



336 Pacific Avenue, Shafter, CA 93263
Meeting Held In-Person and Via Zoom and Livestream on YouTube.

**AGENDA
REGULAR MEETING
SHAFTER CITY COUNCIL
TUESDAY, JUNE 18, 2024**

NOTICE TO THE PUBLIC:

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's Office during normal business hours at City Hall located at 336 Pacific Avenue, Shafter CA. In addition, such documents will be posted on the City's website at www.shafter.com.

CALL TO ORDER: 6:00 PM

ROLL CALL: Mayor Givens
Mayor Pro Tem Prout
Council Member Alvarado
Council Member Espinoza
Council Member Olvera

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Prout

INVOCATION: Council Member Olvera

APPROVAL OF AGENDA:

PUBLIC COMMENT:

Those persons wishing to speak on any item included on the agenda, or on any matter within the subject matter jurisdiction of the City Council, are invited to speak from the podium and address the City Council. Speakers are limited to five minutes unless additional time is needed for translation. Please state your name and address for the record before making your presentation.

COUNCIL ANNOUNCEMENTS AND REPORTS:

On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. Council Members may ask a question for clarification, make a referral to staff, or take action to have staff place a matter of business on a future agenda. No formal action by the Council will be taken unless an item is identified on the Agenda.

CONSENT CALENDAR:

All items on the consent calendar are considered routine and non-controversial by staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.

1. Approve General Checks: June 6, 2024, June 7, 2024, June 13, 2024.
2. Approve Payroll: May 31, 2024, June 3, 2024.
3. Approve Minutes: May 15, 2024, May 22, 2024, June 4, 2024.
4. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; and accept the Treasurer's Report for May 2024.
5. Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; approve the cancellation of the regularly scheduled City Council meeting of July 2, 2024.
6. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; and approve the purchase of one Canon Multi-Function printer which is to replace the current ten year old printer located at the building department with the cost of this purchase totaling \$10,719.64.
7. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; and authorize the release of a request for qualifications and proposal for professional auditing services.
8. Council find the subject activity is exempt from the California Environmental Quality Act; approve a cost proposal submitted by Royal Industrial Solutions for the purchase of 25 replacement streetlight poles in the amount of \$44,720.78; and authorize the Public Works Director to award purchase of said replacement streetlight poles.
9. Council find the requested action is exempt from the California Environmental Quality Act; accept bids received for the abandonment of City Water Well No. 8 located at 390 S Valley Street; approve one bid proposal submitted by Farm Pump and Irrigation Co. in the amount of \$25,785.96; and authorize the Public Works Director to issue a construction contract to Farm Pump and Irrigation Co. for completing said work for a total cost not to exceed \$30,000.
10. Council find action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; and approve General Plan Update committees.
11. Council find that the approval of the final map is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; and approve the final map for Tract No. 7318, Phase 3.
12. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; and adopt Resolution 2972, a Resolution of the City Council of the City of Shafter Initiating Proceedings for the Annual Levy and Collection of Assessments Within Existing City Landscaping and Lighting Districts for Fiscal Year 2024-2025 for the Maintenance and Servicing of Lighting and Landscaping (Pursuant to the Landscaping and Lighting Act of 1972).

13. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and adopt Resolution 2973, a Resolution of the City Council of the City of Shafter approving the Engineer’s Report and Declaring Intention to Levy and Collect Assessments within Existing Landscaping and Lighting Districts for Fiscal Year 2024-2025 Pursuant to the Landscaping and Lighting Act of 1972 for the Maintenance and Servicing of Lighting and Landscaping, and Giving Notice of and Setting the Time and Place of the Hearing on the Annual Levy of Assessments.
14. Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; and adopt Resolution 2974, a Resolution of the City Council of the City of Shafter Initiating Proceedings to establish City of Shafter Community Facilities District No. 0813 (CFD) and to authorize the levy of a special taxes within the CFD (Pursuant to the Mello-Roos Community Facilities Act of 1982, as amended).
15. Council find the action is exempt from the California Environmental Quality Act; approve construction plans and contract documents for the ST00021.24 Residential Street Improvement Project; and authorize the release of said project for formal bid purposes.
16. Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; accept the public improvements constructed for Tract 7318 Phase 2; authorize the City Engineer to file a Notice of Completion and Acceptance of Work for the tract; and authorize the reduction of performance bond securities to 25% of their original value to act as a warranty bond for a minimum of one year.
17. Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; approve an agreement for the completion of Public Improvements with KC Builders, LLC for Tract 7318-Phase 3 subject to review and approval by the City Attorney and City Engineer; and authorize the City Manager to execute said agreement.
18. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; accept striping and signage improvements on West Tulare Avenue performed by Harker Striping and Signage under Purchase Order 20240288; and authorize an increased budget of said purchase order to \$64,650 to fund the final costs of said striping and signage improvements.

PUBLIC HEARINGS:

Should anyone challenge any proposed action which is the subject of a public hearing listed on this agenda, that person challenging any action taken after the public hearing may be limited to raising only those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing.

1. **CONTINUED PUBLIC HEARING TO INTRODUCE FOR FIRST READING BY TITLE ONLY AND WAIVE READING OF ORDINANCE NO. 754 APPROVING SPECIFIC PLAN AMENDMENT NO. 23-09 (MISSION LAKES SPECIFIC PLAN):**
Council find that the environmental impacts of the project have been previously analyzed; continue hearing and introduce for first reading, by title only, and waive reading of Ordinance No. 754, an Ordinance of the City Council of the City of Shafter, California making findings and adopting Specific Plan Amendment No. 23-

09 to the Mission Lakes Specific Plan as provided in Exhibit "A". (City Manager Gabriel A. Gonzalez)

ROLL CALL

MANAGEMENT REPORT:

- 1. ADOPTION OF RESOLUTION APPROVING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-2025 CONSISTENT WITH ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION AND SELECTING THE ANNUAL ADJUSTMENT FACTORS:** Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; and adopt Resolution 2967, a Resolution of the City Council of the City of Shafter Setting Forth an Appropriations Limit for Fiscal Year 2024-2025 Consistent with Article XIII B of the California Constitution and Selecting the Annual Adjustment Factors. (City Manager Gabriel A. Gonzalez)

ROLL CALL

- 2. ADOPTION OF RESOLUTION APPROVING AND ADOPTING THE ANNUAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2024-2025:** Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 2966, a Resolution of the City Council of the City of Shafter, California, approving and adopting the Annual Operating Budget and Capital Improvement Plan for Fiscal Year 2024/2025 and appropriating the funds necessary to meet the expenditures set forth therein. (City Manager Gabriel A. Gonzalez)

ROLL CALL

- 3. APPROVAL OF IMPLEMENTATION ACTION PLAN FOR STRATEGIC PLAN 2024-2027:** Council approval of creation of Implementation Action Plan for the City of Shafter Strategic Plan 2024-2027. (City Manager Gabriel A. Gonzalez)

ROLL CALL

- 4. ADOPTION OF URGENCY ORDINANCE NO. 756 THAT ESTABLISHES A 45-DAY MORATORIUM TEMPORARILY PROHIBITING THE ESTABLISHMENT OF SMOKE SHOP BUSINESSES, HOOKAH LOUNGES, AND TOBACCO STORES:** Council find the action is exempt from the California Environmental Quality Act; adopt Urgency Ordinance No. 756, an Interim Urgency Ordinance of the City Council of the City of Shafter, California, enacted Pursuant to California Government Code Section 65858 prohibiting the establishment of smoke shops, hookah lounges, and tobacco stores in the City of Shafter for a 45-day period, pending study and adoption of Regulatory and Zoning Standards. (City Manager Gabriel A. Gonzalez)

ROLL CALL

- 5. APPROVAL OF BUDGET STATUS FOR SHAFTER AQUATIC CENTER IMPROVEMENTS (CIP PROJECT #PF00002):** Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; approve the use of \$700,000 in Federal American Rescue Plan Act funds to amend existing construction contracts for completing improvements at the Shafter Aquatics Center; and authorize the Public Works Director to execute said contract amendments on behalf of the City. (City Manager Gabriel A. Gonzalez)

ROLL CALL

6. **FINALIZE AQUATICS CENTER BUILDING ELEVATION DISCUSSION:** Finalize discussion on building exterior and architectural features presented by Ordiz-Melby Architects and provide design feedback to staff. (City Manager Gabriel A. Gonzalez)

ROLL CALL

7. **AWARD NEW PROFESSIONAL SERVICES AGREEMENT FOR NIGHTLY PARK PATROLS TO DARK KNIGHT SECURITY:** Council find the action is not defined as a "project" per Section 15378(b)(4) of the California Environmental Quality Act Guidelines; authorize the Public Works Director to serve SITREP Security Solutions with a termination notice for an active professional services agreement to provide park patrol services; approve a cost proposal submitted by Dark Knight Security to provide nightly park patrol services upon the termination of said agreement with SITREP Security Solutions for a monthly fee of \$2,300; and authorize the Public Works Director to enter into a new professional services agreement with Dark Knight Security for providing said park patrol services. (City Manager Gabriel A. Gonzalez)

ROLL CALL

8. **AWARD ZERKER ROAD IMPROVEMENTS PROJECT - PHASE III TO GRIFFITH COMPANY:** Council find the action is exempt from the California Environmental Quality Act; authorize allocating \$44,000 in additional local street improvement funding to Capital Improvement Program Project ST00038.2; accept bids received for the Zerker Rd. Reconstruction Project - Phase III Project; approve one (1) bid submitted by Griffith Company for said project in the amount of \$703,543.00; authorize the Public Works Director to award a construction contract for said project to Griffith Company; and authorize expenditures for said project up to \$775,000. (City Manager Gabriel A. Gonzalez)

ROLL CALL

9. **DISCUSSION AND DIRECTION TO CONDUCT FEASIBILITY ANALYSIS TO IDENTIFY QUALITY OF LIFE RECREATIONAL AMENITIES UTILIZING THE REPURPOSING OF EXISTING CITY FACILITIES:** Council provide direction to city staff to conduct a feasibility analysis of existing city facilities for recreational amenities. (City Manager Gabriel A. Gonzalez)

ROLL CALL

CITY MANAGER COMMENTS AND REPORTS:

DEPARTMENT DIRECTOR COMMENTS AND REPORTS:

RECESS:

CLOSED SESSION:

1. **CONFERENCE WITH LEGAL COUNSEL – EXISITING LITIGATION:** Pursuant to California Government Code, Section 54956.9(a). Name of Case: California Department of Tax and Fee Administration Petitions of the Cities of Alameda, et al (Williams-Sonoma DTC, Inc. Case IDs: 757063, 284-450, 20127075.

2. **PUBLIC EMPLOYEE APPOINTMENT:** Pursuant to California Government Code, Section 54957 Title: City Manager.
3. **CONFERENCE WITH LABOR NEGOTIATORS:** Pursuant to California Government Code, Section 54957.6 Agency Representative: Marco Martinez, City Attorney Unrepresented Employee Title: City Manager Candidate
4. **CONFERENCE WITH LABOR NEGOTIATORS:** Pursuant to California Government Code, Section 54957.6 Agency Representative: Marco Martinez, City Attorney Unrepresented Employee Title: City Manager

ADJOURNMENT:

Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at least three (3) days prior to the meeting or time the special services are needed to allow City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk's Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., June 14, 2024. Yazmina Pallares, S/S, City Clerk

REMOTE PUBLIC PARTICIPATION IS ALLOWED IN THE FOLLOWING WAYS, SEE BELOW FOR INSTRUCTIONS.

1. You are strongly encouraged to observe the City Council meetings live via YouTube <https://www.youtube.com/user/CityofShafter/>
2. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by **6:00 PM on June 18, 2024** to the City Clerk at CityClerk@shafter.com
3. If you wish to make a written comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263.
4. If you wish to make a comment during the live meeting, callers must first register with the City Clerk at 661-746-5012 before the meeting begins to receive instructions and the call- in number and code. Please call by 5:00pm on the Monday prior to the City Council meeting to allow ample time for sign up. You will need to provide your name, phone number and the item number you wish to address.
5. All public comments are provided to the City Council and applicable Staff, for review and consideration by the Board prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City Council meeting.

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
1203	06/04/2024	WIRE	936 PUBLIC EMPL RETIREME	55428	53927		05/31/2024		060624	89,995.35
Invoice: 53927				53927						
				24,106.68	0100-00-000-00-00-205142-	warrant	053124-051124.052424			
				32,472.46	0100-00-000-00-00-205142-		Pension Contri Payable			
				21,898.05	0100-00-000-00-00-205142-		Pension Contri Payable			
				11,518.16	0100-00-000-00-00-205142-		Pension Contri Payable			
				6.56	0100-00-000-00-00-205142-		Pension Contri Payable			
				-6.56	0100-20-200-14-00-500603-		PERS 3069 Misc. Classic			
								CHECK	1203 TOTAL:	89,995.35
1204	05/31/2024	WIRE	144 ST OF CA EDD	55426	53925		05/31/2024		060624	21,941.22
Invoice: 5/31/2024										
				16,608.09	0100-00-000-00-00-205121-	warrant	053124 SIT			
				5,333.13	0100-00-000-00-00-205130-		State Income Tax Payable			
							ST Disability Insur Payable			
								CHECK	1204 TOTAL:	21,941.22
1205	05/31/2024	WIRE	17 INTERNAL REVENUE SER	55425	53924		05/31/2024		060624	114,357.28
Invoice: 5/31/2024										
				41,798.24	0100-00-000-00-00-205120-	warrant	053124 FIT			
				58,806.04	0100-00-000-00-00-205122-		Federal Income Tax Payable			
				13,753.00	0100-00-000-00-00-205123-		FICA Tax Payable			
							Medicare Tax Payable			
								CHECK	1205 TOTAL:	114,357.28
1206	05/31/2024	WIRE	202 - 457 ICMA VANTAGEPO	55427	53926		05/31/2024		060624	10,882.00
Invoice: 5/31/2024										
				10,882.00	0100-00-000-00-00-205143-	warrant	053124 CONTRIBUTIONS			
							Deferred Compensation Payable			
								CHECK	1206 TOTAL:	10,882.00
1207	06/03/2024	WIRE	17 INTERNAL REVENUE SER	55433	53932		06/03/2024		060624	439.11
Invoice: 6/3/2024										
				355.88	0100-00-000-00-00-205122-	warrant	060324			
				83.23	0100-00-000-00-00-205123-		FICA Tax Payable			
							Medicare Tax Payable			
								CHECK	1207 TOTAL:	439.11
1208	06/03/2024	WIRE	144 ST OF CA EDD	55434	53933		06/03/2024		060624	77.49
Invoice: 6/3/2024										
								warrant	060324 SDI & UI	

City of Shafter

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CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL		DESC	
				77.49	0100-00-000-00-00-205130-			ST Disability Insur Payable	
						CHECK	1208	TOTAL:	77.49
1212	06/06/2024	PRTD	796 1020 CECIL LLC	55665	JUNE 2024	06/01/2024		060624	1,500.00
			Invoice: JUNE 2024	54162					
			375.00	0100-30-300-04-00-510602-		LEASE 337 STATE AVE CITY HALL ANNEX		Property Rental	
			1,125.00	5103-50-500-29-00-510602-		Property Rental			
						CHECK	1212	TOTAL:	1,500.00
1213	06/06/2024	PRTD	12070 ALL AMERICAN GLASS	55470	21619	05/24/2024		060624	471.09
			Invoice: 21619	53969					
			471.09	0100-30-400-25-51-510200-		PARKS - DOWNTOWN - ANNEALED GLASS		Repairs & Maintenance	
						CHECK	1213	TOTAL:	471.09
1214	06/06/2024	PRTD	10311 ALLIANT INSURANCE SE	55652	NOINV - 06.05.2024	06/05/2024		060624	1,027.00
			Invoice: NOINV - 06.05.2024	54149					
			1,027.00	0100-00-000-00-00-205309-		2ND QTR 2024 - EVENT INSURANCE FOR VETERANS HALL		CBSC Building Fee Deposits	
						CHECK	1214	TOTAL:	1,027.00
1215	06/06/2024	PRTD	14652 AMAZON CAPITAL SERVI	55386	1HLQ-M3K1-DJQY	05/28/2024		060624	162.46
			Invoice: 1HLQ-M3K1-DJQY	53884					
			162.46	0100-30-300-04-00-510016-		SLLC Summer School supplies		Classroom Supplies	
				55438	1FK9-XDND-43MC	05/21/2024		060624	166.44
			Invoice: 1FK9-XDND-43MC	53937					
			166.44	0100-30-300-04-00-510016-		Class Supplies for Summer		Classroom Supplies	
				55439	1MDD-H7WY-34Q7	05/21/2024		060624	18.17
			Invoice: 1MDD-H7WY-34Q7	53938					
			18.17	0100-30-300-04-60-510001-		SLLC storytime supplies		Departmental Supplies	
				55440	14FQ-NMTV-CJXG	05/22/2024		060624	272.03
			Invoice: 14FQ-NMTV-CJXG	53939					
			272.03	0100-30-300-04-00-510016-		SLLC Classroom Supplies for Summer		Classroom Supplies	
				55441	13ML-XHQF-L94N	05/26/2024		060624	220.70
				53940					

City of Shafter

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CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
DOCUMENT					INVOICE DTL	DESC			
Invoice: 13ML-XHQF-L94N				220.70	0100-30-300-04-00-510016-	SLLC Classroom Supplies for Summer Classroom Supplies			
					55442 1RN3-6T7K-9MWC 53941	05/28/2024		060624	15.00
Invoice: 1RN3-6T7K-9MWC				15.00	0100-30-300-04-00-510016-	SLLC Classroom Supplies for Summer Classroom Supplies			
					55444 1NWK-KTGP-7VF1 53943	05/24/2024		060624	92.34
Invoice: 1NWK-KTGP-7VF1				92.34	0100-30-300-04-00-510000-	SLLC Office Supplies Office Supplies			
					55445 1GYJ-7JCK-7YHD 53944	05/22/2024		060624	42.77
Invoice: 1GYJ-7JCK-7YHD				42.77	0100-30-300-75-51-510804-	SLLC First Fridays Community Promotions			
								CHECK 1215 TOTAL:	989.91
1216	06/06/2024	PRTD	1394	AMERICAN BUSINESS MA	55560 746271 54059	06/03/2024		060624	40.69
Invoice: 746271				40.69	0100-20-200-14-00-510100-	POLICE-Contract usage 5/09-6/08/24 Service Agreements			
					55561 741484 54060	05/03/2024		060624	30.91
Invoice: 741484				30.91	0100-20-200-14-00-510100-	POLICE-Contract usage 4/09/24-5/08/24 Service Agreements			
					55641 746272 54138	06/03/2024		060624	157.36
Invoice: 746272				31.47	5101-50-400-24-00-510000-	ALL PW'S #7458 - CONTRACT BASE Office Supplies			
				31.47	5002-40-400-20-00-510000-	Office Supplies			
				31.47	0100-30-400-25-00-510000-	Office Supplies			
				31.47	5000-40-400-21-00-510000-	Office Supplies			
				31.48	0100-40-400-19-02-510000-	Office Supplies			
								CHECK 1216 TOTAL:	228.96
1217	06/06/2024	PRTD	920	ANGEL RODRIGUEZ	55538 NOINV 06/03/24 54037	06/03/2024		060624	105.00
Invoice: NOINV 06/03/24				105.00	0100-20-200-14-00-510505-	POLICE-Per diem Traffic Collision course #316 Travel			
								CHECK 1217 TOTAL:	105.00

City of Shafter

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CASH ACCOUNT: 0000-00-000-00-00-100010-					Cash10755					
CHECK NO	CHK	DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
DOCUMENT						INVOICE DTL DESC				
1218	06/06/2024	PRTD	15105	ANGELICA M TORRES	55339 53839	EDUCATION 05202024	05/20/2024		060624	409.05
Invoice: EDUCATION 05202024					409.05	0100-10-135-09-00-500503-	Education Reimbursement Spring 2024 Semester Education Reimbursement			
								CHECK	1218 TOTAL:	409.05
1219	06/06/2024	PRTD	356	ALI & OBAID MARKETIN	54674 53187	167	05/02/2024		060624	153.38
Invoice: 167					51.12	0100-10-145-13-00-510000-	bottled water			
					51.12	0100-10-405-26-00-510000-	Office Supplies			
					51.14	0100-10-405-27-00-510000-	Office Supplies			
					54738 53251	NOINV05022024	05/02/2024		060624	169.13
Invoice: NOINV05022024					21.14	0100-10-140-10-00-510000-	City Hall Beverages			
					21.14	0100-10-110-03-00-510000-	Office Supplies			
					21.14	0100-10-120-05-00-510000-	Office Supplies			
					21.15	0100-10-100-01-00-510000-	Office Supplies			
					21.14	0100-10-145-13-00-510000-	Office Supplies			
					21.14	0100-30-300-04-00-510000-	Office Supplies			
					21.14	0100-10-135-09-00-510000-	Office Supplies			
					21.14	0100-10-125-06-00-510000-	Office Supplies			
					54873 53384	25-05-08-2024	05/08/2024		060624	36.81
Invoice: 25-05-08-2024					36.81	0100-10-140-10-00-510001-	FINANCE DRINKING WATER Departmental Supplies			
								CHECK	1219 TOTAL:	359.32
1220	06/06/2024	PRTD	12466	AT&T CALNET 3	55533 54032	9391064477 MAY 24	05/25/2024		060624	286.21
Invoice: 9391064477 MAY 24					286.21	0100-20-200-14-00-510701-	POLICE-Phone charges Communications			
					55666 54163	9391012257 MAY 24	05/31/2024		060624	29.64
Invoice: 9391012257 MAY 24					29.64	5002-40-400-20-00-510701-	PHONE CHARGES Communications			
					55667 54164	9391012255 MAY 24	05/31/2024		060624	29.12
Invoice: 9391012255 MAY 24					29.12	5000-40-400-21-00-510701-	PHONE CHARGES Communications			

City of Shafter

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
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1221	06/06/2024	PRTD	14008	BADGER METER	55465 80159906	05/29/2024		060624		1,022.45
				Invoice: 80159906		53964		WATER - METER SEVICES CELLULAR - MAY 2024		
				1,022.45 5002-40-400-20-00-510106-				Subscriptions & Dues		
						CHECK	1221	TOTAL:	1,022.45	
1222	06/06/2024	PRTD	538	BIG STOP MARKET INC	55662 MAY 2024	05/31/2024		060624		532.50
				Invoice: MAY 2024		54159		1,065 PAYMENTS @ 0.50 CENTS EACH		
				133.13 5000-40-400-21-00-510400-				Professional Services		
				133.13 5001-40-400-22-00-510400-				Professional Services		
				266.24 5002-40-400-20-00-510400-				Professional Services		
						CHECK	1222	TOTAL:	532.50	
1223	06/06/2024	PRTD	427	BRAXBRO, INC.	55471 1400	05/22/2024		060624		375.00
				Invoice: 1400		53970		WASTE WATER - TULARE LIFT - PLC to OIT		
				375.00 5000-40-400-21-00-510200-				Repairs & Maintenance		
						55473 1402		060624		420.00
				Invoice: 1402		53972		WATER/SCADA - COMMUNICATION REPAIR		
				420.00				Capital Prj.- Infrastructure		
				E WA00005 -50 -525		-				
				5002-60-400-20-00-580100-						
						55474 1410		060624		280.00
				Invoice: 1410		53973		WATER - TANK #3/WELL #9 - OBDC CONNECTOER J DRIVER		
				280.00				Capital Prj.- Infrastructure		
				E WA00005 -50 -525		-				
				5002-60-400-20-00-580100-						
						55640 1416		060624		700.00
				Invoice: 1416		54137		WATER/SCADA - PROGRAMMING TANK #1 TANK #16		
				700.00				Capital Prj.- Other Imp.		
				E WW00007 -50 -525		-5000				
				5000-60-400-21-00-580300-						
						CHECK	1223	TOTAL:	1,775.00	

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

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CHECK NO CHK DATE TYPE VENDOR NAME

					Cash10755				
					INV DATE	PO	WARRANT	NET	
DOCUMENT					INVOICE	DTL	DESC		
1224	06/06/2024	PRTD	7613 CA STATE DISBURSEMEN	55429 20-2041314 53928	05/31/2024		060624	230.76	
Invoice: 20-2041314					GARNISHMENT #20-2041314				
230.76 0100-00-000-00-00-205141-					Garnishments Payable				
					CHECK	1224	TOTAL:	230.76	
1225	06/06/2024	PRTD	7613 CA STATE DISBURSEMEN	55430 20-1412669 53929	05/31/2024		060624	300.00	
Invoice: 20-1412669					GARNISHMENT #20-1412669				
300.00 0100-00-000-00-00-205141-					Garnishments Payable				
					CHECK	1225	TOTAL:	300.00	
1226	06/06/2024	PRTD	7613 CA STATE DISBURSEMEN	55431 20-2535426 53930	05/31/2024		060624	46.15	
Invoice: 20-2535426					GARNISHMENT #20-2535426				
46.15 0100-00-000-00-00-205141-					Garnishments Payable				
					CHECK	1226	TOTAL:	46.15	
1227	06/06/2024	PRTD	324 CALIFORNIA BUILDING	55617 #wwCH4sIR 54115	12/19/2023		060624	160.00	
Invoice: #wwCH4sIR					webinar Training - JC & RV - BLDG				
160.00 0100-10-405-26-00-510501-					Training				
					55618 dyRhJ38e 54116	08/20/2023	060624	580.00	
Invoice: dyRhJ38e					Ed Week North Virtual Registration - DF, PM, AV				
435.00 0100-10-405-26-00-510501-					Training				
145.00 0100-10-405-27-00-510501-					Training				
					CHECK	1227	TOTAL:	740.00	
1228	06/06/2024	PRTD	14460 CARD SERVICE CENTER	55387 NOINV04112024 53886	04/11/2024		060624	791.35	
Invoice: NOINV04112024					Constant Contact Subscription				
237.40 0100-10-135-09-00-510150-					Software Subscription				
553.95 0100-10-110-03-00-510150-					Software Subscription				
					55388 100NOINV04282024 53887	04/28/2024	060624	8.90	
Invoice: 100NOINV04282024					FB Ads: Promo Video & Gossamer Grove CC Meeting				
8.90 0100-10-100-01-00-510802-					Community Promotion				

City of Shafter

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CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL	DESC		
						CHECK	1228	TOTAL:	800.25
1229	06/06/2024	PRTD	1123	CARLOS DURAN	55654 0060005 54151	06/05/2024	060624		1,700.00
	Invoice: 0060005			1,700.00	0100-30-300-75-51-510804-		FIRST FRIDAYS MUSIC 06/14/24	Community Promotions	
						CHECK	1229	TOTAL:	1,700.00
1230	06/06/2024	PRTD	754	CARLOS LARA	55619 NOINV - 06.05.2024 54117	06/05/2024	060624		102.34
	Invoice: NOINV - 06.05.2024			102.34	5002-40-400-20-00-510501-		REIMBURSEMENT FOR WATER TREATMENT CERTIFICATION	Training	
						CHECK	1230	TOTAL:	102.34
1231	06/06/2024	PRTD	424	CHARTER COMMUNICATIO	55451 167729201052124 53950	05/21/2024	060624		11.69
	Invoice: 167729201052124			11.69	5103-50-500-29-00-510100-		Spectrum CITY HALL TV FEES	Service Agreements	
						CHECK	1231	TOTAL:	11.69
1232	06/06/2024	PRTD	120	CODE PRECAST INC	55467 I-105730 53966	05/22/2024	060624		203.78
	Invoice: I-105730			203.78	0100-40-400-19-02-510001-		STREETS - CUBIC YARD READY MIX	Departmental Supplies	
						CHECK	1232	TOTAL:	203.78
1233	06/06/2024	PRTD	942	CRISTIAN CEJUDO	55537 NOINV 06/03/24 54036	06/03/2024	060624		105.00
	Invoice: NOINV 06/03/24			105.00	0100-20-200-14-00-510505-		POLICE-Per diem Traffic Collision course #319	Travel	
						CHECK	1233	TOTAL:	105.00
1234	06/06/2024	PRTD	190	DANIELS TIRE SERVICE	55462 904110 53961	05/29/2024	060624		535.17
	Invoice: 904110			535.17	0100-20-200-14-00-510300-		POLICE #180 - TIRES	Vehicle Operations	
						05/29/2024	060624		267.59
	Invoice: 904106			267.59	0100-20-200-14-00-510300-		POLICE #162 - TIRES	Vehicle Operations	

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CHECK NO CHK DATE TYPE VENDOR NAME

				Cash10755					NET
				VOUCHER	INVOICE	INV DATE	PO	WARRANT	
				DOCUMENT		INVOICE DTL DESC			
						CHECK	1234	TOTAL:	802.76
1235	06/06/2024	PRTD	206 DEE JASPAR & ASSOCIA	55614	23-01245	12/31/2023	060624		976.09
Invoice: 23-01245				54112		well #21- Project -Professional Services			
				976.09					
				E WA00015	-50	-525	-	Capital Prj.- Infrastructure	
				5002-60-400-20-00-580100-					
				55615	23-01244	12/31/2023	060624		506.50
Invoice: 23-01244				54113		Engineering-General Professional Services			
				506.50	5002-40-400-20-00-510400-	Professional Services			
						CHECK	1235	TOTAL:	1,482.59
1236	06/06/2024	PRTD	159 FEDEX	55435	8-509-99042	05/24/2024	060624		52.61
Invoice: 8-509-99042				53934		SHIPMENT FEES - BLDG			
				52.61	0100-10-405-26-00-510103-	Postage & Freight			
						CHECK	1236	TOTAL:	52.61
1237	06/06/2024	PRTD	5903 FERGUSON ENTERPRISES	55466	0001853	05/17/2024	060624		621.53
Invoice: 0001853				53965		WATER - LF 2 CTS COMP UNION/LF 2 MIP X CTS BALL			
				621.53	5002-40-400-20-00-510200-	Repairs & Maintenance			
						CHECK	1237	TOTAL:	621.53
1238	06/06/2024	PRTD	12171 FGL ENVIRONMENTAL	55518	443411A	05/16/2024	060624		233.00
Invoice: 443411A				54017		BACTERIOLOGICAL TESTING FOR WATER SYSTEM			
				233.00	5002-40-400-20-00-510905-	Water Testing/Samples			
				55519	443413A	05/16/2024	060624		155.00
Invoice: 443413A				54018		BACTERIOLOGICAL TESTING FOR WATER SYSTEM			
				155.00	5002-40-400-20-00-510905-	Water Testing/Samples			
				55520	443414A	05/16/2024	060624		73.00
Invoice: 443414A				54019		BACTERIOLOGICAL TESTING FOR WATER SYSTEM			
				73.00	5002-40-400-20-00-510905-	Water Testing/Samples			
				55521	443415A	05/16/2024	060624		37.00
				54020					

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
DOCUMENT						INVOICE DTL	DESC			
Invoice: 443415A	37.00	5002-40-400-20-00-510905-		55523	443416A					
				54022		05/16/2024	060624			155.00
Invoice: 443416A	155.00	5002-40-400-20-00-510905-		55524	443623A					
				54023		05/16/2024	060624			233.00
Invoice: 443623A	233.00	5002-40-400-20-00-510905-		55525	443624A					
				54024		05/16/2024	060624			347.00
Invoice: 443624A	347.00	5002-40-400-20-00-510905-		55526	443630A					
				54025		05/16/2024	060624			155.00
Invoice: 443630A	155.00	5002-40-400-20-00-510905-		55528	443631A					
				54027		05/16/2024	060624			155.00
Invoice: 443631A	155.00	5002-40-400-20-00-510905-		55529	443632A					
				54028		05/16/2024	060624			155.00
Invoice: 443632A	155.00	5002-40-400-20-00-510905-		55530	443633A					
				54029		05/27/2024	060624			357.00
Invoice: 443633A	357.00	5002-40-400-20-00-510905-		55531	443637A					
				54030		05/27/2024	060624			155.00
Invoice: 443637A	155.00	5002-40-400-20-00-510905-		55532	443821A					
				54031		05/28/2024	060624			680.00
Invoice: 443821A	680.00	5002-40-400-20-00-510905-		55597	443412A					
				54095		05/31/2024	060624			494.00
Invoice: 443412A	494.00	5002-40-400-20-00-510905-								

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CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER INVOICE		Cash10755							
						INV DATE		PO		WARRANT		NET	
				DOCUMENT		INVOICE		DTL		DESC			
								CHECK		1238 TOTAL:		3,384.00	
1239	06/06/2024	PRTD	1047	GOLDEN EMPIRE FLEET	55588 85531	05/13/2024		060624				4,325.53	
				Invoice: 85531				STREET S#415 - ACTUATOR KIT		Vehicle Operations			
				4,325.53 0100-40-400-19-02-510300-				CHECK		1239 TOTAL:		4,325.53	
1240	06/06/2024	PRTD	12729	HAAKER EQUIPMENT COM	55595 C5A1NV	05/30/2024		060624				3,391.02	
				Invoice: C5A1NV				STREETS #415 - DRAG SHOE		Vehicle Operations			
				3,391.02 0100-40-400-19-02-510300-				CHECK		1240 TOTAL:		3,391.02	
1241	06/06/2024	PRTD	8554	HARKER STRIPING & SI	55398 209200	05/22/2024		20240288 060624				59,915.00	
				Invoice: 209200				W TULARE AVE RD STRIPING SAFETY IMPROVEMENTS					
				9,985.83						Capital Prj.- Other Imp.			
				9,985.83						Capital Prj.- Infrastructure			
				39,943.34						Capital Prj.- Infrastructure			
								CHECK		1241 TOTAL:		59,915.00	
1242	06/06/2024	PRTD	15464	HECTOR'S PLUMBING	55399 23-1075	05/24/2024		20240303 060624				9,000.00	
				Invoice: 23-1075				CITY HALL - TRAILER - REPAIR SEWER		Building Repair & Maintenance			
				9,000.00 5100-50-405-28-90-510205-				CHECK		1242 TOTAL:		9,000.00	
1243	06/06/2024	PRTD	11083	HILL THREADED PRODUC	55418 260929	05/23/2024		060624				289.72	
				Invoice: 260929				ALL PW'S - VENDING MACHINE SUPPLIES		Departmental Supplies			
				57.94 5101-50-400-24-00-510001-						Departmental Supplies			
				57.94 5002-40-400-20-00-510001-						Departmental Supplies			
				57.94 0100-40-400-19-02-510001-						Departmental Supplies			
				57.95 5000-40-400-21-00-510001-						Departmental Supplies			
				57.95 0100-30-400-25-00-510001-						Departmental Supplies			

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

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CHECK NO CHK DATE TYPE VENDOR NAME

				Cash10755				
				VOUCHER	INVOICE	INV DATE	PO	WARRANT
				DOCUMENT	INVOICE DTL	DESC		NET
				55624	260973	05/30/2024	060624	37.97
				54121				
Invoice: 260973						ALL PW'S - VENDING MACHINE SUPPLIES		
				7.59	5101-50-400-24-00-510001-	Departmental Supplies		
				7.59	5002-40-400-20-00-510001-	Departmental Supplies		
				7.59	0100-40-400-19-02-510001-	Departmental Supplies		
				7.59	5000-40-400-21-00-510001-	Departmental Supplies		
				7.61	0100-30-400-25-00-510001-	Departmental Supplies		
						CHECK	1243 TOTAL:	327.69
1244	06/06/2024	PRTD	2 HITCHCOCK'S AUTO PAR	55448	7446-400370	05/24/2024	060624	4.08
				53947				
Invoice: 7446-400370						SHOP - AW32 HYDRAULIC FLUID/DEX III		
				4.08	5101-50-400-24-00-510300-	Vehicle Operations		
				55449	7446-400426	05/28/2024	060624	26.48
				53948				
Invoice: 7446-400426						SHOP - ASST VALPK-MINI 32V		
				26.48	5101-50-400-24-00-510300-	Vehicle Operations		
				55450	7446-400534	05/29/2024	060624	8.66
				53949				
Invoice: 7446-400534						DIAL-A-RIDE - LP MIN ADACRCT 10A		
				8.66	5003-40-140-12-00-510301-	Vehicle Operations - Supplies		
				55452	7446-400365	05/24/2024	060624	35.46
				53951				
Invoice: 7446-400365						STREETS #58 - OIL FILTER/5W30 OIL		
				35.46	0100-40-400-19-02-510300-	Vehicle Operations		
				55453	7446-400205	05/22/2024	060624	173.35
				53952				
Invoice: 7446-400205						STREETS - DIRE GRINDER SHEILD		
				173.35	0100-40-400-19-02-510300-	Vehicle Operations		
				55454	7446-400323	05/24/2024	060624	47.59
				53953				
Invoice: 7446-400323						POLICE #180 - OIL FILTER/OIL 5W20/AIR FILTER		
				47.59	0100-20-200-14-00-510300-	Vehicle Operations		
				55455	7446-399744	05/16/2024	060624	23.13
				53954				
Invoice: 7446-399744						PARKS #39 - TOOL/SAE TERMINAL		
				23.13	0100-30-400-25-00-510300-	Vehicle Operations		
				55456	7446-400581	05/29/2024	060624	77.68
				53955				
Invoice: 7446-400581						STREETS SWEEPER #415 - DIESEL EXHAUST FLUID/RADIAL		
				77.68	0100-40-400-19-02-510300-	Vehicle Operations		

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
				55457	7446-400014		05/20/2024		060624	85.78
				53956						
Invoice: 7446-400014										
	85.78	0100-40-400-19-02-510001-				STREETS - 30 RATCHET STRAP				
						Departmental Supplies				
				55458	7446-400575		05/29/2024		060624	84.44
				53957						
Invoice: 7446-400575										
	84.44	0100-40-400-19-02-510300-				STREETS #114 - ENG MNT FRNT LFT 1E				
						Vehicle Operations				
				55459	7446-400576		05/29/2024		060624	43.52
				53958						
Invoice: 7446-400576										
	43.52	5006-40-400-23-00-510300-				RAIL - ENG MNT FNT KFT RT				
						Vehicle Operations				
				55460	7446-400625		05/30/2024		060624	15.42
				53959						
Invoice: 7446-400625										
	15.42	0100-40-400-19-02-510300-				STREETS #114 - OIL 0w20				
						Vehicle Operations				
				55539	7446-400720		05/31/2024		060624	42.01
				54038						
Invoice: 7446-400720										
	42.01	0100-40-400-19-02-510001-				STREETS - BAG OF RAGS				
						Departmental Supplies				
				55540	7446-399357		05/10/2024		060624	48.25
				54039						
Invoice: 7446-399357										
	48.25	0100-30-400-25-00-510200-				PARKS - MULTI-BALL MOUNT				
						Repairs & Maintenance				
				55541	7446-399509		05/13/2024		060624	76.37
				54040						
Invoice: 7446-399509										
	76.37	0100-40-400-19-02-510300-				STREETS - SWEEPER #415 - AW68 HYDRAULIC FLUID				
						Vehicle Operations				
				55542	7446-400237		05/23/2024		060624	35.46
				54041						
Invoice: 7446-400237										
	35.46	0100-20-200-14-00-510300-				POLICE #183 - OIL FILTER/ 5w20 OIL				
						Vehicle Operations				
						CHECK		1244	TOTAL:	827.68
1245	06/06/2024	PRTD	1345	JEFFRIES BROS., INC	55233	148704CT	04/30/2024	20240319	060624	15,927.52
					53737					
Invoice: 148704CT										
	939.35	0100-10-405-26-00-510302-				FUEL CHARGES APRIL 2024				
	232.56	0100-10-405-27-00-510302-				Vehicle Operations - Fuel				
	326.85	0100-30-400-25-30-510302-				Vehicle Operations - Fuel				
	326.85	0100-30-400-25-31-510302-				Vehicle Operations - Fuel				
	326.85	0100-30-400-25-32-510302-				Vehicle Operations - Fuel				

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				VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL DESC			
				326.85	0100-30-400-25-33-510302-			Vehicle Operations - Fuel	
				311.92	0100-30-400-25-34-510302-			Vehicle Operations - Fuel	
				142.07	0100-30-400-25-35-510302-			Vehicle Operations - Fuel	
				123.91	0100-30-400-25-36-510302-			Vehicle Operations - Fuel	
				123.91	0100-30-400-25-37-510302-			Vehicle Operations - Fuel	
				123.91	0100-30-400-25-38-510302-			Vehicle Operations - Fuel	
				14.93	0100-30-400-25-51-510302-			Vehicle Operations - Fuel	
				14.93	0100-30-400-25-52-510302-			Vehicle Operations - Fuel	
				14.93	0100-30-400-25-55-510302-			Vehicle Operations - Fuel	
				953.69	0100-40-400-18-00-510302-			Vehicle Operations - Fuel	
				5,832.66	0100-40-400-19-02-510302-			Vehicle Operations - Fuel	
				885.46	0100-40-400-19-04-510302-			Vehicle Operations - Fuel	
				173.07	0100-30-400-25-00-510302-			Vehicle Operations - Fuel	
				689.41	5000-40-400-21-00-510302-			Vehicle Operations - Fuel	
				613.51	5001-40-400-22-00-510302-			Vehicle Operations - Fuel	
				2,846.05	5002-40-400-20-00-510302-			Vehicle Operations - Fuel	
				12.79	5006-40-400-23-00-510302-			Vehicle Operations - Fuel	
				122.60	5100-50-405-28-00-510302-			Vehicle Operations - Fuel	
				406.47	5101-50-400-24-00-510302-			Vehicle Operations - Fuel	
				41.99	5103-50-500-29-00-510302-			Vehicle Operations - Fuel	
						CHECK	1245	TOTAL:	15,927.52
1246	06/06/2024	PRTD	5914	JIM'S TOWING SERVICE	55596 92802	02/15/2024	060624		1,297.64
					54094				
				Invoice: 92802					
				1,297.64	0100-40-400-19-02-510300-			STREETS #415 - WATER IN DIESEL/CHECK ENGINE LIGHT	
								Vehicle Operations	
						CHECK	1246	TOTAL:	1,297.64
1247	06/06/2024	PRTD	12343	JOHN RUBIO	55651 PER DIEM 06/04/24	06/04/2024	060624		192.00
					54148				
				Invoice: PER DIEM 06/04/24					
				192.00	5103-50-500-29-00-510505-			ICMA LOCAL GOVERNMENT REIMAGINED CON 6/4/24-6/7/24	
								Travel	
						CHECK	1247	TOTAL:	192.00
1248	06/06/2024	PRTD	1098	KELLI CORTEZ	55417 NOINV05/23/2024	05/29/2024	060624		35.00
					53916				
				Invoice: NOINV05/23/2024					
				8.75	0100-40-400-19-02-510501-			K. Cortez Per Diem - Offset GSA Rate	
				8.75	0100-30-400-25-00-510501-			Training	
				8.75	5002-40-400-20-00-510501-			Training	
				8.75	0100-40-400-18-00-510501-			Training	
						CHECK	1248	TOTAL:	35.00

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				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL	DESC		
1249	06/06/2024	PRTD	229 KERN TURF INC	55480 53979	SI2320147	05/29/2024		060624	258.51
Invoice: SI2320147				258.51	0100-40-400-19-02-510001-	STREETS - SANTE FE SIGN - ROTATOR Departmental Supplies			
				55481 53980	SI2320153	05/29/2024		060624	269.22
Invoice: SI2320153				269.22	E Pk00009.1 -50 -540 0100-60-400-25-36-580300-	-0100	SKATE PARK - PVC PIPE CUTTER/PLASTIC CAN/TRENCH SH		
				Capital Prj.- Other Imp.				CHECK	1249 TOTAL: 527.73
1250	06/06/2024	PRTD	228 KRAZAN & ASSOCIATES	55648 54145	B629317-507	04/30/2024		060624	974.00
Invoice: B629317-507				974.00	E PF00002 -20 -200 0100-60-400-25-52-580200-	-	AQUATIC CENTER IMPROVEMENTS		
				Capital Prj.- Buildings & Imp.				CHECK	1250 TOTAL: 974.00
1251	06/06/2024	PRTD	128 LIEBERT CASSIDY WHIT	55582 54081	267586	04/30/2024		060624	2,887.00
Invoice: 267586				2,887.00	0100-10-130-08-00-510421-	Prof. Svcs. through 4/30/24 re: General Matters Legal Services - Personnel			
								CHECK	1251 TOTAL: 2,887.00
1252	06/06/2024	PRTD	379 FLORENTINO MACIAS JR	55443 53942	336	05/31/2024		060624	2,903.00
Invoice: 336				2,903.00	0100-30-300-04-00-510109-	SLLC May Janitorial Janitorial Services			
				55534 54033	340	05/31/2024		060624	4,324.00
Invoice: 340				4,324.00	0100-20-200-14-00-510109-	POLICE-Janitorial services May 24 Janitorial Services			
								CHECK	1252 TOTAL: 7,227.00
1253	06/06/2024	PRTD	616 MALLORY SERJEANT	55535 54034	NOINV 06/03/24	06/03/2024		060624	105.00
Invoice: NOINV 06/03/24				105.00	0100-20-200-14-00-510505-	POLICE-Per diem Intermediate traffic collision#302 Travel			

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC		
						CHECK	1253	TOTAL:	105.00
1254	06/06/2024	PRTD	7536	MARCELINO IBARRA	55620 54118	NOINV - 06.05.2024	06/05/2024	060624	45.00
				Invoice: NOINV - 06.05.2024	45.00	5002-40-400-20-00-510501-	REIMBURSEMENT FOR SWRCB Training		
						CHECK	1254	TOTAL:	45.00
1255	06/06/2024	PRTD	3770	MINTER FIELD AIR MUS	55604 54102	2024-003	06/03/2024	060624	160.00
				Invoice: 2024-003	160.00	0100-10-100-01-00-510802-	2024 Gossamer Condor Dinner Tickets - Council Community Promotion		
						CHECK	1255	TOTAL:	160.00
1256	06/06/2024	PRTD	253	NCM ENGINEERING CORP	55608 54106	Shaf2001-16	05/10/2024	060624	3,803.38
				Invoice: Shaf2001-16	3,803.38		7th Stand. widening Project Ph. 2-Progress Billing		
						E ST00002 -20 -200 -0305	0305-60-400-19-02-580100-	Capital Prj.- Infrastructure	
						CHECK	1256	TOTAL:	3,803.38
1257	06/06/2024	PRTD	9992	O'REILLY AUTOMOTIVE	55397 53896	2947-353296	05/16/2024	060624	247.87
				Invoice: 2947-353296	247.87	5101-50-400-24-00-510300-	SHOP - BATTERY vehicle Operations		
						CHECK	1257	TOTAL:	247.87
1258	06/06/2024	PRTD	11867	PACIFIC TIRE	55446 53945	39828	05/24/2024	060624	100.00
				Invoice: 39828	100.00	0100-20-200-14-00-510300-	POLICE #180 - DISMOUNT & MOUNT vehicle Operations		
						55447 39019 53946	05/28/2024	060624	497.22
				Invoice: 39019	497.22	5003-40-140-12-00-510303-	DIAL-A-RIDE #TE21 - 2 NEW TIRES/WHEEL BALANCE vehicle Operations- Tires		
						CHECK	1258	TOTAL:	597.22

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CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL	DESC		
1259	06/06/2024	PRTD	648	PETE ESPINOZA	55643 54140	100NOINV05212024	05/21/2024	060624	32.00
Invoice: 100NOINV05212024				32.00	0100-10-100-01-00-510505-	Las Vegas Monorail Ticket Reimbursement Travel			
						CHECK	1259 TOTAL:	32.00	
1260	06/06/2024	PRTD	441	PLAZA DE JENNINGS &	55663 54160	I-393	03/31/2024	060624	1,596.00
Invoice: I-393				1,596.00	0100-10-130-08-00-510421-	MARCH 2024 LEGAL SERVICES Legal Services - Personnel			
						CHECK	1260 TOTAL:	1,596.00	
1261	06/06/2024	PRTD	1622	QUILL CORPORATION	55573 54072	38712866	05/16/2024	060624	19.94
Invoice: 38712866				19.94	0100-10-140-10-00-510001-	DEPARTMENTAL SUPPLIES Departmental Supplies			
						55574 54073	38719085	05/17/2024	31.09
Invoice: 38719085				31.09	0100-10-140-10-00-510001-	DEPARTMENTAL SUPPLIES Departmental Supplies			
						55575 54074	38732795	05/17/2024	404.99
Invoice: 38732795				404.99	0100-10-140-10-00-510001-	DEPARTMENTAL SUPPLIES Departmental Supplies			
						55576 54075	38779580	05/22/2024	425.77
Invoice: 38779580				425.77	0100-10-140-10-00-510001-	DEPARTMENTAL SUPPLIES Departmental Supplies			
						CHECK	1261 TOTAL:	881.79	
1262	06/06/2024	PRTD	2729	R & R COMMERCIAL LAW	55401 53900	13069	05/01/2024	060624	611.03
Invoice: 13069				611.03	0100-30-300-04-00-510110-	SHAFTER - LEARNING CENTER - MAY 2024 Landscaping Services			
						55405 53904	13062	05/01/2024	587.75
Invoice: 13062				587.75	0100-20-200-14-00-510200-	SHAFTER - POLICE - MAY 2024 Repairs & Maintenance			
						55407 53906	13061	05/01/2024	657.57

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
Invoice: 13061				657.57	0100-30-400-25-55-510110-		SHAFTER - VETERANS HALL - MAY 2024			
							Landscaping Services			
				55416	13037		05/01/2024		060624	7,779.00
				53915						
Invoice: 13037				1,489.00	0811-40-400-19-04-510200-		ITB6/ITB1/GATEWAY/TARGET/GOPHER - MAY 2024			
				6,290.00	0811-40-400-19-04-510110-		Repairs & Maintenance			
							Landscaping Services			
						CHECK	1262	TOTAL:		9,635.35
1263	06/06/2024	PRTD	276	RICHLAND CHEVROLET	55461	161638	05/29/2024		060624	67.24
Invoice: 161638					53960					
				67.24	5002-40-400-20-00-510300-		WATER #216 - KEY			
							Vehicle Operations			
						CHECK	1263	TOTAL:		67.24
1264	06/06/2024	PRTD	292	RODNEY BECKER	55664	JUNE 2024	06/01/2024		060624	200.00
Invoice: JUNE 2024					54161					
				200.00	0100-30-400-25-00-510600-		PARKING LOT LEASE PAYMENT			
							Rents & Leases			
						CHECK	1264	TOTAL:		200.00
1265	06/06/2024	PRTD	768	ROLLAND JOHN HENRY V	55612	20240603	06/03/2024	20240201	060624	2,300.00
Invoice: 20240603					54110					
				1,150.00	0100-10-145-13-00-510400-		Consultant Agreement for contracted City Surveyor			
				1,150.00	0100-40-400-18-00-510401-		Professional Services			
							Engineering Services			
						CHECK	1265	TOTAL:		2,300.00
1266	06/06/2024	PRTD	885	SAMANTHA CALLAGY	55536	NOINV 06/03/24	06/03/2024		060624	105.00
Invoice: NOINV 06/03/24					54035					
				105.00	0100-20-200-14-00-510505-		POLICE-Per diem traffic collision investigatio#314			
							Travel			
						CHECK	1266	TOTAL:		105.00
1267	06/06/2024	PRTD	2204	SC COMMUNICATIONS, I	55626	12072	05/31/2024		060624	77.78
Invoice: 12072					54123					
				77.78	5003-40-140-12-00-510300-		DAIL-A-RIDE - COMPACT MICROPHONE W/ CAP			
							Vehicle Operations			
					55627	103942	05/31/2024		060624	308.87
					54124					

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CASH ACCOUNT: 0000-00-000-00-00-100010-					Cash10755					
CHECK NO	CHK	DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
DOCUMENT							INVOICE DTL DESC			
Invoice: 103942					308.87	5003-40-140-12-00-510300-	DAIL-A-RIDE #TE25 - RADIO INSTALLED Vehicle Operations			
					55628	103943	05/31/2024		060624	308.87
					54125					
Invoice: 103943					308.87	5003-40-140-12-00-510300-	DAIL-A-RIDE TE26 - INSTALLATION OF RADIO Vehicle Operations			
							CHECK		1267 TOTAL:	695.52
1268	06/06/2024	PRTD	7658	SEIU LOCAL 521	55432	5/31/2024	05/31/2024		060624	676.00
					53931					
Invoice: 5/31/2024					661.00	0100-00-000-00-00-205145-	warrant 053124 DUES	Association Dues Payable		
					15.00	0100-00-000-00-00-205145-		Association Dues Payable		
							CHECK		1268 TOTAL:	676.00
1269	06/06/2024	PRTD	15015	SHAFTER TRUE VALUE I	55543	245-161618	05/29/2024		060624	34.17
					54042					
Invoice: 245-161618					34.17	5003-40-140-12-00-510001-	DIAL-A-RIDE - WHT SHELF/DRY SCREW/WHT SHELF BRACKE Departmental Supplies			
					55544	2405-161658	05/29/2024		060624	30.00
					54043					
Invoice: 2405-161658					30.00	5002-40-400-20-00-510001-	WATER - ERGO TROWEL/RAID ANT KILLER Departmental Supplies			
					55545	2405-161645	05/29/2024		060624	8.35
					54044					
Invoice: 2405-161645					8.35	0100-40-400-19-02-510001-	STREETS - STARTER ROPE/HANDLE Departmental Supplies			
					55546	2405-161614	05/29/2024		060624	23.55
					54045					
Invoice: 2405-161614					23.55	0100-30-400-25-51-510001-	PARKS - DOWNTOWN - HD MOUNTING TAPE Departmental Supplies			
					55547	2405-158416	05/15/2024		060624	28.27
					54046					
Invoice: 2405-158416					28.27	0100-30-400-25-51-510202-	PARKS - DOWNTOWN - DRILL BIT/PHILIP SMS Z 10x1 3/4 Hardware & Tools			
					55548	2405-158392	05/15/2024		060624	40.28
					54047					
Invoice: 2405-158392					40.28	0100-40-400-19-02-510200-	STREETS - LERDO/POPULAR - MALE ADAPTER/REDU BUSHIN Repairs & Maintenance			
					55549	2405-158642	05/16/2024		060624	57.22
					54048					

City of Shafter

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL	DESC			
Invoice: 2405-158642				57.22	5002-40-400-20-00-510001-	WATER - STRIPPING GEL/PAINT/THINNER				
						Departmental Supplies				
				55550	2405-158821		05/17/2024		060624	71.27
				54049						
Invoice: 2405-158821				71.27	5002-40-400-20-00-510200-	WATER - NUT SETTER/HOLSTER/BELT				
						Repairs & Maintenance				
				55551	2405-159777		05/21/2024		060624	8.57
				54050						
Invoice: 2405-159777				8.57	5100-50-405-28-90-510001-	CITY HALL - DBLWIDE CORN BRACE				
						Departmental Supplies				
				55552	2405-159775		05/21/2024		060624	4.60
				54051						
Invoice: 2405-159775				4.60	0100-40-400-19-02-510001-	STREETS - 8oz ORI HAND SANITIZER				
						Departmental Supplies				
				55553	2405-159773		05/21/2024		060624	49.32
				54052						
Invoice: 2405-159773				49.32	0100-40-400-19-02-510200-	STREETS - PAINT MACHINE - AIRLESS HOSE				
						Repairs & Maintenance				
				55554	2405-159820		05/21/2024		060624	13.49
				54053						
Invoice: 2405-159820				13.49	0100-40-400-19-02-510001-	STREETS - TV 5GAL WHT PLAS PAIL				
						Departmental Supplies				
				55556	2405-159801		05/21/2024		060624	18.22
				54055						
Invoice: 2405-159801				18.22	0100-40-400-19-02-510200-	STREET - 20A SP INTER BREAKER				
						Repairs & Maintenance				
				55557	2405-159995		05/22/2024		060624	122.18
				54056						
Invoice: 2405-159995				24.98	5002-40-400-20-00-510001-	WATER - ROASCH KILLER/ANCHOR/FSTNERS				
				97.20	5002-40-400-20-00-510200-	Departmental Supplies				
						Repairs & Maintenance				
				55558	2405-159963		05/22/2024		060624	462.57
				54057						
Invoice: 2405-159963				462.57	0100-40-400-19-02-510001-	STREETS - DOWNTOWN LIGHTS - BULB/LUBRICANT				
						Departmental Supplies				
				55559	2405-160040		05/22/2024		060624	106.17
				54058						
Invoice: 2405-160040				106.17	5002-40-400-20-00-510001-	WATER - EXT CORD				
						Departmental Supplies				
				55562	2405-160006		05/22/2024		060624	23.57
				54061						
Invoice: 2405-160006						WATER - SDS HAMM BIT				

City of Shafter

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
	23.57	5002-40-400-20-00-510202-							Hardware & Tools	
				55563	2405-160164		05/23/2024		060624	52.85
Invoice: 2405-160164				54062						
	52.85	0100-40-400-19-02-510001-							STREETS - DOWNTOWN LIGHTS - MULTIMETER/GLOVES	
				55564	2405-160227		05/23/2024		060624	80.31
Invoice: 2405-160227				54063						
	80.31	0100-30-400-25-55-510001-							VETERAN'S HALL - NOZZLE/SNIPS/PRUNER	
				55566	2405-160206		05/23/2024		060624	117.92
Invoice: 2405-160206				54065						
	117.92	0100-40-400-19-02-510001-							STREETS - LUMEN LED E26 BULB	
				55567	2405-160230		05/23/2024		060624	5.35
Invoice: 2405-160230				54066						
	5.35	5101-50-400-24-00-510001-							SHOP - HILLMAN FASTERN	
				55568	2405-160358		05/24/2024		060624	25.82
Invoice: 2405-160358				54067						
	25.82	5101-50-400-24-00-510001-							SHOP - KNIFE/COMPASS/TAPE REMOVER	
				55569	2405-158911		05/17/2024		060624	61.08
Invoice: 2405-158911				54068						
	26.97	5002-40-400-20-00-510001-							WATER - ELEC ADAPTER/ROACH KILLER	
	34.11	5002-40-400-20-00-510200-							Departmental Supplies	
				55570	2405-161391		05/28/2024		060624	45.02
Invoice: 2405-161391				54069						
	45.02	0100-40-400-19-02-510001-							STREETS - POLY LWN RAKE	
				55571	2405-161399		05/28/2024		060624	88.00
Invoice: 2405-161399				54070						
	88.00	0100-40-400-19-02-510200-							STREETS - DOWNTOWN - PAINT/WOVE COVER/POLE	
				55572	2405-161421		05/28/2024		060624	13.93
Invoice: 2405-161421				54071						
	13.93	0100-40-400-19-02-510001-							STREETS - SPRAY PRIMER	
				55579	2405-161450		05/28/2024		060624	4.06
Invoice: 2405-161450				54078						
	4.06	0100-40-400-19-02-510001-							STREETS - 5GAL MESH PAINT STRAINER	
									Departmental Supplies	

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
				55580	2405-161779		05/30/2024		060624	38.55
				54079						
Invoice: 2405-161779	38.55	0100-30-400-25-36-510001-				SKATE PARK - PURPLR PRIMER/SEAL TAPE			Departmental Supplies	
				55581	2405-161801		05/30/2024		060624	58.43
				54080						
Invoice: 2405-161801	58.43	5002-40-400-20-00-510001-				WATER - POST HOLE DIGGER/DISH SOAP			Departmental Supplies	
				55600	2405-162025		05/31/2024		060624	69.67
				54098						
Invoice: 2405-162025	14.98	5002-40-400-20-00-510001-				WATER - ANT KILLER/BEAM LEVEL			Departmental Supplies	
	54.69	5002-40-400-20-00-510202-				Hardware & Tools				
				55601	2405-162015		05/31/2024		060624	18.74
				54099						
Invoice: 2405-162015	18.74	0100-40-400-19-02-510001-				STREETS - STIFF SCRAPER/KNIFE/CORD			Departmental Supplies	
				55602	2405-162005		05/31/2024		060624	7.82
				54100						
Invoice: 2405-162005	7.82	0100-40-400-19-02-510001-				STREETS - BLU PAINT			Departmental Supplies	
				55629	2405-158693		05/16/2024		060624	42.71
				54126						
Invoice: 2405-158693	42.71	5002-40-400-20-00-510200-				WATER - GLS HGRN PAINT/POCK SCREWDRIVER			Repairs & Maintenance	
				55630	2405-159006		05/17/2024		060624	90.05
				54127						
Invoice: 2405-159006	90.05	5002-40-400-20-00-510200-				WATER - PRUNING BLADE/CARB GP BLADE/HANDSAW			Repairs & Maintenance	
				55631	2405-159990		05/22/2024		060624	95.23
				54128						
Invoice: 2405-159990	95.23	0100-30-400-25-33-510200-				PARK - VETERAN'S - COUPLING/SUPLER GEL/BUSHING			Repairs & Maintenance	
				55632	2405-160447		05/24/2024		060624	74.73
				54129						
Invoice: 2405-160447	26.97	5002-40-400-20-00-510001-				WATER - SXS ELL/ANT KILLER/PVC PIPE			Departmental Supplies	
	47.76	5002-40-400-20-00-510200-				Repairs & Maintenance				
				55633	2406-162714		06/03/2024		060624	89.40
				54130						
Invoice: 2406-162714	89.40	0100-40-400-19-02-510001-				STREETS - SHOVEL/CUT OFF RISER			Departmental Supplies	

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
				55634	2406-162697		06/03/2024		060624	23.58
				54131						
Invoice: 2406-162697				23.58	0100-40-400-19-02-510001-	STREETS - POLY GAS CAN			Departmental Supplies	
						CHECK	1269	TOTAL:		2,205.05
1270	06/06/2024	PRTD	14509	SHAFTER WASCO PUBLIS	55577	3376	05/30/2024		060624	140.00
					54076					
Invoice: 3376				140.00	0100-10-145-13-00-510104-	PC Zone Code Amendment 24-18			Advertising	
						CHECK	1270	TOTAL:		280.00
				55578	3377		05/30/2024		060624	140.00
					54077					
Invoice: 3377				140.00	0100-10-145-13-00-510104-	PC General Plan Conformity - 100 Carver Street			Advertising	
						CHECK	1270	TOTAL:		280.00
1271	06/06/2024	PRTD	12276	SOAPMAN OF KERN COUN	55477	68016	05/23/2024		060624	478.22
					53976					
Invoice: 68016				478.22	0100-30-400-25-00-510001-	PARKS - CLEANER/CANLINERS			Departmental Supplies	
						CHECK	1271	TOTAL:		478.22
1272	06/06/2024	PRTD	449	ST OF CA DEPT OF JUS	55645	733250	05/03/2024		060624	748.00
					54142					
Invoice: 733250				32.00	0100-10-110-03-00-510115-	Livescans: CM Recruit, PD Other			Recruitment	
				716.00	0100-00-000-00-00-205304-	Livescan Deposits				
						CHECK	1272	TOTAL:		748.00
1273	06/06/2024	PRTD	14779	STANDARD PLUMBING SU	55482	WVDB25	05/30/2024		060624	2.13
					53981					
Invoice: WVDB25				2.13	5100-50-405-28-20-510001-	ALL PW'S - SCRAPER PLASTIC RAZOR W5			Departmental Supplies	
						CHECK	1273	TOTAL:		117.96
				55484	WRKD32		05/14/2024		060624	117.96
					53983					
Invoice: WRKD32				117.96	5002-40-400-20-00-510001-	WATER - CADDIS WADING SYSTEM			Departmental Supplies	
						CHECK	1274	TOTAL:		23.78
				55485	WRL828		05/15/2024		060624	23.78
					53984					
Invoice: WRL828						PARKS - DOWNTOWN - MTL CUT WHL/BACKING PLATE				

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
	23.78	0100-30-400-25-51-510200-		55486	WRM856		05/15/2024		060624	8.57
Invoice: WRM856				53985						
	8.57	0100-40-400-19-02-510001-		55487	WRP547		05/16/2024		060624	21.44
Invoice: WRP547				53986						
	21.44	0100-30-400-25-51-510001-		55488	WRP812		05/16/2024		060624	-21.44
Invoice: WRP812				53987						
	-21.44	0100-30-400-25-51-510001-		55489	WRP822		05/16/2024		060624	9.21
Invoice: WRP822				53988						
	9.21	0100-30-400-25-51-510001-		55490	WRQP72		05/16/2024		060624	14.99
Invoice: WRQP72				53989						
	14.99	0808-40-400-19-04-510001-		55491	WRW590		05/17/2024		060624	7.07
Invoice: WRW590				53990						
	7.07	5002-40-400-20-00-510200-		55492	WRT639		05/17/2024		060624	18.43
Invoice: WRT639				53991						
	18.43	0100-40-400-19-02-510001-		55493	WRT541		05/17/2024		060624	40.71
Invoice: WRT541				53992						
	40.71	0100-30-400-25-30-510001-		55495	WRZJ90		05/20/2024		060624	6.32
Invoice: WRZJ90				53994						
	6.32	0100-30-400-25-00-510001-		55497	WTDG78		05/21/2024		060624	44.48
Invoice: WTDG78				53996						
	44.48	5002-40-400-20-00-510001-								

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
				55499	WTFT80		05/21/2024		060624	11.99
				53998						
Invoice: WTFT80										
	11.99	5002-40-400-20-00-510202-					WATER - TUBE HEAT SHRINK/LIGHTER UTL MAXI			
							Hardware & Tools			
				55500	WTDD76		05/21/2024		060624	28.94
				53999						
Invoice: WTDD76										
	28.94	0100-40-400-19-02-510001-					STREETS - PLSTC BUCKET 5 G WHT ACE/TRUFIEL			
							Departmental Supplies			
				55501	WTG438		05/21/2024		060624	34.11
				54000						
Invoice: WTG438										
	34.11	0100-30-400-25-55-510001-					VETERAN'S HALL - RISER EXT/PVC MIP PLUG			
							Departmental Supplies			
				55503	WTK244		05/22/2024		060624	21.44
				54002						
Invoice: WTK244										
	21.44	0100-30-400-25-30-510001-					PARK - MANNEL - TIMER BATTERY			
							Departmental Supplies			
				55504	WTK738		05/22/2024		060624	11.13
				54003						
Invoice: WTK738										
	11.13	0100-30-400-25-55-510200-					VETERAN'S HALL - 3/4 PVC REPAIR CPL			
							Repairs & Maintenance			
				55505	WTLG39		05/23/2024		060624	12.86
				54004						
Invoice: WTLG39										
	12.86	0100-40-400-19-02-510001-					STREETS - CONCRETE MIX			
							Departmental Supplies			
				55507	WTKZ79		05/23/2024		060624	45.03
				54006						
Invoice: WTKZ79										
	45.03	0100-30-400-25-00-510001-					PARKS - PR POLY #12 SHOVEL			
							Departmental Supplies			
				55508	WTNP23		05/24/2024		060624	23.58
				54007						
Invoice: WTNP23										
	23.58	0100-40-400-19-02-510001-					STREETS - ROD GROUND COPPER			
							Departmental Supplies			
				55509	WTQG33		05/24/2024		060624	18.43
				54008						
Invoice: WTQG33										
	18.43	5002-40-400-20-00-510001-					WATER - SPRY PNT FSN FLT BLACK			
							Departmental Supplies			
				55510	WTVJ59		05/28/2024		060624	10.03
				54009						
Invoice: WTVJ59										
	10.03	0100-30-400-25-33-510200-					PARK - VETERAN'S - PVC BUSHING/COUPLING			
							Repairs & Maintenance			
				55513	WTVX30		05/28/2024		060624	57.59
				54012						

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

		VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
		DOCUMENT		INVOICE DTL	DESC			
Invoice: WTVX30	57.59	5002-40-400-20-00-510200-		WATER - VORD BUNGE	Repairs & Maintenance			
		55515	WTW912	05/28/2024	060624			53.61
		54014						
Invoice: WTW912	53.61	5101-50-400-24-00-510001-		SHOP - SOLDER GUN KIT	Departmental Supplies			
		55516	WVBP15	05/29/2024	060624			13.91
		54015						
Invoice: WVBP15	13.91	0100-40-400-19-02-510001-		STREETS - ROLLER/ROLLER COVER/TRAY	Departmental Supplies			
		55583	WTYW16	05/29/2024	060624			70.76
		54082						
Invoice: WTYW16	70.76	0100-30-400-25-36-510001-		SKATE PARK - SHOVEL	Departmental Supplies			
		55584	WVBM35	05/29/2024	060624			21.43
		54083						
Invoice: WVBM35	21.43	0100-40-400-19-02-510001-		STREETS - MOUNTING TAPE CLR	Departmental Supplies			
		55635	WVFG48	05/30/2024	060624			11.54
		54132						
Invoice: WVFG48	11.54	0100-30-400-25-36-510001-		PARKS - SKATE - 1 PVC ST ELL MIP x FIP	Departmental Supplies			
		55636	WVJK73	05/31/2024	060624			1.87
		54133						
Invoice: WVJK73	1.87	0100-40-400-19-02-510200-		STREETS - 3/4x20 SCH40 SW PVC PIPE	Repairs & Maintenance			
		55637	WVJK57	05/31/2024	060624			23.72
		54134						
Invoice: WVJK57	23.72	0100-40-400-19-02-510200-		STREET S- PRIMER/CPL/TEE SSS	Repairs & Maintenance			
		55638	WVML69	06/03/2024	060624			13.64
		54135						
Invoice: WVML69	13.64	0100-40-400-19-02-510200-		STREET S- PVC COUPLING SxS/ PVC REPAIR	Repairs & Maintenance			
		55639	WVN101	06/03/2024	060624			21.44
		54136						
Invoice: WVN101	21.44	0100-40-400-19-02-510001-		STREET S- TRUFUEL 50:1	Departmental Supplies			
CHECK 1273 TOTAL:								800.70

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

CASH ACCOUNT: 0000-00-000-00-00-100010-					Cash10755					
CHECK NO	CHK	DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
DOCUMENT							INVOICE DTL DESC			
1274	06/06/2024	PRTD	11486	STATEWIDE TRAFFIC SA	55475	12019412	05/28/2024		060624	569.50
Invoice: 12019412					53974		STREETS - STENCIL/STRIPE SPRAY			
					569.50	0100-40-400-19-02-510001-	Departmental Supplies			
							CHECK	1274	TOTAL:	569.50
1275	06/06/2024	PRTD	13287	SWANSON ENGINEERING	51045	14720	12/17/2023	20240204	060624	3,830.00
Invoice: 14720					49645		WASTE WATER - SEWER STUDY			
					3,830.00	5000-40-400-21-00-510400-	Professional Services			
							CHECK	1275	TOTAL:	3,830.00
1276	06/06/2024	PRTD	3161	SWRCB ACCOUNTING OFF	55621	NOINV - 06.05.2024	06/05/2024		060624	80.00
Invoice: NOINV - 06.05.2024					54119		WATER - TREATMENT OPERATOR GRADE T2 CERTIFICATION			
					80.00	5002-40-400-20-00-510501-	Training			
							CHECK	1276	TOTAL:	80.00
1277	06/06/2024	PRTD	1059	T-MOBILE USA INC	55436	99690126361924	05/21/2024		060624	31.15
Invoice: 99690126361924					53935		T-Mobile HotSpot Test Device - May.24			
					31.15	5103-50-500-29-00-510701-	Communications			
							CHECK	1277	TOTAL:	31.15
1278	06/06/2024	PRTD	12660	TRAFFIC MANAGEMENT I	55464	06-107655	05/28/2024		060624	1,475.77
Invoice: 06-107655					53963		STREETS - PAINT 5 GALLON			
					1,475.77	0100-40-400-19-02-510001-	Departmental Supplies			
						55476	06-1920187	05/28/2024	060624	1,475.77
Invoice: 06-1920187					53975		STREETS - WATERBORNE 5 GALLON			
					1,475.77	0100-40-400-19-02-510001-	Departmental Supplies			
							CHECK	1278	TOTAL:	2,951.54
1279	06/06/2024	PRTD	11919	TRANSUNION RISK & AL	55603	183429-202405-1	06/01/2024		060624	157.20
Invoice: 183429-202405-1					54101		POLICE-TLO MAY 2024			
					157.20	0100-20-200-14-00-510150-	Software Subscription			

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL	DESC			
						CHECK	1279	TOTAL:		157.20
1280	06/06/2024	PRTD	1121	TREE FOUNDATION OF K	55599 011515	05/31/2024	20240330	060624		5,000.00
				Invoice: 011515		TREE CONSULTING SERVICES				
				5,000.00 0100-30-400-25-00-510400-		Professional Services				
						CHECK	1280	TOTAL:		5,000.00
1281	06/06/2024	PRTD	303	TYACK'S TIRES	55479 232722	05/07/2024		060624		2,311.90
				Invoice: 232722		STREETS #621 - TIRES				
				2,311.90 0100-40-400-19-02-510300-		Vehicle Operations				
						CHECK	1281	TOTAL:		2,311.90
1282	06/06/2024	PRTD	994	NOVA GEOTECHNICAL AN	55609 00800830	03/01/2024		060624		560.00
				Invoice: 00800830		Stringham Park- Materials Testing				
				560.00						
				E PK00007.1 -50 -515		-0100				
				0100-60-400-25-37-580200-		Capital Prj.- Buildings & Imp.				
				55610 00814693		05/01/2024		060624		2,782.50
				Invoice: 00814693		Stringham Park- Materials Testing				
				2,782.50						
				E PK00007.1 -50 -515		-0100				
				0100-60-400-25-37-580200-		Capital Prj.- Buildings & Imp.				
						CHECK	1282	TOTAL:		3,342.50
1283	06/06/2024	PRTD	1101	VESTIS GROUP, INC. (	55419 2601618995	05/16/2024		060624		303.34
				Invoice: 2601618995		ALL PW'S - UNIFORM SERVICES				
				30.05 0100-30-400-25-00-500502-		Uniform & Equipment Allowance				
				7.42 5101-50-400-24-00-500502-		Uniform & Equipment Allowance				
				17.73 5101-50-400-24-00-510001-		Departmental Supplies				
				90.24 0100-40-400-19-02-500502-		Uniform & Equipment Allowance				
				1.82 5006-40-400-23-00-500502-		Uniform & Equipment Allowance				
				38.02 5000-40-400-21-00-500502-		Uniform & Equipment Allowance				
				115.54 5002-40-400-20-00-500502-		Uniform & Equipment Allowance				
				2.52 5101-50-400-24-00-500502-		Uniform & Equipment Allowance				
				55421 2601621055		05/23/2024		060624		267.50
				Invoice: 2601621055		ALL PW'S - UNIFORM SERVICES				
				30.05 0100-30-400-25-00-500502-		Uniform & Equipment Allowance				

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL		DESC		
				7.42	5101-50-400-24-00-500502-				Uniform & Equipment Allowance	
				17.73	5101-50-400-24-00-510001-				Departmental Supplies	
				88.40	0100-40-400-19-02-500502-				Uniform & Equipment Allowance	
				1.82	5006-40-400-23-00-500502-				Uniform & Equipment Allowance	
				26.22	5000-40-400-21-00-500502-				Uniform & Equipment Allowance	
				93.34	5002-40-400-20-00-500502-				Uniform & Equipment Allowance	
				2.52	5101-50-400-24-00-500502-				Uniform & Equipment Allowance	
				55623	2601623146		05/30/2024		060624	378.20
				54120						
Invoice: 2601623146										
				51.05	0100-30-400-25-00-500502-				ALL PW'S - UNIFORM SERVICES	
				7.42	5101-50-400-24-00-500502-				Uniform & Equipment Allowance	
				17.73	5101-50-400-24-00-510001-				Uniform & Equipment Allowance	
				107.10	0100-40-400-19-02-500502-				Departmental Supplies	
				1.82	5006-40-400-23-00-500502-				Uniform & Equipment Allowance	
				11.32	5000-40-400-21-00-500502-				Uniform & Equipment Allowance	
				179.24	5002-40-400-20-00-500502-				Uniform & Equipment Allowance	
				2.52	5101-50-400-24-00-500502-				Uniform & Equipment Allowance	
							CHECK	1283	TOTAL:	949.04
1284	06/06/2024	PRTD	932	VITAL SIGNS	55589	41328	05/31/2024		060624	97.43
					54088					
Invoice: 41328										
				97.43	5101-50-400-24-00-510001-				SHOP - CAUTION SIGN	
									Departmental Supplies	
				55591	41317		05/31/2024		060624	42.22
				54089						
Invoice: 41317										
				42.22	5101-50-400-24-00-510001-				SHOP - CAUTION SIGN	
									Departmental Supplies	
				55593	41330		05/31/2024		060624	83.35
				54090						
Invoice: 41330										
				83.35	5003-40-140-12-00-510001-				DIAL-A-RIDE #TE25 - DAR SIGN	
									Departmental Supplies	
				55594	41329		05/31/2024		060624	83.35
				54092						
Invoice: 41329										
				83.35	5003-40-140-12-00-510001-				DAIL-A-RIDE #TE26 - DAR SIGN	
									Departmental Supplies	
							CHECK	1284	TOTAL:	306.35
1285	06/06/2024	PRTD	45	WAGeworks, INC	55335	INV6581527	05/23/2024		060624	191.75
					53835					
Invoice: INV6581527										
				191.75	0100-10-135-09-00-510400-				Monthly Admin. & Compliance Fee: May 2024	
									Professional Services	

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

		CHECK	1285	TOTAL:	191.75
NUMBER OF CHECKS	80	*** CASH ACCOUNT TOTAL ***			409,276.24
		COUNT	AMOUNT		
TOTAL PRINTED CHECKS		74	171,583.79		
TOTAL WIRE TRANSFERS		6	237,692.45		
		*** GRAND TOTAL ***			409,276.24

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED
CLERK: 5292blopez

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024 12	102										
APP	0100-00-000-00-00-205000-		06/06/2024	060624	060624			Accts Payable		305,793.94	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0000-00-000-00-00-100010-		06/06/2024	060624	060624			Cash: Mission Bank Acct#10755			409,276.24
								AP CASH DISBURSEMENTS JOURNAL			
APP	5103-00-000-00-00-205000-		06/06/2024	060624	060624			Accts Payable		1,401.83	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5101-00-000-00-00-205000-		06/06/2024	060624	060624			Accts Payable		1,089.34	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5002-00-000-00-00-205000-		06/06/2024	060624	060624			Accts Payable		12,205.55	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5000-00-000-00-00-205000-		06/06/2024	060624	060624			Accts Payable		5,929.23	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5001-00-000-00-00-205000-		06/06/2024	060624	060624			Accts Payable		746.64	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0204-00-000-00-00-205000-		06/06/2024	060624	060624			Accts Payable		19,971.66	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0203-00-000-00-00-205000-		06/06/2024	060624	060624			Accts Payable		39,943.34	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5100-00-000-00-00-205000-		06/06/2024	060624	060624			Accts Payable		9,133.30	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5003-00-000-00-00-205000-		06/06/2024	060624	060624			Accts Payable		1,402.27	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5006-00-000-00-00-205000-		06/06/2024	060624	060624			Accts Payable		61.77	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0305-00-000-00-00-205000-		06/06/2024	060624	060624			Accts Payable		3,803.38	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0811-00-000-00-00-205000-		06/06/2024	060624	060624			Accts Payable		7,779.00	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0808-00-000-00-00-205000-		06/06/2024	060624	060624			Accts Payable		14.99	
								AP CASH DISBURSEMENTS JOURNAL			
								GENERAL LEDGER TOTAL		409,276.24	409,276.24
APP	0000-00-000-00-00-209001-		06/06/2024	060624	060624			Due To 0100 - Gen Fund		305,793.94	
APP	0100-00-000-00-00-109000-		06/06/2024	060624	060624			Due From Funds - Cash Pool			305,793.94
APP	0000-00-000-00-00-209049-		06/06/2024	060624	060624			Due To 5103 - Info Tech		1,401.83	
APP	5103-00-000-00-00-109000-		06/06/2024	060624	060624			Due From Funds - Cash Pool			1,401.83
APP	0000-00-000-00-00-209047-		06/06/2024	060624	060624			Due To 5101 - Vehicle Maint		1,089.34	
APP	5101-00-000-00-00-109000-		06/06/2024	060624	060624			Due From Funds - Cash Pool			1,089.34
APP	0000-00-000-00-00-209038-							Due To 5002 - Water Operat		12,205.55	

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL									
SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		06/06/2024	060624	060624						
APP	5002-00-000-00-00-109000-						Due From Funds - Cash Pool			12,205.55
		06/06/2024	060624	060624						
APP	0000-00-000-00-00-209036-						Due To 5000 - Wastewtr Operat		5,929.23	
		06/06/2024	060624	060624						
APP	5000-00-000-00-00-109000-						Due From Funds - Cash Pool			5,929.23
		06/06/2024	060624	060624						
APP	0000-00-000-00-00-209037-						Due To 5001 - Refuse Operat		746.64	
		06/06/2024	060624	060624						
APP	5001-00-000-00-00-109000-						Due From Funds - Cash Pool			746.64
		06/06/2024	060624	060624						
APP	0000-00-000-00-00-209006-						Due To 0204 - TDA - Streets		19,971.66	
		06/06/2024	060624	060624						
APP	0204-00-000-00-00-109000-						Due From Funds - Cash Pool			19,971.66
		06/06/2024	060624	060624						
APP	0000-00-000-00-00-209005-						Due To 0203 - Gas Tax		39,943.34	
		06/06/2024	060624	060624						
APP	0203-00-000-00-00-109000-						Due From Funds - Cash Pool			39,943.34
		06/06/2024	060624	060624						
APP	0000-00-000-00-00-209046-						Due To 5100 - Facility Maint		9,133.30	
		06/06/2024	060624	060624						
APP	5100-00-000-00-00-109000-						Due From Funds - Cash Pool			9,133.30
		06/06/2024	060624	060624						
APP	0000-00-000-00-00-209039-						Due To 5003 - Transit Operat		1,402.27	
		06/06/2024	060624	060624						
APP	5003-00-000-00-00-109000-						Due From Funds - Cash Pool			1,402.27
		06/06/2024	060624	060624						
APP	0000-00-000-00-00-209042-						Due To 5006 - Rail Operat		61.77	
		06/06/2024	060624	060624						
APP	5006-00-000-00-00-109000-						Due From Funds - Cash Pool			61.77
		06/06/2024	060624	060624						
APP	0000-00-000-00-00-209019-						Due To 0305 - Traffic Mit		3,803.38	
		06/06/2024	060624	060624						
APP	0305-00-000-00-00-109000-						Due From Funds - Cash Pool			3,803.38
		06/06/2024	060624	060624						
APP	0000-00-000-00-00-209035-						Due To 0811 - LLMD - 001-2009		7,779.00	
		06/06/2024	060624	060624						
APP	0811-00-000-00-00-109000-						Due From Funds - Cash Pool			7,779.00
		06/06/2024	060624	060624						
APP	0000-00-000-00-00-209032-						Due To 0808 - LLMD - 001-2015		14.99	
		06/06/2024	060624	060624						
APP	0808-00-000-00-00-109000-						Due From Funds - Cash Pool			14.99
		06/06/2024	060624	060624						
SYSTEM GENERATED ENTRIES TOTAL									409,276.24	409,276.24
JOURNAL 2024/12/102 TOTAL									818,552.48	818,552.48

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0000	Pooled Cash Fund	2024	12	102	06/06/2024			
	0000-00-000-00-00-100010-					Cash: Mission Bank Acct#10755		409,276.24
	0000-00-000-00-00-209001-					Due To 0100 - Gen Fund	305,793.94	
	0000-00-000-00-00-209005-					Due To 0203 - Gas Tax	39,943.34	
	0000-00-000-00-00-209006-					Due To 0204 - TDA - Streets	19,971.66	
	0000-00-000-00-00-209019-					Due To 0305 - Traffic Mit	3,803.38	
	0000-00-000-00-00-209032-					Due To 0808 - LLMD - 001-2015	14.99	
	0000-00-000-00-00-209035-					Due To 0811 - LLMD - 001-2009	7,779.00	
	0000-00-000-00-00-209036-					Due To 5000 - Wastewtr Operat	5,929.23	
	0000-00-000-00-00-209037-					Due To 5001 - Refuse Operat	746.64	
	0000-00-000-00-00-209038-					Due To 5002 - Water Operat	12,205.55	
	0000-00-000-00-00-209039-					Due To 5003 - Transit Operat	1,402.27	
	0000-00-000-00-00-209042-					Due To 5006 - Rail Operat	61.77	
	0000-00-000-00-00-209046-					Due To 5100 - Facility Maint	9,133.30	
	0000-00-000-00-00-209047-					Due To 5101 - Vehicle Maint	1,089.34	
	0000-00-000-00-00-209049-					Due To 5103 - Info Tech	1,401.83	
						FUND TOTAL	409,276.24	409,276.24
0100	General Fund	2024	12	102	06/06/2024			
	0100-00-000-00-00-109000-					Due From Funds - Cash Pool		305,793.94
	0100-00-000-00-00-205000-					Accts Payable	305,793.94	
						FUND TOTAL	305,793.94	305,793.94
0203	Gas Tax	2024	12	102	06/06/2024			
	0203-00-000-00-00-109000-					Due From Funds - Cash Pool		39,943.34
	0203-00-000-00-00-205000-					Accts Payable	39,943.34	
						FUND TOTAL	39,943.34	39,943.34
0204	Tran. Dev. Act - Streets	2024	12	102	06/06/2024			
	0204-00-000-00-00-109000-					Due From Funds - Cash Pool		19,971.66
	0204-00-000-00-00-205000-					Accts Payable	19,971.66	
						FUND TOTAL	19,971.66	19,971.66
0305	Traffic Mitigation	2024	12	102	06/06/2024			
	0305-00-000-00-00-109000-					Due From Funds - Cash Pool		3,803.38
	0305-00-000-00-00-205000-					Accts Payable	3,803.38	
						FUND TOTAL	3,803.38	3,803.38
0808	LLMD - 001-2015	2024	12	102	06/06/2024			
	0808-00-000-00-00-109000-					Due From Funds - Cash Pool		14.99
	0808-00-000-00-00-205000-					Accts Payable	14.99	
						FUND TOTAL	14.99	14.99

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0811 LLMD - 001-2009 0811-00-000-00-00-109000- 0811-00-000-00-00-205000-	2024 12	102	06/06/2024	Due From Funds - Cash Pool Accts Payable	7,779.00	7,779.00
				FUND TOTAL	7,779.00	7,779.00
5000 Wastewater Operations 5000-00-000-00-00-109000- 5000-00-000-00-00-205000-	2024 12	102	06/06/2024	Due From Funds - Cash Pool Accts Payable	5,929.23	5,929.23
				FUND TOTAL	5,929.23	5,929.23
5001 Refuse Operations 5001-00-000-00-00-109000- 5001-00-000-00-00-205000-	2024 12	102	06/06/2024	Due From Funds - Cash Pool Accts Payable	746.64	746.64
				FUND TOTAL	746.64	746.64
5002 Water Operations 5002-00-000-00-00-109000- 5002-00-000-00-00-205000-	2024 12	102	06/06/2024	Due From Funds - Cash Pool Accts Payable	12,205.55	12,205.55
				FUND TOTAL	12,205.55	12,205.55
5003 Transit Operations 5003-00-000-00-00-109000- 5003-00-000-00-00-205000-	2024 12	102	06/06/2024	Due From Funds - Cash Pool Accts Payable	1,402.27	1,402.27
				FUND TOTAL	1,402.27	1,402.27
5006 Rail Operations 5006-00-000-00-00-109000- 5006-00-000-00-00-205000-	2024 12	102	06/06/2024	Due From Funds - Cash Pool Accts Payable	61.77	61.77
				FUND TOTAL	61.77	61.77
5100 Facility Maintenance 5100-00-000-00-00-109000- 5100-00-000-00-00-205000-	2024 12	102	06/06/2024	Due From Funds - Cash Pool Accts Payable	9,133.30	9,133.30
				FUND TOTAL	9,133.30	9,133.30
5101 Vehicle Maintenance 5101-00-000-00-00-109000- 5101-00-000-00-00-205000-	2024 12	102	06/06/2024	Due From Funds - Cash Pool Accts Payable	1,089.34	1,089.34
				FUND TOTAL	1,089.34	1,089.34
5103 Information Technology	2024 12	102	06/06/2024			

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF	DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT								
5103-00-000-00-00-109000-						Due From Funds - Cash Pool		1,401.83
5103-00-000-00-00-205000-						Accts Payable	1,401.83	
						FUND TOTAL	1,401.83	1,401.83

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FR
0000 Pooled Cash Fund	409,276.24	
0100 General Fund		305,793.94
0203 Gas Tax		39,943.34
0204 Tran. Dev. Act - Streets		19,971.66
0305 Traffic Mitigation		3,803.38
0808 LLMD - 001-2015		14.99
0811 LLMD - 001-2009		7,779.00
5000 Wastewater Operations		5,929.23
5001 Refuse Operations		746.64
5002 Water Operations		12,205.55
5003 Transit Operations		1,402.27
5006 Rail Operations		61.77
5100 Facility Maintenance		9,133.30
5101 Vehicle Maintenance		1,089.34
5103 Information Technology		1,401.83
TOTAL	409,276.24	409,276.24

** END OF REPORT - Generated by Brenda Lopez **

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

Cash10755
VOUCHER INVOICE INV DATE PO WARRANT NET

					DOCUMENT		INVOICE DTL DESC			
1286	06/07/2024	PRTD	1122	KENNETH MECHAM	55606	17	05/11/2024	060724	850.00	
Invoice: 17					54104					
					850.00	0100-30-300-75-51-510804-	FIRST FRIDAYS 360 PHOTOBOOTH SLLC	Community Promotions		
							CHECK	1286	TOTAL:	850.00
					NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***			850.00
							COUNT	AMOUNT		
					TOTAL PRINTED CHECKS		1	850.00		
								*** GRAND TOTAL ***		850.00

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED
CLERK: 5292blopez

YEAR	PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
	EFF DATE										
2024	12	122									
APP	0100-00-000-00-00-205000-							Accts Payable		850.00	
	06/07/2024	060724		060724				AP CASH DISBURSEMENTS JOURNAL			
APP	0000-00-000-00-00-100010-							Cash: Mission Bank Acct#10755			850.00
	06/07/2024	060724		060724				AP CASH DISBURSEMENTS JOURNAL			
								GENERAL LEDGER TOTAL		850.00	850.00
APP	0000-00-000-00-00-209001-							Due To 0100 - Gen Fund		850.00	
	06/07/2024	060724		060724							
APP	0100-00-000-00-00-109000-							Due From Funds - Cash Pool			850.00
	06/07/2024	060724		060724							
								SYSTEM GENERATED ENTRIES TOTAL		850.00	850.00
								JOURNAL 2024/12/122 TOTAL		1,700.00	1,700.00

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0000	Pooled Cash Fund	2024	12	122	06/07/2024			
	0000-00-000-00-00-100010-					Cash: Mission Bank Acct#10755		850.00
	0000-00-000-00-00-209001-					Due To 0100 - Gen Fund	850.00	
						FUND TOTAL	850.00	850.00
0100	General Fund	2024	12	122	06/07/2024			
	0100-00-000-00-00-109000-					Due From Funds - Cash Pool		850.00
	0100-00-000-00-00-205000-					Accts Payable	850.00	
						FUND TOTAL	850.00	850.00

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
0000 Pooled Cash Fund		850.00	
0100 General Fund			850.00
	TOTAL	850.00	850.00

** END OF REPORT - Generated by Brenda Lopez **

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC		
1210	06/06/2024	WIRE	556	SHAFTER DG SOLAR, LL	55669 MAY 2024 54166	05/31/2024		061324	31,157.66
Invoice: MAY 2024				30,420.80	5002-40-400-20-00-510707-	SOLAR ELECTRICITY CHARGES			
				736.86	0100-20-200-15-00-510707-	Power Power			
				CHECK				1210 TOTAL:	31,157.66
1211	06/06/2024	WIRE	378	AMERICAN REFUSE INC	55670 311877 54167	05/31/2024		061324	94,215.65
Invoice: 311877				94,215.65	5001-40-400-22-00-510114-	REFUSE-HOMES ALLEY/CURBSIDE PICKUP MAY 2024			
								Contract Services	
				CHECK				1211 TOTAL:	94,215.65
1287	06/13/2024	PRTD	1182	AEP CALIFORNIA LLC	55729 ORD0029823 54225	05/16/2024		061324	2,641.10
Invoice: ORD0029823				2,641.10	0100-20-200-14-00-510300-	POLICE-Lightbar repair # 160			
								Vehicle Operations	
				55730	ORD0029824 54226	05/16/2024		061324	3,244.21
Invoice: ORD0029824				3,244.21	0100-20-200-14-00-510300-	POLICE-Lightbar repair # 161			
								Vehicle Operations	
				55731	ORD0029826 54227	05/16/2024		061324	3,244.21
Invoice: ORD0029826				3,244.21	0100-20-200-14-00-510300-	POLICE-Lightbar repair # 170			
								Vehicle Operations	
				CHECK				1287 TOTAL:	9,129.52
1288	06/13/2024	PRTD	14652	AMAZON CAPITAL SERVI	52234 1KT3-9XDN-MPYJ 50811	02/07/2024		061324	197.29
Invoice: 1KT3-9XDN-MPYJ				197.29	0100-30-300-04-00-510016-	SLLC Classroom Supplies			
								Classroom Supplies	
				55679	1DW4-KQMC-696X 54176	06/05/2024		061324	132.86
Invoice: 1DW4-KQMC-696X				132.86	0100-30-300-04-00-510016-	SLLC Classroom Supplies			
								Classroom Supplies	
				CHECK				1288 TOTAL:	330.15
1289	06/13/2024	PRTD	13236	AMBER CHEMICAL INC	55707 0381589-IN 54203	05/29/2024		061324	4,703.99
Invoice: 0381589-IN				4,703.99	5002-40-400-20-00-510900-	WATER - WATER CHEMICALS- HYPOCHLORITE			
								Treatment Supplies	

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL		DESC		
								CHECK	1289 TOTAL:	4,703.99
1290	06/13/2024	PRTD	1394	AMERICAN BUSINESS MA	55646 746412		06/03/2024		061324	15.00
				54143				Toner for Annex Printer		
Invoice: 746412								Departmental Supplies		
				5.00 0100-10-135-09-00-510001-				Departmental Supplies		
				5.00 0100-30-300-04-00-510001-				Departmental Supplies		
				5.00 5003-40-140-12-00-510001-						
								CHECK	1290 TOTAL:	15.00
1291	06/13/2024	PRTD	378	AMERICAN REFUSE INC	55678 311533		06/01/2024		061324	132.57
Invoice: 311533				54175				SLLC American Refuse		
				132.57 0100-30-300-04-00-510706-				Refuse		
				55736 311325				06/01/2024		
				54232				061324		294.82
Invoice: 311325								POLICE-Range refuse		
				294.82 0100-20-200-14-00-510706-				Refuse		
				55739 311316				06/01/2024		
				54235				061324		204.40
Invoice: 311316								POLICE-Refuse		
				204.40 0100-20-200-14-00-510706-				Refuse		
				55806 311122				06/01/2024		
				54300				061324		261.28
Invoice: 311122								CITY HALL REFUSE SERVICES MAY 2024		
				261.28 5100-50-405-28-90-510706-				Refuse		
								CHECK	1291 TOTAL:	893.07
1292	06/13/2024	PRTD	13959	AMS.NET INC	55884 Invoice-0079949		06/11/2024		061324	121.75
Invoice: Invoice-0079949				54377				0365 G3 Software Licenses True-up charges		
				121.75 5103-50-500-29-00-510150-				Software Subscription		
								CHECK	1292 TOTAL:	121.75
1293	06/13/2024	PRTD	3	AT&T	55852 2576JUN24		06/04/2024		061324	1,570.61
Invoice: 2576JUN24				54346				PHONE CHARGES 661 589-2576 931		
				1,570.61 0100-20-200-14-00-510701-				Communications		
				55853 1079JUN24				06/04/2024		
				54347				061324		31.57

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE DTL	DESC				
Invoice: 1079JUN24				31.57 5002-40-400-20-00-510701-	55854 1076JUN24	PHONE CHARGES 238 841-1079 338	06/04/2024		061324	31.57
					54348	Communications				
Invoice: 1076JUN24				31.57 5002-40-400-20-00-510701-	55859 1077JUN24	PHONE CHARGES 238 841-1076 338	06/04/2024		061324	31.57
					54353	Communications				
Invoice: 1077JUN24				31.57 5002-40-400-20-00-510701-	55861 3228JUN24	PHONE CHARGES 238 841-1077 343	06/04/2024		061324	33.49
					54355	Communications				
Invoice: 3228JUN24				33.49 5002-40-400-20-00-510701-		PHONE CHARGES 960 739-3228 555				
						Communications				
						CHECK		1293	TOTAL:	1,698.81
1294	06/13/2024	PRTD	12466	AT&T CALNET 3	55253 9391012267 MAY 24	PHONE CHARGES 238 841-1079 338	05/17/2024		061324	83.50
					53756	Communications				
Invoice: 9391012267 MAY 24				83.50 0100-30-300-04-00-510701-		PHONE CHARGES				
						Communications				
						CHECK		1294	TOTAL:	83.50
1295	06/13/2024	PRTD	14008	BADGER METER	55722 1662409	06/05/2024 20240200 061324			061324	3,843.84
					54218	Meter Retrofit Project				
Invoice: 1662409				3,843.84	E WA00007 -50 -525 -	Capital Prj.- Infrastructure				
					5002-60-400-20-00-580100-					
					55723 1662059	06/04/2024 20240200 061324			061324	53,539.20
					54219	Meter Retrofit Project				
Invoice: 1662059				53,539.20	E WA00007 -50 -525 -	Capital Prj.- Infrastructure				
					5002-60-400-20-00-580100-					
						CHECK		1295	TOTAL:	57,383.04
1296	06/13/2024	PRTD	908	BAKERSFIELD RUBBER S	55753 57393	06/06/2024			061324	247.84
					54249	POLICE-Four rubber stamps				
Invoice: 57393				247.84 0100-20-200-14-00-510001-		Departmental Supplies				

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
						CHECK	1296	TOTAL:	247.84	
1297	06/13/2024	PRTD	97	BEST BEST & KRIEGER	55866 997866	05/31/2024		061324		5,672.56
				54360						
Invoice: 997866				5,672.56		LEGAL SERVICES THROUGH MAY 31, 2024				
				0100-10-130-08-00-510420-		Legal Services				
				55867 997867		05/31/2024		061324		17,045.38
				54361						
Invoice: 997867				17,045.38		RETAINER LEGAL SERVICES THROUGH MAY 31, 2024				
				0100-10-130-08-00-510420-		Legal Services				
				55869 997868		05/31/2024		061324		3,118.50
				54363						
Invoice: 997868				3,118.50		OVERAGE RETAINER SERVICES MAY 2024				
				0100-10-130-08-00-510420-		Legal Services				
						CHECK	1297	TOTAL:	25,836.44	
1298	06/13/2024	PRTD	1044	DAVID COMELLI	55882 131	06/12/2024		061324		500.00
				54375						
Invoice: 131				500.00		Network Config. Changes				
				5103-50-500-29-00-510400-		Professional Services				
						CHECK	1298	TOTAL:	500.00	
1299	06/13/2024	PRTD	4537	BOLLES NURSERY	55810 88910	06/10/2024		061324		130.20
				54304						
Invoice: 88910				130.20		STREETS - LERDO - FLATS VINCA				
				0100-40-400-19-02-510110-		Landscaping Services				
						CHECK	1299	TOTAL:	130.20	
1300	06/13/2024	PRTD	427	BRAXBRO, INC.	55716 1418	06/05/2024		061324		980.00
				54212						
Invoice: 1418				980.00		WATER/SCADA - PROGRAMMING - TANK #3, WELL #12				
				E WW00007 -50 -525						
				5000-60-400-21-00-580300-		Capital Prj.- Other Imp.				
						CHECK	1300	TOTAL:	980.00	
1301	06/13/2024	PRTD	15297	BUSINESSOLVER.COM IN	55880 113712	03/20/2024		061324		103.50
				54373						
Invoice: 113712				103.50		ACA Fulfillment - 1095 Employee Statement				
				0100-10-135-09-00-510400-		Professional Services				

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				Cash10755					NET
				VOUCHER	INVOICE	INV DATE	PO	WARRANT	
				DOCUMENT		INVOICE DTL		DESC	
						CHECK	1301	TOTAL:	103.50
1302	06/13/2024	PRTD	696 CALIFORNIA HIGHWAY P	55879	240618	06/11/2024		061324	100.00
				54372					
Invoice: 240618						2023 Ford E Transit GPPV Inspections TE-25 & TE-26			
				50.00	5003-40-140-12-00-510106-	Subscriptions & Dues			
				50.00	5003-40-140-12-00-510106-	Subscriptions & Dues			
						CHECK	1302	TOTAL:	100.00
1303	06/13/2024	PRTD	14460 CARD SERVICE CENTER	55402	1115443871	05/29/2024		061324	210.51
				53901					
Invoice: 1115443871						Costco: City Hall Kitchen Supplies			
				21.05	0100-10-405-26-00-510000-	Office Supplies			
				21.05	0100-10-405-27-00-510000-	Office Supplies			
				21.05	0100-10-140-10-00-510000-	Office Supplies			
				21.05	0100-10-110-03-00-510000-	Office Supplies			
				21.05	0100-10-120-05-00-510000-	Office Supplies			
				21.06	0100-10-100-01-00-510000-	Office Supplies			
				21.05	0100-10-145-13-00-510000-	Office Supplies			
				21.05	0100-30-300-04-00-510000-	Office Supplies			
				21.05	0100-10-135-09-00-510000-	Office Supplies			
				21.05	0100-10-125-06-00-510000-	Office Supplies			
				55655	110NOINV06052024	06/05/2024		061324	14.70
				54152					
Invoice: 110NOINV06052024						Uber - ICMA Local Government Reimagined - Gonzalez			
				14.70	0100-10-110-03-00-510505-	Travel			
				55656	110NOINV06052024(2)	06/05/2024		061324	6.06
				54153					
Invoice: 110NOINV06052024(2)						Uber - Local Government Reimagined (Gonzalez)			
				6.06	0100-10-110-03-00-510505-	Travel			
						CHECK	1303	TOTAL:	231.27
1304	06/13/2024	PRTD	14425 CARLOS QUEZADA	55735	2024-05-31	05/31/2024		061324	925.00
				54231					
Invoice: 2024-05-31						POLICE-Fleet washes			
				925.00	0100-20-200-14-00-510300-	Vehicle Operations			
						CHECK	1304	TOTAL:	925.00
1305	06/13/2024	PRTD	3216 CARROT TOP INDUSTRIE	55642	INV130584	06/03/2024	20240322	061324	14,369.29
				54139					
Invoice: INV130584						PARKS - VETERAN'S - FLAGPOLES/FLAG REPLACEMENT			
				14,369.29					
				E PK00006	-50	-525	-		

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

CASH ACCOUNT: 0000-00-000-00-00-100010-					Cash10755					
CHECK NO	CHK	DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
DOCUMENT							INVOICE DTL DESC			
0200-60-400-25-33-580300-ARPA							Capital Prj.- Other Imp.			
							CHECK	1305	TOTAL:	14,369.29
1306	06/13/2024	PRTD	1086	CARSON TRAILER, INC.	55761	00333064	05/31/2024	20240277	061324	5,846.46
Invoice: 00333064					54256		Parks Trailer - LS 7x14			
5,846.46					0100-30-400-25-00-510001-		Departmental Supplies			
							CHECK	1306	TOTAL:	5,846.46
1307	06/13/2024	PRTD	13975	CLEARWATER ANALYTICS	55657	615799	05/31/2024		061324	1,018.88
Invoice: 615799					54154		CLEARWATER FEES: 05/01/2024-05/31/2024			
1,018.88					0100-10-140-10-00-510150-		Software Subscription			
							CHECK	1307	TOTAL:	1,018.88
1308	06/13/2024	PRTD	123	CONSOLIDATED ELECTRI	55870	0351-1115925	05/29/2024	20240210	061324	27,820.25
Invoice: 0351-1115925					54364		SKATE PARK IMPROVEMENTS			
27,820.25					E PK00009 -50 -525	-0308	Capital Prj.- Other Imp.			
					0308-60-400-25-36-580300-		CHECK	1308	TOTAL:	27,820.25
1309	06/13/2024	PRTD	968	DAKESSIAN LAW, LTD.	55653	3165	06/01/2024		061324	7,766.00
Invoice: 3165					54150		CDTFA LOCAL TAX REALLOCATION DISPUTE			
7,766.00					0100-10-125-07-00-510423-		Legal Services - Bus Devel			
							CHECK	1309	TOTAL:	7,766.00
1310	06/13/2024	PRTD	190	DANIELS TIRE SERVICE	55708	905929	06/05/2024		061324	535.17
Invoice: 905929					54204		POLICE #150 - TIRES			
535.17					0100-20-200-14-00-510300-		Vehicle Operations			
					55874	240179048	05/30/2024		061324	267.59
Invoice: 240179048					54368		POLICE #162 - TIRES			
267.59					0100-20-200-14-00-510300-		Vehicle Operations			
					55875	240179052	05/30/2024		061324	535.17
Invoice: 240179052					54369		POLCIE #180 - TIRES			

City of Shafter

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CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
				535.17	0100-20-200-14-00-510300-				Vehicle Operations	
							CHECK	1310	TOTAL:	1,337.93
1311	06/13/2024	PRTD	14458 EMTS INC	55586	10203843	05/31/2024		061324		13,886.00
			Invoice: 10203843	54085						
			13,886.00	0808-40-400-19-04-510110-		PARKS - GOSSAMER GROVE - SERVICE MAIN - MAY 2024				
				55718	10203593	04/30/2024		061324		13,886.00
			Invoice: 10203593	54214						
			13,886.00	0808-40-400-19-04-510110-		PARKS - GOSSAMER GROVE - SERVICE MAIN - APRIL 2024				
							CHECK	1311	TOTAL:	27,772.00
1312	06/13/2024	PRTD	159 FEDEX	55682	8-516-64372	05/31/2024		061324		45.72
			Invoice: 8-516-64372	54179						
			45.72	0100-10-405-26-00-510103-		BLDG SHIPMENT FEES				
				55805	8-523-70380	06/07/2024		061324		222.51
			Invoice: 8-523-70380	54299						
			222.51	0100-10-405-26-00-510103-		SHIPMENT FEES - BLDG				
						Postage & Freight				
							CHECK	1312	TOTAL:	268.23
1313	06/13/2024	PRTD	5903 FERGUSON ENTERPRISES	55721	0001332	05/24/2024		061324		389.97
			Invoice: 0001332	54217						
			389.97	5002-40-400-20-00-510200-		WATER - METER PARTS				
						Repairs & Maintenance				
							CHECK	1313	TOTAL:	389.97
1314	06/13/2024	PRTD	376 GARDENER'S SUPPLY IN	55744	41710	06/05/2024		061324		353.11
			Invoice: 41710	54240						
			353.11	0100-20-200-14-00-510001-		POLICE-Property room tarp				
						Departmental Supplies				
							CHECK	1314	TOTAL:	353.11
1315	06/13/2024	PRTD	939 GIOVANNI PEREZ	55752	125NOINV05212024	06/10/2024		061324		401.33
			Invoice: 125NOINV05212024	54247						
			401.33	0100-10-125-06-00-510505-		Mileage Reimbursement - ICSC Las Vegas				
						Travel				

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

CASH ACCOUNT: 0000-00-000-00-00-100010-					Cash10755						
CHECK NO	CHK	DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET	
					DOCUMENT	INVOICE DTL	DESC				
Invoice: 7446-401195					54305		WATER #315 - AIR FILTER/ CABIN AIR FILTER Vehicle Operations				
	23.05	5002-40-400-20-00-510300-			55812	7446-401196	06/06/2024	061324		8.07	
					54306						
Invoice: 7446-401196							WATER #117 - CABIN AIR FILTER Vehicle Operations				
	8.07	5002-40-400-20-00-510300-			55813	7446-401236	06/07/2024	061324		8.07	
					54307						
Invoice: 7446-401236							WATER #416 - STANDARD CABIN AIR FILTER Vehicle Operations				
	8.07	5002-40-400-20-00-510300-									
					CHECK					1317 TOTAL:	348.44
1318	06/13/2024	PRTD	10148	INFOSEND INC	55863	263697	05/31/2024	061324		3,477.44	
					54357						
Invoice: 263697							UTILITY BILL, DELINQUENT NOTICE PROCESSING Professional Services				
	869.36	5000-40-400-21-00-510400-									
	869.36	5001-40-400-22-00-510400-									
	1,738.72	5002-40-400-20-00-510400-									
					CHECK					1318 TOTAL:	3,477.44
1319	06/13/2024	PRTD	582	JOSE ANGEL JIMENEZ	55677	409	06/04/2024	061324		300.00	
					54174						
Invoice: 409							SLLC Sound Set Up-First Friday Community Promotions				
	300.00	0100-30-300-75-51-510804-									
					CHECK					1319 TOTAL:	300.00
1320	06/13/2024	PRTD	15145	JTS CONSTRUCTION	55644	3	05/02/2024	061324		658,608.75	
					54141		Aquatic Center Construction				
Invoice: 3											
	82,326.09				E PF00002	-50	-525	-			
					0100-60-400-25-52-580200-						
	576,282.66				E PF00002	-50	-525	-0308			
					0308-60-400-25-52-580200-						
					CHECK					1320 TOTAL:	658,608.75
1321	06/13/2024	PRTD	14379	KERN COUNTY SUPT OF	55684	54181	05/31/2024	061324		127,391.21	
					54181						
Invoice: 54181							MAY DEPOSIT				
	127,621.21	0100-00-000-00-00-205306-			School Fee Deposits						

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

CASH ACCOUNT: 0000-00-000-00-00-100010-					Cash10755					
CHECK NO	CHK	DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
DOCUMENT							INVOICE DTL DESC			
				-230.00	0100-10-405-26-00-410100-				Building Fees - Misc	
								CHECK	1321 TOTAL:	127,391.21
1322	06/13/2024	PRTD	6465	LANGUAGE LINE SERVIC	55734	11310255	05/31/2024	061324		5.64
					54230					
				Invoice: 11310255					POLICE-Over the phone Interpretation Communications	
				5.64	0100-20-200-14-00-510701-					
								CHECK	1322 TOTAL:	5.64
1323	06/13/2024	PRTD	13596	LEAGUE OF CA CITIES	55803	100NOINV06112024	06/11/2024	061324		75.00
					54297					
				Invoice: 100NOINV06112024					League of CA Cities General Memb Meeting - Council Training	
				75.00	0100-10-100-01-00-510501-					
								CHECK	1323 TOTAL:	75.00
1324	06/13/2024	PRTD	253	NCM ENGINEERING CORP	55607	SHAF2001-15	05/10/2024	061324		41,014.11
					54105					
				Invoice: SHAF2001-15					7th Stand. widening Project Ph. 2-Progress Billing	
				41,014.11						
					E ST00002 -20 -200	-0305			Capital Prj.- Infrastructure	
					0305-60-400-19-02-580100-					
								CHECK	1324 TOTAL:	41,014.11
1325	06/13/2024	PRTD	256	NOR SANITARY DISTRIC	55724	2339	05/31/2024	061324		54,069.51
					54220					
				Invoice: 2339					WWTP O&M MONTHLY CHARGES - APRIL 2024 Contract Services	
				54,069.51	5000-40-400-21-00-510114-					
					55725	2340	05/31/2024	061324		94,455.77
					54221					
				Invoice: 2340					WWTP - EXPANSION PROJECT (04.29.2024 - 05.08.2024)	
				94,455.77						
					E WW00006 -50 -525	-			Capital Prj.- Infrastructure	
					5000-60-400-21-00-580100-					
								CHECK	1325 TOTAL:	148,525.28
1326	06/13/2024	PRTD	9992	O'REILLY AUTOMOTIVE	55704	2947-355492	05/31/2024	061324		75.57
					54200					
				Invoice: 2947-355492					POLICE - LIFT SUPPORT Vehicle Operations	
				75.57	0100-20-200-14-00-510300-					
					55705	2947-355385	05/30/2024	061324		10.09

City of Shafter

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CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

CASH ACCOUNT: 0000-00-000-00-00-100010-				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME							
DOCUMENT						INVOICE DTL DESC				
Invoice: 2947-355385						54201				
	10.09	0100-20-200-14-00-510300-	POLICE #150 - CABIN FILTER Vehicle Operations							
			55860	2947-356479		06/07/2024		061324		40.72
Invoice: 2947-356479						54354				
	40.72	5002-40-400-20-00-510202-	WATER - HEX BITS SET Hardware & Tools							
			55862	2947-356472		06/07/2024		061324		21.87
Invoice: 2947-356472						54356				
	21.87	5003-40-140-12-00-510301-	DIAL-A-RIDE #T23 - WIPER BLADES Vehicle Operations - Supplies							
						CHECK	1326	TOTAL:		148.25
1327	06/13/2024	PRTD	21	OFFICE DEPOT BUSINES	55689	367673046001	06/06/2024		061324	11.99
Invoice: 367673046001						54186				
	11.99	0100-10-405-26-00-510000-	ODP- ALCOHOL PADS Office Supplies							
			55692	367673062001		06/06/2024		061324		15.60
Invoice: 367673062001						54189				
	15.60	0100-10-405-26-00-510000-	ODP - ANTISEPTIC TOWELS Office Supplies							
			55694	367673069001		06/06/2024		061324		15.91
Invoice: 367673069001						54191				
	15.91	0100-10-405-26-00-510000-	ODP - TYLENOL 50 BOX Office Supplies							
			55732	364708593001		05/29/2024		061324		492.91
Invoice: 364708593001						54228				
	492.91	0100-20-200-14-00-510000-	POLICE-Toner Office Supplies							
			55733	365019907001		05/29/2024		061324		33.05
Invoice: 365019907001						54229				
	33.05	0100-20-200-14-00-510001-	POLICE-Glass cleaner Departmental Supplies							
			55763	369308256001		06/07/2024		061324		14.60
Invoice: 369308256001						54258				
	14.60	0100-10-120-05-00-510000-	WALL CALENDAR Office Supplies							
			55808	369305698001		06/07/2024		061324		185.15
Invoice: 369305698001						54302				
	119.96	0100-10-125-06-00-510001-	office supplies/toner							
	44.16	0100-10-120-05-00-510000-	Departmental Supplies Office Supplies							

City of Shafter

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CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
				21.03	0100-10-110-03-00-510000-			Office Supplies		
							CHECK	1327	TOTAL:	769.21
1328	06/13/2024	PRTD	14271	OILDALE MUTUAL WATER	55727	NOINV - 05.30.2024	05/30/2024		061324	204.95
					54223					
				Invoice: NOINV - 05.30.2024						
				204.95	0808-40-400-19-04-510704-			WATER - ACCT #016937 - 9350 7TH STANDARD-LANDSC		
								Water		
					55747	NOINV - 05.29.2024	05/30/2024		061324	356.15
					54243					
				Invoice: NOINV - 05.29.2024						
				356.15	0808-40-400-19-04-510704-			WATER - ACCT #028567 - 3410 GOSSAMER/COTTON		
								Water		
					55748	NOINV - 05.28.2024	05/30/2024		061324	1,306.05
					54244					
				Invoice: NOINV - 05.28.2024						
				1,306.05	0808-40-400-19-04-510704-			WATER - ACCT #029756 - 3590 SOARING HEIGHTS WAY		
								Water		
					55749	NOINV - 05.27.2024	05/30/2024		061324	537.35
					54245					
				Invoice: NOINV - 05.27.2024						
				537.35	0808-40-400-19-04-510704-			WATER - ACCT #028320 - 3411 COMMUNITY DR - LANDSC		
								Water		
					55754	NOINV - 05.26.2024	05/30/2024		061324	334.55
					54250					
				Invoice: NOINV - 05.26.2024						
				334.55	0808-40-400-19-04-510704-			WATER - ACCT #022388 - 9451 COBBLE CREEK DR		
								Water		
					55756	NOINV - 05.25.2024	05/30/2024		061324	221.75
					54252					
				Invoice: NOINV - 05.25.2024						
				221.75	0808-40-400-19-04-510704-			WATER - ACCT #026635 - 9005 COBBLE CREEK DR		
								Water		
					55758	NOINV - 05.24.2024	05/30/2024		061324	200.15
					54253					
				Invoice: NOINV - 05.24.2024						
				200.15	0808-40-400-19-04-510704-			WATER - ACCT #022387 - 3851 COMMUNITY DR - LANDSC		
								Water		
					55759	NOINV - 05.23.2024	05/30/2024		061324	167.75
					54254					
				Invoice: NOINV - 05.23.2024						
				167.75	0808-40-400-19-04-510704-			WATER - ACCT #022326 - GOSSAMER GROVE BLVD - LIF		
								Water		
					55760	NOINV - 05.22.2024	05/30/2024		061324	341.75
					54255					
				Invoice: NOINV - 05.22.2024						
				341.75	0808-40-400-19-04-510704-			WATER - ACCT #022325 - 3960 GOSSAMER GRV - LANDSC		
								Water		

City of Shafter

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				Cash10755					
				VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE DTL	DESC			
							CHECK	1328 TOTAL:	3,670.45
1329	06/13/2024	PRTD	4	PACIFIC GAS & ELECTR	55668	5074704197-3 MAY 24	05/31/2024	061324	26,150.39
				54165					
				Invoice: 5074704197-3 MAY 24					
				ELECTRICAL CHARGES					
				46.97	0100-40-400-19-04-510707-				
				9.53	0100-40-400-19-04-510707-				
				12.77	0811-40-400-19-04-510707-				
				25.52	0811-40-400-19-04-510707-				
				247.35	0803-40-400-19-04-510707-				
				23.82	5002-40-400-20-00-510707-				
				214.45	5100-50-405-28-00-510707-				
				9.75	0100-10-100-01-00-510707-				
				342.63	5000-40-400-21-00-510707-				
				115.52	0100-40-400-19-04-510707-				
				9.53	0800-40-400-19-04-510707-				
				4.88	0803-40-400-19-04-510707-				
				51.50	0803-40-400-19-04-510707-				
				9.55	0100-10-100-01-00-510707-				
				23.82	5002-40-400-20-00-510707-				
				117.54	0100-30-400-25-31-510707-				
				846.91	0100-30-400-25-32-510707-				
				112.52	0100-40-400-19-04-510707-				
				218.58	5101-50-400-24-00-510707-				
				171.29	5000-40-400-21-00-510707-				
				193.71	0100-30-400-25-30-510707-				
				24.37	0100-30-400-25-37-510707-				
				5,913.00	5002-40-400-20-00-510707-				
				28.25	0100-40-400-19-04-510707-				
				14,032.62	5002-40-400-20-00-510707-				
				140.44	5000-40-400-21-00-510707-				
				97.40	5000-40-400-21-00-510707-				
				119.93	5000-40-400-21-00-510707-				
				2,804.81	5100-50-405-28-00-510707-				
				83.63	0100-10-100-01-00-510707-				
				97.80	0100-40-400-19-04-510707-				
				55807	0008301877-0	06/03/2024		061324	1,200.00
				54301					
				Invoice: 0008301877-0					
				1,200.00	AQUATIC CENTER - TEMPORARY POWER				
				E PF00002 -50 -525 -					
				0100-60-400-25-52-580200-	Capital Prj.- Buildings & Imp.				
				55814	3396527511-9 MAY 24	05/31/2024		061324	600.17
				54308					
				Invoice: 3396527511-9 MAY 24					
				600.17	0100-30-400-25-33-510707-				
				ELECTRICAL CHARGES					
				55816	0762233535-9 MAY 24	05/31/2024		061324	97.53
				54310					
				Power					

City of Shafter

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CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE DTL	DESC			
Invoice: 0762233535-9 MAY 24				97.53 0807-40-400-19-04-510707-	55817 7952472969-0 MAY 24	05/31/2024		061324	894.71
					54311				
Invoice: 7952472969-0 MAY 24				894.71 0100-30-400-25-31-510707-	55818 3962617783-4 MAY 24	05/31/2024		061324	449.90
					54312				
Invoice: 3962617783-4 MAY 24				449.90 5002-40-400-20-00-510707-	55819 4769226569-8 MAY 24	05/31/2024		061324	1,063.08
					54313				
Invoice: 4769226569-8 MAY 24				1,063.08 0100-30-400-25-55-510707-	55820 2770705903-9 MAY 24	05/31/2024		061324	568.70
					54314				
Invoice: 2770705903-9 MAY 24				568.70 5100-50-405-28-91-510707-	55821 9898158900-9 MAY 24	05/31/2024		061324	7,884.55
					54315				
Invoice: 9898158900-9 MAY 24				7,884.55 0100-20-200-14-00-510707-	55822 5376849141-6 MAY 24	05/31/2024		061324	2,228.52
					54316				
Invoice: 5376849141-6 MAY 24				2,228.52 0100-30-300-04-00-510707-	55823 2421786119-4 MAY 24	05/31/2024		061324	9.87
					54317				
Invoice: 2421786119-4 MAY 24				9.87 0808-40-400-19-04-510707-	55826 0582037066-5 MAY 24	05/31/2024		061324	19.57
					54320				
Invoice: 0582037066-5 MAY 24				9.79 5004-40-500-30-01-510707- 9.78 5103-50-500-29-00-510707-	55827 2067807917-7 MAY 24	05/31/2024		061324	38.02
					54321				
Invoice: 2067807917-7 MAY 24				38.02 5000-40-400-21-00-510707-	55828 9859576522-7 MAY 24	05/31/2024		061324	29,396.24
					54322				
Invoice: 9859576522-7 MAY 24									

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
	29,396.24	5002-40-400-20-00-510707-					Power			
				55829	3721727914-2	MAY 24	05/31/2024		061324	18.33
				54323						
Invoice: 3721727914-2		MAY 24					ELECTRICAL CHARGES			
	18.33	0808-40-400-19-04-510707-					Power			
				55830	7067809683-8	MAY 24	05/31/2024		061324	5,395.05
				54324						
Invoice: 7067809683-8		MAY 24					ELECTRICAL CHARGES			
	5,395.05	5100-50-405-28-17-510707-					Power			
				55831	0393879868-7	MAY 24	05/31/2024		061324	129.58
				54325						
Invoice: 0393879868-7		MAY 24					ELECTRICAL CHARGES			
	129.58	0808-40-400-19-04-510707-					Power			
				55833	8433792693-9	MAY 24	05/31/2024		061324	40.04
				54327						
Invoice: 8433792693-9		MAY 24					ELECTRICAL CHARGES			
	40.04	5006-40-400-23-00-510707-					Power			
				55834	2974410365-5	MAY 24	05/31/2024		061324	1,068.61
				54328						
Invoice: 2974410365-5		MAY 24					ELECTRICAL CHARGES			
	1,068.61	5000-40-400-21-00-510707-					Power			
				55835	6808476934-5	MAY 24	05/31/2024		061324	2,142.88
				54329						
Invoice: 6808476934-5		MAY 24					ELECTRICAL CHARGES			
	2,142.88	5002-40-400-20-00-510707-					Power			
				55836	5392055245-1	MAY 24	05/31/2024		061324	13.99
				54330						
Invoice: 5392055245-1		MAY 24					ELECTRICAL CHARGES			
	13.99	0808-40-400-19-04-510707-					Power			
				55837	1430578397-0	MAY 24	05/31/2024		061324	2,506.68
				54331						
Invoice: 1430578397-0		MAY 24					ELECTRICAL CHARGES			
	2,506.68	5002-40-400-20-00-510707-					Power			
				55838	7309037098-9	MAY 24	05/31/2024		061324	6,725.15
				54332						
Invoice: 7309037098-9		MAY 24					ELECTRICAL CHARGES			
	6,725.15	5002-40-400-20-00-510707-					Power			
				55840	0007164861-2	MAY 24	05/31/2024		061324	451.35
				54334						
Invoice: 0007164861-2		MAY 24					ELECTRICAL CHARGES			
	277.53	0100-10-125-06-00-510707-					Power			
	173.82	5000-40-400-21-00-510707-					Power			

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE DTL	DESC			
				55841 54335	2896530918-1	MAY 24 05/31/2024		061324	9.85
Invoice: 2896530918-1 MAY 24				9.85	0808-40-400-19-04-510707-	ELECTRICAL CHARGES Power			
				55842 54336	8407410335-3	MAY 24 05/31/2024		061324	203.02
Invoice: 8407410335-3 MAY 24				203.02	5000-40-400-21-00-510707-	ELECTRICAL CHARGES Power			
				55843 54337	6814552050-5	MAY 24 05/31/2024		061324	35.78
Invoice: 6814552050-5 MAY 24				35.78	0808-40-400-19-04-510707-	ELECTRICAL CHARGES Power			
				55844 54338	0321294028-6	MAY 24 05/31/2024		061324	19.57
Invoice: 0321294028-6 MAY 24				19.57	5003-40-140-12-00-510707-	ELECTRICAL CHARGES Power			
				55845 54339	8299603596-8	MAY 24 05/31/2024		061324	904.12
Invoice: 8299603596-8 MAY 24				904.12	0100-30-400-25-33-510707-	ELECTRICAL CHARGES Power			
				55847 54341	2130406998-8	MAY 24 05/31/2024		061324	247.45
Invoice: 2130406998-8 MAY 24				66.84	0100-20-200-14-00-510707-	ELECTRICAL CHARGES Power			
				8.04	0100-20-200-15-00-510707-	Power			
				13.39	0100-40-400-18-00-510707-	Power			
				14.38	0810-40-400-19-04-510707-	Power			
				37.12	0811-40-400-19-04-510707-	Power			
				36.65	5001-40-400-22-00-510707-	Power			
				24.23	5002-40-400-20-00-510707-	Power			
				13.39	5003-40-140-12-00-510707-	Power			
				6.68	5101-50-400-24-00-510707-	Power			
				26.73	5100-50-405-28-17-510707-	Power			
				55848 54342	4719291705-3	MAY 24 05/31/2024		061324	332.66
Invoice: 4719291705-3 MAY 24				332.66	5000-40-400-21-00-510707-	ELECTRICAL CHARGES Power			
				55849 54343	0640468929-8	MAY 24 05/31/2024		061324	84.36
Invoice: 0640468929-8 MAY 24				84.36	0808-40-400-19-04-510707-	ELECTRICAL CHARGES Power			
				55850 54344	4006021273-1	MAY 24 05/31/2024		061324	17,889.53

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
DOCUMENT						INVOICE DTL	DESC			
Invoice: 4006021273-1 MAY 24						ELECTRICAL CHARGES				
17,889.53 5002-40-400-20-00-510707-						Power				
						CHECK	1329 TOTAL:			108,819.25
1330	06/13/2024	PRTD	11867	PACIFIC TIRE	55673 39761	06/07/2024	061324			27.14
					54170					
Invoice: 39761				27.14	0100-10-405-26-00-510300-	TIRE REPAIR - TRUCK #314				
						Vehicle Operations				
					55685 39044	05/30/2024	061324			108.00
					54182					
Invoice: 39044				108.00	0100-20-200-14-00-510300-	POLICE #150 - DISMOUNT & MOUNT				
						Vehicle Operations				
					55686 39080	06/04/2024	061324			153.16
					54183					
Invoice: 39080				153.16	0100-40-400-19-02-510300-	STREETS EQ TRAILER - NEW TIRE				
						Vehicle Operations				
					55687 40093	06/06/2024	061324			20.00
					54184					
Invoice: 40093				20.00	0100-20-200-14-00-510300-	POLICE #162 - TIRE ROTATION				
						Vehicle Operations				
					55688 39095	06/05/2024	061324			20.00
					54185					
Invoice: 39095				20.00	0100-20-200-14-00-510300-	POLICE #80 OTS - TIRE ROTATION				
						Vehicle Operations				
					55690 40092	06/06/2024	061324			75.00
					54187					
Invoice: 40092				75.00	5101-50-400-24-00-510300-	SHOP #36 - DISMOUNT & MOUNT				
						Vehicle Operations				
					55741 39079	06/04/2024	061324			27.14
					54237					
Invoice: 39079				27.14	0100-20-200-14-00-510300-	POLICE-Flat tire repair #152				
						Vehicle Operations				
					55742 39091	06/05/2024	061324			27.14
					54238					
Invoice: 39091				27.14	0100-20-200-14-00-510300-	POLICE-Flat tire repair #111				
						Vehicle Operations				
						CHECK	1330 TOTAL:			457.58
1331	06/13/2024	PRTD	1118	PLACEWORKS, INC.	55885 COSH-01.0-83514	05/31/2024	061324			10,667.50
					54378					
Invoice: COSH-01.0-83514						Pro Services-2023 General Plan update & EIR				

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
				10,667.50	0100-10-145-13-00-510400-		Professional Services			
						CHECK	1331 TOTAL:			10,667.50
1332	06/13/2024	PRTD	1046 R.L. BANKS & ASSOCIA	55728	Invoice #7- May 2024	05/31/2024	061324			1,931.25
				54224			Professional Services for Rail			
					1,931.25	5006-40-400-23-00-510400-	Professional Services			
						CHECK	1332 TOTAL:			1,931.25
1333	06/13/2024	PRTD	10863 ROADLINE PRODUCTS	55864	19988	05/15/2024	20240327 061324			9,920.63
				54358			Streets- Graco Linelazer 5900			
					9,920.63	0100-40-400-19-02-570200-	Machinery & Equipment			
						CHECK	1333 TOTAL:			9,920.63
1334	06/13/2024	PRTD	285 RUSSELL (FRANK) MFG	55726	779213	05/29/2024	061324			.84
				54222			SHOP - FLAT MILD STEEL			
					.84	5101-50-400-24-00-510001-	Departmental Supplies			
						55878	779237			230.31
				54371		05/30/2024	061324			230.31
					230.31	5002-40-400-20-00-510202-	WATER - GALVANIZED PIPE			
							Hardware & Tools			
						CHECK	1334 TOTAL:			231.15
1335	06/13/2024	PRTD	14472 SAMSARA	55719	CI_39722	06/09/2024	061324			1,640.73
				54215			ALL PW'S GPS TRACKING - 06.09.2024 - 07.08.2024			
					234.39	0100-40-400-18-00-510150-	Software Subscription			
					234.39	0100-40-400-19-02-510150-	Software Subscription			
					234.39	5003-40-140-12-00-510150-	Software Subscription			
					234.39	5101-50-400-24-00-510150-	Software Subscription			
					234.39	0100-30-400-25-00-510150-	Software Subscription			
					234.39	5002-40-400-20-00-510150-	Software Subscription			
					234.39	5006-40-400-23-00-510150-	Software Subscription			
						CHECK	1335 TOTAL:			1,640.73
1336	06/13/2024	PRTD	6355 SHAFTER AUTO BODY &	55743	000207	06/05/2024	061324			652.84
				54239			POLICE-Replace top rear bumper #171			
					652.84	0100-20-200-14-00-510300-	Vehicle Operations			

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
							CHECK	1336	TOTAL:	652.84
1337	06/13/2024	PRTD	861	SHAFTER HIGH SCHOOL	55674 0060045	06/04/2024	061324			3,569.73
	Invoice: 0060045			3,569.73	0100-30-300-04-00-510804-			SLLC 2024 Honors Breakfast		
					55675 0060024	06/04/2024	061324			4,860.00
	Invoice: 0060024			4,860.00	0100-30-300-04-00-510804-			SLLC 2024 AP Exam Fees		
							CHECK	1337	TOTAL:	8,429.73
1338	06/13/2024	PRTD	10357	SHAFTER TRANSMISSION	55755 77562	06/06/2024	061324			229.76
	Invoice: 77562			229.76	0100-20-200-14-00-510300-			POLICE-AC recharge unit #100		
							CHECK	1338	TOTAL:	229.76
1339	06/13/2024	PRTD	14509	SHAFTER WASCO PUBLIS	55804 3390	06/06/2024	061324			147.00
	Invoice: 3390			147.00	0100-10-120-05-00-510104-			Adoption of 2024-2025 draft annual budget Ad		
							CHECK	1339	TOTAL:	147.00
1340	06/13/2024	PRTD	12276	SOAPMAN OF KERN COUN	55720 68085	06/06/2024	061324			83.92
	Invoice: 68085			83.92	5101-50-400-24-00-510001-			SHOP - RAG BALE/DERMA-TUFF BLACK NITRILE		
							CHECK	1340	TOTAL:	83.92
1341	06/13/2024	PRTD	3608	SOILS ENGINEERING IN	55611 36624	05/31/2024	20240287 061324			8,000.00
	Invoice: 36624			8,000.00				Vets Park Soccer Field - Geotechnical Inspection		
					E PK00006 -50 -520			Capital Prj.- Other Imp.		
					0100-60-400-25-33-580300-ARPA			CHECK	1341	TOTAL: 8,000.00

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				Cash10755					NET
				VOUCHER	INVOICE	INV DATE	PO	WARRANT	
				DOCUMENT		INVOICE DTL		DESC	
1346	06/13/2024	PRTD	12 THE BAKERSFIELD CALI	55809	052489218	05/31/2024		061324	1,199.60
			Invoice: 052489218	54303					
			608.46					STREETS/PARKS - ADVERTISING	
				E ST00039.24-40	-400	-0207		Capital Prj.- Infrastructure	
			591.14	0207-60-400-19-02-580100-					
				E PK00012 -40	-400	-0200		Capital Prj.- Other Imp.	
				0200-60-400-25-33-580300-ARPA					
							CHECK	1346 TOTAL:	1,199.60
1347	06/13/2024	PRTD	293 THE GAS CO - SO CA G	55248	15361630153	MAY 24	05/16/2024	061324	7.61
			Invoice: 15361630153 MAY 24	53751					
			7.61	0100-30-300-04-00-510708-				NATURAL GAS CHARGES	
								Natural Gas	
							CHECK	1347 TOTAL:	7.61
1348	06/13/2024	PRTD	1125 THE UNITED GROUP, IN	55855	S0109357		06/11/2024	20240334 061324	7,116.38
			Invoice: S0109357	54349					
			7,116.38	0100-20-200-14-00-510001-				POLICE-Dispatch chairs	
								Departmental Supplies	
							CHECK	1348 TOTAL:	7,116.38
1349	06/13/2024	PRTD	303 TYACK'S TIRES	55703	233382		06/05/2024	061324	325.59
			Invoice: 233382	54199					
			325.59	5101-50-400-24-00-510300-				SHOP #36 - FIRESTONE TIRES	
								Vehicle Operations	
							CHECK	1349 TOTAL:	325.59
1350	06/13/2024	PRTD	533 UNITED RENTALS (NORT	55680	196532385-034		05/27/2024	061324	866.00
			Invoice: 196532385-034	54178					
			866.00					OFFICE TRAILER; 5/26 - 6/26/2024	
				E ED00001 -50	-555	-		Capital Prj.- Other Imp.	
				0100-60-125-06-00-580300-					
							CHECK	1350 TOTAL:	866.00
1351	06/13/2024	PRTD	1101 VESTIS GROUP, INC. (	55625	2601621891		05/28/2024	061324	64.12
			Invoice: 2601621891	54122					
			64.12	0100-30-300-04-00-510100-				SHAFTER LEARNING CENTER - MAT SERVICES	
								Service Agreements	

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

NUMBER OF CHECKS 71 *** CASH ACCOUNT TOTAL *** 1,687,541.51

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	69	1,562,168.20
TOTAL WIRE TRANSFERS	2	125,373.31

*** GRAND TOTAL *** 1,687,541.51

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED
CLERK: 5292blopez

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024 12	257										
APP	5002-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		175,281.35	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0000-00-000-00-00-100010-		06/13/2024	061324				Cash: Mission Bank Acct#10755			1,687,541.51
								AP CASH DISBURSEMENTS JOURNAL			
APP	0100-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		403,163.07	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5001-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		95,121.66	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5003-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		394.22	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5100-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		9,373.62	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5103-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		11,631.53	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5000-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		153,062.46	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0200-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		14,960.43	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0308-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		747,513.95	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0808-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		31,744.21	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5101-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		956.39	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0305-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		41,014.11	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0811-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		75.41	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0803-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		303.73	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0800-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		9.53	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0807-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		97.53	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5004-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		9.79	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5006-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		2,205.68	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0810-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		14.38	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0207-00-000-00-00-205000-		06/13/2024	061324	061324			Accts Payable		608.46	
								AP CASH DISBURSEMENTS JOURNAL			
								GENERAL LEDGER TOTAL		1,687,541.51	1,687,541.51
APP	0000-00-000-00-00-209038-							Due To 5002 - Water Operat		175,281.35	

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
APP 5002-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			175,281.35
APP 0000-00-000-00-00-209001-	06/13/2024	061324	061324			Due To 0100 - Gen Fund		403,163.07	
APP 0100-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			403,163.07
APP 0000-00-000-00-00-209037-	06/13/2024	061324	061324			Due To 5001 - Refuse Operat		95,121.66	
APP 5001-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			95,121.66
APP 0000-00-000-00-00-209039-	06/13/2024	061324	061324			Due To 5003 - Transit Operat		394.22	
APP 5003-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			394.22
APP 0000-00-000-00-00-209046-	06/13/2024	061324	061324			Due To 5100 - Facility Maint		9,373.62	
APP 5100-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			9,373.62
APP 0000-00-000-00-00-209049-	06/13/2024	061324	061324			Due To 5103 - Info Tech		11,631.53	
APP 5103-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			11,631.53
APP 0000-00-000-00-00-209036-	06/13/2024	061324	061324			Due To 5000 - Wastewtr Operat		153,062.46	
APP 5000-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			153,062.46
APP 0000-00-000-00-00-209002-	06/13/2024	061324	061324			Due To 0200 - Federal Grant		14,960.43	
APP 0200-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			14,960.43
APP 0000-00-000-00-00-209060-	06/13/2024	061324	061324			Due To 0308 - Street Projects		747,513.95	
APP 0308-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			747,513.95
APP 0000-00-000-00-00-209032-	06/13/2024	061324	061324			Due To 0808 - LLMD - 001-2015		31,744.21	
APP 0808-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			31,744.21
APP 0000-00-000-00-00-209047-	06/13/2024	061324	061324			Due To 5101 - Vehicle Maint		956.39	
APP 5101-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			956.39
APP 0000-00-000-00-00-209019-	06/13/2024	061324	061324			Due To 0305 - Traffic Mit		41,014.11	
APP 0305-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			41,014.11
APP 0000-00-000-00-00-209035-	06/13/2024	061324	061324			Due To 0811 - LLMD - 001-2009		75.41	

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
APP 0811-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			75.41
APP 0000-00-000-00-00-209027-	06/13/2024	061324	061324			Due To Funds - 0803 - 003-2005		303.73	
APP 0803-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			303.73
APP 0000-00-000-00-00-209024-	06/13/2024	061324	061324			Due To 0800 - LLMD - 001-2002		9.53	
APP 0800-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			9.53
APP 0000-00-000-00-00-209031-	06/13/2024	061324	061324			Due To 0807 - LLMD - 002-2007		97.53	
APP 0807-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			97.53
APP 0000-00-000-00-00-209040-	06/13/2024	061324	061324			Due To 5004 - Telecom Operat		9.79	
APP 5004-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			9.79
APP 0000-00-000-00-00-209042-	06/13/2024	061324	061324			Due To 5006 - Rail Operat		2,205.68	
APP 5006-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			2,205.68
APP 0000-00-000-00-00-209034-	06/13/2024	061324	061324			Due To 0810 - LLMD - 001-1998		14.38	
APP 0810-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			14.38
APP 0000-00-000-00-00-209009-	06/13/2024	061324	061324			Due To 0207 - RMRA		608.46	
APP 0207-00-000-00-00-109000-	06/13/2024	061324	061324			Due From Funds - Cash Pool			608.46
SYSTEM GENERATED ENTRIES TOTAL								1,687,541.51	1,687,541.51
JOURNAL 2024/12/257 TOTAL								3,375,083.02	3,375,083.02

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0000	Pooled Cash Fund	2024	12	257	06/13/2024			
	0000-00-000-00-00-100010-					Cash: Mission Bank Acct#10755		1,687,541.51
	0000-00-000-00-00-209001-					Due To 0100 - Gen Fund	403,163.07	
	0000-00-000-00-00-209002-					Due To 0200 - Federal Grant	14,960.43	
	0000-00-000-00-00-209009-					Due To 0207 - RMRA	608.46	
	0000-00-000-00-00-209019-					Due To 0305 - Traffic Mit	41,014.11	
	0000-00-000-00-00-209024-					Due To 0800 - LLMD - 001-2002	9.53	
	0000-00-000-00-00-209027-					Due To Funds - 0803 - 003-2005	303.73	
	0000-00-000-00-00-209031-					Due To 0807 - LLMD - 002-2007	97.53	
	0000-00-000-00-00-209032-					Due To 0808 - LLMD - 001-2015	31,744.21	
	0000-00-000-00-00-209034-					Due To 0810 - LLMD - 001-1998	14.38	
	0000-00-000-00-00-209035-					Due To 0811 - LLMD - 001-2009	75.41	
	0000-00-000-00-00-209036-					Due To 5000 - Wastewtr Operat	153,062.46	
	0000-00-000-00-00-209037-					Due To 5001 - Refuse Operat	95,121.66	
	0000-00-000-00-00-209038-					Due To 5002 - Water Operat	175,281.35	
	0000-00-000-00-00-209039-					Due To 5003 - Transit Operat	394.22	
	0000-00-000-00-00-209040-					Due To 5004 - Telecom Operat	9.79	
	0000-00-000-00-00-209042-					Due To 5006 - Rail Operat	2,205.68	
	0000-00-000-00-00-209046-					Due To 5100 - Facility Maint	9,373.62	
	0000-00-000-00-00-209047-					Due To 5101 - Vehicle Maint	956.39	
	0000-00-000-00-00-209049-					Due To 5103 - Info Tech	11,631.53	
	0000-00-000-00-00-209060-					Due To 0308 - Street Projects	747,513.95	
						FUND TOTAL	1,687,541.51	1,687,541.51
0100	General Fund	2024	12	257	06/13/2024			
	0100-00-000-00-00-109000-					Due From Funds - Cash Pool		403,163.07
	0100-00-000-00-00-205000-					Accts Payable	403,163.07	
						FUND TOTAL	403,163.07	403,163.07
0200	Federal Grant	2024	12	257	06/13/2024			
	0200-00-000-00-00-109000-					Due From Funds - Cash Pool		14,960.43
	0200-00-000-00-00-205000-					Accts Payable	14,960.43	
						FUND TOTAL	14,960.43	14,960.43
0207	Road Maint & Rehab. Acct	2024	12	257	06/13/2024			
	0207-00-000-00-00-109000-					Due From Funds - Cash Pool		608.46
	0207-00-000-00-00-205000-					Accts Payable	608.46	
						FUND TOTAL	608.46	608.46
0305	Traffic Mitigation	2024	12	257	06/13/2024			
	0305-00-000-00-00-109000-					Due From Funds - Cash Pool		41,014.11
	0305-00-000-00-00-205000-					Accts Payable	41,014.11	
						FUND TOTAL	41,014.11	41,014.11

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0308 State Grants Projects 0308-00-000-00-00-109000- 0308-00-000-00-00-205000-	2024 12	257	06/13/2024	Due From Funds - Cash Pool Accts Payable	747,513.95	747,513.95
				FUND TOTAL	747,513.95	747,513.95
0800 LLMD - 001-2002 0800-00-000-00-00-109000- 0800-00-000-00-00-205000-	2024 12	257	06/13/2024	Due From Funds - Cash Pool Accts Payable	9.53	9.53
				FUND TOTAL	9.53	9.53
0803 LLMD - 003-2005 0803-00-000-00-00-109000- 0803-00-000-00-00-205000-	2024 12	257	06/13/2024	Due From Funds - Cash Pool Accts Payable	303.73	303.73
				FUND TOTAL	303.73	303.73
0807 LLMD - 002-2007 0807-00-000-00-00-109000- 0807-00-000-00-00-205000-	2024 12	257	06/13/2024	Due From Funds - Cash Pool Accts Payable	97.53	97.53
				FUND TOTAL	97.53	97.53
0808 LLMD - 001-2015 0808-00-000-00-00-109000- 0808-00-000-00-00-205000-	2024 12	257	06/13/2024	Due From Funds - Cash Pool Accts Payable	31,744.21	31,744.21
				FUND TOTAL	31,744.21	31,744.21
0810 LLMD - 001-1998 0810-00-000-00-00-109000- 0810-00-000-00-00-205000-	2024 12	257	06/13/2024	Due From Funds - Cash Pool Accts Payable	14.38	14.38
				FUND TOTAL	14.38	14.38
0811 LLMD - 001-2009 0811-00-000-00-00-109000- 0811-00-000-00-00-205000-	2024 12	257	06/13/2024	Due From Funds - Cash Pool Accts Payable	75.41	75.41
				FUND TOTAL	75.41	75.41
5000 Wastewater Operations 5000-00-000-00-00-109000- 5000-00-000-00-00-205000-	2024 12	257	06/13/2024	Due From Funds - Cash Pool Accts Payable	153,062.46	153,062.46
				FUND TOTAL	153,062.46	153,062.46
5001 Refuse Operations	2024 12	257	06/13/2024			

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF	DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT								
5001-00-000-00-00-109000-						Due From Funds - Cash Pool		95,121.66
5001-00-000-00-00-205000-						Accts Payable	95,121.66	
						FUND TOTAL	95,121.66	95,121.66
5002 Water Operations	2024	12	257	06/13/2024				
5002-00-000-00-00-109000-						Due From Funds - Cash Pool		175,281.35
5002-00-000-00-00-205000-						Accts Payable	175,281.35	
						FUND TOTAL	175,281.35	175,281.35
5003 Transit Operations	2024	12	257	06/13/2024				
5003-00-000-00-00-109000-						Due From Funds - Cash Pool		394.22
5003-00-000-00-00-205000-						Accts Payable	394.22	
						FUND TOTAL	394.22	394.22
5004 Telecommunications Operations	2024	12	257	06/13/2024				
5004-00-000-00-00-109000-						Due From Funds - Cash Pool		9.79
5004-00-000-00-00-205000-						Accts Payable	9.79	
						FUND TOTAL	9.79	9.79
5006 Rail Operations	2024	12	257	06/13/2024				
5006-00-000-00-00-109000-						Due From Funds - Cash Pool		2,205.68
5006-00-000-00-00-205000-						Accts Payable	2,205.68	
						FUND TOTAL	2,205.68	2,205.68
5100 Facility Maintenance	2024	12	257	06/13/2024				
5100-00-000-00-00-109000-						Due From Funds - Cash Pool		9,373.62
5100-00-000-00-00-205000-						Accts Payable	9,373.62	
						FUND TOTAL	9,373.62	9,373.62
5101 Vehicle Maintenance	2024	12	257	06/13/2024				
5101-00-000-00-00-109000-						Due From Funds - Cash Pool		956.39
5101-00-000-00-00-205000-						Accts Payable	956.39	
						FUND TOTAL	956.39	956.39
5103 Information Technology	2024	12	257	06/13/2024				
5103-00-000-00-00-109000-						Due From Funds - Cash Pool		11,631.53
5103-00-000-00-00-205000-						Accts Payable	11,631.53	
						FUND TOTAL	11,631.53	11,631.53

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FR
0000 Pooled Cash Fund	1,687,541.51	
0100 General Fund		403,163.07
0200 Federal Grant		14,960.43
0207 Road Maint & Rehab. Acct		608.46
0305 Traffic Mitigation		41,014.11
0308 State Grants Projects		747,513.95
0800 LLMD - 001-2002		9.53
0803 LLMD - 003-2005		303.73
0807 LLMD - 002-2007		97.53
0808 LLMD - 001-2015		31,744.21
0810 LLMD - 001-1998		14.38
0811 LLMD - 001-2009		75.41
5000 Wastewater Operations		153,062.46
5001 Refuse Operations		95,121.66
5002 Water Operations		175,281.35
5003 Transit Operations		394.22
5004 Telecommunications Operations		9.79
5006 Rail Operations		2,205.68
5100 Facility Maintenance		9,373.62
5101 Vehicle Maintenance		956.39
5103 Information Technology		11,631.53
TOTAL	1,687,541.51	1,687,541.51

** END OF REPORT - Generated by Brenda Lopez **

City of Shafter

DETAIL PROOF - FINAL REPORT

Pay Period 05/11/24 To 05/24/24

WARRANT: 053124 PAYROLL TYPE: BIWEEKLY

CHECK DATE: 05/31/2024

Earnings-Deductions Proof Summaries

Total Pre-Notes: 0

Available Cash Balance after payroll: -2,151,755.09

Total Cash Requirements:

Total Employee Checks:	0.00
Total Employee ACH Transactions:	335,831.77
Total Vendor Checks this payroll:	0.00
Total Vendor Checks other payrolls:	0.00
Total Vendor Electronic Transfers this payroll:	0.00
Total Vendor Electronic Transfers other payrolls:	0.00
Total Vendor Telephone Transfers this payroll:	0.00
Total Vendor Telephone Transfers other payrolls:	0.00

Total Cash Required: 335,831.77

Payments to be Processed:

Total Telephone Transfers: 0.00

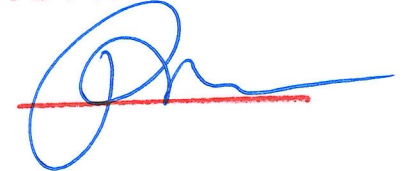
Remaining Payroll Liabilities:

Total Employee/Employer (Check type = No check):	27,115.06
Total Pay Escrow:	0.00
Total Escrow Balance:	0.00
Total Invoices this payroll:	238,435.32
Total Invoices other payrolls:	0.00
Total Checks/Invoices/EFT/Telephone transfers this payroll (deferred):	0.00
Total Checks/Invoices/EFT/Telephone transfers other payrolls (deferred):	0.00

Total Liabilities: 265,550.38

** END OF REPORT - Generated by Lety Lara **

APPROVED BY:



City of Shafter

DETAIL PROOF - FINAL REPORT

Pay Period 06/01/24 To 06/30/24

WARRANT: 060324 PAYROLL TYPE: COUNCIL

CHECK DATE: 06/03/2024

Earnings-Deductions Proof Summaries

DEDUCTION SUMMARY

DED	TYPE	EMPLOYEE AMT	EMPLOYER AMT	TOTAL AMT	EMPLOYEE GROSS	FICA/MED CALC
1000	FICA	177.94	177.94	355.88	2,870.00	x 12.40% = 355.88
1100	MEDICARE	41.59	41.59	83.18	2,870.00	x 2.90% = 83.23
3000	FIT	0.00	0.00	0.00	2,870.00	
4000	SIT	0.00	0.00	0.00	2,870.00	
8300	CA SDI	31.57	0.00	31.57	2,870.00	
8310	CA UI	0.00	45.92	45.92	2,870.00	
9999	DIRECT DEP	1,098.90	0.00	1,098.90	2,870.00	

Total: 1,350.00 265.45

Total Females:	1	Gross Pay:	200.00
Total Males:	9	Gross Pay:	2,670.00
Total Employees:	10	Gross Pay:	2,870.00

Total Pre-Notes: 0

Available Cash Balance after payroll: -2,152,853.99

Total Cash Requirements:

Total Employee Checks:	0.00
Total Employee ACH Transactions:	1,098.90
Total Vendor Checks this payroll:	0.00
Total Vendor Checks other payrolls:	0.00
Total Vendor Electronic Transfers this payroll:	0.00
Total Vendor Electronic Transfers other payrolls:	0.00
Total Vendor Telephone Transfers this payroll:	0.00
Total Vendor Telephone Transfers other payrolls:	0.00

Total Cash Required: 1,098.90

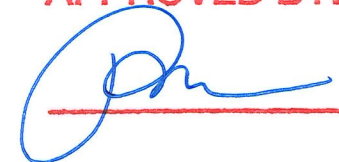
Payments to be Processed:

Total Telephone Transfers: 0.00

Remaining Payroll Liabilities:

Total Employee/Employer (Check type = No check):	0.00
Total Pay Escrow:	0.00
Total Escrow Balance:	0.00
Total Invoices this payroll:	516.55
Total Invoices other payrolls:	0.00
Total Checks/Invoices/EFT/Telephone transfers this payroll (deferred):	0.00
Total Checks/Invoices/EFT/Telephone transfers	

APPROVED BY:



**MINUTES OF THE SPECIAL MEETING OF THE
SHAFTER CITY COUNCIL
336 PACIFIC AVENUE, SHAFTER, CA 93263
TELECONFERENCE LOCATION FOR MAYOR PRO TEM PROUT
(PURSUANT TO GOVERNMENT CODE SECTION 54953(B))
435 MAPLE STREET, SHAFTER, CA 93263
MEETING HELD IN-PERSON AND VIA ZOOM AND LIVESTREAM ON YOUTUBE.
WEDNESDAY, MAY 15, 2024**

CALL TO ORDER: 4:30 PM

ROLL CALL:

PRESENT (In-Person): Mayor Givens, Council Members Alvarado, Espinoza, and Olvera. (Via Zoom): Mayor Pro Tem Prout. Also present: City Manager Gonzalez, Budget Analyst De La Torre, Acting Chief of Police Milligan, City Clerk Pallares, IT Manager Rubio, and Finance Director Sanchez. (Via Zoom): Human Resources Manager Chavolla, Planning Director Esselman, Building Official Fidler, and Community Engagement Manager Zermeno.

APPROVAL OF AGENDA:

MOVED (OLVERA) AND SECONDED (ESPINOZA) COUNCIL DETERMINED THERE WAS A NEED TO TAKE IMMEDIATE ACTION AND THAT THE NEED FOR IMMEDIATE ACTION CAME TO THE ATTENTION OF COUNCIL SUBSEQUENT TO THE AGENDA BEING POSTED TO MOVE CLOSED SESSION ITEMS NO. 1 AND NO. 2 TO THE MAY 22, 2024, SPECIAL CITY COUNCIL MEETING. APPROVED THE AGENDA AS PRESENTED. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.

NAYS: NONE.

ABSENT: NONE.

ABSTENTIONS: NONE.

PUBLIC COMMENT:

There were no members of the public wishing to speak.

MANAGEMENT REPORT:

- 1. FISCAL YEAR 2024/2025 OPERATING BUDGET - PROPOSED DEPARTMENT ADDITIONAL REQUESTS APPROVALS (BUDGET WORKSHOP #3):** City Manager Gonzalez and Acting Chief of Police Milligan presented information on the proposed department additional requests.

MOVED (OLVERA) AND SECONDED (ESPINOZA) COUNCIL DETERMINED THE ACTION IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) BECAUSE IT IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(4) OF THE CEQA GUIDELINES; RECEIVED AND DISCUSSED THE STAFF REPORT RELATED TO REQUESTS FOR THE PROPOSED 2024/2025 BUDGET AND APPROVED SPECIFIC DEPARTMENTAL BUDGET REQUESTS, AS DESIRED FOR THE UPCOMING 2024/2025 PROPOSED BUDGET. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.

NAYS: *NONE.*
ABSENT: *NONE.*
ABSTENTIONS: *NONE.*

CLOSED SESSION:

1. *REMOVED FROM AGENDA* **CONFERENCE WITH LEGAL COUNSEL – EXPOSURE TO LITIGATION:** Pursuant to California Government Code, Section 54956.9(d)(2) & (e)(1) One Potential Case
2. *REMOVED FROM AGENDA* **CONFERENCE WITH LABOR NEGOTIATORS:** Pursuant to California Government Code, Section 54957.6. Agency Representative: Gabriel A. Gonzalez, City Manager. Employee Organization: Service Employees International Union, Local 521; Shafter Police Officers Association; Non-represented employees.

ADJOURNMENT:

MOVED (PROUT) AND SECONDED (OLVERA) COUNCIL ADJOURNED THE MEETING AT 5:11 P.M. MOTION CARRIED WITH NO OPPOSITION.

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk

**MINUTES OF THE SPECIAL MEETING OF THE
SHAFTER CITY COUNCIL
336 PACIFIC AVENUE, SHAFTER, CA 93263
TELECONFERENCE LOCATION FOR MAYOR PRO TEM PROUT
(PURSUANT TO GOVERNMENT CODE SECTION 54953(B))
435 MAPLE STREET, SHAFTER, CA 93263
MEETING HELD IN-PERSON AND VIA ZOOM AND LIVESTREAM ON YOUTUBE.
WEDNESDAY, MAY 22, 2024**

CALL TO ORDER: 6:00 PM

ROLL CALL:

PRESENT (In-Person): Mayor Givens, Council Members Alvarado, Espinoza, and Olvera. (Via Zoom): Mayor Pro Tem Prout. Also present: City Manager Gonzalez, Human Resource Manager Chavolla, Deputy Director of Public Works Gonzalez, Community Services Director Franz, City Attorney Martinez, Acting Chief of Police Milligan, City Clerk Pallares, IT Manager Rubio, and Community Engagement Manager Zermeno. (Via Zoom): Planning Director Esselman, Building Official Fidler, and Finance Director Sanchez.

PLEDGE OF ALLEGIANCE: Council Member Alvarado

INVOCATION: Council Member Espinoza

APPROVAL OF AGENDA:

MOVED (OLVERA) AND SECONDED (ESPINOZA) COUNCIL DETERMINED THERE WAS A NEED TO TAKE IMMEDIATE ACTION AND THAT THE NEED FOR THE IMMEDIATE ACTION CAME TO THE ATTENTION OF COUNCIL SUBSEQUENT TO THE AGENDA BEING POSTED TO PULL DEPARTMENT COMMENT NO. 1 AND APPROVED THE AGENDA AS AMENDED. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.

NAYS: NONE.

ABSENT: NONE.

ABSTENTIONS: NONE.

PRESENTATION:

1. School Resource Officer Ozaeta and Mayor Givens presented Certificates of Recognition to Shafter Police Department Standout Scholars: Andrew Olvera – Sequoia School, Andrew Raya – Redwood Elementary School, Julissa Marie Acosta – Richland Jr. High, and Olivia Chamblee – Golden Oak Elementary.
2. Mayor Givens presented a Resolution of Commendation to Camryn Eubanks as Distinguished Young Woman of Shafter for Class of 2025 and recipient of the Fitness Award; presented Certificates of Recognition to Celeste Perez as 1st Alternate and Self-Expression Award, Adrian Moreno-Bravo as 2nd Alternate; Erika Montoya, Allison Figueroa with Excellence Awards, Amelie Rosales with a Talent Award, Katie Pantoja with a Scholastic Award, and Lauren Givens with a Spirit of DYW and Excellence Award.
3. Community Engagement Manager Zermeno introduced new Social Media Assistant Neveah Cruz.

PUBLIC COMMENT:

Gabriela Gonzales, Shafter Chamber of Commerce President, spoke on the cost of the 3rd of July Fireworks Show and asked Council to reconsider a sponsorship for the event.

COUNCIL ANNOUNCEMENTS AND REPORTS:

Council Member Espinoza wished all mothers a Happy Mother's Day; and recognized Peace Officers Memorial Day on May 15, 2024.

On May 11, 2024, Mayor Givens attended the Plant Trees with Us at Veterans Park.

On May 13, 2024, Mayor Pro Tem Prout attended an AB617 Board meeting via Zoom.

On May 16, 2024, Mayor Pro Tem Prout attended a Kern Council of Governments (Kern COG) Board meeting via Zoom.

On May 17, 2024, Mayor Givens, Mayor Pro Tem Prout, and Council Member Espinoza attended the Grand Opening for Italy's Balloon Bar.

On May 18-21, 2024, Mayor Givens, Council Members Alvarado, Espinoza, and Olvera, along with City Manager Gonzalez, and Economic Development Analyst Perez attended the International Council of Shopping Centers (ICSC) Convention in Las Vegas.

CONSENT CALENDAR:

1. Approve General Checks: May 9, 2024, May 16, 2024.
2. Approve Payroll: May 3, 2024, May 14, 2024, May 17, 2024.
3. Approve Overtime Report: April 2024.
4. Approve Special Event Permit: First Fridays Downtown Event, City of Shafter, Downtown Shafter, June 14, 2024.
5. Council find the requested action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; approve the construction plans and contract documents for the Learning Center Office Remodel Project; and authorize the release of said project for formal bid purposes.
6. Council find the requested action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; approve the construction plans and contract documents for the City Hall and Veterans Hall Door Replacement Project; and authorize the release of said project for formal bid purposes.
7. Council find action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; accept the public improvements constructed for Tract 7346 Phase 3; authorize the City Engineer to file a Notice of Completion and Acceptance of Work for the tract; and authorize the release of performance bond securities to 25% of their original value to act as a warranty bond for a minimum of one year.
8. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 2964, a Resolution of the City Council of the City of Shafter, California, Authorizing the Federal Funding Under FTA Section 5311 (49 U.S.C. Section 5311) with the California Department of Transportation for Fiscal Year 2024-2025.

MOVED (PROUT) AND SECONDED (OLVERA) COUNCIL APPROVED THE CONSENT CALENDAR AS PRESENTED. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.

NAYS: NONE.

ABSENT: NONE.

ABSTENTIONS: NONE.

MANAGEMENT REPORT:

- 1. DISCUSSION OF PROPOSAL BY THE SHAFTER PRESS FOR ADVERTISING AND PROMOTION SERVICES IN THE AMOUNT OF \$25,000:** Community Engagement Manager Zermeno made introductory comments.

DUE TO THE CITY OF SHAFTER ALREADY DEPLOYING AN ACTIVE COMMUNITY ENGAGEMENT STRATEGY, COUNCIL DISCUSSED FORGOING THE CONTRACT FOR OUTSIDE ADVERTISING AND PROMOTION SERVICES BY THE SHAFTER PRESS.

NO MOTION WAS MADE. MOTION DIED.

- 2. ADOPTION OF RESOLUTION CLARIFYING REPORTABLE COMPENSATION TO THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) FOR FLOATING HOLIDAYS AND HOLIDAY PAY FOR NON-REPRESENTED EMPLOYEES.:** Human Resources Manager Chavolla made introductory comments.

MOVED (ALVARADO) AND SECONDED (OLVERA) COUNCIL FOUND THE ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(4) OF THE CEQA GUIDELINES; AND ADOPTED RESOLUTION 2965, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER, CLARIFYING REPORTABLE COMPENSATION TO CALPERS FOR FLOATING HOLIDAYS AND HOLIDAY PAY FOR NON- REPRESENTED EMPLOYEES. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.

NAYS: NONE.

ABSENT: NONE.

ABSTENTIONS: NONE.

- 3. APPROVAL OF THE SIDE LETTER AGREEMENT WITH THE CITY OF SHAFTER (CITY) AND THE SHAFTER PUBLIC WORKS UNIT OF THE SERVICE EMPLOYEE INTERNATIONAL UNION, LOCAL 521 (SEIU L-521), CLARIFYING REPORTABLE COMPENSATION TO THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) FOR FLOATING HOLIDAYS AND HOLIDAY PAY.:** Human Resources Manager Chavolla made introductory comments.

MOVED (ALVARADO) AND SECONDED (OLVERA) COUNCIL FOUND THE ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(2) OF THE CEQA GUIDELINES; AND APPROVED THE SIDE LETTER AGREEMENT BETWEEN THE CITY AND SHAFTER PUBLIC WORKS UNIT OF THE SERVICE EMPLOYEE INTERNATIONAL UNION, LOCAL 521 (SEIU L-521), CLARIFYING REPORTABLE COMPENSATION TO CALPERS FOR FLOATING HOLIDAYS AND HOLIDAY PAY. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.

NAYS: NONE.
ABSENT: NONE.
ABSTENTIONS: NONE.

- 4. APPROVAL OF THE SIDE LETTER AGREEMENT WITH THE CITY OF SHAFTER (CITY) AND THE SHAFTER POLICE OFFICERS ASSOCIATION (SPOA), CLARIFYING REPORTABLE COMPENSATION TO THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) FOR FLOATING HOLIDAYS AND HOLIDAY PAY.:** Human Resources Manager Chavolla made introductory comments.

MOVED (ALVARADO) AND SECONDED (OLVERA) COUNCIL FOUND THE ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(2) OF THE CEQA GUIDELINES; AND APPROVED THE SIDE LETTER AGREEMENT BETWEEN THE CITY AND THE SHAFTER POLICE OFFICERS ASSOCIATION (SPOA), CLARIFYING REPORTABLE COMPENSATION TO CALPERS FOR FLOATING HOLIDAYS AND HOLIDAY PAY. MOTION CARRIED BY THE FOLLOWING VOTE:

*AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.
NAYS: NONE.
ABSENT: NONE.
ABSTENTIONS: NONE.*

- 5. APPROVAL OF PROPOSED SCHEDULE AND BUDGET FOR THE FIRST FRIDAYS DATES AND EXPENSES:** Community Services Director Franz made introductory comments.

MOVED (OLVERA) AND SECONDED (ESPINOZA) COUNCIL FOUND ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(4) OF THE CEQA GUIDELINES; AND APPROVED THE PROPOSED SCHEDULE AND BUDGET FOR THE FIRST FRIDAYS EVENT FOR THE 2024 AND 2025 SEASONS, AS RECOMMENDED BY THE COUNCIL'S DOWNTOWN COMMITTEE. MOTION CARRIED BY THE FOLLOWING VOTE:

*AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.
NAYS: NONE.
ABSENT: NONE.
ABSTENTIONS: NONE.*

- 6. DISCUSSION AND DIRECTION ON THE SHAFTER LEARNING CENTER ASSESSMENT AND FUTURE COLLABORATION:** Community Services Director Franz made introductory comments.

COUNCIL FOUND THE ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(5) OF THE CEQA GUIDELINES; DISCUSSED THE FINDINGS AND RECOMMENDATIONS FROM THE SHAFTER LEARNING CENTER ASSESSMENT AND PROVIDED DIRECTION ON FUTURE COLLABORATIVE EFFORTS WITH LOCAL SCHOOLS. NO ACTION WAS TAKEN.

- 7. DISCUSSION REGARDING POSSIBLE GENERAL PLAN UPDATE COMMITTEES:** Planning Director Esselman made introductory comments.

COUNCIL RECEIVED REPORT AND PROVIDED FEEDBACK TO STAFF REGARDING THE COMMITTEES FOR THE GENERAL PLAN UPDATE. THIS ITEM IS FOR INFORMATIONAL PURPOSES ONLY. NO ACTION WAS

TAKEN.

8. DISCUSSION ON AQUATIC CENTER CONCEPTUAL BUILDING LAYOUT UPDATE: Deputy Director of Public Works Gonzalez made introductory comments.

COUNCIL DISCUSSED THE CONCEPTUAL LAYOUT OF THE NEW MAIN BUILDING AT THE SHAFTER AQUATICS CENTER. THIS ITEM WAS FOR INFORMATION PURPOSES ONLY. NO ACTION WAS TAKEN.

9. APPROVAL OF A PURCHASE AND SALE AGREEMENT BETWEEN CITY OF SHAFTER AND ALLIANCE READY MIX INC., FOR THE CITY-OWNED PROPERTY LOCATED AT 100 CARVER ST, APN 091-180-16: City Manager Gonzalez made introductory comments.

MOVED (OLVERA) AND SECONDED (ALVARADO) COUNCIL THE ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(4) OF THE CEQA GUIDELINES; APPROVED THE PURCHASE AND SALE AGREEMENT AND JOINT ESCROW INSTRUCTIONS ("PURCHASE AGREEMENT") FOR THE PROPERTY (AS DEFINED BELOW.); AND, AUTHORIZED THE CITY MANAGER OR DESIGNEE TO EXECUTE ALL DOCUMENTS INCIDENT TO THE AGREEMENT AND TO CONSUMMATE THE SALE, SUBJECT TO CONFORMING CHANGES BY EACH OF THE CITY MANAGER CITY ATTORNEY. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVARADO, ESPINOZA, GIVENS, OLVERA, AND PROUT.

NAYS: NONE.

ABSENT: NONE.

ABSTENTIONS: NONE.

CITY MANAGER COMMENTS AND REPORTS: City Manager Gonzalez reported an update on the ICSC Las Vegas Convention that Council and staff attended on May 18-21, 2024; and reported on a schedule for the adoption of the proposed budget for Fiscal Year 2024-2025.

DEPARTMENT DIRECTOR COMMENTS AND REPORTS: No reports at this time.

1. Community Engagement - Update on Public Benefit to the Community at Large for Recommended Expenditures. *ITEM WAS MOVED TO THE JUNE 4, 2024, REGULAR CITY COUNCIL MEETING.*

RECESS:

MOVED (ALVARADO) AND SECONDED (OLVERA) COUNCIL RECESSED INTO CLOSED SESSION AT 8:12 P.M.

CLOSED SESSION:

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:** Pursuant to California Government Code, Section 54956.9(a). Name of Case: California Department of Tax and Fee Administration Petitions of the Cities of Alameda, et al (Williams-Sonoma DTC, Inc. Case IDs: 757063, 284-450, 20127075. *NO REPORTABLE ACTION.*
2. **CONFERENCE WITH LEGAL COUNSEL – EXPOSURE TO LITIGATION:** Pursuant to California Government Code, Section 54956.9(d)(2) & (e)(1) One Potential Case *NO REPORTABLE ACTION.*

3. **PUBLIC EMPLOYEE APPOINTMENT:** Pursuant to California Government Code, Section 54957 Title: City Manager. *NO REPORTABLE ACTION.*

ADJOURNMENT:

*MOVED (ESPINOZA) AND SECONDED (OLVERA) COUNCIL ADJOURNED THE MEETING AT 9:12 P.M.
MOTION CARRIED WITH NO OPPOSITION.*

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk

**MINUTES OF THE REGULAR MEETING OF THE
SHAFTER CITY COUNCIL
COUNCIL CHAMBER, 336 PACIFIC AVENUE
MEETING HELD IN-PERSON AND VIA ZOOM AND LIVESTREAM TO YOUTUBE
TUESDAY, JUNE 4, 2024**

CALL TO ORDER: 6:00 PM

ROLL CALL:

PRESENT (In-Person): Mayor Givens, Mayor Pro Tem Prout, Council Members Espinoza, and Olvera. Absent with an excused absence: Council Member Alvarado. Also present: City Manager Gonzalez, Budget Analyst De La Torre, Planning Director Esselman, Economic Development Director Guerra, Public Works Director James, City Attorney Martinez, Acting Chief of Police Milligan, IT Specialist Rogers, Finance Director Sanchez, Deputy Director of Public Works Director Torres, Deputy City Clerk Uribe, and Community Engagement Manager Zermeno. (Via Zoom): Human Resources Manager Chavolla and Building Official Fidler.

PLEDGE OF ALLEGIANCE: Council Member Olvera

INVOCATION: Mayor Givens

APPROVAL OF AGENDA:

*MOVED (OLVERA) AND SECONDED (ESPINOZA) COUNCIL APPROVED THE AGENDA AS PRESENTED.
MOTION CARRIED BY THE FOLLOWING VOTE:*

AYES: ESPINOZA, GIVENS, OLVERA, AND PROUT.

NAYS: NONE.

ABSENT: ALVARADO.

ABSTENTIONS: NONE.

PUBLIC COMMENT:

John Guinn, 340 Oleander Avenue, and employee of The Wonderful Company asked if the Wonderful Industrial Park will be considered for utilization of the rail. City Manager Gonzalez provided feedback that if the City proceeds with an Request for Proposal (RFP), The Wonderful Company would be welcome to submit a proposal.

Stan Wilson, 17642 Poplar Avenue, and one of the owners of the Shafter Wasco Publishing and Wasco Tribune, voiced his concerns for not having the opportunity to speak on the Proposal by the Shafter Press for advertising and promotion services item on the May 22, 2024, Special City Council meeting agenda.

Nancy Wilson, 17642 Poplar Avenue, voiced her concerns with the City only using social media and not serving the community that does not utilize social media.

Claribel Gutierrez, field representative for Assemblymember Jasmeet Bains, thanked Council for the letter of support for Senate Bill 2357; and reported a book drive is being held in three locations to support Holloway-Gonzales Library.

COUNCIL ANNOUNCEMENTS AND REPORTS:

Mayor Givens and Council Member Olvera congratulated all graduates on their recent graduation.

Mayor Givens congratulated the Shafter High School Baseball team for advancing to the semifinals of the Division V Playoffs.

