



336 Pacific Avenue, Shafter, CA 93263
Meeting Held In-Person and Via Zoom and Livestream on YouTube.

**AGENDA
REGULAR MEETING
SHAFTER CITY COUNCIL
TUESDAY, OCTOBER 1, 2024**

NOTICE TO THE PUBLIC:

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's Office during normal business hours at City Hall located at 336 Pacific Avenue, Shafter CA. In addition, such documents will be posted on the City's website at www.shafter.com.

CALL TO ORDER: 6:00 PM

ROLL CALL: Mayor Givens
Mayor Pro Tem Prout
Council Member Alvarado
Council Member Espinoza
Council Member Olvera

PLEDGE OF ALLEGIANCE: Council Member Olvera

INVOCATION: Council Member Alvarado

APPROVAL OF AGENDA:

PUBLIC COMMENT:

Those persons wishing to speak on any item included on the agenda, or on any matter within the subject matter jurisdiction of the City Council, are invited to speak from the podium and address the City Council. Speakers are limited to five minutes unless additional time is needed for translation. Please state your name and address for the record before making your presentation.

COUNCIL ANNOUNCEMENTS AND REPORTS:

On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. Council Members may ask a question for clarification, make a referral to staff, or take action to have staff place a matter of business on a future agenda. No formal action by the Council will be taken unless an item is identified on the Agenda.

CONSENT CALENDAR:

All items on the consent calendar are considered routine and non-controversial by staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.

1. Approve General Checks: September 19, 2024, September 26, 2024.
2. Approve Payroll: September 17, 2024, September 20, 2024.
3. Approve Overtime Report: September 2024.
4. Approve Resolution of Commendation: City Manager Gabriel Gonzalez.
5. Approve Special Event Permit: Big Dogs Fundraiser Trunk or Treat, Veterans Park, October 19, 2024.
6. Approve Special Event Permit: Shafter Lions Club, Harvest Festival, Ash Avenue between Beech Avenue and Golds Avenue, October 30, 2024.
7. Council find the action is not defined as a “project” per Section 15378(b)(2) of the CEQA Guidelines; and adopt Resolution No. 2989, a Resolution of the City Council of the City of Shafter authorizing wages and related benefits for Non-Represented Full-time Employees for the period of January 1, 2025, through December 31, 2025.
8. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and adopt Resolution No. 2990, a Resolution of the City Council of the City of Shafter authorizing wages and related benefits for Non-Represented Part-time and Extra Help Employees for the period of January 1, 2025, through December 31, 2025.
9. Council find the action is not defined as a “project” per Section 15378(b)(2) of the CEQA Guidelines; and adopt the Side Letter Agreement between the City and Shafter Public Works Unit of the Service Employee International Union, Local 521 (SEIU L-521), modifying the effective date of the cost-of-living adjustment (COLA) for 2025.
10. Council find the action is not defined as a “project” per Section 15378(b)(2) of the CEQA Guidelines; and adopt the MOU between the City and SPOA for the period of January 1, 2025, to December 31, 2025.

MANAGEMENT REPORT:

1. **AWARD PROFESSIONAL SERVICES AGREEMENT FOR THE 7TH STANDARD ROAD ROUNDABOUT PROJECT ENGINEERING SERVICES:** Council find the project has already complied with the California Environmental Quality Act; accept proposals received for the Design Engineering Services for the 7th Standard Road Roundabout Project; authorize an award of a professional services contract for the said project to Parsons Transportation Group; authorize Public Works Director to execute said contract on behalf of the City; add said roundabout project to the Fiscal Year 2024-2025 Capital Improvement Program (CIP); and authorize an appropriation of \$1.7M in Traffic Impact Fee proceeds to said CIP project. (City Manager Lance Lippincott)

ROLL CALL

2. AWARD PROFESSIONAL SERVICES AGREEMENT FOR WELL 23 PROJECT:

Council find the requested action is exempt from the California Environmental Quality act; approve the Well No. 23 - Engineering Design Proposal submitted by Dee Jaspar and Associates valued at \$99,724; and authorize the Public Works Director to award and execute a professional services contract for work covered under said proposal. (City Manager Lance Lippincott)

ROLL CALL

3. APPROVE CORE CITY BIKE LANE IMPROVEMENT PROJECT GRANT

FUNDING AGREEMENT: Council find the requested action is exempt from the California Environmental Quality Act; approve a grant funding agreement with the San Joaquin Valley Unified Air Pollution Control District for completing the Lerdo Highway and Adjacent Avenues Bike Path Project (Agreement #G-211499-A1); authorize the City Manager to execute said agreement; and authorize a budget amendment of \$1,275,000 for grant funding expenditures and reimbursement. (City Manager Lance Lippincott)

ROLL CALL

CITY MANAGER COMMENTS AND REPORTS:

DEPARTMENT DIRECTOR COMMENTS AND REPORTS:

RECESS:

CLOSED SESSION:

- 1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:** Pursuant to California Government Code, Section 54956.9(a). Name of Case: California Department of Tax and Fee Administration Petitions of the Cities of Alameda, et al (Williams-Sonoma DTC, Inc. Case IDs: 757063, 284-450, 20127075.
- 2. CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION:** Pursuant to California Government Code, Section 54956.9(d)(2)/(e)(1). One Potential Case

ADJOURNMENT:

Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at least three (3) days prior to the meeting or time the special services are needed to allow City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk's Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., September 26, 2024. Yazmina Pallares, S/S, City Clerk

REMOTE PUBLIC PARTICIPATION IS ALLOWED IN THE FOLLOWING WAYS, SEE

BELOW FOR INSTRUCTIONS.

1. You are strongly encouraged to observe the City Council meetings live via YouTube <https://www.youtube.com/user/CityofShafter/>
2. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by **6:00 PM on October 1, 2024** to the City Clerk at CityClerk@shafter.com
3. If you wish to make a written comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263.
4. If you wish to make a comment during the live meeting, callers must first register with the City Clerk at 661-746-5012 before the meeting begins to receive instructions and the call- in number and code. Please call by 5:00pm on the Monday prior to the City Council meeting to allow ample time for sign up. You will need to provide your name, phone number and the item number you wish to address.
5. All public comments are provided to the City Council and applicable Staff, for review and consideration by the Board prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City Council meeting.

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

Cash10755

INV DATE

PO

WARRANT

NET

DOCUMENT				INVOICE			
7	09/19/2024	EFT	378 AMERICAN REFUSE INC	58816	320262	09/01/2024	091924
Invoice: 320262				57242			6,401.22
			6,401.22 5001-40-400-22-00-510114-			VARIOUS LOCATIONS - SEPTEMBER 2024	Contract Services
				58831	321211	08/31/2024	091924
Invoice: 321211				57257			101,446.01
			101,446.01 5001-40-400-22-00-510114-			REFUSE- HOMES ALLEY/CURBSIDE PICKUP AUG 2024	Contract Services
						CHECK	7 TOTAL: 107,847.23
8	09/19/2024	EFT	556 SHAFTER DG SOLAR, LL	58832	AUGUST 2024	08/31/2024	091924
Invoice: AUGUST 2024				57258			24,069.33
			23,544.17 5002-40-400-20-00-510707-			SOLAR ELECTRICITY CHARGES	Power
			525.16 0100-20-200-15-00-510707-			Power	
						CHECK	8 TOTAL: 24,069.33
1513	09/03/2024	WIRE	897 RAMP BUSINESS CORPOR	58788	AUGUST 2024	08/31/2024	091924
Invoice: AUGUST 2024				57214			42,966.76
			581.85 0100-20-200-14-00-510505-FENT			AUGUST P-CARD STATEMENT	Travel
			581.85 0100-20-200-14-00-510505-FENT				Travel
			48.51 0100-10-110-03-00-510501-				Training
			40.00 0100-10-100-01-00-510802-				Community Promotion
			15.99 0100-10-125-06-00-510150-				Software Subscription
			36.31 5003-40-140-12-00-510001-				Departmental Supplies
			707.55 0100-20-200-15-00-510001-				Departmental Supplies
			1,043.10 0100-20-200-14-00-510505-				Travel
			122.33 0100-10-110-03-00-510501-				Training
			14.99 5003-40-140-12-00-510001-				Departmental Supplies
			20.00 0100-10-140-10-00-510150-				Software Subscription
			5,000.00 0100-10-125-06-00-510150-				Software Subscription
			218.02 0100-20-200-14-00-510001-				Departmental Supplies
			20.00 0100-10-125-06-00-510150-				Software Subscription
			443.73 0100-20-200-14-00-510001-				Departmental Supplies
			380.00 0100-10-135-09-00-510106-				Subscriptions & Dues
			325.00 0100-10-110-03-00-510501-				Training
			25.50 5002-40-400-20-00-510501-				Training
			25.50 5000-40-400-21-00-510501-				Training
			139.95 0100-40-400-18-00-510150-				Software Subscription
			69.07 0100-20-200-15-00-510001-				Departmental Supplies
			550.00 0100-20-200-14-00-510501-				Training
			17.99 5003-40-140-12-00-510501-				Training
			100.00 0100-10-135-09-00-510501-				Training
			445.00 0100-10-140-10-00-510106-				Subscriptions & Dues
			417.20 0100-20-200-14-00-510001-				Departmental Supplies
			122.52 0100-20-200-14-00-510001-				Departmental Supplies

City of Shafter

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				VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL		DESC	
	380.00	0100-10-110-03-00-510106-						Subscriptions & Dues	
	1,276.00								
		E ST00039.24-10	-110		-0203			Capital Prj.- Infrastructure	
		0203-60-400-19-02-580100-							
	35.09								
		E ST00039.24-10	-110		-0203			Capital Prj.- Infrastructure	
		0203-60-400-19-02-580100-							
	78.11	0100-40-400-18-00-510400-						Professional Services	
	156.21	0100-10-405-26-00-510400-						Professional Services	
	650.89	0100-40-400-19-02-510400-						Professional Services	
	156.21	5003-40-140-12-00-510400-						Professional Services	
	26.04	5101-50-400-24-00-510400-						Professional Services	
	182.25	0100-30-400-25-00-510400-						Professional Services	
	104.14	5002-40-400-20-00-510400-						Professional Services	
	78.11	5006-40-400-23-00-510400-						Professional Services	
	26.04	5100-50-405-28-00-510400-						Professional Services	
	74.97	5103-50-500-29-00-510502-						Training - Internal	
	123.23	0100-30-300-04-00-510001-						Departmental Supplies	
	35.00	5004-40-500-30-01-510505-						Travel	
	360.00	0100-10-140-10-00-510501-						Training	
	-30.00	0100-20-200-14-00-510505-						Travel	
	199.45	0100-20-200-14-00-510505-						Travel	
	44.79	5004-40-500-30-01-510505-						Travel	
	20.00	0100-30-300-04-00-510150-						Software Subscription	
	395.93	0100-10-125-06-00-510150-						Software Subscription	
	3.54	0100-20-200-14-00-510001-						Departmental Supplies	
	292.51	0100-20-200-14-00-510001-						Departmental Supplies	
	40.42	5004-40-500-30-01-510505-						Travel	
	-4.00	0100-20-200-14-00-510505-						Travel	
	112.86	0100-20-200-14-00-510505-						Travel	
	112.86	0100-20-200-14-00-510505-						Travel	
	31.50	5004-40-500-30-01-510505-						Travel	
	356.10	0100-20-200-55-00-510012-						Medical Supplies	
	58.71	0100-30-300-04-00-510001-						Departmental Supplies	
	144.00	0100-10-405-27-00-510150-						Software Subscription	
	36.96	0100-10-135-09-00-510501-						Training	
	5.80	0100-20-200-14-00-510103-						Postage & Freight	
	35.00	5004-40-500-30-01-510505-						Travel	
	50.71	0100-10-100-01-00-510501-						Training	
	16.26	0100-30-300-75-51-510804-						Community Promotions	
	46.00	0100-10-135-09-00-510501-						Training	
	135.29	0100-10-100-01-00-510802-						Community Promotion	
	9.24	5004-40-500-30-01-510505-						Travel	
	5.00	5004-40-500-30-01-510505-						Travel	
	6.50	0100-20-200-14-00-510001-						Departmental Supplies	
	301.19	0100-10-135-09-00-510501-						Training	
	43.29	0100-20-200-14-00-510001-						Departmental Supplies	
	50.00	5004-40-500-30-01-510505-						Travel	
	73.00	0100-10-100-01-00-510802-						Community Promotion	
	251.97	0100-10-135-09-00-510501-						Training	
	14.85	0100-10-135-09-00-510501-						Training	
	25.00	0100-30-300-04-00-510150-						Software Subscription	

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
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Cash10755

VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
DOCUMENT	INVOICE DTL	DESC			
35.00 0100-10-135-09-00-510106-		Subscriptions & Dues			
50.00 5004-40-500-30-01-510505-		Travel			
-395.93 0100-10-125-06-00-510150-		Software Subscription			
46.00 0100-10-135-09-00-510501-		Training			
149.00 5103-50-500-29-00-510150-		Software Subscription			
60.00 0100-20-200-14-00-510501-		Training			
60.00 0100-20-200-14-00-510501-		Training			
-5.40 0100-10-100-01-00-510802-		Community Promotion			
.99 0100-40-400-18-00-510150-		Software Subscription			
1,315.00 0100-20-200-14-00-510501-		Training			
1,315.00 0100-20-200-14-00-510501-		Training			
130.00 0100-10-140-10-00-510501-		Training			
43.28 0100-20-200-14-00-510001-		Departmental Supplies			
900.00 0100-30-400-25-00-510501-		Training			
135.00 0100-30-400-25-00-510501-		Training			
46.44 0100-10-110-03-00-510501-		Training			
45.46 0100-20-200-14-00-510001-		Departmental Supplies			
15.16 0100-10-110-03-00-510501-		Training			
21.49 0100-10-110-03-00-510501-		Training			
148.40 5103-50-500-29-00-510150-		Software Subscription			
15.16 0100-20-200-14-00-510001-		Departmental Supplies			
66.95 0100-10-110-03-00-510501-		Training			
21.07 0100-30-300-04-00-510501-		Training			
400.97 0100-00-000-00-00-205318-		Collection & Holding			
655.15 0100-20-200-14-00-510505-		Travel			
.99 0100-40-400-18-00-510150-		Software Subscription			
1,904.75 0100-20-200-14-00-510202-		Hardware & Tools			
57.17 0100-10-110-03-00-510501-		Training			
125.00 0100-10-120-05-00-510106-		Subscriptions & Dues			
15.00 0100-20-200-14-00-510300-		Vehicle Operations			
200.00 0100-10-100-01-00-510501-		Training			
100.00 0100-10-110-03-00-510501-		Training			
100.00 0100-10-125-06-00-510501-		Training			
325.00 0100-10-135-09-00-510501-		Training			
788.00 0100-10-135-09-00-510501-		Training			
12.01 0100-10-135-09-00-510300-		Vehicle Operations			
12.01 0100-10-100-01-00-510300-		Vehicle Operations			
12.01 0100-10-120-05-00-510300-		Vehicle Operations			
12.01 0100-10-125-06-00-510300-		Vehicle Operations			
300.00 0100-10-135-09-00-510106-		Subscriptions & Dues			
315.00 0100-10-405-26-00-510501-		Training			
49.32 0100-20-200-14-00-510001-		Departmental Supplies			
103.00 0100-10-405-26-00-510501-		Training			
745.00 0100-10-405-26-00-510501-		Training			
250.00 0100-60-200-14-00-570200-FENT		Machinery & Equipment			
250.00 0100-60-200-14-00-570200-FENT		Machinery & Equipment			
250.00 0100-60-200-14-00-570200-FENT		Machinery & Equipment			
250.00 0100-60-200-14-00-570200-FENT		Machinery & Equipment			
26.75 0100-10-405-26-00-510000-		Office Supplies			
26.75 0100-10-405-27-00-510000-		Office Supplies			
26.75 0100-10-140-10-00-510000-		Office Supplies			
26.75 0100-10-110-03-00-510000-		Office Supplies			

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
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Cash10755

VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
DOCUMENT	INVOICE DTL	DESC			
26.76 0100-10-120-05-00-510000-		Office Supplies			
26.76 0100-10-100-01-00-510000-		Office Supplies			
26.76 0100-10-145-13-00-510000-		Office Supplies			
26.76 0100-30-300-04-00-510000-		Office Supplies			
26.76 0100-10-135-09-00-510000-		Office Supplies			
26.76 0100-10-125-06-00-510000-		Office Supplies			
250.00 0100-60-200-14-00-570200-FENT		Machinery & Equipment			
287.36 0100-10-100-01-00-510501-		Training			
13.45 0100-10-135-09-00-510501-		Training			
13.44 0100-10-140-10-00-510501-		Training			
61.49 0100-30-300-04-00-510501-		Training			
43.55 0100-10-110-03-00-510501-		Training			
13.92 0100-10-100-01-00-510000-		Office Supplies			
1,284.05 0100-00-000-00-00-205315-		General Billing Deposits			
118.16 0100-10-110-03-00-510501-		Training			
15.00 0100-20-200-14-00-510300-		Vehicle Operations			
33.33 0100-10-110-03-00-510501-		Training			
33.34 0100-10-135-09-00-510501-		Training			
33.33 0100-10-140-10-00-510501-		Training			
243.01 0100-10-110-03-00-510501-		Training			
370.00 0100-10-405-26-00-510501-		Training			
50.00 5002-40-400-20-00-510501-		Training			
51.35 0100-30-300-04-00-510804-		Community Promotions			
249.62 0100-10-110-03-00-510501-		Training			
59.17 0100-20-200-14-00-510001-		Departmental Supplies			
16.08 5103-50-500-29-00-510001-		Departmental Supplies			
150.30 5002-40-400-20-00-510300-		Vehicle Operations			
150.30 5000-40-400-21-00-510300-		Vehicle Operations			
150.30 0100-30-400-25-00-510300-		Vehicle Operations			
972.00 0100-30-300-04-00-510501-		Training			
349.83 0100-10-135-09-00-510505-		Travel			
20.00 0100-10-135-09-00-510106-		Subscriptions & Dues			
209.71 0100-20-200-15-00-510001-		Departmental Supplies			
119.48 0100-10-110-03-00-510501-		Training			
1,020.13					
E PK00006 -50 -540	-0200-ARPA				
0200-60-400-25-33-580300-ARPA		Capital Prj.- Other Imp.			
231.13 0100-10-110-03-00-510501-		Training			
521.79 0100-60-200-14-00-570200-FENT		Machinery & Equipment			
521.79 0100-60-200-14-00-570200-FENT		Machinery & Equipment			
521.79 0100-60-200-14-00-570200-FENT		Machinery & Equipment			
521.79 0100-60-200-14-00-570200-FENT		Machinery & Equipment			
72.50 0100-60-200-14-00-570200-FENT		Machinery & Equipment			
72.50 0100-60-200-14-00-570200-FENT		Machinery & Equipment			
521.79 0100-60-200-14-00-570200-FENT		Machinery & Equipment			
72.50 0100-60-200-14-00-570200-FENT		Machinery & Equipment			
72.50 0100-60-200-14-00-570200-FENT		Machinery & Equipment			
349.83 0100-10-135-09-00-510505-		Travel			
186.60 0100-40-400-18-00-510001-		Departmental Supplies			
75.56 5103-50-500-29-00-510001-		Departmental Supplies			
75.40 0100-20-200-15-00-510103-		Postage & Freight			
9.50 0100-30-300-04-00-510115-		Recruitment			

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

Cash10755

				VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL		DESC	
				148.87	0100-20-200-55-00-510012-			Medical Supplies	
				9.73	0100-20-200-55-00-510012-			Medical Supplies	
				139.33	0100-10-110-03-00-510501-			Training	
				18.95	0100-30-300-04-00-510150-			Software Subscription	
				152.49	0100-20-200-14-00-510001-			Departmental Supplies	
				7.72	0100-20-200-14-00-510115-			Recruitment	
				57.77	0100-20-200-15-00-510001-			Departmental Supplies	
				87.43	0100-20-200-15-00-510001-			Departmental Supplies	
				459.00	0100-20-200-14-00-510501-			Training	
				35.00	0100-10-110-03-00-510300-			Vehicle Operations	
				11.04	0100-10-135-09-00-510300-			Vehicle Operations	
				162.35	0100-10-135-09-00-510001-			Departmental Supplies	
				38.97	0100-10-135-09-00-510501-			Training	
				20.00	0100-10-135-09-00-510106-			Subscriptions & Dues	
				20.00	0100-10-135-09-00-510106-			Subscriptions & Dues	
				64.18	0100-40-400-18-00-510001-			Departmental Supplies	
				59.80	0100-10-145-13-00-510001-			Departmental Supplies	
				16.52	0100-10-145-13-00-510001-			Departmental Supplies	
				58.17	0100-10-110-03-00-510501-			Training	
				65.77	0100-20-200-55-00-510012-			Medical Supplies	
				126.97	0100-20-200-15-00-510100-			Service Agreements	
				26.98	0100-10-125-06-00-510150-			Software Subscription	
				24.76	5002-40-400-20-00-510103-			Postage & Freight	
				24.76	0100-40-400-18-00-510103-			Postage & Freight	
				24.76	0100-40-400-19-02-510103-			Postage & Freight	
				24.76	0100-30-400-25-00-510103-			Postage & Freight	
				24.76	5000-40-400-21-00-510103-			Postage & Freight	
				24.75	5101-50-400-24-00-510001-			Departmental Supplies	
				212.58					
					E PK00006 -50 -540	-0200-ARPA			
					0200-60-400-25-33-580300-ARPA			Capital Prj.- Other Imp.	
				20.00	0100-40-400-18-00-510150-			Software Subscription	
				304.21	0100-10-110-03-00-510501-			Training	
				20.00	0100-30-300-04-00-510150-			Software Subscription	
				322.11	0100-10-100-01-00-510501-			Training	
				86.60	0100-10-110-03-00-510501-			Training	
								CHECK	1513 TOTAL: 42,966.76
1021002	09/19/2024	PRTD	15329	ADVANCED DATA STORAG	58846	0190765	08/31/2024	091924	253.70
					57272				
				Invoice: 0190765					
				13.77	0100-10-135-09-00-510400-			shred services for FIN, HR, Code. Enf.	
				13.77	0100-10-405-27-00-510400-			Professional Services	
				226.16	0100-10-140-10-00-510400-			Professional Services	
								CHECK	1021002 TOTAL: 253.70

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

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CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
1021003	09/19/2024	PRTD	887	ALAN CAZARES	58857 57283	09122024	09/12/2024		091924	216.00
Invoice: 09122024				216.00	0100-10-145-13-00-510505-	Per Diem for Alan, APA California 2024 Conference Travel				
				CHECK 1021003 TOTAL:						216.00
1021004	09/19/2024	PRTD	14652	AMAZON CAPITAL SERVI	58621 57051	16N9-MVK1-G7HL	08/26/2024		091924	21.22
Invoice: 16N9-MVK1-G7HL				21.22	0100-10-100-01-00-510802-	Green Certificate Folders Community Promotion				
					58836 57262	1VNN-HDJH-1DN9	09/09/2024		091924	278.84
Invoice: 1VNN-HDJH-1DN9				278.84	0100-20-200-14-00-510202-	UPS Replacement Battery Pack/Dispatch Hardware & Tools				
					58837 57263	1JWT-WR14-76W4	09/09/2024		091924	38.39
Invoice: 1JWT-WR14-76W4				38.39	0100-30-300-04-00-510001-	20W USB C Fast Charger for iPad Pro/laptop charger Departmental Supplies				
					58838 57264	1DMC-CT31-GG1R	08/31/2024		091924	54.70
Invoice: 1DMC-CT31-GG1R				54.70	5103-50-500-29-00-510001-	Western Digital WD Purple Accessories Departmental Supplies				
					58839 57265	1YV3-7V37-1PCQ	08/27/2024		091924	218.80
Invoice: 1YV3-7V37-1PCQ				218.80	5103-50-500-29-00-510001-	Western Digital WD Purple Accessories Departmental Supplies				
					58875 57301	1CD1-KLYC-9KLF	09/05/2024		091924	8.57
Invoice: 1CD1-KLYC-9KLF				8.57	0100-30-300-04-60-510015-	SLLC Books Books				
					58884 57310	1HHK-LJLW-1FQW	07/25/2024		091924	21.44
Invoice: 1HHK-LJLW-1FQW				21.44	5003-40-140-12-00-510000-	Transit Office Supplies Office Supplies				
					58922 57349	1FPL-HHLT-VW7P	09/02/2024		091924	126.73
Invoice: 1FPL-HHLT-VW7P				126.73	5103-50-500-29-00-510001-	IT-Telecom-work gloves for field work Departmental Supplies				
					58924 57351	1GHC-4PK1-9GYX	09/05/2024		091924	40.28
Invoice: 1GHC-4PK1-9GYX				IT-Telecom-screwdriver opening new fiber boxes						

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

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				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL	DESC		
	40.28	5004-40-500-30-01-510001-						Departmental Supplies	
				58927 57353	1QC1-TVHJ-XHLN	08/25/2024		091924	48.22
Invoice: 1QC1-TVHJ-XHLN								PW-Charging cables and dongles for Joey	
	48.22	5002-40-400-20-00-510001-						Departmental Supplies	
				58929 57355	1HNK-PC7K-196W	08/02/2024		091924	27.10
Invoice: 1HNK-PC7K-196W									
	27.10	5002-40-400-20-00-510001-						WATER - EXPERT POWER BATTERY	
								Departmental Supplies	
				58931 57357	1QF7-C94C-4FJX	08/21/2024		091924	72.35
Invoice: 1QF7-C94C-4FJX									
	72.35	5002-40-400-20-00-510001-						WATER - OTTER BOX DEFENDER SERIES CASE	
								Departmental Supplies	
				58932 57358	1DYT-NLXH-WHWV	09/08/2024		091924	34.11
Invoice: 1DYT-NLXH-WHWV									
	34.11	0100-40-400-18-00-510001-						ENGINEERING - MAGNETIC DRY ERASE BOARD	
								Departmental Supplies	
				58938 57364	1447-1HM6-6HRN	09/11/2024		091924	733.44
Invoice: 1447-1HM6-6HRN									
	113.98	5100-50-405-28-20-510200-						FACILITIES MAINTENANCE - PW/PD/CH	
	227.96	5100-50-405-28-14-510200-						Repairs & Maintenance	
	391.50	5100-50-405-28-90-510200-						Repairs & Maintenance	
								Repairs & Maintenance	
				58942 57368	1VFY-P3YD-4RY1	09/11/2024		091924	20.60
Invoice: 1VFY-P3YD-4RY1									
	20.60	0100-40-400-18-00-510000-						ENGINEERING - HIGHLIGHTERS/SHARPIE PENS	
								Office Supplies	
								CHECK 1021004 TOTAL:	1,744.79
1021005 09/19/2024 PRTD 13236 AMBER CHEMICAL INC				58673 57102	0382665-IN	08/27/2024		091924	1,324.27
Invoice: 0382665-IN									
	1,324.27	5000-40-400-21-00-510900-						WASTE WATER - CORROSIVE LIQUID	
								Treatment Supplies	
				58674 57103	0382676-IN	08/27/2024		091924	1,742.81
Invoice: 0382676-IN									
	1,742.81	5000-40-400-21-00-510900-						WASTE WATER - AMER QUEST, TOTE	
								Treatment Supplies	
				58675 57104	0382561-IN	08/27/2024		091924	3,227.15
Invoice: 0382561-IN									
	3,227.15	5002-40-400-20-00-510900-						WATER - WATER CHEMICALS- HYPOCHLORITE	
								Treatment Supplies	

City of Shafter

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CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
				58986 57412	0382704-IN		09/05/2024		091924	4,102.31
Invoice: 0382704-IN										
	4,102.31	5002-40-400-20-00-510900-				WATER - WATER CHEMICALS- HYPOCHLORITE				
						Treatment Supplies				
				58994 57420	0382768-IN		09/10/2024		091924	2,242.60
Invoice: 0382768-IN										
	2,242.60	5002-40-400-20-00-510900-				WATER - WATER CHEMICALS- HYPOCHLORITE				
						Treatment Supplies				
						CHECK	1021005	TOTAL:		12,639.14
1021006 09/19/2024 PRTD	1394	AMERICAN BUSINESS MA	58957 57383	763244			09/10/2024		091924	262.47
Invoice: 763244						ENGINEERING #14906 - USAGE CHARGE				
	262.47	0100-40-400-18-00-510100-				Service Agreements				
			59077 57501	755341			07/25/2024		091924	20.71
Invoice: 755341						FINANCE CHARGE FOR INVOICE 743435				
	20.71	0100-10-140-10-00-510001-				Departmental Supplies				
						CHECK	1021006	TOTAL:		283.18
1021007 09/19/2024 PRTD	13959	AMS.NET INC	58969 57395	Invoice-0083043			09/13/2024		091924	363.48
Invoice: Invoice-0083043						0365 True Up Software Charges				
	363.48	5103-50-500-29-00-510150-				Software Subscription				
						CHECK	1021007	TOTAL:		363.48
1021008 09/19/2024 PRTD	4936	APP RIVER LLC	58968 57394	3153188			09/02/2024		091924	6,882.15
Invoice: 3153188						AppRiver - Annual Email Threat Protection/Archive				
	6,882.15	5103-50-500-29-00-510150-				Software Subscription				
						CHECK	1021008	TOTAL:		6,882.15
1021009 09/19/2024 PRTD	597	ASSET PANDA LLC	58966 57392	INV00005632			09/17/2024		091924	574.76
Invoice: INV00005632						Asset Licenses - Additional Qty. 250 Annual Sub.				
	574.76	5103-50-500-29-00-510150-				Software Subscription				
						CHECK	1021009	TOTAL:		574.76

City of Shafter

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
1021010	09/19/2024	PRTD	12466	AT&T CALNET 3	58919 57345	9391012257	AUG 24	08/31/2024	091924	32.08
Invoice: 9391012257 AUG 24				32.08 5002-40-400-20-00-510701-	PHONE CHARGES Communications					
					58920 57346	9391012255	AUG 24	08/31/2024	091924	31.46
Invoice: 9391012255 AUG 24				31.46 5000-40-400-21-00-510701-	PHONE CHARGES Communications					
				CHECK 1021010 TOTAL:						63.54
1021011	09/19/2024	PRTD	14008	BADGER METER	58943 57369	1682620		09/11/2024 20240337	091924	1,853.28
Invoice: 1682620				1,853.28 5002-40-400-20-00-510200-	WATER - RESTOCK SUPPLIES Repairs & Maintenance					
				CHECK 1021011 TOTAL:						1,853.28
1021012	09/19/2024	PRTD	97	BEST BEST & KRIEGER	58891 57317	1002997		07/31/2024	091924	17,943.22
Invoice: 1002997				17,943.22 0100-10-130-08-00-510420-	RETAINER LEGAL SERVICES THROUGH JULY 31, 2024 Legal Services					
					58894 57320	1002998		07/31/2024	091924	10,579.12
Invoice: 1002998				10,579.12 0100-10-130-08-00-510420-	LEGAL SERVICES THROUGH JULY 31, 2024 Legal Services					
					58897 57323	1002999		07/31/2024	091924	9,123.50
Invoice: 1002999				9,123.50 0100-10-130-08-00-510420-	LEGAL SERVICES THROUGH JULY 31, 2024 Legal Services					
					58900 57326	1003000		07/31/2024	091924	6,674.40
Invoice: 1003000				6,674.40 0100-10-130-08-00-510420-	OVERAGE RETAINER SERVICES JULY 31, 2024 Legal Services					
					58903 57329	1005431		08/31/2024	091924	18,001.41
Invoice: 1005431				18,001.41 0100-10-130-08-00-510420-	RETAINER LEGAL SERVICES THROUGH AUGUST 31, 2024 Legal Services					
					58905 57331	1005432		08/31/2024	091924	16,364.74
Invoice: 1005432				16,364.74 0100-10-130-08-00-510420-	LEGAL SERVICES THROUGH AUGUST 31, 2024 Legal Services					

City of Shafter

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
				58847	17532		05/15/2024		091924	765.00
				57273						
Invoice: 17532				765.00	0100-10-405-26-00-510501-	ED WEEK COSTA MESA 2024 - RICK VARGAS		Training		
				58848	17531		05/15/2024		091924	765.00
				57279						
Invoice: 17531				765.00	0100-10-405-26-00-510501-	ED WEEK COSTA MESA - RYAN HITCHCOCK		Training		
				CHECK 1021015 TOTAL:						3,910.00
1021016	09/19/2024	PRTD	7647	CALGON CARBON CORPOR	58670	90188168	08/26/2024	20250028	091924	99,734.40
				57099						
Invoice: 90188168				99,734.40	5002-40-400-20-00-510900-	WATER - ACTIVATED CARBON SCOPE OF SUPPLY		Treatment Supplies		
				CHECK 1021016 TOTAL:						99,734.40
1021017	09/19/2024	PRTD	14425	CARLOS QUEZADA	58898	2024-09-13	09/13/2024		091924	940.00
				57324						
Invoice: 2024-09-13				940.00	0100-20-200-14-00-510300-	POLICE-Fleet washes		Vehicle Operations		
				58904	078366		09/13/2024		091924	240.00
				57330						
Invoice: 078366				240.00	0100-10-405-26-00-510300-	FLEET SERVICE WASH - BLDG		Vehicle Operations		
				58906	07838		09/13/2024		091924	30.00
				57332						
Invoice: 07838				30.00	5103-50-500-29-00-510300-	FLEET SERVICE WASH - UNIT 317 (I.T.)		Vehicle Operations		
				58908	078369		09/13/2024		091924	190.00
				57334						
Invoice: 078369				190.00	5003-40-140-12-00-510300-	FLEET SERVICE WASH - TRANSIT		Vehicle Operations		
				58909	078358		08/30/2024		091924	60.00
				57335						
Invoice: 078358				30.00	0100-40-400-19-02-510300-	STREETS/WATER - FLEET WASHES #219 & #119		Vehicle Operations		
				30.00	5002-40-400-20-00-510300-	Vehicle Operations				
				58910	078360		08/30/2024		091924	120.00
				57336						
Invoice: 078360				120.00	0100-40-400-18-00-510300-	ENGINEERING - FLEET WASHES		Vehicle Operations		

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
				58911	078364		08/30/2024		091924	80.00
				57337						
Invoice: 078364				80.00	0100-30-300-04-00-510300-	LEARNING CENTER - BUS WASH Vehicle Operations				
						CHECK	1021017	TOTAL:		1,660.00
1021018	09/19/2024	PRTD	6980	CIVIC PLUS	58992	306632	08/23/2024	20250076	091924	10,290.00
					57418					
Invoice: 306632				6,500.00	0100-30-400-25-00-510150-	CIVICPLUS - ANNUAL RECURRING SERVICES Software Subscription				
				3,790.00	0100-30-300-75-51-510150-	Software Subscription				
						CHECK	1021018	TOTAL:		10,290.00
1021019	09/19/2024	PRTD	7232	COOPERATIVE SOURCING	59075	24Q2Cemex	06/30/2024		091924	561,172.22
					57499					
Invoice: 24Q2Cemex				566,840.63	0100-10-125-07-00-510803-	DEVELOPER OBLIGATIONS 24Q2 Development Agreements				
				-5,668.41	0100-10-125-07-00-510803-	Development Agreements				
						CHECK	1021019	TOTAL:		561,172.22
1021020	09/19/2024	PRTD	14335	CORE & MAIN LP	58797	V546133	08/29/2024		091924	1,119.50
					57223					
Invoice: V546133				1,119.50	5002-40-400-20-00-510200-	WATER - REP CLP/BRS SAD/CORP STOP Repairs & Maintenance				
					58995	V513923	09/05/2024		091924	48.71
					57421					
Invoice: V513923				48.71	5002-40-400-20-00-510200-	WATER - HOUSING PACKING KIT Repairs & Maintenance				
						CHECK	1021020	TOTAL:		1,168.21
1021021	09/19/2024	PRTD	10269	CORELOGIC INC	59003	82222209	08/31/2024		091924	200.00
					57429					
Invoice: 82222209				200.00	0100-10-405-27-00-510106-	REALQUEST MAPS Subscriptions & Dues				
						CHECK	1021021	TOTAL:		200.00
1021022	09/19/2024	PRTD	10992	CREATIVE CONCEPTS	58889	63173	09/10/2024		091924	118.93
					57315					
Invoice: 63173				118.93	0100-20-200-14-00-510001-	POLICE-Business cards # 329 Departmental Supplies				

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL		DESC		
								CHECK	1021022	TOTAL: 118.93
1021023	09/19/2024	PRTD	1117	CSG CONSULTANTS, INC	58886 B241633	57312	09/03/2024		091924	3,604.02
				Invoice: B241633				BLDG PLAN REVIEW - 501 N DRIVER RD 08/01-08/31/24		
				3,604.02 0100-10-405-26-00-510400-				Professional Services		
								CHECK	1021023	TOTAL: 3,604.02
1021024	09/19/2024	PRTD	14044	FASTENAL COMPANY	58945 CABAE28035	57371	09/09/2024	20250036	091924	69.93
				Invoice: CABAE28035				ALL PW'S - VENDING MACHINE SUPPLIES		
				13.97 0100-40-400-19-02-510000-				Office Supplies		
				13.99 0100-30-400-25-00-510001-				Departmental Supplies		
				13.99 5000-40-400-21-00-510001-				Departmental Supplies		
				13.99 5002-40-400-20-00-510000-				Office Supplies		
				13.99 5101-50-400-24-00-510001-				Departmental Supplies		
				59008 CABAE28104		57434		09/13/2024	20250036	091924 227.36
				Invoice: CABAE28104				ALL PW'S - VENDING MACHINE SUPPLIES		
				45.48 0100-40-400-19-02-510000-				Office Supplies		
				45.47 0100-30-400-25-00-510001-				Departmental Supplies		
				45.47 5000-40-400-21-00-510001-				Departmental Supplies		
				45.47 5002-40-400-20-00-510000-				Office Supplies		
				45.47 5101-50-400-24-00-510001-				Departmental Supplies		
								CHECK	1021024	TOTAL: 297.29
1021025	09/19/2024	PRTD	159	FEDEX	58828 8-613-32403	57254	09/06/2024		091924	173.38
				Invoice: 8-613-32403				BLDG SHIPMENT FEES		
				173.38 0100-10-405-26-00-510103-				Postage & Freight		
								CHECK	1021025	TOTAL: 173.38
1021026	09/19/2024	PRTD	5903	FERGUSON ENTERPRISES	58661 0010468	57090	08/26/2024		091924	3,736.05
				Invoice: 0010468				WATER - MTR STRT BV LW		
				3,736.05 5002-40-400-20-00-510200-				Repairs & Maintenance		
								CHECK	1021026	TOTAL: 3,736.05
1021027	09/19/2024	PRTD	12171	FGL ENVIRONMENTAL	58987 445629A	57413	07/24/2024		091924	155.00
				Invoice: 445629A				BACTERIOLOGICAL TESTING FOR WATER SYSTEM		

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
			155.00	5002-40-400-20-00-510905-					Water Testing/Samples	
				58989	447182A		09/12/2024		091924	233.00
				57415						
Invoice:	447182A									
			233.00	5002-40-400-20-00-510905-					BACTERIOLOGICAL TESTING FOR WATER SYSTEM	
				58990	447183A		09/12/2024		091924	347.00
				57416						
Invoice:	447183A									
			347.00	5002-40-400-20-00-510905-					BACTERIOLOGICAL TESTING FOR WATER SYSTEM	
				58991	447184A		09/12/2024		091924	437.00
				57417						
Invoice:	447184A									
			437.00	5002-40-400-20-00-510905-					BACTERIOLOGICAL TESTING FOR WATER SYSTEM	
									Water Testing/Samples	
							CHECK	1021027	TOTAL:	1,172.00
1021028	09/19/2024	PRTD	13646	FOSTER & FOSTER CONS	59026	32954	09/16/2024		091924	5,000.00
					57450					
Invoice:	32954									
			5,000.00	0100-10-140-10-00-510400-					PREPARATION OF THE 06/30/2024 GASBS 68, GASBS 75	
									Professional Services	
							CHECK	1021028	TOTAL:	5,000.00
1021029	09/19/2024	PRTD	1245	GARCIA, RUBEN	58860	57286	09/13/2024		091924	48.72
					57286					
Invoice:	57286									
			13.19	5002-00-000-00-00-100101-			UB 111697	626	CENTRAL OVER PAYMENT	
			17.95	5000-00-000-00-00-100101-					AR - Utility Billing	
			17.58	5001-00-000-00-00-100101-					AR - Utility Billing	
									AR - Utility Billing	
							CHECK	1021029	TOTAL:	48.72
1021030	09/19/2024	PRTD	148	GHA TECHNOLOGIES INC	58834	11419318	09/07/2024	20250060	091924	30.00
					57260					
Invoice:	11419318									
			30.00	0100-20-200-14-00-510150-					Fine Print 11 Software Subscription Renewal	
									Software Subscription	
							CHECK	1021030	TOTAL:	30.00
1021031	09/19/2024	PRTD	13494	GUILLERMINA MARTINEZ	58901	NOINV 9/13/24	09/13/2024		091924	390.50
					57327					
Invoice:	NOINV 9/13/24									
			390.50	0100-20-200-14-00-510505-					POLICE-Per diem RIMS Conference #273	
									Travel	

City of Shafter

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
						CHECK	1021031	TOTAL:	390.50	
1021032	09/19/2024	PRTD	2	HITCHCOCK'S AUTO PAR	58912 7446-407643	09/11/2024		091924		55.26
				57338						
				Invoice: 7446-407643						
				55.26	0100-40-400-19-02-510300-	STREETS - PIGTAIL		Vehicle Operations		
				58913 7446-407644		09/11/2024		091924		115.60
				57339						
				Invoice: 7446-407644						
				115.60	5101-50-400-24-00-510300-	SHOP - JUMP STARTER		Vehicle Operations		
				58914 7446-407534		09/10/2024		091924		109.64
				57340						
				Invoice: 7446-407534						
				109.64	0100-30-400-25-00-510300-	PARKS #56 - MIRROR REPLACEMENT		Vehicle Operations		
				58915 7446-407697		09/11/2024		091924		3.35
				57341						
				Invoice: 7446-407697						
				3.35	0100-40-400-19-02-510300-	STREETS - OIL FILTER		Vehicle Operations		
				58916 7446-407537		09/10/2024		091924		60.32
				57342						
				Invoice: 7446-407537						
				60.32	0100-20-200-14-00-510300-	POLICE #171 - OIL 5W20/OIL FILTER/AIR FILTER		Vehicle Operations		
				59050 7446-408003		09/17/2024		091924		190.32
				57474						
				Invoice: 7446-408003						
				190.32	5000-40-400-21-00-510300-	WASTE WATER - SILVER BATTERY/IGNITION SWITCH		Vehicle Operations		
						CHECK	1021032	TOTAL:	534.49	
1021033	09/19/2024	PRTD	1244	HURST, TERRI D	58859 57285	09/13/2024		091924		20.52
				57285						
				Invoice: 57285						
				20.52	5002-00-000-00-00-100101-	UB 115781 18848 BEECH OVER PAYMENT		AR - Utility Billing		
						CHECK	1021033	TOTAL:	20.52	
1021034	09/19/2024	PRTD	1244	HURST, TERRI D	58861 57287	09/13/2024		091924		21.46
				57287						
				Invoice: 57287						
				21.46	5002-00-000-00-00-205300-	UB 115781 18848 BEECH DEPOSIT REFUND		Customer Deposits		
						CHECK	1021034	TOTAL:	21.46	

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CASH ACCOUNT: 0000-00-000-00-00-100010-					Cash10755				
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
DOCUMENT						INVOICE DTL DESC			
1021035	09/19/2024	PRTD	10148 INFOSEND INC	58666	270343	08/31/2024		091924	3,547.18
Invoice: 270343				57095		UTILITY BILL, DELINQUENT NOTICE PROCESSING			
				886.80	5000-40-400-21-00-510400-	Professional Services			
				886.80	5001-40-400-22-00-510400-	Professional Services			
				1,773.58	5002-40-400-20-00-510400-	Professional Services			
						CHECK	1021035	TOTAL:	3,547.18
1021036	09/19/2024	PRTD	109 JIM BURKE FORD	58890	759399	09/10/2024		091924	1,849.24
Invoice: 759399				57316		POLICE-Re-key new unit #240			
				1,849.24	0100-60-200-14-00-570100-	Automotive Equipment			
				58892	759404	09/10/2024		091924	1,849.24
Invoice: 759404				57318		POLICE-Re-key new unit #242			
				1,849.24	0100-60-200-14-00-570100-	Automotive Equipment			
				58893	759407	09/10/2024		091924	1,849.24
Invoice: 759407				57319		POLICE-Re-key new unit #245			
				1,849.24	0100-60-200-14-00-570100-	Automotive Equipment			
						CHECK	1021036	TOTAL:	5,547.72
1021037	09/19/2024	PRTD	15058 JOSE DELGADILLO	59014	BOOTS FY 24/25	09/06/2024		091924	291.44
Invoice: BOOTS FY 24/25				57439		Boots Reimbursement FY 24/25			
				291.44	5103-50-500-31-00-500502-	Uniform & Equipment Allowance			
						CHECK	1021037	TOTAL:	291.44
1021038	09/19/2024	PRTD	6849 KATRINA CARDWELL-NIC	58899	NOINV 9/13/24	09/13/2024		091924	390.50
Invoice: NOINV 9/13/24				57325		POLICE-Per diem RIMS Conference #234			
				390.50	0100-20-200-14-00-510505-	Travel			
						CHECK	1021038	TOTAL:	390.50
1021039	09/19/2024	PRTD	607 KERN COUNTY HOSPITAL	58888	8000000828	09/05/2024		091924	98.60
Invoice: 8000000828				57314		POLICE-Venipuncture Collection			
				98.60	0100-20-200-14-00-510400-	Professional Services			

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
						CHECK	1021039	TOTAL:		98.60
1021040	09/19/2024	PRTD	14379	KERN COUNTY SUPT OF	58885 57311		09/01/2024		091924	198,874.26
				Invoice: 57311						
				199,224.26	0100-00-000-00-00-205306-		AUGUST DEPOSIT			
				-350.00	0100-10-405-26-00-410100-		School Fee Deposits			
							Building Fees - Misc			
						CHECK	1021040	TOTAL:		198,874.26
1021041	09/19/2024	PRTD	12379	KERN PRINT SERVICES	58849 53252		09/10/2024		091924	274.35
				Invoice: 53252						
				151.84	0100-10-125-06-00-510001-		Business Cards for Gio Perez & Angel Velasquez			
				122.51	0100-10-405-26-00-510001-		Departmental Supplies			
							Departmental Supplies			
						CHECK	1021041	TOTAL:		274.35
1021042	09/19/2024	PRTD	797	KOSMONT & ASSOCIATES	59027 2306.15-015		08/31/2024		091924	1,827.80
				Invoice: 2306.15-015						
				1,827.80	0100-10-125-06-00-510400-		2306.15 - Retail & Hotel Advisory Service			
							Professional Services			
						CHECK	1021042	TOTAL:		1,827.80
1021043	09/19/2024	PRTD	228	KRAZAN & ASSOCIATES	58999 B629963-507		08/31/2024		091924	4,926.00
				Invoice: B629963-507						
				4,926.00			SHAFTER AQUATIC IMPROVEMENT PROJECT			
					E PF00002 -50 -515 -		Capital Prj.- Buildings & Imp.			
					0100-60-400-25-52-580200-					
					59052 A202670-507		09/18/2024		091924	4,700.00
				Invoice: A202670-507						
				4,700.00			POLICE - SUB STATION PROJ - LUMP SUM ENG INVESTIGA			
					E PD00001 -20 -200 -		Capital Prj.- Buildings & Imp.			
					0100-60-200-14-00-580200-					
						CHECK	1021043	TOTAL:		9,626.00
1021044	09/19/2024	PRTD	13378	L.E.O. TOWING	59010 24-02769		09/16/2024		091924	712.50
				Invoice: 24-02769						
				712.50	5003-40-140-12-00-510300-		DIAL-A-RIDE - TOW TO 2001 OAK ST			
							Vehicle Operations			

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL	DESC			
						CHECK	1021044	TOTAL:		712.50
1021045	09/19/2024	PRTD	128	LIEBERT CASSIDY WHIT	59011 275687		08/31/2024		091924	90.00
				57437						
				Invoice: 275687						
				90.00 0100-10-130-08-00-510421-		Prof. Svcs. through 8/31/24 re: General Matters				
						Legal Services - Personnel				
				59012 275927			08/31/2024		091924	450.00
				57438						
				Invoice: 275927						
				450.00 0100-10-130-08-00-510421-		Prof. Svcs. through 8/31/24 re: CalPERS IDR				
						Legal Services - Personnel				
						CHECK	1021045	TOTAL:		540.00
1021046	09/19/2024	PRTD	598	MCA DIRECT LLC	59045 2024134		09/18/2024		091924	169.81
				57469						
				Invoice: 2024134						
				169.81 0100-10-120-05-00-510001-		Volume 6 Planning Commission Minute Book - Filler				
						Departmental Supplies				
						CHECK	1021046	TOTAL:		169.81
1021047	09/19/2024	PRTD	907	MITCHELL CASTILLO	58902 NOINV 9/16/24		09/16/2024		091924	82.00
				57328						
				Invoice: NOINV 9/16/24						
				82.00 0100-20-200-14-00-510505-		POLICE-Per diem patrol search warrant course #315				
						Travel				
						CHECK	1021047	TOTAL:		82.00
1021048	09/19/2024	PRTD	253	NCM ENGINEERING CORP	59021 SHAF2001-17		07/19/2024		091924	3,792.37
				57447						
				Invoice: SHAF2001-17						
				3,792.37		7th Stand. Widening Project Ph. 2-Progress Billing				
				E ST00002 -20 -200						
				0305-60-400-19-02-580100-		Capital Prj.- Infrastructure				
						CHECK	1021048	TOTAL:		3,792.37
1021049	09/19/2024	PRTD	13559	NETFILE INC	58845 9681		09/12/2024		091924	3,000.00
				57271						
				Invoice: 9681						
				3,000.00 0100-10-120-05-00-510150-		Annual Subscription Charges for Agency Services				
						Software Subscription				
						CHECK	1021049	TOTAL:		3,000.00

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL		DESC		
1021050	09/19/2024	PRTD	256 NOR SANITARY DISTRIC	58681	2362		08/27/2024		091924	57,096.15
		Invoice: 2362		57110						
			57,096.15	5000-40-400-21-00-510114-		WWTP O&M MONTHLY CHARGES - JULY 2024				
						Contract Services				
				58682	2363		08/27/2024		091924	180,510.62
		Invoice: 2363		57111						
			180,510.62			WWTP - EXPANSION PROJECT - AUGUST DISBURSEMENTS				
				E WW00006	-50	-525				
				5000-60-400-21-00-580100-		Capital Prj.- Infrastructure				
						CHECK 1021050 TOTAL:				237,606.77
1021051	09/19/2024	PRTD	9992 O'REILLY AUTOMOTIVE	58923	2947-371334		09/11/2024		091924	24.85
		Invoice: 2947-371334		57348						
			24.85	0100-40-400-19-02-510300-		STREETS EQ - PRIMARY WIRE/BUTT SPLICE/RING TERMINL				
						Vehicle Operations				
				58952	2947-371124		09/10/2024		091924	24.66
		Invoice: 2947-371124		57378						
			24.66	5101-50-400-24-00-510300-		SHOP - ARMOR C 2 A				
						Vehicle Operations				
						CHECK 1021051 TOTAL:				49.51
1021052	09/19/2024	PRTD	21 OFFICE DEPOT BUSINES	58638	372562653001		07/02/2024		091924	289.44
		Invoice: 372562653001		57067						
			289.44	0100-10-120-05-00-510000-		Screen Privacy -Monitor				
						Office Supplies				
				59004	383447395001		09/13/2024		091924	211.19
		Invoice: 383447395001		57430						
			211.19	5101-50-400-24-00-510000-		SHOP - TONER MAGEN/TONER CYAN				
						Office Supplies				
						CHECK 1021052 TOTAL:				500.63
1021053	09/19/2024	PRTD	14271 OILDALE MUTUAL WATER	58754	NOINV - 08.29.2024		08/29/2024		091924	1,697.25
		Invoice: NOINV - 08.29.2024		57181						
			1,697.25	0808-40-400-19-04-510704-		WATER - ACCT #029756 - 3590 SOARING HEIGHTS WAY				
						Water				
				58804	NOINV - 08.23.2024		08/29/2024		091924	1,048.95
		Invoice: NOINV - 08.23.2024		57230						
			1,048.95	0808-40-400-19-04-510704-		WATER - ACCT #022109 - 3801 GREEN OAKS WAY LANDSC				
						Water				

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				Cash10755					
				VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC		
				58810 57236	NOINV - 08.17.2024	08/29/2024		091924	1,124.55
Invoice: NOINV - 08.17.2024									
1,124.55 0808-40-400-19-04-510704-							WATER - ACCT #022325 - 3960 GOSSAMER GRV - LANDSC		
							Water		
							CHECK	1021053 TOTAL:	3,870.75
1021054	09/19/2024	PRTD	238 HYATT REGENCY SAN FR	58864 57290	10434236	05/06/2024		091924	1,009.61
Invoice: 10434236									
1,009.61 0100-10-405-26-00-510505-							HOTEL RESERVATION - CALBO 2024 - RV		
							Travel		
							CHECK	1021054 TOTAL:	1,009.61
1021055	09/19/2024	PRTD	238 HYATT REGENCY SAN FR	58863 57289	24647952	05/06/2024		091924	1,009.61
Invoice: 24647952									
1,009.61 0100-10-405-26-00-510505-							HOTEL RESERVATION - CALBO 2024 - RH		
							Travel		
							CHECK	1021055 TOTAL:	1,009.61
1021056	09/19/2024	PRTD	761 PACE ANALYTICAL SERV	59002 57428	2427B504050	09/13/2024		091924	374.00
Invoice: 2427B504050									
374.00 5002-40-400-20-00-510905-							WATER - BACTERIOLOGICAL TESTING		
							Water Testing/Samples		
							CHECK	1021056 TOTAL:	374.00
1021057	09/19/2024	PRTD	4 PACIFIC GAS & ELECTR	58933 57359	0698665734-1 AUG 24	08/31/2024		091924	5.20
Invoice: 0698665734-1 AUG 24									
5.20 0807-40-400-19-04-510707-							ELECTRICAL CHARGES		
							Power		
				58934 57360	7952472969-0 AUG 24	08/31/2024		091924	1,305.86
Invoice: 7952472969-0 AUG 24									
1,305.86 0100-30-400-25-31-510707-							ELECTRICAL CHARGES		
							Power		
				58936 57362	3396527511-9 AUG 24	08/31/2024		091924	623.80
Invoice: 3396527511-9 AUG 24									
623.80 0100-30-400-25-33-510707-							ELECTRICAL CHARGES		
							Power		
				58937 57363	0640468929-8 AUG 24	08/31/2024		091924	69.35
Invoice: 0640468929-8 AUG 24									
69.35 0808-40-400-19-04-510707-							ELECTRICAL CHARGES		
							Power		

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				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC		
				58940 57366	0582037066-5	AUG 24	08/31/2024	091924	24.65
Invoice: 0582037066-5	AUG 24						ELECTRICAL CHARGES		
	12.33	5004-40-500-30-01-510707-					Power		
	12.32	5103-50-500-29-00-510707-					Power		
				58941 57367	8299603596-8	AUG 24	08/31/2024	091924	1,259.53
Invoice: 8299603596-8	AUG 24						ELECTRICAL CHARGES		
	1,259.53	0100-30-400-25-53-510707-					Power		
				58944 57370	0393879868-7	AUG 24	08/31/2024	091924	140.80
Invoice: 0393879868-7	AUG 24						ELECTRICAL CHARGES		
	140.80	0808-40-400-19-04-510707-					Power		
				58947 57373	6814552050-5	AUG 24	08/31/2024	091924	49.93
Invoice: 6814552050-5	AUG 24						ELECTRICAL CHARGES		
	49.93	0808-40-400-19-04-510707-					Power		
				58948 57374	8433792693-9	AUG 24	08/31/2024	091924	119.93
Invoice: 8433792693-9	AUG 24						ELECTRICAL CHARGES		
	119.93	5006-40-400-23-00-510707-					Power		
				58951 57377	4719291705-3	AUG 24	08/31/2024	091924	274.32
Invoice: 4719291705-3	AUG 24						ELECTRICAL CHARGES		
	274.32	5000-40-400-21-00-510707-					Power		
				58953 57379	7309037098-9	AUG 24	08/31/2024	091924	6,795.25
Invoice: 7309037098-9	AUG 24						ELECTRICAL CHARGES		
	6,795.25	5002-40-400-20-00-510707-					Power		
				58954 57380	2896530918-1	AUG 24	08/31/2024	091924	9.85
Invoice: 2896530918-1	AUG 24						ELECTRICAL CHARGES		
	9.85	0808-40-400-19-04-510707-					Power		
				58955 57381	3721727914-2	AUG 24	08/31/2024	091924	18.41
Invoice: 3721727914-2	AUG 24						ELECTRICAL CHARGES		
	18.41	0808-40-400-19-04-510707-					Power		
				58958 57384	7067809683-8	AUG 24	08/31/2024	091924	6,678.11
Invoice: 7067809683-8	AUG 24						ELECTRICAL CHARGES		
	6,678.11	5100-50-405-28-00-510707-					Power		
				58961	0321294028-6	AUG 24	08/31/2024	091924	24.65

