             |         |           |

## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|      |                             |      |          | VOUCHER                   | INVOICE        | Cash10755<br>INV DATE                                                                     | PO         | WARRANT               | NET      |
|------|-----------------------------|------|----------|---------------------------|----------------|-------------------------------------------------------------------------------------------|------------|-----------------------|----------|
|      |                             |      |          | DOCUMENT                  |                | INVOICE DTL                                                                               |            | DESC                  |          |
|      |                             |      | 2,193.75 | 5006-40-400-23-00-510400- |                |                                                                                           |            | Professional Services |          |
|      |                             |      |          |                           |                | CHECK                                                                                     | 1183       | TOTAL:                | 2,193.75 |
| 1184 | 05/30/2024                  | PRTD | 5265     | RANDAL MILLIGAN           | 55338<br>53838 | EDUCATION 05172024                                                                        | 05/17/2024 | 053024                | 570.08   |
|      | Invoice: EDUCATION 05172024 |      |          |                           |                | Education Reimbursement Spring 2024 Semester<br>Education Reimbursement                   |            |                       |          |
|      |                             |      | 570.08   | 0100-20-200-14-00-500503- |                |                                                                                           |            |                       |          |
|      |                             |      |          |                           |                | CHECK                                                                                     | 1184       | TOTAL:                | 570.08   |
| 1185 | 05/30/2024                  | PRTD | 10863    | ROADLINE PRODUCTS         | 55354<br>53854 | 19987                                                                                     | 05/16/2024 | 053024                | 1,607.68 |
|      | Invoice: 19987              |      |          |                           |                | STREETS - KIT ACCY DISPENSE<br>Hardware & Tools                                           |            |                       |          |
|      |                             |      | 1,607.68 | 0100-40-400-19-02-510202- |                |                                                                                           |            |                       |          |
|      |                             |      |          |                           |                | CHECK                                                                                     | 1185       | TOTAL:                | 1,607.68 |
| 1186 | 05/30/2024                  | PRTD | 264      | RICHARD SALAZAR JR        | 55358<br>53858 | 2024-200                                                                                  | 05/23/2024 | 053024                | 654.00   |
|      | Invoice: 2024-200           |      |          |                           |                | LLMD - GRACE HOMES - REPAIR OF ELECTRICAL SPRINKLE<br>Repairs & Maintenance               |            |                       |          |
|      |                             |      | 654.00   | 0806-40-400-19-04-510200- |                |                                                                                           |            |                       |          |
|      |                             |      |          |                           |                | CHECK                                                                                     | 1186       | TOTAL:                | 654.00   |
| 1187 | 05/30/2024                  | PRTD | 285      | RUSSELL (FRANK) MFG       | 55357<br>53857 | 779004                                                                                    | 05/16/2024 | 053024                | 4.08     |
|      | Invoice: 779004             |      |          |                           |                | PARKS/WATER - BUFFALO - MPT REDUCING NIPPLE BANJO<br>Equipment Repair<br>Equipment Repair |            |                       |          |
|      |                             |      | 2.04     | 0100-30-400-25-00-510204- |                |                                                                                           |            |                       |          |
|      |                             |      | 2.04     | 5002-40-400-20-00-510204- |                |                                                                                           |            |                       |          |
|      |                             |      |          |                           |                | CHECK                                                                                     | 1187       | TOTAL:                | 4.08     |
| 1188 | 05/30/2024                  | PRTD | 1119     | SANDRA FERNANDEZ          | 55361<br>53861 | NOINV - 05.01.2024                                                                        | 05/01/2024 | 053024                | 25.00    |
|      | Invoice: NOINV - 05.01.2024 |      |          |                           |                | REIMBURSEMENT OF WATER KEY DEPOSIT<br>Park Rental                                         |            |                       |          |
|      |                             |      | 25.00    | 0100-30-400-25-30-450200- |                |                                                                                           |            |                       |          |
|      |                             |      |          |                           |                | CHECK                                                                                     | 1188       | TOTAL:                | 25.00    |
| 1189 | 05/30/2024                  | PRTD | 2204     | SC COMMUNICATIONS, I      | 55310<br>53812 | 12036                                                                                     | 05/21/2024 | 053024                | 1,000.00 |
|      | Invoice: 12036              |      |          |                           |                | POLICE-Configuration and Installation of repeater<br>Communications                       |            |                       |          |
|      |                             |      | 1,000.00 | 0100-20-200-14-00-510701- |                |                                                                                           |            |                       |          |

## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|      |            |      |       | VOUCHER                   | INVOICE                   | Cash10755 | INV DATE   | PO       | WARRANT | NET      |
|------|------------|------|-------|---------------------------|---------------------------|-----------|------------|----------|---------|----------|
|      |            |      |       | DOCUMENT                  |                           | INVOICE   | DTL        | DESC     |         |          |
|      |            |      |       |                           |                           |           | CHECK      | 1189     | TOTAL:  | 1,000.00 |
| 1190 | 05/30/2024 | PRTD | 291   | SHAFTER PARTS & SUPP      | 55341 056388              |           | 05/09/2024 |          | 053024  | 19.28    |
|      |            |      |       | 53841                     |                           |           |            |          |         |          |
|      |            |      |       | Invoice: 056388           |                           |           |            |          |         |          |
|      |            |      |       | 19.28                     | 0100-30-400-25-51-510202- |           |            |          |         |          |
|      |            |      |       | 55342 056356              |                           |           | 05/08/2024 |          | 053024  | 11.53    |
|      |            |      |       | 53842                     |                           |           |            |          |         |          |
|      |            |      |       | Invoice: 056356           |                           |           |            |          |         |          |
|      |            |      |       | 11.53                     | 5101-50-400-24-00-510202- |           |            |          |         |          |
|      |            |      |       |                           |                           |           | CHECK      | 1190     | TOTAL:  | 30.81    |
| 1191 | 05/30/2024 | PRTD | 10357 | SHAFTER TRANSMISSION      | 55369 77340               |           | 05/15/2024 |          | 053024  | 154.53   |
|      |            |      |       | 53869                     |                           |           |            |          |         |          |
|      |            |      |       | Invoice: 77340            |                           |           |            |          |         |          |
|      |            |      |       | 154.53                    | 0100-40-400-19-02-510300- |           |            |          |         |          |
|      |            |      |       |                           |                           |           | CHECK      | 1191     | TOTAL:  | 154.53   |
| 1192 | 05/30/2024 | PRTD | 14509 | SHAFTER WASCO PUBLIS      | 55389 3358                |           | 05/23/2024 |          | 053024  | 154.00   |
|      |            |      |       | 53888                     |                           |           |            |          |         |          |
|      |            |      |       | Invoice: 3358             |                           |           |            |          |         |          |
|      |            |      |       | 154.00                    | 0100-10-145-13-00-510104- |           |            |          |         |          |
|      |            |      |       | 55391 3359                |                           |           | 05/23/2024 |          | 053024  | 143.50   |
|      |            |      |       | 53890                     |                           |           |            |          |         |          |
|      |            |      |       | Invoice: 3359             |                           |           |            |          |         |          |
|      |            |      |       | 143.50                    | 0100-10-145-13-00-510104- |           |            |          |         |          |
|      |            |      |       |                           |                           |           | CHECK      | 1192     | TOTAL:  | 297.50   |
| 1193 | 05/30/2024 | PRTD | 13737 | SITEONE LANDSCAPE SU      | 55168 140660800-001       |           | 05/01/2024 | 20240281 | 053024  | 5,850.56 |
|      |            |      |       | 53673                     |                           |           |            |          |         |          |
|      |            |      |       | Invoice: 140660800-001    |                           |           |            |          |         |          |
|      |            |      |       | 731.32                    |                           |           |            |          |         |          |
|      |            |      |       | E PK00009 -50 -540 -0100  |                           |           |            |          |         |          |
|      |            |      |       | 0100-60-400-25-36-580300- |                           |           |            |          |         |          |
|      |            |      |       | 5,119.24                  |                           |           |            |          |         |          |
|      |            |      |       | E PK00009 -50 -540 -0308  |                           |           |            |          |         |          |
|      |            |      |       | 0308-60-400-25-36-580300- |                           |           |            |          |         |          |
|      |            |      |       |                           |                           |           |            |          |         |          |
|      |            |      |       | 55390 140660800-002       |                           |           | 05/09/2024 | 20240281 | 053024  | 3,420.35 |
|      |            |      |       | 53889                     |                           |           |            |          |         |          |
|      |            |      |       | Invoice: 140660800-002    |                           |           |            |          |         |          |
|      |            |      |       | 427.55                    |                           |           |            |          |         |          |
|      |            |      |       | E PK00009 -50 -540 -0100  |                           |           |            |          |         |          |

## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                             |       |                        |           | VOUCHER       | INVOICE                   | Cash10755   | INV DATE   | PO       | WARRANT                                                     | NET       |
|-----------------------------|-------|------------------------|-----------|---------------|---------------------------|-------------|------------|----------|-------------------------------------------------------------|-----------|
|                             |       |                        |           | DOCUMENT      |                           | INVOICE DTL |            | DESC     |                                                             |           |
|                             |       |                        | 2,992.80  |               | 0100-60-400-25-36-580300- |             |            |          | Capital Prj.- Other Imp.                                    |           |
|                             |       |                        |           | E PK00009 -50 | -540                      | -0308       |            |          | Capital Prj.- Other Imp.                                    |           |
|                             |       |                        |           |               | 0308-60-400-25-36-580300- |             |            |          |                                                             |           |
|                             |       |                        |           | 55392         | 140839075-001             |             | 05/10/2024 | 20240298 | 053024                                                      | 13,319.02 |
|                             |       |                        |           | 53891         |                           |             |            |          |                                                             |           |
| Invoice: 140839075-001      |       |                        | 13,319.02 |               | 0100-30-400-25-00-510001- |             |            |          | PURCHASE TREES AND ACCESSORIES<br>Departmental Supplies     |           |
|                             |       |                        |           |               |                           |             |            | CHECK    | 1193 TOTAL:                                                 | 22,589.93 |
| 1194 05/30/2024 PRD         | 12276 | SOAPMAN OF KERN COUN   |           | 55328         | 67985                     |             | 05/16/2024 |          | 053024                                                      | 48.47     |
|                             |       |                        |           | 53829         |                           |             |            |          |                                                             |           |
| Invoice: 67985              |       |                        | 48.47     |               | 5101-50-400-24-00-510001- |             |            |          | SHOP - READER CLEAR<br>Departmental Supplies                |           |
|                             |       |                        |           |               |                           |             |            | CHECK    | 1194 TOTAL:                                                 | 48.47     |
| 1195 05/30/2024 PRD         | 3161  | SWRCB ACCOUNTING OFF   |           | 55329         | NOINV - 05.23.2024        |             | 05/23/2024 |          | 053024                                                      | 80.00     |
|                             |       |                        |           | 53830         |                           |             |            |          |                                                             |           |
| Invoice: NOINV - 05.23.2024 |       |                        | 80.00     |               | 5002-40-400-20-00-510501- |             |            |          | WATER - C. LARA - TREATMENT OPERT CERTIFICATION<br>Training |           |
|                             |       |                        |           |               |                           |             |            | CHECK    | 1195 TOTAL:                                                 | 80.00     |
| 1196 05/30/2024 PRD         | 5364  | TEL-TEC SECURITY SYS   |           | 55281         | 848666                    |             | 05/23/2024 | 20240294 | 053024                                                      | 836.84    |
|                             |       |                        |           | 53784         |                           |             |            |          |                                                             |           |
| Invoice: 848666             |       |                        | 418.42    |               | 0100-10-135-09-00-510202- |             |            |          | HR - Annex Security Door System<br>Hardware & Tools         |           |
|                             |       |                        | 418.42    |               | 5103-50-500-29-00-510202- |             |            |          | Hardware & Tools                                            |           |
|                             |       |                        |           |               |                           |             |            | CHECK    | 1196 TOTAL:                                                 | 836.84    |
| 1197 05/30/2024 PRD         | 30    | TERMINIX INTERNATIONAL |           | 55268         | 446722733                 |             | 05/10/2024 |          | 053024                                                      | 85.00     |
|                             |       |                        |           | 53771         |                           |             |            |          |                                                             |           |
| Invoice: 446722733          |       |                        | 85.00     |               | 5100-50-405-28-90-510100- |             |            |          | PEST CONTROL SERVICES<br>Service Agreements                 |           |
|                             |       |                        |           | 55269         | 446731751                 |             | 05/10/2024 |          | 053024                                                      | 116.00    |
|                             |       |                        |           | 53772         |                           |             |            |          |                                                             |           |
| Invoice: 446731751          |       |                        | 116.00    |               | 5100-50-405-28-90-510100- |             |            |          | PEST CONTROL SERVICES<br>Service Agreements                 |           |
|                             |       |                        |           | 55305         | 446727458                 |             | 05/10/2024 |          | 053024                                                      | 107.00    |
|                             |       |                        |           | 53808         |                           |             |            |          |                                                             |           |
| Invoice: 446727458          |       |                        | 107.00    |               | 0100-20-200-14-00-510100- |             |            |          | POLICE-Pest control services May 24<br>Service Agreements   |           |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                             |            |      |       | VOUCHER              | INVOICE                   | Cash10755                              | INV DATE   | PO         | WARRANT | NET    |
|-----------------------------|------------|------|-------|----------------------|---------------------------|----------------------------------------|------------|------------|---------|--------|
|                             |            |      |       | DOCUMENT             |                           | INVOICE                                | DTL        | DESC       |         |        |
|                             |            |      |       | 55353                | 446722767                 |                                        | 05/10/2024 |            | 053024  | 164.00 |
|                             |            |      |       | 53853                |                           |                                        |            |            |         |        |
| Invoice: 446722767          |            |      |       |                      |                           | ALL PW'S - PEST CONTROL SERVICES       |            |            |         |        |
|                             |            |      |       | 32.80                | 5002-40-400-20-00-510100- | Service Agreements                     |            |            |         |        |
|                             |            |      |       | 32.80                | 0100-30-400-25-00-510100- | Service Agreements                     |            |            |         |        |
|                             |            |      |       | 32.80                | 0100-40-400-19-02-510100- | Service Agreements                     |            |            |         |        |
|                             |            |      |       | 32.80                | 5101-50-400-24-00-510100- | Service Agreements                     |            |            |         |        |
|                             |            |      |       | 32.80                | 5001-40-400-22-00-510100- | Service Agreements                     |            |            |         |        |
|                             |            |      |       | 55393                | 446724213                 |                                        | 05/10/2024 |            | 053024  | 163.00 |
|                             |            |      |       | 53892                |                           |                                        |            |            |         |        |
| Invoice: 446724213          |            |      |       |                      |                           | VETERAN'S HALL - PEST CONTROL SERVICES |            |            |         |        |
|                             |            |      |       | 163.00               | 0100-30-400-25-55-510100- | Service Agreements                     |            |            |         |        |
|                             |            |      |       |                      |                           | CHECK                                  |            | 1197       | TOTAL:  | 635.00 |
| 1198                        | 05/30/2024 | PRTD | 293   | THE GAS CO - SO CA G | 55243                     | 04655616409                            | MAY 24     | 05/16/2024 | 053024  | 6.08   |
|                             |            |      |       | 53746                |                           |                                        |            |            |         |        |
| Invoice: 04655616409 MAY 24 |            |      |       |                      |                           | NATURAL GAS CHARGES                    |            |            |         |        |
|                             |            |      |       | 6.08                 | 5100-50-405-28-91-510708- | Natural Gas                            |            |            |         |        |
|                             |            |      |       | 55244                | 02551630003               | MAY 24                                 | 05/16/2024 |            | 053024  | 39.55  |
|                             |            |      |       | 53747                |                           |                                        |            |            |         |        |
| Invoice: 02551630003 MAY 24 |            |      |       |                      |                           | NATURAL GAS CHARGES                    |            |            |         |        |
|                             |            |      |       | 39.55                | 5100-50-405-28-90-510708- | Natural Gas                            |            |            |         |        |
|                             |            |      |       | 55247                | 01071606139               | MAY 24                                 | 05/16/2024 |            | 053024  | 14.30  |
|                             |            |      |       | 53750                |                           |                                        |            |            |         |        |
| Invoice: 01071606139 MAY 24 |            |      |       |                      |                           | NATURAL GAS CHARGES                    |            |            |         |        |
|                             |            |      |       | 14.30                | 0100-30-400-25-52-510708- | Natural Gas                            |            |            |         |        |
|                             |            |      |       | 55249                | 08851631484               | MAY 24                                 | 05/16/2024 |            | 053024  | 79.69  |
|                             |            |      |       | 53752                |                           |                                        |            |            |         |        |
| Invoice: 08851631484 MAY 24 |            |      |       |                      |                           | NATURAL GAS CHARGES                    |            |            |         |        |
|                             |            |      |       | 79.69                | 0100-30-400-25-55-510708- | Natural Gas                            |            |            |         |        |
|                             |            |      |       |                      |                           | CHECK                                  |            | 1198       | TOTAL:  | 139.62 |
| 1199                        | 05/30/2024 | PRTD | 12660 | TRAFFIC MANAGEMENT I | 55347                     | 06-107509                              |            | 05/01/2024 | 053024  | 276.95 |
|                             |            |      |       | 53847                |                           |                                        |            |            |         |        |
| Invoice: 06-107509          |            |      |       |                      |                           | STREETS - ROUND PIPE/LIGHT DUTY        |            |            |         |        |
|                             |            |      |       | 276.95               | 0100-40-400-19-02-510001- | Departmental Supplies                  |            |            |         |        |
|                             |            |      |       | 55348                | 06-107508                 |                                        | 05/01/2024 |            | 053024  | 461.57 |
|                             |            |      |       | 53848                |                           |                                        |            |            |         |        |
| Invoice: 06-107508          |            |      |       |                      |                           | STREETS - ROUND PIPE/LIGHT DUTY        |            |            |         |        |
|                             |            |      |       | 461.57               | 0100-40-400-19-02-510001- | Departmental Supplies                  |            |            |         |        |



## City of Shafter

### A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-  
CHECK NO CHK DATE TYPE VENDOR NAME

|                                         |            |      |      |                      |          |                           |                                                    |                            |            |            |
|-----------------------------------------|------------|------|------|----------------------|----------|---------------------------|----------------------------------------------------|----------------------------|------------|------------|
| CASH ACCOUNT: 0000-00-000-00-00-100010- |            |      |      | Cash10755            |          |                           |                                                    |                            |            |            |
| CHECK NO                                | CHK        | DATE | TYPE | VENDOR NAME          | VOUCHER  | INVOICE                   | INV DATE                                           | PO                         | WARRANT    | NET        |
| DOCUMENT                                |            |      |      |                      |          |                           | INVOICE DTL DESC                                   |                            |            |            |
|                                         |            |      |      |                      |          |                           | CHECK                                              | 1199 TOTAL:                | 738.52     |            |
| 1200                                    | 05/30/2024 | PRTD | 1101 | VESTIS GROUP, INC. ( | 55362    | 2601620161                | 05/21/2024                                         | 053024                     | 267.60     |            |
| Invoice: 2601620161                     |            |      |      |                      | 53862    |                           |                                                    |                            |            |            |
|                                         |            |      |      |                      | 102.60   | 5100-50-405-28-90-510100- | CITY HALL - MATS AND TABLECLOTHS                   |                            |            |            |
|                                         |            |      |      |                      | 82.50    | 0100-10-100-01-00-510001- | Service Agreements                                 |                            |            |            |
|                                         |            |      |      |                      | 82.50    | 0100-10-110-03-00-510001- | Departmental Supplies                              |                            |            |            |
|                                         |            |      |      |                      |          |                           | CHECK                                              | 1200 TOTAL:                | 267.60     |            |
| 1201                                    | 05/30/2024 | PRTD | 1495 | WITCHER ELECTRIC INC | 55351    | 40621AA                   | 05/16/2024                                         | 053024                     | 1,085.93   |            |
| Invoice: 40621AA                        |            |      |      |                      | 53851    |                           |                                                    |                            |            |            |
|                                         |            |      |      |                      | 1,085.93 |                           | WATER - WELL #15 - NUT REMOVAL TO VEDRIFY ROTATION |                            |            |            |
|                                         |            |      |      |                      |          | E WA00003 -50 -525 -      |                                                    |                            |            |            |
|                                         |            |      |      |                      |          | 5002-60-400-20-00-580100- | Capital Prj.- Infrastructure                       |                            |            |            |
|                                         |            |      |      |                      |          | 55352 40599AA             | 05/08/2024                                         | 053024                     | 2,888.22   |            |
| Invoice: 40599AA                        |            |      |      |                      | 53852    |                           |                                                    |                            |            |            |
|                                         |            |      |      |                      | 2,888.22 |                           | WATER - WELL #15 - INSTALL NEW METER               |                            |            |            |
|                                         |            |      |      |                      |          | E WA00003 -50 -525 -      |                                                    |                            |            |            |
|                                         |            |      |      |                      |          | 5002-60-400-20-00-580100- | Capital Prj.- Infrastructure                       |                            |            |            |
|                                         |            |      |      |                      |          |                           | CHECK                                              | 1201 TOTAL:                | 3,974.15   |            |
| NUMBER OF CHECKS                        |            |      |      |                      |          |                           | 59                                                 | *** CASH ACCOUNT TOTAL *** |            | 197,143.22 |
| TOTAL PRINTED CHECKS                    |            |      |      |                      |          |                           | COUNT                                              | AMOUNT                     |            |            |
|                                         |            |      |      |                      |          |                           | 59                                                 | 197,143.22                 |            |            |
|                                         |            |      |      |                      |          |                           | *** GRAND TOTAL ***                                |                            | 197,143.22 |            |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED  
CLERK: 5292blopez

| YEAR PER | JNL                       | SRC ACCOUNT | EFF DATE   | JNL DESC | REF 1  | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC     | T OB | DEBIT     | CREDIT     |
|----------|---------------------------|-------------|------------|----------|--------|-------|-------|-------------------------------|------|-----------|------------|
| 2024 11  | 651                       |             |            |          |        |       |       |                               |      |           |            |
| APP      | 5002-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 47,930.02 |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 0000-00-000-00-00-100010- |             | 05/30/2024 | 053024   | 053024 |       |       | Cash: Mission Bank Acct#10755 |      |           | 197,143.22 |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 0100-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 89,059.69 |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 5100-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 7,741.03  |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 5000-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 4,399.87  |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 0200-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 16,668.44 |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 5103-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 745.08    |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 5003-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 1,386.69  |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 0808-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 874.35    |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 5101-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 970.57    |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 5001-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 1,571.90  |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 0812-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 56.59     |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 0811-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 382.73    |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 0806-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 3,445.76  |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 0801-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 1,384.51  |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 0802-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 1,934.00  |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 0807-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 1,769.11  |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 0804-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 1,136.32  |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 0810-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 1,095.96  |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 0800-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 1,095.96  |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 0803-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 3,188.85  |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 5006-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 2,193.75  |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |
| APP      | 0308-00-000-00-00-205000- |             | 05/30/2024 | 053024   | 053024 |       |       | Accts Payable                 |      | 8,112.04  |            |
|          |                           |             |            |          |        |       |       | AP CASH DISBURSEMENTS JOURNAL |      |           |            |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

| YEAR PER<br>SRC ACCOUNT       | JNL<br>EFF DATE | JNL DESC | REF 1  | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC     | T OB | DEBIT      | CREDIT     |
|-------------------------------|-----------------|----------|--------|-------|-------|-------------------------------|------|------------|------------|
| GENERAL LEDGER TOTAL          |                 |          |        |       |       |                               |      | 197,143.22 | 197,143.22 |
| APP 0000-00-000-00-00-209038- | 05/30/2024      | 053024   | 053024 |       |       | Due To 5002 - Water Operat    |      | 47,930.02  |            |
| APP 5002-00-000-00-00-109000- | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool    |      |            | 47,930.02  |
| APP 0000-00-000-00-00-209001- | 05/30/2024      | 053024   | 053024 |       |       | Due To 0100 - Gen Fund        |      | 89,059.69  |            |
| APP 0100-00-000-00-00-109000- | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool    |      |            | 89,059.69  |
| APP 0000-00-000-00-00-209046- | 05/30/2024      | 053024   | 053024 |       |       | Due To 5100 - Facility Maint  |      | 7,741.03   |            |
| APP 5100-00-000-00-00-109000- | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool    |      |            | 7,741.03   |
| APP 0000-00-000-00-00-209036- | 05/30/2024      | 053024   | 053024 |       |       | Due To 5000 - Wastewtr Operat |      | 4,399.87   |            |
| APP 5000-00-000-00-00-109000- | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool    |      |            | 4,399.87   |
| APP 0000-00-000-00-00-209002- | 05/30/2024      | 053024   | 053024 |       |       | Due To 0200 - Federal Grant   |      | 16,668.44  |            |
| APP 0200-00-000-00-00-109000- | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool    |      |            | 16,668.44  |
| APP 0000-00-000-00-00-209049- | 05/30/2024      | 053024   | 053024 |       |       | Due To 5103 - Info Tech       |      | 745.08     |            |
| APP 5103-00-000-00-00-109000- | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool    |      |            | 745.08     |
| APP 0000-00-000-00-00-209039- | 05/30/2024      | 053024   | 053024 |       |       | Due To 5003 - Transit Operat  |      | 1,386.69   |            |
| APP 5003-00-000-00-00-109000- | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool    |      |            | 1,386.69   |
| APP 0000-00-000-00-00-209032- | 05/30/2024      | 053024   | 053024 |       |       | Due To 0808 - LLMD - 001-2015 |      | 874.35     |            |
| APP 0808-00-000-00-00-109000- | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool    |      |            | 874.35     |
| APP 0000-00-000-00-00-209047- | 05/30/2024      | 053024   | 053024 |       |       | Due To 5101 - Vehicle Maint   |      | 970.57     |            |
| APP 5101-00-000-00-00-109000- | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool    |      |            | 970.57     |
| APP 0000-00-000-00-00-209037- | 05/30/2024      | 053024   | 053024 |       |       | Due To 5001 - Refuse Operat   |      | 1,571.90   |            |
| APP 5001-00-000-00-00-109000- | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool    |      |            | 1,571.90   |
| APP 0000-00-000-00-00-209055- | 05/30/2024      | 053024   | 053024 |       |       | Due To 0812 - DTLL1-2021      |      | 56.59      |            |
| APP 0812-00-000-00-00-109000- | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool    |      |            | 56.59      |
| APP 0000-00-000-00-00-209035- | 05/30/2024      | 053024   | 053024 |       |       | Due To 0811 - LLMD - 001-2009 |      | 382.73     |            |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

| YEAR PER<br>SRC ACCOUNT        | JNL<br>EFF DATE | JNL DESC | REF 1  | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC      | T OB | DEBIT      | CREDIT     |
|--------------------------------|-----------------|----------|--------|-------|-------|--------------------------------|------|------------|------------|
| APP 0811-00-000-00-00-109000-  | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool     |      |            | 382.73     |
| APP 0000-00-000-00-00-209030-  | 05/30/2024      | 053024   | 053024 |       |       | Due To 0806 - LLMD - 001-2007  |      | 3,445.76   |            |
| APP 0806-00-000-00-00-109000-  | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool     |      |            | 3,445.76   |
| APP 0000-00-000-00-00-209025-  | 05/30/2024      | 053024   | 053024 |       |       | Due To 0801 - LLMD - 001-2005  |      | 1,384.51   |            |
| APP 0801-00-000-00-00-109000-  | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool     |      |            | 1,384.51   |
| APP 0000-00-000-00-00-209026-  | 05/30/2024      | 053024   | 053024 |       |       | Due To 0802 - LLMD - 002-2005  |      | 1,934.00   |            |
| APP 0802-00-000-00-00-109000-  | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool     |      |            | 1,934.00   |
| APP 0000-00-000-00-00-209031-  | 05/30/2024      | 053024   | 053024 |       |       | Due To 0807 - LLMD - 002-2007  |      | 1,769.11   |            |
| APP 0807-00-000-00-00-109000-  | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool     |      |            | 1,769.11   |
| APP 0000-00-000-00-00-209028-  | 05/30/2024      | 053024   | 053024 |       |       | Due To 0804 - LLMD - 004-2005  |      | 1,136.32   |            |
| APP 0804-00-000-00-00-109000-  | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool     |      |            | 1,136.32   |
| APP 0000-00-000-00-00-209034-  | 05/30/2024      | 053024   | 053024 |       |       | Due To 0810 - LLMD - 001-1998  |      | 1,095.96   |            |
| APP 0810-00-000-00-00-109000-  | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool     |      |            | 1,095.96   |
| APP 0000-00-000-00-00-209024-  | 05/30/2024      | 053024   | 053024 |       |       | Due To 0800 - LLMD - 001-2002  |      | 1,095.96   |            |
| APP 0800-00-000-00-00-109000-  | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool     |      |            | 1,095.96   |
| APP 0000-00-000-00-00-209027-  | 05/30/2024      | 053024   | 053024 |       |       | Due To Funds - 0803 - 003-2005 |      | 3,188.85   |            |
| APP 0803-00-000-00-00-109000-  | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool     |      |            | 3,188.85   |
| APP 0000-00-000-00-00-209042-  | 05/30/2024      | 053024   | 053024 |       |       | Due To 5006 - Rail Operat      |      | 2,193.75   |            |
| APP 5006-00-000-00-00-109000-  | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool     |      |            | 2,193.75   |
| APP 0000-00-000-00-00-209060-  | 05/30/2024      | 053024   | 053024 |       |       | Due To 0308 - Street Projects  |      | 8,112.04   |            |
| APP 0308-00-000-00-00-109000-  | 05/30/2024      | 053024   | 053024 |       |       | Due From Funds - Cash Pool     |      |            | 8,112.04   |
| SYSTEM GENERATED ENTRIES TOTAL |                 |          |        |       |       |                                |      | 197,143.22 | 197,143.22 |
| JOURNAL 2024/11/651 TOTAL      |                 |          |        |       |       |                                |      | 394,286.44 | 394,286.44 |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

| FUND | ACCOUNT                   | YEAR | PER | JNL | EFF DATE   | ACCOUNT DESCRIPTION            | DEBIT      | CREDIT     |
|------|---------------------------|------|-----|-----|------------|--------------------------------|------------|------------|
| 0000 | Pooled Cash Fund          | 2024 | 11  | 651 | 05/30/2024 |                                |            |            |
|      | 0000-00-000-00-00-100010- |      |     |     |            | Cash: Mission Bank Acct#10755  |            | 197,143.22 |
|      | 0000-00-000-00-00-209001- |      |     |     |            | Due To 0100 - Gen Fund         | 89,059.69  |            |
|      | 0000-00-000-00-00-209002- |      |     |     |            | Due To 0200 - Federal Grant    | 16,668.44  |            |
|      | 0000-00-000-00-00-209024- |      |     |     |            | Due To 0800 - LLMD - 001-2002  | 1,095.96   |            |
|      | 0000-00-000-00-00-209025- |      |     |     |            | Due To 0801 - LLMD - 001-2005  | 1,384.51   |            |
|      | 0000-00-000-00-00-209026- |      |     |     |            | Due To 0802 - LLMD - 002-2005  | 1,934.00   |            |
|      | 0000-00-000-00-00-209027- |      |     |     |            | Due To Funds - 0803 - 003-2005 | 3,188.85   |            |
|      | 0000-00-000-00-00-209028- |      |     |     |            | Due To 0804 - LLMD - 004-2005  | 1,136.32   |            |
|      | 0000-00-000-00-00-209030- |      |     |     |            | Due To 0806 - LLMD - 001-2007  | 3,445.76   |            |
|      | 0000-00-000-00-00-209031- |      |     |     |            | Due To 0807 - LLMD - 002-2007  | 1,769.11   |            |
|      | 0000-00-000-00-00-209032- |      |     |     |            | Due To 0808 - LLMD - 001-2015  | 874.35     |            |
|      | 0000-00-000-00-00-209034- |      |     |     |            | Due To 0810 - LLMD - 001-1998  | 1,095.96   |            |
|      | 0000-00-000-00-00-209035- |      |     |     |            | Due To 0811 - LLMD - 001-2009  | 382.73     |            |
|      | 0000-00-000-00-00-209036- |      |     |     |            | Due To 5000 - Wastewtr Operat  | 4,399.87   |            |
|      | 0000-00-000-00-00-209037- |      |     |     |            | Due To 5001 - Refuse Operat    | 1,571.90   |            |
|      | 0000-00-000-00-00-209038- |      |     |     |            | Due To 5002 - Water Operat     | 47,930.02  |            |
|      | 0000-00-000-00-00-209039- |      |     |     |            | Due To 5003 - Transit Operat   | 1,386.69   |            |
|      | 0000-00-000-00-00-209042- |      |     |     |            | Due To 5006 - Rail Operat      | 2,193.75   |            |
|      | 0000-00-000-00-00-209046- |      |     |     |            | Due To 5100 - Facility Maint   | 7,741.03   |            |
|      | 0000-00-000-00-00-209047- |      |     |     |            | Due To 5101 - Vehicle Maint    | 970.57     |            |
|      | 0000-00-000-00-00-209049- |      |     |     |            | Due To 5103 - Info Tech        | 745.08     |            |
|      | 0000-00-000-00-00-209055- |      |     |     |            | Due To 0812 - DTLL1-2021       | 56.59      |            |
|      | 0000-00-000-00-00-209060- |      |     |     |            | Due To 0308 - Street Projects  | 8,112.04   |            |
|      |                           |      |     |     |            | FUND TOTAL                     | 197,143.22 | 197,143.22 |
| 0100 | General Fund              | 2024 | 11  | 651 | 05/30/2024 |                                |            |            |
|      | 0100-00-000-00-00-109000- |      |     |     |            | Due From Funds - Cash Pool     |            | 89,059.69  |
|      | 0100-00-000-00-00-205000- |      |     |     |            | Accts Payable                  | 89,059.69  |            |
|      |                           |      |     |     |            | FUND TOTAL                     | 89,059.69  | 89,059.69  |
| 0200 | Federal Grant             | 2024 | 11  | 651 | 05/30/2024 |                                |            |            |
|      | 0200-00-000-00-00-109000- |      |     |     |            | Due From Funds - Cash Pool     |            | 16,668.44  |
|      | 0200-00-000-00-00-205000- |      |     |     |            | Accts Payable                  | 16,668.44  |            |
|      |                           |      |     |     |            | FUND TOTAL                     | 16,668.44  | 16,668.44  |
| 0308 | State Grants Projects     | 2024 | 11  | 651 | 05/30/2024 |                                |            |            |
|      | 0308-00-000-00-00-109000- |      |     |     |            | Due From Funds - Cash Pool     |            | 8,112.04   |
|      | 0308-00-000-00-00-205000- |      |     |     |            | Accts Payable                  | 8,112.04   |            |
|      |                           |      |     |     |            | FUND TOTAL                     | 8,112.04   | 8,112.04   |
| 0800 | LLMD - 001-2002           | 2024 | 11  | 651 | 05/30/2024 |                                |            |            |
|      | 0800-00-000-00-00-109000- |      |     |     |            | Due From Funds - Cash Pool     |            | 1,095.96   |
|      | 0800-00-000-00-00-205000- |      |     |     |            | Accts Payable                  | 1,095.96   |            |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

| FUND<br>ACCOUNT                                                                | YEAR PER | JNL | EFF DATE   | ACCOUNT DESCRIPTION        | DEBIT    | CREDIT   |
|--------------------------------------------------------------------------------|----------|-----|------------|----------------------------|----------|----------|
|                                                                                |          |     |            | FUND TOTAL                 | 1,095.96 | 1,095.96 |
| 0801 LLMD - 001-2005<br>0801-00-000-00-00-109000-<br>0801-00-000-00-00-205000- | 2024 11  | 651 | 05/30/2024 | Due From Funds - Cash Pool |          | 1,384.51 |
|                                                                                |          |     |            | Accts Payable              | 1,384.51 |          |
|                                                                                |          |     |            | FUND TOTAL                 | 1,384.51 | 1,384.51 |
| 0802 LLMD - 002-2005<br>0802-00-000-00-00-109000-<br>0802-00-000-00-00-205000- | 2024 11  | 651 | 05/30/2024 | Due From Funds - Cash Pool |          | 1,934.00 |
|                                                                                |          |     |            | Accts Payable              | 1,934.00 |          |
|                                                                                |          |     |            | FUND TOTAL                 | 1,934.00 | 1,934.00 |
| 0803 LLMD - 003-2005<br>0803-00-000-00-00-109000-<br>0803-00-000-00-00-205000- | 2024 11  | 651 | 05/30/2024 | Due From Funds - Cash Pool |          | 3,188.85 |
|                                                                                |          |     |            | Accts Payable              | 3,188.85 |          |
|                                                                                |          |     |            | FUND TOTAL                 | 3,188.85 | 3,188.85 |
| 0804 LLMD - 004-2005<br>0804-00-000-00-00-109000-<br>0804-00-000-00-00-205000- | 2024 11  | 651 | 05/30/2024 | Due From Funds - Cash Pool |          | 1,136.32 |
|                                                                                |          |     |            | Accts Payable              | 1,136.32 |          |
|                                                                                |          |     |            | FUND TOTAL                 | 1,136.32 | 1,136.32 |
| 0806 LLMD - 001-2007<br>0806-00-000-00-00-109000-<br>0806-00-000-00-00-205000- | 2024 11  | 651 | 05/30/2024 | Due From Funds - Cash Pool |          | 3,445.76 |
|                                                                                |          |     |            | Accts Payable              | 3,445.76 |          |
|                                                                                |          |     |            | FUND TOTAL                 | 3,445.76 | 3,445.76 |
| 0807 LLMD - 002-2007<br>0807-00-000-00-00-109000-<br>0807-00-000-00-00-205000- | 2024 11  | 651 | 05/30/2024 | Due From Funds - Cash Pool |          | 1,769.11 |
|                                                                                |          |     |            | Accts Payable              | 1,769.11 |          |
|                                                                                |          |     |            | FUND TOTAL                 | 1,769.11 | 1,769.11 |
| 0808 LLMD - 001-2015<br>0808-00-000-00-00-109000-<br>0808-00-000-00-00-205000- | 2024 11  | 651 | 05/30/2024 | Due From Funds - Cash Pool |          | 874.35   |
|                                                                                |          |     |            | Accts Payable              | 874.35   |          |
|                                                                                |          |     |            | FUND TOTAL                 | 874.35   | 874.35   |
| 0810 LLMD - 001-1998<br>0810-00-000-00-00-109000-<br>0810-00-000-00-00-205000- | 2024 11  | 651 | 05/30/2024 | Due From Funds - Cash Pool |          | 1,095.96 |
|                                                                                |          |     |            | Accts Payable              | 1,095.96 |          |
|                                                                                |          |     |            | FUND TOTAL                 | 1,095.96 | 1,095.96 |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

| FUND<br>ACCOUNT                                                                      | YEAR PER | JNL | EFF DATE   | ACCOUNT DESCRIPTION                         | DEBIT     | CREDIT    |
|--------------------------------------------------------------------------------------|----------|-----|------------|---------------------------------------------|-----------|-----------|
| 0811 LLMD - 001-2009<br>0811-00-000-00-00-109000-<br>0811-00-000-00-00-205000-       | 2024 11  | 651 | 05/30/2024 | Due From Funds - Cash Pool<br>Accts Payable | 382.73    | 382.73    |
|                                                                                      |          |     |            | FUND TOTAL                                  | 382.73    | 382.73    |
| 0812 LLMD - 001-2021<br>0812-00-000-00-00-109000-<br>0812-00-000-00-00-205000-       | 2024 11  | 651 | 05/30/2024 | Due From Funds - Cash Pool<br>Accts Payable | 56.59     | 56.59     |
|                                                                                      |          |     |            | FUND TOTAL                                  | 56.59     | 56.59     |
| 5000 Wastewater Operations<br>5000-00-000-00-00-109000-<br>5000-00-000-00-00-205000- | 2024 11  | 651 | 05/30/2024 | Due From Funds - Cash Pool<br>Accts Payable | 4,399.87  | 4,399.87  |
|                                                                                      |          |     |            | FUND TOTAL                                  | 4,399.87  | 4,399.87  |
| 5001 Refuse Operations<br>5001-00-000-00-00-109000-<br>5001-00-000-00-00-205000-     | 2024 11  | 651 | 05/30/2024 | Due From Funds - Cash Pool<br>Accts Payable | 1,571.90  | 1,571.90  |
|                                                                                      |          |     |            | FUND TOTAL                                  | 1,571.90  | 1,571.90  |
| 5002 Water Operations<br>5002-00-000-00-00-109000-<br>5002-00-000-00-00-205000-      | 2024 11  | 651 | 05/30/2024 | Due From Funds - Cash Pool<br>Accts Payable | 47,930.02 | 47,930.02 |
|                                                                                      |          |     |            | FUND TOTAL                                  | 47,930.02 | 47,930.02 |
| 5003 Transit Operations<br>5003-00-000-00-00-109000-<br>5003-00-000-00-00-205000-    | 2024 11  | 651 | 05/30/2024 | Due From Funds - Cash Pool<br>Accts Payable | 1,386.69  | 1,386.69  |
|                                                                                      |          |     |            | FUND TOTAL                                  | 1,386.69  | 1,386.69  |
| 5006 Rail Operations<br>5006-00-000-00-00-109000-<br>5006-00-000-00-00-205000-       | 2024 11  | 651 | 05/30/2024 | Due From Funds - Cash Pool<br>Accts Payable | 2,193.75  | 2,193.75  |
|                                                                                      |          |     |            | FUND TOTAL                                  | 2,193.75  | 2,193.75  |
| 5100 Facility Maintenance<br>5100-00-000-00-00-109000-<br>5100-00-000-00-00-205000-  | 2024 11  | 651 | 05/30/2024 | Due From Funds - Cash Pool<br>Accts Payable | 7,741.03  | 7,741.03  |
|                                                                                      |          |     |            | FUND TOTAL                                  | 7,741.03  | 7,741.03  |

# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

| FUND | ACCOUNT                   | YEAR | PER | JNL | EFF DATE   | ACCOUNT DESCRIPTION        | DEBIT  | CREDIT |
|------|---------------------------|------|-----|-----|------------|----------------------------|--------|--------|
| 5101 | Vehicle Maintenance       | 2024 | 11  | 651 | 05/30/2024 |                            |        |        |
|      | 5101-00-000-00-00-109000- |      |     |     |            | Due From Funds - Cash Pool |        | 970.57 |
|      | 5101-00-000-00-00-205000- |      |     |     |            | Accts Payable              | 970.57 |        |
|      |                           |      |     |     |            | FUND TOTAL                 | 970.57 | 970.57 |
| 5103 | Information Technology    | 2024 | 11  | 651 | 05/30/2024 |                            |        |        |
|      | 5103-00-000-00-00-109000- |      |     |     |            | Due From Funds - Cash Pool |        | 745.08 |
|      | 5103-00-000-00-00-205000- |      |     |     |            | Accts Payable              | 745.08 |        |
|      |                           |      |     |     |            | FUND TOTAL                 | 745.08 | 745.08 |



# City of Shafter

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

| FUND                        | DUE TO     | DUE FR     |
|-----------------------------|------------|------------|
| 0000 Pooled Cash Fund       | 197,143.22 |            |
| 0100 General Fund           |            | 89,059.69  |
| 0200 Federal Grant          |            | 16,668.44  |
| 0308 State Grants Projects  |            | 8,112.04   |
| 0800 LLMD - 001-2002        |            | 1,095.96   |
| 0801 LLMD - 001-2005        |            | 1,384.51   |
| 0802 LLMD - 002-2005        |            | 1,934.00   |
| 0803 LLMD - 003-2005        |            | 3,188.85   |
| 0804 LLMD - 004-2005        |            | 1,136.32   |
| 0806 LLMD - 001-2007        |            | 3,445.76   |
| 0807 LLMD - 002-2007        |            | 1,769.11   |
| 0808 LLMD - 001-2015        |            | 874.35     |
| 0810 LLMD - 001-1998        |            | 1,095.96   |
| 0811 LLMD - 001-2009        |            | 382.73     |
| 0812 LLMD - 001-2021        |            | 56.59      |
| 5000 Wastewater Operations  |            | 4,399.87   |
| 5001 Refuse Operations      |            | 1,571.90   |
| 5002 Water Operations       |            | 47,930.02  |
| 5003 Transit Operations     |            | 1,386.69   |
| 5006 Rail Operations        |            | 2,193.75   |
| 5100 Facility Maintenance   |            | 7,741.03   |
| 5101 Vehicle Maintenance    |            | 970.57     |
| 5103 Information Technology |            | 745.08     |
| TOTAL                       | 197,143.22 | 197,143.22 |

\*\* END OF REPORT - Generated by Brenda Lopez \*\*



## OVERTIME REPORT FOR MAY 2024

| PyYrMonth                          | 202405                    |              |               |
|------------------------------------|---------------------------|--------------|---------------|
| Department                         | EmpName                   | Hours        | OT Pay Amount |
| Administrative Services            | GONZALES, OLGA            | 1.00         | \$54          |
|                                    | LARA, LETICIA             | 0.87         | \$58          |
|                                    | RODRIGUEZ, VERONICA       | 5.75         | \$219         |
|                                    | NIETO, LUZ                | 5.50         | \$200         |
| <b>Administrative Services Sum</b> |                           | <b>13.12</b> | <b>\$531</b>  |
| Building                           | COMSTOCK, ROBERT          | 2.25         | \$176         |
|                                    | DELGADILLO, JOSE          | 0.14         | \$8           |
|                                    | MCMASTERS, PERRY          | 5.75         | \$305         |
|                                    | VELASQUEZ, ANGEL          | 2.98         | \$150         |
| <b>Building Sum</b>                |                           | <b>11.12</b> | <b>\$638</b>  |
| City Manager                       | DELGADILLO, JOSE          | 0.10         | \$8           |
| <b>City Manager Sum</b>            |                           | <b>0.10</b>  | <b>\$8</b>    |
| Economic Development               | DELGADILLO, JOSE          | 0.14         | \$8           |
| <b>Economic Development Sum</b>    |                           | <b>0.14</b>  | <b>\$8</b>    |
| Information Technology             | HERRERA, AARON            | 3.00         | \$186         |
|                                    | ROGERS, MICHAEL           | 1.20         | \$62          |
| <b>Information Technology Sum</b>  |                           | <b>4.20</b>  | <b>\$249</b>  |
| Planning                           | DELGADILLO, JOSE          | 0.41         | \$23          |
|                                    | VELASQUEZ, ANGEL          | 1.27         | \$64          |
| <b>Planning Sum</b>                |                           | <b>1.68</b>  | <b>\$87</b>   |
| Police                             | CAMACHO, RAMON            | 31.50        | \$2,227       |
|                                    | CARDWELL-NICHOLS, KATRINA | 16.00        | \$1,170       |
|                                    | CAUDILLO, SEAN            | 6.00         | \$513         |
|                                    | DAVALOS, EDGAR            | 14.50        | \$1,241       |
|                                    | DELGADILLO, JOSE          | 0.69         | \$38          |
|                                    | DIAZ, ERIC                | 3.00         | \$282         |
|                                    | FERNANDEZ, JANET          | 8.00         | \$785         |
|                                    | GARCIA, JENNIFER          | 24.50        | \$1,881       |
|                                    | GOMEZ, KARLINA            | 15.00        | \$570         |
|                                    | GRAVES, LUCAS             | 12.50        | \$883         |
|                                    | KING, TIMOTHY             | 22.00        | \$1,680       |
|                                    | KINKADE, STORM            | 19.75        | \$1,467       |
|                                    | MARTINEZ, MOISES          | 4.00         | \$442         |
|                                    | OZAETA, RACHEL            | 11.50        | \$940         |
|                                    | PAILING, MELANIE          | 19.50        | \$1,233       |
|                                    | RODRIGUEZ, ILIANA         | 3.00         | \$125         |
|                                    | SERJEANT, MALLORY         | 8.00         | \$565         |
|                                    | YORK, AMBER               | 4.00         | \$184         |
|                                    | YORK, JAMES               | 13.00        | \$1,143       |

| Department              | EmpName             | Hours         | OT Pay Amount   |
|-------------------------|---------------------|---------------|-----------------|
| Police                  | YOSHIKAWA, PHILIP   | 8.00          | \$884           |
|                         | VALDIVIA, JORGE     | 11.50         | \$688           |
|                         | RIVERA, SIMON       | 18.00         | \$1,124         |
|                         | CEJUDO, CRISTIAN    | 19.00         | \$1,204         |
|                         | BERUMEN, KAITLYNN   | 7.50          | \$469           |
|                         | HERNANDEZ, GRISELDA | 38.00         | \$1,866         |
|                         | CALLAGY, SAMANTHA   | 2.00          | \$138           |
|                         | CASTILLO, MITCHELL  | 9.50          | \$595           |
|                         | ESCUTIA, SANTIAGO   | 9.50          | \$566           |
|                         | RUBIO, YESICA       | 4.00          | \$153           |
|                         | ROGERS, MICHAEL     | 4.80          | \$248           |
|                         | LANUZA, JOSE        | 20.00         | \$1,214         |
|                         | RODRIGUEZ, ANGEL    | 13.50         | \$804           |
|                         | NEW, KELLY          | 5.00          | \$159           |
|                         | RYAN, JOSHUA        | 0.50          | \$21            |
|                         | VASQUEZ, DALIA      | 4.00          | \$153           |
|                         | IBARRA, ENRIQUE     | 4.00          | \$165           |
| <b>Police Sum</b>       |                     | <b>415.24</b> | <b>\$27,821</b> |
| Public Works            | BROWN, MARK         | 13.75         | \$950           |
|                         | CASTRO, VICTOR      | 8.25          | \$397           |
|                         | DELGADILLO, JOSE    | 1.27          | \$68            |
|                         | ESQUIVEL, JORGE     | 4.00          | \$179           |
|                         | FLORES, DEREK       | 4.00          | \$202           |
|                         | GONZALES, OLGA      | 3.00          | \$162           |
|                         | IBARRA, MARCELINO   | 12.25         | \$679           |
|                         | LARA, CARLOS        | 4.00          | \$182           |
|                         | LARA, LETICIA       | 0.38          | \$25            |
|                         | MARTINEZ, JESUS     | 4.00          | \$186           |
|                         | O'BRIEN, JOSEPH     | 6.50          | \$466           |
|                         | PENA, ROBERTO       | 3.00          | \$170           |
|                         | RUBIO, BRIDGETT     | 3.00          | \$159           |
|                         | VERDUGO, JUAN       | 8.25          | \$397           |
|                         | ALVAREZ, ARACELI    | 0.25          | \$9             |
|                         | RODRIGUEZ, JESUS    | 5.00          | \$212           |
| <b>Public Works Sum</b> |                     | <b>80.90</b>  | <b>\$4,444</b>  |
| <b>Grand Total</b>      |                     | <b>526.50</b> | <b>\$33,786</b> |

**AMENDED  
MINUTES OF THE SPECIAL MEETING OF THE  
SHAFTER CITY COUNCIL  
COUNCIL CHAMBER, 336 PACIFIC AVENUE  
MEETING HELD IN-PERSON AND VIA ZOOM AND LIVESTREAM ON YOUTUBE  
TUESDAY, MARCH 5, 2024**

**CALL TO ORDER:** 5:00 PM

**ROLL CALL:**

PRESENT (In-Person): Mayor Givens, Mayor Pro Tem Prout, Council Members Alvarado, Espinoza, and Olvera. Also present: City Manager Gonzalez, Deputy Public Works Director Gonzalez, Economic Development Director Guerra, Public Works Director James, Acting Chief of Police Milligan, IT Specialist Rogers, Finance Director Sanchez, Lieutenant Stephens, and Deputy City Clerk Uribe.

**APPROVAL OF AGENDA:**

*MOVED (OLVERA) AND SECONDED (ESPINOZA) COUNCIL APPROVED THE AGENDA AS PRESENTED. MOTION CARRIED BY THE FOLLOWING VOTE:*

*AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.*

*NAYS: NONE.*

*ABSENT: NONE.*

*ABSTENTIONS: NONE.*

**PUBLIC COMMENT:**

There were no members of the public wishing to speak.

**MANAGEMENT REPORT:**

- 1. 10-YEAR FINANCIAL FORECAST MODEL:** Bob Leland, Special Advisor with Baker Tilly US, LLP, gave a presentation on the Long-Range Fiscal Model.

*COUNCIL FIND THE ACTION IS NOT DEFINED AS A "PROJECT" PURSUANT TO SECTION 15378(B)(4) OF THE CEQA GUIDELINES; ACCEPTED THE LONG-TERM FINANCIAL FORECAST MODEL DESIGNED AND PREPARED BY BOB LELAND, SPECIAL ADVISOR BAKER TILLY US, LLP.*

- 2. FISCAL YEAR 2023/2024 MID-YEAR BUDGET UPDATE:** Finance Director Sanchez, Acting Chief of Police Milligan, and Lieutenant Stephens presented information on the 2023/2024 Mid-Year Budget.

*COUNCIL FIND THE ACTION IS NOT DEFINED AS A "PROJECT" PURSUANT TO SECTION 15378(B)(4) OF THE CEQA GUIDELINES; ACCEPTED THE ECONOMIC DEVELOPMENT REQUESTS IN AMOUNT OF \$312,000, FACILITIES, TELECOMMUNICATIONS REQUESTS IN THE AMOUNT OF \$93,000 AND POLICE DEPARTMENT REQUESTS FOR A TOTAL OF \$222,000: FLOCK CAMERA SYSTEM FOR \$167,000, FULL-TIME DISPATCHER POSITION FOR \$40,000 FOR 3 MONTHS, AND AN EXTRA-HELP DISPATCHER POSITION FOR \$15,000 FOR 3 MONTHS TO UPDATE THE 2023/2024 MID-YEAR BUDGET; AUTHORIZED FOUR FULL-TIME POLICE*

*OFFICER POSITIONS FOR THE POLICE DEPARTMENT; AND APPROVED A MINUTE ORDER AUTHORIZING THE FINANCE DIRECTOR TO AMEND THE FISCAL YEAR 2023/2024 BUDGET ON SPECIFIC REQUESTS AS OUTLINED IN THE REPORT.*

**ADJOURNMENT:**

*MOVED (PROUT) AND SECONDED (ESPINOZA) COUNCIL ADJOURNED THE MEETING AT 6:26 P.M. MOTION CARRIED WITH NO OPPOSITION.*

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Chad Givens, Mayor

**ATTEST:**

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Vanessa Uribe, Deputy City Clerk

**MINUTES OF THE SPECIAL MEETING OF THE  
SHAFTER CITY COUNCIL  
COUNCIL CHAMBER, 336 PACIFIC AVENUE  
MEETING HELD IN-PERSON AND VIA ZOOM AND LIVESTREAM ON YOUTUBE  
TUESDAY, APRIL 16, 2024**

**CALL TO ORDER:** 5:00 PM

**ROLL CALL:**

PRESENT (In-Person): Mayor Givens, Mayor Pro Tem Prout, Council Members Alvarado, and Espinoza. Council Member Olvera arrived at 5:58 p.m. Also present: City Manager Gonzalez, Human Resources Manager Chavolla, Budget Analyst De La Torre, Planning Director Esselman, Building Official Fidler, Education Partnership Director Franz, Economic Development Director Guerra, Public Works Director James, Acting Chief of Police Milligan, City Clerk Pallares, IT Manager Rubio, Finance Director Sanchez, and Community Engagement Manager Zermeno.

**APPROVAL OF AGENDA:**

*MOVED (ALVARADO) AND SECONDED (ESPINOZA) COUNCIL APPROVED THE AGENDA AS PRESENTED. MOTION CARRIED BY THE FOLLOWING VOTE:*

*AYES: ALVARADO, ESPINOZA, GIVENS, AND PROUT.*

*NAYS: NONE.*

*ABSENT: OLVERA.*

*ABSTENTIONS: NONE.*

**PUBLIC COMMENT:**

There were no members of the public wishing to speak.

**MANAGEMENT REPORT:**

- 1. FISCAL YEAR 2024/2025 BUDGET WORKSHOP #2 - ANNUAL DRAFT BUDGET DEPARTMENT PRESENTATIONS:** Department Directors presented information on departmental operating budgets, additional budget requests, and future assessment needs for the proposed Operating Budget Fiscal Year 2024-2024. No action taken.

*Council Member Olvera arrived to the meeting at 5:58 p.m.*

**ADJOURNMENT:**

*MOVED (ESPINOZA) AND SECONDED (PROUT) COUNCIL ADJOURNED THE MEETING AT 6:08 P.M. MOTION CARRIED WITH NO OPPOSITION.*

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Chad Givens, Mayor

**ATTEST:**

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Yazmina Pallares, City Clerk

**MINUTES OF THE REGULAR MEETING OF THE  
SHAFTER CITY COUNCIL  
COUNCIL CHAMBER, 336 PACIFIC AVENUE  
MEETING HELD IN-PERSON AND VIA ZOOM AND LIVESTREAM TO YOUTUBE  
TUESDAY, APRIL 16, 2024**

**CALL TO ORDER:** 6:10 PM

**ROLL CALL:**

PRESENT (In-Person): Mayor Givens, Mayor Pro Tem Prout, Council Members Alvarado, Espinoza, and Olvera. Also present: City Manager Gonzalez, Building Official Fidler, Education Partnership Director Franz, Public Works Director James, City Attorney Martinez, Acting Chief of Police Milligan, City Clerk Pallares, City Engineer Pudipeddi, IT Manager Rubio, Assistant IT Manager Schultz, Permit Technician Velasquez, and Community Engagement Manager Zermeno. (Via Zoom): Human Resources Manager Chavolla, Planning Director Esselman, Economic Development Director Guerra, and Finance Director Sanchez.

**PLEDGE OF ALLEGIANCE:** Mayor Givens

**INVOCATION:** Council Member Alvarado

**APPROVAL OF AGENDA:**

*MOVED (OLVERA) AND SECONDED (ESPINOZA) COUNCIL APPROVED THE AGENDA AS PRESENTED.  
MOTION CARRIED BY THE FOLLOWING VOTE:*

*AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.*

*NAYS: NONE.*

*ABSENT: NONE.*

*ABSTENTIONS: NONE.*

**PRESENTATION:**

1. Mayor Givens presented a Proclamation declaring April 29 - May 5, 2024, as Cinco de Mayo Days to the Cinco de Mayo Committee.

**PUBLIC COMMENT:**

There were no members of the public wishing to speak.

**COUNCIL ANNOUNCEMENTS AND REPORTS:**

Council Member Alvarado reported his daughter recently got married; reported that the community is interested in a pickleball court; and asked for a contact for the Green Hotel.

Mayor Pro Tem Prout reported the Rotary Club will be hosting a annual fundraiser at the Veterans Hall on April 18, 2024.

On April 15, 2024, Mayor Givens and Council Member Olvera, along with staff, met with a local

property owner who is working with the City on upcoming commercial developments.

### **CONSENT CALENDAR:**

1. Approve General Checks: April 4, 2024, April 11, 2024.
2. Approve Payroll: April 1, 2024, April 5, 2024, April 8, 2024.
3. Approval of Minutes: March 19, 2024.
4. Approve Resolution of Commendation: Cinco de Mayo Grand Marshal Diana Burnett.
5. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and accept the Treasurer’s Report for March 2024.
6. Council find the action is not defined as a “Project” pursuant to Section 15378(b)(4) of the CEQA Guidelines; and adopt Resolution 2959, a Resolution of the City Council of the City of Shafter approving the filing of TDA Article 4 Claim for Fiscal Year 2021-2022.
7. Council find the action is not defined as a “Project” pursuant to Section 15378(b)(4) of the CEQA Guidelines; and adopt Resolution 2960, a Resolution of the City Council of the City of Shafter, approving the filing of TDA Article 4 Claim for Fiscal Year 2022-2023.
8. Council find the action is not defined as a “Project” pursuant to Section 15378(b)(4) of the CEQA Guidelines; accept and adopt Resolution 2961, a Resolution of the City Council of the City of Shafter, approving the execution and filing of a Transit Development Act (TDA) Article 8 Claim for Fiscal Year 2021-2022.
9. Council find the action is not defined as a “Project” pursuant to Section 15378(b)(4) of the CEQA Guidelines; accept and adopt Resolution 2962, a Resolution of the City Council of the City of Shafter, approving the execution and filing of a Transit Development Act (TDA) Article 8 Claim for Fiscal Year 2022-2023.
10. Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; and adopt Resolution 2963, a Resolution of the City Council of the City of Shafter authorizing the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) and the following Project(s): Shafter Dial-A-Ride Fare Reduction Program, up to the amount of \$57,572 for Fiscal Year 2023-2024
11. Council find action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; and adopt the City of Shafter Employee Bi-Weekly Pay Schedule effective March 16, 2024.
12. Council find the project has complied with the California Environmental Quality Act; introduce for second reading, by title only, and waive reading; and adopt Ordinance 752, an Ordinance of the City Council of the City of Shafter, California adopting Development Agreement No. 23-21 for Revised Tentative Tract No. 7244.
13. Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; and ratify approval of funding letters of support previously signed by the Mayor for the: 1) National Highway Freight Network Connector to Protect Historically Disadvantaged Communities; 2) Roundabout at Seventh Standard Road and Highway 43; and 3) Dresser and Poplar Recharge Projects.
14. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and ratify a funding increase to Purchase Order #20240253 from \$5,040.00 to \$11,854.50.
15. Council find action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; approve one (1) United States Bureau of Reclamation Letter of Non-Objection for Utility Crossings for the completion of the City Well No. 17 Solar Project (LND 21-37);



approve one (1) United States Bureau of Reclamation Letter of Non-Objection for Utility Crossings for the completion of Tract 6490 (LND 23-16); and authorize the Public Works Director to execute both letter agreements subject to review and approval by the City Attorney.

16. Council find the requested action is exempt from the California Environmental Quality Act; accept a cost proposal for replacement of a traffic signal controller and new battery backup submitted by Loop Electric in the amount of \$34,875; and authorize the Public Works Director to issue an award of said proposal with a construction contract to Loop Electric for an amount not to exceed \$40,000.
17. Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; review Ordinance No. 736, adopting a Military Equipment Use Policy, and review and approve a report of updated inventory of Military Equipment utilized by the Shafter Police Department pursuant to Assembly Bill 481 (“AB 481”).
18. Council find the requested action is exempt from the California Environmental Quality Act; accept the public improvements constructed for Tract 7319 Phase 2; authorize the City Engineer to file a Notice of Completion and Acceptance of work for the tract; and authorize the reduction of performance bond securities to 25% of their original value to act as a warranty bond for a minimum of one year.
19. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; accept proposal received for the replacement of an AC unit at City Hall; and authorize the Deputy Public Works Director to issue a Notice of Award and Notice to Proceed to EMCOR Services for said project for a contract amount up to \$15,000.
20. Council find the requested action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve the construction plans and contract documents for ST00039.24 - Zerker Rd. Reconstruction Project - Phase III; and authorize the release of said project for formal bid purposes.

*MOVED (PROUT) AND SECONDED (OLVERA) COUNCIL APPROVED THE CONSENT CALENDAR AS PRESENTED. MOTION CARRIED BY THE FOLLOWING VOTE:*

*AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.*

*NAYS: NONE.*

*ABSENT: NONE.*

*ABSTENTIONS: NONE.*

## **MANAGEMENT REPORT:**

- 1. A REQUEST TO MAKE A FINDING OF PUBLIC BENEFIT TO THE COMMUNITY AT LARGE FOR RECOMMENDED EXPENDITURES:** Community Engagement Manager Zermeno and City Manager Gonzalez made introductory comments.

*MOVED (OLVERA) AND SECONDED (ALVARADO) COUNCIL FIND THE ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(5) OF THE CEQA GUIDELINES; THEREFORE, NOT SUBJECT TO CEQA; AND APPROVED THAT THE COMMUNITY AT LARGE WILL RECEIVE A PUBLIC BENEFIT FROM THE EXPENDITURE OF FUNDS TO PURCHASE RAFFLE PRIZES WHEN HOSTING RAFFLES AT UPCOMING COMMUNITY EVENTS; AND AUTHORIZED THE PURCHASE OF RAFFLE PRIZES NOT TO EXCEED AN AMOUNT OF \$200 ON A PILOT PROGRAM BASIS TO HOST RAFFLE PRIZES AT ONE OF TWO UPCOMING EVENTS (DIA DEL NINO AND CINCO DE MAYO) AND PROVIDE FEEDBACK TO THE COUNCIL AT THE MAY 7, 2024, REGULAR CITY COUNCIL MEETING. MOTION CARRIED BY THE FOLLOWING VOTE:*

*AYES: ALVARADO, ESPINOZA, GIVENS, AND OLVERA.*

NAYS: PROUT.  
ABSENT: NONE.  
ABSTENTIONS: NONE.

- 2. AUTHORIZE ONE (1) CRIME DATA ANALYST POSITION FOR POLICE DEPARTMENT:** Acting Chief of Police Milligan made introductory comments on a request for the proposed Crime Data Analyst position for the Shafter Police Department. Council discussed and referred item back to staff to revisit item at a later time.

*THE MAYOR ASKED FOR A VOTE. NO VOTE WAS MADE, NO ACTION WAS TAKEN.*

- 3. APPROVAL OF 5-YEAR SERVICE AGREEMENT WITH GRANICUS FOR A CITYWIDE LAND MANAGEMENT SYSTEM IN THE AMOUNT NOT TO EXCEED \$68,000:** Assistant IT Manager Schultz made introductory comments.

*MOVED (ALVARADO) AND SECONDED (OLVERA) COUNCIL FIND THE ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(4) OF THE CEQA GUIDELINES; APPROVED THE PROPOSED 5-YEAR SERVICE AGREEMENT SUBMITTED BY GRANICUS ON MARCH 29, 2024 FOR THE IMPLEMENTATION OF A CITYWIDE LAND MANAGEMENT SYSTEM (LMS); AUTHORIZED THE ASSISTANT IT MANAGER TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO GRANICUS FOR SAID LAND MANAGEMENT SYSTEM SERVICES, IN THE AMOUNT NOT TO EXCEED \$68,000. MOTION CARRIED BY THE FOLLOWING VOTE:*

AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.  
NAYS: NONE.  
ABSENT: NONE.  
ABSTENTIONS: NONE.

- 4. AUTHORIZE URBAN GREENING PROJECT:** Public Works Director James made introductory comments.

*MOVED (ALVARADO) AND SECONDED (PROUT) COUNCIL FIND THE ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(5) OF THE CEQA GUIDELINES; AUTHORIZED ACCEPTANCE OF \$75,000 IN URBAN GREENING EMISSION REDUCTION PROGRAM FUNDING; AMENDED THE FISCAL YEAR 2023-2024 OPERATIONS BUDGET TO INCLUDE UP TO \$75,000 OF GRANT FUNDING THROUGH THE URBAN GREENING EMISSION REDUCTION PROGRAM AND PROJECT EXPENDITURES NOT TO EXCEED THE SAME AMOUNT; AND AUTHORIZED THE PUBLIC WORKS DIRECTOR TO AWARD UP TO \$15,000 IN PURCHASES OF TREES AND OTHER ACCESSORIES FOR TREE PLANTING FROM SITE ONE LANDSCAPE SUPPLY. MOTION CARRIED BY THE FOLLOWING VOTE:*

AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.  
NAYS: NONE.  
ABSENT: NONE.  
ABSTENTIONS: NONE.

- 5. AWARD PROFESSIONAL SERVICES AGREEMENT WITH TRANSYSTEMS FOR AN AMOUNT UP TO \$120,000 FOR RIGHT-OF-WAY ACQUISITION SUPPORT SERVICES FOR THE ROUNDABOUT PROJECT AT HIGHWAY 43 AND SANTA FE WAY:** Public Works Director James made introductory comments.

*MOVED (PROUT) AND SECONDED (OLVERA) COUNCIL THE ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(4) OF THE CEQA GUIDELINES; AWARDED PROFESSIONAL SERVICES CONTRACT FOR*

*RIGHT-OF-WAY ACQUISITION SUPPORT SERVICES FOR A ROUNDABOUT PROJECT AT HIGHWAY 43 AND SANTA FE WAY FOR AN AMOUNT NOT TO EXCEED \$120,000. MOTION CARRIED BY THE FOLLOWING VOTE:*

*AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.  
NAYS: NONE.  
ABSENT: NONE.  
ABSTENTIONS: NONE.*

**6. AWARD PROFESSIONAL SERVICES AGREEMENT TO WYNN-SMITH LANDSCAPE ARCHITECTURE FOR \$20,000 TO CREATE DESIGN AND CONSTRUCTION DRAWINGS FOR CHESS GARDEN PROJECT AT THE SHAFTER LIBRARY & LEARNING CENTER:** Education Partnership Director Franz made introductory comments.

*MOVED (OLVERA) AND SECONDED (ESPINOZA) COUNCIL FIND THE ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(4) OF THE CEQA GUIDELINES; APPROVED A PROFESSIONAL SERVICE AGREEMENT WITH WYNN-SMITH LANDSCAPE ARCHITECTURE, INC. IN AN AMOUNT UP TO \$20,000 FOR ARCHITECTURAL AND DESIGN SERVICES FOR THE SHAFTER LIBRARY & LEARNING CENTER CHESS GARDEN; AND AUTHORIZED THE CITY MANAGER TO EXECUTE SAID AGREEMENT. MOTION CARRIED BY THE FOLLOWING VOTE:*

*AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.  
NAYS: NONE.  
ABSENT: NONE.  
ABSTENTIONS: NONE.*

**7. AWARD PROFESSIONAL SERVICES AGREEMENT TO SMART FIBER NETWORKS FOR \$270,000 FOR THE DEVELOPMENT OF DESIGN AND ENGINEERING PLANS TO EXPAND FIBER OPTICS IN THE CITY CORE:** Assistant IT Manager Schultz made introductory comments.

*MOVED (ALVARADO) AND SECONDED (OLVERA) COUNCIL FIND THE ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(4) OF THE CEQA GUIDELINES; APPROVED THE PROPOSAL SUBMITTED BY SMART FIBER NETWORKS ON JANUARY 25, 2024 FOR THE DEVELOPMENT OF DESIGN/ENGINEERING PLANS; AUTHORIZED THE ASSISTANT IT MANAGER TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO SMART FIBER NETWORKS FOR SAID DESIGN/ENGINEERING SERVICES IN THE AMOUNT NOT TO EXCEED \$270,000. MOTION CARRIED BY THE FOLLOWING VOTE:*

*AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.  
NAYS: NONE.  
ABSENT: NONE.  
ABSTENTIONS: NONE.*

**8. AUTHORITY TO SUBMIT LETTER TO THE CALIFORNIA HIGH SPEED RAIL AUTHORITY IN SUPPORT OF AMENDMENTS TO THE EXISTING SETTLEMENT AGREEMENT WITH THE CITY OF SHAFTER SPECIFICALLY FOR DESIGN MODIFICATIONS AT TWO CROSSINGS, POPLAR AVE AND BEECH AVE:** City Manager Gonzalez made introductory comments.

*MOVED (OLVERA) AND SECONDED (ESPINOZA) COUNCIL FIND THE ACTION IS NOT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT; CONSIDER SUBMITTING A LETTER TO THE CALIFORNIA HIGH SPEED RAIL AUTHORITY (HSR AUTHORITY) IN SUPPORT OF AMENDMENTS FOR DESIGN MODIFICATIONS AT*

*TWO CROSSINGS, POPLAR AVE AND BEECH AVE, TO THE EXISTING SETTLEMENT AGREEMENT BETWEEN HSR AUTHORITY AND THE CITY OF SHAFTER; AND AUTHORIZED THE MAYOR AND CITY MANAGER TO SIGN THE LETTER ON BEHALF OF THE CITY COUNCIL. MOTION CARRIED BY THE FOLLOWING VOTE:*

*AYES: ALVARADO, ESPINOZA, GIVENS, AND OLVERA.*

*NAYS: PROUT.*

*ABSENT: NONE.*

*ABSTENTIONS: NONE.*

**CITY MANAGER COMMENTS AND REPORTS:** City Manager Gonzalez reported an email was sent to Council with a schedule of upcoming events and reminders; and reported that the May 7, 2024, City Council meeting will take place at Community Park to engage with residents in Gossamer Grove; and polled Council on their availability for a May 22, 2024, Special City Council meeting due to the cancellation of the May 21, 2024, Regular City Council meeting since the majority of Council will be attending the ICSC Las Vegas Conference.

**DEPARTMENT DIRECTOR COMMENTS AND REPORTS:** Public Works Director James reported the 2023 Consumer Confidence Report (Water Quality Report) has been completed and will be mailed to residents and posted on the City webpage per State requirements.

**RECESS:**

*MOVED (OLVERA) AND SECONDED (ESPINOZA) COUNCIL RECESSED INTO CLOSED SESSION AT 7:45 P.M.*

**CLOSED SESSION:**

1. **CONFERENCE WITH LEGAL COUNSEL – EXISITING LITIGATION:** Pursuant to California Government Code, Section 54956.9(a). Name of Case: California Department of Tax and Fee Administration Petitions of the Cities of Alameda, et al (Williams-Sonoma DTC, Inc. Case IDs: 757063, 284-450, 20127075. *NO REPORTABLE ACTION.*
2. **CONFERENCE WITH LEGAL COUNSEL – EXPOSURE TO LITIGATION:** Pursuant to California Government Code, Section 54956.9(d)(2) & (e)(1) One Potential Case. *NO REPORTABLE ACTION.*
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Pursuant to California Government Code, Section 54956.8 Property: 300 W. Tulare Avenue Agency Negotiators: Council, acting as Successor Agency, to the Former Shafter Community Development Agency; Steve Esselman, Planning Director & Gabriel A. Gonzalez, City Manager Negotiating Parties: Wallace Ryker Under Negotiation: Price and Terms for Sale of Recorded Affordability Covenant. *NO REPORTABLE ACTION.*
4. **CONFERENCE WITH LABOR NEGOTIATORS:** Pursuant to California Government Code, Section 54957.6 Agency Representative: Marco Martinez, City Attorney Unrepresented Employee Title: City Manager. *NO REPORTABLE ACTION.*
5. **PUBLIC EMPLOYEE APPOINTMENT:** Pursuant to California Government Code, Section 54957 Title: City Manager. *NO REPORTABLE ACTION.*

**ADJOURNMENT:**

*MOVED (ESPINOZA) AND SECONDED (OLVERA) COUNCIL ADJOURNED THE MEETING AT 10:46 P.M.  
MOTION CARRIED WITH NO OPPOSITION.*

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Chad Givens, Mayor

**ATTEST:**

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Yazmina Pallares, City Clerk

**MINUTES OF THE REGULAR MEETING OF THE  
SHAFTER CITY COUNCIL  
COMMUNITY PARK, 3590 SOARING HEIGHTS WAY, SHAFTER, CA 93263  
TELECONFERENCE LOCATION FOR MAYOR PRO TEM PROUT  
(PURSUANT TO GOVERNMENT CODE SECTION 54953(B))  
435 MAPLE STREET, SHAFTER, CA 93263  
MEETING HELD IN-PERSON AND VIA ZOOM AND LIVESTREAM ON YOUTUBE.  
TUESDAY, MAY 7, 2024**

**CALL TO ORDER:** 6:00 PM

**ROLL CALL:**

PRESENT (In-Person): Mayor Givens, Council Members Alvarado, Espinoza, and Olvera. (Via Zoom): Mayor Pro Tem Prout. Also present: City Manager Gonzalez, Human Resources Manager Chavolla, Planning Director Esselman, Building Official Fidler, Public Works Director James, City Attorney Martinez, Acting Chief of Police Milligan, City Clerk Pallares, IT Manager Rubio, Finance Director Sanchez, Deputy Public Works Director Torres, Deputy City Clerk Uribe, and Community Engagement Manager Zermeno.

**PLEDGE OF ALLEGIANCE:** Council Member Espinoza

**INVOCATION:** Council Member Alvarado

**APPROVAL OF AGENDA:**

*MOVED (ESPINOZA) AND SECONDED (OLVERA) COUNCIL APPROVED THE AGENDA AS PRESENTED.  
MOTION CARRIED BY THE FOLLOWING VOTE:*

*AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.*

*NAYS: NONE.*

*ABSENT: NONE.*

*ABSTENTIONS: NONE.*

**PRESENTATION:**

1. Mayor Givens presented a Proclamation declaring May Community Action Month.
2. Mayor Givens presented a Proclamation declaring April 14-20, 2024, National Public Safety Telecommunicators Week.
3. Mayor Givens presented a Proclamation declaring May 10-16, 2024, National Police Week.
4. Mayor Givens presented a Proclamation declaring May 5-11, 2024, Municipal Clerks Week.
5. Mayor Givens presented a Proclamation declaring May 19-25, 2024, National Public Works Week.

**PUBLIC COMMENT:**

There were no members of the public wishing to speak.

**COUNCIL ANNOUNCEMENTS AND REPORTS:**

Council Member Alvarado thanked staff and the community for attending the Cinco de Mayo Parade and Festival.

Mayor Givens requested that police officers patrol the Shafter High School. Mayor Givens asked for an update for the sign ups for CodeRed and InvoiceCloud. Community Engagement Manager Zermeno provided a brief update to Council.

On April 17, 2024, Council Member Espinoza attended the SEDAC Employee Appreciation BBQ at Veterans Park.

On April 25, 2024, Mayor Givens attended the AP Honors Breakfast at Shafter High School.

On May 2, 2024, Mayor Givens and Council Member Espinoza attended the Dia del Nino event at the Shafter Library and Learning Center.

On May 3, 2024, Mayor Givens and Council Member Espinoza attended an Oath of Office Ceremony for Social Media Relations Assistant Neveah Cruz in the Council Chamber.

On May 3, 2024, Council Member Espinoza attended Viva El Arte A Celebration of Mexican Art at the Shafter Library and Learning Center.

On May 4, 2024, Mayor Givens, Council Members Alvarado, Espinoza, and Olvera along with staff participated in the Cinco de Mayo Parade and Festival.

On May 5, 2024, Mayor Givens and Council Member Espinoza attended a Fundraiser Celebrating the 111<sup>th</sup> Year of the Green Hotel.

#### **CONSENT CALENDAR:**

1. Approve General Checks: April 18, 2024, April 25, 2024, May 2, 2024.
2. Approve Payroll: April 19, 2024, May 1, 2024.
3. Approve Minutes: March 19, 2024, March 30, 2024, April 2, 2024, April 6, 2024.
4. Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; and approve the cancellation of the regularly scheduled City Council meeting of May 21, 2024.
5. Council find the requested action is exempt from the California Environmental Quality Act; delegate to the City Manager the power to declare a public emergency subject to confirmation by the City Council by a four-fifths majority; and ratify previous purchase of lift station pump and wet well piping from Romtec Utilities (Invoice #INV1478 and #INV1479) totaling \$33,247.50.
6. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; approve a cost proposal submitted by Ruettgers & Schuler Civil Engineers to provide design services for a pavement resurfacing of Santa Fe Way; authorize the Public Works Director to award and execute a professional services contract with Ruettgers & Schuler Civil Engineers for said design services not to exceed \$60,000; and authorize a Capital Improvement Program budget reallocation of \$100,000 in American Rescue Plan Act funding from Project No. ST00028 to Project No. ST00035.
7. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; formally accept \$75,000 in Fiscal Year 2022-2023 SB 1383 Local Assistance

Grant Program proceeds; and amend the City Fiscal Year 2023- 2024 operations budget to include \$75,000 in grant proceeds and expenditures.

8. Council find the requested action is exempt from the California Environmental Quality Act; approve a proposal submitted by Dee Jaspar & Associates for design services relating to Mannel Park irrigation system improvements, dated April 16, 2024, and valued at \$48,262.00; and authorize the Public Works Director to award a professional services agreement to Dee Jaspar & Associates for said design services valued at up to \$60,000.
9. Council find the requested action is exempt from the California Environmental Quality Act; and authorize formal bidding of the Veterans Park Soccer Field Lighting Project subject to construction plans for said project approved by the Public Works Director.
10. Council find the requested action is exempt from the California Environmental Quality Act; and authorize the Public Works Director to award the purchase of six (6) new flagpoles from Carrot-Top Industries, Inc. and installation of said flagpoles at the Veterans Memorial Site at Veterans Park with budgetary authority not to exceed \$25,000.

*MOVED (OLVERA) AND SECONDED (ALVARADO) COUNCIL APPROVED THE CONSENT CALENDAR AS PRESENTED. MOTION CARRIED BY THE FOLLOWING VOTE:*

*AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.*

*NAYS: NONE.*

*ABSENT: NONE.*

*ABSTENTIONS: NONE.*

## **MANAGEMENT REPORT:**

- 1. A REQUEST TO MAKE A FINDING OF PUBLIC BENEFIT TO THE COMMUNITY AT LARGE TO BE A SPONSOR OF THE SHAFTER CHAMBER OF COMMERCE, 3RD OF JULY FIREWORKS SHOW IN THE AMOUNT OF \$2,500:** City Manager Gonzalez made introductory comments.

*COUNCIL FIND ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(5) OF THE CEQA GUIDELINES; THEREFORE, NOT SUBJECT TO CEQA; AND APPROVE THAT THE COMMUNITY AT LARGE WILL RECEIVE A PUBLIC BENEFIT FROM THE EXPENDITURE OF FUNDS TO SPONSOR THE SHAFTER CHAMBER OF COMMERCE FIREWORKS SHOW IN AN AMOUNT OF \$2,500.*

*NO MOTION WAS MADE. MOTION DIED.*

**CITY MANAGER COMMENTS AND REPORTS:** City Manager Gonzalez reported a Special City Council meeting is scheduled for May 15, 2024, at 4:30 p.m.

**DEPARTMENT DIRECTOR COMMENTS AND REPORTS:** No reports at this time.

## **ADJOURNMENT:**

*MOVED (ESPINOZA) AND SECONDED (ALVARADO) COUNCIL ADJOURNED THE MEETING AT 6:54 P.M. MOTION CARRIED WITH NO OPPOSITION.*



Chad Givens, Mayor

**ATTEST:**

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Yazmina Pallares, City Clerk



Tel: (661) 746-5002 • Fax (661) 746-9125

Email: [facilityrentals@shafter.com](mailto:facilityrentals@shafter.com)

## APPLICATION FOR SPECIAL EVENT PERMIT

Shafter Municipal Code 17.02.100 permits short-term placement of activities on privately or publicly owned property with appropriate regulations so that such activities are compatible with the surrounding areas.

The City's Project Assistance Team is authorized to approve a special event permit if the event is expected to accommodate less than 50 persons. City Council approval is required if more than 50 persons will attend.

Complete applications must be received a minimum of 30 days prior to the event. If errors or omissions are discovered, the application will be deemed incomplete and will be returned to the applicant for revision. Acceptance of your application is not a guarantee of approval. After the initial intake of your completed application, other City permits may be required. Application Fees are due at the time of submittal and are non-refundable.

**APPLICANT:** Name (Contact Person): Jaclyn Allen

Name of Business or Organization (if applicable): The Hens Roost

If Organization, what type: ☐ Service Club ☐ Church ☒ Other: \_\_\_\_\_

Mailing Address: 1916 G St City Bakersfield State CA Zip 93301

Phone 661-332-4411 Fax \_\_\_\_\_ Email thehensroost@yahoo.com

**TYPE OF EVENT** (concert, reception, parade, party, promotion, rally, wedding, parade, etc.)

Farmers Market

**DATE(S) OF EVENT:** From: 6/15/24 To: 8/31/24

**TIME OF EVENT:** From: Saturdays 10 Am To: 2pm

**TIME SET-UP STARTS:** 8 Am **TIME CLEAN-UP ENDS:** 3pm

**NUMBER OF ATTENDEES:** No idea **ADMISSION FEE?** ☐ Yes ☒ No

**LOCATION OF EVENT:** 310 Central Ave Town Center Square  
Name of Facility/Address

Name of Property Owner: City of Shafter

**FULL DESCRIPTION OF ACTIVITY:** (check all that apply)

☒ Amplified speech or music ☒ Food Beverages served/sold\*\* ☒ Banners/Flags to be used ☒ Public Dance

☐ Street closure (attach map) ☒ Barricades (attach map) ☐ Equipment to be brought in (specify below)

☒ Food Vendors \*\*a copy of the Community Event Permit issued by Kern County Public Health must be attached

☐ Alcoholic Beverage \*\*the event organizer must obtain an ABC licensed issued by Alcoholic Beverage Control

**EVENT ORGANIZERS ARE RESPONSIBLE FOR ENSURING ALL VENDORS ARE PROPERLY LICENSED.**

Additional Pertinent Information (attach additional sheet if necessary): \_\_\_\_\_

1. Execute a Hold Harmless Agreement.
2. Provide a Certificate of Insurance with an Endorsement for the City of Shafter, if required. See "Insurance Requirement" below.
3. There shall be no disruption in normal vehicular traffic flow.
4. All City noise regulations must be observed.
5. Parking must be in authorized parking spaces only.
6. There shall be no alcoholic beverages at event without prior City Council approval.
7. Carefully observe Hours of Event, as stated on permit.
7. All set-up and clean-up is the responsibility of the permit-holder. Following the event, all facilities must be left in a clean and orderly condition.
8. If indicated, comply with any additional conditions that may have been imposed as Conditions of Approval following review of your application for a Special Event Permit.
9. Do not advertise your event until the application is approved.
10. Application fees are non-refundable.

**INSURANCE REQUIREMENTS ONLY IF THE EVENT WILL BE HELD ON A CITY OWNED FACILITY OR ON CITY RIGHT-OF-WAY:**

- |                              |                                         |                                        |
|------------------------------|-----------------------------------------|----------------------------------------|
| 1. Open to the Public        | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| 2. Fundraising               | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| 3. More than 100 persons     | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| 4. Amplification             | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| 5. Alcohol to be served/sold | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |

If any one or more of the boxes above are marked YES, a Certificate of Insurance must be filed two weeks prior to the event. The Certificate of Insurance alone is not an acceptable proof of coverage and must be accompanied by an Endorsement page naming: "The City of Shafter, it's Officers, Employees, City Council members, Agents, Boards and Commissions" as additional insured. The insurance coverage accepted is \$1,000,000 per occurrence and \$2,000,000 general aggregate. In addition, if Alcohol is present or sold, a host liquor liability in the amount of \$2,000,000 per occurrence and \$4,000,000 general aggregate must be produced.

The following Hold Harmless Agreement is also required:

This is to certify that Jacklyn Allen DBA The Hens Roost agrees to indemnify and hold harmless the City of Shafter, its Employees, City Council members, Agents, Boards and Commissions from and against any and all claims, liability loss, costs, damages, fees of attorneys, and other expenses which the City may sustain or incur by reason of, or in consequence of, the use of City streets and land, including but not limited to, sums paid on liability judgments in relation to use of land and streets.

Furthermore, I certify that I am the applicant or authorized agent and that the information filed is true and correct to the best of my knowledge. I understand that additional Conditions of Approval may be imposed on my event by the Project Assistance Team or the City Council, and I agree to comply with any conditions that may be required.

Applicant's Signature [Signature] Date: 5/19/24

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PROJECT ASSISTANCE TEAM: ☐ Approved ☐ Approved with Conditions Listed Below ☐ Denied

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CITY COUNCIL: ☐ Approved ☐ Approved with Conditions Listed Below ☐ Denied

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### CONDITIONS OF APPROVAL

As part of the approval process for a Special Event Permit application, conditions may be imposed that are deemed necessary to ensure that the permit will be applied in accordance with the criteria outlined in the City Zoning Ordinance. These conditions may involve any factors affecting the operation of the temporary use or event. Conditions of Approval include the following items circled:

1. Provision of temporary parking facilities, including vehicular ingress and egress.
2. Regulation of nuisance factors such as, but not limited to, prevention of glare or direct illumination of adjacent properties, noise, vibration, smoke, dirt, odors, gases, and heat.
3. Regulation of temporary buildings, structures, and facilities, including placement, height and size, location or equipment and open spaces including buffer areas and other yards.
4. Provision of sanitary and medical facilities.
5. Provision of solid waste collection and disposal.
6. Police and fire concerns.
7. Provision of security and safety measures.
8. Regulation of operating hours and days, including limitation of the duration of the special event to a shorter time period than requested.
9. Submission of a performance bond or other surety device to assure that any temporary facilities or structures used for the proposed special event will be removed from the site within a reasonable time following the event and that the property will be restored to its former conditions.
10. Submission of a site plan indicating any information required by the Zoning Ordinance.
11. A requirement that the approval of the requested special event permit is contingent upon compliance with the Zoning Ordinance and with other applicable provision of other ordinances, resolutions, or regulations.
12. Other conditions that will ensure the operation of the proposed special event in an orderly and efficient manner and in accordance with the intent and purpose of the Zoning Ordinance.
13. Additional Conditions of Approval: \_\_\_\_\_

### FOR OFFICE USE ONLY

Received by \_\_\_\_\_ Date \_\_\_\_\_ Zoning of Property \_\_\_\_\_

Fee Waived: ☐ Yes ☐ No Fee: \$ \_\_\_\_\_ Cash \_\_\_\_\_ Credit Card \_\_\_\_\_ Check No. \_\_\_\_\_

☐ Yes ☐ NA Park Use Permit Issued ☐ Yes ☐ NA Insurance Certificate Filed  
☐ Yes ☐ NA Encroachment Permit Issued ☐ Yes ☐ NA ABC License



24 min  
Fastest

320 Central Ave







Encroachment Permit Application  
**PUBLIC WORKS DEPARTMENT**

336 Pacific Avenue, Shafter, CA 93263

Tel: (661) 746-5002

Email: [encroachmentpermit@shafter.com](mailto:encroachmentpermit@shafter.com)



PERMIT NO. \_\_\_\_\_

Please Check One:

☐

Property Owner

☐

Utility Company

☐

Contractor

☒

Other

Name: Jaclyn Allen

Address: 1916 G St.

City: Bakersfield

State: Ca

Zip: 93301

Phone: 661 332 4411

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

CA License No. \_\_\_\_\_

Type: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Business License No, if applicable: \_\_\_\_\_

Nature or description of the encroachment for which this application is made (attach a separate sheet if needed):

using a public lot for Farmers Market

Location of the proposed encroachment (include drawing(s) and exact dimensions on a separate sheet) or use space provided:

520 Central Ave on Saturdays

6115

Proposed Encroachment:

Start Date: 8am

Time: \_\_\_\_\_

Finish Date: 8/31

Time: 3pm

**INDEMNIFICATION**

Applicant agrees that if this application is granted, applicant will indemnify, save and hold harmless the City of Shafter ("City"), and each of City's officials, officers, employees, city council members, agents, board members, commissioners, contractors and authorized volunteers (collectively "City Agents") against and from any and all suits, actions, damages, judgments, claims, demands, expenses (including actual out-of-pocket legal fees), losses, penalties, fines, liabilities, debts, costs and expenditures, and against any and all loss or liability which the City of Shafter or such City agents may suffer, or which may be recoverable from, or obtainable against the City of Shafter or such City agents, from loss, damage, or injury to persons or property in any manner proximately caused by, arising out of, allegedly arising out of, incident to, or connected to any acts, omissions, or misconduct in connection with the placing, erection, maintenance or existence of said encroachment.

Initials: JA

Applicant further agrees that upon the expiration of the permit for which this application is made, if granted, or upon the revocation thereof by the City, applicant will at his own cost and expense remove the same from the public property or right-of-way where the same is located, and restore said public property or right-of-way to the condition as nearly may be in which it was before the placing, erection, maintenance or existence of said encroachment.

Initials: JA

Applicant shall submit or require their contractor to submit both proof of workman's compensation insurance and a commercial general liability insurance policy, in the amount not less than one million dollars (\$1,000,000) per occurrence with a general aggregate not less than two million dollars (\$2,000,000). The insurance carrier must have a Best's rating on Excellent A-and be size VII or larger and licensed and admitted to do business in the state of California. The policy shall name the "City of Shafter, its officers, employees, city council members, agents, boards and commission" as additional insured.

Initials: JA

Applicant shall submit a traffic control plan for both vehicular and pedestrian traffic for all work in the public right-of-way. The plan and its controls shall follow the latest edition of the Manual of Uniform Traffic Control Devices (MUTCD).

Initials: JA

California Government Code Section 4216 requires an INQUIRY IDENTIFICATION NUMBER be assigned to every person planning to conduct an excavation in a Public Right-of-Way or Private Easement. If applicable, the applicant shall call the "USA" Regional Notification Center at 1-800-227-2600 a minimum of two (2) days prior to commencing that excavation. Pursuant to Title 12 of the Shafter Municipal Code, the undersigned hereby applies for a permit to place, erect, and/or maintain an encroachment on public property right-of-way as therein defined.

Initials: JA

In the event that a homeowner intends to replace broken sidewalk within the public right-of-way in front of their residence, and/or install infill sidewalk that is not part of a development or planned improvements by the City, a no-fee encroachment permit may be approved and granted. Please coordinate with Staff to determine if a no-fee permit would be applicable for a portion of or the entire scope of any proposed improvements. Applicant must follow the City of Shafter's Subdivision Engineering & Design Manual. If the applicant fails to meet the requirements or excessive re-inspections are performed, the applicant will be charged a retro-active permit fee and re-inspection fees incurred.

Initials: JA

Date: 5/21/24

Applicant Signature: JA

I hereby certify that I have made an investigation of the facts stated in the foregoing application and find that the maintenance of said encroachment (1) will not substantially interfere with the use of the public place where the same is to be located and (2) will not constitute a hazard to persons using said public place.

**OFFICE USE ONLY (Do Not Write Below This Line)**

**CONDITIONS:** All Work shall be performed in accordance with City Standards applicable at the time of application and the City Engineer. Any additional conditions shall be listed below:

| INSPECTION RECORD AND COMMENTS |                |              |
|--------------------------------|----------------|--------------|
| DATE                           | NOTES/COMMENTS | INSPECTED BY |
|                                |                |              |
|                                |                |              |
|                                |                |              |
|                                |                |              |
|                                |                |              |
|                                |                |              |
|                                |                |              |
|                                |                |              |
|                                |                |              |

|                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                           |                                                                                                                                                                                           |                                                                                                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Origination Fee</b><br><input type="checkbox"/> \$79 <input type="checkbox"/> Waived<br><input type="checkbox"/> Special/Expedited \$ _____<br>Receipt _____ Date _____<br>Received By _____ | <b>Additional Services and Fees</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>Minor Encroachment Fee</b><br/> <input type="checkbox"/> \$79 Plan Review<br/> <input type="checkbox"/> \$102 Inspection Fee<br/> <input type="checkbox"/> \$16 One-day Oversize Load Permit                         </td> <td style="width: 50%; vertical-align: top;"> <b>Major Encroachment Fee</b><br/> <input type="checkbox"/> \$329 Plan Review<br/> <input type="checkbox"/> \$658 Inspection Fee<br/> <input type="checkbox"/> \$90 Annual Oversize Load Permit                         </td> </tr> </table> | <b>Minor Encroachment Fee</b><br><input type="checkbox"/> \$79 Plan Review<br><input type="checkbox"/> \$102 Inspection Fee<br><input type="checkbox"/> \$16 One-day Oversize Load Permit | <b>Major Encroachment Fee</b><br><input type="checkbox"/> \$329 Plan Review<br><input type="checkbox"/> \$658 Inspection Fee<br><input type="checkbox"/> \$90 Annual Oversize Load Permit | <b>Payment Record</b><br><input type="checkbox"/> Cash <input type="checkbox"/> Waived <input type="checkbox"/> Check No. _____<br>Receipt _____ Date _____<br>Received By _____ |
| <b>Minor Encroachment Fee</b><br><input type="checkbox"/> \$79 Plan Review<br><input type="checkbox"/> \$102 Inspection Fee<br><input type="checkbox"/> \$16 One-day Oversize Load Permit       | <b>Major Encroachment Fee</b><br><input type="checkbox"/> \$329 Plan Review<br><input type="checkbox"/> \$658 Inspection Fee<br><input type="checkbox"/> \$90 Annual Oversize Load Permit                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                           |                                                                                                                                                                                           |                                                                                                                                                                                  |



ENCROACHMENT PERMIT SUPPLEMENTAL FORM FOR  
TRAFFIC ALTERATION AND CONTROL IN PUBLIC RIGHT-OF-WAY

|                                                                                                    |                                  |              |
|----------------------------------------------------------------------------------------------------|----------------------------------|--------------|
| APPROVED:<br><input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A | SIGNATURE PUBLIC WORKS DIRECTOR: | DATE SIGNED: |
| APPROVED:<br><input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A | SIGNATURE CHIEF OF POLICE:       | DATE SIGNED: |

THE FOLLOWING WILL BE SUBMITTED TO THE PUBLIC WORKS DIRECTOR FOR REVIEW. IT DOES NOT GUARANTEE APPROVAL. PLEASE ALLOW 21 DAYS FOR PROCESSING.

SECTION 1 - GENERAL INFORMATION  
TO BE FILLED OUT BY AGENCY PROVIDING TRAFFIC CONTROL PLAN

Agency Name The Hens Roost Contact Jaclyn Allen  
Address 1916 G Street City Bakersfield Zip 93301  
Tel 661 3324411 Alt. Tel \_\_\_\_\_ Email thehensroost@yahoo.com  
Name of event Shafter Farmers Market  
Date of event 6/15/24 - 8/31/24 Start Time 8 AM End Time 3 PM

Route to be traveled, starting and ending points (A map must be submitted and include any proposed delineations, as well as specific uses and locations of signs, cones or barricades. Any areas for event staging shall also be included) We will be inside the downtown square parking lot and marked parking.

SECTION 2 - ENTRIES  
CHECK ALL THAT APPLY, INCLUDE NUMBER OF ENTRIES

☐ Vehicles \_\_\_\_\_ ☐ Floats \_\_\_\_\_ ☐ Animals \_\_\_\_\_ ☐ Bikes \_\_\_\_\_ ☒ Participants 31 ☒ Booths 31  
☐ Marching Bands \_\_\_\_\_ ☐ Show Cars \_\_\_\_\_ ☐ Motorcycles \_\_\_\_\_ ☒ Other Music Cars

SECTION 3 - MATERIALS AND SERVICES  
CHECK ALL THAT APPLY, INDICATE WHO WILL PROVIDE

**IMPORTANT:** REQUESTING SERVICES OR EQUIPMENT FROM THE CITY REQUIRES THE COMPLETION OF THE **FURNISHED GOODS ACKNOWLEDGEMENT FORM**. OTHERWISE, COMPLETE BELOW:

|                                                 |                                                                     |                                                                                       |
|-------------------------------------------------|---------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| Will barricades be used for this event?         | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | If yes, <input type="checkbox"/> Applicant <input type="checkbox"/> Vendor            |
| Will cones be used for this event?              | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | If yes, <input type="checkbox"/> Applicant <input type="checkbox"/> Vendor            |
| Will flaggers be used for this event?           | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | If yes, <input type="checkbox"/> Applicant <input type="checkbox"/> Vendor            |
| Will portable lighting be used for this event?  | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | If yes, <input type="checkbox"/> Applicant <input type="checkbox"/> Vendor            |
| Will refuse containers be used for this event?  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | If yes, <input checked="" type="checkbox"/> Applicant <input type="checkbox"/> Vendor |
| Will portable restrooms be used for this event? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | If yes, <input type="checkbox"/> Applicant <input type="checkbox"/> Vendor            |
| Will a generator be used for this event?        | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | If yes, <input checked="" type="checkbox"/> Applicant <input type="checkbox"/> Vendor |

Please list other items, equipment not listed above, that will brought in to be used for this event and also who will provide the item or equipment: \_\_\_\_\_

I certify and agree to indemnify and hold harmless the City of Shafter, its employees, city council members, agents, boards and commissions from and against any and all claims, liability loss, costs, damages, fees of attorneys, and other expenses which the City may sustain or incur by reason of, or in consequence of, the use of City streets and land, including but not limited to, sums paid on liability judgements in relation to use of land and streets. Furthermore, I certify that I am the applicant or authorized agent and that the information filed is true and correct to the best of my knowledge. I understand that additional conditions of approval may be imposed on my event, and I agree to comply with any conditions that may be required.

Authorized Signature JA

Date 5/21/24



24 min  
Fastest

320 Central Ave





## **CITY OF SHAFTER CITY COUNCIL REPORT**

---

**MEETING DATE:** June 4, 2024  
**FROM:** Gabriel A. Gonzalez, City Manager  
**PREPARED BY:** Rogelio Sanchez, Finance Director  
**SUBJECT:** ACCEPT TREASURER'S REPORTS - APRIL 2024

### **RECOMMENDATION**

Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and accept the Treasurer’s Report for April 2024.

### **BACKGROUND**

California government code section 41004 requires that the City Treasurer submit to the City Clerk and the legislative body a written report and accounting of all receipts, disbursements, and fund balances. The accompanying report for July meets this Government Code requirement, as well as the requirements of other sections of the Government Code and the City’s Investment Policy.

### **ANALYSIS**

Cash balances are subject to year-end bank reconciliations and audit review.

### **FISCAL IMPACT**

There is no fiscal impact resulting from the acceptance of the monthly Treasurer’s Report.

### **CEQA ANALYSIS**

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the acceptance of a treasurer's report and therefore, it is governmental fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

### **APPROVED BY THE CITY ATTORNEY**

No

### **ALTERNATIVES**

None.

### **NEXT STEPS**

Cash balances are subject to year-end bank reconciliations and audit review.

**CONSENT CALENDAR**

**ATTACHMENTS**

1. 2024-04 April Cash Report

## City of Shafter

Fiscal Year 23/24 (Unaudited)

Monthly Cash Balances

Excludes Unrealized Gain/Losses

| Fund               | Fund Description               | Jan-24             | Feb-24             | Mar-24             |
|--------------------|--------------------------------|--------------------|--------------------|--------------------|
| 0100               | General Fund                   | 72,121,437         | 74,853,970         | 74,937,745         |
| 0200               | Federal Grant                  | 3,058,427          | 2,966,104          | 2,960,416          |
| 0201               | Traffic Safety                 | 285,104            | 289,980            | 289,980            |
| 0202               | Supp. Law Enforcement Fund     | 421,884            | 436,364            | 436,364            |
| 0203               | Gas Tax                        | 2,614,468          | 2,658,293          | 2,699,597          |
| 0204               | Tran. Dev. Act - Streets       | (1,546,308)        | (1,546,308)        | (1,546,308)        |
| 0205               | Special Police Services        | 3,712              | 3,712              | 3,712              |
| 0206               | Asset Forfeitures              | 203,662            | 203,662            | 203,662            |
| 0207               | Road Maint & Rehab. Acct       | 661,668            | 713,909            | 757,715            |
| 0209               | Community Develop. Block Grant | (3,887)            | (3,887)            | (3,887)            |
| 0211               | Low Moderate Income Housing    | 1,809,032          | 1,809,032          | 1,809,032          |
| 0300               | Asset Replacement              | 4,737,573          | 4,737,573          | 4,737,573          |
| 0301               | Wastewater Connection          | 10,216,111         | 10,370,116         | 10,479,086         |
| 0302               | Refuse Connection              | 316,351            | 316,351            | 316,351            |
| 0303               | Water Connection               | 1,919,970          | 1,926,315          | 1,931,575          |
| 0304               | Park Mitigation                | 230,623            | 232,904            | 239,747            |
| 0305               | Traffic Mitigation             | 13,008,954         | 13,159,450         | 13,258,530         |
| 0306               | Median Mitigation              | 109,339            | 109,339            | 109,339            |
| 0307               | MCCF Asset Replacement         | 2,939              | 2,939              | 2,939              |
| 0308               | State Grants                   | 5,841,459          | 5,770,721          | 5,345,220          |
| 0310               | Public Safety Impact Fees      | 949,527            | 1,010,656          | 1,061,862          |
| 0600               | General Long Term Debt         | 0                  | 0                  | 0                  |
| 0700               | General Fixed Asset            | 0                  | 0                  | 0                  |
| 0800               | LLMD - 001-2002                | 866,686            | 864,202            | 864,163            |
| 0801               | LLMD - 001-2005                | (21,694)           | (25,113)           | (24,908)           |
| 0802               | LLMD - 002-2005                | 45,770             | 41,662             | 43,244             |
| 0803               | LLMD - 003-2005                | (13,434)           | (21,620)           | (22,943)           |
| 0804               | LLMD - 004-2005                | (12,730)           | (14,718)           | (14,945)           |
| 0805               | LLMD - 001-2006                | 13,076             | 12,444             | 13,015             |
| 0806               | LLMD - 001-2007                | (54,022)           | (56,618)           | (56,706)           |
| 0807               | LLMD - 002-2007                | (12,334)           | (15,948)           | (16,152)           |
| 0808               | LLMD - 001-2015                | 875,487            | 823,381            | 814,347            |
| 0809               | LLMD - 001-1995                | (333)              | (333)              | (333)              |
| 0810               | LLMD - 001-1998                | 7,113              | 4,838              | 5,419              |
| 0811               | LLMD - 001-2009                | (13,375)           | (22,210)           | (9,941)            |
| 0812               | LLMD - 001-2021                | (651)              | (757)              | (813)              |
| 5000               | Wastewater Operations          | 2,920,796          | 2,890,973          | 2,810,645          |
| 5001               | Refuse Operations              | 284,887            | 479,361            | 442,916            |
| 5002               | Water Operations               | 2,119,515          | 1,467,088          | 963,166            |
| 5003               | Transit Operations             | (449,146)          | (503,715)          | (546,485)          |
| 5004               | Telecommunications Operations  | (776,610)          | (828,872)          | (840,028)          |
| 5005               | MCCF Operations                | (4)                | (4)                | (4)                |
| 5006               | Rail Operations                | (1,577,369)        | (1,659,859)        | (1,676,134)        |
| 5100               | Facility Maintenance           | (55,107)           | (60,486)           | (66,891)           |
| 5101               | Vehicle Maintenance            | (39,472)           | (49,016)           | (47,490)           |
| 5102               | Risk Management                | (302,305)          | (218,282)          | (264,005)          |
| 5103               | Information Technology         | (55,462)           | (38,303)           | (62,166)           |
| 8000               | North Park/North Shafter AD    | 111,921            | 111,921            | 112,269            |
| 8001               | MCCF Inmate Welfare            | 0                  | 0                  | 0                  |
| 8003               | MCCF Inmate Trust              | 0                  | 0                  | 0                  |
| 8100               | RDA Obligation Retirement      | 545,651            | 545,651            | 359,998            |
| <b>Grand Total</b> |                                | <b>121,368,901</b> | <b>123,746,863</b> | <b>122,809,492</b> |





## Treasurer's Report

City - US Bank - Safekeeping (83145)

Month End (M10 Y2024)

04/01/2024 - 04/30/2024

Dated: 05/28/2024

Locked Down

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Dated: 05/28/2024

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GAAP Financials

04/01/2024 - 04/30/2024

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City - US Bank - Safekeeping (83145)

Dated: 05/28/2024

| Balance Sheet                          |  | City - US Bank - Safekeeping |               |
|----------------------------------------|--|------------------------------|---------------|
| As of:                                 |  | 03/31/2024                   | 04/30/2024    |
| Accumulated Allowance Written Off      |  | 0.00                         | 0.00          |
| Accumulated Non-Purchased Allowance    |  | 0.00                         | 0.00          |
| Original Cost less Due                 |  | 84,111,915.50                | 84,115,177.63 |
| Net Accumulated Amortization/Accretion |  | -58,765.61                   | -40,272.35    |
| Net Accumulated OTTI                   |  | 0.00                         | 0.00          |
| Book Value less Due                    |  | 84,053,149.89                | 84,074,905.29 |
| Due and Accrued                        |  | 499,177.51                   | 517,099.19    |
| Book Value + Accrued                   |  | 84,552,327.40                | 84,592,004.48 |
| Net Unrealized Carrying Value Gain     |  | -2,299,063.17                | -2,754,892.70 |
| Carrying Value and Accrued             |  | 82,253,264.23                | 81,837,111.78 |

| Income Statement                  |  | City - US Bank - Safekeeping |             |
|-----------------------------------|--|------------------------------|-------------|
|                                   |  | Begin Date                   | 04/01/2024  |
|                                   |  | End Date                     | 04/30/2024  |
| Net Amortization/Accretion Income |  |                              | 25,779.26   |
| Interest Income                   |  | 162,222.79                   |             |
| Dividend Income                   |  | 0.00                         |             |
| Foreign Tax Withheld Expense      |  | 0.00                         |             |
| Misc Income                       |  | 0.00                         |             |
| Net Allowance Expense             |  | 0.00                         |             |
| Income Subtotal                   |  |                              | 162,222.79  |
| Net Realized Gain/Loss            |  | 0.00                         |             |
| Impairment Loss                   |  | 0.00                         |             |
| Net Gain/Loss                     |  |                              | 0.00        |
| Expense                           |  | 0.00                         |             |
| Net Income                        |  |                              | 188,002.05  |
| Transfers In/Out                  |  |                              | -148,324.97 |
| Change in Unrealized Gain/Loss    |  |                              | -455,829.53 |

| Statement of Cash Flows        |  | City - US Bank - Safekeeping |             |
|--------------------------------|--|------------------------------|-------------|
|                                |  | Begin Date                   | 04/01/2024  |
|                                |  | End Date                     | 04/30/2024  |
| Net Income                     |  |                              | 188,002.05  |
| Amortization/Accretion on MS   |  | -25,779.26                   |             |
| Change in Accrued on MS        |  | -55,758.40                   |             |
| Net Gain/Loss on MS            |  | 0.00                         |             |
| Change in Unrealized G/L on CE |  | 0.00                         |             |
| Subtotal                       |  |                              | -81,537.66  |
| Purchase of MS                 |  | -999,112.00                  |             |
| Purchased Accrued of MS        |  | -645.83                      |             |
| Sales of MS                    |  | 3,135.87                     |             |
| Sold Accrued of MS             |  | 0.00                         |             |
| Maturities of MS               |  | 1,000,000.00                 |             |
| Net Purchases/Sales            |  |                              | 3,378.04    |
| Transfers of Cash & CE         |  |                              | -148,324.97 |
| Total Change in Cash & CE      |  |                              | -38,482.54  |
| Beginning Cash & CE            |  |                              | 43,706.77   |
| Ending Cash & CE               |  |                              | 5,224.22    |

## Risk Concentration Summary - TR

04/01/2024 - 04/30/2024

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City - US Bank - Safekeeping (83145)

Dated: 05/28/2024

### % Concentration by Security Type

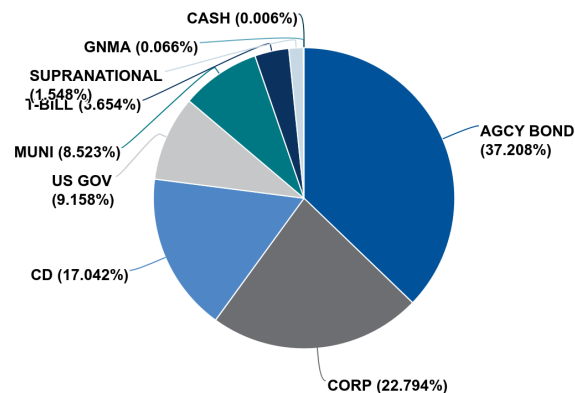


Chart calculated by: Base Market Value + Accrued

| <i>Security Type</i> | <i>Base Market Value + Accrued</i> | <i>% of Base Market<br/>Value + Accrued</i> |
|----------------------|------------------------------------|---------------------------------------------|
| AGCY BOND            | 30,449,558.92                      | 37.208%                                     |
| CORP                 | 18,653,818.78                      | 22.794%                                     |
| CD                   | 13,946,806.74                      | 17.042%                                     |
| US GOV               | 7,494,843.02                       | 9.158%                                      |
| MUNI                 | 6,975,105.11                       | 8.523%                                      |
| T-BILL               | 2,990,347.50                       | 3.654%                                      |
| SUPRANATIONAL        | 1,267,212.42                       | 1.548%                                      |
| GNMA                 | 54,195.08                          | 0.066%                                      |
| CASH                 | 5,224.22                           | 0.006%                                      |
| Total                | 81,837,111.78                      | 100.000%                                    |

Footnotes: 1,2,3

### % Concentration by Market Sector

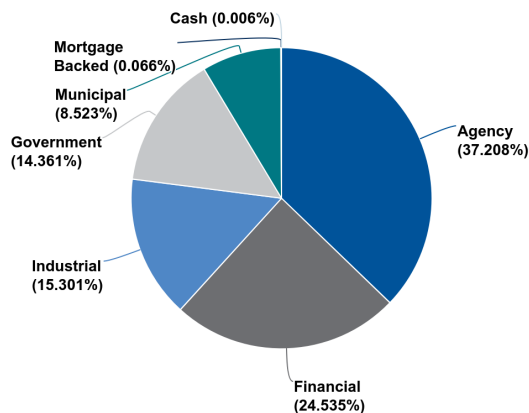


Chart calculated by: Base Market Value + Accrued

| <i>Market Sector</i> | <i>Base Market Value + Accrued</i> | <i>% of Base Market Value + Accrued</i> |
|----------------------|------------------------------------|-----------------------------------------|
| Agency               | 30,449,558.92                      | 37.208%                                 |
| Financial            | 20,078,814.30                      | 24.535%                                 |
| Industrial           | 12,521,811.22                      | 15.301%                                 |
| Government           | 11,752,402.94                      | 14.361%                                 |
| Municipal            | 6,975,105.11                       | 8.523%                                  |
| Mortgage Backed      | 54,195.08                          | 0.066%                                  |
| Cash                 | 5,224.22                           | 0.006%                                  |
| Total                | 81,837,111.78                      | 100.000%                                |

Footnotes: 2,3,4

% Concentration by Issuer

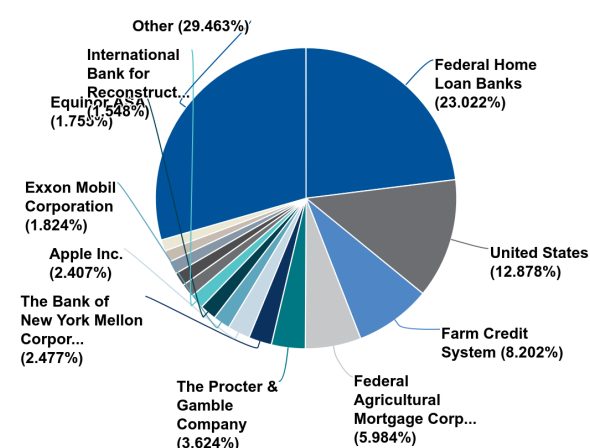


Chart calculated by: Base Market Value + Accrued

| <i>Issuer Concentration</i>                           | <i>Base Market Value +<br/>Accrued</i> | <i>% of Base<br/>Market Value<br/>+ Accrued</i> |
|-------------------------------------------------------|----------------------------------------|-------------------------------------------------|
| Other                                                 | 29,690,078.79                          | 36.279%                                         |
| Federal Home Loan Banks                               | 18,840,313.89                          | 23.022%                                         |
| United States                                         | 10,539,385.60                          | 12.878%                                         |
| Farm Credit System                                    | 6,711,959.72                           | 8.202%                                          |
| Federal Agricultural Mortgage Corporation             | 4,897,285.31                           | 5.984%                                          |
| The Procter & Gamble Company                          | 2,965,742.00                           | 3.624%                                          |
| The Bank of New York Mellon Corporation               | 2,027,021.56                           | 2.477%                                          |
| Apple Inc.                                            | 1,969,816.00                           | 2.407%                                          |
| Exxon Mobil Corporation                               | 1,492,308.38                           | 1.824%                                          |
| Equinor ASA                                           | 1,435,988.13                           | 1.755%                                          |
| International Bank for Reconstruction and Development | 1,267,212.42                           | 1.548%                                          |
|                                                       |                                        |                                                 |
|                                                       |                                        |                                                 |
| <b>Total</b>                                          | <b>81,837,111.78</b>                   | <b>100.000%</b>                                 |

Footnotes: 2,3,5



Risk Concentration Summary - TR

04/01/2024 - 04/30/2024

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City - US Bank - Safekeeping (83145)

Dated: 05/28/2024

1: \* Grouped by: Security Type.    2: \* Groups Sorted by: Base Market Value + Accrued.    3: \* Weighted by: Base Market Value + Accrued.    4: \* Grouped by: Market Sector.    5: \* Grouped by: Issuer Concentration.

Investment Activity - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD 04/01/2024 - 04/30/2024

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Dated: 05/28/2024

\* Does not Lock Down.

| Transaction Type  | Description                        | Identifier | Coupon Rate | Yield to Maturity | Trade Date | Final Maturity | Base Original Units | Price   | Base Principal |
|-------------------|------------------------------------|------------|-------------|-------------------|------------|----------------|---------------------|---------|----------------|
| Principal Paydown | G2 004636                          | 36202FEH5  | 4.500       | 4.748             | 04/01/2024 | 02/20/2040     | 0.00                | ---     | -432.00        |
| Principal Paydown | G2 004649                          | 36202FEW2  | 4.500       | ---               | 04/01/2024 | 03/20/2040     | 0.00                | ---     | -2,703.87      |
| Maturity          | UNITED STATES TREASURY             | 91282CEK3  | 2.500       | 2.469             | 04/30/2024 | 04/30/2024     | -1,000,000.00       | 100.000 | -1,000,000.00  |
| Buy               | FEDERAL AGRICULTURAL MORTGAGE CORP | 31424WHP0  | 4.650       | 4.870             | 04/30/2024 | 04/26/2029     | 1,000,000.00        | 99.911  | 999,112.00     |
| ---               | ---                                | ---        | 3.576       | 3.669             | ---        | 11/04/2026     | 0.00                | ---     | -4,023.87      |

\* Filtered By: Transaction Type = Buy or Transaction Type = Call Redemption or Transaction Type = Principal Paydown or Transaction Type = Maturity or Transaction Type = Principal Repayment or Transaction Type = Put Redemption or Transaction Type = Redemption or Transaction Type = Sell.

\* Showing transactions with Trade Date within selected date range.

\* Weighted by: Absolute Value of Base Principal.

\* MMF transactions are collapsed.

\* The Transaction Detail/Trading Activity reports provide our most up-to-date transactional details. As such, these reports are subject to change even after the other reports on the website have been locked down. While these reports can be useful tools in understanding recent activity, due to their dynamic nature we do not recommend using them for booking journal entries or reconciliation.

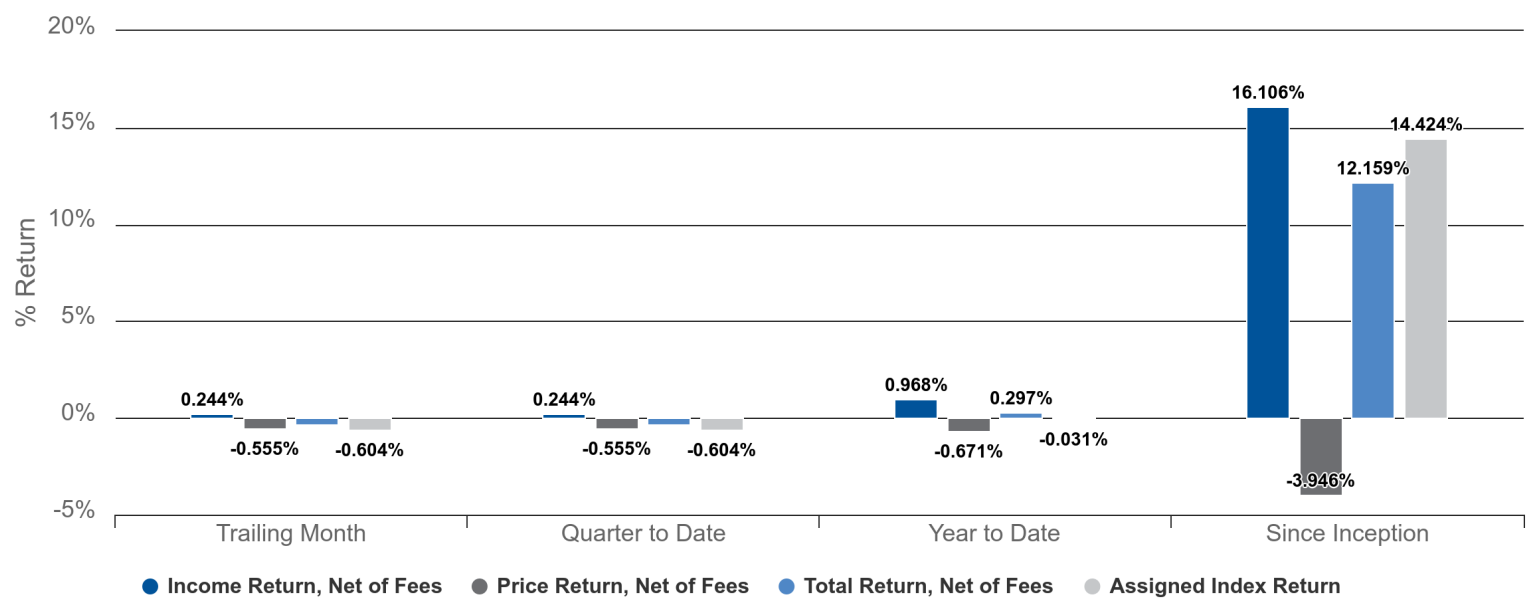
Investment Returns - TR

Base Currency: USD As of 04/30/2024

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City - US Bank - Safekeeping (83145)

Dated: 05/28/2024



| Period          | Period Begin | Period End | Total Return, Net of Fees | Price Return, Net of Fees | Income Return, Net of Fees | Assigned Index Return |
|-----------------|--------------|------------|---------------------------|---------------------------|----------------------------|-----------------------|
| Trailing Month  | 04/01/2024   | 04/30/2024 | -0.311%                   | -0.555%                   | 0.244%                     | -0.604%               |
| Quarter to Date | 04/01/2024   | 04/30/2024 | -0.311%                   | -0.555%                   | 0.244%                     | -0.604%               |
| Year to Date    | 01/01/2024   | 04/30/2024 | 0.297%                    | -0.671%                   | 0.968%                     | -0.031%               |
| Since Inception | 03/07/2017   | 04/30/2024 | 12.159%                   | -3.946%                   | 16.106%                    | 14.424%               |

| Account                      | Index                                      | Index Start Date | Index End Date |
|------------------------------|--------------------------------------------|------------------|----------------|
| City - US Bank - Safekeeping | ICE BofA 1-5 Year AAA-A US Corporate Index | 11/30/2007       | ---            |

Net of Fees (includes management and trading).  
Returns are actual and have not been annualized.  
No Tax Adjustment.  
Note that data will not exist prior to the performance inception date of: 03/07/2017.  
Reported Index Return is always Total Return.

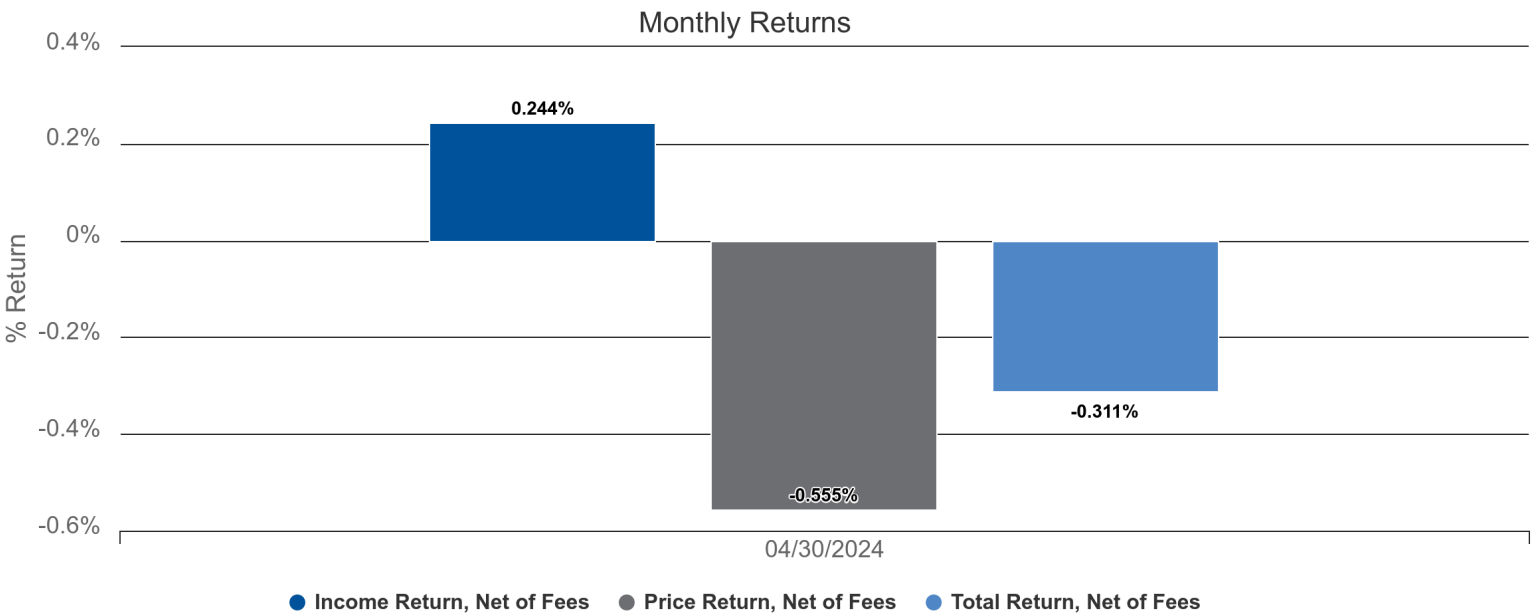
Cumulative Investment Returns - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD 04/01/2024 - 04/30/2024

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Dated: 05/28/2024



| Period Begin | Period End | Total Return, Net of Fees | Income Return, Net of Fees | Price Return, Net of Fees |
|--------------|------------|---------------------------|----------------------------|---------------------------|
| 04/01/2024   | 04/30/2024 | -0.311%                   | 0.244%                     | -0.555%                   |
| 04/01/2024   | 04/30/2024 | ---                       | ---                        | ---                       |

| Account                      | Index                                      | Index Start Date | Index End Date |
|------------------------------|--------------------------------------------|------------------|----------------|
| City - US Bank - Safekeeping | ICE BofA 1-5 Year AAA-A US Corporate Index | 11/30/2007       | ---            |

Net of Fees (includes management and trading).  
Returns are actual and have not been annualized.  
No Tax Adjustment.  
Note that data will not exist prior to the performance inception date of: 03/07/2017.

Index Comparison

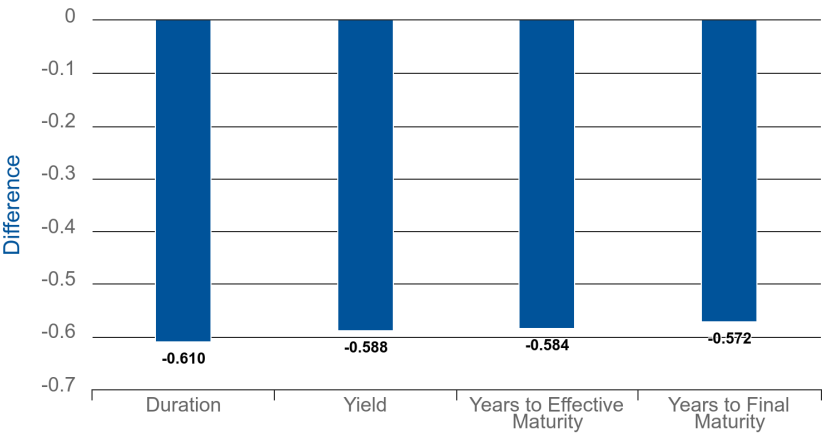
04/01/2024 - 04/30/2024

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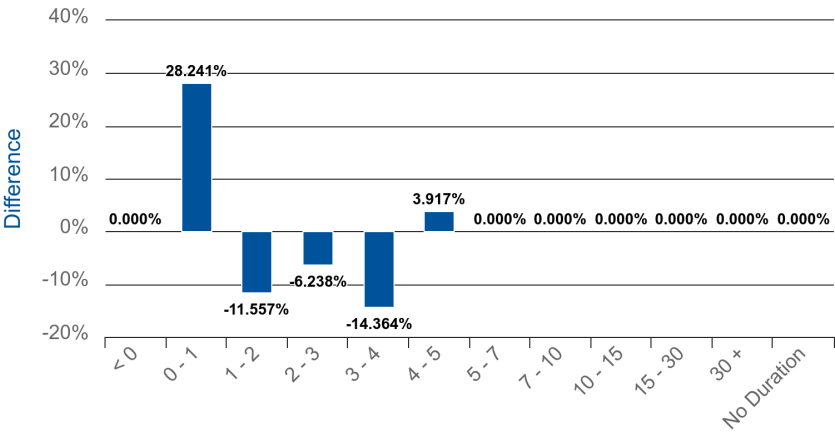
City - US Bank - Safekeeping (83145)

Dated: 05/28/2024

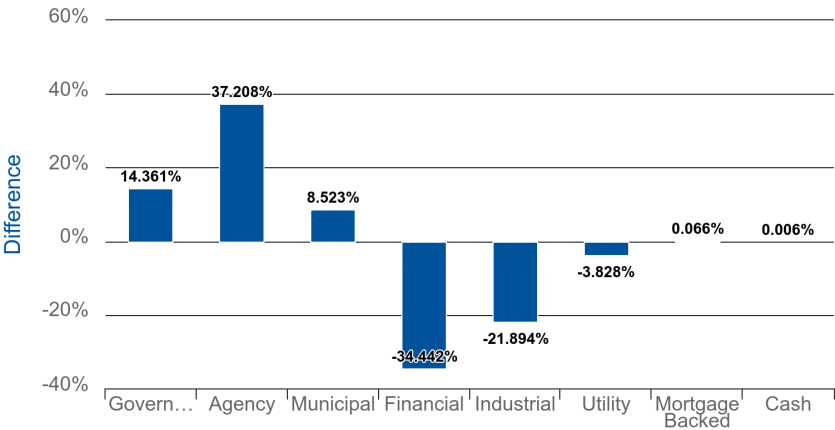
Index Comparison Summary



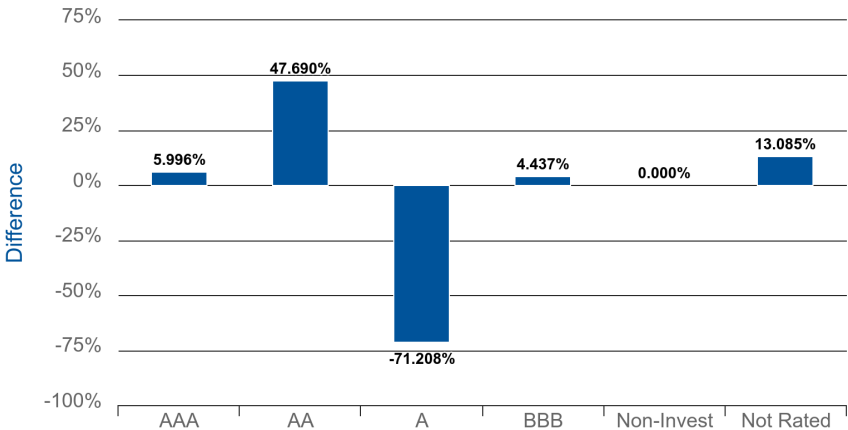
Index Comparison Duration



Index Comparison Market Sector



Index Comparison Credit Rating



Index Comparison

04/01/2024 - 04/30/2024

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City - US Bank - Safekeeping (83145)

Dated: 05/28/2024

Index Comparison Summary

| Risk Metric                 | Portfolio | Index | Difference |
|-----------------------------|-----------|-------|------------|
| Duration                    | 1.959     | 2.569 | -0.610     |
| Yield                       | 4.935     | 5.523 | -0.588     |
| Years to Effective Maturity | 2.263     | 2.847 | -0.584     |
| Years to Final Maturity     | 2.275     | 2.847 | -0.572     |
| Average Credit Rating       | AA-       | A     | ---        |

Footnote: 1

Index Comparison Duration

| Duration    | Portfolio | Index   | Difference |
|-------------|-----------|---------|------------|
| < 0         | 0.000%    | ---     | ---        |
| 0 - 1       | 31.352%   | 3.111%  | 28.241%    |
| 1 - 2       | 18.829%   | 30.386% | -11.557%   |
| 2 - 3       | 25.302%   | 31.539% | -6.238%    |
| 3 - 4       | 11.136%   | 25.500% | -14.364%   |
| 4 - 5       | 13.381%   | 9.464%  | 3.917%     |
| 5 - 7       | 0.000%    | 0.000%  | 0.000%     |
| 7 - 10      | 0.000%    | 0.000%  | 0.000%     |
| 10 - 15     | 0.000%    | 0.000%  | 0.000%     |
| 15 - 30     | 0.000%    | 0.000%  | 0.000%     |
| 30 +        | 0.000%    | ---     | ---        |
| No Duration | 0.000%    | ---     | ---        |

Footnote: 3

Index Comparison Market Sector

| Market Sector   | Portfolio | Index   | Difference |
|-----------------|-----------|---------|------------|
| Government      | 14.361%   | 0.000%  | 14.361%    |
| Agency          | 37.208%   | 0.000%  | 37.208%    |
| Municipal       | 8.523%    | 0.000%  | 8.523%     |
| Financial       | 24.535%   | 58.978% | -34.442%   |
| Industrial      | 15.301%   | 37.195% | -21.894%   |
| Utility         | 0.000%    | 3.828%  | -3.828%    |
| Mortgage Backed | 0.066%    | 0.000%  | 0.066%     |
| Cash            | 0.006%    | 0.000%  | 0.006%     |

Footnote: 2

Index Comparison Credit Rating

| Credit Rating | Portfolio | Index   | Difference |
|---------------|-----------|---------|------------|
| AAA           | 7.815%    | 1.819%  | 5.996%     |
| AA            | 64.019%   | 16.328% | 47.690%    |
| A             | 10.645%   | 81.852% | -71.208%   |
| BBB           | 4.437%    | 0.000%  | 4.437%     |
| Non-Invest    | 0.000%    | 0.000%  | 0.000%     |
| Not Rated     | 13.085%   | 0.000%  | 13.085%    |

Footnote: 4

Index Comparison

04/01/2024 - 04/30/2024

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City - US Bank - Safekeeping (83145)

Dated: 05/28/2024

Index: ICE BofA 1-5 Year AAA-A US Corporate Index.

1: \* Grouped by: Risk Metric.    2: \* Grouped by: Market Sector.    3: \* Grouped by: Duration.    4: \* Grouped by: Credit Rating.

Investment Portfolio Detail - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD As of 04/30/2024

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Dated: 05/28/2024

| Security Type | Description                                        | Identifier | Trade Date | Final Maturity | Yield to Maturity | Base Current Units | Base Original Cost | Market Price | Base Market Value | Base Accrued Balance | Base Market Value + Accrued |
|---------------|----------------------------------------------------|------------|------------|----------------|-------------------|--------------------|--------------------|--------------|-------------------|----------------------|-----------------------------|
| CD            | Alabama Credit Union                               | 01025RAN9  | 02/23/2024 | 02/28/2028     | 4.350             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 89.03                | 249,089.03                  |
| CD            | All In Federal Credit Union                        | 01664MAE6  | 02/01/2023 | 02/17/2028     | 4.600             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 439.33               | 249,439.33                  |
| CD            | Ally Bank                                          | 02007GYC1  | 08/15/2022 | 08/18/2026     | 3.297             | 246,000.00         | 246,000.00         | 100.0000     | 246,000.00        | 1,623.60             | 247,623.60                  |
| CORP          | AMAZON.COM INC                                     | 023135BC9  | 01/27/2023 | 08/22/2027     | 5.076             | 1,025,000.00       | 984,820.00         | 94.1914      | 965,461.85        | 6,188.44             | 971,650.29                  |
| CD            | Amoco Federal Credit Union                         | 31424AAA8  | 01/27/2023 | 02/08/2028     | 4.750             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 745.29               | 249,745.29                  |
| CORP          | APPLE INC                                          | 037833ET3  | 08/07/2023 | 05/10/2028     | 4.944             | 2,000,000.00       | 1,974,348.00       | 96.5908      | 1,931,816.00      | 38,000.00            | 1,969,816.00                |
| CD            | Badlands Federal Credit Union                      | 05659NAH5  | 06/27/2023 | 06/30/2028     | 5.000             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 1,023.29             | 250,023.29                  |
| CORP          | BANK OF AMERICA CORP                               | 06048WW48  | 06/10/2022 | 06/15/2026     | 6.421             | 1,000,000.00       | 1,000,000.00       | 95.0594      | 950,594.00        | 14,733.33            | 965,327.33                  |
| CD            | Bank of Baroda - New York Branch                   | 06063HPM9  | 12/20/2022 | 06/30/2026     | 3.996             | 245,000.00         | 245,000.00         | 100.0000     | 245,000.00        | 3,329.32             | 248,329.32                  |
| CORP          | BANK OF NEW YORK MELLON CORP                       | 06406HCV9  | 11/27/2019 | 05/15/2024     | 8.487             | 2,000,000.00       | 2,112,300.00       | 99.7833      | 1,995,666.00      | 31,355.56            | 2,027,021.56                |
| CORP          | BAYLOR SCOTT & WHITE HOLDINGS                      | 072863AB9  | 11/27/2019 | 11/15/2025     | 6.166             | 750,000.00         | 783,997.50         | 95.5472      | 716,604.00        | 10,703.54            | 727,307.54                  |
| CD            | BMW Bank of North America                          | 05580AE67  | 10/07/2021 | 10/08/2024     | 0.650             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 101.99               | 249,101.99                  |
| CD            | C.B.C. Federal Credit Union                        | 12481GAV9  | 12/21/2021 | 01/21/2026     | 1.100             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 757.92               | 249,757.92                  |
| CD            | Capital One Bank (USA), National Association       | 14042TDW4  | 11/09/2021 | 11/17/2026     | 1.100             | 248,000.00         | 248,000.00         | 100.0000     | 248,000.00        | 1,240.68             | 249,240.68                  |
| CD            | Capital One, National Association                  | 14042RQB0  | 11/09/2021 | 11/17/2026     | 1.100             | 248,000.00         | 248,000.00         | 100.0000     | 248,000.00        | 1,240.68             | 249,240.68                  |
| CASH          | Cash                                               | CCYUSD     | ---        | 04/30/2024     | 0.000             | 999,757.83         | 999,757.83         | 1.0000       | 999,757.83        | 0.00                 | 999,757.83                  |
| CD            | Celtic Bank Corporation                            | 15118RXY8  | 03/28/2022 | 04/08/2027     | 2.400             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 376.57               | 249,376.57                  |
| CD            | CFBank National Association                        | 15721UGF0  | 02/23/2024 | 03/06/2028     | 4.200             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 744.95               | 249,744.95                  |
| CORP          | CISCO SYSTEMS INC                                  | 17275RBR2  | 02/26/2024 | 02/26/2029     | 5.171             | 1,000,000.00       | 1,008,720.00       | 98.6399      | 986,399.00        | 8,756.94             | 995,155.94                  |
| CORP          | CITIGROUP INC                                      | 17290AAR1  | 01/11/2022 | 01/20/2027     | 6.082             | 1,000,000.00       | 1,000,000.00       | 90.9739      | 909,739.00        | 5,611.11             | 915,350.11                  |
| CD            | CoastHills Federal Credit Union                    | 190923AA0  | 01/30/2023 | 02/10/2026     | 4.650             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 666.16               | 249,666.16                  |
| CD            | CommunityWide Federal Credit Union                 | 20416TAX0  | 12/20/2022 | 01/06/2026     | 4.700             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 801.58               | 249,801.58                  |
| CD            | Connexus Credit Union                              | 20825WAR1  | 12/21/2021 | 12/23/2026     | 1.250             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 8.53                 | 249,008.53                  |
| MUNI          | CONTRA COSTA CNTY CALIF REDEV AGY SUCCESSOR AGY TA | 212263AU1  | 03/04/2020 | 08/01/2024     | 5.773             | 600,000.00         | 638,430.00         | 99.2370      | 595,422.00        | 4,125.00             | 599,547.00                  |
| CD            | Customers Bank                                     | 23204HPA0  | 06/01/2023 | 06/15/2026     | 4.695             | 244,000.00         | 244,000.00         | 100.0000     | 244,000.00        | 4,367.27             | 248,367.27                  |
| CD            | Direct Federal Credit Union                        | 25460FDQ6  | 08/12/2022 | 08/18/2025     | 3.350             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 319.95               | 249,319.95                  |
| CD            | Discover Bank                                      | 254673N36  | 07/26/2022 | 07/29/2026     | 3.447             | 245,000.00         | 245,000.00         | 100.0000     | 245,000.00        | 2,153.65             | 247,153.65                  |
| CD            | Dundee Bank                                        | 26518EAT6  | 03/28/2022 | 10/08/2026     | 2.200             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 345.19               | 249,345.19                  |
| CD            | EagleBank                                          | 27002YFV3  | 04/04/2023 | 04/21/2026     | 4.650             | 245,000.00         | 245,000.00         | 100.0000     | 245,000.00        | 312.12               | 245,312.12                  |
| CORP          | EQUINOR ASA                                        | 85771PAX0  | 11/27/2019 | 11/10/2024     | 5.439             | 1,430,000.00       | 1,509,651.00       | 98.8750      | 1,413,912.50      | 22,075.63            | 1,435,988.13                |
| CORP          | EXXON MOBIL CORP                                   | 30231GBC5  | 10/24/2019 | 08/16/2024     | 5.216             | 500,000.00         | 505,000.00         | 99.0666      | 495,333.00        | 2,103.13             | 497,436.13                  |
| CORP          | EXXON MOBIL CORP                                   | 30231GBC5  | 08/28/2019 | 08/16/2024     | 5.216             | 1,000,000.00       | 1,012,150.00       | 99.0666      | 990,666.00        | 4,206.25             | 994,872.25                  |
| AGCY BOND     | FEDERAL AGRICULTURAL MORTGAGE CORP                 | 31422XML3  | 09/24/2021 | 09/08/2025     | 5.297             | 1,000,000.00       | 997,200.00         | 93.9329      | 939,329.00        | 883.33               | 940,212.33                  |
| AGCY BOND     | FEDERAL AGRICULTURAL MORTGAGE CORP                 | 31422XXV9  | 06/10/2022 | 04/21/2025     | 5.299             | 1,000,000.00       | 987,093.00         | 97.4906      | 974,906.00        | 729.17               | 975,635.17                  |
| AGCY BOND     | FEDERAL AGRICULTURAL MORTGAGE CORP                 | 31424WFF4  | 02/23/2024 | 01/29/2029     | 5.455             | 1,000,000.00       | 997,381.00         | 98.8141      | 988,141.00        | 13,212.22            | 1,001,353.22                |
| AGCY BOND     | FEDERAL AGRICULTURAL MORTGAGE CORP                 | 31424WFD9  | 02/23/2024 | 01/22/2027     | 5.006             | 1,000,000.00       | 992,541.00         | 97.7741      | 977,741.00        | 11,343.75            | 989,084.75                  |
| AGCY BOND     | FEDERAL AGRICULTURAL MORTGAGE CORP                 | 31424WHP0  | 04/30/2024 | 04/26/2029     | 4.870             | 1,000,000.00       | 999,112.00         | 99.0354      | 990,354.00        | 645.83               | 990,999.83                  |
| AGCY BOND     | FEDERAL FARM CREDIT BANKS FUNDING CORP             | 3133EM6P2  | 09/24/2021 | 09/29/2025     | 5.294             | 2,000,000.00       | 1,998,012.00       | 93.8195      | 1,876,390.00      | 1,244.44             | 1,877,634.44                |
| AGCY BOND     | FEDERAL FARM CREDIT BANKS FUNDING CORP             | 3133ENGA2  | 12/10/2021 | 12/01/2025     | 5.276             | 1,000,000.00       | 1,003,879.00       | 94.0242      | 940,242.00        | 5,416.67             | 945,658.67                  |
| AGCY BOND     | FEDERAL FARM CREDIT BANKS FUNDING CORP             | 3133ENKD1  | 01/11/2022 | 01/13/2026     | 5.282             | 1,000,000.00       | 1,000,000.00       | 93.7552      | 937,552.00        | 4,200.00             | 941,752.00                  |
| AGCY BOND     | FEDERAL FARM CREDIT BANKS FUNDING CORP             | 3133ENL99  | 10/07/2022 | 09/15/2027     | 4.865             | 1,000,000.00       | 967,925.00         | 95.4087      | 954,087.00        | 4,312.50             | 958,399.50                  |
| AGCY BOND     | FEDERAL FARM CREDIT BANKS FUNDING CORP             | 3133EPN50  | 12/28/2023 | 12/15/2028     | 4.780             | 2,000,000.00       | 2,040,316.00       | 97.8202      | 1,956,404.00      | 32,111.11            | 1,988,515.11                |
| AGCY BOND     | FEDERAL HOME LOAN BANKS                            | 3130ANX62  | 10/19/2021 | 06/30/2025     | 5.342             | 1,000,000.00       | 996,000.00         | 94.7593      | 947,593.00        | 2,184.72             | 949,777.72                  |
| AGCY BOND     | FEDERAL HOME LOAN BANKS                            | 3130AP4L6  | 09/24/2021 | 03/28/2025     | 5.356             | 2,000,000.00       | 2,000,000.00       | 95.8244      | 1,916,488.00      | 1,100.00             | 1,917,588.00                |



Investment Portfolio Detail - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD As of 04/30/2024

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Dated: 05/28/2024

| Security Type | Description                                        | Identifier | Trade Date | Final Maturity | Yield to Maturity | Base Current Units | Base Original Cost | Market Price | Base Market Value | Base Accrued Balance | Base Market Value + Accrued |
|---------------|----------------------------------------------------|------------|------------|----------------|-------------------|--------------------|--------------------|--------------|-------------------|----------------------|-----------------------------|
| AGCY BOND     | FEDERAL HOME LOAN BANKS                            | 3130APCH6  | 09/27/2021 | 09/29/2026     | 5.117             | 3,000,000.00       | 3,000,000.00       | 91.0416      | 2,731,248.00      | 3,000.00             | 2,734,248.00                |
| AGCY BOND     | FEDERAL HOME LOAN BANKS                            | 3130APD77  | 09/29/2021 | 10/06/2028     | 4.898             | 2,000,000.00       | 2,000,000.00       | 86.7609      | 1,735,218.00      | 2,138.89             | 1,737,356.89                |
| AGCY BOND     | FEDERAL HOME LOAN BANKS                            | 3130AP4X0  | 09/24/2021 | 09/30/2026     | 5.116             | 2,000,000.00       | 2,000,000.00       | 90.7536      | 1,815,072.00      | 1,722.22             | 1,816,794.22                |
| AGCY BOND     | FEDERAL HOME LOAN BANKS                            | 3130APP25  | 11/09/2021 | 11/18/2025     | 5.283             | 1,000,000.00       | 1,001,565.00       | 93.7636      | 937,636.00        | 4,708.89             | 942,344.89                  |
| AGCY BOND     | FEDERAL HOME LOAN BANKS                            | 3130APGT6  | 10/19/2021 | 10/28/2026     | 5.101             | 1,000,000.00       | 1,000,000.00       | 90.8556      | 908,556.00        | 95.83                | 908,651.83                  |
| AGCY BOND     | FEDERAL HOME LOAN BANKS                            | 3130APVC6  | 12/10/2021 | 12/01/2026     | 5.107             | 1,000,000.00       | 1,000,000.00       | 91.0640      | 910,640.00        | 5,729.17             | 916,369.17                  |
| AGCY BOND     | FEDERAL HOME LOAN BANKS                            | 3130ARF55  | 03/22/2022 | 03/30/2027     | 5.015             | 1,000,000.00       | 1,000,000.00       | 93.5211      | 935,211.00        | 2,238.89             | 937,449.89                  |
| AGCY BOND     | FEDERAL HOME LOAN BANKS                            | 3130AUQ31  | 01/27/2023 | 10/01/2027     | 4.865             | 1,000,000.00       | 997,901.00         | 95.8988      | 958,988.00        | 2,958.33             | 961,946.33                  |
| AGCY BOND     | FEDERAL HOME LOAN BANKS                            | 3130AUX58  | 03/02/2023 | 01/06/2025     | 5.421             | 1,000,000.00       | 994,798.00         | 99.4824      | 994,824.00        | 14,854.17            | 1,009,678.17                |
| AGCY BOND     | FEDERAL HOME LOAN BANKS                            | 3130AVVX7  | 06/01/2023 | 06/09/2028     | 4.759             | 1,000,000.00       | 1,001,752.00       | 96.2695      | 962,695.00        | 14,791.67            | 977,486.67                  |
| AGCY BOND     | FEDERAL HOME LOAN BANKS                            | 3130AW2R0  | 06/01/2023 | 05/23/2028     | 5.376             | 1,000,000.00       | 1,000,000.00       | 98.4579      | 984,579.00        | 21,725.00            | 1,006,304.00                |
| AGCY BOND     | FEDERAL HOME LOAN BANKS                            | 3130AYBQ8  | 12/28/2023 | 12/26/2024     | 5.421             | 2,000,000.00       | 2,000,948.00       | 99.5666      | 1,991,332.00      | 32,986.11            | 2,024,318.11                |
| CD            | First National Bank                                | 32117BEQ7  | 12/21/2021 | 12/30/2026     | 1.250             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 8.53                 | 249,008.53                  |
| CD            | First Technology Federal Credit Union              | 33715LED8  | 08/12/2022 | 08/19/2027     | 3.700             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 302.89               | 249,302.89                  |
| CD            | First United Bank and Trust Company                | 33742CCK1  | 12/20/2022 | 12/30/2025     | 4.250             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 28.99                | 249,028.99                  |
| GNMA          | G2 004636                                          | 36202FEH5  | 06/07/2012 | 02/20/2040     | 5.289             | 45,279.61          | 45,279.61          | 96.5193      | 43,703.57         | 169.80               | 43,873.37                   |
| GNMA          | G2 004649                                          | 36202FEW2  | 06/07/2012 | 03/20/2040     | ---               | 10,922.10          | 10,922.10          | 94.1280      | 10,280.75         | 40.96                | 10,321.71                   |
| CD            | GHS Federal Credit Union                           | 36266LAB2  | 08/07/2023 | 08/17/2028     | 5.600             | 248,000.00         | 248,000.00         | 100.0000     | 248,000.00        | 532.69               | 248,532.69                  |
| CORP          | GOLDMAN SACHS GROUP INC                            | 38150AKG9  | 02/04/2022 | 02/14/2025     | 5.872             | 1,000,000.00       | 1,000,000.00       | 97.1481      | 971,481.00        | 4,545.14             | 976,026.14                  |
| CD            | GreenState Credit Union                            | 39573LBZ0  | 10/01/2021 | 10/15/2026     | 1.050             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 214.89               | 249,214.89                  |
| MUNI          | HAWAII ST                                          | 419792ZL3  | 03/22/2022 | 10/01/2025     | 5.232             | 1,000,000.00       | 944,150.00         | 94.0820      | 940,820.00        | 710.00               | 941,530.00                  |
| CD            | Hiawatha National Bank                             | 428548BJ9  | 03/28/2022 | 04/08/2026     | 2.250             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 353.03               | 249,353.03                  |
| MUNI          | HUNTINGTON BEACH CALIF UN HIGH SCH DIST            | 446222US8  | 01/27/2023 | 08/01/2026     | 5.113             | 1,235,000.00       | 1,115,884.25       | 91.7870      | 1,133,569.45      | 3,729.70             | 1,137,299.15                |
| CD            | Ideal Credit Union                                 | 45157PAZ3  | 12/20/2022 | 12/29/2027     | 4.500             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 920.96               | 249,920.96                  |
| SUPRANATIONAL | INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM | 459058HC0  | 10/28/2019 | 08/06/2024     | 5.410             | 1,250,000.00       | 1,256,875.27       | 100.0440     | 1,250,550.00      | 16,662.42            | 1,267,212.42                |
| CD            | International Bank of Chicago                      | 45906ADN4  | 04/04/2023 | 04/20/2026     | 4.500             | 245,000.00         | 245,000.00         | 100.0000     | 245,000.00        | 362.47               | 245,362.47                  |
| CORP          | JOHN DEERE CAPITAL CORP                            | 24422ETT6  | 01/11/2022 | 06/24/2024     | 5.523             | 1,000,000.00       | 1,037,321.00       | 99.5649      | 995,649.00        | 9,348.61             | 1,004,997.61                |
| CORP          | JOHNSON & JOHNSON                                  | 478160BY9  | 02/04/2022 | 03/01/2026     | 5.059             | 1,000,000.00       | 1,025,723.00       | 95.4762      | 954,762.00        | 4,083.33             | 958,845.33                  |
| CD            | JPMorgan Chase Bank, National Association          | 48128WDB8  | 11/09/2021 | 11/17/2026     | 0.785             | 248,000.00         | 248,000.00         | 100.0000     | 248,000.00        | 4,870.31             | 252,870.31                  |
| CD            | Liberty First Credit Union                         | 530520AE5  | 01/27/2023 | 02/03/2028     | 4.350             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 890.26               | 249,890.26                  |
| CD            | Liberty Savings Bank, F.S.B.                       | 531194AK4  | 02/23/2024 | 02/28/2028     | 4.150             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 849.33               | 249,849.33                  |
| CD            | Live Oak Banking Company                           | 538036A79  | 04/04/2023 | 10/14/2025     | 4.700             | 245,000.00         | 245,000.00         | 100.0000     | 245,000.00        | 946.44               | 245,946.44                  |
| MUNI          | LOS ANGELES CALIF UNI SCH DIST                     | 544646A69  | 06/10/2022 | 05/01/2027     | 5.373             | 1,160,000.00       | 1,264,121.60       | 101.6650     | 1,179,314.00      | 23,126.53            | 1,202,440.53                |
| CD            | Maine Savings Bank                                 | 560507AN5  | 11/04/2019 | 11/08/2024     | 1.900             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 298.12               | 249,298.12                  |
| MUNI          | MARIN CALIF CMNTY COLLEGE DIST                     | 56781RKD8  | 10/07/2022 | 08/01/2026     | 5.012             | 1,010,000.00       | 878,083.90         | 90.8760      | 917,847.60        | 1,714.47             | 919,562.07                  |
| CD            | Mauch Chunk Trust Company                          | 577234CV7  | 02/23/2024 | 03/15/2029     | 4.150             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 452.98               | 249,452.98                  |
| CD            | Medallion Bank                                     | 58404DNM9  | 03/28/2022 | 03/31/2025     | 2.200             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 15.01                | 249,015.01                  |
| CD            | Merrick Bank                                       | 59013KBZ8  | 08/05/2019 | 08/09/2024     | 2.150             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 322.68               | 249,322.68                  |
| CD            | Morgan Stanley Bank, N.A.                          | 61773TMA8  | 11/01/2022 | 11/04/2027     | 5.100             | 243,000.00         | 243,000.00         | 100.0000     | 243,000.00        | 6,077.66             | 249,077.66                  |
| CD            | Northwest Bank                                     | 66736ACC1  | 03/02/2023 | 03/10/2027     | 4.450             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 637.51               | 249,637.51                  |
| MUNI          | PASADENA CALIF PENSION OBLIG                       | 70227RAG5  | 08/28/2019 | 05/01/2024     | 3.286             | 250,000.00         | 266,375.00         | 100.0000     | 250,000.00        | 4,175.00             | 254,175.00                  |
| CASH          | Payable                                            | CCYUSD     | ---        | 04/30/2024     | 0.000             | -999,757.83        | -999,757.83        | 1.0000       | -999,757.83       | 0.00                 | -999,757.83                 |
| CORP          | PROCTER & GAMBLE CO                                | 742718GF0  | 02/23/2024 | 01/29/2029     | 4.886             | 3,000,000.00       | 2,993,331.00       | 97.7464      | 2,932,392.00      | 33,350.00            | 2,965,742.00                |
| CASH          | Receivable                                         | CCYUSD     | ---        | 04/30/2024     | 0.000             | 5,224.22           | 5,224.22           | 1.0000       | 5,224.22          | 0.00                 | 5,224.22                    |
| CORP          | ROGUE CREDIT UNION                                 | 77535MAB9  | 11/01/2022 | 11/09/2027     | 5.100             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 765.42               | 249,765.42                  |
| MUNI          | SAN BERNARDINO CALIF CMNTY COLLEGE DIST            | 796720NT3  | 03/02/2023 | 08/01/2027     | 4.915             | 1,125,000.00       | 991,462.50         | 90.1720      | 1,014,435.00      | 4,528.13             | 1,018,963.13                |
| CD            | Signature Federal Credit Union                     | 82671DAC1  | 06/01/2023 | 06/08/2026     | 4.800             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 785.88               | 249,785.88                  |
| CD            | State Bank of India - Chicago Branch               | 856283U87  | 10/15/2021 | 10/19/2026     | 1.100             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 90.05                | 249,090.05                  |
| CORP          | STATE STREET CORP                                  | 857477AN3  | 03/04/2020 | 12/16/2024     | 5.570             | 1,000,000.00       | 1,089,920.00       | 98.6142      | 986,142.00        | 12,375.00            | 998,517.00                  |
| CD            | Synchrony Bank                                     | 87164WD47  | 10/01/2021 | 10/08/2026     | 1.000             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 159.08               | 249,159.08                  |

Investment Portfolio Detail - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD As of 04/30/2024

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Dated: 05/28/2024

| Security Type | Description                                        | Identifier | Trade Date | Final Maturity | Yield to Maturity | Base Current Units | Base Original Cost | Market Price | Base Market Value | Base Accrued Balance | Base Market Value + Accrued |
|---------------|----------------------------------------------------|------------|------------|----------------|-------------------|--------------------|--------------------|--------------|-------------------|----------------------|-----------------------------|
| CD            | Technology Credit Union                            | 87868YAM5  | 04/04/2023 | 04/14/2026     | 5.000             | 246,000.00         | 246,000.00         | 100.0000     | 246,000.00        | 1,010.96             | 247,010.96                  |
| CD            | Texas Exchange Bank                                | 88241TLZ1  | 10/01/2021 | 11/14/2025     | 0.850             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 133.37               | 249,133.37                  |
| CD            | The Bankers Bank                                   | 06610QEX5  | 01/27/2023 | 02/10/2028     | 4.600             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 659.00               | 249,659.00                  |
| CD            | The Idabel National Bank                           | 451088BB3  | 08/12/2022 | 08/19/2027     | 3.298             | 246,000.00         | 246,000.00         | 100.0000     | 246,000.00        | 1,601.36             | 247,601.36                  |
| CD            | Third Federal Savings & Loan Association of Clevel | 88413QDN5  | 08/12/2022 | 08/19/2027     | 3.298             | 248,000.00         | 248,000.00         | 100.0000     | 248,000.00        | 1,614.38             | 249,614.38                  |
| CD            | Thread Bank                                        | 88553LAS8  | 06/27/2023 | 06/30/2028     | 5.350             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 36.50                | 249,036.50                  |
| CD            | Toyota Financial Savings Bank                      | 89235MLU3  | 10/12/2021 | 10/14/2026     | 1.050             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 121.77               | 249,121.77                  |
| CD            | UBS Bank USA                                       | 90348JT91  | 10/06/2021 | 10/06/2026     | 1.000             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 170.55               | 249,170.55                  |
| CD            | United Heritage Credit Union                       | 91334AAE3  | 11/01/2022 | 11/04/2025     | 4.750             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 32.40                | 249,032.40                  |
| US GOV        | UNITED STATES TREASURY                             | 912833LT5  | 09/24/2021 | 11/15/2024     | 5.357             | 2,000,000.00       | 1,967,720.00       | 97.1797      | 1,943,593.74      | 0.00                 | 1,943,593.74                |
| US GOV        | UNITED STATES TREASURY                             | 912833LZ1  | 10/19/2021 | 05/15/2026     | 5.116             | 900,000.00         | 858,717.00         | 90.2031      | 811,828.13        | 0.00                 | 811,828.13                  |
| US GOV        | UNITED STATES TREASURY                             | 912833PA2  | 09/24/2021 | 08/15/2026     | 5.051             | 1,000,000.00       | 956,170.00         | 89.1875      | 891,875.00        | 0.00                 | 891,875.00                  |
| US GOV        | UNITED STATES TREASURY                             | 91282CAT8  | 11/09/2021 | 10/31/2025     | 5.183             | 1,000,000.00       | 976,612.00         | 92.9688      | 929,687.50        | 6.79                 | 929,694.29                  |
| US GOV        | UNITED STATES TREASURY                             | 91282CCV1  | 08/07/2023 | 08/31/2028     | 4.771             | 2,300,000.00       | 1,990,978.90       | 85.8750      | 1,975,125.00      | 4,359.38             | 1,979,484.38                |
| US GOV        | UNITED STATES TREASURY                             | 91282CEF4  | 06/01/2023 | 03/31/2027     | 4.869             | 1,000,000.00       | 956,129.00         | 93.6250      | 936,250.00        | 2,117.49             | 938,367.49                  |
| T-BILL        | UNITED STATES TREASURY                             | 912797HR1  | 12/28/2023 | 05/23/2024     | 5.137             | 3,000,000.00       | 2,939,952.00       | 99.6783      | 2,990,347.50      | 0.00                 | 2,990,347.50                |
| MUNI          | UNIVERSITY CALIF REVS                              | 91412HGF4  | 08/07/2023 | 05/15/2027     | 5.065             | 1,000,000.00       | 895,610.00         | 89.5520      | 895,520.00        | 6,068.22             | 901,588.22                  |
| CD            | USAlliance Federal Credit Union                    | 90352RCB9  | 12/21/2021 | 12/30/2024     | 1.000             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 204.66               | 249,204.66                  |
| CD            | Valley Strong Credit Union                         | 920133AK1  | 12/20/2022 | 06/23/2025     | 4.800             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 261.96               | 249,261.96                  |
| CD            | Washington State Bank                              | 93974LAC4  | 10/15/2021 | 10/19/2026     | 0.850             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 69.58                | 249,069.58                  |
| CD            | WebBank                                            | 947547NN1  | 11/09/2021 | 11/29/2024     | 0.750             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 787.93               | 249,787.93                  |
| CD            | Wells Fargo Bank, National Association             | 9497633K0  | 11/01/2022 | 11/04/2024     | 4.650             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 856.49               | 249,856.49                  |
| CD            | WeStreet Federal Credit Union                      | 961442AC4  | 11/01/2022 | 11/18/2025     | 4.950             | 249,000.00         | 249,000.00         | 100.0000     | 249,000.00        | 438.99               | 249,438.99                  |
| ---           | ---                                                | ---        | ---        | 08/09/2026     | 4.935             | 84,744,425.93      | 84,120,401.86      | 96.1377      | 81,325,236.81     | 511,874.97           | 81,837,111.78               |

\* Weighted by: Base Market Value + Accrued.    \* Holdings Displayed by: Lot.

Compliance Summary

| Compliant | Account | Policy Name | Total Rules | Compliant Rules | Violating Rules |
|-----------|---------|-------------|-------------|-----------------|-----------------|
|-----------|---------|-------------|-------------|-----------------|-----------------|

Policies: .

Rules: .

\* Compliance Status as of previous business day.

Rules: .

Contributors: .

\* Viewing Violators Only.

\* Compliance Status as of previous business day.

| Description                               | Identifier | Security Type | Effective Date | Agency  | Old Value | New Value | Event Type      |
|-------------------------------------------|------------|---------------|----------------|---------|-----------|-----------|-----------------|
| JPMorgan Chase Bank, National Association | 48128WDB8  | CD            | 04/01/2024     | S&P     | Stable    | Positive  | Outlook Changed |
| LOS ANGELES CALIF UNI SCH DIST            | 544646A69  | MUNI          | 04/17/2024     | Moody's | Aa3       | Aa2       | Upgrade         |



## **CITY OF SHAFTER CITY COUNCIL REPORT**

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**MEETING DATE:** June 4, 2024

**FROM:** Gabriel A. Gonzalez, City Manager

**PREPARED BY:** Yazmina Pallares, City Clerk

**SUBJECT:** ADOPTION OF GENERAL MUNICIPAL ELECTION NOVEMBER 5, 2024 RESOLUTIONS

### **RECOMMENDATION**

Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; adopt Resolution 2968, a Resolution of the City Council of the City of Shafter Calling and Giving Notice of the Holding of a General Municipal Election to be Held on Tuesday, November 5, 2024, for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to Charter Cities; adopt Resolution 2969, a Resolution of the City Council of the City of Shafter, Requesting the Board of Supervisors of the County of Kern to Consolidate a General Municipal Election to be Held on November 5, 2024, with the Statewide General Municipal Election to be Held on the Date Pursuant to Section 10403 of the Elections Code; and adopt Resolution 2970, a Resolution of the City Council of the City of Shafter Adopting Regulations for Candidates for Elective Office Pertaining to Candidates Statements Submitted to the Voters at an Election to be Held on Tuesday, November 5, 2024.

### **BACKGROUND**

Attached for council consideration are the resolutions calling for and necessary to conduct an election for the three (3) members of the city council for a full term of office for four years.

- Resolution 2968 calls and gives notice of a general municipal election.
- Resolution 2969 requests the Kern County Board of Supervisors to consolidate a general municipal election to be held with the statewide general election.
- Resolution 2970 adopts the regulations for candidates for elective office pertaining to the candidate statements submitted to the voters.

The nomination period begins 8:00 a.m., Monday, July 15, and ends 5:00 p.m., Friday, August 9. This is the period to take out nomination paper, and to file the nomination paper with no fewer than 20 and no more than 30 signatures of registered voters of the City of Shafter. Please note that waiting until the final day of the nomination period to file the nomination paper and other required documents may not provide enough time for validation of the signatures on the nomination paper by the Kern County Elections Department before the 5 p.m. deadline, or, to collect additional signatures and file a

### **CONSENT CALENDAR**

supplemental nomination paper should it be necessary.

Scheduling an appointment with the City Clerk is recommended to obtain the nomination paper to ensure ample time is reserved to provide information on the many important dates, issue the nomination paper and forms required by the Elections Code and the Fair Political Practice Commission. An appointment should also be scheduled to file the nomination paper to ensure ample time is reserved again to receive the documents and administer an oath.

**ANALYSIS**

None.

**FISCAL IMPACT**

None.

**CEQA ANALYSIS**

The action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines because the action is the adoption of required resolutions related to the upcoming election and therefore, it is organizational and administrative activity that will not result in direct or indirect physical changes to the environment and not subject to CEQA.

**APPROVED BY THE CITY ATTORNEY**

**ALTERNATIVES**

None.

**NEXT STEPS**

None.

**ATTACHMENTS**

1. Resolution 2968 Election Calling and Giving Notice Election 2024
2. Resolution 2969 Election 2024 Consolidation with Kern County
3. Resolution 2970 Election 2024 Candidate Statements

## **RESOLUTION NO. 2968**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO CHARTER CITIES**

**WHEREAS**, under the provisions of the laws relating to Charter cities in the State of California, a General Municipal Election shall be held on November 8, 2022, for the election of Municipal Officers; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** That pursuant to the requirements of the laws of the State of California, relating to Charter cities, there is called and ordered to be held in the City of Shafter, California, on Tuesday, November 5, 2024, a General Municipal Election for the purpose of electing three (3) Members of the City Council for the full term of four years.

**SECTION 2.** That the ballots to be used at the election shall be in form and content as required by law.

**SECTION 3.** That the City Clerk is authorized, instructed and directed to coordinate with the County Clerk of Kern County to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

**SECTION 4.** That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code 10242, except as provided in Section 14401 of the Elections Code of the State of California.

**SECTION 5.** That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

**SECTION 6.** That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

**SECTION 7.** That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.



**SECTION 8.** The City Council authorizes the City Clerk to administer said election and all reasonable and actual expenses shall be paid by the City upon presentation of a properly submitted bill.