Mayor Givens expressed his appreciation for Stan Wilson and the Shafter-Wasco Publishing and believes the community can come together to support the Shafter-Wasco Publishing.

Council Member Olvera reported he has attended several ED Adhoc Committee meetings to discuss the branding project.

Mayor Pro Tem Prout reported is she happy to be back after her knee surgery; and reported she received a call regarding a possibility of \$5 million to fund the roundabout at Highway 43 and Seventh Standard from Congressman Valadao.

On May 15, 2024, Council Member Olvera and Alvarado attended a tour at the Modified Community Correctional Facility (MCCF).

On May 18-21, 2024, Mayor Givens, Council Members Alvarado, Espinoza, and Olvera along with staff attended the ICSC Las Vegas.

On May 23, 2024, Mayor Pro Tem Prout along with staff attended the Public Works Appreciation Luncheon at the Veterans Hall.

On May 25, 2024, Council Member Espinoza attended the Annual Memorial Day Ceremony at the Bakersfield National Cemetery

On May 27, 2024, Mayor Givens, Mayor Pro Tem Prout, and Council Member Espinoza attended the Memorial Day Celebration at the Shafter Cemetery.

On May 30, 2024, Mayor Pro Tem Prout attended the Wasco Police Department Grand Opening Ceremony at the Wasco High School Cafeteria.

CONSENT CALENDAR:

1. Approve General Checks: May 23, 2024, May 30, 2024.
2. Approve Overtime Report: May 2024.
3. Approve Minutes: Amended March 5, 2024, April 16, 2024, April 16, 2024, May 7, 2024.
4. Approve Special Event Permit: The Hens Roost, Farmer's Market, Downtown Shafter Square, Every Saturday beginning June 15 through August 31, 2024.
5. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; and accept the Treasurer's Report for April 2024.
6. Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; adopt Resolution 2968, a Resolution of the City Council of the City of Shafter Calling and Giving Notice of the Holding of a General Municipal Election to be Held on

Tuesday, November 5, 2024, for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to Charter Cities; adopt Resolution 2969, a Resolution of the City Council of the City of Shafter, Requesting the Board of Supervisors of the County of Kern to Consolidate a General Municipal Election to be Held on November 5, 2024, with the Statewide General Municipal Election to be Held on the Date Pursuant to Section 10403 of the Elections Code; and adopt Resolution 2970, a Resolution of the City Council of the City of Shafter Adopting Regulations for Candidates for Elective Office Pertaining to Candidates Statements Submitted to the Voters at an Election to be Held on Tuesday, November 5, 2024.

7. Council find the requested action is exempt from the California Environmental Quality Act per Section 15301; accept bids received for repairs and upgrades at the Police Department Pistol Range; approve one bid submitted by SL Payne Construction, Inc. valued at \$33,717.23 for the base bid plus the additive alternate item for sea train door replacements valued at \$8,086.87 for a total cost of \$41,804.10; and authorize the Public Works Director to award a construction contract to SL Payne Construction, Inc. for completing said project with budget authority up to \$50,000.
8. Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; and adopt Resolution 2971, a Resolution of the City Council of the City of Shafter Adopting a List of Projects for Fiscal Year 2024-2025 Funded by Senate Bill 1: The Road Repair and Accountability Act of 2017.

MOVED (PROUT) AND SECONDED (ESPINOZA) COUNCIL APPROVED THE CONSENT CALENDAR AS PRESENTED. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ESPINOZA, GIVENS, OLVERA, AND PROUT.

NAYS: NONE.

ABSENT: ALVARADO.

ABSTENTIONS: NONE.

PUBLIC HEARINGS:

Should anyone challenge any proposed action which is the subject of a public hearing listed on this agenda, that person challenging any action taken after the public hearing may be limited to raising only those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing.

- 1. INTRODUCE FOR FIRST READING BY TITLE ONLY AND WAIVE READING OF ORDINANCE NO. 754 APPROVING SPECIFIC PLAN AMENDMENT NO. 23-09 (MISSION LAKES SPECIFIC PLAN):** Planning Director Esselman made introductory comments. Mayor Givens requested that the public hearing be continued to the regular meeting of the Shafter City Council on June 18, 2024. A notice of public hearing was properly advertised.

Mayor Givens opened the public hearing.

James Osbourne, 9116 Scenic Woods Lane, voiced his concerns regarding the size of the lots and the quality of the homes being built by Lennar.

Being no other members of the public wishing to speak, Mayor Givens closed the public hearing.

Mayor Givens reopened the public hearing.

James Osbourne, 9116 Scenic Woods Lane, requested an update on the commercial and school plans for Gossamer Grove.

Mayor Givens continued the public hearing to the regular meeting of June 18, 2024.

MOVED (PROUT) AND SECONDED (OLVERA) COUNCIL CONTINUED THE PUBLIC HEARING TO THE REGULAR MEETING OF JUNE 18, 2024. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ESPINOZA, GIVENS, OLVERA, AND PROUT.

NAYS: NONE.

ABSENT: ALVARADO.

ABSTENTIONS: NONE.

MANAGEMENT REPORT:

- 1. PRESENTATION OF DRAFT SHAFTER RAIL USE MARKET RESEARCH STUDY AND ALTERNATIVE USE INQUIRIES:** Charlie Cunningham and Charles Banks, consultants with R.L Banks and Associates, LLC, attended via Zoom and gave a presentation on the draft Shafter Rail Use Market Research Study. The item was informational only. No action was taken.
- 2. REPORT OF PUBLIC BENEFIT TO THE COMMUNITY AT LARGE FOR RECOMMENDED EXPENDITURES:** Community Engagement Manager Zermeno made introductory comments.

MOVED (OLVERA) AND SECONDED (ESPINOZA) COUNCIL FIND ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(5) OF THE CEQA GUIDELINES; THEREFORE, NOT SUBJECT TO CEQA; AND APPROVED THAT THE COMMUNITY AT LARGE WILL RECEIVE A PUBLIC BENEFIT FROM THE EXPENDITURE OF FUNDS TO PURCHASE RAFFLE PRIZES WHEN HOSTING RAFFLES AT UPCOMING COMMUNITY EVENTS; AND AUTHORIZED THE PURCHASE OF RAFFLE PRIZE(S) NOT TO EXCEED \$2500 (\$500 EACH EVENT) FOR A TOTAL OF FIVE EVENTS. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ESPINOZA, GIVENS, AND OLVERA.

NAYS: PROUT.

ABSENT: ALVARADO.

ABSTENTIONS: NONE.

- 3. APPROVAL OF AGREEMENT WITH COUNTY OF KERN SECURING FUNDING FROM THE STATE OF CALIFORNIA UNDER ASSEMBLY BILL 33 OF 2023 - FENTANYL MISUSE AND OVERDOSE PREVENTION TASK FORCE INTRODUCED BY ASSEMBLY MEMBER BAINS IN THE AMOUNT OF \$700,000:** Acting Chief of Police Milligan made introductory comments.

MOVED (OLVERA) AND SECONDED (ESPINOZA) COUNCIL FIND THE ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(5) OF THE CEQA GUIDELINES AND NOT SUBJECT TO CEQA; AND APPROVED THE AGREEMENT WITH THE COUNTY OF KERN TO SECURE FUNDING IN THE AMOUNT OF \$700,000 FROM THE STATE OF CALIFORNIA UNDER ASSEMBLY BILL NUMBER 33 OF 2023 – FENTANYL MISUSE AND OVERDOSE PREVENTION TASK FORCE INTRODUCED BY ASSEMBLY MEMBER JASMEET BAINS. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ESPINOZA, GIVENS, OLVERA, AND PROUT.

NAYS: NONE.
ABSENT: ALVARADO.
ABSTENTIONS: NONE.

4. AWARD WATER METER INSTALLATION PROJECT - PHASE II TO REMEDIAL TRANSPORTATION SERVICES (RTS), INC. IN THE AMOUNT OF \$1,310,596: Deputy Director of Public Works Torres made introductory comments.

MOVED (ESPINOZA) AND SECONDED (OLVERA) COUNCIL FIND THE ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(4) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT GUIDELINES; APPROVED THE REALLOCATION OF AMERICAN RESCUE PLAN ACT FUNDING OF \$250,000 FROM CAPITAL IMPROVEMENT PROGRAM PROJECT NO. WA00015 TO PROJECT NO. WA00017; ACCEPTED BIDS RECEIVED FOR THE WATER METER INSTALLATION PROJECT - PHASE II; APPROVED ONE BID SUBMITTED BY REMEDIAL TRANSPORTATION SERVICES (RTS), INC. VALUED AT \$1,310,596.00 FOR SAID PROJECT; AND, AUTHORIZED THE PUBLIC WORKS DIRECTOR TO AWARD A CONSTRUCTION CONTRACT TO RTS FOR COMPLETING SAID PROJECT WITH BUDGET AUTHORITY UP TO \$1,500,000. MOTION CARRIED BY THE FOLLOWING VOTE:

*AYES: ESPINOZA, GIVENS, OLVERA, AND PROUT.
NAYS: NONE.
ABSENT: ALVARADO.
ABSTENTIONS: NONE.*

5. DISCUSSION ON SHAFTER AQUATIC CENTER BUILDING ELEVATION PROFILES: Jeannie Bertolaccini, Larry Aronat, and Arminder Sond, with Ordiz-Melby Architects, presented two fly-through three-dimensional building design options.

COUNCIL DISCUSSED THE BUILDING EXTERIOR AND ARCHITECTURAL FEATURES PRESENTED BY ORDIZ-MELBY ARCHITECTS AND PROVIDED DESIGN FEEDBACK TO STAFF. THE ITEM WAS PRESENTED FOR DISCUSSION PURPOSES ONLY. NO ACTION WAS TAKEN.

6. PRESENTATION OF PROPOSED OPERATING BUDGET FOR FISCAL YEAR 2024/2025: Finance Director Sanchez presented information related to the proposed 2024/2025 budget. No action was taken.

CITY MANAGER COMMENTS AND REPORTS: City Manager Gonzalez polled Council on placing an item on the June 18, 2024, City Council meeting agenda to go dark for the July 2, 2024, City Council meeting; and reported an email was sent to Council with reminders for upcoming events.

DEPARTMENT DIRECTOR COMMENTS AND REPORTS: No reports at this time.

RECESS:

MOVED (ESPINOZA) AND SECONDED (OLVERA) COUNCIL RECESSED INTO CLOSED SESSION AT 7:42 P.M.

CLOSED SESSION:

1. CONFERENCE WITH LEGAL COUNSEL – EXISITING LITIGATION: Pursuant to California Government Code, Section 54956.9(a). Name of Case: California Department of

Tax and Fee Administration Petitions of the Cities of Alameda, et al (Williams-Sonoma DTC, Inc. Case IDs: 757063, 284-450, 20127075. *NO REPORTABLE ACTION.*

2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:** Pursuant to California Government Code, Section 54956.9 Significant exposure to litigation pursuant to California Government Code Sections, 54956.9(d)(2)/(3)(1). One Potential Case. *NO REPORTABLE ACTION.*
3. **PUBLIC EMPLOYEE APPOINTMENT:** Pursuant to California Government Code, Section 54957 Title: City Manager. *NO REPORTABLE ACTION.*
4. **CONFERENCE WITH LABOR NEGOTIATORS:** Pursuant to California Government Code, Section 54957.6 Agency Representative: Marco Martinez, City Attorney Unrepresented Employee Title: City Manager Candidate. *NO REPORTABLE ACTION.*

ADJOURNMENT:

MOVED (ESPINOZA) AND SECONDED (PROUT) COUNCIL ADJOURNED THE MEETING AT 8:40 P.M. MOTION CARRIED WITH NO OPPOSITION.

Chad Givens, Mayor

ATTEST:

Vanessa Uribe, Deputy City Clerk



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Rogelio Sanchez, Finance Director

SUBJECT: ACCEPT TREASURER'S REPORTS - MAY 2024

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and accept the Treasurer’s Report for May 2024.

BACKGROUND

California government code section 41004 requires that the City Treasurer submit to the City Clerk and the legislative body a written report and accounting of all receipts, disbursements, and fund balances. The accompanying report for July meets this Government Code requirement, as well as the requirements of other sections of the Government Code and the City’s Investment Policy.

ANALYSIS

Cash balances are subject to year-end bank reconciliations and audit review.

FISCAL IMPACT

There is no fiscal impact resulting from the acceptance of the monthly Treasurer’s Report.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the acceptance of a treasurer's report and therefore, it is governmental fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ALTERNATIVES

None.

NEXT STEPS

Cash balances are subject to year-end bank reconciliations and audit review.

CONSENT CALENDAR

ATTACHMENTS

1. 240618 Cash Bal by Fund

City of Shafter

Fiscal Year 23/24 (Unaudited)

Monthly Cash Balances

Excludes Unrealized Gain/Losses

Fund	Fund Description	Feb-24	Mar-24	Apr-24	May-24
0100	General Fund	72,204,019	74,936,551	75,020,327	79,588,968
0200	Federal Grant	3,058,427	2,966,104	2,960,416	2,330,482
0201	Traffic Safety	285,104	289,980	289,980	298,480
0202	Supp. Law Enforcement Fund	421,884	436,364	436,364	436,364
0203	Gas Tax	2,614,468	2,658,293	2,699,597	2,781,449
0204	Tran. Dev. Act - Streets	(1,546,308)	(1,546,308)	(1,546,308)	(1,625,419)
0205	Special Police Services	3,712	3,712	3,712	3,712
0206	Asset Forfeitures	203,662	203,662	203,662	203,662
0207	Road Maint & Rehab. Acct	661,668	713,909	757,715	850,627
0209	Community Develop. Block Grant	(3,887)	(3,887)	(3,887)	61,113
0211	Low Moderate Income Housing	1,809,032	1,809,032	1,809,032	1,809,032
0300	Asset Replacement	4,737,573	4,737,573	4,737,573	4,737,573
0301	Wastewater Connection	10,216,111	10,370,116	10,479,086	10,668,959
0302	Refuse Connection	316,351	316,351	316,351	316,351
0303	Water Connection	1,919,970	1,926,315	1,931,575	2,118,025
0304	Park Mitigation	230,623	232,904	239,747	303,622
0305	Traffic Mitigation	13,008,954	13,159,450	13,258,530	13,746,235
0306	Median Mitigation	109,339	109,339	109,339	109,339
0307	MCCF Asset Replacement	2,939	2,939	2,939	2,939
0308	State Grants	5,841,459	5,770,721	5,345,220	4,597,697
0310	Public Safety Impact Fees	949,527	1,010,656	1,061,862	1,308,829
0600	General Long Term Debt	0	0	0	0
0700	General Fixed Asset	0	0	0	0
0800	LLMD - 001-2002	866,686	864,202	864,163	868,847
0801	LLMD - 001-2005	(21,694)	(25,113)	(24,908)	(23,217)
0802	LLMD - 002-2005	45,770	41,662	43,244	48,851
0803	LLMD - 003-2005	(13,434)	(21,620)	(22,943)	(14,358)
0804	LLMD - 004-2005	(12,730)	(14,718)	(14,945)	(11,860)
0805	LLMD - 001-2006	13,076	12,444	13,015	15,304
0806	LLMD - 001-2007	(54,022)	(56,618)	(56,706)	(56,883)
0807	LLMD - 002-2007	(12,334)	(15,948)	(16,152)	(13,297)
0808	LLMD - 001-2015	875,487	823,381	814,347	1,119,271
0809	LLMD - 001-1995	(333)	(333)	(333)	(458)
0810	LLMD - 001-1998	7,113	4,838	5,419	9,651
0811	LLMD - 001-2009	(13,375)	(22,210)	(9,941)	19,649
0812	LLMD - 001-2021	(651)	(757)	(813)	(926)
5000	Wastewater Operations	2,920,796	2,890,973	2,810,645	3,169,667
5001	Refuse Operations	202,804	397,278	360,833	510,938
5002	Water Operations	2,119,515	1,467,088	963,166	945,927
5003	Transit Operations	(449,146)	(503,715)	(546,485)	(590,910)
5004	Telecommunications Operations	(776,610)	(828,872)	(840,028)	(852,512)
5005	MCCF Operations	(4)	(4)	(4)	(4)
5006	Rail Operations	(1,577,369)	(1,659,859)	(1,676,134)	(1,702,993)
5100	Facility Maintenance	(55,107)	(60,486)	(66,891)	(68,274)
5101	Vehicle Maintenance	(39,472)	(49,016)	(47,490)	(53,380)
5102	Risk Management	(302,305)	(218,282)	(264,005)	(91,397)
5103	Information Technology	(55,462)	(38,303)	(62,166)	(6,090)
8000	North Park/North Shafter AD	111,921	111,921	112,269	115,525
8001	MCCF Inmate Welfare	0	0	0	0
8003	MCCF Inmate Trust	0	0	0	0
8100	RDA Obligation Retirement	545,651	545,651	359,998	359,998
Grand Total		121,369,399	123,747,362	122,809,990	128,345,109



Treasurer's Report

City - US Bank - Safekeeping (83145)

Month End (M11 Y2024)

05/01/2024 - 05/31/2024

Dated: 06/11/2024

Locked Down

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Dated: 06/11/2024

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GAAP Financials

05/01/2024 - 05/31/2024

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City - US Bank - Safekeeping (83145)

Dated: 06/11/2024

Balance Sheet		City - US Bank - Safekeeping	
As of:	04/30/2024	05/31/2024	
Accumulated Allowance Written Off	0.00	0.00	
Accumulated Non-Purchased Allowance	0.00	0.00	
Original Cost less Due	84,115,177.63	82,540,281.33	
Net Accumulated Amortization/Accretion	-40,272.35	56,131.05	
Net Accumulated OTTI	0.00	0.00	
Book Value less Due	84,074,905.29	82,596,412.39	
Due and Accrued	517,099.19	484,057.73	
Book Value + Accrued	84,592,004.48	83,080,470.11	
Net Unrealized Carrying Value Gain	-2,754,892.70	-2,424,822.73	
Carrying Value and Accrued	81,837,111.78	80,655,647.38	

Income Statement		City - US Bank - Safekeeping	
Begin Date	05/01/2024	05/31/2024	
End Date	05/31/2024		
Net Amortization/Accretion Income		27,776.40	
Interest Income	175,632.63		
Dividend Income	0.00		
Foreign Tax Withheld Expense	0.00		
Misc Income	0.00		
Net Allowance Expense	0.00		
Income Subtotal		175,632.63	
Net Realized Gain/Loss	0.00		
Impairment Loss	0.00		
Net Gain/Loss		0.00	
Expense	0.00		
Net Income		203,409.03	
Transfers In/Out		-1,714,943.40	
Change in Unrealized Gain/Loss		330,069.97	

Statement of Cash Flows		City - US Bank - Safekeeping	
Begin Date	05/01/2024	05/31/2024	
End Date	05/31/2024		
Net Income		203,409.03	
Amortization/Accretion on MS	-27,776.40		
Change in Accrued on MS	33,073.87		
Net Gain/Loss on MS	0.00		
Change in Unrealized G/L on CE	0.00		
Subtotal		5,297.47	
Purchase of MS	-3,993,101.07		
Purchased Accrued of MS	0.00		
Sales of MS	370.37		
Sold Accrued of MS	0.00		
Maturities of MS	5,499,000.00		
Net Purchases/Sales		1,506,269.30	
Transfers of Cash & CE		-1,714,943.40	
Total Change in Cash & CE		32.40	
Beginning Cash & CE		5,224.22	
Ending Cash & CE		5,256.63	

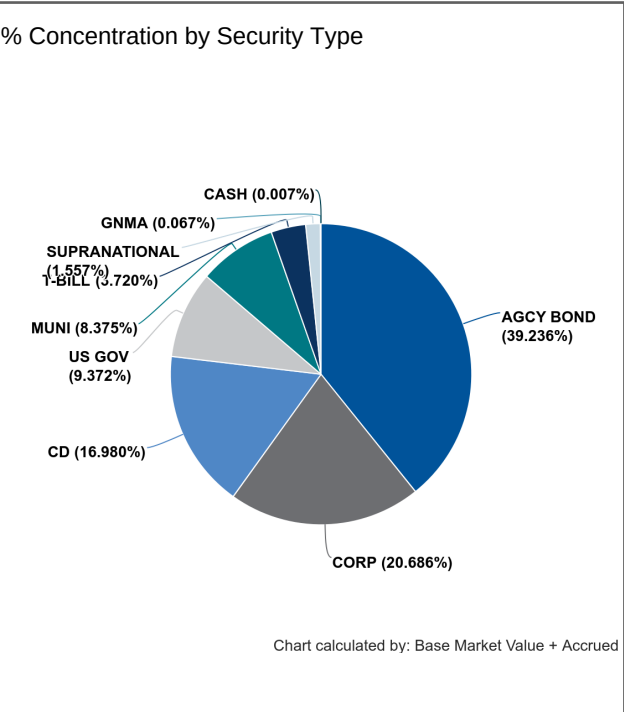
Risk Concentration Summary - TR

05/01/2024 - 05/31/2024

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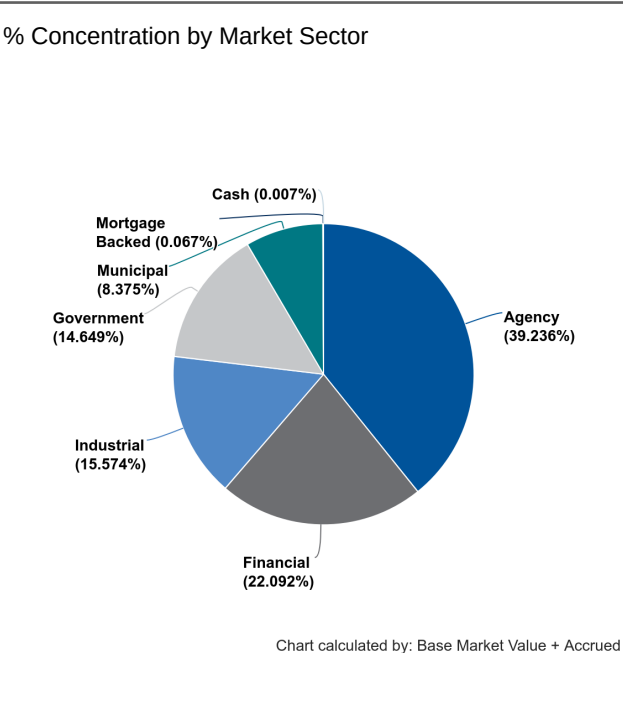
City - US Bank - Safekeeping (83145)

Dated: 06/11/2024



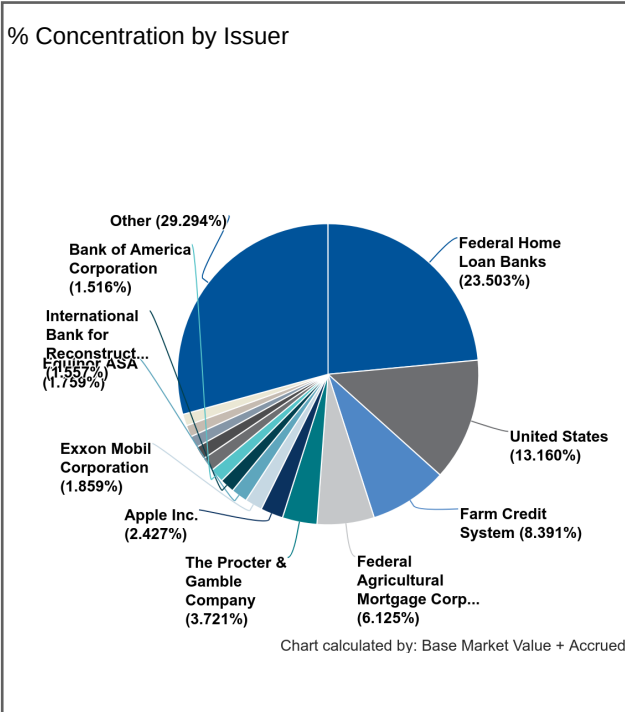
Security Type	Base Market Value + Accrued	% of Base Market Value + Accrued
AGCY BOND	31,646,339.00	39.236%
CORP	16,684,083.41	20.686%
CD	13,695,601.59	16.980%
US GOV	7,559,233.60	9.372%
MUNI	6,754,630.71	8.375%
T-BILL	3,000,707.59	3.720%
SUPRANATIONAL	1,255,412.35	1.557%
GNMA	54,382.51	0.067%
CASH	5,256.63	0.007%
Total	80,655,647.38	100.000%

Footnotes: 1,2,3



Market Sector	Base Market Value + Accrued	% of Base Market Value + Accrued
Agency	31,646,339.00	39.236%
Financial	17,818,366.88	22.092%
Industrial	12,561,318.12	15.574%
Government	11,815,353.54	14.649%
Municipal	6,754,630.71	8.375%
Mortgage Backed	54,382.51	0.067%
Cash	5,256.63	0.007%
Total	80,655,647.38	100.000%

Footnotes: 2,3,4



Risk Concentration Summary - TR

05/01/2024 - 05/31/2024

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City - US Bank - Safekeeping (83145)

Dated: 06/11/2024

1: * Grouped by: Security Type. 2: * Groups Sorted by: Base Market Value + Accrued. 3: * Weighted by: Base Market Value + Accrued. 4: * Grouped by: Market Sector. 5: * Grouped by: Issuer Concentration.

Investment Activity - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD 05/01/2024 - 05/31/2024

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Dated: 06/11/2024

* Does not Lock Down.

Transaction Type	Description	Identifier	Coupon Rate	Yield to Maturity	Trade Date	Final Maturity	Base Original Units	Price	Base Principal
Principal Paydown	G2 004636	36202FEH5	4.500	5.187	05/01/2024	02/20/2040	0.00	---	-331.13
Principal Paydown	G2 004649	36202FEW2	4.500	---	05/01/2024	03/20/2040	0.00	---	-39.24
Call Redemption	PASADENA CALIF PENSION OBLIG	70227RAG5	3.340	0.000	05/01/2024	05/01/2024	-250,000.00	100.000	-250,000.00
Call Redemption	Amoco Federal Credit Union	31424AAA8	4.750	0.000	05/08/2024	02/08/2028	-249,000.00	100.000	-249,000.00
Maturity	BANK OF NEW YORK MELLON CORP	06406HCV9	3.400	9.257	05/15/2024	05/15/2024	-2,000,000.00	100.000	-2,000,000.00
Buy	UNITED STATES TREASURY	912796ZV4	0.000	5.271	05/20/2024	12/26/2024	3,090,000.00	97.042	2,998,607.07
Buy	FEDERAL NATIONAL MORTGAGE ASSOCIATION	3135GASP7	4.625	4.998	05/20/2024	05/22/2029	1,000,000.00	99.449	994,494.00
Maturity	UNITED STATES TREASURY	912797HR1	0.000	5.308	05/23/2024	05/23/2024	-3,000,000.00	100.000	-3,000,000.00
---	---	---	1.414	5.817	---	03/12/2025	-1,409,000.00	---	-1,506,269.30

* Filtered By: Transaction Type = Buy or Transaction Type = Call Redemption or Transaction Type = Principal Paydown or Transaction Type = Maturity or Transaction Type = Principal Repayment or Transaction Type = Put Redemption or Transaction Type = Redemption or Transaction Type = Sell.

* Showing transactions with Trade Date within selected date range.

* Weighted by: Absolute Value of Base Principal.

* MMF transactions are collapsed.

* The Transaction Detail/Trading Activity reports provide our most up-to-date transactional details. As such, these reports are subject to change even after the other reports on the website have been locked down. While these reports can be useful tools in understanding recent activity, due to their dynamic nature we do not recommend using them for booking journal entries or reconciliation.

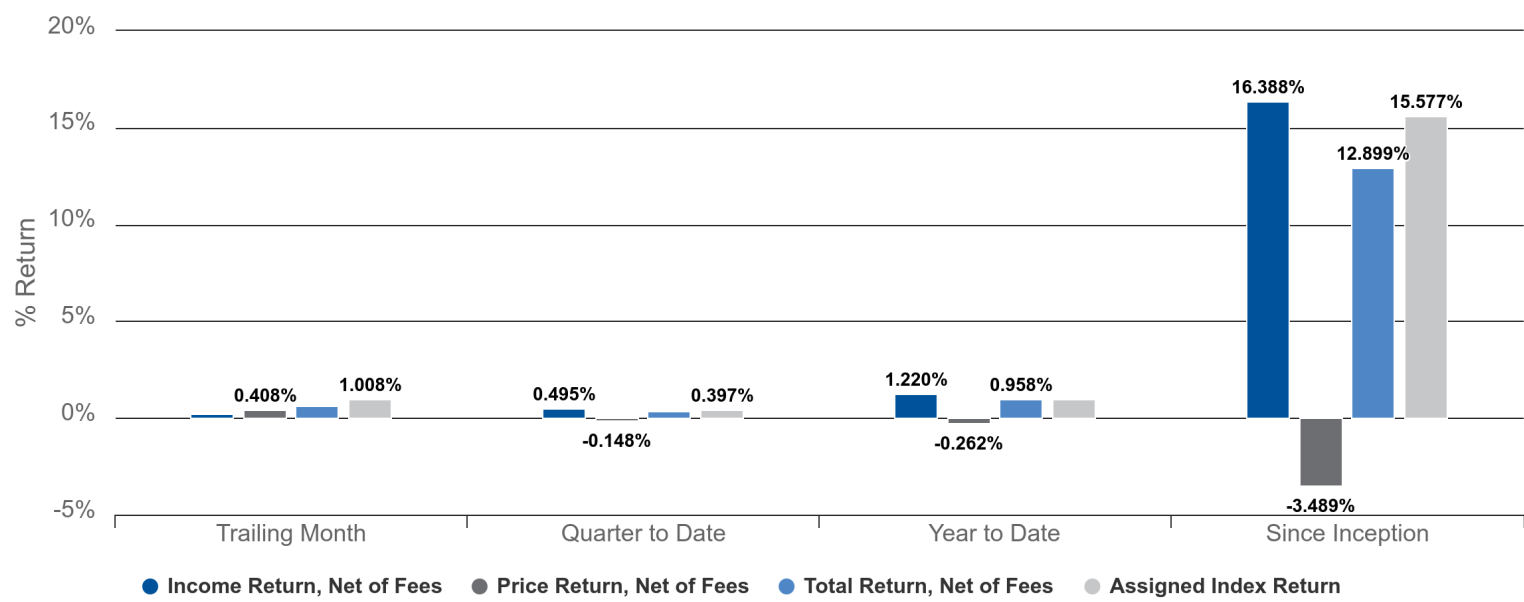
Investment Returns - TR

Base Currency: USD As of 05/31/2024

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City - US Bank - Safekeeping (83145)

Dated: 06/11/2024



Period	Period Begin	Period End	Total Return, Net of Fees	Price Return, Net of Fees	Income Return, Net of Fees	Assigned Index Return
Trailing Month	05/01/2024	05/31/2024	0.659%	0.408%	0.252%	1.008%
Quarter to Date	04/01/2024	05/31/2024	0.346%	-0.148%	0.495%	0.397%
Year to Date	01/01/2024	05/31/2024	0.958%	-0.262%	1.220%	0.976%
Since Inception	03/07/2017	05/31/2024	12.899%	-3.489%	16.388%	15.577%

Account	Index	Index Start Date	Index End Date
City - US Bank - Safekeeping	ICE BofA 1-5 Year AAA-A US Corporate Index	11/30/2007	---

Net of Fees (includes management and trading).
Returns are actual and have not been annualized.
No Tax Adjustment.
Note that data will not exist prior to the performance inception date of: 03/07/2017.
Reported Index Return is always Total Return.

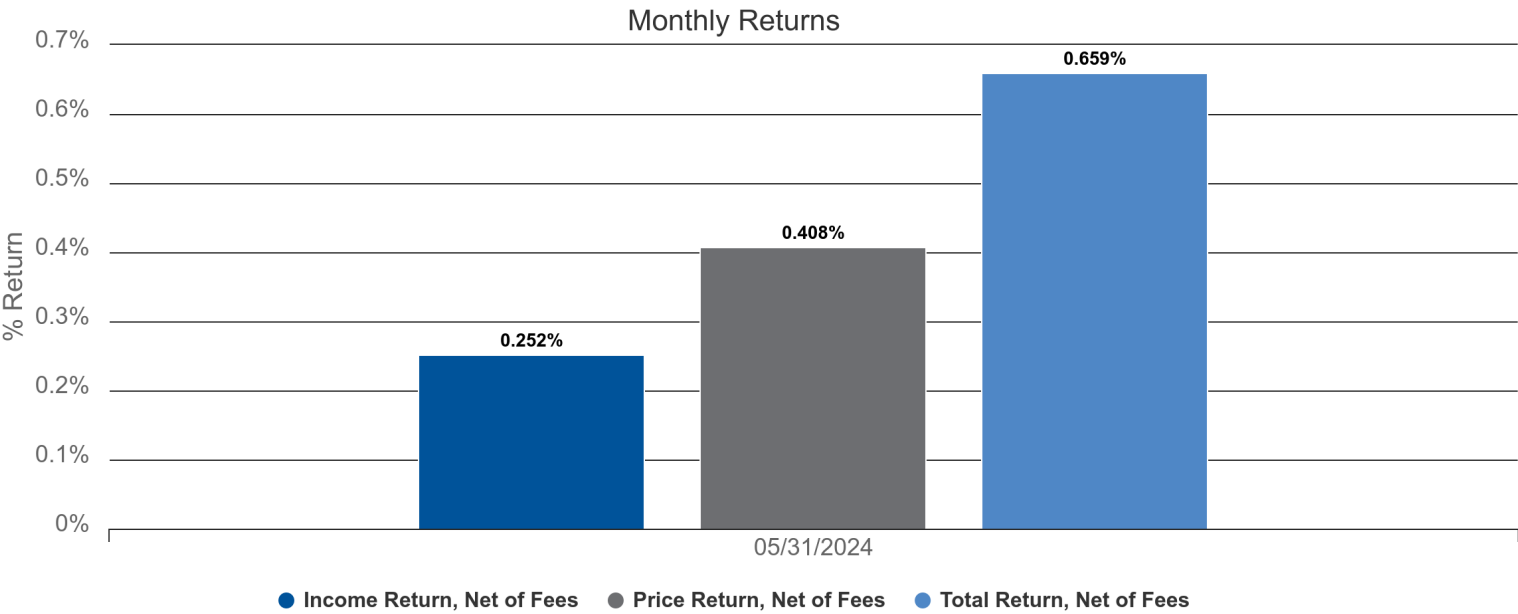
Cumulative Investment Returns - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD 05/01/2024 - 05/31/2024

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Dated: 06/11/2024



Period Begin	Period End	Total Return, Net of Fees	Income Return, Net of Fees	Price Return, Net of Fees
05/01/2024	05/31/2024	0.659%	0.252%	0.408%
05/01/2024	05/31/2024	---	---	---

Account	Index	Index Start Date	Index End Date
City - US Bank - Safekeeping	ICE BofA 1-5 Year AAA-A US Corporate Index	11/30/2007	---

Net of Fees (includes management and trading).
Returns are actual and have not been annualized.
No Tax Adjustment.
Note that data will not exist prior to the performance inception date of: 03/07/2017.

Index Comparison

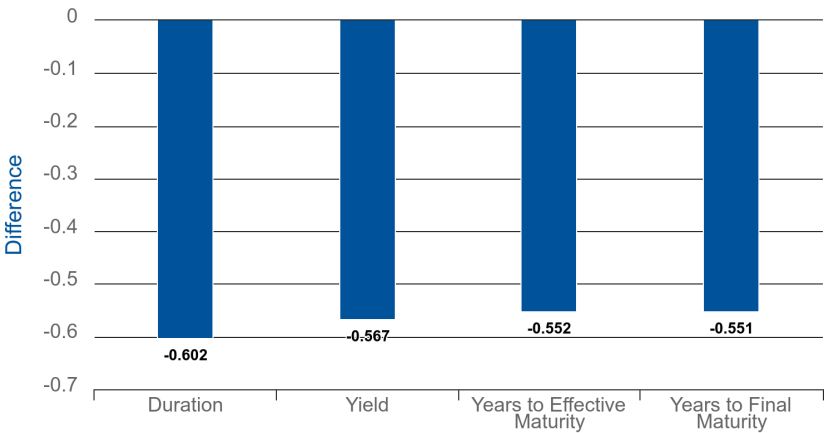
05/01/2024 - 05/31/2024

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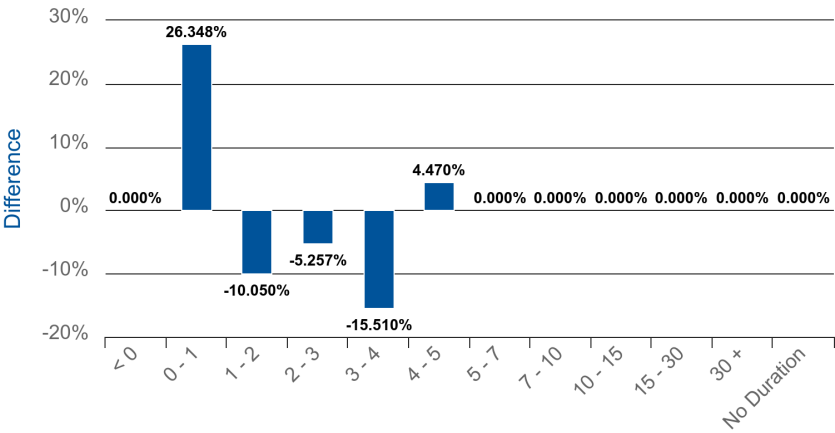
City - US Bank - Safekeeping (83145)

Dated: 06/11/2024

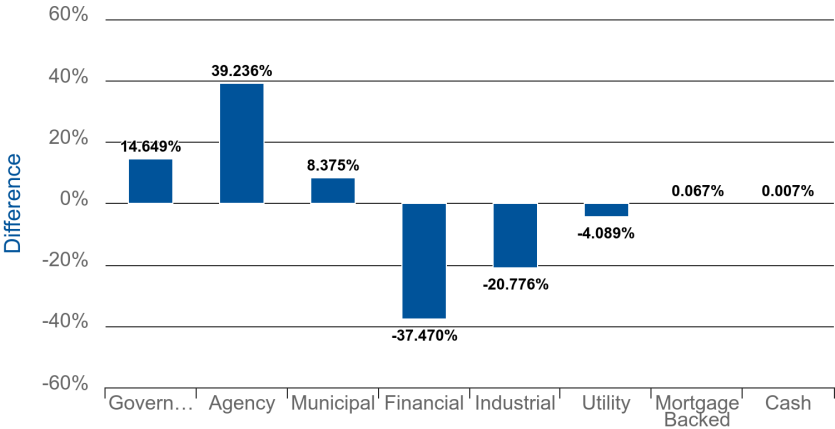
Index Comparison Summary



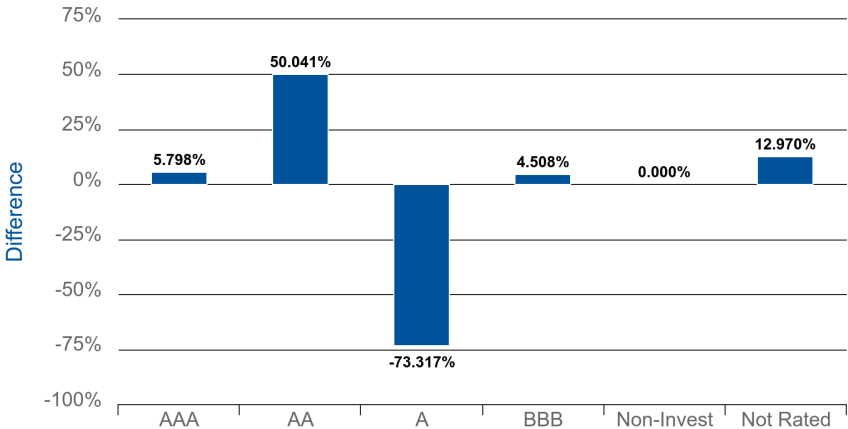
Index Comparison Duration



Index Comparison Market Sector



Index Comparison Credit Rating



Index Comparison

05/01/2024 - 05/31/2024

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City - US Bank - Safekeeping (83145)

Dated: 06/11/2024

Index Comparison Summary

Risk Metric	Portfolio	Index	Difference
Duration	1.975	2.577	-0.602
Yield	4.755	5.322	-0.567
Years to Effective Maturity	2.308	2.860	-0.552
Years to Final Maturity	2.309	2.860	-0.551
Average Credit Rating	AA-	A	---

Footnote: 1

Index Comparison Duration

Duration	Portfolio	Index	Difference
< 0	0.000%	---	---
0 - 1	28.717%	2.369%	26.348%
1 - 2	20.736%	30.785%	-10.050%
2 - 3	26.676%	31.934%	-5.257%
3 - 4	10.125%	25.635%	-15.510%
4 - 5	13.746%	9.276%	4.470%
5 - 7	0.000%	0.000%	0.000%
7 - 10	0.000%	0.000%	0.000%
10 - 15	0.000%	0.000%	0.000%
15 - 30	0.000%	0.000%	0.000%
30 +	0.000%	---	---
No Duration	0.000%	---	---

Footnote: 3

Index Comparison Market Sector

Market Sector	Portfolio	Index	Difference
Government	14.649%	0.000%	14.649%
Agency	39.236%	0.000%	39.236%
Municipal	8.375%	0.000%	8.375%
Financial	22.092%	59.562%	-37.470%
Industrial	15.574%	36.350%	-20.776%
Utility	0.000%	4.089%	-4.089%
Mortgage Backed	0.067%	0.000%	0.067%
Cash	0.007%	0.000%	0.007%

Footnote: 2

Index Comparison Credit Rating

Credit Rating	Portfolio	Index	Difference
AAA	7.625%	1.827%	5.798%
AA	66.564%	16.524%	50.041%
A	8.332%	81.649%	-73.317%
BBB	4.508%	0.000%	4.508%
Non-Invest	0.000%	0.000%	0.000%
Not Rated	12.970%	0.000%	12.970%

Footnote: 4

Index Comparison

05/01/2024 - 05/31/2024

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City - US Bank - Safekeeping (83145)

Dated: 06/11/2024

Index: ICE BofA 1-5 Year AAA-A US Corporate Index.

1: * Grouped by: Risk Metric. 2: * Grouped by: Market Sector. 3: * Grouped by: Duration. 4: * Grouped by: Credit Rating.

Investment Portfolio Detail - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD As of 05/31/2024

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Dated: 06/11/2024

Security Type	Description	Identifier	Trade Date	Final Maturity	Yield to Maturity	Base Current Units	Base Original Cost	Market Price	Base Market Value	Base Accrued Balance	Base Market Value + Accrued
CD	Alabama Credit Union	01025RAN9	02/23/2024	02/28/2028	4.350	249,000.00	249,000.00	100.0000	249,000.00	118.70	249,118.70
CD	All In Federal Credit Union	01664MAE6	02/01/2023	02/17/2028	4.600	249,000.00	249,000.00	100.0000	249,000.00	470.71	249,470.71
CD	Ally Bank	02007GYC1	08/15/2022	08/18/2026	3.297	246,000.00	246,000.00	100.0000	246,000.00	2,313.07	248,313.07
CORP	AMAZON.COM INC	023135BC9	01/27/2023	08/22/2027	4.905	1,025,000.00	984,820.00	94.8180	971,884.50	8,879.06	980,763.56
CORP	APPLE INC	037833ET3	08/07/2023	05/10/2028	4.656	2,000,000.00	1,974,348.00	97.6596	1,953,192.00	4,666.67	1,957,858.67
CD	Badlands Federal Credit Union	05659NAH5	06/27/2023	06/30/2028	5.000	249,000.00	249,000.00	100.0000	249,000.00	1,057.40	250,057.40
CORP	BANK OF AMERICA CORP	06048WW48	06/10/2022	06/15/2026	6.282	1,000,000.00	1,000,000.00	95.5053	955,053.00	17,983.33	973,036.33
CD	Bank of Baroda - New York Branch	06063HPM9	12/20/2022	06/30/2026	3.997	245,000.00	245,000.00	100.0000	245,000.00	4,161.64	249,161.64
CORP	BAYLOR SCOTT & WHITE HOLDINGS	072863AB9	11/27/2019	11/15/2025	6.022	750,000.00	783,997.50	95.9772	719,829.00	1,031.67	720,860.67
CD	BMW Bank of North America	05580AE67	10/07/2021	10/08/2024	0.649	249,000.00	249,000.00	100.0000	249,000.00	239.45	249,239.45
CD	C.B.C. Federal Credit Union	12481GAV9	12/21/2021	01/21/2026	1.100	249,000.00	249,000.00	100.0000	249,000.00	990.54	249,990.54
CD	Capital One Bank (USA), National Association	14042TDW4	11/09/2021	11/17/2026	1.100	248,000.00	248,000.00	100.0000	248,000.00	112.11	248,112.11
CD	Capital One, National Association	14042RQB0	11/09/2021	11/17/2026	1.100	248,000.00	248,000.00	100.0000	248,000.00	112.11	248,112.11
CD	Celtic Bank Corporation	15118RXY8	03/28/2022	04/08/2027	2.400	249,000.00	249,000.00	100.0000	249,000.00	392.94	249,392.94
CD	CFBank National Association	15721UGF0	02/23/2024	03/06/2028	4.200	249,000.00	249,000.00	100.0000	249,000.00	773.61	249,773.61
CORP	CISCO SYSTEMS INC	17275RBR2	02/26/2024	02/26/2029	4.955	1,000,000.00	1,008,720.00	99.5555	995,555.00	12,798.61	1,008,353.61
CORP	CITIGROUP INC	17290AAR1	01/11/2022	01/20/2027	6.079	1,000,000.00	1,000,000.00	91.2816	912,816.00	7,277.78	920,093.78
CD	CoastHills Federal Credit Union	190923AA0	01/30/2023	02/10/2026	4.650	249,000.00	249,000.00	100.0000	249,000.00	697.88	249,697.88
CD	CommunityWide Federal Credit Union	20416TAX0	12/20/2022	01/06/2026	4.700	249,000.00	249,000.00	100.0000	249,000.00	833.64	249,833.64
CD	Connexus Credit Union	20825WAR1	12/21/2021	12/23/2026	1.250	249,000.00	249,000.00	100.0000	249,000.00	8.53	249,008.53
MUNI	CONTRA COSTA CNTY CALIF REDEV AGY SUCCESSOR AGY TA	212263AU1	03/04/2020	08/01/2024	5.340	600,000.00	638,430.00	99.5640	597,384.00	5,500.00	602,884.00
CD	Customers Bank	23204HPA0	06/01/2023	06/15/2026	4.698	244,000.00	244,000.00	100.0000	244,000.00	5,341.26	249,341.26
CD	Direct Federal Credit Union	25460FDQ6	08/12/2022	08/18/2025	3.350	249,000.00	249,000.00	100.0000	249,000.00	342.80	249,342.80
CD	Discover Bank	254673N36	07/26/2022	07/29/2026	3.447	245,000.00	245,000.00	100.0000	245,000.00	2,871.53	247,871.53
CD	Dundee Bank	26518EAT6	03/28/2022	10/08/2026	2.200	249,000.00	249,000.00	100.0000	249,000.00	360.20	249,360.20
CD	EagleBank	27002YFV3	04/04/2023	04/21/2026	4.650	245,000.00	245,000.00	100.0000	245,000.00	343.34	245,343.34
CORP	EQUINOR ASA	85771PAX0	11/27/2019	11/10/2024	5.559	1,430,000.00	1,509,651.00	99.0000	1,415,700.00	2,711.04	1,418,411.04
CORP	EXXON MOBIL CORP	30231GBC5	10/24/2019	08/16/2024	5.079	500,000.00	505,000.00	99.3631	496,815.50	2,944.38	499,759.88
CORP	EXXON MOBIL CORP	30231GBC5	08/28/2019	08/16/2024	5.079	1,000,000.00	1,012,150.00	99.3631	993,631.00	5,888.75	999,519.75
AGCY BOND	FEDERAL AGRICULTURAL MORTGAGE CORP	31422XML3	09/24/2021	09/08/2025	5.209	1,000,000.00	997,200.00	94.4080	944,080.00	1,383.33	945,463.33
AGCY BOND	FEDERAL AGRICULTURAL MORTGAGE CORP	31422XXV9	06/10/2022	04/21/2025	5.203	1,000,000.00	987,093.00	97.7857	977,857.00	2,916.67	980,773.67
AGCY BOND	FEDERAL AGRICULTURAL MORTGAGE CORP	31424WFF4	02/23/2024	01/29/2029	5.340	1,000,000.00	997,381.00	99.2975	992,975.00	17,520.56	1,010,495.56
AGCY BOND	FEDERAL AGRICULTURAL MORTGAGE CORP	31424WFD9	02/23/2024	01/22/2027	4.800	1,000,000.00	992,541.00	98.3395	983,395.00	14,781.25	998,176.25
AGCY BOND	FEDERAL AGRICULTURAL MORTGAGE CORP	31424WHP0	04/30/2024	04/26/2029	4.636	1,000,000.00	999,112.00	100.0547	1,000,547.00	4,520.83	1,005,067.83
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133EM6P2	09/24/2021	09/29/2025	5.242	2,000,000.00	1,998,012.00	94.2452	1,884,904.00	2,411.11	1,887,315.11
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133ENGA2	12/10/2021	12/01/2025	5.207	1,000,000.00	1,003,879.00	94.4322	944,322.00	6,500.00	950,822.00
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133ENKD1	01/11/2022	01/13/2026	5.156	1,000,000.00	1,000,000.00	94.2434	942,434.00	5,366.67	947,800.67
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133ENL99	10/07/2022	09/15/2027	4.669	1,000,000.00	967,925.00	96.0918	960,918.00	7,125.00	968,043.00
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133EPN50	12/28/2023	12/15/2028	4.566	2,000,000.00	2,040,316.00	98.7161	1,974,322.00	39,194.44	2,013,516.44
AGCY BOND	FEDERAL HOME LOAN BANKS	3130ANX62	10/19/2021	06/30/2025	5.302	1,000,000.00	996,000.00	95.1639	951,639.00	2,726.39	954,365.39
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AP4L6	09/24/2021	03/28/2025	5.338	2,000,000.00	2,000,000.00	96.2245	1,924,490.00	2,100.00	1,926,590.00
AGCY BOND	FEDERAL HOME LOAN BANKS	3130APCH6	09/27/2021	09/29/2026	4.937	3,000,000.00	3,000,000.00	91.7114	2,751,342.00	5,812.50	2,757,154.50
AGCY BOND	FEDERAL HOME LOAN BANKS	3130APD77	09/29/2021	10/06/2028	4.688	2,000,000.00	2,000,000.00	87.7475	1,754,950.00	4,705.56	1,759,655.56
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AP4X0	09/24/2021	09/30/2026	4.931	2,000,000.00	2,000,000.00	91.4333	1,828,666.00	3,388.89	1,832,054.89

Investment Portfolio Detail - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD As of 05/31/2024

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Dated: 06/11/2024

Security Type	Description	Identifier	Trade Date	Final Maturity	Yield to Maturity	Base Current Units	Base Original Cost	Market Price	Base Market Value	Base Accrued Balance	Base Market Value + Accrued
AGCY BOND	FEDERAL HOME LOAN BANKS	3130APP25	11/09/2021	11/18/2025	5.217	1,000,000.00	1,001,565.00	94.1856	941,856.00	375.56	942,231.56
AGCY BOND	FEDERAL HOME LOAN BANKS	3130APGT6	10/19/2021	10/28/2026	4.918	1,000,000.00	1,000,000.00	91.5389	915,389.00	1,054.17	916,443.17
AGCY BOND	FEDERAL HOME LOAN BANKS	3130APVC6	12/10/2021	12/01/2026	4.924	1,000,000.00	1,000,000.00	91.7473	917,473.00	6,875.00	924,348.00
AGCY BOND	FEDERAL HOME LOAN BANKS	3130ARF55	03/22/2022	03/30/2027	4.833	1,000,000.00	1,000,000.00	94.1504	941,504.00	4,405.56	945,909.56
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AUQ31	01/27/2023	10/01/2027	4.669	1,000,000.00	997,901.00	96.5767	965,767.00	5,916.67	971,683.67
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AUX58	03/02/2023	01/06/2025	5.341	1,000,000.00	994,798.00	99.5941	995,941.00	18,729.17	1,014,670.17
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AVVX7	06/01/2023	06/09/2028	4.605	1,000,000.00	1,001,752.00	96.8914	968,914.00	17,916.67	986,830.67
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AW2R0	06/01/2023	05/23/2028	5.250	1,000,000.00	1,000,000.00	98.9342	989,342.00	1,100.00	990,442.00
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AYBQ8	12/28/2023	12/26/2024	5.342	2,000,000.00	2,000,948.00	99.6686	1,993,372.00	40,902.78	2,034,274.78
AGCY BOND	FEDERAL NATIONAL MORTGAGE ASSOCIATION	3135GASP7	05/20/2024	05/22/2029	5.060	1,000,000.00	994,494.00	98.1055	981,055.00	1,156.25	982,211.25
CD	First National Bank	32117BEQ7	12/21/2021	12/30/2026	1.250	249,000.00	249,000.00	100.0000	249,000.00	17.05	249,017.05
CD	First Technology Federal Credit Union	33715LED8	08/12/2022	08/19/2027	3.700	249,000.00	249,000.00	100.0000	249,000.00	328.13	249,328.13
CD	First United Bank and Trust Company	33742CCK1	12/20/2022	12/30/2025	4.250	249,000.00	249,000.00	100.0000	249,000.00	57.99	249,057.99
GNMA	G2 004636	36202FEH5	06/07/2012	02/20/2040	4.968	44,948.48	44,948.48	97.8975	44,003.43	168.56	44,171.98
GNMA	G2 004649	36202FEW2	06/07/2012	03/20/2040	---	10,882.86	10,882.86	93.4471	10,169.71	40.81	10,210.52
CD	GHS Federal Credit Union	36266LAB2	08/07/2023	08/17/2028	5.600	248,000.00	248,000.00	100.0000	248,000.00	570.74	248,570.74
CORP	GOLDMAN SACHS GROUP INC	38150AKG9	02/04/2022	02/14/2025	6.614	1,000,000.00	1,000,000.00	96.9620	969,620.00	6,315.97	975,935.97
CD	GreenState Credit Union	39573LBZ0	10/01/2021	10/15/2026	1.050	249,000.00	249,000.00	100.0000	249,000.00	222.05	249,222.05
MUNI	HAWAII ST	419792ZL3	03/22/2022	10/01/2025	5.202	1,000,000.00	944,150.00	94.4640	944,640.00	1,420.00	946,060.00
CD	Hiawatha National Bank	428548BJ9	03/28/2022	04/08/2026	2.250	249,000.00	249,000.00	100.0000	249,000.00	368.38	249,368.38
MUNI	HUNTINGTON BEACH CALIF UN HIGH SCH DIST	446222US8	01/27/2023	08/01/2026	5.065	1,235,000.00	1,115,884.25	92.1770	1,138,385.95	4,972.93	1,143,358.88
CD	Ideal Credit Union	45157PAZ3	12/20/2022	12/29/2027	4.500	249,000.00	249,000.00	100.0000	249,000.00	951.66	249,951.66
SUPRANATIONAL	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	459058HC0	10/28/2019	08/06/2024	5.298	1,250,000.00	1,256,875.27	100.0270	1,250,337.50	5,074.85	1,255,412.35
CD	International Bank of Chicago	45906ADN4	04/04/2023	04/20/2026	4.500	245,000.00	245,000.00	100.0000	245,000.00	392.67	245,392.67
CORP	JOHN DEERE CAPITAL CORP	24422ETT6	01/11/2022	06/24/2024	5.038	1,000,000.00	1,037,321.00	99.8442	998,442.00	11,556.94	1,009,998.94
CORP	JOHNSON & JOHNSON	478160BY9	02/04/2022	03/01/2026	4.955	1,000,000.00	1,025,723.00	95.8465	958,465.00	6,125.00	964,590.00
CD	JPMorgan Chase Bank, National Association	48128WDB8	11/09/2021	11/17/2026	0.784	248,000.00	248,000.00	100.0000	248,000.00	5,038.82	253,038.82
CD	Liberty First Credit Union	530520AE5	01/27/2023	02/03/2028	4.350	249,000.00	249,000.00	100.0000	249,000.00	919.94	249,919.94
CD	Liberty Savings Bank, F.S.B.	531194AK4	02/23/2024	02/28/2028	4.150	249,000.00	249,000.00	100.0000	249,000.00	877.64	249,877.64
CD	Live Oak Banking Company	538036A79	04/04/2023	10/14/2025	4.700	245,000.00	245,000.00	100.0000	245,000.00	977.99	245,977.99
MUNI	LOS ANGELES CALIF UNI SCH DIST	544646A69	06/10/2022	05/01/2027	5.333	1,160,000.00	1,264,121.60	101.7230	1,179,986.80	28,908.17	1,208,894.97
CD	Maine Savings Bank	560507AN5	11/04/2019	11/08/2024	1.900	249,000.00	249,000.00	100.0000	249,000.00	311.08	249,311.08
MUNI	MARIN CALIF CMNTY COLLEGE DIST	56781RKD8	10/07/2022	08/01/2026	4.966	1,010,000.00	878,083.90	91.2950	922,079.50	2,285.97	924,365.47
CD	Mauch Chunk Trust Company	577234CV7	02/23/2024	03/15/2029	4.150	249,000.00	249,000.00	100.0000	249,000.00	481.29	249,481.29
CD	Medallion Bank	58404DNM9	03/28/2022	03/31/2025	2.200	249,000.00	249,000.00	100.0000	249,000.00	15.01	249,015.01
CD	Merrick Bank	59013KBZ8	08/05/2019	08/09/2024	2.150	249,000.00	249,000.00	100.0000	249,000.00	337.34	249,337.34
CD	Morgan Stanley Bank, N.A.	61773TMA8	11/01/2022	11/04/2027	5.097	243,000.00	243,000.00	100.0000	243,000.00	950.70	243,950.70
CD	Northwest Bank	66736ACC1	03/02/2023	03/10/2027	4.450	249,000.00	249,000.00	100.0000	249,000.00	667.87	249,667.87
CORP	PROCTER & GAMBLE CO	742718GF0	02/23/2024	01/29/2029	4.695	3,000,000.00	2,993,331.00	98.5659	2,956,977.00	44,225.00	3,001,202.00
CASH	Receivable	CCYUSD	---	05/31/2024	0.000	5,256.63	5,256.63	1.0000	5,256.63	0.00	5,256.63
CORP	ROGUE CREDIT UNION	77535MAB9	11/01/2022	11/09/2027	5.100	249,000.00	249,000.00	100.0000	249,000.00	800.21	249,800.21
MUNI	SAN BERNARDINO CALIF CMNTY COLLEGE DIST	796720NT3	03/02/2023	08/01/2027	4.854	1,125,000.00	991,462.50	90.5800	1,019,025.00	6,037.50	1,025,062.50
CD	Signature Federal Credit Union	82671DAC1	06/01/2023	06/08/2026	4.800	249,000.00	249,000.00	100.0000	249,000.00	818.63	249,818.63
CD	State Bank of India - Chicago Branch	856283U87	10/15/2021	10/19/2026	1.100	249,000.00	249,000.00	100.0000	249,000.00	322.68	249,322.68
CORP	STATE STREET CORP	857477AN3	03/04/2020	12/16/2024	5.428	1,000,000.00	1,089,920.00	98.8774	988,774.00	15,125.00	1,003,899.00
CD	Synchrony Bank	87164WD47	10/01/2021	10/08/2026	1.000	249,000.00	249,000.00	100.0000	249,000.00	373.50	249,373.50
CD	Technology Credit Union	87868YAM5	04/04/2023	04/14/2026	5.000	246,000.00	246,000.00	100.0000	246,000.00	1,044.66	247,044.66
CD	Texas Exchange Bank	88241TLZ1	10/01/2021	11/14/2025	0.850	249,000.00	249,000.00	100.0000	249,000.00	139.17	249,139.17
CD	The Bankers Bank	06610QEX5	01/27/2023	02/10/2028	4.600	249,000.00	249,000.00	100.0000	249,000.00	690.38	249,690.38

Investment Portfolio Detail - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD As of 05/31/2024

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Dated: 06/11/2024

Security Type	Description	Identifier	Trade Date	Final Maturity	Yield to Maturity	Base Current Units	Base Original Cost	Market Price	Base Market Value	Base Accrued Balance	Base Market Value + Accrued
CD	The Idabel National Bank	451088BB3	08/12/2022	08/19/2027	3.298	246,000.00	246,000.00	100.0000	246,000.00	2,290.83	248,290.83
CD	Third Federal Savings & Loan Association of Clevel	88413QDN5	08/12/2022	08/19/2027	3.298	248,000.00	248,000.00	100.0000	248,000.00	2,309.46	250,309.46
CD	Thread Bank	88553LAS8	06/27/2023	06/30/2028	5.350	249,000.00	249,000.00	100.0000	249,000.00	72.99	249,072.99
CD	Toyota Financial Savings Bank	89235MLU3	10/12/2021	10/14/2026	1.050	249,000.00	249,000.00	100.0000	249,000.00	343.82	249,343.82
CD	UBS Bank USA	90348JT91	10/06/2021	10/06/2026	1.000	249,000.00	249,000.00	100.0000	249,000.00	177.37	249,177.37
CD	United Heritage Credit Union	91334AAE3	11/01/2022	11/04/2025	4.750	249,000.00	249,000.00	100.0000	249,000.00	32.40	249,032.40
US GOV	UNITED STATES TREASURY	912833LT5	09/24/2021	11/15/2024	5.257	2,000,000.00	1,967,720.00	97.6563	1,953,125.00	0.00	1,953,125.00
US GOV	UNITED STATES TREASURY	912833LZ1	10/19/2021	05/15/2026	4.928	900,000.00	858,717.00	90.9141	818,226.56	0.00	818,226.56
US GOV	UNITED STATES TREASURY	912833PA2	09/24/2021	08/15/2026	4.815	1,000,000.00	956,170.00	90.0234	900,234.37	0.00	900,234.37
US GOV	UNITED STATES TREASURY	91282CAT8	11/09/2021	10/31/2025	5.053	1,000,000.00	976,612.00	93.5156	935,156.25	217.39	935,373.64
US GOV	UNITED STATES TREASURY	91282CCV1	08/07/2023	08/31/2028	4.548	2,300,000.00	1,990,978.90	86.9063	1,998,843.75	6,539.06	2,005,382.81
US GOV	UNITED STATES TREASURY	91282CEF4	06/01/2023	03/31/2027	4.683	1,000,000.00	956,129.00	94.2656	942,656.25	4,234.97	946,891.22
T-BILL	UNITED STATES TREASURY	912796ZV4	05/20/2024	12/26/2024	5.194	3,090,000.00	2,998,607.07	97.1103	3,000,707.59	0.00	3,000,707.59
MUNI	UNIVERSITY CALIF REVS	91412HGF4	08/07/2023	05/15/2027	4.863	1,000,000.00	895,610.00	90.3420	903,420.00	584.89	904,004.89
CD	USAlliance Federal Credit Union	90352RCB9	12/21/2021	12/30/2024	1.000	249,000.00	249,000.00	100.0000	249,000.00	211.48	249,211.48
CD	Valley Strong Credit Union	920133AK1	12/20/2022	06/23/2025	4.800	249,000.00	249,000.00	100.0000	249,000.00	294.71	249,294.71
CD	Washington State Bank	93974LAC4	10/15/2021	10/19/2026	0.850	249,000.00	249,000.00	100.0000	249,000.00	75.38	249,075.38
CD	WebBank	947547NN1	11/09/2021	11/29/2024	0.750	249,000.00	249,000.00	100.0000	249,000.00	15.35	249,015.35
CD	Wells Fargo Bank, National Association	9497633K0	11/01/2022	11/04/2024	4.650	249,000.00	249,000.00	100.0000	249,000.00	888.21	249,888.21
CD	WeStreet Federal Credit Union	961442AC4	11/01/2022	11/18/2025	4.950	249,000.00	249,000.00	100.0000	249,000.00	472.76	249,472.76
---	---	---	---	09/21/2026	4.755	83,335,087.97	82,545,537.96	96.3581	80,176,846.29	478,801.10	80,655,647.38

* Weighted by: Base Market Value + Accrued. * Holdings Displayed by: Lot.

Compliance Summary

Compliant	Account	Policy Name	Total Rules	Compliant Rules	Violating Rules
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Policies: .

Rules: .

* Compliance Status as of previous business day.

Rules: .

Contributors: .

* Viewing Violators Only.

* Compliance Status as of previous business day.

Description	Identifier	Security Type	Effective Date	Agency	Old Value	New Value	Event Type
State Bank of India - Chicago Branch	856283U87	CD	05/29/2024	S&P	Stable	Positive	Outlook Changed



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Yazmina Pallares, City Clerk

SUBJECT: APPROVAL OF CANCELLATION OF THE REGULARLY
SCHEDULED CITY COUNCIL MEETING OF JULY 2, 2024

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; approve the cancellation of the regularly scheduled City Council meeting of July 2, 2024.

BACKGROUND

It is common practice of cities to cancel one regularly scheduled city council meeting during the summertime. This time of year is typically considered to not be as busy mainly due to several factors: usually the annual city budget has been adopted; city council and city staff may have planned summer vacations with family; and our counterparts at the local, regional and State level also tend to be out of the office. To this end, staff is proposing the cancelation of the regular City Council meeting of July 2, 2024.

Currently, there are no business matters that require immediate action by the City Council at that meeting. A special meeting can be scheduled should business matters requiring immediate attention arise prior to the next regular council meeting on Tuesday, July 16, 2024.

ANALYSIS

None.

FISCAL IMPACT

None.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines because the action is the cancellation of a regularly scheduled City Council meeting and therefore, it is organizational and administrative activity that will not result in direct or indirect physical changes to the environment and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

CONSENT CALENDAR

**APPROVAL OF CANCELLATION OF THE REGULARLY SCHEDULED CITY COUNCIL MEETING OF
JULY 2, 2024**

Not Applicable

ALTERNATIVES

The Council has the following alternatives available for consideration:

1. Take no action and indicate the meeting be held as scheduled.
2. Provide alternative direction to Staff.

NEXT STEPS

None.

ATTACHMENTS

None



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Johnny Rubio, IT Manager

SUBJECT: APPROVAL THE PURCHASE OF A REPLACEMENT CANON
PRINTER FOR THE BUILDING DEPARTMENT IN THE AMOUNT
OF \$10,719.64

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and approve the purchase of one Canon Multi-Function printer which is to replace the current ten year old printer located at the building department with the cost of this purchase totaling \$10,719.64.

BACKGROUND

The main Canon multi-function printer utilized by staff at the building department is ten years old and has been utilized heavily. Staff have encountered regular issues as result of wear and tear over the years and repairs have been made. Regular maintenance has been provided to keep the printer in working order, however, the printer continues to cause paper feeding and quality issues.

American Business Machines has reported that the Canon multi-function printer can no longer be supported due to age and difficulty in locating replacement parts. The recommendation is to proceed with a replacement printer that staff can utilize reliably.

ANALYSIS

Canon continues to manufacture enterprise level hardware that City staff has utilized over the years. IT staff has been able to deploy the Canon multi-function printers with little to no issues in our network environment. The devices along with support contracts have enabled the IT department to ensure little downtime when print issues occur.

FISCAL IMPACT

This purchase amounts to \$10,719.64. This amount can be accommodated within the Building Department’s current Fiscal Year budget.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is approval to purchase a replacement printer and therefore, it is the creation of a governmental funding mechanism or other fiscal activity that does not

**APPROVAL THE PURCHASE OF A REPLACEMENT CANON PRINTER FOR THE BUILDING
DEPARTMENT IN THE AMOUNT OF \$10,719.64**

involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ALTERNATIVES

Council may reject the purchase. **Not recommended.** With equipment prices rising, the IT Department would like to purchase the recommended items as soon as possible. Staff will ultimately benefit by being able to operate efficiently with a reliable new multi-function printer.

NEXT STEPS

If approved, staff will prepare a purchase order in the amount of \$10,719.64. American Business Machines will be contacted to proceed with the purchase of the Canon multi-function printer replacement.

ATTACHMENTS

1. Invoice



INVOICE

821 18th Street Bakersfield, CA 93301
P: 661-324-4741 F: 661-324-1148

Invoice Number: 744279
Invoice Date: 5/20/2024
Account Number: CS000
Balance Due: \$10,719.64

Bill To: City of Shafter
Attn: Accounts Payable
336 Pacific Avenue
Shafter, CA 93263
USA

Ship To: City of Shafter
336 Pacific Avenue
Shafter, CA 93263
USA

MAY 26 2024 PM 12:54

Sales Order No	P. O. Number	Ship Method	Payment Terms	Payment Due
129833	20240314	In-House	Net 45	7/4/2024

Remarks	Sales Person
NASPO ValuePoint Master Agreement #140595 - State of California PA 7-19-70-46-01	Bree Jauch

Item No	Description	Serial No	Order	Ship	BkO	UM	Price	Disc	Amount
3826C002AA	iR Adv DX C5850i	2XW16818	1.0	1.0	0.0	Each	\$9,995.00		\$9,995.00
4030C002BA	Cassette Feeding Unit AQ1	3UB78656	1.0	1.0	0.0	Each	\$0.00		\$0.00
4000C002BA	Inner Finisher L1	42B38885	1.0	1.0	0.0	Each	\$0.00		\$0.00
4002C002AA	Inner 2/3 Hole Puncher-D1	2NL23879	1.0	1.0	0.0	Each	\$0.00		\$0.00
3998C001AA	Super G3 FAX Board AX1		1.0	1.0	0.0	Each	\$0.00		\$0.00
3763C003AA	GPR-61 Toner, Black		1.0	1.0	0.0	Each	\$0.00		\$0.00
3767C003AA	GPR-61L TONER CYAN		1.0	1.0	0.0	Each	\$0.00		\$0.00
3768C003AA	GPR-61L MAGENTA TONER		1.0	1.0	0.0	Each	\$0.00		\$0.00
3769C003AA	GPR-61L YELLOW TONER		1.0	1.0	0.0	Each	\$0.00		\$0.00
5559B003AA	iR Adv C5250 UL 120V	JMQ20927	-1.0	-1.0	0.0	Each	\$0.00		\$0.00

Please remit payment to:
American Business Machines
P.O. Box 2737
Bakersfield, CA 93303-2737

Please be advised that a minimum finance charge
of \$9.50 will be assessed on all late invoices.

Thank you!

Subtotal	\$9,995.00
Discount	\$0.00
Freight	\$0.00
Sales Tax	\$721.61
Invoice Total	\$10,719.64
Balance Due	\$10,719.64



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Rogelio Sanchez, Finance Director

SUBJECT: AUTHORIZATION FOR THE RELEASE OF A REQUEST FOR
QUALIFICATIONS AND PROPOSAL FOR PROFESSIONAL
AUDITING SERVICES

RECOMMENDATION

Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; and authorize the release of a request for qualifications and proposal for professional auditing services.

BACKGROUND

Pursuant to the Shafter City Charter (Charter), an audit firm may be selected for a term of up to three years, unless a resolution is adopted by the City Council making specific findings that a longer term should be awarded. The City's current audit firm received such an extension for the Fiscal Year Ending June 30, 2024, due to new GASB 87 & 96 implementations. The procurement of the next auditing firm is required for the next series of annual financial audits.

To complete this process, a request for qualifications and proposal (RFP) has been created to competitively secure a firm for the next three fiscal years ending June 30 of 2025, 2026 and 2027. Staff is requesting Council authorization to release the RFP to receive responses.

The timeline for the responses to be submitted is June 24, 2024. The recommendation to the Council of the selected firm, along with the costs and scoring of all submitting firms, is anticipated to be held at the September 3, 2024 regular City Council meeting.

ANALYSIS

N/A

FISCAL IMPACT

The release of the RFP for auditing services does not have a fiscal impact. When the results and recommendation for the new auditing firm is brought before Council, the fiscal impact will be reported to Council based on the proposals received.

CEQA ANALYSIS

CONSENT CALENDAR

AUTHORIZATION FOR THE RELEASE OF A REQUEST FOR QUALIFICATIONS AND PROPOSAL FOR PROFESSIONAL AUDITING SERVICES

The action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines. The action is a government fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant impact on the environment.

APPROVED BY THE CITY ATTORNEY

No

ALTERNATIVES

None. The City Charter requires that every three years the City changes auditing firms. A special exception was granted for the City's current auditor. Per the charter, the City is required to change the audit firm. Per the City Municipal Code, the procurement of these services is to be competitively bid, requiring the release of this RFP.

NEXT STEPS

Submit the Request for Proposal (RFP) to CPA firms.

ATTACHMENTS

1. 210618 CC Request RFP

CITY OF SHAFTER

**REQUEST FOR QUALIFICATIONS AND
PROPOSAL FOR PROFESSIONAL AUDITING
SERVICES**

Release Date
June 24, 2024

Response Due
August 9, 2024

336 Pacific Avenue
Shafter, CA 93263

CITY OF SHAFTER
REQUEST FOR QUALIFICATIONS AND PROPOSAL
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CITY OF SHAFTER
REQUEST FOR QUALIFICATIONS AND PROPOSAL

I. **INTRODUCTION**

A. General Information

The City of Shafter ("City") is requesting proposals from qualified firms of certified public accountants to audit its financial statements for the three fiscal years between and including the Fiscal Years Ending June 30, 2025, and June 30, 2027. This would be a three-year contract, consistent with the limitations contained within the City's Charter.

These audits are to be performed in accordance with generally accepted auditing standards, Government Auditing Standards issued by the Comptroller General of the United States, and U.S. Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments and Non-Profit Organizations.

There is no expressed or implied obligation for the City to reimburse responding firms for any expenses incurred in preparing the qualifications and proposal in response to this request.

To be considered, one electronic copy submitted via e-mail of the firm's qualifications and proposal must be received by the City Finance Department no later than 5:00 PM on August 9, 2024. The City is not responsible for delayed deliveries of electronic mail, nor electronic mail not received. Delivery should be made to:

Rogelio Sanchez Ruiz, Finance Director
City of Shafter Finance Department
rsanchez@shafter.com

Enter as the subject line: "Shafter 2025 Audit RFP" followed by the name of your firm.

The City of Shafter reserves the right to reject any or all qualifications and proposals submitted.

Qualifications and proposals submitted will be evaluated by the Finance Director and the Accounting Manager. During the evaluation process, the City reserves the right, where it may serve the City's best interest, to request additional information or clarification from proposers, or to allow corrections of

errors or omissions. At the City's discretion, the firms submitting qualifications and proposals may be requested to make oral presentations as part of the evaluation process.

The City reserves the right to retain all qualifications and proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in this request for qualifications and proposals, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the City and the firm selected.

It is anticipated that the selection of a firm will be completed by the week of August 19-23, 2024. Following the notification of the selected firm and Council approval, it is expected a contract will be executed between both parties in September 2024.

B. Term of Engagement

A three-year contract is contemplated. Attached is a template agreement for review.

C. Subcontracting

Should any firm submitting a qualification and proposal consider subcontracting portions of the engagement, that fact must be clearly identified in the proposal along with the names of the proposed subcontracting firms. Following the award of the audit contract, no additional subcontracting will be allowed without the express prior written consent of the City.

II. DESCRIPTION OF THE GOVERNMENT

A. Contact Information

The auditor's principal contact with the City will be Roger Sanchez, Finance Director, or a designated representative, who will coordinate the assistance to be provided by the City to the auditor.

B. Background Information - City

The City of Shafter was incorporated January 11, 1938. It is a charter city with a Council-Manager form of government. The City is governed by a five-member City Council, who serve four-year overlapping terms, and are elected at large by City residents. The Council selects among themselves who will serve as the Mayor and Mayor Pro Tempore for a term of two years. The population of the City is approximately 23,000 residents. The City's fiscal year begins on July 1st and ends on June 30th.

The City provides municipal services including police, community and economic development, city planning and building regulation, parks and street maintenance, water and sewer utilities, and general City administration. Fire Service is provided by Kern County Fire. Water service is provided by the City and Oildale Mutual Water. Wastewater is treated by the North of River Sanitation District. Recycling and solid waste disposal services are provided in the City by the City, Varner Brothers, and American Refuse.

For fiscal year 2024-25, the appropriations for the General Fund and all funds combined are \$39.08 million and \$86.12 million, respectively. More detailed information on the City government and its finances can be found in Annual Budget documents and the Basic Financial Statements, located on the City's website.

C. Component Units

Blended component units, although legally separate entities, are in substance, part of the City's operations and so data from these units are reported with the inter-fund data of the primary government. The Successor Agency to the former Redevelopment Agency (Successor Agency) is considered to be a blended component unit of the reporting entity of the City.

D. Fund Structure

The City uses the following fund types in its financial reporting:

	Number of Individual Funds
Assets, Debt and Disbursement	<u>3</u>
General fund	<u>1</u>
Special revenue funds	<u>25</u>
Capital projects funds	<u>10</u>
Enterprise funds	<u>6</u>
Internal service funds	<u>4</u>
Trust and agency funds	<u>1</u>

The City's major funds have included the General Fund, Federal Grants, and the Transportation Fund in governmental activities and the Water, and Wastewater Funds in the business- type activities.

The total municipal budget for the 2024-2025 fiscal year (including capital improvements) is approximately \$86.12 million and by fund name/fund type as follows:

Fund Name/Type	Budget
General Fund	\$39.08M
Special Revenue Funds	9.13M
Capital Project Funds	14.26M
Internal Service Funds	4.13M
Enterprise Funds	19.52M
Total	\$86.12M

E. Budgetary Basis of Accounting

Budgets for the General, Special Revenue, Capital Projects and Debt Service Funds are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). The modified accrual basis of accounting is employed in the preparation of the budget. At fiscal year-end, budget appropriations lapse.

Capital projects are budgeted on a multi-year basis. Unspent capital improvement budget amounts are re-appropriated in the following fiscal year, up to a total of three years before the appropriation expires.

F. Federal Financial Assistance

The City receives financial assistance from several federal agencies, which is reported in the City's Schedule of Federal of Awards.

G. Pension Plans

The City contributes to the California Public Employees' Retirement System (PERS), an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for participating public entities within the State of California.

H. Information Technology

The City's accounting, financial reporting, and investing functions are centralized in the Finance Department. The City uses financial software by Tyler Technologies, Inc. Currently, we are in the final stages of implementation of Tyler Munis. Investment tracking and reporting is accomplished using Clearwater.

I. Finance Operations

The Finance Department is headed by the Finance Director, Roger Sanchez. The principal functions include Department Administration, Accounting (accounting and reporting, accounts payable, payroll, investments, some grants) and Revenue (utility billing and collection, licensing, accounts receivable).

III. NATURE OF SERVICES REQUIRED

A. General

The City of Shafter is soliciting the services of qualified firms of certified public accountants to audit its financial statements for the fiscal year ending June 30, 2025, and the subsequent two fiscal years thereafter. These audits are to be performed in accordance with the provisions contained in this request for qualifications and proposals.

B. Scope of Work to be Performed

The City's goal is to provide the public and its constituents with a comprehensive financial statement that gives complete, accurate, and understandable information about the City's financial condition.

The City desires the auditor to express an opinion on the fair presentation of its Basic Financial Statements in conformity with generally accepted accounting principles. The selected independent auditor will be required to perform the following tasks:

1. Comprehensive Annual Financial Report - The Auditor shall audit the Basic Financial Statements of the City to obtain reasonable assurance about whether the financial statements are free from material misstatement. The Auditor shall express an opinion on the fair presentation of the City's governmental activities, business-type activities, each major fund, and the aggregate remaining fund information in conformity with generally accepted accounting principles. The Auditor shall also be responsible for

performing certain limited procedures involving management's discussion and analysis (MD&A) and the required supplementary information (RSI) required by the Governmental Accounting Standards Board as mandated by Generally Accepted Auditing Standards. The Auditor is not required to audit the introductory section or the statistical section of the report.

2. Single Audit Act Report - The audit firm will perform a single audit on the expenditures of federal grants in accordance with the provisions of the Single Audit Act Amendments of 1996 and the provisions of U.S. Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and render the appropriate audit reports on Internal Control over Finance Reporting based upon the audit of the City's financial statements in accordance with Government Auditing Standards and the appropriate reports on compliance with requirements applicable to each major program, and internal control over compliance. The single audit report prepared and published by the audit firm will include appropriate schedule of expenditures of federal awards, footnotes, findings and questioned costs, including reportable conditions and material weaknesses, and follow up on prior audit findings where required. If the City does not meet the minimum requirements to necessitate a single audit, the fees shall be adjusted accordingly. Additionally, the audit firm will submit the required information to the Federal Audit Clearinghouse.
3. Transportation Development Act Audit and Related Reports - The City receives funding under the Transportation Development Act which requires a financial and compliance audit. The City's Local Transportation Fund Audit Report, including balance sheets, comparative statement of revenues and expenses, comparative statements of cash flows, and other supplemental information will be prepared and published by the audit firm. The audit firm shall issue a written opinion as a part of the Audit Report as to the 'conformity' of the representation and financial position of the respective financial statements.
4. Management Letter - The audit firm may issue a separate "management letter" that includes recommendations for improvements in internal control, accounting procedures and other significant observations that are considered to be non-reportable conditions. The management letter shall be addressed to the City Manager. Prior to its release, City staff shall be given an opportunity to review and comment.
5. The audit firm shall assist on year-end AJE related to GASB 68, 75, 87, 96.
6. GANN Limit - Test compliance with Proposition 111, Article XIII.B. Review of Appropriation Limit Calculations for the City. The City will prepare the GANN Limit calculation for the auditor's review.

The auditor is not required to audit the combining and individual fund financial statements and supporting schedules. However, the auditor is to provide an "in-relation-to" report on the combining and individual fund financial statements and supporting schedules based on the auditing procedures applied during the audit of the basic financial statements. The auditor is not required to audit the introductory section of the report.

The auditor shall also be responsible for performing certain limited procedures involving required supplementary information required by the Governmental Accounting Standards Board as mandated by Generally Accepted Auditing Standards.

The auditor is not required to audit the schedule of expenditures of federal awards. However, the auditor is to provide an "in-relation-to" report on that schedule based on the auditing procedures applied during the audit of the financial statements.

C. Auditing Standards to be Followed

To meet the requirements of this request for qualifications and proposals, the audit shall be performed in accordance with Generally Accepted Auditing Standards as set forth by the American Institute of Certified Public Accountants, the standards for financial audits set forth in the U.S. General Accounting Office's Government Auditing Standards issued by the Comptroller General of the United States, and U.S. Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments and Non-Profit Organizations.

D. Reports to be Issued

Following the completion of the audit of the fiscal year's financial statements, the auditor shall issue:

1. A report on the fair presentation of the financial statements in conformity with GAAP for all entities listed above.
2. A report on compliance and internal control over financial reporting based on an audit of the financial statements.
3. A report on compliance with requirements applicable to each major program and internal control over compliance in accordance with OMB Circular A-133.
4. A report on compliance with specific requirements applicable to non-major federal financial assistance programs.
5. Others, as requirements change, may be added as additional work, as covered in this RFP by the terms for such work.

In the required report(s) on compliance and internal controls, the auditor shall communicate any reportable conditions found during the audit. A reportable condition shall be defined as a significant deficiency in the design or operation of the internal control structure, which could adversely affect the organization's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements.

Reportable conditions that are also material weaknesses shall be identified as such in the report. Nonreportable conditions discovered by the auditors shall be reported in a separate letter to management, which shall be referred to in the reports on internal controls.

The reports on compliance shall include all instances of noncompliance.

Irregularities and illegal acts. Auditors shall be required to make an immediate, written report of all irregularities and illegal acts or indications of illegal acts of which they become aware to the following parties:

Gabriel A. Gonzalez, City Manager
Marco A. Martinez, City Attorney
Roger Sanchez, Finance Director

E. Report Preparation

The auditor shall be solely responsible for all audit reports, including report preparation, printing, binding, editing, and audit letters. The City and/or auditor will complete their review of all draft reports as expeditiously as possible. During the review period, the auditor shall be available for any meetings that may be necessary to discuss the audit reports. Once all issues are resolved, the final signed reports shall be delivered to the City within ten (10) working days. It is anticipated that this process will be completed and the final reports (both hardcopy and soft copy emailed) delivered by the dates listed later in this RFP.

The number of copies needed of each document is as follows:

Basic financial statements (*include 1 photo ready copy)	10*
Management Letter	10
GANN Limit Letter	10
Single Audit Report	10

F. Special Considerations

The Schedule of Expenditures of Federal Awards and related auditors' report, as well as the reports on the internal controls and compliance are not to be included in the basic financial statements but are to be issued separately.

The City may request additional services from the auditor, subject to compliance with independence standards, including the implementation of future GASB statements that may become effective during the term of the contract.

The City is occasionally confronted with complex accounting and other issues that may be unfamiliar to staff or may be subject to differing interpretations. The auditor may be asked from time to time to advise the City on such issues and to recommend a proper course of action.

G. Working Paper Retention and Access to Working Papers

All working papers and reports must be retained, at the auditor's expense, for a minimum of seven (7) years, unless the firm is notified in writing by the City of the need to extend the retention period. The auditor will be required to make working papers available, upon request, to the following parties or their designees:

- City of Shafter
- Oversight or cognizant agencies
- Parties designated by the federal or state governments or by the City as part of an audit quality review process
- Auditors of entities of which the City is a sub-recipient of grant funds.
- Auditors of entities of which the City is a component unit.
- In addition, the firm shall respond to the reasonable inquiries of successor auditors and allow successor auditors to review working papers relating to matters of continuing accounting significance.

IV. PROJECT SCHEDULE TIME REQUIREMENTS

A Key dates for qualifications and proposal evaluation and selection:

Request for qualifications and proposal	
Issued	June 24, 2024
Questions Due	July 26, 2024 (5:00 PM)
Responses to Questions Provided by	August 02, 2024
Submittals Due for Proposals	August 09, 2024 (5:00 PM)
Staff Review	August 12-16, 2024
City Council Approval*	September 3, 2024
Selected Firm notified *	September 17, 2024
Contract date*	September 30, 2024

* Projected dates, subject to change.

B. Audit Schedule:

The planning phase of the audit engagement may commence upon notification to the auditor of acceptance of their proposal. The auditor shall provide the City with an audit plan and a list of schedules to be prepared by City personnel prior to the beginning of fieldwork. It is anticipated that interim fieldwork would be performed prior to August with the final phase of fieldwork commencing in early October.

C. Schedule for the 2024-25 Fiscal Year Audit (similar schedules will be developed in subsequent years)

Each of the following should be completed by the auditor no later than the dates indicated:

1. Entrance conference December 9, 2024

The purpose of this meeting will be to discuss the prior audit and the interim work to be performed. This meeting will also be used to establish overall liaison for the audit and to make arrangements for work space and other needs of the auditor.

2. Detailed Audit Plan April 7, 2025

The auditor shall provide both a detailed audit plan and a list of all schedules to be prepared by the City of Shafter.

3. Interim Work June 23, 2025

4. Fieldwork October 6, 2025

City staff shall have balance sheet reconciliations and all City prepared schedules ready for the auditor prior to the start of fieldwork.

5. Preliminary Fund Balance Figures November 3, 2025

6. Draft Reports November 22, 2025

The auditor shall have drafts of the audit reports and recommendations to management available for review by the Finance Director by this date.

7. Date Final Report is Due

Basic Financial Statements complete
and ready to print by December 22, 2025

Single Audit and other reports
complete and ready to print by December 22, 2025

V. ASSISTANCE TO BE PROVIDED TO THE AUDITOR AND REPORT PREPARATION

A. Finance Department

The Finance Department staff and responsible management personnel will be available during the audit to assist the firm by providing direction to needed sources of information, documentation and explanations. The City will prepare the confirmation letters.

B. Statements and Schedules to be Prepared by City Staff

City staff will prepare and/or provide all schedules as requested by the auditors in this proposal.

C. Work Area and Equipment

The city can provide remote access to the financial system. City employees can provide electronic copies of support documents. The city will provide the auditor with reasonable workspace, desks and chairs if the firm chooses to visit the city during fieldwork. The auditors are welcome to do remote work including meetings and fieldwork.

VI. QUALIFICATIONS AND PROPOSAL REQUIREMENTS

A. General Requirements

1. Inquiries

Inquiries regarding this bid process and submittals should be directed via e-mail to:

Roger Sanchez, Finance Director
City of Shafter
rsanchez@shafter.com

2. Submission of Qualifications and Proposals

The following material is required to be received by August 9, 2024 by 5:00 PM, for a proposing firm to be considered:

a. Electronic Copy, in PDF format labeled 'Technical Proposal', of the Technical Proposal to include the following:

i. Title Page

Title page showing the request for qualifications and proposals' subject; the firm's name; the name, address, telephone number and e-mail address of the contact person; the date of the proposal; and the bid number.

ii. Table of Contents

iii. Transmittal Letter

A signed letter of transmittal briefly stating the proposer's understanding of the work to be done, the commitment to perform the work within the time period, a statement why the firm believes itself to be best qualified to perform the engagement and a statement that the proposal is a firm and irrevocable offer for a minimum of 90 days.

iv. Detailed Proposal

The detailed proposal should follow the order set forth in Section VI B of this request for proposals.

v. Agreement for Professional Services

Proposer should include a statement that its firm can agree to the terms and conditions in the Standard Agreement for

Services (Appendix C).

- b. The proposer shall submit an electronic copy, in PDF format labeled "Cost Proposal", of the cost proposal to provide the services to the City for each of the three fiscal years:

The submission shall be made via e-mail to rsanchez@shafter.com

B. Technical Proposal

1. General Requirements

THERE SHOULD BE NO DOLLAR UNITS OR TOTAL COSTS INCLUDED IN THE TECHNICAL PROPOSAL DOCUMENT.

The purpose of the Technical Proposal is to demonstrate the qualifications, competence and capacity of the firms seeking to undertake an independent audit of the City of Shafter in conformity with the requirements of this request for qualifications and proposals. As such, the substance of the proposals will carry more weight than their form or manner of presentation. The Technical Proposal should demonstrate the qualifications of the firm and of the particular staff to be assigned to this engagement. It should also specify an audit approach that will meet the request for qualifications and proposal requirements.

The Technical Proposal should address all the points outlined in the request for qualifications and proposal (excluding any cost information which should only be included in the cost proposal). The Technical Proposal should be prepared simply and economically, providing a straightforward, concise description of the proposer's capabilities to satisfy the requirements of the request for qualifications and proposal. While additional data may be presented, the following subjects, item numbers 2 through 9, must be included. They represent the criteria against which the proposal will be evaluated.

2. Independence

The firm shall provide an affirmative statement that it is independent of the City of Shafter as defined by the U.S. General Accounting Office's Government Auditing Standards (1994 edition, with all subsequent amendments).

The firm shall also provide an affirmative statement that it is independent of any component unit(s) and joint venture(s) of the City of Shafter as defined by those same standards.

The firm should also list and describe the firm's (or proposed subcontractors') professional relationships involving the City of Shafter or any of its component

unit(s) or joint venture(s), for the past five (5) years, together with a statement explaining why such relationships do not constitute a conflict of interest relative to performing the proposed audit.

In addition, the firm shall give the City of Shafter written notice of any such professional relationships entered into during the period of this agreement.

3. License to Practice in California

An affirmative statement should be included that the firm and all assigned key professional staff are properly licensed to practice in the State of California.

4. Firm Qualifications and Experience

The proposer shall state the size of the firm, the size of the firm's governmental audit staff, the location of the office from which the work on this engagement is to be performed, and the number and nature of the professional staff to be employed in this engagement on a full-time basis and the number and nature of the staff to be so employed on a part-time basis.

If the proposer is a joint venture or consortium, the qualifications of each firm comprising the joint venture or consortium shall be separately identified and the firm that is to serve as the principal auditor shall be noted, if applicable.

The firm is also required to submit a copy of the report on its most recent external quality control review, with a statement whether that quality control review included a review of specific government engagements.

The firm shall also provide information on the results of any federal or state desk reviews or field reviews of its audits during the past three (3) years. In addition, the firm shall provide information on the circumstances and status of any disciplinary action taken or pending against the firm during the past three (3) years with state regulatory bodies or professional organizations.

5. Partner, Supervisory and Staff Qualifications and Experience

Identify the principal supervisory and management staff, including engagement partners, managers, other supervisors and specialists, who would be assigned to the engagement. Indicate whether each such person is registered or licensed to practice as a certified public accountant in California. Provide information on the government auditing experience of each person, including information on relevant continuing professional education for the past three (3) years and membership in professional organizations relevant to the performance of this audit.

The firm should provide as much information as possible regarding the number, qualifications, experience and training, including relevant continuing professional education, of the specific staff to be assigned to this engagement. Indicate how the quality of staff over the term of the agreement will be assured.

Engagement partners, managers, other supervisory staff and specialists may be changed if those personnel leave the firm. These personnel may also be changed for other reasons with the express prior written permission of the

- However, in either case, the City retains the right to approve or reject replacements.

Consultants and firm specialists mentioned in response to this request for qualifications and proposal can only be changed with the express prior written permission of the City, which retains the right to approve or reject replacements.

Other audit personnel may be changed at the discretion of the proposer provided that replacements have substantially the same or better qualifications or experience.

6. Prior Engagements with the City of Shafter

List separately all engagements within the last five years, ranked on the basis of total staff hours, for the City of Shafter by type of engagement (i.e., audit, management advisory services, other). Indicate the scope of work, date, engagement partners, total hours, the location of the firm's office from which the engagement was performed, and the name and telephone number of the principal client contact.

7. Similar Engagements with Other Government Entities

For the firm's office that will be assigned responsibility for the audit, list the most significant engagements performed (maximum of five to be listed) in the last five years that are similar to the engagement described in this request for qualifications and proposal. These engagements should be ranked on the basis of total staff hours. Indicate the scope of work, date, engagement partners, total hours, and the name and telephone number of the principal client contact.

8. Specific Audit Approach

The proposal shall set forth a work plan, including an explanation of the audit methodology to be followed, to perform the services required in Section II of this request for proposals. In developing the work plan, reference shall be made to such sources of information as City of Shafter's budget and related materials, organizational charts, manuals and programs, and financial and other management information systems.

Proposers will be required to provide the following information on their audit approach:

- a. Proposed segmentation of the engagement
- b. Level of staff and number of hours to be assigned to each proposed segment of the engagement

- c. Sample size and the extent to which statistical sampling is to be used in the engagement
- d. Type and extent of analytical procedures to be used in the engagement
- e. Approach to be taken to gain and document an understanding of the City's internal control structure
- f. Approach to be taken in determining laws and regulations that will be subject to audit test work
- g. Approach to be taken in drawing audit samples for purposes of tests of compliance
- h. Extent of use of computer software in the engagement.

9. "Prepared By Client" (PBC) List

The proposal shall include a list of standard client prepared audit schedules the firm anticipates City staff to provide.

C. Cost Proposal

1. Total All-Inclusive Maximum Price

The cost proposal shall contain all pricing information relative to performing the audit engagement for each of the three contract years as described in this request for qualifications and proposal. The total all-inclusive maximum price to be bid is to contain all direct and indirect costs, including all out-of-pocket expenses.

The City will not be responsible for expenses incurred in preparing and submitting the technical or cost proposals. Such costs shall not be included in the proposal.

The first page of the cost proposal shall include the following information:

- a. Name of Firm
- b. Certification that the person signing the proposal is entitled to represent the firm, empowered to submit the bid, and authorized to sign a contract with the City of Shafter.
- c. A Total All-Inclusive Maximum Price for each of the three years of the engagement.

2. Maximum Fee and Hourly Rates

The second page of the cost proposal shall include a schedule of the maximum fee and estimated hours for services, presented in the format provided in the attachment (Appendix A), supporting the total all-inclusive maximum price for each year. The cost of special services described in Section II E of this request for proposals shall be disclosed as separate components of the total all-inclusive maximum price.

3. Rates for Additional Professional Services

If it should become necessary for the City to request the auditor to render any additional services to either supplement the services requested in this RFP or to perform additional work as a result of the specific recommendations included in any report issued on this engagement, then such additional work shall be performed only if set forth in an addendum to the contract between the City and the firm. Any such additional work agreed to between the City and the firm shall be performed at the same rates set forth in the schedule of fees and expenses included in the cost proposal.

4. Manner of Payment

Progress payments will be made on the basis of pro-rated work completed during the course of the engagement and out-of-pocket expenses incurred in accordance with the firm's cost proposal. Interim billing shall cover a period of not less than a calendar month. Payment for the final billed amount (or at least 10% of maximum fee) will be withheld pending delivery of the firm's final reports. Invoices for separate reports should be sufficiently detailed or segregated to facilitate the charging of costs to the programs being audited.

VII. EVALUATION PROCEDURES

A. Review of Qualifications and Proposals

Proposals will be evaluated by the Administrative Services Director and the Accounting Manager. The recommendations will be submitted to the City Council for final approval. The evaluation will use a point formula during the review process to score proposals. Each evaluator will first score each technical proposal by each of the criteria described in Section VII B below. The individual scores will then be combined to arrive at a composite technical score for each firm. At this point, firms with an unacceptably low technical score will be eliminated from further consideration.

After the composite technical score for each firm has been established, the cost proposal will be reviewed, and additional points will be added to the technical score based on the price bid. The maximum score for price will be assigned to the firm offering the lowest total all-inclusive maximum price. Appropriate fractional scores will be assigned to other proposers.

The City reserves the right to retain all proposals submitted and use any idea in a proposal regardless of whether that proposal is selected.

B. Evaluation Criteria

Proposals will be evaluated using three sets of criteria. Firms meeting the mandatory criteria will have their qualifications and proposals evaluated and scored for both technical qualifications and price. The following represent the principal selection criteria, which will be considered during the evaluation process.

1. Mandatory Elements

- a. The audit firm is independent and licensed to practice in California
- b. The firm has no conflict of interest or impairment to independence with regard to any other work performed by the firm for the City and other entities
- c. The firm adheres to the instructions in this request for qualifications and proposal on preparing and submitting the proposal
- d. The firm submits a copy of its last external quality control review report and the firm has a record of quality audit work.

2. Technical Qualifications:

I. Expertise and Experience

- (1) The firm's experience and performance on comparable government engagements
- (2) The quality of the firm's professional personnel to be assigned to the engagement and the quality of the firm's management support personnel to be available for technical consultation

II. Audit Approach

- (1) Adequacy of proposed staffing plan for various segments of the engagement
- (2) Adequacy of sampling techniques
- (3) Adequacy of analytical procedures

3. Price:

Cost will not be the primary factor in the selection of an audit firm

C. Final Selection

The City Council will select a firm based upon the evaluation and recommendation. It is anticipated that a firm will be selected in the month of September 2024.

D. Right to Reject Qualifications and Proposals

Submission of a proposal indicates acceptance by the firm of the conditions contained in this request for qualifications and proposal, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the City and the firm selected.

The City reserves the right without prejudice to reject any or all qualifications and proposals.

APPENDICES

- A Maximum Fee and Hourly Rates
- B. Source for Prior Year Basic Financial Statements
- C. Standard Agreement for Services (separate file)

APPENDIX A

The maximum fees and estimated hours for the audit of the City of Shafter should be provided in the following format for fiscal years ended June 30, 2025, 2026 and 2027. The fees should be inclusive of any out of pocket expenses incurred by the audit firm:

A	<u>Description</u> of Services	Estimated <u>Hours</u>	Not to Exceed Amount		
			<u>Year End June 30,</u>		
			<u>2025</u>	<u>2026</u>	<u>2027</u>
			\$	\$	\$
1.	Audit of City, including GANN limit review and management letter				
2.	Basic Financial Statement Preparation				
3.	Single Audit of Federal Grants				
4.	Preparation of special schedules				
5.	Year-End Entries for GASB 68, 75, 87, & 96				
6.	Miscellaneous consultations				
	Not to Exceed Maximum Fee (including expenses)				

B. Hourly rates of the firm's employees should be provided by the firm for services which may be requested outside the scope of the audits as follows:

<u>Classification</u>	<u>Hourly Rate</u>
Partners	\$
Managers	
Supervisory Staff	
Professional Staff	
Clerical Staff	
Other (Specify)	

APPENPIXB

Copies of the prior year basic financial statements are available at the following link:

<https://www.shafter.com/153/Financial-Reports>

APPENDIXC

Standard Agreement for Services

**CITY OF SHAFTER
PROFESSIONAL SERVICES AGREEMENT**

This Agreement is made and entered into as of _____, 20____ by and between the City of Shafter, a municipal corporation organized and operating under the laws of the State of California with its principal place of business at 336 Pacific Avenue, Shafter, California 93263 ("City"), and [***INSERT NAME***], a [***INSERT TYPE OF ENTITY - CORPORATION, PARTNERSHIP, SOLE PROPRIETORSHIP OR OTHER LEGAL ENTITY***] with its principal place of business at [***INSERT ADDRESS***] (hereinafter referred to as "Consultant"). City and Consultant are sometimes individually referred to as "Party" and collectively as "Parties" in this Agreement.

RECITALS

A. City is a public agency of the State of California and is in need of professional services for the following project: Professional Auditing Services (hereinafter referred to as "the Project").

8. Consultant is duly licensed and has the necessary qualifications to provide such services.

C. The Parties desire by this Agreement to establish the terms for City to retain Consultant to provide the services described herein.

AGREEMENT

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Services.

Consultant shall provide the City with the services described in the Scope of Services attached hereto as Exhibit "A."

2. Compensation.

a. Subject to paragraph 2(b) below, the City shall pay for such services in accordance with the Schedule of Charges set forth in Exhibit "8."

b. In no event shall the total amount paid for services rendered by Consultant under this Agreement exceed the sum of \$_____. This amount is to cover all printing and related costs, and the City will not pay any additional fees for printing expenses. Periodic payments shall be made within 30 days of receipt of an invoice which includes a detailed description of the work performed. Payments to Consultant for work performed will be made on a monthly billing basis.

3. Additional Work.

If changes in the work seem merited by Consultant or the City, and informal consultations with the other party indicate that a change is warranted, it shall be processed in the following manner: a letter outlining the changes shall be forwarded to the City by Consultant with a statement of estimated changes in fee or time schedule. An amendment to this Agreement shall be prepared by the City and executed by both Parties before performance of

such services, or the City will not be required to pay for the changes in the scope of work. Such amendment shall not render ineffective or invalidate unaffected portions of this Agreement.

4. Maintenance of Records.

Books, documents, papers, accounting records, and other evidence pertaining to costs incurred shall be maintained by Consultant and made available at all reasonable times during the contract period and for four (4) years from the date of final payment under the contract for inspection by City.

5. Term.

The term of this Agreement shall be from _____ to _____, unless earlier terminated as provided herein. The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Project. Consultant shall perform its services in a prompt and timely manner within the term of this Agreement and shall commence performance upon receipt of written notice from the City to proceed ("Notice to Proceed"). The Notice to Proceed shall set forth the date of commencement of work.

6. Delays in Performance.

a. Neither City nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage or judicial restraint.

b. Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

7. Compliance with Law.

a. Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local government, including Cal/OSHA requirements.

b. If required, Consultant shall assist the City, as requested, in obtaining and maintaining all permits required of Consultant by federal, state and local regulatory agencies.

c. If applicable, Consultant is responsible for all costs of clean up and/ or removal of hazardous and toxic substances spilled as a result of his or her services or operations performed under this Agreement.

8. Standard of Care

Consultant's services will be performed in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions.

9. Assignment and Subconsultant

Consultant shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the City, which may be withheld for any reason. Any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement. Nothing contained herein shall prevent Consultant from employing independent associates, and subconsultants as Consultant may deem appropriate to assist in the performance of services hereunder.

10. Independent Contractor

Consultant is retained as an independent contractor and is not an employee of City. No employee or agent of Consultant shall become an employee of City. The work to be performed shall be in accordance with the work described in this Agreement, subject to such directions and amendments from City as herein provided.

11. Insurance. Consultant shall not commence work for the City until it has provided evidence satisfactory to the City it has secured all insurance required under this section. In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has secured all insurance required under this section.

a. Commercial General Liability

(i) The Consultant shall take out and maintain, during the performance of all work under this Agreement, in amounts not less than specified herein, Commercial General Liability Insurance, in a form and with insurance companies acceptable to the City.

(ii) Coverage for Commercial General Liability insurance shall be at least as broad as the following:

(1) Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 00 01) or exact equivalent.

(iii) Commercial General Liability Insurance must include coverage for the following:

- (1) Bodily Injury and Property Damage
- (2) Personal Injury/Advertising Injury
- (3) Premises/Operations Liability
- (4) Products/Completed Operations Liability
- (5) Aggregate Limits that Apply per Project
- (6) Explosion, Collapse and Underground (UCX) exclusion deleted
- (7) Contractual Liability with respect to this Agreement
- (8) Property Damage
- (9) Independent Consultants Coverage

(iv) The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one

insured against another; (3) products/completed operations liability; or (4) contain any other exclusion contrary to the Agreement.

(v) The policy shall give City, its officials, officers, employees, agents and City designated volunteers additional insured status using ISO endorsement forms CG 20 10 10 01 and 20 37 10 01, or endorsements providing the exact same coverage.

(vi) The general liability program may utilize either deductibles or provide coverage excess of a self-insured retention, subject to written approval by the City, and provided that such deductibles shall not apply to the City as an additional insured.

b. Automobile Liability

(i) At all times during the performance of the work under this Agreement, the Consultant shall maintain Automobile Liability Insurance for bodily injury and property damage including coverage for owned, non-owned and hired vehicles, in a form and with insurance companies acceptable to the City.

(ii) Coverage for automobile liability insurance shall be at least as broad as Insurance Services Office Form Number CA 00 01 covering automobile liability (Coverage Symbol 1, any auto).

(iii) The policy shall give City, its officials, officers, employees, agents and City designated volunteers additional insured status.

(iv) Subject to written approval by the City, the automobile liability program may utilize deductibles, provided that such deductibles shall not apply to the City as an additional insured, but not a self-insured retention.

c. Workers' Compensation/Employer's Liability

(i) Consultant certifies that he/she is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and he/she will comply with such provisions before commencing work under this Agreement.

(ii) To the extent Consultant has employees at any time during the term of this Agreement, at all times during the performance of the work under this Agreement, the Consultant shall maintain full compensation insurance for all persons employed directly by him/her to carry out the work contemplated under this Agreement, all in accordance with the "Workers' Compensation and Insurance Act," Division IV of the Labor Code of the State of California and any acts amendatory thereof, and Employer's Liability Coverage in amounts indicated herein. Consultant shall require all subconsultants to obtain and maintain, for the period required by this Agreement, workers' compensation coverage of the same type and limits as specified in this section.

d. Professional Liability (Errors and Omissions)

At all times during the performance of the work under this Agreement the Consultant shall maintain professional liability or Errors and Omissions insurance appropriate to its profession, in a form and with insurance companies acceptable to the City and in an amount

indicated herein. This insurance shall be endorsed to include contractual liability applicable to this Agreement and shall be written on a policy form coverage specifically designed to protect against acts, errors or omissions of the Consultant. "Covered Professional Services" as designated in the policy must specifically include work performed under this Agreement. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend.

e. Minimum Policy Limits Required

(i) The following insurance limits are required for the Agreement:

Combined Single Limit

Commercial General Liability	\$1,000,000 per occurrence/ \$2,000,000 aggregate for bodily injury, personal injury, and property damage
Automobile Liability	\$1,000,000 combined single limit
Employer's Liability	\$1,000,000 per accident or disease
Professional Liability	\$1,000,000 per claim and aggregate (errors and omissions)

(ii) Defense costs shall be payable in addition to the limits.

(iii) Requirements of specific coverage or limits contained in this section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance. Any available coverage shall be provided to the parties required to be named as Additional Insured pursuant to this Agreement.

f. Evidence Required

Prior to execution of the Agreement, the Consultant shall file with the City evidence of insurance from an insurer or insurers certifying to the coverage of all insurance required herein. Such evidence shall include original copies of the ISO CG 00 01 (or insurer's equivalent) signed by the insurer's representative and Certificate of Insurance (Acord Form 25-S or equivalent), together with required endorsements. All evidence of insurance shall be signed by a properly authorized officer, agent, or qualified representative of the insurer and shall certify the names of the insured, any additional insureds, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, and the expiration date of such insurance.

g. Policy Provisions Required

(i) Consultant shall provide the City at least thirty (30) days prior written notice of cancellation of any policy required by this Agreement, except that the Consultant shall provide at least ten (10) days prior written notice of cancellation of any such policy due to non-payment of premium. If any of the required coverage is cancelled or expires during the term of this Agreement, the Consultant shall deliver renewal certificate(s) including the General Liability Additional Insured Endorsement to the City at least ten (10) days prior to the effective date of cancellation or expiration.

(ii) The Commercial General Liability Policy and Automobile Policy shall each contain a provision stating that Consultant's policy is primary insurance and that any insurance, self-insurance or other coverage maintained by the City or any named insureds shall not be called upon to contribute to any loss.

(iii) The retroactive date (if any) of each policy is to be no later than the effective date of this Agreement. Consultant shall maintain such coverage continuously for a period of at least three years after the completion of the work under this Agreement. Consultant shall purchase a one (1) year extended reporting period A) if the retroactive date is advanced past the effective date of this Agreement; B) if the policy is cancelled or not renewed; or C) if the policy is replaced by another claims-made policy with a retroactive date subsequent to the effective date of this Agreement.

(iv) All required insurance coverages, except for the professional liability coverage, shall contain or be endorsed to provide a waiver of subrogation in favor of the City, its officials, officers, employees, agents, and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

(v) The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve the Consultant from liability in excess of such coverage, nor shall it limit the Consultant's indemnification obligations to the City and shall not preclude the City from taking such other actions available to the City under other provisions of the Agreement or law.

h. Qualifying Insurers

(i) All policies required shall be issued by acceptable insurance companies, as determined by the City, which satisfy the following minimum requirements:

(1) Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and admitted to transact in the business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

i. Additional Insurance Provisions

(i) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of said insurance by the City, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Consultant pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(ii) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will

withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(iii) The City may require the Consultant to provide complete copies of all insurance policies in effect for the duration of the Project.

(iv) Neither the City nor any of its officials, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

j. Subconsultant Insurance Requirements. Consultant shall not allow any subcontractors or subconsultants to commence work on any subcontract until they have provided evidence satisfactory to the City that they have secured all insurance required under this section. Policies of commercial general liability insurance provided by such subcontractors or subconsultants shall be endorsed to name the City as an additional insured using ISO form CG 20 38 04 13 or an endorsement providing the exact same coverage. If requested by Consultant, City may approve different scopes or minimum limits of insurance for particular subcontractors or subconsultants.

12. Indemnification.

a. To the fullest extent permitted by law, Consultant shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Consultant, the City, its officials, officers, employees, agents, or volunteers.

b. To the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's obligations under the above indemnity shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, but shall not otherwise be reduced. If Consultant's obligations to defend, indemnify, and/or hold harmless arise out of Consultant's performance of "design professional services" (as that term is defined under Civil Code section 2782.8), then upon Consultant obtaining a final adjudication that liability under a claim is caused by the comparative active negligence or willful misconduct of the City, Consultant's obligations shall be reduced in proportion to the established comparative liability of the City and shall not exceed the Consultant's proportionate percentage of fault.

13. California Labor Code Requirements.

a. Consultant is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects ("Prevailing Wage Laws"). If the services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total

compensation is \$15,000 or more for maintenance or \$25,000 or more for construction, alteration, demolition, installation, or repair, Consultant agrees to fully comply with such Prevailing Wage Laws. Consultant shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. It shall be mandatory upon the Consultant and all subconsultants to comply with all California Labor Code provisions, which include but are not limited to prevailing wages (Labor Code Sections 1771, 1774 and 1775), employment of apprentices (Labor Code Section 1777.5), certified payroll records (Labor Code Sections 1771.4 and 1776), hours of labor (Labor Code Sections 1813 and 1815) and debarment of contractors and subcontractors (Labor Code Section 1777.1).

b. If the services are being performed as part of an applicable "public works" or "maintenance" project and if the total compensation is \$15,000 or more for maintenance or \$25,000 or more for construction, alteration, demolition, installation, or repair, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Consultant and all subconsultants performing such services must be registered with the Department of Industrial Relations. Consultant shall maintain registration for the duration of the Project and require the same of any subconsultants, as applicable. This Project may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements.

c. This Agreement may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements. Any stop orders issued by the Department of Industrial Relations against Consultant or any subcontractor that affect Consultant's performance of services, including any delay, shall be Consultant's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Consultant caused delay and shall not be compensable by the City. Consultant shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the Department of Industrial Relations against Consultant or any subcontractor.

14. Verification of Employment Eligibility.

By executing this Agreement, Consultant verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time, and shall require all subconsultants and sub-subconsultants to comply with the same.

15. Laws and Venue.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of Kern, State of California.

16. Termination or Abandonment

a. City has the right to terminate or abandon any portion or all of the work under this Agreement by giving ten (10) calendar days written notice to Consultant. In such

event, City shall be immediately given title and possession to all original field notes, drawings and specifications, written reports and other documents produced or developed for that portion of the work completed and/or being abandoned. City shall pay Consultant the reasonable value of services rendered for any portion of the work completed prior to termination. If said termination occurs prior to completion of any task for the Project for which a payment request has not been received, the charge for services performed during such task shall be the reasonable value of such services, based on an amount mutually agreed to by City and Consultant of the portion of such task completed but not paid prior to said termination. City shall not be liable for any costs other than the charges or portions thereof which are specified herein. Consultant shall not be entitled to payment for unperformed services, and shall not be entitled to damages or compensation for termination of work.

b. Consultant may terminate its obligation to provide further services under this Agreement upon thirty (30) calendar days' written notice to City only in the event of substantial failure by City to perform in accordance with the terms of this Agreement through no fault of Consultant.

17. Documents. Except as otherwise provided in "Termination or Abandonment," above, all original field notes, written reports, Drawings and Specifications and other documents, produced or developed for the Project shall, upon payment in full for the services described *in* this Agreement, be furnished to and become the property of the City.

18. Organization

Consultant shall assign _____ as Project Manager. The Project Manager shall not be removed from the Project or reassigned without the prior written consent of the City.

19. Limitation of Agreement.

This Agreement is limited to and includes only the work included in the Project described above.

20. Notice

Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by depositing the same in any United States Post Office, certified mail, return receipt requested, postage prepaid, addressed to:

CITY:

City of Shafter
336 Pacific Avenue

Shafter, California 93263

Attn: [***INSERT NAME & DEPARTMENT***]

CONSULTANT:

[***INSERT NAME, ADDRESS & CONTACT
PERSON***]

and shall be effective upon receipt thereof.

21. Third Party Rights

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the City and the Consultant.

22. Equal Opportunity Employment.

Consultant represents that it is an equal opportunity employer and that it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex, age or other interests protected by the State or Federal Constitutions. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

23. Entire Agreement

This Agreement, with its exhibits, represents the entire understanding of City and Consultant as to those matters contained herein, and supersedes and cancels any prior or contemporaneous oral or written understanding, promises or representations with respect to those matters covered hereunder. Each party acknowledges that no representations, inducements, promises or agreements have been made by any person which are not incorporated herein, and that any other agreements shall be void. This Agreement may not be modified or altered except in writing signed by both Parties hereto. This is an integrated Agreement.

24. Severability

The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the provisions unenforceable, invalid or illegal.

25. Successors and Assigns

This Agreement shall be binding upon and shall inure to the benefit of the successors in interest, executors, administrators and assigns of each party to this Agreement. However, Consultant shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations without the prior written consent of City. Any attempted assignment without such consent shall be invalid and void.

26. Non-Waiver

None of the provisions of this Agreement shall be considered waived by either party, unless such waiver is specifically specified in writing.

27. Time of Essence

Time is of the essence for each and every provision of this Agreement.

28. City's Right to Employ Other Consultants

City reserves its right to employ other consultants, including engineers, in connection with this Project or other projects.

29. Prohibited Interests

Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no director, official, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

30. Federal Requirements [***INCLUDE THIS SECTION ONLY IF APPLICABLE; DELETE OTHERWISE AND DELETE ASSOCIATED EXHIBIT. YOU MAY ALSO NEED TO INCLUDE SOME INFORMATION IN THE RFP DUE TO FEDERAL FUNDING GUIDELINES. CONSULT LEGAL COUNSEL IF NECESSARY***]

When funding for the services is provided, in whole or in part, by an agency of the federal government, Consultant shall also fully and adequately comply with the provisions included in Exhibit "D" (Federal Requirements) attached hereto and incorporated herein by reference ("Federal Requirements"). With respect to any conflict between such Federal Requirements and the terms of this Agreement and/or the provisions of state law, the more stringent requirement shall control.

[SIGNATURES ON FOLLOWING PAGE]

**SIGNATURE PAGE FOR PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF SHAFTER
AND [***INSERT NAME***]**

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

CITY OF SHAFTER

[INSERT NAME OF CONSULTANT]

By: _____
Roger Sanchez
Finance Director

By: _____

Its: _____

Printed Name: _____

ATTEST:

By: _____
City Clerk

APPROVED AS TO FORM:

By: _____
City Attorney

EXHIBIT A
Scope of Services

EXHIBIT B

Schedule of Charges/Payments

Consultant will invoice City on a monthly cycle. Consultant will include with each invoice a detailed progress report that indicates the amount of budget spent on each task. Consultant will inform City regarding any out-of-scope work being performed by Consultant. This is a time-and-materials contract with not-to-exceed amounts.

EXHIBIT C
Activity Schedule

EXHIBIT D
Federal Requirements



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Marcos Torres, Deputy Public Works Director

SUBJECT: AUTHORIZATION TO PURCHASE RESIDENTIAL STREETLIGHT
POLES IN THE AMOUNT OF \$44,720.78

RECOMMENDATION

Council find the subject activity is exempt from the California Environmental Quality Act; approve a cost proposal submitted by Royal Industrial Solutions for the purchase of 25 replacement streetlight poles in the amount of \$44,720.78; and authorize the Public Works Director to award purchase of said replacement streetlight poles.

BACKGROUND

Recently, Public Works started a streetlighting replacement initiative to address the conditions of lights that have deteriorated structurally, lack proper illumination, or do not have sources for replacement parts. The department has identified 25 poles for the next cycle of replacements, all located in residential areas south of Lerdo Highway, between Poplar Avenue and Schnadit Street. Bids from suppliers were requested and two (2) were submitted, which are summarized as follows:

BID	SUPPLIER	TOTAL BID
1	Royal Industrial Solutions	\$44,720.78
2	AZCO Supply	\$45,447.19

ANALYSIS

Royal Industrial Solutions submitted the best pricing, which amounts to \$1,789 per pole. It is consistent with pricing paid for past light purchases. The new poles will illuminate better and reduce electrical costs using light-emitting diode (LED) fixtures.

FISCAL IMPACT

Budget Account No. 0100-40-400-19-02-510121, generally used for streetlight replacement and repairs, has an unspent balance of \$75,000. No budget action is required.

CONSENT CALENDAR

**AUTHORIZATION TO PURCHASE RESIDENTIAL STREETLIGHT POLES IN THE AMOUNT OF
\$44,720.78**

CEQA ANALYSIS

The project is exempt from CEQA per Section 15302 of the CEQA Guidelines (Class 2 – Replacement or Reconstruction) because it is the replacement of 25 existing streetlight poles on the same sites as the poles to be replaced and will have substantially the same purpose and capacity as the poles replaced.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ALTERNATIVES

There is no viable alternative to consider. The City must ensure its streetlights are functioning correctly and structurally sound. Based on recent experiences, the most cost-effective strategy for light replacements is to purchase the materials and have the City crew perform the installation.

NEXT STEPS

Upon approval, Public Works will submit a purchase order to Royal Industrial Solutions and install the replacement poles once received.

ATTACHMENTS

1. AZCO Supply Quote
2. Royal Industrial Solutions Quote



QUOTATION

(Page 1 of 1)

2250 Stewart St. #9
Stockton, CA 95205
Tel: 209.943.2452
Fax: 209.943.0342

Attn: ERIC VASQUEZ
Company: CITY OF SHAFTER
Bid Date: 05/17/24
Date: 05/17/24
Project: POLE AND LIGHTS, CITY OF SHAFTER

Quoted By: CERRA
Spec. Year:
Revisions:
Addendum:
Memos:

Quantity	Description	Price	Extension
25	POLE: RSP16-4.0-11-G-2-SBP-SBC-LAB	\$1,240	\$31,000
25	FIXTURES: 245L P202 MVOLT 40K R2 RNA GY PR3 PCLL SA - Contempo LED, P202 Performance Package, 120-277V, 4000K, Roadway Type II, Rain Acrylic, Gray, 3-pin NEMA twistlock, Solid-state long life photocontrol, Style A	\$455	\$11,375

SUBTOTAL: \$42,375.00
TAX 7.250%: \$3,072.19
TOTAL: \$45,447.19

NOTES:

- LEAD TIME: UPON REQUEST
- CALTRANS SOURCE INSPECTION NOT INCLUDED
- INDEPENDENT INSPECTION OR TESTING NOT INCLUDED
- **FREIGHT INCLUDED**
- PRICES GOOD FOR 30 DAYS
- PRICES QUOTED ARE FOR FULL BILL OF MATERIAL
- ITEMS ORDERED INDIVIDUALLY MAY REQUIRE A REQUOTE.
- **QUOTING GALVANIZED POLES, PAINT NOT INCLUDED**
- **ANCHOR BOLTS INCLUDED**

Customer Quote For: CITY OF SHAFTER

ROYAL IND SOLUTIONS-BAKERSFIELD

Quote: Q1166441

Revision #: 004



3301 N SILLECT AVE
BAKERSFIELD CA 93308
Tel: (661)324-6727 Fax: (661)328-6438

Contact Name: ROBERT FOWLER

Quote Date: 05/21/24

Updated On: 05/22/24

Expires On: 06/20/24

Job Name: ERIC VASQUEZ

Attn:

Ship To: CITY OF SHAFTER
3301 N SILLECT AVE
BAKERSFIELD, CA 93308-6357

Customer PO #:

Customer PO Date:

FOB: SHIPPING POINT

Freight: PREPAID

LN	Product	Qty	Price	Per *	Ext Price
01	HOLOP 245L P202 MVOLT 40K R2 RNA GY PR3 PCLL SA	25	\$450.00	E	\$11,250.00
02	LITH RSS 16 4B T20 FBCSTL2PC GALV	25	\$1,202.50	E	\$30,062.50
Merchandise:					\$41,312.50
Tax:					\$3,408.28
Total:					\$44,720.78

PLEASE NOTE: THIS IS NOT AN OFFER TO CONTRACT, BUT MERELY A QUOTATION OF CURRENT PRICES FOR YOUR CONVENIENCE AND INFORMATION. ORDERS BASED ON THIS QUOTATION ARE SUBJECT TO YOUR ACCEPTANCE OF THE TERMS AND CONDITIONS LOCATED AT SALES.OUR-TERMS.COM, WHICH WE MAY CHANGE FROM TIME TO TIME WITHOUT PRIOR NOTICE. WE MAKE NO REPRESENTATION WITH RESPECT TO COMPLIANCE WITH JOB SPECIFICATIONS.

* Per E = Each, C = Hundred, M = Thousand

[Terms and Conditions](#)

1 OF 1

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CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Marcos Torres, Deputy Public Works Director

SUBJECT: AWARD WATER WELL NO. 8 ABANDONMENT PROJECT TO FARM PUMP AND IRRIGATION CO. FOR A TOTAL COST NOT TO EXCEED \$30,000

RECOMMENDATION

Council find the requested action is exempt from the California Environmental Quality Act; accept bids received for the abandonment of City Water Well No. 8 located at 390 S Valley Street; approve one bid proposal submitted by Farm Pump and Irrigation Co. in the amount of \$25,785.96; and authorize the Public Works Director to issue a construction contract to Farm Pump and Irrigation Co. for completing said work for a total cost not to exceed \$30,000.

BACKGROUND

A City-owned well located at 390 S. Valley Street, referred to as Well 8, has been inactive since 2016, when it started producing levels of nitrates that exceed the health standard. It had already been in service for 40 years, and its remaining life will be limited even if it complies with drinking water standards. Therefore, installing water treatment systems is considered cost-prohibitive. A replacement well was later developed at the northwest corner of Nickel Street and East Marengo Avenue.

While Well 8 does not have the potential for potable or non-potable water production, its site can be repurposed as a residential lot, which requires abandoning the well. Public Works recently conducted informal bid procedures to obtain costs from licensed contractors to complete the abandonment.

ANALYSIS

The following is a summary of the bids received:

BID	CONTRACTOR	TOTAL BID
1	Farm Pump and Irrigation Co.	\$25,785.96
2	S.A. Camp Pump and Drilling Co.	\$25,950.00
3	Bakersfield Well & Pump Co.	\$37,600.00

CONSENT CALENDAR

**AWARD WATER WELL NO. 8 ABANDONMENT PROJECT TO FARM PUMP AND IRRIGATION CO.
FOR A TOTAL COST NOT TO EXCEED \$30,000**

All bids were determined to be complete. Farm Pump and Irrigation Co. submitted the lowest responsive bid of \$25,785.96. A budget of \$30,000 would fund their bid, plus approximately 15% in contingencies.

FISCAL IMPACT

The Water Capital Improvement Program Project #WA00001 is used for water well repairs and projects and has a current fiscal year funding balance of \$150,000, which is sufficient to fund a budget of \$30,000 for this project. No budget action is necessary.

CEQA ANALYSIS

The project is exempt from CEQA per Section 15301 of the CEQA Guidelines (Class 1 – Existing Facilities) because it is the abandonment of an existing 40-year-old water well where it is cost prohibitive to install water treatment systems to obtain modern drinking water standards, and particularly for nitrates. Therefore, the project is the minor alteration of an existing public facility involving no expansion of the existing use.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ALTERNATIVES

As previously covered, installing treatment systems for Well 8 to meet drinking water standards is cost-prohibitive. Ultimately, it must be abandoned to ensure its deterioration does not impact the quality of other wells' groundwater pumped. Alternative action is not recommended.

NEXT STEPS

Upon Council authorization, Public Works will issue a construction contract to Farm Pump and Irrigation Co. to complete the well abandonment work. Afterward, options for repurposing the well site as a residential lot will be assessed and likely brought before the Council for consideration.

ATTACHMENTS

1. Bid Submitted by Farm Pump
2. Bid Submitted by SA Camp
3. Bid Submitted by Bakersfield Well & Pump



Farm Pump and Irrigation Co.
535 N. Shafter Avenue
P.O. Box 1477
Shafter, California 93263
Office: 661-746-3376
Fax: 661-746-1510
License: 602148

Date: 5.16.24
Salesman:
Job No.: ESTIMATE
Well No.:
Location: WELL 8, E/S VALLEY ST., 1/2
BLOCK NORTH OF ASHE
ABANDON WELL

Customer: CITY OF SHAFTER
Mailing Address:

ESTIMATE

Well Dia.: _____ in.	Pump Setting: _____ ft.	Motor Efficiency: _____ %
SWL: _____ ft.	Total Head: _____ ft.	Wire to Water Efficiency: _____ %
Draw Down: _____ ft.	Capacity: _____ GPM	Pump Speed: _____ RPM
Pumping Level: _____ ft.	Bowl Efficiency: _____ %	
AGH: _____ ft.	Lab Horsepower: _____ HP	Volts: _____ V
Pipeline Losses: _____ ft.	Shaft HP Loss: _____ HP	Phase: _____
Field Head: _____ ft.	Field BHP: _____ HP	Thrust Capacity: _____ Lbs.
Column Losses: _____ ft.	Field Eff: #DIV/0! %	Thrust Load: _____ Lbs.

DESCRIPTION		PRICE
	MATERIALS REQUIRED FOR WELL ABANDONMENT:	
30	CUBIC YARDS 10 SACK CEMENT SAND SLURRY	\$9,642.86
1	WELL ABANDONMENT PERMIT	\$657.33
	OUTSIDE LABOR:	
	CONCRETE PUMPING SERVICE	\$1,040.00
	FPI LABOR:	
	PULL EXISTING SUBMERSIBLE PUMP AND MOTOR. TRANSPORT TO CITY YARD	
	FOR STORAGE. EXCAVATE AROUND EXISTING CASING AND CUT OFF 6' BELOW	
	GROUND SURFACE. PLACE TEMPORARY OVERSHOT PIPE. BACKFILL AROUND	
	OVERSHOT PIPE. PLACE CEMENT SEAL AND RETRIEVE OVERSHOT PIPE.	
	PRICES ARE ESTIMATED AND MAY VARY DEPENDING ON MATERIALS COSTS AT	
	TIME OF AUTHORIZATION TO PROCEED. CUSTOMER TO BREAK OUT AND REMOVE	
	PUMP PAD/FOUNDATION.	
Materials & Outside Services Total:		\$11,340.19
8.25% Sales Tax:		\$849.77
Labor:		\$13,596.00
Net Total:		\$25,785.96

S. A. CAMP PUMP AND DRILLING COMPANY
P.O. BOX 82575 BAKERSFIELD CA 93380-2575
17876 ZERKER RD BAKERSFIELD CA 93308
PHONE (661) 399-2976 FAX (661) 399-8063 CA LIC# 346951

—ESTIMATE—

CUSTOMER: CITY OF SHAFTER
ATTN: MARK BROWN mbrown@shafter.com
LOCATION: 390 S. VALLEY STREET
SUBJECT: ABANDONMENT OF WELL #8

DATE: 5/10/2024
PHONE: 331-3777

QTY	DESCRIPTION	AMOUNT
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1	PREVAILING WAGE LABOR TO RIG UP AND PULL SUBMERSIBLE PUMP	
1	PREVAILING WAGE LABOR TO DELIVER ENTIRE PUMP TO CUSTOMER'S YARD	
1	ABANDON 14" X 700' WATER WELL WITH 690' SEAL AS REQUIRED BY ENGINEER. CASING WILL BE CUT 10' BELOW GROUND LEVEL AND FILLED WITH 10SX SAND SLURRY FROM 700' TO 10'. SURFACE WILL BE BACKFILLED WITH NO COMPACTION REQUIREMENTS.	
1	PREVAILING WAGE LABOR TO DESTROY WELL	

**TOTAL AMOUNT FOR THE ABOVE INCLUDING
MATERIAL, SALES TAX AND LABOR**

\$25,950.00

**NOTE: CITY OF SHAFTER DESTRUCTION PERMIT
NOT INCLUDED IN PRICE.**

QUOTED BY: DONALD PEDERSEN

DP/jr

Bakersfield Well & Pump Co.
 7212 Fruitvale Avenue
 Bakersfield, CA 93308

To: City of Shafter
 336 Pacific Ave.
 Shafter, CA 93263

Quote
 5/30/2024

Proposal

Attn: Mike James
 Ph: (661) 746-5002 Ext. 5018
 Job Description: Well 8 Pull 200 HP Sub & Abandon Well

Item #	Bid Item Description	Qty	Units	Unit Bid Price	Qty This Period	Period Total	Qty to Date	Total to Date
1	Mob / Demob	1	LS	\$ 1,500.00	1	\$ 1,500.00	1	\$ 1,500.00
2	Pull Pump	500	LS	\$ 15.00	500	\$ 7,500.00	500	\$ 7,500.00
3	Deliver Material To City Yard	1	LS	\$ 1,500.00	1	\$ 1,500.00	1	\$ 1,500.00
4								
5	Kern County Permit	1	LS	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00
6	Mob / Demob	1	LS	\$ 1,500.00	1	\$ 1,500.00	1	\$ 1,500.00
7	Install Tremie Pipe & Cement	1	LS	4,250.00	1	\$ 4,250.00	1	\$ 4,250.00
8	10.5 Sack Sand Slurry	40	YD	\$ 350.00	40	\$ 14,000.00	40	\$ 14,000.00
9	Backhoe Excavate 10' Mushroom Cap & Backfill	1	EA	\$ 5,500.00	1	\$ 5,500.00	1	\$ 5,500.00
11								
12	Load Pressure Vessel and Deliver to City Yard	1	LS	\$ 3,500.00	0	\$ -	0	\$ -

TOTALS

\$ 37,600.00

\$ 37,600.00

Prepared By: Kirk McKindley

5/30/24
 Date

Approved By: Mike James

Date

	Total To Date
Amount Earned	\$ 37,600.00
Amount Retained @ 10%	
Previous Billing(s)	
Total Due	\$ 37,600.00



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Steve Esselman, Planning Director

SUBJECT: APPROVAL OF GENERAL PLAN UPDATE COMMITTEES

RECOMMENDATION

Council find action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; and approve General Plan Update committees.

BACKGROUND

At the May 22, 2024, City Council meeting, the Council provided general direction to staff regarding the composition of the General Plan Update committees. As discussed at the meeting, the three proposed committees are:

- General Plan Advisory Committee
- Technical Advisory Committee
- Environmental Justice Advisory Committee

ANALYSIS

Based on the direction from the Council, staff recommends the three committees as shown in **Exhibit 1**.

FISCAL IMPACT

There is no additional fiscal impact in forming these committees. Subconsultant costs to assist in overseeing these three possible committees are already accounted for in the scope of work for the General Plan Update.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines because the action is approval of the composition of the General Plan Update committees and therefore, it is organizational and administrative activity that will not result in direct or indirect physical changes to the environment and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

ALTERNATIVES

The Council could deny forming these committees, request an alternative composition for any or all the committees, or add additional committees in addition to the three proposed by staff.

NEXT STEPS

If approved, staff will move forward with planning future committee meetings and developing protocols for how the committees will function.

ATTACHMENTS

1. Exhibit 1 - Shafter General Plan Update Committees

Exhibit 1 – Shafter General Plan Update Committees

General Plan Advisory Committee

- Two (2) CC members
- Five (5) individuals appointed by CC (one per CC member)
- One (1) member-at-large appointed by entire CC
- One (1) Wonderful representative
- One (1) Suburban Land Reserve representative
- One (1) Richland School District representative
- One (1) Shafter Recreation & Park District representative
- One (1) PC member
- One (1) Minter Field Airport District representative
- One (1) Mr. Sills representative

Technical Advisory Committee (Primary/Alternate)

- Planning – Steve/Alan
- Public Works – Mike/TBD
- Building – Dennis/Ryan
- Engineering – Ravi/TBD
- GIS – Chris/Jose
- Economic Development – Nando/Gio
- Education – David/TBD
- City Manager – Rachel/TBD
- City Attorney – Marco/TBD

Environmental Justice Ad Hoc Committee

- Engage EJ group separately about EJ Element only per the precedent set when previously engaged in developing the EJ Element. Staff anticipates less than 10 individuals, including staff, on such a committee.



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Alan Cazares, Associate Planner

SUBJECT: APPROVAL OF FINAL MAP FOR TRACT NO. 7318 PHASE 3 FOR
KC BUILDERS COLLABORATIVE

RECOMMENDATION

Council find that the approval of the final map is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; and approve the final map for Tract No. 7318, Phase 3.

BACKGROUND

Tract No. 7318, Phase 3 has an area of 8.81 gross acres and consists of 41 residential lots (see Exhibit 1). Tract No. 7318 Phase 3 is being developed by KC Builders Collaborative, LLC. All improvements will be performed in accordance with the conditions of approval, City standards, and the approved plans for the development. No completed improvements have been accepted by City Council and will not be presented to the Council for acceptance until all are completed to the satisfaction of the City Engineer.

The developer, KC Builders Collaborative LLC, has provided a performance bond equal to 100% of the engineer’s estimate, pending Council authorization. The developer has also provided a labor and materials bond equal to 100% of the engineer’s estimate. This is in compliance with the City’s Subdivision Ordinance (Municipal Code Title 16). The City of Shafter and the developer have signed an “Agreement for Completion of Public Improvements” for Tract 7318 Phase 3 that is on file with the City Engineer.

ANALYSIS

The City Engineer has reviewed the map and finds that it meets the requirements of the Subdivision Map Act, the Subdivision Ordinance, and the approved Tentative Tract Map with approved alterations thereof. The City Surveyor has signed the map stating it is technically correct. The Planning Director has signed the map stating that it is substantially the same as it appeared on the approved Tentative Tract Map and in accordance with any conditions. All Conditions of Approval shall be met prior to recording of the map.

FISCAL IMPACT

CONSENT CALENDAR

APPROVAL OF FINAL MAP FOR TRACT NO. 7318 PHASE 3 FOR KC BUILDERS COLLABORATIVE

There is no fiscal impact directly resulting from the approval of this final map. Indirectly, the approval may expedite the development of this residential tract. Development of residential projects typically results in increased one-time building related revenues and annual property tax revenues. These revenues are generally offset by the increased ongoing costs of providing services to the newly developed properties.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines because the action is approval of a final map and therefore, it is organizational and administrative activity that will not result in direct or indirect physical changes to the environment that have not already been previously analyzed and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ALTERNATIVES

The Council could vote not to approve the final map, and it would not be recorded. In accordance with Government Code §66458, Council can only deny approval of the final map if it is determined that the map does not comply with the local subdivision ordinance applicable at the time the tentative map was conditionally approved. The attached final map is consistent with the approved tentative map and complies with the City of Shafter Subdivision Ordinance. Therefore, Staff does not recommend the alternative option.

NEXT STEPS

If Council approves the final map, it will be signed by the City Clerk and subsequently recorded at the Kern County Recorder's Office.

ATTACHMENTS

1. Vicinity Map
2. Tract 7318 Phase 3 Final Map



TRACT NO. 7318 PHASE 3 VICINITY MAP



-  City Limits
-  Site Location

0 250 500 1,000 Feet



This map and the data contained within it was generated by the City of Shafter. Please consult the City of Shafter Planning Department with any questions, concerns, or potential inaccuracies that may be associated with this document.

OWNER’S STATEMENT

WE HEREBY STATE THAT WE ARE THE OWNERS OF, OR HAVE SOME RIGHT, TITLE OR INTEREST IN AND TO THE REAL PROPERTY INCLUDED WITHIN THE SUBDIVISION SHOWN UPON THIS MAP, AND THAT EXCEPT AS SHOWN ON THIS MAP AND STATEMENTS MADE A PART HEREOF, WE ARE THE ONLY PERSONS WHOSE CONSENT IS NECESSARY TO PASS CLEAR TITLE TO SAID PROPERTY, AND WE CONSENT TO THE MAKING OF SAID MAP AND SUBDIVISION AS SHOWN WITHIN THE DISTINCTIVE BORDER LINES AND HEREBY OFFER FOR DEDICATION TO THE PUBLIC ALL THE STREETS SHOWN UPON SAID MAP WITHIN SAID SUBDIVISION.

WE ALSO HEREBY DEDICATE TO THE PUBLIC ALL THE REAL PROPERTY LOCATED WITHIN THE STREETS RIGHT-OF-WAY AS SHOWN UPON THE MAP, SAID PROPERTY TO BE USED FOR BOTH EXISTING AND FUTURE STREET AND PUBLIC UTILITY PURPOSES.

WE ALSO HEREBY DEDICATE FOR PUBLIC USE THE EASEMENTS FOR PUBLIC UTILITIES, BOTH EXISTING AND FUTURE, UNDER, ON OR OVER THOSE CERTAIN STRIPS OF LAND DESIGNATED AS "PUBLIC UTILITIES EASEMENT" (PUE) AS SHOWN ON SAID MAP WITHIN SAID SUBDIVISION; SUCH STRIPS SHALL BE KEPT OPEN AND FREE FROM BUILDINGS AND STRUCTURES OF ANY KIND.

WE ALSO HEREBY DEDICATE FOR PUBLIC USE, EASEMENTS FOR PEDESTRIAN PURPOSES, ON OR OVER THOSE CERTAIN STRIPS OF LAND DESIGNATED AS "PEDESTRIAN EASEMENT (PE)", AS SHOWN ON SAID MAP WITHIN SAID SUBDIVISION. SUCH STRIPS OF LAND SHALL BE KEPT OPEN AND FREE FROM BUILDINGS AND STRUCTURES OF ANY KIND.

WE ALSO HEREBY WAIVE ALL RIGHTS OF DIRECT ACCESS FROM LOTS 6 AND 41 TO LAWFORD STREET, AS SHOWN ON SAID MAP WITHIN SAID SUBDIVISION.

WE ALSO HEREBY WAIVE ALL RIGHTS OF DIRECT ACCESS FROM LOTS 21 AND 26 TO CAMPANELLA COURT, AS SHOWN ON SAID MAP WITHIN SAID SUBDIVISION.

DANIEL T. SHANYFELT, MANAGING MEMBER
KC BUILDERS COLLABORATIVE, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY

SANDEEP BHANGU, MEMBER
KC BUILDERS COLLABORATIVE, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY

GREGORY KEITH BALFANZ AND TATUM DAWN BALFANZ FAMILY TRUST, DATED JANUARY 26, 2015, AS BENEFICIARY UNDER DEED OF TRUST RECORDED MARCH 15, 2021, AS INSTRUMENT NO. 221047936, OF OFFICIAL RECORDS.

GREGORY KEITH BALFANZ, TRUSTEE

GREGORY KEITH BALFANZ AND TATUM DAWN BALFANZ FAMILY TRUST, DATED JANUARY 26, 2015, AS BENEFICIARY UNDER DEED OF TRUST RECORDED MARCH 15, 2021, AS INSTRUMENT NO. 221047936, OF OFFICIAL RECORDS.

TATUM DAWN BALFANZ, TRUSTEE

GREGORY BALFANZ CONSTRUCTION, AS BENEFICIARY UNDER DEED OF TRUST RECORDED MARCH 15, 2021, AS INSTRUMENT NO. 221047936, OF OFFICIAL RECORDS.

GREGORY KEITH BALFANZ, OWNER

RPM PROPERTY INVESTMENTS, LLC, AS BENEFICIARY UNDER DEED OF TRUST RECORDED MARCH 15, 2021, AS INSTRUMENT NO. 221047936, OF OFFICIAL RECORDS.

ROSS MARCHBANKS, PRESIDENT

PURSUANT TO THE PROVISIONS OF SECTION 66436 OF THE SUBDIVISION MAP ACT, STATEMENTS CONSENTING TO THE PREPARATION AND RECORDATION OF THIS MAP HAVE BEEN OMITTED FOR THE FOLLOWING ENTITIES:

NAME	NATURE OF INTEREST
KERN COUNTY LAND COMPANY	BLANKET EASEMENT FOR WATER WAYS, MAINS, CANALS, DITCHES, AQUEDUCTS ROADS AND HIGHWAY PER SALES MAP OF LANDS OF KERN COUNTY LAND COMPANY FILED FEBRUARY 11, 1913
JACK FRY	1/2 INTEREST MINERAL RIGHTS OF LOT 12 PER BK. 6446, PG. 957, OF OFFICIAL RECORDS.
PUBLIC IN GENERAL	PUBLIC UTILITIES EASEMENT RECORDED 4/13/2023 AS DOCUMENT NO. 223044062, OF OFFICIAL RECORDS

CITY CLERK’S CERTIFICATE

THE CITY COUNCIL OF THE CITY OF SHAFTER HEREBY ORDERS THAT THE MAP OF TRACT NO. 7318–PHASE 3 IS APPROVED, THAT ALL EASEMENTS AND ACCESS RIGHTS SHOWN UPON THIS MAP AND HEREON OFFERED FOR DEDICATION BE AND THE SAME ARE HEREBY ACCEPTED FOR THE PURPOSE OR PURPOSES FOR WHICH THE SAME ARE OFFERED, AND THAT THE STREETS SHOWN UPON THIS MAP AND HEREON OFFERED FOR DEDICATION BE AND THE SAME ARE HEREBY ACCEPTED FOR PUBLIC USE SUBJECT TO CONSTRUCTION OF ALL IMPROVEMENTS BY THE SUBDIVIDER AND ACCEPTANCE OF ALL IMPROVEMENTS BY THE CITY. IT DIRECTS THE CLERK OF THIS COUNCIL TO ENDORSE UPON THE FACE OF THIS MAP, THIS ORDER AUTHENTICATED BY THE SEAL OF THE CITY COUNCIL OF THE CITY OF SHAFTER.

I HEREBY CERTIFY THAT THE FOREGOING ORDERS WERE APPROVED BY THE CITY COUNCIL OF THE CITY OF SHAFTER, AT A MEETING HELD _____

YAZMINA PALLARES
CITY CLERK, CITY OF SHAFTER

DATE

RIGHT TO FARM NOTICE

IF YOUR REAL PROPERTY IS NEAR PROPERTY USED FOR AGRICULTURAL OPERATIONS, YOU MAY BE SUBJECT TO INCONVENIENCES OR DISCOMFORTS ARISING FROM SUCH OPERATIONS ON ANY 24 HOUR BASIS. SAID DISCOMFORTS MAY INCLUDE, BUT NOT BE LIMITED TO EQUIPMENT NOISES, ODORS FROM MANURE OR OTHER CHEMICALS, AND DUST OR SMOKE. THE CITY HAS DETERMINED THAT THE USE OF REAL PROPERTY FOR AGRICULTURAL OPERATIONS IS A HIGH PRIORITY AND FAVORED USE TO THE CITY AND KERN COUNTY AND WILL NOT BE CONSIDERED A NUISANCE FOR THOSE INCONVENIENCES OR DISCOMFORTS ARISING FROM AGRICULTURAL OPERATIONS, PROVIDED SUCH OPERATIONS ARE CONSISTENT WITH ACCEPTED CUSTOMS, STANDARDS AND LAWS.

NOTES

IF DURING GRADING OR CONSTRUCTION, ANY PLUGGED ABANDONED, OR UNRECORDED OIL OR GAS WELLS ARE UNCOVERED OR DAMAGED, THE CALIFORNIA DEPARTMENT OF CONSERVATION/GEOLOGIC ENERGY MANAGEMENT DIVISION (CDC–CalGEM) SHALL BE CONTACTED TO INSPECT AND APPROVE ANY REMEDIATION REQUIRED.

IF ANY ABANDONED WATER WELLS ARE LOCATED WITHIN THE DEVELOPMENT OR DISCOVERED DURING EXCAVATION OR GRADING, THE KERN COUNTY PUBLIC HEALTH DEPARTMENT – ENVIRONMENTAL HEALTH SERVICES PROGRAM MUST BE CONTACTED TO OBTAIN INFORMATION FOR THE PROPER PERMITTING AND DESTRUCTION PRODEDURES.

TRACT NO. 7318
PHASE 3

CONSISTING OF 4 SHEETS IN THE CITY OF SHAFTER
BEING A SUBDIVISION OF A PORTION OF PARCEL A OF LOT LINE ADJUSTMENT No. 21–85, PER CERTIFICATE OF COMPLIANCE RECORDED DECEMBER 29, 2021, AS DOCUMENT No. 0221242522 OF OFFICIAL RECORDS, IN THE OFFICE OF THE KERN COUNTY RECORDER; ALSO BEING A PORTION OF THE NORTHWEST QUARTER SECTION 9, TOWNSHIP 28 SOUTH, RANGE 25 EAST, MOUNT DIABLO BASE & MERIDIAN, IN THE CITY OF SHAFTER, COUNTY OF KERN, STATE OF CALIFORNIA.
41 LOTS, 8.81 GROSS ACRES

SURVEYOR’S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF KC BUILDERS COLLABORATIVE, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY, DURING FEBRUARY 2021. I HEREBY STATE THAT ALL THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED OR THAT THEY WILL BE SET IN THOSE POSITIONS WITHIN ONE (1) YEAR FROM THE DATE OF RECORDATION OF THIS MAP AND THAT THE MONUMENTS ARE, OR WILL BE, SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED, AND THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP.

JEFFREY A. GUTIERREZ, L.S. 7595, EXP. 6–30–24

DATE

NOTICE

A PRELIMINARY SOILS REPORT DATED DECEMBER 14, 2016, HAS BEEN PREPARED BY KRAZAN & ASSOCIATES, INC. UNDER SIGNATURE OF RYAN K. PRIVETT, R.C.E. 59372 AND IS ON FILE IN THE OFFICE OF THE CITY BUILDING OFFICIAL.

PLANNING DIRECTOR'S STATEMENT

I HEREBY STATE THAT THE CITY COUNCIL OF THE CITY OF SHAFTER APPROVED OR CONDITIONALLY APPROVED THE TENTATIVE TRACT MAP AND APPLICABLE EXTENSIONS THEREOF AT THEIR MEETING HELD ON JULY 18, 2017.

THE SUBDIVISION AS SHOWN ON THE FINAL MAP IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP AND IN ACCORDANCE WITH ANY CONDITIONS APPROVED BY THE CITY COUNCIL.

STEVE J. ESSELMAN
PLANNING DIRECTOR, CITY OF SHAFTER

DATE

CITY ENGINEER’S STATEMENT

I, RAVI S. PUDIPEDDI, HEREBY STATE THAT I HAVE EXAMINED THIS MAP; THAT THE SUBDIVISION SHOWN HEREON IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP OR APPROVED ALTERATIONS THEREOF; AND THAT ALL OF THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCES APPLICABLE AT THE TIME OF THE APPROVED TENTATIVE MAP HAVE BEEN COMPLIED WITH.

RAVI S. PUDIPEDDI, R.C.E. 75105, EXP. 12/31/25

CITY ENGINEER, CITY OF SHAFTER

DATE

CITY SURVEYOR’S STATEMENT

I, ROLLAND J. VAN DE VALK, HEREBY STATE THAT I HAVE EXAMINED THIS MAP AND TO THE BEST OF MY KNOWLEDGE AND BELIEF I AM SATISFIED THAT THE MAP IS TECHNICALLY CORRECT.

ROLLAND J. VAN DE VALK, P.L.S. No. 7214

CITY SURVEYOR, CITY OF SHAFTER

DATE

RECORDER’S CERTIFICATE

FILED THIS _____ DAY OF _____, 20____, AT _____ .M.
IN BOOK _____ OF MAPS, AT PAGE _____, IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF KERN, AT THE REQUEST OF JEFFREY A. GUTIERREZ.

LAURA AVILA BY: _____
KERN COUNTY ASSESSOR–RECORDER (DEPUTY)

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA }
COUNTY OF KERN } SS.

ON _____ BEFORE ME, _____

PERSONALLY APPEARED: _____

WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES) AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL.

SIGNATURE: _____ COMMISSION NO. _____

_____ MY COMMISSION EXPIRES: _____
NAME (PRINTED)

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA }
COUNTY OF KERN } SS.

ON _____ BEFORE ME, _____

PERSONALLY APPEARED: _____

WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES) AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

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STATE OF CALIFORNIA }
COUNTY OF KERN } SS.

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STATE OF CALIFORNIA }
COUNTY OF KERN } SS.

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STATE OF CALIFORNIA }
COUNTY OF KERN } SS.

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STATE OF CALIFORNIA }
COUNTY OF KERN } SS.

ON _____ BEFORE ME, _____

PERSONALLY APPEARED: _____

WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES) AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

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WITNESS MY HAND AND OFFICIAL SEAL.

SIGNATURE: _____ COMMISSION NO. _____

_____ MY COMMISSION EXPIRES: _____
NAME (PRINTED)

TRACT NO. 7318 PHASE 3

CONSISTING OF 4 SHEETS IN THE CITY OF SHAFTER
BEING A SUBDIVISION OF A PORTION OF PARCEL A OF LOT LINE ADJUSTMENT No. 21–85,
PER CERTIFICATE OF COMPLIANCE RECORDED DECEMBER 29, 2021, AS DOCUMENT No.
0221242522 OF OFFICIAL RECORDS, IN THE OFFICE OF THE KERN COUNTY RECORDER; ALSO
BEING A PORTION OF THE NORTHWEST QUARTER SECTION 9, TOWNSHIP 28 SOUTH, RANGE 25
EAST, MOUNT DIABLO BASE & MERIDIAN, IN THE CITY OF SHAFTER,
COUNTY OF KERN, STATE OF CALIFORNIA.
41 LOTS, 8.81 GROSS ACRES



RECORDER’S CERTIFICATE

FILED THIS _____ DAY OF _____, 20____, AT _____ ..M.
IN BOOK _____ OF MAPS, AT PAGE _____, IN THE OFFICE OF THE COUNTY
RECORDER OF THE COUNTY OF KERN, AT THE REQUEST OF JEFFREY A. GUTIERREZ.

_____ LAURA AVILA BY: _____
KERN COUNTY ASSESSOR–RECORDER (DEPUTY)

TRACT NO. 7318 PHASE 3

CONSISTING OF 4 SHEETS IN THE CITY OF SHAFTER
BEING A SUBDIVISION OF A PORTION OF PARCEL A OF LOT LINE ADJUSTMENT No. 21-85,
PER CERTIFICATE OF COMPLIANCE RECORDED DECEMBER 29, 2021, AS DOCUMENT No.
0221242522 OF OFFICIAL RECORDS, IN THE OFFICE OF THE KERN COUNTY RECORDER; ALSO
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EAST, MOUNT DIABLO BASE & MERIDIAN, IN THE CITY OF SHAFTER,
COUNTY OF KERN, STATE OF CALIFORNIA.
41 LOTS, 8.81 GROSS ACRES

LEGEND

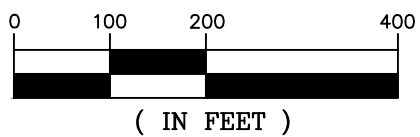
- - SET 6" CONC. MON. W/ BRASS CAP STAMPED
L.S. 7595 IN LAMPHOLE
- - SET 2" I.P. W/BRASS TAG STAMPED L.S. 7595
- △ - MONUMENT AS DESCRIBED
- () - RECORD DATA PER TRACT NO. 5837 UNIT TWO, FILED IN
MAP BOOK 43, PAGES 76-77.
- [] - RECORD DATA PER FILED MAP NO. 7-1, BOOK 7, PAGE 75
- { } - RECORD DATA PER SALES MAP OF LANDS OF KERN COUNTY
LAND COMPANY FILED FEBRUARY 11, 1913
- (()) - RECORD DATA PER TRACT NO. 6286, FILED IN MAP BOOK 55,
PAGES 64-65.
- O.R. - OFFICIAL RECORDS
- K.C.S. - KERN COUNTY SURVEYOR
- P.U.E. - PUBLIC UTILITY EASEMENT
- L.H. - LAMPHOLE
- I.P. - IRON PIPE
- K.C.S.F.B. - KERN COUNTY SURVEYOR FIELD BOOK

BASIS OF BEARING

THE BEARING OF N89°04'59"W SHOWN AS THE CENTERLINE OF TULARE
AVENUE PER TRACT NO. 5837-2 RECORDED IN BOOK 43 OF MAPS, AT
PAGES 76-77, WAS USED AS THE BASIS OF BEARINGS SHOWN HEREON.

MONUMENT NOTES:

- FOUND 6" CONC. MON. w/BRASS CAP MARKED LS 7214 IN L.H.
0.28' SOUTH OF ORIGINAL FOUND MONUMENT. PER CORNER
RECORD 28-25-9 Tr 6286.
- FOUND 6" CONC. MON. w/BRASS CAP MARKED LS 7214 IN L.H.
0.45' SOUTH OF ORIGINAL ESTABLISHED POINT. PER
CORNER RECORD 28-25-09 Tr 5837-1 & Tr 6738.



1 inch = 200 ft.

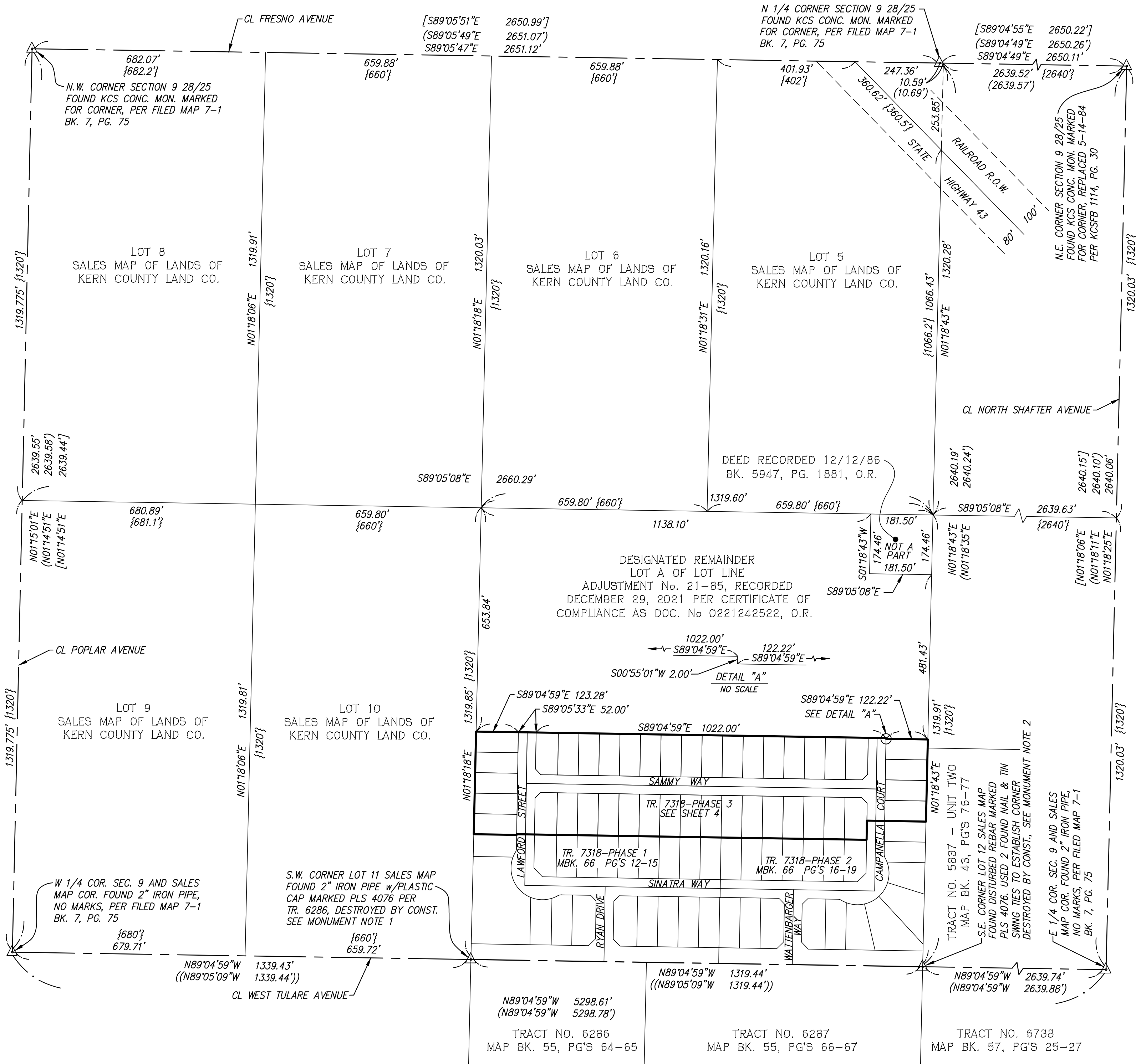


RECORDER'S CERTIFICATE

FILED THIS _____ DAY OF _____, 20____, AT _____ M.
IN BOOK _____ OF MAPS, AT PAGE _____, IN THE OFFICE OF THE COUNTY
RECORDER OF THE COUNTY OF KERN, AT THE REQUEST OF JEFFREY A. GUTIERREZ.

LAURA AVILA BY: _____
KERN COUNTY ASSESSOR-RECORDER (DEPUTY)

SHEET 3 OF 4



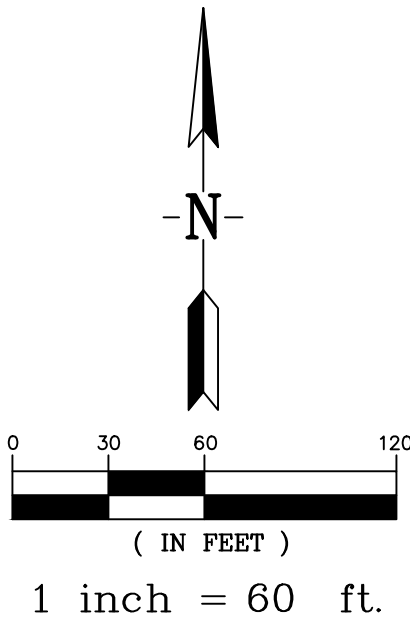
LEGEND

- ▣ - SET 6" CONC. MON. W/ BRASS CAP STAMPED L.S. 7595 IN LAMPHOLE
 - - SET 2" I.P. W/BRASS TAG STAMPED L.S. 7595
 - ▣ - FOUND 6" CONC. MON. W/ BRASS CAP STAMPED L.S. 7595 IN LAMPHOLE PER TR. NO. 7318-PHASE 1 FILED IN MAP BK. 66, PG'S 12-15
 - - FOUND 2" I.P. W/BRASS TAG STAMPED L.S. 7595 PER TR. NO. 7318-PHASE 1 FILED IN MAP BK. 66, PG'S 12-15
 - ▣ - FOUND 6" CONC. MON. W/ BRASS CAP STAMPED L.S. 7595 IN LAMPHOLE PER TR. NO. 7318-PHASE 2 FILED IN MAP BK. 66, PG'S 16-19
 - - FOUND 2" I.P. W/BRASS TAG STAMPED L.S. 7595 PER TR. NO. 7318-PHASE 2 FILED IN MAP BK. 66, PG'S 16-19
 - △ - MONUMENT AS DESCRIBED
 - [()] - RECORD DATA PER TRACT NO. 7318-PHASE 1, FILED IN MAP BOOK 66, PAGES 12-15.
 - [[]] - RECORD DATA PER TRACT NO. 7318-PHASE 2, FILED IN MAP BOOK 66, PAGES 16-19.
- O.R. - OFFICIAL RECORDS
K.C.S. - KERN COUNTY SURVEYOR
P.U.E. - PUBLIC UTILITY EASEMENT
P.E. - PEDESTRIAN EASEMENT
L.H. - LAMPHOLE
I.P. - IRON PIPE
K.C.S.F.B. - KERN COUNTY SURVEYOR FIELD BOOK
----- - ABANDONMENT OF VEHICULAR INGRESS & EGRESS



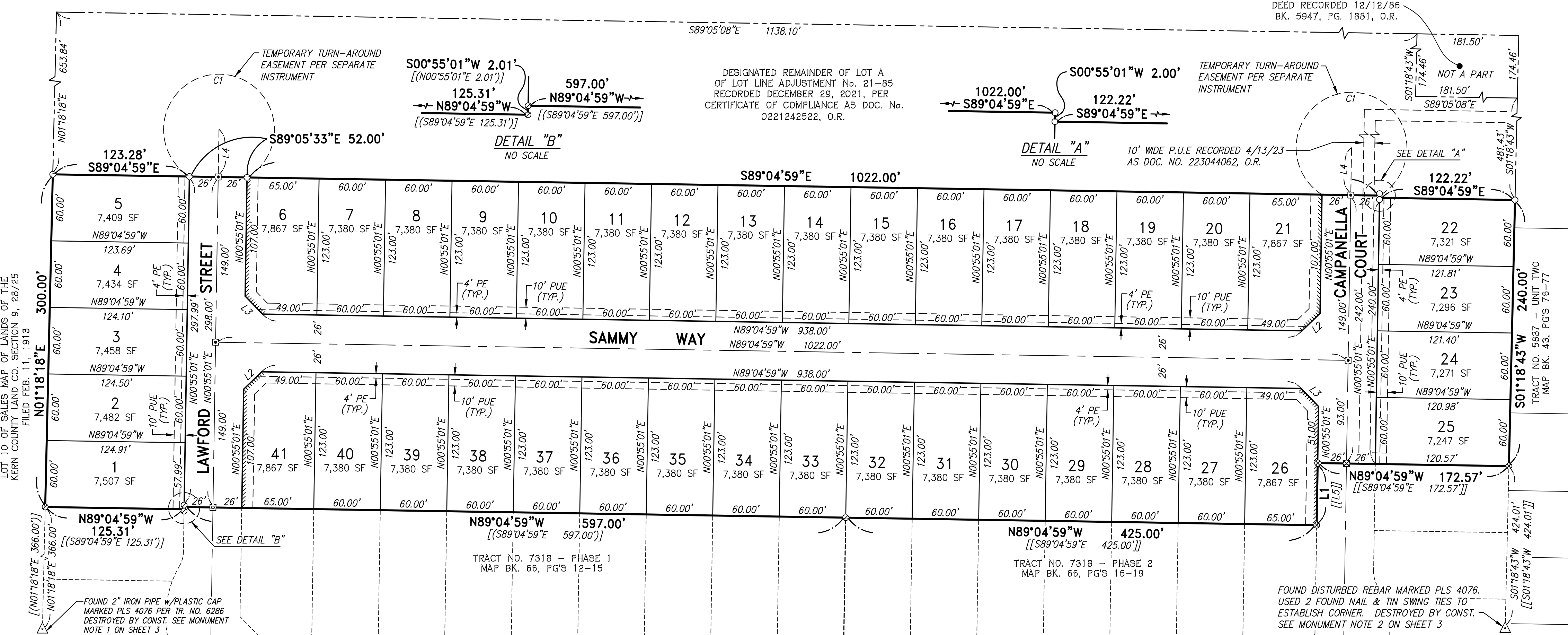
LINE TABLE		
LINE	BEARING	LENGTH
L1	S00°55'01"W	56.00'
L2	N45°55'01"E	22.63'
L3	N44°04'59"W	22.63'
L4	N00°55'01"E	42.71'
L5	N00°55'01"E	56.00'

CURVE TABLE				
CURVE	DELTA	RADIUS	TANGENT	LENGTH
C1	297°20'08"	50.00'	---	259.47'



TRACT NO. 7318 PHASE 3

CONSISTING OF 4 SHEETS IN THE CITY OF SHAFTER
BEING A SUBDIVISION OF A PORTION OF PARCEL A OF LOT LINE ADJUSTMENT No. 21-85,
PER CERTIFICATE OF COMPLIANCE RECORDED DECEMBER 29, 2021, AS DOCUMENT No.
0221242522 OF OFFICIAL RECORDS, IN THE OFFICE OF THE KERN COUNTY RECORDER; ALSO
BEING A PORTION OF THE NORTHWEST QUARTER SECTION 9, TOWNSHIP 28 SOUTH, RANGE 25
EAST, MOUNT DIABLO BASE & MERIDIAN, IN THE CITY OF SHAFTER,
COUNTY OF KERN, STATE OF CALIFORNIA.
41 LOTS, 8.81 GROSS ACRES



UN-PLOTTABLE EASEMENT

BLANKET EASEMENT FOR WATER WAYS, MAINS, CANALS, DITCHES,
AQUEDUCTS, ROADS AND HIGHWAYS PER SALES MAP OF LANDS OF
KERN COUNTY LAND COMPANY

BASIS OF BEARING

THE BEARING OF N89°04'59"W SHOWN AS THE CENTERLINE OF TULARE
AVENUE PER TRACT NO. 5837-2 RECORDED IN BOOK 43 OF MAPS, AT
PAGES 76-77, WAS USED AS THE BASIS OF BEARINGS SHOWN HEREON.

RECORDER'S CERTIFICATE

FILED THIS _____ DAY OF _____, 20____, AT _____ .M.
IN BOOK _____ OF MAPS, AT PAGE _____, IN THE OFFICE OF THE COUNTY
RECORDER OF THE COUNTY OF KERN, AT THE REQUEST OF JEFFREY A. GUTIERREZ.

KERN COUNTY ASSESSOR-RECORDER
BY: _____
(DEPUTY)



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Alex Gonzalez, Deputy Public Works Director

SUBJECT: ADOPTION OF RESOLUTION INITIATING PROCEEDINGS FOR
THE LEVY OF ANNUAL ASSESSMENT FOR LANDSCAPE
MAINTENANCE AND STREET LIGHTING ASSESSMENT
DISTRICTS

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and adopt Resolution 2972, a Resolution of the City Council of the City of Shafter Initiating Proceedings for the Annual Levy and Collection of Assessments Within Existing City Landscaping and Lighting Districts for Fiscal Year 2024-2025 for the Maintenance and Servicing of Lighting and Landscaping (Pursuant to the Landscaping and Lighting Act of 1972).

BACKGROUND

On an annual basis and before each fiscal year, the City must conduct proceedings to approve the levy of assessments for the City’s landscape and lighting assessment districts so that the County Assessor can place the appropriate assessments on the affected property owners’ tax bill. This process commences with the adoption of a resolution initiating the annual levy proceedings, which is the purpose of this agenda item. If adopted, the resolution specifically authorizes preparing an Engineer’s Report with recommended assessments for each district. Completed reports and the scheduling of a public hearing regarding the annual levy require separate Council approval at a future meeting. The following is a list of districts for which reports will be generated:

LL001-95 (Tract 5774)
LL001-98 (Tract 5610, APN 026-321-01)
LL001-2002 (Tract 5856)
LL001-2005 (Tracts 6179, 6286, 6287)
LL002-2005 (Tract 6301, 7033)
LL003-2005 (Tract 6222, 6584, 6910, 6936)
LL004-2005 (Tract 6467)
LL001-2006 (Tract 6437, 6713)
LL001-2007 (Tracts 6738, 6447, 6540)
LL002-2007 (Tract 6777)
LL001-2009 (Wonderful Logistics Park)

CONSENT CALENDAR

ADOPTION OF RESOLUTION INITIATING PROCEEDINGS FOR THE LEVY OF ANNUAL ASSESSMENT FOR LANDSCAPE MAINTENANCE AND STREET LIGHTING ASSESSMENT DISTRICTS

LL001-2015 (Gossamer Grove)
LL001-2021 (Tract 7318)
LL001-2022 (Tract 6490)

ANALYSIS

The requested action is to initiate proceedings and authorize the Public Works Director or his/her designee to prepare an annual Engineer's Report for each district. This is the first of three steps required annually to place the assessment on the Kern County Tax roll.

FISCAL IMPACT

There is no fiscal impact with the approval of this item. Annually, the City budgets both the expected revenue from each district as well as the costs of each district. These revenues and expenditures are being included in the upcoming 2024-2025 Annual Operating Budget. The assessment amounts reflect, as near as possible, the cost of services in each district.

CEQA ANALYSIS

The action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines because the action is the initiation and ultimate approval of an annual assessment levy and therefore, it is the creation of a governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Yes

ALTERNATIVES

There are no viable alternatives to proceeding with the Annual Levy and Collecting of Assessments. Without this process, the City could not assess property owners within the lighting and landscape districts for operation and maintenance costs. It would then have to carry the entire financial burden of maintaining the districts, which would impact funding for other services provided by the City.

NEXT STEPS

Upon adoption of the resolution initiating proceedings, the Public Works Director or his/her designee will prepare the Engineer's Report with recommended assessments for each district. The Council must then approve the reports and schedule a public hearing at a second meeting. Once the hearing is conducted at a third and final Council meeting, the annual levies can be ordered.

ATTACHMENTS

1. Resolution 2972

RESOLUTION NO. 2972

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS WITHIN EXISTING CITY LANDSCAPING AND LIGHTING DISTRICTS FOR FISCAL YEAR 2024/2025 FOR THE MAINTENANCE AND SERVICING OF LIGHTING AND LANDSCAPING (PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972)

WHEREAS, the Landscaping and Lighting Act of 1972, Part 2 (commencing with Section 22500) of Division 15 of the Streets and Highways Code (the “Act”) provides and establishes procedures for the annual levy of assessments for existing Landscaping and Lighting Assessment Districts (the “Districts”) located in the City of Shafter, County of Kern, State of California that have been formed pursuant to the Act; and

WHEREAS, the Districts identified in Exhibit “A” were duly formed pursuant to the Act by action of the City Council of the City of Shafter for the maintenance and servicing of public landscaping and street lighting; and

WHEREAS, the City Council has determined that the public interest, convenience, and necessity require the continued levy of assessments within the Districts identified in Exhibit “A” for the purpose of installing, constructing, operating and maintaining landscaping and lighting improvements for the benefit of the parcels of land within the Districts.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA AS FOLLOWS:

1. The City Council hereby initiates proceedings for the annual levy of assessments for the Districts identified in Exhibit “A” pursuant to the Landscaping and Lighting Act of 1972 for the purpose of the following improvements during fiscal year 2024-2025:
 - a) the installation or construction of statuary, fountains and other ornamental structures and facilities;
 - b) the installation or construction of public lighting, facilities, including, but not limited to, street lights and traffic signals;
 - c) the installation or planting of landscaping, including, but not limited to, street trees, parkways, and median islands;
 - d) the installation or construction of any facilities which are appurtenant to any improvements listed in (a) through (c) or which are necessary or convenient for the maintenance or servicing thereof including, but not limited to, irrigation, drainage, and electrical facilities; and
 - e) the maintenance and servicing of any of the foregoing.
2. The Public Works Director, or his/her designee, of the City of Shafter is hereby designated as the assessment engineer and is ordered to prepare and file with the City Clerk a report in accordance with Section 22623 of the Landscaping and Lighting Act of 1972 for the annual levy proceedings for all existing Districts identified in Exhibit “A” as required by Chapter 3 of the Act.

