



336 Pacific Avenue, Shafter, CA 93263
Meeting Held In-Person and Via Zoom and Livestream on YouTube.

**AGENDA
REGULAR MEETING
SHAFTER CITY COUNCIL
TUESDAY, MARCH 4, 2025**

NOTICE TO THE PUBLIC:

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's Office during normal business hours at City Hall located at 336 Pacific Avenue, Shafter CA. In addition, such documents will be posted on the City's website at www.shafter.com.

CALL TO ORDER: 6:00 PM

ROLL CALL: Mayor Givens
Mayor Pro Tem Prout
Council Member Alvarado
Council Member Espinoza
Council Member Olvera

PLEDGE OF ALLEGIANCE: Mayor Givens

INVOCATION: Council Member Espinoza

APPROVAL OF AGENDA:

PRESENTATION:

1. American Red Cross Month Proclamation

PUBLIC COMMENT:

Those persons wishing to speak on any item included on the agenda, or on any matter within the subject matter jurisdiction of the City Council, are invited to speak from the podium and address the City Council. Speakers are limited to five minutes unless additional time is needed for translation. Please state your name and address for the record before making your presentation.

COUNCIL ANNOUNCEMENTS AND REPORTS:

On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. Council Members may ask a question for clarification, make a referral to staff, or take action to have staff place a matter of business on a

future agenda. No formal action by the Council will be taken unless an item is identified on the Agenda.

CONSENT CALENDAR:

All items on the consent calendar are considered routine and non-controversial by staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.

1. Approve General Checks: February 25, 2025, February 27, 2025.
2. Approval Payroll: February 14, 2025, February 21, 2025.
3. Approve Overtime Report: February 2025.
4. Approval of Minutes: Regular Meeting of November 19, 2024.
5. Approve Special Event Permit: The Hens Roost, First Friday and Shafter Market, Downtown Square, March 7, 2025, April 4, 2025.
6. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and approve the purchase of two 2025 Ford Police Utility vehicles with necessary outfitting for each vehicle for a total cost not to exceed \$171,233.
7. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve a change order in the amount of \$83,975.25, for the purchase of 3 dispatch station radio consolettes supporting hardware for installation.
8. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve one (1) cost proposal submitted by Learn Design Apply, Inc., dated February 13, 2025, totaling \$22,500, to fund consulting services necessary to assist the City's staff in reporting construction progress to the State of California; and authorize the Information Technology Manager to award a professional services agreement to Learn Design Apply, Inc. for \$22,500.
9. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve the renewal of the DocuSign electronic signature subscription in the amount of \$11,468.
10. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; accept plug-in hybrid electric vehicle bids publicly opened by staff on February 14, 2025; authorize the Public Works Director to award the purchase of one (1) plug-in hybrid electric vehicle for an amount up to \$44,000; and authorize the Public Works Director to file one (1) funding voucher application for \$20,000 in grant funds through the San Joaquin Valley Air Pollution Control District Public Benefit Grants Program for said vehicle purchase.
11. Council find the requested action is exempt from the California Environmental Quality Act; approve a Request for Proposals (RFP) for the Safe Streets and Roads For All (SS4A) Program Action Plan funded by Federal Award No. 693JJ32440592

subject to final review and approval by the City Engineer; and authorize the release of said RFP per applicable bidding and procurement procedures.

12. Council find the action is not defined as a "project" per Section 15378(b)(4) of the California Environmental Quality Act; approve an agreement for the completion of Public Improvements with Lennar Homes of California, LLC for Tract 7244 Phase 2 subject to review and approval by the City Attorney and City Engineer; and authorize the City Manager to execute said agreement.
13. Council find the action is not defined as a "project" per Section 15378(b)(4) of the California Environmental Quality Act; approve an agreement for the completion of Public Improvements with LGI Homes - California, LLC for Tract 6614 Phase 1 subject to review and approval by the City Attorney and City Engineer; and authorize the City Manager to execute said agreement.
14. Council find that the approval of the final map is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; and approve the final map for Tract No. 7244 Phase 2.

PUBLIC HEARINGS:

Should anyone challenge any proposed action which is the subject of a public hearing listed on this agenda, that person challenging any action taken after the public hearing may be limited to raising only those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing.

1. **UNMET TRANSIT NEEDS FISCAL YEAR 2025 2026:** Council find the action not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; conduct a public hearing; and adopt Resolution 3008, a Resolution of the City Council of the City of Shafter establishing Unmet Transit Needs findings for Fiscal Year 2025-2026.

ROLL CALL

2. **AMENDMENT NO. 1 TO DEVELOPMENT AGREEMENT NO. 23-21:** Council find the project is exempt from the California Environmental Quality Act; conduct hearing and introduce for first reading, by title only, and waive reading Ordinance No. 763, an Ordinance of the City Council of the City of Shafter approving Amendment No. 1 of Development Agreement No. 23-21 for Revised Tentative Tract No. 7244 as set forth in Exhibit "A" of the Ordinance.

ROLL CALL

MANAGEMENT REPORT:

1. **FISCAL YEAR 2024/2025 MID-YEAR BUDGET UPDATE:** Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; accept the 2024/2025 Mid-Year Budget update; and approve a minute order authorizing the Finance Director to amend the Fiscal Year 2024/2025 budget on specific requests as outlined in the report.

ROLL CALL

2. **ORDINANCE AMENDING CITY COUNCIL SALARY & BENEFITS PROVISIONS:** Council waive further reading, read by title only and introduce the following, Ordinance 764, an Ordinance of the City Council of the City of Shafter, California,

Amending Section 2.04.120 of the Shafter Municipal Code Relating to City Council Salary and Benefits; and provide direction concerning the pursuit of an amendment with the City's contract with the California Public Employee Retirement System to authorize City Council retirement benefits.

ROLL CALL

CITY MANAGER COMMENTS AND REPORTS:

DEPARTMENT DIRECTOR COMMENTS AND REPORTS:

RECESS:

CLOSED SESSION:

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:** Pursuant to California Government Code, Section 54956.9(a). Name of Case: California Department of Tax and Fee Administration Petitions of the Cities of Alameda, et al (Williams-Sonoma DTC, Inc. Case IDs: 757063, 284-450, 20127075.
2. **CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION:** Pursuant to California Government Code, Section 54956.9(d)(2)/(e)(1). One Potential Case
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Pursuant to California Government Code, Section 54956.8 Property: Portion of APN 482-200-76. Agency Negotiator: City Manager Lance Lippincott. Negotiating Parties: Kern County Fire Chief Duncan. Under Negotiation: Price and terms.

ADJOURNMENT:

Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at least three (3) days prior to the meeting or time the special services are needed to allow

City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk's Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., February 27, 2025. Yazmina Pallares, S/S, City Clerk

REMOTE PUBLIC PARTICIPATION IS ALLOWED IN THE FOLLOWING WAYS, SEE BELOW FOR INSTRUCTIONS.

1. You are strongly encouraged to observe the City Council meetings live via YouTube <https://www.youtube.com/user/CityofShafter/>
2. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by **6:00 PM on March 4, 2025** to the City Clerk at CityClerk@shafter.com
3. If you wish to make a written comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263.

4. If you wish to make a comment during the live meeting, callers must first register with the City Clerk at 661-746-5012 before the meeting begins to receive instructions and the call-in number and code. Please call by 5:00pm on the Monday prior to the City Council meeting to allow ample time for sign up. You will need to provide your name, phone number and the item number you wish to address.
5. All public comments are provided to the City Council and applicable Staff, for review and consideration by the Board prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City Council meeting.