**PASSED, APPROVED AND ADOPTED ON THIS 4th DAY OF JUNE, 2024.**

\_\_\_\_\_  
Chad Givens, Mayor

**ATTEST:**

\_\_\_\_\_  
Yazmina Pallares, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Marco A. Martinez, City Attorney

## **RESOLUTION NO. 2969**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF KERN TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 4, 2024, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE**

**WHEREAS**, the City Council of the City of Shafter called a General Municipal Election to be held on November 5, 2024, for the purpose of the election of three (3) Members of the City Council for a full term of office for four (4) years.

**WHEREAS**, it is desirable that the General Municipal Election be consolidated with the Statewide General election to be held on the same date and that within the City the precincts, polling places and election officers of the two elections be the same, and that the county election department of the County of Kern canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHAFTER DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** That pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Kern is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General election on Tuesday, November 5, 2024, for the purpose of the election of three (3) members of the City Council for a term of office for four (4) years.

**SECTION 2.** That the county election department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The election will be held and conducted in accordance with the provisions of law regulating the statewide election.

**SECTION 3.** That the Board of Supervisors is requested to issue instructions to the county election department to take any and all steps necessary for the holding of the consolidated election.

**SECTION 4.** That the City of Shafter recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

**SECTION 5.** That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the county election department of the County of Kern.

**SECTION 6.** That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**PASSED, APPROVED AND ADOPTED ON THIS 4th DAY OF JUNE, 2024.**

---

Chad Givens, Mayor

**ATTEST:**

---

Yazmina Pallares, City Clerk

**APPROVED AS TO FORM:**

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Marco A. Martinez, City Attorney

## **RESOLUTION NO. 2970**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024**

**WHEREAS**, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1. GENERAL PROVISIONS.** That pursuant to Section 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Shafter on November 5, 2024, may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than two hundred (200) words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

#### **SECTION 2. FOREIGN LANGUAGE POLICY.**

A. Pursuant to the Federal Voting Rights Act, candidate statements will be translated into all languages required by the County of Kern. The County is required to translate candidate's statements into Spanish.

B. The County will print and mail sample ballots and candidate statements to all voters in Spanish.

#### **SECTION 3. PAYMENT.**

##### **A. Translation:**

1. The candidate shall be required to pay for the cost of translating the candidates statement into any required foreign language as specified in (A) and/or (B) of Section 2 above pursuant to Federal and/or State law.

##### **B. Printing:**

1. The candidate shall be required to pay for the cost of printing the candidates statement in English in the main voter pamphlet.

2. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required in (A) of Section 2 above pursuant in the main voter pamphlet.

C. The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this Section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended) and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

**SECTION 4. ADDITIONAL MATERIALS.** No candidate will be permitted to include additional materials in the sample ballot package.

**SECTION 5.** That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

**SECTION 6.** That all previous resolutions establishing council policy on payment for candidates statements are repealed.

**SECTION 7.** That this resolution shall apply only to the election to be held on November 8, 2022 and shall then be repealed.

**SECTION 8.** That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**PASSED, APPROVED AND ADOPTED ON THIS 4th DAY OF JUNE, 2024.**

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Chad Givens, Mayor

**ATTEST:**

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Yazmina Pallares, City Clerk

**APPROVED AS TO FORM:**

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Marco A. Martinez, City Attorney



## **CITY OF SHAFTER CITY COUNCIL REPORT**

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**MEETING DATE:** June 4, 2024

**FROM:** Gabriel A. Gonzalez, City Manager

**PREPARED BY:** Michael James, Public Works Director

**SUBJECT:** AWARD PISTOL RANGE CLASSROOM IMPROVEMENTS  
PROJECT TO SL PAYNE CONSTRUCTION IN THE AMOUNT OF  
\$42,000

### **RECOMMENDATION**

Council find the requested action is exempt from the California Environmental Quality Act per Section 15301; accept bids received for repairs and upgrades at the Police Department Pistol Range; approve one bid submitted by SL Payne Construction, Inc. valued at \$33,717.23 for the base bid plus the additive alternate item for sea train door replacements valued at \$8,086.87 for a total cost of \$41,804.10; and authorize the Public Works Director to award a construction contract to SL Payne Construction, Inc. for completing said project with budget authority up to \$50,000.

### **BACKGROUND**

Among the City projects approved for funding through the City's allocation of American Rescue Plan Act funding are repairs and upgrades at the pistol range facility classroom operated by the Police Department. Public Works recently obtained informal cost proposals from contractors to complete this project, with a base bid for the essential work that includes drywall repairs, interior and exterior painting, new restroom fixtures, and new exterior lighting. Alternative bids were also submitted for tasks that could enhance the project for additional costs.

A request for proposals was sent to three contractors. Two cost proposals were ultimately received. The proposed base bids are \$33,717.23 from SL Payne Construction, Inc. and \$36,980 from Patterson and Sons Construction, Inc.

### **ANALYSIS**

SL Payne Construction submitted the lowest responsive base bid. They are a Shafter-based contractor that has performed past work for the City, including roofing repairs at the same pistol range classroom building. Their proposed costs for additional work items include \$13,500 to prepare and paint all flooring and \$8,086.87 to replace three doors at a sea train storage unit. The door replacement is the one additional work item that can and should be added to the project while staying within the approved budget. The current doors have deteriorated, making the storage contents vulnerable to theft.

**AWARD PISTOL RANGE CLASSROOM IMPROVEMENTS PROJECT TO SL PAYNE  
CONSTRUCTION IN THE AMOUNT OF \$42,000**

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The base bid and door replacement add-on combine to \$41,804.10. The approved budget of \$50,000 can cover the estimated cost plus at least 15% in contingencies.

**FISCAL IMPACT**

No budget action is required. Capital Improvement Program Project No. PD00002 has \$50,000 in designated ARPA funding to cover the base bid plus recommended add-on work.

**CEQA ANALYSIS**

The project is exempt from CEQA per Section 15301 of the CEQA Guidelines (Class 1 – Existing Facilities) because it consists of preparing and painting all flooring at the classroom and replacing three doors in a storage unit associated with the classroom involving no expansion of existing use.

**APPROVED BY THE CITY ATTORNEY**

Not Applicable

**ALTERNATIVES**

The Council can direct staff to add both additional work items to SL Payne Construction's contract. However, this would result in the project underfunded without contingency funding sources. The floor painting item is not essential and can be revisited with future funding opportunities. Alternative action is not recommended.

**NEXT STEPS**

Upon Council authorization, Public Works will award SL Payne Construction a contract to complete the project, which should be completed this summer.

**ATTACHMENTS**

1. Proposal Submitted by SL Payne Construction, Inc.
2. Proposal Submitted by Patterson and Sons Construction, Inc.

City Of Shafter Bid Sheet  
For  
Police Department Range Classroom  
S L Payne Construction, Inc.

| Item | Item name                                                             | Total Price                 |
|------|-----------------------------------------------------------------------|-----------------------------|
| 1    | Drywall repair in ceiling of classroom                                | \$1,722.00                  |
| 2    | Prep (cutting off rebar and finish prep) & paint interior & exterior  | \$21,249.00                 |
| 3    | Plumbing (new fixtures for restroom)                                  | \$3,097.23                  |
| 4    | Electrical and lighting                                               | \$7,649.00                  |
|      | <b>Subtotal</b>                                                       | <b>\$33,717.23</b>          |
|      |                                                                       |                             |
|      |                                                                       |                             |
| ALT1 | <del>Prep and paint all Flooring (excluding the restroom floor)</del> | <del>\$13,500.00 (NO)</del> |
| ALT2 | 3 Doors on the C-Train replaced                                       | \$8,086.27 (YES)            |
| ALT3 | <del>HVAC mini-split unit to replace window unit</del>                | <del>??? (NO)</del>         |
|      |                                                                       |                             |
|      | <b>Sub + ALT2</b>                                                     | <b>\$41,803.50</b>          |
|      |                                                                       |                             |

\*All lights must have a cover

\*Color of paint will be determined by city staff / Interior:                      / Exterior:

\*Brand of paint will be Dunn-Edwards or city approved substitute. Interior paint shall have a volatile organic compound (VOC) content of less than 50 G/L for flat coatings, less than 100 G/L for non-flat coatings, or less than 150 G/L for non-flat high-gloss coating and must comply with Green Seal Standard GS-11

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\*\*Please includes all labor, material, overhead and profit to complete each line item in the line-item price. This is so that the powers that be can add or delete a line item and know the total without have to get a revised quote.





CA LIC # 712261  
DIR # PW-LR-1001011436

**CLIENT** CITY OF SHAFTER

**CONTACT** KENNETH GREEN - FACILITIES MANAGER

**INFO** 661-746-5097 / 661-333-5758

[KGREEN@SHAFTER.COM](mailto:KGREEN@SHAFTER.COM)

**JOB PROPOSAL**

| SCOPE OF WORK: CITY OF SHAFTER: POLICE DEPT RANGE CLASSROOM UPGRADE |                                                                    |              |
|---------------------------------------------------------------------|--------------------------------------------------------------------|--------------|
| ITEM #                                                              | DESCRIPTION                                                        | TOTAL PRICE  |
| 1                                                                   | DRYWALL REPAIR IN CEILING OF CLASSROOM                             | \$ 1,722.00  |
| 2                                                                   | PREP (CUTTING OFF REBAR & FINISH PREP) & PAINT INTERIOR & EXTERIOR | \$ 21,249.00 |
| 3                                                                   | PLUMBING (NEW FIXTURES FOR RESTROOM)                               | \$ 3,097.23  |
| 4                                                                   | ELECTRICAL & LIGHTING                                              | \$ 7,649.00  |
| 5                                                                   |                                                                    |              |
| 6                                                                   |                                                                    |              |
| 7                                                                   |                                                                    |              |
| 8                                                                   |                                                                    |              |
| 9                                                                   |                                                                    |              |
| 10                                                                  |                                                                    |              |
|                                                                     | SUBTOTAL                                                           | \$ 33,717.23 |
|                                                                     |                                                                    |              |
|                                                                     |                                                                    |              |
| ALT 1                                                               | PREP AND PAINT ALL FLOORING (EXCLUDING THE RESTROOM FLOOR)         | \$ 13,500.00 |
| ALT 2                                                               | 3 DOORS ON C-TRAIN #1 REPLACED                                     | \$ 8,086.87  |
| ALT 3                                                               |                                                                    |              |
|                                                                     |                                                                    |              |

City Of Shafter Bid Sheet  
For  
Police Department Range Classroom  
Patterson & Sons Construction Inc.

| Item            | Item name                                                             | Total Price                |
|-----------------|-----------------------------------------------------------------------|----------------------------|
| 1               | Drywall repair in ceiling of classroom                                | \$3,870.00                 |
| 2               | Prep (cutting off rebar and finish prep) & paint interior & exterior  | \$12,620.00                |
| 3               | Plumbing (new fixtures for restroom)                                  | \$7,670.00                 |
| 4               | Electrical and lighting                                               | \$12,820.00                |
|                 | <b>Subtotal</b>                                                       | <b>\$36,980.00</b>         |
|                 |                                                                       |                            |
|                 |                                                                       |                            |
| <del>ALT1</del> | <del>Prep and paint all Flooring (excluding the restroom floor)</del> | <del>\$7,120.00 (NO)</del> |
| ALT2            | 3 Doors on the C-Train replaced                                       | \$6,620.00 (YES)           |
| <del>ALT3</del> | <del>HVAC mini-split unit to replace window unit</del>                | <del>\$6,870.00 (NO)</del> |
|                 |                                                                       |                            |
|                 | <b>Sub + ALT2</b>                                                     | <b>\$43,600.00</b>         |
|                 |                                                                       |                            |

\*All lights must have a cover

\*Color of paint will be determined by city staff / Interior:                      / Exterior:

\*Brand of paint will be Dunn-Edwards or city approved substitute. Interior paint shall have a volatile organic compound (VOC) content of less than 50 G/L for flat coatings, less than 100 G/L for non-flat coatings, or less than 150 G/L for non-flat high-gloss coating and must comply with Green Seal Standard GS-11

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\*\*Please includes all labor, material, overhead and profit to complete each line item in the line-item price. This is so that the powers that be can add or delete a line item and know the total without have to get a revised quote.

Patterson and Sons Construction Inc. dba  
 Aftermath Cleanup and Hauling  
 2727 Fairhaven Dr.  
 Bakersfield, CA 93308  
 +1 6613748063  
 eric@pattersonandsonsinc.com  
 www.pattersonandsonsinc.com



# Estimate

## ADDRESS

Shafter Building Department  
 Roy Ross  
 336 Pacific Ave  
 Shafter, CA 93263

## SHIP TO

Roy Ross  
 Shafter Building Department  
 336 Pacific Ave  
 Shafter, CA 93263

## ESTIMATE # 241

DATE 02/15/2023

EXPIRATION DATE 02/15/2023

## P.O. NUMBER

Shafter PD Gun Range

| DATE | ACTIVITY                    | DESCRIPTION                                                                          | QTY | RATE      | AMOUNT    |
|------|-----------------------------|--------------------------------------------------------------------------------------|-----|-----------|-----------|
|      | Drywall<br>Repair?Replace   | Drywall                                                                              | 1   | 3,870.00  | 3,870.00  |
|      | 23 Floor Coverings          | Floor Coverings                                                                      | 1   | 7,120.00  | 7,120.00  |
|      | 24 Paint                    | Painting                                                                             | 1   | 12,620.00 | 12,620.00 |
|      | 16 Electrical &<br>Lighting | Electrical and Lighting                                                              | 1   | 12,820.00 | 12,820.00 |
|      | 15 HVAC                     | Heating & Cooling                                                                    | 1   | 6,870.00  | 6,870.00  |
|      | 12 Doors & Trim             | Doors and Trim                                                                       | 1   | 6,620.00  | 6,620.00  |
|      | 14 Plumbing                 | Plumbing                                                                             | 1   | 7,670.00  | 7,670.00  |
|      |                             | Proposal Accounts for Prevailing<br>Wages to be Paid to All<br>Employees on Project. |     |           | 0.00      |

Looking forward to earning your business!

TOTAL

**\$57,590.00**

Accepted By

Accepted Date

Base Bid Highlighted in  
Yellow

Alternate Item Highlighted in  
Blue



## **CITY OF SHAFTER CITY COUNCIL REPORT**

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**MEETING DATE:** June 4, 2024

**FROM:** Gabriel A. Gonzalez, City Manager

**PREPARED BY:** Alex Gonzalez, Deputy Public Works Director, Michael James, Public Works Director

**SUBJECT:** ADOPTION OF RESOLUTION ADOPTING ROAD MAINTENANCE AND REHABILITATION FUND LIST OF PROJECTS (SENATE BILL 1) FOR FISCAL YEAR 2024-2025

### **RECOMMENDATION**

Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; and adopt Resolution 2971, a Resolution of the City Council of the City of Shafter Adopting a List of Projects for Fiscal Year 2024-2025 Funded by Senate Bill 1: The Road Repair and Accountability Act of 2017.

### **BACKGROUND**

On April 28, 2017, the Governor of California signed Senate Bill (SB) 1, known as the Road Repair and Accountability Act of 2017. This Act addresses basic road maintenance, rehabilitation and critical safety needs on both the state highway and local streets and road system by 1) increasing per gallon fuel excise taxes; 2) increasing diesel fuel sales taxes and vehicle registration fees; 3) and providing for inflationary adjustments to tax rates in future years.

Beginning November 1, 2017, the State Controller (Controller) started depositing various portions of this new funding into the newly created Road Maintenance and Rehabilitation Account (RMRA). A percentage of this new RMRA funding is apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code (SHC) Section 2032(h) for basic road maintenance, rehabilitation, and critical safety projects on local streets.

SB 1 emphasizes the importance of accountability and transparency in delivering California’s transportation programs. Therefore, to be eligible for RMRA funding, the statute requires cities and counties to provide basic RMRA project reporting to the California Transportation Commission (Commission). Specifically related to RMRA reporting, SB 1 requires the City to do the following on an annual basis:

- Submit to the Commission a list of projects proposed to be funded with these funds, which includes a description and the location of each proposed project, a proposed schedule for the project’s completion, and the estimated useful life of

### **CONSENT CALENDAR**

**ADOPTION OF RESOLUTION ADOPTING ROAD MAINTENANCE AND REHABILITATION FUND  
LIST OF PROJECTS (SENATE BILL 1) FOR FISCAL YEAR 2024-2025**

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the improvement. All projects proposed to receive funding must be included in a city budget that is adopted by the City Council at a regular public meeting [SHC 2034(a)(1)].

- For each fiscal year in which RMRA funds are received and expended, the City must submit documentation to the Commission that includes a description and location of each completed project, the funds expended on the project, the completion date, and the estimated useful life of the improvement [SHC 2034(b)].

The Commission has released Reporting Guidelines for RMRA funding, primarily intended to implement the reporting procedures discussed above. It is important to note that these reporting requirements are unique to RMRA funds and do not apply to traditional Gas Tax funds the City receives.

### **ANALYSIS**

Per the Guidelines, the City Council must adopt, by resolution, a list of RMRA projects for the 2024-2025 Fiscal Year. Below is a summary of that list developed by Public Works. The project list and resolution are due to the State by July 1, 2024.

|                                      |                                                                                                         |
|--------------------------------------|---------------------------------------------------------------------------------------------------------|
| <b>Project Title</b>                 | South Reiker Street Reconstruction - Lerdo Hwy. to West Ash Ave.                                        |
| <b>Project Description</b>           | Reconstruct the road section and complete curb & gutter, sidewalk, ADA ramp, and striping improvements. |
| <b>Project Location</b>              | South Reiker Street – Lerdo Hwy. to West Ash Avenue                                                     |
| <b>Estimated Project Schedule</b>    | Start: June 2025<br>Complete: December 2025                                                             |
| <b>Estimated Project Useful Life</b> | 20 Years                                                                                                |
| <b>Estimated Cost</b>                | \$850,000                                                                                               |

### **FISCAL IMPACT**

Approval of this item is necessary to secure the estimated \$552,127 in SB 1 gas tax funding being allocated to the City in Fiscal Year 2024-2025. Last year, the City secured \$517,113 in SB 1 funding for 2023-2024 for use on Zerker Road Reconstruction Phase III. The difference of \$297,873 between the estimated project cost and estimated SB 1 funding can be covered by a dedicated street and road funding source, such as Transit Development Act Funds or Gas Taxes.

### **CEQA ANALYSIS**

**ADOPTION OF RESOLUTION ADOPTING ROAD MAINTENANCE AND REHABILITATION FUND  
LIST OF PROJECTS (SENATE BILL 1) FOR FISCAL YEAR 2024-2025**

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The proposed activity is not subject to the California Environmental Quality Act (CEQA) because it is not defined as a "Project" pursuant to Section 15378(b)(5) of the CEQA Guidelines. The action is organization or administrative activities of governments that do not result in direct or indirect physical changes to the environment.

**APPROVED BY THE CITY ATTORNEY**

Not Applicable

**ALTERNATIVES**

The City Council could direct staff to utilize the SB 1 funding to improve a different City roadway. However, unlike more prominent roadways in the City (i.e., Lerdo Highway, Zerker Road, Santa Fe Way, etc.), Reiker Street has not benefitted from roadway funding or projects for several years. Further, it offers a vital roadway link between Lerdo Highway and Los Angeles Avenue. Most importantly, its stretch between Lerdo Highway and West Ash Avenue has deteriorated significantly. Therefore, alternative action is not recommended.

**NEXT STEPS**

A certified copy of the adopted resolution will be sent to the State before July 1st to ensure the SB 1 allocation is programmed for the designated project.

**ATTACHMENTS**

1. Resolution 2971 Road Maintenance and Rehabilitaiton Account RMRA SB1  
Project List 2024-2025

## **RESOLUTION NO. 2971**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2024-25 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1 by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City will receive an estimated \$552,127 in RMRA funding in Fiscal Year 2024-25 from SB 1; and

**WHEREAS**, this is the eighth year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

**WHEREAS**, the City, as a part of the City's public annual strategic planning meetings and budget process, has ensured the public's ability to participate into our community's transportation priorities/the project list; and

**WHEREAS**, through an annual streets and roads assessment, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

**WHEREAS**, the funding from SB 1 will help the City maintain and rehabilitate one street/road throughout the City this year; and

**WHEREAS**, the 2021 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in an "at-risk" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "good" condition; and

**WHEREAS**, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets

infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Shafter as follows:

1. The foregoing recitals are true and correct.
2. The fiscal year 2024-25 list of projects planned to be funded with Road Maintenance and Rehabilitation Account revenues include:

|                                       |                                                                                                         |
|---------------------------------------|---------------------------------------------------------------------------------------------------------|
| <b>Project Title:</b>                 | South Reiker Street Reconstruction – Lerdo Hwy. to West Ash Avenue                                      |
| <b>Project Description:</b>           | Reconstruct the road sections and complete curb & gutter, sidewalk, ADA ramp and striping improvements. |
| <b>Project Location:</b>              | South Reiker Street – Lerdo Hwy. to West Ash Avenue                                                     |
| <b>Estimated Project Schedule:</b>    | Start 6/2025 – Completion 12/2025                                                                       |
| <b>Estimated Project Useful Life:</b> | 20 Years                                                                                                |
| <b>Estimated Cost:</b>                | \$850,000                                                                                               |

**PASSED AND ADOPTED THIS 4<sup>th</sup> DAY OF JUNE 2024.**

---

Chad Givens, Mayor

**ATTEST:**

---

Yazmina Pallares, City Clerk

**APPROVED AS TO FORM:**

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Marco A. Martinez, City Attorney





## CITY OF SHAFTER CITY COUNCIL REPORT

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**MEETING DATE:** June 4, 2024

**FROM:** Gabriel A. Gonzalez, City Manager

**PREPARED BY:** Steve Esselman, Planning Director

**SUBJECT:** INTRODUCE FOR FIRST READING BY TITLE ONLY AND WAIVE READING OF ORDINANCE NO. 754 APPROVING SPECIFIC PLAN AMENDMENT NO. 23-09 (MISSION LAKES SPECIFIC PLAN)

### RECOMMENDATION

Council find that the environmental impacts of the project have been previously analyzed; conduct a public hearing; and introduce for first reading, by title only, and waive reading of Ordinance No. 754, an Ordinance of the City Council of the City of Shafter, California making findings and adopting Specific Plan Amendment No. 23-09 to the Mission Lakes Specific Plan as provided in Exhibit "A".

### BACKGROUND

1. General Plan Designation: The current land use designation for the Mission Lakes Specific Plan area is SP (Specific Plan).
2. Zoning: The current zoning classification for the Mission Lakes Specific Plan Area is SP (Specific Plan).

Lennar Homes of California, LLC (Lennar) is requesting an amendment to the Mission Lakes Specific Plan. At the May 14, 2024, Planning Commission meeting, the Commission voted unanimously to recommend approval of Specific Plan Amendment No. 23-09 to the City Council.

### ANALYSIS

Lennar Homes of California, LLC (Lennar) is requesting an amendment to the Mission Lakes Specific Plan. Specifically, they are requesting the following:

- Allow for a maximum of 1,989 dwelling units within Planning Area (PA) 2a, 5, 6, 7a, 8, and 9. These units may be transferred between these PAs provided that the total number of units does not exceed 1,989.
- Allow for a maximum of 613 dwelling units with PA 2b, 2c, and 7b. These units may be transferred between these PAs provided that the total number of units does not exceed 613.

### PUBLIC HEARINGS

**INTRODUCE FOR FIRST READING BY TITLE ONLY AND WAIVE READING OF ORDINANCE NO. 754 APPROVING SPECIFIC PLAN AMENDMENT NO. 23-09 (MISSION LAKES SPECIFIC PLAN)**

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- Allow one minimum 2.0-acre park in PA-2 rather than two minimum 1.0-acre pocket parks.
- Allow two minimum 1.0-acre pocket parks in PA-5 where currently no parks are allowed.
- Allow one minimum 2.0-acre park in PA-7 rather than two minimum 1.0-acre pocket parks.
- Require a minimum of one lake and allow for open space and recreation and stormwater detention basins on 44.1 acres. Boundaries of public park may encroach on PA 5 and 6, but not the boundaries of PA 12 and 13.
- Revise minimum lot width for minimum 4,000-square-foot lots in PA-1 through PA-9 to 45 feet from 50 feet for interior lots, 50 feet from 55 feet for corner and reverse corner lots, and 30 feet from 35 feet for cul-de-sac lots.
- For 7,200-square-foot lots, if an interior lot width is 45 to less than 60 feet, then development standards for a 4,000-square-foot lot shall apply and a minimum side yard setback of 10 feet shall be enforced for corner and reverse corner lots.
- For 6,000-square-foot lots, if an interior lot width is 45 to less than 60 feet, then development standards for a 4,000-square-foot lot shall apply and a minimum side yard setback of 10 feet shall be enforced for corner and reverse corner lots.
- For 5,000-square-foot lots, if an interior lot is width is 45 to less than 60 feet, then development standards for a 4,000-square-foot lot shall apply and a minimum side yard setback of 10 feet shall be enforced for corner and reverse corner lots.
- Revisions to Architectural Diversity – Detached Single-Family; Building Mass, Form, and Scale; Rear Building Elevations; Plotting Concepts; Garages; and Doors and Windows sections of Chapter 5.

The main reason for this Specific Plan Amendment (SPA) is to further subdivide certain PAs by landownership and to allow these landowners the flexibility in moving the total number of dwelling units between certain revised PAs under a landowner's control. PA 2a, 5, 6, 7a, 8 are currently owned by Lennar and PA2b, 2c, and 7b by SLR. The total number of dwelling units that can be moved between the aforementioned PAs was determined by taking the percentage of acreage in the original PAs for each landowner and applying percentage to the total number dwelling units for each affect PA to come up with a total number of dwelling units that can be moved around while not resulting in an increase in the total number of dwelling units originally approved for each PA.

The reason for the park revisions is because the landowners have a new vision for how the parks should be placed into the Specific Plan's geography and to reduce the size of the lake envisioned in the current Specific Plan. Currently, the lake envisioned in the current Specific Plan is almost 30 acres. The applicant wishes to reduce the size of the lake for water conservation reasons and increase the amount of landscaping within the current lake site. The overall size of the lake and landscaping combined would not be reduced because of this SPA. The overall acreage of parks within the Specific Plan area would increase because of this amendment.

Other revisions to the Specific Plan include revising minimum lot widths for 4,000-

**INTRODUCE FOR FIRST READING BY TITLE ONLY AND WAIVE READING OF ORDINANCE NO. 754 APPROVING SPECIFIC PLAN AMENDMENT NO. 23-09 (MISSION LAKES SPECIFIC PLAN)**

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square-foot for interior, corner and reverse corner, and lots and mirroring these revisions for 7,200-, 6,000-, and 5,000-square-foot lots.

Finally, the applicant is requesting revisions to various sections of the architectural design guidelines for the Specific Plan, including:

- Architectural diversity – Detached single-family—elimination of the requirement that a maximum of 40% and a minimum of 20% of any one of six different styles shall be used within each PA.
- Building materials and colors—change from three to two colors for elevations, elimination of three roofing color requirement, and elimination of upgraded hardscape in two out of three homes.
- Building mass, form, and scale—elimination of single-story homes or significant single-story components on corner lots at entries and elimination of windowed garage door requirement.
- Rear building elevations—elimination of projections and recesses on long, unbroken stretches of exterior walls; elimination of required variation on second story rear elevations; elimination of articulation on rear elevations and roof planes; and change from three to two required elevations per floor plan.
- Plotting concepts—elimination of plotting alternative floor plan types on contiguous lots where a floor plan shall not be used three times in a row, elimination of not allowing more than 65% of one floor plan on any cul-de-sac are along any street between intersecting street, elimination of having adjacent homes with varying front yard setbacks with exceptions, elimination of driveways towards the rear of the lot on corner lots, elimination of undergrounding utility boxes, and elimination of the requirement of four phone lines to each house.
- Garages—elimination of the requirement of not having two adjacent homes with the same floor plan and elevation with the same garage door pattern; elimination of requiring a variety of garage door designs; elimination of minimizing visual impact by splitting doors into two or more single doors, incorporating windows into garage doors, and using alternative garage configurations; and eliminating design techniques for three door garages.
- Doors and windows—eliminating requirement that doors and windows shall be recessed into or projected out of structures.

The proposed changes are consistent with the adopted Mission Lakes Specific Plan. The proposed changes do not result in an increase in the maximum number of housing units previously approved for the Specific Plan area; reduce overall park opportunities; or change wall, street, and landscaping requirements.

The total number of dwelling units in the remaining PAs will remain the same. Suburban Land Reserve Inc. (SLR) and 7th Standard Ranch Investors LLC, the other property owners within the Specific Plan area, have provided staff with letters stating that they authorize Lennar to request the specific plan amendment. Please see **Exhibit A of Exhibit 2** to review the revisions to the Mission Lakes Specific Plan.

## **FISCAL IMPACT**

There is no fiscal impact because of the proposed action.

## **CEQA ANALYSIS**

The amendment is within the scope and intensity of the original Mission Lakes Specific Plan analyzed in the Program Environmental Impact Report (EIR) that was certified for the 2005 City of Shafter General Plan Update (SCH No. 2004101029) and an Addendum to the Certified Final Program Environmental Impact Report for the City of Shafter 2005 General Plan Update and Related Actions (State Clearinghouse No. 2004101029) for Development Agreement No. 06-03 (Addendum). The certified Program EIR and Addendum adequately describes the environmental effects of developing the Specific Plan area with a maximum of 5,334 approved residential units, and the amendment does not increase the maximum units. The Project will not have a significant effect on the environment that has not already been previously analyzed and therefore, the Project has already been analyzed for purposes of the California Environmental Quality Act (CEQA).

## **APPROVED BY THE CITY ATTORNEY**

## **ALTERNATIVES**

The City Council could deny the proposed action and the specific plan amendment would not be approved.

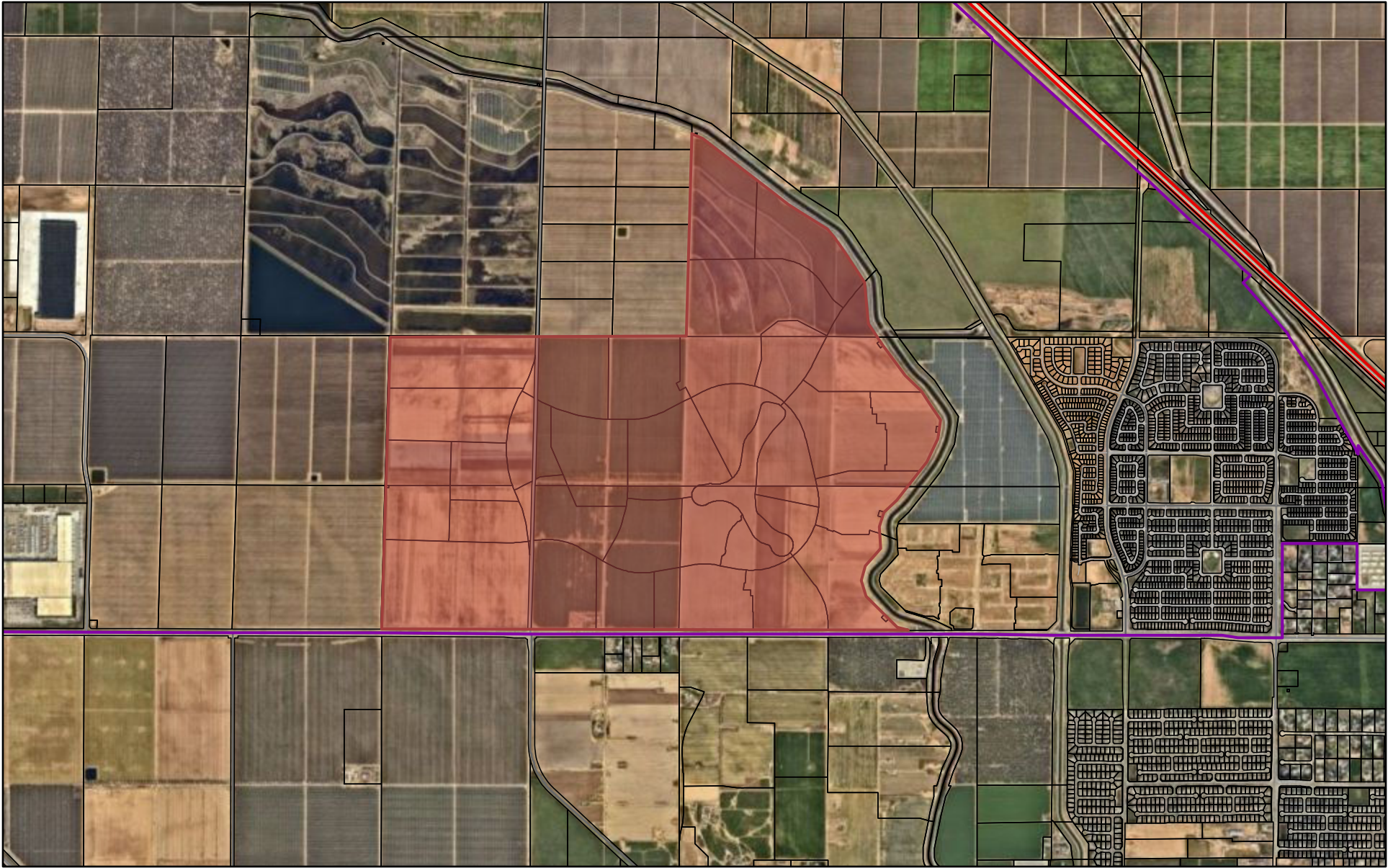
## **NEXT STEPS**

If first reading is introduced and waived, second reading of the ordinance to approve the specific plan amendment will occur at the regular City Council meeting on June 18, 2024.

## **ATTACHMENTS**

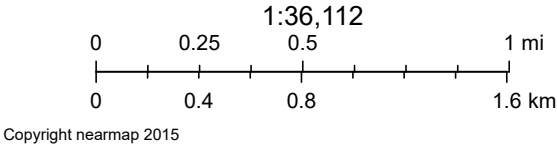
1. Exhibit 1 - Specific Plan Area
2. Exhibit 2 - Ordinance No. 754
3. Exhibit A of Exhibit 2

Exhibit 1 - Specific Plan Area



4/29/2024, 1:59:10 PM

- Specific Plan
- Shafter City Limits
- Road Centerlines
- Arterial
- Collector
- Highway
- Local





## **ORDINANCE NO. 754**

### **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA MAKING FINDINGS AND ADOPTING SPECIFIC PLAN AMENDMENT NO. 23-09 TO THE MISSION LAKES SPECIFIC PLAN AS PROVIDED IN EXHIBIT “A”.**

**WHEREAS**, Lennar Homes of California, LLC (“Lennar”), a limited liability corporation, is requesting to amend the Mission Lakes Specific Plan (“Project”) to:

- 1) Allow for a maximum of 1,989 dwelling units within Planning Area (PA) 2a, 5, 6, 7a, 8, and 9. These units may be transferred between these PAs provided that the total number of units does not exceed 1,989.
- 2) Allow for a maximum of 613 dwelling units with PA 2b, 2c, and 7b. These units may be transferred between these PAs provided that the total number of units does not exceed 613.
- 3) Allow one minimum 2.0-acre park in PA-2 rather than two minimum 1.0-acre pocket parks.
- 4) Allow two minimum 1.0-acre pocket parks in PA-5 where currently no parks are allowed.
- 5) Allow one minimum 2.0-acre park in PA-7 rather than two minimum 1.0-acre pocket parks.
- 6) Require a minimum of one lake and allow for open space and recreation and stormwater detention basins on 44.1 acres. Boundaries of public park may encroach on PA 5 and 6, but not the boundaries of PA 12 and 13.
- 7) Revise minimum lot width for minimum 4,000-square-foot lots in PA-1 through PA-9 to 45 feet from 50 feet for interior lots, 50 feet from 55 feet for corner and reverse corner lots, and 30 feet from 35 feet for cul-de-sac lots.
- 8) For 7,200-square-foot lots, if an interior lot width is 45 to less than 60 feet, then development standards for a 4,000-square-foot lot shall apply and a minimum side yard setback of 10 feet shall be enforced for corner and reverse corner lots.
- 9) For 6,000-square-foot lots, if an interior lot width is 45 to less than 60 feet, then development standards for a 4,000-square-foot lot shall apply and a minimum side yard setback of 10 feet shall be enforced for corner and reverse corner lots.
- 10) For 5,000-square-foot lots, if an interior lot is width is 45 to less than 60 feet, then development standards for a 4,000-square-foot lot shall apply and a minimum side yard setback of 10 feet shall be enforced for corner and reverse corner lots.
- 11) Revisions to Architectural Diversity – Detached Single-Family; Building Mass, Form, and Scale; Rear Building Elevations; Plotting Concepts; Garages; and Doors and Windows sections of Chapter 5; and

**WHEREAS**, on May 14, 2024, the Planning Commission of the City of Shafter recommended the City Council adopt Specific Plan Amendment No. 23-09 under Resolution No. 24-440; and

**WHEREAS**, the City Council of the City of Shafter, at its regularly scheduled meeting on June 4, 2024, determined that Specific Plan Amendment No. 23-09 is within the scope and intensity of the original Mission Lakes Specific Plan analyzed in the Program Environmental Impact Report (“Program EIR”) that was certified for the 2005 City of Shafter General Plan Update (SCH No. 2004101029) and an Addendum to the Certified Final Program Environmental Impact Report for the City of Shafter 2005 General Plan Update and Related Actions (State Clearinghouse No. 2004101029) for Development Agreement No. 06-03 (“Addendum”); and

**EXHIBIT 2**

**WHEREAS**, it was also determined that the certified Program EIR and Addendum adequately describes the environmental effects of developing the Specific Plan area with a maximum of 5,334 approved residential units, and the Specific Plan Amendment No. 23-09 does not increase the maximum units and therefore, the Project will not have a significant effect on the environment that has not already been previously analyzed and the Project has already been analyzed for purposes of the California Environmental Quality Act; and

**WHEREAS**, the City Council, through the City Clerk, did set Tuesday, June 4, 2024, at the hour of 6:00 p.m. in the Council Chambers of City Hall, 336 Pacific Avenue, Shafter, California, as the time and place for a public hearing before said City Council on said proposal, and notice of the public hearing was given in the manner provided in Title 17 of the Shafter Municipal Code; and

**WHEREAS**, the City Council has determined that pursuant to Chapter 15, Title 17 of the City of Shafter Municipal Code, it is in the best interest of the City to adopt an amendment to the Mission Lakes Specific Plan (Specific Plan Amendment No. 23-09) to enhance the quality of life and to protect the health, safety, and welfare of its citizens by applying orderly development to the City; and

**WHEREAS**, the subject property is located within the City of Shafter's incorporated boundaries; and

**WHEREAS**, the subject amendment is consistent with the goals, objectives, policies, and programs of the General Plan and adopted Mission Lakes Specific Plan and is necessary and desirable for implementing the provisions of said planning documents; and

**WHEREAS**, the subject amendment will not adversely affect the public health, safety, and welfare or result in an illogical land use pattern; and

**WHEREAS**, the subject amendment is consistent with the purpose and intent of the remainder of Title 17 of the City of Shafter Municipal Code not under consideration.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHAFTER DOES HEREBY ORDAIN AS FOLLOWS:**

**SECTION 1:** The above recitals and findings incorporated herein, are true and correct.

**SECTION 2:** The Mission Lakes Specific Plan, pursuant to Specific Plan Amendment No. 23-09, is consistent with the City of Shafter's General Plan.

**SECTION 3:** Based on the entire record before the City Council, including the above findings and all written and oral evidence presented to the City Council, the City Council hereby adopts Specific Plan Amendment No. 23-09, as shown in Exhibit "A", attached hereto, and made part of this Ordinance as though fully set forth herein.

**SECTION 4:** If any provision of this Ordinance or the application thereof is for any reason held to be invalid, the invalidity shall not affect other provisions or applications of this Ordinance

which can be given effect without the invalid provisions or application, and to this end the provisions of this Ordinance are declared severable.

**SECTION 5:** This Ordinance shall take effect thirty (30) days after its final passage and adoption and, within twenty (20) days after its adoption, a copy of same shall be published and circulated in the City of Shafter together with the names of the members of the City Council voting for and against the same.

**PASSED AND ADOPTED THIS 18<sup>th</sup> DAY OF JUNE, 2024.**

---

Chad Givens, Mayor

**ATTEST:**

---

Yazmina Pallares, City Clerk

**APPROVED AS TO FORM:**

---

Marco A. Martinez, City Attorney





# Mission Lakes

*Specific Plan*



Exhibit A



THE  
PLANNING  
CENTER  
1580 Metro Drive, Costa Mesa, CA 92626  
714-966-9220 [www.planningcenter.com](http://www.planningcenter.com)

# Mission Lakes Specific Plan

*Prepared for:*

**City of Shafter**

336 Pacific Avenue  
Shafter, CA 93263  
(661) 746-2065

*Proposed by:*

~~Seventh Standard Road Investors, LLC~~

~~3101 State Road~~

~~Bakersfield, CA 93308~~

~~(661) 633-7582~~

~~Contact: Lee Jamieson~~

~~March 2005~~

Original Approval: March 2005

Revised: April 2024

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# Mission Lakes

## Specific Plan

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## 1.0 INTRODUCTION

---

### 1.1 PURPOSE AND INTENT

Mission Lakes is designed as a planned community on 1,356.8 gross acres of unincorporated territory in the City of Shafter Sphere of Influence (SOI). The City of Shafter General Plan update designates an area in the southerly portion of the SOI as Specific Plan, which includes the Mission Lakes property. Annexation of the area designated as Specific Plan is proposed. The development of Mission Lakes will proceed as an orderly conversion of agricultural land to urban uses characterized predominantly by suburban-type residential densities. Community amenities will serve local neighborhood needs and will be integrated into two neighborhood centers. These centers will include some combination of recreation, school, park, public services and/or commercial uses located in close proximity to housing. The development of Mission Lakes is an opportunity to establish a unique and cohesive community identity in Shafter with the provision of entry monuments, landscape treatments, parkways, and appropriate architecture. The interface between individual development areas in the Mission Lakes community will be unified through a well-designed streetscape.

This Specific Plan document is intended to serve as the City of Shafter's long range plan for the physical development of the Mission Lakes community and a guide to all future development proposals within the boundaries of the Specific Plan area. The Environmental Impact Report (EIR) for the City of Shafter General Plan Update, Adopted **[INSERT DATE]**, addresses environmental issues in the Mission Lakes Specific Plan area. The EIR provides California Environmental Quality Act (CEQA) analysis for approval of the Mission Lakes Specific Plan. **6/21/2005**

### 1.2 AUTHORITY AND SCOPE

The Mission Lakes Specific Plan (MLSP) has been prepared pursuant to the provisions of California Government Code Section 65450, which grants local government agencies the authority to prepare specific plans for the systematic implementation of the general plan. A specific plan effectively establishes a link between implementing policies of the general plan and individual development proposals in a defined area. A specific plan may be as general as setting forth broad policy concepts, or as detailed as providing direction to every facet of development from the type, location, and intensity of uses to the design and capacity of infrastructure; from the resources used to finance public improvements to the design guidelines of a subdivision.

This Specific Plan is designed to address site specific issues and to provide policy guidance, development standards, and regulations for a localized area within the City of Shafter General Plan

study area. Furthermore, the Shafter General Plan provides overall guidance for physical development in Shafter and is broader in scope than this Specific Plan.

The Mission Lakes Specific Plan contains detailed text and exhibits, which describe the various land uses, amenities, and infrastructure improvements envisioned to occur in the community. Chapter 3 of this document sets forth the master development plan. Design guidelines and development standards in Chapters 4 and 5 will guide site planning, architecture, design and landscaping. A comprehensive analysis has been undertaken to ensure that implementation of the Specific Plan results in the construction of a high-quality community. This document will also guide the build-out of Mission Lakes in a manner that is consistent with State and City policies and standards.

The City of Shafter Development Code, Title 17, Chapter 15, specifies the purpose, requirements, regulations, and procedures for preparation of a Specific Plan in the City of Shafter. California Government Code, Sections 65450 through 65454, establish the authority to adopt a Specific Plan, identify the required contents of a Specific Plan, and mandate consistency with the General Plan.

The California Government Code states that a *“Specific Plan shall include a statement of the relationship of the Specific Plan to the General Plan, and further, that it may not be adopted or amended unless found to be consistent with the General Plan.”*

In response to government requirements, this Specific Plan has been prepared to provide the essential link between City of Shafter General Plan policies and actual development in the Specific Plan area. By functioning as a regulatory document, the Mission Lakes Specific Plan provides a means of implementing the City of Shafter’s General Plan and detailing a specific development proposal for the property. In this regard, all future development plans, tentative parcel and/or tract maps or other similar entitlements, shall be consistent with regulations set forth in this document and with all applicable City regulations.

### 1.3 ACTION EXPECTATIONS

Numerous statements occur in this plan in the form of policies, standards, and guidelines that define action expectations to successfully implement the plan. The following terms clarify the level of commitment intended in the plan, and reflect the expectation or desired outcome. The application of each term to a particular policy or action is a deliberate application of these definitions.

- *Shall.* We will always follow the policy or apply the standard. This is our absolute commitment to the direction expressed. Our expectation is that the direction will definitely be implemented under all circumstances.
- *Should.* We will follow the policy or apply the standard in almost all cases. Exceptions or degrees of implementation are acceptable for good reason. Our expectation is that the direction will almost always be followed.

- *Allow.* We will permit someone else's initiative and support it unless there is a very good reason not to. Our expectation is that the direction will generally be implemented, even though a party other than the City carries it out.
- *Consider.* We will investigate the proposed action or standard to determine the actual level of commitment that is appropriate under the circumstances. Our expectation is that an open-mined effort will be made to evaluate the possibilities until facts are determined and a decision can be made based on those facts.
- *Restrict.* We will take action within certain bounds to limit the direction defined. Our expectation is that implementation will occur, but at a constrained level or within specified limits.
- *Prohibit.* We will actively prevent a specified condition, use or standard from occurring. Our expectation is that the condition or action described will not happen under any circumstance.

Other terminology may appear in certain policy statements. These terms are to be interpreted according to their similarity to the appropriate term described above.

## 1.4 SPECIFIC PLAN USER'S GUIDE

- ***Chapter 1 – Introduction:*** includes the document's purpose and intent, authority and scope, and this guide to the Specific Plan.
- ***Chapter 2 – Project Location and Setting:*** provides general information about the property location, existing site conditions and the Specific Plan's general relationship to the City of Shafter General Plan and Zoning Map.
- ***Chapter 3 – Community Development Plan:*** sets forth a master plan for development of the property consisting of a land use plan, a circulation plan, and public facility information.
- ***Chapter 4 – Development Standards and Regulations:*** includes zoning criteria for the Specific Plan area. These criteria will be applied in the same manner that the City of Shafter Development Code applies elsewhere in the City.
- ***Chapter 5 – Design Guidelines:*** contains design guidelines which will define the community character including but not limited to architecture, landscaping, walls and fences, and signage.
- ***Chapter 6 – Specific Plan Administration:*** describes the project phasing and sets forth administrative procedures for implementing the Specific Plan.



## 2.0 PROJECT LOCATION AND SETTING

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### 2.1 LOCATION

The Mission Lakes Specific Plan (MLSP) is located southeast of the City of Shafter in an unincorporated area of Kern County, approximately 6 miles northwest of the City of Bakersfield (see Figure 2-1, Regional Map). State Route 43 (SR-43) and State Route 99 (SR-99) provide regional access to Shafter and the Specific Plan area. The SR-99 is the closest freeway to Mission Lakes, and the primary local access to the Specific Plan area would be from Seventh Standard Road. Access to individual development areas within the Mission Lakes Specific Plan area will be made possible from the development of new roads.

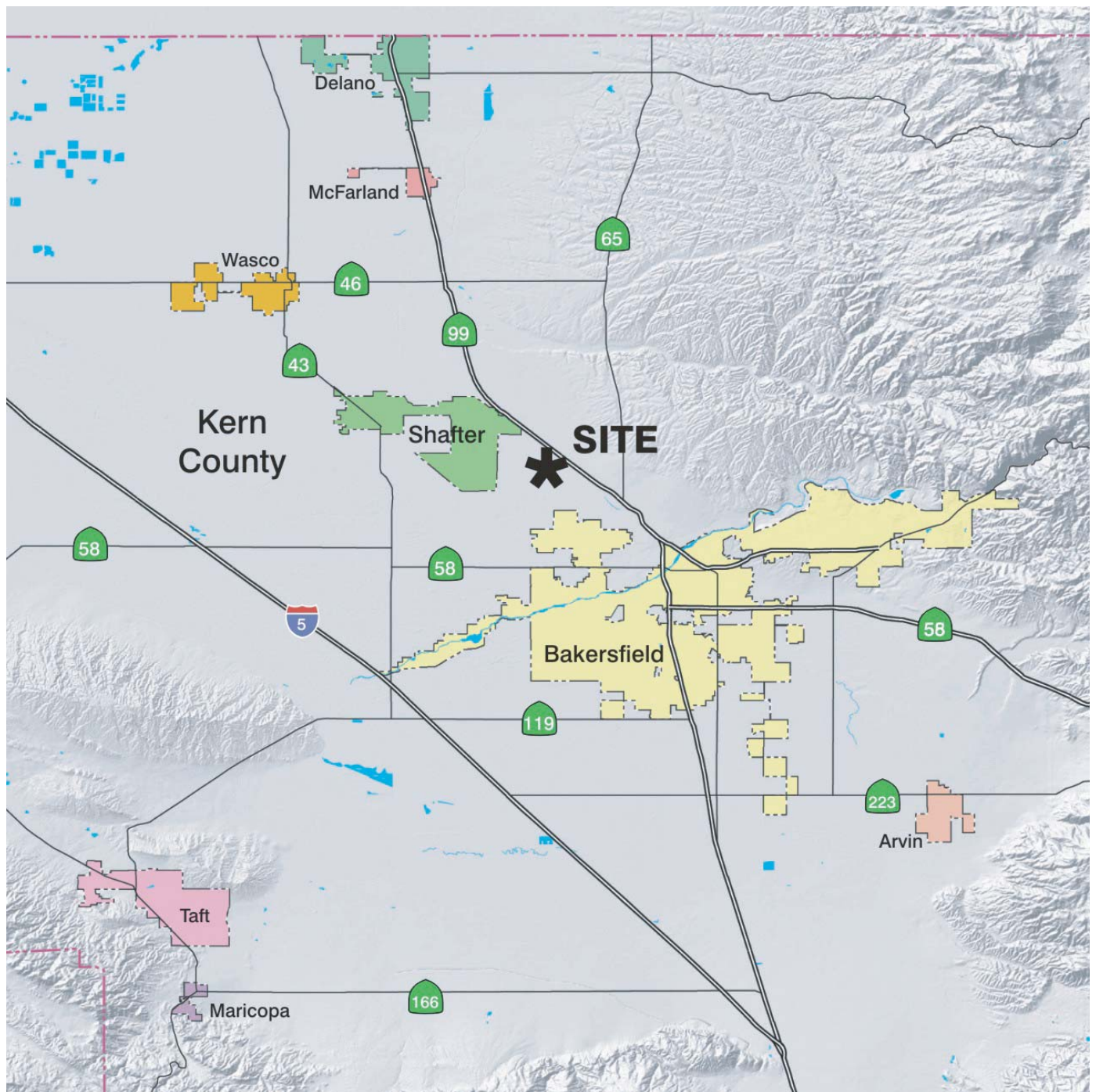
Specifically, the Mission Lakes Specific Plan area is bordered on the north by farmland; on the south by Seventh Standard Road; on the east by the Calloway canal; and extends past Zerker Road on the west. Figure 2-2 shows the boundaries and vicinity of the Specific Plan area.

### 2.2 SURROUNDING LAND USES AND DEVELOPMENT

Agricultural uses are an important part of the City's economic base and comprise the majority of existing and planned land uses in the City. With the exception of small isolated areas of rural residential development approximately 1.25 miles to the east of the Specific Plan area and opposite the site on Seventh Standard Road, the surrounding land uses are agriculture and include the City's irrigation system and NKWS Recharge Basin. Furthermore, farmland to the west and northwest of the Specific Plan area are in agricultural land preserves under the Williamson Act. Some of these agricultural preserves will remain under land conservation contracts; others have been non-renewed. Oil as a mineral resource is also an important land use in the region. Large and small oil fields and tanks farms can be found throughout the surrounding area, including the Fruitvale Oil Field located southeast of the property.

As described above under Section 2.1, the Mission Lakes property is bounded on the east by the Calloway Canal, a major irrigation canal. Although the bordering canal, and nearby freeway and railroad are not part of the Mission Lake property, they are important to the development of Mission Lakes because they guide certain aspects of its design, such as necessitating road improvements over the canals to provide access to adjacent development and requiring landscape zones or other design features that buffer urban development from potential hazards, such as drowning, that may result from siting residential development nearby a canal. Figure 2-3 is an aerial photograph of the Mission Lakes property and its surroundings.

# Mission Lakes Specific Plan



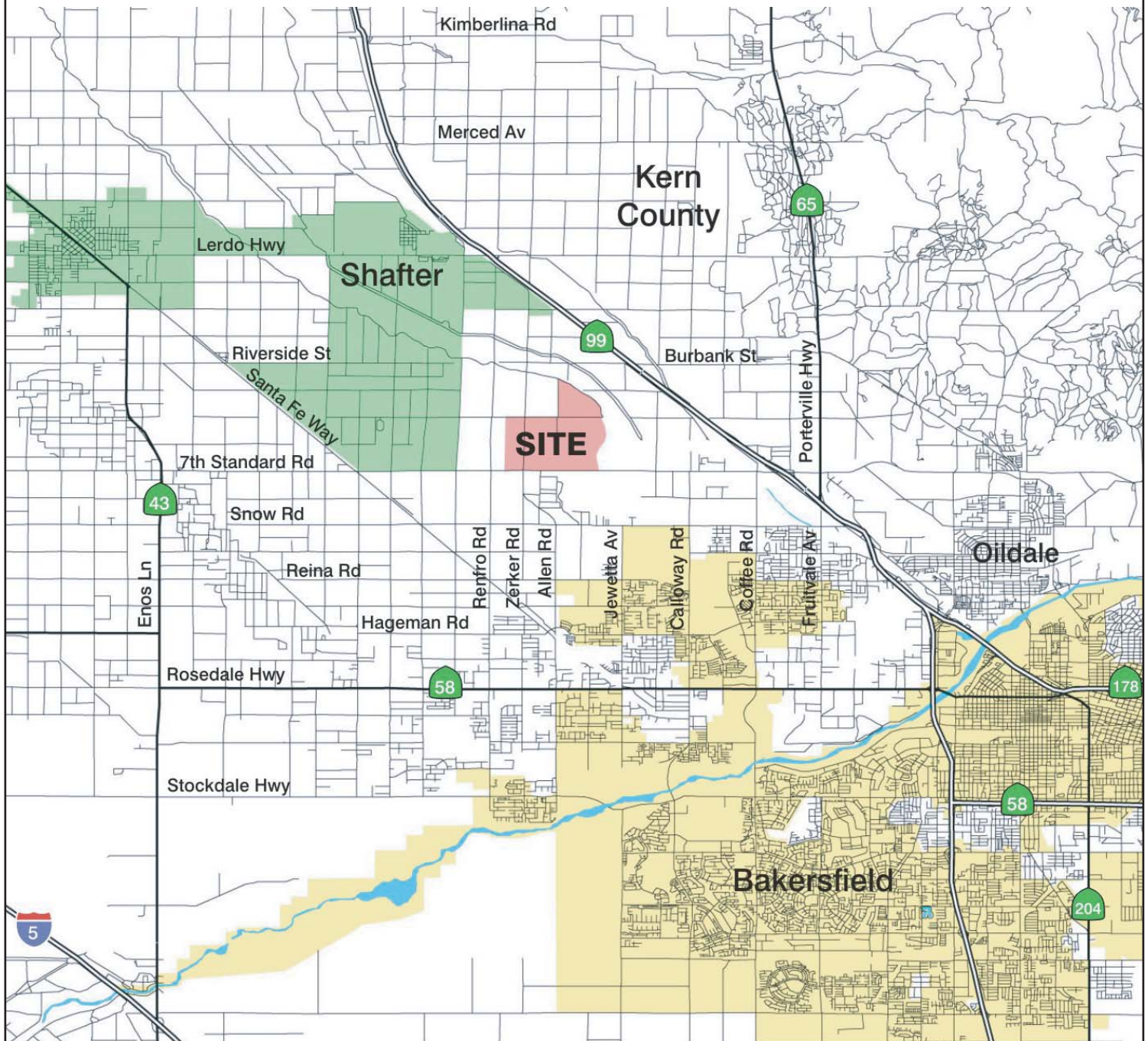
not to scale

Regional Map

Figure 2-1



# Mission Lakes Specific Plan



## Legend

Mission Lakes Specific Plan

not to scale

## Vicinity Map

Figure 2-2



# Mission Lakes

*Specific Plan*



## Legend

○ Oil Wells

not to scale

Aerial Map

Figure 2-3

## 2.3 EXISTING SITE CONDITIONS

The Specific Plan area has been historically used primarily as agricultural land. Land within the Specific Plan area located approximately 0.5 miles north of Seventh Standard Road and continuing north to the northern Specific Plan boundary is under Williamson Act Land Use Contract and has been non-renewed. The majority of the site is covered by a cotton crop, with various dirt roads providing access to and within the farmed area. Farming is supported by five water wells, nine electric powered water transfer units, three concrete lined ditches and an unlined ditch that feeds from the Calloway Canal. Electricity is supplied to the pumps in the eastern portion by a row of power lines. The twenty pole mounted transformers located on the property appear in good condition and show no signs of leakage. Within the south central portion of the property lies a 5.5 acre parcel occupied by two separate, fenced oilfield production facilities, a fenced agricultural equipment storage area, and adjacent parking areas. The production facilities take crude oil and gas from the seven producing wells that are lined up to the north.

The California Division of Oil Gas and Geothermal Resources (CDOGGR) records cite the presence of nine abandoned exploratory oil wells and seven producing wells on the Mission Lakes property, which are identified in Figure 2-3. In the event that a building is constructed within 10 feet of an abandoned well, a leak test must be performed. This consists of exposing the well casing that is normally 5 feet below the ground surface and checking for the presence of any leaks with a soap solution. In addition, CDOGGR has specific requirements for well access. In very rare instances, a building is allowed to be constructed over an abandoned well. When allowed, a single well vent system must be constructed according to CDOGGR requirements.

Topographically, the Mission Lakes site is characterized as flat to gently sloping in a southwesterly direction as shown in Figure 2-4, Topographic Map. Elevations range from 361 to 385 feet above mean sea level. The property does not have any distinguishing geologic formations or topographic features due to its relative flatness. The south end of the San Joaquin Valley is surrounded on all sides, excluding the north, by active fault systems including the San Andreas, White Wolf-Breckenridge-Kern Canyon, and Garlock Faults. Numerous smaller faults exist within the valley floor. The closest known faults to the property are subsurface faults located at the Fruitvale Oil Field. These faults are not thought to be active in the last two million years according to a report prepared by Karzan & Associates.<sup>1</sup>

The Mission Lakes area is located within a structural trough between the Coast Ranges and the Sierra Nevada Mountains. Erosion from both of these mountain systems has resulted in the deposition of immense thickness of sediments in the Valley floor. Heavily-laden streams from the Sierra Nevada have built very prominent alluvial fans along the margins of the San Joaquin Valley. The alluvial deposits are mostly cohesionless sands and silts, with some clayey soils to the northeast

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<sup>1</sup> Karzan & Associates, *Preliminary Geotechnical Investigation*, Bakersfield, CA., 2004.

and central portions of the site. The estimated swell pressures of the clayey soils are not expected to be a major structural consequence, but it may cause minor movement effecting slabs and possible stucco or similar brittle exterior finishes. It is recommended the upper 18 inches of soil within building areas consist of non-expansive engineered fill. Up to 3 ½ feet of fill material exists at various locations due to the construction of access roads and irrigation ditches. The fill material will be suitable for re-use as engineered fill, provided it is cleansed of excessive organics and debris. Average depth to groundwater is 200 feet.

Buried utility lines are located along the edges of the site. Demolition activities should include proper removal of these and their associated buried structures. Buried utility lines should be removed and/or re-routed if not utilized for the proposed development. As well, for any basins or irrigations ditches not utilized for the proposed development, it is recommended that all concrete, deleterious materials and loose soils be removed prior to backfilling. Any buried structures encountered during construction should be properly removed and the resulting excavations backfilled with engineered fill. Water wells should be abandoned in accordance with County standards.

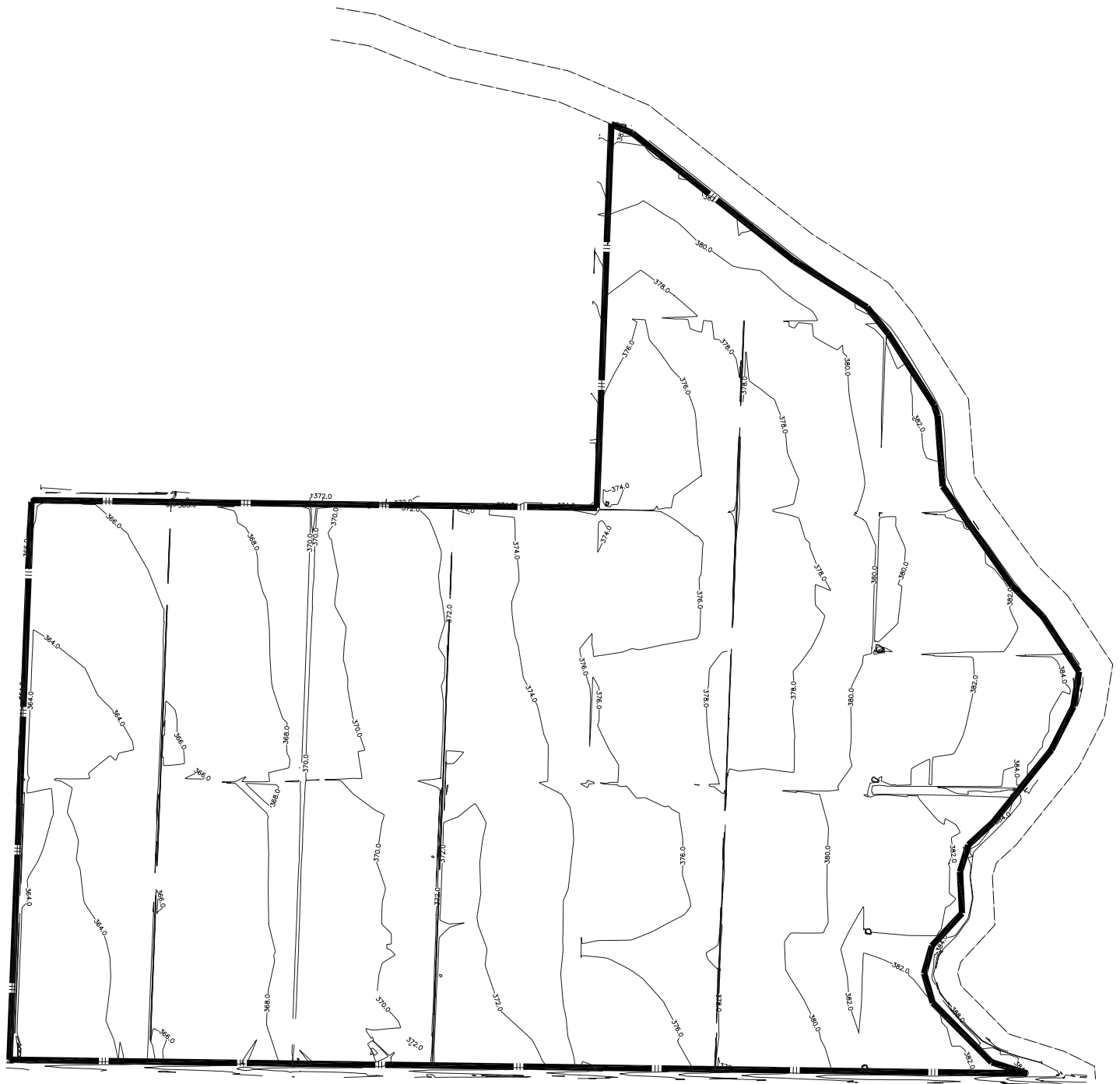
## 2.4 LAND USE DESIGNATIONS AND ZONING

### 2.4.1 GENERAL PLAN

The Mission Lakes property is part of a larger area that has been designated as “Specific Plan” in the City of Shafter General Plan. Figure 2-5 shows the City of Shafter General Plan Land Use Map and land use designations in the area surrounding the Specific Plan. The intent of the Specific Plan designation is to provide a mix of residential, commercial, industrial, parks, schools and community facilities in a master-planned community setting and to encourage orderly urban development and the creation of a unique community identity in Shafter.

### 2.4.2 ZONING

The Specific Plan area is designated as Mission Lakes Specific Plan (SP-2) in the City of Shafter Development Code.



not to scale

Topographic Map

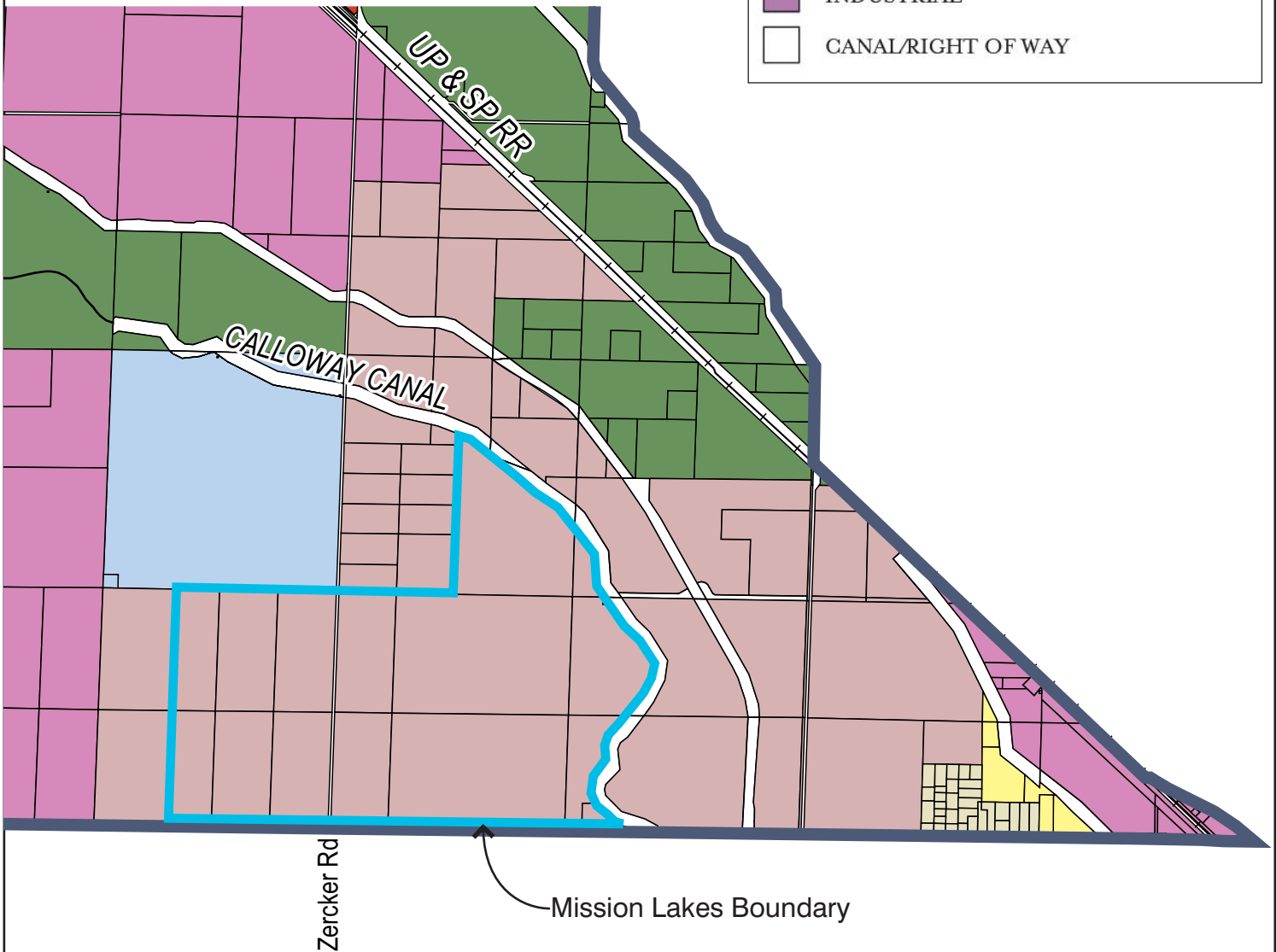
Figure 2-4

# Mission Lakes

## Specific Plan

### LEGEND

- GENERAL PLAN AREA BOUNDARY
- RURAL COMMUNITY (1 DU/AC)
- AGRICULTURE/OPEN SPACE
- SPECIFIC PLAN
- BUSINESS PARK
- COMMUNITY FACILITIES
- COMMERCIAL/PROFESSIONAL OFFICE
- INDUSTRIAL
- CANAL/RIGHT OF WAY



## General Land Use Plan Designations

Source: Proposed General Plan, City of Shafter, LSA

Figure 2-5



## 3.0 COMMUNITY DEVELOPMENT PLAN

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### 3.1 PROJECT SUMMARY

Mission Lakes is envisioned as a master planned community containing a maximum of 5,334 dwelling units; a major commercial center; locations for an elementary and middle school; and private and public recreation facilities. A variety of detached and attached single-family residential homes will be provided that will appeal to a wide range of future home buyers, responding to both local and regional housing needs. Multi-family residential homes will also be provided near commercial areas for the convenience of residents and to reduce dependency on vehicle travel. Public and private recreation amenities will enhance the area and include such facilities as a community sports center adjacent to a lake, a neighborhood park, pocket parks and a comprehensive trail/paseo system that will provide linkage to neighborhoods, schools and shopping areas. The commercial center, located with major access to Seventh Standard Road, is envisioned to serve a larger region and will include a mixture of restaurants, entertainment and retail operations such as home improvement stores, discount stores and other junior retail stores. The heaviest concentration of residential uses will be adjacent the commercial center which will also provide convenient support to the core uses.

As part of the development, infrastructure improvements will be made that include a primary traffic circulation system, water and wastewater systems. Development of internal roadways and public facilities such as storm water collection systems will occur concurrently with residential development and are planned to accommodate the build-out requirements of Mission Lakes, ensuring that the City's standards for orderly growth are implemented. A brief description of the Mission Lakes community is included in the remainder of this chapter.

### 3.2 DESIGN OBJECTIVES

The Mission Lakes Specific Plan provides a long-range comprehensive planning approach that cannot be accomplished solely by designing the site at a parcel level. To achieve this goal, a number of important issues were considered during preparation of this Specific Plan document, including the City of Shafter Development Code, the updated 2005 General Plan, as well as engineering feasibility, environmental constraints, market acceptance, economic viability, and local community goals. To ensure the functional integrity, economic viability, environmental sensitivity and positive aesthetic contribution of the Mission Lakes Specific Plan, this analysis was used to establish the following list of project objectives. The Mission Lakes project intends to:

- Set forth a comprehensive development plan that implements the applicable portions of the City of Shafter General Plan and achieves the City's development goals for this portion of City.
- Provide a balance of compatible and complementary residential, recreational and commercial land uses in a well-designed master-planned community.
- Provide for a mix of land uses focused on compact pedestrian-oriented principles.
- Provide a range of housing types, densities and design for diverse ages and income levels through both attached and detached housing options.
- Anticipate market demand and public need by providing development standards that will allow the specific plan to accommodate changing housing preferences.
- Provide active and passive recreational amenities to meet the needs of the project residents by incorporating community sports centers, public ~~and private~~ recreational facilities and parks and a trail system.
- Create an aesthetically pleasing and distinct community identity through the establishment of design criteria for architecture, landscaping, walls, street improvements, signs, entry monuments and other planning and design features.
- Ensure that supporting infrastructure systems sufficiently sustain the land use plan by approving development predicated on the ability to provide adequate water supply, sewer and storm water infrastructure, public services and transportation system connections in a comprehensive and timely manner.

### 3.3 LAND USE PLAN OVERVIEW

The Mission Lakes Specific Plan area will contain a high quality and aesthetically pleasing community composed of residential, recreational, commercial, and educational land uses on 1,356.8 gross acres. The land use plan was developed to create a complementary mix of land uses that will appeal to a broad spectrum of the local population. The Mission Lakes site design also reflects a plan consistent with applicable City of Shafter ordinances, development standards and guidelines.

The Land Use Plan for Mission Lakes is illustrated on Figure 3-1, *Land Use Plan*, and includes 16 planning areas. Specific information on each of the planning areas is provided in Table 3-1, *Statistical Summary*, below and in Section 3.4 that follows.

A total of 1989 dwelling units will be permitted in PA's 2a, 5, 6, 7a, 8, and 9. Units may be transferred between Planning Areas provided the total number of dwelling units does not exceed 1989.

A total of 613 dwelling units will be permitted in PA 2b, 2c, and 7b. Units may be transferred between these Planning Areas provided the total number of dwelling units does not exceed 613.

Statistical Analysis

| LAND USE                        | PA    | ACRES*           | DENSITY      | MAX<br>DU's |
|---------------------------------|-------|------------------|--------------|-------------|
| RESIDENTIAL                     |       |                  |              |             |
| Low Density Res. (LDR)          | PA-1  | <del>132.6</del> | 4-7.5 du/ac  | 745         |
| Low Density Res. (LDR)          | PA-2  | <del>179.5</del> | 4-7.5 du/ac  | 720         |
| Low Density Res. (LDR)          | PA-3  | <del>87.1</del>  | 4-7.5 du/ac  | 307         |
| Low Density Res. (LDR)          | PA-4  | <del>85.2</del>  | 4-7.5 du/ac  | 435         |
| Low Density Res. (LDR)          | PA-5  | <del>78.8</del>  | 4-7.5 du/ac  | 375         |
| Low Density Res. (LDR)          | PA-6  | <del>24.6</del>  | 4-7.5 du/ac  | 126         |
| Low Density Res. (LDR)          | PA-7  | <del>127.6</del> | 4-7.5 du/ac  | 486         |
| Low Density Res. (LDR)          | PA-8  | <del>114.2</del> | 4-7.5 du/ac  | 620         |
| Low Density Res. (LDR)          | PA-9  | <del>49.8</del>  | 4-7.5 du/ac  | 275         |
| Medium Density Res. (MDR)       | PA-12 | <del>23.1</del>  | 7.5-14 du/ac | 236         |
| Medium Density Res. (MDR)       | PA-13 | <del>12.0</del>  | 7.5-14 du/ac | 123         |
| Medium-High Density Res. (MHDR) | PA-14 | <del>24.1</del>  | 18-24 du/ac  | 400         |
| Medium-High Density Res. (MHDR) | PA-15 | <del>26.5</del>  | 18-24 du/ac  | 486         |
| TOTAL                           |       | <del>965.2</del> |              | 5,334       |
| NON-RESIDENTIAL                 |       |                  |              |             |
| Commercial                      | PA-16 | <del>129.1</del> |              |             |
| Middle School                   | PA-1  | 25.0             |              |             |
| Elementary School               | PA-4  | 15.0             |              |             |
| TOTAL                           |       | 169.1            |              |             |
| PARKS & RECREATION              |       |                  |              |             |
| Private Recreation (HOA)**      | PA-10 | <del>41.0</del>  |              |             |
| Lake                            | PA-10 | <del>33.1</del>  | 42.7         |             |
| Public Park                     | PA-11 | <del>24.1</del>  |              |             |
| TOTAL                           |       | <del>68.2</del>  |              |             |
| Public Road                     |       | 71.6             |              |             |
| Calloway Canal ROW              |       | 82.6             |              |             |
| TOTAL-GROSS ACREAGE             |       | 1,356.8          |              |             |

\*Excludes ROW for roads defined on Circulation Plan  
\*\* Additional private pocket parks located throughout residential areas.  
Note: Lot sizes are averaged to achieve maximum dwelling unit count for each planning area.

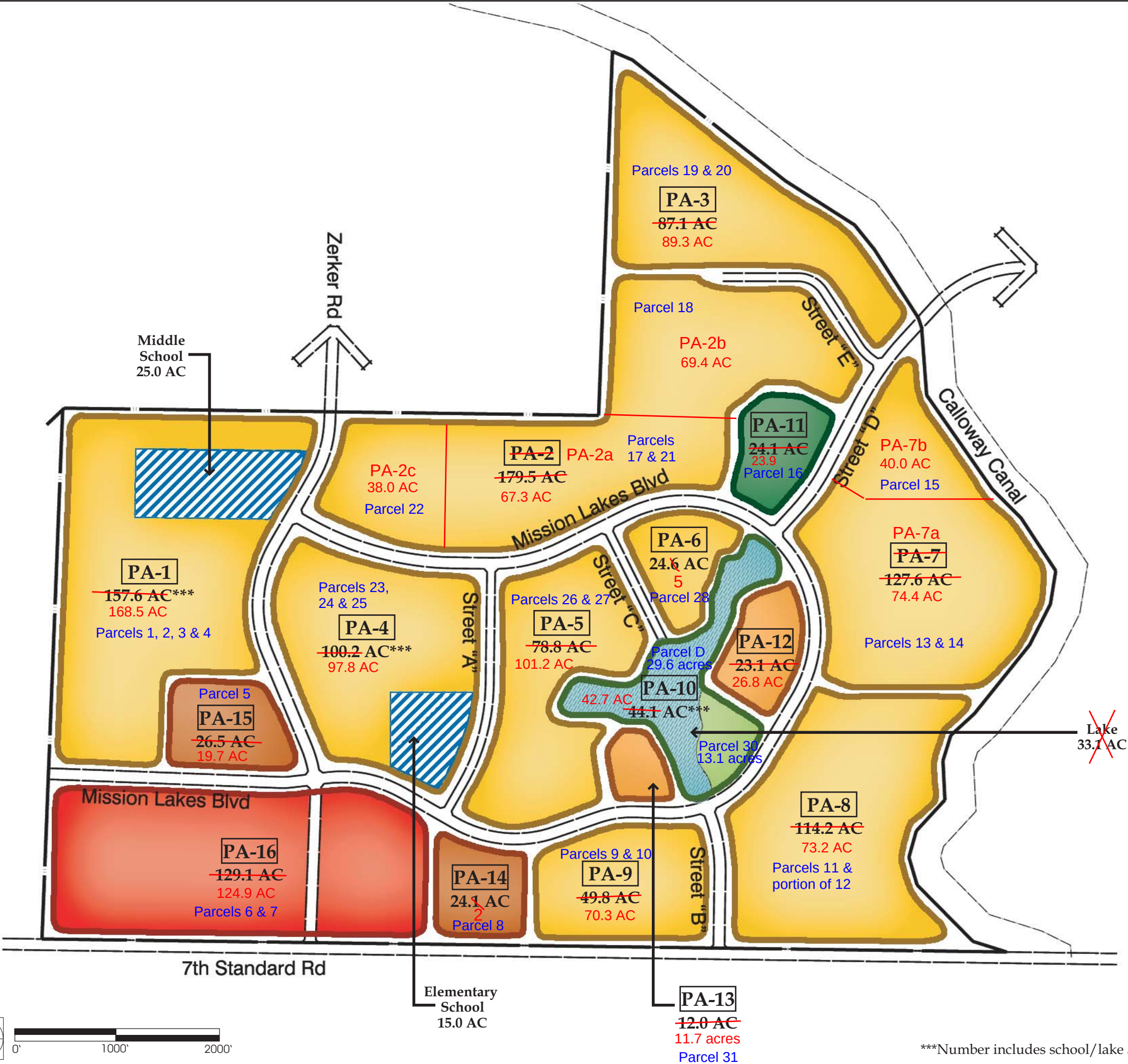




TABLE 3-1  
MISSION LAKES STATISTICAL SUMMARY

| LAND USE<br>(ZONING)                                                                                                                                                                                                                                                                                                                  | PLANNING<br>AREA | NET<br>ACRES <sup>1</sup> | DENSITY RANGE<br>(DU/AC) | MAX.<br>DWELLING<br>UNITS |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------------------|--------------------------|---------------------------|
| <b>RESIDENTIAL LAND USE</b>                                                                                                                                                                                                                                                                                                           |                  |                           |                          |                           |
| Low-Density Residential (LDR)                                                                                                                                                                                                                                                                                                         | PA-1             | 132.6                     | 4-7.5 du/ac              | 745                       |
| Low-Density Residential (LDR)                                                                                                                                                                                                                                                                                                         | PA-2             | 179.5                     | 4-7.5 du/ac              | 720                       |
| Low-Density Residential (LDR)                                                                                                                                                                                                                                                                                                         | PA-3             | 87.1                      | 4-7.5 du/ac              | 307                       |
| Low-Density Residential (LDR)                                                                                                                                                                                                                                                                                                         | PA-4             | 85.2                      | 4-7.5 du/ac              | 435                       |
| Low-Density Residential (LDR)                                                                                                                                                                                                                                                                                                         | PA-5             | 78.8                      | 4-7.5 du/ac              | 375                       |
| Low-Density Residential (LDR)                                                                                                                                                                                                                                                                                                         | PA-6             | 24.6                      | 4-7.5 du/ac              | 126                       |
| Low-Density Residential (LDR)                                                                                                                                                                                                                                                                                                         | PA-7             | 127.6                     | 4-7.5 du/ac              | 486                       |
| Low-Density Residential (LDR)                                                                                                                                                                                                                                                                                                         | PA-8             | 114.2                     | 4-7.5 du/ac              | 620                       |
| Low-Density Residential (LDR)                                                                                                                                                                                                                                                                                                         | PA-9             | 49.8                      | 4-7.5 du/ac              | 275                       |
| Medium Density Residential (MDR)                                                                                                                                                                                                                                                                                                      | PA-12            | 23.1                      | 7.5-14 du/ac             | 236                       |
| Medium Density Residential (MDR)                                                                                                                                                                                                                                                                                                      | PA-13            | 12.0                      | 7.5-14 du/ac             | 123                       |
| Medium High Density Residential (MHR)                                                                                                                                                                                                                                                                                                 | PA-14            | 24.1                      | 18.0-24.0 du/ac          | 400                       |
| Medium High Density Residential (MHR)                                                                                                                                                                                                                                                                                                 | PA-15            | 26.5                      | 18.0-24.0 du/ac          | 486                       |
| TOTAL                                                                                                                                                                                                                                                                                                                                 |                  | 965.2                     |                          | 5334                      |
| <b>NON-RESIDENTIAL LAND USE</b>                                                                                                                                                                                                                                                                                                       |                  |                           |                          |                           |
| Commercial                                                                                                                                                                                                                                                                                                                            | PA-16            | 129.1                     |                          |                           |
| Middle School                                                                                                                                                                                                                                                                                                                         | PA-1             | 25.0                      |                          |                           |
| Elementary School                                                                                                                                                                                                                                                                                                                     | PA-4             | 15.0                      |                          |                           |
| TOTAL                                                                                                                                                                                                                                                                                                                                 |                  | 169.1                     |                          |                           |
| <b>PARKS AND RECREATION LAND USE<sup>2</sup></b>                                                                                                                                                                                                                                                                                      |                  |                           |                          |                           |
| <del>Private Recreation (HOA)</del>                                                                                                                                                                                                                                                                                                   | PA-10            | 11.0                      |                          |                           |
| <del>Private Recreation (Lake)</del>                                                                                                                                                                                                                                                                                                  | PA-10            | 33.1                      |                          |                           |
| Public Park                                                                                                                                                                                                                                                                                                                           | PA-11            | 24.1                      |                          |                           |
| TOTAL                                                                                                                                                                                                                                                                                                                                 |                  | 68.2                      |                          |                           |
| Road right-of-way                                                                                                                                                                                                                                                                                                                     |                  | 71.6                      |                          |                           |
| Calloway canal                                                                                                                                                                                                                                                                                                                        |                  | 82.6                      |                          |                           |
| TOTAL GROSS ACREAGE                                                                                                                                                                                                                                                                                                                   |                  | 1,356.8                   |                          |                           |
| 1. Developable area after exclusion of road right-of-way as shown on Circulation Plan.<br>2. Does not include <del>10 one-acre conceptual private</del> recreation (pocket parks) shown on Parks & Recreation Plan.<br>Note: Developable acreage will be further reduced by right-of-way for local streets within each planning area. |                  |                           |                          |                           |

Public  
Public

### 3.3.1 RESIDENTIAL LAND USES

Residential planning areas account for 965.2 net acres of the project site, containing 5,334 dwelling units (du). The overall gross density of the Specific Plan shall not exceed 4.0 dwelling units per gross acre. In conformance with project goals, a variety of low density single-family (detached); medium density (attached and detached) housing styles, sizes and values are proposed, appealing to a wide range of future Shafter residents. The detached single-family housing mix will offer lot

sizes ranging between 4,000 square feet and 7,200 square feet. In addition, medium high density residential uses in the form of multi-family housing will be provided.

**A. LOW DENSITY RESIDENTIAL (LDR)**

The Low Density Residential (LDR) land use designation is intended to provide for the development of single-family detached homes on a variety of lot configurations. The density range of LDR shall be 4 to 7.5 dwelling units per acre. The LDR designation allows a range of lot sizes from a minimum 4,000 square feet to 7,200 square feet. The LDR designation provides flexibility with product types and styles that appeal to a range of market segments from first-time buyers to families.

**B. MEDIUM DENSITY RESIDENTIAL (MDR)**

The Medium Density Residential (MDR) land use designation is intended to provide for the development of a variety of attached, detached and clustered single-family dwellings. The density range for MDR shall be 7.5 to 14.0 dwelling units per acre. Typical products include garden court and townhomes.

**C. MEDIUM HIGH DENSITY RESIDENTIAL (MHDR)**

The Medium High Density Residential (MHDR) land use designation is intended to provide for the development of multi-family, rental properties. The density range for MHDR shall be 18-24 dwelling units per acre.

### **3.3.2 NON-RESIDENTIAL LAND USES**

Non-residential land uses account for 169.1 net acres of the Specific Plan and are comprised of major commercial uses and public schools. Public services such as fire and police facilities will be provided as necessary throughout the community as permitted uses. Chapter 4 provides details of permitted and conditionally permitted uses.

**A. MAJOR COMMERCIAL**

Commercial uses will be built in Planning Area 16 on approximately 129.1 net acres to serve the Mission Lakes community and the surrounding region. The commercial uses are conveniently located in the southwest corner of the development at one of the major entrances to Mission Lakes on Seventh Standard Road. Seventh Standard Road has been designated as a major arterial in the Shafter General Plan. Typical uses are expected to be a mixture of restaurants, entertainment and retail operations such as discount stores and junior retail stores in addition to uses that would typically serve the community such as a supermarket or drugstore.



## **B. PUBLIC SCHOOLS**

Fifteen acres have been set aside in Planning Area 4 to provide for the development of an elementary school to serve the Mission Lakes community and 25 acres has been set aside in PA-1 for a middle school to serve this community and adjacent development in the Specific Plan land use designation area of the General Plan.

### **3.3.3 PARKS AND RECREATION**

Parks and recreation facilities will be provided throughout the community that includes ~~a private lake with adjacent facilities~~, a large public park, small pocket parks and a trail and paseo system to connect all of these features.

#### **A. ~~PRIVATE~~ RECREATION FACILITIES**

Mission Lakes will incorporate one major ~~private~~ recreation facility as an important element of community design ~~that will include a lake for non-motorized recreation~~. Located in Planning Area 10 and occupying a total of 44.1 acres, this ~~private~~ recreation facility is intended to serve as neighborhood gathering area and provide active and passive recreation for the residents of the community. Facilities such as a community center, hard courts, pool/spa, and parking areas will occupy approximately ~~11.0~~ <sup>44.1</sup> acres of PA-10 along Mission Lakes Blvd., ~~with the remainder for lake and passive open space~~.

Additional <sup>public</sup> ~~private~~ recreation areas such as neighborhood pocket parks ranging a minimum of 1.0 acres in size will be built within the single-family detached residential planning areas and have not been included in the total acreage for private recreation facilities.

#### **B. PUBLIC PARK FACILITIES**

In addition to ~~private~~ <sup>other</sup> recreation facilities one major public park will be provided in Planning Area 11 for a total of 24.1 acres. This park shall be designed and maintained to provide active and passive uses and the design shall meet the approval of the City of Shafter.

#### **C. TRAILS AND PASEOS**

A trail and paseo system will be provided throughout the community to encourage passive recreation and pedestrian activity in the Mission Lakes community. The purpose of this system is to provide a landscaped buffer between the major roadways and adjoining developments, accommodate an area for a connecting trail system and to accommodate an area for extensive landscaping that provides a common link throughout the community. The acreage for development of the trails and paseo system has not been included in the development statistics for the Parks and Recreation land use designation.

### 3.4 PLANNING AREAS

Sixteen (16) distinct development areas, referred to as “planning areas” have been designated to implement the planning objectives of the Mission Lakes Specific Plan, Figure 3-1. These planning areas were formed on the basis of logical clusterings of development. Collectively, the various planning areas will form the interlinked Mission Lakes community through complementary architectural and landscape themes, a network of community trails and common recreational amenities positioned throughout the community. The Development Standards and Design Guidelines contained in Section 4.0 and 5.0 will ensure uniformity of use and design as it pertains to zoning and community character.

Actual residential lotting, site planning of commercial and selection of specific recreational amenities will not be determined until the tentative tract map stage and may result in slight differences from the actual number of dwelling units allocated to a particular planning area as presented in Table 3-1. Up to 15% of the detached units in planning areas 1-9 may be transferred to another detached planning area, provided that the maximum unit count for those planning areas as a whole does not exceed 4,089 units. With prior written approval of the Planning Director up to 10% of the medium density (MDR) and medium high density (MHDR) units in planning areas 12-15 may be transferred to another attached planning area, provided the maximum unit count for those planning areas, as a whole, does not exceed 1,245 dwelling units.

#### 3.4.1 LOW DENSITY RESIDENTIAL (PLANNING AREAS 1-9)

Planning Areas 1-9 are comprised of single-family detached residential areas with lot sizes ranging from 4,000 square feet to 7,200 square feet. The density range for all 9 planning areas shall be 4.0 to 7.5 dwelling units per acre. Details of the features described below can be found later in this section and in Chapter 5, Design Guidelines.

##### A. PLANNING AREA 1

PA-1 will contain a maximum of 745 detached dwelling units located on 132.6 acres with primary access from Zerker Road. PA-1 will also have a 25 acre area set aside for a middle school. The school shall be provided with 2 points of access per California Department of Education siting requirements and shall be appropriately buffered from adjacent agricultural uses or other hazards cited in Title 5 of the California Code of Regulations. Design considerations for PA-1 area as follows:

1. One neighborhood pocket park shall be provided in PA-1 with a minimum size of 1.0 acre.
2. A secondary paseo system shall be provided connecting the neighborhood park with the primary paseo system in Mission Lakes Boulevard and to the pocket park in the adjacent planning area (PA-15).

3. Corridor walls shall be provided along Zerker Road and that portion of Mission Lakes Blvd that borders PA-1.
4. Windrows shall be provided along local streets that coincide with the secondary paseos and to distinguish neighborhoods as suggested in Figure 3-5, *Landscape Plan*.
5. Formal landscaping shall be provided along Mission Lakes Boulevard consistent with the plant palate established for Mission Lakes Boulevard and along Zerker Road.

## **B. PLANNING AREA 2**

PA-2 is the largest planning area in the Mission Lakes community and will contain a maximum of 720 detached dwelling units on 179.5 acres. It is located on the northern boundary of the Mission Lakes community with primary access from Mission Lakes Blvd and Zerker Road. Portions of PA-2 can also be accessed from “D” Street (which connects to the Coberly West community) and “E” Street. The Eastern portion of PA-2 is adjacent to the large public park in PA-11. Design considerations for PA-2 are as follows:

- ~~One neighborhood park minimum 2.0 acres~~  
~~PA-2a PA-2. These parks shall be located in the general vicinity indicated in Figure 3-4, Parks and Recreation Plan.~~  
~~Two neighborhood pocket parks, each a minimum of 1.0 acre in size, shall be provided in~~  
~~PA-2. These parks shall be located in the general vicinity indicated in Figure 3-4, Parks and Recreation Plan.~~  
~~This park~~
1. A secondary paseo system shall be provided connecting the neighborhood pocket parks with the primary paseo system of Mission Lakes Boulevard and the large public park.
  2. Formal landscaping shall be provided along Mission Lakes Boulevard consistent with the plant palate established for Mission Lakes Boulevard and windrows shall be provided for streets to separate and distinguish neighborhoods similar to that shown in Figure 3-5, *Landscape Plan*.
  3. Corridor walls shall be provided along Mission Lake Boulevard, Zerker Road and a portion of Street “D”. Open fence shall be provided around the public park of PA-11.

## **C. PLANNING AREA 3**

Planning Area 3 forms the northern border of the Mission Lakes community and borders the Calloway Canal to the east. PA-3 will contain a maximum of 307 detached dwelling units located on 87.1 net acres with a density range of 4.0 to 7.5 units per acre. Access to PA-3 will be via Street “E,” which connects to Street “D” that provides access between the adjacent Coberly West community and Mission Lakes Boulevard, which loops around the Mission Lakes community. Design considerations for PA-3 are as follows:

1. A small neighborhood pocket park shall be provided in PA-3 with a minimum size of 1.0 acre, which shall be connected by a paseo to Street “E”.



2. A secondary paseo shall be provided into PA-3 along Street “E” which is minor collector and a primary paseo shall be provide for that portion of “D” Street that borders PA-3.
3. Windrows shall be provided along Street “E” in conjunction with the secondary paseo.

#### **D. PLANNING AREA 4**

Planning Area 4 will contain a maximum of 435 detached dwelling units on 85.2 net acres and a 15.0 acre location for an elementary school. PA-4 has primary access from Zerker Road and Mission Lakes Boulevard. PA-4 is strategically located in the center of the community with easy access to Seventh Standard via Zerker Road, contains the elementary school and is close to the commercial area that will serve the community and the surrounding area. The elementary school shall be provided with 2 points of access per California Department of Education siting requirements and appropriately buffered from adjacent commercial uses or other hazards cited in Title 5 of the California Code of Regulations. Design considerations for PA-4 area as follows:

1. A small neighborhood pocket park shall be provided in PA-4 with a minimum size of 1.0 acre.
2. Primary paseos shall be located along the major circulation streets of Zerker Road and Mission Lakes Blvd and connecting to the elementary school. Secondary paseos shall be provided to link the neighborhood pocket park to the school and the primary paseo system.
3. Formal landscaping shall be provided along Mission Lakes Boulevard consistent with the plant palate established for Mission Lakes Boulevard and windrows shall be provided that coincide with the primary or secondary paseos as illustrated in Figure 3-5, *Landscape Plan*, and Street “A”.
4. Corridor walls shall be provided around the perimeter of PA-4 along Zerker road and Mission Lakes Boulevard. Open fencing shall be provided around the school wherever it is located.

#### **E. PLANNING AREA 5**

Planning Area 5 is centrally located in the Mission Lakes community adjacent to the community lake with access from Mission Lakes Boulevard on the north and south and Street “A” to the west. PA-5 will contain a maximum of 375 dwelling units on 78.8 net acres. Design considerations for PA-5 area as follows:

1. Primary paseos shall be located along Street “A” and Mission Lakes Boulevard.
2. A secondary paseo shall be provided to link the elementary school to the lake.
3. Formal landscaping shall be provided along Mission Lakes Boulevard consistent with the landscape palette established for Mission Lakes Boulevard.

4. Windrows shall be planted in conjunction with secondary paseos.
5. Corridor walls shall be provided along Mission Lakes Boulevard and open fence shall be provided along Street "A".
6. Allow two (2) minimum one acre pocket parks.

**F. PLANNING AREA 6**

Planning Area 6 borders the northern side of the community ~~lake~~<sup>park</sup> in the Mission Lakes community, with primary access from Mission Lakes Boulevard. Street "C" separates PA-6 from PA-5 providing secondary access. Across Mission Lakes Boulevard to the northeast of PA-6 is the large 24.1 acre public park. PA-6 consists of 24.6 net acres and will contain a maximum of 126 detached dwelling units. Design considerations for PA-6 area as follows:

1. A primary paseo shall be located along Mission Lakes Boulevard consistent with the paseo system established for Mission Lakes Blvd.
2. A secondary paseo shall be located along "C" Street to connect the primary paseo system along Mission Lake Blvd to the secondary paseo system around the lake that is part of the private recreation facilities of PA-10.
3. Windrows shall be provided along Street "C" and formal landscaping (details in Chapter 5) shall be provided along Mission Lakes Boulevard consistent with the plant palate established for Mission Lakes Boulevard.
4. Corridor walls shall be provided along Mission Lakes Blvd.

**G. PLANNING AREA 7**

PA-7 will contain a maximum of 486 detached dwelling units on 127.6 net acres with primary access from Mission Lakes Blvd. and Street "D". Design considerations for PA-9 are as follows:

1. ~~Two small neighborhood pocket parks a minimum of 1.0 acre in size each shall be provided in PA-7.~~ Allow one neighborhood pocket park minimum 2.0 acres in PA-7a
2. Primary paseo shall be provided along Mission Lakes Boulevard.
3. A secondary paseo shall be provided to connect the neighborhood parks to each other and with the primary paseo system along Street "D" and Mission Lakes Boulevard.
4. Windrows (details in Chapter 5) shall be provided along streets leading to the neighborhood pocket parks in conjunction with the secondary paseos and formal landscaping (details in Chapter 5) shall be provided along Mission Lakes Boulevard consistent with the landscape plant palate established for Mission Lakes Boulevard.
5. Corridor walls shall be provided along Street "D" and along Mission Lakes Boulevard.

## H. PLANNING AREA 8

Planning Area 8 is located in the southeast corner of the Mission Lakes community bordering Seventh Standard Road and consists of 114.2 net acres. PA-8 will contain a maximum of 620 detached dwelling units. Primary access to the majority of PA-8 will be from Street “B” that intersects Seventh Standard Road and Mission Lakes Blvd. Street “B” is a major entrance into the Mission Lakes community. Design considerations for PA-8 area as follows:

1. One small neighborhood pocket park a minimum of 1.0 acre in size shall be provided in PA-8.
2. A primary paseo shall be located along Street “B” and along Mission Lakes Boulevard.
3. A secondary paseo system shall be established with links to primary paseos to the neighborhood pocket parks and to the natural trail on Seventh Standard Road.
4. Formal landscaping (details in Chapter 5) shall be provided along Mission Lakes Boulevard consistent with the landscape plant palette established for Mission Lakes Boulevard and along Street “B”. Landscape plant palette for Street “B” shall be consistent between planning areas. Windrows shall be provided along streets leading to neighborhood pocket parks in conjunction with secondary paseos and to distinguish neighborhoods as illustrated in Figure 3-5, *Landscape Plan*.
5. Corridor walls shall be provided along Mission Lakes Boulevard and Street “B”.

## I. PLANNING AREA 9

Planning Area 9 consists of 49.8 acres and is located on Seventh Standard Road with access via Mission Lakes Boulevard and Street “B” which is a primary entrance into the community. PA-9 will contain a maximum of 275 dwelling units. Design considerations for PA-9 are as follows.

6. One neighborhood pocket park a minimum of ~~1.0~~<sup>2.0</sup> acre in size shall be provide din PA-9.
7. A primary paseo shall be located along Street “B” and along Mission Lakes Boulevard.
8. A secondary paseo system shall be established with links from the primary paseo system along Mission Lakes Boulevard and the neighborhood pocket park. A secondary paseo shall be established to link the primary paseo on Mission Lakes Boulevard to the natural trail on Seventh Standard Road.
9. Formal landscaping shall be provided along Mission Lakes Boulevard consistent with the landscape plant palette established for Mission Lakes Boulevard and along Street “B”. Landscape plant palette for Street “B” shall be consistent between planning areas. Windrows shall be provided along streets leading to neighborhood pocket parks in conjunction with secondary paseos and to distinguish neighborhoods as illustrated in Figure 3-5, *Landscape Plan*.

10. Corridor walls shall be provided along Mission Lakes Boulevard and Street “B”.

### **3.4.2 MEDIUM DENSITY RESIDENTIAL (PLANNING AREA 12 AND PLANNING AREA 13)**

Medium density residential land use has been established for two areas of the Mission Lakes community, PA-12 and PA-13. A variety of single-family attached and detached housing product is envisioned in these locations. PA-12 and PA-13 are located on both sides of PA-10 to take advantage of the largest recreational amenities contained within the community. PA-12 consists of 23.1 acres and will have a maximum of 236 dwelling units. PA-13 consists of 12.0 acres and will have a maximum of 123 dwelling units. The density range will be 7.5 to 14 dwelling units per acre. Primary access to PA-12 and PA-13 will be via Mission Lakes Blvd. Design considerations are as follows:

1. Primary paseos shall be established along Mission Lakes Boulevard.
2. Formal landscaping shall be planted along Mission Lakes Boulevard consistent with the landscape plant palette established for Mission Lakes Boulevard.
3. Corridor walls shall be placed along Mission Lakes Boulevard

### **3.4.3 MEDIUM HIGH DENSITY RESIDENTIAL (PLANNING AREA 14 AND PLANNING AREA 15)**

Two areas have been designated as medium high density residential, PA-14 and PA-15. The medium high density residential has been located adjacent to the commercial uses of PA-16 to provide convenient support of those uses and to reduce vehicle trips. Multi-family residential housing will be built in these two planning areas with a density range of 18-24 dwelling units per acre. PA-14 consists of 24.1 acres and will contain a maximum of 400 dwelling units. PA-15 consists of 26.5 acres and will contain a maximum of 486 dwelling units. Primary access to either planning area will be from Zerker Road and Mission Lakes Blvd. Design considerations for PA-14 and PA-15 are as follows:

1. One neighborhood pocket park shall be provided in each planning area that will be a minimum of 1.0 acre in size.
2. A secondary paseo shall be provided to connect neighborhood pocket parks to the primary paseo system of Mission Lakes Boulevard.
3. Formal landscaping shall be planted along Mission Lakes Boulevard consistent with the landscape plant palette established for Mission Lakes Boulevard and along Zerker Road (for PA-15).
4. Windrows shall be provided along streets leading to neighborhood pocket parks in conjunction with secondary paseos in PA-15.
5. Corridor walls shall be placed along Mission Lakes Boulevard.

### 3.4.4 MAJOR COMMERCIAL (PLANNING AREA 16)

Planning Area 16 is located in the southwest corner of the Mission Lakes community with access to Seventh Standard Road at the intersection with Zerker Road. Mission Lakes Boulevard forms the northern boundary of PA-16 which consists of 129.1 net acres. Design considerations for PA-16 are as follows:

1. Primary paseos shall be provided along Zerker Road and elsewhere the planning area to connect Mission Lakes Boulevard to Seventh Standard Road.
2. Formal landscaping shall be provided along Mission Lakes Boulevard consistent with the landscape plant palette established for Mission Lakes Boulevard along Zerker Road. Complimentary formal landscaping shall be used on internal access roads in PA-16.
3. Groves shall be provided at the western and eastern boundaries of PA-16 to distinguish the area from the residential areas of Mission Lakes.

### 3.4.5 PARKS AND RECREATION (PLANNING AREA 10, PLANNING AREA 11)

#### A. ~~PLANNING AREA 10 (PRIVATE RECREATION)~~ <sup>Public</sup>

Require a minimum of one lake and open space on 44.1-acres. Open space may be developed for active and passive recreation and storm water detention areas as long as the open space and recreation does not encroach on PA's 12 and 13.

Planning Area 10 consists of 44.1 acres and shall be developed as ~~private~~ <sup>minimum</sup> recreation for the Mission Lakes community. ~~Up to 33.1 acres of PA 10 shall be developed as a combination of open space and lake for active recreation such as non motorized boats/canoes. Private recreation facilities in PA-10 shall be provided on 11.0 acres and are more fully described in Section 3.6, Parks and Recreation and Chapter 5, Design Guidelines. Design considerations are as follows:~~ <sup>Public</sup>

1. Primary paseos shall be provided to link Mission Lakes Boulevard to the recreation facilities and along Mission Lakes boulevard
2. ~~A restricted access, secondary paseo shall be provided around the lake and access will be restricted to the residents of Mission Lakes.~~ <sup>Trails and sidewalks in adjacent streets that border the park will provide pedestrian access around the park</sup>
3. Formal landscaping shall be provided along Mission Lakes Boulevard consistent with the landscape plant palette established for Mission Lakes Boulevard.
4. Open fence (restricting access) shall be provided around the lake and a corridor wall shall be provided to separate the recreation facilities from the adjacent neighborhoods of PA-12.
5. Site specific design of ~~the lake and recreation facilities (excluding community facilities)~~ shall be determined and executed by a landscape architect and shall meet the approval of the Planning Director.
6. ~~Private parks and recreation facilities shall be maintained by a Homeowners Association (HOA) established for the Mission Lakes community.~~ <sup>by North of the River Recreation and Park District.</sup>

## **B. PLANNING AREA 11 (PUBLIC RECREATION)**

Planning Area 11 consists of 24.1 acres and shall be developed for public recreation. Public recreation facilities are more fully described in Section 3.6 Parks and Recreation and in Chapter 5, Design Guidelines. General design considerations for PA-11 are as follows:

1. A primary paseo shall be provided along Mission Lakes Boulevard.
2. A secondary paseo shall be provided around PA-11 connecting to adjacent neighborhoods.
3. Formal landscaping shall be provided along that portion of Mission Lakes Boulevard bordering PA-11 that is consistent with the landscape plant palette established for Mission Lakes Boulevard. Windrows shall be provided along Street "D".
4. Open fence shall be provided around PA-11.
5. Public park design shall be determined by site specific design executed by a landscape architect and shall meet the approval of the Planning Director.

## **3.5 CIRCULATION**

A roadway concept has been developed for Mission Lakes as illustrated on Figure 3-2, *Circulation Plan*. Primary access to the project site is via Seventh Standard Road on the southern boundary of the site. The circulation system has been designed to accommodate the build-out of the Specific Plan by providing direct and convenient access throughout the community in a safe and efficient manner and has been coordinated with circulation plans for the City of Bakersfield. Additional internal streets will be built within the planning areas connecting to the circulation system shown. A description of the concept follows. Typical Street Cross Sections are illustrated in Figure 3-3. Detailed design of streets shall be included with tract map submittals.

- *Zerker Road*: serves as one of two primary entrances to the Mission Lakes community from Seventh Standard Road and will be the major entrance to the regional shopping of PA-16, bisecting the planning area. Zerker Road is a continuing road from Bakersfield and will extend through Mission Lakes to the north connecting to the circulation plan of the City of Shafter. It is designated as a four-lane, divided (raised median) arterial.
- *Mission Lakes Boulevard*: is designated as a four-lane, divided (raised median) arterial that intersects with Zerker Road at a "T" intersection in the northwest part of the community and loops around the core of the community and exists to the west in the southwest corner, providing internal access to all of the major amenities of the Mission Lakes including the major commercial areas of PA-16.
- *Street "A"*: is designated as a two-lane minor collector and bisects the center of the community connecting to Mission Lakes Boulevard at the northern loop and the southern loop. Street "A" will provide the primary access the elementary school of PA-4.

The header image is a grayscale photograph showing a family—a man, a woman, and a child—relaxing on a sandy beach. The man is on the right, the woman is in the center, and the child is on the left. The text "Mission Lakes" is written in a large, serif font, and "Specific Plan" is written below it in a smaller, italicized serif font.

## Mission Lakes

### *Specific Plan*

- *Street "B"*: serves as the second primary entrance to the community and the major entrance for the residential areas. It is designated as a four-lane, divided (raised median) arterial that intersects with Mission Lakes Boulevard at PA-10 to provide a dramatic view of the most significant feature of the community, the lake.
- *Street "C"*: is designated as a two-lane minor collector connecting the lake to Mission Lakes Boulevard and bisecting PA-5 and PA-6.
- *Street "D"*: is designated as a four-lane, divided (raised median) arterial connecting Mission Lakes Boulevard to the adjacent Coberly West Specific Plan area.
- *Street "E"*: provides access to the north eastern portion of the Mission Lakes community as a two-lane, minor collector, connecting to Street "D"



# Mission Lakes

## Specific Plan



### Legend

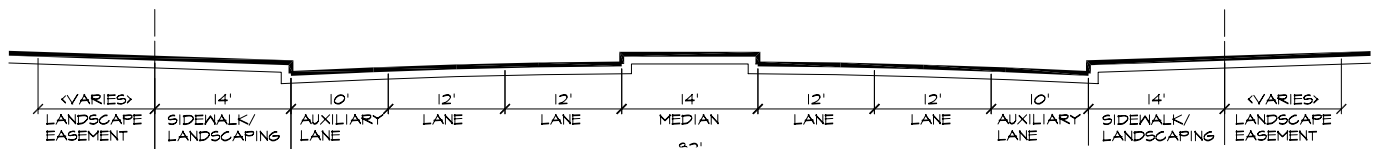
- Arterial Street (4 lane, raised median)
- Minor Collector (2 lane)
- Bicycle Lane

not to scale

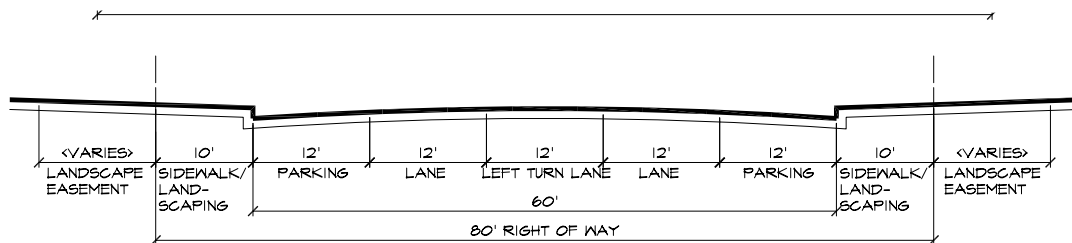
Circulation Plan

Figure 3-2





Arterial Street Cross Section (4 lane, divided)



Minor Collector Cross Section (2 lane, undivided)

\* Landscape easement varies according to Paseo and Landscaping Plans.

not to scale

## 3.6 PARKS AND RECREATION

An important element of the Mission Lakes community is the *Parks and Recreation Plan*, Figure 3-4. The parks and recreation plan provides for a variety of active and passive recreational opportunities available for the enjoyment of project residents, including public ~~and private~~ recreation facilities, neighborhood pocket parks and a paseo system.

### 3.6.1 ~~PRIVATE~~ RECREATION FACILITIES

The ~~private~~ recreation area in PA-10 will serve as the primary recreational facility for the community and is envisioned to have numerous amenities ~~including a lake~~. Centrally located in the community at the intersection of a major community entry and the loop road, this area will be a focal point of the community and shall be completed prior to issuance of the certificates of occupancy for 1500 dwelling units within the Specific Plan area. ~~Grading for the lake will begin with the initial phase on construction~~. Facilities to be provided within the ~~private~~ recreational areas shall include, but are not limited to, a community center for hosting special events, a pool and spa, restroom facilities, basketball and tennis court, tot lots, open space turf area for various activities, and barbeque facilities. ~~A community wide home owners association (HOA) shall be established to provide funding for maintenance of the lake and recreation facilities. Existing local water wells will be used to supply water for the initial filling of the lake.~~ These recreational facilities ~~may also be~~ will be annexed into the North Bakersfield Recreation and Parks District for maintenance in the future.

Smaller neighborhood pocket parks shall be incorporated into residential planning areas as depicted conceptually in Figure 3-4 to provide opportunities for passive recreation such as picnicking and neighborhood gathering. These parks shall include special landscaping such as focal elements with specimen trees, flowering shrubbery, and turf. Additional elements such as tot lots, picnic tables, benches, low fences and gates, or archways should be provided to further tie these spaces into the neighborhood character. These parks shall be a minimum of 1.0 acre in size and designed to be consistent with the design theme of the neighborhood. ~~The home owners association established for the community will also provide funding for maintenance of these pocket parks.~~ Neighborhood parks shall be completed prior to issuance of 60% of the certificates of occupancy for dwelling units in the respective planning area where they are located.

### 3.6.2 PUBLIC PARK FACILITIES

A public park consisting of 24.1 acres is planned for PA-11 and will be constructed to City standards, with construction beginning after the issuance of the certificates of occupancy for 2,500 dwelling units within the Specific Plan area and completed before 3,000 certificates of occupancy for dwelling units have been issued. Facilities to be provided within this public park shall include, but are not limited to a tot lot and children's play area with adjacent seating and paths, multipurpose turf, ball fields, multi-use courts that may include tennis, basketball, volleyball or



handball, bike racks, restroom facilities, trash receptacles and parking. This public park shall be annexed into the ~~North Bakersfield Parks and Recreation District~~ for maintenance.  
~~North of the River Recreation Park District~~

### **3.6.3 TRAILS AND PASEOS**

The Parks and Recreation Plan includes a network of trails and paseos that provide an alternative mode of transportation throughout the community. Design guidelines for these trails and paseos can be found in Chapter 5. These trails and paseos provide a comprehensive system of linkages to recreation facilities, open space, schools and the commercial uses of PA-3.

# Mission Lakes Specific Plan



7th Standard Rd

## Legend

- P Public Park
- R HOA Private Recreation
- Primary Paseo
- Secondary Paseo
- Natural Trail

not to scale

## Parks and Recreation Plan

Figure 3-4

### 3.7 LANDSCAPE PLAN

The landscape plan for Mission Lakes is shown in Figure 3-5 and includes locations for primary and secondary entry monuments. The character of the Mission Lakes community will be in part formed by the landscape plan. Strong landscape features along with streetscape features help integrate the diverse elements of the built environment by unifying the street scene, orienting travelers and creating a memorable image. The purpose of the plan is to establish a unified landscape framework that provides continuity throughout the Specific Plan. Four distinctive landscape themes or elements are used within the Specific Plan as follows:

- **Formal Landscaping:** shall be used to distinguish the major entrances to the community and the arterial streets that form the primary circulation system. Formal landscaping is characterized as a linear or patterned arrangement of trees and plants at a regular spacing interval. The pattern and plant palette for formal landscaping should be consistent throughout and recognizable to orient travelers and the community to the major land use elements of the Specific Plan.
- **Groves:** are situated along the eastern and western boundary of the major commercial area and along the residential portion of Seventh Standard Road. They are intended to provide a buffer between the residential areas and high intensity traffic areas. The groves shall be planted uniformly with productive or non-productive species such as olive or citrus, reflective of the traditional agricultural practices of the area.
- **Windrows:** provide a strong visual linkage between neighborhoods and are most typically associated with the secondary paseo system linking the recreational amenities and activity centers throughout the Specific Plan. Windrows shall be informal groupings of trees and plant materials, both deciduous and evergreen, in an irregular arrangement with the purpose of providing a buffer from adjacent development and protection from wind. Tall growing trees will characterize the windrows so that they can be seen from a distance to provide orientation in the community.
- **Entry Monuments:** shall be placed at the major and secondary entrances where indicated on Figure 3-5 to provide a visual gateway to the Mission Lakes community. Conceptual illustrations of entry monuments can be found in Section 5.3, Landscape Design Guidelines.

### 3.8 WALL AND FENCE PLAN

A simple wall and fence plan for the Mission Lakes community is shown in Figure 3-6. Walls and fences are primarily placed along arterials and recreation facilities canals for safety and sound reduction. The plan identifies three distinct types of walls or fences that should be used: 1) sound wall; 2) corridor wall; and 3) open fence. In order to provide a feeling of community openness, individual developments should limit the use of solid perimeter walls and gated entrances. Details for walls and fences can be found in Section 5.3 Landscape Design Guidelines.



# Mission Lakes Specific Plan



## Legend

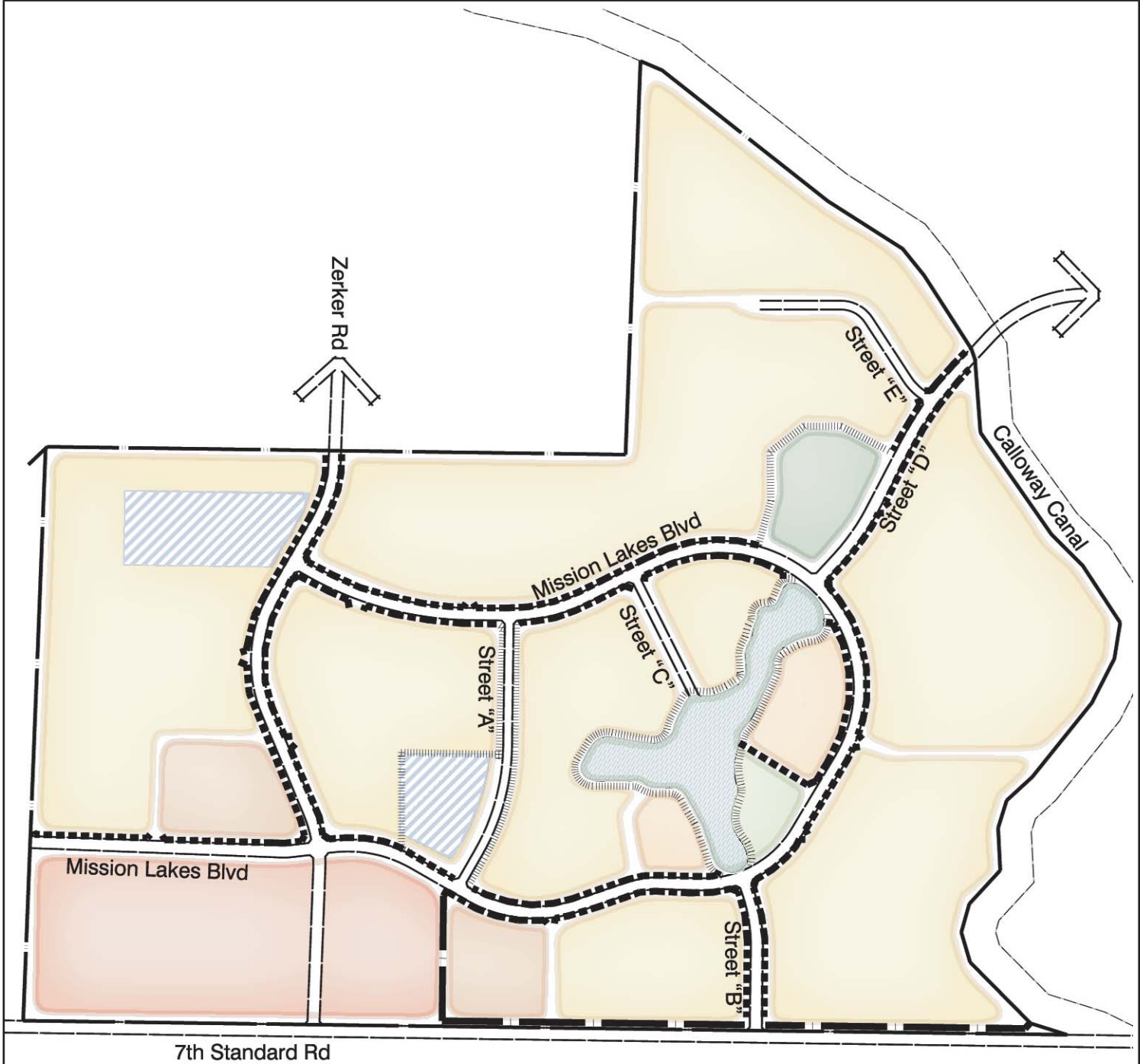
- Formal Landscaping
- ~ Windrows
- - - Tree Groves
- \* Primary Entry Monument
- \* Secondary Entry Monument

not to scale

## Landscape Plan

Figure 3-5

# Mission Lakes Specific Plan



not to scale

Wall and Fence Plan

Figure 3-6

### 3.9 GRADING CONCEPT

Grading for Mission Lakes is tailored to the existing topography of the project site. The project site is part of a flat to gently sloping alluvial plain. Soils and geologic conditions present no significant constraints to grading. The primary objectives of the grading concept are to: a) establish road grades that are consistent with those of the existing City streets around the site; b) provide stable development pads for residential and commercial structures and recreation amenities; and c) balance the cut and fill grading quantities on-site.

Grading is expected to balance on-site and will not require import or export of materials. Approximately 1.5 million cubic yards of material will be moved overall; the entire site will balance and there will be no import or export of material. This quantity may vary as final grading plans are developed. The grading plans shall be designed to accommodate drainage and a street system that meets City of Shafter standards.

### 3.10 PUBLIC FACILITIES

#### 3.10.1 WATER

The Oildale Mutual Water District (OMWD) will provide potable water service to the area. OMWD operates facilities that serve residents to a point north of Seventh Standard Road and west of State Route 99. Potable water will service the residential and commercial areas of Mission Lakes. The OMWD existing water supply is a combination of groundwater and treated surface water. It currently has excess groundwater and has expressed a willingness to consider expanding its service into the Mission Lakes area, thereby more fully utilizing its existing groundwater resources. Mission Lakes falls within the North Kern Water Storage District, where landowners have a right to reasonable and beneficial use of the underlying groundwater. Currently farming is supported by five water wells, nine electric powered water transfer pumps, eight diesel powered water transfer units, three concrete lined ditches, and an unlined ditch that feeds from the adjacent Calloway Canal. Existing or new wells will provide secondary water for irrigation of lawns, parks and landscaped areas.

The water company's infrastructure consists of groundwater wells, above-ground water storage tanks with booster stations, groundwater and treated surface water, and water distribution lines. The primary connection points available for the Mission Lakes area will be from the ~~Coberly West~~ Gossamer Grove Specific Plan area through Street "D" and additionally along Seventh Standard Road to the east to form a looped system.



The proposed water system, as shown in Figure 3-7, *Master Water Plan*, will include a 12-inch minimum main line in Seventh Standard Road, Zerker Road, the northern and eastern loop of Mission Lakes Boulevard, Street “B” and Street “D” connecting to the adjacent Coberly West property. Within the internal roadways, 8-inch minimum lines will serve to provide domestic service to each proposed residence and commercial tenant as well as supplying sufficient fire flows to fire hydrants placed in accordance with the Kern County Fire Department standards. The parallel system for irrigation will be developed in the same utility easement as the potable drinking water system and connecting to on-site wells located throughout the property.

### 3.10.2 SEWER

The City of Shafter is responsible for the collection of wastewater within its corporate limits. The City has a Joint Powers Agreement with Kern County and the North of the River Sanitary District (NORSD) for the operation of a Regional Wastewater Treatment Plant.

A proposed sewer plan consists of an extension of the already existing facilities west of the project, as shown in Figure 3-8, *Master Sewer Plan*. A proposed 12-inch minimum main sewer line is to be constructed in Seventh Standard Road, Zerker Road, and around the lake on Zerker Road connecting to “B” Road. Within the Specific Plan internal streets, 6” and 8” sewer mains will be utilized. The system will flow through a composition of gravity sewer lines to the Shafter-North of the River Regional Wastewater Treatment Facility, located on 160 acres along Seventh Standard Road in the southwest portion of the Planning Area of the City of Shafter General Plan. The facility provides secondary wastewater treatment.

Sewage disposal facilities shall be installed in accordance with the requirements and specifications of the City of Shafter.

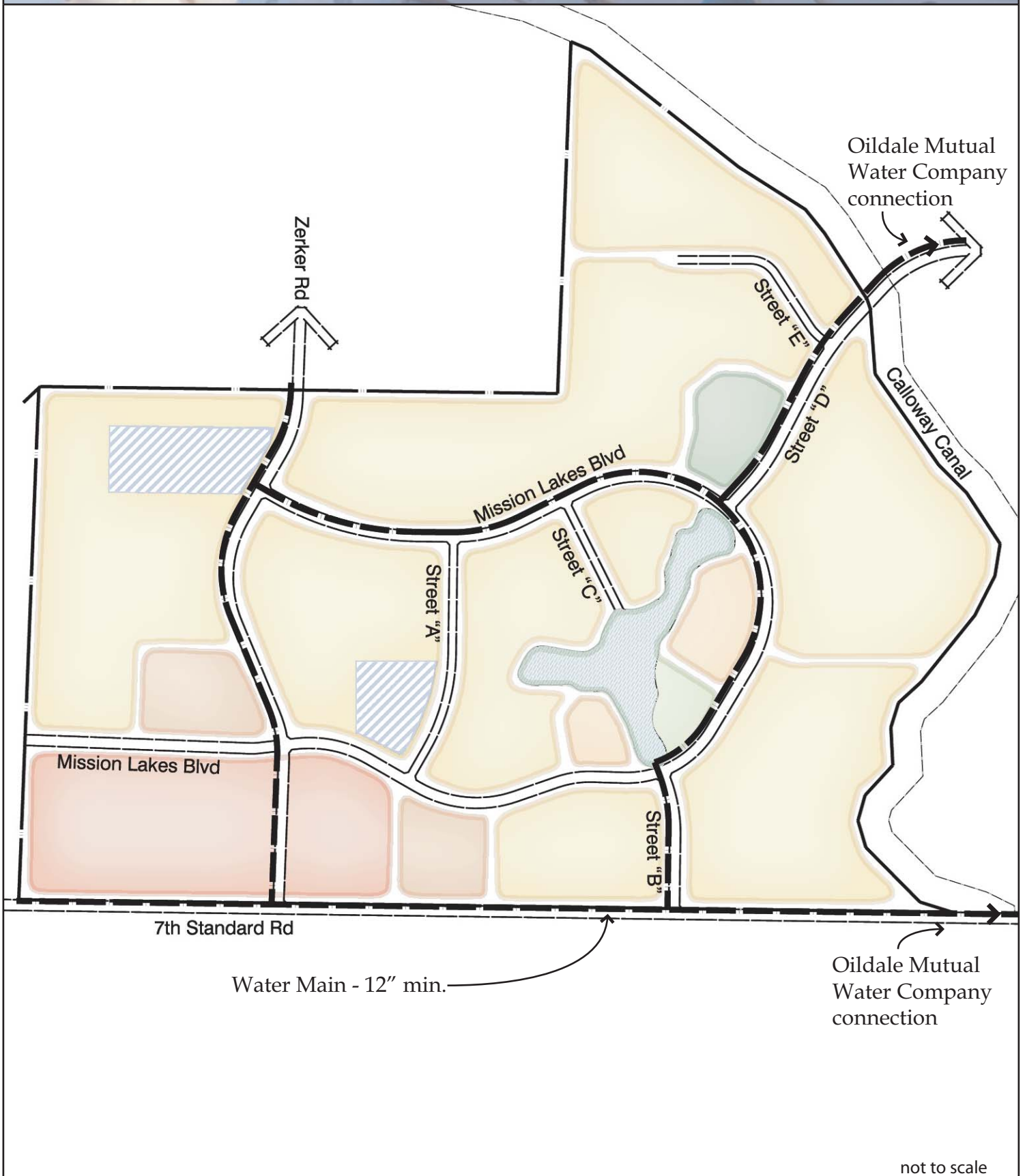
### 3.10.3 STORM WATER

The Mission Lakes site is situated on the eastern flank, near the south end of the Great Valley Geomorphic Province. This province is a large northwesterly trending geosyncline or structural trough between the Coast Ranges and the Sierra Nevada Mountains. Erosion from both of these mountain systems has resulted in the deposition of immense thickness of sediments in the Valley floor. Heavily-laden streams from the Sierra Nevada have built very prominent alluvial fans along the margins of the San Joaquin Valley. This has resulted in a rather flat topography in the vicinity of the project site.

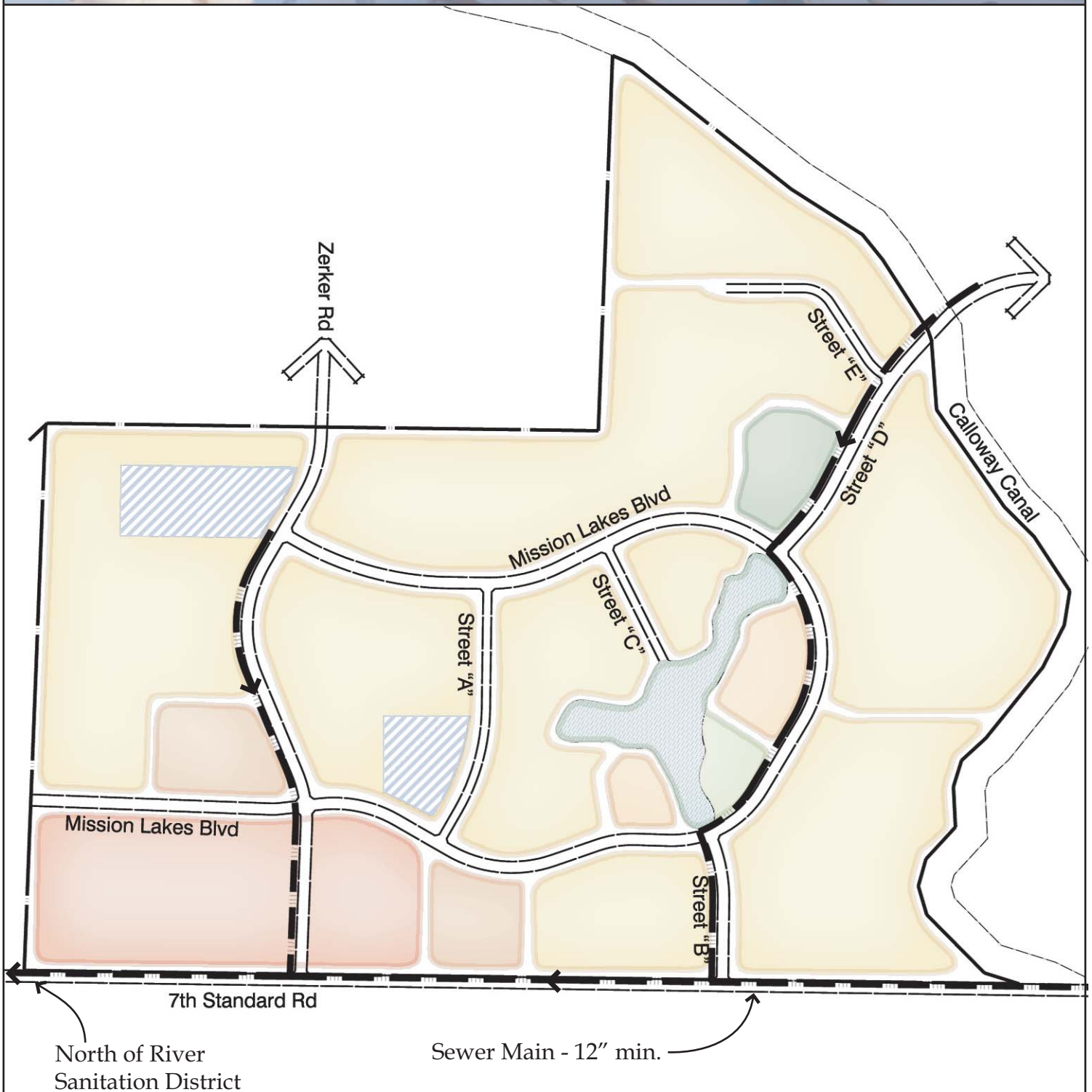
The southwesterly flowing Kern River is approximately 6 miles south of the site. Existing topographic relief consists of relatively flat contours, with the existing site drainage generally sheet flowing in a westerly-southwesterly direction. The site is not located within the 500-year Kern River floodplain zone. The drainage plan for Mission Lakes will be consistent with common practice in the area and City of Shafter standards.

# Mission Lakes

*Specific Plan*



# Mission Lakes Specific Plan



not to scale

All drainage created within the Specific Plan area will be detained on-site within the specific plan and percolate into the ground. All surface runoff will be detained in on-site detention basins located within the individual tract maps submitted for approval within the planning areas. The drainage waters will be collected and then transported via underground piping systems to the detention basins.

Drainage basins shall be constructed with 1 major basin for each 160 gross acres of land, and they will be designed to allow for multiple homebuilders or areas to share the major basins. Detention basins will be designed, tested and sized at such time as the individual tentative tract maps are designed. Where possible, detention basins should be integrated into open space areas, park-like features, lineal open space swales and play fields.

Prior to final map approval, detailed drainage/hydrological studies shall be required to address on-site drainage conditions and increased runoff flows associated with proposed land uses on a subdivision-level basis. Drainage facilities within public road right-of-ways and drainage easements are proposed to be maintained by the City of Shafter.

### **3.11 PUBLIC SERVICES**

The following information is a brief summary of services to be provided to Mission Lakes. A more detailed discussion of facilities and service availability is presented in the Environmental Impact Report (EIR) for the General Plan update.

#### **A. POLICE AND FIRE PROTECTION**

Acreage for police and/or fire facilities shall be provided within the Specific Plan area as required by the City of Shafter/Kern County and shall be a permitted use in all areas.

#### **B. PUBLIC SCHOOLS**

Mission Lakes is divided between the Richland and Norris Elementary School Districts. A location for an elementary school will be provided within the Specific Plan in PA-4 and additional facilities are currently planned just north of Mission Lakes within the Richland Elementary School District on the Bidart property. This school will also serve the Mission Lakes community. Older students from Mission Lakes will attend a planned Middle School to be located within the PA-1. The North High School District will serve high school students.



### C. UTILITIES

Mission Lakes will be served with telephone, cable internet (data), electric, natural gas, and solid waste collection service from private companies serving the area as detailed below:

| UTILITY     | PROVIDER                        |
|-------------|---------------------------------|
| Electricity | PG&E                            |
| Gas         | Southern California Gas Co.     |
| Water       | Oildale Mutual Water District   |
| Sewer       | City of Shafter                 |
| Solid Waste | City of Shafter                 |
| Telephone   | <del>SBC</del> AT&T             |
| Cable       | <del>BrightHouse</del> Spectrum |

## 4.0 DEVELOPMENT STANDARDS AND REGULATIONS

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### 4.1 GENERAL PROVISIONS

The following Development Standards and Regulations implement the planning and design concepts of this Specific Plan. These standards and regulations address site development issues and provide the basic criteria that govern all development within the boundaries of Mission Lakes. Development within the Specific Plan shall be subject to the review processes discussed in Chapter 6 of this Specific Plan. Any standard or regulation contained herein that differs from the City of Shafter Municipal Code shall take precedence over, and supersede, the City of Shafter Municipal Code, unless otherwise prohibited. Any standard or regulation of the City of Shafter Municipal not covered by this Specific Plan in the areas of site development, administration, review procedures, environmental review, and parking regulations shall apply to this Specific Plan. Where a discrepancy occurs that unreasonably restricts the implementation of this Specific Plan, a Specific Plan Amendment shall be required.

#### 4.1.1 DEFINITION OF TERMS

All terms used in this document shall have the same definitions as provided in the City of Shafter Municipal Code, Zoning Ordinance, Section 1.190, except where altered in the definitions provided below:

- *Abutting, Adjoining, Adjacent.* Having district boundaries or lot lines in common, however, where properties would have had lot lines in common except for the existence of an alley, the lot lines of those properties are considered to be abutting, adjoining, or adjacent.
- *Accessory Structure.* Any subordinate structure or portions of the main structure, the use of which is incidental to that of the main structure on the same lot or premises, and which is used exclusively by the occupants of the main structure. An accessory structure may be erected only after the principal structure is established.
- *Acreage, Gross.* The total fee ownership of a parcel or land area including any easements.
- *Acreage, Net.* The land area which remains after dedication of ultimate rights-of-ways for 1) exterior boundary streets, 2) flood control rights-of-way, and 3) easements.
- *Active Recreational Uses.* Facilities occurring in a planned development or Specific Plan which are designed to provide individual or group activities of an active nature including, but not limited to, sports fields, court games, swimming pools, children's play areas, picnic areas, golf courses, and recreational community gardening. Active recreational uses do not

include natural open space, nature study areas, open space for buffer areas, riding and hiking trails, water courses or drainage areas.

- *Alley.* A secondary means of access to property, generally located at the rear or side of the property. An alley is not intended for general circulation traffic.
- *Architectural Features.* Any portion of the outer surface of a structure, including, but not limited to, the kind, color and texture of the building material, the type and style of windows, doors, lights, signs, walls, fences, awnings, canopies, screens, sculptures, decoration, roof shape and materials, and other fixtures appurtenant to a structure.
- *Architectural Projections.* A marquee, fireplace, chimney, porch, canopy, or similar projection of a building.
- *Building Height.* The vertical distance from the grade to the highest point of the coping of a flat roof or to the deck line of a mansard roof or to the highest point of the highest gable of a pitch or hip roof, but exclusive of vents, air conditioners, chimneys, or other such incidental appurtenances.
- *Coverage, Lot or Site.* “Lot or Site Coverage” shall mean the ratio between the ground floor area of the building or buildings and the lot area.
- *Density.* The number of permanent dwelling units per unit of land.
- *Dwelling, Multi-Family.* A building containing two or more dwelling units; or two more dwelling units, either attached or detached, on one lot.
- *Dwelling, Single-Family.* A building containing one dwelling unit on one lot.
- *Easement.* The right to use property owned by another for specific purposes or to gain access to another property. For example, utility companies may have easements on private properties to be able to install and maintain utility facilities.
- *Floor Area, Gross.* The total enclosed area of all floors of a building measured to the inside face of the exterior walls including halls, stairways, elevator shafts at each floor level, service and mechanical equipment rooms, and basement or attic areas having a height of more than 7 feet, but excluding area used exclusively for vehicle parking or loading.
- *Floor Area, Net.* The total building floor area excluding garages, hallways, lobbies, elevators, and other common spaces.
- *Frontage, Building.* The side or face of the building which is parallel to or is at an angle of 45 degrees or less to a public street or a public parking area.



- *Frontage, Road.* A minor street which is parallel to, and adjacent to an arterial street or freeway, and which provides access to abutting properties and protection from through and fast traffic.
- *Frontage, Street or Highway.* That portion of a lot or parcel of land which borders and has access to a public street, highway, or parkway. The frontage shall be measured along the common lot line separating the lot or parcel of land from the public street, highway, or parkway.
- *Garage.* A permanently roofed structure with 3 enclosed sides and a garage door which is used for automobile shelter and storage.
- *Lot.* A site or parcel of land under one ownership having frontage upon a street, other than an alley, or a private easement determined by the Public Works Manager to be adequate for purposed of access.
- *Lot Area.* The horizontal area within the property lines excluding area to be included in future street right-of-way as established by dedication.
- *Lot, Corner.* A site bounded by 2 or more adjacent street lines that have an angle of intersection of not more than 135 degrees.
- *Lot Depth.* The average horizontal distance between the front and rear lot lines measured in the mean direction of the side lot lines.
- *Lot, Double Frontage.* An interior lot having frontage on more than one street.
- *Lot, Flag or Corridor.* A lot with access provided to the bulk of the lot by means of a narrow corridor.
- *Lot, Interior.* A lot other than a corner lot.
- *Lot, Reversed Corner.* A corner lot the side line of which is substantially a continuation of the front property line of the first lot to its rear.
- *Lot Line.* A line of record that divides one lot from another lot or from a public or private street or any other public space.
- *Lot Width.* The average horizontal distance between the side lot lines, measured at right angles to the lot depth as a point midway between the front and rear lot lines.
- *Open Space, Common.* An open space within a residential development reserved for the exclusive use of residents of the development and their guests.
- *Open Space, Private.* A usable open space adjoining and directly accessible to a dwelling unit, reserved for the exclusive use of residents of the dwelling unit and their guests.



- *Open Space, Usable.* Outdoor space which serves a recreational function or provides visual relief from the building mass, the minimum dimension of which shall be 6 feet excluding required front yards.
- *Project.* Any proposal for new or changed use, or for new construction, alteration or enlargement of any structure, that is subject to the provisions of this Specific Plan.
- *Property Line, Front.* The shortest boundary line of a lot which is coterminous with a street line. Boundary lines of a double frontage lot which are coterminous with street lines shall be front lines and shall both meet minimum front yard set back requirements. When the boundary lines of a corner lot, which are coterminous with street lines, are of equal or substantially equal lengths, the front line shall be determined by the Planning Director. In determining the front line, the Planning Director shall take into consideration the character of the improvements in the neighborhood of the lot, the relative impact to abutting property owners from the establishment of either of such boundaries as a front line, the character of the building proposed to be constructed and the distance that the buildings are set back from the lines of the two streets on which the lot in question abuts.
- *Property Line, Interior.* A lot line not abutting a street.
- *Property Line, Rear.* A lot line that is parallel or approximately parallel to the front lot line. Where no lot line is within 45 degrees of being parallel to the front lot line, a line 10 feet in length within the lot, parallel to and at the maximum possible distance from the front lot line, shall be deemed the rear lot line for the purpose of measuring rear yard depth.
- *Property Line, Side.* Any lot line that is not a front lot line or a rear lot line.
- *Property Line, Streetside.* A side lot line abutting a street.
- *Site.* A lot or group of contiguous lots not divided by an alley, street, other right-of-way or city limit that is proposed for development in accord with the provisions of this Specific Plan and/or the Shafter Zoning Ordinance, Title 17, and is in a single ownership or has multiple owners, all of whom join in an application for development.
- *Specific Plan.* A plan as defined in California Government Code 65450.
- *Structure.* Anything constructed or erected that requires a location on the ground, including a building, but not including a fence or a wall used as a fence if the height does not exceed 6 feet, or access drives, or walks, or swimming pools.
- *Yard or Court.* An open space on the same site as a structure, unoccupied, and unobstructed by structures from the ground upward or from the floor level of the structure requiring the yard or court upward except as otherwise provided in this title, including a front yard, side yard, rear yard, or court between structures.

- *Yard, Front.* A yard extending the full width of a site, the depth of which is the minimum horizontal distance between the front property line and a line parallel thereto on the site. The front yard of a corner lot is the yard adjacent to the shortest street frontage.
- *Yard, Rear.* A yard extending across the full width of a site, the depth of which is the minimum horizontal distance between the rear property line and a line parallel thereto on the site, except that on a corner lot the rear yard shall extend only to the side yard abutting a street.
- *Yard, Side.* A yard extending from the rear line of the required front yard, or the front property line of the site where no front yard is required, to the front of the line of the required rear yard, or the rear property line if the site where no rear yard is required, the width of which is the horizontal distance between the side property line and line parallel thereto on the site, except that the side yard on the street side of a corner lot shall extend to the rear lot line.

#### 4.1.2 GENERAL NOTES

1. The maximum number of residential dwelling units permitted by the Mission Lakes Specific Plan shall be 5,334. The approximate number of dwelling units within each residential planning area is established on the Mission Lakes Land Use Plan, Figure 3-1. Each planning area contains a target gross density and an approximate number of dwelling units. During the site plan and tentative map stage of design, the actual number of dwelling units allocated to a particular planning area may slightly differ from the number shown on Figure 3-1. ~~Up to 15% of~~ The detached units in Planning Areas 1-9 may be transferred among these planning areas, provided the maximum unit count for the Specific Plan as a whole does not exceed 4,089 units. With prior written approval of the Planning Director up to 10% of the medium density (MDR) and medium high density (MHDR) units in planning areas 12-15 may be transferred among these planning areas, provided the maximum unit count for those planning areas, as a whole, does not exceed 1,245 dwelling units.
2. Minor boundary, density, and acreage variations (up to 10%) in the planning areas shall be permitted, subject to approval of the Planning Director, without an amendment to the Specific Plan document.
3. General development standards contained in Chapters 10 through 14 of the Municipal Code, Title 17 of the City of Shafter, shall be applicable to performance standards, parking, signage, swimming pools and other specific uses, accessory structures and other general development in the Specific Plan area.
4. Special use regulations; additional development standards for condos, townhouses, and apartment developments; and specific development standards contained in Title 17, Chapter 4 of the Municipal Code shall be applicable to the Specific Plan area. Specific

development standards include parking requirements, landscaping, open space, ~~private open space~~, pedestrian circulation, security fencing, laundry facilities, lighting, trash collection areas, security devices, and maximum number and dimension of connecting units. Where a discrepancy occurs, the standards and regulations contained in this section of the Specific Plan document shall supersede Title 17, Chapter 4 of the Municipal Code.

5. ~~All private streets within the Specific Plan shall be permanently reserved and maintained for their intended purpose by a means acceptable to and enforceable by the City of Shafter. Access for emergency vehicles shall be maintained at all times.~~
6. Staggered building placement required for variation in streetscape shall not encroach into the minimum required setback area for any given lot (variations in building footprints shall be set back from the minimum front yard setback required).
7. Additional wells may be required throughout the Specific Plan for irrigation water and development and operation of these wells shall be allowed uses anywhere within the Specific Plan and shall meet approval conditions established by the Public Works manager.

## 4.2 DEVELOPMENT STANDARDS AND REGULATIONS

The following Section sets forth development standards for all land uses within the Mission Lakes community. All setbacks established by this Chapter, unless otherwise noted below, shall be measured from the property line. A variety of residential lot sizes may be developed within each planning area provided that the maximum number of units designated for each planning area as stated in Table 3-1 is not exceeded. The planning area where the specific lot sizes described below shall be used is indicated in parenthesis behind the lot size. There is no maximum lot coverage established for any residential zone or lot size. Additional wells for irrigation water may be required throughout the Specific Plan

### 4.2.1 LOW DENSITY RESIDENTIAL (LDR)

The following lot sizes shall be allowed in the Low Density Residential (LDR) zone: 7,200 square feet, 6,000 square feet, 5,000 square feet and 4,000 square feet. The LDR zone consists of Planning Areas 1-9. Permitted and conditionally permitted uses in the LDR zone shall be those allowed under the R-1 (Low Density) Residential District (zone) of the Municipal Code of the City of Shafter with the exception of ~~private~~ neighborhood pocket parks and educational facilities which shall be a permitted use in any planning area.

#### A. MINIMUM 7,200 S.F. LOT (PLANNING AREAS 1-9)

The following standards are applicable where ever minimum 7,200 square foot lots are planned in the LDR zone in the Mission Lakes Specific Plan. These standards are summarized in Table 4-1 and shown in Figure 4-1. The standards presented here shall apply to any lot size of 7,200 square feet up to but not including 10,000 square feet.

**(1) Minimum Lot Size**

The minimum residential lot size shall be a minimum 7,200 square feet.

**(2) Minimum Lot Width**

Minimum lot width shall be (a) ~~60~~<sup>45</sup> feet for interior lots; (b) ~~60~~<sup>50</sup> feet for corner lots; (c) 30 feet for cul-de-sac lots along the arc of the front property line; and (d) 30 feet for knuckle and flag lots along the arc of the front property line.

**(3) Minimum Lot Depth**

Lot depth shall be a minimum of 90 feet, 75 feet for cul-de-sac lots, flag lots or lots fronting on a knuckle. For purposes of this requirement, each side of the lot may be averaged if one side is longer than the other to determine the lot depth.

**(4) Front Yard Setback**

Minimum front yard setback from the front property line to the habitable portion of the structure shall be (a) 20 feet for lots adjacent to a straight street and flag lots; and (b) 20 feet for cul-de-sac or knuckle lots and (c) 15 feet to open porch.

**(5) Front Yard Setback – Garage**

Side-entry garages shall maintain a minimum front yard setback of (a) 20 feet from the garage to the front property line; and (b) 20 feet from the garage door to the front property line for front entry garages. Side-entry garages shall also maintain a minimum lot width of 60 feet for adequate entry/exit.

**(6) Rear Yard Setback**

Required rear yard shall be (a) 15 feet for a lot with no alley; and (b) 5 feet for a lot with an alley and (c) 10 feet to open patio cover.

**(7) Side Yard Setback – Interior Lot**

Minimum side yard setback for interior lots shall be (a) 5 feet for one-story homes; cul-de-sac lots and knuckle lots; (b) 5 feet for any portion of a structure exceeding one story.

**(8) Side Yard Setback – Corner Lot/Reverse Corner Lot**

Minimum side yard setback shall be (a) 10 feet for corner lots; and (b) ~~15~~<sup>10</sup> feet for reverse corner lots. Garage loading on street side yards shall require a 20-foot setback from property line to garage.

**(9) *Minimum Building Separation – Interior Side Yard***

The minimum side yard separation between primary structures on adjacent lots shall be 10 feet for adjacent two-story homes. Side yard separation standards do not apply to accessory structures.

**(10) *Maximum Building Height***

No building shall exceed a height of 38 feet. An architectural projection, such as a chimney or tower, may exceed the maximum building height but shall not exceed a height of 40 feet.

**(11) *Minimum Dwelling Unit size***

Minimum dwelling unit size shall be 1,400 square feet.

**(12) *Architectural Projections***

No portion of any building may protrude into the front setback unless the following conditions are met:

- Architectural projections, such as porch roofs, awnings, canopies, and roof overhangs, may project over the required front yard setback, but not more than 10 percent thereof.
- Uncovered porches, platforms, or landing places that do not extend above the level of the first floor of the building may extend into any front yard not more than 6 feet, an openwork railing not more than 30 inches in height may be installed or constructed on any such porch, platform, or landing place.

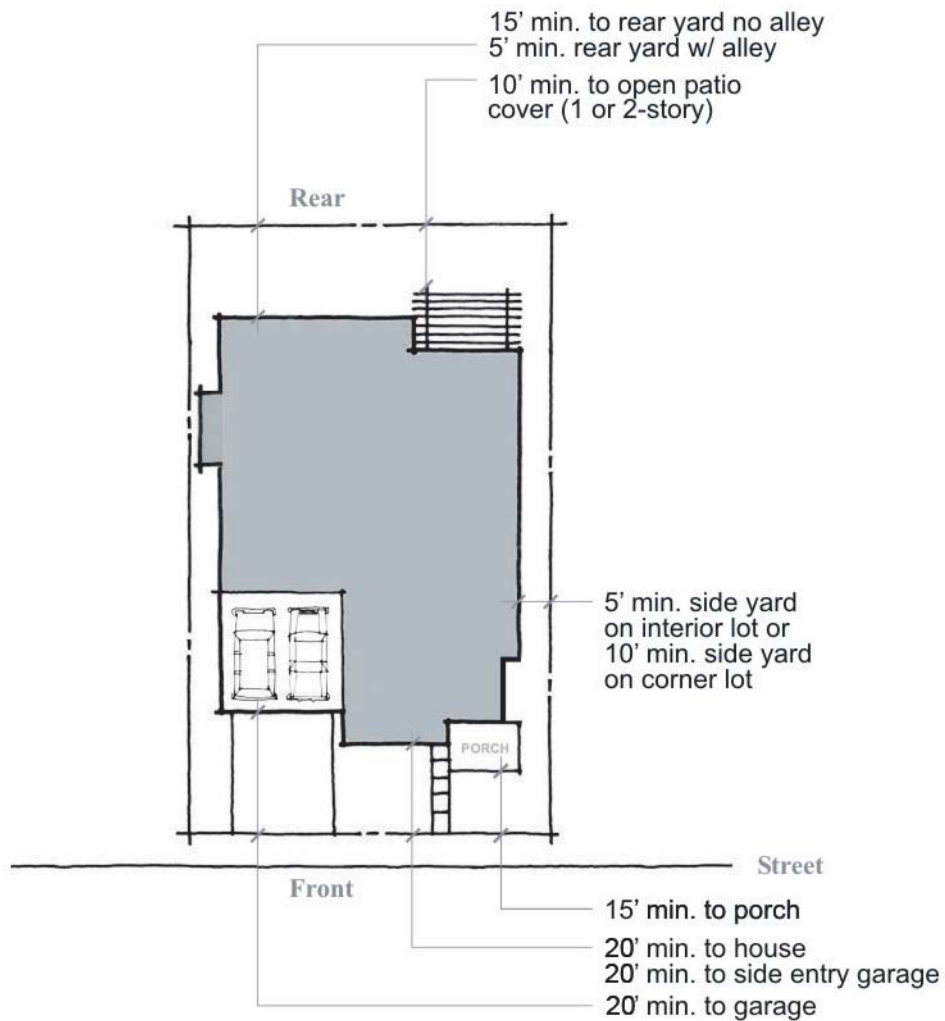
TABLE 4-1  
DEVELOPMENT STANDARDS SUMMARY:  
7,200 SQUARE FOOT LOTS

| PLANNING AREAS                                                                                                                                                                                                                                                                                                     | PA-1 TO PA-9                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| DEVELOPMENT STANDARDS                                                                                                                                                                                                                                                                                              |                                                                                    |
| <i>Minimum Lot Area</i>                                                                                                                                                                                                                                                                                            | 7,200 s.f.                                                                         |
| <i>Minimum Lot Width:</i><br>(a) Interior<br>(b) Corner lots<br>(c) Cul-de-sac lots<br>(d) Knuckle lots and flag along the arc of the front property line<br>(e) Lots with side-entry garages                                                                                                                      | <del>60 ft.</del> 45 ft.<br><del>60 ft.</del> 50 ft.<br>30 ft.<br>30 ft.<br>60 ft. |
| <i>Minimum Lot Depth:</i><br>(a) Front loaded lot.                                                                                                                                                                                                                                                                 | 90 ft.                                                                             |
| <i>Minimum Front Yard Setback:</i><br>(a) Front property line to habitable portion of the structure: straight street and flag lots<br>(b) Front property line to habitable portion of the structure: cul-de-sac<br>(c) Front property line to habitable portion of the structure: knuckle lot<br>(d) To open porch | 20 ft.<br>20 ft.<br>20 ft.<br>15 ft.                                               |
| <i>Minimum Front Yard Setback: Garage</i><br>(a) side entry<br>(b) front entry                                                                                                                                                                                                                                     | 20 ft.<br>20 ft.                                                                   |
| <i>Minimum Rear Yard Setback to habitable structure:</i><br>(a) No alley<br>(b) With alley<br>(c) For open patio cover (one- or two-story)                                                                                                                                                                         | 15 ft.<br>5 ft.<br>10 ft.                                                          |
| <i>Minimum Side Yard Setback</i><br>(a) Side yard setback – interior lot<br>(b) Corner lot<br>(c) Reverse corner lot<br>(d) Garage loaded side yard on corner or reverse corner lots                                                                                                                               | 5 ft.<br>10 ft.<br><del>15 ft.</del> 10 ft.<br>20 ft.                              |
| <i>Minimum Building Separation – interior side yard:</i><br>(a) Between adjacent two-story structures<br>(b) Between one-story and any adjacent structure                                                                                                                                                          | 10 ft.<br>10 ft.                                                                   |
| <i>Maximum Building Height</i><br>(a) with architectural projections                                                                                                                                                                                                                                               | 38 ft.<br>40 ft.                                                                   |

Note: If an interior lot's width is 45-feet to less than 60-feet on a proposed 7,200 square foot lot, then the Development Standards for a 4,000 square foot lot (Table 4-4) shall apply. The Development Standards for a Reversed Corner Lot Minimum Side Yard Setback shall be 10-feet for corner lots and reversed corner lots.

# Mission Lakes

## Specific Plan



NOTE: This prototype site plan is conceptual in nature and is only one of many design solutions that are permitted in this land use designation.

not to scale

**B. MINIMUM 6,000 S.F. LOT (PLANNING AREAS 1-9)**

The following standards are applicable where ever minimum 6,000 square foot lots are planned in the LDR zone in the Mission Lakes Specific Plan. These standards are summarized in Table 4-2 and shown in Figure 4-2. The standards presented here shall apply to any lot size of 6,000 square feet up to but not including 7,200 square feet.

**(1) *Minimum Lot Size***

The minimum residential lot size shall be a minimum 6,000 square feet.

**(2) *Minimum Lot Width***

Minimum lot width shall be (a) ~~55~~<sup>45</sup> feet for interior lots; (b) ~~60~~<sup>50</sup> feet for corner lots; (c) 30 feet for cul-de-sac lots along the arc of the front property line; and (d) 30 feet for knuckle and flag lots along the arc of the front property line.

**(3) *Minimum Lot Depth***

Lot depth shall be a minimum of 75 feet, 70 feet for cul-de-sac lots, flag lots or lots fronting on a knuckle. For purposes of this requirement, each side of the lot may be averaged if one side is longer than the other to determine the lot depth.

**(4) *Front Yard Setback***

Minimum front yard setback from the front property line to the habitable portion of the structure shall be (a) 18 feet for lots adjacent to a straight street and flag lots; and (b) 20 feet for cul-de-sac or knuckle lots and (d) 10 feet to open porch.

**(5) *Front Yard Setback - Garage***

Side-entry garages shall maintain a minimum front yard setback of (a) 15 feet from the garage to the front property line; and (b) 20 feet from the garage door to the front property line for front entry garages. Side-entry garages shall also maintain a minimum lot width of 55 feet for adequate entry/exit.

**(6) *Rear Yard Setback***

Required rear yard shall be (a) 15 feet for a lot with no alley; and (b) 5 feet for a lot with an alley and (c) 10 feet to open patio cover.

**(7) *Side Yard Setback - Interior Lot***

Minimum side yard setback for interior lots, cul-de-sac lots, and knuckle lots shall be (a) 5 feet for one- and two-story homes.



**(8) Side Yard Setback – Corner Lot/Reverse Corner Lot**

Minimum side yard setback for shall be (a) 10 feet for corner lots; and (b) ~~15~~<sup>10</sup> feet for reverse corner lots. Garage loading on street side yards shall require a 20-foot setback from property line to garage.

**(9) Minimum Building Separation – Interior Side Yard**

The minimum side yard separation between primary structures on adjacent lots shall be 10 feet for adjacent two-story homes. Side yard separation standards do not apply to accessory structures.

**(10) Maximum Building Height**

No building shall exceed a height of 38 feet. An architectural projection, such as a chimney or tower, may exceed the maximum building height but shall not exceed a height of 40 feet.

**(11) Minimum Dwelling Unit Size**

Minimum dwelling unit size shall be 1,100 square feet. No more than 25% of dwelling units shall be at the minimum size of 1,100 square feet in any planning area.

**(12) Architectural Projections**

No portion of any building may protrude into the front setback unless the following conditions are met:

- Architectural projections, such as porch roofs, awnings, canopies, and roof overhangs, may project over the required front yard setback, but not more than 10 percent thereof.
- Uncovered porches, platforms, or landing places that do not extend above the level of the first floor of the building may extend into any front yard not more than 6 feet, an openwork railing not more than 30 inches in height may be installed or constructed on any such porch, platform, or landing place.

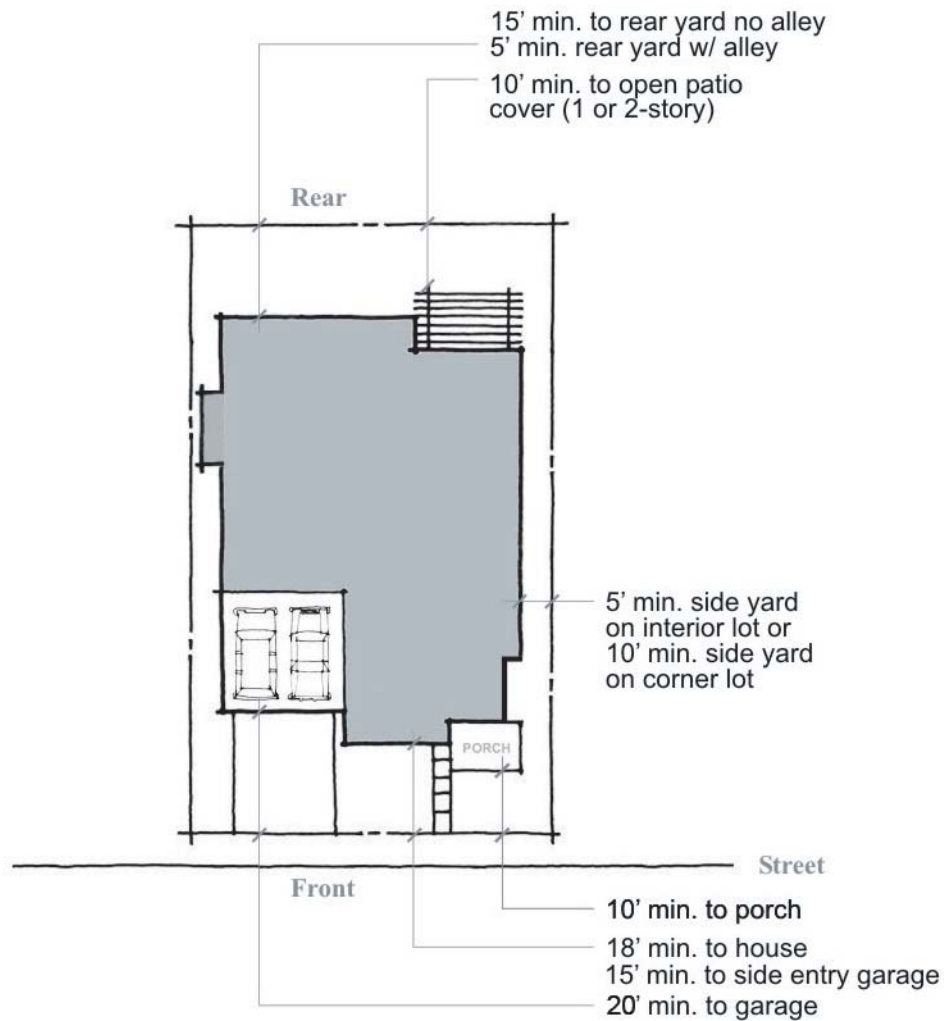
**TABLE 4-2  
DEVELOPMENT STANDARDS SUMMARY:  
6,000 SQUARE FOOT LOTS**

| PLANNING AREA (S)                                                                                                                                                                                                                                                                                                  | PA-1 TO PA-9                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| DEVELOPMENT STANDARD                                                                                                                                                                                                                                                                                               |                                                                                    |
| <i>Minimum Lot Area</i>                                                                                                                                                                                                                                                                                            | 6,000 s.f.                                                                         |
| <i>Minimum Lot Width:</i><br>(a) Interior<br>(b) Corner lots<br>(c) Cul-de-sac lots<br>(d) Knuckle lots and flag along the arc of the front property line<br>(e) With side-entry garages                                                                                                                           | <del>55 ft.</del> 45 ft.<br><del>60 ft.</del> 50 ft.<br>30 ft.<br>30 ft.<br>55 ft. |
| <i>Minimum Lot Depth:</i><br>(a) Front loaded lot<br>(b) Cul-de-sac                                                                                                                                                                                                                                                | 75 ft.<br>70 ft.                                                                   |
| <i>Minimum Front Yard Setback:</i><br>(a) Front property line to habitable portion of the structure: straight street and flag lots<br>(b) Front property line to habitable portion of the structure: cul-de-sac<br>(c) Front property line to habitable portion of the structure: knuckle lot<br>(d) To open porch | 18 ft.<br>20 ft.<br>20 ft.<br>10 ft.                                               |
| <i>Minimum Front Yard Setback: Garage</i><br>(a) side entry<br>(b) front entry                                                                                                                                                                                                                                     | 15 ft.<br>20 ft.                                                                   |
| <i>Minimum Rear Yard Setback to habitable structure:</i><br>(a) No alley<br>(b) With alley<br>(c) For open patio cover (one or two-story)                                                                                                                                                                          | 15 ft.<br>5 ft.<br>10 ft.                                                          |
| <i>Minimum Side Yard Setback</i><br>(a) Side yard setback – interior lot<br>(b) Corner lot<br>(c) Reverse corner lot<br>(d) Garage loaded side yard on corner or reverse lot                                                                                                                                       | 5 ft.<br>10 ft.<br><del>15 ft.</del> 10 ft.<br>20 ft.                              |
| <i>Minimum Building Separation – interior side yard:</i><br>(a) Between adjacent two-story structures<br>(b) Between one-story and any adjacent structure                                                                                                                                                          | 10 ft.<br>10 ft.                                                                   |
| <i>Maximum Building Height</i><br>(a) with architectural projections                                                                                                                                                                                                                                               | 38 ft.<br>40 ft.                                                                   |

**Note:** If an interior lot's width is 45-feet to less than 60-feet on a proposed 6,000 square foot lot, then the Development Standards for a 4,000 square foot lot (Table 4-4) shall apply. The Development Standards for a Reversed Corner Lot Minimum Side Yard Setback shall be 10-feet for corner lots and reversed corner lots.

# Mission Lakes

## Specific Plan



NOTE: This prototype site plan is conceptual in nature and is only one of many design solutions that are permitted in this land use designation.

not to scale

**C. MINIMUM 5,000 S.F. LOT (PLANNING AREAS 1-9)**

The following standards are applicable where ever minimum 5,000 square foot lots are planned in the LDR zone in the Mission Lakes Specific Plan. These standards are summarized in Table 4-3 and are shown in Figure 4-3. The standards presented here shall apply to any lot size of 5,000 square feet up to but not including 6,000 square feet.

**(1) *Minimum Lot Size***

The minimum residential lot size shall be 5,000 square feet, including easements.

**(2) *Minimum Lot Width***

Minimum lot width shall be (a) <sup>45</sup>~~50~~ feet for interior lots and flag lots; (b) <sup>50</sup>~~55~~ feet for corner lots; (c) 35 feet for cul-de-sac lots along the arc of the front property line; and (d) <sup>35</sup>~~35~~ feet for knuckle lots along the arc of the front property line. <sup>30</sup>

**(3) *Minimum Lot Depth***

Lot depth shall be a minimum of 75 feet, 70 feet for cul-de-sac lots, flag lots or lots fronting on a knuckle. For purposes of this requirement, each side of the lot may be averaged if one side is longer than the other to determine the lot depth.

**(4) *Front Yard Setback***

Minimum front yard setback from the front property line to the habitable portion of the structure shall be (a) 16 feet for lots adjacent to a straight street and flag lots; and (b) 20 feet for cul-de-sac or knuckle lots and (d) 10 feet to open porch.

**(5) *Front Yard Setback - Garage***

Side-entry garages shall maintain a minimum front yard setback of (a) <sup>10</sup>~~15~~ feet from the garage to the front property line; and (b) 20 feet from the garage door to the front property line for front entry garages. Side-entry garages shall also maintain a minimum lot width of 55 feet for adequate entry/exit.

**(6) *Rear Yard Setback***

Required rear yard setback shall be (a) 10 feet for a lot with no alley; and (b) 5 feet for a lot with an alley and (c) 10 feet to open patio cover.

**(7) *Side Yard Setback - Interior Lot***

Minimum side yard setback for interior lots, cul-de-sac or knuckle lots shall be (a) 5 feet for one- or two-story homes; and (b) 5 feet for any portion of a structure exceeding one story.

**(8) Side Yard Setback – Corner Lot/Reversed Corner Lot**

Minimum side yard setback for shall be (a) 10 feet for corner lots; and (b) ~~15~~<sup>10</sup> feet for reverse corner lots.

**(9) Minimum Building Separation – Interior Side Yard**

The minimum side yard separation between primary structures on adjacent lots shall be 10 feet for adjacent two-story homes. Side yard separation standards do not apply to accessory structures.

**(10) Maximum Building Height**

No building shall exceed a height of 38 feet. An architectural projection such as a chimney or tower may exceed the maximum building height, but shall not exceed a height of 40 feet.

**(11) Minimum Dwelling Unit Size**

Minimum dwelling unit size shall be 1,000 square feet. No more than 35% of dwelling units shall be at the minimum of 1,000 square feet in any planning area.

**(12) Architectural Projections**

No portion of any building may protrude into the front setback unless the following conditions are met:

- Architectural projections, such as porch roofs, awnings, canopies, and roof overhangs, may project over the required front yard setback, but not more than 10 percent thereof.
- Uncovered porches, platforms, or landing places that do not extend above the level of the first floor of the building, may extend into any front yard not more than 6-feet, an openwork railing not more than 30 inches in height may be installed or constructed on any such porch, platform, or landing place.