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				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE DTL	DESC			
Invoice: 0321294028-6 AUG 24				57387					
	24.65	5003-40-140-12-00-510707-			ELECTRICAL CHARGES	Power			
				58962	1430578397-0 AUG 24	08/31/2024		091924	3,918.30
Invoice: 1430578397-0 AUG 24				57388					
	3,918.30	5002-40-400-20-00-510707-			ELECTRICAL CHARGES	Power			
				59024	3668776705-7 AUG 24B	08/31/2024		091924	323.35
Invoice: 3668776705-7 AUG 24B				57449					
	323.35	5002-40-400-20-00-510707-			ELECTRICAL CHARGES	Power			
				59029	0007164861-2 AUG 24	08/31/2024		091924	472.68
Invoice: 0007164861-2 AUG 24				57453					
	291.60	0100-10-125-06-00-510707-			ELECTRICAL CHARGES	Power			
	181.08	5000-40-400-21-00-510707-				Power			
				59031	2067807917-7 AUG 24	08/31/2024		091924	38.11
Invoice: 2067807917-7 AUG 24				57455					
	38.11	5000-40-400-21-00-510707-			ELECTRICAL CHARGES	Power			
				59032	2421786119-4 AUG 24	08/31/2024		091924	9.90
Invoice: 2421786119-4 AUG 24				57456					
	9.90	0808-40-400-19-04-510707-			ELECTRICAL CHARGES	Power			
				59035	2130406998-8 AUG 24	08/31/2024		091924	214.08
Invoice: 2130406998-8 AUG 24				57459					
	57.82	0100-20-200-14-00-510707-			ELECTRICAL CHARGES	Power			
	6.96	0100-20-200-15-00-510707-				Power			
	11.58	0100-40-400-18-00-510707-				Power			
	12.44	0810-40-400-19-04-510707-				Power			
	32.11	0811-40-400-19-04-510707-				Power			
	31.71	5001-40-400-22-00-510707-				Power			
	20.96	5002-40-400-20-00-510707-				Power			
	11.58	5003-40-140-12-00-510707-				Power			
	5.78	5101-50-400-24-00-510707-				Power			
	23.14	5100-50-405-28-17-510707-				Power			
				59036	8199901877-3 AUG 24	08/31/2024		091924	9.99
Invoice: 8199901877-3 AUG 24				57460					
	9.99	0810-40-400-19-04-510707-			ELECTRICAL CHARGES	Power			
				59038	8407410335-3 AUG 24	08/31/2024		091924	237.67
Invoice: 8407410335-3 AUG 24				57462					
					ELECTRICAL CHARGES				

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				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL	DESC		
	237.67	5004-40-500-30-01-510707-					Power		
				59039 57463	5392055245-1	AUG 24	08/31/2024	091924	15.76
Invoice: 5392055245-1		AUG 24					ELECTRICAL CHARGES		
	15.76	0808-40-400-19-04-510707-					Power		
				59041 57465	2644018719-8	AUG 24	08/31/2024	091924	57.64
Invoice: 2644018719-8		AUG 24					ELECTRICAL CHARGES		
	57.64	0100-40-400-19-04-510707-					Power		
				59042 57466	1906024164-3	AUG 24	08/31/2024	091924	567.87
Invoice: 1906024164-3		AUG 24					ELECTRICAL CHARGES		
	567.87	5000-40-400-21-00-510707-					Power		
				59043 57467	1110247266-6	AUG 24	08/31/2024	091924	75.25
Invoice: 1110247266-6		AUG 24					ELECTRICAL CHARGES		
	75.25	0100-40-400-19-04-510707-					Power		
				59044 57468	2633336175-1	AUG 24	08/31/2024	091924	14.79
Invoice: 2633336175-1		AUG 24					ELECTRICAL CHARGES		
	14.79	0811-40-400-19-04-510707-					Power		
				59046 57470	1098600677-2	AUG 24	08/31/2024	091924	187.73
Invoice: 1098600677-2		AUG 24					ELECTRICAL CHARGES		
	187.73	0808-40-400-19-04-510707-					Power		
				59049 57473	8758714175-2	AUG 24	08/31/2024	091924	2,342.27
Invoice: 8758714175-2		AUG 24					ELECTRICAL CHARGES		
	1,171.14	5004-40-500-30-01-510707-					Power		
	1,171.13	5103-50-500-29-00-510707-					Power		
CHECK 1021057 TOTAL:									25,885.03
1021058	09/19/2024	PRTD	11830	PACIFIC WEST SOUND I	58862 57288	32869	09/05/2024	091924	352.50
Invoice: 32869							Council Chambers Display Repair (qty.3)		
	352.50	5103-50-500-29-00-510400-					Professional Services		
				58882 57308	31341		12/13/2022	091924	352.50
Invoice: 31341							Audio system repair & config. - Call out		
	352.50	5103-50-500-29-00-510400-					Professional Services		

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

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				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL	DESC		
						CHECK	1021058	TOTAL:	705.00
1021059	09/19/2024	PRTD	132 PHOENIX CARS LLC	58917 57343	PS-INV103485	09/10/2024		091924	454.32
Invoice: PS-INV103485				454.32	5003-40-140-12-00-510300-	DIAL-A-RIDE #TE21 - VACUUM PUMP/VACUUM SWITCH/VALU Vehicle Operations			
						CHECK	1021059	TOTAL:	454.32
1021060	09/19/2024	PRTD	1118 PLACEWORKS, INC.	58852 57277	COSH-2.0 - 83756	08/31/2024		091924	53,534.86
Invoice: COSH-2.0 - 83756				53,534.86	0100-10-145-13-00-510400-	Lerdo Highway Design Charrette Professional Services			
				58853 57278	COSH-01.0 - 83754	08/31/2024		091924	27,050.31
Invoice: COSH-01.0 - 83754				27,050.31	0100-10-145-13-00-510400-	Professional Services 2023 Gen Plan Update & EIR Professional Services			
						CHECK	1021060	TOTAL:	80,585.17
1021061	09/19/2024	PRTD	83 REXEL USA, INC	58926 57352	5N25841	09/12/2024		091924	40.80
Invoice: 5N25841				40.80	5100-50-405-28-14-510200-	POLICE - PHI 15.5T8-6U/COR/24-840/MF21 Repairs & Maintenance			
				58928 57354	5N31419	09/12/2024		091924	62.28
Invoice: 5N31419				62.28	5100-50-405-28-00-510001-	SHOP - 10266 D151TP 15-N-1 TAMPER PRO Departmental Supplies			
						CHECK	1021061	TOTAL:	103.08
1021062	09/19/2024	PRTD	844 RAYMOND'S TROPHY & A	58668 57097	98211	09/06/2024		091924	40.59
Invoice: 98211				40.59	0100-10-100-01-00-510802-	Key to the City - G Gonzalez Community Promotion			
						CHECK	1021062	TOTAL:	40.59
1021063	09/19/2024	PRTD	1230 REMEDIAL TRANSPORTAT	59000 57426	048776	09/16/2024	20250057	091924	47,697.60
Invoice: 048776				47,697.60		WATER - NEW METER PROJECT			
				E WA00017 -50 -525	-5002	Capital Prj.- Infrastructure			
				5002-60-400-20-00-580100-ARPA					

City of Shafter

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL	DESC			
						CHECK	1021063	TOTAL:	47,697.60	
1021064	09/19/2024	PRTD	522 RICK VARGAS	58866	57292		09/16/2024		091924	262.50
Invoice: 57292				57292		PER DIEM - CALBO 2024				
				262.50	0100-10-405-26-00-510505-	Travel				
						CHECK	1021064	TOTAL:	262.50	
1021065	09/19/2024	PRTD	15380 RICK'S LOCK & KEY	59001	0001134		09/13/2024		091924	350.00
Invoice: 0001134				57427		POLICE - DOOR REPAIR				
				350.00	5100-50-405-28-14-510205-	Building Repair & Maintenance				
						CHECK	1021065	TOTAL:	350.00	
1021066	09/19/2024	PRTD	12600 ROBERT E CENDEJAS AN	59076	24Q2Cemex		06/30/2024		091924	37,411.49
Invoice: 24Q2Cemex				57500		DEVELOPER OBLIGATIONS 24Q2				
				37,789.38	0100-10-125-07-00-510803-	Development Agreements				
				-377.89	0100-10-125-07-00-510803-	Development Agreements				
						CHECK	1021066	TOTAL:	37,411.49	
1021067	09/19/2024	PRTD	14190 RYAN HITCHCOCK	58865	57291		09/16/2024		091924	262.50
Invoice: 57291				57291		PER DIEM - CALBO 2024				
				262.50	0100-10-405-26-00-510505-	Travel				
						CHECK	1021067	TOTAL:	262.50	
1021068	09/19/2024	PRTD	6355 SHAFTER AUTO BODY &	58883	000256		09/10/2024		091924	1,558.81
Invoice: 000256				57309		Repairs to TE-21				
				1,558.81	5003-40-140-12-00-510300-	Vehicle Operations				
				58895	000259		09/12/2024		091924	1,865.67
Invoice: 000259				57321		POLICE-Paint four door for new unit #241				
				1,865.67	0100-60-200-14-00-570100-	Automotive Equipment				
						CHECK	1021068	TOTAL:	3,424.48	
1021069	09/19/2024	PRTD	10357 SHAFTER TRANSMISSION	58918	78545		09/06/2024		091924	120.00
Invoice: 78545				57344		DIAL-A-RIDE #TE21 - SAFETY INSPECTION				

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
				120.00	5003-40-140-12-00-510300-				Vehicle Operations	
					58921 78543		09/06/2024		091924	728.72
					57347					
Invoice: 78543				728.72	5003-40-140-12-00-510300-					
									DIAL-A-RIDE #T16 - REPAIR FUEL PUMP	
									Vehicle Operations	
									CHECK 1021069 TOTAL:	848.72
1021070	09/19/2024	PRTD	15015	SHAFTER TRUE VALUE I	58963 2409-183759		09/09/2024		091924	15.41
					57389					
Invoice: 2409-183759				15.41	5101-50-400-24-00-510001-				SHOP - 10oz AERO GLASS CLEANER/BLU TAPE	
									Departmental Supplies	
					58964 2409-183842		09/09/2024		091924	4.72
					57390					
Invoice: 2409-183842				4.72	5003-40-140-12-00-510301-				DIAL-A-RIDE #22 - HILLMAN FASTNERS	
									Vehicle Operations - Supplies	
					58965 2409-183957		09/10/2024		091924	22.51
					57391					
Invoice: 2409-183957				22.51	5100-50-405-28-00-510001-				SHOP - 6" T-TYPE WIRE CUTTER	
									Departmental Supplies	
					58970 2409-183973		09/10/2024		091924	20.38
					57396					
Invoice: 2409-183973				20.38	5000-40-400-21-00-510200-				WASTE WATER - MP 3/8x9/16x100 TUBING	
									Repairs & Maintenance	
					58971 2409-183991		09/10/2024		091924	59.43
					57397					
Invoice: 2409-183991				59.43	0100-30-400-25-55-510205-				VETERAN'S HALL - LINER/BRUSH SET/TAPE/COVER/PAPER	
									Building Repair & Maintenance	
					58972 2409-184215		09/12/2024		091924	33.17
					57398					
Invoice: 2409-184215				33.17	5002-40-400-20-00-510200-				WATER - AP SCREW/2x4x8 WOOD	
									Repairs & Maintenance	
					58973 2409-184119		09/11/2024		091924	137.26
					57399					
Invoice: 2409-184119				137.26	0100-30-400-25-33-510205-				PARKS - VETERAN'S - EC GAL PASTEL BASE	
									Building Repair & Maintenance	
					58974 2409-184117		09/11/2024		091924	23.57
					57400					
Invoice: 2409-184117				23.57	0100-30-400-25-31-510205-				PARKS - RODRIGUEZ - UPSHOT PRIMER 10oz	
									Building Repair & Maintenance	
					58975 2409-184084		09/11/2024		091924	18.21
					57401					

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL	DESC			
Invoice: 2409-184084	18.21	5101-50-400-24-00-510001-		58976	2409-184384	09/13/2024	091924			33.53
				57402						
Invoice: 2409-184384	33.53	0100-40-400-19-02-510001-		58977	2409-184423	09/13/2024	091924			45.01
				57403						
Invoice: 2409-184423	45.01	5002-40-400-20-00-510001-		58978	7446-184414	09/13/2024	091924			83.56
				57404						
Invoice: 7446-184414	83.56	5002-40-400-20-00-510200-		58979	2409-184058	09/11/2024	091924			35.69
				57405						
Invoice: 2409-184058	35.69	0100-40-400-19-02-510001-		58988	447180A	09/11/2024	091924			455.00
				57414						
Invoice: 447180A	455.00	5002-40-400-20-00-510905-		59013	2409-184447	09/13/2024	091924			12.44
				57440						
Invoice: 2409-184447	12.44	5002-40-400-20-00-510200-		59015	2409-185075	09/16/2024	091924			108.32
				57441						
Invoice: 2409-185075	108.32	5002-40-400-20-00-510300-		59016	2409-185074	09/16/2024	091924			12.85
				57442						
Invoice: 2409-185074	12.85	5101-50-400-24-00-510001-		59055	2409-185281	09/17/2024	091924			124.91
				57479						
Invoice: 2409-185281	124.91	5000-40-400-21-00-510200-		59056	2409-185369	09/18/2024	091924			50.36
				57480						
Invoice: 2409-185369	4.98	5002-40-400-20-00-510200-								

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
	45.38	5002-40-400-20-00-510001-							Departmental Supplies	
						CHECK	1021070	TOTAL:		1,296.33
1021071	09/19/2024	PRTD	14509	SHAFTER WASCO PUBLIS	58850 3521		09/05/2024		091924	213.15
					57275					
				Invoice: 3521						
	213.15	0100-10-145-13-00-510104-							TT Map 6704 Extension of Time Advertising	
					58851 3520		09/05/2024		091924	121.80
					57276					
				Invoice: 3520						
	121.80	0100-10-120-05-00-510104-							Notice of Nominees English & Spanish Advertising	
					59028 3524		09/12/2024		091924	142.10
					57452					
				Invoice: 3524						
	142.10	0813-40-400-19-04-510420-							Ordinance 758 Summary - CFD No. 0813 Legal Services	
						CHECK	1021071	TOTAL:		477.05
1021072	09/19/2024	PRTD	1203	SMART FIBER NETWORKS	58930 1186		09/06/2024	20250033	091924	12,070.00
					57356					
				Invoice: 1186						
	12,070.00								Design Engineering Project - Smart Fiber Networks	
					E IT00003 -20 -200					
					5004-60-500-30-01-580100-					
						-5004			Capital Prj.- Infrastructure	
						CHECK	1021072	TOTAL:		12,070.00
1021073	09/19/2024	PRTD	14779	STANDARD PLUMBING SU	58774 XHZ478		09/06/2024		091924	19.91
					57201					
				Invoice: XHZ478						
	19.91	0100-30-300-75-51-510804-							STREET FAIR - TAPE FLAFFING RED & ORANGE Community Promotions	
					58981 XJJ506		09/10/2024		091924	1.48
					57407					
				Invoice: XJJ506						
	1.48	0100-30-400-25-36-510200-							PARK - SKATE - 3/4x1/2 PVC BUSH SX Repairs & Maintenance	
					58982 XJH711		09/10/2024		091924	127.99
					57408					
				Invoice: XJH711						
	127.99	0100-40-400-19-02-510001-							STREETS - PAINT TRAILER - WHEEL/LUMBER/CHALKLINE Departmental Supplies	
					58983 XJH280		09/10/2024		091924	53.61
					57409					
				Invoice: XJH280						
	53.61	0100-30-400-25-00-510001-							PARKS - VETERAN'S - HOSE FLEXOGEN 3/4x50 Departmental Supplies	

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
				58984	XJH267		09/10/2024		091924	38.47
				57410						
Invoice: XJH267	38.47	0808-40-400-19-04-510200-				PARKS - COMMUNITY - NIPPLE/GARDEN VALVE/COUPLING				
				58985	XJD882		09/09/2024		091924	28.95
				57411						
Invoice: XJD882	28.95	0100-30-400-25-32-510205-				PARKS - KIRSCHENMANN - MAG2 COMBO w/ KEY				
						Building Repair & Maintenance				
				59017	XJWN06		09/16/2024		091924	16.08
				57443						
Invoice: XJWN06	16.08	5101-50-400-24-00-510001-				SHOP - WELDABLE SHEET				
						Departmental Supplies				
				59018	XJRZ07		09/13/2024		091924	16.28
				57444						
Invoice: XJRZ07	16.28	0100-40-400-19-02-510202-				STREETS - SPRING CLAMP 3"				
						Hardware & Tools				
				59019	XJRX19		09/13/2024		091924	53.20
				57445						
Invoice: XJRX19	53.20	5002-40-400-20-00-510200-				WATER - HM IND ASSORT/BRASS BELL RED/BRASS 90 ST E				
						Repairs & Maintenance				
				59057	XKCL37		09/18/2024		091924	43.72
				57481						
Invoice: XKCL37	.78	0100-30-400-25-51-510200-				PARKS - DOWNTOWN - BLADE/PIPE CUTTER/COUPLING				
				42.94		Repairs & Maintenance				
						Hardware & Tools				
				59058	XKDG87		09/18/2024		091924	18.22
				57482						
Invoice: XKDG87	18.22	0100-40-400-19-02-510001-				STREETS - GARDEN SPRAYER 1 GAL ACE				
						Departmental Supplies				
				59059	XFF893		09/18/2024		091924	90.93
				57483						
Invoice: XFF893	90.93	5000-40-400-21-00-510200-				WASTE WATER - KEYKRAFTER/TUBE BRAID/HM IND ASSORT				
						Repairs & Maintenance				
						CHECK	1021073	TOTAL:		508.84
1021074	09/19/2024	PRTD	650	STEVE ESSELMAN	58858	09092024	09/13/2024		091924	216.00
					57284					
Invoice: 09092024	216.00	0100-10-145-13-00-510505-				Per Diem for Steve for APA California 2024 Confere				
						Travel				

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
						CHECK	1021074	TOTAL:		
1021075	09/19/2024	PRTD	6132 SUN COUNTRY FLOWERS	58867	7343307		07/19/2024		091924	107.25
Invoice: 7343307				57293		Flowers for DYW				
				107.25	0100-10-100-01-00-510802-	Community Promotion				
Invoice: 7343522				58868	7343522		08/29/2024		091924	112.61
				57294		Plant for M. Martinez				
				112.61	0100-10-100-01-00-510802-	Community Promotion				
						CHECK	1021075	TOTAL:		
1021076	09/19/2024	PRTD	298 TAG/AMS, INC	59009	535		09/13/2024		091924	95.00
Invoice: 535				57435		Random DOT Test PW				
				95.00	0100-40-400-19-02-510400-	Professional Services				
						CHECK	1021076	TOTAL:		
1021077	09/19/2024	PRTD	5364 TEL-TEC SECURITY SYS	58854	858392		09/01/2024		091924	607.50
Invoice: 858392				57280		MONTHLY SECURITY SERVICES - Sep.24				
				122.50	5100-50-405-28-20-510100-	Service Agreements				
				92.50	5100-50-405-28-70-510100-	Service Agreements				
				65.00	5100-50-405-28-50-510100-	Service Agreements				
				45.00	5100-50-405-28-15-510100-	Service Agreements				
				87.50	5100-50-405-28-91-510100-	Service Agreements				
				65.00	0100-10-125-06-00-510100-	Service Agreements				
				65.00	5100-50-405-28-03-510100-	Service Agreements				
				65.00	5100-50-405-28-71-510100-	Service Agreements				
						CHECK	1021077	TOTAL:		
1021078	09/19/2024	PRTD	30 TERMINIX INTERNATION	58959	451380933		09/09/2024		091924	83.00
Invoice: 451380933				57385		ANNEX - PEST CONTROL SERVICES				
				83.00	5100-50-405-28-91-510100-	Service Agreements				
Invoice: 451371880				58960	451371880		09/09/2024		091924	152.00
				57386		ALL PW'S - PEST CONTROL SERVICES				
				152.00	5100-50-405-28-20-510100-	Service Agreements				
						CHECK	1021078	TOTAL:		

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL DESC				
				1.82	5006-40-400-23-00-500502-				Uniform & Equipment Allowance	
				30.32	5000-40-400-21-00-500502-				Uniform & Equipment Allowance	
				107.18	5002-40-400-20-00-500502-				Uniform & Equipment Allowance	
				2.52	5101-50-400-24-00-500502-				Uniform & Equipment Allowance	
				58949	2601652669		09/10/2024		091924	196.28
				57375						
Invoice: 2601652669				102.60	5100-50-405-28-90-510100-				CITY HALL - SANITIZER SERVICES/SOAP SERVICES	
				46.84	0100-10-100-01-00-510001-				Service Agreements	
				46.84	0100-10-110-03-00-510001-				Departmental Supplies	
									Departmental Supplies	
				58950	2601652670		09/10/2024		091924	267.60
				57376						
Invoice: 2601652670				102.60	5100-50-405-28-90-510100-				CITY HALL - SANITIZER SERVICES/SOAP SERVICES	
				82.50	0100-10-100-01-00-510001-				Service Agreements	
				82.50	0100-10-110-03-00-510001-				Departmental Supplies	
									Departmental Supplies	
				59053	2601654699		09/17/2024		091924	64.12
				57477						
Invoice: 2601654699				64.12	0100-30-300-04-00-510100-				SHAFTER LEARNING CENTER - MAT SERVICES	
									Service Agreements	
				59054	2601654698		09/17/2024		091924	159.43
				57478						
Invoice: 2601654698				159.43	5100-50-405-28-90-510200-				CITY HALL - SANITIZER SERVICES/SOAP SERVICES	
									Repairs & Maintenance	
									CHECK 1021084 TOTAL:	997.19
1021085 09/19/2024 PRTD	13495	WINTER AUTOMOTIVE RE	58896	8703			09/13/2024		091924	98.00
			57322							
Invoice: 8703				98.00	0100-20-200-14-00-510300-				POLICE-Check fan unit# 171	
									Vehicle Operations	
									CHECK 1021085 TOTAL:	98.00
1021086 09/19/2024 PRTD	1495	WITCHER ELECTRIC INC	58935	40990AA			09/09/2024	20250069	091924	9,988.68
			57361							
Invoice: 40990AA				9,988.68	5002-40-400-20-00-510200-				WATER - REPAIR TO TANK #2	
									Repairs & Maintenance	
									CHECK 1021086 TOTAL:	9,988.68
1021087 09/19/2024 PRTD	782	XIT INC	58967	INV204753			09/17/2024	20250062	091924	50,919.78
			57393							
Invoice: INV204753				50,919.78	5103-50-500-29-00-510150-				Arctic Wolf Cybersecurity Annual Renewal	
									Software Subscription	

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
 CHECK NO CHK DATE TYPE VENDOR NAME

Cash10755

VOUCHER INVOICE INV DATE PO WARRANT NET

DOCUMENT INVOICE DTL DESC

CHECK 1021087 TOTAL: 50,919.78

NUMBER OF CHECKS 89 *** CASH ACCOUNT TOTAL *** 1,887,957.19

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	86	1,713,073.87
TOTAL WIRE TRANSFERS	1	42,966.76
TOTAL EFT'S	2	131,916.56

*** GRAND TOTAL *** 1,887,957.19

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED
CLERK: 5292blopez

YEAR	PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025	3	380										
APP	5001-00-000-00-00-205000-			09/19/2024	091924	091924			Accts Payable		161,479.74	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0000-00-000-00-00-100010-			09/19/2024	091924	091924			Cash: Mission Bank Acct#10755			1,887,957.19
									AP CASH DISBURSEMENTS JOURNAL			
APP	5002-00-000-00-00-205000-			09/19/2024	091924	091924			Accts Payable		233,303.27	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0100-00-000-00-00-205000-			09/19/2024	091924	091924			Accts Payable		1,147,764.25	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5003-00-000-00-00-205000-			09/19/2024	091924	091924			Accts Payable		4,052.24	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5000-00-000-00-00-205000-			09/19/2024	091924	091924			Accts Payable		244,911.26	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0203-00-000-00-00-205000-			09/19/2024	091924	091924			Accts Payable		1,311.09	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5101-00-000-00-00-205000-			09/19/2024	091924	091924			Accts Payable		557.70	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5006-00-000-00-00-205000-			09/19/2024	091924	091924			Accts Payable		199.86	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5100-00-000-00-00-205000-			09/19/2024	091924	091924			Accts Payable		9,078.45	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5103-00-000-00-00-205000-			09/19/2024	091924	091924			Accts Payable		61,814.30	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5004-00-000-00-00-205000-			09/19/2024	091924	091924			Accts Payable		13,832.37	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0200-00-000-00-00-205000-			09/19/2024	091924	091924			Accts Payable		1,232.71	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0305-00-000-00-00-205000-			09/19/2024	091924	091924			Accts Payable		3,792.37	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0808-00-000-00-00-205000-			09/19/2024	091924	091924			Accts Payable		4,410.95	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0807-00-000-00-00-205000-			09/19/2024	091924	091924			Accts Payable		5.20	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0810-00-000-00-00-205000-			09/19/2024	091924	091924			Accts Payable		22.43	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0811-00-000-00-00-205000-			09/19/2024	091924	091924			Accts Payable		46.90	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0813-00-000-00-00-205000-			09/19/2024	091924	091924			Accts Payable		142.10	
									AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL											1,887,957.19	1,887,957.19
APP	0000-00-000-00-00-209037-			09/19/2024	091924	091924			Due To 5001 - Refuse Operat		161,479.74	
APP	5001-00-000-00-00-109000-			09/19/2024	091924	091924			Due From Funds - Cash Pool			161,479.74
APP	0000-00-000-00-00-209038-								Due To 5002 - Water Operat		233,303.27	

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
APP 5002-00-000-00-00-109000-	09/19/2024	091924	091924			Due From Funds - Cash Pool			233,303.27
APP 0000-00-000-00-00-209001-	09/19/2024	091924	091924			Due To 0100 - Gen Fund	1,147,764.25		
APP 0100-00-000-00-00-109000-	09/19/2024	091924	091924			Due From Funds - Cash Pool			1,147,764.25
APP 0000-00-000-00-00-209039-	09/19/2024	091924	091924			Due To 5003 - Transit Operat	4,052.24		
APP 5003-00-000-00-00-109000-	09/19/2024	091924	091924			Due From Funds - Cash Pool			4,052.24
APP 0000-00-000-00-00-209036-	09/19/2024	091924	091924			Due To 5000 - Wastewtr Operat	244,911.26		
APP 5000-00-000-00-00-109000-	09/19/2024	091924	091924			Due From Funds - Cash Pool			244,911.26
APP 0000-00-000-00-00-209005-	09/19/2024	091924	091924			Due To 0203 - Gas Tax	1,311.09		
APP 0203-00-000-00-00-109000-	09/19/2024	091924	091924			Due From Funds - Cash Pool			1,311.09
APP 0000-00-000-00-00-209047-	09/19/2024	091924	091924			Due To 5101 - Vehicle Maint	557.70		
APP 5101-00-000-00-00-109000-	09/19/2024	091924	091924			Due From Funds - Cash Pool			557.70
APP 0000-00-000-00-00-209042-	09/19/2024	091924	091924			Due To 5006 - Rail Operat	199.86		
APP 5006-00-000-00-00-109000-	09/19/2024	091924	091924			Due From Funds - Cash Pool			199.86
APP 0000-00-000-00-00-209046-	09/19/2024	091924	091924			Due To 5100 - Facility Maint	9,078.45		
APP 5100-00-000-00-00-109000-	09/19/2024	091924	091924			Due From Funds - Cash Pool			9,078.45
APP 0000-00-000-00-00-209049-	09/19/2024	091924	091924			Due To 5103 - Info Tech	61,814.30		
APP 5103-00-000-00-00-109000-	09/19/2024	091924	091924			Due From Funds - Cash Pool			61,814.30
APP 0000-00-000-00-00-209040-	09/19/2024	091924	091924			Due To 5004 - Telecom Operat	13,832.37		
APP 5004-00-000-00-00-109000-	09/19/2024	091924	091924			Due From Funds - Cash Pool			13,832.37
APP 0000-00-000-00-00-209002-	09/19/2024	091924	091924			Due To 0200 - Federal Grant	1,232.71		
APP 0200-00-000-00-00-109000-	09/19/2024	091924	091924			Due From Funds - Cash Pool			1,232.71
APP 0000-00-000-00-00-209019-	09/19/2024	091924	091924			Due To 0305 - Traffic Mit	3,792.37		
APP 0305-00-000-00-00-109000-	09/19/2024	091924	091924			Due From Funds - Cash Pool			3,792.37
APP 0000-00-000-00-00-209032-	09/19/2024	091924	091924			Due To 0808 - LLMD - 001-2015	4,410.95		

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL								
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
APP 0808-00-000-00-00-109000-	09/19/2024	091924	091924			Due From Funds - Cash Pool			4,410.95
APP 0000-00-000-00-00-209031-	09/19/2024	091924	091924			Due To 0807 - LLMD - 002-2007		5.20	
APP 0807-00-000-00-00-109000-	09/19/2024	091924	091924			Due From Funds - Cash Pool			5.20
APP 0000-00-000-00-00-209034-	09/19/2024	091924	091924			Due To 0810 - LLMD - 001-1998		22.43	
APP 0810-00-000-00-00-109000-	09/19/2024	091924	091924			Due From Funds - Cash Pool			22.43
APP 0000-00-000-00-00-209035-	09/19/2024	091924	091924			Due To 0811 - LLMD - 001-2009		46.90	
APP 0811-00-000-00-00-109000-	09/19/2024	091924	091924			Due From Funds - Cash Pool			46.90
APP 0000-00-000-00-00-209056-	09/19/2024	091924	091924			Due To 0813 - DTLL1-CFD		142.10	
APP 0813-00-000-00-00-109000-	09/19/2024	091924	091924			Due From Funds - Cash Pool			142.10
SYSTEM GENERATED ENTRIES TOTAL								1,887,957.19	1,887,957.19
JOURNAL 2025/03/380 TOTAL								3,775,914.38	3,775,914.38

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0000	Pooled Cash Fund	2025	3	380	09/19/2024			
	0000-00-000-00-00-100010-					Cash: Mission Bank Acct#10755		1,887,957.19
	0000-00-000-00-00-209001-					Due To 0100 - Gen Fund	1,147,764.25	
	0000-00-000-00-00-209002-					Due To 0200 - Federal Grant	1,232.71	
	0000-00-000-00-00-209005-					Due To 0203 - Gas Tax	1,311.09	
	0000-00-000-00-00-209019-					Due To 0305 - Traffic Mit	3,792.37	
	0000-00-000-00-00-209031-					Due To 0807 - LLMD - 002-2007	5.20	
	0000-00-000-00-00-209032-					Due To 0808 - LLMD - 001-2015	4,410.95	
	0000-00-000-00-00-209034-					Due To 0810 - LLMD - 001-1998	22.43	
	0000-00-000-00-00-209035-					Due To 0811 - LLMD - 001-2009	46.90	
	0000-00-000-00-00-209036-					Due To 5000 - Wastewtr Operat	244,911.26	
	0000-00-000-00-00-209037-					Due To 5001 - Refuse Operat	161,479.74	
	0000-00-000-00-00-209038-					Due To 5002 - Water Operat	233,303.27	
	0000-00-000-00-00-209039-					Due To 5003 - Transit Operat	4,052.24	
	0000-00-000-00-00-209040-					Due To 5004 - Telecom Operat	13,832.37	
	0000-00-000-00-00-209042-					Due To 5006 - Rail Operat	199.86	
	0000-00-000-00-00-209046-					Due To 5100 - Facility Maint	9,078.45	
	0000-00-000-00-00-209047-					Due To 5101 - Vehicle Maint	557.70	
	0000-00-000-00-00-209049-					Due To 5103 - Info Tech	61,814.30	
	0000-00-000-00-00-209056-					Due To 0813 - DTL11-CFD	142.10	
						FUND TOTAL	1,887,957.19	1,887,957.19
0100	General Fund	2025	3	380	09/19/2024			
	0100-00-000-00-00-109000-					Due From Funds - Cash Pool		1,147,764.25
	0100-00-000-00-00-205000-					Accts Payable	1,147,764.25	
						FUND TOTAL	1,147,764.25	1,147,764.25
0200	Federal Grant	2025	3	380	09/19/2024			
	0200-00-000-00-00-109000-					Due From Funds - Cash Pool		1,232.71
	0200-00-000-00-00-205000-					Accts Payable	1,232.71	
						FUND TOTAL	1,232.71	1,232.71
0203	Gas Tax	2025	3	380	09/19/2024			
	0203-00-000-00-00-109000-					Due From Funds - Cash Pool		1,311.09
	0203-00-000-00-00-205000-					Accts Payable	1,311.09	
						FUND TOTAL	1,311.09	1,311.09
0305	Traffic Mitigation	2025	3	380	09/19/2024			
	0305-00-000-00-00-109000-					Due From Funds - Cash Pool		3,792.37
	0305-00-000-00-00-205000-					Accts Payable	3,792.37	
						FUND TOTAL	3,792.37	3,792.37
0807	LLMD - 002-2007	2025	3	380	09/19/2024			
	0807-00-000-00-00-109000-					Due From Funds - Cash Pool		5.20

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF	DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
	0807-00-000-00-00-205000-						Accts Payable	5.20	
							FUND TOTAL	5.20	5.20
0808	LLMD - 001-2015	2025	3	380		09/19/2024			
	0808-00-000-00-00-109000-						Due From Funds - Cash Pool		4,410.95
	0808-00-000-00-00-205000-						Accts Payable	4,410.95	
							FUND TOTAL	4,410.95	4,410.95
0810	LLMD - 001-1998	2025	3	380		09/19/2024			
	0810-00-000-00-00-109000-						Due From Funds - Cash Pool		22.43
	0810-00-000-00-00-205000-						Accts Payable	22.43	
							FUND TOTAL	22.43	22.43
0811	LLMD - 001-2009	2025	3	380		09/19/2024			
	0811-00-000-00-00-109000-						Due From Funds - Cash Pool		46.90
	0811-00-000-00-00-205000-						Accts Payable	46.90	
							FUND TOTAL	46.90	46.90
0813	CFD-0813	2025	3	380		09/19/2024			
	0813-00-000-00-00-109000-						Due From Funds - Cash Pool		142.10
	0813-00-000-00-00-205000-						Accts Payable	142.10	
							FUND TOTAL	142.10	142.10
5000	Wastewater Operations	2025	3	380		09/19/2024			
	5000-00-000-00-00-109000-						Due From Funds - Cash Pool		244,911.26
	5000-00-000-00-00-205000-						Accts Payable	244,911.26	
							FUND TOTAL	244,911.26	244,911.26
5001	Refuse Operations	2025	3	380		09/19/2024			
	5001-00-000-00-00-109000-						Due From Funds - Cash Pool		161,479.74
	5001-00-000-00-00-205000-						Accts Payable	161,479.74	
							FUND TOTAL	161,479.74	161,479.74
5002	Water Operations	2025	3	380		09/19/2024			
	5002-00-000-00-00-109000-						Due From Funds - Cash Pool		233,303.27
	5002-00-000-00-00-205000-						Accts Payable	233,303.27	
							FUND TOTAL	233,303.27	233,303.27
5003	Transit Operations	2025	3	380		09/19/2024			
	5003-00-000-00-00-109000-						Due From Funds - Cash Pool		4,052.24
	5003-00-000-00-00-205000-						Accts Payable	4,052.24	

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
					FUND TOTAL	4,052.24	4,052.24
5004 Telecommunications Operations	2025	3	380	09/19/2024			
5004-00-000-00-00-109000-					Due From Funds - Cash Pool		13,832.37
5004-00-000-00-00-205000-					Accts Payable	13,832.37	
					FUND TOTAL	13,832.37	13,832.37
5006 Rail Operations	2025	3	380	09/19/2024			
5006-00-000-00-00-109000-					Due From Funds - Cash Pool		199.86
5006-00-000-00-00-205000-					Accts Payable	199.86	
					FUND TOTAL	199.86	199.86
5100 Facility Maintenance	2025	3	380	09/19/2024			
5100-00-000-00-00-109000-					Due From Funds - Cash Pool		9,078.45
5100-00-000-00-00-205000-					Accts Payable	9,078.45	
					FUND TOTAL	9,078.45	9,078.45
5101 Vehicle Maintenance	2025	3	380	09/19/2024			
5101-00-000-00-00-109000-					Due From Funds - Cash Pool		557.70
5101-00-000-00-00-205000-					Accts Payable	557.70	
					FUND TOTAL	557.70	557.70
5103 Information Technology	2025	3	380	09/19/2024			
5103-00-000-00-00-109000-					Due From Funds - Cash Pool		61,814.30
5103-00-000-00-00-205000-					Accts Payable	61,814.30	
					FUND TOTAL	61,814.30	61,814.30

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FR
0000 Pooled Cash Fund	1,887,957.19	
0100 General Fund		1,147,764.25
0200 Federal Grant		1,232.71
0203 Gas Tax		1,311.09
0305 Traffic Mitigation		3,792.37
0807 LLMD - 002-2007		5.20
0808 LLMD - 001-2015		4,410.95
0810 LLMD - 001-1998		22.43
0811 LLMD - 001-2009		46.90
0813 CFD-0813		142.10
5000 Wastewater Operations		244,911.26
5001 Refuse Operations		161,479.74
5002 Water Operations		233,303.27
5003 Transit Operations		4,052.24
5004 Telecommunications Operations		13,832.37
5006 Rail Operations		199.86
5100 Facility Maintenance		9,078.45
5101 Vehicle Maintenance		557.70
5103 Information Technology		61,814.30
TOTAL	1,887,957.19	1,887,957.19

** END OF REPORT - Generated by Brenda Lopez **

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

Cash10755

INV DATE

PO

WARRANT

NET

				DOCUMENT	INVOICE	DTL	DESC		
9	09/26/2024	EFT	14359	BUSINESS SOLVER	59073 57497	MED 10/24	09/20/2024	092624	181,871.00
Invoice: MED 10/24				176,344.00	0100-00-000-00-00-205132-				
				2,772.00	0100-10-140-10-00-500800-CHNGS				
				759.00	0100-20-200-14-00-500700-				
				199.60	0100-10-125-06-00-500700-				
				199.60	5002-40-400-20-00-500700-				
				399.20	0100-40-400-19-02-500700-				
				199.60	5000-40-400-21-00-500700-				
				998.00	0100-40-400-18-00-500700-				
								CHECK	9 TOTAL: 181,871.00
10	09/26/2024	EFT	876	FIRE RISK MANAGEMENT	59067 57491	DENTAL/VISION 10/24	09/20/2024	092624	13,247.73
Invoice: DENTAL/VISION 10/24				10,644.16	0100-00-000-00-00-205133-				
				9.85	0100-10-125-06-00-500700-				
				9.85	5002-40-400-20-00-500700-				
				19.70	0100-40-400-19-02-500700-				
				9.85	5000-40-400-21-00-500700-				
				49.23	0100-40-400-18-00-500700-				
				166.26	0100-10-140-10-00-500801-CHNGS				
				51.47	0100-20-200-14-00-500700-				
				2,222.28	0100-00-000-00-00-205135-				
				1.59	0100-10-125-06-00-500700-				
				1.59	5002-40-400-20-00-500700-				
				3.18	0100-40-400-19-02-500700-				
				1.59	5000-40-400-21-00-500700-				
				7.94	0100-40-400-18-00-500700-				
				41.27	0100-10-140-10-00-500802-CHNGS				
				7.92	0100-20-200-14-00-500700-				
								CHECK	10 TOTAL: 13,247.73
11	09/26/2024	EFT	45	WAGeworks, INC	59063 57487	9/20/2024	09/20/2024	092624	2,176.18
Invoice: 9/20/2024				1,967.85	0100-00-000-00-00-205150-				
				208.33	0100-00-000-00-00-205151-				
								CHECK	11 TOTAL: 2,176.18
1516	09/23/2024	WIRE	936	PUBLIC EMPL RETIREME	59095 57519	100000017659576	09/01/2024	092624	1,519.83
Invoice: 100000017659576				1,519.83	0100-00-000-00-00-205142-				
								093024 26454	Unfunded Accrued Liability Pension Contri Payable

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
							CHECK	1516	TOTAL:	1,519.83
1517	09/23/2024	WIRE	936 PUBLIC EMPL RETIREME	59096	100000017659565		09/01/2024		092624	513.08
				57520						
				Invoice: 100000017659565			093024	25405	Unfunded Accrued Liability Pension Contri Payable	
				513.08	0100-00-000-00-00-205142-					
							CHECK	1517	TOTAL:	513.08
1518	09/23/2024	WIRE	936 PUBLIC EMPL RETIREME	59098	100000017659555		09/01/2024		092624	5,809.58
				57522						
				Invoice: 100000017659555			093024	3070	Unfunded Accrued Liability Pension Contri Payable	
				5,809.58	0100-00-000-00-00-205142-					
							CHECK	1518	TOTAL:	5,809.58
1519	09/23/2024	WIRE	936 PUBLIC EMPL RETIREME	59099	100000017659545		09/01/2024		092624	10,426.58
				57523						
				Invoice: 100000017659545			093024	3069	Unfunded Accrued Liability Pension Contri Payable	
				10,426.58	0100-00-000-00-00-205142-					
							CHECK	1519	TOTAL:	10,426.58
1520	09/23/2024	WIRE	936 PUBLIC EMPL RETIREME	59068	57492		09/20/2024		092624	89,826.88
				57492						
				Invoice: 57492			warrant	092024-083124.091324		
				27,342.79	0100-00-000-00-00-205142-				Pension Contri Payable	
				30,580.12	0100-00-000-00-00-205142-				Pension Contri Payable	
				21,866.52	0100-00-000-00-00-205142-				Pension Contri Payable	
				10,037.45	0100-00-000-00-00-205142-				Pension Contri Payable	
							CHECK	1520	TOTAL:	89,826.88
1521	09/13/2024	WIRE	936 PUBLIC EMPL RETIREME	58616	57046		09/06/2024		092624	89,682.10
				57046						
				Invoice: 57046			warrant	090624-081724.083024		
				23,923.56	0100-00-000-00-00-205142-				Pension Contri Payable	
				31,126.10	0100-00-000-00-00-205142-				Pension Contri Payable	
				21,590.01	0100-00-000-00-00-205142-				Pension Contri Payable	
				11,561.78	0100-00-000-00-00-205142-				Pension Contri Payable	
				1,053.81	0100-00-000-00-00-205142-				Pension Contri Payable	
				426.84	0100-10-110-03-00-500604-				PERS 26454 Misc. Pepra	
							CHECK	1521	TOTAL:	89,682.10

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

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				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL DESC			
1522	09/07/2024	WIRE	15101 WEX BANK - ACCOUNT 0	59191 57613	09/07/2024	07/31/2024		092624	663.33
Invoice: 09/07/2024				663.33	0100-20-200-14-00-510302-	POLICE FUEL #221,280,301,292,287,299- JULY CHARGES Vehicle Operations - Fuel			
						CHECK	1522	TOTAL:	663.33
1523	09/17/2024	WIRE	17 INTERNAL REVENUE SER	58870 57296	9/17/2024	09/17/2024		092624	932.50
Invoice: 9/17/2024				550.00	0100-00-000-00-00-205120-	warrant 091724 FIT			
				310.00	0100-00-000-00-00-205122-	Federal Income Tax Payable			
				72.50	0100-00-000-00-00-205123-	FICA Tax Payable			
						Medicare Tax Payable			
						CHECK	1523	TOTAL:	932.50
1524	09/17/2024	WIRE	144 ST OF CA EDD	58871 57297	9/17/2024	09/17/2024		092624	192.50
Invoice: 9/17/2024				165.00	0100-00-000-00-00-205121-	warrant 091724 SIT			
				27.50	0100-00-000-00-00-205130-	State Income Tax Payable			
						ST Disability Insur Payable			
						CHECK	1524	TOTAL:	192.50
1525	09/20/2024	WIRE	17 INTERNAL REVENUE SER	59061 57485	9/20/2024	09/20/2024		092624	110,906.86
Invoice: 9/20/2024				38,952.24	0100-00-000-00-00-205120-	warrant 092024 FIT			
				58,316.24	0100-00-000-00-00-205122-	Federal Income Tax Payable			
				13,638.38	0100-00-000-00-00-205123-	FICA Tax Payable			
						Medicare Tax Payable			
						CHECK	1525	TOTAL:	110,906.86
1526	09/20/2024	WIRE	144 ST OF CA EDD	59065 57489	9/20/2024	09/20/2024		092624	21,119.79
Invoice: 9/20/2024				15,749.21	0100-00-000-00-00-205121-	warrant 092024 SIT			
				5,370.58	0100-00-000-00-00-205130-	State Income Tax Payable			
						ST Disability Insur Payable			
						CHECK	1526	TOTAL:	21,119.79
1527	09/20/2024	WIRE	202 - 457 ICMA VANTAGEPO	59066 57490	9/20/2024	09/20/2024		092624	10,434.71
Invoice: 9/20/2024				10,434.71	0100-00-000-00-00-205143-	warrant 092024 CONTRIBUTIONS			
						Deferred Compensation Payable			

City of Shafter

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
						CHECK	1527	TOTAL:	10,434.71	
1021088	09/26/2024	PRTD	8 #N13786-1 PRINCIPAL	59060	LIFE 10/24	09/20/2024		092624		3,366.79
Invoice: LIFE 10/24				57484		Warrant 092024		PREM OCT 2024		
				3,716.82	0100-00-000-00-00-205134-					
				-350.03	0100-10-140-10-00-500803-CHNGS					
						CHECK	1021088	TOTAL:	3,366.79	
1021089	09/26/2024	PRTD	193 ABC HEALTH PROFESSIO	59083	EM019570	09/12/2024		092624		65.00
Invoice: EM019570				57507		DOT Physical Exam PW		Professional Services		
				65.00	5101-50-400-24-00-510400-					
						CHECK	1021089	TOTAL:	65.00	
1021090	09/26/2024	PRTD	1182 AEP CALIFORNIA LLC	59142	INV0035155	09/06/2024		092624		27,883.20
Invoice: INV0035155				57565		POLICE-Outfit equipment for new unit #241		Automotive Equipment		
				27,883.20	0100-60-200-14-00-570100-					
				59145	INV0035262	09/17/2024		092624		27,883.20
Invoice: INV0035262				57568		POLICE-Outfit equipment for new unit #246		Automotive Equipment		
				27,883.20	0100-60-200-14-00-570100-					
						CHECK	1021090	TOTAL:	55,766.40	
1021091	09/26/2024	PRTD	72 AFLAC	59064	339183	09/20/2024		092624		4,988.83
Invoice: 339183				57488		Warrant 092024		125INS CONTRIBUTIONS		
				4,754.79	0100-00-000-00-00-205152-					
				234.48	0100-00-000-00-00-205153-					
				-.44	0100-10-140-10-00-510810-					
						CHECK	1021091	TOTAL:	4,988.83	
1021092	09/26/2024	PRTD	1180 ANAKAREN MUNGUIA	59143	202409188	09/18/2024		092624		650.00
Invoice: 202409188				57566		Food for City Manager Retirement Lunch		Training		
				650.00	0100-10-110-03-00-510501-					
						CHECK	1021092	TOTAL:	650.00	

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
1021093	09/26/2024	PRTD	14652	AMAZON CAPITAL SERVI	58869 57295	1F13-HGW6-Y14G	08/25/2024		092624	119.22
	Invoice: 1F13-HGW6-Y14G			119.22	0100-30-300-04-00-510016-			SLLC Classroom Supplies		
								Classroom Supplies		
					58874 57300	1NGK-Q737-3VTQ	09/09/2024		092624	405.40
	Invoice: 1NGK-Q737-3VTQ			405.40	0100-30-300-04-00-510016-			SLLC Classroom Supplies		
								Classroom Supplies		
					58876 57302	19LG-WPGR-NL6C	09/06/2024		092624	370.87
	Invoice: 19LG-WPGR-NL6C			370.87	0100-30-300-04-00-510016-			SLLC Classroom Supplies		
								Classroom Supplies		
					58877 57303	1PNR-674M-3DXW	09/11/2024		092624	3.96
	Invoice: 1PNR-674M-3DXW			3.96	0100-30-300-04-00-510016-			SLLC Classroom Supplies		
								Classroom Supplies		
					58878 57304	1PNT-DGLQ-9LVT	09/10/2024		092624	159.22
	Invoice: 1PNT-DGLQ-9LVT			159.22	0100-30-300-04-00-510016-			SLLC Classroom Supplies		
								Classroom Supplies		
					58879 57305	1WQ7-669Q-DCXD	09/05/2024		092624	47.17
	Invoice: 1WQ7-669Q-DCXD			47.17	0100-30-300-04-00-510016-			SLLC Classroom Supplies		
								Classroom Supplies		
					58880 57306	1JCT-49Q7-YQ97	09/02/2024		092624	87.90
	Invoice: 1JCT-49Q7-YQ97			87.90	0100-30-300-04-00-510016-			SLLC Classroom Supplies		
								Classroom Supplies		
					58881 57307	1C4C-RWGV-697L	09/04/2024		092624	461.17
	Invoice: 1C4C-RWGV-697L			461.17	0100-30-300-04-00-510016-			SLLC Classroom Supplies		
								Classroom Supplies		
					59079 57503	1F1H-MF9H-DTTW	09/13/2024		092624	66.48
	Invoice: 1F1H-MF9H-DTTW			66.48	0100-30-300-04-00-510001-			SLLC Dept Supplies		
								Departmental Supplies		
					59082 57506	1KG4-XC9Q-L6XD	09/18/2024		092624	80.43
	Invoice: 1KG4-XC9Q-L6XD			80.43	0100-10-405-26-00-510000-			OFFICE SUPPLIES		
								office Supplies		
					59093	1739-W73Q-R161	09/19/2024		092624	16.96

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL DESC				
Invoice: 1739-W73Q-R161				57517		SLLC Dept Supplies				
	16.96	0100-30-300-04-00-510001-				Departmental Supplies				
				59103	1FWJ-YWWJ-3VN6		09/20/2024		092624	124.92
Invoice: 1FWJ-YWWJ-3VN6				57527		ENGINEERING - PENS/LEGAL PADS				
	124.92	0100-40-400-18-00-510000-				Office Supplies				
				59150	1F6D-MFN6-KTFP		09/12/2024		092624	18.74
Invoice: 1F6D-MFN6-KTFP				57573		ENGINEERING - CLIPBOARDS				
	18.74	0100-40-400-18-00-510000-				Office Supplies				
				59163	139W-773Y-KN93		09/22/2024		092624	75.06
Invoice: 139W-773Y-KN93				57585		POLICE-Bike rack				
	75.06	0100-20-200-14-00-510001-				Departmental Supplies				
				59165	1RYN-KJMD-T1VF		09/23/2024		092624	45.02
Invoice: 1RYN-KJMD-T1VF				57587		POLICE-Labeling tape				
	45.02	0100-20-200-14-00-510000-				Office Supplies				
				59189	1J4P-N3TJ-9XG9		09/21/2024		092624	12.75
Invoice: 1J4P-N3TJ-9XG9				57611		Supplies for CM Retirement Lunch				
	12.75	0100-10-110-03-00-510501-				Training				
						CHECK	1021093	TOTAL:		2,095.27
1021094	09/26/2024	PRTD	13236	AMBER CHEMICAL INC	59105	0382860-IN	09/17/2024		092624	2,789.57
Invoice: 0382860-IN				57529		WATER - WATER CHEMICALS- HYPOCHLORITE				
	2,789.57	5002-40-400-20-00-510900-				Treatment Supplies				
						CHECK	1021094	TOTAL:		2,789.57
1021095	09/26/2024	PRTD	1394	AMERICAN BUSINESS MA	59128	760942	08/26/2024		092624	385.89
Invoice: 760942				57551		City Hall workroom MFP - Canon iR Adv C7565i				
	77.18	0100-10-100-01-00-510100-				Service Agreements				
	77.18	0100-10-110-03-00-510100-				Service Agreements				
	77.18	0100-10-120-05-00-510100-				Service Agreements				
	77.18	0100-10-125-06-00-510100-				Service Agreements				
	77.17	0100-10-145-13-00-510100-				Service Agreements				
				59137	762174		09/03/2024		092624	90.52
Invoice: 762174				57560		POLICE-#14913 Contract usage	8/09-9/08/24			

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL	DESC			
				90.52	0100-20-200-14-00-510001-		Departmental Supplies			
				59159	765234		09/20/2024		092624	15.00
				57582						
Invoice: 765234				15.00	0100-20-200-14-00-510000-		POLICE-#14913 Toner			
							Office Supplies			
				59168	760081		08/23/2024		092624	15.00
				57590						
Invoice: 760081				15.00	0100-20-200-14-00-510000-		POLICE-Toner			
							Office Supplies			
						CHECK	1021095 TOTAL:			
1021096	09/26/2024	PRTD	184	Melanie Gianna Valen	58873	090624-valeciam	09/06/2024		092624	100.00
					57299					
Invoice: 090624-valeciam				100.00	0100-30-300-04-00-510804-		SLLC AP Test Award			
							Community Promotions			
						CHECK	1021096 TOTAL:			
1021097	09/26/2024	PRTD	3	AT&T	59119	3091SEPT24	09/04/2024		092624	391.17
					57542					
Invoice: 3091SEPT24				391.17	0100-30-400-25-52-510701-		PHONE CHARGES 661 746-3091 995			
							Communications			
				59121	1079SEPT24		09/04/2024		092624	31.57
				57544						
Invoice: 1079SEPT24				31.57	5002-40-400-20-00-510701-		PHONE CHARGES 238 841-1079 338			
							Communications			
				59205	1076SEPT24		09/04/2024		092624	31.57
				57628						
Invoice: 1076SEPT24				31.57	5002-40-400-20-00-510701-		PHONE CHARGES 238 841-1076 338			
							Communications			
				59206	1077SEPT24		09/04/2024		092624	31.57
				57629						
Invoice: 1077SEPT24				31.57	5002-40-400-20-00-510707-		PHONE CHARGES 238 841-1077 343			
							Power			
				59207	3228SEPT24		09/04/2024		092624	33.49
				57630						
Invoice: 3228SEPT24				33.49	5002-40-400-20-00-510701-		PHONE CHARGES 960 739-3228 555			
							Communications			
						CHECK	1021097 TOTAL:			

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
1021098	09/26/2024	PRTD	12466	AT&T CALNET 3	59149 57572	9391012264	SEPT 24	09/17/2024	092624	2,168.87
Invoice: 9391012264				SEPT 24	2,168.87	0100-20-200-14-00-510701-	POLICE-Phone/Fiber services			
							Communications			
Invoice: 9391012252				SEPT 24	155.55	0100-20-200-14-00-510701-	POLICE-Phone charges			
							Communications			
Invoice: 9391012258				SEPT 24	1,602.38	0100-10-125-06-00-510701-	PHONE CHARGES			
							Communications			
Invoice: 9391012266				SEPT 24	30.42	5100-50-405-28-90-510701-	PHONE CHARGES			
							Communications			
Invoice: 000022312572						000022312572	09/17/2024	092624	433.58	
							PHONE CHARGES			
					91.26	0100-30-400-25-30-510701-	Communications			
					311.33	0100-20-200-14-00-510701-	Communications			
					30.99	5002-40-400-20-00-510701-	Communications			
Invoice: 9391012268				SEPT 24	30.42	5000-40-400-21-00-510701-	PHONE CHARGES			
							Communications			
Invoice: 9391012253				SEPT 24	155.55	0100-20-200-14-00-510701-	PHONE CHARGES			
							Communications			
Invoice: 9391012273				SEPT 24	159.57	0100-20-200-14-00-510701-	PHONE CHARGES			
							Communications			
Invoice: 9391012259				SEPT 24	111.86	0100-20-200-14-00-510701-	PHONE CHARGES			
							Communications			
Invoice: 9391012262				SEPT 24	30.42	5002-40-400-20-00-510701-	PHONE CHARGES			
							Communications			

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
						CHECK	1021101	TOTAL:	300.00	
1021102	09/26/2024	PRTD	7613	CA STATE DISBURSEMEN	59071 20-2535426	09/20/2024		092624		46.15
				Invoice: 20-2535426	57495					
				46.15	0100-00-000-00-00-205141-	GARNISHMENT # 20-2535426				
						Garnishments Payable				
						CHECK	1021102	TOTAL:	46.15	
1021103	09/26/2024	PRTD	78	CALIFORNIA TURF EQUI	59201 649751	09/23/2024		092624		242.25
				Invoice: 649751	57624					
				242.25	0100-30-400-25-00-510204-	ALL PARKS - MOWING HEAD				
						Equipment Repair				
						CHECK	1021103	TOTAL:	242.25	
1021104	09/26/2024	PRTD	14425	CARLOS QUEZADA	59097 078370	09/13/2024		092624		80.00
				Invoice: 078370	57521					
				80.00	0100-30-300-04-00-510300-	LEARNING CENTER - BUS WASH				
						Vehicle Operations				
				Invoice: 078367	59100 078367	09/13/2024		092624		150.00
				150.00	0100-40-400-18-00-510300-	ENGINEERING - FLEET WASHES				
						Vehicle Operations				
				Invoice: 078365	59101 078365	09/13/2024		092624		60.00
				30.00	0100-40-400-19-02-510300-	STREETS/WATER - FLEET WASHES #219 & #119				
				30.00	5002-40-400-20-00-510300-	Vehicle Operations				
						Vehicle Operations				
				Invoice: 2024-09-20	59160 2024-09-20	09/20/2024		092624		810.00
				810.00	0100-20-200-14-00-510300-	POLICE-Fleet washes				
						Vehicle Operations				
						CHECK	1021104	TOTAL:	1,100.00	
1021105	09/26/2024	PRTD	233	CEN SAN JQN VALLEY R	59253 INV0122	09/13/2024		092624		394,823.00
				Invoice: INV0122	57675					
				229,383.00	0100-00-000-00-00-205140-	2024/2025 2ND QTR WORKERS COMP PROGRAM				
				165,440.00	5102-50-140-11-00-510445-	Other Payroll Deduct Payable				
						Liability Insurance				
						CHECK	1021105	TOTAL:	394,823.00	

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				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC		
1021106	09/26/2024	PRTD	120	CODE PRECAST INC	59110 I-106171 57533	09/12/2024		092624	262.50
Invoice: I-106171				262.50			AQUATIC CENTER - TRUCK AND CRANE - MOVE K RAIL		
				E PF00004 -50 -525 -0100 0100-60-400-25-52-580200-			Capital Prj.- Buildings & Imp.		
							CHECK 1021106 TOTAL:		262.50
1021107	09/26/2024	PRTD	123	CONSOLIDATED ELECTRI	59138 0332-1105184 57561	06/28/2024	20240346	092624	1,353.13
Invoice: 0332-1105184				1,353.13	0100-40-400-19-02-510121-		Residential Streetlight Purchase -25 Poles Streetlight Repair and Maint.		
					59140 0332-1105770 57563	07/10/2024	20240346	092624	12,178.13
Invoice: 0332-1105770				12,178.13	0100-40-400-19-02-510121-		Residential Streetlight Purchase -25 Poles Streetlight Repair and Maint.		
					59141 0332-9012974420 57564	08/25/2024	20240346	092624	202.96
Invoice: 0332-9012974420				202.96	0100-40-400-19-02-510121-		Residential Streetlight Purchase -25 Poles Streetlight Repair and Maint.		
							CHECK 1021107 TOTAL:		13,734.22
1021108	09/26/2024	PRTD	14335	CORE & MAIN LP	59129 V593582 57552	09/09/2024		092624	2,956.31
Invoice: V593582				2,956.31	5002-40-400-20-00-510200-		WATER - BRASS 90 NO LEAD/CTS PE/BALL METER/HEX NUT Repairs & Maintenance		
							CHECK 1021108 TOTAL:		2,956.31
1021109	09/26/2024	PRTD	1210	MATTHEW HERNANDEZ	59204 1003 57627	09/24/2024		092624	2,300.00
Invoice: 1003				460.00	0100-30-400-25-30-510114-		PARK SECURITY PATROL - SEPTEMBER 2024		
				460.00	0100-30-400-25-30-510114-		Contract Services		
				460.00	0100-30-400-25-33-510114-		Contract Services		
				460.00	0100-30-400-25-37-510114-		Contract Services		
				460.00	0808-40-400-19-04-510114-		Contract Services		
							CHECK 1021109 TOTAL:		2,300.00
1021110	09/26/2024	PRTD	882	DEIDRA ELIZABETH MET	59263 000017 57685	09/02/2024		092624	1,250.00
Invoice: 000017							September 2024 Premise Permit Maint.		

