



336 Pacific Avenue, Shafter, CA 93263
Meeting Held In-Person and Via Zoom and Livestream on YouTube.

**AGENDA
REGULAR MEETING
SHAFTER CITY COUNCIL
TUESDAY, NOVEMBER 19, 2024**

NOTICE TO THE PUBLIC:

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's Office during normal business hours at City Hall located at 336 Pacific Avenue, Shafter CA. In addition, such documents will be posted on the City's website at www.shafter.com.

CALL TO ORDER: 6:00 PM

ROLL CALL: Mayor Givens
Mayor Pro Tem Prout
Council Member Alvarado
Council Member Espinoza
Council Member Olvera

PLEDGE OF ALLEGIANCE: Mayor Givens

INVOCATION: Council Member Espinoza

APPROVAL OF AGENDA:

PRESENTATION:

1. Richland Jr High Girls Varsity Volleyball Resolution of Commendation
2. Shafter High Students Drug & Alcohol Prevention Presentation

PUBLIC COMMENT:

Those persons wishing to speak on any item included on the agenda, or on any matter within the subject matter jurisdiction of the City Council, are invited to speak from the podium and address the City Council. Speakers are limited to five minutes unless additional time is needed for translation. Please state your name and address for the record before making your presentation.

COUNCIL ANNOUNCEMENTS AND REPORTS:

On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. Council Members may ask a question for clarification,

make a referral to staff, or take action to have staff place a matter of business on a future agenda. No formal action by the Council will be taken unless an item is identified on the Agenda.

CONSENT CALENDAR:

All items on the consent calendar are considered routine and non-controversial by staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.

1. Approve General Checks: November 7, 2024, November 14, 2024.
2. Approve Payroll: November 1, 2024, November 1, 2024, November 6, 2024, November 6, 2024, November 7, 2024.
3. Approve Special Event Permit: Christmas Parade, Shafter Lions Club, Mannel Park, December 6, 2024.
4. Approve Special Event Permit: Christmas Tree Lighting & Sing, City of Shafter, Downtown Square, December 9, 2024.
5. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and accept the Treasurer’s Report for October 2024.
6. Ratify Certificate of Recognition: Kevin Gibson.
7. Council find that the approval of the final map is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; and approve the final map for Tract No. 7447.
8. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve a new three-year service agreement for citywide aerial imagery services proposed by Nearmap US, Inc. ("Nearmap"), quote number Q103524, in order to continue the expanded use of high-resolution imagery services; and authorize payment of \$27,250 for the first annual invoice payment of said Nearmap agreement.
9. Council find the action is exempt from the California Environmental Quality Act; and authorize the Deputy Public Works Director to award up to \$40,000 for on-site demolition waste diversion and removal at the City of Shafter Public Works Corporation Yard to Kern Asphalt Paving and Sealing, Inc.
10. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve a professional service agreement with Central California Appraisals for an amount of \$12,500 to provide property appraisal services for the site and building located at the city's MCCF property located at 1150 E. Ash Avenue, and authorize the City Manager to execute said agreement.
11. Council find the action is exempt from the California Environmental Quality Act; adopt Resolution 2996, a Resolution of the City Council of the City of Shafter approving participation in the Vegetative Barriers Emission Reduction Program.
12. Council find the emergency water well and tank repair work is exempt from the California Environmental Quality Act; ratify the City Manager’s declaration of a

public emergency and emergency repair work performed by Bakersfield Well & Pump and Witcher Electric at the water operations site containing Well #14 and Tank #2 valued at up to \$150,000.

13. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve the expenditure for Gossamer Grove Library Branch furniture per the quote provided by Demco, Inc. and estimated \$10,000 for a self-checkout station from MK Solutions for a total expenditure not to exceed \$50,000.
14. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve the professional services agreement with Total Aquatic Management for a feasibility study and preparation of an RFP for the operation of the Shafter Aquatic Center, with a total contract amount not to exceed \$6,480; approve a budget amendment to increase the Community Services - Professional Services budget by \$6,480, funded from the General Fund, to cover the consultant’s fees; and authorize the City Manager to execute the agreement and any necessary related documentation.
15. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; approve an agreement for the completion of Public Improvements with Lennar Homes of California, LLC for Tract 7447 subject to review and approval by the City Attorney and City Engineer; and authorize the City Manager to execute said agreement.
16. Council find that the action is exempt from the California Environmental Quality Act; approve a budget appropriation of \$25,000 in Transportation Development Act funds to Capital Improvement Project No. ST000038.25; approve a professional engineering services agreement with San Joaquin Engineering, Inc. (SJE) in an amount up to \$25,000 to provide design services for said project; and authorize the Public Works Director to award said professional services agreement.
17. Council find action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; and adopt the City of Shafter Employee Bi-Weekly Pay Schedule effective November 5, 2024.
18. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; staff recommends that the City Council approve the following actions to ensure the efficient and safe operation of Shafter's Public Transit services, funded exclusively through federal and state grants:
 1. Address safety concerns highlighted by previous city management, which identified the need to improve working conditions for drivers who currently manage multiple responsibilities while driving.
 2. Convert two part-time driver positions to full-time status to meet the demands of our expanding service area, particularly with the new route serving Wonderful Industrial Park.
 3. Approve pay adjustments for transit drivers to align compensation more closely with market rates as demonstrated in the recent comparative study, enhancing recruitment and retention.
 4. Approve a budget adjustment within the transit fund where the general fund is NOT impacted.

19. Council find the amendment of Resolution No. 2989 is exempt from the California Environmental Quality Act; and adopt Resolution No. 3001, a Resolution of the City Council of the City of Shafter Amending Resolution No. 2989 Adopting an Employment Agreement Template for Future Non-Represented City Department Heads.

PUBLIC HEARINGS:

Should anyone challenge any proposed action which is the subject of a public hearing listed on this agenda, that person challenging any action taken after the public hearing may be limited to raising only those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing.

1. **TENTATIVE TRACT MAP NO. 7052 EXTENSION OF TIME APPROVAL:** Council find the City of Shafter adopted a Negative Declaration for Tentative Tract No. 7052 on September 18, 2007 (Resolution No. 07-1946), therefore no additional CEQA analysis or documentation is required for the extension of time; and, adopt Resolution 2993, a Resolution of the City Council of the City of Shafter Approving a Two (2) Year Extension of Time for Tentative Tract Map No. 7052 located on the west side of Poplar Avenue between Lerdo Highway and W. Los Angeles Avenue, subject to the conditions approved by the City Council on September 18, 2007, to expire on September 18, 2026.

ROLL CALL

2. **TENTATIVE TRACT MAP NO. 6614 EXTENSION OF TIME APPROVAL:** Council conduct a public hearing; and, adopt Resolution No. 2994, a Resolution of the City Council of the City of Shafter approving a two (2) year extension of time for Tentative Tract Map No. 6614 located East of North Beech Avenue between East Fresno Avenue and East Tulare Avenue, subject to the conditions approved by the City Council on September 19, 2006, to now expire on March 19, 2027. See **Exhibit 5** for Resolution No. 2994.

ROLL CALL

3. **COMMUNITY FACILITIES DISTRICT NO. 0815 PROCEEDINGS:** Council find the action is not defined as a "project" per section 15378(b)(5) of the California Environment Quality Act; open and conduct a public hearing on the establishment of the City of Shafter Community Facilities District No. 0815, County of Kern, State of California ("CFD No. 0815"); take public testimony; close the public hearing; and then complete the following:

1. Adopt Resolution 2997, a Resolution of the City Council of the City of Shafter Establishing the City of Shafter Community Facilities District No. 0815, County of Kern, State of California, and the Boundaries Thereof;
2. Adopt Resolution 2998, a Resolution of the City Council of the City of Shafter Calling a Special Election and Submitting to the Voters of the City of Shafter Community Facilities District No. 0815, County of Kern, State of California a Proposition With Respect to the Annual Levy of Special Taxes Within Said Community Facilities District to Pay the Costs of Certain Services to be Provided by the Community Facilities District and a