PASSED, APPROVED AND ADOPTED 18th day of June, 2024

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk

APPROVED AS TO FORM:

Marco A. Martinez, City Attorney

EXHIBIT “A”
SHAFTER CITY COUNCIL RESOLUTION NO. 2972
June 18, 2024

District No.	Developments Served	Formation Approval Date
LL001-95	Tract 5774	January 9, 1996
LL001-98	Tract 5610 APN 026-321-01	January 9, 1999
LL001-2002	Tract 5856	July 15, 2003
LL001-2005	Tract 6179 Tract 6286 Tract 6287	August 16, 2005
LL002-2005	Tract 6301 Tract 7033	August 16, 2005
LL003-2005	Tract 6222 Tract 6584 Tract 6910 Tract 6936	October 18, 2005
LL004-2005	Tract 6467	December 6, 2005
LL001-2006	Tract 6437, 6713	September 5, 2006
LL001-2007	Tract 6738 Tract 6447 Tract 6540	January 16, 2007
LL002-2007	Tract 6777	July 17, 2007
LL001-2009	Wonderful Logistics Park	June 16, 2009
LL001-2015	Gossamer Grove Specific Plan	February 16, 2016
LL001-2021	Tract 7318	August 17, 2021
LL001-2022	Tract 6490	June 7, 2022



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Alex Gonzalez, Deputy Public Works Director, Michael James, Public Works Director

SUBJECT: ADOPTION OF RESOLUTION OF INTENTION FOR ANNUAL LEVY OF ASSESSMENTS FOR EXISTING LANDSCAPE AND LIGHTING DISTRICTS FOR FISCAL YEAR 2024-2025

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and adopt Resolution 2973, a Resolution of the City Council of the City of Shafter approving the Engineer’s Report and Declaring Intention to Levy and Collect Assessments within Existing Landscaping and Lighting Districts for Fiscal Year 2024-2025 Pursuant to the Landscaping and Lighting Act of 1972 for the Maintenance and Servicing of Lighting and Landscaping, and Giving Notice of and Setting the Time and Place of the Hearing on the Annual Levy of Assessments.

BACKGROUND

The City manages 14 Landscaping and Lighting Assessment Districts to operate and maintain public streetscapes and street lighting funded through property tax assessments collected from benefiting lot owners. They primarily serve residential neighborhoods built after the mid-1990s within the Core City. In addition, two districts serve Gossamer Grove and the Wonderful Industrial Park.

Previously, Resolution No. 2972 was adopted to initiate proceedings for the Fiscal Year 2024-2025 annual levy of district assessments. The resolution ordered the preparation of an engineer’s report for each district to recommend updated annual assessments.

ANALYSIS

The Public Works Department has prepared the reports for Council consideration and approval, which are on file with the City Clerk. They propose assessment increases of up to 4% to stay current with district costs and inflation. The regional area used as the basis for a potential CPI increase, Los Angeles-Long Beach-Anaheim, has a documented increase of 3.48% for the most recent annual period considered. However, increases for all districts without property owner approval are only allowed if they do not exceed a consumer price index (CPI) increase up to a maximum of four percent (4%). While the allowed CPI increase is below the actual increase documented, unanimous property owner approval to increase the

ADOPTION OF RESOLUTION OF INTENTION FOR ANNUAL LEVY OF ASSESSMENTS FOR EXISTING LANDSCAPE AND LIGHTING DISTRICTS FOR FISCAL YEAR 2024-2025

assessments beyond the current cap is not likely to be successful, plus a voting initiative would take a considerable amount of staff time and resources to complete. Therefore, the strategy to address this CPI shortage is to explore operation efficiencies and cost-saving measures, if necessary, without reducing the level of service the districts should be funding.

FISCAL IMPACT

Annually, the City budgets both the expected revenue from each district and the costs of each district. These revenues and expenditures are included in the 2024-2025 Annual Operating Budget that is on the meeting agenda for approval by the Council. The assessment amounts reflect, as near as possible, the cost of services in each district. No budget action is required.

CEQA ANALYSIS

The action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines because the action is the adoption of a resolution of intent of an annual assessment levy and therefore, it is the creation of a governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Yes

ALTERNATIVES

There are no viable alternatives to proceeding with the annual levy and collecting of assessments. Without this process, the City could not assess property owners within the lighting and landscape districts for operation and maintenance costs. It would then have to carry the entire financial burden of maintaining the districts, which would impact funding for other services provided by the City.

NEXT STEPS

Upon the Council's adoption of the resolution, a public hearing will be noticed for the July 16, 2024 Council meeting. At the close of the hearing, the Council will be asked to adopt another resolution that formally orders the annual levies for Fiscal Year 2024-2025.

ATTACHMENTS

1. Resolution 2973

RESOLUTION NO. 2973

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER APPROVING THE ENGINEER'S REPORT AND DECLARING INTENTION TO LEVY AND COLLECT ASSESSMENTS WITHIN EXISTING LANDSCAPING AND LIGHTING DISTRICTS FOR FISCAL YEAR 2024-2025 PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 FOR THE MAINTENANCE AND SERVICING OF LIGHTING AND LANDSCAPING, AND GIVING NOTICE OF AND SETTING THE TIME AND PLACE OF THE HEARING ON THE ANNUAL LEVY OF ASSESSMENTS

WHEREAS, by previous resolution, the City Council (the "City Council") of the City of Shafter (the "City") adopted a Resolution initiating proceedings for the annual levy of assessments for existing Landscaping and Lighting Assessment Districts (the "Districts") identified in Exhibit "A" for fiscal year 2024-2025 pursuant to the Landscaping and Lighting Act of 1972, Part 2 (commencing with § 22500) of Division 15 of the Streets and Highways Code, for the street lighting electrical service and maintenance of street lights, street light poles and other street light related appurtenances located within public right-of-way, and maintenance of landscaping including plants, sprinklers, piping, timers, valves, wiring and any other landscaping related expenses located in the dedicated landscaping easements owned by the City.

WHEREAS, by said Resolution the City Council ordered the Public Works Director, or his/her designee, of the City of Shafter (the "Engineer") to prepare and file a report with the City Clerk in accordance with Article 4 (commencing with § 22565) of Chapter 1 of Part 2 of Division 15 of the Streets and Highways Code; and

WHEREAS, said Engineer has filed such report with the City Clerk, and such report has been presented to and considered by the City Council.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA AS FOLLOWS:

Section 1. Intention. The City Council hereby declares its intention to levy and collect assessments within the Districts listed in Exhibit "A" during the fiscal year 2024-2025 pursuant to the Landscaping and Lighting Act of 1972. The areas to be assessed are located in the City of Shafter, Kern County. The general locations of the Districts are provided in Exhibit "A".

Section 2. Purpose. The purpose of the Districts listed in Exhibit "A" is for the street lighting electrical service and maintenance of street lights, street light poles and other street light related appurtenances located within public right-of-way, and maintenance of landscaping including plants, sprinklers, piping, timers, valves, wiring and any other landscaping related expenses located in the dedicated landscaping easements owned by the City.

Section 3. Improvements. The improvement provided in the Districts identified in Exhibit "A" pursuant to the Landscaping and Lighting Act of 1972 for fiscal year 2024-2025 are as follows:

- a. the installation or construction of statuary, fountains and other ornamental structures and facilities;
- b. the installation or construction of public lighting, facilities, including, but not limited to, street lights and traffic signals;
- c. the installation or planting of landscaping, including, but not limited to, street trees, parkways, and median islands;
- d. the installation or construction of any facilities which are appurtenant to any improvements listed in (a) through (c) or which are necessary or convenient for the maintenance or servicing thereof including, but not limited to, irrigation, drainage, and electrical facilities; and
- e. the maintenance and servicing of any of the foregoing.

Section 4. Report. The report of the Engineer for each of the Districts, on file with the City Clerk and considered by the City Council at the meeting at which this Resolution has been adopted, is hereby approved. All interested persons are referred to that report for a full and detailed description of the improvements, the boundaries of the Districts and any zones therein, and the proposed annual assessments upon assessable lots and parcels of land within the Districts listed in Exhibit “A,” which are not proposed to be increased from the previous fiscal year except for certain inflationary increases under the existing methodology.

Section 5. Time and Place of Hearing. On July 16, 2024, at the hour of 6:00 p.m., during the course of its regularly scheduled meeting, the City Council will conduct a public hearing on the question of the levy of the proposed annual assessments. Said meeting is open to the public and all persons interested are invited to attend and be heard. Any person wishing to be heard, or wishing to present evidence either for or against the approval of the action, is hereby notified and directed to either appear at the time and place aforesaid or send written comments at or prior to the meeting to the City Clerk at City Hall, 336 Pacific Avenue, Shafter, CA 93263. Should anyone challenge any proposed action which is the subject of the meeting listed on this notice, that person may be limited to raising those issues addressed at the meeting, or in written correspondence delivered to the City Clerk at or prior to the meeting.

You are encouraged to observe the City Council meeting live via YouTube <https://www.youtube.com/user/CityofShafer/>. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by 5:00 P.M. on Tuesday, July 16, 2024 to the City Clerk at CityClerk@shafter.com. If you wish to make a written comment please submit your comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263. If you wish to make a comment during the live meeting by joining the conference via Zoom (include making live comments during the public comment period), callers must first register with the City Clerk at CityClerk@shafter.com before the meeting begins to receive instructions and the call-in number and code. All public comments are provided to the City Council and applicable Staff, for review and consideration by the Council prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City Council meeting.

Section 6. Notice. In accordance with Streets & Highways Code Section 22626(a), the City Clerk shall give notice of the time and place of said hearing prior to the date of the public hearing.

PASSED, APPROVED AND ADOPTED 18th day of June, 2024

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk

APPROVED AS TO FORM:

Marco A. Martinez, City Attorney

EXHIBIT “A”
SHAFTER CITY COUNCIL RESOLUTION NO. 2973
June 18, 2024

District No.	Developments Served	Formation Approval Date
LL001-95	Tract 5774	January 9, 1996
LL001-98	Tract 5610 APN 026-321-01	January 9, 1999
LL001-2002	Tract 5856	July 15, 2003
LL001-2005	Tract 6179 Tract 6286 Tract 6287	August 16, 2005
LL002-2005	Tract 6301 Tract 7033	August 16, 2005
LL003-2005	Tract 6222 Tract 6584 Tract 6910 Tract 6936	October 18, 2005
LL004-2005	Tract 6467	December 6, 2005
LL001-2006	Tract 6437, 6713	September 5, 2006
LL001-2007	Tract 6738 Tract 6447 Tract 6540	January 16, 2007
LL002-2007	Tract 6777	July 17, 2007
LL001-2009	Wonderful Logistics Park	June 16, 2009
LL001-2015	Gossamer Grove Specific Plan	February 16, 2016
LL001-2021	Tract 7318	August 17, 2021
LL001-2022	Tract 6490	June 7, 2022



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Alex Gonzalez, Deputy Public Works Director, Michael James,
Public Works Director

SUBJECT: ADOPTION OF RESOLUTION INITIATING PROCEEDINGS FOR
THE FORMATION OF COMMUNITY FACILITIES DISTRICT NO.
0813 (CFD)

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; and adopt Resolution 2974, a Resolution of the City Council of the City of Shafter Initiating Proceedings to establish City of Shafter Community Facilities District No. 0813 (CFD) and to authorize the levy of a special taxes within the CFD (Pursuant to the Mello-Roos Community Facilities Act of 1982, as amended).

BACKGROUND

Tract 7244 was conditioned to create a maintenance district to provide funds to maintain parks, landscaping, parkways, trails, median islands, public lighting and street lights to be included within the tract development and it was determined that a maintenance community facilities district would be utilized for this purpose. With the assistance of a special tax consultant, Koppel & Gruber Public Finance, a Rate and Method of Apportionment (RMA) was created for the proposed CFD which determined how the properties located within the boundaries of the CFD will be charged and the annual special tax charges. In addition, an analysis of the maintenance costs was completed to determine the special tax rates. This analysis determined that approximately \$221,000 in operation and maintenance costs for the improvements are proposed to be spread amongst the proposed total of 395 proposed residential lots in the CFD. The special tax charge per lot that can take effect as early as Fiscal Year 2024-2025 is \$559.00 per year. Similar to the City’s landscape and lighting district the CFD tax rates will be subject to a consumer price index increases of up to 4.0% if deemed necessary each year starting in Fiscal Year 2025-2026.

With the completion of the RMA and a CFD Boundary Map, Council is now in position to begin the CFD formation process which entails adopting a resolution of intention. At the Council’s August 6, 2024 meeting, Council will hold a public hearing and conduct a special election so the affected property owners can vote on the proposed district and annual special tax levy. Staff does not anticipate any complications with the voting process as because to date, Lennar Homes of California, LLC is the registered owners of all the property within the boundaries of the CFD and their participation enables them

CONSENT CALENDAR

**ADOPTION OF RESOLUTION INITIATING PROCEEDINGS FOR THE FORMATION OF
COMMUNITY FACILITIES DISTRICT NO. 0813 (CFD)**

to comply with the City's conditions of approval for the development. The resolution of intent would further schedule a required public hearing on the proposed district at the Council's August 6, 2024 meeting.

Resolution No. 2974 has been prepared for Council to start the CFD formation process, and sets the public hearing date.

ANALYSIS

The requested action is to initiate proceedings and authorize the Public Works Director or his/her designee to prepare a CFD report prior to the Public hearing.

FISCAL IMPACT

There is no fiscal impact with this item because developer provided a cash deposit to cover the CFD formation costs and the new district should not take effect until Fiscal Year 2024-2025.

CEQA ANALYSIS

The proposed activity is not subject to the California Environmental Quality Act (CEQA) because it is not defined as a "Project" pursuant to Section 15378(b)(5) of the CEQA Guidelines. The action is the organization or administrative activities of governments that do not result in direct or indirect physical changes to the environment.

APPROVED BY THE CITY ATTORNEY

Yes

ALTERNATIVES

The Council can waive the requirement to create a new district if it prefers to reduce the property tax burden on future homeowners within this planned development or avoid certain types of public improvements typically funded by a district. However, public improvements without district funding would likely place the operations and maintenance burden on the General Fund. Further, the public improvements enhance the appearance and safety of a much-needed residential development in the Core City. Therefore, alternative action is not recommended.

NEXT STEPS

Upon adoption of the resolution of intention, the Public Works Director or his/her designee will prepare the CFD Report regarding the boundaries of the district, the estimated maintenance requirements and the special tax rates. Once the hearing and special election is conducted the CFD is formed and the annual levies can be ordered.

ATTACHMENTS

1. Resolution 2974
2. Proposed CFD Boundary Map

RESOLUTION NO. 2974

RESOLUTION OF INTENTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER WITH RESPECT TO FORMATION OF PROPOSED CITY OF SHAFTER COMMUNITY FACILITIES DISTRICT NO. 0813

WHEREAS, the City Council of the City of Shafter (the “City Council”) has received a written petition from the owner of certain real property within the City of Shafter (the “City”) requesting that the City Council initiate proceedings for the formation of a community facilities district pursuant to Chapter 2.5 (commencing with Section 53311) of Part 1 of Division 2 of Title 5 of the California Government Code, commonly known as the “Mello-Roos Community Facilities Act of 1982,” (the “Act”) for the purpose of providing certain services which are necessary to meet increased demands placed upon the City as a result of the development of said real property, and agreeing to the annual levy of special taxes on said property sufficient to pay the costs of such services and costs incidental thereto.

WHEREAS, Section 53313 of the Act provides that a community facilities district may be established to finance certain types of services, including but not limited to (a) maintenance and lighting of parks, parkways, streets, roads and open space; (b) maintenance of recreational facilities, (c) and any other services authorized to be financed pursuant to the Act.

WHEREAS, pursuant to Section 53320 of the California Government Code, the City Council is required upon receiving such a written petition to adopt a resolution of intention to establish a community facilities district.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Shafter as follows:

Section 1. Proposed District. A community facilities district is proposed to be established under the terms of Chapter 2.5 (commencing with Section 53311) of Part 1 of Division 2 of Title 5 of the California Government Code, commonly known as the “Mello-Roos Community Facilities Act of 1982.” The name proposed for the community facilities district is “City of Shafter Community Facilities District No. 0813, County of Kern, State of California.”

Section 2. Description and Map of Boundaries. The boundaries of the territory proposed for inclusion in the proposed community facilities district are described and shown on the map entitled “Proposed Boundaries of City of Shafter Community Facilities District No. 0813, County of Kern, State of California,” which is on file with the City Clerk. Said map is approved and, pursuant to Section 3110 of the California Streets and Highways Code, the City Clerk shall, after complying with the other requirements of Section 3111 of said Code, record the original of said map in her office, and not later than fifteen (15) days prior to the date of the public hearing set forth in Section 7 hereof shall file a copy of said boundary map with the County Recorder of the County of Kern.

Section 3. Types of Services; Incidental Expenses. It is proposed that the proposed community facilities district shall provide and finance (a) maintenance and lighting of parks, parkways, streets, roads and open space; (b) maintenance of recreational facilities, (c) and

any other services authorized to be financed pursuant to the Act. The proposed community facilities district shall also finance costs associated with the determination of the amount of and the levy and collection of special taxes which are levied to provide such services and costs otherwise incurred in order to carry out the authorized purposes of the community facilities district.

Section 4. Special Taxes. Except where funds are otherwise available, special taxes sufficient to pay the costs of the services provided for in Section 3 above and the annual administrative expenses of the City and the proposed community facilities district in determining, apportioning, levying and collecting such special taxes, shall be annually levied within the proposed community facilities district. Pursuant to Section 53340 of the California Government Code, the special taxes shall be collected in the same manner as ordinary ad valorem property taxes are collected and shall be subject to the same penalties and the same procedure, sale, and lien priority in case of delinquency as is provided for ad valorem taxes. However, under no circumstances shall the special tax levied against any parcel subject to the levy of the special tax pursuant to the rates and method of apportionment be increased as a consequence of delinquency or default by the owner of any other parcel or parcels within the community facilities district by more than ten (10) percent. The rate and method of apportionment of said special taxes shall be as set forth in Exhibit "A" attached hereto and by this reference made a part hereof.

Section 5. Exempt Properties. Pursuant to Section 53340 of the California Government Code, properties of entities of the state, federal, and local governments shall be exempt from the levy of special taxes of the proposed community facilities district.

Section 6. Necessity. The City Council finds that the services described in Section 3 hereof are necessary to meet increased demands placed upon the City as a result of development occurring within the boundaries of the proposed community facilities district.

Section 7. Hearing on Formation. A public hearing on the formation of the proposed community facilities district shall be held at 6:00 p.m. on August 6, 2024, at City Hall located at 336 Pacific Avenue, Shafter, CA 93263.

Section 8. Notice. The City Clerk shall publish a notice of the time and place of said hearing as required by Section 53322 of the California Government Code, and shall also give notice of the time and place of said hearing by first-class mail to each registered voter and to each landowner within the proposed community facilities district as prescribed by Section 53322.4 of said Code. Said notice shall be published at least seven (7) days and mailed at least fifteen (15) days before the date of the hearing, and shall contain the information required by said Section 53322.

Section 9. Report. The officers of the City who are responsible for providing the services to be financed by the proposed community facilities district, if it is established, are hereby directed, pursuant to the requirements of Section 53321.5 of the California Government Code to study the proposed community facilities district and, at or before the time of said hearing, file or cause to be filed a report with the City Council containing a brief description of the services by type and an estimate of the cost of providing those services and the incidental expenses to be incurred in connection therewith. All such reports shall be made a part of the record of the hearing to be held pursuant to Section 7 hereof.

Section 10. Annexation of Territory. Other property within the boundaries of the City may be annexed into the community facilities district upon the condition that parcels within that territory may be annexed only with the unanimous approval of the owner or owners of each parcel at the time that parcel or those parcels are annexed.

Section 11. Description of Voting Procedures. The voting procedures to be followed in conducting the special election on the proposition with respect to the levy of special taxes on the land within the community facilities district to pay the costs of providing the services to be provided by the community facilities district, if the community facilities district is established and such special election (the “special election”) is held, shall be as follows:

(a) If at least twelve (12) persons have been registered to vote within the territory of the proposed community facilities district for each of the ninety (90) days preceding the close of the public hearing, the vote in the special election shall be by the registered voters of the proposed community facilities district with each voter having one vote. In that event, the special election shall be conducted by the City Clerk, and shall be held on a date selected by the City Council in conformance with the provisions of Section 53326 of the California Government Code and pursuant to the provisions of the California Elections Code governing elections of cities, insofar as they may be applicable, and pursuant to said Section 53326 the ballots for the special election shall be distributed to the qualified electors of the community facilities district by mail with return postage prepaid or by personal service, and the special election shall be conducted as a mail ballot election pursuant to Division 4 (commencing with Section 4000) of the California Elections Code.

(b) If twelve (12) persons have not been registered to vote within the territory of the proposed community facilities district for each of the ninety (90) days preceding the close of the public hearing, and pursuant to Section 53326 of the California Government Code, the vote is therefore to be by the landowners of the proposed community facilities district, with each landowner of record at the close of the public hearing having one vote for each acre or portion of an acre of land that he or she owns within the proposed community facilities district, the special election shall be conducted by the City Clerk as follows:

(1) The special election shall be held on the earliest date, following the adoption by the City Council of the resolution of formation establishing the community facilities district pursuant to Section 53325.1 of said Code, and a resolution pursuant to Section 53326 of said Code submitting the propositions with respect to (i) the levy of special taxes to pay the costs of providing the services to be provided by the community facilities district, and (ii) establishing of an appropriations limit therefor to the qualified electors of the proposed community facilities district, upon which such elections can be held pursuant to said Section 53326 which may be selected by the City Council, or such earlier date as the owners of land within the proposed community facilities district and the City Clerk agree and concur is acceptable.

(2) Pursuant to said Section 53326, the special election may be held earlier than ninety (90) days following the close of the public hearing if the qualified electors of the community facilities district waive the time limits for conducting the election set forth in said Section 53326 by unanimous written consent and the City Clerk concurs in such earlier election date as shall be consented to by the qualified electors.

(3) Pursuant to said Section 53326, ballots for the special election shall be distributed to the qualified electors by the City Clerk by mail with return postage prepaid, or by personal service.

(4) Pursuant to applicable sections of the California Elections Code governing the conduct of mail ballot elections of cities, and specifically Division 4 (commencing with Section 4000) of the California Elections Code with respect to elections conducted by mail, the City Clerk shall mail or deliver to each qualified elector an official ballot in a form specified by the City Council in the resolution calling the special election, and shall also mail or deliver to all such qualified electors a ballot pamphlet and instructions to voter, including a sample ballot identical in form to the official ballot but identified as a sample ballot, a statement pursuant to Section 9401 of said Code, an impartial analysis by the City Attorney pursuant to Section 9280 of said Code with respect to the ballot propositions contained in the official ballot, arguments and rebuttals, if any, pursuant to Sections 9281 to 9287, inclusive, and 9295 of said Code, a return identification envelope with prepaid postage thereon addressed to the City Clerk for the return of voted official ballots, and a copy of the resolution of formation establishing the community facilities district, adopted by the City Council pursuant to Section 53325.1 of the California Government Code; provided, however, that such analysis and arguments may be waived with the unanimous consent of all the landowners.

(5) The official ballot to be mailed or delivered by the City Clerk to each landowner-voter shall have printed or typed thereon the name of the landowner-voter and the number of votes to be voted by the landowner-voter and shall have appended to it a certification to be signed by the person voting the official ballot which shall certify that the person signing the certification is the person who voted the official ballot, and if the landowner-voter is other than a natural person, that he or she is an officer of or other person affiliated with the landowner-voter entitled to vote such official ballot, that he or she has been authorized to vote such official ballot on behalf of the landowner-voter, that in voting such official ballot it was his or her intent, as well as the intent of the landowner-voter, to vote all votes to which the landowner-voter is entitled based on its land ownership on the propositions set forth in the official ballot as marked thereon in the voting square opposite each such proposition, and further certifying as to the acreage of the landowner-voter's land ownership within the community facilities district.

(6) The return identification envelope delivered by the City Clerk to each landowner-voter shall have printed or typed thereon the following: (i) the name of the landowner, (ii) the address of the landowner, (iii) a declaration under penalty of perjury stating that the voter is the landowner or the authorized representative of the landowner entitled to vote the enclosed ballot and is the person whose name appears on the identification envelope, (iv) the printed name and signature of the voter, (v) the date of signing and place of execution of said declaration, and (vi) a notice that the envelope contains an official ballot and is to be opened only by the City Clerk.

(7) The instructions to voter form to be mailed or delivered by the City Clerk to the landowner-voters shall inform them that the official ballots shall be returned to the City Clerk properly voted as provided thereon and with the certification appended thereto properly completed and signed in the sealed return identification envelope with the certification thereon completed and signed and all other information to be inserted thereon properly inserted by 5:00 p.m. on the date of the election.

(8) Upon receipt of the return identification envelopes which are returned prior to the voting deadline on the date of the election, the City Clerk shall canvass the votes cast in the special election, and shall file a statement with the City Council as to the results of such canvass and the election on each proposition set forth in the official ballot.

The procedures set forth in this section for conducting the special election, if they are held, may be modified as the City Council may determine to be necessary or desirable by a resolution subsequently adopted by the City Council.

PASSED, APPROVED AND ADOPTED THIS 18th DAY OF JUNE, 2024

Chad Given, Mayor Date

ATTEST:

Yazmina Pallares, City Clerk Date

APPROVED AS TO FORM:

Marco A Martinez, City Attorney Date

EXHIBIT “A”

**RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX FOR THE
CITY OF SHAFTER
COMMUNITY FACILITIES DISTRICT NO. 0813**

CITY OF SHAFTER
COMMUNITY FACILITIES DISTRICT NO. 0813
RATE AND METHOD OF APPORTIONMENT

A Special Tax shall be levied on all Taxable Property within the boundaries of the City of Shafter Community Facilities District No. 0813 ("CFD No. 0813") and collected each Fiscal Year commencing in Fiscal Year 2024/2025 according to the tax liability determined by the City Council, through the application of the rate and method of apportionment of the Special Tax set forth below. All Taxable Property shall be taxed to the extent and in the manner herein provided.

1. Definitions

"Accessory Dwelling Unit" or "ADU" means all Assessor's Parcels of Residential Property for which a Building Permit(s) has been issued for an "Accessory Dwelling Unit" as defined in California Government Code Section 65852.2(j)(1), as may be amended from time to time, that is accessory to a primary Unit. The ADU may be located on the same Assessor's Parcel as the primary Unit or on a separate Assessor's Parcel. For purposes of clarification, where an ADU and primary Unit are on the same Assessor's Parcel, the ADU located on such Assessor's Parcel is considered a separate Unit from the primary Unit on such Assessor's Parcel for purposes of the Special Tax and both Units will be taxed. Should an Assessor's Parcel contain only an ADU, such Assessor's Parcel will be taxed as a Unit.

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5 of Part 1 of Division 2 of Title 5 of the Government Code of the State of California.

"Administrative Expenses" means the actual or estimated costs incurred by the City, acting for and on behalf of CFD No. 0813 as the administrator thereof, to determine, levy and collect the Special Taxes, including a reasonable allocation of salaries of City employees and a proportionate amount of the City's general administrative overhead related thereto, and the fees of consultants and legal counsel providing services related to the administration of the CFD; the costs of collecting installments of the Special Taxes; and any other costs required to administer the CFD as determined by the City.

"Annual Tax Escalation Factor" On July 1, 2025 for Fiscal Year 2025/2026 and on each subsequent July 1 for the Fiscal Year then commencing, the Maximum Special Tax rates for all Assessor's Parcels of Taxable Property shown under Section 3 shall be increased annually by the percentage increase in the Consumer Price Index (All Items) Los Angeles-Long Beach-Anaheim, CA, (1982-84 = 100) since the beginning of the preceding Fiscal Year provided however, that any such annual increase shall not exceed four percent (4%).

"Approved Property" means a Lot for which a building permit has not been issued prior to June 1 preceding the Fiscal Year in which the Special Tax is being levied.

"Assessor" means the Assessor of the County of Kern.

"Assessor's Parcel" means a lot or parcel shown on an Assessor's Parcel Map with an assigned Assessor's Tax Number.

"Assessor's Parcel Map" means an official map of the Assessor designating parcel(s) by

Assessor's Parcel Number(s).

"Assessor's Tax Number" means the number assigned to an Assessor's Parcel by the County for purposes of identification.

"Base Year" means Fiscal Year ending June 30, 2024.

"Building Permit" means a permit for new construction issued by the City for new construction of a residential or non-residential building on an Assessor's Parcel. For purposes of this definition, "Building Permit" shall not include permits for construction or installation of retaining walls, utility improvements, or other such improvements not intended for human use.

"CFD or CFD No. 0813" means the City of Shafter Public Services Community Facilities District No. 0813.

"CFD Administrator" means an official of the City, or designee thereof, responsible for determining the Special Tax Requirement and preparing the annual Special Tax roll.

"City" means the City of Shafter, California.

"City Council" means the City Council of the City of Shafter which acts as the legislative body for CFD No. 0813 under the Act.

"County" means the County of Kern, California.

"Developed Property" means for each Fiscal Year, commencing with Fiscal Year 2024-2025, each Assessor's Parcel, for which a Building Permit for new construction was issued, prior to June 1 of the previous Fiscal Year.

"Exempt Property" means an Assessor's Parcel that is not classified as Taxable Property. Exempt Property is not subject to the Special Tax.

"Final Subdivision Map" means a subdivision of property creating single family residential buildable Lots by recordation of a final subdivision map or parcel map pursuant to the Subdivision Map Act (California Government Code Section 66410 et seq.), or recordation of a condominium plan pursuant to California Civil Code 1352, that creates individual Lots for which building permits may be issued without further subdivision and is recorded prior to June 1 preceding the Fiscal Year in which the Special Tax is being levied.

"Fiscal Year" means the period starting on July 1 and ending the following June 30.

"Land Use Class" means any of the classes listed in Section 3 below.

"Lot" means an individual lot, identified and numbered on a recorded Final Subdivision Map, on which a building permit has been or is permitted to be issued for construction one or more Dwelling Units without further subdivision of the lot and for which no further subdivision of the lot is anticipated.

"Maintenance" means the labor, material, administration, personnel, equipment and utilities necessary to maintain park, landscaping, parkways, trails, median islands, public lighting, street lights, including repair and replacement of recreational facilities, trees, plant material, sod, irrigation systems, weed control and other abatements, signs, monuments, and associated appurtenant facilities.

"Maintenance Requirement" means, for any Fiscal Year in which Special Taxes are levied,

the amount equal to the budgeted costs for Maintenance applicable to the CFD for such Fiscal Year.

“Maximum Special Tax” means the greatest amount of Special Tax, determined in accordance with Section 2 below, which may be levied in any Fiscal Year on any Assessor’s Parcel.

“Owners Association” means a homeowners association or property owners association that provides services to, and collects assessments, fees, dues, or charges from, property within the CFD.

“Owners Association Property” means any property within the boundaries of the CFD that is owned in fee or through easement by an Owners Association, not including any such property that is located directly under a residential structure.

“Non-Residential Property” means any Parcel, or portion of a Parcel, of Developed Property in the CFD for which a building permit(s) was issued for non-residential use.

“Public Property” means any property within the boundaries of CFD No. 0813, the ownership of which is transferred to a public agency, and is used for rights-of-way or any other purpose and is owned by, or irrevocably offered for dedication to the federal government, the State of California, the County, the City or any other public agency where the public agency has officially agreed to accept the offer of dedication; provided however that any property owned by a public agency and leased to a private entity and subject to taxation under Section 53340.1 of the Act shall be taxed and classified in accordance with its use.

“Reserve Fund” means a fund that shall be maintained for the CFD for each Fiscal Year to provide necessary cash flow for the first six months of each Fiscal Year, delinquencies in the payment of Special Taxes, reserve capital to cover repair and replacement costs, and a reasonable buffer to prevent large variations in annual Special Tax levies.

“Residential Property” means all Assessor’s Parcels of Developed Property for which a Building Permit has been issued for purposes of constructing one or more residential Units.

“Special Tax” means any special tax authorized to be levied within CFD No. 0813 pursuant to the Act and this Rate and Method of Apportionment.

“Special Tax Requirement” means that amount required in any Fiscal Year for the CFD to: (a) (i) pay for the Maintenance Requirement; (ii) pay for Administrative Expenses; (iii) pay any amounts required to establish or replenish the Reserve Fund; (iv) pay for reasonably anticipated delinquent Special Taxes based on the delinquency rate for Special Taxes levied in the previous Fiscal Year; less (b) a credit for funds available to reduce the annual Special Tax levy.

“State” means the State of California.

“Taxable Property” means all of the Assessor’s Parcels within the boundaries of CFD No. 0813 that are classified as Developed Property or Approved Property. Taxable Property does not include Welfare Exempt Property.

“Tax-Exempt Property” means an Assessor’s Parcel not subject to the Special Tax. Tax-

Exempt Property includes: (i) Public Property, or (ii) Property Owner Association Property, or (iii) Assessor's Parcels with public or utility easements making impractical their utilization for other than the purposes set forth in the easement.

"Unit" means (i) for Residential Property, an individual single family detached or attached residential unit or an individual apartment unit, (ii) for Mobile Home Property, an individual mobile home, and (iii) an ADU. The number of Units assigned to each Assessor's Parcel may be determined by (i) referencing Assessor's Data, (ii) site surveys and physical unit counts, and/or (iii) other research by the CFD Administrator.

"Welfare Exempt Property" means, in any Fiscal Year, all Parcels within the boundaries of CFD No. 0813 that (a) have been granted a welfare exemption by the County under subdivision (g) of Section 214 of the Revenue and Taxation Code indicated in the Assessor's Data finalized as of January 1 of the previous Fiscal Year, and (b) are exempt from the Special Tax pursuant to Section 53340(c) of the Act.

2. Land Use Classification

Each Fiscal Year, each Assessor's Parcel within the boundaries of CFD No. 0813 shall be classified as Taxable Property, Public Property or Exempt Property. Each Assessor's Parcel of Taxable Property shall be classified as based on Section 3 A and B below. For Residential Property the number of Units or Acreage shall be determined and for all other Taxable Property.

3. Maximum Special Tax Rates

A. Developed Property

TABLE 1
Fiscal Year 2024/2025
Maximum Special Tax Rates for Developed Property

Land Use Class	Description	Maximum Special Tax
1	Residential Property	\$559.00 per Unit
2	Non-Residential Property	\$3,378.00 per Acre

B. Approved Property

The Maximum Special Tax for Approved Property shall be \$559.00 per Lot.

Escalation of Maximum Special Tax

Each Fiscal Year following the Base Year, the Maximum Special Tax shall be increased in accordance with the Annual Tax Escalation Factor and otherwise adjusted as provided in this rate and method of apportionment.

Multiple Land Use Classes

In some instances, an Assessor's Parcel of Developed Property may contain more than one Land Use Class. The Maximum Special Tax levied on an Assessor's Parcel shall be the sum of the Maximum Special Taxes for all Land Use Classes located on that Assessor's Parcel. For an Assessor's Parcel that contains both Residential Property and Commercial/Industrial Property, the Acreage of such Assessor's Parcel shall be allocated to each type of property based on the amount of Acreage designated for each Land Use Class as determined by reference to the site plan approved for such Assessor's Parcel. The CFD Administrator's allocation to each type of property shall be final.

4. Method of Apportionment

For each Fiscal Year, commencing Fiscal Year 2024/2025, the CFD Administrator shall determine the Special Tax Requirement and calculate the Special Tax so that the amount of Special Taxes equals the Special Tax Requirement. The Special Tax shall be levied on Taxable Property each Fiscal Year as follows:

Step 1: The special tax shall be levied proportionally on each Assessor's Parcel of Developed Property up to 100% of the applicable Maximum Special Tax;

Step 2: If additional monies are needed to satisfy the Special Tax Requirement after the first step has been completed, the Special Tax shall be levied Proportionately on each Assessor's Parcel of Approved Property at up to 100% of the Maximum Special Tax for Approved Property. No Special Tax shall be levied on Exempt Property.

5. Collection of Special Taxes

Collection of the Special Tax shall be by the County in the same manner as ordinary ad valorem property taxes are collected and the Special Tax shall be subject to the same penalties and the same lien priority in the case of delinquency as ad valorem taxes; provided, however, that the City Council may provide for other means of collecting the Special Tax if necessary to meet its financial obligations, including direct billings to the property owners.

6. Administrative Changes and Appeals

Any taxpayer subject to the Special Tax and who claims the amount of the Special Tax levied on his or her Assessor's Parcel is in error shall first consult with the CFD Administrator regarding such error not later than twelve (12) months after first having paid the first installment of the Special Tax that is disputed. If following such consultation, the CFD Administrator determines that an error has occurred, the CFD Administrator may recommend changing the amount of the Special Tax levied on such Assessor's Parcel. If following such consultation and action, if any by the CFD Administrator, the landowner believes such error still exists, such person may file a written notice with the City Manager or designee of the City appealing the amount of the Special Tax levied on such Assessor's Parcel. Upon the receipt of such notice, the City Manager or designee may establish such procedures as deemed necessary to undertake the review of any such appeal. The City

Manager or designee thereof shall interpret this Rate and Method of Apportionment and make determinations relative to the administration of the Special Tax and any landowner appeals. The decision of the City Manager or designee shall be final and binding as to all persons.

Interpretations may be made by Resolution of the City Council for purposes of clarifying any vagueness or ambiguity as it relates to the Special Tax, the Rate and Method of Apportionment, the classification of properties, or any definition applicable to CFD No. 1.

7. Term of Special Tax

The Special Tax shall be levied annually in perpetuity, unless terminated earlier by a super majority of the City Council.

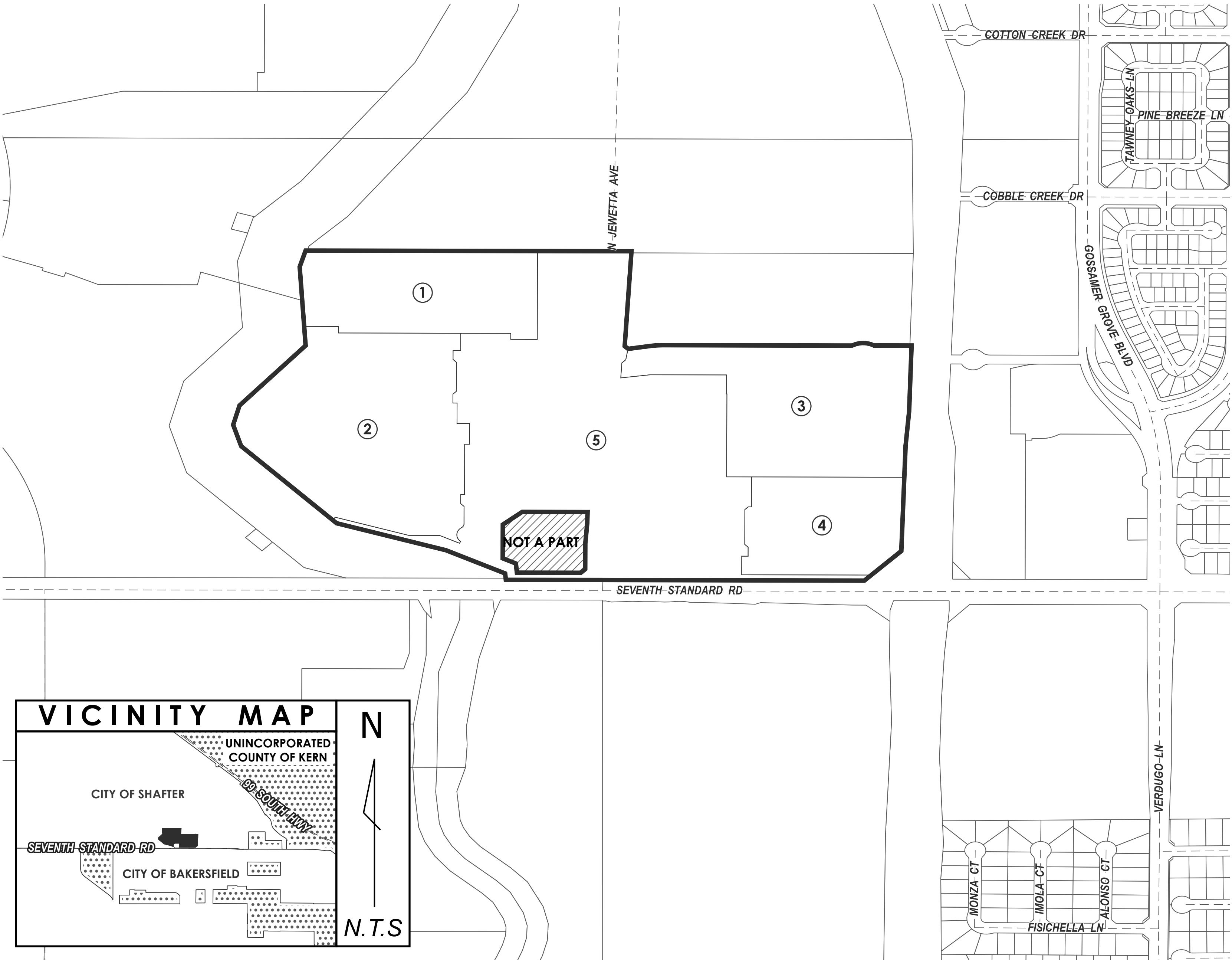
8. Prepayment of Special Tax

The Special Tax may not be prepaid.

PROPOSED BOUNDARIES OF
CITY OF SHAFTER
COMMUNITY FACILITIES DISTRICT NO. 0813

COUNTY OF KERN
STATE OF CALIFORNIA

SHEET 1 of 1



FILED IN THE OFFICE OF THE CITY CLERK THIS _____ DAY OF _____ 2024.

CITY CLERK
CITY OF SHAFTER

I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING MAINTENANCE COMMUNITY FACILITIES DISTRICT NO. 0813, CITY OF SHAFTER, COUNTY OF KERN, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF SHAFTER AT A REGULAR MEETING THEREOF, HELD ON THE _____ DAY OF _____, 2024, BY ITS RESOLUTION NO. _____

CITY CLERK
CITY OF SHAFTER

FILED THIS _____ DAY OF _____, 2024, AT THE HOUR OF _____ O'CLOCK _____ M. IN THE BOOK _____ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS, PAGE _____ AND AS INSTRUMENT NO. _____ IN THE OFFICE OF THE COUNTY RECORDER IN THE COUNTY OF KERN, STATE OF CALIFORNIA.

LAURA AVILA
COUNTY ASSESSOR-RECORDER
COUNTY OF KERN, CA

THE LINES AND DIMENSIONS OF EACH LOT OR PARCEL SHOWN ON THIS DIAGRAM SHALL BE THOSE LINES AND DIMENSIONS AS SHOWN ON THE KERN COUNTY ASSESSOR'S MAPS FOR THOSE PARCELS LISTED.

THE KERN COUNTY ASSESSORS MAPS SHALL GOVERN FOR ALL THE DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH LOTS OF PARCELS.

MAP REF. NO.	ASSESSOR'S PARCEL NO.
1	536-020-01
2	536-020-03
3	536-020-04
4	536-020-06
5	536-020-07

Legend

- PROPOSED BOUNDARY
- NOT A PART
- MAP REF. NO.

KOPPEL & GRUBER
PUBLIC FINANCE

334 Via Vera Cruz
Suite 256
San Marcos, California 92078
Phone (760) 510-0290 Fax (760) 510-0288

DATE PREPARED: JUNE 2024



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Michael James, Public Works Director

SUBJECT: AUTHORIZATION TO RELEASE BIDS FOR 2024 RESIDENTIAL STREET IMPROVEMENTS PROJECT

RECOMMENDATION

Council find the action is exempt from the California Environmental Quality Act; approve construction plans and contract documents for the ST00021.24 Residential Street Improvement Project; and authorize the release of said project for formal bid purposes.

BACKGROUND

Public Works has completed construction plans and contract documents for the 2024 Residential Street Improvement Project. The scope of work includes pavement resurfacing and concrete improvements, including new and reconstructed sidewalks, access ramps compliant with the standards of the Americans with Disabilities Act, and drive approaches. The streets covered in the project, based on feedback from residents and assessment by staff, are Oleander Avenue, Tamara Way, Acacia Avenue, Redwood Drive, and West Euclid Avenue. Additionally, an alternate bid item is being developed for an all-way stop and pedestrian improvements at the intersection of South Valley Avenue and West Ash Avenue.

The project construction estimate is \$750,000.

ANALYSIS

The project's value and scope require formal bidding, which must be authorized by the Council. The estimated timing of formal bid procedures should allow construction to be completed before the end of the calendar year.

FISCAL IMPACT

The project is included in the current Capital Improvement Program as Project #ST00021.24 with a current budget of \$500,000. Additional street funding sources may be needed to match the budget once bids and an award recommendation are brought before the Council for consideration. No budget action is required to proceed with project bidding.

CEQA ANALYSIS

AUTHORIZATION TO RELEASE BIDS FOR 2024 RESIDENTIAL STREET IMPROVEMENTS PROJECT

The project is exempt from CEQA per Section 15302 of the CEQA Guidelines (Class 2 – Replacement or Reconstruction) because it is the replacement and/or reconstruction of sidewalks, access ramps, and drive approaches on the same sites as existing sidewalks, access ramps, and drive approaches to be replaced and will have substantially the same purpose and capacity.

APPROVED BY THE CITY ATTORNEY

No

ALTERNATIVES

The Council can direct staff to expand the project to other streets not covered in the construction plans or downsize the project to reduce costs. However, the current plans, as designed, would address some of the more desired and needed pavement and walkway improvements for a cost expected to be within the planned budget for the next fiscal year. The project can be expanded to other streets later if the bids received are under the planned budget. Alternative action is not recommended.

NEXT STEPS

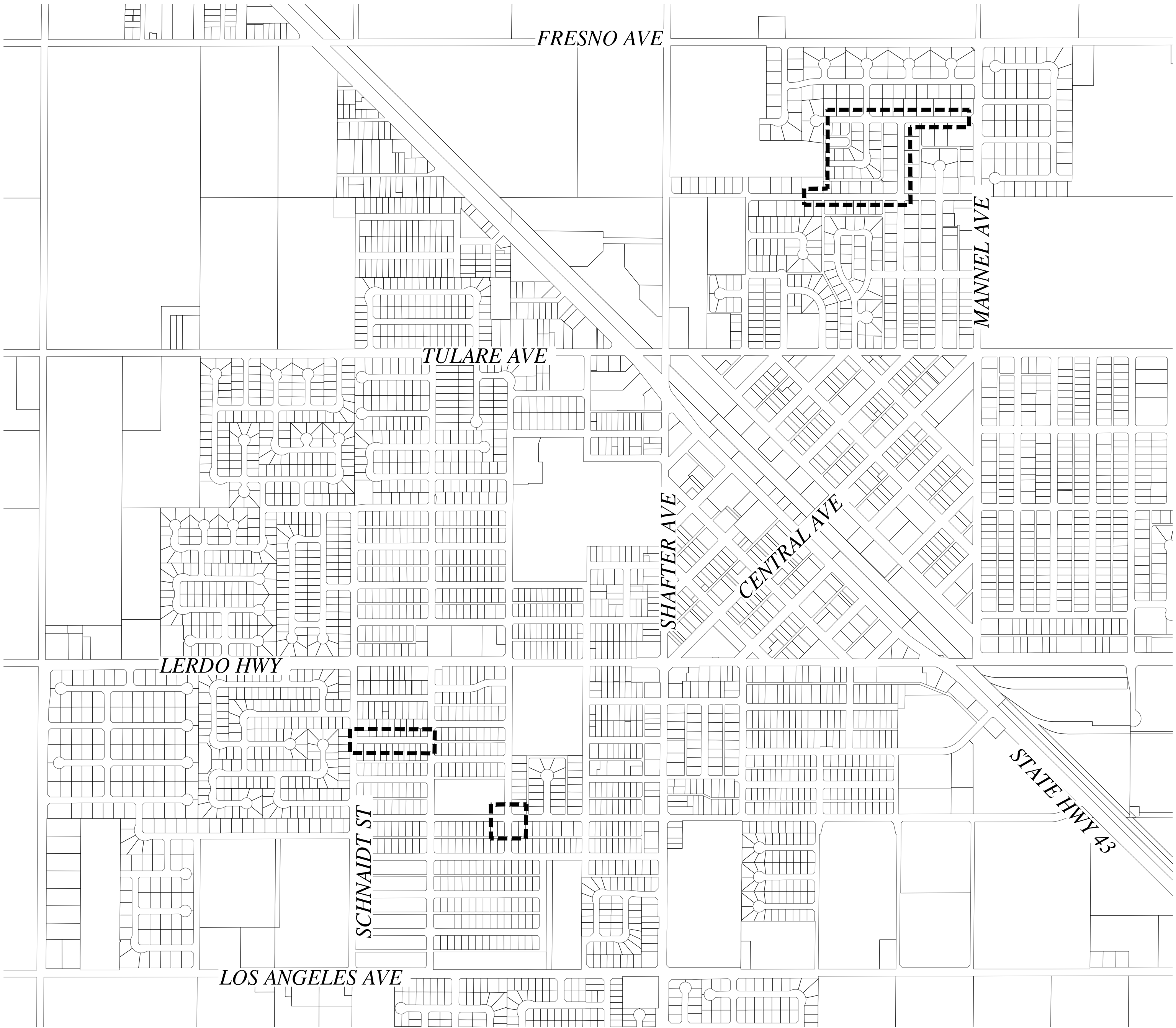
Upon Council approval, Public Works will conduct formal bidding for the project. Bid results and an award recommendation will be brought before the Council at a future meeting, likely in August.

ATTACHMENTS

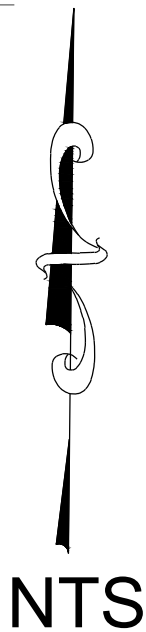
1. Cover Sheet of Plans for 2024 Residential Street Improvement Project - Bid Set



PLANS FOR THE CONSTRUCTION OF THE
ST00021.24 - 2024 RESIDENTIAL STREET
IMPROVEMENT PROJECT



KEY MAP - NO SCALE



GENERAL NOTES:

- 1. THESE PLANS ARE TO BE USED IN CONJUNCTION WITH THE CORRESPONDING CITY OF SHAFTER SPECIFICATIONS AT THE DATE OF BID.
- 2. IT IS THE INTENTION THAT THE PLANS, SPECIFICATIONS, AND BIDDING DOCUMENTS COINCIDE AND AGREE IN ALL PARTICULARS. IF ANY MATTER OR THING BE SHOWN IN ONE AND NOT IN THE OTHER IT SHALL BE OF THE SAME FORCE AND AFFECT AS IF INCORPORATED IN BOTH; AND ALL THINGS MUST BE DONE BY THE CONTRACTOR WHICH MAY BE SHOWN IN EITHER.
- 3. CONTRACTOR AGREES THAT HE SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING THE SAFETY OF ALL PERSONS AND PROPERTY; THAT THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS; THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY, AND HOLD THE OWNER, ENGINEER, AND THE CITY OF SHAFTER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING THE LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE OWNER/ENGINEER/CITY OF SHAFTER.
- 4. ALL EXISTING PUBLIC & PRIVATE IMPROVEMENTS AND UTILITIES, (STREET, PAVING, CURB, GUTTER, SIDEWALK, CROSS GUTTER, FENCING, IRRIGATION STRUCTURES, CANALS, PRIVATE ROADS, PIPELINES, SWALES, ETC.) THAT ARE REMOVED, DAMAGED OR UNDERCUT SHALL BE REPAIRED OR REPLACED AS DIRECTED BY THE CITY ENGINEER. ALL EXISTING PAVING AND SURFACING REMOVED, DAMAGED OR UNDERCUT SHALL BE REPLACED IN ACCORDANCE PER THE CITY ENGINEER. IRRIGATION STRUCTURES SHALL BE RETURNED TO A FULLY OPERATIONAL CONDITION BY THE END OF THE DAY FOR EACH DAY OF WORK.
- 5. PRIOR TO THE START OF ANY PROJECT OF CONSTRUCTION THE CITY OF SHAFTER SHALL BE GIVEN 24 HOURS NOTICE (PHONE: (661) 746-5004). 24 HOUR NOTICE REQUIRED FOR TESTING AND INSPECTION.
- 6. THE UTILITY LOCATIONS SHOWN ON THE PLANS ARE APPROXIMATE AND FOR INFORMATION PURPOSES ONLY. UNDERGROUND SERVICE ALERT (USA) SHALL BE NOTIFIED AT LEAST 2 WORKING DAYS BEFORE CONSTRUCTION IN ANY GIVEN AREA. TELEPHONE (800) 642-2444.
- 7. UNDERGROUND FACILITIES KNOWN TO EXIST ARE SHOWN ON THE PLANS BASED ON AVAILABLE RECORDS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFICATION, LOCATION, PROTECTION, AND REPAIR (IF DAMAGED DURING CONSTRUCTION) OF SAID FACILITIES. SHOULD UNDERGROUND FACILITIES BE ENCOUNTERED WHICH ARE NOT SHOWN ON THE PLANS OR DEVIATE FROM THE LOCATION SHOWN, THE CONTRACTOR SHALL PROMPTLY NOTIFY THE OWNER OF THAT FACILITY (IF APPROPRIATE) AND THE ENGINEER FOR POSSIBLE DESIGN CHANGES.
- 8. CITY STANDARDS: CITY SUBDIVISION ENGINEERING AND DESIGN STANDARDS ARE AVAILABLE ONLINE AT WWW.SHAFTER.COM OR FROM THE CITY ENGINEERING OFFICE.

BIDDERS / CONTRACTORS ATTENTION IS DIRECTED TO THE GENERAL CONDITIONS, SPECIAL PROVISIONS, AND TECHNICAL SPECIFICATIONS FOR THIS PROJECT.

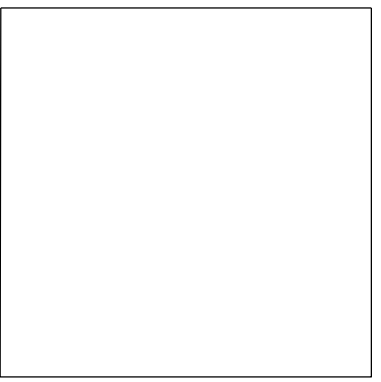
LIST OF SHEETS	
SHEET 01	COVER SHEET
SHEET 02	W EUCLID AVENUE IMPROVEMENTS
SHEET 03	OLEANDER AVENUE, TAMARA WAY, ACACIA AVENUE, & REDWOOD DRIVE IMPROVEMENTS
SHEET 04	WHEELCHAIR RAMPS AND MODIFIED DRIVE APPROACHES
SHEET 05	DETAILS
SHEET 06	ADD ALTERNATE – S VALLEY STREET & W ASH AVENUE INTERSECTION IMPROVEMENTS

LEGEND

---	ROAD CENTERLINE	SO	STORM DRAIN
---	EXISTING RIGHT OF WAY	ATT	SEWER MANHOLE
---	EXISTING SEWER LINE	ATT	ATT UTILITY VAULT
---	EXISTING WATER LINE	MON	UTILITY POLE, TO REMAIN IN PLACE
---	EXISTING LOW PRESSURE GAS LINE		STREET MONUMENT
---	EXISTING HIGH PRESSURE GAS LINE		
---	EXISTING OVERHEAD POWER		
---	EXISTING OVERHEAD PHONE		
---	EXISTING UNDERGROUND COMMUNICATION		



REV#	DATE	DESCRIPTION



CITY OF SHAFTER
ENGINEERING SERVICES DEPARTMENT
336 Pacific Avenue Shafter, CA 93263
Phone (661) 746-5002 Fax (661) 746-9125

CITY OF SHAFTER
ST00021.24 - 2024 RESIDENTIAL STREET
IMPROVEMENT PROJECT
COVER SHEET

SHEET
1
OF 5

FOR DISCUSSION



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Ravi Pudipeddi, City Engineer

SUBJECT: AUTHORIZATION OF NOTICE OF COMPLETION AND
ACCEPTANCE OF WORK FOR TRACT 7318 PHASE 2

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; accept the public improvements constructed for Tract 7318 Phase 2; authorize the City Engineer to file a Notice of Completion and Acceptance of Work for the tract; and authorize the reduction of performance bond securities to 25% of their original value to act as a warranty bond for a minimum of one year.

BACKGROUND

KC Builders Collaborative LLC (KC Builders) has completed the required public improvements for Tract 7318 Phase 2. Completed improvements include earthwork, water, sewer, storm drain facilities, curbs, gutters, medians, perimeter walls, street paving, street lighting, sidewalks, and underground utilities, including City fiber service. The applicable work has been completed per the approved plans and approved on-site by Public Works.

KC Builders previously filed performance bonds with the City to cover 100% of the proposed construction cost of the public improvements for Tract 7318 Phase 2. The bonds, included in the Subdivision Improvement Agreement between KC Builders and the City, ensure faithful performance in constructing the public improvements. Upon the City Engineer's recommendation, the bond amount can be reduced to 25% of the proposed construction costs as public improvements are accepted by the Council.

ANALYSIS

Retaining 25% of the bond coverage would serve as a warranty for the improvements for up to one year. During the warranty period, KC Builders will complete repairs and address construction deficiencies at no cost to the City. The City will assume responsibility for the applicable improvements after the warranty period.

FISCAL IMPACT

No budget action is required. Future operating and maintenance budgets will be adjusted to ensure adequate funding once the City assumes responsibility for the public improvements.

CONSENT CALENDAR

**AUTHORIZATION OF NOTICE OF COMPLETION AND ACCEPTANCE OF WORK FOR TRACT 7318
PHASE 2**

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines because the action is approval to authorize a notice of completion and acceptance of work for a tract that has already been environmentally cleared and therefore, it is organizational and administrative activity that will not result in direct or indirect physical changes to the environment and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ALTERNATIVES

There are no alternatives to the recommended action. With the project complete and constructed per the approved plans, public improvements should be accepted by the Council.

NEXT STEPS

Upon Council authorization, the City Engineer will execute and file a Notice of Completion & Acceptance of Work for recordation, plus authorize a reduction in the performance bond amount to cover warranty work for Tract 7318 Phase 2.

ATTACHMENTS

1. TR 7318 - Ph 2 - recorded 3 1 2022

OWNER'S STATEMENT

WE HEREBY STATE THAT WE ARE THE OWNERS OF, OR HAVE SOME RIGHT, TITLE OR INTEREST IN AND TO THE REAL PROPERTY INCLUDED WITHIN THE SUBDIVISION SHOWN UPON THIS MAP, AND THAT EXCEPT AS SHOWN ON THIS MAP AND STATEMENTS MADE A PART HEREOF, WE ARE THE ONLY PERSONS WHOSE CONSENT IS NECESSARY TO PASS CLEAR TITLE TO SAID PROPERTY, AND WE CONSENT TO THE MAKING OF SAID MAP AND SUBDIVISION AS SHOWN WITHIN THE DISTINCTIVE BORDER LINES AND HEREBY OFFER FOR DEDICATION TO THE PUBLIC ALL THE STREETS SHOWN UPON SAID MAP WITHIN SAID SUBDIVISION.

WE ALSO HEREBY DEDICATE TO THE PUBLIC ALL THE REAL PROPERTY LOCATED WITHIN THE STREETS RIGHT-OF-WAY AS SHOWN UPON THE MAP, SAID PROPERTY TO BE USED FOR BOTH EXISTING AND FUTURE STREET AND PUBLIC UTILITY PURPOSES.

WE ALSO HEREBY DEDICATE FOR PUBLIC USE EASEMENTS FOR PUBLIC UTILITIES, BOTH EXISTING AND FUTURE, UNDER, ON OR OVER THOSE CERTAIN STRIPS OF LAND DESIGNATED AS "PUBLIC UTILITIES EASEMENT" (PUE) AS SHOWN ON SAID MAP WITHIN SAID SUBDIVISION; SUCH STRIPS SHALL BE KEPT OPEN AND FREE FROM BUILDINGS AND STRUCTURES OF ANY KIND.

WE ALSO HEREBY DEDICATE FOR PUBLIC USE, EASEMENTS FOR PEDESTRIAN PURPOSES, ON OR OVER THOSE CERTAIN STRIPS OF LAND DESIGNATED AS "PEDESTRIAN EASEMENT (PE)", AS SHOWN ON SAID MAP WITHIN SAID SUBDIVISION. SUCH STRIPS SHALL BE KEPT OPEN AND FREE FROM BUILDINGS AND STRUCTURES OF ANY KIND.

WE ALSO HEREBY WAIVE ALL RIGHTS OF DIRECT ACCESS FROM LOTS 1 THROUGH 7 TO WEST TULARE AVENUE, AS SHOWN ON SAID MAP WITHIN SAID SUBDIVISION.

WE ALSO HEREBY WAIVE ALL RIGHTS OF DIRECT ACCESS FROM LOTS 3 AND 4 TO WATTENBARGER WAY, AS SHOWN ON SAID MAP WITHIN SAID SUBDIVISION.

WE ALSO HEREBY WAIVE ALL RIGHTS OF DIRECT ACCESS FROM LOT 12 TO CAMPANELLA COURT, AS SHOWN ON SAID MAP WITHIN SAID SUBDIVISION.

DANIEL T. SHANYFELT, MANAGER
KC BUILDERS COLLABORATIVE, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY

SANDEEP BHANGU, MEMBER
KC BUILDERS COLLABORATIVE, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY

GREGORY KEITH BALFANZ AND TATUM DAWN BALFANZ FAMILY TRUST, DATED JANUARY 26, 2015, AS BENEFICIARY UNDER DEED OF TRUST RECORDED MARCH 15, 2021, AS INSTRUMENT NO. 221047936, OF OFFICIAL RECORDS.

GREGORY KEITH BALFANZ, TRUSTEE

GREGORY KEITH BALFANZ AND TATUM DAWN BALFANZ FAMILY TRUST, DATED JANUARY 26, 2015, AS BENEFICIARY UNDER DEED OF TRUST RECORDED MARCH 15, 2021, AS INSTRUMENT NO. 221047936, OF OFFICIAL RECORDS.

TATUM DAWN BALFANZ, TRUSTEE

GREGORY BALFANZ CONSTRUCTION, AS BENEFICIARY UNDER DEED OF TRUST RECORDED MARCH 15, 2021, AS INSTRUMENT NO. 221047936, OF OFFICIAL RECORDS.

GREGORY KEITH BALFANZ, OWNER

RPM PROPERTY INVESTMENTS, LLC, AS BENEFICIARY UNDER DEED OF TRUST RECORDED MARCH 15, 2021, AS INSTRUMENT NO. 221047936, OF OFFICIAL RECORDS.

ROSS MARCHBANKS, MANAGER

PURSUANT TO THE PROVISIONS OF SECTION 66436 OF THE SUBDIVISION MAP ACT, STATEMENTS CONSENTING TO THE PREPARATION AND RECORDATION OF THIS MAP HAVE BEEN OMITTED FOR THE FOLLOWING ENTITIES:

NAME	NATURE OF INTEREST
UNITED STATES OF AMERICA	EASEMENT HOLDER PER BOOK 2609, PAGE 231, OF OFFICIAL RECORDS.
KERN COUNTY LAND COMPANY	BLANKET EASEMENT FOR WATER WAYS, MAINS, CANALS, DITCHES, AQUEDUCTS ROADS AND HIGHWAY PER SALES MAP OF LANDS OF KERN COUNTY LAND COMPANY FILED FEBRUARY 11, 1913
THE PUBLIC IN GENERAL	RIGHTS OF THE PUBLIC TO ANY PORTION OF LAND LYING WITHIN THE AREA COMMONLY KNOWN AS TULARE AVENUE.
PACIFIC, GAS & ELEC.	EASEMENT HOLDER PER DOCUMENT NO. 219093228 OF OFFICIAL RECORDS.
JACK FRY	1/2 INTEREST MINERAL RIGHTS OF LOT 12 PER BK. 6446, PG. 957, OF OFFICIAL RECORDS.

CITY CLERK'S CERTIFICATE

THE CITY COUNCIL OF THE CITY OF SHAFTER HEREBY ORDERS THAT THE MAP OF TRACT NO. 7318-PHASE 2 IS APPROVED, THAT ALL EASEMENTS AND ACCESS RIGHTS SHOWN UPON THIS MAP AND HEREON OFFERED FOR DEDICATION BE AND THE SAME ARE HEREBY ACCEPTED FOR THE PURPOSE OR PURPOSES FOR WHICH THE SAME ARE OFFERED, AND THAT THE STREETS SHOWN UPON THIS MAP AND HEREON OFFERED FOR DEDICATION BE AND THE SAME ARE HEREBY ACCEPTED FOR PUBLIC USE SUBJECT TO CONSTRUCTION OF ALL IMPROVEMENTS BY THE SUBDIVIDER AND ACCEPTANCE OF ALL IMPROVEMENTS BY THE CITY. IT DIRECTS THE CLERK OF THIS COUNCIL TO ENDORSE UPON THE FACE OF THIS MAP, THIS ORDER AUTHENTICATED BY THE SEAL OF THE CITY COUNCIL OF THE CITY OF SHAFTER.

I HEREBY CERTIFY THAT THE FOREGOING ORDERS WERE APPROVED BY THE CITY COUNCIL

OF THE CITY OF SHAFTER, AT A MEETING HELD

YAZMINA PALLARES
CITY CLERK, CITY OF SHAFTER

2/16/22
DATE

RIGHT TO FARM NOTICE

IF YOUR REAL PROPERTY IS NEAR PROPERTY USED FOR AGRICULTURAL OPERATIONS, YOU MAY BE SUBJECT TO INCONVENIENCES OR DISCOMFORTS ARISING FROM SUCH OPERATIONS ON ANY 24 HOUR BASIS. SAID DISCOMFORTS MAY INCLUDE, BUT NOT BE LIMITED TO EQUIPMENT NOISES, ODORS FROM MANURE OR OTHER CHEMICALS, AND DUST OR SMOKE. THE CITY HAS DETERMINED THAT THE USE OF REAL PROPERTY FOR AGRICULTURAL OPERATIONS IS A HIGH PRIORITY AND FAVORED USE TO THE CITY AND KERN COUNTY AND WILL NOT BE CONSIDERED A NUISANCE FOR THOSE INCONVENIENCES OR DISCOMFORTS ARISING FROM AGRICULTURAL OPERATIONS, PROVIDED SUCH OPERATIONS ARE CONSISTENT WITH ACCEPTED CUSTOMS, STANDARDS AND LAWS.

NOTES

IF DURING GRADING OR CONSTRUCTION, ANY PLUGGED ABANDONED, OR UNRECORDED OIL AND GAS WELLS ARE UNCOVERED OR DAMAGED, THE DEPARTMENT OF CONSERVATION/DIVISION OF OIL, GAS, AND GEOTHERMAL RESOURCES (DOGGR) SHALL BE CONTRACTED TO INSPECT AND APPROVE ANY REMEDIATION REQUIRED.

IF ANY ABANDONED WATER WELLS ARE LOCATED WITHIN THE DEVELOPMENT OR DISCOVERED DURING EXCAVATION OR GRADING, THE KERN COUNTY PUBLIC HEALTH DEPARTMENT - ENVIRONMENTAL HEALTH SERVICES PROGRAM MUST BE CONTACTED TO OBTAIN INFORMATION FOR PROPER PERMITTING AND DESTRUCTION.

TRACT NO. 7318 PHASE 2

CONSISTING OF 4 SHEETS
BEING A DIVISION OF A PORTION OF PARCEL A OF LOT LINE ADJUSTMENT No. 21-85, PER CERTIFICATE OF COMPLIANCE RECORDED DECEMBER 29, 2021, AS DOCUMENT No. 0221242522 OF OFFICIAL RECORDS, IN THE OFFICE OF THE KERN COUNTY RECORDER; ALSO BEING A PORTION OF THE NORTHWEST QUARTER SECTION 9, TOWNSHIP 28 SOUTH, RANGE 25 EAST, MOUNT DIABLO BASE & MERIDIAN, IN THE CITY OF SHAFTER, COUNTY OF KERN, STATE OF CALIFORNIA.
18 LOTS, 5.26 GROSS ACRES

SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF KC BUILDERS COLLABORATIVE, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY, DURING FEBRUARY 2021. I HEREBY STATE THAT ALL THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED OR THAT THEY WILL BE SET IN THOSE POSITIONS WITHIN ONE (1) YEAR FROM THE DATE OF RECORDATION OF THIS MAP AND THAT THE MONUMENTS ARE, OR WILL BE, SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED, AND THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP.

JEFFREY A. GUTIERREZ, L.S. 7595, EXP. 6-30-22

2/02/22
DATE

NOTICE

A PRELIMINARY SOILS REPORT DATED DECEMBER 14, 2016, HAS BEEN PREPARED BY KRAZAN & ASSOCIATES, INC. UNDER SIGNATURE OF RYAN K. PRIVETT, R.C.E. 59372 AND IS ON FILE IN THE OFFICE OF THE CITY BUILDING OFFICIAL.

PLANNING DIRECTOR'S STATEMENT

I HEREBY STATE THAT THE CITY COUNCIL OF THE CITY OF SHAFTER APPROVED OR CONDITIONALLY APPROVED THE TENTATIVE TRACT MAP AND APPLICABLE EXTENSIONS THEREOF AT THEIR MEETING HELD ON JULY 18, 2017.

THE SUBDIVISION AS SHOWN ON THE FINAL MAP IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP AND IN ACCORDANCE WITH ANY CONDITIONS APPROVED BY THE CITY COUNCIL.

STEVE J. ESSELMAN
PLANNING DIRECTOR

2/16/22
DATE

CITY ENGINEER'S STATEMENT

I, KEVIN L. HARMON, HEREBY STATE THAT I HAVE EXAMINED THIS MAP; THAT THE SUBDIVISION SHOWN HEREON IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP OR APPROVED ALTERATIONS THEREOF; AND THAT ALL OF THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCES APPLICABLE AT THE TIME OF THE APPROVED TENTATIVE MAP HAVE BEEN COMPLIED WITH.

KEVIN L. HARMON, R.C.E. 54800, EXP. 12/31/23
CITY ENGINEER, CITY OF SHAFTER

2-16-2022
DATE

CITY SURVEYOR'S STATEMENT

I, ROLLAND VAN DE VALK, HEREBY STATE THAT I HAVE EXAMINED THIS MAP AND TO THE BEST OF MY KNOWLEDGE AND BELIEF I AM SATISFIED THAT THE MAP IS TECHNICALLY CORRECT.

ROLLAND VAN DE VALK, L.S. No. 7214
CITY SURVEYOR, CITY OF SHAFTER

2-16-22
DATE

RECORDER'S CERTIFICATE

FILED THIS 15 DAY OF March, 2022, AT 0300 P.M.
IN BOOK 666 OF MAPS, AT PAGE 14, AT THE REQUEST
OF JEFFREY A. GUTIERREZ.

JON LIFQUIST
KERN COUNTY ASSESSOR-RECORDER

BY:
(DEPUTY)

SHEET 1 OF 4

222032741

16
Page 210 of 653

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA } SS.
COUNTY OF KERN }

ON 1/28/2022 BEFORE ME, A. Gonzalez, Notary Public
PERSONALLY APPEARED: Daniel T Shanyfelt and Sandeep Bhangu

WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES) AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL.

SIGNATURE: [Signature] COMMISSION NO. 2334459
A. Gonzalez MY COMMISSION EXPIRES: 9/27/2024
NAME (PRINTED)

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA } SS.
COUNTY OF KERN }

ON 1/28/2022 BEFORE ME, A. Gonzalez, Notary Public
PERSONALLY APPEARED: Sandeep Bhangu

WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES) AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL.

SIGNATURE: [Signature] COMMISSION NO. 2334459
A. Gonzalez MY COMMISSION EXPIRES: 9/27/2024
NAME (PRINTED)

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA } SS.
COUNTY OF KERN }

ON 1-31-2022 BEFORE ME, V. Marmolejo, notary public
PERSONALLY APPEARED: Gregory Keith Balfanz

WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES) AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL.

SIGNATURE: [Signature] COMMISSION NO. 2358525
V. Marmolejo MY COMMISSION EXPIRES: 6-19-2025
NAME (PRINTED)

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA } SS.
COUNTY OF KERN }

ON 1-31-2022 BEFORE ME, V. Marmolejo, notary public
PERSONALLY APPEARED: Tatum Dawn Balfanz

WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES) AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

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STATE OF CALIFORNIA } SS.
COUNTY OF KERN }

ON 1-31-2022 BEFORE ME, V. Marmolejo, notary public
PERSONALLY APPEARED: Ross Marchbanks

WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES) AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

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NAME (PRINTED)

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STATE OF CALIFORNIA } SS.
COUNTY OF KERN }

ON _____ BEFORE ME, _____
PERSONALLY APPEARED: _____

WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES) AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL.

SIGNATURE: [Signature] COMMISSION NO. 2358525
V. Marmolejo MY COMMISSION EXPIRES: 6-19-2025
NAME (PRINTED)

TRACT NO. 7318 PHASE 2

CONSISTING OF 4 SHEETS
BEING A DIVISION OF A PORTION OF PARCEL A OF LOT LINE ADJUSTMENT No. 21-85, PER CERTIFICATE OF COMPLIANCE RECORDED DECEMBER 29, 2021, AS DOCUMENT No. 0221242522 OF OFFICIAL RECORDS, IN THE OFFICE OF THE KERN COUNTY RECORDER; ALSO BEING A PORTION OF THE NORTHWEST QUARTER SECTION 9, TOWNSHIP 28 SOUTH, RANGE 25 EAST, MOUNT DIABLO BASE & MERIDIAN, IN THE CITY OF SHAFTER, COUNTY OF KERN, STATE OF CALIFORNIA.
18 LOTS, 5.26 GROSS ACRES

RECORDER'S CERTIFICATE

FILED THIS 15 DAY OF March, 2022 AT 0300 P.M.
IN BOOK 106 OF MAPS, AT PAGE 17, AT THE REQUEST
OF JEFFREY A. GUTIERREZ.
JON LIFQUIST BY: [Signature]
KERN COUNTY ASSESSOR-RECORDER (DEPUTY)

SHEET 2 OF 4

222032741

111230222

TRACT NO. 7318 PHASE 2

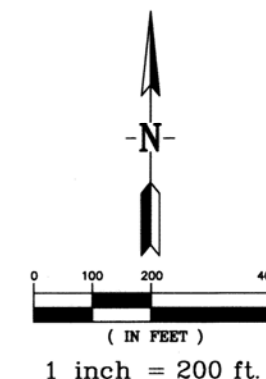
CONSISTING OF 4 SHEETS
BEING A DIVISION OF A PORTION OF PARCEL A OF LOT LINE ADJUSTMENT No. 21-85, PER
CERTIFICATE OF COMPLIANCE RECORDED DECEMBER 29, 2021, AS DOCUMENT No. 0221242522
OF OFFICIAL RECORDS, IN THE OFFICE OF THE KERN COUNTY RECORDER; ALSO BEING A
PORTION OF THE NORTHWEST QUARTER SECTION 9, TOWNSHIP 28 SOUTH, RANGE 25 EAST,
MOUNT DIABLO BASE & MERIDIAN, IN THE CITY OF SHAFTER,
COUNTY OF KERN, STATE OF CALIFORNIA.
18 LOTS, 5.26 GROSS ACRES

LEGEND

- ▣ - SET 6" CONC. MON. W/ BRASS CAP STAMPED
L.S. 7595 IN LAMPHOLE
- - SET 2" I.P. W/BRASS TAG STAMPED L.S. 7595
- △ - MONUMENT AS DESCRIBED
- () - RECORD DATA PER TRACT NO. 5837 UNIT TWO, FILED IN
MAP BOOK 43, PAGES 76-77.
- [] - RECORD DATA PER FILED MAP NO. 7-1, BOOK 7, PAGE 75
- { } - RECORD DATA PER SALES MAP OF LANDS OF KERN COUNTY
LAND COMPANY FILED FEBRUARY 11, 1913
- (()) - RECORD DATA PER TRACT NO. 6286, FILED IN MAP BOOK 55,
PAGES 64-65.
- O.R. - OFFICIAL RECORDS
- K.C.S. - KERN COUNTY SURVEYOR
- P.U.E. - PUBLIC UTILITY EASEMENT
- L.H. - LAMPHOLE
- I.P. - IRON PIPE
- K.C.S.F.B. - KERN COUNTY SURVEYOR FIELD BOOK

BASIS OF BEARING

THE BEARING OF N89°04'59"W SHOWN AS THE CENTERLINE OF TULARE
AVENUE PER TRACT NO. 5837-2 RECORDED IN BOOK 43 OF MAPS, AT
PAGES 76-77, WAS USED AS THE BASIS OF BEARINGS SHOWN HEREON.



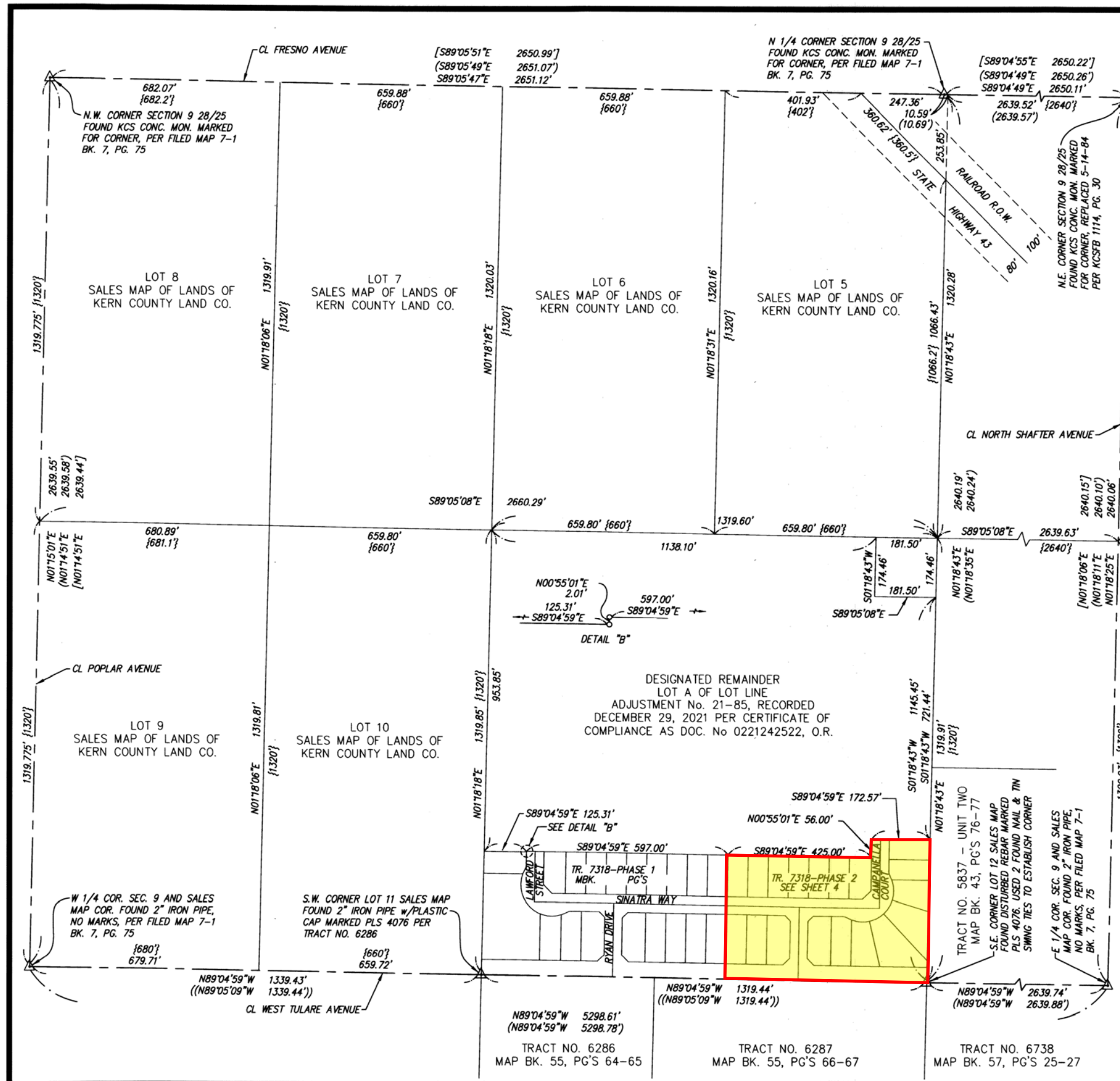
RECORDER'S CERTIFICATE

FILED THIS 15 DAY OF March, 2022, AT 0300 P.M.
IN BOOK 106 OF MAPS, AT PAGE 18, AT THE REQUEST
OF JEFFREY A. GUTIERREZ.

JON LIFQUIST
KERN COUNTY ASSESSOR-RECORDER

BY: [Signature]
(DEPUTY)

SHEET 3 OF 4



222 032741

222032741

RECORDER'S CERTIFICATE

FILED THIS 15th DAY OF March 2022, AT 0300 P.M.
IN BOOK 66 OF MAPS, AT PAGE 19, AT THE REQUEST—
OF JEFFREY A. GUTIERREZ.

JON LIFQUIST
KERN COUNTY ASSESSOR-RECORDER

BY: D. D. [Signature]
(DEPUTY)

EASEMENT LEGEND

- (A) THE RIGHT OF THE PUBLIC AS TO ANY PORTION OF THE LAND LYING WITHIN THE AREA COMMONLY KNOWN AS TULARE AVENUE.
- (B) PIPELINE EASEMENT IN FAVOR OF THE UNITED STATES OF AMERICA RECORDED MAY 18, 1956 IN BOOK 2609, PAGE 231, O.R.
- (C) BLANKET EASEMENT FOR WATER WAYS, MAINS, CANALS, DITCHES, AQUEDUCTS, ROADS AND HIGHWAYS PER SALES MAP OF LANDS OF KERN COUNTY LAND COMPANY
- (D) EASEMENT IN FAVOR OF PACIFIC, GAS, & ELECTRIC COMPANY RECORDED 8/01/2019, AS DOCUMENT NO. 219093228, OF OFFICIAL RECORDS.

MONUMENT NOTES:

- FOUND 6" CONC. MON. w/CAP MARKED LS 7214 IN L.H. 0.28' SOUTH OF ORIGINAL FOUND MONUMENT. PER CORNER RECORD 28-25-9 Tr 6286.
- FOUND 6" CONC. MON. w/CAP MARKED LS 7214 IN L.H. 0.12' SOUTH AND 0.23' WEST OF ORIGINAL FOUND MONUMENT. PER CORNER RECORD 28-25-9-21 Tr 6287.
- FOUND 6" CONC. MON. w/CAP MARKED LS 7214 IN L.H. 0.45' SOUTH OF ORIGINAL ESTABLISHED POINT. PER CORNER RECORD 28-25-09 Tr 5837-1 & Tr 6738.

TRACT NO. 7318 PHASE 2

CONSISTING OF 4 SHEETS
BEING A DIVISION OF A PORTION OF PARCEL A OF LOT LINE ADJUSTMENT No. 21-85, PER CERTIFICATE OF COMPLIANCE RECORDED DECEMBER 29, 2021, AS DOCUMENT No. 0221242522 OF OFFICIAL RECORDS, IN THE OFFICE OF THE KERN COUNTY RECORDER; ALSO BEING A PORTION OF THE NORTHWEST QUARTER SECTION 9, TOWNSHIP 28 SOUTH, RANGE 25 EAST, MOUNT DIABLO BASE & MERIDIAN, IN THE CITY OF SHAFER, COUNTY OF KERN, STATE OF CALIFORNIA.

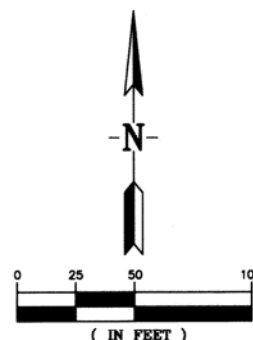
18 LOTS, 5.26 GROSS ACRES

LEGEND

- - SET 6" CONC. MON. W/ BRASS CAP STAMPED L.S. 7595 IN LAMPHOLE
- - SET 2" I.P. W/BRASS TAG STAMPED L.S. 7595
- - FOUND 6" CONC. MON. W/ BRASS CAP STAMPED L.S. 7595 IN LAMPHOLE PER TR. NO. 7318-PHASE 1 FILED IN MAP BK. PG'S ---
- ⊙ - FOUND 2" I.P. W/BRASS TAG STAMPED L.S. 7595 PER TR. NO. 7318-PHASE 1 FILED IN MAP BK. PG'S ---
- △ - MONUMENT AS DESCRIBED
- () - RECORD DATA PER TRACT NO. 5837 UNIT TWO, FILED IN MAP BOOK 43, PAGES 76-77.
- [] - RECORD DATA PER FILED MAP NO. 7-1, BOOK 7, PAGE 75
- { } - RECORD DATA PER SALES MAP OF LANDS OF KERN COUNTY LAND COMPANY FILED FEBRUARY 11, 1913
- (()) - RECORD DATA PER TRACT NO. 6286, FILED IN MAP BOOK 55, PAGES 64-65.
- O.R. - OFFICIAL RECORDS
- K.C.S. - KERN COUNTY SURVEYOR
- P.U.E. - PUBLIC UTILITY EASEMENT
- P.E. - PEDESTRIAN EASEMENT
- L.H. - LAMPHOLE
- I.P. - IRON PIPE
- K.C.S.F.B. - KERN COUNTY SURVEYOR FIELD BOOK
- (A) - SEE EASEMENT LEGEND
- - ABANDONMENT OF VEHICULAR INGRESS & EGRESS

BASIS OF BEARING

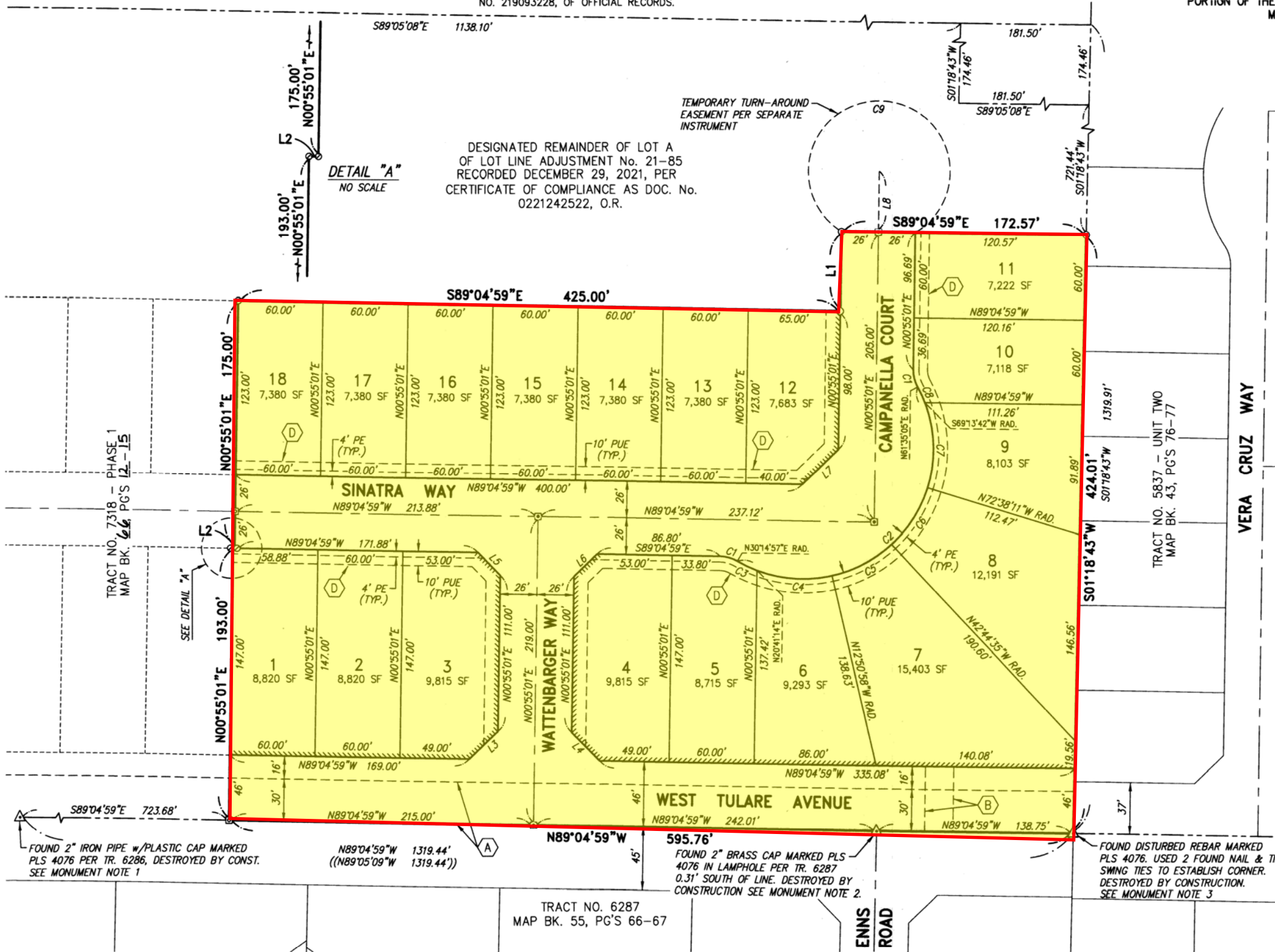
THE BEARING OF N89°04'59"W SHOWN AS THE CENTERLINE OF TULARE AVENUE PER TRACT NO. 5837-2 RECORDED IN BOOK 43 OF MAPS, AT PAGES 76-77, WAS USED AS THE BASIS OF BEARINGS SHOWN HEREON.



LINE TABLE		
LINE	BEARING	LENGTH
L1	N00°55'01"E	56.00'
L2	S89°04'59"E	1.12'
L3	N45°55'01"E	28.28'
L4	N44°04'59"W	28.28'
L5	N44°04'59"W	22.63'
L6	N45°55'01"E	22.63'
L7	N45°55'01"E	35.36'
L8	N00°55'01"E	42.71'

CURVE TABLE				
CURVE	DELTA	RADIUS	TANGENT	LENGTH
C1	29°19'56"	25.00'	6.54'	12.80'
C2	148°39'52"	92.00'	328.01'	238.71'
C3	09°33'43"	92.00'	7.69'	15.35'
C4	33°32'12"	92.00'	27.72'	53.85'
C5	29°53'37"	92.00'	24.56'	48.00'
C6	29°53'36"	92.00'	24.56'	48.00'
C7	38°08'07"	92.00'	31.80'	61.24'
C8	07°38'37"	92.00'	6.15'	12.27'
C9	29°72'08"	50.00'	---	259.47'

SHEET 4 OF 4



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Page 213 of 653



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Ravi Pudipeddi, City Engineer

SUBJECT: APPROVAL OF AGREEMENT FOR THE COMPLETION OF
PUBLIC IMPROVEMENTS WITH KC BUILDERS, LLC FOR TRACT
7318 PHASE 3

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; approve an agreement for the completion of Public Improvements with KC Builders, LLC for Tract 7318-Phase 3 subject to review and approval by the City Attorney and City Engineer; and authorize the City Manager to execute said agreement.

BACKGROUND

Underground utilities and street improvements are being constructed within portions of Tract 7318-Phase 3, located on Tulare Avenue west of Central Valley Highway. The developer, KC Builders LLC, desires to file and record the tract map before completing all public improvements conditioned by the City (street, sewer, water, utilities, landscaping, etc.). Accommodating this request requires an agreement with the City to ensure the improvements are eventually constructed.

ANALYSIS

A subdivision improvement agreement specifically requires that the developer design and construct all public improvements conditioned by the City. Also required are performance bonds to guarantee faithful performance in constructing public improvements. A fully executed agreement and associated bonds will be provided to the City before the recordation of the tract map. This type of agreement has been used for other similar developments within the City.

FISCAL IMPACT

Costs to prepare and facilitate the subdivision improvement agreement are funded by existing operational budgets and fees collected to review and approve the development. No budget action is required.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines because the action is approval of an agreement for the completion of public

APPROVAL OF AGREEMENT FOR THE COMPLETION OF PUBLIC IMPROVEMENTS WITH KC BUILDERS, LLC FOR TRACT 7318 PHASE 3

improvements for a tract that has already been environmentally cleared and therefore, it is organizational and administrative activity that will not result in direct or indirect physical changes to the environment and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Yes

ALTERNATIVES

The Council can reject the recommended action if it desires to have the public improvements constructed before the final subdivision map records. However, allowing the map to record now could facilitate the construction of new homes in the Core City. Additionally, a subdivision improvement agreement has proven to be an effective means of facilitating new home construction while ensuring public improvements are constructed. Alternative action is not recommended.

NEXT STEPS

Upon Council Authorization, staff will prepare the subdivision improvement agreement for the required signatures, allowing the tract map to be recorded.

ATTACHMENTS

1. TR7318 Final Map Phase 3-Council Mtg

OWNER’S STATEMENT

WE HEREBY STATE THAT WE ARE THE OWNERS OF, OR HAVE SOME RIGHT, TITLE OR INTEREST IN AND TO THE REAL PROPERTY INCLUDED WITHIN THE SUBDIVISION SHOWN UPON THIS MAP, AND THAT EXCEPT AS SHOWN ON THIS MAP AND STATEMENTS MADE A PART HEREOF, WE ARE THE ONLY PERSONS WHOSE CONSENT IS NECESSARY TO PASS CLEAR TITLE TO SAID PROPERTY, AND WE CONSENT TO THE MAKING OF SAID MAP AND SUBDIVISION AS SHOWN WITHIN THE DISTINCTIVE BORDER LINES AND HEREBY OFFER FOR DEDICATION TO THE PUBLIC ALL THE STREETS SHOWN UPON SAID MAP WITHIN SAID SUBDIVISION.

WE ALSO HEREBY DEDICATE TO THE PUBLIC ALL THE REAL PROPERTY LOCATED WITHIN THE STREETS RIGHT-OF-WAY AS SHOWN UPON THE MAP, SAID PROPERTY TO BE USED FOR BOTH EXISTING AND FUTURE STREET AND PUBLIC UTILITY PURPOSES.

WE ALSO HEREBY DEDICATE FOR PUBLIC USE THE EASEMENTS FOR PUBLIC UTILITIES, BOTH EXISTING AND FUTURE, UNDER, ON OR OVER THOSE CERTAIN STRIPS OF LAND DESIGNATED AS "PUBLIC UTILITIES EASEMENT" (PUE) AS SHOWN ON SAID MAP WITHIN SAID SUBDIVISION; SUCH STRIPS SHALL BE KEPT OPEN AND FREE FROM BUILDINGS AND STRUCTURES OF ANY KIND.

WE ALSO HEREBY DEDICATE FOR PUBLIC USE, EASEMENTS FOR PEDESTRIAN PURPOSES, ON OR OVER THOSE CERTAIN STRIPS OF LAND DESIGNATED AS "PEDESTRIAN EASEMENT (PE)", AS SHOWN ON SAID MAP WITHIN SAID SUBDIVISION. SUCH STRIPS OF LAND SHALL BE KEPT OPEN AND FREE FROM BUILDINGS AND STRUCTURES OF ANY KIND.

WE ALSO HEREBY WAIVE ALL RIGHTS OF DIRECT ACCESS FROM LOTS 6 AND 41 TO LAWFORD STREET, AS SHOWN ON SAID MAP WITHIN SAID SUBDIVISION.

WE ALSO HEREBY WAIVE ALL RIGHTS OF DIRECT ACCESS FROM LOTS 21 AND 26 TO CAMPANELLA COURT, AS SHOWN ON SAID MAP WITHIN SAID SUBDIVISION.

DANIEL T. SHANYFELT, MANAGING MEMBER
KC BUILDERS COLLABORATIVE, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY

SANDEEP BHANGU, MEMBER
KC BUILDERS COLLABORATIVE, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY

GREGORY KEITH BALFANZ AND TATUM DAWN BALFANZ FAMILY TRUST, DATED JANUARY 26, 2015, AS BENEFICIARY UNDER DEED OF TRUST RECORDED MARCH 15, 2021, AS INSTRUMENT NO. 221047936, OF OFFICIAL RECORDS.

GREGORY KEITH BALFANZ, TRUSTEE

GREGORY KEITH BALFANZ AND TATUM DAWN BALFANZ FAMILY TRUST, DATED JANUARY 26, 2015, AS BENEFICIARY UNDER DEED OF TRUST RECORDED MARCH 15, 2021, AS INSTRUMENT NO. 221047936, OF OFFICIAL RECORDS.

TATUM DAWN BALFANZ, TRUSTEE

GREGORY BALFANZ CONSTRUCTION, AS BENEFICIARY UNDER DEED OF TRUST RECORDED MARCH 15, 2021, AS INSTRUMENT NO. 221047936, OF OFFICIAL RECORDS.

GREGORY KEITH BALFANZ, OWNER

RPM PROPERTY INVESTMENTS, LLC, AS BENEFICIARY UNDER DEED OF TRUST RECORDED MARCH 15, 2021, AS INSTRUMENT NO. 221047936, OF OFFICIAL RECORDS.

ROSS MARCHBANKS, PRESIDENT

PURSUANT TO THE PROVISIONS OF SECTION 66436 OF THE SUBDIVISION MAP ACT, STATEMENTS CONSENTING TO THE PREPARATION AND RECORDATION OF THIS MAP HAVE BEEN OMITTED FOR THE FOLLOWING ENTITIES:

NAME	NATURE OF INTEREST
KERN COUNTY LAND COMPANY	BLANKET EASEMENT FOR WATER WAYS, MAINS, CANALS, DITCHES, AQUEDUCTS ROADS AND HIGHWAY PER SALES MAP OF LANDS OF KERN COUNTY LAND COMPANY FILED FEBRUARY 11, 1913
JACK FRY	1/2 INTEREST MINERAL RIGHTS OF LOT 12 PER BK. 6446, PG. 957, OF OFFICIAL RECORDS.
PUBLIC IN GENERAL	PUBLIC UTILITIES EASEMENT RECORDED 4/13/2023 AS DOCUMENT NO. 223044062, OF OFFICIAL RECORDS

CITY CLERK’S CERTIFICATE

THE CITY COUNCIL OF THE CITY OF SHAFTER HEREBY ORDERS THAT THE MAP OF TRACT NO. 7318-PHASE 3 IS APPROVED, THAT ALL EASEMENTS AND ACCESS RIGHTS SHOWN UPON THIS MAP AND HEREON OFFERED FOR DEDICATION BE AND THE SAME ARE HEREBY ACCEPTED FOR THE PURPOSE OR PURPOSES FOR WHICH THE SAME ARE OFFERED, AND THAT THE STREETS SHOWN UPON THIS MAP AND HEREON OFFERED FOR DEDICATION BE AND THE SAME ARE HEREBY ACCEPTED FOR PUBLIC USE SUBJECT TO CONSTRUCTION OF ALL IMPROVEMENTS BY THE SUBDIVIDER AND ACCEPTANCE OF ALL IMPROVEMENTS BY THE CITY. IT DIRECTS THE CLERK OF THIS COUNCIL TO ENDORSE UPON THE FACE OF THIS MAP, THIS ORDER AUTHENTICATED BY THE SEAL OF THE CITY COUNCIL OF THE CITY OF SHAFTER.

I HEREBY CERTIFY THAT THE FOREGOING ORDERS WERE APPROVED BY THE CITY COUNCIL OF THE CITY OF SHAFTER, AT A MEETING HELD

YAZMINA PALLARES
CITY CLERK, CITY OF SHAFTER

RIGHT TO FARM NOTICE

IF YOUR REAL PROPERTY IS NEAR PROPERTY USED FOR AGRICULTURAL OPERATIONS, YOU MAY BE SUBJECT TO INCONVENIENCES OR DISCOMFORTS ARISING FROM SUCH OPERATIONS ON ANY 24 HOUR BASIS. SAID DISCOMFORTS MAY INCLUDE, BUT NOT BE LIMITED TO EQUIPMENT NOISES, ODORS FROM MANURE OR OTHER CHEMICALS, AND DUST OR SMOKE. THE CITY HAS DETERMINED THAT THE USE OF REAL PROPERTY FOR AGRICULTURAL OPERATIONS IS A HIGH PRIORITY AND FAVORED USE TO THE CITY AND KERN COUNTY AND WILL NOT BE CONSIDERED A NUISANCE FOR THOSE INCONVENIENCES OR DISCOMFORTS ARISING FROM AGRICULTURAL OPERATIONS; PROVIDED SUCH OPERATIONS ARE CONSISTENT WITH ACCEPTED CUSTOMS, STANDARDS AND LAWS.

NOTES

IF DURING GRADING OR CONSTRUCTION, ANY PLUGGED ABANDONED, OR UNRECORDED OIL OR GAS WELLS ARE UNCOVERED OR DAMAGED, THE CALIFORNIA DEPARTMENT OF CONSERVATION/GEOLOGIC ENERGY MANAGEMENT DIVISION (CDG-CaGEM) SHALL BE CONTACTED TO INSPECT AND APPROVE ANY REMEDIATION REQUIRED.

IF ANY ABANDONED WATER WELLS ARE LOCATED WITHIN THE DEVELOPMENT OR DISCOVERED DURING EXCAVATION OR GRADING, THE KERN COUNTY PUBLIC HEALTH DEPARTMENT – ENVIRONMENTAL HEALTH SERVICES PROGRAM MUST BE CONTACTED TO OBTAIN INFORMATION FOR THE PROPER PERMITTING AND DESTRUCTION PRODEDURES.

TRACT NO. 7318
PHASE 3

CONSISTING OF 4 SHEETS IN THE CITY OF SHAFTER
BEING A SUBDIVISION OF A PORTION OF PARCEL A OF LOT LINE ADJUSTMENT No. 21-85, PER CERTIFICATE OF COMPLIANCE RECORDED DECEMBER 29, 2021, AS DOCUMENT No. 0221242522 OF OFFICIAL RECORDS, IN THE OFFICE OF THE KERN COUNTY RECORDER; ALSO BEING A PORTION OF THE NORTHWEST QUARTER SECTION 9, TOWNSHIP 28 SOUTH, RANGE 25 EAST, MOUNT DIABLO BASE & MERIDIAN, IN THE CITY OF SHAFTER, COUNTY OF KERN, STATE OF CALIFORNIA.
41 LOTS, 8.81 GROSS ACRES

SURVEYOR’S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF KC BUILDERS COLLABORATIVE, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY, DURING FEBRUARY 2021. I HEREBY STATE THAT ALL THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED OR THAT THEY WILL BE SET IN THOSE POSITIONS WITHIN ONE (1) YEAR FROM THE DATE OF RECORDATION OF THIS MAP AND THAT THE MONUMENTS ARE, OR WILL BE, SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED, AND THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP.

JEFFREY A. GUTIERREZ, L.S. 7595, EXP. 6-30-24 DATE

NOTICE

A PRELIMINARY SOILS REPORT DATED DECEMBER 14, 2016, HAS BEEN PREPARED BY KRAZAN & ASSOCIATES, INC. UNDER SIGNATURE OF RYAN K. PRIVETT, R.C.E. 59372 AND IS ON FILE IN THE OFFICE OF THE CITY BUILDING OFFICIAL.

PLANNING DIRECTOR’S STATEMENT

I HEREBY STATE THAT THE CITY COUNCIL OF THE CITY OF SHAFTER APPROVED OR CONDITIONALLY APPROVED THE TENTATIVE TRACT MAP AND APPLICABLE EXTENSIONS THEREOF AT THEIR MEETING HELD ON JULY 18, 2017.

THE SUBDIVISION AS SHOWN ON THE FINAL MAP IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP AND IN ACCORDANCE WITH ANY CONDITIONS APPROVED BY THE CITY COUNCIL.

STEVE J. ESSELMAN
PLANNING DIRECTOR, CITY OF SHAFTER

CITY ENGINEER’S STATEMENT

I, RAVI S. PUDIPEDDI, HEREBY STATE THAT I HAVE EXAMINED THIS MAP; THAT THE SUBDIVISION SHOWN HEREON IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP OR APPROVED ALTERATIONS THEREOF; AND THAT ALL OF THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCES APPLICABLE AT THE TIME OF THE APPROVED TENTATIVE MAP HAVE BEEN COMPLIED WITH.

RAVI S. PUDIPEDDI, R.C.E. 75105, EXP. 12/31/25 DATE
CITY ENGINEER, CITY OF SHAFTER

CITY SURVEYOR’S STATEMENT

I, ROLLAND J. VAN DE VALK, HEREBY STATE THAT I HAVE EXAMINED THIS MAP AND TO THE BEST OF MY KNOWLEDGE AND BELIEF I AM SATISFIED THAT THE MAP IS TECHNICALLY CORRECT.

ROLLAND J. VAN DE VALK, P.L.S. No. 7214 DATE
CITY SURVEYOR, CITY OF SHAFTER

RECORDER’S CERTIFICATE

FILED THIS DAY OF , 20, AT .M.
IN BOOK OF MAPS, AT PAGE , IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF KERN, AT THE REQUEST OF JEFFREY A. GUTIERREZ.

LAURA AVILA BY: (DEPUTY)
KERN COUNTY ASSESSOR-RECORDER



A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA }
COUNTY OF KERN } SS.

ON _____ BEFORE ME, _____

PERSONALLY APPEARED: _____

WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES) AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL.

SIGNATURE: _____ COMMISSION NO. _____

NAME (PRINTED) _____ MY COMMISSION EXPIRES: _____

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

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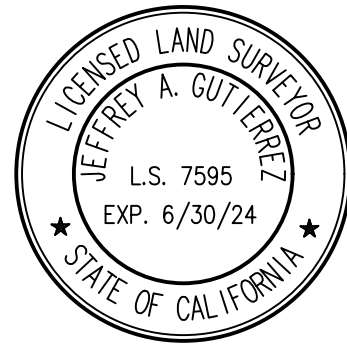
WITNESS MY HAND AND OFFICIAL SEAL.

SIGNATURE: _____ COMMISSION NO. _____

NAME (PRINTED) _____ MY COMMISSION EXPIRES: _____

TRACT NO. 7318 PHASE 3

CONSISTING OF 4 SHEETS IN THE CITY OF SHAFTER
BEING A SUBDIVISION OF A PORTION OF PARCEL A OF LOT LINE ADJUSTMENT No. 21-85,
PER CERTIFICATE OF COMPLIANCE RECORDED DECEMBER 29, 2021, AS DOCUMENT No.
0221242522 OF OFFICIAL RECORDS, IN THE OFFICE OF THE KERN COUNTY RECORDER; ALSO
BEING A PORTION OF THE NORTHWEST QUARTER SECTION 9, TOWNSHIP 28 SOUTH, RANGE 25
EAST, MOUNT DIABLO BASE & MERIDIAN, IN THE CITY OF SHAFTER,
COUNTY OF KERN, STATE OF CALIFORNIA.
41 LOTS, 8.81 GROSS ACRES



RECORDER'S CERTIFICATE

FILED THIS _____ DAY OF _____, 20____, AT _____ M.

IN BOOK _____ OF MAPS, AT PAGE _____, IN THE OFFICE OF THE COUNTY
RECORDER OF THE COUNTY OF KERN, AT THE REQUEST OF JEFFREY A. GUTIERREZ.

LAURA AVILA BY: _____
KERN COUNTY ASSESSOR-RECORDER (DEPUTY)

SHEET 2 OF 4

TRACT NO. 7318 PHASE 3

CONSISTING OF 4 SHEETS IN THE CITY OF SHAFTER
BEING A SUBDIVISION OF A PORTION OF PARCEL A OF LOT LINE ADJUSTMENT No. 21-85,
PER CERTIFICATE OF COMPLIANCE RECORDED DECEMBER 29, 2021, AS DOCUMENT No.
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BEING A PORTION OF THE NORTHWEST QUARTER SECTION 9, TOWNSHIP 28 SOUTH, RANGE 25
EAST, MOUNT DIABLO BASE & MERIDIAN, IN THE CITY OF SHAFTER,
COUNTY OF KERN, STATE OF CALIFORNIA.
41 LOTS, 8.81 GROSS ACRES

LEGEND

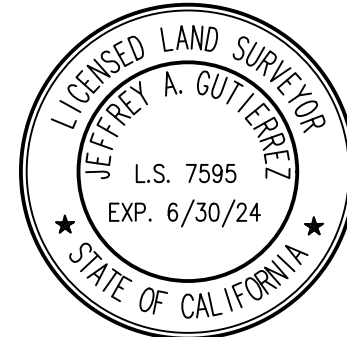
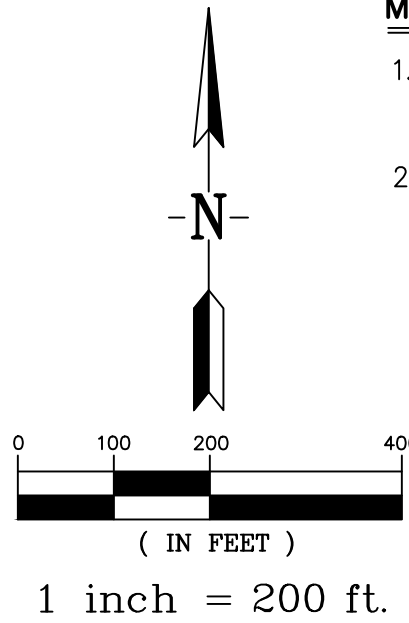
- ▣ - SET 6" CONC. MON. W/ BRASS CAP STAMPED
L.S. 7595 IN LAMPHOLE
- - SET 2" I.P. W/BRASS TAG STAMPED L.S. 7595
- △ - MONUMENT AS DESCRIBED
- () - RECORD DATA PER TRACT NO. 5837 UNIT TWO, FILED IN
MAP BOOK 43, PAGES 76-77.
- [] - RECORD DATA PER FILED MAP NO. 7-1, BOOK 7, PAGE 75
- { } - RECORD DATA PER SALES MAP OF LANDS OF KERN COUNTY
LAND COMPANY FILED FEBRUARY 11, 1913
- (()) - RECORD DATA PER TRACT NO. 6286, FILED IN MAP BOOK 55,
PAGES 64-65.
- O.R. - OFFICIAL RECORDS
- K.C.S. - KERN COUNTY SURVEYOR
- P.U.E. - PUBLIC UTILITY EASEMENT
- L.H. - LAMPHOLE
- I.P. - IRON PIPE
- K.C.S.F.B. - KERN COUNTY SURVEYOR FIELD BOOK

BASIS OF BEARING

THE BEARING OF N89°04'59"W SHOWN AS THE CENTERLINE OF TULARE
AVENUE PER TRACT NO. 5837-2 RECORDED IN BOOK 43 OF MAPS, AT
PAGES 76-77, WAS USED AS THE BASIS OF BEARINGS SHOWN HEREON.

MONUMENT NOTES:

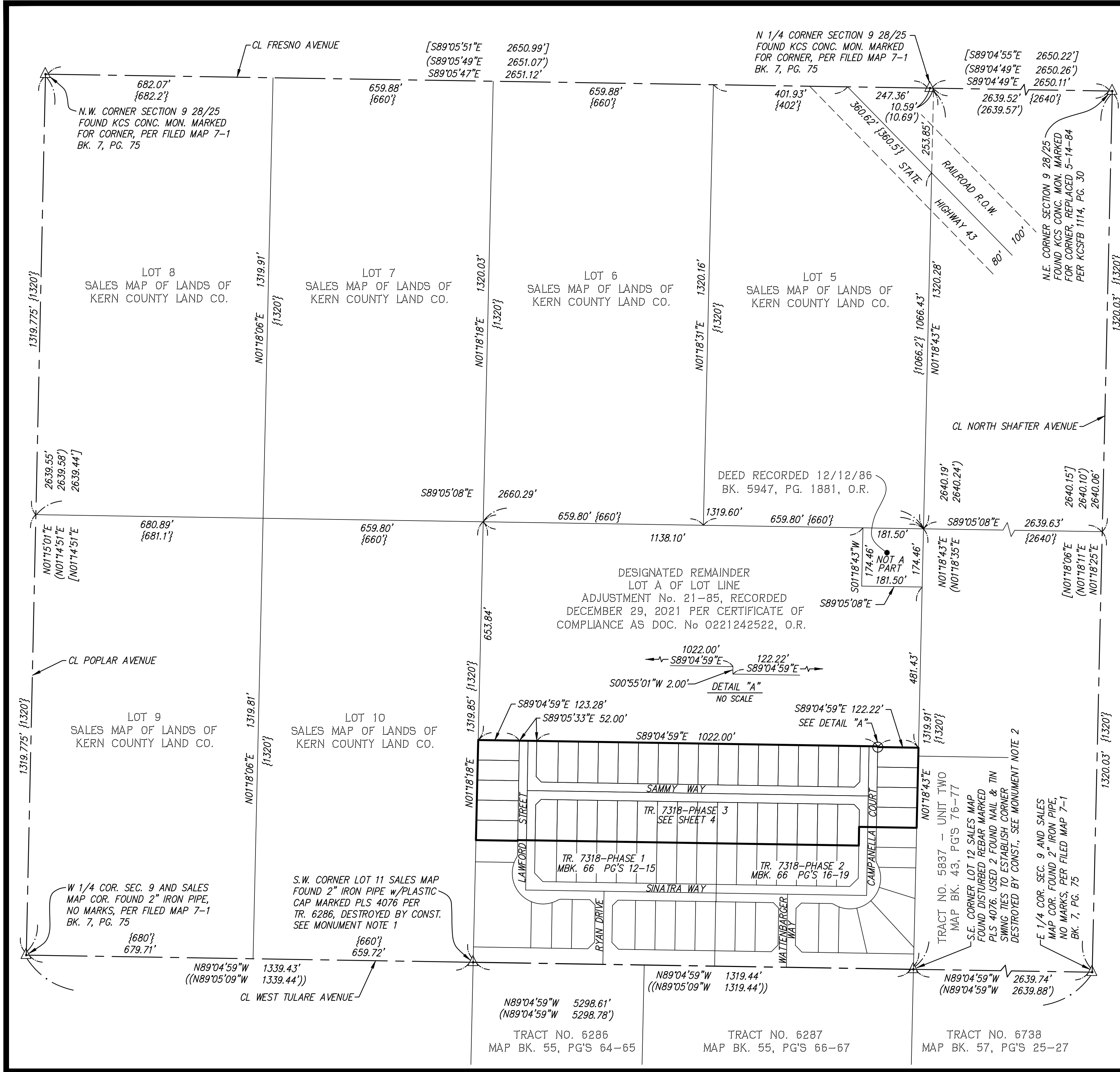
- FOUND 6" CONC. MON. w/BRASS CAP MARKED LS 7214 IN L.H.
0.28' SOUTH OF ORIGINAL FOUND MONUMENT. PER CORNER
RECORD 28-25-9 Tr 6286.
- FOUND 6" CONC. MON. w/BRASS CAP MARKED LS 7214 IN L.H.
0.45' SOUTH OF ORIGINAL ESTABLISHED POINT. PER
CORNER RECORD 28-25-09 Tr 5837-1 & Tr 6738.



RECORDER'S CERTIFICATE

FILED THIS _____ DAY OF _____, 20____, AT _____ M.
IN BOOK _____ OF MAPS, AT PAGE _____, IN THE OFFICE OF THE COUNTY
RECORDER OF THE COUNTY OF KERN, AT THE REQUEST OF JEFFREY A. GUTIERREZ.
LAURA AVILA BY: _____
KERN COUNTY ASSESSOR-RECORDER (DEPUTY)

SHEET 3 OF 4



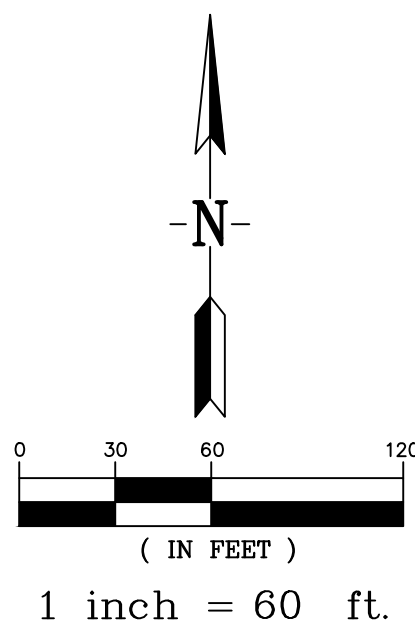
LEGEND

- - SET 6" CONC. MON. W/ BRASS CAP STAMPED L.S. 7595 IN LAMPHOLE
- - SET 2" I.P. W/BRASS TAG STAMPED L.S. 7595
- ▣ - FOUND 6" CONC. MON. W/ BRASS CAP STAMPED L.S. 7595 IN LAMPHOLE PER TR. NO. 7318-PHASE 1 FILED IN MAP BK. 66, PG'S 12-15
- ◊ - FOUND 2" I.P. W/BRASS TAG STAMPED L.S. 7595 PER TR. NO. 7318-PHASE 1 FILED IN MAP BK. 66, PG'S 12-15
- ▣ - FOUND 6" CONC. MON. W/ BRASS CAP STAMPED L.S. 7595 IN LAMPHOLE PER TR. NO. 7318-PHASE 2 FILED IN MAP BK. 66, PG'S 16-19
- ◊ - FOUND 2" I.P. W/BRASS TAG STAMPED L.S. 7595 PER TR. NO. 7318-PHASE 2 FILED IN MAP BK. 66, PG'S 16-19
- △ - MONUMENT AS DESCRIBED
- [()] - RECORD DATA PER TRACT NO. 7318-PHASE 1, FILED IN MAP BOOK 66, PAGES 12-15.
- [[]] - RECORD DATA PER TRACT NO. 7318-PHASE 2, FILED IN MAP BOOK 66, PAGES 16-19.
- O.R. - OFFICIAL RECORDS
- K.C.S. - KERN COUNTY SURVEYOR
- P.U.E. - PUBLIC UTILITY EASEMENT
- P.E. - PEDESTRIAN EASEMENT
- L.H. - LAMPHOLE
- I.P. - IRON PIPE
- K.C.S.F.B. - KERN COUNTY SURVEYOR FIELD BOOK
- - ABANDONMENT OF VEHICULAR INGRESS & EGRESS



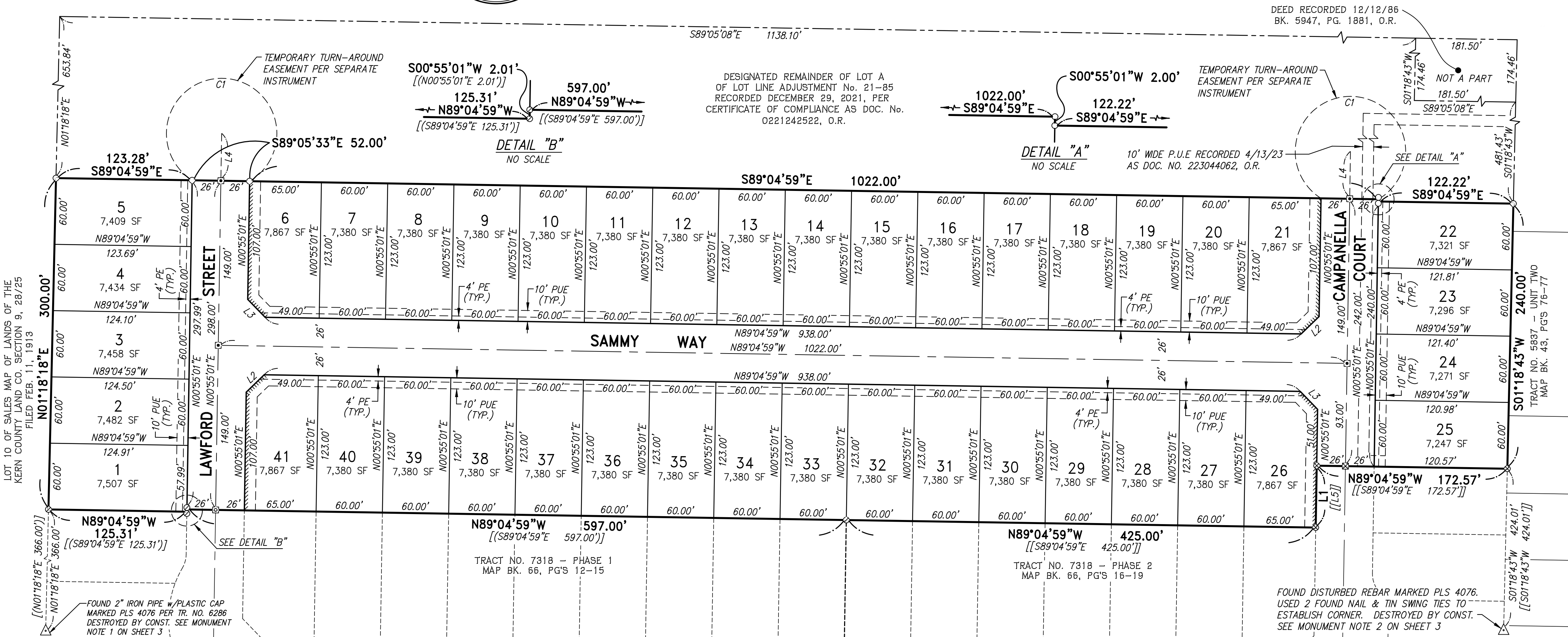
LINE TABLE		
LINE	BEARING	LENGTH
L1	S00°55'01"W	56.00'
L2	N45°55'01"E	22.63'
L3	N44°04'59"W	22.63'
L4	N00°55'01"E	42.71'
L5	N00°55'01"E	56.00'

CURVE TABLE			
CURVE	DELTA	RADIUS	TANGENT LENGTH
C1	297°20'08"	50.00'	259.47'



TRACT NO. 7318 PHASE 3

CONSISTING OF 4 SHEETS IN THE CITY OF SHAFTER
BEING A SUBDIVISION OF A PORTION OF PARCEL A OF LOT LINE ADJUSTMENT No. 21-85,
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EAST, MOUNT DIABLO BASE & MERIDIAN, IN THE CITY OF SHAFTER,
COUNTY OF KERN, STATE OF CALIFORNIA.
41 LOTS, 8.81 GROSS ACRES



UN-PLOTTABLE EASEMENT

BLANKET EASEMENT FOR WATER WAYS, MAINS, CANALS, DITCHES, AQUEDUCTS, ROADS AND HIGHWAYS PER SALES MAP OF LANDS OF KERN COUNTY LAND COMPANY

BASIS OF BEARING

THE BEARING OF N89°04'59"W SHOWN AS THE CENTERLINE OF TULARE AVENUE PER TRACT NO. 5837-2 RECORDED IN BOOK 43 OF MAPS, AT PAGES 76-77, WAS USED AS THE BASIS OF BEARINGS SHOWN HEREON.

RECORDER'S CERTIFICATE

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IN BOOK _____ OF MAPS, AT PAGE _____, IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF KERN, AT THE REQUEST OF JEFFREY A. GUTIERREZ.

LAURA AVILA BY: _____ (DEPUTY)
KERN COUNTY ASSESSOR-RECORDER

SHEET 4 OF 4



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Michael James, Public Works Director

SUBJECT: ACCEPTANCE OF WEST TULARE AVENUE STRIPING AND
SIGNAGE IMPROVEMENTS AND APPROVAL OF FINAL
CONSTRUCTION COST

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; accept striping and signage improvements on West Tulare Avenue performed by Harker Striping and Signage under Purchase Order 20240288; and authorize an increased budget of said purchase order to \$64,650 to fund the final costs of said striping and signage improvements.

BACKGROUND

At a special meeting held on February 20, 2024, the Council authorized a project to complete road striping and signage safety improvements at West Tulare Avenue between Central Valley Highway and Poplar Avenue. Additionally, the Council authorized up to \$60,000 to complete the work through a contract with Harker Striping & Signage and Safety. The work on this project is now substantially complete with additional signage and modifications requested by Public Works during construction. The final cost of the project is now \$64,650.

ANALYSIS

The intent of the project is to better delineate vehicular traffic along this traffic corridor and better separate cars from bicycles and pedestrians. Staff from the Public Works and Police departments will monitor project impact and results over the next several months to ensure traffic conditions are safer.

There is a cost overrun of \$4,650, but there are sufficient funds to cover it within the existing Streets operations budgets. The existing purchase order issued to Harker Striping & Signage will need to be increased by that amount to finalize the payments for the project.

FISCAL IMPACT

Additional funding in the Streets operations budget can be allocated to the budget authorized for the project. No budget action is required.

CEQA ANALYSIS

CONSENT CALENDAR

ACCEPTANCE OF WEST TULARE AVENUE STRIPING AND SIGNAGE IMPROVEMENTS AND APPROVAL OF FINAL CONSTRUCTION COST

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the approval of final construction costs for a project that has already been environmentally cleared and therefore, it is the creation of a governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ALTERNATIVES

There are no alternatives to consider. Harker Striping & Signage has completed the original scope of work plus the additional work requested by Public Works. The final costs proposed by Harker Striping & Signage accurately represent the work completed.

NEXT STEPS

Public Works will update the purchase order issued to Harker Striping & Signage, pay all invoices associated with the work, and close the project.

ATTACHMENTS

1. Final Cost Tally from Harker Striping & Signage



Proposal For:
Job Site:
Submitted to:
Date:

City of Shafter
Tulare Ave Striping West of Central Valley Highway
Michael James (mjames@shafter.com)
1-18-2024 (5-21-2024)

Scope of Work

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	ITEM QUANTITY	UNIT PRICE	ITEM TOTAL
City of Shafter					
Tulare Ave Striping West of Central Valley Highway					
Removal, Paint Striping & Marking and Signage					
1.00	Weekday Mobilization	LS	1.00	3000.00	3,000.00
2.00	Removal of Existing Marking	LS	1.00	13120.00	13,120.00
3.00	Removal of Existing Striping	LS	1.00	6805.00	6,805.00
4.00	Install Traffic Paint Striping and Pavement Markings (2 Coats)	LS	1.00	20545.00	20,545.00
5.00	Paint Red Curb	Lf	20.00	17.50	350.00
6.00	Install Single Post Roadside Sign (R7-9 (18" x 24") No Parking-Bike Lane) (All in Planter Areas/Dirt)	Ea	21.00	365.00	7,665.00
7.00	Install Single Post Roadside Sign (R81 (18" x 24") Bike Lane) (All in Planter Areas/Dirt)	Ea	18.00	365.00	6,570.00
8.00	Attach Sign Panels to Single Posts Roadside Signs (R81A Qty 2, R81B Qty 2, M6-4 Qty 9, R7-108 Qty 0) (18" x 24")	Ea	13.00	75.00	975.00
9.00	Install Single Post Roadside Signs (R3-7 & R4-4 (30")) (All in Planter Areas/Dirt)	Ea	2.00	425.00	850.00
10.00	Temporary Traffic Control (For Our Work Only)	LS	1.00	1500.00	1,500.00
11.00	Attach Sign Panels to Single Posts Roadside Signs (W16-7P Qty 2, W16-9P Qty 2 (12" x 24"))	Ea	4.00	75.00	300.00
12.00	Install Single Post Roadside Signs (W11-2 (30")) Qty 4 (2 in Planter Areas/Dirt & 2 Cored and Sleeved)	Ea	4.00	425.00	1,700.00
13.00	10" Core Drilled Holes (W11-2/W7P Qty 2, R81/M6-4 Qty 1, & R7-9 Qty 1)	Ea	4.00	125.00	500.00
14.00	Remove and Dispose of Existing Posts and Signs	Ea	3.00	150.00	450.00
15.00	Sleeves and Stiffeners (W11-2/W7P Qty 2, R81/M6-4 Qty 1, & R7-9 Qty 1)	Ea	4.00	80.00	320.00
BID TOTAL		LS	1.00		\$64,650.00

INCLUSIONS/NOTES:

- JOB BID FOR 1 MOBILIZATION WITH MULTIPLE DAYS WORK FOR JOB COMPLETION. ANY ADDITIONAL MOVE INS NOT OF OUR DOING WILL BE \$1,750 EACH.
- REMOVAL IS BY GRIND AND SEAL (SS1-H) METHOD).
- STRIPING IS BID AS 2 COATS OF CAL TRANS STATE SPEC WATER BASED PAINT (ENNIS-FLINT MANUFACTURER), AND REFLECTIVE BEADS.
- SIGNAGE IS BID AS PER CAMUTCD AND THE CITY OF SHAFTER STANDARDS. SIGN PANELS TO BE .080 ALUMINUM WITH 3M DG3 SHEETING AND ANTI-GRAFFITI FILM.
- SIGN POSTS TO BE 2" SQUARE TUBE GSP (TELESPAR OR EQUAL) AND INSTALLED WITH COMMERCIAL CONCRETE IN DIRT/PLANTER AREAS. NO CORE DRILLED HOLES INCLUDED. IF REQUIRED CHARGE WILL BE \$125 PER 10" HOLE.
- TRAFFIC CONTROL FOR OUR WORK ONLY.
- DIR #1000004812
- SBI #: 1841.
- BID AS PREVAILING WAGE.

EXCLUSIONS:

- NO TRAFFIC CONTROL FOR OTHERS, HYDROBLAST LINE REMOVAL, ADDITIONAL SIGNAGE, TEMP STRIPING, THERMOPLASTIC STRIPING, PAVEMENT MARKERS, OIL BASED PAINT STRIPING, EPOXY/URETHANE STRIPING, MMA MATERIALS, SOLAR SIGNAGE, BONDS, PERMITS, SURVEYING, HAZARDOUS MATERIAL REMOVAL, TRAFFIC CONTROL PLANS, SURVEYING, OR LEAD COMPLIANCE PLANS ARE INCLUDED.
- NO ADDITIONAL INSURANCE OR OCIP PROGRAMS ARE INCLUDED IN TOTAL.



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Steve Esselman, Planning Director

SUBJECT: CONTINUED PUBLIC HEARING TO INTRODUCE FOR FIRST
READING BY TITLE ONLY AND WAIVE READING OF
ORDINANCE NO. 754 APPROVING SPECIFIC PLAN
AMENDMENT NO. 23-09 (MISSION LAKES SPECIFIC PLAN)

RECOMMENDATION

Council find that the environmental impacts of the project have been previously analyzed; continue hearing and introduce for first reading, by title only, and waive reading of Ordinance No. 754, an Ordinance of the City Council of the City of Shafter, California making findings and adopting Specific Plan Amendment No. 23-09 to the Mission Lakes Specific Plan as provided in Exhibit "A".

BACKGROUND

1. General Plan Designation: The current land use designation for the Mission Lakes Specific Plan area is SP (Specific Plan).
2. Zoning: The current zoning classification for the Mission Lakes Specific Plan Area is SP (Specific Plan).

Lennar Homes of California, LLC (Lennar) is requesting an amendment to the Mission Lakes Specific Plan. At the May 14, 2024, Planning Commission meeting, the Commission voted unanimously to recommend approval of Specific Plan Amendment No. 23-09 to the City Council.

The City Council opened the public hearing for Specific Plan Amendment No. 23-09 on June 4, 2024, and continued the public hearing to a date certain of June 18, 2024.

ANALYSIS

Lennar Homes of California, LLC (Lennar) is requesting an amendment to the Mission Lakes Specific Plan. Specifically, they are requesting the following:

- Allow for a maximum of 1,989 dwelling units within Planning Area (PA) 2a, 5, 6, 7a, 8, and 9. These units may be transferred between these PAs provided that the total number of units does not exceed 1,989.

PUBLIC HEARINGS

**CONTINUED PUBLIC HEARING TO INTRODUCE FOR FIRST READING BY TITLE ONLY AND
WAIVE READING OF ORDINANCE NO. 754 APPROVING SPECIFIC PLAN AMENDMENT NO. 23-
09 (MISSION LAKES SPECIFIC PLAN)**

- Allow for a maximum of 613 dwelling units with PA 2b, 2c, and 7b. These units may be transferred between these PAs provided that the total number of units does not exceed 613.
- Allow one minimum 2.0-acre park in PA-2 rather than two minimum 1.0-acre pocket parks.
- Allow two minimum 1.0-acre pocket parks in PA-5 where currently no parks are allowed.
- Allow one minimum 2.0-acre park in PA-7 rather than two minimum 1.0-acre pocket parks.
- Require a minimum of one lake and allow for open space and recreation and stormwater detention basins on 44.1 acres. Boundaries of public park may encroach on PA 5 and 6, but not the boundaries of PA 12 and 13.
- Revise minimum lot width for minimum 4,000-square-foot lots in PA-1 through PA-9 to 45 feet from 50 feet for interior lots, 50 feet from 55 feet for corner and reverse corner lots, and 30 feet from 35 feet for cul-de-sac lots.
- For 7,200-square-foot lots, if an interior lot width is 45 to less than 60 feet, then development standards for a 4,000-square-foot lot shall apply and a minimum side yard setback of 10 feet shall be enforced for corner and reverse corner lots.
- For 6,000-square-foot lots, if an interior lot width is 45 to less than 60 feet, then development standards for a 4,000-square-foot lot shall apply and a minimum side yard setback of 10 feet shall be enforced for corner and reverse corner lots.
- For 5,000-square-foot lots, if an interior lot is width is 45 to less than 60 feet, then development standards for a 4,000-square-foot lot shall apply and a minimum side yard setback of 10 feet shall be enforced for corner and reverse corner lots.
- Revisions to Architectural Diversity – Detached Single-Family; Building Mass, Form, and Scale; Rear Building Elevations; Plotting Concepts; Garages; and Doors and Windows sections of Chapter 5.

The main reason for this SPA is to further subdivide certain PAs by landownership and to allow these landowners the flexibility in moving the total number of dwelling units between certain revised PAs under a landowner's control. PA 2a, 5, 6, 7a, 8 are currently owned by Lennar and PA2b, 2c, and 7b by SLR. The total number of dwelling units that can be moved between the aforementioned PAs was determined by taking the percentage of acreage in the original PAs for each landowner and applying percentage to the total number dwelling units for each affect PA to come up with a total number of dwelling units that can be moved around while not resulting in an increase in the total number of dwelling units originally approved for each PA.

The reason for the park revisions is because the landowners have a new vision for how the parks should be placed into the Specific Plan's geography and to reduce the size of the lake envisioned in the current Specific Plan. Currently, the lake envisioned in the current Specific Plan is almost 30 acres. The applicant wishes to reduce the size of the lake for water conservation reasons and increase the amount of landscaping within the current lake site. The overall size of the lake and landscaping combined would not be reduced because of this SPA. The overall acreage of parks within the Specific Plan

**CONTINUED PUBLIC HEARING TO INTRODUCE FOR FIRST READING BY TITLE ONLY AND
WAIVE READING OF ORDINANCE NO. 754 APPROVING SPECIFIC PLAN AMENDMENT NO. 23-
09 (MISSION LAKES SPECIFIC PLAN)**

area would increase because of this amendment.

Other revisions to the Specific Plan include revising minimum lot widths for 4,000-square-foot for interior, corner and reverse corner, and lots and mirroring these revisions for 7,200-, 6,000-, and 5,000-square-foot lots.

Finally, the applicant is requesting revisions to various sections of the architectural design guidelines for the Specific Plan, including:

- Architectural diversity – Detached single-family—elimination of the requirement that a maximum of 40% and a minimum of 20% of any one of six different styles shall be used within each PA.
- Building materials and colors—change from three to two colors for elevations, elimination of three roofing color requirement, and elimination of upgraded hardscape in two out of three homes.
- Building mass, form, and scale—elimination of single-story homes or significant single-story components on corner lots at entries and elimination of windowed garage door requirement.
- Rear building elevations—elimination of projections and recesses on long, unbroken stretches of exterior walls; elimination of required variation on second story rear elevations; elimination of articulation on rear elevations and roof planes; and change from three to two required elevations per floor plan.
- Plotting concepts—elimination of plotting alternative floor plan types on contiguous lots where a floor plan shall not be used three times in a row, elimination of not allowing more than 65% of one floor plan on any cul-de-sac are along any street between intersecting street, elimination of having adjacent homes with varying front yard setbacks with exceptions, elimination of driveways towards the rear of the lot on corner lots, elimination of undergrounding utility boxes, and elimination of the requirement of four phone lines to each house.
- Garages—elimination of the requirement of not having two adjacent homes with the same floor plan and elevation with the same garage door pattern; elimination of requiring a variety of garage door designs; elimination of minimizing visual impact by splitting doors into two or more single doors, incorporating windows into garage doors, and using alternative garage configurations; and eliminating design techniques for three door garages.
- Doors and windows—eliminating requirement that doors and windows shall be recessed into or projected out of structures.

The proposed changes are consistent with the adopted Mission Lakes Specific Plan. The proposed changes do not result in an increase in the maximum number of housing units previously approved for the Specific Plan area; reduce overall park opportunities; or change wall, street, and landscaping requirements.

The total number of dwelling units in the remaining PAs will remain the same. Suburban Land Reserve Inc. (SLR) and 7th Standard Ranch Investors LLC, the other property

**CONTINUED PUBLIC HEARING TO INTRODUCE FOR FIRST READING BY TITLE ONLY AND
WAIVE READING OF ORDINANCE NO. 754 APPROVING SPECIFIC PLAN AMENDMENT NO. 23-
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owners within the Specific Plan area, have provided staff with letters stating that they authorize Lennar to request the specific plan amendment. Please see **Exhibit A of Exhibit 2** to review the revisions to the Mission Lakes Specific Plan.

FISCAL IMPACT

There is no fiscal impact because of the proposed action.

CEQA ANALYSIS

The amendment is within the scope and intensity of the original Mission Lakes Specific Plan analyzed in the Program Environmental Impact Report (EIR) that was certified for the 2005 City of Shafter General Plan Update (SCH No. 2004101029) and an Addendum to the Certified Final Program Environmental Impact Report for the City of Shafter 2005 General Plan Update and Related Actions (State Clearinghouse No. 2004101029) for Development Agreement No. 06-03 (Addendum). The certified Program EIR and Addendum adequately describes the environmental effects of developing the Specific Plan area with a maximum of 5,334 approved residential units, and the amendment does not increase the maximum units. The Project will not have a significant effect on the environment that has not already been previously analyzed and therefore, the Project has already been analyzed for purposes of the California Environmental Quality Act (CEQA).

APPROVED BY THE CITY ATTORNEY

ALTERNATIVES

The City Council could deny the proposed action and the specific plan amendment would not be approved.

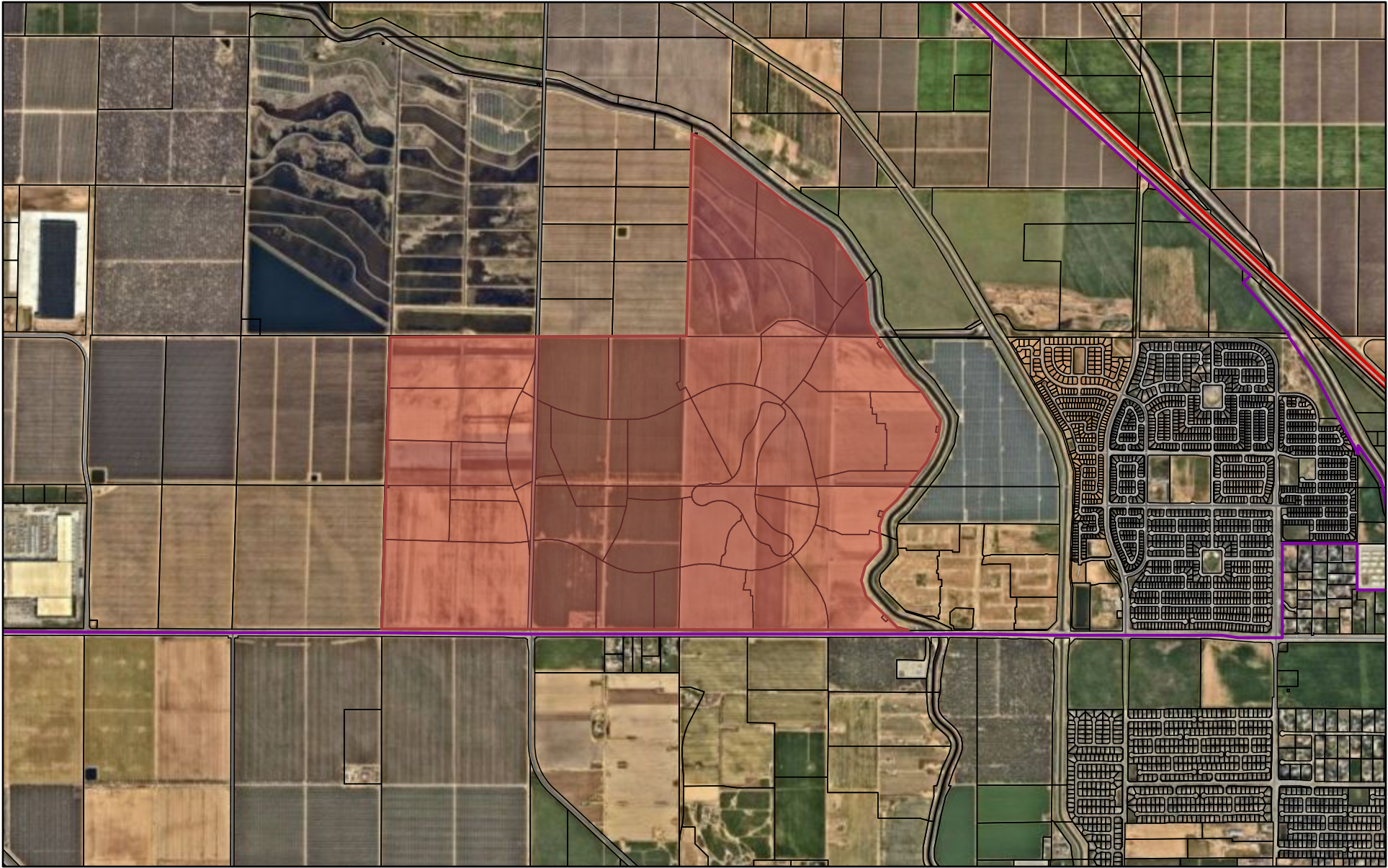
NEXT STEPS

If first reading is introduced and waived, second reading of the ordinance to approve the specific plan amendment will occur at the regular City Council meeting on July 16, 2024.

ATTACHMENTS

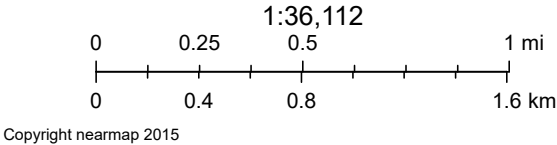
1. Exhibit 1 - Specific Plan Area
2. Exhibit 2 - Ordinance No. 754
3. Exhibit A of Exhibit 2

Exhibit 1 - Specific Plan Area



4/29/2024, 1:59:10 PM

- Specific Plan
- Shafter City Limits
- Road Centerlines
- Arterial
- Collector
- Highway
- Local



ORDINANCE NO. 754

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA MAKING FINDINGS AND ADOPTING SPECIFIC PLAN AMENDMENT NO. 23-09 TO THE MISSION LAKES SPECIFIC PLAN AS PROVIDED IN EXHIBIT “A”.

WHEREAS, Lennar Homes of California, LLC (“Lennar”), a limited liability corporation, is requesting to amend the Mission Lakes Specific Plan (“Project”) to:

- 1) Allow for a maximum of 1,989 dwelling units within Planning Area (PA) 2a, 5, 6, 7a, 8, and 9. These units may be transferred between these PAs provided that the total number of units does not exceed 1,989.
- 2) Allow for a maximum of 613 dwelling units with PA 2b, 2c, and 7b. These units may be transferred between these PAs provided that the total number of units does not exceed 613.
- 3) Allow one minimum 2.0-acre park in PA-2 rather than two minimum 1.0-acre pocket parks.
- 4) Allow two minimum 1.0-acre pocket parks in PA-5 where currently no parks are allowed.
- 5) Allow one minimum 2.0-acre park in PA-7 rather than two minimum 1.0-acre pocket parks.
- 6) Require a minimum of one lake and allow for open space and recreation and stormwater detention basins on 44.1 acres. Boundaries of public park may encroach on PA 5 and 6, but not the boundaries of PA 12 and 13.
- 7) Revise minimum lot width for minimum 4,000-square-foot lots in PA-1 through PA-9 to 45 feet from 50 feet for interior lots, 50 feet from 55 feet for corner and reverse corner lots, and 30 feet from 35 feet for cul-de-sac lots.
- 8) For 7,200-square-foot lots, if an interior lot width is 45 to less than 60 feet, then development standards for a 4,000-square-foot lot shall apply and a minimum side yard setback of 10 feet shall be enforced for corner and reverse corner lots.
- 9) For 6,000-square-foot lots, if an interior lot width is 45 to less than 60 feet, then development standards for a 4,000-square-foot lot shall apply and a minimum side yard setback of 10 feet shall be enforced for corner and reverse corner lots.
- 10) For 5,000-square-foot lots, if an interior lot is width is 45 to less than 60 feet, then development standards for a 4,000-square-foot lot shall apply and a minimum side yard setback of 10 feet shall be enforced for corner and reverse corner lots.
- 11) Revisions to Architectural Diversity – Detached Single-Family; Building Mass, Form, and Scale; Rear Building Elevations; Plotting Concepts; Garages; and Doors and Windows sections of Chapter 5; and

WHEREAS, on May 14, 2024, the Planning Commission of the City of Shafter recommended the City Council adopt Specific Plan Amendment No. 23-09 under Resolution No. 24-440; and

WHEREAS, the City Council, through the City Clerk, did set Tuesday, June 4, 2024, at the hour of 6:00 p.m. in the Council Chambers of City Hall, 336 Pacific Avenue, Shafter, California, as the time and place for a public hearing before said City Council on said proposal, and notice of the public hearing was given in the manner provided in Title 17 of the Shafter Municipal Code; and

WHEREAS, the City Council continued the hearing to a date certain of June 18, 2024, at the hour of 6 p.m. in the Council Chambers of City Hall, 336 Pacific Avenue, Shafter, California, as the time and place to continue the public hearing before said City Council on said proposal, and notice of the public hearing was given in the manner provided in Title 17 of the Shafter Municipal Code; and

WHEREAS, the City Council of the City of Shafter, at its regularly scheduled meeting on June 18, 2024, determined that Specific Plan Amendment No. 23-09 is within the scope and intensity of the original Mission Lakes Specific Plan analyzed in the Program Environmental Impact Report (“Program EIR”) that was certified for the 2005 City of Shafter General Plan Update (SCH No. 2004101029) and an Addendum to the Certified Final Program Environmental Impact Report for the City of Shafter 2005 General Plan Update and Related Actions (State Clearinghouse No. 2004101029) for Development Agreement No. 06-03 (“Addendum”); and

WHEREAS, it was also determined that the certified Program EIR and Addendum adequately describes the environmental effects of developing the Specific Plan area with a maximum of 5,334 approved residential units, and the Specific Plan Amendment No. 23-09 does not increase the maximum units and therefore, the Project will not have a significant effect on the environment that has not already been previously analyzed and the Project has already been analyzed for purposes of the California Environmental Quality Act; and

WHEREAS, the City Council has determined that pursuant to Chapter 15, Title 17 of the City of Shafter Municipal Code, it is in the best interest of the City to adopt an amendment to the Mission Lakes Specific Plan (Specific Plan Amendment No. 23-09) to enhance the quality of life and to protect the health, safety, and welfare of its citizens by applying orderly development to the City; and

WHEREAS, the subject property is located within the City of Shafter’s incorporated boundaries; and

WHEREAS, the subject amendment is consistent with the goals, objectives, policies, and programs of the General Plan and adopted Mission Lakes Specific Plan and is necessary and desirable for implementing the provisions of said planning documents; and

WHEREAS, the subject amendment will not adversely affect the public health, safety, and welfare or result in an illogical land use pattern; and

WHEREAS, the subject amendment is consistent with the purpose and intent of the remainder of Title 17 of the City of Shafter Municipal Code not under consideration.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHAFTER DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: The above recitals and findings incorporated herein, are true and correct.

SECTION 2: The Mission Lakes Specific Plan, pursuant to Specific Plan Amendment No. 23-09, is consistent with the City of Shafter’s General Plan.

SECTION 3: Based on the entire record before the City Council, including the above findings and all written and oral evidence presented to the City Council, the City Council hereby adopts Specific Plan Amendment No. 23-09, as shown in Exhibit “A”, attached hereto, and made part of this Ordinance as though fully set forth herein.

SECTION 4: If any provision of this Ordinance or the application thereof is for any reason held to be invalid, the invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provisions or application, and to this end the provisions of this Ordinance are declared severable.

SECTION 5: This Ordinance shall take effect thirty (30) days after its final passage and adoption and, within twenty (20) days after its adoption, a copy of same shall be published and circulated in the City of Shafter together with the names of the members of the City Council voting for and against the same.

PASSED AND ADOPTED THIS 16th DAY OF JULY, 2024.

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk

APPROVED AS TO FORM:

Marco A. Martinez, City Attorney



Mission Lakes

Specific Plan



Exhibit A



THE
PLANNING
CENTER
1580 Metro Drive, Costa Mesa, CA 92626
714-966-9220 www.planningcenter.com

Mission Lakes Specific Plan

Prepared for:

City of Shafter

336 Pacific Avenue
Shafter, CA 93263
(661) 746-2065

Proposed by:

~~Seventh Standard Road Investors, LLC~~

~~3101 State Road~~

~~Bakersfield, CA 93308~~

~~(661) 633-7582~~

~~Contact: Lee Jamieson~~

~~March 2005~~

Original Approval: March 2005

Revised: April 2024

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Mission Lakes

Specific Plan

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1.0 INTRODUCTION

1.1 PURPOSE AND INTENT

Mission Lakes is designed as a planned community on 1,356.8 gross acres of unincorporated territory in the City of Shafter Sphere of Influence (SOI). The City of Shafter General Plan update designates an area in the southerly portion of the SOI as Specific Plan, which includes the Mission Lakes property. Annexation of the area designated as Specific Plan is proposed. The development of Mission Lakes will proceed as an orderly conversion of agricultural land to urban uses characterized predominantly by suburban-type residential densities. Community amenities will serve local neighborhood needs and will be integrated into two neighborhood centers. These centers will include some combination of recreation, school, park, public services and/or commercial uses located in close proximity to housing. The development of Mission Lakes is an opportunity to establish a unique and cohesive community identity in Shafter with the provision of entry monuments, landscape treatments, parkways, and appropriate architecture. The interface between individual development areas in the Mission Lakes community will be unified through a well-designed streetscape.

This Specific Plan document is intended to serve as the City of Shafter's long range plan for the physical development of the Mission Lakes community and a guide to all future development proposals within the boundaries of the Specific Plan area. The Environmental Impact Report (EIR) for the City of Shafter General Plan Update, Adopted **[INSERT DATE]**, addresses environmental issues in the Mission Lakes Specific Plan area. The EIR provides California Environmental Quality Act (CEQA) analysis for approval of the Mission Lakes Specific Plan. **6/21/2005**

1.2 AUTHORITY AND SCOPE

The Mission Lakes Specific Plan (MLSP) has been prepared pursuant to the provisions of California Government Code Section 65450, which grants local government agencies the authority to prepare specific plans for the systematic implementation of the general plan. A specific plan effectively establishes a link between implementing policies of the general plan and individual development proposals in a defined area. A specific plan may be as general as setting forth broad policy concepts, or as detailed as providing direction to every facet of development from the type, location, and intensity of uses to the design and capacity of infrastructure; from the resources used to finance public improvements to the design guidelines of a subdivision.

This Specific Plan is designed to address site specific issues and to provide policy guidance, development standards, and regulations for a localized area within the City of Shafter General Plan

study area. Furthermore, the Shafter General Plan provides overall guidance for physical development in Shafter and is broader in scope than this Specific Plan.

The Mission Lakes Specific Plan contains detailed text and exhibits, which describe the various land uses, amenities, and infrastructure improvements envisioned to occur in the community. Chapter 3 of this document sets forth the master development plan. Design guidelines and development standards in Chapters 4 and 5 will guide site planning, architecture, design and landscaping. A comprehensive analysis has been undertaken to ensure that implementation of the Specific Plan results in the construction of a high-quality community. This document will also guide the build-out of Mission Lakes in a manner that is consistent with State and City policies and standards.

The City of Shafter Development Code, Title 17, Chapter 15, specifies the purpose, requirements, regulations, and procedures for preparation of a Specific Plan in the City of Shafter. California Government Code, Sections 65450 through 65454, establish the authority to adopt a Specific Plan, identify the required contents of a Specific Plan, and mandate consistency with the General Plan.

The California Government Code states that a *“Specific Plan shall include a statement of the relationship of the Specific Plan to the General Plan, and further, that it may not be adopted or amended unless found to be consistent with the General Plan.”*

In response to government requirements, this Specific Plan has been prepared to provide the essential link between City of Shafter General Plan policies and actual development in the Specific Plan area. By functioning as a regulatory document, the Mission Lakes Specific Plan provides a means of implementing the City of Shafter’s General Plan and detailing a specific development proposal for the property. In this regard, all future development plans, tentative parcel and/or tract maps or other similar entitlements, shall be consistent with regulations set forth in this document and with all applicable City regulations.

1.3 ACTION EXPECTATIONS

Numerous statements occur in this plan in the form of policies, standards, and guidelines that define action expectations to successfully implement the plan. The following terms clarify the level of commitment intended in the plan, and reflect the expectation or desired outcome. The application of each term to a particular policy or action is a deliberate application of these definitions.

- *Shall.* We will always follow the policy or apply the standard. This is our absolute commitment to the direction expressed. Our expectation is that the direction will definitely be implemented under all circumstances.
- *Should.* We will follow the policy or apply the standard in almost all cases. Exceptions or degrees of implementation are acceptable for good reason. Our expectation is that the direction will almost always be followed.

- *Allow.* We will permit someone else's initiative and support it unless there is a very good reason not to. Our expectation is that the direction will generally be implemented, even though a party other than the City carries it out.
- *Consider.* We will investigate the proposed action or standard to determine the actual level of commitment that is appropriate under the circumstances. Our expectation is that an open-mined effort will be made to evaluate the possibilities until facts are determined and a decision can be made based on those facts.
- *Restrict.* We will take action within certain bounds to limit the direction defined. Our expectation is that implementation will occur, but at a constrained level or within specified limits.
- *Prohibit.* We will actively prevent a specified condition, use or standard from occurring. Our expectation is that the condition or action described will not happen under any circumstance.

Other terminology may appear in certain policy statements. These terms are to be interpreted according to their similarity to the appropriate term described above.

1.4 SPECIFIC PLAN USER'S GUIDE

- ***Chapter 1 – Introduction:*** includes the document's purpose and intent, authority and scope, and this guide to the Specific Plan.
- ***Chapter 2 – Project Location and Setting:*** provides general information about the property location, existing site conditions and the Specific Plan's general relationship to the City of Shafter General Plan and Zoning Map.
- ***Chapter 3 – Community Development Plan:*** sets forth a master plan for development of the property consisting of a land use plan, a circulation plan, and public facility information.
- ***Chapter 4 – Development Standards and Regulations:*** includes zoning criteria for the Specific Plan area. These criteria will be applied in the same manner that the City of Shafter Development Code applies elsewhere in the City.
- ***Chapter 5 – Design Guidelines:*** contains design guidelines which will define the community character including but not limited to architecture, landscaping, walls and fences, and signage.
- ***Chapter 6 – Specific Plan Administration:*** describes the project phasing and sets forth administrative procedures for implementing the Specific Plan.

2.0 PROJECT LOCATION AND SETTING

2.1 LOCATION

The Mission Lakes Specific Plan (MLSP) is located southeast of the City of Shafter in an unincorporated area of Kern County, approximately 6 miles northwest of the City of Bakersfield (see Figure 2-1, Regional Map). State Route 43 (SR-43) and State Route 99 (SR-99) provide regional access to Shafter and the Specific Plan area. The SR-99 is the closest freeway to Mission Lakes, and the primary local access to the Specific Plan area would be from Seventh Standard Road. Access to individual development areas within the Mission Lakes Specific Plan area will be made possible from the development of new roads.

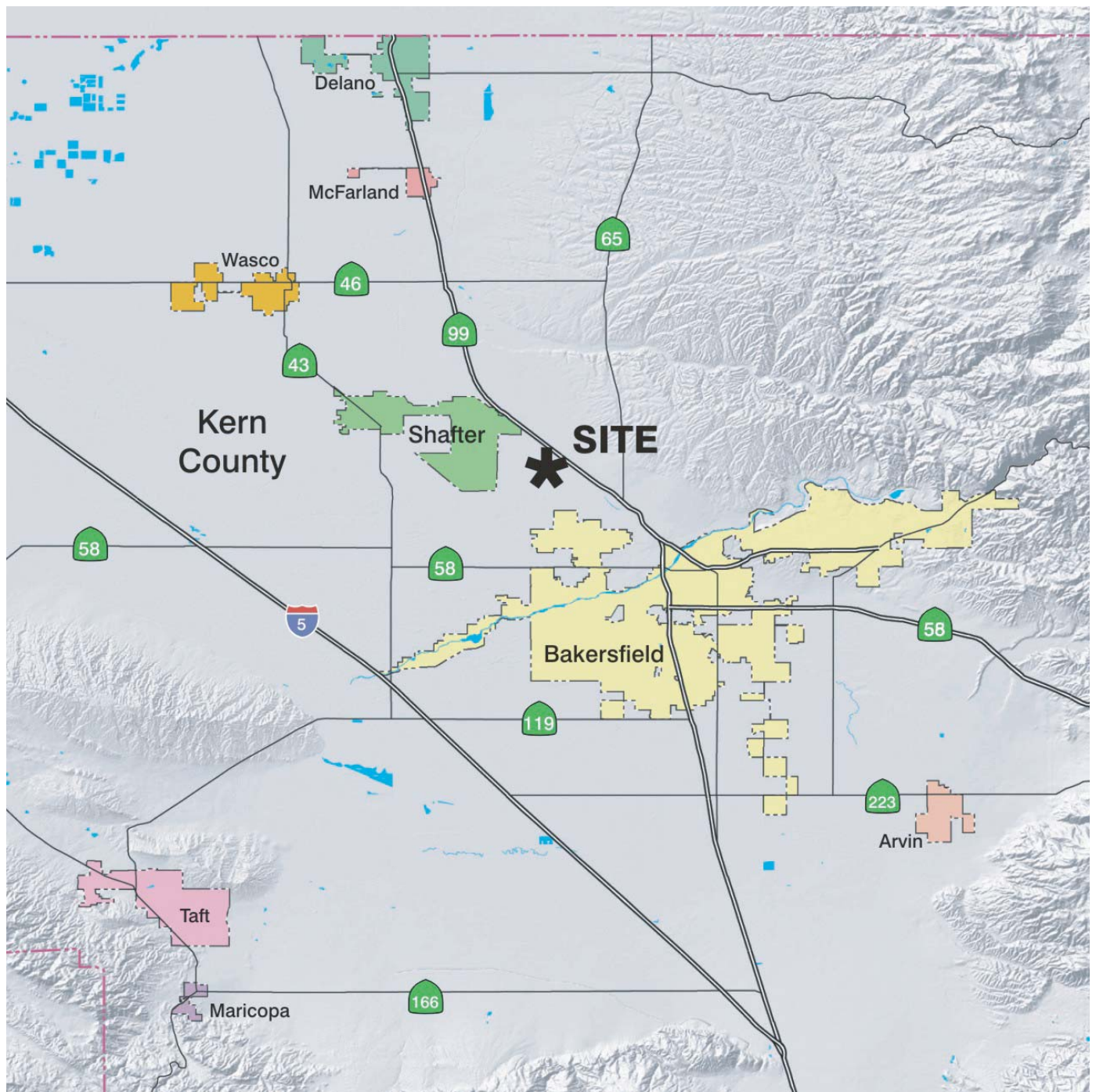
Specifically, the Mission Lakes Specific Plan area is bordered on the north by farmland; on the south by Seventh Standard Road; on the east by the Calloway canal; and extends past Zerker Road on the west. Figure 2-2 shows the boundaries and vicinity of the Specific Plan area.

2.2 SURROUNDING LAND USES AND DEVELOPMENT

Agricultural uses are an important part of the City's economic base and comprise the majority of existing and planned land uses in the City. With the exception of small isolated areas of rural residential development approximately 1.25 miles to the east of the Specific Plan area and opposite the site on Seventh Standard Road, the surrounding land uses are agriculture and include the City's irrigation system and NKWS Recharge Basin. Furthermore, farmland to the west and northwest of the Specific Plan area are in agricultural land preserves under the Williamson Act. Some of these agricultural preserves will remain under land conservation contracts; others have been non-renewed. Oil as a mineral resource is also an important land use in the region. Large and small oil fields and tanks farms can be found throughout the surrounding area, including the Fruitvale Oil Field located southeast of the property.

As described above under Section 2.1, the Mission Lakes property is bounded on the east by the Calloway Canal, a major irrigation canal. Although the bordering canal, and nearby freeway and railroad are not part of the Mission Lake property, they are important to the development of Mission Lakes because they guide certain aspects of its design, such as necessitating road improvements over the canals to provide access to adjacent development and requiring landscape zones or other design features that buffer urban development from potential hazards, such as drowning, that may result from siting residential development nearby a canal. Figure 2-3 is an aerial photograph of the Mission Lakes property and its surroundings.

Mission Lakes Specific Plan

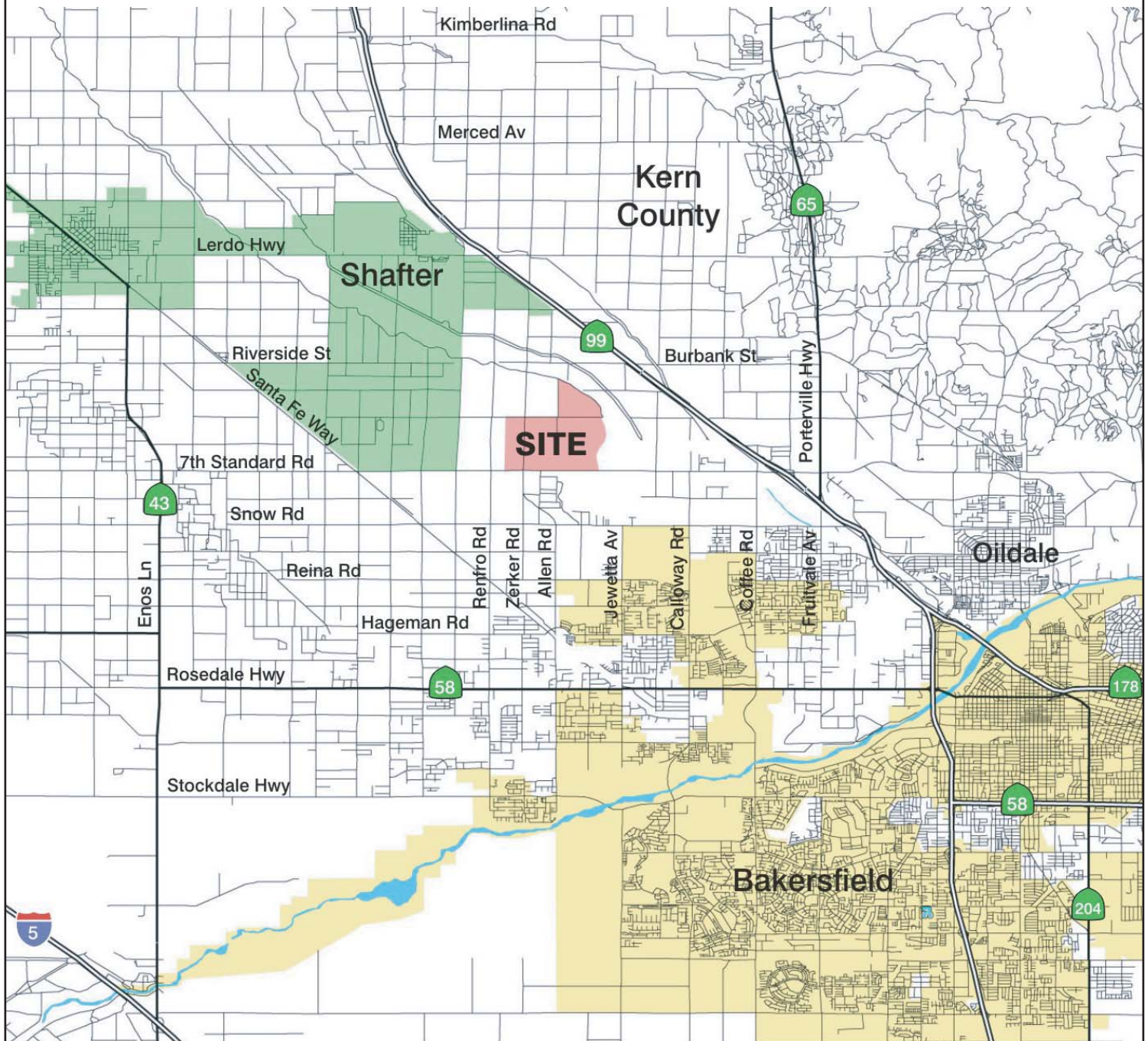


not to scale

Regional Map

Figure 2-1

Mission Lakes Specific Plan



Legend

Mission Lakes Specific Plan

not to scale

Vicinity Map

Figure 2-2

Mission Lakes

Specific Plan



Legend

○ Oil Wells

not to scale

Aerial Map

Figure 2-3

2.3 EXISTING SITE CONDITIONS

The Specific Plan area has been historically used primarily as agricultural land. Land within the Specific Plan area located approximately 0.5 miles north of Seventh Standard Road and continuing north to the northern Specific Plan boundary is under Williamson Act Land Use Contract and has been non-renewed. The majority of the site is covered by a cotton crop, with various dirt roads providing access to and within the farmed area. Farming is supported by five water wells, nine electric powered water transfer units, three concrete lined ditches and an unlined ditch that feeds from the Calloway Canal. Electricity is supplied to the pumps in the eastern portion by a row of power lines. The twenty pole mounted transformers located on the property appear in good condition and show no signs of leakage. Within the south central portion of the property lies a 5.5 acre parcel occupied by two separate, fenced oilfield production facilities, a fenced agricultural equipment storage area, and adjacent parking areas. The production facilities take crude oil and gas from the seven producing wells that are lined up to the north.

The California Division of Oil Gas and Geothermal Resources (CDOGGR) records cite the presence of nine abandoned exploratory oil wells and seven producing wells on the Mission Lakes property, which are identified in Figure 2-3. In the event that a building is constructed within 10 feet of an abandoned well, a leak test must be performed. This consists of exposing the well casing that is normally 5 feet below the ground surface and checking for the presence of any leaks with a soap solution. In addition, CDOGGR has specific requirements for well access. In very rare instances, a building is allowed to be constructed over an abandoned well. When allowed, a single well vent system must be constructed according to CDOGGR requirements.

Topographically, the Mission Lakes site is characterized as flat to gently sloping in a southwesterly direction as shown in Figure 2-4, Topographic Map. Elevations range from 361 to 385 feet above mean sea level. The property does not have any distinguishing geologic formations or topographic features due to its relative flatness. The south end of the San Joaquin Valley is surrounded on all sides, excluding the north, by active fault systems including the San Andreas, White Wolf-Breckenridge-Kern Canyon, and Garlock Faults. Numerous smaller faults exist within the valley floor. The closest known faults to the property are subsurface faults located at the Fruitvale Oil Field. These faults are not thought to be active in the last two million years according to a report prepared by Karzan & Associates.¹

The Mission Lakes area is located within a structural trough between the Coast Ranges and the Sierra Nevada Mountains. Erosion from both of these mountain systems has resulted in the deposition of immense thickness of sediments in the Valley floor. Heavily-laden streams from the Sierra Nevada have built very prominent alluvial fans along the margins of the San Joaquin Valley. The alluvial deposits are mostly cohesionless sands and silts, with some clayey soils to the northeast

¹ Karzan & Associates, *Preliminary Geotechnical Investigation*, Bakersfield, CA., 2004.

and central portions of the site. The estimated swell pressures of the clayey soils are not expected to be a major structural consequence, but it may cause minor movement effecting slabs and possible stucco or similar brittle exterior finishes. It is recommended the upper 18 inches of soil within building areas consist of non-expansive engineered fill. Up to 3 ½ feet of fill material exists at various locations due to the construction of access roads and irrigation ditches. The fill material will be suitable for re-use as engineered fill, provided it is cleansed of excessive organics and debris. Average depth to groundwater is 200 feet.

Buried utility lines are located along the edges of the site. Demolition activities should include proper removal of these and their associated buried structures. Buried utility lines should be removed and/or re-routed if not utilized for the proposed development. As well, for any basins or irrigations ditches not utilized for the proposed development, it is recommended that all concrete, deleterious materials and loose soils be removed prior to backfilling. Any buried structures encountered during construction should be properly removed and the resulting excavations backfilled with engineered fill. Water wells should be abandoned in accordance with County standards.

2.4 LAND USE DESIGNATIONS AND ZONING

2.4.1 GENERAL PLAN

The Mission Lakes property is part of a larger area that has been designated as “Specific Plan” in the City of Shafter General Plan. Figure 2-5 shows the City of Shafter General Plan Land Use Map and land use designations in the area surrounding the Specific Plan. The intent of the Specific Plan designation is to provide a mix of residential, commercial, industrial, parks, schools and community facilities in a master-planned community setting and to encourage orderly urban development and the creation of a unique community identity in Shafter.

2.4.2 ZONING

The Specific Plan area is designated as Mission Lakes Specific Plan (SP-2) in the City of Shafter Development Code.