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL DESC				
				1,250.00	0100-20-200-55-00-510106-				Subscriptions & Dues	
				59269	2200661		08/25/2024		092624	400.00
				57691						
Invoice: 2200661				400.00	0100-20-200-55-00-510111-				health certificates for transport Vet Care Services	
							CHECK	1021110	TOTAL:	1,650.00
1021111 09/26/2024 PRTD	1247	DELANO POLICE DEPART	59081	57505			09/20/2024		092624	870.00
				57505						
Invoice: 57505				870.00	0100-20-200-14-00-410502-				GB Customer ID 307968 Bill #1081 - over payment Police Fees - Range	
							CHECK	1021111	TOTAL:	870.00
1021112 09/26/2024 PRTD	6135	EMBLEM ENTERPRISES	59147	930872			09/17/2024		092624	512.36
				57570						
Invoice: 930872				512.36	0100-20-200-14-00-510001-				POLICE-Shoulder patches Departmental Supplies	
							CHECK	1021112	TOTAL:	512.36
1021113 09/26/2024 PRTD	14044	FASTENAL COMPANY	59158	CABAE28228			09/20/2024	20250036	092624	54.87
				57581						
Invoice: CABAE28228				10.99	0100-40-400-19-02-510000-				ALL PW'S - VENDING MACHINE SUPPLIES	
				10.97	0100-30-400-25-00-510001-				Office Supplies	
				10.97	5000-40-400-21-00-510001-				Departmental Supplies	
				10.97	5002-40-400-20-00-510000-				Departmental Supplies	
				10.97	5101-50-400-24-00-510001-				Office Supplies	
							CHECK	1021113	TOTAL:	54.87
1021114 09/26/2024 PRTD	159	FEDEX	59084	8-620-12933			09/13/2024		092624	148.41
				57508						
Invoice: 8-620-12933				148.41	0100-10-405-26-00-510103-				SHIPMENT FEES - BLDG	
									Postage & Freight	
				59136	8-627-18209		09/20/2024		092624	93.88
				57559						
Invoice: 8-627-18209				93.88	0100-10-405-26-00-510103-				SHIPMENT FEES - BLDG	
									Postage & Freight	
							CHECK	1021114	TOTAL:	242.29

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					VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
					DOCUMENT	INVOICE DTL	DESC				
1021115	09/26/2024	PRTD	12171	FGL ENVIRONMENTAL	59216 57640	447180A		09/11/2024		092624	455.00
Invoice: 447180A					455.00	5002-40-400-20-00-510905-	BACTERIOLOGICAL TESTING FOR WATER SYSTEM Water Testing/Samples				
					59218 57641	446982A		09/19/2024		092624	155.00
Invoice: 446982A					155.00	5002-40-400-20-00-510905-	BACTERIOLOGICAL TESTING FOR WATER SYSTEM Water Testing/Samples				
					59219 57642	446984A		09/19/2024		092624	230.00
Invoice: 446984A					230.00	5002-40-400-20-00-510905-	BACTERIOLOGICAL TESTING FOR WATER SYSTEM Water Testing/Samples				
					59221 57644	447181A		09/19/2024		092624	230.00
Invoice: 447181A					230.00	5002-40-400-20-00-510905-	BACTERIOLOGICAL TESTING FOR WATER SYSTEM Water Testing/Samples				
					59222 57645	447442A		09/19/2024		092624	233.00
Invoice: 447442A					233.00	5002-40-400-20-00-510905-	BACTERIOLOGICAL TESTING FOR WATER SYSTEM Water Testing/Samples				
					59223 57646	447444A		09/19/2024		092624	195.00
Invoice: 447444A					195.00	5002-40-400-20-00-510905-	BACTERIOLOGICAL TESTING FOR WATER SYSTEM Water Testing/Samples				
					59225 57648	447445A		09/13/2024		092624	357.00
Invoice: 447445A					357.00	5002-40-400-20-00-510905-	BACTERIOLOGICAL TESTING FOR WATER SYSTEM Water Testing/Samples				
					59226 57649	447447A		09/18/2024		092624	230.00
Invoice: 447447A					230.00	5002-40-400-20-00-510905-	BACTERIOLOGICAL TESTING FOR WATER SYSTEM Water Testing/Samples				
					59227 57650	447448A		09/18/2024		092624	155.00
Invoice: 447448A					155.00	5002-40-400-20-00-510905-	BACTERIOLOGICAL TESTING FOR WATER SYSTEM Water Testing/Samples				
					59228 57651	447449A		09/18/2024		092624	155.00
Invoice: 447449A					155.00	5002-40-400-20-00-510905-	BACTERIOLOGICAL TESTING FOR WATER SYSTEM Water Testing/Samples				
					59230	447450A		09/18/2024		092624	155.00

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
1021118	09/26/2024	PRTD	15464	HECTOR'S PLUMBING	59284 23-1642 57706		09/23/2024		092624	150.00
Invoice: 23-1642				150.00	5002-40-400-20-00-510200-	WATER - 321 VILLAGE REPAIR		Repairs & Maintenance		
						CHECK		1021118 TOTAL:		150.00
1021119	09/26/2024	PRTD	2	HITCHCOCK'S AUTO PAR	59156 7446-408324 57579		09/20/2024		092624	35.74
Invoice: 7446-408324				35.74	0100-20-200-14-00-510001-	POLICE-Car wash soap		Departmental Supplies		
					59193 7446-408135 57616		09/18/2024		092624	29.02
Invoice: 7446-408135				29.02	0100-20-200-14-00-510300-	POLICE #160 - OIL 5W20/OIL FILTER		Vehicle Operations		
					59194 7446-408134 57617		09/18/2024		092624	37.58
Invoice: 7446-408134				37.58	0100-40-400-19-02-510300-	STREETS #214 - OIL FILTER/OIL 0W20		Vehicle Operations		
					59195 7446-407954 57618		09/16/2024		092624	9.64
Invoice: 7446-407954				9.64	5101-50-400-24-00-510001-	SHOP - SEALANT BLK SILICONE		Departmental Supplies		
					59196 7446-408100 57619		09/18/2024		092624	35.89
Invoice: 7446-408100				35.89	0100-40-400-19-02-510300-	STREETS #214 - GLASS CLEANER/MICROFIBER TOWEL		Vehicle Operations		
					59197 7446-408451 57620		09/23/2024		092624	25.68
Invoice: 7446-408451				25.68	5000-40-400-21-00-510204-	WASTER WATER - ROOTER - OIL 5W30		Equipment Repair		
					59198 7446-408465 57621		09/23/2024		092624	26.79
Invoice: 7446-408465				26.79	5000-40-400-21-00-510204-	WASTER WATER - ROOTER - FUEL TREATMENT/ELECTRICAL		Equipment Repair		
					59255 7446-407929 57677		09/16/2024		092624	279.78
Invoice: 7446-407929				279.78	0100-40-400-19-02-510300-	STREETS - SOLENOID		Vehicle Operations		
					59256 7446-407975 57678		09/16/2024		092624	57.58
Invoice: 7446-407975						STREETS EQ - RELAY/PIGRTAIL				

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
				57.58	0100-40-400-19-02-510300-				Vehicle Operations	
				59257	7446-408082		09/18/2024		092624	16.23
				57679						
Invoice: 7446-408082				16.23	0100-40-400-19-02-510001-				STREETS #123 - GLASS CLEANER/OWI 457 Departmental Supplies	
				59258	7446-408113		09/18/2024		092624	90.25
				57680						
Invoice: 7446-408113				90.25	0100-40-400-19-02-510001-				STREETS - CLEARER/DEGREASER/INTERIOR DETAILER Departmental Supplies	
				59259	7446-408136		09/18/2024		092624	7.10
				57681						
Invoice: 7446-408136				7.10	0100-40-400-19-02-510001-				STREETS - FLINT LIGHTER Departmental Supplies	
				59260	7446-408000		09/17/2024		092624	29.02
				57682						
Invoice: 7446-408000				29.02	0100-20-200-14-00-510300-				POLICE #236 - OIL 5W20/OIL FILTER Vehicle Operations	
				59261	7446-407549		09/10/2024		092624	21.13
				57683						
Invoice: 7446-407549				21.13	0100-40-400-19-02-510001-				STREETS - ELECTRICAL ACC Departmental Supplies	
				59262	7446-407542		09/10/2024		092624	20.46
				57684						
Invoice: 7446-407542				20.46	0100-40-400-19-02-510300-				STREETS - FRAM ANT GREEN/ELECTRICAL ACCESSORY Vehicle Operations	
								CHECK	1021119 TOTAL:	721.89
1021120	09/26/2024	PRTD	9624	ITRON, INC	59120	659328	09/23/2023		092624	4,411.79
					57543					
Invoice: 659328				4,411.79	5002-40-400-20-00-510150-				23.24 FCS SFTW, 2501-5000 METERS Software Subscription	
									CHECK	1021120 TOTAL: 4,411.79
1021121	09/26/2024	PRTD	1366	JEFFRIES BROS., INC	59113	156080CT	08/31/2024		092624	11,959.34
					57536					
Invoice: 156080CT				10,733.39	0100-20-200-14-00-510302-				FUEL CHARGES AUGUST 2024 Vehicle Operations - Fuel	
				1,225.95	0100-20-200-15-00-510302-				Vehicle Operations - Fuel	
									CHECK	1021121 TOTAL: 11,959.34

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				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL DESC			
1021122	09/26/2024	PRTD	109 JIM BURKE FORD	59153 57576	760815C	09/20/2024		092624	185.00
Invoice: 760815C				185.00	0100-20-200-14-00-510300-	POLICE-Coolant fan repairs unit #171 Vehicle Operations			
						CHECK	1021122	TOTAL:	185.00
1021123	09/26/2024	PRTD	220 KERN ASPHALT PAVING	59124 57547	2053080-193	08/31/2024	20250010	092624	19,654.25
Invoice: 2053080-193				19,654.25	E ST00006.24-50 -540 0204-60-400-19-02-580300-	STREETS - SAND SEAL PROJECT			
						Capital Prj.- Other Imp.			
						CHECK	1021123	TOTAL:	19,654.25
1021124	09/26/2024	PRTD	2499 KNIGHT'S PUMPING & P	58872 57298	0000211338	09/06/2024		092624	1,754.00
Invoice: 0000211338				1,754.00	0100-30-300-75-51-510804-	SLLC Plumbing first Fridays Community Promotions			
						CHECK	1021124	TOTAL:	1,754.00
1021125	09/26/2024	PRTD	228 KRAZAN & ASSOCIATES	59109 57532	B629987-507	08/31/2024		092624	8,538.00
Invoice: B629987-507				8,538.00	E ST00039.24-50 -515 0203-60-400-19-02-580100-	2024 RMRA - ROAD IMPROVEMENT PROJECT			
						Capital Prj.- Infrastructure			
						CHECK	1021125	TOTAL:	8,538.00
1021126	09/26/2024	PRTD	457 LIBRARY SYSTEMS & SE	59080 57504	INV001877	09/13/2024		092624	1,924.92
Invoice: INV001877				1,924.92	0100-30-300-04-60-510015-	SLLC August Library Materials Books			
						CHECK	1021126	TOTAL:	1,924.92
1021127	09/26/2024	PRTD	6963 LOOP ELECTRIC INC	59264 57686	1733	09/17/2024	20250053	092624	8,990.00
Invoice: 1733				8,990.00	E PK00006 -50 -525 0200-60-400-25-33-580300-ARPA	Veterans Park- Flag Install			
						Capital Prj.- Other Imp.			

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
				59265	1733.1		09/17/2024	20250052	092624	1,950.00
				57687						
Invoice: 1733.1										
				1,950.00			Skate Park- Drill & Pour Shade Structure			
				E Pk00009.1 -50	-525	-0100				
				0100-60-400-25-36-580300-			Capital Prj.- Other Imp.			
							CHECK	1021127	TOTAL:	10,940.00
1021128	09/26/2024	PRTD	7950	MELANIE PAILING	58730	NOINV 9/09/24	09/09/2024		092624	21.00
					57157					
Invoice: NOINV 9/09/24										
				21.00	0100-20-200-14-00-510115-		POLICE-Per diem Public Safety Expo #241			
							Recruitment			
							CHECK	1021128	TOTAL:	21.00
1021129	09/26/2024	PRTD	1249	MICHAEL ROGERS	59300	PER DIEM	08/29/2024		092624	294.75
					57722					
Invoice: PER DIEM										
				294.75	5103-50-500-29-00-510505-		RIMS CONFERENCE	10/06/24-10/10/24		
							Travel			
							CHECK	1021129	TOTAL:	294.75
1021130	09/26/2024	PRTD	1057	MP ENVIORNMENTAL SER	59125	24529117	08/19/2024		092624	1,139.00
					57548					
Invoice: 24529117										
				1,139.00	0100-40-400-19-02-510200-		STREETS - STORM DRAIN CLEANOUT MANNEL/OLEANDER			
							Repairs & Maintenance			
							CHECK	1021130	TOTAL:	1,139.00
1021131	09/26/2024	PRTD	2286	NBS LOCAL GOVERNMENT	59252	202409-3256	09/20/2024		092624	1,320.78
					57674					
Invoice: 202409-3256										
				1,320.78	0100-10-140-10-00-510400-		QUARTERLY DISTRICT ADMINISTRATION SERVICES			
							Professional Services			
							CHECK	1021131	TOTAL:	1,320.78
1021132	09/26/2024	PRTD	9992	O'REILLY AUTOMOTIVE	59199	2947-372100	09/16/2024		092624	16.08
					57622					
Invoice: 2947-372100										
				16.08	5101-50-400-24-00-510001-		SHOP - HEX KEY SET			
							Departmental Supplies			
					59200	2947-372553	09/19/2024		092624	90.04
					57623					
Invoice: 2947-372553										
				90.04	5002-40-400-20-00-510202-		WATER - PLIERS/WRENCH SET/11oz PENETRNT			
							Hardware & Tools			

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
						CHECK	1021132	TOTAL:		106.12
1021133	09/26/2024	PRTD	21	OFFICE DEPOT BUSINES	59090	387454892001	09/18/2024	092624		78.57
					57514					
				Invoice: 387454892001		office Supplies				
				4.25	0100-10-110-03-00-510000-	Office Supplies				
				4.25	0100-10-120-05-00-510000-	Office Supplies				
				11.07	0100-10-100-01-00-510802-	Community Promotion				
				4.00	0100-10-405-26-00-510000-	Office Supplies				
				4.02	0100-10-405-27-00-510000-	Office Supplies				
				4.50	0100-10-140-10-00-510000-	Office Supplies				
				4.50	0100-10-145-13-00-510000-	Office Supplies				
				4.25	5103-50-500-29-00-510000-	Office Supplies				
				4.25	0100-10-135-09-00-510000-	Office Supplies				
				4.50	0100-30-300-04-00-510000-	Office Supplies				
				19.98	0100-10-125-06-00-510000-	Office Supplies				
				4.50	0100-10-100-01-00-510801-	Outside Agency Costs				
				4.50	0100-10-105-02-00-510000-	Office Supplies				
				59091	382189064001	09/18/2024	092624			23.97
					57515					
				Invoice: 382189064001		DEPARTMENT SUPPLIES - BLDG, CE, PLN				
				7.99	0100-10-405-26-00-510001-	Departmental Supplies				
				7.99	0100-10-405-27-00-510001-	Departmental Supplies				
				7.99	0100-10-145-13-00-510001-	Departmental Supplies				
				59092	382192498001	09/19/2024	092624			63.48
					57516					
				Invoice: 382192498001		DEPARTMENT SUPPLIES - BLDG, CE, PLN				
				21.16	0100-10-405-26-00-510001-	Departmental Supplies				
				21.16	0100-10-405-27-00-510001-	Departmental Supplies				
				21.16	0100-10-145-13-00-510001-	Departmental Supplies				
				59161	387653628001	09/20/2024	092624			1,177.30
					57584					
				Invoice: 387653628001		POLICE-Toner				
				1,177.30	0100-20-200-14-00-510000-	Office Supplies				
						CHECK	1021133	TOTAL:		1,343.32
1021134	09/26/2024	PRTD	4	PACIFIC GAS & ELECTR	59030	6808476934-5	AUG 24	08/31/2024	092624	1,124.29
					57454					
				Invoice: 6808476934-5		ELECTRICAL CHARGES				
				1,124.29	5002-40-400-20-00-510707-	Power				
				59033	2974410365-5	AUG 24	08/31/2024	092624		1,097.65
					57457					
				Invoice: 2974410365-5		ELECTRICAL CHARGES				
				1,097.65	5000-40-400-21-00-510707-	Power				

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				Cash10755				
				VOUCHER	INVOICE	INV DATE	PO	WARRANT
				DOCUMENT	INVOICE DTL	DESC		NET
				59037 57461	9859576522-7	AUG 24 08/31/2024	092624	48,854.78
Invoice: 9859576522-7								
AUG 24								
48,854.78								
5002-40-400-20-00-510707-								
					ELECTRICAL CHARGES	Power		
				59040 57464	4006021273-1	AUG 24 08/31/2024	092624	17,852.33
Invoice: 4006021273-1								
AUG 24								
17,852.33								
5002-40-400-20-00-510707-								
					ELECTRICAL CHARGES	Power		
				59210 57633	7993974272-6	SEPT 24 09/04/2024	092624	1,226.90
Invoice: 7993974272-6								
SEPT 24								
1,226.90								
5003-40-140-12-00-510707-								
					ELECTRICAL CHARGES	Power		
				59212 57635	9331257574-4	SEPT 24 09/13/2024	092624	42,599.17
Invoice: 9331257574-4								
SEPT 24								
42,599.17								
5002-40-400-20-00-510707-								
					ELECTRICAL CHARGES	Power		
				59213 57636	5997224598-5	SEPT 24 09/13/2024	092624	51.70
Invoice: 5997224598-5								
SEPT 24								
51.70								
0812-40-400-19-04-510707-								
					ELECTRICAL CHARGES	Power		
				59214 57637	2673746008-4	SEPT 24 09/16/2024	092624	3,328.10
Invoice: 2673746008-4								
SEPT 24								
3,328.10								
0100-20-200-14-00-510707-								
					ELECTRICAL CHARGES	Power		
				59215 57638	1133277328-9	SEPT 24 09/16/2024	092624	14.10
Invoice: 1133277328-9								
SEPT 24								
14.10								
0100-20-200-15-00-510707-								
					ELECTRICAL CHARGES	Power		
				59217 57639	3962617783-4	JUL/AUG 09/14/2024	092624	6,962.05
Invoice: 3962617783-4								
JUL/AUG								
6,962.05								
5002-40-400-20-00-510707-								
					ELECTRICAL CHARGES	Power		
				59220 57643	5644249764-2	SEPT 24 09/17/2024	092624	5.48
Invoice: 5644249764-2								
SEPT 24								
5.48								
0100-40-400-19-04-510707-								
					ELECTRICAL CHARGES	Power		
				59224 57647	0473316168-3	SEPT 24 09/17/2024	092624	4.65
Invoice: 0473316168-3								
SEPT 24								
4.65								
0100-40-400-19-04-510707-								
					ELECTRICAL CHARGES	Power		
				59229 57652	2467227128-5	SEPT 24 09/17/2024	092624	124.96

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE DTL	DESC				
Invoice: 2467227128-5				SEPT 24	124.96 0100-40-400-19-04-510707-	ELECTRICAL CHARGES				
						Power				
					59231 5425506036-7	SEPT 24	09/17/2024		092624	28.04
					57654					
Invoice: 5425506036-7				SEPT 24	28.04 5000-40-400-21-00-510707-	ELECTRICAL CHARGES				
						Power				
					59233 4467176936-0	SEPT 24	09/17/2024		092624	348.61
					57656					
Invoice: 4467176936-0				SEPT 24	348.61 0811-40-400-19-04-510707-	ELECTRICAL CHARGES				
						Power				
					59234 0429781083-2	SEPT 24	09/17/2024		092624	468.68
					57657					
Invoice: 0429781083-2				SEPT 24	468.68 5004-40-500-30-01-510707-	ELECTRICAL CHARGES				
						Power				
					59293 9935199881-2	SEPT 24	09/18/2024		092624	90.65
					57715					
Invoice: 9935199881-2				SEPT 24	90.65 0100-40-400-19-04-510707-	ELECTRICAL CHARGES				
						Power				
					59296 4050510296-8	SEPT 24	09/18/2024		092624	26.28
					57718					
Invoice: 4050510296-8				SEPT 24	26.28 5002-40-400-20-00-510707-	ELECTRICAL CHARGES				
						Power				
					59303 2201390425-9	SEPT 24	09/20/2024		092624	1,108.12
					57725					
Invoice: 2201390425-9				SEPT 24	1,108.12 5000-40-400-21-00-510707-	ELECTRICAL CHARGES				
						Power				
						CHECK	1021134	TOTAL:		125,316.54
1021135	09/26/2024	PRTD	11867	PACIFIC TIRE	59146 39423		09/17/2024		092624	27.68
					57569					
Invoice: 39423					27.68 0100-20-200-14-00-510300-	POLICE-Flat repair unit #170				
						Vehicle Operations				
					59166 39462		09/23/2024		092624	27.14
					57588					
Invoice: 39462					27.14 0100-20-200-14-00-510300-	POLICE-Flat repair unit #161				
						Vehicle Operations				
						CHECK	1021135	TOTAL:		54.82
1021136	09/26/2024	PRTD	9209	PAVLETICH ELECTRIC A	59051 15694		09/17/2024		092624	750.00
					57475					
Invoice: 15694						ZERKER RD RECONSTRUCTION PROJ - NEW HARD HOLES				

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CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC		
				750.00	E ST00039.24-50 0207-60-400-19-02-580100-	-525 -0207		Capital Prj.- Infrastructure	
							CHECK	1021136 TOTAL:	750.00
1021137	09/26/2024	PRTD	132 PHOENIX CARS LLC	59127 57550	PS-INV103037	06/30/2024		092624	750.00
			Invoice: PS-INV103037						
			750.00	5003-40-140-12-00-510200-				TRANSPORTATION: RETURN VEHICLE FROM SERVICE REPAIR Repairs & Maintenance	
							CHECK	1021137 TOTAL:	750.00
1021138	09/26/2024	PRTD	1246 PLANK INVESTMENTS, I	59087 57511	57511	09/23/2024		092624	2,910.00
			Invoice: 57511						
			1,650.00	0310-20-200-14-00-420100-				PUBLIC SAFETY FEES REFUND - 914 TOMBOY CT.	
			124.00	0310-20-200-15-00-420100-				Impact Fees	
			1,136.00	0310-20-200-16-00-420100-				Impact Fees	
							CHECK	1021138 TOTAL:	2,910.00
1021139	09/26/2024	PRTD	441 PLAZA DE JENNINGS &	59250 57672	I-408	06/30/2024		092624	1,086.00
			Invoice: I-408						
			1,086.00	0100-10-130-08-00-510421-				JUNE 2024 LEGAL SERVICES Legal Services - Personnel	
				59251 57673	I-414	08/31/2024		092624	1,859.50
			Invoice: I-414						
			1,859.50	0100-10-130-08-00-510421-				AUGUST 2024 LEGAL SERVICES Legal Services - Personnel	
							CHECK	1021139 TOTAL:	2,945.50
1021140	09/26/2024	PRTD	7311 PLUMBERS DEPOT INC	59114 57537	PD-57084	09/17/2024		092624	1,281.56
			Invoice: PD-57084						
			1,281.56	5000-40-400-21-00-510204-				WASTE WATER - HOSE PSI PIRANHA Equipment Repair	
							CHECK	1021140 TOTAL:	1,281.56
1021141	09/26/2024	PRTD	15071 POWELL FABRICATION &	59154 57577	705701	08/19/2024		092624	4,439.26
			Invoice: 705701						
			4,439.26	5002-40-400-20-00-510204-				WATER - PRESS TRANS ASSY 0-150# T27 W/ SEAL Equipment Repair	

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CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL	DESC		
						CHECK	1021141	TOTAL:	4,439.26
1021142	09/26/2024	PRTD	320 PRICE PAIGE & COMPAN	59307	34154	08/31/2024		092624	600.00
Invoice: 34154				57729		ACCOUNTING SERVICES YR ENDED JUNE 30, 2024			
				600.00	0100-10-140-10-00-510402-	Accounting & Auditing Services			
						CHECK	1021142	TOTAL:	600.00
1021143	09/26/2024	PRTD	217 PUBLIC WORKS - COUNT	59102	NOINV - 09.08.2024	09/08/2024		092624	1,325.80
Invoice: NOINV - 09.08.2024				57526		LANDFILLS CHARGES - AUGUST 2024			
				1,325.80	5001-40-400-22-00-510114-	Contract Services			
						CHECK	1021143	TOTAL:	1,325.80
1021144	09/26/2024	PRTD	844 RAYMOND'S TROPHY & A	59268	98415	09/23/2024		092624	18.40
Invoice: 98415				57690		Nameplate for L. Lippincott			
				18.40	0100-10-110-03-00-510001-	Departmental Supplies			
						CHECK	1021144	TOTAL:	18.40
1021145	09/26/2024	PRTD	1248 RT LAWRENCE CORPORAT	59118	49170	08/20/2024		092624	4,720.00
Invoice: 49170				57541		LOCKBOX ACCOUNT SETUP AND PO BOX RENTAL			
				1,180.00	0100-10-140-10-00-510400-	Professional Services			
				1,180.00	5000-40-400-21-00-510400-	Professional Services			
				1,180.00	5001-40-400-22-00-510400-	Professional Services			
				1,180.00	5002-40-400-20-00-510400-	Professional Services			
						CHECK	1021145	TOTAL:	4,720.00
1021146	09/26/2024	PRTD	13337 SAGE RENEWABLE ENERG	59107	406439	09/16/2024		092624	1,000.00
Invoice: 406439				57530		SOLAR PERFORMANCE REVIEW			
				1,000.00	5002-40-400-20-00-510400-	Professional Services			
						CHECK	1021146	TOTAL:	1,000.00
1021147	09/26/2024	PRTD	7658 SEIU LOCAL 521	59072	9/20/2024	09/20/2024		092624	642.91
Invoice: 9/20/2024				57496		warrant 092024 DUES			
				627.91	0100-00-000-00-00-205145-	Association Dues Payable			
				15.00	0100-00-000-00-00-205145-	Association Dues Payable			

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
						CHECK	1021147	TOTAL:	642.91	
1021148	09/26/2024	PRTD	6355	SHAFTER AUTO BODY &	59139 000261	09/16/2024		092624		2,489.67
				57562						
				Invoice: 000261						
				2,489.67	0100-20-200-14-00-510300-	POLICE-Remove graphics and paint four doors #161 Vehicle Operations				
						CHECK	1021148	TOTAL:	2,489.67	
1021149	09/26/2024	PRTD	35	SHAFTER POLICE OFFIC	59062 9/20/2024	09/20/2024		092624		1,120.00
				57486						
				Invoice: 9/20/2024		warrant 092024 DUES Association Dues Payable				
				1,120.00	0100-00-000-00-00-205145-					
						CHECK	1021149	TOTAL:	1,120.00	
1021150	09/26/2024	PRTD	15015	SHAFTER TRUE VALUE I	58963 2409-183759	09/09/2024		092624		15.41
				57389						
				Invoice: 2409-183759		SHOP - 10oz AERO GLASS CLEANER/BLU TAPE Departmental Supplies				
				15.41	5101-50-400-24-00-510001-					
						58964 2409-183842	09/09/2024	092624		4.72
				57390						
				Invoice: 2409-183842		DIAL-A-RIDE #22 - HILLMAN FASTNERS Vehicle Operations - Supplies				
				4.72	5003-40-140-12-00-510301-					
						58965 2409-183957	09/10/2024	092624		22.51
				57391						
				Invoice: 2409-183957		SHOP - 6" T-TYPE WIRE CUTTER Departmental Supplies				
				22.51	5100-50-405-28-00-510001-					
						58970 2409-183973	09/10/2024	092624		20.38
				57396						
				Invoice: 2409-183973		WASTE WATER - MP 3/8x9/16x100 TUBING Repairs & Maintenance				
				20.38	5000-40-400-21-00-510200-					
						58971 2409-183991	09/10/2024	092624		59.43
				57397						
				Invoice: 2409-183991		VETERAN'S HALL - LINER/BRUSH SET/TAPE/COVER/PAPER Building Repair & Maintenance				
				59.43	0100-30-400-25-55-510205-					
						58972 2409-184215	09/12/2024	092624		33.17
				57398						
				Invoice: 2409-184215		WATER - AP SCREW/2x4x8 WOOD Repairs & Maintenance				
				33.17	5002-40-400-20-00-510200-					
						58973 2409-184119	09/11/2024	092624		137.26
				57399						
				Invoice: 2409-184119		PARKS - VETERAN'S - EC GAL PASTEL BASE				

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
	137.26	0100-30-400-25-33-510205-							Building Repair & Maintenance	
				58974	2409-184117		09/11/2024		092624	23.57
Invoice: 2409-184117				57400						
	23.57	0100-30-400-25-31-510205-							PARKS - RODRIGUEZ - UPSHOT PRIMER 10oz	
				58975	2409-184084		09/11/2024		092624	18.21
Invoice: 2409-184084				57401						
	18.21	5101-50-400-24-00-510001-							SHOP - 3/4x16 POWERLOCK TAPE/TORCH	
				58976	2409-184384		09/13/2024		092624	33.53
Invoice: 2409-184384				57402					Departmental Supplies	
	33.53	0100-40-400-19-02-510001-							STREETS - FASTSET CONCRE MIX/HAND SANITIZER	
				58977	2409-184423		09/13/2024		092624	45.01
Invoice: 2409-184423				57403					Departmental Supplies	
	45.01	5002-40-400-20-00-510001-							WATER #416 - ALK BATTERY/AAA BATTERY	
				58978	7446-184414		09/13/2024		092624	83.56
Invoice: 7446-184414				57404					Departmental Supplies	
	83.56	5002-40-400-20-00-510200-							WATER - MASNORY UTILITY BRUSH/ENAMEL/BLOCK/PLIER	
				58979	2409-184058		09/11/2024		092624	35.69
Invoice: 2409-184058				57405					Repairs & Maintenance	
	35.69	0100-40-400-19-02-510001-							STREETS - FUEL/OIL/WHT PLAS PAIL	
				59013	2409-184447		09/13/2024		092624	12.44
Invoice: 2409-184447				57440					Departmental Supplies	
	12.44	5002-40-400-20-00-510200-							WATER - HILLMAN FASTNERS	
				59015	2409-185075		09/16/2024		092624	108.32
Invoice: 2409-185075				57441					Repairs & Maintenance	
	108.32	5002-40-400-20-00-510300-							WATER - CAR KEY	
				59016	2409-185074		09/16/2024		092624	12.85
Invoice: 2409-185074				57442					vehicle Operations	
	12.85	5101-50-400-24-00-510001-							SHOP - KEY	
				59055	2409-185281		09/17/2024		092624	124.91
Invoice: 2409-185281				57479					Departmental Supplies	
	124.91	5000-40-400-21-00-510200-							WASTE WATER - BALL VALVE/PRIMER/PVC CEMENT	
									Repairs & Maintenance	

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
				59056 57480	2409-185369		09/18/2024		092624	50.36
Invoice: 2409-185369										
	4.98	5002-40-400-20-00-510200-				WATER - COUPLER SEAL/GROOVE PLIERS				
	45.38	5002-40-400-20-00-510001-				Repairs & Maintenance				
						Departmental Supplies				
				59133 57556	2409-185541		09/19/2024		092624	28.95
Invoice: 2409-185541										
	28.95	0100-40-400-19-02-510001-				STREETS - 110oz FUEL/OIL				
						Departmental Supplies				
				59186 57608	2409-185755		09/20/2024		092624	31.06
Invoice: 2409-185755										
	31.06	0100-30-400-25-33-510001-				PARKS - VETERANS - JOINT KNIFE/409/GOOF GUNK REMOV				
						Departmental Supplies				
				59187 57609	2409-185726		09/20/2024		092624	31.62
Invoice: 2409-185726										
	31.62	0100-40-400-19-02-510200-				STREETS - RIP HAMMER/REB TY WIRE				
						Repairs & Maintenance				
				59188 57610	2409-185738		09/20/2024		092624	93.67
Invoice: 2409-185738										
	20.42	5002-40-400-20-00-510001-				WATER - TRIMMER LINE/TRAP/DOWEL/ROD/DEG ELBOW				
	73.25	5002-40-400-20-00-510200-				Departmental Supplies				
						Repairs & Maintenance				
				59208 57631	2409-186338		09/23/2024		092624	20.36
Invoice: 2409-186338										
	20.36	5000-40-400-21-00-510001-				WASTE WATER - DURA 2PK C ALK BATTERY				
						Departmental Supplies				
				59209 57632	2409-186371		09/23/2024		092624	46.56
Invoice: 2409-186371										
	46.56	0100-40-400-19-02-510200-				STREETS - LG SPACER/MOBIL QT 10W30				
						Repairs & Maintenance				
				59211 57634	2409-186412		09/23/2024		092624	87.32
Invoice: 2409-186412										
	87.32	5002-40-400-20-00-510200-				WATER - PRES TEE/ NIPPLE/TRIMMER LINE/SLIP CAP				
						Repairs & Maintenance				
				59294 57716	2409-186685		09/25/2024		092624	60.42
Invoice: 2409-186685										
	16.49	5002-40-400-20-00-510001-				WATER - BALL VALVE/PVC CEMENT/SEALANT				
	43.93	5002-40-400-20-00-510200-				Departmental Supplies				
						Repairs & Maintenance				
				59301 57723	2409-184414		09/13/2024		092624	83.56
Invoice: 2409-184414										
	83.56	5002-40-400-20-00-510200-				WATER - BRUSH/SAT ENAMEL/EDGE BLOCK/PLIER				
						Repairs & Maintenance				

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
Invoice: 2409-183951				59302	2409-183951		09/10/2024		092624	58.81
				57724						
58.81 5002-40-400-20-00-510001-						WATER - MARKING PAINT/ROACH KILLER				
						Departmental Supplies				
						CHECK	1021150	TOTAL:		1,383.66
1021151	09/26/2024	PRTD	6283 SIEMENS MOBILITY INC	59148	5610003133		09/23/2024		092624	1,280.00
Invoice: 5610003133				57571						
1,280.00 0100-40-400-19-02-510121-						STREETS - CALL OUT FOR AUGUST 2024				
						Streetlight Repair and Maint.				
						CHECK	1021151	TOTAL:		1,280.00
1021152	09/26/2024	PRTD	461 SL PAYNE CONSTRUCTIO	59111	INV1009		09/05/2024		092624	86.36
Invoice: INV1009				57534						
86.36 0100-60-300-04-00-580200-						LEARNING CENTER - PERGOLA PROJECT				
						Capital Prj.- Buildings & Imp.				
						CHECK	1021152	TOTAL:		336.36
Invoice: INV1008				59112	INV1008		09/05/2024		092624	250.00
				57535						
250.00 0100-60-300-04-00-580200-						LEARNING CENTER - PERGOLA PROJECT				
						Capital Prj.- Buildings & Imp.				
						CHECK	1021152	TOTAL:		336.36
1021153	09/26/2024	PRTD	461 SL PAYNE CONSTRUCTIO	59104	INV1007		09/05/2024		092624	2,635.00
Invoice: INV1007				57528						
2,635.00 0100-60-300-04-00-580200-						LEARNING CENTER - PERGOLA PROJECT				
						Capital Prj.- Buildings & Imp.				
						CHECK	1021153	TOTAL:		2,635.00
1021154	09/26/2024	PRTD	1203 SMART FIBER NETWORKS	59192	1184		08/08/2024	20250033	092624	18,570.00
Invoice: 1184				57615						
18,570.00						Design Engineering Project - Smart Fiber Networks				
						-5004				
						Capital Prj.- Infrastructure				
						CHECK	1021154	TOTAL:		18,570.00
1021155	09/26/2024	PRTD	14779 STANDARD PLUMBING SU	59130	XKGT03		09/19/2024		092624	106.15
Invoice: XKGT03				57553						
106.15 0100-30-400-25-31-510200-						PARKS - RODRIGUEZ - LED A23 YARD LT 35W DL				
						Repairs & Maintenance				

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT	INVOICE DTL	DESC		
Invoice: XKGH59				59131	XKGH59	09/19/2024		092624	94.33
				57554					
	94.33	5002-40-400-20-00-510200-				WATER - COUPL	BRS3/ALL	SEASON HOSE	
								Repairs & Maintenance	
Invoice: XKG601				59132	XKG601	09/19/2024		092624	46.04
				57555					
	46.04	0100-30-400-25-33-510001-				PARKS - VETERAN'S	- FLAG POLE	- KEY/USBC CABLE	
								Departmental Supplies	
Invoice: XKJH76				59152	XKJH76	09/20/2024		092624	125.00
				57575					
	125.00	0100-20-200-14-00-510001-				POLICE-Departmental supplies		Departmental Supplies	
Invoice: XKKN72				59155	XKKN72	09/20/2024		092624	7.50
				57578					
	7.50	0100-20-200-14-00-510001-				POLICE-Plastic pail		Departmental Supplies	
Invoice: XKH934				59164	XKH934	09/19/2024		092624	15.00
				57586					
	15.00	5101-50-400-24-00-510202-				SHOP - DW DRVR BIT SET 16PC		Hardware & Tools	
Invoice: XKH101				59167	XKH101	09/19/2024		092624	21.44
				57589					
	21.44	0100-40-400-19-02-510001-				STREETS - TRUFUEL 50:1 MIX 110oz		Departmental Supplies	
Invoice: XKJK93				59169	XKJK93	09/20/2024		092624	85.79
				57591					
	85.79	5002-40-400-20-00-510202-				WATER - FLEXOGEN HOSE 3/4x100		Hardware & Tools	
Invoice: XKJT35				59172	XKJT35	09/20/2024		092624	17.44
				57594					
	17.44	0100-40-400-19-02-510001-				STREETS - 60LB CONCRETE MIX/THUNDER BUCKET		Departmental Supplies	
Invoice: XKJX38				59174	XKJX38	09/20/2024		092624	100.77
				57597					
	100.77	5002-40-400-20-00-510202-				WATER - SOCKET SET/TERM SPD/PLIER LONG NOSE		Hardware & Tools	
Invoice: XKLF81				59177	XKLF81	09/20/2024		092624	114.73
				57599					
	114.73	5002-40-400-20-00-510202-				WATER - SPRAYER/TORCH KIT/BOOT BUFFALO		Hardware & Tools	
				59178	XKL175	09/20/2024		092624	25.71

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
Invoice: XKL175				57600						
	25.71	5002-40-400-20-00-510001-		59179	XKQB34		09/23/2024		092624	257.27
				57601						
Invoice: XKQB34				59180	XKQ332		09/23/2024		092624	21.17
				57602						
Invoice: XKQ332				59181	XKNR13		09/23/2024		092624	-15.00
				57603						
Invoice: XKNR13				59182	XKNP86		09/23/2024		092624	15.00
				57604						
Invoice: XKNP86				59183	XKKW35		09/20/2024		092624	17.14
				57605						
Invoice: XKKW35				59290	XKTZ82		09/24/2024		092624	52.05
				57712						
Invoice: XKTZ82				52.05	5002-40-400-20-00-510200-					
						CHECK	1021155	TOTAL:		1,107.53
1021156	09/26/2024	PRTD	30	TERMINIX INTERNATIONAL	59094	451374609	09/09/2024		092624	79.00
Invoice: 451374609				57518						
	79.00	0100-30-300-04-00-510100-		59203	451371820		09/09/2024		092624	164.00
				57626						
Invoice: 451371820				164.00	5100-50-405-28-20-510100-					
						CHECK	1021156	TOTAL:		243.00

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755		INV DATE	PO	WARRANT	NET
DOCUMENT					INVOICE	DTL	DESC				
1021157	09/26/2024	PRTD	293	THE GAS CO - SO CA G	59239	13769182026	SEPT 24	09/17/2024		092624	32.98
					57661						
Invoice: 13769182026				SEPT 24			NATURAL GAS CHARGES				
				32.98	0100-20-200-15-00-510708-		Natural Gas				
					59240	08851631484	SEPT 24	09/18/2024		092624	105.42
					57662						
Invoice: 08851631484				SEPT 24			NATURAL GAS CHARGES				
				105.42	0100-30-400-25-55-510708-		Natural Gas				
					59241	01071606139	SEPT 24	09/18/2024		092624	16.27
					57663						
Invoice: 01071606139				SEPT 24			NATURAL GAS CHARGES				
				16.27	0100-30-400-25-52-510708-		Natural Gas				
					59242	01291631008	SEPT 24	09/18/2024		092624	7.82
					57664						
Invoice: 01291631008				SEPT 24			NATURAL GAS CHARGES				
				7.82	0100-20-200-14-00-510708-		Natural Gas				
					59243	17881633006	SEPT 24	09/18/2024		092624	65.41
					57665						
Invoice: 17881633006				SEPT 24			NATURAL GAS CHARGES				
				65.41	5101-50-400-24-00-510708-		Natural Gas				
					59244	17671633000	SEPT 24	09/18/2024		092624	17.83
					57666						
Invoice: 17671633000				SEPT 24			NATURAL GAS CHARGES				
				17.83	5101-50-400-24-00-510708-		Natural Gas				
					59291	06125858487	SEPT 24	09/19/2024		092624	17.83
					57713						
Invoice: 06125858487				SEPT 24			NATURAL GAS CHARGES				
				17.83	5101-50-400-24-00-510708-		Natural Gas				
					59292	10954207733	SEPT 24	09/19/2024		092624	16.27
					57714						
Invoice: 10954207733				SEPT 24			NATURAL GAS CHARGES				
				16.27	5002-40-400-20-00-510708-		Natural Gas				
CHECK 1021157 TOTAL:											279.83
1021158	09/26/2024	PRTD	12660	TRAFFIC MANAGEMENT I	59266	1156081		09/17/2024	20250018	092624	17,787.00
					57688						
Invoice: 1156081							STREETS - SAND SEAL PROJECT				
				17,787.00							
					E ST00006.24-50	-535	-0204				
					0204-60-400-19-02-580300-					Capital Prj.- Other Imp.	
					59267	1158404		09/19/2024	20250018	092624	5,474.70

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
Invoice: 1158404				57689						
				5,474.70						
				E ST00006.24-50	-535	-0204				
				0204-60-400-19-02-580300-						
							STREETS - SAND SEAL PROJECT			
							Capital Prj.- Other Imp.			
							CHECK 1021158 TOTAL:			23,261.70
1021159	09/26/2024	PRTD	7021 VERIZON WIRELESS	59311	9972429210		08/26/2024	092624		3,283.95
Invoice: 9972429210				57733						
				289.60	5103-50-500-29-00-510701-					
				164.71	0100-20-200-15-00-510701-					
				1,511.12	0100-20-200-14-00-510701-					
				1,264.49	0100-20-200-14-00-510701-					
				54.03	5003-40-140-12-00-510701-					
							Verizon Wireless Acct. 05 - MDCs & Mobiles			
							Communications			
							Communications			
							Communications			
							Communications			
							Communications			
							CHECK 1021159 TOTAL:			3,283.95
1021160	09/26/2024	PRTD	1101 VESTIS GROUP, INC. (	59144	2601655557		09/18/2024	092624		656.76
Invoice: 2601655557				57567						
				324.37	0100-30-400-25-00-500502-					
				7.42	5101-50-400-24-00-500502-					
				17.73	5101-50-400-24-00-510001-					
				101.40	0100-40-400-19-02-500502-					
				1.82	5006-40-400-23-00-500502-					
				46.12	5000-40-400-21-00-500502-					
				155.38	5002-40-400-20-00-500502-					
				2.52	5101-50-400-24-00-500502-					
							ALL PW'S - UNIFORM SERVICES			
							Uniform & Equipment Allowance			
							Uniform & Equipment Allowance			
							Departmental Supplies			
							Uniform & Equipment Allowance			
							Uniform & Equipment Allowance			
							Uniform & Equipment Allowance			
							Uniform & Equipment Allowance			
							Uniform & Equipment Allowance			
							CHECK 1021160 TOTAL:			656.76
1021161	09/26/2024	PRTD	792 WEST COAST DT SOLUTI	59185	1175		09/05/2024	092624		400.00
Invoice: 1175				57607						
				400.00	5103-50-500-29-00-510400-					
							Remote Troubleshooting of Public Safety Cameras			
							Professional Services			
							CHECK 1021161 TOTAL:			400.00
1021162	09/26/2024	PRTD	15101 WEX BANK - ACCOUNT 0	59170	NOINV 9/15/24		09/15/2024	092624		32.09
Invoice: NOINV 9/15/24				57592						
				32.09	0100-20-200-14-00-510302-					
							POLICE-Fuel #315			
							Vehicle Operations - Fuel			
				59171	NOINV 09/15/24		09/15/2024	092624		55.14
Invoice: NOINV 09/15/24				57593						
							POLICE-Fuel #315			

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

NUMBER OF CHECKS 92 *** CASH ACCOUNT TOTAL *** 1,923,130.53

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	77	1,383,807.88
TOTAL WIRE TRANSFERS	12	342,027.74
TOTAL EFT'S	3	197,294.91

*** GRAND TOTAL *** 1,923,130.53

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED
CLERK: 5292blopez

YEAR	PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025	3	565										
APP	0100-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		907,372.62	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0000-00-000-00-00-100010-			09/26/2024	092624				Cash: Mission Bank Acct#10755			1,923,130.53
									AP CASH DISBURSEMENTS JOURNAL			
APP	5002-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		142,624.99	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5000-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		5,802.46	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5101-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		291.90	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5100-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		216.93	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5102-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		165,440.00	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0808-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		460.00	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5103-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		17,153.69	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0207-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		596,431.73	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0204-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		42,915.95	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0203-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		8,538.00	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0200-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		8,990.00	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5003-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		2,035.65	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0812-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		51.70	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0811-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		348.61	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5004-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		19,038.68	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0310-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		2,910.00	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5001-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		2,505.80	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5006-00-000-00-00-205000-			09/26/2024	092624	092624			Accts Payable		1.82	
									AP CASH DISBURSEMENTS JOURNAL			
									GENERAL LEDGER TOTAL		1,923,130.53	1,923,130.53
APP	0000-00-000-00-00-209001-			09/26/2024	092624	092624			Due To 0100 - Gen Fund		907,372.62	
APP	0100-00-000-00-00-109000-								Due From Funds - Cash Pool			907,372.62

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
APP 0000-00-000-00-00-209038-	09/26/2024	092624	092624			Due To 5002 - Water Operat		142,624.99	
APP 5002-00-000-00-00-109000-	09/26/2024	092624	092624			Due From Funds - Cash Pool			142,624.99
APP 0000-00-000-00-00-209036-	09/26/2024	092624	092624			Due To 5000 - Wastewtr Operat		5,802.46	
APP 5000-00-000-00-00-109000-	09/26/2024	092624	092624			Due From Funds - Cash Pool			5,802.46
APP 0000-00-000-00-00-209047-	09/26/2024	092624	092624			Due To 5101 - Vehicle Maint		291.90	
APP 5101-00-000-00-00-109000-	09/26/2024	092624	092624			Due From Funds - Cash Pool			291.90
APP 0000-00-000-00-00-209046-	09/26/2024	092624	092624			Due To 5100 - Facility Maint		216.93	
APP 5100-00-000-00-00-109000-	09/26/2024	092624	092624			Due From Funds - Cash Pool			216.93
APP 0000-00-000-00-00-209048-	09/26/2024	092624	092624			Due To 5102 - Risk Management		165,440.00	
APP 5102-00-000-00-00-109000-	09/26/2024	092624	092624			Due From Funds - Cash Pool			165,440.00
APP 0000-00-000-00-00-209032-	09/26/2024	092624	092624			Due To 0808 - LLMD - 001-2015		460.00	
APP 0808-00-000-00-00-109000-	09/26/2024	092624	092624			Due From Funds - Cash Pool			460.00
APP 0000-00-000-00-00-209049-	09/26/2024	092624	092624			Due To 5103 - Info Tech		17,153.69	
APP 5103-00-000-00-00-109000-	09/26/2024	092624	092624			Due From Funds - Cash Pool			17,153.69
APP 0000-00-000-00-00-209009-	09/26/2024	092624	092624			Due To 0207 - RMRA		596,431.73	
APP 0207-00-000-00-00-109000-	09/26/2024	092624	092624			Due From Funds - Cash Pool			596,431.73
APP 0000-00-000-00-00-209006-	09/26/2024	092624	092624			Due To 0204 - TDA - Streets		42,915.95	
APP 0204-00-000-00-00-109000-	09/26/2024	092624	092624			Due From Funds - Cash Pool			42,915.95
APP 0000-00-000-00-00-209005-	09/26/2024	092624	092624			Due To 0203 - Gas Tax		8,538.00	
APP 0203-00-000-00-00-109000-	09/26/2024	092624	092624			Due From Funds - Cash Pool			8,538.00
APP 0000-00-000-00-00-209002-	09/26/2024	092624	092624			Due To 0200 - Federal Grant		8,990.00	
APP 0200-00-000-00-00-109000-	09/26/2024	092624	092624			Due From Funds - Cash Pool			8,990.00
APP 0000-00-000-00-00-209039-	09/26/2024	092624	092624			Due To 5003 - Transit Operat		2,035.65	
APP 5003-00-000-00-00-109000-	09/26/2024	092624	092624			Due From Funds - Cash Pool			2,035.65

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL	SRC ACCOUNT	ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC	
APP 0000-00-000-00-00-209055-					Due To 0812 - DTLL1-2021	51.70
09/26/2024 092624	092624	092624				
APP 0812-00-000-00-00-109000-					Due From Funds - Cash Pool	51.70
09/26/2024 092624	092624	092624				
APP 0000-00-000-00-00-209035-					Due To 0811 - LLMD - 001-2009	348.61
09/26/2024 092624	092624	092624				
APP 0811-00-000-00-00-109000-					Due From Funds - Cash Pool	348.61
09/26/2024 092624	092624	092624				
APP 0000-00-000-00-00-209040-					Due To 5004 - Telecom Operat	19,038.68
09/26/2024 092624	092624	092624				
APP 5004-00-000-00-00-109000-					Due From Funds - Cash Pool	19,038.68
09/26/2024 092624	092624	092624				
APP 0000-00-000-00-00-209310-					Due To 0310 - Public Safety	2,910.00
09/26/2024 092624	092624	092624				
APP 0310-00-000-00-00-109000-					Due From Funds - Cash Pool	2,910.00
09/26/2024 092624	092624	092624				
APP 0000-00-000-00-00-209037-					Due To 5001 - Refuse Operat	2,505.80
09/26/2024 092624	092624	092624				
APP 5001-00-000-00-00-109000-					Due From Funds - Cash Pool	2,505.80
09/26/2024 092624	092624	092624				
APP 0000-00-000-00-00-209042-					Due To 5006 - Rail Operat	1.82
09/26/2024 092624	092624	092624				
APP 5006-00-000-00-00-109000-					Due From Funds - Cash Pool	1.82
09/26/2024 092624	092624	092624				
SYSTEM GENERATED ENTRIES TOTAL						
					1,923,130.53	1,923,130.53
JOURNAL 2025/03/565 TOTAL					3,846,261.06	3,846,261.06

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0000	Pooled Cash Fund	2025	3	565	09/26/2024			
	0000-00-000-00-00-100010-					Cash: Mission Bank Acct#10755		1,923,130.53
	0000-00-000-00-00-209001-					Due To 0100 - Gen Fund	907,372.62	
	0000-00-000-00-00-209002-					Due To 0200 - Federal Grant	8,990.00	
	0000-00-000-00-00-209005-					Due To 0203 - Gas Tax	8,538.00	
	0000-00-000-00-00-209006-					Due To 0204 - TDA - Streets	42,915.95	
	0000-00-000-00-00-209009-					Due To 0207 - RMRA	596,431.73	
	0000-00-000-00-00-209032-					Due To 0808 - LLMD - 001-2015	460.00	
	0000-00-000-00-00-209035-					Due To 0811 - LLMD - 001-2009	348.61	
	0000-00-000-00-00-209036-					Due To 5000 - Wastewtr Operat	5,802.46	
	0000-00-000-00-00-209037-					Due To 5001 - Refuse Operat	2,505.80	
	0000-00-000-00-00-209038-					Due To 5002 - Water Operat	142,624.99	
	0000-00-000-00-00-209039-					Due To 5003 - Transit Operat	2,035.65	
	0000-00-000-00-00-209040-					Due To 5004 - Telecom Operat	19,038.68	
	0000-00-000-00-00-209042-					Due To 5006 - Rail Operat	1.82	
	0000-00-000-00-00-209046-					Due To 5100 - Facility Maint	216.93	
	0000-00-000-00-00-209047-					Due To 5101 - Vehicle Maint	291.90	
	0000-00-000-00-00-209048-					Due To 5102 - Risk Management	165,440.00	
	0000-00-000-00-00-209049-					Due To 5103 - Info Tech	17,153.69	
	0000-00-000-00-00-209055-					Due To 0812 - DTLL1-2021	51.70	
	0000-00-000-00-00-209310-					Due To 0310 - Public Safety	2,910.00	
						FUND TOTAL	1,923,130.53	1,923,130.53
0100	General Fund	2025	3	565	09/26/2024			
	0100-00-000-00-00-109000-					Due From Funds - Cash Pool		907,372.62
	0100-00-000-00-00-205000-					Accts Payable	907,372.62	
						FUND TOTAL	907,372.62	907,372.62
0200	Federal Grant	2025	3	565	09/26/2024			
	0200-00-000-00-00-109000-					Due From Funds - Cash Pool		8,990.00
	0200-00-000-00-00-205000-					Accts Payable	8,990.00	
						FUND TOTAL	8,990.00	8,990.00
0203	Gas Tax	2025	3	565	09/26/2024			
	0203-00-000-00-00-109000-					Due From Funds - Cash Pool		8,538.00
	0203-00-000-00-00-205000-					Accts Payable	8,538.00	
						FUND TOTAL	8,538.00	8,538.00
0204	Tran. Dev. Act - Streets	2025	3	565	09/26/2024			
	0204-00-000-00-00-109000-					Due From Funds - Cash Pool		42,915.95
	0204-00-000-00-00-205000-					Accts Payable	42,915.95	
						FUND TOTAL	42,915.95	42,915.95
0207	Road Maint & Rehab. Acct	2025	3	565	09/26/2024			

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF	DATE	DEBIT	CREDIT
ACCOUNT					ACCOUNT DESCRIPTION		
0207-00-000-00-00-109000-					Due From Funds - Cash Pool		596,431.73
0207-00-000-00-00-205000-					Accts Payable	596,431.73	
					FUND TOTAL	596,431.73	596,431.73
0310 Public Safety Impact Fees	2025	3	565	09/26/2024			
0310-00-000-00-00-109000-					Due From Funds - Cash Pool		2,910.00
0310-00-000-00-00-205000-					Accts Payable	2,910.00	
					FUND TOTAL	2,910.00	2,910.00
0808 LLMD - 001-2015	2025	3	565	09/26/2024			
0808-00-000-00-00-109000-					Due From Funds - Cash Pool		460.00
0808-00-000-00-00-205000-					Accts Payable	460.00	
					FUND TOTAL	460.00	460.00
0811 LLMD - 001-2009	2025	3	565	09/26/2024			
0811-00-000-00-00-109000-					Due From Funds - Cash Pool		348.61
0811-00-000-00-00-205000-					Accts Payable	348.61	
					FUND TOTAL	348.61	348.61
0812 LLMD - 001-2021	2025	3	565	09/26/2024			
0812-00-000-00-00-109000-					Due From Funds - Cash Pool		51.70
0812-00-000-00-00-205000-					Accts Payable	51.70	
					FUND TOTAL	51.70	51.70
5000 Wastewater Operations	2025	3	565	09/26/2024			
5000-00-000-00-00-109000-					Due From Funds - Cash Pool		5,802.46
5000-00-000-00-00-205000-					Accts Payable	5,802.46	
					FUND TOTAL	5,802.46	5,802.46
5001 Refuse Operations	2025	3	565	09/26/2024			
5001-00-000-00-00-109000-					Due From Funds - Cash Pool		2,505.80
5001-00-000-00-00-205000-					Accts Payable	2,505.80	
					FUND TOTAL	2,505.80	2,505.80
5002 Water Operations	2025	3	565	09/26/2024			
5002-00-000-00-00-109000-					Due From Funds - Cash Pool		142,624.99
5002-00-000-00-00-205000-					Accts Payable	142,624.99	
					FUND TOTAL	142,624.99	142,624.99
5003 Transit Operations	2025	3	565	09/26/2024			
5003-00-000-00-00-109000-					Due From Funds - Cash Pool		2,035.65