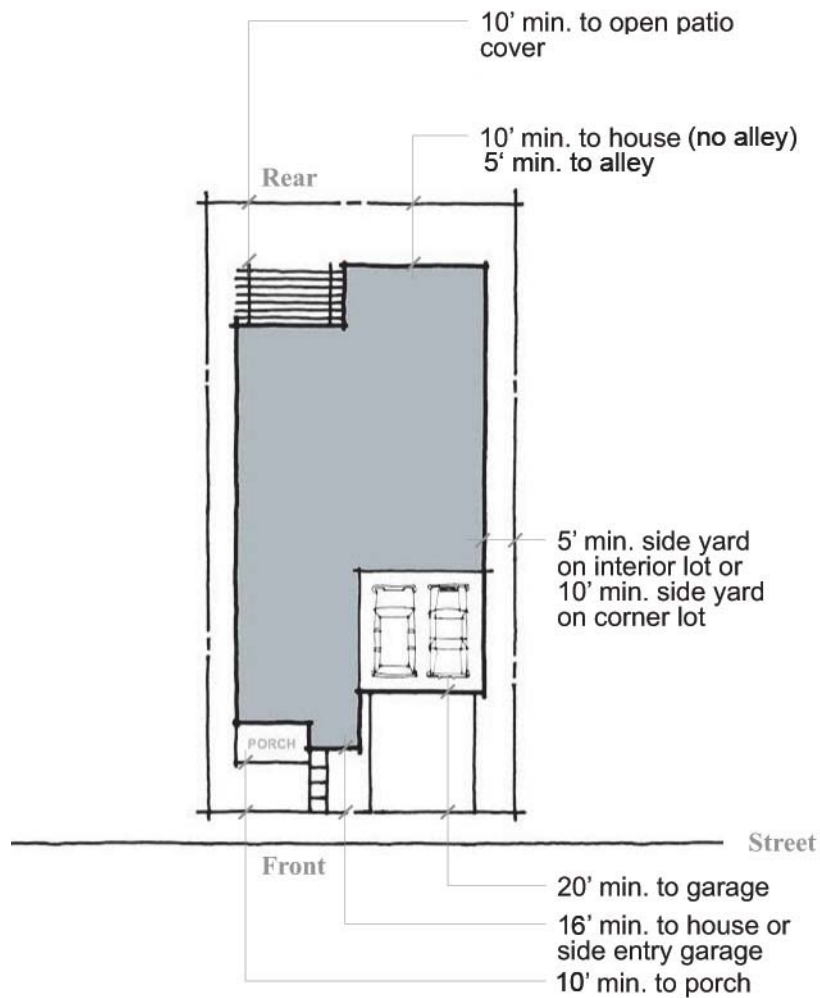
**TABLE 4-3  
DEVELOPMENT STANDARDS SUMMARY:  
5,000 SQUARE FOOT LOTS**

| PLANNING AREA (S)                                                                                                                                                                                                                                                                                                  | PA-1 TO PA-9                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| DEVELOPMENT STANDARD                                                                                                                                                                                                                                                                                               |                                                                                    |
| <i>Minimum Lot Area</i>                                                                                                                                                                                                                                                                                            | 5,000 s.f.                                                                         |
| <i>Minimum Lot Width::</i><br>(a) Interior<br>(b) Corner lots<br>(c) Cul-de-sac lots<br>(d) Knuckle lots and flag along the arc of the front property line<br>(e) With side-entry garages                                                                                                                          | <del>50 ft.</del> 45 ft.<br><del>60 ft.</del> 50 ft.<br>30 ft.<br>30 ft.<br>55 ft. |
| <i>Minimum Lot Depth:</i><br>(a) Front loaded lot<br>(b) Cul-de-sac lot                                                                                                                                                                                                                                            | 75 ft.<br>70 ft.                                                                   |
| <i>Minimum Front Yard Setback:</i><br>(a) Front property line to habitable portion of the structure: straight street and flag lots<br>(b) Front property line to habitable portion of the structure: cul-de-sac<br>(c) Front property line to habitable portion of the structure: knuckle lot<br>(d) To open porch | 16 ft.<br>20 ft.<br>20 ft.<br>10 ft.                                               |
| <i>Minimum Front Yard Setback: Garage</i><br>(a) side entry<br>(b) front entry                                                                                                                                                                                                                                     | 15 ft.<br>20 ft.                                                                   |
| <i>Minimum Rear Yard Setback to habitable structure:</i><br>(a) No alley<br>(b) With alley<br>(c) For open patio cover (one- or two-story)                                                                                                                                                                         | 10 ft.<br>5 ft.<br>10 ft.                                                          |
| <i>Minimum Side Yard Setback</i><br>(a) Side yard setback – interior lot<br>(b) Corner lot<br>(c) Reverse corner lot<br>(d) Garage loaded side yard on corner or reverse lot                                                                                                                                       | 5 ft.<br>10 ft.<br><del>15 ft.</del> 10 ft.<br>20 ft.                              |
| <i>Minimum Building Separation – interior side yard:</i><br>(a) Between adjacent two-story structures<br>(b) Between one-story and any adjacent structure                                                                                                                                                          | 10 ft.<br>10 ft.                                                                   |
| <i>Maximum Building Height</i><br>(a) with architectural projections                                                                                                                                                                                                                                               | 38 ft.<br>40 ft.                                                                   |

Note: If an interior lot's width is 45-feet to less than 60-feet on a proposed 5,000 square foot lot, then the Development Standards for a 4,000 square foot lot (Table 4-4) shall apply. The Development Standards for a Reversed Corner Lot Minimum Side Yard Setback shall be 10-feet for corner lots and reversed corner lots.

# Mission Lakes

## Specific Plan



NOTE: This prototype site plan is conceptual in nature and is only one of many design solutions that are permitted in this land use designation.

not to scale

**D. MINIMUM 4,000 S.F. LOT (PLANNING AREA I-9)**

The following standards are applicable where ever minimum 4,000 square foot lots are planned in the LDR zone in the Mission Lakes Specific Plan. These standards are summarized in Table 4-4 and are shown in Figure 4-4. The standards presented here shall apply to any lot size of 4,000 square feet up to 5,000 square feet.

**(1) *Minimum Lot Size***

The minimum residential lot size shall be a minimum 4,000 square feet.

**(2) *Minimum Lot Width***

Minimum lot width shall be (a) ~~50~~<sup>45</sup> feet for interior lots and flag lots; (b) ~~55~~<sup>50</sup> feet for corner lots; (c) 35 feet for cul-de-sac lots along the arc of the front property line; and (d) ~~35~~<sup>30</sup> feet for knuckle lots along the arc of the front property line.

**(3) *Minimum Lot Depth***

Lot depth shall be a minimum of 75 feet, 70 feet for cul-de-sac lots, flag lots or lots fronting on a knuckle. For purposes of this requirement, each side of the lot may be averaged if one side is longer than the other to determine the lot depth.

**(4) *Front Yard Setback***

Minimum front yard setback from the front property line to the habitable portion of the structure shall be (a) 15 feet for lots adjacent to a straight street and flag lots; and (b) 18 feet for cul-de-sac or knuckle lots and (c) 10 feet for alley loaded. Minimum front yard setback from property line to open porch shall be 8 feet.

**(5) *Front Yard Setback – Garage***

Side-entry garages shall maintain a minimum front yard setback of (a) 10 feet from the garage to the front property line; and (b) 20 feet from the garage door to the front property line for front entry garages. Side-entry garages shall also maintain a minimum lot width of 55 feet for adequate entry/exit.

**(6) *Rear Yard Setback***

Required rear yard shall be (a) 5 feet for a lot with no alley; and (b) 0 feet for a lot with an alley.

**(7) *Side Yard Setback – Interior Lot***

Minimum side yard setback for interior lots shall be (a) 5 feet for one-story homes; and (b) 5 feet for any portion of a structure exceeding one story.



**(8) *Side Yard Setback – Corner Lot/Reverse Corner Lot***

Minimum side yard setback for shall be (a) 10 feet for corner lots; and (b) 10 feet for reverse corner lots.

**(9) *Minimum Building Separation – Interior Side Yard***

The minimum side yard separation between primary structures on adjacent lots shall be 10-feet for adjacent two-story homes. Side yard separation standards do not apply to accessory structures.

**(10) *Maximum Building Height***

No building shall exceed a height of 38 feet. An architectural projection, such as a chimney or tower, may exceed the maximum building height but shall not exceed a height of 40 feet.

**(11) *Minimum Dwelling Unit Size***

Minimum dwelling unit size shall be 1,000 square feet.

**(12) *Architectural Projections***

No portion of any building may protrude into the front setback unless the following conditions are met:

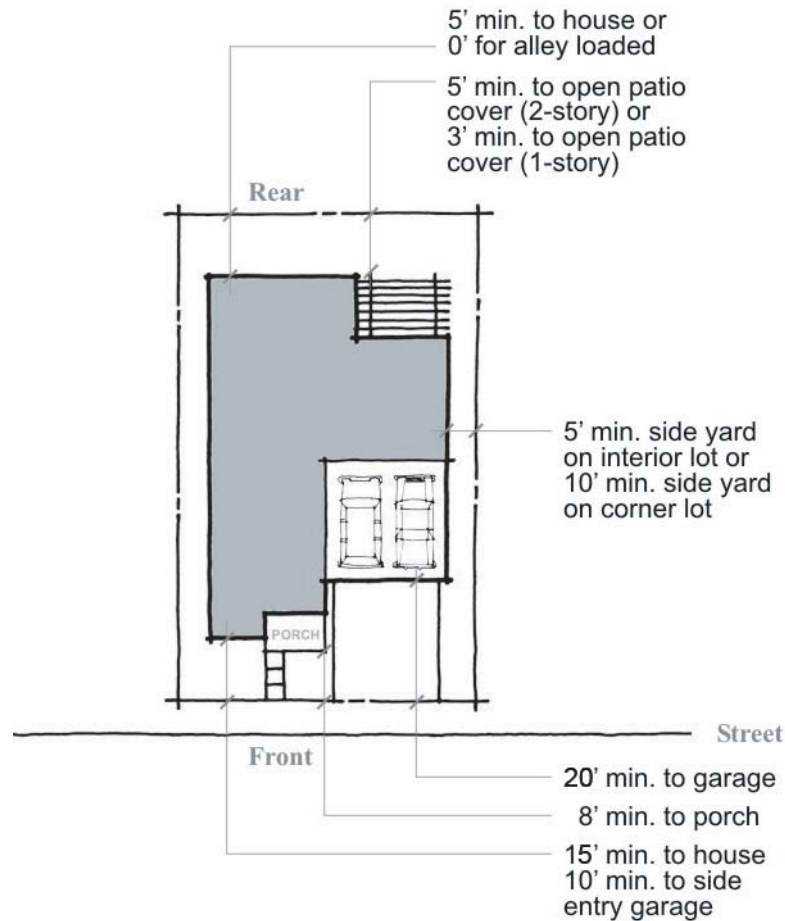
- Architectural projections, such as porch roofs, awnings, canopies, and roof overhangs, may project over the required front yard setback, but not more than 10 percent thereof.
- Uncovered porches, platforms, or landing places that do not extend above the level of the first floor of the building may extend into any front yard not more than 6 feet, an openwork railing not more than 30 inches in height may be installed or constructed on any such porch, platform, or landing place.

TABLE 4-4  
DEVELOPMENT STANDARDS SUMMARY:  
4,000 SQUARE FOOT LOTS

| PLANNING AREA (S)                                                                            | PA-1 TO PA-9             |
|----------------------------------------------------------------------------------------------|--------------------------|
| DEVELOPMENT STANDARD                                                                         |                          |
| Minimum Lot Area                                                                             | 4,000 s.f.               |
| Minimum Lot Width::                                                                          |                          |
| (a) Interior                                                                                 | <del>50 ft.</del> 45 ft. |
| (b) Corner lots                                                                              | <del>55 ft.</del> 50 ft. |
| (c) Cul-de-sac lots.                                                                         | <del>35 ft.</del> 30 ft. |
| (d) Knuckle lots and flag along the arc of the front property line.                          | 35 ft.                   |
| (e) With side-entry garages                                                                  | 55 ft.                   |
| Minimum Lot Depth:                                                                           |                          |
| (a) Front loaded lot.                                                                        | 75 ft.                   |
| (b) Cul-de-sac lot                                                                           | 70 ft.                   |
| Minimum Front Yard Setback:                                                                  |                          |
| (a) Front property line to habitable portion of the structure: straight street and flag lots | 15 ft.                   |
| (b) Front property line to habitable portion of the structure: cul-de-sac                    | 18 ft.                   |
| (c) Front property line to habitable portion of the structure: knuckle lot                   | 18 ft.                   |
| (d) Alley loaded                                                                             | 10 ft.                   |
| (e) To open porch                                                                            | 8 ft.                    |
| Minimum Front Yard Setback: Garage                                                           |                          |
| (a) side entry                                                                               | 10 ft.                   |
| (b) front entry                                                                              | 20 ft.                   |
| Minimum Rear Yard Setback to habitable structure:                                            |                          |
| (a) No alley                                                                                 | 0 ft.                    |
| (b) With alley.                                                                              | 5ft.                     |
| (c) To open patio cover (two-story)                                                          | 5 ft.                    |
| (d) To open patio cover (one-story)                                                          | 3 ft.                    |
| Minimum Side Yard Setback                                                                    |                          |
| (a) Side yard setback – interior lot                                                         | 5 ft.                    |
| (b) Corner lot                                                                               | 10 ft.                   |
| (c) Reverse corner lot                                                                       | 10 ft.                   |
| (d) Garage loaded side yard on corner or reverse lot                                         | 20 ft.                   |
| Minimum Building Separation – interior side yard:                                            |                          |
| (a) Between adjacent two-story structures.                                                   | 10 ft.                   |
| (b) Between one-story and any adjacent structure.                                            | 10 ft.                   |
| Maximum Building Height                                                                      | 38 ft.                   |
| (a) with architectural projections                                                           | 40 ft.                   |

# Mission Lakes

## Specific Plan



NOTE: This prototype site plan is conceptual in nature and is only one of many design solutions that are permitted in this land use designation.

not to scale

#### 4.2.2 MEDIUM DENSITY RESIDENTIAL (MDR)

The following development standards shall be allowed in Medium Density Residential (MDR) zone: Garden Court and Townhouse. The MDR zone consists of Planning Areas 12 and 13. Permitted and conditionally permitted uses in MDR shall be those allowed under in the R-2 (Medium Density) Residential District of the Municipal Zoning Code of the City of Shafter.

##### A. GARDEN COURT (PA 12 AND PA-13)

The following standards are applicable wherever Garden Court development is planned within PA-12 and PA 13 in the Mission Lakes Specific Plan. These standards are summarized in Table 4-5 and shown in Figure 4-5.

**(1) *Minimum Lot Size***

Minimum lot size shall be 2,800 square feet, including easements.

**(2) *Minimum Lot Width***

Minimum lot width shall be 35 feet.

**(3) *Minimum Lot Depth***

Minimum lot depth shall be 70 feet.

**(4) *Front Yard Setback***

Minimum front yard setback from the front property line to the habitable portion of the structure shall be 10 feet. Porches located within the front yard shall have a minimum setback of 8 feet. The minimum distance house to house in the front shall be 40 feet.

**(5) *Rear Yard Setback***

Alley entry garages shall maintain a minimum rear yard setback of 5 feet measured from the garage to the property line. Rear yard setback to residential living area shall be 10 feet. Rear yard setback for an open patio cover (one- or two-story) shall be 5 feet.

**(6) *Side Yard Setback***

Minimum side yard setback shall be 5 feet. Minimum distance between structures shall be 10 feet, excluding projections described in number (10).

Side yard width on a corner lot shall not be less than 8 feet and shall extend the full length of the lot, excluding the corner lot cutout.

**(7) *Minimum Building Separation***

The minimum building separation between adjacent two-story structures shall be 10 feet. The minimum building separation between one-story and any adjacent primary structures shall be 10 feet.

**(8) *Minimum Dwelling Unit Size***

Minimum dwelling unit size shall be 850 square feet.

**(9) *Maximum Building Height***

No building shall exceed a height of 38 feet. An architectural projection, such as a chimney or tower, may exceed the maximum building height but shall not exceed a height of 40 feet.

**(10) *Architectural Projections***

No portion of any building may protrude into the front setback unless the following conditions are met:

- Architectural projections, such as porch roofs, awnings, canopies, and roof overhangs, may project over the required front yard setback, but not more than 10 percent thereof.
- Uncovered porches, platforms, or landing places that do not extend above the level of the first floor of the building may extend into any front yard not more than 6 feet, an openwork railing not more than 30 inches in height may be installed or constructed on any such porch, platform, or landing place.

**(11) *Guest Parking***

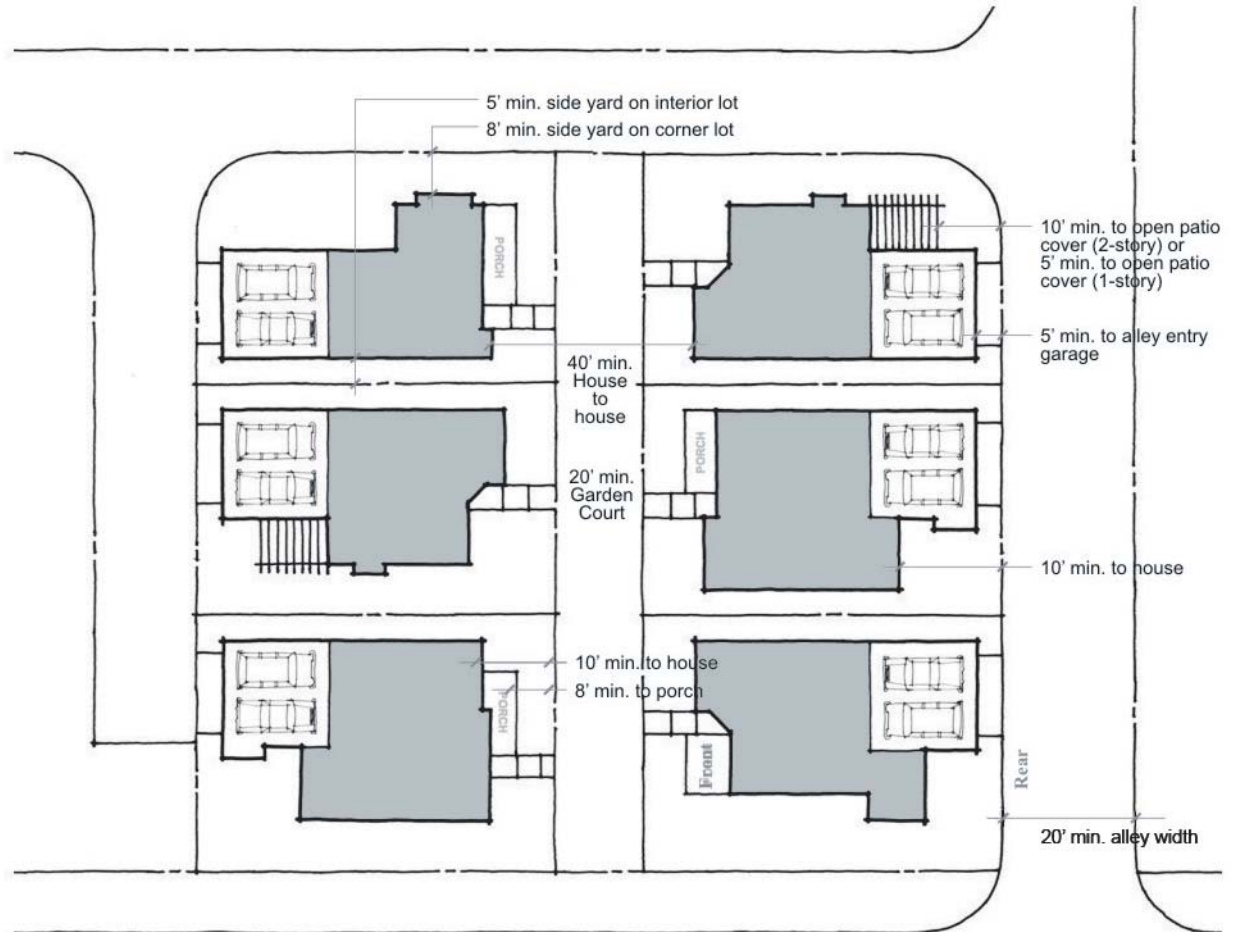
Guest parking shall be provided at a ratio of one-half (0.50) space per unit in off-street/non-alley parking areas.

**TABLE 4-5  
DEVELOPMENT STANDARDS SUMMARY:  
GARDEN COURT**

| PLANNING AREA (S)                                                                                                                                                       | PA-12, PA-13                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| DEVELOPMENT STANDARD                                                                                                                                                    |                                    |
| <i>Minimum Lot Area</i>                                                                                                                                                 | 2,800 s.f.                         |
| <i>Minimum Lot Width:</i>                                                                                                                                               | 35 ft.                             |
| <i>Minimum Lot Depth:</i>                                                                                                                                               | 70 ft.                             |
| <i>Minimum Front Yard Setback:</i><br>(a) Front property line to habitable portion of the structure<br>(b) Front property line to porch                                 | 10 ft.<br>8 ft.                    |
| <i>Minimum Distance Between Habitable Structures – Front Yard</i>                                                                                                       | 40 ft.                             |
| <i>Minimum Rear Yard Setback:</i><br>(a) To habitable structure<br>(b) To open patio cover (one-story)<br>(c) To open patio cover (two-story)<br>(d) Alley entry garage | 10 ft.<br>5 ft.<br>10 ft.<br>5 ft. |
| <i>Minimum Side Yard Setback:</i><br>(a) Side yard setback – interior lot.<br>(b) Corner lot.                                                                           | 5 ft.<br>8 ft.                     |
| <i>Minimum Building Separation – interior side yard:</i><br>(a) Between adjacent one-story<br>(b) Between one story and any adjacent primary structure.                 | 10 ft.<br>10 ft.                   |
| <i>Maximum Building Height</i><br>(a) with architectural projections                                                                                                    | 38 ft.<br>40 ft.                   |

# Mission Lakes

## Specific Plan



NOTE: This prototype site plan is conceptual in nature and is only one of many design solutions that are permitted in this land use designation.

not to scale

## Development Standards - Garden Court

Figure 4-5



## **B. TOWNHOUSE (PA-12 AND PA-13)**

The following townhouse standards are applicable to Planning Areas 12 and 13 within the Mission Lakes Specific Plan.

### **(1) *Minimum Project Size***

Minimum lot size for townhouse projects shall not be less than 0.5 acres.

### **(2) *Front Yard Setback***

Front yard setback to the residential living space (habitable portion) of the structure shall be not less than 10 feet from the front property line.

Front yard setbacks from property line to porch or patio shall be a minimum of 10 feet.

### **(3) *Front Yard Setback – Garage***

Direct-entry garages shall maintain a minimum front yard setback of 20 feet measured from the garage door to the front property line.

### **(4) *Rear Yard Setback***

Required rear yards shall be a minimum of 10 feet as measured from the rear property line to the habitable portion of the structure.

Rear yard setback for a one- or two-story house open patio cover shall be a minimum of 10 feet.

### **(5) *Side Yard Setback – Interior Lot***

Side yard width shall not be less than 10 feet. Minimum distance between structures including porches, patios, or balconies shall be 20 feet, excluding allowed projections as described below.

### **(6) *Side Yard Setback – Adjacent to Street***

On any side that is adjacent to a street, the side yard shall be a minimum of 10 feet and such side yard shall extend the full length of the lot, excluding the corner lot cutout.

### **(7) *Minimum Building Separation – Front to Front***

The minimum separation between primary structures front to front shall not be less than 50 feet.



**(8) *Minimum Building Separation – Between Garages***

The minimum separation between the garages of primary structures shall not be less than 30 feet.

**(9) *Maximum Building Height***

No building shall exceed a height of 38 feet. An architectural projection such as a chimney or tower may exceed the maximum building height, but shall not exceed a height of 40 feet.

**(10) *Minimum Dwelling Unit Size***

Minimum dwelling unit size shall be 850 square feet.

**(11) *Projections into Yards***

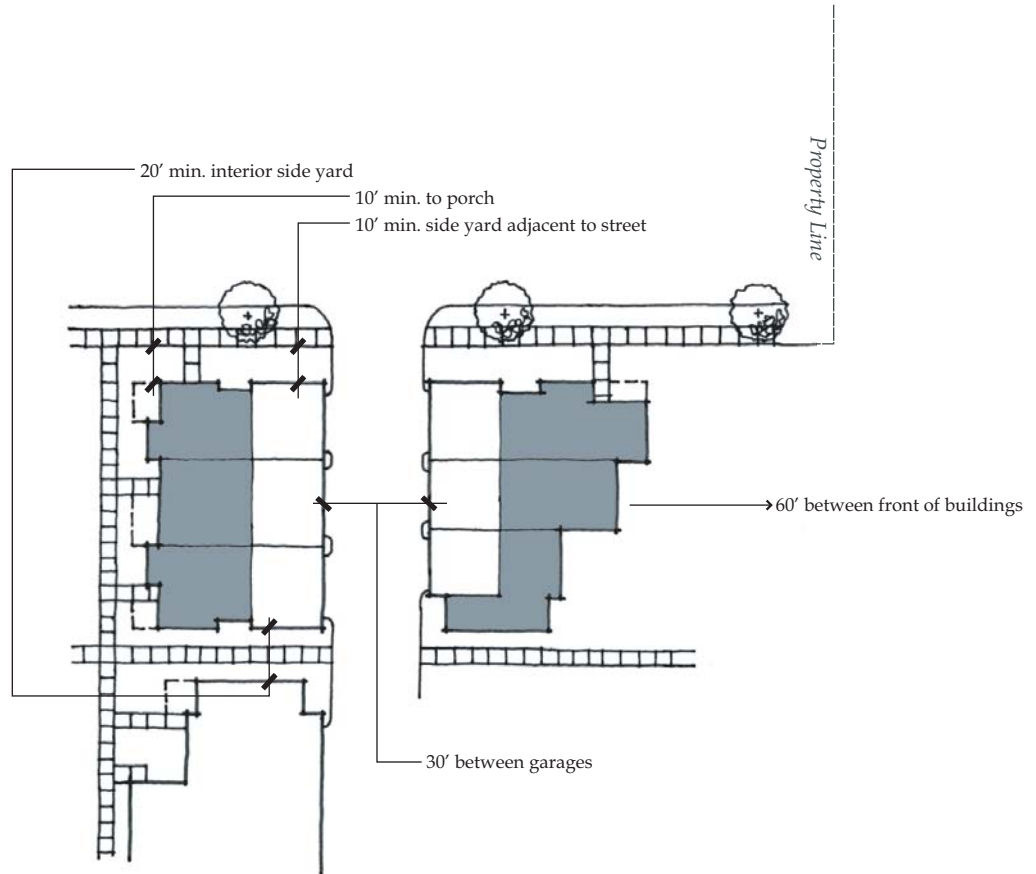
No portion of any building may protrude into the front setback unless the following conditions are met:

- Architectural projections, such as porch roofs, awnings, canopies, and roof overhangs, may project over the required front yard setback, but not more than 10 percent thereof.
- Uncovered porches, platforms, or landing places that do not extend above the level of the first floor of the building may extend into any front yard not more than 6 feet, an openwork railing not more than 30 inches in height may be installed or constructed on any such porch, platform, or landing place.

**(12) *Guest Parking***

Guest parking shall be provided at a ratio of one-half (0.50) space per unit in off-street/alley parking areas.

Single Family Attached  
Townhomes



NOTE: These prototype site plans are conceptual in nature and are only two of many design solutions that are permitted in this land use designation.

not to scale

#### 4.2.3 MEDIUM HIGH DENSITY RESIDENTIAL (MHDR)

The following development standards shall be allowed in Medium High Density Residential (MHDR) zone: multi-family attached. The MHDR zone consists of Planning Areas 14 and 15. Permitted uses in Planning Areas 14 and 15 shall be all those allowed under the R-3 (Medium High Residential) zone of the Municipal Zoning code of the City of Shafter. ~~Public and private common~~ recreation areas are specifically permitted as an accessory use. Permitted uses in PA 14 and 15 shall include (a) ~~private~~ parks and playgrounds; (b) accessory structures; (c) private swimming pool; (d) ~~private~~ tennis court; (e) construction trailers; and (f) sales office (temporary).

##### A. MULTI-FAMILY ATTACHED (PA-14 AND PA-15)

The following standards are applicable wherever Multi-family attached development is planned within PA-14 and PA-15 in the Mission Lakes Specific Plan.

(1) *Maximum Density*

The maximum density shall be 24.0 dwelling units per acre.

(2) *Minimum Lot Size*

The minimum residential lot size shall be 0.5 acre, including easements.

(3) *Minimum Lot Width*

Lot width shall not be less than 60 feet.

(4) *Minimum Lot Depth*

Lot depth shall be a minimum of 100 feet.

(5) *Minimum Front Yard Setback*

A minimum front yard setback of 20 feet shall be provided on any street, cul-de-sac, or knuckle lot.

(6) *Side Yard Setback*

The width of a street side yard on a corner lot shall not be less than 10 feet.

(7) *Rear Yard Setback*

A minimum rear yard setback for lots adjacent to an alley is 5 feet; for lots not adjacent to an alley is 15 feet.

**(8) Minimum Building Separation**

The minimum building separation between primary structures shall be as follows:

| BUILDING ORIENTATION                      | 1 TO 1 STORY                                                                                                                                             | 1 TO 2 STORY | 2 TO 2 STORY | 2 TO 3 STORY | 3 TO 3 STORY |
|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------|--------------|--------------|
| Front to Front                            | 25 feet                                                                                                                                                  | 25 feet      | 30 feet      | 30 feet      | 35 feet      |
| Rear to Rear                              | 15 feet                                                                                                                                                  | 15 feet      | 25 feet      | 25 feet      | 25 feet      |
| Front to Rear                             | 25 feet                                                                                                                                                  | 25 feet      | 30 feet      | 30 feet      | 35 feet      |
| Side to Side                              | 10 feet                                                                                                                                                  | 10 feet      | 15 feet      | 15 feet      | 15 feet      |
| Sidewalls Parallel w/ Front or Rear Walls | 20 feet                                                                                                                                                  | 20 feet      | 30 feet      | 30 feet      | 30 feet      |
| Obliquely Aligned                         | Distances specified above may be decreased by five feet at one building corner provided there is an equal or greater distance increase at the other end. |              |              |              |              |

**(9) Maximum Building Height**

No building shall exceed a height of 45 feet.

An architectural projection such as a chimney or tower may exceed the maximum building height, but shall not exceed a height of 50 feet.

**(10) Minimum Floor Area**

Each dwelling unit shall have a minimum living floor area as listed below, which includes walls and excludes garage and accessory uses such as patios and balconies:

| NUMBER OF BEDROOMS | MINIMUM FLOOR AREA |
|--------------------|--------------------|
| 1 Bedroom          | 800 square feet    |
| 2 Bedroom          | 900 square feet    |
| 3 Bedroom          | 1,100 square feet  |

**(11) Minimum Open Space**

*Private Open Space.* A minimum of 100 square feet of private open space shall be provided per each dwelling unit located on the first floor and 75 square feet for each dwelling unit located on the second and third floors. Private open space may include ground floor patios or courtyards, second or third floor balconies or decks, and roof-top decks. Private open space may be covered, but must be open on at least one side.

*Common Open Space:* A minimum of 25% of the developed area shall be dedicated to common open space.

## (12) Off-Street Parking

Resident parking shall be provided as detailed below:

| NUMBER OF BEDROOMS | REQUIRED SPACES |
|--------------------|-----------------|
| 1 Bedroom          | 1.5             |
| 2 Bedroom          | 2.0             |
| 3 Bedroom          | 2.5             |

Resident parking shall include a minimum of 1 space within an enclosed garage per each 1 bedroom unit. Where two or more spaces are required, 1 space shall be provided within an enclosed garage and remaining spaces shall be covered. Tandem parking shall be counted toward satisfying parking requirements.

Guest or visitor parking shall include a minimum of 1 space for every 3 dwelling units and shall include street parking, parking lots, and carports.

## (13) Storage Facilities

A separate area having a minimum of 300 cubic feet of private and secure storage space shall be provided for each dwelling unit and can be located within the garage, provided it does not interfere with garage use for automobile parking. Normal closet and cupboard space within the dwelling unit shall not count toward meeting this requirement. Enclosed garages are required to provide 300 cubic feet of storage cabinet space, or 300 cubic feet of storage space may be provided elsewhere on the site.

### 4.2.4 MAJOR COMMERCIAL – PLANNING AREA 16

All development standards and guidelines contained within Title 17, Chapter 5, Commercial Districts, of the City of Shafter Municipal Code shall be applicable to Planning Area 16. Permitted and conditionally permitted uses in Planning Area 16 shall be all those allowed under the General Commercial (CG) Zone of the Shafter Development Code.

### 4.2.5 PARKS – ALL PLANNING AREAS

The park system for Mission Lakes will provide for a range of public ~~and private~~ park spaces to serve the community. Figure 3-4, *Parks and Recreation Plan*, identifies the suggested location for each of the public ~~and private~~ park sites based on the expected number of dwelling units within the various areas of the Specific Plan. The actual location and design of the ~~private~~ neighborhood pocket parks will be determined upon approval of final tract or parcel maps. Design of the public park for PA-11 shall meet the approval of the Planning Director.

The City's local parks ordinance, Title 17, Section 10.200, Park and Recreation Facilities, calls for the payment of fees by the developer of a residential development for the fair share cost of developing

park sites to serve the residents of the area being developed. The actual construction costs of the public park shall become a credit to the owner or his assigns against payment of park fees, if constructed by owner. Thus, parkland within Mission Lakes will be dedicated and developed in a timely manner to meet open space and recreational needs of future residents.

In addition to outdoor recreation facilities, improvements may also include a ~~private~~ community center or other community facility in PA-10. Development of other community recreation facilities either within park sites or as stand alone projects may occur through a number of financing mechanisms.

#### 4.2.6 SCHOOLS – PLANNING AREA 1 AND PLANNING AREA 4

Development standards for the elementary school in PA-4 and the middle school in PA-1 are subject to approval by the California State Architect and must meet the siting requirements of California Department of Education and Title 5 of the California Code of Regulations. Public schools shall be permitted uses in PA-1 and PA-4.

#### 4.2.7 DRILLING ISLAND – ALL PLANNING AREAS

Drilling Island (DI) Districts maybe established in all planning areas as necessary. The development standards, guidelines and permitted uses contained in Chapter 3, Section 3.40 of the City of Shafter Municipal Code, shall be applicable to all Planning Areas whenever or where ever oil and gas production are proposed within the Mission Lakes Specific Plan.

#### 4.2.8 DETENTION BASINS

Detention basins shall be designed in accordance with City of Shafter development standards and the following conditions:

- One (1) major detention basin for each 160 gross acres of land.
- Detention basins should be designed to allow for shared use by multiple homebuilders in planning areas.
- Detention basins shall be designed, tested and sized as part of the individual tentative tract map submittal.
- Where possible detention basins should be integrated into a parks and recreation plan as landscaped open space areas for passive recreation and/or playfields.
- ~~A maintenance district and/or Homeowners Association (HOA) shall be established to maintain detention facilities.~~

**The City of Shafter shall maintain all storm basins.**



#### **4.2.9 RIGHT TO FARM PROVISIONS – ALL PLANNING AREAS**

Since the Mission Lakes Specific Plan is located within an agriculturally oriented area, the City's Right to Farm Provisions (Title 17, Section 10.270) shall be taken into consideration during the development of a phasing plan for the project.

#### **4.2.10 EXISTING AND ABANDONED OIL WELLS – ALL PLANNING AREAS**

All existing and abandoned oil wells shall be identified on tract maps or development plans and evidence shall be provided that existing wells have been properly abandoned per the requirements of the California Division of Oil, Gas and Geothermal Resources (CDOGGR) and that siting of structures near abandoned wells shall meet the set back requirements of CDOGGR.

## 5.0 DESIGN GUIDELINES

---

### 5.1 PURPOSE AND INTENT

The Mission Lakes Design Guidelines provide general criteria for architecture, landscaping, entry monumentation, and lighting design in order to ensure a high-quality development and strong community character. The overall goal of the Mission Lakes Design Guidelines is to create a unique master planned community within the City of Shafter. This Specific Plan document recognizes that the development of Mission Lakes will play a vital role in the growth of the Shafter area.

These guidelines are intended to provide criteria for design, while allowing flexibility for architects, landscape architects, developers, builders, and others involved in the design of community elements. Variation and customization within the context of the guidelines by a builder is encouraged in order to achieve individually distinctive neighborhoods complemented by recreational amenities and a neighborhood commercial component in the same community. Through collaboration and cooperation between the master developer, the builder(s), and the City of Shafter, the Mission Lakes master planned community is destined to be a successful and desirable addition to the Shafter area.

The specific objectives of the design guidelines are to:

- Provide guidance to builders, engineers, architects, landscape architects, and other professionals in order to obtain high quality design.
- Provide a framework for the formation of Covenants, Conditions, and Restrictions (CC&Rs) for the use of land in the Specific Plan area.
- Provide the City of Shafter with the necessary assurances that the community of Mission Lakes will be developed in accordance with a certain quality and character as set forth in this document.

The Design Guidelines are intended to be flexible and work in concert with the Development Standards contained in Section 4.0 of this document. These guidelines establish standards that will ensure the quality of development, the community landscape, and its character. These guidelines and the standards they contain shall be followed in the design and build-out of the community; they should not be viewed as voluntary. Through review of the plans by the Master Developer and official design review by the City of Shafter, these guidelines shall be enforced and implemented. Projects where nearly identical buildings line streets without variation in placement and form will not be allowed.



## 5.2 ARCHITECTURAL DESIGN GUIDELINES

### 5.2.1 GENERAL ARCHITECTURAL GUIDELINES (APPLIES PLANNING AREAS 1-9, PA-12, PA-13)

The goal of the architectural design guidelines is to allow for a diversification of architecture styles while ensuring visual compatibility. These guidelines do not promote rigid adherence to style descriptions but assist in achieving a particular design direction and high quality construction.

#### A. STYLE

Achieving variety and diversity in neighborhood architecture is a key community objective. For inspiration, Mission Lakes is encouraging compatible architectural styles that have historical precedence in Southern California and are capable of contemporary interpretation and variation. Modern interpretations of historical architectural styles shall address today's market conditions, economics, and building industry standards. Appropriate architectural styles include the following:

- Colonial
- Spanish Colonial
- Cottage
- Monterey
- Craftsman
- Italianate

It should also be noted that additional architectural styles not listed above may be incorporated into the Mission Lakes project.

#### B. COLORS AND MATERIAL

The colors and building materials used at Mission Lakes shall be complementary, and when considered together, shall reflect a distinct community character. The use of elements such as terra-cotta color roof tile, white washed plaster, painted siding, and wrought iron will provide variety and contrast. New interpretations of these classic combinations of materials and inherent colors are encouraged as they relate to a general feeling of neighborhood unity.

Color palettes that reflect traditional architectural themes are the basis for successful modern interpretations as proposed for Mission Lakes. A variety of natural materials and earth tone based colors will provide the diversity required for visual interest while unifying the buildings with their

# Mission Lakes

## Specific Plan

settings and creating a timeless appeal. The primary purpose of the architectural style palette selection is to avoid monotony, provide a variety of color schemes, and promote visual diversity.

### C. ARCHITECTURE ORIENTED TO THE STREET

Architecture shall be oriented to the street so that interactive elements create a human scale and are inviting to the street scene. Interactive elements include; porches, verandas, porte-cocheres, balconies, decks, porticos, trellises, arbors, and courtyards.

The quality design and orientation of interactive elements provide “eyes on the street” and contribute to pedestrian safety, a sense of place, activity, and neighborhood socialization.

### D. ARCHITECTURAL DIVERSITY – DETACHED SINGLE-FAMILY

Detached residential planning areas within Mission Lakes shall utilize a minimum of three to six different architectural styles similar to those suggested below:



The intent is to provide variety and to avoid monotony in the streetscape. ~~A maximum of 40% and a minimum of 20% of any one style shall be used within each Planning Area of Mission Lakes.~~



## E. BUILDING MATERIALS & COLORS

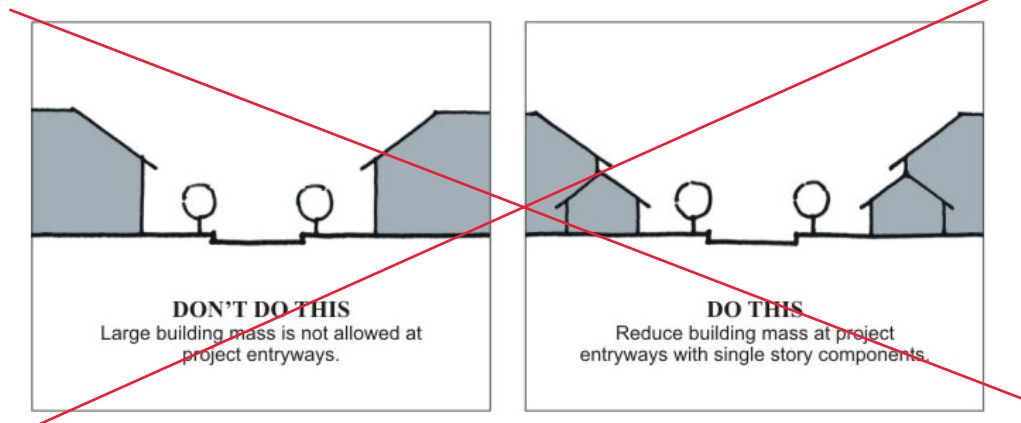
To further the goal of diversity, the following criteria shall be met:

1. Each elevation shall have a minimum of <sup>two</sup>~~three~~ colors. For example: one body, one trim, and one accent color.
2. Front elevation design and materials are to wrap around the side elevation to an appropriate transition point.
3. ~~Each product line shall have a minimum of three different roofing colors.~~
4. Individual color schemes must be appropriate to the architectural styles selected with a harmonious selection of accent materials and roof profile and colors.
5. No two adjacent homes using the same floor plan shall have the same exterior color scheme. A scheme of color values on exterior elements shall be distinct on adjacent homes, with deeper tones encouraged to promote variation.
6. If balconies are provided, materials shall match or complement those used on the main portion of the building.
7. ~~At least two out of every three homes shall upgrade the hardscape used within the concrete walkways leading to the main structure to complement the home's exterior architectural elements. (Example: use of decorative troweled bands; decorative patterned scoring; exposed aggregate finishes; stamped concrete, etc.).~~

## F. BUILDING MASS, FORM, AND SCALE

Creating a street scene that functions well and has visual variety is a key community objective. The following massing and scale criteria are intended to develop variation in appearance and a sense of individuality for each home. Projects where nearly identical buildings are placed on streets without variation in placement and form are not permitted. Listed below are massing and plotting techniques and standards which will create a quality environment.

1. Single-story components such as porches, reduced heights of living spaces, and/or garage areas shall be used to create a sense of variety within the street scene and to break up building massing.
2. Twenty percent (20%) of all plans and elevations plotted shall have a significant single-story component, which can include garages and covered porches.
3. ~~To reduce building massing at project entries, single story homes or significant single story components are required on corner lots located adjacent to gated entries.~~



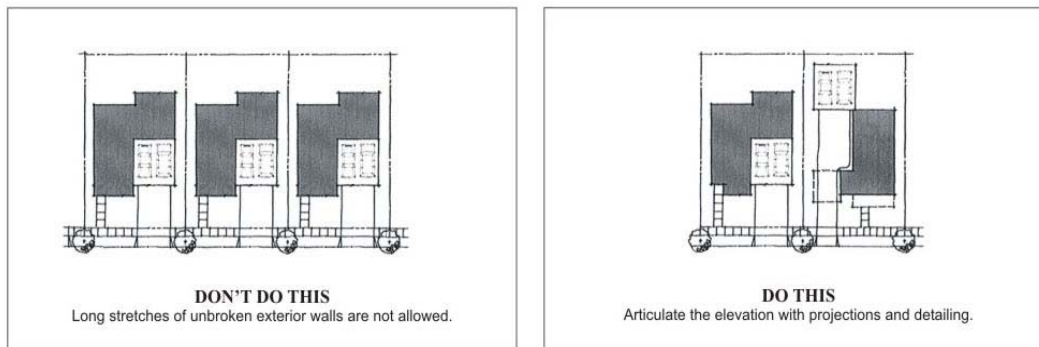
4. Homes shall be designed with entries, windows, front porches, and living areas placed directly adjacent to the street on most plan variations, while recessing the garages, are encouraged.
5. The proportion of windows and doors to the wall massing shall vary according to the architectural style chosen. Windows and doors shall enhance, rather than dominate, the overall architectural character of the home. The selected style of window shall be appropriate to the architectural style of the house.

6. Garage doors shall be fully integrated into the design of the architecture and shall complement the building elevation. Accent colors shall be considered to complement the architecture and to provide visual variety along streetscapes. ~~Windows in garage doors are required for all homes.~~ Staggered setbacks, recessed garages, and side-entry garages shall be considered to further vary the streetscape.

#### G. REAR BUILDING ELEVATIONS

The dominant impact from the street is the shape of the building and roofline of two-story plans. Therefore, these second story rear building elevations shall adhere to the following guidelines.

1. Long stretches of unbroken exterior walls are not allowed in favor of articulated elevations with ~~projections, recesses,~~ windows, doors, and specialized architectural detailing, which are required.



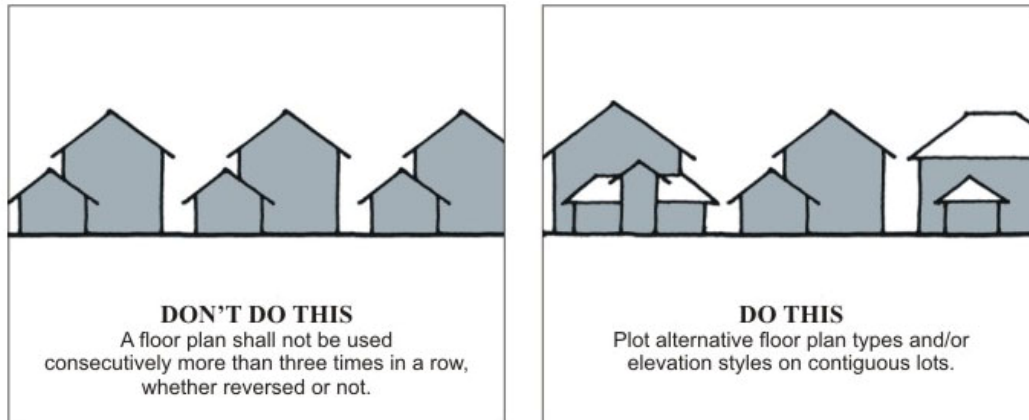
2. ~~The second story portion of the rear elevation of all structures which face arterial roads shall incorporate varied wall planes, roof forms and orientation, or window treatments.~~
3. ~~Articulate the rear elevation and roof plane to minimize the visual impact of repetitious flat plans, similar building silhouettes, and similar ridge heights on homes viewed from arterial roads.~~
4. For each floor plan submitted to the Building Department for review, ~~three~~ <sup>two</sup> elevations are required per floor plan. ~~At least two out of every three elevations per floor plan shall provide general architectural relief at the rear elevation of each home in order to avoid one continuous wall or flat surface on the rear of the home.~~ Fireplaces, rear yard trellises, and media niches are allowed.



## H. PLOTTING CONCEPTS

The following criteria shall be considered when placing a structure on a single-family lot:

1. Reduce the scale and size of each neighborhood by creating “sub-neighborhoods” or “villages” through the use of short or curved street segments, and short cul-de-sac streets.



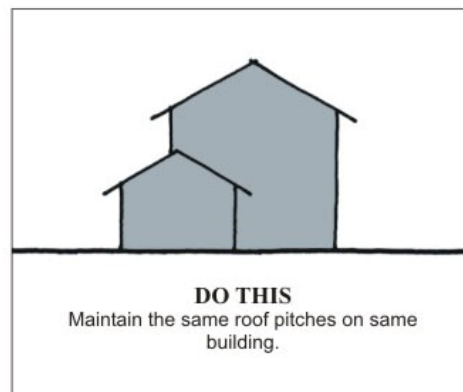
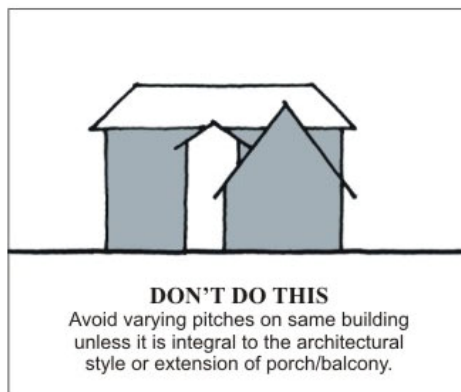
2. ~~Plot alternative floor plan types and/or elevation styles on contiguous lots. A floor plan shall not be used consecutively more than three times in a row, whether reversed or not.~~
3. ~~Any one floor plan shall comprise no more than 65% of the number of lots on any cul-de-sac or along any street between intersecting streets.~~
4. ~~Adjacent homes shall have varying front yard setbacks. This requirement does not apply to lots located on a curvilinear street, cul de sac, or knuckle, which already provide a varied street scene. When one and two-story homes are adjacent, the two-story home shall have the larger front yard setback.~~
5. ~~Driveways on corner lots shall be located to the rear of the lot to allow expanded opportunities for landscaping at street intersections.~~
6. All utility boxes shall be ~~underground~~ or camouflaged.
7. ~~Each lot shall be provided with four (4) phone lines to the house.~~
8. ~~Shadow conduit shall be provided to each home.~~ Conduit for city provided Fiber Optic shall be installed.



## I. ROOFS

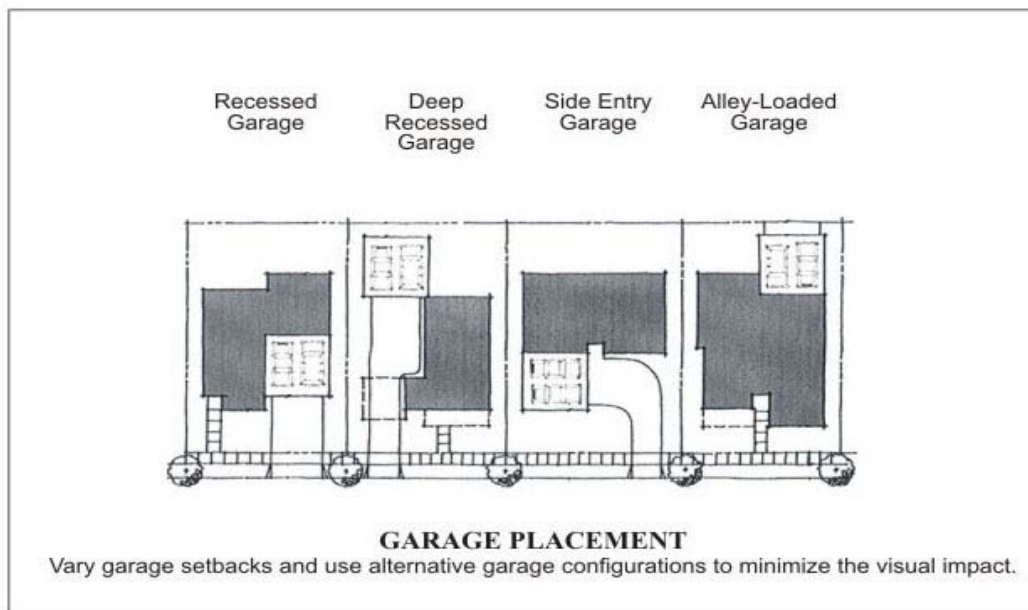
Roofs serve as major structural and architectural design elements. A variety of roof types are permitted and encouraged within the project. Roofs shall be consistent with the neighborhood or product-type architectural concept and the style, materials, and scale of the building.

1. As it relates to styles, a variety of roofs shall be permitted, including hip, gable, and shed roofs. Roof heights, pitch and planes shall vary to create interplay between the roof and the walls of the structure. Varying roof pitches on the same building shall be avoided unless they are integral to the architectural style or extending over porches and balconies.
2. Roofs shall be constructed of non-combustible materials. Acceptable materials include clay and concrete tile. Unacceptable materials include pressed wood, corrugated fiberglass, asphalt roll roofing, and corrugated metal.
3. Roofing trim materials shall be of similar materials and complementary colors. Roof vents and appurtenances shall be painted to match the roof color.
4. Roof overhangs are permitted and shall be designed as an integral part of the roof form.



## J. GARAGES

1. The home and front yard rather than the garage is the primary emphasis of the front elevation. In order to de-emphasize the role of the garage in front elevations, setbacks, side-entries, detached garages, and other “neo-traditional” treatments are permitted.
2. Garages shall be constructed of materials compatible with the architectural style of the primary structure.
3. ~~No two adjacent homes having the same floor plan and elevation shall use the same garage door pattern. In no case shall more than two (2) adjacent homes of any floor plan or elevation have the same garage door pattern.~~
4. ~~A variety of designs shall be used on garage doors. Minimize the visual impact of garages facing the street by varying garage door patterns, varying colors, varying setbacks, splitting doors into two or more single doors, incorporating windows into garage doors, and using alternative garage configurations.~~
5. Swing-in (side loaded) garages are prohibited on lots less than 55 feet wide at the front setback line.



6. Side elevations of garages facing the street shall have architectural detailing.
7. All garage doors shall be sectional and roll-up ~~with windows.~~



8. The three-car garage configuration requires careful consideration to de-emphasize its impact on the street. The use of tandem garage design is permitted so that three garage spaces appear as two from the street.
9. ~~The following design techniques shall be incorporated in homes with three car garages:~~
  - ~~Where allowed, the standard front facing three-car configuration can be used in a maximum of 65% of plan configurations.~~
  - ~~When the standard front facing three-car configuration is used, it must be combined with one of the following measures:~~
    1. ~~Provide a minimum 75 square feet of porch area (horizontal or vertical).~~
    2. ~~Extend a portion of the home a minimum of 5 feet in front of the garage.~~
    3. ~~Offset the dual car garage door 2 feet from the single car garage door.~~
    4. ~~Provide three separate garage doors to break up the building mass.~~
10. In the case of the recessed two-car garage configuration, a 12-foot-wide driveway shall be allowed that tapers to 16 feet to de-emphasize its impact on front elevations.

#### K. PORCHES AND ENTRYWAYS

Entrances to homes shall be clear and easily recognizable. Covered entrances, porches, and arcades are desirable, because they serve to identify entrances and provide front-yard and side-yard elevational differences. All front doors shall reflect the architectural style that may include a window or other decorative treatment. Porches and entryways shall be used to visually break up large, monolithic buildings into smaller units, more in keeping with the desired human scale.



Where present, porches shall be used on buildings of two or more stories as a transition from nearby single-story structures or other taller structures. Porches shall be constructed of wood, stucco, stone, brick and other similar materials. Wrought iron railings are permitted and acceptable.

#### L. DOORS AND WINDOWS

By varying the spacing, sizes, shapes, and locations of door and window openings in building facades, structures shall be made more visually interesting and attractive. It is especially important to vary the placement of doors and windows on buildings located in close proximity to each other in the same neighborhood. ~~In addition, windows and doors shall be recessed into or projected out~~



~~of structures to emphasize important areas of the building.~~ Windows, frames, mullions, and door frames shall utilize complementary colors with the rest of the building. Doors shall include inset panels, carvings, and/or window panes.

#### **M. BALCONIES AND OVERHANGS**

Balconies and overhangs are desirable elements of a building because they provide architectural interest even when not serving a practical purpose. Balconies and overhangs add visually to a structure by breaking-up wall masses, offsetting floors, and creating a sense of human scale. Balcony railings shall reflect the architectural style. Balcony railings can be solid, if desired. Accent tile is permitted in moderate amounts. In all cases, balconies and overhangs shall be designed such that detailing, form, color, and materials are similar and/or compatible to the main structure.

## 5.2.2 ARCHITECTURAL DESIGN STANDARDS AND REQUIREMENTS – MEDIUM HIGH DENSITY RESIDENTIAL (APPLIES TO PLANNING AREAS 14 AND 15)

### A. ARCHITECTURAL DIVERSITY

Medium-high density residential neighborhoods within Mission Lakes shall consist of attached multi-family product types, townhomes, and condominiums. The increase in density and slight shift in character, compared with the community's traditional single-family detached neighborhoods, will distinguish Mission Lakes as a place that offers a complementary mix of housing types and styles. One of the major goals of the architectural design guidelines for Planning Areas 14 and 15 is to create the impression of small "villages" and discourage a mass produced feel. This goal shall be achieved through a diversity of style, smooth transitions between structures, and enhanced neighborhood hardscape and landscape features. Upon completion, the attached residential planning areas shall encourage neighborhood and pedestrian interaction, and integration within the overall community of Mission Lakes.

One or more specific architecture styles shall be selected for each of the two medium-high density residential planning areas. Mixing of styles within a planning area may occur with approval of the Planning Department. Styles can include, but are not limited to: Colonial, Spanish Colonial, Cottage, Monterey, Craftsman, and Italianate. The main components of these styles shall be applied, and shall be tailored to multi-family residential building types by the designing architect. Each attached structure shall be designed for internal compatibility, using a balanced palette of colors and materials to achieve a restful uniformity within each planning area. Landscaping in multi-family Planning Areas shall be designed to the satisfaction of the Planning Department.



### B. BUILDING ORIENTATION

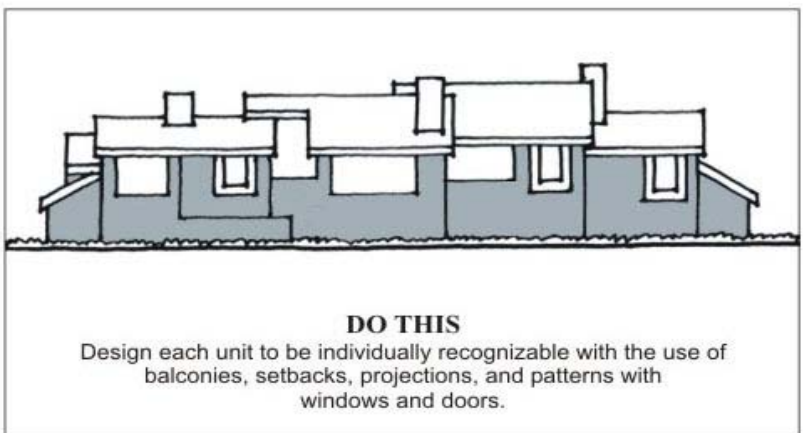
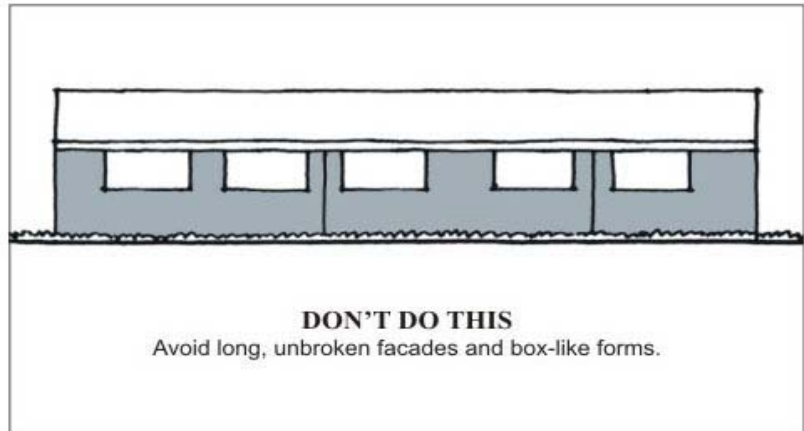
1. Attached structures shall be rotated, angled (right angles allowed), or otherwise offset to afford a sense of individuality, as well as to provide privacy at entries, patios, and balconies.

2. Buildings shall relate appropriately to surrounding development and streets and create a cohesive visual identity for the neighborhood and street scene.
3. Buildings are permitted to be designed with both a “front” and “back” door, so that the buildings may face a street but access could be provided via a parking lot or alleyway via a back door.
4. Public spaces shall be clearly defined from private spaces through the use of building materials, grade separations, and physical separations such as fences, walls, or building enclosures.

### C. BUILDING MASSING, DETAILS, AND MATERIALS

Building massing, details, and materials shall be carefully considered in developing an appropriate architectural character for Planning Areas 14 and 15.

1. Buildings shall not exceed 45 feet in height.
2. Long, unbroken facades and box-like forms shall be avoided. Building facades shall be broken up to give the appearance of a collection of smaller structures.
3. To the extent possible, each of the units shall be individually recognizable. This can be accomplished with the use of balconies, porches, setbacks, and projections that help articulate individual dwelling units or collections of units, and by the pattern and rhythm of windows and doors.



4. Elevations visible from Seventh Standard Road and all other adjacent arterial roads shall be carefully articulated and large unbroken surfaces shall be prohibited.

5. Varied roof forms shall be encouraged and utilized for the creation of a varied yet cohesive residential design.
6. Building projections and recesses shall be provided on the front facade of each structure. The front wall mass of each building should be broken-up into a minimum of two planes (horizontal or vertical) with a break depth of at least 2 feet. No break in plane shall be less than 25 percent of the length or width of the front facade.
7. Emphasis shall be placed on horizontal architectural lines including trim and fascia lines.
8. Buildings shall be designed to define outdoor spaces, with floor plans that have a logical and functional relationship between indoor spaces and outdoor areas.
9. Provide front porches where style appropriate and possible to accomplish stepped massing and transition to public spaces.

#### **D. ROOFS AND CHIMNEYS**

1. A variety of roofs styles shall be permitted, including hip, gable, and shed roofs. The roof design shall follow the wall planes and roof pitch shall be consistent with the architectural style.
2. Roofs shall be constructed of non-combustible materials. Acceptable materials include clay and concrete tile. Unacceptable materials include pressed wood, corrugated fiberglass, asphalt roll roofing, and corrugated metal.
3. Roofing trim materials shall be of similar materials and complementary colors. Roof vents and appurtenances shall be painted to match the roof color.
4. Roof overhangs are permitted and shall be designed as an integral part of the roof form.
5. Chimneys and spark arrestors shall act as thematic forms and vertical elements in the architecture. Caps on chimneys shall have low profiles and shall not be visually distractive. Acceptable building materials include stone veneer, brick (including used brick), and stucco. Architectural treatment shall be provided on each chimneystack.



**E. ENTRIES AND WINDOWS**

1. Deep set openings are encouraged to convey the impression of wall thickness and create strong shadows. Front door surround treatment, including a cover for weather protection, shall use decorative trim appropriate to the style, a recess, or sidelights.
2. Window pediments, small roof elements, overhangs, and projections over windows, doors, and garage doors shall be incorporated into the architectural detailing.
3. A variety of window and door treatments shall occur. French doors, dormer windows, or decorative shutters shall be incorporated into the building design.



**F. BALCONIES AND PORCHES**

1. Balconies and porches shall be used to articulate and reduce mass, as well as to provide shadow relief. Where architectural style and density are appropriate, stoops may be used instead of porches.
2. Porches, balconies, and trellis structures shall be compatible with the overall architectural theme, style, and design of the structure.
3. Materials used to construct balconies and porches shall be appropriate to the designated architectural style.



**G. DETAILS**

1. Potshelves, pilasters, and brick and tile accents are encouraged around doors, windows, and entries, particularly near front and side entries that are easily visible from the street.
2. Low and high walls shall be used to define courtyards, patios, and entries.
3. Mechanical equipment such as gas meters and air conditioning and heating units shall be screened from public view, either by landscaping, fences, and walls, or combination thereof.

4. Rain gutters, flashing, and other architectural elements and trim constructed of sheet metal shall be painted with colors similar to the fascia.

#### H. GARAGES AND DRIVEWAYS

1. Banks of garage doors with more than eight (8) single or six (6) double garages shall not be permitted without separation of at least 20 feet between banks of garage doors.
2. Tandem garages are permitted (and count towards parking requirements) to reduce the visual impact of garage doors.
3. Garage doors shall be of complementary colors, textures, and materials used on the front building elevation.
4. Use of carports instead of garages is not encouraged but allowed for guest parking. Should carports be constructed, they shall include substantial design elements (i.e. columns, beams, roof design) to convey a permanent concept. Prefabricated metal carports are prohibited.
5. Private drives that serve as alleys are permitted. To maximize open space, garages should face onto the alley and be located no further from the alley than is required for adequate vehicle access.
6. Guest parking facilities shall be located directly off or near a main driveway.
7. Areas shall be provided adjacent to garage entries located in alleys for landscape elements that will soften the built environment.

### 5.2.3 ARCHITECTURAL DESIGN STANDARDS AND REQUIREMENTS – MAJOR COMMERCIAL (APPLIES TO PLANNING AREA 16)

The architectural design standards and requirements of Planning Area 16 shall be consistent with the applicable sections of the City of Shafter Zoning and Development Code at the time of development.

#### A. BUILDING SITING

1. The placement and design of structures should facilitate and encourage pedestrian activity and convey a physical and visual link to the adjacent residential developments, streets, and sidewalks.



2. Whenever possible, new structures should be clustered to create plazas and pedestrian malls. When clustering is impractical, a visual link between separate structures should be established through the use of an arcade, trellis, or other open structure.
3. Plazas and courtyards shall be incorporated into commercial development design.
4. Buildings should be divided in distinct massing elements. Building facades should be articulated with architectural elements and details. Vertical and horizontal offsets should be provided to minimize bulk.
5. Decorative paving should be incorporated into parking lot design, driveway entries, pedestrian walkways, and crosswalks.



### 5.3 LANDSCAPE DESIGN GUIDELINES

The Mission Lakes Landscape Design Guidelines establish a landscape theme for the project and set forth general criteria for landscaping of the residential community, neighborhood commercial center, and recreational amenities. These guidelines, consisting of written summary and graphic exhibits, establish landscape criteria for entries, streetscapes, recreational amenities, pocket parks, plant palette, lighting, and walls to create a unifying fabric for the community.

The Mission Lakes Landscape and Entry Monument Plan, Figure 3-5, is driven by the desire to integrate the proposed master planned community into the Shafter area and to create an identifiable sense of place. Landscape and streetscape elements will be used to create visual continuity throughout Mission Lakes. Community elements such as entries, streetscapes, and walls will establish the design theme for the community by reinforcing the design hierarchy and by providing a reassurance of the community areas and boundaries. These features are created through a thematic blend of hardscape and planting elements.





# Mission Lakes

## Specific Plan

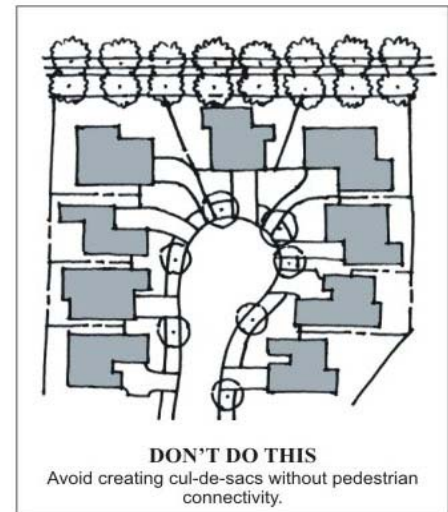
The landscape plan of Mission Lakes calls for a compatible plant palette of trees, shrubs, and ground covers. Once a particular plant or plant combination is used for a particular application, it shall be repeated in similar areas of the community to reinforce a sense of neighborhood cohesion. Landscape design shall not, however, result in monotony or lack of variety or biological diversity. The following is a description of landscape elements for the Specific Plan. These elements shall be detailed at the site development plan or other discretionary permit for each planning area. The landscape design is based on the vision and goals of the Mission Lakes Specific Plan.

### 5.3.1 STREETS: STREETSCAPES

Landscaping of perimeter and internal streets will provide continuity throughout the community and create an appropriate link with adjacent areas. Street trees within the Mission Lakes Specific Plan area will reflect the community's design theme and be selected from the project's plant palette. Street tree placement and design may include a single street tree used along all the streets in a neighborhood, or may include a dominant street tree along with accent street trees used at strategic points along the street, such as clustered at intersections or at curves to break up long uninterrupted lines. Landscaping of streets shown on Figure 3-5 will establish the main planting theme for the community. There are a limited number of different streetscapes for the Mission Lakes Specific Plan as described below.

#### A. MISSION LAKES BOULEVARD

The Landscape Plan indicates that formal planting shall be placed along this four-lane, divided arterial every where within the Specific Plan. Formal planting was discussed Section 3-7. A primary paseo shall be located on one or both sides of Mission Lakes Boulevard. A secondary paseo shall be located on the western portion Mission Lakes Boulevard near the commercial development. The formal landscaping/primary paseo pattern of Mission Lakes Boulevard is a pattern that is repeated on Street "D" and Street "B", which are all arterial streets. This streetscape is shown in Figure 5-1a. Additional landscape easement will be necessary to accommodate the primary paseo.





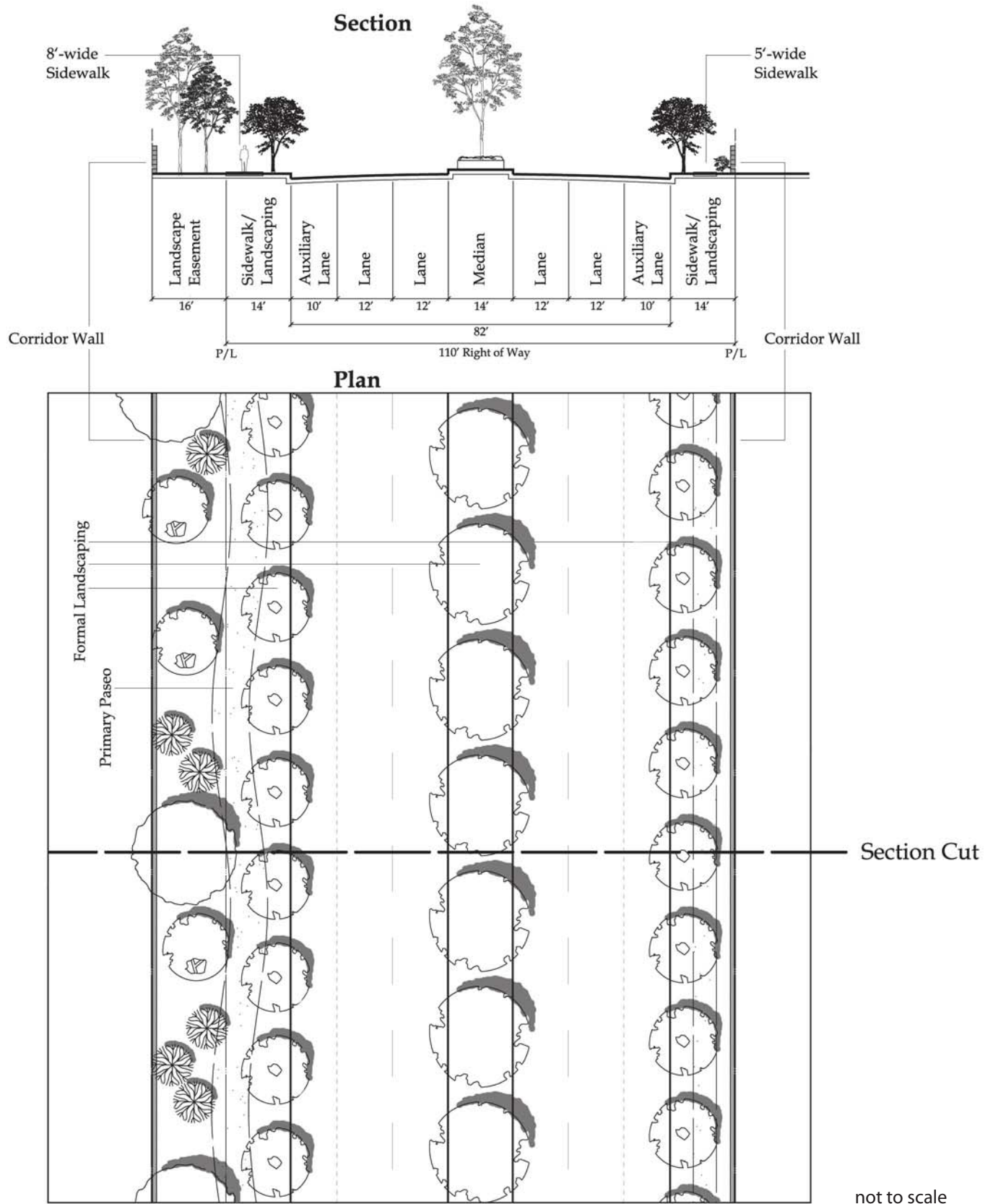
## **B. STREET "C"**

The Landscape Plan for Street "C", shown in Figure 5-1b is representative of the streetscape for the minor collectors in the Mission Lakes Community where a secondary paseo is located along with windrows. Additional easement will be required to accommodate the secondary paseo and windrows. Windrows shall require a minimum planting space of 7 feet.

## **C. ZERKER ROAD THROUGH PLANNING AREA 16 (COMMERCIAL)**

The Landscape Plan for Zerker Road through the commercial area is similar to Mission Lakes Boulevard with formal landscaping except that there will be no corridor walls and the paseo and landscape easements may be a combination of hardscape and street trees ~~in grates~~ as illustrated in Figure 5-1c.

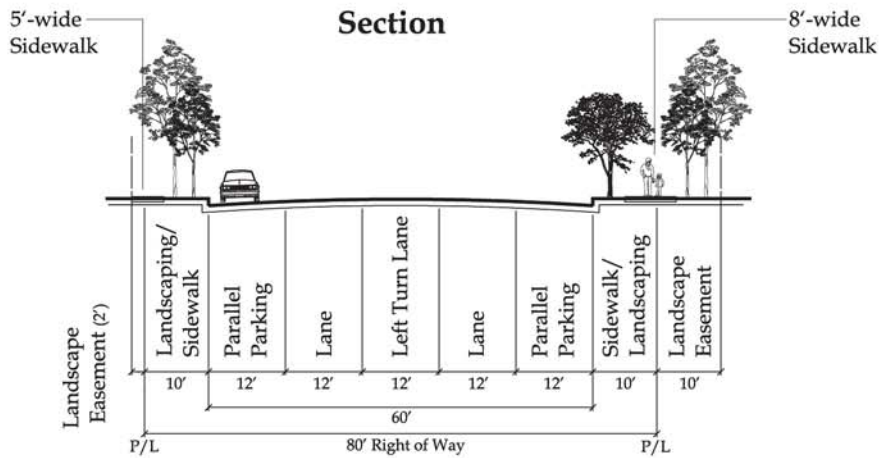
# Mission Lakes Specific Plan



Mission Lakes Blvd Streetscape

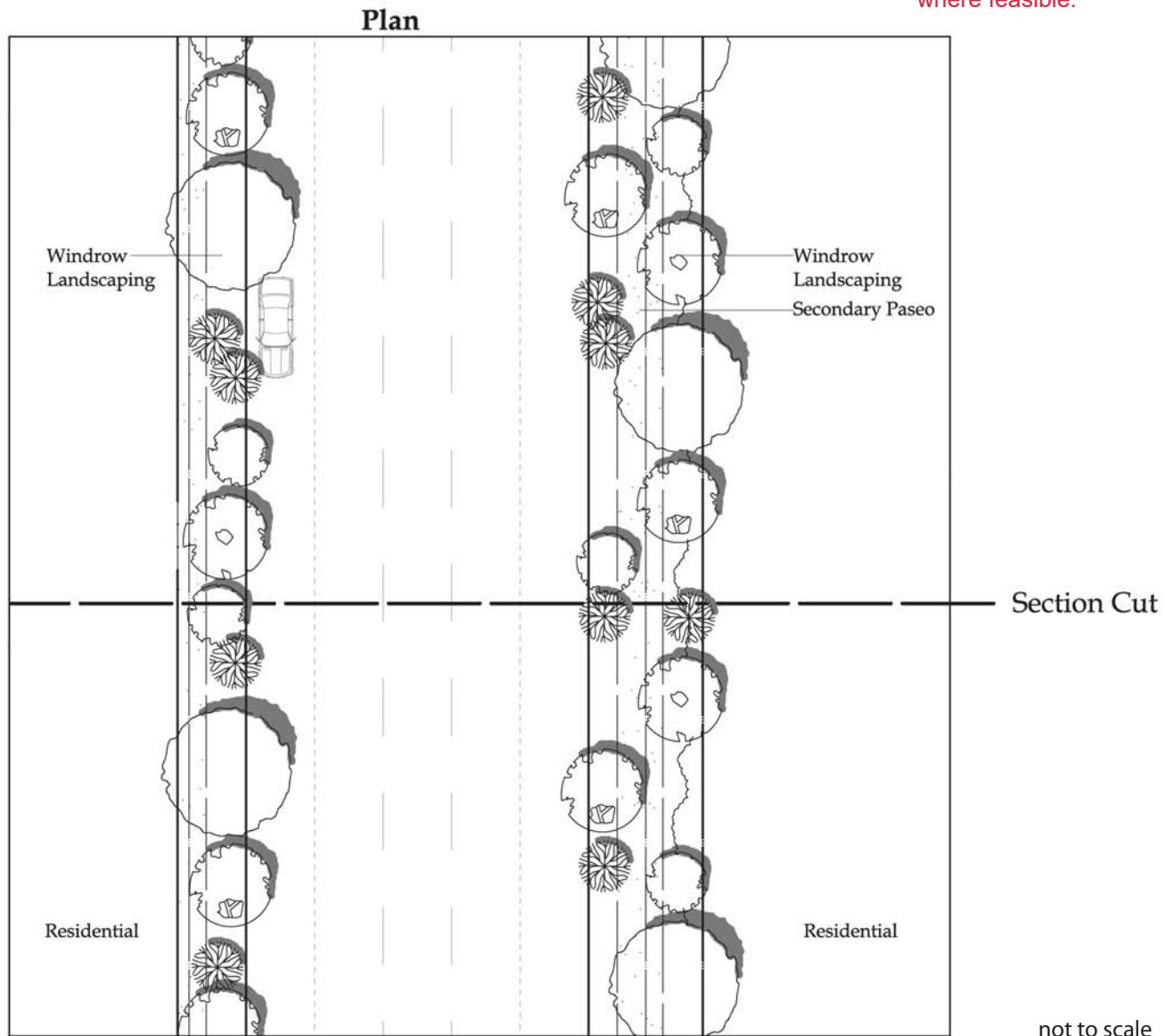
Figure 5-1A

# Mission Lakes Specific Plan



Sidewalks/walkways to meander where feasible.

Walkways to avoid being placed adjacent to a wall where feasible.

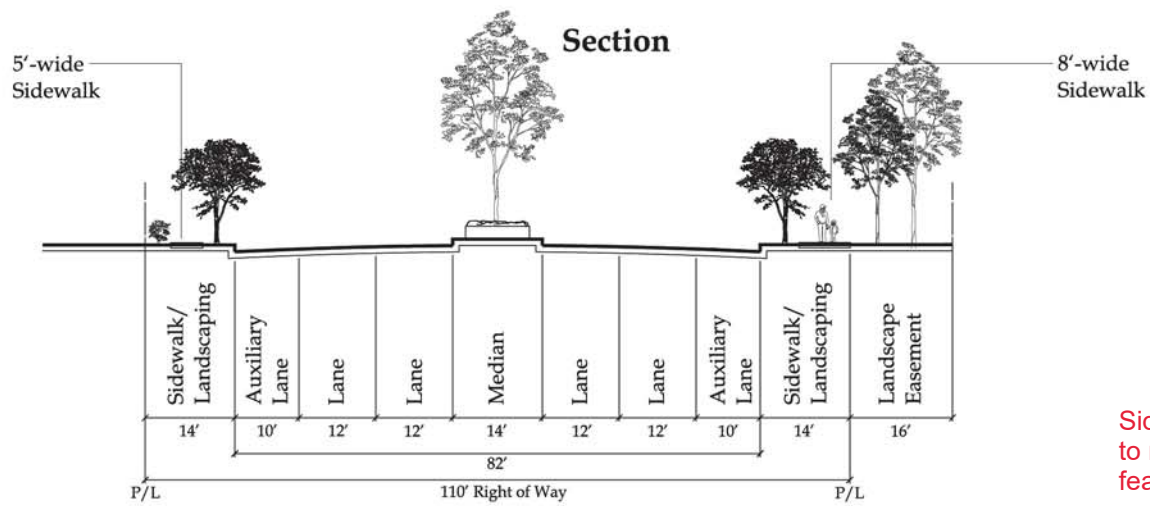


Street "C" Streetscape

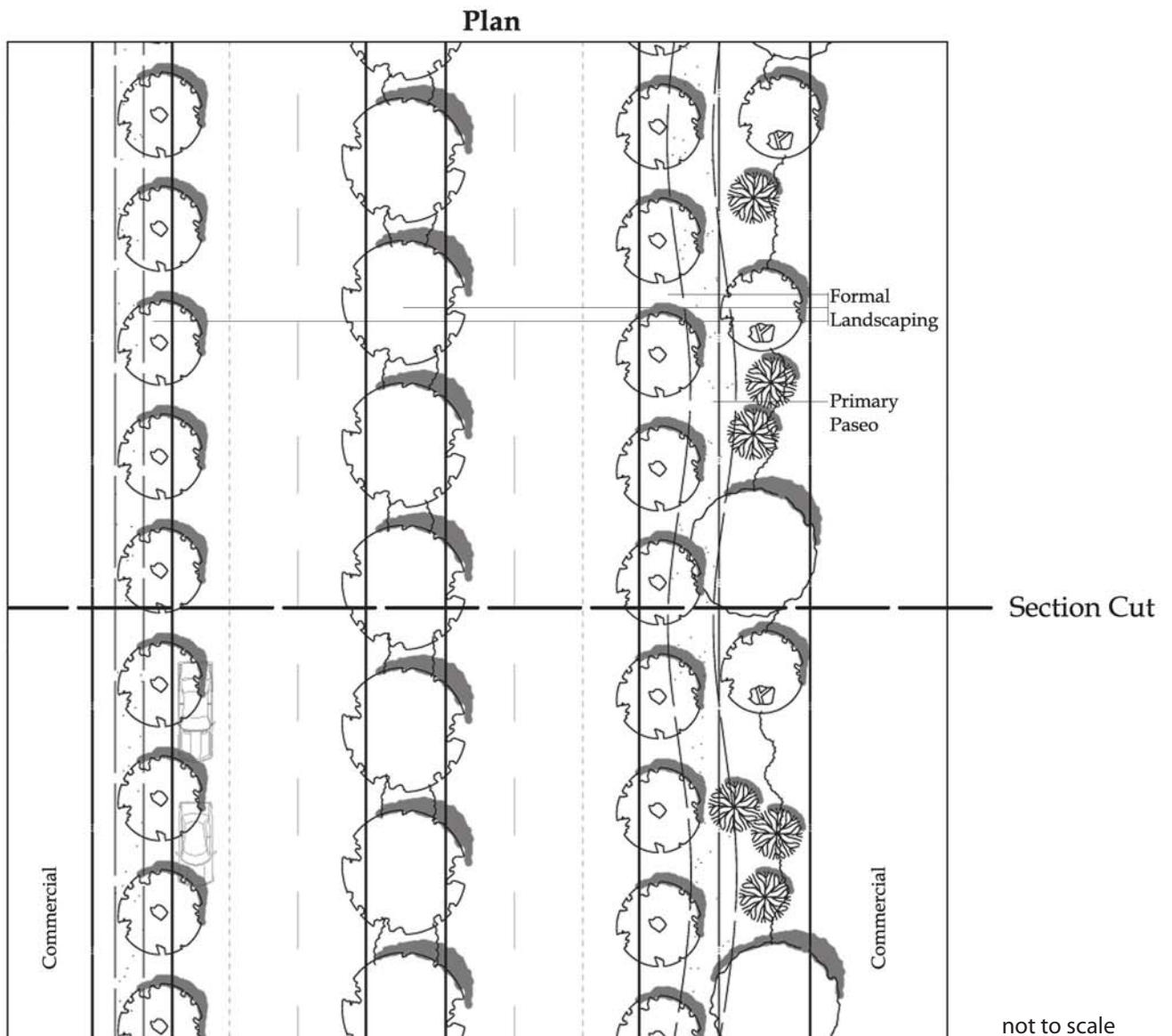
Figure 5-1B



# Mission Lakes Specific Plan



Sidewalks/Walkways to meander where feasible.



Zerker Road Streetscape

Figure 5-1C

### 5.3.2 ENTRY MONUMENTATION

Entry monuments serve several important purposes; therefore careful consideration has been given to the design of community, major, and neighborhood entries. The intent of project monumentation design is to create visual gateways into Mission Lakes and to provide aesthetically pleasing entry statements that highlight the distinctiveness of the community. The Landscape Plan, Figure 3-5, depicts conceptual locations of entries for the Mission Lakes community and for individual planning areas.

As the primary entry to the community, major entry monumentation will be established at Seventh Standard Road and Zerker Lane and at Seventh Standard and Street "B" as illustrated conceptually in Figure 5-2, *Entry Monuments*, and in plan view in Figure 5-3. Secondary monuments will be established on Mission Lakes Boulevard at the western entry, on Zerker Road at the northern boundary of the plan area and at the eastern entrance to the plan area on Street "D". Entry monuments are described below. The design and architectural elements of entries shall be compatible and consistent with the Specific Plan theme elements of the Mission Lakes community. Each entry statement shall consist of a combination of signage, lighting, and landscaping. Additional information on signage and lighting standards is located in Section 5.3.7 and Section 5.3.8 of this Chapter.

#### A. PRIMARY ENTRY MONUMENTS

The primary entry monumentation establishes the character for all project monumentation treatments, emulates the unique landscape theme for Mission Lakes, and provides a strong landmark that reinforces the distinctiveness of the community. Primary entry monumentation will occur at the intersection of Zerker Road and Seventh Standard Road, and Street "B" east of Zerker Road. The entry monumentation is intended to utilize plant palettes and hardscape materials that contribute to the consistent implementation of the Mission Lakes landscape design theme.

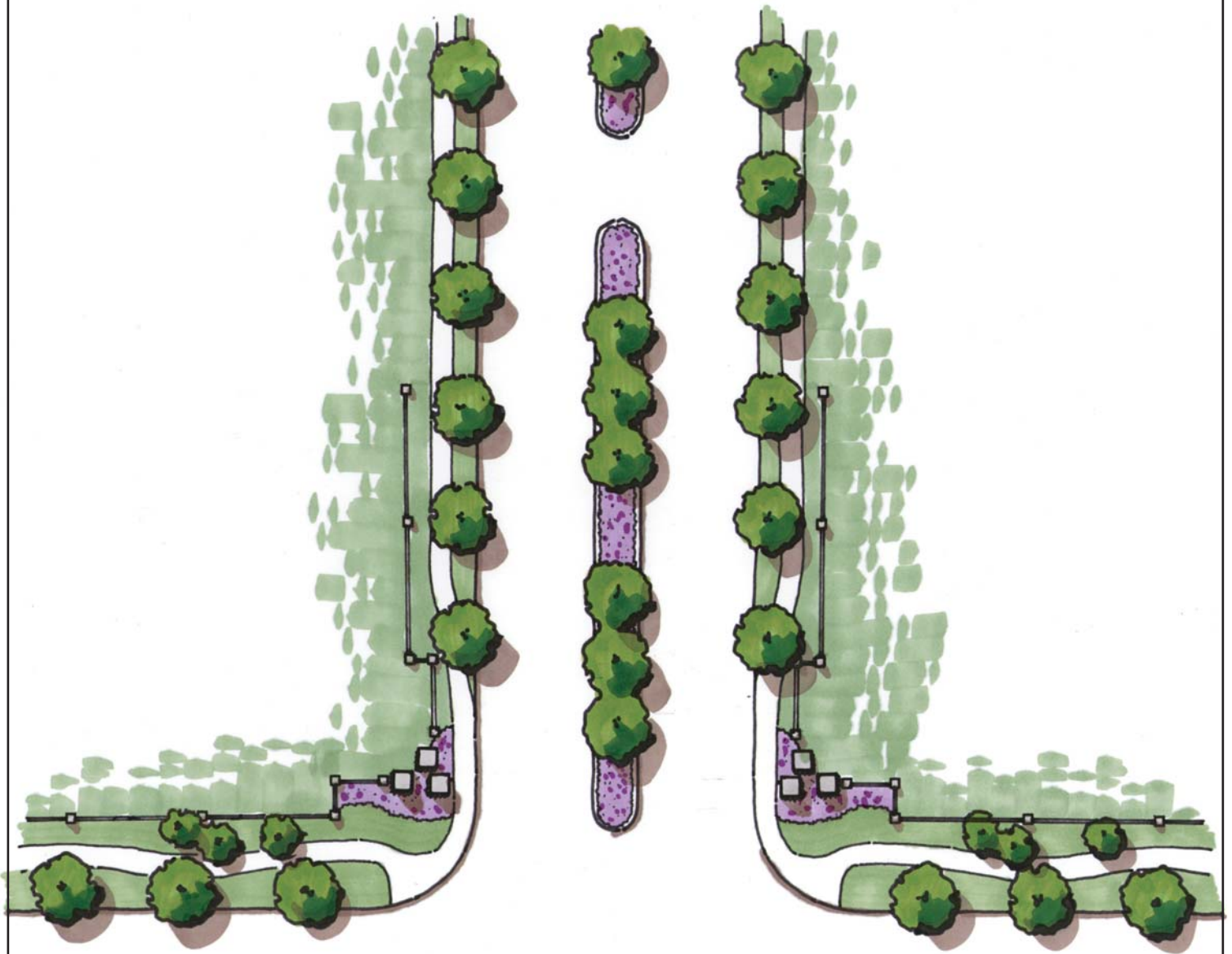
#### B. SECONDARY ENTRY MONUMENTS

An enhanced secondary entry treatment will be located at three locations: at the intersection of Zerker Road and the Mission Lakes development boundary to the north, at the western edge of the plan area on Mission Lakes Boulevard and on the eastern boundary of the plan area on Street "D". These entries will provide a dramatic visual gateway into Mission Lakes and its amenities. The secondary entry monumentation will utilize a variety of landscape and hardscape elements but will be smaller in scale than primary entry monumentation.



Entry Monument - Elevation

Figure 5-2



Entry Monument - Plan

Figure 5-3



### 5.3.3 ~~PRIVATE~~ <sup>Public</sup> RECREATION & NEIGHBORHOOD PARKS

#### <sup>Public recreation areas</sup>

~~One private recreation area, one public recreation area, and several public neighborhood parks are~~ planned for residents of the Mission Lakes community. The ~~private~~ recreation area is intended to serve as a visual amenity and provides both active and passive recreational uses including, but not limited to, a pool and spa, restroom facilities, basketball court, tot lots, open space turf areas for various activities, and barbeque facilities. A conceptual representation of the private recreation area is provided in Figure 5-4. Open turf areas in the ~~private~~ recreation area may be vegetated with hydroseed. The exact placement, size, and design of the ~~private~~ recreation areas will be determined at the design review stage of project implementation.

The public recreation area and neighborhood pocket park areas (Figures 5-5 and 5-6) are also intended to serve as visual amenities and provide both active and passive recreation for residents within the community. The neighborhood pocket parks will be landscaped with a small grove of trees, shrubs, and other plant material as described in the project's plant palette which will be determined by the master developer. The public and neighborhood pocket parks will have unique identities and shall contain any combination of passive sitting areas, open space turf areas for various activities, tot lots, walkways, and decorative lighting, subject to approval of the Planning Director. Large formal ball fields shall be restricted to the public park area of PA-11. Open turf areas in these parks may also be vegetated with hydroseed. The exact placement, size, and design of the neighborhood pocket parks will be determined at the design review stage of project implementation.



### 5.3.4 PASEOS AND TRAILS

An extensive network of paseos and trails are located throughout the community, providing non-vehicular connectivity to the various internal components of the area. Landscaping of these areas will be designed to accentuate the community's charm. Throughout the Mission Lake Specific Plan, public right-of-ways will be landscaped to provide a feeling of openness. The intent is to establish a "sense of place" where residents can arrive home and feel the embrace of community pride.

# Mission Lakes

## *Specific Plan*



NOTE: This prototype site plan is conceptual in nature and subject to modification.

not to scale

~~PUBLIC~~  
~~Private~~ Recreation ~~(HOA)~~

Figure 5-4



NOTE: This prototype site plan is conceptual in nature and subject to modification.

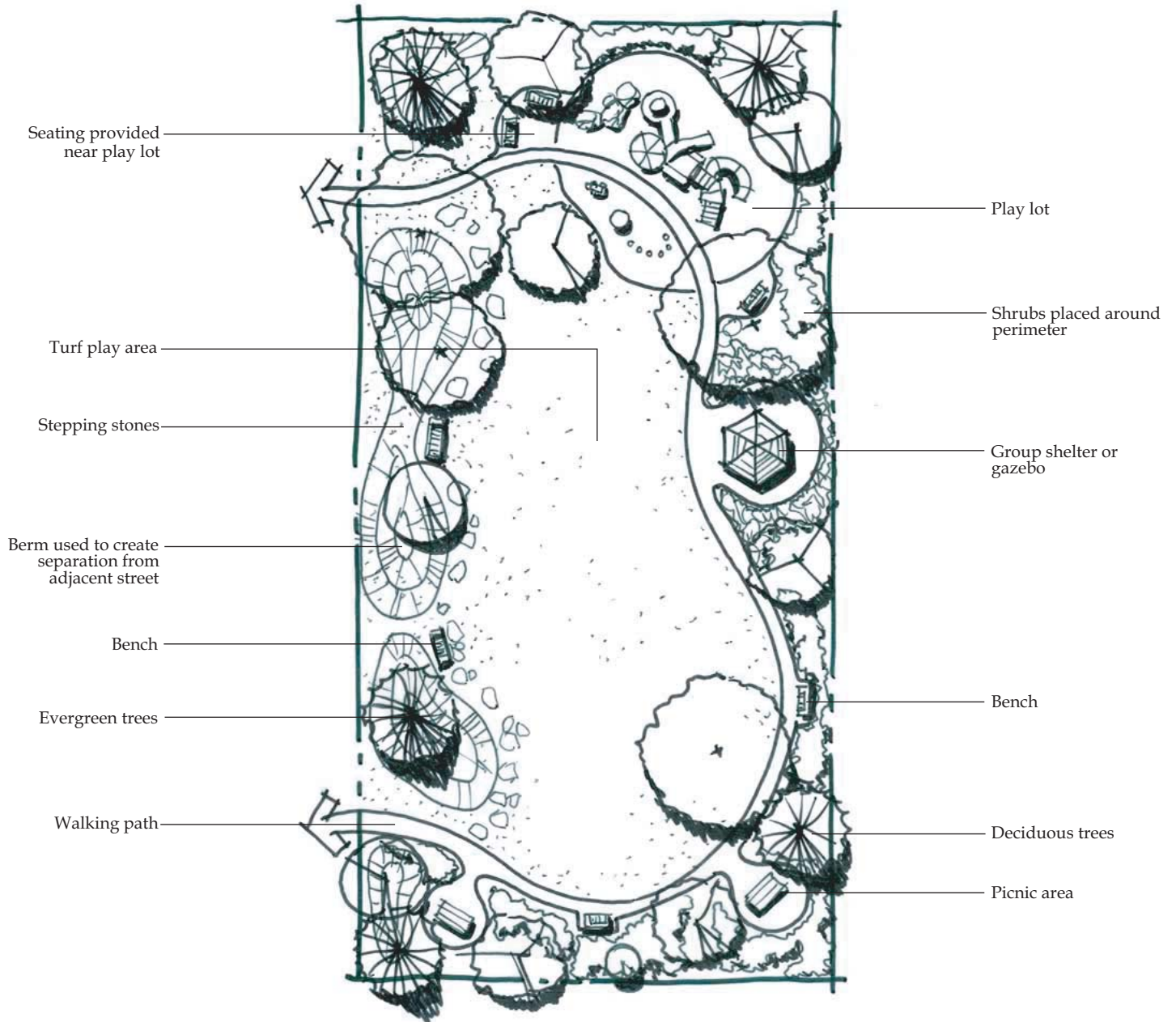
not to scale

## Public Recreation

Figure 5-5



# Mission Lakes Specific Plan



NOTE: These prototype site plans are conceptual in nature and subject to modification.

not to scale

## Conceptual Neighborhood Parks

Figure 5-6



## Mission Lakes Specific Plan

The paseo and trails system is essential to promoting a “walkable” community by providing an alternative mode of transportation throughout the community. The parcel developer shall be responsible for constructing any portion of the paseo system as shown in Figure 3-4 that lies adjacent to their parcel. Construction of paseos and trails shall coincide with construction of the adjacent development and be completed before the completion of the phase the project is in. A ~~landscape maintenance district~~ shall be established and be responsible for the maintenance of trails and paseos. A plant palette for the natural trail system and paseos shall be established by the master developer to ensure harmony and consistency throughout the Specific Plan. Sidewalks and trails are located within the paseo and trail systems along significant transportation corridors within Mission Lakes as shown in the Parks and Recreation Plan, Figure 3-4. The sidewalks along the paseo system link together the several neighborhood parks, along with the Lake and recreation facilities of PA-10. A multi-use trail is to be located along Seventh Standard Road. The trail will provide recreational opportunities and vehicular access for use by maintenance vehicles. The 10-foot-wide trail shall be maintained by a ~~homeowners association or a landscape maintenance district~~ to be established by the developer. Cross sections of the paseos and trails are shown in Figure 5-7. The design of paths will be reviewed and approved by the City of Shafter Planning Department

### A. NATURAL TRAIL

The natural trial shall be 30 feet wide with a 10-foot-wide meandering sidewalk. The natural trail along the along Seventh Standard shall be planted with groves of trees as described in Section 3.7 Landscape Plan and shall have a sound wall constructed at the edge to protect against noise. Elsewhere the natural trail shall be planted with windrows also described in Section 3.7.

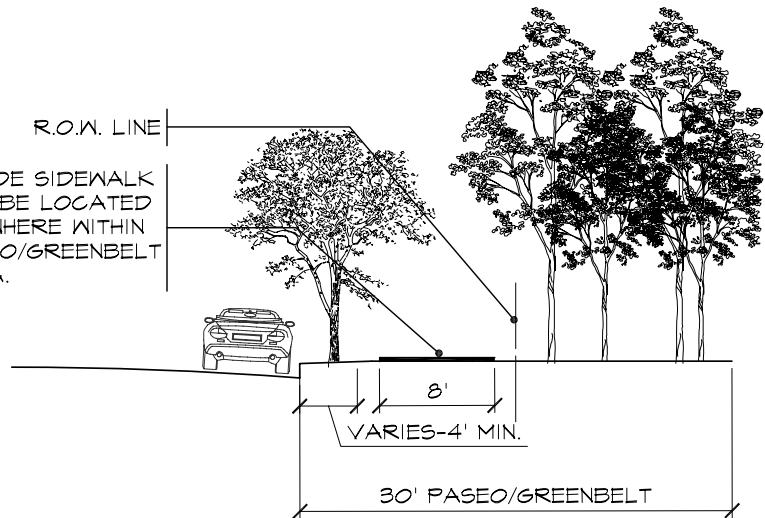
### B. PASEOS

Primary and secondary paseos shall be established along the streets where indicated in the Parks and Recreation Plan. Typically a paseo is located on one side of the street only. Section 5.3.1 Streetscape describes and illustrates the relationship of the paseos to the street right-of-way. A typical primary and secondary paseo are shown in Figure 5-7. Additional landscape easement may be required to implement the paseo system on certain streets. Landscaping of the paseos shall be coordinated with the Landscape Plan. The primary paseo shall be 30 feet wide and the secondary paseo shall be 15 feet wide, each with an 8-foot-wide walk.

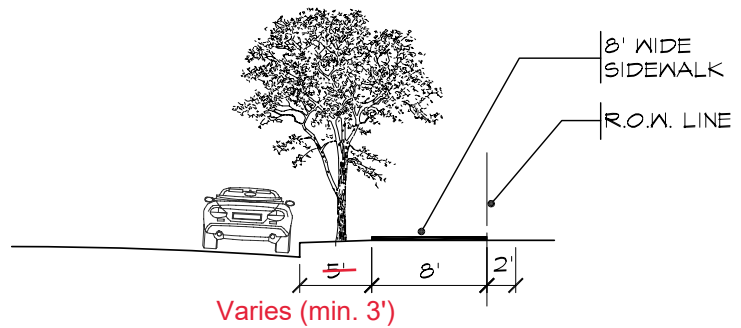
# Mission Lakes Specific Plan

## Primary Paseo

8' WIDE SIDEWALK  
- TO BE LOCATED  
ANYWHERE WITHIN  
PASEO/GREENBELT  
AREA.



## Secondary Paseo

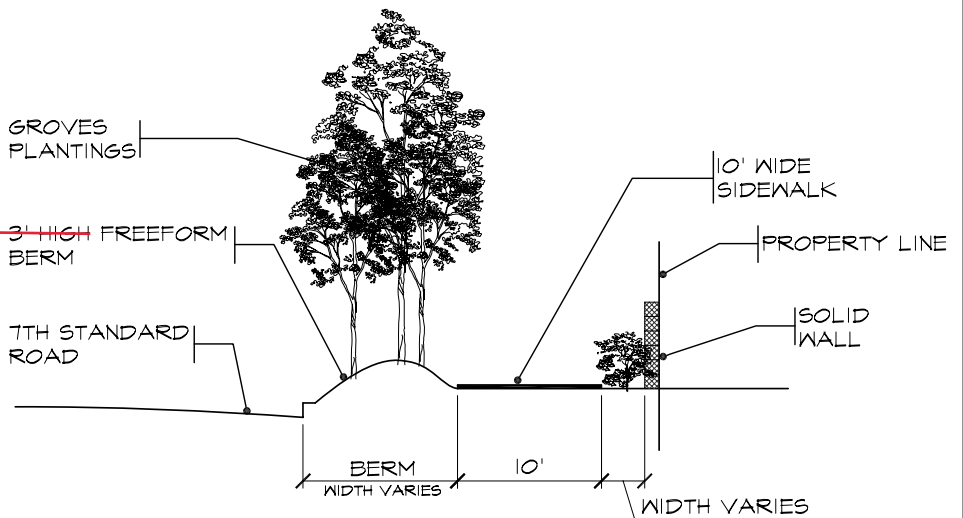


## Natural Trail at 7th Standard ROW

GROVES  
PLANTINGS

3" HIGH FREEFORM  
BERM

7TH STANDARD  
ROAD



Note: Areas in excess of Street Cross Sections will require a landscape easement.

not to scale

## Paseo and Trail Cross Sections

Figure 5-7

### 5.3.5 GENERAL LANDSCAPE STANDARDS

All areas required to be landscaped will be planted with turf, groundcover, shrubs, or trees selected from the plant palette contained in these guidelines. The ~~private~~ recreational facilities and neighborhood parks, neighborhood commercial center, and common landscaped areas are permitted to be planted with a hydroseed mix. Sod shall be used for required front yard landscaping. A combination of hydroseed mix and flatted groundcovers shall be used to cover areas between shrubs and trees to prevent erosion. Colorful perennials also will be a part of these plantings. Plants with similar watering requirements shall be planted together in order to simplify the irrigation systems and increase water use efficiency. Priority use of water shall be considered, meaning that visually sensitive areas are entitled to use more water than low visual impact areas. Visually sensitive areas include entries and highly traveled street frontages.

#### A. DROUGHT TOLERANCE

The landscape palette for the Mission Lakes Specific Plan shall promote selective drought tolerance through the use of native and naturalizing species. All common landscape areas shall be equipped with automatic irrigation systems. Drip or bubbler irrigation shall be provided where feasible. Automatic controllers shall be equipped with automatic rain-shut-off devices and provide for various type of water management options.

#### B. MAINTENANCE

All landscape maintenance shall conform to project Covenants, Conditions, and Restrictions (CC&Rs). In general, the overall appearance of landscape shall be neat, healthy, and free of weeds and debris. All new construction shall be landscaped in accordance with a City approved Landscape Plan, and subject to City inspection of adequate maintenance levels. The homeowner's association within Mission Lakes shall be responsible for the maintenance of all private common landscape areas within each planning area, except within individual private lots. Individual homeowners will be responsible for the maintenance of landscaped areas on individual lots. CC&Rs will set forth requirements for front yard landscaping and maintenance but in no case will landscaping be less restrictive than requirements found in Chapter 2, Section 2.80 of the Shafter Zoning Ordinance. ~~A landscape maintenance district or HOA~~ <sup>A Community Facilities District</sup> shall be established to maintain public trails, paseos, common landscaped areas and detention basins.

#### C. PLANT MATERIAL GUIDELINES

Conceptual planting guidelines have been established through this Specific Plan. More detailed plant material guidelines and plant palette shall be established by the master developer that will be no less restrictive than requirements found in Chapter 2, Section 2.80 and will provide flexibility and diversity in plant material selection, while maintaining a limited palette in order to give greater unity and thematic identity to the community. The plant material lists will be selected for their appropriateness to the project theme, climatic conditions, soil conditions, and concern for maintenance and shall be made available of the City of Shafter Planning department. Wherever



possible, overall plant material groupings shall have compatible drought resistant characteristics. Irrigation programming can then be designed to minimize water application for the entire landscape setting. Consideration must be given when locating trees to avoid potential long-term problems with tree roots, but the City will have final approval for clearances when public facilities may be affected.

### 5.3.6 WALLS AND FENCES

All walls and fences within Mission Lakes shall be designed as integral elements of building architecture or complementary to the architecture and landscape character. Walls and fences will be used throughout the community to establish community identity, provide protection from roadways, recreation areas, and other noise, and allow privacy and security in residential and commercial areas. Construction of walls and fences shall coincide with construction of the adjacent development and be completed before the completion of the phase the project is in. Three types of walls and fences, excluding walls associated with entry monumentation, will occur within the Mission Lakes Specific Plan: perimeter sound walls, corridor walls, and open fence, which are located where indicated on Figure 3-6. A fourth type of wall, neighborhood wall, may be developed to distinguish individual developments within the Specific Plan, however solid walls separating individual neighborhoods are discouraged. Neighborhood walls may also be used where corridor walls are indicated. The developer shall be responsible for installing the appropriate fencing along the Calloway Canal per the specification of the canal company.

#### A. PERIMETER SOUND WALL

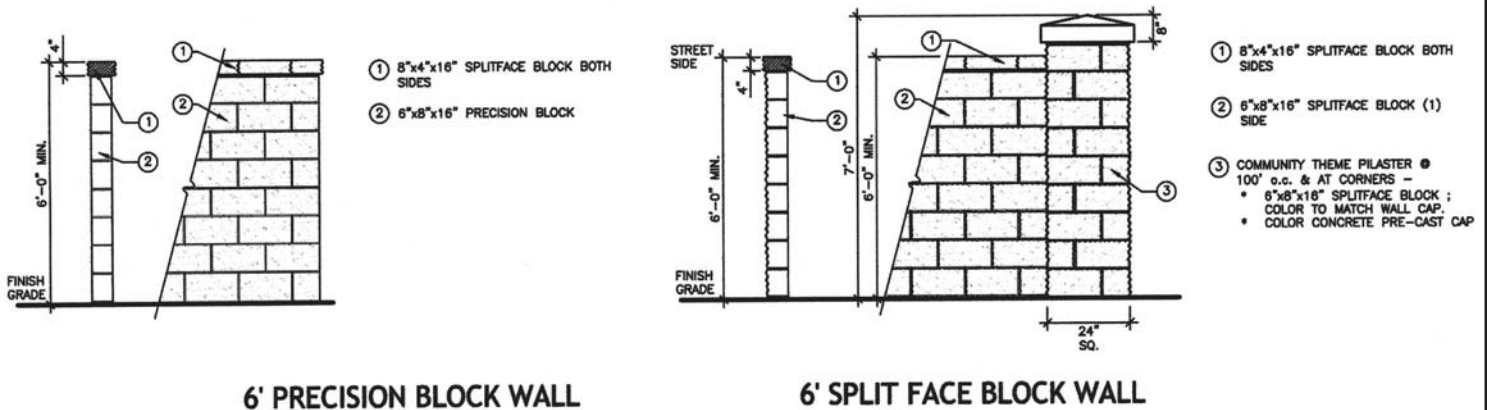
Perimeter sound walls provide for protection against noise and establish the overall community identity or theme and shall be located where indicated in Figure 3-6. The perimeter sound walls shall be constructed by the master developer prior to development of any phases. Details are shown in Figure 5-8.

#### B. CORRIDOR WALL

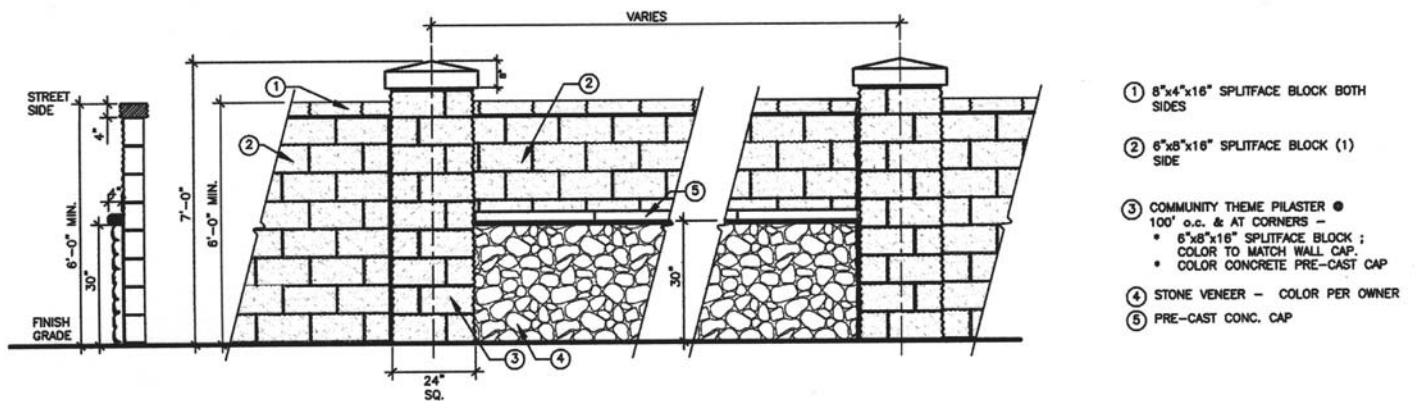
Corridor walls shall be 6-foot split face block walls or precision block walls as shown on Figure 5-8 and are located along major arterials. Regular breaks should occur along these walls where cul-de-sacs intersect to avoid monotony and provide pedestrian access. Where such walls tie into entry monumentation, the transition shall be made from the entry wall to the corridor wall with a pilaster. Pilasters shall be provided at an average of every 100 feet, which may vary, depending on the location of the wall or property lines but shall include changes in elevation or direction.



# Mission Lakes Specific Plan



## Corridor or Neighborhood Wall



## Perimeter Sound Wall Detail

not to scale

### **C. OPEN FENCE WALL**

Open fence walls shall be located along the Friant-Kern Canal as part of the natural trail. An open fence wall is described as wrought iron on a split face block wall and is illustrated in Figure 5-9. Chain link fencing shall be required along the Calloway Canal.

### **D. NEIGHBORHOOD WALLS**

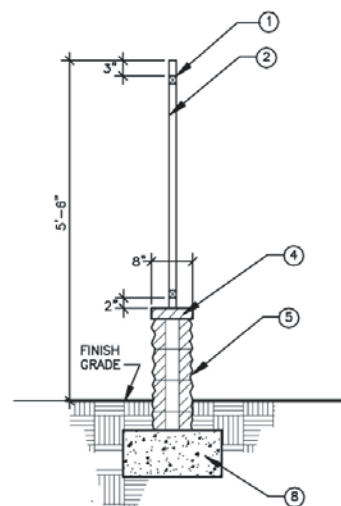
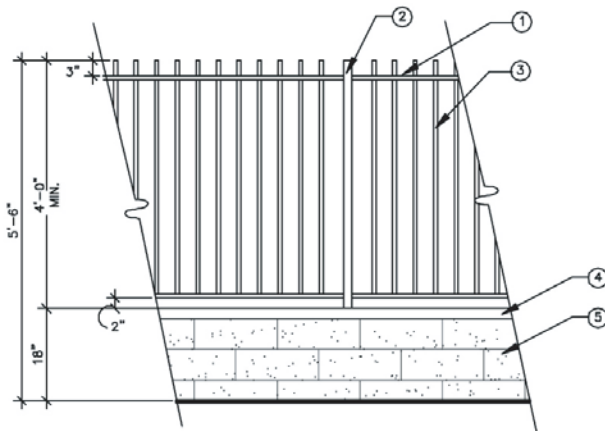
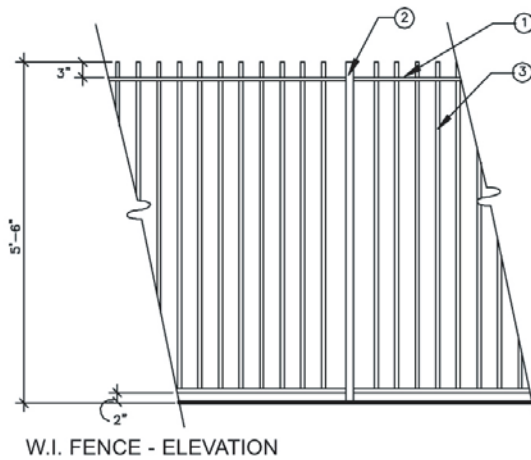
Neighborhood walls shall be designed as an integral component and extension of the building design and surrounding landscape (similar to those illustrated in Figure 5-8). Periphery walls can be integrated into the adjacent structure and extended into the landscape to help integrate the building into its environment and shall have a maximum height of 6 feet. Walls shall be constructed of materials, colors, and textures that are similar and harmonious with the architecture. Particular importance shall be given to railing and cap details. Walls may be offset occasionally to avoid visual monotony. Walls shall be used to define the limits of property ownership, as well as for the creation of exterior privacy.

### **E. WALL AND FENCE GUIDELINES**

The following guidelines shall be used for all walls and fences:

1. Appropriate materials include stone, stone veneer, split face/precision block, tubular steel, concrete, stucco pilasters and cap, and wrought iron.
2. Solid walls which are visible from public roadways shall incorporate design elements to reduce monotony. These elements shall include pilasters placed at average intervals of 100 feet.
3. The placement of a wall shall minimize the visual impact of the wall and maximizes its effectiveness as mitigation for noise and privacy.
4. Wall materials and patterns shall be compatible with adjacent building materials.
5. Walls shall be treated as extensions of the residential and commercial structures and use materials and colors complimentary of the overall architectural design.
6. The use of full dimension caps, pilasters, and changes in wall surfaces (staggering) is required where walls are visible from public rights-of-way.

# Mission Lakes Specific Plan



- ① 1 1/2" SQ. 12 GA TUBULAR STEEL TOP & BOTTOM RAILS
- ② 2" SQ. TUBULAR STEEL FENCE POST @ 6'-0" O.C. MAX.
- ③ 5/8" SQ. TUBULAR STEEL PICKETS @ 4" O.C. WITH PLASTIC PLUGS (TOP ONLY); PICKETS CENTERED ON RAILS.
- ④ 8x2 PRECISION CAP
- ⑤ 6x6 SPLIT FACE BLOCK WALL (2 SIDES)

Wrought Iron on Split Face Block Wall Detail (Open Fence Wall)

not to scale

### 5.3.7 SIGNS

Appropriate signage is important in maintaining the community design theme, as well as providing a system for identifying community and commercial development and giving directional information to residents, shoppers, and visitors. Unless noted within this Specific Plan, all signs shall comply with the requirements of the City of Shafter Sign Ordinance (Division 4 of the Shafter Municipal Code). Individual sign programs will be submitted at the time of site development permit review for each planning area.

The following basic principles shall be considered in the provision of signs within this Specific Plan:

1. The design and architectural elements of the proposed signs shall be compatible and consistent with theme elements of the ~~Coberly West~~ Specific Plan.
2. Signs shall relate to human scale, especially along pedestrian corridors.
3. The design of signs shall be compatible with and complement the architecture of the adjacent buildings.
4. Signs shall be designed to create a unifying theme within the community. Signs utilized in the ~~Coberly West~~ Specific Plan include both temporary and permanent types:



~~Coberly West~~  
Gossamer Grove

#### A. PERMANENT SIGNS

- Street Signs
- Project Identification
- Fire Lane Signs
- Community/Gated Entry Signs
- Community and Neighborhood Monumentation
- Commercial-Retail Tenant Signs

#### B. TEMPORARY SIGNS (PRESENT UNTIL THE COMPLETION OF PROJECT CONSTRUCTION)

- Marketing and subdivision sale signs
- Future facility signs

- Directional signs
- Banners and flags

### 5.3.8 LIGHTING

The design issue of “lighting” includes street lighting, as well as building and landscape accent lighting, and sign illumination. Unless noted within this Specific Plan, all lighting shall comply with the requirements of the City of Shafter Sign Ordinance (Division 4 of the Shafter Municipal Code). The following basic principles shall be considered in the provision of lighting:

1. Street lights shall provide a safe and desirable level of illumination for both motorists and pedestrians without intruding into residential areas.
2. Lighting fixtures shall relate to the human scale, especially in pedestrian areas.
3. Lighting and lighting fixtures shall complement the design and character of each planning area in which they are placed.
4. All lighting shall be pedestrian oriented and friendly but shall not be obtrusive or offensive.
5. All street lighting shall be decorative and conform to City standards or an approved theme lighting program, and shall be approved by the City Engineer.
6. Illuminated entries shall consider direct lighting low to the ground and be limited to only the immediate vicinity of the entry.
7. Lighting of entries shall not be distracting, create visual hot spots, or glare.
8. Lighting of the private recreation areas, neighborhood parks, and commercial areas shall be designed to minimize light spillage onto adjacent and nearby properties.
9. Light fixtures shall be decorative and located throughout the project.



## 6.0 SPECIFIC PLAN ADMINISTRATION

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### 6.1 ADMINISTRATION

#### 6.1.1 OVERVIEW

The Mission Lakes Specific Plan (MLSP) provides for a unique mix of residential and commercial uses in the City of Shafter. This Specific Plan represents a framework of development for the Mission Lakes community. Implementation of the project requires the approval of numerous additional discretionary entitlements over the life of project build-out.

The methods and procedures for implementation and administration of this Specific Plan document are contained in this Chapter. This section sets forth the procedures needed to implement the approved Specific Plan and the procedures required for amendment of the Specific Plan, if necessary. Customized regulations are specified in this document, derived partially from the Specific Plan provisions in the City of Shafter Development Code.

The intent of this Administration section is to consolidate all requirements into a single review process as much as possible. The other regulatory processes required include compliance with subdivision/parcel map laws where land or air rights parcels are being created, or a Conditional Use Permit (CUP) where called for in the Specific Plan to establish a new use.

The site is expected to contain a variety of uses for which impacts and implications will be an integral part of the site planning and review process. Consequently, separate procedures related to the Specific Plan and Variance process are generally not required. For example, the variance procedure will generally not be applicable because modifications to site development standards (beyond interpretive limits available to the Planning Director) would constitute an amendment to the Specific Plan. The provisions of this Plan offer a degree of interpretive flexibility thorough the Development Review process that should accommodate most adjustments that are likely to be sought.

#### 6.1.2 ENVIRONMENTAL REVIEW AND IMPLEMENTATION

Section 21159.21 of the California Government Code provides that once an EIR has been certified and a specific plan adopted, any residential development project, including any subdivision or zone change that is undertaken to implement and is consistent with the specific plan is exempt from additional CEQA review. This exemption does not apply if, after the adoption of the specific plan, any of the events which would trigger preparation of a subsequent or supplemental EIR occur,



including substantial changes in the project or circumstances under which the project is being undertaken requiring major revisions in the project, or new information becomes available which was not known at the time the EIR was certified. However, if a supplemental EIR is prepared covering the changes, new circumstances, or new information and is certified, the exemption will apply to the projects that then follow the specific plan.

### 6.1.3 APPROVAL AUTHORITY

The Planning Director's responsibilities shall include administering, interpreting, and enforcing all requirements and standards of the Mission Lakes Specific Plan, including the acceptance and processing of all land use permit applications. The Planning Director or designated representative may approve development permits that meet the requirements of this Specific Plan and may approve, conditionally approve, or deny minor requests for waiver of Specific Plan standards. The Planning Director and Building Official, or their designees, hold final approval authority for, and enforcement of: building permits, certificates of occupancy, home occupation permits, minor variance modifications, minor precise plans of development, sign permits, similar use determinations, and temporary use permits. The Planning Director may impose conditions of approval or make interpretations of the Specific Plan (City of Shafter Development Code, Section 1.70, Clarification of Ambiguities), which may be appealed to the Planning Commission. The Planning Director may also make a Determination of Similar Use in accordance with Section 1.90 of the Development Code, for any proposed use of a property is not expressly authorized as a permitted or conditional use by the Specific Plan. The Planning Director may refer matters involving development issues to the Project Assistance Committee, or the Planning Commission, and may consult with the City Attorney on questions of interpretation.

The following policies guide the administration of this plan:

1. The title of this plan shall be Mission Lakes Specific Plan (MLSP) and shall be designated on the City's Zoning Map for this property as SP-2.
2. The Mission Lakes Specific Plan shall be adopted in accordance with Title 17, Chapter 15 of the City of Shafter Development Code.
3. Permitted, conditionally permitted, and prohibited land uses shall be as indicated in this Plan. The site development and design regulations, as specified in Sections 4 and 5 of this plan are adopted by ordinance as zoning regulations for the property located within the Specific Plan boundaries.
4. Administrative procedures are provided in this Chapter. The Shafter Development Code shall be referred to for any topics that are not presented here, especially the Development Agreement (Section 17.2.70), Non-Conforming (Section 17.2.120), and Specific Plan (Chapter 15) sections of the City of Shafter Development Code.
5. Content of the Development Review application or CUP shall include content according to the following checklist:



## Mission Lakes Specific Plan

- a. A site plan, at a scale no smaller than 1' = 50', that delineates the location, amount and relationship of proposed uses and supporting improvements, including a statistical summary that identifies acreage by use, dwelling unit counts and non-residential square footage as appropriate to the proposed uses. The plan shall show:
    - i. The location and size of proposed planning areas;
    - ii. The location and size of proposed buildings and structures;
    - iii. The location, size and improvements of all driveways, parking areas, walkways, bus turnouts, drainage ways and means of ingress and egress, including the number parking spaces to be provided;
    - iv. The location and size of proposed public and private open space, including recreation facilities and spaces;
    - v. General landscaping and lighting concept;
    - vi. Location and type of project identification signs; and
    - vii. Project conceptual elevations.
  - b. Either concurrent or subsequent to the development plan submittal, depending on proposed phasing, additional detail on the above components shall be provided, consisting of:
    - i. Dimensions of buildings and structures, including walls and fences;
    - ii. Dimensions of drives, access ways and parking spaces;
    - iii. Dimensions of proposed public and private spaces, including improvements;
    - iv. Improvement plans for infrastructure and utilities;
    - v. A landscaping plan, including plant palette and sizes; and
    - vi. Illustrative elevations of structures and improvements.
  - c. A phasing plan showing how the remainder of the property (for which immediate approval is not being sought) will be developed and how necessary improvements will be made in conjunction with future phases.
  - d. Provisions for business owner, property owner, or homeowner association(s) where that method of management responsibility is proposed.
6. Documentation and justification of the method for providing for the following unifying features of the Specific Plan:
- Access;
  - Entry Points;
  - Internal Circulation;
  - Landscaping;
  - Architectural Theme;
  - Signs; and
  - Infrastructure.

Documentation shall be in the form of a conformance document that has been reviewed by the master developer.

7. Any new Conditional Use Permit (CUP) is subject to the provisions of the MLSP in addition to the findings and potential conditions identified in Section 2.50, Conditional Use Permits, of the City of Shafter Development Code.
8. Administrative interpretation of proposed plans may be made for the following:
  - a. Adequacy of application submissions and documentation;
  - b. Residential unit counts and mix within the designated density ranges;
  - c. Commercial square footage;
  - d. Compliance with design requirements;
  - e. Variations in landscape concept for location of landscape features, but not the total amount of landscaping;
  - f. Variations in setback that do not exceed 10% of the prescribed dimension;
  - g. Land use designation boundary modifications not to exceed a 10% change in area.
9. The Planning Director has the authority to make interpretations and approve modifications to this Plan, including the determination that a proposed project exceeds the flexibility rules and intent of the Plan. In the latter case, an amendment to the Specific Plan would be necessary. The Director's determination shall be rendered within 15 working days of a request for interpretation. This determination may be appealed to the Planning Commission and, subsequently, the City Council. However, under no circumstance shall a modification under this provision be allowed that cannot substantiate the required Specific Plan findings.

## 6.2 REQUIRED FINDINGS

Findings shall be made in accordance with this section of the Specific Plan:

An application for a Development Plan Review (for a permitted use) or Conditional Use Permit (for a conditionally permitted use) may be approved or conditionally approved if, on the basis of application, plans, materials, and/or testimony submitted that the following findings can be made:

1. The Project is consistent with the Shafter General Plan and the Mission Lakes Specific Plan;
2. The project's uses and design are compatible with projects adjacent to the Specific Plan;
3. The project contributes to the design qualities expected of this Specific Plan area;
4. The project can provide the appropriate infrastructure and resources for water, sewer and electrical service; and
5. The project has demonstrated compliance with the Mitigation Measures identified within the General Plan Update Environmental Impact Report.



Failure to make all the required findings shall require denial of the application.

## **6.3 IMPLEMENTATION**

The Mission Lakes Specific Plan will be implemented through the processing of tract maps, parcel maps, and site plans. The implementation process, as described below, provides the mechanism for reviewing precise development plans and ensuring development consistency with the Specific Plan objectives. An implementation process for the amendment of this Specific Plan and for findings of Substantial Conformance to this Specific Plan is also provided below. All development within the Mission Lakes community is subject to the implementation procedures described herein.

### **6.3.1 DEVELOPMENT PLAN REVIEW**

#### **A. PURPOSE**

The purpose of this section is to provide a process for the implementation and review of all site plans that will be required to implement the development and construction of this Specific Plan. An application for design review is required prior to the issuance of any residential or commercial building permit within the Specific Plan area.

#### **B. TIME LIMITATIONS**

Each design approval granted through the Development Plan Review process shall become null and void two years after the date of approval, unless:

1. Building permits have been obtained and successful completion of the first building and safety division inspection has commenced within this period.
2. Any valid design review in effect at the date of adoption or amendment of this Specific Plan shall remain valid for a period of two years from the date of that design review approval or design review amendment. No further extension of time shall be granted for such design review upon expiration of that two-year period.

#### **C. PRE-APPLICATION CONFERENCE**

Prior to the filing of an application for Development Plan Review, the applicant or the applicant's representative may hold a pre-application conference with the Planning Director and other designated staff from other departments and divisions to review the procedures and criteria for the design review process.

#### **D. APPLICATION**

An application for Development Plan Review shall be filed with the Planning Department in compliance with Chapter 2 of the Development Code. Submittals will include, but are not limited to, site plans and elevations. Further, any improvements that are depicted on any colored



rendering, elevation, or drawing which is presented to the Planning Commission in conjunction with a development application, shall be installed pursuant to their appearance in that colored rendering, elevation, or drawing.

#### **E. NOTICE**

Notice of hearings for design review shall be as set forth in the City of Shafter Development Code.

### **6.3.2 DESIGN REVIEW**

No building permit for residential or commercial development shall be issued until the proposed development has received, as part of the building permit review process, design review approval pursuant to the provisions of Section 2.80 of the City of Shafter Development Code.

### **6.3.3 SPECIFIC PLAN AMENDMENTS**

Approval of this Specific Plan indicates acceptance by the City Council of a general framework for community development. Part of that framework establishes specific development standards that constitute the zoning regulations for the Mission Lakes Specific Plan. It is anticipated that certain modifications to the Specific Plan text, exhibits, and/or project may be necessary during the development of the project. Any modifications to the Specific Plan shall occur in accordance with the amendment process described in this section. These amendments, should they occur, are divided into two categories.

The first category, "Substantial Conformance," as defined below, allows for minor changes to the Specific Plan without a public hearing and may be approved by the Planning Director. All other proposed changes are considered Formal Amendments and are required to be reviewed for approval by the Planning Commission and the City Council. In all cases amendments must be found to be in substantial conformance with the goals and standards of the Mission Lakes Specific Plan.

Amendments may be requested at any time pursuant to Section 65453(a) of the Government Code. If the Amendment is deemed major by the Planning Director, it will be processed in the same manner as the original Specific Plan. Proposed amendments deemed to be minor modifications by the Planning Director, as defined herein, will be processed administratively by the Administrative Review process.

Depending upon the nature of the proposed Specific Plan Amendment, a supplemental environmental analysis may be required, pursuant to the California Environmental Quality Act (CEQA) Guidelines, Section 15162.

#### 6.3.4 IMPLEMENTATION ACTIONS

Implementation of the Mission Lakes Specific Plan will require property assembly and complete redevelopment of existing land uses. Because of the complexity of the land use mix, it is likely that development will occur in phases. To accommodate these factors, the following actions must be taken to facilitate implementation.

1. Annex the subject property into the City of Shafter City limits. The Specific Plan area is included as a part of a much larger area currently being annexed by the City.
2. Amend the Shafter General Plan to reference the Specific Plan Area as a Specific Plan Land Use Designation. This is a technical change and should be included with the General Plan update. It should be noted that any reclassification of the General Plan Land Use designation is a separate General Plan action and would be part of a separate planning process.
3. Amend the City of Shafter Development Code to include the Mission Lakes Specific Plan as a Zone District. Any Zoning District classifications for this site would no longer be needed and would be superseded by this Specific Plan.
4. Adopt this Specific Plan in its entirety by Ordinance and incorporate the Specific Plan in the appropriate sections of the City of Shafter Development Code.
5. Encourage and collaborate with private property interests to assemble the existing land parcels so that the concepts in the Plan can be implemented.
6. Condition projects within the Mission Lakes Specific Plan to comply with the mitigation measures specified in the General Plan Update Environmental Impact Report.

#### 6.4 PHASING PLAN

Construction of the Mission Lakes Specific Plan will be phased in a logical sequence, in response to market demands. Ultimate phasing by recordation of phased final tract maps will be finalized at time of sale to merchant builders based on market demands. Adjustments to the phasing sequence are permitted provided that utilities and public facilities are available to service the phase in question.

##### 6.4.1 AMENITIES TIMING

Although the project will be phased over a period of time, certain amenities, such as local parks, must be constructed prior to the issuance of a percentage building permits for a proposed project. Completion of these amenities on a parallel track with proposed residential development helps to ensure that the quality of life of the residents is in place on a timely schedule. As such neighborhood pocket parks must be completed before the issuance of 60% of the certificates of



occupancy in the planning area in which they are located. Construction of the public park in PA-11 shall begin before the issuance of certificates of occupancy for 2,500 dwelling units and be completed before 3,000 certificates of occupancy have been issued. The private recreation facilities of PA-10 must be completed prior to issuance of the certificates of occupancy for 1,500 dwelling units.





## **CITY OF SHAFTER CITY COUNCIL REPORT**

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**MEETING DATE:** June 4, 2024

**FROM:** Gabriel A. Gonzalez, City Manager

**PREPARED BY:** Gabriel Gonzalez, City Manager

**SUBJECT:** PRESENTATION OF DRAFT SHAFTER RAIL USE MARKET  
RESEARCH STUDY AND ALTERNATIVE USE INQUIRIES

### **RECOMMENDATION**

This is an information report

### **BACKGROUND**

The City of Shafter is the owner a container yard and short-rail and recently commissioned a Market Research Study (Study). R.L. Banks and Associates, LLC, was the consulting firm retained to conduct the Study. The Firm will present the draft findings fo the report at the at June 4, 2024 council meeting.

### **ANALYSIS**

None.

### **FISCAL IMPACT**

None

### **CEQA ANALYSIS**

None. The Market Research Study does not constitute a project.

### **APPROVED BY THE CITY ATTORNEY**

### **ALTERNATIVES**

None.

### **NEXT STEPS**

### **ATTACHMENTS**

1. DRAFT Shafter Rail Use Market Research Study



# Shafter Rail Use Market Research Study and Alternative Use Inquiries

PREPARED FOR  
Shafter, California City Council

PREPARED BY  
R.L. Banks & Associates, Inc.

June 4, 2024

# Summary

## Report Overview

- RLBA performed a Market Research Study to dimension demand for a new Transload Facility in the Shafter area, utilizing the City's existing tracks.
- In addition, RLBA made initial inquiries into 3 alternative use cases of the Shafter Rail Facility:
  - Use by BNSF as a storage yard and/or siding;
  - Use by an existing Transload Operator in the Shafter/Bakersfield Area or
  - Use as a car storage and/or cleaning facility.



# Market Research Study Results

- RLBA worked with the Kern County Economic Development Corporation (KEDC) to develop a list of companies in the County that might be interested in a new transload facility to utilize in their logistics processes.
- The final list included 140 potential rail users, all of which were called and asked a series of questions about their current shipping processes and their potential interest in utilizing a new transload facility should Shafter develop one. The results of those interviews are summarized in the table below.

| City of Shafter Rail Transload Market Assessment Phone Canvassing Performance |                                                   |                  |                     |
|-------------------------------------------------------------------------------|---------------------------------------------------|------------------|---------------------|
|                                                                               |                                                   | Target Locations |                     |
| "Status" Summary                                                              | Explanation                                       | Count            | Percentage of Total |
| Contacted                                                                     | Interview Completed - Target Interested           | 4                | 3%                  |
| Contacted                                                                     | Not interested                                    | 54               | 39%                 |
| Contacted                                                                     | Contact Made. Left message or voicemail. Recalled | 74               | 53%                 |
| Attempted                                                                     | Bad Number                                        | 7                | 5%                  |
| Attempted                                                                     | Refusal. Initial contact refused to forward call  | 1                | 1%                  |
| Attempted Total                                                               |                                                   | 140              | 100%                |
| Total Calls to Include Call-Backs                                             |                                                   | 214              |                     |

# Alternative Use Case # 1

## BNSF Railway Use

- Because Shafter's facility connects and runs adjacent to the BNSF Mainline, it could serve as an active siding and/or railcar/train storage for BNSF.
  - RLBA contacted BNSF local management to gauge interest in the carrier's use of Shafter's tracks and received a positive response.
  - Both the local Superintendent (based in Bakersfield) and the General Manager (based in the LA area) were interested in using the facility. A contact at BNSF HQ was provided but RLBA was not able to connect with that person prior to this presentation.
  - RLBA thinks it's likely that if negotiations commenced with BNSF, it would want to purchase the facility rather than lease or operate it.

# Alternative Use Case # 2

## Use by an Existing Transload Operator

- There are currently two, existing transload operators in the greater Shafter/Bakersfield area, Asbury Transportation and Bakersfield QDC.
  - RLBA contacted both Operators to gauge interest in utilizing Shafter's facility as an additional transload site to supplement their existing businesses or as an expansion facility.
  - Asbury Transportation was not interested but Bakersfield QDC expressed interest. It was unable or unwilling to estimate the volumes or overall demand it would handle through the Shafter Facility but did say it was in a growth mode and Shafter's facility could help them toward that goal.

# Alternative Use Case # 3

## Railcar Storage and/or Cleaning Facility

- Shortline railroads often make a healthy portion of their revenue from railcar storage. RLBA thought storage might be a good use case for Shafter's facility and reached out to a railcar storage broker that we've worked with in the past to confirm and understand the market in the State of California.
  - The broker stated that there is currently a lack of both railcar storage and cleaning in the State. The broker was confident that it would be able to attract railcar storage business to Shafter's facility with no issues.
  - However, the broker also mentioned that it is likely a rail operator would need to be on-site to receive shipments from BNSF and prepare shipments prior to BNSF picking up. That service is not typically handled by the railcar storage broker.



# Next Steps

- Scenario 1 – draft Request for Proposal (RFP) of a new transload operator that would utilize Shafter's Rail Facility to compete with existing transload operators in the Greater Shafter area.
- Scenario 2 – draft an RFP requesting bids from one of the alternative use cases:
  - Rail Siding/Passing track
  - Railcar storage and/or cleaning
  - Satellite facility of an existing Transload Operator
- Scenario 3 – draft a broad RFP that would allow responses from likely bidders that would want to respond to both Scenario 1 and 2.
- Scenario 4 – perform a two step process by first, issuing a Request for Information or Request for Qualifications (RFI and RFQ respectively).
  - This would allow Shafter to gauge the responses received and tailor an RFP that more accurately reflects the market participants.
  - Utilize the information received in the RFI/RFQ to draft an RFP



## **CITY OF SHAFTER CITY COUNCIL REPORT**

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**MEETING DATE:** June 4, 2024

**FROM:** Gabriel A. Gonzalez, City Manager

**PREPARED BY:** Rachel Zermeno, Community Engagement Manager

**SUBJECT:** REPORT OF PUBLIC BENEFIT TO THE COMMUNITY AT LARGE  
FOR RECOMMENDED EXPENDITURES

### **RECOMMENDATION**

Council find action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; therefore, not subject to CEQA; and approve that the community at large will receive a public benefit from the expenditure of funds to purchase raffle prizes when hosting raffles at upcoming community events; and authorize the purchase of raffle prizes not to exceed \$500 per event. Due to the increased cost of bikes and inflation, we were limited in what to purchase with the \$200 trial. Staff would like to recommend that the Council authorize the purchase of raffle prize(s) not to exceed \$500 per event.

### **BACKGROUND**

The City of Shafter plans to attend several community events to introduce to residents new city portals, programs, and notification systems that benefit the community. The Community Engagement Department would like to be able to raffle off prizes at each event and not to exceed \$200 per event and paid from the Shafter City Council Community Promotion account. This strategy is effective and will benefit the City and help boost sign-ups. For example, the City has implemented two programs: CodeRed, which will be used as an emergency notification system and for notifications such as emergencies, legal notices, agendas, job opportunities, etc. The second program is InvoiceCloud, a user-friendly program that allows customers to receive text communication to process online utility payments.

#### **The Benefits of Hosting the Raffles will provide:**

- Increased sign-ups for the City and promotion of our services
- Increase engagement with the Community
- Provide an incentive by raffles

As the City continues to grow and we continue to implement software that benefits both the City and its residents, it's important for us to be able to highlight these benefits at community events, show the community support, and receive buy-in from the community on all programs that benefit residents of Shafter. By addressing and demonstrating these benefits to the public and hosting raffles to promote community

### **MANAGEMENT REPORT**

## **REPORT OF PUBLIC BENEFIT TO THE COMMUNITY AT LARGE FOR RECOMMENDED EXPENDITURES**

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engagement and sign-ups, we can build on the city serving the community's best interests.

### **ANALYSIS**

At the April 16th City Council meeting, the following items were presented to the Council for approval and authorization that the community at large would receive a benefit from the expenditure of funds to purchase raffle prizes not to exceed an amount of \$200 per event to increase our sign-ups for new City Programs like CodeRED and Invoice Cloud. In addition, a few questions and concerns were raised in the discussion of this item. One question was, do other cities do this? Staff contacted our government's social media community to see what other cities were doing.

1. The City of Wentzville, MO, has incentivized the public with City Swag at some of its events and has given prizes using a spinning wheel option.
2. The City of Arlington, TX, has recently incentivized using household and cleaning supplies to get the public to participate in a program they were boosting. The city did a big shop at a local dollar store for these items. The city also shared that they allot annual for outreach materials and incentives for promotion.
3. The City of Whittier, CA, recently encouraged citizens to register their bikes with the city for an Earth Day event. Every citizen who registered a bike received a U-Lock for their bike. The partial cost of the U-lock came from a grant and the other from their budget.

The concept of authorizing an amount was not approved, and instead, the Council suggested a pilot program be conducted at the Dia del Nino and Cinco de Mayo events. Staff decided to conduct the raffle at the Dia del Nino, and no-affle at the Cinco de Mayo event. Staff purchased two bikes (one girl and one boy bike) for \$190.

1. At Dia del Nino, five staff members attended to promote both CodeRED and Invoice Cloud. The event started early, and Staff was there for 3 hours. During the entire event, Staff was busy talking and educating the public on both programs, and the event line was busy the entire time, with folks waiting to sign up to receive a raffle ticket for an opportunity to win a bike. We had a total of 48 sign-ups between both programs.
2. At Cinco de Mayo, three staff members attended to promote both CodeRED and Invoice Cloud. Sign-ups were slow, and not much traffic came through our booth. Due to the turnout one staff member was released to leave early. CodeRed had a total of one sign-up, and Invoice Cloud had four partial sign-ups for text statement options.

Staff has evaluated and determined the use of public funds is not a gift of public funds, because 1) the events will be open to the public; 2) it will positively promote the city; and 3) there is a public benefit for residents to sign up for a city-wide notification system and online billing.

## **REPORT OF PUBLIC BENEFIT TO THE COMMUNITY AT LARGE FOR RECOMMENDED EXPENDITURES**

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### **FISCAL IMPACT**

No budget action is required at this time. The current operating budget can cover the requested amounts.

### **CEQA ANALYSIS**

The action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines because the action is approval of the finding of public benefit to the community for the recommended expenditures and therefore, it is organizational and administrative activity that will not result in direct or indirect physical changes to the environment and not subject to CEQA.

### **APPROVED BY THE CITY ATTORNEY**

### **ALTERNATIVES**

1. Approve Recommendation; or
2. Provide alternative direction to Staff; or
3. Take no action.

### **NEXT STEPS**

Upon Council approval, staff will attend local community events to promote new programs available to Shafter residents. To encourage Shafter residents to sign up for new programs, staff will purchase raffle prizes at each event.

### **ATTACHMENTS**

None



## **CITY OF SHAFTER CITY COUNCIL REPORT**

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**MEETING DATE:** June 4, 2024

**FROM:** Gabriel A. Gonzalez, City Manager

**PREPARED BY:** Randy Milligan, Acting Chief of Police

**SUBJECT:** APPROVAL OF AGREEMENT WITH COUNTY OF KERN  
SECURING FUNDING FROM THE STATE OF CALIFORNIA  
UNDER ASSEMBLY BILL 33 OF 2023 - FENTANYL MISUSE AND  
OVERDOSE PREVENTION TASK FORCE INTRODUCED BY  
ASSEMBLY MEMBER BAINS IN THE AMOUNT OF \$700,000

### **RECOMMENDATION**

Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines and not subject to CEQA; and approve the agreement with the County of Kern to secure funding in the amount of \$700,000 from the State of California under Assembly Bill Number 33 of 2023 – Fentanyl Misuse and Overdose Prevention Task Force introduced by Assembly Member Jasmeet Bains.

### **BACKGROUND**

The County of Kern is the recipient of an allocation from the State of California under Assembly Bill Number 33 of 2023 – Fentanyl Misuse and Overdose Prevention Task Force, introduced by Assembly Member Jasmeet Bains for awarded agencies to provide various duties relating to fentanyl misuse.

These duties consist of collecting and organizing data on the nature and extent of Fentanyl misuse in California, identification and assessment of sources and drivers of legal and illicit Fentanyl and xylazine activity in California, and evaluating approaches to increase public awareness of Fentanyl misuse, develop methods to strengthen state and local efforts to prevent Fentanyl misuse.

### **ANALYSIS**

The project proposal (attached) prepared by the Police Department meets the requirements and objectives of Assembly Bill 33 that has been submitted to Assembly Member Bains, and approved by Assembly Member Bains.

The County will make an allocation in the maximum amount of seven hundred thousand dollars (\$700,000) to the Police Department. The Police Department will utilize the funds for the purposes of preventing, enforcing, and treating Fentanyl misuse. The Police Department is required to utilize the funds during a period from the date of the

**APPROVAL OF AGREEMENT WITH COUNTY OF KERN SECURING FUNDING FROM THE STATE OF CALIFORNIA UNDER ASSEMBLY BILL 33 OF 2023 - FENTANYL MISUSE AND OVERDOSE PREVENTION TASK FORCE INTRODUCED BY ASSEMBLY MEMBER BAINS IN THE AMOUNT OF \$700,000**

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Agreement through January 1, 2026. Included with this agenda item is the proposed scope of work and agreement.

**FISCAL IMPACT**

Personnel and purchases from the awarded funds will be paid by the State of California under Assembly Bill Number 33 of 2023 – Fentanyl Misuse and Overdose Prevention Task Force.

**CEQA ANALYSIS**

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is to approve a funding grant agreement and therefore, it is the creation of a governmental funding mechanism that does not result in a potentially significant impact and not subject to CEQA.

**APPROVED BY THE CITY ATTORNEY**

No

**ALTERNATIVES**

Council can choose to not approve the agreement with the County of Kern.

**Not Recommended.**

**NEXT STEPS**

If the agreement is approved, it will be signed by Council and returned to the County of Kern for approval by the Board of Supervisors.

**ATTACHMENTS**

1. AB 33 Shafter PD
2. BUDFIS AGT Shafter PD Fentanyl Task Force AGREEMENT final



## Police Department

Assemblymember Jasmeet Bains  
1430 Truxtun Avenue  
Bakersfield, CA 93301

Randy Milligan, Acting Chief of Police  
Shafter Police Department  
Shafter, CA 93263

05/23/2024

Re: Assembly Bill 33 Funding

Dear Assemblymember Bains,

The Shafter Police Department is formally requesting financial support totaling the amount of \$700,000.00 for the Strategic Alliance for Fentanyl Enforcement and Education (SAFE). The requested funds will be allocated towards the establishment of education and community outreach programs, coupled with a proactive law enforcement approach for drug suppression and interdiction. The overall goal of the Shafter Police Department's participation in SAFE is to suppress the harmful effects of Fentanyl in our community.

The escalating prevalence of illicit drug activities, particularly those involving fentanyl, poses a formidable threat to the safety and general welfare of our community, as well as law enforcement officers. The proposed plan is envisioned to play a pivotal role in addressing this current threat through strategic investigations, adept intelligence gathering, community-wide educational outreach, and collaboration with various local, state, and federal law enforcement agencies.

The established plan to combat Fentanyl aligns with the objectives set forth by Assembly Bill 33. It is our belief that the creation of such a plan would not only underscore the efficacy of the aforementioned legislative initiative. As an unwavering proponent of community safety and well-being, I understand the urgent need to confront the increasing crisis surrounding opioid-related (Fentanyl) incidents and deaths.

Assembly Bill 33, a landmark legislative measure, underscores our steadfast commitment to addressing the multifaceted challenges posed by fentanyl and its profound impact on our community. In order to effectively respond to the stipulations delineated in this legislation, it is imperative to establish a specialized program with a primary focus on combating the proliferation of fentanyl.





## Police Department

The pivotal reasons supporting the established plan are outlined as follows:

### **Specialized Training in Fentanyl:**

The distinctive challenges presented by Fentanyl and its derivatives, specifically its unparalleled potency and the expeditious onset of harm it can inflict, underscores the immediate need for a team of officers with specialized training. Such specialized roles would facilitate swift and expert responses, harnessing the proficiency of trained professionals well-versed in the realms of fentanyl detection, investigation, suppression, interdiction, and education.

### **Coordination and Collaboration:**

This plan serves as a unifying platform, assembling diverse stakeholders such as law enforcement agencies, public health officials, schools, and community organizations. This collective and synergistic approach guarantees the formulation of a comprehensive strategy, adeptly designed to tackle the multifaceted dimensions inherent in the fentanyl crisis.

### **Data Analysis and Intelligence Gathering:**

The plan possesses the capability to gather and analyze data concerning fentanyl distribution, patterns of usage, statistical data, and correlated criminal activities. This intelligence plays a pivotal role in the formulation of nuanced and effective prevention as well as intervention strategies. The Shafter Police Department intends to utilize an existing employee to fulfill the duties of the part-time crime analyst on an overtime basis.

### **Community Education and Outreach:**

The plan plays a pivotal role in executing community education programs that align with the articulated goals of Assembly Bill 33. By actively disseminating knowledge about the perils associated with fentanyl and its derivatives, the team significantly contributes to a comprehensive strategy designed to prevent substance abuse.

To enhance these efforts, the Shafter Police Department plans to implement community education and outreach events by officers and a limited-term part-time Community Service Officer (CSO), that will be dedicated to educational programs in both elementary and high school districts. With a total of 7 public and private school sites in the city, the CSO will strategically target these locations for educational initiatives, raising awareness about the dangers of fentanyl. Officers will be recruited from within existing personnel to staff the events during various hours along with a limited-term part-time CSO.



## **Police Department**

Additionally, the city aims to enhance its impact by providing specialized training to our existing School Resource Officer.

Development and implementation of educational programs to raise awareness about the dangers of drug abuse, particularly fentanyl. Outreach campaigns to engage with schools, community centers, and local organizations.

### **Legislative Compliance:**

The establishment of this plan not only underscores a steadfast dedication to realizing the legislative objectives of Assembly Bill 33 but also guarantees the adept implementation and enforcement of the proposed measures.

### **PLANNED ALLOCATION OF REQUESTED FUNDS:**

#### **Personnel Costs (50%):**

Salary for specialized narcotic detectives, crime analyst, school/community resource officers with expertise in drug suppression and fentanyl investigations.

#### **Training and Equipment (25%):**

Specialized training programs and equipment for narcotics Detectives and School/Community Resource Officers, as well as the acquisition of state-of-the-art equipment, vehicles, and technology for effective drug detection and investigations.

#### **Education and Outreach Programs (10%)**

Coordination with School/Community Resource Officers to provide education to school staff, parents, and students of the dangers of Fentanyl. Also, narcotic detectives to provide education regarding the dangers of Fentanyl abuse and/or intoxication to local businesses and community organizations in order to enhance the safety and well-being of their employees and customers.

#### **Operational Expenses (15%):**

The importance of covering operational expenses is essential for the successful operation of the Strategic Alliance for Fentanyl Enforcement and Education (SAFE) plan. The Creation of SAFE shows the commitment the Shafter Police Department has to enhance the safety and well-being of the community of Shafter.

It is my belief the proposed plan will yield a lasting impact in mitigating the risks associated with Fentanyl abuse, particularly in response to the alarming surge in Fentanyl-related deaths. By providing the requested funds to the Shafter Police Department's SAFE plan, will allow us to solidify our efforts in



## **Police Department**

combatting this most critical health issue of our time, thereby contributing significantly to the overall well-being of our community.

A handwritten signature in black ink, appearing to read "Randy Milligan", is written over a horizontal line.

Randy Milligan, Acting Chief of Police  
Shafter Police Department

**Kern County Fentanyl Misuse and Overdose Prevention Task Force Fund  
Allocation Disbursement Agreement  
County of Kern – Shafter City Police Department**

This Allocation Disbursement Agreement is made and entered into on \_\_\_\_\_ by and between the County of Kern, a political subdivision of the State of California (hereinafter “**County**”) and Shafter City Police Department (hereinafter “**Agency**”). County and Agency are referred to individually as “**Party**” and collectively as “**Parties**.”

WITNESSETH:

WHEREAS:

- a) The County of Kern is the recipient of an allocation from the State of California under Assembly Bill Number 33 of 2023 – Fentanyl Misuse and Overdose Prevention Task Force (“Assembly Bill”), introduced by Assembly Member Bains, for Agency to provide various duties relating to fentanyl misuse, including, among others, collecting and organizing data on the nature and extent of fentanyl misuse in California, identification and assessment of sources and drivers of legal and illicit fentanyl and xylazine activity in California, and evaluating approaches to increase public awareness of fentanyl misuse, develop methods to strengthen state and local efforts to prevent fentanyl misuse, review and recommend model treatment protocols for medication-assisted treatment (MAT) of fentanyl misuse;
- b) County desired to engage Agency in accordance with the proposal(s) submitted to Assembly Member Bains, attached within Exhibit A of this agreement, and approved by Assembly Member Bains.
- c) Agency is a local law enforcement agency within the county and desires to utilize allocation dollars for the purposes of participating in the Fentanyl Misuse and Overdose Prevention Task Force (“Task Force”) activities and associated responsibilities including, but not limited to, regular meetings and reporting as determined by the Task Force; and
- d) Agency has submitted a project proposal to be considered for an allocation of this funding which has been reviewed and approved by Assemblymember Bains for the purposes of preventing, enforcing, and education related to fentanyl and xylazine misuse.

**NOW, THEREFORE**, in consideration of the mutual promises hereinafter set forth, County and Agency agree as follows:

- 1. **County’s Obligation.** County will make an allocation in the maximum amount of seven hundred thousand dollars (\$700,000) to the Agency subject to the terms and conditions set forth herein.
- 2. **Purpose.** Agency will utilize the funds for the purposes of preventing, enforcing, and treating fentanyl misuse as described within “Exhibit A” of this agreement.
- 3. **Deposit of Funds.** Agency shall deposit allocation dollars in a special account designated Fentanyl Misuse and Overdose Prevention Task Force Fund, separate and apart from all other accounts, which shall reflect all receipts and expenditures of funds allocated by County only.
- 4. **Term.** Agency shall utilize such funding during a period from the date of this Agreement through January 1, 2026.

5. **Disbursement of Allocation dollars.** Funds will be disbursed entirely at the beginning of the term. Agency shall provide accurate records of all its costs, disbursements and receipts for the funds used under this Agreement.
6. **Non-appropriation.** County reserves the right to terminate this Agreement in the event insufficient funds are appropriated or budgeted for this Agreement in any fiscal year. Upon such termination, County will be released from any further financial obligation to Agency, except for services performed prior to the date of termination. Recipient will be given thirty (30) days written notice in the event that such action is required by County.
7. **Assignment.** Agency shall not assign, transfer, or encumber this Agreement, or any part, and Agency shall not assign any monies due or which become due to Agency under this Agreement, without the prior written consent of the County.
8. **Audit, Inspection and Retention of Records.** Agency shall maintain and make available to County accurate books and records relative to the Services under this Agreement. Agency shall permit County to audit, examine, and make excerpts and transcripts from its records and to conduct audits of all invoices, materials, records of personnel, or other data related to the Services under this Agreement. Agency shall maintain its data and records in an accessible location and condition for a period of not less than three years from the date of final payment under this Agreement, or until after the conclusion of any audit, whichever occurs last. The State of California and/or any federal agency having an interest in the subject of this Agreement shall have the same rights as County.
9. **Authority to Bind County.** It is understood that Agency, in Agency's performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has no authority to bind County to any agreements or undertakings.
10. **Captions and Interpretation.** Paragraph headings in this Agreement are used solely for convenience and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted such provision. This Agreement is the product of negotiation and both Parties are equally responsible for its authorship. Section 1654 of the California Civil Code shall not apply to the interpretation of this Agreement.
11. **Choice of Law/Venue.** The Parties hereto agree that the provisions of this Agreement will be construed pursuant to the laws of the State of California. This Agreement has been entered into and is to be performed in the County of Kern. Accordingly, the Parties agree that the venue of any action relating to this Agreement shall be in the County of Kern.
12. **Compliance with Law.** Agency shall observe and comply with all applicable county, state and federal laws, ordinances, rules and regulations now in effect or hereafter enacted, each of which are hereby made a part hereof and incorporated herein by reference.
13. **Compliance with Applicable Law.** Agency shall observe and comply with all applicable local, state, and federal laws, ordinances, rules, and regulations now in effect or later enacted ("Applicable Law"), each of which is made a part of this Agreement
14. **Confidentiality.** Agency shall not, without the prior written consent of the County, communicate confidential information, designated in writing or identified in this Agreement as confidential, to any third party and shall protect confidential information from inadvertent disclosure to any third party in the same manner that it protects its own confidential information, unless disclosure is required in response to a validly issued subpoena or other process of law. Upon completion of this Agreement, the provisions of this Section shall continue to survive.

## 15. Conflict of Interest.

- a. **Financial Conflicts of Interest.** Agency has read and is aware of the provisions of Government Code Section 1090 et seq. and Section 87100 et seq. relating to conflict of interest of public officers and employees. Agency acknowledges that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if a financial interest does exist at the inception of this Agreement, County may immediately terminate this Agreement by giving written notice. Agency shall comply with the requirements of Government Code Section 1090 et seq. and 87100 et seq. during the Term.
- b. **Organizational Conflicts of Interest.** Agency represents, to the best of its knowledge, that neither Agency nor any Agency Representative presently has any consulting or contractual arrangement with any firm or organization that would give rise to an organizational conflict of interest with respect to the Services. Neither Agency nor any Agency Representative shall enter into any contractual arrangement that would give rise to any potential organizational conflict of interest, without first obtaining County's prior written approval before entering into the contractual arrangement. If any organizational conflict of interest is discovered by Agency relating to this Agreement, Agency shall immediately notify County, and attempt to present a suitable mitigation plan. County may, at its sole discretion, terminate this Agreement in the event that Agency has any actual or potential organizational conflict of interest. As used in this Section 14.b, "organizational conflict of interest" means any relationship whereby Agency has present or planned interests related to the Services which (i) may diminish its capacity to give impartial, technically sound, objective assistance and advice or may otherwise result in a biased work product, or (ii) may result in Agency or any Agency Representative being given an unfair advantage.

16. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document.

17. **Enforcement of Remedies.** No right or remedy conferred on or reserved to a Party is exclusive of any other right or remedy under law, equity or statute, but each shall be cumulative of every other right or remedy now or in the future existing under law, equity or statute, and may be enforced concurrently or from time to time.

## 18. Indemnification.

### a. General.

County is the recipient of funds from the State of California, under Number 33 of 2023 – Fentanyl Misuse and Overdose Prevention Task Force, introduced by Assembly Member Bains, in the amount of \$700,000 to the County of Kern for Agency to provide various duties relating to fentanyl misuse, including, among others, collecting and organizing data on the nature and extent of fentanyl misuse in California, identification and assessment of sources and drivers of legal and illicit fentanyl and xylazine activity in California, and evaluating approaches to increase public awareness of fentanyl misuse, develop methods to strengthen state and local efforts to prevent fentanyl misuse, review and recommend model treatment protocols for medication-assisted treatment (MAT) of fentanyl misuse.

Agency shall defend, indemnify, and hold harmless County and County's board members, elected and appointed officials, officers, employees, agents, volunteers

and authorized representatives ("County Indemnified Parties") from any losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgments and costs, including attorneys' fees of County Counsel and outside counsel retained by County, expert fees, costs of staff time, and investigation costs ("Claims") which arise out of or relate to any act or omission of Agency or Agency's officers, employees, agents and subcontractors of any tier hired by Agency to perform the Services ("Agency Representatives"). This indemnification obligation shall include bodily and personal injury or death to any person; damage to any property, regardless of where located, including the property of County; and any workers' compensation Claim arising from or relating to the Services. Agency shall defend any Claim with counsel of Agency's choice, subject to County's written approval, and at Agency's sole cost.

- b. **Immigration Reform and Control Act.** Agency acknowledges that Agency and Agency Representatives are aware of and understand the Immigration Reform and Control Act ("IRCA"). Agency is and shall remain in compliance with the IRCA and shall ensure that any Agency Representatives are and shall remain in compliance with the IRCA. In addition, Agency shall defend, indemnify and hold harmless County and County Indemnified Parties from any Claims which arise out of or relate to any allegations that Agency or Agency Representatives are not authorized to work in the United States and/or any other allegations based upon alleged IRCA violations committed by Agency or Agency Representatives. Agency shall defend any Claim with counsel of Agency's choice, subject to County's written approval, and at Agency's sole cost.
- c. **Infringement Claim.** If any Claim is asserted or action or proceeding brought against County or County Indemnified Parties which alleges that all or any part of the Services in the form supplied by Agency or County's use, infringes or misappropriates any United States or foreign patent or copyright, or any trade secret or other proprietary right, County shall give Agency prompt written notice. Agency shall defend and indemnify County and County Indemnified Parties from any Claims, including costs incurred by County in order to avoid entry of any default judgment or other waiver of County's rights. Agency shall defend any claim with counsel of Agency's choice, subject to County's written approval, and at Agency's sole cost. County shall cooperate fully with and may monitor Agency in the defense of any Claim and shall make employees available as Agency may reasonably request with regard to the defense, subject to reimbursement by Agency of all costs incurred by County's cooperation in the defense.
- d. **Remedy of Infringement Claim.** If the Services are, in Agency's opinion, likely to become or do become the subject of a claim of infringement or misappropriation of a United States or foreign patent, copyright, trade secret or other proprietary right, or if a temporary restraining order or other injunctive relief is entered against the use of part or all of the Services, Agency shall within 90 days:
  - i. **Replace.** Promptly replace the Services with compatible, functionally equivalent, and non-infringing services;
  - ii. **Modify.** Promptly modify the Services to make them non-infringing without materially impairing County's ability to use the Services as intended;
  - iii. **Procure Rights.** Promptly procure the right of County to continue using the Services; or
  - iv. **Refund.** As a last resort, if none of these alternatives is reasonably available to Agency, and County is enjoined or otherwise precluded legally



from using the Services, Agency shall, within 120 days of the judgment or other court action, promptly refund to County all fees and costs paid for the Services, and this Agreement shall terminate. All licensed products shall be disposed of as ordered by the governing court at the sole cost of Agency or as determined by County if the court does not so direct.

- e. **Modification of Services.** This indemnification does not extend to modifications or additions to the Services made by County or any third party without the prior written consent of Agency, or to any unauthorized use of the Services by County.
- f. **Survival of Indemnification Obligations.** Upon completion of this Agreement, the provisions of this Section 17 shall survive.

19. **Insurance.** Agency, in order to protect County and County Indemnified Parties against Claims as a result of the performance of Agency's obligations, as required in this Agreement, shall secure and maintain the following insurance. Agency shall not perform any Services until Agency has obtained all insurance required under this Section 9 and the required certificates of insurance and all required endorsements have been filed with County's authorized insurance representative ("Authorized Insurance Representative"). Receipt of evidence of insurance that does not comply with all applicable insurance requirements shall not constitute a waiver of these insurance requirements. The required documents must be signed by the authorized representative of the insurance company shown on the certificate. Upon request, Agency shall supply proof that the designated person is an authorized representative, and is authorized to bind the named underwriter(s) and their company to the stated coverage, limits and termination provisions. Agency shall promptly deliver to Authorized Insurance Representative a certificate of insurance, and all required endorsements, with respect to each renewal policy, as necessary to demonstrate the maintenance of the required insurance coverage for the Term. The certificates and endorsements shall be delivered to Authorized Insurance Representative prior to the expiration date of any policy and bear a notation evidencing payment of the premium if so requested. Agency shall immediately pay any deductibles and self-insured retentions under all required insurance policies upon the submission of any Claim by Agency or County as an additional insured.

- a. **Workers' Compensation and Employer's Liability Insurance Requirement.** If Agency has employees who may perform any Services under this Agreement, Agency shall submit written proof that Agency is insured against liability for workers' compensation in accordance with the provisions of California Labor Code Section 3700. Agency shall require any Agency Representatives to provide workers' compensation for any of the Agency Representative's employees, unless the employees are covered by the insurance carried by Agency. If any class of employees engaged in Services is not covered by California Labor Code Section 3700, Agency shall provide and/or require each Agency Representative to provide adequate insurance for the coverage of employees not otherwise covered. Agency shall also maintain employer's liability insurance with limits of \$1,000,000 for bodily injury or disease.

b. **Liability Insurance Requirements.**

- i. **Types of Liability Insurance.** Agency shall maintain in full force and effect, during the Term, the following types of liability insurance:
  - 1. **Commercial General Liability Insurance**, including Contractual Liability Insurance (specifically covering the indemnification provisions of this Agreement), Products-Completed Operations

Hazard, Personal Injury (including bodily injury and death), and Property Damage for liability arising out of Agency's performance of the Services. The Commercial General Liability insurance shall contain no exclusions or limitations for Agency Representatives working on the behalf of the named insured. Agency shall maintain the Products-Completed Operations Hazard coverage for the longest period allowed by Applicable Law following termination of this Agreement. The amount of the insurance coverage required by this Agreement shall be the policy limits, which shall be no less than one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) aggregate.

2. **Automobile Liability Insurance**, against claims of Personal Injury (including bodily injury and death) and Property Damage covering any owned, leased, hired and non-owned vehicles used in the performance of the Services with insurance coverage equal to the policy limits, which shall be no less than one million dollars (\$1,000,000) each occurrence.
  3. **Professional Liability** (Errors and Omissions) Insurance, for liability arising out of or related to the performance of the Services, with insurance coverage equal to the policy limits, which shall be no less than one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) aggregate.
- ii. **Endorsements.** The Commercial General Liability and Automobile Liability Insurance required in this Section 9 shall include an endorsement naming County and County Indemnified Parties as additional insureds for liability arising out of this Agreement and any related operations. The endorsement shall be provided using one of the following three options: (i) on ISO form CG 20 10 11 85; or (ii) on ISO form CG 20 37 10 01 plus either ISO form CG 20 10 10 01 or CG 20 33 10 01; or (iii) on other forms which provide coverage at least equal to or better than form CG 20 10 11 85.
  - iii. **Claims-Made Insurance.** If any of the insurance coverages required under this Agreement is written on a claims-made basis, Agency, at Agency's option, shall either (i) maintain the coverage for at least three years following the termination of this Agreement with coverage extending back to the Effective Date; (ii) purchase an extended reporting period of not less than three years following the termination of this Agreement; or (iii) acquire a full prior acts provision on any renewal or replacement policy.
- c. **Insurance Companies.** All insurance shall be issued by a company or companies admitted to do business in California and listed in the current "Best's Key Rating Guide" publication with a minimum rating of A-; VII. Any exception to these requirements must be approved in writing by the County Risk Manager.
  - d. **Self-Insurance.** If Agency is, or becomes during the Term, self-insured or a member of a self-insurance pool, Agency shall provide coverage equivalent to the required insurance coverages and endorsements. County will not accept the coverages unless the County Risk Manager determines, in its sole discretion and by written acceptance, that the coverages proposed to be provided by Agency are equivalent to the required coverages. Any self-insured retentions in excess of \$100,000 must be declared on the Certificate of Insurance or other documentation provided to County and must be approved in writing by the County Risk Manager.

- e. **Primary Insurance; Waiver of Subrogation.** All insurance carried by Agency shall be primary to and not contributing to any insurance or self-insurance maintained by County. An endorsement shall be provided on all policies, except professional liability/errors and omissions, which shall waive any right of recovery (waiver of subrogation) against County.
  - f. **Insurance Does Not Replace Indemnification.** Maintenance of the insurance coverages in the minimum specified amounts shall not be construed to relieve Agency for any liability, whether within, outside, or in excess of the coverage, and regardless of solvency or insolvency of the insurer that issues the coverage; nor shall it preclude County from taking other actions as are available to it under this Agreement or under Applicable Law.
  - g. **Failure to Maintain Insurance.** Failure by Agency to maintain all insurance in effect at all times required by this Agreement shall be a material breach of this Agreement by Agency. County, at its sole option, may terminate this Agreement and obtain damages from Agency resulting from the breach. Alternatively, County may purchase the required insurance coverage, and without further notice to Agency, County shall deduct from sums due to Agency any premiums and associated costs advanced or paid by County for the insurance. If the balance of monies owed to Agency under this Agreement is insufficient to reimburse County for the premiums and any associated costs, Agency shall reimburse County for the premiums and pay for all costs associated with the purchase of the insurance. Any failure by County to take this alternative action shall not relieve Agency of its obligation to obtain and maintain the insurance coverages required by this Agreement.
  - h. **Cancellation of Insurance.** The insurance coverages required to be maintained by Agency shall be maintained until the completion of all of the Services except as otherwise stated in this Agreement. Each insurance policy supplied by Agency shall not be terminated, suspended, voided, canceled, non-renewed or reduced in coverage or in limits except after 10 days prior written notice to Agency in the case of non-payment of premiums, or 30 days prior written notice in all other cases. This notice requirement does not waive these insurance requirements. Agency shall immediately obtain replacement coverage for any insurance policy that is terminated, suspended, voided, canceled, reduced in coverage, or whose policy limits have been exhausted or upon insolvency of the insurer that issued the policy.
20. **Modifications of Agreement.** This Agreement may be modified in writing only, signed by the Parties in interest at the time of the modification.
21. **Negation of Partnership.** In the performance of all services under this Agreement, Agency shall be, and acknowledges that Agency is, in fact and law, the recipient of an allocation and not an agent or employee of County. Agency has and retains the right to exercise full supervision and control of the manner and methods of providing services to County under this Agreement. Agency retains full supervision and control over the employment, direction, compensation and discharge of all persons assisting Agency in the provision of services under this Agreement. With respect to Agency's employees, if any, Agency shall be solely responsible for payment of wages, benefits and other compensation, compliance with all occupational safety, welfare and civil rights laws, tax withholding and payment of employee taxes, whether federal, state or local, and compliance with any and all other laws regulating employment.
22. **Non-Collusion Covenant.** Agency represents and agrees that (i) it has in no way entered into any contingent fee arrangement with any firm or person concerning the obtaining of

this Agreement with County and (ii) it has received from County no incentive or special payments and no considerations not related to the provision of the Services.