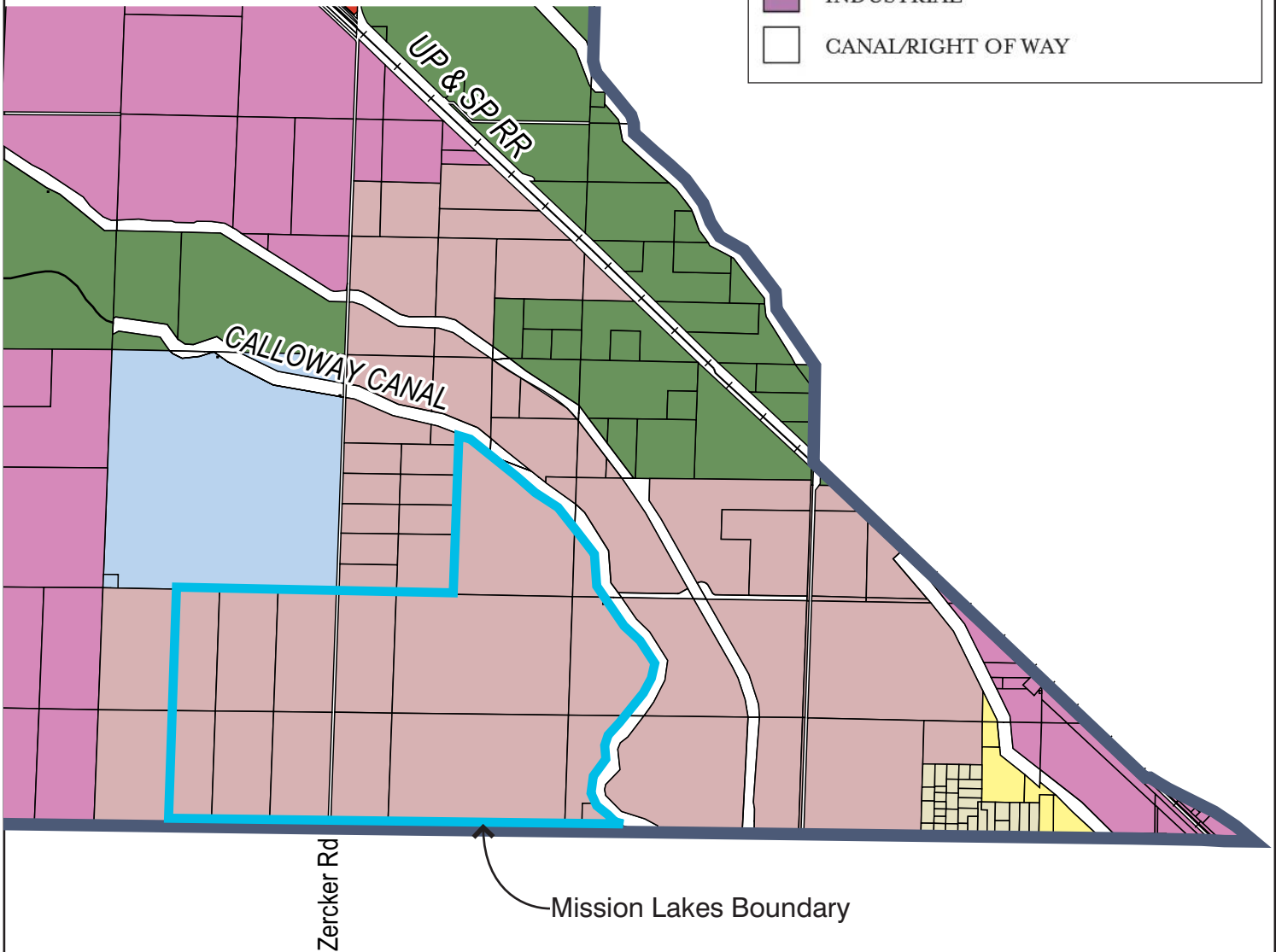


Figure 2-4

Mission Lakes Specific Plan

LEGEND

- GENERAL PLAN AREA BOUNDARY
- RURAL COMMUNITY (1 DU/AC)
- AGRICULTURE/OPEN SPACE
- SPECIFIC PLAN
- BUSINESS PARK
- COMMUNITY FACILITIES
- COMMERCIAL/PROFESSIONAL OFFICE
- INDUSTRIAL
- CANAL/RIGHT OF WAY



not to scale

General Land Use Plan Designations

Source: Proposed General Plan, City of Shafter, LSA

Figure 2-5

3.0 COMMUNITY DEVELOPMENT PLAN

3.1 PROJECT SUMMARY

Mission Lakes is envisioned as a master planned community containing a maximum of 5,334 dwelling units; a major commercial center; locations for an elementary and middle school; and private and public recreation facilities. A variety of detached and attached single-family residential homes will be provided that will appeal to a wide range of future home buyers, responding to both local and regional housing needs. Multi-family residential homes will also be provided near commercial areas for the convenience of residents and to reduce dependency on vehicle travel. Public and private recreation amenities will enhance the area and include such facilities as a community sports center adjacent to a lake, a neighborhood park, pocket parks and a comprehensive trail/paseo system that will provide linkage to neighborhoods, schools and shopping areas. The commercial center, located with major access to Seventh Standard Road, is envisioned to serve a larger region and will include a mixture of restaurants, entertainment and retail operations such as home improvement stores, discount stores and other junior retail stores. The heaviest concentration of residential uses will be adjacent the commercial center which will also provide convenient support to the core uses.

As part of the development, infrastructure improvements will be made that include a primary traffic circulation system, water and wastewater systems. Development of internal roadways and public facilities such as storm water collection systems will occur concurrently with residential development and are planned to accommodate the build-out requirements of Mission Lakes, ensuring that the City's standards for orderly growth are implemented. A brief description of the Mission Lakes community is included in the remainder of this chapter.

3.2 DESIGN OBJECTIVES

The Mission Lakes Specific Plan provides a long-range comprehensive planning approach that cannot be accomplished solely by designing the site at a parcel level. To achieve this goal, a number of important issues were considered during preparation of this Specific Plan document, including the City of Shafter Development Code, the updated 2005 General Plan, as well as engineering feasibility, environmental constraints, market acceptance, economic viability, and local community goals. To ensure the functional integrity, economic viability, environmental sensitivity and positive aesthetic contribution of the Mission Lakes Specific Plan, this analysis was used to establish the following list of project objectives. The Mission Lakes project intends to:



Mission Lakes Specific Plan

- Set forth a comprehensive development plan that implements the applicable portions of the City of Shafter General Plan and achieves the City's development goals for this portion of City.
- Provide a balance of compatible and complementary residential, recreational and commercial land uses in a well-designed master-planned community.
- Provide for a mix of land uses focused on compact pedestrian-oriented principles.
- Provide a range of housing types, densities and design for diverse ages and income levels through both attached and detached housing options.
- Anticipate market demand and public need by providing development standards that will allow the specific plan to accommodate changing housing preferences.
- Provide active and passive recreational amenities to meet the needs of the project residents by incorporating community sports centers, public ~~and private~~ recreational facilities and parks and a trail system.
- Create an aesthetically pleasing and distinct community identity through the establishment of design criteria for architecture, landscaping, walls, street improvements, signs, entry monuments and other planning and design features.
- Ensure that supporting infrastructure systems sufficiently sustain the land use plan by approving development predicated on the ability to provide adequate water supply, sewer and storm water infrastructure, public services and transportation system connections in a comprehensive and timely manner.

3.3 LAND USE PLAN OVERVIEW

The Mission Lakes Specific Plan area will contain a high quality and aesthetically pleasing community composed of residential, recreational, commercial, and educational land uses on 1,356.8 gross acres. The land use plan was developed to create a complementary mix of land uses that will appeal to a broad spectrum of the local population. The Mission Lakes site design also reflects a plan consistent with applicable City of Shafter ordinances, development standards and guidelines.

The Land Use Plan for Mission Lakes is illustrated on Figure 3-1, *Land Use Plan*, and includes 16 planning areas. Specific information on each of the planning areas is provided in Table 3-1, *Statistical Summary*, below and in Section 3.4 that follows.

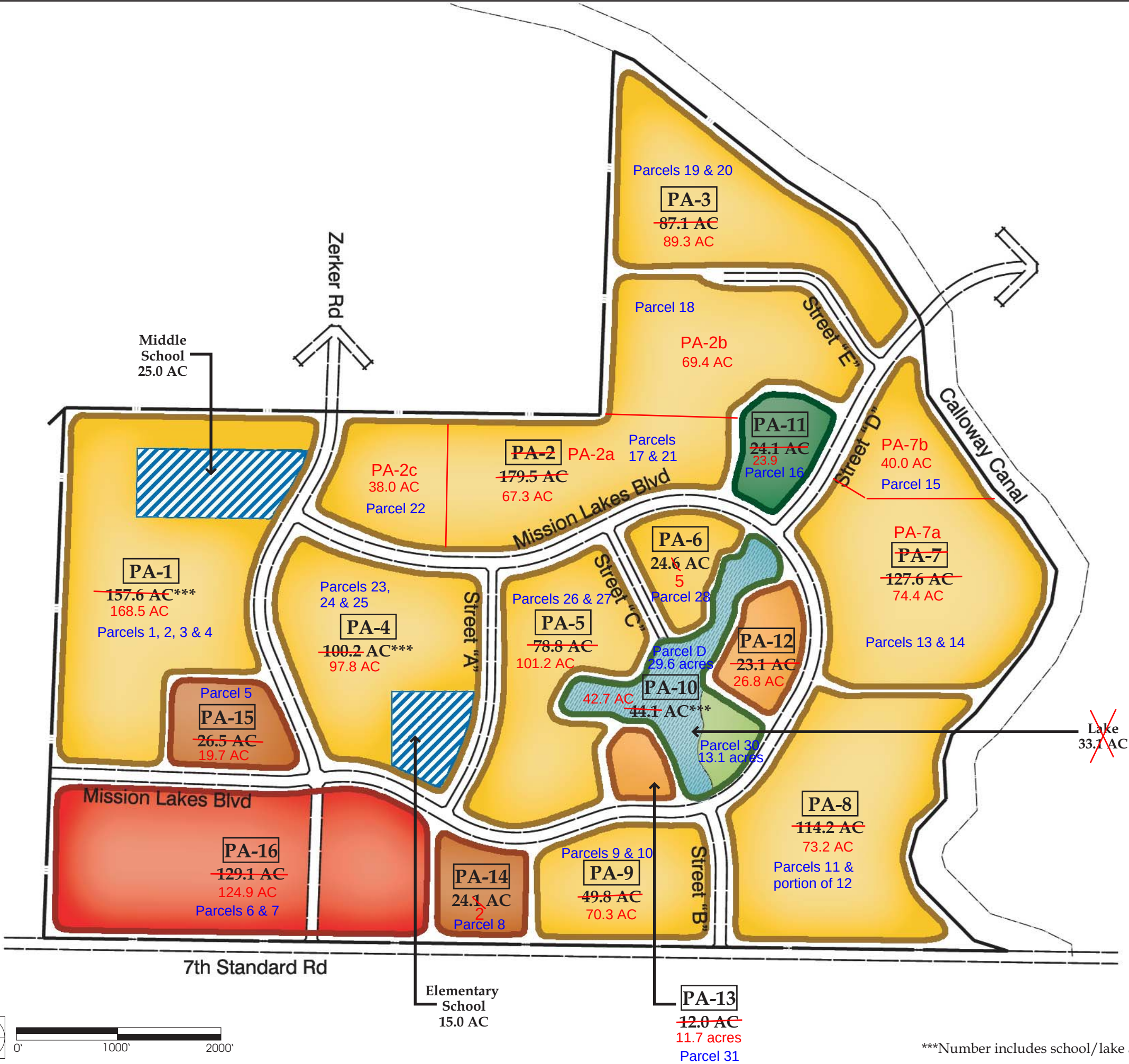
A total of 1989 dwelling units will be permitted in PA's 2a, 5, 6, 7a, 8, and 9. Units may be transferred between Planning Areas provided the total number of dwelling units does not exceed 1989.

A total of 613 dwelling units will be permitted in PA 2b, 2c, and 7b. Units may be transferred between these Planning Areas provided the total number of dwelling units does not exceed 613.

Statistical Analysis

LAND USE	PA	ACRES*	DENSITY	MAX DUs
RESIDENTIAL				
Low Density Res. (LDR)	PA-1	132.6	4-7.5 du/ac	745
Low Density Res. (LDR)	PA-2	179.5	4-7.5 du/ac	720
Low Density Res. (LDR)	PA-3	87.1	4-7.5 du/ac	307
Low Density Res. (LDR)	PA-4	85.2	4-7.5 du/ac	435
Low Density Res. (LDR)	PA-5	78.8	4-7.5 du/ac	375
Low Density Res. (LDR)	PA-6	24.6	4-7.5 du/ac	126
Low Density Res. (LDR)	PA-7	127.6	4-7.5 du/ac	486
Low Density Res. (LDR)	PA-8	114.2	4-7.5 du/ac	620
Low Density Res. (LDR)	PA-9	49.8	4-7.5 du/ac	275
Medium Density Res. (MDR)	PA-12	23.1	7.5-14 du/ac	236
Medium Density Res. (MDR)	PA-13	12.0	7.5-14 du/ac	123
Medium-High Density Res. (MHDR)	PA-14	24.1	18-24 du/ac	400
Medium-High Density Res. (MHDR)	PA-15	26.5	18-24 du/ac	486
TOTAL		965.2		5,334
NON-RESIDENTIAL				
Commercial	PA-16	129.1		
Middle School	PA-1	25.0		
Elementary School	PA-4	15.0		
TOTAL		169.1		
PARKS & RECREATION				
Private Recreation (HOA)**	PA-10	41.0		
Lake	PA-10	33.1	42.7	
Public Park	PA-11	24.1		
TOTAL		68.2		
Public Road		71.6		
Calloway Canal ROW		82.6		
TOTAL-GROSS ACREAGE		1,356.8		

*Excludes ROW for roads defined on Circulation Plan
** Additional private pocket parks located throughout residential areas.
Note: Lot sizes are averaged to achieve maximum dwelling unit count for each planning area.



***Number includes school/lake acreage.

TABLE 3-1
MISSION LAKES STATISTICAL SUMMARY

LAND USE (ZONING)	PLANNING AREA	NET ACRES ¹	DENSITY RANGE (DU/AC)	MAX. DWELLING UNITS
RESIDENTIAL LAND USE				
Low-Density Residential (LDR)	PA-1	132.6	4-7.5 du/ac	745
Low-Density Residential (LDR)	PA-2	179.5	4-7.5 du/ac	720
Low-Density Residential (LDR)	PA-3	87.1	4-7.5 du/ac	307
Low-Density Residential (LDR)	PA-4	85.2	4-7.5 du/ac	435
Low-Density Residential (LDR)	PA-5	78.8	4-7.5 du/ac	375
Low-Density Residential (LDR)	PA-6	24.6	4-7.5 du/ac	126
Low-Density Residential (LDR)	PA-7	127.6	4-7.5 du/ac	486
Low-Density Residential (LDR)	PA-8	114.2	4-7.5 du/ac	620
Low-Density Residential (LDR)	PA-9	49.8	4-7.5 du/ac	275
Medium Density Residential (MDR)	PA-12	23.1	7.5-14 du/ac	236
Medium Density Residential (MDR)	PA-13	12.0	7.5-14 du/ac	123
Medium High Density Residential (MHR)	PA-14	24.1	18.0-24.0 du/ac	400
Medium High Density Residential (MHR)	PA-15	26.5	18.0-24.0 du/ac	486
TOTAL		965.2		5334
NON-RESIDENTIAL LAND USE				
Commercial	PA-16	129.1		
Middle School	PA-1	25.0		
Elementary School	PA-4	15.0		
TOTAL		169.1		
PARKS AND RECREATION LAND USE²				
Private Recreation (HOA)	PA-10	11.0		
Private Recreation (Lake)	PA-10	33.1		
Public Park	PA-11	24.1		
TOTAL		68.2		
Road right-of-way		71.6		
Calloway canal		82.6		
TOTAL GROSS ACREAGE		1,356.8		
1. Developable area after exclusion of road right-of-way as shown on Circulation Plan. 2. Does not include 10 one-acre conceptual private recreation (pocket parks) shown on Parks & Recreation Plan. Note: Developable acreage will be further reduced by right-of-way for local streets within each planning area.				

Public
Public

3.3.1 RESIDENTIAL LAND USES

Residential planning areas account for 965.2 net acres of the project site, containing 5,334 dwelling units (du). The overall gross density of the Specific Plan shall not exceed 4.0 dwelling units per gross acre. In conformance with project goals, a variety of low density single-family (detached); medium density (attached and detached) housing styles, sizes and values are proposed, appealing to a wide range of future Shafter residents. The detached single-family housing mix will offer lot

sizes ranging between 4,000 square feet and 7,200 square feet. In addition, medium high density residential uses in the form of multi-family housing will be provided.

A. LOW DENSITY RESIDENTIAL (LDR)

The Low Density Residential (LDR) land use designation is intended to provide for the development of single-family detached homes on a variety of lot configurations. The density range of LDR shall be 4 to 7.5 dwelling units per acre. The LDR designation allows a range of lot sizes from a minimum 4,000 square feet to 7,200 square feet. The LDR designation provides flexibility with product types and styles that appeal to a range of market segments from first-time buyers to families.

B. MEDIUM DENSITY RESIDENTIAL (MDR)

The Medium Density Residential (MDR) land use designation is intended to provide for the development of a variety of attached, detached and clustered single-family dwellings. The density range for MDR shall be 7.5 to 14.0 dwelling units per acre. Typical products include garden court and townhomes.

C. MEDIUM HIGH DENSITY RESIDENTIAL (MHDR)

The Medium High Density Residential (MHDR) land use designation is intended to provide for the development of multi-family, rental properties. The density range for MHDR shall be 18-24 dwelling units per acre.

3.3.2 NON-RESIDENTIAL LAND USES

Non-residential land uses account for 169.1 net acres of the Specific Plan and are comprised of major commercial uses and public schools. Public services such as fire and police facilities will be provided as necessary throughout the community as permitted uses. Chapter 4 provides details of permitted and conditionally permitted uses.

A. MAJOR COMMERCIAL

Commercial uses will be built in Planning Area 16 on approximately 129.1 net acres to serve the Mission Lakes community and the surrounding region. The commercial uses are conveniently located in the southwest corner of the development at one of the major entrances to Mission Lakes on Seventh Standard Road. Seventh Standard Road has been designated as a major arterial in the Shafter General Plan. Typical uses are expected to be a mixture of restaurants, entertainment and retail operations such as discount stores and junior retail stores in addition to uses that would typically serve the community such as a supermarket or drugstore.

B. PUBLIC SCHOOLS

Fifteen acres have been set aside in Planning Area 4 to provide for the development of an elementary school to serve the Mission Lakes community and 25 acres has been set aside in PA-1 for a middle school to serve this community and adjacent development in the Specific Plan land use designation area of the General Plan.

3.3.3 PARKS AND RECREATION

Parks and recreation facilities will be provided throughout the community that includes ~~a private lake with adjacent facilities~~, a large public park, small pocket parks and a trail and paseo system to connect all of these features.

A. ~~PRIVATE~~ RECREATION FACILITIES

Mission Lakes will incorporate one major ~~private~~ recreation facility as an important element of community design ~~that will include a lake for non-motorized recreation~~. Located in Planning Area 10 and occupying a total of 44.1 acres, this ~~private~~ recreation facility is intended to serve as neighborhood gathering area and provide active and passive recreation for the residents of the community. Facilities such as a community center, hard courts, pool/spa, and parking areas will occupy approximately ~~11.0~~ ^{44.1} acres of PA-10 along Mission Lakes Blvd., ~~with the remainder for lake and passive open space~~.

Additional ^{public} ~~private~~ recreation areas such as neighborhood pocket parks ranging a minimum of 1.0 acres in size will be built within the single-family detached residential planning areas and have not been included in the total acreage for private recreation facilities.

B. PUBLIC PARK FACILITIES

In addition to ~~private~~ ^{other} recreation facilities one major public park will be provided in Planning Area 11 for a total of 24.1 acres. This park shall be designed and maintained to provide active and passive uses and the design shall meet the approval of the City of Shafter.

C. TRAILS AND PASEOS

A trail and paseo system will be provided throughout the community to encourage passive recreation and pedestrian activity in the Mission Lakes community. The purpose of this system is to provide a landscaped buffer between the major roadways and adjoining developments, accommodate an area for a connecting trail system and to accommodate an area for extensive landscaping that provides a common link throughout the community. The acreage for development of the trails and paseo system has not been included in the development statistics for the Parks and Recreation land use designation.

3.4 PLANNING AREAS

Sixteen (16) distinct development areas, referred to as “planning areas” have been designated to implement the planning objectives of the Mission Lakes Specific Plan, Figure 3-1. These planning areas were formed on the basis of logical clusterings of development. Collectively, the various planning areas will form the interlinked Mission Lakes community through complementary architectural and landscape themes, a network of community trails and common recreational amenities positioned throughout the community. The Development Standards and Design Guidelines contained in Section 4.0 and 5.0 will ensure uniformity of use and design as it pertains to zoning and community character.

Actual residential lotting, site planning of commercial and selection of specific recreational amenities will not be determined until the tentative tract map stage and may result in slight differences from the actual number of dwelling units allocated to a particular planning area as presented in Table 3-1. Up to 15% of the detached units in planning areas 1-9 may be transferred to another detached planning area, provided that the maximum unit count for those planning areas as a whole does not exceed 4,089 units. With prior written approval of the Planning Director up to 10% of the medium density (MDR) and medium high density (MHDR) units in planning areas 12-15 may be transferred to another attached planning area, provided the maximum unit count for those planning areas, as a whole, does not exceed 1,245 dwelling units.

3.4.1 LOW DENSITY RESIDENTIAL (PLANNING AREAS 1-9)

Planning Areas 1-9 are comprised of single-family detached residential areas with lot sizes ranging from 4,000 square feet to 7,200 square feet. The density range for all 9 planning areas shall be 4.0 to 7.5 dwelling units per acre. Details of the features described below can be found later in this section and in Chapter 5, Design Guidelines.

A. PLANNING AREA 1

PA-1 will contain a maximum of 745 detached dwelling units located on 132.6 acres with primary access from Zerker Road. PA-1 will also have a 25 acre area set aside for a middle school. The school shall be provided with 2 points of access per California Department of Education siting requirements and shall be appropriately buffered from adjacent agricultural uses or other hazards cited in Title 5 of the California Code of Regulations. Design considerations for PA-1 area as follows:

1. One neighborhood pocket park shall be provided in PA-1 with a minimum size of 1.0 acre.
2. A secondary paseo system shall be provided connecting the neighborhood park with the primary paseo system in Mission Lakes Boulevard and to the pocket park in the adjacent planning area (PA-15).

3. Corridor walls shall be provided along Zerker Road and that portion of Mission Lakes Blvd that borders PA-1.
4. Windrows shall be provided along local streets that coincide with the secondary paseos and to distinguish neighborhoods as suggested in Figure 3-5, *Landscape Plan*.
5. Formal landscaping shall be provided along Mission Lakes Boulevard consistent with the plant palate established for Mission Lakes Boulevard and along Zerker Road.

B. PLANNING AREA 2

PA-2 is the largest planning area in the Mission Lakes community and will contain a maximum of 720 detached dwelling units on 179.5 acres. It is located on the northern boundary of the Mission Lakes community with primary access from Mission Lakes Blvd and Zerker Road. Portions of PA-2 can also be accessed from “D” Street (which connects to the Coberly West community) and “E” Street. The Eastern portion of PA-2 is adjacent to the large public park in PA-11. Design considerations for PA-2 are as follows:

- ~~One neighborhood park minimum 2.0 acres~~
~~PA-2a PA-2. These parks shall be located in the general vicinity indicated in Figure 3-4, Parks and Recreation Plan.~~
~~Two neighborhood pocket parks, each a minimum of 1.0 acre in size, shall be provided in~~
~~PA-2. These parks shall be located in the general vicinity indicated in Figure 3-4, Parks and Recreation Plan.~~
~~This park~~
1. A secondary paseo system shall be provided connecting the neighborhood pocket parks with the primary paseo system of Mission Lakes Boulevard and the large public park.
 2. Formal landscaping shall be provided along Mission Lakes Boulevard consistent with the plant palate established for Mission Lakes Boulevard and windrows shall be provided for streets to separate and distinguish neighborhoods similar to that shown in Figure 3-5, *Landscape Plan*.
 3. Corridor walls shall be provided along Mission Lake Boulevard, Zerker Road and a portion of Street “D”. Open fence shall be provided around the public park of PA-11.

C. PLANNING AREA 3

Planning Area 3 forms the northern border of the Mission Lakes community and borders the Calloway Canal to the east. PA-3 will contain a maximum of 307 detached dwelling units located on 87.1 net acres with a density range of 4.0 to 7.5 units per acre. Access to PA-3 will be via Street “E,” which connects to Street “D” that provides access between the adjacent Coberly West community and Mission Lakes Boulevard, which loops around the Mission Lakes community. Design considerations for PA-3 are as follows:

1. A small neighborhood pocket park shall be provided in PA-3 with a minimum size of 1.0 acre, which shall be connected by a paseo to Street “E”.

2. A secondary paseo shall be provided into PA-3 along Street "E" which is minor collector and a primary paseo shall be provide for that portion of "D" Street that borders PA-3.
3. Windrows shall be provided along Street "E" in conjunction with the secondary paseo.

D. PLANNING AREA 4

Planning Area 4 will contain a maximum of 435 detached dwelling units on 85.2 net acres and a 15.0 acre location for an elementary school. PA-4 has primary access from Zerker Road and Mission Lakes Boulevard. PA-4 is strategically located in the center of the community with easy access to Seventh Standard via Zerker Road, contains the elementary school and is close to the commercial area that will serve the community and the surrounding area. The elementary school shall be provided with 2 points of access per California Department of Education siting requirements and appropriately buffered from adjacent commercial uses or other hazards cited in Title 5 of the California Code of Regulations. Design considerations for PA-4 area as follows:

1. A small neighborhood pocket park shall be provided in PA-4 with a minimum size of 1.0 acre.
2. Primary paseos shall be located along the major circulation streets of Zerker Road and Mission Lakes Blvd and connecting to the elementary school. Secondary paseos shall be provided to link the neighborhood pocket park to the school and the primary paseo system.
3. Formal landscaping shall be provided along Mission Lakes Boulevard consistent with the plant palate established for Mission Lakes Boulevard and windrows shall be provided that coincide with the primary or secondary paseos as illustrated in Figure 3-5, *Landscape Plan*, and Street "A".
4. Corridor walls shall be provided around the perimeter of PA-4 along Zerker road and Mission Lakes Boulevard. Open fencing shall be provided around the school wherever it is located.

E. PLANNING AREA 5

Planning Area 5 is centrally located in the Mission Lakes community adjacent to the community lake with access from Mission Lakes Boulevard on the north and south and Street "A" to the west. PA-5 will contain a maximum of 375 dwelling units on 78.8 net acres. Design considerations for PA-5 area as follows:

1. Primary paseos shall be located along Street "A" and Mission Lakes Boulevard.
2. A secondary paseo shall be provided to link the elementary school to the lake.
3. Formal landscaping shall be provided along Mission Lakes Boulevard consistent with the landscape palette established for Mission Lakes Boulevard.

4. Windrows shall be planted in conjunction with secondary paseos.
5. Corridor walls shall be provided along Mission Lakes Boulevard and open fence shall be provided along Street "A".
6. Allow two (2) minimum one acre pocket parks.

F. PLANNING AREA 6

Planning Area 6 borders the northern side of the community ~~lake~~^{park} in the Mission Lakes community, with primary access from Mission Lakes Boulevard. Street "C" separates PA-6 from PA-5 providing secondary access. Across Mission Lakes Boulevard to the northeast of PA-6 is the large 24.1 acre public park. PA-6 consists of 24.6 net acres and will contain a maximum of 126 detached dwelling units. Design considerations for PA-6 area as follows:

1. A primary paseo shall be located along Mission Lakes Boulevard consistent with the paseo system established for Mission Lakes Blvd.
2. A secondary paseo shall be located along "C" Street to connect the primary paseo system along Mission Lake Blvd to the secondary paseo system around the lake that is part of the private recreation facilities of PA-10.
3. Windrows shall be provided along Street "C" and formal landscaping (details in Chapter 5) shall be provided along Mission Lakes Boulevard consistent with the plant palate established for Mission Lakes Boulevard.
4. Corridor walls shall be provided along Mission Lakes Blvd.

G. PLANNING AREA 7

PA-7 will contain a maximum of 486 detached dwelling units on 127.6 net acres with primary access from Mission Lakes Blvd. and Street "D". Design considerations for PA-9 are as follows:

1. ~~Two small neighborhood pocket parks a minimum of 1.0 acre in size each shall be provided in PA-7.~~ Allow one neighborhood pocket park minimum 2.0 acres in PA-7a
2. Primary paseo shall be provided along Mission Lakes Boulevard.
3. A secondary paseo shall be provided to connect the neighborhood parks to each other and with the primary paseo system along Street "D" and Mission Lakes Boulevard.
4. Windrows (details in Chapter 5) shall be provided along streets leading to the neighborhood pocket parks in conjunction with the secondary paseos and formal landscaping (details in Chapter 5) shall be provided along Mission Lakes Boulevard consistent with the landscape plant palate established for Mission Lakes Boulevard.
5. Corridor walls shall be provided along Street "D" and along Mission Lakes Boulevard.

H. PLANNING AREA 8

Planning Area 8 is located in the southeast corner of the Mission Lakes community bordering Seventh Standard Road and consists of 114.2 net acres. PA-8 will contain a maximum of 620 detached dwelling units. Primary access to the majority of PA-8 will be from Street “B” that intersects Seventh Standard Road and Mission Lakes Blvd. Street “B” is a major entrance into the Mission Lakes community. Design considerations for PA-8 area as follows:

1. One small neighborhood pocket park a minimum of 1.0 acre in size shall be provided in PA-8.
2. A primary paseo shall be located along Street “B” and along Mission Lakes Boulevard.
3. A secondary paseo system shall be established with links to primary paseos to the neighborhood pocket parks and to the natural trail on Seventh Standard Road.
4. Formal landscaping (details in Chapter 5) shall be provided along Mission Lakes Boulevard consistent with the landscape plant palette established for Mission Lakes Boulevard and along Street “B”. Landscape plant palette for Street “B” shall be consistent between planning areas. Windrows shall be provided along streets leading to neighborhood pocket parks in conjunction with secondary paseos and to distinguish neighborhoods as illustrated in Figure 3-5, *Landscape Plan*.
5. Corridor walls shall be provided along Mission Lakes Boulevard and Street “B”.

I. PLANNING AREA 9

Planning Area 9 consists of 49.8 acres and is located on Seventh Standard Road with access via Mission Lakes Boulevard and Street “B” which is a primary entrance into the community. PA-9 will contain a maximum of 275 dwelling units. Design considerations for PA-9 are as follows.

6. One neighborhood pocket park a minimum of ^{2.0}~~1.0~~ acre in size shall be provide din PA-9.
7. A primary paseo shall be located along Street “B” and along Mission Lakes Boulevard.
8. A secondary paseo system shall be established with links from the primary paseo system along Mission Lakes Boulevard and the neighborhood pocket park. A secondary paseo shall be established to link the primary paseo on Mission Lakes Boulevard to the natural trail on Seventh Standard Road.
9. Formal landscaping shall be provided along Mission Lakes Boulevard consistent with the landscape plant palette established for Mission Lakes Boulevard and along Street “B”. Landscape plant palette for Street “B” shall be consistent between planning areas. Windrows shall be provided along streets leading to neighborhood pocket parks in conjunction with secondary paseos and to distinguish neighborhoods as illustrated in Figure 3-5, *Landscape Plan*.

10. Corridor walls shall be provided along Mission Lakes Boulevard and Street “B”.

3.4.2 MEDIUM DENSITY RESIDENTIAL (PLANNING AREA 12 AND PLANNING AREA 13)

Medium density residential land use has been established for two areas of the Mission Lakes community, PA-12 and PA-13. A variety of single-family attached and detached housing product is envisioned in these locations. PA-12 and PA-13 are located on both sides of PA-10 to take advantage of the largest recreational amenities contained within the community. PA-12 consists of 23.1 acres and will have a maximum of 236 dwelling units. PA-13 consists of 12.0 acres and will have a maximum of 123 dwelling units. The density range will be 7.5 to 14 dwelling units per acre. Primary access to PA-12 and PA-13 will be via Mission Lakes Blvd. Design considerations are as follows:

1. Primary paseos shall be established along Mission Lakes Boulevard.
2. Formal landscaping shall be planted along Mission Lakes Boulevard consistent with the landscape plant palette established for Mission Lakes Boulevard.
3. Corridor walls shall be placed along Mission Lakes Boulevard

3.4.3 MEDIUM HIGH DENSITY RESIDENTIAL (PLANNING AREA 14 AND PLANNING AREA 15)

Two areas have been designated as medium high density residential, PA-14 and PA-15. The medium high density residential has been located adjacent to the commercial uses of PA-16 to provide convenient support of those uses and to reduce vehicle trips. Multi-family residential housing will be built in these two planning areas with a density range of 18-24 dwelling units per acre. PA-14 consists of 24.1 acres and will contain a maximum of 400 dwelling units. PA-15 consists of 26.5 acres and will contain a maximum of 486 dwelling units. Primary access to either planning area will be from Zerker Road and Mission Lakes Blvd. Design considerations for PA-14 and PA-15 are as follows:

1. One neighborhood pocket park shall be provided in each planning area that will be a minimum of 1.0 acre in size.
2. A secondary paseo shall be provided to connect neighborhood pocket parks to the primary paseo system of Mission Lakes Boulevard.
3. Formal landscaping shall be planted along Mission Lakes Boulevard consistent with the landscape plant palette established for Mission Lakes Boulevard and along Zerker Road (for PA-15).
4. Windrows shall be provided along streets leading to neighborhood pocket parks in conjunction with secondary paseos in PA-15.
5. Corridor walls shall be placed along Mission Lakes Boulevard.



3.4.4 MAJOR COMMERCIAL (PLANNING AREA 16)

Planning Area 16 is located in the southwest corner of the Mission Lakes community with access to Seventh Standard Road at the intersection with Zerker Road. Mission Lakes Boulevard forms the northern boundary of PA-16 which consists of 129.1 net acres. Design considerations for PA-16 are as follows:

1. Primary paseos shall be provided along Zerker Road and elsewhere the planning area to connect Mission Lakes Boulevard to Seventh Standard Road.
2. Formal landscaping shall be provided along Mission Lakes Boulevard consistent with the landscape plant palette established for Mission Lakes Boulevard along Zerker Road. Complimentary formal landscaping shall be used on internal access roads in PA-16.
3. Groves shall be provided at the western and eastern boundaries of PA-16 to distinguish the area from the residential areas of Mission Lakes.

3.4.5 PARKS AND RECREATION (PLANNING AREA 10, PLANNING AREA 11)

A. ~~PLANNING AREA 10 (PRIVATE RECREATION)~~ ^{Public}

Require a minimum of one lake and open space on 44.1-acres. Open space may be developed for active and passive recreation and storm water detention areas as long as the open space and recreation does not encroach on PA's 12 and 13.

Planning Area 10 consists of 44.1 acres and shall be developed as ^{minimum} ~~private~~ recreation for the Mission Lakes community. ~~Up to 33.1 acres of PA 10 shall be developed as a combination of open space and lake for active recreation such as non motorized boats/canoes. Private recreation facilities in PA-10 shall be provided on 11.0 acres and are more fully described in Section 3.6, Parks and Recreation and Chapter 5, Design Guidelines. Design considerations are as follows:~~ ^{Public}

1. Primary paseos shall be provided to link Mission Lakes Boulevard to the recreation facilities and along Mission Lakes boulevard
2. ~~A restricted access, secondary paseo shall be provided around the lake and access will be restricted to the residents of Mission Lakes.~~ ^{Trails and sidewalks in adjacent streets that border the park will provide pedestrian access around the park}
3. Formal landscaping shall be provided along Mission Lakes Boulevard consistent with the landscape plant palette established for Mission Lakes Boulevard.
4. Open fence (restricting access) shall be provided around the lake and a corridor wall shall be provided to separate the recreation facilities from the adjacent neighborhoods of PA-12.
5. Site specific design of ~~the lake and recreation facilities (excluding community facilities)~~ shall be determined and executed by a landscape architect and shall meet the approval of the Planning Director.
6. ~~Private parks and recreation facilities shall be maintained by a Homeowners Association (HOA) established for the Mission Lakes community.~~ ^{by North of the River Recreation and Park District.}

B. PLANNING AREA 11 (PUBLIC RECREATION)

Planning Area 11 consists of 24.1 acres and shall be developed for public recreation. Public recreation facilities are more fully described in Section 3.6 Parks and Recreation and in Chapter 5, Design Guidelines. General design considerations for PA-11 are as follows:

1. A primary paseo shall be provided along Mission Lakes Boulevard.
2. A secondary paseo shall be provided around PA-11 connecting to adjacent neighborhoods.
3. Formal landscaping shall be provided along that portion of Mission Lakes Boulevard bordering PA-11 that is consistent with the landscape plant palette established for Mission Lakes Boulevard. Windrows shall be provided along Street "D".
4. Open fence shall be provided around PA-11.
5. Public park design shall be determined by site specific design executed by a landscape architect and shall meet the approval of the Planning Director.

3.5 CIRCULATION

A roadway concept has been developed for Mission Lakes as illustrated on Figure 3-2, *Circulation Plan*. Primary access to the project site is via Seventh Standard Road on the southern boundary of the site. The circulation system has been designed to accommodate the build-out of the Specific Plan by providing direct and convenient access throughout the community in a safe and efficient manner and has been coordinated with circulation plans for the City of Bakersfield. Additional internal streets will be built within the planning areas connecting to the circulation system shown. A description of the concept follows. Typical Street Cross Sections are illustrated in Figure 3-3. Detailed design of streets shall be included with tract map submittals.

- *Zerker Road*: serves as one of two primary entrances to the Mission Lakes community from Seventh Standard Road and will be the major entrance to the regional shopping of PA-16, bisecting the planning area. Zerker Road is a continuing road from Bakersfield and will extend through Mission Lakes to the north connecting to the circulation plan of the City of Shafter. It is designated as a four-lane, divided (raised median) arterial.
- *Mission Lakes Boulevard*: is designated as a four-lane, divided (raised median) arterial that intersects with Zerker Road at a "T" intersection in the northwest part of the community and loops around the core of the community and exists to the west in the southwest corner, providing internal access to all of the major amenities of the Mission Lakes including the major commercial areas of PA-16.
- *Street "A"*: is designated as a two-lane minor collector and bisects the center of the community connecting to Mission Lakes Boulevard at the northern loop and the southern loop. Street "A" will provide the primary access the elementary school of PA-4.

The header image is a grayscale photograph showing a family of four (a man, a woman, and two children) sitting on a grassy area, possibly a beach or park, looking towards the right. The text 'Mission Lakes' is in a large, serif font, and 'Specific Plan' is in a smaller, italicized serif font below it.

Mission Lakes

Specific Plan

- *Street "B"*: serves as the second primary entrance to the community and the major entrance for the residential areas. It is designated as a four-lane, divided (raised median) arterial that intersects with Mission Lakes Boulevard at PA-10 to provide a dramatic view of the most significant feature of the community, the lake.
- *Street "C"*: is designated as a two-lane minor collector connecting the lake to Mission Lakes Boulevard and bisecting PA-5 and PA-6.
- *Street "D"*: is designated as a four-lane, divided (raised median) arterial connecting Mission Lakes Boulevard to the adjacent Coberly West Specific Plan area.
- *Street "E"*: provides access to the north eastern portion of the Mission Lakes community as a two-lane, minor collector, connecting to Street "D"

Mission Lakes

Specific Plan



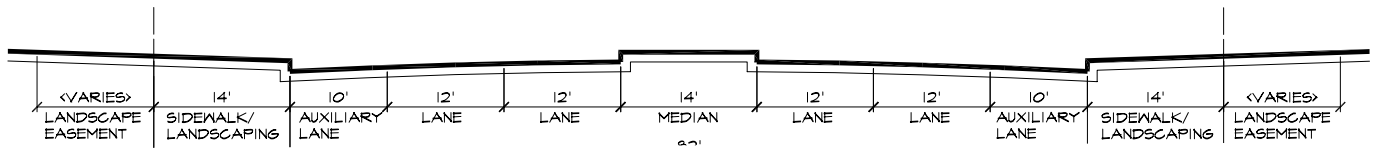
Legend

- Arterial Street (4 lane, raised median)
- Minor Collector (2 lane)
- Bicycle Lane

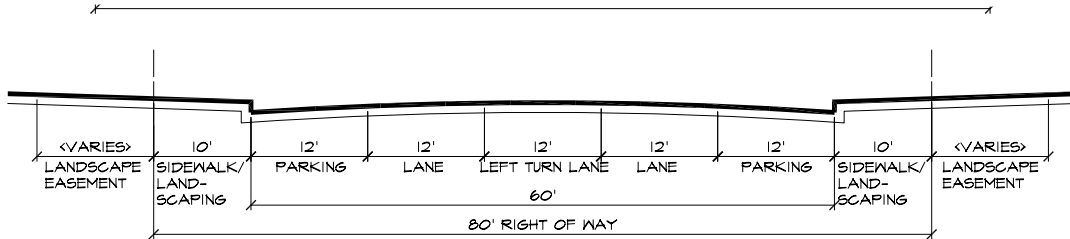
not to scale

Circulation Plan

Figure 3-2



Arterial Street Cross Section (4 lane, divided)



Minor Collector Cross Section (2 lane, undivided)

* Landscape easement varies according to Paseo and Landscaping Plans.

not to scale

3.6 PARKS AND RECREATION

An important element of the Mission Lakes community is the *Parks and Recreation Plan*, Figure 3-4. The parks and recreation plan provides for a variety of active and passive recreational opportunities available for the enjoyment of project residents, including public ~~and private~~ recreation facilities, neighborhood pocket parks and a paseo system.

3.6.1 ~~PRIVATE~~ RECREATION FACILITIES

The ~~private~~ recreation area in PA-10 will serve as the primary recreational facility for the community and is envisioned to have numerous amenities ~~including a lake~~. Centrally located in the community at the intersection of a major community entry and the loop road, this area will be a focal point of the community and shall be completed prior to issuance of the certificates of occupancy for 1500 dwelling units within the Specific Plan area. ~~Grading for the lake will begin with the initial phase on construction~~. Facilities to be provided within the ~~private~~ recreational areas shall include, but are not limited to, a community center for hosting special events, a pool and spa, restroom facilities, basketball and tennis court, tot lots, open space turf area for various activities, and barbeque facilities. ~~A community wide home owners association (HOA) shall be established to provide funding for maintenance of the lake and recreation facilities. Existing local water wells will be used to supply water for the initial filling of the lake.~~ These recreational facilities ~~may also be~~ will be annexed into the North Bakersfield Recreation and Parks District for maintenance in the future.

Smaller neighborhood pocket parks shall be incorporated into residential planning areas as depicted conceptually in Figure 3-4 to provide opportunities for passive recreation such as picnicking and neighborhood gathering. These parks shall include special landscaping such as focal elements with specimen trees, flowering shrubbery, and turf. Additional elements such as tot lots, picnic tables, benches, low fences and gates, or archways should be provided to further tie these spaces into the neighborhood character. These parks shall be a minimum of 1.0 acre in size and designed to be consistent with the design theme of the neighborhood. ~~The home owners association established for the community will also provide funding for maintenance of these pocket parks.~~ Neighborhood parks shall be completed prior to issuance of 60% of the certificates of occupancy for dwelling units in the respective planning area where they are located.

3.6.2 PUBLIC PARK FACILITIES

A public park consisting of 24.1 acres is planned for PA-11 and will be constructed to City standards, with construction beginning after the issuance of the certificates of occupancy for 2,500 dwelling units within the Specific Plan area and completed before 3,000 certificates of occupancy for dwelling units have been issued. Facilities to be provided within this public park shall include, but are not limited to a tot lot and children's play area with adjacent seating and paths, multipurpose turf, ball fields, multi-use courts that may include tennis, basketball, volleyball or



handball, bike racks, restroom facilities, trash receptacles and parking. This public park shall be annexed into the ~~North Bakersfield Parks and Recreation District~~ for maintenance.
~~North of the River Recreation Park District~~

3.6.3 TRAILS AND PASEOS

The Parks and Recreation Plan includes a network of trails and paseos that provide an alternative mode of transportation throughout the community. Design guidelines for these trails and paseos can be found in Chapter 5. These trails and paseos provide a comprehensive system of linkages to recreation facilities, open space, schools and the commercial uses of PA-3.

Mission Lakes Specific Plan



7th Standard Rd

Legend

- P Public Park
- R Private Recreation
- Primary Paseo
- Secondary Paseo
- Natural Trail

not to scale

Parks and Recreation Plan

Figure 3-4

3.7 LANDSCAPE PLAN

The landscape plan for Mission Lakes is shown in Figure 3-5 and includes locations for primary and secondary entry monuments. The character of the Mission Lakes community will be in part formed by the landscape plan. Strong landscape features along with streetscape features help integrate the diverse elements of the built environment by unifying the street scene, orienting travelers and creating a memorable image. The purpose of the plan is to establish a unified landscape framework that provides continuity throughout the Specific Plan. Four distinctive landscape themes or elements are used within the Specific Plan as follows:

- **Formal Landscaping:** shall be used to distinguish the major entrances to the community and the arterial streets that form the primary circulation system. Formal landscaping is characterized as a linear or patterned arrangement of trees and plants at a regular spacing interval. The pattern and plant palette for formal landscaping should be consistent throughout and recognizable to orient travelers and the community to the major land use elements of the Specific Plan.
- **Groves:** are situated along the eastern and western boundary of the major commercial area and along the residential portion of Seventh Standard Road. They are intended to provide a buffer between the residential areas and high intensity traffic areas. The groves shall be planted uniformly with productive or non-productive species such as olive or citrus, reflective of the traditional agricultural practices of the area.
- **Windrows:** provide a strong visual linkage between neighborhoods and are most typically associated with the secondary paseo system linking the recreational amenities and activity centers throughout the Specific Plan. Windrows shall be informal groupings of trees and plant materials, both deciduous and evergreen, in an irregular arrangement with the purpose of providing a buffer from adjacent development and protection from wind. Tall growing trees will characterize the windrows so that they can be seen from a distance to provide orientation in the community.
- **Entry Monuments:** shall be placed at the major and secondary entrances where indicated on Figure 3-5 to provide a visual gateway to the Mission Lakes community. Conceptual illustrations of entry monuments can be found in Section 5.3, Landscape Design Guidelines.

3.8 WALL AND FENCE PLAN

A simple wall and fence plan for the Mission Lakes community is shown in Figure 3-6. Walls and fences are primarily placed along arterials and recreation facilities canals for safety and sound reduction. The plan identifies three distinct types of walls or fences that should be used: 1) sound wall; 2) corridor wall; and 3) open fence. In order to provide a feeling of community openness, individual developments should limit the use of solid perimeter walls and gated entrances. Details for walls and fences can be found in Section 5.3 Landscape Design Guidelines.

Mission Lakes Specific Plan



Legend

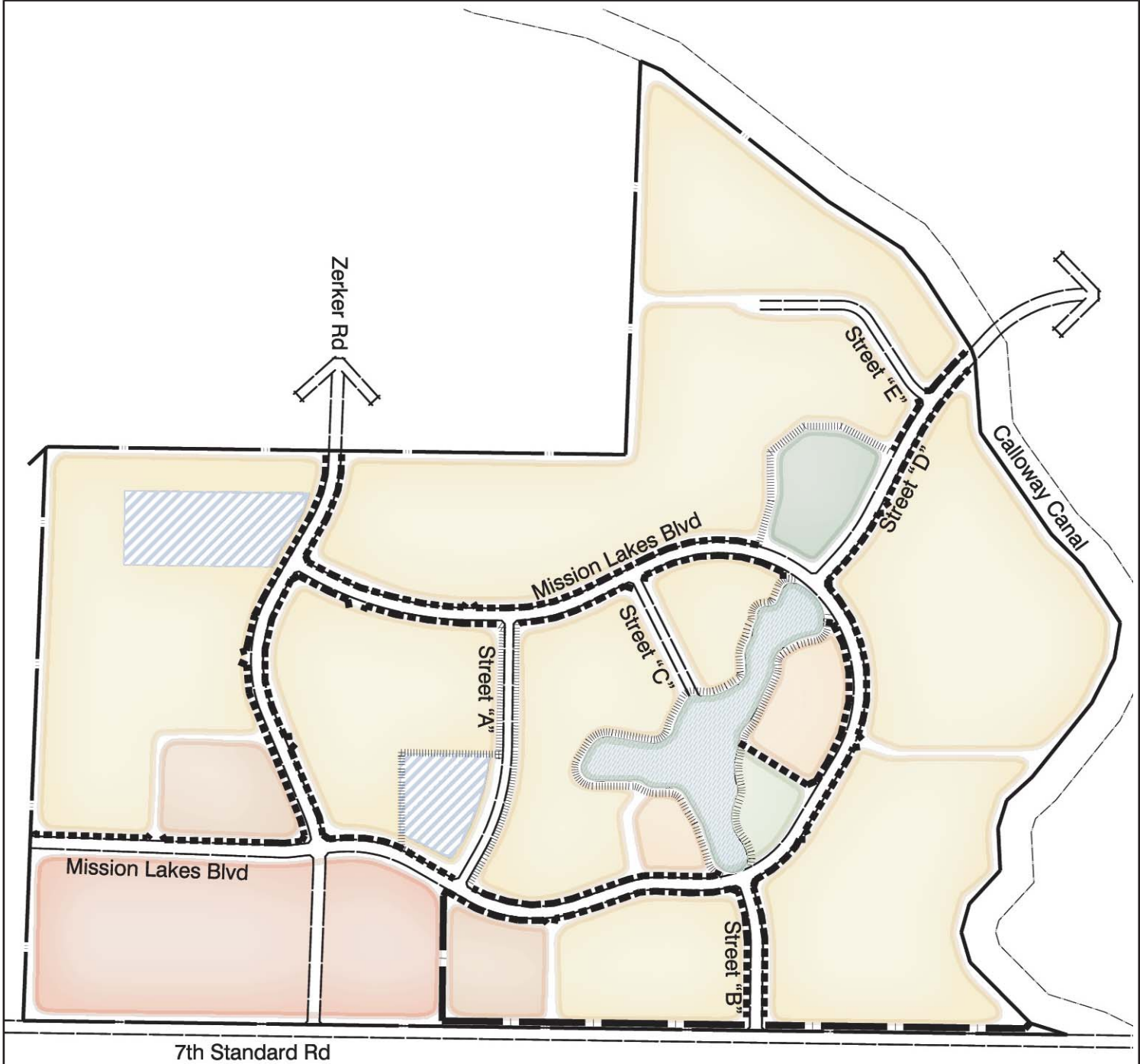
- Formal Landscaping
- ~ Windrows
- Tree Groves
- * Primary Entry Monument
- * Secondary Entry Monument

not to scale

Landscape Plan

Figure 3-5

Mission Lakes Specific Plan



Legend

	Solid Wall
	Corridor Wall
	Open Fence

not to scale

Wall and Fence Plan

Figure 3-6

3.9 GRADING CONCEPT

Grading for Mission Lakes is tailored to the existing topography of the project site. The project site is part of a flat to gently sloping alluvial plain. Soils and geologic conditions present no significant constraints to grading. The primary objectives of the grading concept are to: a) establish road grades that are consistent with those of the existing City streets around the site; b) provide stable development pads for residential and commercial structures and recreation amenities; and c) balance the cut and fill grading quantities on-site.

Grading is expected to balance on-site and will not require import or export of materials. Approximately 1.5 million cubic yards of material will be moved overall; the entire site will balance and there will be no import or export of material. This quantity may vary as final grading plans are developed. The grading plans shall be designed to accommodate drainage and a street system that meets City of Shafter standards.

3.10 PUBLIC FACILITIES

3.10.1 WATER

The Oildale Mutual Water District (OMWD) will provide potable water service to the area. OMWD operates facilities that serve residents to a point north of Seventh Standard Road and west of State Route 99. Potable water will service the residential and commercial areas of Mission Lakes. The OMWD existing water supply is a combination of groundwater and treated surface water. It currently has excess groundwater and has expressed a willingness to consider expanding its service into the Mission Lakes area, thereby more fully utilizing its existing groundwater resources. Mission Lakes falls within the North Kern Water Storage District, where landowners have a right to reasonable and beneficial use of the underlying groundwater. Currently farming is supported by five water wells, nine electric powered water transfer pumps, eight diesel powered water transfer units, three concrete lined ditches, and an unlined ditch that feeds from the adjacent Calloway Canal. Existing or new wells will provide secondary water for irrigation of lawns, parks and landscaped areas.

The water company's infrastructure consists of groundwater wells, above-ground water storage tanks with booster stations, groundwater and treated surface water, and water distribution lines. The primary connection points available for the Mission Lakes area will be from the ~~Coberly West~~ Gossamer Grove Specific Plan area through Street "D" and additionally along Seventh Standard Road to the east to form a looped system.

The proposed water system, as shown in Figure 3-7, *Master Water Plan*, will include a 12-inch minimum main line in Seventh Standard Road, Zerker Road, the northern and eastern loop of Mission Lakes Boulevard, Street “B” and Street “D” connecting to the adjacent Coberly West property. Within the internal roadways, 8-inch minimum lines will serve to provide domestic service to each proposed residence and commercial tenant as well as supplying sufficient fire flows to fire hydrants placed in accordance with the Kern County Fire Department standards. The parallel system for irrigation will be developed in the same utility easement as the potable drinking water system and connecting to on-site wells located throughout the property.

3.10.2 SEWER

The City of Shafter is responsible for the collection of wastewater within its corporate limits. The City has a Joint Powers Agreement with Kern County and the North of the River Sanitary District (NORSD) for the operation of a Regional Wastewater Treatment Plant.

A proposed sewer plan consists of an extension of the already existing facilities west of the project, as shown in Figure 3-8, *Master Sewer Plan*. A proposed 12-inch minimum main sewer line is to be constructed in Seventh Standard Road, Zerker Road, and around the lake on Zerker Road connecting to “B” Road. Within the Specific Plan internal streets, 6” and 8” sewer mains will be utilized. The system will flow through a composition of gravity sewer lines to the Shafter-North of the River Regional Wastewater Treatment Facility, located on 160 acres along Seventh Standard Road in the southwest portion of the Planning Area of the City of Shafter General Plan. The facility provides secondary wastewater treatment.

Sewage disposal facilities shall be installed in accordance with the requirements and specifications of the City of Shafter.

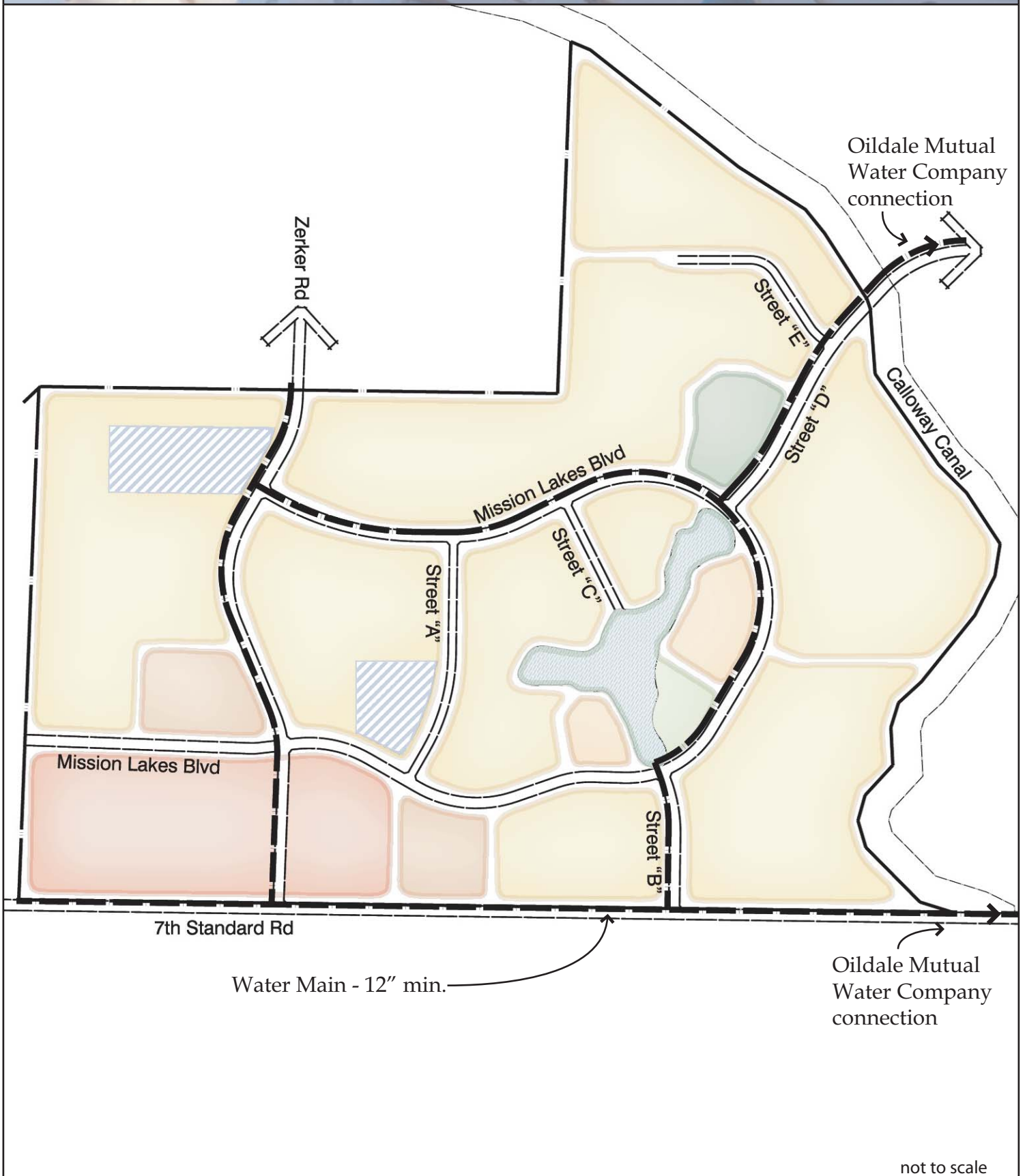
3.10.3 STORM WATER

The Mission Lakes site is situated on the eastern flank, near the south end of the Great Valley Geomorphic Province. This province is a large northwesterly trending geosyncline or structural trough between the Coast Ranges and the Sierra Nevada Mountains. Erosion from both of these mountain systems has resulted in the deposition of immense thickness of sediments in the Valley floor. Heavily-laden streams from the Sierra Nevada have built very prominent alluvial fans along the margins of the San Joaquin Valley. This has resulted in a rather flat topography in the vicinity of the project site.

The southwesterly flowing Kern River is approximately 6 miles south of the site. Existing topographic relief consists of relatively flat contours, with the existing site drainage generally sheet flowing in a westerly-southwesterly direction. The site is not located within the 500-year Kern River floodplain zone. The drainage plan for Mission Lakes will be consistent with common practice in the area and City of Shafter standards.

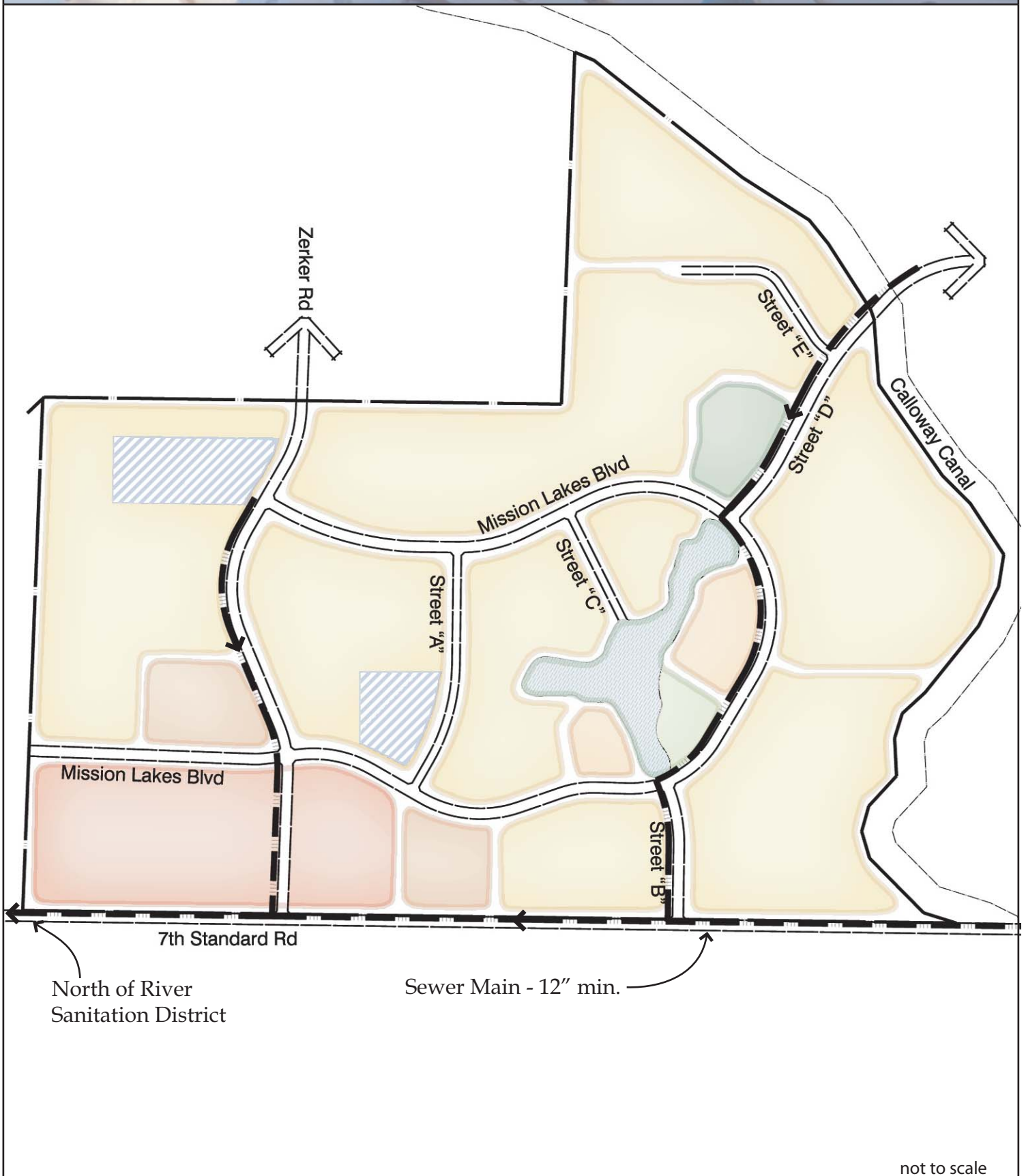
Mission Lakes

Specific Plan



Mission Lakes

Specific Plan



All drainage created within the Specific Plan area will be detained on-site within the specific plan and percolate into the ground. All surface runoff will be detained in on-site detention basins located within the individual tract maps submitted for approval within the planning areas. The drainage waters will be collected and then transported via underground piping systems to the detention basins.

Drainage basins shall be constructed with 1 major basin for each 160 gross acres of land, and they will be designed to allow for multiple homebuilders or areas to share the major basins. Detention basins will be designed, tested and sized at such time as the individual tentative tract maps are designed. Where possible, detention basins should be integrated into open space areas, park-like features, lineal open space swales and play fields.

Prior to final map approval, detailed drainage/hydrological studies shall be required to address on-site drainage conditions and increased runoff flows associated with proposed land uses on a subdivision-level basis. Drainage facilities within public road right-of-ways and drainage easements are proposed to be maintained by the City of Shafter.

3.11 PUBLIC SERVICES

The following information is a brief summary of services to be provided to Mission Lakes. A more detailed discussion of facilities and service availability is presented in the Environmental Impact Report (EIR) for the General Plan update.

A. POLICE AND FIRE PROTECTION

Acreage for police and/or fire facilities shall be provided within the Specific Plan area as required by the City of Shafter/Kern County and shall be a permitted use in all areas.

B. PUBLIC SCHOOLS

Mission Lakes is divided between the Richland and Norris Elementary School Districts. A location for an elementary school will be provided within the Specific Plan in PA-4 and additional facilities are currently planned just north of Mission Lakes within the Richland Elementary School District on the Bidart property. This school will also serve the Mission Lakes community. Older students from Mission Lakes will attend a planned Middle School to be located within the PA-1. The North High School District will serve high school students.



C. UTILITIES

Mission Lakes will be served with telephone, cable internet (data), electric, natural gas, and solid waste collection service from private companies serving the area as detailed below:

UTILITY	PROVIDER
Electricity	PG&E
Gas	Southern California Gas Co.
Water	Oildale Mutual Water District
Sewer	City of Shafter
Solid Waste	City of Shafter
Telephone	SBC AT&T
Cable	BrightHouse Spectrum

4.0 DEVELOPMENT STANDARDS AND REGULATIONS

4.1 GENERAL PROVISIONS

The following Development Standards and Regulations implement the planning and design concepts of this Specific Plan. These standards and regulations address site development issues and provide the basic criteria that govern all development within the boundaries of Mission Lakes. Development within the Specific Plan shall be subject to the review processes discussed in Chapter 6 of this Specific Plan. Any standard or regulation contained herein that differs from the City of Shafter Municipal Code shall take precedence over, and supersede, the City of Shafter Municipal Code, unless otherwise prohibited. Any standard or regulation of the City of Shafter Municipal not covered by this Specific Plan in the areas of site development, administration, review procedures, environmental review, and parking regulations shall apply to this Specific Plan. Where a discrepancy occurs that unreasonably restricts the implementation of this Specific Plan, a Specific Plan Amendment shall be required.

4.1.1 DEFINITION OF TERMS

All terms used in this document shall have the same definitions as provided in the City of Shafter Municipal Code, Zoning Ordinance, Section 1.190, except where altered in the definitions provided below:

- *Abutting, Adjoining, Adjacent.* Having district boundaries or lot lines in common, however, where properties would have had lot lines in common except for the existence of an alley, the lot lines of those properties are considered to be abutting, adjoining, or adjacent.
- *Accessory Structure.* Any subordinate structure or portions of the main structure, the use of which is incidental to that of the main structure on the same lot or premises, and which is used exclusively by the occupants of the main structure. An accessory structure may be erected only after the principal structure is established.
- *Acreage, Gross.* The total fee ownership of a parcel or land area including any easements.
- *Acreage, Net.* The land area which remains after dedication of ultimate rights-of-ways for 1) exterior boundary streets, 2) flood control rights-of-way, and 3) easements.
- *Active Recreational Uses.* Facilities occurring in a planned development or Specific Plan which are designed to provide individual or group activities of an active nature including, but not limited to, sports fields, court games, swimming pools, children's play areas, picnic areas, golf courses, and recreational community gardening. Active recreational uses do not

include natural open space, nature study areas, open space for buffer areas, riding and hiking trails, water courses or drainage areas.

- *Alley.* A secondary means of access to property, generally located at the rear or side of the property. An alley is not intended for general circulation traffic.
- *Architectural Features.* Any portion of the outer surface of a structure, including, but not limited to, the kind, color and texture of the building material, the type and style of windows, doors, lights, signs, walls, fences, awnings, canopies, screens, sculptures, decoration, roof shape and materials, and other fixtures appurtenant to a structure.
- *Architectural Projections.* A marquee, fireplace, chimney, porch, canopy, or similar projection of a building.
- *Building Height.* The vertical distance from the grade to the highest point of the coping of a flat roof or to the deck line of a mansard roof or to the highest point of the highest gable of a pitch or hip roof, but exclusive of vents, air conditioners, chimneys, or other such incidental appurtenances.
- *Coverage, Lot or Site.* “Lot or Site Coverage” shall mean the ratio between the ground floor area of the building or buildings and the lot area.
- *Density.* The number of permanent dwelling units per unit of land.
- *Dwelling, Multi-Family.* A building containing two or more dwelling units; or two more dwelling units, either attached or detached, on one lot.
- *Dwelling, Single-Family.* A building containing one dwelling unit on one lot.
- *Easement.* The right to use property owned by another for specific purposes or to gain access to another property. For example, utility companies may have easements on private properties to be able to install and maintain utility facilities.
- *Floor Area, Gross.* The total enclosed area of all floors of a building measured to the inside face of the exterior walls including halls, stairways, elevator shafts at each floor level, service and mechanical equipment rooms, and basement or attic areas having a height of more than 7 feet, but excluding area used exclusively for vehicle parking or loading.
- *Floor Area, Net.* The total building floor area excluding garages, hallways, lobbies, elevators, and other common spaces.
- *Frontage, Building.* The side or face of the building which is parallel to or is at an angle of 45 degrees or less to a public street or a public parking area.

- *Frontage, Road.* A minor street which is parallel to, and adjacent to an arterial street or freeway, and which provides access to abutting properties and protection from through and fast traffic.
- *Frontage, Street or Highway.* That portion of a lot or parcel of land which borders and has access to a public street, highway, or parkway. The frontage shall be measured along the common lot line separating the lot or parcel of land from the public street, highway, or parkway.
- *Garage.* A permanently roofed structure with 3 enclosed sides and a garage door which is used for automobile shelter and storage.
- *Lot.* A site or parcel of land under one ownership having frontage upon a street, other than an alley, or a private easement determined by the Public Works Manager to be adequate for purposed of access.
- *Lot Area.* The horizontal area within the property lines excluding area to be included in future street right-of-way as established by dedication.
- *Lot, Corner.* A site bounded by 2 or more adjacent street lines that have an angle of intersection of not more than 135 degrees.
- *Lot Depth.* The average horizontal distance between the front and rear lot lines measured in the mean direction of the side lot lines.
- *Lot, Double Frontage.* An interior lot having frontage on more than one street.
- *Lot, Flag or Corridor.* A lot with access provided to the bulk of the lot by means of a narrow corridor.
- *Lot, Interior.* A lot other than a corner lot.
- *Lot, Reversed Corner.* A corner lot the side line of which is substantially a continuation of the front property line of the first lot to its rear.
- *Lot Line.* A line of record that divides one lot from another lot or from a public or private street or any other public space.
- *Lot Width.* The average horizontal distance between the side lot lines, measured at right angles to the lot depth as a point midway between the front and rear lot lines.
- *Open Space, Common.* An open space within a residential development reserved for the exclusive use of residents of the development and their guests.
- *Open Space, Private.* A usable open space adjoining and directly accessible to a dwelling unit, reserved for the exclusive use of residents of the dwelling unit and their guests.

- *Open Space, Usable.* Outdoor space which serves a recreational function or provides visual relief from the building mass, the minimum dimension of which shall be 6 feet excluding required front yards.
- *Project.* Any proposal for new or changed use, or for new construction, alteration or enlargement of any structure, that is subject to the provisions of this Specific Plan.
- *Property Line, Front.* The shortest boundary line of a lot which is coterminous with a street line. Boundary lines of a double frontage lot which are coterminous with street lines shall be front lines and shall both meet minimum front yard set back requirements. When the boundary lines of a corner lot, which are coterminous with street lines, are of equal or substantially equal lengths, the front line shall be determined by the Planning Director. In determining the front line, the Planning Director shall take into consideration the character of the improvements in the neighborhood of the lot, the relative impact to abutting property owners from the establishment of either of such boundaries as a front line, the character of the building proposed to be constructed and the distance that the buildings are set back from the lines of the two streets on which the lot in question abuts.
- *Property Line, Interior.* A lot line not abutting a street.
- *Property Line, Rear.* A lot line that is parallel or approximately parallel to the front lot line. Where no lot line is within 45 degrees of being parallel to the front lot line, a line 10 feet in length within the lot, parallel to and at the maximum possible distance from the front lot line, shall be deemed the rear lot line for the purpose of measuring rear yard depth.
- *Property Line, Side.* Any lot line that is not a front lot line or a rear lot line.
- *Property Line, Streetside.* A side lot line abutting a street.
- *Site.* A lot or group of contiguous lots not divided by an alley, street, other right-of-way or city limit that is proposed for development in accord with the provisions of this Specific Plan and/or the Shafter Zoning Ordinance, Title 17, and is in a single ownership or has multiple owners, all of whom join in an application for development.
- *Specific Plan.* A plan as defined in California Government Code 65450.
- *Structure.* Anything constructed or erected that requires a location on the ground, including a building, but not including a fence or a wall used as a fence if the height does not exceed 6 feet, or access drives, or walks, or swimming pools.
- *Yard or Court.* An open space on the same site as a structure, unoccupied, and unobstructed by structures from the ground upward or from the floor level of the structure requiring the yard or court upward except as otherwise provided in this title, including a front yard, side yard, rear yard, or court between structures.

- *Yard, Front.* A yard extending the full width of a site, the depth of which is the minimum horizontal distance between the front property line and a line parallel thereto on the site. The front yard of a corner lot is the yard adjacent to the shortest street frontage.
- *Yard, Rear.* A yard extending across the full width of a site, the depth of which is the minimum horizontal distance between the rear property line and a line parallel thereto on the site, except that on a corner lot the rear yard shall extend only to the side yard abutting a street.
- *Yard, Side.* A yard extending from the rear line of the required front yard, or the front property line of the site where no front yard is required, to the front of the line of the required rear yard, or the rear property line if the site where no rear yard is required, the width of which is the horizontal distance between the side property line and line parallel thereto on the site, except that the side yard on the street side of a corner lot shall extend to the rear lot line.

4.1.2 GENERAL NOTES

1. The maximum number of residential dwelling units permitted by the Mission Lakes Specific Plan shall be 5,334. The approximate number of dwelling units within each residential planning area is established on the Mission Lakes Land Use Plan, Figure 3-1. Each planning area contains a target gross density and an approximate number of dwelling units. During the site plan and tentative map stage of design, the actual number of dwelling units allocated to a particular planning area may slightly differ from the number shown on Figure 3-1. ~~Up to 15% of~~ The detached units in Planning Areas 1-9 may be transferred among these planning areas, provided the maximum unit count for the Specific Plan as a whole does not exceed 4,089 units. With prior written approval of the Planning Director up to 10% of the medium density (MDR) and medium high density (MHDR) units in planning areas 12-15 may be transferred among these planning areas, provided the maximum unit count for those planning areas, as a whole, does not exceed 1,245 dwelling units.
2. Minor boundary, density, and acreage variations (up to 10%) in the planning areas shall be permitted, subject to approval of the Planning Director, without an amendment to the Specific Plan document.
3. General development standards contained in Chapters 10 through 14 of the Municipal Code, Title 17 of the City of Shafter, shall be applicable to performance standards, parking, signage, swimming pools and other specific uses, accessory structures and other general development in the Specific Plan area.
4. Special use regulations; additional development standards for condos, townhouses, and apartment developments; and specific development standards contained in Title 17, Chapter 4 of the Municipal Code shall be applicable to the Specific Plan area. Specific

development standards include parking requirements, landscaping, open space, ~~private open space~~, pedestrian circulation, security fencing, laundry facilities, lighting, trash collection areas, security devices, and maximum number and dimension of connecting units. Where a discrepancy occurs, the standards and regulations contained in this section of the Specific Plan document shall supersede Title 17, Chapter 4 of the Municipal Code.

5. ~~All private streets within the Specific Plan shall be permanently reserved and maintained for their intended purpose by a means acceptable to and enforceable by the City of Shafter. Access for emergency vehicles shall be maintained at all times.~~
6. Staggered building placement required for variation in streetscape shall not encroach into the minimum required setback area for any given lot (variations in building footprints shall be set back from the minimum front yard setback required).
7. Additional wells may be required throughout the Specific Plan for irrigation water and development and operation of these wells shall be allowed uses anywhere within the Specific Plan and shall meet approval conditions established by the Public Works manager.

4.2 DEVELOPMENT STANDARDS AND REGULATIONS

The following Section sets forth development standards for all land uses within the Mission Lakes community. All setbacks established by this Chapter, unless otherwise noted below, shall be measured from the property line. A variety of residential lot sizes may be developed within each planning area provided that the maximum number of units designated for each planning area as stated in Table 3-1 is not exceeded. The planning area where the specific lot sizes described below shall be used is indicated in parenthesis behind the lot size. There is no maximum lot coverage established for any residential zone or lot size. Additional wells for irrigation water may be required throughout the Specific Plan

4.2.1 LOW DENSITY RESIDENTIAL (LDR)

The following lot sizes shall be allowed in the Low Density Residential (LDR) zone: 7,200 square feet, 6,000 square feet, 5,000 square feet and 4,000 square feet. The LDR zone consists of Planning Areas 1-9. Permitted and conditionally permitted uses in the LDR zone shall be those allowed under the R-1 (Low Density) Residential District (zone) of the Municipal Code of the City of Shafter with the exception of ~~private~~ neighborhood pocket parks and educational facilities which shall be a permitted use in any planning area.

A. MINIMUM 7,200 S.F. LOT (PLANNING AREAS 1-9)

The following standards are applicable where ever minimum 7,200 square foot lots are planned in the LDR zone in the Mission Lakes Specific Plan. These standards are summarized in Table 4-1 and shown in Figure 4-1. The standards presented here shall apply to any lot size of 7,200 square feet up to but not including 10,000 square feet.

(1) Minimum Lot Size

The minimum residential lot size shall be a minimum 7,200 square feet.

(2) Minimum Lot Width

Minimum lot width shall be (a) ~~60~~⁴⁵ feet for interior lots; (b) ~~60~~⁵⁰ feet for corner lots; (c) 30 feet for cul-de-sac lots along the arc of the front property line; and (d) 30 feet for knuckle and flag lots along the arc of the front property line.

(3) Minimum Lot Depth

Lot depth shall be a minimum of 90 feet, 75 feet for cul-de-sac lots, flag lots or lots fronting on a knuckle. For purposes of this requirement, each side of the lot may be averaged if one side is longer than the other to determine the lot depth.

(4) Front Yard Setback

Minimum front yard setback from the front property line to the habitable portion of the structure shall be (a) 20 feet for lots adjacent to a straight street and flag lots; and (b) 20 feet for cul-de-sac or knuckle lots and (c) 15 feet to open porch.

(5) Front Yard Setback – Garage

Side-entry garages shall maintain a minimum front yard setback of (a) 20 feet from the garage to the front property line; and (b) 20 feet from the garage door to the front property line for front entry garages. Side-entry garages shall also maintain a minimum lot width of 60 feet for adequate entry/exit.

(6) Rear Yard Setback

Required rear yard shall be (a) 15 feet for a lot with no alley; and (b) 5 feet for a lot with an alley and (c) 10 feet to open patio cover.

(7) Side Yard Setback – Interior Lot

Minimum side yard setback for interior lots shall be (a) 5 feet for one-story homes; cul-de-sac lots and knuckle lots; (b) 5 feet for any portion of a structure exceeding one story.

(8) Side Yard Setback – Corner Lot/Reverse Corner Lot

Minimum side yard setback shall be (a) 10 feet for corner lots; and (b) ~~15~~¹⁰ feet for reverse corner lots. Garage loading on street side yards shall require a 20-foot setback from property line to garage.

(9) *Minimum Building Separation – Interior Side Yard*

The minimum side yard separation between primary structures on adjacent lots shall be 10 feet for adjacent two-story homes. Side yard separation standards do not apply to accessory structures.

(10) *Maximum Building Height*

No building shall exceed a height of 38 feet. An architectural projection, such as a chimney or tower, may exceed the maximum building height but shall not exceed a height of 40 feet.

(11) *Minimum Dwelling Unit size*

Minimum dwelling unit size shall be 1,400 square feet.

(12) *Architectural Projections*

No portion of any building may protrude into the front setback unless the following conditions are met:

- Architectural projections, such as porch roofs, awnings, canopies, and roof overhangs, may project over the required front yard setback, but not more than 10 percent thereof.
- Uncovered porches, platforms, or landing places that do not extend above the level of the first floor of the building may extend into any front yard not more than 6 feet, an openwork railing not more than 30 inches in height may be installed or constructed on any such porch, platform, or landing place.

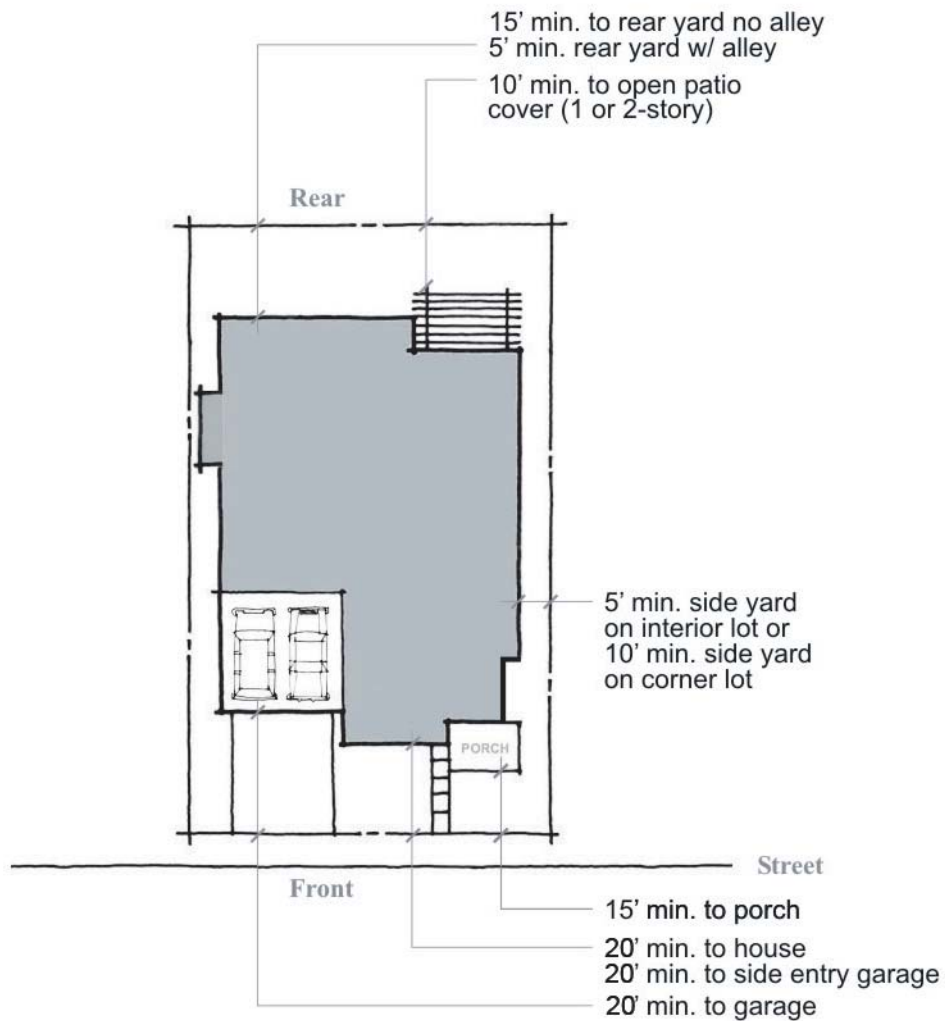
TABLE 4-1
DEVELOPMENT STANDARDS SUMMARY:
7,200 SQUARE FOOT LOTS

PLANNING AREAS	PA-1 TO PA-9
DEVELOPMENT STANDARDS	
<i>Minimum Lot Area</i>	7,200 s.f.
<i>Minimum Lot Width:</i> (a) Interior (b) Corner lots (c) Cul-de-sac lots (d) Knuckle lots and flag along the arc of the front property line (e) Lots with side-entry garages	60 ft. 45 ft. 60 ft. 50 ft. 30 ft. 30 ft. 60 ft.
<i>Minimum Lot Depth:</i> (a) Front loaded lot.	90 ft.
<i>Minimum Front Yard Setback:</i> (a) Front property line to habitable portion of the structure: straight street and flag lots (b) Front property line to habitable portion of the structure: cul-de-sac (c) Front property line to habitable portion of the structure: knuckle lot (d) To open porch	20 ft. 20 ft. 20 ft. 15 ft.
<i>Minimum Front Yard Setback: Garage</i> (a) side entry (b) front entry	20 ft. 20 ft.
<i>Minimum Rear Yard Setback to habitable structure:</i> (a) No alley (b) With alley (c) For open patio cover (one- or two-story)	15 ft. 5 ft. 10 ft.
<i>Minimum Side Yard Setback</i> (a) Side yard setback – interior lot (b) Corner lot (c) Reverse corner lot (d) Garage loaded side yard on corner or reverse corner lots	5 ft. 10 ft. 15 ft. 10 ft. 20 ft.
<i>Minimum Building Separation – interior side yard:</i> (a) Between adjacent two-story structures (b) Between one-story and any adjacent structure	10 ft. 10 ft.
<i>Maximum Building Height</i> (a) with architectural projections	38 ft. 40 ft.

Note: If an interior lot's width is 45-feet to less than 60-feet on a proposed 7,200 square foot lot, then the Development Standards for a 4,000 square foot lot (Table 4-4) shall apply. The Development Standards for a Reversed Corner Lot Minimum Side Yard Setback shall be 10-feet for corner lots and reversed corner lots.

Mission Lakes

Specific Plan



NOTE: This prototype site plan is conceptual in nature and is only one of many design solutions that are permitted in this land use designation.

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B. MINIMUM 6,000 S.F. LOT (PLANNING AREAS 1-9)

The following standards are applicable where ever minimum 6,000 square foot lots are planned in the LDR zone in the Mission Lakes Specific Plan. These standards are summarized in Table 4-2 and shown in Figure 4-2. The standards presented here shall apply to any lot size of 6,000 square feet up to but not including 7,200 square feet.

(1) *Minimum Lot Size*

The minimum residential lot size shall be a minimum 6,000 square feet.

(2) *Minimum Lot Width*

Minimum lot width shall be (a) ~~55~~⁴⁵ feet for interior lots; (b) ~~60~~⁵⁰ feet for corner lots; (c) 30 feet for cul-de-sac lots along the arc of the front property line; and (d) 30 feet for knuckle and flag lots along the arc of the front property line.

(3) *Minimum Lot Depth*

Lot depth shall be a minimum of 75 feet, 70 feet for cul-de-sac lots, flag lots or lots fronting on a knuckle. For purposes of this requirement, each side of the lot may be averaged if one side is longer than the other to determine the lot depth.

(4) *Front Yard Setback*

Minimum front yard setback from the front property line to the habitable portion of the structure shall be (a) 18 feet for lots adjacent to a straight street and flag lots; and (b) 20 feet for cul-de-sac or knuckle lots and (d) 10 feet to open porch.

(5) *Front Yard Setback - Garage*

Side-entry garages shall maintain a minimum front yard setback of (a) 15 feet from the garage to the front property line; and (b) 20 feet from the garage door to the front property line for front entry garages. Side-entry garages shall also maintain a minimum lot width of 55 feet for adequate entry/exit.

(6) *Rear Yard Setback*

Required rear yard shall be (a) 15 feet for a lot with no alley; and (b) 5 feet for a lot with an alley and (c) 10 feet to open patio cover.

(7) *Side Yard Setback - Interior Lot*

Minimum side yard setback for interior lots, cul-de-sac lots, and knuckle lots shall be (a) 5 feet for one- and two-story homes.

(8) Side Yard Setback – Corner Lot/Reverse Corner Lot

Minimum side yard setback for shall be (a) 10 feet for corner lots; and (b) ~~15~~¹⁰ feet for reverse corner lots. Garage loading on street side yards shall require a 20-foot setback from property line to garage.

(9) Minimum Building Separation – Interior Side Yard

The minimum side yard separation between primary structures on adjacent lots shall be 10 feet for adjacent two-story homes. Side yard separation standards do not apply to accessory structures.

(10) Maximum Building Height

No building shall exceed a height of 38 feet. An architectural projection, such as a chimney or tower, may exceed the maximum building height but shall not exceed a height of 40 feet.

(11) Minimum Dwelling Unit Size

Minimum dwelling unit size shall be 1,100 square feet. No more than 25% of dwelling units shall be at the minimum size of 1,100 square feet in any planning area.

(12) Architectural Projections

No portion of any building may protrude into the front setback unless the following conditions are met:

- Architectural projections, such as porch roofs, awnings, canopies, and roof overhangs, may project over the required front yard setback, but not more than 10 percent thereof.
- Uncovered porches, platforms, or landing places that do not extend above the level of the first floor of the building may extend into any front yard not more than 6 feet, an openwork railing not more than 30 inches in height may be installed or constructed on any such porch, platform, or landing place.

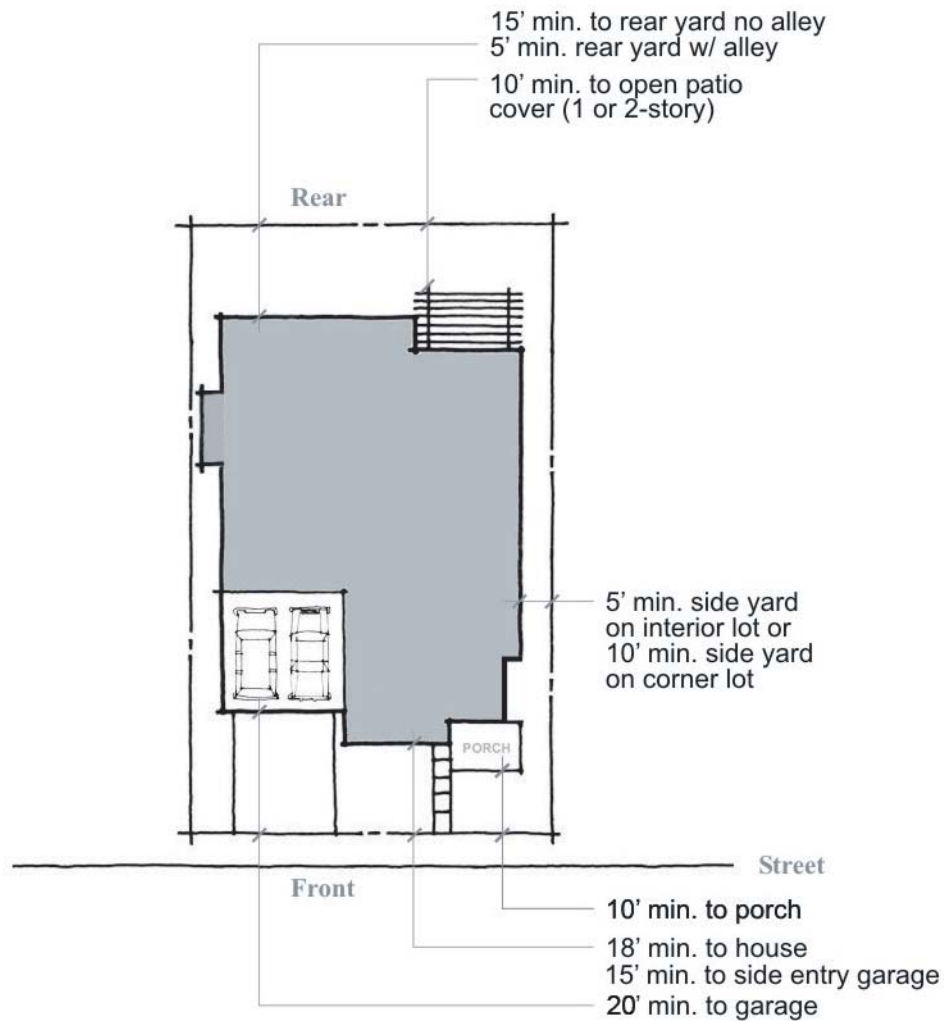
**TABLE 4-2
DEVELOPMENT STANDARDS SUMMARY:
6,000 SQUARE FOOT LOTS**

PLANNING AREA (S)	PA-1 TO PA-9
DEVELOPMENT STANDARD	
<i>Minimum Lot Area</i>	6,000 s.f.
<i>Minimum Lot Width:</i> (a) Interior (b) Corner lots (c) Cul-de-sac lots (d) Knuckle lots and flag along the arc of the front property line (e) With side-entry garages	55 ft. 45 ft. 60 ft. 50 ft. 30 ft. 30 ft. 55 ft.
<i>Minimum Lot Depth:</i> (a) Front loaded lot (b) Cul-de-sac	75 ft. 70 ft.
<i>Minimum Front Yard Setback:</i> (a) Front property line to habitable portion of the structure: straight street and flag lots (b) Front property line to habitable portion of the structure: cul-de-sac (c) Front property line to habitable portion of the structure: knuckle lot (d) To open porch	18 ft. 20 ft. 20 ft. 10 ft.
<i>Minimum Front Yard Setback: Garage</i> (a) side entry (b) front entry	15 ft. 20 ft.
<i>Minimum Rear Yard Setback to habitable structure:</i> (a) No alley (b) With alley (c) For open patio cover (one or two-story)	15 ft. 5 ft. 10 ft.
<i>Minimum Side Yard Setback</i> (a) Side yard setback – interior lot (b) Corner lot (c) Reverse corner lot (d) Garage loaded side yard on corner or reverse lot	5 ft. 10 ft. 15 ft. 10 ft. 20 ft.
<i>Minimum Building Separation – interior side yard:</i> (a) Between adjacent two-story structures (b) Between one-story and any adjacent structure	10 ft. 10 ft.
<i>Maximum Building Height</i> (a) with architectural projections	38 ft. 40 ft.

Note: If an interior lot's width is 45-feet to less than 60-feet on a proposed 6,000 square foot lot, then the Development Standards for a 4,000 square foot lot (Table 4-4) shall apply. The Development Standards for a Reversed Corner Lot Minimum Side Yard Setback shall be 10-feet for corner lots and reversed corner lots.

Mission Lakes

Specific Plan



NOTE: This prototype site plan is conceptual in nature and is only one of many design solutions that are permitted in this land use designation.

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C. MINIMUM 5,000 S.F. LOT (PLANNING AREAS 1-9)

The following standards are applicable where ever minimum 5,000 square foot lots are planned in the LDR zone in the Mission Lakes Specific Plan. These standards are summarized in Table 4-3 and are shown in Figure 4-3. The standards presented here shall apply to any lot size of 5,000 square feet up to but not including 6,000 square feet.

(1) *Minimum Lot Size*

The minimum residential lot size shall be 5,000 square feet, including easements.

(2) *Minimum Lot Width*

Minimum lot width shall be (a) ⁴⁵~~50~~ feet for interior lots and flag lots; (b) ⁵⁰~~55~~ feet for corner lots; (c) 35 feet for cul-de-sac lots along the arc of the front property line; and (d) ³⁵~~35~~ feet for knuckle lots along the arc of the front property line. ³⁰

(3) *Minimum Lot Depth*

Lot depth shall be a minimum of 75 feet, 70 feet for cul-de-sac lots, flag lots or lots fronting on a knuckle. For purposes of this requirement, each side of the lot may be averaged if one side is longer than the other to determine the lot depth.

(4) *Front Yard Setback*

Minimum front yard setback from the front property line to the habitable portion of the structure shall be (a) 16 feet for lots adjacent to a straight street and flag lots; and (b) 20 feet for cul-de-sac or knuckle lots and (d) 10 feet to open porch.

(5) *Front Yard Setback - Garage*

Side-entry garages shall maintain a minimum front yard setback of (a) ¹⁰~~15~~ feet from the garage to the front property line; and (b) 20 feet from the garage door to the front property line for front entry garages. Side-entry garages shall also maintain a minimum lot width of 55 feet for adequate entry/exit.

(6) *Rear Yard Setback*

Required rear yard setback shall be (a) 10 feet for a lot with no alley; and (b) 5 feet for a lot with an alley and (c) 10 feet to open patio cover.

(7) *Side Yard Setback - Interior Lot*

Minimum side yard setback for interior lots, cul-de-sac or knuckle lots shall be (a) 5 feet for one- or two-story homes; and (b) 5 feet for any portion of a structure exceeding one story.

(8) Side Yard Setback – Corner Lot/Reversed Corner Lot

Minimum side yard setback for shall be (a) 10 feet for corner lots; and (b) ~~15~~¹⁰ feet for reverse corner lots.

(9) Minimum Building Separation – Interior Side Yard

The minimum side yard separation between primary structures on adjacent lots shall be 10 feet for adjacent two-story homes. Side yard separation standards do not apply to accessory structures.

(10) Maximum Building Height

No building shall exceed a height of 38 feet. An architectural projection such as a chimney or tower may exceed the maximum building height, but shall not exceed a height of 40 feet.

(11) Minimum Dwelling Unit Size

Minimum dwelling unit size shall be 1,000 square feet. No more than 35% of dwelling units shall be at the minimum of 1,000 square feet in any planning area.

(12) Architectural Projections

No portion of any building may protrude into the front setback unless the following conditions are met:

- Architectural projections, such as porch roofs, awnings, canopies, and roof overhangs, may project over the required front yard setback, but not more than 10 percent thereof.
- Uncovered porches, platforms, or landing places that do not extend above the level of the first floor of the building, may extend into any front yard not more than 6-feet, an openwork railing not more than 30 inches in height may be installed or constructed on any such porch, platform, or landing place.

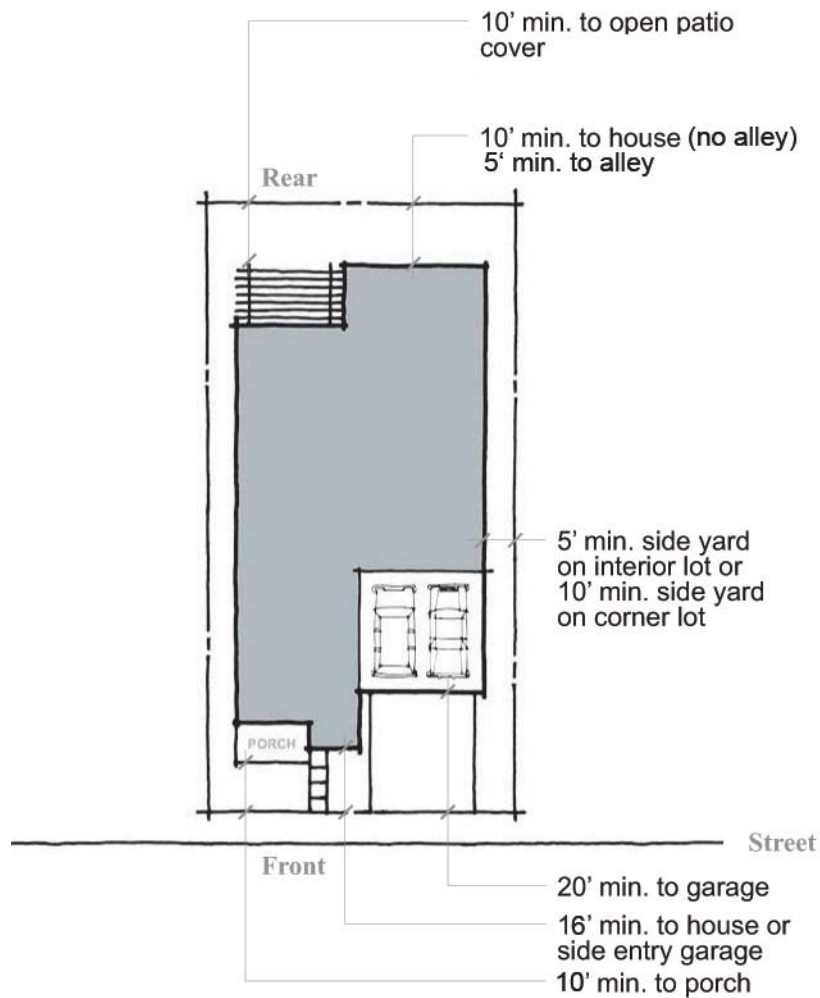
**TABLE 4-3
DEVELOPMENT STANDARDS SUMMARY:
5,000 SQUARE FOOT LOTS**

PLANNING AREA (S)	PA-1 TO PA-9
DEVELOPMENT STANDARD	
<i>Minimum Lot Area</i>	5,000 s.f.
<i>Minimum Lot Width::</i> (a) Interior (b) Corner lots (c) Cul-de-sac lots (d) Knuckle lots and flag along the arc of the front property line (e) With side-entry garages	50 ft. 45 ft. 60 ft. 50 ft. 30 ft. 30 ft. 55 ft.
<i>Minimum Lot Depth:</i> (a) Front loaded lot (b) Cul-de-sac lot	75 ft. 70 ft.
<i>Minimum Front Yard Setback:</i> (a) Front property line to habitable portion of the structure: straight street and flag lots (b) Front property line to habitable portion of the structure: cul-de-sac (c) Front property line to habitable portion of the structure: knuckle lot (d) To open porch	16 ft. 20 ft. 20 ft. 10 ft.
<i>Minimum Front Yard Setback: Garage</i> (a) side entry (b) front entry	15 ft. 20 ft.
<i>Minimum Rear Yard Setback to habitable structure:</i> (a) No alley (b) With alley (c) For open patio cover (one- or two-story)	10 ft. 5 ft. 10 ft.
<i>Minimum Side Yard Setback</i> (a) Side yard setback – interior lot (b) Corner lot (c) Reverse corner lot (d) Garage loaded side yard on corner or reverse lot	5 ft. 10 ft. 15 ft. 10 ft. 20 ft.
<i>Minimum Building Separation – interior side yard:</i> (a) Between adjacent two-story structures (b) Between one-story and any adjacent structure	10 ft. 10 ft.
<i>Maximum Building Height</i> (a) with architectural projections	38 ft. 40 ft.

Note: If an interior lot's width is 45-feet to less than 60-feet on a proposed 5,000 square foot lot, then the Development Standards for a 4,000 square foot lot (Table 4-4) shall apply. The Development Standards for a Reversed Corner Lot Minimum Side Yard Setback shall be 10-feet for corner lots and reversed corner lots.

Mission Lakes

Specific Plan



NOTE: This prototype site plan is conceptual in nature and is only one of many design solutions that are permitted in this land use designation.

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D. MINIMUM 4,000 S.F. LOT (PLANNING AREA I-9)

The following standards are applicable where ever minimum 4,000 square foot lots are planned in the LDR zone in the Mission Lakes Specific Plan. These standards are summarized in Table 4-4 and are shown in Figure 4-4. The standards presented here shall apply to any lot size of 4,000 square feet up to 5,000 square feet.

(1) *Minimum Lot Size*

The minimum residential lot size shall be a minimum 4,000 square feet.

(2) *Minimum Lot Width*

Minimum lot width shall be (a) ~~50~~⁴⁵ feet for interior lots and flag lots; (b) ~~55~~⁵⁰ feet for corner lots; (c) 35 feet for cul-de-sac lots along the arc of the front property line; and (d) ~~35~~³⁰ feet for knuckle lots along the arc of the front property line.

(3) *Minimum Lot Depth*

Lot depth shall be a minimum of 75 feet, 70 feet for cul-de-sac lots, flag lots or lots fronting on a knuckle. For purposes of this requirement, each side of the lot may be averaged if one side is longer than the other to determine the lot depth.

(4) *Front Yard Setback*

Minimum front yard setback from the front property line to the habitable portion of the structure shall be (a) 15 feet for lots adjacent to a straight street and flag lots; and (b) 18 feet for cul-de-sac or knuckle lots and (c) 10 feet for alley loaded. Minimum front yard setback from property line to open porch shall be 8 feet.

(5) *Front Yard Setback – Garage*

Side-entry garages shall maintain a minimum front yard setback of (a) 10 feet from the garage to the front property line; and (b) 20 feet from the garage door to the front property line for front entry garages. Side-entry garages shall also maintain a minimum lot width of 55 feet for adequate entry/exit.

(6) *Rear Yard Setback*

Required rear yard shall be (a) 5 feet for a lot with no alley; and (b) 0 feet for a lot with an alley.

(7) *Side Yard Setback – Interior Lot*

Minimum side yard setback for interior lots shall be (a) 5 feet for one-story homes; and (b) 5 feet for any portion of a structure exceeding one story.

(8) *Side Yard Setback – Corner Lot/Reverse Corner Lot*

Minimum side yard setback for shall be (a) 10 feet for corner lots; and (b) 10 feet for reverse corner lots.

(9) *Minimum Building Separation – Interior Side Yard*

The minimum side yard separation between primary structures on adjacent lots shall be 10-feet for adjacent two-story homes. Side yard separation standards do not apply to accessory structures.

(10) *Maximum Building Height*

No building shall exceed a height of 38 feet. An architectural projection, such as a chimney or tower, may exceed the maximum building height but shall not exceed a height of 40 feet.

(11) *Minimum Dwelling Unit Size*

Minimum dwelling unit size shall be 1,000 square feet.

(12) *Architectural Projections*

No portion of any building may protrude into the front setback unless the following conditions are met:

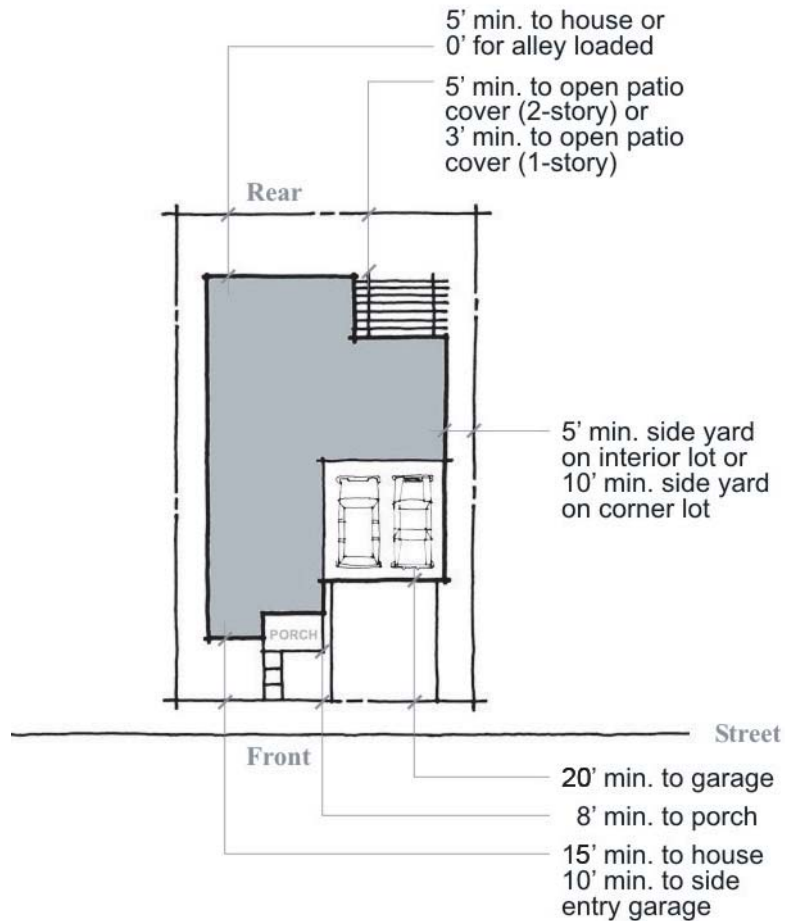
- Architectural projections, such as porch roofs, awnings, canopies, and roof overhangs, may project over the required front yard setback, but not more than 10 percent thereof.
- Uncovered porches, platforms, or landing places that do not extend above the level of the first floor of the building may extend into any front yard not more than 6 feet, an openwork railing not more than 30 inches in height may be installed or constructed on any such porch, platform, or landing place.

TABLE 4-4
DEVELOPMENT STANDARDS SUMMARY:
4,000 SQUARE FOOT LOTS

PLANNING AREA (S)	PA-1 TO PA-9
DEVELOPMENT STANDARD	
<i>Minimum Lot Area</i>	4,000 s.f.
<i>Minimum Lot Width::</i>	
(a) Interior	50 ft. 45 ft.
(b) Corner lots	55 ft. 50 ft.
(c) Cul-de-sac lots.	35 ft. 30 ft.
(d) Knuckle lots and flag along the arc of the front property line.	35 ft.
(e) With side-entry garages	55 ft.
<i>Minimum Lot Depth:</i>	
(a) Front loaded lot.	75 ft.
(b) Cul-de-sac lot	70 ft.
<i>Minimum Front Yard Setback:</i>	
(a) Front property line to habitable portion of the structure: straight street and flag lots	15 ft.
(b) Front property line to habitable portion of the structure: cul-de-sac	18 ft.
(c) Front property line to habitable portion of the structure: knuckle lot	18 ft.
(d) Alley loaded	10 ft.
(e) To open porch	8 ft.
<i>Minimum Front Yard Setback: Garage</i>	
(a) side entry	10 ft.
(b) front entry	20 ft.
<i>Minimum Rear Yard Setback to habitable structure:</i>	
(a) No alley	0 ft.
(b) With alley.	5ft.
(c) To open patio cover (two-story)	5 ft.
(d) To open patio cover (one-story)	3 ft.
<i>Minimum Side Yard Setback</i>	
(a) Side yard setback – interior lot	5 ft.
(b) Corner lot	10 ft.
(c) Reverse corner lot	10 ft.
(d) Garage loaded side yard on corner or reverse lot	20 ft.
<i>Minimum Building Separation – interior side yard:</i>	
(a) Between adjacent two-story structures.	10 ft.
(b) Between one-story and any adjacent structure.	10 ft.
<i>Maximum Building Height</i>	38 ft.
(a) with architectural projections	40 ft.

Mission Lakes

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NOTE: This prototype site plan is conceptual in nature and is only one of many design solutions that are permitted in this land use designation.

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4.2.2 MEDIUM DENSITY RESIDENTIAL (MDR)

The following development standards shall be allowed in Medium Density Residential (MDR) zone: Garden Court and Townhouse. The MDR zone consists of Planning Areas 12 and 13. Permitted and conditionally permitted uses in MDR shall be those allowed under in the R-2 (Medium Density) Residential District of the Municipal Zoning Code of the City of Shafter.

A. GARDEN COURT (PA 12 AND PA-13)

The following standards are applicable wherever Garden Court development is planned within PA-12 and PA 13 in the Mission Lakes Specific Plan. These standards are summarized in Table 4-5 and shown in Figure 4-5.

(1) *Minimum Lot Size*

Minimum lot size shall be 2,800 square feet, including easements.

(2) *Minimum Lot Width*

Minimum lot width shall be 35 feet.

(3) *Minimum Lot Depth*

Minimum lot depth shall be 70 feet.

(4) *Front Yard Setback*

Minimum front yard setback from the front property line to the habitable portion of the structure shall be 10 feet. Porches located within the front yard shall have a minimum setback of 8 feet. The minimum distance house to house in the front shall be 40 feet.

(5) *Rear Yard Setback*

Alley entry garages shall maintain a minimum rear yard setback of 5 feet measured from the garage to the property line. Rear yard setback to residential living area shall be 10 feet. Rear yard setback for an open patio cover (one- or two-story) shall be 5 feet.

(6) *Side Yard Setback*

Minimum side yard setback shall be 5 feet. Minimum distance between structures shall be 10 feet, excluding projections described in number (10).

Side yard width on a corner lot shall not be less than 8 feet and shall extend the full length of the lot, excluding the corner lot cutout.

(7) *Minimum Building Separation*

The minimum building separation between adjacent two-story structures shall be 10 feet. The minimum building separation between one-story and any adjacent primary structures shall be 10 feet.

(8) *Minimum Dwelling Unit Size*

Minimum dwelling unit size shall be 850 square feet.

(9) *Maximum Building Height*

No building shall exceed a height of 38 feet. An architectural projection, such as a chimney or tower, may exceed the maximum building height but shall not exceed a height of 40 feet.

(10) *Architectural Projections*

No portion of any building may protrude into the front setback unless the following conditions are met:

- Architectural projections, such as porch roofs, awnings, canopies, and roof overhangs, may project over the required front yard setback, but not more than 10 percent thereof.
- Uncovered porches, platforms, or landing places that do not extend above the level of the first floor of the building may extend into any front yard not more than 6 feet, an openwork railing not more than 30 inches in height may be installed or constructed on any such porch, platform, or landing place.

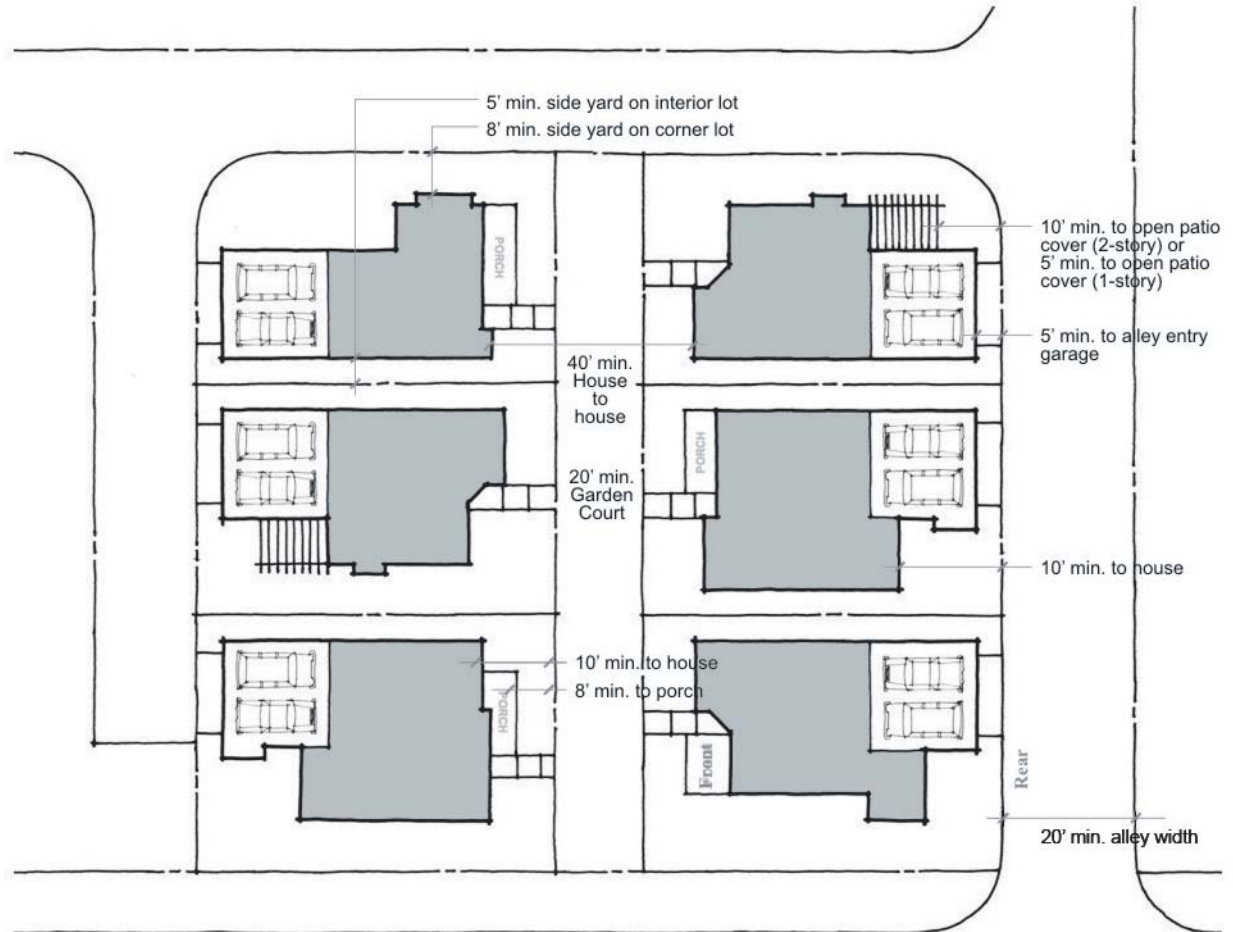
(11) *Guest Parking*

Guest parking shall be provided at a ratio of one-half (0.50) space per unit in off-street/non-alley parking areas.

**TABLE 4-5
DEVELOPMENT STANDARDS SUMMARY:
GARDEN COURT**

PLANNING AREA (S)	PA-12, PA-13
DEVELOPMENT STANDARD	
<i>Minimum Lot Area</i>	2,800 s.f.
<i>Minimum Lot Width:</i>	35 ft.
<i>Minimum Lot Depth:</i>	70 ft.
<i>Minimum Front Yard Setback:</i> (a) Front property line to habitable portion of the structure (b) Front property line to porch	10 ft. 8 ft.
<i>Minimum Distance Between Habitable Structures – Front Yard</i>	40 ft.
<i>Minimum Rear Yard Setback:</i> (a) To habitable structure (b) To open patio cover (one-story) (c) To open patio cover (two-story) (d) Alley entry garage	10 ft. 5 ft. 10 ft. 5 ft.
<i>Minimum Side Yard Setback:</i> (a) Side yard setback – interior lot. (b) Corner lot.	5 ft. 8 ft.
<i>Minimum Building Separation – interior side yard:</i> (a) Between adjacent one-story (b) Between one story and any adjacent primary structure.	10 ft. 10 ft.
<i>Maximum Building Height</i> (a) with architectural projections	38 ft. 40 ft.

Mission Lakes Specific Plan



NOTE: This prototype site plan is conceptual in nature and is only one of many design solutions that are permitted in this land use designation.

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Development Standards - Garden Court

Figure 4-5



B. TOWNHOUSE (PA-12 AND PA-13)

The following townhouse standards are applicable to Planning Areas 12 and 13 within the Mission Lakes Specific Plan.

(1) *Minimum Project Size*

Minimum lot size for townhouse projects shall not be less than 0.5 acres.

(2) *Front Yard Setback*

Front yard setback to the residential living space (habitable portion) of the structure shall be not less than 10 feet from the front property line.

Front yard setbacks from property line to porch or patio shall be a minimum of 10 feet.

(3) *Front Yard Setback – Garage*

Direct-entry garages shall maintain a minimum front yard setback of 20 feet measured from the garage door to the front property line.

(4) *Rear Yard Setback*

Required rear yards shall be a minimum of 10 feet as measured from the rear property line to the habitable portion of the structure.

Rear yard setback for a one- or two-story house open patio cover shall be a minimum of 10 feet.

(5) *Side Yard Setback – Interior Lot*

Side yard width shall not be less than 10 feet. Minimum distance between structures including porches, patios, or balconies shall be 20 feet, excluding allowed projections as described below.

(6) *Side Yard Setback – Adjacent to Street*

On any side that is adjacent to a street, the side yard shall be a minimum of 10 feet and such side yard shall extend the full length of the lot, excluding the corner lot cutout.

(7) *Minimum Building Separation – Front to Front*

The minimum separation between primary structures front to front shall not be less than 50 feet.

(8) *Minimum Building Separation – Between Garages*

The minimum separation between the garages of primary structures shall not be less than 30 feet.

(9) *Maximum Building Height*

No building shall exceed a height of 38 feet. An architectural projection such as a chimney or tower may exceed the maximum building height, but shall not exceed a height of 40 feet.

(10) *Minimum Dwelling Unit Size*

Minimum dwelling unit size shall be 850 square feet.

(11) *Projections into Yards*

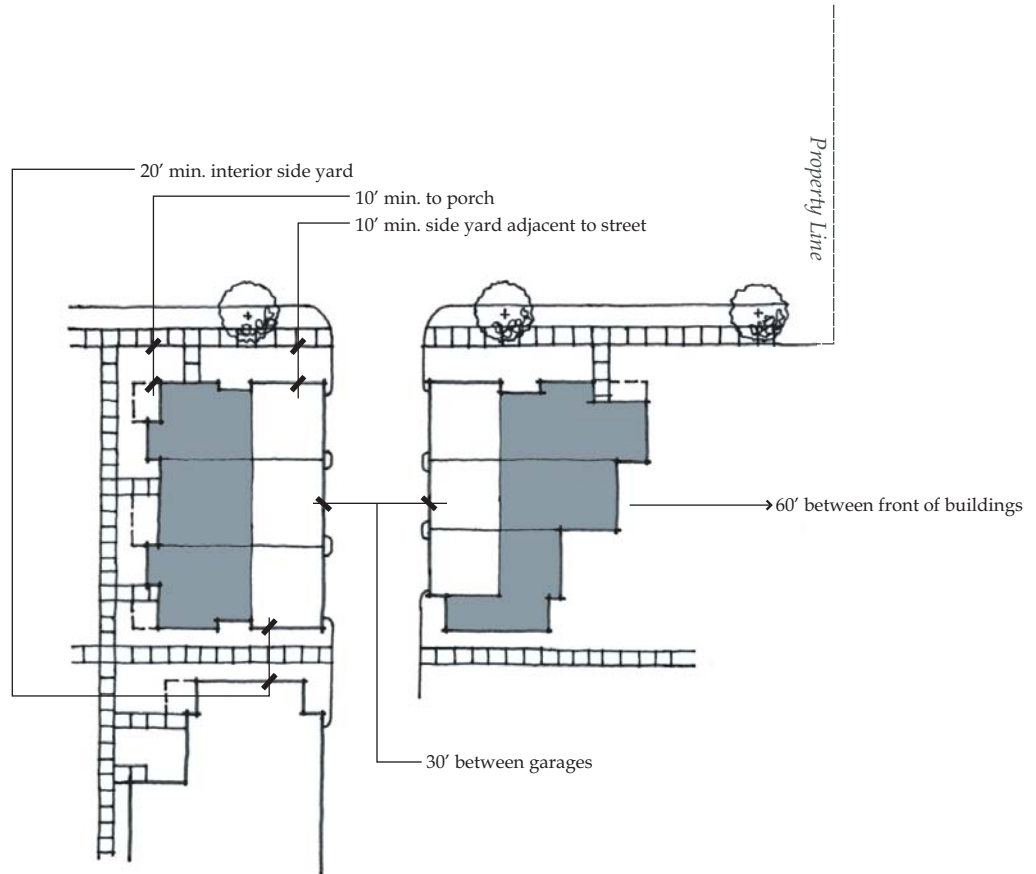
No portion of any building may protrude into the front setback unless the following conditions are met:

- Architectural projections, such as porch roofs, awnings, canopies, and roof overhangs, may project over the required front yard setback, but not more than 10 percent thereof.
- Uncovered porches, platforms, or landing places that do not extend above the level of the first floor of the building may extend into any front yard not more than 6 feet, an openwork railing not more than 30 inches in height may be installed or constructed on any such porch, platform, or landing place.

(12) *Guest Parking*

Guest parking shall be provided at a ratio of one-half (0.50) space per unit in off-street/alley parking areas.

Single Family Attached
Townhomes



NOTE: These prototype site plans are conceptual in nature and are only two of many design solutions that are permitted in this land use designation.

not to scale

4.2.3 MEDIUM HIGH DENSITY RESIDENTIAL (MHDR)

The following development standards shall be allowed in Medium High Density Residential (MHDR) zone: multi-family attached. The MHDR zone consists of Planning Areas 14 and 15. Permitted uses in Planning Areas 14 and 15 shall be all those allowed under the R-3 (Medium High Residential) zone of the Municipal Zoning code of the City of Shafter. Public and ~~private common~~ recreation areas are specifically permitted as an accessory use. Permitted uses in PA 14 and 15 shall include (a) ~~private~~ parks and playgrounds; (b) accessory structures; (c) private swimming pool; (d) ~~private~~ tennis court; (e) construction trailers; and (f) sales office (temporary).

A. MULTI-FAMILY ATTACHED (PA-14 AND PA-15)

The following standards are applicable wherever Multi-family attached development is planned within PA-14 and PA-15 in the Mission Lakes Specific Plan.

(1) *Maximum Density*

The maximum density shall be 24.0 dwelling units per acre.

(2) *Minimum Lot Size*

The minimum residential lot size shall be 0.5 acre, including easements.

(3) *Minimum Lot Width*

Lot width shall not be less than 60 feet.

(4) *Minimum Lot Depth*

Lot depth shall be a minimum of 100 feet.

(5) *Minimum Front Yard Setback*

A minimum front yard setback of 20 feet shall be provided on any street, cul-de-sac, or knuckle lot.

(6) *Side Yard Setback*

The width of a street side yard on a corner lot shall not be less than 10 feet.

(7) *Rear Yard Setback*

A minimum rear yard setback for lots adjacent to an alley is 5 feet; for lots not adjacent to an alley is 15 feet.

(8) Minimum Building Separation

The minimum building separation between primary structures shall be as follows:

BUILDING ORIENTATION	1 TO 1 STORY	1 TO 2 STORY	2 TO 2 STORY	2 TO 3 STORY	3 TO 3 STORY
Front to Front	25 feet	25 feet	30 feet	30 feet	35 feet
Rear to Rear	15 feet	15 feet	25 feet	25 feet	25 feet
Front to Rear	25 feet	25 feet	30 feet	30 feet	35 feet
Side to Side	10 feet	10 feet	15 feet	15 feet	15 feet
Sidewalls Parallel w/ Front or Rear Walls	20 feet	20 feet	30 feet	30 feet	30 feet
Obliquely Aligned	Distances specified above may be decreased by five feet at one building corner provided there is an equal or greater distance increase at the other end.				

(9) Maximum Building Height

No building shall exceed a height of 45 feet.

An architectural projection such as a chimney or tower may exceed the maximum building height, but shall not exceed a height of 50 feet.

(10) Minimum Floor Area

Each dwelling unit shall have a minimum living floor area as listed below, which includes walls and excludes garage and accessory uses such as patios and balconies:

NUMBER OF BEDROOMS	MINIMUM FLOOR AREA
1 Bedroom	800 square feet
2 Bedroom	900 square feet
3 Bedroom	1,100 square feet

(11) Minimum Open Space

Private Open Space. A minimum of 100 square feet of private open space shall be provided per each dwelling unit located on the first floor and 75 square feet for each dwelling unit located on the second and third floors. Private open space may include ground floor patios or courtyards, second or third floor balconies or decks, and roof-top decks. Private open space may be covered, but must be open on at least one side.

Common Open Space: A minimum of 25% of the developed area shall be dedicated to common open space.

(12) Off-Street Parking

Resident parking shall be provided as detailed below:

NUMBER OF BEDROOMS	REQUIRED SPACES
1 Bedroom	1.5
2 Bedroom	2.0
3 Bedroom	2.5

Resident parking shall include a minimum of 1 space within an enclosed garage per each 1 bedroom unit. Where two or more spaces are required, 1 space shall be provided within an enclosed garage and remaining spaces shall be covered. Tandem parking shall be counted toward satisfying parking requirements.

Guest or visitor parking shall include a minimum of 1 space for every 3 dwelling units and shall include street parking, parking lots, and carports.

(13) Storage Facilities

A separate area having a minimum of 300 cubic feet of private and secure storage space shall be provided for each dwelling unit and can be located within the garage, provided it does not interfere with garage use for automobile parking. Normal closet and cupboard space within the dwelling unit shall not count toward meeting this requirement. Enclosed garages are required to provide 300 cubic feet of storage cabinet space, or 300 cubic feet of storage space may be provided elsewhere on the site.

4.2.4 MAJOR COMMERCIAL – PLANNING AREA 16

All development standards and guidelines contained within Title 17, Chapter 5, Commercial Districts, of the City of Shafter Municipal Code shall be applicable to Planning Area 16. Permitted and conditionally permitted uses in Planning Area 16 shall be all those allowed under the General Commercial (CG) Zone of the Shafter Development Code.

4.2.5 PARKS – ALL PLANNING AREAS

The park system for Mission Lakes will provide for a range of public ~~and private~~ park spaces to serve the community. Figure 3-4, *Parks and Recreation Plan*, identifies the suggested location for each of the public ~~and private~~ park sites based on the expected number of dwelling units within the various areas of the Specific Plan. The actual location and design of the ~~private~~ neighborhood pocket parks will be determined upon approval of final tract or parcel maps. Design of the public park for PA-11 shall meet the approval of the Planning Director.

The City's local parks ordinance, Title 17, Section 10.200, Park and Recreation Facilities, calls for the payment of fees by the developer of a residential development for the fair share cost of developing

park sites to serve the residents of the area being developed. The actual construction costs of the public park shall become a credit to the owner or his assigns against payment of park fees, if constructed by owner. Thus, parkland within Mission Lakes will be dedicated and developed in a timely manner to meet open space and recreational needs of future residents.

In addition to outdoor recreation facilities, improvements may also include a ~~private~~ community center or other community facility in PA-10. Development of other community recreation facilities either within park sites or as stand alone projects may occur through a number of financing mechanisms.

4.2.6 SCHOOLS – PLANNING AREA 1 AND PLANNING AREA 4

Development standards for the elementary school in PA-4 and the middle school in PA-1 are subject to approval by the California State Architect and must meet the siting requirements of California Department of Education and Title 5 of the California Code of Regulations. Public schools shall be permitted uses in PA-1 and PA-4.

4.2.7 DRILLING ISLAND – ALL PLANNING AREAS

Drilling Island (DI) Districts maybe established in all planning areas as necessary. The development standards, guidelines and permitted uses contained in Chapter 3, Section 3.40 of the City of Shafter Municipal Code, shall be applicable to all Planning Areas whenever or where ever oil and gas production are proposed within the Mission Lakes Specific Plan.

4.2.8 DETENTION BASINS

Detention basins shall be designed in accordance with City of Shafter development standards and the following conditions:

- One (1) major detention basin for each 160 gross acres of land.
- Detention basins should be designed to allow for shared use by multiple homebuilders in planning areas.
- Detention basins shall be designed, tested and sized as part of the individual tentative tract map submittal.
- Where possible detention basins should be integrated into a parks and recreation plan as landscaped open space areas for passive recreation and/or playfields.
- ~~A maintenance district and/or Homeowners Association (HOA) shall be established to maintain detention facilities.~~

The City of Shafter shall maintain all storm basins.



4.2.9 RIGHT TO FARM PROVISIONS – ALL PLANNING AREAS

Since the Mission Lakes Specific Plan is located within an agriculturally oriented area, the City's Right to Farm Provisions (Title 17, Section 10.270) shall be taken into consideration during the development of a phasing plan for the project.

4.2.10 EXISTING AND ABANDONED OIL WELLS – ALL PLANNING AREAS

All existing and abandoned oil wells shall be identified on tract maps or development plans and evidence shall be provided that existing wells have been properly abandoned per the requirements of the California Division of Oil, Gas and Geothermal Resources (CDOGGR) and that siting of structures near abandoned wells shall meet the set back requirements of CDOGGR.

5.0 DESIGN GUIDELINES

5.1 PURPOSE AND INTENT

The Mission Lakes Design Guidelines provide general criteria for architecture, landscaping, entry monumentation, and lighting design in order to ensure a high-quality development and strong community character. The overall goal of the Mission Lakes Design Guidelines is to create a unique master planned community within the City of Shafter. This Specific Plan document recognizes that the development of Mission Lakes will play a vital role in the growth of the Shafter area.

These guidelines are intended to provide criteria for design, while allowing flexibility for architects, landscape architects, developers, builders, and others involved in the design of community elements. Variation and customization within the context of the guidelines by a builder is encouraged in order to achieve individually distinctive neighborhoods complemented by recreational amenities and a neighborhood commercial component in the same community. Through collaboration and cooperation between the master developer, the builder(s), and the City of Shafter, the Mission Lakes master planned community is destined to be a successful and desirable addition to the Shafter area.

The specific objectives of the design guidelines are to:

- Provide guidance to builders, engineers, architects, landscape architects, and other professionals in order to obtain high quality design.
- Provide a framework for the formation of Covenants, Conditions, and Restrictions (CC&Rs) for the use of land in the Specific Plan area.
- Provide the City of Shafter with the necessary assurances that the community of Mission Lakes will be developed in accordance with a certain quality and character as set forth in this document.

The Design Guidelines are intended to be flexible and work in concert with the Development Standards contained in Section 4.0 of this document. These guidelines establish standards that will ensure the quality of development, the community landscape, and its character. These guidelines and the standards they contain shall be followed in the design and build-out of the community; they should not be viewed as voluntary. Through review of the plans by the Master Developer and official design review by the City of Shafter, these guidelines shall be enforced and implemented. Projects where nearly identical buildings line streets without variation in placement and form will not be allowed.

5.2 ARCHITECTURAL DESIGN GUIDELINES

5.2.1 GENERAL ARCHITECTURAL GUIDELINES (APPLIES PLANNING AREAS 1-9, PA-12, PA-13)

The goal of the architectural design guidelines is to allow for a diversification of architecture styles while ensuring visual compatibility. These guidelines do not promote rigid adherence to style descriptions but assist in achieving a particular design direction and high quality construction.

A. STYLE

Achieving variety and diversity in neighborhood architecture is a key community objective. For inspiration, Mission Lakes is encouraging compatible architectural styles that have historical precedence in Southern California and are capable of contemporary interpretation and variation. Modern interpretations of historical architectural styles shall address today's market conditions, economics, and building industry standards. Appropriate architectural styles include the following:

- Colonial
- Spanish Colonial
- Cottage
- Monterey
- Craftsman
- Italianate

It should also be noted that additional architectural styles not listed above may be incorporated into the Mission Lakes project.

B. COLORS AND MATERIAL

The colors and building materials used at Mission Lakes shall be complementary, and when considered together, shall reflect a distinct community character. The use of elements such as terra-cotta color roof tile, white washed plaster, painted siding, and wrought iron will provide variety and contrast. New interpretations of these classic combinations of materials and inherent colors are encouraged as they relate to a general feeling of neighborhood unity.

Color palettes that reflect traditional architectural themes are the basis for successful modern interpretations as proposed for Mission Lakes. A variety of natural materials and earth tone based colors will provide the diversity required for visual interest while unifying the buildings with their

settings and creating a timeless appeal. The primary purpose of the architectural style palette selection is to avoid monotony, provide a variety of color schemes, and promote visual diversity.

C. ARCHITECTURE ORIENTED TO THE STREET

Architecture shall be oriented to the street so that interactive elements create a human scale and are inviting to the street scene. Interactive elements include; porches, verandas, porte-cocheres, balconies, decks, porticos, trellises, arbors, and courtyards.

The quality design and orientation of interactive elements provide “eyes on the street” and contribute to pedestrian safety, a sense of place, activity, and neighborhood socialization.

D. ARCHITECTURAL DIVERSITY – DETACHED SINGLE-FAMILY

Detached residential planning areas within Mission Lakes shall utilize a minimum of three to six different architectural styles similar to those suggested below:

Spanish Colonial 	Colonial 	Cottage 
Italianate 	Monterey 	Craftsman 

The intent is to provide variety and to avoid monotony in the streetscape. ~~A maximum of 40% and a minimum of 20% of any one style shall be used within each Planning Area of Mission Lakes.~~



E. BUILDING MATERIALS & COLORS

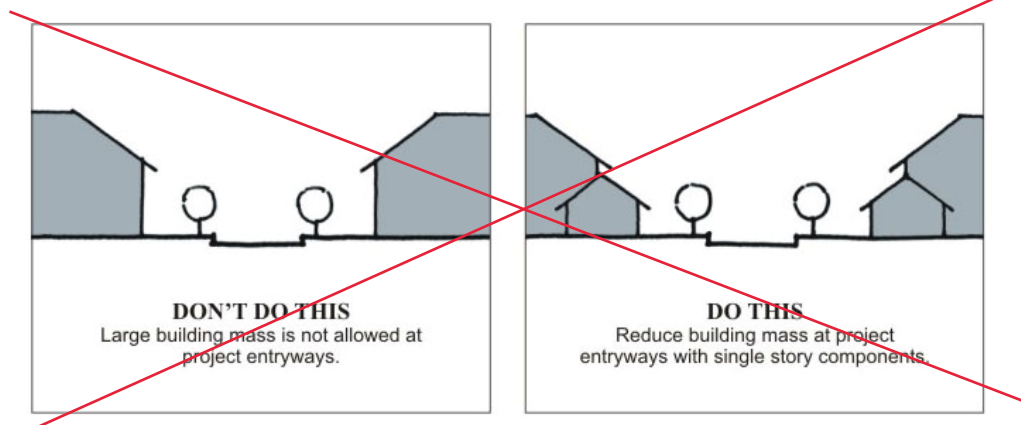
To further the goal of diversity, the following criteria shall be met:

1. Each elevation shall have a minimum of ^{two}~~three~~ colors. For example: one body, one trim, and one accent color.
2. Front elevation design and materials are to wrap around the side elevation to an appropriate transition point.
3. ~~Each product line shall have a minimum of three different roofing colors.~~
4. Individual color schemes must be appropriate to the architectural styles selected with a harmonious selection of accent materials and roof profile and colors.
5. No two adjacent homes using the same floor plan shall have the same exterior color scheme. A scheme of color values on exterior elements shall be distinct on adjacent homes, with deeper tones encouraged to promote variation.
6. If balconies are provided, materials shall match or complement those used on the main portion of the building.
7. ~~At least two out of every three homes shall upgrade the hardscape used within the concrete walkways leading to the main structure to complement the home's exterior architectural elements. (Example: use of decorative troweled bands; decorative patterned scoring; exposed aggregate finishes; stamped concrete, etc.).~~

F. BUILDING MASS, FORM, AND SCALE

Creating a street scene that functions well and has visual variety is a key community objective. The following massing and scale criteria are intended to develop variation in appearance and a sense of individuality for each home. Projects where nearly identical buildings are placed on streets without variation in placement and form are not permitted. Listed below are massing and plotting techniques and standards which will create a quality environment.

1. Single-story components such as porches, reduced heights of living spaces, and/or garage areas shall be used to create a sense of variety within the street scene and to break up building massing.
2. Twenty percent (20%) of all plans and elevations plotted shall have a significant single-story component, which can include garages and covered porches.
3. ~~To reduce building massing at project entries, single story homes or significant single story components are required on corner lots located adjacent to gated entries.~~



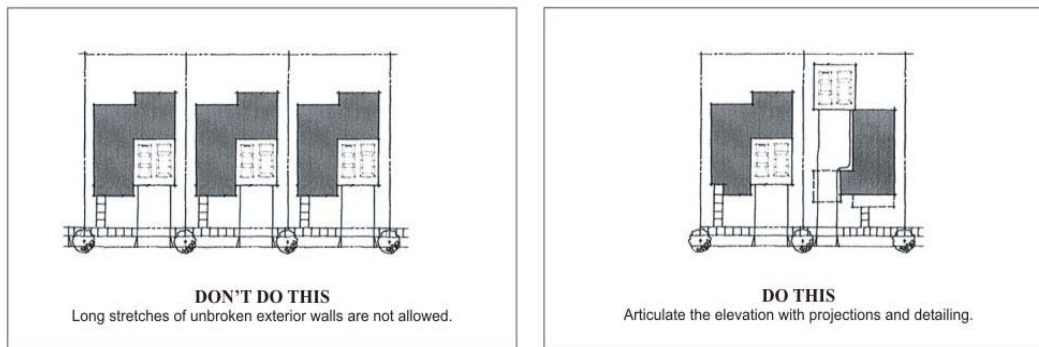
4. Homes shall be designed with entries, windows, front porches, and living areas placed directly adjacent to the street on most plan variations, while recessing the garages, are encouraged.
5. The proportion of windows and doors to the wall massing shall vary according to the architectural style chosen. Windows and doors shall enhance, rather than dominate, the overall architectural character of the home. The selected style of window shall be appropriate to the architectural style of the house.

6. Garage doors shall be fully integrated into the design of the architecture and shall complement the building elevation. Accent colors shall be considered to complement the architecture and to provide visual variety along streetscapes. ~~Windows in garage doors are required for all homes.~~ Staggered setbacks, recessed garages, and side-entry garages shall be considered to further vary the streetscape.

G. REAR BUILDING ELEVATIONS

The dominant impact from the street is the shape of the building and roofline of two-story plans. Therefore, these second story rear building elevations shall adhere to the following guidelines.

1. Long stretches of unbroken exterior walls are not allowed in favor of articulated elevations with ~~projections, recesses,~~ windows, doors, and specialized architectural detailing, which are required.

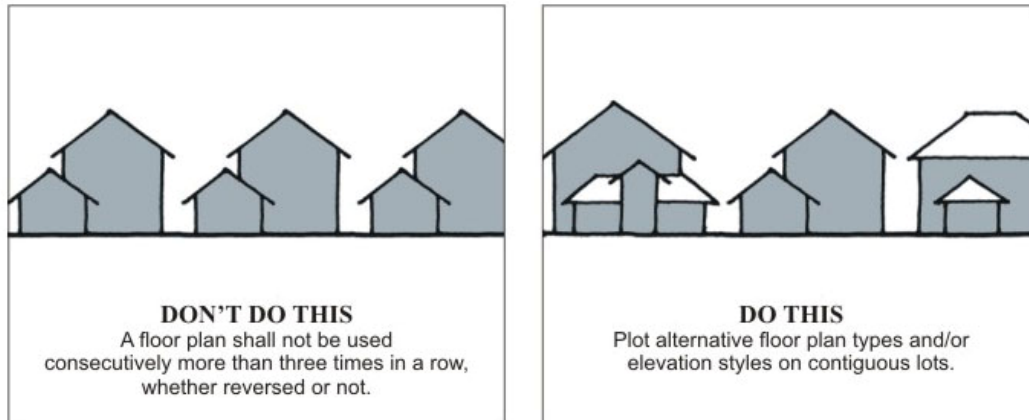


2. ~~The second story portion of the rear elevation of all structures which face arterial roads shall incorporate varied wall planes, roof forms and orientation, or window treatments.~~
3. ~~Articulate the rear elevation and roof plane to minimize the visual impact of repetitious flat plans, similar building silhouettes, and similar ridge heights on homes viewed from arterial roads.~~
4. For each floor plan submitted to the Building Department for review, ~~three~~ ^{two} elevations are required per floor plan. ~~At least two out of every three elevations per floor plan shall provide general architectural relief at the rear elevation of each home in order to avoid one continuous wall or flat surface on the rear of the home.~~ Fireplaces, rear yard trellises, and media niches are allowed.

H. PLOTTING CONCEPTS

The following criteria shall be considered when placing a structure on a single-family lot:

1. Reduce the scale and size of each neighborhood by creating “sub-neighborhoods” or “villages” through the use of short or curved street segments, and short cul-de-sac streets.



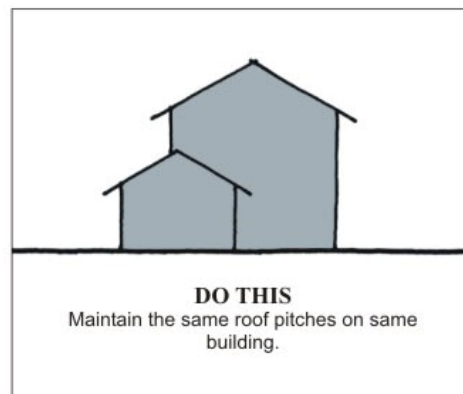
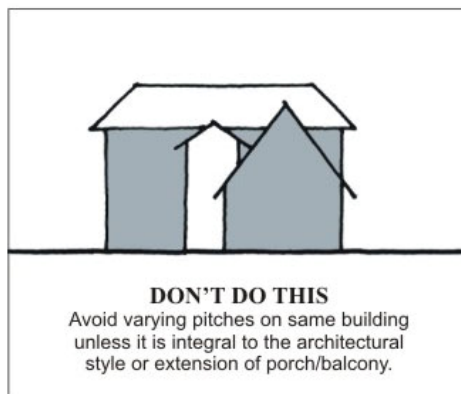
- ~~2. Plot alternative floor plan types and/or elevation styles on contiguous lots. A floor plan shall not be used consecutively more than three times in a row, whether reversed or not.~~
- ~~3. Any one floor plan shall comprise no more than 65% of the number of lots on any cul-de-sac or along any street between intersecting streets.~~
- ~~4. Adjacent homes shall have varying front yard setbacks. This requirement does not apply to lots located on a curvilinear street, cul de sac, or knuckle, which already provide a varied street scene. When one and two-story homes are adjacent, the two-story home shall have the larger front yard setback.~~
- ~~5. Driveways on corner lots shall be located to the rear of the lot to allow expanded opportunities for landscaping at street intersections.~~
6. All utility boxes shall be ~~underground~~ or camouflaged.
- ~~7. Each lot shall be provided with four (4) phone lines to the house.~~
- ~~8. Shadow conduit shall be provided to each home.~~ Conduit for city provided Fiber Optic shall be installed.



I. ROOFS

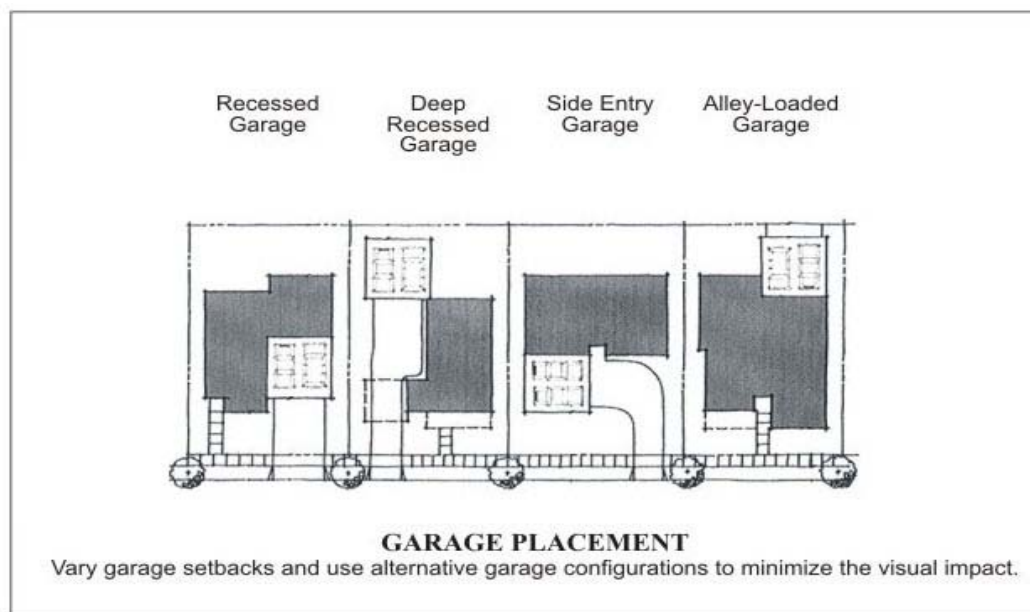
Roofs serve as major structural and architectural design elements. A variety of roof types are permitted and encouraged within the project. Roofs shall be consistent with the neighborhood or product-type architectural concept and the style, materials, and scale of the building.

1. As it relates to styles, a variety of roofs shall be permitted, including hip, gable, and shed roofs. Roof heights, pitch and planes shall vary to create interplay between the roof and the walls of the structure. Varying roof pitches on the same building shall be avoided unless they are integral to the architectural style or extending over porches and balconies.
2. Roofs shall be constructed of non-combustible materials. Acceptable materials include clay and concrete tile. Unacceptable materials include pressed wood, corrugated fiberglass, asphalt roll roofing, and corrugated metal.
3. Roofing trim materials shall be of similar materials and complementary colors. Roof vents and appurtenances shall be painted to match the roof color.
4. Roof overhangs are permitted and shall be designed as an integral part of the roof form.



J. GARAGES

1. The home and front yard rather than the garage is the primary emphasis of the front elevation. In order to de-emphasize the role of the garage in front elevations, setbacks, side-entries, detached garages, and other “neo-traditional” treatments are permitted.
2. Garages shall be constructed of materials compatible with the architectural style of the primary structure.
3. ~~No two adjacent homes having the same floor plan and elevation shall use the same garage door pattern. In no case shall more than two (2) adjacent homes of any floor plan or elevation have the same garage door pattern.~~
4. ~~A variety of designs shall be used on garage doors. Minimize the visual impact of garages facing the street by varying garage door patterns, varying colors, varying setbacks, splitting doors into two or more single doors, incorporating windows into garage doors, and using alternative garage configurations.~~
5. Swing-in (side loaded) garages are prohibited on lots less than 55 feet wide at the front setback line.



6. Side elevations of garages facing the street shall have architectural detailing.
7. All garage doors shall be sectional and roll-up ~~with windows.~~

8. The three-car garage configuration requires careful consideration to de-emphasize its impact on the street. The use of tandem garage design is permitted so that three garage spaces appear as two from the street.
9. ~~The following design techniques shall be incorporated in homes with three car garages:~~
 - ~~Where allowed, the standard front facing three-car configuration can be used in a maximum of 65% of plan configurations.~~
 - ~~When the standard front facing three-car configuration is used, it must be combined with one of the following measures:~~
 1. ~~Provide a minimum 75 square feet of porch area (horizontal or vertical).~~
 2. ~~Extend a portion of the home a minimum of 5 feet in front of the garage.~~
 3. ~~Offset the dual car garage door 2 feet from the single car garage door.~~
 4. ~~Provide three separate garage doors to break up the building mass.~~
10. In the case of the recessed two-car garage configuration, a 12-foot-wide driveway shall be allowed that tapers to 16 feet to de-emphasize its impact on front elevations.

K. PORCHES AND ENTRYWAYS

Entrances to homes shall be clear and easily recognizable. Covered entrances, porches, and arcades are desirable, because they serve to identify entrances and provide front-yard and side-yard elevational differences. All front doors shall reflect the architectural style that may include a window or other decorative treatment. Porches and entryways shall be used to visually break up large, monolithic buildings into smaller units, more in keeping with the desired human scale.



Where present, porches shall be used on buildings of two or more stories as a transition from nearby single-story structures or other taller structures. Porches shall be constructed of wood, stucco, stone, brick and other similar materials. Wrought iron railings are permitted and acceptable.

L. DOORS AND WINDOWS

By varying the spacing, sizes, shapes, and locations of door and window openings in building facades, structures shall be made more visually interesting and attractive. It is especially important to vary the placement of doors and windows on buildings located in close proximity to each other in the same neighborhood. ~~In addition, windows and doors shall be recessed into or projected out~~



~~of structures to emphasize important areas of the building.~~ Windows, frames, mullions, and door frames shall utilize complementary colors with the rest of the building. Doors shall include inset panels, carvings, and/or window panes.

M. BALCONIES AND OVERHANGS

Balconies and overhangs are desirable elements of a building because they provide architectural interest even when not serving a practical purpose. Balconies and overhangs add visually to a structure by breaking-up wall masses, offsetting floors, and creating a sense of human scale. Balcony railings shall reflect the architectural style. Balcony railings can be solid, if desired. Accent tile is permitted in moderate amounts. In all cases, balconies and overhangs shall be designed such that detailing, form, color, and materials are similar and/or compatible to the main structure.

5.2.2 ARCHITECTURAL DESIGN STANDARDS AND REQUIREMENTS – MEDIUM HIGH DENSITY RESIDENTIAL (APPLIES TO PLANNING AREAS 14 AND 15)

A. ARCHITECTURAL DIVERSITY

Medium-high density residential neighborhoods within Mission Lakes shall consist of attached multi-family product types, townhomes, and condominiums. The increase in density and slight shift in character, compared with the community's traditional single-family detached neighborhoods, will distinguish Mission Lakes as a place that offers a complementary mix of housing types and styles. One of the major goals of the architectural design guidelines for Planning Areas 14 and 15 is to create the impression of small "villages" and discourage a mass produced feel. This goal shall be achieved through a diversity of style, smooth transitions between structures, and enhanced neighborhood hardscape and landscape features. Upon completion, the attached residential planning areas shall encourage neighborhood and pedestrian interaction, and integration within the overall community of Mission Lakes.

One or more specific architecture styles shall be selected for each of the two medium-high density residential planning areas. Mixing of styles within a planning area may occur with approval of the Planning Department. Styles can include, but are not limited to: Colonial, Spanish Colonial, Cottage, Monterey, Craftsman, and Italianate. The main components of these styles shall be applied, and shall be tailored to multi-family residential building types by the designing architect. Each attached structure shall be designed for internal compatibility, using a balanced palette of colors and materials to achieve a restful uniformity within each planning area. Landscaping in multi-family Planning Areas shall be designed to the satisfaction of the Planning Department.



B. BUILDING ORIENTATION

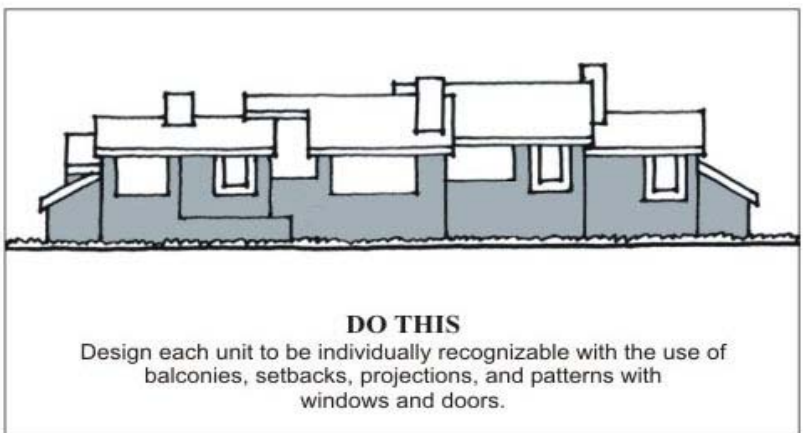
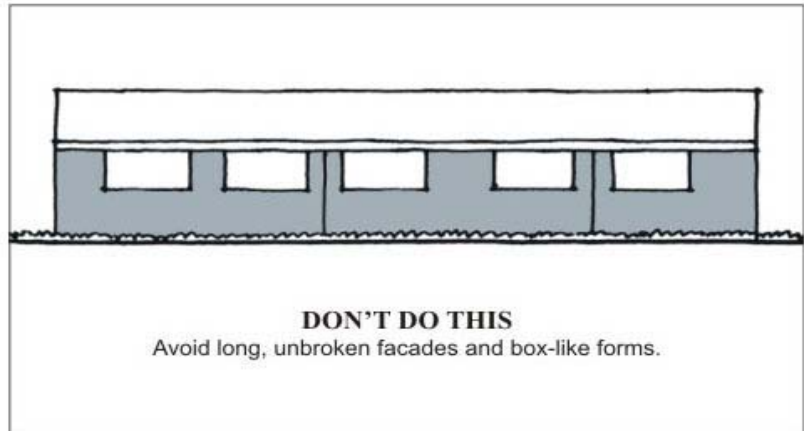
1. Attached structures shall be rotated, angled (right angles allowed), or otherwise offset to afford a sense of individuality, as well as to provide privacy at entries, patios, and balconies.

2. Buildings shall relate appropriately to surrounding development and streets and create a cohesive visual identity for the neighborhood and street scene.
3. Buildings are permitted to be designed with both a “front” and “back” door, so that the buildings may face a street but access could be provided via a parking lot or alleyway via a back door.
4. Public spaces shall be clearly defined from private spaces through the use of building materials, grade separations, and physical separations such as fences, walls, or building enclosures.

C. BUILDING MASSING, DETAILS, AND MATERIALS

Building massing, details, and materials shall be carefully considered in developing an appropriate architectural character for Planning Areas 14 and 15.

1. Buildings shall not exceed 45 feet in height.
2. Long, unbroken facades and box-like forms shall be avoided. Building facades shall be broken up to give the appearance of a collection of smaller structures.
3. To the extent possible, each of the units shall be individually recognizable. This can be accomplished with the use of balconies, porches, setbacks, and projections that help articulate individual dwelling units or collections of units, and by the pattern and rhythm of windows and doors.



4. Elevations visible from Seventh Standard Road and all other adjacent arterial roads shall be carefully articulated and large unbroken surfaces shall be prohibited.

5. Varied roof forms shall be encouraged and utilized for the creation of a varied yet cohesive residential design.
6. Building projections and recesses shall be provided on the front facade of each structure. The front wall mass of each building should be broken-up into a minimum of two planes (horizontal or vertical) with a break depth of at least 2 feet. No break in plane shall be less than 25 percent of the length or width of the front facade.
7. Emphasis shall be placed on horizontal architectural lines including trim and fascia lines.
8. Buildings shall be designed to define outdoor spaces, with floor plans that have a logical and functional relationship between indoor spaces and outdoor areas.
9. Provide front porches where style appropriate and possible to accomplish stepped massing and transition to public spaces.

D. ROOFS AND CHIMNEYS

1. A variety of roofs styles shall be permitted, including hip, gable, and shed roofs. The roof design shall follow the wall planes and roof pitch shall be consistent with the architectural style.
2. Roofs shall be constructed of non-combustible materials. Acceptable materials include clay and concrete tile. Unacceptable materials include pressed wood, corrugated fiberglass, asphalt roll roofing, and corrugated metal.
3. Roofing trim materials shall be of similar materials and complementary colors. Roof vents and appurtenances shall be painted to match the roof color.
4. Roof overhangs are permitted and shall be designed as an integral part of the roof form.
5. Chimneys and spark arrestors shall act as thematic forms and vertical elements in the architecture. Caps on chimneys shall have low profiles and shall not be visually distractive. Acceptable building materials include stone veneer, brick (including used brick), and stucco. Architectural treatment shall be provided on each chimneystack.

E. ENTRIES AND WINDOWS

1. Deep set openings are encouraged to convey the impression of wall thickness and create strong shadows. Front door surround treatment, including a cover for weather protection, shall use decorative trim appropriate to the style, a recess, or sidelights.
2. Window pediments, small roof elements, overhangs, and projections over windows, doors, and garage doors shall be incorporated into the architectural detailing.



3. A variety of window and door treatments shall occur. French doors, dormer windows, or decorative shutters shall be incorporated into the building design.

F. BALCONIES AND PORCHES

1. Balconies and porches shall be used to articulate and reduce mass, as well as to provide shadow relief. Where architectural style and density are appropriate, stoops may be used instead of porches.
2. Porches, balconies, and trellis structures shall be compatible with the overall architectural theme, style, and design of the structure.
3. Materials used to construct balconies and porches shall be appropriate to the designated architectural style.



G. DETAILS

1. Potshelves, pilasters, and brick and tile accents are encouraged around doors, windows, and entries, particularly near front and side entries that are easily visible from the street.
2. Low and high walls shall be used to define courtyards, patios, and entries.
3. Mechanical equipment such as gas meters and air conditioning and heating units shall be screened from public view, either by landscaping, fences, and walls, or combination thereof.

4. Rain gutters, flashing, and other architectural elements and trim constructed of sheet metal shall be painted with colors similar to the fascia.

H. GARAGES AND DRIVEWAYS

1. Banks of garage doors with more than eight (8) single or six (6) double garages shall not be permitted without separation of at least 20 feet between banks of garage doors.
2. Tandem garages are permitted (and count towards parking requirements) to reduce the visual impact of garage doors.
3. Garage doors shall be of complementary colors, textures, and materials used on the front building elevation.
4. Use of carports instead of garages is not encouraged but allowed for guest parking. Should carports be constructed, they shall include substantial design elements (i.e. columns, beams, roof design) to convey a permanent concept. Prefabricated metal carports are prohibited.
5. Private drives that serve as alleys are permitted. To maximize open space, garages should face onto the alley and be located no further from the alley than is required for adequate vehicle access.
6. Guest parking facilities shall be located directly off or near a main driveway.
7. Areas shall be provided adjacent to garage entries located in alleys for landscape elements that will soften the built environment.

5.2.3 ARCHITECTURAL DESIGN STANDARDS AND REQUIREMENTS – MAJOR COMMERCIAL (APPLIES TO PLANNING AREA 16)

The architectural design standards and requirements of Planning Area 16 shall be consistent with the applicable sections of the City of Shafter Zoning and Development Code at the time of development.

A. BUILDING SITING

1. The placement and design of structures should facilitate and encourage pedestrian activity and convey a physical and visual link to the adjacent residential developments, streets, and sidewalks.



2. Whenever possible, new structures should be clustered to create plazas and pedestrian malls. When clustering is impractical, a visual link between separate structures should be established through the use of an arcade, trellis, or other open structure.
3. Plazas and courtyards shall be incorporated into commercial development design.
4. Buildings should be divided in distinct massing elements. Building facades should be articulated with architectural elements and details. Vertical and horizontal offsets should be provided to minimize bulk.
5. Decorative paving should be incorporated into parking lot design, driveway entries, pedestrian walkways, and crosswalks.



5.3 LANDSCAPE DESIGN GUIDELINES

The Mission Lakes Landscape Design Guidelines establish a landscape theme for the project and set forth general criteria for landscaping of the residential community, neighborhood commercial center, and recreational amenities. These guidelines, consisting of written summary and graphic exhibits, establish landscape criteria for entries, streetscapes, recreational amenities, pocket parks, plant palette, lighting, and walls to create a unifying fabric for the community.

The Mission Lakes Landscape and Entry Monument Plan, Figure 3-5, is driven by the desire to integrate the proposed master planned community into the Shafter area and to create an identifiable sense of place. Landscape and streetscape elements will be used to create visual continuity throughout Mission Lakes. Community elements such as entries, streetscapes, and walls will establish the design theme for the community by reinforcing the design hierarchy and by providing a reassurance of the community areas and boundaries. These features are created through a thematic blend of hardscape and planting elements.



Mission Lakes

Specific Plan

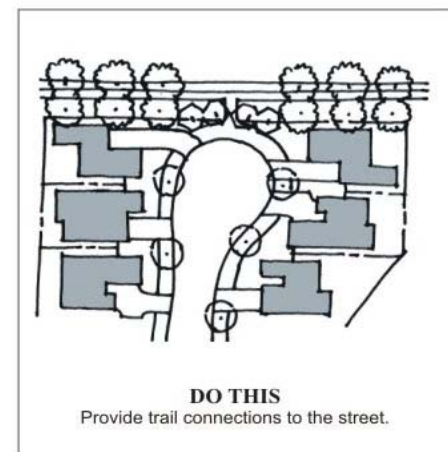
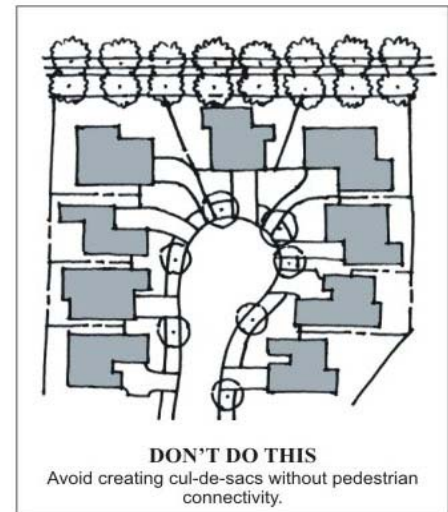
The landscape plan of Mission Lakes calls for a compatible plant palette of trees, shrubs, and ground covers. Once a particular plant or plant combination is used for a particular application, it shall be repeated in similar areas of the community to reinforce a sense of neighborhood cohesion. Landscape design shall not, however, result in monotony or lack of variety or biological diversity. The following is a description of landscape elements for the Specific Plan. These elements shall be detailed at the site development plan or other discretionary permit for each planning area. The landscape design is based on the vision and goals of the Mission Lakes Specific Plan.

5.3.1 STREETS: STREETSCAPES

Landscaping of perimeter and internal streets will provide continuity throughout the community and create an appropriate link with adjacent areas. Street trees within the Mission Lakes Specific Plan area will reflect the community's design theme and be selected from the project's plant palette. Street tree placement and design may include a single street tree used along all the streets in a neighborhood, or may include a dominant street tree along with accent street trees used at strategic points along the street, such as clustered at intersections or at curves to break up long uninterrupted lines. Landscaping of streets shown on Figure 3-5 will establish the main planting theme for the community. There are a limited number of different streetscapes for the Mission Lakes Specific Plan as described below.

A. MISSION LAKES BOULEVARD

The Landscape Plan indicates that formal planting shall be placed along this four-lane, divided arterial every where within the Specific Plan. Formal planting was discussed Section 3-7. A primary paseo shall be located on one or both sides of Mission Lakes Boulevard. A secondary paseo shall be located on the western portion Mission Lakes Boulevard near the commercial development. The formal landscaping/primary paseo pattern of Mission Lakes Boulevard is a pattern that is repeated on Street "D" and Street "B", which are all arterial streets. This streetscape is shown in Figure 5-1a. Additional landscape easement will be necessary to accommodate the primary paseo.





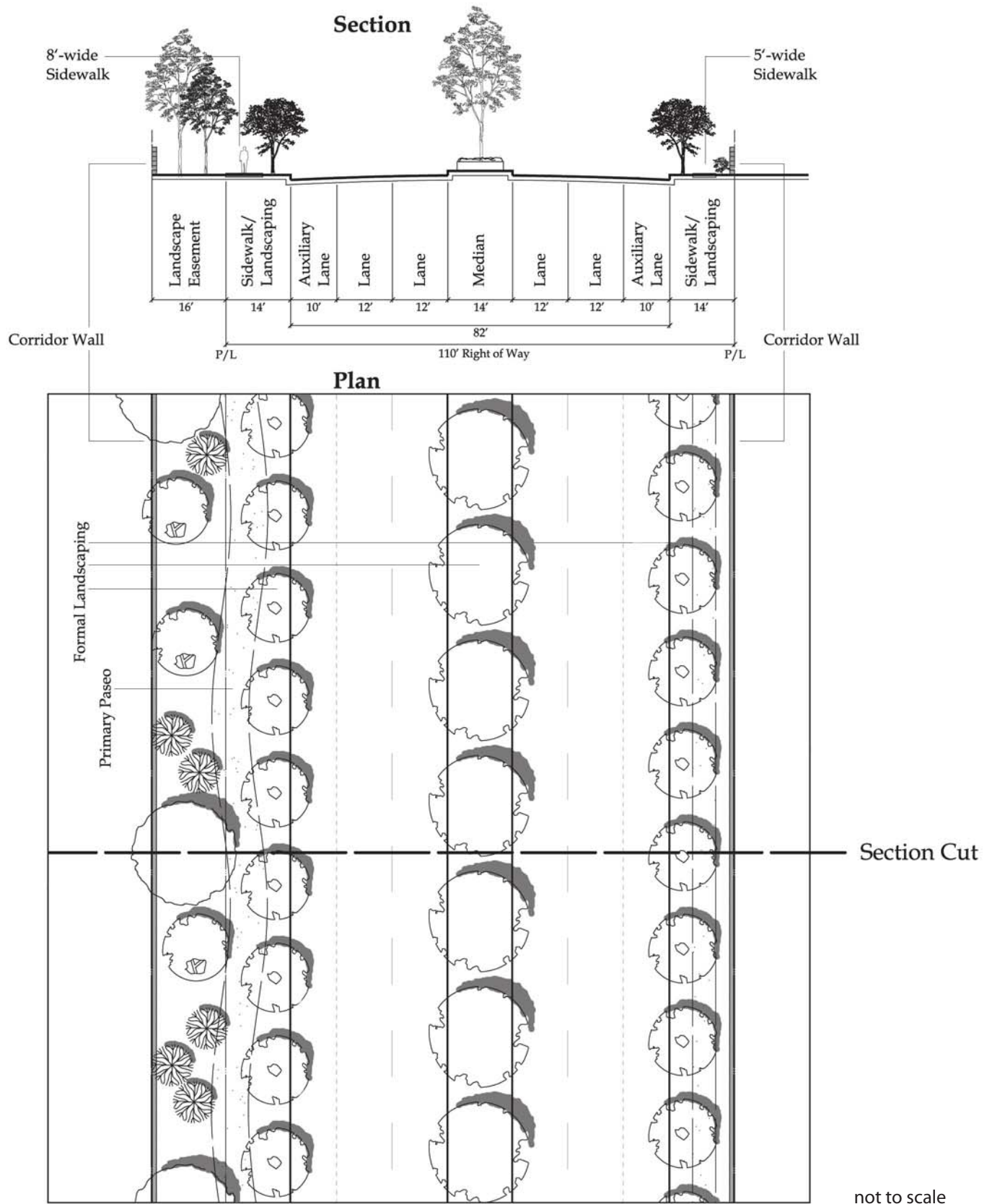
B. STREET "C"

The Landscape Plan for Street "C", shown in Figure 5-1b is representative of the streetscape for the minor collectors in the Mission Lakes Community where a secondary paseo is located along with windrows. Additional easement will be required to accommodate the secondary paseo and windrows. Windrows shall require a minimum planting space of 7 feet.

C. ZERKER ROAD THROUGH PLANNING AREA 16 (COMMERCIAL)

The Landscape Plan for Zerker Road through the commercial area is similar to Mission Lakes Boulevard with formal landscaping except that there will be no corridor walls and the paseo and landscape easements may be a combination of hardscape and street trees ~~in grates~~ as illustrated in Figure 5-1c.

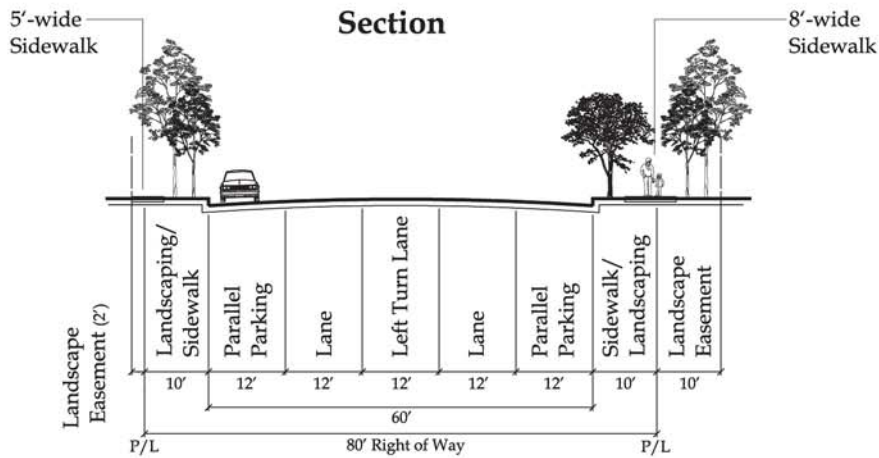
Mission Lakes Specific Plan



Mission Lakes Blvd Streetscape

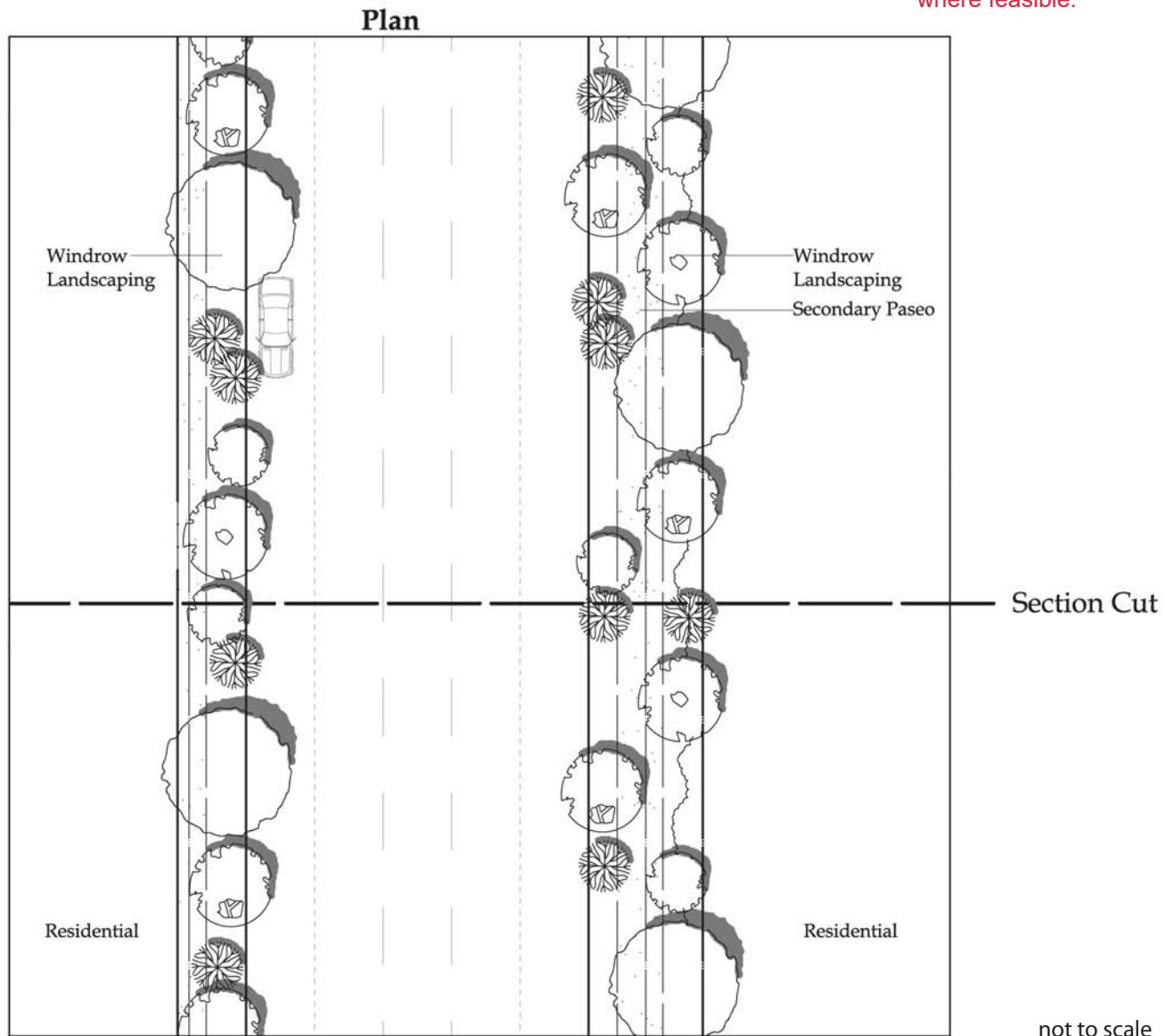
Figure 5-1A

Mission Lakes Specific Plan



Sidewalks/walkways to meander where feasible.