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF	DATE	DEBIT	CREDIT
ACCOUNT					ACCOUNT DESCRIPTION		
5003-00-000-00-00-205000-					Accts Payable	2,035.65	
					FUND TOTAL	2,035.65	2,035.65
5004 Telecommunications Operations	2025	3	565	09/26/2024			
5004-00-000-00-00-109000-					Due From Funds - Cash Pool		19,038.68
5004-00-000-00-00-205000-					Accts Payable	19,038.68	
					FUND TOTAL	19,038.68	19,038.68
5006 Rail Operations	2025	3	565	09/26/2024			
5006-00-000-00-00-109000-					Due From Funds - Cash Pool		1.82
5006-00-000-00-00-205000-					Accts Payable	1.82	
					FUND TOTAL	1.82	1.82
5100 Facility Maintenance	2025	3	565	09/26/2024			
5100-00-000-00-00-109000-					Due From Funds - Cash Pool		216.93
5100-00-000-00-00-205000-					Accts Payable	216.93	
					FUND TOTAL	216.93	216.93
5101 Vehicle Maintenance	2025	3	565	09/26/2024			
5101-00-000-00-00-109000-					Due From Funds - Cash Pool		291.90
5101-00-000-00-00-205000-					Accts Payable	291.90	
					FUND TOTAL	291.90	291.90
5102 Risk Management	2025	3	565	09/26/2024			
5102-00-000-00-00-109000-					Due From Funds - Cash Pool		165,440.00
5102-00-000-00-00-205000-					Accts Payable	165,440.00	
					FUND TOTAL	165,440.00	165,440.00
5103 Information Technology	2025	3	565	09/26/2024			
5103-00-000-00-00-109000-					Due From Funds - Cash Pool		17,153.69
5103-00-000-00-00-205000-					Accts Payable	17,153.69	
					FUND TOTAL	17,153.69	17,153.69

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FR
0000 Pooled Cash Fund	1,923,130.53	
0100 General Fund		907,372.62
0200 Federal Grant		8,990.00
0203 Gas Tax		8,538.00
0204 Tran. Dev. Act - Streets		42,915.95
0207 Road Maint & Rehab. Acct		596,431.73
0310 Public Safety Impact Fees		2,910.00
0808 LLMD - 001-2015		460.00
0811 LLMD - 001-2009		348.61
0812 LLMD - 001-2021		51.70
5000 Wastewater Operations		5,802.46
5001 Refuse Operations		2,505.80
5002 Water Operations		142,624.99
5003 Transit Operations		2,035.65
5004 Telecommunications Operations		19,038.68
5006 Rail Operations		1.82
5100 Facility Maintenance		216.93
5101 Vehicle Maintenance		291.90
5102 Risk Management		165,440.00
5103 Information Technology		17,153.69
TOTAL	1,923,130.53	1,923,130.53

** END OF REPORT - Generated by Brenda Lopez **

City of Shafter

DETAIL PROOF - FINAL REPORT

Pay Period 09/17/24 To 09/17/24

WARRANT: 091724 PAYROLL TYPE: MISC

CHECK DATE: 09/17/2024

Earnings-Deductions Proof Summaries

DEDUCTION SUMMARY

DED	TYPE	EMPLOYEE AMT	EMPLOYER AMT	TOTAL AMT	EMPLOYEE GROSS	FICA/MED CALC
1000	FICA	155.00	155.00	310.00	2,500.00 x 12.40% =	310.00
1100	MEDICARE	36.25	36.25	72.50	2,500.00 x 2.90% =	72.50
3000	FIT	550.00	0.00	550.00	2,500.00	
4000	SIT	165.00	0.00	165.00	2,500.00	
8300	CA SDI	27.50	0.00	27.50	2,500.00	
8310	CA UI	0.00	0.00	0.00	2,500.00	
9999	DIRECT DEP	1,566.25	0.00	1,566.25	2,500.00	
Total:		2,500.00	191.25			

Total Females:	Gross Pay:	0.00
Total Males:	Gross Pay:	2,500.00
Total Employees:	Gross Pay:	2,500.00

Total Pre-Notes: 0

Available Cash Balance after payroll: 671,718.05

Total Cash Requirements:

Total Employee Checks:	0.00
Total Employee ACH Transactions:	1,566.25
Total Vendor Checks this payroll:	0.00
Total Vendor Checks other payrolls:	0.00
Total Vendor Electronic Transfers this payroll:	0.00
Total Vendor Electronic Transfers other payrolls:	0.00
Total Vendor Telephone Transfers this payroll:	0.00
Total Vendor Telephone Transfers other payrolls:	0.00

Total Cash Required: 1,566.25

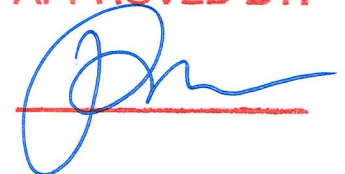
Payments to be Processed:

Total Telephone Transfers: 0.00

Remaining Payroll Liabilities:

Total Employee/Employer (Check type = No check):	0.00
Total Pay Escrow:	0.00
Total Escrow Balance:	0.00
Total Invoices this payroll:	1,125.00
Total Invoices other payrolls:	0.00
Total Checks/Invoices/EFT/Telephone transfers this payroll (deferred):	0.00
Total Checks/Invoices/EFT/Telephone transfers	

APPROVED BY:



City of Shafter

DETAIL PROOF - FINAL REPORT

Pay Period 08/31/24 To 09/13/24

WARRANT: 092024 PAYROLL TYPE: BIWEEKLY

CHECK DATE: 09/20/2024

Earnings-Deductions Proof Summaries

Total: 490,747.90 207,027.93

Total Females:	56	Gross Pay:	134,531.27
Total Males:	81	Gross Pay:	357,550.62
Total Employees:	137	Gross Pay:	492,081.89

Total Pre-Notes: 0

Available Cash Balance after payroll: 337,743.94

Total Cash Requirements:

Total Employee Checks:	0.00
Total Employee ACH Transactions:	333,974.11
Total Vendor Checks this payroll:	0.00
Total Vendor Checks other payrolls:	0.00
Total Vendor Electronic Transfers this payroll:	0.00
Total Vendor Electronic Transfers other payrolls:	0.00
Total Vendor Telephone Transfers this payroll:	0.00
Total Vendor Telephone Transfers other payrolls:	0.00

Total Cash Required: 333,974.11

Payments to be Processed:

Total Telephone Transfers: 0.00

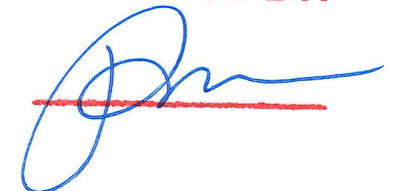
Remaining Payroll Liabilities:

Total Employee/Employer (Check type = No check):	27,412.35
Total Pay Escrow:	0.00
Total Escrow Balance:	0.00
Total Invoices this payroll:	336,389.37
Total Invoices other payrolls:	98,342.94
Total Checks/Invoices/EFT/Telephone transfers this payroll (deferred):	0.00
Total Checks/Invoices/EFT/Telephone transfers other payrolls (deferred):	0.00

Total Liabilities: 462,144.66

** END OF REPORT - Generated by Lety Lara **

APPROVED BY:





OVERTIME REPORT FOR SEPTEMBER 2024

PyYrMonth	202409		
Department	EmpName	Hours	OT Pay Amount
Administrative Services	GONZALEZ, JESSICA	0.74	\$37
	RODRIGUEZ, VERONICA	12.00	\$468
	NIETO, LUZ	6.75	\$256
Administrative Services Sum		19.49	\$761
Building	MATHIS, CASEY	0.50	\$37
	VELASQUEZ, ANGEL	0.53	\$28
Building Sum		1.03	\$65
Information Technology	HERRERA, AARON	4.50	\$294
	ROGERS, MICHAEL	2.80	\$145
Information Technology Sum		7.30	\$439
Planning	VELASQUEZ, ANGEL	0.22	\$12
Planning Sum		0.22	\$12
Police	CAMACHO, RAMON	3.00	\$212
	CAMACHO, RENE	10.00	\$631
	CARDWELL-NICHOLS, KATRINA	1.00	\$73
	CAUDILLO, SEAN	16.00	\$1,430
	DAVALOS, EDGAR	34.00	\$3,069
	DIAZ, ERIC	22.00	\$2,174
	FERNANDEZ, JANET	8.00	\$825
	GOMEZ, KARLINA	7.00	\$272
	GRAVES, LUCAS	7.00	\$526
	KING, TIMOTHY	13.00	\$998
	KINKADE, STORM	29.25	\$2,281
	NOUSCH, ETHAN	1.50	\$126
	OZAETA, RACHEL	4.00	\$335
	PAILING, MELANIE	9.00	\$574
	RIDDICK, NICKOLAS	15.00	\$1,143
	RODRIGUEZ, ILIANA	19.50	\$815
	SERJEANT, MALLORY	4.00	\$283
	YORK, AMBER	12.00	\$551
	YORK, JAMES	28.00	\$2,463
	VALDIVIA, JORGE	21.50	\$1,281
	RIVERA, SIMON	33.50	\$2,112
	CEJUDO, CRISTIAN	12.00	\$748
	BERUMEN, KAITLYNN	9.00	\$601
	CALLAGY, SAMANTHA	12.00	\$830
	HERRERA, ARTURO	24.00	\$1,483
	CASTILLO, MITCHELL	13.50	\$845
	ESCUTIA, SANTIAGO	16.00	\$953

Department	EmpName	Hours	OT Pay Amount
Police	ROGERS, MICHAEL	11.20	\$580
	LANUZA, JOSE	16.50	\$998
	RODRIGUEZ, ANGEL	15.50	\$931
	DENIS, JANNETE	6.00	\$271
	RYAN, JOSHUA	6.00	\$259
	GARCIA, ALFREDO	5.25	\$201
	ARCHULETA, KEVIN	16.00	\$1,272
Police Sum		461.20	\$32,144
Public Works	ALDACO, JUAN	1.50	\$84
	BROWN, MARK	7.00	\$484
	CASTRO, VICTOR	7.00	\$337
	CORTEZ, KELLI	1.00	\$43
	FLORES, DEREK	11.50	\$596
	GONZALEZ, JESSICA	2.26	\$110
	IBARRA, MARCELINO	5.00	\$277
	LARA, CARLOS	5.50	\$250
	PENA, ROBERTO	25.00	\$1,417
	RUBIO, BRIDGETT	0.50	\$26
	VASQUEZ, ERIC	3.00	\$167
	VERDUGO, JUAN	4.75	\$228
	ALVAREZ, ARACELI	0.50	\$19
	VALLE, ROEL	3.25	\$179
Public Works Sum		77.76	\$4,218
Community Services	CAUDILLO, SEAN	2.50	\$224
	DAVALOS, EDGAR	5.50	\$510
Community Services Sum		8.00	\$733
Grand Total		575.00	\$38,372



Resolution of Commendation

Gabriel A. Gonzalez

City Manager

March 16, 2020 - September 27, 2024

WHEREAS, on September 27, 2024, Gabriel A. Gonzalez will retire from the City of Shafter after 5 years of dedicated service to the City and over 27 years dedicated to local government, including two decades as a city manager; and

WHEREAS, after serving as a member of the United States Air Force and a first generation college graduate, Gabriel began his career in local government in 1995 as an account clerk with the City of Arvin, and quickly advanced to the role of Finance Director; he was appointed City Manager of Mendota in 2004; was appointed City Manager of Rohnert Park in 2010; he was awarded the prestigious Spencer Flournoy Good Government Award by the Sonoma County Taxpayers Association, becoming the first and only city manager to receive this honor since its inception; in 2014, he accepted the position of Assistant City Manager for El Monte, and

WHEREAS, in 2016, Gabriel was appointed City Manager of Gilroy, where he implemented strategic initiatives to enhance the customer service experience for residents, his leadership was especially evident during the tragic 2019 Garlic Festival shooting, where he guided the community with strength and resilience; driven by a desire to return to serving a small community; and

WHEREAS, Gabriel's service with the City of Shafter began when he was appointed in March 2020 where he guided the City through the challenges of the COVID-19 pandemic and a ransomware attack; he undertook a significant organizational restructuring, focusing on succession planning, and collaborated with the City Council to develop a strategic plan aimed at realizing the City's long-term vision for the community; and

WHEREAS, the City's elected representatives, now properly give well-deserved recognition and appreciation for Gabriel's personal and professional involvement resulting in the betterment of the community of Shafter; and

WHEREAS, it is appropriate to give thanks to Gabriel for his continued dedication to the city management profession and his intentions to stay involved in local government by assisting in the development of the next generation of leaders; and

NOW, THEREFORE, on this 27th day of September, 2024, the City Council of the City of Shafter does hereby officially recognize and commend Gabriel A. Gonzalez for his years of public service with the City of Shafter and wish him luck as he embarks on this exciting new chapter in his life.

Chad Givens, Mayor

Cathy L. Prout, Mayor Pro Tem

Gilbert T. Alvarado, Council Member

Pete Espinoza, Council Member

Gustavo Olvera, Council Member



336 Pacific Avenue, Shafter CA 93263
Tel: (661) 746-5002 • Fax (661) 746-9125
Email: facilityrentals@shafter.com

APPLICATION FOR SPECIAL EVENT PERMIT

Shafter Municipal Code 17.02.100 permits short-term placement of activities on privately or publicly owned property with appropriate regulations so that such activities are compatible with the surrounding areas.

The City's Project Assistance Team is authorized to approve a special event permit if the event is expected to accommodate less than 50 persons. City Council approval is required if more than 50 persons will attend.

Complete applications must be received a minimum of 30 days prior to the event. If errors or omissions are discovered, the application will be deemed incomplete and will be returned to the applicant for revision. Acceptance of your application is not a guarantee of approval. After the initial intake of your completed application, other City permits may be required. Application Fees are due at the time of submittal and are non-refundable.

APPLICANT: Name (Contact Person): Randall Abernathy
Name of Business or Organization (if applicable): Big Dogs
If Organization, what type: ☒ Service Club ☐ Church ☐ Other: _____
Mailing Address: 147 E. Ash Ave # 2 City Shafter State CA Zip 93263
Phone 661 330-2078 Fax _____ Email aber.nathyjess@gmail.com

TYPE OF EVENT (concert, reception, parade, party, promotion, rally, wedding, parade, etc.)
Fundraiser, Trunk or Treat

DATE(S) OF EVENT: From: 10/19/2024 To: 10/19/2024

TIME OF EVENT: From: 14:00 To: 20:00

TIME SET-UP STARTS: 14:00 **TIME CLEAN-UP ENDS:** 20:00

NUMBER OF ATTENDEES: 100+ **ADMISSION FEE?** ☐ Yes ☒ No

LOCATION OF EVENT: Veterans Park Basketball courts, solar covered parking lot & football field
Name of Facility/Address

Name of Property Owner: _____

FULL DESCRIPTION OF ACTIVITY: (check all that apply)

- ☐ Amplified speech or music ☐ Food Beverages served/sold** ☐ Banners/Flags to be used ☐ Public Dance
☐ Street closure (attach map) ☐ Barricades (attach map) ☐ Equipment to be brought in (specify below)
☐ Food Vendors **a copy of the Community Event Permit issued by Kern County Public Health must be attached
☐ Alcoholic Beverage ** the event organizer must obtain an ABC licensed issued by Alcoholic Beverage Control

EVENT ORGANIZERS ARE RESPONSIBLE FOR ENSURING ALL VENDORS ARE PROPERLY LICENSED.

Additional Pertinent Information (attach additional sheet if necessary): _____

GENERAL REQUIREMENTS:

1. Execute a Hold Harmless Agreement.
2. Provide a Certificate of Insurance with an Endorsement for the City of Shafter, if required. See "Insurance Requirement" below.
3. There shall be no disruption in normal vehicular traffic flow.
4. All City noise regulations must be observed.
5. Parking must be in authorized parking spaces only.
6. There shall be no alcoholic beverages at event without prior City Council approval.
7. Carefully observe Hours of Event, as stated on permit.
7. All set-up and clean-up is the responsibility of the permit-holder. Following the event, all facilities must be left in a clean and orderly condition.
8. If indicated, comply with any additional conditions that may have been imposed as Conditions of Approval following review of your application for a Special Event Permit.
9. Do not advertise your event until the application is approved.
10. Application fees are non-refundable.

INSURANCE REQUIREMENTS ONLY IF THE EVENT WILL BE HELD ON A CITY OWNED FACILITY OR ON CITY RIGHT-OF-WAY:

- | | | |
|------------------------------|---|--|
| 1. Open to the Public | ☒ Yes | ☐ No |
| 2. Fundraising | ☐ Yes | ☒ No |
| 3. More than 100 persons | ☒ Yes | ☐ No |
| 4. Amplification | ☐ Yes | ☒ No |
| 5. Alcohol to be served/sold | ☐ Yes | ☒ No |

If any one or more of the boxes above are marked YES, a Certificate of Insurance must be filed two weeks prior to the event. The Certificate of Insurance alone is not an acceptable proof of coverage and must be accompanied by an Endorsement page naming: **"The City of Shafter, it's Officers, Employees, City Council members, Agents, Boards and Commissions"** as additional insured. The insurance coverage accepted is \$1,000,000 per occurrence and \$2,000,000 general aggregate. In addition, if Alcohol is present or sold, a host liquor liability in the amount of \$2,000,000 per occurrence and \$4,000,000 general aggregate must be produced.

The following Hold Harmless Agreement is also required:

This is to certify that Pandall Abernathy agrees to indemnify and hold harmless the City of Shafter, its Employees, City Council members, Agents, Boards and Commissions from and against any and all claims, liability loss, costs, damages, fees of attorneys, and other expenses which the City may sustain or incur by reason of, or in consequence of, the use of City streets and land, including but not limited to, sums paid on liability judgments in relation to use of land and streets.

Furthermore, I certify that I am the applicant or authorized agent and that the information filed is true and correct to the best of my knowledge. I understand that additional Conditions of Approval may be imposed on my event by the Project Assistance Team or the City Council, and I agree to comply with any conditions that may be required.

Applicant's Signature



Date:

4-25-24

CHIEF OF POLICE: ☐ Approved ☐ Approved with Conditions Listed Below ☐ Denied

Signature: _____ Date: _____

PROJECT ASSISTANCE TEAM: ☐ Approved ☐ Approved with Conditions Listed Below ☐ Denied

Signature: *Steve Esselman* Date: 9/26/2024
Signed by: D8620EBA9CD44BD...

CITY COUNCIL: ☐ Approved ☐ Approved with Conditions Listed Below ☐ Denied

Signature: _____ Date: _____

CONDITIONS OF APPROVAL

As part of the approval process for a Special Event Permit application, conditions may be imposed that are deemed necessary to ensure that the permit will be applied in accordance with the criteria outlined in the City Zoning Ordinance. These conditions may involve any factors affecting the operation of the temporary use or event. Conditions of Approval include the following items circled:

1. Provision of temporary parking facilities, including vehicular ingress and egress.
2. Regulation of nuisance factors such as, but not limited to, prevention of glare or direct illumination of adjacent properties, noise, vibration, smoke, dirt, odors, gases, and heat.
3. Regulation of temporary buildings, structures, and facilities, including placement, height and size, location or equipment and open spaces including buffer areas and other yards.
4. Provision of sanitary and medical facilities.
5. Provision of solid waste collection and disposal.
6. Police and fire concerns.
7. Provision of security and safety measures.
8. Regulation of operating hours and days, including limitation of the duration of the special event to a shorter time period than requested.
9. Submission of a performance bond or other surety device to assure that any temporary facilities or structures used for the proposed special event will be removed from the site within a reasonable time following the event and that the property will be restored to its former conditions.
10. Submission of a site plan indicating any information required by the Zoning Ordinance.
11. A requirement that the approval of the requested special event permit is contingent upon compliance with the Zoning Ordinance and with other applicable provision of other ordinances, resolutions, or regulations.
12. Other conditions that will ensure the operation of the proposed special event in an orderly and efficient manner and in accordance with the intent and purpose of the Zoning Ordinance.
13. Additional Conditions of Approval: Greater than 50 people at any given time and therefore, requires City Council approval.

FOR OFFICE USE ONLY

Received by _____ Date _____ Zoning of Property _____

Fee Waived: ☐ Yes ☐ No Fee: \$ _____ Cash _____ Credit Card _____ Check No. _____

☐ Yes ☐ NA Park Use Permit Issued ☐ Yes ☐ NA Insurance Certificate Filed
☐ Yes ☐ NA Encroachment Permit Issued ☐ Yes ☐ NA ABC License



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Tel: (661) 746-5002 • Fax (661) 746-9125
Email: facilityrentals@shafter.com

APPLICATION FOR SPECIAL EVENT PERMIT

Shafter Municipal Code 17.02.100 permits short-term placement of activities on privately or publicly owned property with appropriate regulations so that such activities are compatible with the surrounding areas.

The City's Project Assistance Team is authorized to approve a special event permit if the event is expected to accommodate less than 50 persons. City Council approval is required if more than 50 persons will attend.

Complete applications must be received a minimum of 30 days prior to the event. If errors or omissions are discovered, the application will be deemed incomplete and will be returned to the applicant for revision. Acceptance of your application is not a guarantee of approval. After the initial intake of your completed application, other City permits may be required. Application Fees are due at the time of submittal and are non-refundable.

APPLICANT: Name (Contact Person): Gilbert Alvarado

Name of Business or Organization (if applicable): Shafter Lions Club

If Organization, what type: ☒ Service Club ☐ Church ☐ Other: _____

Mailing Address: PO BOX 1264 City Shafter State CA Zip 93263

Phone 661-292-0538 Fax _____ Email galvarado5@yahoo.com

TYPE OF EVENT (concert, reception, parade, party, promotion, rally, wedding, parade, etc.)

Shafter Harvest Festival benefiting the Kids of Shafter

DATE(S) OF EVENT: From: 10/30/2024 To: 10/30/2024

TIME OF EVENT: From: 6:30 pm To: 9:30 pm

TIME SET-UP STARTS: 4:30 pm **TIME CLEAN-UP ENDS:** 10:30 pm

NUMBER OF ATTENDEES: 500 - 1,500 **ADMISSION FEE?** ☐ Yes ☒ No

LOCATION OF EVENT: Ash Avenue between Beech Ave and Golds Ave.

Name of Facility/Address

Name of Property Owner: City of Shafter (Public Street)

FULL DESCRIPTION OF ACTIVITY: (check all that apply)

☒ Amplified speech or music ☒ Food Beverages served/sold** ☐ Banners/Flags to be used ☐ Public Dance

☒ Street closure (attach map) ☒ Barricades (attach map) ☒ Equipment to be brought in (specify below)

☒ Food Vendors ****a copy of the Community Event Permit issued by Kern County Public Health must be attached**

☐ Alcoholic Beverage **** the event organizer must obtain an ABC licensed issued by Alcoholic Beverage Control**

EVENT ORGANIZERS ARE RESPONSIBLE FOR ENSURING ALL VENDORS ARE PROPERLY LICENSED.

Additional Pertinent Information (attach additional sheet if necessary): _____

The festival would benefit the community by strengthening community bonds, helps bring back local traditions, promotes civic engagement and volunteering, showcases community resources and organizations, creates joy and celebration by providing a safe haven of activities for the kids of the community.

GENERAL REQUIREMENTS:

1. Execute a Hold Harmless Agreement.
2. Provide a Certificate of Insurance with an Endorsement for the City of Shafter, if required. See "Insurance Requirement" below.
3. There shall be no disruption in normal vehicular traffic flow.
4. All City noise regulations must be observed.
5. Parking must be in authorized parking spaces only.
6. There shall be no alcoholic beverages at event without prior City Council approval.
7. Carefully observe Hours of Event, as stated on permit.
7. All set-up and clean-up is the responsibility of the permit-holder. Following the event, all facilities must be left in a clean and orderly condition.
8. If indicated, comply with any additional conditions that may have been imposed as Conditions of Approval following review of your application for a Special Event Permit.
9. Do not advertise your event until the application is approved.
10. Application fees are non-refundable.

INSURANCE REQUIREMENTS ONLY IF THE EVENT WILL BE HELD ON A CITY OWNED FACILITY OR ON CITY RIGHT-OF-WAY:

- | | | |
|------------------------------|---|--|
| 1. Open to the Public | ☒ Yes | ☐ No |
| 2. Fundraising | ☐ Yes | ☒ No |
| 3. More than 100 persons | ☒ Yes | ☐ No |
| 4. Amplification | ☒ Yes | ☐ No |
| 5. Alcohol to be served/sold | ☐ Yes | ☒ No |

If any one or more of the boxes above are marked YES, a Certificate of Insurance must be filed two weeks prior to the event. The Certificate of Insurance alone is not an acceptable proof of coverage and must be accompanied by an Endorsement page naming: **"The City of Shafter, it's Officers, Employees, City Council members, Agents, Boards and Commissions"** as additional insured. The insurance coverage accepted is \$1,000,000 per occurrence and \$2,000,000 general aggregate. In addition, if Alcohol is present or sold, a host liquor liability in the amount of \$2,000,000 per occurrence and \$4,000,000 general aggregate must be produced.

The following Hold Harmless Agreement is also required:

This is to certify that Shafter Lions Club agrees to indemnify and hold harmless the City of Shafter, its Employees, City Council members, Agents, Boards and Commissions from and against any and all claims, liability loss, costs, damages, fees of attorneys, and other expenses which the City may sustain or incur by reason of, or in consequence of, the use of City streets and land, including but not limited to, sums paid on liability judgments in relation to use of land and streets.

Furthermore, I certify that I am the applicant or authorized agent and that the information filed is true and correct to the best of my knowledge. I understand that additional Conditions of Approval may be imposed on my event by the Project Assistance Team or the City Council, and I agree to comply with any conditions that may be required.

Applicant's Signature

Robert T. Gandy

Date:

9-5-24

CHIEF OF POLICE: ☐ Approved ☐ Approved with Conditions Listed Below ☐ Denied

Signature: _____ Date: _____

PROJECT ASSISTANCE TEAM: ☐ Approved ☐ Approved with Conditions Listed Below ☐ Denied

Signature: _____ Date: _____

CITY COUNCIL: ☐ Approved ☐ Approved with Conditions Listed Below ☐ Denied

Signature: _____ Date: _____

CONDITIONS OF APPROVAL

As part of the approval process for a Special Event Permit application, conditions may be imposed that are deemed necessary to ensure that the permit will be applied in accordance with the criteria outlined in the City Zoning Ordinance. These conditions may involve any factors affecting the operation of the temporary use or event. Conditions of Approval include the following items circled:

1. Provision of temporary parking facilities, including vehicular ingress and egress.
2. Regulation of nuisance factors such as, but not limited to, prevention of glare or direct illumination of adjacent properties, noise, vibration, smoke, dirt, odors, gases, and heat.
3. Regulation of temporary buildings, structures, and facilities, including placement, height and size, location or equipment and open spaces including buffer areas and other yards.
4. Provision of sanitary and medical facilities.
5. Provision of solid waste collection and disposal.
6. Police and fire concerns.
7. Provision of security and safety measures.
8. Regulation of operating hours and days, including limitation of the duration of the special event to a shorter time period than requested.
9. Submission of a performance bond or other surety device to assure that any temporary facilities or structures used for the proposed special event will be removed from the site within a reasonable time following the event and that the property will be restored to its former conditions.
10. Submission of a site plan indicating any information required by the Zoning Ordinance.
11. A requirement that the approval of the requested special event permit is contingent upon compliance with the Zoning Ordinance and with other applicable provision of other ordinances, resolutions, or regulations.
12. Other conditions that will ensure the operation of the proposed special event in an orderly and efficient manner and in accordance with the intent and purpose of the Zoning Ordinance.
13. Additional Conditions of Approval: _____

FOR OFFICE USE ONLY

Received by _____ Date _____ Zoning of Property _____

Fee Waived: ☐ Yes ☐ No Fee: \$ _____ Cash _____ Credit Card _____ Check No. _____

☐ Yes ☐ NA Park Use Permit Issued ☐ Yes ☐ NA Insurance Certificate Filed

☐ Yes ☐ NA Encroachment Permit Issued ☐ Yes ☐ NA ABC License



Possible
Haunted
House

Location: Ash Avenue (close at Beech Ave and Golds Ave.

Trunk-n-Treat cars will line up on both sides of the side of the road of Ash Ave. (yellow lines)

Food Truck will be placed in the parking lot of the MCCF

Possible Haunted House at the MCCF



Encroachment Permit Application PUBLIC WORKS DEPARTMENT

336 Pacific Avenue, Shafter, CA 93263
Tel: (661) 746-5002
Email: encroachmentpermit@shafter.com



PERMIT NO _____

Please Check One: ☒ Property Owner ☐ Utility Company ☐ Contractor ☐ Other

Name Shafter Lions Club

Address: PO BOX 1264 City: Shafter State: CA Zip: 93263

Phone: 661-292-0538 Fax: _____ Email: shafterlions@yahoo.com

CA License No. _____ Type: _____ Expiration Date _____ Business License No, if applicable _____

Nature or description of the encroachment for which this application is made (attach a separate sheet if needed):

Please see attached map for road closure

Location of the proposed encroachment (include drawing(s) and exact dimensions on a separate sheet) or use space provided:

Ash Ave. between Beech and Golds

Proposed Encroachment: Start Date: 10/30/24 Time: 4:00PM Finish Date: 10/30/24 Time: 11:00PM

INDEMNIFICATION

Applicant agrees that if this application is granted, applicant will indemnify, save and hold harmless the City of Shafter ("City"), and each of City's officials, officers, employees, city council members, agents, board members, commissioners, contractors and authorized volunteers (collectively "City Agents") against and from any and all suits, actions, damages, judgments, claims, demands, expenses (including actual out-of-pocket legal fees), losses, penalties, fines, liabilities, debts, costs and expenditures, and against any and all loss or liability which the City of Shafter or such City agents may suffer, or which may be recoverable from, or obtainable against the City of Shafter or such City agents, from loss, damage, or injury to persons or property in any manner proximately caused by, arising out of, allegedly arising out of, incident to, or connected to any acts, omissions, or misconduct in connection with the placing, erection, maintenance or existence of said encroachment.

Initials **GA**

Applicant further agrees that upon the expiration of the permit for which this application is made, if granted, or upon the revocation thereof by the City, applicant will at his own cost and expense remove the same from the public property or right-of-way where the same is located, and restore said public property or right-of-way to the condition as nearly may be in which it was before the placing, erection, maintenance or existence of said encroachment.

Initials **GA**

Applicant shall submit or require their contractor to submit both proof of workman's compensation insurance and a commercial general liability insurance policy, in the amount not less than one million dollars (\$1,000,000) per occurrence with a general aggregate not less than two million dollars (\$2,000,000). The insurance carrier must have a Best's rating on Excellent A-and be size VII or larger and licensed and admitted to do business in the state of California. The policy shall name the "City of Shafter, its officers, employees, city council members, agents, boards and commission" as additional insured.

Initials **GA**

Applicant shall submit a traffic control plan for both vehicular and pedestrian traffic for all work in the public right-of-way. The plan and its controls shall follow the latest edition of the Manual of Uniform Traffic Control Devices (MUTCD).

Initials **GA**

California Government Code Section 4216 requires an INQUIRY IDENTIFICATION NUMBER be assigned to every person planning to conduct an excavation in a Public Right-of-Way or Private Easement. If applicable, the applicant shall call the "USA" Regional Notification Center at 1-800-227-2600 a minimum of two (2) days prior to commencing that excavation. Pursuant to Title 12 of the Shafter Municipal Code, the undersigned hereby applies for a permit to place, erect, and/or maintain an encroachment on public property right-of-way as therein defined.

Initials **GA**

In the event that a homeowner intends to replace broken sidewalk within the public right-of-way in front of their residence, and/or install infill sidewalk that is not part of a development or planned improvements by the City, a no-fee encroachment permit may be approved and granted. Please coordinate with Staff to determine if a no-fee permit would be applicable for a portion of or the entire scope of any proposed improvements. Applicant must follow the City of Shafter's Subdivision Engineering & Design Manual. If the applicant fails to meet the requirements or excessive re-inspections are performed, the applicant will be charged a retro-active permit fee and re-inspection fees incurred.

Initials **GA**

Date: 9-5-24 Applicant Signature: [Signature]

I hereby certify that I have made an investigation of the facts stated in the foregoing application and find that the maintenance of said encroachment (1) will not substantially interfere with the use of the public place where the same is to be located and (2) will not constitute a hazard to persons using said public place.

Date: _____ City Engineer: _____

Use this space to draw/sketch proposed encroachment:

PERMIT NO _____

SEE ATTACHED

OFFICE USE ONLY (Do Not Write Below This Line)

CONDITIONS: All Work shall be performed in accordance with City Standards applicable at the time of application and the City Engineer. Any additional conditions shall be listed below:

INSPECTION RECORD AND COMMENTS

DATE	NOTES/COMMENTS	INSPECTED BY

Origination Fee	Additional Services and Fees		Payment Record
☐ \$79 ☐ Waived ☐ Special/Expedited \$ _____ Receipt _____ Date _____ Received By _____	Minor Encroachment Fee ☐ \$79 Plan Review ☐ \$102 Inspection Fee \$16 One-day Oversize Load Permit	Major Encroachment Fee ☐ \$329 Plan Review ☐ \$658 Inspection Fee \$90 Annual Oversize Load Permit	☐ Cash ☐ Waived ☐ Check No _____ Receipt _____ Date _____ Received By _____



720 Commerce Way, Shafter, California 93263

Tel: 661-746-5004

Visit: www.shafter.com ■ Email: facilityrentals@shafter.com

FACILITY USE APPLICATION SHAFTER MODIFIED COMMUNITY CORRECTIONAL FACILITY (MCCF)

APPLICANT INFORMATION

APPLICANT NAME Gilbert T Alvarado PHONE 6612920538

NAME OF ORGANIZATION/GROUP Shafter Lions Club EMAIL gtalvarado5@yahoo.com

ADDRESS PO Box 1274 CITY Shafter ZIP 93263

CONTACT PERSON ON DAY OF EVENT Gilbert Alvarado PHONE 6612920538

LOCAL NON-PROFIT ORGANIZATION ☒ YES ☐ NO TAX ID NO. _____

EVENT DETAILS

PURPOSE/DESCRIPTION OF USE: Harvest Festival

EVENT DATE(S) October 30 FROM 5:00pm ☐ am ☐ pm TO 9:00pm ☐ am ☐ pm

SET-UP DATE(S) October 30 FROM 3:00pm ☐ am ☐ pm TO 5:00pm ☐ am ☐ pm

ROOMS REQUESTED: IDENTIFY AREA(S)/ROOM(S) REQUESTED BY MAPPING OUT AREAS ON PROVIDED DIAGRAM

OPEN TO THE PUBLIC ☒ YES ☐ NO NUMBER OF PARTICIPANTS ATTENDING 500

DECLARATION

INITIAL HERE

1. Applicant is responsible for any damage to the facility, contents, or fixtures and is responsible for the cost of repairs and/or replacement of such at the City's discretion. All damages must be reported to the City at the conclusion of the event or the next business day.	Initial <u>Gta</u>
2. The facility must be left in a neat, clean and orderly condition.	Initial <u>Gta</u>
3. It is understood that nothing shall be attached to the walls, ceiling, or any of the fixtures. Use of tape, staples, nails, glitter, etc. is prohibited.	Initial <u>Gta</u>
4. The CITY is in no way responsible for any personal injuries, property damages, or other liabilities that may be incurred during the use of the facility.	Initial <u>Gta</u>
5. All General Liability Insurance Policies must include Endorsements and name "The City of Shafter, its officers, employees, city council members, agents, boards and commissions" as additionally insured.	Initial <u>Gta</u>

POLICY STATEMENT

- The purpose of use of the facility is to ensure that the Shafter Modified Community Correctional Facility is utilized for activities which are recreational, social, educational or civic in nature offering services to the community and to the residents of Shafter.
- Recurring events that are political or religious in nature are prohibited.
- Use of the Facility requires a Use Agreement issued in accordance with policies established by the City Council.
- Alcohol present at the facility will result in an immediate shutdown of the event.

RESERVATION INFORMATION

- A facility use agreement authorizes the rental of the facility and may be revoked for violating these policies.
- Reservation of the facility must be made 45 days in advance.
- Changes to the reservation dates, times, or nature of activity must be requested in person 30 days prior to the already scheduled event and are subject to availability.
- Recurring reservations will be contingent upon maintenance of property, and observation of approved conditions.
- All fees, other forms and evidence of liability insurance must be filed with the city no later than 45 days prior to the event.

FACILITY USE

- a. The City is not responsible for accidents, injury, or loss of individual property in its facility when said facility is rented to or allowed to be used by any person or organization.
- a. Use of the facility will be granted upon the condition that all rules and policies will be followed. PERMISSION MAY BE REVOKED AT ANY TIME FOR FAILURE TO DO SO.
- b. Facility must be vacated and cleaned no later than 12:00 am.
- c. Receptacles for trash and cleaning supplies are provided and must be used appropriately.

RENTER'S RESPONSIBILITIES

- a. Renter is responsible for the conduct and control of all attending participants.
- b. Renter is responsible for the cleanliness of the facility after the event.
- c. Renter is responsible for vacating the facility in a timely matter.

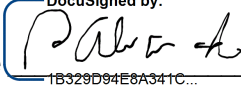
INDEMNIFICATION AND INSURANCE REQUIREMENTS

- a. **Indemnity/Hold Harmless Agreement:** Undersigned shall indemnify, defend, and hold harmless the City, its officers, employees, agents, and volunteers ("City indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the Undersigned's performance of its obligations under this agreement or out of the operations conducted by Undersigned, except for such loss or damage arising from the sole negligence or willful misconduct of the City. In the event the City indemnitees are made a party to any claim, action, lawsuit, or other adversarial proceeding arising from the Undersigned's performance of this agreement, the Undersigned shall provide a defense to the City indemnitees, or at the City's option, reimburse the City indemnitees their costs of defense, including reasonable legal counsels' fees, expert witness fees and all other costs or fees incurred in the defense of such claims.
- b. **General Liability Insurance:** The undersigned shall maintain commercial general liability insurance in an amount not less than two million dollars (\$2,000,000) per occurrence, four million dollars (\$4,000,000) general aggregate, and two million dollars (\$2,000,000) products and completed operations for bodily injury, personal injury, and property damage. Undersigned's general liability policies shall be endorsed to provide that City and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies. Coverage shall allow and be endorsed, to include a waiver of subrogation in favor of the City and its officers, officials, employees, and agents. The policy shall allow and be endorsed as primary and not seek contribution from the City's coverage.
- c. **Workers Compensation and Employers Liability Insurance:** Undersigned shall maintain Statutory Workers Compensation and Employers Liability in the amount of one million dollars (\$1,000,000) for all persons employed directly or indirectly by the Undersigned. Coverage shall allow and be endorsed, to include a waiver of subrogation in favor of the City and its officers, officials, employees, and agents. The requirement to maintain Statutory Worker's Compensation and Employer's Liability Insurance may be waived by the City upon written verification that Vendor does not have any employees.

AGREEMENT

By initialing and signing, the applicant is authorized, has read and agrees to the Facility Use Policies on both sides of this application. If violation to any of these conditions in this agreement occurs, the applicant may lose the privilege of use of this facility in the future.

DocuSigned by:



1B329D94E6A341C...

Applicant Signature

Gilbert Alvarado

Print Name

9/23/24

Date

President

Title



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: October 1, 2024

FROM: Lance Lippincott, City Manager

PREPARED BY: Carol Chavolla, HR Manager

SUBJECT: ADOPTION OF RESOLUTION NO. 2989, AUTHORIZING THE WAGES AND RELATED BENEFITS FOR NON-REPRESENTED FULL-TIME EMPLOYEES

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(2) of the CEQA Guidelines; and adopt Resolution No. 2989, a Resolution of the City Council of the City of Shafter authorizing wages and related benefits for Non-Represented Full-time Employees for the period of January 1, 2025, through December 31, 2025.

BACKGROUND

The wages and related benefits for Non-Represented Full-time Employees are established by a resolution of the City Council that is set to expire on December 31, 2024. Shafter City Council Resolution No. 2989 authorizes wages and related benefits for Non-Represented Full-time Employees from January 1, 2025, through December 31, 2025.

ANALYSIS

The updates to the resolution are consistent with Council direction as follows:

- Effective January 4, 2025, Non-Represented Full-time Employees shall receive a four percent (4%) cost-of-living adjustment.
- City to continue to pay one hundred percent (100%) of the medical, dental, and vision premiums on the base plans for employees and eligible dependents from January 1, 2025, through December 31, 2025.
- Formalize the terms of the uniform provided for the Code Enforcement Officer position.
- Modify the uniform allowance as follows:
 - Chief of Police, Assistant Chief of Police, Police Lieutenant: \$1,100
 - Police Property & Evidence Technician: \$950
 - Police Records Supervisor and Dispatch Supervisor: \$575
- Modify the standard uniform equipment allowance for sworn officers as follows:
 - \$400 Annually
- Clarify that the City shall provide level IIIa or better bulletproof vests for sworn officers.

CONSENT CALENDAR

ADOPTION OF RESOLUTION NO. 2989, AUTHORIZING THE WAGES AND RELATED BENEFITS FOR NON-REPRESENTED FULL-TIME EMPLOYEES

- All other benefits remain the same.

FISCAL IMPACT

The citywide fiscal impact of implementing a 4% Cost of Living Adjustment (COLA) for non-represented employees, along with modest increases to uniform and safety allowances, amounts to \$329,220. This includes an impact of \$270,383 on the General Fund. Since the 2024-2025 operating budget already accounts for a 2% COLA, staff recommends a budget adjustment of \$165,770 to cover the additional costs. Of this adjustment, \$136,352 would be allocated to the General Fund and \$29,419 to enterprise funds.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the adoption of employee wages and related benefits and therefore, it is governmental fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ALTERNATIVES

None.

NEXT STEPS

Upon adoption of the Non-Represented Resolution, the following will occur:

1. Non-Represented Full-time Employees will receive a four percent (4%) COLA effective January 4, 2025.
2. City staff shall implement the new terms of Resolution No. 2989 effective January 1, 2025.

ATTACHMENTS

1. Resolution 2989 - Non-Represented Full-Time Employees Wages and Related Benefits

RESOLUTION NO. 2989

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER AUTHORIZING WAGES AND RELATED BENEFITS FOR NON-REPRESENTED FULL-TIME EMPLOYEES.

WHEREAS, the Charter of the City of Shafter authorizes the City Council to provide wages and related benefits for employees of the City; and

WHEREAS, the City has established definitions of Full-time Employees and recognizes those employees not otherwise represented by the Shafter Police Officer Association (SPOA), or the Shafter Public Works Unit of the Service Employees International Union L521 (SEIU L521) bargaining units to be deemed as Non-Represented Full-Time Employees and covered within this Resolution (“employees” or “Covered Employees”).

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Shafter, California, that the wage and related benefit plan for Covered Employees described herein, shall be effective January 1, 2025, through December 31, 2025, upon adoption by the City Council as follows:

SECTION I - HOURS OF WORK AND OVERTIME

SECTION 1.1 HOURS OF WORK

a. Work Period

The normal work period shall be seven (7) days with a maximum non-overtime of forty hours (40). The Work Period shall commence at 0000-hours Saturday and end at 2400 hours Friday.

When mutually agreed upon, employees may be placed on alternative work schedules. Use of an alternative work schedule shall be on a trial basis not to exceed three (3) months. Extension may be granted at the sole discretion of the Department Head. The City reserves the right to terminate the alternative work schedule at any time if it is found unsatisfactory at the sole discretion of the Department Head. Employees may terminate the alternative work schedule if it is found unsatisfactory. Matters concerning work schedules are not subject to the grievance procedure.

The alternative work period shall be fourteen (14) consecutive days with a maximum non-overtime of eighty (80) hours. The work period shall commence at 0000 hours Saturday and end at 2400 hours Friday. Benefits such as vacation, holiday, and sick leave accrue on an eight (8) hour day. Absences from a workday exceeding eight (8) hours require use of additional accrued leave. Only sworn employees are eligible for the 14-day work period in accordance with the 207(k) partial overtime exemption.

b. Rest Periods

Rest periods will normally be provided to employees at the rate of fifteen (15) minutes for each four (4) hours worked. Rest periods are paid time, therefore nothing in this section provides for or implies any additional compensation or benefits if a rest period is not received.

SECTION 1.2 OVERTIME

a. Rate

Employees shall be paid overtime at the rate of time and one-half his/her regular rate of pay. All overtime shall be recorded and paid based on fifteen (15) minute increments. For each full fifteen (15) minute period worked the employee shall be compensated for one quarter (1/4) hour at their overtime rate.

b. Hours Paid

Overtime shall be paid after forty (40) hours worked in a Work Period. Vacation leave, sick leave, and compensating time off constitute hours worked.

Overtime for Alternate workweek schedules shall be paid for hours worked in excess of eighty (80) hours in an alternative 14-day work period. Vacation leave, sick leave, and compensating time off constitute hours worked.

c. Compensating Time Off (CTO)

Notwithstanding the provisions of this section, employees may be granted CTO for overtime credit computed at time and one-half at the discretion of the Department Head and with due regard for the wishes of the employee. Employees may accrue a maximum of one-hundred twenty (120) hours in their CTO account. Requests to use CTO shall be granted with due regard for operational necessity such as staffing levels.

SECTION 1.3 CALLBACK PAY

The City will compensate employees for a minimum of two (2) hours or actual time worked, whichever is greater, at the overtime rate when they are called back for active duty and have previously departed the work site. Overtime when adjacent to the employee's regularly scheduled work hours, either immediately before, during or immediately following, is not subject to call back pay.

SECTION 1.4 STANDBY PAY REGULAR DAYS OFF

Employees directed to remain on call and available on his/her normal day off, shall be compensated at the rate of two (2) hours pay per day. All standby assignments shall be authorized in advance by the City Manager. Employees shall be paid the standby pay or the employee's regular hourly rate for time actually worked to the nearest half hour, whichever is greater.

ARTICLE II - PAY PROVISIONS

SECTION 2.1 SALARY

- a. Effective January 4, 2025, which represents the commencement of the first pay period of 2025, all Non-Represented Full-time Employees shall receive a four percent (4%) cost-of-living adjustment (COLA). The actual percentage may vary slightly due to rounding.

- b. Salary step increases to Steps B, C, D, and E shall be considered merit increases. Employees shall be eligible for salary advancement to the next step upon completion of twelve (12) months (or other time period approved by the City Manager) of satisfactory job performance and normally increasing job productivity at the present step, and upon recommendation of the Department Head and approval of the City Manager.

SECTION 2.2 EDUCATION INCENTIVE PAY

Employees shall be reimbursed up to three-thousand dollars (\$3000) in a calendar year for expenses incurred for taking college courses and other certification courses under the following conditions:

- a. Prior Department Head and City Manager approval is obtained.
- b. The course furthers a job-related major as approved by the City Manager or his/her designee.
- c. College courses require a minimum three (3) units completed with a grade of "C" or better.

SECTION 2.3 BILINGUAL SPANISH INCENTIVE PAY

Employees designated by the Department Head or his/her designee to utilize Spanish bilingual skills and who pass the City's bilingual exam shall receive incentive pay at one hundred twenty (\$120.00) dollars per month, in addition to base salary.

SECTION 2.4 RETIREMENT

- a. The City agrees to contract with California Public Employees Retirement System and employees are responsible for paying the 7%-member contribution for Covered Employees defined as Local Miscellaneous and hired on or before December 31, 2012. The plan benefits consist of the 2% at 55 Full Formula; Limit Prior Service to Members Employed as of Contract Date (GC 20938); Credit for Unused Sick Leave (GC 20965); Local System Service Credit included in the basic death benefit (GC 21536); and One Year Final Compensation GC 20042.
- b. The City agrees to contract with California Public Employees Retirement System and employees are responsible for paying the 9%-member contribution for Covered Employees who are sworn officers pursuant to PC 830.1 and hired on or before December 31, 2012. The plan benefits consist of the 3% at 55 Full Formula; Limit Prior Service to Members Employed as of Contract Date (GC 20938); Credit for Unused Sick Leave (GC 20965); Local System Service Credit included in the basic death benefit (GC 21536); and One Year Final Compensation GC 20042.
- c. Employees hired on or after January 1, 2013, who qualify as a new member in the California Public Employees Retirement System as defined in GC Section 7522.04(e,f), shall be subject to the California Public Employees Retirement plan 2%@62 Miscellaneous formula (GC Section 7522.20 (a)) or 2.7%@57 Safety formula (GC Section 7522.25(a,b,c,d)); three-year final compensation (GG 7522.32(a)). Members shall contribute 50% of the annual normal cost rate to the retirement formula (GC Section 7522.30(c)). The contribution rate is subject to

increase, decrease, or stay the same in any given year.

- d. Employees hired on or after January 1, 2013, who qualify as a classic member of the California Public Employees Retirement System as defined in GC Section 7522.04(e,f), shall be subject to the retirement formula available on December 31, 2012: Local Miscellaneous 2%@55 full formula or Local Safety 3%@55 full formula. Employees are responsible for paying the member contribution.

SECTION 2.5 SICK LEAVE

- a. Sick leave accrues at a rate of 3.6923 hours bi-weekly. There is no limit to the accumulation; however, the maximum shall revert back to one hundred twenty (120) days in the event of legislation requiring cities to provide conversion rights.
- b. Employees with at least 480 hours of accrued sick leave shall be eligible for the Stay Well Bonus. For purposes of sick leave accounting, the annual period shall be December 1 through November 30. All unused sick leave above 480 hours will be used for calculating the employee's stay well bonus paid on or around December 15. Net sick leave earned and not used during the annual period will be divided in half. One-half will be paid to the employee at the employee's current base hourly rate and the remaining one-half shall remain as regular sick leave.

Except in the case of retirement, employees leaving City service who have at least 480 hours of accrued sick leave shall be paid a Stay Well Bonus, at the same time as their final payroll check, using the formula described above and based upon their accrued and used sick leave from the end of the last annual period through their date of separation. Employees may elect to be paid by separate check. Employees may also increase their contribution to the ICMA 457 Deferred Compensation Plan contemporaneously with the payment for sick leave by turning in an election form.

- c. Upon service retirement, disability retirement, or death of active employees, such employees will be paid for all sick leave accrued in excess of 640 hours.
- d. Employees may use sick leave as defined in the City of Shafter Administrative Policy Sick Leave.
- e. Employees employed as of July 1 who do not use any sick leave during the period July 1 through June 30, shall be credited on July 1 of the following fiscal year, with one eight (8) hour floating holiday. Sick leave paid according to Section 2.5 (b) shall not be considered as sick leave used for the purposes of determining eligibility for Section 2.5 (e). The floating holiday cannot be carried over to the next fiscal year. Use of a floating holiday must have prior department approval and shall be consistent with the efficient operation of the department.

SECTION 2.6 VACATION LEAVE

- a. Employees having less than one (1) year of continuous employment shall not be entitled to vacation with pay unless approved by the City Manager.
- b. Vacation days are based on an 8-hour day and shall be accrued on a pro-rated basis as follows:

1. Ten days (80 hours) of vacation after one (1) year of service. Accrual begins on date of hire.
 2. Fifteen days (120 hours) of vacation after five (5) years of service. New accrual rate begins at the completion of the 5th year of service.
 3. Seventeen days (136 hours) of vacation after ten (10) years of service. New accrual rate begins at the completion of the 10th year of service.
 4. Twenty days (160 hours) of vacation after fifteen (15) years of service. New accrual rate begins at the completion of the 15th year of service.
 5. Twenty-five days (200 hours) of vacation after twenty (20) years of service. New accrual rate begins at the completion of the 20th year of service.
- c. Additional vacation for management leave may be granted by the City Manager and will add to the maximum accrual levels as outlined in section 2.6 (d).
- d. Employees hired prior to July 1, 2000, may accrue no more than three times the annual accrual at their current accrual rate. Employees hired on or after July 1, 2000, may accrue no more than two times their annual accrual at their current accrual rate. Employees reaching their maximum accrual limit will stop accruing until the balance is below the maximum accrual limit. The table below is provided as an example of accrual rates and maximum accrual limits and may not be all-inclusive. Additional accrual rates will be subject to the two- and three-year maximum accrual limits based on date of hire indicated above unless otherwise noted.

Date of Hire Prior to July 1, 2000		Date of Hire on or after July 1, 2000	
Bi-weekly Accrual Rate	Maximum Accrual	Bi-weekly Accrual Rate	Maximum Accrual
3.077	240 Hours	3.077	160
4.615	360 Hours	4.615	240
5.231	408 Hours	5.231	272
6.154	480 Hours	6.154	320
7.692	600 Hours	7.692	400

- e. The time during a year at which employees may take vacation shall be determined by the Department Head with regard for the wishes of the employee and particular regard for the needs of the City.
- f. Employees who terminate employment shall be paid in a lump sum for all accrued vacation earned up to the effective date of termination.
- g. In the event one or more holidays fall within vacation leave, such holidays shall not be charged as vacation leave, and the vacation leave shall be extended accordingly.
- h. Employees who have accrued at least one hundred and twenty (120) hours of vacation time shall be allowed to cash-out up to a maximum of forty (40) hours of vacation time annually.

Employees who have accrued at least two hundred and forty (240) hours of vacation time shall be allowed to cash-out up to a maximum of eighty (80) hours of vacation time annually.

Payments will be made twice a year; on or before May 31st and November 30th. Requests must be received by Human Resources no later than the first payday in May and/or November. Accrual balance on the first payday in May and/or November will be used to determine eligibility. Under no circumstances will the total number of hours eligible for cash-out exceed eighty (80) hours annually.

Employees may elect to be paid by separate check and/or contribute to the ICMA 457 Deferred Compensation Plan for all vacation cash-out hours eligible to be paid out.

SECTION 2.7 HOLIDAYS

- a. The following are city paid eight (8) hour holidays:

No.	Holiday	Date	Hours
1	New Year's Day	January 1	8
2	Washington's Birthday	3 rd Monday in February	8
3	Memorial Day	Last Monday in May	8
4	Independence Day	July 4	8
5	Labor Day	1 st Monday in September	8
6	Thanksgiving Day	4 th Thursday in November	8
7	Day after Thanksgiving	4 th Friday in November	8
8	Christmas Eve	December 24	8
9	Christmas Day	December 25	8
10	New Year's Eve	December 31	8
11	Martin Luther King Jr	Floating Holiday	8
12	Veterans Day	Floating Holiday	8

- b. The two floating holidays listed above are earned on a fiscal year, July 1 to June 30, and do not carry over to the next fiscal year. Employees hired on or before November 11 shall receive two (2) floating holidays. Employees hired after November 11 shall receive one (1) floating holiday. Floating holidays must be used by June 30 with the approval of the department head and shall be consistent with the efficient operation of the department. Floating holidays are not reportable to CalPERS as special compensation. However, holidays taken may be reported as earnings under Government Code Section 20630.
- c. In addition, any day proclaimed by the Shafter City Council as a holiday.
- d. Employees shall normally take a holiday off on the day it falls, except that when a holiday falls on a Saturday, the preceding Friday shall be observed. When a holiday falls on a Sunday, the following Monday shall be observed.
- e. Employees assigned to work on holidays shall be compensated in the pay period for which holidays are worked. Holiday compensation shall be at time and one-half (1/2) of his/her regular rate of pay for all hours worked during the holiday, in addition to the eight (8) hours straight time of holiday pay. The regular rate of pay, for the purpose of holiday compensation, includes

base pay plus the hourly equivalent of certain special pays (i.e., Longevity Pay, Education Incentive, POST Certificate Pay, Bilingual Incentive, and Water Certification Pay).

SECTION 2.8 BEREAVEMENT LEAVE

- a. As required by law, employees shall be granted up to five (5) days of job-protected leave for bereavement in the case of death of his/her spouse, child, stepchild, parent, stepparent, grandparent, spouse's grandparent, grandchild, son-in-law, brother-in-law, sister-in-law, daughter-in-law, mother-in-law, father-in-law, brother, stepbrother, sister, stepsister, and registered domestic partner. The days do not need to be consecutive but must be completed within three (3) months of the date of death. Up to three (3) working days of bereavement leave shall be with pay. Employees may use their accrual leave balances, such as sick, vacation, or CTO to cover the leave for the additional two (2) days. If the employee does not have accrual hours to utilize, the employee must request a Leave of Absence Without Pay in accordance with Personnel System Rule 15.5.
- b. Employees may be granted five (5) days bereavement leave as approved by the City Manager in case of the death of an above-covered individual when the funeral takes place out of State or over 200 miles from Shafter.
- c. Employees shall provide documentation of the death within 30 days of the first day of leave. Examples of such documentation include a death certificate, published obituary, or written verification of death, burial, or memorial services from a mortuary, funeral home, burial society, crematorium, religious institution, or government agency.

SECTION 2.9 MILITARY LEAVE

Military leave shall be granted according with the provisions of State law. Employees shall give the Department Head an opportunity within the limits of military regulations to determine when such leave shall be taken.

SECTION 2.10 OUT-OF-CLASS PAY

Employees assigned by the Department Head to a higher-paying position for a period of more than ten (10) consecutive normal workdays, or as approved by the City Manager, shall be paid at the out-of-class rate for all days worked in that position.

The out-of-class rate shall provide a 5% increase above the employee's base wage, except in no case shall the employee receive higher than the E step of the higher-paid position.

SECTION 2.11 PROFESSIONAL FEES

The City agrees to pay 100% of the fees for certifications and licenses as may be required as a condition of employment.