23. **Nondiscrimination.** Neither Agency, nor any Agency Representative, shall discriminate in the treatment or employment of any individual or groups of individuals on the grounds of race, color, religion, national origin, age, sex, or any other classification protected by Applicable Law, either directly, indirectly or through contractual or other arrangements.
24. **Non-waiver.** No term, covenant or condition of this Agreement can be waived except by the prior written consent of County. Forbearance or indulgence by County shall not constitute a waiver of the covenant or condition to be performed by Agency. County shall be entitled to invoke any remedy available to County under this Agreement or by Applicable Law despite the forbearance or indulgence.
25. **Notices.** All notices under this Agreement shall be provided to Kern County at the address indicated in the opening section of this Agreement and to the Agency and Responsible County Department at the addresses shown below. Delivery shall be by personal delivery or deposit in the U.S. Mail, postage prepaid, registered or certified mail, addressed as specified above. Notices delivered personally shall be deemed received upon receipt; mailed or expressed notices shall be deemed received five days after deposit. A Party may change the address to which notice is to be given by giving notice as provided above. Nothing in this Agreement shall be construed to prevent or render ineffective delivery of notices under this Agreement by leaving the notice with the receptionist or other person of like capacity employed in Agency's office, or the receptionist for the Kern County General Services Department.

Responsible County Department

Fentanyl Prevention, Education, and Treatment Fund  
County Administrative Office  
Kern County Administrative Center  
1115 Truxtun Avenue, Fifth Floor  
Bakersfield, CA 93301

Shafter City Police Department

201 Central Valley Highway  
Shafter, CA 93263

26. **Ownership of Documents.** All reports, documents, and other items generated or gathered in the course of providing the Services are and shall remain the property of County, and shall be returned to County upon full completion of the Services or termination of this Agreement, whichever first occurs.
27. **Representations.** Agency makes the following representations, which the Parties agree are material to and form a part of the inducement for this Agreement:
- a. **Expertise and Staff.** Agency has the expertise, support staff, and facilities necessary to provide the Services; and
  - b. **No Adverse Interests.** Agency does not have any actual or potential interests adverse to County, nor does Agency represent a person or firm with an interest adverse to County relating to the subject of this Agreement; and
  - c. **Timeliness.** Agency shall diligently provide the Services in a timely and professional manner in accordance with the terms and conditions in this Agreement.

28. **Severability.** If any term, covenant or condition in, or provision of, this Agreement is determined by a court to be in conflict with any Applicable Law, or otherwise be unenforceable or ineffectual, the validity of the remaining terms or provisions shall be deemed severable and shall not be affected, provided that the remaining terms or provisions can be construed in substance to constitute the agreement which the Parties intended to enter into on the Effective Date.
29. **Signature Authority.** Each Party has full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
30. **Sole Agreement.** This Agreement, including Exhibits, contains the entire agreement of the Parties relating to the Services, rights, and obligations and terms, covenants and conditions contained in this Agreement and assumed by the Parties. No inducements, representations or promises have been made, other than those stated in this Agreement. No oral promise, modification, change, or inducement shall be effective or given any force or effect.
31. **Termination.** The County may at its election, without cause, terminate this Agreement by written notice ("Notice of Termination"). The Notice of Termination shall be deemed effective 15 days after personal delivery, or 20 days after mailing by U.S. Mail, postage prepaid, registered or certified mail, addressed as provided in Section 23. In addition, either Party may immediately terminate this Agreement if the other Party fails to substantially perform in accordance with the terms and conditions of this Agreement through no fault of the Party initiating the termination. In the event this Agreement is terminated by either Agency or the County, Agency shall submit to the Responsible County Department all files, memoranda, documents, correspondence and other items generated in the course of performing the Services, within 15 days after the effective date of the Notice of Termination. If either Party terminates this Agreement as provided in this Section 13, County shall pay Agency for all satisfactory Services rendered by Agency prior to the effective date of Notice of Termination in an amount not to exceed the maximum dollar amount shown in Section 1.
32. **Time of Essence.** Time is expressly declared to be of the essence of this Agreement and of each provision, and each provision is declared to be a material, necessary and essential part of this Agreement.
33. **Waiver of Claims.** Agency waives all claims and recourse against County, including the right to retribution for any loss or damage arising from, growing out of, or in any way connected with or incident to this Agreement.
34. **No Third Party Beneficiaries.** The Parties understand and agree that the enforcement of the terms, covenants and conditions and all rights of action relating to enforcement, shall be strictly reserved to County and Agency. Nothing contained in this Agreement shall give or allow any claim or right of action by any other third person. It is the express intention of County and Agency that any person or entity, other than County or Agency, receiving services or benefits under this Agreement shall be deemed an incidental beneficiary only.
35. **Gender/Plural.** References to feminine, masculine or neutral include the other, and references to the singular or plural include the other.
36. **Recitals.** Each of the recitals is incorporated in this Agreement, is deemed to be the agreement and a reflection of the intent of the Parties, and is relied upon by the Parties in agreeing to the provisions of this Agreement and in interpreting its provisions.

37. **Political/Religious Activity.** No person performing any service or providing any goods designated under this Contract shall participate in any political or religious activity on County time or in any manner involving the use of county property or expenditure of public funds nor conveying the implication of County endorsement or support for a candidate for local, state, or federal office. Notwithstanding the foregoing, nothing in this Contract shall be construed to unlawfully limit an individual's Constitutional rights. Accordingly, the limitations contained in this section are for the sole purpose of preventing proselytizing and politicking while engaged in the performance of services under this contract.

[SIGNATURES FOLLOW ON NEXT PAGE]

IN WITNESS TO THE FOREGOING, the parties have executed this Agreement as of the day and year first written above.

County of Kern:

Agency:

\_\_\_\_\_  
Chairman, Board of Supervisors  
**"County"**

\_\_\_\_\_  
City Manager, City of Shafter  
**"City"**

\_\_\_\_\_  
Shafter City Police Department  
**"Agency"**

Approved as to Form:

Approved as to Form:

\_\_\_\_\_  
County Counsel

\_\_\_\_\_  
City Attorney

Approved as to Content:

Countersigned:

\_\_\_\_\_  
County Administrative Officer

\_\_\_\_\_  
Finance Director



## **Exhibit A**

### **County of Kern - Shafter City Police Department**

**Project Title:** Fentanyl Misuse and Overdose Prevention Task Force Fund

**Funding:** \$700,000

#### **Project Objective:**

The objective of this project is to concentrate efforts on drug suppression in partnership with local, state, and federal law enforcement agencies, specifically directing its focus toward investigations related to fentanyl, alongside the establishment of community education and outreach programs coupled with proactive law enforcement for drug suppression and interdiction. The funding will be utilized to establish and sustain a dedicated Fentanyl investigation and education team within the Shafter City Police Department, herein referred to as the SAFEE Team (Strategic Alliance for Fentanyl Enforcement and Education).

#### **Scope of Services:**

The Agency will have discretion over the categorical allocation and expenditure of one-time funds provided under this agreement, within the scope of services defined herein and detailed below:

##### **1. Personnel**

Estimated Allocation: \$350,000

Purpose: Salary for specialized narcotic detectives, crime analyst, school/community resource officers with expertise in drug suppression and fentanyl investigations.

##### **2. Training and equipment**

Estimated Allocation: \$175,000

Purpose: Specialized training programs and equipment for narcotics detectives and school/community resource officers, as well as the acquisition of state-of-the-art equipment, vehicles, and technology for effective drug detections and investigations.

##### **3. Education and outreach programs**

Estimated Allocation: \$70,000

Purpose: Development and implementation of educational programs to raise awareness about the dangers of drug abuse, particularly fentanyl. Outreach campaigns to engage with schools, community centers, and local organizations.

##### **4. Operational expenses**

Estimated Allocation: \$105,000

Purpose: Administrative costs essential for the support and operation of the Strategic Alliance for Fentanyl Enforcement and Education (SAFEE) plan.

#### **Deliverables:**

1. Recruitment and hiring of one narcotics detective, one crime analyst, and one school/community resource officer specializing in fentanyl detection, investigation, and interdiction.
2. Collaboration with the Task Force, law enforcement agencies, public health officials, and community organizations in the formulation of a comprehensive strategy designed to tackle the multifaceted dimensions inherent in the fentanyl crisis.
3. Collection and analysis of data concerning fentanyl distribution, patterns of use, and correlated criminal activities.
4. Planning, coordination, and implementation of community education and outreach events in collaboration with the Task Force. Facilitation of educational initiatives within elementary and high schools in and around the City of Shafter.

**Performance Measurement:**

Seizures: Number and quantity of fentanyl and xylazine seizures made by the Agency.

Interdiction: Number of fentanyl and xylazine shipments intercepted or prevented from entering the community.

Targeted disruption or elimination: Number of investigations resulting in disruption or dismantlement of targeted organizations.

Arrests: Number of arrests made related to the trafficking and possession of fentanyl and xylazine made by the Agency.

Community Engagement and Education: Number of community members and students engaged through education initiatives and outreach events.

**Project Duration:**

The project is scheduled to commence upon approval of funding and is expected to achieve significant milestones within the first 12 months of implementation.



## CITY OF SHAFTER CITY COUNCIL REPORT

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**MEETING DATE:** June 4, 2024

**FROM:** Gabriel A. Gonzalez, City Manager

**PREPARED BY:** Marcos Torres, Deputy Public Works Director

**SUBJECT:** AWARD WATER METER INSTALLATION PROJECT - PHASE II  
TO REMEDIAL TRANSPORTATION SERVICES (RTS), INC. IN  
THE AMOUNT OF \$1,310,596

### RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(4) of the California Environmental Quality Act Guidelines; approve the reallocation of American Rescue Plan Act funding of \$250,000 from Capital Improvement Program Project No. WA00015 to Project No. WA00017; accept bids received for the Water Meter Installation Project - Phase II; approve one bid submitted by Remedial Transportation Services (RTS), Inc. valued at \$1,310,596.00 for said project; and, authorize the Public Works Director to award a construction contract to RTS for completing said project with budget authority up to \$1,500,000.

### BACKGROUND

California Assembly Bill 2572 mandates that all domestic water services be metered for billing statewide by January 1, 2025. To date, the City has completed approximately 80% of the meter installations required. At its April 2, 2024 meeting, the Council authorized formal bidding of the Water Meter Installation Project - Phase II Project, which covers the installation of 945 meters previously purchased by the City. On May 3, 2024, bids for this project were publicly opened. The bid summary is detailed below:

| Bid No. | Bidder                                      | Total Bid      |
|---------|---------------------------------------------|----------------|
| 1       | Remedial Transportation Services (RTS) Inc. | \$1,310,596.00 |
| 2       | Lyles Utility Construction, LLC             | \$1,832,867.00 |

The pre-bid estimate for the installation work ranged from \$800,000 to \$1,000,000.

### ANALYSIS

The confirmed lowest responsive bid received was submitted by Remedial Transportation Services Inc. This contractor would be responsible for saw-cutting, asphalt removal, excavation, line locating, backfilling, and patching, constituting

### MANAGEMENT REPORT

AWARD WATER METER INSTALLATION PROJECT - PHASE II TO REMEDIAL  
TRANSPORTATION SERVICES (RTS), INC. IN THE AMOUNT OF \$1,310,596

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approximately 75% of the project. Co-Opp Plumbing, listed as a subcontractor, will be responsible for the plumbing-related work and has a proven track record, mostly for private developments.

A suggested project budget to cover the lowest responsive bid plus contingencies is \$1,500,000.

### **FISCAL IMPACT**

The Fiscal Year 2023-2024 Capital Improvement Program budget was adopted with \$1,250,000 in funding allocated to new meter installations with Project No. WA00017. The source of the funding is water service rates. Reallocating federal American Rescue Plan Act (ARPA) funds currently programmed for developing a new groundwater well known as Well 21 (Project No. WA00015) is an appropriate strategy for closing the funding gap of \$250,000 for the meter installations. Water development impact fee proceeds can replace whatever ARPA funds are reallocated. This transfer of funds must be included among the recommended actions.

### **CEQA ANALYSIS**

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is awarding of a construction contract for water meter installation in compliance with State law and therefore, it is the creation of a governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

### **APPROVED BY THE CITY ATTORNEY**

Not Applicable

### **ALTERNATIVES**

Given the looming deadline to become a fully metered water system, alternative action is not recommended. While the bids exceed the original estimate, seeking additional bids will likely not result in lower costs. With the recommended budget action, the City can and should proceed with this project to meet the meter installation deadline.

### **NEXT STEPS**

Upon Council approval, Public Works will issue a contract Notice of Award to Remedial Transportation Services. The project should commence this summer. Water customers impacted by the project will be notified in advance of any work on their water service.

### **ATTACHMENTS**

1. Water Meter Installation Project (Phase II)-BID RESULTS

BID RESULTS  
CITY OF SHAFTER  
WATER METER INSTALLATION PROJECT (PHASE II) \*UNDER REVIEW\*

| BASE BID          |                                                                                            |     |       | REMEDIAL TRANSPORTATION SERVICES (RTS)<br>INC. |                 | LYLES UTILITY CONSTRUCTION, LLC |                 |
|-------------------|--------------------------------------------------------------------------------------------|-----|-------|------------------------------------------------|-----------------|---------------------------------|-----------------|
| ITEM              | DESCRIPTION                                                                                | QTY | UNITS | UNIT COST                                      | TOTAL COST      | UNIT COST                       | TOTAL COST      |
| 1                 | MOBILIZATION, DEMOBILIZATION, CLEAN-UP                                                     | 1   | LS    | \$ 20,325.00                                   | \$ 20,325.00    | \$ 20,000.00                    | \$ 20,000.00    |
| 2                 | 1" NEW WATER SERVICE COMPLETE WITH INSTALLATION OF METER, METER BOX, LID, BACKFILL & PATCH | 873 | EA    | \$ 1,200.00                                    | \$ 1,047,600.00 | \$ 1,646.00                     | \$ 1,436,958.00 |
| 3                 | 2" NEW WATER SERVICE COMPLETE WITH INSTALLATION OF METER, METER BOX, LID, BACKFILL & PATCH | 2   | EA    | \$ 1,450.00                                    | \$ 2,900.00     | \$ 3,340.00                     | \$ 6,680.00     |
| 4                 | MULTIPLE METER MANIFOLD - VARIES FROM TWO-SIX (2-6) WATER METERS/BOX PER MANIFOLD          | 25  | EA    | \$ 4,550.00                                    | \$ 113,750.00   | \$ 4,050.00                     | \$ 101,250.00   |
| 5                 | CHRISTY B16 BOX WITH N16RP COMPOSITE LID MARKED "WATER"                                    | 945 | EA    | \$ 126.00                                      | \$ 119,070.00   | \$ 267.00                       | \$ 252,315.00   |
| 6                 | CHRISTY B30 BOX WITH N36RP COMPOSITE LID MARKED "WATER"                                    | 2   | EA    | \$ 158.00                                      | \$ 316.00       | \$ 332.00                       | \$ 664.00       |
| 7                 | TRAFFIC CONTROL                                                                            | 1   | LS    | \$ 6,635.00                                    | \$ 6,635.00     | \$ 15,000.00                    | \$ 15,000.00    |
| SUBTOTAL BASE BID |                                                                                            |     |       | \$ 1,310,596.00                                |                 | \$ 1,832,867.00                 |                 |
| SUBCONTRACTORS    |                                                                                            |     |       | CO-OPP PLUMBING Plumbing Services (25%)        |                 | NONE                            |                 |



## **CITY OF SHAFTER CITY COUNCIL REPORT**

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**MEETING DATE:** June 4, 2024

**FROM:** Gabriel A. Gonzalez, City Manager

**PREPARED BY:** Alex Gonzalez, Deputy Public Works Director

**SUBJECT:** DISCUSSION ON SHAFTER AQUATIC CENTER BUILDING  
ELEVATION PROFILES

### **RECOMMENDATION**

Discuss building exterior and architectural features presented by Ordiz-Melby Architects and provide design feedback to staff.

### **BACKGROUND**

At its special meeting on May 22, 2024, the Council received an update from Public Works covering a conceptual layout planned for the interior of the new main building at the Shafter Aquatics Center. Following the update, the Council requested an opportunity to review and discuss options for architectural features with the building exterior at a future meeting. Since then, staff has coordinated a presentation of these options with the City's contracted design architect, Ordiz-Melby Architects.

### **ANALYSIS**

A presentation by Ordiz-Melby Architects will provide three-dimensional building renderings for enhanced visualization of the design options. Preferences provided by the Council can be factored into the final design before bidding and construction commence.

### **FISCAL IMPACT**

No budget action is required. The item is presented for discussion purposes only.

### **CEQA ANALYSIS**

This item does not require discretionary action as it is for informational purposes only. Therefore, it does not trigger CEQA review.

### **APPROVED BY THE CITY ATTORNEY**

Not Applicable

### **ALTERNATIVES**

There are no alternatives to the recommended action. The item is presented for discussion purposes only.

**NEXT STEPS**

Following tonight's meeting, the Council's feedback will be used to update the design and develop biddable construction plans. Authorization to bid will be brought before the Council for approval at a future meeting.

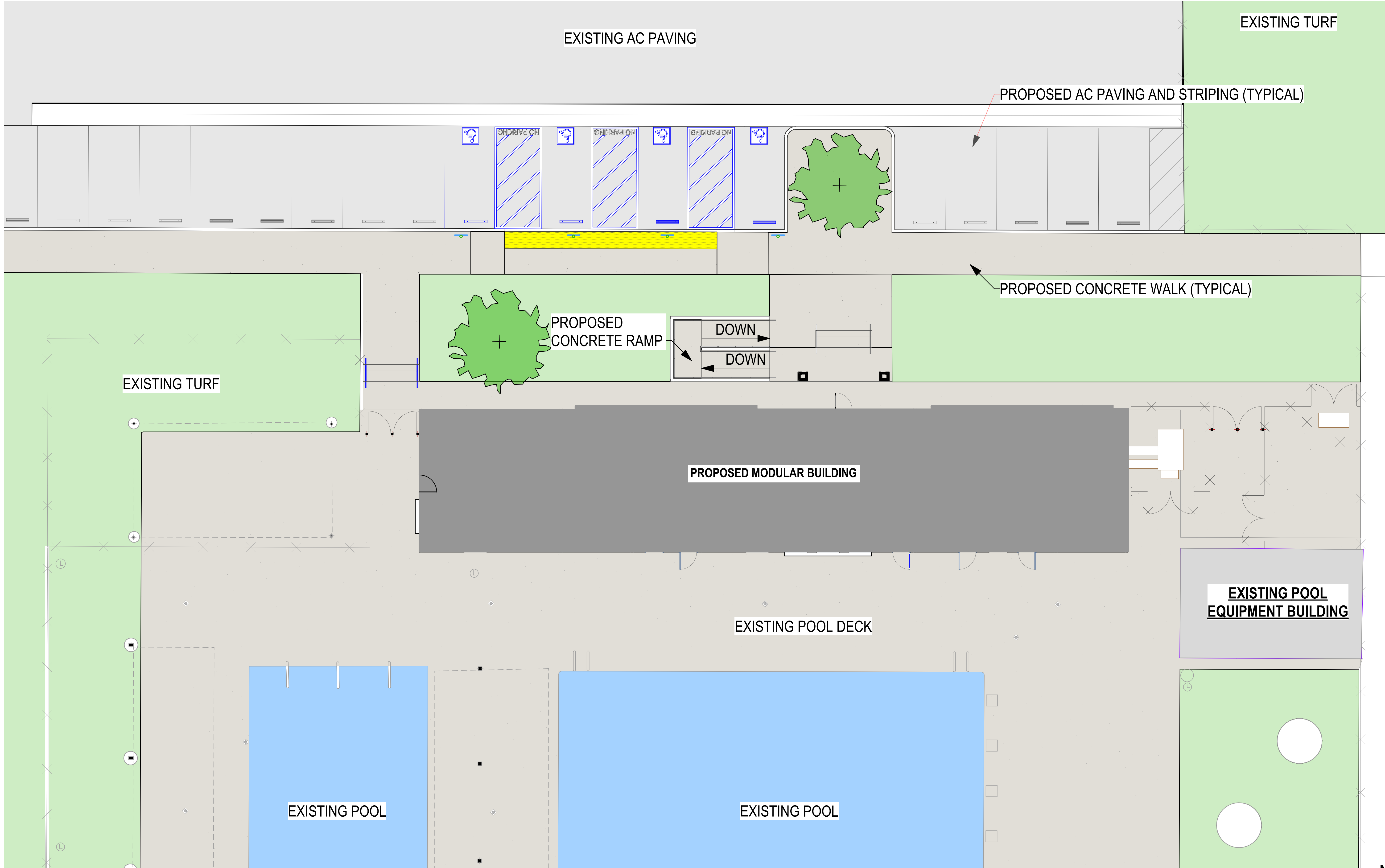
**ATTACHMENTS**

1. Aquatics Center Conceptual Plans

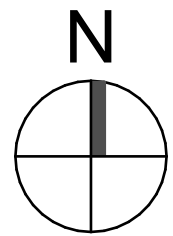




SCHEMATIC SITE PLAN  
1/8" = 1'-0"



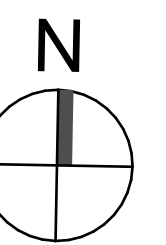
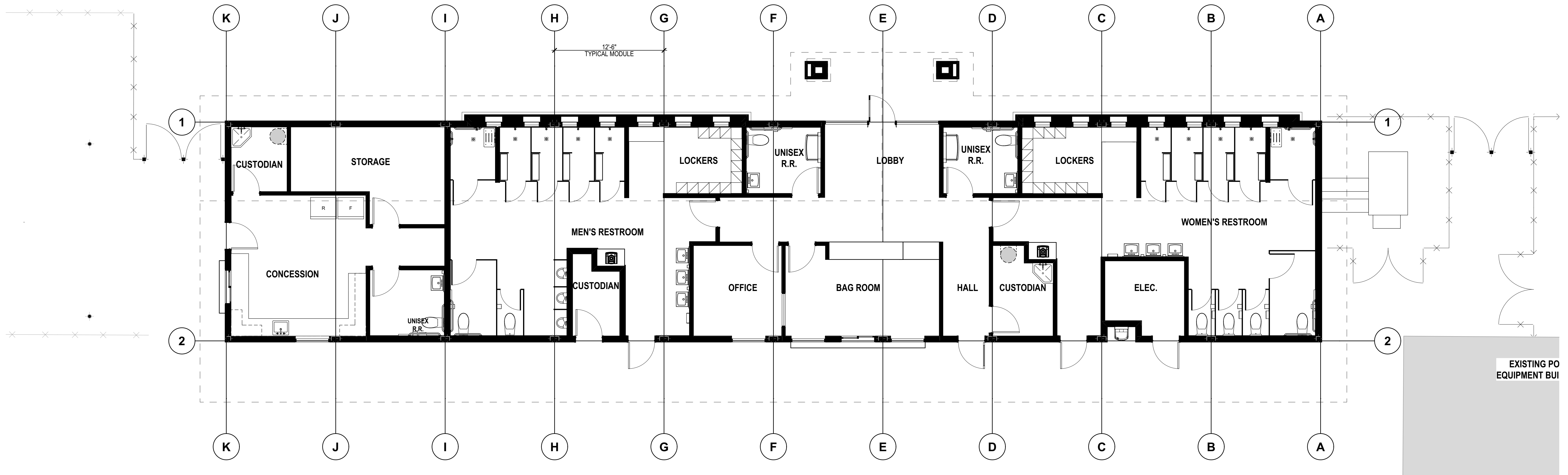
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DATE: 10/20/2023  
PATHNAME: R:\Users\2351-2400\2024\2351 Shafter Aquatics\Drawings\03 SDC\03 Aquatics Center Modular SDC27.dwg







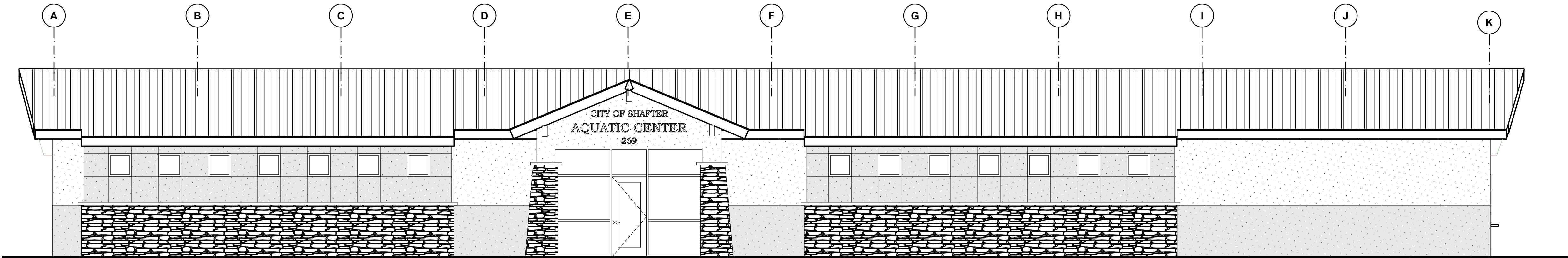
**SCHEMATIC FLOOR PLAN**  
**3/16" = 1'-0"**



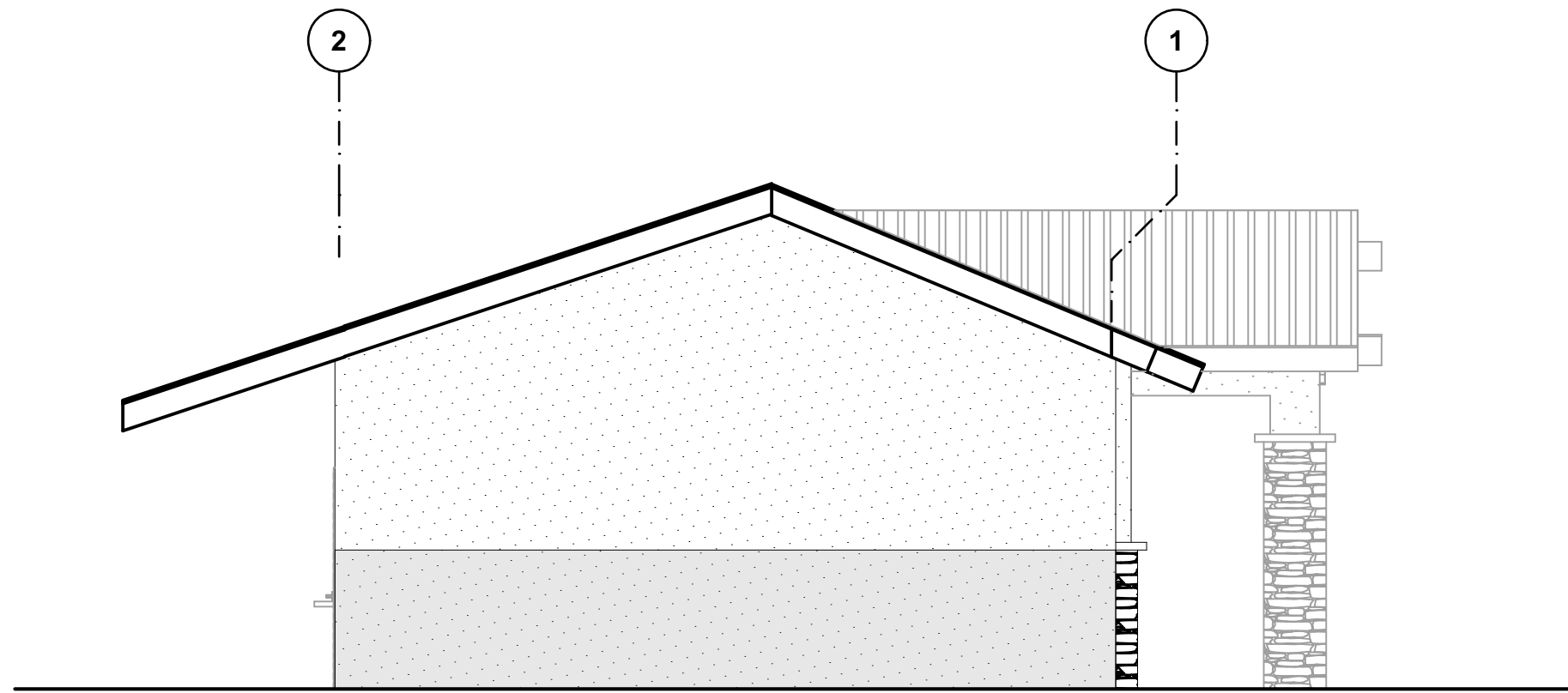




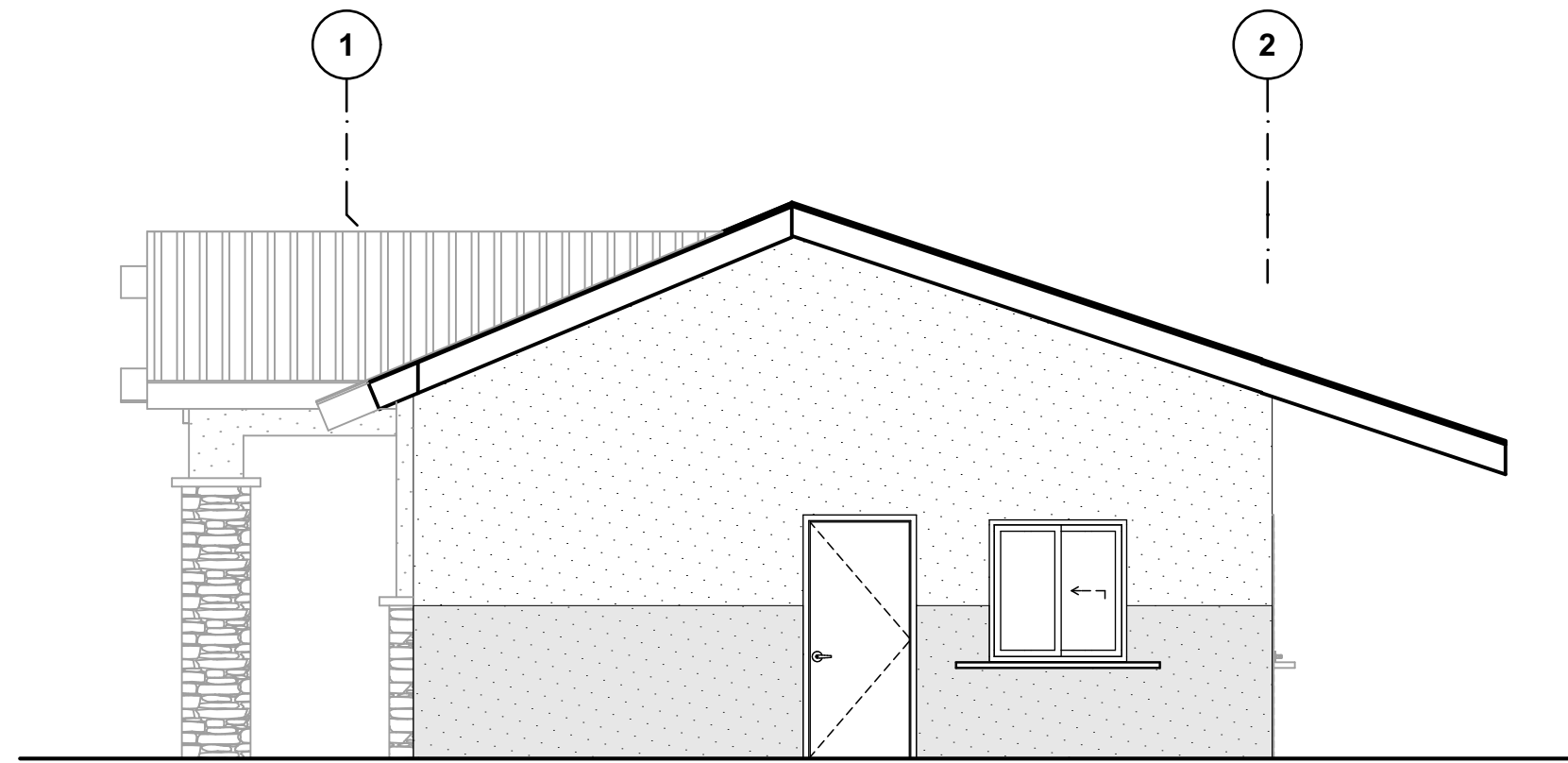
EXTERIOR ELEVATIONS  
3/16" = 1'-0"



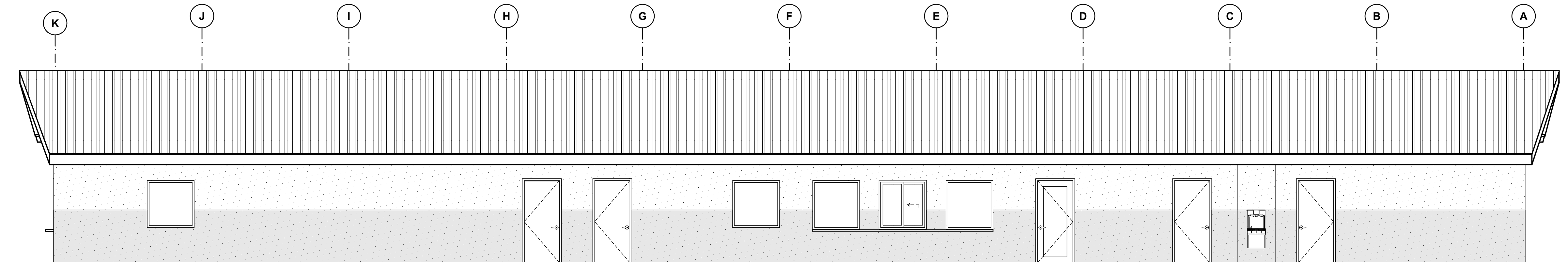
1 NORTH ELEVATION  
SCALE: 3/16" = 1'-0"



2 EAST ELEVATION  
SCALE: 3/16" = 1'-0"



3 WEST ELEVATION  
SCALE: 3/16" = 1'-0"



4 SOUTH ELEVATION  
SCALE: 3/16" = 1'-0"





EXTERIOR ELEVATION







## CITY OF SHAFTER CITY COUNCIL REPORT

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**MEETING DATE:** June 4, 2024

**FROM:** Gabriel A. Gonzalez, City Manager

**PREPARED BY:** Rogelio Sanchez, Finance Director

**SUBJECT:** PRESENTATION OF PROPOSED OPERATING BUDGET FOR  
FISCAL YEAR 2024/2025

### RECOMMENDATION

Council determine the action is exempt from the California Environmental Quality Act (CEQA) because it is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; and receive the staff report related to the proposed 2024/2025 budget and provide direction to the management team if any.

### BACKGROUND

The proposed operating budget is subject to council review and feedback. The staff is pleased to present to council a balanced Operating Budget FY 2024-2025. To date, we have conducted three (3) budget workshops commencing March 2024.

The following topics have previously been discussed during budget workshops.

| Workshop # | Date           | Workshop Overview                                                          |
|------------|----------------|----------------------------------------------------------------------------|
| 1          | March 19, 2024 | FY 2024-2025 Operating Revenues Projections, Proposed Expenses, and CIP    |
| 2          | April 16, 2024 | Department Presentations - Accomplishments, Goals, and Additional Requests |
| 3          | May 15, 2024   | Additional Requests Approvals                                              |
| 4          | June 4, 2024   | FY 2024-2025 Draft Book                                                    |
| 5          | June 18, 2024  | Adopted Budget                                                             |

The budget maintains the conservative fiscal policies of the City Council, while continuing to take significant steps to implement the City's Strategic Goals and the recommendations of the Community Vision project. The strategic planning process continues to be the cornerstone of the Council's ongoing Strategic Goals, which gives employees confidence that the decisions they make and the work they do is consistent with Council and community direction. This year, several

strategic capital projects are included in the Capital Improvement Plan and will be constructed over the next five years.

In general, the City of Shafter continues to enjoy a strong financial position with limited debt and a strong fund balance within the General Fund. This financial health has been the result of sound fiscal and budget policies, coupled with a robust economic development program and efficient service delivery models. Shafter's financial health is above average compared to other cities in the San Joaquin Valley.

### **ANALYSIS**

The proposed Annual Operating Budget FY 2024-2025 is a balanced budget, and the CIP includes several quality-of-life projects to enhance the City's recreational amenities. Moreover, it maintains the high levels of service our residents expect.

The budget maintains the conservative fiscal policies of the City Council, while continuing to take significant steps to implement the City's Strategic Goals and the recommendations of the Community Vision project. The strategic planning process continues to be the cornerstone of the Council's ongoing Strategic Goals, which gives employees confidence that the decisions they make and the work they do is consistent with Council and community direction. This year, several strategic capital projects are included in the Capital Improvement Plan and will be constructed over the next five years.

In general, the City of Shafter continues to enjoy a strong financial position with limited debt and a strong fund balance within the General Fund. This financial health has been the result of sound fiscal and budget policies, coupled with a robust economic development program and efficient service delivery models. Shafter's financial health is above average compared to other cities in the San Joaquin Valley.

The management team is committed to promoting and supporting strategic priorities including economic development, public safety, community services, and housing and infrastructure. The strategic priorities are focused on maintaining an engaged community where a culture of safety, growth, learning, and wholesome family values may be fostered and where business leaders feel welcomed and supported through win-win partnerships.

**PRESENTATION OF PROPOSED OPERATING BUDGET FOR FISCAL YEAR 2024/2025**

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|                          | <b>One-Time</b>    | <b>Ongoing<br/>Costs</b> | <b>Total</b>       |
|--------------------------|--------------------|--------------------------|--------------------|
| GF Police                | 509,000            | 246,121                  | 755,121            |
| GF Streets & Facilities  | 420,000            | -                        | 420,000            |
| Sub-Total General Fund   | <b>\$929,000</b>   | <b>\$246,121</b>         | <b>\$1,175,121</b> |
|                          |                    |                          |                    |
| Safety Impact Fees       | 492,000            |                          | 492,000            |
| Streets Special Revenues | 50,000             |                          | 50,000             |
| Water/Wastewater         | 140,000            |                          | 140,000            |
| Sub-Total Other Funds    | <b>\$682,000</b>   |                          | <b>\$682,000</b>   |
|                          |                    |                          |                    |
| <b>Total Requests</b>    | <b>\$1,611,000</b> | <b>\$246,121</b>         | <b>\$1,857,121</b> |

The previous table provides an overview of the commitment to ongoing operating costs. The following table provides additional details regarding the department requests for the upcoming FY 24/25.

|                                                         | <u>Approved</u>           |
|---------------------------------------------------------|---------------------------|
| Replace 10 police radios                                | 46,000                    |
| Replace 10 Mobile Computers for patrol vehicles         | 50,000                    |
| Replace 2 patrol vehicles                               | 164,000                   |
| Replace the center radio console                        | 135,000                   |
| Replace and upgrade of current duty weapon              | 39,000                    |
| Replace Datacenter Network Switch                       | 75,000                    |
| <b>Sub-Total One-Time Requests (Police)</b>             | <b>\$509,000</b>          |
| <br>                                                    |                           |
| Cadet Program                                           | 0                         |
| Personnel Request 2 officers, 1 sergeant (Half-year)    | 246,121                   |
| <b>Sun-Total Ongoing Costs (Police)</b>                 | <b>\$246,121</b>          |
| <br>                                                    |                           |
| Replace Bucket Truck (\$200k estimate)                  | 150,000                   |
| Replace Utility Truck                                   | 70,000                    |
| Fiber ring redirect (between Corp Yard/MCCF sites)      | 0                         |
| Five-Year Strategic Plan (IT)                           | 0                         |
| Replace server (IT)                                     | 200,000                   |
| Sub-Total Replacements                                  | <b>\$420,000</b>          |
| <br>                                                    |                           |
| <b>Total General Fund</b>                               | <b><u>\$1,175,121</u></b> |
| <br>                                                    |                           |
|                                                         | <u>Approved</u>           |
| DIF – Six New Patrol Vehicles (PD Substation)           | 492,000                   |
| Replace Utility Trucks (Water/Wastewater)               | 140,000                   |
| Replace Bucket Truck [\$200k estimate] (Traffic Impact) | 50,000                    |
| <b>Total Special Revenue &amp; Utility Funds</b>        | <b><u>\$682,000</u></b>   |

The five-year Capital Improvement Plan (CIP) for 2024-2029 is in alignment with current strategic priorities. The five-year plan estimates \$125.89 million with the largest project coming from a \$50 million wastewater treatment plant expansion. Most of the projects outside of water and wastewater are funded by special capital grants and operating grants such as gas tax, Transportation Development Act (TDA), SB1 Roads & Maintenance, and American Rescue Plan Act (ARPA).



## PRESENTATION OF PROPOSED OPERATING BUDGET FOR FISCAL YEAR 2024/2025

|                         | 20/21 Actual  | 21/22 Actual  | 22/23 Actual  | 23/24 Budget  | 23/24<br>Projected |
|-------------------------|---------------|---------------|---------------|---------------|--------------------|
| Revenues                | \$ 36,014,261 | \$ 35,028,348 | \$ 40,488,385 | \$ 40,221,196 | \$ 42,264,61       |
| Expenses:               |               |               |               |               |                    |
| 82-Wages & Benefits     | 11,480,275    | 12,026,556    | 12,706,620    | 15,923,258    | 15,853,07          |
| 83-Planned Operations   | 2,867,441     | 3,182,093     | 4,402,297     | 4,999,783     | 4,807,51           |
| 85-Required Operations  | 416,534       | 495,105       | 454,065       | 600,844       | 575,00             |
| 88-Operations -Internal | 1,902,117     | 1,559,736     | 1,693,075     | 2,947,916     | 2,891,18           |
| 90-Debt Service         | -             | -             | 151,833       | -             | -                  |
| Operating Expenses      | 16,666,367    | \$17,263,490  | \$19,407,890  | \$24,471,801  | \$24,126,76        |
| Operating Income (Loss) | \$19,347,894  | \$17,764,858  | \$21,080,495  | \$15,749,395  | \$18,137,84        |
| 91-Other Non-Operationa | 12,845,088    | 13,028,615    | 11,886,578    | 12,150,000    | 11,011,00          |
| 92-Capital Outlay       | 330,569       | 80,678        | 788,301       | 319,195       | 542,45             |
| 93-Capital Projects     | 1,095,012     | 2,563,171     | 541,046       | 1,085,142     | 1,812,81           |
| 79-Transfers-In         | 156,727       | 3,677,637     | 516,564       | 15,000        | -                  |
| 94-Transfers-Out        | -             | 1,616,600     | -             | -             | -                  |
| Non-Operating Expenses  | \$14,113,942  | 13,611,427    | 12,699,361    | \$13,539,337  | \$13,366,26        |
| Net Income/(Loss)       | \$ 5,233,952  | \$ 4,153,431  | \$ 8,381,134  | \$ 2,210,058  | \$ 4,771,58        |

The City expects to maintain healthy reserves in the General Fund despite an increase in operating costs because of inflation. This budget continues to fund essential services for residents, while also allowing small increases to continue the efforts to enhance those services while being careful not to expand faster than the rate of economic growth.

### FISCAL IMPACT

The proposed budget is a balanced budget. Similar to prior years, we estimate that the general fund will have a surplus for fiscal year 2024/2025 which will contribute to continued growth on the fund balance.

### CEQA ANALYSIS

The action is exempt from the California Environmental Quality Act (CEQA) because it is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines. The action is a government fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant impact on the environment.

### APPROVED BY THE CITY ATTORNEY

No

### ALTERNATIVES

Council members may provide specific direction if there is a desire to cut costs or to increase spending.

### NEXT STEPS

## **PRESENTATION OF PROPOSED OPERATING BUDGET FOR FISCAL YEAR 2024/2025**

---

The fiscal year 2024/2025 proposed budget and related resolutions is expected to be approved by the City Council on June 18th 2024 regular meeting.

### **ATTACHMENTS**

1. 24-25 Shafter Budget DRAFT2

# ANNUAL OPERATING BUDGET & CAPITAL IMPROVEMENT PLAN

24  
25



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# MAYOR & COUNCIL

---



## Chad Givens, Mayor

- First Elected December 2016
- Term Expires December 2024
- Re-Elected December 2020
- Appointed Mayor December 2022 (2-year term)



## Cathy Prout, Mayor Pro Tem

- First Elected December 1982
- Re-Elected December 1986, 1990, 1994, 1998, 2002, 2006, 2010, 2014, 2018, 2022
- Term Expires December 2026
- Appointed Mayor Pro Tem December 2022 (2-year term)



## Gilbert T. Alvarado, Councilmember

- First Elected December 2008
- Re-Elected December 2012, 2016, 2020
- Term Expires December 2024



## Pete Espinoza, Councilmember

- First Elected December 2020
- Term Expires December 2024



## Gustavo Olvera, Jr., Councilmember

- First Elected December 2022
- Term Expires December 2026

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# CITY STAFF

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*Gabriel A. Gonzalez  
City Manager*



*Carol Chavolla  
Human Resources Manager*



*Steve Esselman  
Planning Director*



*Dennis Fidler  
Building Official*



*David Franz  
Community Services Director*



*Ferdinando Guerra  
Economic Development  
Director*



*Michael James  
Public Works Director*



*Randy Milligan  
Acting Chief of Police*



*Yazmina Pallares  
City Clerk*



*Johnny Rubio  
Information Technology  
Manager*



*Roger Sanchez  
Finance Director*



*Rachel Zermeno  
Community Engagement  
Manager*

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# LETTER FROM THE CITY MANAGER

I am pleased to present to you the proposed Annual Operating Budget and Capital Improvement Plan (CIP) for the Fiscal Year 2024-2025. The proposed Annual Operating Budget is a balanced budget, and the CIP includes several quality-of-life projects to enhance the City's recreational amenities. Moreover, it maintains the high levels of service our residents expect.

The budget maintains the conservative fiscal policies of the City Council, while continuing to take significant steps to implement the City's Strategic Goals and the recommendations of the Community Vision project. The strategic planning process continues to be the cornerstone of the Council's ongoing Strategic Goals, which gives employees confidence that the decisions they make and the work they do is consistent with Council and community direction. This year, several strategic capital projects are included in the Capital Improvement Plan and will be constructed over the next five years.

In general, the City of Shafter continues to enjoy a strong financial position with limited debt and a strong fund balance within the General Fund. This financial health has been the result of sound fiscal and budget policies, coupled with a robust economic development program and efficient service delivery models. Shafter's financial health is above average compared to other cities in the San Joaquin Valley.

The management team is committed to promoting and supporting strategic priorities including economic development, public safety, community services, and housing and infrastructure. The strategic priorities are focused on maintaining an engaged community where a culture of safety, growth, learning, and wholesome family values may be fostered and where business leaders feel welcomed and supported through win-win partnerships.

|                          | Ongoing            |                  |                    |
|--------------------------|--------------------|------------------|--------------------|
|                          | One-Time           | Costs            | Total              |
| GF Police                | 509,000            | 246,121          | 755,121            |
| GF Streets & Facilities  | 420,000            | -                | 420,000            |
| Sub-Total General Fund   | \$929,000          | \$246,121        | \$1,175,121        |
|                          |                    |                  |                    |
| Safety Impact Fees       | 492,000            |                  | 492,000            |
| Streets Special Revenues | 50,000             |                  | 50,000             |
| Water/Wastewater         | 140,000            |                  | 140,000            |
| Sub-Total Other Funds    | \$682,000          |                  | \$682,000          |
|                          |                    |                  |                    |
| <b>Total Requests</b>    | <b>\$1,611,000</b> | <b>\$246,121</b> | <b>\$1,857,121</b> |

The previous table provides an overview commitment of ongoing operating costs. The following table provides additional details regarding the department requests for the upcoming FY 24/25.

|                                                 | <u>Approved</u>  |
|-------------------------------------------------|------------------|
| Replace 10 police radios                        | 46,000           |
| Replace 10 Mobile Computers for patrol vehicles | 50,000           |
| Replace 2 patrol vehicles                       | 164,000          |
| Replace the center radio console                | 135,000          |
| Replace and upgrade of current duty weapon      | 39,000           |
| Replace Datacenter Network Switch               | 75,000           |
| <b>Sub-Total One-Time Requests (Police)</b>     | <b>\$509,000</b> |

|                                                      |                  |
|------------------------------------------------------|------------------|
| Cadet Program                                        | 0                |
| Personnel Request 2 officers, 1 sergeant (Half-year) | 246,121          |
| <b>Sun-Total Ongoing Costs (Police)</b>              | <b>\$246,121</b> |

|                                                    |                  |
|----------------------------------------------------|------------------|
| Replace Bucket Truck (\$200k estimate)             | 150,000          |
| Replace Utility Truck                              | 70,000           |
| Fiber ring redirect (between Corp Yard/MCCF sites) | 0                |
| Five-Year Strategic Plan (IT)                      | 0                |
| Replace server (IT)                                | 200,000          |
| <b>Sub-Total Replacements</b>                      | <b>\$420,000</b> |

|                           |                    |
|---------------------------|--------------------|
| <b>Total General Fund</b> | <b>\$1,175,121</b> |
|---------------------------|--------------------|

|                                                         | <u>Approved</u>  |
|---------------------------------------------------------|------------------|
| DIF – Six New Patrol Vehicles (PD Substation)           | 492,000          |
| Replace Utility Trucks (Water/Wastewater)               | 140,000          |
| Replace Bucket Truck [\$200k estimate] (Traffic Impact) | 50,000           |
| <b>Total Special Revenue &amp; Utility Funds</b>        | <b>\$682,000</b> |

The five-year Capital Improvement Plan (CIP) for 2024-2029 is in alignment with current strategic priorities. The five-year plan estimates a \$125.89 million with the largest project coming from a \$50 million wastewater treatment plant expansion. Most of the projects outside of water and wastewater are funded by special capital grants and operating grants such as gas tax, Transportation Development Act (TDA), SB1 Roads & Maintenance, and American Rescue Plan Act (ARPA).

|                                | 21/22 Actual        | 22/23 Actual        | 23/24 Budget        | 23/24<br>Projected  | 24/25<br>Proposed   |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenues                       | \$ 35,028,348       | \$ 40,488,385       | \$ 40,221,196       | \$ 42,264,617       | \$ 42,012,990       |
| Expenses:                      |                     |                     |                     |                     |                     |
| 82-Wages & Benefits            | 12,026,556          | 12,706,620          | 15,923,258          | 15,853,076          | 17,000,086          |
| 83-Planned Operations          | 3,182,093           | 4,402,297           | 4,999,783           | 4,807,513           | 5,172,522           |
| 85-Required Operations         | 495,105             | 454,065             | 600,844             | 575,000             | 639,624             |
| 88-Operations -Internal        | 1,559,736           | 1,693,075           | 2,947,916           | 2,891,180           | 2,824,764           |
| 90-Debt Service                | -                   | 151,833             | -                   | -                   | -                   |
| Operating Expenses             | \$17,263,490        | \$19,407,890        | \$24,471,801        | \$24,126,769        | \$25,636,996        |
| <b>Operating Income (Loss)</b> | <b>\$17,764,858</b> | <b>\$21,080,495</b> | <b>\$15,749,395</b> | <b>\$18,137,848</b> | <b>\$16,375,994</b> |
| 91-Other Non-Operationa        | 13,028,615          | 11,886,578          | 12,150,000          | 11,011,000          | 11,000,000          |
| 92-Capital Outlay              | 80,678              | 788,301             | 319,195             | 542,450             | 729,000             |
| 93-Capital Projects            | 2,563,171           | 541,046             | 1,085,142           | 1,812,810           | 1,715,000           |
| 79-Transfers-In                | 3,677,637           | 516,564             | 15,000              | -                   | -                   |
| 94-Transfers-Out               | 1,616,600           | -                   | -                   | -                   | -                   |
| Non-Operating Expenses         | \$13,611,427        | 12,699,361          | \$13,539,337        | \$13,366,260        | \$13,444,000        |
| <b>Net Income/(Loss)</b>       | <b>\$ 4,153,431</b> | <b>\$ 8,381,134</b> | <b>\$ 2,210,058</b> | <b>\$ 4,771,588</b> | <b>\$ 2,931,994</b> |

The City expects to maintain healthy reserves in the General Fund despite an increase in operating costs because of inflation. This budget continues to fund essential services for residents, while also allowing small increases to continue the efforts to enhance those services while being careful not to expand faster than the rate of economic growth.

I want to thank the members of the Shafter City Council, the Shafter community, and city staff for working together to develop a fiscally responsible budget that meets our growing community's needs.

Respectfully submitted,

Gabriel A. Gonzalez  
City Manager





# ABOUT SHAFTER

At a Glance

Community Profile

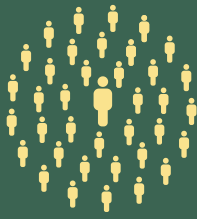
City History

Shafter Today

# AT A GLANCE

CITY OF SHAFTER

Incorporated  
January 20, 1938



## TOTAL POPULATION 23,000

We are Shafter, the Epicenter of California, the 5th fastest-growing city in California and the fastest in Kern County. We are culturally endowed with arts, music, memories, Home of the Generals, and a community like no other.

## TOP SALES TAX PRODUCERS

|                            |                        |
|----------------------------|------------------------|
| ARCO AM/PM Mini Marts      | Jeffries Brothers      |
| Baker Hughes               | McDonald's             |
| Bakersfield Pipe & Supply  | MRC Global             |
| CEMEX                      | PFG Distribution       |
| Chevron Service Stations   | Pro-Build              |
| Code Precast               | Richland Chevrolet     |
| Farm Pump & Irrigation Co. | Shell Service Stations |
| Fastrip Service Stations   | SteelFab               |
| Grimmway Enterprises       | Sunbelt Rentals        |
| Helena Industries Co.      | Target Distribution    |
| Honeywell Intelligrated    | The Hillman Group      |
| JD Rush Company            | Wilbur-Ellis Company   |
| Williams Sonoma            |                        |

## GROWTH PROSPECTS



Ag & Ag Tech



Logistics & Logistics Tech



Green Economy



Advanced Manufacturing



## RACE & ETHNICITY

Hispanic or Latino 82.3%  
White 50.1%  
Other 46.5%



## EDUCATION

11.3% of the Population have a Bachelor's Degree or Higher



## EMPLOYMENT

Jobs 14,300  
Unemployment Rate of 11.1%  
Employment Rate Increase by 1.2%



## HOUSING

Average Household Income \$80,600  
Households 6,000  
Home Ownership 63.6%



## HEALTH CARE

8.4% without Health Care Coverage



## MEDIAN AGE 29

# COMMUNITY PROFILE

---

Population: 21,318

Area: 38.81 square miles

Location: 12 miles northwest of Bakersfield

125 miles north of Los Angeles

265 miles south of Sacramento

*Lerdo Highway is a major west/east corridor in Shafter and connects to Interstate 5 and Hwy 99 freeways. Railways BNSF and Union Pacific also run north/south through Shafter.*



# CITY HISTORY

---

## 1874

Two men, William Hagen and Lloyd Tevis looked across a vast land in the Southern San Joaquin Valley and saw the potential for the future and invested their fortune by purchasing railroad grant land from the South Pacific Railroad. They were also able to secure additional government land through the Desert Land Act.

---

## 1890

By 1890, William Hagen and Lloyd Tevis had acquired over 300,000 acres in Kern County and consolidated their holdings into the Kern County Land Company (KCL). Ranches were established near present-day Shafter, including the Jackson Ranch, a cattle and alfalfa operation.



## 1898

In 1898, the San Francisco and San Joaquin Valley Railroad was completed through the area, and Henry Jastro, manager of the Kern County Land Co. (KCL) built cattle loading pens and a dock on the railroad for the Jackson ranch. The new location on the railroad was called "Shafter", in honor of General William R. Shafter, the commander of the victorious American army in Cuba during the Spanish-American War of 1898. During this time KCL changed the name of the Jackson Ranch to the Shafter Ranch. General Shafter retired to Kern County.



## 1912

In 1912, Henry Jastro decided to develop the Shafter Ranch into the town site and divided the land into 20-acre parcels for sale to farmers who wanted to settle the area for fruit growing.

---

## 1913

In 1913, KCL built a hotel for prospective housing buyers and served as a meeting point for new settlers. The Shafter Hotel originally faced Central Avenue. In 1938, the building was turned ninety-degrees to face James Street to allow construction of a service station on the corner. The Hotel, now called the Green Hotel, due to its color, is still standing and was completely restored by the Green Hotel Restoration Committee. It was the opening of the Hotel and the official beginning of lot sales in 1913 that mark the beginning of the Shafter Community.



# CITY HISTORY

## 1914

By the fall of 1914, a small building was moved to Shafter to serve as a schoolhouse. This one-room school had 15 students. The Trustees named the new school district "Richland" to identify why Shafter was drawing settlers. By the fall of 1916, a new two-room schoolhouse with an auditorium was built where the City Police Station stands today.



*First School House*



*Richland School 1935*



*Richland Today*

## 1917

By 1917, the construction of a two-story combination depot had begun. This building serves as the Shafter Museum today. As farmers settled in the surrounding areas, merchants followed, and the business district soon developed along Central Ave. Some of the first were King Lumber Co. (1914), Grant's Garage (1917), Hitchcock's Shafter Warehouse (1917), Doolittle's Blacksmith (1917), George Straub's Grocery, E.B. Stringham's Shafter Drug (1919), and Curt Gaede's Barber Shop (1920). T.V. Little arrived in 1914 and was the roving "fix-it man". The first doctor, Dr. Kay, set up practice up in 1920. The First National Bank of Shafter was opened in 1921.



*Central Avenue from Central Valley Hwy in mid-1930's*

## 1930

By the 1930s, packinghouses replaced field packing, as the potatoes could be washed, sized, and graded for the market. In 1936, with a nationwide potato shortage, the price for Shafter potatoes increased to a very profitable level. Debts were paid off and an impetus laid for an expanding potato industry. Soon there were over twenty packing sheds in Shafter, shipping out as many as three hundred rail cars per day. Shafter was one of the largest shipping points on the Santa Fe Railway. As cotton and potato profitability declined beginning in the 1980's, permanent crops took their place, and today about two-thirds of Shafter's acreage is planted to Almonds, Pistachios, Cherries, or Grapes.

## 1938

In 1938, the City of Shafter was incorporated. Phil Ohannesson was the first mayor. The Utility District was formally merged with the City of Shafter in 1968. A volunteer fire department was formed in 1923. The city built a fire station in 1940. The volunteers continued to man fires along with city staff until Kern County took over fire service in 1983. The City provided police service continues to this day. Eventually, the Shafter Business Men's Association became the Shafter Chamber of Commerce and Agriculture which was incorporated in 1947.





# SHAFTER TODAY

Since its beginnings in 1913, Shafter has had a rich history of hard work, innovation, pride, and commitment to being an extraordinary place. Shafter started as a farming community, and today, it has evolved into a diverse economic engine with local, regional, national, and international companies calling Shafter home. While agriculture continues to be an essential part of Shafter life, oil, manufacturing, fiber optics, and logistics are all growing. Shafter is the smart choice of many, leading the Central Valley in offering competitive locations for companies and families to locate and grow.

Shafter is a city with big dreams, a global outlook, and a strong sense of independence. It spans over 38.81 square miles and has a population of 21,318. Shafter's southern boundary stretches to the centerline of Seventh Standard Road, marking the northern boundary of the City of Bakersfield. The city's commitment to safety, quality housing, and excellent schools has attracted national builders like Lennar Homes, a testament to its potential for growth and development.

Shafter continues to invest in Education, Economic Development, Infrastructure, and Public Safety. Today, the Shafter Education Partnership Department has grown and expanded as part of our partner GAF Roofing initiative. In addition, the Shafter Library was formally reopened in 2022 with the help of our key partner, Bakersfield College, and the community, with a name change to the Shafter Library and Learning Center.

The Shafter Police Department is truly an all-around law enforcement service organization. With the Police Department, Shafter is ranked as one of the safest cities in California and well respected in the community. We continue to explore additional ways to leverage technology to keep Shafter safe.

Shafter is not only involved in global trade. We are increasingly a hub in global trade, serving 11 western states. It is approximately a two-hour drive to the Ports of Long Beach and Los Angeles and four hours to the Ports of San Francisco and Oakland. The Wonderful Industrial Park (WIP) is a major rail-served park near Seventh Standard Road and Santa Fe Way. This location is home to Amazon, American Tire Distributors, Baker Hughes, DMSI, Essendant, FedEx, Formica, GAF, MRC Global, Ross Dress for Less, Smucker's, Target, The Hillman Group, and Walmart.

The Shafter Airport Industrial Center is located at Highway 99 and Lerdo Highway. This Industrial Center is home to a wide variety of diverse companies. GAF Corporation, one of the nation's largest building materials manufacturers, has two extensive facilities. Other companies calling this part of Shafter home include Grapery, Inc., Premier Packing, Performance Food Group, Williams Sonoma, JD Rush, Builders FirstSource, Weststar, and Core & Main.

The core city industrial area has numerous companies, including Insect Lore, the top provider of butterfly kits, insect habitats, and toys for kids, and Code Precast, which provides 25 years of expertise in developing various precast concrete structures throughout the Western United States.

Shafter touches lives throughout the world in many ways. We continue to expand our dreams and realize the possibilities. Whether you are dining out, shopping on the internet or at Target or Walmart, pumping gas in your car, replacing your tires, or eating carrots or grapes, the chances are Shafter had something to do with it.





# BUDGET OVERVIEW

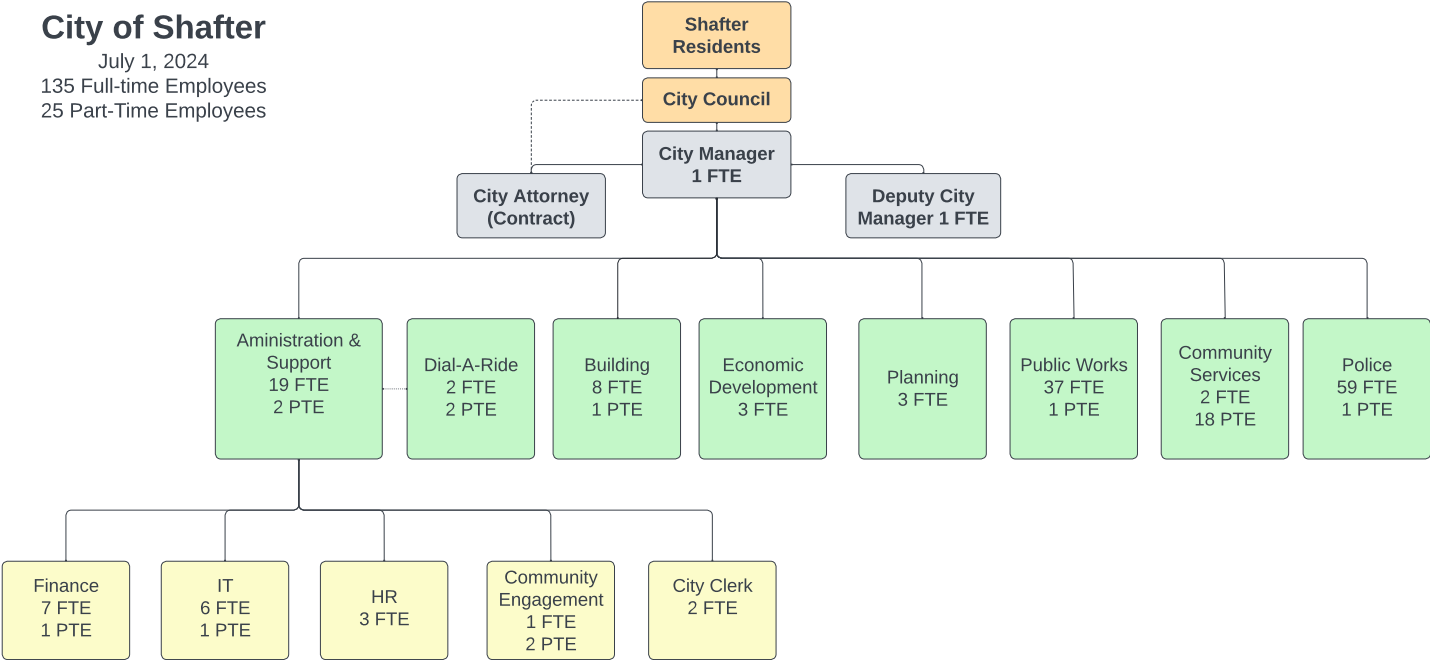
Citywide Organization Chart  
Key Budget Assumptions & Changes

How To Read the Budget



City of Shafter

July 1, 2024  
135 Full-time Employees  
25 Part-Time Employees



## Citywide Overview

The City of Shafter Fiscal Year 2024/2025 Proposed Budget is \$86.12 million and is comprised of five operating fund types and the Capital Improvements Program (CIP):

- ❖ General Fund (administration, planning, building, public safety, etc.)
- ❖ Enterprise Funds (sewer, water, drainage, public transit, rail, etc.)
- ❖ Special Revenue Funds (grants, gas tax, traffic, transportation, LLMD, etc.)
- ❖ Internal Service Funds (risk management, shop, facilities maintenance, and information technology)
- ❖ Capital Projects Funds (connection fees and impact fees)
  - Capital Improvement Plan (CIP)

In general, the City of Shafter continues to enjoy a strong financial position with limited debt and a strong fund balance within the General Fund. This financial health has been the result of sound fiscal and budget policies, coupled with a robust economic development program and efficient service delivery models. Shafter's financial health is above average compared to other cities in the San Joaquin Valley.

The City has diverse operations with multiple funds, and it is necessary to analyze them separately, so that effective decisions can be made about each of them. The major sources of revenue for daily operations are in the General Fund and Enterprise Funds. Enterprise Funds operate on user fees revenue with the intent to charge users only the cost to provide the service. This "reasonably borne cost recovery" method maintains modest reserves, making it challenging to finance large capital projects. The outlook for each fund group is vastly different and unique financial solutions will be needed for the Enterprise Funds in the next five years.

The City's financial outlook is subject to the broader economic climate, including issues such as inflation, recession, supply chain disruptions, and increases in unemployment. We expect higher labor and operating costs compared to previous years, due to inflation and energy costs. Despite these challenging economic factors statewide, local revenues have a more optimistic outlook as the City of Shafter is one of the fastest growing cities in California.

Projected Citywide operating revenues (excluding grants and internal transfers) are \$56.81 million with a 6.41% five-year Compound Annual Growth Rate (CAGR). Taxes are the largest component of operating revenues, representing \$38.92 million or 68.5% of the total Citywide operating revenues. Taxes increased 4.9% year-over-year and increased by 7.46% CAGR over five years, which has exceeded historical inflation rates.

Citywide, proposed operating expenses (excluding capital expenditures and CIP) account for \$52.25 million with a 7.67% five-year CAGR and a 0.40% increase compared to the previous year's budget. Citywide labor costs account for \$20.72 million, which represents 39.66% of the total operating expenses. Labor costs are 5.36% higher compared to the previous year's budget with a 5.34% five-year CAGR. The following tables on operating revenues and expenses provide a summary of the proposed budget with related changes.

|                                    | 23/24             | 24/25             | FY 24 vs 25      | Change       | 5-Year       |
|------------------------------------|-------------------|-------------------|------------------|--------------|--------------|
|                                    | Budget            | Proposed          | Change           | Pct          | CAGR         |
| Taxes                              | 37,098,350        | 38,917,706        | 1,819,356        | 4.90%        | 7.46%        |
| Fees For Services                  | 11,032,817        | 10,253,510        | (779,307)        | -7.06%       | 6.25%        |
| Connection & Impact Fees           | 4,062,329         | 4,499,329         | 437,000          | 10.76%       | 8.36%        |
| License & Permits                  | 1,299,486         | 979,550           | (319,936)        | -24.62%      | 6.08%        |
| Fines                              | 57,930            | 51,120            | (6,810)          | -11.76%      | 17.61%       |
| Rents                              | 405,460           | 600,030           | 194,570          | 47.99%       | 4.59%        |
| Investment Earning                 | 1,227,579         | 1,513,537         | 285,958          | 23.29%       | -6.26%       |
| <b>Citywide Operating Revenues</b> | <b>55,183,951</b> | <b>56,814,782</b> | <b>1,630,831</b> | <b>2.96%</b> | <b>6.41%</b> |

|                                    | 23/24             | 24/25             | FY 24 vs 25    | Change       | 5-Year       |
|------------------------------------|-------------------|-------------------|----------------|--------------|--------------|
|                                    | Budget            | Proposed          | Change         | Pct          | CAGR         |
| Labor                              | 19,666,643        | 20,721,152        | 1,054,509      | 5.36%        | 5.34%        |
| Operations                         | 10,106,783        | 10,907,725        | 800,942        | 7.92%        | 14.21%       |
| Utilities                          | 4,042,694         | 4,296,214         | 253,520        | 6.27%        | 16.02%       |
| Internal Charges                   | 5,460,982         | 5,328,281         | (132,701)      | -2.43%       | 3.50%        |
| Debt                               | 618,365           | -                 | (618,365)      | -100.00%     | 40.91%       |
| Other Agreements                   | 12,150,000        | 11,000,000        | (1,150,000)    | -9.47%       | 5.96%        |
| <b>Citywide Operating Expenses</b> | <b>52,045,467</b> | <b>52,253,372</b> | <b>207,905</b> | <b>0.40%</b> | <b>7.67%</b> |

## GENERAL FUND OVERVIEW

The General Fund accounts for about 70.8% of Citywide revenues. The Enterprise Funds account for about 18.0%. The remainder relates to Impact Fees, Gas Tax, Transportation Development Act (TDA), and other grants. A five-year CAGR for Citywide revenues is 6.41%, which has exceeded historical inflation. The five-year period is from FY 18/19 until 22/23. The General Fund is the largest component of the City budget and its main revenue sources come from Taxes, Licenses/Permits, Fees for Services, Interest Income, and others. Taxes represent about 91.9% of the General Fund operating revenues. Sales Taxes are the largest revenue type which represents about 75.3% of taxes or 69.2% of total General Fund revenues.

The CAGR between FY 18/19 until FY 22/23 was 6.57% during the mentioned five-year period for General Fund Revenues. The Sales Taxes CAGR was 6.11% during the same period. The following is a breakdown for General Fund Revenue budget change and five-year growth.

|                                        | <b>23/24</b>      | <b>24/25</b>      | <b>FY 24 vs 25</b> | <b>Change</b> | <b>5-Year</b> |
|----------------------------------------|-------------------|-------------------|--------------------|---------------|---------------|
|                                        | <b>Budget</b>     | <b>Proposed</b>   | <b>Change</b>      | <b>Pct</b>    | <b>CAGR</b>   |
| Sales Taxes                            | 25,408,500        | 27,825,500        | 2,417,000          | 9.51%         | 6.11%         |
| Property Taxes                         | 3,839,125         | 3,530,500         | (308,625)          | -8.04%        | 10.01%        |
| Property Taxes - VLF                   | 4,248,484         | 4,015,000         | (233,484)          | -5.50%        | 12.10%        |
| Franchise Tax                          | 1,943,932         | 1,589,500         | (354,432)          | -18.23%       | 16.90%        |
| Fees for Charges                       | 1,168,837         | 526,530           | (642,307)          | -54.95%       | 14.14%        |
| License & Permits                      | 1,299,486         | 979,550           | (319,936)          | -24.62%       | 6.08%         |
| Fines                                  | 31,410            | 24,600            | (6,810)            | -21.68%       | 93.43%        |
| Rents & Concessions                    | 345,460           | 540,030           | 194,570            | 56.32%        | 9.78%         |
| Investment Earning                     | 892,220           | 1,181,100         | 288,880            | 32.38%        | -10.54%       |
| <b>General Fund Operating Revenues</b> | <b>39,177,454</b> | <b>40,212,310</b> | <b>1,034,856</b>   | <b>2.64%</b>  | <b>6.57%</b>  |

The Following is a breakdown for General Fund Expenses budget change and five-year growth.

|                                    | <b>23/24</b>      | <b>24/25</b>      | <b>FY 24 vs 25</b> | <b>Change</b> | <b>5-Year</b> |
|------------------------------------|-------------------|-------------------|--------------------|---------------|---------------|
|                                    | <b>Budget</b>     | <b>Proposed</b>   | <b>Change</b>      | <b>Pct</b>    | <b>CAGR</b>   |
| Labor                              | 15,923,258        | 17,000,086        | 1,076,828          | 6.76%         | 5.78%         |
| Operations                         | 4,999,783         | 5,172,522         | 172,739            | 3.45%         | 10.04%        |
| Utilities                          | 600,844           | 639,624           | 38,780             | 6.45%         | 24.35%        |
| Internal Charges                   | 2,947,916         | 2,824,764         | (123,152)          | -4.18%        | 2.29%         |
| Debt                               | -                 | -                 | -                  | 0.00%         | 0.00%         |
| Other Agreements                   | 12,150,000        | 11,000,000        | (1,150,000)        | -9.47%        | 5.96%         |
| <b>Citywide Operating Expenses</b> | <b>36,621,801</b> | <b>36,636,996</b> | <b>15,195</b>      | <b>0.04%</b>  | <b>6.77%</b>  |

The General Fund cash reserves remain fiscally sound with a total Fund balance of \$64.42 million at the end of FY 22/23. The unassigned portion of the total General Fund for the same year was \$25.54 million or 39.64% of the total. The reserves form a strong foundation for future projects and provide flexibility to withstand economic downturns.

Current operating revenues are expected to be adequate to cover operating expenditures, resulting in an estimated surplus of \$4.77 million for FY 23/24 and \$2.93 million for FY 24/25. The surplus will likely be needed for \$3.0 million related to the new Police Substation and \$2.5 million for the pool project. The surplus can be used for capital expenses at the council's direction or continue to increase reserves. While the current state of the economy and inflation pose risks to the city, the bigger challenge is the long-term growth in demand for services.

The projected growth of Shafter's population has not slowed down and, in fact, Shafter continues to be one of the State's fastest growing cities. Staff expect Shafter to increase its housing inventory by approximately 10,000 units within the next 10 years. There is a long-term need for additional police officers and increased wastewater and water capacity. Shafter added 3,158 additional residents from 2011 to 2020 which represents an 18% increase. Kern County had an 8% population change during the same period. Shafter's 10-year CAGR has been 1.69% compared to 0.80% at the County level.

The City has several agreements with large retailers to share up to 80% of their sales revenues. While sales tax revenues are the “metric” for determining the amount to be shared, the agreements call for the General Fund to be the source of the pass-throughs. For this reason, the pass-throughs are accounted for as expenditures rather than as reductions in sales tax revenues. These pass-throughs have historically accounted for about 48% of sales tax revenues. The estimated commitment is about \$11.0 million for FY 24/25.

The following table shows General Fund revenues vs expenditures and an estimated \$2.93 million surplus in FY 24/25.

|                                | 20/21 Actual        | 21/22 Actual        | 22/23 Actual        | 23/24 Budget        | 23/24<br>Projected  | 24/25<br>Proposed   |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenues                       | \$ 36,014,261       | \$ 35,028,348       | \$ 40,488,385       | \$ 40,221,196       | \$ 42,264,617       | \$ 42,012,990       |
| Expenses:                      |                     |                     |                     |                     |                     |                     |
| 82-Wages & Benefits            | 11,480,275          | 12,026,556          | 12,706,620          | 15,923,258          | 15,853,076          | 17,000,086          |
| 83-Planned Operations          | 2,867,441           | 3,182,093           | 4,402,297           | 4,999,783           | 4,807,513           | 5,172,522           |
| 85-Required Operations         | 416,534             | 495,105             | 454,065             | 600,844             | 575,000             | 639,624             |
| 88-Operations -Internal        | 1,902,117           | 1,559,736           | 1,693,075           | 2,947,916           | 2,891,180           | 2,824,764           |
| 90-Debt Service                | -                   | -                   | 151,833             | -                   | -                   | -                   |
| Operating Expenses             | 16,666,367          | \$17,263,490        | \$19,407,890        | \$24,471,801        | \$24,126,769        | \$25,636,996        |
| <b>Operating Income (Loss)</b> | <b>\$19,347,894</b> | <b>\$17,764,858</b> | <b>\$21,080,495</b> | <b>\$15,749,395</b> | <b>\$18,137,848</b> | <b>\$16,375,994</b> |
| 91-Other Non-Operationa        | 12,845,088          | 13,028,615          | 11,886,578          | 12,150,000          | 11,011,000          | 11,000,000          |
| 92-Capital Outlay              | 330,569             | 80,678              | 788,301             | 319,195             | 542,450             | 729,000             |
| 93-Capital Projects            | 1,095,012           | 2,563,171           | 541,046             | 1,085,142           | 1,812,810           | 1,715,000           |
| 79-Transfers-In                | 156,727             | 3,677,637           | 516,564             | 15,000              | -                   | -                   |
| 94-Transfers-Out               | -                   | 1,616,600           | -                   | -                   | -                   | -                   |
| Non-Operating Expenses         | \$14,113,942        | 13,611,427          | 12,699,361          | \$13,539,337        | \$13,366,260        | \$13,444,000        |
| <b>Net Income/(Loss)</b>       | <b>\$ 5,233,952</b> | <b>\$ 4,153,431</b> | <b>\$ 8,381,134</b> | <b>\$ 2,210,058</b> | <b>\$ 4,771,588</b> | <b>\$ 2,931,994</b> |

The growth of the city has compelled the City Council to increase capacity in the form of new positions. The proposed budget reflects the strategic priorities including 9 additional full-time positions within the Police Department when we compare the proposed FY 24/25 to the previous year. The proposed full-time positions are for FY 24/25. Public works full-time positions are 37 for upcoming FY 24/25 compared to 34 in the previous year. Economic development has 3 full-time positions for FY 24/25 compared to 2 in the previous year.

Increases to the Police Department include six new officers, one sergeant, one assistant chief, and one dispatcher. Public works increase relate to one utility operator and two service crew members.



|                          |                    | Ongoing          |                    |
|--------------------------|--------------------|------------------|--------------------|
|                          | One-Time           | Costs            | Total              |
| GF Police                | 509,000            | 246,121          | 755,121            |
| GF Streets & Facilities  | 420,000            | -                | 420,000            |
| Sub-Total General Fund   | \$929,000          | \$246,121        | \$1,175,121        |
| Safety Impact Fees       | 492,000            |                  | 492,000            |
| Streets Special Revenues | 50,000             |                  | 50,000             |
| Water/Wastewater         | 140,000            |                  | 140,000            |
| Sub-Total Other Funds    | \$682,000          |                  | \$682,000          |
| <b>Total Requests</b>    | <b>\$1,611,000</b> | <b>\$246,121</b> | <b>\$1,857,121</b> |

The previous table provides an overview commitment of ongoing operating costs. The following table provides additional details regarding the department requests for the upcoming FY 24/25.

|                                                         | Approved           |
|---------------------------------------------------------|--------------------|
| Replace 10 police radios                                | 46,000             |
| Replace 10 Mobile Computers for patrol vehicles         | 50,000             |
| Replace 2 patrol vehicles                               | 164,000            |
| Replace the center radio console                        | 135,000            |
| Replace and upgrade of current duty weapon              | 39,000             |
| Replace Datacenter Network Switch                       | 75,000             |
| <b>Sub-Total One-Time Requests (Police)</b>             | <b>\$509,000</b>   |
| Cadet Program                                           | 0                  |
| Personnel Request 2 officers, 1 sergeant (Half-year)    | 246,121            |
| <b>Sun-Total Ongoing Costs (Police)</b>                 | <b>\$246,121</b>   |
| Replace Bucket Truck (\$200k estimate)                  | 150,000            |
| Replace Utility Truck                                   | 70,000             |
| Fiber ring redirect (between Corp Yard/MCCF sites)      | 0                  |
| Five-Year Strategic Plan (IT)                           | 0                  |
| Replace server (IT)                                     | 200,000            |
| Sub-Total Replacements                                  | <b>\$420,000</b>   |
| <b>Total General Fund</b>                               | <b>\$1,175,121</b> |
|                                                         | Approved           |
| DIF – Six New Patrol Vehicles (PD Substation)           | 492,000            |
| Replace Utility Trucks (Water/Wastewater)               | 140,000            |
| Replace Bucket Truck [\$200k estimate] (Traffic Impact) | 50,000             |
| <b>Total Special Revenue &amp; Utility Funds</b>        | <b>\$682,000</b>   |

## **ENTERPRISE FUNDS OVERVIEW**

The nature of Utility Funds is to recover costs, but the reality is that the demands of capital projects and the pace of inflation show a clear path for depleting the current working capital unless the utility rates are updated within a year. Not only does Shafter face continued population growth, but also increased level of mandates and compliance which puts burdens on existing ratepayers. It is anticipated the city will adopt development impact fees to mitigate the impacts of its residential, commercial, and industrial development.

The Wastewater Fund in conjunction with the City has a 33% ownership of the North of The River Sanitary District (NORSRD). The NORSRD has plans to expand the wastewater treatment plant which requires commitments from impact fees and rate increases during the upcoming rate study.

The water department has various CIP projects which will be funded by impact fees, grants, and rate increases. Well #21 development is to support the wonderful industrial park. An estimated \$1.00 million will come from ARPA, and \$1.31 million will come from connection impact fees. Well #22 relates to north Shafter which is expected to be funded by grants and connection impact fees. Also, the city is faced with the mandate to upgrade its water meters by 2025. The ARPA will provide some relief, but rates will need to be adjusted to make up for the remainder.

Multiple mandates on SB1383 propelled the city to outsource the refuse operations. The increases in operating costs will continue to be monitored to determine if rate increases are necessary.

Rail operations have the largest accumulated negative net position, which comes from annual deficits. The City Manager is working with the City Council on some potential business opportunities, but the budget does not reflect significant changes until agreements come to fruition.

The Telecommunication Funds remain in deficit, but the senior management team is optimistic about new industrial park tenants generating additional revenues. Furthermore, we expect additional grants to make new fast speed fiber connections to potential residential accounts.

## **SPECIAL REVENUE FUNDS OVERVIEW**

Various special revenue funds have negative fund balances, but that is because various capital projects take multiple years which will allow various grant funding sources to recover the project costs. The special revenue funds are a mechanism to transfer cash to projects over multiple years. The General Fund is not affected unless the City Council approves any local match program related to federal and state grants. The main projects are funded by SB1, gas tax, and TDA are for local transportation, streets, and road maintenance.

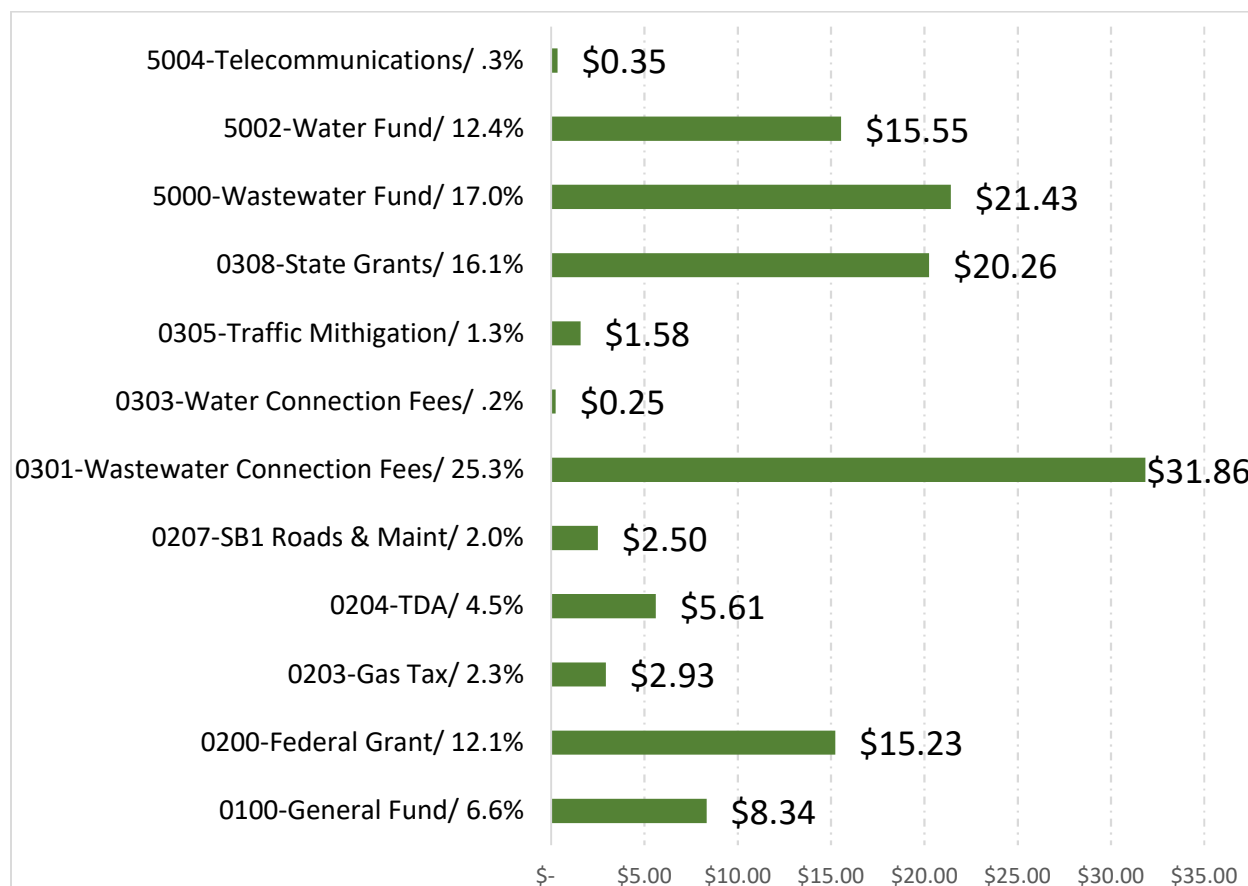


The Clean California Grant awarded \$4.65 million which consists of the rehabilitation and enhancement of existing recreational public spaces within the historic core of Shafter. Specifically, the Project will rehabilitate and enhance the following five public spaces: (1) Shafter Aquatic Center, (2) Shafter Skate Park, (3) Mannel Park, (4) Veterans Park, and (5) James Street Corridor between Lerdo Highway and Shafter Avenue (including Stringham Park).

A Prop 68 grant will fund the new Shafter Community Park in North Shafter. The new park will have recreational amenities for all age groups, for example: four baseball fields with lighting, two softball fields with lighting, three soccer fields with lighting, two handball courts with lighting, three basketball courts with lighting, three universal indoor soccer/basketball courts with lighting, a playground with lighting, two picnic areas, five shade structures, restroom building, restroom/concessions building, park storage building, park office, three parking lots, with lighting and landscaping throughout the park.

### Capital Improvement Program (CIP)

The total five-year CIP is estimated at \$125.89 million, which includes \$14.41 million for FY 23/24 and \$44.16 million for Fiscal Year 24/25. The direct impact to the General Fund is \$0.85 million for Fiscal Year 23/24 and \$6.92 million estimated for Fiscal Year 24/25. The largest project coming from a \$50 million wastewater treatment plant expansion. The following is a list of CIP projects by funding source (25-26 in Million USD). Further details are available in the CIP report which was approved on March 19, 2024. A summary section is also available at the end of the budget book.



## **SUMMARY**

The City of Shafter will continue to prosper for the next decade. There is a direct correlation between this growth and the need to build operational capacity to meet the service demand and delivery of City services. The proposed FY 2024/2025 Operating Budget includes policy and operational initiatives consistent with our Strategic Goals.

The City expects to maintain healthy reserves within the General Fund despite an increase in operating costs because of inflation and increased capacity. We will need to monitor economic conditions as they could have a negative long-term impact sales tax, utility billing, and property taxes.

The management team is committed to promoting and supporting the strategic priorities including: economic development, public safety, community services, and housing and infrastructure. The strategic priorities are focused on maintaining an engaged community where a culture of safety, growth, learning, and wholesome family values may be fostered and where business leaders feel welcomed and supported through win-win partnerships.

# PRINCIPAL EMPLOYERS

## CITY OF SHAFTER

### PRINCIPAL EMPLOYERS

#### CURRENT YEAR AND NINE YEARS AGO

| Employer                               | 2023                |                             | 2014                |
|----------------------------------------|---------------------|-----------------------------|---------------------|
|                                        | Number of Employees | Percent of Total Employment | Number of Employees |
| Amazon Fulfillment Center              | 2,087               | 24.85%                      |                     |
| Ross Distribution Center*              | 1,581               | 18.82%                      |                     |
| Target Distribution                    | 1,516               | 18.05%                      | 600                 |
| Grimmway Enterprises                   | 660                 | 7.86%                       | 450                 |
| Richland School District               | 464                 | 5.52%                       | 497                 |
| Walmart Distribution Center            | 315                 | 3.75%                       |                     |
| GAF Materials Corp                     | 237                 | 2.82%                       |                     |
| Wonderful Orchards                     | 224                 | 2.67%                       |                     |
| Shafter High School (Kern HS District) | 161                 | 1.92%                       | 142                 |
| Hillman Group Distribution Center      | 133                 | 1.58%                       |                     |
| Shafter Nursing Care                   | 132                 | 1.57%                       |                     |
| Baker Hughes                           |                     |                             | 450                 |
| JD Rush (Also Tryad Serv. Corp.)       |                     |                             | 250                 |
| City of Shafter                        |                     |                             | 188                 |
| MI Swaco                               |                     |                             | 145                 |
| Williams-Sonoma                        |                     |                             | 115                 |
| Global Fabricators                     |                     |                             | 109                 |
|                                        | 7,510               | 89.40%                      | 2,947               |
| Total Labor Force (3)                  | 8,400               |                             |                     |

MuniServices an Avenu Insights and Analytics Company

Source: 2014, City of Shafter Comprehensive Annual Financial Report For the Year Ended June 30th, 2014;

city's local businesses.

(1) State of California Employment Development Department;

\*No response from business, previous year's count applied.



# Introduction Letter

## FY 2024-2027 STRATEGIC PLAN

Welcome to the strategic plan for the City of Shafter for the fiscal period 2024-2027. This comprehensive document describes our mission, vision, and strategic direction for the upcoming years, providing a clear roadmap to guide us toward the achievement of long-term goals and positioning our city for greater success.

Within this strategic plan, we conducted a thorough examination of our current state, identified areas requiring improvement, and established specific objectives and goals that will serve as the foundation for our decision-making and resource allocation. Employing a collaborative and forward-thinking approach, our intention is to leverage our strengths, address weaknesses, and seize opportunities in order to adapt to the dynamic and evolving environment around us.

Our commitment to excellence, innovation, and the communities we serve is encapsulated in this strategic plan. Through collective efforts, an openness to change, and remaining faithful to our mission and vision, we are confident in our ability to realize our objectives and leave a lasting positive impact on Shafter.

As we embark on this transformative journey, we express our vast appreciation to all our stakeholders. Your support and dedication are vital for our success. Together, we will navigate the path ahead, emerging as a stronger, more resilient organization.

*This strategic plan marks Shafter's 1st formalized strategic plan process ending with public distribution. We welcome any and all suggestions on how we can improve our transparency with our communities and our efforts to make Shafter better. The plan is dynamic and will be continuously reviewed and updated to remain relevant and responsive to change.*

## Shafter City Council 2023/2024



**City Council 2023/2024**

Shafter Council (Left-Right): Mayor Pro Tem Cathy Prout, Gustavo Olvera Jr., Mayor Chad Givens, Pete Espinoza, Gilbert Alvarado

### Cathy L. Prout

- Appointed Mayor Pro Tem December 2022
- Term Expires December 2024

### Gustavo Olvera Jr.

- Term Expires December 2026

### Chad Givens

- Appointed Mayor December 2022
- Term Expires December 2024

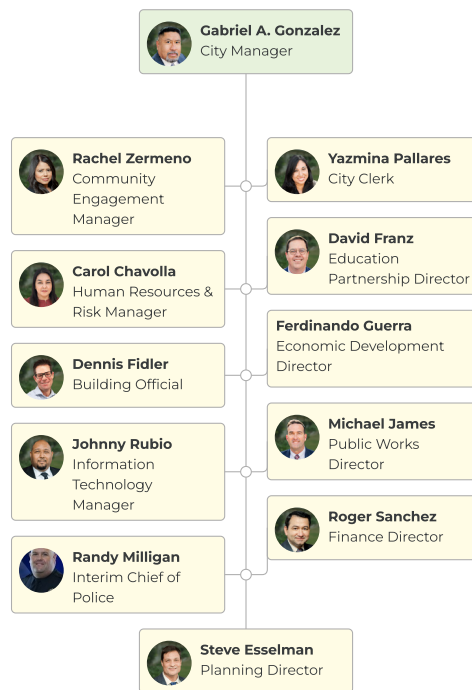
### Pete Espinoza

- Term Expires December 2024

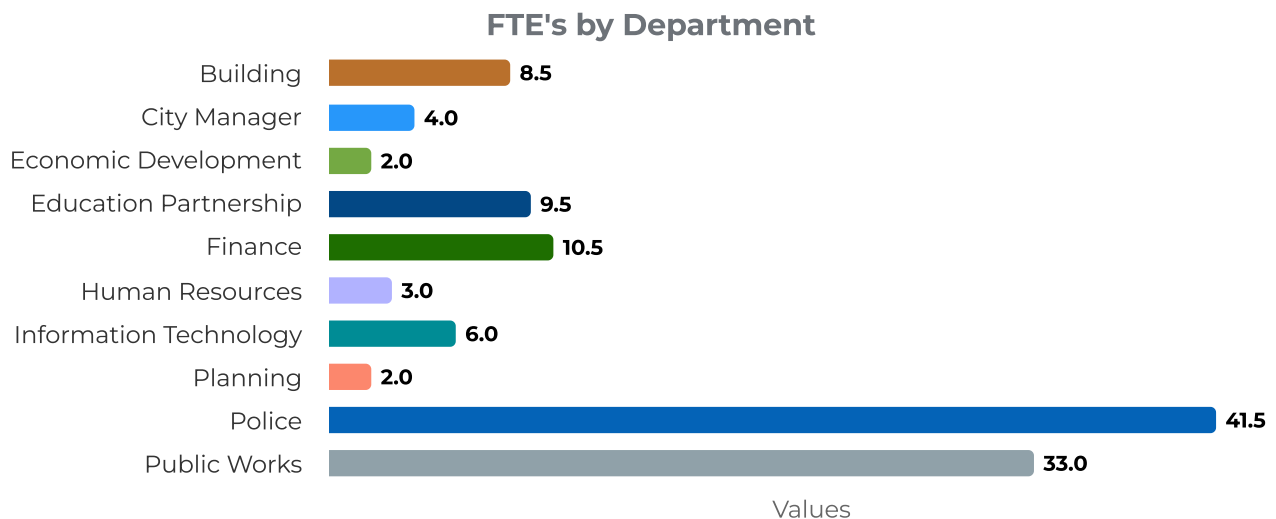
### Gilbert T. Alvarado

- Term Expires December 2024

# Executive Leadership Team 2023/2024



## Staffing by Department 2023/2024



# SWOT Analysis

## Strengths

- Strong community and active civic engagement
- Robust agricultural and industrial sector
- Safe environment with low crime rates
- Quality educational initiatives
- New Developments, like Housing
- Proactive and approachable community and city government
- Business-friendly and affordability
- Proximity to Bakersfield

## Weaknesses

- Perceived isolation
- Limited retail diversity
- Limited dining options
- Limited nighttime activities
- Walkability/biking
- No hotels or visitor centers
- Limited sources of sales tax
- Disconnect of core city and new development areas on 7th Std Rd

## Opportunities

- Embrace new technology, possibilities, and globalization
- Downtown Revitalization
- New amenities and facilities
- Lerdo Hwy Development
- Build and leverage partnerships
- Affordable, Mix-Income, Multi-family Housing
- Growth in Tourism through events and programs
- Better Connection between all areas around Shafter
- Improvements in school performance

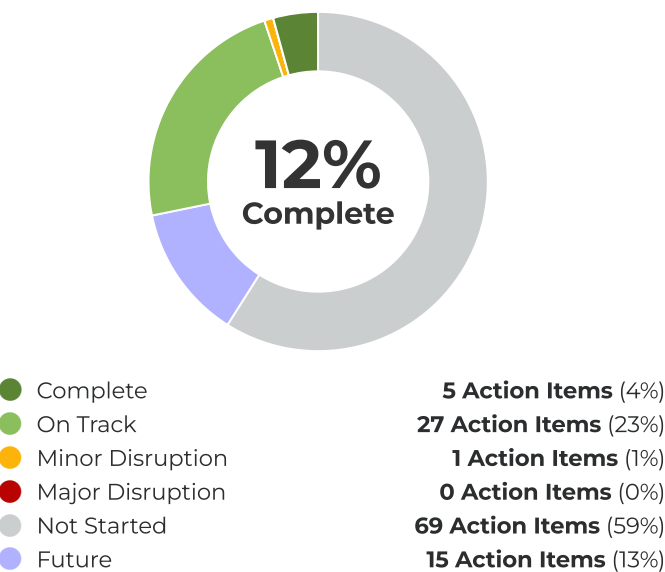
## Threats

- Proximity to Bakersfield
- Potential competition with neighboring cities for resources, investments, and business prospects
- Growth outpacing city government's ability to serve
- Time and resource availability to best strategize and use all grant funds
- Potential Loss of Momentum in City being proactive with meeting future demand

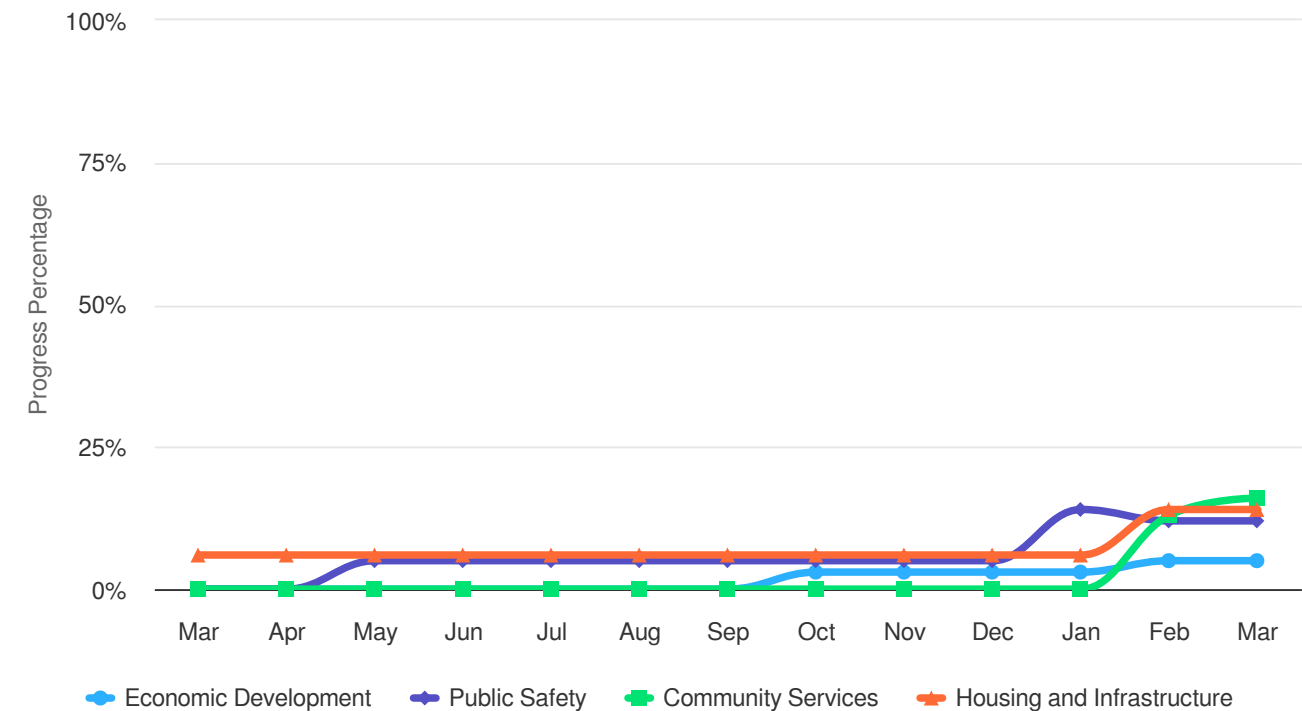


# Plan Status and Progress

## Overall Plan Status



## Strategic Initiatives Progress Over Time



# Strategic Initiatives



## Economic Development

Overall Progress

5%



Objectives

11



## Public Safety

Overall Progress

12%



Objectives

7



## Community Services

Overall Progress

16%



Objectives

8



## Housing and Infrastructure

Overall Progress

14%



Objectives

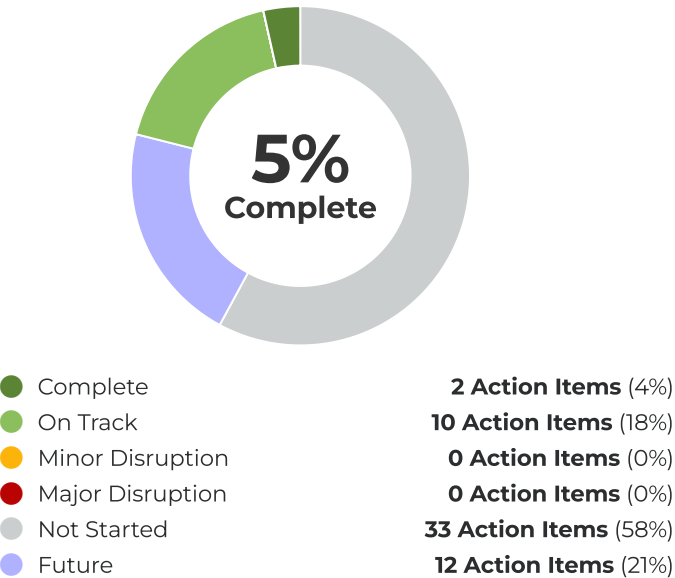
4

# Economic Development

Cultivate the expansion of local businesses by building stronger relationships, fostering a business-friendly environment, boosting the local economy, and attracting nationally recognized businesses.



Overall Progress



## Objectives

|                                                                                                             |                 | <div><div></div> Complete</div> | <div><div></div> On Track</div> | <div><div></div> Minor Disruption</div> | <div><div></div> Major Disruption</div> | <div><div></div> Not Started</div> | <div><div></div> Future</div> |
|-------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------|---------------------------------|-----------------------------------------|-----------------------------------------|------------------------------------|-------------------------------|
| Approve a General Plan Update, Development Regulations Update, and Programmatic Environmental Impact Report | Action Items 11 | Progress                        | 0%                              |                                         |                                         | Status                             |                               |
| Workforce Development                                                                                       | Action Items 3  | Progress                        | 0%                              |                                         |                                         | Status                             |                               |
| Sales Tax Dashboard                                                                                         | Action Items 3  | Progress                        | 2%                              |                                         |                                         | Status                             |                               |
| Revitalization of the City Core                                                                             | Action Items 4  | Progress                        | 3%                              |                                         |                                         | Status                             |                               |

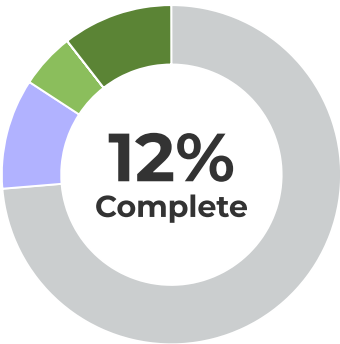
|                                                            |                        |                                        |                                  |
|------------------------------------------------------------|------------------------|----------------------------------------|----------------------------------|
| Master Plan Lerdo Hwy Corridor                             | Action Items <b>4</b>  | Progress<br><div><div></div></div> 0%  | Status<br><div><div></div></div> |
| Identify Growth Industries to Target                       | Action Items <b>5</b>  | Progress<br><div><div></div></div> 0%  | Status<br><div><div></div></div> |
| Create shovel ready city owned properties                  | Action Items <b>5</b>  | Progress<br><div><div></div></div> 1%  | Status<br><div><div></div></div> |
| Create Retail Strategy                                     | Action Items <b>3</b>  | Progress<br><div><div></div></div> 3%  | Status<br><div><div></div></div> |
| Attract at least five national, or well-known, businesses. | Action Items <b>10</b> | Progress<br><div><div></div></div> 17% | Status<br><div><div></div></div> |
| Branding the City                                          | Action Items <b>5</b>  | Progress<br><div><div></div></div> 33% | Status<br><div><div></div></div> |
| Create an Economic Development Specific Website            | Action Items <b>4</b>  | Progress<br><div><div></div></div> 1%  | Status<br><div><div></div></div> |

# Public Safety

Safeguard the city's security by upholding a vigilant and forward-thinking law enforcement agency, surpassing industry benchmarks in the recruitment and retention of police officers, fostering community trust through exceptional customer service and robust communication, and ensuring that the built environment enhances the safety of residents.



## Overall Progress



- Complete

● On Track

● Minor Disruption

● Major Disruption

● Not Started

● Future
- 2 Action Items (11%)

1 Action Items (5%)

0 Action Items (0%)

0 Action Items (0%)

14 Action Items (74%)

2 Action Items (11%)

## Objectives

- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

|                                                              |                |                                     |                               |
|--------------------------------------------------------------|----------------|-------------------------------------|-------------------------------|
| Enhance Community Trust and Interaction through Social Media | Action Items 6 | Progress <div><div></div></div> 0%  | Status <div><div></div></div> |
| Public Safety Security Cameras                               | Action Items 3 | Progress <div><div></div></div> 83% | Status <div><div></div></div> |
| Crime Data Analyst                                           | Action Items 2 | Progress <div><div></div></div> 0%  | Status <div><div></div></div> |
| Establish College Cadet Program                              | Action Items 2 | Progress <div><div></div></div> 0%  | Status <div><div></div></div> |

|                           |                       |                                       |                                  |
|---------------------------|-----------------------|---------------------------------------|----------------------------------|
| Flock (LPR)               | Action Items <b>2</b> | Progress<br><div><div></div></div> 0% | Status<br><div><div></div></div> |
| UAS - Drone               | Action Items <b>3</b> | Progress<br><div><div></div></div> 0% | Status<br><div><div></div></div> |
| Gossamer Grove Substation | Action Items <b>1</b> | Progress<br><div><div></div></div> 0% | Status<br><div><div></div></div> |



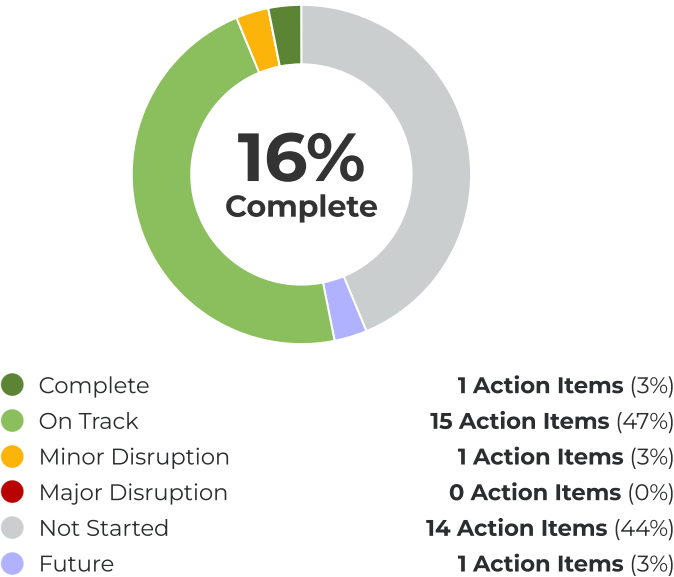
Strategic Initiatives

Community Services

Provide exceptional community services to residents by offering upgraded facilities and services, leveraging partnerships with both public and private entities. Additionally, work towards creating and maintaining city parks and facilities that attract both residents and organizations.



Overall Progress



Objectives

|                                                                                  | Complete | On Track | Minor Disruption | Major Disruption | Not Started | Future |
|----------------------------------------------------------------------------------|----------|----------|------------------|------------------|-------------|--------|
| Laserfiche Document Management Services - expansion of digital services          |          |          |                  |                  |             |        |
| Action Items                                                                     | 3        |          |                  |                  |             |        |
| Progress                                                                         |          |          |                  |                  |             |        |
|                                                                                  |          |          |                  |                  |             |        |
| Status                                                                           |          |          |                  |                  |             |        |
| Modernize the permitting system to accept online payments and permitting process |          |          |                  |                  |             |        |
| Action Items                                                                     | 5        |          |                  |                  |             |        |
| Progress                                                                         |          |          |                  |                  |             |        |
|                                                                                  |          |          |                  |                  |             |        |
| Status                                                                           |          |          |                  |                  |             |        |
| Increase Library Use                                                             |          |          |                  |                  |             |        |
| Action Items                                                                     | 2        |          |                  |                  |             |        |
| Progress                                                                         |          |          |                  |                  |             |        |
|                                                                                  |          |          |                  |                  |             |        |
| Status                                                                           |          |          |                  |                  |             |        |
| Increase SLLC Participation of Local Schools                                     |          |          |                  |                  |             |        |
| Action Items                                                                     | 4        |          |                  |                  |             |        |
| Progress                                                                         |          |          |                  |                  |             |        |
|                                                                                  |          |          |                  |                  |             |        |
| Status                                                                           |          |          |                  |                  |             |        |



|                                                                          |                        |                                                                                                                           |                                                                                                         |
|--------------------------------------------------------------------------|------------------------|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|
| Improve customer service experience for utility billing online payments. | Action Items <b>1</b>  | Progress <div>  <span>40%</span> </div> | Status <div>  </div> |
| Citywide Compensation Study                                              | Action Items <b>1</b>  | Progress <div>  <span>5%</span> </div>  | Status <div>  </div> |
| Recruitment and Training                                                 | Action Items <b>14</b> | Progress <div>  <span>6%</span> </div>  | Status <div>  </div> |
| Increase the availability of park/pool permits for all users             | Action Items <b>2</b>  | Progress <div>  <span>25%</span> </div> | Status <div>  </div> |

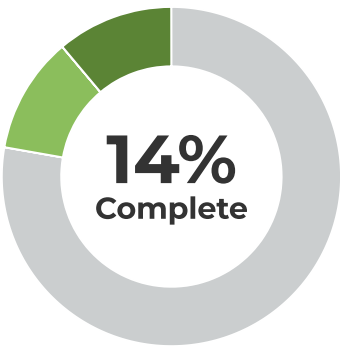
Strategic Initiatives

# Housing and Infrastructure

Promote the smart growth of Shafter through the implementation of a comprehensive community plan. This plan will encompass diverse housing options for all families and generations, encourage healthy lifestyles, and expand infrastructure to effectively accommodate future growth.



Overall Progress



- Complete

● On Track

● Minor Disruption

● Major Disruption

● Not Started

● Future
- 1 Action Items (11%)

1 Action Items (11%)

0 Action Items (0%)

0 Action Items (0%)

7 Action Items (78%)

0 Action Items (0%)

Objectives

- Complete

● On Track

● Minor Disruption

● Major Disruption

● Not Started

● Future

|                                                                                                                                                                |                |                                     |                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------------------------|-------------------------------|
| Expand City's fiber optic broadband capabilities by completing Master Plan and attracting a Public-Private Partnership with an internet service provider (ISP) | Action Items 4 | Progress <div><div></div></div> 25% | Status <div><div></div></div> |
| Goals and Policies of the Housing Element                                                                                                                      | Action Items 1 | Progress <div><div></div></div> 0%  | Status <div><div></div></div> |
| CIP Dashboard                                                                                                                                                  | Action Items 1 | Progress <div><div></div></div> 30% | Status <div><div></div></div> |
| Ensure proper funding for utility/infrastructure needs                                                                                                         | Action Items 3 | Progress <div><div></div></div> 0%  | Status <div><div></div></div> |

# HOW TO READ THE BUDGET

## **BUDGET PURPOSE**

### ***What is an annual budget?***

The City of Shafter's annual budget is essentially a guidebook for achieving the goals for the year set by your elected Council during an annual strategic planning process. Its primary purpose is to link goals with the resources needed to achieve them. The Council's goals for the fiscal year can be found in the letter to the Council (the "Budget Message") at the beginning of this document. The budget is based on a fiscal year that runs from July 1 of one year to June 30 of the following year.

Shafter's budget is not just a compilation of expenses and income for the year as many budgets are but goes well beyond that to paint a comprehensive picture of the direction the City is taking as an organization. Overall revenue and expense figures are detailed in the budget, but the document gets much more specific. Finances are broken down into subdivisions of each City department with detail provided for each activity proposed during the fiscal year.

## **BUDGET ORGANIZATION**

### ***How is the budget laid out?***

Shafter's budget is designed to provide complicated financial information about the City in an easy-to-read format. Our hope is that increased citizen understanding of how local government operates will lead to greater participation by citizens in the governmental process. That is one of the Council's top goals.

The budget begins with an Introduction section – which includes the Budget Message from the City Manager – followed by ten sections providing financial information about the City: City-wide summary; General Fund operating budget by department/division; enterprise funds; community correctional facility funds; special revenue funds; capital project funds; internal service funds; five-year capital improvement plan; summary of authorized staffing; and long term debt schedule. The following is a description of each section and how to understand the information presented.

### **Introduction**

The Introduction section begins with the Budget Message. This is a letter from the City Manager to the Council that sets forth the key fiscal issues facing the City and how the Budget responds to them. It also outlines top Council goals for the year and provides a general overview of the Budget. The Budget Message is followed by a summary of significant operating program changes; budget and fiscal policies; this guide to reading and understanding the budget; a listing of key City staff and officials; organization chart; and resolutions approving the budget as well as the appropriations limit for the year.

### **Financial Schedules**

#### ***City-Wide Summary***

This section provides a financial overview of the entire Budget by providing a summary of all funds within the City listed by fund type. This schedule includes each fund's projected fund balance at the beginning of the year; all budgeted revenues, expenditures and financing sources (uses) for that fund; and projected ending fund balance. It also includes a graphical overview of Citywide expenditure for the year by funding source.

### ***General Fund Operating Budget***

The General Fund is the largest fund within the City's budget and consists of eighteen different operating departments or divisions providing a broad range services from the police department to streets and roads maintenance. Unlike all other funds in the City's Budget, General Fund resources are unrestricted in their use, and with the exception of user charges, can be allocated by the Council for any governmental purpose.

This section begins with a one-page summary of all the activity within the fund along with beginning and ending projected fund balances. This summary is followed by a recurring revenue and expenditure analysis, which is a unique component to the City's Budget. This analysis takes the Budget year revenue projections and approved appropriations, and adjusts for non-recurring revenues and expenditures, showing a recurring surplus or gap. This is the primary tool used by the Council and management to quantify expenditure commitments and ensure on going fiscal sustainability.

Following this analysis are summary and detailed schedules for revenues and expenditures, followed by individual budgets for each operating department or division within the General Fund. Each operating department/division budget includes a description of its functions along with goals and additional information relevant to the current budget year. The next two pages after the description and summary are individual operational budgets with two years of actual results; current year budget and year-end projections, and adopted budget for the coming fiscal year; and summary of authorized staffing levels included within that budget.

### ***Enterprise Fund Budgets***

Many functions performed by the City are treated as separate operations to ensure fiscal independence and legal compliance, even though several independent funds may be managed by a single department. For example, water, sewer and refuse (garbage pick-up) services all are managed by the Public Works Department, but details for each activity are provided in separate operating budgets. Each activity contains a description of the functions and goals for that activity, followed by a breakdown of all expenses estimated for that activity in the current budget year. Previous years also are shown for comparison.

The operations included as enterprise funds are uniquely different than other fund types in that they are intended to be funded solely through user rates or fees for services (or external revenues dedicated to that purpose, such as grant revenues for transit operations). In that regard, these operations most closely resemble private sector enterprises.

### ***Special Revenue Funds***

Special revenue funds are specific funding sources that must be accounted for and used for a specific purpose. The revenues included in these funds are typically grants or taxes that are contractually or legally restricted in their use. For example, gas taxes received by the City must be used for the construction or maintenance of streets and roads, and are required by the State to be accounted for in a separate fund. Each special revenue fund is formatted in a similar fashion with a one-page summary including a description and additional information, and second page including the detailed beginning fund balance, revenues and expenditures detail, and ending fund balance. As with the other budgets, historical information is provided for reference purposes.

### ***Capital Project Funds***

Capital project funds account for the collection and expenditure of fees levied specifically for capital expansion and capital projects. For example, an impact fee is charged to new wastewater customers based on the treatment plant capacity the new user is consuming. This fee is used to pay for future expansions of the treatment plant. Similar fees may be charged for parks, traffic, water utilities and other types of future capital expansion but they are always

proportional to the impact of the new development on that particular asset. The layout of the budgets within this section is the same as described within the Special Revenue Funds section above.

### ***Internal Service Funds***

Internal Service Funds are funds such as Building Maintenance and Shop Maintenance that provide services to other departments within the City and not outside customers. The revenue to the internal services funds is based on an allocation of costs to the departments they provide services to. Internal service funds are essentially run on a cost recovery basis and should not generate a surplus or deficit. The layout of the budgets within this section is the same as described within the Special Revenue Funds section above.

### ***Capital Improvement Plan***

The Capital Improvement Plan (CIP) sets forth capital improvement projects for the past two years, current fiscal year and the next five years. These schedules are grouped by type of projects and then by funding source. Unlike operational budgets, appropriations for CIP projects do not lapse at year end, unless the project is completed. Unspent appropriations continue to be authorized for expenditure in the next fiscal year unless specifically reduced through action of the Council.

### ***Authorized Staffing***

The Authorized Staffing section lists all authorized regular full-time employees. In governmental budgeting it is common to allocate one position to several funds or departments based on their work responsibilities. This schedule shows the allocation of all positions between their various funds and departments for the last two years, current fiscal year and Budget year.

### ***Long Term Debt Schedule***

This section contains a listing of all City long-term debt, including the fund responsible for the debt, a brief description of the debt and its associated terms, and a current balance and payment due on that debt.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Shafter, CA  
California**

For the Fiscal Year Beginning

**July 01, 2023**

*Christopher P. Morill*

Executive Director



# CITYWIDE SUMMARIES

Citywide Budget Changes in Revenues

Citywide Budget Changes in Expenses

Fund Summary & Fund Balances

Revenue Projections

Revenue Chart

Proposed Expenses

Expense Chart





## CITYWIDE EMPLOYEE COUNT

### Citywide Authorized FT Positions

| Position                  | FY 21/22      | FY 22/23      | FY 23/24      | FY 24/25      | YoY<br>Change |
|---------------------------|---------------|---------------|---------------|---------------|---------------|
| City Manager              | 5.00          | 4.00          | 5.00          | 5.00          | -             |
| Building                  | 9.00          | 9.00          | 8.00          | 8.00          | -             |
| Police                    | 42.00         | 43.00         | 46.00         | 55.00         | 9.00          |
| Animal Control            | 4.00          | 4.00          | 4.00          | 4.00          | -             |
| Economic Development      | 1.00          | 1.00          | 2.00          | 3.00          | 1.00          |
| Planning                  | 2.00          | 2.00          | 3.00          | 3.00          | -             |
| Education Partnership     | 2.00          | 2.00          | 2.00          | 2.00          | -             |
| Public Works              | 32.00         | 34.00         | 34.00         | 37.00         | 3.00          |
| Finance                   | 7.00          | 7.00          | 7.00          | 7.00          | -             |
| Public Transit            | 1.00          | 1.00          | 2.00          | 2.00          | -             |
| Information Technology    | 3.00          | 3.00          | 6.00          | 6.00          | -             |
| Human Resources           | 3.00          | 3.00          | 3.00          | 3.00          | -             |
| <b>Citywide Full-Time</b> | <b>111.00</b> | <b>113.00</b> | <b>122.00</b> | <b>135.00</b> | <b>22.00</b>  |

### Citywide Authorized PT Positions

| Position                  | FY 21/22     | FY 22/23     | FY 23/24     | FY 24/25     | YoY<br>Change |
|---------------------------|--------------|--------------|--------------|--------------|---------------|
| City Manager              | -            | -            | -            | -            | -             |
| Building                  | -            | -            | 1.00         | 1.00         | -             |
| Police                    | -            | -            | -            | -            | -             |
| Animal Control            | -            | -            | -            | -            | -             |
| Economic Development      | -            | -            | -            | -            | -             |
| Planning                  | -            | -            | -            | -            | -             |
| Education Partnership     | 17.00        | 17.00        | 17.00        | 17.00        | -             |
| Public Works              | 1.00         | 1.00         | 1.00         | 1.00         | -             |
| Finance                   | 1.00         | -            | 1.00         | 1.00         | -             |
| Public Transit            | 3.00         | 3.00         | 2.00         | 2.00         | -             |
| Information Technology    | 1.00         | 1.00         | 1.00         | 1.00         | -             |
| Human Resources           | -            | -            | -            | -            | -             |
| <b>Citywide Part-Time</b> | <b>23.00</b> | <b>22.00</b> | <b>23.00</b> | <b>23.00</b> | <b>1.00</b>   |

# CITYWIDE REVENUES BUDGET CHANGES SUMMARY

| Budget Revenues by Category | Actual<br>2021/22   | Actual<br>2022/23   | Budget<br>2023/24   | Budget<br>2024/25   | FY24 vs FY25 Change |              |               |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|---------------|
|                             |                     |                     |                     |                     | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| 70-Taxes                    | 32,096,307          | 35,287,009          | 37,098,350          | 38,917,706          | 1,819,356           | 4.9%         | 52%           |
| 71-Fees for Service         | 10,358,074          | 11,743,623          | 11,032,817          | 10,253,510          | (779,307)           | -7.1%        | 14%           |
| 72-Connection/Impact Fe     | 3,804,152           | 5,338,297           | 4,062,329           | 4,499,329           | 437,000             | 10.8%        | 6%            |
| 73-License & Permits        | 1,374,581           | 1,686,351           | 1,299,486           | 979,550             | (319,936)           | -24.6%       | 1%            |
| 74-Fines, Forfeitures,      | 117,314             | 67,448              | 57,930              | 51,120              | (6,810)             | -11.8%       | 0%            |
| 75-Rents & Concessions      | 346,831             | 574,928             | 405,460             | 600,030             | 194,570             | 48.0%        | 1%            |
| 76-Investment Earnings      | 1,426,635           | 2,260,954           | 1,227,579           | 1,513,537           | 285,958             | 23.3%        | 2%            |
| 77-Grants & Donations       | 3,737,665           | 10,824,582          | 3,304,992           | 12,354,250          | 9,049,258           | 273.8%       | 16%           |
| 78-Other Revenue            | 414,452             | 372,274             | 325,500             | 24,680              | (300,820)           | -92.4%       | 0%            |
| 79-Transfers-In             | 5,429,438           | 981,470             | 3,115,000           | -                   | (3,115,000)         | -100.0%      | 0%            |
| 80-Operations -Internal     | 2,989,164           | 3,888,014           | 4,347,698           | 6,238,109           | 1,890,411           | 43.5%        | 8%            |
| <b>Total</b>                | <b>\$62,094,613</b> | <b>\$73,024,950</b> | <b>\$66,277,141</b> | <b>\$75,431,821</b> | <b>\$9,154,680</b>  | <b>13.8%</b> | <b>100%</b>   |

| Budget Revenues by Division | Actual<br>2021/22   | Actual<br>2022/23   | Budget<br>2023/24   | Budget<br>2024/25   | FY24 vs FY25 Change |              |               |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|---------------|
|                             |                     |                     |                     |                     | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| None                        | 31,782,375          | 35,602,949          | 36,844,081          | 39,119,100          | 2,275,019           | 6.2%         | 52%           |
| City Manager                | 13                  | 320                 | 20                  | 20                  | -                   | 0.0%         | 0%            |
| Education Partnership       | 44,018              | 70,809              | 79,562              | -                   | (79,562)            | -100.0%      | 0%            |
| Business Development        | -                   | 4,400               | -                   | -                   | -                   | #.0%         | 0%            |
| Human Resources             | 850                 | 820                 | 850                 | -                   | (850)               | -100.0%      | 0%            |
| Finance                     | 1,747,150           | 1,935,409           | 1,177,250           | 1,538,520           | 361,270             | 30.7%        | 2%            |
| Risk Management             | 1,092,759           | 969,093             | 1,121,100           | 1,314,580           | 193,480             | 17.3%        | 2%            |
| Public Transit              | 272,617             | 363,358             | 858,960             | 458,960             | (400,000)           | -46.6%       | 1%            |
| Planning                    | 379,125             | 571,190             | 586,773             | 373,600             | (213,173)           | -36.3%       | 0%            |
| Police                      | 491,633             | 1,183,335           | 471,764             | 572,400             | 100,636             | 21.3%        | 1%            |
| Animal Control              | 56,151              | 92,432              | 20,716              | 37,520              | 16,804              | 81.1%        | 0%            |
| Fire                        | -                   | 237,260             | -                   | 160,000             | 160,000             | #.0%         | 0%            |
| Engineering                 | 196,994             | 631,316             | 196,020             | 62,280              | (133,740)           | -68.2%       | 0%            |
| Streets                     | 9,362,515           | 9,054,407           | 4,778,191           | 10,162,706          | 5,384,515           | 112.7%       | 13%           |
| Water                       | 7,125,448           | 6,094,225           | 9,117,904           | 5,667,904           | (3,450,000)         | -37.8%       | 8%            |
| Wastewater                  | 4,659,854           | 4,387,790           | 4,595,000           | 4,395,000           | (200,000)           | -4.4%        | 6%            |
| Refuse                      | 1,451,687           | 1,757,358           | 1,551,238           | 1,514,238           | (37,000)            | -2.4%        | 2%            |
| Rail                        | 2,372               | -                   | 75,000              | 75,000              | -                   | 0.0%         | 0%            |
| Vehicle Maintenance         | 276,670             | 138,941             | 257,848             | 243,605             | (14,243)            | -5.5%        | 0%            |
| Public Facilities           | 95,714              | 6,532,493           | 570,464             | 6,029,444           | 5,458,980           | 956.9%       | 8%            |
| Building Inspection         | 1,255,521           | 1,595,310           | 1,156,540           | 882,500             | (274,040)           | -23.7%       | 1%            |
| Code Compliance             | 2,450               | 27,041              | 2,440               | -                   | (2,440)             | -100.0%      | 0%            |
| Facility Maintenance        | 427,390             | 370,440             | 474,050             | 850,316             | 376,266             | 79.4%        | 1%            |
| Information Technology      | 1,059,389           | 990,520             | 1,637,270           | 1,819,028           | 181,758             | 11.1%        | 2%            |
| Telecommunications          | 311,918             | 411,234             | 704,100             | 155,100             | (549,000)           | -78.0%       | 0%            |
| GIS Maps                    | -                   | 2,500               | -                   | -                   | -                   | #.0%         | 0%            |
| <b>Total</b>                | <b>\$62,094,613</b> | <b>\$73,024,950</b> | <b>\$66,277,141</b> | <b>\$75,431,821</b> | <b>\$9,154,680</b>  | <b>13.8%</b> | <b>100%</b>   |

| Budget Revenues by Fund Group | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |             |               |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                               |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| General                       | 38,705,985        | 41,004,949        | 40,236,196        | 42,012,990        | 1,776,794           | 4.4%        | 56%           |
| <b>Total General Funds</b>    | <b>38,705,985</b> | <b>41,004,949</b> | <b>40,236,196</b> | <b>42,012,990</b> | <b>1,776,794</b>    | <b>4.4%</b> | <b>56%</b>    |

| Budget Revenues by Fund Group | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |               |               |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
|                               |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg    | % of<br>Total |
| Water Operations              | 6,999,027         | 5,753,545         | 8,857,500         | 5,407,500         | (3,450,000)         | -39.0%        | 7%            |
| Wastewater Operations         | 2,586,888         | 2,543,269         | 2,835,000         | 2,635,000         | (200,000)           | -7.1%         | 3%            |
| Refuse                        | 1,446,618         | 1,751,106         | 1,545,530         | 1,508,530         | (37,000)            | -2.4%         | 2%            |
| Rail Operations               | 2,372             | -                 | 75,000            | 75,000            | -                   | 0.0%          | 0%            |
| Public Transit                | 272,617           | 363,358           | 858,960           | 458,960           | (400,000)           | -46.6%        | 1%            |
| Telecommunications            | 311,918           | 411,234           | 704,100           | 155,100           | (549,000)           | -78.0%        | 0%            |
| <b>Total ENT Funds</b>        | <b>11,619,440</b> | <b>10,822,512</b> | <b>14,876,090</b> | <b>10,240,090</b> | <b>(4,636,000)</b>  | <b>-31.2%</b> | <b>14%</b>    |

## Citywide budget narrative:

Citywide revenues and expenses are meant to provide a general overview. Each fund has its own independent set of accounts which would indicate whether a surplus or deficit is estimated for the upcoming year. Each fund is analyzed independent of each other. Current year Citywide estimates include prior year approved carryovers related to multi-year capital projects which may have future grant revenue.

| Budget Revenues by Fund Group | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |               |               |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
|                               |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg    | % of<br>Total |
| Federal Grants                | 2,497,487         | 3,145,206         | -                 | 5,088,650         | 5,088,650           | #.0%          | 7%            |
| Transportation                | 342,351           | 768,318           | 850,000           | 850,000           |                     | .0%           | 1%            |
| State Gas                     | 492,957           | 547,188           | 542,912           | 519,100           | (23,812)            | -4.4%         | 1%            |
| Traffic Safety                | 74,092            | 49,892            | 29,520            | 29,520            |                     | .0%           | 0%            |
| SLESF                         | 165,053           | 172,958           | -                 | -                 |                     | #.0%          | 0%            |
| Special PD Services           | 40                | 68                | -                 | -                 |                     | #.0%          | 0%            |
| Asset Forfeitures             | 2,991             | 3,859             | 3,000             | 3,000             |                     | .0%           | 0%            |
| LLMD                          | 756,074           | 971,727           | 697,790           | 981,106           | 283,316             | 40.6%         | 1%            |
| Low-Mod Income Housing        | 26,571            | 34,276            | 25,000            | 25,000            |                     | .0%           | 0%            |
| CDBG                          | 5,064             | -                 | -                 | -                 |                     | #.0%          | 0%            |
| Road Maint & Rehab            | 411,728           | 876,872           | 423,529           | 460,000           | 36,471              | 8.6%          | 1%            |
| <b>Total Revenues Funds</b>   | <b>4,774,408</b>  | <b>6,570,364</b>  | <b>2,571,751</b>  | <b>7,956,376</b>  | <b>5,384,625</b>    | <b>209.4%</b> | <b>11%</b>    |

| Budget Revenues by Fund Group | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |              |               |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
|                               |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| Facility Maintenance          | 427,390           | 370,440           | 474,050           | 850,316           | 376,266             | 79.4%        | 1%            |
| Vehicle Maintenance           | 276,670           | 138,941           | 257,848           | 243,605           | (14,243)            | -5.5%        | 0%            |
| Risk Management               | 1,092,759         | 969,093           | 1,121,100         | 1,314,580         | 193,480             | 17.3%        | 2%            |
| Information Technology        | 989,803           | 903,254           | 1,536,270         | 1,718,028         | 181,758             | 11.8%        | 2%            |
| <b>Total ISF Funds</b>        | <b>2,786,622</b>  | <b>2,381,728</b>  | <b>3,389,268</b>  | <b>4,126,529</b>  | <b>737,261</b>      | <b>21.8%</b> | <b>5%</b>     |

| Budget Revenues by Fund Group | Actual<br>2021/22   | Actual<br>2022/23   | Budget<br>2023/24   | Budget<br>2024/25   | FY24 vs FY25 Change |               |               |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------|---------------|
|                               |                     |                     |                     |                     | Dollar<br>Change    | Pct<br>Chg    | % of<br>Total |
| State Grants                  | -                   | 6,394,250           | 545,000             | 6,000,000           | 5,455,000           | 1000.9%       | 8%            |
| Water CIP                     | 126,421             | 340,680             | 260,404             | 260,404             |                     | .0%           | 0%            |
| Wastewater CIP                | 2,072,966           | 1,844,521           | 1,760,000           | 1,760,000           |                     | .0%           | 2%            |
| Public Safety Impact          | -                   | 846,743             | -                   | 437,000             | 437,000             | #.0%          | 1%            |
| Resufe CIP                    | 5,069               | 6,252               | 5,708               | 5,708               |                     | .0%           | 0%            |
| Park CIP                      | 14,743              | 125,689             | 15,544              | 15,544              |                     | .0%           | 0%            |
| Asset Replacement             | 69,586              | 89,766              | 385,580             | 385,580             |                     | .0%           | 1%            |
| Traffic Mitigation            | 1,917,767           | 2,595,425           | 2,230,000           | 2,230,000           |                     | .0%           | 3%            |
| Median Mitigation             | 1,606               | 2,071               | 1,600               | 1,600               |                     | .0%           | 0%            |
| <b>Total CAP Funds</b>        | <b>4,208,158</b>    | <b>12,245,397</b>   | <b>5,203,836</b>    | <b>11,095,836</b>   | <b>5,892,000</b>    | <b>113.2%</b> | <b>15%</b>    |
| <b>Total</b>                  | <b>\$62,094,613</b> | <b>\$73,024,950</b> | <b>\$66,277,141</b> | <b>\$75,431,821</b> | <b>\$9,154,680</b>  | <b>13.8%</b>  | <b>100%</b>   |

# CITYWIDE EXPENSES BUDGET CHANGES SUMMARY

| Budget Expenses by Category | Actual<br>2021/22   | Actual<br>2022/23   | Budget<br>2023/24   | Budget<br>2024/25   | FY24 vs FY25 Change |              |               |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|---------------|
|                             |                     |                     |                     |                     | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| 82-Wages & Benefits         | 14,581,997          | 15,316,651          | 19,666,643          | 20,721,152          | 1,054,509           | 5.4%         | 24%           |
| 83-Planned Operations       | 6,559,696           | 9,549,069           | 10,106,783          | 10,907,725          | 800,942             | 7.9%         | 13%           |
| 85-Required Operations      | 3,415,730           | 3,350,826           | 4,042,694           | 4,296,214           | 253,520             | 6.3%         | 5%            |
| 88-Operations -Internal     | 2,999,239           | 3,890,880           | 5,460,982           | 5,328,281           | (132,701)           | -2.4%        | 6%            |
| 90-Debt Service             | 4,227               | 158,640             | 618,365             | -                   | (618,365)           | -100.0%      | 0%            |
| 91-Other Non-Operationa     | 13,028,615          | 11,886,578          | 12,150,000          | 11,000,000          | (1,150,000)         | -9.5%        | 13%           |
| 92-Capital Outlay           | 80,678              | 786,301             | 719,195             | 1,786,000           | 1,066,805           | 148.3%       | 2%            |
| 93-Capital Projects         | 3,058,685           | 3,088,128           | 12,731,090          | 32,082,739          | 19,351,649          | 152.0%       | 37%           |
| 94-Transfers-Out            | 5,438,121           | 981,470             | 3,115,000           | -                   | (3,115,000)         | -100.0%      | 0%            |
| <b>Total</b>                | <b>\$49,166,988</b> | <b>\$49,008,543</b> | <b>\$68,610,752</b> | <b>\$86,122,111</b> | <b>\$17,511,359</b> | <b>25.5%</b> | <b>100%</b>   |

| Budget Expenses by Division | Actual<br>2021/22   | Actual<br>2022/23   | Budget<br>2023/24   | Budget<br>2024/25   | FY24 vs FY25 Change |              |               |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|---------------|
|                             |                     |                     |                     |                     | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| None                        | 80,826              | 7,485               | 50,000              | -                   | (50,000)            | -100.0%      | 0%            |
| City Council                | 118,045             | 120,101             | 156,692             | 131,547             | (25,145)            | -16.0%       | 0%            |
| Planning Commission         | 2,659               | 2,912               | 3,332               | 3,295               | (37)                | -1.1%        | 0%            |
| City Manager                | 646,134             | 594,155             | 686,078             | 673,136             | (12,942)            | -1.9%        | 1%            |
| Education Partnership       | 1,113,336           | 1,304,222           | 1,380,420           | 1,512,088           | 131,668             | 9.5%         | 2%            |
| City Clerk                  | 228,740             | 316,971             | 324,537             | 337,936             | 13,399              | 4.1%         | 0%            |
| Business Development        | 389,091             | 435,971             | 841,697             | 714,820             | (126,877)           | -15.1%       | 1%            |
| Business Incentives         | 13,017,400          | 11,886,578          | 12,600,000          | 11,000,000          | (1,600,000)         | -12.7%       | 13%           |
| City Attorney               | 379,654             | 431,688             | 350,000             | 350,000             | -                   | .0%          | 0%            |
| Human Resources             | 433,926             | 432,710             | 528,395             | 571,527             | 43,132              | 8.2%         | 1%            |
| Finance                     | 1,234,655           | 1,164,093           | 1,040,758           | 1,069,824           | 29,066              | 2.8%         | 1%            |
| Risk Management             | 1,095,429           | 973,651             | 1,140,539           | 1,314,580           | 174,041             | 15.3%        | 2%            |
| Public Transit              | 312,335             | 393,021             | 935,905             | 533,753             | (402,152)           | -43.0%       | 1%            |
| Planning                    | 525,109             | 934,158             | 955,650             | 1,352,035           | 396,385             | 41.5%        | 2%            |
| Police                      | 7,353,552           | 8,220,842           | 10,668,076          | 17,469,280          | 6,801,204           | 63.8%        | 20%           |
| Animal Control              | 560,890             | 581,521             | 611,090             | 670,019             | 58,929              | 9.6%         | 1%            |
| Engineering                 | 1,042,573           | 1,217,790           | 1,053,190           | 953,700             | (99,490)            | -9.4%        | 1%            |
| Streets                     | 8,361,568           | 5,856,593           | 11,236,818          | 12,079,787          | 842,969             | 7.5%         | 14%           |
| Water                       | 5,414,558           | 4,966,140           | 8,943,597           | 14,005,270          | 5,061,673           | 56.6%        | 16%           |
| Wastewater                  | 1,510,411           | 1,896,471           | 3,702,074           | 5,692,811           | 1,990,737           | 53.8%        | 7%            |
| Refuse                      | 1,120,244           | 1,902,234           | 1,847,635           | 2,047,592           | 199,957             | 10.8%        | 2%            |
| Rail                        | 129,120             | 42,458              | 63,955              | 68,526              | 4,571               | 7.1%         | 0%            |
| Vehicle Maintenance         | 272,751             | 217,839             | 258,780             | 243,605             | (15,175)            | -5.9%        | 0%            |
| Public Facilities           | 1,097,727           | 1,906,019           | 4,475,937           | 8,176,689           | 3,700,752           | 82.7%        | 9%            |
| Building Inspection         | 1,040,378           | 1,239,576           | 1,484,100           | 1,474,910           | (9,190)             | -.6%         | 2%            |
| Code Compliance             | 144,624             | 147,962             | 156,138             | 167,396             | 11,258              | 7.2%         | 0%            |
| Facility Maintenance        | 433,252             | 404,902             | 1,002,591           | 1,050,316           | 47,725              | 4.8%         | 1%            |
| Information Technology      | 909,956             | 1,182,448           | 1,379,717           | 1,518,730           | 139,013             | 10.1%        | 2%            |
| Telecommunications          | 198,045             | 179,649             | 413,467             | 544,344             | 130,877             | 31.7%        | 1%            |
| GIS Maps                    | -                   | 48,383              | 188,850             | 199,298             | 10,448              | 5.5%         | 0%            |
| Veterinary Care             | -                   | -                   | 124,541             | 127,250             | 2,709               | 2.2%         | 0%            |
| Community Engagement        | -                   | -                   | -                   | 43,275              | 43,275              | #.0%         | 0%            |
| Community Events            | -                   | -                   | 6,193               | 24,772              | 18,579              | 300.0%       | 0%            |
| <b>Total</b>                | <b>\$49,166,988</b> | <b>\$49,008,543</b> | <b>\$68,610,752</b> | <b>\$86,122,111</b> | <b>\$17,511,359</b> | <b>25.5%</b> | <b>100%</b>   |

| Budget Expenses by Fund Group | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |             |               |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                               |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| General                       | 34,552,554        | 32,623,815        | 38,026,138        | 39,080,996        | 1,054,858           | 2.8%        | 45%           |
| <b>Total General Funds</b>    | <b>34,552,554</b> | <b>32,623,815</b> | <b>38,026,138</b> | <b>39,080,996</b> | <b>1,054,858</b>    | <b>2.8%</b> | <b>45%</b>    |

| Budget Expenses by Fund Group | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |              |               |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
|                               |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| Water Operations              | 3,797,958         | 4,966,140         | 8,693,597         | 11,505,270        | 2,811,673           | 32.3%        | 13%           |
| Wastewater Operations         | 1,400,954         | 1,877,353         | 3,502,074         | 4,830,311         | 1,328,237           | 37.9%        | 6%            |
| Refuse                        | 1,120,244         | 1,902,234         | 1,847,635         | 2,047,592         | 199,957             | 10.8%        | 2%            |
| Rail Operations               | 129,120           | 42,458            | 63,955            | 68,526            | 4,571               | 7.1%         | 0%            |
| Public Transit                | 312,335           | 393,021           | 935,905           | 533,753           | (402,152)           | -43.0%       | 1%            |
| Telecommunications            | 198,045           | 179,649           | 413,467           | 544,344           | 130,877             | 31.7%        | 1%            |
| <b>Total ENT Funds</b>        | <b>6,958,656</b>  | <b>9,360,855</b>  | <b>15,456,633</b> | <b>19,529,796</b> | <b>4,073,163</b>    | <b>26.4%</b> | <b>23%</b>    |

| Budget Expenses by Fund Group | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |              |               |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
|                               |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| Federal Grants                | 855,353           | 1,302,238         | 6,061,630         | 5,964,387         | (97,243)            | -1.6%        | 7%            |
| Transportation                | 345,080           | 1,254,587         | 1,637,426         | 1,183,000         | (454,426)           | -27.8%       | 1%            |
| State Gas                     | -                 | 174,700           | 634,000           | 450,000           | (184,000)           | -29.0%       | 1%            |
| Traffic Safety                | 18,171            | 2,926             | 142               | 225,000           | 224,858             | 158350.7%    | 0%            |
| SLESF                         | 151,078           | 188,897           | 15,000            | -                 | (15,000)            | -100.0%      | 0%            |
| LLMD                          | 627,355           | 669,340           | 636,556           | 670,165           | 33,609              | 5.3%         | 1%            |
| CDBG                          | -                 | -                 | -                 | 134,000           | 134,000             | #.0%         | 0%            |
| Road Maint & Rehab            | 1,355             | 320,570           | 466,000           | 500,000           | 34,000              | 7.3%         | 1%            |
| <b>Total Revenues Funds</b>   | <b>1,998,392</b>  | <b>3,913,258</b>  | <b>9,450,754</b>  | <b>9,126,552</b>  | <b>(324,202)</b>    | <b>-3.4%</b> | <b>11%</b>    |

| Budget Expenses by Fund Group | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |              |               |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
|                               |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| Facility Maintenance          | 433,252           | 403,660           | 592,591           | 850,316           | 257,725             | 43.5%        | 1%            |
| Vehicle Maintenance           | 272,751           | 217,839           | 258,780           | 243,605           | (15,175)            | -5.9%        | 0%            |
| Risk Management               | 1,095,429         | 973,651           | 1,140,539         | 1,314,580         | 174,041             | 15.3%        | 2%            |
| Information Technology        | 909,956           | 1,230,831         | 1,568,567         | 1,718,028         | 149,461             | 9.5%         | 2%            |
| <b>Total ISF Funds</b>        | <b>2,711,388</b>  | <b>2,825,981</b>  | <b>3,560,477</b>  | <b>4,126,529</b>  | <b>566,052</b>      | <b>15.9%</b> | <b>5%</b>     |

| Budget Expenses by Fund Group | Actual<br>2021/22   | Actual<br>2022/23   | Budget<br>2023/24   | Budget<br>2024/25   | FY24 vs FY25 Change |               |               |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------|---------------|
|                               |                     |                     |                     |                     | Dollar<br>Change    | Pct<br>Chg    | % of<br>Total |
| State Grants                  | -                   | 259,785             | 1,888,250           | 11,429,402          | 9,541,152           | 505.3%        | 13%           |
| Water CIP                     | -                   | -                   | -                   | -                   | -                   | #.0%          | 0%            |
| Wastewater CIP                | 109,457             | 19,118              | 200,000             | 862,500             | 662,500             | 331.3%        | 1%            |
| Public Safety Impact          | -                   | -                   | -                   | 492,000             | 492,000             | #.0%          | 1%            |
| Traffic Mitigation            | 2,836,541           | 5,731               | 28,500              | 1,474,336           | 1,445,836           | 5073.1%       | 2%            |
| <b>Total CAP Funds</b>        | <b>2,945,998</b>    | <b>284,634</b>      | <b>2,116,750</b>    | <b>14,258,238</b>   | <b>12,141,488</b>   | <b>573.6%</b> | <b>17%</b>    |
| <b>Total</b>                  | <b>\$49,166,988</b> | <b>\$49,008,543</b> | <b>\$68,610,752</b> | <b>\$86,122,111</b> | <b>\$17,511,359</b> | <b>25.5%</b>  | <b>100%</b>   |

*Note: Revenues include Transfers*

### Citywide budget narrative:

Citywide revenues and expenses are meant to provide a general overview. Each fund has its own independent set of accounts which would indicate whether a surplus or deficit is estimated for the upcoming year. Each fund is analyzed independent of each other. Current year Citywide estimates include prior year approved carryovers related to multi-year capital projects which may have future grant revenue.