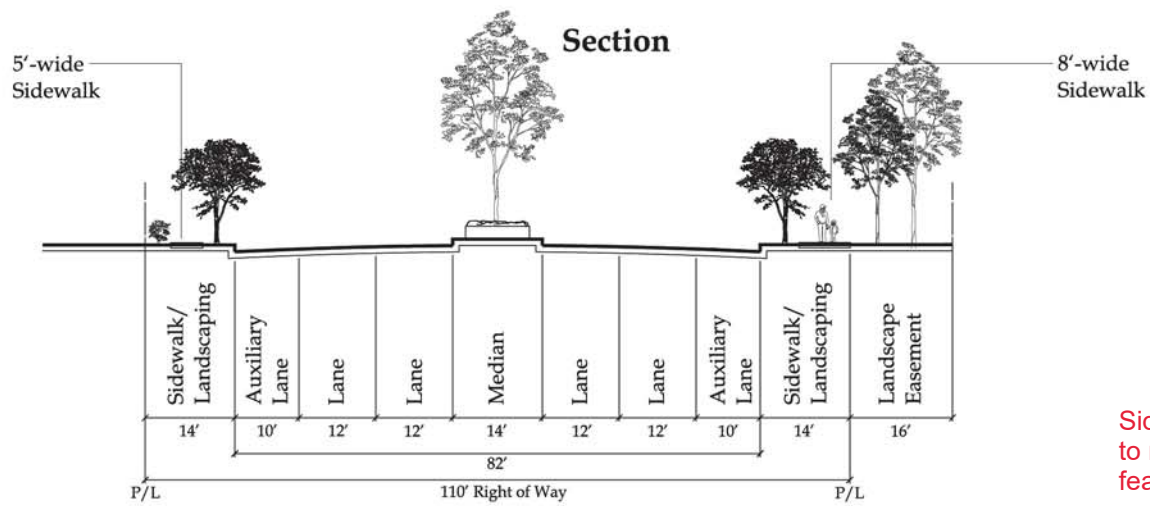
Walkways to avoid being placed adjacent to a wall where feasible.



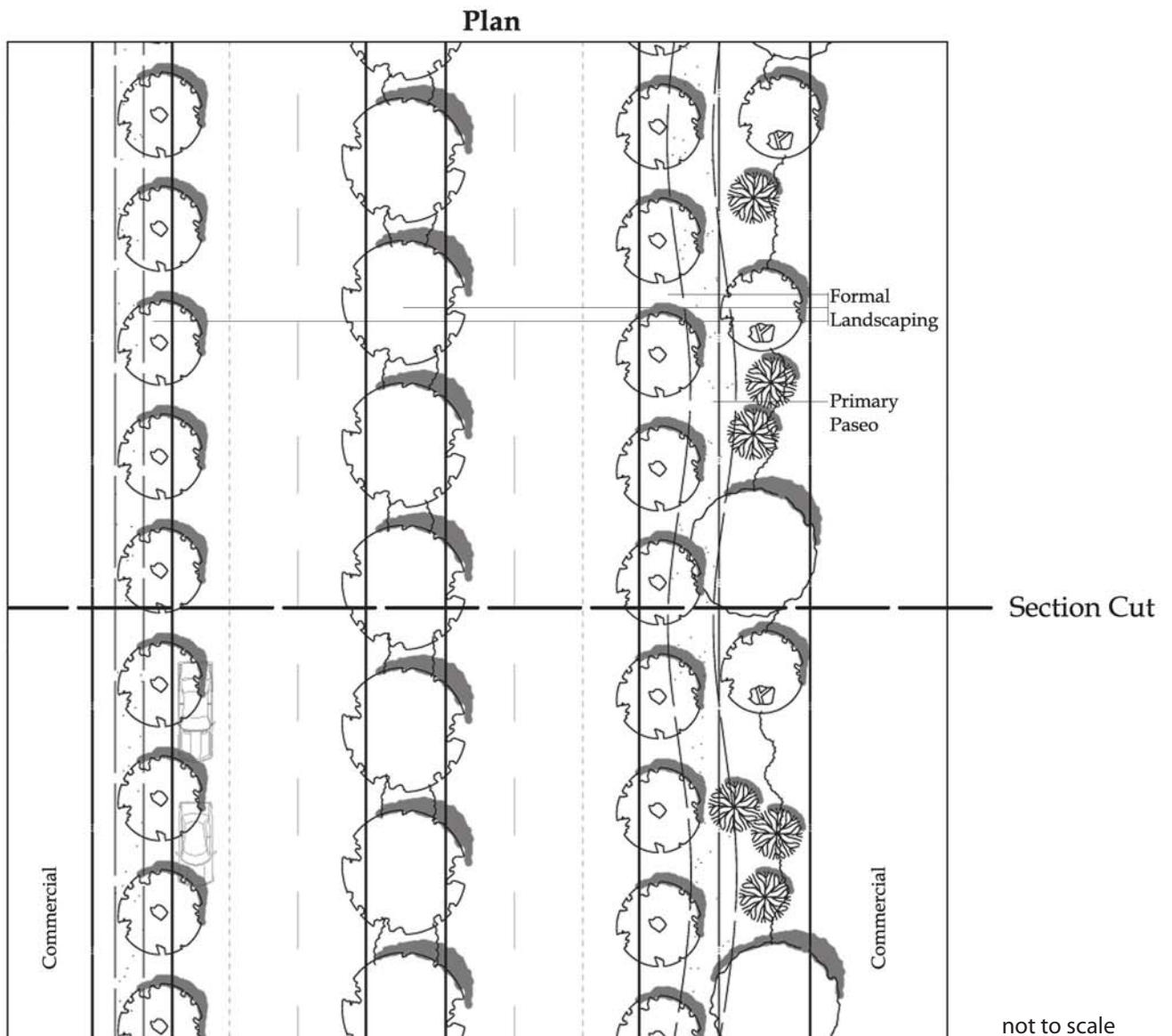
Street "C" Streetscape

Figure 5-1B

Mission Lakes Specific Plan



Sidewalks/Walkways to meander where feasible.



Zerker Road Streetscape

Figure 5-1C



5.3.2 ENTRY MONUMENTATION

Entry monuments serve several important purposes; therefore careful consideration has been given to the design of community, major, and neighborhood entries. The intent of project monumentation design is to create visual gateways into Mission Lakes and to provide aesthetically pleasing entry statements that highlight the distinctiveness of the community. The Landscape Plan, Figure 3-5, depicts conceptual locations of entries for the Mission Lakes community and for individual planning areas.

As the primary entry to the community, major entry monumentation will be established at Seventh Standard Road and Zerker Lane and at Seventh Standard and Street "B" as illustrated conceptually in Figure 5-2, *Entry Monuments*, and in plan view in Figure 5-3. Secondary monuments will be established on Mission Lakes Boulevard at the western entry, on Zerker Road at the northern boundary of the plan area and at the eastern entrance to the plan area on Street "D". Entry monuments are described below. The design and architectural elements of entries shall be compatible and consistent with the Specific Plan theme elements of the Mission Lakes community. Each entry statement shall consist of a combination of signage, lighting, and landscaping. Additional information on signage and lighting standards is located in Section 5.3.7 and Section 5.3.8 of this Chapter.

A. PRIMARY ENTRY MONUMENTS

The primary entry monumentation establishes the character for all project monumentation treatments, emulates the unique landscape theme for Mission Lakes, and provides a strong landmark that reinforces the distinctiveness of the community. Primary entry monumentation will occur at the intersection of Zerker Road and Seventh Standard Road, and Street "B" east of Zerker Road. The entry monumentation is intended to utilize plant palettes and hardscape materials that contribute to the consistent implementation of the Mission Lakes landscape design theme.

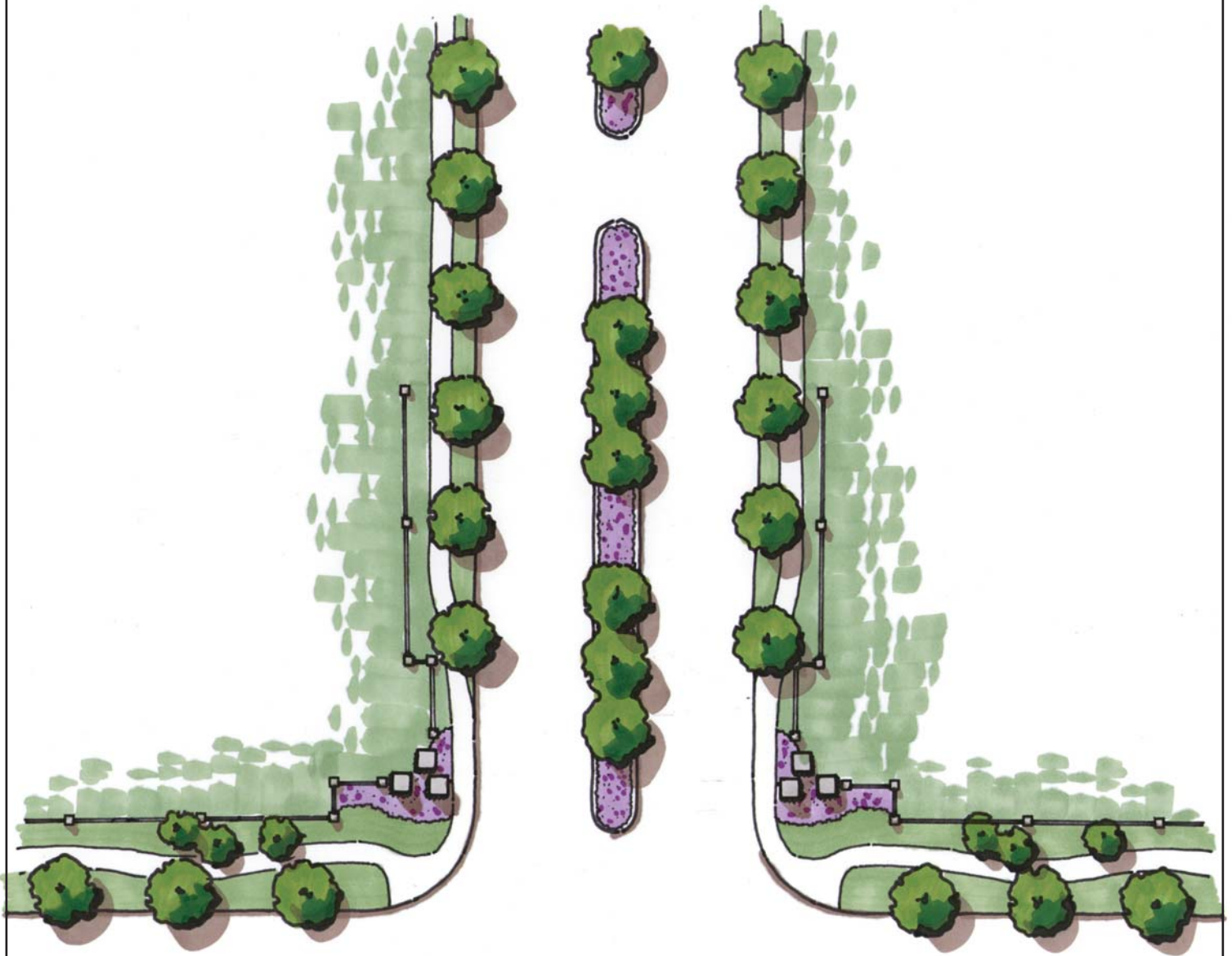
B. SECONDARY ENTRY MONUMENTS

An enhanced secondary entry treatment will be located at three locations: at the intersection of Zerker Road and the Mission Lakes development boundary to the north, at the western edge of the plan area on Mission Lakes Boulevard and on the eastern boundary of the plan area on Street "D". These entries will provide a dramatic visual gateway into Mission Lakes and its amenities. The secondary entry monumentation will utilize a variety of landscape and hardscape elements but will be smaller in scale than primary entry monumentation.



Entry Monument - Elevation

Figure 5-2



Entry Monument - Plan

Figure 5-3

5.3.3 ~~PRIVATE~~ ^{Public} RECREATION & NEIGHBORHOOD PARKS

^{Public recreation areas}

~~One private recreation area, one public recreation area, and several public neighborhood parks are~~ planned for residents of the Mission Lakes community. The ~~private~~ recreation area is intended to serve as a visual amenity and provides both active and passive recreational uses including, but not limited to, a pool and spa, restroom facilities, basketball court, tot lots, open space turf areas for various activities, and barbeque facilities. A conceptual representation of the private recreation area is provided in Figure 5-4. Open turf areas in the ~~private~~ recreation area may be vegetated with hydroseed. The exact placement, size, and design of the ~~private~~ recreation areas will be determined at the design review stage of project implementation.

The public recreation area and neighborhood pocket park areas (Figures 5-5 and 5-6) are also intended to serve as visual amenities and provide both active and passive recreation for residents within the community. The neighborhood pocket parks will be landscaped with a small grove of trees, shrubs, and other plant material as described in the project's plant palette which will be determined by the master developer. The public and neighborhood pocket parks will have unique identities and shall contain any combination of passive sitting areas, open space turf areas for various activities, tot lots, walkways, and decorative lighting, subject to approval of the Planning Director. Large formal ball fields shall be restricted to the public park area of PA-11. Open turf areas in these parks may also be vegetated with hydroseed. The exact placement, size, and design of the neighborhood pocket parks will be determined at the design review stage of project implementation.



5.3.4 PASEOS AND TRAILS

An extensive network of paseos and trails are located throughout the community, providing non-vehicular connectivity to the various internal components of the area. Landscaping of these areas will be designed to accentuate the community's charm. Throughout the Mission Lake Specific Plan, public right-of-ways will be landscaped to provide a feeling of openness. The intent is to establish a "sense of place" where residents can arrive home and feel the embrace of community pride.

Mission Lakes

Specific Plan



NOTE: This prototype site plan is conceptual in nature and subject to modification.

not to scale

~~Private~~ ^{PUBLIC} Recreation ~~(HOA)~~

Figure 5-4



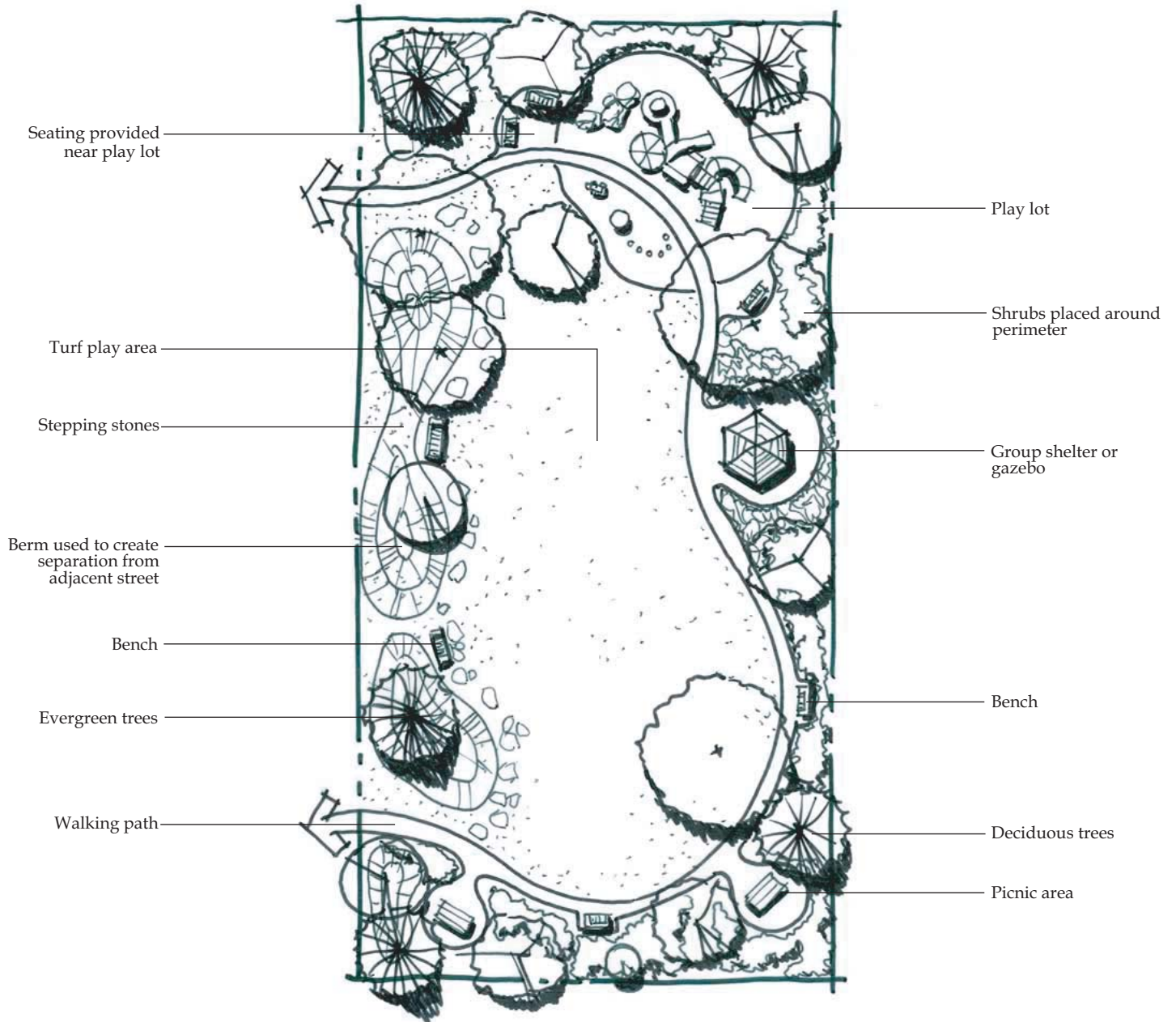
NOTE: This prototype site plan is conceptual in nature and subject to modification.

not to scale

Public Recreation

Figure 5-5

Mission Lakes Specific Plan



NOTE: These prototype site plans are conceptual in nature and subject to modification.

not to scale

Conceptual Neighborhood Parks

Figure 5-6



Mission Lakes Specific Plan

The paseo and trails system is essential to promoting a “walkable” community by providing an alternative mode of transportation throughout the community. The parcel developer shall be responsible for constructing any portion of the paseo system as shown in Figure 3-4 that lies adjacent to their parcel. Construction of paseos and trails shall coincide with construction of the adjacent development and be completed before the completion of the phase the project is in. A ~~landscape maintenance district~~ shall be established and be responsible for the maintenance of trails and paseos. A plant palette for the natural trail system and paseos shall be established by the master developer to ensure harmony and consistency throughout the Specific Plan. Sidewalks and trails are located within the paseo and trail systems along significant transportation corridors within Mission Lakes as shown in the Parks and Recreation Plan, Figure 3-4. The sidewalks along the paseo system link together the several neighborhood parks, along with the Lake and recreation facilities of PA-10. A multi-use trail is to be located along Seventh Standard Road. The trail will provide recreational opportunities and vehicular access for use by maintenance vehicles. The 10-foot-wide trail shall be maintained by a ~~homeowners association or a landscape maintenance district~~ to be established by the developer. Cross sections of the paseos and trails are shown in Figure 5-7. The design of paths will be reviewed and approved by the City of Shafter Planning Department

A. NATURAL TRAIL

The natural trial shall be 30 feet wide with a 10-foot-wide meandering sidewalk. The natural trail along the along Seventh Standard shall be planted with groves of trees as described in Section 3.7 Landscape Plan and shall have a sound wall constructed at the edge to protect against noise. Elsewhere the natural trail shall be planted with windrows also described in Section 3.7.

B. PASEOS

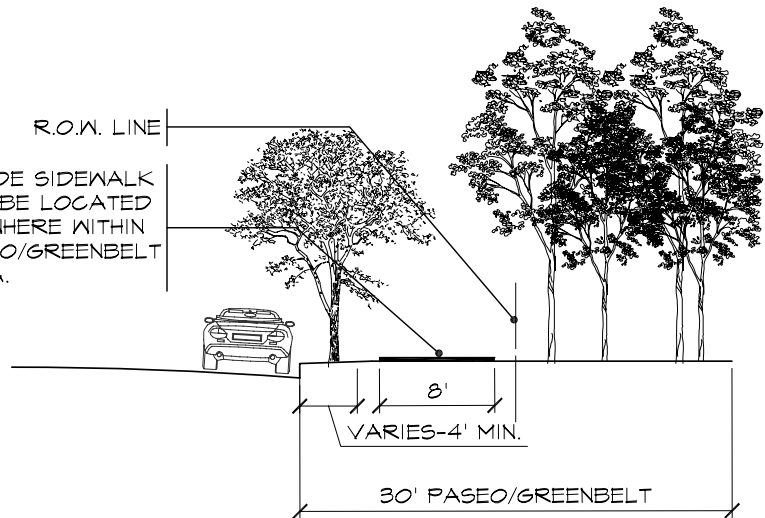
Primary and secondary paseos shall be established along the streets where indicated in the Parks and Recreation Plan. Typically a paseo is located on one side of the street only. Section 5.3.1 Streetscape describes and illustrates the relationship of the paseos to the street right-of-way. A typical primary and secondary paseo are shown in Figure 5-7. Additional landscape easement may be required to implement the paseo system on certain streets. Landscaping of the paseos shall be coordinated with the Landscape Plan. The primary paseo shall be 30 feet wide and the secondary paseo shall be 15 feet wide, each with an 8-foot-wide walk.

Mission Lakes

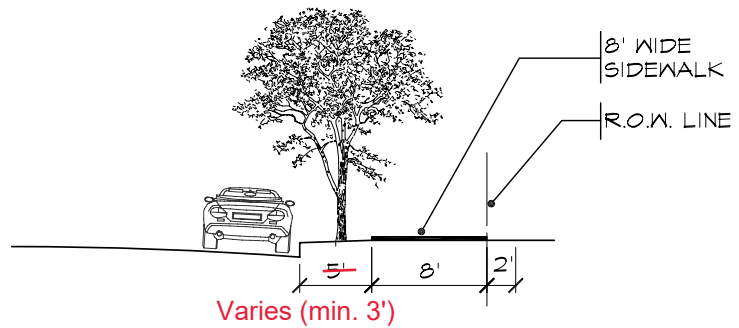
Specific Plan

Primary Paseo

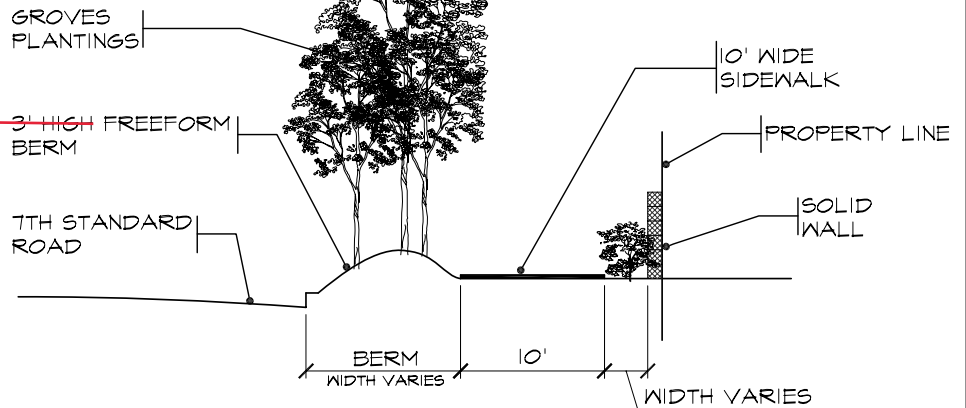
8' WIDE SIDEWALK
- TO BE LOCATED
ANYWHERE WITHIN
PASEO/GREENBELT
AREA.



Secondary Paseo



Natural Trail at 7th Standard ROW



Note: Areas in excess of Street Cross Sections will require a landscape easement.

not to scale

Paseo and Trail Cross Sections

Figure 5-7

5.3.5 GENERAL LANDSCAPE STANDARDS

All areas required to be landscaped will be planted with turf, groundcover, shrubs, or trees selected from the plant palette contained in these guidelines. The ~~private~~ recreational facilities and neighborhood parks, neighborhood commercial center, and common landscaped areas are permitted to be planted with a hydroseed mix. Sod shall be used for required front yard landscaping. A combination of hydroseed mix and flatted groundcovers shall be used to cover areas between shrubs and trees to prevent erosion. Colorful perennials also will be a part of these plantings. Plants with similar watering requirements shall be planted together in order to simplify the irrigation systems and increase water use efficiency. Priority use of water shall be considered, meaning that visually sensitive areas are entitled to use more water than low visual impact areas. Visually sensitive areas include entries and highly traveled street frontages.

A. DROUGHT TOLERANCE

The landscape palette for the Mission Lakes Specific Plan shall promote selective drought tolerance through the use of native and naturalizing species. All common landscape areas shall be equipped with automatic irrigation systems. Drip or bubbler irrigation shall be provided where feasible. Automatic controllers shall be equipped with automatic rain-shut-off devices and provide for various type of water management options.

B. MAINTENANCE

All landscape maintenance shall conform to project Covenants, Conditions, and Restrictions (CC&Rs). In general, the overall appearance of landscape shall be neat, healthy, and free of weeds and debris. All new construction shall be landscaped in accordance with a City approved Landscape Plan, and subject to City inspection of adequate maintenance levels. The homeowner's association within Mission Lakes shall be responsible for the maintenance of all private common landscape areas within each planning area, except within individual private lots. Individual homeowners will be responsible for the maintenance of landscaped areas on individual lots. CC&Rs will set forth requirements for front yard landscaping and maintenance but in no case will landscaping be less restrictive than requirements found in Chapter 2, Section 2.80 of the Shafter Zoning Ordinance. ~~A landscape maintenance district or HOA~~ ^{A Community Facilities District} shall be established to maintain public trails, paseos, common landscaped areas and detention basins.

C. PLANT MATERIAL GUIDELINES

Conceptual planting guidelines have been established through this Specific Plan. More detailed plant material guidelines and plant palette shall be established by the master developer that will be no less restrictive than requirements found in Chapter 2, Section 2.80 and will provide flexibility and diversity in plant material selection, while maintaining a limited palette in order to give greater unity and thematic identity to the community. The plant material lists will be selected for their appropriateness to the project theme, climatic conditions, soil conditions, and concern for maintenance and shall be made available of the City of Shafter Planning department. Wherever

possible, overall plant material groupings shall have compatible drought resistant characteristics. Irrigation programming can then be designed to minimize water application for the entire landscape setting. Consideration must be given when locating trees to avoid potential long-term problems with tree roots, but the City will have final approval for clearances when public facilities may be affected.

5.3.6 WALLS AND FENCES

All walls and fences within Mission Lakes shall be designed as integral elements of building architecture or complementary to the architecture and landscape character. Walls and fences will be used throughout the community to establish community identity, provide protection from roadways, recreation areas, and other noise, and allow privacy and security in residential and commercial areas. Construction of walls and fences shall coincide with construction of the adjacent development and be completed before the completion of the phase the project is in. Three types of walls and fences, excluding walls associated with entry monumentation, will occur within the Mission Lakes Specific Plan: perimeter sound walls, corridor walls, and open fence, which are located where indicated on Figure 3-6. A fourth type of wall, neighborhood wall, may be developed to distinguish individual developments within the Specific Plan, however solid walls separating individual neighborhoods are discouraged. Neighborhood walls may also be used where corridor walls are indicated. The developer shall be responsible for installing the appropriate fencing along the Calloway Canal per the specification of the canal company.

A. PERIMETER SOUND WALL

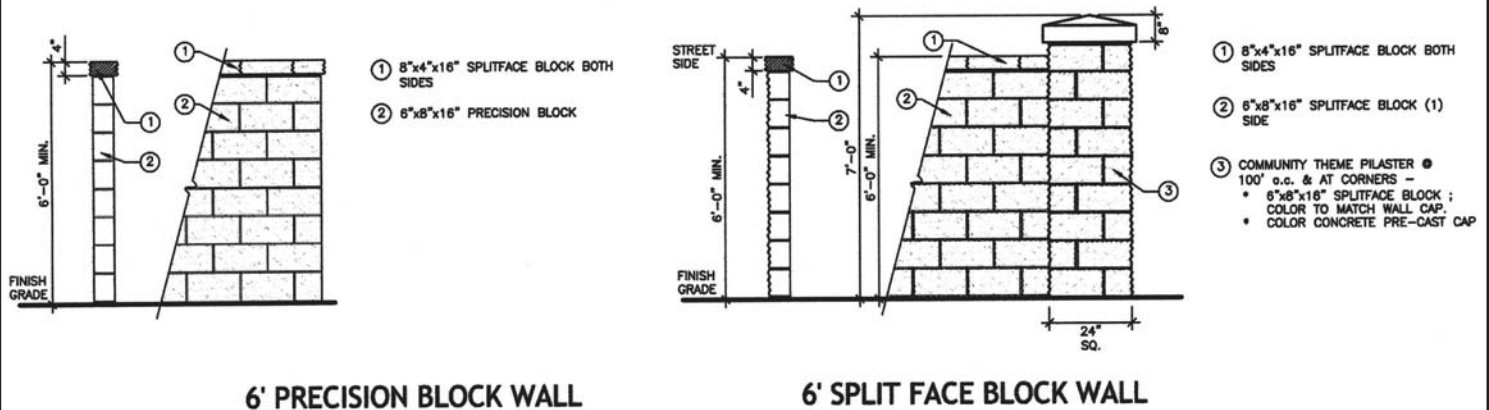
Perimeter sound walls provide for protection against noise and establish the overall community identity or theme and shall be located where indicated in Figure 3-6. The perimeter sound walls shall be constructed by the master developer prior to development of any phases. Details are shown in Figure 5-8.

B. CORRIDOR WALL

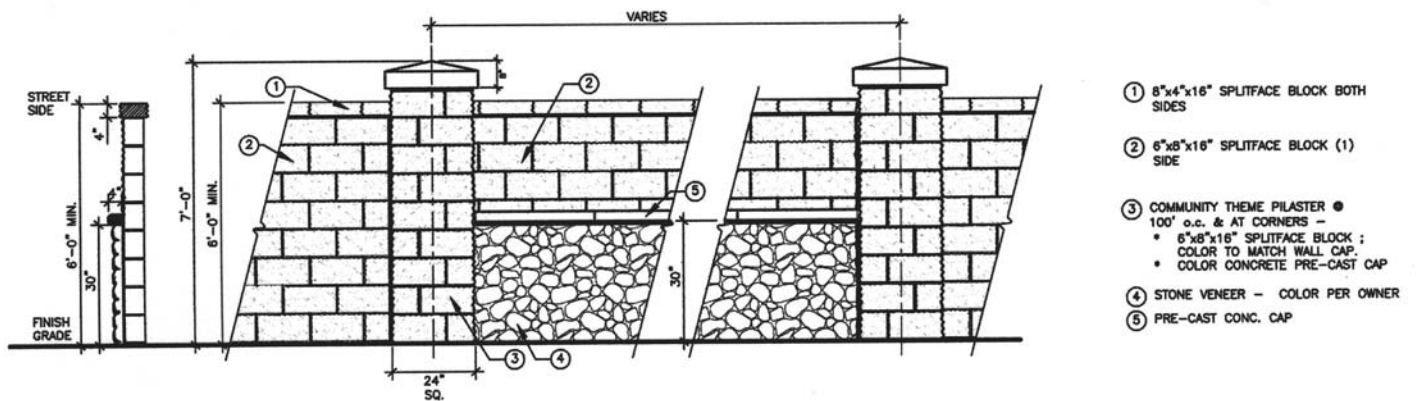
Corridor walls shall be 6-foot split face block walls or precision block walls as shown on Figure 5-8 and are located along major arterials. Regular breaks should occur along these walls where cul-de-sacs intersect to avoid monotony and provide pedestrian access. Where such walls tie into entry monumentation, the transition shall be made from the entry wall to the corridor wall with a pilaster. Pilasters shall be provided at an average of every 100 feet, which may vary, depending on the location of the wall or property lines but shall include changes in elevation or direction.



Mission Lakes Specific Plan



Corridor or Neighborhood Wall



Perimeter Sound Wall Detail

not to scale

C. OPEN FENCE WALL

Open fence walls shall be located along the Friant-Kern Canal as part of the natural trail. An open fence wall is described as wrought iron on a split face block wall and is illustrated in Figure 5-9. Chain link fencing shall be required along the Calloway Canal.

D. NEIGHBORHOOD WALLS

Neighborhood walls shall be designed as an integral component and extension of the building design and surrounding landscape (similar to those illustrated in Figure 5-8). Periphery walls can be integrated into the adjacent structure and extended into the landscape to help integrate the building into its environment and shall have a maximum height of 6 feet. Walls shall be constructed of materials, colors, and textures that are similar and harmonious with the architecture. Particular importance shall be given to railing and cap details. Walls may be offset occasionally to avoid visual monotony. Walls shall be used to define the limits of property ownership, as well as for the creation of exterior privacy.

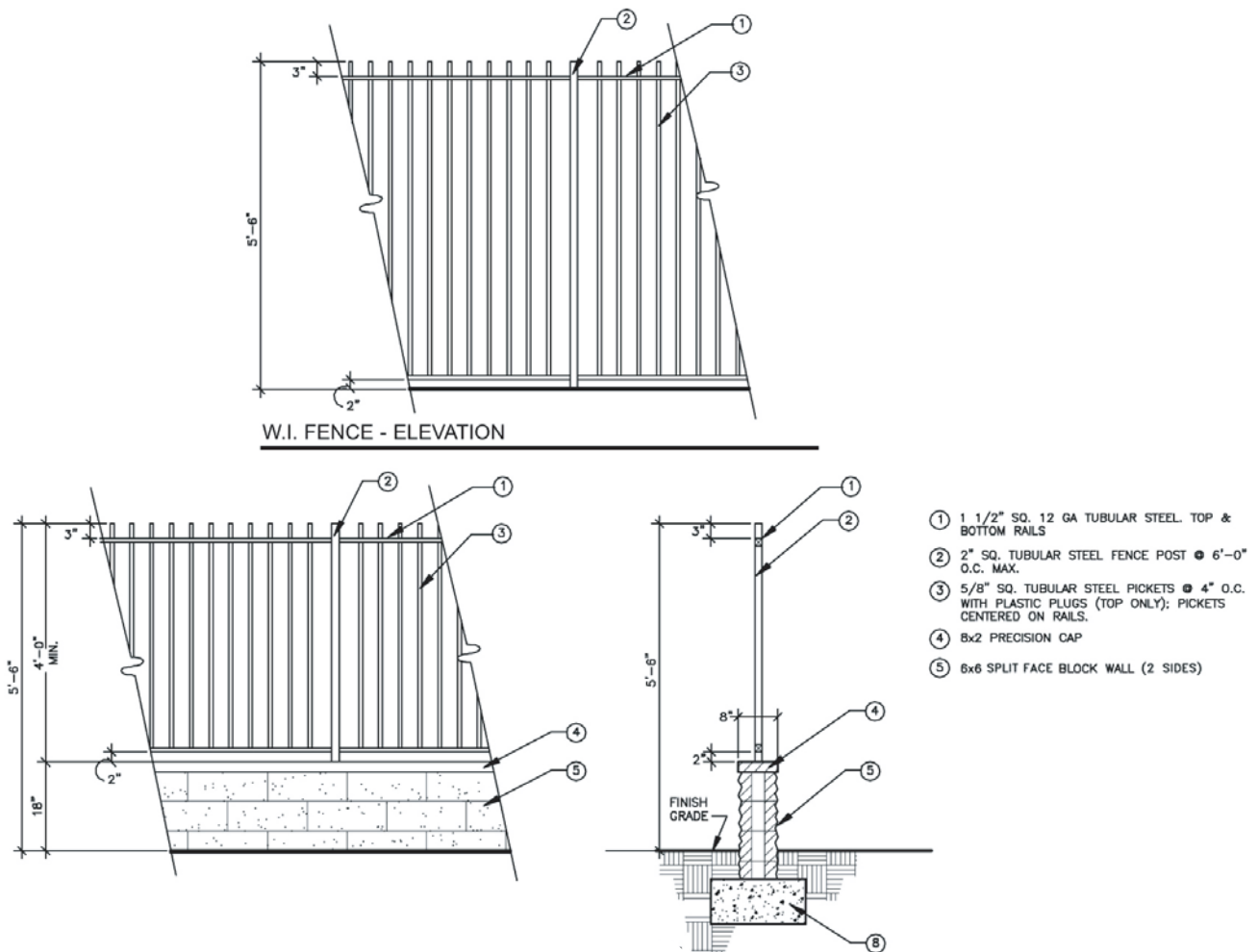
E. WALL AND FENCE GUIDELINES

The following guidelines shall be used for all walls and fences:

1. Appropriate materials include stone, stone veneer, split face/precision block, tubular steel, concrete, stucco pilasters and cap, and wrought iron.
2. Solid walls which are visible from public roadways shall incorporate design elements to reduce monotony. These elements shall include pilasters placed at average intervals of 100 feet.
3. The placement of a wall shall minimize the visual impact of the wall and maximizes its effectiveness as mitigation for noise and privacy.
4. Wall materials and patterns shall be compatible with adjacent building materials.
5. Walls shall be treated as extensions of the residential and commercial structures and use materials and colors complimentary of the overall architectural design.
6. The use of full dimension caps, pilasters, and changes in wall surfaces (staggering) is required where walls are visible from public rights-of-way.

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Wrought Iron on Split Face Block Wall Detail (Open Fence Wall)

not to scale

5.3.7 SIGNS

Appropriate signage is important in maintaining the community design theme, as well as providing a system for identifying community and commercial development and giving directional information to residents, shoppers, and visitors. Unless noted within this Specific Plan, all signs shall comply with the requirements of the City of Shafter Sign Ordinance (Division 4 of the Shafter Municipal Code). Individual sign programs will be submitted at the time of site development permit review for each planning area.

The following basic principles shall be considered in the provision of signs within this Specific Plan:

1. The design and architectural elements of the proposed signs shall be compatible and consistent with theme elements of the ~~Coberly West~~ Specific Plan.
2. Signs shall relate to human scale, especially along pedestrian corridors.
3. The design of signs shall be compatible with and complement the architecture of the adjacent buildings.
4. Signs shall be designed to create a unifying theme within the community. Signs utilized in the ~~Coberly West~~ Specific Plan include both temporary and permanent types:



Gossamer Grove

Gossamer Grove

A. PERMANENT SIGNS

- Street Signs
- Project Identification
- Fire Lane Signs
- Community/Gated Entry Signs
- Community and Neighborhood Monumentation
- Commercial-Retail Tenant Signs

B. TEMPORARY SIGNS (PRESENT UNTIL THE COMPLETION OF PROJECT CONSTRUCTION)

- Marketing and subdivision sale signs
- Future facility signs

- Directional signs
- Banners and flags

5.3.8 LIGHTING

The design issue of “lighting” includes street lighting, as well as building and landscape accent lighting, and sign illumination. Unless noted within this Specific Plan, all lighting shall comply with the requirements of the City of Shafter Sign Ordinance (Division 4 of the Shafter Municipal Code). The following basic principles shall be considered in the provision of lighting:

1. Street lights shall provide a safe and desirable level of illumination for both motorists and pedestrians without intruding into residential areas.
2. Lighting fixtures shall relate to the human scale, especially in pedestrian areas.
3. Lighting and lighting fixtures shall complement the design and character of each planning area in which they are placed.
4. All lighting shall be pedestrian oriented and friendly but shall not be obtrusive or offensive.
5. All street lighting shall be decorative and conform to City standards or an approved theme lighting program, and shall be approved by the City Engineer.
6. Illuminated entries shall consider direct lighting low to the ground and be limited to only the immediate vicinity of the entry.
7. Lighting of entries shall not be distracting, create visual hot spots, or glare.
8. Lighting of the private recreation areas, neighborhood parks, and commercial areas shall be designed to minimize light spillage onto adjacent and nearby properties.
9. Light fixtures shall be decorative and located throughout the project.

6.0 SPECIFIC PLAN ADMINISTRATION

6.1 ADMINISTRATION

6.1.1 OVERVIEW

The Mission Lakes Specific Plan (MLSP) provides for a unique mix of residential and commercial uses in the City of Shafter. This Specific Plan represents a framework of development for the Mission Lakes community. Implementation of the project requires the approval of numerous additional discretionary entitlements over the life of project build-out.

The methods and procedures for implementation and administration of this Specific Plan document are contained in this Chapter. This section sets forth the procedures needed to implement the approved Specific Plan and the procedures required for amendment of the Specific Plan, if necessary. Customized regulations are specified in this document, derived partially from the Specific Plan provisions in the City of Shafter Development Code.

The intent of this Administration section is to consolidate all requirements into a single review process as much as possible. The other regulatory processes required include compliance with subdivision/parcel map laws where land or air rights parcels are being created, or a Conditional Use Permit (CUP) where called for in the Specific Plan to establish a new use.

The site is expected to contain a variety of uses for which impacts and implications will be an integral part of the site planning and review process. Consequently, separate procedures related to the Specific Plan and Variance process are generally not required. For example, the variance procedure will generally not be applicable because modifications to site development standards (beyond interpretive limits available to the Planning Director) would constitute an amendment to the Specific Plan. The provisions of this Plan offer a degree of interpretive flexibility thorough the Development Review process that should accommodate most adjustments that are likely to be sought.

6.1.2 ENVIRONMENTAL REVIEW AND IMPLEMENTATION

Section 21159.21 of the California Government Code provides that once an EIR has been certified and a specific plan adopted, any residential development project, including any subdivision or zone change that is undertaken to implement and is consistent with the specific plan is exempt from additional CEQA review. This exemption does not apply if, after the adoption of the specific plan, any of the events which would trigger preparation of a subsequent or supplemental EIR occur,

including substantial changes in the project or circumstances under which the project is being undertaken requiring major revisions in the project, or new information becomes available which was not known at the time the EIR was certified. However, if a supplemental EIR is prepared covering the changes, new circumstances, or new information and is certified, the exemption will apply to the projects that then follow the specific plan.

6.1.3 APPROVAL AUTHORITY

The Planning Director's responsibilities shall include administering, interpreting, and enforcing all requirements and standards of the Mission Lakes Specific Plan, including the acceptance and processing of all land use permit applications. The Planning Director or designated representative may approve development permits that meet the requirements of this Specific Plan and may approve, conditionally approve, or deny minor requests for waiver of Specific Plan standards. The Planning Director and Building Official, or their designees, hold final approval authority for, and enforcement of: building permits, certificates of occupancy, home occupation permits, minor variance modifications, minor precise plans of development, sign permits, similar use determinations, and temporary use permits. The Planning Director may impose conditions of approval or make interpretations of the Specific Plan (City of Shafter Development Code, Section 1.70, Clarification of Ambiguities), which may be appealed to the Planning Commission. The Planning Director may also make a Determination of Similar Use in accordance with Section 1.90 of the Development Code, for any proposed use of a property is not expressly authorized as a permitted or conditional use by the Specific Plan. The Planning Director may refer matters involving development issues to the Project Assistance Committee, or the Planning Commission, and may consult with the City Attorney on questions of interpretation.

The following policies guide the administration of this plan:

1. The title of this plan shall be Mission Lakes Specific Plan (MLSP) and shall be designated on the City's Zoning Map for this property as SP-2.
2. The Mission Lakes Specific Plan shall be adopted in accordance with Title 17, Chapter 15 of the City of Shafter Development Code.
3. Permitted, conditionally permitted, and prohibited land uses shall be as indicated in this Plan. The site development and design regulations, as specified in Sections 4 and 5 of this plan are adopted by ordinance as zoning regulations for the property located within the Specific Plan boundaries.
4. Administrative procedures are provided in this Chapter. The Shafter Development Code shall be referred to for any topics that are not presented here, especially the Development Agreement (Section 17.2.70), Non-Conforming (Section 17.2.120), and Specific Plan (Chapter 15) sections of the City of Shafter Development Code.
5. Content of the Development Review application or CUP shall include content according to the following checklist:



Mission Lakes Specific Plan

- a. A site plan, at a scale no smaller than 1' = 50', that delineates the location, amount and relationship of proposed uses and supporting improvements, including a statistical summary that identifies acreage by use, dwelling unit counts and non-residential square footage as appropriate to the proposed uses. The plan shall show:
 - i. The location and size of proposed planning areas;
 - ii. The location and size of proposed buildings and structures;
 - iii. The location, size and improvements of all driveways, parking areas, walkways, bus turnouts, drainage ways and means of ingress and egress, including the number parking spaces to be provided;
 - iv. The location and size of proposed public and private open space, including recreation facilities and spaces;
 - v. General landscaping and lighting concept;
 - vi. Location and type of project identification signs; and
 - vii. Project conceptual elevations.
 - b. Either concurrent or subsequent to the development plan submittal, depending on proposed phasing, additional detail on the above components shall be provided, consisting of:
 - i. Dimensions of buildings and structures, including walls and fences;
 - ii. Dimensions of drives, access ways and parking spaces;
 - iii. Dimensions of proposed public and private spaces, including improvements;
 - iv. Improvement plans for infrastructure and utilities;
 - v. A landscaping plan, including plant palette and sizes; and
 - vi. Illustrative elevations of structures and improvements.
 - c. A phasing plan showing how the remainder of the property (for which immediate approval is not being sought) will be developed and how necessary improvements will be made in conjunction with future phases.
 - d. Provisions for business owner, property owner, or homeowner association(s) where that method of management responsibility is proposed.
6. Documentation and justification of the method for providing for the following unifying features of the Specific Plan:
- Access;
 - Entry Points;
 - Internal Circulation;
 - Landscaping;
 - Architectural Theme;
 - Signs; and
 - Infrastructure.

Documentation shall be in the form of a conformance document that has been reviewed by the master developer.

7. Any new Conditional Use Permit (CUP) is subject to the provisions of the MLSP in addition to the findings and potential conditions identified in Section 2.50, Conditional Use Permits, of the City of Shafter Development Code.
8. Administrative interpretation of proposed plans may be made for the following:
 - a. Adequacy of application submissions and documentation;
 - b. Residential unit counts and mix within the designated density ranges;
 - c. Commercial square footage;
 - d. Compliance with design requirements;
 - e. Variations in landscape concept for location of landscape features, but not the total amount of landscaping;
 - f. Variations in setback that do not exceed 10% of the prescribed dimension;
 - g. Land use designation boundary modifications not to exceed a 10% change in area.
9. The Planning Director has the authority to make interpretations and approve modifications to this Plan, including the determination that a proposed project exceeds the flexibility rules and intent of the Plan. In the latter case, an amendment to the Specific Plan would be necessary. The Director's determination shall be rendered within 15 working days of a request for interpretation. This determination may be appealed to the Planning Commission and, subsequently, the City Council. However, under no circumstance shall a modification under this provision be allowed that cannot substantiate the required Specific Plan findings.

6.2 REQUIRED FINDINGS

Findings shall be made in accordance with this section of the Specific Plan:

An application for a Development Plan Review (for a permitted use) or Conditional Use Permit (for a conditionally permitted use) may be approved or conditionally approved if, on the basis of application, plans, materials, and/or testimony submitted that the following findings can be made:

1. The Project is consistent with the Shafter General Plan and the Mission Lakes Specific Plan;
2. The project's uses and design are compatible with projects adjacent to the Specific Plan;
3. The project contributes to the design qualities expected of this Specific Plan area;
4. The project can provide the appropriate infrastructure and resources for water, sewer and electrical service; and
5. The project has demonstrated compliance with the Mitigation Measures identified within the General Plan Update Environmental Impact Report.



Failure to make all the required findings shall require denial of the application.

6.3 IMPLEMENTATION

The Mission Lakes Specific Plan will be implemented through the processing of tract maps, parcel maps, and site plans. The implementation process, as described below, provides the mechanism for reviewing precise development plans and ensuring development consistency with the Specific Plan objectives. An implementation process for the amendment of this Specific Plan and for findings of Substantial Conformance to this Specific Plan is also provided below. All development within the Mission Lakes community is subject to the implementation procedures described herein.

6.3.1 DEVELOPMENT PLAN REVIEW

A. PURPOSE

The purpose of this section is to provide a process for the implementation and review of all site plans that will be required to implement the development and construction of this Specific Plan. An application for design review is required prior to the issuance of any residential or commercial building permit within the Specific Plan area.

B. TIME LIMITATIONS

Each design approval granted through the Development Plan Review process shall become null and void two years after the date of approval, unless:

1. Building permits have been obtained and successful completion of the first building and safety division inspection has commenced within this period.
2. Any valid design review in effect at the date of adoption or amendment of this Specific Plan shall remain valid for a period of two years from the date of that design review approval or design review amendment. No further extension of time shall be granted for such design review upon expiration of that two-year period.

C. PRE-APPLICATION CONFERENCE

Prior to the filing of an application for Development Plan Review, the applicant or the applicant's representative may hold a pre-application conference with the Planning Director and other designated staff from other departments and divisions to review the procedures and criteria for the design review process.

D. APPLICATION

An application for Development Plan Review shall be filed with the Planning Department in compliance with Chapter 2 of the Development Code. Submittals will include, but are not limited to, site plans and elevations. Further, any improvements that are depicted on any colored



rendering, elevation, or drawing which is presented to the Planning Commission in conjunction with a development application, shall be installed pursuant to their appearance in that colored rendering, elevation, or drawing.

E. NOTICE

Notice of hearings for design review shall be as set forth in the City of Shafter Development Code.

6.3.2 DESIGN REVIEW

No building permit for residential or commercial development shall be issued until the proposed development has received, as part of the building permit review process, design review approval pursuant to the provisions of Section 2.80 of the City of Shafter Development Code.

6.3.3 SPECIFIC PLAN AMENDMENTS

Approval of this Specific Plan indicates acceptance by the City Council of a general framework for community development. Part of that framework establishes specific development standards that constitute the zoning regulations for the Mission Lakes Specific Plan. It is anticipated that certain modifications to the Specific Plan text, exhibits, and/or project may be necessary during the development of the project. Any modifications to the Specific Plan shall occur in accordance with the amendment process described in this section. These amendments, should they occur, are divided into two categories.

The first category, "Substantial Conformance," as defined below, allows for minor changes to the Specific Plan without a public hearing and may be approved by the Planning Director. All other proposed changes are considered Formal Amendments and are required to be reviewed for approval by the Planning Commission and the City Council. In all cases amendments must be found to be in substantial conformance with the goals and standards of the Mission Lakes Specific Plan.

Amendments may be requested at any time pursuant to Section 65453(a) of the Government Code. If the Amendment is deemed major by the Planning Director, it will be processed in the same manner as the original Specific Plan. Proposed amendments deemed to be minor modifications by the Planning Director, as defined herein, will be processed administratively by the Administrative Review process.

Depending upon the nature of the proposed Specific Plan Amendment, a supplemental environmental analysis may be required, pursuant to the California Environmental Quality Act (CEQA) Guidelines, Section 15162.

6.3.4 IMPLEMENTATION ACTIONS

Implementation of the Mission Lakes Specific Plan will require property assembly and complete redevelopment of existing land uses. Because of the complexity of the land use mix, it is likely that development will occur in phases. To accommodate these factors, the following actions must be taken to facilitate implementation.

1. Annex the subject property into the City of Shafter City limits. The Specific Plan area is included as a part of a much larger area currently being annexed by the City.
2. Amend the Shafter General Plan to reference the Specific Plan Area as a Specific Plan Land Use Designation. This is a technical change and should be included with the General Plan update. It should be noted that any reclassification of the General Plan Land Use designation is a separate General Plan action and would be part of a separate planning process.
3. Amend the City of Shafter Development Code to include the Mission Lakes Specific Plan as a Zone District. Any Zoning District classifications for this site would no longer be needed and would be superseded by this Specific Plan.
4. Adopt this Specific Plan in its entirety by Ordinance and incorporate the Specific Plan in the appropriate sections of the City of Shafter Development Code.
5. Encourage and collaborate with private property interests to assemble the existing land parcels so that the concepts in the Plan can be implemented.
6. Condition projects within the Mission Lakes Specific Plan to comply with the mitigation measures specified in the General Plan Update Environmental Impact Report.

6.4 PHASING PLAN

Construction of the Mission Lakes Specific Plan will be phased in a logical sequence, in response to market demands. Ultimate phasing by recordation of phased final tract maps will be finalized at time of sale to merchant builders based on market demands. Adjustments to the phasing sequence are permitted provided that utilities and public facilities are available to service the phase in question.

6.4.1 AMENITIES TIMING

Although the project will be phased over a period of time, certain amenities, such as local parks, must be constructed prior to the issuance of a percentage building permits for a proposed project. Completion of these amenities on a parallel track with proposed residential development helps to ensure that the quality of life of the residents is in place on a timely schedule. As such neighborhood pocket parks must be completed before the issuance of 60% of the certificates of



occupancy in the planning area in which they are located. Construction of the public park in PA-11 shall begin before the issuance of certificates of occupancy for 2,500 dwelling units and be completed before 3,000 certificates of occupancy have been issued. The private recreation facilities of PA-10 must be completed prior to issuance of the certificates of occupancy for 1,500 dwelling units.



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Rogelio Sanchez, Finance Director

SUBJECT: ADOPTION OF RESOLUTION APPROVING THE
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-2025
CONSISTENT WITH ARTICLE XIIB OF THE CALIFORNIA
CONSTITUTION AND SELECTING THE ANNUAL ADJUSTMENT
FACTORS

RECOMMENDATION

Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; and adopt Resolution 2967, a Resolution of the City Council of the City of Shafter Setting Forth an Appropriations Limit for Fiscal Year 2024-2025 Consistent with Article XIII B of the California Constitution and Selecting the Annual Adjustment Factors.

BACKGROUND

Under the Gann Spending-Limitation Initiative (Article XIII B of the State Constitution) adopted as Proposition 4 in June 1979 (and subsequently modified by Proposition 111 in June 1990), the City is required to annually adopt a resolution setting an appropriations limit for the upcoming fiscal year. For 2024/25, the City's appropriations subject to limitation are about \$36.45 million, which is far less than the calculated limit of \$458.55 million.

Background and Key Concepts

The Gann Spending-Limitation Initiative provides for the limitation of state and local government appropriations. As discussed in the following summary of the major provisions of the Gann Initiative and Proposition 111 modifications, the Gann Initiative is actually a limitation on tax revenues rather than a direct limitation on appropriations.

1. Appropriations subject to limitation may not exceed appropriations made in 1978-79 except as adjusted for increases in the cost of living, population and service responsibility transfers.
2. Appropriations financed through service fees (to the degree that they do not exceed the cost of performing the service), grant programs, fines and forfeitures, and other specified "non-tax" sources are not subject to the appropriations limit. Additionally, appropriations for long-term indebtedness incurred prior to 1978-79, debt service on

ADOPTION OF RESOLUTION APPROVING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-2025 CONSISTENT WITH ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION AND SELECTING THE ANNUAL ADJUSTMENT FACTORS

qualified capital outlays beginning in 1990-91, qualified capital outlays in excess of \$100,000 and increased costs as a result of federally mandated programs, are also excluded from the limit. Essentially, with the exception of major capital-related expenditures, only appropriations funded through tax revenues are subject to limitation.

3. For the purpose of identifying “proceeds from taxes” under the Gann Initiative, state subventions that are unrestricted as to their use are considered to be tax sources. On the other hand, the use of subventions like gas tax and transportation development act funds is restricted by the State, and as such, is classified as non-tax sources.

4. Under the original Gann Initiative, all proceeds from taxes received in excess of the appropriations limit were required to be returned through refunds or revisions in tax rates and fee schedules within the next two fiscal years; or voter approval to increase the appropriations limit was required. Proposition 111 provides a one-year carryover feature to determine excess revenues under which refunds can be avoided if, in the subsequent year, the City is below the limit by the amount of the prior year's excess. Any voter-approved increase to the appropriations limit cannot exceed four years.

5. Originally, the Gann Initiative was self-executing, requiring no formal review; however, Proposition 111 requires that the annual calculation be reviewed as part of the annual financial audit.

6. Major concepts in implementing the Gann Initiative as modified by Proposition 111 include: appropriations funded through tax sources are subject to the limit, not actual expenditures; and any excess of actual tax revenues over the appropriations limit, not actual expenditures or appropriations, are subject to a refund.

ANALYSIS

The annual adjustment factors for changes in population and cost of living for the appropriations limit calculation must be selected by a recorded vote of the Council, and include the following:

1. Population. Based on data provided annually by the State Department of Finance, cities may annually choose either the growth in their city's or the county's population.

For this year's calculation, the City's population growth factor of 4.31% (which exceeded the County's factor of 0.77%) is the recommended adjustment factor.

2. Cost of living. Local governments may annually choose either the percentage change in California per capita personal income or the percentage change in their jurisdiction's assessed valuation that is attributable to non-residential new construction.

For this year's calculation, due to delays in obtaining the assessed valuations from the Kern County Assessor's Office, the percentage change in California per capita personal income is the recommended adjustment factor at 6.62%.

ADOPTION OF RESOLUTION APPROVING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-2025 CONSISTENT WITH ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION AND SELECTING THE ANNUAL ADJUSTMENT FACTORS

The City's appropriation limit for 2024/25 is \$458,550,796 calculated as follows:

Prior Year Appropriations Limit	\$424,246,158
Population Change (City) – 4.31%	1.043
Cost of Living Change (Per Capita) – 3.62%	1.036
Combined Adjustment Factor (1.0431*1.0362)	1.0808
Adjusted Limit	\$458,550,796

FISCAL IMPACT

There is no negative fiscal impact resulting from adoption of the City's 2024/25 appropriations limit.

CEQA ANALYSIS

The action is exempt from the California Environmental Quality Act (CEQA) because it is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines. The action is a government fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant impact on the environment.

APPROVED BY THE CITY ATTORNEY

No

ALTERNATIVES

N/A

NEXT STEPS

N/A

ATTACHMENTS

1. Resolution 2967 Appropriations Limit FY 24-25

RESOLUTION NO. 2967

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER,
CALIFORNIA, SETTING FORTH AN APPROPRIATIONS LIMIT FOR FISCAL YEAR
2024/2025 CONSISTENT WITH ARTICLE XIII B OF THE CALIFORNIA
CONSTITUTION AND SELECTING THE ANNUAL ADJUSTMENT FACTORS**

WHEREAS, Section 7910 of the Government Code, which became effective on January 1, 1981, requires that the governing body of each local jurisdiction establish by Resolution its Appropriations Limit for the following fiscal year pursuant to Article XIII B of the California State Constitution at a regularly scheduled or noticed special meeting; and

WHEREAS, in accordance with Government Code Section 7910, the City Council must select annually the inflationary change factor for purposes of calculating the appropriations limit; and

WHEREAS, in accordance with Government Code Section 7910, the City Council must select annually the population growth factor for purposes of calculating the appropriations limit; and

WHEREAS, an appropriations limit has been calculated in accordance with applicable law; and

WHEREAS, in accordance with Government Code Section 7910, the information on the calculation of the appropriations limit has been made available to the public at least 15 days prior to the date of adoption of this resolution, and continues to be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED

Section 1. That the City Council of the City of Shafter establishes its Appropriations Limit for the 2024/25 fiscal year at \$458,550,796.

Section 2. That the City Council of the City of Shafter has selected the “percentage change in California per capita personal income” as the inflationary change factor and the “percentage change in City population” as the population growth factor used in the calculation of the 2024/25 Appropriations Limit.

PASSED, APPROVED AND ADOPTED this 18th day of June, 2024.

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk

APPROVED AS TO FORM:

Marco A. Martinez, City Attorney



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Rogelio Sanchez, Finance Director

SUBJECT: ADOPTION OF RESOLUTION APPROVING AND ADOPTING THE ANNUAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2024-2025

RECOMMENDATION

Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 2966, a Resolution of the City Council of the City of Shafter, California, approving and adopting the Annual Operating Budget and Capital Improvement Plan for Fiscal Year 2024/2025 and appropriating the funds necessary to meet the expenditures set forth therein.

BACKGROUND

The proposed Annual Operating Budget is a balanced budget, and the CIP includes several quality-of-life projects to enhance the City's recreational amenities. Moreover, it maintains the high levels of service our residents expect.

The budget maintains the conservative fiscal policies of the City Council, while continuing to take significant steps to implement the City's Strategic Goals and the recommendations of the Community Vision project. The strategic planning process continues to be the cornerstone of the Council's ongoing Strategic Goals, which gives employees confidence that the decisions they make and the work they do is consistent with Council and community direction. This year, several strategic capital projects are included in the Capital Improvement Plan and will be constructed over the next five years.

In general, the City of Shafter continues to enjoy a strong financial position with limited debt and a strong fund balance within the General Fund. This financial health has been the result of sound fiscal and budget policies, coupled with a robust economic development program and efficient service delivery models. Shafter's financial health is above average compared to other cities in the San Joaquin Valley.

The management team is committed to promoting and supporting strategic priorities including economic development, public safety, community services, and housing and infrastructure. The strategic priorities are focused on maintaining an engaged community where a culture of safety, growth, learning, and wholesome family values

**ADOPTION OF RESOLUTION APPROVING AND ADOPTING THE ANNUAL OPERATING BUDGET
AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2024-2025**

may be fostered and where business leaders feel welcomed and supported through win-win partnerships.

ANALYSIS

The Operating Budget FY 2024-2025 is balanced. It maintains funding high-quality levels of service. It is aligned with the City Council's strategic initiatives that continue to improve the quality of life for the community. Moreover, it addresses the expansion of police services at Gossamer Grove with the soon-to-be-built police substation, library, and city services. The following charts illustrate the funding commitment to these quality of life services and amenities.

	Ongoing		
	One-Time	Costs	Total
GF Police	509,000	246,121	755,121
GF Streets & ISF	420,000	-	420,000
Sub-Total General Fund	\$929,000	\$246,121	\$1,175,121
Safety Impact Fees	492,000		492,000
Streets Special Revenues	50,000		50,000
Water/Wastewater	140,000		140,000
Sub-Total Other Funds	\$682,000		\$682,000
Total Requests	\$1,611,000	\$246,121	\$1,857,121

The previous table provides an overview commitment of ongoing operating costs. The following table provides additional details regarding the department requests for the upcoming FY 24/25.

**ADOPTION OF RESOLUTION APPROVING AND ADOPTING THE ANNUAL OPERATING BUDGET
AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2024-2025**

	<u>Amount</u>
Replace 10 police radios	46,000
Replace 10 Mobile Computers for patrol vehicles	50,000
Replace 2 patrol vehicles	164,000
Replace the center radio console	135,000
Replace and upgrade of current duty weapon	39,000
Replace Datacenter Network Switch	75,000
Sub-Total One-Time Requests (Police)	\$509,000
 Personnel Request 2 officers, 1 sergeant (Half-year)	 246,121
Sun-Total Ongoing Costs (Police)	\$246,121
 Replace Bucket Truck (\$200k estimate)	 150,000
Replace Utility Truck	70,000
Replace server (IT)	200,000
Sub-Total Replacements	\$420,000
 Total General Fund	 <u>\$1,175,121</u>

	<u>Amount</u>
DIF – Six New Patrol Vehicles (PD Substation)	492,000
Replace Utility Trucks (Water/Wastewater)	140,000
Replace Bucket Truck [\$200k estimate] (Traffic Impact)	50,000
Total Special Revenue & Utility Funds	<u>\$682,000</u>

The five-year Capital Improvement Plan (CIP) for 2024-2029 is in alignment with current strategic priorities. The five-year plan estimates a \$125.89 million with the largest project coming from a \$50 million wastewater treatment plant expansion. Most of the projects outside of water and wastewater are funded by special capital grants and operating grants such as gas tax, Transportation Development Act (TDA), SB1 Roads & Maintenance, and American Rescue Plan Act (ARPA).

ADOPTION OF RESOLUTION APPROVING AND ADOPTING THE ANNUAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2024-2025

	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Budget	23/24 Projected	24/25 Proposed
Revenues	\$ 36,014,261	\$ 35,028,348	\$ 40,488,385	\$ 40,221,196	\$ 42,489,837	\$ 42,452,990
Expenses:						
82-Wages & Benefits	11,480,275	12,026,556	12,706,620	15,923,258	15,847,076	17,000,086
83-Planned Operations	2,867,441	3,182,093	4,402,297	4,999,783	4,854,817	5,172,522
85-Required Operations	416,534	495,105	454,065	600,844	575,000	639,624
88-Operations -Internal	1,902,117	1,559,736	1,693,075	2,947,916	2,891,180	2,824,764
90-Debt Service	-	-	151,833	-	-	-
Operating Expenses	16,666,367	\$17,263,490	\$19,407,890	\$24,471,801	\$24,168,073	\$25,636,996
Operating Income (Loss)	\$19,347,894	\$17,764,858	\$21,080,495	\$15,749,395	\$18,321,764	\$16,815,994
91-Other Non-Operationa	12,845,088	13,028,615	11,886,578	12,150,000	11,011,000	11,000,000
92-Capital Outlay	330,569	80,678	788,301	319,195	589,550	729,000
93-Capital Projects	1,081,792	2,563,171	541,046	1,085,142	1,312,810	1,715,000
79-Transfers-In	156,727	3,677,637	516,564	15,000	-	-
94-Transfers-Out	-	1,616,600	-	-	-	-
Non-Operating Expenses	\$14,100,722	13,611,427	12,699,361	\$13,539,337	\$12,913,360	\$13,444,000
Net Income/(Loss)	\$ 5,247,172	\$ 4,153,431	\$ 8,381,134	\$ 2,210,058	\$ 5,408,404	\$ 3,371,994

The City expects to maintain healthy reserves in the General Fund despite an increase in operating costs because of inflation. This budget continues to fund essential services for residents, while also allowing small increases to continue the efforts to enhance those services while being careful not to expand faster than the rate of economic growth.

I want to thank the members of the Shafter City Council, the Shafter community, and city staff for working together to develop a fiscally responsible budget that meets our growing community's needs.

FISCAL IMPACT

Proposed citywide expenses for FY 2024/2025 are \$86.12 million with general fund revenues at \$42.45 million and operating expenditures at \$36.64 million. The proposed Annual Operating Budget is a balanced budget where the general fund revenues exceed the expenditures with an estimated surplus in the amount of \$3.37 million. The ending fund balance is expected to remain unchanged for FY 24/25 compared to FY 22/23 once a committed \$7.5 million is spent on the Police Sub-Station (\$3.0M), community park (\$1.9M), and aquatic center (\$2.6M).

CEQA ANALYSIS

The action is exempt from the California Environmental Quality Act (CEQA) because it is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines. The action is a government fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant impact on the environment.

APPROVED BY THE CITY ATTORNEY

No

ALTERNATIVES

**ADOPTION OF RESOLUTION APPROVING AND ADOPTING THE ANNUAL OPERATING BUDGET
AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2024-2025**

The city council may direct the management team to modify the proposed budget.

NEXT STEPS

With Council adoption of the 2024/25 Budget, staff will prepare and distribute a final, bound version. Along with printed distribution, the Budget will also be published on the City's website.

ATTACHMENTS

1. Resolution 2966 FY 24-25 Budget Adoption
2. 2024-25 Shafter Budget

RESOLUTION NO. 2966

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER,
CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL OPERATING BUDGET
AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2024-2025 AND
APPROPRIATING THE FUNDS NECESSARY TO MEET THE EXPENDITURES SET
FORTH THEREIN**

WHEREAS, in accordance with Section 7.06(A) and (F) of the Charter of the City of Shafter, the City Manager has submitted to the City Council an Annual Budget and Capital Improvement Plan for Fiscal Year 2024/2025 having proposed expenditures and transfers for all City funds on or before the first working day of the last month of the current fiscal year; and

WHEREAS, pursuant to section 7.06(F) of the Charter of the City of Shafter, the City Council shall set a dollar amount or percentage of funds limit under which the City Manager may transfer monies between departments, divisions, programs, and accounts within funds and departments; and

WHEREAS, the City Council of the City of Shafter has heretofore considered said budget; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHAFTER
CALIFORNIA DOES HEREBY**

Section 1: Find, Determine and Declare that the Budget for Fiscal Year 2024/2025 in substantially the same form as attached hereto is approved, adopted, and said funding is appropriated.

Section 2: The City Manager, or his or her designee, is authorized to transfer appropriations between departments, divisions, programs and accounts within funds and departments in any amount so long as there is no net increase in appropriations within any individual fund or the City as a whole.

PASSED, APPROVED AND ADOPTED this 18th day of June, 2024.

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk

APPROVED AS TO FORM:

Marco A. Martinez, City Attorney



2024-2025 ANNUAL OPERATING BUDGET & CAPITAL IMPROVEMENT PLAN

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MAYOR & COUNCIL



Chad Givens, Mayor

- First Elected December 2016
- Term Expires December 2024
- Re-Elected December 2020
- Appointed Mayor December 2022 (2-year term)



Cathy Prout, Mayor Pro Tem

- First Elected April 1982
- Re-Elected December 1986, 1990, 1994, 1998, 2002, 2006, 2010, 2014, 2018, 2022
- Term Expires December 2026
- Appointed Mayor Pro Tem December 2022 (2-year term)



Gilbert T. Alvarado, Councilmember

- First Elected December 2008
- Re-Elected December 2012, 2016, 2020
- Term Expires December 2024



Pete Espinoza, Councilmember

- First Elected December 2020
- Term Expires December 2024



Gustavo Olvera, Jr., Councilmember

- First Elected December 2022
- Term Expires December 2026

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EXECUTIVE LEADERSHIP TEAM



*Gabriel A. Gonzalez
City Manager*



*Carol Chavolla
Human Resources Manager*



*Steve Esselman
Planning Manager*



*Dennis Fidler
Chief Building Official*



*David Franz
Community Services Director*



*Ferdinando Guerra
Economic Development
Director*



*Michael James
Public Works Director*



*Randy Milligan
Acting Chief of Police*



*Yazmina Pallares
City Clerk*



*Johnny Rubio
Information Technology
Manager*



*Roger Sanchez
Finance Director*



*Rachel Zermeno
Community Engagement
Manager*

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LETTER FROM THE CITY MANAGER

Honorable Members of the Shafter City Council

I am pleased to present to you the proposed Annual Operating Budget and Capital Improvement Plan (CIP) for the Fiscal Year 2024-2025. The proposed Annual Operating Budget is balanced and the CIP includes quality-of-life projects to enhance the City's recreational amenities. Moreover, it maintains the high-quality levels of service our residents expect and enjoy.

The budget maintains the City Council's conservative fiscal policies and aligns with the City's three-year Strategic Plan. The strategic initiatives—economic development, public safety, community services, housing, and infrastructure—continue to be the cornerstone of the Council's community vision. This year, several strategic capital projects are included in the Capital Improvement Plan and will be constructed over the next three years.

The City of Shafter continues to enjoy a strong financial position with limited debt and a strong fund balance within the General Fund. This financial health is the result of sound fiscal and budget policies, a robust economic development program, and efficient service delivery models. Shafter's financial health is above average compared to other cities in the San Joaquin Valley.

The management team is committed to promoting and supporting strategic priorities, including economic development, public safety, community services, and housing and infrastructure. These priorities are focused on maintaining an engaged community where a culture of safety, growth, learning, and wholesome family values may be fostered and where business leaders feel welcomed and supported through win-win partnerships.

The following tables illustrate the investment in the four strategic initiatives:

	Ongoing		
	One-Time	Costs	Total
GF Police	509,000	246,121	755,121
GF Streets & ISF	420,000	-	420,000
Sub-Total General Fund	\$929,000	\$246,121	\$1,175,121
Safety Impact Fees	492,000		492,000
Streets Special Revenues	50,000		50,000
Water/Wastewater	140,000		140,000
Sub-Total Other Funds	\$682,000		\$682,000
Total Requests	\$1,611,000	\$246,121	\$1,857,121

The previous table provides an overview of commitment to ongoing operating costs. The following table provides additional details regarding the department requests for the upcoming FY 24/25.

	<u>Amount</u>
Replace 10 police radios	46,000
Replace 10 Mobile Computers for patrol vehicles	50,000
Replace 2 patrol vehicles	164,000
Replace the center radio console	135,000
Replace and upgrade of current duty weapon	39,000
Replace Datacenter Network Switch	75,000
Sub-Total One-Time Requests (Police)	\$509,000
Personnel Request 2 officers, 1 sergeant (Half-year)	246,121
Sun-Total Ongoing Costs (Police)	\$246,121
Replace Bucket Truck (\$200k estimate)	150,000
Replace Utility Truck	70,000
Replace server (IT)	200,000
Sub-Total Replacements	\$420,000
Total General Fund	\$1,175,121

	<u>Amount</u>
DIF – Six New Patrol Vehicles (PD Substation)	492,000
Replace Utility Trucks (Water/Wastewater)	140,000
Replace Bucket Truck [\$200k estimate] (Traffic Impact)	50,000
Total Special Revenue & Utility Funds	\$682,000

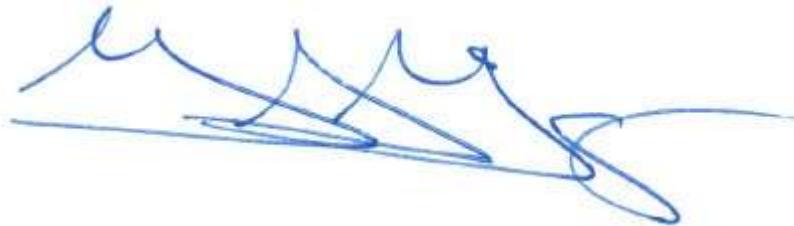
The five-year Capital Improvement Plan (CIP) for 2024-2029 aligns with current strategic priorities. The five-year plan estimates \$125.89 million in capital investment, with the largest project coming from a \$50 million wastewater treatment plant expansion. Most projects outside of water and wastewater are funded by special capital grants and operating grants such as gas tax, Transportation Development Act (TDA), SB1 Roads & Maintenance, and American Rescue Plan Act (ARPA).

	21/22 Actual	22/23 Actual	23/24 Budget	23/24 Projected	24/25 Proposed
Revenues	\$ 35,028,348	\$ 40,488,385	\$ 40,221,196	\$ 42,489,837	\$ 42,452,990
Expenses:					
82-Wages & Benefits	12,026,556	12,706,620	15,923,258	15,847,076	17,000,086
83-Planned Operations	3,182,093	4,402,297	4,999,783	4,854,817	5,172,522
85-Required Operations	495,105	454,065	600,844	575,000	639,624
88-Operations -Internal	1,559,736	1,693,075	2,947,916	2,891,180	2,824,764
90-Debt Service	-	151,833	-	-	-
Operating Expenses	\$17,263,490	\$19,407,890	\$24,471,801	\$24,168,073	\$25,636,996
Operating Income (Loss)	\$17,764,858	\$21,080,495	\$15,749,395	\$18,321,764	\$16,815,994
91-Other Non-Operationa	13,028,615	11,886,578	12,150,000	11,011,000	11,000,000
92-Capital Outlay	80,678	788,301	319,195	589,550	729,000
93-Capital Projects	2,563,171	541,046	1,085,142	1,312,810	1,715,000
79-Transfers-In	3,677,637	516,564	15,000	-	-
94-Transfers-Out	1,616,600	-	-	-	-
Non-Operating Expenses	\$13,611,427	12,699,361	\$13,539,337	\$12,913,360	\$13,444,000
Net Income/(Loss)	\$ 4,153,431	\$ 8,381,134	\$ 2,210,058	\$ 5,408,404	\$ 3,371,994

The City expects to maintain healthy reserves in the General Fund despite increased operating costs due to inflation. This budget funds essential services for residents and allows small increases to enhance those services, while being careful not to expand faster than the rate of economic growth.

I want to thank the members of the Shafter City Council, the Shafter community, and city staff for working together to develop a fiscally responsible budget that meets our growing community's needs.

Respectfully submitted,



Gabriel A. Gonzalez
City Manager



ABOUT SHAFTER

At a Glance

Community Profile

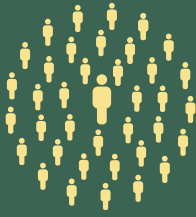
City History

Shafter Today

AT A GLANCE

CITY OF SHAFTER

Incorporated
January 20, 1938



TOTAL POPULATION 23,000

We are Shafter, the Epicenter of California, the 5th fastest-growing city in California and the fastest in Kern County. We are culturally endowed with arts, music, memories, Home of the Generals, and a community like no other.

TOP SALES TAX PRODUCERS

ARCO AM/PM Mini Marts
Baker Hughes
Bakersfield Pipe & Supply
CEMEX
Chevron Service Stations
Code Precast
Farm Pump & Irrigation Co.
Fastrip Service Stations
Grimmway Enterprises
Helena Industries Co.
Honeywell Intelligrated
JD Rush Company

Jeffries Brothers
McDonald's
MRC Global
PFG Distribution
Pro-Build
Richland Chevrolet
Shell Service Stations
SteelFab
Sunbelt Rentals
Target Distribution
The Hillman Group
Wilbur-Ellis Company

Williams Sonoma

GROWTH PROSPECTS



Ag & Ag Tech



Logistics & Logistics Tech



Green Economy



Advanced Manufacturing



RACE & ETHNICITY

Hispanic or Latino 64.9%
White 20.5%
Other 14.5%



EDUCATION

11.3% of the Population have a Bachelor's Degree or Higher



EMPLOYMENT

Jobs 14,300
Unemployment Rate of 11.1%
Employment Rate Increase by 1.2%



HOUSING

Average Household Income \$80,600
Households 6,000
Home Ownership 63.6%
Average Home Price \$345,000



HEALTH CARE

8.4% without Health Care Coverage



MEDIAN AGE 29

COMMUNITY PROFILE

Population: 23,000

Area: 38.81 square miles

Location: 12 miles northwest of Bakersfield

125 miles north of Los Angeles

265 miles south of Sacramento

Lerdo Highway is a major west/east corridor in Shafter and connects to Interstate 5 and Hwy 99 freeways. Railways BNSF and Union Pacific also run north/south through Shafter.



CITY HISTORY

1874

Two men, William Hagen and Lloyd Tevis looked across a vast land in the Southern San Joaquin Valley and saw the potential for the future and invested their fortune by purchasing railroad grant land from the South Pacific Railroad. They were also able to secure additional government land through the Desert Land Act.

1890

By 1890, William Hagen and Lloyd Tevis had acquired over 300,000 acres in Kern County and consolidated their holdings into the Kern County Land Company (KCL). Ranches were established near present-day Shafter, including the Jackson Ranch, a cattle and alfalfa operation.



1898

In 1898, the San Francisco and San Joaquin Valley Railroad was completed through the area, and Henry Jastro, manager of the Kern County Land Co. (KCL) built cattle loading pens and a dock on the railroad for the Jackson ranch. The new location on the railroad was called "Shafter", in honor of General William R. Shafter, the commander of the victorious American army in Cuba during the Spanish-American War of 1898. During this time KCL changed the name of the Jackson Ranch to the Shafter Ranch. General Shafter retired to Kern County.



1912

In 1912, Henry Jastro decided to develop the Shafter Ranch into the town site and divided the land into 20-acre parcels for sale to farmers who wanted to settle the area for fruit growing.

1913

In 1913, KCL built a hotel for prospective housing buyers and served as a meeting point for new settlers. The Shafter Hotel originally faced Central Avenue. In 1938, the building was turned ninety-degrees to face James Street to allow construction of a service station on the corner. The Hotel, now called the Green Hotel, due to its color, is still standing and was completely restored by the Green Hotel Restoration Committee. It was the opening of the Hotel and the official beginning of lot sales in 1913 that mark the beginning of the Shafter Community.



CITY HISTORY

1914

By the fall of 1914, a small building was moved to Shafter to serve as a schoolhouse. This one-room school had 15 students. The Trustees named the new school district "Richland" to identify why Shafter was drawing settlers. By the fall of 1916, a new two-room schoolhouse with an auditorium was built where the City Police Station stands today.



First School House



Richland School 1935



Richland Today

1917

By 1917, the construction of a two-story combination depot had begun. This building serves as the Shafter Museum today. As farmers settled in the surrounding areas, merchants followed, and the business district soon developed along Central Ave. Some of the first were King Lumber Co. (1914), Grant's Garage (1917), Hitchcock's Shafter Warehouse (1917), Doolittle's Blacksmith (1917), George Straub's Grocery, E.B. Stringham's Shafter Drug (1919), and Curt Gaede's Barber Shop (1920). T.V. Little arrived in 1914 and was the roving "fix-it man". The first doctor, Dr. Kay, set up practice up in 1920. The First National Bank of Shafter was opened in 1921.



Central Avenue from Central Valley Hwy in mid-1930's

1930

By the 1930s, packinghouses replaced field packing, as the potatoes could be washed, sized, and graded for the market. In 1936, with a nationwide potato shortage, the price for Shafter potatoes increased to a very profitable level. Debts were paid off and an impetus laid for an expanding potato industry. Soon there were over twenty packing sheds in Shafter, shipping out as many as three hundred rail cars per day. Shafter was one of the largest shipping points on the Santa Fe Railway. As cotton and potato profitability declined beginning in the 1980's, permanent crops took their place, and today about two-thirds of Shafter's acreage is planted to Almonds, Pistachios, Cherries, or Grapes.

1938

In 1938, the City of Shafter was incorporated. Phil Ohannesson was the first mayor. The Utility District was formally merged with the City of Shafter in 1968. A volunteer fire department was formed in 1923. The city built a fire station in 1940. The volunteers continued to man fires along with city staff until Kern County took over fire service in 1983. The City provided police service continues to this day. Eventually, the Shafter Business Men's Association became the Shafter Chamber of Commerce and Agriculture which was incorporated in 1947.



SHAFTER TODAY

Since its beginnings in 1913, Shafter has had a rich history of hard work, innovation, pride, and commitment to being an extraordinary place. Shafter started as a farming community, and today, it has evolved into a diverse economic engine with local, regional, national, and international companies calling Shafter home. While agriculture continues to be an essential part of Shafter life, oil, manufacturing, fiber optics, and logistics are all growing. Shafter is the smart choice of many, leading the Central Valley in offering competitive locations for companies and families to locate and grow.

Shafter is a city with big dreams, a global outlook, and a strong sense of independence. It spans over 38.81 square miles and has a population of 23,000. Shafter's southern boundary stretches to the centerline of Seventh Standard Road, marking the northern boundary of the City of Bakersfield. The city's commitment to safety, quality housing, and excellent schools has attracted national builders like Lennar Homes, a testament to its potential for growth and development.

Shafter continues to invest in Education, Economic Development, Infrastructure, and Public Safety. Today, the Shafter Education Partnership Department has grown and expanded as part of our partner GAF Roofing initiative. In addition, the Shafter Library was formally reopened in 2022 with the help of our key partner, Bakersfield College, and the community, with a name change to the Shafter Library and Learning Center.

The Shafter Police Department is truly an all-around law enforcement service organization. With the Police Department, Shafter is ranked as one of the safest cities in California and well respected in the community. We continue to explore additional ways to leverage technology to keep Shafter safe.

Shafter is not only involved in global trade. We are increasingly a hub in global trade, serving 11 western states. It is approximately a two-hour drive to the Ports of Long Beach and Los Angeles and four hours to the Ports of San Francisco and Oakland. The Wonderful Industrial Park (WIP) is a major rail-served park near Seventh Standard Road and Santa Fe Way. This location is home to Amazon, American Tire Distributors, Baker Hughes, DMSI, Essendant, FedEx, Formica, GAF, MRC Global, Ross Dress for Less, Smucker's, Target, The Hillman Group, and Walmart.

The Shafter Airport Industrial Center is located at Highway 99 and Lerdo Highway. This Industrial Center is home to a wide variety of diverse companies. GAF Corporation, one of the nation's largest building materials manufacturers, has two extensive facilities. Other companies calling this part of Shafter home include Grapery, Inc., Premier Packing, Performance Food Group, Williams Sonoma, JD Rush, Builders FirstSource, Weststar, and Core & Main.

The core city industrial area has numerous companies, including Insect Lore, the top provider of butterfly kits, insect habitats, and toys for kids, and Code Precast, which provides 25 years of expertise in developing various precast concrete structures throughout the Western United States.

Shafter touches lives throughout the world in many ways. We continue to expand our dreams and realize the possibilities. Whether you are dining out, shopping on the internet or at Target or Walmart, pumping gas in your car, replacing your tires, or eating carrots or grapes, the chances are Shafter had something to do with it.





BUDGET OVERVIEW

Citywide Organization Chart
Key Budget Assumptions & Changes

How To Read the Budget

Citywide Overview

The City of Shafter Fiscal Year 2024/2025 Proposed Budget is \$86.12 million and is comprised of five operating fund types and the Capital Improvements Program (CIP):

- ❖ General Fund (administration, planning, building, public safety, etc.)
- ❖ Enterprise Funds (sewer, water, drainage, public transit, rail, etc.)
- ❖ Special Revenue Funds (grants, gas tax, traffic, transportation, LLMD, etc.)
- ❖ Internal Service Funds (risk management, shop, facilities maintenance, and information technology)
- ❖ Capital Projects Funds (connection fees and impact fees)
 - Capital Improvement Plan (CIP)

In general, the City of Shafter continues to enjoy a strong financial position with limited debt and a strong fund balance within the General Fund. This financial health has been the result of sound fiscal and budget policies, coupled with a robust economic development program and efficient service delivery models. Shafter's financial health is above average compared to other cities in the San Joaquin Valley.

The City has diverse operations with multiple funds, and it is necessary to analyze them separately, so that effective decisions can be made about each of them. The major sources of revenue for daily operations are in the General Fund and Enterprise Funds. Enterprise Funds operate on user fees revenue with the intent to charge users only the cost to provide the service. This "reasonably borne cost recovery" method maintains modest reserves, making it challenging to finance large capital projects. The outlook for each fund group is vastly different and unique financial solutions will be needed for the Enterprise Funds in the next five years.

The City's financial outlook is subject to the broader economic climate, including issues such as inflation, recession, supply chain disruptions, and increases in unemployment. We expect higher labor and operating costs compared to previous years, due to inflation and energy costs. Despite these challenging economic factors statewide, local revenues have a more optimistic outlook as the City of Shafter is one of the fastest growing cities in California.

Projected Citywide operating revenues (excluding grants and internal transfers) are \$57.25 million with a 6.41% five-year Compound Annual Growth Rate (CAGR). Taxes are the largest component of operating revenues, representing \$39.36 million or 68.8% of the total Citywide operating revenues. Taxes increased 6.1% year-over-year and increased by 7.46% CAGR over five years, which has exceeded historical inflation rates.

Citywide, proposed operating expenses (excluding capital expenditures and CIP) account for \$52.25 million with a 7.67% five-year CAGR and a 0.40% increase compared to the previous year's budget. Citywide labor costs account for \$20.72 million, which represents 39.66% of the total operating expenses. Labor costs are 5.36% higher compared to the previous year's budget with a 5.34% five-year CAGR. The following tables on operating revenues and expenses provide a summary of the proposed budget with related changes.

	23/24	24/25	FY 24 vs 25	Change	5-Year
	Budget	Proposed	Change	Pct	CAGR
Taxes	37,098,350	39,357,706	2,259,356	6.09%	7.46%
Fees For Services	11,032,817	10,253,510	(779,307)	-7.06%	6.25%
Connection & Impact Fees	4,062,329	4,499,329	437,000	10.76%	8.36%
License & Permits	1,299,486	979,550	(319,936)	-24.62%	6.08%
Fines	57,930	51,120	(6,810)	-11.76%	17.61%
Rents	405,460	600,030	194,570	47.99%	4.59%
Investment Earning	1,227,579	1,513,537	285,958	23.29%	-6.26%
Citywide Operating Revenues	55,183,951	57,254,782	2,070,831	3.75%	6.41%

	23/24	24/25	FY 24 vs 25	Change	5-Year
	Budget	Proposed	Change	Pct	CAGR
Labor	19,666,643	20,721,152	1,054,509	5.36%	5.34%
Operations	10,106,783	10,907,725	800,942	7.92%	14.21%
Utilities	4,042,694	4,296,214	253,520	6.27%	16.02%
Internal Charges	5,460,982	5,328,281	(132,701)	-2.43%	3.50%
Debt	618,365	-	(618,365)	-100.00%	40.91%
Other Agreements	12,150,000	11,000,000	(1,150,000)	-9.47%	5.96%
Citywide Operating Expenses	52,045,467	52,253,372	207,905	0.40%	7.67%

GENERAL FUND OVERVIEW

The General Fund accounts for about 70.8% of Citywide revenues. The Enterprise Funds account for about 18.0%. The remainder relates to Impact Fees, Gas Tax, Transportation Development Act (TDA), and other grants. A five-year CAGR for Citywide revenues is 6.41%, which has exceeded historical inflation. The five-year period is from FY 18/19 until 22/23. The General Fund is the largest component of the City budget and its main revenue sources come from Taxes, Licenses/Permits, Fees for Services, Interest Income, and others. Taxes represent about 92.0% of the General Fund operating revenues. Sales Taxes are the largest revenue type which represents about 74.4% of taxes or 68.4% of total General Fund revenues.

The CAGR between FY 18/19 until FY 22/23 was 6.57% during the mentioned five-year period for General Fund Revenues. The Sales Taxes CAGR was 6.11% during the same period. The following is a breakdown for General Fund Revenue budget change and five-year growth.

	23/24	24/25	FY 24 vs 25	Change	5-Year
	Budget	Proposed	Change	Pct	CAGR
Sales Taxes	25,408,500	27,825,500	2,417,000	9.51%	6.11%
Property Taxes	3,839,125	3,530,500	(308,625)	-8.04%	10.01%
Property Taxes - VLF	4,248,484	4,455,000	206,516	4.86%	12.10%
Franchise Tax	1,943,932	1,589,500	(354,432)	-18.23%	16.90%
Fees for Charges	1,168,837	526,530	(642,307)	-54.95%	14.14%
License & Permits	1,299,486	979,550	(319,936)	-24.62%	6.08%
Fines	31,410	24,600	(6,810)	-21.68%	93.43%
Rents & Concessions	345,460	540,030	194,570	56.32%	9.78%
Investment Earning	892,220	1,181,100	288,880	32.38%	-10.54%
General Fund Operating Revenues	39,177,454	40,652,310	1,474,856	3.76%	6.57%

The Following is a breakdown for General Fund Expenses budget change and five-year growth.

	23/24	24/25	FY 24 vs 25	Change	5-Year
	Budget	Proposed	Change	Pct	CAGR
Labor	15,923,258	17,000,086	1,076,828	6.76%	5.78%
Operations	4,999,783	5,172,522	172,739	3.45%	10.04%
Utilities	600,844	639,624	38,780	6.45%	24.35%
Internal Charges	2,947,916	2,824,764	(123,152)	-4.18%	2.29%
Debt	-	-	-	0.00%	0.00%
Other Agreements	12,150,000	11,000,000	(1,150,000)	-9.47%	5.96%
Citywide Operating Expenses	36,621,801	36,636,996	15,195	0.04%	6.77%

The General Fund cash reserves remain fiscally sound with a total Fund balance of \$64.42 million at the end of FY 22/23. The unassigned portion of the total General Fund for the same year was \$25.54 million or 39.64% of the total. The reserves form a strong foundation for future projects and provide flexibility to withstand economic downturns.

Current operating revenues are expected to be adequate to cover operating expenditures, resulting in an estimated surplus of \$5.41 million for FY 23/24 and \$3.37 million for FY 24/25. The surplus will likely be needed for \$7.5 million related to the new Police substation, pool project, and community park. The surplus can be used for capital expenses at the council's direction or continue to increase reserves. While the current state of the economy and inflation pose risks to the city, the bigger challenge is the long-term growth in demand for services.

The projected growth of Shafter's population has not slowed down and, in fact, Shafter continues to be one of the State's fastest growing cities. Staff expect Shafter to increase its housing inventory by approximately 10,000 units within the next 10 years. There is a long-term need for additional police officers and increased wastewater and water capacity. Shafter added 3,158 additional residents from 2011 to 2020 which represents an 18% increase. Kern County had an 8% population change during the same period. Shafter's 10-year CAGR has been 1.69% compared to 0.80% at the County level.

The City has several agreements with large retailers to share up to 80% of their sales revenues. While sales tax revenues are the “metric” for determining the amount to be shared, the agreements call for the General Fund to be the source of the pass-throughs. For this reason, the pass-throughs are accounted for as expenditures rather than as reductions in sales tax revenues. These pass-throughs have historically accounted for about 48% of sales tax revenues. The estimated commitment is about \$11.0 million for FY 24/25.

The following table shows General Fund revenues vs expenditures and an estimated \$3.37 million surplus in FY 24/25.

	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Budget	23/24 Projected	24/25 Proposed
Revenues	\$ 36,014,261	\$ 35,028,348	\$ 40,488,385	\$ 40,221,196	\$ 42,489,837	\$ 42,452,990
Expenses:						
82-Wages & Benefits	11,480,275	12,026,556	12,706,620	15,923,258	15,847,076	17,000,086
83-Planned Operations	2,867,441	3,182,093	4,402,297	4,999,783	4,854,817	5,172,522
85-Required Operations	416,534	495,105	454,065	600,844	575,000	639,624
88-Operations -Internal	1,902,117	1,559,736	1,693,075	2,947,916	2,891,180	2,824,764
90-Debt Service	-	-	151,833	-	-	-
Operating Expenses	16,666,367	\$17,263,490	\$19,407,890	\$24,471,801	\$24,168,073	\$25,636,996
Operating Income (Loss)	\$19,347,894	\$17,764,858	\$21,080,495	\$15,749,395	\$18,321,764	\$16,815,994
91-Other Non-Operationa	12,845,088	13,028,615	11,886,578	12,150,000	11,011,000	11,000,000
92-Capital Outlay	330,569	80,678	788,301	319,195	589,550	729,000
93-Capital Projects	1,081,792	2,563,171	541,046	1,085,142	1,312,810	1,715,000
79-Transfers-In	156,727	3,677,637	516,564	15,000	-	-
94-Transfers-Out	-	1,616,600	-	-	-	-
Non-Operating Expenses	\$14,100,722	13,611,427	12,699,361	\$13,539,337	\$12,913,360	\$13,444,000
Net Income/(Loss)	\$ 5,247,172	\$ 4,153,431	\$ 8,381,134	\$ 2,210,058	\$ 5,408,404	\$ 3,371,994

The growth of the city has compelled the City Council to increase capacity in the form of new positions. The proposed budget reflects the strategic priorities including 9 additional full-time positions within the Police Department when we compare the proposed FY 24/25 to the previous year. The proposed full-time positions are for FY 24/25. Public works full-time positions are 37 for upcoming FY 24/25 compared to 34 in the previous year. Economic development has 3 full-time positions for FY 24/25 compared to 2 in the previous year.

Increases to the Police Department include six new officers, one sergeant, one assistant chief, and one dispatcher. Public works increase relate to one utility operator and two service crew members.

		Ongoing	
	One-Time	Costs	Total
GF Police	509,000	246,121	755,121
GF Streets & ISF	420,000	-	420,000
Sub-Total General Fund	\$929,000	\$246,121	\$1,175,121
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Sub-Total Other Funds	\$682,000		\$682,000
Total Requests	\$1,611,000	\$246,121	\$1,857,121

The previous table provides an overview commitment of ongoing operating costs. The following table provides additional details regarding the department requests for the upcoming FY 24/25.

	Amount
Replace 10 police radios	46,000
Replace 10 Mobile Computers for patrol vehicles	50,000
Replace 2 patrol vehicles	164,000
Replace the center radio console	135,000
Replace and upgrade of current duty weapon	39,000
Replace Datacenter Network Switch	75,000
Sub-Total One-Time Requests (Police)	\$509,000
Personnel Request 2 officers, 1 sergeant (Half-year)	246,121
Sun-Total Ongoing Costs (Police)	\$246,121
Replace Bucket Truck (\$200k estimate)	150,000
Replace Utility Truck	70,000
Replace server (IT)	200,000
Sub-Total Replacements	\$420,000
Total General Fund	\$1,175,121
	Amount
DIF – Six New Patrol Vehicles (PD Substation)	492,000
Replace Utility Trucks (Water/Wastewater)	140,000
Replace Bucket Truck [\$200k estimate] (Traffic Impact)	50,000
Total Special Revenue & Utility Funds	\$682,000

ENTERPRISE FUNDS OVERVIEW

The nature of Utility Funds is to recover costs, but the reality is that the demands of capital projects and the pace of inflation show a clear path for depleting the current working capital unless the utility rates are updated within a year. Not only does Shafter face continued population growth, but also increased level of mandates and compliance which puts burdens on existing ratepayers. It is anticipated the city will adopt development impact fees to mitigate the impacts of its residential, commercial, and industrial development.

The Wastewater Fund in conjunction with the City has a 33% ownership of the North of The River Sanitary District (NORSRD). The NORSRD has plans to expand the wastewater treatment plant which requires commitments from impact fees and rate increases during the upcoming rate study.

The water department has various CIP projects which will be funded by impact fees, grants, and rate increases. Well #21 development is to support the wonderful industrial park. An estimated \$1.00 million will come from ARPA, and \$1.31 million will come from connection impact fees. Well #22 relates to north Shafter which is expected to be funded by grants and connection impact fees. Also, the city is faced with the mandate to upgrade its water meters by 2025. The ARPA will provide some relief, but rates will need to be adjusted to make up for the remainder.

Multiple mandates on SB1383 propelled the city to outsource the refuse operations. The increases in operating costs will continue to be monitored to determine if rate increases are necessary.

Rail operations have the largest accumulated negative net position, which comes from annual deficits. The City Manager is working with the City Council on some potential business opportunities, but the budget does not reflect significant changes until agreements come to fruition.

The Telecommunication Funds remain in deficit, but the senior management team is optimistic about new industrial park tenants generating additional revenues. Furthermore, we expect additional grants to make new fast speed fiber connections to potential residential accounts.

SPECIAL REVENUE FUNDS OVERVIEW

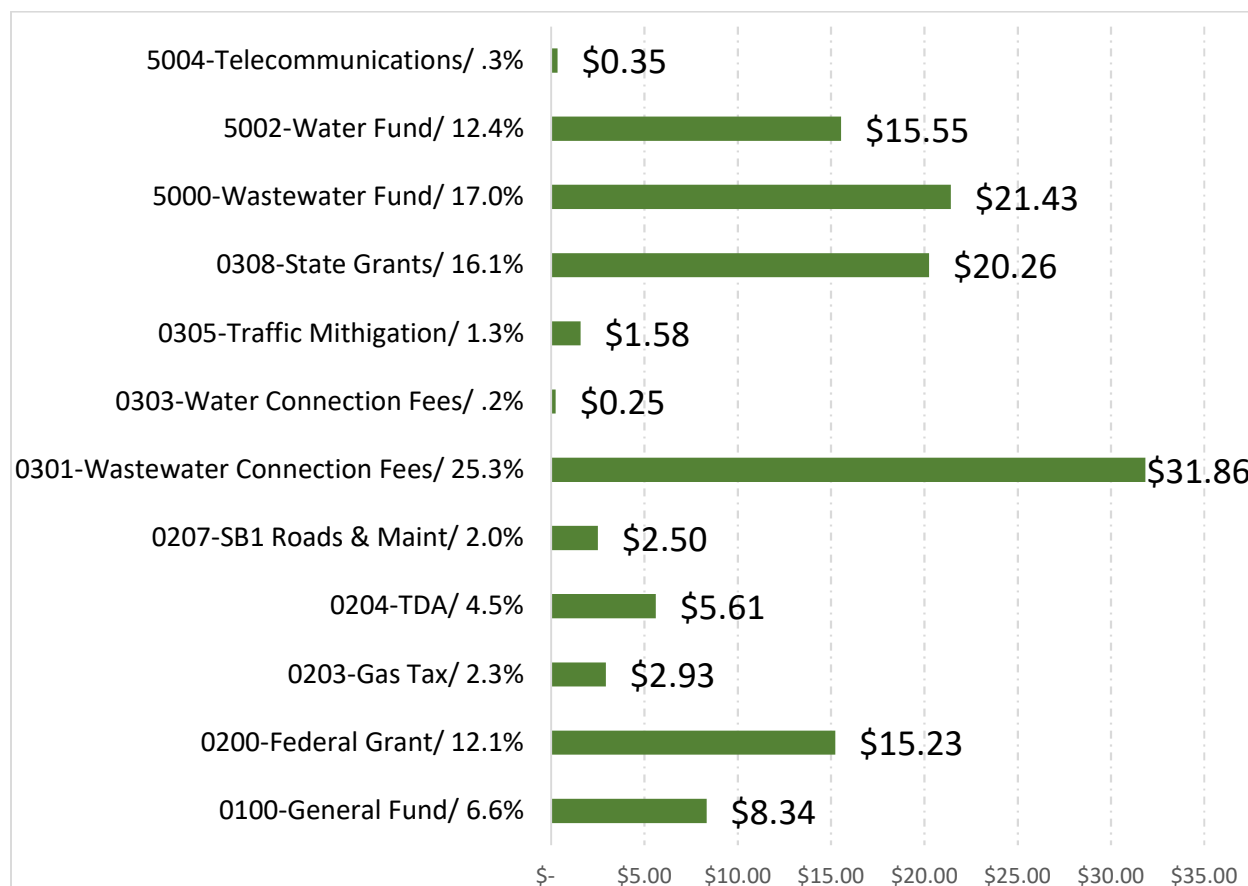
Various special revenue funds have negative fund balances, but that is because various capital projects take multiple years which will allow various grant funding sources to recover the project costs. The special revenue funds are a mechanism to transfer cash to projects over multiple years. The General Fund is not affected unless the City Council approves any local match program related to federal and state grants. The main projects are funded by SB1, gas tax, and TDA are for local transportation, streets, and road maintenance.

The Clean California Grant awarded \$4.65 million which consists of the rehabilitation and enhancement of existing recreational public spaces within the historic core of Shafter. Specifically, the Project will rehabilitate and enhance the following five public spaces: (1) Shafter Aquatic Center, (2) Shafter Skate Park, (3) Mannel Park, (4) Veterans Park, and (5) James Street Corridor between Lerdo Highway and Shafter Avenue (including Stringham Park).

A Prop 68 grant will fund the new Shafter Community Park in North Shafter. The new park will have recreational amenities for all age groups, for example: four baseball fields with lighting, two softball fields with lighting, three soccer fields with lighting, two handball courts with lighting, three basketball courts with lighting, three universal indoor soccer/basketball courts with lighting, a playground with lighting, two picnic areas, five shade structures, restroom building, restroom/concessions building, park storage building, park office, three parking lots, with lighting and landscaping throughout the park.

Capital Improvement Program (CIP)

The total five-year CIP is estimated at \$125.89 million, which includes \$14.41 million for FY 23/24 and \$44.16 million for Fiscal Year 24/25. The direct impact to the General Fund is \$0.85 million for Fiscal Year 23/24 and \$6.92 million estimated for Fiscal Year 24/25. The largest project coming from a \$50 million wastewater treatment plant expansion. The following is a list of CIP projects by funding source (25-26 in Million USD). Further details are available in the CIP report which was approved on March 19, 2024. A summary section is also available at the end of the budget book.



SUMMARY

The City of Shafter will continue to prosper for the next decade. There is a direct correlation between this growth and the need to build operational capacity to meet the service demand and delivery of City services. The proposed FY 2024/2025 Operating Budget includes policy and operational initiatives consistent with our Strategic Goals.

The City expects to maintain healthy reserves within the General Fund despite an increase in operating costs because of inflation and increased capacity. We will need to monitor economic conditions as they could have a negative long-term impact sales tax, utility billing, and property taxes.

The management team is committed to promoting and supporting the strategic priorities including: economic development, public safety, community services, and housing and infrastructure. The strategic priorities are focused on maintaining an engaged community where a culture of safety, growth, learning, and wholesome family values may be fostered and where business leaders feel welcomed and supported through win-win partnerships.

PRINCIPAL EMPLOYERS

Current Year and Nine Years Ago

MuniServices an Avenu Insights and Analytics Company

EMPLOYER	2023		2014
	# OF EMPLOYEES	% OF TOTAL EMPLOYMENT	# OF EMPLOYEES
AMAZON FULFILLMENT CENTER	2,087	24.85%	
ROSS DISTRIBUTION CENTER	1,581	18.82%	
TARGET DISTRIBUTION CENTER	1,516	18.05%	600
GRIMMWAY ENTERPRISES	660	7.86%	450
RICHLAND SCHOOL DIST.	464	5.52%	497
WALMART DISTRIBUTION CENTER	315	3.75%	
GAF MATERIALS CORP	237	2.82%	
WONDERFUL ORCHARDS	224	2.67%	
SHAFTER HIGH SCHOOL	161	1.92%	142
HILLMAN GROUP DISTRIBUTION	133	1.58%	
SHAFTER NURSING CARE	132	1.57%	
BAKER HUGHES			50
JD RUSH			250
CITY OF SHAFTER			188
MI SWACO			145
WILLIAMS-SONOMA			115
GLOBAL FABRICATORS			109
	7,510	89.40%	2,947

TOTAL LABOR FORCE (3) 8,400

SOURCE: 2014, CITY OF SHAFTER COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2014; CITY'S LOCAL BUSINESSES





STRATEGIC PLAN 2024-2027

www.shafter.com



Introduction Letter

FY 2024-2027 STRATEGIC PLAN

Welcome to the strategic plan for the City of Shafter for the fiscal period 2024-2027. This comprehensive document describes our mission, vision, and strategic direction for the upcoming years, providing a clear roadmap to guide us toward the achievement of long-term goals and positioning our city for greater success.

Within this strategic plan, we conducted a thorough examination of our current state, identified areas requiring improvement, and established specific objectives and goals that will serve as the foundation for our decision-making and resource allocation. Employing a collaborative and forward-thinking approach, our intention is to leverage our strengths, address weaknesses, and seize opportunities in order to adapt to the dynamic and evolving environment around us.

Our commitment to excellence, innovation, and the communities we serve is encapsulated in this strategic plan. Through collective efforts, an openness to change, and remaining faithful to our mission and vision, we are confident in our ability to realize our objectives and leave a lasting positive impact on Shafter.

As we embark on this transformative journey, we express our vast appreciation to all our stakeholders. Your support and dedication are vital for our success. Together, we will navigate the path ahead, emerging as a stronger, more resilient organization.

This strategic plan marks Shafter's 1st formalized strategic plan process ending with public distribution. We welcome any and all suggestions on how we can improve our transparency with our communities and our efforts to make Shafter better. The plan is dynamic and will be continuously reviewed and updated to remain relevant and responsive to change.

Shafter City Council 2023/2024



City Council 2023/2024

Shafter Council (Left-Right): Mayor Pro Tem Cathy Prout, Gustavo Olvera Jr., Mayor Chad Givens, Pete Espinoza, Gilbert Alvarado

Cathy L. Prout

- Appointed Mayor Pro Tem December 2022
- Term Expires December 2024

Gustavo Olvera Jr.

- Term Expires December 2026

Chad Givens

- Appointed Mayor December 2022
- Term Expires December 2024

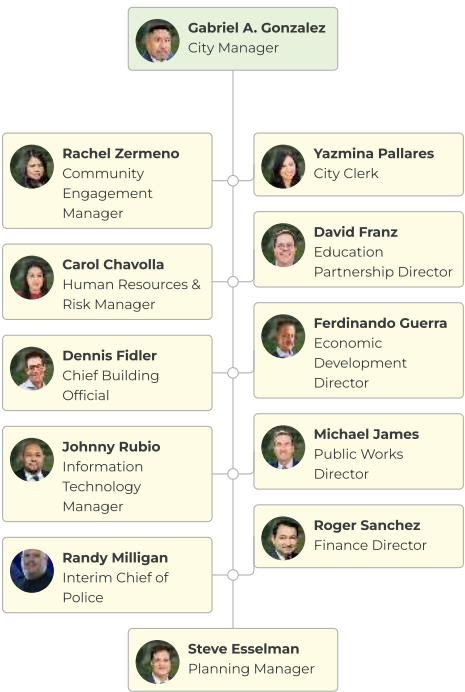
Pete Espinoza

- Term Expires December 2024

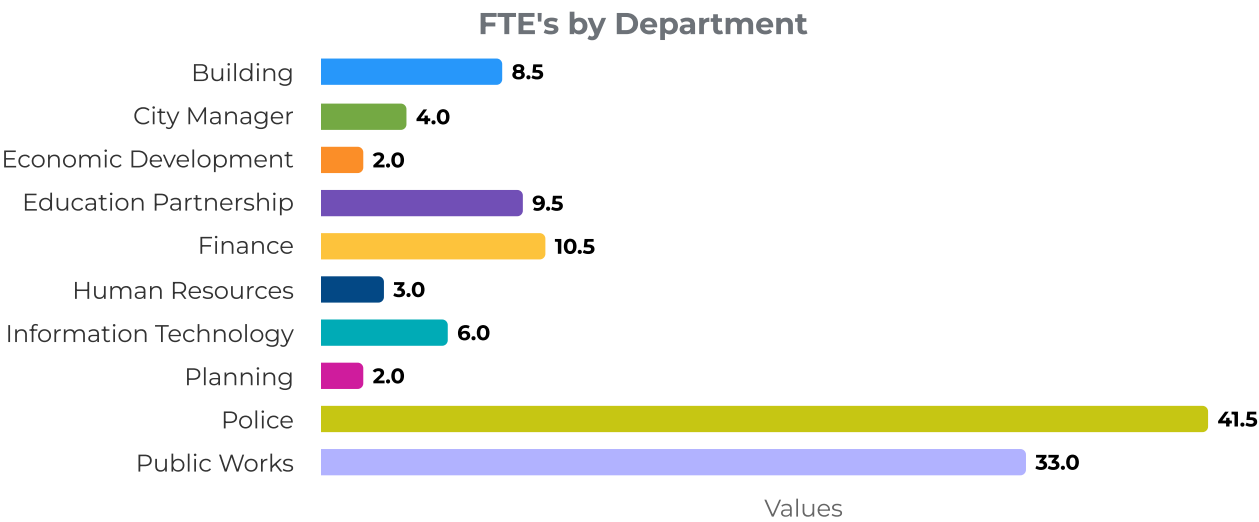
Gilbert T. Alvarado

- Term Expires December 2024

Executive Leadership Team 2023/2024



Staffing by Department 2023/2024



SWOT Analysis

Strengths

- Strong community and active civic engagement
- Robust agricultural and industrial sector
- Safe environment with low crime rates
- Quality educational initiatives
- New Developments, like Housing
- Proactive and approachable community and city government
- Business-friendly and affordability
- Proximity to Bakersfield

Weaknesses

- Perceived isolation
- Limited retail diversity
- Limited dining options
- Limited nighttime activities
- Walkability/biking
- No hotels or visitor centers
- Limited sources of sales tax
- Disconnect of core city and new development areas on 7th Std Rd

Opportunities

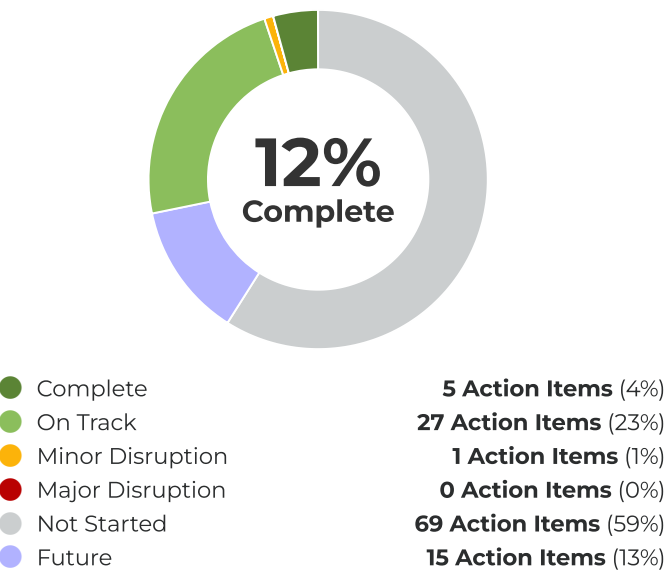
- Embrace new technology, possibilities, and globalization
- Downtown Revitalization
- New amenities and facilities
- Lerdo Hwy Development
- Build and leverage partnerships
- Affordable, Mix-Income, Multi-family Housing
- Growth in Tourism through events and programs
- Better Connection between all areas around Shafter
- Improvements in school performance

Threats

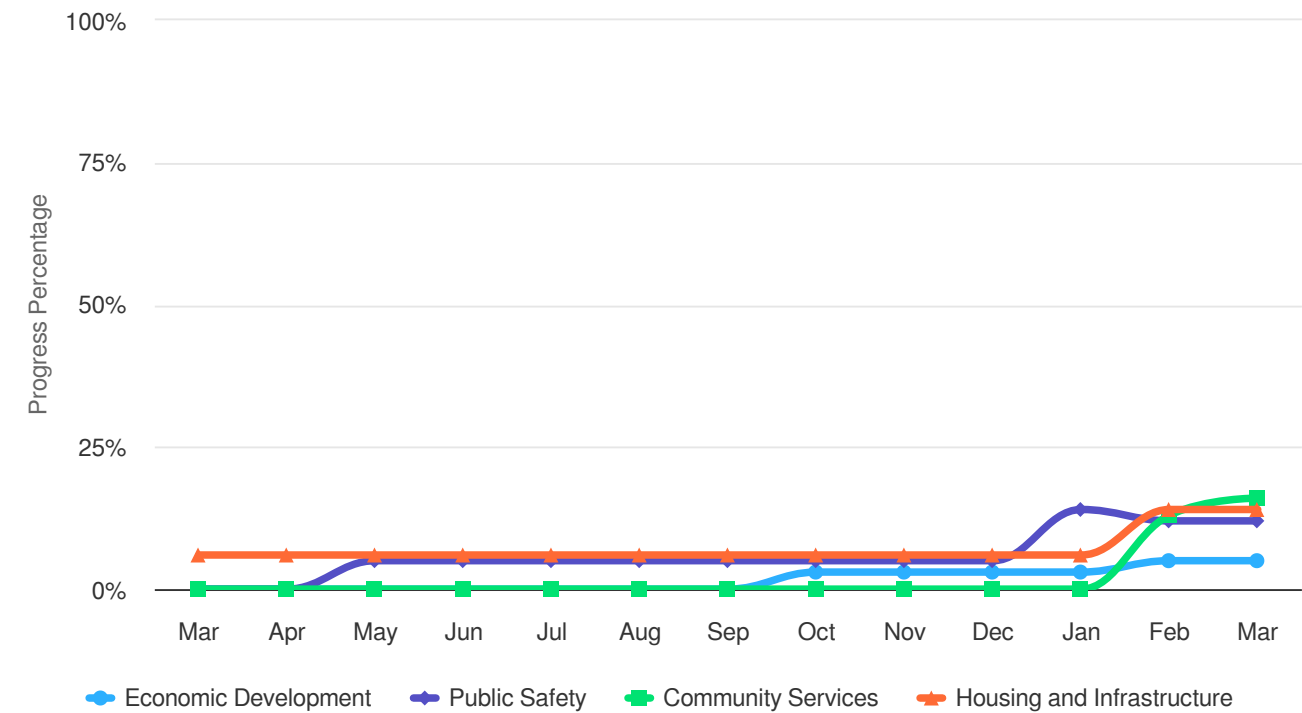
- Proximity to Bakersfield
- Potential competition with neighboring cities for resources, investments, and business prospects
- Growth outpacing city government's ability to serve
- Time and resource availability to best strategize and use all grant funds
- Potential Loss of Momentum in City being proactive with meeting future demand

Plan Status and Progress

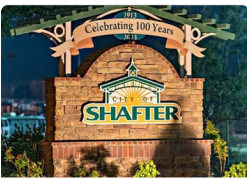
Overall Plan Status



Strategic Initiatives Progress Over Time



Strategic Initiatives



Economic Development

Overall Progress

5%



Objectives

11



Public Safety

Overall Progress

12%



Objectives

7



Community Services

Overall Progress

16%



Objectives

8



Housing and Infrastructure

Overall Progress

14%



Objectives

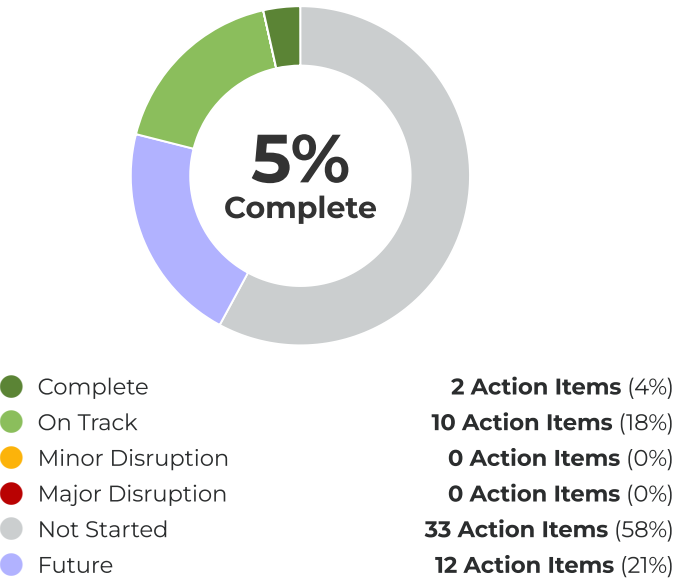
4

Economic Development

Cultivate the expansion of local businesses by building stronger relationships, fostering a business-friendly environment, boosting the local economy, and attracting nationally recognized businesses.



Overall Progress



Objectives

Complete On Track Minor Disruption Major Disruption Not Started Future			
Approve a General Plan Update, Development Regulations Update, and Programmatic Environmental Impact Report	Action Items 11	Progress 0%	Status
Workforce Development	Action Items 3	Progress 0%	Status
Sales Tax Dashboard	Action Items 3	Progress 2%	Status
Revitalization of the City Core	Action Items 4	Progress 3%	Status

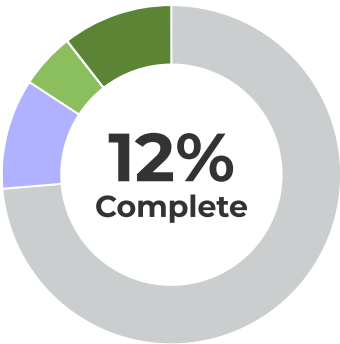
Master Plan Lerdo Hwy Corridor	Action Items 4	Progress 0%	Status
Identify Growth Industries to Target	Action Items 5	Progress 0%	Status
Create shovel ready city owned properties	Action Items 5	Progress 1%	Status
Create Retail Strategy	Action Items 3	Progress 3%	Status
Attract at least five national, or well-known, businesses.	Action Items 10	Progress 17%	Status
Branding the City	Action Items 5	Progress 33%	Status
Create an Economic Development Specific Website	Action Items 4	Progress 1%	Status

Public Safety

Safeguard the city's security by upholding a vigilant and forward-thinking law enforcement agency, surpassing industry benchmarks in the recruitment and retention of police officers, fostering community trust through exceptional customer service and robust communication, and ensuring that the built environment enhances the safety of residents.



Overall Progress



- Complete
 - On Track
 - Minor Disruption
 - Major Disruption
 - Not Started
 - Future
- 2 Action Items** (11%)
1 Action Items (5%)
0 Action Items (0%)
0 Action Items (0%)
14 Action Items (74%)
2 Action Items (11%)

Objectives

- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

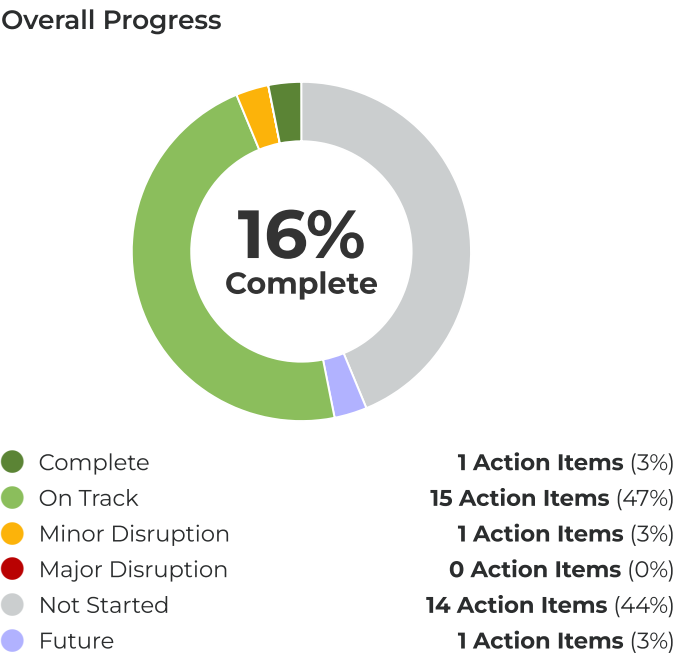
Enhance Community Trust and Interaction through Social Media	Action Items 6	Progress 0%	Status
Public Safety Security Cameras	Action Items 3	Progress 83%	Status
Crime Data Analyst	Action Items 2	Progress 0%	Status
Establish College Cadet Program	Action Items 2	Progress 0%	Status

Flock (LPR)	Action Items 2	Progress 0%	Status
UAS - Drone	Action Items 3	Progress 0%	Status
Gossamer Grove Substation	Action Items 1	Progress 0%	Status

Strategic Initiatives

Community Services

Provide exceptional community services to residents by offering upgraded facilities and services, leveraging partnerships with both public and private entities. Additionally, work towards creating and maintaining city parks and facilities that attract both residents and organizations.



Objectives

		Complete On Track Minor Disruption Major Disruption Not Started Future	
Laserfiche Document Management Services - expansion of digital services	Action Items 3	Progress 0%	Status
Modernize the permitting system to accept online payments and permitting process	Action Items 5	Progress 24%	Status
Increase Library Use	Action Items 2	Progress 0%	Status
Increase SLLC Participation of Local Schools	Action Items 4	Progress 29%	Status

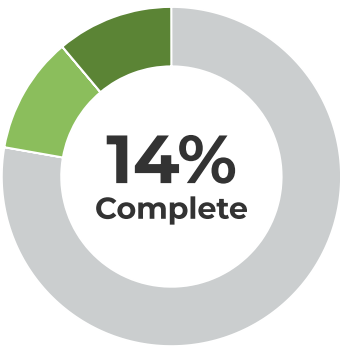
Improve customer service experience for utility billing online payments.	Action Items 1	Progress  40%	Status 
Citywide Compensation Study	Action Items 1	Progress  5%	Status 
Recruitment and Training	Action Items 14	Progress  6%	Status 
Increase the availability of park/pool permits for all users	Action Items 2	Progress  25%	Status 

Housing and Infrastructure

Promote the smart growth of Shafter through the implementation of a comprehensive community plan. This plan will encompass diverse housing options for all families and generations, encourage healthy lifestyles, and expand infrastructure to effectively accommodate future growth.



Overall Progress



- Complete

● On Track

● Minor Disruption

● Major Disruption

● Not Started

● Future
- 1 Action Items (11%)

1 Action Items (11%)

0 Action Items (0%)

0 Action Items (0%)

7 Action Items (78%)

0 Action Items (0%)

Objectives

● Complete ● On Track ● Minor Disruption ● Major Disruption ● Not Started ● Future			
Expand City's fiber optic broadband capabilities by completing Master Plan and attracting a Public-Private Partnership with an internet service provider (ISP)	Action Items 4	Progress 25%	Status
Goals and Policies of the Housing Element	Action Items 1	Progress 0%	Status
CIP Dashboard	Action Items 1	Progress 30%	Status
Ensure proper funding for utility/infrastructure needs	Action Items 3	Progress 0%	Status

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HOW TO READ THE BUDGET

BUDGET PURPOSE

What is an annual budget?

The City of Shafter's annual budget is essentially a guidebook for achieving the goals for the year set by your elected Council during an annual strategic planning process. Its primary purpose is to link goals with the resources needed to achieve them. The Council's goals for the fiscal year can be found in the letter to the Council (the "Budget Message") at the beginning of this document. The budget is based on a fiscal year that runs from July 1 of one year to June 30 of the following year.

Shafter's budget is not just a compilation of expenses and income for the year as many budgets are but goes well beyond that to paint a comprehensive picture of the direction the City is taking as an organization. Overall revenue and expense figures are detailed in the budget, but the document gets much more specific. Finances are broken down into subdivisions of each City department with detail provided for each activity proposed during the fiscal year.

BUDGET ORGANIZATION

How is the budget laid out?

Shafter's budget is designed to provide complicated financial information about the City in an easy-to-read format. Our hope is that increased citizen understanding of how local government operates will lead to greater participation by citizens in the governmental process. That is one of the Council's top goals.

The budget begins with an Introduction section – which includes the Budget Message from the City Manager – followed by ten sections providing financial information about the City: City-wide summary; General Fund operating budget by department/division; enterprise funds; community correctional facility funds; special revenue funds; capital project funds; internal service funds; five-year capital improvement plan; summary of authorized staffing; and long term debt schedule. The following is a description of each section and how to understand the information presented.

Introduction

The Introduction section begins with the Budget Message. This is a letter from the City Manager to the Council that sets forth the key fiscal issues facing the City and how the Budget responds to them. It also outlines top Council goals for the year and provides a general overview of the Budget. The Budget Message is followed by a summary of significant operating program changes; budget and fiscal policies; this guide to reading and understanding the budget; a listing of key City staff and officials; organization chart; and resolutions approving the budget as well as the appropriations limit for the year.

Financial Schedules

City-Wide Summary

This section provides a financial overview of the entire Budget by providing a summary of all funds within the City listed by fund type. This schedule includes each fund's projected fund balance at the beginning of the year; all budgeted revenues, expenditures and financing sources (uses) for that fund; and projected ending fund balance. It also includes a graphical overview of Citywide expenditure for the year by funding source.

General Fund Operating Budget

The General Fund is the largest fund within the City's budget and consists of eighteen different operating departments or divisions providing a broad range services from the police department to streets and roads maintenance. Unlike all other funds in the City's Budget, General Fund resources are unrestricted in their use, and with the exception of user charges, can be allocated by the Council for any governmental purpose.

This section begins with a one-page summary of all the activity within the fund along with beginning and ending projected fund balances. This summary is followed by a recurring revenue and expenditure analysis, which is a unique component to the City's Budget. This analysis takes the Budget year revenue projections and approved appropriations, and adjusts for non-recurring revenues and expenditures, showing a recurring surplus or gap. This is the primary tool used by the Council and management to quantify expenditure commitments and ensure on going fiscal sustainability.

Following this analysis are summary and detailed schedules for revenues and expenditures, followed by individual budgets for each operating department or division within the General Fund. Each operating department/division budget includes a description of its functions along with goals and additional information relevant to the current budget year. The next two pages after the description and summary are individual operational budgets with two years of actual results; current year budget and year-end projections, and adopted budget for the coming fiscal year; and summary of authorized staffing levels included within that budget.

Enterprise Fund Budgets

Many functions performed by the City are treated as separate operations to ensure fiscal independence and legal compliance, even though several independent funds may be managed by a single department. For example, water, sewer and refuse (garbage pick-up) services all are managed by the Public Works Department, but details for each activity are provided in separate operating budgets. Each activity contains a description of the functions and goals for that activity, followed by a breakdown of all expenses estimated for that activity in the current budget year. Previous years also are shown for comparison.

The operations included as enterprise funds are uniquely different than other fund types in that they are intended to be funded solely through user rates or fees for services (or external revenues dedicated to that purpose, such as grant revenues for transit operations). In that regard, these operations most closely resemble private sector enterprises.

Special Revenue Funds

Special revenue funds are specific funding sources that must be accounted for and used for a specific purpose. The revenues included in these funds are typically grants or taxes that are contractually or legally restricted in their use. For example, gas taxes received by the City must be used for the construction or maintenance of streets and roads, and are required by the State to be accounted for in a separate fund. Each special revenue fund is formatted in a similar fashion with a one-page summary including a description and additional information, and second page including the detailed beginning fund balance, revenues and expenditures detail, and ending fund balance. As with the other budgets, historical information is provided for reference purposes.

Capital Project Funds

Capital project funds account for the collection and expenditure of fees levied specifically for capital expansion and capital projects. For example, an impact fee is charged to new wastewater customers based on the treatment plant capacity the new user is consuming. This fee is used to pay for future expansions of the treatment plant. Similar fees may be charged for parks, traffic, water utilities and other types of future capital expansion but they are always

proportional to the impact of the new development on that particular asset. The layout of the budgets within this section is the same as described within the Special Revenue Funds section above.

Internal Service Funds

Internal Service Funds are funds such as Building Maintenance and Shop Maintenance that provide services to other departments within the City and not outside customers. The revenue to the internal services funds is based on an allocation of costs to the departments they provide services to. Internal service funds are essentially run on a cost recovery basis and should not generate a surplus or deficit. The layout of the budgets within this section is the same as described within the Special Revenue Funds section above.

Capital Improvement Plan

The Capital Improvement Plan (CIP) sets forth capital improvement projects for the past two years, current fiscal year and the next five years. These schedules are grouped by type of projects and then by funding source. Unlike operational budgets, appropriations for CIP projects do not lapse at year end, unless the project is completed. Unspent appropriations continue to be authorized for expenditure in the next fiscal year unless specifically reduced through action of the Council.

Authorized Staffing

The Authorized Staffing section lists all authorized regular full-time employees. In governmental budgeting it is common to allocate one position to several funds or departments based on their work responsibilities. This schedule shows the allocation of all positions between their various funds and departments for the last two years, current fiscal year and Budget year.

Long Term Debt Schedule

This section contains a listing of all City long-term debt, including the fund responsible for the debt, a brief description of the debt and its associated terms, and a current balance and payment due on that debt. *Currently, the city has no outstanding debt within the General Fund or any other governmental fund.*



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Shafter, CA
California**

For the Fiscal Year Beginning

July 01, 2023

Christopher P. Morill

Executive Director

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CITYWIDE SUMMARIES

Citywide Budget Changes in Revenues

Citywide Budget Changes in Expenses

Fund Summary & Fund Balances

Revenue Projections

Revenue Chart

Proposed Expenses

Expense Chart

City of Shafter
Organizational Chart
July 1, 2024
135 Full-Time Employees
25 Part-Time Extra-Help Employees



CITYWIDE EMPLOYEE COUNT

Citywide Authorized FT Positions

Position	FY 21/22	FY 22/23	FY 23/24	FY 24/25	YoY Change
City Manager	5.00	4.00	5.00	5.00	-
Building	9.00	9.00	8.00	8.00	-
Police	42.00	43.00	46.00	55.00	9.00
Animal Control	4.00	4.00	4.00	4.00	-
Economic Development	1.00	1.00	2.00	3.00	1.00
Planning	2.00	2.00	3.00	3.00	-
Community Services	2.00	2.00	2.00	2.00	-
Public Works	32.00	34.00	34.00	37.00	3.00
Finance	7.00	7.00	7.00	7.00	-
Public Transit	1.00	1.00	2.00	2.00	-
Information Technology	3.00	3.00	6.00	6.00	-
Human Resources	3.00	3.00	3.00	3.00	-
Citywide Full-Time	111.00	113.00	122.00	135.00	13.00

Citywide Authorized PT Positions

Position	FY 21/22	FY 22/23	FY 23/24	FY 24/25	YoY Change
City Manager	-	-	-	1.00	1.00
Building	-	-	1.00	1.00	-
Police	-	-	-	-	-
Animal Control	-	-	-	-	-
Economic Development	-	-	-	-	-
Planning	-	-	-	-	-
Community Services	17.00	17.00	17.00	18.00	1.00
Public Works	1.00	1.00	1.00	1.00	-
Finance	1.00	-	1.00	1.00	-
Public Transit	3.00	3.00	2.00	2.00	-
Information Technology	1.00	1.00	1.00	1.00	-
Human Resources	-	-	-	-	-
Citywide Part-Time	23.00	22.00	23.00	25.00	2.00

CITYWIDE REVENUES BUDGET CHANGES SUMMARY

Budget Revenues by Category	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
70-Taxes	32,096,307	35,287,009	37,098,350	39,357,706	2,259,356	6.1%	52%
71-Fees for Service	10,358,074	11,743,623	11,032,817	10,253,510	(779,307)	-7.1%	14%
72-Connection/Impact Fe	3,804,152	5,338,297	4,062,329	4,499,329	437,000	10.8%	6%
73-License & Permits	1,374,581	1,686,351	1,299,486	979,550	(319,936)	-24.6%	1%
74-Fines, Forfeitures,	117,314	67,448	57,930	51,120	(6,810)	-11.8%	0%
75-Rents & Concessions	346,831	574,928	405,460	600,030	194,570	48.0%	1%
76-Investment Earnings	1,426,635	2,260,954	1,227,579	1,513,537	285,958	23.3%	2%
77-Grants & Donations	3,737,665	10,824,582	3,304,992	12,354,250	9,049,258	273.8%	16%
78-Other Revenue	414,452	372,274	325,500	24,680	(300,820)	-92.4%	0%
79-Transfers-In	5,429,438	981,470	3,115,000	-	(3,115,000)		
80-Operations -Internal	2,989,164	3,888,014	4,347,698	6,238,109	1,890,411	43.5%	8%
Total	\$62,094,613	\$73,024,950	\$66,277,141	\$75,871,821	\$9,594,680	14.5%	100%

Budget Revenues by Division	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
None	31,782,375	35,602,949	36,844,081	39,559,100	2,715,019	7.4%	52%
City Manager	13	320	20	20		0.0%	0%
Education Partnership	44,018	70,809	79,562	-	(79,562)		
Business Development	-	4,400	-	-			
Human Resources	850	820	850	-	(850)		
Finance	1,747,150	1,935,409	1,177,250	1,538,520	361,270	30.7%	2%
Risk Management	1,092,759	969,093	1,121,100	1,314,580	193,480	17.3%	2%
Public Transit	272,617	363,358	858,960	458,960	(400,000)	-46.6%	1%
Planning	379,125	571,190	586,773	373,600	(213,173)	-36.3%	0%
Police	491,633	1,183,335	471,764	572,400	100,636	21.3%	1%
Animal Control	56,151	92,432	20,716	37,520	16,804	81.1%	0%
Fire	-	237,260	-	160,000	160,000	0.0%	0%
Engineering	196,994	631,316	196,020	62,280	(133,740)	-68.2%	0%
Streets	9,362,515	9,054,407	4,778,191	10,162,706	5,384,515	112.7%	13%
Water	7,125,448	6,094,225	9,117,904	5,667,904	(3,450,000)	-37.8%	7%
Wastewater	4,659,854	4,387,790	4,595,000	4,395,000	(200,000)	-4.4%	6%
Refuse	1,451,687	1,757,358	1,551,238	1,514,238	(37,000)	-2.4%	2%
Rail	2,372	-	75,000	75,000		0.0%	0%
Vehicle Maintenance	276,670	138,941	257,848	243,605	(14,243)	-5.5%	0%
Public Facilities	95,714	6,532,493	570,464	6,029,444	5,458,980	956.9%	8%
Building Inspection	1,255,521	1,595,310	1,156,540	882,500	(274,040)	-23.7%	1%
Code Compliance	2,450	27,041	2,440	-	(2,440)		
Facility Maintenance	427,390	370,440	474,050	850,316	376,266	79.4%	1%
Information Technology	1,059,389	990,520	1,637,270	1,819,028	181,758	11.1%	2%
Telecommunications	311,918	411,234	704,100	155,100	(549,000)	-78.0%	0%
GIS Maps	-	2,500	-	-			
Total	\$62,094,613	\$73,024,950	\$66,277,141	\$75,871,821	\$9,594,680	14.5%	100%

Budget Revenues by Fund Group	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
General	38,705,985	41,004,949	40,236,196	42,452,990	2,216,794	5.5%	56%
Total General Funds	38,705,985	41,004,949	40,236,196	42,452,990	2,216,794	5.5%	56%

Budget Revenues by Fund Group	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
Water Operations	6,999,027	5,753,545	8,857,500	5,407,500	(3,450,000)	-39.0%	7%
Wastewater Operations	2,586,888	2,543,269	2,835,000	2,635,000	(200,000)	-7.1%	3%
Refuse	1,446,618	1,751,106	1,545,530	1,508,530	(37,000)	-2.4%	2%
Rail Operations	2,372	-	75,000	75,000		0.0%	0%
Public Transit	272,617	363,358	858,960	458,960	(400,000)	-46.6%	1%
Telecommunications	311,918	411,234	704,100	155,100	(549,000)	-78.0%	0%
Total ENT Funds	11,619,440	10,822,512	14,876,090	10,240,090	(4,636,000)	-31.2%	13%

Budget Revenues by Fund Group	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
Federal Grants	2,497,487	3,145,206	-	5,088,650	5,088,650	0.0%	7%
Transportation	342,351	768,318	850,000	850,000		0.0%	1%
State Gas	492,957	547,188	542,912	519,100	(23,812)	-4.4%	1%
Traffic Safety	74,092	49,892	29,520	29,520		0.0%	0%
SLESF	165,053	172,958	-	-			
Special PD Services	40	68	-	-			
Asset Forfeitures	2,991	3,859	3,000	3,000		0.0%	0%
LLMD	756,074	971,727	697,790	981,106	283,316	40.6%	1%
Low-Mod Income Housing	26,571	34,276	25,000	25,000		0.0%	0%
CDBG	5,064	-	-	-			
Road Maint & Rehab	411,728	876,872	423,529	460,000	36,471	8.6%	1%
Total Revenues Funds	4,774,408	6,570,364	2,571,751	7,956,376	5,384,625	209.4%	10%

Budget Revenues by Fund Group	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
Facility Maintenance	427,390	370,440	474,050	850,316	376,266	79.4%	1%
Vehicle Maintenance	276,670	138,941	257,848	243,605	(14,243)	-5.5%	0%
Risk Management	1,092,759	969,093	1,121,100	1,314,580	193,480	17.3%	2%
Information Technology	989,803	903,254	1,536,270	1,718,028	181,758	11.8%	2%
Total ISF Funds	2,786,622	2,381,728	3,389,268	4,126,529	737,261	21.8%	5%

Budget Revenues by Fund Group	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
State Grants	-	6,394,250	545,000	6,000,000	5,455,000	1000.9%	8%
Water CIP	126,421	340,680	260,404	260,404		0.0%	0%
Wastewater CIP	2,072,966	1,844,521	1,760,000	1,760,000		0.0%	2%
Public Safety Impact	-	846,743	-	437,000	437,000	0.0%	1%
Resufe CIP	5,069	6,252	5,708	5,708		0.0%	0%
Park CIP	14,743	125,689	15,544	15,544		0.0%	0%
Asset Replacement	69,586	89,766	385,580	385,580		0.0%	1%
Traffic Mitigation	1,917,767	2,595,425	2,230,000	2,230,000		0.0%	3%
Median Mitigation	1,606	2,071	1,600	1,600		0.0%	0%
Total CAP Funds	4,208,158	12,245,397	5,203,836	11,095,836	5,892,000	113.2%	15%
Total	\$62,094,613	\$73,024,950	\$66,277,141	\$75,871,821	\$9,594,680	14.5%	100%

Citywide budget narrative:

Citywide revenues and expenses are meant to provide a general overview. Each fund has its own independent set of accounts which would indicate whether a surplus or deficit is estimated for the upcoming year. Each fund is analyzed independent of each other. Current year Citywide estimates include prior year approved carryovers related to multi-year capital projects which may have future grant revenue.

CITYWIDE EXPENSES BUDGET CHANGES SUMMARY

Budget Expenses by Category	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	14,581,997	15,316,651	19,666,643	20,721,152	1,054,509	5.4%	24%
83-Planned Operations	6,559,696	9,549,069	10,106,783	10,907,725	800,942	7.9%	13%
85-Required Operations	3,415,730	3,350,826	4,042,694	4,296,214	253,520	6.3%	5%
88-Operations -Internal	2,999,239	3,890,880	5,460,982	5,328,281	(132,701)	-2.4%	6%
90-Debt Service	4,227	158,640	618,365	-	(618,365)		
91-Other Non-Operationa	13,028,615	11,886,578	12,150,000	11,000,000	(1,150,000)	-9.5%	13%
92-Capital Outlay	80,678	786,301	719,195	1,786,000	1,066,805	148.3%	2%
93-Capital Projects	3,058,685	3,088,128	12,731,090	32,082,739	19,351,649	152.0%	37%
94-Transfers-Out	5,438,121	981,470	3,115,000	-	(3,115,000)		
Total	\$49,166,988	\$49,008,543	\$68,610,752	\$86,122,111	\$17,511,359	25.5%	100%

Budget Expenses by Division	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
None	80,826	7,485	50,000	-	(50,000)		
City Council	118,045	120,101	156,692	131,547	(25,145)	-16.0%	0%
Planning Commission	2,659	2,912	3,332	3,295	(37)	-1.1%	0%
City Manager	646,134	594,155	686,078	673,136	(12,942)	-1.9%	1%
Education Partnership	1,113,336	1,304,222	1,380,420	1,512,088	131,668	9.5%	2%
City Clerk	228,740	316,971	324,537	337,936	13,399	4.1%	0%
Business Development	389,091	435,971	841,697	714,820	(126,877)	-15.1%	1%
Business Incentives	13,017,400	11,886,578	12,600,000	11,000,000	(1,600,000)	-12.7%	13%
City Attorney	379,654	431,688	350,000	350,000		0.0%	0%
Human Resources	433,926	432,710	528,395	571,527	43,132	8.2%	1%
Finance	1,234,655	1,164,093	1,040,758	1,069,824	29,066	2.8%	1%
Risk Management	1,095,429	973,651	1,140,539	1,314,580	174,041	15.3%	2%
Public Transit	312,335	393,021	935,905	533,753	(402,152)	-43.0%	1%
Planning	525,109	934,158	955,650	1,352,035	396,385	41.5%	2%
Police	7,353,552	8,220,842	10,668,076	17,469,280	6,801,204	63.8%	20%
Animal Control	560,890	581,521	611,090	670,019	58,929	9.6%	1%
Engineering	1,042,573	1,217,790	1,053,190	953,700	(99,490)	-9.4%	1%
Streets	8,361,568	5,856,593	11,236,818	12,079,787	842,969	7.5%	14%
Water	5,414,558	4,966,140	8,943,597	14,005,270	5,061,673	56.6%	16%
Wastewater	1,510,411	1,896,471	3,702,074	5,692,811	1,990,737	53.8%	7%
Refuse	1,120,244	1,902,234	1,847,635	2,047,592	199,957	10.8%	2%
Rail	129,120	42,458	63,955	68,526	4,571	7.1%	0%
Vehicle Maintenance	272,751	217,839	258,780	243,605	(15,175)	-5.9%	0%
Public Facilities	1,097,727	1,906,019	4,475,937	8,176,689	3,700,752	82.7%	9%
Building Inspection	1,040,378	1,239,576	1,484,100	1,474,910	(9,190)	-0.6%	2%
Code Compliance	144,624	147,962	156,138	167,396	11,258	7.2%	0%
Facility Maintenance	433,252	404,902	1,002,591	1,050,316	47,725	4.8%	1%
Information Technology	909,956	1,182,448	1,379,717	1,518,730	139,013	10.1%	2%
Telecommunications	198,045	179,649	413,467	544,344	130,877	31.7%	1%
GIS Maps	-	48,383	188,850	199,298	10,448	5.5%	0%
Veterinary Care	-	-	124,541	127,250	2,709	2.2%	0%
Community Engagement	-	-	-	43,275	43,275	0.0%	0%
Community Events	-	-	6,193	24,772	18,579	300.0%	0%
Total	\$49,166,988	\$49,008,543	\$68,610,752	\$86,122,111	\$17,511,359	25.5%	100%

Budget Expenses by Fund Group	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
General	34,552,554	32,623,815	38,026,138	39,080,996	1,054,858	2.8%	45%
Total General Funds	34,552,554	32,623,815	38,026,138	39,080,996	1,054,858	2.8%	45%

Budget Expenses by Fund Group	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
Water Operations	3,797,958	4,966,140	8,693,597	11,505,270	2,811,673	32.3%	13%
Wastewater Operations	1,400,954	1,877,353	3,502,074	4,830,311	1,328,237	37.9%	6%
Refuse	1,120,244	1,902,234	1,847,635	2,047,592	199,957	10.8%	2%
Rail Operations	129,120	42,458	63,955	68,526	4,571	7.1%	0%
Public Transit	312,335	393,021	935,905	533,753	(402,152)	-43.0%	1%
Telecommunications	198,045	179,649	413,467	544,344	130,877	31.7%	1%
Total ENT Funds	6,958,656	9,360,855	15,456,633	19,529,796	4,073,163	26.4%	23%

Budget Expenses by Fund Group	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
Federal Grants	855,353	1,302,238	6,061,630	5,964,387	(97,243)	-1.6%	7%
Transportation	345,080	1,254,587	1,637,426	1,183,000	(454,426)	-27.8%	1%
State Gas	-	174,700	634,000	450,000	(184,000)	-29.0%	1%
Traffic Safety	18,171	2,926	142	225,000	224,858	158350.7%	0%
SLESF	151,078	188,897	15,000	-	(15,000)		
LLMD	627,355	669,340	636,556	670,165	33,609	5.3%	1%
CDBG	-	-	-	134,000	134,000	0.0%	0%
Road Maint & Rehab	1,355	320,570	466,000	500,000	34,000	7.3%	1%
Total Revenues Funds	1,998,392	3,913,258	9,450,754	9,126,552	(324,202)	-3.4%	11%

Budget Expenses by Fund Group	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
Facility Maintenance	433,252	403,660	592,591	850,316	257,725	43.5%	1%
Vehicle Maintenance	272,751	217,839	258,780	243,605	(15,175)	-5.9%	0%
Risk Management	1,095,429	973,651	1,140,539	1,314,580	174,041	15.3%	2%
Information Technology	909,956	1,230,831	1,568,567	1,718,028	149,461	9.5%	2%
Total ISF Funds	2,711,388	2,825,981	3,560,477	4,126,529	566,052	15.9%	5%

Budget Expenses by Fund Group	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
State Grants	-	259,785	1,888,250	11,429,402	9,541,152	505.3%	13%
Water CIP	-	-	-	-	-		
Wastewater CIP	109,457	19,118	200,000	862,500	662,500	331.3%	1%
Public Safety Impact	-	-	-	492,000	492,000	0.0%	1%
Traffic Mitigation	2,836,541	5,731	28,500	1,474,336	1,445,836	5073.1%	2%
Total CAP Funds	2,945,998	284,634	2,116,750	14,258,238	12,141,488	573.6%	17%
Total	\$49,166,988	\$49,008,543	\$68,610,752	\$86,122,111	\$17,511,359	25.5%	100%

Note: Revenues include Transfers

Citywide budget narrative:

Citywide revenues and expenses are meant to provide a general overview. Each fund has its own independent set of accounts which would indicate whether a surplus or deficit is estimated for the upcoming year. Each fund is analyzed independent of each other. Current year Citywide estimates include prior year approved carryovers related to multi-year capital projects which may have future grant revenue.