SECTION 2.12 CERTIFICATION INCENTIVE PAY

The City may provide an incentive to obtain a level of specialized certification beyond what is required by the job, provided the certification is job-related and provides a clear, on-going benefit to the City. Interim certification is excluded. Specific Certifications or levels of Certifications eligible for Incentive Pay must be recommended by the Department Head and approved by the City Manager prior to inclusion in the Incentive Pay Program. Eligible specific Certifications must be directly related to an employee's job duties but NOT a qualifying requirement of the position. Incentives are cumulative; however, no combination of Incentive Pay certifications shall result in a total Incentive greater than 5% of Base Pay.

Employees working in a department with Memorandum of Understanding (MOU) representation, but not covered by the MOU shall receive certification incentive pay at the rate defined within their department MOU.

SECTION 2.13 CELL PHONE ALLOWANCE

Cell phone allowance is determined by separate policy and requires the approval of the department head and the City Manager.

SECTION 2.14 USE OF CITY-OWNED AND PRIVATELY-OWNED VEHICLES

Use of City-owned and privately-owned vehicles is determined by separate policy and requires the approval of the City Manager.

SECTION 2.15 PAY SCHEDULE

- a. Employee pay shall operate on a bi-weekly pay schedule; including 80-hour work periods with 26 work periods per year.
- b. The payroll cut-off for both, overtime and regular time, shall be one week prior to payday.
- c. Employees shall be paid for actual hours worked (or paid time off used) during the pay period.
- d. Payday shall be on the Friday following the payroll cut-off date. If payday falls on a holiday, employees shall be paid on the business day before the holiday.
- e. Employees shall be subject to mandatory participation in the direct deposit of their City payroll checks to a bank account of their choice.

SECTION 2.15 LONGEVITY PAY

All employees shall receive longevity pay (10% over 20 years) as set forth below based on their years of continuous full-time service with the City of Shafter as follows:

- 5 years of service: 2.5% of base pay
- 10 years of service: 2.5% of base pay
- 15 years of service: 2.5% of base pay
- 20 years of service: 2.5% of base pay

ARTICLE III - HEALTH AND WELFARE

SECTION 3.1 HEALTH, LIFE AND COBRA BENEFITS

- a. The City agrees to pay one hundred percent (100%) of the medical, dental, and vision premiums on the base plans for employees and eligible dependents from January 1, 2025, through December 31, 2025. Employees electing to buy-up to the PPO plans shall pay a monthly contribution to the buy-up plans.
- b. The City shall provide employees a life insurance plan equal to the employee's annual base salary plus \$17,000, spouse death benefit of \$5,000, and dependent death benefit of \$1,000-\$1,500.
- c. Subject to IRS Code 125 and insurance plan eligibility, the City shall pay \$353 monthly to employees who decline participation in the City's medical insurance plan. Proof of other insurance coverage is required. Retired employees are excluded.
- d. For all employees who retire under CalPERS, the City will pay one hundred percent (100%) of the City's group medical and dental premiums for eligible retired employees plus one eligible dependent for a period of up to twelve (12) months immediately following the effective date of retirement. For the purposes of this subsection, eligible employees are those employees who retire from active status on a normal service retirement or disability (excluding deferred retirement) with at least 10 years of continuous full-time city service. For the purposes of this subsection, continuous full-time city service shall mean uninterrupted employment as a full-time employee. Authorized leaves of absence shall not be considered as a break in service. This benefit shall not apply to employees who are terminated.
- e. For all employees who are eligible for 12 months of City paid COBRA benefits as defined in 3.1(c) paragraph 1 of this resolution and are eligible members of an established ICMA Retirement Health Savings (RHS) group so specifying, the City shall contribute to the employee's RHS account an amount equal to 12 months of the base medical, dental, and vision plans, plus any applicable COBRA administrative fees. Said payment shall be based on the City's cost of insurance for the "employee plus one dependent" rate as of the date of separation of employment. The base medical, dental, and vision plans are defined as those respective plans offered to employees with the highest cost to the City and that do not require an employee contribution.

SECTION 3.2 UNIFORM ALLOWANCE

- a. The City shall provide uniforms, allowances or reimbursement for uniforms, to those positions designated by the Department Head and approved by the City Manager, upon hire, and annually thereafter. At the recommendation of the Department Head and approval of the City Manager, the list of qualified positions, allowances and reimbursement may be modified as deemed necessary. The City reserves the right to determine the uniform and shoe style and color.

The positions listed below currently qualify for provided uniforms:

- All non-represented, full-time Public Works employees - work pants, work shirt, and city patches
 - Animal Shelter Workers – five (5) City shirts and one (1) City jacket annually
 - Transit Drivers – five (5) City shirts and one (1) City jacket annually
 - Code Enforcement Officer - five (5) City long-sleeve polo shirts, five (5) City short-sleeve polo shirts, five (5) working pants, and one (1) City jacket annually
- b. Employees who are required to furnish and maintain City uniforms shall be compensated annually as follows:
- Chief of Police, Assistant Chief of Police, Police Lieutenant - \$1,100
 - Police Property & Evidence Technician - \$950
 - Police Records Supervisor and Dispatch Supervisor - \$575
- c. Police Department sworn officers shall be paid two hundred dollars (\$400) annually for standard uniform equipment.
- d. The City shall provide level IIIa or better, bulletproof vests to Police Department sworn officers requiring such protection. The City shall also provide personal protective equipment in compliance with the Occupational Safety and Health Administration (OSHA) requirements.
- e. Police Department sworn officers shall seek restitution through the courts, with all practical diligence, to replace uniforms and standard uniform equipment damaged while on duty. If restitution is denied by the courts, the employee may submit a Damaged Equipment Claim Form to the Department Head or designee, for review and consideration of replacement by the City. Upon approval, the Department Head or designee shall determine the appropriate rate of reimbursement to replace the damaged uniform or standard uniform equipment.
- f. Uniform and safety equipment allowance shall be paid in an annual lump sum on or near July 1 of each year. When employees leave city service, the annual uniform and safety equipment allowance is prorated, and any unearned portion shall be deducted from the final paycheck.
- g. Employees who are provided uniforms are required to wear these uniforms and report to work with them being clean and neat in appearance unless this requirement is expressly waived by the City.
- h. All items as provided in Section 3.2(a) remain City property and are only to be used in accordance with City policy. Upon separation, all items must be returned by the employee. A prorated amount of the uniforms not returned will be deducted from the employee's final paycheck.

- i. The City will provide a voucher to a designated vendor or reimburse Department Head approved employees for expenses related to the purchase of work-related jacket and/or boots, insoles/boot support/inserts in the amount not to exceed \$300 per fiscal year. This benefit is pro-rated monthly for new employees. Employees who terminate employment are not eligible for payment of any unused portion of the benefit.

ARTICLE IV - CLOSING PROVISIONS

SECTION 4.1 TERM

This resolution shall commence on January 1, 2025, and expire on December 31, 2025.

PASSED, APPROVED, AND ADOPTED THIS 1st DAY OF OCTOBER 2024.

Chad Givens, Mayor
Date

ATTEST:

Yazmina Pallares, City Clerk
Date

APPROVED AS TO FORM:

 Marco A. Martinez, City Attorney Date _____



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: October 1, 2024

FROM: Lance Lippincott, City Manager

PREPARED BY: Carol Chavolla, HR Manager

SUBJECT: ADOPTION OF RESOLUTION NO. 2990, AUTHORIZING THE WAGES AND RELATED BENEFITS FOR NON-REPRESENTED PART-TIME AND EXTRA HELP EMPLOYEES

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and adopt Resolution No. 2990, a Resolution of the City Council of the City of Shafter authorizing wages and related benefits for Non-Represented Part-time and Extra Help Employees for the period of January 1, 2025, through December 31, 2025.

BACKGROUND

The wages and related benefits for Non-Represented Part-time and Extra Help Employees are established by a resolution of the City Council. Shafter City Council Resolution No. 2990 authorizes wages and related benefits for Non-Represented Part-time and Extra Help Employees from January 1, 2025, through December 31, 2025.

ANALYSIS

The updates to the resolution are consistent with Council direction as follows:

- Effective January 4, 2025, Non-Represented Part-time and Extra Help Employees shall receive a four percent (4%) cost-of-living adjustment.
- All other benefits remain the same

FISCAL IMPACT

No budget action is required to implement a 4% Cost of Living Adjustment (COLA) for non-represented part-time employees. The 2024-2025 operating budget already includes a 2% COLA assumption, and the remaining 2% can be absorbed within the existing budget. This is feasible because part-time employees comprise a small fraction of the total labor costs.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the adoption of employee wages and related benefits and

CONSENT CALENDAR

ADOPTION OF RESOLUTION NO. 2990, AUTHORIZING THE WAGES AND RELATED BENEFITS FOR NON-REPRESENTED PART-TIME AND EXTRA HELP EMPLOYEES

therefore, it is governmental fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ALTERNATIVES

None.

NEXT STEPS

Upon adoption of the Non-Represented Resolution, the following will occur:

1. Non-Represented Part-time and Extra Help Employees will receive a four percent (4%) COLA effective January 4, 2025.
2. City staff shall implement the new terms of Resolution No. 2990 effective January 1, 2025.

ATTACHMENTS

1. Resolution 2990 - Non-Represented Part-Time and Extra Help Employees Wages and Related Benefits

RESOLUTION NO. 2990

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER AUTHORIZING WAGES AND RELATED BENEFITS FOR NON-REPRESENTED PART-TIME AND EXTRA HELP EMPLOYEES.

WHEREAS, the Charter of the City of Shafter authorizes the City Council to provide wages and related benefits for employees of the City; and

WHEREAS, the City has established the definitions of Part-time and Extra Help Employees and recognizes those employees not otherwise represented by the Shafter Police Officer Association (SPOA), the Shafter Public Works Unit of the Service Employees International Union L521 (SEIU L521), or the Non-Represented Full-Time Employees Resolution to be deemed as Non-Represented Part-time and Extra Help Employees and covered within this Resolution (“employees” or “Covered Employees”).

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Shafter, California, that the wage and related benefit plan for Covered Employees described herein shall be effective January 1, 2025, through December 31, 2025, upon adoption by the City Council as follows:

SECTION I - HOURS OF WORK AND OVERTIME

SECTION 1.1 HOURS OF WORK

a. Work Period

The normal work period shall be seven (7) days with a maximum non-overtime of forty hours (40). The Work Period shall commence at 0000-hours Saturday and end at 2400 hours Friday.

Employees are not guaranteed a minimum number of hours weekly.

b. Rest Periods

Rest periods will normally be provided to employees at the rate of fifteen (15) minutes for each four (4) hours worked. Rest periods are paid time. Therefore, nothing in this section provides for or implies any additional compensation or benefits if a rest period is not received.

SECTION 1.2 OVERTIME

a. Rate

Employees shall be paid overtime at the rate of time and one-half his/her regular rate of pay. All overtime shall be recorded and paid based on fifteen (15) minute increments. For each full fifteen (15) minute period worked the employee shall be compensated for one quarter (1/4) hour at their overtime rate.

b. Hours Paid

Overtime shall be paid after forty (40) hours worked in the seven-day Work Period. Sick leave constitutes hours worked.

SECTION 1.3 CALL-BACK PAY

The City will compensate employees for a minimum of two (2) hours or actual time worked, whichever is greater, at the overtime rate when they are called back for active duty and have previously departed the work site. Overtime when adjacent to the employee's regularly scheduled work hours, either immediately before, during or immediately following, is not subject to call-back pay.

ARTICLE II - PAY PROVISIONS

SECTION 2.1 SALARY

Effective January 4, 2025, which represents the commencement of the first pay period of 2025, all Non-Represented Part-time and Extra Help Employees shall receive a four (4%) cost-of-living adjustment (COLA). The actual percentage may vary slightly due to rounding.

SECTION 2.2 BILINGUAL SPANISH INCENTIVE PAY

Employees designated by the Department Head or his/her designee to utilize Spanish bilingual skills and who pass the City's bilingual exam shall receive an hourly prorated incentive pay based on the following formula:

- $\$1,440 \text{ (Annual Incentive)} \div 2080 \text{ (Annual Work Hours)} = \0.6924

The actual amount may vary slightly due to rounding.

SECTION 2.3 RETIREMENT

Immediate Membership Upon Hire:

Per Government Section Code Sections 20281 and 20305, employees who must be enrolled into CalPERS membership on the date of hire are those who are any of the following:

- Already a CalPERS member, unless working in a position excluded by law or contract exclusion
- Hired to work full-time in excess of six months
- Working "regular, part-time service," consisting of at least an average of 20 hours a week for one year or longer

Employees Who Must Be Monitored:

For employees who do not satisfy the above, the number of hours that irregular-basis employees work in a fiscal year (July 1 – June 30) must be monitored. Irregular-basis employees (i.e., seasonal, limited-term, on-call, emergency, and intermittent) are excluded from membership

unless the employment is compensated and meets one of the following conditions:

- Works 1,000 hours in a fiscal year
- Works 125 days in a fiscal year, if paid on a per diem basis

Upon meeting the CalPERS membership eligibility requirements, the following retirement benefits may apply:

- a. The City agrees to contract with California Public Employees Retirement System, and employees are responsible for paying the 7%-member contribution for Covered Employees defined as Local Miscellaneous members and who are not defined as “new members” under the Public Employees’ Pension Reform Act (PEPRA). The plan benefits consist of the 2% at 55 Full Formula; Limit Prior Service to Members Employed as of Contract Date (GC 20938); Credit for Unused Sick Leave (GC 20965); Local System Service Credit included in the basic death benefit (GC 21536); and One Year Final Compensation GC 20042.
- b. The City agrees to contract with California Public Employees Retirement System, and employees are responsible for paying the 9%-member contribution for Covered Employees who are sworn officers pursuant to PC 830.1 and who are not defined as “new members” under PEPRA. The plan benefits consist of the 3% at 55 Full Formula; Limit Prior Service to Members Employed as of Contract Date (GC 20938); Credit for Unused Sick Leave (GC 20965); Local System Service Credit included in the basic death benefit (GC 21536); and One Year Final Compensation GC 20042.
- c. Employees hired on or after January 1, 2013, who qualify as a new member under PEPRA as defined in GC Section 7522.04(e, f), shall be subject to the California Public Employees Retirement plan 2%^{@62} Miscellaneous formula (GC Section 7522.20 (a)) or 2.7%^{@57} Safety formula (GC Section 7522.25); three-year final compensation (GG 7522.32(a)). Members shall contribute 50% of the annual total normal cost rate to the retirement formula (GC Section 7522.30(c)). The contribution rate is subject to increase, decrease, or stay the same in any given year.
- d. Employees hired on or after January 1, 2013, who qualify as a classic member under PEPRA as defined in GC Section 7522.04(e, f), shall be subject to the retirement formula available on December 31, 2012: Local Miscellaneous 2%^{@55} full formula or Local Safety 3%^{@55} full formula. Employees are responsible for paying the member contribution.

SECTION 2.4 SICK LEAVE

- a. Sick leave accruals and usage are defined in the City of Shafter Administrative Policy, Paid Sick Leave.

SECTION 2.5 BEREAVEMENT LEAVE

- a. As required by law, employees shall be granted up to five (5) days of job-protected leave for bereavement in the case of death of his/her spouse, child, stepchild, parent, stepparent, grandparent, spouse’s grandparent, grandchild, son-in-law, brother-in-law, sister-in-law, daughter-in-law, mother-in-law, father-in-law, brother, stepbrother, sister, stepsister, and registered domestic partner. The days do not need to be consecutive but must be completed

within three (3) months of the date of death. Employees may use their accrual leave balances, such as sick leave, to cover the leave. If the employee does not have accrual hours to utilize, the employee must take unpaid leave.

- b. Employees shall provide documentation of the death within 30 days of the first day of leave. Examples of such documentation include a death certificate, published obituary, or written verification of death, burial, or memorial services from a mortuary, funeral home, burial society, crematorium, religious institution, or government agency.

SECTION 2.6 PAY SCHEDULE

- a. Employee pay shall operate on a bi-weekly pay schedule with 26 work periods per year.
- b. The payroll cut-off for both overtime and regular time shall be one week prior to payday.
- c. Employees shall be paid for actual hours worked (and paid time off used) during the pay period.
- d. Payday shall be on the Friday following the payroll cut-off date. If payday falls on a holiday, employees shall be paid on the business day before the holiday.
- e. Employees shall be subject to mandatory participation in the direct deposit of their City payroll checks to a bank account of their choice.

ARTICLE IV - CLOSING PROVISIONS

SECTION 4.1 TERM

This resolution shall commence on January 1, 2025, and expire on December 31, 2025.

PASSED, APPROVED, AND ADOPTED THIS 1st DAY OF OCTOBER 2024.

Chad Givens, Mayor Date

ATTEST:

Yazmina Pallares, City Clerk Date

APPROVED AS TO FORM:

Marco A. Martinez, City Attorney Date



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: October 1, 2024

FROM: Lance Lippincott, City Manager

PREPARED BY: Carol Chavolla, HR Manager

SUBJECT: ADOPTION OF THE SIDE LETTER AGREEMENT WITH THE CITY OF SHAFTER (CITY) AND THE SHAFTER PUBLIC WORKS UNIT OF THE SERVICE EMPLOYEE INTERNATIONAL UNION, LOCAL 521 (SEIU L-521), MODIFYING THE EFFECTIVE DATE OF THE COST-OF-LIVING ADJUSTMENT (COLA) FOR 2025.

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(2) of the CEQA Guidelines; and adopt the Side Letter Agreement between the City and Shafter Public Works Unit of the Service Employee International Union, Local 521 (SEIU L-521), modifying the effective date of the cost-of-living adjustment (COLA) for 2025.

BACKGROUND

On September 18, 2023, the City Council adopted the Memorandum of Understanding (MOU) between the City and SEIU Local 521 for a two-year period, commencing on January 1, 2024, and concluding on December 31, 2025. On September 13, 2024, City staff met and conferred with SEIU L-521 to review the provisions of Section 5.1, Salary, of the MOU. City staff proposed to modify the effective date of the COLA for 2025, to streamline calculations for payroll. Both parties agreed to the modification as listed in the attached Side Letter Agreement.

ANALYSIS

The key modification to Section 5.1, Salary, of the MOU relates to changing the effective date of the COLA from January 1, 2025, to January 4, 2025, which represents the commencement of the first pay period of 2025. The modification is intended to simplify payroll calculations. By streamlining payroll calculations, the City will improve efficiency in its payroll processes, reducing errors and administrative workload. This modification aligns with the City’s goal of enhancing operational efficiencies.

FISCAL IMPACT

Changing the effective date of the COLA from January 1, 2025, to January 4, 2025, results in a modest savings to the city of less than \$10,000. Given that the savings is immaterial, no budget action is required at this time.

CEQA ANALYSIS

CONSENT CALENDAR

ADOPTION OF THE SIDE LETTER AGREEMENT WITH THE CITY OF SHAFTER (CITY) AND THE SHAFTER PUBLIC WORKS UNIT OF THE SERVICE EMPLOYEE INTERNATIONAL UNION, LOCAL 521 (SEIU L-521), MODIFYING THE EFFECTIVE DATE OF THE COST-OF-LIVING ADJUSTMENT (COLA) FOR 2025.

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because it adopts a side letter agreement. Therefore, it is a governmental fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and is not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ALTERNATIVES

There are no alternatives to the recommended action because City staff have met and conferred in good faith with SEIU L-521.

NEXT STEPS

Upon adoption of the side letter agreement with SEIU L-521, the following will occur:

1. Employees recognized by SEIU L-521 shall receive a five percent (5%) COLA effective January 4, 2025.

ATTACHMENTS

1. SEIU Side Letter Agreement to MOU - 2024 10 01

**SIDE LETTER AGREEMENT TO MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF SHAFTER AND
THE SHAFTER PUBLIC WORKS UNIT OF THE
SERVICE EMPLOYEE INTERNATIONAL UNION, LOCAL 521**

The authorized representatives of the City of Shafter and the Shafter Public Works unit of the Service Employee International Union, Local 521 (collectively, “Parties”) have met and conferred pursuant to the Memorandums of Understanding (the “MOU”) adopted by the City Council on September 18, 2023. The Parties have determined that modifying certain MOU provisions through this Side Letter Agreement (“Agreement”) is reasonable and appropriate.

Section 1. The following Sections of the MOU are amended to incorporate the changes and additions as follows:

SECTION 5.1 SALARY

- c. Effective January 4, 2025, which represents the commencement of the first pay period of 2025, all recognized employees shall receive a five percent (5%) cost of living adjustment (COLA). The City and Association agree that the actual percentage may vary slightly due to rounding.

Section 2. Except as expressly modified by this Side Letter, the provisions of the existing MOU remain in full force and effect.

Ratification

This Side Letter Agreement has been ratified on October 1, 2024, pursuant to the recommendation of the following parties:

SEIU

CITY

Delia Serrano, SEIU Internal Organizer Date

Lance Lippincott, City Manager Date

Marcelino Ibarra, SEIU President Date

Chad Givens, Mayor Date

Abel Arellano, Board Member Date

Jesus Rodriguez, Board Member Date



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: October 1, 2024

FROM: Lance Lippincott, City Manager

PREPARED BY: Carol Chavolla, HR Manager

SUBJECT: ADOPTION OF THE MEMORANDUM OF UNDERSTANDING (MOU) WITH THE CITY OF SHAFTER (CITY) AND THE SHAFTER POLICE OFFICERS ASSOCIATION (SPOA)

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(2) of the CEQA Guidelines; and adopt the MOU between the City and SPOA for the period of January 1, 2025, to December 31, 2025.

BACKGROUND

The City’s negotiating team met in good faith with SPOA representatives in accordance with the Meyers-Milias-Brown Act regarding salaries, benefits, and other terms and conditions of employment. The negotiating team reached a tentative agreement with SPOA in conformity with the Council’s direction.

ANALYSIS

On September 10, 2024, the SPOA membership ratified the tentative agreement for a one-year term of the SPOA MOU from January 1, 2025, to December 31, 2025, with the following updates:

- Effective January 4, 2025, Sworn and Non-Sworn recognized employees shall receive a four percent (4%) cost-of-living adjustment.
- Modify the Take Home Vehicle Program to allow eligible employees to take their assigned vehicles home upon successful completion of the Field Training Program.
- Modify Shift Differential Pay to one dollar and fifty cents (\$1.50) an hour.
- Add Specialty Pay in the sum of three and a half percent (3.5%) for Traffic Detail and Detective Division Premium assignments.
- City to continue to pay one hundred percent (100%) of the medical, dental, and vision premiums on the base plans for employees and eligible dependents from January 1, 2025, through December 31, 2025.
- Modify the uniform allowance as follows:
 - Animal Control Manager and Animal Control Officer: \$950
 - Police Dispatchers: \$575
 - Police Officers, Senior Police Officers, and Police Sergeants: \$1,100

CONSENT CALENDAR

ADOPTION OF THE MEMORANDUM OF UNDERSTANDING (MOU) WITH THE CITY OF SHAFTER (CITY) AND THE SHAFTER POLICE OFFICERS ASSOCIATION (SPOA)

- Modify the standard uniform equipment allowance for sworn officers as follows:
 - \$400 Annually
- Remove Honor Guard Uniform Reimbursement
- MOU term of one year
- Clarify that the City shall provide level IIIa or better bulletproof vests for sworn officers
- All other benefits remain the same.

FISCAL IMPACT

The fiscal impact of the General Fund for implementing a 4% Cost of Living Adjustment (COLA) for SPOA employees, along with increases to uniform allowances, shift differentials, and the take-home vehicle program, amounts to \$276,781. Since the 2024-2025 operating budget already includes a 2% COLA, staff recommends a budget adjustment of \$175,288 to cover the additional costs. Of this total, \$101,493 is attributed to the remaining 2% COLA increase, while the remaining \$73,795 covers the adjustments for the uniform, shift differential, and take-home vehicle program increases.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(2) of the CEQA Guidelines because the action is the adoption of a memorandum of understanding and therefore, it is considered general policy and procedure making and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ALTERNATIVES

There are no alternatives to the recommended action as we have met and conferred in good faith on the terms with SPOA.

NEXT STEPS

Upon ratification of the MOU with SPOA the following will occur:

1. Sworn and Non-Sworn recognized employees will receive a four percent (4%) COLA effective January 4, 2025.
2. City staff shall comply with the updated terms of the SPOA MOU effective January 1, 2025, through December 31, 2025.

ATTACHMENTS

1. SPOA MOU 2025

MEMORANDUM OF UNDERSTANDING

BETWEEN THE

SHAFTER POLICE OFFICERS ASSOCIATION

AND

CITY OF SHAFTER

JANUARY 1, 2025, THROUGH DECEMBER 31, 2025

**MEMORANDUM OF UNDERSTANDING
SHAFTER POLICE OFFICERS ASSOCIATION
AND
CITY OF SHAFTER
JANUARY 1, 2025 THROUGH DECEMBER 31, 2025**

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ARTICLE I - GENERAL PROVISIONS

SECTION 1.1 PREAMBLE

This Memorandum of Understanding (MOU) is made and entered into between the City of Shafter, hereinafter referred to as the “City” and the Shafter Police Officers Association (SPOA), hereinafter referred to as the “Association” pursuant to California Government Code Section 3500, et seq. and the City's Employer - Employee Relations Policy. The purpose of this MOU is the establishment of wages, hours and other terms and conditions of employment.

The City and Association agree that the provisions of this MOU shall be applied equally to all employees covered herein without favor or discrimination because of race, creed, color, sex, age, national origin, political or religious affiliations or association memberships. Whenever the masculine gender is used in this MOU, it shall be understood to include the feminine gender.

SECTION 1.2 RECOGNITION

- a. The City recognizes the Association as the recognized and exclusive representative for Animal Control Manager, Animal Control Officer, Police Dispatchers, Police Officers, Police Sergeants, and Senior Police Officers.
- b. This recognition is exclusive of management employees, temporary employees, part-time employees, independent contractors and individuals placed by employment agencies.
- c. The City agrees to meet and confer and otherwise deal exclusively with the Association on all matters relating to the scope of representation under the Meyers-Milias-Brown Act (GC 3500, et seq.), and as provided under the City's Employer-Employee Relations Policy.

SECTION 1.3 SEVERANCE

- a. If any provision of the Agreement should be found invalid, unconstitutional, unlawful, or unenforceable by reason of any existing or subsequently enacted constitutional or legislative provision shall be severed, and all other provisions of the Agreement shall remain in full force and effect for the duration of the Agreement.
- b. If any provision of the MOU should be found invalid, unconstitutional, unlawful or unenforceable, the City and the Association agree to meet and confer in a timely manner in an attempt to negotiate a substitute provision. Such negotiations shall apply only to the severed provision of the Agreement and shall not in any way modify or impact the remaining provisions of the existing MOU.

SECTION 1.4 SOLE AGREEMENT

- a. The City and the Association agree that to the extent that any provision addressing wages, hours, and terms and conditions of employment negotiable under the Meyers-Milias-Brown Act found outside this MOU and are in conflict thereof, this MOU shall prevail.
- b. If during the term of the MOU, the parties should mutually agree to modify, amend, or alter the provisions of this MOU in any respect, any such change shall be effective only if and when reduced to writing and executed by the authorized representatives of the City and the Association. Any such changes validly made shall become part of this MOU and subject to its terms.

SECTION 1.5 FULL FORCE AND EFFECT

- a. All wages, hours, and terms and conditions of employment that are negotiable subjects of bargaining under the Meyers-Milias-Brown Act, including those set in this MOU, shall remain in full force and effect during the term of this MOU unless changed by mutual agreement.
- b. The City will abide by the Meyers-Milias-Brown Act where and when it applies to the Association.

ARTICLE II - RESPECTIVE RIGHTS

SECTION 2.1 ASSOCIATION RIGHTS

The Association shall have the following rights and responsibilities:

- a. Reasonable advance notice of any City ordinance, rule, resolution, or regulation directly relating to matters within the scope of representation proposed to be adopted by the City Council.
- b. Reasonable use of one bulletin board at the Shafter Police Department.
- c. The right to payroll deductions made for payments or organization dues and for City approved programs.
- d. The use of City facilities for regular, normal and lawful Association activities, providing that approval of the City Manager or his/her designee has been obtained.
- e. Reasonable access to employee work locations for officers of the Association and their officially designated representatives for the purpose of processing grievances or contacting members of the organization concerning business within the scope of representation. Access shall be restricted so as not to interfere with the normal operations of any department or with established safety or security requirements.
- f. Time off allowance to employee representatives shall be as afforded in section 3505.3 of the Meyers-Milias-Brown Act.
- g. Reasonable notification of officer involved shootings and any incident during which a member requests representation by the Shafter Police Officers Association or Legal Counsel provided by the Shafter Police Officers Association.

SECTION 2.2 CITY RIGHTS

- a. The rights of the City include, but are not limited to, the exclusive right to determine the mission of its constituent departments set standards and levels of service, determine employment standards, direct its employees, take disciplinary action, relieve its employees from duty because of lack of work or funds or for other legitimate reasons, maintain the efficiency of governmental operations, maintain fiscal integrity, determine the methods, means and personnel by which government operations are to be conducted, establish a classification plan, take all necessary actions to carry out its mission in emergencies, and exercise complete control and discretion over its organization and the technology of performing its work.
- b. In addition, the City retains the exclusive right, subject to the provisions of this MOU, the Personnel Rules, and the Meyers-Milias-Brown Act, to take other actions, make decisions, or set procedures or policies it deems appropriate.

ARTICLE III - GRIEVANCE PROCEDURE

SECTION 3.1 GRIEVANCE PROCEDURE

a. Purpose

In the belief that the resolution of grievances is a constructive management action, a grievance procedure is hereby established. Such a procedure will give permanent employees assurance that the City recognizes their right to be heard and assist them in achieving job satisfaction. The purpose of this procedure is to provide a just and equitable method for the resolution of grievances or complaints without prejudice.

b. Representation

1. The employee has the right to the assistance of a representative of his/her choice in the investigation, preparation and presentation of a complaint or grievance.

2. Representation may occur at any stage of the grievance procedure, provided, however, that prior to calling for representation at step one of the procedures the employee shall discuss his/her complaint or grievance with his/her supervisor. Upon conclusion of the discussion, the employee may request a continuation of the grievance process (step one), to a mutually agreeable time within five (5) working days, to have the assistance of a representative.
3. If the employee selects another employee as his/her representative, such representative shall not be released during working hours without the approval of his/her supervisor.

c. Definition

1. A complaint is defined as an allegation or charge against a party that an error or wrong has been committed.
2. A grievance is defined as the expressed claim by an employee that the City, or one of its representatives has violated, misinterpreted, or misapplied the MOU provisions and/or City personnel ordinances, rules and regulations, or administrative directives.

d. Grievance Conferences

Grievance conferences between management and the employee will normally be conducted during management working hours at a mutually convenient time.

e. Grievance Investigation

The investigation of a complaint or grievance during working hours by an employee and his/her representative, if any, shall be in accordance with the following:

1. Prior to entering any job site, the representative shall obtain the approval of the job site supervisor.
2. There shall be no solicitation of grievances or employee organization membership.
3. The investigation shall be conducted in a reasonable amount of time and expeditiously with due regard for the work requirements of the City.
4. Where the investigation commences prior to the end of the regular workday, time spent after the close of the regular workday shall be the employee's own time.
5. Entry will not be permitted if it would unreasonably interfere with or delay City work.
6. All safety regulations relating to the presence and conduct of persons at the job site shall be complied with.

f. Steps

1. Step One

A. The employee shall inform his/her supervisor of the complaint or grievance within five (5) working days after the employee knows, or in the exercise of reasonable diligence should have known of the events giving rise to the complaint or grievance. Failure to complete this procedure will bar further consideration of the complaint or grievance.

B. The supervisor shall within five (5) working days of the discussion render a verbal decision to the employee.

2. Step Two

A. Within five (5) working days from receipt of the verbal decision from the supervisor, the employee, if he/she wishes to appeal the decision, shall notify the Department Head of his/her intent to appeal the decision. Failure to complete this procedure will bar further consideration of the complaint or grievance.

- B. The Department Head or his/her designated representative shall, within five (5) working days of the notification as required above, have a discussion with the employee concerning the complaint or grievance.
- C. The Department Head or his/her designated representative shall, within five (5) working days of the discussion, render a written decision to the employee.

3. Step Three

- A. Within five (5) working days from receipt of the written decision from the Department Head, the employee, if he/she wishes to appeal the decision, shall notify the City Manager in writing of his/her intent to appeal the decision. Failure to complete this procedure will bar further consideration of the complaint or grievance.
- B. The City Manager or his/her designated representative shall, within five (5) working days of the written notice, render a written decision to the employee. Nothing in this Section shall prohibit more expeditious handling of the complaint or grievance. The decision of the City Manager shall be final and binding with regards to all complaints that reach this level.

4. Step Four

- A. Within ten (10) working days from receipt of the written decision from the City Manager, the grievant, if he/she wishes to appeal the decision, shall file with the City Manager a written demand requesting a hearing before the City Council to review the decision reached regarding his/her grievance.
- B. Upon the receipt of written demand for City Council review, the City Manager shall compile the entire record of the grievance along with whatever other data he/she deems pertinent for a fair and objective appraisal of the employee's appeal. The City Council shall investigate the case and, if the preliminary findings so warrant, may schedule a hearing. The City Council shall have at its discretion the power to adjudicate an appeal without a hearing.
- C. When the City Council establishes a hearing date, the City Manager shall notify the affected parties of the date, time and place set by the City Council; and shall publicly post, at such places as the City Council may prescribe, a notice of the date, time and place of the hearing together with the names of the affected parties. Unless incapacitated, the employee shall appear personally before the City Council at the hearing and may be represented by any person or Attorney he/she selects.

The City Council shall administer oaths to witnesses testifying in said hearings. The hearing may be open or closed to the public at the option of either the employee or City Council unless the employee specifically requests a public hearing. Each member of the City Council shall have the power to cause subpoenas to be issued to compel the attendance of witnesses and the production of evidence relating to the hearing subject matter. Any Council member present at the hearing shall have the power to administer oaths to witnesses. The refusal of a City employee to testify under oath shall be grounds for disciplinary action. Service of subpoenas shall be made by the Police Chief or his/her subordinates.

- D. The City Council through the Mayor shall conduct the grievance appeal hearing in the following manner:
 - 1. The hearing shall be called to order by the Mayor at the scheduled time.
 - 2. The aggrieved employee shall first present his/her grievance, together with whatever witnesses and evidence he/she may deem pertinent. The employee and his/her witnesses shall be subject to cross-examination by the representative of the City government administration.
 - 3. Representative of the City government administration may present witnesses and evidence pertinent to and supportive of the City's position. The City's witnesses shall be subject to cross-examination by the aggrieved employee.
 - 4. Closing arguments shall then be presented, with the employee or his/her representative preceding the representative of the City government administration in presentation.

5. The City Council shall then formally adjourn the hearing. At any time during the hearing, the City Council may suspend the procedure to allow one or more Council members to interrogate a witness, one of the parties or one of the representatives of the parties.
- E. Written findings and recommendations of the City Council shall be rendered within ten (10) calendar days from the date of the closing of the hearing, and shall thereupon be directed to the City Manager, the Department Head, the immediate Supervisor and the aggrieved employee. The decision of the City Council shall be final. A copy of the City Council's findings and recommendations shall be entered into the minutes of the Council, and a copy placed in the employee's personnel file.

ARTICLE IV - HOURS OF WORK AND OVERTIME

SECTION 4.1 HOURS OF WORK

a. Work Period

1. The normal work period shall be seven (7) days with a maximum non-overtime of forty (40) hours. The work period shall commence at 0000 hours Saturday and end at 2400 hours Friday.
2. When mutually agreed upon by both the City and the Association, employees may be placed on alternative work schedules. Use of an alternative work schedule shall be on a trial basis not to exceed three (3) months. Extension may be granted at the sole discretion of the Department Head. The City reserves the right to terminate this alternative work schedule anytime if it is found unsatisfactory at the sole discretion of the Department Head. Employees may terminate this alternative work schedule if it is found unsatisfactory by at least two-thirds of the recognized employees. Matters concerning alternative work schedules are not subject to the grievance procedure. The alternative work period shall be fourteen (14) consecutive days with a maximum non-overtime of eighty (80) hours. The work period shall commence at 0000 hours Saturday and end at 2400 hours Friday. Benefits such as vacation, holiday and sick leave accrue on an eight (8) hour day. Absences from a work day exceeding eight (8) hours require use of additional accrued leave. Only sworn employees are eligible for the 14-day work period in accordance with the 207(k) partial overtime exemption.
3. Non-sworn employees working a 3/12 work schedule will have an alternating regular day off every other week as determined by the City. For such employees working a 3/12 work schedule, each employee's designated workweek shall begin exactly four hours after the start of his/her eight-hour shift.

b. Shift Change Notification

Shift work employees shall be granted five (5) working days of advance notice of changes in scheduled shifts unless such change is due to illness or emergency.

c. Shift Employee Mealtime

1. Mealtime for shift employees is thirty (30) minutes of paid time, therefore shift employees shall be subject to call out during mealtime. Nothing in this section provides for or implies any additional compensation or benefit if a mealtime is not received.
2. Mealtime for non-shift employees is sixty (60) minutes of non-paid time.

d. Rest Periods

Rest periods will normally be provided to employees at the rate of fifteen (15) minutes for each four (4) hours worked. Rest periods are not to be construed as mealtime. Nothing in this section provides for or implies any additional compensation or benefits if a rest period is not received.

e. Definition of Shift Employee

Shift employees include Animal Control Manager, Animal Control Officer, Police Dispatchers, Police Officers, Police Sergeants, Records/Dispatch Supervisor, and Senior Police Officers regularly assigned to positions that require duties to be regularly performed on a twenty-four (24) hour day, seven (7) days a week basis.

f. Shift Trades

Employees of equal rank will be allowed to trade shifts from time to time if the following criteria are met:

1. The trade does not adversely impact the Department's operating needs.
2. The trade does not result in the payment of overtime to the trading employees.
3. The trade is by mutual consent of the employees involved.
4. The trade request must be submitted in writing to the employee's supervisor, signed by both employees and approved by the Department Head or his/her designee.
5. The trade days occur within the same pay period.

SECTION 4.2 OVERTIME

a. Rate

Employees shall be paid overtime at the rate of time and one-half his/her regular rate of pay. All overtime shall be recorded and paid based on fifteen (15) minute increments. For each full fifteen (15) minute period worked, the employee shall be compensated for one quarter (1/4) hour of overtime.

b. Hours Paid

- c. Overtime shall be paid for hours worked in excess of forty (40) hours in a normal 7-day work period. Vacation leave, sick leave, and compensatory time off constitute hours worked.
- d. Overtime shall be paid for hours worked in excess of eighty (80) hours in an alternative 14-day work period. Vacation leave, sick leave, and compensatory time off constitute hours worked.

c. Compensatory Time Off (CTO)

Notwithstanding the provisions of this section, employees may be granted CTO for overtime credit computed at time and one-half at the discretion of the Department Head and with due regard for the wishes of the employee. Requests to use CTO shall be granted with due regard for operational necessity such as staffing levels. Employees may accrue a maximum of two-hundred (200) hours in their CTO account. All CTO hours over one-hundred sixty (160) earned and accrued through June 30th, shall be paid at the employee's current rate of pay on a one-time annual lump sum basis on or before July 31st.

d. Schools/Training/Qualifications/Department Meetings

All schools, training, qualifications, and department meetings required by the City or Department and attended by employees on off duty time shall be compensated by time and one-half rate of pay with a minimum compensation of two (2) hours.

SECTION 4.3 CALLBACK PAY

Employees who are called to duty at a time they are not working shall be compensated at one and one-half times the regular rate of pay with a minimum compensation of two (2) hours. This section does not apply to standby/court time, see section 4.4 for standby/court time pay.

SECTION 4.4 STANDBY TIME/COURT TIME

a. Standby Pay

Employees placed on standby at a time they are not working shall receive two (2) hours pay at time and one-half.

b. Court Subpoena Appearance Pay

Employees appearing in court pursuant to a subpoena from court standby shall receive three (3) hours pay or actual court time including travel, whichever is greater, at time and one-half. Court pay is in addition to standby pay, if any.

ARTICLE V - PAY PROVISIONS

SECTION 5.1 SALARY

- a. Effective January 4, 2025, which represents the commencement of the first pay period of 2025, sworn and non-sworn recognized employees shall receive a four percent (4%) cost-of-living adjustment (COLA). The City and Association agree that the actual percentage may vary slightly due to rounding.
- b. Salary step increases to Steps B, C, D and E shall be considered merit increases. Employees shall be eligible for salary advancement to the next step upon completion of twelve (12) months of satisfactory job performance and normally increasing job productivity at the present step, and upon recommendation of the Department Head and approval of the City Manager.

SECTION 5.2 EDUCATION INCENTIVE PAY

- a. Employees shall be reimbursed up to three thousand dollars (\$3000) in a calendar year for expenses incurred for taking college courses and other courses under the following conditions:
 1. Prior Department Head and City Manager approval is obtained.
 2. The course furthers a job related major as approved by the Department Head or his/her designee.
 3. College courses require a minimum three (3) units completed with a grade of "C" or better.
- b. POST Incentive Pay
 1. Purpose
 - A. Employees with average or standard performance are a valued part of the City organization. The POST Incentive Pay is an incentive intended to reward sworn police officers and police dispatchers for extraordinary contributions to the safety and security of the community of Shafter.
 2. The POST Incentive Pay is as follows:
 - A. Intermediate Certificate is five percent (5%) of base pay.
 - B. Advanced Certificate is an additional five percent (5%) of base pay, for a total of ten percent 10%.
 - C. Supervisor Certificate is an additional two and one-half percent (2.5%) of base pay, for a total of twelve and one-half percent (12.5%).
 3. Eligible employees must submit the certificate to Chief of Police for approval. Upon approval by the City Manager, the POST Incentive Pay shall become effective the first day of the pay period following the City Manager's approval.

4. Eligibility

- A. The employee must be employed as a full-time sworn Police Officer or a full-time Police Dispatcher authorized by Penal Code 830.1.
- B. The employee must have been issued and possess a POST Intermediate or Advanced Certificate, prior to applying for the incentive pay.

c. College Degree Incentive Pay

- 1. The City shall provide an incentive to obtain a level of education beyond that of high school graduation provided the course of study is in a job-related subject. Job related subjects include Administration of Justice, Police Science, Police Administration, Criminology, or Criminal Justice. Other subject fields may be considered as qualifying on a case-by-case basis as approved by the Chief of Police and the City Manager. Compensation is as follows:
 - A. An employee with 60 or more semester units and currently enrolled and participating in courses normally required for, or included in the curriculum leading towards a degree, shall be compensated 2.5% of base salary.
 - B. An employee with an associate degree from an accredited college or university, shall be compensated 2.5% of base salary. An employee receiving the incentive for an associate degree shall not receive the incentive for having 60 or more semester units.
 - C. An employee with a qualified job-related bachelor's degree from an accredited college or university, shall be compensated 5% of base salary. An employee receiving the incentive for a bachelor's degree shall not receive the incentive for having an associate degree or for having 60 or more semester units. The maximum education incentive pay is 5% of base salary.

SECTION 5.3 BILINGUAL SPANISH INCENTIVE PAY

Employees shall receive incentive pay at five (5%) of base salary per month for having bilingual ability in Spanish to the satisfaction of the Department Head or his/her designee.

SECTION 5.4 RETIREMENT

- a. The City agrees to contract with California Public Employees Retirement System and recognized employees are responsible for paying the 9%-member contribution for Police Officers, Senior Police Officers, and Police Sergeants, for employees hired on or before December 31, 2012. The plan benefits consist of the 3% at 55 Full Formula; Limit Prior Service to Members Employed as of Contract Date (GC 20938); Credit for Unused Sick Leave (GC 20965); Local System Service Credit included in the basic death benefit (GC 21536); and One Year Final Compensation GC 20042.
- b. The City agrees to contract with California Public Employees Retirement System and recognized employees are responsible for paying the 7%-member contribution for the Animal Control Manager, Animal Control Officer, and Police Dispatchers, for employees hired on or before December 31, 2012. The plan benefits consist of the 2% at 55 Full Formula; Limit Prior Service to Members Employed as of Contract Date (GC 20938); Credit for Unused Sick Leave (GC 20965); Local System Service Credit included in the basic death benefit (GC 21536); and One Year Final Compensation GC 20042.
- c. Employees hired on or after January 1, 2013, who qualify as a "new member" in the California Public Employees Retirement System as defined in GC Section 7522.04(e,f), shall be subject to California Public Employees Retirement plans as follows:
 - 1. Police Officers, Senior Police Officers, and Police Sergeants shall be subject to California Public Employees Retirement System 2.7%@57 Safety formula (GC Section 7522.25 (a,b,c,d)); three year final compensation (GC 7522.32(a)). Members shall contribute 50% of the annual normal cost rate to the retirement formula (GC Section 7522.30(c)). The contribution rate is subject to increase, decrease, or stay the same in any given year.
 - 2. Animal Control Manager, Animal Control Officer, Police Dispatchers, and Records/Dispatch Supervisor shall be

subject to California Public Employees Retirement System 2%@62 Miscellaneous formula (GC Section 7522.20 (a)); three-year final compensation (GG 7522.32(a)). Members shall contribute 50% of the annual normal cost rate to the retirement formula (GC Section 7522.30(c)). The contribution rate is subject to increase, decrease, or stay the same in any given year.

- d. Employees hired on or after January 1, 2013, who qualify as a “classic member” of the California Public Employees Retirement System as defined in GC Section 7522.04(e,f), shall be subject to the retirement formula available on December 31, 2012, as follows: Police Officers, Senior Police Officers and Police Sergeants, Local Safety 3%@55 full formula; Animal Control Manager, Animal Control Officer, Police Dispatchers, and Records/Dispatch Supervisor, Local Miscellaneous 2%@55 full formula. Employees are responsible for paying the employee's 9%-member contribution for Safety, and 7%-member contribution for Miscellaneous.

SECTION 5.5 SICK LEAVE

- a. Sick leave accrues at a rate of 3.6923 hours bi-weekly. There is no limit to the accumulation, however, the maximum shall revert back to one hundred twenty (120) days in the event of legislation requiring cities to provide conversion rights.
- b. Employees with at least 480 hours of sick leave shall be eligible for the Stay Well Bonus. For purposes of sick leave accounting, the annual period shall be December 1 through November 30. All unused sick leave above 480 hours will be used for calculating the employee's stay well bonus paid on or around December 15.

Net sick leave earned and not used during the annual period will be divided in half. One-half will be paid to the employee at the employee's current base hourly rate and the remaining one-half shall remain as regular sick leave.

Except in the case of retirement, employees leaving City service who have at least 480 hours of accrued sick leave shall be paid a Stay Well Bonus, at the same time as their final payroll check, using the formula described above and based upon their accrued and used sick leave from the end of the last annual period through their date of separation. Employees may elect to be paid by separate check. Employees may also increase their contribution to the ICMA 457 Deferred Compensation Plan contemporaneously with the payment for sick leave by turning in an election form.

- c. Upon service retirement, disability retirement, or death, active employees will be paid for all sick leave hours accrued in excess of 720 hours at the rate for which it was earned.
- d. Employees may use sick leave as defined in the City of Shafter Administrative Policy Sick Leave.
- e. Employees employed as of July 1 who do not use any sick leave during the period July 1, through June 30, shall be credited on July 1 of the following fiscal year, with one eight (8) hour floating holiday. Sick leave paid according to the Section 5.5.b. shall not be considered as sick leave used for the purposes of determining eligibility for Section 5.5.e. The floating holiday cannot be carried over to the next fiscal year. Use of a floating holiday must have prior department approval and shall be consistent with the efficient operation of the department.

SECTION 5.6 VACATION LEAVE

- a. Employees having less than one (1) year continuous employment shall not be entitled to vacation with pay.
- b. Vacation days are based on an 8-hour day and shall be credited on a pro-rated basis as follows:
 - 1. Ten days (80 hours) of vacation after one (1) year of service. Accruals begin on date of hire.
 - 2. Fifteen days (120 hours) of vacation after five (5) years of service. New accrual rate begins at the completion of the 5th year of service.
 - 3. Seventeen days (136 hours) of vacation after ten (10) years of service. New accrual rate begins at the completion of the 10th year of service.
 - 4. Twenty days (160 hours) of vacation after fifteen (15) years of service. New accrual rate begins at the completion of the 15th year of service.

5. Twenty-five days (200 hours) of vacation after twenty (20) years of service. New accrual rate begins at the completion of the 20th year of service.

- c. Employees hired prior to July 1, 2000, may accrue no more than three times the annual accrual at their current accrual rate. Employees hired on or after July 1, 2000, may accrue no more than two times their annual accrual at their current accrual rate. Employees reaching their maximum accrual limit will stop accruing until the balance is below the maximum accrual limit. The table below is provided as an example of accrual rates and maximum accrual limits and may not be all inclusive. Additional accrual rates will be subject to the two- and three-year maximum accrual limits based on date of hire indicated above unless otherwise noted.

Date of Hire Prior to July 1, 2000		Date of Hire on or after July 1, 2000	
Bi-weekly Accrual Rate	Maximum Accrual	Bi-weekly Accrual Rate	Maximum Accrual
3.077	240 Hours	3.077	160
4.615	360 Hours	4.615	240
5.231	408 Hours	5.231	272
6.154	480 Hours	6.154	320
7.692	600 Hours	7.692	400

- d. The time during the year at which employees may take vacation shall be determined by the Department Head with regard for the wishes of the employee and particular regard for the needs of the City.
- e. Employees who terminate employment, shall be paid in a lump sum for all accrued vacation earned up to the effective date of termination.
- f. Employees who have accrued at least one hundred and twenty (120) hours of vacation time shall be allowed to cash-out up to a maximum of forty (40) hours of vacation time annually.

Employees who have accrued at least two hundred and forty (240) hours of vacation time shall be allowed to cash-out up to a maximum of eighty (80) hours of vacation time annually.

Vacation cash-out will be paid twice a year; on or before May 31st and November 30th. Request must be received by Human Resources no later than the first payday in May and/or November. Accrual balance on the first pay day in May and/or November will be used to determine eligibility. Under no circumstances will the total number of hours eligible for cash-out exceed eighty (80) hours annually.

Employees may elect to be paid by separate check and/or contribute to the ICMA 457 Deferred Compensation Plan for all vacation cash-out hours eligible to be paid out.

SECTION 5.7 HOLIDAYS

- a. The following are paid city holidays:

Holiday	Date	Hours
New Year's Day	January 1	8
Washington's Birthday	3 rd Monday in February	8
Memorial Day	Last Monday in May	8
Independence Day	July 4	8
Labor Day	1 st Monday in September	8
Thanksgiving Day	4 th Thursday in November	8
Day after Thanksgiving	4 th Friday in November	8
Christmas Eve	December 24	8
Christmas Day	December 25	8
New Year's Eve	December 31	8
Martin Luther King Jr.	Floating Holiday	8
Veterans Day	Floating Holiday	8

- b. The two floating holidays listed above are earned on a fiscal year, July 1 to June 30, and do not carry over to the next

fiscal year. Employees hired on or before November 11 shall receive two (2) floating holidays. Employees hired after November 11 shall receive one (1) floating holiday. Floating holidays must be used by June 30 with the approval of the department head and shall be consistent with the efficient operation of the department. Floating holidays are not reportable to CalPERS as special compensation. However, holidays taken may be reported as earnings under Government Code Section 20630.

- c. In addition, any day proclaimed by the City Council as a holiday.
- d. The holiday is recognized beginning at 12 a.m. at the start of the day on the holiday it falls on until 12 a.m. at the end of the day on the holiday. The maximum holiday compensation is eight (8) hours at straight time when an employee does not work on the holiday. Holiday compensation when an employee works on the holiday shall be time and one-half (1/2) of his/her regular rate of pay for all hours worked during the holiday, in addition to the eight (8) hours straight time of holiday pay. The regular rate of pay, for the purpose of holiday compensation includes base pay plus the hourly equivalent of certain special pays (i.e., Longevity Pay, Education Incentive, POST Certificate Pay, Bilingual Incentive, Canine Officer Pay, Shift Differential, Training Officer Pay, Traffic Detail, and Detective Division Premium).

SECTION 5.8 BEREAVEMENT LEAVE

- a. As required by law, employees shall be granted up to five (5) days of job protected leave for bereavement in the case of the death of his/her spouse, child, stepchild, parent, stepparent, grandparent, spouse's grandparent, grandchild, son-in-law, brother-in-law, sister-in-law, daughter-in-law, mother-in-law, father-in-law, brother, stepbrother, sister, stepsister, and registered domestic partner. The days do not need to be consecutive but must be completed within three (3) months of the date of death. Up to three (3) working days of bereavement leave shall be with pay. Employees may use their accrual leave balances, such as sick, vacation, or CTO to cover the leave for the additional two (2) days. If the employee does not have the accrual hours to utilize, the employee must request a Leave of Absence Without Pay in accordance with Personnel System Rule 15.5.
- b. Employees may be granted five (5) paid days of bereavement leave as approved by the City Manager in case of the death of the employee's spouse or child when the funeral takes place out of State or more than two hundred (200) miles from Shafter.
- c. Employees shall provide documentation of the death within 30 days of the first day of leave. Examples of such documentation include a death certificate, published obituary, or written verification of death, burial, or memorial services from a mortuary, funeral home, burial society, crematorium, religious institution, or government agency.

SECTION 5.9 MILITARY LEAVE

Military leave shall be granted according to the provisions of State law. Employees shall give the Department Head an opportunity within the limits of military regulations to determine when such leave shall be taken.

SECTION 5.10 OUT-OF-CLASS PAY

To assure the orderly performance and continuity of public services, the City may be required to temporarily upgrade employees on an acting basis to positions of higher rank. For the purpose of this Section, it is understood that temporary upgrading may be required in order to fill or compensate for temporary vacancies.

In the case of a temporary upgrading for more than fifteen (15) consecutive workdays, said employee acting in the position of higher rank shall be compensated with Out-of-Class Pay at a rate of 5% of base salary or the A step of the temporary upgraded position, whichever is greater, commencing on the 15th consecutive workday.

Said employee shall be fulfilling all requirements of the position as approved by the City Manager to receive Out-of-Class Pay.

Should an assignment to a temporary upgraded position continue beyond 12 months, said employee shall be compensated at the next step in the salary schedule for the upgraded position, at the completion of 12 months in the temporary position, and annually thereafter while assigned in the upgraded position, until said employee attains the top step of the out-of-class salary range.

SECTION 5.11 CANINE HANDLER INCENTIVE PAY

The canine handler shall receive incentive pay at two and one-half percent (2 ½%) of base salary.

SECTION 5.12 TRAINING OFFICER PAY

Duties for Animal Control Manager, Senior Police Officers, Police Sergeants and the Records/Dispatch Supervisor include the training of new staff. Animal Control Manager, Senior Police Officers, Police Sergeants and the Records/Dispatcher Supervisor are not eligible for Training Officer Pay when assigned as training officers.

Should an employee holding the rank of Police Officer or Dispatcher be designated as a training officer, said employee shall be compensated with Training Officer Pay at a rate of 5% of base salary during the time in which training officer designation occurs. Designation as a training officer on an incidental basis is excluded. Incidental basis is defined as 3 consecutive shifts assignments or less.

SECTION 5.13 CELLULAR TELEPHONE PROVISION

The cellular telephone provisions shall be defined in the City of Shafter Administrative Policy Employee Use of City Owned and Privately-Owned Cellular Telephones and the Shafter Police Department Policy 702.

SECTION 5.14 PAY SCHEDULE

- a. Employee pay shall operate on a bi-weekly pay schedule, including 80-hour work periods with 26 work periods per year.
- b. The payroll cut-off for both, overtime and regular time, shall be one week prior to payday.
- c. Employees shall be paid for actual hours worked (or paid time off used) during the pay period.
- d. Payday shall be on the Friday following the payroll cut-off date. If payday falls on a holiday, employees shall be paid on the business day before the holiday.
- e. Employees shall be subject to mandatory participation in the direct deposit of their City payroll checks to a bank account of their choice.
- f. The Association agrees to meet in good faith and cooperate with the City during the implementation of the new timekeeping system.

SECTION 5.15 TAKE HOME VEHICLE PROGRAM

- a. Recognized Police Officers, Senior Police Officers, Police Sergeants, and Animal Control employees are eligible to participate in the take home vehicle program that includes the following terms:
 1. Employees must reside within a 21-mile radius from the Shafter Police Department.
 2. Employees must have completed the Field Training Program (FTP). Absences in excess of fourteen (14) consecutive calendar days, for any reason, will extend this period on a day-by-day basis for each calendar day beyond the initial 14 days of absence.
 3. Employees must not have any "at fault" accidents during the FTP and have completed the FTP . Absences in excess of fourteen (14) consecutive calendar days, for any reason, will extend this period on a day-by-day basis for each calendar day beyond the initial 14 days of absence.
 4. The City Manager or Department Head may suspend or revoke any employees take home vehicle privilege as part of disciplinary action for that employee or in circumstances specific to that employee that, in the City's determination, present a significant additional risk to the City's property or liability exposure, In the case of suspension of this privilege due to disciplinary action, this privilege will be restored after twelve (12) months of continuous service free from additional disciplinary action. Absences in excess of fourteen (14) consecutive calendar days, for any reason, will extend this period on a day-by-day basis for each calendar day beyond the initial 14 days of absence. In the case of suspension of this privilege due to other circumstances, this privilege will be restored upon the City's determination that those circumstances are no longer present or have been satisfactorily mitigated.

SECTION 5.16 SHIFT DIFFERENTIAL

Sworn and Dispatch recognized employees shall receive shift differential pay at one dollar and fifty cents (\$1.50) an hour for any hours worked during the following shifts:

- Sworn: 7 p.m. to 7 a.m.
- Dispatch: 6 p.m. to 6 a.m.

SECTION 5.17 LONGEVITY PAY

All recognized employees shall receive longevity pay (10% over 20 years) as set forth below based on their years of continuous full-time service with the City of Shafter as follows:

- 3 years of service: 2.5% of base pay
- 7 years of service: 2.5% of base pay
- 12 years of service: 2% of base pay
- 16 years of service: 2% of base pay
- 20 years of service: 1% of base pay

SECTION 5.18 SPECIALTY PAY

Traffic Detail

Employees who are routinely and consistently assigned to traffic detail will receive additional compensation in the sum of three and a half percent (3.5%). The Chief of Police shall determine the number of employees assigned to traffic detail. Employees serving in this assignment will be subject to on-call or standby duty.