# CITYWIDE FUND SUMMARY

## 2024/25 CITYWIDE FUND BALANCE SUMMARY

|                                  | 22/23 Bal            | 23/24 Est. Bal       | 23/24 Revenues      | 23/24 Operating Expenses | 23/24 Non-Operating | 24/25 Ending Bal.    | Change       | Change Amt          |
|----------------------------------|----------------------|----------------------|---------------------|--------------------------|---------------------|----------------------|--------------|---------------------|
| <b>General Fund</b>              |                      |                      |                     |                          |                     |                      |              |                     |
| Non-Spendable                    | 1,343,814            | 1,343,814            | -                   | -                        | -                   | 1,343,814            | 0.0%         | -                   |
| Restricted                       | -                    | -                    | -                   | -                        | -                   | -                    | 0.0%         | -                   |
| Assigned                         | 37,542,535           | 40,542,535           | -                   | -                        | -                   | 40,542,535           | 0.0%         | -                   |
| Unassigned                       | 25,536,273           | 27,307,861           | 42,012,990          | 36,636,996               | 2,444,000           | 30,239,855           | 10.7%        | 2,931,994           |
| Sub-Total General Fund           | 64,422,622           | 69,194,210           | 42,012,990          | \$36,636,996             | \$2,444,000         | \$72,126,204         | 4.2%         | 2,931,994           |
| <b>Enterprise Funds</b>          |                      |                      |                     |                          |                     |                      |              |                     |
| Water Operations                 | 2,467,223            | (185,590)            | 5,407,500           | 5,945,270                | 5,560,000           | (6,283,360)          | 3285.6%      | (6,097,770)         |
| Wastewater Operations            | 2,898,219            | 2,567,882            | 2,635,000           | 2,230,311                | 2,600,000           | 372,571              | -85.5%       | (2,195,311)         |
| Refuse                           | 330,321              | (79,257)             | 1,508,530           | 2,047,592                | -                   | (618,319)            | 680.1%       | (539,062)           |
| Rail Operations                  | (1,565,896)          | (1,750,726)          | 75,000              | 68,526                   | -                   | (1,744,252)          | -0.4%        | 6,474               |
| Public Transit                   | (165,085)            | (257,222)            | 458,960             | 533,753                  | -                   | (332,015)            | 29.1%        | (74,793)            |
| Telecommunications               | (488,570)            | (707,690)            | 155,100             | 194,230                  | 350,114             | (1,096,934)          | 55.0%        | (389,244)           |
| Sub-Total Enterprise Funds       | 3,476,212            | (412,603)            | 10,240,090          | \$11,019,682             | \$8,510,114         | (\$9,702,309)        | 2251.5%      | (9,289,706)         |
| <b>Special Revenue Funds</b>     |                      |                      |                     |                          |                     |                      |              |                     |
| Federal Grants                   | 3,368,471            | 3,070,452            | 5,088,650           | -                        | 5,964,387           | 2,194,715            | -28.5%       | (875,737)           |
| Transportation                   | (526,177)            | 823,823              | 850,000             | -                        | 1,183,000           | 490,823              | -40.4%       | (333,000)           |
| State Gas                        | 2,158,380            | 2,471,520            | 519,100             | -                        | 450,000             | 2,540,620            | 2.8%         | 69,100              |
| Traffic Safety                   | 268,079              | 337,079              | 29,520              | -                        | 225,000             | 141,599              | -58.0%       | (195,480)           |
| SLESF                            | 234,735              | 405,288              | -                   | -                        | -                   | 405,288              | 0.0%         | -                   |
| Special PD Services              | 3,566                | 3,566                | -                   | -                        | -                   | 3,566                | 0.0%         | -                   |
| Asset Forfeitures                | 195,665              | 198,665              | 3,000               | -                        | -                   | 201,665              | 1.5%         | 3,000               |
| LLMD                             | 1,454,908            | 1,829,287            | 981,106             | 670,165                  | -                   | 2,140,228            | 17.0%        | 310,941             |
| Low-Mod Income Housing           | 1,737,994            | 1,764,994            | 25,000              | -                        | -                   | 1,789,994            | 1.4%         | 25,000              |
| CDBG                             | (3,887)              | 38,813               | -                   | -                        | 134,000             | (95,187)             | -345.2%      | (134,000)           |
| Road Maint & Rehab               | 989,309              | 974,309              | 460,000             | -                        | 500,000             | 934,309              | -4.1%        | (40,000)            |
| Sub-Total Special Revenue Funds  | 9,881,042            | \$11,917,795         | 7,956,376           | \$670,165                | \$8,456,387         | \$10,747,619         | -9.8%        | (1,170,176)         |
| <b>Internal Service Funds</b>    |                      |                      |                     |                          |                     |                      |              |                     |
| Facility Maintenance             | (23,661)             | (23,661)             | 850,316             | 850,316                  | -                   | (23,661)             | 0.0%         | -                   |
| Vehicle Maintenance              | (63,456)             | (63,456)             | 243,605             | 243,605                  | -                   | (63,456)             | 0.0%         | -                   |
| Risk Management                  | 3,413                | 28,413               | 1,314,580           | 1,314,580                | -                   | 28,413               | 0.0%         | -                   |
| Information Technology           | 3,576                | 5,326                | 1,718,028           | 1,518,028                | 200,000             | 5,326                | 0.0%         | -                   |
| Sub-Total Internal Service Funds | (\$80,128)           | (\$53,378)           | 4,126,529           | \$3,926,529              | \$200,000           | (\$53,378)           | 0.0%         | -                   |
| <b>Capital &amp; Impact Fees</b> |                      |                      |                     |                          |                     |                      |              |                     |
| Water CIP                        | 1,779,129            | 631,802              | 260,404             | -                        | -                   | 892,206              | 41.2%        | 260,404             |
| Wastewater CIP                   | 9,339,547            | 10,763,047           | 1,760,000           | -                        | 862,500             | 11,660,547           | 8.3%         | 897,500             |
| Resufe CIP                       | 303,937              | 309,137              | 5,708               | -                        | -                   | 314,845              | 1.8%         | 5,708               |
| Park CIP                         | 192,527              | 298,527              | 15,544              | -                        | -                   | 314,071              | 5.2%         | 15,544              |
| Asset Replacement                | 4,551,536            | 4,845,536            | 385,580             | -                        | -                   | 5,231,116            | 8.0%         | 385,580             |
| Traffic Mitigation               | 12,793,913           | 15,260,413           | 2,230,000           | -                        | 1,474,336           | 16,016,077           | 5.0%         | 755,664             |
| Median Mitigation                | 105,046              | 107,046              | 1,600               | -                        | -                   | 108,646              | 1.5%         | 1,600               |
| State Grants                     | 6,091,233            | 4,316,583            | 6,000,000           | -                        | 11,429,402          | (1,112,819)          | -125.8%      | (5,429,402)         |
| Safety Impact Fees               | 839,741              | 1,276,741            | 437,000             | -                        | 492,000             | 1,221,741            | -4.3%        | (55,000)            |
| Sub-Total Capital & Impact Fees  | 35,996,608           | 37,808,831           | 11,095,836          | -                        | 14,258,238          | 34,646,429           | -8.4%        | (3,162,402)         |
| <b>Total Citywide Revenues</b>   | <b>\$113,696,356</b> | <b>\$118,454,855</b> | <b>\$75,431,821</b> | <b>\$52,253,372</b>      | <b>\$33,868,739</b> | <b>\$107,764,565</b> | <b>-9.0%</b> | <b>(10,690,290)</b> |



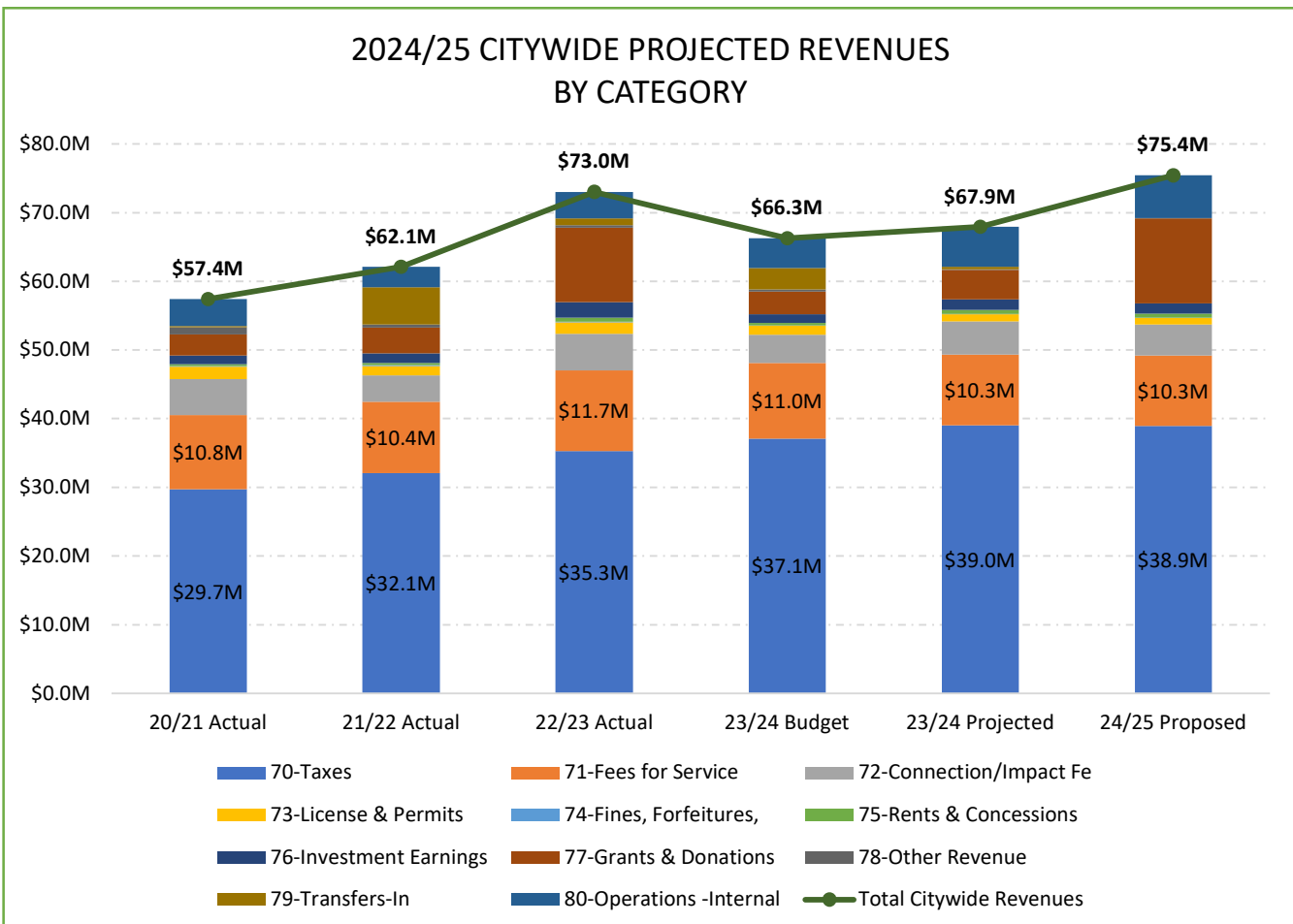
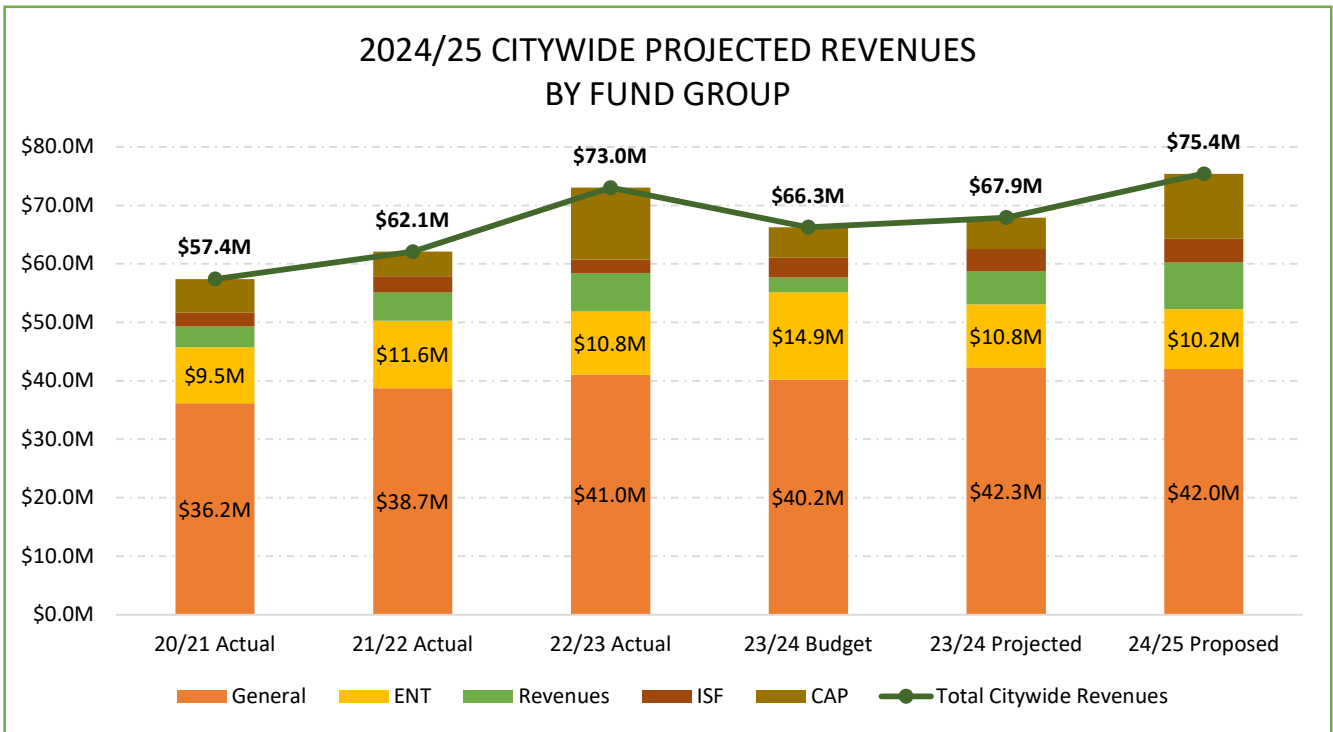
# CITYWIDE PROJECTED REVENUES

## 2024/25 CITYWIDE PROJECTED REVENUES

|                                  | 20/21 Actual         | 21/22 Actual        | 22/23 Actual        | 23/24 Budget        | 23/24<br>Projected  | 24/25<br>Proposed   |
|----------------------------------|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>General Fund</b>              | \$ 36,170,988        | \$ 38,705,985       | \$ 41,004,949       | \$ 40,236,196       | \$ 42,264,617       | \$ 42,012,990       |
| <b>Enterprise Funds</b>          |                      |                     |                     |                     |                     |                     |
| Water Operations                 | 5,301,458            | 6,999,027           | 5,753,545           | 8,857,500           | 5,330,143           | 5,407,500           |
| Wastewater Operations            | 2,409,336            | 2,586,888           | 2,543,269           | 2,835,000           | 2,878,339           | 2,635,000           |
| Refuse                           | \$1,240,972          | \$1,446,618         | \$1,751,106         | \$1,545,530         | \$1,715,711         | \$1,508,530         |
| Rail Operations                  | 900                  | 2,372               | -                   | 75,000              | -                   | 75,000              |
| Public Transit                   | 408,975              | 272,617             | 363,358             | 858,960             | 622,500             | 458,960             |
| Telecommunications               | 178,222              | 311,918             | 411,234             | 704,100             | 227,600             | 155,100             |
| Sub-Total Enterprise Funds       | \$9,539,863          | \$11,619,440        | \$10,822,512        | \$14,876,090        | \$10,774,293        | \$10,240,090        |
| <b>Special Revenue Funds</b>     |                      |                     |                     |                     |                     |                     |
| Federal Grants                   | 1,431,090            | 2,497,487           | 3,145,206           | -                   | 2,489,911           | 5,088,650           |
| Transportation                   | 74,092               | 74,092              | 49,892              | 29,520              | 69,000              | 29,520              |
| State Gas                        | \$156,727            | \$165,053           | \$172,958           | \$0                 | \$186,160           | \$0                 |
| Traffic Safety                   | -                    | 40                  | 68                  | -                   | -                   | -                   |
| SLESF                            | 2,990                | 2,991               | 3,859               | 3,000               | 3,000               | 3,000               |
| Special PD Services              | 706,226              | 756,074             | 971,727             | 697,790             | 995,830             | 981,106             |
| Asset Forfeitures                | 26,556               | 26,571              | 34,276              | 25,000              | 27,000              | 25,000              |
| LLMD                             | 60,236               | 5,064               | -                   | -                   | 46,000              | -                   |
| Low-Mod Income Housing           | 378,946              | 411,728             | 876,872             | 423,529             | 460,000             | 460,000             |
| CDBG                             | 3,580,052            | 4,774,408           | 6,570,364           | 2,571,751           | 5,632,041           | 7,956,376           |
| Road Maint & Rehab               | 258,524              | 427,390             | 370,440             | 474,050             | 588,157             | 850,316             |
| Sub-Total Special Revenue Fun    | \$6,675,439          | \$9,140,898         | \$12,195,662        | \$4,224,640         | \$10,497,099        | \$15,393,968        |
| <b>Internal Service Funds</b>    |                      |                     |                     |                     |                     |                     |
| Facility Maintenance             | 258,524              | 427,390             | 370,440             | 474,050             | 588,157             | 850,316             |
| Vehicle Maintenance              | 344,575              | 276,670             | 138,941             | 257,848             | 274,424             | 243,605             |
| Risk Management                  | 893,360              | 1,092,759           | 969,093             | 1,121,100           | 1,431,864           | 1,314,580           |
| Information Technology           | 849,871              | 989,803             | 903,254             | 1,536,270           | 1,565,629           | 1,718,028           |
| Sub-Total Internal Service Func  | \$2,346,330          | 2,786,622           | \$2,381,728         | \$3,389,268         | \$3,860,074         | \$4,126,529         |
| <b>Capital &amp; Impact Fees</b> |                      |                     |                     |                     |                     |                     |
| Water CIP                        | 236,855              | 126,421             | 340,680             | 260,404             | 265,000             | 260,404             |
| Wastewater CIP                   | 2,389,483            | 2,072,966           | 1,844,521           | 1,760,000           | 1,775,000           | 1,760,000           |
| Resufe CIP                       | 12,102               | 5,069               | 6,252               | 5,708               | 5,200               | 5,708               |
| Park CIP                         | 5,378                | 14,743              | 125,689             | 15,544              | 106,000             | 15,544              |
| Asset Replacement                | 292,050              | 69,586              | 89,766              | 385,580             | 294,000             | 385,580             |
| Traffic Mitigation               | 2,833,262            | 1,917,767           | 2,595,425           | 2,230,000           | 2,495,000           | 2,230,000           |
| Median Mitigation                | 1,605                | 1,606               | 2,071               | 1,600               | 2,000               | 1,600               |
| State Grants                     | -                    | -                   | 6,394,250           | 545,000             | -                   | 6,000,000           |
| Public Safety Impact             | -                    | -                   | 846,743             | -                   | 437,000             | 437,000             |
| Sub-Total Capital & Impact Fee   | 5,770,735            | 4,208,158           | 12,245,397          | 5,203,836           | 5,379,200           | 11,095,836          |
| <b>Total Citywide Revenues</b>   | <b>\$ 60,503,355</b> | <b>\$66,461,103</b> | <b>\$78,650,248</b> | <b>\$67,930,030</b> | <b>\$72,775,283</b> | <b>\$82,869,413</b> |

Note: The Revenues Include "Transfers In"

# CITYWIDE PROJECTED REVENUES CHART

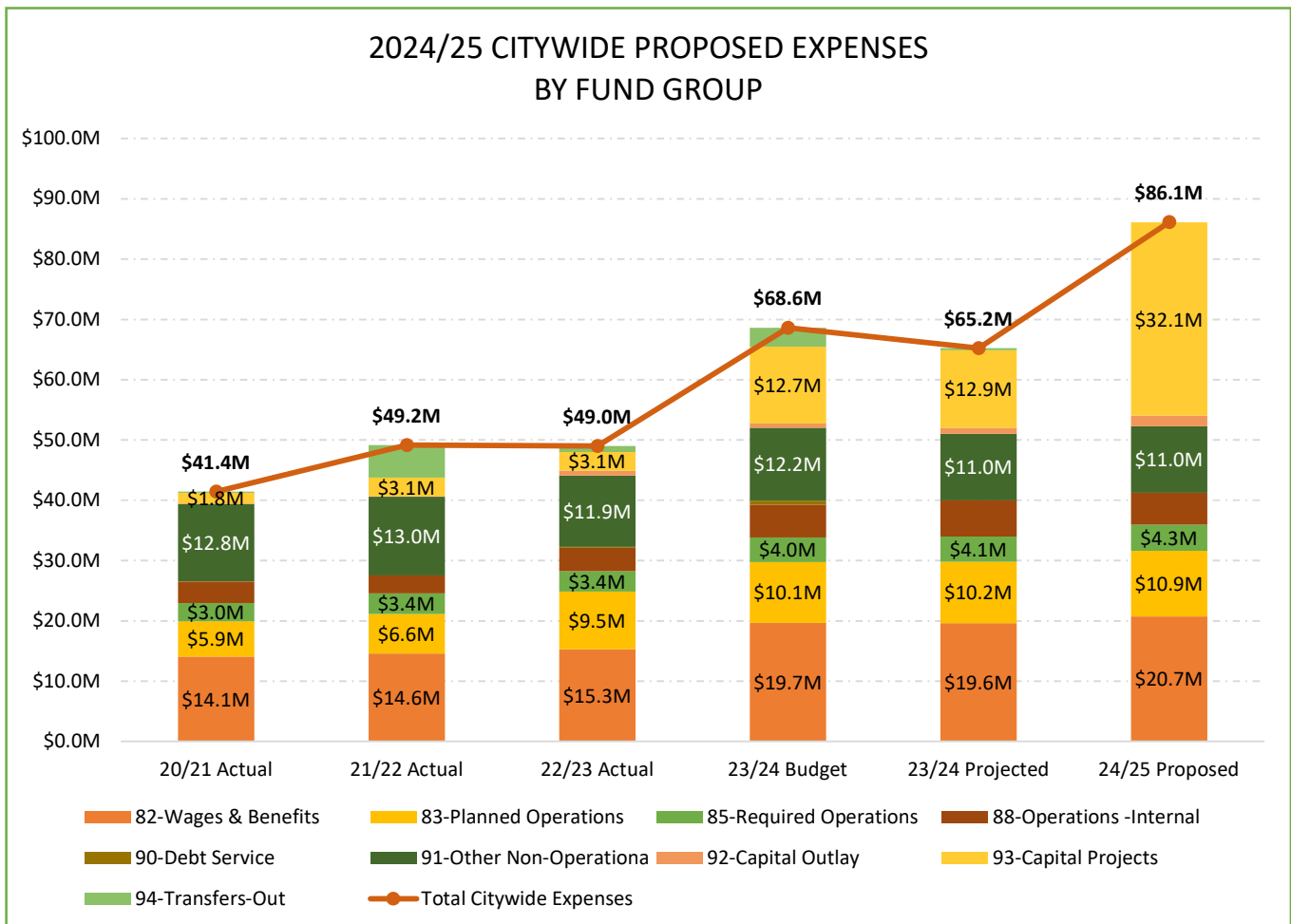
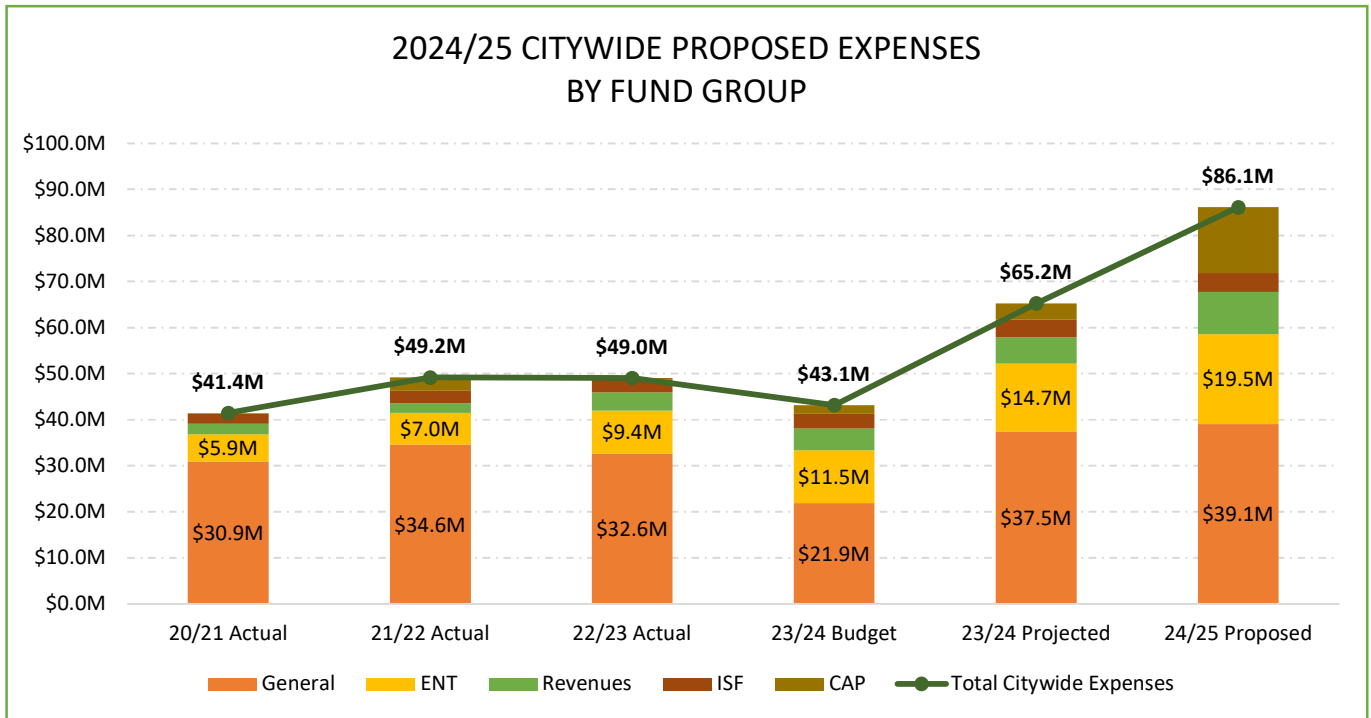


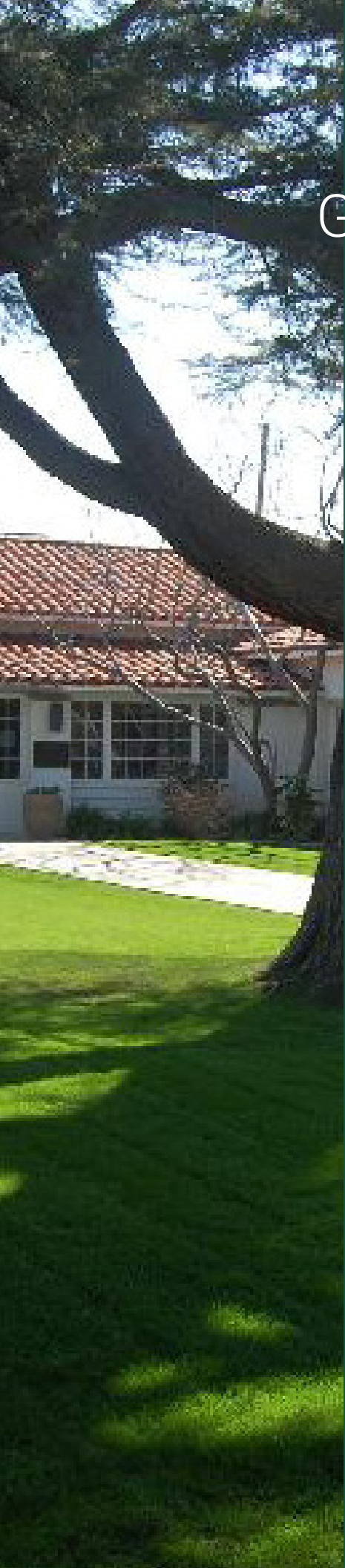
# CITYWIDE PROPOSED EXPENSES

## 2024/25 CITYWIDE PROPOSED EXPENSES

|                                  | 20/21 Actual        | 21/22 Actual        | 22/23 Actual        | 23/24 Budget        | 23/24<br>Projected  | 24/25<br>Proposed   |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>General Fund</b>              | \$ 30,937,036       | \$ 34,552,554       | \$ 32,623,815       | \$ 38,026,138       | \$ 37,493,029       | \$ 39,080,996       |
| <b>Enterprise Funds</b>          |                     |                     |                     |                     |                     |                     |
| Water Operations                 | 2,583,965           | 3,797,958           | 4,966,140           | 8,693,597           | 7,982,956           | 11,505,270          |
| Wastewater Operations            | 1,660,765           | 1,400,954           | 1,877,353           | 3,502,074           | 3,208,676           | 4,830,311           |
| Refuse                           | \$1,037,561         | \$1,120,244         | \$1,902,234         | \$1,847,635         | \$2,125,289         | \$2,047,592         |
| Rail Operations                  | 153,967             | 129,120             | 42,458              | 63,955              | 184,830             | 68,526              |
| Public Transit                   | 360,989             | 312,335             | 393,021             | 935,905             | 714,637             | 533,753             |
| Telecommunications               | 96,439              | 198,045             | 179,649             | 413,467             | 446,720             | 544,344             |
| Sub-Total Enterprise Funds       | \$5,893,686         | \$6,958,656         | \$9,360,855         | \$15,456,633        | \$14,663,108        | \$19,529,796        |
| <b>Special Revenue Funds</b>     |                     |                     |                     |                     |                     |                     |
| Federal Grants                   | 556,591             | 855,353             | 1,302,238           | 6,061,630           | 2,787,930           | 5,964,387           |
| Transportation                   | 350,056             | 345,080             | 1,254,587           | 1,637,426           | 1,579,000           | 1,183,000           |
| State Gas                        | \$0                 | \$0                 | \$174,700           | \$634,000           | \$192,000           | \$450,000           |
| Traffic Safety                   | -                   | 18,171              | 2,926               | 142                 | -                   | 225,000             |
| SLESF                            | 156,727             | 151,078             | 188,897             | 15,000              | 15,607              | -                   |
| Special PD Services              |                     |                     |                     |                     |                     |                     |
| Asset Forfeitures                |                     |                     |                     |                     |                     |                     |
| LLMD                             | 561,126             | 627,355             | 669,340             | 636,556             | 621,451             | 670,165             |
| Low-Mod Income Housing           |                     |                     |                     |                     |                     |                     |
| CDBG                             | -                   | -                   | -                   | -                   | 3,300               | 134,000             |
| Road Maint & Rehab               | 640,308             | 1,355               | 320,570             | 466,000             | 475,000             | 500,000             |
| Sub-Total Special Revenue Funds  | \$2,264,808         | \$1,998,392         | \$3,913,258         | \$9,450,754         | \$5,674,288         | \$9,126,552         |
| <b>Internal Service Funds</b>    |                     |                     |                     |                     |                     |                     |
| Facility Maintenance             | 254,815             | 433,252             | 403,660             | 592,591             | 588,157             | 850,316             |
| Vehicle Maintenance              | 321,900             | 272,751             | 217,839             | 258,780             | 274,424             | 243,605             |
| Risk Management                  | 927,564             | 1,095,429           | 973,651             | 1,140,539           | 1,406,864           | 1,314,580           |
| Information Technology           | 685,066             | 909,956             | 1,230,831           | 1,568,567           | 1,563,879           | 1,718,028           |
| Sub-Total Internal Service Funds | \$2,189,345         | \$2,711,388         | \$2,825,981         | \$3,560,477         | \$3,833,324         | \$4,126,529         |
| <b>Capital &amp; Impact Fees</b> |                     |                     |                     |                     |                     |                     |
| Water CIP                        | -                   | -                   | -                   | -                   | 1,412,327           | -                   |
| Wastewater CIP                   | 143,112             | 109,457             | 19,118              | 200,000             | 351,500             | 862,500             |
| Resufe CIP                       |                     |                     |                     |                     |                     |                     |
| Park CIP                         |                     |                     |                     |                     |                     |                     |
| Asset Replacement                |                     |                     |                     |                     |                     |                     |
| Traffic Mitigation               | 7,654               | 2,836,541           | 5,731               | 28,500              | 28,500              | 1,474,336           |
| Median Mitigation                |                     |                     |                     |                     |                     |                     |
| State Grants                     | -                   | -                   | 259,785             | 1,888,250           | 1,774,650           | 11,429,402          |
| Public Safety Impact             | -                   | -                   | -                   | -                   | -                   | 492,000             |
| Sub-Total Capital & Impact Fees  | 150,766             | 2,945,998           | 284,634             | 2,116,750           | 3,566,977           | 14,258,238          |
| <b>Total Citywide Expenses</b>   | <b>\$41,435,641</b> | <b>\$49,166,988</b> | <b>\$49,008,543</b> | <b>\$68,610,752</b> | <b>\$65,230,726</b> | <b>\$86,122,111</b> |

# CITYWIDE PROPOSED EXPENSES CHART





# GENERAL FUND SUMMARIES

General Fund Summary

General Fund Revenues

General Fund Expenditures by Department

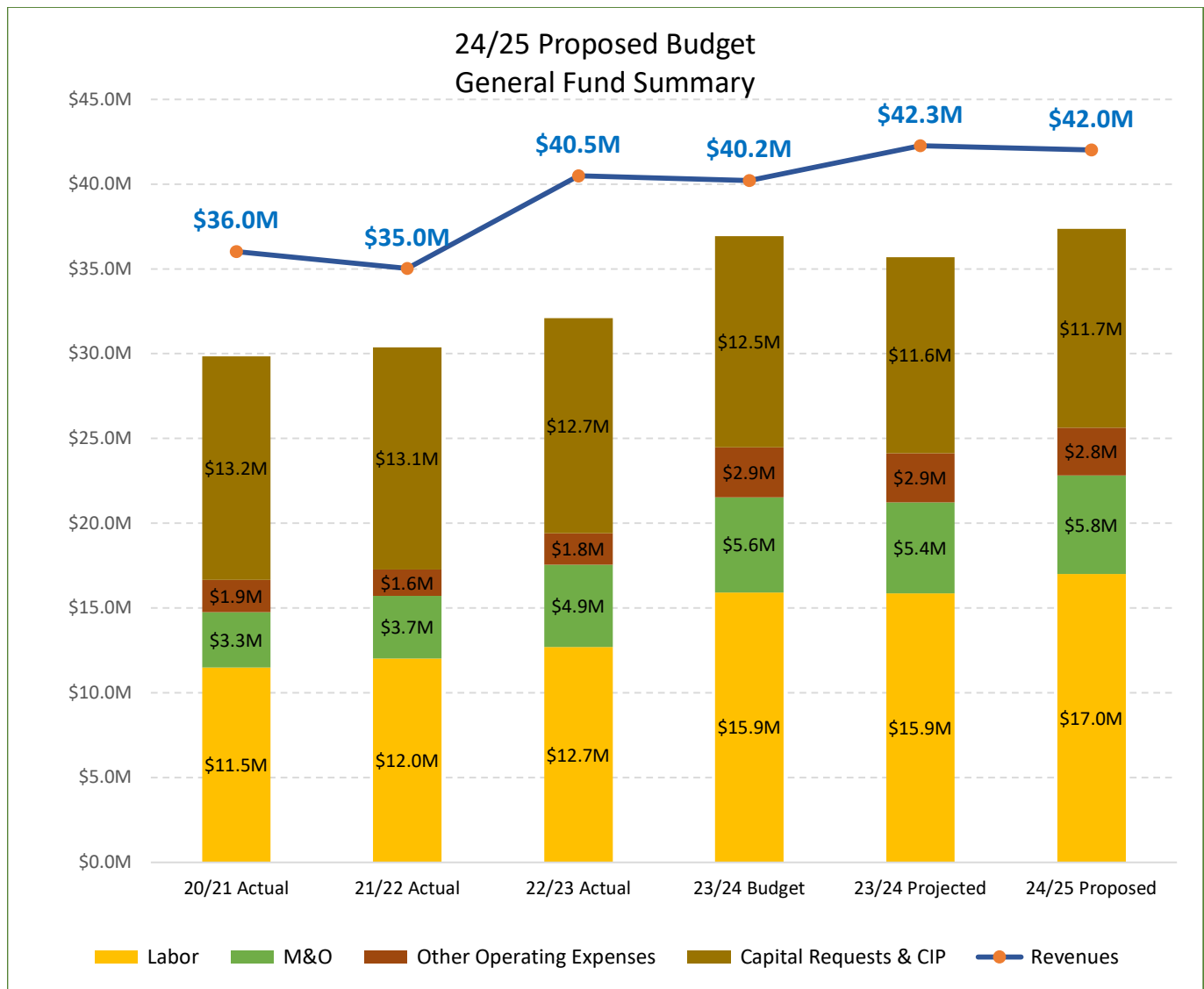
General Fund P&L

General Fund Expenditures Budget Changes

Five-Year Projection

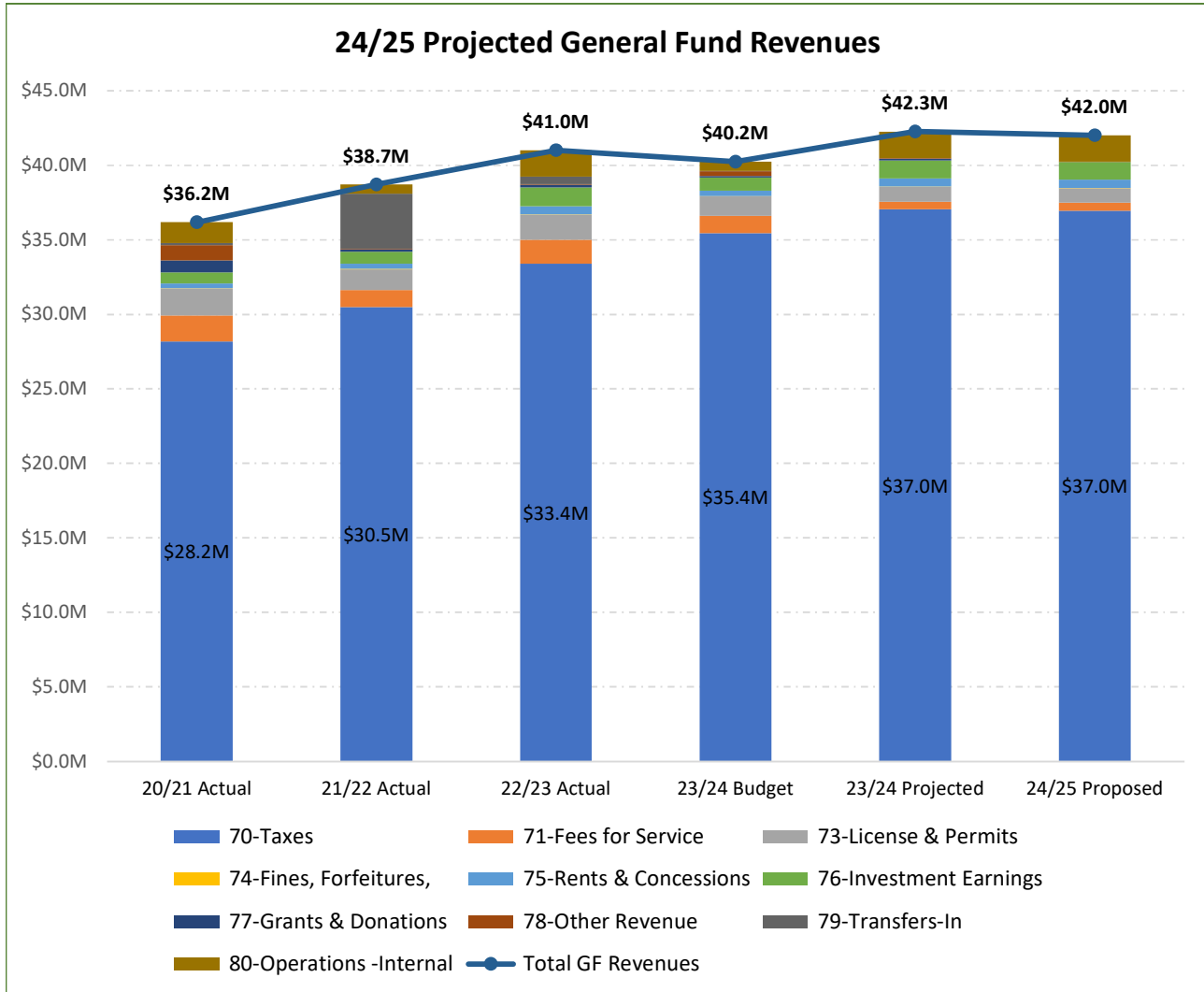
General Fund Account Details

# GENERAL FUND REVENUES VS EXPENDITURES



|                                | 20/21 Actual        | 21/22 Actual        | 22/23 Actual        | 23/24 Budget        | 23/24 Projected     | 24/25 Proposed      |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenues                       | \$ 36,014,261       | \$ 35,028,348       | \$ 40,488,385       | \$ 40,221,196       | \$ 42,264,617       | \$ 42,012,990       |
| Expenses:                      |                     |                     |                     |                     |                     |                     |
| 82-Wages & Benefits            | 11,480,275          | 12,026,556          | 12,706,620          | 15,923,258          | 15,853,076          | 17,000,086          |
| 83-Planned Operations          | 2,867,441           | 3,182,093           | 4,402,297           | 4,999,783           | 4,807,513           | 5,172,522           |
| 85-Required Operations         | 416,534             | 495,105             | 454,065             | 600,844             | 575,000             | 639,624             |
| 88-Operations -Internal        | 1,902,117           | 1,559,736           | 1,693,075           | 2,947,916           | 2,891,180           | 2,824,764           |
| 90-Debt Service                | -                   | -                   | 151,833             | -                   | -                   | -                   |
| Operating Expenses             | 16,666,367          | \$17,263,490        | \$19,407,890        | \$24,471,801        | \$24,126,769        | \$25,636,996        |
| <b>Operating Income (Loss)</b> | <b>\$19,347,894</b> | <b>\$17,764,858</b> | <b>\$21,080,495</b> | <b>\$15,749,395</b> | <b>\$18,137,848</b> | <b>\$16,375,994</b> |
| 91-Other Non-Operationa        | 12,845,088          | 13,028,615          | 11,886,578          | 12,150,000          | 11,011,000          | 11,000,000          |
| 92-Capital Outlay              | 330,569             | 80,678              | 788,301             | 319,195             | 542,450             | 729,000             |
| 93-Capital Projects            | 1,095,012           | 2,563,171           | 541,046             | 1,085,142           | 1,812,810           | 1,715,000           |
| 79-Transfers-In                | 156,727             | 3,677,637           | 516,564             | 15,000              | -                   | -                   |
| 94-Transfers-Out               | -                   | 1,616,600           | -                   | -                   | -                   | -                   |
| Non-Operating Expenses         | \$14,113,942        | 13,611,427          | 12,699,361          | \$13,539,337        | \$13,366,260        | \$13,444,000        |
| <b>Net Income/(Loss)</b>       | <b>\$ 5,233,952</b> | <b>\$ 4,153,431</b> | <b>\$ 8,381,134</b> | <b>\$ 2,210,058</b> | <b>\$ 4,771,588</b> | <b>\$ 2,931,994</b> |

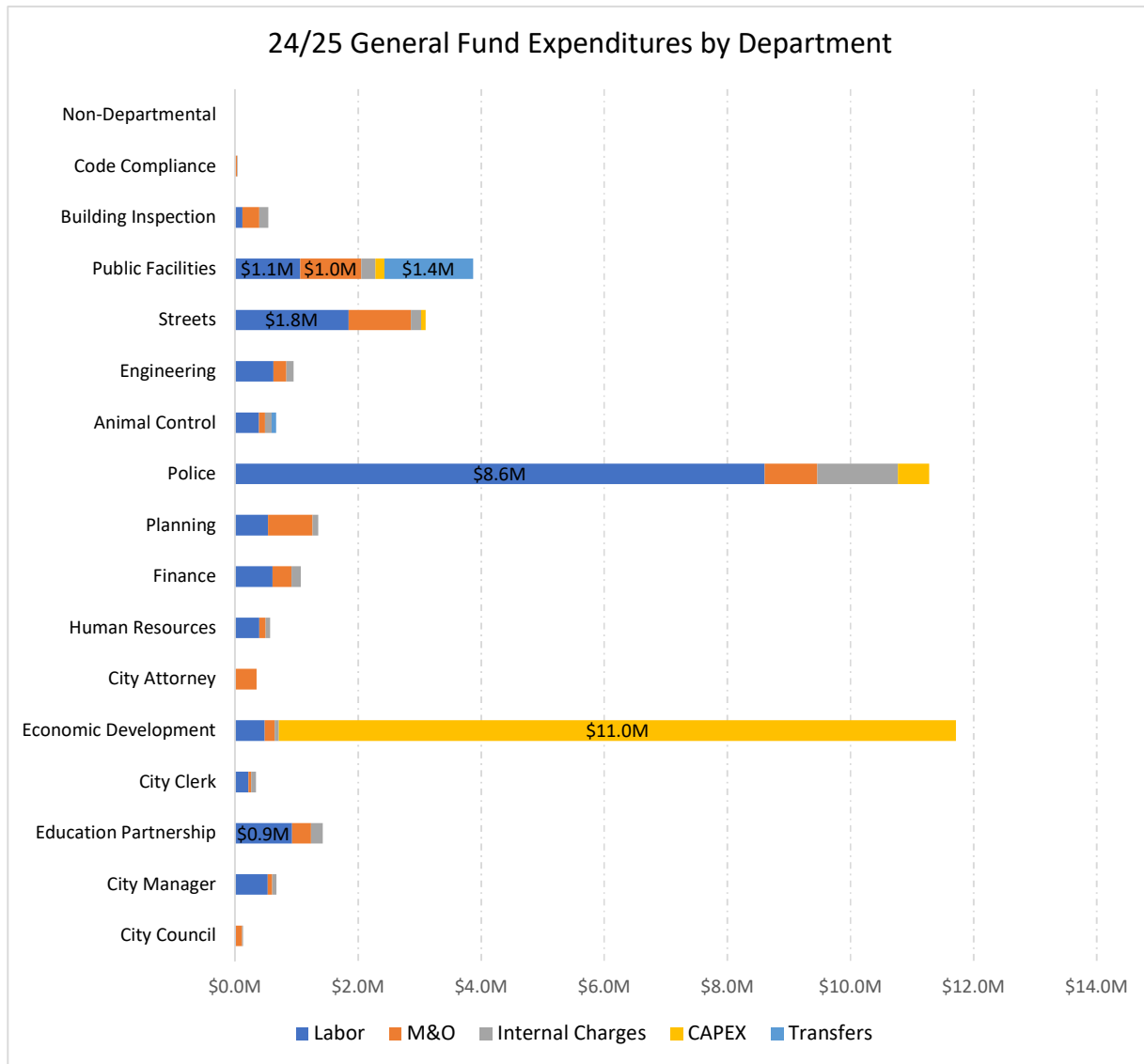
# GENERAL FUND REVENUES



|                          | 20/21 Actual        | 21/22 Actual        | 22/23 Actual        | 23/24 Budget        | 23/24 Projected     | 24/25 Proposed       |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| 70-Taxes                 | \$ 28,184,832       | \$ 30,476,913       | \$ 33,386,358       | \$ 35,440,041       | \$ 37,046,778       | \$ 36,960,500        |
| 71-Fees for Service      | 1,727,667           | 1,150,385           | 1,619,330           | 1,168,837           | 517,675             | 526,530              |
| 73-License & Permits     | 1,807,576           | 1,374,581           | 1,686,351           | 1,299,486           | 986,495             | 979,550              |
| 74-Fines, Forfeitures,   | 27,145              | 46,350              | 22,827              | 31,410              | 32,230              | 24,600               |
| 75-Rents & Concessions   | 323,604             | 337,951             | 539,675             | 345,460             | 541,236             | 540,030              |
| 76-Investment Earnings   | 758,658             | 814,367             | 1,262,016           | 892,220             | 1,187,780           | 1,181,100            |
| 77-Grants & Donations    | 785,207             | 176,219             | 172,140             | 95,392              | 136,312             | -                    |
| 78-Other Revenue         | 1,013,522           | 25,612              | 29,895              | 325,500             | 40,300              | 24,680               |
| 79-Transfers-In          | 156,727             | 3,677,637           | 516,564             | 15,000              | -                   | -                    |
| 80-Operations -Internal  | 1,386,050           | 625,970             | 1,769,793           | 622,850             | 1,775,811           | 1,776,000            |
| <b>Total GF Revenues</b> | <b>\$36,170,988</b> | <b>\$38,705,985</b> | <b>\$41,004,949</b> | <b>\$40,236,196</b> | <b>\$42,264,617</b> | <b>\$ 42,012,990</b> |



# GENERAL FUND EXPENDITURES CHART



| Department                   | 20/21 Actual        | 21/22 Actual        | 22/23 Actual        | 23/24 Budget        | 23/24 Projected     | 24/25 Proposed      |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| City Council                 | 56,493              | 118,045             | 120,101             | 156,692             | 85,921              | 131,547             |
| City Manager                 | 673,006             | 646,134             | 594,155             | 686,078             | 546,698             | 673,136             |
| Education Partnership        | 732,723             | 1,113,336           | 1,304,222           | 1,380,420           | 1,246,458           | 1,428,088           |
| City Clerk                   | 197,708             | 228,740             | 316,971             | 324,537             | 250,242             | 337,936             |
| Economic Development         | 12,693,776          | 13,406,491          | 12,322,549          | 13,441,697          | 2,683,105           | 11,714,820          |
| City Attorney                | 343,716             | 379,654             | 431,688             | 350,000             | 288,359             | 350,000             |
| Human Resources              | 410,684             | 433,926             | 432,710             | 528,395             | 455,114             | 571,527             |
| Finance                      | 1,241,643           | 1,234,655           | 1,164,093           | 1,040,758           | 892,352             | 1,069,824           |
| Planning                     | 637,542             | 525,109             | 934,158             | 955,650             | 554,514             | 1,352,035           |
| Police                       | 7,265,046           | 7,202,474           | 8,006,434           | 10,592,326          | 8,127,070           | 11,278,878          |
| Animal Control               | 500,040             | 560,890             | 581,521             | 611,090             | 503,352             | 670,019             |
| Engineering                  | 1,072,326           | 1,042,573           | 1,217,790           | 1,053,190           | 919,629             | 953,700             |
| Streets                      | 2,000,995           | 3,677,713           | 2,131,395           | 2,462,564           | 1,940,503           | 3,096,286           |
| Public Facilities            | 1,302,670           | 1,097,727           | 1,666,851           | 2,208,437           | 1,733,634           | 3,412,302           |
| Building Inspection          | 1,043,329           | 1,040,378           | 1,239,576           | 1,484,100           | 1,037,484           | 1,474,910           |
| Code Compliance              | 156,104             | 144,624             | 147,962             | 156,138             | 116,194             | 167,396             |
| Non-Departmental             | 609,235             | 1,700,085           | 10,397              | 53,332              | 18,323              | 3,295               |
| <b>Total GF Expenditures</b> | <b>\$30,937,036</b> | <b>\$34,552,554</b> | <b>\$32,622,573</b> | <b>\$37,485,404</b> | <b>\$21,398,952</b> | <b>\$38,685,699</b> |

# GENERAL FUND BY ACCOUNT CATEGORY SUMMARY

## General Fund

| Account                                    | Actual<br>2021/22   | Actual<br>2022/23   | Budget<br>2023/24   | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25   |
|--------------------------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|---------------------|
| 70-Taxes                                   | \$30,476,913        | \$33,386,358        | \$35,440,041        | \$27,161,058           | \$37,046,778          | \$36,960,500        |
| 71-Fees for Service                        | \$1,150,385         | \$1,619,330         | \$1,168,837         | \$633,100              | \$517,675             | \$526,530           |
| 73-License & Permits                       | \$1,374,581         | \$1,686,351         | \$1,299,486         | \$983,412              | \$986,495             | \$979,550           |
| 74-Fines, Forfeitures,                     | \$46,350            | \$22,827            | \$31,410            | \$31,318               | \$32,230              | \$24,600            |
| 75-Rents & Concessions                     | \$337,951           | \$539,675           | \$345,460           | \$401,434              | \$541,236             | \$540,030           |
| 76-Investment Earnings                     | \$814,367           | \$1,262,016         | \$892,220           | \$2,105,503            | \$1,187,780           | \$1,181,100         |
| 77-Grants & Donations                      | \$176,219           | \$172,140           | \$95,392            | \$209,823              | \$136,312             | \$0                 |
| 78-Other Revenue                           | \$25,612            | \$29,895            | \$325,500           | \$41,905               | \$40,300              | \$24,680            |
| 80-Operations -Internal                    | \$625,970           | \$1,769,793         | \$622,850           | \$1,746,062            | \$1,775,811           | \$1,776,000         |
| <b>Total Revenues</b>                      | <b>\$35,028,348</b> | <b>\$40,488,385</b> | <b>\$40,221,196</b> | <b>\$33,313,615</b>    | <b>\$42,264,617</b>   | <b>\$42,012,990</b> |
| 82-Wages & Benefits                        | \$12,026,556        | \$12,706,620        | \$15,923,258        | \$12,272,494           | \$15,853,076          | \$17,000,086        |
| 83-Planned Operations                      | \$3,182,093         | \$4,402,297         | \$4,999,783         | \$3,560,572            | \$4,807,513           | \$5,172,522         |
| 85-Required Operations                     | \$495,105           | \$454,065           | \$600,844           | \$477,231              | \$575,000             | \$639,624           |
| 88-Operations -Internal                    | \$1,559,736         | \$1,693,075         | \$2,947,916         | \$2,485,688            | \$2,891,180           | \$2,824,764         |
| 90-Debt Service                            | \$0                 | \$151,833           | \$0                 | \$0                    | \$0                   | \$0                 |
| 91-Other Non-Operationa                    | \$13,028,615        | \$11,886,578        | \$12,150,000        | \$1,720,737            | \$11,011,000          | \$11,000,000        |
| 92-Capital Outlay                          | \$80,678            | \$788,301           | \$319,195           | \$588,472              | \$542,450             | \$729,000           |
| 93-Capital Projects                        | \$2,563,171         | \$541,046           | \$1,085,142         | \$1,024,933            | \$1,812,810           | \$1,715,000         |
| <b>Total Expenses</b>                      | <b>\$32,935,954</b> | <b>\$32,623,815</b> | <b>\$38,026,138</b> | <b>\$22,130,127</b>    | <b>\$37,493,029</b>   | <b>\$39,080,996</b> |
| 79-Transfers-In                            | \$3,677,637         | \$516,564           | \$15,000            | \$0                    | \$0                   | \$0                 |
| 94-Transfers-Out                           | \$1,616,600         | \$0                 | \$0                 | \$0                    | \$0                   | \$0                 |
| <b>Total Revenues</b>                      | <b>\$5,294,237</b>  | <b>\$516,564</b>    | <b>\$15,000</b>     | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>          |
| <b>Total General Net Surplus/(Deficit)</b> | <b>\$4,153,431</b>  | <b>\$8,381,134</b>  | <b>\$2,210,058</b>  | <b>\$11,183,488</b>    | <b>\$4,771,588</b>    | <b>\$2,931,994</b>  |



# GENERAL FUND EXPENDITURES BUDGET CHANGES

| General Fund Division List             | Actual<br>2021/22   | Actual<br>2022/23   | Budget<br>2023/24   | Budget<br>2024/25   | FY24 vs FY25 Change |             |               |
|----------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|---------------|
|                                        |                     |                     |                     |                     | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| Non-Departmental                       | 80,826              | 7,485               | 50,000              | -                   | (50,000)            | -100.0%     | .0%           |
| City Council                           | 118,045             | 120,101             | 156,692             | 131,547             | (25,145)            | -16.0%      | .3%           |
| Planning Commission                    | 2,659               | 2,912               | 3,332               | 3,295               | (37)                | -1.1%       | .0%           |
| City Manager                           | 646,134             | 594,155             | 686,078             | 673,136             | (12,942)            | -1.9%       | 1.7%          |
| Education Partnership                  | 1,113,336           | 1,304,222           | 1,380,420           | 1,428,088           | 47,668              | 3.5%        | 3.7%          |
| City Clerk                             | 228,740             | 316,971             | 324,537             | 337,936             | 13,399              | 4.1%        | .9%           |
| Business Development                   | 389,091             | 435,971             | 841,697             | 714,820             | (126,877)           | -15.1%      | 1.8%          |
| Business Incentives                    | 13,017,400          | 11,886,578          | 12,600,000          | 11,000,000          | (1,600,000)         | -12.7%      | 28.1%         |
| City Attorney                          | 379,654             | 431,688             | 350,000             | 350,000             |                     | .0%         | .9%           |
| Human Resources                        | 433,926             | 432,710             | 528,395             | 571,527             | 43,132              | 8.2%        | 1.5%          |
| Finance                                | 1,234,655           | 1,164,093           | 1,040,758           | 1,069,824           | 29,066              | 2.8%        | 2.7%          |
| Planning                               | 525,109             | 934,158             | 955,650             | 1,352,035           | 396,385             | 41.5%       | 3.5%          |
| Police                                 | 7,202,474           | 8,006,434           | 10,592,326          | 11,278,878          | 686,552             | 6.5%        | 28.9%         |
| Animal Control                         | 560,890             | 581,521             | 611,090             | 670,019             | 58,929              | 9.6%        | 1.7%          |
| Engineering                            | 1,042,573           | 1,217,790           | 1,053,190           | 953,700             | (99,490)            | -9.4%       | 2.4%          |
| Streets                                | 3,677,713           | 2,131,395           | 2,462,564           | 3,096,286           | 633,722             | 25.7%       | 7.9%          |
| Water                                  | 1,616,600           | -                   | -                   | -                   |                     | #.0%        | #.0%          |
| Public Facilities                      | 1,097,727           | 1,666,851           | 2,208,437           | 3,412,302           | 1,203,865           | 54.5%       | 8.7%          |
| Building Inspection                    | 1,040,378           | 1,239,576           | 1,484,100           | 1,474,910           | (9,190)             | -.6%        | 3.8%          |
| Code Compliance                        | 144,624             | 147,962             | 156,138             | 167,396             | 11,258              | 7.2%        | .4%           |
| Facility Maintenance                   | -                   | 1,242               | 410,000             | 200,000             | (210,000)           | -51.2%      | .5%           |
| Veterinary Care                        | -                   | -                   | 124,541             | 127,250             | 2,709               | 2.2%        | .3%           |
| Community Engagement                   | -                   | -                   | -                   | 43,275              | 43,275              | #.0%        | #.0%          |
| Community Events                       | -                   | -                   | 6,193               | 24,772              | 18,579              | 300.0%      | .1%           |
| <b>Total General Fund Expenditures</b> | <b>\$34,552,554</b> | <b>\$32,623,815</b> | <b>\$38,026,138</b> | <b>\$39,080,996</b> | <b>\$1,054,858</b>  | <b>2.8%</b> | <b>100%</b>   |

| Non-Departmental Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |                |               |
|----------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|----------------|---------------|
|                                        |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg     | % of<br>Total |
| 83-Planned Operations                  | -                 | -                 | -                 | -                 |                     | #.0%           | #Error        |
| 91-Other Non-Operationa                | 11,215            | -                 | -                 | -                 |                     | #.0%           | #Error        |
| 93-Capital Projects                    | 69,611            | 7,485             | 50,000            | -                 | (50,000)            | -100.0%        | #Error        |
| <b>Total None</b>                      | <b>80,826</b>     | <b>7,485</b>      | <b>50,000</b>     | <b>-</b>          | <b>(50,000)</b>     | <b>-100.0%</b> | <b>#Error</b> |

| City Council Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |               |               |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
|                                    |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg    | % of<br>Total |
| 82-Wages & Benefits                | 14,517            | 14,765            | 15,054            | 14,487            | (567)               | -3.8%         | 11.0%         |
| 83-Planned Operations              | 86,865            | 94,559            | 125,100           | 100,950           | (24,150)            | -19.3%        | 76.7%         |
| 85-Required Operations             | 1,098             | 795               | 1,490             | 1,490             |                     | .0%           | 1.1%          |
| 88-Operations -Internal            | 15,565            | 9,982             | 15,048            | 14,620            | (428)               | -2.8%         | 11.1%         |
| <b>Total City Council</b>          | <b>118,045</b>    | <b>120,101</b>    | <b>156,692</b>    | <b>131,547</b>    | <b>(25,145)</b>     | <b>-16.0%</b> | <b>100%</b>   |

| Planning Commission Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |              |               |
|-------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
|                                           |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| 82-Wages & Benefits                       | 2,659             | 2,912             | 3,332             | 3,295             | (37)                | -1.1%        | 100.0%        |
| 88-Operations -Internal                   | -                 | -                 | -                 | -                 |                     | #.0%         | #.0%          |
| <b>Total Planning Commission</b>          | <b>2,659</b>      | <b>2,912</b>      | <b>3,332</b>      | <b>3,295</b>      | <b>(37)</b>         | <b>-1.1%</b> | <b>100%</b>   |

| City Manager Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |              |               |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
|                                    |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| 82-Wages & Benefits                | 519,755           | 475,192           | 542,798           | 532,115           | (10,683)            | -2.0%        | 79.1%         |
| 83-Planned Operations              | 41,078            | 72,991            | 72,400            | 70,900            | (1,500)             | -2.1%        | 10.5%         |
| 85-Required Operations             | 3,343             | 1,421             | 3,500             | 3,500             |                     | .0%          | .5%           |
| 88-Operations -Internal            | 74,758            | 37,094            | 67,380            | 66,621            | (759)               | -1.1%        | 9.9%          |
| 93-Capital Projects                | 7,200             | 7,457             | -                 | -                 |                     | #.0%         | #.0%          |
| <b>Total City Manager</b>          | <b>646,134</b>    | <b>594,155</b>    | <b>686,078</b>    | <b>673,136</b>    | <b>(12,942)</b>     | <b>-1.9%</b> | <b>100%</b>   |

| Education Partnership Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |             |               |
|---------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                                             |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| 82-Wages & Benefits                         | 579,022           | 612,659           | 838,050           | 928,348           | 90,298              | 10.8%       | 65.0%         |
| 83-Planned Operations                       | 390,214           | 483,552           | 308,430           | 271,700           | (36,730)            | -11.9%      | 19.0%         |
| 85-Required Operations                      | 20,401            | 26,918            | 35,120            | 34,450            | (670)               | -1.9%       | 2.4%          |
| 88-Operations -Internal                     | 123,699           | 121,174           | 198,820           | 193,590           | (5,230)             | -2.6%       | 13.6%         |
| 90-Debt Service                             | -                 | 59,919            | -                 | -                 |                     | #.0%        | #.0%          |
| 92-Capital Outlay                           | -                 | -                 | -                 | -                 |                     | #.0%        | #.0%          |
| 93-Capital Projects                         | -                 | -                 | -                 | -                 |                     | #.0%        | #.0%          |
| <b>Total Education Partnership</b>          | <b>1,113,336</b>  | <b>1,304,222</b>  | <b>1,380,420</b>  | <b>1,428,088</b>  | <b>47,668</b>       | <b>3.5%</b> | <b>100%</b>   |

| City Clerk Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |             |               |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                                  |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| 82-Wages & Benefits              | 137,520           | 167,554           | 207,632           | 216,219           | 8,587               | 4.1%        | 64.0%         |
| 83-Planned Operations            | 21,414            | 90,373            | 35,850            | 42,250            | 6,400               | 17.9%       | 12.5%         |
| 85-Required Operations           | 456               | 456               | 470               | 470               |                     | .0%         | .1%           |
| 88-Operations -Internal          | 69,350            | 46,183            | 80,585            | 78,997            | (1,588)             | -2.0%       | 23.4%         |
| 90-Debt Service                  | -                 | 12,405            | -                 | -                 |                     | #.0%        | #.0%          |
| <b>Total City Clerk</b>          | <b>228,740</b>    | <b>316,971</b>    | <b>324,537</b>    | <b>337,936</b>    | <b>13,399</b>       | <b>4.1%</b> | <b>100%</b>   |

| Business Development Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |               |               |
|--------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
|                                            |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg    | % of<br>Total |
| 82-Wages & Benefits                        | 258,518           | 274,027           | 465,819           | 483,902           | 18,083              | 3.9%          | 67.7%         |
| 83-Planned Operations                      | 24,643            | 118,911           | 300,617           | 156,600           | (144,017)           | -47.9%        | 21.9%         |
| 85-Required Operations                     | 3,171             | 2,602             | 4,140             | 4,140             |                     | .0%           | .6%           |
| 88-Operations -Internal                    | 50,076            | 42,876            | 71,121            | 70,178            | (943)               | -1.3%         | 9.8%          |
| 93-Capital Projects                        | 52,683            | (2,445)           | -                 | -                 |                     | #.0%          | #.0%          |
| <b>Total Business Development</b>          | <b>389,091</b>    | <b>435,971</b>    | <b>841,697</b>    | <b>714,820</b>    | <b>(126,877)</b>    | <b>-15.1%</b> | <b>100%</b>   |

| Business Incentives Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |               |               |
|-------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
|                                           |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg    | % of<br>Total |
| 83-Planned Operations                     | -                 | -                 | 450,000           | -                 | (450,000)           | -100.0%       | .0%           |
| 91-Other Non-Operationa                   | 13,017,400        | 11,886,578        | 12,150,000        | 11,000,000        | (1,150,000)         | -9.5%         | 100.0%        |
| <b>Total Business Incentives</b>          | <b>13,017,400</b> | <b>11,886,578</b> | <b>12,600,000</b> | <b>11,000,000</b> | <b>(1,600,000)</b>  | <b>-12.7%</b> | <b>100%</b>   |

| City Attorney Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |            |               |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|------------|---------------|
|                                     |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg | % of<br>Total |
| 83-Planned Operations               | 379,654           | 431,688           | 350,000           | 350,000           |                     | .0%        | 100.0%        |
| <b>Total City Attorney</b>          | <b>379,654</b>    | <b>431,688</b>    | <b>350,000</b>    | <b>350,000</b>    |                     | <b>.0%</b> | <b>100%</b>   |

| Human Resources Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |             |               |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                                       |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| 82-Wages & Benefits                   | 321,126           | 329,719           | 370,882           | 397,696           | 26,814              | 7.2%        | 69.6%         |
| 83-Planned Operations                 | 46,690            | 58,677            | 79,363            | 96,960            | 17,597              | 22.2%       | 17.0%         |
| 85-Required Operations                | 456               | 456               | 470               | 470               |                     | .0%         | .1%           |
| 88-Operations -Internal               | 65,654            | 43,858            | 77,680            | 76,401            | (1,279)             | -1.6%       | 13.4%         |
| <b>Total Human Resources</b>          | <b>433,926</b>    | <b>432,710</b>    | <b>528,395</b>    | <b>571,527</b>    | <b>43,132</b>       | <b>8.2%</b> | <b>100%</b>   |

| Finance Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |             |               |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                               |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| 82-Wages & Benefits           | 800,637           | 731,868           | 566,166           | 609,750           | 43,584              | 7.7%        | 57.0%         |
| 83-Planned Operations         | 275,600           | 290,583           | 282,750           | 266,610           | (16,140)            | -5.7%       | 24.9%         |
| 85-Required Operations        | 34,006            | 35,646            | 35,294            | 39,794            | 4,500               | 12.8%       | 3.7%          |
| 88-Operations -Internal       | 124,412           | 94,144            | 156,548           | 153,670           | (2,878)             | -1.8%       | 14.4%         |
| 90-Debt Service               | -                 | 11,852            | -                 | -                 |                     | #.0%        | #.0%          |
| 92-Capital Outlay             | -                 | -                 | -                 | -                 |                     | #.0%        | #.0%          |
| 93-Capital Projects           | -                 | -                 | -                 | -                 |                     | #.0%        | #.0%          |
| <b>Total Finance</b>          | <b>1,234,655</b>  | <b>1,164,093</b>  | <b>1,040,758</b>  | <b>1,069,824</b>  | <b>29,066</b>       | <b>2.8%</b> | <b>100%</b>   |

| Planning Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |              |               |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
|                                |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| 82-Wages & Benefits            | 427,655           | 584,981           | 561,462           | 536,165           | (25,297)            | -4.5%        | 39.7%         |
| 83-Planned Operations          | 38,923            | 295,675           | 303,220           | 726,420           | 423,200             | 139.6%       | 53.7%         |
| 85-Required Operations         | 519               | 50                | 500               | 500               |                     | .0%          | .0%           |
| 88-Operations -Internal        | 58,012            | 53,452            | 90,468            | 88,950            | (1,518)             | -1.7%        | 6.6%          |
| <b>Total Planning</b>          | <b>525,109</b>    | <b>934,158</b>    | <b>955,650</b>    | <b>1,352,035</b>  | <b>396,385</b>      | <b>41.5%</b> | <b>100%</b>   |

| Police Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |             |               |
|------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                              |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| 82-Wages & Benefits          | 5,893,876         | 5,734,175         | 7,904,353         | 8,605,517         | 701,164             | 8.9%        | 76.3%         |
| 83-Planned Operations        | 548,169           | 879,375           | 802,267           | 696,550           | (105,717)           | -13.2%      | 6.2%          |
| 85-Required Operations       | 121,512           | 158,776           | 160,360           | 160,360           |                     | .0%         | 1.4%          |
| 88-Operations -Internal      | 554,217           | 730,888           | 1,406,151         | 1,307,451         | (98,700)            | -7.0%       | 11.6%         |
| 90-Debt Service              | -                 | 44,282            | -                 | -                 |                     | #.0%        | #.0%          |
| 92-Capital Outlay            | 73,755            | 458,938           | 319,195           | 509,000           | 189,805             | 59.5%       | 4.5%          |
| 93-Capital Projects          | 10,945            | -                 | -                 | -                 |                     | #.0%        | #.0%          |
| <b>Total Police</b>          | <b>7,202,474</b>  | <b>8,006,434</b>  | <b>10,592,326</b> | <b>11,278,878</b> | <b>686,552</b>      | <b>6.5%</b> | <b>100%</b>   |

| Animal Control Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |             |               |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                                      |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| 82-Wages & Benefits                  | 315,994           | 323,578           | 385,003           | 387,234           | 2,231               | .6%         | 57.8%         |
| 83-Planned Operations                | 156,805           | 156,067           | 73,732            | 57,450            | (16,282)            | -22.1%      | 8.6%          |
| 85-Required Operations               | 32,935            | 30,055            | 41,590            | 41,870            | 280                 | .7%         | 6.2%          |
| 88-Operations -Internal              | 55,156            | 71,821            | 110,765           | 108,465           | (2,300)             | -2.1%       | 16.2%         |
| 93-Capital Projects                  | -                 | -                 | -                 | 75,000            | 75,000              | #.0%        | #.0%          |
| <b>Total Animal Control</b>          | <b>560,890</b>    | <b>581,521</b>    | <b>611,090</b>    | <b>670,019</b>    | <b>58,929</b>       | <b>9.6%</b> | <b>100%</b>   |

| Engineering Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |              |               |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
|                                   |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| 82-Wages & Benefits               | 675,085           | 979,444           | 687,315           | 625,317           | (61,998)            | -9.0%        | 65.6%         |
| 83-Planned Operations             | 259,426           | 153,479           | 234,920           | 199,300           | (35,620)            | -15.2%       | 20.9%         |
| 85-Required Operations            | 10,515            | 8,317             | 10,010            | 10,010            |                     | .0%          | 1.0%          |
| 88-Operations -Internal           | 96,558            | 76,550            | 120,945           | 119,073           | (1,872)             | -1.5%        | 12.5%         |
| 92-Capital Outlay                 | 989               | -                 | -                 | -                 |                     | #.0%         | #.0%          |
| <b>Total Engineering</b>          | <b>1,042,573</b>  | <b>1,217,790</b>  | <b>1,053,190</b>  | <b>953,700</b>    | <b>(99,490)</b>     | <b>-9.4%</b> | <b>100%</b>   |



| Streets Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |              |               |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
|                               |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| 82-Wages & Benefits           | 794,092           | 1,101,605         | 1,529,709         | 1,842,474         | 312,765             | 20.4%        | 59.5%         |
| 83-Planned Operations         | 369,606           | 500,834           | 687,750           | 931,850           | 244,100             | 35.5%        | 30.1%         |
| 85-Required Operations        | 54,715            | 20,125            | 54,390            | 82,920            | 28,530              | 52.5%        | 2.7%          |
| 88-Operations -Internal       | 101,894           | 102,463           | 165,715           | 164,042           | (1,673)             | -1.0%        | 5.3%          |
| 90-Debt Service               | -                 | 9,997             | -                 | -                 |                     | #.0%         | #.0%          |
| 92-Capital Outlay             | 989               | 304,840           | -                 | 75,000            | 75,000              | #.0%         | #.0%          |
| 93-Capital Projects           | 2,356,417         | 91,531            | 25,000            | -                 | (25,000)            | -100.0%      | .0%           |
| <b>Total Streets</b>          | <b>3,677,713</b>  | <b>2,131,395</b>  | <b>2,462,564</b>  | <b>3,096,286</b>  | <b>633,722</b>      | <b>25.7%</b> | <b>100%</b>   |

| Water Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |             |               |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                             |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| 94-Transfers-Out            | 1,616,600         | -                 | -                 | -                 |                     | #.0%        | #Error        |
| <b>Total Water</b>          | <b>1,616,600</b>  | <b>-</b>          | <b>-</b>          | <b>-</b>          |                     | <b>#.0%</b> | <b>#Error</b> |

| Public Facilities Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |              |               |
|-----------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
|                                         |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| 82-Wages & Benefits                     | 502,030           | 468,990           | 612,291           | 605,545           | (6,746)             | -1.1%        | 17.7%         |
| 83-Planned Operations                   | 260,564           | 402,066           | 513,500           | 734,410           | 220,910             | 43.0%        | 21.5%         |
| 85-Required Operations                  | 211,978           | 167,035           | 250,410           | 256,550           | 6,140               | 2.5%         | 7.5%          |
| 88-Operations -Internal                 | 51,895            | 168,461           | 232,094           | 230,797           | (1,297)             | -.6%         | 6.8%          |
| 92-Capital Outlay                       | 4,945             | 24,523            | -                 | 145,000           | 145,000             | #.0%         | #.0%          |
| 93-Capital Projects                     | 66,315            | 435,776           | 600,142           | 1,440,000         | 839,858             | 139.9%       | 42.2%         |
| <b>Total Public Facilities</b>          | <b>1,097,727</b>  | <b>1,666,851</b>  | <b>2,208,437</b>  | <b>3,412,302</b>  | <b>1,203,865</b>    | <b>54.5%</b> | <b>100%</b>   |

| Building Inspection Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |             |               |
|-------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                                           |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| 82-Wages & Benefits                       | 737,913           | 828,819           | 1,119,750         | 1,059,596         | (60,154)            | -5.4%       | 71.8%         |
| 83-Planned Operations                     | 201,521           | 305,853           | 215,000           | 268,400           | 53,400              | 24.8%       | 18.2%         |
| 85-Required Operations                    | -                 | 1,413             | 2,500             | 2,500             |                     | .0%         | .2%           |
| 88-Operations -Internal                   | 100,944           | 90,113            | 146,850           | 144,414           | (2,436)             | -1.7%       | 9.8%          |
| 90-Debt Service                           | -                 | 13,378            | -                 | -                 |                     | #.0%        | #.0%          |
| <b>Total Building Inspection</b>          | <b>1,040,378</b>  | <b>1,239,576</b>  | <b>1,484,100</b>  | <b>1,474,910</b>  | <b>(9,190)</b>      | <b>-.6%</b> | <b>100%</b>   |

| Code Compliance Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |             |               |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                                       |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| 82-Wages & Benefits                   | 46,157            | 76,332            | 113,642           | 122,951           | 9,309               | 8.2%        | 73.4%         |
| 83-Planned Operations                 | 80,921            | 67,614            | 34,150            | 36,350            | 2,200               | 6.4%        | 21.7%         |
| 85-Required Operations                | -                 | -                 | 600               | 600               |                     | .0%         | .4%           |
| 88-Operations -Internal               | 17,546            | 4,016             | 7,746             | 7,495             | (251)               | -3.2%       | 4.5%          |
| <b>Total Code Compliance</b>          | <b>144,624</b>    | <b>147,962</b>    | <b>156,138</b>    | <b>167,396</b>    | <b>11,258</b>       | <b>7.2%</b> | <b>100%</b>   |

| Facility Maintenance Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |               |               |
|--------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
|                                            |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg    | % of<br>Total |
| 93-Capital Projects                        | -                 | 1,242             | 410,000           | 200,000           | (210,000)           | -51.2%        | 100.0%        |
| <b>Total Facility Maintenance</b>          | <b>-</b>          | <b>1,242</b>      | <b>410,000</b>    | <b>200,000</b>    | <b>(210,000)</b>    | <b>-51.2%</b> | <b>100%</b>   |

| Veterinary Care Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |            |               |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|------------|---------------|
|                                       |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg | % of<br>Total |
| 83-Planned Operations                 | -                 | -                 | 124,541           | 127,250           | 2,709               | 2.2%       | 100.0%        |
| Total Veterinary Care                 | -                 | -                 | 124,541           | 127,250           | 2,709               | 2.2%       | 100%          |

| Community Engagement Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |            |               |
|--------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|------------|---------------|
|                                            |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg | % of<br>Total |
| 82-Wages & Benefits                        | -                 | -                 | -                 | 29,475            | 29,475              | #.0%       | #.0%          |
| 83-Planned Operations                      | -                 | -                 | -                 | 13,800            | 13,800              | #.0%       | #.0%          |
| Total Community Engagement                 | -                 | -                 | -                 | 43,275            | 43,275              | #.0%       | 100%          |

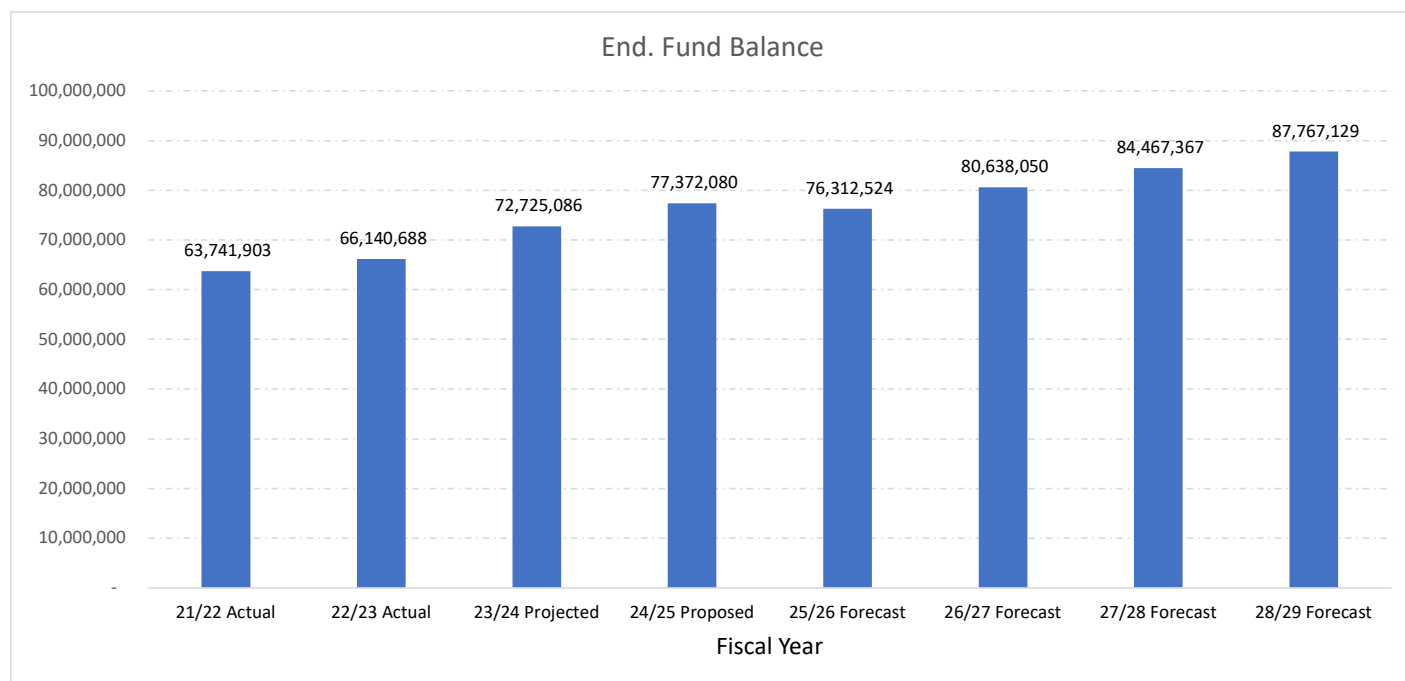
| Community Events Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |            |               |
|----------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|------------|---------------|
|                                        |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg | % of<br>Total |
| 83-Planned Operations                  | -                 | -                 | 6,193             | 24,772            | 18,579              | 300.0%     | 100.0%        |
| Total Community Events                 | -                 | -                 | 6,193             | 24,772            | 18,579              | 300.0%     | 100%          |



# GENERAL FUND FIVE-YEAR PROJECTION

## Five-Year Projection

|                           | 21/22 Actual  | 22/23 Actual  | 23/24<br>Projected | 24/25<br>Proposed | 25/26<br>Forecast | 26/27<br>Forecast | 27/28<br>Forecast | 28/29<br>Forecast |
|---------------------------|---------------|---------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Beg. Fund Balance         | \$ 55,992,301 | \$ 63,741,903 | \$ 66,140,688      | \$ 72,725,086     | \$ 77,372,080     | \$ 76,312,524     | \$ 80,638,050     | \$ 84,467,367     |
| Revenues                  | 38,705,985    | 41,004,949    | 42,264,617         | 42,012,990        | 42,853,250        | 43,710,315        | 44,584,521        | 45,476,211        |
| Labor Costs               | 12,026,556    | 12,706,620    | 15,853,076         | 17,000,086        | 17,625,088        | 18,265,715        | 18,922,358        | 19,595,417        |
| Operating Expenditures    | 3,182,093     | 4,402,297     | 4,807,513          | 5,172,522         | 5,482,873         | 5,811,845         | 6,160,556         | 6,530,189         |
| Utility Costs             | 495,105       | 454,065       | 575,000            | 639,624           | 703,586           | 773,945           | 851,340           | 936,474           |
| Internal Charges          | 1,559,736     | 1,693,075     | 2,891,180          | 2,824,764         | 2,881,259         | 2,938,884         | 2,997,662         | 3,057,615         |
| Non-Operating Charges     | -             | 151,833       | -                  | -                 | -                 | -                 | -                 | -                 |
| ST Operating Expenditures | 17,263,490    | 19,407,890    | 24,126,769         | 25,636,996        | 26,692,806        | 27,790,389        | 28,931,916        | 30,119,695        |
| Capital Equipment & Fleet | 13,028,615    | 11,886,578    | 11,011,000         | 11,000,000        | 11,220,000        | 11,444,400        | 11,673,288        | 11,906,754        |
| CIP                       | 80,678        | 788,301       | 542,450            | 729,000           | 6,000,000         | 150,000           | 150,000           | 150,000           |
| ST Capital Expenditures   | 13,109,293    | 12,674,879    | 11,553,450         | 11,729,000        | 17,220,000        | 11,594,400        | 11,823,288        | 12,056,754        |
| GAAP Adjustments          | 583,600       | 6,523,395     | -                  | -                 | -                 | -                 | -                 | -                 |
| Net Change                | 7,749,602     | 2,398,785     | 6,584,398          | 4,646,994         | (1,059,556)       | 4,325,526         | 3,829,317         | 3,299,762         |
| End. Fund Balance         | 63,741,903    | 66,140,688    | 72,725,086         | 77,372,080        | 76,312,524        | 80,638,050        | 84,467,367        | 87,767,129        |



# GENERAL FUND ACCOUNT DETAILS

## General

| Account                                     | Actual<br>2021/22   | Actual<br>2022/23   | Budget<br>2023/24   | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25   |
|---------------------------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|---------------------|
| 400000-Prop Tax - Current Sec               | 1,936,203           | 2,169,420           | 2,993,800           | 2,705,063              | 2,793,800             | 2,795,000           |
| 400001-Prop Tax - Current Unsec             | 198,837             | 264,476             | 269,766             | 264,623                | 269,766               | 270,000             |
| 400002-Prop Tax - Supp Current Sec          | 47,438              | 65,157              | 66,460              | 50,351                 | 50,500                | 50,500              |
| 400003-Prop Tax - Supp Current Unsec        | 1,471               | 1,973               | 1,470               | 2,650                  | 2,700                 | 2,100               |
| 400004-Prop Tax - Prior Sec                 | 23,100              | 23,843              | 22,990              | 15,542                 | 16,000                | 24,400              |
| 400005-Prop Tax - Prior Unsec               | 2,520               | 6,214               | 2,510               | (2,568)                | -                     | -                   |
| 400006-Prop Tax - Supp Prior Sec            | 4,840               | 5,780               | 4,820               | 9,097                  | 9,460                 | 8,000               |
| 400007-Prop Tax - Supp Prior Unsec          | 39                  | -                   | 40                  | -                      | -                     | -                   |
| 400008-Prop Tax - State-Aid Home Exem       | 19,211              | 16,285              | 19,120              | 8,578                  | 8,600                 | 16,700              |
| 400009-Prop Tax - Aircraft                  | 5,837               | (5,437)             | 5,810               | 10,102                 | 10,500                | 600                 |
| 400010-Prop Tax - In Lieu of VLF            | 3,069,166           | 3,933,782           | 4,248,484           | 4,400,954              | 4,450,000             | 4,015,000           |
| 400011-Prop Tax - RDA Pass Thru             | 57,460              | 61,131              | 57,180              | 62,914                 | 65,000                | 65,000              |
| 400012-Prop Tax - ABx1 26 Excess            | 203,362             | 250,026             | 255,027             | 156,896                | 157,000               | 157,000             |
| 400013-Prop Tax - Other In Lieu Taxes       | 14,544              | 4,825               | 4,921               | 1,186                  | 1,200                 | 5,000               |
| 400100-Sales Tax - Bradley-Burns            | 23,647,976          | 25,136,604          | 25,372,000          | 17,583,106             | 27,070,000            | 27,787,000          |
| 400101-Sales Tax - Prop 172                 | 31,057              | 37,917              | 36,500              | 30,449                 | 38,000                | 38,500              |
| 400200-Franchise Tax - Electricity          | 477,370             | 592,859             | 604,717             | 596,775                | 604,717               | 605,000             |
| 400201-Franchise Tax - Natural Gas          | 91,033              | 136,248             | 138,973             | 157,506                | 158,000               | 139,000             |
| 400202-Franchise Tax - Refuse               | 439,322             | 462,093             | 1,107,829           | 944,860                | 1,107,829             | 753,000             |
| 400203-Franchise Tax - Cable                | 97,565              | 90,602              | 92,413              | 59,735                 | 92,414                | 92,500              |
| 400400-Real Property Trans Tax              | 108,562             | 111,561             | 113,792             | 76,907                 | 113,792               | 114,800             |
| 400700-Motor Vehicle License Fee/Tax        | -                   | 20,999              | 21,419              | 26,332                 | 27,500                | 21,400              |
| <b>Sub-Total 70-Taxes</b>                   | <b>\$30,476,913</b> | <b>\$33,386,358</b> | <b>\$35,440,041</b> | <b>\$27,161,058</b>    | <b>\$37,046,778</b>   | <b>\$36,960,500</b> |
| 410100-Building Fees - Misc                 | 6,566               | 15,616              | 6,540               | 13,830                 | 16,500                | 17,500              |
| 410150-Abatement Fees                       | 2,450               | 27,041              | 2,440               | -                      | -                     | -                   |
| 410400-Planning Fees - Zone & Subdiv        | 280,842             | 471,248             | 480,673             | 262,206                | 265,000               | 265,000             |
| 410500-Police Fees - Misc                   | 28,766              | 38,741              | 28,630              | 24,628                 | 33,700                | 28,630              |
| 410501-Police Fees - Vehicle Impound        | 37,492              | 24,336              | 37,310              | 19,435                 | 21,000                | 37,310              |
| 410502-Police Fees - Range                  | 15,638              | 21,055              | 15,560              | 16,079                 | 16,500                | 15,560              |
| 410503-Police Fees-SRO                      | 623                 | 115,082             | 117,384             | 108,861                | -                     | -                   |
| 410600-Education Fees - Misc                | -                   | -                   | -                   | 35                     | 35                    | -                   |
| 410700-Engineering Fees - Misc              | 22,789              | 49,257              | 22,680              | 25,010                 | 25,500                | 22,680              |
| 410701-Offsite Plan Check and Inspect       | 134,771             | 576,658             | 134,100             | 32,823                 | 35,000                | 35,000              |
| 410801-Streets Fees - Sweeping              | 2,739               | 2,739               | 2,730               | 1,370                  | 2,800                 | 2,730               |
| 410900-Admin Fees - Misc                    | -                   | 4,400               | 620                 | 4,290                  | 155                   | 620                 |
| 410901-Admin Fees - New Accts               | 2,480               | 7,980               | 2,470               | 6,640                  | 6,800                 | 3,800               |
| 410902-Admin Fees - Replace Billing         | -                   | -                   | -                   | 40                     | 40                    | -                   |
| 411000-Animal Control - Misc                | 4,880               | 5,295               | 5,000               | 4,875                  | 5,200                 | 5,000               |
| 411001-Animal Control - Shelter Fees        | 2,450               | 1,585               | 2,440               | 1,915                  | 1,850                 | 2,440               |
| 411002-Animal Control - Adoption Fees       | 9,921               | 7,970               | 9,880               | 6,025                  | 6,600                 | 9,880               |
| 412510-Late Fees                            | -                   | 9,520               | -                   | 24,677                 | -                     | -                   |
| 415000-Miscellaneous Fees                   | 596,684             | 239,687             | 300,380             | 80,361                 | 80,995                | 80,380              |
| <b>Sub-Total 71-Fees for Service</b>        | <b>\$1,150,385</b>  | <b>\$1,619,330</b>  | <b>\$1,168,837</b>  | <b>\$633,100</b>       | <b>\$517,675</b>      | <b>\$526,530</b>    |
| 430000-Business License Fee                 | 80,872              | 97,166              | 106,100             | 108,901                | 110,000               | 106,000             |
| 430100-Animal License Fee                   | 4,570               | 3,330               | 3,396               | 3,045                  | 3,200                 | 3,200               |
| 430200-Encroachment Permit                  | 39,434              | 5,401               | 39,240              | 7,316                  | 7,500                 | 4,600               |
| 430300-Building Permits                     | 1,248,955           | 1,579,694           | 1,150,000           | 863,633                | 865,000               | 865,000             |
| 435000-Misc Permits                         | 750                 | 760                 | 750                 | 517                    | 795                   | 750                 |
| <b>Sub-Total 73-License &amp; Permits</b>   | <b>\$1,374,581</b>  | <b>\$1,686,351</b>  | <b>\$1,299,486</b>  | <b>\$983,412</b>       | <b>\$986,495</b>      | <b>\$979,550</b>    |
| 440002-Fines - Police                       | 43,168              | 9,902               | 30,000              | 19,370                 | 20,000                | 16,000              |
| 440200-Penalties                            | 1,770               | 2,776               | 1,410               | 11,948                 | 12,230                | 8,600               |
| <b>Sub-Total 74-Fines, Forfeitures,</b>     | <b>\$46,350</b>     | <b>\$22,827</b>     | <b>\$31,410</b>     | <b>\$31,318</b>        | <b>\$32,230</b>       | <b>\$24,600</b>     |
| 450000-Lease Revenues                       | 301,720             | 500,237             | 309,380             | 368,196                | 500,000               | 500,000             |
| 450100-Facility Rental                      | 3,035               | 5,540               | 3,050               | 8,041                  | 9,500                 | 7,000               |
| 450200-Park Rental                          | -                   | -                   | 6,540               | 7,235                  | 6,736                 | 6,540               |
| 450400-Mineral Rights                       | 26,616              | 27,432              | 26,490              | 17,962                 | 25,000                | 26,490              |
| <b>Sub-Total 75-Rents &amp; Concessions</b> | <b>\$337,951</b>    | <b>\$539,675</b>    | <b>\$345,460</b>    | <b>\$401,434</b>       | <b>\$541,236</b>      | <b>\$540,030</b>    |
| 460000-Investment Portfolio Earnings        | -                   | 1,838               | -                   | 1,830                  | -                     | -                   |
| 460001-Interest 7135 Checking               | 26                  | -                   | 30                  | -                      | -                     | -                   |
| 460002-Interest 5691 Saving                 | 47,589              | 80,892              | 47,360              | 173,476                | 86,000                | 86,600              |
| 460015-Interest CA Class                    | -                   | 67,103              | -                   | 442,066                | -                     | -                   |
| 460020-Interest LAIF                        | 27,201              | 116,017             | 97,000              | 295,849                | 116,000               | 116,200             |

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| Account                                    | Actual<br>2021/22   | Actual<br>2022/23   | Budget<br>2023/24   | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25   |
|--------------------------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|---------------------|
| 460021-Interest Investments                | 489,454             | 913,841             | 487,010             | 1,489,380              | 915,000               | 910,100             |
| 460100-Interest - Property Tax             | 815                 | 1,199               | 820                 | 3,740                  | 3,780                 | 1,000               |
| 460145-Interest - Leases                   | 14,620              | 14,950              | -                   | -                      | -                     | -                   |
| 469900-Allocated Interest                  | 234,662             | 66,176              | 260,000             | (300,838)              | 67,000                | 67,200              |
| <b>Sub-Total 76-Investment Earnings</b>    | <b>\$814,367</b>    | <b>\$1,262,016</b>  | <b>\$892,220</b>    | <b>\$2,105,503</b>     | <b>\$1,187,780</b>    | <b>\$1,181,100</b>  |
| 470000-CA Grant                            | -                   | 94,853              | -                   | -                      | -                     | -                   |
| 470003-CA Grant - AB109                    | 676                 | 1,419               | -                   | -                      | -                     | -                   |
| 470004-CA Grant - POST Train Reimb         | -                   | 20,945              | -                   | 23,646                 | 23,646                | -                   |
| 470005-CA Grant- HIDTA                     | 15,051              | 12,925              | 14,980              | -                      | -                     | -                   |
| 470020-CA KERNCOG HUD REAP                 | 15,641              | -                   | -                   | 73,166                 | 73,166                | -                   |
| 470040-CA Grant - Prop 68 Local Parks      | 65,653              | -                   | -                   | -                      | -                     | -                   |
| 470050-CA Grant - Library                  | 3,800               | 61,736              | 35,562              | 35,561                 | -                     | -                   |
| 470060-CA Grant - LCTOP                    | -                   | -                   | -                   | 38,000                 | -                     | -                   |
| 470108-FED GRNT County Pass Thru           | -                   | (29,631)            | -                   | -                      | -                     | -                   |
| 470300-Donations - Misc                    | 850                 | 820                 | 44,850              | 39,450                 | 39,500                | -                   |
| <b>Sub-Total 77-Grants &amp; Donations</b> | <b>\$176,219</b>    | <b>\$172,140</b>    | <b>\$95,392</b>     | <b>\$209,823</b>       | <b>\$136,312</b>      | <b>\$0</b>          |
| 480000-Sale of Prop - Capitalized          | -                   | -                   | -                   | 1,170                  | -                     | -                   |
| 480100-Misc Refunds                        | -                   | -                   | 24,790              | 40,735                 | 40,300                | 24,680              |
| 480200-Loan Repayments - Gen Fund          | -                   | -                   | 300,000             | -                      | -                     | -                   |
| 480400-Restitution                         | 713                 | -                   | 710                 | -                      | -                     | -                   |
| <b>Sub-Total 78-Other Revenue</b>          | <b>\$25,612</b>     | <b>\$29,895</b>     | <b>\$325,500</b>    | <b>\$41,905</b>        | <b>\$40,300</b>       | <b>\$24,680</b>     |
| 416000-Internal Admin Charges              | 284,175             | 353,729             | 282,760             | 324,252                | 354,000               | 354,000             |
| 416001-Ind Cost Allocation - Operat        | 341,795             | 1,416,064           | 340,090             | 1,421,810              | 1,421,811             | 1,422,000           |
| <b>Sub-Total 80-Operations -Internal</b>   | <b>\$625,970</b>    | <b>\$1,769,793</b>  | <b>\$622,850</b>    | <b>\$1,746,062</b>     | <b>\$1,775,811</b>    | <b>\$1,776,000</b>  |
| <b>Total Revenues</b>                      | <b>\$35,028,348</b> | <b>\$40,488,385</b> | <b>\$40,221,196</b> | <b>\$33,313,615</b>    | <b>\$42,264,617</b>   | <b>\$42,012,990</b> |
| 500000-Full Time Wages                     | 12,443              | 15,067              | 9,772,545           | 7,405,453              | 9,775,026             | 11,061,961          |
| 500100-Part Time Wages                     | 13,200              | 13,200              | 649,170             | 464,725                | 549,170               | 666,047             |
| 500400-Overtime                            | -                   | -                   | 268,070             | 232,979                | 268,570               | 208,609             |
| 500401-Overtime - Court                    | 5,314               | 2,089               | 6,000               | 132                    | 6,000                 | 6,000               |
| 500406-Overtime - Holiday                  | -                   | 3,800               | 42,000              | 35,740                 | 42,100                | -                   |
| 500500-Cellphone Allowance                 | 2,624               | 2,306               | 35,220              | 27,262                 | 35,262                | 32,820              |
| 500501-Auto Allowance                      | 6,180               | 6,111               | 50,700              | 37,995                 | 50,700                | 41,796              |
| 500502-Uniform & Equipment Allowance       | 1,404               | 1,707               | 49,800              | 45,058                 | 49,800                | 20,350              |
| 500503-Education Reimbursement             | -                   | -                   | 11,180              | 8,615                  | 11,180                | 6,000               |
| 500504-One-Time Compensation               | 5,917               | 6,966               | 186,830             | 184,987                | 187,341               | 75,600              |
| 500506-Incentive- Bilingual Pay            | 1,171               | 1,448               | 100,951             | 79,547                 | 103,984               | 98,507              |
| 500507-Incentive- Degree                   | 17,695              | 17,295              | 25,286              | 22,579                 | 25,286                | 30,876              |
| 500508-Incentive-Certificate Pay           | 562                 | -                   | 169,261             | 120,893                | 169,261               | 184,275             |
| 500509-Incentive-Canine Handler            | 1,544               | 1,740               | 1,826               | 1,261                  | 1,826                 | 2,437               |
| 500600-Retirement                          | 22,399              | 9,456               | -                   | -                      | -                     | -                   |
| 500601-Retirement - Supp Pmts              | -                   | -                   | 29,400              | 1,400                  | 29,400                | -                   |
| 500602-Unfunded Accr. Liab. (UAL)          | -                   | 90                  | 5,300               | -                      | 5,300                 | 31,300              |
| 500603-PERS 3069 Misc. Classic             | -                   | 1,891               | 375,230             | 275,390                | 375,230               | 249,238             |
| 500604-PERS 26454 Misc. Pepra              | -                   | 3,475               | 404,100             | 302,830                | 408,340               | 308,122             |
| 500605-PERS 3070 Safety Classic            | -                   | 130,126             | 243,450             | 226,666                | 243,450               | 212,997             |
| 500606-PERS 25405 Safety Pepra             | -                   | 134,657             | 316,670             | 292,014                | 316,670               | 411,731             |
| 500700-OPEB - Health Insurance             | (553)               | -                   | 68,480              | 43,766                 | 68,480                | 52,500              |
| 500800-Health Insurance                    | 51,017              | 46,129              | 1,506,580           | 1,317,058              | 1,523,317             | 1,833,702           |
| 500801-Dental Insurance                    | 1,646               | 1,463               | 45,039              | 38,469                 | 45,700                | 50,084              |
| 500802-Vision Insurance                    | 732                 | 656                 | 20,978              | 17,807                 | 21,187                | 23,160              |
| 500803-Life Insurance                      | 1,533               | 1,365               | 35,083              | 27,239                 | 36,329                | 32,112              |
| 500880-Work Comp Insurance                 | -                   | -                   | 786,342             | 418,362                | 786,312               | 556,252             |
| 500990-Non-Cash Labor Cost Allocation      | (59,738)            | (76,513)            | -                   | -                      | -                     | -                   |
| 509000-Payroll Taxes                       | 37,728              | 44,804              | 717,767             | 644,267                | 717,855               | 803,610             |
| <b>Sub-Total 82-Wages &amp; Benefits</b>   | <b>\$12,026,556</b> | <b>\$12,706,620</b> | <b>\$15,923,258</b> | <b>\$12,272,494</b>    | <b>\$15,853,076</b>   | <b>\$17,000,086</b> |
| 510000-Office Supplies                     | 1,231               | 1,940               | 49,077              | 45,862                 | 63,920                | 62,150              |
| 510001-Departmental Supplies               | 3,335               | 10,681              | 352,059             | 269,313                | 311,995               | 338,000             |
| 510003-PAL / Explorer Supplies             | -                   | 25                  | 500                 | -                      | -                     | -                   |
| 510012-Medical Supplies                    | -                   | -                   | 11,728              | 9,410                  | 13,301                | 13,000              |
| 510014-Canine Supplies                     | 3,547               | 2,186               | 4,100               | 1,243                  | 1,300                 | -                   |
| 510015-Books                               | 34,874              | 2,822               | 44,360              | 38,904                 | 49,500                | 49,500              |

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| Account                                | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|----------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 510016-Classroom Supplies              | 86                 | -                  | 15,000             | 9,680                  | 14,430                | 13,500             |
| 510060-Med/Safety Test                 | 11,095             | 17,290             | 1,080              | 1,080                  | 2,280                 | -                  |
| 510100-Service Agreements              | 35,479             | 5,238              | 121,344            | 54,762                 | 124,310               | 95,650             |
| 510103-Postage & Freight               | 23                 | 144                | 11,060             | 6,652                  | 9,900                 | 10,610             |
| 510104-Advertising                     | -                  | -                  | 20,000             | 5,998                  | 9,000                 | 14,500             |
| 510105-Software Licensing              | 42,114             | 8,408              | 46,442             | 4,607                  | 8,100                 | -                  |
| 510106-Subscriptions & Dues            | 8,290              | 6,344              | 92,206             | 72,825                 | 94,410                | 91,700             |
| 510109-Janitorial Services             | -                  | 4,950              | 141,500            | 153,200                | 176,650               | 71,000             |
| 510110-Landscaping Services            | 1,799              | 7,097              | 159,561            | 102,920                | 195,470               | 376,000            |
| 510111-Vet Care Services               | -                  | -                  | 51,867             | 24,835                 | 64,200                | 64,200             |
| 510113-CA Law Enfc Telcom Sys (CLETS)  | 14,708             | 12,307             | 15,500             | 9,230                  | 10,000                | 10,000             |
| 510114-Contract Services               | 50,000             | 50,000             | 27,200             | 48,878                 | 72,320                | 89,500             |
| 510115-Recruitment                     | 11,855             | 31,509             | 82,609             | 121,795                | 127,227               | 81,500             |
| 510116-Employee Dev & Reten (SEDAC)    | 18,046             | 19,792             | 25,000             | 24,129                 | 25,000                | 25,000             |
| 510117-Traffic Sig. Operation & Maint  | 21,275             | 33,335             | 60,000             | 66,971                 | 55,000                | 62,500             |
| 510120-DUI Crime Lab                   | 14,743             | 15,886             | 15,900             | 11,213                 | 11,220                | 15,900             |
| 510121-Streetlight Repair and Maint.   | 68,880             | 45,640             | 110,000            | 31,707                 | 86,000                | 110,000            |
| 510122-Shafter Library                 | 40                 | -                  | -                  | -                      | -                     | -                  |
| 510124-Spay/Neuter Expenses            | -                  | -                  | 44,082             | 44,082                 | 46,500                | 33,600             |
| 510130-Graffiti Removal                | -                  | 1,241              | 15,000             | 2,189                  | 5,000                 | 5,000              |
| 510150-Software Subscription           | -                  | 112                | 181,657            | 236,866                | 287,770               | 423,400            |
| 510155-IT Subscription                 | -                  | -                  | 75,000             | 75,000                 | 75,000                | -                  |
| 510200-Repairs & Maintenance           | 135                | 696                | 236,508            | 180,696                | 214,930               | 242,150            |
| 510202-Hardware & Tools                | -                  | 47,833             | 31,500             | 40,362                 | 40,375                | 50,500             |
| 510204-Equipment Repair                | -                  | 6                  | 35,701             | 41,704                 | 41,200                | 53,500             |
| 510205-Building Repair & Maintenance   | -                  | -                  | 57,450             | 80,352                 | 67,250                | 57,000             |
| 510300-Vehicle Operations              | 867                | -                  | 186,675            | 140,173                | 170,000               | 203,520            |
| 510301-Vehicle Operations - Supplies   | -                  | -                  | -                  | -                      | -                     | 500                |
| 510302-Vehicle Operations - Fuel       | 62                 | 157                | 256,814            | 203,310                | 265,430               | 279,800            |
| 510400-Professional Services           | 46,595             | 27,898             | 1,016,831          | 326,343                | 695,762               | 1,081,100          |
| 510401-Engineering Services            | 62,705             | 4,000              | 90,000             | 60,957                 | 80,000                | 95,000             |
| 510402-Accounting & Auditing Services  | 168,086            | 129,627            | 99,000             | 94,305                 | 99,000                | 109,000            |
| 510403-Actuarial Services              | 11,050             | 12,500             | 12,000             | -                      | 12,000                | 13,500             |
| 510420-Legal Services                  | 53                 | 1,675              | 210,000            | 297,150                | 312,072               | 202,500            |
| 510421-Legal Services - Personnel      | 140,926            | 90,132             | 100,000            | 25,766                 | 130,000               | 100,000            |
| 510422-Legal Services - Litigation     | -                  | -                  | 50,000             | -                      | -                     | 50,000             |
| 510423-Legal Services - Bus Devel      | -                  | -                  | 450,000            | 300,183                | 350,000               | -                  |
| 510501-Training                        | 245                | 2,797              | 134,196            | 94,825                 | 133,809               | 190,000            |
| 510505-Travel                          | -                  | 6,649              | 99,215             | 87,194                 | 112,301               | 144,820            |
| 510600-Rents & Leases                  | 2,400              | 2,400              | -                  | 2,200                  | 2,400                 | 2,400              |
| 510601-Equipment Rental                | -                  | -                  | 7,000              | 621                    | 10,822                | 43,500             |
| 510602-Property Rental                 | 4,350              | 4,500              | 5,600              | 4,125                  | 4,750                 | 21,600             |
| 510801-Outside Agency Costs            | 27,000             | 25,000             | 55,000             | 13,779                 | 20,010                | 25,000             |
| 510802-Community Promotion             | 5,026              | 3,114              | 43,800             | 21,929                 | 51,081                | 46,000             |
| 510804-Community Promotions            | -                  | -                  | 24,693             | 21,326                 | 28,443                | 43,272             |
| 510806-Elections                       | 435                | 5,443              | -                  | -                      | 300                   | 10,000             |
| 510807-Regulatory & Permitting         | -                  | 14                 | 2,650              | 48                     | 675                   | 1,650              |
| 510809-Assessment fees                 | -                  | 160                | 21,318             | 49,876                 | 25,100                | 25,000             |
| 510905-Water Testing/Samples           | -                  | -                  | -                  | -                      | -                     | 25,000             |
| <b>Sub-Total 83-Planned Operations</b> | <b>\$3,182,093</b> | <b>\$4,402,297</b> | <b>\$4,999,783</b> | <b>\$3,560,572</b>     | <b>\$4,807,513</b>    | <b>\$5,172,522</b> |
| 510118-Credit Card Processing Fees     | 3,389              | 4,085              | 3,500              | 6,659                  | 7,000                 | 8,000              |
| 510119-Bank Fees                       | 1,848              | 2,859              | 1,910              | 1,397                  | 1,900                 | 1,910              |
| 510405-Property Tax - Administration   | 26,401             | 27,446             | 27,194             | 27,391                 | 28,000                | 27,194             |
| 510701-Communications                  | -                  | 1,413              | 92,190             | 84,611                 | 94,550                | 92,740             |
| 510704-Water                           | 974                | 768                | 188,140            | 134,241                | 179,820               | 190,850            |
| 510705-Sewer                           | 1,426              | 1,426              | 4,980              | 4,543                  | 5,700                 | 5,050              |
| 510706-Refuse                          | 732                | 2,074              | 47,350             | 18,903                 | 22,800                | 49,760             |
| 510707-Power                           | 120                | (4)                | 218,500            | 186,504                | 217,400               | 247,040            |
| 510708-Natural Gas                     | 1,206              | 2,316              | 15,800             | 12,489                 | 15,850                | 15,800             |
| 510805-Bad Debt Expense                | -                  | (17)               | -                  | 497                    | 1,000                 | -                  |
| 510810-Misc Over/Short                 | (225)              | (109)              | -                  | (4)                    | -                     | -                  |
| 511001-Fees & Chgs 7135 Checking       | 370                | 14                 | 390                | -                      | 380                   | 390                |

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| Account                                    | Actual<br>2021/22   | Actual<br>2022/23   | Budget<br>2023/24   | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25   |
|--------------------------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|---------------------|
| 511002-Fees & Chgs 5691 Saving             | 855                 | -                   | 890                 | -                      | 600                   | 890                 |
| <b>Sub-Total 85-Required Operations</b>    | <b>\$495,105</b>    | <b>\$454,065</b>    | <b>\$600,844</b>    | <b>\$477,231</b>       | <b>\$575,000</b>      | <b>\$639,624</b>    |
| 520000-Asset Replace                       | -                   | -                   | 243,525             | 6,667                  | 186,200               | 243,525             |
| 520100-Internal ISF Chrg - Shop            | 7,543               | 5,514               | 185,649             | 170,177                | 176,710               | 185,649             |
| 520200-Internal ISF Chrg - Building        | 33,274              | 8,458               | 446,180             | 408,999                | 484,020               | 446,180             |
| 520300-Internal ISF Chrg - IT              | -                   | -                   | 1,289,802           | 1,182,316              | 1,263,950             | 1,166,650           |
| 520400-Internal ISF Chrg - Liability       | 3,082               | -                   | 782,760             | 717,529                | 780,300               | 782,760             |
| <b>Sub-Total 88-Operations -Internal</b>   | <b>\$1,559,736</b>  | <b>\$1,693,075</b>  | <b>\$2,947,916</b>  | <b>\$2,485,688</b>     | <b>\$2,891,180</b>    | <b>\$2,824,764</b>  |
| 550100-Principal Payments                  | -                   | 44,282              | -                   | -                      | -                     | -                   |
| <b>Sub-Total 90-Debt Service</b>           | <b>\$0</b>          | <b>\$151,833</b>    | <b>\$0</b>          | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>          |
| 510803-Development Agreements              | 13,017,400          | 11,886,578          | 12,150,000          | 1,720,737              | 11,000,000            | 11,000,000          |
| 560800-Emergency Response                  | 11,215              | -                   | -                   | -                      | 11,000                | -                   |
| <b>Sub-Total 91-Other Non-Operationa</b>   | <b>\$13,028,615</b> | <b>\$11,886,578</b> | <b>\$12,150,000</b> | <b>\$1,720,737</b>     | <b>\$11,011,000</b>   | <b>\$11,000,000</b> |
| 570000-Furniture & Fixtures                | -                   | -                   | -                   | -                      | 1,500                 | -                   |
| 570100-Automotive Equipment                | -                   | -                   | 250,695             | 473,442                | 410,000               | 384,000             |
| 570200-Machinery & Equipment               | 5,810               | 86,454              | 68,500              | 115,030                | 130,950               | 345,000             |
| <b>Sub-Total 92-Capital Outlay</b>         | <b>\$80,678</b>     | <b>\$788,301</b>    | <b>\$319,195</b>    | <b>\$588,472</b>       | <b>\$542,450</b>      | <b>\$729,000</b>    |
| 580000-Capital Prj.- Land                  | 24,184              | -                   | -                   | -                      | -                     | -                   |
| 580100-Capital Prj.- Infrastructure        | 2,356,417           | 91,531              | 25,000              | 44,365                 | 45,000                | -                   |
| 580200-Capital Prj.- Buildings & Imp.      | -                   | -                   | 966,392             | 717,902                | 1,208,060             | 1,640,000           |
| 580300-Capital Prj.- Other Imp.            | -                   | -                   | 93,750              | 262,666                | 559,750               | 75,000              |
| <b>Sub-Total 93-Capital Projects</b>       | <b>\$2,563,171</b>  | <b>\$541,046</b>    | <b>\$1,085,142</b>  | <b>\$1,024,933</b>     | <b>\$1,812,810</b>    | <b>\$1,715,000</b>  |
| <b>Total Expenses</b>                      | <b>\$32,935,954</b> | <b>\$32,623,815</b> | <b>\$38,026,138</b> | <b>\$22,130,127</b>    | <b>\$37,493,029</b>   | <b>\$39,080,996</b> |
| 490200-Trans In - Federal Grants           | 29,460              | -                   | -                   | -                      | -                     | -                   |
| 490202-Trans In - SLEF                     | 151,078             | 188,897             | 15,000              | -                      | -                     | -                   |
| 490204-Trans In - TDA                      | 4,912               | -                   | -                   | -                      | -                     | -                   |
| 490305-Trans In - Traffic Mithigation      | 2,831,241           | -                   | -                   | -                      | -                     | -                   |
| <b>Sub-Total 79-Transfers-In</b>           | <b>\$3,677,637</b>  | <b>\$516,564</b>    | <b>\$15,000</b>     | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>          |
| 595002-Trans Out - Water Operations        | 1,616,600           | -                   | -                   | -                      | -                     | -                   |
| <b>Sub-Total 94-Transfers-Out</b>          | <b>\$1,616,600</b>  | <b>\$0</b>          | <b>\$0</b>          | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>          |
| <b>Total Revenues</b>                      | <b>\$5,294,237</b>  | <b>\$516,564</b>    | <b>\$15,000</b>     | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>          |
| <b>Total General Net Surplus/(Deficit)</b> | <b>\$4,153,431</b>  | <b>\$8,381,134</b>  | <b>\$2,210,058</b>  | <b>\$11,183,488</b>    | <b>\$4,771,588</b>    | <b>\$2,931,994</b>  |





# GENERAL FUND DEPARTMENTS

CITY COUNCIL  
CITY MANAGER  
NON-DEPARTMENTAL  
EDUCATION PARTNERSHIP  
CITY CLERK  
BUSINESS DEVELOPMENT  
BUSINESS INCENTIVES  
CITY ATTORNEY  
HUMAN RESOURCES  
FINANCE  
PLANNING  
POLICE  
ANIMAL CONTROL  
ENGINEERING  
STREETS  
PUBLIC FACILITIES  
BUILDING INSPECTION  
CODE COMPLIANCE



## City Council Description of Major Services:

The City Council is composed of five members elected at large by the citizens of Shafter. Council members serve four-year overlapping terms. As the policy-making legislative body, the City Council is responsible for the enactment of all programs, policies and services of the City. The City Council acts upon all legislative matters concerning the City, approving and adopting all ordinances, resolutions, contracts and other matters requiring overall policy decisions and leadership. The Council appoints the City Manager as well as various commissions, boards and citizen advisory committees, all of which ensure broad-based citizen input into the affairs of the City. The City Council leads a unique strategic planning effort each year to determine important issues and sets overall goals for the City that year. The strategic planning effort process has been complemented if not led by the City “Vision” project originally conducted in 1996 and updated in 2002 and 2011. The strategic planning project is an implementation of those recommendations as well as a plan for other city responsibilities and projects. The City’s annual operating budget becomes the guide and the means for implementing those strategies.



## City Council

|                                                 | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|-------------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| <b>82-Wages &amp; Benefits</b>                  |                    |                    |                    |                        |                       |                    |
| 500100-Part Time Wages                          | 13,200             | 13,200             | 13,460             | 12,100                 | 13,460                | 13,200             |
| 500400-Overtime                                 | -                  | -                  | 180                | -                      | -                     | -                  |
| 500880-Work Comp Insurance                      | -                  | -                  | 30                 | -                      | -                     | -                  |
| 509000-Payroll Taxes                            | 1,317              | 1,565              | 1,384              | 1,262                  | 1,384                 | 1,287              |
| <b>Total 82-Wages &amp; Benefits</b>            | <b>\$14,517</b>    | <b>\$14,765</b>    | <b>\$15,054</b>    | <b>\$13,362</b>        | <b>\$14,844</b>       | <b>\$14,487</b>    |
| <b>83-Planned Operations</b>                    |                    |                    |                    |                        |                       |                    |
| 510000-Office Supplies                          | 353                | 613                | 600                | 545                    | 600                   | 600                |
| 510001-Departmental Supplies                    | 2,584              | 3,004              | 3,200              | 3,431                  | 3,750                 | 3,000              |
| 510100-Service Agreements                       | 22,366             | 1,425              | 1,500              | 736                    | 1,500                 | 1,500              |
| 510103-Postage & Freight                        | -                  | -                  | -                  | 9                      | -                     | -                  |
| 510106-Subscriptions & Dues                     | 24,289             | 24,409             | 28,000             | 24,895                 | 32,000                | 32,000             |
| 510110-Landscaping Services                     | 1,553              | 1,171              | 900                | 1,520                  | 1,875                 | -                  |
| 510300-Vehicle Operations                       | 62                 | 119                | 100                | 79                     | 100                   | 100                |
| 510302-Vehicle Operations - Fuel                | -                  | -                  | -                  | 24                     | 500                   | 750                |
| 510400-Professional Services                    | 19,369             | 15,126             | -                  | -                      | -                     | -                  |
| 510501-Training                                 | 7,764              | 18,207             | 10,500             | 10,124                 | 13,000                | 15,000             |
| 510505-Travel                                   | 259                | 9,695              | 6,000              | 4,621                  | 8,000                 | 8,000              |
| 510801-Outside Agency Costs                     | 381                | 10                 | 35,000             | 10                     | 10                    | -                  |
| 510802-Community Promotion                      | 7,885              | 20,780             | 39,300             | 11,969                 | 40,000                | 40,000             |
| <b>Total 83-Planned Operations</b>              | <b>\$86,865</b>    | <b>\$94,559</b>    | <b>\$125,100</b>   | <b>\$57,963</b>        | <b>\$101,335</b>      | <b>\$100,950</b>   |
| <b>85-Required Operations</b>                   |                    |                    |                    |                        |                       |                    |
| 510707-Power                                    | 1,098              | 795                | 1,490              | 802                    | 1,000                 | 1,490              |
| <b>Total 85-Required Operations</b>             | <b>\$1,098</b>     | <b>\$795</b>       | <b>\$1,490</b>     | <b>\$802</b>           | <b>\$1,000</b>        | <b>\$1,490</b>     |
| <b>88-Operations -Internal</b>                  |                    |                    |                    |                        |                       |                    |
| 520200-Internal ISF Chrg - Building             | -                  | 3,120              | 3,990              | 3,658                  | 3,800                 | 3,990              |
| 520300-Internal ISF Chrg - IT                   | 15,565             | 6,862              | 11,058             | 10,136                 | 10,250                | 10,630             |
| <b>Total 88-Operations -Internal</b>            | <b>\$15,565</b>    | <b>\$9,982</b>     | <b>\$15,048</b>    | <b>\$13,794</b>        | <b>\$14,050</b>       | <b>\$14,620</b>    |
| <b>Expenses</b>                                 | <b>\$118,045</b>   | <b>\$120,101</b>   | <b>\$156,692</b>   | <b>\$85,921</b>        | <b>\$131,229</b>      | <b>\$131,547</b>   |
| <b>Total City Council Net Surplus/(Deficit)</b> | <b>(\$118,045)</b> | <b>(\$120,101)</b> | <b>(\$156,692)</b> | <b>(\$85,921)</b>      | <b>(\$131,229)</b>    | <b>(\$131,547)</b> |

## **City Manager Department Description of Major Services:**

The City Manager serves as the primary administrative officer of the City, overseeing the planning, organization, and direction of all municipal activities. They are accountable for managing City expenditures and developing an annual budget. The City Manager provides recommendations to the City Council on program options and ensures that programs approved by the Council are effectively executed. Furthermore, the City Manager directly supervises all Human Resources functions within the City.

## **Fiscal Year 2023-24 Highlights and Accomplishments**

- ✓ Conducted City Council and Executive Team Strategic Goals Workshop
- ✓ Created FY 2024-2027 Strategic Plan Implementation Action Plan
- ✓ Implemented succession plans for city departments
- ✓ Hired Economic Development Director
- ✓ Partnered with ED consultant for business attraction at ICSC

## **Fiscal Year 2024-25 Goals and Objectives**

- ☐ Continue to enhance Community Engagement & Communication Strategy
- ☐ Execution of Strategic Plan Implementation Action Plan
- ☐ Implementation of Shafter branding
- ☐ Continue discussions with HSR

## City Manager

|                                       | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|---------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| <b>71-Fees for Service</b>            |                   |                   |                   |                        |                       |                   |
| 415000-Miscellaneous Fees             | 13                | 320               | 20                | -                      | 320                   | 20                |
| <b>Total 71-Fees for Service</b>      | <b>\$13</b>       | <b>\$320</b>      | <b>\$20</b>       | <b>\$0</b>             | <b>\$320</b>          | <b>\$20</b>       |
| <b>Revenues</b>                       | <b>\$13</b>       | <b>\$320</b>      | <b>\$20</b>       | <b>\$0</b>             | <b>\$320</b>          | <b>\$20</b>       |
| <b>82-Wages &amp; Benefits</b>        |                   |                   |                   |                        |                       |                   |
| 500000-Full Time Wages                | 5,794             | -                 | 410,000           | 354,119                | 410,000               | 407,797           |
| 500100-Part Time Wages                | -                 | -                 | 2,770             | 691                    | 2,770                 | -                 |
| 500400-Overtime                       | 448               | 483               | 500               | 5                      | 500                   | 500               |
| 500500-Cellphone Allowance            | 2,624             | 2,306             | 2,400             | 2,054                  | 2,400                 | 2,400             |
| 500501-Auto Allowance                 | 6,180             | 6,111             | 6,400             | 6,346                  | 6,400                 | 7,800             |
| 500502-Uniform & Equipment Allowance  | 180               | 15                | 200               | -                      | 200                   | 200               |
| 500503-Education Reimbursement        | -                 | -                 | 1,000             | -                      | 1,000                 | 3,000             |
| 500506-Incentive- Bilingual Pay       | 1,171             | 1,448             | 1,920             | 1,315                  | 1,920                 | 1,440             |
| 500508-Incentive-Certificate Pay      | -                 | 158               | 5,922             | 4,397                  | 5,922                 | 6,701             |
| 500600-Retirement                     | 22,399            | 9,456             | -                 | -                      | -                     | -                 |
| 500602-Unfunded Accr. Liab. (UAL)     | -                 | 2,766             | -                 | -                      | -                     | -                 |
| 500604-PERS 26454 Misc. Pepra         | -                 | 16,930            | 24,000            | 22,152                 | 24,000                | 23,998            |
| 500800-Health Insurance               | 51,017            | 46,129            | 49,800            | 38,750                 | 49,800                | 45,444            |
| 500801-Dental Insurance               | 1,646             | 1,463             | 1,586             | 1,136                  | 1,586                 | 1,265             |
| 500802-Vision Insurance               | 732               | 656               | 709               | 499                    | 709                   | 556               |
| 500803-Life Insurance                 | 1,533             | 1,365             | 1,636             | 1,299                  | 1,636                 | 1,401             |
| 500880-Work Comp Insurance            | 15                | -                 | 6,512             | 1,866                  | 6,512                 | 2,223             |
| 500990-Non-Cash Labor Cost Allocation | (7,177)           | 6,172             | -                 | -                      | -                     | -                 |
| 509000-Payroll Taxes                  | 443               | -                 | 27,443            | 22,424                 | 27,443                | 27,390            |
| <b>Total 82-Wages &amp; Benefits</b>  | <b>\$519,755</b>  | <b>\$475,192</b>  | <b>\$542,798</b>  | <b>\$457,053</b>       | <b>\$542,798</b>      | <b>\$532,115</b>  |
| <b>83-Planned Operations</b>          |                   |                   |                   |                        |                       |                   |
| 510000-Office Supplies                | 1,650             | 720               | 1,500             | 518                    | 1,000                 | 1,500             |
| 510001-Departmental Supplies          | 3,335             | 10,681            | 3,000             | 3,192                  | 4,000                 | 3,000             |
| 510100-Service Agreements             | 3,859             | 3,382             | 3,000             | 982                    | 1,000                 | 3,000             |
| 510103-Postage & Freight              | 133               | 179               | 250               | 123                    | 250                   | 300               |
| 510105-Software Licensing             | -                 | -                 | 4,500             | -                      | -                     | -                 |
| 510106-Subscriptions & Dues           | 7,293             | 6,616             | 7,500             | 2,438                  | 7,000                 | 4,500             |
| 510110-Landscaping Services           | 1,553             | 1,171             | 1,000             | 1,520                  | 1,600                 | -                 |
| 510115-Recruitment                    | -                 | -                 | -                 | 120                    | 200                   | 5,000             |
| 510150-Software Subscription          | -                 | 1,342             | -                 | 1,607                  | 1,800                 | 1,500             |
| 510200-Repairs & Maintenance          | 2,720             | 682               | 1,500             | 49                     | 100                   | -                 |
| 510202-Hardware & Tools               | -                 | -                 | -                 | 525                    | -                     | -                 |
| 510300-Vehicle Operations             | 163               | 136               | 100               | 27                     | 100                   | 100               |
| 510302-Vehicle Operations - Fuel      | 170               | -                 | -                 | 24                     | 50                    | 500               |
| 510400-Professional Services          | 10,393            | 21,668            | 35,000            | 2,622                  | 5,000                 | 25,000            |
| 510420-Legal Services                 | 53                | 1,675             | -                 | -                      | -                     | -                 |
| 510501-Training                       | 4,730             | 16,707            | 8,000             | 13,685                 | 17,000                | 15,000            |
| 510505-Travel                         | -                 | 4,904             | 3,500             | 6,239                  | 8,000                 | 8,000             |
| 510802-Community Promotion            | 5,026             | 3,114             | 3,500             | 2,367                  | 3,500                 | 3,500             |
| 510807-Regulatory & Permitting        | -                 | 14                | 50                | -                      | -                     | -                 |
| <b>Total 83-Planned Operations</b>    | <b>\$41,078</b>   | <b>\$72,991</b>   | <b>\$72,400</b>   | <b>\$36,038</b>        | <b>\$50,600</b>       | <b>\$70,900</b>   |
| <b>85-Required Operations</b>         |                   |                   |                   |                        |                       |                   |
| 510701-Communications                 | 3,243             | 1,368             | 3,350             | 1,140                  | 2,000                 | 3,350             |
| 510707-Power                          | 100               | 53                | 150               | 53                     | 100                   | 150               |
| <b>Total 85-Required Operations</b>   | <b>\$3,343</b>    | <b>\$1,421</b>    | <b>\$3,500</b>    | <b>\$1,193</b>         | <b>\$2,100</b>        | <b>\$3,500</b>    |
| <b>88-Operations -Internal</b>        |                   |                   |                   |                        |                       |                   |
| 520000-Asset Replace                  | -                 | -                 | 10,200            | -                      | 7,600                 | 10,200            |
| 520100-Internal ISF Chrg - Shop       | 623               | 451               | 851               | 780                    | 800                   | 851               |
| 520200-Internal ISF Chrg - Building   | 24,552            | 6,241             | 7,980             | 7,315                  | 10,000                | 7,980             |
| 520300-Internal ISF Chrg - IT         | 32,245            | 12,146            | 19,579            | 17,947                 | 32,000                | 18,820            |
| 520400-Internal ISF Chrg - Liability  | 17,338            | 18,256            | 28,770            | 26,372                 | 27,000                | 28,770            |
| <b>Total 88-Operations -Internal</b>  | <b>\$74,758</b>   | <b>\$37,094</b>   | <b>\$67,380</b>   | <b>\$52,414</b>        | <b>\$77,400</b>       | <b>\$66,621</b>   |

## City Manager

|                                                 | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|-------------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| <b>93-Capital Projects</b>                      |                    |                    |                    |                        |                       |                    |
| 580200-Capital Prj.- Buildings & Imp.           | 7,200              | 7,457              | -                  | -                      | -                     | -                  |
| <b>Total 93-Capital Projects</b>                | \$7,200            | \$7,457            | \$0                | \$0                    | \$0                   | \$0                |
| <b>Expenses</b>                                 | \$646,134          | \$594,155          | \$686,078          | \$546,698              | \$672,898             | \$673,136          |
| <b>Total City Manager Net Surplus/(Deficit)</b> | <b>(\$646,121)</b> | <b>(\$593,835)</b> | <b>(\$686,058)</b> | <b>(\$546,698)</b>     | <b>(\$672,578)</b>    | <b>(\$673,116)</b> |

## CITY ATTORNEY

### City Attorney

|                                                  | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|--------------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| <b>83-Planned Operations</b>                     |                    |                    |                    |                        |                       |                    |
| 510420-Legal Services                            | 238,728            | 341,556            | 200,000            | 262,593                | 275,000               | 200,000            |
| 510421-Legal Services - Personnel                | 140,926            | 90,132             | 100,000            | 25,766                 | 130,000               | 100,000            |
| 510422-Legal Services - Litigation               | -                  | -                  | 50,000             | -                      | -                     | 50,000             |
| <b>Total 83-Planned Operations</b>               | \$379,654          | \$431,688          | \$350,000          | \$288,359              | \$405,000             | \$350,000          |
| <b>Expenses</b>                                  | \$379,654          | \$431,688          | \$350,000          | \$288,359              | \$405,000             | \$350,000          |
| <b>Total City Attorney Net Surplus/(Deficit)</b> | <b>(\$379,654)</b> | <b>(\$431,688)</b> | <b>(\$350,000)</b> | <b>(\$288,359)</b>     | <b>(\$405,000)</b>    | <b>(\$350,000)</b> |

## COMMUNITY ENGAGEMENT

### Community Engagement

|                                                | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|------------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| <b>82-Wages &amp; Benefits</b>                 |                   |                   |                   |                        |                       |                   |
| 500100-Part Time Wages                         | -                 | -                 | -                 | -                      | -                     | 27,110            |
| 500880-Work Comp Insurance                     | -                 | -                 | -                 | -                      | -                     | 144               |
| 509000-Payroll Taxes                           | -                 | -                 | -                 | -                      | -                     | 2,221             |
| <b>Total 82-Wages &amp; Benefits</b>           | \$0               | \$0               | \$0               | \$0                    | \$0                   | \$29,475          |
| <b>83-Planned Operations</b>                   |                   |                   |                   |                        |                       |                   |
| 510000-Office Supplies                         | -                 | -                 | -                 | -                      | -                     | 500               |
| 510001-Departmental Supplies                   | -                 | -                 | -                 | -                      | -                     | 1,500             |
| 510104-Advertising                             | -                 | -                 | -                 | -                      | -                     | 500               |
| 510106-Subscriptions & Dues                    | -                 | -                 | -                 | -                      | -                     | 1,000             |
| 510150-Software Subscription                   | -                 | -                 | -                 | -                      | -                     | 2,600             |
| 510302-Vehicle Operations - Fuel               | -                 | -                 | -                 | -                      | -                     | 500               |
| 510501-Training                                | -                 | -                 | -                 | -                      | -                     | 3,500             |
| 510505-Travel                                  | -                 | -                 | -                 | -                      | -                     | 2,700             |
| 510802-Community Promotion                     | -                 | -                 | -                 | -                      | -                     | 1,000             |
| <b>Total 83-Planned Operations</b>             | \$0               | \$0               | \$0               | \$0                    | \$0                   | \$13,800          |
| <b>Expenses</b>                                | \$0               | \$0               | \$0               | \$0                    | \$0                   | \$43,275          |
| <b>Total Community Engagement Net Surplus/</b> | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>             | <b>\$0</b>            | <b>(\$43,275)</b> |





## **Community Services Department Description of Major Services:**

The Community Services Department oversees the management and operation of the Shafter Library & Learning Center, as well as its satellite locations, mobile library, outreach programs, and related projects. Additionally, the department is responsible for the Shafter Aquatic Center and plays a key role in the revitalization efforts of Shafter Downtown. This includes coordinating special events, implementing aesthetic improvements, and managing public art initiatives.

## **Fiscal Year 2023-24 Highlights and Accomplishments**

- ✓ Helen Putnam Award
- ✓ Developed online training pathway for Tutors
- ✓ Library exceeded book circulation goal of 20,000

## **Fiscal Year 2024-25 Goals and Objectives**

- ☐ Complete chess garden, pergola project, office relocation, launch of outreach vehicle, satellite library
- ☐ Grow library circulation to 25,000 per year
- ☐ Downtown study and update downtown sections of strategic plan
- ☐ Staff and open aquatic center



## Community Services

|                                        | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|----------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| <b>71-Fees for Service</b>             |                   |                   |                   |                        |                       |                   |
| 410600-Education Fees - Misc           | -                 | -                 | -                 | 35                     | 35                    | -                 |
| <b>Total 71-Fees for Service</b>       | \$0               | \$0               | \$0               | \$35                   | \$35                  | \$0               |
| <b>77-Grants &amp; Donations</b>       |                   |                   |                   |                        |                       |                   |
| 470050-CA Grant - Library              | 3,800             | 61,736            | 35,562            | 35,561                 | -                     | -                 |
| 470300-Donations - Misc                | 40,218            | 9,073             | 44,000            | 38,500                 | 38,500                | -                 |
| <b>Total 77-Grants &amp; Donations</b> | \$44,018          | \$70,809          | \$79,562          | \$74,061               | \$38,500              | \$0               |
| <b>Revenues</b>                        | \$44,018          | \$70,809          | \$79,562          | \$74,096               | \$38,535              | \$0               |
| <b>82-Wages &amp; Benefits</b>         |                   |                   |                   |                        |                       |                   |
| 500000-Full Time Wages                 | 6,509             | -                 | 260,000           | 213,680                | 260,000               | 270,301           |
| 500100-Part Time Wages                 | 5,957             | -                 | 410,000           | 253,916                | 310,000               | 528,055           |
| 500500-Cellphone Allowance             | 2,326             | 1,389             | 2,400             | 2,077                  | 2,400                 | 2,400             |
| 500501-Auto Allowance                  | 4,819             | 4,819             | 5,000             | 4,154                  | 5,000                 | 4,800             |
| 500504-One-Time Compensation           | 10,752            | 5,386             | 3,260             | 3,252                  | 3,260                 | 2,800             |
| 500506-Incentive- Bilingual Pay        | 2,511             | 2,542             | 12,480            | 4,014                  | 12,480                | 13,440            |
| 500600-Retirement                      | 32,520            | 19,207            | -                 | -                      | -                     | -                 |
| 500602-Unfunded Accr. Liab. (UAL)      | -                 | 1,509             | -                 | -                      | -                     | -                 |
| 500603-PERS 3069 Misc. Classic         | -                 | 9,282             | 30,000            | 22,239                 | 30,000                | 22,227            |
| 500604-PERS 26454 Misc. Pepra          | -                 | 2,339             | 23,000            | 15,028                 | 23,000                | 5,969             |
| 500800-Health Insurance                | 38,790            | 21,314            | 42,672            | 27,602                 | 42,672                | 32,424            |
| 500801-Dental Insurance                | 1,200             | 664               | 1,330             | 793                    | 1,330                 | 886               |
| 500802-Vision Insurance                | 573               | 313               | 614               | 360                    | 614                   | 402               |
| 500803-Life Insurance                  | 849               | 846               | 968               | 821                    | 968                   | 860               |
| 500880-Work Comp Insurance             | 29                | -                 | 7,374             | 2,501                  | 7,374                 | 1,517             |
| 500990-Non-Cash Labor Cost Allocation  | (3,534)           | 2,216             | -                 | -                      | -                     | -                 |
| 509000-Payroll Taxes                   | 954               | -                 | 38,952            | 38,247                 | 38,952                | 42,267            |
| <b>Total 82-Wages &amp; Benefits</b>   | \$579,022         | \$612,659         | \$838,050         | \$588,684              | \$738,050             | \$928,348         |
| <b>83-Planned Operations</b>           |                   |                   |                   |                        |                       |                   |
| 510000-Office Supplies                 | -                 | -                 | 3,500             | 3,095                  | 3,550                 | 4,500             |
| 510001-Departmental Supplies           | 1,378             | 4,119             | 27,757            | 23,437                 | 35,975                | 25,500            |
| 510015-Books                           | 34,874            | 2,822             | 44,360            | 38,904                 | 49,500                | 49,500            |
| 510016-Classroom Supplies              | 86                | -                 | 15,000            | 9,680                  | 14,430                | 13,500            |
| 510060-Med/Safety Test                 | 7,420             | 1,120             | -                 | -                      | 1,200                 | -                 |
| 510100-Service Agreements              | 35,479            | 5,238             | 7,068             | 4,233                  | 7,000                 | 7,000             |
| 510103-Postage & Freight               | -                 | -                 | 200               | 65                     | 100                   | 100               |
| 510105-Software Licensing              | -                 | 36                | -                 | 252                    | 200                   | -                 |
| 510109-Janitorial Services             | -                 | -                 | 37,000            | 30,229                 | 37,000                | 47,000            |
| 510110-Landscaping Services            | -                 | -                 | 10,000            | 8,852                  | 10,000                | 13,000            |
| 510115-Recruitment                     | 1,180             | 256               | 1,500             | 1,168                  | 1,500                 | 1,500             |
| 510122-Shafter Library                 | 40                | -                 | -                 | -                      | -                     | -                 |
| 510150-Software Subscription           | -                 | 112               | 40,000            | 38,587                 | 39,500                | 41,500            |
| 510200-Repairs & Maintenance           | 38,261            | 7,925             | 60,054            | 26,319                 | 45,500                | 20,000            |
| 510300-Vehicle Operations              | -                 | -                 | 1,500             | -                      | -                     | 3,500             |
| 510301-Vehicle Operations - Supplies   | -                 | -                 | -                 | -                      | -                     | 500               |
| 510302-Vehicle Operations - Fuel       | -                 | -                 | -                 | -                      | -                     | 5,000             |
| 510400-Professional Services           | -                 | 275               | 33,391            | 16,386                 | 31,948                | 8,000             |
| 510420-Legal Services                  | 2,677             | -                 | -                 | -                      | -                     | -                 |
| 510501-Training                        | 2,027             | 1,967             | 3,500             | 3,451                  | 3,500                 | 6,000             |
| 510505-Travel                          | 646               | 928               | 1,500             | 3,126                  | 3,500                 | 3,500             |
| 510602-Property Rental                 | 4,350             | 4,500             | 3,600             | 4,125                  | 4,750                 | 3,600             |
| 510804-Community Promotions            | 18,414            | 14,815            | 18,500            | 21,326                 | 22,250                | 18,500            |
| 510809-Assessment fees                 | -                 | 69                | -                 | 101                    | -                     | -                 |
| <b>Total 83-Planned Operations</b>     | \$390,214         | \$483,552         | \$308,430         | \$233,337              | \$311,403             | \$271,700         |
| <b>85-Required Operations</b>          |                   |                   |                   |                        |                       |                   |
| 510701-Communications                  | 2,674             | 1,692             | 2,760             | 2,380                  | 2,600                 | 2,000             |
| 510704-Water                           | -                 | 12                | -                 | 14                     | 120                   | 150               |
| 510705-Sewer                           | -                 | 34                | -                 | -                      | -                     | -                 |
| 510706-Refuse                          | 732               | 2,074             | 1,260             | 973                    | 1,200                 | 1,200             |

### Community Services

|                                                 | Actual<br>2021/22    | Actual<br>2022/23    | Budget<br>2023/24    | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25    |
|-------------------------------------------------|----------------------|----------------------|----------------------|------------------------|-----------------------|----------------------|
| 510707-Power                                    | 15,789               | 20,790               | 28,600               | 21,638                 | 25,000                | 28,600               |
| 510708-Natural Gas                              | 1,206                | 2,316                | 2,500                | 1,137                  | 2,500                 | 2,500                |
| <b>Total 85-Required Operations</b>             | <b>\$20,401</b>      | <b>\$26,918</b>      | <b>\$35,120</b>      | <b>\$26,142</b>        | <b>\$31,420</b>       | <b>\$34,450</b>      |
| <b>88-Operations -Internal</b>                  |                      |                      |                      |                        |                       |                      |
| 520000-Asset Replace                            | 9,740                | -                    | 10,200               | -                      | 13,000                | 10,200               |
| 520200-Internal ISF Chrg - Building             | 29,143               | 18,145               | 23,220               | 21,285                 | 22,000                | 23,220               |
| 520300-Internal ISF Chrg - IT                   | 77,095               | 83,734               | 135,000              | 123,750                | 124,000               | 129,770              |
| 520400-Internal ISF Chrg - Liability            | 7,721                | 19,295               | 30,400               | 27,867                 | 28,000                | 30,400               |
| <b>Total 88-Operations -Internal</b>            | <b>\$123,699</b>     | <b>\$121,174</b>     | <b>\$198,820</b>     | <b>\$172,902</b>       | <b>\$187,000</b>      | <b>\$193,590</b>     |
| <b>90-Debt Service</b>                          |                      |                      |                      |                        |                       |                      |
| 550100-Principal Payments                       | -                    | 59,919               | -                    | -                      | -                     | -                    |
| <b>Total 90-Debt Service</b>                    | <b>\$0</b>           | <b>\$59,919</b>      | <b>\$0</b>           | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>           |
| <b>92-Capital Outlay</b>                        |                      |                      |                      |                        |                       |                      |
| 570100-Automotive Equipment                     | -                    | -                    | -                    | 218,472                | -                     | -                    |
| <b>Total 92-Capital Outlay</b>                  | <b>\$0</b>           | <b>\$0</b>           | <b>\$0</b>           | <b>\$218,472</b>       | <b>\$0</b>            | <b>\$0</b>           |
| <b>93-Capital Projects</b>                      |                      |                      |                      |                        |                       |                      |
| 580200-Capital Prj.- Buildings & Imp.           | -                    | -                    | -                    | 10,000                 | 10,000                | -                    |
| <b>Total 93-Capital Projects</b>                | <b>\$0</b>           | <b>\$0</b>           | <b>\$0</b>           | <b>\$10,000</b>        | <b>\$10,000</b>       | <b>\$0</b>           |
| <b>Expenses</b>                                 | <b>\$1,113,336</b>   | <b>\$1,304,222</b>   | <b>\$1,380,420</b>   | <b>\$1,249,537</b>     | <b>\$1,277,873</b>    | <b>\$1,428,088</b>   |
| <b>Total Education Partnership Net Surplus/</b> | <b>(\$1,069,318)</b> | <b>(\$1,233,413)</b> | <b>(\$1,300,858)</b> | <b>(\$1,175,441)</b>   | <b>(\$1,239,338)</b>  | <b>(\$1,428,088)</b> |

### Community Events

|                                                     | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|-----------------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| <b>83-Planned Operations</b>                        |                   |                   |                   |                        |                       |                   |
| 510804-Community Promotions                         | -                 | -                 | 6,193             | -                      | 6,193                 | 24,772            |
| <b>Total 83-Planned Operations</b>                  | <b>\$0</b>        | <b>\$0</b>        | <b>\$6,193</b>    | <b>\$0</b>             | <b>\$6,193</b>        | <b>\$24,772</b>   |
| <b>Expenses</b>                                     | <b>\$0</b>        | <b>\$0</b>        | <b>\$6,193</b>    | <b>\$0</b>             | <b>\$6,193</b>        | <b>\$24,772</b>   |
| <b>Total Community Events Net Surplus/(Deficit)</b> | <b>\$0</b>        | <b>\$0</b>        | <b>(\$6,193)</b>  | <b>\$0</b>             | <b>(\$6,193)</b>      | <b>(\$24,772)</b> |





## **City Clerk Description of Major Services:**

The City Clerk is responsible for recording, preparing, and maintaining the minutes of each City Council meeting and the official records of the City. Additionally, the City Clerk oversees municipal elections, provides certified copies of official documents, maintains the Municipal Code, and manages City Council correspondence. The Division also handles the recording, preparing, and maintaining of minutes for special boards, commissions, and agencies such as the Shafter Joint Powers Financing Authority, Shafter Industrial Development Authority, Shafter Charitable Purpose Foundation, Shafter Civic Improvement Corporation, Shafter Planning Commission, and various subcommittees and commissions.

## **Fiscal Year 2024-25 Goals and Objectives**

- ☐ Conduct 2024 General Municipal Election
- ☐ Develop Citywide Document Retention Program
  - Finalize citywide review, comment, and approval of draft policy
  - Implement regularly scheduled destruction of records at a department level
- ☐ Codify Title 16 Subdivision Manual and Title 17 Zoning Ordinance Manual as part of Municipal Code Book

## City Clerk

|                                               | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|-----------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| <b>82-Wages &amp; Benefits</b>                |                    |                    |                    |                        |                       |                    |
| 500000-Full Time Wages                        | 3,532              | -                  | 140,000            | 111,201                | 140,000               | 144,081            |
| 500500-Cellphone Allowance                    | 1,205              | 1,205              | 1,200              | 1,039                  | 1,200                 | 1,200              |
| 500501-Auto Allowance                         | 3,012              | 2,031              | 3,120              | 2,192                  | 3,120                 | 3,000              |
| 500503-Education Reimbursement                | -                  | -                  | 1,000              | -                      | 1,000                 | 3,000              |
| 500504-One-Time Compensation                  | -                  | 1,741              | 600                | -                      | 600                   | 1,800              |
| 500506-Incentive- Bilingual Pay               | 964                | 650                | 960                | 877                    | 960                   | 960                |
| 500508-Incentive-Certificate Pay              | -                  | 178                | 5,922              | 4,407                  | 5,922                 | 6,701              |
| 500600-Retirement                             | 15,357             | 10,687             | -                  | -                      | -                     | -                  |
| 500602-Unfunded Accr. Liab. (UAL)             | -                  | 570                | -                  | -                      | -                     | -                  |
| 500603-PERS 3069 Misc. Classic                | -                  | 7,683              | 20,490             | 18,443                 | 20,490                | 17,744             |
| 500800-Health Insurance                       | 21,332             | 20,718             | 21,816             | 21,008                 | 21,816                | 24,744             |
| 500801-Dental Insurance                       | 690                | 661                | 687                | 615                    | 687                   | 687                |
| 500802-Vision Insurance                       | 308                | 295                | 307                | 275                    | 307                   | 307                |
| 500803-Life Insurance                         | 370                | 428                | 398                | 439                    | 482                   | 476                |
| 500880-Work Comp Insurance                    | 18                 | -                  | 1,532              | 620                    | 1,532                 | 774                |
| 500990-Non-Cash Labor Cost Allocation         | (2,859)            | 4,613              | -                  | -                      | -                     | -                  |
| 509000-Payroll Taxes                          | 270                | -                  | 9,600              | 8,785                  | 9,600                 | 10,745             |
| <b>Total 82-Wages &amp; Benefits</b>          | <b>\$137,520</b>   | <b>\$167,554</b>   | <b>\$207,632</b>   | <b>\$169,901</b>       | <b>\$207,716</b>      | <b>\$216,219</b>   |
| <b>83-Planned Operations</b>                  |                    |                    |                    |                        |                       |                    |
| 510000-Office Supplies                        | 527                | 505                | 700                | 352                    | 700                   | 700                |
| 510001-Departmental Supplies                  | 1,107              | 2,341              | 1,100              | 978                    | 1,100                 | 1,100              |
| 510100-Service Agreements                     | 1,252              | 1,190              | 1,500              | 613                    | 1,500                 | 1,500              |
| 510103-Postage & Freight                      | 246                | 482                | 350                | 143                    | 350                   | 350                |
| 510104-Advertising                            | 7,624              | 6,757              | 5,000              | 1,218                  | 4,000                 | 4,000              |
| 510105-Software Licensing                     | -                  | -                  | 7,000              | -                      | -                     | -                  |
| 510106-Subscriptions & Dues                   | 8,290              | 6,344              | 10,000             | 5,556                  | 5,600                 | 5,000              |
| 510110-Landscaping Services                   | 1,553              | 1,171              | 900                | 1,520                  | 1,600                 | -                  |
| 510150-Software Subscription                  | -                  | 62,158             | -                  | 900                    | 6,500                 | 11,000             |
| 510200-Repairs & Maintenance                  | 135                | 682                | 1,200              | 24                     | 50                    | -                  |
| 510202-Hardware & Tools                       | -                  | -                  | -                  | 525                    | -                     | -                  |
| 510300-Vehicle Operations                     | -                  | 61                 | 100                | 51                     | 100                   | 100                |
| 510302-Vehicle Operations - Fuel              | -                  | -                  | -                  | 39                     | 50                    | 500                |
| 510400-Professional Services                  | -                  | 355                | 500                | -                      | -                     | 500                |
| 510501-Training                               | 245                | 2,797              | 5,000              | 2,459                  | 5,000                 | 5,000              |
| 510505-Travel                                 | -                  | -                  | 2,000              | 1,013                  | 2,000                 | 2,000              |
| 510802-Community Promotion                    | -                  | 73                 | 500                | 51                     | 500                   | 500                |
| 510806-Elections                              | 435                | 5,443              | -                  | -                      | 300                   | 10,000             |
| 510807-Regulatory & Permitting                | -                  | 14                 | -                  | -                      | -                     | -                  |
| <b>Total 83-Planned Operations</b>            | <b>\$21,414</b>    | <b>\$90,373</b>    | <b>\$35,850</b>    | <b>\$15,442</b>        | <b>\$29,350</b>       | <b>\$42,250</b>    |
| <b>85-Required Operations</b>                 |                    |                    |                    |                        |                       |                    |
| 510701-Communications                         | 456                | 456                | 470                | 380                    | 500                   | 470                |
| <b>Total 85-Required Operations</b>           | <b>\$456</b>       | <b>\$456</b>       | <b>\$470</b>       | <b>\$380</b>           | <b>\$500</b>          | <b>\$470</b>       |
| <b>88-Operations -Internal</b>                |                    |                    |                    |                        |                       |                    |
| 520000-Asset Replace                          | -                  | -                  | 10,200             | -                      | 7,600                 | 10,200             |
| 520100-Internal ISF Chrg - Shop               | 641                | 472                | 877                | 804                    | 810                   | 877                |
| 520200-Internal ISF Chrg - Building           | 45,820             | 11,647             | 14,900             | 13,658                 | 23,000                | 14,900             |
| 520300-Internal ISF Chrg - IT                 | 19,564             | 25,415             | 40,978             | 37,563                 | 38,000                | 39,390             |
| 520400-Internal ISF Chrg - Liability          | 3,325              | 8,649              | 13,630             | 12,494                 | 12,800                | 13,630             |
| <b>Total 88-Operations -Internal</b>          | <b>\$69,350</b>    | <b>\$46,183</b>    | <b>\$80,585</b>    | <b>\$64,519</b>        | <b>\$82,210</b>       | <b>\$78,997</b>    |
| <b>90-Debt Service</b>                        |                    |                    |                    |                        |                       |                    |
| 550100-Principal Payments                     | -                  | 12,405             | -                  | -                      | -                     | -                  |
| <b>Total 90-Debt Service</b>                  | <b>\$0</b>         | <b>\$12,405</b>    | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>Expenses</b>                               | <b>\$228,740</b>   | <b>\$316,971</b>   | <b>\$324,537</b>   | <b>\$250,242</b>       | <b>\$319,776</b>      | <b>\$337,936</b>   |
| <b>Total City Clerk Net Surplus/(Deficit)</b> | <b>(\$228,740)</b> | <b>(\$316,971)</b> | <b>(\$324,537)</b> | <b>(\$250,242)</b>     | <b>(\$319,776)</b>    | <b>(\$337,936)</b> |



## **Economic Development Description of Major Services:**

This Division contains funding for staff and operating costs for economic development work conducted within the City. Prior to fiscal year 2011-2012, these expenses were split between the City Manager Department of the General Fund and the Shafter Community Development Agency. Following the statewide dissolution of all redevelopment agencies, a new division was established to secure funding for these activities.

## **Fiscal Year 2023-24 Highlights and Accomplishments**

- ✓ Creation of new Economic Development Department and hiring of two Economic Development Department staff
- ✓ Revised market guide and created site guides
- ✓ Completed ICSC San Diego and Monterey Conferences
- ✓ Maintained visibility of Shafter through professional presentations and networking events
- ✓ Advanced entitlement process on City-owned properties
- ✓ Made new connections for rail, retail, and real estate

## **Fiscal Year 2024-25 Goals and Objectives**

- ☐ Begin long term ED strategic plan and general plan
- ☐ Create rail strategy
- ☐ Start developing a new ED website
- ☐ Continue to update business development opportunities
- ☐ Identify growth industries to target
- ☐ Create ED economic/business outlook for internal staff, City Council, local businesses, and residents
- ☐ Partner with the Kern EDC/CSUB to create economic and business outlook event
- ☐ Create a retail strategy
- ☐ Attract five national brands
- ☐ Start revitalization plan for the City core
- ☐ Work with local businesses and make them aware of all resources
- ☐ Begin to create as many shovel ready properties as possible
- ☐ Continue to perform in-depth void, gap, and feasibility analyses on all available sites
- ☐ Increase workforce development partnerships

## Business Development

|                                       | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|---------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| <b>71-Fees for Service</b>            |                   |                   |                   |                        |                       |                   |
| 410900-Admin Fees - Misc              | -                 | 4,400             | -                 | 4,218                  | -                     | -                 |
| <b>Total 71-Fees for Service</b>      | <b>\$0</b>        | <b>\$4,400</b>    | <b>\$0</b>        | <b>\$4,218</b>         | <b>\$0</b>            | <b>\$0</b>        |
| <b>Revenues</b>                       | <b>\$0</b>        | <b>\$4,400</b>    | <b>\$0</b>        | <b>\$4,218</b>         | <b>\$0</b>            | <b>\$0</b>        |
| <b>82-Wages &amp; Benefits</b>        |                   |                   |                   |                        |                       |                   |
| 500000-Full Time Wages                | 1,925             | -                 | 347,188           | 215,648                | 347,188               | 366,729           |
| 500400-Overtime                       | 1                 | -                 | 10                | 5                      | 10                    | -                 |
| 500500-Cellphone Allowance            | 1,380             | 1,505             | 2,640             | 563                    | 2,640                 | 1,320             |
| 500501-Auto Allowance                 | 5,301             | 3,916             | 5,550             | 2,403                  | 5,550                 | 480               |
| 500502-Uniform & Equipment Allowance  | 61                | 62                | 50                | -                      | 50                    | 50                |
| 500503-Education Reimbursement        | 10                | -                 | -                 | -                      | -                     | -                 |
| 500504-One-Time Compensation          | 654               | 515               | 6,500             | 5,425                  | 6,500                 | -                 |
| 500506-Incentive- Bilingual Pay       | 20                | 80                | 625               | 526                    | 625                   | 576               |
| 500600-Retirement                     | 13,311            | 8,171             | -                 | -                      | -                     | -                 |
| 500602-Unfunded Accr. Liab. (UAL)     | -                 | 1,475             | -                 | -                      | -                     | -                 |
| 500603-PERS 3069 Misc. Classic        | -                 | 1,172             | 3,200             | 1,538                  | 3,200                 | -                 |
| 500604-PERS 26454 Misc. Pepra         | -                 | 5,461             | 23,000            | 14,933                 | 23,000                | 23,533            |
| 500700-OPEB - Health Insurance        | -                 | -                 | 3,360             | 3,144                  | 3,360                 | -                 |
| 500800-Health Insurance               | 22,619            | 25,664            | 46,623            | 41,151                 | 46,623                | 58,833            |
| 500801-Dental Insurance               | 607               | 697               | 1,341             | 1,085                  | 1,341                 | 1,539             |
| 500802-Vision Insurance               | 232               | 277               | 562               | 473                    | 562                   | 683               |
| 500803-Life Insurance                 | 762               | 830               | 871               | 904                    | 1,020                 | 712               |
| 500880-Work Comp Insurance            | 13                | -                 | 4,479             | 1,906                  | 4,479                 | 2,744             |
| 500990-Non-Cash Labor Cost Allocation | (4,115)           | 2,227             | -                 | -                      | -                     | -                 |
| 509000-Payroll Taxes                  | 28                | -                 | 19,820            | 16,804                 | 19,820                | 26,703            |
| <b>Total 82-Wages &amp; Benefits</b>  | <b>\$258,518</b>  | <b>\$274,027</b>  | <b>\$465,819</b>  | <b>\$306,508</b>       | <b>\$465,968</b>      | <b>\$483,902</b>  |
| <b>83-Planned Operations</b>          |                   |                   |                   |                        |                       |                   |
| 510000-Office Supplies                | -                 | 25                | 617               | 687                    | 800                   | 1,000             |
| 510001-Departmental Supplies          | 764               | 576               | 750               | 4,323                  | 4,550                 | 1,000             |
| 510100-Service Agreements             | 1,935             | 1,970             | 1,500             | 1,328                  | 1,500                 | 1,500             |
| 510103-Postage & Freight              | 23                | 144               | 200               | 48                     | 50                    | 100               |
| 510106-Subscriptions & Dues           | 12,703            | 16,625            | 14,075            | 13,575                 | 15,600                | 16,500            |
| 510110-Landscaping Services           | 1,553             | 1,171             | 1,000             | 1,520                  | 1,820                 | -                 |
| 510115-Recruitment                    | -                 | -                 | -                 | 26,705                 | 30,000                | -                 |
| 510150-Software Subscription          | -                 | 263               | 12,000            | 16,438                 | 30,000                | 55,000            |
| 510200-Repairs & Maintenance          | 2,758             | 700               | 1,500             | 24                     | 50                    | -                 |
| 510300-Vehicle Operations             | -                 | -                 | -                 | 7                      | 7                     | 500               |
| 510302-Vehicle Operations - Fuel      | 35                | 50                | 50                | 61                     | 200                   | 1,000             |
| 510400-Professional Services          | 1,504             | 53,019            | 259,500           | 116,913                | 150,000               | 55,000            |
| 510420-Legal Services                 | -                 | 3,687             | -                 | 34,472                 | 34,472                | -                 |
| 510501-Training                       | 1,807             | 2,338             | 2,500             | 8,916                  | 11,500                | 12,000            |
| 510505-Travel                         | 536               | 1,720             | 2,975             | 7,452                  | 9,000                 | 12,000            |
| 510601-Equipment Rental               | -                 | 31,155            | -                 | -                      | -                     | -                 |
| 510602-Property Rental                | -                 | -                 | 2,000             | -                      | -                     | -                 |
| 510802-Community Promotion            | -                 | 4,761             | 500               | 7,542                  | 7,081                 | 1,000             |
| 510807-Regulatory & Permitting        | -                 | 14                | 1,450             | -                      | -                     | -                 |
| 510809-Assessment fees                | -                 | -                 | -                 | 24,258                 | -                     | -                 |
| <b>Total 83-Planned Operations</b>    | <b>\$24,643</b>   | <b>\$118,911</b>  | <b>\$300,617</b>  | <b>\$264,269</b>       | <b>\$296,630</b>      | <b>\$156,600</b>  |
| <b>85-Required Operations</b>         |                   |                   |                   |                        |                       |                   |
| 510701-Communications                 | 274               | 305               | 290               | 2,311                  | 2,500                 | 290               |
| 510704-Water                          | 37                | -                 | -                 | -                      | -                     | -                 |
| 510705-Sewer                          | 14                | -                 | 20                | -                      | -                     | 20                |
| 510707-Power                          | 2,846             | 2,297             | 3,830             | 1,422                  | 3,800                 | 3,830             |
| <b>Total 85-Required Operations</b>   | <b>\$3,171</b>    | <b>\$2,602</b>    | <b>\$4,140</b>    | <b>\$3,733</b>         | <b>\$6,300</b>        | <b>\$4,140</b>    |
| <b>88-Operations -Internal</b>        |                   |                   |                   |                        |                       |                   |
| 520000-Asset Replace                  | -                 | -                 | 5,100             | 6,667                  | 3,800                 | 5,100             |
| 520100-Internal ISF Chrg - Shop       | 1,886             | 1,378             | 2,578             | 2,363                  | 2,400                 | 2,578             |
| 520200-Internal ISF Chrg - Building   | 28,400            | 8,424             | 10,780            | 9,882                  | 14,000                | 10,780            |



### Business Development

|                                                | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|------------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 520300-Internal ISF Chrg - IT                  | 13,376             | 15,095             | 24,333             | 22,305                 | 22,750                | 23,390             |
| 520400-Internal ISF Chrg - Liability           | 6,414              | 17,979             | 28,330             | 25,969                 | 26,000                | 28,330             |
| <b>Total 88-Operations -Internal</b>           | <b>\$50,076</b>    | <b>\$42,876</b>    | <b>\$71,121</b>    | <b>\$67,186</b>        | <b>\$68,950</b>       | <b>\$70,178</b>    |
| <b>93-Capital Projects</b>                     |                    |                    |                    |                        |                       |                    |
| 580000-Capital Prj.- Land                      | 24,184             | -                  | -                  | -                      | -                     | -                  |
| 580300-Capital Prj.- Other Imp.                | 28,499             | (2,445)            | -                  | 29,588                 | 30,000                | -                  |
| <b>Total 93-Capital Projects</b>               | <b>\$52,683</b>    | <b>(\$2,445)</b>   | <b>\$0</b>         | <b>\$29,588</b>        | <b>\$30,000</b>       | <b>\$0</b>         |
| <b>Expenses</b>                                | <b>\$389,091</b>   | <b>\$435,971</b>   | <b>\$841,697</b>   | <b>\$671,284</b>       | <b>\$867,848</b>      | <b>\$714,820</b>   |
| <b>Total Business Development Net Surplus/</b> | <b>(\$389,091)</b> | <b>(\$431,571)</b> | <b>(\$841,697)</b> | <b>(\$667,066)</b>     | <b>(\$867,848)</b>    | <b>(\$714,820)</b> |

### Business Incentives

|                                               | Actual<br>2021/22     | Actual<br>2022/23     | Budget<br>2023/24     | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25     |
|-----------------------------------------------|-----------------------|-----------------------|-----------------------|------------------------|-----------------------|-----------------------|
| <b>83-Planned Operations</b>                  |                       |                       |                       |                        |                       |                       |
| 510423-Legal Services - Bus Devel             | -                     | -                     | 450,000               | 300,183                | 350,000               | -                     |
| <b>Total 83-Planned Operations</b>            | <b>\$0</b>            | <b>\$0</b>            | <b>\$450,000</b>      | <b>\$300,183</b>       | <b>\$350,000</b>      | <b>\$0</b>            |
| <b>91-Other Non-Operationa</b>                |                       |                       |                       |                        |                       |                       |
| 510803-Development Agreements                 | 13,017,400            | 11,886,578            | 12,150,000            | 1,720,737              | 11,000,000            | 11,000,000            |
| <b>Total 91-Other Non-Operationa</b>          | <b>\$13,017,400</b>   | <b>\$11,886,578</b>   | <b>\$12,150,000</b>   | <b>\$1,720,737</b>     | <b>\$11,000,000</b>   | <b>\$11,000,000</b>   |
| <b>Expenses</b>                               | <b>\$13,017,400</b>   | <b>\$11,886,578</b>   | <b>\$12,600,000</b>   | <b>\$2,020,920</b>     | <b>\$11,350,000</b>   | <b>\$11,000,000</b>   |
| <b>Total Business Incentives Net Surplus/</b> | <b>(\$13,017,400)</b> | <b>(\$11,886,578)</b> | <b>(\$12,600,000)</b> | <b>(\$2,020,920)</b>   | <b>(\$11,350,000)</b> | <b>(\$11,000,000)</b> |



## **Human Resources Description of Major Services:**

This Division operates under the supervision of the City Manager and contains funding for staff and operational expenses, either directly or in support of Citywide staffing, employment processing, compensation, health and welfare benefits, training and development, records management, safety and health, succession planning, employee relations and retention. Prior to the fiscal year 2017-2018, these expenses were allocated to the City Manager Department.

## **Fiscal Year 2023-24 Highlights and Accomplishments**

- ✓ Revamped PD recruitment and selection process
- ✓ Launched Intranet Employee Portal

## **Fiscal Year 2024-25 Goals and Objectives**

- ☐ Conduct compensation study
- ☐ Improve recruitment and retention strategies citywide

## Human Resources

|                                                    | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|----------------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| <b>77-Grants &amp; Donations</b>                   |                    |                    |                    |                        |                       |                    |
| 470300-Donations - Misc                            | 850                | 820                | 850                | 950                    | 1,000                 | -                  |
| <b>Total 77-Grants &amp; Donations</b>             | <b>\$850</b>       | <b>\$820</b>       | <b>\$850</b>       | <b>\$950</b>           | <b>\$1,000</b>        | <b>\$0</b>         |
| <b>Revenues</b>                                    | <b>\$850</b>       | <b>\$820</b>       | <b>\$850</b>       | <b>\$950</b>           | <b>\$1,000</b>        | <b>\$0</b>         |
| <b>82-Wages &amp; Benefits</b>                     |                    |                    |                    |                        |                       |                    |
| 500000-Full Time Wages                             | 3,197              | -                  | 236,990            | 212,038                | 236,990               | 276,165            |
| 500500-Cellphone Allowance                         | 2,510              | 2,671              | 3,120              | 2,354                  | 3,120                 | 3,120              |
| 500501-Auto Allowance                              | 2,887              | 2,409              | 2,900              | 2,077                  | 2,900                 | 2,400              |
| 500503-Education Reimbursement                     | -                  | 372                | 200                | 580                    | 200                   | -                  |
| 500504-One-Time Compensation                       | 3,537              | -                  | 4,200              | 4,137                  | 4,200                 | -                  |
| 500506-Incentive- Bilingual Pay                    | 1,700              | 1,542              | 1,536              | 1,610                  | 1,875                 | 1,536              |
| 500600-Retirement                                  | 26,753             | 16,290             | -                  | -                      | -                     | -                  |
| 500602-Unfunded Accr. Liab. (UAL)                  | -                  | 1,899              | -                  | -                      | -                     | -                  |
| 500603-PERS 3069 Misc. Classic                     | -                  | 6,934              | 24,000             | 16,274                 | 24,000                | 15,695             |
| 500604-PERS 26454 Misc. Pepra                      | -                  | 6,150              | 18,000             | 13,001                 | 18,000                | 10,750             |
| 500800-Health Insurance                            | 54,620             | 52,074             | 56,085             | 53,725                 | 56,085                | 63,048             |
| 500801-Dental Insurance                            | 978                | 997                | 1,064              | 953                    | 1,064                 | 1,064              |
| 500802-Vision Insurance                            | 721                | 644                | 682                | 610                    | 682                   | 683                |
| 500803-Life Insurance                              | 945                | 928                | 1,248              | 894                    | 1,248                 | 971                |
| 500880-Work Comp Insurance                         | 3,487              | 1,409              | 3,661              | 1,166                  | 3,661                 | 1,466              |
| 500990-Non-Cash Labor Cost Allocation              | (2,447)            | 2,196              | -                  | -                      | -                     | -                  |
| 509000-Payroll Taxes                               | 245                | -                  | 17,196             | 17,003                 | 17,196                | 20,798             |
| <b>Total 82-Wages &amp; Benefits</b>               | <b>\$321,126</b>   | <b>\$329,719</b>   | <b>\$370,882</b>   | <b>\$326,422</b>       | <b>\$371,221</b>      | <b>\$397,696</b>   |
| <b>83-Planned Operations</b>                       |                    |                    |                    |                        |                       |                    |
| 510000-Office Supplies                             | 382                | 1,034              | 1,000              | 832                    | 1,000                 | 1,000              |
| 510001-Departmental Supplies                       | 2,060              | 4,197              | 4,000              | 3,235                  | 4,000                 | 4,000              |
| 510060-Med/Safety Test                             | 11,095             | 17,290             | 1,080              | 1,080                  | 1,080                 | -                  |
| 510100-Service Agreements                          | 319                | 543                | 654                | 370                    | 620                   | 700                |
| 510103-Postage & Freight                           | 291                | 191                | 400                | 92                     | 400                   | 400                |
| 510106-Subscriptions & Dues                        | 6,776              | 3,027              | 7,211              | 6,315                  | 6,860                 | 7,300              |
| 510110-Landscaping Services                        | 1,553              | 1,169              | 1,020              | 1,520                  | 1,550                 | -                  |
| 510116-Employee Dev & Reten (SEDAC)                | 18,046             | 19,792             | 25,000             | 24,129                 | 25,000                | 25,000             |
| 510150-Software Subscription                       | -                  | 1,108              | 16,557             | 18,078                 | 20,000                | 20,000             |
| 510200-Repairs & Maintenance                       | 135                | 696                | 2,504              | 24                     | 50                    | -                  |
| 510202-Hardware & Tools                            | -                  | -                  | -                  | 418                    | -                     | -                  |
| 510300-Vehicle Operations                          | 144                | 241                | 255                | 16                     | 260                   | 260                |
| 510400-Professional Services                       | 4,160              | 2,633              | 3,789              | 2,539                  | 4,790                 | 3,800              |
| 510420-Legal Services                              | -                  | -                  | -                  | 85                     | 100                   | -                  |
| 510501-Training                                    | 618                | 6,349              | 9,393              | 4,034                  | 10,040                | 10,000             |
| 510505-Travel                                      | 1,111              | 232                | 6,500              | 3,597                  | 6,480                 | 6,500              |
| 510602-Property Rental                             | -                  | -                  | -                  | -                      | -                     | 18,000             |
| <b>Total 83-Planned Operations</b>                 | <b>\$46,690</b>    | <b>\$58,677</b>    | <b>\$79,363</b>    | <b>\$66,364</b>        | <b>\$82,230</b>       | <b>\$96,960</b>    |
| <b>85-Required Operations</b>                      |                    |                    |                    |                        |                       |                    |
| 510701-Communications                              | 456                | 456                | 470                | 472                    | 500                   | 470                |
| <b>Total 85-Required Operations</b>                | <b>\$456</b>       | <b>\$456</b>       | <b>\$470</b>       | <b>\$472</b>           | <b>\$500</b>          | <b>\$470</b>       |
| <b>88-Operations -Internal</b>                     |                    |                    |                    |                        |                       |                    |
| 520000-Asset Replace                               | -                  | -                  | 10,200             | -                      | 7,600                 | 10,200             |
| 520100-Internal ISF Chrg - Shop                    | 623                | 455                | 851                | 780                    | 800                   | 851                |
| 520200-Internal ISF Chrg - Building                | 33,274             | 8,458              | 10,820             | 9,918                  | 10,820                | 10,820             |
| 520300-Internal ISF Chrg - IT                      | 24,244             | 20,483             | 33,019             | 30,267                 | 31,200                | 31,740             |
| 520400-Internal ISF Chrg - Liability               | 7,513              | 14,462             | 22,790             | 20,891                 | 23,000                | 22,790             |
| <b>Total 88-Operations -Internal</b>               | <b>\$65,654</b>    | <b>\$43,858</b>    | <b>\$77,680</b>    | <b>\$61,856</b>        | <b>\$73,420</b>       | <b>\$76,401</b>    |
| <b>Expenses</b>                                    | <b>\$433,926</b>   | <b>\$432,710</b>   | <b>\$528,395</b>   | <b>\$455,114</b>       | <b>\$527,371</b>      | <b>\$571,527</b>   |
| <b>Total Human Resources Net Surplus/(Deficit)</b> | <b>(\$433,076)</b> | <b>(\$431,890)</b> | <b>(\$527,545)</b> | <b>(\$454,164)</b>     | <b>(\$526,371)</b>    | <b>(\$571,527)</b> |

## **Finance Description of Major Services:**

The Finance Director oversees the Financial Services Division, responsible for managing the City's financial and computerized accounting control systems. Team members in this division conduct internal audits of City expenditures, process payroll and accounts payable, handle billing for City-operated utility services, and maintain associated records. Additionally, the staff compiles reports on the City's financial standing and provides accounting, financial, and budget information to all City departments and other public officials.

## **Fiscal Year 2023-24 Highlights and Accomplishments**

- ✓ Replaced purchasing card system
- ✓ Implemented new online billing and payment service through InvoiceCloud
- ✓ Shafter was awarded the GFOA Distinguished Budget Presentation Award
- ✓ Extended LIHWAP – Low-income assistance adjustments for utility bills
- ✓ Implemented long-term financial model
- ✓ Purchased two new vans for public transit via Air District grant

## **Fiscal Year 2024-25 Goals and Objectives**

- ☐ Assist in sales tax dashboard implementation
- ☐ Develop dashboard for purchasing card purchases
- ☐ Update Citywide Master Fee Schedule
- ☐ Update Citywide Cost Allocation Plan
- ☐ Complete the RFP and hire new consultants for auditing services



## Finance

|                                       | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|---------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| <b>71-Fees for Service</b>            |                    |                    |                    |                        |                       |                    |
| 410900-Admin Fees - Misc              | 617                | 166                | 620                | 72                     | 155                   | 620                |
| 410901-Admin Fees - New Accts         | 2,480              | 7,980              | 2,470              | 6,640                  | 6,800                 | 3,800              |
| 410902-Admin Fees - Replace Billing   | -                  | -                  | -                  | 40                     | 40                    | -                  |
| <b>Total 71-Fees for Service</b>      | <b>\$3,097</b>     | <b>\$8,146</b>     | <b>\$3,090</b>     | <b>\$6,752</b>         | <b>\$6,995</b>        | <b>\$4,420</b>     |
| <b>76-Investment Earnings</b>         |                    |                    |                    |                        |                       |                    |
| 460000-Investment Portfolio Earnings  | -                  | 1,838              | -                  | 1,830                  | -                     | -                  |
| 460001-Interest 7135 Checking         | 26                 | -                  | 30                 | -                      | -                     | -                  |
| 460002-Interest 5691 Saving           | 47,589             | 80,892             | 47,360             | 173,476                | 86,000                | 86,600             |
| 460015-Interest CA Class              | -                  | 67,103             | -                  | 442,066                | -                     | -                  |
| 460020-Interest LAIF                  | 27,201             | 116,017            | 97,000             | 295,849                | 116,000               | 116,200            |
| 460021-Interest Investments           | 489,454            | 913,841            | 487,010            | 1,489,380              | 915,000               | 910,100            |
| 469900-Allocated Interest             | 234,662            | 66,176             | 260,000            | (300,838)              | 67,000                | 67,200             |
| <b>Total 76-Investment Earnings</b>   | <b>\$798,932</b>   | <b>\$1,245,867</b> | <b>\$891,400</b>   | <b>\$2,101,763</b>     | <b>\$1,184,000</b>    | <b>\$1,180,100</b> |
| <b>80-Operations -Internal</b>        |                    |                    |                    |                        |                       |                    |
| 416000-Internal Admin Charges         | 284,175            | 353,729            | 282,760            | 324,252                | 354,000               | 354,000            |
| <b>Total 80-Operations -Internal</b>  | <b>\$284,175</b>   | <b>\$353,729</b>   | <b>\$282,760</b>   | <b>\$324,252</b>       | <b>\$354,000</b>      | <b>\$354,000</b>   |
| <b>Revenues</b>                       | <b>\$1,086,204</b> | <b>\$1,607,742</b> | <b>\$1,177,250</b> | <b>\$2,432,767</b>     | <b>\$1,544,995</b>    | <b>\$1,538,520</b> |
| <b>82-Wages &amp; Benefits</b>        |                    |                    |                    |                        |                       |                    |
| 500000-Full Time Wages                | 20,404             | -                  | 367,823            | 339,535                | 367,823               | 409,027            |
| 500100-Part Time Wages                | 11,818             | 96                 | 1,200              | -                      | 1,200                 | 12,000             |
| 500400-Overtime                       | 7,488              | 18,361             | 1,200              | 590                    | 1,200                 | 18,000             |
| 500500-Cellphone Allowance            | 440                | 1,960              | 1,800              | 1,558                  | 1,800                 | 1,800              |
| 500501-Auto Allowance                 | 1,410              | 6,364              | 5,800              | 5,047                  | 5,800                 | 5,832              |
| 500504-One-Time Compensation          | 14,156             | 480                | -                  | -                      | -                     | 500                |
| 500506-Incentive- Bilingual Pay       | 4,726              | 3,485              | 3,025              | 3,176                  | 3,760                 | 3,049              |
| 500507-Incentive- Degree              | 1,439              | 903                | 1,214              | 1,066                  | 1,214                 | 1,374              |
| 500508-Incentive-Certificate Pay      | -                  | -                  | 2,700              | 2,270                  | 2,700                 | 3,424              |
| 500600-Retirement                     | 49,790             | 32,678             | -                  | -                      | -                     | -                  |
| 500601-Retirement - Supp Pmts         | 1,600              | -                  | 1,400              | 1,400                  | 1,400                 | -                  |
| 500602-Unfunded Accr. Liab. (UAL)     | 15,948             | 3,424              | 5,300              | -                      | 5,300                 | 5,300              |
| 500603-PERS 3069 Misc. Classic        | -                  | 7,298              | 23,000             | 17,687                 | 23,000                | 16,491             |
| 500604-PERS 26454 Misc. Pepra         | -                  | 12,896             | 30,000             | 20,137                 | 30,000                | 16,499             |
| 500700-OPEB - Health Insurance        | 7,000              | -                  | 6,500              | -                      | 6,500                 | 6,500              |
| 500800-Health Insurance               | -                  | (7,978)            | 72,700             | 72,003                 | 72,700                | 75,019             |
| 500801-Dental Insurance               | -                  | (590)              | 1,887              | 1,694                  | 1,887                 | 1,918              |
| 500802-Vision Insurance               | -                  | (21)               | 892                | 888                    | 892                   | 890                |
| 500803-Life Insurance                 | -                  | (2,702)            | 2,960              | (910)                  | 2,960                 | 1,448              |
| 500880-Work Comp Insurance            | 17                 | -                  | 8,765              | 1,821                  | 8,765                 | 2,157              |
| 500990-Non-Cash Labor Cost Allocation | (6,188)            | 4,743              | -                  | -                      | -                     | -                  |
| 509000-Payroll Taxes                  | 1,561              | -                  | 28,000             | 24,775                 | 28,000                | 28,522             |
| <b>Total 82-Wages &amp; Benefits</b>  | <b>\$800,637</b>   | <b>\$731,868</b>   | <b>\$566,166</b>   | <b>\$492,737</b>       | <b>\$566,901</b>      | <b>\$609,750</b>   |
| <b>83-Planned Operations</b>          |                    |                    |                    |                        |                       |                    |
| 510000-Office Supplies                | 3,782              | 5,421              | 5,000              | 4,552                  | 5,000                 | 5,000              |
| 510001-Departmental Supplies          | 11,953             | 10,511             | 10,000             | 10,354                 | 10,000                | 10,000             |
| 510100-Service Agreements             | 4,350              | 2,929              | 3,000              | 3,014                  | 3,250                 | 3,000              |
| 510103-Postage & Freight              | 240                | 642                | 1,200              | 653                    | 850                   | 1,200              |
| 510105-Software Licensing             | 14,156             | 13,637             | -                  | -                      | -                     | -                  |
| 510106-Subscriptions & Dues           | 2,541              | 4,395              | 2,600              | 494                    | 2,300                 | 2,600              |
| 510109-Janitorial Services            | -                  | -                  | 2,000              | -                      | -                     | -                  |
| 510110-Landscaping Services           | 1,553              | 1,169              | 1,000              | 1,520                  | 1,600                 | -                  |
| 510115-Recruitment                    | 167                | 167                | -                  | 167                    | 170                   | -                  |
| 510150-Software Subscription          | -                  | 59,390             | 27,000             | 25,015                 | 27,000                | 36,500             |
| 510200-Repairs & Maintenance          | 1,492              | 2,852              | 3,000              | 24                     | 50                    | -                  |
| 510202-Hardware & Tools               | -                  | -                  | 2,500              | 1,727                  | 1,800                 | 2,500              |
| 510205-Building Repair & Maintenance  | -                  | 629                | -                  | -                      | -                     | -                  |
| 510300-Vehicle Operations             | -                  | -                  | -                  | 13                     | 20                    | 60                 |
| 510302-Vehicle Operations - Fuel      | 62                 | 225                | 250                | 73                     | 250                   | 250                |

## Finance

|                                            | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|--------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 510400-Professional Services               | 46,595             | 27,898             | 99,000             | 62,039                 | 65,000                | 59,000             |
| 510402-Accounting & Auditing Services      | 168,086            | 129,627            | 99,000             | 94,305                 | 99,000                | 109,000            |
| 510403-Actuarial Services                  | 11,050             | 12,500             | 12,000             | -                      | 12,000                | 13,500             |
| 510420-Legal Services                      | 580                | -                  | -                  | -                      | -                     | -                  |
| 510501-Training                            | 8,993              | 11,789             | 10,000             | 5,519                  | 9,500                 | 12,000             |
| 510505-Travel                              | -                  | 6,649              | 5,000              | 3,581                  | 5,000                 | 12,000             |
| 510807-Regulatory & Permitting             | -                  | 14                 | 50                 | -                      | 50                    | -                  |
| 510809-Assessment fees                     | -                  | 139                | 150                | 202                    | 220                   | -                  |
| <b>Total 83-Planned Operations</b>         | <b>\$275,600</b>   | <b>\$290,583</b>   | <b>\$282,750</b>   | <b>\$213,252</b>       | <b>\$243,060</b>      | <b>\$266,610</b>   |
| <b>85-Required Operations</b>              |                    |                    |                    |                        |                       |                    |
| 510118-Credit Card Processing Fees         | 3,389              | 4,085              | 3,500              | 6,659                  | 7,000                 | 8,000              |
| 510119-Bank Fees                           | 1,848              | 2,859              | 1,910              | 1,397                  | 1,900                 | 1,910              |
| 510405-Property Tax - Administration       | 26,401             | 27,446             | 27,194             | 27,391                 | 28,000                | 27,194             |
| 510701-Communications                      | 1,368              | 1,368              | 1,410              | 1,140                  | 1,500                 | 1,410              |
| 510805-Bad Debt Expense                    | -                  | (17)               | -                  | 497                    | 1,000                 | -                  |
| 510810-Misc Over/Short                     | (225)              | (109)              | -                  | (4)                    | -                     | -                  |
| 511001-Fees & Chgs 7135 Checking           | 370                | 14                 | 390                | -                      | 380                   | 390                |
| 511002-Fees & Chgs 5691 Saving             | 855                | -                  | 890                | -                      | 600                   | 890                |
| <b>Total 85-Required Operations</b>        | <b>\$34,006</b>    | <b>\$35,646</b>    | <b>\$35,294</b>    | <b>\$37,080</b>        | <b>\$40,380</b>       | <b>\$39,794</b>    |
| <b>88-Operations -Internal</b>             |                    |                    |                    |                        |                       |                    |
| 520000-Asset Replace                       | -                  | -                  | 10,200             | -                      | 7,600                 | 10,200             |
| 520200-Internal ISF Chrg - Building        | 48,709             | 12,381             | 15,840             | 14,520                 | 22,000                | 15,840             |
| 520300-Internal ISF Chrg - IT              | 57,567             | 46,073             | 74,278             | 68,088                 | 71,000                | 71,400             |
| 520400-Internal ISF Chrg - Liability       | 18,136             | 35,690             | 56,230             | 51,544                 | 55,000                | 56,230             |
| <b>Total 88-Operations -Internal</b>       | <b>\$124,412</b>   | <b>\$94,144</b>    | <b>\$156,548</b>   | <b>\$134,152</b>       | <b>\$155,600</b>      | <b>\$153,670</b>   |
| <b>90-Debt Service</b>                     |                    |                    |                    |                        |                       |                    |
| 550100-Principal Payments                  | -                  | 11,852             | -                  | -                      | -                     | -                  |
| <b>Total 90-Debt Service</b>               | <b>\$0</b>         | <b>\$11,852</b>    | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>92-Capital Outlay</b>                   |                    |                    |                    |                        |                       |                    |
| 570200-Machinery & Equipment               | -                  | -                  | -                  | 6,859                  | 6,950                 | -                  |
| <b>Total 92-Capital Outlay</b>             | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         | <b>\$6,859</b>         | <b>\$6,950</b>        | <b>\$0</b>         |
| <b>93-Capital Projects</b>                 |                    |                    |                    |                        |                       |                    |
| 580200-Capital Prj.- Buildings & Imp.      | -                  | -                  | -                  | 11,900                 | 12,000                | -                  |
| <b>Total 93-Capital Projects</b>           | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         | <b>\$11,900</b>        | <b>\$12,000</b>       | <b>\$0</b>         |
| <b>Expenses</b>                            | <b>\$1,234,655</b> | <b>\$1,164,093</b> | <b>\$1,040,758</b> | <b>\$895,980</b>       | <b>\$1,024,891</b>    | <b>\$1,069,824</b> |
| <b>79-Transfers-In</b>                     |                    |                    |                    |                        |                       |                    |
| 490200-Trans In - Federal Grants           | 660,946            | 327,667            | -                  | -                      | -                     | -                  |
| <b>Total 79-Transfers-In</b>               | <b>\$660,946</b>   | <b>\$327,667</b>   | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>Revenues</b>                            | <b>\$660,946</b>   | <b>\$327,667</b>   | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>Total Finance Net Surplus/(Deficit)</b> | <b>\$512,495</b>   | <b>\$771,316</b>   | <b>\$136,492</b>   | <b>\$1,536,787</b>     | <b>\$520,104</b>      | <b>\$468,696</b>   |





## **Planning Description of Major Services:**

The Planning Division oversees the City's land use regulations, establishes standards and procedures to support strategic growth while maintaining the high quality of life in Shafter. Additionally, this division manages the annexation of unincorporated land into the City and addresses economic development matters. The Planning Division also offers technical analysis and recommendations to the Planning Commission and City Council on land use issues that require their attention.

