



336 Pacific Avenue, Shafter, CA 93263
Meeting Held In-Person and Via Zoom and Livestream on YouTube.

**AGENDA
REGULAR MEETING
SHAFTER CITY COUNCIL
TUESDAY, JANUARY 21, 2025**

NOTICE TO THE PUBLIC:

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's Office during normal business hours at City Hall located at 336 Pacific Avenue, Shafter CA. In addition, such documents will be posted on the City's website at www.shafter.com.

CALL TO ORDER: 6:00 PM

ROLL CALL: Mayor Givens
Mayor Pro Tem Prout
Council Member Alvarado
Council Member Espinoza
Council Member Olvera

PLEDGE OF ALLEGIANCE: Mayor Givens

INVOCATION: Council Member Espinoza

APPROVAL OF AGENDA:

PRESENTATION:

1. Reflection 2024 End of Year Highlights
2. Planning Commissioner Commendation: Peter Frantz and Bob Wiebe.

PUBLIC COMMENT:

Those persons wishing to speak on any item included on the agenda, or on any matter within the subject matter jurisdiction of the City Council, are invited to speak from the podium and address the City Council. Speakers are limited to five minutes unless additional time is needed for translation. Please state your name and address for the record before making your presentation.

COUNCIL ANNOUNCEMENTS AND REPORTS:

On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. Council Members may ask a question for clarification,

make a referral to staff, or take action to have staff place a matter of business on a future agenda. No formal action by the Council will be taken unless an item is identified on the Agenda.

CONSENT CALENDAR:

All items on the consent calendar are considered routine and non-controversial by staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.

1. Approve General Checks: January 13, 2025, January 16, 2025.
2. Approve Payroll: December 27, 2024, January 8, 2025, January 10, 2025, January 10, 2025.
3. Approve Minutes: October 1, 2024, October 15, 2024.
4. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; and accept the Treasurer's Report for November 2024.
5. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; and accept the Treasurer's Report for December 2024.
6. Council find that the action is not defined as a "project" per Section 15378(b)(2) of the CEQA Guidelines; introduce for second reading, by title only, and waive reading, and adopt Ordinance No. 762, an ordinance of the City Council of the City of Shafter approving Zone Code Amendment No. 24-20, an amendment to Chapter 2 of Title 17 (Zoning Ordinance) of the Shafter Municipal Code to change the threshold for requiring City Council approval of expected people for special event permits from 50 to 300.
7. Council find the requested action is exempt and excluded from the California Environmental Quality Act and National Environmental Policy Act; approve construction plans and contract for the 2025 Santa Fe Way Pavement Improvement Project (Capital Improvement Program Project #ST00035) subject to review and approval by the City Engineer; and authorize the release of said construction plans and contract for formal bid procedures.
8. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; approve the renewal of the Support Contract in the amount of \$12,885.50 with Synapse for support of the City's Laserfiche Document Management System.
9. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; it is recommended that the City Council:
 1. Approve the selection of Revenue & Cost Specialists, LLC (RCS) to perform a Master Impact Fee Study and Cost Allocation Plan.
 2. Authorize the City Manager or Finance Director to enter into an agreement with RCS for an amount not to exceed \$39,200 to complete the project.

10. Council find the action is exempt from CEQA; authorize a budget amendment of \$50,000 to the Police Department, authorize the Public Works Director to execute a 12-month lease agreement with Williams Scotsman, Inc. in an amount up to \$50,000 for a temporary Police Department Substation Trailer.
11. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve the expenditure for work-stations per the quotes provided by Stinson's for a total expenditure of \$32,456.61.
12. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve the expenditure for an extended maintenance contract per the quote provided by AT&T for the reimbursable amount of \$40,423.96.

MANAGEMENT REPORT:

1. COUNCILMEMBER VOLUNTEERS FOR NORTH SHAFTER TRANSPORTATION IMPROVEMENTS AND SUSTAINABILITY PLAN AD HOC ADVISORY COMMITTEE:

Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; authorize two (2) Councilmembers to volunteer to serve on an ad hoc advisory committee for providing input on the development of the North Shafter Transportation Improvements and Sustainability Plan.

ROLL CALL

2. CENTRAL AVENUE BUSINESS WALK, PARKING SURVEY, AND TRAFFIC DATA DISCUSSION: Discuss possible parking remedies on Central Ave and provide guidance to staff.

ROLL CALL

CITY MANAGER COMMENTS AND REPORTS:

DEPARTMENT DIRECTOR COMMENTS AND REPORTS:

RECESS:

CLOSED SESSION:

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:** Pursuant to California Government Code, Section 54956.9(a). Name of Case: California Department of Tax and Fee Administration Petitions of the Cities of Alameda, et al (Williams-Sonoma DTC, Inc. Case IDs: 757063, 284-450, 20127075.
2. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Pursuant to California Government Code, Section 54956.8 Property: Rail and Industrial Parcels between Burbank Avenue and Seventh Standard Road, APNs 091-180-29, 091-251-48, 091-252-72, 091-261-13, 091-261-16, 091-261-47. Agency Negotiator: City Manager Lippincott. Negotiating Parties: Wonderful Real Estate Development, LLC., John Guinn, Chief Operating Officer. Under Negotiation: Price and terms.

ADJOURNMENT:

Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at

least three (3) days prior to the meeting or time the special services are needed to allow City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk's Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., January 16, 2025. Yazmina Pallares, S/S, City Clerk

REMOTE PUBLIC PARTICIPATION IS ALLOWED IN THE FOLLOWING WAYS, SEE BELOW FOR INSTRUCTIONS.

1. You are strongly encouraged to observe the City Council meetings live via YouTube <https://www.youtube.com/user/CityofShafter/>
2. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by **6:00 PM on January 21, 2025** to the City Clerk at CityClerk@shafter.com
3. If you wish to make a written comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263.
4. If you wish to make a comment during the live meeting, callers must first register with the City Clerk at 661-746-5012 before the meeting begins to receive instructions and the call-in number and code. Please call by 5:00pm on the Monday prior to the City Council meeting to allow ample time for sign up. You will need to provide your name, phone number and the item number you wish to address.
5. All public comments are provided to the City Council and applicable Staff, for review and consideration by the Board prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City Council meeting.