Detective Division Premium

Employees who are routinely and consistently assigned to detective detail will receive additional compensation in the sum of three and a half percent (3.5%). The Chief of Police shall determine the number of employees assigned to detective detail. Employees serving in this assignment will be subject to on-call or standby duty.

ARTICLE VI - HEALTH AND WELFARE

SECTION 6.1 MEDICAL, DENTAL, VISION AND LIFE INSURANCE COVERAGE

- a. The City agrees to pay one hundred percent (100%) of the medical, dental, and vision premiums on the base plans for employees and eligible dependents from January 1, 2025, through December 31, 2025. Employees electing to buy-up to the PPO plans shall pay a monthly contribution to the buy-up plans.
- b. The City shall provide employees a life insurance plan equal to the employee's annual base salary plus \$17,000.
- c. Subject to IRS Code 125 and insurance plan eligibility, the City shall pay \$353.00 monthly to employees who decline participation in the City's medical insurance plan. Proof of other insurance coverage is required. Retired employees are excluded.

SECTION 6.2 UNIFORM/SAFETY EQUIPMENT ALLOWANCE

- a. Employees who are required to furnish and maintain City uniforms shall be compensated annually as follows:
 1. Animal Control Manager and Animal Control Officer - \$950.
 2. Police Dispatchers - \$575.
 3. Police Officers, Senior Police Officers and Police Sergeants - \$1,100.

- b. Sworn officers shall be paid four hundred dollars (\$400) annually for standard uniform equipment.
- c. The City shall provide level IIIa or better, bulletproof vests to employees requiring such protection. The City shall also provide personal protective equipment in compliance with the Occupational Safety and Health Administration (OSHA) requirements.
- d. Employees shall seek restitution through the courts, with all practical diligence, to replace uniforms and standard uniform equipment damaged while on duty. If restitution is denied by the courts, the employee may submit a Damaged Equipment Claim Form to the Department Head or designee, for review and consideration of replacement by the City. Upon approval, the Department Head or designee shall determine the appropriate rate of reimbursement to replace the damaged uniform or standard uniform equipment.
- e. Upon Assignment and at the approval of the Chief of Police, the following shall apply to sworn officers under PC 830.1, effective January 1, 2017:
 - 1. Annual reimbursement up to \$150 per collateral assignment, for collateral assignment uniform.
- f. Uniform and safety equipment allowance shall be paid in an annual lump sum on or near July 1 of each year. When employees leave city service, the annual uniform and safety equipment allowance is prorated, and any unearned portion shall be deducted from the final paycheck.

SECTION 6.3 PROBATION

The probationary period for new employees and promotions is twelve (12) months. However, based upon an unsatisfactory evaluation in an area that may be improved to satisfactory performance, probation may be extended a maximum of six (6) months. Employees who have their probation extended shall not have a salary step increase until successful completion of the probationary period. There is no appeal process to termination by probationary employees.

ARTICLE VII - CLOSING PROVISIONS

SECTION 7.1 TERM

The term of this MOU shall commence on January 1, 2025, and expire on December 31, 2025.

SECTION 7.2 SIGNATURES

This MOU has been ratified and adopted on October 1, 2024, pursuant to the recommendation of the following representatives:

SPOA

CITY

SPOA President Date

Lance Lippincott, City Manager Date

SPOA Vice President Date

Chad Givens, Mayor Date

SPOA Board Member Date

SPOA Board Member Date



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: October 1, 2024

FROM: Lance Lippincott, City Manager

PREPARED BY: Michael James, Public Works Director, Ravi Pudipeddi, City Engineer

SUBJECT: AWARD PROFESSIONAL SERVICES AGREEMENT FOR THE 7TH STANDARD ROAD ROUNDABOUT PROJECT ENGINEERING SERVICES

RECOMMENDATION

Council find the project has already complied with the California Environmental Quality Act; accept proposals received for the Design Engineering Services for the 7th Standard Road Roundabout Project; authorize an award of a professional services contract for the said project to Parsons Transportation Group; authorize Public Works Director to execute said contract on behalf of the City; add said roundabout project to the Fiscal Year 2024-2025 Capital Improvement Program (CIP); and authorize an appropriation of \$1.7M in Traffic Impact Fee proceeds to said CIP project.

BACKGROUND

Several traffic circulation projects are being planned to enhance traffic safety and support growth for Shafter. One such project is the 7th Standard Road widening from Galpin Street to State Route 43. The City agreed to serve as the lead agency for environmental clearances and preliminary engineering for this project, which should be completed within the next two years.

More recently, Caltrans has developed a conceptual layout and completed the environmental work for a roundabout at the intersection of State Route 43 and 7th Standard Road to complement and enhance the 7th Standard Road widening project. However, Caltrans does not have the resources or funding to complete the final design or secure the right-of-way needed. Therefore, staff from the County of Kern and the cities of Shafter and Bakersfield have been meeting for the past few months to develop a Cooperative Agreement to fund this work and expedite the project so it is in a position for construction grant funding.

The Cooperative Agreement, which has since been approved by the Council and executed by all parties, provides for each entity to participate equally in financing the pre-construction work, currently valued at \$4.5 million, meaning each project sponsor would be responsible for funding \$1.5 million. Per the Cooperative Agreement, the County acts as the implementing agency for right-of-way acquisition and utility relocation, whereas Shafter acts as the implementing agency for design. Bakersfield's

MANAGEMENT REPORT

AWARD PROFESSIONAL SERVICES AGREEMENT FOR THE 7TH STANDARD ROAD ROUNABOUT PROJECT ENGINEERING SERVICES

role is strictly funding its share of each of these phases.

Public Works released a Request for Proposals (RFP) to procure consulting services for the design work. The RFP resulted in three (3) proposals submitted by qualified firms. The ranking of proposals by Shafter, County, and Caltrans staff, is as follows:

1. Parsons Transportation Group
2. TranSystems Corporation
3. Kimley-Horn and Associates, Inc

ANALYSIS

To comply with typical requirements for professional services funded with grants, ranking submittals for this RFP was strictly based on qualifications. The ranking was specifically based on the scoring criteria previously provided in the RFP.

Parsons Transportation Group (Parsons), based in the Bakersfield area, submitted the highest-ranked proposal. Among the factors that led to their ranking is their lead role in designing comparable projects in the Central Valley. The firm was later asked to submit a supplementary cost proposal for fulfilling the desired scope of work. The cost proposal provided is valued at \$1,655,140. Public Works has reviewed the cost proposal and has determined that it is complete and fair, which now enables the City to consider awarding a professional service contract.

FISCAL IMPACT

This project has a cooperative agreement between the cities of Shafter, Bakersfield, and the County of Kern where each entity provides \$1.5 million each for the design services, utility relocation, and right of way acquisitions. Design services is the initial step in identifying utility conflicts, relocation, and acquisition of the right of way needed for the project. While the cooperative agreement is in effect, the project has yet to be formally added to the Capital Improvement Program and approved for funding. An appropriation of \$1.7M in Traffic Impact Fee proceeds should adequately fund the City's planned expenditures this fiscal year.

CEQA ANALYSIS

An approved Initial Study and Negative Declaration prepared by Caltrans dated October 5th, 2023 was filed for the proposed project. A California Environmental Quality Act Notice of Exemption, dated February 28th, 2024, was filed by Caltrans for the project.

APPROVED BY THE CITY ATTORNEY

Yes

ALTERNATIVES

There is no alternative to the recommended action, which is presented for the City to meet its obligations of the approved and executed Cooperative Agreement.

NEXT STEPS

**AWARD PROFESSIONAL SERVICES AGREEMENT FOR THE 7TH STANDARD ROAD
ROUNABOUT PROJECT ENGINEERING SERVICES**

Upon approval of the recommended items, a professional services contract, using a template provided in the RFP, will be prepared for the consultant and City staff approval. The anticipated design work should be completed by the end of 2025.

ATTACHMENTS

1. Request for Proposals (RFP) for 7th Standard Road Roundabout Project - Design Engineering Services
2. RFP Results Summary Statement
3. Draft Cost Proposal Submitted by Parsons Transportation Group



**REQUEST FOR PROPOSALS
7TH STANDARD ROAD ROUNDABOUT PROJECT-
DESIGN ENGINEERING SERVICES**

**- RFP DUE DATE -
JULY 19TH, 2024 – 5:00 PM**

**- PRE-RFP CONFERENCE -
JULY 2ND, 2024 – 10:00 AM**
Virtual Meeting - Microsoft Teams

Objective:
Construction Plans for Roundabout at the intersection of
7th Standard Road and State Route 43 (SR-43)

*Prepared By:
City of Shafter
Public Works Department*

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REQUEST FOR PROPOSALS

1. INTRODUCTION

- a. The City of Shafter ("City") is accepting offers from qualified firms ("Offerors") for **Design Engineering Services** for the **7TH STANDARD ROAD ROUNDABOUT PROJECT**. All Offerors must comply with all requirements of the Request for Proposals ("RFP") and instructions enclosed herein.
- b. RFP packages are available on the City's website at <http://www.shafter.com/147/Bids-Contracts>.
- c. The City is interested in contracting for design engineering services to develop the following deliverables:
 - i. Objective: Biddable plans, specifications, and estimate for construction of a roundabout at the intersection of 7th Std Road and State Route-43 (SR-43). The anticipated limits of improvements would extend half a mile (1/2-mile) out on all approaches to the roundabout.
- d. A complete list of the scope of work can be found in the Scope of Work section of this RFP.

2. PRE-QUALIFICATIONS:

- a. There is no separate pre-qualification process for this RFP.
- b. The following shall be considered minimum required qualifications for your proposal to be considered responsive:

Offerors should have experience in roundabout design within Caltrans' Right-of-Way, with specific experience developing specifications, special technical studies used for design work, including drainage, environmental, and topographic. All experience shall be demonstrated in the proposal. This project is a Caltrans Construction Project and Caltrans will be the ultimate approving agency for the design and all submittals.

3. INSTRUCTIONS

- a. Interested firms are to submit an electronic proposal to the City as required by this RFP. It is the intent of the City to award the contract to the Offeror that clearly demonstrates the ability to provide these services with high professional standards.
- b. Instructions for submitting a proposal are discussed in the proposal section of this RFP
- c. Proposals will be received electronically no later than **JULY 19TH, 2024 at 5:00 P.M.** via the City of Shafter Bidnet Direct Portal. The Bidnet Direct portal can be accessed on the City of Shafter website at <https://www.shafter.com/147/Bids-Contracts>.
- d. A pre-proposal conference will be held on **JULY 2ND, 2024 at 10:00 am.**
 - i. This meeting is being hosted on Microsoft Teams at the link provided below. **Please copy/paste this link into your browser to begin the meeting on your computer.**

https://teams.microsoft.com/join/19%3ameeting_Mml5NmM0N2YtM2U2NC00NWYyLThtZWQtZjU1ZTBINzFiZjNi%40thre.ad.v2/0?context=%7b%22id%22%3a%22fd003f80-6a58-4fa0-bb96-7f8e9a9a6af6%22%2c%22oid%22%3a%226ed8966b-bb96-4cc4-a222-759b43ad9f6d%22%7d

Meeting ID: 255 491 593 826
Passcode: GhA7bS

- ii. Attendance is not mandatory. However, it is highly recommended that every Offeror attend the pre-proposal conference.
- iii. Prospective Offerors may visit the project site without making arrangements through the City.
- e. Proposals will not be accepted by fax or email, or mail. Verbal proposals will not be accepted.
- f. There is no bid bond required for this RFP.
- g. All questions should be forwarded in writing to Ravi Pudipeddi, City Engineer via email at rpudipeddi@shafter.com. Questions must reference the project name **DESIGN ENGINEERING SERVICES FOR 7TH STD ROUNDABOUT PROJECT** when requesting information.
- h. Deadline for questions from prospective Offerors is **JULY 12, 2024 at 5:00 p.m.** Questions received after this date and time may not be answered. Questions sent to other City personnel may result in the disqualification of your proposal.
- i. The City reserves the right to reject any and all proposals, to evaluate proposals, and to accept portions of any proposal, and accept any proposal, which in its opinion, may be in the best interest of the City. The City reserves the right to waive any and all formalities.
- j. A sample Professional Services Agreement ("Agreement") is included with this RFP. Please take time to thoroughly read and understand the entire Agreement and sign the Sample Agreement Acceptance form. The City expects all Offerors are willing and able to sign the Agreement as presented if their proposal is accepted. If an Offeror believes specific items in the Agreement are out of date, not applicable, or places an undue burden or cost on the Offeror or City, the Offeror must present these concerns in writing during the question and answer period. If the City concurs, a revised Agreement will be issued in an addendum to this RFP. Any exception to the Agreement made as part of an Offeror's proposal is grounds for disqualification of the proposal.
- k. Any Offeror may protest a contract award if the Offeror believes that the award was inconsistent with City's policies or this RFP is not in compliance with law. A protest must be filed in writing with City (email is not acceptable) within five (5) business days after date of notification of contract award. Any protest submitted after 5:00 p.m. of the fifth business day after notification of contract award will be rejected by City as invalid and the Offeror's failure to timely file a protest will waive the Offeror's right to protest the contract award. The Offeror's protest must include supporting documentation, legal authorities in support of the grounds for the protest and the name, address and telephone number of the person representing the Offeror for purposes of the protest. Any matters not set forth in the protest shall be deemed waived. City will review and evaluate the basis of the protest provided the protest is filed in strict conformity with the foregoing. City shall provide the Offeror submitting the protest with a written statement concurring with or denying the protest. Action by City relative to the protest will be final and not subject to appeal or reconsideration. The procedure and time limits set forth in this paragraph are mandatory and are the Offeror's sole and exclusive remedy in the event of protest. Failure to comply with these procedures will constitute a waiver of any right to further pursue the protest, including filing a Government Code claim or legal proceedings.

4. PREVAILING WAGES

Certain labor categories under this project may be subject to prevailing wages as identified in the State of California Labor Code commencing at sections 1720 et seq. and 1770 et seq. If applicable, employees working in these categories at the site must be paid not less than the basic hourly rates of pay and fringe benefits established by the California Department of Industrial Relations. Copies of the State of California wage schedules are available for review at www.dir.ca.gov/dlsr/. In addition, a copy of the prevailing rate of per diem wages will be made available at the City's office upon request. The successful Offeror shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute

the work under the contract available to interested parties upon request and shall post copies at the successful Offeror's principal place of business and at the project site.

It shall be mandatory upon the Offeror to whom the contract is awarded, and upon any subconsultants, to comply with all Labor Code provisions, which include but are not limited to the payment of not less than the said specified prevailing wage rates to all workers employed by them in the execution of the contract, employment of apprentices, hours of labor and debarment of contractors and subcontractors. Pursuant to Labor Code sections 1725.5 and 1771.1, the Offeror and all subconsultants must be registered with the Department of Industrial Relations ("DIR") at the time of submitting a proposal. No proposal will be accepted, nor any contract entered into without proof of the Offeror's and subcontractors' current registration with the DIR to perform public work. If awarded a contract, the successful Offeror and its subconsultants, of any tier, shall maintain active registration with the DIR for the duration of the project. The contract awarded pursuant to this RFP may also be subject to compliance monitoring and enforcement by the DIR.

PROJECT BACKGROUND

SR-43 is a 2-lane rural conventional highway on level terrain, which extends 98 miles from SR-119 west of Bakersfield, in Kern County, to SR-99 in Selma. The route is a vital trade corridor that serves disadvantaged communities. It also serves intermodal services such as truck to rail modes and as an alternate north-south route for I-5 as well as SR-99. Within the project segment SR-43 is a 2-lane conventional highway in the City of Shafter suburbs with a posted speed of 55 mph.

In this segment, SR-43 has an intersection with 7th Standard Road. The intersection is four legged and currently operating as an all-way stop controlled intersection. The north approach to the intersection has an existing through-left lane and a flared outside shoulder for right-turns. The southbound approach to the intersection has an existing through-left lane and a short right-turn lane of approximately 25 feet for right turns. There are 12-foot lanes, 4-foot shoulders, and stop signs controlling the northbound and southbound traffic approaching the intersection.

Within the project limits, 7th Standard Road is a two-lane road, oriented in an east-west direction. The eastbound and westbound approached to the intersection have an existing through-left lane and a short right-turn lane of about 25 feet for right turns. Lane widths appear to be standard, and shoulder widths vary in size. Stop signs control the eastbound and westbound traffic approaching the intersection.

The existing at-grade intersection of SR-43 and 7th Standard Road is adjacent to commercial buildings, light industrial complexes, and undeveloped parcels. More than 90 percent of the land adjacent to the project is in industrial use. The existing intersection has been experiencing delays and performance issues due to increased traffic volumes.

The purpose of this project is to improve the operational performance of the existing all-way stop controlled intersection with a modern-day roundabout to provide better operational performance and lower overall delays at this intersection. The project would construct a single-lane roundabout which would be upgraded to a double-lane roundabout when the volumes warrant a second lane within and approaching the roundabout. The construction of the project will be implemented by Caltrans using Congestion Mitigation Air Quality (CMAQ) funding and other Local Funds. Caltrans will be the ultimate approving agency for the design and all the submittals and studies associated with this RFP. The Right-of-Way (ROW) acquisition component for the project will be handled by County of Kern.

PROJECT DESCRIPTION

The project would replace the existing four-way stop controlled intersection with a double-lane roundabout. The roundabout would have an approximately 200-foot diameter with a truck apron. The circulatory path surrounding the center of the roundabout would have concrete pavement with contrasted surface treatment for the truck apron, along with minor raised slopes to accommodate oversized, large load trucks. The roadway would have concrete splitter islands separating the direction of travel within the roundabout approaches and departures. The roundabout would include sidewalks, curbs, bike ramps for pedestrian traffic, lighting, flashing beacons, landscaping or hardscaping, architectural features within the central island, and utility relocations.

Acquisition of right-of-way is required for construction of the project. The footprint of the project with anticipated right-of-way takes (partial and full takes) shall be accomplished by mid-December of 2024.

PROJECT OBJECTIVES

1. GENERAL DESCRIPTION OF SCOPE OF WORK

The scope of work and deliverables of the project are described as follows:

Objectives:

- Plans, Specifications, and Estimate for Construction of Roundabout at the intersection of 7th Std Road and State Route-43 (SR-43).
- Prepare exhibits for temporary construction easements, complete and partial ROW acquisitions needed for staging and construction of the Project.

Funding Contributors: City of Shafter, City of Bakersfield, and County of Kern

Scope of Work:

- Develop construction plans, specifications, and engineer's estimate for permitting and construction of a roundabout at the intersection of SR-43 and 7th Standard Road, 100% PS&E.
- The design shall identify the right-of-way needed to improve both the SR-43 and 7th Standard Road to their ultimate width of an Arterial (110-foot ROW). The design shall include improvements to all approaches to the roundabout for a length of one-half mile and transitioning to the existing configuration. The design shall also include artistic features or landscaping/ hardscaping ideas within the central island and along the approaches to the roundabout per coordination with Caltrans.
- During the design phase, the offeror would provide exhibits reflecting the partial and complete takes of parcels for ROW needed for the Project. The exhibits shall also include temporary construction easements for staging and construction of the Project.
- Perform utility research and identify utilities needing relocation. Conduct coordination with the utility companies to determine liability of work, to initiate utility agreements, and to obtain utility relocation plans for utilities needing relocation.
- Monthly meetings may be needed to coordinate the design elements and ROW acquisitions with Caltrans, County of Kern, City of Shafter, and other as needed.
- Coordination meetings may be needed with the designers from adjacent projects to have a smooth transition between proposed and adjacent projects. The 7th Standard Road Widening Project is one such project that is in the vicinity of the subject project. The limits of the adjacent project are on 7th Std Road between Galpin Street to east of SR-43.
- The plans shall be circulated to Caltrans, County of Kern, and the City of Shafter for review at each stage of submittal (30%, 60%, 90%, & 100%).
- Respond to Contractor's questions regarding plans and specifications, requests for information (RFI) during the bidding phase of the Project.
- Prepare modifications (if necessary) to plans per RFIs received during construction bidding to support the entity advertising the Project for construction.

Note: Caltrans will be the ultimate approving agency for design, ROW footprint needed for construction (including temporary construction easements), and the final Plans, Specifications, and Estimates for the Project.

County of Kern will be handling the ROW acquisition component of the Project. Coordination with the County of Kern would be necessary for the identification of temporary construction easements, partial & complete ROW takes.

Technical Studies: The anticipated technical studies to develop are as follows:

1. Drainage study
2. Geotechnical study
3. Traffic Counts/ Traffic Study, &
4. Others as needed

2. APPLICABLE STANDARDS

- a. Caltrans Highway Design Manual, Latest Edition.
- b. American Association of State Highway and Transportation Officials (AASHTO) Highway Safety Manual (HSM)
- c. California Department of Transportation Standards and Specification, Latest Edition
- d. AASHTO Guide for the Planning, Design, and Operation of Pedestrian Facilities, 2nd Edition
- e. Kern County Hydrology Manual, latest Edition
- f. Others as needed

3. INFORMATION TO BE PROVIDED

- a. Preliminary layout of the roundabout by others for reference only (with this RFP)
- b. Approved Project Report (with this RFP)
- c. Initial Study with Negative Declaration (with this RFP)
- d. Survey TOPO File (after Project award)
- e. Preliminary plans for 7th Std Widening on 7th Std Road between Galpin Street and SR-43 (after Project award)

SCHEDULE

1. PROJECT SCHEDULE

- a. The City desires to complete the below objectives by the dates noted below:
 - (i) Identification of the right-of-way needed for roundabout and improvements to SR-43 and 7th Std Road to their ultimate width as Arterials for a length of one-half mile approaching the roundabout – December 16th, 2024.
 - (ii) Utility agreements from the utility owners identifying the responsibility for relocation of the impacted utilities – October 1st, 2025.
 - (iii) 100% Plans, Specifications, and Estimate Approved for Construction – December 19th, 2025.
- b. The schedule proposed by the Offeror, including estimated time of completion, milestones, and tasks proposed, will be among several factors considered by the City when ranking proposals.
- c. The final schedule will be negotiated with the awarded Offeror based on its individual estimate or required time and any changes to the scope of work.
- d. It is anticipated that work shall begin within two weeks of an executed Agreement between the City and the awarded Offeror.
- e. No work shall begin without a written Notice to Proceed.
- f. The Offeror shall assume a Notice to Proceed being issued on August 8th, 2024, for generation of a project schedule for a response to this RFP.

METHOD OF PAYMENT

The method of payment for the above items shall be Lump Sum. Request for payment of services shall be billed to the City monthly in accordance with CONSULTANT'S fee proposal which is submitted in response to this RFP. Offerors attention is directed to the Agreement for more information.

PROPOSAL FORMAT

Proposals must be submitted electronically. Proposals shall be organized in a way that clearly conveys all the required information as described in the Scoring Breakdown. The City may at its own discretion request additional information from Offerors if it deems necessary and shall not affect the validity of the RFP. Proposals shall be reviewed and scored by the City staff and shall, at its own discretion, create an interview list for a further review, if deemed necessary. Additional information shall not be accepted once the RFP date has passed unless the City specifically requests it. The City shall be under no obligation to request additional information from Offerors.

The following items must be included as part of the proposal:

1. COVER LETTER

- a. Cover letter shall include: firm name, address, contact information (phone number, email, business address), authorized representative for questions regarding proposal, authorized representative for contract negotiations.
- b. Cover letter shall reference the RFP.
- c. Cover letter shall be signed by a member of the Offeror that can bind the Offeror to contractual obligations.

2. SCOPE OF WORK AND ASSOCIATED WORK PLAN

- a. Describe scope of work as understood and list task items required to meet requirements of the RFP.
- b. Section shall include a detailed proposed work plan for completing all items.
- c. Schedule shall clearly show all work items listed in the scope of work with durations for completion in a chart format in Microsoft Excel, Microsoft Project, or equivalent. Clearly show the critical path.
- d. Scope of work shall be subject to discussion and negotiation.

3. FIRM & SUBCONSULTANT QUALIFICATIONS

- a. Provide information that will allow the City to clearly identify that Offeror and subconsultants are established firms, have completed projects of the same size and nature, have the staffing requirements to complete the work, and can meet all requirements set forth in the scope of services in a timely and cost-efficient manner.

4. FIRM ORGANIZATIONAL CHART & PROPOSED STAFFING PLAN

- a. Provide an organizational chart of the Offeror, subconsultants, and proposed staffing for the different tasks associated with this RFP. The chart shall indicate points of contact for different tasks and which employees shall manage subcontracted portions of work.
- b. Identify the project manager and any assistant managers. Key team members identified in the original proposal/cost proposal shall not change (be different than) in the executed Agreement.
- c. Identify individual authorized to negotiate the Agreement on behalf of the Offeror if different from the project manager.

5. EMPLOYEE PROJECT RESUMES AND QUALIFICATIONS

- a. Proposal shall include employee resumes showing technical experience similar to tasks assigned. Resumes shall list previous projects and any certifications or licenses held.

6. RELEVANT EXPERIENCE

- a. Provide, in detail, relevant experience on projects of similar nature. Section shall demonstrate that Offeror has completed projects of similar nature in a timely and cost-effective manner. Offerors shall

demonstrate experience managing subconsultants (if applicable) on similar projects. Section shall include relevant subconsultant experience.

7. FINANCIAL MANAGEMENT AND ACCOUNTING

- a. The contract shall not be awarded to an Offeror without an adequate financial management and accounting system as required by 48 CFR Part 16.301-3, 2 CFR Part 200, and 48 CFR Part 31.
- b. Proposal shall include evidence of adequate financial management systems that meet these requirements and document its use under relevant experience.

8. ADDITIONAL INFORMATION

- a. This section shall include any additional information that the Offeror deems necessary to assist in completing an evaluation of the Offeror and subconsultants.

9. REQUIRED FORMS

- a. The following forms, attached hereto and incorporated herein by this reference, shall be filled out and submitted with the proposal:
 - i. DIR Registration Form
 - ii. Consultant in Management Support Role Conflict of Interest and Confidentiality Statement (Exhibit 10-U)
 - iii. Disclosure of Lobbying Activities (Exhibit 10-Q)
 - iv. DIR Registration Certification

10. REFERENCES

- a. Provide a list of three (3) client references that can attest to the technical experience of your firm on similar projects. City staff may not be used as a reference.

11. SEALED COST PROPOSAL (TO BE SUBMITTED ON REQUEST)

- a. A cost proposal shall be prepared by the Offeror. If the Offeror is identified as a top ranked candidate, then the City will request the Offeror submit the cost proposal. Cost proposal shall be submitted within three (3) business days of the request.
- b. Cost proposal shall be emailed to the City upon request. Do not submit a cost proposal with the Proposal.
- c. Cost proposal shall be opened and reviewed after an Offeror has been ranked and interviewed (if necessary) based on criteria set forth in this RFP. Cost proposals shall be subject to discussions and negotiations.
- d. Cost proposal must include the costs of materials, direct salaries, payroll additions, other direct costs, indirect costs, fees, and backup calculations.
- e. Cost proposal shall not be used as a primary basis for determining firm qualifications or scoring purposes. The City reserves the right to award the project to a firm based on the cost if there is a significant cost savings between the ranked firms meeting the proposal requirements.

Note: An interview may be conducted after the evaluations are completed and firms ranked if the City determines that an interview is needed to finalize the firm for awarding the Project.

CONSULTANT EVALUATION SHEET BREAKDOWN

The following criteria will be used as a basis for evaluating Offeror proposals. A sample evaluation sheet is provided for reference

1. UNDERSTANDING OF WORK TO BE DONE

- a. Demonstrate a clear understanding of the scope of work and items required to meet all requirements.
- b. Demonstrate an understanding of the area and identify potential key problem areas.

2. WORK PLAN

- a. Provide a work plan that demonstrates a clear understanding of how work will be completed and how potential key problem areas will be addressed.
- b. List scope of work in a schedule view with key start dates and timelines for key items of work. Schedule shall demonstrate a clear understanding of the required order of work to be completed.

3. EXPERIENCE WITH SIMILAR KINDS OF WORK

- a. Demonstrate that projects of a similar scope and nature have been completed in the near past.
- b. Demonstrate that projects were completed on time.
- c. If projects were not completed on time, provide justification. If projects were completed ahead of schedule, explain.
- d. Explain how projects listed or previously completed relate directly to situations on this Project.

4. QUALITY OF STAFF FOR WORK TO BE DONE

- a. Provide outline of firm structure with regard to employees.
- b. List each task item to be completed and which staff members shall work on it. Identify the Project Manager that will be assigned to this Project. Staff assigned to tasks shall have previous experience working on similar projects or tasks.
- c. Provide similar information of subconsultants and prior work history with said subconsultants as well as firm management proposed for subconsultants.

5. CAPABILITY OF DEVELOPING INNOVATIVE OR ADVANCED TECHNIQUES

- a. Demonstrate ability to use advanced techniques for proposed improvements within the Project.
- b. Indicate how those techniques will affect the Project either in cost, accuracy, and/or time.
- c. Demonstrate any previous experience with said techniques and how they affected cost, accuracy, and/or time of other previous projects.
- d. Provide similar information for subconsultants.
- e. List any protentional issues with proposed advanced techniques and how firm plans to mitigate them if said issues arise. Indicate cost or time ramifications if advanced techniques are not successful.

6. FAMILIARITY WITH STATE FUNDING REQUIREMENTS AND PROCEDURES

- a. Provide evidence that staff and firm are familiar with working within state and federal procedures.
- b. Demonstrate experience completing environmental documentation for CEQA/NEPA documentation.
- c. Demonstrate experience providing environmental documentation for Caltrans in a timely manner.
- d. Demonstrate experience working with multiple local agencies on a single given project.

7. FINANCIAL RESPONSIBILITY

- a. Provide a work plan that provides evidence that Offeror is using cost effective methods to complete the work in a timely manner.
- b. Demonstrate ability based on previous projects to stay within proposed budget.

- c. Demonstrate previous experience with projects of similar financial size.
- d. Demonstrate ability to meet all federal and state audit requirements.

Consultant Evaluation Sheet

<u>OFFEROR/FIRM NAME:</u>		
Criteria	Max Points	Rating
Understanding of the work to be done	25	
Work plan	10	
Experience with similar kinds of work	20	
Quality of staff for work to be done. Identify Project Manager for this Project	15	
Capability of developing innovative or advanced techniques for proposed improvements	10	
Familiarity with State funding requirements and procedures	10	
Financial responsibility	10	
Total	100	

Evaluator

Print Name: _____

Signature: _____

Date: _____

Contract Office

Initials: _____

Date: _____

**CITY OF SHAFTER
PROFESSIONAL SERVICES AGREEMENT**

This Agreement is made and entered into as of [INSERT DATE] by and between the City of Shafter, a municipal corporation organized and operating under the laws of the State of California with its principal place of business at 336 Pacific Avenue, Shafter, California 93263 ("City"), and [INSERT FULL BUSINESS NAME], with its principal place of business at [LOCATION ADDRESS] (hereinafter referred to as "Consultant"). City and Consultant are sometimes individually referred to as "Party" and collectively as "Parties" in this Agreement.

RECITALS

A. City is a public agency of the State of California and is in need of professional services for the following project:

7TH STD ROAD ROUNDABOUT PROJECT (hereinafter referred to as "the Project").

B. Consultant is duly licensed and has the necessary qualifications to provide such services.

C. Consultant desires to perform and assume responsibility for the provision of certain professional services required by the City on the terms and conditions set forth in this Agreement.

D. City desires to engage Consultant to render such services for the Project as set forth in this Agreement

E. The Parties desire by this Agreement to establish the terms for City to retain Consultant to provide the services described herein.

AGREEMENT

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Services and Additional Services

a. Consultant promises and agrees to furnish to City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional services necessary for the full and adequate completion of the Project consistent with the provisions of this Agreement (hereinafter referred to as "Services"). The Services are more particularly described throughout this Agreement, including Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, any exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations. All Services performed by Consultant shall be subject to the sole and discretionary approval of the City, which approval shall not be unreasonably withheld.

b. At City's request, Consultant may be asked to perform additional services not otherwise included in this Agreement, not included within the scope of services listed in Exhibit "A" attached hereto, and/or not customarily furnished in accordance with generally accepted practices applicable to Consultant's profession. If changes in the scope of services seem merited by the City, it shall be processed

in the following manner: (1) City shall communicate the requested additional services to Consultant in writing; (2) If Consultant has the capacity and ability to perform the additional services, Consultant shall prepare a letter outlining the changes, which shall be forwarded to the City by Consultant with a statement of estimated changes in fee or time schedule; (3) an amendment to this Agreement shall be prepared by the City and executed by both Parties before performance of such additional services. Consultant shall not perform any additional services prior to execution of a written amendment to this Agreement memorializing the additional services. Once additional services are approved pursuant to a written amendment executed by the Parties, such additional services shall be deemed as being part of the Services and shall be subject to the same terms and conditions of this Agreement as if the additional services had originally been included in the scope of services listed in Exhibit "A". Any written amendment adding additional services to the scope of services listed in Exhibit "A" shall not render ineffective or invalidate unaffected portions of this Agreement.

c. As used herein, "additional services" mean: (1) any services which are determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary for the Consultant to perform at the execution of this Agreement; or (2) any work listed as additional services in Exhibit "A" attached hereto. Consultant shall not perform, nor be compensated for, additional services without prior written authorization from City and without an agreement between the City and Consultant as to the compensation to be paid for such additional services. City shall pay Consultant for any approved additional services, pursuant to the compensation provisions herein, so long as such additional services are not made necessary through the acts or omissions of Consultant.

2. Allowable Costs and Payments

a. The method of payment for this Agreement will be based on lump sum. The total lump sum price paid to Consultant will include compensation for all Services. No additional compensation will be paid to Consultant, unless there is a change in the scope of the Services or the scope of the Project. In the instance of a change in the scope of Services or scope of the Project, adjustment to the total lump sum compensation will be negotiated between Consultant and City. Adjustment in the total lump sum compensation will not be effective until authorized by Agreement amendment and approved by City.

b. Progress payments may be made monthly in arrears based on the percentage of work completed by Consultant. If Consultant fails to submit the required deliverable items according to the schedule set forth in Exhibit "C", City shall have the right to delay payment or terminate this Agreement in accordance with the provisions of Section 21 Termination.

c. Consultant shall not commence performance of Services until this Agreement has been approved by City and notification to proceed has been issued by City's Contract Administrator. No payment will be made prior to approval of any Service, or for any Service performed prior to approval of this Agreement.

d. Consultant will be reimbursed within thirty (30) days upon receipt by City's Contract Administrator of itemized invoices in duplicate. Invoices shall be submitted no later than thirty (30) calendar days after the performance of work for which Consultant is billing. Invoices shall detail the work performed on each milestone as applicable. Invoices shall follow the format stipulated for the approved Cost Proposal, attached hereto as Exhibit "B" and incorporated herein by this reference, and shall reference this Agreement number and project title. Final invoice must contain the final cost and all credits due City that include any equipment purchased under the provisions of Section 28 Equipment Purchase. The final invoice must be submitted within sixty (60) calendar days after completion of Consultant's work unless a later date is approved by the City. Invoices shall be mailed to City's Contract Administrator at the following address:

City of Shafter
336 Pacific Avenue
Shafter, CA 93263
Attn: Contract Administrator

e. The total amount payable by City shall not exceed [INSERT AMOUNT] (\$[INSERT AMOUNT]).

3. Funding Requirements

a. It is mutually understood between the Parties that this Agreement may have been written before ascertaining the availability of funds or appropriation of funds, for the mutual benefit of both Parties, in order to avoid program and fiscal delays that would occur if the Agreement were executed after that determination was made.

b. This Agreement is valid and enforceable only, if sufficient funds are made available to the City for the purpose of this Agreement. In addition, this Agreement is subject to any additional restrictions, limitations, conditions, or any statute enacted by the Congress, State Legislature, or the City governing board that may affect the provisions, terms, or funding of this Agreement in any manner.

c. It is mutually agreed that if sufficient funds are not appropriated, this Agreement may be amended to reflect any reduction in funds.

d. The City has the option to void the Agreement under the 30-day termination clause pursuant to Section 20, or by mutual agreement to amend the Agreement to reflect any reduction of funds.

4. Retention of Funds

a. Any subcontract entered into as a result of this Agreement shall contain all of the provisions of this Section.

b. The City shall hold retainage of five percent from the Consultant and shall make prompt and regular incremental acceptances of portions, as determined by the City, of the contract work, and pay retainage to the Consultant based on these acceptances. The Consultant, or subconsultant, shall return all monies withheld in retention from a subconsultant within thirty (30) days after receiving payment for work satisfactorily completed and accepted including incremental acceptances of portions of the contract work by the City. Federal law (49 CFR 26.29) requires that any delay or postponement of payment over thirty (30) days may take place only for good cause and with the City's prior written approval. Any violation of this provision shall subject the violating Consultant or subconsultant to the penalties, sanctions and other remedies specified in Section 7108.5 of the Business and Professions Code. These requirements shall not be construed to limit or impair any contractual, administrative, or judicial remedies, otherwise available to the Consultant or subconsultant in the event of a dispute involving late payment or nonpayment by the Consultant, deficient subconsultant performance, or noncompliance by a subconsultant. This provision applies to both DBE and non-DBE Consultant and subconsultants.

5. Retention of Records/Audit

For the purpose of determining compliance with Gov. Code § 8546.7, the Consultant, subconsultants, and City shall maintain all books, documents, papers, accounting records, Independent CPA Audited Indirect Cost Rate workpapers, and other evidence pertaining to the performance of the Agreement including, but not limited to, the costs of administering the Agreement. All parties, including the Consultant's Independent CPA, shall make such workpapers and materials available at their respective offices at all reasonable times during the Agreement period and for three (3) years from the date of final payment under the Agreement. City, Caltrans Auditor, FHWA, or any duly authorized representative of the Federal government having jurisdiction under Federal laws or regulations (including the basis of Federal funding in whole or in part) shall have access to any books, records, and documents of the Consultant, subconsultants, and the Consultant's Independent CPA, that are pertinent to the Agreement for audits, examinations, workpaper review, excerpts, and transactions, and copies thereof shall be furnished if requested without limitation.

6. Audit Review Procedures

a. Any dispute concerning a question of fact arising under an interim or post audit of this Agreement that is not disposed of by agreement, shall be reviewed by the City's Chief Financial Officer.

b. Not later than 30 days after issuance of the final audit report, Consultant may request a review by the City's Chief Financial Officer of unresolved audit issues. The request for review shall be submitted in writing.

c. Neither the pendency of a dispute nor its consideration by the City will excuse Consultant from full and timely performance, in accordance with the terms of this Agreement.

d. Consultant and subconsultant agreements, including cost proposals and Indirect Cost Rates (ICR), may be subject to audits or reviews such as, but not limited to, an agreement audit, an incurred cost audit, an ICR Audit, or a CPA ICR audit work paper review. If selected for audit or review, the agreement, cost proposal and ICR and related work papers, if applicable, will be reviewed to verify compliance with 48 CFR Part 31 and other related laws and regulations. In the instances of a CPA ICR audit work paper review it is Consultant's responsibility to ensure federal, City, or local government officials are allowed full access to the CPA's work papers including making copies as necessary. The agreement, cost proposal, and ICR shall be adjusted by Consultant and approved by City Contract Administrator to conform to the audit or review recommendations. Consultant agrees that individual terms of costs identified in the audit report shall be incorporated into the agreement by this reference if directed by City at its sole discretion. Refusal by Consultant to incorporate audit or review recommendations, or to ensure that the federal, City or local governments have access to CPA work papers, will be considered a breach of Agreement terms and cause for termination of the Agreement and disallowance of prior reimbursed costs.

e. Consultant's Cost Proposal may be subject to a CPA ICR Audit Work Paper Review and/or audit by Caltrans Audits and Investigation (A&I). Caltrans A&I, at its sole discretion, may review and/or audit and approve the CPA ICR documentation. The Cost Proposal shall be adjusted by the Consultant and approved by the City Contract Administrator to conform to the Work Paper Review recommendations included in the management letter or audit recommendations included in the audit report. Refusal by the Consultant to incorporate the Work Paper Review recommendations included in the management letter or audit recommendations included in the audit report will be considered a breach of the Agreement terms and cause for termination of the Agreement and disallowance of prior reimbursed costs.

1. During Caltrans A&I's review of the ICR audit work papers created by the Consultant's independent CPA, Caltrans A&I will work with the CPA and/or Consultant toward a resolution of issues that arise during the review. Each party agrees to use its best efforts to resolve any audit disputes in a timely manner. If Caltrans A&I identifies significant issues during the review and is unable to issue a cognizant approval letter, City will reimburse the Consultant at an accepted ICR until a FAR (Federal Acquisition Regulation) compliant ICR {e.g. 48 CFR Part 31; GAGAS (Generally Accepted Auditing Standards); CAS (Cost Accounting Standards), if applicable; in accordance with procedures and guidelines of the American Association of State Highways and Transportation Officials (AASHTO) Audit Guide; and other applicable procedures and guidelines} is received and approved by A&I. Accepted rates will be as follows:

a. If the proposed rate is less than one hundred fifty percent (150%) - the accepted rate reimbursed will be ninety percent (90%) of the proposed rate.

b. If the proposed rate is between one hundred fifty percent (150%) and two hundred percent (200%) - the accepted rate will be eighty-five percent (85%) of the proposed rate.

c. If the proposed rate is greater than two hundred percent (200%) - the accepted rate will be seventy-five percent (75%) of the proposed rate.

2. If Caltrans A&I is unable to issue a cognizant letter per subsection e.1 above, Caltrans A&I may require Consultant to submit a revised independent CPA-audited ICR and audit report within three (3) months of the effective date of the management letter. Caltrans A&I will then have up to six (6) months to review the Consultant's and/or the independent CPA's revisions.

3. If the Consultant fails to comply with the provisions of this subsection e, or if Caltrans A&I is still unable to issue a cognizant approval letter after the revised independent CPA audited ICR is submitted, overhead cost reimbursement will be limited to the accepted ICR that was established upon initial rejection of the ICR and set forth in subsection e.1 above for all rendered Services. In this event, this accepted ICR will become the actual and final ICR for reimbursement purposes under this Agreement.

4. Consultant may submit to City final invoice only when all of the following items have occurred: (1) Caltrans A&I accepts or adjusts the original or revised independent CPA audited ICR; (2) all work under this Agreement has been completed to the satisfaction of City; and, (3) Caltrans A&I has issued its final ICR review letter. The CONSULTANT MUST SUBMIT ITS FINAL INVOICE TO CITY no later than sixty (60) calendar days after occurrence of the last of these items. The accepted ICR will apply to this Agreement and all other agreements executed between City and the Consultant, either as a prime or subconsultant, with the same fiscal period ICR.

7. Performance Period

a. This Agreement shall go into effect on [INSERT DATE], contingent upon approval by the City, and Consultant shall commence work after notification to proceed by the City's Contract Administrator ("Notice to Proceed"). This Agreement shall end on [INSERT DATE], unless extended by written amendment.

b. Consultant is advised that any recommendation for Agreement award is not binding on the City until this Agreement is fully executed and approved by the City.

c. The Notice to Proceed shall set forth the date of commencement of work. Consultant shall not proceed with performance of any Services under this Agreement unless and until the City provides the Notice to Proceed. Consultant shall meet any established schedules and deadlines as specified in Exhibit "C" attached hereto and incorporated herein by this reference. Consultant shall perform all Services hereunder as expeditiously as is consistent with professional skill and care, as well as the orderly progress of the Project work so as not to be the cause, in whole or in part, of delays in the completion of the Project or in the achievement of any Project milestones, as provided herein. Specifically, Consultant shall perform its Services so as to allow for the full and adequate completion of the Project within the time required by the City and within any completion schedules adopted for the Project. Consultant agrees to coordinate with City's staff, contractors and consultants in the performance of the Services, and shall be available to City's staff, contractors and consultants at all reasonable times.

d. The Consultant shall only commence work covered by an amendment after the amendment is executed and notification to proceed has been provided by the City's Contract Administrator.

e. Consultant shall submit progress reports at least once a month. The report should be sufficiently detailed for the City's Contract Administrator to determine, if Consultant is performing to expectations, or is on schedule; to provide communication of interim findings, and to sufficiently address any difficulties or special problems encountered, so remedies can be developed. Consultant's Project Manager shall meet with City's Contract Administrator, as needed, to discuss progress on the Agreement.

8. Delays in Performance

a. Neither City nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing Party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage or judicial restraint.

b. Should such circumstances occur, the non-performing Party shall, within a reasonable time of being prevented from performing, give written notice to the other Party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

9. Compliance with Law

a. Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local government, including Cal/OSHA requirements.

b. If required, Consultant shall assist the City, as requested, in obtaining and maintaining all permits required of Consultant by federal, state and local regulatory agencies.

c. If applicable, Consultant is responsible for all costs of clean up and/ or removal of hazardous and toxic substances spilled as a result of its Services or operations performed under this Agreement.

10. Standard of Care

Consultant shall perform all Services under this Agreement in a skillful and competent manner,

consistent with the standards generally recognized as being employed by professionals qualified to perform the Services in the same discipline in the State of California and shall be responsible to City for damages sustained by the City and delays to the Project as specified in the indemnification provision of this Agreement. Without limiting the foregoing, Consultant shall be fully responsible to the City for any increased costs incurred by the City as a result of any such delays to the Project. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants and represents that all of its employees, experts and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees, experts and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services assigned to or rendered by them and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee or subconsultant who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee or subconsultant who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

11. Key Personnel

Consultant has represented to the City that certain additional key personnel and subconsultants will perform the Services under this Agreement. Should one or more of such personnel or subconsultants become unavailable, Consultant may substitute others of at least equal competence upon written approval of the City. In the event that City and Consultant cannot agree as to the substitution of key personnel or subconsultants, City shall be entitled to terminate this Agreement for cause. As discussed below, any personnel or subconsultants who fail or refuse to perform the Services in a manner acceptable to the City, or who are determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the City. The key personnel and subconsultants for performance of this Agreement are as follows:

[LIST KEY PERSONNEL, NAME, ROLE]

12. Subcontracting

a. Nothing contained in this Agreement or otherwise, shall create any contractual relation between the City and any subconsultant(s), and no subcontract shall relieve Consultant of its responsibilities and obligations hereunder. Consultant agrees to be as fully responsible to the City for the acts and omissions of its subconsultant(s) and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by Consultant. Consultant's obligation to pay its subconsultant(s) is an independent obligation from City's obligation to make payments to the Consultant.

b. Consultant shall perform the Services with resources available within its own organization and no portion of the Services shall be subcontracted without written authorization by the City's Contract Administrator, except that, which is expressly identified in the Consultant Cost Proposal attached hereto.

c. Consultant shall pay its subconsultants within ten (10) calendar days from receipt of each payment made to Consultant by the City.

d. All subcontracts entered into as a result of this Agreement shall contain all the provisions stipulated in this Agreement to be applicable to subconsultants.

e. Any substitution of subconsultant(s) must be approved in writing by the City's Contract Administrator prior to the start of work by the subconsultant(s).

13. Independent Contractor

Consultant is retained as an independent contractor and is not an employee of City. No employee or agent of Consultant shall become an employee of City. The work to be performed shall be in accordance with the work described in this Agreement, subject to such directions and amendments from City as herein provided.

14. Insurance

Consultant shall not commence work for the City until it has provided evidence satisfactory to the City it has secured all insurance required under this Section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has secured all insurance required under this Section.

a. Commercial General Liability

(i) The Consultant shall take out and maintain, during the performance of all work under this Agreement, in amounts not less than specified herein, Commercial General Liability Insurance, in a form and with insurance companies acceptable to the City.

(ii) Coverage for Commercial General Liability insurance shall be at least as broad as the following:

(1) Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 00 01) or exact equivalent.

(iii) Commercial General Liability Insurance must include coverage for the following:

- (1) Bodily Injury and Property Damage
- (2) Personal Injury/Advertising Injury
- (3) Premises/Operations Liability
- (4) Products/Completed Operations Liability
- (5) Aggregate Limits that Apply per Project
- (6) Explosion, Collapse and Underground (UCX) exclusion deleted
- (7) Contractual Liability with respect to this Agreement
- (8) Property Damage
- (9) Independent Consultants Coverage

(iv) The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; (3)

products/completed operations liability; or (4) contain any other exclusion contrary to the Agreement.

(v) The policy shall give City, its officials, officers, employees, agents and City designated volunteers additional insured status using ISO endorsement forms CG 20 10 10 01 and 20 37 10 01, or endorsements providing the exact same coverage.

(vi) The general liability program may utilize either deductibles or provide coverage excess of a self-insured retention, subject to written approval by the City, and provided that such deductibles shall not apply to the City as an additional insured.

b. Automobile Liability

(i) At all times during the performance of the work under this Agreement, the Consultant shall maintain Automobile Liability Insurance for bodily injury and property damage including coverage for owned, non-owned and hired vehicles, in a form and with insurance companies acceptable to the City.

(ii) Coverage for automobile liability insurance shall be at least as broad as Insurance Services Office Form Number CA 00 01 covering automobile liability (Coverage Symbol 1, any auto).

(iii) The policy shall give City, its officials, officers, employees, agents and City designated volunteers additional insured status.

(iv) The business automobile liability program may utilize either deductibles or provide coverage excess of a self-insured retention, subject to written approval by the City, and provided that such deductibles shall not apply to the City as an additional insured.

c. Workers' Compensation/Employer's Liability

(i) Consultant certifies that he/she is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and he/she will comply with such provisions before commencing work under this Agreement.

(ii) To the extent Consultant has employees at any time during the term of this Agreement, at all times during the performance of the work under this Agreement, the Consultant shall maintain full compensation insurance for all persons employed directly by him/her to carry out the work contemplated under this Agreement, all in accordance with the "Workers' Compensation and Insurance Act," Division IV of the Labor Code of the State of California and any acts amendatory thereof, and Employer's Liability Coverage in amounts indicated herein. Consultant shall require all subconsultants to obtain and maintain, for the period required by this Agreement, workers' compensation coverage of the same type and limits as specified in this Section.

d. Professional Liability (Errors and Omissions)

At all times during the performance of the work under this Agreement the Consultant shall maintain professional liability or Errors and Omissions insurance appropriate to its profession, in a form and with insurance companies acceptable to the City and in an amount indicated herein. This insurance shall be written on a policy form coverage specifically designed to protect against acts, errors or omissions of the

Consultant. "Covered Professional Services" as designated in the policy must specifically include work performed under this Agreement. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend.

e. Pollution Liability

Pollution Liability insurance is not required.

f. Minimum Policy Limits Required

(i) The following insurance limits are required for the Agreement:

	<u>Combined Single Limit</u>
Commercial General Liability	\$2,000,000 per occurrence/\$4,000,000 aggregate for bodily injury, personal injury, and property damage
Automobile Liability	\$1,000,000 combined single limit
Employer's Liability	\$1,000,000 per occurrence
Professional Liability	\$2,000,000 per claim and aggregate (errors and omissions)

(ii) Defense costs shall be payable in addition to the limits.

(iii) Requirements of specific coverage or limits contained in this Section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance. Any available coverage shall be provided to the parties required to be named as Additional Insured pursuant to this Agreement.

g. Evidence Required

Prior to execution of the Agreement, the Consultant shall file with the City evidence of insurance from an insurer or insurers certifying to the coverage of all insurance required herein. Such evidence shall include original copies of the ISO CG 00 01 (or insurer's equivalent) signed by the insurer's representative and Certificate of Insurance (Acord Form 25-S or equivalent), together with required endorsements. All evidence of insurance shall be signed by a properly authorized officer, agent, or qualified representative of the insurer and shall certify the names of the insured, any additional insureds, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, and the expiration date of such insurance.

h. Policy Provisions Required

(i) Consultant shall provide the City at least thirty (30) days prior written notice of cancellation of any policy required by this Agreement, except that the Consultant shall provide at least ten (10) days prior written notice of cancellation of any such policy due to non-payment of premium. If any of the required coverage is cancelled or expires during the term of this Agreement, the Consultant shall deliver renewal certificate(s) including the General Liability Additional Insured Endorsement to the City at least ten (10) days prior to the effective date of cancellation or expiration.

(ii) The Commercial General Liability Policy, Automobile Liability Policy and Pollution Liability Policy shall each contain a provision stating that Consultant's policy is primary insurance and that any insurance, self-insurance or other coverage maintained by the City or any named insureds shall not be called upon to contribute to any loss.

(iii) The retroactive date (if any) of each policy is to be no later than the effective date of this Agreement. Consultant shall maintain such coverage continuously for a period of at least three years after the completion of the work under this Agreement. Consultant shall purchase a one (1) year extended reporting period A) if the retroactive date is advanced past the effective date of this Agreement; B) if the policy is cancelled or not renewed; or C) if the policy is replaced by another claims-made policy with a retroactive date subsequent to the effective date of this Agreement.

(iv) All required insurance coverages, except for the professional liability coverage, shall contain or be endorsed to waiver of subrogation in favor of the City, its officials, officers, employees, agents, and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

(v) The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve the Consultant from liability in excess of such coverage, nor shall it limit the Consultant's indemnification obligations to the City and shall not preclude the City from taking such other actions available to the City under other provisions of the Agreement or law.

i. Qualifying Insurers

(i) All policies required shall be issued by acceptable insurance companies, as determined by the City, which satisfy the following minimum requirements:

(1) Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and admitted to transact in the business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

j. Additional Insurance Provisions

(i) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of said insurance by the City, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Consultant pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(ii) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(iii) The City may require the Consultant to provide complete copies of all insurance policies in effect for the duration of the Project.

(iv) Neither the City nor any of its officials, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

k. Subconsultant Insurance Requirements Consultant shall not allow any subconsultants to commence work on any subcontract until they have provided evidence satisfactory to the City that they have secured all insurance required under this Section. Policies of commercial general liability insurance provided by such subconsultants shall be endorsed to name the City as an additional insured using ISO form CG 20 38 04 13 or an endorsement providing the exact same coverage. If requested by Consultant, City may approve in writing different scopes or minimum limits of insurance for particular subconsultants.

15. Safety

a. Consultant shall comply with OSHA regulations applicable to Consultant regarding necessary safety equipment or procedures. Consultant shall comply with safety instructions issued by the City Safety Officer and other City representatives. Consultant personnel shall wear hard hats and safety vests at all times while working on the construction project site.

b. Pursuant to the authority contained in Section 591 of the Vehicle Code, the City has determined that such areas are within the limits of the project and are open to public traffic. Consultant shall comply with all of the requirements set forth in Divisions 11, 12, 13, 14, and 15 of the Vehicle Code. Consultant shall take all reasonably necessary precautions for safe operation of its vehicles and the protection of the traveling public from injury and damage from such vehicles.

c. Any subcontract entered into as a result of this Agreement, shall contain all of the provisions of this Section.

d. Consultant must have a Division of Occupational Safety and Health (CAL-OSHA) permit(s), as outlined in California Labor Code Sections 6500 and 6705, prior to the initiation of any practices, work, method, operation, or process related to the construction or excavation of trenches which are five feet or deeper.

16. Indemnification

a. For all matters not arising out of Consultant's performance of "design professional" services (as that term is defined under Civil Code section 2782.8) and to the fullest extent permitted by law, Consultant shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subconsultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Consultant, the City, its officials, officers, employees, agents, or volunteers.

b. If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance of "design professional" services (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the

negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

17. California Labor Code Requirements

a. No Consultant or subconsultant may be awarded an Agreement containing public work elements unless registered with the Department of Industrial Relations (DIR) pursuant to Labor Code §1725.5. Registration with DIR must be maintained throughout the entire term of this Agreement, including any subsequent amendments.

b. The Consultant shall comply with all of the applicable provisions of the California Labor Code requiring the payment of prevailing wages. The General Prevailing Wage Rate Determinations applicable to work under this Agreement are available and on file with the Department of Transportation's Regional/District Labor Compliance Officer (http://www.dot.ca.gov/hq/construc/LaborCompliance/documents/District-Region_Map_Construction_7-8-15.pdf). These wage rates are made a specific part of this Agreement by reference pursuant to Labor Code §1773.2 and will be applicable to work performed at a construction project site. Prevailing wages will be applicable to all inspection work performed at City construction sites, at City facilities and at off-site locations that are set up by the construction contractor or one of its subcontractors solely and specifically to serve City projects. Prevailing wage requirements do not apply to inspection work performed at the facilities of vendors and commercial materials suppliers that provide goods and services to the general public.

c. General Prevailing Wage Rate Determinations applicable to this project may also be obtained from the Department of Industrial Relations Internet site at <http://www.dir.ca.gov>.

d. Payroll Records.

1. Each Consultant and subconsultant shall keep accurate certified payroll records and supporting documents as mandated by Labor Code §1776 and as defined in 8 CCR §16000 showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by the Consultant or subconsultant in connection with the public work. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following:

- i. The information contained in the payroll record is true and correct.
- ii. The employer has complied with the requirements of Labor Code §1771, §1811, and §1815 for any work performed by his or her employees on the public works project.

2. The payroll records enumerated under Section 17.d.1 above shall be certified as correct by the Consultant under penalty of perjury. The payroll records and all supporting documents shall be made available for inspection and copying by City representative's at all reasonable hours at the principal office of the Consultant. The Consultant shall provide copies of certified payrolls or permit inspection of its records as follows:

i. A certified copy of an employee's payroll record shall be made available for inspection or furnished to the employee or the employee's authorized representative on request.

ii. A certified copy of all payroll records enumerated in Section 17.d.1 above, shall be made available for inspection or furnished upon request to a representative of City, the Division of Labor Standards Enforcement and the Division of Apprenticeship Standards of the Department of Industrial Relations. Certified payrolls submitted to City, the Division of Labor Standards Enforcement and the Division of Apprenticeship Standards shall not be altered or obliterated by the Consultant.

iii. The public shall not be given access to certified payroll records by the Consultant. The Consultant is required to forward any requests for certified payrolls to the City Contract Administrator by both email and regular mail on the business day following receipt of the request.

3. Each Consultant shall submit a certified copy of the records enumerated in Section 17.d.1 above, to the entity that requested the records within ten (10) calendar days after receipt of a written request.