## **Fiscal Year 2023-24 Highlights and Accomplishments**

- ✓ Approved general plan amendment for housing element update
- ✓ Approved Tract 6490, Phase 1 final map (City Core)
- ✓ Approved Tract 7388, Phase 2 final map (Gossamer Grove)
- ✓ Approved specific plan amendment for Marcona Preserve
- ✓ Awarded REAP and LEAP grants totaling \$136K towards housing element update
- ✓

## **Fiscal Year 2024-25 Goals and Objectives**

- ☐ Begin general plan update, including EJ, safety and transportation elements and program EIR
- ☐ Effectuate Year 1 policies for approved housing element update

## Planning

|                                        | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|----------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| <b>71-Fees for Service</b>             |                   |                   |                   |                        |                       |                   |
| 410400-Planning Fees - Zone & Subdiv   | 280,842           | 471,248           | 480,673           | 262,206                | 265,000               | 265,000           |
| <b>Total 71-Fees for Service</b>       | <b>\$280,842</b>  | <b>\$471,248</b>  | <b>\$480,673</b>  | <b>\$262,206</b>       | <b>\$265,000</b>      | <b>\$265,000</b>  |
| <b>73-License &amp; Permits</b>        |                   |                   |                   |                        |                       |                   |
| 430000-Business License Fee            | 80,872            | 97,166            | 106,100           | 108,901                | 110,000               | 106,000           |
| 435000-Misc Permits                    | -                 | -                 | -                 | 95                     | 95                    | -                 |
| <b>Total 73-License &amp; Permits</b>  | <b>\$80,872</b>   | <b>\$97,166</b>   | <b>\$106,100</b>  | <b>\$108,996</b>       | <b>\$110,095</b>      | <b>\$106,000</b>  |
| <b>74-Fines, Forfeitures,</b>          |                   |                   |                   |                        |                       |                   |
| 440200-Penalties                       | 1,770             | 2,776             | -                 | 2,628                  | 2,680                 | 2,600             |
| <b>Total 74-Fines, Forfeitures,</b>    | <b>\$1,770</b>    | <b>\$2,776</b>    | <b>\$0</b>        | <b>\$2,628</b>         | <b>\$2,680</b>        | <b>\$2,600</b>    |
| <b>77-Grants &amp; Donations</b>       |                   |                   |                   |                        |                       |                   |
| 470020-CA KERNCOG HUD REAP             | 15,641            | -                 | -                 | 73,166                 | 73,166                | -                 |
| <b>Total 77-Grants &amp; Donations</b> | <b>\$15,641</b>   | <b>\$0</b>        | <b>\$0</b>        | <b>\$73,166</b>        | <b>\$73,166</b>       | <b>\$0</b>        |
| <b>Revenues</b>                        | <b>\$379,125</b>  | <b>\$571,190</b>  | <b>\$586,773</b>  | <b>\$446,996</b>       | <b>\$450,941</b>      | <b>\$373,600</b>  |
| <b>82-Wages &amp; Benefits</b>         |                   |                   |                   |                        |                       |                   |
| 500000-Full Time Wages                 | 10,256            | -                 | 388,000           | 277,467                | 388,000               | 386,215           |
| 500100-Part Time Wages                 | -                 | -                 | 8,050             | 6,297                  | 8,050                 | -                 |
| 500400-Overtime                        | 1,887             | 393               | 500               | 514                    | 580                   | 500               |
| 500500-Cellphone Allowance             | 1,141             | 1,446             | 1,200             | 1,039                  | 1,200                 | 1,200             |
| 500501-Auto Allowance                  | 4,009             | 7,946             | 6,800             | 5,192                  | 6,800                 | 4,800             |
| 500502-Uniform & Equipment Allowance   | -                 | 1,145             | -                 | -                      | -                     | -                 |
| 500503-Education Reimbursement         | -                 | 6,000             | -                 | -                      | -                     | -                 |
| 500504-One-Time Compensation           | 2,109             | 4,798             | -                 | -                      | -                     | 4,000             |
| 500506-Incentive- Bilingual Pay        | 697               | 987               | 1,728             | 1,613                  | 1,728                 | 1,248             |
| 500600-Retirement                      | 31,642            | 27,862            | -                 | -                      | -                     | -                 |
| 500602-Unfunded Accr. Liab. (UAL)      | -                 | 2,097             | -                 | -                      | -                     | -                 |
| 500603-PERS 3069 Misc. Classic         | -                 | 820               | -                 | -                      | -                     | -                 |
| 500604-PERS 26454 Misc. Pepra          | -                 | 14,123            | 42,000            | 30,375                 | 42,000                | 28,151            |
| 500700-OPEB - Health Insurance         | 15,633            | 2,721             | 17,280            | 17,164                 | 17,280                | 15,000            |
| 500800-Health Insurance                | 57,685            | 66,708            | 52,220            | 33,095                 | 52,220                | 56,406            |
| 500801-Dental Insurance                | 2,960             | 2,088             | 1,266             | 953                    | 1,266                 | 1,538             |
| 500802-Vision Insurance                | 1,116             | 901               | 663               | 520                    | 663                   | 794               |
| 500803-Life Insurance                  | 1,131             | 1,633             | 1,350             | 1,170                  | 1,350                 | 1,159             |
| 500880-Work Comp Insurance             | 83                | -                 | 12,405            | 4,283                  | 12,405                | 5,319             |
| 500990-Non-Cash Labor Cost Allocation  | (4,818)           | 1,068             | -                 | -                      | -                     | -                 |
| 509000-Payroll Taxes                   | 785               | -                 | 28,000            | 22,908                 | 28,000                | 29,835            |
| <b>Total 82-Wages &amp; Benefits</b>   | <b>\$427,655</b>  | <b>\$584,981</b>  | <b>\$561,462</b>  | <b>\$402,590</b>       | <b>\$561,542</b>      | <b>\$536,165</b>  |
| <b>83-Planned Operations</b>           |                   |                   |                   |                        |                       |                   |
| 510000-Office Supplies                 | 1,231             | 1,940             | 2,000             | 1,453                  | 2,000                 | 2,000             |
| 510001-Departmental Supplies           | 2,466             | 2,383             | 10,000            | 10,708                 | 10,000                | 3,000             |
| 510100-Service Agreements              | 1,571             | 1,421             | 1,900             | 736                    | 1,900                 | 1,900             |
| 510103-Postage & Freight               | 1,239             | 1,430             | 1,000             | 637                    | 1,000                 | 1,000             |
| 510104-Advertising                     | -                 | 3,470             | 15,000            | 4,780                  | 5,000                 | 10,000            |
| 510105-Software Licensing              | 2,000             | -                 | 2,500             | -                      | 2,500                 | -                 |
| 510106-Subscriptions & Dues            | 3                 | 589               | 1,100             | 121                    | 1,100                 | 1,100             |
| 510110-Landscaping Services            | 1,553             | 1,172             | 1,400             | 1,520                  | 3,000                 | 3,000             |
| 510115-Recruitment                     | 966               | 3,185             | -                 | 765                    | 860                   | -                 |
| 510150-Software Subscription           | -                 | 6,373             | -                 | 15,432                 | 30,000                | 36,100            |
| 510200-Repairs & Maintenance           | 1,355             | 1,837             | 3,000             | 1,782                  | 3,000                 | 3,000             |
| 510300-Vehicle Operations              | -                 | -                 | -                 | 13                     | 13                    | -                 |
| 510400-Professional Services           | 23,538            | 269,419           | 250,000           | 47,285                 | 178,000               | 650,000           |
| 510501-Training                        | 2,192             | 1,566             | 10,000            | 2,798                  | 4,200                 | 10,000            |
| 510505-Travel                          | 809               | 876               | 5,220             | 4,404                  | 4,750                 | 5,220             |
| 510807-Regulatory & Permitting         | -                 | 14                | 100               | -                      | 100                   | 100               |
| <b>Total 83-Planned Operations</b>     | <b>\$38,923</b>   | <b>\$295,675</b>  | <b>\$303,220</b>  | <b>\$92,434</b>        | <b>\$247,423</b>      | <b>\$726,420</b>  |

### Planning

|                                             | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|---------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| <b>85-Required Operations</b>               |                    |                    |                    |                        |                       |                    |
| 510701-Communications                       | -                  | 50                 | 500                | -                      | 450                   | 500                |
| 510810-Misc Over/Short                      | 519                | -                  | -                  | -                      | -                     | -                  |
| <b>Total 85-Required Operations</b>         | <b>\$519</b>       | <b>\$50</b>        | <b>\$500</b>       | <b>\$0</b>             | <b>\$450</b>          | <b>\$500</b>       |
| <b>88-Operations -Internal</b>              |                    |                    |                    |                        |                       |                    |
| 520000-Asset Replace                        | -                  | -                  | 7,650              | -                      | 6,000                 | 7,650              |
| 520200-Internal ISF Chrg - Building         | 30,358             | 7,717              | 9,870              | 9,048                  | 14,000                | 9,870              |
| 520300-Internal ISF Chrg - IT               | 18,586             | 24,304             | 39,178             | 35,913                 | 36,500                | 37,660             |
| 520400-Internal ISF Chrg - Liability        | 9,068              | 21,431             | 33,770             | 30,956                 | 33,000                | 33,770             |
| <b>Total 88-Operations -Internal</b>        | <b>\$58,012</b>    | <b>\$53,452</b>    | <b>\$90,468</b>    | <b>\$75,917</b>        | <b>\$89,500</b>       | <b>\$88,950</b>    |
| <b>Expenses</b>                             | <b>\$525,109</b>   | <b>\$934,158</b>   | <b>\$955,650</b>   | <b>\$570,941</b>       | <b>\$898,915</b>      | <b>\$1,352,035</b> |
| <b>Total Planning Net Surplus/(Deficit)</b> | <b>(\$145,984)</b> | <b>(\$362,968)</b> | <b>(\$368,877)</b> | <b>(\$123,945)</b>     | <b>(\$447,974)</b>    | <b>(\$978,435)</b> |

### Planning Commission

|                                               | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|-----------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| <b>82-Wages &amp; Benefits</b>                |                   |                   |                   |                        |                       |                   |
| 500100-Part Time Wages                        | 2,400             | 2,600             | 3,060             | 2,750                  | 3,060                 | 3,000             |
| 509000-Payroll Taxes                          | 259               | 312               | 272               | 334                    | 360                   | 295               |
| <b>Total 82-Wages &amp; Benefits</b>          | <b>\$2,659</b>    | <b>\$2,912</b>    | <b>\$3,332</b>    | <b>\$3,084</b>         | <b>\$3,420</b>        | <b>\$3,295</b>    |
| <b>88-Operations -Internal</b>                |                   |                   |                   |                        |                       |                   |
| 520300-Internal ISF Chrg - IT                 | -                 | -                 | -                 | -                      | 200                   | -                 |
| <b>Total 88-Operations -Internal</b>          | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>             | <b>\$200</b>          | <b>\$0</b>        |
| <b>Expenses</b>                               | <b>\$2,659</b>    | <b>\$2,912</b>    | <b>\$3,332</b>    | <b>\$3,084</b>         | <b>\$3,620</b>        | <b>\$3,295</b>    |
| <b>Total Planning Commission Net Surplus/</b> | <b>(\$2,659)</b>  | <b>(\$2,912)</b>  | <b>(\$3,332)</b>  | <b>(\$3,084)</b>       | <b>(\$3,620)</b>      | <b>(\$3,295)</b>  |



# Planning Division

## **Police Department Description of Major Services:**

The Police Department upholds public safety by employing a mission-driven approach and adhering to a philosophy of community-oriented governance. The primary objective of the City of Shafter Police Department is to safeguard the well-being of all residents by delivering professional and responsive police services with empathy and consideration. This mission is carried out in accordance with ethical and legal standards, fostering a collaborative problem-solving partnership among the community, City Council, and all city employees.

## **Fiscal Year 2023-24 Highlights and Accomplishments**

- ✓ Expansion of existing patrol presence in Southeast
- ✓ Involved in 18,633 incidents citywide with 33% officer-initiated activities
- ✓ Mid-year Implementation of “Flock” license plate readers
- ✓ Implemented electronic Criminal Case Management system (Karpel)

## **Fiscal Year 2024-25 Goals and Objectives**

- ☐ Staff Southeast substation
- ☐ Implement and build Cadet program
- ☐ Implement new call processing equipment in the Communications Center
- ☐ Establish drone (UAS) program



## Police

|                                        | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|----------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| <b>70-Taxes</b>                        |                    |                    |                    |                        |                       |                    |
| 400101-Sales Tax - Prop 172            | 31,057             | 37,917             | 36,500             | 30,449                 | 38,000                | 38,500             |
| <b>Total 70-Taxes</b>                  | <b>\$31,057</b>    | <b>\$37,917</b>    | <b>\$36,500</b>    | <b>\$30,449</b>        | <b>\$38,000</b>       | <b>\$38,500</b>    |
| <b>71-Fees for Service</b>             |                    |                    |                    |                        |                       |                    |
| 410500-Police Fees - Misc              | 28,766             | 38,741             | 28,630             | 24,628                 | 33,700                | 28,630             |
| 410501-Police Fees - Vehicle Impound   | 37,492             | 24,336             | 37,310             | 19,435                 | 21,000                | 37,310             |
| 410502-Police Fees - Range             | 15,638             | 21,055             | 15,560             | 16,079                 | 16,500                | 15,560             |
| 410503-Police Fees-SRO                 | 623                | 115,082            | 117,384            | 108,861                | -                     | -                  |
| <b>Total 71-Fees for Service</b>       | <b>\$82,519</b>    | <b>\$199,214</b>   | <b>\$198,884</b>   | <b>\$169,003</b>       | <b>\$71,200</b>       | <b>\$81,500</b>    |
| <b>74-Fines, Forfeitures,</b>          |                    |                    |                    |                        |                       |                    |
| 440002-Fines - Police                  | 43,168             | 9,902              | 30,000             | 19,370                 | 20,000                | 16,000             |
| <b>Total 74-Fines, Forfeitures,</b>    | <b>\$43,168</b>    | <b>\$9,902</b>     | <b>\$30,000</b>    | <b>\$19,370</b>        | <b>\$20,000</b>       | <b>\$16,000</b>    |
| <b>77-Grants &amp; Donations</b>       |                    |                    |                    |                        |                       |                    |
| 470003-CA Grant - AB109                | 676                | 1,419              | -                  | -                      | -                     | -                  |
| 470004-CA Grant - POST Train Reimb     | -                  | 20,945             | -                  | 23,646                 | 23,646                | -                  |
| 470005-CA Grant- HIDTA                 | 15,051             | 12,925             | 14,980             | -                      | -                     | -                  |
| <b>Total 77-Grants &amp; Donations</b> | <b>\$15,727</b>    | <b>\$35,289</b>    | <b>\$14,980</b>    | <b>\$23,646</b>        | <b>\$23,646</b>       | <b>\$0</b>         |
| <b>Revenues</b>                        | <b>\$172,471</b>   | <b>\$282,322</b>   | <b>\$280,364</b>   | <b>\$242,468</b>       | <b>\$152,846</b>      | <b>\$136,000</b>   |
| <b>82-Wages &amp; Benefits</b>         |                    |                    |                    |                        |                       |                    |
| 500000-Full Time Wages                 | 216,363            | -                  | 4,821,480          | 3,315,422              | 4,821,480             | 5,640,317          |
| 500100-Part Time Wages                 | -                  | 47,896             | 183,920            | 170,664                | 183,920               | 71,553             |
| 500400-Overtime                        | 161,424            | 101,999            | 225,230            | 199,299                | 225,230               | 170,000            |
| 500401-Overtime - Court                | 5,314              | 2,089              | 6,000              | 132                    | 6,000                 | 6,000              |
| 500406-Overtime - Holiday              | -                  | 3,800              | 42,000             | 35,656                 | 42,000                | -                  |
| 500500-Cellphone Allowance             | 6,518              | 5,210              | 4,800              | 2,689                  | 4,800                 | 3,360              |
| 500501-Auto Allowance                  | 1,204              | 812                | 1,500              | -                      | 1,500                 | 1,500              |
| 500502-Uniform & Equipment Allowance   | 5,862              | 7,824              | 28,500             | 27,442                 | 28,500                | 3,650              |
| 500503-Education Reimbursement         | -                  | 2,497              | 8,600              | 7,766                  | 8,600                 | -                  |
| 500504-One-Time Compensation           | 56,018             | 83,607             | 125,070            | 125,069                | 125,070               | 50,000             |
| 500506-Incentive- Bilingual Pay        | 44,132             | 52,067             | 62,324             | 49,970                 | 62,324                | 59,334             |
| 500507-Incentive- Degree               | 17,695             | 17,295             | 20,307             | 18,278                 | 20,307                | 24,818             |
| 500508-Incentive-Certificate Pay       | 114,441            | 120,442            | 154,717            | 109,819                | 154,717               | 167,449            |
| 500509-Incentive-Canine Handler        | 1,544              | 1,740              | 1,826              | 1,261                  | 1,826                 | 2,437              |
| 500600-Retirement                      | 609,472            | 390,541            | -                  | -                      | -                     | -                  |
| 500601-Retirement - Supp Pmts          | -                  | -                  | 28,000             | -                      | 28,000                | -                  |
| 500602-Unfunded Accr. Liab. (UAL)      | 598                | 23,383             | -                  | -                      | -                     | 26,000             |
| 500603-PERS 3069 Misc. Classic         | -                  | 22,651             | 75,000             | 50,487                 | 75,000                | 43,281             |
| 500604-PERS 26454 Misc. Pepra          | -                  | 8,300              | 55,000             | 38,931                 | 55,000                | 53,030             |
| 500605-PERS 3070 Safety Classic        | -                  | 130,126            | 243,450            | 226,666                | 243,450               | 212,997            |
| 500606-PERS 25405 Safety Pepra         | -                  | 134,657            | 316,670            | 292,014                | 316,670               | 411,731            |
| 500700-OPEB - Health Insurance         | -                  | 36,753             | 25,000             | 14,644                 | 25,000                | 25,000             |
| 500800-Health Insurance                | 627,753            | 557,126            | 657,456            | 570,725                | 657,456               | 911,170            |
| 500801-Dental Insurance                | 20,053             | 17,529             | 19,793             | 16,111                 | 19,793                | 23,800             |
| 500802-Vision Insurance                | 9,197              | 8,095              | 9,305              | 7,390                  | 9,305                 | 10,895             |
| 500803-Life Insurance                  | 13,251             | 13,163             | 14,512             | 12,460                 | 14,512                | 14,249             |
| 500880-Work Comp Insurance             | 517,278            | 269,070            | 443,143            | 209,675                | 443,143               | 293,255            |
| 500990-Non-Cash Labor Cost Allocation  | (59,738)           | (76,513)           | -                  | -                      | -                     | -                  |
| 509000-Payroll Taxes                   | 16,332             | -                  | 330,750            | 302,785                | 330,750               | 379,691            |
| <b>Total 82-Wages &amp; Benefits</b>   | <b>\$5,893,876</b> | <b>\$5,734,175</b> | <b>\$7,904,353</b> | <b>\$5,805,355</b>     | <b>\$7,904,353</b>    | <b>\$8,605,517</b> |
| <b>83-Planned Operations</b>           |                    |                    |                    |                        |                       |                    |
| 510000-Office Supplies                 | 28,469             | 32,906             | 15,050             | 11,958                 | 27,900                | 30,000             |
| 510001-Departmental Supplies           | 55,634             | 72,385             | 88,947             | 84,211                 | 92,120                | 76,400             |
| 510003-PAL / Explorer Supplies         | -                  | 25                 | 500                | -                      | -                     | -                  |
| 510014-Canine Supplies                 | 3,547              | 2,186              | 4,100              | 1,243                  | 1,300                 | -                  |
| 510100-Service Agreements              | 6,383              | 10,864             | 19,220             | 12,805                 | 18,900                | 10,000             |
| 510103-Postage & Freight               | 1,614              | 1,550              | 2,250              | 1,140                  | 1,500                 | 2,000              |
| 510105-Software Licensing              | 42,114             | 8,408              | -                  | 3,932                  | 4,000                 | -                  |



Police

|                                           | Actual<br>2021/22    | Actual<br>2022/23    | Budget<br>2023/24     | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25     |
|-------------------------------------------|----------------------|----------------------|-----------------------|------------------------|-----------------------|-----------------------|
| 510106-Subscriptions & Dues               | 957                  | 1,006                | 1,050                 | 384                    | 1,450                 | 1,500                 |
| 510109-Janitorial Services                | 53,427               | 52,054               | 52,000                | 43,240                 | 51,900                | -                     |
| 510113-CA Law Enfc Telcom Sys (CLETS)     | 14,708               | 12,307               | 15,500                | 9,230                  | 10,000                | 10,000                |
| 510115-Recruitment                        | 11,855               | 31,509               | 50,000                | 76,377                 | 76,850                | 75,000                |
| 510120-DUI Crime Lab                      | 14,743               | 15,886               | 15,900                | 11,213                 | 11,220                | 15,900                |
| 510150-Software Subscription              | -                    | 221,882              | 56,100                | 52,904                 | 56,000                | 57,600                |
| 510155-IT Subscription                    | -                    | -                    | 75,000                | 75,000                 | 75,000                | -                     |
| 510200-Repairs & Maintenance              | 26,814               | 8,121                | 15,050                | 5,237                  | 12,600                | 15,050                |
| 510202-Hardware & Tools                   | -                    | 47,833               | -                     | -                      | -                     | -                     |
| 510204-Equipment Repair                   | 5,415                | 365                  | 10,500                | 6,061                  | 5,000                 | 10,500                |
| 510205-Building Repair & Maintenance      | 6,526                | 8,623                | 10,000                | 21,459                 | 14,200                | -                     |
| 510300-Vehicle Operations                 | 116,831              | 90,759               | 85,500                | 75,453                 | 87,500                | 100,000               |
| 510302-Vehicle Operations - Fuel          | 100,556              | 144,740              | 150,500               | 98,196                 | 130,000               | 150,500               |
| 510400-Professional Services              | 24,751               | 25,297               | 44,100                | 24,525                 | 26,500                | 27,100                |
| 510501-Training                           | 13,058               | 37,093               | 39,000                | 25,908                 | 28,750                | 55,000                |
| 510505-Travel                             | 20,767               | 51,995               | 47,000                | 40,489                 | 47,000                | 55,000                |
| 510809-Assessment fees                    | -                    | 1,581                | 5,000                 | 2,837                  | 2,837                 | 5,000                 |
| <b>Total 83-Planned Operations</b>        | <b>\$548,169</b>     | <b>\$879,375</b>     | <b>\$802,267</b>      | <b>\$683,801</b>       | <b>\$782,527</b>      | <b>\$696,550</b>      |
| <b>85-Required Operations</b>             |                      |                      |                       |                        |                       |                       |
| 510701-Communications                     | 49,327               | 76,650               | 67,500                | 63,846                 | 67,000                | 67,500                |
| 510704-Water                              | 8,031                | 8,377                | 8,280                 | 8,024                  | 9,000                 | 8,280                 |
| 510705-Sewer                              | 2,750                | 2,860                | 2,840                 | 2,622                  | 3,000                 | 2,840                 |
| 510706-Refuse                             | 2,496                | 2,748                | 2,580                 | 2,973                  | 3,300                 | 2,580                 |
| 510707-Power                              | 57,613               | 65,444               | 77,160                | 64,853                 | 75,000                | 77,160                |
| 510708-Natural Gas                        | 1,312                | 2,698                | 2,000                 | 1,518                  | 2,000                 | 2,000                 |
| 510805-Bad Debt Expense                   | (17)                 | (1)                  | -                     | -                      | -                     | -                     |
| <b>Total 85-Required Operations</b>       | <b>\$121,512</b>     | <b>\$158,776</b>     | <b>\$160,360</b>      | <b>\$143,836</b>       | <b>\$159,300</b>      | <b>\$160,360</b>      |
| <b>88-Operations -Internal</b>            |                      |                      |                       |                        |                       |                       |
| 520000-Asset Replace                      | -                    | -                    | 173,400               | -                      | 128,000               | 173,400               |
| 520100-Internal ISF Chrg - Shop           | 71,659               | 52,382               | 97,981                | 89,816                 | 90,000                | 97,981                |
| 520200-Internal ISF Chrg - Building       | 4,947                | 103,602              | 132,610               | 121,559                | 125,000               | 132,610               |
| 520300-Internal ISF Chrg - IT             | 345,868              | 354,029              | 658,700               | 603,808                | 620,000               | 560,000               |
| 520400-Internal ISF Chrg - Liability      | 131,743              | 220,875              | 343,460               | 314,838                | 320,000               | 343,460               |
| <b>Total 88-Operations -Internal</b>      | <b>\$554,217</b>     | <b>\$730,888</b>     | <b>\$1,406,151</b>    | <b>\$1,130,021</b>     | <b>\$1,283,000</b>    | <b>\$1,307,451</b>    |
| <b>90-Debt Service</b>                    |                      |                      |                       |                        |                       |                       |
| 550100-Principal Payments                 | -                    | 44,282               | -                     | -                      | -                     | -                     |
| <b>Total 90-Debt Service</b>              | <b>\$0</b>           | <b>\$44,282</b>      | <b>\$0</b>            | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>            |
| <b>92-Capital Outlay</b>                  |                      |                      |                       |                        |                       |                       |
| 570100-Automotive Equipment               | 67,945               | 372,484              | 250,695               | 254,970                | 210,000               | 164,000               |
| 570200-Machinery & Equipment              | 5,810                | 86,454               | 68,500                | 108,171                | 86,000                | 345,000               |
| <b>Total 92-Capital Outlay</b>            | <b>\$73,755</b>      | <b>\$458,938</b>     | <b>\$319,195</b>      | <b>\$363,141</b>       | <b>\$296,000</b>      | <b>\$509,000</b>      |
| <b>93-Capital Projects</b>                |                      |                      |                       |                        |                       |                       |
| 580200-Capital Prj.- Buildings & Imp.     | -                    | -                    | -                     | 26,017                 | 500,000               | -                     |
| 580300-Capital Prj.- Other Imp.           | 10,945               | -                    | -                     | -                      | -                     | -                     |
| <b>Total 93-Capital Projects</b>          | <b>\$10,945</b>      | <b>\$0</b>           | <b>\$0</b>            | <b>\$26,017</b>        | <b>\$500,000</b>      | <b>\$0</b>            |
| <b>Expenses</b>                           | <b>\$7,202,474</b>   | <b>\$8,006,434</b>   | <b>\$10,592,326</b>   | <b>\$8,152,171</b>     | <b>\$10,925,180</b>   | <b>\$11,278,878</b>   |
| <b>79-Transfers-In</b>                    |                      |                      |                       |                        |                       |                       |
| 490202-Trans In - SLEF                    | 151,078              | 188,897              | 15,000                | -                      | -                     | -                     |
| <b>Total 79-Transfers-In</b>              | <b>\$151,078</b>     | <b>\$188,897</b>     | <b>\$15,000</b>       | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>            |
| <b>Revenues</b>                           | <b>\$151,078</b>     | <b>\$188,897</b>     | <b>\$15,000</b>       | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>            |
| <b>Total Police Net Surplus/(Deficit)</b> | <b>(\$6,878,925)</b> | <b>(\$7,535,215)</b> | <b>(\$10,296,962)</b> | <b>(\$7,909,703)</b>   | <b>(\$10,772,334)</b> | <b>(\$11,142,878)</b> |



## **Animal Control Description of Major Services:**

The Animal Control Division is a branch of the Police Department that is tasked with patrolling the community for animals that are not under the care of their owners. This division is responsible for operating and maintaining the animal holding facility. The City Council has identified animal control as a top priority.

## **Fiscal Year 2023-24 Highlights and Accomplishments**

- ✓ Contracting with new Veterinarian of Record
- ✓ Obtained required Veterinary Premise and Shelter DEA permits
- ✓ Expanded Food Drive Giveaway to unincorporated Shafter residents
- ✓ Partnered with Kern County Animal Services for low cost spay/neuter clinics
- ✓ Reestablished Community Classroom with Kern High School District Regional Occupational Services

## **Fiscal Year 2024-25 Goals and Objectives**

- ☐ Resume operations and field services seven days a week
- ☐ Security camera upgrades for the exterior of the shelter
- ☐ Expand Vaccination Clinics for the public
- ☐ Exterior lighting upgrade for added security and camera functionality
- ☐ Addition of High Desert Medical College, approved externship site



## Animal Control

|                                        | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|----------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| <b>71-Fees for Service</b>             |                   |                   |                   |                        |                       |                   |
| 411000-Animal Control - Misc           | 4,880             | 5,295             | 5,000             | 4,875                  | 5,200                 | 5,000             |
| 411001-Animal Control - Shelter Fees   | 2,450             | 1,585             | 2,440             | 1,915                  | 1,850                 | 2,440             |
| 411002-Animal Control - Adoption Fees  | 9,921             | 7,970             | 9,880             | 6,025                  | 6,600                 | 9,880             |
| <b>Total 71-Fees for Service</b>       | <b>\$17,251</b>   | <b>\$14,850</b>   | <b>\$17,320</b>   | <b>\$12,815</b>        | <b>\$13,650</b>       | <b>\$17,320</b>   |
| <b>73-License &amp; Permits</b>        |                   |                   |                   |                        |                       |                   |
| 430100-Animal License Fee              | 4,570             | 3,330             | 3,396             | 3,045                  | 3,200                 | 3,200             |
| <b>Total 73-License &amp; Permits</b>  | <b>\$4,570</b>    | <b>\$3,330</b>    | <b>\$3,396</b>    | <b>\$3,045</b>         | <b>\$3,200</b>        | <b>\$3,200</b>    |
| <b>77-Grants &amp; Donations</b>       |                   |                   |                   |                        |                       |                   |
| 470300-Donations - Misc                | 34,330            | -                 | -                 | -                      | -                     | -                 |
| <b>Total 77-Grants &amp; Donations</b> | <b>\$34,330</b>   | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>        |
| <b>Revenues</b>                        | <b>\$56,151</b>   | <b>\$18,180</b>   | <b>\$20,716</b>   | <b>\$15,860</b>        | <b>\$16,850</b>       | <b>\$20,520</b>   |
| <b>82-Wages &amp; Benefits</b>         |                   |                   |                   |                        |                       |                   |
| 500000-Full Time Wages                 | 17,586            | -                 | 227,724           | 191,813                | 227,724               | 256,857           |
| 500400-Overtime                        | 8,751             | 5,240             | 17,220            | 15,939                 | 17,220                | 7,500             |
| 500406-Overtime - Holiday              | -                 | 114               | -                 | 84                     | 100                   | -                 |
| 500500-Cellphone Allowance             | 1,205             | 1,205             | 1,200             | 1,039                  | 1,200                 | 1,200             |
| 500502-Uniform & Equipment Allowance   | -                 | 1,423             | 2,350             | 2,315                  | 2,350                 | 850               |
| 500503-Education Reimbursement         | -                 | 49                | -                 | -                      | -                     | -                 |
| 500504-One-Time Compensation           | 2,881             | 2,322             | 700               | 699                    | 700                   | 2,500             |
| 500506-Incentive- Bilingual Pay        | 4,340             | 3,838             | 3,706             | 3,734                  | 4,270                 | 4,684             |
| 500507-Incentive- Degree               | -                 | -                 | 3,765             | 3,235                  | 3,765                 | 4,684             |
| 500600-Retirement                      | 20,471            | 13,686            | -                 | -                      | -                     | -                 |
| 500602-Unfunded Accr. Liab. (UAL)      | -                 | 1,389             | -                 | -                      | -                     | -                 |
| 500603-PERS 3069 Misc. Classic         | -                 | 5,407             | 20,000            | 14,096                 | 20,000                | 13,329            |
| 500604-PERS 26454 Misc. Pepra          | -                 | 5,881             | 14,000            | 9,882                  | 14,000                | 11,746            |
| 500800-Health Insurance                | 33,990            | 33,427            | 37,596            | 29,187                 | 37,596                | 42,780            |
| 500801-Dental Insurance                | 1,176             | 1,017             | 1,155             | 963                    | 1,155                 | 1,155             |
| 500802-Vision Insurance                | 540               | 444               | 497               | 421                    | 497                   | 593               |
| 500803-Life Insurance                  | 775               | 874               | 836               | 870                    | 960                   | 901               |
| 500880-Work Comp Insurance             | 32,546            | 17,593            | 34,174            | 14,560                 | 34,174                | 17,551            |
| 500990-Non-Cash Labor Cost Allocation  | (3,174)           | 1,510             | -                 | -                      | -                     | -                 |
| 509000-Payroll Taxes                   | 1,345             | -                 | 20,080            | 17,676                 | 20,080                | 20,904            |
| <b>Total 82-Wages &amp; Benefits</b>   | <b>\$315,994</b>  | <b>\$323,578</b>  | <b>\$385,003</b>  | <b>\$306,513</b>       | <b>\$385,791</b>      | <b>\$387,234</b>  |
| <b>83-Planned Operations</b>           |                   |                   |                   |                        |                       |                   |
| 510000-Office Supplies                 | 177               | 279               | 560               | 244                    | 560                   | 650               |
| 510001-Departmental Supplies           | 30,500            | 21,291            | 16,573            | 15,153                 | 15,000                | 15,000            |
| 510100-Service Agreements              | 2                 | 11,619            | 18,320            | 15,468                 | 16,950                | 10,000            |
| 510103-Postage & Freight               | 23                | 132               | 200               | 19                     | 200                   | 100               |
| 510105-Software Licensing              | 295               | 295               | 300               | 295                    | 400                   | -                 |
| 510106-Subscriptions & Dues            | 250               | 100               | 200               | 100                    | 100                   | -                 |
| 510111-Vet Care Services               | 45,042            | 53,488            | 149               | -                      | -                     | -                 |
| 510115-Recruitment                     | 69                | 835               | 475               | 475                    | 475                   | -                 |
| 510124-Spay/Neuter Expenses            | 25,200            | 36,000            | -                 | -                      | -                     | -                 |
| 510150-Software Subscription           | -                 | -                 | -                 | -                      | 295                   | 300               |
| 510200-Repairs & Maintenance           | 26,722            | 17,194            | 18,200            | 17,963                 | 18,800                | 7,400             |
| 510300-Vehicle Operations              | 4,943             | 2,983             | 5,000             | 4,845                  | 4,900                 | 4,000             |
| 510302-Vehicle Operations - Fuel       | 4,041             | 10,367            | 9,814             | 8,985                  | 10,000                | 15,000            |
| 510400-Professional Services           | 19,541            | (236)             | 1,323             | 1,323                  | 1,323                 | -                 |
| 510501-Training                        | -                 | 1,720             | 1,100             | 720                    | 1,720                 | 3,000             |
| 510505-Travel                          | -                 | -                 | 1,000             | 240                    | 500                   | 2,000             |
| 510809-Assessment fees                 | -                 | -                 | 518               | 518                    | -                     | -                 |
| <b>Total 83-Planned Operations</b>     | <b>\$156,805</b>  | <b>\$156,067</b>  | <b>\$73,732</b>   | <b>\$66,348</b>        | <b>\$71,223</b>       | <b>\$57,450</b>   |
| <b>85-Required Operations</b>          |                   |                   |                   |                        |                       |                   |
| 510701-Communications                  | 1,455             | 2,368             | 1,500             | 1,729                  | 1,800                 | 1,500             |
| 510704-Water                           | 2,815             | 2,890             | 2,900             | 2,696                  | 3,000                 | 2,900             |
| 510705-Sewer                           | 1,426             | 1,426             | 1,470             | 1,352                  | 2,000                 | 1,470             |

### Animal Control

|                                                   | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|---------------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 510706-Refuse                                     | 2,342              | 3,717              | 4,720              | 4,219                  | 5,000                 | 5,000              |
| 510707-Power                                      | 16,462             | 10,758             | 22,050             | 11,141                 | 13,000                | 22,050             |
| 510708-Natural Gas                                | 8,685              | 8,896              | 8,950              | 7,820                  | 9,000                 | 8,950              |
| 510805-Bad Debt Expense                           | (250)              | -                  | -                  | -                      | -                     | -                  |
| <b>Total 85-Required Operations</b>               | <b>\$32,935</b>    | <b>\$30,055</b>    | <b>\$41,590</b>    | <b>\$28,957</b>        | <b>\$33,800</b>       | <b>\$41,870</b>    |
| <b>88-Operations -Internal</b>                    |                    |                    |                    |                        |                       |                    |
| 520100-Internal ISF Chrg - Shop                   | 5,657              | 4,135              | 7,735              | 7,090                  | 7,100                 | 7,735              |
| 520200-Internal ISF Chrg - Building               | -                  | 16,813             | 21,520             | 19,727                 | 20,000                | 21,520             |
| 520300-Internal ISF Chrg - IT                     | 41,879             | 36,824             | 59,370             | 54,422                 | 55,000                | 57,070             |
| 520400-Internal ISF Chrg - Liability              | 7,620              | 14,049             | 22,140             | 20,295                 | 22,000                | 22,140             |
| <b>Total 88-Operations -Internal</b>              | <b>\$55,156</b>    | <b>\$71,821</b>    | <b>\$110,765</b>   | <b>\$101,534</b>       | <b>\$104,100</b>      | <b>\$108,465</b>   |
| <b>93-Capital Projects</b>                        |                    |                    |                    |                        |                       |                    |
| 580300-Capital Prj.- Other Imp.                   | -                  | -                  | -                  | -                      | -                     | 75,000             |
| <b>Total 93-Capital Projects</b>                  | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$75,000</b>    |
| <b>Expenses</b>                                   | <b>\$560,890</b>   | <b>\$581,521</b>   | <b>\$611,090</b>   | <b>\$503,352</b>       | <b>\$594,914</b>      | <b>\$670,019</b>   |
| <b>Total Animal Control Net Surplus/(Deficit)</b> | <b>(\$504,739)</b> | <b>(\$563,341)</b> | <b>(\$590,374)</b> | <b>(\$487,492)</b>     | <b>(\$578,064)</b>    | <b>(\$649,499)</b> |

### Veterinary Care

|                                                    | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|----------------------------------------------------|-------------------|-------------------|--------------------|------------------------|-----------------------|--------------------|
| <b>83-Planned Operations</b>                       |                   |                   |                    |                        |                       |                    |
| 510001-Departmental Supplies                       | -                 | -                 | 231                | 231                    | 300                   | -                  |
| 510012-Medical Supplies                            | -                 | -                 | 11,728             | 9,410                  | 13,301                | 13,000             |
| 510100-Service Agreements                          | -                 | -                 | 332                | 332                    | 400                   | -                  |
| 510106-Subscriptions & Dues                        | -                 | -                 | 16,450             | 14,638                 | 16,450                | 16,450             |
| 510111-Vet Care Services                           | -                 | -                 | 51,718             | 24,835                 | 64,200                | 64,200             |
| 510124-Spay/Neuter Expenses                        | -                 | -                 | 44,082             | 44,082                 | 46,500                | 33,600             |
| <b>Total 83-Planned Operations</b>                 | <b>\$0</b>        | <b>\$0</b>        | <b>\$124,541</b>   | <b>\$93,528</b>        | <b>\$141,151</b>      | <b>\$127,250</b>   |
| <b>Expenses</b>                                    | <b>\$0</b>        | <b>\$0</b>        | <b>\$124,541</b>   | <b>\$93,528</b>        | <b>\$141,151</b>      | <b>\$127,250</b>   |
| <b>Total Veterinary Care Net Surplus/(Deficit)</b> | <b>\$0</b>        | <b>\$0</b>        | <b>(\$124,541)</b> | <b>(\$93,528)</b>      | <b>(\$141,151)</b>    | <b>(\$127,250)</b> |



## **Engineering Description of Major Services:**

The Engineering Division within the City's Public Works Department offers engineering and technical support services for all development projects within the city. This includes reviewing and approving subdivision maps, civil engineering site plans, and public infrastructure improvement plans. The division also provides construction inspection services to ensure compliance with construction standards, plans, specifications, and regulations. Additionally, the division plays a key role in developing the City's Capital Improvement Program (CIP) to effectively plan for future growth in commercial, industrial, and residential sectors. Design and construction management services are provided for projects approved in the CIP. The Engineering Division also assists in coordinating and managing activities within the Public Works Department. The City Economic Development ventures are also supported by the division with design and construction management services.

## **Fiscal Year 2023-24 Highlights and Accomplishments**

## **Fiscal Year 2024-25 Goals and Objectives**

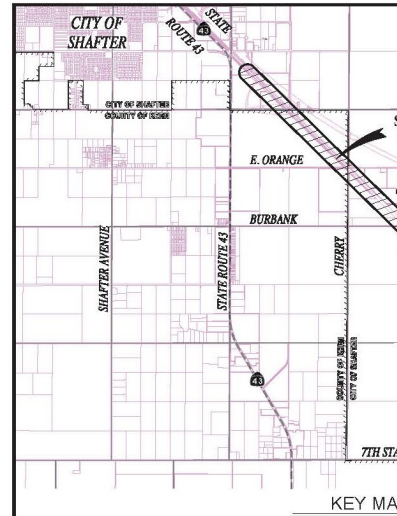


## Engineering

|                                       | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|---------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| <b>71-Fees for Service</b>            |                   |                   |                   |                        |                       |                   |
| 410700-Engineering Fees - Misc        | 22,789            | 49,257            | 22,680            | 25,010                 | 25,500                | 22,680            |
| 410701-Offsite Plan Check and Inspect | 134,771           | 576,658           | 134,100           | 32,823                 | 35,000                | 35,000            |
| <b>Total 71-Fees for Service</b>      | <b>\$157,560</b>  | <b>\$625,915</b>  | <b>\$156,780</b>  | <b>\$57,833</b>        | <b>\$60,500</b>       | <b>\$57,680</b>   |
| <b>73-License &amp; Permits</b>       |                   |                   |                   |                        |                       |                   |
| 430200-Encroachment Permit            | 39,434            | 5,401             | 39,240            | 7,316                  | 7,500                 | 4,600             |
| <b>Total 73-License &amp; Permits</b> | <b>\$39,434</b>   | <b>\$5,401</b>    | <b>\$39,240</b>   | <b>\$7,316</b>         | <b>\$7,500</b>        | <b>\$4,600</b>    |
| <b>Revenues</b>                       | <b>\$196,994</b>  | <b>\$631,316</b>  | <b>\$196,020</b>  | <b>\$65,149</b>        | <b>\$68,000</b>       | <b>\$62,280</b>   |
| <b>82-Wages &amp; Benefits</b>        |                   |                   |                   |                        |                       |                   |
| 500000-Full Time Wages                | 17,402            | -                 | 477,191           | 420,476                | 477,191               | 474,899           |
| 500100-Part Time Wages                | 1,214             | 6,996             | 7,000             | 3,614                  | 7,000                 | 6,459             |
| 500400-Overtime                       | 355               | 185               | 300               | 210                    | 300                   | 300               |
| 500500-Cellphone Allowance            | 3,904             | 4,273             | 4,140             | 3,740                  | 4,140                 | 3,540             |
| 500501-Auto Allowance                 | 4,578             | 4,578             | 4,675             | 4,592                  | 4,675                 | 4,560             |
| 500502-Uniform & Equipment Allowance  | 1,235             | 1,642             | 2,000             | 605                    | 2,000                 | 2,000             |
| 500503-Education Reimbursement        | 48                | -                 | -                 | -                      | -                     | -                 |
| 500504-One-Time Compensation          | 13,118            | 4,502             | 29,500            | 29,050                 | 29,500                | 900               |
| 500506-Incentive- Bilingual Pay       | 1,498             | 558               | 672               | 748                    | 1,015                 | 576               |
| 500600-Retirement                     | 57,139            | 55,731            | -                 | -                      | -                     | -                 |
| 500602-Unfunded Accr. Liab. (UAL)     | -                 | 3,353             | -                 | -                      | -                     | -                 |
| 500603-PERS 3069 Misc. Classic        | -                 | 9,930             | 28,000            | 17,204                 | 28,000                | 9,255             |
| 500604-PERS 26454 Misc. Pepra         | -                 | 11,544            | 29,000            | 29,139                 | 33,240                | 26,064            |
| 500700-OPEB - Health Insurance        | -                 | -                 | 7,340             | 6,282                  | 7,340                 | -                 |
| 500800-Health Insurance               | 74,481            | 113,940           | 44,083            | 52,881                 | 60,820                | 46,446            |
| 500801-Dental Insurance               | 1,912             | 3,419             | 1,369             | 1,430                  | 1,620                 | 1,246             |
| 500802-Vision Insurance               | 877               | 1,550             | 604               | 599                    | 604                   | 528               |
| 500803-Life Insurance                 | 1,754             | 2,705             | 2,559             | 1,658                  | 2,559                 | 1,622             |
| 500880-Work Comp Insurance            | 250               | -                 | 12,730            | 11,620                 | 12,730                | 12,150            |
| 500990-Non-Cash Labor Cost Allocation | (12,856)          | 9,999             | -                 | -                      | -                     | -                 |
| 509000-Payroll Taxes                  | 34,430            | 47,868            | 36,152            | 32,152                 | 36,152                | 34,772            |
| <b>Total 82-Wages &amp; Benefits</b>  | <b>\$675,085</b>  | <b>\$979,444</b>  | <b>\$687,315</b>  | <b>\$616,000</b>       | <b>\$708,886</b>      | <b>\$625,317</b>  |
| <b>83-Planned Operations</b>          |                   |                   |                   |                        |                       |                   |
| 510000-Office Supplies                | 2,760             | 3,167             | 3,500             | 4,611                  | 5,000                 | 5,000             |
| 510001-Departmental Supplies          | 8,005             | 11,521            | 5,000             | 5,244                  | 5,750                 | 5,000             |
| 510100-Service Agreements             | 5,048             | 6,732             | 8,200             | 9,748                  | 10,640                | 5,000             |
| 510103-Postage & Freight              | 132               | 398               | 500               | 93                     | 100                   | 100               |
| 510105-Software Licensing             | 10,813            | 9,948             | -                 | -                      | -                     | -                 |
| 510106-Subscriptions & Dues           | 849               | 271               | 720               | 519                    | 550                   | 700               |
| 510109-Janitorial Services            | 33,263            | 35,317            | 36,000            | 30,448                 | 36,000                | -                 |
| 510115-Recruitment                    | 324               | 7,135             | 20,000            | 14,479                 | 15,500                | -                 |
| 510150-Software Subscription          | -                 | 10,176            | 15,000            | 25,074                 | 26,750                | 37,500            |
| 510200-Repairs & Maintenance          | 4,311             | 6,015             | -                 | 1,962                  | 2,000                 | 2,000             |
| 510202-Hardware & Tools               | -                 | -                 | 1,000             | 8,203                  | 6,000                 | 5,000             |
| 510205-Building Repair & Maintenance  | -                 | 6,283             | 6,000             | 2,801                  | 2,800                 | -                 |
| 510300-Vehicle Operations             | 4,736             | 5,678             | 5,000             | 4,492                  | 5,000                 | 5,500             |
| 510302-Vehicle Operations - Fuel      | 3,562             | 8,020             | 8,500             | 6,645                  | 7,500                 | 8,500             |
| 510400-Professional Services          | 96,767            | 23,429            | 10,000            | 2,988                  | 5,000                 | 5,000             |
| 510401-Engineering Services           | 62,705            | 4,000             | 90,000            | 60,957                 | 80,000                | 95,000            |
| 510420-Legal Services                 | 23,353            | 3,763             | 5,000             | -                      | -                     | -                 |
| 510501-Training                       | 2,295             | 7,639             | 10,000            | 8,660                  | 10,500                | 13,500            |
| 510505-Travel                         | 503               | 1,743             | 7,500             | 9,422                  | 10,500                | 11,500            |
| 510807-Regulatory & Permitting        | -                 | 147               | 500               | -                      | -                     | -                 |
| 510809-Assessment fees                | -                 | 2,097             | 2,500             | 3,127                  | 3,127                 | -                 |
| <b>Total 83-Planned Operations</b>    | <b>\$259,426</b>  | <b>\$153,479</b>  | <b>\$234,920</b>  | <b>\$199,473</b>       | <b>\$232,717</b>      | <b>\$199,300</b>  |
| <b>85-Required Operations</b>         |                   |                   |                   |                        |                       |                   |
| 510701-Communications                 | 4,337             | 4,702             | 5,100             | 4,617                  | 5,000                 | 5,100             |
| 510704-Water                          | 703               | 533               | 730               | 586                    | 800                   | 730               |
| 510705-Sewer                          | 36                | 36                | 40                | 34                     | 40                    | 40                |

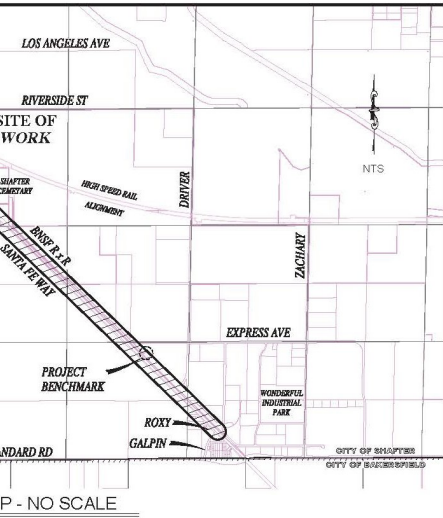
## Engineering

|                                                | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|------------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 510706-Refuse                                  | 3,760              | 2,982              | 3,880              | 2,684                  | 3,800                 | 3,880              |
| 510707-Power                                   | 1,679              | 64                 | 260                | 521                    | 750                   | 260                |
| <b>Total 85-Required Operations</b>            | <b>\$10,515</b>    | <b>\$8,317</b>     | <b>\$10,010</b>    | <b>\$8,442</b>         | <b>\$10,390</b>       | <b>\$10,010</b>    |
| <b>88-Operations -Internal</b>                 |                    |                    |                    |                        |                       |                    |
| 520100-Internal ISF Chrg - Shop                | 9,429              | 6,893              | 12,893             | 11,819                 | 12,000                | 12,893             |
| 520200-Internal ISF Chrg - Building            | 37,035             | 9,439              | 12,080             | 11,073                 | 16,000                | 12,080             |
| 520300-Internal ISF Chrg - IT                  | 33,742             | 29,966             | 48,312             | 44,286                 | 44,800                | 46,440             |
| 520400-Internal ISF Chrg - Liability           | 16,352             | 30,252             | 47,660             | 43,688                 | 44,500                | 47,660             |
| <b>Total 88-Operations -Internal</b>           | <b>\$96,558</b>    | <b>\$76,550</b>    | <b>\$120,945</b>   | <b>\$110,866</b>       | <b>\$117,300</b>      | <b>\$119,073</b>   |
| <b>92-Capital Outlay</b>                       |                    |                    |                    |                        |                       |                    |
| 570200-Machinery & Equipment                   | 989                | -                  | -                  | -                      | -                     | -                  |
| <b>Total 92-Capital Outlay</b>                 | <b>\$989</b>       | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>Expenses</b>                                | <b>\$1,042,573</b> | <b>\$1,217,790</b> | <b>\$1,053,190</b> | <b>\$934,781</b>       | <b>\$1,069,293</b>    | <b>\$953,700</b>   |
| <b>Total Engineering Net Surplus/(Deficit)</b> | <b>(\$845,579)</b> | <b>(\$586,474)</b> | <b>(\$857,170)</b> | <b>(\$869,632)</b>     | <b>(\$1,001,293)</b>  | <b>(\$891,420)</b> |



### GENERAL NOTES:

1. THESE PLANS ARE TO BE USED IN CONJUNCTION WITH THE CORRESPONDING CITY OF SHAFTER SPECIFICATION AT THE DATE OF BID.
2. IT IS THE INTENTION THAT THE PLANS, SPECIFICATIONS, AND BIDDING DOCUMENTS COINCIDE AND AGREE IN ALL PARTICULARS. IF ANY MATTER OR THING BE SHOWN IN ONE AND NOT IN THE OTHER IT SHALL BE OF THE SAME FORCE AND EFFECT AS IF INCORPORATED IN BOTH; AND ALL THINGS MUST BE DONE BY THE CONTRACTOR WHICH MAY BE SHOWN IN EITHER.
3. CONTRACTOR AGREES THAT HE SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING THE SAFETY OF ALL PERSONS AND PROPERTY; THAT THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS; THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY, AND HOLD THE OWNER, ENGINEER, AND THE CITY OF SHAFTER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING THE LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE OWNER/ENGINEER/CITY OF SHAFTER.
4. ALL EXISTING PUBLIC & PRIVATE IMPROVEMENTS AND UTILITIES, (STREET, PAVING, CURB, GUTTER, SIDEWALK, CROSS GUTTER, FENCING, IRRIGATION STRUCTURES, CANALS, PRIVATE ROADS, PIPELINES, SWALES, ETC.) THAT ARE REMOVED, DAMAGED OR UNDERCUT SHALL BE REPAIRED OR REPLACED AS DIRECTED BY THE CITY ENGINEER. ALL EXISTING PAVING AND SURFACING REMOVED, DAMAGED OR UNDERCUT SHALL BE REPLACED IN ACCORDANCE PER THE CITY ENGINEER. IRRIGATION STRUCTURES SHALL BE RETURNED TO A FULLY OPERATIONAL CONDITION BY THE END OF THE DAY FOR EACH DAY OF WORK.
5. PRIOR TO THE START OF ANY PHASE OF CONSTRUCTION THE CITY OF SHAFTER SHALL BE GIVEN 24 HOURS NOTICE (PHONE: (861) 746-5002). 24 HOUR NOTICE REQUIRED FOR TESTING AND INSPECTION.
6. THE UTILITY LOCATIONS SHOWN ON THE PLANS ARE APPROXIMATE AND FOR INFORMATION PURPOSES ONLY. UNDERGROUND SERVICE ALERT (USA) SHALL BE NOTIFIED AT LEAST 2 WORKING DAYS BEFORE CONSTRUCTION IN ANY GIVEN AREA. TELEPHONE (800) 842-2444.
7. UNDERGROUND FACILITIES KNOWN TO EXIST ARE SHOWN ON THE PLANS BASED ON AVAILABLE RECORDS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR



# PLANS FOR THE CONSTRUCTION OF 2023 SANTA FE SHOULDER IMPROVEMENT PROJECT

FTIP INFO: CML 5281 (031)

VERIFICATION, LOCATION, PROTECTION, AND REPAIR (IF DAMAGED DURING CONSTRUCTION) OF SAID FACILITIES. SHOULD UNDERGROUND FACILITIES BE ENCOUNTERED WHICH ARE NOT SHOWN ON THE PLANS OR DEVIATE FROM THE LOCATION SHOWN, THE CONTRACTOR SHALL PROMPTLY NOTIFY THE OWNER OF THAT FACILITY (IF APPROPRIATE) AND THE ENGINEER FOR POSSIBLE DESIGN CHANGES.

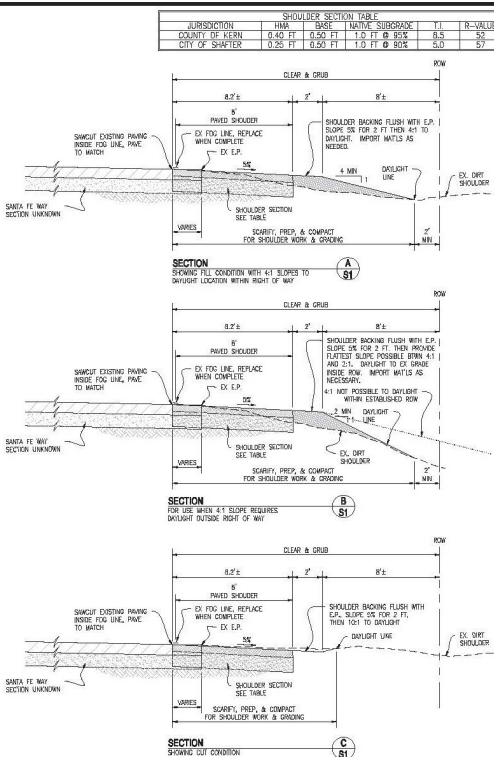
- CITY STANDARDS: CITY SUBDIVISION ENGINEERING AND DESIGN STANDARDS ARE AVAILABLE ONLINE AT [WWW.SHAFTER.COM](http://WWW.SHAFTER.COM) OR FROM THE CITY ENGINEERING OFFICE.
- COUNTY OF KERN STANDARDS: COUNTY OF KERN DEVELOPMENT STANDARDS ARE AVAILABLE ONLINE AT [WWW.KERNPUBLICWORKS.COM](http://WWW.KERNPUBLICWORKS.COM) OR FROM THE CITY ENGINEERING OFFICE UPON REQUEST.

BIDDERS / CONTRACTORS ATTENTION IS DIRECTED TO THE GENERAL CONDITIONS, SPECIAL PROVISIONS, AND TECHNICAL SPECIFICATIONS FOR THIS PROJECT.

BENCHMARK: CITY BM-02, LOCATED ON THE NORTHEAST SIDE OF THE BURLINGTON NORTHERN SANTA FE RAILWAY MAIN TRACK, APPROXIMATELY 250.00 FEET AT RIGHT ANGLES FROM THE CENTERLINE OF SAID RAILROAD MAIN TRACK, 1.5 MILES SOUTHEAST OF THE INTERSECTION OF SAID MAIN TRACK AND BURBANK AVENUE. ALSO BEING APPROXIMATELY 1.65 MILES NORTHEAST OF THE INTERSECTION OF SAID MAIN TRACK AND 7th STANDARD. A BRASS DISK SET IN A CONCRETE MONUMENT PROTECTED BY A HAND ACCESS ENCASUREMENT

CITY BM-02, ELEV = 336.20

ENGINEER'S CERTIFICATE: I HEREBY CERTIFY THAT THESE PLANS AND SPECIFICATIONS COMPLY WITH CITY OF SHAFTER ORDINANCES, STANDARDS, AND DESIGN CRITERIA, AND THAT THEY INCLUDE ALL IMPROVEMENT REQUIREMENTS OF THE ADVISORY AGENCY OR OTHER REVIEW BOARD. I AM RESPONSIBLE FOR ALL CALCULATIONS AND DRAWINGS ON THESE PLANS AND ANY ERRORS, OMISSIONS, OR VIOLATIONS OF THOSE ORDINANCES, STANDARDS, AND DESIGN CRITERIA SHALL BE CORRECTED DURING CONSTRUCTION.



## LIST OF DRAWINGS

| SHEET #   | DESCRIPTION                        |
|-----------|------------------------------------|
| SHEET S01 | COVER SHEET, SECTIONS              |
| SHEET S02 | SANTA FE WAY, STA 0+00 TO 22+00    |
| SHEET S03 | SANTA FE WAY, STA 22+00 TO 44+00   |
| SHEET S04 | SANTA FE WAY, STA 44+00 TO 66+00   |
| SHEET S05 | SANTA FE WAY, STA 66+00 TO 88+00   |
| SHEET S06 | SANTA FE WAY, STA 88+00 TO 110+00  |
| SHEET S07 | SANTA FE WAY, STA 110+00 TO 132+00 |
| SHEET S08 | SANTA FE WAY, STA 132+00 TO 154+00 |
| SHEET S09 | SANTA FE WAY, STA 154+00 TO 176+00 |
| SHEET S10 | SANTA FE WAY, STA 176+00 TO 198+00 |
| SHEET S11 | SANTA FE WAY, STA 198+00 TO 220+00 |
| SHEET S12 | SANTA FE WAY, STA 220+00 TO 242+00 |

## ENGINEERS ESTIMATE

| STREET IMPROVEMENTS:    |            |
|-------------------------|------------|
| CLEAR & GRUB            | 15.1 ACRES |
| HOT MIX ASPHALT         | 7,550 TONS |
| CLASS II AGGREGATE BASE | 6,800 CY   |
| SUBGRADE COMPACTION     | 39,580 SY  |
| SAWCUT                  | 43,650 LF  |
| SHOULDER BACKING        | 43,450 LF  |
| FOG LINE STRIPING       | 48,600 LF  |
| FOG SEAL                | 39,580 SY  |
| SWPPP                   | 1 LS       |
| TRAFFIC CONTROL         | 1 LS       |
| MOBILIZATION            | 1 LS       |



Know what's below.  
Call before you dig.

| REV#       | DATE                     | DESCRIPTION |
|------------|--------------------------|-------------|
| 02/16/2022 | ISSUED FOR K.C. COMMENTS |             |
| 11/14/2022 | ISSUED FOR BID           |             |
| 03/27/2023 | ISSUED FOR CONSTRUCTION  |             |



ENGINEERING SERVICES DEPARTMENT  
330 Pacific Avenue Shafter, CA 93263  
Phone (661) 746-5001 Fax (661) 746-5125



2023 SANTA FE SHOULDER  
IMPROVEMENTS PROJECT  
COVER SHEET

SHEET  
S01  
1 OF 12

## **Streets Description of Major Services:**

The Street Maintenance Division is a key component of the Public Works Department, tasked with the upkeep of all city streets, alleys, and right of way. Responsibilities include conducting minor to moderate asphalt and concrete repair work, as well as overseeing major street contracts within the capital improvement program. Additionally, the division is responsible for sidewalk, curb, and gutter repairs, roadside drainage maintenance, traffic signal upkeep, street striping, and storm drain maintenance.

## **Fiscal Year 2023-24 Highlights and Accomplishments**

- ✓ Lerdo Highway Reconstruction
- ✓ Seventh Standard Road Reconstruction
- ✓ James Street Lighting Upgrades
- ✓ Santa Fe Way Shoulder Improvements

## **Fiscal Year 2024-25 Goals and Objectives**

- ☐ Continue major thoroughfare improvements
- ☐ Annual residential street project
- ☐ Pedestrian/bicycle lane improvements
- ☐ Pavement Management System

## Streets

|                                       | Actual<br>2021/22 | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|---------------------------------------|-------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| <b>71-Fees for Service</b>            |                   |                    |                    |                        |                       |                    |
| 410801-Streets Fees - Sweeping        | 2,739             | 2,739              | 2,730              | 1,370                  | 2,800                 | 2,730              |
| <b>Total 71-Fees for Service</b>      | <b>\$2,739</b>    | <b>\$2,739</b>     | <b>\$2,730</b>     | <b>\$1,370</b>         | <b>\$2,800</b>        | <b>\$2,730</b>     |
| <b>78-Other Revenue</b>               |                   |                    |                    |                        |                       |                    |
| 480100-Misc Refunds                   | -                 | -                  | 110                | 4,255                  | 3,800                 | -                  |
| <b>Total 78-Other Revenue</b>         | <b>\$101</b>      | <b>\$60</b>        | <b>\$110</b>       | <b>\$4,255</b>         | <b>\$3,800</b>        | <b>\$0</b>         |
| <b>Revenues</b>                       | <b>\$2,840</b>    | <b>\$2,799</b>     | <b>\$2,840</b>     | <b>\$5,625</b>         | <b>\$6,600</b>        | <b>\$2,730</b>     |
| <b>82-Wages &amp; Benefits</b>        |                   |                    |                    |                        |                       |                    |
| 500000-Full Time Wages                | 36,115            | -                  | 914,980            | 779,215                | 914,980               | 1,179,125          |
| 500100-Part Time Wages                | 36                | -                  | -                  | -                      | -                     | -                  |
| 500400-Overtime                       | 562               | 539                | 9,700              | 8,183                  | 9,700                 | 800                |
| 500500-Cellphone Allowance            | 123               | 79                 | 2,760              | 2,620                  | 2,760                 | 3,720              |
| 500501-Auto Allowance                 | 3,096             | 2,606              | 3,145              | 1,629                  | 3,145                 | 1,584              |
| 500502-Uniform & Equipment Allowance  | 4,109             | 9,103              | 9,600              | 9,127                  | 9,600                 | 7,500              |
| 500503-Education Reimbursement        | 19                | -                  | -                  | -                      | -                     | -                  |
| 500504-One-Time Compensation          | 275               | 994                | 15,000             | 14,889                 | 15,000                | 7,100              |
| 500506-Incentive- Bilingual Pay       | 1,307             | 3,229              | 8,592              | 8,192                  | 8,592                 | 8,592              |
| 500508-Incentive-Certificate Pay      | 562               | -                  | -                  | -                      | -                     | -                  |
| 500600-Retirement                     | 9,364             | 12,446             | -                  | -                      | -                     | -                  |
| 500602-Unfunded Accr. Liab. (UAL)     | -                 | 3,622              | -                  | -                      | -                     | -                  |
| 500603-PERS 3069 Misc. Classic        | -                 | 282                | 69,140             | 62,296                 | 69,140                | 58,643             |
| 500604-PERS 26454 Misc. Pepra         | -                 | 4,268              | 52,000             | 42,653                 | 52,000                | 49,344             |
| 500700-OPEB - Health Insurance        | (277)             | -                  | 3,000              | 2,532                  | 3,000                 | -                  |
| 500800-Health Insurance               | 22,081            | 39,011             | 221,078            | 193,111                | 221,078               | 278,719            |
| 500801-Dental Insurance               | 689               | 1,426              | 6,747              | 6,064                  | 6,747                 | 8,023              |
| 500802-Vision Insurance               | 314               | 649                | 3,048              | 2,735                  | 3,048                 | 3,695              |
| 500803-Life Insurance                 | 329               | 700                | 4,085              | 3,459                  | 4,085                 | 3,842              |
| 500880-Work Comp Insurance            | 59,294            | 73,859             | 136,754            | 111,974                | 136,754               | 145,525            |
| 500990-Non-Cash Labor Cost Allocation | (1,184)           | 1,020              | -                  | -                      | -                     | -                  |
| 509000-Payroll Taxes                  | 758               | -                  | 70,080             | 61,353                 | 70,080                | 86,262             |
| <b>Total 82-Wages &amp; Benefits</b>  | <b>\$794,092</b>  | <b>\$1,101,605</b> | <b>\$1,529,709</b> | <b>\$1,310,032</b>     | <b>\$1,529,709</b>    | <b>\$1,842,474</b> |
| <b>83-Planned Operations</b>          |                   |                    |                    |                        |                       |                    |
| 510000-Office Supplies                | 402               | 156                | 1,500              | 563                    | 1,000                 | 1,500              |
| 510001-Departmental Supplies          | 68,695            | 82,613             | 90,000             | 41,599                 | 75,000                | 100,000            |
| 510100-Service Agreements             | 252               | 364                | 1,500              | 1,579                  | 3,500                 | -                  |
| 510103-Postage & Freight              | 72                | 58                 | 250                | 29                     | 50                    | 100                |
| 510105-Software Licensing             | 2,000             | 1,789              | -                  | -                      | -                     | -                  |
| 510106-Subscriptions & Dues           | -                 | 229                | -                  | 33                     | 200                   | 250                |
| 510109-Janitorial Services            | 7,398             | 8,812              | 13,000             | 8,879                  | 10,000                | -                  |
| 510110-Landscaping Services           | -                 | 9,175              | 95,000             | 50,819                 | 115,000               | 232,500            |
| 510114-Contract Services              | -                 | -                  | -                  | -                      | -                     | 15,000             |
| 510115-Recruitment                    | -                 | 1,059              | 1,500              | 322                    | 450                   | -                  |
| 510117-Traffic Sig. Operation & Maint | 21,275            | 33,335             | 60,000             | 66,971                 | 55,000                | 62,500             |
| 510121-Streetlight Repair and Maint.  | 68,880            | 45,640             | 110,000            | 31,707                 | 86,000                | 110,000            |
| 510130-Graffiti Removal               | -                 | 1,241              | 15,000             | 2,189                  | 5,000                 | 5,000              |
| 510150-Software Subscription          | -                 | 50,092             | 15,000             | 17,816                 | 19,500                | 36,000             |
| 510200-Repairs & Maintenance          | 3,285             | 38,070             | 50,000             | 53,988                 | 50,000                | 100,000            |
| 510202-Hardware & Tools               | -                 | -                  | 20,000             | 8,767                  | 10,000                | 10,000             |
| 510204-Equipment Repair               | 10,634            | 6,855              | 10,000             | 31,642                 | 32,000                | 10,000             |
| 510205-Building Repair & Maintenance  | -                 | 322                | 1,000              | 936                    | 1,000                 | 1,000              |
| 510300-Vehicle Operations             | 39,652            | 74,809             | 40,000             | 32,054                 | 45,000                | 60,000             |
| 510302-Vehicle Operations - Fuel      | 8,739             | 12,164             | 70,000             | 59,669                 | 80,750                | 75,000             |
| 510400-Professional Services          | 56,951            | 20,924             | 75,000             | 18,303                 | 75,000                | 75,000             |
| 510420-Legal Services                 | 1,800             | 100                | 2,500              | -                      | 2,500                 | 2,500              |
| 510501-Training                       | 212               | 2,118              | 7,500              | 3,726                  | 5,000                 | 10,000             |
| 510505-Travel                         | 503               | 134                | 2,500              | 1,810                  | 2,500                 | 5,000              |
| 510601-Equipment Rental               | -                 | -                  | -                  | -                      | 8,322                 | 20,000             |
| 510807-Regulatory & Permitting        | -                 | 323                | 500                | 44                     | 500                   | 500                |

Streets

|                                            | Actual<br>2021/22  | Actual<br>2022/23    | Budget<br>2023/24    | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25    |
|--------------------------------------------|--------------------|----------------------|----------------------|------------------------|-----------------------|----------------------|
| 510809-Assessment fees                     | -                  | 5,752                | 6,000                | 9,691                  | 9,700                 | -                    |
| <b>Total 83-Planned Operations</b>         | <b>\$369,606</b>   | <b>\$500,834</b>     | <b>\$687,750</b>     | <b>\$443,136</b>       | <b>\$692,972</b>      | <b>\$931,850</b>     |
| <b>85-Required Operations</b>              |                    |                      |                      |                        |                       |                      |
| 510701-Communications                      | 738                | -                    | 800                  | -                      | 800                   | 800                  |
| 510704-Water                               | 351                | 266                  | 10,810               | 9,362                  | 10,900                | 11,000               |
| 510705-Sewer                               | 18                 | 18                   | 40                   | 34                     | 60                    | 80                   |
| 510706-Refuse                              | 29,900             | 3,574                | 30,800               | 2,684                  | 3,500                 | 30,800               |
| 510707-Power                               | 4,649              | -                    | 11,940               | 41,650                 | 45,650                | 40,240               |
| <b>Total 85-Required Operations</b>        | <b>\$54,715</b>    | <b>\$20,125</b>      | <b>\$54,390</b>      | <b>\$53,730</b>        | <b>\$60,910</b>       | <b>\$82,920</b>      |
| <b>88-Operations -Internal</b>             |                    |                      |                      |                        |                       |                      |
| 520100-Internal ISF Chrg - Shop            | 33,944             | 24,812               | 46,412               | 42,544                 | 43,000                | 46,412               |
| 520200-Internal ISF Chrg - Building        | 9,345              | 2,191                | 17,380               | 15,932                 | 26,000                | 17,380               |
| 520300-Internal ISF Chrg - IT              | 35,145             | 26,794               | 43,193               | 39,594                 | 40,000                | 41,520               |
| 520400-Internal ISF Chrg - Liability       | -                  | -                    | 58,730               | 53,836                 | 61,500                | 58,730               |
| <b>Total 88-Operations -Internal</b>       | <b>\$101,894</b>   | <b>\$102,463</b>     | <b>\$165,715</b>     | <b>\$151,906</b>       | <b>\$170,500</b>      | <b>\$164,042</b>     |
| <b>90-Debt Service</b>                     |                    |                      |                      |                        |                       |                      |
| 550100-Principal Payments                  | -                  | 9,997                | -                    | -                      | -                     | -                    |
| <b>Total 90-Debt Service</b>               | <b>\$0</b>         | <b>\$9,997</b>       | <b>\$0</b>           | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>           |
| <b>92-Capital Outlay</b>                   |                    |                      |                      |                        |                       |                      |
| 570100-Automotive Equipment                | -                  | 193,174              | -                    | -                      | 200,000               | 75,000               |
| 570200-Machinery & Equipment               | 989                | 111,666              | -                    | -                      | 13,000                | -                    |
| <b>Total 92-Capital Outlay</b>             | <b>\$989</b>       | <b>\$304,840</b>     | <b>\$0</b>           | <b>\$0</b>             | <b>\$213,000</b>      | <b>\$75,000</b>      |
| <b>93-Capital Projects</b>                 |                    |                      |                      |                        |                       |                      |
| 580100-Capital Prj.- Infrastructure        | 2,356,417          | 91,531               | 25,000               | 44,365                 | 45,000                | -                    |
| <b>Total 93-Capital Projects</b>           | <b>\$2,356,417</b> | <b>\$91,531</b>      | <b>\$25,000</b>      | <b>\$44,365</b>        | <b>\$45,000</b>       | <b>\$0</b>           |
| <b>Expenses</b>                            | <b>\$3,677,713</b> | <b>\$2,131,395</b>   | <b>\$2,462,564</b>   | <b>\$2,003,169</b>     | <b>\$2,712,091</b>    | <b>\$3,096,286</b>   |
| <b>79-Transfers-In</b>                     |                    |                      |                      |                        |                       |                      |
| 490200-Trans In - Federal Grants           | 29,460             | -                    | -                    | -                      | -                     | -                    |
| 490204-Trans In - TDA                      | 4,912              | -                    | -                    | -                      | -                     | -                    |
| 490305-Trans In - Traffic Mithigation      | 2,831,241          | -                    | -                    | -                      | -                     | -                    |
| <b>Total 79-Transfers-In</b>               | <b>\$2,865,613</b> | <b>\$0</b>           | <b>\$0</b>           | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>           |
| <b>Revenues</b>                            | <b>\$2,865,613</b> | <b>\$0</b>           | <b>\$0</b>           | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>           |
| <b>Total Streets Net Surplus/(Deficit)</b> | <b>(\$809,260)</b> | <b>(\$2,128,596)</b> | <b>(\$2,459,724)</b> | <b>(\$1,997,544)</b>   | <b>(\$2,705,491)</b>  | <b>(\$3,093,556)</b> |







## **Public Facilities Description of Major Services:**

The Public Facilities Division operates under the Public Works Department. This Division is responsible for the upkeep of all City Park landscaping, park restrooms, Arterial Street, and designated parkway landscaping.

## **Fiscal Year 2023-24 Highlights and Accomplishments**

- ✓ Kirschenmann Park Field Improvements
- ✓ Veterans Park Basketball Court
- ✓ Mannel Park Shade Structure

## **Fiscal Year 2024-25 Goals and Objectives**

- ☐ Continue grant-funded park upgrades and additions
- ☐ Veterans Hall upgrades
- ☐ Reopen Aquatics Center

|                                         | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|-----------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| <b>71-Fees for Service</b>              |                   |                   |                   |                        |                       |                   |
| 415000-Miscellaneous Fees               | 360               | 360               | 360               | 455                    | 675                   | 360               |
| <b>Total 71-Fees for Service</b>        | <b>\$664</b>      | <b>\$634</b>      | <b>\$360</b>      | <b>\$455</b>           | <b>\$675</b>          | <b>\$360</b>      |
| <b>75-Rents &amp; Concessions</b>       |                   |                   |                   |                        |                       |                   |
| 450100-Facility Rental                  | 3,035             | 5,540             | 3,020             | 8,041                  | 9,500                 | 7,000             |
| 450200-Park Rental                      | -                 | -                 | 6,540             | 7,235                  | 6,736                 | 6,540             |
| <b>Total 75-Rents &amp; Concessions</b> | <b>\$9,590</b>    | <b>\$11,976</b>   | <b>\$9,560</b>    | <b>\$15,276</b>        | <b>\$16,236</b>       | <b>\$13,540</b>   |
| <b>77-Grants &amp; Donations</b>        |                   |                   |                   |                        |                       |                   |
| 470000-CA Grant                         | -                 | 94,853            | -                 | -                      | -                     | -                 |
| 470040-CA Grant - Prop 68 Local Parks   | 65,653            | -                 | -                 | -                      | -                     | -                 |
| 470060-CA Grant - LCTOP                 | -                 | -                 | -                 | 38,000                 | -                     | -                 |
| <b>Total 77-Grants &amp; Donations</b>  | <b>\$65,653</b>   | <b>\$94,853</b>   | <b>\$0</b>        | <b>\$38,000</b>        | <b>\$0</b>            | <b>\$0</b>        |
| <b>Revenues</b>                         | <b>\$75,907</b>   | <b>\$107,463</b>  | <b>\$9,920</b>    | <b>\$53,731</b>        | <b>\$16,911</b>       | <b>\$13,900</b>   |
| <b>82-Wages &amp; Benefits</b>          |                   |                   |                   |                        |                       |                   |
| 500000-Full Time Wages                  | 12,443            | 15,067            | 340,265           | 334,250                | 342,746               | 392,101           |
| 500100-Part Time Wages                  | -                 | 146               | 1,070             | -                      | 1,070                 | 1,070             |
| 500400-Overtime                         | 272               | 202               | 4,230             | 3,298                  | 4,830                 | 2,009             |
| 500500-Cellphone Allowance              | 72                | 72                | 1,560             | 1,325                  | 1,602                 | 1,560             |
| 500501-Auto Allowance                   | 168               | 129               | 925               | 209                    | 925                   | 240               |
| 500502-Uniform & Equipment Allowance    | -                 | 74                | 5,100             | 4,332                  | 5,100                 | 4,100             |
| 500504-One-Time Compensation            | 331               | 457               | 2,000             | 2,466                  | 2,511                 | 2,000             |
| 500506-Incentive- Bilingual Pay         | 83                | 66                | 2,615             | 2,840                  | 3,345                 | 2,400             |
| 500508-Incentive-Certificate Pay        | 22                | -                 | -                 | -                      | -                     | -                 |
| 500600-Retirement                       | 1,805             | 1,071             | -                 | -                      | -                     | -                 |
| 500602-Unfunded Accr. Liab. (UAL)       | -                 | 90                | -                 | -                      | -                     | -                 |
| 500603-PERS 3069 Misc. Classic          | -                 | 1,891             | 40,400            | 27,953                 | 40,400                | 26,899            |
| 500604-PERS 26454 Misc. Pepra           | -                 | -                 | 27,100            | 16,871                 | 27,100                | 12,441            |
| 500700-OPEB - Health Insurance          | (553)             | -                 | -                 | -                      | -                     | -                 |
| 500800-Health Insurance                 | 4,249             | 3,278             | 92,015            | 79,880                 | 92,015                | 75,387            |
| 500801-Dental Insurance                 | 126               | 125               | 2,593             | 2,726                  | 3,003                 | 2,600             |
| 500802-Vision Insurance                 | 58                | 59                | 1,208             | 1,271                  | 1,417                 | 1,207             |
| 500803-Life Insurance                   | 57                | 68                | 918               | 1,478                  | 1,635                 | 1,448             |
| 500880-Work Comp Insurance              | 3,403             | 2,846             | 58,522            | 40,467                 | 58,522                | 50,867            |
| 500990-Non-Cash Labor Cost Allocation   | (57)              | 19                | -                 | -                      | -                     | -                 |
| 509000-Payroll Taxes                    | 2,897             | 3,061             | 31,770            | 26,703                 | 31,770                | 29,216            |
| <b>Total 82-Wages &amp; Benefits</b>    | <b>\$502,030</b>  | <b>\$468,990</b>  | <b>\$612,291</b>  | <b>\$546,069</b>       | <b>\$617,991</b>      | <b>\$605,545</b>  |
| <b>83-Planned Operations</b>            |                   |                   |                   |                        |                       |                   |
| 510000-Office Supplies                  | -                 | -                 | 7,050             | 6,613                  | 3,810                 | 1,700             |
| 510001-Departmental Supplies            | -                 | 163               | 78,501            | 49,744                 | 33,650                | 76,500            |
| 510100-Service Agreements               | 505               | 588               | 51,600            | 2,547                  | 55,100                | 50,000            |
| 510103-Postage & Freight                | 25                | 24                | 860               | 114                    | 950                   | 860               |
| 510105-Software Licensing               | -                 | -                 | 22,142            | -                      | -                     | -                 |
| 510106-Subscriptions & Dues             | -                 | -                 | 1,000             | 72                     | 100                   | 500               |
| 510109-Janitorial Services              | -                 | 4,950             | 1,500             | 30,679                 | 31,750                | 24,000            |
| 510110-Landscaping Services             | 1,799             | 7,097             | 44,341            | 29,569                 | 53,425                | 127,500           |
| 510114-Contract Services                | 50,000            | 50,000            | 27,200            | 48,878                 | 72,320                | 59,500            |
| 510115-Recruitment                      | -                 | 315               | 9,134             | 602                    | 602                   | -                 |
| 510150-Software Subscription            | -                 | -                 | -                 | 14,458                 | 16,675                | 18,500            |
| 510200-Repairs & Maintenance            | -                 | -                 | 75,100            | 69,444                 | 77,650                | 93,700            |
| 510202-Hardware & Tools                 | -                 | -                 | 8,000             | 16,214                 | 18,325                | 33,000            |
| 510204-Equipment Repair                 | -                 | 6                 | 15,201            | 4,001                  | 4,200                 | 33,000            |
| 510205-Building Repair & Maintenance    | -                 | -                 | 40,450            | 55,156                 | 49,250                | 56,000            |
| 510300-Vehicle Operations               | -                 | -                 | 34,320            | 9,566                  | 11,850                | 15,000            |
| 510302-Vehicle Operations - Fuel        | 62                | 157               | 6,000             | 19,253                 | 23,830                | 10,000            |
| 510400-Professional Services            | 1,469             | 2,340             | 40,228            | 18,993                 | 3,081                 | 22,700            |
| 510420-Legal Services                   | -                 | 275               | 2,500             | -                      | -                     | -                 |
| 510501-Training                         | -                 | 1                 | 10,203            | 1,912                  | 8,599                 | 10,000            |
| 510505-Travel                           | -                 | -                 | 4,020             | 559                    | 3,500                 | 5,000             |

**Public Facilities**

|                                                      | Actual<br>2021/22    | Actual<br>2022/23    | Budget<br>2023/24    | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25    |
|------------------------------------------------------|----------------------|----------------------|----------------------|------------------------|-----------------------|----------------------|
| 510600-Rents & Leases                                | 2,400                | 2,400                | -                    | 2,200                  | 2,400                 | 2,400                |
| 510601-Equipment Rental                              | -                    | -                    | 7,000                | 621                    | 2,500                 | 23,500               |
| 510801-Outside Agency Costs                          | 27,000               | 25,000               | 20,000               | 13,769                 | 20,000                | 25,000               |
| 510807-Regulatory & Permitting                       | -                    | 283                  | -                    | 4                      | 25                    | 1,050                |
| 510809-Assessment fees                               | -                    | 160                  | 7,150                | 9,142                  | 9,216                 | 20,000               |
| 510905-Water Testing/Samples                         | -                    | -                    | -                    | -                      | -                     | 25,000               |
| <b>Total 83-Planned Operations</b>                   | <b>\$260,564</b>     | <b>\$402,066</b>     | <b>\$513,500</b>     | <b>\$404,107</b>       | <b>\$502,808</b>      | <b>\$734,410</b>     |
| <b>85-Required Operations</b>                        |                      |                      |                      |                        |                       |                      |
| 510701-Communications                                | 456                  | 456                  | 4,940                | 5,801                  | 6,800                 | 6,250                |
| 510704-Water                                         | 974                  | 768                  | 165,420              | 113,559                | 156,000               | 167,790              |
| 510705-Sewer                                         | 178                  | 178                  | 570                  | 501                    | 600                   | 600                  |
| 510706-Refuse                                        | 329                  | 1,886                | 4,110                | 5,370                  | 6,000                 | 6,300                |
| 510707-Power                                         | 120                  | (4)                  | 73,020               | 44,424                 | 53,100                | 73,260               |
| 510708-Natural Gas                                   | 180                  | 30                   | 2,350                | 2,014                  | 2,350                 | 2,350                |
| <b>Total 85-Required Operations</b>                  | <b>\$211,978</b>     | <b>\$167,035</b>     | <b>\$250,410</b>     | <b>\$171,669</b>       | <b>\$224,850</b>      | <b>\$256,550</b>     |
| <b>88-Operations -Internal</b>                       |                      |                      |                      |                        |                       |                      |
| 520100-Internal ISF Chrg - Shop                      | 3,772                | 2,757                | 5,157                | 4,727                  | 9,800                 | 5,157                |
| 520200-Internal ISF Chrg - Building                  | -                    | -                    | 151,000              | 138,416                | 161,400               | 151,000              |
| 520300-Internal ISF Chrg - IT                        | -                    | -                    | 33,467               | 30,678                 | 69,950                | 32,170               |
| 520400-Internal ISF Chrg - Liability                 | -                    | -                    | 42,470               | 38,931                 | 73,500                | 42,470               |
| <b>Total 88-Operations -Internal</b>                 | <b>\$51,895</b>      | <b>\$168,461</b>     | <b>\$232,094</b>     | <b>\$212,752</b>       | <b>\$314,650</b>      | <b>\$230,797</b>     |
| <b>92-Capital Outlay</b>                             |                      |                      |                      |                        |                       |                      |
| 570000-Furniture & Fixtures                          | -                    | -                    | -                    | -                      | 1,500                 | -                    |
| 570100-Automotive Equipment                          | -                    | -                    | -                    | -                      | -                     | 145,000              |
| 570200-Machinery & Equipment                         | -                    | 24,523               | -                    | -                      | 25,000                | -                    |
| <b>Total 92-Capital Outlay</b>                       | <b>\$4,945</b>       | <b>\$24,523</b>      | <b>\$0</b>           | <b>\$0</b>             | <b>\$26,500</b>       | <b>\$145,000</b>     |
| <b>93-Capital Projects</b>                           |                      |                      |                      |                        |                       |                      |
| 580200-Capital Prj.- Buildings & Imp.                | -                    | -                    | 506,392              | 251,316                | 274,510               | 1,440,000            |
| 580300-Capital Prj.- Other Imp.                      | 9,500                | 750                  | 93,750               | 233,078                | 529,750               | -                    |
| <b>Total 93-Capital Projects</b>                     | <b>\$66,315</b>      | <b>\$435,776</b>     | <b>\$600,142</b>     | <b>\$484,394</b>       | <b>\$804,260</b>      | <b>\$1,440,000</b>   |
| <b>Expenses</b>                                      | <b>\$1,097,727</b>   | <b>\$1,666,851</b>   | <b>\$2,208,437</b>   | <b>\$1,818,991</b>     | <b>\$2,491,059</b>    | <b>\$3,412,302</b>   |
| <b>Total Public Facilities Net Surplus/(Deficit)</b> | <b>(\$1,021,820)</b> | <b>(\$1,559,388)</b> | <b>(\$2,198,517)</b> | <b>(\$1,765,260)</b>   | <b>(\$2,474,148)</b>  | <b>(\$3,398,402)</b> |







## **Building Department Description of Major Services:**

The Building Division of the City is responsible for upholding City Zoning Codes, Municipal Codes, California Building Codes, and various standards related to mechanical, electrical, plumbing, swimming pools, and Title 24 energy. Additionally, the division oversees the abatement of hazardous structures, issues building permits, conducts plan checks, and performs inspections on both residential and commercial properties located within the City boundaries.

## **Fiscal Year 2023-24 Highlights and Accomplishments**

- ✓ Permitted improvements for LGV Coupling
- ✓ Permitted improvements for Golden Bear Industries
- ✓ Approved a 416,072 sq ft shell warehouse, located at 3601 Enterprise St
- ✓ Completed renovation project for 24-units at the Skyway Apartments
- ✓ Completed the Amazon tenant improvements, now operating at full capacity

## **Fiscal Year 2024-25 Goals and Objectives**

- ☐ Implement Land Management System
- ☐ Develop policies and procedures for code enforcement housing inspections per AB 548

## Building Inspection

|                                       | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|---------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| <b>71-Fees for Service</b>            |                    |                    |                    |                        |                       |                    |
| 410100-Building Fees - Misc           | 6,566              | 15,616             | 6,540              | 13,830                 | 16,500                | 17,500             |
| <b>Total 71-Fees for Service</b>      | <b>\$6,566</b>     | <b>\$15,616</b>    | <b>\$6,540</b>     | <b>\$13,830</b>        | <b>\$16,500</b>       | <b>\$17,500</b>    |
| <b>73-License &amp; Permits</b>       |                    |                    |                    |                        |                       |                    |
| 430300-Building Permits               | 1,248,955          | 1,579,694          | 1,150,000          | 863,633                | 865,000               | 865,000            |
| <b>Total 73-License &amp; Permits</b> | <b>\$1,248,955</b> | <b>\$1,579,694</b> | <b>\$1,150,000</b> | <b>\$863,633</b>       | <b>\$865,000</b>      | <b>\$865,000</b>   |
| <b>Revenues</b>                       | <b>\$1,255,521</b> | <b>\$1,595,310</b> | <b>\$1,156,540</b> | <b>\$877,463</b>       | <b>\$881,500</b>      | <b>\$882,500</b>   |
| <b>82-Wages &amp; Benefits</b>        |                    |                    |                    |                        |                       |                    |
| 500000-Full Time Wages                | 473,335            | 573,381            | 770,000            | 580,637                | 770,000               | 779,708            |
| 500100-Part Time Wages                | -                  | 8,223              | 18,640             | 14,693                 | 18,640                | 3,600              |
| 500400-Overtime                       | 9,758              | 5,342              | 6,000              | 4,380                  | 6,000                 | 6,000              |
| 500500-Cellphone Allowance            | 5,299              | 6,104              | 6,000              | 5,165                  | 6,000                 | 6,000              |
| 500501-Auto Allowance                 | 4,819              | 4,819              | 4,885              | 4,154                  | 4,885                 | 4,800              |
| 500502-Uniform & Equipment Allowance  | 1,404              | 1,707              | 2,000              | 1,237                  | 2,000                 | 2,000              |
| 500503-Education Reimbursement        | 309                | 576                | 380                | 269                    | 380                   | -                  |
| 500504-One-Time Compensation          | 5,917              | 6,966              | -                  | -                      | -                     | -                  |
| 500506-Incentive- Bilingual Pay       | 697                | 644                | 768                | 932                    | 1,090                 | 672                |
| 500600-Retirement                     | 50,456             | 36,166             | -                  | -                      | -                     | -                  |
| 500602-Unfunded Accr. Liab. (UAL)     | -                  | 3,660              | -                  | -                      | -                     | -                  |
| 500603-PERS 3069 Misc. Classic        | -                  | 10,299             | 42,000             | 27,173                 | 42,000                | 25,674             |
| 500604-PERS 26454 Misc. Pepra         | -                  | 17,706             | 55,000             | 42,557                 | 55,000                | 40,819             |
| 500700-OPEB - Health Insurance        | 6,118              | 1,214              | 6,000              | -                      | 6,000                 | 6,000              |
| 500800-Health Insurance               | 67,047             | 75,016             | 93,020             | 84,602                 | 93,020                | 100,530            |
| 500801-Dental Insurance               | 3,459              | 3,567              | 3,707              | 3,485                  | 3,707                 | 3,849              |
| 500802-Vision Insurance               | 1,566              | 1,629              | 1,696              | 1,595                  | 1,696                 | 1,736              |
| 500803-Life Insurance                 | 1,958              | 2,376              | 2,604              | 2,415                  | 2,604                 | 2,711              |
| 500880-Work Comp Insurance            | 149                | -                  | 53,882             | 14,307                 | 53,882                | 18,569             |
| 500990-Non-Cash Labor Cost Allocation | (11,734)           | 7,422              | -                  | -                      | -                     | -                  |
| 509000-Payroll Taxes                  | 37,728             | 44,804             | 53,168             | 46,428                 | 53,168                | 56,928             |
| <b>Total 82-Wages &amp; Benefits</b>  | <b>\$737,913</b>   | <b>\$828,819</b>   | <b>\$1,119,750</b> | <b>\$834,029</b>       | <b>\$1,120,072</b>    | <b>\$1,059,596</b> |
| <b>83-Planned Operations</b>          |                    |                    |                    |                        |                       |                    |
| 510000-Office Supplies                | 2,234              | 4,381              | 3,500              | 8,022                  | 8,500                 | 4,000              |
| 510001-Departmental Supplies          | 12,084             | 17,167             | 9,000              | 11,644                 | 12,500                | 9,000              |
| 510100-Service Agreements             | 195                | 212                | 300                | 148                    | 300                   | 300                |
| 510103-Postage & Freight              | 2,455              | 1,531              | 2,000              | 1,455                  | 2,000                 | 2,000              |
| 510105-Software Licensing             | 1,677              | -                  | 10,000             | 128                    | 1,000                 | -                  |
| 510106-Subscriptions & Dues           | 9,653              | 1,780              | 1,500              | 3,355                  | 4,500                 | 1,500              |
| 510110-Landscaping Services           | 1,555              | 1,167              | 1,500              | 1,520                  | 2,000                 | -                  |
| 510115-Recruitment                    | 1,161              | 401                | -                  | 615                    | 620                   | -                  |
| 510150-Software Subscription          | -                  | 67,033             | -                  | 9,955                  | 13,000                | 65,800             |
| 510200-Repairs & Maintenance          | 3,727              | 2,944              | 4,200              | 2,064                  | 2,580                 | -                  |
| 510300-Vehicle Operations             | 9,615              | 14,511             | 12,300             | 11,289                 | 12,300                | 12,300             |
| 510302-Vehicle Operations - Fuel      | 11,485             | 12,137             | 10,500             | 8,731                  | 10,500                | 10,500             |
| 510400-Professional Services          | 139,392            | 178,361            | 150,000            | 12,320                 | 150,000               | 150,000            |
| 510420-Legal Services                 | 566                | -                  | -                  | -                      | -                     | -                  |
| 510501-Training                       | 4,052              | 759                | 6,000              | 1,407                  | 3,500                 | 7,500              |
| 510505-Travel                         | 1,670              | 3,469              | 4,200              | 70                     | 1,000                 | 5,500              |
| <b>Total 83-Planned Operations</b>    | <b>\$201,521</b>   | <b>\$305,853</b>   | <b>\$215,000</b>   | <b>\$72,723</b>        | <b>\$224,300</b>      | <b>\$268,400</b>   |
| <b>85-Required Operations</b>         |                    |                    |                    |                        |                       |                    |
| 510701-Communications                 | -                  | 1,413              | 2,500              | 795                    | 2,500                 | 2,500              |
| <b>Total 85-Required Operations</b>   | <b>\$0</b>         | <b>\$1,413</b>     | <b>\$2,500</b>     | <b>\$795</b>           | <b>\$2,500</b>        | <b>\$2,500</b>     |
| <b>88-Operations -Internal</b>        |                    |                    |                    |                        |                       |                    |
| 520000-Asset Replace                  | -                  | -                  | 5,100              | -                      | 4,000                 | 5,100              |
| 520100-Internal ISF Chrg - Shop       | 7,543              | 5,514              | 10,314             | 9,454                  | 10,000                | 10,314             |
| 520200-Internal ISF Chrg - Building   | 36,365             | 11,092             | 14,190             | 13,008                 | 16,000                | 14,190             |
| 520300-Internal ISF Chrg - IT         | 39,384             | 38,993             | 62,866             | 57,627                 | 60,000                | 60,430             |

*Building Inspection*

|                                                        | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|--------------------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 520400-Internal ISF Chrg - Liability                   | 17,652             | 34,514             | 54,380             | 49,848                 | 54,000                | 54,380             |
| <b>Total 88-Operations -Internal</b>                   | <b>\$100,944</b>   | <b>\$90,113</b>    | <b>\$146,850</b>   | <b>\$129,937</b>       | <b>\$144,000</b>      | <b>\$144,414</b>   |
| <b>90-Debt Service</b>                                 |                    |                    |                    |                        |                       |                    |
| 550100-Principal Payments                              | -                  | 13,378             | -                  | -                      | -                     | -                  |
| <b>Total 90-Debt Service</b>                           | <b>\$0</b>         | <b>\$13,378</b>    | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>Expenses</b>                                        | <b>\$1,040,378</b> | <b>\$1,239,576</b> | <b>\$1,484,100</b> | <b>\$1,037,484</b>     | <b>\$1,490,872</b>    | <b>\$1,474,910</b> |
| <b>Total Building Inspection Net Surplus/(Deficit)</b> | <b>\$215,143</b>   | <b>\$355,734</b>   | <b>(\$327,560)</b> | <b>(\$160,021)</b>     | <b>(\$609,372)</b>    | <b>(\$592,410)</b> |







### **Code Compliance Description of Major Services:**

The Code Compliance Division, a part of the Building Department, is tasked with ensuring adherence to the City's Municipal Code and relevant State laws. Our mission is to enhance the quality of life in Shafter by enforcing property maintenance standards, addressing public nuisance issues to enhance the visual appeal of the community, safeguarding property values, and promoting the health, safety, and well-being of our residents.

### **Fiscal Year 2024-25 Goals and Objectives**

- ☐ Develop code enforcement officer safety standards policy per SB 296

|                                                    | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|----------------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| <b>71-Fees for Service</b>                         |                    |                    |                    |                        |                       |                    |
| 410150-Abatement Fees                              | 2,450              | 27,041             | 2,440              | -                      | -                     | -                  |
| <b>Total 71-Fees for Service</b>                   | <b>\$2,450</b>     | <b>\$27,041</b>    | <b>\$2,440</b>     | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>Revenues</b>                                    | <b>\$2,450</b>     | <b>\$27,041</b>    | <b>\$2,440</b>     | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>82-Wages &amp; Benefits</b>                     |                    |                    |                    |                        |                       |                    |
| 500000-Full Time Wages                             | 24,925             | 47,553             | 70,904             | 59,952                 | 70,904                | 78,639             |
| 500100-Part Time Wages                             | -                  | 11                 | -                  | -                      | -                     | -                  |
| 500400-Overtime                                    | -                  | 712                | 3,000              | 556                    | 3,000                 | 3,000              |
| 500500-Cellphone Allowance                         | -                  | 231                | -                  | -                      | -                     | -                  |
| 500502-Uniform & Equipment Allowance               | -                  | 252                | -                  | -                      | -                     | -                  |
| 500504-One-Time Compensation                       | 3,710              | -                  | -                  | -                      | -                     | 4,000              |
| 500506-Incentive- Bilingual Pay                    | 358                | -                  | -                  | -                      | -                     | -                  |
| 500507-Incentive- Degree                           | 1,314              | -                  | -                  | -                      | -                     | -                  |
| 500600-Retirement                                  | 4,756              | 1,755              | -                  | -                      | -                     | -                  |
| 500602-Unfunded Accr. Liab. (UAL)                  | -                  | 425                | -                  | -                      | -                     | -                  |
| 500604-PERS 26454 Misc. Pepra                      | -                  | 3,475              | 12,000             | 7,171                  | 12,000                | 5,778              |
| 500800-Health Insurance                            | 6,177              | 15,387             | 19,416             | 19,338                 | 19,416                | 22,752             |
| 500801-Dental Insurance                            | 192                | 396                | 514                | 461                    | 514                   | 514                |
| 500802-Vision Insurance                            | 86                 | 147                | 191                | 171                    | 191                   | 191                |
| 500803-Life Insurance                              | 84                 | 218                | 138                | 282                    | 310                   | 312                |
| 500880-Work Comp Insurance                         | 2,265              | 1,549              | 2,379              | 1,596                  | 2,379                 | 1,991              |
| 500990-Non-Cash Labor Cost Allocation              | -                  | 342                | -                  | -                      | -                     | -                  |
| 509000-Payroll Taxes                               | 2,290              | 3,879              | 5,100              | 4,628                  | 5,100                 | 5,774              |
| <b>Total 82-Wages &amp; Benefits</b>               | <b>\$46,157</b>    | <b>\$76,332</b>    | <b>\$113,642</b>   | <b>\$94,155</b>        | <b>\$113,814</b>      | <b>\$122,951</b>   |
| <b>83-Planned Operations</b>                       |                    |                    |                    |                        |                       |                    |
| 510000-Office Supplies                             | 672                | 2,741              | 3,000              | 1,817                  | 2,500                 | 2,500              |
| 510001-Departmental Supplies                       | 566                | 1,626              | 4,000              | 1,829                  | 4,000                 | 4,000              |
| 510100-Service Agreements                          | 215                | 206                | 1,750              | 123                    | 250                   | 250                |
| 510103-Postage & Freight                           | 2,474              | 1,472              | 1,400              | 2,032                  | 2,100                 | 2,000              |
| 510106-Subscriptions & Dues                        | 3                  | 554                | 800                | 330                    | 600                   | 800                |
| 510110-Landscaping Services                        | 1,550              | 1,169              | 1,500              | 1,520                  | 2,000                 | -                  |
| 510114-Contract Services                           | -                  | -                  | -                  | -                      | -                     | 15,000             |
| 510115-Recruitment                                 | -                  | 313                | -                  | -                      | -                     | -                  |
| 510150-Software Subscription                       | -                  | -                  | -                  | 602                    | 750                   | 3,500              |
| 510200-Repairs & Maintenance                       | 587                | 1,216              | 1,200              | 1,792                  | 2,500                 | 1,000              |
| 510300-Vehicle Operations                          | 867                | -                  | 2,500              | 2,268                  | 2,850                 | 2,100              |
| 510302-Vehicle Operations - Fuel                   | -                  | 1,637              | 1,200              | 1,610                  | 1,800                 | 1,800              |
| 510400-Professional Services                       | 74,475             | 51,618             | 15,000             | 107                    | 120                   | -                  |
| 510501-Training                                    | (488)              | 3,719              | 1,500              | 1,506                  | 2,000                 | 2,500              |
| 510505-Travel                                      | -                  | 1,343              | 300                | 571                    | 571                   | 900                |
| <b>Total 83-Planned Operations</b>                 | <b>\$80,921</b>    | <b>\$67,614</b>    | <b>\$34,150</b>    | <b>\$16,107</b>        | <b>\$22,041</b>       | <b>\$36,350</b>    |
| <b>85-Required Operations</b>                      |                    |                    |                    |                        |                       |                    |
| 510701-Communications                              | -                  | -                  | 600                | -                      | 600                   | 600                |
| <b>Total 85-Required Operations</b>                | <b>\$0</b>         | <b>\$0</b>         | <b>\$600</b>       | <b>\$0</b>             | <b>\$600</b>          | <b>\$600</b>       |
| <b>88-Operations -Internal</b>                     |                    |                    |                    |                        |                       |                    |
| 520000-Asset Replace                               | -                  | -                  | 1,275              | -                      | 1,000                 | 1,275              |
| 520100-Internal ISF Chrg - Shop                    | 1,886              | -                  | -                  | -                      | -                     | -                  |
| 520200-Internal ISF Chrg - Building                | 7,273              | -                  | -                  | -                      | -                     | -                  |
| 520300-Internal ISF Chrg - IT                      | 5,305              | 4,016              | 6,471              | 5,932                  | 8,300                 | 6,220              |
| 520400-Internal ISF Chrg - Liability               | 3,082              | -                  | -                  | -                      | -                     | -                  |
| <b>Total 88-Operations -Internal</b>               | <b>\$17,546</b>    | <b>\$4,016</b>     | <b>\$7,746</b>     | <b>\$5,932</b>         | <b>\$9,300</b>        | <b>\$7,495</b>     |
| <b>Expenses</b>                                    | <b>\$144,624</b>   | <b>\$147,962</b>   | <b>\$156,138</b>   | <b>\$116,194</b>       | <b>\$145,755</b>      | <b>\$167,396</b>   |
| <b>Total Code Compliance Net Surplus/(Deficit)</b> | <b>(\$142,174)</b> | <b>(\$120,921)</b> | <b>(\$153,698)</b> | <b>(\$116,194)</b>     | <b>(\$145,755)</b>    | <b>(\$167,396)</b> |

*Water*

|                                          | Actual<br>2021/22    | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|------------------------------------------|----------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| <b>94-Transfers-Out</b>                  |                      |                   |                   |                        |                       |                   |
| 595002-Trans Out - Water Operations      | 1,616,600            | -                 | -                 | -                      | -                     | -                 |
| <b>Total 94-Transfers-Out</b>            | \$1,616,600          | \$0               | \$0               | \$0                    | \$0                   | \$0               |
| <b>Expenses</b>                          | \$1,616,600          | \$0               | \$0               | \$0                    | \$0                   | \$0               |
| <b>Total Water Net Surplus/(Deficit)</b> | <b>(\$1,616,600)</b> | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>        |

# GENERAL FUND REVENUE DETAILS

## Non-Departmental

|                                         | Actual<br>2021/22   | Actual<br>2022/23   | Budget<br>2023/24   | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25   |
|-----------------------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|---------------------|
| <b>70-Taxes</b>                         |                     |                     |                     |                        |                       |                     |
| 400000-Prop Tax - Current Sec           | 1,936,203           | 2,169,420           | 2,993,800           | 2,705,063              | 2,793,800             | 2,795,000           |
| 400001-Prop Tax - Current Unsec         | 198,837             | 264,476             | 269,766             | 264,623                | 269,766               | 270,000             |
| 400002-Prop Tax - Supp Current Sec      | 47,438              | 65,157              | 66,460              | 50,351                 | 50,500                | 50,500              |
| 400003-Prop Tax - Supp Current Unsec    | 1,471               | 1,973               | 1,470               | 2,650                  | 2,700                 | 2,100               |
| 400004-Prop Tax - Prior Sec             | 23,100              | 23,843              | 22,990              | 15,542                 | 16,000                | 24,400              |
| 400005-Prop Tax - Prior Unsec           | 2,520               | 6,214               | 2,510               | (2,568)                | -                     | -                   |
| 400006-Prop Tax - Supp Prior Sec        | 4,840               | 5,780               | 4,820               | 9,097                  | 9,460                 | 8,000               |
| 400007-Prop Tax - Supp Prior Unsec      | 39                  | -                   | 40                  | -                      | -                     | -                   |
| 400008-Prop Tax - State-Aid Home Exem   | 19,211              | 16,285              | 19,120              | 8,578                  | 8,600                 | 16,700              |
| 400009-Prop Tax - Aircraft              | 5,837               | (5,437)             | 5,810               | 10,102                 | 10,500                | 600                 |
| 400010-Prop Tax - In Lieu of VLF        | 3,069,166           | 3,933,782           | 4,248,484           | 4,400,954              | 4,450,000             | 4,015,000           |
| 400011-Prop Tax - RDA Pass Thru         | 57,460              | 61,131              | 57,180              | 62,914                 | 65,000                | 65,000              |
| 400012-Prop Tax - ABx1 26 Excess        | 203,362             | 250,026             | 255,027             | 156,896                | 157,000               | 157,000             |
| 400013-Prop Tax - Other In Lieu Taxes   | 14,544              | 4,825               | 4,921               | 1,186                  | 1,200                 | 5,000               |
| 400100-Sales Tax - Bradley-Burns        | 23,647,976          | 25,136,604          | 25,372,000          | 17,583,106             | 27,070,000            | 27,787,000          |
| 400200-Franchise Tax - Electricity      | 477,370             | 592,859             | 604,717             | 596,775                | 604,717               | 605,000             |
| 400201-Franchise Tax - Natural Gas      | 91,033              | 136,248             | 138,973             | 157,506                | 158,000               | 139,000             |
| 400202-Franchise Tax - Refuse           | 439,322             | 462,093             | 1,107,829           | 944,860                | 1,107,829             | 753,000             |
| 400203-Franchise Tax - Cable            | 97,565              | 90,602              | 92,413              | 59,735                 | 92,414                | 92,500              |
| 400400-Real Property Trans Tax          | 108,562             | 111,561             | 113,792             | 76,907                 | 113,792               | 114,800             |
| 400700-Motor Vehicle License Fee/Tax    | -                   | 20,999              | 21,419              | 26,332                 | 27,500                | 21,400              |
| <b>Total 70-Taxes</b>                   | <b>\$30,445,856</b> | <b>\$33,348,441</b> | <b>\$35,403,541</b> | <b>\$27,130,609</b>    | <b>\$37,008,778</b>   | <b>\$36,922,000</b> |
| <b>71-Fees for Service</b>              |                     |                     |                     |                        |                       |                     |
| 412510-Late Fees                        | -                   | 9,520               | -                   | 24,677                 | -                     | -                   |
| 415000-Miscellaneous Fees               | 596,684             | 239,687             | 300,000             | 79,906                 | 80,000                | 80,000              |
| <b>Total 71-Fees for Service</b>        | <b>\$596,684</b>    | <b>\$249,207</b>    | <b>\$300,000</b>    | <b>\$104,583</b>       | <b>\$80,000</b>       | <b>\$80,000</b>     |
| <b>73-License &amp; Permits</b>         |                     |                     |                     |                        |                       |                     |
| 435000-Misc Permits                     | 750                 | 760                 | 750                 | 422                    | 700                   | 750                 |
| <b>Total 73-License &amp; Permits</b>   | <b>\$750</b>        | <b>\$760</b>        | <b>\$750</b>        | <b>\$422</b>           | <b>\$700</b>          | <b>\$750</b>        |
| <b>74-Fines, Forfeitures,</b>           |                     |                     |                     |                        |                       |                     |
| 440200-Penalties                        | 1,412               | 10,149              | 1,410               | 9,320                  | 9,550                 | 6,000               |
| <b>Total 74-Fines, Forfeitures,</b>     | <b>\$1,412</b>      | <b>\$10,149</b>     | <b>\$1,410</b>      | <b>\$9,320</b>         | <b>\$9,550</b>        | <b>\$6,000</b>      |
| <b>75-Rents &amp; Concessions</b>       |                     |                     |                     |                        |                       |                     |
| 450000-Lease Revenues                   | 301,720             | 500,237             | 309,380             | 368,196                | 500,000               | 500,000             |
| 450100-Facility Rental                  | 25                  | 30                  | 30                  | -                      | -                     | -                   |
| 450400-Mineral Rights                   | 26,616              | 27,432              | 26,490              | 17,962                 | 25,000                | 26,490              |
| <b>Total 75-Rents &amp; Concessions</b> | <b>\$328,361</b>    | <b>\$527,699</b>    | <b>\$335,900</b>    | <b>\$386,158</b>       | <b>\$525,000</b>      | <b>\$526,490</b>    |
| <b>76-Investment Earnings</b>           |                     |                     |                     |                        |                       |                     |
| 460100-Interest - Property Tax          | 815                 | 1,199               | 820                 | 3,740                  | 3,780                 | 1,000               |
| 460145-Interest - Leases                | 14,620              | 14,950              | -                   | -                      | -                     | -                   |
| <b>Total 76-Investment Earnings</b>     | <b>\$15,435</b>     | <b>\$16,149</b>     | <b>\$820</b>        | <b>\$3,740</b>         | <b>\$3,780</b>        | <b>\$1,000</b>      |
| <b>77-Grants &amp; Donations</b>        |                     |                     |                     |                        |                       |                     |
| 470108-FED GRNT County Pass Thru        | -                   | (29,631)            | -                   | -                      | -                     | -                   |
| <b>Total 77-Grants &amp; Donations</b>  | <b>\$0</b>          | <b>(\$29,631)</b>   | <b>\$0</b>          | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>          |
| <b>78-Other Revenue</b>                 |                     |                     |                     |                        |                       |                     |
| 480000-Sale of Prop - Capitalized       | -                   | -                   | -                   | 1,170                  | -                     | -                   |
| 480100-Misc Refunds                     | 24,798              | 29,835              | 24,680              | 36,480                 | 36,500                | 24,680              |
| 480200-Loan Repayments - Gen Fund       | -                   | -                   | 300,000             | -                      | -                     | -                   |
| 480400-Restitution                      | 713                 | -                   | 710                 | -                      | -                     | -                   |
| <b>Total 78-Other Revenue</b>           | <b>\$25,511</b>     | <b>\$29,835</b>     | <b>\$325,390</b>    | <b>\$37,650</b>        | <b>\$36,500</b>       | <b>\$24,680</b>     |

*Non-Departmental*

|                                         | Actual<br>2021/22   | Actual<br>2022/23   | Budget<br>2023/24   | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25   |
|-----------------------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|---------------------|
| <b>80-Operations -Internal</b>          |                     |                     |                     |                        |                       |                     |
| 416001-Ind Cost Allocation - Operat     | 341,795             | 1,416,064           | 340,090             | 1,421,810              | 1,421,811             | 1,422,000           |
| <b>Total 80-Operations -Internal</b>    | <b>\$341,795</b>    | <b>\$1,416,064</b>  | <b>\$340,090</b>    | <b>\$1,421,810</b>     | <b>\$1,421,811</b>    | <b>\$1,422,000</b>  |
| <b>Revenues</b>                         | <b>\$31,755,804</b> | <b>\$35,568,673</b> | <b>\$36,707,901</b> | <b>\$29,094,292</b>    | <b>\$39,086,119</b>   | <b>\$38,982,920</b> |
| <b>83-Planned Operations</b>            |                     |                     |                     |                        |                       |                     |
| 510001-Departmental Supplies            | -                   | -                   | -                   | -                      | 300                   | -                   |
| 510109-Janitorial Services              | -                   | -                   | -                   | 9,725                  | 10,000                | -                   |
| 510202-Hardware & Tools                 | -                   | -                   | -                   | 3,983                  | 4,250                 | -                   |
| <b>Total 83-Planned Operations</b>      | <b>\$0</b>          | <b>\$0</b>          | <b>\$0</b>          | <b>\$13,708</b>        | <b>\$14,550</b>       | <b>\$0</b>          |
| <b>91-Other Non-Operationa</b>          |                     |                     |                     |                        |                       |                     |
| 560800-Emergency Response               | 11,215              | -                   | -                   | -                      | 11,000                | -                   |
| <b>Total 91-Other Non-Operationa</b>    | <b>\$11,215</b>     | <b>\$0</b>          | <b>\$0</b>          | <b>\$0</b>             | <b>\$11,000</b>       | <b>\$0</b>          |
| <b>93-Capital Projects</b>              |                     |                     |                     |                        |                       |                     |
| 580200-Capital Prj.- Buildings & Imp.   | 69,611              | 7,485               | 50,000              | 5,000                  | 1,550                 | -                   |
| <b>Total 93-Capital Projects</b>        | <b>\$69,611</b>     | <b>\$7,485</b>      | <b>\$50,000</b>     | <b>\$5,000</b>         | <b>\$1,550</b>        | <b>\$0</b>          |
| <b>Expenses</b>                         | <b>\$80,826</b>     | <b>\$7,485</b>      | <b>\$50,000</b>     | <b>\$18,708</b>        | <b>\$27,100</b>       | <b>\$0</b>          |
| <b>Total None Net Surplus/(Deficit)</b> | <b>\$31,674,978</b> | <b>\$35,561,188</b> | <b>\$36,657,901</b> | <b>\$29,075,584</b>    | <b>\$39,059,019</b>   | <b>\$38,982,920</b> |





# ENTERPRISE FUNDS

Enterprise Fund Expense Budget Changes

Enterprise Funds Summary

Five -Year Projection (Water, WW, Refuse)

Water

Wastewater

Refuse

Rail

Dial-A-Ride

Fiber/Telecommunications



# ENTERPRISE FUNDS EXPENSE BUDGET CHANGES SUMMARY

|                               | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24   | Budget<br>2024/25   | FY24 vs FY25 Change |              |               |
|-------------------------------|--------------------|--------------------|---------------------|---------------------|---------------------|--------------|---------------|
|                               |                    |                    |                     |                     | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| <b>Enterprise Funds</b>       |                    |                    |                     |                     |                     |              |               |
| Water Operations              | 3,797,958          | 4,966,140          | 8,693,597           | 11,505,270          | 2,811,673           | 32.3%        | 58.9%         |
| Wastewater Operations         | 1,400,954          | 1,877,353          | 3,502,074           | 4,830,311           | 1,328,237           | 37.9%        | 24.7%         |
| Refuse                        | 1,120,244          | 1,902,234          | 1,847,635           | 2,047,592           | 199,957             | 10.8%        | 10.5%         |
| Rail Operations               | 129,120            | 42,458             | 63,955              | 68,526              | 4,571               | 7.1%         | .4%           |
| Public Transit                | 312,335            | 393,021            | 935,905             | 533,753             | (402,152)           | -43.0%       | 2.7%          |
| Telecommunications            | 198,045            | 179,649            | 413,467             | 544,344             | 130,877             | 31.7%        | 2.8%          |
| <b>Total Enterprise Funds</b> | <b>\$6,958,656</b> | <b>\$9,360,855</b> | <b>\$15,456,633</b> | <b>\$19,529,796</b> | <b>\$4,073,163</b>  | <b>26.4%</b> | <b>100%</b>   |

| Water Operations Category<br>Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |              |               |
|-------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
|                                           |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| 82-Wages & Benefits                       | 868,017           | 1,084,132         | 1,420,851         | 1,507,167         | 86,316              | 6.1%         | 13.1%         |
| 83-Planned Operations                     | 975,717           | 1,415,480         | 1,456,160         | 1,588,250         | 132,090             | 9.1%         | 13.8%         |
| 85-Required Operations                    | 1,393,663         | 1,474,984         | 1,761,970         | 1,775,550         | 13,580              | .8%          | 15.4%         |
| 88-Operations -Internal                   | 560,561           | 990,868           | 1,075,678         | 1,074,303         | (1,375)             | -.1%         | 9.3%          |
| 90-Debt Service                           | -                 | 676               | 298,938           | -                 | (298,938)           | -100.0%      | .0%           |
| 92-Capital Outlay                         | -                 | -                 | -                 | 70,000            | 70,000              | #.0%         | #.0%          |
| 93-Capital Projects                       | -                 | -                 | 2,680,000         | 5,490,000         | 2,810,000           | 104.9%       | 47.7%         |
| <b>Total Water Operations</b>             | <b>3,797,958</b>  | <b>4,966,140</b>  | <b>8,693,597</b>  | <b>11,505,270</b> | <b>2,811,673</b>    | <b>32.3%</b> | <b>100%</b>   |

| Wastewater Operations Category<br>Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |              |               |
|------------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
|                                                |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| 82-Wages & Benefits                            | 350,111           | 357,104           | 557,076           | 526,372           | (30,704)            | -5.5%        | 10.9%         |
| 83-Planned Operations                          | 721,683           | 860,808           | 921,248           | 989,100           | 67,852              | 7.4%         | 20.5%         |
| 85-Required Operations                         | 63,242            | 82,375            | 81,500            | 92,680            | 11,180              | 13.7%        | 1.9%          |
| 88-Operations -Internal                        | 261,691           | 573,990           | 622,823           | 622,159           | (664)               | -.1%         | 12.9%         |
| 90-Debt Service                                | 4,227             | 3,076             | 319,427           | -                 | (319,427)           | -100.0%      | .0%           |
| 92-Capital Outlay                              | -                 | -                 | -                 | 70,000            | 70,000              | #.0%         | #.0%          |
| 93-Capital Projects                            | -                 | -                 | 1,000,000         | 2,530,000         | 1,530,000           | 153.0%       | 52.4%         |
| <b>Total Wastewater Operations</b>             | <b>1,400,954</b>  | <b>1,877,353</b>  | <b>3,502,074</b>  | <b>4,830,311</b>  | <b>1,328,237</b>    | <b>37.9%</b> | <b>100%</b>   |

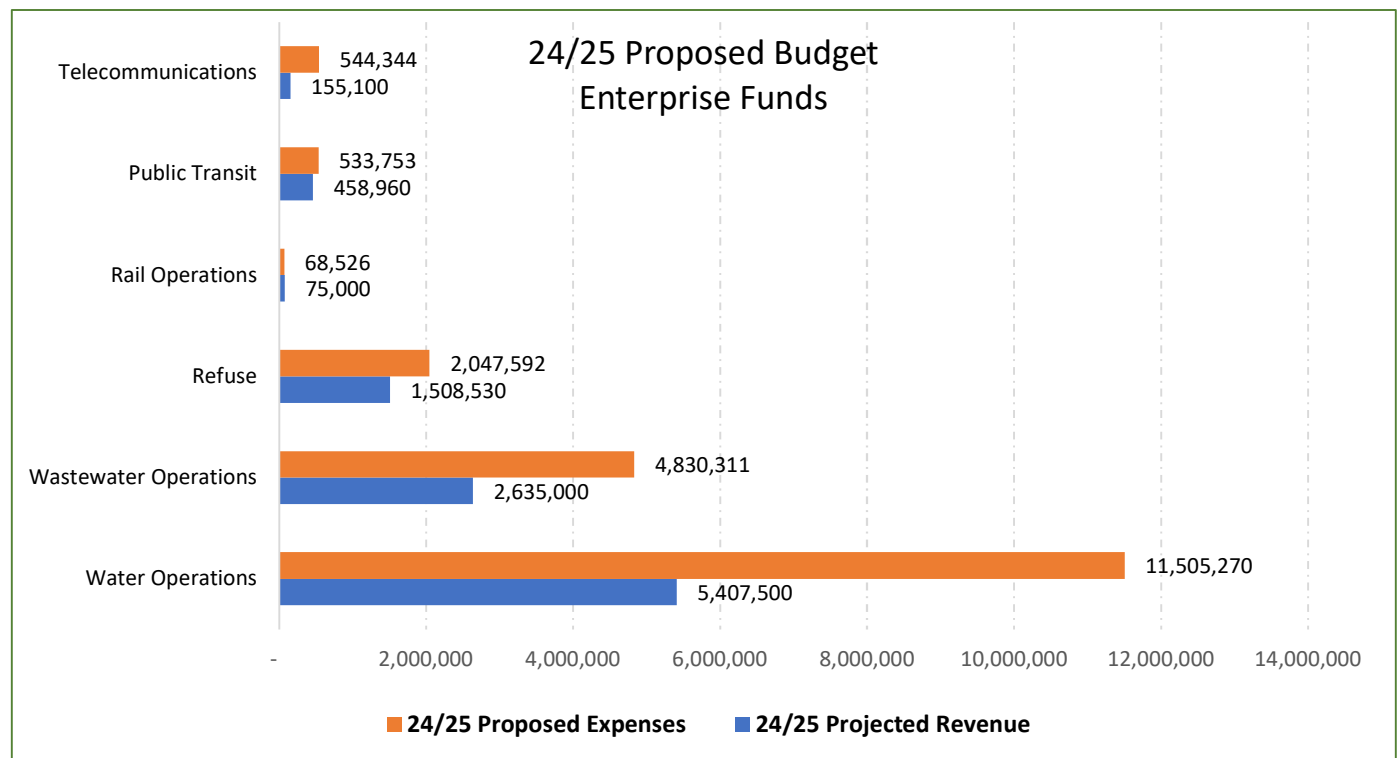
| Refuse Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |              |               |
|------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
|                              |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| 82-Wages & Benefits          | 343,597           | 93,088            | 200,373           | 149,917           | (50,456)            | -25.2%       | 7.3%          |
| 83-Planned Operations        | 463,497           | 1,473,249         | 1,281,087         | 1,515,000         | 233,913             | 18.3%        | 74.0%         |
| 85-Required Operations       | 70,708            | 13,170            | 43,850            | 60,350            | 16,500              | 37.6%        | 2.9%          |
| 88-Operations -Internal      | 242,442           | 322,325           | 322,325           | 322,325           | -                   | .0%          | 15.7%         |
| 90-Debt Service              | -                 | 402               | -                 | -                 | -                   | #.0%         | #.0%          |
| 92-Capital Outlay            | -                 | -                 | -                 | -                 | -                   | #.0%         | #.0%          |
| <b>Total Refuse</b>          | <b>1,120,244</b>  | <b>1,902,234</b>  | <b>1,847,635</b>  | <b>2,047,592</b>  | <b>199,957</b>      | <b>10.8%</b> | <b>100%</b>   |

| Rail Operations Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |             |               |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                                       |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| 82-Wages & Benefits                   | 54,646            | 22,987            | 27,815            | 28,346            | 531                 | 1.9%        | 41.4%         |
| 83-Planned Operations                 | 19,808            | 15,697            | 30,600            | 30,600            | -                   | .0%         | 44.7%         |
| 85-Required Operations                | 4,612             | 3,774             | 5,540             | 9,580             | 4,040               | 72.9%       | 14.0%         |
| 88-Operations -Internal               | 50,054            | -                 | -                 | -                 | -                   | #.0%        | #.0%          |
| <b>Total Rail Operations</b>          | <b>129,120</b>    | <b>42,458</b>     | <b>63,955</b>     | <b>68,526</b>     | <b>4,571</b>        | <b>7.1%</b> | <b>100%</b>   |

| Public Transit Category Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |               |               |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
|                                      |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg    | % of<br>Total |
| 82-Wages & Benefits                  | 193,818           | 210,924           | 311,846           | 302,836           | (9,010)             | -2.9%         | 56.7%         |
| 83-Planned Operations                | 31,927            | 36,959            | 43,910            | 50,510            | 6,600               | 15.0%         | 9.5%          |
| 85-Required Operations               | 11,284            | 9,370             | 14,970            | 16,270            | 1,300               | 8.7%          | 3.0%          |
| 88-Operations -Internal              | 75,306            | 135,768           | 165,179           | 164,137           | (1,042)             | -.6%          | 30.8%         |
| 92-Capital Outlay                    | -                 | -                 | 400,000           | -                 | (400,000)           | -100.0%       | .0%           |
| <b>Total Public Transit</b>          | <b>312,335</b>    | <b>393,021</b>    | <b>935,905</b>    | <b>533,753</b>    | <b>(402,152)</b>    | <b>-43.0%</b> | <b>100%</b>   |

| Telecommunications Category<br>Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |              |               |
|---------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
|                                             |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| 83-Planned Operations                       | 114,913           | 76,693            | 94,935            | 31,150            | (63,785)            | -67.2%       | 5.7%          |
| 85-Required Operations                      | 20,765            | 15,675            | 27,810            | 27,810            | .0%                 | .0%          | 5.1%          |
| 88-Operations -Internal                     | 62,367            | 87,281            | 140,722           | 135,270           | (5,452)             | -3.9%        | 24.9%         |
| 92-Capital Outlay                           | -                 | -                 | -                 | -                 | #.0%                | #.0%         | #.0%          |
| 93-Capital Projects                         | -                 | -                 | 150,000           | 350,114           | 200,114             | 133.4%       | 64.3%         |
| <b>Total Telecommunications</b>             | <b>198,045</b>    | <b>179,649</b>    | <b>413,467</b>    | <b>544,344</b>    | <b>130,877</b>      | <b>31.7%</b> | <b>100%</b>   |

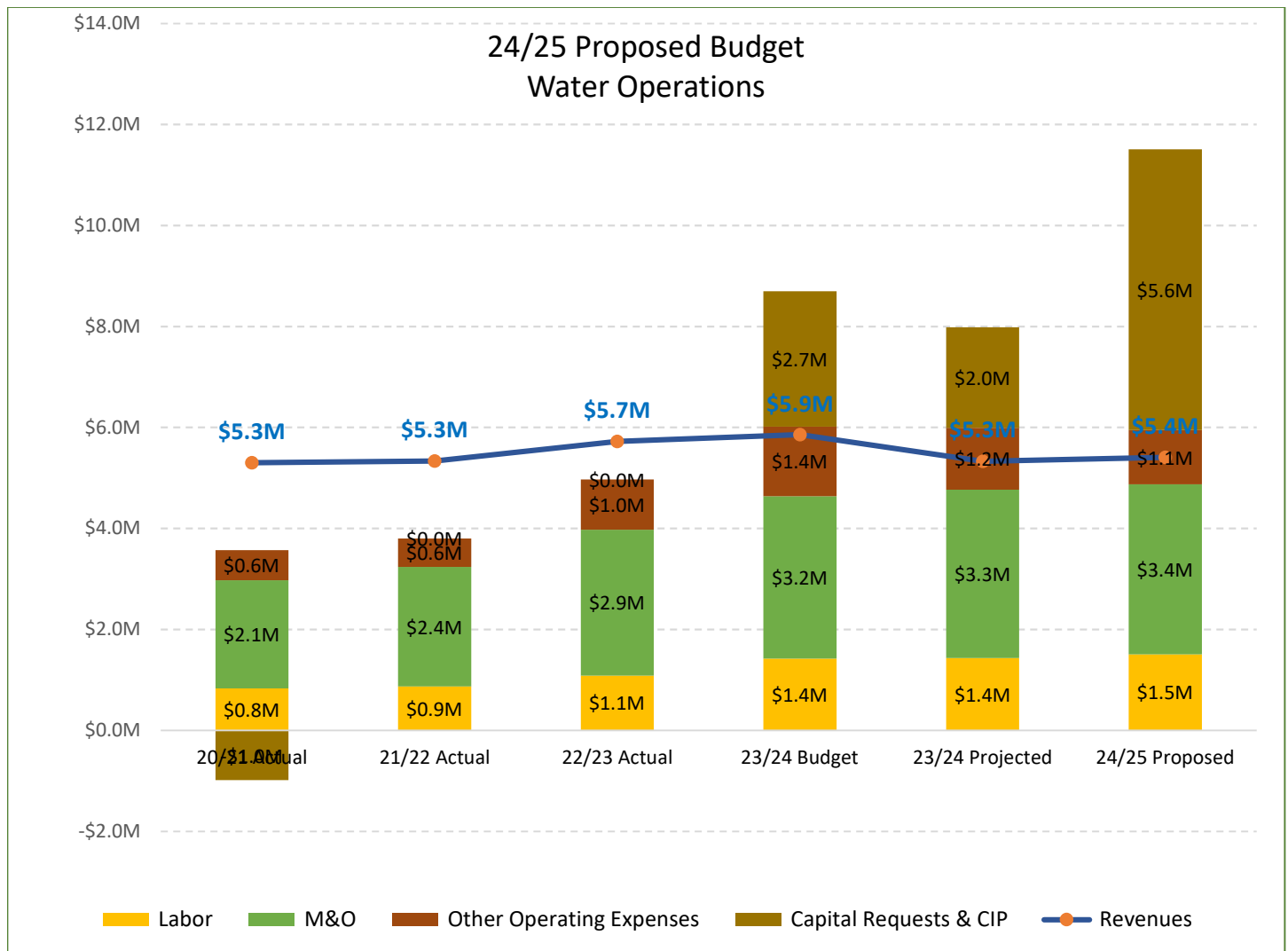
# ENTERPRISE FUNDS SUMMARY CHART



|                                | Water<br>Operations   | Wastewater<br>Operations | Refuse              | Rail<br>Operations | Public<br>Transit  | Fiber               | Total                 |
|--------------------------------|-----------------------|--------------------------|---------------------|--------------------|--------------------|---------------------|-----------------------|
| Revenues                       | \$ 5,407,500          | \$ 2,635,000             | \$ 1,508,530        | \$ 75,000          | \$ 458,960         | \$ 155,100          | \$ 10,240,090         |
| Expenses:                      |                       |                          |                     |                    |                    |                     |                       |
| 82-Wages & Benefits            | 1,507,167             | 526,372                  | 149,917             | 28,346             | 302,836            | -                   | 2,514,638             |
| 83-Planned Operations          | 1,588,250             | 989,100                  | 1,515,000           | 30,600             | 50,510             | 31,150              | 4,204,610             |
| 85-Required Operations         | 1,775,550             | 92,680                   | 60,350              | 9,580              | 16,270             | 27,810              | 1,982,240             |
| 88-Operations -Internal        | 1,074,303             | 622,159                  | 322,325             | -                  | 164,137            | 135,270             | 2,318,194             |
| 90-Debt Service                | -                     | -                        | -                   | -                  | -                  | -                   | -                     |
| Operating Expenses             | 5,945,270             | \$2,230,311              | \$2,047,592         | \$68,526           | \$533,753          | \$194,230           | \$11,019,682          |
| <b>Operating Income (Loss)</b> | <b>\$ (537,770)</b>   | <b>\$404,689</b>         | <b>(\$539,062)</b>  | <b>\$6,474</b>     | <b>(\$74,793)</b>  | <b>(\$39,130)</b>   | <b>(\$779,592)</b>    |
| 92-Capital Outlay              | 70,000                | 70,000                   | -                   | -                  | -                  | -                   | 140,000               |
| 93-Capital Projects            | 5,490,000             | 2,530,000                | -                   | -                  | -                  | 350,114             | 8,370,114             |
| 79-Transfers-In                | -                     | -                        | -                   | -                  | -                  | -                   | -                     |
|                                | -                     | -                        | -                   | -                  | -                  | -                   | -                     |
| Non-Operating Expenses         | 5,560,000             | 2,600,000                | -                   | -                  | -                  | 350,114             | 8,510,114             |
| <b>Net Income/(Loss)</b>       | <b>\$ (6,097,770)</b> | <b>\$ (2,195,311)</b>    | <b>\$ (539,062)</b> | <b>\$ 6,474</b>    | <b>\$ (74,793)</b> | <b>\$ (389,244)</b> | <b>\$ (9,289,706)</b> |

Note: CAPEX do not show on the P&L for Enterprise Funds (historical values) because they are capitalized on the Statement of Net Position at the ACFR.

Historical P&L are shown on the ACFR. Depreciation expense is a non-cash item.

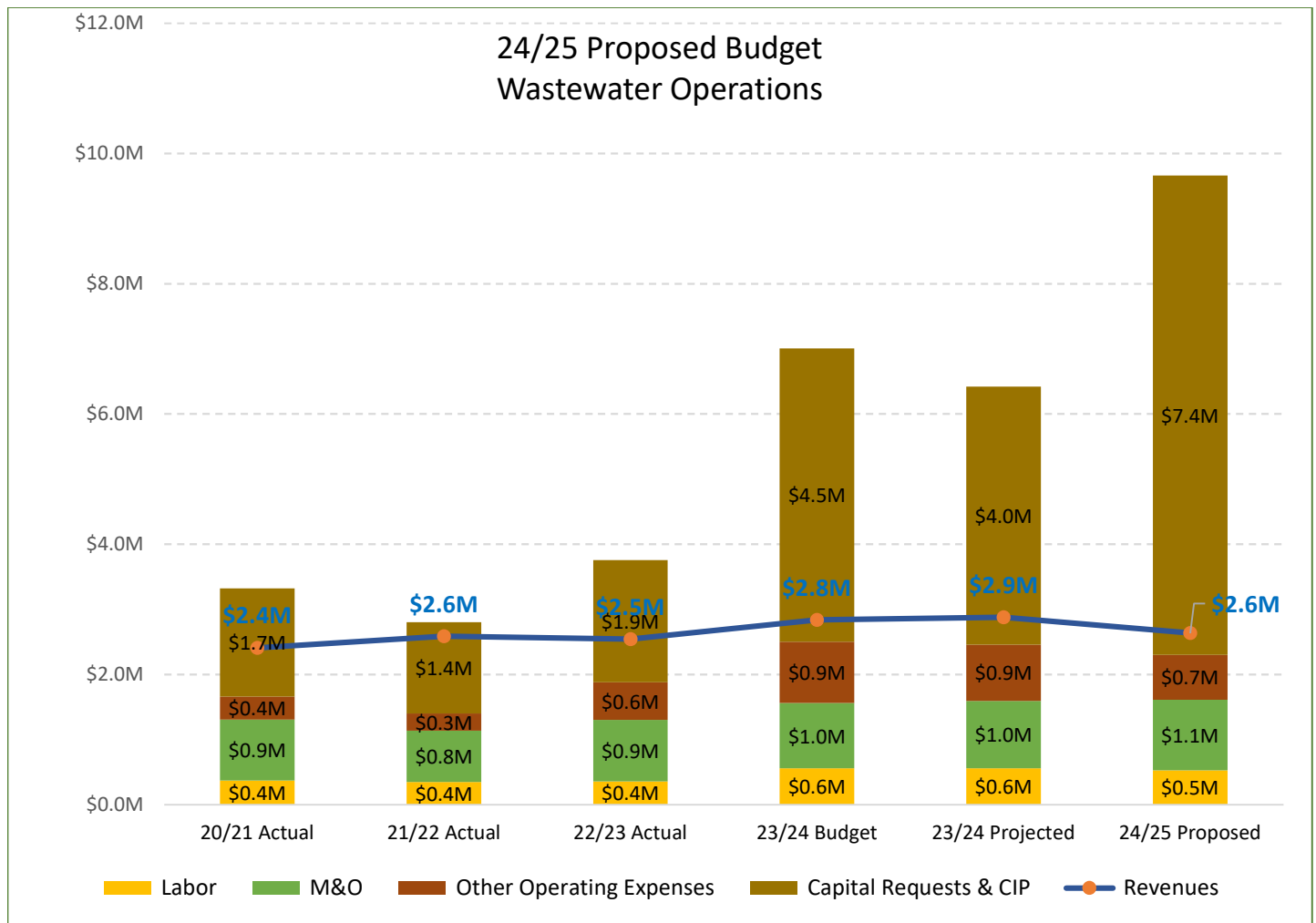


|                                | 20/21 Actual        | 21/22 Actual        | 22/23 Actual      | 23/24 Budget       | 23/24 Projected       | 24/25 Proposed        |
|--------------------------------|---------------------|---------------------|-------------------|--------------------|-----------------------|-----------------------|
| Revenues                       | \$ 5,301,458        | \$ 5,336,098        | \$ 5,719,728      | \$ 5,857,500       | \$ 5,330,143          | \$ 5,407,500          |
| Expenses:                      |                     |                     |                   |                    |                       |                       |
| 82-Wages & Benefits            | 829,586             | 868,017             | 1,084,132         | 1,420,851          | 1,430,501             | 1,507,167             |
| 83-Planned Operations          | 789,310             | 975,717             | 1,415,480         | 1,456,160          | 1,505,100             | 1,588,250             |
| 85-Required Operations         | 1,351,313           | 1,393,663           | 1,474,984         | 1,761,970          | 1,827,350             | 1,775,550             |
| 88-Operations -Internal        | 598,924             | 560,561             | 990,868           | 1,075,678          | 1,230,005             | 1,074,303             |
| 90-Debt Service                | -                   | -                   | 676               | 298,938            | -                     | -                     |
| Operating Expenses             | \$3,569,133         | \$3,797,958         | \$4,966,140       | \$6,013,597        | \$5,992,956           | \$5,945,270           |
| <b>Operating Income (Loss)</b> | <b>\$1,732,325</b>  | <b>\$1,538,140</b>  | <b>\$753,588</b>  | <b>(\$156,097)</b> | <b>(\$662,813)</b>    | <b>(\$537,770)</b>    |
| 92-Capital Outlay              | 340                 | -                   | -                 | -                  | 110,000               | 70,000                |
| 93-Capital Projects            | (985,508)           | -                   | -                 | 2,680,000          | 1,880,000             | 5,490,000             |
| 79-Transfers-In                | -                   | 1,662,929           | 33,817            | 3,000,000          | -                     | -                     |
| Non-Operating Expenses         | (\$985,168)         | (\$1,662,929)       | (\$33,817)        | (\$320,000)        | \$1,990,000           | \$5,560,000           |
| <b>Net Income/(Loss)</b>       | <b>\$ 2,717,493</b> | <b>\$ 3,201,069</b> | <b>\$ 787,405</b> | <b>\$ 163,903</b>  | <b>\$ (2,652,813)</b> | <b>\$ (6,097,770)</b> |

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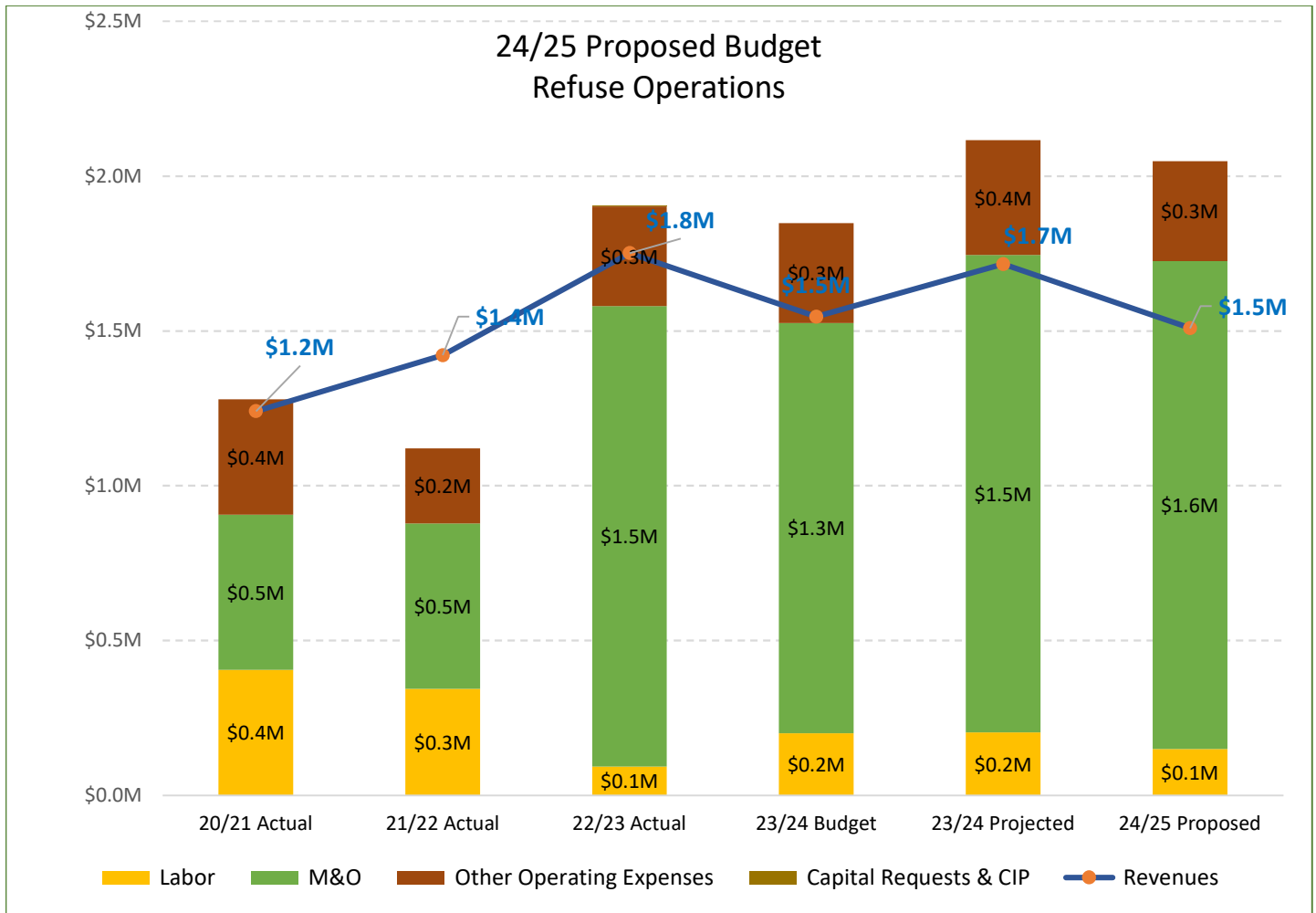
# WASTEWATER SUMMARY



|                                | 20/21 Actual      | 21/22 Actual        | 22/23 Actual      | 23/24 Budget        | 23/24 Projected       | 24/25 Proposed        |
|--------------------------------|-------------------|---------------------|-------------------|---------------------|-----------------------|-----------------------|
| Revenues                       | \$ 2,409,336      | \$ 2,570,629        | \$ 2,529,763      | \$ 2,735,000        | \$ 2,542,000          | \$ 2,635,000          |
| Expenses:                      |                   |                     |                   |                     |                       |                       |
| 82-Wages & Benefits            | 371,844           | 350,111             | 357,104           | 557,076             | 559,906               | 526,372               |
| 83-Planned Operations          | 867,726           | 721,683             | 860,808           | 921,248             | 946,710               | 989,100               |
| 85-Required Operations         | 67,590            | 63,242              | 82,375            | 81,500              | 86,800                | 92,680                |
| 88-Operations -Internal        | 347,779           | 261,691             | 573,990           | 622,823             | 692,160               | 622,159               |
| 90-Debt Service                | 5,826             | 4,227               | 3,076             | 319,427             | 70,100                | -                     |
| Operating Expenses             | \$1,660,765       | \$1,400,954         | \$1,877,353       | \$2,502,074         | \$2,355,676           | \$2,230,311           |
| <b>Operating Income (Loss)</b> | <b>\$748,571</b>  | <b>\$1,169,675</b>  | <b>\$652,410</b>  | <b>\$232,926</b>    | <b>\$186,324</b>      | <b>\$404,689</b>      |
| 92-Capital Outlay              | 340               | -                   | -                 | -                   | 103,000               | 70,000                |
| 93-Capital Projects            | (340)             | -                   | -                 | 1,000,000           | 750,000               | 2,530,000             |
| 79-Transfers-In                | -                 | 16,259              | 13,506            | 100,000             | 336,339               | -                     |
| Non-Operating Expenses         | -                 | 16,259              | 13,506            | 1,100,000           | 1,189,339             | 2,600,000             |
| <b>Net Income/(Loss)</b>       | <b>\$ 748,571</b> | <b>\$ 1,153,416</b> | <b>\$ 638,904</b> | <b>\$ (867,074)</b> | <b>\$ (1,003,015)</b> | <b>\$ (2,195,311)</b> |

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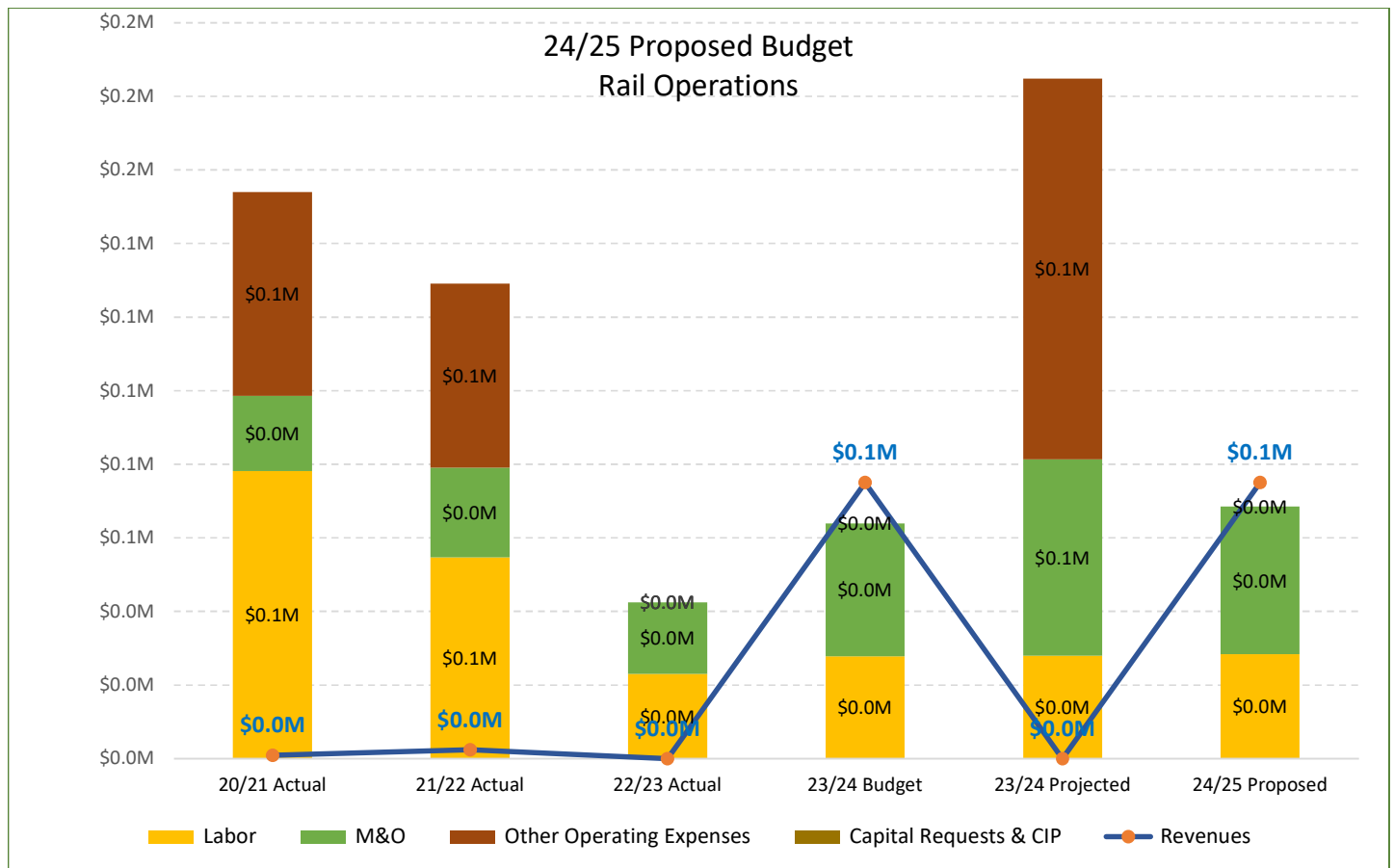


|                                | 20/21 Actual       | 21/22 Actual      | 22/23 Actual        | 23/24 Budget        | 23/24 Projected     | 24/25 Proposed      |
|--------------------------------|--------------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| Revenues                       | \$ 1,240,972       | \$ 1,421,358      | \$ 1,751,106        | \$ 1,545,530        | \$ 1,715,711        | \$ 1,508,530        |
| Expenses:                      |                    |                   |                     |                     |                     |                     |
| 82-Wages & Benefits            | 405,092            | 343,597           | 93,088              | 200,373             | 202,789             | 149,917             |
| 83-Planned Operations          | 466,140            | 463,497           | 1,473,249           | 1,281,087           | 1,509,650           | 1,515,000           |
| 85-Required Operations         | 35,247             | 70,708            | 13,170              | 43,850              | 32,350              | 60,350              |
| 88-Operations -Internal        | 371,956            | 242,442           | 322,325             | 322,325             | 371,000             | 322,325             |
| 90-Debt Service                | -                  | -                 | 402                 | -                   | -                   | -                   |
| Operating Expenses             | \$1,278,435        | \$1,120,244       | \$1,902,234         | \$1,847,635         | \$2,115,789         | \$2,047,592         |
| <b>Operating Income (Loss)</b> | <b>\$ (37,463)</b> | <b>\$301,114</b>  | <b>(\$151,128)</b>  | <b>(\$302,105)</b>  | <b>(\$400,078)</b>  | <b>(\$539,062)</b>  |
| 92-Capital Outlay              | (240,874)          | -                 | -                   | -                   | 9,500               | -                   |
| 79-Transfers-In                | -                  | 25,260            | -                   | -                   | -                   | -                   |
| Non-Operating Expenses         | (240,874)          | (25,260)          | -                   | -                   | 9,500               | -                   |
| <b>Net Income/(Loss)</b>       | <b>\$ 203,411</b>  | <b>\$ 326,374</b> | <b>\$ (151,128)</b> | <b>\$ (302,105)</b> | <b>\$ (409,578)</b> | <b>\$ (539,062)</b> |

Note: CAPEX do not show on the P&L for Enterprise Funds (historical values) because they are capitalized on the Statement of Net Position at the ACFR.