CITYWIDE FUND SUMMARY

2024/25 CITYWIDE FUND BALANCE SUMMARY

	22/23 Bal	23/24 Est. Bal	23/24 Revenues	23/24 Operating Expenses	23/24 Non-Operating	24/25 Ending Bal.	Change %	Change Amt
General Fund								
Non-Spendable	1,343,814	1,343,814	-	-	-	1,343,814	0.0%	-
Restricted	-	-	-	-	-	-	0.0%	-
Assigned	37,542,535	40,542,535	-	-	-	40,542,535	0.0%	-
Unassigned	25,536,273	27,944,677	42,452,990	36,636,996	2,444,000	31,316,671	12.1%	3,371,994
Sub-Total General Fund	64,422,622	69,831,026	42,452,990	\$36,636,996	\$2,444,000	\$73,203,020	4.8%	3,371,994
Enterprise Funds								
Water Operations	2,467,223	11,310	5,407,500	5,945,270	5,560,000	(6,086,460)	-53914.9%	(6,097,770)
Wastewater Operations	2,898,219	2,670,402	2,635,000	2,230,311	2,600,000	475,091	-82.2%	(2,195,311)
Refuse	330,321	366,868	1,508,530	2,047,592	-	(172,194)	-146.9%	(539,062)
Rail Operations	(1,565,896)	(1,750,726)	75,000	68,526	-	(1,744,252)	-0.4%	6,474
Public Transit	(165,085)	(257,222)	458,960	533,753	-	(332,015)	29.1%	(74,793)
Telecommunications	(488,570)	(745,715)	155,100	194,230	350,114	(1,134,959)	52.2%	(389,244)
Sub-Total Enterprise Funds	3,476,212	294,917	10,240,090	\$11,019,682	\$8,510,114	(\$8,994,789)	-3149.9%	(9,289,706)
Special Revenue Funds								
Federal Grants	3,368,471	588,276	5,088,650	-	5,964,387	(287,461)	-148.9%	(875,737)
Transportation	(526,177)	823,823	850,000	-	1,183,000	490,823	-40.4%	(333,000)
State Gas	2,158,380	2,471,520	519,100	-	450,000	2,540,620	2.8%	69,100
Traffic Safety	268,079	337,079	29,520	-	225,000	141,599	-58.0%	(195,480)
SLESF	234,735	405,288	-	-	-	405,288	0.0%	-
Special PD Services	3,566	3,566	-	-	-	3,566	0.0%	-
Asset Forfeitures	195,665	198,665	3,000	-	-	201,665	1.5%	3,000
LLMD	1,454,908	1,829,287	981,106	670,165	-	2,140,228	17.0%	310,941
Low-Mod Income Housing	1,737,994	1,764,994	25,000	-	-	1,789,994	1.4%	25,000
CDBG	(3,887)	38,813	-	-	134,000	(95,187)	-345.2%	(134,000)
Road Maint & Rehab	989,309	974,309	460,000	-	500,000	934,309	-4.1%	(40,000)
Sub-Total Special Revenue Funds	9,881,042	\$9,435,619	7,956,376	\$670,165	\$8,456,387	\$8,265,443	-12.4%	(1,170,176)
Internal Service Funds								
Facility Maintenance	(23,661)	(36,661)	850,316	850,316	-	(36,661)	0.0%	-
Vehicle Maintenance	(63,456)	(65,056)	243,605	243,605	-	(65,056)	0.0%	-
Risk Management	3,413	21,973	1,314,580	1,314,580	-	21,973	0.0%	-
Information Technology	3,576	(14,779)	1,718,028	1,518,028	200,000	(14,779)	0.0%	-
Sub-Total Internal Service Funds	(\$80,128)	(\$94,523)	4,126,529	\$3,926,529	\$200,000	(\$94,523)	0.0%	-
Capital & Impact Fees								
Water CIP	1,779,129	631,802	260,404	-	-	892,206	41.2%	260,404
Wastewater CIP	9,339,547	10,763,047	1,760,000	-	862,500	11,660,547	8.3%	897,500
Resufe CIP	303,937	309,137	5,708	-	-	314,845	1.8%	5,708
Park CIP	192,527	298,527	15,544	-	-	314,071	5.2%	15,544
Asset Replacement	4,551,536	4,845,536	385,580	-	-	5,231,116	8.0%	385,580
Traffic Mitigation	12,793,913	15,260,413	2,230,000	-	1,474,336	16,016,077	5.0%	755,664
Median Mitigation	105,046	107,046	1,600	-	-	108,646	1.5%	1,600
State Grants	6,091,233	4,528,433	6,000,000	-	11,429,402	(900,969)	-119.9%	(5,429,402)
Safety Impact Fees	839,741	1,276,741	437,000	-	492,000	1,221,741	-4.3%	(55,000)
Sub-Total Capital & Impact Fees	35,996,608	38,020,681	11,095,836	-	14,258,238	34,858,279	-8.3%	(3,162,402)
Total Citywide Revenues	\$113,696,356	\$117,487,720	\$75,871,821	\$52,253,372	\$33,868,739	\$107,237,430	-8.7%	(10,250,290)

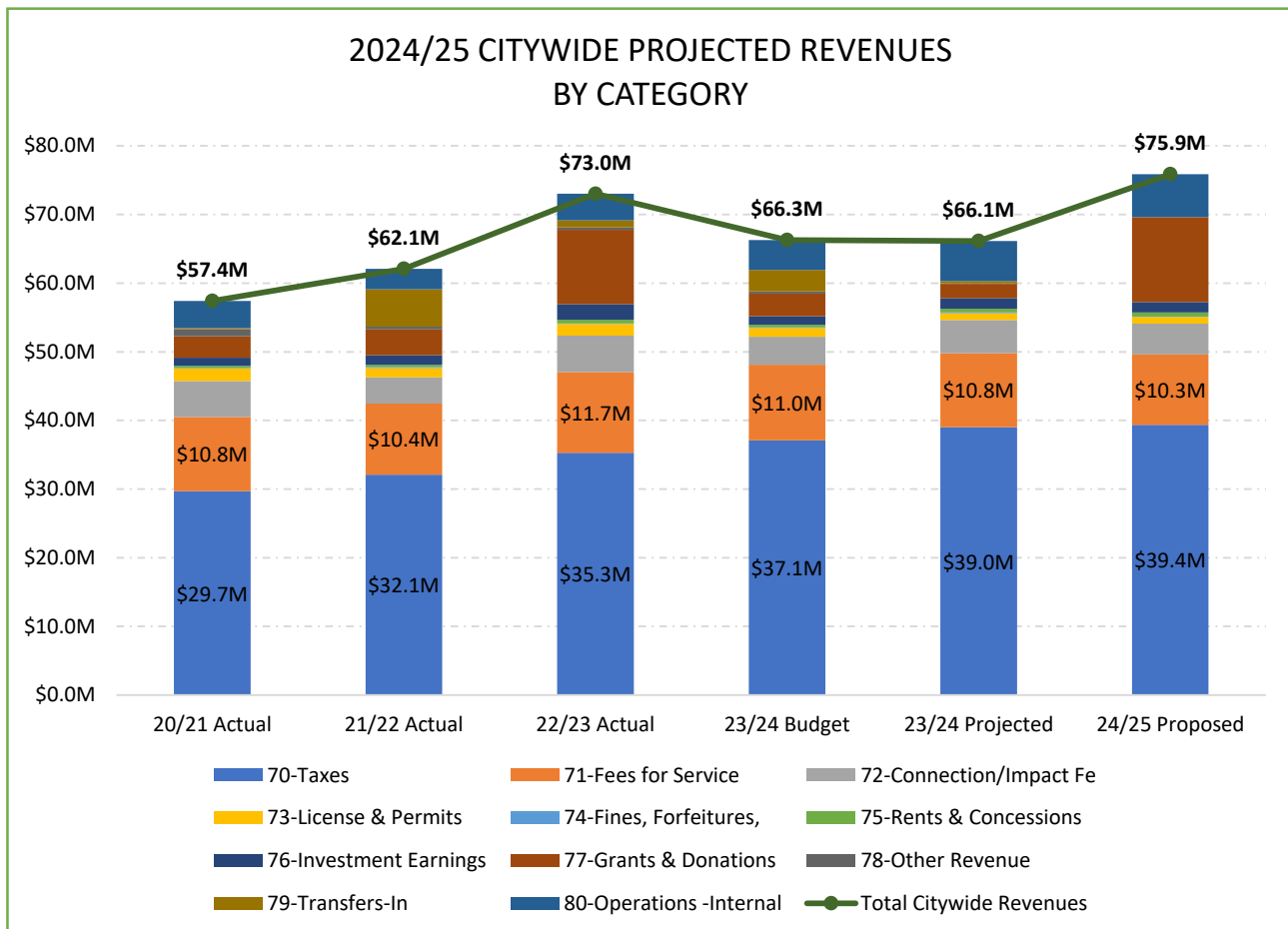
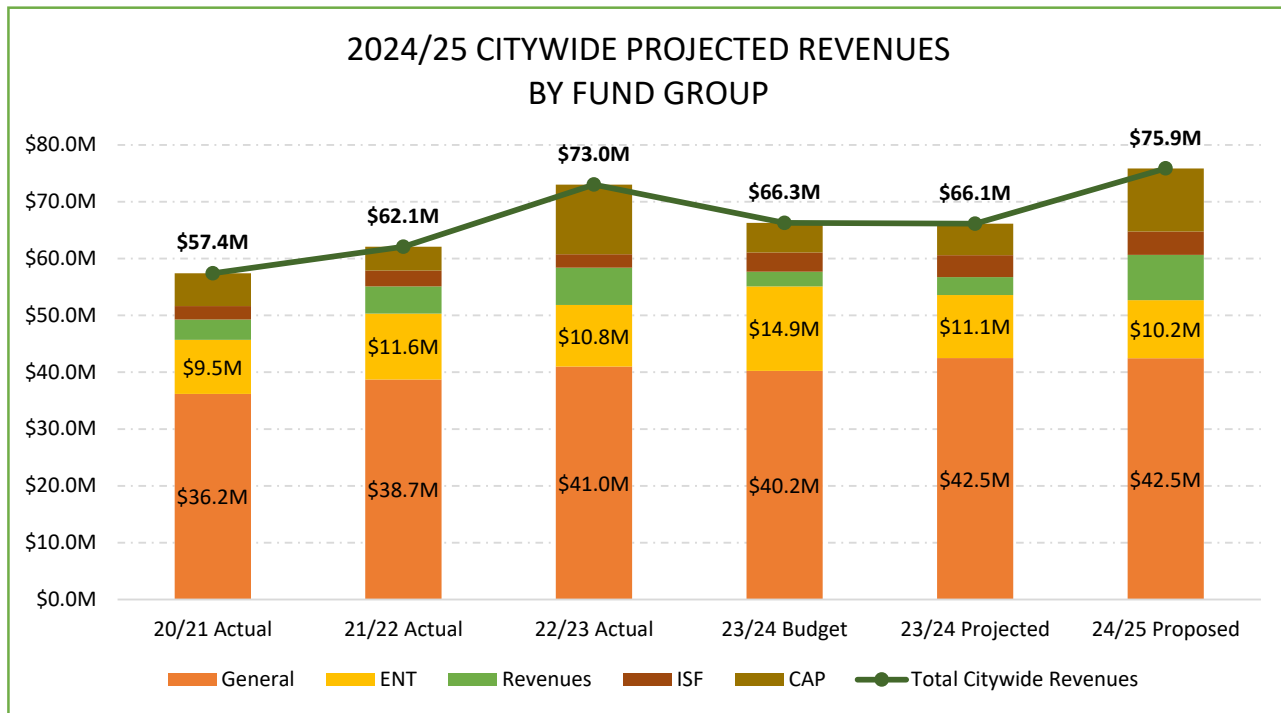
CITYWIDE PROJECTED REVENUES

2024/25 CITYWIDE PROJECTED REVENUES

	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Budget	23/24 Projected	24/25 Proposed
General Fund	\$ 36,170,988	\$ 38,705,985	\$ 41,004,949	\$ 40,236,196	\$ 42,489,837	\$ 42,452,990
Enterprise Funds						
Water Operations	5,301,458	6,999,027	5,753,545	8,857,500	5,583,943	5,407,500
Wastewater Operations	2,409,336	2,586,888	2,543,269	2,835,000	2,883,339	2,635,000
Refuse	\$1,240,972	\$1,446,618	\$1,751,106	\$1,545,530	\$1,781,236	\$1,508,530
Rail Operations	900	2,372	-	75,000	-	75,000
Public Transit	408,975	272,617	363,358	858,960	622,500	458,960
Telecommunications	178,222	311,918	411,234	704,100	227,600	155,100
Sub-Total Enterprise Funds	\$9,539,863	\$11,619,440	\$10,822,512	\$14,876,090	\$11,098,618	\$10,240,090
Special Revenue Funds						
Federal Grants	1,431,090	2,497,487	3,145,206	-	7,735	5,088,650
Transportation	74,092	74,092	49,892	29,520	69,000	29,520
State Gas	\$156,727	\$165,053	\$172,958	\$0	\$186,160	\$0
Traffic Safety	-	40	68	-	-	-
SLESF	2,990	2,991	3,859	3,000	3,000	3,000
Special PD Services	706,226	756,074	971,727	697,790	995,830	981,106
Asset Forfeitures	26,556	26,571	34,276	25,000	27,000	25,000
LLMD	60,236	5,064	-	-	46,000	-
Low-Mod Income Housing	378,946	411,728	876,872	423,529	460,000	460,000
CDBG	3,580,052	4,774,408	6,570,364	2,571,751	3,149,865	7,956,376
Road Maint & Rehab	258,524	427,390	370,440	474,050	588,157	850,316
Sub-Total Special Revenue Funds	\$6,675,439	\$9,140,898	\$12,195,662	\$4,224,640	\$5,532,747	\$15,393,968
Internal Service Funds						
Facility Maintenance	258,524	427,390	370,440	474,050	588,157	850,316
Vehicle Maintenance	344,575	276,670	138,941	257,848	274,424	243,605
Risk Management	893,360	1,092,759	969,093	1,121,100	1,431,864	1,314,580
Information Technology	849,871	989,803	903,254	1,536,270	1,565,629	1,718,028
Sub-Total Internal Service Funds	\$2,346,330	2,786,622	\$2,381,728	\$3,389,268	\$3,860,074	\$4,126,529
Capital & Impact Fees						
Water CIP	236,855	126,421	340,680	260,404	265,000	260,404
Wastewater CIP	2,389,483	2,072,966	1,844,521	1,760,000	1,775,000	1,760,000
Resufe CIP	12,102	5,069	6,252	5,708	5,200	5,708
Park CIP	5,378	14,743	125,689	15,544	106,000	15,544
Asset Replacement	292,050	69,586	89,766	385,580	294,000	385,580
Traffic Mitigation	2,833,262	1,917,767	2,595,425	2,230,000	2,495,000	2,230,000
Median Mitigation	1,605	1,606	2,071	1,600	2,000	1,600
State Grants	-	-	6,394,250	545,000	163,850	6,000,000
Public Safety Impact	-	-	846,743	-	437,000	437,000
Sub-Total Capital & Impact Fees	5,770,735	4,208,158	12,245,397	5,203,836	5,543,050	11,095,836
Total Citywide Revenues	\$ 60,503,355	\$66,461,103	\$78,650,248	\$67,930,030	\$68,524,326	\$83,309,413

Note: The Revenues Include "Transfers In"

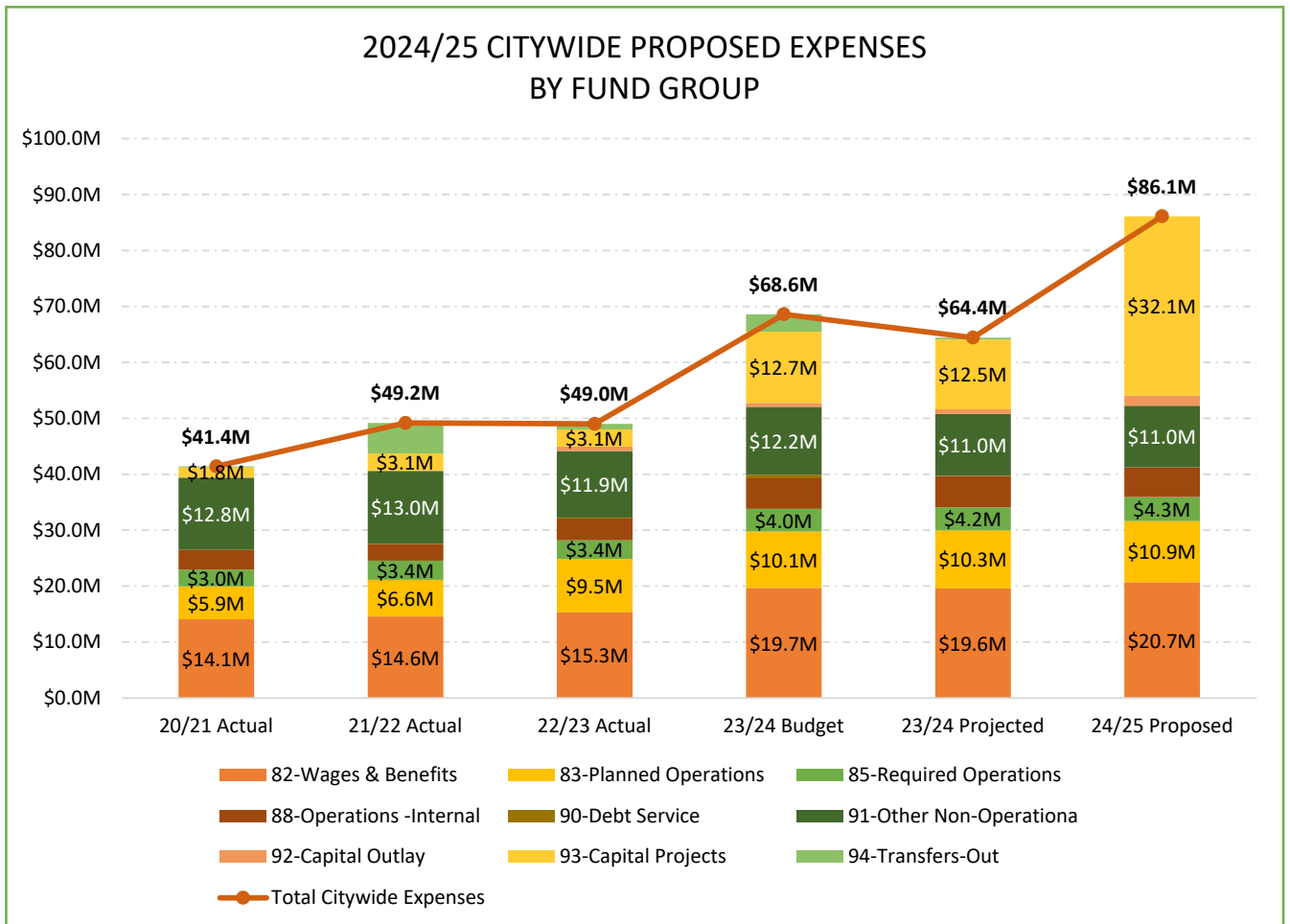
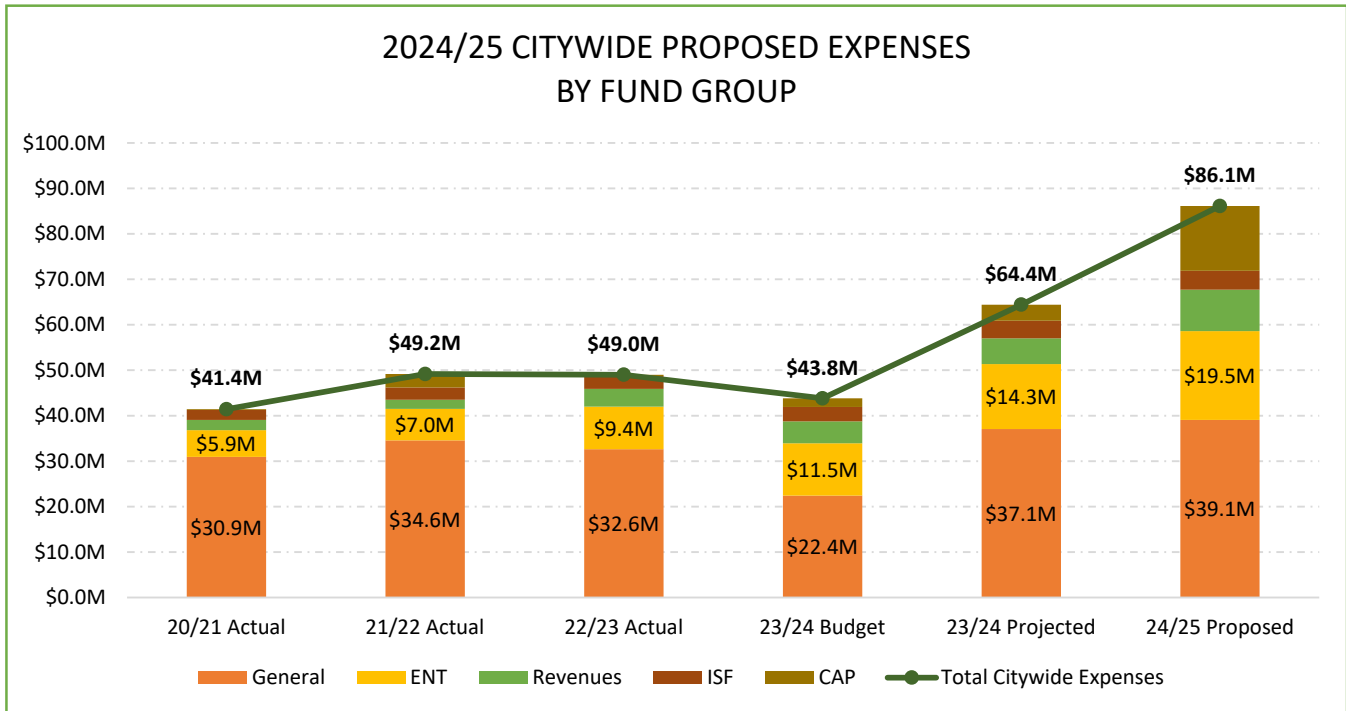
CITYWIDE PROJECTED REVENUES CHART

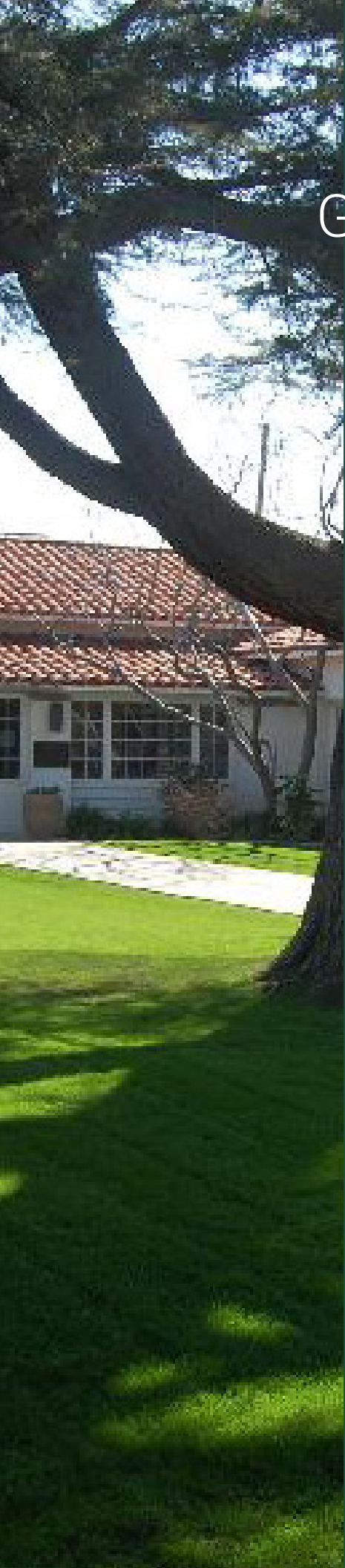


2024/25 CITYWIDE PROPOSED EXPENSES

	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Budget	23/24 Projected	24/25 Proposed
General Fund	\$ 30,923,816	\$ 34,552,554	\$ 32,623,815	\$ 38,026,138	\$ 37,081,433	\$ 39,080,996
Enterprise Funds						
Water Operations	2,583,965	3,797,958	4,966,140	8,693,597	8,039,856	11,505,270
Wastewater Operations	1,660,765	1,400,954	1,877,353	3,502,074	3,111,156	4,830,311
Refuse	\$1,035,311	\$1,120,244	\$1,902,234	\$1,847,635	\$1,744,689	\$2,047,592
Rail Operations	153,967	129,120	42,458	63,955	184,830	68,526
Public Transit	360,989	312,335	393,021	935,905	714,637	533,753
Telecommunications	96,439	198,045	179,649	413,467	484,745	544,344
Sub-Total Enterprise Funds	\$5,891,436	\$6,958,656	\$9,360,855	\$15,456,633	\$14,279,913	\$19,529,796
Special Revenue Funds						
Federal Grants	556,591	855,353	1,302,238	6,061,630	2,787,930	5,964,387
Transportation	350,056	345,080	1,254,587	1,637,426	1,579,000	1,183,000
State Gas	\$0	\$0	\$174,700	\$634,000	\$192,000	\$450,000
Traffic Safety	-	18,171	2,926	142	-	225,000
SLESF	156,727	151,078	188,897	15,000	15,607	-
Special PD Services						
Asset Forfeitures						
LLMD	561,126	627,355	669,340	636,556	621,451	670,165
Low-Mod Income Housing						
CDBG	-	-	-	-	3,300	134,000
Road Maint & Rehab	640,308	1,355	320,570	466,000	475,000	500,000
Sub-Total Special Revenue Funds	\$2,264,808	\$1,998,392	\$3,913,258	\$9,450,754	\$5,674,288	\$9,126,552
Internal Service Funds						
Facility Maintenance	254,815	433,252	403,660	592,591	601,157	850,316
Vehicle Maintenance	321,900	272,751	217,839	258,780	276,024	243,605
Risk Management	927,564	1,095,429	973,651	1,140,539	1,413,304	1,314,580
Information Technology	685,066	909,956	1,230,831	1,568,567	1,583,984	1,718,028
Sub-Total Internal Service Funds	\$2,189,345	\$2,711,388	\$2,825,981	\$3,560,477	\$3,874,469	\$4,126,529
Capital & Impact Fees						
Water CIP	-	-	-	-	1,412,327	-
Wastewater CIP	143,112	109,457	19,118	200,000	351,500	862,500
Resufe CIP						
Park CIP						
Asset Replacement						
Traffic Mitigation	7,654	2,836,541	5,731	28,500	28,500	1,474,336
Median Mitigation						
State Grants	-	-	259,785	1,888,250	1,726,650	11,429,402
Public Safety Impact	-	-	-	-	-	492,000
Sub-Total Capital & Impact Fees	150,766	2,945,998	284,634	2,116,750	3,518,977	14,258,238
Total Citywide Expenses	\$41,420,171	\$49,166,988	\$49,008,543	\$68,610,752	\$64,429,080	\$86,122,111

CITYWIDE PROPOSED EXPENSES CHART





GENERAL FUND SUMMARIES

General Fund Summary

General Fund Revenues

General Fund Expenditures by Department

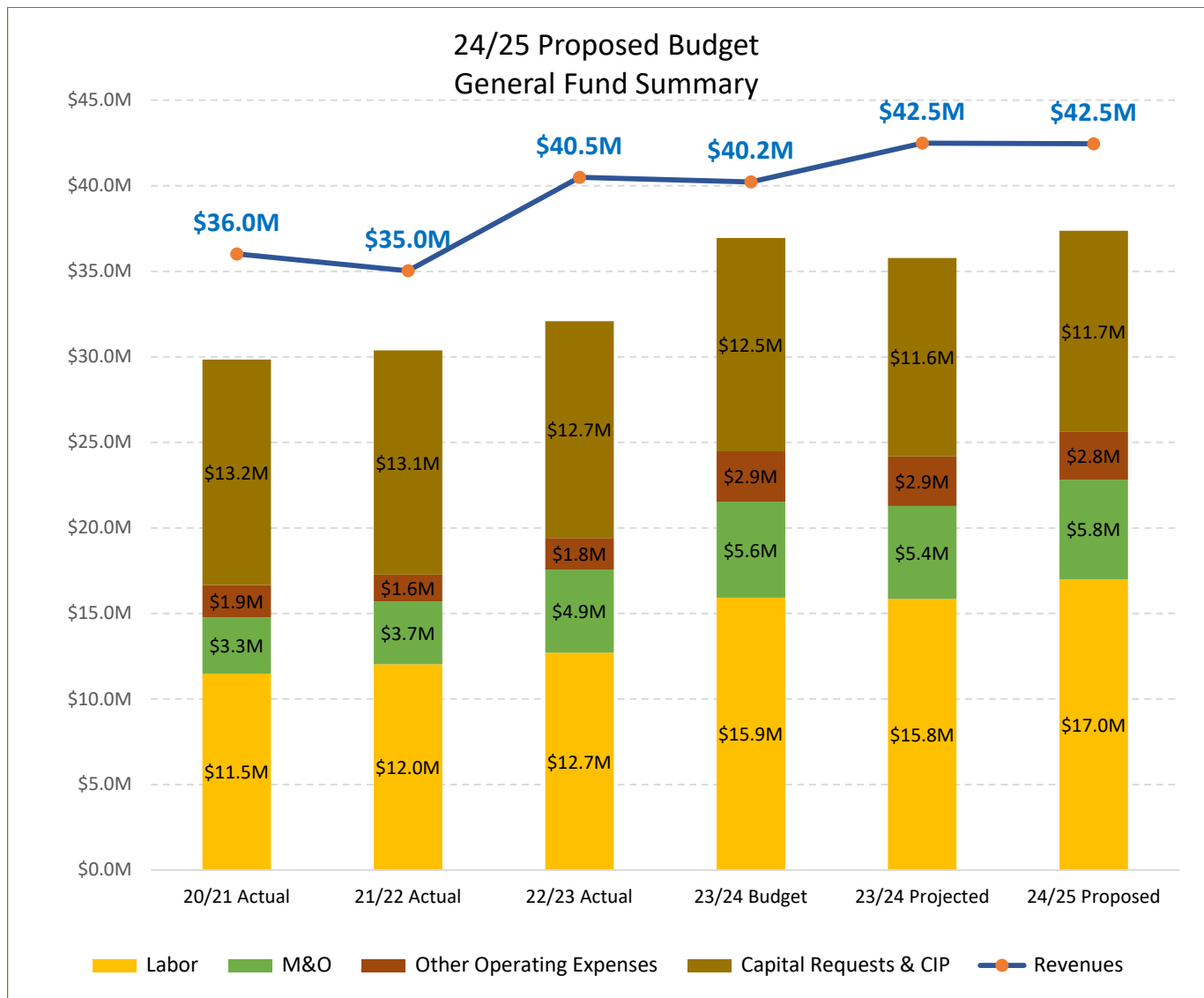
General Fund P&L

General Fund Expenditures Budget Changes

Five-Year Projection

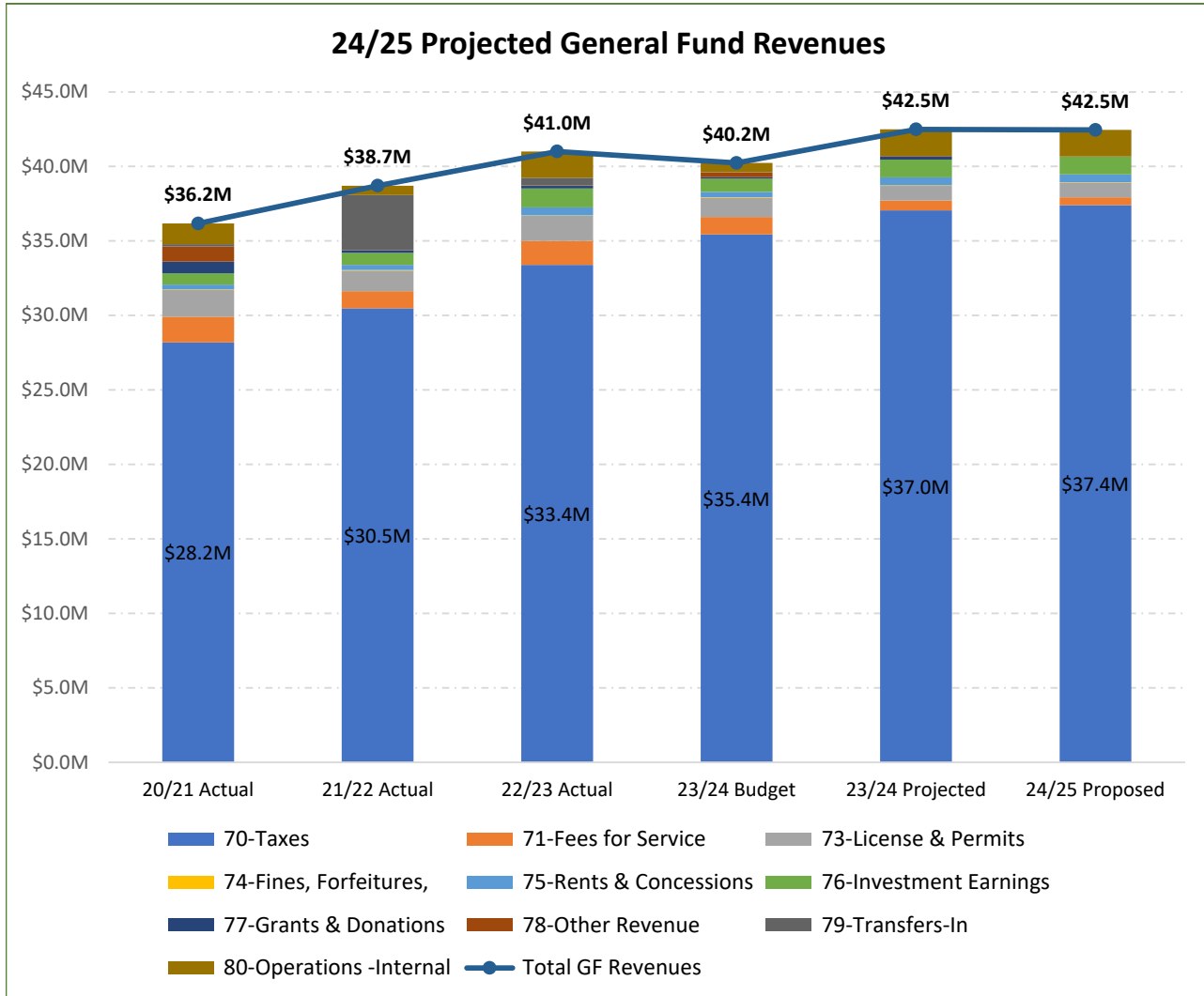
General Fund Account Details

GENERAL FUND REVENUES VS EXPENDITURES



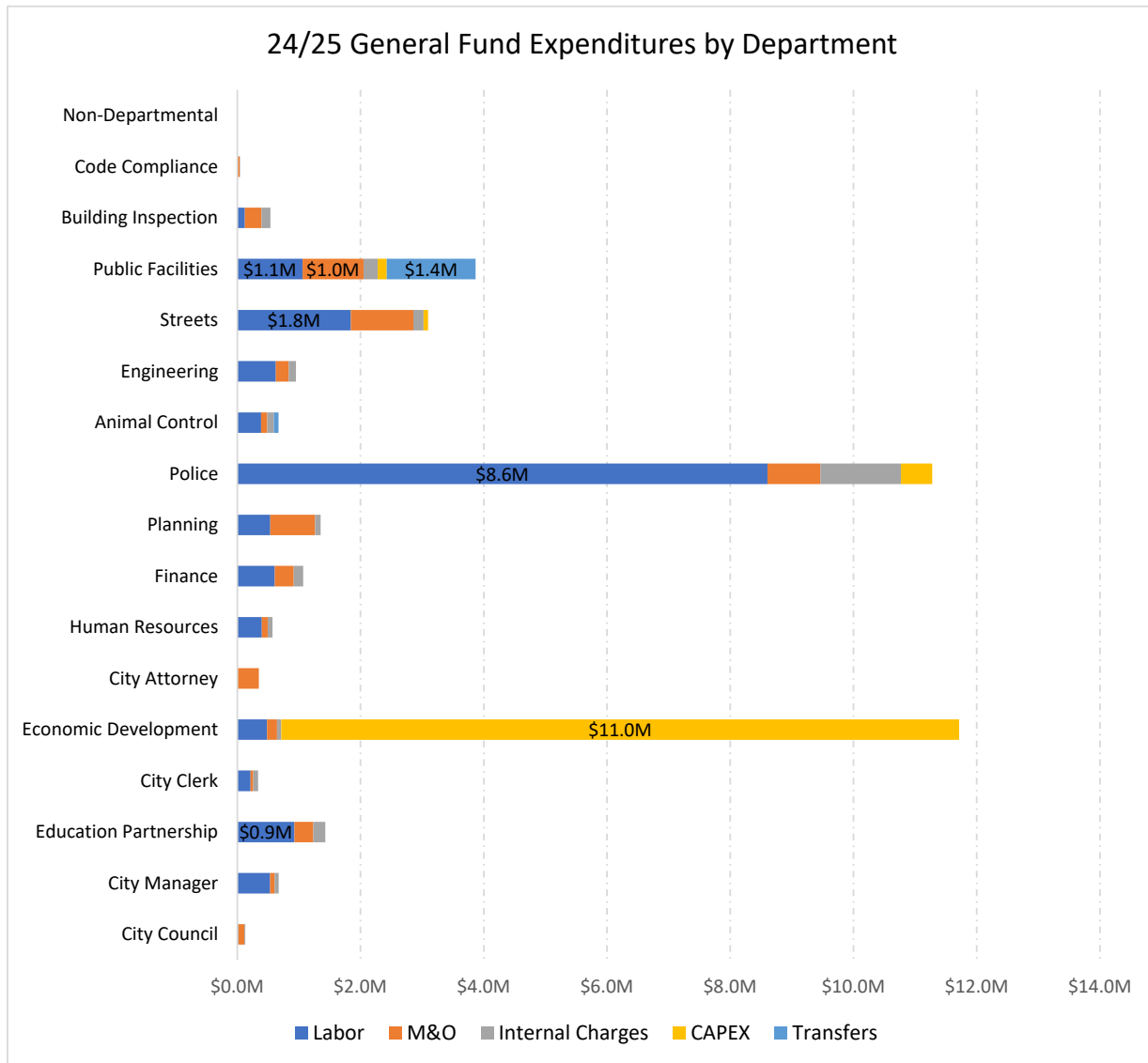
	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Budget	23/24 Projected	24/25 Proposed
Revenues	\$ 36,014,261	\$ 35,028,348	\$ 40,488,385	\$ 40,221,196	\$ 42,489,837	\$ 42,452,990
Expenses:						
82-Wages & Benefits	11,480,275	12,026,556	12,706,620	15,923,258	15,847,076	17,000,086
83-Planned Operations	2,867,441	3,182,093	4,402,297	4,999,783	4,854,817	5,172,522
85-Required Operations	416,534	495,105	454,065	600,844	575,000	639,624
88-Operations -Internal	1,902,117	1,559,736	1,693,075	2,947,916	2,891,180	2,824,764
90-Debt Service	-	-	151,833	-	-	-
Operating Expenses	16,666,367	\$17,263,490	\$19,407,890	\$24,471,801	\$24,168,073	\$25,636,996
Operating Income (Loss)	\$19,347,894	\$17,764,858	\$21,080,495	\$15,749,395	\$18,321,764	\$16,815,994
91-Other Non-Operationa	12,845,088	13,028,615	11,886,578	12,150,000	11,011,000	11,000,000
92-Capital Outlay	330,569	80,678	788,301	319,195	589,550	729,000
93-Capital Projects	1,081,792	2,563,171	541,046	1,085,142	1,312,810	1,715,000
79-Transfers-In	156,727	3,677,637	516,564	15,000	-	-
94-Transfers-Out	-	1,616,600	-	-	-	-
Non-Operating Expenses	\$14,100,722	13,611,427	12,699,361	\$13,539,337	\$12,913,360	\$13,444,000
Net Income/(Loss)	\$ 5,247,172	\$ 4,153,431	\$ 8,381,134	\$ 2,210,058	\$ 5,408,404	\$ 3,371,994

GENERAL FUND REVENUES



	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Budget	23/24 Projected	24/25 Proposed
70-Taxes	\$ 28,184,832	\$ 30,476,913	\$ 33,386,358	\$ 35,440,041	\$ 37,049,346	\$ 37,400,500
71-Fees for Service	1,727,667	1,150,385	1,619,330	1,168,837	661,825	526,530
73-License & Permits	1,807,576	1,374,581	1,686,351	1,299,486	986,495	979,550
74-Fines, Forfeitures,	27,145	46,350	22,827	31,410	32,230	24,600
75-Rents & Concessions	323,604	337,951	539,675	345,460	542,236	540,030
76-Investment Earnings	758,658	814,367	1,262,016	892,220	1,187,780	1,181,100
77-Grants & Donations	785,207	176,219	172,140	95,392	209,874	-
78-Other Revenue	1,013,522	25,612	29,895	325,500	44,240	24,680
79-Transfers-In	156,727	3,677,637	516,564	15,000	-	-
80-Operations -Internal	1,386,050	625,970	1,769,793	622,850	1,775,811	1,776,000
Total GF Revenues	\$36,170,988	\$38,705,985	\$41,004,949	\$40,236,196	\$42,489,837	\$ 42,452,990

GENERAL FUND EXPENDITURES CHART



Department	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Budget	23/24 Projected	24/25 Proposed
City Council	56,493	118,045	120,101	156,692	87,376	131,547
City Manager	673,006	646,134	594,155	686,078	567,706	673,136
Education Partnership	732,723	1,113,336	1,304,222	1,380,420	1,275,535	1,428,088
City Clerk	197,708	228,740	316,971	324,537	257,187	337,936
Economic Development	12,693,776	13,406,491	12,322,549	13,441,697	2,704,066	11,714,820
City Attorney	343,716	379,654	431,688	350,000	288,359	350,000
Human Resources	410,684	433,926	432,710	528,395	467,627	571,527
Finance	1,241,643	1,234,655	1,164,093	1,040,758	912,279	1,069,824
Planning	637,542	525,109	934,158	955,650	569,219	1,352,035
Police	7,251,826	7,202,474	8,006,434	10,592,326	8,353,140	11,278,878
Animal Control	500,040	560,890	581,521	611,090	515,871	670,019
Engineering	1,072,326	1,042,573	1,217,790	1,053,190	945,027	953,700
Streets	2,000,995	3,677,713	2,131,395	2,462,564	2,008,546	3,096,286
Public Facilities	1,302,670	1,097,727	1,666,851	2,208,437	1,773,984	3,412,302
Building Inspection	1,043,329	1,040,378	1,239,576	1,484,100	1,072,819	1,474,910
Code Compliance	156,104	144,624	147,962	156,138	119,587	167,396
Non-Departmental	609,235	1,700,085	10,397	53,332	18,596	3,295
Total GF Expenditures	\$30,923,816	\$34,552,554	\$32,622,573	\$37,485,404	\$21,936,924	\$38,685,699

GENERAL FUND BY ACCOUNT CATEGORY SUMMARY

General Fund

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
70-Taxes	\$30,476,913	\$33,386,358	\$35,440,041	\$27,275,119	\$37,049,346	\$37,400,500
71-Fees for Service	\$1,150,385	\$1,619,330	\$1,168,837	\$638,772	\$661,825	\$526,530
73-License & Permits	\$1,374,581	\$1,686,351	\$1,299,486	\$989,510	\$986,495	\$979,550
74-Fines, Forfeitures,	\$46,350	\$22,827	\$31,410	\$33,661	\$32,230	\$24,600
75-Rents & Concessions	\$337,951	\$539,675	\$345,460	\$403,316	\$542,236	\$540,030
76-Investment Earnings	\$814,367	\$1,262,016	\$892,220	\$2,105,503	\$1,187,780	\$1,181,100
77-Grants & Donations	\$176,219	\$172,140	\$95,392	\$209,823	\$209,874	\$0
78-Other Revenue	\$25,612	\$29,895	\$325,500	\$42,544	\$44,240	\$24,680
80-Operations -Internal	\$625,970	\$1,769,793	\$622,850	\$1,746,062	\$1,775,811	\$1,776,000
Total Revenues	\$35,028,348	\$40,488,385	\$40,221,196	\$33,444,310	\$42,489,837	\$42,452,990
82-Wages & Benefits	\$12,026,556	\$12,706,620	\$15,923,258	\$12,759,154	\$15,847,076	\$17,000,086
83-Planned Operations	\$3,182,093	\$4,402,297	\$4,999,783	\$3,597,510	\$4,854,817	\$5,172,522
85-Required Operations	\$495,105	\$454,065	\$600,844	\$483,533	\$575,000	\$639,624
88-Operations -Internal	\$1,559,736	\$1,693,075	\$2,947,916	\$2,485,688	\$2,891,180	\$2,824,764
90-Debt Service	\$0	\$151,833	\$0	\$0	\$0	\$0
91-Other Non-Operationa	\$13,028,615	\$11,886,578	\$12,150,000	\$1,720,737	\$11,011,000	\$11,000,000
92-Capital Outlay	\$80,678	\$788,301	\$319,195	\$685,692	\$589,550	\$729,000
93-Capital Projects	\$2,563,171	\$541,046	\$1,085,142	\$1,027,058	\$1,312,810	\$1,715,000
Total Expenses	\$32,935,954	\$32,623,815	\$38,026,138	\$22,759,372	\$37,081,433	\$39,080,996
79-Transfers-In	\$3,677,637	\$516,564	\$15,000	\$0	\$0	\$0
94-Transfers-Out	\$1,616,600	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$5,294,237	\$516,564	\$15,000	\$0	\$0	\$0
Total General Net Surplus/(Deficit)	\$4,153,431	\$8,381,134	\$2,210,058	\$10,684,938	\$5,408,404	\$3,371,994



GENERAL FUND EXPENDITURES BUDGET CHANGES

General Fund Division List	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
Non-Departmental	80,826	7,485	50,000	-	(50,000)		
City Council	118,045	120,101	156,692	131,547	(25,145)	-16.0%	0.3%
Planning Commission	2,659	2,912	3,332	3,295	(37)	-1.1%	0.0%
City Manager	646,134	594,155	686,078	673,136	(12,942)	-1.9%	1.7%
Education Partnership	1,113,336	1,304,222	1,380,420	1,428,088	47,668	3.5%	3.7%
City Clerk	228,740	316,971	324,537	337,936	13,399	4.1%	0.9%
Business Development	389,091	435,971	841,697	714,820	(126,877)	-15.1%	1.8%
Business Incentives	13,017,400	11,886,578	12,600,000	11,000,000	(1,600,000)	-12.7%	28.1%
City Attorney	379,654	431,688	350,000	350,000		0.0%	0.9%
Human Resources	433,926	432,710	528,395	571,527	43,132	8.2%	1.5%
Finance	1,234,655	1,164,093	1,040,758	1,069,824	29,066	2.8%	2.7%
Planning	525,109	934,158	955,650	1,352,035	396,385	41.5%	3.5%
Police	7,202,474	8,006,434	10,592,326	11,278,878	686,552	6.5%	28.9%
Animal Control	560,890	581,521	611,090	670,019	58,929	9.6%	1.7%
Engineering	1,042,573	1,217,790	1,053,190	953,700	(99,490)	-9.4%	2.4%
Streets	3,677,713	2,131,395	2,462,564	3,096,286	633,722	25.7%	7.9%
Water	1,616,600	-	-	-			
Public Facilities	1,097,727	1,666,851	2,208,437	3,412,302	1,203,865	54.5%	8.7%
Building Inspection	1,040,378	1,239,576	1,484,100	1,474,910	(9,190)	-0.6%	3.8%
Code Compliance	144,624	147,962	156,138	167,396	11,258	7.2%	0.4%
Facility Maintenance	-	1,242	410,000	200,000	(210,000)	-51.2%	0.5%
Veterinary Care	-	-	124,541	127,250	2,709	2.2%	0.3%
Community Engagement	-	-	-	43,275	43,275	0.0%	0.0%
Community Events	-	-	6,193	24,772	18,579	300.0%	0.1%
Total General Fund Expenditures	\$34,552,554	\$32,623,815	\$38,026,138	\$39,080,996	\$1,054,858	2.8%	100%

Non-Departmental Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
83-Planned Operations	-	-	-	-			
91-Other Non-Operationa	11,215	-	-	-			
93-Capital Projects	69,611	7,485	50,000	-	(50,000)		
Total None	80,826	7,485	50,000	-	(50,000)		

City Council Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	14,517	14,765	15,054	14,487	(567)	-3.8%	11.0%
83-Planned Operations	86,865	94,559	125,100	100,950	(24,150)	-19.3%	76.7%
85-Required Operations	1,098	795	1,490	1,490		0.0%	1.1%
88-Operations -Internal	15,565	9,982	15,048	14,620	(428)	-2.8%	11.1%
Total City Council	118,045	120,101	156,692	131,547	(25,145)	-16.0%	100%

Planning Commission Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	2,659	2,912	3,332	3,295	(37)	-1.1%	100.0%
88-Operations -Internal	-	-	-	-			
Total Planning Commission	2,659	2,912	3,332	3,295	(37)	-1.1%	100%

City Manager Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	519,755	475,192	542,798	532,115	(10,683)	-2.0%	79.1%
83-Planned Operations	41,078	72,991	72,400	70,900	(1,500)	-2.1%	10.5%
85-Required Operations	3,343	1,421	3,500	3,500		0.0%	0.5%
88-Operations -Internal	74,758	37,094	67,380	66,621	(759)	-1.1%	9.9%
93-Capital Projects	7,200	7,457	-	-			
Total City Manager	646,134	594,155	686,078	673,136	(12,942)	-1.9%	100%

Education Partnership Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	579,022	612,659	838,050	928,348	90,298	10.8%	65.0%
83-Planned Operations	390,214	483,552	308,430	271,700	(36,730)	-11.9%	19.0%
85-Required Operations	20,401	26,918	35,120	34,450	(670)	-1.9%	2.4%
88-Operations -Internal	123,699	121,174	198,820	193,590	(5,230)	-2.6%	13.6%
90-Debt Service	-	59,919	-	-			
92-Capital Outlay	-	-	-	-			
93-Capital Projects	-	-	-	-			
Total Education Partnership	1,113,336	1,304,222	1,380,420	1,428,088	47,668	3.5%	100%

City Clerk Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	137,520	167,554	207,632	216,219	8,587	4.1%	64.0%
83-Planned Operations	21,414	90,373	35,850	42,250	6,400	17.9%	12.5%
85-Required Operations	456	456	470	470		0.0%	0.1%
88-Operations -Internal	69,350	46,183	80,585	78,997	(1,588)	-2.0%	23.4%
90-Debt Service	-	12,405	-	-			
Total City Clerk	228,740	316,971	324,537	337,936	13,399	4.1%	100%

Business Development Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	258,518	274,027	465,819	483,902	18,083	3.9%	67.7%
83-Planned Operations	24,643	118,911	300,617	156,600	(144,017)	-47.9%	21.9%
85-Required Operations	3,171	2,602	4,140	4,140		0.0%	0.6%
88-Operations -Internal	50,076	42,876	71,121	70,178	(943)	-1.3%	9.8%
93-Capital Projects	52,683	(2,445)	-	-			
Total Business Development	389,091	435,971	841,697	714,820	(126,877)	-15.1%	100%

Business Incentives Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
83-Planned Operations	-	-	450,000	-	(450,000)		
91-Other Non-Operationa	13,017,400	11,886,578	12,150,000	11,000,000	(1,150,000)	-9.5%	100.0%
Total Business Incentives	13,017,400	11,886,578	12,600,000	11,000,000	(1,600,000)	-12.7%	100%

City Attorney Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
83-Planned Operations	379,654	431,688	350,000	350,000		0.0%	100.0%
Total City Attorney	379,654	431,688	350,000	350,000		0.0%	100%

Human Resources Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	321,126	329,719	370,882	397,696	26,814	7.2%	69.6%
83-Planned Operations	46,690	58,677	79,363	96,960	17,597	22.2%	17.0%
85-Required Operations	456	456	470	470		0.0%	0.1%
88-Operations -Internal	65,654	43,858	77,680	76,401	(1,279)	-1.6%	13.4%
Total Human Resources	433,926	432,710	528,395	571,527	43,132	8.2%	100%

Finance Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	800,637	731,868	566,166	609,750	43,584	7.7%	57.0%
83-Planned Operations	275,600	290,583	282,750	266,610	(16,140)	-5.7%	24.9%
85-Required Operations	34,006	35,646	35,294	39,794	4,500	12.8%	3.7%
88-Operations -Internal	124,412	94,144	156,548	153,670	(2,878)	-1.8%	14.4%
90-Debt Service	-	11,852	-	-			
92-Capital Outlay	-	-	-	-			
93-Capital Projects	-	-	-	-			
Total Finance	1,234,655	1,164,093	1,040,758	1,069,824	29,066	2.8%	100%

Planning Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	427,655	584,981	561,462	536,165	(25,297)	-4.5%	39.7%
83-Planned Operations	38,923	295,675	303,220	726,420	423,200	139.6%	53.7%
85-Required Operations	519	50	500	500		0.0%	0.0%
88-Operations -Internal	58,012	53,452	90,468	88,950	(1,518)	-1.7%	6.6%
Total Planning	525,109	934,158	955,650	1,352,035	396,385	41.5%	100%

Police Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	5,893,876	5,734,175	7,904,353	8,605,517	701,164	8.9%	76.3%
83-Planned Operations	548,169	879,375	802,267	696,550	(105,717)	-13.2%	6.2%
85-Required Operations	121,512	158,776	160,360	160,360		0.0%	1.4%
88-Operations -Internal	554,217	730,888	1,406,151	1,307,451	(98,700)	-7.0%	11.6%
90-Debt Service	-	44,282	-	-			
92-Capital Outlay	73,755	458,938	319,195	509,000	189,805	59.5%	4.5%
93-Capital Projects	10,945	-	-	-			
Total Police	7,202,474	8,006,434	10,592,326	11,278,878	686,552	6.5%	100%

Animal Control Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	315,994	323,578	385,003	387,234	2,231	0.6%	57.8%
83-Planned Operations	156,805	156,067	73,732	57,450	(16,282)	-22.1%	8.6%
85-Required Operations	32,935	30,055	41,590	41,870	280	0.7%	6.2%
88-Operations -Internal	55,156	71,821	110,765	108,465	(2,300)	-2.1%	16.2%
93-Capital Projects	-	-	-	75,000	75,000	0.0%	0.0%
Total Animal Control	560,890	581,521	611,090	670,019	58,929	9.6%	100%

Engineering Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	675,085	979,444	687,315	625,317	(61,998)	-9.0%	65.6%
83-Planned Operations	259,426	153,479	234,920	199,300	(35,620)	-15.2%	20.9%
85-Required Operations	10,515	8,317	10,010	10,010		0.0%	1.0%
88-Operations -Internal	96,558	76,550	120,945	119,073	(1,872)	-1.5%	12.5%
92-Capital Outlay	989	-	-	-			
Total Engineering	1,042,573	1,217,790	1,053,190	953,700	(99,490)	-9.4%	100%

Streets Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	794,092	1,101,605	1,529,709	1,842,474	312,765	20.4%	59.5%
83-Planned Operations	369,606	500,834	687,750	931,850	244,100	35.5%	30.1%
85-Required Operations	54,715	20,125	54,390	82,920	28,530	52.5%	2.7%
88-Operations -Internal	101,894	102,463	165,715	164,042	(1,673)	-1.0%	5.3%
90-Debt Service	-	9,997	-	-			
92-Capital Outlay	989	304,840	-	75,000	75,000	0.0%	0.0%
93-Capital Projects	2,356,417	91,531	25,000	-	(25,000)		
Total Streets	3,677,713	2,131,395	2,462,564	3,096,286	633,722	25.7%	100%

Water Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
94-Transfers-Out	1,616,600	-	-	-			
Total Water	1,616,600	-	-	-			

Public Facilities Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	502,030	468,990	612,291	605,545	(6,746)	-1.1%	17.7%
83-Planned Operations	260,564	402,066	513,500	734,410	220,910	43.0%	21.5%
85-Required Operations	211,978	167,035	250,410	256,550	6,140	2.5%	7.5%
88-Operations -Internal	51,895	168,461	232,094	230,797	(1,297)	-0.6%	6.8%
92-Capital Outlay	4,945	24,523	-	145,000	145,000	0.0%	0.0%
93-Capital Projects	66,315	435,776	600,142	1,440,000	839,858	139.9%	42.2%
Total Public Facilities	1,097,727	1,666,851	2,208,437	3,412,302	1,203,865	54.5%	100%

Building Inspection Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	737,913	828,819	1,119,750	1,059,596	(60,154)	-5.4%	71.8%
83-Planned Operations	201,521	305,853	215,000	268,400	53,400	24.8%	18.2%
85-Required Operations	-	1,413	2,500	2,500		0.0%	0.2%
88-Operations -Internal	100,944	90,113	146,850	144,414	(2,436)	-1.7%	9.8%
90-Debt Service	-	13,378	-	-			
Total Building Inspection	1,040,378	1,239,576	1,484,100	1,474,910	(9,190)	-0.6%	100%

Code Compliance Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	46,157	76,332	113,642	122,951	9,309	8.2%	73.4%
83-Planned Operations	80,921	67,614	34,150	36,350	2,200	6.4%	21.7%
85-Required Operations	-	-	600	600		0.0%	0.4%
88-Operations -Internal	17,546	4,016	7,746	7,495	(251)	-3.2%	4.5%
Total Code Compliance	144,624	147,962	156,138	167,396	11,258	7.2%	100%

Facility Maintenance Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
93-Capital Projects	-	1,242	410,000	200,000	(210,000)	-51.2%	100.0%
Total Facility Maintenance	-	1,242	410,000	200,000	(210,000)	-51.2%	100%

Veterinary Care Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
83-Planned Operations	-	-	124,541	127,250	2,709	2.2%	100.0%
Total Veterinary Care	-	-	124,541	127,250	2,709	2.2%	100%

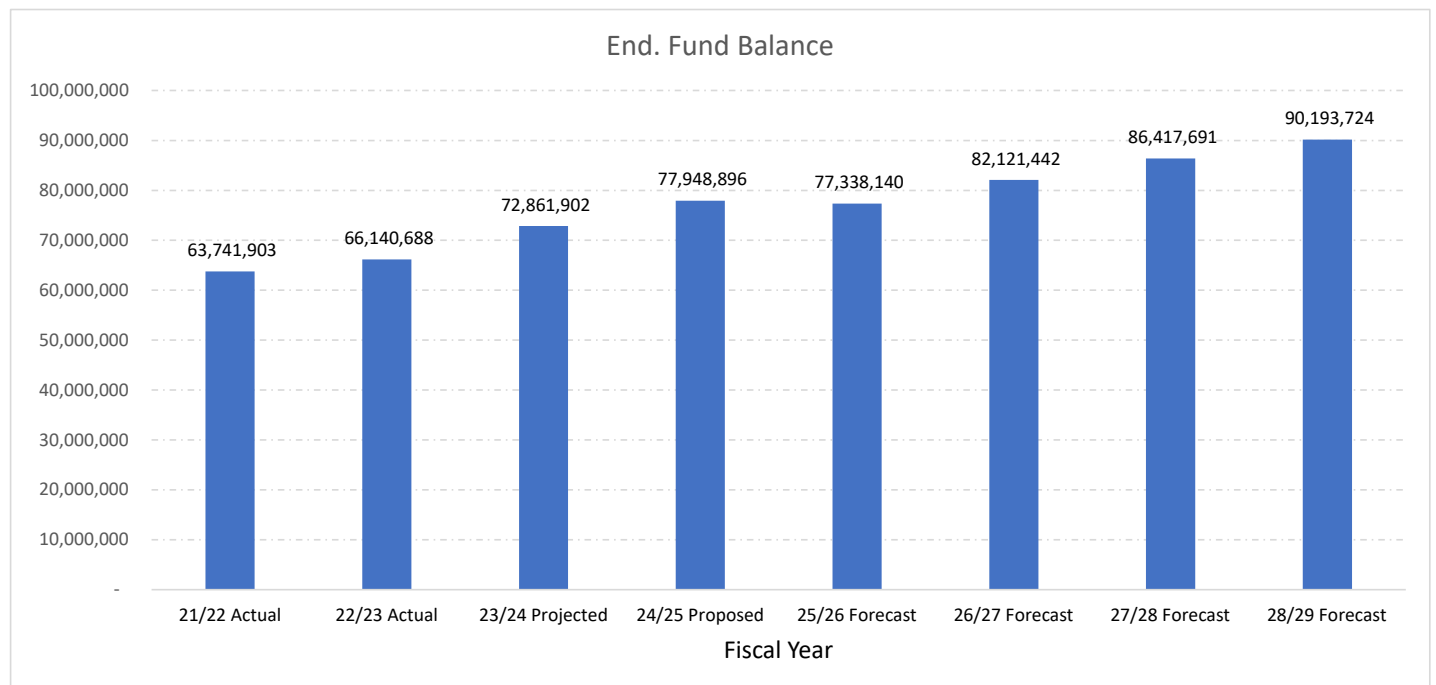
Community Engagement Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	-	-	-	29,475	29,475	0.0%	0.0%
83-Planned Operations	-	-	-	13,800	13,800	0.0%	0.0%
Total Community Engagement	-	-	-	43,275	43,275	0.0%	100%

Community Events Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
83-Planned Operations	-	-	6,193	24,772	18,579	300.0%	100.0%
Total Community Events	-	-	6,193	24,772	18,579	300.0%	100%

GENERAL FUND FIVE-YEAR PROJECTION

Five-Year Projection

	21/22 Actual	22/23 Actual	23/24 Projected	24/25 Proposed	25/26 Forecast	26/27 Forecast	27/28 Forecast	28/29 Forecast
Beg. Fund Balance	\$ 55,992,301	\$ 63,741,903	\$ 66,140,688	\$ 72,861,902	\$ 77,948,896	\$ 77,338,140	\$ 82,121,442	\$ 86,417,691
Revenues	38,705,985	41,004,949	42,489,837	42,452,990	43,302,050	44,168,091	45,051,453	45,952,482
Labor Costs	12,026,556	12,706,620	15,847,076	17,000,086	17,625,088	18,265,715	18,922,358	19,595,417
Operating Expenditures	3,182,093	4,402,297	4,854,817	5,172,522	5,482,873	5,811,845	6,160,556	6,530,189
Utility Costs	495,105	454,065	575,000	639,624	703,586	773,945	851,340	936,474
Internal Charges	1,559,736	1,693,075	2,891,180	2,824,764	2,881,259	2,938,884	2,997,662	3,057,615
Non-Operating Charges	-	151,833	-	-	-	-	-	-
ST Operating Expenditures	17,263,490	19,407,890	24,168,073	25,636,996	26,692,806	27,790,389	28,931,916	30,119,695
Capital Equipment & Fleet	13,028,615	11,886,578	11,011,000	11,000,000	11,220,000	11,444,400	11,673,288	11,906,754
CIP	80,678	788,301	589,550	729,000	6,000,000	150,000	150,000	150,000
ST Capital Expenditures	13,109,293	12,674,879	11,600,550	11,729,000	17,220,000	11,594,400	11,823,288	12,056,754
GAAP Adjustments	583,600	6,523,395	-	-	-	-	-	-
Net Change	7,749,602	2,398,785	6,721,214	5,086,994	(610,756)	4,783,302	4,296,249	3,776,033
End. Fund Balance	63,741,903	66,140,688	72,861,902	77,948,896	77,338,140	82,121,442	86,417,691	90,193,724



GENERAL FUND ACCOUNT DETAILS

General

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
400000-Prop Tax - Current Sec	1,936,203	2,169,420	2,993,800	2,705,063	2,793,800	2,795,000
400001-Prop Tax - Current Unsec	198,837	264,476	269,766	264,623	269,766	270,000
400002-Prop Tax - Supp Current Sec	47,438	65,157	66,460	50,351	50,500	50,500
400003-Prop Tax - Supp Current Unsec	1,471	1,973	1,470	2,650	2,700	2,100
400004-Prop Tax - Prior Sec	23,100	23,843	22,990	15,542	16,000	24,400
400005-Prop Tax - Prior Unsec	2,520	6,214	2,510	(2,568)	2,568	-
400006-Prop Tax - Supp Prior Sec	4,840	5,780	4,820	9,097	9,460	8,000
400007-Prop Tax - Supp Prior Unsec	39	-	40	-	-	-
400008-Prop Tax - State-Aid Home Exem	19,211	16,285	19,120	8,578	8,600	16,700
400009-Prop Tax - Aircraft	5,837	(5,437)	5,810	10,102	10,500	600
400010-Prop Tax - In Lieu of VLF	3,069,166	3,933,782	4,248,484	4,400,954	4,450,000	4,455,000
400011-Prop Tax - RDA Pass Thru	57,460	61,131	57,180	62,914	65,000	65,000
400012-Prop Tax - ABx1 26 Excess	203,362	250,026	255,027	156,896	157,000	157,000
400013-Prop Tax - Other In Lieu Taxes	14,544	4,825	4,921	1,186	1,200	5,000
400100-Sales Tax - Bradley-Burns	23,647,976	25,136,604	25,372,000	17,583,106	27,070,000	27,787,000
400101-Sales Tax - Prop 172	31,057	37,917	36,500	30,449	38,000	38,500
400200-Franchise Tax - Electricity	477,370	592,859	604,717	596,775	604,717	605,000
400201-Franchise Tax - Natural Gas	91,033	136,248	138,973	157,506	158,000	139,000
400202-Franchise Tax - Refuse	439,322	462,093	1,107,829	1,058,921	1,107,829	753,000
400203-Franchise Tax - Cable	97,565	90,602	92,413	59,735	92,414	92,500
400400-Real Property Trans Tax	108,562	111,561	113,792	76,907	113,792	114,800
400700-Motor Vehicle License Fee/Tax	-	20,999	21,419	26,332	27,500	21,400
Sub-Total 70-Taxes	\$30,476,913	\$33,386,358	\$35,440,041	\$27,275,119	\$37,049,346	\$37,400,500
410100-Building Fees - Misc	6,566	15,616	6,540	14,495	17,500	17,500
410150-Abatement Fees	2,450	27,041	2,440	-	-	-
410400-Planning Fees - Zone & Subdiv	280,842	471,248	480,673	261,778	265,000	265,000
410500-Police Fees - Misc	28,766	38,741	28,630	24,798	33,700	28,630
410501-Police Fees - Vehicle Impound	37,492	24,336	37,310	20,111	22,000	37,310
410502-Police Fees - Range	15,638	21,055	15,560	17,239	16,500	15,560
410503-Police Fees-SRO	623	115,082	117,384	108,861	110,000	-
410600-Education Fees - Misc	-	-	-	35	35	-
410700-Engineering Fees - Misc	22,789	49,257	22,680	25,010	25,500	22,680
410701-Offsite Plan Check and Inspect	134,771	576,658	134,100	32,823	35,000	35,000
410801-Streets Fees - Sweeping	2,739	2,739	2,730	1,370	2,800	2,730
410900-Admin Fees - Misc	617	166	620	4,344	4,455	620
410901-Admin Fees - New Accts	2,480	7,980	2,470	6,740	6,800	3,800
410902-Admin Fees - Replace Billing	-	-	-	40	40	-
411000-Animal Control - Misc	4,880	5,295	5,000	4,875	5,200	5,000
411001-Animal Control - Shelter Fees	2,450	1,585	2,440	1,970	2,000	2,440
411002-Animal Control - Adoption Fees	9,921	7,970	9,880	6,025	6,600	9,880
412510-Late Fees	-	9,520	-	27,897	28,000	-
415000-Miscellaneous Fees	304	274	300,380	80,361	80,695	80,380
Sub-Total 71-Fees for Service	\$1,150,385	\$1,619,330	\$1,168,837	\$638,772	\$661,825	\$526,530
430000-Business License Fee	80,872	97,166	106,100	109,021	110,000	106,000
430100-Animal License Fee	4,570	3,330	3,396	3,045	3,200	3,200
430200-Encroachment Permit	39,434	5,401	39,240	7,316	7,500	4,600
430300-Building Permits	1,248,955	1,579,694	1,150,000	869,611	865,000	865,000
435000-Misc Permits	-	-	750	517	795	750
Sub-Total 73-License & Permits	\$1,374,581	\$1,686,351	\$1,299,486	\$989,510	\$986,495	\$979,550
440002-Fines - Police	43,168	9,902	30,000	21,713	20,000	16,000
440200-Penalties	1,412	10,149	1,410	11,948	12,230	8,600
Sub-Total 74-Fines, Forfeitures,	\$46,350	\$22,827	\$31,410	\$33,661	\$32,230	\$24,600
450000-Lease Revenues	301,720	500,237	309,380	368,196	500,000	500,000
450100-Facility Rental	25	30	3,050	8,066	9,500	7,000
450200-Park Rental	-	-	6,540	7,210	7,736	6,540
450400-Mineral Rights	26,616	27,432	26,490	19,844	25,000	26,490
Sub-Total 75-Rents & Concessions	\$337,951	\$539,675	\$345,460	\$403,316	\$542,236	\$540,030
460000-Investment Portfolio Earnings	-	1,838	-	1,830	-	-
460001-Interest 7135 Checking	26	-	30	-	-	-
460002-Interest 5691 Saving	47,589	80,892	47,360	173,476	86,000	86,600
460015-Interest CA Class	-	67,103	-	442,066	-	-
460020-Interest LAIF	27,201	116,017	97,000	295,849	116,000	116,200

General

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
460021-Interest Investments	489,454	913,841	487,010	1,489,380	915,000	910,100
460100-Interest - Property Tax	815	1,199	820	3,740	3,780	1,000
460145-Interest - Leases	14,620	14,950	-	-	-	-
469900-Allocated Interest	234,662	66,176	260,000	(300,838)	67,000	67,200
Sub-Total 76-Investment Earnings	\$814,367	\$1,262,016	\$892,220	\$2,105,503	\$1,187,780	\$1,181,100
470000-CA Grant	-	94,853	-	-	-	-
470003-CA Grant - AB109	676	1,419	-	-	-	-
470004-CA Grant - POST Train Reimb	-	20,945	-	23,646	23,646	-
470005-CA Grant- HIDTA	15,051	12,925	14,980	-	-	-
470020-CA KERNCOG HUD REAP	15,641	-	-	73,166	73,166	-
470040-CA Grant - Prop 68 Local Parks	65,653	-	-	-	-	-
470050-CA Grant - Library	3,800	61,736	35,562	35,561	35,562	-
470060-CA Grant - LCTOP	-	-	-	38,000	38,000	-
470108-FED GRNT County Pass Thru	-	(29,631)	-	-	-	-
470300-Donations - Misc	850	820	44,850	39,450	39,500	-
Sub-Total 77-Grants & Donations	\$176,219	\$172,140	\$95,392	\$209,823	\$209,874	\$0
480000-Sale of Prop - Capitalized	-	-	-	1,170	1,200	-
480100-Misc Refunds	-	-	24,790	41,374	43,040	24,680
480200-Loan Repayments - Gen Fund	-	-	300,000	-	-	-
480400-Restitution	713	-	710	-	-	-
Sub-Total 78-Other Revenue	\$25,612	\$29,895	\$325,500	\$42,544	\$44,240	\$24,680
416000-Internal Admin Charges	284,175	353,729	282,760	324,252	354,000	354,000
416001-Ind Cost Allocation - Operat	341,795	1,416,064	340,090	1,421,810	1,421,811	1,422,000
Sub-Total 80-Operations -Internal	\$625,970	\$1,769,793	\$622,850	\$1,746,062	\$1,775,811	\$1,776,000
Total Revenues	\$35,028,348	\$40,488,385	\$40,221,196	\$33,444,310	\$42,489,837	\$42,452,990
500000-Full Time Wages	480,914	499,899	9,772,545	7,751,410	9,775,026	11,061,961
500100-Part Time Wages	-	-	649,170	486,082	549,170	666,047
500400-Overtime	7,488	18,361	268,070	244,391	268,570	208,609
500401-Overtime - Court	5,314	2,089	6,000	132	6,000	6,000
500406-Overtime - Holiday	-	3,800	42,000	35,740	42,100	-
500500-Cellphone Allowance	440	1,960	35,220	28,445	35,262	32,820
500501-Auto Allowance	1,410	6,364	50,700	39,821	50,700	41,796
500502-Uniform & Equipment Allowance	-	74	49,800	45,297	49,800	20,350
500503-Education Reimbursement	309	576	11,180	8,615	11,180	6,000
500504-One-Time Compensation	-	1,741	186,830	186,056	187,341	75,600
500506-Incentive- Bilingual Pay	29	26	100,951	84,105	103,984	98,507
500507-Incentive- Degree	-	-	25,286	23,713	25,286	30,876
500508-Incentive-Certificate Pay	-	-	169,261	126,980	169,261	184,275
500509-Incentive-Canine Handler	1,544	1,740	1,826	1,261	1,826	2,437
500600-Retirement	26,753	16,290	-	-	-	-
500601-Retirement - Supp Pmts	1,600	-	29,400	1,400	29,400	-
500602-Unfunded Accr. Liab. (UAL)	-	26	5,300	-	5,300	31,300
500603-PERS 3069 Misc. Classic	-	7,683	375,230	285,273	375,230	249,238
500604-PERS 26454 Misc. Pepra	-	17,706	404,100	314,957	408,340	308,122
500605-PERS 3070 Safety Classic	-	130,126	243,450	235,057	243,450	212,997
500606-PERS 25405 Safety Pepra	-	134,657	316,670	303,975	316,670	411,731
500700-OPEB - Health Insurance	15,633	2,721	68,480	43,766	62,480	52,500
500800-Health Insurance	54,620	52,074	1,506,580	1,317,058	1,523,317	1,833,702
500801-Dental Insurance	978	997	45,039	38,469	45,700	50,084
500802-Vision Insurance	721	644	20,978	17,807	21,187	23,160
500803-Life Insurance	945	928	35,083	27,239	36,329	32,112
500880-Work Comp Insurance	4,266	2,240	786,342	438,010	786,312	556,252
500990-Non-Cash Labor Cost Allocation	(203)	83	-	-	-	-
509000-Payroll Taxes	26,136	23,201	717,767	674,095	717,855	803,610
Sub-Total 82-Wages & Benefits	\$12,026,556	\$12,706,620	\$15,923,258	\$12,759,154	\$15,847,076	\$17,000,086
510000-Office Supplies	353	613	49,077	46,191	63,920	62,150
510001-Departmental Supplies	764	576	352,059	274,532	326,495	338,000
510003-PAL / Explorer Supplies	-	25	500	-	-	-
510012-Medical Supplies	-	-	11,728	9,410	13,301	13,000
510014-Canine Supplies	3,547	2,186	4,100	1,243	1,300	-
510015-Books	34,874	2,822	44,360	38,904	49,500	49,500

General

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
510016-Classroom Supplies	7,345	14,137	15,000	10,517	14,430	13,500
510060-Med/Safety Test	-	-	1,080	1,080	2,280	-
510100-Service Agreements	5,048	6,732	121,344	54,991	73,310	95,650
510103-Postage & Freight	1,239	1,430	11,060	6,704	9,130	10,610
510104-Advertising	7,624	6,757	20,000	6,295	9,000	14,500
510105-Software Licensing	14,156	13,637	46,442	4,607	8,165	-
510106-Subscriptions & Dues	2,541	4,395	92,206	72,825	94,410	91,700
510109-Janitorial Services	53,427	52,054	141,500	160,427	176,650	71,000
510110-Landscaping Services	-	-	159,561	106,218	195,470	376,000
510111-Vet Care Services	-	-	51,867	24,835	64,200	64,200
510113-CA Law Enfc Telcom Sys (CLETS)	14,708	12,307	15,500	9,230	10,000	10,000
510114-Contract Services	-	-	27,200	48,878	72,320	89,500
510115-Recruitment	-	-	82,609	121,795	127,227	81,500
510116-Employee Dev & Reten (SEDAC)	18,046	19,792	25,000	24,129	25,000	25,000
510117-Traffic Sig. Operation & Maint	21,275	33,335	60,000	66,971	68,500	62,500
510120-DUI Crime Lab	14,743	15,886	15,900	11,213	11,220	15,900
510121-Streetlight Repair and Maint.	68,880	45,640	110,000	31,707	86,000	110,000
510122-Shafter Library	40	-	-	-	-	-
510124-Spay/Neuter Expenses	25,200	36,000	44,082	44,082	46,500	33,600
510130-Graffiti Removal	-	1,241	15,000	2,189	5,000	5,000
510150-Software Subscription	-	221,882	181,657	237,657	287,770	423,400
510155-IT Subscription	-	-	75,000	75,000	75,000	-
510200-Repairs & Maintenance	845	10,443	236,508	189,556	219,930	242,150
510202-Hardware & Tools	-	-	31,500	41,969	43,975	50,500
510204-Equipment Repair	-	6	35,701	41,706	42,700	53,500
510205-Building Repair & Maintenance	-	-	57,450	80,352	85,200	57,000
510300-Vehicle Operations	163	136	186,675	144,290	170,000	203,520
510301-Vehicle Operations - Supplies	-	-	-	-	-	500
510302-Vehicle Operations - Fuel	-	-	256,814	203,310	265,430	279,800
510400-Professional Services	74,475	51,618	1,016,831	329,843	713,901	1,081,100
510401-Engineering Services	62,705	4,000	90,000	60,957	80,000	95,000
510402-Accounting & Auditing Services	168,086	129,627	99,000	94,305	99,000	109,000
510403-Actuarial Services	11,050	12,500	12,000	-	12,000	13,500
510420-Legal Services	-	-	210,000	297,150	312,072	202,500
510421-Legal Services - Personnel	140,926	90,132	100,000	25,766	130,000	100,000
510422-Legal Services - Litigation	-	-	50,000	-	-	50,000
510423-Legal Services - Bus Devel	-	-	450,000	300,183	350,000	-
510501-Training	8,993	11,789	134,196	95,007	133,809	190,000
510505-Travel	259	9,695	99,215	87,533	112,301	144,820
510600-Rents & Leases	2,400	2,400	-	2,200	2,400	2,400
510601-Equipment Rental	-	-	7,000	621	10,822	43,500
510602-Property Rental	-	-	5,600	4,125	4,750	21,600
510801-Outside Agency Costs	27,000	25,000	55,000	13,779	20,010	25,000
510802-Community Promotion	-	4,761	43,800	21,938	51,081	46,000
510804-Community Promotions	-	-	24,693	21,369	28,443	43,272
510806-Elections	435	5,443	-	-	300	10,000
510807-Regulatory & Permitting	-	14	2,650	48	675	1,650
510809-Assessment fees	-	2,512	21,318	49,876	49,920	25,000
510905-Water Testing/Samples	-	-	-	-	-	25,000
Sub-Total 83-Planned Operations	\$3,182,093	\$4,402,297	\$4,999,783	\$3,597,510	\$4,854,817	\$5,172,522
510118-Credit Card Processing Fees	3,389	4,085	3,500	6,659	7,000	8,000
510119-Bank Fees	1,848	2,859	1,910	1,397	1,900	1,910
510405-Property Tax - Administration	26,401	27,446	27,194	27,391	28,000	27,194
510701-Communications	274	305	92,190	84,898	94,550	92,740
510704-Water	12,920	11,344	188,140	134,241	179,820	190,850
510705-Sewer	178	178	4,980	4,543	5,700	5,050
510706-Refuse	2,496	2,748	47,350	18,903	22,800	49,760
510707-Power	4,350	8,721	218,500	192,379	217,400	247,040
510708-Natural Gas	1,206	2,316	15,800	12,489	15,850	15,800
510805-Bad Debt Expense	(17)	(1)	-	637	1,000	-
510810-Misc Over/Short	(225)	(109)	-	(4)	-	-
511001-Fees & Chgs 7135 Checking	370	14	390	-	380	390

General

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
511002-Fees & Chgs 5691 Saving	855	-	890	-	600	890
Sub-Total 85-Required Operations	\$495,105	\$454,065	\$600,844	\$483,533	\$575,000	\$639,624
520000-Asset Replace	-	-	243,525	6,667	186,200	243,525
520100-Internal ISF Chrg - Shop	623	451	185,649	170,177	176,710	185,649
520200-Internal ISF Chrg - Building	-	3,120	446,180	408,999	484,020	446,180
520300-Internal ISF Chrg - IT	24,244	20,483	1,289,802	1,182,316	1,263,950	1,166,650
520400-Internal ISF Chrg - Liability	7,513	14,462	782,760	717,529	780,300	782,760
Sub-Total 88-Operations -Internal	\$1,559,736	\$1,693,075	\$2,947,916	\$2,485,688	\$2,891,180	\$2,824,764
550100-Principal Payments	-	13,378	-	-	-	-
Sub-Total 90-Debt Service	\$0	\$151,833	\$0	\$0	\$0	\$0
510803-Development Agreements	13,017,400	11,886,578	12,150,000	1,720,737	11,000,000	11,000,000
560800-Emergency Response	11,215	-	-	-	11,000	-
Sub-Total 91-Other Non-Operationa	\$13,028,615	\$11,886,578	\$12,150,000	\$1,720,737	\$11,011,000	\$11,000,000
570100-Automotive Equipment	-	-	250,695	570,662	474,000	384,000
570200-Machinery & Equipment	989	-	68,500	115,030	115,550	345,000
Sub-Total 92-Capital Outlay	\$80,678	\$788,301	\$319,195	\$685,692	\$589,550	\$729,000
580000-Capital Prj.- Land	24,184	-	-	-	-	-
580100-Capital Prj.- Infrastructure	2,356,417	91,531	25,000	44,365	45,000	-
580200-Capital Prj.- Buildings & Imp.	-	-	966,392	717,902	708,060	1,640,000
580300-Capital Prj.- Other Imp.	28,499	(2,445)	93,750	264,790	559,750	75,000
Sub-Total 93-Capital Projects	\$2,563,171	\$541,046	\$1,085,142	\$1,027,058	\$1,312,810	\$1,715,000
Total Expenses	\$32,935,954	\$32,623,815	\$38,026,138	\$22,759,372	\$37,081,433	\$39,080,996
490200-Trans In - Federal Grants	29,460	-	-	-	-	-
490202-Trans In - SLEF	151,078	188,897	15,000	-	-	-
490204-Trans In - TDA	4,912	-	-	-	-	-
490305-Trans In - Traffic Mithigation	2,831,241	-	-	-	-	-
Sub-Total 79-Transfers-In	\$3,677,637	\$516,564	\$15,000	\$0	\$0	\$0
595002-Trans Out - Water Operations	1,616,600	-	-	-	-	-
Sub-Total 94-Transfers-Out	\$1,616,600	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$5,294,237	\$516,564	\$15,000	\$0	\$0	\$0
Total General Net Surplus/(Deficit)	\$4,153,431	\$8,381,134	\$2,210,058	\$10,684,938	\$5,408,404	\$3,371,994





GENERAL FUND DEPARTMENTS

CITY COUNCIL
CITY MANAGER
NON-DEPARTMENTAL
COMMUNITY SERVICES
CITY CLERK
ECONOMIC DEVELOPMENT
CITY ATTORNEY
HUMAN RESOURCES
FINANCE
PLANNING
POLICE
ANIMAL CONTROL
ENGINEERING
STREETS
PUBLIC FACILITIES
BUILDING INSPECTION
CODE ENFORCEMENT

City Council Description of Major Services:

The City Council is composed of five members elected at large by the citizens of Shafter. Council members serve four-year overlapping terms. As the policy-making legislative body, the City Council is responsible for the enactment of all programs, policies and services of the City. The City Council acts upon all legislative matters concerning the City, approving and adopting all ordinances, resolutions, contracts and other matters requiring overall policy decisions and leadership. The Council appoints the City Manager as well as various commissions, boards and citizen advisory committees, all of which ensure broad-based citizen input into the affairs of the City. The City Council leads a unique strategic planning effort each year to determine important issues and sets overall goals for the City that year. The strategic planning effort process has been complemented if not led by the City “Vision” project originally conducted in 1996 and updated in 2002 and 2011. The strategic planning project is an implementation of those recommendations as well as a plan for other city responsibilities and projects. The City’s annual operating budget becomes the guide and the means for implementing those strategies.



City Council

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
82-Wages & Benefits						
500100-Part Time Wages	13,200	13,200	13,460	13,200	13,460	13,200
500400-Overtime	-	-	180	-	-	-
500880-Work Comp Insurance	-	-	30	-	-	-
509000-Payroll Taxes	1,317	1,565	1,384	1,505	1,384	1,287
Total 82-Wages & Benefits	\$14,517	\$14,765	\$15,054	\$14,705	\$14,844	\$14,487
83-Planned Operations						
510000-Office Supplies	353	613	600	566	600	600
510001-Departmental Supplies	2,584	3,004	3,200	3,513	3,750	3,000
510100-Service Agreements	22,366	1,425	1,500	736	1,500	1,500
510103-Postage & Freight	-	-	-	9	10	-
510106-Subscriptions & Dues	24,289	24,409	28,000	24,895	32,000	32,000
510110-Landscaping Services	1,553	1,171	900	1,520	1,875	-
510300-Vehicle Operations	62	119	100	79	100	100
510302-Vehicle Operations - Fuel	-	-	-	24	500	750
510400-Professional Services	19,369	15,126	-	-	-	-
510501-Training	7,764	18,207	10,500	10,124	13,000	15,000
510505-Travel	259	9,695	6,000	4,621	8,000	8,000
510801-Outside Agency Costs	381	10	35,000	10	10	-
510802-Community Promotion	7,885	20,780	39,300	11,978	40,000	40,000
Total 83-Planned Operations	\$86,865	\$94,559	\$125,100	\$58,075	\$101,345	\$100,950
85-Required Operations						
510707-Power	1,098	795	1,490	802	1,000	1,490
Total 85-Required Operations	\$1,098	\$795	\$1,490	\$802	\$1,000	\$1,490
88-Operations -Internal						
520200-Internal ISF Chrg - Building	-	3,120	3,990	3,658	3,800	3,990
520300-Internal ISF Chrg - IT	15,565	6,862	11,058	10,136	10,250	10,630
Total 88-Operations -Internal	\$15,565	\$9,982	\$15,048	\$13,794	\$14,050	\$14,620
Expenses	\$118,045	\$120,101	\$156,692	\$87,376	\$131,239	\$131,547
Total City Council Net Surplus/(Deficit)	(\$118,045)	(\$120,101)	(\$156,692)	(\$87,376)	(\$131,239)	(\$131,547)

City Manager Department Description of Major Services:

The City Manager serves as the primary administrative officer of the City, overseeing the planning, organization, and direction of all municipal activities. They are accountable for managing City expenditures and developing an annual budget. The City Manager provides recommendations to the City Council on program options and ensures that programs approved by the Council are effectively executed. Furthermore, the City Manager directly supervises all Human Resources functions within the City.

Fiscal Year 2023-24 Highlights and Accomplishments

- ✓ Conducted City Council and Executive Team Strategic Goals Workshop
- ✓ Created FY 2024-2027 Strategic Plan Implementation Action Plan
- ✓ Implemented succession plans for city departments
- ✓ Hired Economic Development Director
- ✓ Partnered with ED consultant for business attraction at ICSC

Fiscal Year 2024-25 Goals and Objectives

- ☐ Continue to enhance Community Engagement & Communication Strategy
- ☐ Execution of Strategic Plan Implementation Action Plan
- ☐ Implementation of Shafter branding
- ☐ Continue discussions with HSR

City Manager

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
71-Fees for Service						
415000-Miscellaneous Fees	13	320	20	-	20	20
Total 71-Fees for Service	\$13	\$320	\$20	\$0	\$20	\$20
Revenues	\$13	\$320	\$20	\$0	\$20	\$20
82-Wages & Benefits						
500000-Full Time Wages	5,794	-	410,000	369,330	410,000	407,797
500100-Part Time Wages	-	-	2,770	2,447	2,770	-
500400-Overtime	448	483	500	5	500	500
500500-Cellphone Allowance	2,624	2,306	2,400	2,146	2,400	2,400
500501-Auto Allowance	6,180	6,111	6,400	6,646	6,400	7,800
500502-Uniform & Equipment Allowance	180	15	200	-	200	200
500503-Education Reimbursement	-	-	1,000	-	1,000	3,000
500506-Incentive- Bilingual Pay	1,171	1,448	1,920	1,399	1,920	1,440
500508-Incentive-Certificate Pay	-	158	5,922	4,637	5,922	6,701
500600-Retirement	22,399	9,456	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	2,766	-	-	-	-
500604-PERS 26454 Misc. Pepra	-	16,930	24,000	23,345	24,000	23,998
500800-Health Insurance	-	(1,306)	49,800	38,750	49,800	45,444
500801-Dental Insurance	1,646	1,463	1,586	1,136	1,586	1,265
500802-Vision Insurance	732	656	709	499	709	556
500803-Life Insurance	1,533	1,365	1,636	1,299	1,636	1,401
500880-Work Comp Insurance	15	-	6,512	1,963	6,512	2,223
500990-Non-Cash Labor Cost Allocation	(7,177)	6,172	-	-	-	-
509000-Payroll Taxes	26,136	23,201	27,443	23,775	27,443	27,390
Total 82-Wages & Benefits	\$519,755	\$475,192	\$542,798	\$477,377	\$542,798	\$532,115
83-Planned Operations						
510000-Office Supplies	1,650	720	1,500	566	1,000	1,500
510001-Departmental Supplies	3,335	10,681	3,000	3,274	4,000	3,000
510100-Service Agreements	3,859	3,382	3,000	982	1,000	3,000
510103-Postage & Freight	133	179	250	123	250	300
510105-Software Licensing	-	-	4,500	-	-	-
510106-Subscriptions & Dues	7,293	6,616	7,500	2,438	7,000	4,500
510110-Landscaping Services	1,553	1,171	1,000	1,520	1,600	-
510115-Recruitment	-	-	-	120	200	5,000
510150-Software Subscription	-	1,342	-	2,161	1,800	1,500
510200-Repairs & Maintenance	2,720	682	1,500	49	100	-
510202-Hardware & Tools	-	-	-	525	550	-
510300-Vehicle Operations	163	136	100	27	100	100
510302-Vehicle Operations - Fuel	170	-	-	24	50	500
510400-Professional Services	10,393	21,668	35,000	2,622	5,000	25,000
510420-Legal Services	53	1,675	-	-	-	-
510501-Training	4,730	16,707	8,000	13,685	17,000	15,000
510505-Travel	-	4,904	3,500	6,239	8,000	8,000
510802-Community Promotion	5,026	3,114	3,500	2,367	3,500	3,500
510807-Regulatory & Permitting	-	14	50	-	-	-
Total 83-Planned Operations	\$41,078	\$72,991	\$72,400	\$36,722	\$51,150	\$70,900
85-Required Operations						
510701-Communications	3,243	1,368	3,350	1,140	2,000	3,350
510707-Power	100	53	150	53	100	150
Total 85-Required Operations	\$3,343	\$1,421	\$3,500	\$1,193	\$2,100	\$3,500
88-Operations -Internal						
520000-Asset Replace	-	-	10,200	-	7,600	10,200
520100-Internal ISF Chrg - Shop	623	451	851	780	800	851
520200-Internal ISF Chrg - Building	24,552	6,241	7,980	7,315	10,000	7,980
520300-Internal ISF Chrg - IT	32,245	12,146	19,579	17,947	32,000	18,820
520400-Internal ISF Chrg - Liability	17,338	18,256	28,770	26,372	27,000	28,770
Total 88-Operations -Internal	\$74,758	\$37,094	\$67,380	\$52,414	\$77,400	\$66,621

City Manager

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
93-Capital Projects						
580200-Capital Prj.- Buildings & Imp.	7,200	7,457	-	-	-	-
Total 93-Capital Projects	\$7,200	\$7,457	\$0	\$0	\$0	\$0
Expenses	\$646,134	\$594,155	\$686,078	\$567,706	\$673,448	\$673,136
Total City Manager Net Surplus/(Deficit)	(\$646,121)	(\$593,835)	(\$686,058)	(\$567,706)	(\$673,428)	(\$673,116)

CITY ATTORNEY

City Attorney

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
83-Planned Operations						
510420-Legal Services	238,728	341,556	200,000	262,593	275,000	200,000
510421-Legal Services - Personnel	140,926	90,132	100,000	25,766	130,000	100,000
510422-Legal Services - Litigation	-	-	50,000	-	-	50,000
Total 83-Planned Operations	\$379,654	\$431,688	\$350,000	\$288,359	\$405,000	\$350,000
Expenses	\$379,654	\$431,688	\$350,000	\$288,359	\$405,000	\$350,000
Total City Attorney Net Surplus/(Deficit)	(\$379,654)	(\$431,688)	(\$350,000)	(\$288,359)	(\$405,000)	(\$350,000)

COMMUNITY ENGAGEMENT

Community Engagement

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
82-Wages & Benefits						
500100-Part Time Wages	-	-	-	-	-	27,110
500880-Work Comp Insurance	-	-	-	-	-	144
509000-Payroll Taxes	-	-	-	-	-	2,221
Total 82-Wages & Benefits	\$0	\$0	\$0	\$0	\$0	\$29,475
83-Planned Operations						
510000-Office Supplies	-	-	-	-	-	500
510001-Departmental Supplies	-	-	-	-	-	1,500
510104-Advertising	-	-	-	-	-	500
510106-Subscriptions & Dues	-	-	-	-	-	1,000
510150-Software Subscription	-	-	-	-	-	2,600
510302-Vehicle Operations - Fuel	-	-	-	-	-	500
510501-Training	-	-	-	-	-	3,500
510505-Travel	-	-	-	-	-	2,700
510802-Community Promotion	-	-	-	-	-	1,000
Total 83-Planned Operations	\$0	\$0	\$0	\$0	\$0	\$13,800
Expenses	\$0	\$0	\$0	\$0	\$0	\$43,275
Total Community Engagement Net Surplus/	\$0	\$0	\$0	\$0	\$0	(\$43,275)



Community Services Department Description of Major Services:

The Community Services Department oversees the management and operation of the Shafter Library & Learning Center, as well as its satellite locations, mobile library, outreach programs, and related projects. Additionally, the department is responsible for the Shafter Aquatic Center and plays a key role in the revitalization efforts of Shafter Downtown. This includes coordinating special events, implementing aesthetic improvements, and managing public art initiatives.

Fiscal Year 2023-24 Highlights and Accomplishments

- ✓ Helen Putnam Award
- ✓ Developed online training pathway for Tutors
- ✓ Library exceeded book circulation goal of 20,000

Fiscal Year 2024-25 Goals and Objectives

- ☐ Complete chess garden, pergola project, office relocation, launch of outreach vehicle, satellite library
- ☐ Grow library circulation to 25,000 per year
- ☐ Downtown study and update downtown sections of strategic plan
- ☐ Staff and open aquatic center

Education Partnership

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
71-Fees for Service						
410600-Education Fees - Misc	-	-	-	35	35	-
Total 71-Fees for Service	\$0	\$0	\$0	\$35	\$35	\$0
77-Grants & Donations						
470050-CA Grant - Library	3,800	61,736	35,562	35,561	35,562	-
470300-Donations - Misc	40,218	9,073	44,000	38,500	38,500	-
Total 77-Grants & Donations	\$44,018	\$70,809	\$79,562	\$74,061	\$74,062	\$0
Revenues	\$44,018	\$70,809	\$79,562	\$74,096	\$74,097	\$0
82-Wages & Benefits						
500000-Full Time Wages	6,509	-	260,000	224,635	260,000	270,301
500100-Part Time Wages	5,957	-	410,000	263,877	310,000	528,055
500500-Cellphone Allowance	2,326	1,389	2,400	2,165	2,400	2,400
500501-Auto Allowance	4,819	4,819	5,000	4,339	5,000	4,800
500504-One-Time Compensation	10,752	5,386	3,260	3,252	3,260	2,800
500506-Incentive- Bilingual Pay	2,511	2,542	12,480	4,201	12,480	13,440
500600-Retirement	32,520	19,207	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	1,509	-	-	-	-
500603-PERS 3069 Misc. Classic	-	9,282	30,000	23,091	30,000	22,227
500604-PERS 26454 Misc. Pepra	-	2,339	23,000	15,447	23,000	5,969
500800-Health Insurance	38,790	21,314	42,672	27,602	42,672	32,424
500801-Dental Insurance	1,200	664	1,330	793	1,330	886
500802-Vision Insurance	573	313	614	360	614	402
500803-Life Insurance	849	846	968	821	968	860
500880-Work Comp Insurance	29	-	7,374	2,607	7,374	1,517
500990-Non-Cash Labor Cost Allocation	(3,534)	2,216	-	-	-	-
509000-Payroll Taxes	954	-	38,952	39,932	38,952	42,267
Total 82-Wages & Benefits	\$579,022	\$612,659	\$838,050	\$613,122	\$738,050	\$928,348
83-Planned Operations						
510000-Office Supplies	-	-	3,500	3,208	3,550	4,500
510001-Departmental Supplies	-	-	27,757	23,455	35,975	25,500
510015-Books	34,874	2,822	44,360	38,904	49,500	49,500
510016-Classroom Supplies	7,345	14,137	15,000	10,517	14,430	13,500
510060-Med/Safety Test	-	-	-	-	1,200	-
510100-Service Agreements	35,479	5,238	7,068	4,233	7,000	7,000
510103-Postage & Freight	-	-	200	65	120	100
510105-Software Licensing	-	36	-	252	265	-
510109-Janitorial Services	-	-	37,000	33,132	37,000	47,000
510110-Landscaping Services	-	689	10,000	9,463	10,000	13,000
510115-Recruitment	1,180	256	1,500	1,168	1,500	1,500
510122-Shafter Library	40	-	-	-	-	-
510150-Software Subscription	-	112	40,000	38,587	39,500	41,500
510200-Repairs & Maintenance	38,261	7,925	60,054	26,319	45,500	20,000
510300-Vehicle Operations	-	-	1,500	-	-	3,500
510301-Vehicle Operations - Supplies	-	-	-	-	-	500
510302-Vehicle Operations - Fuel	-	-	-	-	-	5,000
510400-Professional Services	-	275	33,391	16,386	31,948	8,000
510420-Legal Services	2,677	-	-	-	-	-
510501-Training	2,027	1,967	3,500	3,608	3,500	6,000
510505-Travel	646	928	1,500	3,126	3,500	3,500
510602-Property Rental	4,350	4,500	3,600	4,125	4,750	3,600
510804-Community Promotions	18,414	14,815	18,500	21,326	22,250	18,500
510809-Assessment fees	-	69	-	101	-	-
Total 83-Planned Operations	\$390,214	\$483,552	\$308,430	\$237,976	\$311,488	\$271,700
85-Required Operations						
510701-Communications	2,674	1,692	2,760	2,380	2,600	2,000
510704-Water	-	12	-	14	120	150
510705-Sewer	-	34	-	-	-	-
510706-Refuse	732	2,074	1,260	973	1,200	1,200

Education Partnership

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
510707-Power	15,789	20,790	28,600	21,638	25,000	28,600
510708-Natural Gas	1,206	2,316	2,500	1,137	2,500	2,500
Total 85-Required Operations	\$20,401	\$26,918	\$35,120	\$26,142	\$31,420	\$34,450
88-Operations -Internal						
520000-Asset Replace	9,740	-	10,200	-	13,000	10,200
520200-Internal ISF Chrg - Building	29,143	18,145	23,220	21,285	22,000	23,220
520300-Internal ISF Chrg - IT	77,095	83,734	135,000	123,750	124,000	129,770
520400-Internal ISF Chrg - Liability	7,721	19,295	30,400	27,867	28,000	30,400
Total 88-Operations -Internal	\$123,699	\$121,174	\$198,820	\$172,902	\$187,000	\$193,590
90-Debt Service						
550100-Principal Payments	-	59,919	-	-	-	-
Total 90-Debt Service	\$0	\$59,919	\$0	\$0	\$0	\$0
92-Capital Outlay						
570100-Automotive Equipment	-	-	-	218,472	219,000	-
Total 92-Capital Outlay	\$0	\$0	\$0	\$218,472	\$219,000	\$0
93-Capital Projects						
580200-Capital Prj.- Buildings & Imp.	-	-	-	10,000	10,000	-
Total 93-Capital Projects	\$0	\$0	\$0	\$10,000	\$10,000	\$0
Expenses	\$1,113,336	\$1,304,222	\$1,380,420	\$1,278,614	\$1,496,958	\$1,428,088
Total Education Partnership Net Surplus/	(\$1,069,318)	(\$1,233,413)	(\$1,300,858)	(\$1,204,518)	(\$1,422,861)	(\$1,428,088)

Community Events

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
83-Planned Operations						
510804-Community Promotions	-	-	6,193	43	6,193	24,772
Total 83-Planned Operations	\$0	\$0	\$6,193	\$43	\$6,193	\$24,772
Expenses	\$0	\$0	\$6,193	\$43	\$6,193	\$24,772
Total Community Events Net Surplus/(Deficit)	\$0	\$0	(\$6,193)	(\$43)	(\$6,193)	(\$24,772)



City Clerk Description of Major Services:

The City Clerk is responsible for recording, preparing, and maintaining the minutes of each City Council meeting and the official records of the City. Additionally, the City Clerk oversees municipal elections, provides certified copies of official documents, maintains the Municipal Code, and manages City Council correspondence. The Division also handles the recording, preparing, and maintaining of minutes for special boards, commissions, and agencies such as the Shafter Joint Powers Financing Authority, Shafter Industrial Development Authority, Shafter Charitable Purpose Foundation, Shafter Civic Improvement Corporation, Shafter Planning Commission, and various subcommittees and commissions.

Fiscal Year 2024-25 Goals and Objectives

- ☐ Conduct 2024 General Municipal Election
- ☐ Develop Citywide Document Retention Program
 - Finalize citywide review, comment, and approval of draft policy
 - Implement regularly scheduled destruction of records at a department level
- ☐ Codify Title 16 Subdivision Manual and Title 17 Zoning Ordinance Manual as part of Municipal Code Book

City Clerk

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
82-Wages & Benefits						
500000-Full Time Wages	3,532	-	140,000	116,504	140,000	144,081
500500-Cellphone Allowance	1,205	1,205	1,200	1,085	1,200	1,200
500501-Auto Allowance	3,012	2,031	3,120	2,308	3,120	3,000
500503-Education Reimbursement	-	-	1,000	-	1,000	3,000
500504-One-Time Compensation	-	1,741	600	-	600	1,800
500506-Incentive- Bilingual Pay	964	650	960	932	960	960
500508-Incentive-Certificate Pay	-	178	5,922	4,654	5,922	6,701
500600-Retirement	15,357	10,687	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	570	-	-	-	-
500603-PERS 3069 Misc. Classic	-	7,683	20,490	19,141	20,490	17,744
500800-Health Insurance	21,332	20,718	21,816	21,008	21,816	24,744
500801-Dental Insurance	690	661	687	615	687	687
500802-Vision Insurance	308	295	307	275	307	307
500803-Life Insurance	370	428	398	439	482	476
500880-Work Comp Insurance	18	-	1,532	651	1,532	774
500990-Non-Cash Labor Cost Allocation	(2,859)	4,613	-	-	-	-
509000-Payroll Taxes	270	-	9,600	9,213	9,600	10,745
Total 82-Wages & Benefits	\$137,520	\$167,554	\$207,632	\$176,825	\$207,716	\$216,219
83-Planned Operations						
510000-Office Supplies	527	505	700	373	700	700
510001-Departmental Supplies	1,107	2,341	1,100	978	1,100	1,100
510100-Service Agreements	1,252	1,190	1,500	613	1,500	1,500
510103-Postage & Freight	246	482	350	143	350	350
510104-Advertising	7,624	6,757	5,000	1,218	4,000	4,000
510105-Software Licensing	-	-	7,000	-	-	-
510106-Subscriptions & Dues	8,290	6,344	10,000	5,556	5,600	5,000
510110-Landscaping Services	1,553	1,171	900	1,520	1,600	-
510150-Software Subscription	-	62,158	-	900	6,500	11,000
510200-Repairs & Maintenance	135	682	1,200	24	50	-
510202-Hardware & Tools	-	-	-	525	550	-
510300-Vehicle Operations	-	61	100	51	100	100
510302-Vehicle Operations - Fuel	-	-	-	39	50	500
510400-Professional Services	-	355	500	-	-	500
510501-Training	245	2,797	5,000	2,459	5,000	5,000
510505-Travel	-	-	2,000	1,013	2,000	2,000
510802-Community Promotion	-	73	500	51	500	500
510806-Elections	435	5,443	-	-	300	10,000
510807-Regulatory & Permitting	-	14	-	-	-	-
Total 83-Planned Operations	\$21,414	\$90,373	\$35,850	\$15,463	\$29,900	\$42,250
85-Required Operations						
510701-Communications	456	456	470	380	500	470
Total 85-Required Operations	\$456	\$456	\$470	\$380	\$500	\$470
88-Operations -Internal						
520000-Asset Replace	-	-	10,200	-	7,600	10,200
520100-Internal ISF Chrg - Shop	641	472	877	804	810	877
520200-Internal ISF Chrg - Building	45,820	11,647	14,900	13,658	23,000	14,900
520300-Internal ISF Chrg - IT	19,564	25,415	40,978	37,563	38,000	39,390
520400-Internal ISF Chrg - Liability	3,325	8,649	13,630	12,494	12,800	13,630
Total 88-Operations -Internal	\$69,350	\$46,183	\$80,585	\$64,519	\$82,210	\$78,997
90-Debt Service						
550100-Principal Payments	-	12,405	-	-	-	-
Total 90-Debt Service	\$0	\$12,405	\$0	\$0	\$0	\$0
Expenses	\$228,740	\$316,971	\$324,537	\$257,187	\$320,326	\$337,936
Total City Clerk Net Surplus/(Deficit)	(\$228,740)	(\$316,971)	(\$324,537)	(\$257,187)	(\$320,326)	(\$337,936)

Economic Development Description of Major Services:

This Division contains funding for staff and operating costs for economic development work conducted within the City. Prior to fiscal year 2011-2012, these expenses were split between the City Manager Department of the General Fund and the Shafter Community Development Agency. Following the statewide dissolution of all redevelopment agencies, a new division was established to secure funding for these activities.

Fiscal Year 2023-24 Highlights and Accomplishments

- ✓ Creation of new Economic Development Department and hiring of two Economic Development Department staff
- ✓ Revised market guide and created site guides
- ✓ Completed ICSC San Diego and Monterey Conferences
- ✓ Maintained visibility of Shafter through professional presentations and networking events
- ✓ Advanced entitlement process on City-owned properties
- ✓ Made new connections for rail, retail, and real estate

Fiscal Year 2024-25 Goals and Objectives

- ☐ Begin long term ED strategic plan and general plan
- ☐ Create rail strategy
- ☐ Start developing a new ED website
- ☐ Continue to update business development opportunities
- ☐ Identify growth industries to target
- ☐ Create ED economic/business outlook for internal staff, City Council, local businesses, and residents
- ☐ Partner with the Kern EDC/CSUB to create economic and business outlook event
- ☐ Create a retail strategy
- ☐ Attract five national brands
- ☐ Start revitalization plan for the City core
- ☐ Work with local businesses and make them aware of all resources
- ☐ Begin to create as many shovel ready properties as possible
- ☐ Continue to perform in-depth void, gap, and feasibility analyses on all available sites
- ☐ Increase workforce development partnerships

Business Development

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
71-Fees for Service						
410900-Admin Fees - Misc	-	4,400	-	4,268	4,300	-
Total 71-Fees for Service	\$0	\$4,400	\$0	\$4,268	\$4,300	\$0
Revenues	\$0	\$4,400	\$0	\$4,268	\$4,300	\$0
82-Wages & Benefits						
500000-Full Time Wages	1,925	-	347,188	228,844	347,188	366,729
500400-Overtime	1	-	10	5	10	-
500500-Cellphone Allowance	1,380	1,505	2,640	572	2,640	1,320
500501-Auto Allowance	5,301	3,916	5,550	2,617	5,550	480
500502-Uniform & Equipment Allowance	61	62	50	-	50	50
500503-Education Reimbursement	10	-	-	-	-	-
500504-One-Time Compensation	654	515	6,500	5,425	6,500	-
500506-Incentive- Bilingual Pay	20	80	625	559	625	576
500600-Retirement	13,311	8,171	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	1,475	-	-	-	-
500603-PERS 3069 Misc. Classic	-	1,172	3,200	1,538	3,200	-
500604-PERS 26454 Misc. Pepra	-	5,461	23,000	15,947	23,000	23,533
500700-OPEB - Health Insurance	-	-	3,360	3,144	3,360	-
500800-Health Insurance	22,619	25,664	46,623	41,151	46,623	58,833
500801-Dental Insurance	607	697	1,341	1,085	1,341	1,539
500802-Vision Insurance	232	277	562	473	562	683
500803-Life Insurance	762	830	871	904	1,020	712
500880-Work Comp Insurance	4,266	2,240	4,479	2,013	4,479	2,744
500990-Non-Cash Labor Cost Allocation	(4,115)	2,227	-	-	-	-
509000-Payroll Taxes	28	-	19,820	17,816	19,820	26,703
Total 82-Wages & Benefits	\$258,518	\$274,027	\$465,819	\$322,093	\$465,968	\$483,902
83-Planned Operations						
510000-Office Supplies	-	25	617	708	800	1,000
510001-Departmental Supplies	764	576	750	4,323	4,550	1,000
510100-Service Agreements	1,935	1,970	1,500	1,328	1,500	1,500
510103-Postage & Freight	23	144	200	48	50	100
510106-Subscriptions & Dues	12,703	16,625	14,075	13,575	15,600	16,500
510110-Landscaping Services	1,553	1,171	1,000	1,520	1,820	-
510115-Recruitment	-	-	-	26,705	30,000	-
510150-Software Subscription	-	263	12,000	16,438	30,000	55,000
510200-Repairs & Maintenance	2,758	700	1,500	24	50	-
510300-Vehicle Operations	-	-	-	7	7	500
510302-Vehicle Operations - Fuel	35	50	50	61	200	1,000
510400-Professional Services	1,504	53,019	259,500	120,413	150,000	55,000
510420-Legal Services	-	3,687	-	34,472	34,472	-
510501-Training	1,807	2,338	2,500	8,916	11,500	12,000
510505-Travel	536	1,720	2,975	7,452	9,000	12,000
510601-Equipment Rental	-	31,155	-	-	-	-
510602-Property Rental	-	-	2,000	-	-	-
510802-Community Promotion	-	4,761	500	7,542	7,081	1,000
510807-Regulatory & Permitting	-	14	1,450	-	-	-
510809-Assessment fees	-	-	-	24,258	24,300	-
Total 83-Planned Operations	\$24,643	\$118,911	\$300,617	\$267,790	\$320,930	\$156,600
85-Required Operations						
510701-Communications	274	305	290	2,311	2,500	290
510704-Water	37	-	-	-	-	-
510705-Sewer	14	-	20	-	-	20
510707-Power	2,846	2,297	3,830	1,422	3,800	3,830
Total 85-Required Operations	\$3,171	\$2,602	\$4,140	\$3,733	\$6,300	\$4,140
88-Operations -Internal						
520000-Asset Replace	-	-	5,100	6,667	3,800	5,100
520100-Internal ISF Chrg - Shop	1,886	1,378	2,578	2,363	2,400	2,578
520200-Internal ISF Chrg - Building	28,400	8,424	10,780	9,882	14,000	10,780

Business Development

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
520300-Internal ISF Chrg - IT	13,376	15,095	24,333	22,305	22,750	23,390
520400-Internal ISF Chrg - Liability	6,414	17,979	28,330	25,969	26,000	28,330
Total 88-Operations -Internal	\$50,076	\$42,876	\$71,121	\$67,186	\$68,950	\$70,178
93-Capital Projects						
580000-Capital Prj.- Land	24,184	-	-	-	-	-
580300-Capital Prj.- Other Imp.	28,499	(2,445)	-	31,443	30,000	-
Total 93-Capital Projects	\$52,683	(\$2,445)	\$0	\$31,443	\$30,000	\$0
Expenses	\$389,091	\$435,971	\$841,697	\$692,245	\$892,148	\$714,820
Total Business Development Net Surplus/	(\$389,091)	(\$431,571)	(\$841,697)	(\$687,977)	(\$887,848)	(\$714,820)

Business Incentives

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
83-Planned Operations						
510423-Legal Services - Bus Devel	-	-	450,000	300,183	350,000	-
Total 83-Planned Operations	\$0	\$0	\$450,000	\$300,183	\$350,000	\$0
91-Other Non-Operationa						
510803-Development Agreements	13,017,400	11,886,578	12,150,000	1,720,737	11,000,000	11,000,000
Total 91-Other Non-Operationa	\$13,017,400	\$11,886,578	\$12,150,000	\$1,720,737	\$11,000,000	\$11,000,000
Expenses	\$13,017,400	\$11,886,578	\$12,600,000	\$2,020,920	\$11,350,000	\$11,000,000
Total Business Incentives Net Surplus/	(\$13,017,400)	(\$11,886,578)	(\$12,600,000)	(\$2,020,920)	(\$11,350,000)	(\$11,000,000)



Human Resources Description of Major Services:

This Division operates under the supervision of the City Manager and contains funding for staff and operational expenses, either directly or in support of Citywide staffing, employment processing, compensation, health and welfare benefits, training and development, records management, safety and health, succession planning, employee relations and retention. Prior to the fiscal year 2017-2018, these expenses were allocated to the City Manager Department.

Fiscal Year 2023-24 Highlights and Accomplishments

- ✓ Revamped PD recruitment and selection process
- ✓ Launched Intranet Employee Portal

Fiscal Year 2024-25 Goals and Objectives

- ☐ Conduct compensation study
- ☐ Improve recruitment and retention strategies citywide

Human Resources

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
77-Grants & Donations						
470300-Donations - Misc	850	820	850	950	1,000	-
Total 77-Grants & Donations	\$850	\$820	\$850	\$950	\$1,000	\$0
Revenues	\$850	\$820	\$850	\$950	\$1,000	\$0
82-Wages & Benefits						
500000-Full Time Wages	3,197	-	236,990	222,182	236,990	276,165
500500-Cellphone Allowance	2,510	2,671	3,120	2,428	3,120	3,120
500501-Auto Allowance	2,887	2,409	2,900	2,169	2,900	2,400
500503-Education Reimbursement	-	372	200	580	200	-
500504-One-Time Compensation	3,537	-	4,200	4,137	4,200	-
500506-Incentive- Bilingual Pay	1,700	1,542	1,536	1,699	1,875	1,536
500600-Retirement	26,753	16,290	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	1,899	-	-	-	-
500603-PERS 3069 Misc. Classic	-	6,934	24,000	16,877	24,000	15,695
500604-PERS 26454 Misc. Pepra	-	6,150	18,000	13,416	18,000	10,750
500800-Health Insurance	54,620	52,074	56,085	53,725	56,085	63,048
500801-Dental Insurance	978	997	1,064	953	1,064	1,064
500802-Vision Insurance	721	644	682	610	682	683
500803-Life Insurance	945	928	1,248	894	1,248	971
500880-Work Comp Insurance	3,487	1,409	3,661	1,221	3,661	1,466
500990-Non-Cash Labor Cost Allocation	(2,447)	2,196	-	-	-	-
509000-Payroll Taxes	245	-	17,196	17,786	17,196	20,798
Total 82-Wages & Benefits	\$321,126	\$329,719	\$370,882	\$338,677	\$371,221	\$397,696
83-Planned Operations						
510000-Office Supplies	382	1,034	1,000	853	1,000	1,000
510001-Departmental Supplies	2,060	4,197	4,000	3,235	4,000	4,000
510060-Med/Safety Test	11,095	17,290	1,080	1,080	1,080	-
510100-Service Agreements	319	543	654	370	620	700
510103-Postage & Freight	291	191	400	92	400	400
510106-Subscriptions & Dues	6,776	3,027	7,211	6,315	6,860	7,300
510110-Landscaping Services	1,553	1,169	1,020	1,520	1,550	-
510116-Employee Dev & Reten (SEDAC)	18,046	19,792	25,000	24,129	25,000	25,000
510150-Software Subscription	-	1,108	16,557	18,315	20,000	20,000
510200-Repairs & Maintenance	135	696	2,504	24	50	-
510202-Hardware & Tools	-	-	-	418	-	-
510300-Vehicle Operations	144	241	255	16	260	260
510400-Professional Services	4,160	2,633	3,789	2,539	4,790	3,800
510420-Legal Services	-	-	-	85	100	-
510501-Training	618	6,349	9,393	4,034	10,040	10,000
510505-Travel	1,111	232	6,500	3,597	6,480	6,500
510602-Property Rental	-	-	-	-	-	18,000
Total 83-Planned Operations	\$46,690	\$58,677	\$79,363	\$66,622	\$82,230	\$96,960
85-Required Operations						
510701-Communications	456	456	470	472	500	470
Total 85-Required Operations	\$456	\$456	\$470	\$472	\$500	\$470
88-Operations -Internal						
520000-Asset Replace	-	-	10,200	-	7,600	10,200
520100-Internal ISF Chrg - Shop	623	455	851	780	800	851
520200-Internal ISF Chrg - Building	33,274	8,458	10,820	9,918	10,820	10,820
520300-Internal ISF Chrg - IT	24,244	20,483	33,019	30,267	31,200	31,740
520400-Internal ISF Chrg - Liability	7,513	14,462	22,790	20,891	23,000	22,790
Total 88-Operations -Internal	\$65,654	\$43,858	\$77,680	\$61,856	\$73,420	\$76,401
Expenses	\$433,926	\$432,710	\$528,395	\$467,627	\$527,371	\$571,527
Total Human Resources Net Surplus/(Deficit)	(\$433,076)	(\$431,890)	(\$527,545)	(\$466,677)	(\$526,371)	(\$571,527)

Finance Description of Major Services:

The Finance Director oversees the Financial Services Division, responsible for managing the City's financial and computerized accounting control systems. Team members in this division conduct internal audits of City expenditures, process payroll and accounts payable, handle billing for City-operated utility services, and maintain associated records. Additionally, the staff compiles reports on the City's financial standing and provides accounting, financial, and budget information to all City departments and other public officials.

Fiscal Year 2023-24 Highlights and Accomplishments

- ✓ Replaced purchasing card system
- ✓ Implemented new online billing and payment service through InvoiceCloud
- ✓ Shafter was awarded the GFOA Distinguished Budget Presentation Award
- ✓ Extended LIHWAP – Low-income assistance adjustments for utility bills
- ✓ Implemented long-term financial model
- ✓ Purchased two new vans for public transit via Air District grant

Fiscal Year 2024-25 Goals and Objectives

- ☐ Assist in sales tax dashboard implementation
- ☐ Develop dashboard for purchasing card purchases
- ☐ Update Citywide Master Fee Schedule
- ☐ Update Citywide Cost Allocation Plan
- ☐ Complete the RFP and hire new consultants for auditing services

Finance

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
71-Fees for Service						
410900-Admin Fees - Misc	617	166	620	76	155	620
410901-Admin Fees - New Accts	2,480	7,980	2,470	6,740	6,800	3,800
410902-Admin Fees - Replace Billing	-	-	-	40	40	-
Total 71-Fees for Service	\$3,097	\$8,146	\$3,090	\$6,856	\$6,995	\$4,420
76-Investment Earnings						
460000-Investment Portfolio Earnings	-	1,838	-	1,830	-	-
460001-Interest 7135 Checking	26	-	30	-	-	-
460002-Interest 5691 Saving	47,589	80,892	47,360	173,476	86,000	86,600
460015-Interest CA Class	-	67,103	-	442,066	-	-
460020-Interest LAIF	27,201	116,017	97,000	295,849	116,000	116,200
460021-Interest Investments	489,454	913,841	487,010	1,489,380	915,000	910,100
469900-Allocated Interest	234,662	66,176	260,000	(300,838)	67,000	67,200
Total 76-Investment Earnings	\$798,932	\$1,245,867	\$891,400	\$2,101,763	\$1,184,000	\$1,180,100
80-Operations -Internal						
416000-Internal Admin Charges	284,175	353,729	282,760	324,252	354,000	354,000
Total 80-Operations -Internal	\$284,175	\$353,729	\$282,760	\$324,252	\$354,000	\$354,000
Revenues	\$1,086,204	\$1,607,742	\$1,177,250	\$2,432,871	\$1,544,995	\$1,538,520
82-Wages & Benefits						
500000-Full Time Wages	480,914	499,899	367,823	355,664	367,823	409,027
500100-Part Time Wages	11,818	96	1,200	-	1,200	12,000
500400-Overtime	7,488	18,361	1,200	657	1,200	18,000
500500-Cellphone Allowance	440	1,960	1,800	1,627	1,800	1,800
500501-Auto Allowance	1,410	6,364	5,800	5,272	5,800	5,832
500504-One-Time Compensation	14,156	480	-	-	-	500
500506-Incentive- Bilingual Pay	4,726	3,485	3,025	3,369	3,760	3,049
500507-Incentive- Degree	1,439	903	1,214	1,118	1,214	1,374
500508-Incentive-Certificate Pay	-	-	2,700	2,400	2,700	3,424
500600-Retirement	49,790	32,678	-	-	-	-
500601-Retirement - Supp Pmts	1,600	-	1,400	1,400	1,400	-
500602-Unfunded Accr. Liab. (UAL)	15,948	3,424	5,300	-	5,300	5,300
500603-PERS 3069 Misc. Classic	-	7,298	23,000	18,407	23,000	16,491
500604-PERS 26454 Misc. Pepra	-	12,896	30,000	20,961	30,000	16,499
500700-OPEB - Health Insurance	7,000	-	6,500	-	6,500	6,500
500800-Health Insurance	-	(7,978)	72,700	72,003	72,700	75,019
500801-Dental Insurance	-	(590)	1,887	1,694	1,887	1,918
500802-Vision Insurance	-	(21)	892	888	892	890
500803-Life Insurance	-	(2,702)	2,960	(910)	2,960	1,448
500880-Work Comp Insurance	17	-	8,765	1,910	8,765	2,157
500990-Non-Cash Labor Cost Allocation	(6,188)	4,743	-	-	-	-
509000-Payroll Taxes	1,561	-	28,000	26,043	28,000	28,522
Total 82-Wages & Benefits	\$800,637	\$731,868	\$566,166	\$512,503	\$566,901	\$609,750
83-Planned Operations						
510000-Office Supplies	3,782	5,421	5,000	4,573	5,000	5,000
510001-Departmental Supplies	11,953	10,511	10,000	10,354	10,000	10,000
510100-Service Agreements	4,350	2,929	3,000	3,014	3,250	3,000
510103-Postage & Freight	240	642	1,200	653	850	1,200
510105-Software Licensing	14,156	13,637	-	-	-	-
510106-Subscriptions & Dues	2,541	4,395	2,600	494	2,300	2,600
510109-Janitorial Services	-	-	2,000	-	-	-
510110-Landscaping Services	1,553	1,169	1,000	1,520	1,600	-
510115-Recruitment	167	167	-	167	170	-
510150-Software Subscription	-	59,390	27,000	25,015	27,000	36,500
510200-Repairs & Maintenance	1,492	2,852	3,000	24	50	-
510202-Hardware & Tools	-	-	2,500	1,727	1,800	2,500
510205-Building Repair & Maintenance	-	629	-	-	-	-
510300-Vehicle Operations	-	-	-	13	20	60
510302-Vehicle Operations - Fuel	62	225	250	73	250	250

Finance

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
510400-Professional Services	46,595	27,898	99,000	62,039	65,000	59,000
510402-Accounting & Auditing Services	168,086	129,627	99,000	94,305	99,000	109,000
510403-Actuarial Services	11,050	12,500	12,000	-	12,000	13,500
510420-Legal Services	580	-	-	-	-	-
510501-Training	8,993	11,789	10,000	5,519	9,500	12,000
510505-Travel	-	6,649	5,000	3,581	5,000	12,000
510807-Regulatory & Permitting	-	14	50	-	50	-
510809-Assessment fees	-	139	150	202	220	-
Total 83-Planned Operations	\$275,600	\$290,583	\$282,750	\$213,273	\$243,060	\$266,610
85-Required Operations						
510118-Credit Card Processing Fees	3,389	4,085	3,500	6,659	7,000	8,000
510119-Bank Fees	1,848	2,859	1,910	1,397	1,900	1,910
510405-Property Tax - Administration	26,401	27,446	27,194	27,391	28,000	27,194
510701-Communications	1,368	1,368	1,410	1,140	1,500	1,410
510805-Bad Debt Expense	-	(17)	-	637	1,000	-
510810-Misc Over/Short	(225)	(109)	-	(4)	-	-
511001-Fees & Chgs 7135 Checking	370	14	390	-	380	390
511002-Fees & Chgs 5691 Saving	855	-	890	-	600	890
Total 85-Required Operations	\$34,006	\$35,646	\$35,294	\$37,220	\$40,380	\$39,794
88-Operations -Internal						
520000-Asset Replace	-	-	10,200	-	7,600	10,200
520200-Internal ISF Chrg - Building	48,709	12,381	15,840	14,520	22,000	15,840
520300-Internal ISF Chrg - IT	57,567	46,073	74,278	68,088	71,000	71,400
520400-Internal ISF Chrg - Liability	18,136	35,690	56,230	51,544	55,000	56,230
Total 88-Operations -Internal	\$124,412	\$94,144	\$156,548	\$134,152	\$155,600	\$153,670
90-Debt Service						
550100-Principal Payments	-	11,852	-	-	-	-
Total 90-Debt Service	\$0	\$11,852	\$0	\$0	\$0	\$0
92-Capital Outlay						
570200-Machinery & Equipment	-	-	-	6,859	6,950	-
Total 92-Capital Outlay	\$0	\$0	\$0	\$6,859	\$6,950	\$0
93-Capital Projects						
580200-Capital Prj.- Buildings & Imp.	-	-	-	11,900	12,000	-
Total 93-Capital Projects	\$0	\$0	\$0	\$11,900	\$12,000	\$0
Expenses	\$1,234,655	\$1,164,093	\$1,040,758	\$915,907	\$1,024,891	\$1,069,824
79-Transfers-In						
490200-Trans In - Federal Grants	660,946	327,667	-	-	-	-
Total 79-Transfers-In	\$660,946	\$327,667	\$0	\$0	\$0	\$0
Revenues	\$660,946	\$327,667	\$0	\$0	\$0	\$0
Total Finance Net Surplus/(Deficit)	\$512,495	\$771,316	\$136,492	\$1,516,964	\$520,104	\$468,696



Planning Description of Major Services:

The Planning Division oversees the City's land use regulations, establishes standards and procedures to support strategic growth while maintaining the high quality of life in Shafter. Additionally, this division manages the annexation of unincorporated land into the City and addresses economic development matters. The Planning Division also offers technical analysis and recommendations to the Planning Commission and City Council on land use issues that require their attention.

Fiscal Year 2023-24 Highlights and Accomplishments

- ✓ Approved general plan amendment for housing element update
- ✓ Approved Tract 6490, Phase 1 final map (City Core)
- ✓ Approved Tract 7388, Phase 2 final map (Gossamer Grove)
- ✓ Approved specific plan amendment for Marcona Preserve
- ✓ Awarded REAP and LEAP grants totaling \$136K towards housing element update
- ✓

Fiscal Year 2024-25 Goals and Objectives

- ☐ Begin general plan update, including EJ, safety and transportation elements and program EIR
- ☐ Effectuate Year 1 policies for approved housing element update

Planning

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
71-Fees for Service						
410400-Planning Fees - Zone & Subdiv	280,842	471,248	480,673	261,778	265,000	265,000
Total 71-Fees for Service	\$280,842	\$471,248	\$480,673	\$261,778	\$265,000	\$265,000
73-License & Permits						
430000-Business License Fee	80,872	97,166	106,100	109,021	110,000	106,000
435000-Misc Permits	-	-	-	95	95	-
Total 73-License & Permits	\$80,872	\$97,166	\$106,100	\$109,116	\$110,095	\$106,000
74-Fines, Forfeitures,						
440200-Penalties	1,770	2,776	-	2,628	2,680	2,600
Total 74-Fines, Forfeitures,	\$1,770	\$2,776	\$0	\$2,628	\$2,680	\$2,600
77-Grants & Donations						
470020-CA KERNCOG HUD REAP	15,641	-	-	73,166	73,166	-
Total 77-Grants & Donations	\$15,641	\$0	\$0	\$73,166	\$73,166	\$0
Revenues	\$379,125	\$571,190	\$586,773	\$446,688	\$450,941	\$373,600
82-Wages & Benefits						
500000-Full Time Wages	10,256	-	388,000	288,913	388,000	386,215
500100-Part Time Wages	-	-	8,050	6,899	8,050	-
500400-Overtime	1,887	393	500	539	580	500
500500-Cellphone Allowance	1,141	1,446	1,200	1,085	1,200	1,200
500501-Auto Allowance	4,009	7,946	6,800	5,377	6,800	4,800
500502-Uniform & Equipment Allowance	-	1,145	-	-	-	-
500503-Education Reimbursement	-	6,000	-	-	-	-
500504-One-Time Compensation	2,109	4,798	-	-	-	4,000
500506-Incentive- Bilingual Pay	697	987	1,728	1,701	1,728	1,248
500600-Retirement	31,642	27,862	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	2,097	-	-	-	-
500603-PERS 3069 Misc. Classic	-	820	-	-	-	-
500604-PERS 26454 Misc. Pepra	-	14,123	42,000	31,247	42,000	28,151
500700-OPEB - Health Insurance	15,633	2,721	17,280	17,164	17,280	15,000
500800-Health Insurance	57,685	66,708	52,220	33,095	52,220	56,406
500801-Dental Insurance	2,960	2,088	1,266	953	1,266	1,538
500802-Vision Insurance	1,116	901	663	520	663	794
500803-Life Insurance	1,131	1,633	1,350	1,170	1,350	1,159
500880-Work Comp Insurance	83	-	12,405	4,476	12,405	5,319
500990-Non-Cash Labor Cost Allocation	(4,818)	1,068	-	-	-	-
509000-Payroll Taxes	785	-	28,000	23,838	28,000	29,835
Total 82-Wages & Benefits	\$427,655	\$584,981	\$561,462	\$416,977	\$561,542	\$536,165
83-Planned Operations						
510000-Office Supplies	1,231	1,940	2,000	1,474	2,000	2,000
510001-Departmental Supplies	2,466	2,383	10,000	10,708	10,000	3,000
510100-Service Agreements	1,571	1,421	1,900	736	1,900	1,900
510103-Postage & Freight	1,239	1,430	1,000	637	1,000	1,000
510104-Advertising	-	3,470	15,000	5,077	5,000	10,000
510105-Software Licensing	2,000	-	2,500	-	2,500	-
510106-Subscriptions & Dues	3	589	1,100	121	1,100	1,100
510110-Landscaping Services	1,553	1,172	1,400	1,520	3,000	3,000
510115-Recruitment	966	3,185	-	765	860	-
510150-Software Subscription	-	6,373	-	15,432	30,000	36,100
510200-Repairs & Maintenance	1,355	1,837	3,000	1,782	3,000	3,000
510300-Vehicle Operations	-	-	-	13	13	-
510400-Professional Services	23,538	269,419	250,000	47,285	178,000	650,000
510501-Training	2,192	1,566	10,000	2,798	4,200	10,000
510505-Travel	809	876	5,220	4,404	4,750	5,220
510807-Regulatory & Permitting	-	14	100	-	100	100
Total 83-Planned Operations	\$38,923	\$295,675	\$303,220	\$92,752	\$247,423	\$726,420

Planning

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
85-Required Operations						
510701-Communications	-	50	500	-	450	500
510810-Misc Over/Short	519	-	-	-	-	-
Total 85-Required Operations	\$519	\$50	\$500	\$0	\$450	\$500
88-Operations -Internal						
520000-Asset Replace	-	-	7,650	-	6,000	7,650
520200-Internal ISF Chrg - Building	30,358	7,717	9,870	9,048	14,000	9,870
520300-Internal ISF Chrg - IT	18,586	24,304	39,178	35,913	36,500	37,660
520400-Internal ISF Chrg - Liability	9,068	21,431	33,770	30,956	33,000	33,770
Total 88-Operations -Internal	\$58,012	\$53,452	\$90,468	\$75,917	\$89,500	\$88,950
Expenses	\$525,109	\$934,158	\$955,650	\$585,646	\$898,915	\$1,352,035
Total Planning Net Surplus/(Deficit)	(\$145,984)	(\$362,968)	(\$368,877)	(\$138,958)	(\$447,974)	(\$978,435)

Planning Commission

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
82-Wages & Benefits						
500100-Part Time Wages	2,400	2,600	3,060	3,000	3,060	3,000
509000-Payroll Taxes	259	312	272	357	360	295
Total 82-Wages & Benefits	\$2,659	\$2,912	\$3,332	\$3,357	\$3,420	\$3,295
88-Operations -Internal						
520300-Internal ISF Chrg - IT	-	-	-	-	200	-
Total 88-Operations -Internal	\$0	\$0	\$0	\$0	\$200	\$0
Expenses	\$2,659	\$2,912	\$3,332	\$3,357	\$3,620	\$3,295
Total Planning Commission Net Surplus/	(\$2,659)	(\$2,912)	(\$3,332)	(\$3,357)	(\$3,620)	(\$3,295)



Planning Division

Police Department Description of Major Services:

The Police Department upholds public safety by employing a mission-driven approach and adhering to a philosophy of community-oriented governance. The primary objective of the City of Shafter Police Department is to safeguard the well-being of all residents by delivering professional and responsive police services with empathy and consideration. This mission is carried out in accordance with ethical and legal standards, fostering a collaborative problem-solving partnership among the community, City Council, and all city employees.

Fiscal Year 2023-24 Highlights and Accomplishments

- ✓ Expansion of existing patrol presence in Southeast
- ✓ Involved in 18,633 incidents citywide with 33% officer-initiated activities
- ✓ Mid-year Implementation of “Flock” license plate readers
- ✓ Implemented electronic Criminal Case Management system (Karpel)

Fiscal Year 2024-25 Goals and Objectives

- ☐ Staff Southeast substation
- ☐ Implement and build Cadet program
- ☐ Implement new call processing equipment in the Communications Center
- ☐ Establish drone (UAS) program

Police

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
70-Taxes						
400101-Sales Tax - Prop 172	31,057	37,917	36,500	30,449	38,000	38,500
Total 70-Taxes	\$31,057	\$37,917	\$36,500	\$30,449	\$38,000	\$38,500
71-Fees for Service						
410500-Police Fees - Misc	28,766	38,741	28,630	24,798	33,700	28,630
410501-Police Fees - Vehicle Impound	37,492	24,336	37,310	20,111	22,000	37,310
410502-Police Fees - Range	15,638	21,055	15,560	17,239	16,500	15,560
410503-Police Fees-SRO	623	115,082	117,384	108,861	110,000	-
Total 71-Fees for Service	\$82,519	\$199,214	\$198,884	\$171,009	\$182,200	\$81,500
74-Fines, Forfeitures,						
440002-Fines - Police	43,168	9,902	30,000	21,713	20,000	16,000
Total 74-Fines, Forfeitures,	\$43,168	\$9,902	\$30,000	\$21,713	\$20,000	\$16,000
77-Grants & Donations						
470003-CA Grant - AB109	676	1,419	-	-	-	-
470004-CA Grant - POST Train Reimb	-	20,945	-	23,646	23,646	-
470005-CA Grant- HIDTA	15,051	12,925	14,980	-	-	-
Total 77-Grants & Donations	\$15,727	\$35,289	\$14,980	\$23,646	\$23,646	\$0
Revenues	\$172,471	\$282,322	\$280,364	\$246,817	\$263,846	\$136,000
82-Wages & Benefits						
500000-Full Time Wages	216,363	-	4,821,480	3,461,922	4,821,480	5,640,317
500100-Part Time Wages	-	47,896	183,920	176,947	183,920	71,553
500400-Overtime	161,424	101,999	225,230	209,820	225,230	170,000
500401-Overtime - Court	5,314	2,089	6,000	132	6,000	6,000
500406-Overtime - Holiday	-	3,800	42,000	35,656	42,000	-
500500-Cellphone Allowance	6,518	5,210	4,800	2,818	4,800	3,360
500501-Auto Allowance	1,204	812	1,500	-	1,500	1,500
500502-Uniform & Equipment Allowance	5,862	7,824	28,500	27,442	28,500	3,650
500503-Education Reimbursement	-	2,497	8,600	7,766	8,600	-
500504-One-Time Compensation	56,018	83,607	125,070	126,138	125,070	50,000
500506-Incentive- Bilingual Pay	44,132	52,067	62,324	52,837	62,324	59,334
500507-Incentive- Degree	17,695	17,295	20,307	19,183	20,307	24,818
500508-Incentive-Certificate Pay	114,441	120,442	154,717	115,289	154,717	167,449
500509-Incentive-Canine Handler	1,544	1,740	1,826	1,261	1,826	2,437
500600-Retirement	609,472	390,541	-	-	-	-
500601-Retirement - Supp Pmts	-	-	28,000	-	28,000	-
500602-Unfunded Accr. Liab. (UAL)	598	23,383	-	-	-	26,000
500603-PERS 3069 Misc. Classic	-	22,651	75,000	52,312	75,000	43,281
500604-PERS 26454 Misc. Pepra	-	8,300	55,000	40,516	55,000	53,030
500605-PERS 3070 Safety Classic	-	130,126	243,450	235,057	243,450	212,997
500606-PERS 25405 Safety Pepra	-	134,657	316,670	303,975	316,670	411,731
500700-OPEB - Health Insurance	-	36,753	25,000	14,644	25,000	25,000
500800-Health Insurance	627,753	557,126	657,456	570,725	657,456	911,170
500801-Dental Insurance	20,053	17,529	19,793	16,111	19,793	23,800
500802-Vision Insurance	9,197	8,095	9,305	7,390	9,305	10,895
500803-Life Insurance	13,251	13,163	14,512	12,460	14,512	14,249
500880-Work Comp Insurance	1,277	-	443,143	219,168	443,143	293,255
500990-Non-Cash Labor Cost Allocation	(59,738)	(76,513)	-	-	-	-
509000-Payroll Taxes	16,332	-	330,750	315,676	330,750	379,691
Total 82-Wages & Benefits	\$5,893,876	\$5,734,175	\$7,904,353	\$6,025,245	\$7,904,353	\$8,605,517
83-Planned Operations						
510000-Office Supplies	28,469	32,906	15,050	11,958	27,900	30,000
510001-Departmental Supplies	55,634	72,385	88,947	84,211	92,120	76,400
510003-PAL / Explorer Supplies	-	25	500	-	-	-
510014-Canine Supplies	3,547	2,186	4,100	1,243	1,300	-
510100-Service Agreements	6,383	10,864	19,220	12,805	18,900	10,000
510103-Postage & Freight	1,614	1,550	2,250	1,140	1,500	2,000
510105-Software Licensing	42,114	8,408	-	3,932	4,000	-

Police

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
510106-Subscriptions & Dues	957	1,006	1,050	384	1,450	1,500
510109-Janitorial Services	53,427	52,054	52,000	47,564	51,900	-
510113-CA Law Enfc Telcom Sys (CLETS)	14,708	12,307	15,500	9,230	10,000	10,000
510115-Recruitment	11,855	31,509	50,000	76,377	76,850	75,000
510120-DUI Crime Lab	14,743	15,886	15,900	11,213	11,220	15,900
510150-Software Subscription	-	221,882	56,100	52,904	56,000	57,600
510155-IT Subscription	-	-	75,000	75,000	75,000	-
510200-Repairs & Maintenance	26,814	8,121	15,050	5,825	12,600	15,050
510202-Hardware & Tools	-	47,833	-	-	-	-
510204-Equipment Repair	5,415	365	10,500	6,061	6,500	10,500
510205-Building Repair & Maintenance	6,526	8,623	10,000	21,459	22,000	-
510300-Vehicle Operations	116,831	90,759	85,500	76,404	87,500	100,000
510302-Vehicle Operations - Fuel	100,556	144,740	150,500	98,196	130,000	150,500
510400-Professional Services	24,751	25,297	44,100	24,525	26,500	27,100
510501-Training	13,058	37,093	39,000	25,908	28,750	55,000
510505-Travel	20,767	51,995	47,000	40,519	47,000	55,000
510809-Assessment fees	-	1,581	5,000	2,837	2,837	5,000
Total 83-Planned Operations	\$548,169	\$879,375	\$802,267	\$689,694	\$791,827	\$696,550
85-Required Operations						
510701-Communications	49,327	76,650	67,500	64,133	67,000	67,500
510704-Water	8,031	8,377	8,280	8,024	9,000	8,280
510705-Sewer	2,750	2,860	2,840	2,622	3,000	2,840
510706-Refuse	2,496	2,748	2,580	2,973	3,300	2,580
510707-Power	57,613	65,444	77,160	64,853	75,000	77,160
510708-Natural Gas	1,312	2,698	2,000	1,518	2,000	2,000
510805-Bad Debt Expense	(17)	(1)	-	-	-	-
Total 85-Required Operations	\$121,512	\$158,776	\$160,360	\$144,123	\$159,300	\$160,360
88-Operations -Internal						
520000-Asset Replace	-	-	173,400	-	128,000	173,400
520100-Internal ISF Chrg - Shop	71,659	52,382	97,981	89,816	90,000	97,981
520200-Internal ISF Chrg - Building	4,947	103,602	132,610	121,559	125,000	132,610
520300-Internal ISF Chrg - IT	345,868	354,029	658,700	603,808	620,000	560,000
520400-Internal ISF Chrg - Liability	131,743	220,875	343,460	314,838	320,000	343,460
Total 88-Operations -Internal	\$554,217	\$730,888	\$1,406,151	\$1,130,021	\$1,283,000	\$1,307,451
90-Debt Service						
550100-Principal Payments	-	44,282	-	-	-	-
Total 90-Debt Service	\$0	\$44,282	\$0	\$0	\$0	\$0
92-Capital Outlay						
570100-Automotive Equipment	67,945	372,484	250,695	352,190	255,000	164,000
570200-Machinery & Equipment	-	-	68,500	108,171	108,600	345,000
Total 92-Capital Outlay	\$73,755	\$458,938	\$319,195	\$460,361	\$363,600	\$509,000
93-Capital Projects						
580200-Capital Prj.- Buildings & Imp.	-	-	-	26,017	-	-
580300-Capital Prj.- Other Imp.	10,945	-	-	-	-	-
Total 93-Capital Projects	\$10,945	\$0	\$0	\$26,017	\$0	\$0
Expenses	\$7,202,474	\$8,006,434	\$10,592,326	\$8,475,461	\$10,502,080	\$11,278,878
79-Transfers-In						
490202-Trans In - SLEF	151,078	188,897	15,000	-	-	-
Total 79-Transfers-In	\$151,078	\$188,897	\$15,000	\$0	\$0	\$0
Revenues	\$151,078	\$188,897	\$15,000	\$0	\$0	\$0
Total Police Net Surplus/(Deficit)	(\$6,878,925)	(\$7,535,215)	(\$10,296,962)	(\$8,228,644)	(\$10,238,234)	(\$11,142,878)



Animal Control Description of Major Services:

The Animal Control Division is a branch of the Police Department that is tasked with patrolling the community for animals that are not under the care of their owners. This division is responsible for operating and maintaining the animal holding facility. The City Council has identified animal control as a top priority.

Fiscal Year 2023-24 Highlights and Accomplishments

- ✓ Contracting with new Veterinarian of Record
- ✓ Obtained required Veterinary Premise and Shelter DEA permits
- ✓ Expanded Food Drive Giveaway to unincorporated Shafter residents
- ✓ Partnered with Kern County Animal Services for low cost spay/neuter clinics
- ✓ Reestablished Community Classroom with Kern High School District Regional Occupational Services

Fiscal Year 2024-25 Goals and Objectives

- ☐ Resume operations and field services seven days a week
- ☐ Security camera upgrades for the exterior of the shelter
- ☐ Expand Vaccination Clinics for the public
- ☐ Exterior lighting upgrade for added security and camera functionality
- ☐ Addition of High Desert Medical College, approved externship site

Animal Control

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
71-Fees for Service						
411000-Animal Control - Misc	4,880	5,295	5,000	4,875	5,200	5,000
411001-Animal Control - Shelter Fees	2,450	1,585	2,440	1,970	2,000	2,440
411002-Animal Control - Adoption Fees	9,921	7,970	9,880	6,025	6,600	9,880
Total 71-Fees for Service	\$17,251	\$14,850	\$17,320	\$12,870	\$13,800	\$17,320
73-License & Permits						
430100-Animal License Fee	4,570	3,330	3,396	3,045	3,200	3,200
Total 73-License & Permits	\$4,570	\$3,330	\$3,396	\$3,045	\$3,200	\$3,200
77-Grants & Donations						
470300-Donations - Misc	34,330	-	-	-	-	-
Total 77-Grants & Donations	\$34,330	\$0	\$0	\$0	\$0	\$0
Revenues	\$56,151	\$18,180	\$20,716	\$15,915	\$17,000	\$20,520
82-Wages & Benefits						
500000-Full Time Wages	17,586	-	227,724	201,477	227,724	256,857
500400-Overtime	8,751	5,240	17,220	16,034	17,220	7,500
500406-Overtime - Holiday	-	114	-	84	100	-
500500-Cellphone Allowance	1,205	1,205	1,200	1,085	1,200	1,200
500502-Uniform & Equipment Allowance	-	1,423	2,350	2,315	2,350	850
500503-Education Reimbursement	-	49	-	-	-	-
500504-One-Time Compensation	2,881	2,322	700	699	700	2,500
500506-Incentive- Bilingual Pay	4,340	3,838	3,706	3,910	4,270	4,684
500507-Incentive- Degree	-	-	3,765	3,412	3,765	4,684
500600-Retirement	20,471	13,686	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	1,389	-	-	-	-
500603-PERS 3069 Misc. Classic	-	5,407	20,000	14,607	20,000	13,329
500604-PERS 26454 Misc. Pepra	-	5,881	14,000	10,314	14,000	11,746
500800-Health Insurance	33,990	33,427	37,596	29,187	37,596	42,780
500801-Dental Insurance	1,176	1,017	1,155	963	1,155	1,155
500802-Vision Insurance	540	444	497	421	497	593
500803-Life Insurance	775	874	836	870	960	901
500880-Work Comp Insurance	32,546	17,593	34,174	15,226	34,174	17,551
500990-Non-Cash Labor Cost Allocation	(3,174)	1,510	-	-	-	-
509000-Payroll Taxes	15,168	17,745	20,080	18,450	20,080	20,904
Total 82-Wages & Benefits	\$315,994	\$323,578	\$385,003	\$319,054	\$385,791	\$387,234
83-Planned Operations						
510000-Office Supplies	177	279	560	244	560	650
510001-Departmental Supplies	30,500	21,291	16,573	15,153	15,500	15,000
510100-Service Agreements	2	11,619	18,320	15,468	16,950	10,000
510103-Postage & Freight	23	132	200	19	200	100
510105-Software Licensing	295	295	300	295	400	-
510106-Subscriptions & Dues	250	100	200	100	100	-
510111-Vet Care Services	45,042	53,488	149	-	-	-
510115-Recruitment	69	835	475	475	475	-
510124-Spay/Neuter Expenses	25,200	36,000	-	-	-	-
510150-Software Subscription	-	-	-	-	295	300
510200-Repairs & Maintenance	26,722	17,194	18,200	17,963	18,800	7,400
510300-Vehicle Operations	4,943	2,983	5,000	4,823	4,900	4,000
510302-Vehicle Operations - Fuel	4,041	10,367	9,814	8,985	10,000	15,000
510400-Professional Services	19,541	(236)	1,323	1,323	1,323	-
510501-Training	-	1,720	1,100	720	1,720	3,000
510505-Travel	-	-	1,000	240	500	2,000
510809-Assessment fees	-	-	518	518	520	-
Total 83-Planned Operations	\$156,805	\$156,067	\$73,732	\$66,326	\$72,243	\$57,450
85-Required Operations						
510701-Communications	1,455	2,368	1,500	1,729	1,800	1,500
510704-Water	2,815	2,890	2,900	2,696	3,000	2,900
510705-Sewer	1,426	1,426	1,470	1,352	2,000	1,470

Animal Control

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
510706-Refuse	2,342	3,717	4,720	4,219	5,000	5,000
510707-Power	16,462	10,758	22,050	11,141	13,000	22,050
510708-Natural Gas	8,685	8,896	8,950	7,820	9,000	8,950
510805-Bad Debt Expense	(250)	-	-	-	-	-
Total 85-Required Operations	\$32,935	\$30,055	\$41,590	\$28,957	\$33,800	\$41,870
88-Operations -Internal						
520100-Internal ISF Chrg - Shop	5,657	4,135	7,735	7,090	7,100	7,735
520200-Internal ISF Chrg - Building	-	16,813	21,520	19,727	20,000	21,520
520300-Internal ISF Chrg - IT	41,879	36,824	59,370	54,422	55,000	57,070
520400-Internal ISF Chrg - Liability	7,620	14,049	22,140	20,295	22,000	22,140
Total 88-Operations -Internal	\$55,156	\$71,821	\$110,765	\$101,534	\$104,100	\$108,465
93-Capital Projects						
580300-Capital Prj.- Other Imp.	-	-	-	-	-	75,000
Total 93-Capital Projects	\$0	\$0	\$0	\$0	\$0	\$75,000
Expenses	\$560,890	\$581,521	\$611,090	\$515,871	\$595,934	\$670,019
Total Animal Control Net Surplus/(Deficit)	(\$504,739)	(\$563,341)	(\$590,374)	(\$499,956)	(\$578,934)	(\$649,499)

Veterinary Care

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
83-Planned Operations						
510001-Departmental Supplies	-	-	231	231	300	-
510012-Medical Supplies	-	-	11,728	9,410	13,301	13,000
510100-Service Agreements	-	-	332	332	400	-
510106-Subscriptions & Dues	-	-	16,450	14,638	16,450	16,450
510111-Vet Care Services	-	-	51,718	24,835	64,200	64,200
510124-Spay/Neuter Expenses	-	-	44,082	44,082	46,500	33,600
Total 83-Planned Operations	\$0	\$0	\$124,541	\$93,528	\$141,151	\$127,250
Expenses	\$0	\$0	\$124,541	\$93,528	\$141,151	\$127,250
Total Veterinary Care Net Surplus/(Deficit)	\$0	\$0	(\$124,541)	(\$93,528)	(\$141,151)	(\$127,250)



Engineering Description of Major Services:

The Engineering Division within the City's Public Works Department offers engineering and technical support services for all development projects within the city. This includes reviewing and approving subdivision maps, civil engineering site plans, and public infrastructure improvement plans. The division also provides construction inspection services to ensure compliance with construction standards, plans, specifications, and regulations. Additionally, the division plays a key role in developing the City's Capital Improvement Program (CIP) to effectively plan for future growth in commercial, industrial, and residential sectors. Design and construction management services are provided for projects approved in the CIP. The Engineering Division also assists in coordinating and managing activities within the Public Works Department. The City Economic Development ventures are also supported by the division with design and construction management services.

Fiscal Year 2023-24 Highlights and Accomplishments

- ✓ Filled new Engineer I position.
- ✓ Completed designs for recreation and quality-of-life projects:
 - New lighting at Mannel and Veterans Park
 - Decorative streetlighting additions at James Street
 - New basketball court at Veterans Park
 - Field improvements at Kirschenmann Park
 - Parking and recreation additions at Stringham Park
- ✓ Completed designs for street paving, walkway, and safety improvements:
 - Reconstruct Lerdo Highway between Valley Street and Shafter Avenue
 - Paved shoulders at Santa Fe Way
 - Reconstruct the slow lane at Seventh Standard Road
 - Striping and signage improvements at West Tulare Avenue
- ✓ Provided design, engineering, plan check, and construction inspection services for public and private development projects.

Fiscal Year 2024-25 Goals and Objectives

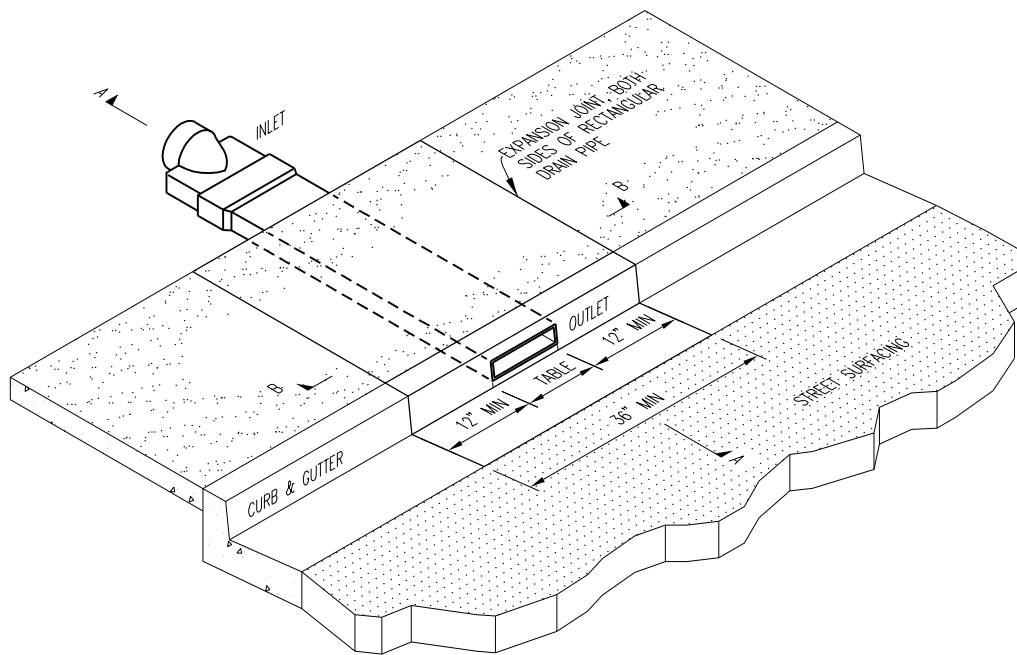
- ☐ Develop a Pavement Management System.
- ☐ Develop an updated City bidding and procurement policy.
- ☐ Obtain the right-of-way needed to construct a roundabout at the intersection of Highway 43 and Santa Fe Way.
- ☐ Complete designs for new or upgraded public facilities
 - Shafter Aquatics Center building
 - North Shafter Community Park
 - Police Sub-Station at Gossamer Grove
- ☐ Continue to provide engineering and technical support for projects for strategic planning and economic development.
- ☐ Continue to provide design, engineering, plan check, and construction inspection services for public and private development projects.

Engineering

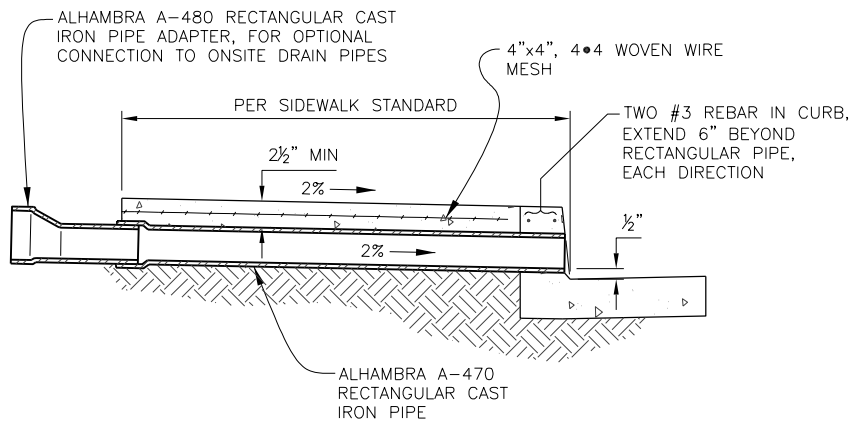
	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
71-Fees for Service						
410700-Engineering Fees - Misc	22,789	49,257	22,680	25,010	25,500	22,680
410701-Offsite Plan Check and Inspect	134,771	576,658	134,100	32,823	35,000	35,000
Total 71-Fees for Service	\$157,560	\$625,915	\$156,780	\$57,833	\$60,500	\$57,680
73-License & Permits						
430200-Encroachment Permit	39,434	5,401	39,240	7,316	7,500	4,600
Total 73-License & Permits	\$39,434	\$5,401	\$39,240	\$7,316	\$7,500	\$4,600
Revenues	\$196,994	\$631,316	\$196,020	\$65,149	\$68,000	\$62,280
82-Wages & Benefits						
500000-Full Time Wages	17,402	-	477,191	441,344	477,191	474,899
500100-Part Time Wages	1,214	6,996	7,000	3,614	7,000	6,459
500400-Overtime	355	185	300	210	300	300
500500-Cellphone Allowance	3,904	4,273	4,140	3,941	4,140	3,540
500501-Auto Allowance	4,578	4,578	4,675	4,826	4,675	4,560
500502-Uniform & Equipment Allowance	1,235	1,642	2,000	605	2,000	2,000
500503-Education Reimbursement	48	-	-	-	-	-
500504-One-Time Compensation	13,118	4,502	29,500	29,050	29,500	900
500506-Incentive- Bilingual Pay	1,498	558	672	836	1,015	576
500600-Retirement	57,139	55,731	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	3,353	-	-	-	-
500603-PERS 3069 Misc. Classic	-	9,930	28,000	17,563	28,000	9,255
500604-PERS 26454 Misc. Pepra	-	11,544	29,000	30,521	33,240	26,064
500700-OPEB - Health Insurance	-	-	7,340	6,282	7,340	-
500800-Health Insurance	74,481	113,940	44,083	52,881	60,820	46,446
500801-Dental Insurance	1,912	3,419	1,369	1,430	1,620	1,246
500802-Vision Insurance	877	1,550	604	599	604	528
500803-Life Insurance	1,754	2,705	2,559	1,658	2,559	1,622
500880-Work Comp Insurance	250	-	12,730	12,204	12,730	12,150
500990-Non-Cash Labor Cost Allocation	(12,856)	9,999	-	-	-	-
509000-Payroll Taxes	1,020	-	36,152	33,756	36,152	34,772
Total 82-Wages & Benefits	\$675,085	\$979,444	\$687,315	\$641,320	\$708,886	\$625,317
83-Planned Operations						
510000-Office Supplies	2,760	3,167	3,500	4,611	5,000	5,000
510001-Departmental Supplies	8,005	11,521	5,000	5,244	5,750	5,000
510100-Service Agreements	5,048	6,732	8,200	9,748	10,640	5,000
510103-Postage & Freight	132	398	500	93	100	100
510105-Software Licensing	10,813	9,948	-	-	-	-
510106-Subscriptions & Dues	849	271	720	519	550	700
510109-Janitorial Services	33,263	35,317	36,000	30,448	36,000	-
510115-Recruitment	324	7,135	20,000	14,479	15,500	-
510150-Software Subscription	-	10,176	15,000	25,074	26,750	37,500
510200-Repairs & Maintenance	4,311	6,015	-	1,962	2,000	2,000
510202-Hardware & Tools	-	-	1,000	8,203	8,500	5,000
510205-Building Repair & Maintenance	-	6,283	6,000	2,801	2,800	-
510300-Vehicle Operations	4,736	5,678	5,000	4,492	5,000	5,500
510302-Vehicle Operations - Fuel	3,562	8,020	8,500	6,645	7,500	8,500
510400-Professional Services	96,767	23,429	10,000	2,988	5,000	5,000
510401-Engineering Services	62,705	4,000	90,000	60,957	80,000	95,000
510420-Legal Services	23,353	3,763	5,000	-	-	-
510501-Training	2,295	7,639	10,000	8,668	10,500	13,500
510505-Travel	503	1,743	7,500	9,492	10,500	11,500
510807-Regulatory & Permitting	-	147	500	-	-	-
510809-Assessment fees	-	2,097	2,500	3,127	3,127	-
Total 83-Planned Operations	\$259,426	\$153,479	\$234,920	\$199,551	\$235,217	\$199,300
85-Required Operations						
510701-Communications	4,337	4,702	5,100	4,617	5,000	5,100
510704-Water	703	533	730	586	800	730
510705-Sewer	36	36	40	34	40	40

Engineering

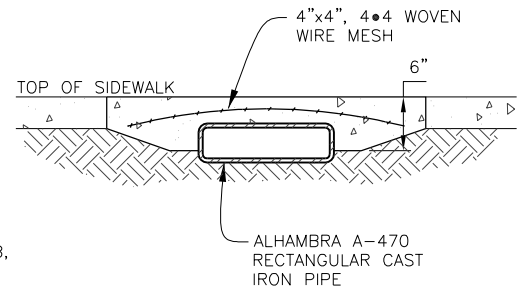
	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
510706-Refuse	3,760	2,982	3,880	2,684	3,800	3,880
510707-Power	1,679	64	260	521	750	260
Total 85-Required Operations	\$10,515	\$8,317	\$10,010	\$8,442	\$10,390	\$10,010
88-Operations -Internal						
520100-Internal ISF Chrg - Shop	9,429	6,893	12,893	11,819	12,000	12,893
520200-Internal ISF Chrg - Building	37,035	9,439	12,080	11,073	16,000	12,080
520300-Internal ISF Chrg - IT	33,742	29,966	48,312	44,286	44,800	46,440
520400-Internal ISF Chrg - Liability	16,352	30,252	47,660	43,688	44,500	47,660
Total 88-Operations -Internal	\$96,558	\$76,550	\$120,945	\$110,866	\$117,300	\$119,073
92-Capital Outlay						
570200-Machinery & Equipment	989	-	-	-	-	-
Total 92-Capital Outlay	\$989	\$0	\$0	\$0	\$0	\$0
Expenses	\$1,042,573	\$1,217,790	\$1,053,190	\$960,179	\$1,071,793	\$953,700
Total Engineering Net Surplus/(Deficit)	(\$845,579)	(\$586,474)	(\$857,170)	(\$895,030)	(\$1,003,793)	(\$891,420)



ISOMETRIC PLAN



SECTION A-A



SECTION B-B

GENERAL NOTES:

THE USE OF UNDER SIDEWALK DRAINS IS TO BE KEPT TO A MINIMUM. WHENEVER POSSIBLE, RUNOFF SHALL BE DESIGNED TO SURFACE FLOW OVER TOP OF SIDEWALK INTO GUTTER FLOWLINE.

ALTERNATIVE MANUFACTURERS AND/OR DESIGNS MUST BE SUBMITTED & APPROVED BY THE CITY PRIOR TO USAGE.

FOR ALL OTHER REQUIREMENTS, REFER TO THE CITY SIDEWALK STANDARDS AND DRAWINGS.

ALHAMBRA A-480 RECTANGULAR CAST IRON PIPE ADAPTER		
ROUND PIPE	RECT. PIPE	LAYING LENGTH
4"	3"x5"	1'-0"
5"	3"x9"	1'-0"
6"	3"x12 1/2"	1'-0"
8"	4"x14"	1'-0"

ALHAMBRA A-470 RECTANGULAR CAST IRON PIPE			
	OUTSIDE PIPE	OUTSIDE HUBS	FLOW AREA
FOR USE ON 6" & 8" CURBS	3"x5"	4 1/4"x6 1/4"	11.25 SQ. IN.
	3"x5"	4 1/4"x6 1/4"	11.25 SQ. IN.
	3"x9"	4 1/4"x10 1/4"	21.20 SQ. IN.
	3"x12 1/2"	4 1/4"x14"	30.00 SQ. IN.
FOR USE ON 8" CURBS	4"x14"	5 1/4"x15 1/4"	47.50 SQ. IN.
	4"x14"	5 1/4"x15 1/4"	47.50 SQ. IN.



SUBDIVISION & ENGINEERING
DESIGN MANUAL
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

APPROVED BY THE CITY COUNCIL:

JULY 21, 2005

DATE

APPROVED:

ORIGINAL SIGNED & ON FILE

CITY ENGINEER

UNDER SIDEWALK
DRAIN
STANDARD DRAWING

DRAWN BY:

KLH

SCALE:

NTS

CHECKED BY:

KLH

UPDATED:

6/2005

SD-10

Streets Description of Major Services:

The Street Maintenance Division is a key component of the Public Works Department, tasked with the upkeep of all city streets, alleys, and right of way. Responsibilities include conducting minor to moderate asphalt and concrete repair work, as well as overseeing major street contracts within the capital improvement program. Additionally, the division is responsible for sidewalk, curb, and gutter repairs, roadside drainage maintenance, traffic signal upkeep, street striping, and storm drain maintenance.

Fiscal Year 2023-24 Highlights and Accomplishments

- ✓ Lerdo Highway Reconstruction
- ✓ Seventh Standard Road Reconstruction
- ✓ James Street Lighting Upgrades
- ✓ Santa Fe Way Shoulder Improvements

Fiscal Year 2024-25 Goals and Objectives

- ☐ Continue major thoroughfare improvements
- ☐ Annual residential street project
- ☐ Pedestrian/bicycle lane improvements
- ☐ Pavement Management System

Streets

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
71-Fees for Service						
410801-Streets Fees - Sweeping	2,739	2,739	2,730	1,370	2,800	2,730
Total 71-Fees for Service	\$2,739	\$2,739	\$2,730	\$1,370	\$2,800	\$2,730
78-Other Revenue						
480100-Misc Refunds	-	-	110	4,255	5,040	-
Total 78-Other Revenue	\$101	\$60	\$110	\$4,255	\$5,040	\$0
Revenues	\$2,840	\$2,799	\$2,840	\$5,625	\$7,840	\$2,730
82-Wages & Benefits						
500000-Full Time Wages	36,115	-	914,980	817,177	914,980	1,179,125
500100-Part Time Wages	36	-	-	-	-	-
500400-Overtime	562	539	9,700	8,591	9,700	800
500500-Cellphone Allowance	123	79	2,760	2,716	2,760	3,720
500501-Auto Allowance	3,096	2,606	3,145	1,713	3,145	1,584
500502-Uniform & Equipment Allowance	4,109	9,103	9,600	9,306	9,600	7,500
500503-Education Reimbursement	19	-	-	-	-	-
500504-One-Time Compensation	275	994	15,000	14,889	15,000	7,100
500506-Incentive- Bilingual Pay	1,307	3,229	8,592	8,619	8,592	8,592
500508-Incentive-Certificate Pay	281	-	-	-	-	-
500600-Retirement	9,364	12,446	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	1,175	-	-	-	-
500603-PERS 3069 Misc. Classic	-	282	69,140	64,546	69,140	58,643
500604-PERS 26454 Misc. Pepra	-	15,107	52,000	44,200	52,000	49,344
500700-OPEB - Health Insurance	(277)	-	3,000	2,532	3,000	-
500800-Health Insurance	22,081	39,011	221,078	193,111	221,078	278,719
500801-Dental Insurance	689	1,426	6,747	6,064	6,747	8,023
500802-Vision Insurance	314	649	3,048	2,735	3,048	3,695
500803-Life Insurance	329	700	4,085	3,459	4,085	3,842
500880-Work Comp Insurance	8	-	136,754	117,405	136,754	145,525
500990-Non-Cash Labor Cost Allocation	(1,184)	1,020	-	-	-	-
509000-Payroll Taxes	758	-	70,080	64,321	70,080	86,262
Total 82-Wages & Benefits	\$794,092	\$1,101,605	\$1,529,709	\$1,361,384	\$1,529,709	\$1,842,474
83-Planned Operations						
510000-Office Supplies	402	156	1,500	563	1,000	1,500
510001-Departmental Supplies	68,695	82,613	90,000	45,943	75,000	100,000
510100-Service Agreements	252	364	1,500	1,612	3,500	-
510103-Postage & Freight	72	58	250	29	50	100
510105-Software Licensing	2,000	1,789	-	-	-	-
510106-Subscriptions & Dues	-	229	-	33	200	250
510109-Janitorial Services	7,398	8,812	13,000	8,879	10,000	-
510110-Landscaping Services	-	9,175	95,000	52,849	115,000	232,500
510114-Contract Services	-	-	-	-	-	15,000
510115-Recruitment	-	1,059	1,500	322	450	-
510117-Traffic Sig. Operation & Maint	21,275	33,335	60,000	66,971	68,500	62,500
510121-Streetlight Repair and Maint.	68,880	45,640	110,000	31,707	86,000	110,000
510130-Graffiti Removal	-	1,241	15,000	2,189	5,000	5,000
510150-Software Subscription	-	50,092	15,000	17,816	19,500	36,000
510200-Repairs & Maintenance	3,285	38,070	50,000	61,744	55,000	100,000
510202-Hardware & Tools	-	-	20,000	10,374	10,000	10,000
510204-Equipment Repair	10,634	6,855	10,000	31,642	32,000	10,000
510205-Building Repair & Maintenance	-	322	1,000	936	1,000	1,000
510300-Vehicle Operations	39,652	74,809	40,000	35,052	45,000	60,000
510302-Vehicle Operations - Fuel	56,534	53,960	70,000	59,669	80,750	75,000
510400-Professional Services	56,951	20,924	75,000	18,303	75,000	75,000
510420-Legal Services	1,800	100	2,500	-	2,500	2,500
510501-Training	212	2,118	7,500	3,735	5,000	10,000
510505-Travel	503	134	2,500	1,948	2,500	5,000
510601-Equipment Rental	-	-	-	-	8,322	20,000
510807-Regulatory & Permitting	-	323	500	44	500	500

Streets

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
510809-Assessment fees	-	5,752	6,000	9,691	9,700	-
Total 83-Planned Operations	\$369,606	\$500,834	\$687,750	\$462,051	\$711,472	\$931,850
85-Required Operations						
510701-Communications	738	-	800	-	800	800
510704-Water	10,135	9,682	10,810	9,362	10,900	11,000
510705-Sewer	18	18	40	34	60	80
510706-Refuse	29,900	3,574	30,800	2,684	3,500	30,800
510707-Power	4,649	-	11,940	47,182	45,650	40,240
Total 85-Required Operations	\$54,715	\$20,125	\$54,390	\$59,262	\$60,910	\$82,920
88-Operations -Internal						
520100-Internal ISF Chrg - Shop	33,944	24,812	46,412	42,544	43,000	46,412
520200-Internal ISF Chrg - Building	9,345	2,191	17,380	15,932	26,000	17,380
520300-Internal ISF Chrg - IT	35,145	26,794	43,193	39,594	40,000	41,520
520400-Internal ISF Chrg - Liability	-	-	58,730	53,836	61,500	58,730
Total 88-Operations -Internal	\$101,894	\$102,463	\$165,715	\$151,906	\$170,500	\$164,042
90-Debt Service						
550100-Principal Payments	-	9,997	-	-	-	-
Total 90-Debt Service	\$0	\$9,997	\$0	\$0	\$0	\$0
92-Capital Outlay						
570100-Automotive Equipment	-	193,174	-	-	-	75,000
570200-Machinery & Equipment	989	111,666	-	-	-	-
Total 92-Capital Outlay	\$989	\$304,840	\$0	\$0	\$0	\$75,000
93-Capital Projects						
580100-Capital Prj.- Infrastructure	2,356,417	91,531	25,000	44,365	45,000	-
Total 93-Capital Projects	\$2,356,417	\$91,531	\$25,000	\$44,365	\$45,000	\$0
Expenses	\$3,677,713	\$2,131,395	\$2,462,564	\$2,078,968	\$2,517,591	\$3,096,286
79-Transfers-In						
490200-Trans In - Federal Grants	29,460	-	-	-	-	-
490204-Trans In - TDA	4,912	-	-	-	-	-
490305-Trans In - Traffic Mithigation	2,831,241	-	-	-	-	-
Total 79-Transfers-In	\$2,865,613	\$0	\$0	\$0	\$0	\$0
Revenues	\$2,865,613	\$0	\$0	\$0	\$0	\$0
Total Streets Net Surplus/(Deficit)	(\$809,260)	(\$2,128,596)	(\$2,459,724)	(\$2,073,343)	(\$2,509,751)	(\$3,093,556)



Public Facilities Description of Major Services:

The Public Facilities Division operates under the Public Works Department. This Division is responsible for the upkeep of all City Park landscaping, park restrooms, Arterial Street, and designated parkway landscaping.

Fiscal Year 2023-24 Highlights and Accomplishments

- ✓ Kirschenmann Park Field Improvements
- ✓ Veterans Park Basketball Court
- ✓ Mannel Park Shade Structure

Fiscal Year 2024-25 Goals and Objectives

- ☐ Continue grant-funded park upgrades and additions
- ☐ Veterans Hall upgrades
- ☐ Reopen Aquatics Center

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
71-Fees for Service						
415000-Miscellaneous Fees	304	274	360	455	675	360
Total 71-Fees for Service	\$664	\$634	\$360	\$455	\$675	\$360
75-Rents & Concessions						
450100-Facility Rental	-	-	3,020	8,066	9,500	7,000
450200-Park Rental	-	-	6,540	7,210	7,736	6,540
Total 75-Rents & Concessions	\$9,590	\$11,976	\$9,560	\$15,276	\$17,236	\$13,540
77-Grants & Donations						
470000-CA Grant	-	94,853	-	-	-	-
470040-CA Grant - Prop 68 Local Parks	65,653	-	-	-	-	-
470060-CA Grant - LCTOP	-	-	-	38,000	38,000	-
Total 77-Grants & Donations	\$65,653	\$94,853	\$0	\$38,000	\$38,000	\$0
Revenues	\$75,907	\$107,463	\$9,920	\$53,731	\$55,911	\$13,900
82-Wages & Benefits						
500000-Full Time Wages	41,740	43,559	340,265	352,325	342,746	392,101
500100-Part Time Wages	-	146	1,070	-	1,070	1,070
500400-Overtime	267	202	4,230	3,298	4,830	2,009
500500-Cellphone Allowance	253	245	1,560	1,381	1,602	1,560
500501-Auto Allowance	169	130	925	215	925	240
500502-Uniform & Equipment Allowance	-	74	5,100	4,392	5,100	4,100
500504-One-Time Compensation	2	-	2,000	2,466	2,511	2,000
500506-Incentive- Bilingual Pay	29	26	2,615	3,034	3,345	2,400
500508-Incentive-Certificate Pay	22	-	-	-	-	-
500600-Retirement	6,052	3,560	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	26	-	-	-	-
500603-PERS 3069 Misc. Classic	-	-	40,400	29,034	40,400	26,899
500604-PERS 26454 Misc. Pepra	-	969	27,100	17,600	27,100	12,441
500700-OPEB - Health Insurance	(277)	-	-	-	-	-
500800-Health Insurance	12,360	7,889	92,015	79,880	92,015	75,387
500801-Dental Insurance	366	306	2,593	2,726	3,003	2,600
500802-Vision Insurance	167	141	1,208	1,271	1,417	1,207
500803-Life Insurance	188	191	918	1,478	1,635	1,448
500880-Work Comp Insurance	8,142	6,362	58,522	42,496	58,522	50,867
500990-Non-Cash Labor Cost Allocation	(203)	83	-	-	-	-
509000-Payroll Taxes	987	1,217	31,770	28,101	31,770	29,216
Total 82-Wages & Benefits	\$502,030	\$468,990	\$612,291	\$569,697	\$617,991	\$605,545
83-Planned Operations						
510000-Office Supplies	-	-	7,050	6,613	3,810	1,700
510001-Departmental Supplies	2,859	4,627	78,501	50,437	47,650	76,500
510100-Service Agreements	15,030	191	51,600	2,743	4,100	50,000
510103-Postage & Freight	22	20	860	114	150	860
510105-Software Licensing	-	-	22,142	-	-	-
510106-Subscriptions & Dues	-	-	1,000	72	100	500
510109-Janitorial Services	7,398	3,229	1,500	30,679	31,750	24,000
510110-Landscaping Services	-	-	44,341	30,226	53,425	127,500
510114-Contract Services	-	-	27,200	48,878	72,320	59,500
510115-Recruitment	-	315	9,134	602	602	-
510150-Software Subscription	-	-	-	14,458	16,675	18,500
510200-Repairs & Maintenance	845	10,443	75,100	69,960	77,650	93,700
510202-Hardware & Tools	-	-	8,000	16,214	18,325	33,000
510204-Equipment Repair	-	6	15,201	4,003	4,200	33,000
510205-Building Repair & Maintenance	-	-	40,450	55,156	59,400	56,000
510300-Vehicle Operations	8,906	10,972	34,320	9,756	11,850	15,000
510302-Vehicle Operations - Fuel	986	2,952	6,000	19,253	23,830	10,000
510400-Professional Services	-	-	40,228	18,993	21,220	22,700
510420-Legal Services	-	275	2,500	-	-	-
510501-Training	-	1	10,203	1,920	8,599	10,000
510505-Travel	-	-	4,020	660	3,500	5,000

Public Facilities

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
510600-Rents & Leases	2,400	2,400	-	2,200	2,400	2,400
510601-Equipment Rental	-	-	7,000	621	2,500	23,500
510801-Outside Agency Costs	27,000	25,000	20,000	13,769	20,000	25,000
510807-Regulatory & Permitting	-	283	-	4	25	1,050
510809-Assessment fees	-	2,512	7,150	9,142	9,216	20,000
510905-Water Testing/Samples	-	-	-	-	-	25,000
Total 83-Planned Operations	\$260,564	\$402,066	\$513,500	\$406,470	\$493,297	\$734,410
85-Required Operations						
510701-Communications	821	911	4,940	5,801	6,800	6,250
510704-Water	12,920	11,344	165,420	113,559	156,000	167,790
510705-Sewer	178	178	570	501	600	600
510706-Refuse	329	1,886	4,110	5,370	6,000	6,300
510707-Power	4,350	8,721	73,020	44,767	53,100	73,260
510708-Natural Gas	180	30	2,350	2,014	2,350	2,350
Total 85-Required Operations	\$211,978	\$167,035	\$250,410	\$172,012	\$224,850	\$256,550
88-Operations -Internal						
520100-Internal ISF Chrg - Shop	-	-	5,157	4,727	9,800	5,157
520200-Internal ISF Chrg - Building	-	-	151,000	138,416	161,400	151,000
520300-Internal ISF Chrg - IT	-	-	33,467	30,678	69,950	32,170
520400-Internal ISF Chrg - Liability	-	-	42,470	38,931	73,500	42,470
Total 88-Operations -Internal	\$51,895	\$168,461	\$232,094	\$212,752	\$314,650	\$230,797
92-Capital Outlay						
570100-Automotive Equipment	-	-	-	-	-	145,000
570200-Machinery & Equipment	989	-	-	-	-	-
Total 92-Capital Outlay	\$4,945	\$24,523	\$0	\$0	\$0	\$145,000
93-Capital Projects						
580200-Capital Prj.- Buildings & Imp.	-	-	506,392	251,316	274,510	1,440,000
580300-Capital Prj.- Other Imp.	9,500	750	93,750	233,347	529,750	-
Total 93-Capital Projects	\$66,315	\$435,776	\$600,142	\$484,664	\$804,260	\$1,440,000
Expenses	\$1,097,727	\$1,666,851	\$2,208,437	\$1,845,595	\$2,455,048	\$3,412,302
Total Public Facilities Net Surplus/(Deficit)	(\$1,021,820)	(\$1,559,388)	(\$2,198,517)	(\$1,791,864)	(\$2,399,137)	(\$3,398,402)



Building Department Description of Major Services:

The Building Division of the City is responsible for upholding City Zoning Codes, Municipal Codes, California Building Codes, and various standards related to mechanical, electrical, plumbing, swimming pools, and Title 24 energy. Additionally, the division oversees the abatement of hazardous structures, issues building permits, conducts plan checks, and performs inspections on both residential and commercial properties located within the City boundaries.

Fiscal Year 2023-24 Highlights and Accomplishments

- ✓ Permitted improvements for LGV Coupling
- ✓ Permitted improvements for Golden Bear Industries
- ✓ Approved a 416,072 sq ft shell warehouse, located at 3601 Enterprise St
- ✓ Completed renovation project for 24-units at the Skyway Apartments
- ✓ Completed the Amazon tenant improvements, now operating at full capacity

Fiscal Year 2024-25 Goals and Objectives

- ☐ Implement Land Management System
- ☐ Develop policies and procedures for code enforcement housing inspections per AB 548

Building Inspection

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
71-Fees for Service						
410100-Building Fees - Misc	6,566	15,616	6,540	14,495	17,500	17,500
Total 71-Fees for Service	\$6,566	\$15,616	\$6,540	\$14,495	\$17,500	\$17,500
73-License & Permits						
430300-Building Permits	1,248,955	1,579,694	1,150,000	869,611	865,000	865,000
Total 73-License & Permits	\$1,248,955	\$1,579,694	\$1,150,000	\$869,611	\$865,000	\$865,000
Revenues	\$1,255,521	\$1,595,310	\$1,156,540	\$884,106	\$882,500	\$882,500
82-Wages & Benefits						
500000-Full Time Wages	26,300	-	770,000	608,317	770,000	779,708
500100-Part Time Wages	-	8,223	18,640	16,098	18,640	3,600
500400-Overtime	9,758	5,342	6,000	4,636	6,000	6,000
500500-Cellphone Allowance	5,299	6,104	6,000	5,396	6,000	6,000
500501-Auto Allowance	4,819	4,819	4,885	4,339	4,885	4,800
500502-Uniform & Equipment Allowance	1,404	1,707	2,000	1,237	2,000	2,000
500503-Education Reimbursement	309	576	380	269	380	-
500504-One-Time Compensation	5,917	6,966	-	-	-	-
500506-Incentive- Bilingual Pay	697	644	768	1,009	1,090	672
500600-Retirement	50,456	36,166	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	3,660	-	-	-	-
500603-PERS 3069 Misc. Classic	-	10,299	42,000	28,157	42,000	25,674
500604-PERS 26454 Misc. Pepra	-	17,706	55,000	44,055	55,000	40,819
500700-OPEB - Health Insurance	6,118	1,214	6,000	-	-	6,000
500800-Health Insurance	67,047	75,016	93,020	84,602	93,020	100,530
500801-Dental Insurance	3,459	3,567	3,707	3,485	3,707	3,849
500802-Vision Insurance	1,566	1,629	1,696	1,595	1,696	1,736
500803-Life Insurance	1,958	2,376	2,604	2,415	2,604	2,711
500880-Work Comp Insurance	149	-	53,882	15,002	53,882	18,569
500990-Non-Cash Labor Cost Allocation	(11,734)	7,422	-	-	-	-
509000-Payroll Taxes	2,012	-	53,168	48,679	53,168	56,928
Total 82-Wages & Benefits	\$737,913	\$828,819	\$1,119,750	\$869,291	\$1,114,072	\$1,059,596
83-Planned Operations						
510000-Office Supplies	2,234	4,381	3,500	8,043	8,500	4,000
510001-Departmental Supplies	12,084	17,167	9,000	11,644	12,500	9,000
510100-Service Agreements	195	212	300	148	300	300
510103-Postage & Freight	2,455	1,531	2,000	1,507	2,000	2,000
510105-Software Licensing	1,677	-	10,000	128	1,000	-
510106-Subscriptions & Dues	9,653	1,780	1,500	3,355	4,500	1,500
510110-Landscaping Services	1,555	1,167	1,500	1,520	2,000	-
510115-Recruitment	1,161	401	-	615	620	-
510150-Software Subscription	-	67,033	-	9,955	13,000	65,800
510200-Repairs & Maintenance	3,727	2,944	4,200	2,064	2,580	-
510300-Vehicle Operations	9,615	14,511	12,300	11,289	12,300	12,300
510302-Vehicle Operations - Fuel	11,485	12,137	10,500	8,731	10,500	10,500
510400-Professional Services	139,392	178,361	150,000	12,320	150,000	150,000
510420-Legal Services	566	-	-	-	-	-
510501-Training	4,052	759	6,000	1,407	3,500	7,500
510505-Travel	1,670	3,469	4,200	70	1,000	5,500
Total 83-Planned Operations	\$201,521	\$305,853	\$215,000	\$72,796	\$224,300	\$268,400
85-Required Operations						
510701-Communications	-	1,413	2,500	795	2,500	2,500
Total 85-Required Operations	\$0	\$1,413	\$2,500	\$795	\$2,500	\$2,500
88-Operations -Internal						
520000-Asset Replace	-	-	5,100	-	4,000	5,100
520100-Internal ISF Chrg - Shop	7,543	5,514	10,314	9,454	10,000	10,314
520200-Internal ISF Chrg - Building	36,365	11,092	14,190	13,008	16,000	14,190
520300-Internal ISF Chrg - IT	39,384	38,993	62,866	57,627	60,000	60,430

Building Inspection

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
520400-Internal ISF Chrg - Liability	17,652	34,514	54,380	49,848	54,000	54,380
Total 88-Operations -Internal	\$100,944	\$90,113	\$146,850	\$129,937	\$144,000	\$144,414
90-Debt Service						
550100-Principal Payments	-	13,378	-	-	-	-
Total 90-Debt Service	\$0	\$13,378	\$0	\$0	\$0	\$0
Expenses	\$1,040,378	\$1,239,576	\$1,484,100	\$1,072,819	\$1,484,872	\$1,474,910
Total Building Inspection Net Surplus/(Deficit)	\$215,143	\$355,734	(\$327,560)	(\$188,713)	(\$602,372)	(\$592,410)



Code Compliance Description of Major Services:

The Code Compliance Division, a part of the Building Department, is tasked with ensuring adherence to the City's Municipal Code and relevant State laws. Our mission is to enhance the quality of life in Shafter by enforcing property maintenance standards, addressing public nuisance issues to enhance the visual appeal of the community, safeguarding property values, and promoting the health, safety, and well-being of our residents.