4. Any copy of records made available for inspection as copies and furnished upon request to the public or any public agency by City shall be marked or obliterated in such a manner as to prevent disclosure of each individual's name, address, and social security number. The name and address of the Consultant or subconsultant performing the work shall not be marked or obliterated.

5. The Consultant shall inform City of the location of the records enumerated under Section 17.d.1 above, including the street address, city and county, and shall, within five (5) working days, provide a notice of a change of location and address.

6. The Consultant or subconsultant shall have ten (10) calendar days in which to comply subsequent to receipt of written notice requesting the records enumerated in Section 17.d.1 above. In the event the Consultant or subconsultant fails to comply within the ten (10) day period, he or she shall, as a penalty to City, forfeit one hundred dollars (\$100) for each calendar day, or portion thereof, for each worker, until strict compliance is effectuated. Such penalties shall be withheld by City from payments then due. Consultant is not subject to a penalty assessment pursuant to this section due to the failure of a subconsultant to comply with this section.

e. When prevailing wage rates apply, the Consultant is responsible for verifying compliance with certified payroll requirements. Invoice payment will not be made until the invoice is approved by the City Contract Administrator.

f. Penalty.

1. The Consultant and any of its subconsultants shall comply with Labor Code §1774 and §1775. Pursuant to Labor Code §1775, the Consultant and any subconsultant shall forfeit to the City a penalty of not more than two hundred dollars (\$200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the Director of DIR for the work or craft in which the worker is employed for any public work done under the Agreement by the Consultant or by its subconsultant in violation of the requirements of the Labor Code and in particular, Labor Code §§1770 to 1780, inclusive.

2. The amount of this forfeiture shall be determined by the Labor Commissioner and shall be based on consideration of mistake, inadvertence, or neglect of the Consultant or subconsultant in failing to pay the correct rate of prevailing wages, or the previous record of the Consultant or subconsultant in meeting their respective prevailing wage obligations, or the willful failure by the Consultant or subconsultant to pay the correct rates of prevailing wages. A mistake, inadvertence, or neglect in failing to

pay the correct rates of prevailing wages is not excusable if the Consultant or subconsultant had knowledge of the obligations under the Labor Code. The Consultant is responsible for paying the appropriate rate, including any escalations that take place during the term of the Agreement.

3. In addition to the penalty and pursuant to Labor Code §1775, the difference between the prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the prevailing wage rate shall be paid to each worker by the Consultant or subconsultant.

4. If a worker employed by a subconsultant on a public works project is not paid the general prevailing per diem wages by the subconsultant, the prime Consultant of the project is not liable for the penalties described above unless the prime Consultant had knowledge of that failure of the subconsultant to pay the specified prevailing rate of wages to those workers or unless the prime Consultant fails to comply with all of the following requirements:

i. The Agreement executed between the Consultant and the subconsultant for the performance of work on public works projects shall include a copy of the requirements in Labor Code §§ 1771, 1775, 1776, 1777.5, 1813, and 1815.

ii. The Consultant shall monitor the payment of the specified general prevailing rate of per diem wages by the subconsultant to the employees by periodic review of the certified payroll records of the subconsultant.

iii. Upon becoming aware of the subconsultant's failure to pay the specified prevailing rate of wages to the subconsultant's workers, the Consultant shall diligently take corrective action to halt or rectify the failure, including but not limited to, retaining sufficient funds due the subconsultant for work performed on the public works project.

iv. Prior to making final payment to the subconsultant for work performed on the public works project, the Consultant shall obtain an affidavit signed under penalty of perjury from the subconsultant that the subconsultant had paid the specified general prevailing rate of per diem wages to the subconsultant's employees on the public works project and any amounts due pursuant to Labor Code §1813.

5. Pursuant to Labor Code §1775, City shall notify the Consultant on a public works project within fifteen (15) calendar days of receipt of a complaint that a subconsultant has failed to pay workers the general prevailing rate of per diem wages.

6. If City determines that employees of a subconsultant were not paid the general prevailing rate of per diem wages and if City did not retain sufficient money under the Agreement to pay those employees the balance of wages owed under the general prevailing rate of per diem wages, the Consultant shall withhold an amount of moneys due the subconsultant sufficient to pay those employees the general prevailing rate of per diem wages if requested by City.

g. Hours of Labor

1. Eight (8) hours labor constitutes a legal day's work. The Consultant shall forfeit, as a penalty to the City, twenty-five dollars (\$25) for each worker employed in the execution of the Agreement by the Consultant or any of its subconsultants for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any

one calendar week in violation of the provisions of the Labor Code, and in particular §§1810 to 1815 thereof, inclusive, except that work performed by employees in excess of eight (8) hours per day, and forty (40) hours during any one week, shall be permitted upon compensation for all hours worked in excess of eight (8) hours per day and forty (40) hours in any week, at not less than one and one-half (1.5) times the basic rate of pay, as provided in §1815.

h. Employment of Apprentices

1. Where either the prime Agreement or the subagreement exceeds thirty thousand dollars (\$30,000), the Consultant and any subconsultants under him or her shall comply with all applicable requirements of Labor Code §§ 1777.5, 1777.6 and 1777.7 in the employment of apprentices.

2. Consultant and subconsultants are required to comply with all Labor Code requirements regarding the employment of apprentices, including mandatory ratios of journey level to apprentice workers. Prior to commencement of work, Consultant and subconsultants are advised to contact the DIR Division of Apprenticeship Standards website at <https://www.dir.ca.gov/das/>, for additional information regarding the employment of apprentices and for the specific journey-to- apprentice ratios for the Agreement work. The Consultant is responsible for all subconsultants' compliance with these requirements. Penalties are specified in Labor Code §1777.7.

i. Consultant shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply of state prevailing wage law and this Section 17.

18. Verification of Employment Eligibility

By executing this Agreement, Consultant verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time, and shall require all subconsultants and sub-subconsultants to comply with the same.

19. Cost Principles and Administrative Requirements

a. The Consultant agrees that 48 CFR Part 31, Contract Cost Principles and Procedures, shall be used to determine the allowability of individual terms of cost.

b. Consultant also agrees to comply with federal procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

c. Any costs for which payment has been made to the Consultant that are determined by subsequent audit to be unallowable under 48 CFR Part 31 or 2 CFR Part 200 are subject to repayment by the Consultant to City.

d. When a Consultant or subconsultant is a Non-Profit Organization or an Institution of Higher Education, the Cost Principles for Title 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards shall apply.

20. Laws and Venue

This Agreement shall be interpreted in accordance with the laws of the State of California. If any

action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of Kern, State of California.

21. Termination

a. This Agreement may be terminated by City, provided that City gives not less than thirty (30) calendar days' written notice (delivered by certified mail, return receipt requested) of intent to terminate. Upon termination, City shall be entitled to all work, including but not limited to, reports, investigations, appraisals, inventories, studies, analyses, drawings and data estimates performed to that date, whether completed or not, and in accordance with Section 22.

b. City may temporarily suspend this Agreement, at no additional cost to City, provided that Consultant is given written notice (delivered by certified mail, return receipt requested) of temporary suspension. If City gives such notice of temporary suspension, Consultant shall immediately suspend its activities under this Agreement. A temporary suspension may be issued concurrent with the notice of termination provided for in subsection A of this section.

c. Notwithstanding any provisions of this Agreement, Consultant shall not be relieved of liability to City for damages sustained by City by virtue of any breach of this Agreement by Consultant, and City may withhold any payments due to Consultant until such time as the exact amount of damages, if any, due City from Consultant is determined.

d. In the event of termination, Consultant shall be compensated as provided for in this Agreement, except as provided in this section. Upon termination, City shall be entitled to all work, including but not limited to, reports, investigations, appraisals, inventories, studies, analyses, drawings and data estimates performed to that date, whether completed or not, and in accordance with Section 22.

22. Project Documents

a. All original field notes, written reports, drawings and specifications and any other documents prepared pursuant to this Agreement, including, but not limited to, any other works of authorship fixed in any tangible medium of expression such as writings, physical drawings and data magnetically or otherwise recorded on computer diskettes (hereinafter referred to as the "Project Documents") shall be and remain the property of City. Although the official copyright in all Project Documents shall remain with the Consultant or other applicable subconsultants, the Project Documents shall be the property of City whether or not the work for which they were made is executed or completed. Within thirty (30) calendar days following completion of the Project, Consultant shall provide to City copies of all Project Documents required by City. In addition, Consultant shall retain copies of all Project Documents on file for a minimum of fifteen (15) years following completion of the Project, and shall make copies available to City upon the payment of reasonable duplication costs. Before destroying the Project Documents following this retention period, Consultant shall make a reasonable effort to notify City and provide City with the opportunity to obtain the documents. This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify or reuse any and all Project Documents and any intellectual property rights therein for any purpose related to the Project. Consultant shall require any and all subconsultants to agree in writing that City is granted a non-exclusive and perpetual license for the work of such subconsultants performed pursuant to this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all copyrights, designs and other intellectual property embodied in the Project Documents that Consultant prepares or causes to be prepared pursuant to this Agreement. Consultant shall indemnify and hold City harmless pursuant to the indemnification provisions of this Agreement for any breach of this Section.

b. It is understood and agreed that all calculations, drawings and specifications, whether in hard copy or machine-readable form, are intended for one-time use in the construction of the project for which this Agreement has been entered into.

c. Consultant is not liable for claims, liabilities, or losses arising out of, or connected with the modification, or misuse by the City of the machine-readable information and data provided by Consultant under this Agreement; further, Consultant is not liable for claims, liabilities, or losses arising out of, or connected with any use by the City of the Project Documents on other projects for additions to this Project, or for the completion of this Project by others, except only such use as may be authorized in writing by Consultant.

d. Applicable patent rights provisions regarding rights to inventions shall be included in the contracts as appropriate (48 CFR 27, Subpart 27.3 - Patent Rights under Government Contracts for federal-aid contracts).

e. The City may permit copyrighting reports or other agreement products. If copyrights are permitted; the agreement shall provide that the FHWA shall have the royalty-free nonexclusive and irrevocable right to reproduce, publish, or otherwise use; and to authorize others to use, the work for government purposes.

23. Confidentiality

a. All Project Documents, either created by or provided to Consultant in connection with the performance of this Agreement, shall be held confidential by Consultant to the extent they are not subject to disclosure pursuant to the Public Records Act. All Project Documents shall not, without the written consent of City, be used or reproduced by Consultant for any purposes other than the performance of the Services. Consultant shall not disclose, cause or facilitate the disclosure of the Project Documents to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the written consent of City.

b. All financial, statistical, personal, technical, or other data and information relative to the City's operations, which are designated confidential by the City and made available to Consultant in order to carry out this Agreement, shall be protected by Consultant from unauthorized use and disclosure.

c. Permission to disclose information on one occasion, or public hearing held by the City relating to the Agreement, shall not authorize Consultant to further disclose such information, or disseminate the same on any other occasion.

d. Consultant shall not comment publicly to the press or any other media regarding the Agreement or the City's actions on the same, except to the City's staff, Consultant's own personnel involved in the performance of this Agreement, at public hearings or in response to questions from a Legislative committee.

e. All information related to the construction estimate is confidential, and shall not be disclosed by Consultant to any entity other than the City.

24. Disputes

Prior to either Party commencing any legal action under this Agreement, the Parties agree to try in good faith, to settle any dispute amicably between them. If a dispute has not been settled after forty-five (45) days of good-faith negotiations and as may be otherwise provided herein, then either Party may commence legal action against the other.

a. Any dispute, other than audit, concerning a question of fact arising under this Agreement that is not disposed of by agreement shall be decided by a committee consisting of the City's Contract Administrator and [INSERT DEPARTMENT HEAD OR OFFICIAL], who may consider written or verbal information submitted by Consultant.

b. Not later than 30 days after completion of all deliverables necessary to complete the plans, specifications and estimate, Consultant may request review by the City [INSERT APPLICABLE POSITION] of unresolved claims or disputes, other than audit. The request for review will be submitted in writing.

c. Neither the pendency of a dispute, nor its consideration by the committee will excuse Consultant from full and timely performance in accordance with the terms of this Agreement.

25. Claims Filed by the City's Construction Contractor

a. If claims are filed by the City's construction contractor relating to work performed by Consultant's personnel, and additional information or assistance from Consultant's personnel is required in order to evaluate or defend against such claims; Consultant agrees to make its personnel available for consultation with the City's construction contract administration and legal staff and for testimony, if necessary, at depositions and at trial or arbitration proceedings.

b. Consultant's personnel that the City considers essential to assist in defending against construction contractor claims will be made available on reasonable notice from the City. Consultation or testimony will be reimbursed at the same rates, including travel costs that are being paid for Consultant's personnel services under this Agreement.

c. Services of Consultant's personnel in connection with the City's construction contractor claims will be performed pursuant to a written amendment, if necessary, extending the termination date of this Agreement in order to resolve the construction claims.

26. The City's Contract Administrator

The City hereby designates [***INSERT NAME AND POSITION***], or his or her designee, to act as its Contract Administrator for the performance of this Agreement ("City's Contract Administrator"). City's Contract Administrator shall have the power to act on behalf of the City for all purposes under this Agreement. The City's Contract Administrator hereby designates [***INSERT NAME AND POSITION***] or his or her designee, as the City's contact for the implementation of the Services hereunder. Consultant shall not accept direction or orders from any person other than the City's Contract Administrator or his or her designee.

27. Limitation of Agreement

This Agreement is limited to and includes only the work included in the Project described above.

28. Equipment Purchase

a. Prior authorization in writing, by the City's Contract Administrator shall be required before Consultant enters into any unbudgeted purchase order, or subcontract for supplies, equipment, or Consultant services. Consultant shall provide an evaluation of the necessity or desirability of incurring such costs.

b. For purchase of any item, service or consulting work not covered in Consultant's Cost Proposal and exceeding \$5,000 prior authorization by the City's Contract Administrator is required. Three competitive quotations must be submitted with the request for such purchase, or the absence of bidding must be adequately justified.

c. Any equipment purchased with funds provide under the terms of this Agreement is subject to the following:

1. Consultant shall maintain an inventory of all nonexpendable property. Nonexpendable property is defined as having a useful life of at least two years and an acquisition cost of five thousand dollars (\$5,000) or more. If the purchased equipment needs replacement and is sold or traded in, City shall receive a proper refund or credit at the conclusion of the Agreement, or if the Agreement is terminated, Consultant may either keep the equipment and credit City in an amount equal to its fair market value, or sell such equipment at the best price obtainable at a public or private sale, in accordance with established City procedures; and credit City in an amount equal to the sales price. If Consultant elects to keep the equipment, fair market value shall be determined at Consultant's expense, on the basis of a competent independent appraisal of such equipment. Appraisals shall be obtained from an appraiser mutually agreeable to by City and Consultant, if it is determined to sell the equipment, the terms and conditions of such sale must be approved in advance by City.

2. Regulation 2 CFR, Part 200 requires a credit to Federal funds when participating equipment with a fair market value greater than \$5,000 is credited to the Project.

29. Statement of Compliance

a. The Consultant's signature affixed herein and dated shall constitute a certification under penalty of perjury under the laws of the State of California that the Consultant has, unless exempt, complied with the nondiscrimination program requirements of Gov. Code §12990 and 2 CCR § 8103.

b. During the performance of this Agreement, Consultant and its subconsultants shall not deny the Agreement's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. Consultant and subconsultants shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment.

c. Consultant and subconsultants shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 et seq.), the applicable regulations promulgated there

under (2 CCR §11000 et seq.), the provisions of Gov. Code §§11135-11139.5, and the regulations or standards adopted by City to implement such article. The applicable regulations of the Fair Employment and Housing Commission implementing Gov. Code §12990 (a-f), set forth 2 CCR §§8100-8504, are incorporated into this Agreement by reference and made a part hereof as if set forth in full.

d. Consultant shall permit access by representatives of the Department of Fair Employment and Housing and the City upon reasonable notice at any time during the normal business hours, but in no case less than twenty-four (24) hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or City shall require to ascertain compliance with this clause.

e. Consultant and its subconsultants shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

f. Consultant shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

g. The Consultant, with regard to the work performed under this Agreement, shall act in accordance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. §2000d et seq.). Title VI provides that the recipients of federal assistance will implement and maintain a policy of nondiscrimination in which no person in the United States shall, on the basis of race, color, national origin, religion, sex, age, disability, be excluded from participation in, denied the benefits of or subject to discrimination under any program or activity by the recipients of federal assistance or their assignees and successors in interest.

h. The Consultant shall comply with regulations relative to non-discrimination in federally-assisted programs of the U.S. Department of Transportation (49 CFR Part 21 - Effectuation of Title VI of the Civil Rights Act of 1964). Specifically, the Consultant shall not participate either directly or indirectly in the discrimination prohibited by 49 CFR §21.5, including employment practices and the selection and retention of subconsultants.

30. Debarment and Suspension Certification

a. The Consultant's signature affixed herein shall constitute a certification under penalty of perjury under the laws of the State of California, that the Consultant or any person associated therewith in the capacity of owner, partner, director, officer or manager:

1. Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;

2. Has not been suspended, debarred, voluntarily excluded, or determined ineligible by any federal agency within the past three (3) years;

3. Does not have a proposed debarment pending; and

4. Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

b. Any exceptions to this certification must be disclosed to City. Exceptions will not

necessarily result in denial of recommendation for award, but will be considered in determining responsibility. Disclosures must indicate the party to whom the exceptions apply, the initiating agency, and the dates of agency action.

c. Exceptions to the Federal Government Excluded Parties List System maintained by the U.S. General Services Administration are to be determined by FHWA.

31. Inspection of Work.

Consultant and any subconsultant shall permit the City, the state, and the FHWA if federal participating funds are used in this Agreement; to review and inspect the project activities and files at all reasonable times during the performance period of this Agreement including review and inspection on a daily basis.

32. National Labor Relations Board Certification

In accordance with Public Contract Code Section 10296, Consultant hereby states under penalty of perjury that no more than one final unappealable finding of contempt of court by a federal court has been issued against Consultant within the immediately preceding two-year period, because of Consultant's failure to comply with an order of a federal court that orders Consultant to comply with an order of the National Labor Relations Board.

33. Disadvantaged Business Enterprises (DBE) Participation

Not Applicable.

34. Notice

Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by depositing the same in any United States Post Office, certified mail, return receipt requested, postage prepaid, addressed to:

CITY:
City of Shafter
336 Pacific Avenue
Shafter, CA 93263
Attn: Kevin Harmon

CONSULTANT:
[BUSINESS NAME]
[ADDRESS]
[CITY, STATE, ZIP]
Attn: [CONTACT NAME AND TITLE]

and shall be effective upon receipt thereof.

35. Third Party Rights

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the City and the Consultant.

36. Equal Opportunity Employment

Consultant represents that it is an equal opportunity employer and that it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex, age or other interests protected by the State or Federal Constitutions. Such non-discrimination shall

include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

37. Labor Certification

By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

38. Entire Agreement

This Agreement, with its exhibits, represents the entire understanding of City and Consultant as to those matters contained herein, and supersedes and cancels any prior or contemporaneous oral or written understanding, promises or representations with respect to those matters covered hereunder. Each Party acknowledges that no representations, inducements, promises or agreements have been made by any person which are not incorporated herein, and that any other agreements shall be void. This Agreement may not be modified or altered except in writing signed by both Parties hereto. This is an integrated Agreement.

39. Severability

The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the provisions unenforceable, invalid or illegal.

40. Successors and Assigns

This Agreement shall be binding upon and shall inure to the benefit of the successors in interest, executors, administrators and assigns of each Party to this Agreement. However, Consultant shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations without the prior written consent of City. Any attempted assignment without such consent shall be invalid and void.

41. Non-Waiver

None of the provisions of this Agreement shall be considered waived by either Party, unless such waiver is specifically specified in writing.

42. Time of Essence

Time is of the essence for each and every provision of this Agreement.

43. City's Right to Employ Other Consultants

City reserves its right to employ other consultants in connection with this Project or other projects.

44. Prohibited Interests

a. Contingent Fee

Consultant warrants by execution of this Agreement that no person or selling agency has been employed, or retained, to solicit or secure this Agreement upon an agreement or understanding, for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees, or bona fide

established commercial or selling agencies maintained by Consultant for the purpose of securing business. For breach or violation of this warranty, the City has the right to annul this Agreement without liability; pay only for the value of the work actually performed, or in its discretion to deduct from the contract price or consideration, or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee. For the term of this Agreement, no director, official, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

b. Conflict of Interest

1. During the term of this Agreement, the Consultant shall disclose any financial, business, or other relationship with City that may have an impact upon the outcome of this Agreement or any ensuing City construction project. The Consultant shall also list current clients who may have a financial interest in the outcome of this Agreement or any ensuing City construction project which will follow.

2. Consultant certifies that it has disclosed to City any actual, apparent, or potential conflicts of interest that may exist relative to the Services to be provided pursuant to this Agreement. Consultant agrees to advise City of any actual, apparent or potential conflicts of interest that may develop subsequent to the date of execution of this Agreement. Consultant further agrees to complete any statements of economic interest if required by either City ordinance or State law.

3. Consultant hereby certifies that it does not now have, nor shall it acquire any financial or business interest that would conflict with the performance of Services under this Agreement.

4. Consultant hereby certifies that the Consultant or subconsultant and any firm affiliated with the Consultant or subconsultant that bids on any construction contract or on any Agreement to provide construction inspection for any construction project resulting from this Agreement, has established necessary controls to ensure a conflict of interest does not exist. An affiliated firm is one, which is subject to the control of the same persons, through joint ownership or otherwise.

c. Rebates, Kickbacks or Other Unlawful Consideration.

Consultant warrants that this Agreement was not obtained or secured through rebates kickbacks or other unlawful consideration, either promised or paid to any City employee. For breach or violation of this warranty, City shall have the right in its discretion; to terminate this Agreement without liability; to pay only for the value of the work actually performed; or to deduct from the Agreement price; or otherwise recover the full amount of such rebate, kickback or other unlawful consideration.

d. Prohibition of Expending City, State, or Federal Funds for Lobbying.

1. The Consultant certifies that to the best of his or her knowledge and belief that:

A. No state, federal or local agency appropriated funds have been paid, or will be paid by or on behalf of the Consultant to any person for influencing or attempting to influence an officer or employee of any state or federal agency; a Member of the State Legislature or United States Congress; an officer or employee of the Legislature or Congress; or any employee of a Member of the Legislature or Congress, in connection with the awarding of any state or federal contract; the making of any state or federal grant; the making of any state or federal loan; the entering into of any cooperative agreement,

and the extension, continuation, renewal, amendment, or modification of any state or federal contract, grant, loan, or cooperative agreement.

B. If any funds other than federal appropriated funds have been paid, or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency; a Member of Congress; an officer or employee of Congress, or an employee of a Member of Congress; in connection with this federal contract, grant, loan, or cooperative agreement; Consultant shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", attached hereto as Exhibit "D" and incorporated herein by this reference, in accordance with its instructions.

2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

3. Consultant also agrees by signing this document that he or she shall require that the language of this certification be included in all lower-tier subcontracts, which exceed \$100,000 and that all such sub recipients shall certify and disclose accordingly.

45. Paper Waste Reduction Policy

Consultant shall utilize double-sided printing and recycled paper for all Project Documents, notices and correspondence placed on standard Letter sized paper (ANSI A - 8.5"x11") or equivalent whenever practicable. Consultant shall endeavor to utilize electronic correspondence in the performance of the Services, the Project and this Agreement except where written notice is expressly required under the terms of this Agreement in which case Consultant shall comply with the notice requirements set forth above.

46. Assignment

Consultant shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the City, which may be withheld for any reason. Any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination.

47. Evaluation of Consultant

Consultant's performance will be evaluated by the City. A copy of the evaluation will be sent to Consultant for comments. The evaluation together with the comments shall be retained as part of the Agreement record.

48. Proposal Forms

The following forms provided as part of the Consultant's proposal are provided in Exhibit "D" and attached hereto and incorporated herein by this reference:

- DIR Registration Certification
- 10-Q Disclosure of Lobbying Activities
- 10-U Consultant in Management Support Role Conflict of Interest and Confidentiality Statement
- Sample Agreement Acceptance

[SIGNATURES ON FOLLOWING PAGE]

**SIGNATURE PAGE FOR PROFESSIONAL SERVICES AGREEMENT
BETWEEN CITY OF SHAFTER
AND [BUSINESS NAME]**

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

CITY OF SHAFTER

[BUSINESS NAME]

By: _____
Gabriel A. Gonzalez
City Manager

By: _____
Its: _____
Printed Name: _____

ATTEST:

By: _____
City Clerk

EXHIBIT “A”

Scope of Services

[SCOPE OF SERVICES FROM THE ORIGINAL REQUEST FOR PROPOSAL SHALL BE MODIFIED, IF NECESSARY, AND PLACED WITHIN EXHIBIT A]

EXHIBIT “B”

Schedule of Charges/Payments

[INSERT APPROVED COST PROPOSAL FOR CONSULTANT AND SEPARATE COST PROPOSALS
FOR EACH SUBCONSULTANT]

EXHIBIT “C”

Activity Schedule

[CITY AND CONSULTANT SHALL NEGOTIATE AN ACTIVITY SCHEDULE THAT PROVIDES
SUFFICIENT TIME FOR ALL SCOPE OF WORK ITEMS]

EXHIBIT “D”

Proposal Forms

[ATTACH REQUIRED FORMS FROM PROPOSAL (COMPLETED FORMS) AND CALTRANS WEBSITE (FORMS TO BE COMPLETED FOLLOWING COMPLETION OF SERVICES UNDER AGREEMENT); FORMS TO ATTACH SHOULD INCLUDE AT MINIMUM THE FOLLOWING]

DIR Registration Certification

10-Q Disclosure of Lobbying Activities

10-U Consultant in Management Support Role Conflict of Interest and Confidentiality Statement

Sample Agreement Acceptance

DIR REGISTRATION CERTIFICATION

Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to propose on, be listed in a proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations. See <http://www.dir.ca.gov/Public-Works/PublicWorks.html> for additional information.

No proposal will be accepted, nor any contract entered into without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations to perform public work. This requirement will apply to all work under this RFP that is subject to the prevailing wage requirements set forth in Labor Code section 1720, et. seq., ("Prevailing Wage Work") and to proposer and any subcontractor proposed to perform such work.

Offeror hereby certifies that it is aware of the registration requirements set forth in Labor Code sections 1725.5 and 1771.1 and is currently registered as a contractor with the Department of Industrial Relations.

Name of Proposer: _____

DIR Registration Number: _____

*Name of Proposed Subcontractor: _____

DIR Registration Number: _____

*Include additional sheets as necessary to list additional proposed subcontractors who will perform Prevailing Wage Work, and DIR registration numbers.

Offeror further acknowledges:

1. Offeror shall maintain a current DIR registration for the duration of the project.
2. Offeror shall include the requirements of Labor Code sections 1725.5 and 1771.1 in its contract(s) with subcontractors engaged to perform any Prevailing Wage Work, and shall ensure that all such subcontractors are registered at the time of proposal opening and maintain registration status for the duration of the project.
3. Failure to submit this form or comply with any of the above requirements may result in a finding that the proposal is non-responsive.

Signature: _____

Name and Title: _____

Dated: _____

EXHIBIT 10-Q DISCLOSURE OF LOBBYING ACTIVITIES

COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352

1. Type of Federal Action: ☐ a. contract ☐ b. grant ☐ c. cooperative agreement ☐ d. loan ☐ e. loan guarantee ☐ f. loan insurance	2. Status of Federal Action: ☐ a. bid/offer/application ☐ b. initial award ☐ c. post-award	3. Report Type: ☐ a. initial ☐ b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity ☐ Prime ☐ Subawardee Tier _____, if known Congressional District , if known	5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District , if known	
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number , if applicable _____	
8. Federal Action Number , if known:	9. Award Amount , if known:	
10. Name and Address of Lobby Entity (If individual, last name, first name, MI)	11. Individuals Performing Services (including address if different from No. 10) (last name, first name, MI)	
(attach Continuation Sheet(s) if necessary)		
12. Amount of Payment (check all that apply) \$ _____ ☐ actual ☐ planned	14. Type of Payment (check all that apply) ☐ a. retainer ☐ b. one-time fee ☐ c. commission ☐ d. contingent fee ☐ e. deferred ☐ f. other, specify _____	
13. Form of Payment (check all that apply): ☐ a. cash ☐ b. in-kind; specify: nature _____ Value _____		
15. Brief Description of Services Performed or to be performed and Date(s) of Service, including officer(s), employee(s), or member(s) contacted, for Payment Indicated in Item 12: (attach Continuation Sheet(s) if necessary)		
16. Continuation Sheet(s) attached: ☐ Yes ☐ No		
17. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying reliance was placed by the tier above when his transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.		
Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____		
Authorized for Local Reproduction Standard Form - LLL		

Federal Use Only:

Standard Form LLL Rev. 04-28-06

Distribution: Orig- Local Agency Project Files

INSTRUCTIONS FOR COMPLETING EXHIBIT 10-Q DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime federal recipient at the initiation or receipt of covered federal action or a material change to previous filing pursuant to title 31 U.S.C. Section 1352. The filing of a form is required for such payment or agreement to make payment to lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress an officer or employee of Congress or an employee of a Member of Congress in connection with a covered federal action. Attach a continuation sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered federal action for which lobbying activity is or has been secured to influence, the outcome of a covered federal action.
2. Identify the status of the covered federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last, previously submitted report by this reporting entity for this covered federal action.
4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional District if known. Check the appropriate classification of the reporting entity that designates if it is or expects to be a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the first tier. Subawards include but are not limited to: subcontracts, subgrants, and contract awards under grants.
5. If the organization filing the report in Item 4 checks "Subawardee" then enter the full name, address, city, state, and zip code of the prime federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organization level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the federal program name or description for the covered federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans and loan commitments.
8. Enter the most appropriate federal identifying number available for the federal action identification in item 1 (e.g., Request for Proposal (RFP) number, Invitation for Bid (IFB) number, grant announcement number, the contract grant, or loan award number, the application/proposal control number assigned by the federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered federal action where there has been an award or loan commitment by the Federal agency, enter the federal amount of the award/loan commitments for the prime entity identified in item 4 or 5.
10. Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in Item 4 to influence the covered federal action.
11. Enter the full names of the individual(s) performing services and include full address if different from 10 (a). Enter Last Name, First Name and Middle Initial (MI).
12. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (Item 4) to the lobbying entity (Item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
13. Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
14. Check all boxes that apply. If other, specify nature.
15. Provide a specific and detailed description of the services that the lobbyist has performed or will be expected to perform and the date(s) of any services rendered. Include all preparatory and related activity not just time spent in actual contact with federal officials. Identify the federal officer(s) or employee(s) contacted or the officer(s) employee(s) or Member(s) of Congress that were contacted.
16. Check whether or not a continuation sheet(s) is attached.
17. The certifying official shall sign and date the form, and print his/her name title and telephone number.

Public reporting burden for this collection of information is estimated to average 30-minutes per response, including time for reviewing instruction, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503. SF-LLL-Instructions Rev. 06-04

**EXHIBIT 10-U CONSULTANT IN MANAGEMENT SUPPORT ROLE
CONFLICT OF INTEREST AND CONFIDENTIALITY STATEMENT**

RFP/RFQ PROCUREMENT NUMBERS (if applicable): _____

PROJECT NAME (and FPN, if applicable)¹: _____

APPLICABILITY: To be filled out by local agency consultants in management support role.

- ☐ I am an employee of a consultant under contract to the local agency that is responsible for the procuring and administering of one or more consultant contracts containing either Federal or State funds.
- ☐ I am in a management position with the local agency, my title is listed below and I have attached my duty statement and scope of work.
- ☐ I hereby certify as follows:
1. I recuse myself from all potential conflicts of interest.
 2. I will not directly or indirectly participate in, manage, or oversee any consultant selection procurement process in which the consulting firm of which I am employed is competing as a consultant or subconsultant.
 3. I will not directly or indirectly influence any employee, staff member, or other individual participating in any consultant selection procurement process in which the consulting firm of which I am employed is as a consultant or subconsultant.
 4. I will not directly or indirectly participate in, manage, or oversee any local agency contract that is with the consulting firm of which I am employed, regardless of whether the involvement of my employer in the contract is as a consultant or subconsultant. Among other things, this includes my not being involved in approving changes in the schedule, scope, deliverables or invoices.
 5. I understand that if I am involved in any local agency contract that is with the consulting firm of which I am employed, in violation of 1. or 2. above, that local agency contract will no longer be eligible for Federal or State reimbursement because of my involvement.
- ☐ I certify that I have read and understand my responsibilities per 23 CFR 172.7(b)(5)
- ☐ I fully understand that it is unlawful for a person to utilize any organization name (i.e. local agency) or auxiliary organization information, which is not a matter of public record, for personal gain.

¹ For on-call contracts or contracts for multiple projects, indicate accordingly.

- ☐ I have read and fully understand all of the above.

Date: _____ Signed: _____

Name: _____

Title: _____

Consultant Firm/Sole Proprietor: _____

REVIEWED BY PUBLIC WORKS DIRECTOR OR AUTHORIZED LOCAL AGENCY REPRESENTATIVE

I have reviewed the foregoing "Conflict of Interest and Confidentiality Statement" and will ensure:

- ☐ That the foregoing named local agency consultant who is under contract and in a management support role with our local agency, abides by the foregoing terms and conditions;
- ☐ That should the foregoing named local agency consultant, who is under contract and in a management support role with our local agency, violate any of the foregoing terms and conditions, the Caltrans DLAE will be notified and such violation will be considered a breach of ethics and could be a basis for ineligibility of State or Federal project funds.
- ☐ The procedures followed to procure and execute the contract, between the consulting firm and the local agency of which I am employed, comply with all federal and state requirements. Also this contract has a specific date from _____ to _____.

Date: _____ Signed: _____

Name: _____

Title: _____

Department/Local Agency: _____

SAMPLE AGREEMENT ACCEPTANCE

SAMPLE AGREEMENT ACCEPTANCE

I have received and reviewed the sample CONSULTANT'S AGREEMENT including the INDEMNITY clause which was included in the City's RFQ/RFP. My signature above shall signify our firm's acceptance of said contract if our firm is selected for awarding a contract for the project as described in said RFQ/RFP. This acceptance is made with the understanding that the Compensation and Time for Completion clauses will be modified or created to contain the amounts and dates established for this contract.

BY: _____

TITLE: _____



PUBLIC WORKS DEPARTMENT

720 Commerce Way, Shafter, CA 93263

(661) 746-5004

DESIGN ENGINEERING SERVICES FOR 7TH STANDARD ROAD ROUNDABOUT PROJECT

RFP RESULTS

Wednesday, September 4th, 2024

City of Shafter Representatives: Ravi Pudipeddi, City Engineer

Alex Gonzalez, Deputy Public Works Director

The City of Shafter Public Works Department would like to extend our sincere appreciation to the following firms for submitting proposals on the above-mentioned project. The City has reviewed the submitted proposals and has ranked them per the list below:

Ranking List

1. Parsons Transportation Group
2. TranSystems Corporation
3. Kimley-Horn and Associates, Inc

At this time, the City would like to invite Parsons Transportation Group to submit a cost proposal on the above project to the City by September 10th 2024.

Please reach out to Ravi Pudipeddi if you have any questions.

Sincerely,

Ravi Pudipeddi

Ravi Pudipeddi

City Engineer, Public Works

rpudipeddi@shafter.com

DESIGN ENGINEERING SERVICES FOR THE

7TH STANDARD ROAD ROUNDBABOUT PROJECT

City of Shafter / September 10, 2024

COST PROPOSAL

COVER LETTER



9600 Ming Avenue, Suite 310, Bakersfield, CA 93311
Direct: +1 626.831.8712 / parsons.com

September 10, 2024

Ravi Pudipeddi
City of Shafter
Engineering Department
336 Pacific Avenue
Shafter, CA 93263

Subject: Cost Proposal for State Route 43 (SR-43) /7th Standard Road Roundabout Project Design Engineering Services

Dear Mr. Pudipeddi,

Parsons is pleased to submit our cost proposal within the enclosed file.

We look forward to working with you on this important project. Please contact Project Manager Minerva Rodriguez, PE at 559.917.5109 or Minerva.Rodriguez@parsons.com with any questions.

Thank you,

A handwritten signature in blue ink, reading 'Nicole DePuy'.

Nicole DePuy, PE
Vice President
+1 619.200.4755
Nicole.Depuy@parsons.com

A handwritten signature in blue ink, reading 'Minerva Rodriguez'.

Minerva Rodriguez, PE, PMP
Project Manager
+1 559.917.5109
Minerva.Rodriguez@parsons.com

A handwritten signature in blue ink, reading 'Gregory Gharib'.

Gregory Gharib
Principal-in-Charge
+1 626.831.8712
Gregory.Gharib@parsons.com

COST PROPOSAL

SR 43/7th STANDARD ROUNDABOUT COST PROPOSAL

TASK NO.	TASK DESCRIPTIONS	PARSONS									ODCs	SUBTOTAL	TOTAL
		Project Manager	Project Engineer	Senior Engineer	Engineer II	Eningeer I	Senior Planner	Project Controls	Parsons Total Hours	Parsons Subtotal			
		\$310.00	\$230.00	\$180.00	\$130.00	\$100.00	\$220.00	\$140.00					
1	PROJECT MANAGEMENT AND MEETINGS												\$156,040.00
1.1	PROJECT MANAGEMENT AND CONTROLS	36						120	156	\$27,960.00	\$63,000	\$90,960.00	
1.2	MEETINGS	72	72			108			252	\$49,680.00		\$49,680.00	
1.3	QA/QC	20	40						60	\$15,400.00		\$15,400.00	
2	SITE INVESTIGATION												\$163,300.00
2.1	FIELD/UTILITY SURVEY	4	8			12			24	\$4,280.00	\$50,000	\$54,280.00	
2.2	UTILITY POTHOLING	2	4						6	\$1,540.00	\$70,000	\$71,540.00	
2.3	GEOTECHNICAL BORINGS/INFILTRATION TESTING	8							8	\$2,480.00	\$35,000	\$37,480.00	
3	UTILITY COORDINATION												\$177,570.00
3.1	REQUEST FOR AS-BUILT LETTERS	3							3	\$930.00	\$10,370	\$11,300.00	
3.2	UPDATE UTILITY BASE MAP	4							4	\$1,240.00	\$14,010	\$15,250.00	
3.3	UTILITY DESIGN COORDINATION	16							16	\$4,960.00	\$39,750	\$44,710.00	
3.4	LIABILITY DETERMINATION & RELOCATION PLAN REQUEST	6							6	\$1,860.00	\$12,300	\$14,160.00	
3.5	NOTICE TO OWNER/UTILITY AGREEMENTS/REPORT OF INVESTIGATION	16							16	\$4,960.00	\$66,250	\$71,210.00	
3.6	PG&SERVICE APPLICATIONS	4							4	\$1,240.00	\$19,700	\$20,940.00	
4	RIGHT OF WAY												\$29,650.00
4.1	RIGHT OF WAY REQUIREMENTS MAP	4	16			50			70	\$9,920.00		\$9,920.00	
4.2	ACQUISITION SUPPORT	10	25			60			95	\$14,850.00		\$14,850.00	
4.3	RIGHT OF WAY CERTIFICATION	4	8	10					22	\$4,880.00		\$4,880.00	
5	ENVIRONMENTAL												\$20,700.00
5.1	ENVIRONMENTAL REVALIDATION & ECR COMPLIANCE	10					80		90	\$20,700.00		\$20,700.00	
6	FINAL DESIGN												\$1,045,210.00
6.1	GEOMETRIC APPROVAL DRAWING												
	GEOMETRIC APPROVAL DRAWING	3	12	20		40			75	\$11,290.00		\$11,290.00	
	FASTEST PATH ANALYSIS	1	5	8	30				44	\$6,800.00		\$6,800.00	
	TRUCK TURN EXHIBITS	1	5	6		15			27	\$4,040.00		\$4,040.00	
	SIGHT DISTANCE EXHIBITS	1	5		16				22	\$3,540.00		\$3,540.00	
	NONSTANDARD FEATURE LIST/DIB 78 CHECKLIST	1	5	8		8			22	\$3,700.00		\$3,700.00	
	TRAFFIC ANALYSIS	2	6	15	30	50			103	\$13,600.00		\$13,600.00	
6.2	30% PS&E (64 PLANS)												
	PLANS	15	40	180	275	400			910	\$122,000.00	\$30,190	\$152,190.00	
	COST ESTIMATE	1	5	8	16	30			60	\$7,980.00		\$7,980.00	
	STORM WATER DATA REPORT	1	5	12	24	36			78	\$10,340.00		\$10,340.00	
	DRAINAGE REPORT	1	5	8	18	36			68	\$8,840.00		\$8,840.00	
	DESIGN STANDARD DECISION DOCUMENT	2	8	16	24	30			80	\$11,460.00		\$11,460.00	
6.3	60% PS&E												
	PLANS (192 PLANS)	30	90	220	520	1050			1910	\$242,200.00	\$26,050	\$268,250.00	
	COST ESTIMATE	2	4	8	16	30			60	\$8,060.00	\$8,300	\$16,360.00	

SR 43/7th STANDARD ROUNDABOUT COST PROPOSAL

	UNCHECKED SPECIAL PROVISIONS PECIFICATIONS	2	9	16		20			47	\$7,570.00		\$7,570.00	
	NONSTANDARD SPECIAL PROVISION LIST	1	2	4		4			11	\$1,890.00		\$1,890.00	
	STORM WATER DATA REPORT	1	3	9	16	28			57	\$7,500.00		\$7,500.00	
	TRANSPORTATION MANAGEMENT PLAN	2	8	24	40				74	\$11,980.00	\$11,950	\$23,930.00	
	DRAINAGE REPORT	1	3	6	15	30			55	\$7,030.00		\$7,030.00	
	LIFE CYCLE OST ANALYSIS	1	7	12	22	28			70	\$9,740.00		\$9,740.00	
	DESIGN STANDARD DECISION DOCUMENT	2	5	12	16	20			55	\$8,010.00		\$8,010.00	
	MATERIALS REPORT	5							5	\$1,550.00	\$18,000	\$19,550.00	
6.4	90% PS&E												
	PLANS (192 PLANS)	15	60	180	375	875			1505	\$187,100.00	\$14,495	\$201,595.00	
	SPECIAL PROVISIONS	2	5	14		15			36	\$5,790.00	\$3,860	\$9,650.00	
	COST ESTIMATE	2	3	6	10	24			45	\$6,090.00		\$6,090.00	
	STORM WATER DATA REPORT	1	2	6	12	26			47	\$6,010.00		\$6,010.00	
	TRANSPORTATION MANAGEMENT PLAN	2	5	12	34				53	\$8,350.00	\$7,800	\$16,150.00	
	DRAINAGE REPORT	1	2	5	12	26			46	\$5,830.00		\$5,830.00	
	LIFE CYCLE OST ANALYSIS	1	5	10	16	20			52	\$7,340.00		\$7,340.00	
	DESIGN STANDARD DECISION DOCUMENT	1	5	10	14	18			48	\$6,880.00		\$6,880.00	
	MATERIALS REPORT	2							2	\$620.00	\$8,000	\$8,620.00	
6.5	100% PS&E												
	PLANS (192 PLANS)	8	20	80	170	380			658	\$81,580.00	\$7,215	\$88,795.00	
	SPECIAL PROVISIONS	1	3	10		14			28	\$4,200.00	\$1,680	\$5,880.00	
	COST ESTIMATE	1	2	4	5	12			24	\$3,340.00		\$3,340.00	
	STORM WATER DATA REPORT		2	3	8	16			29	\$3,640.00		\$3,640.00	
	TRANSPORTATION MANAGEMENT PLAN		3	6	20				29	\$4,370.00	\$5,150	\$9,520.00	
	DRAINAGE REPORT		2	4	8	14			28	\$3,620.00		\$3,620.00	
	LIFE CYCLE OST ANALYSIS		3	8	12	18			41	\$5,490.00		\$5,490.00	
	DESIGN STANDARD DECISION DOCUMENT		3	8	12	15			38	\$5,190.00		\$5,190.00	
	MATERIALS REPORT	1							1	\$310.00	\$4,000	\$4,310.00	
6.6	RTL PS&E												
	PS&E APPROVAL	5	15	30	60	80			190	\$26,200.00		\$26,200.00	
	RESIDENT ENGINEER FILE	1	2	8		20			31	\$4,210.00		\$4,210.00	
	EARTHWORK CROSS SECTIONS	2	4	10	30	60			106	\$13,240.00		\$13,240.00	
7	CONSTRUCTION SUPPORT												\$62,670.00
7.1	BID SUPPORT	5	10			40			55	\$7,850.00		\$7,850.00	
7.2	CONSTRUCTION SUPPORT	32	64			192			288	\$43,840.00		\$43,840.00	
7.3	AS-BUILTS	2	4	8		80			94	\$10,980.00		\$10,980.00	
	TOTAL HOURS :	380	629	1024	1876	4030	80	120	7671				
	TOTAL LABOR :	\$117,800	\$144,670	\$184,320	\$243,880	\$403,000	\$17,600	\$16,800		\$1,128,070	\$527,070		\$1,655,140

ODCs			
Item	Unit	Unit Price	Total
Geotechnical Borings - EMI (Tasks 2.3)	LS	\$35,000	\$35,000
Materials Report - EMI (Task 6)	LS	\$30,000	\$30,000
Field/Utility Survey - DPSI (Task 2.3)	LS	\$50,000	\$50,000
Utility Potholing (Task 2.2)	LS	\$70,000	\$70,000
Utility Coordination - TYLIN (Task 3)	LS	\$197,380	\$197,380
Utility Plans and Specifications - TYLIN (Task 6)	LS	\$91,790	\$91,790
TMP - V&A (Task 6)	LS	\$24,900	\$24,900
Travel (Task 1.1)	LS	\$25,000	\$25,000
Printing (Task 1.1)	LS	\$3,000	\$3,000
		Total	\$527,070

TOTAL	\$1,655,140
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SR 43/7th STANDARD ROUNDABOUT COST PROPOSAL

Assumptions:

- 1) RTL will be completed by January 2026
- 2) Survey includes cross sections at 25 feet within project limits and survey of existing above ground utilities.
- 3) 20 Potholes are assumed.
- 4) Includes 8 borings to a depth of 10 feet and two infiltration tests
- 5) Pavement design includes 20 year and 40 year flexible pavement alternatives and 40 year rigid pavement. Pavement rehabilitation is not included. A Geotechnical Design Report will not be needed.
- 6) Drainage will use ditches at toe of slope using over sided drains. Existing cross culverts will be extended.
- 7) DSDDs will include up to 4 nonstandard features.
- 8) Transportation Management Plan assumes detours will be nonsignificant delays (less than 15 minutes) and a minor TMP.
- 9) ECR Compliance includes verifying compliance for Environmental Certification.
- 10) The following plans are assumed: Title Sheet (1), Typical Cross Sections (6), Key Map/Line Index (1), Layout Sheets (7), Construction Details (18), Contour Grading Sheets (7), Temporary Water Pollution Control Plans and Quantities (8 Sheets), Erosion Control Sheets and Quantities (8), Drainage Plans, Profiles, Details, and Quantities (6 Sheets), Utility Plans (8 Sheets), Construction Area Signs (1 Sheet), Stage Construction, Detour, Traffic Handling Plans, and Quantities (54 Sheets), Summary of Quantity Sheets (5 Sheets), Pavement Delineation Sheets, Details, and Quantities (12 Sheets), Sign Sheets, Details, and Quantities (10 Sheets), Electrical Sheets, Details, and Quantities (8 Sheets)
- 11) 4 Stages are assumed.
- 12) Electrical includes lighting, temporary lights, and flashing beacon.
- 13) The following sheets will be 1'=20": layout sheets, construction details, contour grading, signs, pavement delineation and traffic handling.
- 14) Other sheets will be 1'=50".
- 15) Elevations will be shown on construction details and profiles and superelevation diagram sheets are assumed not needed.
- 16) Traffic Analysis will utilize existing volumes. Analysis will use Sidra to determine what year a single lane roundabout will operate at an acceptable level.
- 17) Right of way base map to be prepared by others.
- 18) 8 nonstandard special provisions are assumed.
- 19) Assumes Shafter will AAA construction phase.
- 20) Construction Will Be 8 months.
- 21) Assumes 1 PDT meeting a month and 1 focus meeting.
- 22) Planting and Irrigation is not included.
- 23) Additional items including traffic analysis, permit approvals, design, environmental, construction support beyond the effort identified above could be performed under optional services below.

TASK NO.	TASK DESCRIPTIONS	PARSONS								Parsons Subtotal ODCs		SUBTOTAL	TOTAL
		Project Manager	Project Engineer	Senior Engineer	Engineer II	Eningeer I	Senior Planner	Project Controls	Total Hours				
		\$310.00	\$230.00	\$180.00	\$130.00	\$100.00	\$220.00	\$140.00					
O	OPTIONAL SERVICES											\$200,000.00	
O.1	AS-NEEDED ADDITIONAL SERVICES (SEE ASSUMPTION 23)	75	125	200	400	600			1400			\$200,000.00	
	TOTAL HOURS :	75	125	200	400	600							
	TOTAL LABOR :	\$23,250	\$28,750	\$36,000	\$52,000	\$60,000						\$200,000	

TOTAL OPTIONAL

\$200,000



9600 Ming Avenue
Suite 310
Bakersfield, CA 93311
www.parsons.com

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CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: October 1, 2024

FROM: Lance Lippincott, City Manager

PREPARED BY: Michael James, Public Works Director, Marcos Torres, Deputy Public Works Director

SUBJECT: AWARD PROFESSIONAL SERVICES AGREEMENT FOR WELL 23 PROJECT

RECOMMENDATION

Council find the requested action is exempt from the California Environmental Quality act; approve the Well No. 23 - Engineering Design Proposal submitted by Dee Jaspar and Associates valued at \$99,724; and authorize the Public Works Director to award and execute a professional services contract for work covered under said proposal.

BACKGROUND

As part of the City's Capital Improvement Plan (CIP), Public Works has prioritized the development of new groundwater wells to address growing water demand and to enhance the reliability and resilience of the City's water supplies. Among the projects identified to meet these objectives is the development of Well No. 23 in the northeast section of the Core City. Tentatively, the planned location of Well No. 23 is within the boundaries of Tract 6614, near the intersection of Beech Avenue and East Tulare Avenue. The final site selection process considers water quality, proximity to existing infrastructure, and long-term sustainability.

Public Works requested a proposal from Dee Jaspar and Associates to provide engineering services for this project. The proposal submitted has three components: well design, electrical design, and equipping and development of the well site. The estimated total cost for these services is \$99,724.00.

ANALYSIS

Dee Jaspar and Associates has performed all the designs for the past five City well sites. The proposed costs for the Well 23 site are consistent with fees paid for their past work.

FISCAL IMPACT

The City's CIP Project #WA00020 has \$100,000 in funding programmed in Fiscal Year 2024-2025, to cover engineering design services for this project. No budget action is required.

CEQA ANALYSIS

MANAGEMENT REPORT

The project consists of the engineering and construction of Well 23, a new groundwater well. Per Section 15301 of the CEQA Guidelines (Existing Facilities), the project is exempt from the California Environmental Quality Act because it is similar in intensity to other new construction project examples outlined in the section that are exempt such as water main, sewage, electrical, gas, and other utility extensions, including street improvements.

APPROVED BY THE CITY ATTORNEY

No

ALTERNATIVES

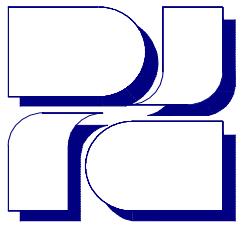
The Council can reject the requested action and direct staff to seek competing proposals or defer well projects to preserve CIP funds for other water-based projects. However, supply chain issues and other factors have led to recent projects taking up to three years to complete. To ensure that there are new wells to serve expected growth, the City should be as proactive as possible with work involving planning and engineering. In the case of the City well projects, competing proposals are not required, plus Dee Jaspar and Associates has been the most proven and reputable consultant for this type of work. Therefore, alternative action is not recommended.

NEXT STEPS

Upon Council approval, a professional services contract will be awarded to Dee Jaspar and Associates.

ATTACHMENTS

1. Well 23 Design Proposal



DEE JASPAR & ASSOCIATES, INC.
CONSULTING CIVIL ENGINEERS
2730 UNICORN ROAD, BLDG A
BAKERSFIELD, CA 93308
PHONE (661) 393-4796
FAX (661) 393-4799

September 16, 2024

Marcos Torres, Deputy Public Works Director - Operations
c/o City of Shafter
720 Commerce Way
Shafter, CA 93263

**RE: Well No. 23 Project
Engineering Proposal**

Mr. Torres,

Attached is a cost proposal for providing engineering services for the above referenced project.
The scope of work has been separated into three tasks:

Task No. 1: Well Design

- General Well Design and Correspondence
- Well Site Property Survey
- Preparation of Well Drilling Plans and Specifications
- Preparation of an Engineer's Estimate

Task No. 1 Budget Amount: \$9,685.00

Task No. 2: Well Electrical Gear Design

- Design of Electrical Equipment and Emergency Generator
- Preparation of Drawings and Specifications for Quotes
- Correspondence with Suppliers and Review of Quotes
- Assistance with the Purchase of Equipment and Shop Drawing Review & Approval

Task No. 2 Budget Amount: \$20,897.00

Task No. 3: Well Equipping & Site Development Design

- Well Site Design and Calculations
- Topographic Surveying of Well Site
- Soils Investigation and Preparation of a Soils Report
- Preparation of 60% Level Drawings for Review and Comment

- Preparation of 90% Level Drawings for Review and Comment
- Preparation of 90% Level Technical Specifications
- Preparation of an Engineer's Estimate

Task No. 3 Budget Amount: \$69,142.00

The budget proposal for the above described scope of work is \$99,724.00 and will be billed on a time and material basis for the actual work performed in accordance with the 2023 DJA Rate Schedule.

Please let me know if you have any questions, concerns, or need anything else. Thank you for the opportunity to serve the City on this project.

Thanks,

A handwritten signature in cursive script that reads "Curtis Skaggs".

Curtis M. Skaggs, PE

Dee Jaspas Associates
Consulting Civil Engineers

City of Shafter											
Well No. 23 Design Proposal											
Scope of Work	Principal Engineer	Registered Engineer / Project Manager	Staff Engineer	Draftsperson	Survey Crew	Krazan & Associates, Inc.	Kan Schmidt & Associates	Estimated Cost (\$)	Estimated Cost (\$)	Estimated Cost (\$)	Total
1. Well Design											
Well Design and General Correspondence	Estimated Time (hrs) \$217/hr	Estimated Time (hrs) \$169.5/hr	Estimated Time (hrs) \$151/hr	Estimated Time (hrs) \$109.0/hr	Estimated Time (hrs) \$278.5/hr	Estimated Cost (\$)	Estimated Cost (\$)	Estimated Cost (\$)	Estimated Cost (\$)	Estimated Cost (\$)	Total
Preparation of Well Drilling Plans and Specifications		6	8	8	8						\$3,417
Preparation of Engineer's Estimate		4	4								\$4,986
		4									\$1,282
Subtotal:	0	14	12	8	8	0	8	0	0	0	\$9,685.00
2. Design for Electrical & Generator Procurement											
Review and Design of Electrical Equipment and Generator Set		4	12								\$5,130
Preparation of Equipment Drawings and Specifications for Quotes		4	12								\$6,450
Correspondence with Suppliers and Review of Quotes		2	8								\$2,867
Assistance with the Purchase of Equipment and Shop Drawing Review & Approval		4	12								\$6,450
Subtotal:	0	14	44	0	0	0	0	0	0	36	\$20,897.00
3. Well Equipping & Site Development Design											
Well Pump Design and Calculations		6	12								\$5,469
Perform Topographic Field Survey of Well Site		2	2		8						\$2,869
Perform Geotechnical Investigation and Prepare Soils Report		2	2			50					\$8,141
Prepare 60% Level Plans for City Review and Comment		8	80	40						24	\$25,716
Prepare 90% Level Plans for City Review and Comment		8	60	24						16	\$18,312
Prepare 90% Level Technical Specifications		16	16								\$5,128
Prepare Engineer's Estimate		2	4								\$943
Project Correspondence and Meetings		8	8								\$2,564
Subtotal:	0	52	184	64	8	50	0	0	48	84	\$69,142.00
Total Hours Estimated:	0	80	240	72	16	50	8				\$99,724.00
Total Engineering Estimate:	\$0	\$13,560	\$36,240	\$7,848	\$4,456	\$7,500	\$2,400		\$27,720		



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: October 1, 2024

FROM: Lance Lippincott, City Manager

PREPARED BY: Michael James, Public Works Director

SUBJECT: APPROVE CORE CITY BIKE LANE IMPROVEMENT PROJECT
GRANT FUNDING AGREEMENT

RECOMMENDATION

Council find the requested action is exempt from the California Environmental Quality Act; approve a grant funding agreement with the San Joaquin Valley Unified Air Pollution Control District for completing the Lerdo Highway and Adjacent Avenues Bike Path Project (Agreement #G-211499-A1); authorize the City Manager to execute said agreement; and authorize a budget amendment of \$1,275,000 for grant funding expenditures and reimbursement.

BACKGROUND

State of California Assembly Bill 617 (AB 617) requires the California Air Resources Board (CARB) and air districts to develop and implement emissions reporting, monitoring, reduction plans, and measures to reduce air pollution exposure in disadvantaged communities. In 2018, South Central Fresno and the City of Shafter were the first Valley communities selected by CARB for the investment of additional resources under AB 617. Since then, the Shafter Community Steering Committee (CSC) has been responsible for advising the San Joaquin Valley Air Pollution Control District (District) on its development of the Community Air Monitoring Plan and Community Emission Reduction Program. City leaders and staff have been very active and engaged as CSC members.