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# RAIL SUMMARY

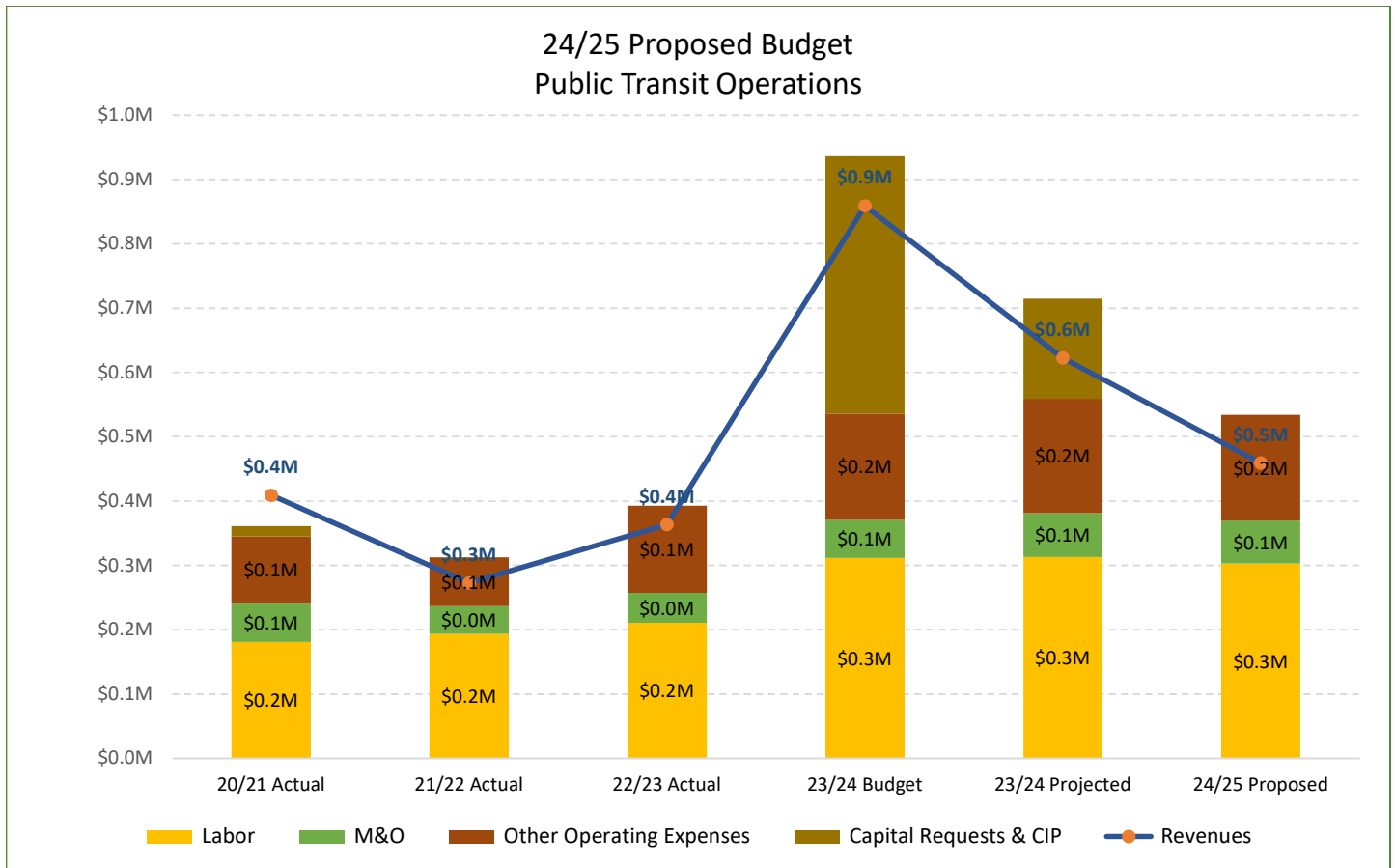


|                                | 20/21 Actual        | 21/22 Actual        | 22/23 Actual       | 23/24 Budget     | 23/24 Projected     | 24/25 Proposed  |
|--------------------------------|---------------------|---------------------|--------------------|------------------|---------------------|-----------------|
| Revenues                       | \$ 900              | \$ -                | \$ -               | \$ 75,000        | \$ -                | \$ 75,000       |
| Expenses:                      |                     |                     |                    |                  |                     |                 |
| 82-Wages & Benefits            | 78,192              | 54,646              | 22,987             | 27,815           | 27,960              | 28,346          |
| 83-Planned Operations          | 17,305              | 19,808              | 15,697             | 30,600           | 44,070              | 30,600          |
| 85-Required Operations         | 3,130               | 4,612               | 3,774              | 5,540            | 9,300               | 9,580           |
| 88-Operations -Internal        | 55,340              | 50,054              | -                  | -                | 103,500             | -               |
| Operating Expenses             | \$153,967           | \$129,120           | \$42,458           | \$63,955         | \$184,830           | \$68,526        |
| <b>Operating Income (Loss)</b> | <b>(\$153,067)</b>  | <b>(\$129,120)</b>  | <b>(\$42,458)</b>  | <b>\$11,045</b>  | <b>(\$184,830)</b>  | <b>\$6,474</b>  |
| 79-Transfers-In                | -                   | 2,372               | -                  | -                | -                   | -               |
| Non-Operating Expenses         | -                   | (2,372)             | -                  | -                | -                   | -               |
| <b>Net Income/(Loss)</b>       | <b>\$ (153,067)</b> | <b>\$ (126,748)</b> | <b>\$ (42,458)</b> | <b>\$ 11,045</b> | <b>\$ (184,830)</b> | <b>\$ 6,474</b> |

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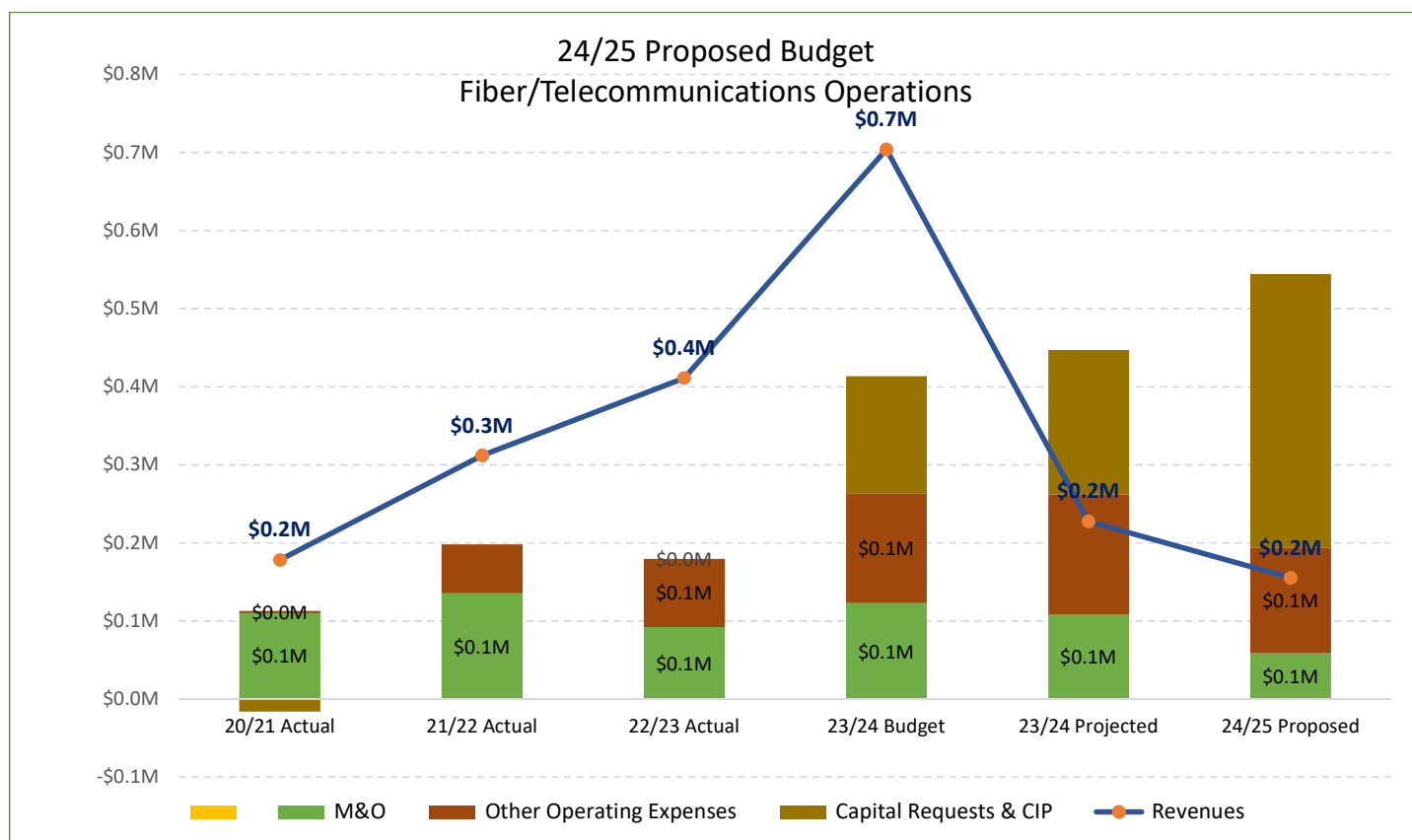


|                                | 20/21 Actual     | 21/22 Actual       | 22/23 Actual       | 23/24 Budget       | 23/24 Projected    | 24/25 Proposed     |
|--------------------------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Revenues                       | \$ 408,975       | \$ 263,950         | \$ 363,358         | \$ 858,960         | \$ 622,500         | \$ 458,960         |
| Expenses:                      |                  |                    |                    |                    |                    |                    |
| 82-Wages & Benefits            | 181,079          | 193,818            | 210,924            | 311,846            | 312,812            | 302,836            |
| 83-Planned Operations          | 53,863           | 31,927             | 36,959             | 43,910             | 53,100             | 50,510             |
| 85-Required Operations         | 5,798            | 11,284             | 9,370              | 14,970             | 15,500             | 16,270             |
| 88-Operations -Internal        | 104,811          | 75,306             | 135,768            | 165,179            | 177,705            | 164,137            |
| Operating Expenses             | \$345,551        | \$312,335          | \$393,021          | \$535,905          | \$559,117          | \$533,753          |
| <b>Operating Income (Loss)</b> | <b>\$63,424</b>  | <b>(\$48,385)</b>  | <b>(\$29,663)</b>  | <b>\$323,055</b>   | <b>\$63,383</b>    | <b>(\$74,793)</b>  |
| 92-Capital Outlay              | 15,438           | -                  | -                  | 400,000            | 155,520            | -                  |
| 79-Transfers-In                | -                | 8,667              | -                  | -                  | -                  | -                  |
| Non-Operating Expenses         | 15,438           | 8,667              | -                  | 400,000            | 155,520            | -                  |
| <b>Net Income/(Loss)</b>       | <b>\$ 47,986</b> | <b>\$ (57,052)</b> | <b>\$ (29,663)</b> | <b>\$ (76,945)</b> | <b>\$ (92,137)</b> | <b>\$ (74,793)</b> |

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# FIBER SUMMARY



|                                | 20/21 Actual     | 21/22 Actual      | 22/23 Actual      | 23/24 Budget      | 23/24 Projected     | 24/25 Proposed      |
|--------------------------------|------------------|-------------------|-------------------|-------------------|---------------------|---------------------|
| Revenues                       | \$ 178,222       | \$ 311,918        | \$ 411,234        | \$ 704,100        | \$ 227,600          | \$ 155,100          |
| Expenses:                      |                  |                   |                   |                   |                     |                     |
| Wages & Benefits               |                  |                   |                   |                   |                     |                     |
| 83-Planned Operations          | 88,996           | 114,913           | 76,693            | 94,935            | 89,998              | 31,150              |
| 85-Required Operations         | 21,139           | 20,765            | 15,675            | 27,810            | 18,000              | 27,810              |
| 88-Operations -Internal        | 2,537            | 62,367            | 87,281            | 140,722           | 153,722             | 135,270             |
| Operating Expenses             | 112,672          | \$198,045         | \$179,649         | \$263,467         | \$261,720           | \$194,230           |
| <b>Operating Income (Loss)</b> | <b>\$65,550</b>  | <b>\$113,873</b>  | <b>\$231,585</b>  | <b>\$440,633</b>  | <b>(\$34,120)</b>   | <b>(\$39,130)</b>   |
| 92-Capital Outlay              | (16,233)         | -                 | -                 | -                 | 35,000              | -                   |
| 93-Capital Projects            | -                | -                 | -                 | 150,000           | 150,000             | 350,114             |
| Non-Operating Expenses         | (\$16,233)       | \$0               | \$0               | \$150,000         | \$185,000           | \$350,114           |
| <b>Net Income/(Loss)</b>       | <b>\$ 81,783</b> | <b>\$ 113,873</b> | <b>\$ 231,585</b> | <b>\$ 290,633</b> | <b>\$ (219,120)</b> | <b>\$ (389,244)</b> |

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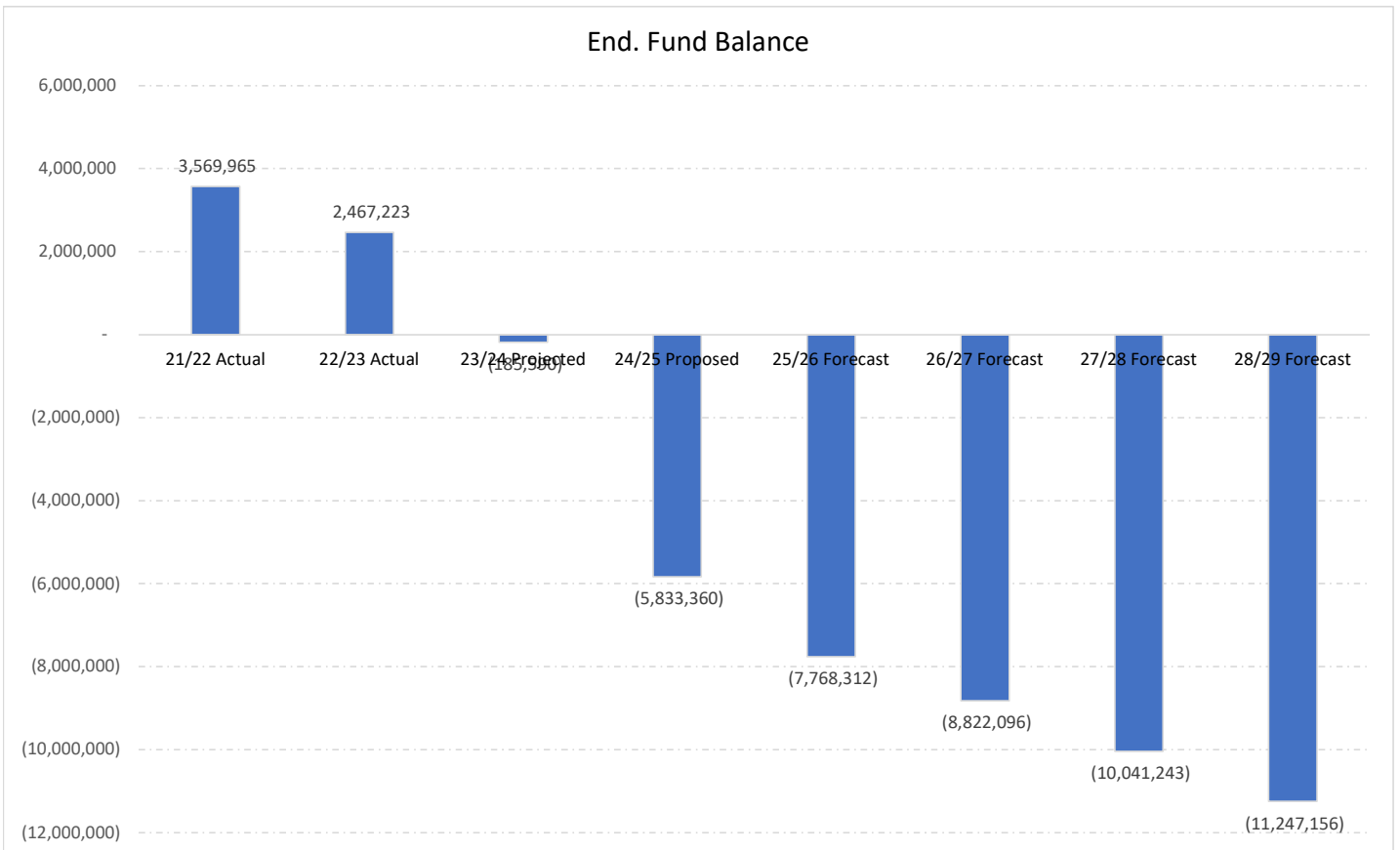
# WATER FIVE-YEAR PROJECTION

## Five-Year Projection

|                           | 21/22 Actual | 22/23 Actual | 23/24 Projected | 24/25 Proposed | 25/26 Forecast | 26/27 Forecast | 27/28 Forecast | 28/29 Forecast  |
|---------------------------|--------------|--------------|-----------------|----------------|----------------|----------------|----------------|-----------------|
| Beg. Fund Balance         | \$ 1,113,163 | \$ 3,569,965 | \$ 2,467,223    | \$ (185,590)   | \$ (5,833,360) | \$ (7,768,312) | \$ (8,822,096) | \$ (10,041,243) |
| Revenues                  | 5,336,098    | 5,719,728    | 5,330,143       | 5,407,500      | 5,569,725      | 5,736,817      | 5,908,922      | 6,086,190       |
| Grants                    |              |              |                 | 450,000        | 4,000,000      | 2,500,000      |                |                 |
| Labor Costs               | 868,017      | 1,084,132    | 1,430,501       | 1,507,167      | 1,552,239      | 1,597,761      | 1,643,739      | 1,690,176       |
| Operating Expenditures    | 975,717      | 1,415,480    | 1,505,100       | 1,588,250      | 1,612,074      | 1,636,255      | 1,660,799      | 1,685,711       |
| Utility Costs             | 1,393,663    | 1,474,984    | 1,827,350       | 1,775,550      | 1,811,061      | 1,847,282      | 1,884,228      | 1,921,913       |
| Internal Charges          | 560,561      | 990,868      | 1,230,005       | 1,074,303      | 1,074,303      | 1,074,303      | 1,074,303      | 1,074,303       |
| Debt Service              | -            | 676          | -               | -              | -              | -              | -              | -               |
| Depreciation              | -            | -            | -               | -              | -              | -              | -              | -               |
| ST Operating Expenditures | 3,797,958    | 4,966,140    | 5,992,956       | 5,945,270      | 6,049,677      | 6,155,601      | 6,263,069      | 6,372,103       |
| Capital Equipment & Fleet | -            | -            | 110,000         | 70,000         | 70,000         | 70,000         | 70,000         | 70,000          |
| CIP                       |              | 1,890,147    | 1,880,000       | 5,490,000      | 5,385,000      | 3,065,000      | 795,000        | 850,000         |
| ST Capital Expenditures   | -            | 1,890,147    | 1,990,000       | 5,560,000      | 5,455,000      | 3,135,000      | 865,000        | 920,000         |
| GAAP Adjustments          | 744,267      | -            | -               | -              | -              | -              | -              | -               |
| Transfers-In              | 1,662,929    | 33,817       | -               | -              | -              | -              | -              | -               |
| Net Change                | 2,456,802    | (1,102,742)  | (2,652,813)     | (5,647,770)    | (1,934,952)    | (1,053,784)    | (1,219,147)    | (1,205,913)     |
| End. Fund Balance         | 3,569,965    | 2,467,223    | (185,590)       | (5,833,360)    | (7,768,312)    | (8,822,096)    | (10,041,243)   | (11,247,156)    |

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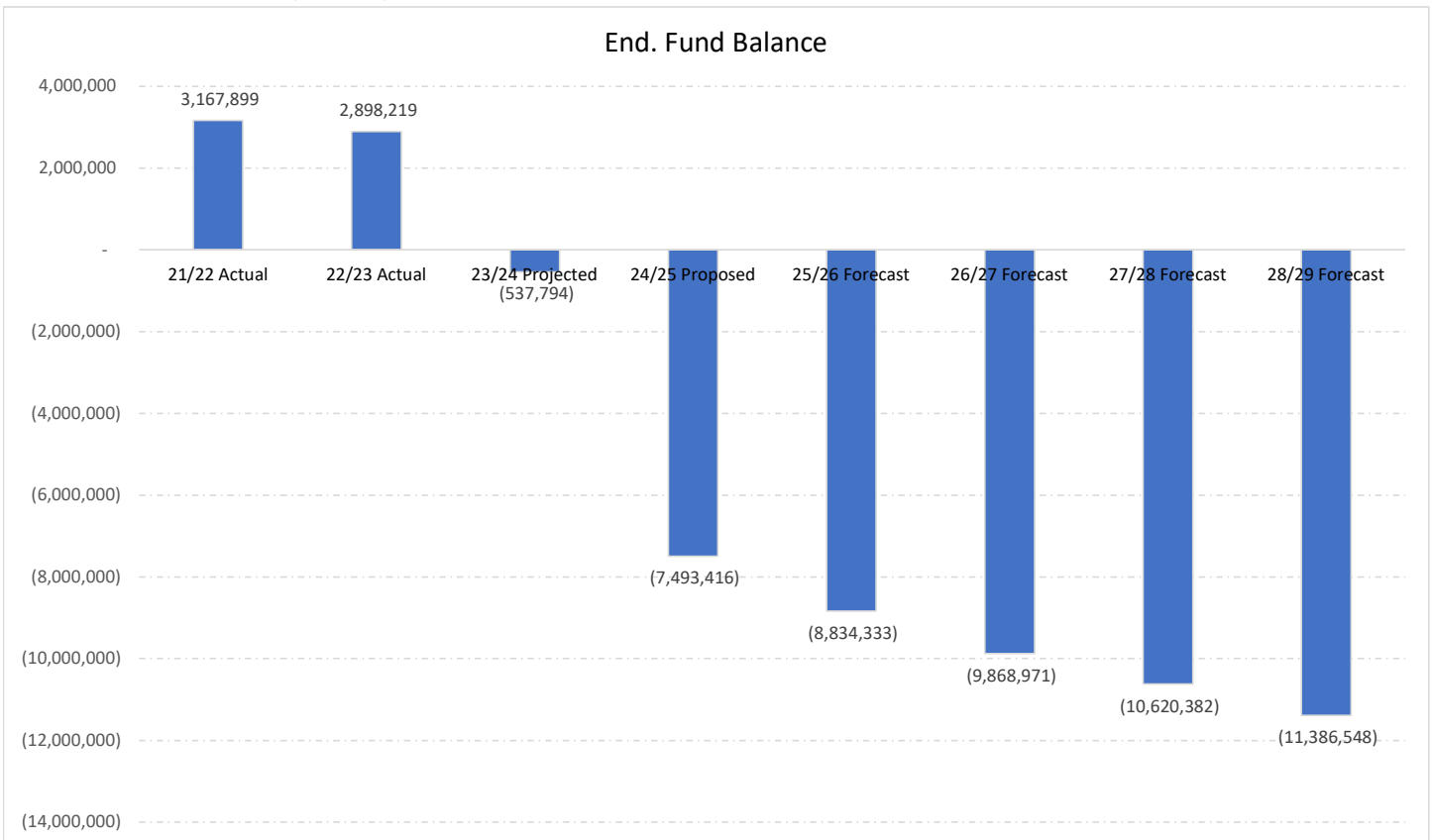
# WASTEWATER FIVE-YEAR PROJECTION

## Five-Year Projection

|                           | 21/22 Actual | 22/23 Actual | 23/24 Projected | 24/25 Proposed | 25/26 Forecast | 26/27 Forecast | 27/28 Forecast | 28/29 Forecast  |
|---------------------------|--------------|--------------|-----------------|----------------|----------------|----------------|----------------|-----------------|
| Beg. Fund Balance         | \$ 2,752,170 | \$ 3,167,899 | \$ 2,898,219    | \$ (537,794)   | \$ (7,493,416) | \$ (8,834,333) | \$ (9,868,971) | \$ (10,620,382) |
| Revenues                  | 2,570,629    | 2,529,763    | 2,542,000       | 2,635,000      | 2,714,050      | 2,795,472      | 2,879,336      | 2,965,716       |
| Grants                    |              |              |                 |                |                |                |                |                 |
| Labor Costs               | 350,111      | 357,104      | 559,906         | 526,372        | 561,636        | 597,252        | 633,225        | 669,557         |
| Operating Expenditures    | 721,683      | 860,808      | 946,710         | 989,100        | 998,991        | 1,008,981      | 1,019,071      | 1,029,262       |
| Utility Costs             | 63,242       | 82,375       | 86,800          | 92,680         | 94,070         | 95,481         | 96,913         | 98,367          |
| Internal Charges          | 261,691      | 573,990      | 692,160         | 622,159        | 625,270        | 628,396        | 631,538        | 634,696         |
| Debt Service              | 4,227        | 3,076        | 70,100          | -              | -              | -              | -              | -               |
| Depreciation              | -            | -            | -               | -              | -              | -              | -              | -               |
| Other                     | -            | -            | 103,000         | 70,000         | -              | -              | -              | -               |
| ST Operating Expenditures | 1,400,954    | 1,877,353    | 2,355,676       | 2,230,311      | 2,279,967      | 2,330,110      | 2,380,747      | 2,431,882       |
| Capital Equipment & Fleet | -            | -            | 750,000         | 2,530,000      | 450,000        | 450,000        | 450,000        | 450,000         |
| CIP                       | 770,205      | 935,596      | 3,208,676       | 4,830,311      | 1,325,000      | 1,050,000      | 800,000        | 850,000         |
| ST Capital Expenditures   | 770,205      | 935,596      | 3,958,676       | 7,360,311      | 1,775,000      | 1,500,000      | 1,250,000      | 1,300,000       |
| GAAP Adjustments          | -            | -            | -               | -              | -              | -              | -              | -               |
| Transfers-In              | 16,259       | 13,506       | 336,339         | -              | -              | -              | -              | -               |
| Net Change                | 415,729      | (269,680)    | (3,436,013)     | (6,955,622)    | (1,340,917)    | (1,034,638)    | (751,411)      | (766,166)       |
| End. Fund Balance         | 3,167,899    | 2,898,219    | (537,794)       | (7,493,416)    | (8,834,333)    | (9,868,971)    | (10,620,382)   | (11,386,548)    |

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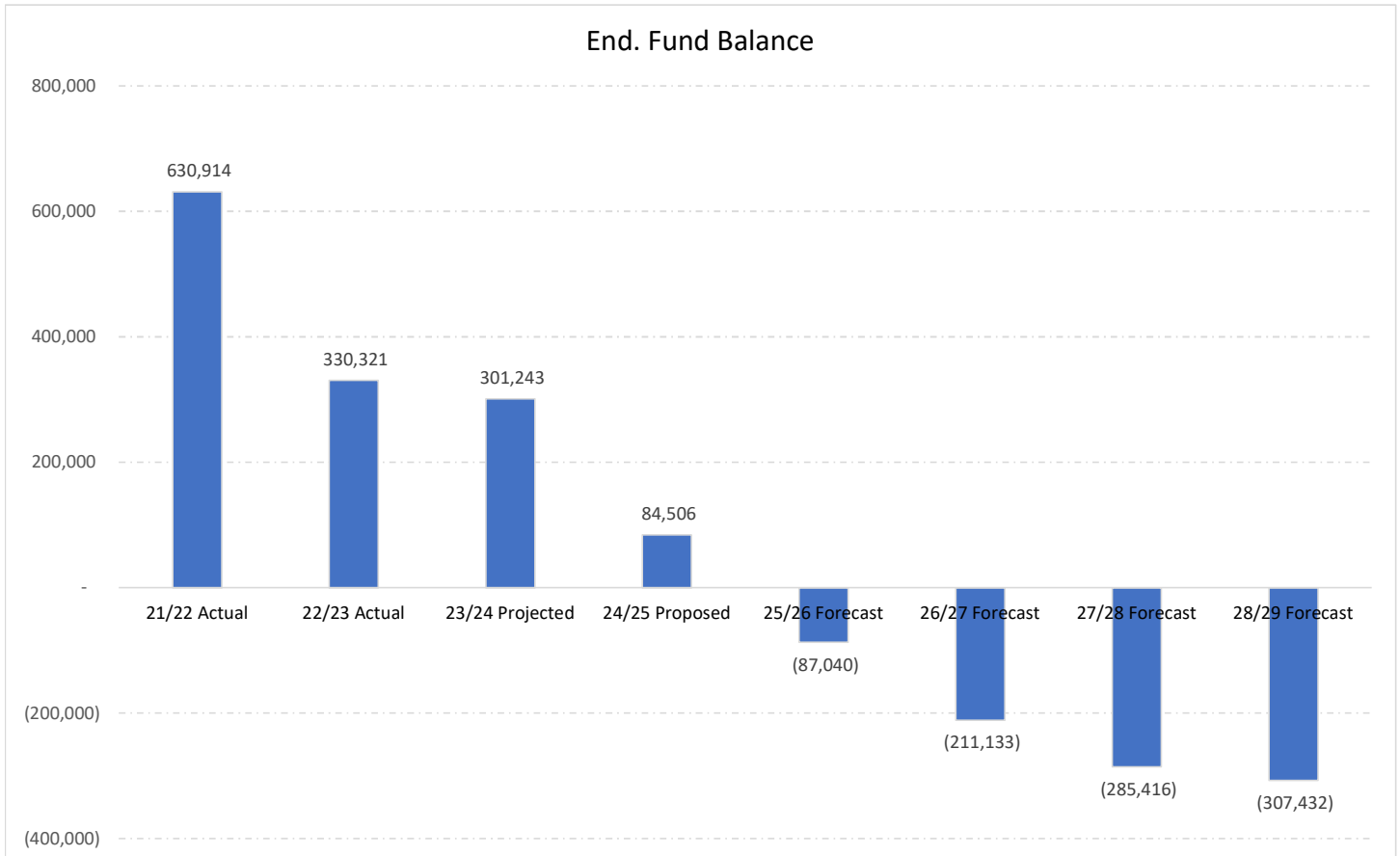
# REFUSE FIVE-YEAR PROJECTION

## Five-Year Projection

|                           |              |              | 23/24      | 24/25      | 25/26     | 26/27       | 27/28        | 28/29        |
|---------------------------|--------------|--------------|------------|------------|-----------|-------------|--------------|--------------|
|                           | 21/22 Actual | 22/23 Actual | Projected  | Proposed   | Forecast  | Forecast    | Forecast     | Forecast     |
| Beg. Fund Balance         | \$ 75,747    | \$ 630,914   | \$ 330,321 | \$ 301,243 | \$ 84,506 | \$ (87,040) | \$ (211,133) | \$ (285,416) |
| Revenues                  | 1,421,358    | 1,751,106    | 1,715,711  | 1,508,530  | 1,568,871 | 1,631,626   | 1,696,891    | 1,764,767    |
| Grants                    |              |              |            |            |           |             |              |              |
| Labor Costs               | 343,597      | 93,088       | 202,789    | 149,917    | 149,917   | 149,917     | 149,917      | 149,917      |
| Operating Expenditures    | 463,497      | 1,473,249    | 1,509,650  | 1,515,000  | 1,530,150 | 1,545,452   | 1,560,907    | 1,576,516    |
| Utility Costs             | 70,708       | 13,170       | 32,350     | 60,350     | 60,350    | 60,350      | 60,350       | 60,350       |
| Internal Charges          | 242,442      | 322,325      | -          | -          | -         | -           | -            | -            |
| Debt Service              | -            | 402          | -          | -          | -         | -           | -            | -            |
| Depreciation              | 88,272       | -            | -          | -          | -         | -           | -            | -            |
| Other                     | -            | -            | -          | -          | -         | -           | -            | -            |
| ST Operating Expenditures | 1,208,516    | 1,902,234    | 1,744,789  | 1,725,267  | 1,740,417 | 1,755,719   | 1,771,174    | 1,786,783    |
| Capital Equipment & Fleet |              |              |            |            |           |             |              |              |
| CIP                       |              |              |            |            |           |             |              |              |
| ST Capital Expenditures   | -            | -            | -          | -          | -         | -           | -            | -            |
| GAAP Adjustments          | (317,065)    | 149,465      | -          | -          | -         | -           | -            | -            |
| Transfers-In              | 25,260       | -            | -          | -          | -         | -           | -            | -            |
| Net Change                | 555,167      | (300,593)    | (29,078)   | (216,737)  | (171,546) | (124,093)   | (74,283)     | (22,016)     |
| End. Fund Balance         | 630,914      | 330,321      | 301,243    | 84,506     | (87,040)  | (211,133)   | (285,416)    | (307,432)    |

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# WATER

## Water Operations

| Account                                     | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|---------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 410000-Utility User Fees                    | 4,856,189          | 5,272,048          | 5,400,000          | 4,586,444              | 5,300,000             | 5,400,000          |
| 410001-Construction Water Fees              | 6,137              | 7,500              | -                  | 5,595                  | 6,500                 | -                  |
| 410200-Agreement Services Fees              | 175,447            | 261,794            | -                  | 206,775                | -                     | -                  |
| 412500-Reconnection Fees                    | -                  | 2,750              | -                  | 32,814                 | -                     | -                  |
| 415000-Miscellaneous Fees                   | 7,488              | 56,987             | 7,500              | 37,523                 | 38,000                | 7,500              |
| <b>Sub-Total 71-Fees for Service</b>        | <b>\$5,045,261</b> | <b>\$5,601,079</b> | <b>\$5,407,500</b> | <b>\$4,869,151</b>     | <b>\$5,344,500</b>    | <b>\$5,407,500</b> |
| 430300-Building Permits                     | -                  | -                  | -                  | 3,317                  | -                     | -                  |
| <b>Sub-Total 73-License &amp; Permits</b>   | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         | <b>\$3,317</b>         | <b>\$0</b>            | <b>\$0</b>         |
| 450000-Lease Revenues                       | 7,158              | 35,253             | -                  | -                      | -                     | -                  |
| <b>Sub-Total 75-Rents &amp; Concessions</b> | <b>\$7,158</b>     | <b>\$35,253</b>    | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| 460002-Interest 5691 Saving                 | -                  | 3,860              | -                  | -                      | -                     | -                  |
| 460015-Interest CA Class                    | -                  | 3,202              | -                  | -                      | -                     | -                  |
| 460020-Interest LAIF                        | -                  | 5,536              | -                  | -                      | -                     | -                  |
| 460021-Interest Investments                 | 15,398             | 43,609             | -                  | -                      | -                     | -                  |
| 460145-Interest - Leases                    | 7,782              | 15,198             | -                  | -                      | -                     | -                  |
| 469900-Allocated Interest                   | 6,365              | 7,991              | -                  | (14,356)               | (14,357)              | -                  |
| <b>Sub-Total 76-Investment Earnings</b>     | <b>\$29,545</b>    | <b>\$79,396</b>    | <b>\$0</b>         | <b>(\$14,356)</b>      | <b>(\$14,357)</b>     | <b>\$0</b>         |
| 470000-CA Grant                             | -                  | -                  | 450,000            | -                      | -                     | -                  |
| 470107-FED GRNT State Pass thru             | 254,134            | -                  | -                  | -                      | -                     | -                  |
| 470200-Other Agency Grant-Misc              | -                  | 4,000              | -                  | 5,000                  | -                     | -                  |
| <b>Sub-Total 77-Grants &amp; Donations</b>  | <b>\$254,134</b>   | <b>\$4,000</b>     | <b>\$450,000</b>   | <b>\$5,000</b>         | <b>\$0</b>            | <b>\$0</b>         |
| <b>Total Revenues</b>                       | <b>\$5,336,098</b> | <b>\$5,719,728</b> | <b>\$5,857,500</b> | <b>\$4,863,112</b>     | <b>\$5,330,143</b>    | <b>\$5,407,500</b> |
| 500000-Full Time Wages                      | 473,006            | 635,575            | 886,062            | 687,642                | 886,062               | 927,255            |
| 500100-Part Time Wages                      | 285                | -                  | 12,000             | 12,194                 | 14,050                | 8,281              |
| 500400-Overtime                             | 6,368              | 9,913              | 23,150             | 20,444                 | 23,150                | 6,500              |
| 500500-Cellphone Allowance                  | 6,616              | 6,420              | 12,600             | 10,787                 | 12,600                | 22,776             |
| 500501-Auto Allowance                       | 2,442              | 2,536              | 2,580              | 1,879                  | 2,580                 | 2,022              |
| 500502-Uniform & Equipment Allowance        | 4,216              | 5,950              | 6,000              | 5,480                  | 6,000                 | 6,000              |
| 500503-Education Reimbursement              | 10                 | -                  | -                  | -                      | -                     | -                  |
| 500504-One-Time Compensation                | 5,984              | 11,804             | 12,821             | 12,821                 | 12,821                | 8,600              |
| 500506-Incentive- Bilingual Pay             | 1,485              | 2,622              | 6,096              | 6,049                  | 6,096                 | 6,491              |
| 500507-Incentive- Degree                    | -                  | 98                 | 280                | 246                    | 280                   | 317                |
| 500508-Incentive-Certificate Pay            | 1,657              | 2,076              | 3,263              | 2,342                  | 3,263                 | 3,784              |
| 500600-Retirement                           | 76,632             | 55,505             | -                  | -                      | -                     | -                  |
| 500602-Unfunded Accr. Liab. (UAL)           | -                  | 3,823              | -                  | -                      | -                     | -                  |
| 500603-PERS 3069 Misc. Classic              | -                  | 30,496             | 68,000             | 68,062                 | 75,600                | 64,502             |
| 500604-PERS 26454 Misc. Pepra               | -                  | 13,411             | 28,000             | 27,584                 | 28,000                | 27,532             |
| 500700-OPEB - Health Insurance              | -                  | -                  | 1,480              | 1,266                  | 1,480                 | -                  |
| 500800-Health Insurance                     | 125,819            | 156,726            | 207,285            | 182,588                | 207,285               | 232,819            |
| 500801-Dental Insurance                     | 3,705              | 4,433              | 5,605              | 4,644                  | 5,605                 | 5,661              |
| 500802-Vision Insurance                     | 1,749              | 2,141              | 2,798              | 2,310                  | 2,798                 | 2,673              |
| 500803-Life Insurance                       | 2,000              | 2,746              | 3,056              | 2,923                  | 3,056                 | 3,157              |
| 500880-Work Comp Insurance                  | 78,833             | 95,912             | 82,775             | 81,120                 | 82,775                | 110,982            |
| 500990-Non-Cash Labor Cost Allocation       | (5,456)            | (7,420)            | -                  | -                      | -                     | -                  |
| 509000-Payroll Taxes                        | 36,336             | 49,365             | 57,000             | 55,589                 | 57,000                | 67,815             |
| <b>Sub-Total 82-Wages &amp; Benefits</b>    | <b>\$868,017</b>   | <b>\$1,084,132</b> | <b>\$1,420,851</b> | <b>\$1,185,970</b>     | <b>\$1,430,501</b>    | <b>\$1,507,167</b> |
| 510000-Office Supplies                      | 712                | 415                | 1,000              | 3,157                  | 750                   | 1,000              |
| 510001-Departmental Supplies                | 225,995            | 36,061             | 45,000             | 22,027                 | 22,950                | 25,000             |
| 510100-Service Agreements                   | 1,156              | 364                | 1,250              | 1,579                  | 3,000                 | -                  |
| 510103-Postage & Freight                    | 1,674              | 4,461              | 2,000              | 3,883                  | 4,000                 | 4,250              |
| 510104-Advertising                          | -                  | -                  | -                  | 467                    | -                     | -                  |
| 510105-Software Licensing                   | 6,645              | 3,051              | -                  | -                      | -                     | -                  |
| 510106-Subscriptions & Dues                 | 1,963              | 7,146              | 4,000              | 30,021                 | 30,500                | 4,500              |
| 510109-Janitorial Services                  | 8,654              | 10,678             | 10,000             | 8,879                  | 10,500                | -                  |
| 510114-Contract Services                    | -                  | -                  | -                  | -                      | -                     | 15,000             |
| 510115-Recruitment                          | -                  | 409                | 1,000              | -                      | -                     | -                  |
| 510150-Software Subscription                | -                  | 16,322             | 25,000             | 23,589                 | 25,750                | 46,500             |
| 510200-Repairs & Maintenance                | 3,750              | 200,452            | 200,000            | 105,966                | 150,000               | 200,000            |
| 510202-Hardware & Tools                     | -                  | -                  | 15,000             | 20,956                 | 24,500                | 20,000             |
| 510204-Equipment Repair                     | 5,824              | 11,631             | 40,000             | 31,989                 | 32,500                | 30,000             |
| 510205-Building Repair & Maintenance        | -                  | 322                | 1,000              | 936                    | 1,000                 | 1,000              |

## Water Operations

| Account                                             | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25    |
|-----------------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|----------------------|
| 510300-Vehicle Operations                           | 22,413             | 18,642             | 17,500             | 9,755                  | 12,000                | 15,000               |
| 510302-Vehicle Operations - Fuel                    | 27,719             | 33,953             | 30,000             | 26,930                 | 35,000                | 40,000               |
| 510400-Professional Services                        | 216,746            | 64,084             | 116,000            | 80,568                 | 100,000               | 85,000               |
| 510420-Legal Services                               | 1,500              | -                  | 2,000              | -                      | -                     | 15,000               |
| 510501-Training                                     | 2,014              | 7,146              | 10,000             | 7,648                  | 10,000                | 10,000               |
| 510505-Travel                                       | 506                | 3,206              | 5,000              | 6,435                  | 8,500                 | 10,000               |
| 510807-Regulatory & Permitting                      | 277,794            | 406,930            | 419,000            | 330,110                | 419,000               | 441,000              |
| 510809-Assessment fees                              | -                  | 1,292              | 1,400              | 7,149                  | 7,150                 | 10,000               |
| 510900-Treatment Supplies                           | 170,652            | 467,337            | 402,010            | 344,457                | 500,000               | 500,000              |
| 510905-Water Testing/Samples                        | -                  | 121,578            | 108,000            | 92,774                 | 108,000               | 115,000              |
| <b>Sub-Total 83-Planned Operations</b>              | <b>\$975,717</b>   | <b>\$1,415,480</b> | <b>\$1,456,160</b> | <b>\$1,159,274</b>     | <b>\$1,505,100</b>    | <b>\$1,588,250</b>   |
| 510118-Credit Card Processing Fees                  | 7,796              | 12,425             | 6,120              | 14,995                 | 16,000                | 16,500               |
| 510701-Communications                               | 7,079              | 7,338              | 7,100              | 6,237                  | 7,100                 | 7,100                |
| 510704-Water                                        | 703                | 533                | 730                | 586                    | 700                   | 730                  |
| 510705-Sewer                                        | 36                 | 36                 | 40                 | 34                     | 50                    | 40                   |
| 510706-Refuse                                       | -                  | 1,886              | -                  | 2,684                  | 3,000                 | 3,200                |
| 510707-Power                                        | 1,305,054          | 1,452,867          | 1,747,480          | 1,212,789              | 1,740,000             | 1,747,480            |
| 510708-Natural Gas                                  | 925                | 330                | 500                | 604                    | 500                   | 500                  |
| 510805-Bad Debt Expense                             | 72,070             | (431)              | -                  | 30,434                 | 60,000                | -                    |
| <b>Sub-Total 85-Required Operations</b>             | <b>\$1,393,663</b> | <b>\$1,474,984</b> | <b>\$1,761,970</b> | <b>\$1,268,363</b>     | <b>\$1,827,350</b>    | <b>\$1,775,550</b>   |
| 520000-Asset Replace                                | -                  | -                  | 3,060              | -                      | 3,000                 | 3,060                |
| 520100-Internal ISF Chrg - Shop                     | 20,743             | 15,164             | 28,364             | 26,000                 | 26,005                | 28,364               |
| 520200-Internal ISF Chrg - Building                 | 9,616              | 2,159              | 2,760              | 2,530                  | 16,000                | 2,760                |
| 520300-Internal ISF Chrg - IT                       | 38,320             | 22,016             | 35,495             | 32,537                 | 51,000                | 34,120               |
| 520400-Internal ISF Chrg - Liability                | 243,231            | 94,660             | 149,130            | 136,702                | 180,000               | 149,130              |
| 521000-Internal Admin Charges                       | 130,838            | 236,421            | 236,421            | 216,719                | 232,000               | 236,421              |
| 521100-Ind Cost Allocation                          | 117,813            | 620,448            | 620,448            | 721,680                | 722,000               | 620,448              |
| <b>Sub-Total 88-Operations -Internal</b>            | <b>\$560,561</b>   | <b>\$990,868</b>   | <b>\$1,075,678</b> | <b>\$1,136,168</b>     | <b>\$1,230,005</b>    | <b>\$1,074,303</b>   |
| 550000-Interest Expense                             | -                  | 676                | 298,938            | -                      | -                     | -                    |
| <b>Sub-Total 90-Debt Service</b>                    | <b>\$0</b>         | <b>\$676</b>       | <b>\$298,938</b>   | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>           |
| 570100-Automotive Equipment                         | -                  | 57,815             | -                  | -                      | 60,000                | 70,000               |
| 570200-Machinery & Equipment                        | 989                | 77,274             | -                  | -                      | 50,000                | -                    |
| 570900-Capital Out.- Contra Acct.                   | (989)              | (135,089)          | -                  | -                      | -                     | -                    |
| <b>Sub-Total 92-Capital Outlay</b>                  | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>             | <b>\$110,000</b>      | <b>\$70,000</b>      |
| 580100-Capital Prj.- Infrastructure                 | 1,261,456          | 1,200,413          | 2,680,000          | 2,340,240              | 1,880,000             | 5,485,000            |
| 580200-Capital Prj.- Buildings & Imp.               | -                  | -                  | -                  | -                      | -                     | 5,000                |
| 580900-Capital Prj.- Contra Acct.                   | (451,432)          | (357,401)          | -                  | -                      | -                     | -                    |
| 580901-Capital Prj.- CIP Contra Acct.               | (810,024)          | (843,012)          | -                  | -                      | -                     | -                    |
| <b>Sub-Total 93-Capital Projects</b>                | <b>\$0</b>         | <b>\$0</b>         | <b>\$2,680,000</b> | <b>\$2,028,294</b>     | <b>\$1,880,000</b>    | <b>\$5,490,000</b>   |
| <b>Total Expenses</b>                               | <b>\$3,797,958</b> | <b>\$4,966,140</b> | <b>\$8,693,597</b> | <b>\$6,778,069</b>     | <b>\$7,982,956</b>    | <b>\$11,505,270</b>  |
| 490001-Trans In - Gen Fund-TCP                      | 1,616,600          | -                  | -                  | -                      | -                     | -                    |
| 490200-Trans In - Federal Grants                    | -                  | -                  | 3,000,000          | -                      | -                     | -                    |
| <b>Sub-Total 79-Transfers-In</b>                    | <b>\$1,662,929</b> | <b>\$33,817</b>    | <b>\$3,000,000</b> | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>           |
| <b>Total Revenues</b>                               | <b>\$1,662,929</b> | <b>\$33,817</b>    | <b>\$3,000,000</b> | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>           |
| <b>Total Water Operations Net Surplus/(Deficit)</b> | <b>\$3,201,069</b> | <b>\$787,405</b>   | <b>\$163,903</b>   | <b>(\$1,914,957)</b>   | <b>(\$2,652,813)</b>  | <b>(\$6,097,770)</b> |



# WASTEWATER

## Wastewater Operations

| Account                                    | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|--------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 410000-Utility User Fees                   | 2,415,468          | 2,463,592          | 2,700,000          | 2,400,476              | 2,500,000             | 2,600,000          |
| <b>Sub-Total 71-Fees for Service</b>       | <b>\$2,415,468</b> | <b>\$2,463,592</b> | <b>\$2,700,000</b> | <b>\$2,400,476</b>     | <b>\$2,500,000</b>    | <b>\$2,600,000</b> |
| 460002-Interest 5691 Saving                | -                  | 4,020              | -                  | -                      | -                     | -                  |
| 460015-Interest CA Class                   | -                  | 3,335              | -                  | -                      | -                     | -                  |
| 460020-Interest LAIF                       | -                  | 5,766              | -                  | -                      | -                     | -                  |
| 460021-Interest Investments                | 32,081             | 45,418             | -                  | -                      | -                     | -                  |
| 469900-Allocated Interest                  | 12,006             | 2,946              | 35,000             | (14,952)               | 42,000                | 35,000             |
| <b>Sub-Total 76-Investment Earnings</b>    | <b>\$44,087</b>    | <b>\$61,485</b>    | <b>\$35,000</b>    | <b>(\$14,952)</b>      | <b>\$42,000</b>       | <b>\$35,000</b>    |
| 470107-FED GRNT State Pass thru            | 109,348            | -                  | -                  | -                      | -                     | -                  |
| 470200-Other Agency Grant-Misc             | -                  | 4,000              | -                  | 5,000                  | -                     | -                  |
| <b>Sub-Total 77-Grants &amp; Donations</b> | <b>\$109,348</b>   | <b>\$4,000</b>     | <b>\$0</b>         | <b>\$5,000</b>         | <b>\$0</b>            | <b>\$0</b>         |
| 480100-Misc Refunds                        | 1,726              | 686                | -                  | -                      | -                     | -                  |
| <b>Sub-Total 78-Other Revenue</b>          | <b>\$1,726</b>     | <b>\$686</b>       | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>Total Revenues</b>                      | <b>\$2,570,629</b> | <b>\$2,529,763</b> | <b>\$2,735,000</b> | <b>\$2,390,524</b>     | <b>\$2,542,000</b>    | <b>\$2,635,000</b> |
| 500000-Full Time Wages                     | 203,136            | 218,796            | 349,273            | 253,201                | 349,273               | 334,676            |
| 500100-Part Time Wages                     | 285                | -                  | 12,000             | 12,191                 | 14,050                | 8,278              |
| 500400-Overtime                            | 1,260              | 2,865              | 4,800              | 4,795                  | 4,800                 | 1,700              |
| 500500-Cellphone Allowance                 | 2,530              | 1,870              | 3,150              | 2,669                  | 3,150                 | 5,212              |
| 500501-Auto Allowance                      | 2,394              | 2,290              | 2,455              | 1,370                  | 2,455                 | 1,434              |
| 500502-Uniform & Equipment Allowance       | 1,623              | 2,449              | 2,100              | 1,756                  | 2,100                 | 2,100              |
| 500503-Education Reimbursement             | 10                 | -                  | -                  | -                      | -                     | -                  |
| 500504-One-Time Compensation               | 2,827              | 4,449              | 8,300              | 8,128                  | 8,300                 | 3,500              |
| 500506-Incentive- Bilingual Pay            | 539                | 1,133              | 2,477              | 2,629                  | 3,060                 | 2,872              |
| 500507-Incentive- Degree                   | -                  | 98                 | 280                | 246                    | 280                   | 317                |
| 500508-Incentive-Certificate Pay           | 743                | 458                | 815                | 417                    | 815                   | 560                |
| 500600-Retirement                          | 30,787             | 17,138             | -                  | -                      | -                     | -                  |
| 500602-Unfunded Accr. Liab. (UAL)          | -                  | 1,705              | -                  | -                      | -                     | -                  |
| 500603-PERS 3069 Misc. Classic             | -                  | 9,792              | 30,000             | 21,816                 | 30,000                | 20,201             |
| 500604-PERS 26454 Misc. Pepra              | -                  | 5,549              | 13,470             | 12,014                 | 13,470                | 11,377             |
| 500700-OPEB - Health Insurance             | -                  | -                  | 1,530              | 1,315                  | 1,530                 | -                  |
| 500800-Health Insurance                    | 48,000             | 50,621             | 72,989             | 62,975                 | 72,989                | 78,845             |
| 500801-Dental Insurance                    | 1,405              | 1,379              | 1,845              | 1,482                  | 1,845                 | 1,789              |
| 500802-Vision Insurance                    | 657                | 682                | 974                | 785                    | 974                   | 906                |
| 500803-Life Insurance                      | 855                | 945                | 983                | 1,067                  | 1,180                 | 1,160              |
| 500880-Work Comp Insurance                 | 87                 | -                  | 25,910             | 18,929                 | 25,910                | 26,902             |
| 500990-Non-Cash Labor Cost Allocation      | (3,167)            | (3,485)            | -                  | -                      | -                     | -                  |
| 509000-Payroll Taxes                       | 1,036              | -                  | 23,725             | 20,819                 | 23,725                | 24,543             |
| <b>Sub-Total 82-Wages &amp; Benefits</b>   | <b>\$350,111</b>   | <b>\$357,104</b>   | <b>\$557,076</b>   | <b>\$428,604</b>       | <b>\$559,906</b>      | <b>\$526,372</b>   |
| 510000-Office Supplies                     | 22                 | 176                | 500                | 250                    | 260                   | 500                |
| 510001-Departmental Supplies               | 38,381             | 9,155              | 20,000             | 7,193                  | 10,000                | 10,000             |
| 510100-Service Agreements                  | 6,288              | 364                | 1,250              | 1,311                  | 1,500                 | -                  |
| 510103-Postage & Freight                   | 101                | 122                | 200                | 23                     | 100                   | 200                |
| 510104-Advertising                         | -                  | -                  | -                  | 466                    | -                     | -                  |
| 510105-Software Licensing                  | 6,599              | 360                | -                  | -                      | -                     | -                  |
| 510106-Subscriptions & Dues                | 807                | 1,596              | 2,250              | 15,232                 | 17,000                | 400                |
| 510109-Janitorial Services                 | 8,654              | 10,368             | 10,000             | 8,879                  | 10,000                | -                  |
| 510114-Contract Services                   | 610,743            | 742,435            | 627,100            | 516,744                | 700,000               | 750,000            |
| 510115-Recruitment                         | -                  | -                  | 1,000              | -                      | -                     | -                  |
| 510150-Software Subscription               | -                  | 10,524             | 22,000             | 15,803                 | 16,250                | 15,000             |
| 510200-Repairs & Maintenance               | 2,953              | 19,189             | 24,948             | 9,909                  | 15,000                | 20,000             |
| 510202-Hardware & Tools                    | -                  | -                  | 5,000              | 19,734                 | 22,000                | 7,500              |
| 510204-Equipment Repair                    | 5,643              | 1,181              | 30,000             | 29,043                 | 30,500                | 35,000             |
| 510205-Building Repair & Maintenance       | -                  | 322                | 1,500              | 859                    | 1,000                 | -                  |
| 510300-Vehicle Operations                  | 237                | 194                | 5,000              | 41                     | 100                   | 5,000              |
| 510302-Vehicle Operations - Fuel           | 3,122              | 8,530              | 10,000             | 6,311                  | 10,000                | 12,500             |
| 510400-Professional Services               | 37,485             | 22,189             | 75,000             | 79,271                 | 75,000                | 50,000             |
| 510420-Legal Services                      | 100                | -                  | 500                | -                      | -                     | 45,000             |
| 510501-Training                            | 48                 | 1,758              | 5,000              | 2,567                  | 5,000                 | 5,000              |
| 510505-Travel                              | 500                | 1,198              | 5,000              | 2,136                  | 5,000                 | 5,000              |
| 510807-Regulatory & Permitting             | -                  | 472                | 500                | 14                     | 500                   | 500                |

## Wastewater Operations

| Account                                         | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25    |
|-------------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|----------------------|
| 510809-Assessment fees                          | -                  | 17,181             | 3,000              | 2,280                  | 3,000                 | 3,000                |
| 510900-Treatment Supplies                       | -                  | 13,494             | 70,000             | 13,884                 | 24,000                | 24,000               |
| 510905-Water Testing/Samples                    | -                  | -                  | 1,500              | -                      | 500                   | 500                  |
| <b>Sub-Total 83-Planned Operations</b>          | <b>\$721,683</b>   | <b>\$860,808</b>   | <b>\$921,248</b>   | <b>\$731,951</b>       | <b>\$946,710</b>      | <b>\$989,100</b>     |
| 510118-Credit Card Processing Fees              | 7,796              | 12,426             | 6,120              | 14,995                 | 16,000                | 16,500               |
| 510701-Communications                           | 4,013              | 4,094              | 4,140              | 3,403                  | 4,000                 | 4,140                |
| 510704-Water                                    | 6,010              | 5,838              | 6,200              | 5,610                  | 6,000                 | 6,200                |
| 510705-Sewer                                    | 36                 | 36                 | 40                 | 34                     | 50                    | 40                   |
| 510706-Refuse                                   | -                  | 115                | -                  | 646                    | 750                   | 800                  |
| 510707-Power                                    | 33,441             | 59,866             | 65,000             | 43,715                 | 55,000                | 65,000               |
| 510805-Bad Debt Expense                         | 11,946             | -                  | -                  | 2,408                  | 5,000                 | -                    |
| <b>Sub-Total 85-Required Operations</b>         | <b>\$63,242</b>    | <b>\$82,375</b>    | <b>\$81,500</b>    | <b>\$70,811</b>        | <b>\$86,800</b>       | <b>\$92,680</b>      |
| 520000-Asset Replace                            | -                  | -                  | 3,060              | -                      | 3,000                 | 3,060                |
| 520100-Internal ISF Chrg - Shop                 | 9,429              | 6,893              | 12,893             | 11,819                 | 12,000                | 12,893               |
| 520200-Internal ISF Chrg - Building             | 8,817              | 1,616              | 2,060              | 1,888                  | 7,000                 | 2,060                |
| 520300-Internal ISF Chrg - IT                   | 28,305             | 10,627             | 17,134             | 15,706                 | 23,000                | 16,470               |
| 520400-Internal ISF Chrg - Liability            | 67,934             | 57,028             | 89,850             | 82,362                 | 89,000                | 89,850               |
| 521000-Internal Admin Charges                   | 59,136             | 115,115            | 115,115            | 105,522                | 113,000               | 115,115              |
| 521100-Ind Cost Allocation                      | 88,070             | 382,711            | 382,711            | 445,154                | 445,160               | 382,711              |
| <b>Sub-Total 88-Operations -Internal</b>        | <b>\$261,691</b>   | <b>\$573,990</b>   | <b>\$622,823</b>   | <b>\$662,451</b>       | <b>\$692,160</b>      | <b>\$622,159</b>     |
| 550000-Interest Expense                         | 4,227              | 3,076              | 18,460             | -                      | -                     | -                    |
| 550100-Principal Payments                       | -                  | -                  | 300,967            | 70,091                 | 70,100                | -                    |
| <b>Sub-Total 90-Debt Service</b>                | <b>\$4,227</b>     | <b>\$3,076</b>     | <b>\$319,427</b>   | <b>\$70,091</b>        | <b>\$70,100</b>       | <b>\$0</b>           |
| 570100-Automotive Equipment                     | -                  | 57,815             | -                  | -                      | 65,000                | 70,000               |
| 570200-Machinery & Equipment                    | 989                | 37,037             | -                  | -                      | 38,000                | -                    |
| 570900-Capital Out.- Contra Acct.               | (989)              | (94,852)           | -                  | -                      | -                     | -                    |
| <b>Sub-Total 92-Capital Outlay</b>              | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>             | <b>\$103,000</b>      | <b>\$70,000</b>      |
| 580100-Capital Prj.- Infrastructure             | 787,836            | 441,015            | 650,000            | 565,206                | 650,000               | 2,225,000            |
| 580200-Capital Prj.- Buildings & Imp.           | -                  | -                  | -                  | -                      | -                     | 5,000                |
| 580300-Capital Prj.- Other Imp.                 | -                  | -                  | 350,000            | 3,203                  | 100,000               | 300,000              |
| 580900-Capital Prj.- Contra Acct.               | (72,784)           | (259,488)          | -                  | -                      | -                     | -                    |
| 580901-Capital Prj.- CIP Contra Acct.           | (715,052)          | (181,527)          | -                  | -                      | -                     | -                    |
| <b>Sub-Total 93-Capital Projects</b>            | <b>\$0</b>         | <b>\$0</b>         | <b>\$1,000,000</b> | <b>\$568,409</b>       | <b>\$750,000</b>      | <b>\$2,530,000</b>   |
| <b>Total Expenses</b>                           | <b>\$1,400,954</b> | <b>\$1,877,353</b> | <b>\$3,502,074</b> | <b>\$2,532,317</b>     | <b>\$3,208,676</b>    | <b>\$4,830,311</b>   |
| 490200-Trans In - Federal Grants                | 16,259             | -                  | -                  | -                      | -                     | -                    |
| 490301-Trans In - WW Connection                 | -                  | -                  | 100,000            | 336,338                | 336,339               | -                    |
| <b>Sub-Total 79-Transfers-In</b>                | <b>\$16,259</b>    | <b>\$13,506</b>    | <b>\$100,000</b>   | <b>\$336,338</b>       | <b>\$336,339</b>      | <b>\$0</b>           |
| <b>Total Revenues</b>                           | <b>\$16,259</b>    | <b>\$13,506</b>    | <b>\$100,000</b>   | <b>\$336,338</b>       | <b>\$336,339</b>      | <b>\$0</b>           |
| <b>Total Wastewater Operations Net Surplus/</b> | <b>\$1,185,934</b> | <b>\$665,916</b>   | <b>(\$667,074)</b> | <b>\$194,545</b>       | <b>(\$330,337)</b>    | <b>(\$2,195,311)</b> |

# REFUSE

## Refuse

| Account                                    | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|--------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 410000-Utility User Fees                   | 1,296,235          | 1,504,257          | 1,542,000          | 1,705,741              | 1,706,000             | 1,505,000          |
| 410120-Illegal Dumping Fee                 | 114,532            | 115,318            | -                  | 65,525                 | -                     | -                  |
| 415000-Miscellaneous Fees                  | 2,633              | 1,349              | 1,020              | 2,710                  | 2,711                 | 1,020              |
| <b>Sub-Total 71-Fees for Service</b>       | <b>\$1,413,400</b> | <b>\$1,620,924</b> | <b>\$1,543,020</b> | <b>\$1,773,976</b>     | <b>\$1,708,711</b>    | <b>\$1,506,020</b> |
| 460002-Interest 5691 Saving                | -                  | 514                | -                  | -                      | -                     | -                  |
| 460015-Interest CA Class                   | -                  | 427                | -                  | -                      | -                     | -                  |
| 460020-Interest LAIF                       | -                  | 738                | -                  | -                      | -                     | -                  |
| 460021-Interest Investments                | 1,079              | 5,809              | -                  | -                      | -                     | -                  |
| 469900-Allocated Interest                  | 1,472              | 440                | 2,510              | (1,912)                | 2,000                 | 2,510              |
| <b>Sub-Total 76-Investment Earnings</b>    | <b>\$2,551</b>     | <b>\$7,928</b>     | <b>\$2,510</b>     | <b>(\$1,912)</b>       | <b>\$2,000</b>        | <b>\$2,510</b>     |
| 470000-CA Grant                            | -                  | 29,847             | -                  | -                      | -                     | -                  |
| 470200-Other Agency Grant-Misc             | 5,407              | 4,000              | -                  | 5,000                  | 5,000                 | -                  |
| <b>Sub-Total 77-Grants &amp; Donations</b> | <b>\$5,407</b>     | <b>\$33,847</b>    | <b>\$0</b>         | <b>\$5,000</b>         | <b>\$5,000</b>        | <b>\$0</b>         |
| 480000-Sale of Prop - Capitalized          | -                  | 88,407             | -                  | -                      | -                     | -                  |
| <b>Sub-Total 78-Other Revenue</b>          | <b>\$0</b>         | <b>\$88,407</b>    | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>Total Revenues</b>                      | <b>\$1,421,358</b> | <b>\$1,751,106</b> | <b>\$1,545,530</b> | <b>\$1,777,064</b>     | <b>\$1,715,711</b>    | <b>\$1,508,530</b> |
| 500000-Full Time Wages                     | 177,872            | 59,342             | 102,640            | 62,729                 | 102,640               | 92,092             |
| 500100-Part Time Wages                     | 36                 | -                  | 12,000             | 12,191                 | 14,050                | 8,278              |
| 500400-Overtime                            | 1,745              | 730                | 800                | 393                    | 800                   | 3,000              |
| 500500-Cellphone Allowance                 | 1,647              | 912                | 864                | 629                    | 864                   | 864                |
| 500501-Auto Allowance                      | 542                | 473                | 565                | 257                    | 565                   | 318                |
| 500502-Uniform & Equipment Allowance       | 1,993              | 91                 | 500                | -                      | 500                   | 500                |
| 500504-One-Time Compensation               | 1,361              | 2,030              | 2,000              | 2,094                  | 2,100                 | 2,000              |
| 500506-Incentive- Bilingual Pay            | 1,427              | 411                | 884                | 973                    | 1,150                 | 1,279              |
| 500508-Incentive-Certificate Pay           | 61                 | -                  | -                  | -                      | -                     | -                  |
| 500600-Retirement                          | 22,117             | 3,752              | -                  | -                      | -                     | -                  |
| 500602-Unfunded Accr. Liab. (UAL)          | -                  | 137                | -                  | -                      | -                     | -                  |
| 500603-PERS 3069 Misc. Classic             | -                  | 2,966              | 8,000              | 6,225                  | 8,000                 | 6,555              |
| 500604-PERS 26454 Misc. Pepra              | -                  | 1,817              | 4,500              | 3,380                  | 4,500                 | 2,717              |
| 500700-OPEB - Health Insurance             | (553)              | -                  | -                  | -                      | -                     | -                  |
| 500800-Health Insurance                    | 58,381             | 12,305             | 21,000             | 16,025                 | 21,000                | 21,396             |
| 500801-Dental Insurance                    | 1,770              | 301                | 468                | 340                    | 468                   | 427                |
| 500802-Vision Insurance                    | 802                | 154                | 263                | 195                    | 263                   | 245                |
| 500803-Life Insurance                      | 799                | 259                | 1,027              | 277                    | 1,027                 | 340                |
| 500880-Work Comp Insurance                 | 35,582             | 3,226              | 37,362             | 1,911                  | 37,362                | 2,896              |
| 500990-Non-Cash Labor Cost Allocation      | (1,620)            | (438)              | -                  | -                      | -                     | -                  |
| 509000-Payroll Taxes                       | 14,375             | 4,620              | 7,500              | 5,981                  | 7,500                 | 7,010              |
| <b>Sub-Total 82-Wages &amp; Benefits</b>   | <b>\$343,597</b>   | <b>\$93,088</b>    | <b>\$200,373</b>   | <b>\$113,600</b>       | <b>\$202,789</b>      | <b>\$149,917</b>   |
| 510000-Office Supplies                     | 468                | -                  | 250                | -                      | -                     | -                  |
| 510001-Departmental Supplies               | 16,203             | 5,410              | 500                | 693                    | 1,000                 | -                  |
| 510100-Service Agreements                  | 252                | 246                | 500                | 451                    | 600                   | -                  |
| 510103-Postage & Freight                   | 17                 | 109                | 100                | -                      | -                     | -                  |
| 510109-Janitorial Services                 | 8,654              | -                  | -                  | -                      | -                     | -                  |
| 510112-Recycling Services                  | 5,569              | -                  | 2,500              | -                      | -                     | -                  |
| 510114-Contract Services                   | 300,859            | 1,418,213          | 1,259,237          | 1,452,673              | 1,475,000             | 1,500,000          |
| 510150-Software Subscription               | -                  | 4,289              | -                  | -                      | -                     | -                  |
| 510200-Repairs & Maintenance               | 862                | -                  | -                  | -                      | -                     | -                  |
| 510202-Hardware & Tools                    | -                  | 1,086              | 500                | 226                    | 500                   | -                  |
| 510204-Equipment Repair                    | 1,671              | -                  | -                  | -                      | -                     | -                  |
| 510300-Vehicle Operations                  | 51,349             | 3,284              | -                  | -                      | -                     | -                  |
| 510302-Vehicle Operations - Fuel           | 32,574             | 16,545             | -                  | 8,442                  | 10,000                | -                  |
| 510400-Professional Services               | 31,559             | 22,649             | 15,000             | 11,156                 | 12,500                | 15,000             |
| 510420-Legal Services                      | 13,175             | 1,384              | 2,500              | -                      | 10,000                | -                  |
| 510501-Training                            | 285                | 13                 | -                  | -                      | -                     | -                  |
| 510505-Travel                              | -                  | 21                 | -                  | 40                     | 50                    | -                  |
| 510809-Assessment fees                     | -                  | -                  | -                  | 389                    | -                     | -                  |
| <b>Sub-Total 83-Planned Operations</b>     | <b>\$463,497</b>   | <b>\$1,473,249</b> | <b>\$1,281,087</b> | <b>\$1,474,071</b>     | <b>\$1,509,650</b>    | <b>\$1,515,000</b> |
| 510118-Credit Card Processing Fees         | 11,061             | 12,426             | -                  | 14,995                 | 16,000                | 16,500             |
| 510701-Communications                      | 1,422              | -                  | 1,470              | -                      | 1,500                 | 1,470              |
| 510704-Water                               | 703                | 533                | 730                | 586                    | 1,000                 | 730                |
| 510705-Sewer                               | 36                 | 36                 | 40                 | 34                     | 50                    | 40                 |

Refuse

| Account                                   | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|-------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 510706-Refuse                             | 40,015             | -                  | 41,220             | -                      | -                     | 41,220             |
| 510707-Power                              | 2,876              | 175                | 390                | 200                    | 300                   | 390                |
| 510805-Bad Debt Expense                   | 14,595             | -                  | -                  | 6,758                  | 13,500                | -                  |
| <b>Sub-Total 85-Required Operations</b>   | <b>\$70,708</b>    | <b>\$13,170</b>    | <b>\$43,850</b>    | <b>\$22,573</b>        | <b>\$32,350</b>       | <b>\$60,350</b>    |
| 520000-Asset Replace                      | -                  | -                  | -                  | -                      | 3,000                 | -                  |
| 520100-Internal ISF Chrg - Shop           | 64,116             | -                  | -                  | -                      | 80,000                | -                  |
| 520200-Internal ISF Chrg - Building       | 6,804              | -                  | -                  | -                      | 8,000                 | -                  |
| 520300-Internal ISF Chrg - IT             | 24,836             | -                  | -                  | -                      | 26,000                | -                  |
| 520400-Internal ISF Chrg - Liability      | 31,904             | -                  | -                  | -                      | 22,000                | -                  |
| 521000-Internal Admin Charges             | 30,140             | -                  | -                  | -                      | 66,000                | -                  |
| 521100-Ind Cost Allocation                | 84,642             | 322,325            | 322,325            | -                      | 166,000               | 322,325            |
| <b>Sub-Total 88-Operations -Internal</b>  | <b>\$242,442</b>   | <b>\$322,325</b>   | <b>\$322,325</b>   | <b>\$0</b>             | <b>\$371,000</b>      | <b>\$322,325</b>   |
| 550000-Interest Expense                   | -                  | 402                | -                  | -                      | -                     | -                  |
| <b>Sub-Total 90-Debt Service</b>          | <b>\$0</b>         | <b>\$402</b>       | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| 570200-Machinery & Equipment              | 12,736             | 9,073              | -                  | -                      | 9,500                 | -                  |
| 570900-Capital Out.- Contra Acct.         | (12,736)           | (9,073)            | -                  | -                      | -                     | -                  |
| <b>Sub-Total 92-Capital Outlay</b>        | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>             | <b>\$9,500</b>        | <b>\$0</b>         |
| <b>Total Expenses</b>                     | <b>\$1,120,244</b> | <b>\$1,902,234</b> | <b>\$1,847,635</b> | <b>\$1,610,244</b>     | <b>\$2,125,289</b>    | <b>\$2,047,592</b> |
| 490200-Trans In - Federal Grants          | 25,260             | -                  | -                  | -                      | -                     | -                  |
| <b>Sub-Total 79-Transfers-In</b>          | <b>\$25,260</b>    | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>Total Revenues</b>                     | <b>\$25,260</b>    | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>Total Refuse Net Surplus/(Deficit)</b> | <b>\$326,374</b>   | <b>(\$151,128)</b> | <b>(\$302,105)</b> | <b>\$166,820</b>       | <b>(\$409,578)</b>    | <b>(\$539,062)</b> |

# RAIL OPERATIONS

## Rail Operations

| Account                                            | Actual<br>2021/22  | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|----------------------------------------------------|--------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 410020-Rail User Fees                              | -                  | -                 | 15,000            | -                      | -                     | 15,000            |
| <b>Sub-Total 71-Fees for Service</b>               | <b>\$0</b>         | <b>\$0</b>        | <b>\$15,000</b>   | <b>\$0</b>             | <b>\$0</b>            | <b>\$15,000</b>   |
| 450300-Track Rental / Demurrage                    | -                  | -                 | 60,000            | -                      | -                     | 60,000            |
| <b>Sub-Total 75-Rents &amp; Concessions</b>        | <b>\$0</b>         | <b>\$0</b>        | <b>\$60,000</b>   | <b>\$0</b>             | <b>\$0</b>            | <b>\$60,000</b>   |
| <b>Total Revenues</b>                              | <b>\$0</b>         | <b>\$0</b>        | <b>\$75,000</b>   | <b>\$0</b>             | <b>\$0</b>            | <b>\$75,000</b>   |
| 500000-Full Time Wages                             | 2,273              | -                 | 16,220            | 15,469                 | 16,220                | 20,087            |
| 500400-Overtime                                    | 54                 | -                 | 60                | -                      | 60                    | 60                |
| 500500-Cellphone Allowance                         | 254                | 109               | 108               | 94                     | 108                   | 108               |
| 500501-Auto Allowance                              | 241                | 241               | 250               | 208                    | 250                   | 240               |
| 500502-Uniform & Equipment Allowance               | 52                 | 69                | 900               | 57                     | 900                   | 900               |
| 500504-One-Time Compensation                       | 1,133              | 602               | 500               | 640                    | 645                   | 500               |
| 500506-Incentive- Bilingual Pay                    | 24                 | -                 | -                 | -                      | -                     | -                 |
| 500600-Retirement                                  | 5,859              | 1,690             | -                 | -                      | -                     | -                 |
| 500602-Unfunded Accr. Liab. (UAL)                  | -                  | 102               | -                 | -                      | -                     | -                 |
| 500603-PERS 3069 Misc. Classic                     | -                  | 1,046             | 2,500             | 2,450                  | 2,500                 | 2,415             |
| 500800-Health Insurance                            | 6,041              | 1,830             | 1,925             | 1,847                  | 1,925                 | 2,170             |
| 500801-Dental Insurance                            | 177                | 53                | 54                | 49                     | 54                    | 54                |
| 500802-Vision Insurance                            | 75                 | 22                | 23                | 21                     | 23                    | 23                |
| 500803-Life Insurance                              | 141                | 65                | 262               | 58                     | 262                   | 63                |
| 500880-Work Comp Insurance                         | 12                 | -                 | 2,444             | 390                    | 2,444                 | 496               |
| 500990-Non-Cash Labor Cost Allocation              | (611)              | (356)             | -                 | -                      | -                     | -                 |
| 509000-Payroll Taxes                               | 87                 | -                 | 2,569             | 1,094                  | 2,569                 | 1,230             |
| <b>Sub-Total 82-Wages &amp; Benefits</b>           | <b>\$54,646</b>    | <b>\$22,987</b>   | <b>\$27,815</b>   | <b>\$22,377</b>        | <b>\$27,960</b>       | <b>\$28,346</b>   |
| 510001-Departmental Supplies                       | 269                | 637               | 5,100             | -                      | 300                   | 5,100             |
| 510100-Service Agreements                          | -                  | 6,075             | -                 | 2,430                  | 2,600                 | -                 |
| 510105-Software Licensing                          | -                  | 167               | -                 | -                      | -                     | -                 |
| 510106-Subscriptions & Dues                        | -                  | -                 | 1,020             | -                      | -                     | 1,020             |
| 510150-Software Subscription                       | -                  | 1,332             | -                 | 709                    | 1,200                 | -                 |
| 510200-Repairs & Maintenance                       | 15,010             | 7,290             | 18,360            | -                      | 12,000                | 18,360            |
| 510300-Vehicle Operations                          | 80                 | 43                | -                 | -                      | 100                   | -                 |
| 510302-Vehicle Operations - Fuel                   | 45                 | 153               | -                 | 257                    | -                     | -                 |
| 510400-Professional Services                       | 4,404              | -                 | 5,100             | 25,875                 | 27,850                | 5,100             |
| 510501-Training                                    | -                  | -                 | 1,020             | -                      | -                     | 1,020             |
| 510505-Travel                                      | -                  | -                 | -                 | 10                     | 20                    | -                 |
| <b>Sub-Total 83-Planned Operations</b>             | <b>\$19,808</b>    | <b>\$15,697</b>   | <b>\$30,600</b>   | <b>\$29,281</b>        | <b>\$44,070</b>       | <b>\$30,600</b>   |
| 510701-Communications                              | 1,143              | 456               | 1,180             | 380                    | 1,100                 | 1,180             |
| 510704-Water                                       | 831                | 831               | 860               | 788                    | 1,000                 | 1,000             |
| 510705-Sewer                                       | 178                | 178               | 190               | 163                    | 200                   | 200               |
| 510707-Power                                       | 2,460              | 2,309             | 3,310             | 5,164                  | 7,000                 | 7,200             |
| <b>Sub-Total 85-Required Operations</b>            | <b>\$4,612</b>     | <b>\$3,774</b>    | <b>\$5,540</b>    | <b>\$6,495</b>         | <b>\$9,300</b>        | <b>\$9,580</b>    |
| 520200-Internal ISF Chrg - Building                | 4,771              | -                 | -                 | -                      | 2,000                 | -                 |
| 520300-Internal ISF Chrg - IT                      | 16,899             | -                 | -                 | -                      | 10,000                | -                 |
| 520400-Internal ISF Chrg - Liability               | 4,516              | -                 | -                 | -                      | 4,000                 | -                 |
| 521100-Ind Cost Allocation                         | 23,868             | -                 | -                 | 86,963                 | 87,500                | -                 |
| <b>Sub-Total 88-Operations -Internal</b>           | <b>\$50,054</b>    | <b>\$0</b>        | <b>\$0</b>        | <b>\$86,963</b>        | <b>\$103,500</b>      | <b>\$0</b>        |
| <b>Total Expenses</b>                              | <b>\$129,120</b>   | <b>\$42,458</b>   | <b>\$63,955</b>   | <b>\$145,116</b>       | <b>\$184,830</b>      | <b>\$68,526</b>   |
| 490200-Trans In - Federal Grants                   | 2,372              | -                 | -                 | -                      | -                     | -                 |
| <b>Sub-Total 79-Transfers-In</b>                   | <b>\$2,372</b>     | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>        |
| <b>Total Revenues</b>                              | <b>\$2,372</b>     | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>        |
| <b>Total Rail Operations Net Surplus/(Deficit)</b> | <b>(\$126,748)</b> | <b>(\$42,458)</b> | <b>\$11,045</b>   | <b>(\$145,116)</b>     | <b>(\$184,830)</b>    | <b>\$6,474</b>    |

# DIAL-A-RIDE

## Public Transit

| Account                                    | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|--------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 410004-Transit Farebox Revenue             | 22,474            | 24,579            | 30,760            | 24,516                 | 25,000                | 30,760            |
| 410200-Agreement Services Fees             | 17,451            | 19,880            | 12,600            | 19,383                 | 19,500                | 12,600            |
| <b>Sub-Total 71-Fees for Service</b>       | <b>\$39,925</b>   | <b>\$44,459</b>   | <b>\$43,360</b>   | <b>\$43,899</b>        | <b>\$44,500</b>       | <b>\$43,360</b>   |
| 400601-TDA Article 4                       | 120,470           | -                 | 355,600           | -                      | 330,000               | 355,600           |
| 400605-TDA-STAF-OPERATING                  | (7,585)           | -                 | -                 | -                      | -                     | -                 |
| 400610-TDA-STAF-CAPITAL                    | 49,327            | -                 | -                 | -                      | -                     | -                 |
| 470000-CA Grant                            | -                 | -                 | 400,000           | -                      | -                     | -                 |
| 470104-FED GRNT 5311 (Operat)              | 61,813            | 318,899           | 60,000            | 141,168                | 248,000               | 60,000            |
| <b>Sub-Total 77-Grants &amp; Donations</b> | <b>\$224,025</b>  | <b>\$318,899</b>  | <b>\$815,600</b>  | <b>\$141,168</b>       | <b>\$578,000</b>      | <b>\$415,600</b>  |
| <b>Total Revenues</b>                      | <b>\$263,950</b>  | <b>\$363,358</b>  | <b>\$858,960</b>  | <b>\$185,067</b>       | <b>\$622,500</b>      | <b>\$458,960</b>  |
| 500000-Full Time Wages                     | 64,998            | 83,658            | 141,276           | 114,715                | 141,276               | 153,954           |
| 500100-Part Time Wages                     | 42,949            | 51,442            | 40,000            | 29,881                 | 40,000                | 40,292            |
| 500400-Overtime                            | 183               | 884               | 2,500             | 2,572                  | 3,210                 | 1,850             |
| 500500-Cellphone Allowance                 | 26                | 164               | 240               | 213                    | 240                   | 240               |
| 500501-Auto Allowance                      | 83                | 501               | 705               | 615                    | 705                   | 690               |
| 500502-Uniform & Equipment Allowance       | -                 | 782               | 600               | -                      | 600                   | 600               |
| 500504-One-Time Compensation               | 567               | 25                | 30                | -                      | 30                    | 30                |
| 500506-Incentive- Bilingual Pay            | 2,006             | 2,534             | 4,464             | 3,053                  | 4,464                 | 4,408             |
| 500507-Incentive- Degree                   | -                 | 33                | 93                | 82                     | 93                    | 106               |
| 500600-Retirement                          | 8,613             | 6,093             | -                 | -                      | -                     | -                 |
| 500602-Unfunded Accr. Liab. (UAL)          | -                 | 458               | -                 | -                      | -                     | -                 |
| 500603-PERS 3069 Misc. Classic             | -                 | 451               | 1,500             | 1,044                  | 1,500                 | 994               |
| 500604-PERS 26454 Misc. Pepra              | -                 | 7,175             | 24,000            | 15,827                 | 24,000                | 10,763            |
| 500700-OPEB - Health Insurance             | 416               | -                 | -                 | -                      | -                     | -                 |
| 500800-Health Insurance                    | 23,092            | 23,571            | 47,560            | 43,005                 | 47,560                | 54,176            |
| 500801-Dental Insurance                    | 526               | 546               | 1,160             | 1,052                  | 1,160                 | 1,281             |
| 500802-Vision Insurance                    | 274               | 278               | 299               | 502                    | 555                   | 606               |
| 500803-Life Insurance                      | 268               | 370               | 610               | 551                    | 610                   | 639               |
| 500880-Work Comp Insurance                 | 31,723            | 19,153            | 33,309            | 18,031                 | 33,309                | 17,453            |
| 500990-Non-Cash Labor Cost Allocation      | 341               | 1,587             | -                 | -                      | -                     | -                 |
| 509000-Payroll Taxes                       | 9,086             | 11,219            | 13,500            | 12,012                 | 13,500                | 14,754            |
| <b>Sub-Total 82-Wages &amp; Benefits</b>   | <b>\$193,818</b>  | <b>\$210,924</b>  | <b>\$311,846</b>  | <b>\$243,155</b>       | <b>\$312,812</b>      | <b>\$302,836</b>  |
| 510000-Office Supplies                     | 476               | 419               | 1,000             | 467                    | 1,000                 | 500               |
| 510001-Departmental Supplies               | 6,583             | 756               | 800               | 2,645                  | 2,890                 | 1,000             |
| 510103-Postage & Freight                   | -                 | 5                 | 10                | 6                      | 10                    | 10                |
| 510105-Software Licensing                  | -                 | 953               | -                 | -                      | -                     | -                 |
| 510106-Subscriptions & Dues                | -                 | -                 | 615               | 1,715                  | 2,000                 | 1,500             |
| 510150-Software Subscription               | -                 | 3,302             | 800               | 1,242                  | 1,500                 | 3,000             |
| 510155-IT Subscription                     | -                 | -                 | -                 | -                      | -                     | 500               |
| 510200-Repairs & Maintenance               | -                 | 4,670             | 7,000             | 5,740                  | 7,000                 | 7,000             |
| 510202-Hardware & Tools                    | -                 | -                 | -                 | 261                    | 400                   | -                 |
| 510300-Vehicle Operations                  | 8,790             | 9,094             | 16,000            | 8,567                  | 16,000                | 16,000            |
| 510301-Vehicle Operations - Supplies       | 3,960             | 3,267             | 2,800             | 2,789                  | 2,800                 | 2,500             |
| 510302-Vehicle Operations - Fuel           | 6,405             | 10,498            | 8,000             | 3,774                  | 8,000                 | 4,000             |
| 510303-Vehicle Operations- Tires           | 1,780             | 2,076             | 1,500             | 1,994                  | 2,500                 | 2,000             |
| 510400-Professional Services               | 3,802             | 1,050             | 4,385             | 661                    | 5,000                 | 6,500             |
| 510501-Training                            | 50                | 347               | 500               | 1,995                  | 2,500                 | 3,000             |
| 510505-Travel                              | 81                | 522               | 500               | 1,240                  | 1,500                 | 3,000             |
| <b>Sub-Total 83-Planned Operations</b>     | <b>\$31,927</b>   | <b>\$36,959</b>   | <b>\$43,910</b>   | <b>\$33,096</b>        | <b>\$53,100</b>       | <b>\$50,510</b>   |
| 510701-Communications                      | 637               | 1,736             | 700               | 3,134                  | 3,500                 | 2,000             |
| 510707-Power                               | 10,647            | 7,634             | 14,270            | 11,041                 | 12,000                | 14,270            |
| <b>Sub-Total 85-Required Operations</b>    | <b>\$11,284</b>   | <b>\$9,370</b>    | <b>\$14,970</b>   | <b>\$14,175</b>        | <b>\$15,500</b>       | <b>\$16,270</b>   |
| 520100-Internal ISF Chrg - Shop            | 20,743            | 15,164            | 28,364            | 26,000                 | 26,005                | 28,364            |
| 520200-Internal ISF Chrg - Building        | 7,757             | 1,422             | 1,820             | 1,668                  | 4,000                 | 1,820             |
| 520300-Internal ISF Chrg - IT              | 10,811            | 16,686            | 26,902            | 24,660                 | 25,000                | 25,860            |
| 520400-Internal ISF Chrg - Liability       | 8,739             | 9,723             | 15,320            | 14,043                 | 14,500                | 15,320            |
| 521000-Internal Admin Charges              | 1,147             | 2,193             | 2,193             | 2,010                  | 2,200                 | 2,193             |
| 521100-Ind Cost Allocation                 | 26,109            | 90,580            | 90,580            | 105,359                | 106,000               | 90,580            |
| <b>Sub-Total 88-Operations -Internal</b>   | <b>\$75,306</b>   | <b>\$135,768</b>  | <b>\$165,179</b>  | <b>\$173,740</b>       | <b>\$177,705</b>      | <b>\$164,137</b>  |
| 570100-Automotive Equipment                | -                 | -                 | 400,000           | 396,883                | 155,520               | -                 |
| 570200-Machinery & Equipment               | 5,500             | -                 | -                 | -                      | -                     | -                 |

**Public Transit**

| <b>Account</b>                                    | <b>Actual<br/>2021/22</b> | <b>Actual<br/>2022/23</b> | <b>Budget<br/>2023/24</b> | <b>11Mo Actual<br/>2023/24</b> | <b>Projection<br/>2023/24</b> | <b>Budget<br/>2024/25</b> |
|---------------------------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-------------------------------|---------------------------|
| 570900-Capital Out.- Contra Acct.                 | (5,500)                   | -                         | -                         | (59,614)                       | -                             | -                         |
| <b>Sub-Total 92-Capital Outlay</b>                | <b>\$0</b>                | <b>\$0</b>                | <b>\$400,000</b>          | <b>\$337,270</b>               | <b>\$155,520</b>              | <b>\$0</b>                |
| <b>Total Expenses</b>                             | <b>\$312,335</b>          | <b>\$393,021</b>          | <b>\$935,905</b>          | <b>\$801,436</b>               | <b>\$714,637</b>              | <b>\$533,753</b>          |
| 490200-Trans In - Federal Grants                  | 8,667                     | -                         | -                         | -                              | -                             | -                         |
| <b>Sub-Total 79-Transfers-In</b>                  | <b>\$8,667</b>            | <b>\$0</b>                | <b>\$0</b>                | <b>\$0</b>                     | <b>\$0</b>                    | <b>\$0</b>                |
| <b>Total Revenues</b>                             | <b>\$8,667</b>            | <b>\$0</b>                | <b>\$0</b>                | <b>\$0</b>                     | <b>\$0</b>                    | <b>\$0</b>                |
| <b>Total Public Transit Net Surplus/(Deficit)</b> | <b>(\$39,718)</b>         | <b>(\$29,663)</b>         | <b>(\$76,945)</b>         | <b>(\$616,369)</b>             | <b>(\$92,137)</b>             | <b>(\$74,793)</b>         |



## Telecommunications

| Account                                      | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|----------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|--------------------|
| 410002-Residential Fiber User Fees           | -                 | -                 | 20,000            | -                      | -                     | 20,000             |
| 410003-Tower Utilization Fees                | 72,643            | 83,179            | 75,000            | 76,039                 | 77,000                | 75,000             |
| 410005-Business Fiber User Fees              | 179,438           | 267,886           | 45,000            | 128,229                | 129,000               | 45,000             |
| 410006-Commercial Fiber User Fees            | 12,142            | 12,385            | 7,100             | 11,579                 | 11,600                | 7,100              |
| 410007-Dark Fiber User Fees                  | 28,228            | 30,789            | 8,000             | 9,977                  | 10,000                | 8,000              |
| 415000-Miscellaneous Fees                    | 1,184             | -                 | -                 | -                      | -                     | -                  |
| <b>Sub-Total 71-Fees for Service</b>         | <b>\$293,635</b>  | <b>\$394,239</b>  | <b>\$155,100</b>  | <b>\$225,824</b>       | <b>\$227,600</b>      | <b>\$155,100</b>   |
| 450000-Lease Revenues                        | 1,722             | -                 | -                 | -                      | -                     | -                  |
| <b>Sub-Total 75-Rents &amp; Concessions</b>  | <b>\$1,722</b>    | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| 460145-Interest - Leases                     | -                 | 10,874            | -                 | -                      | -                     | -                  |
| <b>Sub-Total 76-Investment Earnings</b>      | <b>\$16,561</b>   | <b>\$16,995</b>   | <b>\$0</b>        | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| 470000-CA Grant                              | -                 | -                 | 549,000           | -                      | -                     | -                  |
| <b>Sub-Total 77-Grants &amp; Donations</b>   | <b>\$0</b>        | <b>\$0</b>        | <b>\$549,000</b>  | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>Total Revenues</b>                        | <b>\$311,918</b>  | <b>\$411,234</b>  | <b>\$704,100</b>  | <b>\$225,824</b>       | <b>\$227,600</b>      | <b>\$155,100</b>   |
| 510001-Departmental Supplies                 | 2,140             | 938               | 7,930             | 4,123                  | 4,500                 | 7,000              |
| 510100-Service Agreements                    | 1,310             | 1,595             | 1,860             | 1,489                  | 1,600                 | -                  |
| 510107-System Support                        | 82,000            | -                 | -                 | -                      | -                     | -                  |
| 510108-Facility Support                      | -                 | -                 | 1,175             | -                      | 1,175                 | -                  |
| 510155-IT Subscription                       | -                 | 42,000            | 37,070            | 14,533                 | 21,527                | 1,450              |
| 510200-Repairs & Maintenance                 | 5,980             | 6,845             | 31,500            | 79,612                 | 45,000                | 6,500              |
| 510202-Hardware & Tools                      | -                 | -                 | -                 | 4,172                  | -                     | -                  |
| 510400-Professional Services                 | 6,468             | 25,315            | 10,000            | 2,188                  | 11,938                | 10,000             |
| 510420-Legal Services                        | 17,015            | -                 | -                 | -                      | -                     | -                  |
| 510501-Training                              | -                 | -                 | 1,200             | 662                    | 1,212                 | 2,000              |
| 510505-Travel                                | -                 | -                 | 4,200             | 1,393                  | 3,046                 | 4,200              |
| <b>Sub-Total 83-Planned Operations</b>       | <b>\$114,913</b>  | <b>\$76,693</b>   | <b>\$94,935</b>   | <b>\$108,171</b>       | <b>\$89,998</b>       | <b>\$31,150</b>    |
| 510707-Power                                 | 20,765            | 15,675            | 27,810            | 12,552                 | 18,000                | 27,810             |
| <b>Sub-Total 85-Required Operations</b>      | <b>\$20,765</b>   | <b>\$15,675</b>   | <b>\$27,810</b>   | <b>\$12,552</b>        | <b>\$18,000</b>       | <b>\$27,810</b>    |
| 520300-Internal ISF Chrg - IT                | 51,021            | 87,281            | 140,722           | 128,995                | 140,722               | 135,270            |
| 520400-Internal ISF Chrg - Liability         | 10,053            | -                 | -                 | -                      | 10,000                | -                  |
| 521100-Ind Cost Allocation                   | 1,293             | -                 | -                 | 926                    | 3,000                 | -                  |
| <b>Sub-Total 88-Operations -Internal</b>     | <b>\$62,367</b>   | <b>\$87,281</b>   | <b>\$140,722</b>  | <b>\$129,921</b>       | <b>\$153,722</b>      | <b>\$135,270</b>   |
| 570200-Machinery & Equipment                 | 8,245             | -                 | -                 | 34,661                 | 35,000                | -                  |
| 570900-Capital Out.- Contra Acct.            | (8,245)           | -                 | -                 | -                      | -                     | -                  |
| <b>Sub-Total 92-Capital Outlay</b>           | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>        | <b>\$34,661</b>        | <b>\$35,000</b>       | <b>\$0</b>         |
| 580100-Capital Prj.- Infrastructure          | -                 | -                 | 150,000           | 149,840                | 150,000               | 350,114            |
| <b>Sub-Total 93-Capital Projects</b>         | <b>\$0</b>        | <b>\$0</b>        | <b>\$150,000</b>  | <b>\$149,840</b>       | <b>\$150,000</b>      | <b>\$350,114</b>   |
| <b>Total Expenses</b>                        | <b>\$198,045</b>  | <b>\$179,649</b>  | <b>\$413,467</b>  | <b>\$435,145</b>       | <b>\$446,720</b>      | <b>\$544,344</b>   |
| <b>Total Telecommunications Net Surplus/</b> | <b>\$113,873</b>  | <b>\$231,585</b>  | <b>\$290,633</b>  | <b>(\$209,321)</b>     | <b>(\$219,120)</b>    | <b>(\$389,244)</b> |

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# SPECIAL REVENUE FUNDS

## Special Revenue Funds Expense Budget Changes

- Federal Grants
- Transportation
- State Gas Tax
- Traffic Safety
- SLESF
- Special Police Services
- Asset Forfeiture
- LLMD
- Low-Mod Income Housing
- CDBG
- Road Maint. & Rehab

# SPECIAL REVENUE FUNDS EXPENSE BUDGET CHANGES

|                                    | Actual<br>2020/21  | Actual<br>2021/22  | Budget<br>2022/23   | Budget<br>2023/24   | FY23 vs FY24 Change  |               |               |
|------------------------------------|--------------------|--------------------|---------------------|---------------------|----------------------|---------------|---------------|
|                                    |                    |                    |                     |                     | Dollar<br>Change     | Pct<br>Chg    | % of<br>Total |
| <b>Special Revenue Funds</b>       |                    |                    |                     |                     |                      |               |               |
| Federal Grants                     | 556,591            | 855,353            | 5,940,176           | 9,504,037           | 3,563,861            | 60.0%         | 73.7%         |
| Transportation                     | 309,728            | 344,880            | 1,528,283           | 1,637,000           | 108,717              | 7.1%          | 12.7%         |
| State Gas                          | -                  | -                  | 1,751,233           | 634,000             | (1,117,233)          | -63.8%        | 4.9%          |
| Traffic Safety                     | -                  | 18,171             | 4,520,000           | -                   | (4,520,000)          | -100.0%       | .0%           |
| SLESF                              | 156,727            | 151,078            | -                   | 15,000              | 15,000               | #.0%          | #.0%          |
| Special PD Services                | 1,882              | -                  | -                   | -                   | -                    | #.0%          | #.0%          |
| LLMD                               | 561,126            | 627,355            | 610,424             | 636,556             | 26,132               | 4.3%          | 4.9%          |
| CDBG                               | 69,212             | -                  | -                   | -                   | -                    | #.0%          | #.0%          |
| Road Maint & Rehab                 | 640,308            | 1,555              | 1,200,550           | 466,000             | (734,550)            | -61.2%        | 3.6%          |
| <b>Total Special Revenue Funds</b> | <b>\$2,295,574</b> | <b>\$1,998,392</b> | <b>\$15,550,666</b> | <b>\$12,892,593</b> | <b>(\$2,658,073)</b> | <b>-17.1%</b> | <b>100%</b>   |

|                                             | Actual<br>2020/21 | Actual<br>2021/22 | Budget<br>2022/23 | Budget<br>2023/24 | FY23 vs FY24 Change |              |               |
|---------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
|                                             |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| <b>Federal Grants Category Expenditures</b> |                   |                   |                   |                   |                     |              |               |
| 93-Capital Projects                         | 556,591           | 21,063            | 1,500,000         | 6,504,037         | 5,004,037           | 333.6%       | 68.4%         |
| 94-Transfers-Out                            | -                 | 834,290           | 4,440,176         | 3,000,000         | (1,440,176)         | -32.4%       | 31.6%         |
| <b>Total Federal Grants</b>                 | <b>556,591</b>    | <b>855,353</b>    | <b>5,940,176</b>  | <b>9,504,037</b>  | <b>3,563,861</b>    | <b>60.0%</b> | <b>100%</b>   |

|                                             | Actual<br>2020/21 | Actual<br>2021/22 | Budget<br>2022/23 | Budget<br>2023/24 | FY23 vs FY24 Change |             |               |
|---------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                                             |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| <b>Transportation Category Expenditures</b> |                   |                   |                   |                   |                     |             |               |
| 93-Capital Projects                         | 309,728           | 339,968           | 1,528,283         | 1,637,000         | 108,717             | 7.1%        | 100.0%        |
| 94-Transfers-Out                            | -                 | 4,912             | -                 | -                 | -                   | #.0%        | #.0%          |
| <b>Total Transportation</b>                 | <b>309,728</b>    | <b>344,880</b>    | <b>1,528,283</b>  | <b>1,637,000</b>  | <b>108,717</b>      | <b>7.1%</b> | <b>100%</b>   |

|                                        | Actual<br>2020/21 | Actual<br>2021/22 | Budget<br>2022/23 | Budget<br>2023/24 | FY23 vs FY24 Change |               |               |
|----------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
|                                        |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg    | % of<br>Total |
| <b>State Gas Category Expenditures</b> |                   |                   |                   |                   |                     |               |               |
| 93-Capital Projects                    | -                 | -                 | 1,100,000         | 634,000           | (466,000)           | -42.4%        | 100.0%        |
| 94-Transfers-Out                       | -                 | -                 | 651,233           | -                 | (651,233)           | -100.0%       | .0%           |
| <b>Total State Gas</b>                 | <b>-</b>          | <b>-</b>          | <b>1,751,233</b>  | <b>634,000</b>    | <b>(1,117,233)</b>  | <b>-63.8%</b> | <b>100%</b>   |

|                                             | Actual<br>2020/21 | Actual<br>2021/22 | Budget<br>2022/23 | Budget<br>2023/24 | FY23 vs FY24 Change |                |               |
|---------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|----------------|---------------|
|                                             |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg     | % of<br>Total |
| <b>Traffic Safety Category Expenditures</b> |                   |                   |                   |                   |                     |                |               |
| 93-Capital Projects                         | -                 | 18,171            | 4,520,000         | -                 | (4,520,000)         | -100.0%        | #Error        |
| <b>Total Traffic Safety</b>                 | <b>-</b>          | <b>18,171</b>     | <b>4,520,000</b>  | <b>-</b>          | <b>(4,520,000)</b>  | <b>-100.0%</b> | <b>#Error</b> |

|                                    | Actual<br>2020/21 | Actual<br>2021/22 | Budget<br>2022/23 | Budget<br>2023/24 | FY23 vs FY24 Change |             |               |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                                    |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| <b>SLESF Category Expenditures</b> |                   |                   |                   |                   |                     |             |               |
| 94-Transfers-Out                   | 156,727           | 151,078           | -                 | 15,000            | 15,000              | #.0%        | #.0%          |
| <b>Total SLESF</b>                 | <b>156,727</b>    | <b>151,078</b>    | <b>-</b>          | <b>15,000</b>     | <b>15,000</b>       | <b>#.0%</b> | <b>100%</b>   |

|                                                  | Actual<br>2020/21 | Actual<br>2021/22 | Budget<br>2022/23 | Budget<br>2023/24 | FY23 vs FY24 Change |             |               |
|--------------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                                                  |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| <b>Special PD Services Category Expenditures</b> |                   |                   |                   |                   |                     |             |               |
| 92-Capital Outlay                                | 1,882             | -                 | -                 | -                 | -                   | #.0%        | #Error        |
| <b>Total Special PD Services</b>                 | <b>1,882</b>      | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>            | <b>#.0%</b> | <b>#Error</b> |

| LLMD Category Expenditures | Actual<br>2020/21 | Actual<br>2021/22 | Budget<br>2022/23 | Budget<br>2023/24 | FY23 vs FY24 Change |             |               |
|----------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                            |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| 83-Planned Operations      | 377,303           | 421,609           | 468,965           | 474,566           | 5,601               | 1.2%        | 74.6%         |
| 85-Required Operations     | 130,691           | 142,832           | 141,459           | 161,990           | 20,531              | 14.5%       | 25.4%         |
| 88-Operations -Internal    | 53,132            | 62,914            | -                 | -                 |                     | #.0%        | #.0%          |
| <b>Total LLMD</b>          | <b>561,126</b>    | <b>627,355</b>    | <b>610,424</b>    | <b>636,556</b>    | <b>26,132</b>       | <b>4.3%</b> | <b>100%</b>   |

| CDBG Category Expenditures | Actual<br>2020/21 | Actual<br>2021/22 | Budget<br>2022/23 | Budget<br>2023/24 | FY23 vs FY24 Change |             |               |
|----------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                            |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| 92-Capital Outlay          | 5,013             | -                 | -                 | -                 |                     | #.0%        | #Error        |
| 93-Capital Projects        | 75                | -                 | -                 | -                 |                     | #.0%        | #Error        |
| 94-Transfers-Out           | 64,124            | -                 | -                 | -                 |                     | #.0%        | #Error        |
| <b>Total CDBG</b>          | <b>69,212</b>     | <b>-</b>          | <b>-</b>          | <b>-</b>          |                     | <b>#.0%</b> | <b>#Error</b> |

| Road Maint & Rehab Category Expenditures | Actual<br>2020/21 | Actual<br>2021/22 | Budget<br>2022/23 | Budget<br>2023/24 | FY23 vs FY24 Change |               |               |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
|                                          |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg    | % of<br>Total |
| 93-Capital Projects                      | 640,308           | 1,555             | 1,200,550         | 466,000           | (734,550)           | -61.2%        | 100.0%        |
| <b>Total Road Maint &amp; Rehab</b>      | <b>640,308</b>    | <b>1,555</b>      | <b>1,200,550</b>  | <b>466,000</b>    | <b>(734,550)</b>    | <b>-61.2%</b> | <b>100%</b>   |

## Federal Grants

| Account                                           | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24    | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|---------------------------------------------------|--------------------|--------------------|----------------------|------------------------|-----------------------|--------------------|
| 460002-Interest 5691 Saving                       | -                  | 5,238              | -                    | -                      | -                     | -                  |
| 460015-Interest CA Class                          | -                  | 4,345              | -                    | -                      | -                     | -                  |
| 460020-Interest LAIF                              | -                  | 7,512              | -                    | -                      | -                     | -                  |
| 460021-Interest Investments                       | 27,851             | 59,172             | -                    | -                      | -                     | -                  |
| <b>Sub-Total 76-Investment Earnings</b>           | <b>\$27,851</b>    | <b>\$76,267</b>    | <b>\$0</b>           | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| 470100-FED GRNT                                   | -                  | -                  | -                    | -                      | -                     | 5,088,650          |
| 470103-FED GRNT ISTEa                             | 29,460             | 56,757             | -                    | -                      | 42,000                | -                  |
| 470106-FED GRNT - STPL                            | -                  | 496,000            | -                    | 7,735                  | 7,735                 | -                  |
| 470107-FED GRNT State Pass thru                   | 2,440,176          | 2,440,176          | -                    | -                      | 2,440,176             | -                  |
| 470110-FED GRNT CMAQ                              | -                  | 6,704              | -                    | -                      | -                     | -                  |
| 470115-FED GRANT - RSTP                           | -                  | 21,979             | -                    | 1,354,632              | -                     | -                  |
| <b>Sub-Total 77-Grants &amp; Donations</b>        | <b>\$2,469,636</b> | <b>\$3,068,939</b> | <b>\$0</b>           | <b>\$1,362,367</b>     | <b>\$2,489,911</b>    | <b>\$5,088,650</b> |
| <b>Total Revenues</b>                             | <b>\$2,497,487</b> | <b>\$3,145,206</b> | <b>\$0</b>           | <b>\$1,362,367</b>     | <b>\$2,489,911</b>    | <b>\$5,088,650</b> |
| 580100-Capital Prj.- Infrastructure               | 21,063             | 502,033            | 2,266,630            | 2,020,601              | 2,021,630             | 4,800,000          |
| 580200-Capital Prj.- Buildings & Imp.             | -                  | -                  | 45,000               | 226,093                | 226,300               | 764,387            |
| 580300-Capital Prj.- Other Imp.                   | -                  | -                  | 750,000              | 481,949                | 540,000               | 400,000            |
| <b>Sub-Total 93-Capital Projects</b>              | <b>\$21,063</b>    | <b>\$509,665</b>   | <b>\$3,061,630</b>   | <b>\$2,728,644</b>     | <b>\$2,787,930</b>    | <b>\$5,964,387</b> |
| <b>Total Expenses</b>                             | <b>\$21,063</b>    | <b>\$509,665</b>   | <b>\$3,061,630</b>   | <b>\$2,728,644</b>     | <b>\$2,787,930</b>    | <b>\$5,964,387</b> |
| 590100-Trans Out - Gen Fund                       | 660,946            | 327,667            | -                    | -                      | -                     | -                  |
| 590207-Trans Out - RMRA                           | -                  | 417,308            | -                    | -                      | -                     | -                  |
| 595000-Trans Out - WW Operations                  | 16,259             | -                  | -                    | -                      | -                     | -                  |
| 595001-Trans Out - Refuse Operations              | 25,260             | -                  | -                    | -                      | -                     | -                  |
| 595002-Trans Out - Water Operations               | -                  | -                  | 3,000,000            | -                      | -                     | -                  |
| 595003-Trans Out - Transit Operations             | 8,667              | -                  | -                    | -                      | -                     | -                  |
| 595005-Trans Out - MCCC Operations                | 8,683              | -                  | -                    | -                      | -                     | -                  |
| 595006-Trans Out - Rail Operations                | 2,372              | -                  | -                    | -                      | -                     | -                  |
| 595100-Trans Out - ISF Facility Maint             | 5,163              | -                  | -                    | -                      | -                     | -                  |
| 595101-Trans Out - ISF Vehicle Maint              | 18,696             | -                  | -                    | -                      | -                     | -                  |
| 595102-Trans Out - ISF Risk Mgmt                  | 408                | -                  | -                    | -                      | -                     | -                  |
| 595103-Trans Out - ISF Info Tech                  | 12,047             | 275                | -                    | -                      | -                     | -                  |
| <b>Sub-Total 94-Transfers-Out</b>                 | <b>\$834,290</b>   | <b>\$792,573</b>   | <b>\$3,000,000</b>   | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>Total Expenses</b>                             | <b>\$834,290</b>   | <b>\$792,573</b>   | <b>\$3,000,000</b>   | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>Total Federal Grants Net Surplus/(Deficit)</b> | <b>\$1,642,134</b> | <b>\$1,842,968</b> | <b>(\$6,061,630)</b> | <b>(\$1,366,277)</b>   | <b>(\$298,019)</b>    | <b>(\$875,737)</b> |

*Transportation*

| Account                                           | Actual<br>2021/22 | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|---------------------------------------------------|-------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 460002-Interest 5691 Saving                       | -                 | 699                | -                  | -                      | -                     | -                  |
| 460015-Interest CA Class                          | -                 | 580                | -                  | -                      | -                     | -                  |
| 460020-Interest LAIF                              | -                 | 1,002              | -                  | -                      | -                     | -                  |
| 460021-Interest Investments                       | 9,804             | 7,892              | -                  | -                      | -                     | -                  |
| <b>Sub-Total 76-Investment Earnings</b>           | <b>\$9,804</b>    | <b>\$10,173</b>    | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| 400602-TDA Article 8                              | 332,547           | 758,145            | 850,000            | -                      | 850,000               | 850,000            |
| <b>Sub-Total 77-Grants &amp; Donations</b>        | <b>\$332,547</b>  | <b>\$758,145</b>   | <b>\$850,000</b>   | <b>\$0</b>             | <b>\$850,000</b>      | <b>\$850,000</b>   |
| <b>Total Revenues</b>                             | <b>\$342,351</b>  | <b>\$768,318</b>   | <b>\$850,000</b>   | <b>\$0</b>             | <b>\$850,000</b>      | <b>\$850,000</b>   |
| 580100-Capital Prj.- Infrastructure               | 31,588            | 1,064,754          | 1,207,426          | 1,161,242              | 1,154,000             | 733,000            |
| 580300-Capital Prj.- Other Imp.                   | 308,580           | 189,833            | 430,000            | 415,004                | 425,000               | 450,000            |
| <b>Sub-Total 93-Capital Projects</b>              | <b>\$340,168</b>  | <b>\$1,254,587</b> | <b>\$1,637,426</b> | <b>\$1,576,245</b>     | <b>\$1,579,000</b>    | <b>\$1,183,000</b> |
| <b>Total Expenses</b>                             | <b>\$340,168</b>  | <b>\$1,254,587</b> | <b>\$1,637,426</b> | <b>\$1,576,245</b>     | <b>\$1,579,000</b>    | <b>\$1,183,000</b> |
| 590100-Trans Out - Gen Fund                       | 4,912             | -                  | -                  | -                      | -                     | -                  |
| <b>Sub-Total 94-Transfers-Out</b>                 | <b>\$4,912</b>    | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>Total Expenses</b>                             | <b>\$4,912</b>    | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>Total Transportation Net Surplus/(Deficit)</b> | <b>(\$2,729)</b>  | <b>(\$486,269)</b> | <b>(\$787,426)</b> | <b>(\$1,576,245)</b>   | <b>(\$729,000)</b>    | <b>(\$333,000)</b> |



## State Gas

| Account                                      | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|----------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 400501-Gas Tax - Section 2103                | 161,381           | 166,963           | 173,401           | 160,007                | 172,000               | 173,401           |
| 400502-Gas Tax - Section 2105                | 113,215           | 116,615           | 120,942           | 106,341                | 116,340               | 120,942           |
| 400503-Gas Tax - Section 2106                | 51,927            | 53,433            | 51,939            | 47,802                 | 52,300                | 51,939            |
| 400504-Gas Tax - Section 2107                | 135,320           | 158,927           | 164,818           | 143,055                | 155,500               | 164,818           |
| 400505-Gas Tax - Section 2107.5              | 5,000             | 5,000             | 5,000             | 5,000                  | 6,000                 | 5,000             |
| 400506-Gas Tax - State Repayment             | -                 | -                 | 20,890            | -                      | -                     | -                 |
| <b>Sub-Total 70-Taxes</b>                    | <b>\$466,843</b>  | <b>\$500,938</b>  | <b>\$536,990</b>  | <b>\$462,205</b>       | <b>\$502,140</b>      | <b>\$516,100</b>  |
| 460002-Interest 5691 Saving                  | -                 | 2,951             | -                 | -                      | -                     | -                 |
| 460015-Interest CA Class                     | -                 | 2,448             | -                 | -                      | -                     | -                 |
| 460020-Interest LAIF                         | -                 | 4,232             | -                 | -                      | -                     | -                 |
| 460021-Interest Investments                  | 18,424            | 33,335            | -                 | -                      | -                     | -                 |
| 469900-Allocated Interest                    | 7,690             | 3,284             | 5,922             | (10,974)               | 3,000                 | 3,000             |
| <b>Sub-Total 76-Investment Earnings</b>      | <b>\$26,114</b>   | <b>\$46,250</b>   | <b>\$5,922</b>    | <b>(\$10,974)</b>      | <b>\$3,000</b>        | <b>\$3,000</b>    |
| <b>Total Revenues</b>                        | <b>\$492,957</b>  | <b>\$547,188</b>  | <b>\$542,912</b>  | <b>\$451,231</b>       | <b>\$505,140</b>      | <b>\$519,100</b>  |
| 580100-Capital Prj.- Infrastructure          | -                 | 174,700           | 634,000           | 177,171                | 192,000               | 450,000           |
| <b>Sub-Total 93-Capital Projects</b>         | <b>\$0</b>        | <b>\$174,700</b>  | <b>\$634,000</b>  | <b>\$177,171</b>       | <b>\$192,000</b>      | <b>\$450,000</b>  |
| <b>Total Expenses</b>                        | <b>\$0</b>        | <b>\$174,700</b>  | <b>\$634,000</b>  | <b>\$177,171</b>       | <b>\$192,000</b>      | <b>\$450,000</b>  |
| <b>Total State Gas Net Surplus/(Deficit)</b> | <b>\$492,957</b>  | <b>\$372,488</b>  | <b>(\$91,088)</b> | <b>\$274,060</b>       | <b>\$313,140</b>      | <b>\$69,100</b>   |

## Traffic Safety

| Account                                           | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|---------------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|--------------------|
| 440003-Fines - Traffic Safety                     | 70,964            | 44,621            | 26,520            | 15,532                 | 66,000                | 26,520             |
| <b>Sub-Total 74-Fines, Forfeitures,</b>           | <b>\$70,964</b>   | <b>\$44,621</b>   | <b>\$26,520</b>   | <b>\$15,532</b>        | <b>\$66,000</b>       | <b>\$26,520</b>    |
| 460002-Interest 5691 Saving                       | -                 | 339               | -                 | -                      | -                     | -                  |
| 460015-Interest CA Class                          | -                 | 281               | -                 | -                      | -                     | -                  |
| 460020-Interest LAIF                              | -                 | 486               | -                 | -                      | -                     | -                  |
| 460021-Interest Investments                       | 2,200             | 3,832             | -                 | -                      | -                     | -                  |
| 469900-Allocated Interest                         | 928               | 333               | 3,000             | (1,261)                | 3,000                 | 3,000              |
| <b>Sub-Total 76-Investment Earnings</b>           | <b>\$3,128</b>    | <b>\$5,271</b>    | <b>\$3,000</b>    | <b>(\$1,261)</b>       | <b>\$3,000</b>        | <b>\$3,000</b>     |
| <b>Total Revenues</b>                             | <b>\$74,092</b>   | <b>\$49,892</b>   | <b>\$29,520</b>   | <b>\$14,271</b>        | <b>\$69,000</b>       | <b>\$29,520</b>    |
| 570100-Automotive Equipment                       | -                 | -                 | -                 | -                      | -                     | 225,000            |
| <b>Sub-Total 92-Capital Outlay</b>                | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>             | <b>\$0</b>            | <b>\$225,000</b>   |
| 580300-Capital Prj.- Other Imp.                   | 18,171            | 2,926             | 142               | 142                    | -                     | -                  |
| <b>Sub-Total 93-Capital Projects</b>              | <b>\$18,171</b>   | <b>\$2,926</b>    | <b>\$142</b>      | <b>\$142</b>           | <b>\$0</b>            | <b>\$0</b>         |
| <b>Total Expenses</b>                             | <b>\$18,171</b>   | <b>\$2,926</b>    | <b>\$142</b>      | <b>\$142</b>           | <b>\$0</b>            | <b>\$225,000</b>   |
| <b>Total Traffic Safety Net Surplus/(Deficit)</b> | <b>\$55,921</b>   | <b>\$46,966</b>   | <b>\$29,378</b>   | <b>\$14,129</b>        | <b>\$69,000</b>       | <b>(\$195,480)</b> |

# SUPPLEMENTAL LAW ENFORCEMENT SERVICES

## SLESF

| Account                                    | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|--------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 460002-Interest 5691 Saving                | -                 | 528               | -                 | -                      | -                     | -                 |
| 460015-Interest CA Class                   | -                 | 438               | -                 | -                      | -                     | -                 |
| 460020-Interest LAIF                       | -                 | 757               | -                 | -                      | -                     | -                 |
| 460021-Interest Investments                | 3,768             | 5,964             | -                 | -                      | -                     | -                 |
| <b>Sub-Total 76-Investment Earnings</b>    | <b>\$3,768</b>    | <b>\$7,687</b>    | <b>\$0</b>        | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>        |
| 470001-CA Grant - SLEBG                    | 161,285           | 165,271           | -                 | 186,159                | 186,160               | -                 |
| <b>Sub-Total 77-Grants &amp; Donations</b> | <b>\$161,285</b>  | <b>\$165,271</b>  | <b>\$0</b>        | <b>\$186,159</b>       | <b>\$186,160</b>      | <b>\$0</b>        |
| <b>Total Revenues</b>                      | <b>\$165,053</b>  | <b>\$172,958</b>  | <b>\$0</b>        | <b>\$186,159</b>       | <b>\$186,160</b>      | <b>\$0</b>        |
| 590100-Trans Out - Gen Fund                | 151,078           | 188,897           | 15,000            | -                      | 15,607                | -                 |
| <b>Sub-Total 94-Transfers-Out</b>          | <b>\$151,078</b>  | <b>\$188,897</b>  | <b>\$15,000</b>   | <b>\$0</b>             | <b>\$15,607</b>       | <b>\$0</b>        |
| <b>Total Expenses</b>                      | <b>\$151,078</b>  | <b>\$188,897</b>  | <b>\$15,000</b>   | <b>\$0</b>             | <b>\$15,607</b>       | <b>\$0</b>        |
| <b>Total SLESF Net Surplus/(Deficit)</b>   | <b>\$13,975</b>   | <b>(\$15,939)</b> | <b>(\$15,000)</b> | <b>\$186,159</b>       | <b>\$170,553</b>      | <b>\$0</b>        |

*Special PD Services*

| Account                                       | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|-----------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 460002-Interest 5691 Saving                   | -                 | 5                 | -                 | -                      | -                     | -                 |
| 460015-Interest CA Class                      | -                 | 4                 | -                 | -                      | -                     | -                 |
| 460020-Interest LAIF                          | -                 | 7                 | -                 | -                      | -                     | -                 |
| 460021-Interest Investments                   | 40                | 52                | -                 | -                      | -                     | -                 |
| <b>Sub-Total 76-Investment Earnings</b>       | \$40              | \$68              | \$0               | \$0                    | \$0                   | \$0               |
| <b>Total Revenues</b>                         | \$40              | \$68              | \$0               | \$0                    | \$0                   | \$0               |
| <b>Total Special PD Services Net Surplus/</b> | <b>\$40</b>       | <b>\$68</b>       | <b>\$0</b>        | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>        |

# ASSET FORFEITURE

## Asset Forfeitures

| Account                                              | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|------------------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 460002-Interest 5691 Saving                          | -                 | 254               | -                 | -                      | -                     | -                 |
| 460015-Interest CA Class                             | -                 | 211               | -                 | -                      | -                     | -                 |
| 460020-Interest LAIF                                 | -                 | 364               | -                 | -                      | -                     | -                 |
| 460021-Interest Investments                          | 2,209             | 2,868             | -                 | -                      | -                     | -                 |
| 469900-Allocated Interest                            | 782               | 162               | 3,000             | (944)                  | 3,000                 | 3,000             |
| <b>Sub-Total 76-Investment Earnings</b>              | <b>\$2,991</b>    | <b>\$3,859</b>    | <b>\$3,000</b>    | <b>(\$944)</b>         | <b>\$3,000</b>        | <b>\$3,000</b>    |
| <b>Total Revenues</b>                                | <b>\$2,991</b>    | <b>\$3,859</b>    | <b>\$3,000</b>    | <b>(\$944)</b>         | <b>\$3,000</b>        | <b>\$3,000</b>    |
| <b>Total Asset Forfeitures Net Surplus/(Deficit)</b> | <b>\$2,991</b>    | <b>\$3,859</b>    | <b>\$3,000</b>    | <b>(\$944)</b>         | <b>\$3,000</b>        | <b>\$3,000</b>    |

# LIGHTING, LANDSCAPE AND MAINTENANCE DISTRICT

LLMD

| Account                                  | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 400301-Special Asmnt - LLMD              | 17,085            | 17,275            | 697,790           | 979,686                | 995,830               | 981,106           |
| <b>Sub-Total 70-Taxes</b>                | <b>\$743,284</b>  | <b>\$942,516</b>  | <b>\$697,790</b>  | <b>\$979,686</b>       | <b>\$995,830</b>      | <b>\$981,106</b>  |
| 460002-Interest 5691 Saving              | -                 | 54                | -                 | -                      | -                     | -                 |
| 460015-Interest CA Class                 | -                 | 701               | -                 | -                      | -                     | -                 |
| 460020-Interest LAIF                     | -                 | 1,212             | -                 | -                      | -                     | -                 |
| 460021-Interest Investments              | 43                | 142               | -                 | -                      | -                     | -                 |
| <b>Sub-Total 76-Investment Earnings</b>  | <b>\$12,790</b>   | <b>\$29,211</b>   | <b>\$0</b>        | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>        |
| <b>Total Revenues</b>                    | <b>\$756,074</b>  | <b>\$971,727</b>  | <b>\$697,790</b>  | <b>\$979,686</b>       | <b>\$995,830</b>      | <b>\$981,106</b>  |
| 510001-Departmental Supplies             | -                 | -                 | 800               | 1,922                  | 2,200                 | 1,200             |
| 510110-Landscaping Services              | 13,785            | 12,458            | 399,456           | 308,524                | 390,956               | 410,875           |
| 510114-Contract Services                 | -                 | 246               | 6,800             | 4,928                  | 6,800                 | 7,500             |
| 510200-Repairs & Maintenance             | -                 | 262               | 57,710            | 41,840                 | 58,710                | 68,200            |
| 510202-Hardware & Tools                  | -                 | -                 | -                 | 25                     | 50                    | -                 |
| 510204-Equipment Repair                  | -                 | 700               | -                 | -                      | -                     | -                 |
| 510205-Building Repair & Maintenance     | -                 | -                 | 1,000             | -                      | -                     | -                 |
| 510400-Professional Services             | -                 | -                 | 8,800             | 15,203                 | 17,115                | 17,150            |
| 510420-Legal Services                    | 925               | -                 | -                 | -                      | -                     | -                 |
| <b>Sub-Total 83-Planned Operations</b>   | <b>\$421,609</b>  | <b>\$500,425</b>  | <b>\$474,566</b>  | <b>\$372,442</b>       | <b>\$475,831</b>      | <b>\$504,925</b>  |
| 510704-Water                             | 3,565             | 3,278             | 77,860            | 66,964                 | 77,000                | 80,180            |
| 510707-Power                             | 120               | (5)               | 84,130            | 29,574                 | 68,620                | 85,060            |
| <b>Sub-Total 85-Required Operations</b>  | <b>\$142,832</b>  | <b>\$168,915</b>  | <b>\$161,990</b>  | <b>\$96,538</b>        | <b>\$145,620</b>      | <b>\$165,240</b>  |
| 520000-Asset Replace                     | 3,114             | -                 | -                 | -                      | -                     | -                 |
| 520001-Asset Replace Offset              | (19,588)          | -                 | -                 | -                      | -                     | -                 |
| 521000-Internal Admin Charges            | 608               | -                 | -                 | -                      | -                     | -                 |
| <b>Sub-Total 88-Operations -Internal</b> | <b>\$62,914</b>   | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>        |
| <b>Total Expenses</b>                    | <b>\$627,355</b>  | <b>\$669,340</b>  | <b>\$636,556</b>  | <b>\$468,980</b>       | <b>\$621,451</b>      | <b>\$670,165</b>  |
| <b>Total LLMD Net Surplus/(Deficit)</b>  | <b>\$128,719</b>  | <b>\$302,387</b>  | <b>\$61,234</b>   | <b>\$510,706</b>       | <b>\$374,379</b>      | <b>\$310,941</b>  |

# LOW-MOD INCOME HOUSING

## Low-Mod Income Housing

| Account                                          | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|--------------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 460002-Interest 5691 Saving                      | -                 | 2,255             | -                 | -                      | -                     | -                 |
| 460015-Interest CA Class                         | -                 | 1,871             | -                 | -                      | -                     | -                 |
| 460020-Interest LAIF                             | -                 | 3,234             | -                 | -                      | -                     | -                 |
| 460021-Interest Investments                      | 19,623            | 25,477            | -                 | -                      | -                     | -                 |
| 469900-Allocated Interest                        | 6,948             | 1,439             | 25,000            | (8,387)                | 27,000                | 25,000            |
| <b>Sub-Total 76-Investment Earnings</b>          | <b>\$26,571</b>   | <b>\$34,276</b>   | <b>\$25,000</b>   | <b>(\$8,387)</b>       | <b>\$27,000</b>       | <b>\$25,000</b>   |
| <b>Total Revenues</b>                            | <b>\$26,571</b>   | <b>\$34,276</b>   | <b>\$25,000</b>   | <b>(\$8,387)</b>       | <b>\$27,000</b>       | <b>\$25,000</b>   |
| <b>Total Low-Mod Income Housing Net Surplus/</b> | <b>\$26,571</b>   | <b>\$34,276</b>   | <b>\$25,000</b>   | <b>(\$8,387)</b>       | <b>\$27,000</b>       | <b>\$25,000</b>   |



## CDBG

| Account                                    | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|--------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|--------------------|
| 470102-FED GRNT CDBG                       | -                 | -                 | -                 | 65,000                 | -                     | -                  |
| 470108-FED GRNT County Pass Thru           | 5,064             | -                 | -                 | -                      | 46,000                | -                  |
| <b>Sub-Total 77-Grants &amp; Donations</b> | \$5,064           | \$0               | \$0               | \$65,000               | \$46,000              | \$0                |
| <b>Total Revenues</b>                      | \$5,064           | \$0               | \$0               | \$65,000               | \$46,000              | \$0                |
| 580200-Capital Prj.- Buildings & Imp.      | -                 | -                 | -                 | 3,244                  | 3,300                 | 134,000            |
| <b>Sub-Total 93-Capital Projects</b>       | \$0               | \$0               | \$0               | \$3,244                | \$3,300               | \$134,000          |
| <b>Total Expenses</b>                      | \$0               | \$0               | \$0               | \$3,244                | \$3,300               | \$134,000          |
| <b>Total CDBG Net Surplus/(Deficit)</b>    | <b>\$5,064</b>    | <b>\$0</b>        | <b>\$0</b>        | <b>\$61,756</b>        | <b>\$42,700</b>       | <b>(\$134,000)</b> |

# ROAD MAINTENANCE & REHAB

## Road Maint & Rehab

| Account                                          | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|--------------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 400507-Gas Tax - SB1 (RMRA)                      | 409,267           | 457,197           | 423,529           | 356,525                | 460,000               | 460,000           |
| <b>Sub-Total 70-Taxes</b>                        | <b>\$409,267</b>  | <b>\$457,197</b>  | <b>\$423,529</b>  | <b>\$356,525</b>       | <b>\$460,000</b>      | <b>\$460,000</b>  |
| 460002-Interest 5691 Saving                      | -                 | 163               | -                 | -                      | -                     | -                 |
| 460015-Interest CA Class                         | -                 | 135               | -                 | -                      | -                     | -                 |
| 460020-Interest LAIF                             | -                 | 233               | -                 | -                      | -                     | -                 |
| 460021-Interest Investments                      | 2,461             | 1,836             | -                 | -                      | -                     | -                 |
| <b>Sub-Total 76-Investment Earnings</b>          | <b>\$2,461</b>    | <b>\$2,367</b>    | <b>\$0</b>        | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>        |
| <b>Total Revenues</b>                            | <b>\$411,728</b>  | <b>\$459,564</b>  | <b>\$423,529</b>  | <b>\$356,525</b>       | <b>\$460,000</b>      | <b>\$460,000</b>  |
| 580100-Capital Prj.- Infrastructure              | 1,355             | 320,570           | 466,000           | 943,017                | 475,000               | 500,000           |
| <b>Sub-Total 93-Capital Projects</b>             | <b>\$1,355</b>    | <b>\$320,570</b>  | <b>\$466,000</b>  | <b>\$943,016</b>       | <b>\$475,000</b>      | <b>\$500,000</b>  |
| <b>Total Expenses</b>                            | <b>\$1,355</b>    | <b>\$320,570</b>  | <b>\$466,000</b>  | <b>\$943,016</b>       | <b>\$475,000</b>      | <b>\$500,000</b>  |
| 490200-Trans In - Federal Grants                 | -                 | 417,308           | -                 | -                      | -                     | -                 |
| <b>Sub-Total 79-Transfers-In</b>                 | <b>\$0</b>        | <b>\$417,308</b>  | <b>\$0</b>        | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>        |
| <b>Total Revenues</b>                            | <b>\$0</b>        | <b>\$417,308</b>  | <b>\$0</b>        | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>        |
| <b>Total Road Maint &amp; Rehab Net Surplus/</b> | <b>\$410,373</b>  | <b>\$556,302</b>  | <b>(\$42,471)</b> | <b>(\$586,491)</b>     | <b>(\$15,000)</b>     | <b>(\$40,000)</b> |



# INTERNAL SERVICE FUNDS

Internal Service Funds Expense Budget Change

Internal Service Funds Summary

Facilities Maintenance

Shop - Vehicle Maintenance

Risk Management

Information Technology

# INTERNAL SERVICE FUNDS EXPENSE BUDGET CHANGE

|                                     | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | Budget<br>2024/25  | FY24 vs FY25 Change |              |               |
|-------------------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|--------------|---------------|
|                                     |                    |                    |                    |                    | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| <b>Internal Service Funds</b>       |                    |                    |                    |                    |                     |              |               |
| Facility Maintenance                | 433,252            | 403,660            | 592,591            | 850,316            | 257,725             | 43.5%        | 20.6%         |
| Vehicle Maintenance                 | 272,751            | 217,839            | 258,780            | 243,605            | (15,175)            | -5.9%        | 5.9%          |
| Risk Management                     | 1,095,429          | 973,651            | 1,140,539          | 1,314,580          | 174,041             | 15.3%        | 31.9%         |
| Information Technology              | 909,956            | 1,230,831          | 1,568,567          | 1,718,028          | 149,461             | 9.5%         | 41.6%         |
| <b>Total Internal Service Funds</b> | <b>\$2,711,388</b> | <b>\$2,825,981</b> | <b>\$3,560,477</b> | <b>\$4,126,529</b> | <b>\$566,052</b>    | <b>15.9%</b> | <b>100%</b>   |

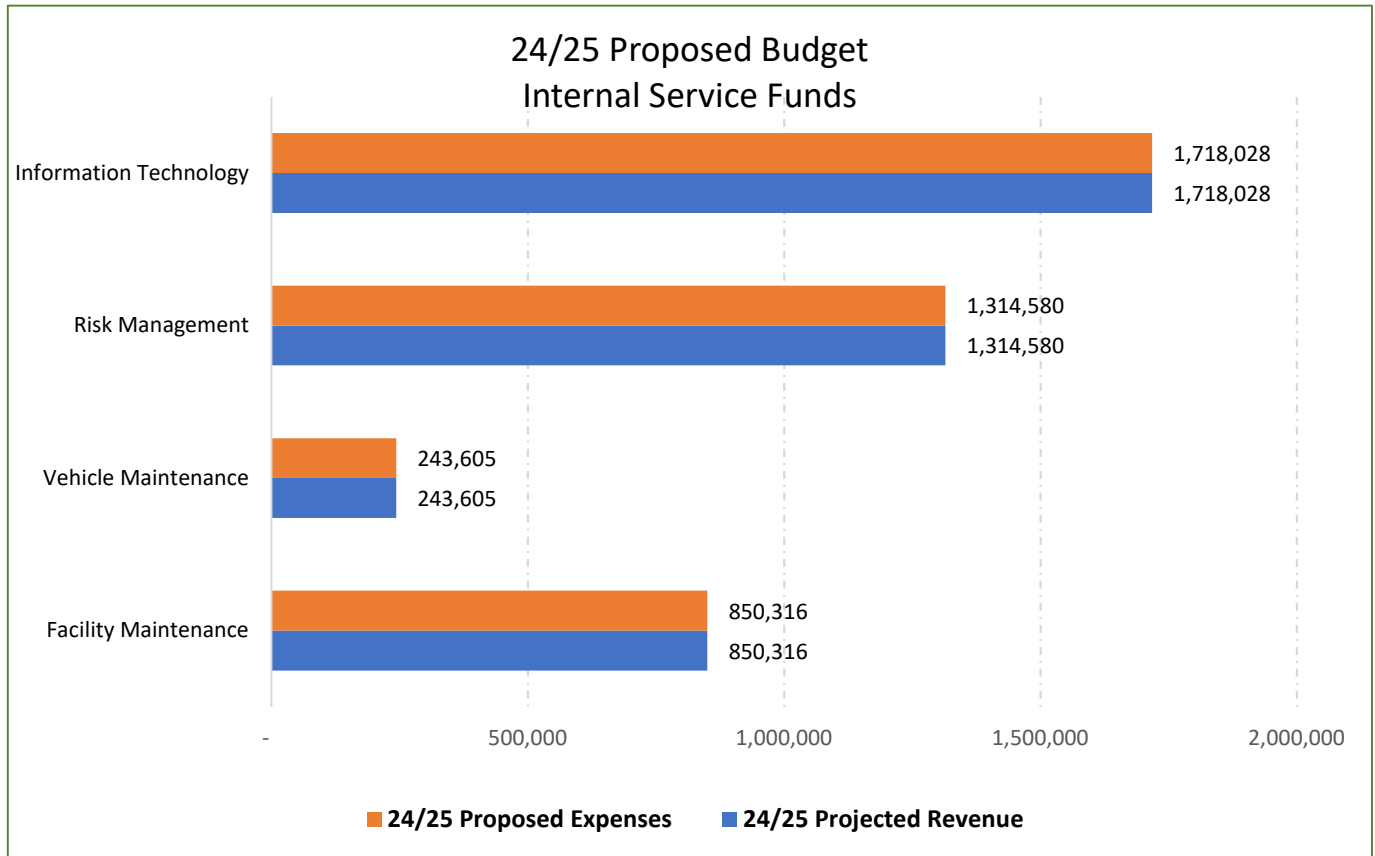
| Facility Maintenance Category<br>Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |              |               |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
|                                               |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| 82-Wages & Benefits                           | 93,579            | 71,379            | 133,466           | 128,103           | (5,363)             | -4.0%        | 15.1%         |
| 83-Planned Operations                         | 169,654           | 126,529           | 201,450           | 470,458           | 269,008             | 133.5%       | 55.3%         |
| 85-Required Operations                        | 151,601           | 201,114           | 249,090           | 243,170           | (5,920)             | -2.4%        | 28.6%         |
| 88-Operations -Internal                       | 18,418            | 4,638             | 8,585             | 8,585             | .0%                 | .0%          | 1.0%          |
| <b>Total Facility Maintenance</b>             | <b>433,252</b>    | <b>403,660</b>    | <b>592,591</b>    | <b>850,316</b>    | <b>257,725</b>      | <b>43.5%</b> | <b>100%</b>   |

| Vehicle Maintenance Category<br>Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |              |               |
|----------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
|                                              |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| 82-Wages & Benefits                          | 178,982           | 120,685           | 135,114           | 136,805           | 1,691               | 1.3%         | 56.2%         |
| 83-Planned Operations                        | 46,878            | 54,217            | 62,850            | 44,000            | (18,850)            | -30.0%       | 18.1%         |
| 85-Required Operations                       | 12,316            | 8,398             | 8,350             | 11,350            | 3,000               | 35.9%        | 4.7%          |
| 88-Operations -Internal                      | 34,575            | 34,539            | 52,466            | 51,450            | (1,016)             | -1.9%        | 21.1%         |
| <b>Total Vehicle Maintenance</b>             | <b>272,751</b>    | <b>217,839</b>    | <b>258,780</b>    | <b>243,605</b>    | <b>(15,175)</b>     | <b>-5.9%</b> | <b>100%</b>   |

| Risk Management Category<br>Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |              |               |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
|                                          |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg   | % of<br>Total |
| 82-Wages & Benefits                      | 45,010            | 66,165            | 67,659            | 74,340            | 6,681               | 9.9%         | 5.7%          |
| 83-Planned Operations                    | 8,819             | -                 | -                 | -                 | -                   | #.0%         | #.0%          |
| 85-Required Operations                   | 1,041,600         | 907,486           | 1,072,880         | 1,240,240         | 167,360             | 15.6%        | 94.3%         |
| 88-Operations -Internal                  | -                 | -                 | -                 | -                 | -                   | #.0%         | #.0%          |
| <b>Total Risk Management</b>             | <b>1,095,429</b>  | <b>973,651</b>    | <b>1,140,539</b>  | <b>1,314,580</b>  | <b>174,041</b>      | <b>15.3%</b> | <b>100%</b>   |

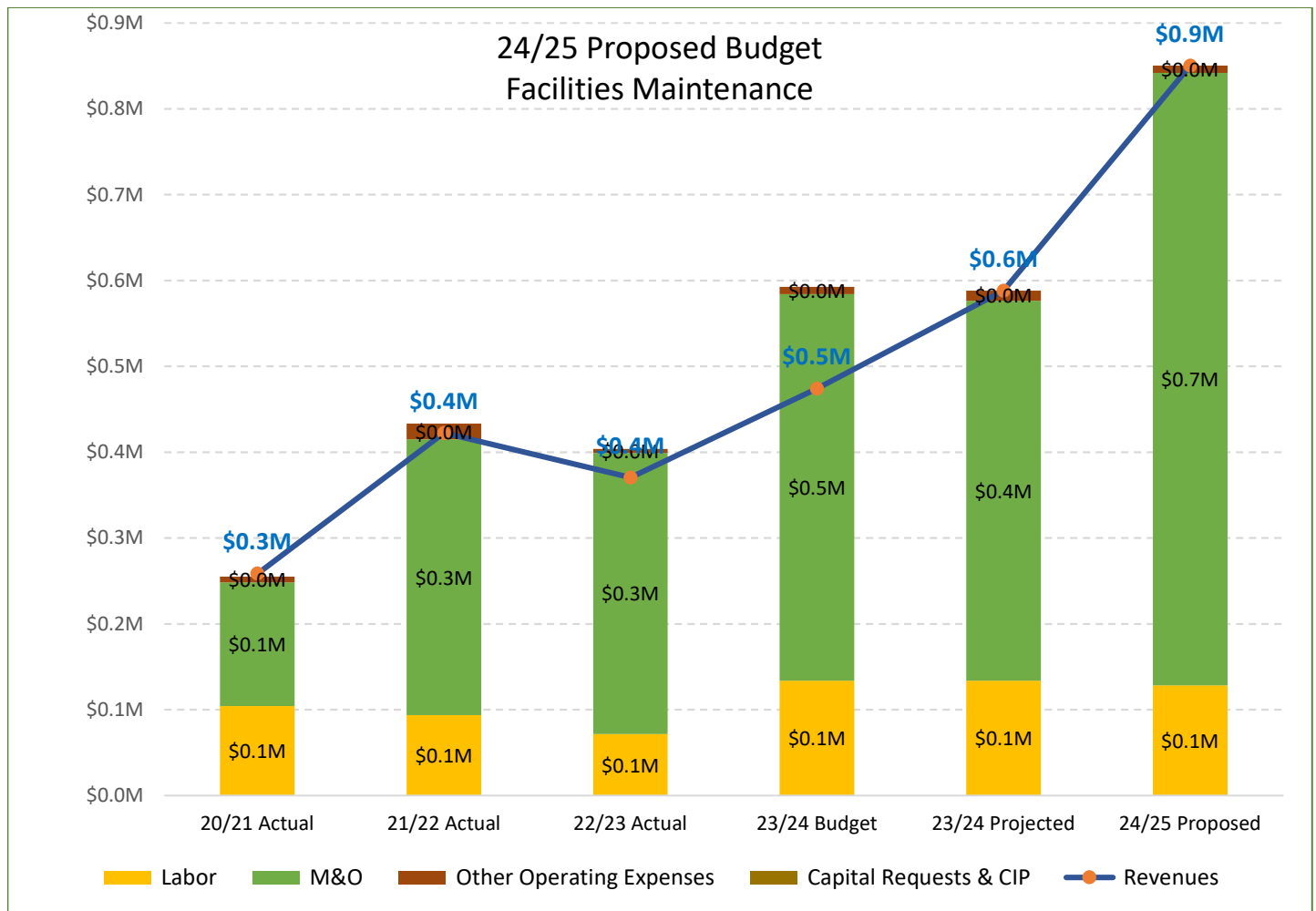
| Information Technology Category<br>Expenditures | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |             |               |
|-------------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                                                 |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| 82-Wages & Benefits                             | 427,681           | 583,567           | 889,185           | 867,180           | (22,005)            | -2.5%       | 50.5%         |
| 83-Planned Operations                           | 403,098           | 586,715           | 540,194           | 511,210           | (28,984)            | -5.4%       | 29.8%         |
| 85-Required Operations                          | 8,002             | 11,500            | 13,900            | 14,350            | 450                 | 3.2%        | .8%           |
| 88-Operations -Internal                         | 71,175            | 48,396            | 125,288           | 125,288           | .0%                 | .0%         | 7.3%          |
| 90-Debt Service                                 | -                 | 2,653             | -                 | -                 | -                   | #.0%        | #.0%          |
| 92-Capital Outlay                               | -                 | (2,000)           | -                 | 200,000           | 200,000             | #.0%        | #.0%          |
| <b>Total Information Technology</b>             | <b>909,956</b>    | <b>1,230,831</b>  | <b>1,568,567</b>  | <b>1,718,028</b>  | <b>149,461</b>      | <b>9.5%</b> | <b>100%</b>   |

# INTERNAL SERVICE FUNDS SUMMARY



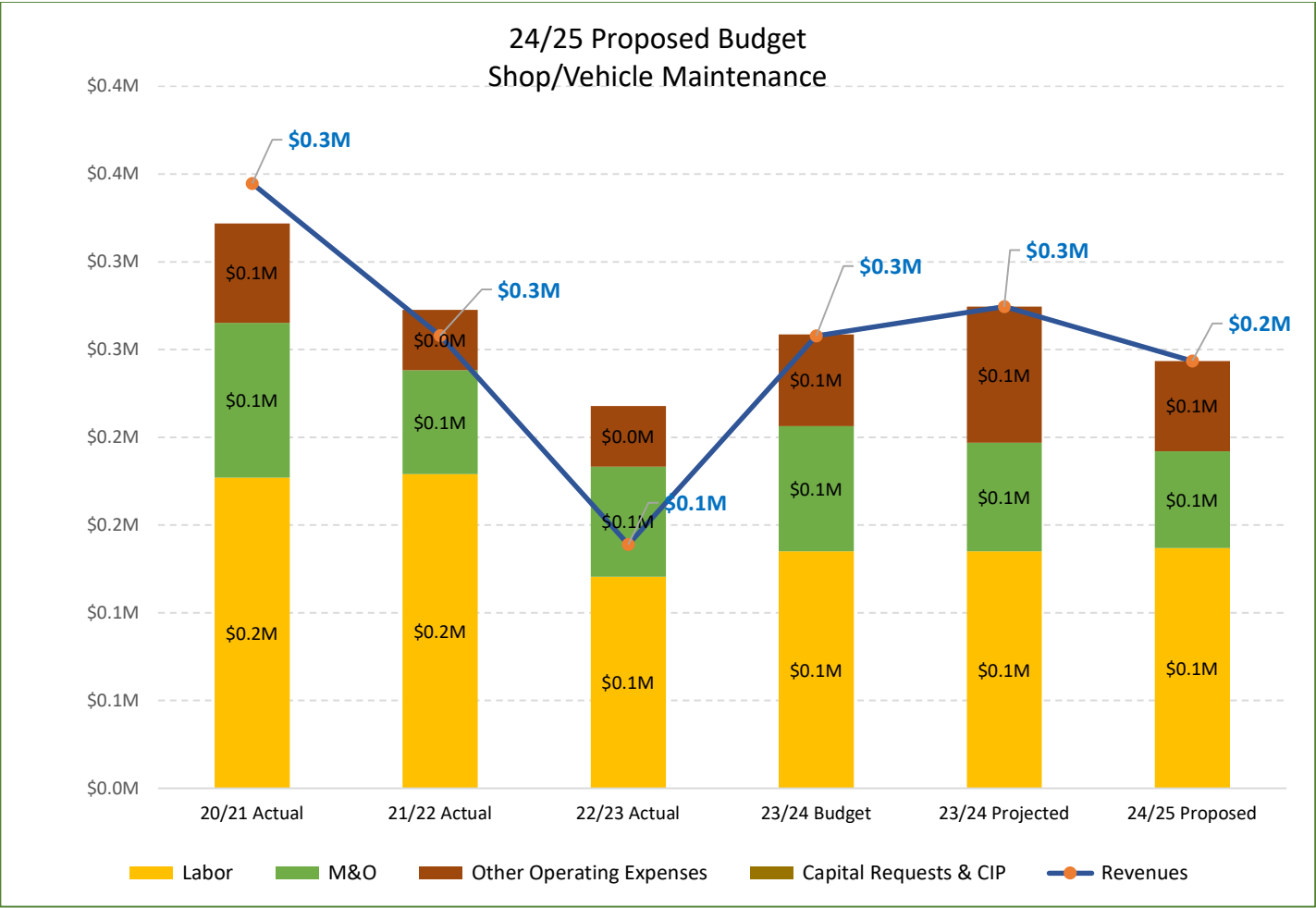
|                                         | Facility<br>Maintenance | Vehicle<br>Maintenance | Risk<br>Management | Information<br>Technology | Total            |
|-----------------------------------------|-------------------------|------------------------|--------------------|---------------------------|------------------|
| Revenues                                | \$ 850,316              | \$ 243,605             | \$ 1,314,580       | \$ 1,718,028              | \$ 4,126,529     |
| Expenses:                               |                         |                        |                    |                           |                  |
| 82-Wages & Benefits                     | 128,103                 | 136,805                | 74,340             | 867,180                   | 1,206,428        |
| 83-Planned Operations                   | 470,458                 | 44,000                 | -                  | 511,210                   | 1,025,668        |
| 85-Required Operations                  | 243,170                 | 11,350                 | 1,240,240          | 14,350                    | 1,509,110        |
| 88-Operations -Internal<br>Debt Service | 8,585                   | 51,450                 | -                  | 125,288                   | 185,323          |
| Operating Expenses                      | \$850,316               | \$243,605              | \$1,314,580        | \$1,518,028               | \$3,926,529      |
| <b>Operating Income (Loss)</b>          | <b>\$0</b>              | <b>\$0</b>             | <b>\$0</b>         | <b>\$200,000</b>          | <b>\$200,000</b> |
| 92-Capital Outlay<br>CIP                | -                       | -                      | -                  | 200,000                   | 200,000          |
| Transfers                               |                         |                        |                    |                           |                  |
| Non-Operating Expenses                  | \$0                     | \$0                    | \$0                | \$200,000                 | \$200,000        |
| <b>Net Income/(Loss)</b>                | <b>\$ -</b>             | <b>\$ -</b>            | <b>\$ -</b>        | <b>\$ -</b>               | <b>\$ -</b>      |

# FACILITIES MAINTENANCE SUMMARY



|                                      | 20/21 Actual    | 21/22 Actual      | 22/23 Actual       | 23/24 Budget        | 23/24 Projected | 24/25 Proposed |
|--------------------------------------|-----------------|-------------------|--------------------|---------------------|-----------------|----------------|
| Revenues                             | \$ 258,524      | \$ 422,227        | \$ 370,440         | \$ 474,050          | \$ 588,157      | \$ 850,316     |
| Expenses:                            |                 |                   |                    |                     |                 |                |
| 82-Wages & Benefits                  | 104,142         | 93,579            | 71,379             | 133,466             | 133,466         | 128,103        |
| 83-Planned Operations                | 79,805          | 169,654           | 126,529            | 201,450             | 226,541         | 470,458        |
| 85-Required Operations               | 64,295          | 151,601           | 201,114            | 249,090             | 216,300         | 243,170        |
| 88-Operations -Internal Debt Service | 6,573           | 18,418            | 4,638              | 8,585               | 11,850          | 8,585          |
| Operating Expenses                   | 254,815         | \$433,252         | \$403,660          | \$592,591           | \$588,157       | \$850,316      |
| <b>Operating Income (Loss)</b>       | <b>\$3,709</b>  | <b>(\$11,025)</b> | <b>(\$33,220)</b>  | <b>(\$118,541)</b>  | <b>\$0</b>      | <b>\$0</b>     |
| Capital Outlay                       | -               | -                 | -                  | -                   | -               | -              |
| CIP                                  | -               | -                 | -                  | -                   | -               | -              |
| Transfers                            | -               | 5,163             | -                  | -                   | -               | -              |
| Non-Operating Expenses               | \$0             | (\$5,163)         | \$0                | \$0                 | \$0             | \$0            |
| <b>Net Income/(Loss)</b>             | <b>\$ 3,709</b> | <b>\$ (5,862)</b> | <b>\$ (33,220)</b> | <b>\$ (118,541)</b> | <b>\$ -</b>     | <b>\$ -</b>    |

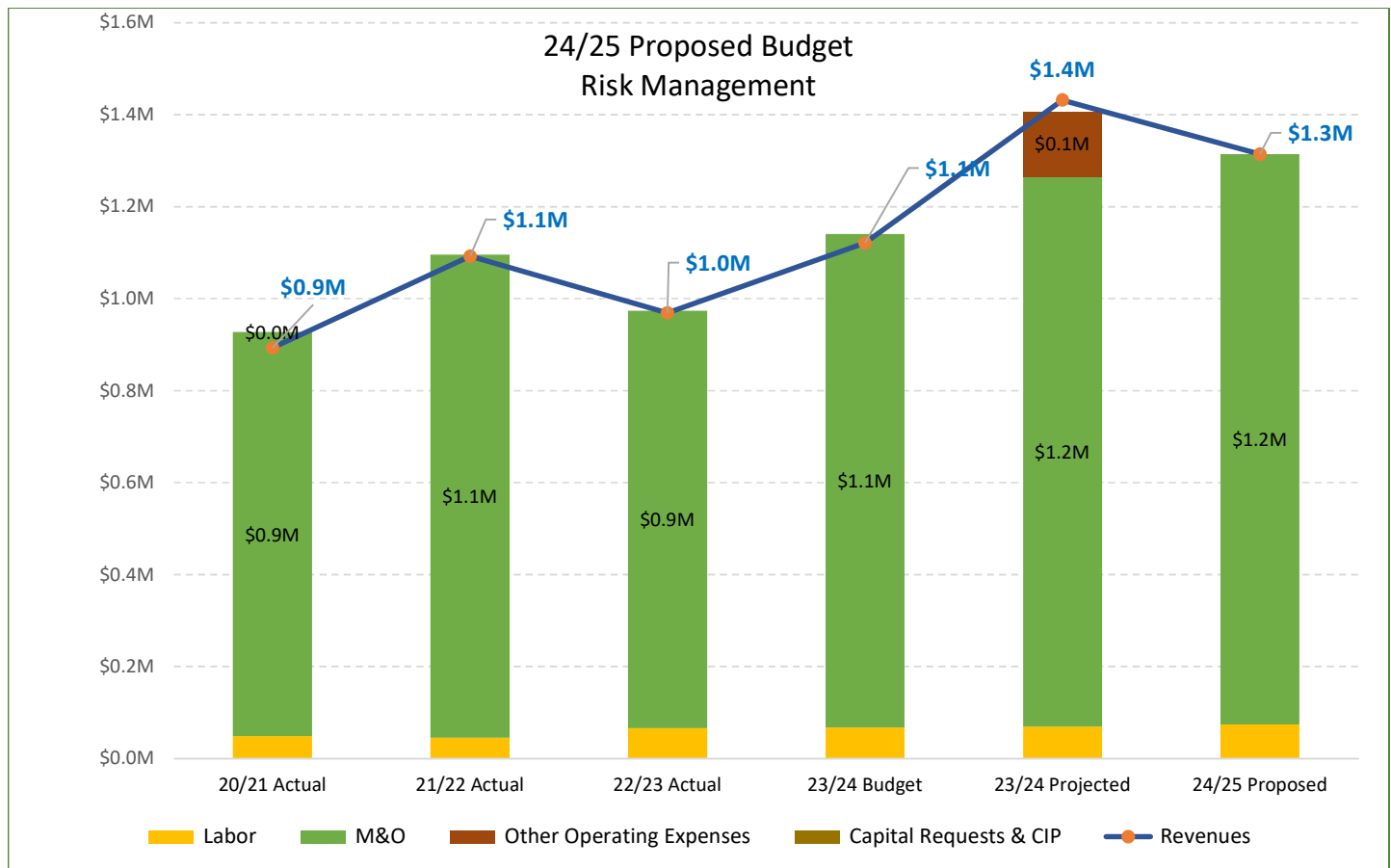
SHOP SUMMARY



|                         | 20/21 Actual | 21/22 Actual | 22/23 Actual | 23/24 Budget | 23/24 Projected | 24/25 Proposed |
|-------------------------|--------------|--------------|--------------|--------------|-----------------|----------------|
| Revenues                | \$ 344,575   | \$ 257,974   | \$ 138,941   | \$ 257,848   | \$ 274,424      | \$ 243,605     |
| Expenses:               |              |              |              |              |                 |                |
| 82-Wages & Benefits     | 177,008      | 178,982      | 120,685      | 135,114      | 135,124         | 136,805        |
| 83-Planned Operations   | 70,650       | 46,878       | 54,217       | 62,850       | 51,500          | 44,000         |
| 85-Required Operations  | 17,557       | 12,316       | 8,398        | 8,350        | 10,300          | 11,350         |
| 88-Operations -Internal | 56,685       | 34,575       | 34,539       | 52,466       | 77,500          | 51,450         |
| Debt Service            |              |              |              |              |                 |                |
| Operating Expenses      | \$321,900    | \$272,751    | \$217,839    | \$258,780    | \$274,424       | \$243,605      |
| Operating Income (Loss) | \$22,675     | (\$14,777)   | (\$78,898)   | (\$932)      | \$0             | \$0            |
| Capital Outlay          |              |              |              |              |                 |                |
| CIP                     |              |              |              |              |                 |                |
| Transfers               | -            | 18,696       | -            | -            | -               | -              |
| Non-Operating Expenses  | \$0          | (\$18,696)   | \$0          | \$0          | \$0             | \$0            |
| Net Income/(Loss)       | \$ 22,675    | \$ 3,919     | \$ (78,898)  | \$ (932)     | \$ -            | \$ -           |

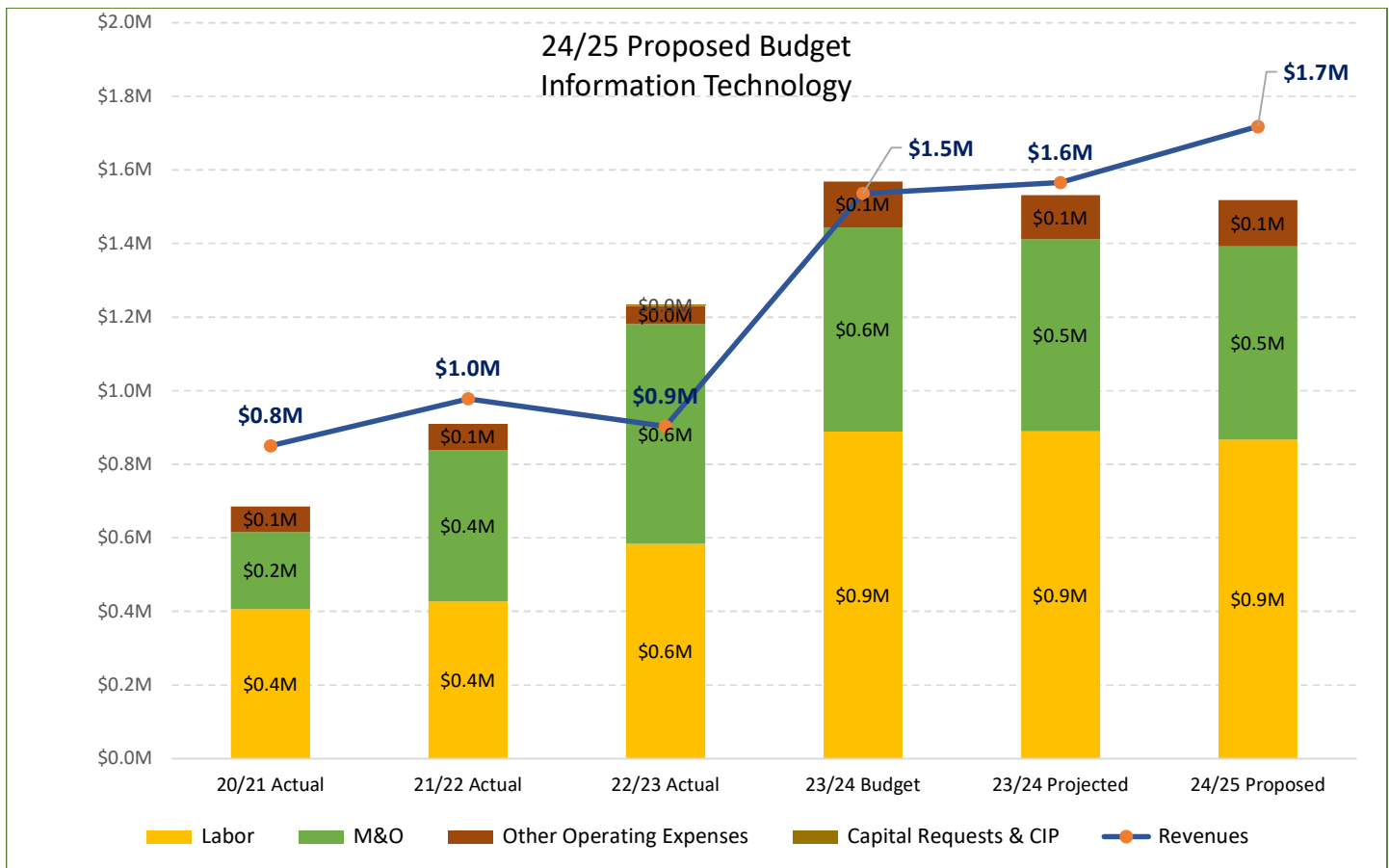


# RISK MANAGEMENT SUMMARY



|                                      | 20/21 Actual       | 21/22 Actual      | 22/23 Actual      | 23/24 Budget       | 23/24 Projected  | 24/25 Proposed |
|--------------------------------------|--------------------|-------------------|-------------------|--------------------|------------------|----------------|
| Revenues                             | \$ 893,360         | \$ 1,092,351      | \$ 969,093        | \$ 1,121,100       | \$ 1,431,864     | \$ 1,314,580   |
| Expenses:                            |                    |                   |                   |                    |                  |                |
| 82-Wages & Benefits                  | 49,051             | 45,010            | 66,165            | 67,659             | 69,174           | 74,340         |
| 83-Planned Operations                | -                  | 8,819             | -                 | -                  | -                | -              |
| 85-Required Operations               | 878,513            | 1,041,600         | 907,486           | 1,072,880          | 1,196,690        | 1,240,240      |
| 88-Operations -Internal Debt Service | -                  | -                 | -                 | -                  | 141,000          | -              |
| Operating Expenses                   | 927,564            | \$1,095,429       | \$973,651         | \$1,140,539        | \$1,406,864      | \$1,314,580    |
| <b>Operating Income (Loss)</b>       | <b>(\$34,204)</b>  | <b>(\$3,078)</b>  | <b>(\$4,558)</b>  | <b>(\$19,439)</b>  | <b>\$25,000</b>  | <b>\$0</b>     |
| Capital Outlay                       |                    |                   |                   |                    |                  |                |
| CIP                                  |                    |                   |                   |                    |                  |                |
| Transfers                            | -                  | 408               | -                 | -                  | -                | -              |
| Non-Operating Expenses               | \$0                | (\$408)           | \$0               | \$0                | \$0              | \$0            |
| <b>Net Income/(Loss)</b>             | <b>\$ (34,204)</b> | <b>\$ (2,670)</b> | <b>\$ (4,558)</b> | <b>\$ (19,439)</b> | <b>\$ 25,000</b> | <b>\$ -</b>    |

# INFORMATION TECHNOLOGY SUMMARY



|                                      | 20/21 Actual      | 21/22 Actual     | 22/23 Actual        | 23/24 Budget       | 23/24 Projected | 24/25 Proposed    |
|--------------------------------------|-------------------|------------------|---------------------|--------------------|-----------------|-------------------|
| Revenues                             | \$ 849,871        | \$ 977,756       | \$ 902,979          | \$ 1,536,270       | \$ 1,565,629    | \$ 1,718,028      |
| Expenses:                            |                   |                  |                     |                    |                 |                   |
| 82-Wages & Benefits                  | 406,282           | 427,681          | 583,567             | 889,185            | 889,470         | 867,180           |
| 83-Planned Operations                | 205,582           | 403,098          | 586,715             | 540,194            | 508,789         | 511,210           |
| 85-Required Operations               | 3,602             | 8,002            | 11,500              | 13,900             | 13,400          | 14,350            |
| 88-Operations -Internal Debt Service | 69,600            | 71,175           | 48,396              | 125,288            | 119,600         | 125,288           |
| Operating Expenses                   | \$685,066         | \$909,956        | \$1,230,178         | \$1,568,567        | \$1,531,259     | 1,518,028         |
| <b>Operating Income (Loss)</b>       | <b>\$164,805</b>  | <b>\$67,800</b>  | <b>(\$327,199)</b>  | <b>(\$32,297)</b>  | <b>\$34,370</b> | <b>\$ 200,000</b> |
| 92-Capital Outlay CIP                | -                 | -                | (2,000)             | -                  | 32,620          | 200,000           |
| Transfers                            | -                 | 12,047           | 275                 | -                  | -               | -                 |
| Non-Operating Expenses               | \$0               | (\$12,047)       | (\$2,275)           | \$0                | \$32,620        | \$200,000         |
| <b>Net Income/(Loss)</b>             | <b>\$ 164,805</b> | <b>\$ 79,847</b> | <b>\$ (324,924)</b> | <b>\$ (32,297)</b> | <b>\$ 1,750</b> | <b>\$ -</b>       |

# FACILITIES MAINTENANCE

## Facility Maintenance

| Account                                        | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|------------------------------------------------|-------------------|-------------------|--------------------|------------------------|-----------------------|-------------------|
| 418000-Internal ISF Chrg - Building            | 422,227           | 370,440           | 474,050            | 434,546                | 588,157               | 850,316           |
| <b>Sub-Total 80-Operations -Internal</b>       | <b>\$422,227</b>  | <b>\$370,440</b>  | <b>\$474,050</b>   | <b>\$434,546</b>       | <b>\$588,157</b>      | <b>\$850,316</b>  |
| <b>Total Revenues</b>                          | <b>\$422,227</b>  | <b>\$370,440</b>  | <b>\$474,050</b>   | <b>\$434,546</b>       | <b>\$588,157</b>      | <b>\$850,316</b>  |
| 500000-Full Time Wages                         | 47,234            | 41,263            | 77,405             | 64,936                 | 77,405                | 85,772            |
| 500400-Overtime                                | 3,433             | 203               | 1,800              | 1,141                  | 1,800                 | 600               |
| 500500-Cellphone Allowance                     | 960               | 702               | 1,200              | 1,039                  | 1,200                 | 1,200             |
| 500502-Uniform & Equipment Allowance           | 300               | 427               | 400                | 399                    | 400                   | 400               |
| 500504-One-Time Compensation                   | 82                | -                 | -                  | -                      | -                     | -                 |
| 500506-Incentive- Bilingual Pay                | 768               | -                 | -                  | -                      | -                     | -                 |
| 500600-Retirement                              | 3,643             | 2,267             | -                  | -                      | -                     | -                 |
| 500602-Unfunded Accr. Liab. (UAL)              | -                 | 412               | -                  | -                      | -                     | -                 |
| 500604-PERS 26454 Misc. Pepra                  | -                 | 3,790             | 10,000             | 7,752                  | 10,000                | 6,002             |
| 500800-Health Insurance                        | 15,286            | 15,350            | 22,416             | 21,245                 | 22,416                | 24,744            |
| 500801-Dental Insurance                        | 501               | 656               | 643                | 598                    | 643                   | 687               |
| 500802-Vision Insurance                        | 239               | 313               | 307                | 275                    | 307                   | 307               |
| 500803-Life Insurance                          | 185               | 192               | 315                | 284                    | 315                   | 301               |
| 500880-Work Comp Insurance                     | 12,571            | 1,398             | 13,200             | 1,768                  | 13,200                | 2,099             |
| 500990-Non-Cash Labor Cost Allocation          | (876)             | 837               | -                  | -                      | -                     | -                 |
| 509000-Payroll Taxes                           | 4,090             | 3,569             | 5,780              | 5,120                  | 5,780                 | 5,991             |
| <b>Sub-Total 82-Wages &amp; Benefits</b>       | <b>\$93,579</b>   | <b>\$71,379</b>   | <b>\$133,466</b>   | <b>\$104,557</b>       | <b>\$133,466</b>      | <b>\$128,103</b>  |
| 510000-Office Supplies                         | 541               | 424               | 1,000              | 557                    | 750                   | 1,000             |
| 510001-Departmental Supplies                   | 8,271             | 18,271            | 12,500             | 13,020                 | 15,610                | 32,250            |
| 510100-Service Agreements                      | 15,321            | 2,272             | 2,000              | 6,318                  | 7,350                 | 68,480            |
| 510103-Postage & Freight                       | -                 | -                 | 100                | -                      | -                     | -                 |
| 510109-Janitorial Services                     | 58,193            | 58,178            | 67,600             | 60,517                 | 69,416                | 237,172           |
| 510110-Landscaping Services                    | -                 | -                 | -                  | 2,401                  | 2,500                 | 33,748            |
| 510115-Recruitment                             | -                 | 257               | -                  | -                      | -                     | -                 |
| 510150-Software Subscription                   | -                 | -                 | -                  | -                      | -                     | 2,500             |
| 510200-Repairs & Maintenance                   | -                 | -                 | 92,000             | 103,872                | 104,125               | 10,718            |
| 510202-Hardware & Tools                        | -                 | -                 | -                  | -                      | -                     | 4,000             |
| 510205-Building Repair & Maintenance           | -                 | 12,159            | 20,000             | 32,965                 | 23,330                | 63,500            |
| 510300-Vehicle Operations                      | 1,686             | 1,640             | 2,400              | 218                    | 300                   | 1,500             |
| 510302-Vehicle Operations - Fuel               | 131               | -                 | 400                | 1,448                  | 1,680                 | 2,000             |
| 510400-Professional Services                   | 200               | 1,092             | 2,300              | -                      | -                     | -                 |
| 510501-Training                                | -                 | -                 | -                  | -                      | -                     | 1,500             |
| 510505-Travel                                  | -                 | -                 | -                  | -                      | -                     | 1,000             |
| 510807-Regulatory & Permitting                 | -                 | -                 | 250                | 167                    | 180                   | 1,780             |
| 510809-Assessment fees                         | -                 | -                 | 900                | 1,290                  | 1,300                 | 9,310             |
| <b>Sub-Total 83-Planned Operations</b>         | <b>\$169,654</b>  | <b>\$126,529</b>  | <b>\$201,450</b>   | <b>\$222,772</b>       | <b>\$226,541</b>      | <b>\$470,458</b>  |
| 510701-Communications                          | 11,711            | 16,509            | 27,390             | 11,818                 | 26,900                | 27,390            |
| 510704-Water                                   | 8,307             | 8,019             | 8,560              | 7,091                  | 8,500                 | 8,560             |
| 510705-Sewer                                   | 695               | 695               | 720                | 637                    | 700                   | 720               |
| 510706-Refuse                                  | 2,715             | 5,352             | 7,500              | 4,789                  | 9,000                 | 8,500             |
| 510707-Power                                   | 37,933            | 101,311           | 196,920            | 103,417                | 170,100               | 190,000           |
| 510708-Natural Gas                             | 4,964             | 8,890             | 8,000              | 4,415                  | 1,100                 | 8,000             |
| <b>Sub-Total 85-Required Operations</b>        | <b>\$151,601</b>  | <b>\$201,114</b>  | <b>\$249,090</b>   | <b>\$132,167</b>       | <b>\$216,300</b>      | <b>\$243,170</b>  |
| 520000-Asset Replace                           | -                 | -                 | 1,275              | -                      | 1,000                 | 1,275             |
| 520100-Internal ISF Chrg - Shop                | 2,641             | -                 | -                  | -                      | 2,000                 | -                 |
| 520300-Internal ISF Chrg - IT                  | 2,748             | -                 | -                  | -                      | 2,000                 | -                 |
| 520400-Internal ISF Chrg - Liability           | 13,029            | 4,638             | 7,310              | 6,701                  | 6,850                 | 7,310             |
| 521100-Ind Cost Allocation                     | -                 | -                 | -                  | 9,423                  | -                     | -                 |
| <b>Sub-Total 88-Operations -Internal</b>       | <b>\$18,418</b>   | <b>\$4,638</b>    | <b>\$8,585</b>     | <b>\$16,124</b>        | <b>\$11,850</b>       | <b>\$8,585</b>    |
| <b>Total Expenses</b>                          | <b>\$433,252</b>  | <b>\$403,660</b>  | <b>\$592,591</b>   | <b>\$475,620</b>       | <b>\$588,157</b>      | <b>\$850,316</b>  |
| 490200-Trans In - Federal Grants               | 5,163             | -                 | -                  | -                      | -                     | -                 |
| <b>Sub-Total 79-Transfers-In</b>               | <b>\$5,163</b>    | <b>\$0</b>        | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>        |
| <b>Total Revenues</b>                          | <b>\$5,163</b>    | <b>\$0</b>        | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>        |
| <b>Total Facility Maintenance Net Surplus/</b> | <b>(\$5,862)</b>  | <b>(\$33,220)</b> | <b>(\$118,541)</b> | <b>(\$41,074)</b>      | <b>\$0</b>            | <b>\$0</b>        |

## Vehicle Maintenance

| Account                                       | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|-----------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 460002-Interest 5691 Saving                   | -                 | 75                | -                 | -                      | -                     | -                 |
| 460015-Interest CA Class                      | -                 | 62                | -                 | -                      | -                     | -                 |
| 460020-Interest LAIF                          | -                 | 108               | -                 | -                      | -                     | -                 |
| 460021-Interest Investments                   | -                 | 848               | -                 | -                      | -                     | -                 |
| <b>Sub-Total 76-Investment Earnings</b>       | \$0               | \$1,093           | \$0               | \$0                    | \$0                   | \$0               |
| 418002-Internal ISF Chrg - Shop               | 257,974           | 137,848           | 257,848           | 236,361                | 274,424               | 243,605           |
| <b>Sub-Total 80-Operations -Internal</b>      | \$257,974         | \$137,848         | \$257,848         | \$236,361              | \$274,424             | \$243,605         |
| <b>Total Revenues</b>                         | \$257,974         | \$138,941         | \$257,848         | \$236,361              | \$274,424             | \$243,605         |
| 500000-Full Time Wages                        | 17,252            | -                 | 78,546            | 75,870                 | 78,546                | 94,699            |
| 500400-Overtime                               | 392               | 132               | 500               | 143                    | 500                   | 500               |
| 500500-Cellphone Allowance                    | 60                | 60                | 60                | 35                     | 60                    | 60                |
| 500502-Uniform & Equipment Allowance          | 1,515             | 2,536             | 2,600             | 1,382                  | 2,600                 | 2,600             |
| 500504-One-Time Compensation                  | 2,271             | -                 | -                 | 9                      | 10                    | -                 |
| 500600-Retirement                             | 13,157            | 7,477             | -                 | -                      | -                     | -                 |
| 500602-Unfunded Accr. Liab. (UAL)             | -                 | 478               | -                 | -                      | -                     | -                 |
| 500603-PERS 3069 Misc. Classic                | -                 | 4,414             | 14,000            | 10,260                 | 14,000                | 10,205            |
| 500604-PERS 26454 Misc. Pepra                 | -                 | 266               | 700               | 542                    | 700                   | 522               |
| 500800-Health Insurance                       | 14,175            | 1,897             | 1,984             | 1,913                  | 1,984                 | 2,242             |
| 500801-Dental Insurance                       | 987               | 545               | 566               | 508                    | 566                   | 569               |
| 500802-Vision Insurance                       | 403               | 208               | 216               | 193                    | 216                   | 216               |
| 500803-Life Insurance                         | 427               | 336               | 959               | 314                    | 959                   | 338               |
| 500880-Work Comp Insurance                    | 124               | -                 | 27,883            | 13,834                 | 27,883                | 17,658            |
| 500990-Non-Cash Labor Cost Allocation         | (3,699)           | 2,978             | -                 | -                      | -                     | -                 |
| 509000-Payroll Taxes                          | 7,638             | 5,945             | 7,100             | 5,921                  | 7,100                 | 7,196             |
| <b>Sub-Total 82-Wages &amp; Benefits</b>      | \$178,982         | \$120,685         | \$135,114         | \$110,924              | \$135,124             | \$136,805         |
| 510000-Office Supplies                        | 668               | 298               | 350               | 731                    | 750                   | 1,000             |
| 510001-Departmental Supplies                  | 17,062            | 18,285            | 20,000            | 13,065                 | 15,000                | 18,000            |
| 510100-Service Agreements                     | -                 | -                 | -                 | 1,377                  | -                     | -                 |
| 510105-Software Licensing                     | -                 | 462               | -                 | -                      | -                     | -                 |
| 510106-Subscriptions & Dues                   | -                 | -                 | -                 | 72                     | -                     | -                 |
| 510109-Janitorial Services                    | 7,398             | 10,468            | 12,000            | 8,879                  | 12,000                | -                 |
| 510150-Software Subscription                  | -                 | 2,071             | -                 | 1,065                  | 2,000                 | 5,000             |
| 510200-Repairs & Maintenance                  | 2,776             | 6,830             | 7,500             | 2,154                  | 7,500                 | 5,000             |
| 510202-Hardware & Tools                       | -                 | -                 | 1,700             | 1,841                  | 2,000                 | 2,000             |
| 510205-Building Repair & Maintenance          | -                 | 1,756             | 1,500             | 1,159                  | 1,250                 | 1,500             |
| 510300-Vehicle Operations                     | 5,260             | 3,835             | 6,000             | 2,030                  | 2,250                 | 2,000             |
| 510302-Vehicle Operations - Fuel              | 3,993             | 5,430             | 5,000             | 2,895                  | 3,000                 | 5,000             |
| 510400-Professional Services                  | 8,934             | 1,693             | 5,000             | -                      | -                     | -                 |
| 510420-Legal Services                         | 575               | -                 | -                 | -                      | -                     | -                 |
| 510501-Training                               | 212               | 702               | 500               | 1,582                  | 2,000                 | 2,000             |
| 510505-Travel                                 | -                 | 36                | 100               | 228                    | 500                   | 1,500             |
| 510807-Regulatory & Permitting                | -                 | 671               | 1,500             | 650                    | 750                   | 1,000             |
| 510809-Assessment fees                        | -                 | 1,680             | 1,700             | 2,427                  | 2,500                 | -                 |
| <b>Sub-Total 83-Planned Operations</b>        | \$46,878          | \$54,217          | \$62,850          | \$40,155               | \$51,500              | \$44,000          |
| 510701-Communications                         | 254               | 297               | 300               | 102                    | 300                   | 300               |
| 510706-Refuse                                 | -                 | 1,886             | -                 | 2,684                  | 3,000                 | 3,000             |
| 510707-Power                                  | 10,211            | 2,459             | 4,550             | 2,729                  | 3,500                 | 4,550             |
| 510708-Natural Gas                            | 1,851             | 3,756             | 3,500             | 1,723                  | 3,500                 | 3,500             |
| <b>Sub-Total 85-Required Operations</b>       | \$12,316          | \$8,398           | \$8,350           | \$7,238                | \$10,300              | \$11,350          |
| 520200-Internal ISF Chrg - Building           | 5,000             | 8,596             | 11,000            | 10,083                 | 38,000                | 11,000            |
| 520300-Internal ISF Chrg - IT                 | 15,253            | 16,263            | 26,216            | 24,031                 | 25,000                | 25,200            |
| 520400-Internal ISF Chrg - Liability          | 14,322            | 9,680             | 15,250            | 13,979                 | 14,500                | 15,250            |
| 521100-Ind Cost Allocation                    | -                 | -                 | -                 | 15,648                 | -                     | -                 |
| <b>Sub-Total 88-Operations -Internal</b>      | \$34,575          | \$34,539          | \$52,466          | \$63,741               | \$77,500              | \$51,450          |
| <b>Total Expenses</b>                         | \$272,751         | \$217,839         | \$258,780         | \$222,058              | \$274,424             | \$243,605         |
| 490200-Trans In - Federal Grants              | 18,696            | -                 | -                 | -                      | -                     | -                 |
| <b>Sub-Total 79-Transfers-In</b>              | \$18,696          | \$0               | \$0               | \$0                    | \$0                   | \$0               |
| <b>Total Revenues</b>                         | \$18,696          | \$0               | \$0               | \$0                    | \$0                   | \$0               |
| <b>Total Vehicle Maintenance Net Surplus/</b> | <b>\$3,919</b>    | <b>(\$78,898)</b> | <b>(\$932)</b>    | <b>\$14,303</b>        | <b>\$0</b>            | <b>\$0</b>        |

# RISK MANAGEMENT

## Risk Management

| Account                                            | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|----------------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 460002-Interest 5691 Saving                        | -                 | 436               | -                 | -                      | -                     | -                 |
| 460015-Interest CA Class                           | -                 | 362               | -                 | -                      | -                     | -                 |
| 460020-Interest LAIF                               | -                 | 626               | -                 | -                      | -                     | -                 |
| 460021-Interest Investments                        | -                 | 4,929             | -                 | -                      | -                     | -                 |
| <b>Sub-Total 76-Investment Earnings</b>            | \$0               | \$6,353           | \$0               | \$0                    | \$0                   | \$0               |
| 480100-Misc Refunds                                | 387,114           | 251,176           | -                 | 24,543                 | 25,000                | -                 |
| <b>Sub-Total 78-Other Revenue</b>                  | \$387,114         | \$251,176         | \$0               | \$24,543               | \$25,000              | \$0               |
| 418004-Internal ISF Chrg - Liability               | 705,237           | 711,564           | 1,121,100         | 1,027,675              | 1,406,864             | 1,314,580         |
| <b>Sub-Total 80-Operations -Internal</b>           | \$705,237         | \$711,564         | \$1,121,100       | \$1,027,675            | \$1,406,864           | \$1,314,580       |
| <b>Total Revenues</b>                              | \$1,092,351       | \$969,093         | \$1,121,100       | \$1,052,218            | \$1,431,864           | \$1,314,580       |
| 500000-Full Time Wages                             | 22,253            | -                 | 43,951            | 39,437                 | 43,951                | 50,777            |
| 500500-Cellphone Allowance                         | 100               | 482               | 480               | 415                    | 480                   | 480               |
| 500501-Auto Allowance                              | 4                 | -                 | 600               | 519                    | 600                   | 610               |
| 500504-One-Time Compensation                       | 884               | -                 | -                 | 1,034                  | -                     | -                 |
| 500506-Incentive- Bilingual Pay                    | 1                 | -                 | 384               | 403                    | 470                   | 384               |
| 500600-Retirement                                  | 1,090             | 3,736             | -                 | -                      | -                     | -                 |
| 500602-Unfunded Accr. Liab. (UAL)                  | -                 | 205               | -                 | -                      | -                     | -                 |
| 500603-PERS 3069 Misc. Classic                     | -                 | 1,734             | 5,600             | 4,068                  | 5,600                 | 3,924             |
| 500604-PERS 26454 Misc. Pepra                      | -                 | 787               | 1,800             | 1,656                  | 1,800                 | 1,345             |
| 500700-OPEB - Health Insurance                     | 832               | -                 | -                 | -                      | -                     | -                 |
| 500800-Health Insurance                            | 3,370             | -                 | 8,500             | 8,589                  | 9,500                 | 10,080            |
| 500801-Dental Insurance                            | 88                | -                 | -                 | 123                    | 135                   | 137               |
| 500802-Vision Insurance                            | 36                | 130               | -                 | 110                    | 120                   | 122               |
| 500803-Life Insurance                              | 76                | -                 | 6                 | 160                    | 180                   | 171               |
| 500880-Work Comp Insurance                         | 413               | -                 | 714               | 216                    | 714                   | 702               |
| 500990-Non-Cash Labor Cost Allocation              | (299)             | 447               | -                 | -                      | -                     | -                 |
| 509000-Payroll Taxes                               | 29                | -                 | 5,624             | 3,156                  | 5,624                 | 5,608             |
| <b>Sub-Total 82-Wages &amp; Benefits</b>           | \$45,010          | \$66,165          | \$67,659          | \$59,886               | \$69,174              | \$74,340          |
| 510012-Medical Supplies                            | 8,819             | -                 | -                 | -                      | -                     | -                 |
| <b>Sub-Total 83-Planned Operations</b>             | \$8,819           | \$0               | \$0               | \$0                    | \$0                   | \$0               |
| 510441-Employee Assistance Insurance               | 2,760             | 2,760             | 2,850             | 2,812                  | 3,500                 | 3,500             |
| 510442-Employee Risk Mgt Insurance                 | 110,748           | 88,492            | 114,080           | 63,103                 | 120,000               | 114,080           |
| 510443-Property Insurance                          | 297,890           | 358,007           | 306,830           | 466,431                | 466,440               | 470,000           |
| 510444-Risk Management Administration              | 3,352             | 490               | 3,460             | 6,748                  | 6,750                 | 7,000             |
| 510445-Liability Insurance                         | 626,850           | 455,533           | 645,660           | 533,023                | 600,000               | 645,660           |
| <b>Sub-Total 85-Required Operations</b>            | \$1,041,600       | \$907,486         | \$1,072,880       | \$1,072,117            | \$1,196,690           | \$1,240,240       |
| 520400-Internal ISF Chrg - Liability               | -                 | -                 | -                 | -                      | 141,000               | -                 |
| 521100-Ind Cost Allocation                         | -                 | -                 | -                 | 5,393                  | -                     | -                 |
| <b>Sub-Total 88-Operations -Internal</b>           | \$0               | \$0               | \$0               | \$5,393                | \$141,000             | \$0               |
| <b>Total Expenses</b>                              | \$1,095,429       | \$973,651         | \$1,140,539       | \$1,137,396            | \$1,406,864           | \$1,314,580       |
| 490200-Trans In - Federal Grants                   | 408               | -                 | -                 | -                      | -                     | -                 |
| <b>Sub-Total 79-Transfers-In</b>                   | \$408             | \$0               | \$0               | \$0                    | \$0                   | \$0               |
| <b>Total Revenues</b>                              | \$408             | \$0               | \$0               | \$0                    | \$0                   | \$0               |
| <b>Total Risk Management Net Surplus/(Deficit)</b> | <b>(\$2,670)</b>  | <b>(\$4,558)</b>  | <b>(\$19,439)</b> | <b>(\$85,178)</b>      | <b>\$25,000</b>       | <b>\$0</b>        |