Fiscal Year 2024-25 Goals and Objectives

- ☐ Develop code enforcement officer safety standards policy per SB 296

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
71-Fees for Service						
410150-Abatement Fees	2,450	27,041	2,440	-	-	-
Total 71-Fees for Service	\$2,450	\$27,041	\$2,440	\$0	\$0	\$0
Revenues	\$2,450	\$27,041	\$2,440	\$0	\$0	\$0
82-Wages & Benefits						
500000-Full Time Wages	24,925	47,553	70,904	62,776	70,904	78,639
500100-Part Time Wages	-	11	-	-	-	-
500400-Overtime	-	712	3,000	596	3,000	3,000
500500-Cellphone Allowance	-	231	-	-	-	-
500502-Uniform & Equipment Allowance	-	252	-	-	-	-
500504-One-Time Compensation	3,710	-	-	-	-	4,000
500506-Incentive- Bilingual Pay	358	-	-	-	-	-
500507-Incentive- Degree	1,314	-	-	-	-	-
500600-Retirement	4,756	1,755	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	425	-	-	-	-
500604-PERS 26454 Misc. Pepra	-	3,475	12,000	7,388	12,000	5,778
500800-Health Insurance	6,177	15,387	19,416	19,338	19,416	22,752
500801-Dental Insurance	192	396	514	461	514	514
500802-Vision Insurance	86	147	191	171	191	191
500803-Life Insurance	84	218	138	282	310	312
500880-Work Comp Insurance	2,265	1,549	2,379	1,668	2,379	1,991
500990-Non-Cash Labor Cost Allocation	-	342	-	-	-	-
509000-Payroll Taxes	2,290	3,879	5,100	4,847	5,100	5,774
Total 82-Wages & Benefits	\$46,157	\$76,332	\$113,642	\$97,527	\$113,814	\$122,951
83-Planned Operations						
510000-Office Supplies	672	2,741	3,000	1,838	2,500	2,500
510001-Departmental Supplies	566	1,626	4,000	1,829	4,000	4,000
510100-Service Agreements	215	206	1,750	123	250	250
510103-Postage & Freight	2,474	1,472	1,400	2,032	2,100	2,000
510106-Subscriptions & Dues	3	554	800	330	600	800
510110-Landscaping Services	1,550	1,169	1,500	1,520	2,000	-
510114-Contract Services	-	-	-	-	-	15,000
510115-Recruitment	-	313	-	-	-	-
510150-Software Subscription	-	-	-	602	750	3,500
510200-Repairs & Maintenance	587	1,216	1,200	1,792	2,500	1,000
510300-Vehicle Operations	867	-	2,500	2,268	2,850	2,100
510302-Vehicle Operations - Fuel	-	1,637	1,200	1,610	1,800	1,800
510400-Professional Services	74,475	51,618	15,000	107	120	-
510501-Training	(488)	3,719	1,500	1,506	2,000	2,500
510505-Travel	-	1,343	300	571	571	900
Total 83-Planned Operations	\$80,921	\$67,614	\$34,150	\$16,128	\$22,041	\$36,350
85-Required Operations						
510701-Communications	-	-	600	-	600	600
Total 85-Required Operations	\$0	\$0	\$600	\$0	\$600	\$600
88-Operations -Internal						
520000-Asset Replace	-	-	1,275	-	1,000	1,275
520100-Internal ISF Chrg - Shop	1,886	-	-	-	-	-
520200-Internal ISF Chrg - Building	7,273	-	-	-	-	-
520300-Internal ISF Chrg - IT	5,305	4,016	6,471	5,932	8,300	6,220
520400-Internal ISF Chrg - Liability	3,082	-	-	-	-	-
Total 88-Operations -Internal	\$17,546	\$4,016	\$7,746	\$5,932	\$9,300	\$7,495
Expenses	\$144,624	\$147,962	\$156,138	\$119,587	\$145,755	\$167,396
Total Code Compliance Net Surplus/(Deficit)	(\$142,174)	(\$120,921)	(\$153,698)	(\$119,587)	(\$145,755)	(\$167,396)

Water

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
94-Transfers-Out						
595002-Trans Out - Water Operations	1,616,600	-	-	-	-	-
Total 94-Transfers-Out	\$1,616,600	\$0	\$0	\$0	\$0	\$0
Expenses	\$1,616,600	\$0	\$0	\$0	\$0	\$0
Total Water Net Surplus/(Deficit)	(\$1,616,600)	\$0	\$0	\$0	\$0	\$0

GENERAL FUND REVENUE DETAILS

Non-Departmental

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
70-Taxes						
400000-Prop Tax - Current Sec	1,936,203	2,169,420	2,993,800	2,705,063	2,793,800	2,795,000
400001-Prop Tax - Current Unsec	198,837	264,476	269,766	264,623	269,766	270,000
400002-Prop Tax - Supp Current Sec	47,438	65,157	66,460	50,351	50,500	50,500
400003-Prop Tax - Supp Current Unsec	1,471	1,973	1,470	2,650	2,700	2,100
400004-Prop Tax - Prior Sec	23,100	23,843	22,990	15,542	16,000	24,400
400005-Prop Tax - Prior Unsec	2,520	6,214	2,510	(2,568)	2,568	-
400006-Prop Tax - Supp Prior Sec	4,840	5,780	4,820	9,097	9,460	8,000
400007-Prop Tax - Supp Prior Unsec	39	-	40	-	-	-
400008-Prop Tax - State-Aid Home Exem	19,211	16,285	19,120	8,578	8,600	16,700
400009-Prop Tax - Aircraft	5,837	(5,437)	5,810	10,102	10,500	600
400010-Prop Tax - In Lieu of VLF	3,069,166	3,933,782	4,248,484	4,400,954	4,450,000	4,455,000
400011-Prop Tax - RDA Pass Thru	57,460	61,131	57,180	62,914	65,000	65,000
400012-Prop Tax - ABx1 26 Excess	203,362	250,026	255,027	156,896	157,000	157,000
400013-Prop Tax - Other In Lieu Taxes	14,544	4,825	4,921	1,186	1,200	5,000
400100-Sales Tax - Bradley-Burns	23,647,976	25,136,604	25,372,000	17,583,106	27,070,000	27,787,000
400200-Franchise Tax - Electricity	477,370	592,859	604,717	596,775	604,717	605,000
400201-Franchise Tax - Natural Gas	91,033	136,248	138,973	157,506	158,000	139,000
400202-Franchise Tax - Refuse	439,322	462,093	1,107,829	1,058,921	1,107,829	753,000
400203-Franchise Tax - Cable	97,565	90,602	92,413	59,735	92,414	92,500
400400-Real Property Trans Tax	108,562	111,561	113,792	76,907	113,792	114,800
400700-Motor Vehicle License Fee/Tax	-	20,999	21,419	26,332	27,500	21,400
Total 70-Taxes	\$30,445,856	\$33,348,441	\$35,403,541	\$27,244,670	\$37,011,346	\$37,362,000
71-Fees for Service						
412510-Late Fees	-	9,520	-	27,897	28,000	-
415000-Miscellaneous Fees	596,684	239,687	300,000	79,906	80,000	80,000
Total 71-Fees for Service	\$596,684	\$249,207	\$300,000	\$107,803	\$108,000	\$80,000
73-License & Permits						
435000-Misc Permits	750	760	750	422	700	750
Total 73-License & Permits	\$750	\$760	\$750	\$422	\$700	\$750
74-Fines, Forfeitures,						
440200-Penalties	1,412	10,149	1,410	9,320	9,550	6,000
Total 74-Fines, Forfeitures,	\$1,412	\$10,149	\$1,410	\$9,320	\$9,550	\$6,000
75-Rents & Concessions						
450000-Lease Revenues	301,720	500,237	309,380	368,196	500,000	500,000
450100-Facility Rental	25	30	30	-	-	-
450400-Mineral Rights	26,616	27,432	26,490	19,844	25,000	26,490
Total 75-Rents & Concessions	\$328,361	\$527,699	\$335,900	\$388,040	\$525,000	\$526,490
76-Investment Earnings						
460100-Interest - Property Tax	815	1,199	820	3,740	3,780	1,000
460145-Interest - Leases	14,620	14,950	-	-	-	-
Total 76-Investment Earnings	\$15,435	\$16,149	\$820	\$3,740	\$3,780	\$1,000
77-Grants & Donations						
470108-FED GRNT County Pass Thru	-	(29,631)	-	-	-	-
Total 77-Grants & Donations	\$0	(\$29,631)	\$0	\$0	\$0	\$0
78-Other Revenue						
480000-Sale of Prop - Capitalized	-	-	-	1,170	1,200	-
480100-Misc Refunds	24,798	29,835	24,680	37,119	38,000	24,680
480200-Loan Repayments - Gen Fund	-	-	300,000	-	-	-
480400-Restitution	713	-	710	-	-	-
Total 78-Other Revenue	\$25,511	\$29,835	\$325,390	\$38,289	\$39,200	\$24,680

Non-Departmental

	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
80-Operations -Internal						
416001-Ind Cost Allocation - Operat	341,795	1,416,064	340,090	1,421,810	1,421,811	1,422,000
Total 80-Operations -Internal	\$341,795	\$1,416,064	\$340,090	\$1,421,810	\$1,421,811	\$1,422,000
Revenues	\$31,755,804	\$35,568,673	\$36,707,901	\$29,214,094	\$39,119,387	\$39,422,920
83-Planned Operations						
510001-Departmental Supplies	-	-	-	-	300	-
510109-Janitorial Services	-	-	-	9,725	10,000	-
510202-Hardware & Tools	-	-	-	3,983	4,250	-
Total 83-Planned Operations	\$0	\$0	\$0	\$13,708	\$14,550	\$0
91-Other Non-Operationa						
560800-Emergency Response	11,215	-	-	-	11,000	-
Total 91-Other Non-Operationa	\$11,215	\$0	\$0	\$0	\$11,000	\$0
93-Capital Projects						
580200-Capital Prj.- Buildings & Imp.	69,611	7,485	50,000	5,000	1,550	-
Total 93-Capital Projects	\$69,611	\$7,485	\$50,000	\$5,000	\$1,550	\$0
Expenses	\$80,826	\$7,485	\$50,000	\$18,708	\$27,100	\$0
Total None Net Surplus/(Deficit)	\$31,674,978	\$35,561,188	\$36,657,901	\$29,195,386	\$39,092,287	\$39,422,920



ENTERPRISE FUNDS

Enterprise Fund Expense Budget Changes

Enterprise Funds Summary

Five -Year Projection (Water, WW, Refuse)

Water

Wastewater

Refuse

Rail

Dial-A-Ride

Fiber/Telecommunications

ENTERPRISE FUNDS EXPENSE BUDGET CHANGES SUMMARY

	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
Enterprise Funds							
Water Operations	3,797,958	4,966,140	8,693,597	11,505,270	2,811,673	32.3%	58.9%
Wastewater Operations	1,400,954	1,877,353	3,502,074	4,830,311	1,328,237	37.9%	24.7%
Refuse	1,120,244	1,902,234	1,847,635	2,047,592	199,957	10.8%	10.5%
Rail Operations	129,120	42,458	63,955	68,526	4,571	7.1%	0.4%
Public Transit	312,335	393,021	935,905	533,753	(402,152)	-43.0%	2.7%
Telecommunications	198,045	179,649	413,467	544,344	130,877	31.7%	2.8%
Total Enterprise Funds	\$6,958,656	\$9,360,855	\$15,456,633	\$19,529,796	\$4,073,163	26.4%	100%

Water Operations Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	868,017	1,084,132	1,420,851	1,507,167	86,316	6.1%	13.1%
83-Planned Operations	975,717	1,415,480	1,456,160	1,588,250	132,090	9.1%	13.8%
85-Required Operations	1,393,663	1,474,984	1,761,970	1,775,550	13,580	0.8%	15.4%
88-Operations -Internal	560,561	990,868	1,075,678	1,074,303	(1,375)	-0.1%	9.3%
90-Debt Service	-	676	298,938	-	(298,938)		
92-Capital Outlay	-	-	-	70,000	70,000	0.0%	0.0%
93-Capital Projects	-	-	2,680,000	5,490,000	2,810,000	104.9%	47.7%
Total Water Operations	3,797,958	4,966,140	8,693,597	11,505,270	2,811,673	32.3%	100%

Wastewater Operations Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	350,111	357,104	557,076	526,372	(30,704)	-5.5%	10.9%
83-Planned Operations	721,683	860,808	921,248	989,100	67,852	7.4%	20.5%
85-Required Operations	63,242	82,375	81,500	92,680	11,180	13.7%	1.9%
88-Operations -Internal	261,691	573,990	622,823	622,159	(664)	-0.1%	12.9%
90-Debt Service	4,227	3,076	319,427	-	(319,427)		
92-Capital Outlay	-	-	-	70,000	70,000	0.0%	0.0%
93-Capital Projects	-	-	1,000,000	2,530,000	1,530,000	153.0%	52.4%
Total Wastewater Operations	1,400,954	1,877,353	3,502,074	4,830,311	1,328,237	37.9%	100%

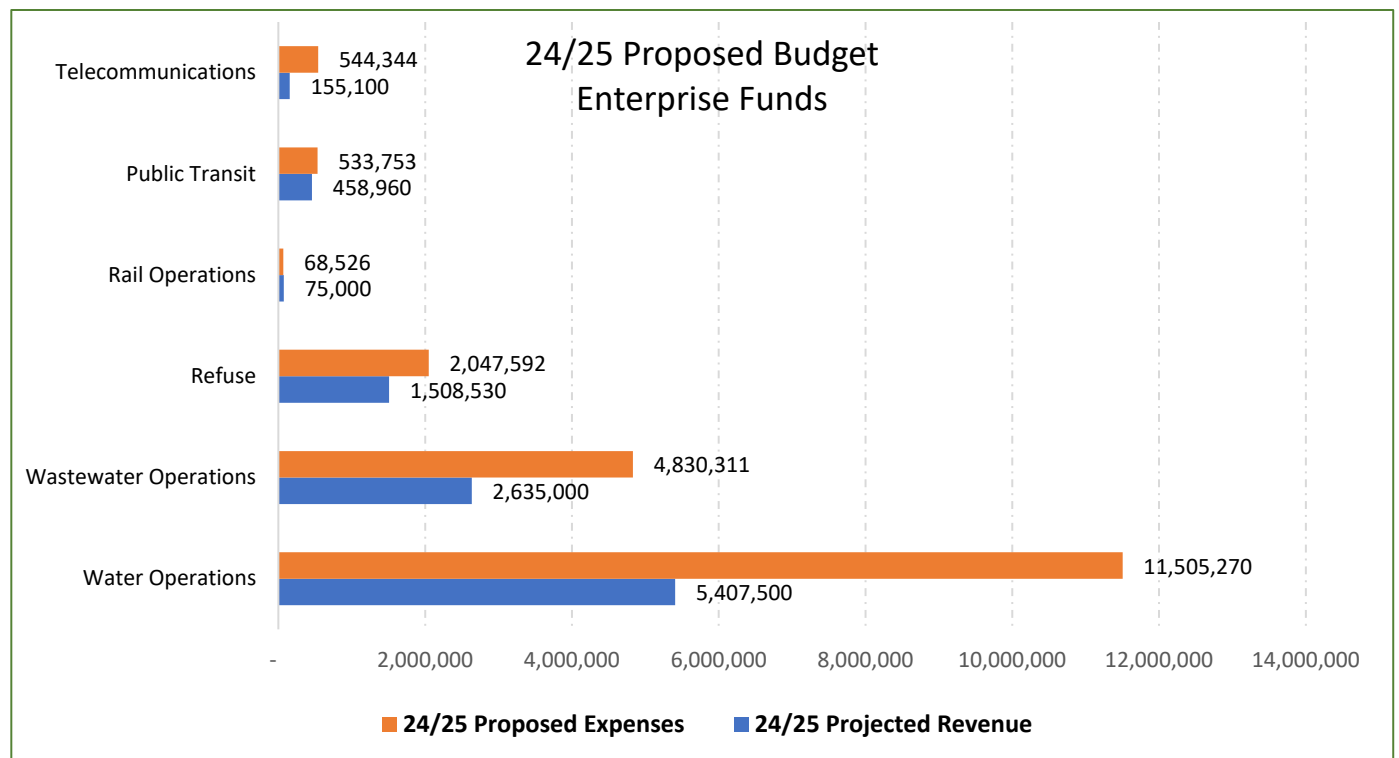
Refuse Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	343,597	93,088	200,373	149,917	(50,456)	-25.2%	7.3%
83-Planned Operations	463,497	1,473,249	1,281,087	1,515,000	233,913	18.3%	74.0%
85-Required Operations	70,708	13,170	43,850	60,350	16,500	37.6%	2.9%
88-Operations -Internal	242,442	322,325	322,325	322,325		0.0%	15.7%
90-Debt Service	-	402	-	-			
92-Capital Outlay	-	-	-	-			
Total Refuse	1,120,244	1,902,234	1,847,635	2,047,592	199,957	10.8%	100%

Rail Operations Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	54,646	22,987	27,815	28,346	531	1.9%	41.4%
83-Planned Operations	19,808	15,697	30,600	30,600		0.0%	44.7%
85-Required Operations	4,612	3,774	5,540	9,580	4,040	72.9%	14.0%
88-Operations -Internal	50,054	-	-	-			
Total Rail Operations	129,120	42,458	63,955	68,526	4,571	7.1%	100%

Public Transit Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	193,818	210,924	311,846	302,836	(9,010)	-2.9%	56.7%
83-Planned Operations	31,927	36,959	43,910	50,510	6,600	15.0%	9.5%
85-Required Operations	11,284	9,370	14,970	16,270	1,300	8.7%	3.0%
88-Operations -Internal	75,306	135,768	165,179	164,137	(1,042)	-0.6%	30.8%
92-Capital Outlay	-	-	400,000	-	(400,000)		
Total Public Transit	312,335	393,021	935,905	533,753	(402,152)	-43.0%	100%

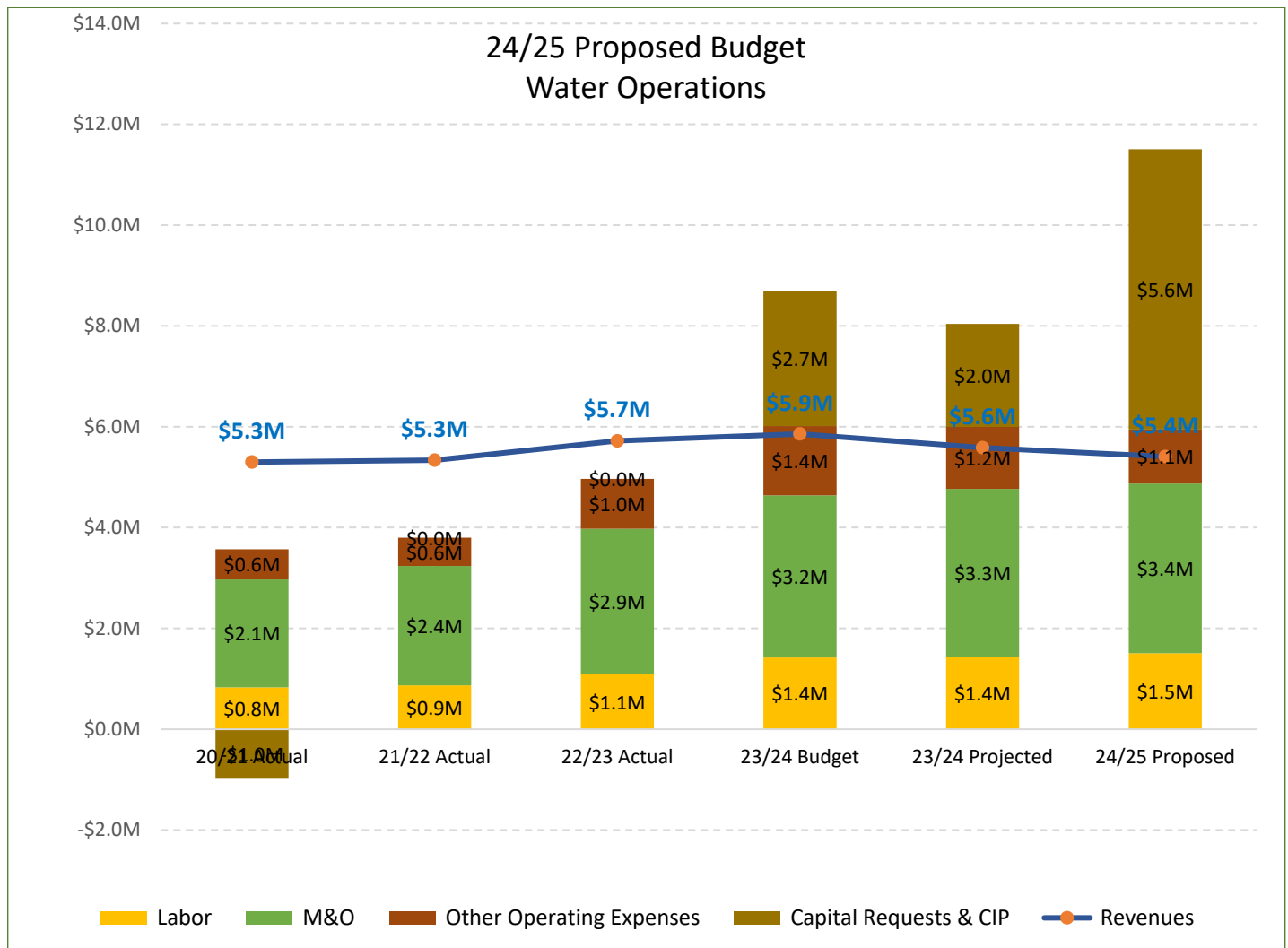
Telecommunications Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
83-Planned Operations	114,913	76,693	94,935	31,150	(63,785)	-67.2%	5.7%
85-Required Operations	20,765	15,675	27,810	27,810		0.0%	5.1%
88-Operations -Internal	62,367	87,281	140,722	135,270	(5,452)	-3.9%	24.9%
92-Capital Outlay	-	-	-	-			
93-Capital Projects	-	-	150,000	350,114	200,114	133.4%	64.3%
Total Telecommunications	198,045	179,649	413,467	544,344	130,877	31.7%	100%

ENTERPRISE FUNDS SUMMARY CHART



	Water Operations	Wastewater Operations	Refuse	Rail Operations	Public Transit	Fiber	Total
Revenues	\$ 5,407,500	\$ 2,635,000	\$ 1,508,530	\$ 75,000	\$ 458,960	\$ 155,100	\$ 10,240,090
Expenses:							
82-Wages & Benefits	1,507,167	526,372	149,917	28,346	302,836	-	2,514,638
83-Planned Operations	1,588,250	989,100	1,515,000	30,600	50,510	31,150	4,204,610
85-Required Operations	1,775,550	92,680	60,350	9,580	16,270	27,810	1,982,240
88-Operations -Internal	1,074,303	622,159	322,325	-	164,137	135,270	2,318,194
90-Debt Service	-	-	-	-	-	-	-
Operating Expenses	5,945,270	\$2,230,311	\$2,047,592	\$68,526	\$533,753	\$194,230	\$11,019,682
Operating Income (Loss)	\$ (537,770)	\$404,689	(\$539,062)	\$6,474	(\$74,793)	(\$39,130)	(\$779,592)
92-Capital Outlay	70,000	70,000	-	-	-	-	140,000
93-Capital Projects	5,490,000	2,530,000	-	-	-	350,114	8,370,114
79-Transfers-In	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Non-Operating Expenses	5,560,000	2,600,000	-	-	-	350,114	8,510,114
Net Income/(Loss)	\$ (6,097,770)	\$ (2,195,311)	\$ (539,062)	\$ 6,474	\$ (74,793)	\$ (389,244)	\$ (9,289,706)

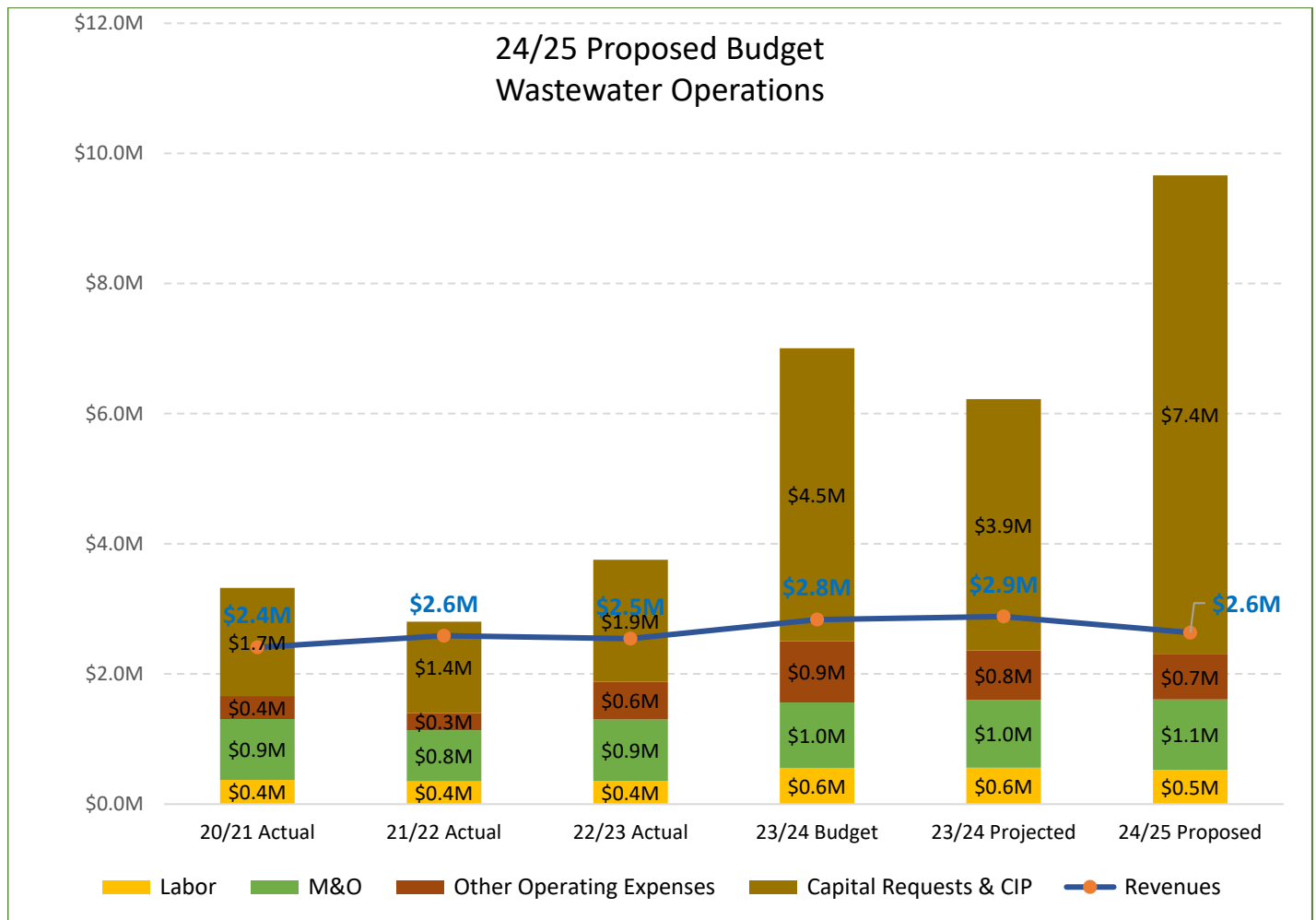
Note: CAPEX do not show on the P&L for Enterprise Funds (historical values) because they are capitalized on the Statement of Net Position at the ACFR. Historical P&L are shown on the ACFR. Depreciation expense is a non-cash item.



	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Budget	23/24 Projected	24/25 Proposed
Revenues	\$ 5,301,458	\$ 5,336,098	\$ 5,719,728	\$ 5,857,500	\$ 5,583,943	\$ 5,407,500
Expenses:						
82-Wages & Benefits	829,586	868,017	1,084,132	1,420,851	1,430,501	1,507,167
83-Planned Operations	789,310	975,717	1,415,480	1,456,160	1,508,450	1,588,250
85-Required Operations	1,351,313	1,393,663	1,474,984	1,761,970	1,827,500	1,775,550
88-Operations -Internal	598,924	560,561	990,868	1,075,678	1,230,005	1,074,303
90-Debt Service	-	-	676	298,938	-	-
Operating Expenses	\$3,569,133	\$3,797,958	\$4,966,140	\$6,013,597	\$5,996,456	\$5,945,270
Operating Income (Loss)	\$1,732,325	\$1,538,140	\$753,588	(\$156,097)	(\$412,513)	(\$537,770)
92-Capital Outlay	340	-	-	-	-	70,000
93-Capital Projects	(985,508)	-	-	2,680,000	2,043,400	5,490,000
79-Transfers-In	-	1,662,929	33,817	3,000,000	-	-
Non-Operating Expenses	(\$985,168)	(\$1,662,929)	(\$33,817)	(\$320,000)	\$2,043,400	\$5,560,000
Net Income/(Loss)	\$ 2,717,493	\$ 3,201,069	\$ 787,405	\$ 163,903	\$ (2,455,913)	\$ (6,097,770)

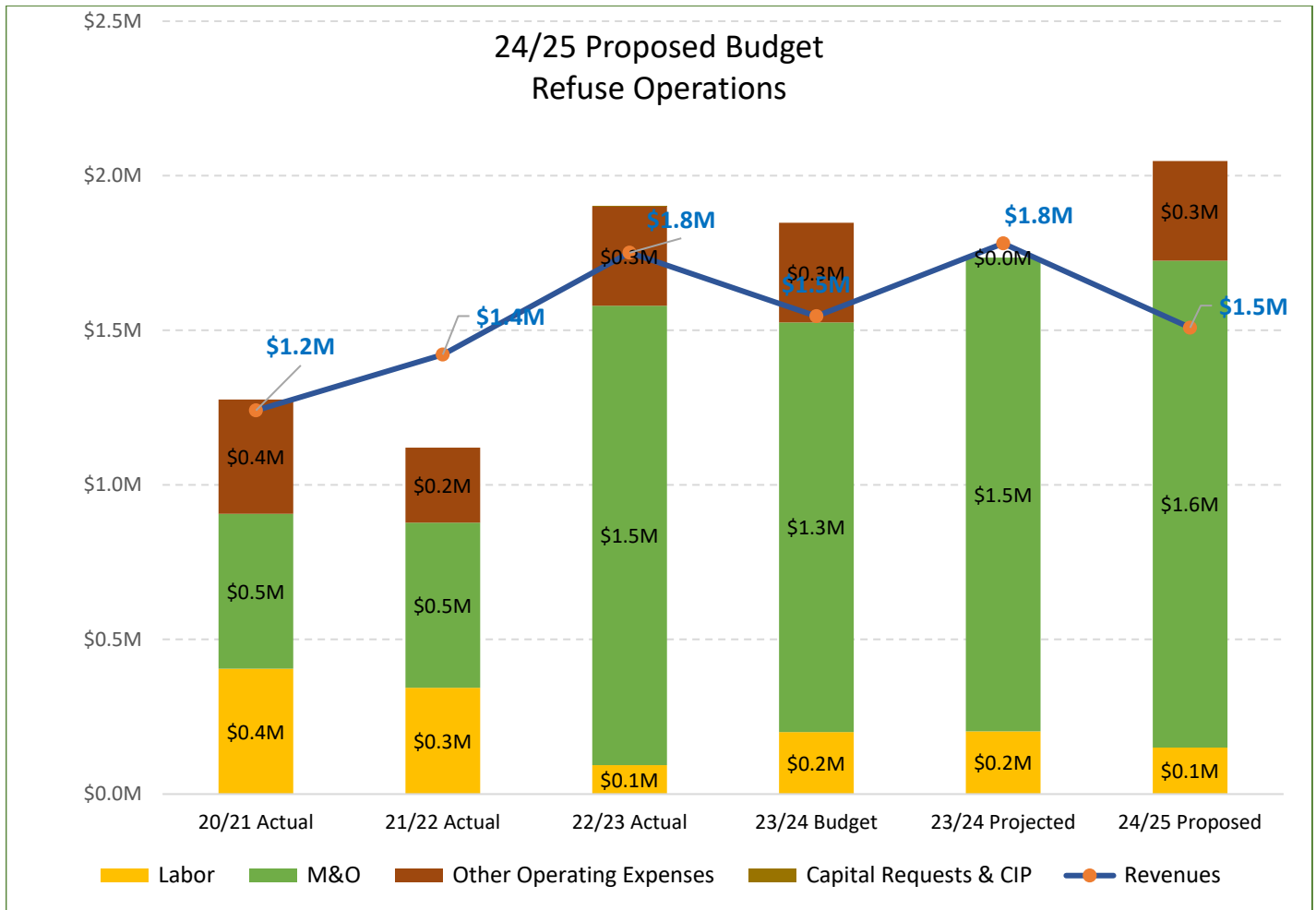
Note: CAPEX do not show on the P&L for Enterprise Funds (historical values) because they are capitalized on the Statement of Net Position at the ACFR. Historical P&L are shown on the ACFR. Depreciation expense is a non-cash item.

WASTEWATER SUMMARY



	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Budget	23/24 Projected	24/25 Proposed
Revenues	\$ 2,409,336	\$ 2,570,629	\$ 2,529,763	\$ 2,735,000	\$ 2,547,000	\$ 2,635,000
Expenses:						
82-Wages & Benefits	371,844	350,111	357,104	557,076	559,906	526,372
83-Planned Operations	867,726	721,683	860,808	921,248	952,190	989,100
85-Required Operations	67,590	63,242	82,375	81,500	86,800	92,680
88-Operations -Internal	347,779	261,691	573,990	622,823	692,160	622,159
90-Debt Service	5,826	4,227	3,076	319,427	70,100	-
Operating Expenses	\$1,660,765	\$1,400,954	\$1,877,353	\$2,502,074	\$2,361,156	\$2,230,311
Operating Income (Loss)	\$748,571	\$1,169,675	\$652,410	\$232,926	\$185,844	\$404,689
92-Capital Outlay	340	-	-	-	-	70,000
93-Capital Projects	(340)	-	-	1,000,000	750,000	2,530,000
79-Transfers-In	-	16,259	13,506	100,000	336,339	-
Non-Operating Expenses	-	16,259	13,506	1,100,000	1,086,339	2,600,000
Net Income/(Loss)	\$ 748,571	\$ 1,153,416	\$ 638,904	\$ (867,074)	\$ (900,495)	\$ (2,195,311)

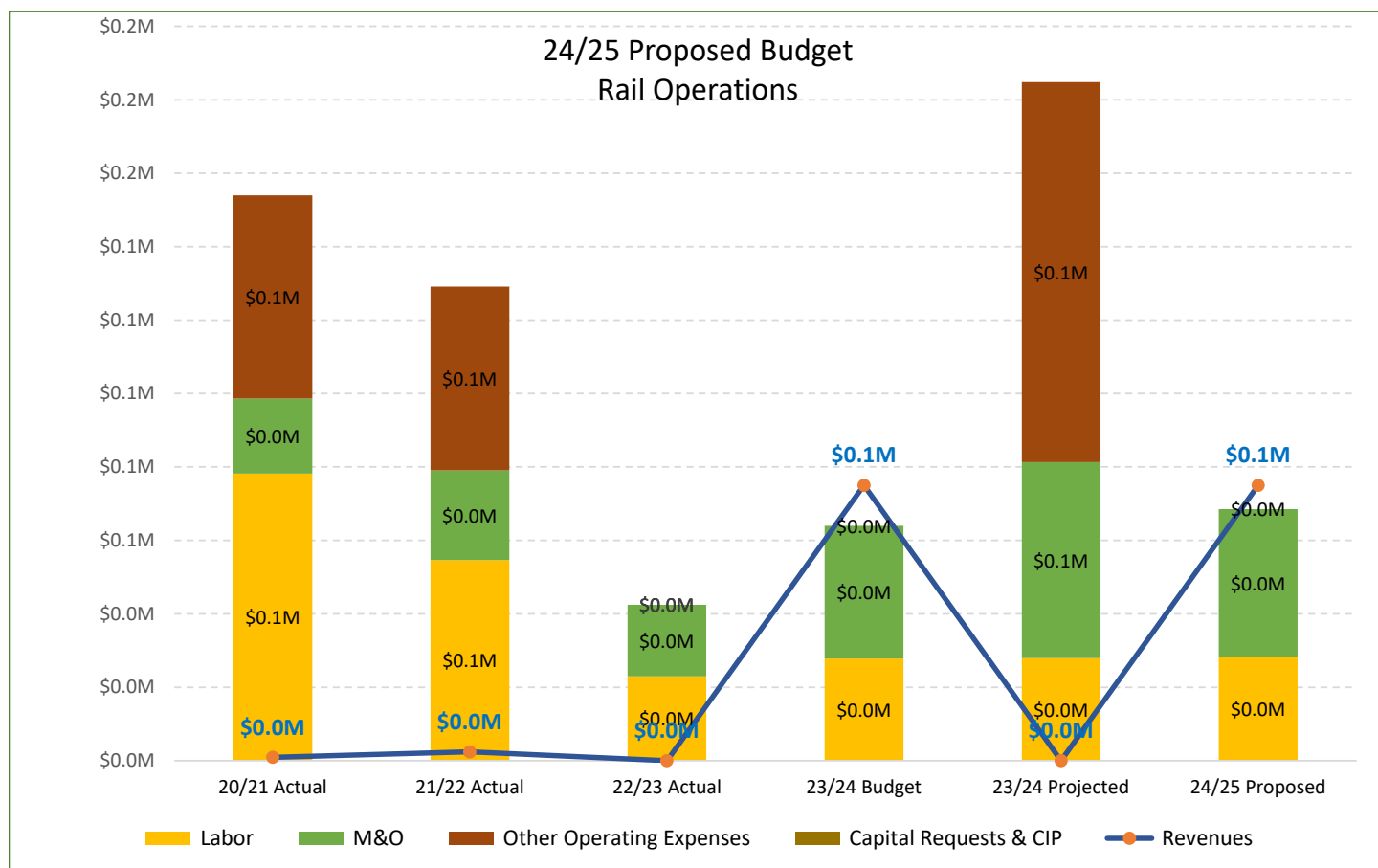
Note: CAPEX do not show on the P&L for Enterprise Funds (historical values) because they are capitalized on the Statement of Net Position at the ACFR. Historical P&L are shown on the ACFR. Depreciation expense is a non-cash item.



	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Budget	23/24 Projected	24/25 Proposed
Revenues	\$ 1,240,972	\$ 1,421,358	\$ 1,751,106	\$ 1,545,530	\$ 1,781,236	\$ 1,508,530
Expenses:						
82-Wages & Benefits	405,092	343,597	93,088	200,373	202,789	149,917
83-Planned Operations	466,140	463,497	1,473,249	1,281,087	1,500,050	1,515,000
85-Required Operations	35,247	70,708	13,170	43,850	32,350	60,350
88-Operations -Internal	369,706	242,442	322,325	322,325	-	322,325
90-Debt Service	-	-	402	-	-	-
Operating Expenses	\$1,276,185	\$1,120,244	\$1,902,234	\$1,847,635	\$1,735,189	\$2,047,592
Operating Income (Loss)	\$ (35,213)	\$301,114	(\$151,128)	(\$302,105)	\$46,047	(\$539,062)
92-Capital Outlay	(240,874)	-	-	-	9,500	-
79-Transfers-In	-	25,260	-	-	-	-
Non-Operating Expenses	(240,874)	(25,260)	-	-	9,500	-
Net Income/(Loss)	\$ 205,661	\$ 326,374	\$ (151,128)	\$ (302,105)	\$ 36,547	\$ (539,062)

Note: CAPEX do not show on the P&L for Enterprise Funds (historical values) because they are capitalized on the Statement of Net Position at the ACFR. Historical P&L are shown on the ACFR. Depreciation expense is a non-cash item.

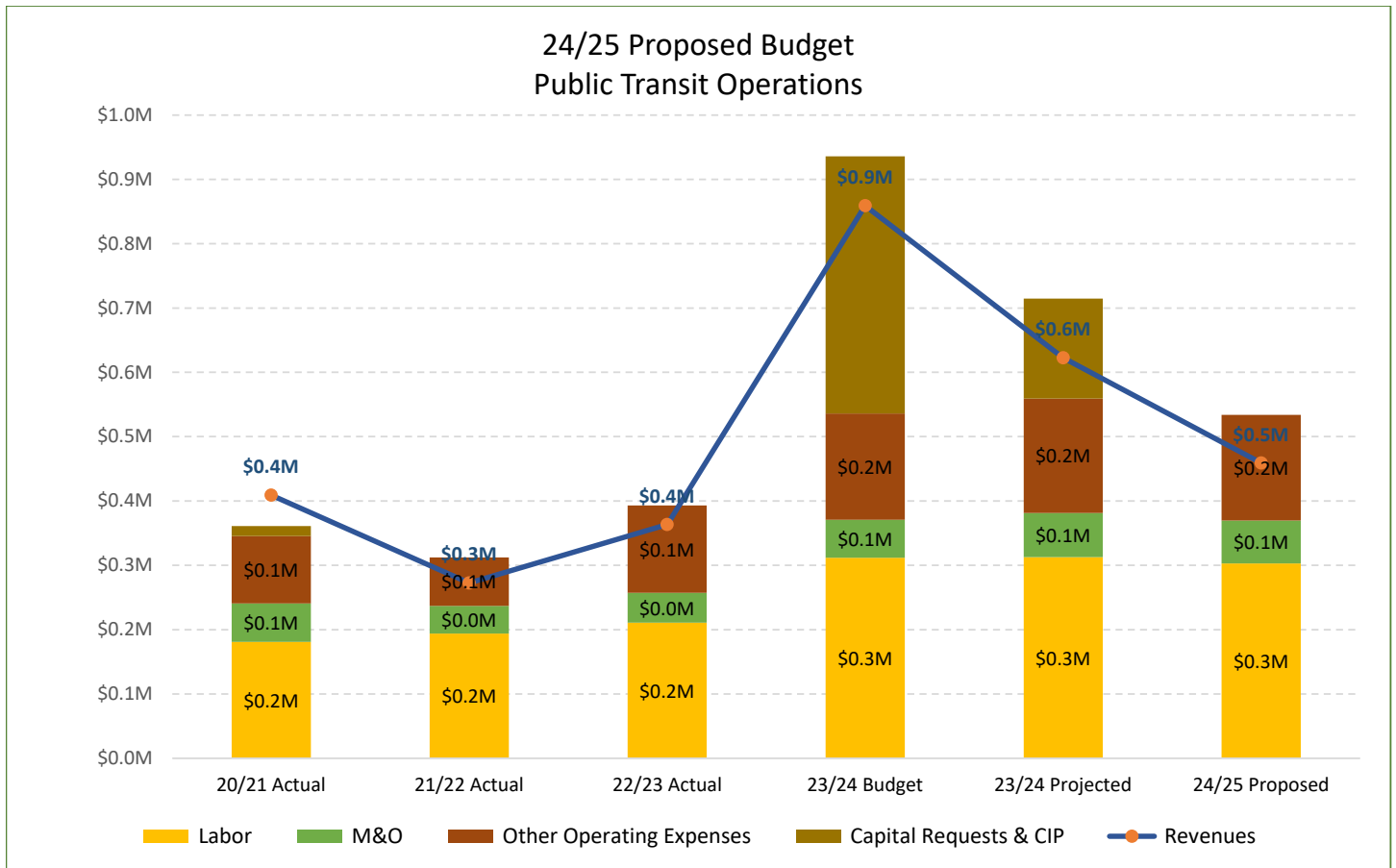
RAIL SUMMARY



	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Budget	23/24 Projected	24/25 Proposed
Revenues	\$ 900	\$ -	\$ -	\$ 75,000	\$ -	\$ 75,000
Expenses:						
82-Wages & Benefits	78,192	54,646	22,987	27,815	27,960	28,346
83-Planned Operations	17,305	19,808	15,697	30,600	44,070	30,600
85-Required Operations	3,130	4,612	3,774	5,540	9,300	9,580
88-Operations -Internal	55,340	50,054	-	-	103,500	-
Operating Expenses	\$153,967	\$129,120	\$42,458	\$63,955	\$184,830	\$68,526
Operating Income (Loss)	(\$153,067)	(\$129,120)	(\$42,458)	\$11,045	(\$184,830)	\$6,474
79-Transfers-In	-	2,372	-	-	-	-
Non-Operating Expenses	-	(2,372)	-	-	-	-
Net Income/(Loss)	\$ (153,067)	\$ (126,748)	\$ (42,458)	\$ 11,045	\$ (184,830)	\$ 6,474

Note: CAPEX do not show on the P&L for Enterprise Funds (historical values) because they are capitalized on the Statement of Net Position at the ACFR.

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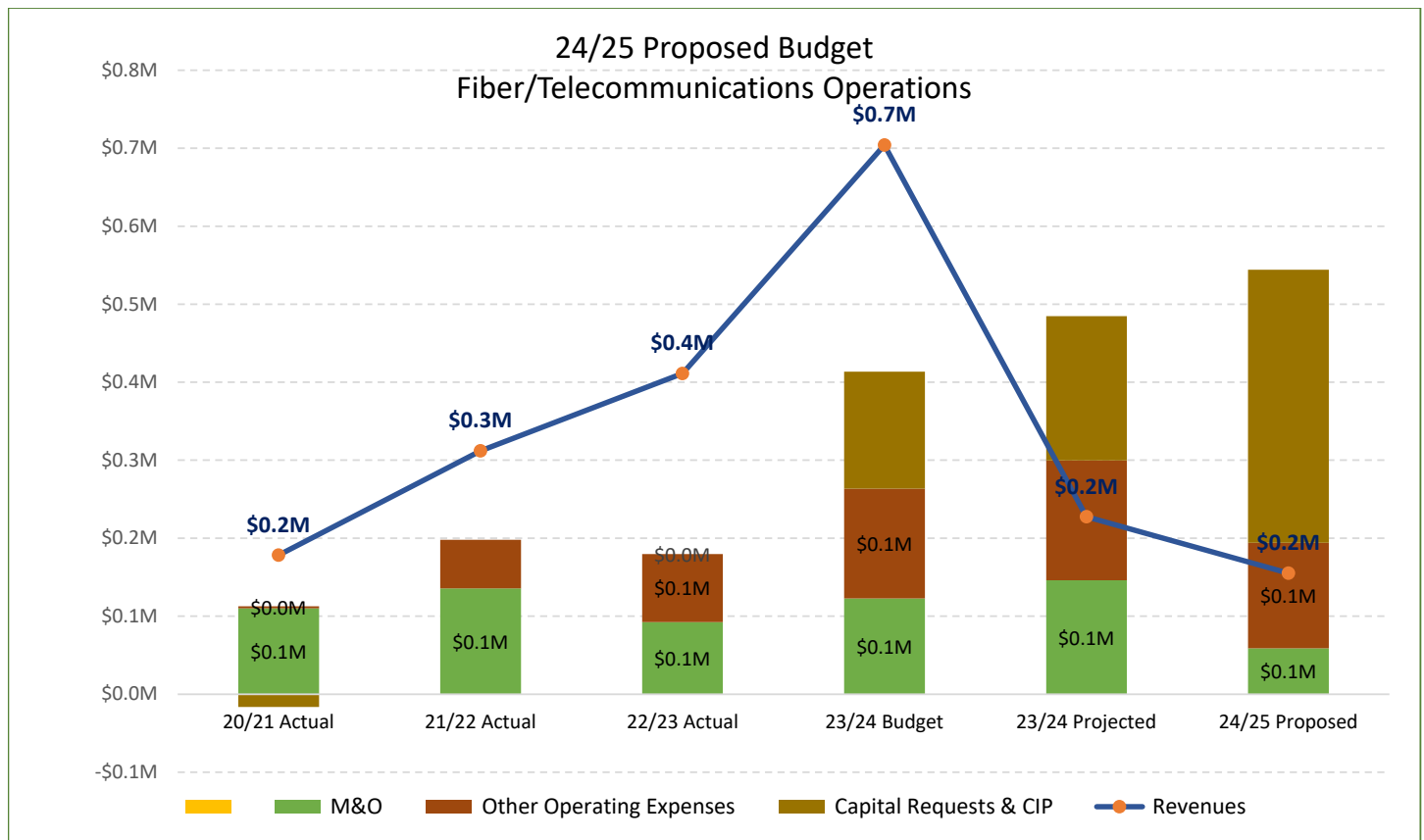


	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Budget	23/24 Projected	24/25 Proposed
Revenues	\$ 408,975	\$ 263,950	\$ 363,358	\$ 858,960	\$ 622,500	\$ 458,960
Expenses:						
82-Wages & Benefits	181,079	193,818	210,924	311,846	312,812	302,836
83-Planned Operations	53,863	31,927	36,959	43,910	53,100	50,510
85-Required Operations	5,798	11,284	9,370	14,970	15,500	16,270
88-Operations -Internal	104,811	75,306	135,768	165,179	177,705	164,137
Operating Expenses	\$345,551	\$312,335	\$393,021	\$535,905	\$559,117	\$533,753
Operating Income (Loss)	\$63,424	(\$48,385)	(\$29,663)	\$323,055	\$63,383	(\$74,793)
92-Capital Outlay	15,438	-	-	400,000	155,520	-
79-Transfers-In	-	8,667	-	-	-	-
Non-Operating Expenses	15,438	8,667	-	400,000	155,520	-
Net Income/(Loss)	\$ 47,986	\$ (57,052)	\$ (29,663)	\$ (76,945)	\$ (92,137)	\$ (74,793)

Note: CAPEX do not show on the P&L for Enterprise Funds (historical values) because they are capitalized on the Statement of Net Position at the ACFR.

Historical P&L are shown on the ACFR. Depreciation expense is a non-cash item.

FIBER SUMMARY



	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Budget	23/24 Projected	24/25 Proposed
Revenues	\$ 178,222	\$ 311,918	\$ 411,234	\$ 704,100	\$ 227,600	\$ 155,100
Expenses:						
Wages & Benefits						
83-Planned Operations	88,996	114,913	76,693	94,935	128,023	31,150
85-Required Operations	21,139	20,765	15,675	27,810	18,000	27,810
88-Operations -Internal	2,537	62,367	87,281	140,722	153,722	135,270
Operating Expenses	112,672	\$198,045	\$179,649	\$263,467	\$299,745	\$194,230
Operating Income (Loss)	\$65,550	\$113,873	\$231,585	\$440,633	(\$72,145)	(\$39,130)
92-Capital Outlay	(16,233)	-	-	-	35,000	-
93-Capital Projects	-	-	-	150,000	150,000	350,114
Non-Operating Expenses	(\$16,233)	\$0	\$0	\$150,000	\$185,000	\$350,114
Net Income/(Loss)	\$ 81,783	\$ 113,873	\$ 231,585	\$ 290,633	\$ (257,145)	\$ (389,244)

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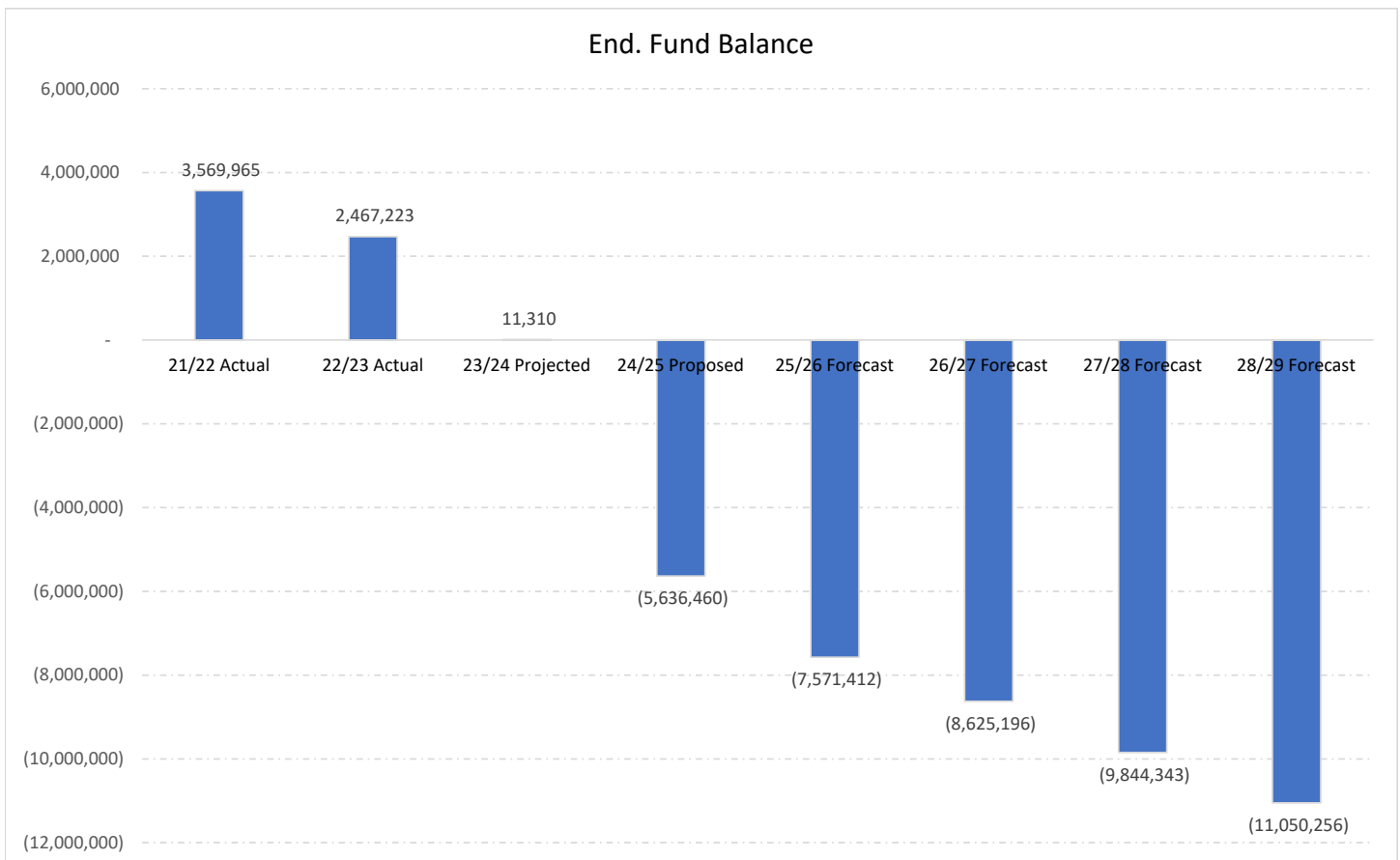
WATER FIVE-YEAR PROJECTION

Five-Year Projection

	21/22 Actual	22/23 Actual	23/24 Projected	24/25 Proposed	25/26 Forecast	26/27 Forecast	27/28 Forecast	28/29 Forecast
Beg. Fund Balance	\$ 1,113,163	\$ 3,569,965	\$ 2,467,223	\$ 11,310	\$ (5,636,460)	\$ (7,571,412)	\$ (8,625,196)	\$ (9,844,343)
Revenues	5,336,098	5,719,728	5,583,943	5,407,500	5,569,725	5,736,817	5,908,922	6,086,190
Grants				450,000	4,000,000	2,500,000		
Labor Costs	868,017	1,084,132	1,430,501	1,507,167	1,552,239	1,597,761	1,643,739	1,690,176
Operating Expenditures	975,717	1,415,480	1,508,450	1,588,250	1,612,074	1,636,255	1,660,799	1,685,711
Utility Costs	1,393,663	1,474,984	1,827,500	1,775,550	1,811,061	1,847,282	1,884,228	1,921,913
Internal Charges	560,561	990,868	1,230,005	1,074,303	1,074,303	1,074,303	1,074,303	1,074,303
Debt Service	-	676	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-
ST Operating Expenditures	3,797,958	4,966,140	5,996,456	5,945,270	6,049,677	6,155,601	6,263,069	6,372,103
Capital Equipment & Fleet	-	-	-	70,000	70,000	70,000	70,000	70,000
CIP		1,890,147	2,043,400	5,490,000	5,385,000	3,065,000	795,000	850,000
ST Capital Expenditures	-	1,890,147	2,043,400	5,560,000	5,455,000	3,135,000	865,000	920,000
GAAP Adjustments	744,267	-	-	-	-	-	-	-
Transfers-In	1,662,929	33,817	-	-	-	-	-	-
Net Change	2,456,802	(1,102,742)	(2,455,913)	(5,647,770)	(1,934,952)	(1,053,784)	(1,219,147)	(1,205,913)
End. Fund Balance	3,569,965	2,467,223	11,310	(5,636,460)	(7,571,412)	(8,625,196)	(9,844,343)	(11,050,256)

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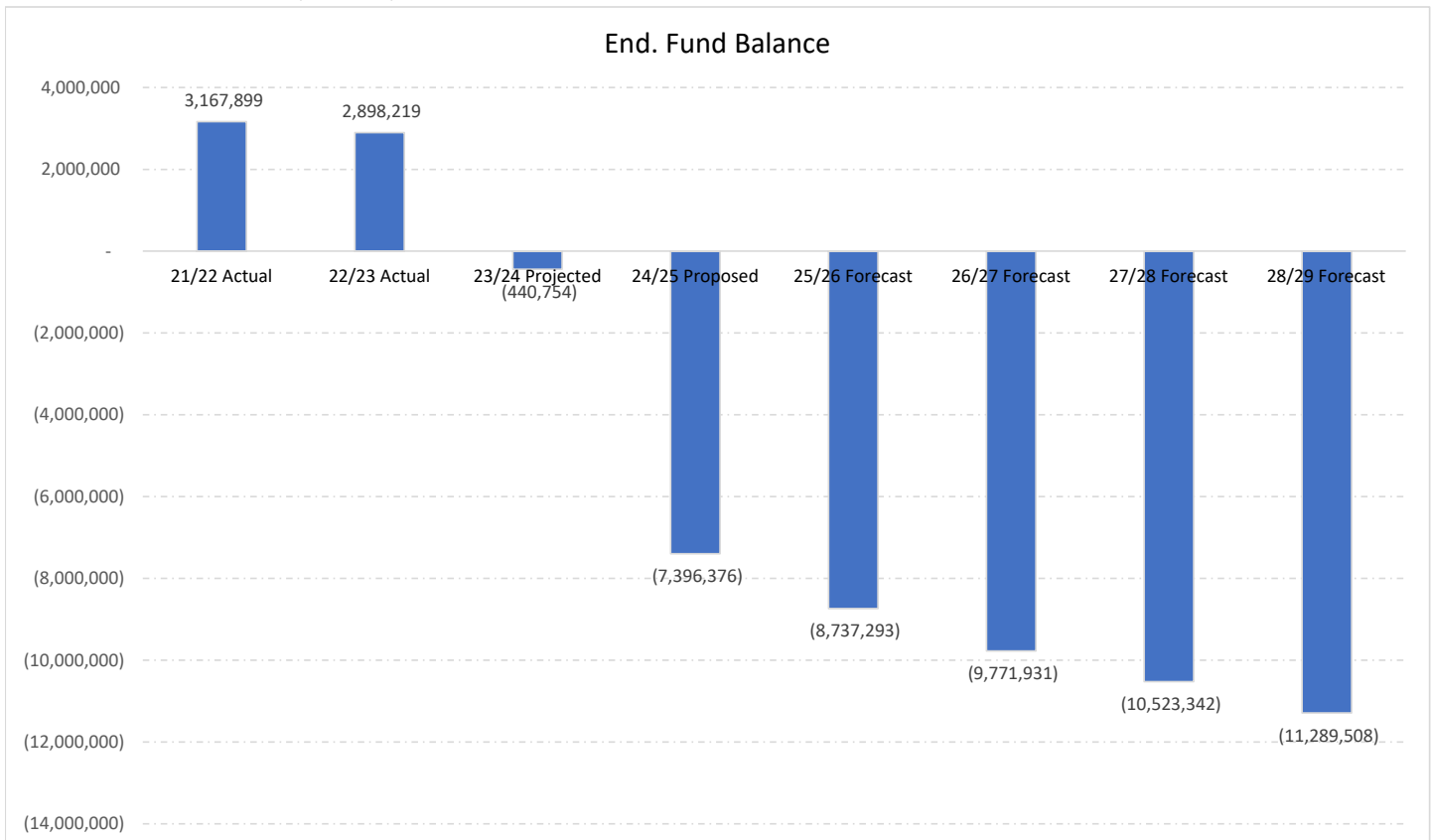
WASTEWATER FIVE-YEAR PROJECTION

Five-Year Projection

			23/24	24/25				
	21/22 Actual	22/23 Actual	Projected	Proposed	25/26 Forecast	26/27 Forecast	27/28 Forecast	28/29 Forecast
Beg. Fund Balance	\$ 2,752,170	\$ 3,167,899	\$ 2,898,219	\$ (440,754)	\$ (7,396,376)	\$ (8,737,293)	\$ (9,771,931)	\$ (10,523,342)
Revenues	2,570,629	2,529,763	2,547,000	2,635,000	2,714,050	2,795,472	2,879,336	2,965,716
Grants								
Labor Costs	350,111	357,104	559,906	526,372	561,636	597,252	633,225	669,557
Operating Expenditures	721,683	860,808	952,190	989,100	998,991	1,008,981	1,019,071	1,029,262
Utility Costs	63,242	82,375	86,800	92,680	94,070	95,481	96,913	98,367
Internal Charges	261,691	573,990	692,160	622,159	625,270	628,396	631,538	634,696
Debt Service	4,227	3,076	70,100	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-
Other	-	-	-	70,000	-	-	-	-
ST Operating Expenditures	1,400,954	1,877,353	2,361,156	2,230,311	2,279,967	2,330,110	2,380,747	2,431,882
Capital Equipment & Fleet	-	-	750,000	2,530,000	450,000	450,000	450,000	450,000
CIP	770,205	935,596	3,111,156	4,830,311	1,325,000	1,050,000	800,000	850,000
ST Capital Expenditures	770,205	935,596	3,861,156	7,360,311	1,775,000	1,500,000	1,250,000	1,300,000
GAAP Adjustments	-	-	-	-	-	-	-	-
Transfers-In	16,259	13,506	336,339	-	-	-	-	-
Net Change	415,729	(269,680)	(3,338,973)	(6,955,622)	(1,340,917)	(1,034,638)	(751,411)	(766,166)
End. Fund Balance	3,167,899	2,898,219	(440,754)	(7,396,376)	(8,737,293)	(9,771,931)	(10,523,342)	(11,289,508)

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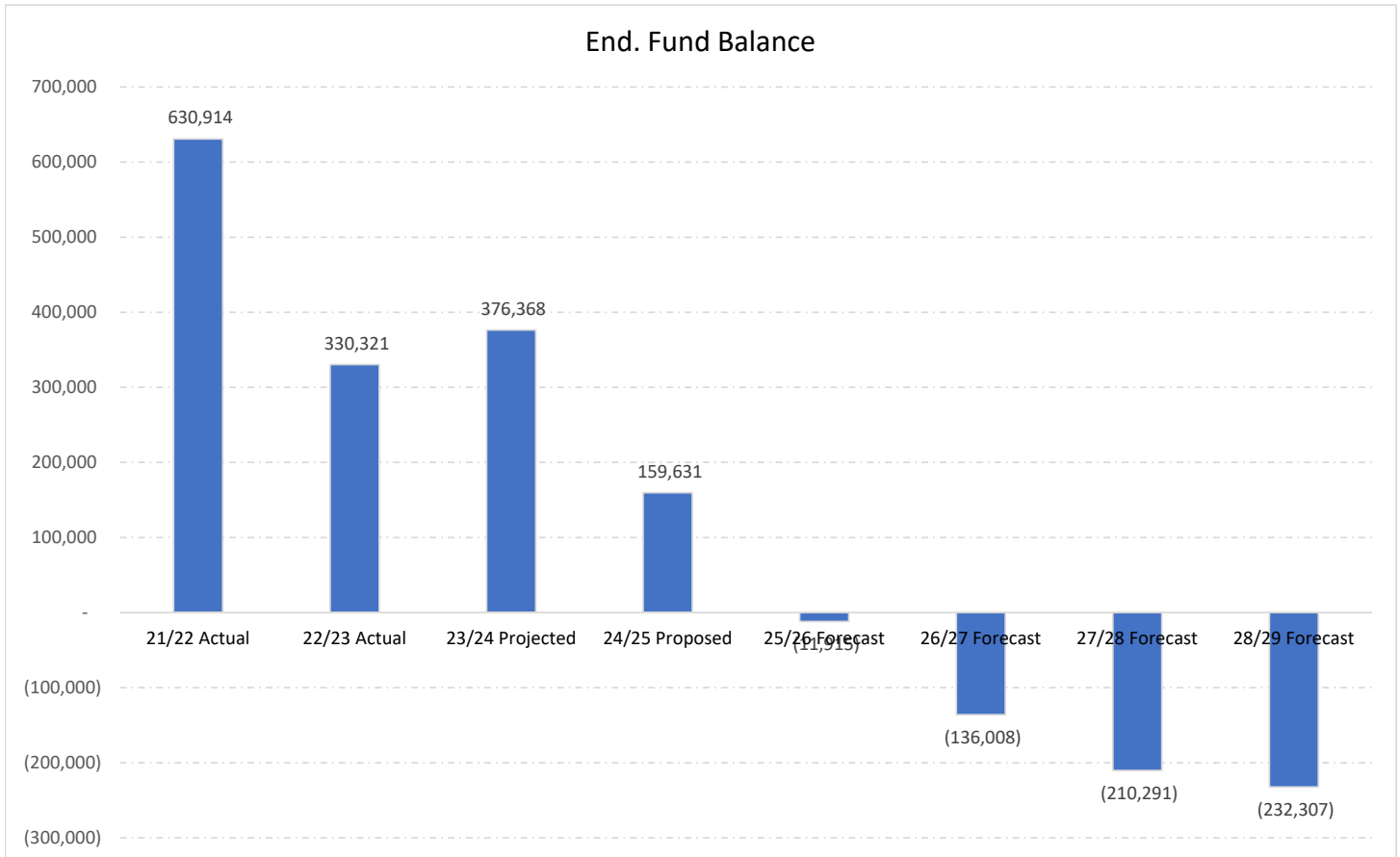


Five-Year Projection

	21/22 Actual	22/23 Actual	23/24 Projected	24/25 Proposed	25/26 Forecast	26/27 Forecast	27/28 Forecast	28/29 Forecast
Beg. Fund Balance	\$ 75,747	\$ 630,914	\$ 330,321	\$ 376,368	\$ 159,631	\$ (11,915)	\$ (136,008)	\$ (210,291)
Revenues	1,421,358	1,751,106	1,781,236	1,508,530	1,568,871	1,631,626	1,696,891	1,764,767
Grants								
Labor Costs	343,597	93,088	202,789	149,917	149,917	149,917	149,917	149,917
Operating Expenditures	463,497	1,473,249	1,500,050	1,515,000	1,530,150	1,545,452	1,560,907	1,576,516
Utility Costs	70,708	13,170	32,350	60,350	60,350	60,350	60,350	60,350
Internal Charges	242,442	322,325	-	-	-	-	-	-
Debt Service	-	402	-	-	-	-	-	-
Depreciation	88,272	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
ST Operating Expenditures	1,208,516	1,902,234	1,735,189	1,725,267	1,740,417	1,755,719	1,771,174	1,786,783
Capital Equipment & Fleet CIP								
ST Capital Expenditures	-	-	-	-	-	-	-	-
GAAP Adjustments	(317,065)	149,465	-	-	-	-	-	-
Transfers-In	25,260	-	-	-	-	-	-	-
Net Change	555,167	(300,593)	46,047	(216,737)	(171,546)	(124,093)	(74,283)	(22,016)
End. Fund Balance	630,914	330,321	376,368	159,631	(11,915)	(136,008)	(210,291)	(232,307)

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WATER

Water Operations

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
410000-Utility User Fees	4,856,189	5,272,048	5,400,000	4,581,606	5,300,000	5,400,000
410001-Construction Water Fees	6,137	7,500	-	6,195	6,500	-
410200-Agreement Services Fees	175,447	261,794	-	206,775	210,000	-
412500-Reconnection Fees	-	2,750	-	32,814	35,000	-
415000-Miscellaneous Fees	7,488	56,987	7,500	37,523	38,000	7,500
Sub-Total 71-Fees for Service	\$5,045,261	\$5,601,079	\$5,407,500	\$4,864,913	\$5,589,500	\$5,407,500
430300-Building Permits	-	-	-	3,748	3,800	-
Sub-Total 73-License & Permits	\$0	\$0	\$0	\$3,748	\$3,800	\$0
450000-Lease Revenues	7,158	35,253	-	-	-	-
Sub-Total 75-Rents & Concessions	\$7,158	\$35,253	\$0	\$0	\$0	\$0
460002-Interest 5691 Saving	-	3,860	-	-	-	-
460015-Interest CA Class	-	3,202	-	-	-	-
460020-Interest LAIF	-	5,536	-	-	-	-
460021-Interest Investments	15,398	43,609	-	-	-	-
460145-Interest - Leases	7,782	15,198	-	-	-	-
469900-Allocated Interest	6,365	7,991	-	(14,356)	(14,357)	-
Sub-Total 76-Investment Earnings	\$29,545	\$79,396	\$0	(\$14,356)	(\$14,357)	\$0
470000-CA Grant	-	-	450,000	-	-	-
470107-FED GRNT State Pass thru	254,134	-	-	-	-	-
470200-Other Agency Grant-Misc	-	4,000	-	5,000	5,000	-
Sub-Total 77-Grants & Donations	\$254,134	\$4,000	\$450,000	\$5,000	\$5,000	\$0
Total Revenues	\$5,336,098	\$5,719,728	\$5,857,500	\$4,859,305	\$5,583,943	\$5,407,500
500000-Full Time Wages	473,006	635,575	886,062	720,300	886,062	927,255
500100-Part Time Wages	285	-	12,000	12,834	14,050	8,281
500400-Overtime	6,368	9,913	23,150	22,240	23,150	6,500
500500-Cellphone Allowance	6,616	6,420	12,600	11,464	12,600	22,776
500501-Auto Allowance	2,442	2,536	2,580	1,968	2,580	2,022
500502-Uniform & Equipment Allowance	4,216	5,950	6,000	5,677	6,000	6,000
500503-Education Reimbursement	10	-	-	-	-	-
500504-One-Time Compensation	5,984	11,804	12,821	12,821	12,821	8,600
500506-Incentive- Bilingual Pay	1,485	2,622	6,096	6,369	6,096	6,491
500507-Incentive- Degree	-	98	280	258	280	317
500508-Incentive-Certificate Pay	1,657	2,076	3,263	2,469	3,263	3,784
500600-Retirement	76,632	55,505	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	3,823	-	-	-	-
500603-PERS 3069 Misc. Classic	-	30,496	68,000	70,587	75,600	64,502
500604-PERS 26454 Misc. Pepra	-	13,411	28,000	28,616	28,000	27,532
500700-OPEB - Health Insurance	-	-	1,480	1,266	1,480	-
500800-Health Insurance	125,819	156,726	207,285	182,588	207,285	232,819
500801-Dental Insurance	3,705	4,433	5,605	4,644	5,605	5,661
500802-Vision Insurance	1,749	2,141	2,798	2,310	2,798	2,673
500803-Life Insurance	2,000	2,746	3,056	2,923	3,056	3,157
500880-Work Comp Insurance	238	-	82,775	85,265	82,775	110,982
500990-Non-Cash Labor Cost Allocation	(5,456)	(7,420)	-	-	-	-
509000-Payroll Taxes	36,336	49,365	57,000	58,309	57,000	67,815
Sub-Total 82-Wages & Benefits	\$868,017	\$1,084,132	\$1,420,851	\$1,232,908	\$1,430,501	\$1,507,167
510000-Office Supplies	712	415	1,000	3,157	3,500	1,000
510001-Departmental Supplies	225,995	36,061	45,000	22,265	22,950	25,000
510100-Service Agreements	1,156	364	1,250	1,612	3,000	-
510103-Postage & Freight	1,674	4,461	2,000	3,883	4,000	4,250
510104-Advertising	-	-	-	467	600	-
510105-Software Licensing	6,645	3,051	-	-	-	-
510106-Subscriptions & Dues	1,963	7,146	4,000	31,044	30,500	4,500
510109-Janitorial Services	8,654	10,678	10,000	8,879	10,500	-
510114-Contract Services	-	-	-	-	-	15,000
510115-Recruitment	-	409	1,000	-	-	-
510150-Software Subscription	-	16,322	25,000	23,589	25,750	46,500
510200-Repairs & Maintenance	3,750	200,452	200,000	106,653	150,000	200,000
510202-Hardware & Tools	-	-	15,000	21,365	24,500	20,000
510204-Equipment Repair	5,824	11,631	40,000	31,991	32,500	30,000
510205-Building Repair & Maintenance	-	322	1,000	936	1,000	1,000

Water Operations

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
510300-Vehicle Operations	22,413	18,642	17,500	9,822	12,000	15,000
510302-Vehicle Operations - Fuel	27,719	33,953	30,000	26,930	35,000	40,000
510400-Professional Services	216,746	64,084	116,000	80,568	100,000	85,000
510420-Legal Services	1,500	-	2,000	-	-	15,000
510501-Training	2,014	7,146	10,000	7,656	10,000	10,000
510505-Travel	506	3,206	5,000	6,535	8,500	10,000
510807-Regulatory & Permitting	277,794	406,930	419,000	330,110	419,000	441,000
510809-Assessment fees	-	1,292	1,400	7,149	7,150	10,000
510900-Treatment Supplies	170,652	467,337	402,010	344,457	500,000	500,000
510905-Water Testing/Samples	-	121,578	108,000	95,664	108,000	115,000
Sub-Total 83-Planned Operations	\$975,717	\$1,415,480	\$1,456,160	\$1,164,731	\$1,508,450	\$1,588,250
510118-Credit Card Processing Fees	7,796	12,425	6,120	14,995	16,000	16,500
510701-Communications	7,079	7,338	7,100	6,237	7,100	7,100
510704-Water	703	533	730	586	700	730
510705-Sewer	36	36	40	34	50	40
510706-Refuse	-	1,886	-	2,684	3,000	3,200
510707-Power	1,305,054	1,452,867	1,747,480	1,212,813	1,740,000	1,747,480
510708-Natural Gas	925	330	500	604	650	500
510805-Bad Debt Expense	72,070	(431)	-	39,122	60,000	-
Sub-Total 85-Required Operations	\$1,393,663	\$1,474,984	\$1,761,970	\$1,277,075	\$1,827,500	\$1,775,550
520000-Asset Replace	-	-	3,060	-	3,000	3,060
520100-Internal ISF Chrg - Shop	20,743	15,164	28,364	26,000	26,005	28,364
520200-Internal ISF Chrg - Building	9,616	2,159	2,760	2,530	16,000	2,760
520300-Internal ISF Chrg - IT	38,320	22,016	35,495	32,537	51,000	34,120
520400-Internal ISF Chrg - Liability	243,231	94,660	149,130	136,702	180,000	149,130
521000-Internal Admin Charges	130,838	236,421	236,421	216,719	232,000	236,421
521100-Ind Cost Allocation	117,813	620,448	620,448	721,680	722,000	620,448
Sub-Total 88-Operations -Internal	\$560,561	\$990,868	\$1,075,678	\$1,136,168	\$1,230,005	\$1,074,303
550000-Interest Expense	-	676	298,938	-	-	-
Sub-Total 90-Debt Service	\$0	\$676	\$298,938	\$0	\$0	\$0
570100-Automotive Equipment	-	57,815	-	-	-	70,000
570200-Machinery & Equipment	989	77,274	-	-	-	-
570900-Capital Out.- Contra Acct.	(989)	(135,089)	-	-	-	-
Sub-Total 92-Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$70,000
580100-Capital Prj.- Infrastructure	1,261,456	1,200,413	2,680,000	2,340,940	2,043,400	5,485,000
580200-Capital Prj.- Buildings & Imp.	-	-	-	-	-	5,000
580900-Capital Prj.- Contra Acct.	(451,432)	(357,401)	-	-	-	-
580901-Capital Prj.- CIP Contra Acct.	(810,024)	(843,012)	-	-	-	-
Sub-Total 93-Capital Projects	\$0	\$0	\$2,680,000	\$2,028,993	\$2,043,400	\$5,490,000
Total Expenses	\$3,797,958	\$4,966,140	\$8,693,597	\$6,839,875	\$8,039,856	\$11,505,270
490001-Trans In - Gen Fund-TCP	1,616,600	-	-	-	-	-
490200-Trans In - Federal Grants	-	-	3,000,000	-	-	-
Sub-Total 79-Transfers-In	\$1,662,929	\$33,817	\$3,000,000	\$0	\$0	\$0
Total Revenues	\$1,662,929	\$33,817	\$3,000,000	\$0	\$0	\$0
Total Water Operations Net Surplus/(Deficit)	\$3,201,069	\$787,405	\$163,903	(\$1,980,570)	(\$2,455,913)	(\$6,097,770)

WASTEWATER

Wastewater Operations

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
410000-Utility User Fees	2,415,468	2,463,592	2,700,000	2,398,701	2,500,000	2,600,000
Sub-Total 71-Fees for Service	\$2,415,468	\$2,463,592	\$2,700,000	\$2,398,701	\$2,500,000	\$2,600,000
460002-Interest 5691 Saving	-	4,020	-	-	-	-
460015-Interest CA Class	-	3,335	-	-	-	-
460020-Interest LAIF	-	5,766	-	-	-	-
460021-Interest Investments	32,081	45,418	-	-	-	-
469900-Allocated Interest	12,006	2,946	35,000	(14,952)	42,000	35,000
Sub-Total 76-Investment Earnings	\$44,087	\$61,485	\$35,000	(\$14,952)	\$42,000	\$35,000
470107-FED GRNT State Pass thru	109,348	-	-	-	-	-
470200-Other Agency Grant-Misc	-	4,000	-	5,000	5,000	-
Sub-Total 77-Grants & Donations	\$109,348	\$4,000	\$0	\$5,000	\$5,000	\$0
480100-Misc Refunds	1,726	686	-	-	-	-
Sub-Total 78-Other Revenue	\$1,726	\$686	\$0	\$0	\$0	\$0
Total Revenues	\$2,570,629	\$2,529,763	\$2,735,000	\$2,388,749	\$2,547,000	\$2,635,000
500000-Full Time Wages	15,136	-	349,273	265,220	349,273	334,676
500100-Part Time Wages	285	-	12,000	12,830	14,050	8,278
500400-Overtime	1,260	2,865	4,800	5,256	4,800	1,700
500500-Cellphone Allowance	2,530	1,870	3,150	2,845	3,150	5,212
500501-Auto Allowance	2,394	2,290	2,455	1,437	2,455	1,434
500502-Uniform & Equipment Allowance	1,623	2,449	2,100	1,815	2,100	2,100
500503-Education Reimbursement	10	-	-	-	-	-
500504-One-Time Compensation	2,827	4,449	8,300	8,128	8,300	3,500
500506-Incentive- Bilingual Pay	539	1,133	2,477	2,773	3,060	2,872
500507-Incentive- Degree	-	98	280	258	280	317
500508-Incentive-Certificate Pay	743	458	815	439	815	560
500600-Retirement	30,787	17,138	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	1,705	-	-	-	-
500603-PERS 3069 Misc. Classic	-	9,792	30,000	22,611	30,000	20,201
500604-PERS 26454 Misc. Pepra	-	5,549	13,470	12,508	13,470	11,377
500700-OPEB - Health Insurance	-	-	1,530	1,315	1,530	-
500800-Health Insurance	48,000	50,621	72,989	62,975	72,989	78,845
500801-Dental Insurance	1,405	1,379	1,845	1,482	1,845	1,789
500802-Vision Insurance	657	682	974	785	974	906
500803-Life Insurance	855	945	983	1,067	1,180	1,160
500880-Work Comp Insurance	87	-	25,910	19,928	25,910	26,902
500990-Non-Cash Labor Cost Allocation	(3,167)	(3,485)	-	-	-	-
509000-Payroll Taxes	15,293	16,725	23,725	21,836	23,725	24,543
Sub-Total 82-Wages & Benefits	\$350,111	\$357,104	\$557,076	\$445,508	\$559,906	\$526,372
510000-Office Supplies	22	176	500	250	260	500
510001-Departmental Supplies	38,381	9,155	20,000	7,251	10,000	10,000
510100-Service Agreements	6,288	364	1,250	1,311	1,500	-
510103-Postage & Freight	101	122	200	23	100	200
510104-Advertising	-	-	-	466	480	-
510105-Software Licensing	6,599	360	-	-	-	-
510106-Subscriptions & Dues	807	1,596	2,250	15,232	17,000	400
510109-Janitorial Services	8,654	10,368	10,000	8,879	10,000	-
510114-Contract Services	610,743	742,435	627,100	516,744	700,000	750,000
510115-Recruitment	-	-	1,000	-	-	-
510150-Software Subscription	-	10,524	22,000	15,803	16,250	15,000
510200-Repairs & Maintenance	2,953	19,189	24,948	10,284	15,000	20,000
510202-Hardware & Tools	-	-	5,000	19,734	22,000	7,500
510204-Equipment Repair	5,643	1,181	30,000	29,043	30,500	35,000
510205-Building Repair & Maintenance	-	322	1,500	859	1,000	-
510300-Vehicle Operations	237	194	5,000	41	100	5,000
510302-Vehicle Operations - Fuel	3,122	8,530	10,000	6,311	10,000	12,500
510400-Professional Services	37,485	22,189	75,000	79,271	80,000	50,000
510420-Legal Services	100	-	500	-	-	45,000
510501-Training	48	1,758	5,000	2,567	5,000	5,000
510505-Travel	500	1,198	5,000	2,136	5,000	5,000
510807-Regulatory & Permitting	-	472	500	14	500	500

Wastewater Operations

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
510809-Assessment fees	-	17,181	3,000	2,280	3,000	3,000
510900-Treatment Supplies	-	13,494	70,000	13,884	24,000	24,000
510905-Water Testing/Samples	-	-	1,500	-	500	500
Sub-Total 83-Planned Operations	\$721,683	\$860,808	\$921,248	\$732,384	\$952,190	\$989,100
510118-Credit Card Processing Fees	7,796	12,426	6,120	14,995	16,000	16,500
510701-Communications	4,013	4,094	4,140	3,403	4,000	4,140
510704-Water	6,010	5,838	6,200	5,610	6,000	6,200
510705-Sewer	36	36	40	34	50	40
510706-Refuse	-	115	-	646	750	800
510707-Power	33,441	59,866	65,000	45,648	55,000	65,000
510805-Bad Debt Expense	11,946	-	-	4,300	5,000	-
Sub-Total 85-Required Operations	\$63,242	\$82,375	\$81,500	\$74,636	\$86,800	\$92,680
520000-Asset Replace	-	-	3,060	-	3,000	3,060
520100-Internal ISF Chrg - Shop	9,429	6,893	12,893	11,819	12,000	12,893
520200-Internal ISF Chrg - Building	8,817	1,616	2,060	1,888	7,000	2,060
520300-Internal ISF Chrg - IT	28,305	10,627	17,134	15,706	23,000	16,470
520400-Internal ISF Chrg - Liability	67,934	57,028	89,850	82,362	89,000	89,850
521000-Internal Admin Charges	59,136	115,115	115,115	105,522	113,000	115,115
521100-Ind Cost Allocation	88,070	382,711	382,711	445,154	445,160	382,711
Sub-Total 88-Operations -Internal	\$261,691	\$573,990	\$622,823	\$662,451	\$692,160	\$622,159
550000-Interest Expense	4,227	3,076	18,460	-	-	-
550100-Principal Payments	-	-	300,967	2,053	70,100	-
Sub-Total 90-Debt Service	\$4,227	\$3,076	\$319,427	\$2,053	\$70,100	\$0
570100-Automotive Equipment	-	57,815	-	-	-	70,000
570200-Machinery & Equipment	989	37,037	-	-	-	-
570900-Capital Out.- Contra Acct.	(989)	(94,852)	-	-	-	-
Sub-Total 92-Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$70,000
580100-Capital Prj.- Infrastructure	787,836	441,015	650,000	565,206	650,000	2,225,000
580200-Capital Prj.- Buildings & Imp.	-	-	-	-	-	5,000
580300-Capital Prj.- Other Imp.	-	-	350,000	3,203	100,000	300,000
580900-Capital Prj.- Contra Acct.	(72,784)	(259,488)	-	-	-	-
580901-Capital Prj.- CIP Contra Acct.	(715,052)	(181,527)	-	-	-	-
Sub-Total 93-Capital Projects	\$0	\$0	\$1,000,000	\$568,409	\$750,000	\$2,530,000
Total Expenses	\$1,400,954	\$1,877,353	\$3,502,074	\$2,485,441	\$3,111,156	\$4,830,311
490200-Trans In - Federal Grants	16,259	-	-	-	-	-
490301-Trans In - WW Connection	-	-	100,000	336,338	336,339	-
Sub-Total 79-Transfers-In	\$16,259	\$13,506	\$100,000	\$336,338	\$336,339	\$0
Total Revenues	\$16,259	\$13,506	\$100,000	\$336,338	\$336,339	\$0
Total Wastewater Operations Net Surplus/	\$1,185,934	\$665,916	(\$667,074)	\$239,646	(\$227,817)	(\$2,195,311)

REFUSE

Refuse

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
410000-Utility User Fees	1,296,235	1,504,257	1,542,000	1,705,741	1,706,000	1,505,000
410120-Illegal Dumping Fee	114,532	115,318	-	65,525	65,525	-
415000-Miscellaneous Fees	2,633	1,349	1,020	2,710	2,711	1,020
Sub-Total 71-Fees for Service	\$1,413,400	\$1,620,924	\$1,543,020	\$1,773,976	\$1,774,236	\$1,506,020
460002-Interest 5691 Saving	-	514	-	-	-	-
460015-Interest CA Class	-	427	-	-	-	-
460020-Interest LAIF	-	738	-	-	-	-
460021-Interest Investments	1,079	5,809	-	-	-	-
469900-Allocated Interest	1,472	440	2,510	(1,912)	2,000	2,510
Sub-Total 76-Investment Earnings	\$2,551	\$7,928	\$2,510	(\$1,912)	\$2,000	\$2,510
470000-CA Grant	-	29,847	-	-	-	-
470200-Other Agency Grant-Misc	5,407	4,000	-	5,000	5,000	-
Sub-Total 77-Grants & Donations	\$5,407	\$33,847	\$0	\$5,000	\$5,000	\$0
480000-Sale of Prop - Capitalized	-	88,407	-	-	-	-
Sub-Total 78-Other Revenue	\$0	\$88,407	\$0	\$0	\$0	\$0
Total Revenues	\$1,421,358	\$1,751,106	\$1,545,530	\$1,777,064	\$1,781,236	\$1,508,530
500000-Full Time Wages	177,872	59,342	102,640	64,718	102,640	92,092
500100-Part Time Wages	36	-	12,000	12,830	14,050	8,278
500400-Overtime	1,745	730	800	444	800	3,000
500500-Cellphone Allowance	1,647	912	864	648	864	864
500501-Auto Allowance	542	473	565	266	565	318
500502-Uniform & Equipment Allowance	1,993	91	500	-	500	500
500504-One-Time Compensation	1,361	2,030	2,000	2,094	2,100	2,000
500506-Incentive- Bilingual Pay	1,427	411	884	1,016	1,150	1,279
500508-Incentive-Certificate Pay	61	-	-	-	-	-
500600-Retirement	22,117	3,752	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	137	-	-	-	-
500603-PERS 3069 Misc. Classic	-	2,966	8,000	6,382	8,000	6,555
500604-PERS 26454 Misc. Pepra	-	1,817	4,500	3,489	4,500	2,717
500700-OPEB - Health Insurance	(553)	-	-	-	-	-
500800-Health Insurance	58,381	12,305	21,000	16,025	21,000	21,396
500801-Dental Insurance	1,770	301	468	340	468	427
500802-Vision Insurance	802	154	263	195	263	245
500803-Life Insurance	799	259	1,027	277	1,027	340
500880-Work Comp Insurance	35,582	3,226	37,362	1,943	37,362	2,896
500990-Non-Cash Labor Cost Allocation	(1,620)	(438)	-	-	-	-
509000-Payroll Taxes	14,375	4,620	7,500	6,189	7,500	7,010
Sub-Total 82-Wages & Benefits	\$343,597	\$93,088	\$200,373	\$116,856	\$202,789	\$149,917
510000-Office Supplies	468	-	250	-	-	-
510001-Departmental Supplies	16,203	5,410	500	693	1,000	-
510100-Service Agreements	252	246	500	483	600	-
510103-Postage & Freight	17	109	100	-	-	-
510109-Janitorial Services	8,654	-	-	-	-	-
510112-Recycling Services	5,569	-	2,500	-	-	-
510114-Contract Services	300,859	1,418,213	1,259,237	1,452,673	1,475,000	1,500,000
510150-Software Subscription	-	4,289	-	-	-	-
510200-Repairs & Maintenance	862	-	-	-	-	-
510202-Hardware & Tools	-	1,086	500	226	500	-
510204-Equipment Repair	1,671	-	-	-	-	-
510300-Vehicle Operations	51,349	3,284	-	-	-	-
510302-Vehicle Operations - Fuel	32,574	16,545	-	8,442	10,000	-
510400-Professional Services	31,559	22,649	15,000	11,156	12,500	15,000
510420-Legal Services	13,175	1,384	2,500	-	-	-
510501-Training	285	13	-	-	-	-
510505-Travel	-	21	-	40	50	-
510809-Assessment fees	-	-	-	389	400	-
Sub-Total 83-Planned Operations	\$463,497	\$1,473,249	\$1,281,087	\$1,474,103	\$1,500,050	\$1,515,000
510118-Credit Card Processing Fees	11,061	12,426	-	14,995	16,000	16,500
510701-Communications	1,422	-	1,470	-	1,500	1,470
510704-Water	703	533	730	586	1,000	730
510705-Sewer	36	36	40	34	50	40

Refuse

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
510706-Refuse	40,015	-	41,220	-	-	41,220
510707-Power	2,876	175	390	200	300	390
510805-Bad Debt Expense	14,595	-	-	7,800	13,500	-
Sub-Total 85-Required Operations	\$70,708	\$13,170	\$43,850	\$23,615	\$32,350	\$60,350
520100-Internal ISF Chrg - Shop	64,116	-	-	-	-	-
520200-Internal ISF Chrg - Building	6,804	-	-	-	-	-
520300-Internal ISF Chrg - IT	24,836	-	-	-	-	-
520400-Internal ISF Chrg - Liability	31,904	-	-	-	-	-
521000-Internal Admin Charges	30,140	-	-	-	-	-
521100-Ind Cost Allocation	84,642	322,325	322,325	-	-	322,325
Sub-Total 88-Operations -Internal	\$242,442	\$322,325	\$322,325	\$0	\$0	\$322,325
550000-Interest Expense	-	402	-	-	-	-
Sub-Total 90-Debt Service	\$0	\$402	\$0	\$0	\$0	\$0
570200-Machinery & Equipment	12,736	9,073	-	-	9,500	-
570900-Capital Out.- Contra Acct.	(12,736)	(9,073)	-	-	-	-
Sub-Total 92-Capital Outlay	\$0	\$0	\$0	\$0	\$9,500	\$0
Total Expenses	\$1,120,244	\$1,902,234	\$1,847,635	\$1,614,574	\$1,744,689	\$2,047,592
490200-Trans In - Federal Grants	25,260	-	-	-	-	-
Sub-Total 79-Transfers-In	\$25,260	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$25,260	\$0	\$0	\$0	\$0	\$0
Total Refuse Net Surplus/(Deficit)	\$326,374	(\$151,128)	(\$302,105)	\$162,490	\$36,547	(\$539,062)

RAIL OPERATIONS

Rail Operations

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
410020-Rail User Fees	-	-	15,000	-	-	15,000
Sub-Total 71-Fees for Service	\$0	\$0	\$15,000	\$0	\$0	\$15,000
450300-Track Rental / Demurrage	-	-	60,000	-	-	60,000
Sub-Total 75-Rents & Concessions	\$0	\$0	\$60,000	\$0	\$0	\$60,000
Total Revenues	\$0	\$0	\$75,000	\$0	\$0	\$75,000
500000-Full Time Wages	34,061	15,920	16,220	16,211	16,220	20,087
500400-Overtime	54	-	60	-	60	60
500500-Cellphone Allowance	254	109	108	98	108	108
500501-Auto Allowance	241	241	250	217	250	240
500502-Uniform & Equipment Allowance	52	69	900	61	900	900
500504-One-Time Compensation	1,133	602	500	640	645	500
500506-Incentive- Bilingual Pay	24	-	-	-	-	-
500600-Retirement	5,859	1,690	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	102	-	-	-	-
500603-PERS 3069 Misc. Classic	-	1,046	2,500	2,543	2,500	2,415
500800-Health Insurance	6,041	1,830	1,925	1,847	1,925	2,170
500801-Dental Insurance	177	53	54	49	54	54
500802-Vision Insurance	75	22	23	21	23	23
500803-Life Insurance	141	65	262	58	262	63
500880-Work Comp Insurance	12	-	2,444	409	2,444	496
500990-Non-Cash Labor Cost Allocation	(611)	(356)	-	-	-	-
509000-Payroll Taxes	87	-	2,569	1,150	2,569	1,230
Sub-Total 82-Wages & Benefits	\$54,646	\$22,987	\$27,815	\$23,304	\$27,960	\$28,346
510001-Departmental Supplies	269	637	5,100	-	300	5,100
510100-Service Agreements	-	6,075	-	2,430	2,600	-
510105-Software Licensing	-	167	-	-	-	-
510106-Subscriptions & Dues	-	-	1,020	-	-	1,020
510150-Software Subscription	-	1,332	-	709	1,200	-
510200-Repairs & Maintenance	15,010	7,290	18,360	-	12,000	18,360
510300-Vehicle Operations	80	43	-	44	100	-
510302-Vehicle Operations - Fuel	45	153	-	257	-	-
510400-Professional Services	4,404	-	5,100	28,069	27,850	5,100
510501-Training	-	-	1,020	-	-	1,020
510505-Travel	-	-	-	10	20	-
Sub-Total 83-Planned Operations	\$19,808	\$15,697	\$30,600	\$31,519	\$44,070	\$30,600
510701-Communications	1,143	456	1,180	380	1,100	1,180
510704-Water	831	831	860	788	1,000	1,000
510705-Sewer	178	178	190	163	200	200
510707-Power	2,460	2,309	3,310	5,164	7,000	7,200
Sub-Total 85-Required Operations	\$4,612	\$3,774	\$5,540	\$6,495	\$9,300	\$9,580
520200-Internal ISF Chrg - Building	4,771	-	-	-	2,000	-
520300-Internal ISF Chrg - IT	16,899	-	-	-	10,000	-
520400-Internal ISF Chrg - Liability	4,516	-	-	-	4,000	-
521100-Ind Cost Allocation	23,868	-	-	86,963	87,500	-
Sub-Total 88-Operations -Internal	\$50,054	\$0	\$0	\$86,963	\$103,500	\$0
Total Expenses	\$129,120	\$42,458	\$63,955	\$148,281	\$184,830	\$68,526
490200-Trans In - Federal Grants	2,372	-	-	-	-	-
Sub-Total 79-Transfers-In	\$2,372	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$2,372	\$0	\$0	\$0	\$0	\$0
Total Rail Operations Net Surplus/(Deficit)	(\$126,748)	(\$42,458)	\$11,045	(\$148,281)	(\$184,830)	\$6,474

DIAL-A-RIDE

Public Transit

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
410004-Transit Farebox Revenue	22,474	24,579	30,760	24,978	25,000	30,760
410200-Agreement Services Fees	17,451	19,880	12,600	19,383	19,500	12,600
Sub-Total 71-Fees for Service	\$39,925	\$44,459	\$43,360	\$44,361	\$44,500	\$43,360
400601-TDA Article 4	120,470	-	355,600	-	330,000	355,600
400605-TDA-STAF-OPERATING	(7,585)	-	-	-	-	-
400610-TDA-STAF-CAPITAL	49,327	-	-	-	-	-
470000-CA Grant	-	-	400,000	-	-	-
470104-FED GRNT 5311 (Operat)	61,813	318,899	60,000	141,168	248,000	60,000
Sub-Total 77-Grants & Donations	\$224,025	\$318,899	\$815,600	\$141,168	\$578,000	\$415,600
Total Revenues	\$263,950	\$363,358	\$858,960	\$185,529	\$622,500	\$458,960
500000-Full Time Wages	64,998	83,658	141,276	120,463	141,276	153,954
500100-Part Time Wages	42,949	51,442	40,000	31,782	40,000	40,292
500400-Overtime	183	884	2,500	2,951	3,210	1,850
500500-Cellphone Allowance	26	164	240	223	240	240
500501-Auto Allowance	83	501	705	645	705	690
500502-Uniform & Equipment Allowance	-	782	600	-	600	600
500504-One-Time Compensation	567	25	30	-	30	30
500506-Incentive- Bilingual Pay	2,006	2,534	4,464	3,252	4,464	4,408
500507-Incentive- Degree	-	33	93	86	93	106
500600-Retirement	8,613	6,093	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	458	-	-	-	-
500603-PERS 3069 Misc. Classic	-	451	1,500	1,084	1,500	994
500604-PERS 26454 Misc. Pepra	-	7,175	24,000	16,405	24,000	10,763
500700-OPEB - Health Insurance	416	-	-	-	-	-
500800-Health Insurance	23,092	23,571	47,560	43,005	47,560	54,176
500801-Dental Insurance	526	546	1,160	1,052	1,160	1,281
500802-Vision Insurance	274	278	299	502	555	606
500803-Life Insurance	268	370	610	551	610	639
500880-Work Comp Insurance	31,723	19,153	33,309	19,020	33,309	17,453
500990-Non-Cash Labor Cost Allocation	341	1,587	-	-	-	-
509000-Payroll Taxes	9,086	11,219	13,500	12,665	13,500	14,754
Sub-Total 82-Wages & Benefits	\$193,818	\$210,924	\$311,846	\$253,686	\$312,812	\$302,836
510000-Office Supplies	476	419	1,000	467	1,000	500
510001-Departmental Supplies	6,583	756	800	2,645	2,890	1,000
510103-Postage & Freight	-	5	10	6	10	10
510105-Software Licensing	-	953	-	-	-	-
510106-Subscriptions & Dues	-	-	615	1,715	2,000	1,500
510150-Software Subscription	-	3,302	800	1,242	1,500	3,000
510155-IT Subscription	-	-	-	-	-	500
510200-Repairs & Maintenance	-	4,670	7,000	5,740	7,000	7,000
510202-Hardware & Tools	-	-	-	261	400	-
510300-Vehicle Operations	8,790	9,094	16,000	8,567	16,000	16,000
510301-Vehicle Operations - Supplies	3,960	3,267	2,800	2,797	2,800	2,500
510302-Vehicle Operations - Fuel	6,405	10,498	8,000	3,774	8,000	4,000
510303-Vehicle Operations- Tires	1,780	2,076	1,500	2,491	2,500	2,000
510400-Professional Services	3,802	1,050	4,385	661	5,000	6,500
510501-Training	50	347	500	1,995	2,500	3,000
510505-Travel	81	522	500	1,240	1,500	3,000
Sub-Total 83-Planned Operations	\$31,927	\$36,959	\$43,910	\$33,601	\$53,100	\$50,510
510701-Communications	637	1,736	700	3,134	3,500	2,000
510707-Power	10,647	7,634	14,270	11,041	12,000	14,270
Sub-Total 85-Required Operations	\$11,284	\$9,370	\$14,970	\$14,175	\$15,500	\$16,270
520100-Internal ISF Chrg - Shop	20,743	15,164	28,364	26,000	26,005	28,364
520200-Internal ISF Chrg - Building	7,757	1,422	1,820	1,668	4,000	1,820
520300-Internal ISF Chrg - IT	10,811	16,686	26,902	24,660	25,000	25,860
520400-Internal ISF Chrg - Liability	8,739	9,723	15,320	14,043	14,500	15,320
521000-Internal Admin Charges	1,147	2,193	2,193	2,010	2,200	2,193
521100-Ind Cost Allocation	26,109	90,580	90,580	105,359	106,000	90,580
Sub-Total 88-Operations -Internal	\$75,306	\$135,768	\$165,179	\$173,740	\$177,705	\$164,137
570100-Automotive Equipment	-	-	400,000	396,883	155,520	-
570200-Machinery & Equipment	5,500	-	-	-	-	-

Public Transit

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
570900-Capital Out.- Contra Acct.	(5,500)	-	-	(59,614)	-	-
Sub-Total 92-Capital Outlay	\$0	\$0	\$400,000	\$337,270	\$155,520	\$0
Total Expenses	\$312,335	\$393,021	\$935,905	\$812,472	\$714,637	\$533,753
490200-Trans In - Federal Grants	8,667	-	-	-	-	-
Sub-Total 79-Transfers-In	\$8,667	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$8,667	\$0	\$0	\$0	\$0	\$0
Total Public Transit Net Surplus/(Deficit)	(\$39,718)	(\$29,663)	(\$76,945)	(\$626,943)	(\$92,137)	(\$74,793)

Telecommunications

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
410002-Residential Fiber User Fees	-	-	20,000	-	-	20,000
410003-Tower Utilization Fees	72,643	83,179	75,000	77,507	77,000	75,000
410005-Business Fiber User Fees	179,438	267,886	45,000	128,229	129,000	45,000
410006-Commercial Fiber User Fees	12,142	12,385	7,100	11,579	11,600	7,100
410007-Dark Fiber User Fees	28,228	30,789	8,000	9,977	10,000	8,000
415000-Miscellaneous Fees	1,184	-	-	-	-	-
Sub-Total 71-Fees for Service	\$293,635	\$394,239	\$155,100	\$227,292	\$227,600	\$155,100
450000-Lease Revenues	1,722	-	-	-	-	-
Sub-Total 75-Rents & Concessions	\$1,722	\$0	\$0	\$0	\$0	\$0
460145-Interest - Leases	16,561	6,121	-	-	-	-
Sub-Total 76-Investment Earnings	\$16,561	\$16,995	\$0	\$0	\$0	\$0
470000-CA Grant	-	-	549,000	-	-	-
Sub-Total 77-Grants & Donations	\$0	\$0	\$549,000	\$0	\$0	\$0
Total Revenues	\$311,918	\$411,234	\$704,100	\$227,292	\$227,600	\$155,100
510001-Departmental Supplies	2,140	938	7,930	4,123	4,500	7,000
510100-Service Agreements	1,310	1,595	1,860	1,489	1,600	-
510107-System Support	82,000	-	-	-	-	-
510108-Facility Support	-	-	1,175	-	-	-
510155-IT Subscription	-	42,000	37,070	14,533	21,527	1,450
510200-Repairs & Maintenance	5,980	6,845	31,500	79,612	80,000	6,500
510202-Hardware & Tools	-	-	-	4,172	4,200	-
510400-Professional Services	6,468	25,315	10,000	2,188	11,938	10,000
510420-Legal Services	17,015	-	-	-	-	-
510501-Training	-	-	1,200	662	1,212	2,000
510505-Travel	-	-	4,200	1,393	3,046	4,200
Sub-Total 83-Planned Operations	\$114,913	\$76,693	\$94,935	\$108,171	\$128,023	\$31,150
510707-Power	20,765	15,675	27,810	12,552	18,000	27,810
Sub-Total 85-Required Operations	\$20,765	\$15,675	\$27,810	\$12,552	\$18,000	\$27,810
520300-Internal ISF Chrg - IT	51,021	87,281	140,722	128,995	140,722	135,270
520400-Internal ISF Chrg - Liability	10,053	-	-	-	10,000	-
521100-Ind Cost Allocation	1,293	-	-	926	3,000	-
Sub-Total 88-Operations -Internal	\$62,367	\$87,281	\$140,722	\$129,921	\$153,722	\$135,270
570200-Machinery & Equipment	8,245	-	-	34,661	35,000	-
570900-Capital Out.- Contra Acct.	(8,245)	-	-	-	-	-
Sub-Total 92-Capital Outlay	\$0	\$0	\$0	\$34,661	\$35,000	\$0
580100-Capital Prj.- Infrastructure	-	-	150,000	149,840	150,000	350,114
Sub-Total 93-Capital Projects	\$0	\$0	\$150,000	\$149,840	\$150,000	\$350,114
Total Expenses	\$198,045	\$179,649	\$413,467	\$435,145	\$484,745	\$544,344
Total Telecommunications Net Surplus/	\$113,873	\$231,585	\$290,633	(\$207,853)	(\$257,145)	(\$389,244)





SPECIAL REVENUE FUNDS

Special Revenue Funds Expense Budget Changes

Federal Grants

Transportation

State Gas Tax

Traffic Safety

SLESF

Special Police Services

Asset Forfeiture

LLMD

Low-Mod Income Housing

CDBG

Road Maint. & Rehab

SPECIAL REVENUE FUNDS EXPENSE BUDGET CHANGES

Special Revenue Funds	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
Federal Grants	855,353	1,302,238	6,061,630	5,964,387	(97,243)	-1.6%	65.4%
Transportation	345,080	1,254,587	1,637,426	1,183,000	(454,426)	-27.8%	13.0%
State Gas	-	174,700	634,000	450,000	(184,000)	-29.0%	4.9%
Traffic Safety	18,171	2,926	142	225,000	224,858	158350.7%	2.5%
SLESF	151,078	188,897	15,000	-	(15,000)		
LLMD	627,355	669,340	636,556	670,165	33,609	5.3%	7.3%
CDBG	-	-	-	134,000	134,000	0.0%	0.0%
Road Maint & Rehab	1,355	320,570	466,000	500,000	34,000	7.3%	5.5%
Total Special Revenue Funds	\$1,998,392	\$3,913,258	\$9,450,754	\$9,126,552	(\$324,202)	-3.4%	100%

Federal Grants Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
93-Capital Projects	21,063	509,665	3,061,630	5,964,387	2,902,757	94.8%	100.0%
94-Transfers-Out	834,290	792,573	3,000,000	-	(3,000,000)		
Total Federal Grants	855,353	1,302,238	6,061,630	5,964,387	(97,243)	-1.6%	100%

Transportation Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
93-Capital Projects	340,168	1,254,587	1,637,426	1,183,000	(454,426)	-27.8%	100.0%
94-Transfers-Out	4,912	-	-	-			
Total Transportation	345,080	1,254,587	1,637,426	1,183,000	(454,426)	-27.8%	100%

State Gas Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
93-Capital Projects	-	174,700	634,000	450,000	(184,000)	-29.0%	100.0%
Total State Gas	-	174,700	634,000	450,000	(184,000)	-29.0%	100%

Traffic Safety Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
92-Capital Outlay	-	-	-	225,000	225,000	0.0%	0.0%
93-Capital Projects	18,171	2,926	142	-	(142)		
Total Traffic Safety	18,171	2,926	142	225,000	224,858	158350.7%	100%

SLESF Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
94-Transfers-Out	151,078	188,897	15,000	-	(15,000)		
Total SLESF	151,078	188,897	15,000	-	(15,000)	-100.0%	#Error

LLMD Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
83-Planned Operations	421,609	500,425	474,566	504,925	30,359	6.4%	75.3%
85-Required Operations	142,832	168,915	161,990	165,240	3,250	2.0%	24.7%
88-Operations -Internal	62,914	-	-	-			
Total LLMD	627,355	669,340	636,556	670,165	33,609	5.3%	100%

CDBG Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
93-Capital Projects	-	-	-	134,000	134,000	0.0%	0.0%
Total CDBG	-	-	-	134,000	134,000	#.0%	100%

Road Maint & Rehab Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
93-Capital Projects	1,355	320,570	466,000	500,000	34,000	7.3%	100.0%
Total Road Maint & Rehab	1,355	320,570	466,000	500,000	34,000	7.3%	100%

Federal Grants

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
460002-Interest 5691 Saving	-	5,238	-	-	-	-
460015-Interest CA Class	-	4,345	-	-	-	-
460020-Interest LAIF	-	7,512	-	-	-	-
460021-Interest Investments	27,851	59,172	-	-	-	-
Sub-Total 76-Investment Earnings	\$27,851	\$76,267	\$0	\$0	\$0	\$0
470100-FED GRNT	-	-	-	-	-	5,088,650
470103-FED GRNT ISTE A	29,460	56,757	-	-	-	-
470106-FED GRNT - STPL	-	496,000	-	7,735	7,735	-
470107-FED GRNT State Pass thru	-	47,323	-	-	-	-
470110-FED GRNT CMAQ	-	6,704	-	-	-	-
470115-FED GRANT - RSTP	-	21,979	-	1,354,632	-	-
Sub-Total 77-Grants & Donations	\$2,469,636	\$3,068,939	\$0	\$1,362,367	\$7,735	\$5,088,650
Total Revenues	\$2,497,487	\$3,145,206	\$0	\$1,362,367	\$7,735	\$5,088,650
580100-Capital Prj.- Infrastructure	21,063	502,033	2,266,630	2,020,601	2,021,630	4,800,000
580200-Capital Prj.- Buildings & Imp.	-	-	45,000	226,093	226,300	764,387
580300-Capital Prj.- Other Imp.	-	7,632	750,000	481,949	540,000	400,000
Sub-Total 93-Capital Projects	\$21,063	\$509,665	\$3,061,630	\$2,728,644	\$2,787,930	\$5,964,387
Total Expenses	\$21,063	\$509,665	\$3,061,630	\$2,728,644	\$2,787,930	\$5,964,387
590100-Trans Out - Gen Fund	29,460	-	-	-	-	-
590207-Trans Out - RMRA	-	417,308	-	-	-	-
595000-Trans Out - WW Operations	-	13,506	-	-	-	-
595001-Trans Out - Refuse Operations	25,260	-	-	-	-	-
595002-Trans Out - Water Operations	-	33,817	3,000,000	-	-	-
595003-Trans Out - Transit Operations	8,667	-	-	-	-	-
595005-Trans Out - MCCF Operations	8,683	-	-	-	-	-
595006-Trans Out - Rail Operations	2,372	-	-	-	-	-
595100-Trans Out - ISF Facility Maint	5,163	-	-	-	-	-
595101-Trans Out - ISF Vehicle Maint	18,696	-	-	-	-	-
595102-Trans Out - ISF Risk Mgmt	408	-	-	-	-	-
595103-Trans Out - ISF Info Tech	12,047	275	-	-	-	-
Sub-Total 94-Transfers-Out	\$834,290	\$792,573	\$3,000,000	\$0	\$0	\$0
Total Expenses	\$834,290	\$792,573	\$3,000,000	\$0	\$0	\$0
Total Federal Grants Net Surplus/(Deficit)	\$1,642,134	\$1,842,968	(\$6,061,630)	(\$1,366,277)	(\$2,780,195)	(\$875,737)

Transportation

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
460002-Interest 5691 Saving	-	699	-	-	-	-
460015-Interest CA Class	-	580	-	-	-	-
460020-Interest LAIF	-	1,002	-	-	-	-
460021-Interest Investments	9,804	7,892	-	-	-	-
Sub-Total 76-Investment Earnings	\$9,804	\$10,173	\$0	\$0	\$0	\$0
400602-TDA Article 8	332,547	758,145	850,000	-	850,000	850,000
Sub-Total 77-Grants & Donations	\$332,547	\$758,145	\$850,000	\$0	\$850,000	\$850,000
Total Revenues	\$342,351	\$768,318	\$850,000	\$0	\$850,000	\$850,000
580100-Capital Prj.- Infrastructure	31,588	1,064,754	1,207,426	1,161,242	1,154,000	733,000
580300-Capital Prj.- Other Imp.	308,580	189,833	430,000	415,004	425,000	450,000
Sub-Total 93-Capital Projects	\$340,168	\$1,254,587	\$1,637,426	\$1,576,245	\$1,579,000	\$1,183,000
Total Expenses	\$340,168	\$1,254,587	\$1,637,426	\$1,576,245	\$1,579,000	\$1,183,000
590100-Trans Out - Gen Fund	4,912	-	-	-	-	-
Sub-Total 94-Transfers-Out	\$4,912	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$4,912	\$0	\$0	\$0	\$0	\$0
Total Transportation Net Surplus/(Deficit)	(\$2,729)	(\$486,269)	(\$787,426)	(\$1,576,245)	(\$729,000)	(\$333,000)

State Gas

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
400501-Gas Tax - Section 2103	161,381	166,963	173,401	160,007	172,000	173,401
400502-Gas Tax - Section 2105	113,215	116,615	120,942	106,341	116,340	120,942
400503-Gas Tax - Section 2106	51,927	53,433	51,939	47,802	52,300	51,939
400504-Gas Tax - Section 2107	135,320	158,927	164,818	143,055	155,500	164,818
400505-Gas Tax - Section 2107.5	5,000	5,000	5,000	5,000	6,000	5,000
400506-Gas Tax - State Repayment	-	-	20,890	-	-	-
Sub-Total 70-Taxes	\$466,843	\$500,938	\$536,990	\$462,205	\$502,140	\$516,100
460002-Interest 5691 Saving	-	2,951	-	-	-	-
460015-Interest CA Class	-	2,448	-	-	-	-
460020-Interest LAIF	-	4,232	-	-	-	-
460021-Interest Investments	18,424	33,335	-	-	-	-
469900-Allocated Interest	7,690	3,284	5,922	(10,974)	3,000	3,000
Sub-Total 76-Investment Earnings	\$26,114	\$46,250	\$5,922	(\$10,974)	\$3,000	\$3,000
Total Revenues	\$492,957	\$547,188	\$542,912	\$451,231	\$505,140	\$519,100
580100-Capital Prj.- Infrastructure	-	174,700	634,000	177,171	192,000	450,000
Sub-Total 93-Capital Projects	\$0	\$174,700	\$634,000	\$177,171	\$192,000	\$450,000
Total Expenses	\$0	\$174,700	\$634,000	\$177,171	\$192,000	\$450,000
Total State Gas Net Surplus/(Deficit)	\$492,957	\$372,488	(\$91,088)	\$274,060	\$313,140	\$69,100

Traffic Safety

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
440003-Fines - Traffic Safety	70,964	44,621	26,520	20,938	66,000	26,520
Sub-Total 74-Fines, Forfeitures,	\$70,964	\$44,621	\$26,520	\$20,938	\$66,000	\$26,520
460002-Interest 5691 Saving	-	339	-	-	-	-
460015-Interest CA Class	-	281	-	-	-	-
460020-Interest LAIF	-	486	-	-	-	-
460021-Interest Investments	2,200	3,832	-	-	-	-
469900-Allocated Interest	928	333	3,000	(1,261)	3,000	3,000
Sub-Total 76-Investment Earnings	\$3,128	\$5,271	\$3,000	(\$1,261)	\$3,000	\$3,000
Total Revenues	\$74,092	\$49,892	\$29,520	\$19,677	\$69,000	\$29,520
570100-Automotive Equipment	-	-	-	-	-	225,000
Sub-Total 92-Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$225,000
580300-Capital Prj.- Other Imp.	18,171	2,926	142	142	-	-
Sub-Total 93-Capital Projects	\$18,171	\$2,926	\$142	\$142	\$0	\$0
Total Expenses	\$18,171	\$2,926	\$142	\$142	\$0	\$225,000
Total Traffic Safety Net Surplus/(Deficit)	\$55,921	\$46,966	\$29,378	\$19,535	\$69,000	(\$195,480)

SUPPLEMENTAL LAW ENFORCEMENT SERVICES

SLESF

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
460002-Interest 5691 Saving	-	528	-	-	-	-
460015-Interest CA Class	-	438	-	-	-	-
460020-Interest LAIF	-	757	-	-	-	-
460021-Interest Investments	3,768	5,964	-	-	-	-
Sub-Total 76-Investment Earnings	\$3,768	\$7,687	\$0	\$0	\$0	\$0
470001-CA Grant - SLEBG	161,285	165,271	-	186,159	186,160	-
Sub-Total 77-Grants & Donations	\$161,285	\$165,271	\$0	\$186,159	\$186,160	\$0
Total Revenues	\$165,053	\$172,958	\$0	\$186,159	\$186,160	\$0
590100-Trans Out - Gen Fund	151,078	188,897	15,000	-	15,607	-
Sub-Total 94-Transfers-Out	\$151,078	\$188,897	\$15,000	\$0	\$15,607	\$0
Total Expenses	\$151,078	\$188,897	\$15,000	\$0	\$15,607	\$0
Total SLESF Net Surplus/(Deficit)	\$13,975	(\$15,939)	(\$15,000)	\$186,159	\$170,553	\$0

Special PD Services

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
460002-Interest 5691 Saving	-	5	-	-	-	-
460015-Interest CA Class	-	4	-	-	-	-
460020-Interest LAIF	-	7	-	-	-	-
460021-Interest Investments	40	52	-	-	-	-
Sub-Total 76-Investment Earnings	\$40	\$68	\$0	\$0	\$0	\$0
Total Revenues	\$40	\$68	\$0	\$0	\$0	\$0
Total Special PD Services Net Surplus/	\$40	\$68	\$0	\$0	\$0	\$0

ASSET FORFEITURE

Asset Forfeitures

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
460002-Interest 5691 Saving	-	254	-	-	-	-
460015-Interest CA Class	-	211	-	-	-	-
460020-Interest LAIF	-	364	-	-	-	-
460021-Interest Investments	2,209	2,868	-	-	-	-
469900-Allocated Interest	782	162	3,000	(944)	3,000	3,000
Sub-Total 76-Investment Earnings	\$2,991	\$3,859	\$3,000	(\$944)	\$3,000	\$3,000
Total Revenues	\$2,991	\$3,859	\$3,000	(\$944)	\$3,000	\$3,000
Total Asset Forfeitures Net Surplus/(Deficit)	\$2,991	\$3,859	\$3,000	(\$944)	\$3,000	\$3,000

LIGHTING, LANDSCAPE AND MAINTENANCE DISTRICT

LLMD

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
400301-Special Asmnt - LLMD	-	-	697,790	979,686	995,830	981,106
Sub-Total 70-Taxes	\$743,284	\$942,516	\$697,790	\$979,686	\$995,830	\$981,106
460002-Interest 5691 Saving	-	845	-	-	-	-
460015-Interest CA Class	-	701	-	-	-	-
460020-Interest LAIF	-	1,212	-	-	-	-
460021-Interest Investments	29	-	-	-	-	-
Sub-Total 76-Investment Earnings	\$12,790	\$29,211	\$0	\$0	\$0	\$0
Total Revenues	\$756,074	\$971,727	\$697,790	\$979,686	\$995,830	\$981,106
510001-Departmental Supplies	-	-	800	1,937	2,200	1,200
510110-Landscaping Services	15,770	14,697	399,456	329,339	390,956	410,875
510114-Contract Services	-	246	6,800	4,928	6,800	7,500
510200-Repairs & Maintenance	664	340	57,710	43,729	58,710	68,200
510202-Hardware & Tools	-	-	-	25	50	-
510204-Equipment Repair	-	700	-	-	-	-
510205-Building Repair & Maintenance	-	-	1,000	-	-	-
510400-Professional Services	-	-	8,800	15,203	17,115	17,150
510420-Legal Services	925	-	-	-	-	-
Sub-Total 83-Planned Operations	\$421,609	\$500,425	\$474,566	\$395,161	\$475,831	\$504,925
510704-Water	3,565	3,278	77,860	66,964	77,000	80,180
510707-Power	120	(5)	84,130	30,201	68,620	85,060
Sub-Total 85-Required Operations	\$142,832	\$168,915	\$161,990	\$97,165	\$145,620	\$165,240
520000-Asset Replace	8,267	-	-	-	-	-
520001-Asset Replace Offset	(8,267)	-	-	-	-	-
521000-Internal Admin Charges	2,647	-	-	-	-	-
Sub-Total 88-Operations -Internal	\$62,914	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$627,355	\$669,340	\$636,556	\$492,326	\$621,451	\$670,165
Total LLMD Net Surplus/(Deficit)	\$128,719	\$302,387	\$61,234	\$487,360	\$374,379	\$310,941

LOW-MOD INCOME HOUSING

Low-Mod Income Housing

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
460002-Interest 5691 Saving	-	2,255	-	-	-	-
460015-Interest CA Class	-	1,871	-	-	-	-
460020-Interest LAIF	-	3,234	-	-	-	-
460021-Interest Investments	19,623	25,477	-	-	-	-
469900-Allocated Interest	6,948	1,439	25,000	(8,387)	27,000	25,000
Sub-Total 76-Investment Earnings	\$26,571	\$34,276	\$25,000	(\$8,387)	\$27,000	\$25,000
Total Revenues	\$26,571	\$34,276	\$25,000	(\$8,387)	\$27,000	\$25,000
Total Low-Mod Income Housing Net Surplus/	\$26,571	\$34,276	\$25,000	(\$8,387)	\$27,000	\$25,000

CDBG

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
470102-FED GRNT CDBG	-	-	-	65,000	-	-
470108-FED GRNT County Pass Thru	5,064	-	-	-	46,000	-
Sub-Total 77-Grants & Donations	\$5,064	\$0	\$0	\$65,000	\$46,000	\$0
Total Revenues	\$5,064	\$0	\$0	\$65,000	\$46,000	\$0
580200-Capital Prj.- Buildings & Imp.	-	-	-	3,244	3,300	134,000
Sub-Total 93-Capital Projects	\$0	\$0	\$0	\$3,244	\$3,300	\$134,000
Total Expenses	\$0	\$0	\$0	\$3,244	\$3,300	\$134,000
Total CDBG Net Surplus/(Deficit)	\$5,064	\$0	\$0	\$61,756	\$42,700	(\$134,000)

ROAD MAINTENANCE & REHAB

Road Maint & Rehab

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
400507-Gas Tax - SB1 (RMRA)	409,267	457,197	423,529	356,525	460,000	460,000
Sub-Total 70-Taxes	\$409,267	\$457,197	\$423,529	\$356,525	\$460,000	\$460,000
460002-Interest 5691 Saving	-	163	-	-	-	-
460015-Interest CA Class	-	135	-	-	-	-
460020-Interest LAIF	-	233	-	-	-	-
460021-Interest Investments	2,461	1,836	-	-	-	-
Sub-Total 76-Investment Earnings	\$2,461	\$2,367	\$0	\$0	\$0	\$0
Total Revenues	\$411,728	\$459,564	\$423,529	\$356,525	\$460,000	\$460,000
580100-Capital Prj.- Infrastructure	1,355	320,570	466,000	943,017	475,000	500,000
Sub-Total 93-Capital Projects	\$1,355	\$320,570	\$466,000	\$943,016	\$475,000	\$500,000
Total Expenses	\$1,355	\$320,570	\$466,000	\$943,016	\$475,000	\$500,000
490200-Trans In - Federal Grants	-	417,308	-	-	-	-
Sub-Total 79-Transfers-In	\$0	\$417,308	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$417,308	\$0	\$0	\$0	\$0
Total Road Maint & Rehab Net Surplus/	\$410,373	\$556,302	(\$42,471)	(\$586,491)	(\$15,000)	(\$40,000)



INTERNAL SERVICE FUNDS

Internal Service Funds Expense Budget Change

Internal Service Funds Summary

Facilities Maintenance

Shop - Vehicle Maintenance

Risk Management

Information Technology

INTERNAL SERVICE FUNDS EXPENSE BUDGET CHANGE

	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
Internal Service Funds							
Facility Maintenance	433,252	403,660	592,591	850,316	257,725	43.5%	20.6%
Vehicle Maintenance	272,751	217,839	258,780	243,605	(15,175)	-5.9%	5.9%
Risk Management	1,095,429	973,651	1,140,539	1,314,580	174,041	15.3%	31.9%
Information Technology	909,956	1,230,831	1,568,567	1,718,028	149,461	9.5%	41.6%
Total Internal Service Funds	\$2,711,388	\$2,825,981	\$3,560,477	\$4,126,529	\$566,052	15.9%	100%

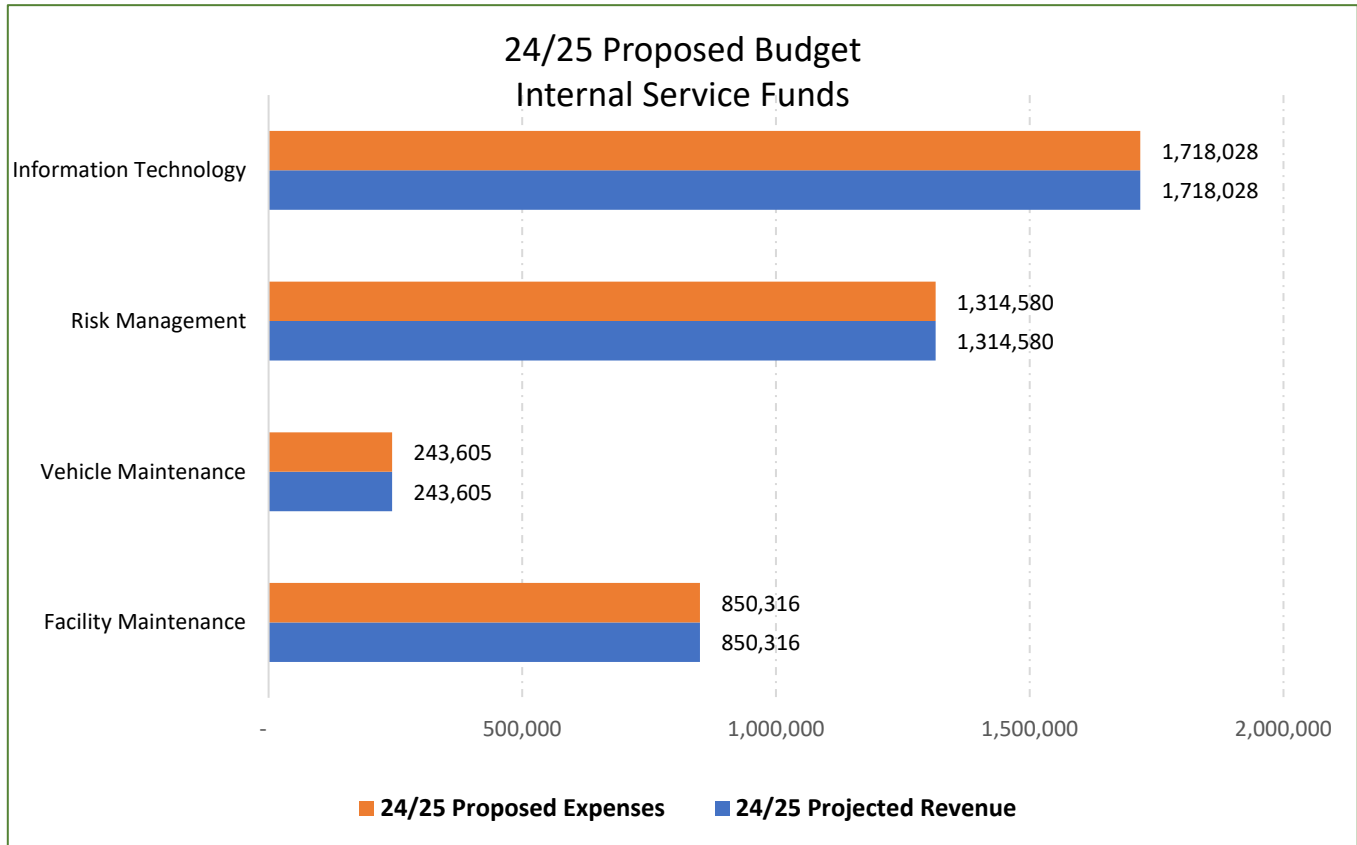
Facility Maintenance Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	93,579	71,379	133,466	128,103	(5,363)	-4.0%	15.1%
83-Planned Operations	169,654	126,529	201,450	470,458	269,008	133.5%	55.3%
85-Required Operations	151,601	201,114	249,090	243,170	(5,920)	-2.4%	28.6%
88-Operations -Internal	18,418	4,638	8,585	8,585	0.0%	0.0%	1.0%
Total Facility Maintenance	433,252	403,660	592,591	850,316	257,725	43.5%	100%

Vehicle Maintenance Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	178,982	120,685	135,114	136,805	1,691	1.3%	56.2%
83-Planned Operations	46,878	54,217	62,850	44,000	(18,850)	-30.0%	18.1%
85-Required Operations	12,316	8,398	8,350	11,350	3,000	35.9%	4.7%
88-Operations -Internal	34,575	34,539	52,466	51,450	(1,016)	-1.9%	21.1%
Total Vehicle Maintenance	272,751	217,839	258,780	243,605	(15,175)	-5.9%	100%

Risk Management Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	45,010	66,165	67,659	74,340	6,681	9.9%	5.7%
83-Planned Operations	8,819	-	-	-	-	-	-
85-Required Operations	1,041,600	907,486	1,072,880	1,240,240	167,360	15.6%	94.3%
88-Operations -Internal	-	-	-	-	-	-	-
Total Risk Management	1,095,429	973,651	1,140,539	1,314,580	174,041	15.3%	100%

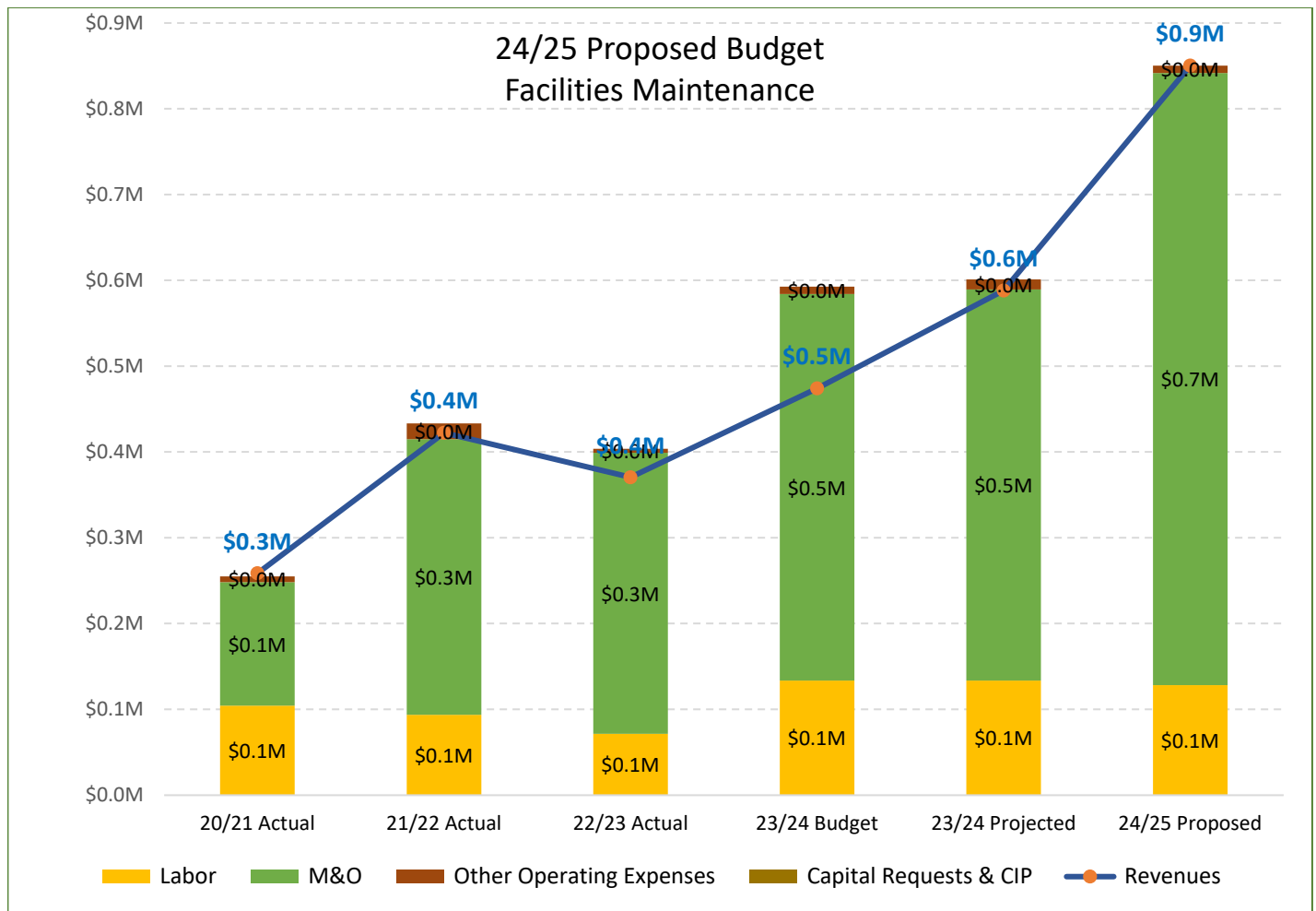
Information Technology Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
82-Wages & Benefits	427,681	583,567	889,185	867,180	(22,005)	-2.5%	50.5%
83-Planned Operations	403,098	586,715	540,194	511,210	(28,984)	-5.4%	29.8%
85-Required Operations	8,002	11,500	13,900	14,350	450	3.2%	0.8%
88-Operations -Internal	71,175	48,396	125,288	125,288	0.0%	0.0%	7.3%
90-Debt Service	-	2,653	-	-	-	-	-
92-Capital Outlay	-	(2,000)	-	200,000	200,000	0.0%	0.0%
Total Information Technology	909,956	1,230,831	1,568,567	1,718,028	149,461	9.5%	100%

INTERNAL SERVICE FUNDS SUMMARY



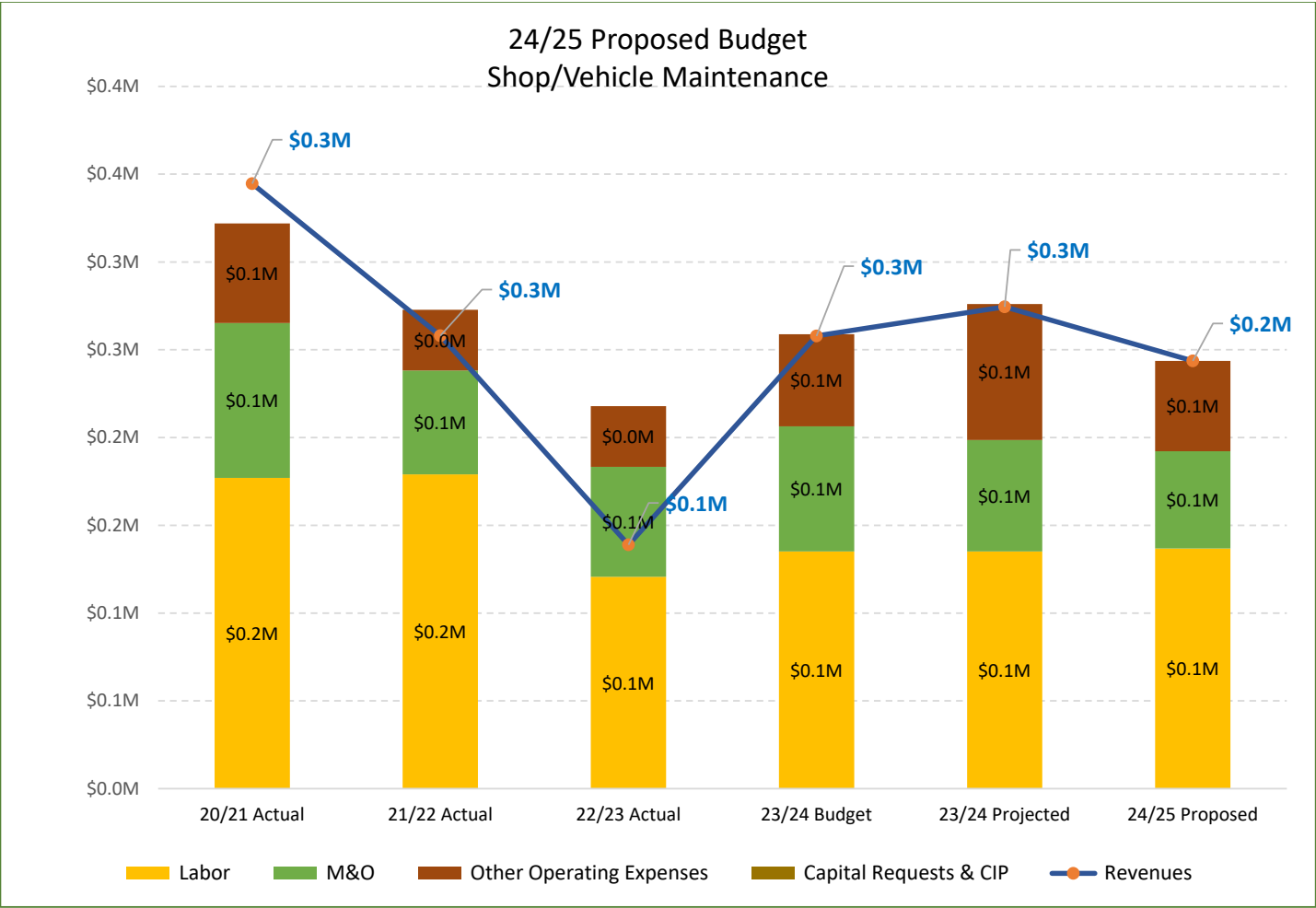
	Facility Maintenance	Vehicle Maintenance	Risk Management	Information Technology	Total
Revenues	\$ 850,316	\$ 243,605	\$ 1,314,580	\$ 1,718,028	\$ 4,126,529
Expenses:					
82-Wages & Benefits	128,103	136,805	74,340	867,180	1,206,428
83-Planned Operations	470,458	44,000	-	511,210	1,025,668
85-Required Operations	243,170	11,350	1,240,240	14,350	1,509,110
88-Operations -Internal Debt Service	8,585	51,450	-	125,288	185,323
Operating Expenses	\$850,316	\$243,605	\$1,314,580	\$1,518,028	\$3,926,529
Operating Income (Loss)	\$0	\$0	\$0	\$200,000	\$200,000
92-Capital Outlay CIP	-	-	-	200,000	200,000
Transfers					
Non-Operating Expenses	\$0	\$0	\$0	\$200,000	\$200,000
Net Income/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -

FACILITIES MAINTENANCE SUMMARY



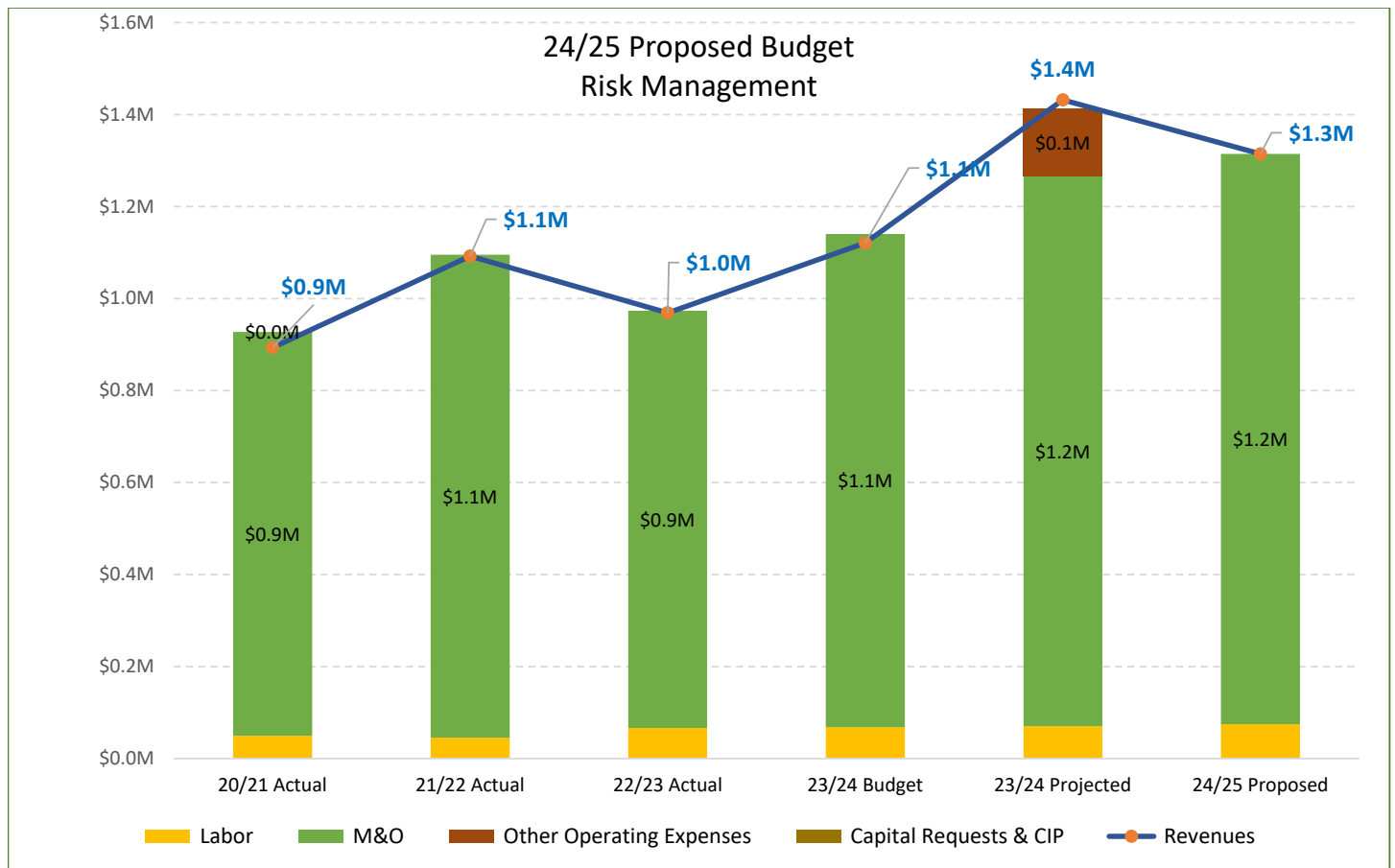
	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Budget	23/24 Projected	24/25 Proposed
Revenues	\$ 258,524	\$ 422,227	\$ 370,440	\$ 474,050	\$ 588,157	\$ 850,316
Expenses:						
82-Wages & Benefits	104,142	93,579	71,379	133,466	133,466	128,103
83-Planned Operations	79,805	169,654	126,529	201,450	235,791	470,458
85-Required Operations	64,295	151,601	201,114	249,090	220,050	243,170
88-Operations -Internal	6,573	18,418	4,638	8,585	11,850	8,585
Debt Service						
Operating Expenses	254,815	\$433,252	\$403,660	\$592,591	\$601,157	\$850,316
Operating Income (Loss)	\$3,709	(\$11,025)	(\$33,220)	(\$118,541)	(\$13,000)	\$0
Capital Outlay	-	-	-	-	-	-
CIP						
Transfers	-	5,163	-	-	-	-
Non-Operating Expenses	\$0	(\$5,163)	\$0	\$0	\$0	\$0
Net Income/(Loss)	\$ 3,709	\$ (5,862)	\$ (33,220)	\$ (118,541)	\$ (13,000)	\$ -

SHOP SUMMARY



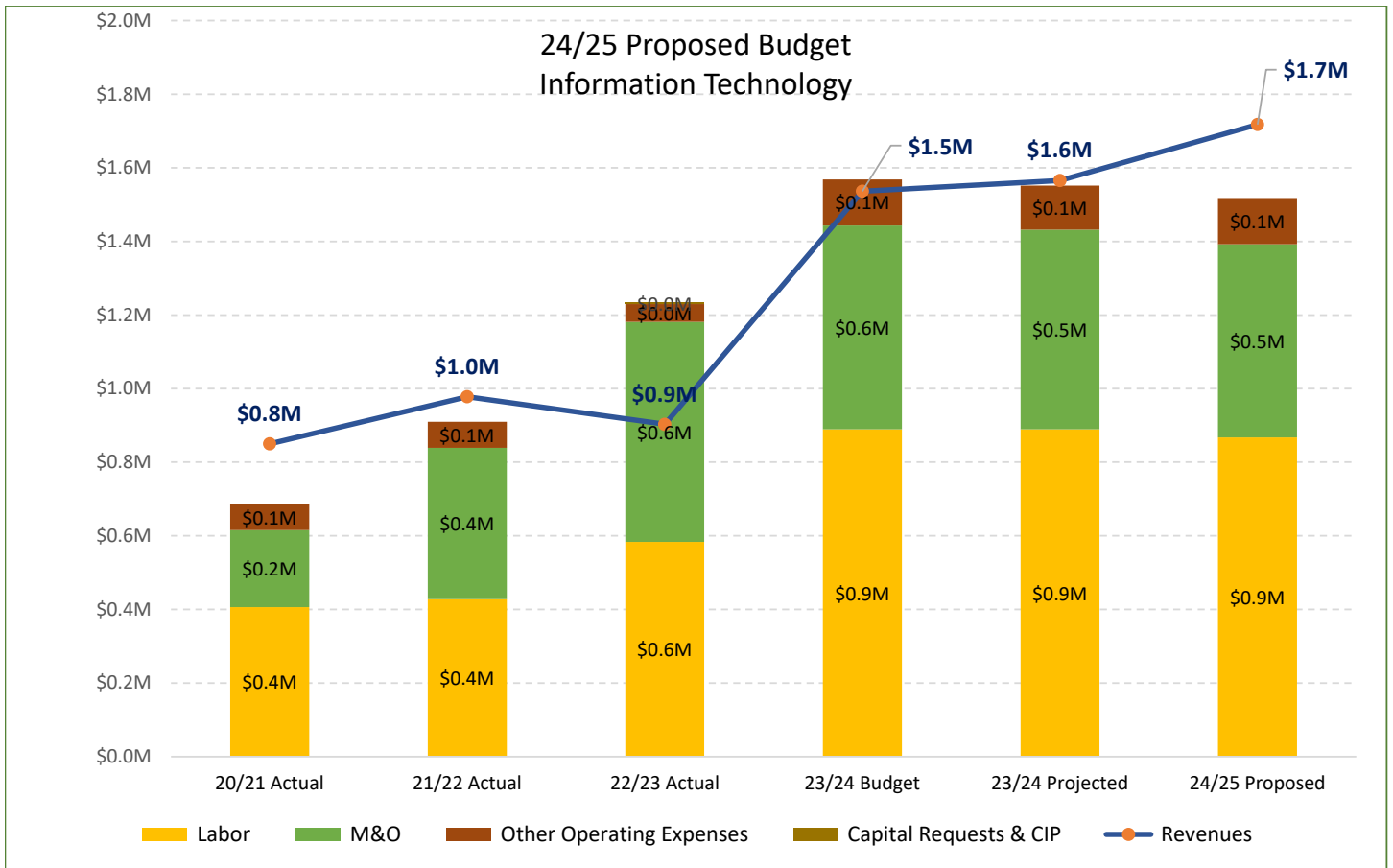
	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Budget	23/24 Projected	24/25 Proposed
Revenues	\$ 344,575	\$ 257,974	\$ 138,941	\$ 257,848	\$ 274,424	\$ 243,605
Expenses:						
82-Wages & Benefits	177,008	178,982	120,685	135,114	135,124	136,805
83-Planned Operations	70,650	46,878	54,217	62,850	53,100	44,000
85-Required Operations	17,557	12,316	8,398	8,350	10,300	11,350
88-Operations -Internal	56,685	34,575	34,539	52,466	77,500	51,450
Debt Service						
Operating Expenses	\$321,900	\$272,751	\$217,839	\$258,780	\$276,024	\$243,605
Operating Income (Loss)	\$22,675	(\$14,777)	(\$78,898)	(\$932)	(\$1,600)	\$0
Capital Outlay						
CIP						
Transfers	-	18,696	-	-	-	-
Non-Operating Expenses	\$0	(\$18,696)	\$0	\$0	\$0	\$0
Net Income/(Loss)	\$ 22,675	\$ 3,919	\$ (78,898)	\$ (932)	\$ (1,600)	\$ -

RISK MANAGEMENT SUMMARY



	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Budget	23/24 Projected	24/25 Proposed
Revenues	\$ 893,360	\$ 1,092,351	\$ 969,093	\$ 1,121,100	\$ 1,431,864	\$ 1,314,580
Expenses:						
82-Wages & Benefits	49,051	45,010	66,165	67,659	70,214	74,340
83-Planned Operations	-	8,819	-	-	-	-
85-Required Operations	878,513	1,041,600	907,486	1,072,880	1,196,690	1,240,240
88-Operations -Internal Debt Service	-	-	-	-	146,400	-
Operating Expenses	927,564	\$1,095,429	\$973,651	\$1,140,539	\$1,413,304	\$1,314,580
Operating Income (Loss)	(\$34,204)	(\$3,078)	(\$4,558)	(\$19,439)	\$18,560	\$0
Capital Outlay						
CIP						
Transfers	-	408	-	-	-	-
Non-Operating Expenses	\$0	(\$408)	\$0	\$0	\$0	\$0
Net Income/(Loss)	\$ (34,204)	\$ (2,670)	\$ (4,558)	\$ (19,439)	\$ 18,560	\$ -

INFORMATION TECHNOLOGY SUMMARY



	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Budget	23/24 Projected	24/25 Proposed
Revenues	\$ 849,871	\$ 977,756	\$ 902,979	\$ 1,536,270	\$ 1,565,629	\$ 1,718,028
Expenses:						
82-Wages & Benefits	406,282	427,681	583,567	889,185	889,470	867,180
83-Planned Operations	205,582	403,098	586,715	540,194	529,514	511,210
85-Required Operations	3,602	8,002	11,500	13,900	13,400	14,350
88-Operations -Internal Debt Service	69,600	71,175	48,396	125,288	119,600	125,288
Operating Expenses	\$685,066	\$909,956	\$1,230,178	\$1,568,567	\$1,551,984	1,518,028
Operating Income (Loss)	\$164,805	\$67,800	(\$327,199)	(\$32,297)	\$13,645	\$ 200,000
92-Capital Outlay CIP	-	-	(2,000)	-	32,000	200,000
Transfers	-	12,047	275	-	-	-
Non-Operating Expenses	\$0	(\$12,047)	(\$2,275)	\$0	\$32,000	\$200,000
Net Income/(Loss)	\$ 164,805	\$ 79,847	\$ (324,924)	\$ (32,297)	\$ (18,355)	\$ -

FACILITIES MAINTENANCE

Facility Maintenance

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
418000-Internal ISF Chrg - Building	422,227	370,440	474,050	434,546	588,157	850,316
Sub-Total 80-Operations -Internal	\$422,227	\$370,440	\$474,050	\$434,546	\$588,157	\$850,316
Total Revenues	\$422,227	\$370,440	\$474,050	\$434,546	\$588,157	\$850,316
500000-Full Time Wages	47,234	41,263	77,405	68,015	77,405	85,772
500400-Overtime	3,433	203	1,800	1,141	1,800	600
500500-Cellphone Allowance	960	702	1,200	1,085	1,200	1,200
500502-Uniform & Equipment Allowance	300	427	400	399	400	400
500504-One-Time Compensation	82	-	-	-	-	-
500506-Incentive- Bilingual Pay	768	-	-	-	-	-
500600-Retirement	3,643	2,267	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	412	-	-	-	-
500604-PERS 26454 Misc. Pepra	-	3,790	10,000	7,989	10,000	6,002
500800-Health Insurance	15,286	15,350	22,416	21,245	22,416	24,744
500801-Dental Insurance	501	656	643	598	643	687
500802-Vision Insurance	239	313	307	275	307	307
500803-Life Insurance	185	192	315	284	315	301
500880-Work Comp Insurance	12,571	1,398	13,200	1,847	13,200	2,099
500990-Non-Cash Labor Cost Allocation	(876)	837	-	-	-	-
509000-Payroll Taxes	4,090	3,569	5,780	5,355	5,780	5,991
Sub-Total 82-Wages & Benefits	\$93,579	\$71,379	\$133,466	\$108,233	\$133,466	\$128,103
510000-Office Supplies	541	424	1,000	557	750	1,000
510001-Departmental Supplies	8,271	18,271	12,500	13,022	15,610	32,250
510100-Service Agreements	-	-	2,000	6,421	7,350	68,480
510103-Postage & Freight	-	-	100	-	-	-
510109-Janitorial Services	58,193	58,178	67,600	65,371	69,416	237,172
510110-Landscaping Services	-	-	-	3,036	2,500	33,748
510115-Recruitment	-	257	-	-	-	-
510150-Software Subscription	-	-	-	-	-	2,500
510200-Repairs & Maintenance	20,724	11,417	92,000	104,226	104,125	10,718
510202-Hardware & Tools	-	-	-	-	-	4,000
510205-Building Repair & Maintenance	-	-	20,000	32,965	32,580	63,500
510300-Vehicle Operations	1,686	1,640	2,400	218	300	1,500
510302-Vehicle Operations - Fuel	131	-	400	1,448	1,680	2,000
510400-Professional Services	200	1,092	2,300	-	-	-
510501-Training	-	-	-	-	-	1,500
510505-Travel	-	-	-	-	-	1,000
510807-Regulatory & Permitting	-	-	250	167	180	1,780
510809-Assessment fees	-	-	900	1,290	1,300	9,310
Sub-Total 83-Planned Operations	\$169,654	\$126,529	\$201,450	\$228,721	\$235,791	\$470,458
510701-Communications	11,711	16,509	27,390	11,818	26,900	27,390
510704-Water	8,307	8,019	8,560	7,091	8,500	8,560
510705-Sewer	695	695	720	637	700	720
510706-Refuse	2,715	5,352	7,500	4,789	9,000	8,500
510707-Power	37,933	101,311	196,920	103,417	170,100	190,000
510708-Natural Gas	4,964	8,890	8,000	4,415	4,850	8,000
Sub-Total 85-Required Operations	\$151,601	\$201,114	\$249,090	\$132,167	\$220,050	\$243,170
520000-Asset Replace	-	-	1,275	-	1,000	1,275
520100-Internal ISF Chrg - Shop	2,641	-	-	-	2,000	-
520300-Internal ISF Chrg - IT	2,748	-	-	-	2,000	-
520400-Internal ISF Chrg - Liability	13,029	4,638	7,310	6,701	6,850	7,310
521100-Ind Cost Allocation	-	-	-	9,423	-	-
Sub-Total 88-Operations -Internal	\$18,418	\$4,638	\$8,585	\$16,124	\$11,850	\$8,585
Total Expenses	\$433,252	\$403,660	\$592,591	\$485,245	\$601,157	\$850,316
490200-Trans In - Federal Grants	5,163	-	-	-	-	-
Sub-Total 79-Transfers-In	\$5,163	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$5,163	\$0	\$0	\$0	\$0	\$0
Total Facility Maintenance Net Surplus/	(\$5,862)	(\$33,220)	(\$118,541)	(\$50,699)	(\$13,000)	\$0

Vehicle Maintenance

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
460002-Interest 5691 Saving	-	75	-	-	-	-
460015-Interest CA Class	-	62	-	-	-	-
460020-Interest LAIF	-	108	-	-	-	-
460021-Interest Investments	-	848	-	-	-	-
Sub-Total 76-Investment Earnings	\$0	\$1,093	\$0	\$0	\$0	\$0
418002-Internal ISF Chrg - Shop	257,974	137,848	257,848	236,361	274,424	243,605
Sub-Total 80-Operations -Internal	\$257,974	\$137,848	\$257,848	\$236,361	\$274,424	\$243,605
Total Revenues	\$257,974	\$138,941	\$257,848	\$236,361	\$274,424	\$243,605
500000-Full Time Wages	17,252	-	78,546	79,423	78,546	94,699
500400-Overtime	392	132	500	143	500	500
500500-Cellphone Allowance	60	60	60	35	60	60
500502-Uniform & Equipment Allowance	1,515	2,536	2,600	1,401	2,600	2,600
500504-One-Time Compensation	2,271	-	-	9	10	-
500600-Retirement	13,157	7,477	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	478	-	-	-	-
500603-PERS 3069 Misc. Classic	-	4,414	14,000	10,651	14,000	10,205
500604-PERS 26454 Misc. Pepra	-	266	700	561	700	522
500800-Health Insurance	14,175	1,897	1,984	1,913	1,984	2,242
500801-Dental Insurance	987	545	566	508	566	569
500802-Vision Insurance	403	208	216	193	216	216
500803-Life Insurance	427	336	959	314	959	338
500880-Work Comp Insurance	124	-	27,883	14,513	27,883	17,658
500990-Non-Cash Labor Cost Allocation	(3,699)	2,978	-	-	-	-
509000-Payroll Taxes	1,320	-	7,100	6,193	7,100	7,196
Sub-Total 82-Wages & Benefits	\$178,982	\$120,685	\$135,114	\$115,857	\$135,124	\$136,805
510000-Office Supplies	668	298	350	731	750	1,000
510001-Departmental Supplies	17,062	18,285	20,000	13,230	15,000	18,000
510100-Service Agreements	-	-	-	1,409	1,500	-
510105-Software Licensing	-	462	-	-	-	-
510106-Subscriptions & Dues	-	-	-	72	100	-
510109-Janitorial Services	7,398	10,468	12,000	8,879	12,000	-
510150-Software Subscription	-	2,071	-	1,065	2,000	5,000
510200-Repairs & Maintenance	2,776	6,830	7,500	2,154	7,500	5,000
510202-Hardware & Tools	-	-	1,700	1,841	2,000	2,000
510205-Building Repair & Maintenance	-	1,756	1,500	1,159	1,250	1,500
510300-Vehicle Operations	5,260	3,835	6,000	2,330	2,250	2,000
510302-Vehicle Operations - Fuel	3,993	5,430	5,000	2,895	3,000	5,000
510400-Professional Services	8,934	1,693	5,000	-	-	-
510420-Legal Services	575	-	-	-	-	-
510501-Training	212	702	500	1,582	2,000	2,000
510505-Travel	-	36	100	228	500	1,500
510807-Regulatory & Permitting	-	671	1,500	650	750	1,000
510809-Assessment fees	-	1,680	1,700	2,427	2,500	-
Sub-Total 83-Planned Operations	\$46,878	\$54,217	\$62,850	\$40,652	\$53,100	\$44,000
510701-Communications	254	297	300	102	300	300
510706-Refuse	-	1,886	-	2,684	3,000	3,000
510707-Power	10,211	2,459	4,550	2,729	3,500	4,550
510708-Natural Gas	1,851	3,756	3,500	1,723	3,500	3,500
Sub-Total 85-Required Operations	\$12,316	\$8,398	\$8,350	\$7,238	\$10,300	\$11,350
520200-Internal ISF Chrg - Building	5,000	8,596	11,000	10,083	38,000	11,000
520300-Internal ISF Chrg - IT	15,253	16,263	26,216	24,031	25,000	25,200
520400-Internal ISF Chrg - Liability	14,322	9,680	15,250	13,979	14,500	15,250
521100-Ind Cost Allocation	-	-	-	15,648	-	-
Sub-Total 88-Operations -Internal	\$34,575	\$34,539	\$52,466	\$63,741	\$77,500	\$51,450
Total Expenses	\$272,751	\$217,839	\$258,780	\$227,488	\$276,024	\$243,605
490200-Trans In - Federal Grants	18,696	-	-	-	-	-
Sub-Total 79-Transfers-In	\$18,696	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$18,696	\$0	\$0	\$0	\$0	\$0
Total Vehicle Maintenance Net Surplus/	\$3,919	(\$78,898)	(\$932)	\$8,873	(\$1,600)	\$0

RISK MANAGEMENT

Risk Management

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
460002-Interest 5691 Saving	-	436	-	-	-	-
460015-Interest CA Class	-	362	-	-	-	-
460020-Interest LAIF	-	626	-	-	-	-
460021-Interest Investments	-	4,929	-	-	-	-
Sub-Total 76-Investment Earnings	\$0	\$6,353	\$0	\$0	\$0	\$0
480100-Misc Refunds	387,114	251,176	-	24,543	25,000	-
Sub-Total 78-Other Revenue	\$387,114	\$251,176	\$0	\$24,543	\$25,000	\$0
418004-Internal ISF Chrg - Liability	705,237	711,564	1,121,100	1,027,675	1,406,864	1,314,580
Sub-Total 80-Operations -Internal	\$705,237	\$711,564	\$1,121,100	\$1,027,675	\$1,406,864	\$1,314,580
Total Revenues	\$1,092,351	\$969,093	\$1,121,100	\$1,052,218	\$1,431,864	\$1,314,580
500000-Full Time Wages	22,253	-	43,951	41,317	43,951	50,777
500500-Cellphone Allowance	2	-	480	434	480	480
500501-Auto Allowance	4	-	600	542	600	610
500504-One-Time Compensation	1,036	-	-	1,034	1,040	-
500506-Incentive- Bilingual Pay	80	386	384	425	470	384
500600-Retirement	1,090	3,736	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	205	-	-	-	-
500603-PERS 3069 Misc. Classic	-	1,734	5,600	4,219	5,600	3,924
500604-PERS 26454 Misc. Pepra	-	787	1,800	1,709	1,800	1,345
500700-OPEB - Health Insurance	832	-	-	-	-	-
500800-Health Insurance	3,370	-	8,500	8,589	9,500	10,080
500801-Dental Insurance	53	167	-	123	135	137
500802-Vision Insurance	36	130	-	110	120	122
500803-Life Insurance	43	186	6	160	180	171
500880-Work Comp Insurance	83	286	714	226	714	702
500990-Non-Cash Labor Cost Allocation	(299)	447	-	-	-	-
509000-Payroll Taxes	29	-	5,624	3,302	5,624	5,608
Sub-Total 82-Wages & Benefits	\$45,010	\$66,165	\$67,659	\$62,190	\$70,214	\$74,340
510012-Medical Supplies	8,819	-	-	-	-	-
Sub-Total 83-Planned Operations	\$8,819	\$0	\$0	\$0	\$0	\$0
510441-Employee Assistance Insurance	2,760	2,760	2,850	2,812	3,500	3,500
510442-Employee Risk Mgt Insurance	110,748	88,492	114,080	63,103	120,000	114,080
510443-Property Insurance	297,890	358,007	306,830	466,431	466,440	470,000
510444-Risk Management Administration	3,352	490	3,460	6,748	6,750	7,000
510445-Liability Insurance	626,850	455,533	645,660	533,023	600,000	645,660
Sub-Total 85-Required Operations	\$1,041,600	\$907,486	\$1,072,880	\$1,072,117	\$1,196,690	\$1,240,240
520400-Internal ISF Chrg - Liability	-	-	-	-	141,000	-
521100-Ind Cost Allocation	-	-	-	5,393	5,400	-
Sub-Total 88-Operations -Internal	\$0	\$0	\$0	\$5,393	\$146,400	\$0
Total Expenses	\$1,095,429	\$973,651	\$1,140,539	\$1,139,700	\$1,413,304	\$1,314,580
490200-Trans In - Federal Grants	408	-	-	-	-	-
Sub-Total 79-Transfers-In	\$408	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$408	\$0	\$0	\$0	\$0	\$0
Total Risk Management Net Surplus/(Deficit)	(\$2,670)	(\$4,558)	(\$19,439)	(\$87,482)	\$18,560	\$0

Information Technology

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
460002-Interest 5691 Saving	-	172	-	-	-	-
460015-Interest CA Class	-	142	-	-	-	-
460020-Interest LAIF	-	246	-	-	-	-
460021-Interest Investments	-	1,940	-	-	-	-
Sub-Total 76-Investment Earnings	\$0	\$2,500	\$0	\$0	\$0	\$0
480100-Misc Refunds	-	-	-	1,733	1,750	-
Sub-Total 78-Other Revenue	\$0	\$2,110	\$0	\$1,733	\$1,750	\$0
418001-Internal ISF Chrg - IT	977,756	898,369	1,536,270	1,408,248	1,563,879	1,718,028
Sub-Total 80-Operations -Internal	\$977,756	\$898,369	\$1,536,270	\$1,408,248	\$1,563,879	\$1,718,028
Total Revenues	\$977,756	\$902,979	\$1,536,270	\$1,409,981	\$1,565,629	\$1,718,028
500000-Full Time Wages	-	32,860	607,319	475,525	607,319	607,636
500100-Part Time Wages	96	13,660	15,000	10,943	15,000	16,000
500400-Overtime	-	13	5,660	3,060	5,660	5,600
500500-Cellphone Allowance	-	485	7,170	4,787	7,170	6,240
500501-Auto Allowance	-	1,212	9,470	8,135	9,470	9,000
500502-Uniform & Equipment Allowance	-	-	360	451	465	360
500503-Education Reimbursement	-	3,000	3,500	3,282	3,500	-
500504-One-Time Compensation	1,822	4,547	-	-	-	-
500600-Retirement	20,941	14,409	-	-	-	-
500602-Unfunded Accr. Liab. (UAL)	-	1,983	-	-	-	-
500604-PERS 26454 Misc. Pepra	-	4,810	64,000	52,762	64,000	45,055
500800-Health Insurance	-	4,453	112,044	88,819	112,044	107,642
500801-Dental Insurance	-	135	3,357	2,607	3,357	2,998
500802-Vision Insurance	-	59	1,323	1,171	1,503	1,342
500803-Life Insurance	-	130	3,062	1,923	3,062	2,195
500880-Work Comp Insurance	-	1,145	14,720	12,795	14,720	15,869
500990-Non-Cash Labor Cost Allocation	6,664	(2,861)	-	-	-	-
509000-Payroll Taxes	-	2,648	42,200	38,383	42,200	47,243
Sub-Total 82-Wages & Benefits	\$427,681	\$583,567	\$889,185	\$704,643	\$889,470	\$867,180
510000-Office Supplies	616	398	1,000	239	1,000	750
510001-Departmental Supplies	-	170	25,000	25,417	26,100	26,000
510100-Service Agreements	3,630	1,598	2,000	1,448	2,000	2,000
510103-Postage & Freight	2	115	160	15	25	100
510105-Software Licensing	124,430	21,543	6,800	5,241	5,250	-
510106-Subscriptions & Dues	-	-	850	1,028	1,250	1,650
510115-Recruitment	199	183	-	519	519	-
510150-Software Subscription	-	-	292,867	299,508	300,000	298,250
510155-IT Subscription	-	12,000	75,100	53,415	75,000	95,000
510200-Repairs & Maintenance	9,882	4,285	2,000	365	2,000	-
510201-Website Maintenance	21,890	117	-	-	-	-
510202-Hardware & Tools	-	-	57,917	113,297	33,000	10,000
510203-Software Maintenance	71,611	2,096	-	-	-	-
510300-Vehicle Operations	720	936	2,000	660	1,500	2,000
510302-Vehicle Operations - Fuel	251	303	700	184	550	700
510400-Professional Services	-	275	48,200	53,058	53,000	45,000
510420-Legal Services	350	-	-	-	-	-
510501-Training	-	-	4,600	3,860	4,700	6,600
510502-Training - Internal	21	235	500	504	520	500
510505-Travel	-	263	7,500	6,399	8,100	9,660
510602-Property Rental	13,050	13,500	13,000	12,375	15,000	1,000
510703-Internet	22,019	1,311	-	-	-	12,000
Sub-Total 83-Planned Operations	\$403,098	\$586,715	\$540,194	\$577,531	\$529,514	\$511,210
510701-Communications	3,414	4,331	3,500	5,100	5,500	3,500
510704-Water	-	15	-	42	400	450
510705-Sewer	-	37	-	-	-	-
510707-Power	4,588	7,117	10,400	7,363	7,500	10,400
Sub-Total 85-Required Operations	\$8,002	\$11,500	\$13,900	\$12,505	\$13,400	\$14,350
520000-Asset Replace	-	-	51,000	-	38,000	51,000
520100-Internal ISF Chrg - Shop	2,641	1,378	2,578	2,363	3,000	2,578
520200-Internal ISF Chrg - Building	33,373	7,998	10,230	9,378	20,000	10,230
520400-Internal ISF Chrg - Liability	35,161	39,020	61,480	56,357	58,600	61,480
	Actual	Actual	Budget	11Mo Actual	Projection	Budget

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CAPITAL FUNDS & IMPACT FEES

CAPITAL & IMPACT FEES FUNDS BUDGET CHANGE

Capital Funds	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
State Grants	-	259,785	1,888,250	11,429,402	9,541,152	505.3%	80.2%
Water CIP	-	-	-	-	-	-	-
Wastewater CIP	109,457	19,118	200,000	862,500	662,500	331.3%	6.0%
Public Safety Impact	-	-	-	492,000	492,000	0.0%	0.0%
Traffic Mitigation	2,836,541	5,731	28,500	1,474,336	1,445,836	5073.1%	10.3%
Total Capital Funds	\$2,945,998	\$284,634	\$2,116,750	\$14,258,238	\$12,141,488	573.6%	100%

State Grants Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
93-Capital Projects	-	259,785	1,888,250	11,429,402	9,541,152	505.3%	100.0%
Total State Grants	-	259,785	1,888,250	11,429,402	9,541,152	505.3%	100%

Water CIP Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
93-Capital Projects	-	-	-	-	-	-	-
Total Water CIP	-	-	-	-	-	#.0%	#Error

Wastewater CIP Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
93-Capital Projects	109,457	19,118	100,000	862,500	762,500	762.5%	100.0%
94-Transfers-Out	-	-	100,000	-	(100,000)	-	-
Total Wastewater CIP	109,457	19,118	200,000	862,500	662,500	331.3%	100%

Public Safety Impact Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
92-Capital Outlay	-	-	-	492,000	492,000	0.0%	0.0%
Total Public Safety Impact	-	-	-	492,000	492,000	#.0%	100%

Traffic Mitigation Category Expenditures	Actual 2021/22	Actual 2022/23	Budget 2023/24	Budget 2024/25	FY24 vs FY25 Change		
					Dollar Change	Pct Chg	% of Total
93-Capital Projects	5,300	5,731	28,500	1,474,336	1,445,836	5073.1%	100.0%
94-Transfers-Out	2,831,241	-	-	-	-	-	-
Total Traffic Mitigation	2,836,541	5,731	28,500	1,474,336	1,445,836	5073.1%	100%

State Grants

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
460002-Interest 5691 Saving	-	6,518	-	-	-	-
460015-Interest CA Class	-	5,407	-	-	-	-
460020-Interest LAIF	-	9,348	-	-	-	-
460021-Interest Investments	-	73,636	-	-	-	-
Sub-Total 76-Investment Earnings	\$0	\$94,909	\$0	\$0	\$0	\$0
470000-CA Grant	-	6,000,000	-	-	-	-
470045-CA Grant - Clean California	-	299,341	545,000	163,847	163,850	6,000,000
Sub-Total 77-Grants & Donations	\$0	\$6,299,341	\$545,000	\$163,847	\$163,850	\$6,000,000
Total Revenues	\$0	\$6,394,250	\$545,000	\$163,847	\$163,850	\$6,000,000
580100-Capital Prj.- Infrastructure	-	2,738	355,000	216,921	250,000	1,181,000
580200-Capital Prj.- Buildings & Imp.	-	-	1,207,000	1,124,944	1,152,150	9,248,402
580300-Capital Prj.- Other Imp.	-	-	326,250	371,668	324,500	1,000,000
Sub-Total 93-Capital Projects	\$0	\$259,785	\$1,888,250	\$1,713,534	\$1,726,650	\$11,429,402
Total Expenses	\$0	\$259,785	\$1,888,250	\$1,713,534	\$1,726,650	\$11,429,402
Total State Grants Net Surplus/(Deficit)	\$0	\$6,134,465	(\$1,343,250)	(\$1,549,687)	(\$1,562,800)	(\$5,429,402)

WATER CONNECTION FEES

Water CIP

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
420000-Conect Fees	104,368	304,712	245,000	276,164	245,000	245,000
Sub-Total 72-Connection/Impact Fe	\$104,368	\$304,712	\$245,000	\$276,164	\$245,000	\$245,000
460002-Interest 5691 Saving	-	2,296	-	-	-	-
460015-Interest CA Class	-	1,905	-	-	-	-
460020-Interest LAIF	-	3,293	-	-	-	-
460021-Interest Investments	16,048	25,940	-	-	-	-
469900-Allocated Interest	6,005	2,534	15,404	(8,539)	20,000	15,404
Sub-Total 76-Investment Earnings	\$22,053	\$35,968	\$15,404	(\$8,539)	\$20,000	\$15,404
Total Revenues	\$126,421	\$340,680	\$260,404	\$267,625	\$265,000	\$260,404
580100-Capital Prj.- Infrastructure	-	-	-	-	1,412,327	-
Sub-Total 93-Capital Projects	\$0	\$0	\$0	\$0	\$1,412,327	\$0
Total Expenses	\$0	\$0	\$0	\$0	\$1,412,327	\$0
Total Water CIP Net Surplus/(Deficit)	\$126,421	\$340,680	\$260,404	\$267,625	(\$1,147,327)	\$260,404

WASTEWATER CONNECTION FEES

Wastewater CIP

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
420000-Connect Fees	1,957,960	1,657,110	1,700,000	1,280,856	1,700,000	1,700,000
Sub-Total 72-Connection/Impact Fe	\$1,957,960	\$1,657,110	\$1,700,000	\$1,280,856	\$1,700,000	\$1,700,000
460002-Interest 5691 Saving	-	12,052	-	-	-	-
460015-Interest CA Class	-	9,998	-	-	-	-
460020-Interest LAIF	-	17,286	-	-	-	-
460021-Interest Investments	82,101	136,157	-	-	-	-
469900-Allocated Interest	32,905	11,918	60,000	(44,823)	75,000	60,000
Sub-Total 76-Investment Earnings	\$115,006	\$187,411	\$60,000	(\$44,823)	\$75,000	\$60,000
Total Revenues	\$2,072,966	\$1,844,521	\$1,760,000	\$1,236,033	\$1,775,000	\$1,760,000
580100-Capital Prj.- Infrastructure	109,457	19,118	100,000	11,295	15,000	862,500
Sub-Total 93-Capital Projects	\$109,457	\$19,118	\$100,000	\$11,295	\$15,000	\$862,500
Total Expenses	\$109,457	\$19,118	\$100,000	\$11,295	\$15,000	\$862,500
595000-Trans Out - WW Operations	-	-	100,000	336,338	336,500	-
Sub-Total 94-Transfers-Out	\$0	\$0	\$100,000	\$336,338	\$336,500	\$0
Total Expenses	\$0	\$0	\$100,000	\$336,338	\$336,500	\$0
Total Wastewater CIP Net Surplus/(Deficit)	\$1,963,509	\$1,825,403	\$1,560,000	\$888,400	\$1,423,500	\$897,500

PUBLIC SAFETY IMPACT FEES

Public Safety Impact

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
420100-Impact Fees	-	237,260	-	433,271	437,000	437,000
Sub-Total 72-Connection/Impact Fe	\$0	\$831,372	\$0	\$433,271	\$437,000	\$437,000
460002-Interest 5691 Saving	-	1,056	-	-	-	-
460015-Interest CA Class	-	876	-	-	-	-
460020-Interest LAIF	-	1,514	-	-	-	-
460021-Interest Investments	-	11,925	-	-	-	-
Sub-Total 76-Investment Earnings	\$0	\$15,371	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$846,743	\$0	\$433,271	\$437,000	\$437,000
570100-Automotive Equipment	-	-	-	291,660	-	492,000
Sub-Total 92-Capital Outlay	\$0	\$0	\$0	\$291,660	\$0	\$492,000
Total Expenses	\$0	\$0	\$0	\$291,660	\$0	\$492,000
Total Public Safety Impact Net Surplus/	\$0	\$846,743	\$0	\$141,611	\$437,000	(\$55,000)

REFUSE CONNECTION FEES

Resufe CIP

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
420000-Connect Fees	428	257	2,329	-	200	2,329
Sub-Total 72-Connection/Impact Fe	\$428	\$257	\$2,329	\$0	\$200	\$2,329
460002-Interest 5691 Saving	-	394	-	-	-	-
460015-Interest CA Class	-	327	-	-	-	-
460020-Interest LAIF	-	566	-	-	-	-
460021-Interest Investments	3,427	4,455	-	-	-	-
469900-Allocated Interest	1,214	253	3,379	(1,467)	5,000	3,379
Sub-Total 76-Investment Earnings	\$4,641	\$5,995	\$3,379	(\$1,467)	\$5,000	\$3,379
Total Revenues	\$5,069	\$6,252	\$5,708	(\$1,467)	\$5,200	\$5,708
Total Resufe CIP Net Surplus/(Deficit)	\$5,069	\$6,252	\$5,708	(\$1,467)	\$5,200	\$5,708

PARKS CONNECTION FEES

Park CIP

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
420000-Connect Fees	13,687	121,555	15,000	107,216	105,000	15,000
Sub-Total 72-Connection/Impact Fe	\$13,687	\$121,555	\$15,000	\$107,216	\$105,000	\$15,000
460002-Interest 5691 Saving	-	245	-	-	-	-
460015-Interest CA Class	-	203	-	-	-	-
460020-Interest LAIF	-	351	-	-	-	-
460021-Interest Investments	714	2,766	-	-	-	-
469900-Allocated Interest	342	569	544	(911)	1,000	544
Sub-Total 76-Investment Earnings	\$1,056	\$4,134	\$544	(\$911)	\$1,000	\$544
Total Revenues	\$14,743	\$125,689	\$15,544	\$106,305	\$106,000	\$15,544
Total Park CIP Net Surplus/(Deficit)	\$14,743	\$125,689	\$15,544	\$106,305	\$106,000	\$15,544

ASSET REPLACEMENTS

Asset Replacement

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
460002-Interest 5691 Saving	-	5,906	-	-	-	-
460015-Interest CA Class	-	4,899	-	-	-	-
460020-Interest LAIF	-	8,471	-	-	-	-
460021-Interest Investments	51,390	66,721	-	-	-	-
469900-Allocated Interest	18,196	3,769	50,000	(21,965)	68,000	50,000
Sub-Total 76-Investment Earnings	\$69,586	\$89,766	\$50,000	(\$21,965)	\$68,000	\$50,000
417000-Asset Replace	-	-	111,180	-	60,000	111,180
417001-Asset Replace - Police	-	-	173,400	-	128,000	173,400
417002-Asset Replace - IT	-	-	51,000	-	38,000	51,000
Sub-Total 80-Operations -Internal	\$0	\$0	\$335,580	\$0	\$226,000	\$335,580
Total Revenues	\$69,586	\$89,766	\$385,580	(\$21,965)	\$294,000	\$385,580
Total Asset Replacement Net Surplus/(Deficit)	\$69,586	\$89,766	\$385,580	(\$21,965)	\$294,000	\$385,580

Traffic Mitigation

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
420100-Impact Fees	1,727,709	2,423,291	2,100,000	1,239,786	2,350,000	2,100,000
Sub-Total 72-Connection/Impact Fe	\$1,727,709	\$2,423,291	\$2,100,000	\$1,239,786	\$2,350,000	\$2,100,000
460002-Interest 5691 Saving	-	15,540	-	-	-	-
460015-Interest CA Class	-	12,891	-	-	-	-
460020-Interest LAIF	-	22,288	-	-	-	-
460021-Interest Investments	-	175,559	-	-	-	-
469900-Allocated Interest	54,144	(54,144)	130,000	-	145,000	130,000
Sub-Total 76-Investment Earnings	\$190,058	\$172,134	\$130,000	\$0	\$145,000	\$130,000
Total Revenues	\$1,917,767	\$2,595,425	\$2,230,000	\$1,239,786	\$2,495,000	\$2,230,000
580100-Capital Prj.- Infrastructure	5,300	5,731	28,500	22,789	28,500	1,474,336
Sub-Total 93-Capital Projects	\$5,300	\$5,731	\$28,500	\$22,789	\$28,500	\$1,474,336
Total Expenses	\$5,300	\$5,731	\$28,500	\$22,789	\$28,500	\$1,474,336
590100-Trans Out - Gen Fund	2,831,241	-	-	-	-	-
Sub-Total 94-Transfers-Out	\$2,831,241	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$2,831,241	\$0	\$0	\$0	\$0	\$0
Total Traffic Mitigation Net Surplus/(Deficit)	(\$918,774)	\$2,589,694	\$2,201,500	\$1,216,997	\$2,466,500	\$755,664

Median Mitigation

Account	Actual 2021/22	Actual 2022/23	Budget 2023/24	11Mo Actual 2023/24	Projection 2023/24	Budget 2024/25
460002-Interest 5691 Saving	-	136	-	-	-	-
460015-Interest CA Class	-	113	-	-	-	-
460020-Interest LAIF	-	195	-	-	-	-
460021-Interest Investments	1,186	1,540	-	-	-	-
469900-Allocated Interest	420	87	1,600	(507)	2,000	1,600
Sub-Total 76-Investment Earnings	\$1,606	\$2,071	\$1,600	(\$507)	\$2,000	\$1,600
Total Revenues	\$1,606	\$2,071	\$1,600	(\$507)	\$2,000	\$1,600
Total Median Mitigation Net Surplus/(Deficit)	\$1,606	\$2,071	\$1,600	(\$507)	\$2,000	\$1,600

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CAPITAL IMPROVEMENT PROGRAM (CIP)

Introduction

OFFICE OF THE CITY MANAGER

Introduction

Staff is pleased to present the Five-Year Capital Improvement Program (CIP) of the City of Shafter, updated for FY 2024-2025. This CIP book was prepared by the Public Works Department, Finance Department, and City Manager office in conjunction with multiple other departments.

Background

The CIP is a strategic planning tool that focuses on needs and funding for City infrastructure and assets, summarized in one document and used in the annual operating budget preparation and update process. As a planning tool, the CIP document outlines the process and activities required to improve and maintain the City roadways, parks, facilities, and other infrastructure.

The preservation, maintenance, and improvement of capital infrastructure are essential functions. The City cannot plan for the future or sustain its current operation without sustainable infrastructure. The condition of its streets, sidewalks, water, sewer, storm drains, recreation facilities, parks, and other public facilities reflects how well our community is doing and its ability to sustain economic growth. The quality of life, health, safety, and financial well-being are all tied to the cornerstone of its infrastructure.

Generally, CIP improvements are major expenditures that result in maintaining and expanding City assets planned over a multi-year life span, which allows the City Council to forecast better and anticipate upcoming infrastructure needs and improvements. This particular CIP reflects and identifies the most critical infrastructure priorities over the next five years.

Detail and Content of CIP

The capital improvements presented in this document cover the most significant and critical projects, which generally exceed \$10,000 in cost and have long-term life spans. The elements of these projects include cost for funding studies, design, land acquisition, bidding, construction, and ongoing operational and maintenance upon project completion. Also included are the funding sources secured or planned to complete the projects. There are various funding sources for CIP projects, some steady and predictable, while others depend on grants, partnerships, loans, and other resources.