Among the initiatives prioritized by CSC for AB 617 funds is safer and more reliable bike lane connectivity within the Core City. Public Works identified routes for bike lane additions and enhancements presented and discussed at a public meeting and workshop hosted by the District and CSC. In some cases, these bike lanes can be painted on existing roadways, but the conditions of other roads require pavement resurfacing to ensure the bike lanes are visible and effective. The District's Governing Board authorized issuing a funding agreement to the City to complete all the proposed work for a cost of \$1,275,000.

ANALYSIS

The funding agreement has been reviewed and deemed acceptable by City staff. The agreement does not require a local funding match.

MANAGEMENT REPORT

FISCAL IMPACT

The bike lane project is not included in the Capital Improvement Program. A new project plus \$1,275,000 in funding to reflect planned grant expenditures and reimbursement needs to be authorized by the Council.

CEQA ANALYSIS

The project consists of restriping and resurfacing existing roads to improve the safety of bike travel within the City core that involves no expansion of use. Therefore, per Section 15301 of the CEQA Guidelines (Existing Facilities), the project is exempt from the California Environmental Quality Act.

APPROVED BY THE CITY ATTORNEY

Yes

ALTERNATIVES

The Council can reject the recommended action and direct staff to explore other uses for the AB 617 funding with the District and CSC. However, this funding presents a unique opportunity to expand bike lane connectivity within the Core City for the benefit of its residents plus will address pavement deterioration on some heavily used local roadways. Additionally, there are limited funding opportunities through the CSC that can directly benefit City infrastructure and facilities. Therefore, alternative action is not recommended.

NEXT STEPS

The funding agreement will be executed, allowing work on the project to commence. The anticipated first step will be to award a professional services contract to a consulting engineer to prepare biddable installation plans, which will be brought before the Council for approval at a future meeting.

ATTACHMENTS

1. Funding Agreement G-211499-A1

City of Shafter

AGREEMENT

Lerdo Highway and Adjacent Avenue Bike Path

This Agreement is made and entered into this ____ day of _____, 2024, by and between the SAN JOAQUIN VALLEY UNIFIED AIR POLLUTION CONTROL DISTRICT (District), a unified air pollution control district formed pursuant to California Health and Safety Code section 40150 et seq., and CITY OF SHAFTER (Contractor).

WITNESSETH:

WHEREAS, despite major reductions in emissions and corresponding improvements in air quality, the San Joaquin Valley continues to face difficult challenges in meeting the federal ambient air quality standards; and

WHEREAS, California Assembly Bill (AB 617) provides mechanisms and resources to implement community-specific air quality monitoring networks; to develop, implement, and track emission reduction programs; to improve availability of data and other technical information; and to invest substantial funding in selected communities through voluntary incentive funding measures; and

WHEREAS, the District prioritized, and the California Air Resources Board (CARB) selected, South Central Fresno, Shafter, Stockton, Arvin and Lamont as disadvantaged communities within the San Joaquin Valley that would benefit from District Board and CARB-approved Community Emissions Reduction Programs (CERPs) under AB 617; and

WHEREAS, the District worked with the selected disadvantaged communities throughout the implementation process, as required by AB 617, where measures are guided by advice and knowledge of local community members, through their input and involvement on Community Steering Committees (CSC) for each AB 617-selected community; and

WHEREAS, the District in conjunction with CSC from the selected

1 communities, identified strategies for reducing air pollution impacts from sources of
2 pollution that are of particular concern in the selected communities; and

3 **WHEREAS**, Contractor represents that it is willing and able to perform the
4 activities set forth herein within the timeframe specified in this Agreement.

5 **NOW, THEREFORE**, based on their mutual promises, covenants, and
6 conditions, the parties hereby agree as follows:

7 **1. PROJECT**

8 Contractor shall receive grant funding by the District to implement the
9 Lerdo Highway and Adjacent Avenues Bike Path Project (Project), to construct
10 approximately five miles of new bike lanes along Lerdo Highway and its adjacent local
11 avenues, within the City of Shafter as identified in **Exhibit A**, and administer the Project
12 as set forth and in accordance with the Project overview, construction cost estimate, and
13 completion schedule (referred to as "Scope of Project"); attached hereto and
14 incorporated herein as **Exhibit B**. Contractor agrees to furnish all labor, materials,
15 equipment, licenses, permits, fees, and other incidentals necessary to perform and
16 complete, per schedule, in a professional manner, the project described herein.
17 Contractor represents that Contractor has met the program eligibility requirements
18 described in the Community Air Protection Incentives Program Guidelines (CAP
19 Guidelines), and has the expertise and resources necessary to adequately perform and
20 complete the Project specified in and in accordance with this Agreement and the exhibits
21 incorporated herein.

22 Contractor agrees to commit to a Project Life of ten (10) years, during
23 which time Contractor agrees to maintain the project. During the Project Term,
24 Contractor must comply with program requirements described in **the CAP Guidelines**,
25 and make the project available for inspection if requested by the District and/or CARB.

26 Contractor agrees to comply with prevailing wage laws as set forth in Labor
27 Code section 1720 *et. seq.* In addition, if any subcontract entered into as a result of this
28 agreement qualifies as a public works contract as defined in California Civil Code section

1 8039 or Public Contract Code section 1101, Contractor agrees to comply with any
2 applicable bond requirements pursuant to California Civil Code section 9550 *et. seq.*
3 Contractor represents that Contractor has the expertise necessary to adequately perform
4 its part in the Project specified in **Exhibit B**.

5 In the event of any conflict between or among the terms and conditions of
6 this Agreement or the exhibit incorporated herein, such conflict shall be resolved by
7 giving precedence in the following order of priority:

- 8 1. The text of this Agreement
- 9 2. **Exhibit A** to this Agreement (Boundary Map)
- 10 3. **Exhibit B** to this Agreement (Scope of Project)
- 11 4. **Exhibit C** to this Agreement (Eligible Project Costs)
- 12 5. **Exhibit D** to this Agreement (Claim for Payment Form)
- 13 6. **Exhibit E** to this Agreement (Messaging & Communication)

14 **2. PERIOD OF PERFORMANCE/TIMETABLE**

15 Project Term for this Agreement shall be **within two (2) years of contract**
16 **execution date**. Contractor shall commence performance of work and produce all work
17 products in accordance with the Scope of Project as described in **Exhibit B** within the
18 Project Term, unless otherwise extended in writing by District, or if this Agreement is
19 terminated sooner as provided for in Paragraph 12 of this Agreement. Modifications to
20 this Agreement to allow due date flexibility are subject to the terms specified in Paragraph
21 20 of this Agreement.

22 **3. REPORTING REQUIREMENTS**

23 Contractor shall complete and submit reports provided by District as
24 specified in the following subparagraphs 3.A. and 3.B.

25 **A. Mid-Year Progress Reports:** Contractor shall submit mid-year
26 progress reports to the District on or before May 17th of each year during the Project
27 Term for District's review and approval. The mid-year progress report shall include
28 project and program level information from November 1 through April 30.

1 **B. Yearly Reports:** Contractor shall submit yearly reports to the
2 District on or before November 15th of each year during the Project Term for the District's
3 final review and approval. The yearly report shall include project and program level
4 information from May 1 through October 31.

5 **4. STANDARD OF PERFORMANCE**

6 Contractor, its subcontractors and their employees, in the performance of
7 Contractor's work under this Agreement shall be responsible for exercising the degree
8 of skill and care required by customarily accepted good professional practices and
9 procedures used in the Contractor's field.

10 Any costs for failure to meet the foregoing standard or to correct otherwise
11 defective work that requires duplicate performance of the work, as directed by District,
12 shall be borne in total by Contractor and not District. The failure of a project to achieve
13 the performance goals and objectives stated in this Agreement is not a basis for
14 requesting duplicate performance unless the work conducted by Contractor and/or its
15 subcontractors is deemed by District to have failed the foregoing standard of
16 performance.

17 **A.** In the event Contractor or its subcontractors fail to perform in
18 accordance with the above standard:

19 1. Contractor will perform again, at its own expense, any
20 task which was not performed to the reasonable satisfaction of District. Any duplicate
21 performance pursuant to this paragraph shall be completed within the time limitations
22 originally set forth, or as modified, for the specific task involved. Contractor shall incur
23 any overtime required to meet the deadline for the task at no additional cost to District;

24 2. District shall provide a new schedule for the duplicate
25 performance of any task pursuant to this paragraph in the event that such performance
26 of a task within the original, or modified, time limitations is not feasible; and

27 3. District, where necessary, shall have the option to
28 direct Contractor not to repeat the performance of any task which was not performed to

1 the reasonable satisfaction of District and pursuant to application of (1) and (2) above.
2 In the event District directs Contractor not to repeat the performance of a task, District
3 and Contractor shall negotiate a reasonable settlement for satisfactory work performed.
4 No previous payment shall be considered a waiver of District's right to reimbursement.

5 Nothing contained in this section is intended to limit any of the rights or
6 remedies which or District may have under law.

7 **5. INDEPENDENT CONTRACTOR**

8 In performance of the work, duties, and obligations assumed by Contractor
9 under this Agreement, it is mutually understood and agreed that Contractor, including
10 any and all of Contractor's subcontractors, officers, agents, and employees, will at all
11 times be acting and performing as an independent contractor and shall act in an
12 independent capacity and not as an officer, agent, servant, employee, joint venture,
13 partner, or associate of District. Furthermore, District shall have no right to control or
14 supervise or direct the manner or method by which Contractor shall perform its work and
15 function. However, District shall retain the right to administer this Agreement so as to
16 verify that Contractor is performing its obligations in accordance with the terms and
17 conditions thereof. Contractor and District shall comply with all applicable provisions of
18 law and the rules and regulations, if any, of governmental authorities having jurisdiction
19 over matters the subject thereof.

20 Due to its status as an independent contractor, Contractor shall have
21 absolutely no right to employment rights and benefits available to District employees.
22 Contractor shall be solely liable and responsible for providing to, or on behalf of, itself all
23 legally required employee benefits. In addition, Contractor shall be solely responsible
24 and save District harmless from all matters relating to payment of Contractor's
25 employees, including compliance with social security, withholding, and all other
26 regulations governing such matters. It is acknowledged that during the Project Term of
27 this Agreement, Contractor may be providing services to others unrelated to District or
28 to this Agreement.

1 **6. FUNDING**

2 The total obligation of District under this Agreement shall not exceed **One**
3 **Million Two Hundred Seventy-Five Thousand dollars (\$1,275,000)** and shall only be
4 for eligible items identified in the Eligible Project Costs; attached hereto and incorporated
5 herein as **Exhibit C**, for Contractor's part in the Project. Contractor will only be
6 reimbursed for eligible work and services performed and eligible equipment purchased
7 on or after execution of this contract. During the Project Term, if it is determined that the
8 Contractor fails to complete the project in accordance with this agreement, including
9 maintain all records and completing all reports in accordance with this agreement, the
10 District shall have the right to demand of Contractor the repayment to District of any and
11 all funds disbursed to Contractor under this Agreement. Contractor shall refund any such
12 funds within ninety (90) days upon demand from District.

13 **7. FINANCIAL RECORD**

14 Without limitation of the requirement to maintain project accounts in
15 accordance with generally accepted accounting principles, Contractor must:

- 16 1. Establish an official file for the Project that will adequately
17 document all significant actions relative to the Project; and
18 2. Contractor must maintain documentation of all Project funds.

19 **8. PAYMENTS**

20 District agrees to reimburse Contractor for actual allowable expenditures
21 incurred in accordance with the Eligible Project Costs as set forth in **Exhibit C** and within
22 the Project Term as specified in Paragraph 2. Contractor may request flexibility of the
23 Eligible Project Costs and must be pre-approved in writing by District as allowed in and
24 in accordance with **Exhibit C**.

25 Advance payments are not allowed. Payments shall be permitted only at
26 such time that all Project services have been satisfactorily rendered and/or eligible
27 materials have been purchased and the Project has been completed. District shall
28 reimburse Contractor after receipt and verification of a properly supported claim for

1 payment and after the claim for payment has been approved by District.

2 District shall reimburse Contractor after receipt and verification of a
3 properly supported financial claim, which includes the following:

4 1. Claim for Payment Form (Form) attached hereto and
5 incorporated herein as **Exhibit D**. The Form must be completed and submitted with a
6 signature from the contract signing authority.

7 2. For the reimbursement of eligible costs, Contractor
8 must submit documentation that supports and substantiates the completion of work
9 and/or milestone. Supporting documentation may include, but is not limited to, copies of
10 invoices, checks, final receipts, labor reports, and time cards. The District may consider
11 other forms of documentation as it deems appropriate.

12 3. Contractor understands and agrees that prior to the
13 reimbursement of all costs, District must conduct a post-inspection of the completed
14 project to verify all eligibility requirements of the project are met.

15 4. The supporting documentation submitted as part of
16 the financial claim must set forth that the work completed and/or materials purchased for
17 which compensation is sought was satisfactorily completed in accordance and pursuant
18 to this Agreement and as set forth in **Exhibit B**.

19 Invoices and all supporting documentation shall be submitted to District for
20 reimbursement via one of the following methods:

21 Hand-delivery or mail: San Joaquin Valley Air Pollution Control District

22 Attention: Mr. David Lopez

23 1990 East Gettysburg Avenue

24 Fresno, California 93726-0244

25 Email: grants@valleyair.org

26 District may deny reimbursement if any form, report, and/or invoice is
27 erroneous or incomplete, if the proper supporting documentation is not received, or if the
28 claim for payment was deemed ineligible, in whole or in part, by District and/or CARB.

District is not responsible for reimbursement to Contractor for expenditures, deemed ineligible and/or non-reimbursable. Contractor will only be reimbursed for eligible items as set forth in **Exhibit C**.

The amount to be paid to Contractor under this Agreement includes sales and use taxes, if any, incurred pursuant to this Agreement, including any such taxes due on equipment purchased by Contractor. Contractor shall not receive additional compensation for reimbursement of such taxes and shall not decrease work to compensate therefore.

9. SURPLUS FUNDS

Any compensation not expended by Contractor pursuant to the terms and conditions of this Agreement by the Project Term end date shall automatically revert to District. Only expenditures incurred by Contractor in the direct performance of this Agreement within the Project Term as identified in Paragraph 2 will be reimbursed by District. Allowable expenditures under this Agreement are specifically established and identified in **Exhibit C**.

10. CLOSEOUT PERIOD

Contractor shall submit all final claims **within 60 days of project completion**. No action will be taken by District on claims submitted beyond the closeout period without prior written authorization.

11. USE OF FUNDS RESTRICTION

Contractor agrees that funds under this award cannot be used for emissions reductions that are mandated under federal, state, or local law. Voluntary or elective emissions reductions measures shall not be considered to be "mandated," regardless of whether the reductions are included in the state implementation plan of a state.

12. TERMINATION

District may suspend or terminate this Agreement in whole or in part where, in the determination of District and/or CARB, there is

1. An illegal or improper use of funds;
2. A failure to comply with any term of this Agreement including **the CAP Guidelines and Exhibit B** by Contractor;
3. A substantially incorrect or incomplete report or deliverable submitted to District by Contractor; or
4. An improperly performed service and/or improperly completed project.

If the District makes a determination that one or more of the aforementioned events has occurred which would constitute a breach, the District shall first notify Contractor in writing and provide the Contractor with a thirty (30)-day period to cure the breach. If, after thirty (30) days, the Contractor has not cured the breach, the District may then provide thirty (30) days written notice of District's intent to suspend or terminate this Agreement.

In no event shall any payment by District constitute a waiver by District of any breach of this Agreement or any default, which may then exist on the part of Contractor. Neither shall such payment impair or prejudice any remedy available to District with respect to the breach or default. District shall have the right to demand of Contractor the repayment to District of any and all funds disbursed to Contractor under this Agreement during the term of this Agreement, which in the judgment of District were not expended in accordance with the terms of this Agreement. Contractor shall refund any such funds within ninety (90) days upon demand from District.

In addition to suspension or termination, District may seek through an appropriate court, any other remedies available at law, in equity, or otherwise specified in this Agreement.

13. GOVERNING LAW

This Agreement shall be governed in all respects by the laws of the State of California. Venue for any action arising out of this Agreement shall only be in Fresno County, California.

1 **14. AUDITS AND INSPECTIONS**

2 Contractor shall at any time during regular business hours, and as often as
3 District and/or CARB may deem necessary, make available to District and CARB for
4 examination all of its records and data with respect to the matters covered in this
5 Agreement within the terms of this Agreement and in accordance with **the CAP**
6 **Guidelines and Exhibit B**. Contractor shall, upon request by District and/or CARB,
7 permit District and CARB to audit and inspect all such records and data necessary to
8 ensure Contractor's compliance with the terms of this Agreement.

9 If deemed necessary, Contractor shall be subject to an audit by District
10 and/or CARB or its authorized representative to determine if the funding and revenues
11 received by Contractor were utilized as provided by law and this Agreement. If, after
12 audit, District makes a determination that funds provided to Contractor pursuant to this
13 Agreement were not spent in conformance with this Agreement or any other applicable
14 provisions of law, Contractor agrees to immediately reimburse District all funds
15 determined to have been expended not in conformance with said provisions.

16 Upon written request from District and/or CARB, Contractor shall provide
17 detailed documentation of all expenses and labor reports at any time throughout the
18 project. In addition, Contractor agrees to allow District and/or CARB or their designated
19 representative, upon written request, to have reasonable access to and the right of
20 inspection of all records that pertain to the project during the Project Term of this
21 Agreement and for a period of three (3) years after the end of the Project Term, unless
22 District notifies Contractor, prior to the expiration of such three-year period, that a longer
23 period of record retention is necessary. Further, Contractor agrees to incorporate an
24 audit of this project within any scheduled audits, when specifically requested by the
25 State. Contractor agrees to include a similar right to audit in any subcontract.

26 Contractor shall be subject to the examination and audit of the auditor
27 general for a period of three (3) years after final payment under contract (Government
28 Code § 8546.7).

1 **15. RETENTION OF RECORDS**

2 Contractor shall retain all project records and data for activities performed
3 under this Agreement, including financial and service revenue records, program
4 information and materials, and payment requests as specified in **Exhibit D**, for a
5 minimum of three (3) years after the final payment has been received or three (3) years
6 after the end of the Project Term or until all state audits are completed for that fiscal year,
7 whichever is later, unless otherwise specified in the funding Agreement.

8 **16. FALSE CLAIM**

9 Contractor is advised that providing false, fictitious, or misleading
10 information with respect to the receipt and disbursement of District grant funds may result
11 in criminal, civil, or administrative fines and/or penalties. Contractor, and its sub-
12 grantees, must promptly refer to Office of the Inspector General and District any credible
13 evidence that a principal, employee, agent, sub-grantee contractor, subcontractor, loan
14 recipient, or other person has submitted a false claim under the False Claims Act or has
15 committed a criminal or civil violation of laws pertaining to fraud, conflict of interest,
16 bribery, gratuity, or similar misconduct involving funds provided under this grant or sub-
17 grants awarded by District.

18 **17. CONFLICT OF INTEREST**

19 No officer, employee, or agent of District who exercises any function or
20 responsibility for planning and carrying out the services provided under this Agreement
21 shall have any direct or indirect personal financial interest in this Agreement. Contractor
22 shall comply with all federal and state conflict-of-interest laws, statutes, and regulations,
23 which shall be applicable to all parties and beneficiaries under this Agreement and any
24 officer, agent, or employee of District.

25 **18. COMPLIANCE WITH LAWS**

26 Contractor shall comply with all federal and state laws, statutes,
27 regulations, rules, and guideline that apply to performance and obtain any and all permits
28 required to its performance under this Agreement and those specified in **Exhibit B**,

1 including California driving eligibility, financial liability, prevailing wage and/or public
2 works laws.

3 **19. NONDISCRIMINATION STATEMENT OF COMPLIANCE**

4 During the performance of this Agreement, Contractor and its
5 subcontractors shall not unlawfully discriminate, harass or allow harassment, against any
6 employee or applicant for employment because of sex, sexual orientation, race, color,
7 ancestry, religious creed, national origin, disability (including HIV and AIDS), medical
8 condition (cancer), age, marital status, and denial of family care leave. Contractor and
9 its subcontractors shall insure that the evaluation and treatment of their employees and
10 applicants for employment are free of such discrimination and harassment. Contractor
11 and its subcontractors shall comply with the provisions of the Fair Employment and
12 Housing Act (Government Code Sections 12990 et seq.) and the applicable regulations
13 promulgated thereunder (California Code of Regulations, Title 2, Section 7285.0 et seq.).
14 The applicable regulations of the Fair Employment and Housing Commission
15 implementing Government Code Section 12990 (a-f) , set forth in Chapter 5 of Division
16 4 of Title 2 of the California Code of Regulations are incorporated into this Agreement by
17 reference and made a part of it as if set forth in full. Contractor and its subcontractors
18 shall give written notice of their obligations under this clause to labor organizations with
19 which they have a collective bargaining or other Agreement.

20 Contractor shall include the nondiscrimination and compliance provisions
21 of this clause in all subcontracts to perform work under this Agreement.

22 **20. MODIFICATION**

23 Any matters of this Agreement may be modified from time to time by the
24 written consent of all the parties without affecting the remainder. Determination of
25 whether a change to the Agreement is significant or non-significant will be at the
26 discretion of the District.

27 **A. Significant Changes to the Agreement**

28 Significant changes to this Agreement must be approved by District

1 through a formal amendment. The determination of a significant change is at the sole
2 discretion of the District. Significant changes include, but are not limited to:

- 3 1. Change of Contractor's legal name;
- 4 2. Change of Contractor and Sub-Contractor(s);
- 5 3. Changes to the Project that significantly modify the
- 6 work to be completed as identified in **Exhibit B**;

7 Contractor shall submit a request in writing to District for any significant
8 change. District will notify Contractor of the appropriate action in writing.

9 **B. Non-significant Changes to the Agreement**

10 Changes that are not significant to the Agreement may not need to be
11 approved through a formal amendment as determined by the District. Request for
12 changes to the Agreement believed to be non-significant shall be submitted by
13 Contractor to District in writing. Changes to the Agreement deemed non-significant by
14 District shall be documented in writing.

15 **C. Project Schedule**

16 The schedule for specific tasks in the Project may be adjusted as
17 necessary to accommodate reasonable and/or unforeseen circumstances that can
18 cause delay in the completion of the tasks. District will work directly with Contractor to
19 ensure all adjustments to the Project description in **Exhibit B** are reasonable and
20 adequate to complete the Project in a satisfactory manner by the Project Term end date
21 of the Agreement.

22 **21. NON-ASSIGNMENT**

23 Neither party shall assign or transfer this Agreement, nor their rights or
24 duties under this Agreement, without the prior express, written consent of the other party,
25 which shall not be unreasonably withheld or delayed.

26 **22. SUBCONTRACTORS**

27 Contractor shall not subcontract any part of this Agreement without
28 obtaining prior express, written consent of the District. Contractor shall provide a copy of

1 any sub-agreements with Subcontractors to the District for review. If at any time
2 Contractor finds it necessary to subcontract with a party other than those heretofore
3 identified in **Exhibit B**, and such party has obtained prior, express written consent of the
4 District, such party agrees to secure a payment bond from its respective subcontractor
5 in a form acceptable to the District, unless the District expressly agrees to waive the
6 payment bond requirement.

7 In addition, any party authorized to subcontract all or any part of this
8 Agreement shall ensure that the following contract terms are included in writing in all
9 subcontracts, subject to District approval:

10 **A.** Requirements of the Insurance section of this Agreement;

11 **B.** Indemnification of the District as stated in the Indemnification section
12 of this Agreement; and

13 **C.** Language addressing bond requirements of California Civil Code
14 section 9550 *et seq.*; if applicable, if the subcontract qualifies as a public works contract
15 as defined in California Civil Code section 8038 or Public Contract Code section
16 1101. Note that this determination is independent of public works determinations for the
17 purposes of prevailing wage requirements of California Labor Code section 1720 *et seq.*;

18 **D.** Language specifying that subcontractor agrees to comply with
19 prevailing wage laws, if applicable, as set forth in Labor Code section 1720 *et seq.*; and

20 **E.** All other applicable provisions as stated in this Agreement.

21 **23. BINDING ON SUCCESSORS**

22 This Agreement, including all covenants and conditions contained herein,
23 shall be binding upon and inure to the benefit of the parties, including their respective
24 successors-in-interest, assigns, and legal representatives.

25 **24. INDEMNIFICATION**

26 Contractor agrees to indemnify, save, hold harmless, and at District's
27 request, and at Contractor's sole expense, defend District, its boards, committees,
28 representatives, officers, agents, and employees from and against any and all costs and

1 expenses (including reasonable attorneys' fees and litigation costs), damages, liabilities,
2 claims, and losses (whether in contract, tort, or strict liability, including, but not limited to,
3 personal injury, death, and property damage) occurring or resulting to District that arises
4 from any negligent or wrongful acts or omissions of Contractor, its officers, agents,
5 subcontractors, or employees in their performance of this Agreement, save and except
6 claims or litigation arising out of the sole negligence or sole willful misconduct of District.

7 **25. INSURANCE**

8 Without limiting District's right to obtain indemnification from Contractor or
9 any third parties, Contractor, at its sole expense, shall maintain, in full force and effect,
10 the following insurance policies throughout the term of this Agreement:

11 **A.** Commercial general liability insurance with minimum limits of
12 coverage in the amount of Two Million Dollars (\$2,000,000) per occurrence;

13 **B.** Commercial automobile liability insurance which covers bodily injury
14 and property damage with a combined single limit with minimum limits of coverage in the
15 amount of one million dollars (\$1,000,000) per occurrence.

16 **C.** Workers' compensation insurance for all of its employees who will
17 be engaged in the performance of this Agreement in accordance with California law.

18 Except for workers' compensation insurance, such insurance policies shall
19 name District, its officers, agents, and employees, individually and collectively, as
20 additional insureds. Such additional insured coverage shall apply as primary insurance
21 and any other insurance, or self-insurance, maintained by District, its officers, agents, and
22 employees, shall be excess only and not contributing with insurance provided under
23 Contractor's policies herein. These insurances shall not be canceled or changed without
24 providing District written notice at least thirty (30) days prior to such cancelation or change
25 taking effect.

26 Prior to the commencement of performing its obligations under this
27 Agreement, Contractor shall provide certificates of insurance and additional insured
28 endorsements on the foregoing policies, as required herein, to District, stating that such

1 insurance coverages have been obtained and are in full force; that District, its officers,
2 agents, and employees will not be responsible for any premiums on the policy. This
3 insurance shall not be canceled or changed without a minimum of thirty (30) days'
4 advance, written notice given to District.

5 In the event Contractor fails to keep in effect at all times insurance
6 coverage as herein provided, District may, in addition to other remedies it may have,
7 suspend or terminate this Agreement upon the occurrence of such event.

8 **26. ADVERTISING, OUTREACH AND PROMOTIONS**

9 Contractor shall prepare outreach and educational materials in
10 consultation with the District and CSC, and conduct public outreach, press releases,
11 and press events necessary for the project to be successful. Contractor shall operate
12 in compliance with the Messaging & Communications Guide attached hereto and
13 incorporated herein as **Exhibit E**. The community engagement plan from the Contractor
14 is included in **Exhibit B**.

15 All outreach and education materials that include reference to this project,
16 such as fact sheets, infographics, multimedia tools such as videos, and websites must
17 display logos from the California Climate Investments and the District. The District shall
18 provide to Contractor the official logos.

19 The Contractor agrees to acknowledge the District and the California
20 Climate Investments program as a funding source whenever this project is publicized in
21 any news media, websites, brochures, publications, audiovisuals, or other types of
22 promotional material. The acknowledgment must read as follows:

- 23 • “[Insert Project Name] Project is a part of California Climate Investments, a
24 statewide initiative that puts billions of Cap-and-Trade dollars to work reducing
25 greenhouse gas emissions, strengthening the economy, and improving public
26 health and the environment – particularly in disadvantaged communities.”
- 27 • “[Insert Project Name] Project is a program of the Valley Air District.”
- 28 • “[Insert Project Name] Project un programa del Distrito del Aire del Valle.”

Contractor shall notify the District via email of any planned advertising, outreach or program promotion prior to launch.

27. NOTICES

The persons and their addresses having authority to give and receive notices under this Agreement are as follows:

CONTRACTOR

Gabriel A. Gonzalez

City Manager

City of Shafter

336 Pacific Avenue

Shafter, CA 93263

DISTRICT

Samir Sheikh

Executive Director/APCO

San Joaquin Valley Unified APCD

1990 East Gettysburg Avenue

Fresno, CA 93726

Any and all notices between District and Contractor provided for or permitted under this Agreement or by law shall be in writing and shall be deemed duly served when personally delivered to one of the parties, or in lieu of such personal service, when deposited in the United States mail, postage prepared, addressed to such party.

28. TIME IS OF THE ESSENCE

It is understood that for Contractor's performance under this Agreement, time is of the essence. The parties reasonably anticipate that Contractor will, to the reasonable satisfaction of District, complete all activities described in the Scope of Project in **Exhibit B** to this Agreement, with schedule and deadline flexibility as allowed and pre-approved by District provided that Contractor is not caused unreasonable delay in such performance.

29. NO THIRD-PARTY BENEFICIARIES

Notwithstanding anything else stated to the contrary herein, it is understood that Contractor's services and activities under this Agreement are being rendered only for its own benefit, and no other person, firm, corporation, or entity shall be deemed an intended third-party beneficiary of this Agreement.

///

1 **30. SEVERABILITY**

2 In the event that one or more of the provisions contained in this Agreement
3 shall for any reason be held to be unenforceable in any respect by a court of competent
4 jurisdiction, such holding shall not affect any other provisions of this Agreement, and the
5 Agreement shall then be construed as if such unenforceable provisions are not a part
6 hereof.

7 **31. FORCE MAJEURE**

8 Neither District nor the Contractor shall be liable for or deemed to be in
9 default or delay or failure in performance under the Grant Agreement or interruption of
10 services resulting, directly or indirectly, from acts of God, or acts or inaction of any third
11 party or third parties beyond the reasonable control of Contractor, such as supplier
12 delays, enemy or hostile government actions, civil commotion, strikes lockouts, labor
13 disputes, fire or other casualty, etc.

14 **32. ENTIRE AGREEMENT**

15 This Agreement constitutes the entire agreement between Contractor and
16 District with respect to the subject matter hereof and supersedes all previous
17 negotiations, proposals, commitments, writings, advertisements, publications, and
18 understandings of any nature whatsoever unless expressly included in this Agreement.

19 Any and all notices between District and Contractor provided for or
20 permitted under this Agreement or by law shall be in writing and shall be deemed duly
21 served when personally delivered to one of the parties, or in lieu of such personal service,
22 when deposited in the United States mail, postage prepared, addressed to such party.

23 **IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed
24 as of the day and year first hereinabove written.

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CONTRACTOR

City of Shafter

Gabriel A. Gonzalez
City Manager

DISTRICT

**San Joaquin Valley Unified Air Pollution
Control District**

Vito Chiesa
Governing Board Chair

Recommended for approval:
San Joaquin Valley Unified Air Pollution
Control District

Samir Sheikh
Executive Director/APCO

Approved as to legal form:
San Joaquin Valley Unified Air Pollution
Control District

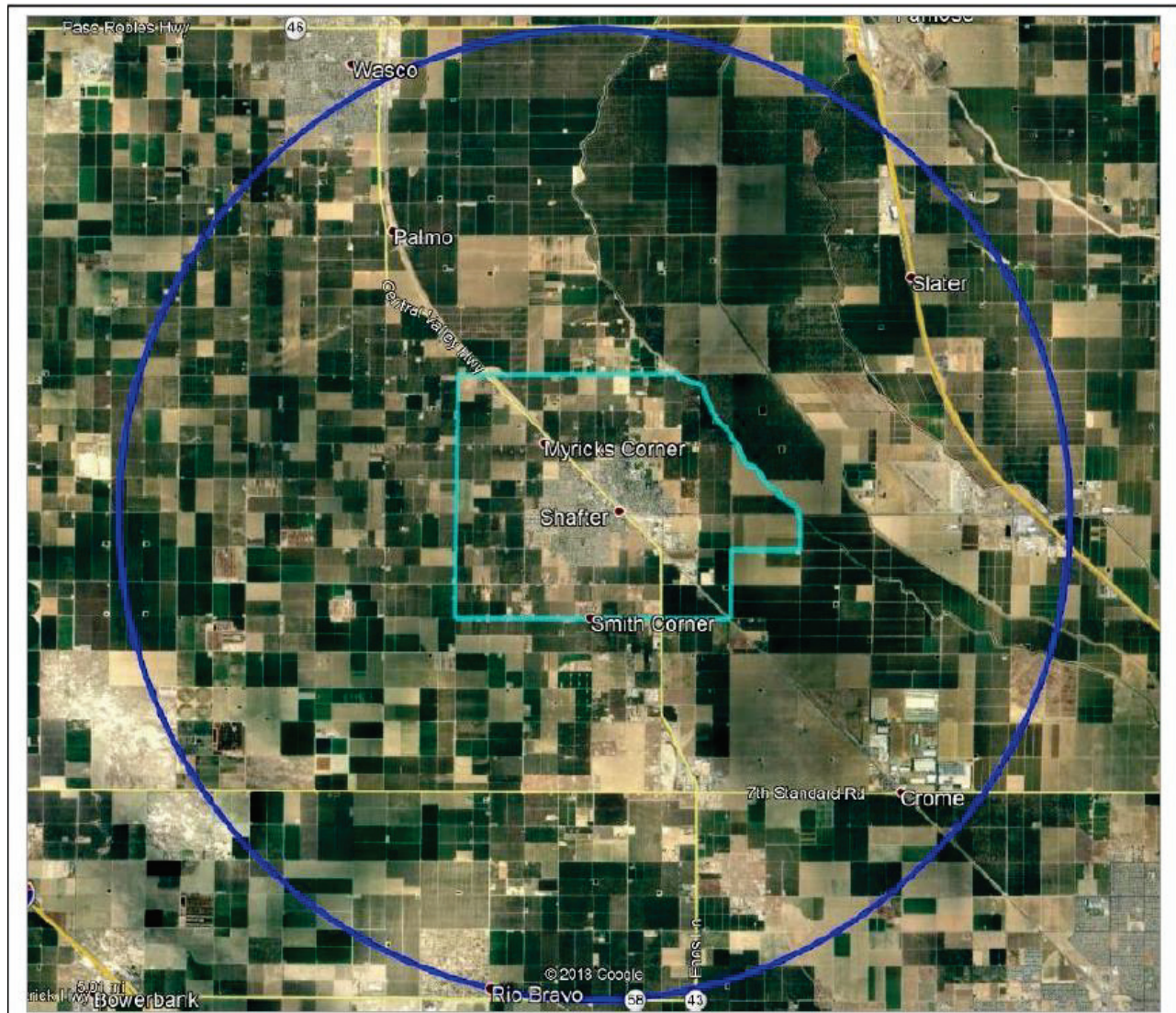
Annette A. Ballatore
District Counsel

Approved as to accounting form:
San Joaquin Valley Unified Air Pollution
Control District

Mario Orosco
Director of Administrative Services

For accounting use only:
Program: _____
Accounting No.: _____

**SHAFTER COMMUNITY BOUNDARY (LIGHT BLUE)
AND SEVEN MILE RADIUS (DARK BLUE)
GEOGRAPHIC LOCATION**



G-211499 City of Shafter
Lerdo Highway and Adjacent Avenues Bike Path Project
Project Overview

Project Description:

Lerdo Highway and Adjacent Avenues Bike Path Project (Project) will construct approximately five miles of new bike lanes along Lerdo Highway and its adjacent local avenues in Shafter, which will link local schools, parks, transit centers, and downtown businesses.

Shafter Community Benefits

The Project will afford community members residing near and around the aforementioned streets increased and enhanced modes of transportation by creating a dedicated bicycle path ultimately reducing emissions through less vehicle trips. Additional community benefits of this Project include:

- Reducing harmful vehicle emissions when automobile trips are replaced with bicycling
- Improving the quality of life for residents by providing safer, more cost-effective means of pedestrian and bicycle travel to important community resources and locations
- Improving accessibility and transportation services for the economically disadvantaged, non-drivers, and senior citizens

Project Costs and Grant Funding

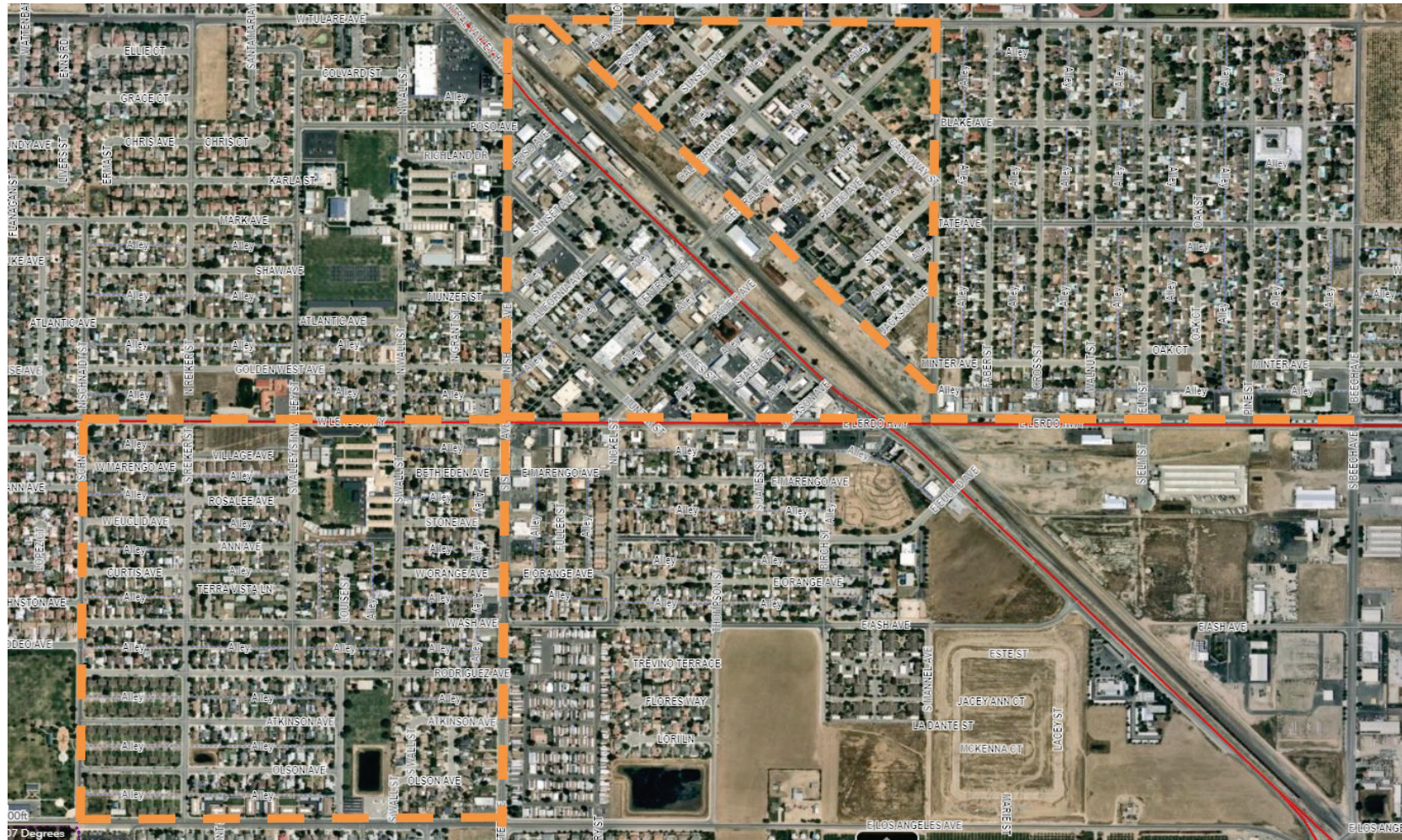
The City of Shafter has identified the following work items included in the project cost estimate: grinding, asphalt concrete, pavement sealing and bike lanes. Additionally, costs were estimated for engineering, administrative, and special studies fees. The total cost for the aforementioned work was estimated to be \$1,242,035.20.

The San Joaquin Valley Air Pollution Control District (District) governing board approved in April 2024 grant funding for this project for up to \$1,275,000 of eligible costs, as identified in the Shafter community AB 617 Road, Sidewalk, and Bike Infrastructure Improvement Program Plan, approved by CARB in June 2022.

Project Timeline

The City of Shafter has proposed a project implementation and completion timeline of approximately 9 months:

- July 2024 – August 2024: Funding agreement correspondence with the District, including contract offer and execution
- September 2024 – November 2024: Request for Proposals (RFP) for engineering services and award engineering services contract
- November 2024 – December 2024: CEQA documentation and preparation
- December 2024 – February 2025: Preparation of construction plans
- February 2025 – March 2025: Project and construction bidding
- March 2025 – April 2025: Project and construction award
- April 2025 – May 2025: Project construction and completion



ID	Task Name	Duration	Month -1	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9
1	Funding Agreement Execution	0 days		◆								
2	RFP for Engineering Services	2 mons										
3	Award Engineering Services Contract	0 days			◆							
4	CEQA	1 mon										
5	Prepare Construction Plans	2 mons										
6	Construction Bidding	1 mon										
7	Award Construction	1 mon										
8	Construction	2 mons										



Project: AB 617 Shafter Bike Lane Date: Thu 6/20/24	Task  Milestone 
--	--

				Appr. Dimensions (ft)					
Street	Limits		L	W	Pavement Grinding	Pavement Asphalt Overlay	Pavement Sealing	Bike Lanes	
E. Tulare Avenue	Shafter Avenue	- Mannel Avenue	2,640	36	\$0.00	\$0.00	\$47,520.00	\$10,560.00	
Walker Street	Tulare Avenue	- Mannel Avenue	3,500	48	\$0.00	\$0.00	\$84,000.00	\$14,000.00	
Mannel Avenue	Tulare Avenue	- Lerdo Highway	2,400	48	\$0.00	\$0.00	\$57,600.00	\$9,600.00	
N. Shafter Avenue	Tulare Avenue	- Lerdo Highway	2,640	48	\$63,360.00	\$237,600.00	\$63,360.00	\$10,560.00	
S. Shafter Avenue	Lerdo Highway	- Los Angeles Avenue	2,640	56	\$0.00	\$0.00	\$73,920.00	\$10,560.00	
West Lerdo Highway	Schnaidt Street	- Highway 43	5,280	46	\$0.00	\$0.00	\$121,440.00	\$21,120.00	
East Lerdo Highway	Highway 43	- Beech Avenue	2,640	70	\$0.00	\$0.00	\$92,400.00	\$10,560.00	
South Schnaidt Street	Lerdo Highway	- Los Angeles Avenue	2,640	46	\$0.00	\$0.00	\$60,720.00	\$10,560.00	
West Los Angeles Avenue	Schnaidt Street	- Shafter Avenue	2,640	46	\$0.00	\$0.00	\$60,720.00	\$10,560.00	
					Totals	\$63,360.00	\$237,600.00	\$661,680.00	\$108,080.00
							Construction Total	\$1,070,720.00	
							Engineering (10% of Const.)	\$107,072.00	
							Admin. (8% of Const.)	\$64,243.20	
							Grand Total	\$1,242,035.20	

Contingency - \$32,964.80
Total Grant Amount - \$1,275,000.00

ELIGIBLE PROJECT COSTS

Contractor: City of Shafter

Project Number: G-211499-A1

The project costs in the table below have been identified as eligible for reimbursement. Contractor is responsible for any costs/expenditures that exceed the total obligation of the District listed in **Section 6** of Agreement **G-211499-A1** . Items not listed in the table below are ineligible for reimbursement. Any changes to the costs necessary for the implementation of the Project are to be approved in advance by District in writing. All eligible costs must be supported by appropriate documentation.

Eligible Project Costs
Supplies, equipment, and materials
Labor and construction (including contracted services, mobilization, and traffic control)
Signs and interpretive aids communicating information about the project
Up to 25% for non-construction costs (i.e. permitting, design, and administration etc.)
Up to 30 % may be budgeted for contingency costs

San Joaquin Valley Air Pollution Control District

Claim for Payment Form

Road Paving and Sidewalk Infrastructure Project

Project Number:

Payee/Grantee : _____

Address : _____

City: _____

State: _____

Zip: _____

Please check
one of the
following :☐ Individual/Sole Proprietor☐ Trust/Estate☐ C Corporation (C Corp)☐ Other _____☐ S Corporation (S Corp)☐ Limited Liability Company☐ Partnership

(C=C Corp, S= S Corp,

P=Partnership) ► _____

Federal Tax I.D. # : _____

Social Security # : _____

Telephone # : _____

Date of Invoice	Reimbursable Item Description	Amount Paid	Grant Amount
Total Claim			

Signature of Signing Authority _____

Date _____

For District Use Only

<u>For District Use Only</u>	
SJVUAPCD Approval _____	Date _____
<u>Administrative Services Use Only</u>	
Audited By _____	Date _____
Reviewed By _____	Date _____

Object	Fund	Year	Dept	Sub-Dept	Type	Program	Phase	Entity	Amount	1099 Code
					-					
					-					
					-					
					-					
					-					
					-					
					-					
					-					
					-					
Vendor Number: _____									\$ _____	

MESSAGING, BRAND & COMMUNICATIONS GUIDE

STANDARDS AND BEST PRACTICES FOR MEDIA
FOR GRANTS AND INCENTIVES PROJECTS

PREPARED BY THE



San Joaquin Valley
AIR POLLUTION CONTROL DISTRICT

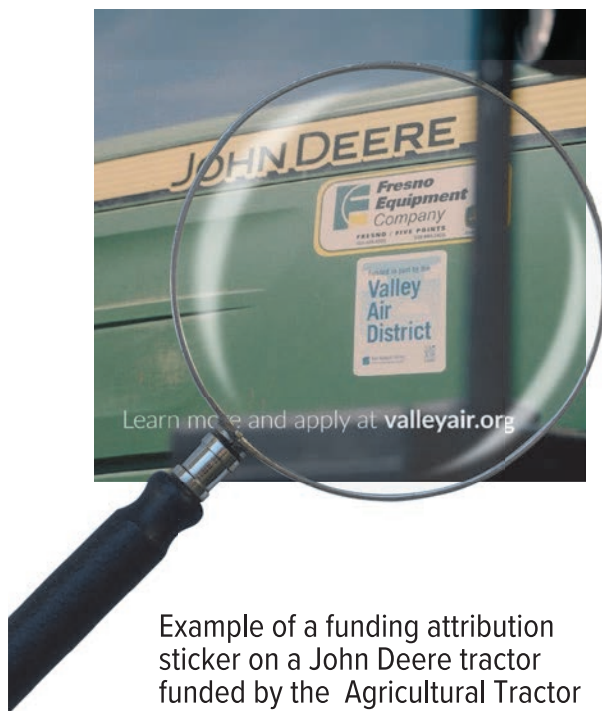
OUTREACH AND COMMUNICATIONS DEPARTMENT

APRIL 2024

OVERVIEW

The San Joaquin Valley Air Pollution Control District (Valley Air District) requires all entities promoting or receiving District grant funding to recognize and callout the District in any outreach related to the grant.

While not all material in this document applies to all grantees, at a minimum, all grantees **MUST recognize** the Valley Air District as the program/project funder, or the grant as a program of the Valley Air District in **EVERY** instance when and where the grant or program is referred in any virtual or physical space.



Example of a funding attribution sticker on a John Deere tractor funded by the Agricultural Tractor Replacement Program.



ABOUT

The San Joaquin Valley Air Pollution Control District (District) requires certain branding requirements for all grant and incentive projects funded and/or administered by the District. “Valley Air District” is the umbrella term for all this type of program outreach. These guidelines establish our visual, editorial, and brand identity standards when representing the District in communications.

The District developed this guide to emphasize the importance of the District’s Grants and Incentives Program as an essential piece of the over-arching air quality improvement strategy in the San Joaquin Valley. These guidelines are meant to assist grantees and their subcontractors in ensuring they are meeting all contractual outreach obligations and may not apply to all projects or in all circumstances.

The District funds and administers the distribution of over 500 million dollars in local, state and federal funds to San Joaquin Valley residents, municipalities, organizations and businesses on an annual basis. Projects include low-emission heavy-duty vehicles, zero-emission vehicles, commercial and residential lawn care, cleaner residential heating devices, low-emissions agricultural equipment, and much more.

This document provides guidance to grantees and contractors implementing District projects and programs around the San Joaquin Valley to ensure brand and messaging consistency. Specific requirements will be listed in contract agreements, and this document has been provided to support compliance with those requirements.

"Helping you communicate our brand's purpose and program objectives using earned and paid media to serve San Joaquin Valley Residents."

LOGO & BRANDING

LOGO

The District name and logo serve to bring under a single brand the many different grant programs being funded and administered by the San Joaquin Valley Air Pollution Control District. Since the District logo is our primary brand identifier, please apply it with care and respect. Its use is encouraged on promotional materials for events for which the District is the primary funder.

Logos are provided to grantees and their subcontractors as a “lock-up” with all components sized and positioned correctly. Only use the approved electronic artwork and never alter the logo in any way without approval from the District's Outreach and Communications Department.

- In any applications, the District logo should always be legible, dominant and unobstructed. This is essential in strengthening the District brand
- Equipment and vehicles funded by the District may be required to display a District logo and a “funded by” message via decals provided by the District



BRANDING

Our core brand fonts are "Proxima Nova Condensed" and "Lato." Below are the hex and css codes for our key brand colors.

■ HEX - #0066b3 CSS - rgb(0,102,179)

■ HEX - #009a65 CSS - rgb(0,154,101)



If your program/agency is required or chooses to use a District logo or a “funded by” decal, please submit an emailed request to public.education@valleyair.org as soon as possible for a variety of logo files and/or formats. A draft of your material may be required. Please include if your agency would like to use English and/or Spanish logos. See examples at the end of this document.



MEDIA RELEASES & EVENTS

MEDIA RELEASES AND EVENTS

Grantees are encouraged, whenever possible, and in some cases required to distribute press releases in both English and Spanish and organize press events at key milestones in coordination with relevant granting and administering agencies.

Key milestones might include:

- Grant award announcement
- Program launch to consumers
- Technology delivery
- Operational milestone (XX number of customers, miles driven, etc.)

Please send draft press releases and project or event collateral (e.g. save-the-date postcards, invitations, brochures, programs, signage, etc.) to public.education@valleyair.org for approval at least two weeks prior to release. The District can assist with distribution of press releases, and should be considered a partner in any event planned to promote the grant.

Please send copies of finalized documents, photos, news clips and collateral materials for further distribution and promotional use to public.education@valleyair.org as soon as possible either before or shortly after the event.

SOCIAL MEDIA

Follow the Valley Air District on Facebook, X, YouTube, Instagram, LinkedIn, Threads, and Nextdoor.

Tag the District in posts with program news and updates for additional amplification through multiple accounts.

Share posts provided by the District and use approved hashtags to connect with other projects and programs and to track post analytics. See page 11 for approved District hashtags.



FUNDING ATTRIBUTION & BOILERPLATE



We require ALL grantees and subcontractor to acknowledge the District anytime they are referencing projects or programs funded in whole or in part with District funds. The District funding attribution and boilerplate should be included on all outreach and public facing materials including but not limited to press releases, media advisories, printed and online collateral, event invitations/flyers/emails, project/program websites, and any other physical or virtual place where the program or grant is mentioned.

Whenever appropriate, grantees should provide public-facing materials in both English and Spanish. Additional languages such as Hmong or Punjabi should be considered for targeted populations.

ATTRIBUTION LANGUAGE

Attribution language gives credit to funders to acknowledge the agency that is placing or paying for advertising with an attribution statement or a 'tag.'

It is a standard best practice for advertising assets (e.g. TV, digital video, radio, out-of-home, and print) to acknowledge the funder that is placing or paying for the advertising with an attribution statement or a 'tag.' It is also required for some mediums by the Federal Communications Commission (FCC).

As a general rule of thumb, and to avoid any potential delays in launching your paid media ads, please use one of the following statements for all advertising assets:

1. ENGLISH:

- Funded by the Valley Air District
- This message has been paid for by the Valley Air District

2. SPANISH:

- Financiado por el Distrito del Aire del Valle
- Este mensaje fue pagado por el Distrito del Aire del Valle

FUNDING ATTRIBUTION CONT'D

BOILERPLATE

In public relations, a boilerplate (also known as an “about us” statement) is a short, standardized paragraph at the end of a press release, media advisories, printed collateral, event invitations and project/program websites that provides readers with a high-level background about your agency. The following boilerplate's should be used without alteration:

- ENGLISH:
 - [Insert program name] is a program of the Valley Air District.
- SPANISH:
 - [Insert program name] un programa del Distrito del Aire del Valle.

REFERRING TO GRANTING AND/OR ADMINISTRATIVE AGENCY

The District should also be referred to in all outreach and public facing materials such as press releases or other materials.

For example: The Valley Air District awarded [\$XX million dollars] to [Insert your program/agency name] for an [electric car-sharing program] in [your neighborhood/city/county]. The [Program Name] will make [100 zero-emission vehicles available to qualifying low-income residents to use up to five hours a week at no cost]. The [Program Name] is a program of the Valley Air District.

TYPES OF MEDIA



TELEVISION:

One of the required statements must be used to acknowledge that the program/grant is funded by the Valley Air District. When your business or agency is paying to place the ads, use your agency name and any attribution language as timing allows.



RADIO:

Identifying the advertiser is required. In most cases, driving listeners to a website that identifies the advertiser is sufficient and preferred due to the limited time afforded by :30 second radio spots. Funded projects can drive listeners to an appropriate site of their own or valleyair.org, or appropriate program landing pages. The website selected should contain relevant content that matches the issues being addressed in the ads.

OTHER MEDIA



PRINT / OUT-OF-HOME:

When possible, the advertiser should be identified. In some cases, driving consumers to a website that identifies the advertiser is sufficient. To avoid delays, it is safest to tag your ads with your organization’s name upfront. Funded projects can drive consumers to an appropriate site of their own, valleyair.org, or appropriate program landing pages. The website selected should contain relevant content that matches the issues being addressed in the ads.



DIGITAL:

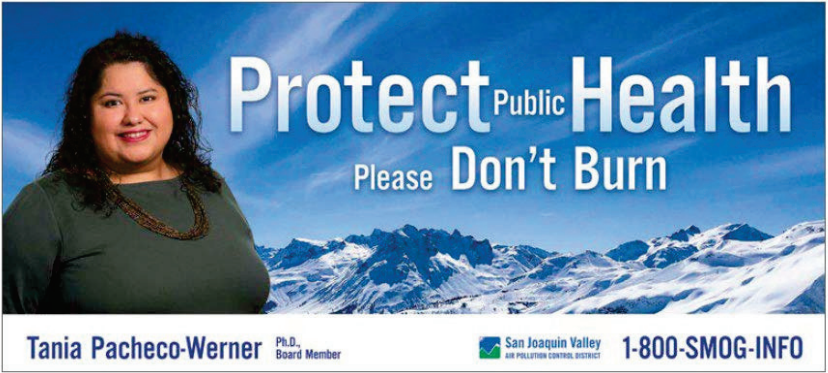
Connecting digital ads to a website that identifies the advertiser is sufficient. Funded projects can drive consumers to an appropriate site of their own, valleyair.org, or appropriate program landing pages. The website selected should contain relevant content that matches the issues being addressed in the ads.



EDUCATIONAL MATERIALS:

All educational materials (e.g. brochures, fact sheets, infographics, posters, reports, published documents, or materials) developed with Valley Air funds must include the following statement:

© [Current year] [Insert program/agency name]. Funded by the San Joaquin Valley Air Pollution Control District. (See example on back page).





PHOTOGRAPHY AND VIDEO RIGHTS AND RELEASES

All staff taking photographs or video of events or for promotional purposes must obtain appropriate releases.

- For content, video or images featuring people, a signed model release form is required from all individuals (or their guardians if under 18) who are visibly recognizable in the image frame. Releases are to remain on file as long as the images remain in use. An effective way to store the releases is to digitize them and store them with the original photo and video files.
- For content, video, or images featuring groups of people or crowds that do not include children under the age of 18, where no single person is identifiable, individual photo releases may not be required. However, a conspicuous crowd notification sign with language at the entrance to the event constitutes consent to be photographed or filmed for any Valley Air District purposes and should be posted at all entrances. *All photographs of children under the age of 18 require release forms signed by parents or guardians.*

REVIEW & APPROVALS

LOGO REQUESTS

All materials that will be distributed to the public will need to be reviewed and approved by the Chief Communications Officer. Please allow for at least a two (2) week turnaround time for the review process.

CONTACT

To request support, files or decals please call or email:

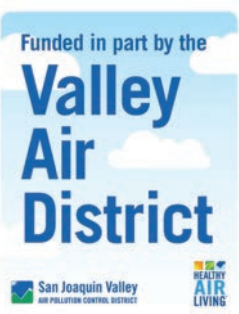
- public.education@valleyair.org
- 559-230-6000



ADDITIONAL RESOURCES

- **Website:** <https://www.valleyair.org>
- **Facebook:** <https://www.facebook.com/valleyair>
- **X:** <https://twitter.com/valleyair>
- **Instagram:** <https://www.instagram.com/valleyairdistrict>
- **YouTube:** <https://www.youtube.com/@healthyairliving>
- **NextDoor:** <https://nextdoor.com/agency-detail/ca/san-joaquin-valley/san-joaquin-valley-air-pollution-control-district>
- **Threads:** <https://www.threads.net/@valleyairdistrict>

LOGO EXAMPLES



APPROVED HASHTAGS

District-wide

- #AirQuality
- #CleanAirFunding
- #HALSchools
- #HealthyAirLiving
- #HealthyAirLivingSchools
- #MyRAAN
- #ValleyAir
- #ValleyAirApp
- #ValleyAirDistrict
- #ValleyCGYM
- #ZeroEmissions

Spanish (Español)

- #DistritoDelAireDelValle

AB 617

- #AB617ArvinLamont
- #AB617Fresno
- #AB617Shafter
- #AB617Stockton
- #CAClimateInvestments

Summer

- #BeSmokeReady
- #CleanAirRooms

Winter

- #ChooseNotToBurn
- #ClearTheAir
- #NoBurn

Ag Programs

- #AgGrants
- #TractorReplacementProgram

Air Filtration

- #ValleyHomeAirFiltration



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