## Information Technology

| Account                                  | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 460002-Interest 5691 Saving              | -                 | 172               | -                 | -                      | -                     | -                 |
| 460015-Interest CA Class                 | -                 | 142               | -                 | -                      | -                     | -                 |
| 460020-Interest LAIF                     | -                 | 246               | -                 | -                      | -                     | -                 |
| 460021-Interest Investments              | -                 | 1,940             | -                 | -                      | -                     | -                 |
| <b>Sub-Total 76-Investment Earnings</b>  | \$0               | \$2,500           | \$0               | \$0                    | \$0                   | \$0               |
| 480100-Misc Refunds                      | -                 | -                 | -                 | 1,733                  | 1,750                 | -                 |
| <b>Sub-Total 78-Other Revenue</b>        | \$0               | \$2,110           | \$0               | \$1,733                | \$1,750               | \$0               |
| 418001-Internal ISF Chrg - IT            | 977,756           | 898,369           | 1,536,270         | 1,408,248              | 1,563,879             | 1,718,028         |
| <b>Sub-Total 80-Operations -Internal</b> | \$977,756         | \$898,369         | \$1,536,270       | \$1,408,248            | \$1,563,879           | \$1,718,028       |
| <b>Total Revenues</b>                    | \$977,756         | \$902,979         | \$1,536,270       | \$1,409,981            | \$1,565,629           | \$1,718,028       |
| 500000-Full Time Wages                   | -                 | 32,860            | 607,319           | 455,818                | 607,319               | 607,636           |
| 500100-Part Time Wages                   | 96                | 13,660            | 15,000            | 10,943                 | 15,000                | 16,000            |
| 500400-Overtime                          | -                 | 13                | 5,660             | 2,672                  | 5,660                 | 5,600             |
| 500500-Cellphone Allowance               | -                 | 485               | 7,170             | 4,639                  | 7,170                 | 6,240             |
| 500501-Auto Allowance                    | -                 | 1,212             | 9,470             | 7,789                  | 9,470                 | 9,000             |
| 500502-Uniform & Equipment Allowance     | -                 | -                 | 360               | 451                    | 465                   | 360               |
| 500503-Education Reimbursement           | -                 | 3,000             | 3,500             | 3,282                  | 3,500                 | -                 |
| 500504-One-Time Compensation             | 1,822             | 4,547             | -                 | -                      | -                     | -                 |
| 500600-Retirement                        | 20,941            | 14,409            | -                 | -                      | -                     | -                 |
| 500602-Unfunded Accr. Liab. (UAL)        | -                 | 1,983             | -                 | -                      | -                     | -                 |
| 500604-PERS 26454 Misc. Pepra            | -                 | 4,810             | 64,000            | 51,248                 | 64,000                | 45,055            |
| 500800-Health Insurance                  | -                 | 4,453             | 112,044           | 88,819                 | 112,044               | 107,642           |
| 500801-Dental Insurance                  | -                 | 135               | 3,357             | 2,607                  | 3,357                 | 2,998             |
| 500802-Vision Insurance                  | -                 | 59                | 1,323             | 1,171                  | 1,503                 | 1,342             |
| 500803-Life Insurance                    | -                 | 130               | 3,062             | 1,923                  | 3,062                 | 2,195             |
| 500880-Work Comp Insurance               | -                 | 1,145             | 14,720            | 12,286                 | 14,720                | 15,869            |
| 500990-Non-Cash Labor Cost Allocation    | 6,664             | (2,861)           | -                 | -                      | -                     | -                 |
| 509000-Payroll Taxes                     | -                 | 2,648             | 42,200            | 36,847                 | 42,200                | 47,243            |
| <b>Sub-Total 82-Wages &amp; Benefits</b> | \$427,681         | \$583,567         | \$889,185         | \$680,495              | \$889,470             | \$867,180         |
| 510000-Office Supplies                   | 616               | 398               | 1,000             | 239                    | 1,000                 | 750               |
| 510001-Departmental Supplies             | -                 | 170               | 25,000            | 25,417                 | 25,100                | 26,000            |
| 510100-Service Agreements                | 3,630             | 1,598             | 2,000             | 1,436                  | 2,000                 | 2,000             |
| 510103-Postage & Freight                 | 2                 | 115               | 160               | 15                     | 100                   | 100               |
| 510105-Software Licensing                | 124,430           | 21,543            | 6,800             | 5,241                  | 5,250                 | -                 |
| 510106-Subscriptions & Dues              | -                 | -                 | 850               | 1,028                  | 1,250                 | 1,650             |
| 510115-Recruitment                       | 199               | 183               | -                 | 519                    | 519                   | -                 |
| 510150-Software Subscription             | -                 | -                 | 292,867           | 299,508                | 293,200               | 298,250           |
| 510155-IT Subscription                   | -                 | 12,000            | 75,100            | 53,415                 | 75,000                | 95,000            |
| 510200-Repairs & Maintenance             | 9,882             | 4,285             | 2,000             | 365                    | 2,000                 | -                 |
| 510201-Website Maintenance               | 21,890            | 117               | -                 | -                      | -                     | -                 |
| 510202-Hardware & Tools                  | -                 | -                 | 57,917            | 113,297                | 33,000                | 10,000            |
| 510203-Software Maintenance              | 71,611            | 2,096             | -                 | -                      | -                     | -                 |
| 510300-Vehicle Operations                | 720               | 936               | 2,000             | 660                    | 1,500                 | 2,000             |
| 510302-Vehicle Operations - Fuel         | 251               | 303               | 700               | 184                    | 550                   | 700               |
| 510400-Professional Services             | -                 | 275               | 48,200            | 53,058                 | 40,000                | 45,000            |
| 510420-Legal Services                    | 350               | -                 | -                 | -                      | -                     | -                 |
| 510501-Training                          | -                 | -                 | 4,600             | 3,860                  | 4,700                 | 6,600             |
| 510502-Training - Internal               | 21                | 235               | 500               | 504                    | 520                   | 500               |
| 510505-Travel                            | -                 | 263               | 7,500             | 6,399                  | 8,100                 | 9,660             |
| 510602-Property Rental                   | 13,050            | 13,500            | 13,000            | 12,375                 | 15,000                | 1,000             |
| 510703-Internet                          | 22,019            | 1,311             | -                 | -                      | -                     | 12,000            |
| <b>Sub-Total 83-Planned Operations</b>   | \$403,098         | \$586,715         | \$540,194         | \$577,519              | \$508,789             | \$511,210         |
| 510701-Communications                    | 3,414             | 4,331             | 3,500             | 5,069                  | 5,500                 | 3,500             |
| 510704-Water                             | -                 | 15                | -                 | 42                     | 400                   | 450               |
| 510705-Sewer                             | -                 | 37                | -                 | -                      | -                     | -                 |
| 510707-Power                             | 4,588             | 7,117             | 10,400            | 7,363                  | 7,500                 | 10,400            |
| <b>Sub-Total 85-Required Operations</b>  | \$8,002           | \$11,500          | \$13,900          | \$12,474               | \$13,400              | \$14,350          |
| 520000-Asset Replace                     | -                 | -                 | 51,000            | -                      | 38,000                | 51,000            |
| 520100-Internal ISF Chrg - Shop          | 2,641             | 1,378             | 2,578             | 2,363                  | 3,000                 | 2,578             |
| 520200-Internal ISF Chrg - Building      | 33,373            | 7,998             | 10,230            | 9,378                  | 20,000                | 10,230            |
| 520400-Internal ISF Chrg - Liability     | 35,161            | 39,020            | 61,480            | 56,357                 | 58,600                | 61,480            |
|                                          | <b>Actual</b>     | <b>Actual</b>     | <b>Budget</b>     | <b>11Mo Actual</b>     | <b>Projection</b>     | <b>Budget</b>     |

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# CAPITAL FUNDS & IMPACT FEES

# CAPITAL & IMPACT FEES FUNDS BUDGET CHANGE

|                            | Actual<br>2021/22  | Actual<br>2022/23 | Budget<br>2023/24  | Budget<br>2024/25   | FY24 vs FY25 Change |               |               |
|----------------------------|--------------------|-------------------|--------------------|---------------------|---------------------|---------------|---------------|
|                            |                    |                   |                    |                     | Dollar<br>Change    | Pct<br>Chg    | % of<br>Total |
| <b>Capital Funds</b>       |                    |                   |                    |                     |                     |               |               |
| State Grants               | -                  | 259,785           | 1,888,250          | 11,429,402          | 9,541,152           | 505.3%        | 80.2%         |
| Water CIP                  | -                  | -                 | -                  | -                   |                     | #.0%          | #.0%          |
| Wastewater CIP             | 109,457            | 19,118            | 200,000            | 862,500             | 662,500             | 331.3%        | 6.0%          |
| Public Safety Impact       | -                  | -                 | -                  | 492,000             | 492,000             | #.0%          | #.0%          |
| Traffic Mitigation         | 2,836,541          | 5,731             | 28,500             | 1,474,336           | 1,445,836           | 5073.1%       | 10.3%         |
| <b>Total Capital Funds</b> | <b>\$2,945,998</b> | <b>\$284,634</b>  | <b>\$2,116,750</b> | <b>\$14,258,238</b> | <b>\$12,141,488</b> | <b>573.6%</b> | <b>100%</b>   |

|                                           | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |               |               |
|-------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
|                                           |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg    | % of<br>Total |
| <b>State Grants Category Expenditures</b> |                   |                   |                   |                   |                     |               |               |
| 93-Capital Projects                       | -                 | 259,785           | 1,888,250         | 11,429,402        | 9,541,152           | 505.3%        | 100.0%        |
| <b>Total State Grants</b>                 | <b>-</b>          | <b>259,785</b>    | <b>1,888,250</b>  | <b>11,429,402</b> | <b>9,541,152</b>    | <b>505.3%</b> | <b>100%</b>   |

|                                        | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |             |               |
|----------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                                        |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| <b>Water CIP Category Expenditures</b> |                   |                   |                   |                   |                     |             |               |
| 93-Capital Projects                    | -                 | -                 | -                 | -                 |                     | #.0%        | #Error        |
| <b>Total Water CIP</b>                 | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          |                     | <b>#.0%</b> | <b>#Error</b> |

|                                             | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |               |               |
|---------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
|                                             |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg    | % of<br>Total |
| <b>Wastewater CIP Category Expenditures</b> |                   |                   |                   |                   |                     |               |               |
| 93-Capital Projects                         | 109,457           | 19,118            | 100,000           | 862,500           | 762,500             | 762.5%        | 100.0%        |
| 94-Transfers-Out                            | -                 | -                 | 100,000           | -                 | (100,000)           | -100.0%       | .0%           |
| <b>Total Wastewater CIP</b>                 | <b>109,457</b>    | <b>19,118</b>     | <b>200,000</b>    | <b>862,500</b>    | <b>662,500</b>      | <b>331.3%</b> | <b>100%</b>   |

|                                                   | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |             |               |
|---------------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
|                                                   |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg  | % of<br>Total |
| <b>Public Safety Impact Category Expenditures</b> |                   |                   |                   |                   |                     |             |               |
| 92-Capital Outlay                                 | -                 | -                 | -                 | 492,000           | 492,000             | #.0%        | #.0%          |
| <b>Total Public Safety Impact</b>                 | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>492,000</b>    | <b>492,000</b>      | <b>#.0%</b> | <b>100%</b>   |

|                                                 | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | Budget<br>2024/25 | FY24 vs FY25 Change |                |               |
|-------------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|----------------|---------------|
|                                                 |                   |                   |                   |                   | Dollar<br>Change    | Pct<br>Chg     | % of<br>Total |
| <b>Traffic Mitigation Category Expenditures</b> |                   |                   |                   |                   |                     |                |               |
| 93-Capital Projects                             | 5,300             | 5,731             | 28,500            | 1,474,336         | 1,445,836           | 5073.1%        | 100.0%        |
| 94-Transfers-Out                                | 2,831,241         | -                 | -                 | -                 |                     | #.0%           | #.0%          |
| <b>Total Traffic Mitigation</b>                 | <b>2,836,541</b>  | <b>5,731</b>      | <b>28,500</b>     | <b>1,474,336</b>  | <b>1,445,836</b>    | <b>5073.1%</b> | <b>100%</b>   |

## State Grants

| Account                                         | Actual<br>2021/22 | Actual<br>2022/23  | Budget<br>2023/24    | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25    |
|-------------------------------------------------|-------------------|--------------------|----------------------|------------------------|-----------------------|----------------------|
| 460002-Interest 5691 Saving                     | -                 | 6,518              | -                    | -                      | -                     | -                    |
| 460015-Interest CA Class                        | -                 | 5,407              | -                    | -                      | -                     | -                    |
| 460020-Interest LAIF                            | -                 | 9,348              | -                    | -                      | -                     | -                    |
| 460021-Interest Investments                     | -                 | 73,636             | -                    | -                      | -                     | -                    |
| <b>Sub-Total 76-Investment Earnings</b>         | \$0               | \$94,909           | \$0                  | \$0                    | \$0                   | \$0                  |
| 470000-CA Grant                                 | -                 | 6,000,000          | -                    | -                      | -                     | -                    |
| 470045-CA Grant - Clean California              | -                 | 299,341            | 545,000              | 163,847                | -                     | 6,000,000            |
| <b>Sub-Total 77-Grants &amp; Donations</b>      | \$0               | \$6,299,341        | \$545,000            | \$163,847              | \$0                   | \$6,000,000          |
| <b>Total Revenues</b>                           | \$0               | \$6,394,250        | \$545,000            | \$163,847              | \$0                   | \$6,000,000          |
| 580100-Capital Prj.- Infrastructure             | -                 | 2,738              | 355,000              | 216,921                | 250,000               | 1,181,000            |
| 580200-Capital Prj.- Buildings & Imp.           | -                 | -                  | 1,207,000            | 1,168,966              | 1,200,150             | 9,248,402            |
| 580300-Capital Prj.- Other Imp.                 | -                 | -                  | 326,250              | 371,668                | 324,500               | 1,000,000            |
| <b>Sub-Total 93-Capital Projects</b>            | \$0               | \$259,785          | \$1,888,250          | \$1,757,555            | \$1,774,650           | \$11,429,402         |
| <b>Total Expenses</b>                           | \$0               | \$259,785          | \$1,888,250          | \$1,757,555            | \$1,774,650           | \$11,429,402         |
| <b>Total State Grants Net Surplus/(Deficit)</b> | <b>\$0</b>        | <b>\$6,134,465</b> | <b>(\$1,343,250)</b> | <b>(\$1,593,708)</b>   | <b>(\$1,774,650)</b>  | <b>(\$5,429,402)</b> |

# WATER CONNECTION FEES

## Water CIP

| Account                                      | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|----------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 420000-Conect Fees                           | 104,368           | 304,712           | 245,000           | 221,174                | 245,000               | 245,000           |
| <b>Sub-Total 72-Connection/Impact Fe</b>     | <b>\$104,368</b>  | <b>\$304,712</b>  | <b>\$245,000</b>  | <b>\$221,174</b>       | <b>\$245,000</b>      | <b>\$245,000</b>  |
| 460002-Interest 5691 Saving                  | -                 | 2,296             | -                 | -                      | -                     | -                 |
| 460015-Interest CA Class                     | -                 | 1,905             | -                 | -                      | -                     | -                 |
| 460020-Interest LAIF                         | -                 | 3,293             | -                 | -                      | -                     | -                 |
| 460021-Interest Investments                  | 16,048            | 25,940            | -                 | -                      | -                     | -                 |
| 469900-Allocated Interest                    | 6,005             | 2,534             | 15,404            | (8,539)                | 20,000                | 15,404            |
| <b>Sub-Total 76-Investment Earnings</b>      | <b>\$22,053</b>   | <b>\$35,968</b>   | <b>\$15,404</b>   | <b>(\$8,539)</b>       | <b>\$20,000</b>       | <b>\$15,404</b>   |
| <b>Total Revenues</b>                        | <b>\$126,421</b>  | <b>\$340,680</b>  | <b>\$260,404</b>  | <b>\$212,635</b>       | <b>\$265,000</b>      | <b>\$260,404</b>  |
| 580100-Capital Prj.- Infrastructure          | -                 | -                 | -                 | -                      | 1,412,327             | -                 |
| <b>Sub-Total 93-Capital Projects</b>         | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>             | <b>\$1,412,327</b>    | <b>\$0</b>        |
| <b>Total Expenses</b>                        | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>             | <b>\$1,412,327</b>    | <b>\$0</b>        |
| <b>Total Water CIP Net Surplus/(Deficit)</b> | <b>\$126,421</b>  | <b>\$340,680</b>  | <b>\$260,404</b>  | <b>\$212,635</b>       | <b>(\$1,147,327)</b>  | <b>\$260,404</b>  |

# WASTEWATER CONNECTION FEES

## Wastewater CIP

| Account                                           | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|---------------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 420000-Connect Fees                               | 1,957,960          | 1,657,110          | 1,700,000          | 1,271,566              | 1,700,000             | 1,700,000          |
| <b>Sub-Total 72-Connection/Impact Fe</b>          | <b>\$1,957,960</b> | <b>\$1,657,110</b> | <b>\$1,700,000</b> | <b>\$1,271,566</b>     | <b>\$1,700,000</b>    | <b>\$1,700,000</b> |
| 460002-Interest 5691 Saving                       | -                  | 12,052             | -                  | -                      | -                     | -                  |
| 460015-Interest CA Class                          | -                  | 9,998              | -                  | -                      | -                     | -                  |
| 460020-Interest LAIF                              | -                  | 17,286             | -                  | -                      | -                     | -                  |
| 460021-Interest Investments                       | 82,101             | 136,157            | -                  | -                      | -                     | -                  |
| 469900-Allocated Interest                         | 32,905             | 11,918             | 60,000             | (44,823)               | 75,000                | 60,000             |
| <b>Sub-Total 76-Investment Earnings</b>           | <b>\$115,006</b>   | <b>\$187,411</b>   | <b>\$60,000</b>    | <b>(\$44,823)</b>      | <b>\$75,000</b>       | <b>\$60,000</b>    |
| <b>Total Revenues</b>                             | <b>\$2,072,966</b> | <b>\$1,844,521</b> | <b>\$1,760,000</b> | <b>\$1,226,743</b>     | <b>\$1,775,000</b>    | <b>\$1,760,000</b> |
| 580100-Capital Prj.- Infrastructure               | 109,457            | 19,118             | 100,000            | 11,295                 | 15,000                | 862,500            |
| <b>Sub-Total 93-Capital Projects</b>              | <b>\$109,457</b>   | <b>\$19,118</b>    | <b>\$100,000</b>   | <b>\$11,295</b>        | <b>\$15,000</b>       | <b>\$862,500</b>   |
| <b>Total Expenses</b>                             | <b>\$109,457</b>   | <b>\$19,118</b>    | <b>\$100,000</b>   | <b>\$11,295</b>        | <b>\$15,000</b>       | <b>\$862,500</b>   |
| 595000-Trans Out - WW Operations                  | -                  | -                  | 100,000            | 336,338                | 336,500               | -                  |
| <b>Sub-Total 94-Transfers-Out</b>                 | <b>\$0</b>         | <b>\$0</b>         | <b>\$100,000</b>   | <b>\$336,338</b>       | <b>\$336,500</b>      | <b>\$0</b>         |
| <b>Total Expenses</b>                             | <b>\$0</b>         | <b>\$0</b>         | <b>\$100,000</b>   | <b>\$336,338</b>       | <b>\$336,500</b>      | <b>\$0</b>         |
| <b>Total Wastewater CIP Net Surplus/(Deficit)</b> | <b>\$1,963,509</b> | <b>\$1,825,403</b> | <b>\$1,560,000</b> | <b>\$879,110</b>       | <b>\$1,423,500</b>    | <b>\$897,500</b>   |

# PUBLIC SAFETY IMPACT FEES

## Public Safety Impact

| Account                                        | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|------------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 420100-Impact Fees                             | -                 | 519,860           | -                 | 424,256                | 437,000               | 437,000           |
| <b>Sub-Total 72-Connection/Impact Fe</b>       | <b>\$0</b>        | <b>\$831,372</b>  | <b>\$0</b>        | <b>\$424,256</b>       | <b>\$437,000</b>      | <b>\$437,000</b>  |
| 460002-Interest 5691 Saving                    | -                 | 1,056             | -                 | -                      | -                     | -                 |
| 460015-Interest CA Class                       | -                 | 876               | -                 | -                      | -                     | -                 |
| 460020-Interest LAIF                           | -                 | 1,514             | -                 | -                      | -                     | -                 |
| 460021-Interest Investments                    | -                 | 11,925            | -                 | -                      | -                     | -                 |
| <b>Sub-Total 76-Investment Earnings</b>        | <b>\$0</b>        | <b>\$15,371</b>   | <b>\$0</b>        | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>        |
| <b>Total Revenues</b>                          | <b>\$0</b>        | <b>\$846,743</b>  | <b>\$0</b>        | <b>\$424,256</b>       | <b>\$437,000</b>      | <b>\$437,000</b>  |
| 570100-Automotive Equipment                    | -                 | -                 | -                 | -                      | -                     | 492,000           |
| <b>Sub-Total 92-Capital Outlay</b>             | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>             | <b>\$0</b>            | <b>\$492,000</b>  |
| <b>Total Expenses</b>                          | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>             | <b>\$0</b>            | <b>\$492,000</b>  |
| <b>Total Public Safety Impact Net Surplus/</b> | <b>\$0</b>        | <b>\$846,743</b>  | <b>\$0</b>        | <b>\$424,256</b>       | <b>\$437,000</b>      | <b>(\$55,000)</b> |

# REFUSE CONNECTION FEES

## Resufe CIP

| Account                                       | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|-----------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 420000-Connect Fees                           | 428               | 257               | 2,329             | -                      | 200                   | 2,329             |
| <b>Sub-Total 72-Connection/Impact Fe</b>      | <b>\$428</b>      | <b>\$257</b>      | <b>\$2,329</b>    | <b>\$0</b>             | <b>\$200</b>          | <b>\$2,329</b>    |
| 460002-Interest 5691 Saving                   | -                 | 394               | -                 | -                      | -                     | -                 |
| 460015-Interest CA Class                      | -                 | 327               | -                 | -                      | -                     | -                 |
| 460020-Interest LAIF                          | -                 | 566               | -                 | -                      | -                     | -                 |
| 460021-Interest Investments                   | 3,427             | 4,455             | -                 | -                      | -                     | -                 |
| 469900-Allocated Interest                     | 1,214             | 253               | 3,379             | (1,467)                | 5,000                 | 3,379             |
| <b>Sub-Total 76-Investment Earnings</b>       | <b>\$4,641</b>    | <b>\$5,995</b>    | <b>\$3,379</b>    | <b>(\$1,467)</b>       | <b>\$5,000</b>        | <b>\$3,379</b>    |
| <b>Total Revenues</b>                         | <b>\$5,069</b>    | <b>\$6,252</b>    | <b>\$5,708</b>    | <b>(\$1,467)</b>       | <b>\$5,200</b>        | <b>\$5,708</b>    |
| <b>Total Resufe CIP Net Surplus/(Deficit)</b> | <b>\$5,069</b>    | <b>\$6,252</b>    | <b>\$5,708</b>    | <b>(\$1,467)</b>       | <b>\$5,200</b>        | <b>\$5,708</b>    |



# PARKS CONNECTION FEES

## Park CIP

| Account                                     | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|---------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 420000-Connect Fees                         | 13,687            | 121,555           | 15,000            | 77,561                 | 105,000               | 15,000            |
| <b>Sub-Total 72-Connection/Impact Fe</b>    | <b>\$13,687</b>   | <b>\$121,555</b>  | <b>\$15,000</b>   | <b>\$77,561</b>        | <b>\$105,000</b>      | <b>\$15,000</b>   |
| 460002-Interest 5691 Saving                 | -                 | 245               | -                 | -                      | -                     | -                 |
| 460015-Interest CA Class                    | -                 | 203               | -                 | -                      | -                     | -                 |
| 460020-Interest LAIF                        | -                 | 351               | -                 | -                      | -                     | -                 |
| 460021-Interest Investments                 | 714               | 2,766             | -                 | -                      | -                     | -                 |
| 469900-Allocated Interest                   | 342               | 569               | 544               | (911)                  | 1,000                 | 544               |
| <b>Sub-Total 76-Investment Earnings</b>     | <b>\$1,056</b>    | <b>\$4,134</b>    | <b>\$544</b>      | <b>(911)</b>           | <b>\$1,000</b>        | <b>\$544</b>      |
| <b>Total Revenues</b>                       | <b>\$14,743</b>   | <b>\$125,689</b>  | <b>\$15,544</b>   | <b>\$76,650</b>        | <b>\$106,000</b>      | <b>\$15,544</b>   |
| <b>Total Park CIP Net Surplus/(Deficit)</b> | <b>\$14,743</b>   | <b>\$125,689</b>  | <b>\$15,544</b>   | <b>\$76,650</b>        | <b>\$106,000</b>      | <b>\$15,544</b>   |

# ASSET REPLACEMENTS

## Asset Replacement

| Account                                              | Actual<br>2021/22 | Actual<br>2022/23 | Budget<br>2023/24 | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25 |
|------------------------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 460002-Interest 5691 Saving                          | -                 | 5,906             | -                 | -                      | -                     | -                 |
| 460015-Interest CA Class                             | -                 | 4,899             | -                 | -                      | -                     | -                 |
| 460020-Interest LAIF                                 | -                 | 8,471             | -                 | -                      | -                     | -                 |
| 460021-Interest Investments                          | 51,390            | 66,721            | -                 | -                      | -                     | -                 |
| 469900-Allocated Interest                            | 18,196            | 3,769             | 50,000            | (21,965)               | 68,000                | 50,000            |
| <b>Sub-Total 76-Investment Earnings</b>              | <b>\$69,586</b>   | <b>\$89,766</b>   | <b>\$50,000</b>   | <b>(\$21,965)</b>      | <b>\$68,000</b>       | <b>\$50,000</b>   |
| 417000-Asset Replace                                 | -                 | -                 | 111,180           | -                      | 60,000                | 111,180           |
| 417001-Asset Replace - Police                        | -                 | -                 | 173,400           | -                      | 128,000               | 173,400           |
| 417002-Asset Replace - IT                            | -                 | -                 | 51,000            | -                      | 38,000                | 51,000            |
| <b>Sub-Total 80-Operations -Internal</b>             | <b>\$0</b>        | <b>\$0</b>        | <b>\$335,580</b>  | <b>\$0</b>             | <b>\$226,000</b>      | <b>\$335,580</b>  |
| <b>Total Revenues</b>                                | <b>\$69,586</b>   | <b>\$89,766</b>   | <b>\$385,580</b>  | <b>(\$21,965)</b>      | <b>\$294,000</b>      | <b>\$385,580</b>  |
| <b>Total Asset Replacement Net Surplus/(Deficit)</b> | <b>\$69,586</b>   | <b>\$89,766</b>   | <b>\$385,580</b>  | <b>(\$21,965)</b>      | <b>\$294,000</b>      | <b>\$385,580</b>  |

*Traffic Mitigation*

| Account                                               | Actual<br>2021/22  | Actual<br>2022/23  | Budget<br>2023/24  | 11Mo Actual<br>2023/24 | Projection<br>2023/24 | Budget<br>2024/25  |
|-------------------------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 420100-Impact Fees                                    | 1,727,709          | 2,423,291          | 2,100,000          | 1,247,613              | 2,350,000             | 2,100,000          |
| <b>Sub-Total 72-Connection/Impact Fe</b>              | <b>\$1,727,709</b> | <b>\$2,423,291</b> | <b>\$2,100,000</b> | <b>\$1,247,613</b>     | <b>\$2,350,000</b>    | <b>\$2,100,000</b> |
| 460002-Interest 5691 Saving                           | -                  | 15,540             | -                  | -                      | -                     | -                  |
| 460015-Interest CA Class                              | -                  | 12,891             | -                  | -                      | -                     | -                  |
| 460020-Interest LAIF                                  | -                  | 22,288             | -                  | -                      | -                     | -                  |
| 460021-Interest Investments                           | -                  | 175,559            | -                  | -                      | -                     | -                  |
| 469900-Allocated Interest                             | 54,144             | (54,144)           | 130,000            | -                      | 145,000               | 130,000            |
| <b>Sub-Total 76-Investment Earnings</b>               | <b>\$190,058</b>   | <b>\$172,134</b>   | <b>\$130,000</b>   | <b>\$0</b>             | <b>\$145,000</b>      | <b>\$130,000</b>   |
| <b>Total Revenues</b>                                 | <b>\$1,917,767</b> | <b>\$2,595,425</b> | <b>\$2,230,000</b> | <b>\$1,247,613</b>     | <b>\$2,495,000</b>    | <b>\$2,230,000</b> |
| 580100-Capital Prj.- Infrastructure                   | 5,300              | 5,731              | 28,500             | 22,789                 | 28,500                | 1,474,336          |
| <b>Sub-Total 93-Capital Projects</b>                  | <b>\$5,300</b>     | <b>\$5,731</b>     | <b>\$28,500</b>    | <b>\$22,789</b>        | <b>\$28,500</b>       | <b>\$1,474,336</b> |
| <b>Total Expenses</b>                                 | <b>\$5,300</b>     | <b>\$5,731</b>     | <b>\$28,500</b>    | <b>\$22,789</b>        | <b>\$28,500</b>       | <b>\$1,474,336</b> |
| 590100-Trans Out - Gen Fund                           | 2,831,241          | -                  | -                  | -                      | -                     | -                  |
| <b>Sub-Total 94-Transfers-Out</b>                     | <b>\$2,831,241</b> | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>Total Expenses</b>                                 | <b>\$2,831,241</b> | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>         |
| <b>Total Traffic Mitigation Net Surplus/(Deficit)</b> | <b>(\$918,774)</b> | <b>\$2,589,694</b> | <b>\$2,201,500</b> | <b>\$1,224,824</b>     | <b>\$2,466,500</b>    | <b>\$755,664</b>   |

**Median Mitigation**

| <b>Account</b>                                       | <b>Actual<br/>2021/22</b> | <b>Actual<br/>2022/23</b> | <b>Budget<br/>2023/24</b> | <b>11Mo Actual<br/>2023/24</b> | <b>Projection<br/>2023/24</b> | <b>Budget<br/>2024/25</b> |
|------------------------------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-------------------------------|---------------------------|
| 460002-Interest 5691 Saving                          | -                         | 136                       | -                         | -                              | -                             | -                         |
| 460015-Interest CA Class                             | -                         | 113                       | -                         | -                              | -                             | -                         |
| 460020-Interest LAIF                                 | -                         | 195                       | -                         | -                              | -                             | -                         |
| 460021-Interest Investments                          | 1,186                     | 1,540                     | -                         | -                              | -                             | -                         |
| 469900-Allocated Interest                            | 420                       | 87                        | 1,600                     | (507)                          | 2,000                         | 1,600                     |
| <b>Sub-Total 76-Investment Earnings</b>              | <b>\$1,606</b>            | <b>\$2,071</b>            | <b>\$1,600</b>            | <b>(\$507)</b>                 | <b>\$2,000</b>                | <b>\$1,600</b>            |
| <b>Total Revenues</b>                                | <b>\$1,606</b>            | <b>\$2,071</b>            | <b>\$1,600</b>            | <b>(\$507)</b>                 | <b>\$2,000</b>                | <b>\$1,600</b>            |
| <b>Total Median Mitigation Net Surplus/(Deficit)</b> | <b>\$1,606</b>            | <b>\$2,071</b>            | <b>\$1,600</b>            | <b>(\$507)</b>                 | <b>\$2,000</b>                | <b>\$1,600</b>            |





# CAPITAL IMPROVEMENT PROGRAM (CIP)

# Introduction

## OFFICE OF THE CITY MANAGER

### Introduction

Staff is pleased to present the Five-Year Capital Improvement Program (CIP) of the City of Shafter, updated for FY 2024-2025. This CIP book was prepared by the Public Works Department, Finance Department, and City Manager office in conjunction with multiple other departments.

### Background

The CIP is a strategic planning tool that focuses on needs and funding for City infrastructure and assets, summarized in one document and used in the annual operating budget preparation and update process. As a planning tool, the CIP document outlines the process and activities required to improve and maintain the City roadways, parks, facilities, and other infrastructure.

The preservation, maintenance, and improvement of capital infrastructure are essential functions. The City cannot plan for the future or sustain its current operation without sustainable infrastructure. The condition of its streets, sidewalks, water, sewer, storm drains, recreation facilities, parks, and other public facilities reflects how well our community is doing and its ability to sustain economic growth. The quality of life, health, safety, and financial well-being are all tied to the cornerstone of its infrastructure.

Generally, CIP improvements are major expenditures that result in maintaining and expanding City assets planned over a multi-year life span, which allows the City Council to forecast better and anticipate upcoming infrastructure needs and improvements. This particular CIP reflects and identifies the most critical infrastructure priorities over the next five years.

### Detail and Content of CIP

The capital improvements presented in this document cover the most significant and critical projects, which generally exceed \$10,000 in cost and have long-term life spans. The elements of these projects include cost for funding studies, design, land acquisition, bidding, construction, and ongoing operational and maintenance upon project completion. Also included are the funding sources secured or planned to complete the projects. There are various funding sources for CIP projects, some steady and predictable, while others depend on grants, partnerships, loans, and other resources.

### CIP Project Priorities

The upcoming projects identified in this CIP update are those in critical need to keep pace with rapid City growth and meet regulatory mandates. They are also in place to meet needs prioritized by the Council and the public to improve and expand services. Such funding priorities include:

- Water supplies and quality
- Supporting public safety
- Improving traffic circulation and safety for motorists and pedestrians
- Sanitary sewer collection and treatment systems
- Emergency response facilities
- Information technology
- Recreational facilities

Milestones planned for the first year of this CIP update (Fiscal Year 2024-2025) include:

- Construction Completion
  - A new community park and pedestrian street improvements to serve the North Shafter communities.
  - Equipment upgrades and enhancements at an existing community skatepark
  - Lighting at the Veteran Park soccer fields
  - A new City groundwater well to serve the Wonderful Industrial Park



- Recreational and transit improvements at Stringham Park
- Restoration of the pools at the Shafter Aquatics Center
- Design Completion
  - Gossamer Grove Police Sub-Station
  - New building at the Shafter Aquatics Center

### CIP Challenges

Some of the challenges the City is facing in its attempt to fund and implement the CIP are as follows:

- Aging Infrastructure: The City has roads, storm drains, utilities, and buildings with limited service lives.
- Competing Costs: The growth of the City has required increases in City services, especially in the area of public safety and expansion of public infrastructure. These costs compete with each other for dollars in City budgets.
- Deferred Maintenance and Replacement: Past budgets have yet to keep pace with the required maintenance and replacement of the City's physical assets. Repairs and replacement of buildings, vehicles, and equipment are being addressed on a reactive basis as problems arise.
- Unassessed Capital Deficiencies: An inventory of the condition of the City's physical assets is needed to identify all capital needs. Many of these assets have surpassed their useful lives but are still in service. The inventory identifies the asset's physical condition, maintenance needs, or replacement of the asset.
- Lack of Dedicated Funding: Capital improvements are funded using cash, borrowing, or grants. Plans and strategies for financing capital projects are needed and past due. Future budgets must address the need for capital and maintenance funds to preserve the City's assets and extend their useful service lives.

Among the efforts currently underway to better detail the City's funding commitments and strategies are:

- Utility rate studies.
- Development impact fee studies.
- A General Plan update.
- The deployment of asset management technologies.

### Conclusion

Developing the CIP for Fiscal Years 2024-2025 through 2025-26 was a total team effort of City staff.

Implementing the CIP will continue to set Shafter on a better path to meeting its infrastructure goals and challenges. As a result, public services and safety will be enhanced to benefit all residents and businesses.

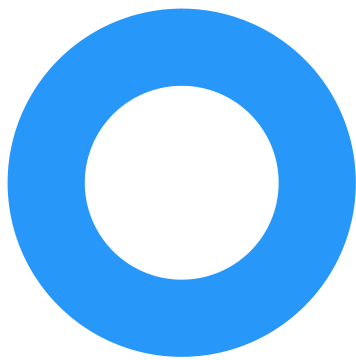
# Capital Improvements: One-year Plan

Total Capital Requested

**44,215,320**

46 Capital Improvement Projects

Total Funding Requested by Department



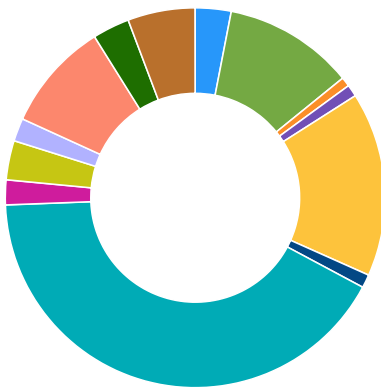
● Expenditures (100%)

**TOTAL**

\$44,215,320.00

**\$44,215,320.00**

Total Funding Requested by Source



|                                   |                        |
|-----------------------------------|------------------------|
| ● ARPA -0200 (3%)                 | \$1,348,387.00         |
| ● Fed Grant -0200 (11%)           | \$4,900,000.00         |
| ● Fiber -5004 (1%)                | \$350,114.00           |
| ● Gas Tax -0203 (1%)              | \$450,000.00           |
| ● General Fund -0100 (16%)        | \$6,924,613.00         |
| ● Roads & Maint. SB1 -0207 (1%)   | \$500,000.00           |
| ● State Grant -0308 (42%)         | \$18,339,796.00        |
| ● TDA -0204 (2%)                  | \$934,000.00           |
| ● Traffic Mitigation -0305 (3%)   | \$1,474,336.00         |
| ● Wastewater Connection -030 (2%) | \$862,500.00           |
| ● Water Grant -5002 (9%)          | \$4,100,000.00         |
| ● Water Rate -5002 (3%)           | \$1,390,000.00         |
| ● WW Rate -5000 (6%)              | \$2,530,000.00         |
| <b>TOTAL</b>                      | <b>\$44,103,746.00</b> |

# Expenditures Requests

## Itemized Requests for 2025

**2024 RMRA- Road Improvement Project (Zerker Rd.)** **\$500,000**

Road Maintenance and Rehabilitation Account- Funding to resurface and reconstruct roadway. \*\* This project occurs annually\*\*

**2025 Residential Road Reconstruction** **\$200,000**

Pavement overlays and reconstructions, plus pedestrian walkway upgrades, for existing residential streets based on the City's pavement management system classifications and public feedback.

**2025 RMRA- Road Improvement Project** **\$300,000**

Road Maintenance and Rehabilitation Account- Funding to resurface and reconstruct roadway. \*\* This project occurs annually\*\*

**ADA Imp. - Streets & Sidewalks** **\$100,000**

Design and construction of ADA-based upgrades to public streets owned and operated by the City.

**ADA Upgrades at Public Facilities** **\$100,000**

Design and construction of ADA-based upgrades to public facilities owned and operated by the City.

**Alley Improvements** **\$100,000**

Pavement resurfacing and drainage improvements for existing public alleys.

**City Corporation Yard Improvements** **\$50,000**

Design and construction of projects to improve and expand the use of the City Corporation Yard.

**City Hall Painting** **\$200,000**

Painting and Plaster work at the Shafter City Hall

**Citywide Broadband Fiber Expansion** **\$7,260,508**

The City intends to prepare for a public-private partnership (P3) by the end of 2024. To do so, detailed planning documents are necessary to attract an Internet Service Provider (ISP) and will aid staff and our ISP partner in better...

**Curbs, Gutters, & Sidewalks** **\$35,000**

Replacement of existing curbs, gutters, and sidewalks.

**Door Replacement Project (City Hall and Vets Hall)** **\$99,000**

Replace door to complete with new ADA requirements and provide handicap accessible doors.

**General Water Main Replacement** **\$125,000**

Replacing and updating water mains, fire hydrants, valves, and water appurtenances that are not operable or reaching their expected service lives.

**Hwy 43 Roundabout Project @Santa Fe** **\$1,444,336**

Preliminary engineering studies, design, right-of-way acquisition, and construction for a roundabout project located at the intersection of Highway 43 and Santa Fe Way.

**JPA Shared Improvements** **\$325,000**

The City of Shafter's shared portion of trunkline repairs and maintenance to existing infrastructure as stipulated in Joint Power's Agreement (JPA).

|                                                                                                                                                                                                                                                          |                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Lift Station Improvements</b>                                                                                                                                                                                                                         | <b>\$300,000</b>   |
| Routine maintenance projects and repairs for existing sewer lift stations, including submersible motors, control systems, wet wells, and force mains.                                                                                                    |                    |
| <b>Major Well or Casing Repairs</b>                                                                                                                                                                                                                      | <b>\$150,000</b>   |
| Repairs to existing groundwater well pumps, motors, and casings.                                                                                                                                                                                         |                    |
| <b>Manhole Coating</b>                                                                                                                                                                                                                                   | <b>\$325,000</b>   |
| Routine and repair coating of the interiors of existing sewer manholes.                                                                                                                                                                                  |                    |
| <b>North Shafter Community Park</b>                                                                                                                                                                                                                      | <b>\$4,900,000</b> |
| Design and construct a five-acre community park site within the North Shafter community.                                                                                                                                                                 |                    |
| <b>North Shafter Street Improvements</b>                                                                                                                                                                                                                 | <b>\$1,205,000</b> |
| Two separate States grants have been awarded to complete: 1. A sustainable transportation plan for the local streets within the North Shafter and North Park communities that recommends and prioritizes street improvements, including...               |                    |
| <b>Pavement Sealing</b>                                                                                                                                                                                                                                  | <b>\$400,000</b>   |
| Consists of sand, slurry, or chip sealing for existing roadways as preventative measure to reduce cracks and potholes.                                                                                                                                   |                    |
| <b>PD Shooting Range Classroom Repairs</b>                                                                                                                                                                                                               | <b>\$50,000</b>    |
| Improvements to the Shooting range classroom including: new roof, painting, drywall repairs, electrical repairs, lighting.                                                                                                                               |                    |
| <b>Police Substation at 7th Std. Rd.</b>                                                                                                                                                                                                                 | <b>\$8,660,976</b> |
| Design and Construction of a new Police Substation at 7th Std. Rd.                                                                                                                                                                                       |                    |
| <b>Residential Road Reconstruction (2024 Project)</b>                                                                                                                                                                                                    | <b>\$249,000</b>   |
| Pavement overlays and reconstructions, plus pedestrian walkway upgrades, for existing residential streets based on the City's pavement management system classifications and public feedback.                                                            |                    |
| <b>Rodriguez Park Improvements</b>                                                                                                                                                                                                                       | <b>\$100,000</b>   |
| Federal Community Development Block Grant (CDBG) funding to improve off-site drainage and add lighting to an existing multi-purpose field.                                                                                                               |                    |
| <b>Santa Fe Way Improvements</b>                                                                                                                                                                                                                         | <b>\$2,000,000</b> |
| Through the use of two federal funding sources, the following improvements at Santa Fe Way will be constructed between Seventh Standard Road and Los Angeles Avenue: Paved shoulders will be added in both directions. Project funding is...             |                    |
| <b>SCADA Projects</b>                                                                                                                                                                                                                                    | <b>\$50,000</b>    |
| Supervisory Control and Data Acquisition (SCADA) system installation and updates.                                                                                                                                                                        |                    |
| <b>Sewer Flowmeter Project</b>                                                                                                                                                                                                                           | <b>\$300,000</b>   |
| Installation of new flowmeter for the East Shafter Service Area                                                                                                                                                                                          |                    |
| <b>Shafter Aquatic Center Building Construction</b>                                                                                                                                                                                                      | <b>\$2,950,000</b> |
| Federal ARPA funds will be used to facilitate the replacement of the main building, including demolishing the current building and installing new exterior lighting and security upgrades. A partial facility restoration, with temporary lockers and... |                    |
| <b>Shafter Learning Center Renovation</b>                                                                                                                                                                                                                | <b>\$84,000</b>    |
| Construction of two office spaces to relocated Shafter Learning Center Staff                                                                                                                                                                             |                    |

|                                                                                                                                                                                                                                                 |                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Southeast Shafter Sewer Improvements</b>                                                                                                                                                                                                     | <b>\$250,000</b>   |
| The project consists of designing and constructing irrigation and landscape improvements at 7th Standard Road fronting the Target warehouse and distribution center, located at the Wonderful Industrial Park. The funding sources for these... |                    |
| <b>Street Striping - Pedestrian &amp; Bike Access</b>                                                                                                                                                                                           | <b>\$1,050,000</b> |
| Routine pavement striping for pedestrian and bike access on existing City streets. A one-time AB 617 funding allocation of \$1,000,000 is anticipated for bike lane improvements in the Core City.                                              |                    |
| <b>Street Striping Roadways - Annual Maintenance</b>                                                                                                                                                                                            | <b>\$175,000</b>   |
| Routine paint striping of existing pavement lanes and legends.                                                                                                                                                                                  |                    |
| <b>Veterans Park Site Improvements (Basketball Court)</b>                                                                                                                                                                                       | <b>\$100,000</b>   |
| ARPA funds to design and construct one (1) new basketball court                                                                                                                                                                                 |                    |
| <b>Veterans Park Soccer Field Lighting</b>                                                                                                                                                                                                      | <b>\$200,000</b>   |
| ARPA funds to design and construct one (1) new lighting system for the soccer fields at Veterans Park.                                                                                                                                          |                    |
| <b>Water Meter - New Installations</b>                                                                                                                                                                                                          | <b>\$500,000</b>   |
| New water meter installations for service areas that have no water meters.                                                                                                                                                                      |                    |
| <b>Water Meter Retrofits</b>                                                                                                                                                                                                                    | <b>\$300,000</b>   |
| Replacement and updating of water service meter assemblies.                                                                                                                                                                                     |                    |
| <b>Water Tank 6 - WIP</b>                                                                                                                                                                                                                       | <b>\$2,500,000</b> |
| Proposed water storage tank for the Wonderful Industrial Park.                                                                                                                                                                                  |                    |
| <b>Water Tank 7 - NPNS</b>                                                                                                                                                                                                                      | <b>\$3,000,000</b> |
| New water storage tank located near the proposed North Park/ North Shafter location.                                                                                                                                                            |                    |
| <b>Water Tank Improvements</b>                                                                                                                                                                                                                  | <b>\$110,000</b>   |
| Routine improvements and repairs to existing water tank storage and booster pumping facilities.                                                                                                                                                 |                    |
| <b>Well 22 Development</b>                                                                                                                                                                                                                      | <b>\$1,000,000</b> |
| Preliminary engineering studies, design, right-of-way acquisition, and construction to develop a new City groundwater well in North Shafter.                                                                                                    |                    |
| <b>Well 23 Development</b>                                                                                                                                                                                                                      | <b>\$100,000</b>   |
| Preliminary engineering studies, design, right-of-way acquisition, and construction to develop a replacement water well for Well 11.                                                                                                            |                    |
| <b>Well Maintenance Projects</b>                                                                                                                                                                                                                | <b>\$150,000</b>   |
| Routine and proactive maintenance at City well casings, pumps, motors, and control systems.                                                                                                                                                     |                    |
| <b>Widen 7th Std.Rd.- Santa Fe to 43</b>                                                                                                                                                                                                        | <b>\$330,000</b>   |
| Preliminary engineering and environmental studies to extend Seventh Standard Road widening between Santa Fe Way and Highway 43.                                                                                                                 |                    |
| <b>WWTP Expansion Project</b>                                                                                                                                                                                                                   | <b>\$1,487,500</b> |
| 10 MGD plant expansion to an existing regional waste water treatment facility owned and operated by North of the River Sanitation District and the City of Shafter.                                                                             |                    |

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**WWTP Plant Maintenance Proj.****\$300,000**

The City share of costs for upgrades and maintenance projects at the wastewater treatment plant (WWTP), jointly owned by the City and North of River Sanitary District (NORSRD) per a Joint Powers Agreement (JPA).

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**WWTP Pre-Treatment Programs****\$100,000**

The City share of costs for conducting pre-treatment programs for industrial sewer customers. The pre-treatment programs are led and managed by North of River Sanitary District (NORSRD), the contracted operator and co-owner of the wastewater...

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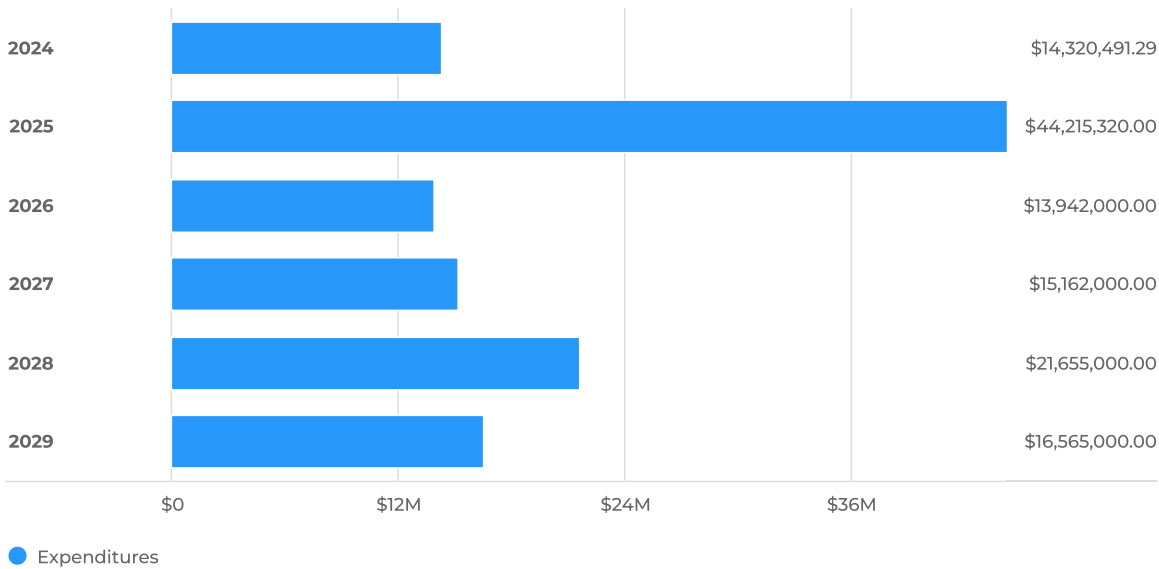
**Total: \$44,215,320**

Capital Improvements: 5-Year Plan

Total Capital Requested  
125,859,811

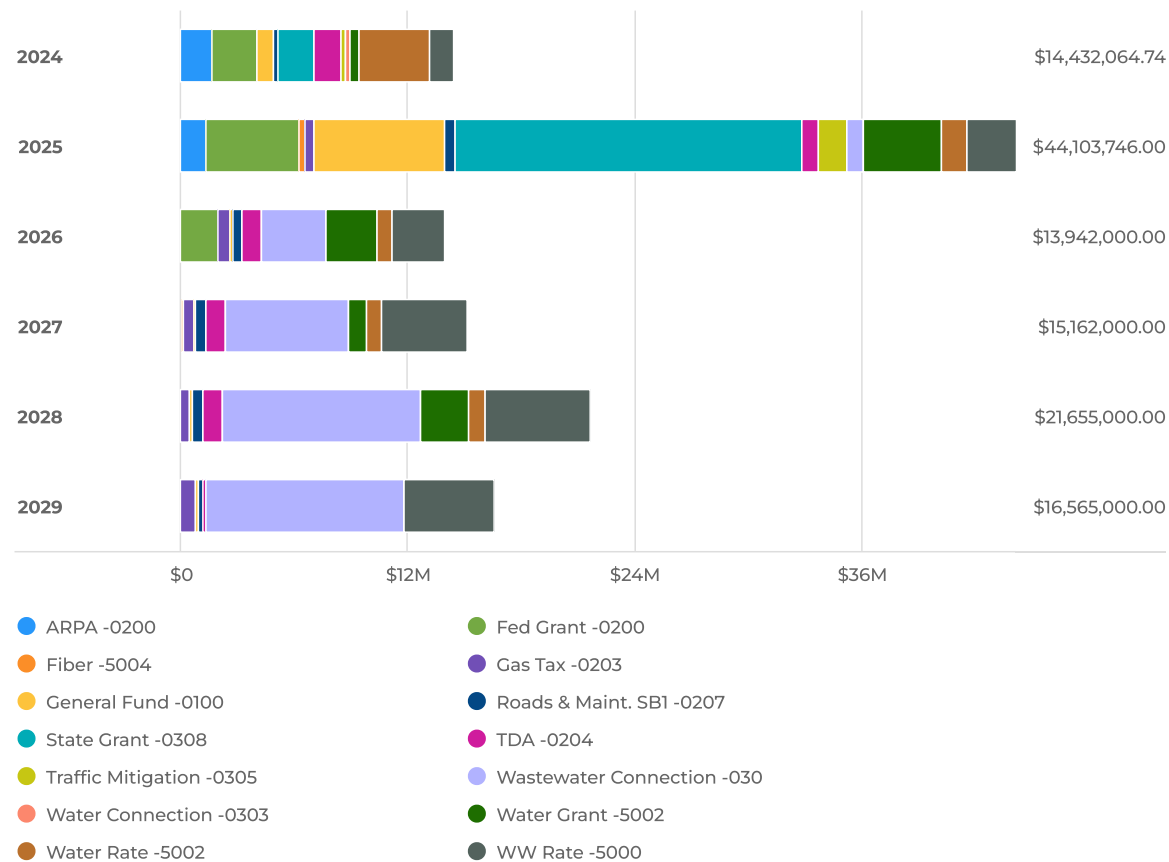
67 Capital Improvement Projects

Total Funding Requested by Department

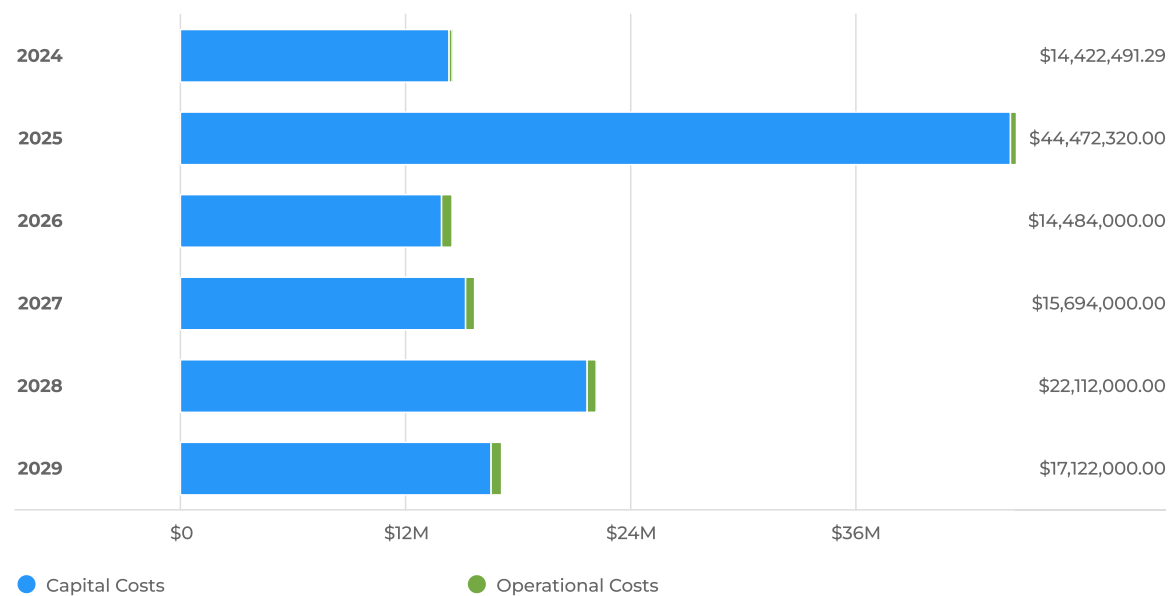




## Total Funding Requested by Source

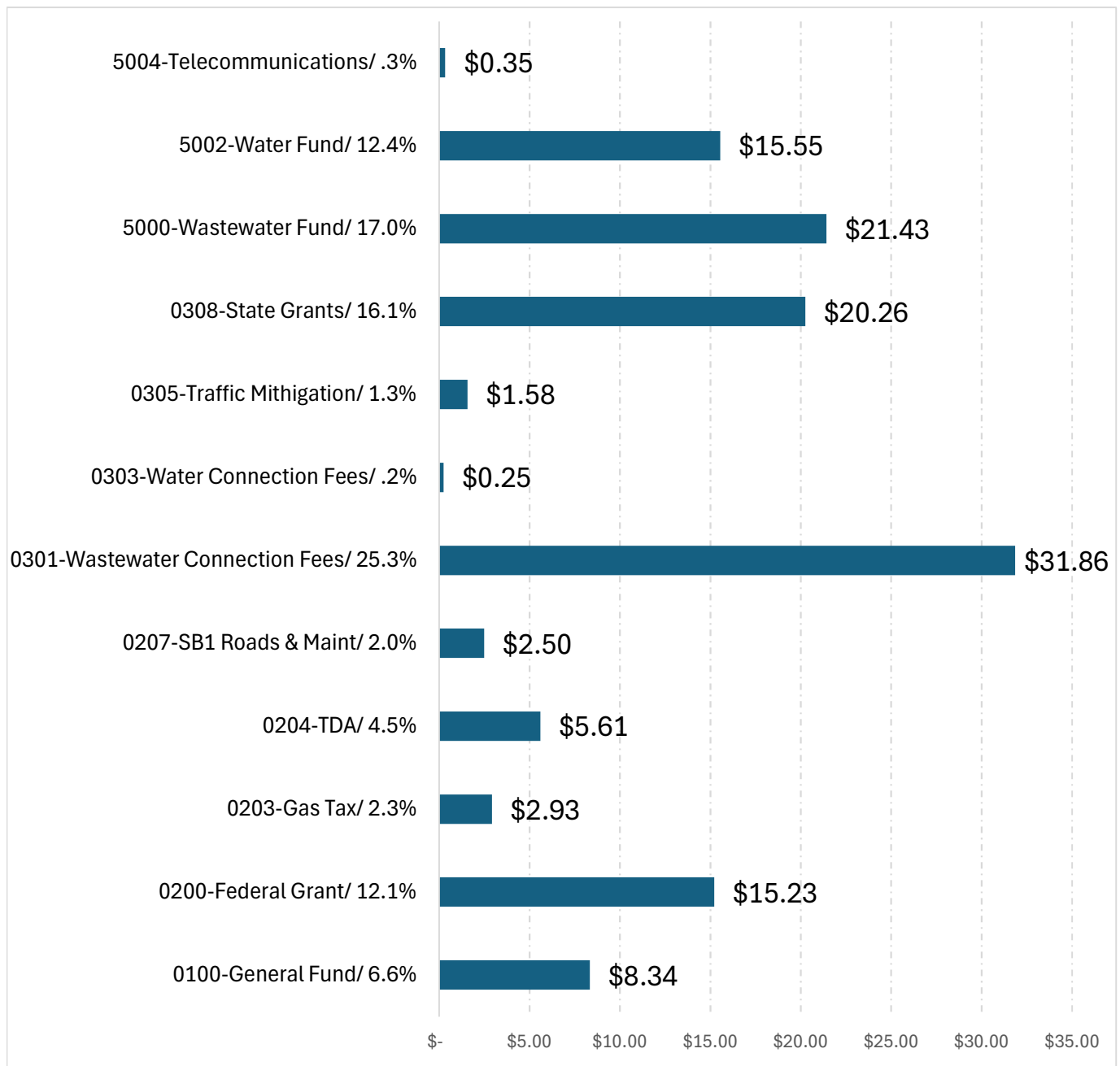


## Capital Costs Breakdown



## 25-29 CIP Funding Source

### Million USD



# Expenditures Requests

## Itemized Requests for 2024-2030

**2024 RMRA- Road Improvement Project (Zerker Rd.)** **\$750,000**

Road Maintenance and Rehabilitation Account- Funding to resurface and reconstruct roadway. \*\* This project occurs annually\*\*

**2025 Residential Road Reconstruction** **\$500,000**

Pavement overlays and reconstructions, plus pedestrian walkway upgrades, for existing residential streets based on the City's pavement management system classifications and public feedback.

**2025 RMRA- Road Improvement Project** **\$600,000**

Road Maintenance and Rehabilitation Account- Funding to resurface and reconstruct roadway. \*\* This project occurs annually\*\*

**2026 Residential Road Reconstruction** **\$500,000**

Pavement overlays and reconstructions, plus pedestrian walkway upgrades, for existing residential streets based on the City's pavement management system classifications and public feedback.

**2026 RMRA- Road Improvement Project** **\$600,000**

Road Maintenance and Rehabilitation Account- Funding to resurface and reconstruct roadway. \*\* This project occurs annually\*\*

**2027 Residential Road Reconstruction** **\$500,000**

Pavement overlays and reconstructions, plus pedestrian walkway upgrades, for existing residential streets based on the City's pavement management system classifications and public feedback.

**2027 RMRA- Road Improvement Project** **\$600,000**

Road Maintenance and Rehabilitation Account- Funding to resurface and reconstruct roadway. \*\* This project occurs annually\*\*

**2028 Residential Road Reconstruction** **\$500,000**

Pavement overlays and reconstructions, plus pedestrian walkway upgrades, for existing residential streets based on the City's pavement management system classifications and public feedback.

**2028 RMRA- Road Improvement Project** **\$600,000**

Road Maintenance and Rehabilitation Account- Funding to resurface and reconstruct roadway. \*\* This project occurs annually\*\*

**2029 Residential Road Reconstruction** **\$500,000**

Pavement overlays and reconstructions, plus pedestrian walkway upgrades, for existing residential streets based on the City's pavement management system classifications and public feedback.

**7th Standard Rd#2 LN Reconstruction** **\$761,851**

Reconstruct the #2 Lane of 7th Standard From the Friant Kern Canal to Zachary Avenue, within the exiting City of Shafter Right of Way. Work will include grinding and replacing up to .5' of the existing pavement secction and striping the...

**ADA Imp. - Streets & Sidewalks** **\$500,000**

Design and construction of ADA-based upgrades to public streets owned and operated by the City.

**ADA Upgrades at Public Facilities** **\$525,351**

Design and construction of ADA-based upgrades to public facilities owned and operated by the City.

|                                                                                                                                                                                                                                             |                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Alley Improvements</b>                                                                                                                                                                                                                   | <b>\$500,000</b>   |
| Pavement resurfacing and drainage improvements for existing public alleys.                                                                                                                                                                  |                    |
| <b>Aquatics Center Restoration (Pool)</b>                                                                                                                                                                                                   | <b>\$3,037,523</b> |
| State Clean California funds will be used to restore the use of the pools, highlighted by resurfacing the pools, replacing the pool deck, and modernizing the water circulation pumping and heating system.                                 |                    |
| <b>City Corporation Yard Improvements</b>                                                                                                                                                                                                   | <b>\$270,000</b>   |
| Design and construction of projects to improve and expand the use of the City Corporation Yard.                                                                                                                                             |                    |
| <b>City Hall Painting</b>                                                                                                                                                                                                                   | <b>\$200,000</b>   |
| Painting and Plaster work at the Shafter City Hall                                                                                                                                                                                          |                    |
| <b>Citywide Broadband Fiber Expansion</b>                                                                                                                                                                                                   | <b>\$7,260,508</b> |
| The City intends to prepare for a public-private partnership (P3) by the end of 2024. To do so, detailed planning documents are necessary to attract an Internet Service Provider (ISP) and will aid staff and our ISP partner in better... |                    |
| <b>Community Skatepark Improvements</b>                                                                                                                                                                                                     | <b>\$706,256</b>   |
| Design and install equipment upgrades plus add new amenities, including lighting, shade structures, and landscaping, to the City-owned skatepark located at 460 East Euclid Avenue.                                                         |                    |
| <b>Curbs, Gutters, &amp; Sidewalks</b>                                                                                                                                                                                                      | <b>\$220,000</b>   |
| Replacement of existing curbs, gutters, and sidewalks.                                                                                                                                                                                      |                    |
| <b>Door Replacement Project (City Hall and Vets Hall)</b>                                                                                                                                                                                   | <b>\$200,000</b>   |
| Replace door to complete with new ADA requirements and provide handicap accessible doors.                                                                                                                                                   |                    |
| <b>General Water Main Replacement</b>                                                                                                                                                                                                       | <b>\$631,500</b>   |
| Replacing and updating water mains, fire hydrants, valves, and water appurtenances that are not operable or reaching their expected service lives.                                                                                          |                    |
| <b>Hwy 43 Roundabout Project @Santa Fe</b>                                                                                                                                                                                                  | <b>\$1,588,672</b> |
| Preliminary engineering studies, design, right-of-way acquisition, and construction for a roundabout project located at the intersection of Highway 43 and Santa Fe Way.                                                                    |                    |
| <b>James Street Streetlight Project</b>                                                                                                                                                                                                     | <b>\$250,000</b>   |
| Clean California grant funds will be used to install decorative street lighting at James Street between Lerdo Highway and Shafter Avenue.                                                                                                   |                    |
| <b>JPA Shared Improvements</b>                                                                                                                                                                                                              | <b>\$1,175,000</b> |
| The City of Shafter's shared portion of trunkline repairs and maintenance to existing infrastructure as stipulated in Joint Power's Agreement (JPA).                                                                                        |                    |
| <b>Lerdo Hwy Reconstruction Proj. SB1</b>                                                                                                                                                                                                   | <b>\$53,679</b>    |
| Reconstruct Lerdo Highway road section from Valley Street to Shafter Ave. Remove and replace all sidewalks, drive approaches, and curb and gutters within the project limits to conform to ADA standards where it is possible.              |                    |
| <b>Lift Station Improvements</b>                                                                                                                                                                                                            | <b>\$1,550,000</b> |
| Routine maintenance projects and repairs for existing sewer lift stations, including submersible motors, control systems, wet wells, and force mains.                                                                                       |                    |
| <b>Major Well or Casing Repairs</b>                                                                                                                                                                                                         | <b>\$750,000</b>   |
| Repairs to existing groundwater well pumps, motors, and casings.                                                                                                                                                                            |                    |

|                                                                                                                                                                                                                                              |                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Manhole Coating</b>                                                                                                                                                                                                                       | <b>\$1,725,000</b> |
| Routine and repair coating of the interiors of existing sewer manholes.                                                                                                                                                                      |                    |
| <b>Mannel Park Irrigation Improvements</b>                                                                                                                                                                                                   | <b>\$300,000</b>   |
| Federal ARPA funds will fund the installation of a new irrigation system for improved water-use efficiency.                                                                                                                                  |                    |
| <b>North Shafter Community Park</b>                                                                                                                                                                                                          | <b>\$4,964,000</b> |
| Design and construct a five-acre community park site within the North Shafter community.                                                                                                                                                     |                    |
| <b>North Shafter Street Improvements</b>                                                                                                                                                                                                     | <b>\$1,205,000</b> |
| Two separate States grants have been awarded to complete: 1. A sustainable transportation plan for the local streets within the North Shafter and North Park communities that recommends and prioritizes street improvements, including...   |                    |
| <b>Pavement Sealing</b>                                                                                                                                                                                                                      | <b>\$1,600,000</b> |
| Consists of sand, slurry, or chip sealing for existing roadways as preventative measure to reduce cracks and potholes.                                                                                                                       |                    |
| <b>PD Shooting Range Classroom Repairs</b>                                                                                                                                                                                                   | <b>\$77,129</b>    |
| Improvements to the Shooting range classroom including: new roof, painting, drywall repairs, electrical repairs, lighting.                                                                                                                   |                    |
| <b>Police Substation at 7th Std. Rd.</b>                                                                                                                                                                                                     | <b>\$8,987,426</b> |
| Design and Construction of a new Police Substation at 7th Std. Rd.                                                                                                                                                                           |                    |
| <b>Residential Road Reconstruction (2024 Project)</b>                                                                                                                                                                                        | <b>\$500,000</b>   |
| Pavement overlays and reconstructions, plus pedestrian walkway upgrades, for existing residential streets based on the City's pavement management system classifications and public feedback.                                                |                    |
| <b>Rodriguez Park Improvements</b>                                                                                                                                                                                                           | <b>\$800,000</b>   |
| Federal Community Development Block Grant (CDBG) funding to improve off-site drainage and add lighting to an existing multi-purpose field.                                                                                                   |                    |
| <b>RSTP - Lerdo Highway Reconstruction - Valley St. to S. Schnaidt St.</b>                                                                                                                                                                   | <b>\$848,000</b>   |
| Reconstruct pavement, curb, gutter and sidewalks.                                                                                                                                                                                            |                    |
| <b>RSTP - Zerker Rd. - 500' South of New Kapittel Rd. to GMC Roofing</b>                                                                                                                                                                     | <b>\$731,000</b>   |
| Reconstruct pavement, curb, gutter and sidewalks.                                                                                                                                                                                            |                    |
| <b>Santa Fe Way Improvements</b>                                                                                                                                                                                                             | <b>\$3,500,000</b> |
| Through the use of two federal funding sources, the following improvements at Santa Fe Way will be constructed between Seventh Standard Road and Los Angeles Avenue: Paved shoulders will be added in both directions. Project funding is... |                    |
| <b>SCADA Project</b>                                                                                                                                                                                                                         | <b>\$50,000</b>    |
| Supervisory Control and Data Acquisition (SCADA) Project for sewer lift station monitoring and controls.                                                                                                                                     |                    |
| <b>SCADA Projects</b>                                                                                                                                                                                                                        | <b>\$298,885</b>   |
| Supervisory Control and Data Acquisition (SCADA) system installation and updates.                                                                                                                                                            |                    |
| <b>Sewer Flowmeter Project</b>                                                                                                                                                                                                               | <b>\$600,000</b>   |
| Installation of new flowmeter for the East Shafter Service Area                                                                                                                                                                              |                    |

|                                                                                                                                                                                                                                                          |                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Shafter Aquatic Center Building Construction</b>                                                                                                                                                                                                      | <b>\$3,000,000</b> |
| Federal ARPA funds will be used to facilitate the replacement of the main building, including demolishing the current building and installing new exterior lighting and security upgrades. A partial facility restoration, with temporary lockers and... |                    |
| <b>Shafter Learning Center Renovation</b>                                                                                                                                                                                                                | <b>\$200,000</b>   |
| Construction of two office spaces to relocated Shafter Learning Center Staff                                                                                                                                                                             |                    |
| <b>Southeast Shafter Sewer Improvements</b>                                                                                                                                                                                                              | <b>\$270,205</b>   |
| The project consists of designing and constructing irrigation and landscape improvements at 7th Standard Road fronting the Target warehouse and distribution center, located at the Wonderful Industrial Park. The funding sources for these...          |                    |
| <b>Street Striping - Pedestrian &amp; Bike Access</b>                                                                                                                                                                                                    | <b>\$1,409,351</b> |
| Routine pavement striping for pedestrian and bike access on existing City streets. A one-time AB 617 funding allocation of \$1,000,000 is anticipated for bike lane improvements in the Core City.                                                       |                    |
| <b>Street Striping Roadways - Annual Maintenance</b>                                                                                                                                                                                                     | <b>\$1,000,000</b> |
| Routine paint striping of existing pavement lanes and legends.                                                                                                                                                                                           |                    |
| <b>Stringham Park Ammenities Project</b>                                                                                                                                                                                                                 | <b>\$1,050,000</b> |
| State Clean California and other grant sources funds to construct a transit-focused parking lot and new site amenities, including playgrounds and one shade structure.                                                                                   |                    |
| <b>Veterans Park Site Improvements (Basketball Court)</b>                                                                                                                                                                                                | <b>\$142,801</b>   |
| ARPA funds to design and construct one (1) new basketball court                                                                                                                                                                                          |                    |
| <b>Veterans Park Soccer Field Lighting</b>                                                                                                                                                                                                               | <b>\$400,000</b>   |
| ARPA funds to design and construct one (1) new lighting system for the soccer fields at Veterans Park.                                                                                                                                                   |                    |
| <b>Water Meter - New Installations</b>                                                                                                                                                                                                                   | <b>\$1,750,000</b> |
| New water meter installations for service areas that have no water meters.                                                                                                                                                                               |                    |
| <b>Water Meter Retrofits</b>                                                                                                                                                                                                                             | <b>\$939,894</b>   |
| Replacement and updating of water service meter assemblies.                                                                                                                                                                                              |                    |
| <b>Water Tank 6 - WIP</b>                                                                                                                                                                                                                                | <b>\$2,750,000</b> |
| Proposed water storage tank for the Wonderful Industrial Park.                                                                                                                                                                                           |                    |
| <b>Water Tank 7 - NPNS</b>                                                                                                                                                                                                                               | <b>\$3,250,000</b> |
| New water storage tank located near the proposed North Park/ North Shafter location.                                                                                                                                                                     |                    |
| <b>Water Tank Improvements</b>                                                                                                                                                                                                                           | <b>\$575,000</b>   |
| Routine improvements and repairs to existing water tank storage and booster pumping facilities.                                                                                                                                                          |                    |
| <b>Well 21 Development</b>                                                                                                                                                                                                                               | <b>\$250,000</b>   |
| Preliminary engineering studies, design, right-of-way acquisition, and construction to develop a new City groundwater well at the Wonderful Industrial Park (WIP).                                                                                       |                    |
| <b>Well 22 Development</b>                                                                                                                                                                                                                               | <b>\$3,700,000</b> |
| Preliminary engineering studies, design, right-of-way acquisition, and construction to develop a new City groundwater well in North Shafter.                                                                                                             |                    |

|                                                                                                                                                                                                                                                      |                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| <b>Well 23 Development</b>                                                                                                                                                                                                                           | <b>\$3,800,000</b>  |
| Preliminary engineering studies, design, right-of-way acquisition, and construction to develop a replacement water well for Well 11.                                                                                                                 |                     |
| <b>Well Maintenance Projects</b>                                                                                                                                                                                                                     | <b>\$828,349</b>    |
| Routine and proactive maintenance at City well casings, pumps, motors, and control systems.                                                                                                                                                          |                     |
| <b>Widen 7th Std.Rd.- Santa Fe to 43</b>                                                                                                                                                                                                             | <b>\$639,930</b>    |
| Preliminary engineering and environmental studies to extend Seventh Standard Road widening between Santa Fe Way and Highway 43.                                                                                                                      |                     |
| <b>WWTP Expansion Project</b>                                                                                                                                                                                                                        | <b>\$46,487,500</b> |
| 10 MGD plant expansion to an existing regional waste water treatment facility owned and operated by North of the River Sanitation District and the City of Shafter.                                                                                  |                     |
| <b>WWTP Plant Maintenance Proj.</b>                                                                                                                                                                                                                  | <b>\$900,000</b>    |
| The City share of costs for upgrades and maintenance projects at the wastewater treatment plant (WWTP), jointly owned by the City and North of River Sanitary District (NORSRD) per a Joint Powers Agreement (JPA).                                  |                     |
| <b>WWTP Pre-Treatment Programs</b>                                                                                                                                                                                                                   | <b>\$500,000</b>    |
| The City share of costs for conducting pre-treatment programs for industrial sewer customers. The pre-treatment programs are led and managed by North of River Sanitary District (NORSRD), the contracted operator and co-owner of the wastewater... |                     |
| <b>Total: \$125,859,811</b>                                                                                                                                                                                                                          |                     |



# APPENDIX

Budget & Fiscal Policies

Compensation Philosophy

Appropriations Resolution

Budget Adoption Resolution

Employee Benefits

Glossary of Terms

## BUDGET PURPOSE AND ORGANIZATION

**A. Balanced Budget.** The City will maintain a balanced budget. This means that:

1. Operating revenues must fully cover operating expenditures, including debt service and revenue sharing pass-throughs.
2. Ending fund balance/working capital must meet minimum policy levels or other target levels established by the Council for the fiscal year.

Under this policy, it is allowable for total expenditures to exceed revenues in a given year; however, in this situation, beginning fund balance should only be used to fund capital improvement plan projects or other “one-time,” non-recurring expenditures. (See *Minimum Fund Balance and Reserves* policy below for other circumstances when it would be appropriate to use beginning fund balance.)

**B. Budget Objectives.** Through its Budget, the City will link resources with goals and results by:

1. Identifying community needs for essential services.
2. Organizing the programs required to provide these essential services.
3. Describing programs and activities performed in delivering services.
4. Proposing objectives for improving the delivery of program services.
5. Identifying and appropriating the resources required to perform program activities and accomplish program objectives.

**C. Measurable Objectives.** The Budget will establish measurable program objectives and allow reasonable time to accomplish those objectives.

**D. Goal Status Reports.** The status of major program objectives will be formally reported to the Council on an ongoing, periodic basis.

**E. Mid-Year Budget Reviews.** The Council will formally review the City’s fiscal condition, and amend appropriations if necessary, six months after the beginning of each fiscal year.

**Status: In Compliance.** *These practices are in place. However, linking resources to outcomes and measuring performance will always be a work in progress, with ongoing improvements.*

## REVENUE MANAGEMENT

**A. Current Revenues for Current Uses; One-Time Revenues for One-Time Purposes.** The City will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues or rolling over short-term debt. The City will avoid using one-time revenues to fund ongoing program costs.

**B. Revenue Distribution.** The Council recognizes that generally accepted accounting principles for state and local governments discourage the “earmarking” of General Fund

## BUDGET AND FISCAL POLICIES

revenues, and accordingly, the practice of designating General Fund revenues for specific programs should be minimized in the City's management of its fiscal affairs. In those cases where it does occur, the basis and methodology for earmarking should be clearly articulated in the City's Budget and Fiscal Policies.

**Status: In Compliance.** *These practices are in place. The Council has adopted a budget process and document for 2021-22 that meets these policy objectives.*

### MINIMUM FUND BALANCE AND RESERVES

#### Section 1: Policy

**A. Policy Overview.** This policy accomplishes two main goals. First, it sets forth specific levels of minimum unassigned fund balance to be maintained for the City's General Fund and a minimum level of available working capital for the City's Water, Wastewater and Refuse enterprise funds. Secondly, this policy establishes a framework and process for the City to follow if these reserve levels falls below the established minimum.

This policy provides guidelines for fiscal sustainability through maintaining adequate operational liquidity and should be used in the preparation of the City's Annual Operating Budget, Capital Improvement Plan and general financial management of the City. It does recognize the need for exceptions in extraordinary conditions and unforeseeable events while maintaining a goal and path to regain fiscal sustainability when necessary.

This Policy should be submitted periodically for peer review, if available, to confirm compliance with best practices and industry standards, including those issued by the Governmental Finance Officers Association of the United States and Canada (GFOA) in setting reserve levels that adequately address risks such as:

1. Economic uncertainties, local disasters, public health crises and other financial hardships or downturns in the local or national economy.
2. Contingencies for unseen operating or capital needs.
3. Unfunded liabilities such as self-insurance, pensions and retiree health obligations.
4. Institutional changes, such as State budget takeaways and unfunded mandates.
5. Cash flow requirements.

While an independent review does not serve as a substitute for adoption by the Council, it does demonstrate staff's due diligence in the preparation and updating of the policy.

**B. Objectives.** The purpose of this policy is to assist the City in the pursuit of the following equally important objectives:

1. Maintain long-term fiscal sustainability of the General, Water, Wastewater and Refuse Funds.
2. Meet the short-term liquidity needs of the General, Water, Wastewater and Refuse Funds.
3. Cultivate a fiscally responsible internal control environment.
4. Help achieve the highest possible credit ratings and lowest possible financing costs when borrowing funds.

## BUDGET AND FISCAL POLICIES

- C. Budget Integration and Financial Management.** The City's Annual Operating Budget and Capital Improvement Plan should be developed to comply and implement the various aspects of this policy. This includes but is not limited to both the budgeted use of excess unassigned fund balance or available working capital and the rebuilding of the same as needed to maintain compliance with the minimum reserve levels established herein. As a part of the budget process the City should conduct a sustainability analysis of the General Fund, which compares actual and budgeted recurring revenue sources with recurring expenditures. This tool can help identify a fiscal imbalance before it erodes the General Fund unassigned fund balance.

Any areas of shortfall or otherwise non-compliance with the minimum reserve levels contained within this policy should be disclosed in the City's Annual Operating Budget document and Comprehensive Annual Financial Report, including a response from management on what actions are being taken to bring the City back into compliance with the policy.

- D. Annual Policy Review.** Recognizing the liquidity needs of the City will change over time due to items such as the volatility of expenditures; exposure to significant one-time outlays; potential impact on the City's bond rating and cost of borrowed funds; other fiscal commitments and assignments; and the availability of other funds. Accordingly, this policy will be reviewed in conjunction with the City's budget process. Any changes to the policy shall be brought to the Council for consideration and approval.

### **Section 2: Minimum Balances**

The following amounts are hereby established as the minimum unassigned fund balance for the City's General Fund and minimum available working capital for the City's major utility enterprise funds.

- A. General Fund.** At the end of each fiscal year, the General Fund should have a minimum unassigned fund balance of at least 50% of annual operating expenditures. This is determined based on operating, debt service and revenue sharing pass-through expenditures, less any significant one-time operating costs. This represents 180 days of General Fund operating cash flow and is conservatively based on the risk assessment methodology for setting reserve levels developed by the GFOA.
- B. Water, Wastewater and Refuse Funds.** The City operates three major utility enterprise funds: water, wastewater and refuse, which provide essential public services that are paid for by users of these services. Maintaining adequate liquidity in these funds is an essential factor in the City's ability to provide these services without interruption. Accordingly, at the end of each fiscal year the City should have a minimum available working capital balance (current assets less current liabilities, minus amounts designated for funding capital projects) in each of these enterprise funds at equal or more than 25% annual operating expenditures for that fund. This is determined based on operating, debt service and revenue sharing pass-through expenditures, less any significant one-time operating costs.

This minimum available working capital balance should be factored into all future user rate studies used to establish utility user rates for these three funds.

- C. Taking Reserves Below Minimum Policy Levels.** There are circumstances where intentionally taking reserves below the established policy levels would be appropriate in

## BUDGET AND FISCAL POLICIES

responding to the risks that reserves are intended to mitigate and are not considered a violation of this policy. These include one-time uses such as:

1. Making investments in human resources, technology, economic development, productivity improvements and other strategies that will reduce future costs or increase future revenue sources.
2. Reducing ongoing expenditures through the partial or full refinancing of liabilities.
3. Closing short-term revenue/expenditure gaps.
4. Responding to unexpected expenditure requirements or revenue shortfalls.
5. Meeting one-time cash flow needs as well as normal cash flow needs during the year.
6. Where a forecast shows an ongoing structural gap, providing a strategic bridge to the future.

Any intentional use of reserves that reduces reserve levels below the minimum policy levels shall be specifically approved by the Council.

### ***Section 3: Correcting Balances Below the Minimum Balance***

Whenever funds with established minimum balances per this policy fall below these minimal levels, the City will strive to restore these balances to the minimum level within a three-year period. Some actions that may be considered to rectify this situation include the following:

#### **A. General Fund**

1. Strategically reducing general fund operating budgets.
2. Updating and improving the City's economic development strategy.
3. Assessing workload and staffing levels to ensure appropriate staffing of General Fund operations, redeploy staffing if necessary.
4. Conduct a revenue study to update General Fund revenue sources that may have fallen behind.
5. Conduct an analysis of the General Fund cost allocation to plan to ensure other City funds are paying the appropriate fees for the General Fund services they receive.
6. Identify special revenues or other funds that can help support the General Fund.

#### **B. Water, Wastewater and Refuse Funds**

1. Strategically reduce operations budgets.
2. Initiate a user rate analysis and implement rate changes as needed.
3. Analyze existing debt and possible refinancing options to reduce existing debt service costs.

4. Defer non-essential capital improvement projects until adequate funding can be secured through rate increases, grants or debt issuance.

#### **Section 4: Use of Balances Exceeding the Minimum Balance**

At times, the City may find itself with unassigned General Fund balances and/or available working capital in the Water, Wastewater and Refuse funds that exceed the minimums established by this policy. This policy does not require or recommend that those additional reserve funds be spent down but it does establish the following guidelines regarding the potential use of those funds.

- A. Excess reserve funds are not to be used for new or existing recurring expenses except on a short-term basis.
- B. Investment of these funds on a longer-term basis, in compliance with the City's Investment Policy, should be considered to provide an ongoing source of recurring investment income for the City
- C. Assignment or use of these funds should be considered for early partial or full retirement of existing debt or other City liabilities.
- D. A review of the one-time capital improvements needed within the City should be considered to identify and prioritize potential capital projects. Once potential projects have been identified, assignment or use of these funds should be considered for these one-time capital improvement projects.
- E. New (as opposed to replacement) one-time capital improvement projects considered for funding should be consistent with the long-term planning of the Council and community led Shafter Visioning project.

**Status: In Compliance.** *The projected unassigned General Fund balance at the end of 2021-22 is 79% of operating and revenue-sharing pass-through expenditures; and working capital balances at the end of 2020-21 compared to budgeted expenditures are projected to be 68% of operating and debt service expenditures in the Water Fund and 175% in the Wastewater Fund. While working capital is projected to be 16% of operating expenditures in the Refuse Fund, this was due to the drawdown of \$300,000 for capital investment in 2020-21 and is an increase over the 8% working capital ratio in the 2020-21 budget. In accordance with Section 3 of this policy, the goal is to restore the Refuse Fund working capital balance to 25% within two more years. Additionally, within this fiscal year the next rate study is to be completed, which is to adjust rates to incorporate the working capital calculations in the new rates. This is one of the tools in the policy for use in rectifying the shortfall in meeting the policy ratio.*

#### **FINANCIAL REPORTING AND BUDGET ADMINISTRATION**

**A. Annual Reporting.** The City will prepare annual financial statements as follows:

1. In accordance with Charter requirements, the City will contract for an annual audit by a qualified independent certified public accountant. The City will strive for an unqualified auditors' opinion.
2. The City will use generally accepted accounting principles in preparing its annual financial statements and will strive to meet the requirements of the GFOA's Award for Excellence in Financial Reporting program.

3. The City will issue audited financial statements within 180 days after year-end.

**B. Interim Reporting.** The City will prepare and issue timely interim reports on the City's fiscal status to the Council and staff. This includes on-line access to the City's financial management system; monthly reports to program managers; more formal quarterly reports to the Council and Department Heads; mid-year budget reviews; and interim annual reports.

**C. Budget Administration.** The Council may amend or supplement the budget at any time after its adoption by majority vote of the Council members. Council approval is required for all new appropriations from fund balance. The City Manager has the authority to make administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.

**Status: In Compliance.** *These practices are in place.*



# COMPENSATION PHILOSOPHY

## RESOLUTION NO. 2833

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER ADOPTING A COMPENSATION PHILOSOPHY

**WHEREAS**, the City of Shafter (“City”) strives to provide exemplary service to the community by being a model for 21<sup>st</sup> Century government; and,

**WHEREAS**, the City is committed to promoting organizational and community values that include exceptional service to the public, consistent and excellent performance innovation, good fiscal, social, and environmental stewardship, and ethical behavior; and,

**WHEREAS**, in order to achieve and maintain the City’s high standards of service and performance, the City must continue to attract and retain well-qualified staff who exemplify the City’s values; and,

**WHEREAS**, the City is committed to being an “employer of choice” as part of an overall strategy of attracting and retaining talent that will uphold the City’s organizational values; and,

**WHEREAS**, the Compensation Philosophy (“Philosophy”) aims to retain and attract high-skilled, high-performing staff capable of delivering the highest standards of public service to our community; and,

**WHEREAS**, in order to provide competitive, sustainable, and responsible compensation, the City will take into account the criteria as set forth in the Philosophy.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHAFTER DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** The above recitals are true and correct and are incorporated herein by this reference.

**SECTION 2.** The City Council of the City of Shafter hereby adopts the City of Shafter Compensation Philosophy as set forth in Exhibit A.

**SECTION 3.** The City Council authorizes the City Manager to take any required actions to implement the adopted Compensation Philosophy.

**SECTION 4.** This resolution will take effect immediately upon adoption.

**SECTION 5.** The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

**[SIGNATURES ON FOLLOWING PAGE]**

**PASSED, APPROVED AND ADOPTED THIS 19th DAY OF OCTOBER, 2021.**



Cathy L. Prout, Mayor

**ATTEST:**



Yazmina Pallares, City Clerk

**APPROVED AS TO FORM:**



Marco A. Martinez, City Attorney

**CERTIFICATE OF GOVERNING BODY'S ACTION**

STATE OF CALIFORNIA    )  
                                          ) ss.  
COUNTY OF KERN        )

I, Yazmina Pallares, City Clerk of the City of Shafter, California, DO HEREBY CERTIFY that the above Resolution 2833, a Resolution of the City Council of the City of Shafter, was duly passed and adopted at a Regular Meeting held on the 19<sup>th</sup> day of October 2021, by the following vote:

AYES:                   Alvarado, Espinoza, Givens, Lopez, and Prout.  
NOES:                   None.  
ABSENT:               None.  
ABSTAINING:          None.

DATED:                October 19, 2021

(SEAL)

  
\_\_\_\_\_  
City Clerk of the City of Shafter

## **City of Shafter Compensation Philosophy**

The City of Shafter (“City”) is committed to developing and maintaining organizational and community values and to delivering exceptional and innovative service to the public. A key to delivering on these commitments is a City workforce that is represented by dedicated and talented professional staff. A public service environment that is attractive to such individuals depends upon many factors, including: pride, teamwork, a competitive compensation program, and non-monetary benefits such as recognition in the workplace for accomplishments, professional development, opportunities for promotion, and a positive work environment.

A competitive employee compensation program is critical for a positive and productive workplace in which all staff consistently perform at a high standard in their work including customer service, ethics, and passion for public service. The City’s compensation philosophy strives to:

- At the most fundamental level, maintain integrity and fiscal responsibility, meaning that overall compensation structures must be sustainable.
- Provide equal pay for equal work, and not take into consideration race, ethnicity, religion, sex, gender, sexual orientation, gender identity or expression, or other factors unrelated to work performance.
- Attract and retain the highest quality talent capable of delivering the highest standards of public service.
- Value the contributions made by City employees and provide a growth and development plan for each employee to maximize his or her potential within the organization.

While the City desires to hire and retain the highest quality employees and to provide competitive, sustainable, and responsible compensation, it’s leadership and employees should consider these factors and limitations:

- Any compensation increase must be conditioned upon the City’s current and long-term fiscal ability to pay for that level of total compensation without diminishing level of service to the public or increase budget deficits, all while maintaining prudent reserves.
- Total compensation, including base salaries and benefits, should be used to assess the competitiveness of the City’s compensation package.
- Remain competitive with a “relevant labor market” defined by the City’s geographic region and applicable employment positions and classifications.
- Other relevant factors that can impact the City’s ability to fund compensation packages, include unforeseen economic, regulatory, or level of service changes.

Objectives to maintain a successful and responsible compensation program include the following:

- Transparency with the community, recognizing that taxpayers and ratepayers ultimately fund all employee compensation and deserve commensurate value from all those who work for the City.
- Fiduciary responsibility and consistent communication of the City’s financial position and budget.
- City’s commitment to open dialog, innovative approaches, and collaborative efforts with employee groups, unrepresented management employees, benefit providers, and other public agencies.

# BUDGET ADOPTION RESOLUTION

## RESOLUTION NO. 2966

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2024-2025 AND APPROPRIATING THE FUNDS NECESSARY TO MEET THE EXPENDITURES SET FORTH THEREIN**

**WHEREAS**, in accordance with Section 7.06(A) and (F) of the Charter of the City of Shafter, the City Manager has submitted to the City Council an Annual Budget and Capital Improvement Plan for Fiscal Year 2024/2025 having proposed expenditures and transfers for all City funds on or before the first working day of the last month of the current fiscal year; and

**WHEREAS**, pursuant to section 7.06(F) of the Charter of the City of Shafter, the City Council shall set a dollar amount or percentage of funds limit under which the City Manager may transfer monies between departments, divisions, programs, and accounts within funds and departments; and

**WHEREAS**, the City Council of the City of Shafter has heretofore considered said budget; and

### **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHAFTER CALIFORNIA DOES HEREBY**

**Section 1:** Find, Determine and Declare that the Budget for Fiscal Year 2024/2025 in substantially the same form as attached hereto is approved, adopted, and said funding is appropriated.

**Section 2:** The City Manager, or his or her designee, is authorized to transfer appropriations between departments, divisions, programs and accounts within funds and departments in any amount so long as there is no net increase in appropriations within any individual fund or the City as a whole.

**PASSED, APPROVED AND ADOPTED** this 18<sup>th</sup> day of June, 2024.

---

Chad Givens, Mayor

ATTEST:

---

Yazmina Pallares, City Clerk

## RESOLUTION NO. 2967

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA, SETTING FORTH AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024/2025 CONSISTENT WITH ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION AND SELECTING THE ANNUAL ADJUSTMENT FACTORS.**

**WHEREAS**, Section 7910 of the Government Code, which became effective on January 1, 1981, requires that the governing body of each local jurisdiction establish by Resolution its Appropriations Limit for the following fiscal year pursuant to Article XIII B of the California State Constitution at a regularly scheduled or noticed special meeting; and

**WHEREAS**, in accordance with Government Code Section 7910, the City Council must select annually the inflationary change factor for purposes of calculating the appropriations limit; and

**WHEREAS**, in accordance with Government Code Section 7910, the City Council must select annually the population growth factor for purposes of calculating the appropriations limit; and

**WHEREAS**, an appropriations limit has been calculated in accordance with applicable law; and

**WHEREAS**, in accordance with Government Code Section 7910, the information on the calculation of the appropriations limit has been made available to the public at least 15 days prior to the date of adoption of this resolution, and continues to be available for public inspection.

### **NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED**

Section 1. That the City Council of the City of Shafter establishes its Appropriations Limit for the 2024/25 fiscal year at \$458,550,796.

Section 2. That the City Council of the City of Shafter has selected the “percentage change in California per capita personal income” as the inflationary change factor and the “percentage change in City population” as the population growth factor used in the calculation of the 2024/25 Appropriations Limit.

**PASSED, APPROVED AND ADOPTED** this 18<sup>th</sup> day of June 2024.

---

Chad Givens, Mayor

**ATTEST:**

---

Yazmina Pallares, City Clerk

CERTIFICATE OF GOVERNING BODY’S ACTION

STATE OF CALIFORNIA    )  
                                          ) ss.  
COUNTY OF KERN         )

I, Yazmina Pallares, City Clerk of the City of Shafter, California, DO HEREBY CERTIFY that the above Resolution 2967, a Resolution of the City Council of the City of Shafter, was duly passed and adopted at a Regular Meeting held on the 18th day of June 2024, by the following vote:

AYES:                   Alvarado, Espinoza, Givens, Olvera, and Prout.  
NOES:                   None.  
ABSENT:               None.  
ABSTAINING:          None.

DATED:                June 18, 2024

(SEAL)

\_\_\_\_\_  
City Clerk of the City of Shafter



## Citywide Authorized FT Positions

| Position                              |             |             | FY          | FY          | YoY    |
|---------------------------------------|-------------|-------------|-------------|-------------|--------|
|                                       | FY 21/22    | FY 22/23    | 23/24       | 24/25       | Change |
| Animal Control Manager                | 1.00        | 1.00        | 1.00        | 1.00        | -      |
| Animal Control Officer                | 1.00        | 1.00        | 1.00        | 1.00        | -      |
| Animal Control Services Worker        | 2.00        | 2.00        | 2.00        | 2.00        | -      |
| <b>Animal Control Total</b>           | <b>4.00</b> | <b>4.00</b> | <b>4.00</b> | <b>4.00</b> | -      |
| Building Official                     | 1.00        | 1.00        | 1.00        | 1.00        | -      |
| Building Inspector Supervisor         | 1.00        | 1.00        | 1.00        | 1.00        | -      |
| Building Inspector II                 | 1.00        | 1.00        | 1.00        | 1.00        | -      |
| Building Inspector I                  | 2.00        | 2.00        | 2.00        | 2.00        | -      |
| Permit Technician                     | -           | -           | 1.00        | 1.00        | -      |
| Administrative Assistant I            | 1.00        | 1.00        | 1.00        | 1.00        | -      |
| Clerk Typist                          | 1.00        | 1.00        | -           | -           | -      |
| Code Enforcement II                   | 1.00        | 1.00        | 1.00        | 1.00        | -      |
| Facilities Construction Specialist II | 1.00        | 1.00        | -           | -           | -      |
| <b>Building Total</b>                 | <b>9.00</b> | <b>9.00</b> | <b>8.00</b> | <b>8.00</b> | -      |
| City Manager                          | 1.00        | 1.00        | 1.00        | 1.00        | -      |
| Deputy City Manager                   | -           | -           | -           | 1.00        | 1.00   |
| Community Engagement Manager          | 1.00        | 1.00        | 1.00        | 1.00        | -      |
| City Clerk                            | 1.00        | 1.00        | 1.00        | 1.00        | -      |
| Administrative Analyst I/II           | -           | -           | 1.00        | -           | (1.00) |
| Office Technician                     | 1.00        | 1.00        | -           | -           | -      |
| Administrative Assistant I            |             |             | 1.00        | 1.00        | -      |
| MCCF Corrections Chief                | 1.00        | -           | -           | -           | -      |
| <b>City Manager Total</b>             | <b>5.00</b> | <b>4.00</b> | <b>5.00</b> | <b>5.00</b> | -      |
| Education Partnership Director        | 1.00        | 1.00        | 1.00        | -           | (1.00) |
| Library & Learning Center Manager     | 1.00        | 1.00        | 1.00        | -           | (1.00) |
| Community Services Director           | -           | -           | -           | 1.00        | 1.00   |
| Community Services Manager            | -           | -           | -           | 1.00        | 1.00   |
| <b>Community Services Total</b>       | <b>2.00</b> | <b>2.00</b> | <b>2.00</b> | <b>2.00</b> | -      |
| Business Development Director         | 1.00        | 1.00        | -           | -           | -      |
| Economic Development Director         | -           | -           | 1.00        | 1.00        | -      |
| Economic Development Coordinator      | -           | -           | -           | 1.00        | 1.00   |
| Business Development Coordinator      | -           | -           | 1.00        | -           | (1.00) |
| Administrative Analyst II - ED        | -           | -           | -           | 1.00        | 1.00   |
| <b>Economic Development Total</b>     | <b>1.00</b> | <b>1.00</b> | <b>2.00</b> | <b>3.00</b> | 1.00   |
| Administrative Services Director      | 1.00        | 1.00        | -           | -           | -      |
| Finance Director                      | -           | -           | 1.00        | 1.00        | -      |
| Accounting Manager                    | 1.00        | 1.00        | 1.00        | 1.00        | -      |
| Budet Analyst I                       | -           | -           | 1.00        | 1.00        | -      |
| Accounting Technician III             | -           | -           | 1.00        | 1.00        | -      |
| Accounting Technician II              | -           | -           | 1.00        | 2.00        | 1.00   |
| Accounting Technician I               | -           | -           | 2.00        | 1.00        | (1.00) |



| Position                                   | FY 21/22     | FY 22/23     | FY 23/24     | FY 24/25     | YoY Change  |
|--------------------------------------------|--------------|--------------|--------------|--------------|-------------|
| Payroll Technician                         | 1.00         | 1.00         | -            | -            | -           |
| Account Clerk II                           | 1.00         | 1.00         | -            | -            | -           |
| Account Clerk I                            | 2.00         | 2.00         | -            | -            | -           |
| Finance Clerk                              | 1.00         | 1.00         | -            | -            | -           |
| <b>Finance Total</b>                       | <b>7.00</b>  | <b>7.00</b>  | <b>7.00</b>  | <b>7.00</b>  | -           |
| HR Manager                                 | 1.00         | 1.00         | 1.00         | 1.00         | -           |
| HR Analyst II                              | 1.00         | 1.00         | 1.00         | 1.00         | -           |
| Admin Assistant I (PY Office Tech)         | 1.00         | 1.00         | -            | -            | -           |
| HR Analyst I                               | -            | -            | 1.00         | 1.00         | -           |
| <b>Human Resources Total</b>               | <b>3.00</b>  | <b>3.00</b>  | <b>3.00</b>  | <b>3.00</b>  | -           |
| IT Manager - Systems (PY IT Specialist II) | 1.00         | 1.00         | -            | -            | -           |
| IT Manager - Network                       | 1.00         | 1.00         | -            | -            | -           |
| IT Manager                                 | -            | -            | 1.00         | 1.00         | -           |
| IT Manager, Assistant                      | -            | -            | 1.00         | 1.00         | -           |
| IT Analyst                                 | -            | -            | 1.00         | 1.00         | -           |
| Information Technology Specialist II       | -            | -            | -            | 1.00         | 1.00        |
| Information Technology Specialist I        | 1.00         | 1.00         | 2.00         | 1.00         | (1.00)      |
| GIS Specialist I                           | -            | -            | 1.00         | 1.00         | -           |
| <b>Information Technology Total</b>        | <b>3.00</b>  | <b>3.00</b>  | <b>6.00</b>  | <b>6.00</b>  | -           |
| Planning Director                          | 1.00         | 1.00         | 1.00         | 1.00         | -           |
| Senior Planner                             | 1.00         | 1.00         | 1.00         | 1.00         | -           |
| Associate Planner                          | -            | -            | 1.00         | 1.00         | -           |
| <b>Planning Total</b>                      | <b>2.00</b>  | <b>2.00</b>  | <b>3.00</b>  | <b>3.00</b>  | -           |
| Police Chief                               | 1.00         | 1.00         | 1.00         | 1.00         | -           |
| Assistant Police Chief                     | 1.00         | 1.00         | -            | 1.00         | 1.00        |
| Police Captain                             | 1.00         | -            | 1.00         | 1.00         | -           |
| Police Lieutenant                          | 1.00         | 2.00         | 2.00         | 2.00         | -           |
| Administrative Assistant II                | 1.00         | 1.00         | 1.00         | 1.00         | -           |
| Police Sergeant                            | 5.00         | 5.00         | 5.00         | 6.00         | 1.00        |
| Police Senior Officer                      | 6.00         | 6.00         | 7.00         | 7.00         | -           |
| Police Officer                             | 18.00        | 19.00        | 19.00        | 25.00        | 6.00        |
| Police Service Technician                  | 1.00         | 1.00         | -            | -            | -           |
| Police Property & Evidence Technician      | -            | -            | 1.00         | 1.00         | -           |
| Police Records Supervisor                  | 1.00         | 1.00         | 1.00         | 1.00         | -           |
| Police Records Technician                  | -            | -            | 1.00         | 1.00         | -           |
| Police Dispatch Supervisor                 | -            | -            | 1.00         | 1.00         | -           |
| Police Dispatcher                          | 6.00         | 6.00         | 6.00         | 7.00         | 1.00        |
| <b>Police Total</b>                        | <b>42.00</b> | <b>43.00</b> | <b>46.00</b> | <b>55.00</b> | <b>9.00</b> |
| Public Works Director                      | 1.00         | 1.00         | 1.00         | 1.00         | -           |
| Public Works Director, Assistant           | -            | -            | 1.00         | 1.00         | -           |
| Public Works Director, Deputy (O & M)      | -            | -            | 1.00         | 1.00         | -           |
| Public Works Director, Deputy (CP)         | -            | -            | 1.00         | 1.00         | -           |

| Position                                        | FY 21/22      | FY 22/23      | FY 23/24      | FY 24/25      | YoY Change   |
|-------------------------------------------------|---------------|---------------|---------------|---------------|--------------|
| Public Works Manager                            | 1.00          | 1.00          | -             | -             | -            |
| City Engineer                                   | 1.00          | 1.00          | 1.00          | 1.00          | -            |
| Engineer I                                      | 1.00          | 1.00          | 1.00          | 2.00          | 1.00         |
| Engineer II                                     | -             | -             | 1.00          | -             | (1.00)       |
| Associate Engineer                              | 1.00          | 1.00          | -             | -             | -            |
| PW Inspector                                    | 1.00          | 1.00          | 1.00          | 1.00          | -            |
| GIS Coordinator                                 | 1.00          | 1.00          | -             | -             | -            |
| GIS Technician                                  | 1.00          | 1.00          | -             | -             | -            |
| Administrative Assistant II                     | -             | -             | -             | 1.00          | 1.00         |
| Administrative Assistant I                      | 1.00          | 1.00          | 2.00          | 1.00          | (1.00)       |
| Clerk Typist                                    | 1.00          | 1.00          | -             | -             | -            |
| Parks Foreman                                   | 1.00          | -             | -             | -             | -            |
| Senior Service Crew Member                      | -             | -             | -             | 1.00          | 1.00         |
| Service Crew Member II <i>(PY Maint Worker)</i> | 3.00          | 7.00          | 7.00          | 9.00          | 2.00         |
| Service Crew Member I <i>(PY Laborer I/II)</i>  | 7.00          | 8.00          | 8.00          | 7.00          | (1.00)       |
| Utility Manager                                 | 1.00          | 1.00          | -             | 1.00          | 1.00         |
| Utility Technician                              | 2.00          | 2.00          | 2.00          | 1.00          | (1.00)       |
| Utility Operator II                             | 1.00          | 1.00          | 1.00          | 1.00          | -            |
| Utility Operator I                              | 2.00          | 2.00          | 2.00          | 3.00          | 1.00         |
| Equipment Operator                              | 3.00          | 1.00          | 1.00          | 1.00          | -            |
| Public Facilities Manager                       | 1.00          | 1.00          | 1.00          | 1.00          | -            |
| Mechanic                                        | 1.00          | 1.00          | 1.00          | 1.00          | -            |
| Facilities Manager                              | -             | -             | 1.00          | 1.00          | -            |
| <b>Public Works Total</b>                       | <b>32.00</b>  | <b>34.00</b>  | <b>34.00</b>  | <b>37.00</b>  | <b>3.00</b>  |
| Transit Driver, Lead                            | -             | -             | -             | 1.00          | 1.00         |
| Transit Driver                                  | 1.00          | 1.00          | 2.00          | 1.00          | (1.00)       |
| <b>Transit Total</b>                            | <b>1.00</b>   | <b>1.00</b>   | <b>2.00</b>   | <b>2.00</b>   | <b>-</b>     |
| <b>Citywide Total</b>                           | <b>111.00</b> | <b>113.00</b> | <b>122.00</b> | <b>135.00</b> | <b>13.00</b> |



# PART-TIME HOURS

## Staffing Summary - Part Time Employees (hours)

| Fund Name                      | Department/Division      | 2018-2019<br>Budget | 2019-2020<br>Budget | 2020-2021<br>Budget | 2021-2022<br>Budget | 2022-2023<br>Budget | 2023-2024<br>Budget | 2024-2025<br>Budget |
|--------------------------------|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <u>Administrative Director</u> |                          |                     |                     |                     |                     |                     |                     |                     |
| General Fund                   | Educational Partnership  | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
|                                |                          | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| <u>Aides</u>                   |                          |                     |                     |                     |                     |                     |                     |                     |
| General Fund                   | Educational Partnership  | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
|                                |                          | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| <u>Building Inspector</u>      |                          |                     |                     |                     |                     |                     |                     |                     |
| General Fund                   | Building                 | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
|                                |                          | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| <u>Clerk</u>                   |                          |                     |                     |                     |                     |                     |                     |                     |
| General Fund                   | Educational Partnership  | -                   | 125                 | 125                 | -                   | -                   | -                   | -                   |
|                                |                          | -                   | 125                 | 125                 | -                   | -                   | -                   | -                   |
| <u>Clerk Typist</u>            |                          |                     |                     |                     |                     |                     |                     |                     |
| General Fund                   | Planning                 | 686                 | 686                 | 686                 | 440                 | 686                 | -                   | -                   |
| General Fund                   | Engineering Services     | 86                  | 86                  | 86                  | -                   | -                   | -                   | -                   |
| General Fund                   | Building                 | 686                 | 686                 | 686                 | 440                 | 686                 | 686                 | 686                 |
| General Fund                   | Educational Partnership  | -                   | 1,920               | 1,920               | -                   | -                   | -                   | -                   |
| General Fund                   | City Manager             | -                   | -                   | -                   | 640                 | -                   | -                   | -                   |
| Water Fund                     | Water Operations         | 86                  | 86                  | 86                  | -                   | 100                 | 333                 | 333                 |
| Wastewater Fund                | Wastewater Operations    | 86                  | 86                  | 86                  | -                   | 100                 | 333                 | 333                 |
| Refuse Fund                    | Refuse Operations        | 86                  | 86                  | 86                  | -                   | -                   | 333                 | 333                 |
|                                |                          | 1,716               | 3,636               | 3,636               | 1,520               | 1,572               | 1,685               | 1,685               |
| <u>Deputy Police Chief</u>     |                          |                     |                     |                     |                     |                     |                     |                     |
| General Fund                   | Police Services          | -                   | 960                 | 960                 | -                   | 960                 | -                   | -                   |
|                                |                          | -                   | 960                 | 960                 | -                   | 960                 | -                   | -                   |
| <u>Drivers</u>                 |                          |                     |                     |                     |                     |                     |                     |                     |
| Transit Fund                   | Transit Operations       | 5,600               | 5,600               | 5,600               | 5,600               | 5,600               | 4,600               | 4,600               |
|                                |                          | 5,600               | 5,600               | 5,600               | 5,600               | 5,600               | 4,600               | 4,600               |
| <u>Engineering Extra Help</u>  |                          |                     |                     |                     |                     |                     |                     |                     |
| Water Fund                     | Water Operations         | -                   | -                   | -                   | -                   | 250                 | -                   | -                   |
| Wastewater Fund                | Wastewater Operations    | -                   | -                   | -                   | -                   | 250                 | -                   | -                   |
| Refuse Fund                    | Refuse Operations        | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| General Fund                   | Engineering Services     | -                   | -                   | -                   | -                   | 250                 | -                   | -                   |
|                                |                          | -                   | -                   | -                   | -                   | 750                 | -                   | -                   |
| <u>Finance Manager</u>         |                          |                     |                     |                     |                     |                     |                     |                     |
| General Fund                   | Financial Services       | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| Water Fund                     | Water Operations         | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| Wastewater Fund                | Wastewater Operations    | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| Refuse Fund                    | Refuse Operations        | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| Transit Fund                   | Transit Operations       | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
|                                |                          | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| <u>Intern</u>                  |                          |                     |                     |                     |                     |                     |                     |                     |
| Information Technology         | Automation Maintenance   | -                   | 240                 | 240                 | -                   | 960                 | -                   | -                   |
| General Fund                   | Engineering              | 1,480               | 1,480               | 1,480               | 1,480               | 1,480               | 1,480               | 1,480               |
| General Fund                   | Building                 | 160                 | 160                 | 160                 | 640                 | 640                 | 640                 | 640                 |
| General Fund                   | Planning                 | 160                 | 160                 | 160                 | -                   | 160                 | 160                 | 160                 |
| General Fund                   | Educational Partnership  | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
|                                |                          | 1,800               | 2,040               | 2,040               | 2,120               | 3,240               | 2,280               | 2,280               |
| <u>Laborer</u>                 |                          |                     |                     |                     |                     |                     |                     |                     |
| General Fund                   | Parks & Tree Maintenance | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| General Fund                   | Streets & Sidewalks      | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| Water Fund                     | Water Operations         | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| Wastewater Fund                | Wastewater Operations    | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| Refuse Fund                    | Refuse Operations        | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
|                                |                          | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| <u>Librarian</u>               |                          |                     |                     |                     |                     |                     |                     |                     |
| General Fund                   | Educational Partnership  | -                   | 125                 | 125                 | -                   | -                   | -                   | -                   |
|                                |                          | -                   | 125                 | 125                 | -                   | -                   | -                   | -                   |
| <u>Nurse</u>                   |                          |                     |                     |                     |                     |                     |                     |                     |
| CCF Operations Fund            | Corrections Operations   | 480                 | 480                 | 480                 | -                   | -                   | -                   | -                   |
|                                |                          | 480                 | 480                 | 480                 | -                   | -                   | -                   | -                   |
| <u>Planning Director</u>       |                          |                     |                     |                     |                     |                     |                     |                     |
| General Fund                   | Planning                 | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
|                                |                          | -                   | -                   | -                   | -                   | -                   | -                   | -                   |

| Fund Name                                | Department/Division          | 2018-2019<br>Budget | 2019-2020<br>Budget | 2020-2021<br>Budget | 2021-2022<br>Budget | 2022-2023<br>Budget | 2023-2024<br>Budget | 2024-2025<br>Budget |
|------------------------------------------|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <u>Police Officer</u>                    |                              |                     |                     |                     |                     |                     |                     |                     |
| General Fund                             | Police Services              | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
|                                          |                              | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| <u>Principal</u>                         |                              |                     |                     |                     |                     |                     |                     |                     |
| General Fund                             | Educational Partnership      | -                   | 175                 | 175                 | -                   | -                   | -                   | -                   |
|                                          |                              | -                   | 175                 | 175                 | -                   | -                   | -                   | -                   |
| <u>Recreation Coordinator</u>            |                              |                     |                     |                     |                     |                     |                     |                     |
| General Fund                             | Recreation & Community Facil | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
|                                          |                              | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| <u>Recreation Worker</u>                 |                              |                     |                     |                     |                     |                     |                     |                     |
| General Fund                             | Recreation & Community Facil | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
|                                          |                              | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| <u>Shelter Workers</u>                   |                              |                     |                     |                     |                     |                     |                     |                     |
| General Fund                             | Animal Control               | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
|                                          |                              | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| <u>Teacher I</u>                         |                              |                     |                     |                     |                     |                     |                     |                     |
| General Fund                             | Educational Partnership      | 408                 | 1,350               | 1,350               | 408                 | 3,683               | 3,683               | 3,683               |
|                                          |                              | 408                 | 1,350               | 1,350               | 408                 | 3,683               | 3,683               | 3,683               |
| <u>Tutor II</u>                          |                              |                     |                     |                     |                     |                     |                     |                     |
| General Fund                             | Educational Partnership      | -                   | -                   | -                   | -                   | 3,919               | 3,919               | 3,919               |
|                                          |                              | -                   | -                   | -                   | -                   | 3,919               | 3,919               | 3,919               |
| <u>Tutor</u>                             |                              |                     |                     |                     |                     |                     |                     |                     |
| General Fund                             | Educational Partnership      | 4,650               | 4,650               | 4,650               | 6,858               | 2,939               | 2,939               | 2,939               |
|                                          |                              | 4,650               | 4,650               | 4,650               | 6,858               | 2,939               | 2,939               | 2,939               |
| <u>Vets Hall Laborer</u>                 |                              |                     |                     |                     |                     |                     |                     |                     |
| General Fund                             | Recreation & Community Facil | 1,000               | 1,000               | 1,000               | 1,000               | 1,000               | 1,000               | 1,000               |
|                                          |                              | 1,000               | 1,000               | 1,000               | 1,000               | 1,000               | 1,000               | 1,000               |
| <u>Total Part Time Employees (hours)</u> |                              | <u>15,654</u>       | <u>20,141</u>       | <u>20,141</u>       | <u>17,506</u>       | <u>23,663</u>       | <u>20,106</u>       | <u>20,106</u>       |

# SUMMARY OF EMPLOYEE BENEFITS

The following information is intended as a ready reference and brief summary of the City's personnel policies, work rules and benefits. It is designed to provide a quick overview and access to general information conditioned on your employment status as a full-time employee. Unless otherwise specifically indicated, part-time, extra help and temporary employees are excluded. This summary is not intended to provide an entire benefit description and cannot anticipate every situation or answer every question. This is not an employment contract or a legal document and does not constitute a contract. To retain flexibility, the City's personnel policies, work rules, benefits and other provision frequently change without notice to its employees. The information may not be current or may differ due to changes in the employee bargaining agreements. Refer to respective plan brochures, city policies and procedures, and employee bargaining agreements for benefit provisions, limitations, and exclusions. Prior to acting based on any information, you should contact the Human Resources Department at 746-5003.

## ◆ Probation:

The probationary period is the final step in the selection process. It is an extension of the examination process. An employee is considered at will and may be rejected anytime for failure to satisfactorily complete the probationary period. The length of the probationary period is six (6) months, except that peace officers and dispatchers serve a twelve (12) month probation. The probationary period may be extended for a maximum of six (6) additional months.

## ◆ Performance Appraisal Reports (PAR):

A Performance Appraisal Report (PAR) is scheduled at the conclusion of the probationary period and annually. As approved by the Department Head and City Manager, a merit increase is awarded based on an overall satisfactory or better rating on the annual PAR when normally increasing job productivity is documented.

## ◆ Pay Plan:

The duties and responsibilities determine each job classification and is assigned a salary range. Five steps of compensation exist within that salary range (Steps A through E). Step A represents the minimum rate of compensation and Step E represents the maximum. There is a difference of 5% between each salary step. Each step represents an increasing level of responsibility and competence. Advancement in step is considered on a merit basis subject to the approval of the Department Head and City Manager.

## ◆ Tax Withholding Statement (W-4):

Filing both Federal and State tax withholding statements are required. A new tax withholding statement can be filed anytime throughout the year. The tax withholding statements do not need annual renewal. However, to continue an exempt status from the previous year, you must file a new tax withholding statement claiming exempt status by February 15. Failure to do so requires a tax withholding of single with no allowance.

## ◆ Wages:

Employee pay operates on a bi-weekly pay schedule; including 80-hour work periods with 26 work periods per year. Employees are paid for actual hours worked (or paid time off used) plus any overtime worked in excess of the base work week during the pay period.

| Base Hours | Base Week | Hours per Year | Month per Year | Checks per Year | Hours per Year | Checks per Year | Hours per Check |
|------------|-----------|----------------|----------------|-----------------|----------------|-----------------|-----------------|
| 40         | 52        | 2080           | 12             | 26              | 2080           | 26              | 80              |
| 80         | 26        | 2080           | 12             | 26              | 2080           | 26              | 80              |

## ◆ Base Work Week Period:

| Work Schedule                                  | Base Work Week                                | Base Hours | Overtime      |
|------------------------------------------------|-----------------------------------------------|------------|---------------|
| 5 day - 8 hour shifts, weekly                  | Starts Saturday, ends 7 days later on Friday  | 40 hours   | Over 40 hours |
| 4 day - 10 hour shifts, weekly                 | Starts Saturday, ends 7 days later on Friday  | 40 hours   | Over 40 hours |
| 6 days - 12 hour + 1- 8 hour shifts, bi-weekly | Starts Saturday, ends 14 days later on Friday | 80 hours   | Over 80 hours |

◆ **Pay Period:**

Pay periods, pay days, and overtime/leave cut off dates are outlined on the payroll schedule below.

| Pay Day               | 2024 |    |    |    |    |    | Holiday | Pay Day               | 2024 |    |    |    |    |    | Holiday | Pay Day               | 2024 |    |    |    |    |    | Holiday | Pay Day               | 2024 |    |    |    |    |    | Holiday |                       |    |    |     |    |    |    |    |   |
|-----------------------|------|----|----|----|----|----|---------|-----------------------|------|----|----|----|----|----|---------|-----------------------|------|----|----|----|----|----|---------|-----------------------|------|----|----|----|----|----|---------|-----------------------|----|----|-----|----|----|----|----|---|
| Overtime/Leave Cutoff |      |    |    |    |    |    |         | Overtime/Leave Cutoff |      |    |    |    |    |    |         | Overtime/Leave Cutoff |      |    |    |    |    |    |         | Overtime/Leave Cutoff |      |    |    |    |    |    |         | Overtime/Leave Cutoff |    |    |     |    |    |    |    |   |
| S                     | M    | T  | W  | TH | F  | S  |         | S                     | M    | T  | W  | TH | F  | S  |         | S                     | M    | T  | W  | TH | F  | S  |         | S                     | M    | T  | W  | TH | F  | S  |         | S                     | M  | T  | W   | TH | F  | S  |    |   |
| <b>January</b>        |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
|                       |      | 1  | 2  | 3  | 4  | 5  | 6       |                       |      | 1  | 2  | 3  | 4  | 5  | 6       |                       |      | 1  | 2  | 3  | 4  | 5  | 6       |                       |      | 1  | 2  | 3  | 4  | 5  | 6       |                       |    | 1  | 2   | 3  | 4  | 5  | 6  |   |
| 7                     | 8    | 9  | 10 | 11 | 12 | 13 |         | 7                     | 8    | 9  | 10 | 11 | 12 | 13 |         | 6                     | 7    | 8  | 9  | 10 | 11 | 12 | 13      |                       | 10   | 11 | 12 | 13 | 14 | 15 | 16      | 17                    | 18 | 19 | 20  |    | 3  | 4  | 5  | 6 |
| 14                    | 15   | 16 | 17 | 18 | 19 | 20 |         | 14                    | 15   | 16 | 17 | 18 | 19 | 20 |         | 13                    | 14   | 15 | 16 | 17 | 18 | 19 | 20      |                       | 17   | 18 | 19 | 20 | 21 | 22 | 23      | 24                    | 25 | 26 |     | 11 | 12 | 13 | 14 |   |
| 21                    | 22   | 23 | 24 | 25 | 26 | 27 |         | 21                    | 22   | 23 | 24 | 25 | 26 | 27 |         | 20                    | 21   | 22 | 23 | 24 | 25 | 26 | 27      |                       | 24   | 25 | 26 | 27 | 28 | 29 | 30      | 31                    |    | 18 | 19  | 20 | 21 |    |    |   |
| 28                    | 29   | 30 | 31 |    |    |    |         | 28                    | 29   | 30 |    |    |    |    |         | 27                    | 28   | 29 | 30 | 31 |    |    |         |                       | 27   | 28 | 29 | 30 | 31 |    |         |                       |    |    | 25  | 26 |    | 22 |    |   |
| <b>February</b>       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
|                       |      |    |    |    | 1  | 2  | 3       |                       |      |    |    | 1  | 2  | 3  | 4       |                       |      |    |    |    | 1  | 2  | 3       |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 4                     | 5    | 6  | 7  | 8  | 9  | 10 |         | 5                     | 6    | 7  | 8  | 9  | 10 | 11 |         | 4                     | 5    | 6  | 7  | 8  | 9  | 10 |         | 3                     | 4    | 5  | 6  | 7  | 8  | 9  | 10      |                       | 1  | 2  |     |    |    |    |    |   |
| 11                    | 12   | 13 | 14 | 15 | 16 | 17 |         | 12                    | 13   | 14 | 15 | 16 | 17 | 18 |         | 11                    | 12   | 13 | 14 | 15 | 16 | 17 | 18      |                       | 10   | 11 | 12 | 13 | 14 | 15 | 16      | 17                    | 18 | 19 | 20  |    | 8  | 9  |    |   |
| 18                    | 19   | 20 | 21 | 22 | 23 | 24 |         | 19                    | 20   | 21 | 22 | 23 | 24 | 25 |         | 18                    | 19   | 20 | 21 | 22 | 23 | 24 | 25      |                       | 17   | 18 | 19 | 20 | 21 | 22 | 23      | 24                    | 25 | 26 |     | 7  | 8  | 9  |    |   |
| 25                    | 26   | 27 | 28 | 29 |    |    |         | 26                    | 27   | 28 | 29 | 30 | 31 |    |         | 25                    | 26   | 27 | 28 | 29 | 30 | 31 |         | 24                    | 25   | 26 | 27 | 28 | 29 | 30 |         | 6                     | 7  | 8  | 9   | 10 |    |    |    |   |
| <b>March</b>          |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
|                       |      |    |    |    | 1  | 2  |         |                       |      |    |    |    |    | 1  |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 3                     | 4    | 5  | 6  | 7  | 8  | 9  |         | 3                     | 4    | 5  | 6  | 7  | 8  | 9  | 10      |                       | 2    | 3  | 4  | 5  | 6  | 7  | 8       | 9                     |      | 1  | 2  | 3  | 4  | 5  | 6       | 7                     | 8  | 9  | 10  |    | 1  | 2  | 3  |   |
| 10                    | 11   | 12 | 13 | 14 | 15 | 16 |         | 10                    | 11   | 12 | 13 | 14 | 15 | 16 | 17      |                       | 9    | 10 | 11 | 12 | 13 | 14 | 15      | 16                    |      | 31 |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 17                    | 18   | 19 | 20 | 21 | 22 | 23 |         | 17                    | 18   | 19 | 20 | 21 | 22 | 23 | 24      |                       | 16   | 17 | 18 | 19 | 20 | 21 | 22      | 23                    |      | 30 | 31 |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 24                    | 25   | 26 | 27 | 28 | 29 | 30 |         | 24                    | 25   | 26 | 27 | 28 | 29 | 30 |         | 23                    | 24   | 25 | 26 | 27 | 28 | 29 | 30      |                       | 29   | 30 | 31 |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 31                    |      |    |    |    |    |    |         | 31                    |      |    |    |    |    |    |         | 22                    | 23   | 24 | 25 | 26 | 27 | 28 | 29      |                       | 28   | 29 | 30 | 31 |    |    |         |                       |    |    |     |    |    |    |    |   |
| <b>April</b>          |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
|                       |      | 1  | 2  | 3  | 4  | 5  | 6       |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 7                     | 8    | 9  | 10 | 11 | 12 | 13 |         | 7                     | 8    | 9  | 10 | 11 | 12 | 13 |         | 6                     | 7    | 8  | 9  | 10 | 11 | 12 | 13      |                       | 5    | 6  | 7  | 8  | 9  | 10 | 11      | 12                    | 13 | 14 | 15  |    | 4  | 5  | 6  |   |
| 14                    | 15   | 16 | 17 | 18 | 19 | 20 |         | 14                    | 15   | 16 | 17 | 18 | 19 | 20 |         | 13                    | 14   | 15 | 16 | 17 | 18 | 19 | 20      |                       | 12   | 13 | 14 | 15 | 16 | 17 | 18      | 19                    | 20 | 21 | 22  |    | 3  | 4  | 5  |   |
| 21                    | 22   | 23 | 24 | 25 | 26 | 27 |         | 21                    | 22   | 23 | 24 | 25 | 26 | 27 |         | 11                    | 12   | 13 | 14 | 15 | 16 | 17 | 18      |                       | 10   | 11 | 12 | 13 | 14 | 15 | 16      | 17                    | 18 | 19 | 20  | 21 | 22 |    |    |   |
| 28                    | 29   | 30 |    |    |    |    |         | 28                    | 29   | 30 |    |    |    |    |         | 10                    | 11   | 12 | 13 | 14 | 15 | 16 | 17      |                       | 9    | 10 | 11 | 12 | 13 | 14 | 15      | 16                    | 17 | 18 | 19  | 20 | 21 |    |    |   |
| <b>May</b>            |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
|                       |      |    |    | 1  | 2  | 3  | 4       |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 5                     | 6    | 7  | 8  | 9  | 10 | 11 |         | 5                     | 6    | 7  | 8  | 9  | 10 | 11 |         | 4                     | 5    | 6  | 7  | 8  | 9  | 10 |         | 3                     | 4    | 5  | 6  | 7  | 8  | 9  | 10      |                       | 1  | 2  |     |    |    |    |    |   |
| 12                    | 13   | 14 | 15 | 16 | 17 | 18 |         | 12                    | 13   | 14 | 15 | 16 | 17 | 18 |         | 11                    | 12   | 13 | 14 | 15 | 16 | 17 | 18      |                       | 10   | 11 | 12 | 13 | 14 | 15 | 16      | 17                    | 18 | 19 | 20  |    | 8  | 9  |    |   |
| 19                    | 20   | 21 | 22 | 23 | 24 | 25 |         | 19                    | 20   | 21 | 22 | 23 | 24 | 25 |         | 18                    | 19   | 20 | 21 | 22 | 23 | 24 | 25      |                       | 17   | 18 | 19 | 20 | 21 | 22 | 23      | 24                    | 25 | 26 |     | 7  | 8  | 9  |    |   |
| 26                    | 27   | 28 | 29 | 30 | 31 |    |         | 26                    | 27   | 28 | 29 | 30 | 31 |    |         | 16                    | 17   | 18 | 19 | 20 | 21 | 22 | 23      |                       | 15   | 16 | 17 | 18 | 19 | 20 | 21      | 22                    | 23 | 24 | 25  | 26 | 27 |    |    |   |
| <b>June</b>           |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
|                       |      |    |    |    |    | 1  |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 2                     | 3    | 4  | 5  | 6  | 7  | 8  |         | 2                     | 3    | 4  | 5  | 6  | 7  | 8  |         | 1                     | 2    | 3  | 4  | 5  | 6  | 7  | 8       |                       | 31   |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 9                     | 10   | 11 | 12 | 13 | 14 | 15 |         | 9                     | 10   | 11 | 12 | 13 | 14 | 15 |         | 30                    | 31   |    |    |    |    |    |         |                       | 30   |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 16                    | 17   | 18 | 19 | 20 | 21 | 22 |         | 16                    | 17   | 18 | 19 | 20 | 21 | 22 |         | 29                    | 30   | 31 |    |    |    |    |         |                       | 29   | 30 |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 23                    | 24   | 25 | 26 | 27 | 28 | 29 |         | 23                    | 24   | 25 | 26 | 27 | 28 | 29 |         | 28                    | 29   | 30 | 31 |    |    |    |         |                       | 28   | 29 | 30 | 31 |    |    |         |                       |    |    |     |    |    |    |    |   |
| 30                    |      |    |    |    |    |    |         | 30                    |      |    |    |    |    |    |         | 27                    | 28   | 29 | 30 | 31 |    |    |         |                       | 27   | 28 | 29 | 30 | 31 |    |         |                       |    |    |     |    |    |    |    |   |
| <b>July</b>           |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
|                       | 1    | 2  | 3  | 4  | 5  | 6  |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 7                     | 8    | 9  | 10 | 11 | 12 | 13 |         | 7                     | 8    | 9  | 10 | 11 | 12 | 13 |         | 6                     | 7    | 8  | 9  | 10 | 11 | 12 | 13      |                       | 5    | 6  | 7  | 8  | 9  | 10 | 11      | 12                    | 13 | 14 | 15  |    | 4  | 5  | 6  |   |
| 14                    | 15   | 16 | 17 | 18 | 19 | 20 |         | 14                    | 15   | 16 | 17 | 18 | 19 | 20 |         | 13                    | 14   | 15 | 16 | 17 | 18 | 19 | 20      |                       | 12   | 13 | 14 | 15 | 16 | 17 | 18      | 19                    | 20 | 21 | 22  |    | 3  | 4  | 5  |   |
| 21                    | 22   | 23 | 24 | 25 | 26 | 27 |         | 21                    | 22   | 23 | 24 | 25 | 26 | 27 |         | 11                    | 12   | 13 | 14 | 15 | 16 | 17 | 18      |                       | 10   | 11 | 12 | 13 | 14 | 15 | 16      | 17                    | 18 | 19 | 20  | 21 | 22 |    |    |   |
| 28                    | 29   | 30 | 31 |    |    |    |         | 28                    | 29   | 30 | 31 |    |    |    |         | 10                    | 11   | 12 | 13 | 14 | 15 | 16 | 17      |                       | 9    | 10 | 11 | 12 | 13 | 14 | 15      | 16                    | 17 | 18 | 19  | 20 | 21 |    |    |   |
| <b>August</b>         |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
|                       |      |    |    | 1  | 2  | 3  |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 4                     | 5    | 6  | 7  | 8  | 9  | 10 |         | 4                     | 5    | 6  | 7  | 8  | 9  | 10 |         | 3                     | 4    | 5  | 6  | 7  | 8  | 9  | 10      |                       | 2    | 3  | 4  | 5  | 6  | 7  | 8       | 9                     | 10 |    | 1   | 2  |    |    |    |   |
| 11                    | 12   | 13 | 14 | 15 | 16 | 17 |         | 11                    | 12   | 13 | 14 | 15 | 16 | 17 |         | 11                    | 12   | 13 | 14 | 15 | 16 | 17 | 18      |                       | 10   | 11 | 12 | 13 | 14 | 15 | 16      | 17                    | 18 | 19 | 20  |    | 8  | 9  |    |   |
| 18                    | 19   | 20 | 21 | 22 | 23 | 24 |         | 18                    | 19   | 20 | 21 | 22 | 23 | 24 |         | 17                    | 18   | 19 | 20 | 21 | 22 | 23 | 24      |                       | 16   | 17 | 18 | 19 | 20 | 21 | 22      | 23                    | 24 | 25 | 26  |    | 7  | 8  | 9  |   |
| 25                    | 26   | 27 | 28 | 29 | 30 | 31 |         | 25                    | 26   | 27 | 28 | 29 | 30 | 31 |         | 16                    | 17   | 18 | 19 | 20 | 21 | 22 | 23      |                       | 15   | 16 | 17 | 18 | 19 | 20 | 21      | 22                    | 23 | 24 | 25  | 26 | 27 |    |    |   |
| <b>September</b>      |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 1                     | 2    | 3  | 4  | 5  | 6  | 7  |         | 1                     | 2    | 3  | 4  | 5  | 6  | 7  |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 8                     | 9    | 10 | 11 | 12 | 13 | 14 |         | 8                     | 9    | 10 | 11 | 12 | 13 | 14 |         | 31                    |      |    |    |    |    |    |         |                       | 31   |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 15                    | 16   | 17 | 18 | 19 | 20 | 21 |         | 15                    | 16   | 17 | 18 | 19 | 20 | 21 |         | 30                    | 31   |    |    |    |    |    |         | 30                    |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 22                    | 23   | 24 | 25 | 26 | 27 | 28 |         | 22                    | 23   | 24 | 25 | 26 | 27 | 28 |         | 29                    | 30   | 31 |    |    |    |    |         | 29                    | 30   |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 29                    | 30   |    |    |    |    |    |         | 29                    | 30   |    |    |    |    |    |         | 28                    |      |    |    |    |    |    |         | 28                    |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| <b>October</b>        |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
|                       |      | 1  | 2  | 3  | 4  | 5  |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |      |    |    |    |    |    |         |                       |    |    |     |    |    |    |    |   |
| 6                     | 7    | 8  | 9  | 10 | 11 | 12 |         | 6                     | 7    | 8  | 9  | 10 | 11 | 12 |         | 5                     | 6    | 7  | 8  | 9  | 10 | 11 | 12      |                       | 4    | 5  | 6  | 7  | 8  | 9  | 10      | 11                    | 12 | 13 | 14  | 15 |    |    |    |   |
| 13                    | 14   | 15 | 16 | 17 | 18 | 19 |         | 13                    | 14   | 15 | 16 | 17 | 18 | 19 |         | 4                     | 5    | 6  | 7  | 8  | 9  | 10 | 11      | 12                    |      | 3  | 4  | 5  | 6  | 7  | 8       | 9                     | 10 | 11 | 12  | 13 | 14 | 15 |    |   |
| 20                    | 21   | 22 | 23 | 24 | 25 | 26 |         | 20                    | 21   | 22 | 23 | 24 | 25 | 26 |         | 3                     | 4    | 5  | 6  | 7  | 8  | 9  | 10      | 11                    | 12   |    | 2  | 3  | 4  | 5  | 6       | 7                     | 8  | 9  | 10  | 11 | 12 |    |    |   |
| 27                    | 28   | 29 | 30 | 31 |    |    |         | 27                    | 28   | 29 | 30 | 31 |    |    |         | 2                     | 3    | 4  | 5  | 6  | 7  | 8  | 9       | 10                    | 11   | 12 |    | 1  | 2  | 3  | 4       | 5                     | 6  | 7  | 8</ |    |    |    |    |   |

\* 11/20 cutoff will include 11/09-11/22

\* 12/18 cutoff will include 12/07-12/20

◆ **Overtime:**

Employees who do not meet the duties and salary test under the Fair Labor Standard Act (FLSA) are not exempt from overtime compensation and are paid at a rate of one and one-half times the hourly rate for hours worked in excess of the base work week period. Overtime compensation may be paid as income on the paycheck or banked as compensatory time off (CTO). Overtime forms are required to be submitted as the overtime is worked. Failure to submit overtime forms by the end of the pay period is considered falsification of timekeeping records.

Employees who meet the duties and salary test under the FLSA as executive, administrative or professional are exempt from overtime compensation. Exempt employees are not paid for hours worked in excess of the base work week period. Exempt employees receive compensation each day, despite the number of hours worked during the work week period. Exempt employees absent for a full day or more should submit an employee leave form. Exempt employees do not submit leave forms for partial day absences.

◆ **Pay Day:**

Employee pay operates on a bi-weekly pay schedule. Pay checks are issued the Friday following the payroll cut-off date (refer to payroll schedule for exact dates). When payday is on a holiday, pay is issued on the prior business day. The paycheck stub shows current and year to date earnings plus accrued leave balances and deduction information. Pay stubs are available via Employee Self Service (ESS).

◆ **Direct Deposit:**

Employees are subject to mandatory participation in the direct deposit of their City payroll checks to a bank account of their choice. Direct deposit by electronic transfer of the entire paycheck into a checking account can be made to any banking institution. Subject to bank rules, funds are posted to accounts on payday. Paycheck stubs can be accessed via Employee Self Service (ESS).

◆ **Uniform Allowance:**

Employees required to wear uniforms are issued shirt and pants, or receive an annual cash allowance. Upon termination, uniforms must be returned, and advanced cash allowance must be repaid on a pro-rated basis.

◆ **Tuition Reimbursement:**

As authorized, employees who pursue a higher education in job-related, career enhancing courses or to attain a degree, may be reimbursed up to \$3000 in a calendar year for expenses (tuition, book purchase or rental, fees, permits, etc.).



◆ **Education/Certification Incentive:**

Employees in designated positions may be eligible for education and/or certification incentives as approved by the Department Head, which may include PD - POST certificate incentive for Police and Dispatch classifications; State Arborist and Water Distribution Certificates for designated Public Works classifications.

◆ **Bilingual Allowance:**

Employees in designated positions as approved by the Department Head are eligible for an incentive for fluency in Spanish. Certification requires a Spanish conversational and reading examination.

◆ **Rest Breaks:**

Rest periods are normally provided to employees at the rate of fifteen (15) minutes for each four (4) hours worked. No additional compensation or benefits is paid if a rest period is missed since it is already paid time.

◆ **Vacation Time:**

Vacation leave is based on an eight (8) hour day and is earned based on years of service. Vacation begins to accrue on a pro-rated hourly basis at the end of the first full pay period worked. Vacation cannot be taken until completion of one year of service and must be taken within a year after it is earned. Vacation stops accruing at a balance of two times the annual accrual rate based on a rolling forward method and resumes when vacation is taken, dropping the balance below the maximum. Example: Employee accrues vacation at a rate of 3.077 hours per period or 80 hours annually. Accruals stop when balance reaches 160 hours and does not resume until balance is below 160 hours. The time at which vacation can be taken is determined by the Department Head with regard for the wishes of the employee and particular regard for the needs of the City. When a holiday falls during vacation, the holiday is charged in lieu of vacation leave. Employees are required to submit leave forms for vacation leave. Vacation leave balance is posted on the paycheck stub. Leave forms must be submitted as it occurs for all hours absent from work during the work week. Failure to submit leave forms by the end of the pay period is considered falsification of timekeeping records.

| Service  | Biweekly Accrual Rate | Maximum Accrual |
|----------|-----------------------|-----------------|
| 1 year   | 3.077 hours           | 160 hours       |
| 5 years  | 4.615 hours           | 240 hours       |
| 10 years | 5.213 hours           | 272 hours       |
| 15 years | 6.154 hours           | 320 hours       |
| 20 years | 7.692 hours           | 400 hours       |

◆ **Holidays:**

Unless otherwise specified, holidays are eight (8) hours. Floating holidays are credited to your leave account the first pay period of July and require Department Head approval consistent with the efficient operation of the department. A floating holiday not used by June 30 does not carry over to the next fiscal year.

Non-shift employees normally take a holiday off on the day it falls, except when a holiday falls on a Saturday, the preceding Friday is observed, and when it falls on a Sunday, the following Monday is observed. When a holiday falls during a vacation, the holiday is in lieu of vacation. Employees assigned to work on holidays are paid at time and one half. Holidays can be paid as wages as it occurs throughout the year, or banked as CTO to use as paid leave throughout the year.

1. New Year's Day
2. Washington's Birthday
3. Memorial Day
4. Independence Day
5. Labor Day
6. Thanksgiving Day
7. Day After Thanksgiving
8. Christmas Eve
9. Christmas Day
10. New Year's Eve
11. Floating Holiday
12. Floating Holiday

◆ **Sick Leave**

Sick leave accrues at a rate of 3.6923 hours bi-weekly, beginning on the first day of employment for a full-time regular appointment. There is no limit to the accumulation. Temporary and part-time employees accrue one (1) hour of sick leave for every 30 hours worked and will be credited pro-rata each pay period; maximum annual carryover is 48 hours. Leave forms must be submitted as it occurs for all hours absent from work during the work week. Failure to submit leave forms by the end of the pay period is considered falsification of timekeeping records. Medical certification is required for an employee absent 3 or more consecutive calendar days, or upon request when in conjunction with regular days off or a holiday.

Sick leave can be used for an illness that keeps an employee from performing work. Sick leave can also be used as family sick leave when the employee is required to provide care for an employee's spouse or eligible dependent with a serious or emergency illness. Family sick leave is limited to a maximum of half of what is earned in a calendar year.

Employees with at least 480 hours of accrued sick leave are eligible for a Stay Well Bonus. For purposes of sick leave accounting, the annual period is December 1 through November 30. All unused sick leave above 480 hours will be used for calculating the employee stay well bonus paid on or around December 15. Net sick leave earned and not used during the annual period will be divided in half. One-half will be paid to the employee at the employee's current base hourly rate and the remaining one-half shall remain as regular sick leave.

Also, employees who do not use any sick leave during the period July 1 through June 30 earn an additional eight (8) hour floating holiday. Upon termination, all sick leave over 640 hours (720 hours depending on the job classification) is paid to the employee.

◆ **Jury Duty:**

Upon receipt of jury duty summons, immediately provide a copy of the notice to your supervisor. When practical, the employee is transferred to day shift during the period of jury duty. While at jury duty during normal scheduled work hours, employees receive their regular pay for hours of absence from work. Attach a jury duty timecard form verifying the hours at jury duty to the leave form. Provided there is at least one (1) hour of work time before and after jury duty, employees must report for work. Failure to submit a leave form, jury duty timecard, or report for work is considered falsification of timekeeping records.

◆ **Military Leave:**

Military leave is provided consistent with State/Federal law. Some military leave provided up to thirty (30) days paid per year. Failure to submit a leave form for military leave is considered falsification of timekeeping records.

◆ **Bereavement Leave:**

Up to five (5) paid days are provided upon the death of a spouse, child, stepchild, parent, stepparent, grandparent, spouse's grandparent, grandchild, son-in-law, brother-in-law, sister-in-law, daughter-in-law, mother-in-law, father-in-law, brother, stepbrother, sister, stepsister and registered domestic partner. Up to five (5) paid days may be granted with approval of the City Manager when the funeral of a spouse or child takes place out of State or over 200 miles from Shafter.

◆ **COBRA:**

Federal and State laws require that the City offer employees and dependents temporary extension of its group medical and dental plans, called "continuation coverage" and referred to as COBRA, at group rates plus a 2% administrative fee. Employees covered by the City's medical and/or dental plans have a right to choose this continuation coverage if they lose group coverage because of a reduction in hours or the termination of employment for reasons other than gross misconduct. The employee's spouse has the right to choose continuation of group coverage in the event of the death of a spouse; termination of spouse's employment (for reasons other than gross misconduct) or reduction in spouse's hours of employment; divorce or court ordered legal separation from spouse; or spouse becoming entitled to Medicare. The employee's dependents have the right to continuation of group coverage in the event of the death of a parent; the termination of a parent's employment (for reasons other than gross misconduct) or reduction in a parent's hours of employment, parents' divorce or court ordered legal separation; parent becomes entitled to Medicare; or the dependent ceases to be eligible. A child who is born to or placed for adoption with a covered employee during a period of continuation coverage is eligible for COBRA coverage. A new spouse or new dependents must be added to COBRA coverage within the time frame and with the appropriate forms provided for active employee coverage.

The employee must inform the City of a divorce, court ordered legal separation, or dependent losing eligibility within 30 days of the event. If notice is not received within that 30-day period, the right to COBRA and continuation coverage is lost. When the City is notified that such an event has occurred, the City sends a notice of the right to continuation coverage under COBRA. The City must be informed that continuation coverage under COBRA is wanted within 60 days of one of the events described above. COBRA requires that participants be afforded the opportunity to maintain continuation coverage of medical and dental insurance for 36 months.

◆ **Medical Insurance:**

Coverage begins on the first day of the month following date of hire. The City pays 100% of the insurance premium for coverage on regular full-time employee, spouse and dependents for the base plan. The City currently has two plans that qualify under the base plan, Anthem Blue Cross EPO and Kaiser Group HMO Plan. Anthem Blue Cross PPO 250 plan is a 'buy-up' option.

In general, dependents include your legal spouse or registered domestic partner; your or your spouse's or registered domestic partner's natural or adopted children who are under age 26, or if over the age limit cannot hold a full-time job because of a mental or physical disability and remain continuously dependent for at least 50% of financial support.

Variable, part-time or seasonal workers are eligible for coverage pursuant to the Patient Protection and Affordable Care Act (ACA). Workers meeting the minimum average hours worked are entitled to employer provided Minimum Essential Medical Coverage.

Any changes in marital status or dependent eligibility must be reported to the Human Resources Department within 30 days of occurrence. Failure to do so may result in your reimbursement of insurance premiums paid for ineligible dependents, or loss of coverage until open enrollment (January 1 effective date). The individual plan brochure describes specific plan benefits and co-payments.

#### ◆ **Medical Insurance Opt-Out Incentive:**

When covered under other medical insurance, an employee may decline the City group medical plan and receive a \$353 monthly Opt-Out benefit. Proof of other medical insurance coverage is required. Benefits such as dental, life insurance, and vision benefits still apply regardless of the Opt-Out Incentive. Re-enrollment into the City plan can occur during open enrollment (January 1 effective date) or anytime you lose your other insurance coverage due to a qualifying event if enrollment is completed within 30 days of event.

#### ◆ **Vision Benefit:**

Benefits for vision care are provided through Vision Service Plan (VSP) for each qualified family member. Coverage begins on the first day of the month following date of hire. The City pays the full insurance premium for coverage on the employee, spouse and dependents for the base plan. Employees who opt-out of the City medical insurance plans still qualify for the City vision plan.

In general, dependents include your legal spouse or registered domestic partner; your or your spouse's or registered domestic partner's natural or adopted children who are under age 26, or if over the age limit cannot hold a full-time job because of a mental or physical disability and remain continuously dependent for at least 50% of financial support.

Any changes in marital status or dependent eligibility must be reported to the Human Resources Department within 30 days of occurrence. Failure to do so may result in your reimbursement of insurance premiums paid for ineligible dependents, or loss of coverage until open enrollment (January 1 effective date). The individual plan brochure describes specific plan benefits and co-payments.

#### ◆ **Dental Insurance:**

Coverage begins on the first day of the month following date of hire. Dental benefits are provided through MetLife (HMO) and Delta Dental (PPO). The City pays 100% of the premium cost for coverage for the employee and dependents on the base HMO plan. On the HMO plan employees pay for services provided at reduced co-payments. Employees may choose to buy-up to the PPO plan. Coverage for both plans include routine, preventative and restorative dental care and orthodontia.

In general, dependents include your legal spouse or registered domestic partner; your or your spouse's or registered domestic partner's natural or adopted children who are under age 26, or if over the age limit cannot hold a full-time job because of a mental or physical disability and remain continuously dependent for at least 50% of financial support.

Any changes in marital status or dependent eligibility must be reported to the Human Resources Department within 30 days of occurrence. Failure to do so may result in your reimbursement of insurance premiums paid for ineligible dependents, or loss of coverage until open enrollment (January 1 effective date). The individual plan brochure describes specific plan benefits and co-payments.

#### ◆ **Life Insurance:**

Coverage begins on the first day of the month following date of hire. Life benefits are provided through Principal Financial Group Life Insurance Company. The City pays 100% of the insurance premium cost for coverage for the employee, spouse and dependents. The employee death benefit is equivalent to the annual base salary plus \$17,000. The spouse death benefit is \$5,000. The dependent death benefit range is \$1,000-\$1,500.

Any changes in marital status or dependent eligibility must be reported to the Human Resources Department within 30 days of occurrence. Failure to do so may result in your reimbursement of insurance premiums paid for ineligible dependents, or loss of coverage until open enrollment (January 1 effective date). The individual plan brochure describes specific plan benefits and co-payments.

#### ◆ **Retirement:**

The City and employees participate in the social security program by each making a 7.65% contribution to fund future Social Security and Medicare benefits.

The City offers defined retirement benefits plan through the California Public Employees Retirement System (CalPERS). Eligibility depends on employment status as a regular full-time employee. Temporary, extra-help or part-time employees are excluded unless they meet certain membership criteria. There are two membership categories and four plans depending on job classifications and date of hire: Miscellaneous 2% at 55 Full Formula Plan for all employees qualified as Classic Members. Peace Officers under PC 830.1 and qualified as a Classic Member are members of the Safety 3% at 55 Full Formula Plan. Members qualified as PEPRA under CalPERS guidelines are either Miscellaneous 2% at 62 Full Formula Plan or Safety 2.7% at 57 Full Formula Plan. Membership begins on the date of hire. There is a 5-year vesting period. Retirement benefits are based on age at retirement, earnings, and years of service.

Employees are responsible for paying the member contribution rate. The contribution is deposited into the employee's CalPERS member account. The contribution rate for a Classic miscellaneous member is 7% and 9% for a Classic safety member. PEPRA members contribute 50% of the annual

normal cost rate and the contributions are subject to increase, decrease, or stay the same in any given year. The normal cost rate for fiscal year 23/24 is 7.75% for miscellaneous PEPRA members and 13.75% for PEPRA Safety members. The City pays an employer contribution which varies annually.

Previously withdrawn funds can be redeposited on a pre-tax basis through payroll deduction. Employees must contact CalPERS to determine the cost.

Reciprocity is an agreement between CalPERS and certain other city, county or special district retirement plans that provides retirement benefits based on your highest earnings in either plan. Reciprocity must be established within 6 months of employment.

The beneficiary of a member's account is established by law. Changes can be made by completing a change form. A married member requires the spouse's signed consent. Before you retire, death benefits are payable to the following survivors in the following order unless designated otherwise on a valid Beneficiary Designation form: 1. Your surviving spouse/registered domestic partner (whether or not you were still living together at the time of your death); or, if none, 2. Natural and adopted children, including (in limited situations) a natural child adopted by another, share and share alike; or, if none, 3. Parents, share and share alike; or if none, 4. Brothers and sisters, share and share alike, or if none, 5. Your estate (if probated, or subject to probate), or if not, 6. Your trust (if one exists), or if not, 7. Stepchildren, share and share alike, or, if none, 8. Grandchildren, including step-grandchildren, share and share alike, or, if none, 9. Nieces and nephews, share and share alike, or, if none, 10. Great-grandchildren, share and share alike, or, if none, and 11. Cousins, share and share alike.

#### ◆ **Deferred Compensation:**

As authorized by IRS Code 457, the City offers an optional supplemental retirement savings plan through MissionSquare that defers taxable income and interest earned. Participation is voluntary and contributions can be increased, decreased, stopped or restarted without restriction and without fees or penalties. There are no restrictions or charges for reallocation of investments. Contributions are made through payroll deduction on a pretax basis so current income taxes are reduced. Nothing in the account is forfeited in the event of death and the designated beneficiaries receive the remaining funds. Contributions can start with as little as \$25 per pay period. Withdrawal of contributions is limited to retirement, separation of employment, and while employed, due to a severe financial hardship resulting from a sudden illness, disability, or accidental property loss, or with an account balance of less than \$5,000 where no contributions have been made for two years (other conditions may apply).

#### ◆ **Disability Insurance:**

Employees participate in the State Disability Insurance (SDI) program. Employees pay 1% of wages by payroll deduction to fund future SDI and Paid Family Leave (PFL) benefits. SDI pays temporary disability benefits up to one year when you cannot work due to your own injury or illness that is not the result of your job. PFL pays compensation benefits not to exceed 6-weeks in a 12-month period when you stop working to care for a seriously ill qualified family member as verified by doctor certification or to bond with a new child. SDI and PFL provide income and are not a right to time off, or job protection if time off is granted. The right to job protected leave must be consistent with the Federal and State Family Medical Leave Acts, or State Pregnancy Disability Act.

Your weekly benefit amount is about 60 to 70 percent (depending on income) of wages earned 5 to 18 months before your claim start date up to the maximum weekly benefit amount. SDI has a 7-day non-payable waiting period, PFL does not have a waiting period. Employees must use sick (if eligible), or other accrued leave to cover the wage difference between SDI/PFL and city pay. Benefit checks are issued every two weeks.

#### ◆ **Workers Compensation:**

Workers compensation benefits are provided as required by law to protect employees who are injured on the job. The City is self-insured for workers compensation benefits and pays the benefits through a third-party administrator, Acclamation Insurance Management Services (AIMS). Coverage is automatic and begins immediately. Benefits include payment for medical expenses and tax-free temporary disability (TD) payments to help replace lost wages while temporarily disabled.

Report the injury immediately to a supervisor or to the Human Resources Department. Don't delay, there are time limits to report an injury. Waiting too long may result in losing the right to benefits. You will be given an injury report form to complete, with instructions on how to obtain medical care. If in need of emergency care, call 911 for help immediately. Medical care is provided through the City's authorized medical providers. Pre-designation of a personal medical doctor to treat work related injuries requires prior written authorization.

TD benefits are provided when an injured employee cannot work. TD is based on earnings, and is about 66% of the employee's average weekly earnings, not to exceed a weekly maximum amount of \$1,619.15 for 2023. There is a 3-day non-payable waiting period. Employees must use sick, vacation or other accrued leave to cover the difference between TD and city pay to provide 100% until accruals are exhausted. TD benefit checks are issued every two weeks. TD benefits are not issued for partial day absences and sick leave must be used for medical care appointments. Leave taken for a worker compensation injury or illness qualifies as job protected leave pursuant to the Federal and State Family Medical Leave Acts.

#### ◆ **Flexible Spending Account (FSA):**

The City offers an optional FSA plan benefit through AFLAC. To enroll in this benefit, contact AFLAC representative Stacie Bender for assistance. Coverage begins on the first day of the month following date of hire. FSA plan benefits, as authorized by IRS code 125, allow employees to use pre-tax dollars to pay for certain benefit costs, thus reducing taxable income, and increasing take-home pay. With FSA, a portion of each paycheck is set aside to pay insurance premiums for optional insurance plans such as accident, sickness, short term disability, intensive care, cancer care, long term care and personal major recovery & life threatening events, and to self-reimburse for dependent day care (DDC) and unreimbursed medical (URM) expenses. This amount is deducted from employee paychecks before federal and state income taxes are calculated so taxes are not paid on money spent on qualified DDC or URM expenses, or optional insurance plans. Without an FSA, employees pay taxes on every dollar earned, then optional insurance plans and DDC or URM expenses are paid.

A DDC/FSA covers dependent children under age 13 who qualify as tax dependents and anyone claimed as a tax dependent because of physical or mental inability to care for himself/herself. An URM FSA covers medical expenses such as insurance copayments and deductibles, medical care (consultations, diagnostic lab work, etc.), prescription and diabetic supplies (blood sugar monitor, syringes, test strips, etc.), dental and vision care.

Enrollment in AFLAC is limited to the 30-day period from the initial hire date or at open enrollment (October), effective January 1. Changes to plan benefits selected cannot occur until the next open enrollment period, or under certain circumstances during the plan year such as changes in cost or coverage, changes in family status and separation from service. Any changes in marital status or dependent eligibility must be reported to the Human Resources Department within 30 days of occurrence, otherwise plan changes due to newly eligible spouse or dependents are delayed until open enrollment. During open enrollment, insurance plans automatically renew unless you make changes. However, DDC and URM accounts require re-enrollment each year. The individual plan brochure describes specific plan benefits and co-payments.

To request reimbursement for qualified DDC or URM expenses, submit a claim form and proof of payment of expenses. Caution should be used in determining how much to set aside from each paycheck for DDC and URM expenses. Qualified DDC expenses must have occurred during the plan year. Qualified URM expenses must have been paid during the plan year regardless of when services were provided (IRS Publication 502). You may roll over up to \$500 unused amount of URM from one plan year to the next, all amounts over \$500 are forfeited. Any unused amount set aside for DDC does not roll over to the next plan year and is forfeited.

#### ◆ **Employee Assistance Program (EAP):**

The EAP provides evaluation by professional counselors, and if appropriate, short term counseling for behavioral problems which affect work performance or personal life. Through a confidential, self-referral process, employees and their household members can discuss their personal situation such as family violence, marital relationship or parenting conflicts, substance abuse assessment, addictions, stress, anxiety, depression, grief and loss, or referrals to community resources. Refer to the brochure for details. Other services such as financial, legal, etc., are also available.

#### ◆ **Employee Union Membership:**

The City operates under specific Employer-Employee Relations Policies and City Personnel System Rules. Certain positions are recognized under employee bargaining groups. Part-time and temporary employees are excluded. Employee bargaining groups negotiate salary and benefits for members and agreements are contained in each employee bargaining group memorandum of understanding (MOU). Employees are not required to become dues paying members nor to contribute a representation fee. Groups recognized are the Shafter Police Officers Association (SPOA), and the Shafter Public Works Employee Association. Membership dues are made as a payroll deduction. Positions not recognized by a bargaining unit are covered by Resolution of the City Council.

#### ◆ **Assigned Vehicle Program:**

Designated Police and Public Works employees may take home pool vehicles as authorized by the Department Head. The benefit may be reported as taxable income under certain circumstances. City employees are required to use pool vehicles to travel on business. Incidental use of a personal vehicle for business travel is prohibited, unless authorized in writing. Use of a personal vehicle requires submission of proof of personal automobile insurance.

#### ◆ **Policies:**

Employees are required to receive, understand and adhere to specific City policies, and are required to acknowledge such in writing. Depending on the job assignments, these policies include the following: DMV Driving Record, Department of Transportation Drug Testing, Confidential Personnel Information, Drug and Alcohol in the Workplace, Employee Protection Line, Fraud, Harassment and Discrimination, Hepatitis B Immunization Program, HIPPA Program, Personnel System Rules, Wage Deduction, Workers Compensation, and Workplace Violence.



## Glossary of Terms

**Adopted Budget:** The final budget amount adopted by the City Council in June.

**Amended Budget:** The official budget as adopted and as amended by the City Council through the course of a fiscal year.

**Appropriation:** An authorization made by the City Council, Agency, and/or Authority members which permits the City to incur obligations and to make expenditures of resources. Budgetary/operating fund appropriations lapse at the end of each fiscal year. Non-operating fund appropriations continue in force until fully expended or until the City has accomplished or abandoned the purpose for which the City Council, Agency or Authority granted the funds. Spending cannot exceed the level of appropriation without the City Council's, Agency's or Authority's approval.

**Arbitrage:** A payment made to the federal government in connection with a bond issue of tax exempt or other federally tax-advantaged bonds. The payment represents the amount, if any, of arbitrage earnings on bond proceeds and certain other related funds, except for earnings that are not required to be rebated under limited exemptions provided under the Internal Revenue Code. An issuer generally is required to calculate, once every five years during the life of its bonds, whether or not an arbitrage rebate payment must be made.

**Assessed Valuation:** The value established for real property for use as a basis in levying property taxes. For all agencies in the State of California, assessed value is established by the County for the secured and unsecured property tax rolls; the utility property tax roll is valued by the State Board of Equalization. Under Article XIII of the State Constitution (Proposition 13 adopted by the voters on June 6, 1978), properties are assessed at 100% of full value. Proposition 13 also modified the value of real taxable property for fiscal 1979 by rolling back values to fiscal 1976 levels. From this base of assessment, subsequent annual increases in valuation are limited to a maximum of 2%. However, increases to full value are allowed for property improvements or upon change in ownership. Personal property is excluded from these limitations, and is subject to annual reappraisal.

**Assessment Districts (AD):** Under the Municipal Improvement Act that allows a designated area to pay the debt service on bonds sold to finance capital improvements installed by the City or a developer. The property owners receiving the benefit of the improvements pay an assessment on their property tax bills.

**Asset Forfeiture:** Asset seizures and forfeitures resulting from police investigations and court decisions. Asset Forfeiture funds are used for law enforcement purposes.

**Audit:** Prepared by an independent certified public accountant, or CPA, the primary objective of an audit is to determine if the City's Financial Statements fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.

**Balanced Budget:** A budget in which planned expenditures do not exceed planned funds available.

**Bond:** A security that represents an obligation to pay a specific sum of money on a specific date in the future, typically with periodic interest payments.

## Glossary of Terms

**Budget:** A financial plan for a specified period of time that matches planned revenues and expenditures to municipal services.

**Budget Amendments:** The City Council, Agency and/or Authority members have the responsibility for adopting the City's budget, and may amend or supplement the budget at any time after adoption by majority vote. The City staff has the authority to approve line item budgetary transfers between expenditure objects of the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.

**Budget Policies:** General and specific guidelines adopted by the City Council that govern budget preparation and administration.

**CalPERS:** California Public Employees Retirement System, a mandatory fringe benefit for City employees.

**Capital Expenditure:** An acquisition or an improvement (as distinguished from a repair) that will have a life of more than one year and costs more than \$5,000.

**Capital Improvement Program (CIP):** A plan to provide for the maintenance or replacement of existing public facilities and assets and for the construction or acquisition of new ones. The CIP document identifies capital needs on a five-year basis.

**Capital Project Funds:** Funds used to account for financial resources used in the acquisition or construction of major capital facilities other than those financed by Proprietary Funds or Trust Funds.

**Cash Basis or Cash Method:** Is an accounting method that recognizes income and deductions when money is received or paid.

**Certificates of Participation (COP):** Obligations of a public entity based on a lease or installment sales agreement. Payments to certificate holders may originate from the General Fund (in case of a lease) or a special fund (in case of an installment sale).

**Community Facilities District (CFD):** A designated area for specific capital improvements installed by the City or a developer, or the maintenance of same. The property owners receiving the benefit of the improvements pay a special tax on their property tax bills.

**Contractual Services:** A series of Object Codes which include the expense of services procured independently by contract or agreement with person, firms, corporations or other governmental units.

**Contingency:** An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as flood emergencies, federal mandates, shortfalls in revenue, and similar events.

**Debt Financing:** Borrowing funds as needed and pledging future revenues to make current expenditures.

**Debt Service:** Payments of principal and interest on bonds and other debt instruments according to a predetermined schedule.

**Debt Service Funds:** Funds used to account for the payment of, and accumulation of resources for, long-term debt principal and interest.

**Deficit:** A shortfall of resources to meet expenditures.



## Glossary of Terms

**Department:** A major organizational unit of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

**Development Impact Fee:** Funds created to provide for infrastructure projects through Development Impact Fees.

**Division:** An organizational element, below Department and above Programs in the City of Murrieta's organizational hierarchy.

**Encumbrance:** Commitment of funds to purchase an item or service.

**Errata Items:** Budgetary items added after the proposed budget document was printed.

**Expenditure:** The outflow of funds paid, or to be paid, for an item obtained regardless of when the expense is actually paid.

**Fiduciary Funds:** Also known as, trust or agency funds; held in a fiduciary capacity by a governmental unit for individuals, organizations, or other governmental units, as an agent or trustee.

**Fees for Services:** Charges paid to the City by users of a service to help support the costs of providing that service.

**Fiscal Year:** A twelve-month period for recording financial transactions. The City has specified July 1 through June 30 as its fiscal year.

**Franchise Fee:** A fee charged for the privilege of using public rights-of-way and property within the City for public or private purposes.

**Fringe Benefits:** Compensation that an employer contributes to its employees such as social security, retirement, life/health insurance, or training supplements. Fringe benefits can be either mandatory, such as social security contributions, or voluntary, such as retirement and health insurance benefits.

**Fund:** An accounting entity that records all financial transactions for specific activities or governmental functions.

**Full-Time Equivalent (FTE):** A term used to refer to the number of hours for which a position is budgeted. Most fulltime employees are paid for 2,080 hours in a year.

**Fund Balance:** The amount of assets either obligated or reserved for specific purposes or available for financing the expenditures and other requirements of the budget year.

**GANN Appropriations Limit:** This term refers to Article XIII B of the California State Constitution that places limits on the amount of proceeds from taxes that state and local governmental agencies can receive and spend each year.

**Gas Tax:** A fund to account for receipts and expenditures of money apportioned under the Street and Highway Code of the State of California for money derived from the use of certain fuels and borne by the consumer, for transportation improvements. The money is restricted to research, planning, construction, improvement, and maintenance of public streets.

## Glossary of Terms

**General Fund (0100):** The primary operating fund of the City where all revenues that are not allocated by law or contractual agreement are accounted for. With the exception of subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose. A limited number of capital improvements are financed from this source since its focus is to fund ongoing operations.

**General Obligation Bond:** A bond secured by the pledge of the issuer's full faith, credit, and usually, taxing power. Bonds issued through a governmental entity which have legal authority to levy a tax on real and personal property located within the governmental boundaries at any rate necessary to collect enough money each year to pay principal and interest due.

**Governmental Accounting Standards Board (GASB):** The Governmental Accounting Standards Board establishes and improves standards of state and local governmental accounting and financial reporting that will result in useful information for users of financial reports and guide and educate the public, including issuers, auditors, and users of those financial reports.

**Government Finance Officers Association (GFOA):** An organization established to assist in the professional management of governments by developing and identifying financial policies and best practices through education, training, facilitation of member leadership and networking.

**Grants and Reimbursements:** Funds received directly or indirectly from other governmental agencies for specific related activity and time period. Money awarded may be received in advance or as a reimbursement of activities.

**Highway Users Tax Account (HUTA):** State accounting for excise taxes on various transportation fuels. California motor vehicle fuel taxes include the gasoline tax, diesel fuel tax, and the use fuel tax. Allocations to cities and counties are based on the formulas outlined in the Streets and Highways code. See Gas Tax Fund.

**Infrastructure:** The physical assets of the City; i.e., streets, water, sewer, public buildings, parks, and the support structures within a development.

**Interest Revenue:** Revenues received as interest from the investment of funds not immediately required to meet cash disbursement obligations.

**Interfund Charges:** To account for services that are incurred in different funds than where they are charged.

**Internal Service Funds:** Funds used to improve the management of resources and generally provide goods and services to departments on a cost-reimbursement basis.

**Landscape & Lighting District, or LLD:** A designated area, neighborhood, or community identified to specially benefit from certain improvements, such as parks, playgrounds, landscapes, sidewalks, lighting, trees, etc. Due to the special benefit, landowners in the identified area are assessed to pay the costs of the construction and/or ongoing maintenance of such improvements.

**Line-Item Budget:** A budget that lists detailed expenditure categories (salary, materials, telephone service, travel, etc.) separately, along with amounts budgeted for each specific category.

## Glossary of Terms

**Long-term Debt:** debt with a maturity of more than one year after the date of issue.

**Major Fund:** Any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget.

**Major Fund Capital Expenditures:**

**Measure A:** Money generated by Riverside County's one-half percent sales tax originally approved by the voters in 1988. In 2002, the voters extended this sale tax through 2039. The money is used to maintain and construct local streets and roads.

**Message from The City Manager:** Included in the opening section of the budget, the Message from the City Manager provides the City Council and the public with a general summary of the most important aspects of the budget, changes from previous fiscal years, and the views and recommendations of the City Manager.

**Municipal:** In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village as opposed to other local governments.

**Modified Accrual Basis:** Governmental accounting method. Revenue is recognized when it becomes available and measurable.

**Motor Vehicle In Lieu:** State subvention revenue calculated annually by the State on a per capita basis.

**National Pollutant Discharge Elimination System (NPDES):** Money received from the County of Riverside relating to the permit program for discharges from storm drain systems.

**Object Codes:** Are specific numerical classifications for which money is allocated for disbursements.

**Operating Budget:** plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

**Ordinance:** A formal legislative enactment by the City Council. It has the full force and effect of the law within City boundaries unless pre-empted by a higher form of law. An Ordinance has a higher legal standing than a Resolution and is typically codified in a City's municipal regulation.

**Other Post-Employment Benefits (OPEB):** Benefits other than pensions, most commonly health care benefits. GASB Statement No. 45 requires agencies to account for financial obligations to pay retiree Other Post Employment Benefits.

**Program:** A grouping of activities organized to accomplish basic goals and objectives.

**Program Budget:** A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or line item expenditures.

**Property Tax:** A statutory limited tax levy, which may be imposed for any purpose.

## Glossary of Terms

**Proprietary Funds:** Established to account for the financing of services rendered on a user-charge basis. See Internal Service Funds.

**Real Property Transfer Tax:** Real property transfer tax is collected by the County Tax Collector and is based on the value of property transferred.

**Redevelopment Agency:** A government body dedicated to urban renewal. Redevelopment efforts often focus on reducing crime, destroying unsuitable buildings and dwellings, restoring historic features and structures, and creating new landscaping, housing, business, and transportation opportunities. Effective February 2012, all redevelopment agencies throughout the State of California were dissolved. See Successor Agency.

**Resolution:** A special or temporary order of a legislative body (e.g., City Council or appropriate Agency / Authority) that requires less formality than an ordinance.

**Revenue:** Funds that the City receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

**Revenue Bond:** A bond payable solely from specific revenues, tax increment revenues, or tolls, charges or rents paid by users of the facility constructed with the proceeds.

**Risk Management:** An internal service fund used to finance and account for the City's worker's compensation activity such as claims expense, insurance, premiums, and administrative expenses. Additional funds held in this fund are to buffer for the impact of the unknown, but potential, losses. An organized attempt to protect an organization's assets against accidental loss in the most cost effective manner.

**Riverside County Transportation Commission, (RCTC):** The commission that allocates Riverside County's share of the money generated by the one-half percent sales tax.

**Sales Tax:** A tax on the purchase of goods and services.

**Special Assessment:** A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those parties.

**Special Assessment Bond:** Bonds issued by cities, counties, authorized political subdivisions, and local districts secured by liens on benefited properties included in a special assessment district.

**Special Charges/License and Permits:** These charges are directly charged to individuals for specific services rendered by the City. They include charges to process or issue building permits and the cost to conduct engineering and planning reviews of any building project undertaken by a licensed contractor or private property owner.

**Special Revenue Funds:** Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

**Subventions:** Revenues collected by the state, or other level of government, which are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu, cigarette taxes in-lieu, and gasoline taxes.

## Glossary of Terms

**Successor Agency:** Based on the dissolution of redevelopment agencies throughout the State, an agency designated with the responsibility to wind down the activities of former redevelopment agencies.

**Tax Allocation Bonds:** Debt which is secured by tax increment revenue.

**Transfers:** To account for money that moves from one funding source to another funding source, for a specific purpose.

**Transient Occupancy Tax:** Transient Occupancy Tax is collected from the operators of hotels and motels located within the city limits of Murrieta. Ten percent of the total rent collected by a motel or hotel is remitted to the City.

**Unfunded Liability (UAL):** When a plan's Value of Assets is less than its Accrued Liability, the difference is the plan's Unfunded Liability.

**User Fees:** The payment of a fee for direct receipt of a service by the party benefiting from the service.

**Variance:** Difference between actual experience and budgeted or projected experience in any financial category.