CIP Project Priorities

The upcoming projects identified in this CIP update are those in critical need to keep pace with rapid City growth and meet regulatory mandates. They are also in place to meet needs prioritized by the Council and the public to improve and expand services. Such funding priorities include:

- Water supplies and quality
- Supporting public safety
- Improving traffic circulation and safety for motorists and pedestrians
- Sanitary sewer collection and treatment systems
- Emergency response facilities
- Information technology
- Recreational facilities

Milestones planned for the first year of this CIP update (Fiscal Year 2024-2025) include:

- Construction Completion
 - A new community park and pedestrian street improvements to serve the North Shafter communities.
 - Equipment upgrades and enhancements at an existing community skatepark
 - Lighting at the Veteran Park soccer fields
 - A new City groundwater well to serve the Wonderful Industrial Park

- Recreational and transit improvements at Stringham Park
- Restoration of the pools at the Shafter Aquatics Center
- Design Completion
 - Gossamer Grove Police Sub-Station
 - New building at the Shafter Aquatics Center

CIP Challenges

Some of the challenges the City is facing in its attempt to fund and implement the CIP are as follows:

- Aging Infrastructure: The City has roads, storm drains, utilities, and buildings with limited service lives.
- Competing Costs: The growth of the City has required increases in City services, especially in the area of public safety and expansion of public infrastructure. These costs compete with each other for dollars in City budgets.
- Deferred Maintenance and Replacement: Past budgets have yet to keep pace with the required maintenance and replacement of the City's physical assets. Repairs and replacement of buildings, vehicles, and equipment are being addressed on a reactive basis as problems arise.
- Unassessed Capital Deficiencies: An inventory of the condition of the City's physical assets is needed to identify all capital needs. Many of these assets have surpassed their useful lives but are still in service. The inventory identifies the asset's physical condition, maintenance needs, or replacement of the asset.
- Lack of Dedicated Funding: Capital improvements are funded using cash, borrowing, or grants. Plans and strategies for financing capital projects are needed and past due. Future budgets must address the need for capital and maintenance funds to preserve the City's assets and extend their useful service lives.

Among the efforts currently underway to better detail the City's funding commitments and strategies are:

- Utility rate studies.
- Development impact fee studies.
- A General Plan update.
- The deployment of asset management technologies.

Conclusion

Developing the CIP for Fiscal Years 2024-2025 through 2025-26 was a total team effort of City staff.

Implementing the CIP will continue to set Shafter on a better path to meeting its infrastructure goals and challenges. As a result, public services and safety will be enhanced to benefit all residents and businesses.

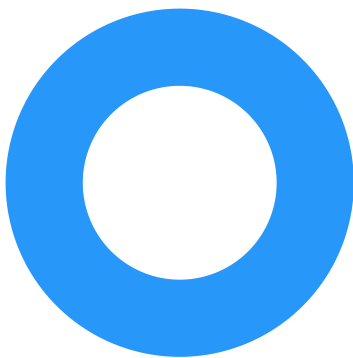
Capital Improvements: One-year Plan

Total Capital Requested

44,215,320

46 Capital Improvement Projects

Total Funding Requested by Department



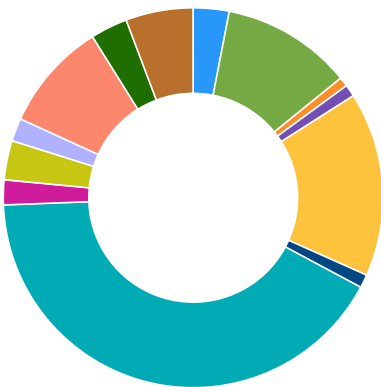
● Expenditures (100%)

TOTAL

\$44,215,320.00

\$44,215,320.00

Total Funding Requested by Source



● ARPA -0200 (3%)	\$1,348,387.00
● Fed Grant -0200 (11%)	\$4,900,000.00
● Fiber -5004 (1%)	\$350,114.00
● Gas Tax -0203 (1%)	\$450,000.00
● General Fund -0100 (16%)	\$6,924,613.00
● Roads & Maint. SB1 -0207 (1%)	\$500,000.00
● State Grant -0308 (42%)	\$18,339,796.00
● TDA -0204 (2%)	\$934,000.00
● Traffic Mitigation -0305 (3%)	\$1,474,336.00
● Wastewater Connection -030 (2%)	\$862,500.00
● Water Grant -5002 (9%)	\$4,100,000.00
● Water Rate -5002 (3%)	\$1,390,000.00
● WW Rate -5000 (6%)	\$2,530,000.00
TOTAL	\$44,103,746.00

Expenditures Requests

Itemized Requests for 2025

2024 RMRA- Road Improvement Project (Zerker Rd.) **\$500,000**

Road Maintenance and Rehabilitation Account- Funding to resurface and reconstruct roadway. ** This project occurs annually**

2025 Residential Road Reconstruction **\$200,000**

Pavement overlays and reconstructions, plus pedestrian walkway upgrades, for existing residential streets based on the City's pavement management system classifications and public feedback.

2025 RMRA- Road Improvement Project **\$300,000**

Road Maintenance and Rehabilitation Account- Funding to resurface and reconstruct roadway. ** This project occurs annually**

ADA Imp. - Streets & Sidewalks **\$100,000**

Design and construction of ADA-based upgrades to public streets owned and operated by the City.

ADA Upgrades at Public Facilities **\$100,000**

Design and construction of ADA-based upgrades to public facilities owned and operated by the City.

Alley Improvements **\$100,000**

Pavement resurfacing and drainage improvements for existing public alleys.

City Corporation Yard Improvements **\$50,000**

Design and construction of projects to improve and expand the use of the City Corporation Yard.

City Hall Painting **\$200,000**

Painting and Plaster work at the Shafter City Hall

Citywide Broadband Fiber Expansion **\$7,260,508**

The City intends to prepare for a public-private partnership (P3) by the end of 2024. To do so, detailed planning documents are necessary to attract an Internet Service Provider (ISP) and will aid staff and our ISP partner in better...

Curbs, Gutters, & Sidewalks **\$35,000**

Replacement of existing curbs, gutters, and sidewalks.

Door Replacement Project (City Hall and Vets Hall) **\$99,000**

Replace door to complete with new ADA requirements and provide handicap accessible doors.

General Water Main Replacement **\$125,000**

Replacing and updating water mains, fire hydrants, valves, and water appurtenances that are not operable or reaching their expected service lives.

Hwy 43 Roundabout Project @Santa Fe **\$1,444,336**

Preliminary engineering studies, design, right-of-way acquisition, and construction for a roundabout project located at the intersection of Highway 43 and Santa Fe Way.

JPA Shared Improvements **\$325,000**

The City of Shafter's shared portion of trunkline repairs and maintenance to existing infrastructure as stipulated in Joint Power's Agreement (JPA).

Lift Station Improvements	\$300,000
Routine maintenance projects and repairs for existing sewer lift stations, including submersible motors, control systems, wet wells, and force mains.	
Major Well or Casing Repairs	\$150,000
Repairs to existing groundwater well pumps, motors, and casings.	
Manhole Coating	\$325,000
Routine and repair coating of the interiors of existing sewer manholes.	
North Shafter Community Park	\$4,900,000
Design and construct a five-acre community park site within the North Shafter community.	
North Shafter Street Improvements	\$1,205,000
Two separate States grants have been awarded to complete: 1. A sustainable transportation plan for the local streets within the North Shafter and North Park communities that recommends and prioritizes street improvements, including...	
Pavement Sealing	\$400,000
Consists of sand, slurry, or chip sealing for existing roadways as preventative measure to reduce cracks and potholes.	
PD Shooting Range Classroom Repairs	\$50,000
Improvements to the Shooting range classroom including: new roof, painting, drywall repairs, electrical repairs, lighting.	
Police Substation at 7th Std. Rd.	\$8,660,976
Design and Construction of a new Police Substation at 7th Std. Rd.	
Residential Road Reconstruction (2024 Project)	\$249,000
Pavement overlays and reconstructions, plus pedestrian walkway upgrades, for existing residential streets based on the City's pavement management system classifications and public feedback.	
Rodriguez Park Improvements	\$100,000
Federal Community Development Block Grant (CDBG) funding to improve off-site drainage and add lighting to an existing multi-purpose field.	
Santa Fe Way Improvements	\$2,000,000
Through the use of two federal funding sources, the following improvements at Santa Fe Way will be constructed between Seventh Standard Road and Los Angeles Avenue: Paved shoulders will be added in both directions. Project funding is...	
SCADA Projects	\$50,000
Supervisory Control and Data Acquisition (SCADA) system installation and updates.	
Sewer Flowmeter Project	\$300,000
Installation of new flowmeter for the East Shafter Service Area	
Shafter Aquatic Center Building Construction	\$2,950,000
Federal ARPA funds will be used to facilitate the replacement of the main building, including demolishing the current building and installing new exterior lighting and security upgrades. A partial facility restoration, with temporary lockers and...	
Shafter Learning Center Renovation	\$84,000
Construction of two office spaces to relocated Shafter Learning Center Staff	

Southeast Shafter Sewer Improvements	\$250,000
The project consists of designing and constructing irrigation and landscape improvements at 7th Standard Road fronting the Target warehouse and distribution center, located at the Wonderful Industrial Park. The funding sources for these...	
Street Striping - Pedestrian & Bike Access	\$1,050,000
Routine pavement striping for pedestrian and bike access on existing City streets. A one-time AB 617 funding allocation of \$1,000,000 is anticipated for bike lane improvements in the Core City.	
Street Striping Roadways - Annual Maintenance	\$175,000
Routine paint striping of existing pavement lanes and legends.	
Veterans Park Site Improvements (Basketball Court)	\$100,000
ARPA funds to design and construct one (1) new basketball court	
Veterans Park Soccer Field Lighting	\$200,000
ARPA funds to design and construct one (1) new lighting system for the soccer fields at Veterans Park.	
Water Meter - New Installations	\$500,000
New water meter installations for service areas that have no water meters.	
Water Meter Retrofits	\$300,000
Replacement and updating of water service meter assemblies.	
Water Tank 6 - WIP	\$2,500,000
Proposed water storage tank for the Wonderful Industrial Park.	
Water Tank 7 - NPNS	\$3,000,000
New water storage tank located near the proposed North Park/ North Shafter location.	
Water Tank Improvements	\$110,000
Routine improvements and repairs to existing water tank storage and booster pumping facilities.	
Well 22 Development	\$1,000,000
Preliminary engineering studies, design, right-of-way acquisition, and construction to develop a new City groundwater well in North Shafter.	
Well 23 Development	\$100,000
Preliminary engineering studies, design, right-of-way acquisition, and construction to develop a replacement water well for Well 11.	
Well Maintenance Projects	\$150,000
Routine and proactive maintenance at City well casings, pumps, motors, and control systems.	
Widen 7th Std.Rd.- Santa Fe to 43	\$330,000
Preliminary engineering and environmental studies to extend Seventh Standard Road widening between Santa Fe Way and Highway 43.	
WWTP Expansion Project	\$1,487,500
10 MGD plant expansion to an existing regional waste water treatment facility owned and operated by North of the River Sanitation District and the City of Shafter.	

WWTP Plant Maintenance Proj.**\$300,000**

The City share of costs for upgrades and maintenance projects at the wastewater treatment plant (WWTP), jointly owned by the City and North of River Sanitary District (NORSRD) per a Joint Powers Agreement (JPA).

WWTP Pre-Treatment Programs**\$100,000**

The City share of costs for conducting pre-treatment programs for industrial sewer customers. The pre-treatment programs are led and managed by North of River Sanitary District (NORSRD), the contracted operator and co-owner of the wastewater...

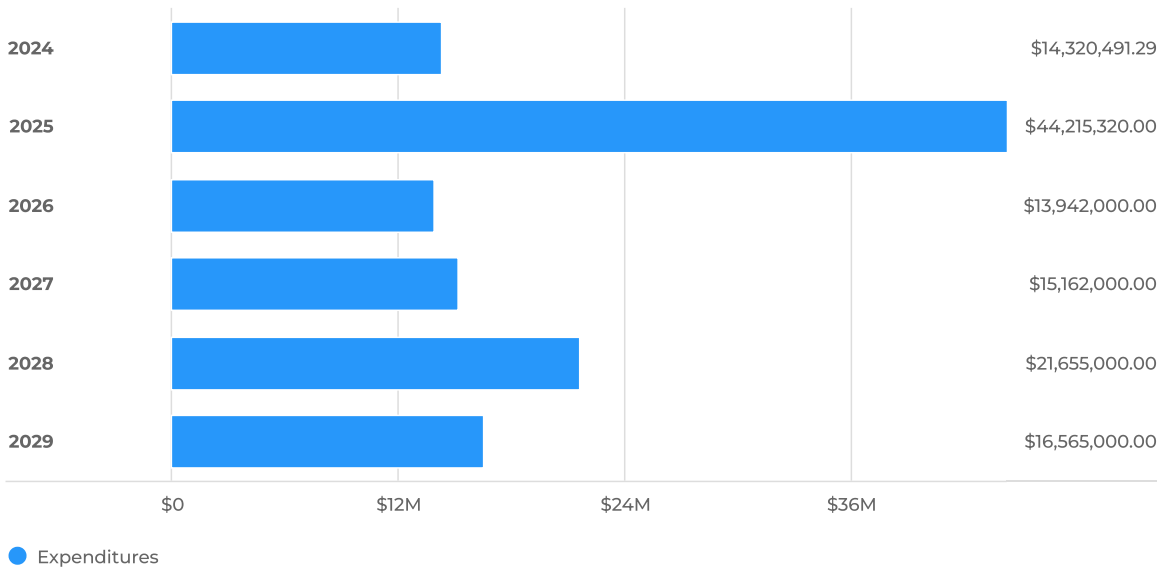
Total: \$44,215,320

Capital Improvements: 5-Year Plan

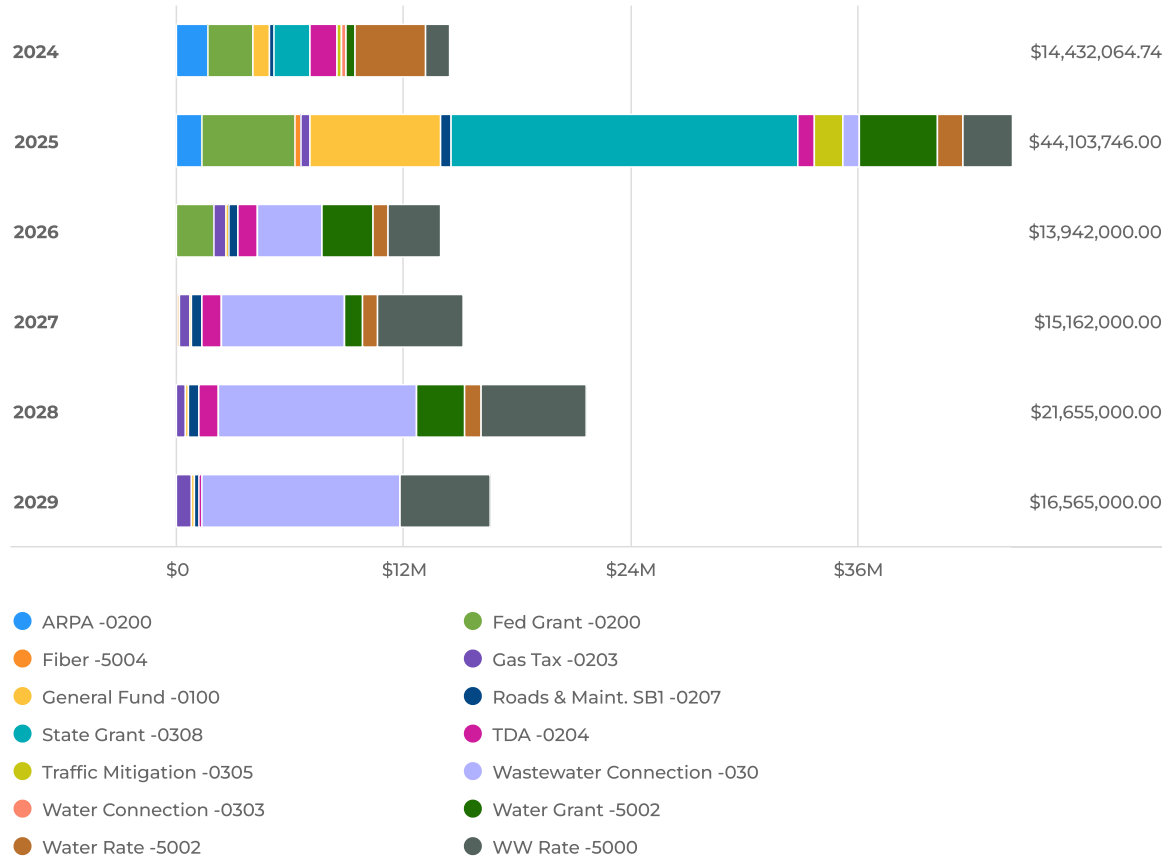
Total Capital Requested
125,859,811

67 Capital Improvement Projects

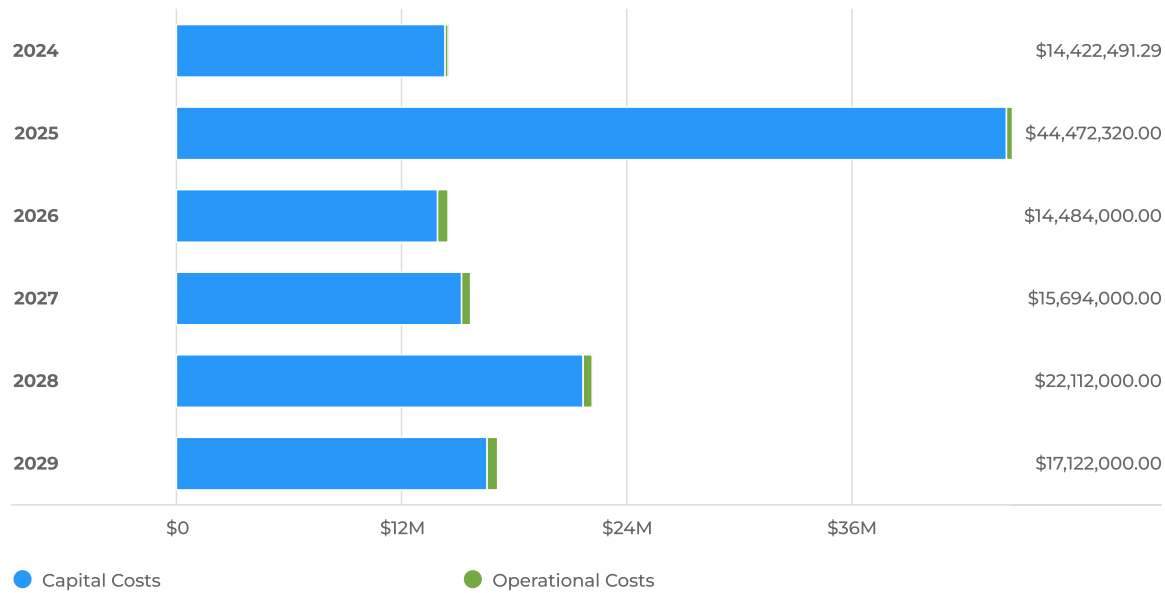
Total Funding Requested by Department



Total Funding Requested by Source

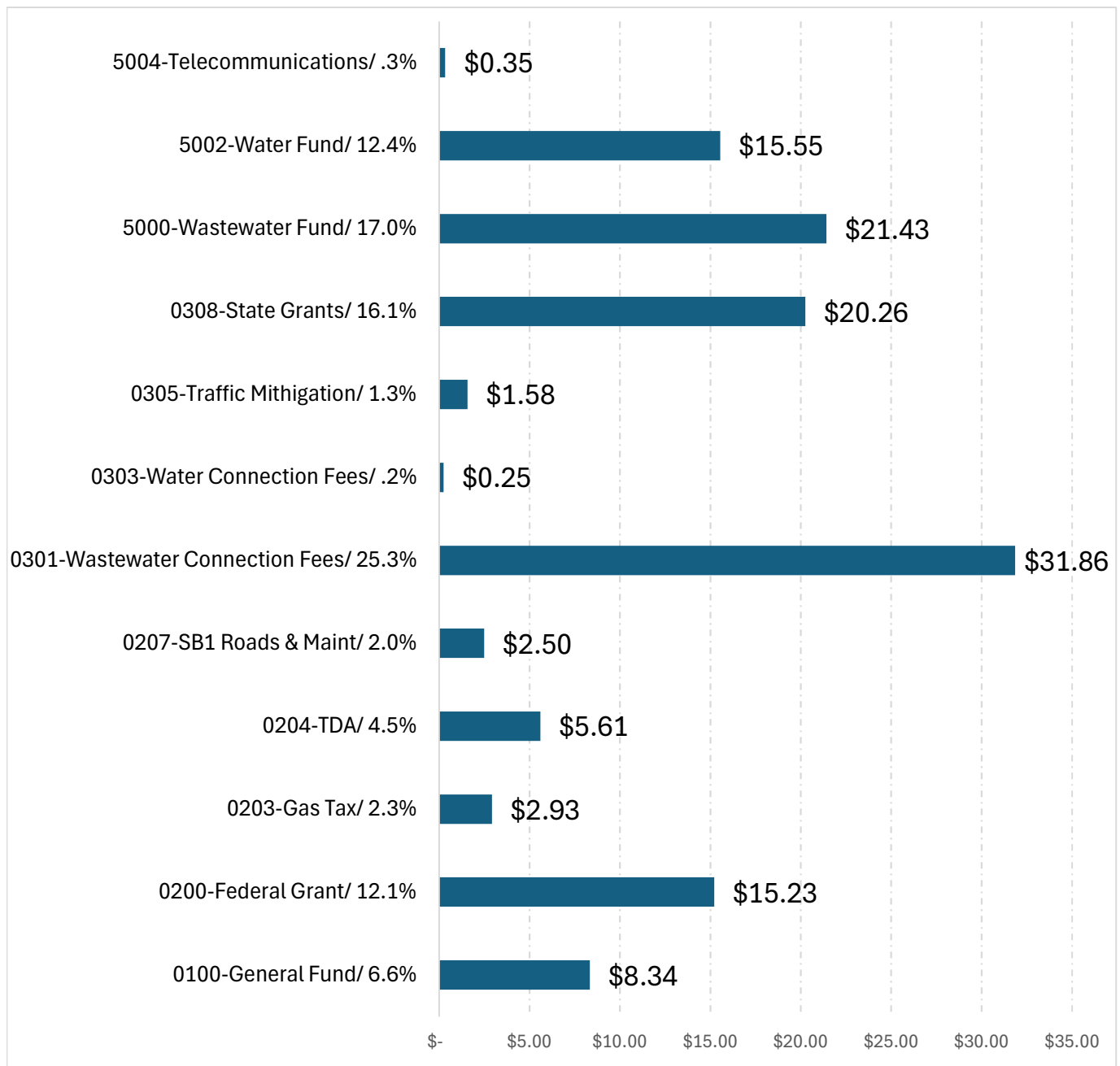


Capital Costs Breakdown



25-29 CIP Funding Source

Million USD



Expenditures Requests

Itemized Requests for 2024-2030

2024 RMRA- Road Improvement Project (Zerker Rd.) **\$750,000**

Road Maintenance and Rehabilitation Account- Funding to resurface and reconstruct roadway. ** This project occurs annually**

2025 Residential Road Reconstruction **\$500,000**

Pavement overlays and reconstructions, plus pedestrian walkway upgrades, for existing residential streets based on the City's pavement management system classifications and public feedback.

2025 RMRA- Road Improvement Project **\$600,000**

Road Maintenance and Rehabilitation Account- Funding to resurface and reconstruct roadway. ** This project occurs annually**

2026 Residential Road Reconstruction **\$500,000**

Pavement overlays and reconstructions, plus pedestrian walkway upgrades, for existing residential streets based on the City's pavement management system classifications and public feedback.

2026 RMRA- Road Improvement Project **\$600,000**

Road Maintenance and Rehabilitation Account- Funding to resurface and reconstruct roadway. ** This project occurs annually**

2027 Residential Road Reconstruction **\$500,000**

Pavement overlays and reconstructions, plus pedestrian walkway upgrades, for existing residential streets based on the City's pavement management system classifications and public feedback.

2027 RMRA- Road Improvement Project **\$600,000**

Road Maintenance and Rehabilitation Account- Funding to resurface and reconstruct roadway. ** This project occurs annually**

2028 Residential Road Reconstruction **\$500,000**

Pavement overlays and reconstructions, plus pedestrian walkway upgrades, for existing residential streets based on the City's pavement management system classifications and public feedback.

2028 RMRA- Road Improvement Project **\$600,000**

Road Maintenance and Rehabilitation Account- Funding to resurface and reconstruct roadway. ** This project occurs annually**

2029 Residential Road Reconstruction **\$500,000**

Pavement overlays and reconstructions, plus pedestrian walkway upgrades, for existing residential streets based on the City's pavement management system classifications and public feedback.

7th Standard Rd#2 LN Reconstruction **\$761,851**

Reconstruct the #2 Lane of 7th Standard From the Friant Kern Canal to Zachary Avenue, within the exiting City of Shafter Right of Way. Work will include grinding and replacing up to .5' of the existing pavement secction and striping the...

ADA Imp. - Streets & Sidewalks **\$500,000**

Design and construction of ADA-based upgrades to public streets owned and operated by the City.

ADA Upgrades at Public Facilities **\$525,351**

Design and construction of ADA-based upgrades to public facilities owned and operated by the City.

Alley Improvements	\$500,000
Pavement resurfacing and drainage improvements for existing public alleys.	
Aquatics Center Restoration (Pool)	\$3,037,523
State Clean California funds will be used to restore the use of the pools, highlighted by resurfacing the pools, replacing the pool deck, and modernizing the water circulation pumping and heating system.	
City Corporation Yard Improvements	\$270,000
Design and construction of projects to improve and expand the use of the City Corporation Yard.	
City Hall Painting	\$200,000
Painting and Plaster work at the Shafter City Hall	
Citywide Broadband Fiber Expansion	\$7,260,508
The City intends to prepare for a public-private partnership (P3) by the end of 2024. To do so, detailed planning documents are necessary to attract an Internet Service Provider (ISP) and will aid staff and our ISP partner in better...	
Community Skatepark Improvements	\$706,256
Design and install equipment upgrades plus add new amenities, including lighting, shade structures, and landscaping, to the City-owned skatepark located at 460 East Euclid Avenue.	
Curbs, Gutters, & Sidewalks	\$220,000
Replacement of existing curbs, gutters, and sidewalks.	
Door Replacement Project (City Hall and Vets Hall)	\$200,000
Replace door to complete with new ADA requirements and provide handicap accessible doors.	
General Water Main Replacement	\$631,500
Replacing and updating water mains, fire hydrants, valves, and water appurtenances that are not operable or reaching their expected service lives.	
Hwy 43 Roundabout Project @Santa Fe	\$1,588,672
Preliminary engineering studies, design, right-of-way acquisition, and construction for a roundabout project located at the intersection of Highway 43 and Santa Fe Way.	
James Street Streetlight Project	\$250,000
Clean California grant funds will be used to install decorative street lighting at James Street between Lerdo Highway and Shafter Avenue.	
JPA Shared Improvements	\$1,175,000
The City of Shafter's shared portion of trunkline repairs and maintenance to existing infrastructure as stipulated in Joint Power's Agreement (JPA).	
Lerdo Hwy Reconstruction Proj. SB1	\$53,679
Reconstruct Lerdo Highway road section from Valley Street to Shafter Ave. Remove and replace all sidewalks, drive approaches, and curb and gutters within the project limits to conform to ADA standards where it is possible.	
Lift Station Improvements	\$1,550,000
Routine maintenance projects and repairs for existing sewer lift stations, including submersible motors, control systems, wet wells, and force mains.	
Major Well or Casing Repairs	\$750,000
Repairs to existing groundwater well pumps, motors, and casings.	

Manhole Coating	\$1,725,000
Routine and repair coating of the interiors of existing sewer manholes.	
Mannel Park Irrigation Improvements	\$300,000
Federal ARPA funds will fund the installation of a new irrigation system for improved water-use efficiency.	
North Shafter Community Park	\$4,964,000
Design and construct a five-acre community park site within the North Shafter community.	
North Shafter Street Improvements	\$1,205,000
Two separate States grants have been awarded to complete: 1. A sustainable transportation plan for the local streets within the North Shafter and North Park communities that recommends and prioritizes street improvements, including...	
Pavement Sealing	\$1,600,000
Consists of sand, slurry, or chip sealing for existing roadways as preventative measure to reduce cracks and potholes.	
PD Shooting Range Classroom Repairs	\$77,129
Improvements to the Shooting range classroom including: new roof, painting, drywall repairs, electrical repairs, lighting.	
Police Substation at 7th Std. Rd.	\$8,987,426
Design and Construction of a new Police Substation at 7th Std. Rd.	
Residential Road Reconstruction (2024 Project)	\$500,000
Pavement overlays and reconstructions, plus pedestrian walkway upgrades, for existing residential streets based on the City's pavement management system classifications and public feedback.	
Rodriguez Park Improvements	\$800,000
Federal Community Development Block Grant (CDBG) funding to improve off-site drainage and add lighting to an existing multi-purpose field.	
RSTP - Lerdo Highway Reconstruction - Valley St. to S. Schnaidt St.	\$848,000
Reconstruct pavement, curb, gutter and sidewalks.	
RSTP - Zerker Rd. - 500' South of New Kapittel Rd. to GMC Roofing	\$731,000
Reconstruct pavement, curb, gutter and sidewalks.	
Santa Fe Way Improvements	\$3,500,000
Through the use of two federal funding sources, the following improvements at Santa Fe Way will be constructed between Seventh Standard Road and Los Angeles Avenue: Paved shoulders will be added in both directions. Project funding is...	
SCADA Project	\$50,000
Supervisory Control and Data Acquisition (SCADA) Project for sewer lift station monitoring and controls.	
SCADA Projects	\$298,885
Supervisory Control and Data Acquisition (SCADA) system installation and updates.	
Sewer Flowmeter Project	\$600,000
Installation of new flowmeter for the East Shafter Service Area	

Shafter Aquatic Center Building Construction	\$3,000,000
Federal ARPA funds will be used to facilitate the replacement of the main building, including demolishing the current building and installing new exterior lighting and security upgrades. A partial facility restoration, with temporary lockers and...	
Shafter Learning Center Renovation	\$200,000
Construction of two office spaces to relocated Shafter Learning Center Staff	
Southeast Shafter Sewer Improvements	\$270,205
The project consists of designing and constructing irrigation and landscape improvements at 7th Standard Road fronting the Target warehouse and distribution center, located at the Wonderful Industrial Park. The funding sources for these...	
Street Striping - Pedestrian & Bike Access	\$1,409,351
Routine pavement striping for pedestrian and bike access on existing City streets. A one-time AB 617 funding allocation of \$1,000,000 is anticipated for bike lane improvements in the Core City.	
Street Striping Roadways - Annual Maintenance	\$1,000,000
Routine paint striping of existing pavement lanes and legends.	
Stringham Park Ammenities Project	\$1,050,000
State Clean California and other grant sources funds to construct a transit-focused parking lot and new site amenities, including playgrounds and one shade structure.	
Veterans Park Site Improvements (Basketball Court)	\$142,801
ARPA funds to design and construct one (1) new basketball court	
Veterans Park Soccer Field Lighting	\$400,000
ARPA funds to design and construct one (1) new lighting system for the soccer fields at Veterans Park.	
Water Meter - New Installations	\$1,750,000
New water meter installations for service areas that have no water meters.	
Water Meter Retrofits	\$939,894
Replacement and updating of water service meter assemblies.	
Water Tank 6 - WIP	\$2,750,000
Proposed water storage tank for the Wonderful Industrial Park.	
Water Tank 7 - NPNS	\$3,250,000
New water storage tank located near the proposed North Park/ North Shafter location.	
Water Tank Improvements	\$575,000
Routine improvements and repairs to existing water tank storage and booster pumping facilities.	
Well 21 Development	\$250,000
Preliminary engineering studies, design, right-of-way acquisition, and construction to develop a new City groundwater well at the Wonderful Industrial Park (WIP).	
Well 22 Development	\$3,700,000
Preliminary engineering studies, design, right-of-way acquisition, and construction to develop a new City groundwater well in North Shafter.	

Well 23 Development	\$3,800,000
Preliminary engineering studies, design, right-of-way acquisition, and construction to develop a replacement water well for Well 11.	
Well Maintenance Projects	\$828,349
Routine and proactive maintenance at City well casings, pumps, motors, and control systems.	
Widen 7th Std.Rd.- Santa Fe to 43	\$639,930
Preliminary engineering and environmental studies to extend Seventh Standard Road widening between Santa Fe Way and Highway 43.	
WWTP Expansion Project	\$46,487,500
10 MGD plant expansion to an existing regional waste water treatment facility owned and operated by North of the River Sanitation District and the City of Shafter.	
WWTP Plant Maintenance Proj.	\$900,000
The City share of costs for upgrades and maintenance projects at the wastewater treatment plant (WWTP), jointly owned by the City and North of River Sanitary District (NORSRD) per a Joint Powers Agreement (JPA).	
WWTP Pre-Treatment Programs	\$500,000
The City share of costs for conducting pre-treatment programs for industrial sewer customers. The pre-treatment programs are led and managed by North of River Sanitary District (NORSRD), the contracted operator and co-owner of the wastewater...	
Total: \$125,859,811	

APPENDIX

Budget & Fiscal Policies

Compensation Philosophy

Appropriations Resolution

Budget Adoption Resolution

Employee Benefits

Glossary of Terms

BUDGET PURPOSE AND ORGANIZATION

A. Balanced Budget. The City will maintain a balanced budget. This means that:

1. Operating revenues must fully cover operating expenditures, including debt service and revenue sharing pass-throughs.
2. Ending fund balance/working capital must meet minimum policy levels or other target levels established by the Council for the fiscal year.

Under this policy, it is allowable for total expenditures to exceed revenues in a given year; however, in this situation, beginning fund balance should only be used to fund capital improvement plan projects or other “one-time,” non-recurring expenditures. (See *Minimum Fund Balance and Reserves* policy below for other circumstances when it would be appropriate to use beginning fund balance.)

B. Budget Objectives. Through its Budget, the City will link resources with goals and results by:

1. Identifying community needs for essential services.
2. Organizing the programs required to provide these essential services.
3. Describing programs and activities performed in delivering services.
4. Proposing objectives for improving the delivery of program services.
5. Identifying and appropriating the resources required to perform program activities and accomplish program objectives.

C. Measurable Objectives. The Budget will establish measurable program objectives and allow reasonable time to accomplish those objectives.

D. Goal Status Reports. The status of major program objectives will be formally reported to the Council on an ongoing, periodic basis.

E. Mid-Year Budget Reviews. The Council will formally review the City’s fiscal condition, and amend appropriations if necessary, six months after the beginning of each fiscal year.

Status: In Compliance. *These practices are in place. However, linking resources to outcomes and measuring performance will always be a work in progress, with ongoing improvements.*

REVENUE MANAGEMENT

A. Current Revenues for Current Uses; One-Time Revenues for One-Time Purposes. The City will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues or rolling over short-term debt. The City will avoid using one-time revenues to fund ongoing program costs.

B. Revenue Distribution. The Council recognizes that generally accepted accounting principles for state and local governments discourage the “earmarking” of General Fund

BUDGET AND FISCAL POLICIES

revenues, and accordingly, the practice of designating General Fund revenues for specific programs should be minimized in the City's management of its fiscal affairs. In those cases where it does occur, the basis and methodology for earmarking should be clearly articulated in the City's Budget and Fiscal Policies.

Status: In Compliance. *These practices are in place. The Council has adopted a budget process and document for 2021-22 that meets these policy objectives.*

MINIMUM FUND BALANCE AND RESERVES

Section 1: Policy

A. Policy Overview. This policy accomplishes two main goals. First, it sets forth specific levels of minimum unassigned fund balance to be maintained for the City's General Fund and a minimum level of available working capital for the City's Water, Wastewater and Refuse enterprise funds. Secondly, this policy establishes a framework and process for the City to follow if these reserve levels falls below the established minimum.

This policy provides guidelines for fiscal sustainability through maintaining adequate operational liquidity and should be used in the preparation of the City's Annual Operating Budget, Capital Improvement Plan and general financial management of the City. It does recognize the need for exceptions in extraordinary conditions and unforeseeable events while maintaining a goal and path to regain fiscal sustainability when necessary.

This Policy should be submitted periodically for peer review, if available, to confirm compliance with best practices and industry standards, including those issued by the Governmental Finance Officers Association of the United States and Canada (GFOA) in setting reserve levels that adequately address risks such as:

1. Economic uncertainties, local disasters, public health crises and other financial hardships or downturns in the local or national economy.
2. Contingencies for unseen operating or capital needs.
3. Unfunded liabilities such as self-insurance, pensions and retiree health obligations.
4. Institutional changes, such as State budget takeaways and unfunded mandates.
5. Cash flow requirements.

While an independent review does not serve as a substitute for adoption by the Council, it does demonstrate staff's due diligence in the preparation and updating of the policy.

B. Objectives. The purpose of this policy is to assist the City in the pursuit of the following equally important objectives:

1. Maintain long-term fiscal sustainability of the General, Water, Wastewater and Refuse Funds.
2. Meet the short-term liquidity needs of the General, Water, Wastewater and Refuse Funds.
3. Cultivate a fiscally responsible internal control environment.
4. Help achieve the highest possible credit ratings and lowest possible financing costs when borrowing funds.

BUDGET AND FISCAL POLICIES

- C. Budget Integration and Financial Management.** The City's Annual Operating Budget and Capital Improvement Plan should be developed to comply and implement the various aspects of this policy. This includes but is not limited to both the budgeted use of excess unassigned fund balance or available working capital and the rebuilding of the same as needed to maintain compliance with the minimum reserve levels established herein. As a part of the budget process the City should conduct a sustainability analysis of the General Fund, which compares actual and budgeted recurring revenue sources with recurring expenditures. This tool can help identify a fiscal imbalance before it erodes the General Fund unassigned fund balance.

Any areas of shortfall or otherwise non-compliance with the minimum reserve levels contained within this policy should be disclosed in the City's Annual Operating Budget document and Comprehensive Annual Financial Report, including a response from management on what actions are being taken to bring the City back into compliance with the policy.

- D. Annual Policy Review.** Recognizing the liquidity needs of the City will change over time due to items such as the volatility of expenditures; exposure to significant one-time outlays; potential impact on the City's bond rating and cost of borrowed funds; other fiscal commitments and assignments; and the availability of other funds. Accordingly, this policy will be reviewed in conjunction with the City's budget process. Any changes to the policy shall be brought to the Council for consideration and approval.

Section 2: Minimum Balances

The following amounts are hereby established as the minimum unassigned fund balance for the City's General Fund and minimum available working capital for the City's major utility enterprise funds.

- A. General Fund.** At the end of each fiscal year, the General Fund should have a minimum unassigned fund balance of at least 50% of annual operating expenditures. This is determined based on operating, debt service and revenue sharing pass-through expenditures, less any significant one-time operating costs. This represents 180 days of General Fund operating cash flow and is conservatively based on the risk assessment methodology for setting reserve levels developed by the GFOA.
- B. Water, Wastewater and Refuse Funds.** The City operates three major utility enterprise funds: water, wastewater and refuse, which provide essential public services that are paid for by users of these services. Maintaining adequate liquidity in these funds is an essential factor in the City's ability to provide these services without interruption. Accordingly, at the end of each fiscal year the City should have a minimum available working capital balance (current assets less current liabilities, minus amounts designated for funding capital projects) in each of these enterprise funds at equal or more than 25% annual operating expenditures for that fund. This is determined based on operating, debt service and revenue sharing pass-through expenditures, less any significant one-time operating costs.

This minimum available working capital balance should be factored into all future user rate studies used to establish utility user rates for these three funds.

- C. Taking Reserves Below Minimum Policy Levels.** There are circumstances where intentionally taking reserves below the established policy levels would be appropriate in

BUDGET AND FISCAL POLICIES

responding to the risks that reserves are intended to mitigate and are not considered a violation of this policy. These include one-time uses such as:

1. Making investments in human resources, technology, economic development, productivity improvements and other strategies that will reduce future costs or increase future revenue sources.
2. Reducing ongoing expenditures through the partial or full refinancing of liabilities.
3. Closing short-term revenue/expenditure gaps.
4. Responding to unexpected expenditure requirements or revenue shortfalls.
5. Meeting one-time cash flow needs as well as normal cash flow needs during the year.
6. Where a forecast shows an ongoing structural gap, providing a strategic bridge to the future.

Any intentional use of reserves that reduces reserve levels below the minimum policy levels shall be specifically approved by the Council.

Section 3: Correcting Balances Below the Minimum Balance

Whenever funds with established minimum balances per this policy fall below these minimal levels, the City will strive to restore these balances to the minimum level within a three-year period. Some actions that may be considered to rectify this situation include the following:

A. General Fund

1. Strategically reducing general fund operating budgets.
2. Updating and improving the City's economic development strategy.
3. Assessing workload and staffing levels to ensure appropriate staffing of General Fund operations, redeploy staffing if necessary.
4. Conduct a revenue study to update General Fund revenue sources that may have fallen behind.
5. Conduct an analysis of the General Fund cost allocation to plan to ensure other City funds are paying the appropriate fees for the General Fund services they receive.
6. Identify special revenues or other funds that can help support the General Fund.

B. Water, Wastewater and Refuse Funds

1. Strategically reduce operations budgets.
2. Initiate a user rate analysis and implement rate changes as needed.
3. Analyze existing debt and possible refinancing options to reduce existing debt service costs.

4. Defer non-essential capital improvement projects until adequate funding can be secured through rate increases, grants or debt issuance.

Section 4: Use of Balances Exceeding the Minimum Balance

At times, the City may find itself with unassigned General Fund balances and/or available working capital in the Water, Wastewater and Refuse funds that exceed the minimums established by this policy. This policy does not require or recommend that those additional reserve funds be spent down but it does establish the following guidelines regarding the potential use of those funds.

- A. Excess reserve funds are not to be used for new or existing recurring expenses except on a short-term basis.
- B. Investment of these funds on a longer-term basis, in compliance with the City's Investment Policy, should be considered to provide an ongoing source of recurring investment income for the City
- C. Assignment or use of these funds should be considered for early partial or full retirement of existing debt or other City liabilities.
- D. A review of the one-time capital improvements needed within the City should be considered to identify and prioritize potential capital projects. Once potential projects have been identified, assignment or use of these funds should be considered for these one-time capital improvement projects.
- E. New (as opposed to replacement) one-time capital improvement projects considered for funding should be consistent with the long-term planning of the Council and community led Shafter Visioning project.

Status: In Compliance. *The projected unassigned General Fund balance at the end of 2021-22 is 79% of operating and revenue-sharing pass-through expenditures; and working capital balances at the end of 2020-21 compared to budgeted expenditures are projected to be 68% of operating and debt service expenditures in the Water Fund and 175% in the Wastewater Fund. While working capital is projected to be 16% of operating expenditures in the Refuse Fund, this was due to the drawdown of \$300,000 for capital investment in 2020-21 and is an increase over the 8% working capital ratio in the 2020-21 budget. In accordance with Section 3 of this policy, the goal is to restore the Refuse Fund working capital balance to 25% within two more years. Additionally, within this fiscal year the next rate study is to be completed, which is to adjust rates to incorporate the working capital calculations in the new rates. This is one of the tools in the policy for use in rectifying the shortfall in meeting the policy ratio.*

FINANCIAL REPORTING AND BUDGET ADMINISTRATION

A. Annual Reporting. The City will prepare annual financial statements as follows:

1. In accordance with Charter requirements, the City will contract for an annual audit by a qualified independent certified public accountant. The City will strive for an unqualified auditors' opinion.
2. The City will use generally accepted accounting principles in preparing its annual financial statements and will strive to meet the requirements of the GFOA's Award for Excellence in Financial Reporting program.

3. The City will issue audited financial statements within 180 days after year-end.

B. Interim Reporting. The City will prepare and issue timely interim reports on the City's fiscal status to the Council and staff. This includes on-line access to the City's financial management system; monthly reports to program managers; more formal quarterly reports to the Council and Department Heads; mid-year budget reviews; and interim annual reports.

C. Budget Administration. The Council may amend or supplement the budget at any time after its adoption by majority vote of the Council members. Council approval is required for all new appropriations from fund balance. The City Manager has the authority to make administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.

Status: In Compliance. *These practices are in place.*

COMPENSATION PHILOSOPHY

RESOLUTION NO. 2833

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER ADOPTING A COMPENSATION PHILOSOPHY

WHEREAS, the City of Shafter (“City”) strives to provide exemplary service to the community by being a model for 21st Century government; and,

WHEREAS, the City is committed to promoting organizational and community values that include exceptional service to the public, consistent and excellent performance innovation, good fiscal, social, and environmental stewardship, and ethical behavior; and,

WHEREAS, in order to achieve and maintain the City’s high standards of service and performance, the City must continue to attract and retain well-qualified staff who exemplify the City’s values; and,

WHEREAS, the City is committed to being an “employer of choice” as part of an overall strategy of attracting and retaining talent that will uphold the City’s organizational values; and,

WHEREAS, the Compensation Philosophy (“Philosophy”) aims to retain and attract high-skilled, high-performing staff capable of delivering the highest standards of public service to our community; and,

WHEREAS, in order to provide competitive, sustainable, and responsible compensation, the City will take into account the criteria as set forth in the Philosophy.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHAFTER DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The City Council of the City of Shafter hereby adopts the City of Shafter Compensation Philosophy as set forth in Exhibit A.

SECTION 3. The City Council authorizes the City Manager to take any required actions to implement the adopted Compensation Philosophy.

SECTION 4. This resolution will take effect immediately upon adoption.

SECTION 5. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

[SIGNATURES ON FOLLOWING PAGE]

PASSED, APPROVED AND ADOPTED THIS 19th DAY OF OCTOBER, 2021.

Cathy L. Prout

Cathy L. Prout, Mayor

ATTEST:

ATTEST:

Yazmina Pallares, City Clerk

APPROVED AS TO FORM:

of a H-5

Marco A. Martinez, City Attorney

CERTIFICATE OF GOVERNING BODY'S ACTION

[illegible]

I, Yazmina Pallares, City Clerk of the City of Shafter, California, DO HEREBY CERTIFY that the above Resolution 2833, a Resolution of the City Council of the City of Shafter, was duly passed and adopted at a Regular Meeting held on the 19th day of October 2021, by the following vote:

AYES: Alvarado, Espinoza, Givens, Lopez, and Prout.
NOES: None.
ABSENT: None.
ABSTAINING: None.

DATED: October 19, 2021

(SEAL)


City Clerk of the City of Shafter

City of Shafter Compensation Philosophy

The City of Shafter (“City”) is committed to developing and maintaining organizational and community values and to delivering exceptional and innovative service to the public. A key to delivering on these commitments is a City workforce that is represented by dedicated and talented professional staff. A public service environment that is attractive to such individuals depends upon many factors, including: pride, teamwork, a competitive compensation program, and non-monetary benefits such as recognition in the workplace for accomplishments, professional development, opportunities for promotion, and a positive work environment.

A competitive employee compensation program is critical for a positive and productive workplace in which all staff consistently perform at a high standard in their work including customer service, ethics, and passion for public service. The City’s compensation philosophy strives to:

- At the most fundamental level, maintain integrity and fiscal responsibility, meaning that overall compensation structures must be sustainable.
- Provide equal pay for equal work, and not take into consideration race, ethnicity, religion, sex, gender, sexual orientation, gender identity or expression, or other factors unrelated to work performance.
- Attract and retain the highest quality talent capable of delivering the highest standards of public service.
- Value the contributions made by City employees and provide a growth and development plan for each employee to maximize his or her potential within the organization.

While the City desires to hire and retain the highest quality employees and to provide competitive, sustainable, and responsible compensation, it’s leadership and employees should consider these factors and limitations:

- Any compensation increase must be conditioned upon the City's current and long-term fiscal ability to pay for that level of total compensation without diminishing level of service to the public or increase budget deficits, all while maintaining prudent reserves.
- Total compensation, including base salaries and benefits, should be used to assess the competitiveness of the City’s compensation package.
- Remain competitive with a “relevant labor market” defined by the City’s geographic region and applicable employment positions and classifications.
- Other relevant factors that can impact the City’s ability to fund compensation packages, include unforeseen economic, regulatory, or level of service changes.

Objectives to maintain a successful and responsible compensation program include the following:

- Transparency with the community, recognizing that taxpayers and ratepayers ultimately fund all employee compensation and deserve commensurate value from all those who work for the City.
- Fiduciary responsibility and consistent communication of the City’s financial position and budget.
- City’s commitment to open dialog, innovative approaches, and collaborative efforts with employee groups, unrepresented management employees, benefit providers, and other public agencies.

BUDGET ADOPTION RESOLUTION

RESOLUTION NO. 2966

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER,
CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL OPERATING BUDGET
AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2024-2025 AND
APPROPRIATING THE FUNDS NECESSARY TO MEET THE EXPENDITURES SET
FORTH THEREIN**

WHEREAS, in accordance with Section 7.06(A) and (F) of the Charter of the City of Shafter, the City Manager has submitted to the City Council an Annual Budget and Capital Improvement Plan for Fiscal Year 2024/2025 having proposed expenditures and transfers for all City funds on or before the first working day of the last month of the current fiscal year; and

WHEREAS, pursuant to section 7.06(F) of the Charter of the City of Shafter, the City Council shall set a dollar amount or percentage of funds limit under which the City Manager may transfer monies between departments, divisions, programs, and accounts within funds and departments; and

WHEREAS, the City Council of the City of Shafter has heretofore considered said budget; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHAFTER
CALIFORNIA DOES HEREBY**

Section 1: Find, Determine and Declare that the Budget for Fiscal Year 2024/2025 in substantially the same form as attached hereto is approved, adopted, and said funding is appropriated.

Section 2: The City Manager, or his or her designee, is authorized to transfer appropriations between departments, divisions, programs and accounts within funds and departments in any amount so long as there is no net increase in appropriations within any individual fund or the City as a whole.

PASSED, APPROVED AND ADOPTED this 18th day of June, 2024.

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk

RESOLUTION NO. 2967

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA, SETTING FORTH AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024/2025 CONSISTENT WITH ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION AND SELECTING THE ANNUAL ADJUSTMENT FACTORS.

WHEREAS, Section 7910 of the Government Code, which became effective on January 1, 1981, requires that the governing body of each local jurisdiction establish by Resolution its Appropriations Limit for the following fiscal year pursuant to Article XIII B of the California State Constitution at a regularly scheduled or noticed special meeting; and

WHEREAS, in accordance with Government Code Section 7910, the City Council must select annually the inflationary change factor for purposes of calculating the appropriations limit; and

WHEREAS, in accordance with Government Code Section 7910, the City Council must select annually the population growth factor for purposes of calculating the appropriations limit; and

WHEREAS, an appropriations limit has been calculated in accordance with applicable law; and

WHEREAS, in accordance with Government Code Section 7910, the information on the calculation of the appropriations limit has been made available to the public at least 15 days prior to the date of adoption of this resolution, and continues to be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED

Section 1. That the City Council of the City of Shafter establishes its Appropriations Limit for the 2024/25 fiscal year at \$458,550,796.

Section 2. That the City Council of the City of Shafter has selected the “percentage change in California per capita personal income” as the inflationary change factor and the “percentage change in City population” as the population growth factor used in the calculation of the 2024/25 Appropriations Limit.

PASSED, APPROVED AND ADOPTED this 18th day of June 2024.

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk

CERTIFICATE OF GOVERNING BODY’S ACTION

STATE OF CALIFORNIA)
) ss.
COUNTY OF KERN)

I, Yazmina Pallares, City Clerk of the City of Shafter, California, DO HEREBY CERTIFY that the above Resolution 2967, a Resolution of the City Council of the City of Shafter, was duly passed and adopted at a Regular Meeting held on the 18th day of June 2024, by the following vote:

AYES: Alvarado, Espinoza, Givens, Olvera, and Prout.
NOES: None.
ABSENT: None.
ABSTAINING: None.

DATED: June 18, 2024

(SEAL)

City Clerk of the City of Shafter

Citywide Authorized FT Positions

Position	FY 21/22	FY 22/23	FY 23/24	FY 24/25	YoY Change
Animal Control Manager	1.00	1.00	1.00	1.00	-
Animal Control Officer	1.00	1.00	1.00	1.00	-
Animal Control Services Worker	2.00	2.00	2.00	2.00	-
Animal Control Total	4.00	4.00	4.00	4.00	-
Building Official	1.00	1.00	1.00	1.00	-
Building Inspector Supervisor	1.00	1.00	1.00	1.00	-
Building Inspector II	1.00	1.00	1.00	1.00	-
Building Inspector I	2.00	2.00	2.00	2.00	-
Permit Technician	-	-	1.00	1.00	-
Administrative Assistant I	1.00	1.00	1.00	1.00	-
Clerk Typist	1.00	1.00	-	-	-
Code Enforcement II	1.00	1.00	1.00	1.00	-
Facilities Construction Specialist II	1.00	1.00	-	-	-
Building Total	9.00	9.00	8.00	8.00	-
City Manager	1.00	1.00	1.00	1.00	-
Deputy City Manager	-	-	-	1.00	1.00
Community Engagement Manager	1.00	1.00	1.00	1.00	-
City Clerk	1.00	1.00	1.00	1.00	-
Administrative Analyst I/II	-	-	1.00	-	(1.00)
Office Technician	1.00	1.00	-	-	-
Administrative Assistant I	-	-	1.00	1.00	-
MCCF Corrections Chief	1.00	-	-	-	-
City Manager Total	5.00	4.00	5.00	5.00	-
Education Partnership Director	1.00	1.00	1.00	-	(1.00)
Library & Learning Center Manager	1.00	1.00	1.00	-	(1.00)
Community Services Director	-	-	-	1.00	1.00
Community Services Manager	-	-	-	1.00	1.00
Community Services Total	2.00	2.00	2.00	2.00	-
Business Development Director	1.00	1.00	-	-	-
Economic Development Director	-	-	1.00	1.00	-
Economic Development Coordinator	-	-	-	1.00	1.00
Business Development Coordinator	-	-	1.00	-	(1.00)
Administrative Analyst II - ED	-	-	-	1.00	1.00
Economic Development Total	1.00	1.00	2.00	3.00	1.00
Administrative Services Director	1.00	1.00	-	-	-
Finance Director	-	-	1.00	1.00	-
Accounting Manager	1.00	1.00	1.00	1.00	-
Budget Analyst I	-	-	1.00	1.00	-
Accounting Technician III	-	-	1.00	1.00	-
Accounting Technician II	-	-	1.00	2.00	1.00
Accounting Technician I	-	-	2.00	1.00	(1.00)

Position	FY 21/22	FY 22/23	FY 23/24	FY 24/25	YoY Change
Payroll Technician	1.00	1.00	-	-	-
Account Clerk II	1.00	1.00	-	-	-
Account Clerk I	2.00	2.00	-	-	-
Finance Clerk	1.00	1.00	-	-	-
Finance Total	7.00	7.00	7.00	7.00	-
HR Manager	1.00	1.00	1.00	1.00	-
HR Analyst II	1.00	1.00	1.00	1.00	-
Admin Assistant I <i>(PY Office Tech)</i>	1.00	1.00	-	-	-
HR Analyst I	-	-	1.00	1.00	-
Human Resources Total	3.00	3.00	3.00	3.00	-
IT Manager - Systems <i>(PY IT Specialist II)</i>	1.00	1.00	-	-	-
IT Manager - Network	1.00	1.00	-	-	-
IT Manager	-	-	1.00	1.00	-
IT Manager, Assistant	-	-	1.00	1.00	-
IT Analyst	-	-	1.00	1.00	-
Information Technology Specialist II	-	-	-	1.00	1.00
Information Technology Specialist I	1.00	1.00	2.00	1.00	(1.00)
GIS Specialist I	-	-	1.00	1.00	-
Information Technology Total	3.00	3.00	6.00	6.00	-
Planning Director	1.00	1.00	1.00	1.00	-
Senior Planner	1.00	1.00	1.00	1.00	-
Associate Planner	-	-	1.00	1.00	-
Planning Total	2.00	2.00	3.00	3.00	-
Police Chief	1.00	1.00	1.00	1.00	-
Assistant Police Chief	1.00	1.00	-	1.00	1.00
Police Captain	1.00	-	1.00	1.00	-
Police Lieutenant	1.00	2.00	2.00	2.00	-
Administrative Assistant II	1.00	1.00	1.00	1.00	-
Police Sergeant	5.00	5.00	5.00	6.00	1.00
Police Senior Officer	6.00	6.00	7.00	7.00	-
Police Officer	18.00	19.00	19.00	25.00	6.00
Police Service Technician	1.00	1.00	-	-	-
Police Property & Evidence Technician	-	-	1.00	1.00	-
Police Records Supervisor	1.00	1.00	1.00	1.00	-
Police Records Technician	-	-	1.00	1.00	-
Police Dispatch Supervisor	-	-	1.00	1.00	-
Police Dispatcher	6.00	6.00	6.00	7.00	1.00
Police Total	42.00	43.00	46.00	55.00	9.00
Public Works Director	1.00	1.00	1.00	1.00	-
Public Works Director, Assistant	-	-	1.00	1.00	-
Public Works Director, Deputy (O &M)	-	-	1.00	1.00	-
Public Works Director, Deputy (CP)	-	-	1.00	1.00	-

Position	FY 21/22	FY 22/23	FY 23/24	FY 24/25	YoY Change
Public Works Manager	1.00	1.00	-	-	-
City Engineer	1.00	1.00	1.00	1.00	-
Engineer I	1.00	1.00	1.00	2.00	1.00
Engineer II	-	-	1.00	-	(1.00)
Associate Engineer	1.00	1.00	-	-	-
PW Inspector	1.00	1.00	1.00	1.00	-
GIS Coordinator	1.00	1.00	-	-	-
GIS Technician	1.00	1.00	-	-	-
Administrative Assistant II	-	-	-	1.00	1.00
Administrative Assistant I	1.00	1.00	2.00	1.00	(1.00)
Clerk Typist	1.00	1.00	-	-	-
Parks Foreman	1.00	-	-	-	-
Senior Service Crew Member	-	-	-	1.00	1.00
Service Crew Member II <i>(PY Maint Worker)</i>	3.00	7.00	7.00	9.00	2.00
Service Crew Member I <i>(PY Laborer I/II)</i>	7.00	8.00	8.00	7.00	(1.00)
Utility Manager	1.00	1.00	-	1.00	1.00
Utility Technician	2.00	2.00	2.00	1.00	(1.00)
Utility Operator II	1.00	1.00	1.00	1.00	-
Utility Operator I	2.00	2.00	2.00	3.00	1.00
Equipment Operator	3.00	1.00	1.00	1.00	-
Public Facilities Manager	1.00	1.00	1.00	1.00	-
Mechanic	1.00	1.00	1.00	1.00	-
Facilities Manager	-	-	1.00	1.00	-
Public Works Total	32.00	34.00	34.00	37.00	3.00
Transit Driver, Lead	-	-	-	1.00	1.00
Transit Driver	1.00	1.00	2.00	1.00	(1.00)
Transit Total	1.00	1.00	2.00	2.00	-
Citywide Total	111.00	113.00	122.00	135.00	13.00

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PART-TIME HOURS

Staffing Summary - Part Time Employees (hours)

Fund Name	Department/Division	2018-2019 Budget	2019-2020 Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget
<u>Administrative Director</u>								
General Fund	Community Services	-	-	-	-	-	-	-
		-	-	-	-	-	-	-
<u>Aides</u>								
General Fund	Community Services	-	-	-	-	-	-	-
		-	-	-	-	-	-	-
<u>Building Inspector</u>								
General Fund	Building	-	-	-	-	-	-	-
		-	-	-	-	-	-	-
<u>Clerk</u>								
General Fund	Community Services	-	125	125	-	-	-	-
		-	125	125	-	-	-	-
<u>Clerk Typist</u>								
General Fund	Planning	686	686	686	440	686	-	-
General Fund	Engineering Services	86	86	86	-	-	-	-
General Fund	Building	686	686	686	440	686	686	686
General Fund	Community Services	-	1,920	1,920	-	-	-	-
General Fund	City Manager	-	-	-	640	-	-	-
Water Fund	Water Operations	86	86	86	-	100	333	333
Wastewater Fund	Wastewater Operations	86	86	86	-	100	333	333
Refuse Fund	Refuse Operations	86	86	86	-	-	333	333
		1,716	3,636	3,636	1,520	1,572	1,685	1,685
<u>Deputy Police Chief</u>								
General Fund	Police Services	-	960	960	-	960	-	-
		-	960	960	-	960	-	-
<u>Drivers</u>								
Transit Fund	Transit Operations	5,600	5,600	5,600	5,600	5,600	4,600	4,600
		5,600	5,600	5,600	5,600	5,600	4,600	4,600
<u>Engineering Extra Help</u>								
Water Fund	Water Operations	-	-	-	-	250	-	-
Wastewater Fund	Wastewater Operations	-	-	-	-	250	-	-
Refuse Fund	Refuse Operations	-	-	-	-	-	-	-
General Fund	Engineering Services	-	-	-	-	250	-	-
		-	-	-	-	750	-	-
<u>Finance Manager</u>								
General Fund	Financial Services	-	-	-	-	-	-	-
Water Fund	Water Operations	-	-	-	-	-	-	-
Wastewater Fund	Wastewater Operations	-	-	-	-	-	-	-
Transit Fund	Transit Operations	-	-	-	-	-	-	-
		-	-	-	-	-	-	-
<u>Intern</u>								
Information Technology	Automation Maintenance	-	240	240	-	960	-	-
General Fund	Engineering	1,480	1,480	1,480	1,480	1,480	1,480	1,480
General Fund	Building	160	160	160	640	640	640	640
General Fund	Planning	160	160	160	-	160	160	160
General Fund	City Manager	-	-	-	-	-	-	1,000
General Fund	Community Services	-	-	-	-	-	-	-
		1,800	2,040	2,040	2,120	3,240	2,280	3,280
<u>Laborer</u>								
General Fund	Parks & Tree Maintenance	-	-	-	-	-	-	-
General Fund	Streets & Sidewalks	-	-	-	-	-	-	-
Water Fund	Water Operations	-	-	-	-	-	-	-
Wastewater Fund	Wastewater Operations	-	-	-	-	-	-	-
Refuse Fund	Refuse Operations	-	-	-	-	-	-	-
		-	-	-	-	-	-	-
<u>Librarian</u>								
General Fund	Community Services	-	125	125	-	-	-	-
		-	125	125	-	-	-	-
<u>Nurse</u>								
CCF Operations Fund	Corrections Operations	480	480	480	-	-	-	-
		480	480	480	-	-	-	-
<u>Planning Director</u>								
General Fund	Planning	-	-	-	-	-	-	-
		-	-	-	-	-	-	-

Fund Name	Department/Division	2018-2019 Budget	2019-2020 Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget
<u>Police Officer</u>								
General Fund	Police Services	-	-	-	-	-	-	-
		-	-	-	-	-	-	-
<u>Principal</u>								
General Fund	Community Services	-	175	175	-	-	-	-
		-	175	175	-	-	-	-
<u>Recreation Coordinator</u>								
General Fund	Recreation & Community Facil	-	-	-	-	-	-	-
		-	-	-	-	-	-	-
<u>Recreation Worker</u>								
General Fund	Recreation & Community Facil	-	-	-	-	-	-	-
		-	-	-	-	-	-	-
<u>Shelter Workers</u>								
General Fund	Animal Control	-	-	-	-	-	-	-
		-	-	-	-	-	-	-
<u>Teacher I</u>								
General Fund	Community Services	408	1,350	1,350	408	3,683	3,683	3,683
		408	1,350	1,350	408	3,683	3,683	3,683
<u>Tutor II</u>								
General Fund	Community Services	-	-	-	-	3,919	3,919	3,919
		-	-	-	-	3,919	3,919	3,919
<u>Tutor</u>								
General Fund	Community Services	4,650	4,650	4,650	6,858	2,939	2,939	2,939
		4,650	4,650	4,650	6,858	2,939	2,939	2,939
<u>Vets Hall Laborer</u>								
General Fund	Recreation & Community Facil	1,000	1,000	1,000	1,000	1,000	1,000	1,000
		1,000	1,000	1,000	1,000	1,000	1,000	1,000
<u>Total Part Time Employees (hours)</u>		15,654	20,141	20,141	17,506	23,663	20,106	21,106

SUMMARY OF EMPLOYEE BENEFITS

The following information is intended as a ready reference and brief summary of the City's personnel policies, work rules and benefits. It is designed to provide a quick overview and access to general information conditioned on your employment status as a full-time employee. Unless otherwise specifically indicated, part-time, extra help and temporary employees are excluded. This summary is not intended to provide an entire benefit description and cannot anticipate every situation or answer every question. This is not an employment contract or a legal document and does not constitute a contract. To retain flexibility, the City's personnel policies, work rules, benefits and other provision frequently change without notice to its employees. The information may not be current or may differ due to changes in the employee bargaining agreements. Refer to respective plan brochures, city policies and procedures, and employee bargaining agreements for benefit provisions, limitations, and exclusions. Prior to acting based on any information, you should contact the Human Resources Department at 746-5003.

◆ Probation:

The probationary period is the final step in the selection process. It is an extension of the examination process. An employee is considered at will and may be rejected anytime for failure to satisfactorily complete the probationary period. The length of the probationary period is six (6) months, except that peace officers and dispatchers serve a twelve (12) month probation. The probationary period may be extended for a maximum of six (6) additional months.

◆ Performance Appraisal Reports (PAR):

A Performance Appraisal Report (PAR) is scheduled at the conclusion of the probationary period and annually. As approved by the Department Head and City Manager, a merit increase is awarded based on an overall satisfactory or better rating on the annual PAR when normally increasing job productivity is documented.

◆ Pay Plan:

The duties and responsibilities determine each job classification and is assigned a salary range. Five steps of compensation exist within that salary range (Steps A through E). Step A represents the minimum rate of compensation and Step E represents the maximum. There is a difference of 5% between each salary step. Each step represents an increasing level of responsibility and competence. Advancement in step is considered on a merit basis subject to the approval of the Department Head and City Manager.

◆ Tax Withholding Statement (W-4):

Filing both Federal and State tax withholding statements are required. A new tax withholding statement can be filed anytime throughout the year. The tax withholding statements do not need annual renewal. However, to continue an exempt status from the previous year, you must file a new tax withholding statement claiming exempt status by February 15. Failure to do so requires a tax withholding of single with no allowance.

◆ Wages:

Employee pay operates on a bi-weekly pay schedule; including 80-hour work periods with 26 work periods per year. Employees are paid for actual hours worked (or paid time off used) plus any overtime worked in excess of the base work week during the pay period.

Base Hours	Base Week	Hours per Year	Month per Year	Checks per Year	Hours per Year	Checks per Year	Hours per Check
40	52	2080	12	26	2080	26	80
80	26	2080	12	26	2080	26	80

◆ Base Work Week Period:

Work Schedule	Base Work Week	Base Hours	Overtime
5 day - 8 hour shifts, weekly	Starts Saturday, ends 7 days later on Friday	40 hours	Over 40 hours
4 day - 10 hour shifts, weekly	Starts Saturday, ends 7 days later on Friday	40 hours	Over 40 hours
6 days - 12 hour + 1- 8 hour shifts, bi-weekly	Starts Saturday, ends 14 days later on Friday	80 hours	Over 80 hours

◆ **Pay Period:**

Pay periods, pay days, and overtime/leave cut off dates are outlined on the payroll schedule below.

Pay Day	2024						Holiday	Pay Day	2024						Holiday	Pay Day	2024						Holiday	Pay Day	2024						Holiday								
Overtime/Leave Cutoff								Overtime/Leave Cutoff								Overtime/Leave Cutoff								Overtime/Leave Cutoff								Overtime/Leave Cutoff							
S	M	T	W	TH	F	S		S	M	T	W	TH	F	S		S	M	T	W	TH	F	S		S	M	T	W	TH	F	S									
January																																							
		1	2	3	4	5	6			1	2	3	4	5	6											1	2	3	4	5	6								
7	8	9	10	11	12	13		7	8	9	10	11	12	13		7	8	9	10	11	12	13		7	8	9	10	11	12	13									
14	15	16	17	18	19	20		14	15	16	17	18	19	20		14	15	16	17	18	19	20		14	15	16	17	18	19	20									
21	22	23	24	25	26	27		21	22	23	24	25	26	27		21	22	23	24	25	26	27		21	22	23	24	25	26	27									
28	29	30	31					28	29	30						28	29	30						28	29	30	31												
February																																							
					1	2	3																																
4	5	6		7	8	9	10									4	5	6	7	8	9	10																	
11	12	13	14	15	16	17		11	12	13	14	15	16	17		11	12	13	14	15	16	17																	
18	19	20	21	22	23	24		18	19	20	21	22	23	24		18	19	20	21	22	23	24																	
25	26	27	28	29				25	26	27	28	29				25	26	27	28	29																			
March																																							
					1	2																																	
3	4	5	6	7	8	9		3	4	5	6	7	8	9		3	4	5	6	7	8	9																	
10	11	12	13	14	15	16		10	11	12	13	14	15	16		10	11	12	13	14	15	16																	
17	18	19	20	21	22	23		17	18	19	20	21	22	23		17	18	19	20	21	22	23																	
24	25	26	27	28	29	30		24	25	26	27	28	29	30		24	25	26	27	28	29	30																	
31								31								31																							
April																																							
		1	2	3	4	5	6																																
7	8	9	10	11	12	13		7	8	9	10	11	12	13		7	8	9	10	11	12	13																	
14	15	16	17	18	19	20		14	15	16	17	18	19	20		14	15	16	17	18	19	20																	
21	22	23	24	25	26	27		21	22	23	24	25	26	27		21	22	23	24	25	26	27																	
28	29	30						28	29	30						28	29	30																					
May																																							
				1	2	3	4																																
5	6	7	8	9	10	11		5	6	7	8	9	10	11		5	6	7	8	9	10	11																	
12	13	14	15	16	17	18		12	13	14	15	16	17	18		12	13	14	15	16	17	18																	
19	20	21	22	23	24	25		19	20	21	22	23	24	25		19	20	21	22	23	24	25																	
26	27	28	29	30	31			26	27	28	29	30	31			26	27	28	29	30	31																		
June																																							
						1																																	
2	3	4	5	6	7	8		2	3	4	5	6	7	8		2	3	4	5	6	7	8																	
9	10	11	12	13	14	15		9	10	11	12	13	14	15		9	10	11	12	13	14	15																	
16	17	18	19	20	21	22		16	17	18	19	20	21	22		16	17	18	19	20	21	22																	
23	24	25	26	27	28	29		23	24	25	26	27	28	29		23	24	25	26	27	28	29																	
30								30								30																							
July																																							
		1	2	3	4	5	6																																
7	8	9	10	11	12	13		7	8	9	10	11	12	13		7	8	9	10	11	12	13																	
14	15	16	17	18	19	20		14	15	16	17	18	19	20		14	15	16	17	18	19	20																	
21	22	23	24	25	26	27		21	22	23	24	25	26	27		21	22	23	24	25	26	27																	
28	29	30	31					28	29	30	31					28	29	30	31																				
August																																							
					1	2	3																																
4	5	6	7	8	9	10		4	5	6	7	8	9	10		4	5	6	7	8	9	10																	
11	12	13	14	15	16	17		11	12	13	14	15	16	17		11	12	13	14	15	16	17																	
18	19	20	21	22	23	24		18	19	20	21	22	23	24		18	19	20	21	22	23	24																	
25	26	27	28	29	30	31		25	26	27	28	29	30	31		25	26	27	28	29	30	31																	
September																																							
1	2	3	4	5	6	7		1	2	3	4	5	6	7		1	2	3	4	5	6	7																	
8	9	10	11	12	13	14		8	9	10	11	12	13	14		8	9	10	11	12	13	14																	
15	16	17	18	19	20	21		15	16	17	18	19	20	21		15	16	17	18	19	20	21																	
22	23	24	25	26	27	28		22	23	24	25	26	27	28		22	23	24	25	26	27	28																	
29	30							29	30							29	30																						
October																																							
		1	2	3	4	5																																	
6	7	8	9	10	11	12		6	7	8	9	10	11	12		6	7	8	9	10	11	12																	
13	14	15	16	17	18	19		13	14	15	16	17	18	19		13	14	15	16	17	18	19																	
20	21	22	23	24	25	26		20	21	22	23	24	25	26		20	21	22	23	24	25	26																	
27	28	29	30	31				27	28	29	30	31				27	28	29	30	31																			
November																																							
						1	2																																
3	4	5	6	7	8	9		3	4	5	6	7	8	9		3	4	5	6	7	8	9																	
10	11	12	13	14	15	16		10	11	12	13	14	15	16		10	11	12	13	14	15	16																	
17	18	19	20	21	22	23		17	18	19	20	21	22	23		17	18	19	20	21	22	23																	
24	25	26	27	28	29	30		24	25	26	27	28	29	30		24	25	26	27	28	29	30																	
* 11/20 cutoff will include 11/09-11/22																																							
December																																							
1	2	3	4	5	6	7		1	2	3	4	5	6	7		1	2	3	4	5	6	7																	
8	9	10	11	12	13	14		8	9	10	11	12	13	14		8	9	10	11	12	13	14																	
15	16	17	18	19	20	21		15	16	17	18	19	20	21		15	16	17	18	19	20	21																	
22	23	24	25	26	27	28		22	23	24	25	26	27	28		22	23	24	25	26	27	28																	
29	30	31						29	30	31						29	30	31																					
* 12/18 cutoff will include 12/07-12/20																																							

* 11/20 cutoff will include 11/09-11/22

* 12/18 cutoff will include 12/07-12/20

◆ **Overtime:**

Employees who do not meet the duties and salary test under the Fair Labor Standard Act (FLSA) are not exempt from overtime compensation and are paid at a rate of one and one-half times the hourly rate for hours worked in excess of the base work week period. Overtime compensation may be paid as income on the paycheck or banked as compensatory time off (CTO). Overtime forms are required to be submitted as the overtime is worked. Failure to submit overtime forms by the end of the pay period is considered falsification of timekeeping records.

Employees who meet the duties and salary test under the FLSA as executive, administrative or professional are exempt from overtime compensation. Exempt employees are not paid for hours worked in excess of the base work week period. Exempt employees receive compensation each day, despite the number of hours worked during the work week period. Exempt employees absent for a full day or more should submit an employee leave form. Exempt employees do not submit leave forms for partial day absences.

◆ **Pay Day:**

Employee pay operates on a bi-weekly pay schedule. Pay checks are issued the Friday following the payroll cut-off date (refer to payroll schedule for exact dates). When payday is on a holiday, pay is issued on the prior business day. The paycheck stub shows current and year to date earnings plus accrued leave balances and deduction information. Pay stubs are available via Employee Self Service (ESS).

◆ **Direct Deposit:**

Employees are subject to mandatory participation in the direct deposit of their City payroll checks to a bank account of their choice. Direct deposit by electronic transfer of the entire paycheck into a checking account can be made to any banking institution. Subject to bank rules, funds are posted to accounts on payday. Paycheck stubs can be accessed via Employee Self Service (ESS).

◆ **Uniform Allowance:**

Employees required to wear uniforms are issued shirt and pants, or receive an annual cash allowance. Upon termination, uniforms must be returned, and advanced cash allowance must be repaid on a pro-rated basis.

◆ **Tuition Reimbursement:**

As authorized, employees who pursue a higher education in job-related, career enhancing courses or to attain a degree, may be reimbursed up to \$3000 in a calendar year for expenses (tuition, book purchase or rental, fees, permits, etc.).

◆ **Education/Certification Incentive:**

Employees in designated positions may be eligible for education and/or certification incentives as approved by the Department Head, which may include PD - POST certificate incentive for Police and Dispatch classifications; State Arborist and Water Distribution Certificates for designated Public Works classifications.

◆ **Bilingual Allowance:**

Employees in designated positions as approved by the Department Head are eligible for an incentive for fluency in Spanish. Certification requires a Spanish conversational and reading examination.

◆ **Rest Breaks:**

Rest periods are normally provided to employees at the rate of fifteen (15) minutes for each four (4) hours worked. No additional compensation or benefits is paid if a rest period is missed since it is already paid time.

◆ **Vacation Time:**

Vacation leave is based on an eight (8) hour day and is earned based on years of service. Vacation begins to accrue on a pro-rated hourly basis at the end of the first full pay period worked. Vacation cannot be taken until completion of one year of service and must be taken within a year after it is earned. Vacation stops accruing at a balance of two times the annual accrual rate based on a rolling forward method and resumes when vacation is taken, dropping the balance below the maximum. Example: Employee accrues vacation at a rate of 3.077 hours per period or 80 hours annually. Accruals stop when balance reaches 160 hours and does not resume until balance is below 160 hours. The time at which vacation can be taken is determined by the Department Head with regard for the wishes of the employee and particular regard for the needs of the City. When a holiday falls during vacation, the holiday is charged in lieu of vacation leave. Employees are required to submit leave forms for vacation leave. Vacation leave balance is posted on the paycheck stub. Leave forms must be submitted as it occurs for all hours absent from work during the work week. Failure to submit leave forms by the end of the pay period is considered falsification of timekeeping records.

Service	Biweekly Accrual Rate	Maximum Accrual
1 year	3.077 hours	160 hours
5 years	4.615 hours	240 hours
10 years	5.213 hours	272 hours
15 years	6.154 hours	320 hours
20 years	7.692 hours	400 hours

◆ **Holidays:**

Unless otherwise specified, holidays are eight (8) hours. Floating holidays are credited to your leave account the first pay period of July and require Department Head approval consistent with the efficient operation of the department. A floating holiday not used by June 30 does not carry over to the next fiscal year.

Non-shift employees normally take a holiday off on the day it falls, except when a holiday falls on a Saturday, the preceding Friday is observed, and when it falls on a Sunday, the following Monday is observed. When a holiday falls during a vacation, the holiday is in lieu of vacation. Employees assigned to work on holidays are paid at time and one half. Holidays can be paid as wages as it occurs throughout the year, or banked as CTO to use as paid leave throughout the year.

1. New Year's Day
2. Washington's Birthday
3. Memorial Day
4. Independence Day
5. Labor Day
6. Thanksgiving Day
7. Day After Thanksgiving
8. Christmas Eve
9. Christmas Day
10. New Year's Eve
11. Floating Holiday
12. Floating Holiday

◆ **Sick Leave**

Sick leave accrues at a rate of 3.6923 hours bi-weekly, beginning on the first day of employment for a full-time regular appointment. There is no limit to the accumulation. Temporary and part-time employees accrue one (1) hour of sick leave for every 30 hours worked and will be credited pro-rata each pay period; maximum annual carryover is 48 hours. Leave forms must be submitted as it occurs for all hours absent from work during the work week. Failure to submit leave forms by the end of the pay period is considered falsification of timekeeping records. Medical certification is required for an employee absent 3 or more consecutive calendar days, or upon request when in conjunction with regular days off or a holiday.

Sick leave can be used for an illness that keeps an employee from performing work. Sick leave can also be used as family sick leave when the employee is required to provide care for an employee's spouse or eligible dependent with a serious or emergency illness. Family sick leave is limited to a maximum of half of what is earned in a calendar year.

Employees with at least 480 hours of accrued sick leave are eligible for a Stay Well Bonus. For purposes of sick leave accounting, the annual period is December 1 through November 30. All unused sick leave above 480 hours will be used for calculating the employee stay well bonus paid on or around December 15. Net sick leave earned and not used during the annual period will be divided in half. One-half will be paid to the employee at the employee's current base hourly rate and the remaining one-half shall remain as regular sick leave.

Also, employees who do not use any sick leave during the period July 1 through June 30 earn an additional eight (8) hour floating holiday. Upon termination, all sick leave over 640 hours (720 hours depending on the job classification) is paid to the employee.

◆ **Jury Duty:**

Upon receipt of jury duty summons, immediately provide a copy of the notice to your supervisor. When practical, the employee is transferred to day shift during the period of jury duty. While at jury duty during normal scheduled work hours, employees receive their regular pay for hours of absence from work. Attach a jury duty timecard form verifying the hours at jury duty to the leave form. Provided there is at least one (1) hour of work time before and after jury duty, employees must report for work. Failure to submit a leave form, jury duty timecard, or report for work is considered falsification of timekeeping records.

◆ **Military Leave:**

Military leave is provided consistent with State/Federal law. Some military leave provided up to thirty (30) days paid per year. Failure to submit a leave form for military leave is considered falsification of timekeeping records.

◆ **Bereavement Leave:**

Up to five (5) paid days are provided upon the death of a spouse, child, stepchild, parent, stepparent, grandparent, spouse's grandparent, grandchild, son-in-law, brother-in-law, sister-in-law, daughter-in-law, mother-in-law, father-in-law, brother, stepbrother, sister, stepsister and registered domestic partner. Up to five (5) paid days may be granted with approval of the City Manager when the funeral of a spouse or child takes place out of State or over 200 miles from Shafter.

◆ **COBRA:**

Federal and State laws require that the City offer employees and dependents temporary extension of its group medical and dental plans, called "continuation coverage" and referred to as COBRA, at group rates plus a 2% administrative fee. Employees covered by the City's medical and/or dental plans have a right to choose this continuation coverage if they lose group coverage because of a reduction in hours or the termination of employment for reasons other than gross misconduct. The employee's spouse has the right to choose continuation of group coverage in the event of the death of a spouse; termination of spouse's employment (for reasons other than gross misconduct) or reduction in spouse's hours of employment; divorce or court ordered legal separation from spouse; or spouse becoming entitled to Medicare. The employee's dependents have the right to continuation of group coverage in the event of the death of a parent; the termination of a parent's employment (for reasons other than gross misconduct) or reduction in a parent's hours of employment, parents' divorce or court ordered legal separation; parent becomes entitled to Medicare; or the dependent ceases to be eligible. A child who is born to or placed for adoption with a covered employee during a period of continuation coverage is eligible for COBRA coverage. A new spouse or new dependents must be added to COBRA coverage within the time frame and with the appropriate forms provided for active employee coverage.

The employee must inform the City of a divorce, court ordered legal separation, or dependent losing eligibility within 30 days of the event. If notice is not received within that 30-day period, the right to COBRA and continuation coverage is lost. When the City is notified that such an event has occurred, the City sends a notice of the right to continuation coverage under COBRA. The City must be informed that continuation coverage under COBRA is wanted within 60 days of one of the events described above. COBRA requires that participants be afforded the opportunity to maintain continuation coverage of medical and dental insurance for 36 months.

◆ **Medical Insurance:**

Coverage begins on the first day of the month following date of hire. The City pays 100% of the insurance premium for coverage on regular full-time employee, spouse and dependents for the base plan. The City currently has two plans that qualify under the base plan, Anthem Blue Cross EPO and Kaiser Group HMO Plan. Anthem Blue Cross PPO 250 plan is a 'buy-up' option.

In general, dependents include your legal spouse or registered domestic partner; your or your spouse's or registered domestic partner's natural or adopted children who are under age 26, or if over the age limit cannot hold a full-time job because of a mental or physical disability and remain continuously dependent for at least 50% of financial support.

Variable, part-time or seasonal workers are eligible for coverage pursuant to the Patient Protection and Affordable Care Act (ACA). Workers meeting the minimum average hours worked are entitled to employer provided Minimum Essential Medical Coverage.

Any changes in marital status or dependent eligibility must be reported to the Human Resources Department within 30 days of occurrence. Failure to do so may result in your reimbursement of insurance premiums paid for ineligible dependents, or loss of coverage until open enrollment (January 1 effective date). The individual plan brochure describes specific plan benefits and co-payments.

◆ **Medical Insurance Opt-Out Incentive:**

When covered under other medical insurance, an employee may decline the City group medical plan and receive a \$353 monthly Opt-Out benefit. Proof of other medical insurance coverage is required. Benefits such as dental, life insurance, and vision benefits still apply regardless of the Opt-Out Incentive. Re-enrollment into the City plan can occur during open enrollment (January 1 effective date) or anytime you lose your other insurance coverage due to a qualifying event if enrollment is completed within 30 days of event.

◆ **Vision Benefit:**

Benefits for vision care are provided through Vision Service Plan (VSP) for each qualified family member. Coverage begins on the first day of the month following date of hire. The City pays the full insurance premium for coverage on the employee, spouse and dependents for the base plan. Employees who opt-out of the City medical insurance plans still qualify for the City vision plan.

In general, dependents include your legal spouse or registered domestic partner; your or your spouse's or registered domestic partner's natural or adopted children who are under age 26, or if over the age limit cannot hold a full-time job because of a mental or physical disability and remain continuously dependent for at least 50% of financial support.

Any changes in marital status or dependent eligibility must be reported to the Human Resources Department within 30 days of occurrence. Failure to do so may result in your reimbursement of insurance premiums paid for ineligible dependents, or loss of coverage until open enrollment (January 1 effective date). The individual plan brochure describes specific plan benefits and co-payments.

◆ **Dental Insurance:**

Coverage begins on the first day of the month following date of hire. Dental benefits are provided through MetLife (HMO) and Delta Dental (PPO). The City pays 100% of the premium cost for coverage for the employee and dependents on the base HMO plan. On the HMO plan employees pay for services provided at reduced co-payments. Employees may choose to buy-up to the PPO plan. Coverage for both plans include routine, preventative and restorative dental care and orthodontia.

In general, dependents include your legal spouse or registered domestic partner; your or your spouse's or registered domestic partner's natural or adopted children who are under age 26, or if over the age limit cannot hold a full-time job because of a mental or physical disability and remain continuously dependent for at least 50% of financial support.

Any changes in marital status or dependent eligibility must be reported to the Human Resources Department within 30 days of occurrence. Failure to do so may result in your reimbursement of insurance premiums paid for ineligible dependents, or loss of coverage until open enrollment (January 1 effective date). The individual plan brochure describes specific plan benefits and co-payments.

◆ **Life Insurance:**

Coverage begins on the first day of the month following date of hire. Life benefits are provided through Principal Financial Group Life Insurance Company. The City pays 100% of the insurance premium cost for coverage for the employee, spouse and dependents. The employee death benefit is equivalent to the annual base salary plus \$17,000. The spouse death benefit is \$5,000. The dependent death benefit range is \$1,000-\$1,500.

Any changes in marital status or dependent eligibility must be reported to the Human Resources Department within 30 days of occurrence. Failure to do so may result in your reimbursement of insurance premiums paid for ineligible dependents, or loss of coverage until open enrollment (January 1 effective date). The individual plan brochure describes specific plan benefits and co-payments.

◆ **Retirement:**

The City and employees participate in the social security program by each making a 7.65% contribution to fund future Social Security and Medicare benefits.

The City offers defined retirement benefits plan through the California Public Employees Retirement System (CalPERS). Eligibility depends on employment status as a regular full-time employee. Temporary, extra-help or part-time employees are excluded unless they meet certain membership criteria. There are two membership categories and four plans depending on job classifications and date of hire: Miscellaneous 2% at 55 Full Formula Plan for all employees qualified as Classic Members. Peace Officers under PC 830.1 and qualified as a Classic Member are members of the Safety 3% at 55 Full Formula Plan. Members qualified as PEPRA under CalPERS guidelines are either Miscellaneous 2% at 62 Full Formula Plan or Safety 2.7% at 57 Full Formula Plan. Membership begins on the date of hire. There is a 5-year vesting period. Retirement benefits are based on age at retirement, earnings, and years of service.

Employees are responsible for paying the member contribution rate. The contribution is deposited into the employee's CalPERS member account. The contribution rate for a Classic miscellaneous member is 7% and 9% for a Classic safety member. PEPRA members contribute 50% of the annual

normal cost rate and the contributions are subject to increase, decrease, or stay the same in any given year. The normal cost rate for fiscal year 23/24 is 7.75% for miscellaneous PEPRA members and 13.75% for PEPRA Safety members. The City pays an employer contribution which varies annually.

Previously withdrawn funds can be redeposited on a pre-tax basis through payroll deduction. Employees must contact CalPERS to determine the cost.

Reciprocity is an agreement between CalPERS and certain other city, county or special district retirement plans that provides retirement benefits based on your highest earnings in either plan. Reciprocity must be established within 6 months of employment.

The beneficiary of a member's account is established by law. Changes can be made by completing a change form. A married member requires the spouse's signed consent. Before you retire, death benefits are payable to the following survivors in the following order unless designated otherwise on a valid Beneficiary Designation form: 1. Your surviving spouse/registered domestic partner (whether or not you were still living together at the time of your death); or, if none, 2. Natural and adopted children, including (in limited situations) a natural child adopted by another, share and share alike; or, if none, 3. Parents, share and share alike; or if none, 4. Brothers and sisters, share and share alike, or if none, 5. Your estate (if probated, or subject to probate), or if not, 6. Your trust (if one exists), or if not, 7. Stepchildren, share and share alike, or, if none, 8. Grandchildren, including step-grandchildren, share and share alike, or, if none, 9. Nieces and nephews, share and share alike, or, if none, 10. Great-grandchildren, share and share alike, or, if none, and 11. Cousins, share and share alike.

◆ **Deferred Compensation:**

As authorized by IRS Code 457, the City offers an optional supplemental retirement savings plan through MissionSquare that defers taxable income and interest earned. Participation is voluntary and contributions can be increased, decreased, stopped or restarted without restriction and without fees or penalties. There are no restrictions or charges for reallocation of investments. Contributions are made through payroll deduction on a pretax basis so current income taxes are reduced. Nothing in the account is forfeited in the event of death and the designated beneficiaries receive the remaining funds. Contributions can start with as little as \$25 per pay period. Withdrawal of contributions is limited to retirement, separation of employment, and while employed, due to a severe financial hardship resulting from a sudden illness, disability, or accidental property loss, or with an account balance of less than \$5,000 where no contributions have been made for two years (other conditions may apply).

◆ **Disability Insurance:**

Employees participate in the State Disability Insurance (SDI) program. Employees pay 1% of wages by payroll deduction to fund future SDI and Paid Family Leave (PFL) benefits. SDI pays temporary disability benefits up to one year when you cannot work due to your own injury or illness that is not the result of your job. PFL pays compensation benefits not to exceed 6-weeks in a 12-month period when you stop working to care for a seriously ill qualified family member as verified by doctor certification or to bond with a new child. SDI and PFL provide income and are not a right to time off, or job protection if time off is granted. The right to job protected leave must be consistent with the Federal and State Family Medical Leave Acts, or State Pregnancy Disability Act.

Your weekly benefit amount is about 60 to 70 percent (depending on income) of wages earned 5 to 18 months before your claim start date up to the maximum weekly benefit amount. SDI has a 7-day non-payable waiting period, PFL does not have a waiting period. Employees must use sick (if eligible), or other accrued leave to cover the wage difference between SDI/PFL and city pay. Benefit checks are issued every two weeks.

◆ **Workers Compensation:**

Workers compensation benefits are provided as required by law to protect employees who are injured on the job. The City is self-insured for workers compensation benefits and pays the benefits through a third-party administrator, Acclamation Insurance Management Services (AIMS). Coverage is automatic and begins immediately. Benefits include payment for medical expenses and tax-free temporary disability (TD) payments to help replace lost wages while temporarily disabled.

Report the injury immediately to a supervisor or to the Human Resources Department. Don't delay, there are time limits to report an injury. Waiting too long may result in losing the right to benefits. You will be given an injury report form to complete, with instructions on how to obtain medical care. If in need of emergency care, call 911 for help immediately. Medical care is provided through the City's authorized medical providers. Pre-designation of a personal medical doctor to treat work related injuries requires prior written authorization.

TD benefits are provided when an injured employee cannot work. TD is based on earnings, and is about 66% of the employee's average weekly earnings, not to exceed a weekly maximum amount of \$1,619.15 for 2023. There is a 3-day non-payable waiting period. Employees must use sick, vacation or other accrued leave to cover the difference between TD and city pay to provide 100% until accruals are exhausted. TD benefit checks are issued every two weeks. TD benefits are not issued for partial day absences and sick leave must be used for medical care appointments. Leave taken for a worker compensation injury or illness qualifies as job protected leave pursuant to the Federal and State Family Medical Leave Acts.

◆ **Flexible Spending Account (FSA):**

The City offers an optional FSA plan benefit through AFLAC. To enroll in this benefit, contact AFLAC representative Stacie Bender for assistance. Coverage begins on the first day of the month following date of hire. FSA plan benefits, as authorized by IRS code 125, allow employees to use pre-tax dollars to pay for certain benefit costs, thus reducing taxable income, and increasing take-home pay. With FSA, a portion of each paycheck is set aside to pay insurance premiums for optional insurance plans such as accident, sickness, short term disability, intensive care, cancer care, long term care and personal major recovery & life threatening events, and to self-reimburse for dependent day care (DDC) and unreimbursed medical (URM) expenses. This amount is deducted from employee paychecks before federal and state income taxes are calculated so taxes are not paid on money spent on qualified DDC or URM expenses, or optional insurance plans. Without an FSA, employees pay taxes on every dollar earned, then optional insurance plans and DDC or URM expenses are paid.

A DDC/FSA covers dependent children under age 13 who qualify as tax dependents and anyone claimed as a tax dependent because of physical or mental inability to care for himself/herself. An URM FSA covers medical expenses such as insurance copayments and deductibles, medical care (consultations, diagnostic lab work, etc.), prescription and diabetic supplies (blood sugar monitor, syringes, test strips, etc.), dental and vision care.

Enrollment in AFLAC is limited to the 30-day period from the initial hire date or at open enrollment (October), effective January 1. Changes to plan benefits selected cannot occur until the next open enrollment period, or under certain circumstances during the plan year such as changes in cost or coverage, changes in family status and separation from service. Any changes in marital status or dependent eligibility must be reported to the Human Resources Department within 30 days of occurrence, otherwise plan changes due to newly eligible spouse or dependents are delayed until open enrollment. During open enrollment, insurance plans automatically renew unless you make changes. However, DDC and URM accounts require re-enrollment each year. The individual plan brochure describes specific plan benefits and co-payments.

To request reimbursement for qualified DDC or URM expenses, submit a claim form and proof of payment of expenses. Caution should be used in determining how much to set aside from each paycheck for DDC and URM expenses. Qualified DDC expenses must have occurred during the plan year. Qualified URM expenses must have been paid during the plan year regardless of when services were provided (IRS Publication 502). You may roll over up to \$500 unused amount of URM from one plan year to the next, all amounts over \$500 are forfeited. Any unused amount set aside for DDC does not roll over to the next plan year and is forfeited.

◆ **Employee Assistance Program (EAP):**

The EAP provides evaluation by professional counselors, and if appropriate, short term counseling for behavioral problems which affect work performance or personal life. Through a confidential, self-referral process, employees and their household members can discuss their personal situation such as family violence, marital relationship or parenting conflicts, substance abuse assessment, addictions, stress, anxiety, depression, grief and loss, or referrals to community resources. Refer to the brochure for details. Other services such as financial, legal, etc., are also available.

◆ **Employee Union Membership:**

The City operates under specific Employer-Employee Relations Policies and City Personnel System Rules. Certain positions are recognized under employee bargaining groups. Part-time and temporary employees are excluded. Employee bargaining groups negotiate salary and benefits for members and agreements are contained in each employee bargaining group memorandum of understanding (MOU). Employees are not required to become dues paying members nor to contribute a representation fee. Groups recognized are the Shafter Police Officers Association (SPOA), and the Shafter Public Works Employee Association. Membership dues are made as a payroll deduction. Positions not recognized by a bargaining unit are covered by Resolution of the City Council.

◆ **Assigned Vehicle Program:**

Designated Police and Public Works employees may take home pool vehicles as authorized by the Department Head. The benefit may be reported as taxable income under certain circumstances. City employees are required to use pool vehicles to travel on business. Incidental use of a personal vehicle for business travel is prohibited, unless authorized in writing. Use of a personal vehicle requires submission of proof of personal automobile insurance.

◆ **Policies:**

Employees are required to receive, understand and adhere to specific City policies, and are required to acknowledge such in writing. Depending on the job assignments, these policies include the following: DMV Driving Record, Department of Transportation Drug Testing, Confidential Personnel Information, Drug and Alcohol in the Workplace, Employee Protection Line, Fraud, Harassment and Discrimination, Hepatitis B Immunization Program, HIPPA Program, Personnel System Rules, Wage Deduction, Workers Compensation, and Workplace Violence.

Glossary of Terms

Adopted Budget: The final budget amount adopted by the City Council in June.

Amended Budget: The official budget as adopted and as amended by the City Council through the course of a fiscal year.

Appropriation: An authorization made by the City Council, Agency, and/or Authority members which permits the City to incur obligations and to make expenditures of resources. Budgetary/operating fund appropriations lapse at the end of each fiscal year. Non-operating fund appropriations continue in force until fully expended or until the City has accomplished or abandoned the purpose for which the City Council, Agency or Authority granted the funds. Spending cannot exceed the level of appropriation without the City Council's, Agency's or Authority's approval.

Arbitrage: A payment made to the federal government in connection with a bond issue of tax exempt or other federally tax-advantaged bonds. The payment represents the amount, if any, of arbitrage earnings on bond proceeds and certain other related funds, except for earnings that are not required to be rebated under limited exemptions provided under the Internal Revenue Code. An issuer generally is required to calculate, once every five years during the life of its bonds, whether or not an arbitrage rebate payment must be made.

Assessed Valuation: The value established for real property for use as a basis in levying property taxes. For all agencies in the State of California, assessed value is established by the County for the secured and unsecured property tax rolls; the utility property tax roll is valued by the State Board of Equalization. Under Article XIII of the State Constitution (Proposition 13 adopted by the voters on June 6, 1978), properties are assessed at 100% of full value. Proposition 13 also modified the value of real taxable property for fiscal 1979 by rolling back values to fiscal 1976 levels. From this base of assessment, subsequent annual increases in valuation are limited to a maximum of 2%. However, increases to full value are allowed for property improvements or upon change in ownership. Personal property is excluded from these limitations, and is subject to annual reappraisal.

Assessment Districts (AD): Under the Municipal Improvement Act that allows a designated area to pay the debt service on bonds sold to finance capital improvements installed by the City or a developer. The property owners receiving the benefit of the improvements pay an assessment on their property tax bills.

Asset Forfeiture: Asset seizures and forfeitures resulting from police investigations and court decisions. Asset Forfeiture funds are used for law enforcement purposes.

Audit: Prepared by an independent certified public accountant, or CPA, the primary objective of an audit is to determine if the City's Financial Statements fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.

Balanced Budget: A budget in which planned expenditures do not exceed planned funds available.

Bond: A security that represents an obligation to pay a specific sum of money on a specific date in the future, typically with periodic interest payments.

Glossary of Terms

Budget: A financial plan for a specified period of time that matches planned revenues and expenditures to municipal services.

Budget Amendments: The City Council, Agency and/or Authority members have the responsibility for adopting the City's budget, and may amend or supplement the budget at any time after adoption by majority vote. The City staff has the authority to approve line item budgetary transfers between expenditure objects of the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.

Budget Policies: General and specific guidelines adopted by the City Council that govern budget preparation and administration.

CalPERS: California Public Employees Retirement System, a mandatory fringe benefit for City employees.

Capital Expenditure: An acquisition or an improvement (as distinguished from a repair) that will have a life of more than one year and costs more than \$5,000.

Capital Improvement Program (CIP): A plan to provide for the maintenance or replacement of existing public facilities and assets and for the construction or acquisition of new ones. The CIP document identifies capital needs on a five-year basis.

Capital Project Funds: Funds used to account for financial resources used in the acquisition or construction of major capital facilities other than those financed by Proprietary Funds or Trust Funds.

Cash Basis or Cash Method: Is an accounting method that recognizes income and deductions when money is received or paid.

Certificates of Participation (COP): Obligations of a public entity based on a lease or installment sales agreement. Payments to certificate holders may originate from the General Fund (in case of a lease) or a special fund (in case of an installment sale).

Community Facilities District (CFD): A designated area for specific capital improvements installed by the City or a developer, or the maintenance of same. The property owners receiving the benefit of the improvements pay a special tax on their property tax bills.

Contractual Services: A series of Object Codes which include the expense of services procured independently by contract or agreement with person, firms, corporations or other governmental units.

Contingency: An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as flood emergencies, federal mandates, shortfalls in revenue, and similar events.

Debt Financing: Borrowing funds as needed and pledging future revenues to make current expenditures.

Debt Service: Payments of principal and interest on bonds and other debt instruments according to a predetermined schedule.

Debt Service Funds: Funds used to account for the payment of, and accumulation of resources for, long-term debt principal and interest.

Deficit: A shortfall of resources to meet expenditures.

Glossary of Terms

Department: A major organizational unit of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

Development Impact Fee: Funds created to provide for infrastructure projects through Development Impact Fees.

Division: An organizational element, below Department and above Programs in the City of Murrieta's organizational hierarchy.

Encumbrance: Commitment of funds to purchase an item or service.

Errata Items: Budgetary items added after the proposed budget document was printed.

Expenditure: The outflow of funds paid, or to be paid, for an item obtained regardless of when the expense is actually paid.

Fiduciary Funds: Also known as, trust or agency funds; held in a fiduciary capacity by a governmental unit for individuals, organizations, or other governmental units, as an agent or trustee.

Fees for Services: Charges paid to the City by users of a service to help support the costs of providing that service.

Fiscal Year: A twelve-month period for recording financial transactions. The City has specified July 1 through June 30 as its fiscal year.

Franchise Fee: A fee charged for the privilege of using public rights-of-way and property within the City for public or private purposes.

Fringe Benefits: Compensation that an employer contributes to its employees such as social security, retirement, life/health insurance, or training supplements. Fringe benefits can be either mandatory, such as social security contributions, or voluntary, such as retirement and health insurance benefits.

Fund: An accounting entity that records all financial transactions for specific activities or governmental functions.

Full-Time Equivalent (FTE): A term used to refer to the number of hours for which a position is budgeted. Most fulltime employees are paid for 2,080 hours in a year.

Fund Balance: The amount of assets either obligated or reserved for specific purposes or available for financing the expenditures and other requirements of the budget year.

GANN Appropriations Limit: This term refers to Article XIII B of the California State Constitution that places limits on the amount of proceeds from taxes that state and local governmental agencies can receive and spend each year.

Gas Tax: A fund to account for receipts and expenditures of money apportioned under the Street and Highway Code of the State of California for money derived from the use of certain fuels and borne by the consumer, for transportation improvements. The money is restricted to research, planning, construction, improvement, and maintenance of public streets.

Glossary of Terms

General Fund (0100): The primary operating fund of the City where all revenues that are not allocated by law or contractual agreement are accounted for. With the exception of subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose. A limited number of capital improvements are financed from this source since its focus is to fund ongoing operations.

General Obligation Bond: A bond secured by the pledge of the issuer's full faith, credit, and usually, taxing power. Bonds issued through a governmental entity which have legal authority to levy a tax on real and personal property located within the governmental boundaries at any rate necessary to collect enough money each year to pay principal and interest due.

Governmental Accounting Standards Board (GASB): The Governmental Accounting Standards Board establishes and improves standards of state and local governmental accounting and financial reporting that will result in useful information for users of financial reports and guide and educate the public, including issuers, auditors, and users of those financial reports.

Government Finance Officers Association (GFOA): An organization established to assist in the professional management of governments by developing and identifying financial policies and best practices through education, training, facilitation of member leadership and networking.

Grants and Reimbursements: Funds received directly or indirectly from other governmental agencies for specific related activity and time period. Money awarded may be received in advance or as a reimbursement of activities.

Highway Users Tax Account (HUTA): State accounting for excise taxes on various transportation fuels. California motor vehicle fuel taxes include the gasoline tax, diesel fuel tax, and the use fuel tax. Allocations to cities and counties are based on the formulas outlined in the Streets and Highways code. See Gas Tax Fund.

Infrastructure: The physical assets of the City; i.e., streets, water, sewer, public buildings, parks, and the support structures within a development.

Interest Revenue: Revenues received as interest from the investment of funds not immediately required to meet cash disbursement obligations.

Interfund Charges: To account for services that are incurred in different funds than where they are charged.

Internal Service Funds: Funds used to improve the management of resources and generally provide goods and services to departments on a cost-reimbursement basis.

Landscape & Lighting District, or LLD: A designated area, neighborhood, or community identified to specially benefit from certain improvements, such as parks, playgrounds, landscapes, sidewalks, lighting, trees, etc. Due to the special benefit, landowners in the identified area are assessed to pay the costs of the construction and/or ongoing maintenance of such improvements.

Line-Item Budget: A budget that lists detailed expenditure categories (salary, materials, telephone service, travel, etc.) separately, along with amounts budgeted for each specific category.

Glossary of Terms

Long-term Debt: debt with a maturity of more than one year after the date of issue.

Major Fund: Any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget.

Major Fund Capital Expenditures:

Measure A: Money generated by Riverside County's one-half percent sales tax originally approved by the voters in 1988. In 2002, the voters extended this sale tax through 2039. The money is used to maintain and construct local streets and roads.

Message from The City Manager: Included in the opening section of the budget, the Message from the City Manager provides the City Council and the public with a general summary of the most important aspects of the budget, changes from previous fiscal years, and the views and recommendations of the City Manager.

Municipal: In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village as opposed to other local governments.

Modified Accrual Basis: Governmental accounting method. Revenue is recognized when it becomes available and measurable.

Motor Vehicle In Lieu: State subvention revenue calculated annually by the State on a per capita basis.

National Pollutant Discharge Elimination System (NPDES): Money received from the County of Riverside relating to the permit program for discharges from storm drain systems.

Object Codes: Are specific numerical classifications for which money is allocated for disbursements.

Operating Budget: plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Ordinance: A formal legislative enactment by the City Council. It has the full force and effect of the law within City boundaries unless pre-empted by a higher form of law. An Ordinance has a higher legal standing than a Resolution and is typically codified in a City's municipal regulation.

Other Post-Employment Benefits (OPEB): Benefits other than pensions, most commonly health care benefits. GASB Statement No. 45 requires agencies to account for financial obligations to pay retiree Other Post Employment Benefits.

Program: A grouping of activities organized to accomplish basic goals and objectives.

Program Budget: A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or line item expenditures.

Property Tax: A statutory limited tax levy, which may be imposed for any purpose.

Glossary of Terms

Proprietary Funds: Established to account for the financing of services rendered on a user-charge basis. See Internal Service Funds.

Real Property Transfer Tax: Real property transfer tax is collected by the County Tax Collector and is based on the value of property transferred.

Redevelopment Agency: A government body dedicated to urban renewal. Redevelopment efforts often focus on reducing crime, destroying unsuitable buildings and dwellings, restoring historic features and structures, and creating new landscaping, housing, business, and transportation opportunities. Effective February 2012, all redevelopment agencies throughout the State of California were dissolved. See Successor Agency.

Resolution: A special or temporary order of a legislative body (e.g., City Council or appropriate Agency / Authority) that requires less formality than an ordinance.

Revenue: Funds that the City receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Revenue Bond: A bond payable solely from specific revenues, tax increment revenues, or tolls, charges or rents paid by users of the facility constructed with the proceeds.

Risk Management: An internal service fund used to finance and account for the City's worker's compensation activity such as claims expense, insurance, premiums, and administrative expenses. Additional funds held in this fund are to buffer for the impact of the unknown, but potential, losses. An organized attempt to protect an organization's assets against accidental loss in the most cost effective manner.

Riverside County Transportation Commission, (RCTC): The commission that allocates Riverside County's share of the money generated by the one-half percent sales tax.

Sales Tax: A tax on the purchase of goods and services.

Special Assessment: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those parties.

Special Assessment Bond: Bonds issued by cities, counties, authorized political subdivisions, and local districts secured by liens on benefited properties included in a special assessment district.

Special Charges/License and Permits: These charges are directly charged to individuals for specific services rendered by the City. They include charges to process or issue building permits and the cost to conduct engineering and planning reviews of any building project undertaken by a licensed contractor or private property owner.

Special Revenue Funds: Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

Subventions: Revenues collected by the state, or other level of government, which are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu, cigarette taxes in-lieu, and gasoline taxes.

Glossary of Terms

Successor Agency: Based on the dissolution of redevelopment agencies throughout the State, an agency designated with the responsibility to wind down the activities of former redevelopment agencies.

Tax Allocation Bonds: Debt which is secured by tax increment revenue.

Transfers: To account for money that moves from one funding source to another funding source, for a specific purpose.

Transient Occupancy Tax: Transient Occupancy Tax is collected from the operators of hotels and motels located within the city limits of Murrieta. Ten percent of the total rent collected by a motel or hotel is remitted to the City.

Unfunded Liability (UAL): When a plan's Value of Assets is less than its Accrued Liability, the difference is the plan's Unfunded Liability.

User Fees: The payment of a fee for direct receipt of a service by the party benefiting from the service.

Variance: Difference between actual experience and budgeted or projected experience in any financial category.



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Yazmina Pallares, City Clerk, Gabriel Gonzalez, City Manager

SUBJECT: APPROVAL OF IMPLEMENTATION ACTION PLAN FOR
STRATEGIC PLAN 2024-2027

RECOMMENDATION

Council approval of creation of Implementation Action Plan for the City of Shafter Strategic Plan 2024-2027.

BACKGROUND

Following up on discussion on the creation of the Implementation Plan from the March 9, 2024, Strategic Plan workshop with Council and Staff, Staff is recommending that Council approve the creation of the Implementation Action Plan for the Strategic Plan.

In February 2023, City Staff engaged with the Institute for Local Government (ILG) to facilitate the development of a Strategic Plan. Council, Staff, and ILG participated in two Strategic Planning and Goal-setting sessions on March 4 and May 18, 2023, to develop the city's vision further. A SWOT Analysis (Strengths, Weaknesses, Opportunities, and Threats) was conducted during the first session and was a great team exercise and helped facilitate everyone on the same page. ILG provided a Strategic Planning and Goal Setting Report in late June 2023.

Council and Staff developed four strategic initiatives: Economic Development, Public Safety, Community Services, and Housing and Infrastructure. The Implementation Action Plan with the four strategic initiatives is attached for your reference.

ANALYSIS

The proposed Plan identifies 30 separate objectives to support the four core initiatives consistent with Council goals and direction and 112 specific action items with key performance indicators to assist in achieving these objectives in the next three years. The City engaged with ClearGov to streamline the process of the Strategic Plan and implementation process. Council can monitor progress toward achieving the goals outlined in the Plan through the ClearGov website. Additionally, the Council and Staff will review the Strategic Plan document, discuss progress toward strategic initiatives, and make necessary revisions annually.

FISCAL IMPACT

MANAGEMENT REPORT

None.

CEQA ANALYSIS

None.

APPROVED BY THE CITY ATTORNEY

ALTERNATIVES

None.

NEXT STEPS

Staff will provide quarterly progress reports of the Implementation Action Plan.

ATTACHMENTS

1. City of Shafter Strategic Plan FY2024_FY2027

City of Shafter, CA
FY2024-2027 Strategic Plan
Implementation Action Plan



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Introduction Letter

Welcome to the strategic plan for the City of Shafter for the fiscal period 2024-2027. This comprehensive document describes our mission, vision, and strategic direction for the upcoming years, providing a clear roadmap to guide us toward the achievement of long-term goals and positioning our city for greater success.

Within this strategic plan, we conducted a thorough examination of our current state, identified areas requiring improvement, and established specific objectives and goals that will serve as the foundation for our decision-making and resource allocation. Employing a collaborative and forward-thinking approach, our intention is to leverage our strengths, address weaknesses, and seize opportunities in order to adapt to the dynamic and evolving environment around us.

Our commitment to excellence, innovation, and the communities we serve is encapsulated in this strategic plan. Through collective efforts, an openness to change, and remaining faithful to our mission and vision, we are confident in our ability to realize our objectives and leave a lasting positive impact on Shafter.

As we embark on this transformative journey, we express our vast appreciation to all our stakeholders. Your support and dedication are vital for our success. Together, we will navigate the path ahead, emerging as a stronger, more resilient organization.

This strategic plan marks Shafter's 1st formalized strategic plan process ending with public distribution. We welcome any and all suggestions on how we can improve our transparency with our communities and our efforts to make Shafter better. The plan is dynamic and will be continuously reviewed and updated to remain relevant and responsive to change.

Shafter City Council 2023/2024



City Council 2023/2024

Shafter Council (Left-Right): Mayor Pro Tem Cathy Prout, Gustavo Olvera Jr., Mayor Chad Givens, Pete Espinoza, Gilbert Alvarado

Cathy L. Prout

- Appointed Mayor Pro Tem December 2022
- Term Expires December 2024

Gustavo Olvera Jr.

- Term Expires December 2026

Chad Givens

- Appointed Mayor December 2022
- Term Expires December 2024

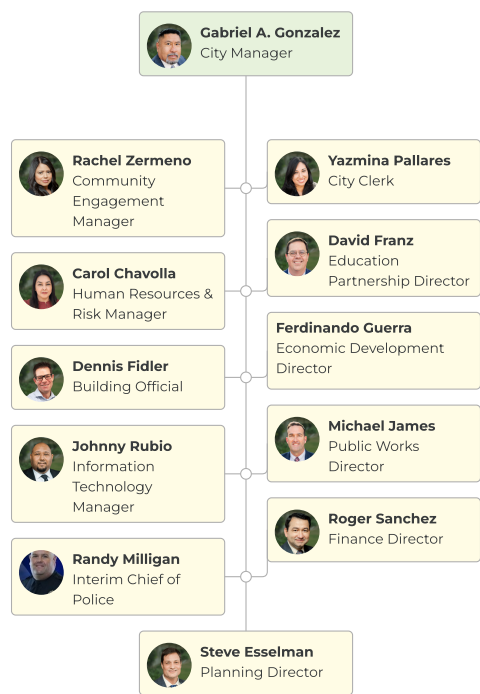
Pete Espinoza

- Term Expires December 2024

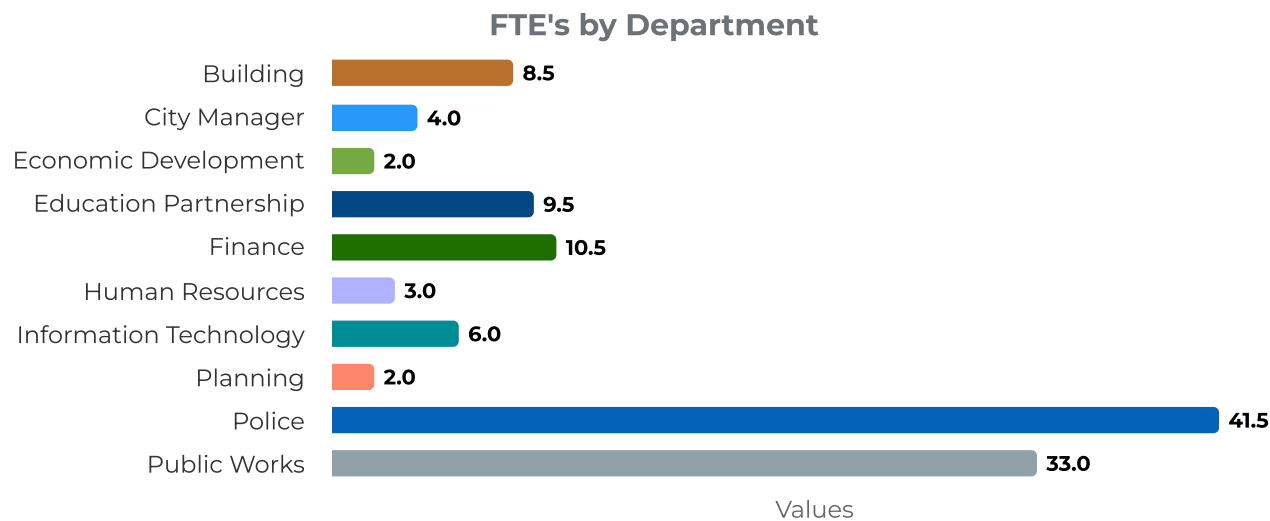
Gilbert T. Alvarado

- Term Expires December 2024

Executive Leadership Team 2023/2024



Staffing by Department 2023/2024



SWOT Analysis

Strengths

- Strong community and active civic engagement
- Robust agricultural and industrial sector
- Safe environment with low crime rates
- Quality educational initiatives
- New Developments, like Housing
- Proactive and approachable community and city government
- Business-friendly and affordability
- Proximity to Bakersfield

Weaknesses

- Perceived isolation
- Limited retail diversity
- Limited dining options
- Limited nighttime activities
- Walkability/biking
- No hotels or visitor centers
- Limited sources of sales tax
- Disconnect of core city and new development areas on 7th Std Rd

Opportunities

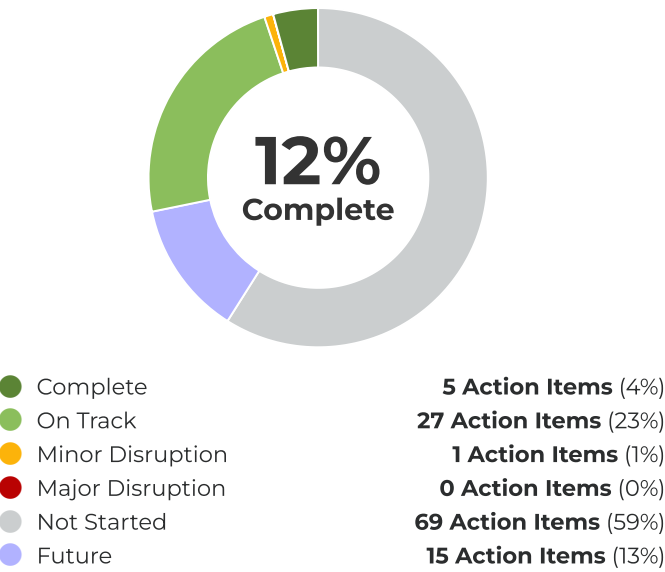
- Embrace new technology, possibilities, and globalization
- Downtown Revitalization
- New amenities and facilities
- Lerdo Hwy Development
- Build and leverage partnerships
- Affordable, Mix-Income, Multi-family Housing
- Growth in Tourism through events and programs
- Better Connection between all areas around Shafter
- Improvements in school performance

Threats

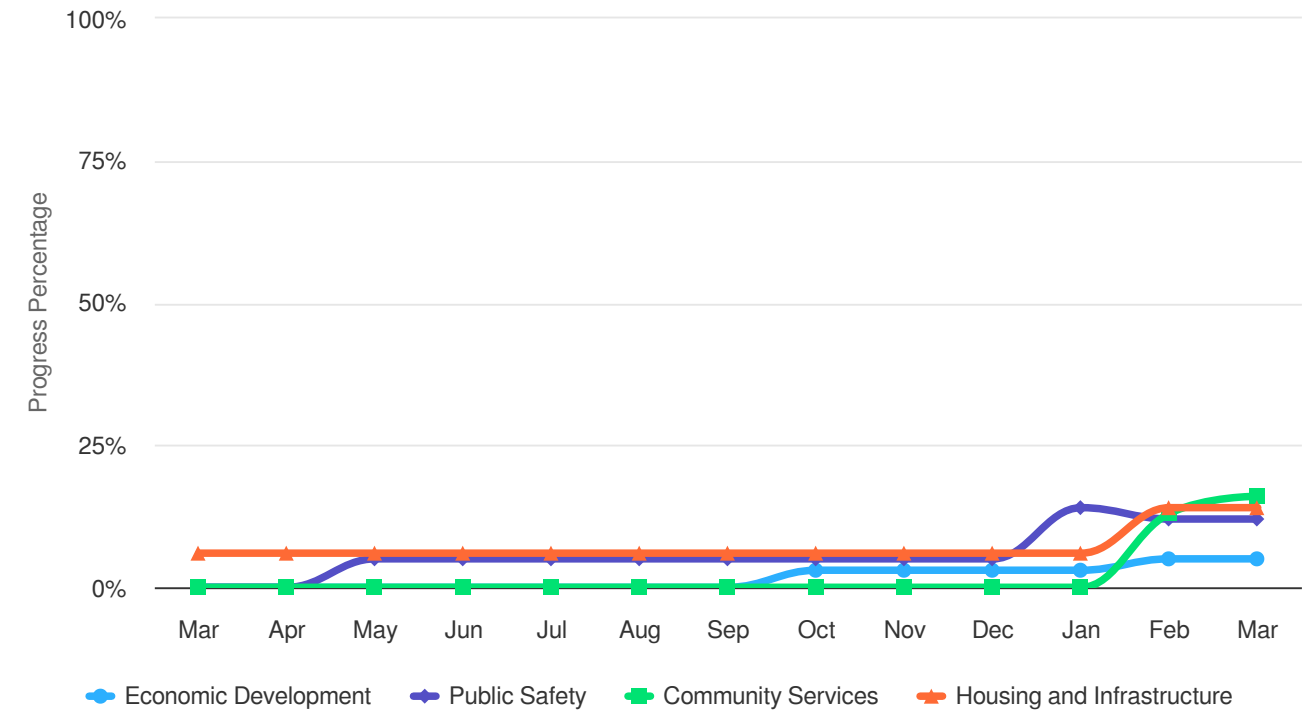
- Proximity to Bakersfield
- Potential competition with neighboring cities for resources, investments, and business prospects
- Growth outpacing city government's ability to serve
- Time and resource availability to best strategize and use all grant funds
- Potential Loss of Momentum in City being proactive with meeting future demand

Plan Status and Progress

Overall Plan Status



Strategic Initiatives Progress Over Time



Strategic Initiatives



Economic Development

Overall Progress

5%



Objectives

11



Public Safety

Overall Progress

12%



Objectives

7



Community Services

Overall Progress

16%



Objectives

8



Housing and Infrastructure

Overall Progress

14%



Objectives

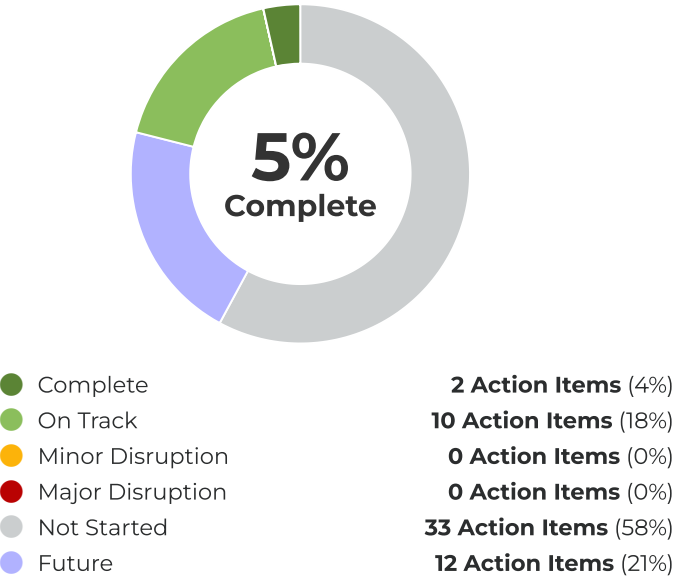
4

Economic Development

Cultivate the expansion of local businesses by building stronger relationships, fostering a business-friendly environment, boosting the local economy, and attracting nationally recognized businesses.



Overall Progress



Objectives

Complete On Track Minor Disruption Major Disruption Not Started Future

Approve a General Plan Update, Development Regulations Update, and Programmatic Environmental Impact Report	Action Items 11	Progress 0%	Status Future
Workforce Development	Action Items 3	Progress 0%	Status Not Started
Sales Tax Dashboard	Action Items 3	Progress 2%	Status On Track
Revitalization of the City Core	Action Items 4	Progress 3%	Status On Track

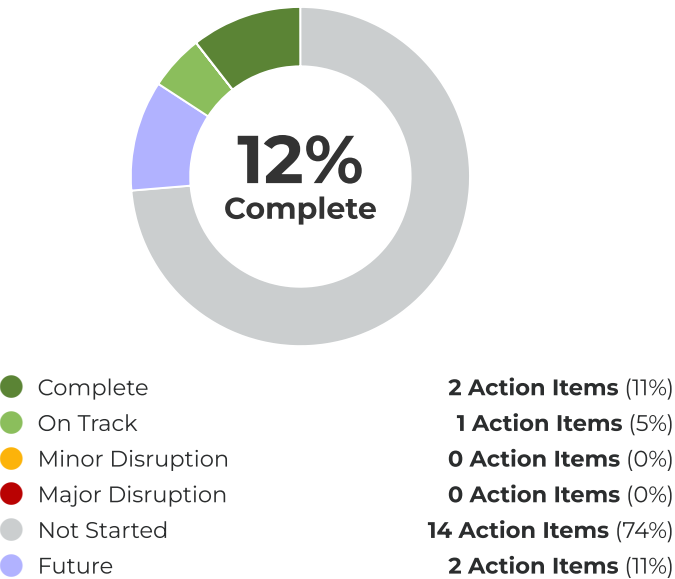
Master Plan Lerdo Hwy Corridor	Action Items 4	Progress 0%	Status
Identify Growth Industries to Target	Action Items 5	Progress 0%	Status
Create shovel ready city owned properties	Action Items 5	Progress 1%	Status
Create Retail Strategy	Action Items 3	Progress 3%	Status
Attract at least five national, or well-known, businesses.	Action Items 10	Progress 17%	Status
Branding the City	Action Items 5	Progress 33%	Status
Create an Economic Development Specific Website	Action Items 4	Progress 1%	Status

Public Safety

Safeguard the city's security by upholding a vigilant and forward-thinking law enforcement agency, surpassing industry benchmarks in the recruitment and retention of police officers, fostering community trust through exceptional customer service and robust communication, and ensuring that the built environment enhances the safety of residents.



Overall Progress



Objectives

	Complete	On Track	Minor Disruption	Major Disruption	Not Started	Future
Enhance Community Trust and Interaction through Social Media						
Action Items	6					
Progress					0%	
Status						
Public Safety Security Cameras						
Action Items	3					
Progress					83%	
Status						
Crime Data Analyst						
Action Items	2					
Progress					0%	
Status						
Establish College Cadet Program						
Action Items	2					
Progress					0%	
Status						

Flock (LPR)	Action Items 2	Progress 0%	Status
UAS - Drone	Action Items 3	Progress 0%	Status
Gossamer Grove Substation	Action Items 1	Progress 0%	Status

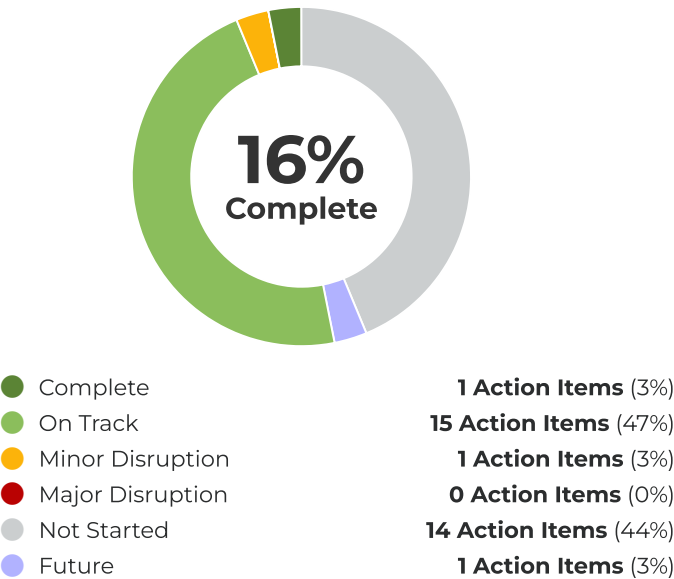
Strategic Initiatives

Community Services

Provide exceptional community services to residents by offering upgraded facilities and services, leveraging partnerships with both public and private entities. Additionally, work towards creating and maintaining city parks and facilities that attract both residents and organizations.

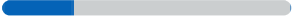


Overall Progress



Objectives

		Complete On Track Minor Disruption Major Disruption Not Started Future	
Laserfiche Document Management Services - expansion of digital services	Action Items 3	Progress 0%	Status
Modernize the permitting system to accept online payments and permitting process	Action Items 5	Progress 24%	Status
Increase Library Use	Action Items 2	Progress 0%	Status
Increase SLLC Participation of Local Schools	Action Items 4	Progress 29%	Status

Improve customer service experience for utility billing online payments.	Action Items 1	Progress  40%	Status 
Citywide Compensation Study	Action Items 1	Progress  5%	Status 
Recruitment and Training	Action Items 14	Progress  6%	Status 
Increase the availability of park/pool permits for all users	Action Items 2	Progress  25%	Status 

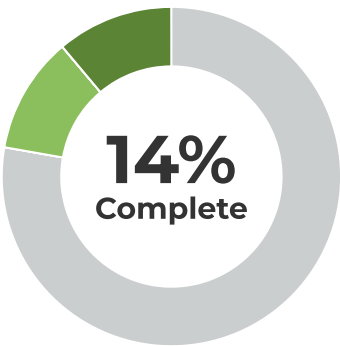
Strategic Initiatives

Housing and Infrastructure

Promote the smart growth of Shafter through the implementation of a comprehensive community plan. This plan will encompass diverse housing options for all families and generations, encourage healthy lifestyles, and expand infrastructure to effectively accommodate future growth.



Overall Progress



- Complete

● On Track

● Minor Disruption

● Major Disruption

● Not Started

● Future
- 1 Action Items (11%)

1 Action Items (11%)

0 Action Items (0%)

0 Action Items (0%)

7 Action Items (78%)

0 Action Items (0%)

Objectives

- Complete

● On Track

● Minor Disruption

● Major Disruption

● Not Started

● Future

Expand City's fiber optic broadband capabilities by completing Master Plan and attracting a Public-Private Partnership with an internet service provider (ISP)	Action Items 4	Progress 25%	Status
Goals and Policies of the Housing Element	Action Items 1	Progress 0%	Status
CIP Dashboard	Action Items 1	Progress 30%	Status
Ensure proper funding for utility/infrastructure needs	Action Items 3	Progress 0%	Status



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Marco Martinez, City Attorney, Steve Esselman, Planning Director

SUBJECT: ADOPTION OF URGENCY ORDINANCE NO. 756 THAT
ESTABLISHES A 45-DAY MORATORIUM TEMPORARILY
PROHIBITING THE ESTABLISHMENT OF SMOKE SHOP
BUSINESSES, HOOKAH LOUNGES, AND TOBACCO STORES

RECOMMENDATION

Council find the action is exempt from the California Environmental Quality Act; adopt Urgency Ordinance No. 756, an Interim Urgency Ordinance of the City Council of the City of Shafter, California, enacted Pursuant to California Government Code Section 65858 prohibiting the establishment of smoke shops, hookah lounges, and tobacco stores in the City of Shafter for a 45-day period, pending study and adoption of Regulatory and Zoning Standards.

BACKGROUND

In recent years, e-cigarettes and other vape pens have become a popular alternative to traditional smoking. Further, current research indicates that chemicals contained in such products may be harmful to persons, especially minors, and that vaping releases contents of e-cigarettes into the air. Further, e-cigarettes are made to mimic conventional cigarettes, making enforcement of smoking and tobacco product regulation difficult and confusing if e-cigarettes are excluded.

As a result, on November 8, 2022, California voters upheld the state law (SB 793) prohibiting a tobacco retailer, or any of the tobacco retailer's agents or employees, from selling, offering for sale, or possessing with the intent to sell or offer for sale, most flavored tobacco products including flavored e-cigarettes and menthol cigarettes, as well as tobacco product flavor enhancers in retail locations.

On October 7, 2023, Governor Newsom signed into law AB 935, strengthening the enforcement of the flavored tobacco retail law and broadening the definition of a retail location. However, cities still retain the authority to draft and enforce local flavored tobacco bans for products that were exempted by state law.

Recently, the Shafter Police Department became aware that an existing tobacco retailer was engaged in the sale of prohibited products, including cannabis. Such illegal operations also raised concerns about the impacts of such operations on surrounding businesses and community, including minors and sensitive adjacent land uses as well

MANAGEMENT REPORT

ADOPTION OF URGENCY ORDINANCE NO. 756 THAT ESTABLISHES A 45-DAY MORATORIUM TEMPORARILY PROHIBITING THE ESTABLISHMENT OF SMOKE SHOP BUSINESSES, HOOKAH LOUNGES, AND TOBACCO STORES

as their use as illegal commercial cannabis stores.

While the illegal sales have ceased and enforcement actions are pending against the operator, that incident caused a review of the City's current Smoke Shop, Hookah Lounge and Tobacco Store regulations. That review revealed that the City does not have specific regulations governing how or where such uses may operate. The purpose of this Urgency Ordinance is to establish a moratorium on the approval of any (business) license or permit for potential new operators of Smoke Shops, Hookah Lounges and/or Tobacco Stores.

The proposed moratorium will give staff time to evaluate the City's current regulations and study whether new regulations are appropriate, given that the State of California has also recently passed additional new laws prohibiting a tobacco retailer, or any of the tobacco retailer's agents or employees, from selling, offering for sale, or possessing with the intent to sell or offer for sale, most flavored tobacco products including flavored e-cigarettes and menthol cigarettes, as well as tobacco product flavor enhancers in retail locations.

In the last year, staff has not received any inquiries to establish any smoke shop businesses, hookah lounges, and tobacco stores within the City of Shafter.

ANALYSIS

California Government Code Section 65858 authorizes cities to adopt an urgency measure in the form of an Urgency Ordinance to protect the public from a current and immediate threat to the public health, safety, or welfare resulting from a contemplated zoning proposal. Government Code Section 65868 further provides that such an urgency measure shall be effective for only 45 days following its adoption but may be extended beyond the initial 45-day period, following compliance with that Section, for an additional 10 months and 15 days and subsequently for an additional 12 months.

The attached Urgency Ordinance establishes a moratorium on the approval of any permits, licenses or entitlements seeking to establish a new Smoke Shop, Hookah Lounge or Tobacco Store in the City. It does not affect existing lawful Smoke Shops or Tobacco Stores (there are no Hookah Lounges in the City). During the time that the Urgency Ordinance is in place, City staff will study to impacts of these uses and the interplay of new state laws to craft new, comprehensive regulations and zoning requirements for the establishment of future Smoke Shops, Hookah Lounges and/or Tobacco Stores in the City.

Because this is an Urgency Ordinance, it must be adopted by 4/5 vote of the City Council.

FISCAL IMPACT

There is no fiscal impact resulting from the adoption of the Urgency Ordinance.

CEQA ANALYSIS

ADOPTION OF URGENCY ORDINANCE NO. 756 THAT ESTABLISHES A 45-DAY MORATORIUM TEMPORARILY PROHIBITING THE ESTABLISHMENT OF SMOKE SHOP BUSINESSES, HOOKAH LOUNGES, AND TOBACCO STORES

This Urgency Ordinance is not a project within the meaning of Section 15378 of the State of California Environmental Quality Act (CEQA) Guidelines, because it has no potential for resulting in physical change in the environment, directly or indirectly. The City Council further finds, under Title 14 of the California Code of Regulations, section 15061(b)(3) that this interim Urgency Ordinance is nonetheless exempt from the requirements of CEQA, because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment since it temporarily prohibits the establishment of uses.

APPROVED BY THE CITY ATTORNEY

Yes

ALTERNATIVES

Alternatives to the proposed action are to not adopt Urgency Ordinance No. 756 or provide alternative direction to staff.

NEXT STEPS

An extension of the Urgency Ordinance will require:

1. The City Council to issue a written report, 10 days prior to acting on any extension of the Urgency Ordinance, describing the measures taken to alleviate the condition which led to the adoption of the Urgency Ordinance; and
2. After notice pursuant to Section 65090 and public hearing, the City Council may extend the Urgency Ordinance for 10 months and 15 days and subsequently extend the interim ordinance for one year. Any extension also requires a 4/5 vote for adoption. Not more than two extensions may be adopted.

ATTACHMENTS

1. Exhibit 1 - Urgency Ordinance No. 756

ORDINANCE NO. 756

AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA, ENACTED PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 65858 PROHIBITING THE ESTABLISHMENT OF SMOKE SHOPS, HOOKAH LOUNGES, AND TOBACCO STORES IN THE CITY OF SHAFTER FOR A 45-DAY PERIOD, PENDING STUDY AND ADOPTION OF REGULATORY AND ZONING STANDARDS.

WHEREAS, the City of Shafter, California (“City”) is a municipal corporation, duly organized as a Charter City under the constitution and laws of the State of California; and

WHEREAS, Article 11, Section 7 of the California Constitution authorizes the City of Shafter to make and enforce within its limits all ordinances and regulations not in conflict with general laws; and

WHEREAS, the unregulated development of Smoke Shops, Hookah Lounges and Tobacco Stores, as defined in this Urgency Ordinance, presents an immediate threat to the public health, safety and welfare for the following reasons:

- The City does not have specific regulations in its Municipal Code governing the establishment of Smoke Shops, Tobacco Stores or Hookah Lounges. Specifically, there are no detailed regulations regarding the development, operation or location standards for these uses; and
- Significant concerns have been raised regarding the lack of current regulations to address Smoke Shops, Tobacco Stores and Hookah Lounges and the noise, safety, health, and other impacts of these uses on the community including on minors and sensitive land uses as well as their use as commercial cannabis stores; and
- Many state laws have been adopted, which acknowledge the public health impacts of tobacco, especially flavored tobacco products, and specifically its effect on minors. For example, state law prohibits public school students from smoking or using tobacco products while on campus, while attending school sponsored activities, or while under the supervision or control of school district employees. State law also prohibits smoking in playgrounds. State law also prohibits smoking within 20 feet of the main entrances and exits of public buildings; and
- In recent years, e-cigarettes and other vape pens have become a popular alternative to traditional smoking. Further, current research indicates that chemicals contained in such products may be harmful to persons, especially minors, and that vaping releases contents of e-cigarettes into the air. Further, e-cigarettes are made to mimic conventional cigarettes, making enforcement of smoking and tobacco product regulation difficult and confusing; and
- It is also appropriate the review other operational impacts from locating Smoke Shops, Hookah Lounges and Tobacco Stores in areas close to locations where children gather; and
- As a result, on November 8, 2022, California voters upheld the state law (SB 793) prohibiting a tobacco retailer, or any of the tobacco retailer’s agents or employees, from selling, offering for sale, or possessing with the intent to sell or offer for sale, most flavored tobacco products

EXHIBIT 1

including flavored e-cigarettes and menthol cigarettes, as well as tobacco product flavor enhancers in retail locations; and

- On October 7, 2023, Governor Newsom signed into law AB 935, strengthening the enforcement of the flavored tobacco retail law and broadening the definition of a retail location; and
- Cities still retain the authority to draft and enforce local flavored tobacco bans for products that were exempted by state law; and
- Smoke Shops, Hookah Lounges and Tobacco Stores can also be a target for theft and vandalism and it would be prudent to study operational elements that discourage such activities. Additionally, Smoke Shops and Tobacco Stores may be affiliated with the sale of illegal cannabis products and drug paraphernalia that encourage illegal activity, which can negatively affect the neighborhoods and surrounding community; and
- The establishment of Hookah Lounges produces secondary smoke, far more concentrated than cigarette smoke, which can negatively affect workers, passers-by, neighbors, the elderly, sick and disabled and particularly minors. Recognizing the health risks, state laws have been adopted to prohibit unlawful smoking of tobacco in hookah pipes in an enclosed place of employment as well as prohibiting smoking of tobacco in hookah pipes by those under 18 years of age; and
- Due to the lack of development, operation and location standards for these uses, the City desires to study new zoning regulations to provide clear, consistent, and uniform guidance to businesses and individuals regarding the citing and operational characteristics while also addressing significant community concerns; and

WHEREAS, due to the health, safety, and welfare impacts of Smoke Shops, Hookah Lounges and Tobacco Stores, the City wishes to study the appropriate types of local regulations that can address their impacts; and

WHEREAS, California Government Code Section 65858 provides that, without following the procedures otherwise required prior to the adoption of a zoning ordinance, an urgency measure in the form of an interim ordinance may be adopted by a four-fifths vote of the City Council to protect the public from a current and immediate threat to the public health, safety, or welfare resulting from a contemplated zoning proposal. Government Code Section 65868 further provides that such an urgency measure shall be effective for only 45 days following its adoption, but may be extended beyond the initial 45 day period, following compliance with that Section, for an additional 10 months and 15 days and subsequently for an additional 12 months; and

WHEREAS, City staff requires time to gather data about the adverse impacts of Smoke Shops, Hookah Lounges and Tobacco Stores, including vape stores, and to research, study, and consider ways to possibly amend the City's Municipal Code to address the potential impacts caused by these uses; and

WHEREAS, City staff and the Shafter Police Department intend to conduct research into the possible and likely impacts of further regulating Smoke Shops, Hookah Lounges and Tobacco Stores, including vape stores, in the City in order to mitigate adverse impacts; and

WHEREAS, in the last year, City staff has not received any inquiries to establish any Smoke Shops, Hookah Lounges, and Tobacco Stores within the City of Shafter; and

WHEREAS, as a result, the City Council desires to institute a forty-five (45) day moratorium on the approval of any business licenses and/or land use entitlement or permit so that the City can research and select the best course of action for the City's citizens and the community at large.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHAFTER DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Findings. The above recitals are true and correct and are incorporated herein by reference. The Shafter City Council hereby finds and determines that Smoke Shops, Hookah Lounges and Tobacco Stores constitute an immediate threat to public health, safety and welfare. The approval of additional entitlements for Smoke Shops, Hookah Lounges and Tobacco Store establishments under the City's current regulations will further threaten public health, safety, or welfare. The adoption of this Urgency Ordinance is therefore necessary for the immediate protection of public safety, health and welfare.

SECTION 2. CEQA. The City Council finds that this Urgency Ordinance is not a project within the meaning of Section 15378 of the State of California Environmental Quality Act ("CEQA") Guidelines, because it has no potential for resulting in physical change in the environment, directly or indirectly. The City Council further finds, under Title 14 of the California Code of Regulations, section 15061(b)(3) that this interim Urgency Ordinance is nonetheless exempt from the requirements of CEQA, because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment since it prohibits the establishment of uses.

SECTION 3. Moratorium. During the time this Ordinance is in effect, no business license or other permit or entitlement shall be issued for the establishment or operation of a Smoke Shop, Hookah Lounge and/or Tobacco Store, as defined herein, unless this moratorium is extended or terminated by the City Council.

As used in this Urgency Ordinance, the following definitions apply:

- A. "Establish" or "operate" a Smoke Shop, Hookah Lounge or Tobacco Store (as defined in this Urgency Ordinance) means and includes any of the following: (i) the opening or commencement of the operation of a Smoke Shop, Hookah Lounge or Tobacco Store; (ii) the conversion of an existing business, facility, use establishment, or location to a Smoke Shop, Hookah Lounge or Tobacco Store; and (iii) the addition of a Smoke Shop, Hookah Lounge or Tobacco Store to any other existing business, facility, use, establishment or location.
- B. "Hookah" means a glass or metal water pipe usually decorated and shaped somewhat like a bottle or small tank, with a long, flexible cord pipe, also known as shisha, nargile, hubble bubble, nag and Turkish water Pipe.

- C. “Hookah Lounge” means an area of a commercial establishment, whether enclosed, indoor or outdoor, designated specifically for the use of hookahs, but does not include private use of hookahs in personal residences if otherwise in compliance with applicable law.
- D. “Tobacco Paraphernalia” means any device, product, equipment, or material of any kind that is intended or designed for use for smoking, inhaling, or ingesting tobacco, notwithstanding that the device, product, equipment, or material may also be used for smoking, inhaling, or ingesting any controlled substance. “Tobacco paraphernalia” includes, but is not limited to, all of the following: (i) Metal, ivory, wooden, acrylic, glass, stone, plastic, or ceramic pipes with or without screens, permanent screens, hashish heads, or punctured bowls; (ii) Water pipes; (iii) Bongs; (iv) Chillums; (v) Ice pipes or chillers; (vi) Cigarette papers or wrappers; (vii) Cigarette rolling machines; (viii) Blunt wraps, as defined in Section 308 of the Penal Code; (ix) Hookahs and similar devices constructed with a receptacle or container in which water or some other liquid may be placed into which smoke passes and is cooled in the process of being inhaled or ingested; and (x) any electronic device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, or hookah. “Tobacco Paraphernalia” shall include any component, part, or accessory of the foregoing, whether or not sold separately.
- E. “Tobacco Product” means any product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, e-cigarettes (with or without flavoring), cigars, little cigars, chewing tobacco, pipe tobacco, or snuff or vaping accessories. “Tobacco Product” shall include any component, part, or accessory of the foregoing, whether or not sold separately. “Tobacco Product” does not include a product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where the product is marketed and sold solely for such an approved purpose.
- F. “Tobacco Store” or “Smoke Shop” means a retailer or wholesale business or any person that: (1) sells, offers for sale or offers to exchange for any form of consideration, tobacco, Tobacco Products or Tobacco Paraphernalia; and (2) has fifteen percent (15%) or more of the square feet in the establishment used for the sale or display of tobacco, Tobacco Products or Tobacco Paraphernalia.

Notwithstanding the prohibition contained in this section, the City will continue to accept and process applications for uses prohibited by this moratorium if so required by State law. Any application received and processed during the moratorium shall be processed at the applicant’s sole cost and risk with the understanding that no permit, license, approval or other entitlement for a use covered by this Section may be issued while this moratorium or any extension of it is in effect.

In addition, any person who lawfully holds an existing permit, license, and/or land use entitlement for an existing and lawfully operating Smoke Shop. Hookah Lounge and/or Tobacco Shop in the City of Shafter, as of the effective date of this Urgency Ordinance may continue to lawfully operate under that existing permit, license, and/or entitlement. Nothing herein shall limit the authority of the City to revoke or suspend any existing license, permit, and/or entitlement as authorized under existing law.

SECTION 4. Adoption. Pursuant to Government Code Section 65858 and 36937, this interim urgency ordinance is designed to protect the health, safety, and welfare of the City and its residents and becomes effective immediately upon adoption by a four-fifths (4/5) vote of the City Council following the notice and public hearing required by Government Code Section 65858(a).

SECTION 5. Term. This Urgency Ordinance is adopted under the provisions of Government Code Section 65858 and 36937(b) and shall take effect immediately upon its passage by a four-fifths vote of the City Council. This Urgency Ordinance shall remain in effect for forty-five (45) days from its adoption, unless earlier repealed or extended pursuant to law.

SECTION 6. Report Required. No less than ten (10) days prior to the scheduled expiration of this Urgency Ordinance, staff shall issue a report to the City Council on the progress of its study and on determinations for how the City should proceed, insofar as conclusions have been drawn.

SECTION 7. Severability. If any provision of this Urgency Ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such invalidity or unconstitutionality shall not affect other provisions or applications of this Urgency Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Urgency Ordinance are severable. The City Council hereby declares that it would have adopted this Urgency Ordinance irrespective of the invalidity of any portion thereof.

PASSED, APPROVED, AND ADOPTED THIS 18th DAY OF JUNE, 2024.

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk

APPROVED AS TO FORM:

Marco A. Martinez, City Attorney



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Alex Gonzalez, Deputy Public Works Director

SUBJECT: APPROVAL OF BUDGET STATUS FOR SHAFTER AQUATIC
CENTER IMPROVEMENTS (CIP PROJECT #PF00002)

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve the use of \$700,000 in Federal American Rescue Plan Act funds to amend existing construction contracts for completing improvements at the Shafter Aquatics Center; and authorize the Public Works Director to execute said contract amendments on behalf of the City.

BACKGROUND

The Council previously authorized \$3,000,000 in Clean California grant and local funds for rebuilding the pools at the Shafter Aquatics Center through a construction contract with JTS Construction. This amount was to have covered the original construction bid plus contingencies. Upon the project's commencement, several contract change orders were necessary to address both unanticipated issues and opportunities to enhance the operation of the pool. Changes include the installation of new pool area lighting, completely new electrical runs within the mechanical room, new pool handrails, additional demolition work on the pool deck for an increased concrete thickness, pool water chemistry controller updates, rerouting of pool lighting conduit, replacement of auto-fill lines, and the installation of a new diving board and stand. To date, the City has processed \$266,500.29 in change orders.

In addition to the change orders already issued, there are additional change orders for consideration that include the installation of three permanent outdoor showers, over-excavation and compaction of the building pad for the new building, and comprehensive mechanical room work to accommodate updated systems. Staff is estimating an additional \$200,000 to complete this additional work.

ANALYSIS

Among the more substantial items left to complete involves mitigating an issue uncovered during the demolition of the previous building that another contractor was performing. This mitigation specifically consists of removing two large underground vaults abandoned during a building renovation approximately 30 years ago. A plan to demolish the vaults and recompact the surrounding soil has been developed based on

APPROVAL OF BUDGET STATUS FOR SHAFTER AQUATIC CENTER IMPROVEMENTS (CIP PROJECT #PF00002)

input from a geotechnical firm and the City Building Official. This plan should be implemented now rather than deferring to the new building construction contract because one of the vaults is directly under the electrical panel of the previous building, which needs to be removed by PG&E before the new building construction can proceed. An application for temporary on-site electrical service has been requested to operate the pool during the construction of the new building.

The following is an updated summary of the project budget forecast:

Original Contract Amount	\$2,842,500.00
Change Orders To Date	\$266,500.29
Forecasted Change Orders	\$200,000.00
Estimated Project Total	\$3,309,000.29
Original Council Approved Budget	\$3,000,000.00

Not included in the budget above is \$700,000 in Federal American Rescue Plan Act (ARPA) funds that the Council committed to improving the Aquatics Center. It was originally anticipated that these funds would be committed to the new building phase, but given the funding shortfall listed for the pool phase, they can and should be used now.

FISCAL IMPACT

No budget action is required. The Clean California, ARPA, and local funds committed to the Shafter Aquatics Center project (Capital Improvement Project #PF00002) are sufficient to fund the latest estimate of the project costs.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the approval of additional funds to cover unforeseen costs to improve the Shafter Aquatics Center that has already been environmentally cleared and therefore, it is the creation of a governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ALTERNATIVES

There is no alternative to completing the recommended work described above because it must be completed to restore the pools and main building at the Aquatics Center. The work can be deferred to the new building phase of the project, but that would not likely reduce costs, plus it would delay work on the site electrical service and

APPROVAL OF BUDGET STATUS FOR SHAFTER AQUATIC CENTER IMPROVEMENTS (CIP PROJECT #PF00002)

the overall project completion. The current funding shortfall can be addressed by increasing the participation of the General Fund, but ARPA funding already committed to the project can also cover the shortfall. The participation of the General Fund will likely need to be revisited after building construction bids are opened later this year.

NEXT STEPS

Upon Council approval, existing construction contracts will be amended to complete the additional work described above.

ATTACHMENTS

None



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Michael James, Public Works Director

SUBJECT: FINALIZE AQUATICS CENTER BUILDING ELEVATION
DISCUSSION

RECOMMENDATION

Finalize discussion on building exterior and architectural features presented by Ordiz-Melby Architects and provide design feedback to staff.

BACKGROUND

At its June 4, 2024 meeting, the Council was provided with profiles of two different design concepts for the exterior of a new building planned for the Shafter Aquatics Center by Ordiz Melby Architects. Profiles of each concept are provided with this staff report. "Scheme A" consists of cement plaster, manufactured stone veneer wainscot, and a standing seam roof with a color scheme that resembles shade structures recently assembled at City parks. "Scheme B" consists of cement plaster, metal siding (horizontal and vertical orientation), and a standing seam roof with a color scheme to match Shafter High School colors.

Following the presentation, the Council requested additional time to consider the options before providing direction on which one to include in the construction plans for future bidding. Since the meeting, Ordiz Melby Architects prepared an assessment of each design concept, including pros and cons of each one, which is also included in this staff report.

ANALYSIS

To ensure the new building project is on track to be designed and constructed by next summer, Ordiz Melby Architects requests a determination on which building exterior to incorporate into the design.

FISCAL IMPACT

No budget action is required. The item is presented for discussion purposes only.

CEQA ANALYSIS

This item does not require discretionary action as it is for informational purposes only. Therefore, it does not trigger a CEQA review.

APPROVED BY THE CITY ATTORNEY

MANAGEMENT REPORT

Not Applicable

ALTERNATIVES

There are no alternatives to the recommended action. The item is presented for discussion purposes only.

NEXT STEPS

Following tonight's meeting, the Council's feedback will be used to update the design and develop biddable construction plans. Authorization to bid will be brought before the Council for approval at a future meeting.

ATTACHMENTS

1. Profiles of Building Exterior Options
2. Assessment of Building Exterior Options



CITY OF SHAFTER AQUATIC CENTER
SCHEME A: EXTERIOR RENDER 1
 JUNE 6, 2024





CITY OF SHAFTER AQUATIC CENTER
SCHEME A: EXTERIOR RENDER 2
JUNE 6, 2024





CITY OF SHAFTER AQUATIC CENTER
SCHEME B: EXTERIOR RENDER 1
 JUNE 6, 2024





2024 06 05

City of Shafter Aquatic Center Building Exterior Elevation Materials – Pros & Cons

Scheme A

Exterior Materials:

- Cement plaster
- Manufactured stone veneer wainscot
- Standing seam roof

Scheme B

Exterior Materials:

- Cement plaster
- Metal siding (horizontal and vertical orientation)
- Standing seam roof

Cement plaster

Pros: common building material, strong, durable, uniform surface, repairability

Cons: Application of cement plaster finish is a time-consuming process

Manufactured stone veneer

Pros: Aesthetic value: creates the look of natural beauty on any exterior, rich spectrum of profiles and colors, provides durable protection, requires little maintenance.

Cons: Moisture problems can occur if stone veneer siding is not installed correctly, in terms of cost, manufactured stone veneer costs more than other siding options.

Metal siding panels

Pros: Eco-friendly, energy efficient, lightweight, durable, aesthetic value

Cons: Not vandal proof, prone to scratches & dents, repairability

Metal standing seam roofing

Pros: Easy to maintain, pest resistant, durable, aesthetics, environmentally friendly, resistant to fading and chalking with 30-year warranty product, Eco-friendly

Cons: Cost is one of the biggest disadvantages over other roofing materials such as asphalt shingles

☎ 661.832.5258

📠 661.832.4291

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Suite 280
Bakersfield, CA 93309
ordizmelby.com



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Michael James, Public Works Director, Marcos Torres, Deputy Public Works Director

SUBJECT: AWARD NEW PROFESSIONAL SERVICES AGREEMENT FOR NIGHTLY PARK PATROLS TO DARK KNIGHT SECURITY

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(4) of the California Environmental Quality Act Guidelines; authorize the Public Works Director to serve SITREP Security Solutions with a termination notice for an active professional services agreement to provide park patrol services; approve a cost proposal submitted by Dark Knight Security to provide nightly park patrol services upon the termination of said agreement with SITREP Security Solutions for a monthly fee of \$2,300; and authorize the Public Works Director to enter into a new professional services agreement with Dark Knight Security for providing said park patrol services.

BACKGROUND

For the past four years, SITREP Security Solutions (SITREP) has been contracted with the City to provide nightly patrol services for City parks. Specifically, their work consists of performing one nightly patrol after City parks close and locking doors for on-site public restrooms. The primary intent of locking the restrooms is to reduce interior vandalism and reduce City resources needed to perform repairs.

While the services provided by SITREP have reduced restroom vandalism and loitering at the parks, Public Works is not fully satisfied with the consistency of the service and communication provided. Therefore, proposals from other security companies were requested. At least six Bakersfield-based companies were contacted. SITREP was also notified about the bid request and invited to submit a new proposal but has yet to do so. To date, one proposal was submitted by Dark Knight Security, based in Shafter.

ANALYSIS

Dark Knight Security is proposing a monthly service fee of \$2,300, whereas SITREP currently charges \$2,737.50. In addition to a cost reduction, Dark Knight Security offers the opportunity to work with a local company with a vested interest in the community. Companies that did not submit a proposal have stated they cannot be competitive because they require minimum time commitments that exceed the time realistically needed to provide the service.

MANAGEMENT REPORT

AWARD NEW PROFESSIONAL SERVICES AGREEMENT FOR NIGHTLY PARK PATROLS TO DARK KNIGHT SECURITY

Before a professional services contract is awarded to Dark Knight Security, the City must serve SITREP with a formal termination notice for their current agreement. The minimum notice is ten days. A new agreement with Dark Knight Security could go into effect as early as July 8, 2024.

FISCAL IMPACT

A contract with Dark Knight Security will go into effect during Fiscal Year 2024-2025. The budget prepared for the park security patrols during this period would cover SITREP's higher monthly service fee. If the service provided by Dark Knight Security is satisfactory, future fiscal year budgets may have cost adjustments to account for inflation and increased labor costs. Budget action is not required at this time.

CEQA ANALYSIS

The action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines because the action is the approval of a professional services agreement for nightly park patrols and therefore, it is the creation of a governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ALTERNATIVES

The Council can direct staff to retain the services by SITREP or explore the use of City crews to at least lock the restrooms at the time parks close, which is 10:00 p.m. SITREP's level of service has declined in recent months, which has negatively impacted park security. At this time, Dark Knight Security offers a smaller cost than SITREP and is Shafter-based. Having City crews lock the restrooms would result in after-hours callout charges exceeding what Dark Knight Security is proposing. Crewmember availability seven days per week would also be challenging. Therefore, alternative action is not recommended.

NEXT STEPS

Upon Council authorization, Public Works will issue a termination notice to SITREP and a new professional services agreement to Dark Knight Security.

ATTACHMENTS

1. Dark Knight Security Proposal
2. Original SITREP Proposal (2022)

Dark Knight Security
Matthew Hernandez
184 Redwood Dr
Shafter, CA 93263
661-220-0225
Matthern88@gmail.com

To:
Michael James, P.E.
Public Works Director
336 Pacific Avenue
Shafter, CA 93263

Proposal for the City of Shafter

Dark Knight Security is a local security company started in 2006 by Jesus Hernandez and is now run by Matthew Hernandez Dark Knight Security is prepared to offer the following services to the City of Shafter:

- Daily park checks
- Locking bathroom facilities
- Making sure there is no one on the park after hours

Upon acceptance of Dark Knight Security's services, the City of Shafter shall pay Dark Knight Security \$2300 per month on the first of every month beginning on July 8, 2024 via [METHOD -Check,PAYPAL, ETC]. Failure to do so may result in the termination of the contract. Terms may be reviewed and amended if accepted by both parties.

I look forward to the opportunity to do business with the City of Shafter. If you have any questions, or would like to discuss further, you may reach me at 661-220-0225 or Matthern88@gmail.com.

Contract#	002-422COSP
Date:	4/20/2022
Company:	City of Shafter
Address:	Parks
Contact:	Michael James
Phone:	661-746-5002
Email:	mjames@shafter.com



4440 Grissom St Suite 102
 Bakersfield, Ca 93313
 Phone: (661) 241-0619
 Email: s.leal@sitrepsecurityllc.com

Item	Description	Quantity	Unit Price	Amount
1	Mobile Patrol Lock Ups 5 parks	Monthly*	\$2737.50	\$2737.50
2	Reporting Software, GPS	1	\$0.00	\$0.00
			Total	\$2737.50

*This bill rate reflects current pricing at a rate of 18.00 per check. 18.00x 5 lock up/checks x 365 days divided by 12 months for a monthly average of the above cost.
 We request this increase due to operational cost. Pricing would take effect for 5/1/2022 as two years have passed since start of contract 3/1/2020



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Michael James, Public Works Director

SUBJECT: AWARD ZERKER ROAD IMPROVEMENTS PROJECT - PHASE III
TO GRIFFITH COMPANY

RECOMMENDATION

Council find the action is exempt from the California Environmental Quality Act; authorize allocating \$44,000 in additional local street improvement funding to Capital Improvement Program Project ST00038.2; accept bids received for the Zerker Rd. Reconstruction Project - Phase III Project; approve one (1) bid submitted by Griffith Company for said project in the amount of \$703,543.00; authorize the Public Works Director to award a construction contract for said project to Griffith Company; and authorize expenditures for said project up to \$775,000.

BACKGROUND

At its April 16, 2024 meeting, the Council authorized formal bidding for Zerker Rd. Reconstruction Project - Phase III Project. As designed, the project would reconstruct a 2,800-foot portion of Zerker Road, beginning just south of the JS Ag Facility and heading south to the tie-off point of the previously completed Phase II project. It includes a full pavement reconstruction that grinds and removes the existing road section and reconstructs a new road base section and asphalt concrete layer. The pre-bid estimate for the project is \$750,000.

Open May 24, 2024, bids were publicly opened for the project. A summary of the results is as follows:

Bid No.	Bidder	Bid Amount
1	Griffith Company	\$703,543.00
2	Bowman Asphalt	\$770,900.00
3	Granite Construction Company	\$899,538.00
4	Burtch Construction	\$928,558.86
5	Westrock, LLC	\$804,804.00

MANAGEMENT REPORT

Griffith Company submitted the lowest confirmed bid at an amount of \$703,543.00.

ANALYSIS

Griffith Company has performed numerous street improvement projects for the City, including the previous phase of the Zerker Road improvements. An appropriate budget to cover their bid plus approximately ten percent (10%) in contingencies is \$775,000.

FISCAL IMPACT

Capital Improvement Program (CIP) Project #ST00038.2 has a budget for this project in the amount of \$731,000, \$506,419 of which is made possible by an allocation of Road Maintenance and Rehabilitation Account (RMRA) funding. The balance comes from other sources of recurring street project funding. Increasing the budget to the recommended amount of \$775,000 requires budget action by the Council. The allocations from these recurring street project funding sources can be increased by \$44,000.

CEQA ANALYSIS

The project is exempt from CEQA per Section 15302 of the CEQA Guidelines (Class 2 – Replacement or Reconstruction) because it is the replacement and/or reconstruction of a portion of Zerker Road on the same site as the road to be replaced and will have substantially the same purpose and capacity.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ALTERNATIVES

The City committed to this project when the Council designated it for RMRA funding. It can be downsized to reduce costs and stay within the existing CIP budget, but that requires rejecting all bids for the current project. Because there are adequate sources of matching funding to proceed with this important project, alternative action is not recommended.

NEXT STEPS

Upon Council authorization, Public Works will award the project to Griffith Company and proceed with the construction phase. Construction is expected to take place this summer and will likely require significant traffic coordination and detouring, which will be coordinated with nearby industries and shared with the public in advance.

ATTACHMENTS

1. Public Bid Opening Tabulation Sheet
2. Confirmed Bid Results



ENGINEERING DEPARTMENT

336 Pacific Avenue Shafter, CA 93263

(661) 746-5002 • Fax: (661) 746-9125

ST00039.24 ZERKER RD. RECONSTRUCTION PHASE III

BID OPENING

FRIDAY, MAY 24, 2024
11:00 AM

City of Shafter Representatives:

Alex Gonzalez
Carlos Garcia

Plan Holders Present (check if contractor attended Bid Opening):

<u>Present</u>	<u>Bid Bond</u>		<u>BID</u>
<u>X</u>	<u>X</u>	<u>Burtch Construction</u>	\$ <u>928,558.86</u>
<u>X</u>	<u>X</u>	<u>Griffith Company</u>	\$ <u>703,543.00</u>
<u>X</u>	<u>X</u>	<u>Granite Construction Company</u>	\$ <u>899,538.00</u>
<u>X</u>	<u>X</u>	<u>Westrock, LLC DBA Westrock General Engineering</u>	\$ <u>804,804.00</u>
<u>X</u>	<u>X</u>	<u>Bowman Asphalt</u>	\$ <u>770,900.00</u>
<u> </u>	<u> </u>	<u> </u>	\$ <u> </u>
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2024 ZERKER ROAD RECONSTRUCTION PROJECT (PH 3)				GRIFFITH COMPANY		BOWMAN ASPHALT		GRANITE CONSTRUCTION COMPANY		BURTCH CONSTRUCTION		WESTROCK LLC	
ITEM	DESCRIPTION	QTY	UNITS	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
A1	HOT MIX ASPHALT, 3/4 IN PG64-10	3,200	TONS	\$ 93.00	\$ 297,600.00	\$ 95.00	\$ 304,000.00	\$ 93.00	\$ 297,600.00	\$ 124.69	\$ 399,008.00	\$ 108.00	\$ 345,600.00
A2	CLASS II AGGREGATE BASE	3,900	CY	\$ 41.50	\$ 161,850.00	\$ 48.00	\$ 187,200.00	\$ 59.90	\$ 233,610.00	\$ 66.71	\$ 260,169.00	\$ 55.18	\$ 215,202.00
A3	FULL DEPTH GRIND & REMOVE SECTION	105,000	SF	\$ 0.80	\$ 84,000.00	\$ 0.90	\$ 94,500.00	\$ 1.35	\$ 141,750.00	\$ 1.08	\$ 113,400.00	\$ 1.15	\$ 120,750.00
A4	SUBGRADE COMPACTION	105,000	SF	\$ 0.17	\$ 17,850.00	\$ 0.55	\$ 57,750.00	\$ 0.68	\$ 71,400.00	\$ 0.79	\$ 82,950.00	\$ 0.20	\$ 21,000.00
A5	FOG SEAL	105,000	SF	\$ 0.07	\$ 7,350.00	\$ 0.04	\$ 4,200.00	\$ 0.03	\$ 3,150.00	\$ 0.09	\$ 9,450.00	\$ 0.06	\$ 6,300.00
A6	RUMBLE STRIP	4,764	LF	\$ 2.09	\$ 9,956.76	\$ 2.00	\$ 9,528.00	\$ 2.00	\$ 9,528.00	\$ 1.07	\$ 5,097.48	\$ 2.50	\$ 11,910.00
A7	ADJUST MONUMENT TO GRADE	1	EA	\$ 4,100.00	\$ 4,100.00	\$ 1,800.00	\$ 1,800.00	\$ 2,000.00	\$ 2,000.00	\$ 2,212.26	\$ 2,212.26	\$ 1,300.00	\$ 1,300.00
A8	TRAFFIC CONTROL	1	LS	\$ 14,471.24	\$ 14,471.24	\$ 48,900.00	\$ 48,900.00	\$ 40,000.00	\$ 40,000.00	\$ 22,100.00	\$ 22,100.00	\$ 12,500.00	\$ 12,500.00
A9	TRAFFIC STRIPING	1	LS	\$ 11,265.00	\$ 11,265.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,391.50	\$ 12,391.50	\$ 10,621.00	\$ 10,621.00
A10	PERMIT AND INSPECTION FEE ALLOWANCE	1	LS	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
A11	REPLACE FIBER OPTIC BOX & LID	2	EA	\$ 12,300.00	\$ 24,600.00	\$ 3,500.00	\$ 7,000.00	\$ 4,000.00	\$ 8,000.00	\$ 8,140.31	\$ 16,280.62	\$ 10,921.00	\$ 21,842.00
A12	MOBILIZATION (FULL PROJECT)	1	LS	\$ 70,000.00	\$ 70,000.00	\$ 43,522.00	\$ 43,522.00	\$ 80,000.00	\$ 80,000.00	\$ 5,000.00	\$ 5,000.00	\$ 37,279.00	\$ 37,279.00
				TOTAL BID PRICE:	\$ 703,543.00	TOTAL BID PRICE:	\$ 770,900.00	TOTAL BID PRICE:	\$ 899,538.00	TOTAL BID PRICE:	\$ 928,558.86	TOTAL BID PRICE:	\$ 804,804.00
				SUBS: COLD PLANE PAVEMENT RECYCLING SYSTEM RUMBLE STRIP PAVEMENT RECYCLING SYSTEM STRIPING HARKER		SUBS: COLD PLANE PAVEMENT RECYCLING SYSTEM RUMBLE STRIP PAVEMENT RECYCLING SYSTEM STRIPING CENTRAL VALLEY STRIPING TRAFFIC CONTROL SAFETY NETWORK		SUBS: COLD PLANE PAVEMENT RECYCLING SYSTEM RUMBLE STRIP PAVEMENT RECYCLING SYSTEM STRIPING HARKER		SUBS: COLD PLANE PAVEMENT RECYCLING SYSTEM RUMBLE STRIP PAVEMENT RECYCLING SYSTEM STRIPING HARKER TRAFFIC CONTROL SAFETY NETWORK		SUBS: COLD PLANE PAVEMENT RECYCLING SYSTEM RUMBLE STRIP PAVEMENT RECYCLING SYSTEM SURVEY JOYNER STRIPING HARKER FIBER OPTIC BOX LOOP ELECTRIC	



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 18, 2024

FROM: Gabriel A. Gonzalez, City Manager

PREPARED BY: Gabriel Gonzalez, City Manager

SUBJECT: DISCUSSION AND DIRECTION TO CONDUCT FEASIBILITY ANALYSIS TO IDENTIFY QUALITY OF LIFE RECREATIONAL AMENITIES UTILIZING THE REPURPOSING OF EXISTING CITY FACILITIES

RECOMMENDATION

Council provide direction to city staff to conduct a feasibility analysis of existing city facilities for recreational amenities.

BACKGROUND

The City is currently highly focused on enhancing recreational amenities for the community; this has been evident with the millions of dollars the City recently invested in Veteran's Park, Aquatic Center, Mannel Park, Stringham Park, and a skate park. Additionally, the new North Shafter Park is in the design phase and is anticipated to be completed in 2025.

ANALYSIS

Purpose

The purpose of this report is to explore the feasibility of repurposing existing city facilities for recreational activities. This initiative aims to enhance community engagement, improve the utilization of underused spaces, and provide diverse recreational opportunities for residents.

Background

Several city facilities, including unused former MCCF and underutilized large parking facilities, have been identified as potential spaces for recreational activities. These facilities represent an untapped resource that, if repurposed, could significantly benefit the community by providing additional venues for sports and fitness activities.

Objectives

1. **Maximize Use of City Assets:** Ensure that city-owned properties are used efficiently to meet the recreational needs of residents.
2. **Enhance Community Well-being:** Provide spaces that support physical activity, social interaction, and mental health.

MANAGEMENT REPORT

DISCUSSION AND DIRECTION TO CONDUCT FEASIBILITY ANALYSIS TO IDENTIFY QUALITY OF LIFE RECREATIONAL AMENITIES UTILIZING THE REPURPOSING OF EXISTING CITY FACILITIES

3. **Economic Efficiency:** Repurpose existing facilities to avoid the high costs associated with building new ones.
4. **Inclusivity:** Create recreational opportunities accessible to all demographics, including children, seniors, and people with disabilities.

Potential Facilities for Repurposing

1. **MCCF:** Currently vacant, could be converted into a multi-purpose recreation center offering fitness classes, indoor sports, and community events.
2. **Aquatic Center Parking Lots:** Potential sites for pop-up sports courts.

Benefits

- **Community Health and Wellness:** Access to recreational facilities promotes physical activity, reducing the incidence of chronic diseases and improving overall health.
- **Social Cohesion:** Recreational activities foster social interaction and community bonding, creating a sense of belonging.
- **Youth Engagement:** Providing safe, structured recreational opportunities for youth can reduce crime rates and support positive development.
- **Economic Impact:** Enhanced recreational offerings can attract visitors, support local businesses, and potentially create job opportunities.

Challenges

- **Funding:** Initial costs for repurposing and ongoing maintenance require financial investment.
- **Zoning and Permitting:** Modifications may require changes to zoning laws and building permits.
- **Community Buy-in:** Ensuring that the proposed changes meet the needs and preferences of the community.

Proposed Plan

1. **Feasibility Study:** Conduct a comprehensive study to evaluate the suitability of each identified facility for recreational purposes. This study will include cost estimates, potential funding sources, and an assessment of community needs.
2. **Community Engagement:** Engage with residents through public meetings, surveys, and workshops to gather input and ensure community support.

DISCUSSION AND DIRECTION TO CONDUCT FEASIBILITY ANALYSIS TO IDENTIFY QUALITY OF LIFE RECREATIONAL AMENITIES UTILIZING THE REPURPOSING OF EXISTING CITY FACILITIES

3. **Pilot Projects:** Implement pilot projects in select facilities to test the viability and popularity of various recreational activities.
4. **Partnerships:** Explore partnerships with local businesses, non-profits, and schools to share resources and expertise.
5. **Implementation:** Develop a phased implementation plan based on the findings of the feasibility study and community consultation.

Recommendations – Next Steps...

1. **Approve the initiation of a feasibility study** to assess the potential for repurposing identified city facilities for recreational activities.
2. **Allocate initial funding** for the feasibility study and community engagement process.
3. **Direct staff to report back** with findings and recommendations within six months.

Conclusion

Repurposing city facilities for recreational activities offers a strategic opportunity to enhance community well-being, optimize city assets, and create vibrant, inclusive spaces for all residents. With careful planning and community engagement, this initiative can become a cornerstone of our city's recreational infrastructure.

FISCAL IMPACT

None.

CEQA ANALYSIS

Not applicable.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ALTERNATIVES

None.

NEXT STEPS

None.

ATTACHMENTS

None