Proposition With Respect to Establishing an Appropriations Limit for Said Community Facilities District;

3. Hold a special landowner election;
4. Adopt Resolution 2999, a Resolution of the City Council of the City of Shafter Declaring the Results of the Special Election for the City of Shafter Community Facilities District No. 0815, County of Kern, State of California, on the Propositions With Respect to (I) the Annual Levy of Special Taxes to Pay the Costs of Certain Services to be Provided by the Community Facilities District and (II) Establishing an Appropriations Limit; and
5. Conduct a first reading of the Ordinance 761, an Ordinance of the City Council of the City of Shafter Acting in its Capacity as the Legislative Body of the City of Shafter Community Facilities District No. 0815, County of Kern, State of California, Authorizing the Levy of a Special Tax in Such Community Facilities District.

ROLL CALL

MANAGEMENT REPORT:

1. **PLANNING COMMISSIONER CANDIDATE INTERVIEWS:** Council interview the Planning Commission candidates. Information only. No action requested.

ROLL CALL

2. **DECLARATION OF LAND LOCATED NEAR 1150 E. ASH AVENUE (APN 089-230-11) AS NON-EXEMPT SURPLUS PROPERTY:** Council find that the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; adopt Resolution 3000, a Resolution of the City Council of the City of Shafter Declaring property located at 1150 E. Ash Avenue (APN 089-230-11) as non-exempt surplus land; approving the form of Notice of Availability; directing the City Manager to comply with the requirements of the Surplus Land Act, Government Code Section 54220 et seq.

ROLL CALL

3. **HAUNTED HOUSE EVENT AT THE HARVEST FESTIVAL, ASSOCIATED COSTS, RETROACTIVE APPROVAL:** Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve the retroactive costs associated with the Haunted House Event on October 29, 2024, of \$22,125 with any necessary re-appropriation to cover non-budgeted expenses to take place at mid-year.

ROLL CALL

4. **CENTRAL AVENUE PARKING POLICIES AND RESTRICTIONS DISCUSSION:** Council discuss downtown parking conditions at Central Avenue and provide direction to staff for developing policies and restrictions for future action.

ROLL CALL

5. **DOWNTOWN STRATEGIC PLAN DISCUSSION:** Council to review the attached draft of the Downtown Revitalization Plan, discuss the proposed actions, and provide guidance on priorities, funding approach, and implementation steps.

ROLL CALL

CITY MANAGER COMMENTS AND REPORTS:

DEPARTMENT DIRECTOR COMMENTS AND REPORTS:

RECESS:

CLOSED SESSION:

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:** Pursuant to California Government Code, Section 54956.9(a). Name of Case: California Department of Tax and Fee Administration Petitions of the Cities of Alameda, et al (Williams-Sonoma DTC, Inc. Case IDs: 757063, 284-450, 20127075.
2. **CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION:** Pursuant to California Government Code, Section 54956.9(d)(2)/(e)(1). One Potential Case

ADJOURNMENT:

Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at least three (3) days prior to the meeting or time the special services are needed to allow City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk's Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., November 15, 2024. Yazmina Pallares, S/S, City Clerk

REMOTE PUBLIC PARTICIPATION IS ALLOWED IN THE FOLLOWING WAYS, SEE BELOW FOR INSTRUCTIONS.

1. You are strongly encouraged to observe the City Council meetings live via YouTube <https://www.youtube.com/user/CityofShafter/>
2. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by **6:00 PM on November 19, 2024** to the City Clerk at CityClerk@shafter.com
3. If you wish to make a written comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263.
4. If you wish to make a comment during the live meeting, callers must first register with the City Clerk at 661-746-5012 before the meeting begins to receive instructions and the call- in number and code. Please call by 5:00pm on the Monday prior to the City Council meeting to allow ample time for sign up. You will need to provide your name, phone number and the item number you wish to address.
5. All public comments are provided to the City Council and applicable Staff, for review and consideration by the Board prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City Council meeting.