



336 Pacific Avenue, Shafter, CA 93263
Meeting Held In-Person and Via Zoom and Livestream on YouTube.

**AGENDA
REGULAR MEETING
SHAFTER CITY COUNCIL
TUESDAY, APRIL 1, 2025**

NOTICE TO THE PUBLIC:

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's Office during normal business hours at City Hall located at 336 Pacific Avenue, Shafter CA. In addition, such documents will be posted on the City's website at www.shafter.com.

CALL TO ORDER: 6:00 PM

ROLL CALL: Mayor Givens
Mayor Pro Tem Olvera
Council Member Alvarado
Council Member Espinoza
Council Member Prout

PLEDGE OF ALLEGIANCE: Council Member Prout

INVOCATION: Council Member Alvarado

APPROVAL OF AGENDA:

PUBLIC COMMENT:

Those persons wishing to speak on any item included on the agenda, or on any matter within the subject matter jurisdiction of the City Council, are invited to speak from the podium and address the City Council. Speakers are limited to five minutes unless additional time is needed for translation. Please state your name and address for the record before making your presentation.

PRESENTATION:

1. Shafter High Lady Generals Junior Varsity Soccer Team Resolution of Commendation

COUNCIL ANNOUNCEMENTS AND REPORTS:

On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. Council Members may ask a question for clarification, make a referral to staff, or take action to have staff place a matter of business on a

future agenda. No formal action by the Council will be taken unless an item is identified on the Agenda.

CONSENT CALENDAR:

All items on the consent calendar are considered routine and non-controversial by staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.

1. Approve General Checks: March 24, 2025, March 27, 2025.
2. Approve Payroll: March 21, 2025.
3. Approve Overtime Report: March 2025.
4. Approve Special Event Permit: Schoeppner Shows, Carnival Rides, Mannel Park, May 2-5, 2025.
5. Approve Special Event Permit: Shafter Chamber of Commerce/Cinco de Mayo Committee, Cinco de Mayo Parade and Festival, Downtown and Mannel Park, May 3, 2025.
6. Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; approve the cancellation of the regularly scheduled City Council meeting of April 15, 2025.
7. Council find the requested action is exempt from the California Environmental Quality Act; adopt the City of Shafter Section 3 Compliance Plan; and authorize the City Manager, subject to review by the City Attorney, to make minor updates to the plan, including incorporation of forms and certifications to implement the plan.
8. Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; review Ordinance No. 736, adopting a Military Equipment Use Policy, and review and approve a report of updated inventory of Military Equipment utilized by the Shafter Police Department pursuant to Assembly Bill 481 (“AB 481”).
9. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve the expenditure for electronic citation (e-cite) per the quote provided by Crossroads Software, Inc. for \$39,600 and printer purchase from Barcodes for \$11,742.96 for a total cost of \$51,342.96
10. Council find the project is exempt from the California Environmental Quality Act; authorize a budget amendment to ST00038.2 of \$56,000 from the Transportation Development Act fund; approve a proposal from Provost & Pritchard Consulting Group in the amount of \$56,000 for design services related to the Zerker Road Reconstruction Phase IV Project; and authorize the Public Works Director to issue a Notice of Award and Notice to Proceed to Provost & Pritchard Consulting Group.
11. Council find that the action is not defined as a “project” under CEQA, as defined in Section 15378(b)(5) of the CEQA Guidelines: accept the public improvements completed for the 2024 Residential Street Improvement Project (#ST00021.24); approve an appropriation of Transportation Development Act funds totaling

\$19,645.07 to the project; and authorize the Deputy Public Works Director to file a notice of completion and acceptance of work for said improvements.

12. Council find that the action is not defined as a "project" under CEQA, as defined in Section 15378(b)(5) of the CEQA Guidelines: accept the public improvements completed for the Stringham Park Amenities (#PK00007); authorize a budget amendment of \$13,132.47 from the City's General Fund; and authorize the Deputy Public Works Director to file a notice of completion and acceptance of work for said improvements.
13. Council find that the action is not defined as a "project" under CEQA, as defined in Section 15378(b)(5) of the CEQA Guidelines: accept the public improvements completed for the Veterans Park Soccer Field Lighting Project (#PK00012); and authorize the Deputy Public Works Director to file a notice of completion and acceptance of work for said improvements.
14. Council find the requested action is exempt from the California Environmental Quality Act; accept and approve a cost proposal for the replacement of a traffic controller and installation of battery backup equipment submitted by Loop Electric, Inc. in the amount of \$54,810; and authorize the Public Works Director to award a construction contract for said services for an amount not to exceed \$60,000.
15. Council find the action is not defined as a "project" under CEQA; read by title only and waive second reading, and adopt Ordinance No. 765 (the "Ordinance"), an Ordinance of the City Council of the City of Shafter, California, acting as the legislative body of Community Facilities District No. 0816 ("CFD No. 0816"), authorizing the levy of special taxes within such community facilities district.

PUBLIC HEARINGS:

Should anyone challenge any proposed action which is the subject of a public hearing listed on this agenda, that person challenging any action taken after the public hearing may be limited to raising only those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing.

1. **EXTENSION OF TIME FOR TENTATIVE TRACT MAP NO. 7421:** City Council find the action has already complied with the California Environmental Quality Act; conduct a public hearing and adopt Resolution No. 3014, a Resolution of the City Council of the City of Shafter, approving a two (2) year extension of time for Tentative Tract Map No. 7421 located east of Community Drive and north of Eagle Creek Drive, subject to the conditions approved by the City Council on March 21, 2023, to now expire on March 21, 2027. **See Exhibit 2** for Resolution No. 3014.

ROLL CALL

MANAGEMENT REPORT:

1. **ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) FOR FISCAL YEAR 2023-2024:** Council find the action is not defined as a "Project" pursuant to Section 15378(b)(4) of the CEQA Guidelines; accept the Annual Comprehensive Financial Report (ACFR), Federal Single Audit, and SAS 114 letter, for the year ended June 30, 2024. Note: The Final ACFR will be uploaded on Monday, March 31, 2025, and will be available at at <https://www.shafter.com/153/Financial-Reports>.

ROLL CALL

2. CITY BRANDING PROJECT WITH CHANDLERTHINKS, LLC. APPROVAL:

Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; approve the final City Branding package, including the brand truths, Shafter's Storyline, a tagline, and a new logo for the City of Shafter, as developed through the branding initiative with Chandlerthinks, LLC.

ROLL CALL

3. DECLARATION OF LAND LOCATED NEAR RESNICK WAY AND EXPRESS AVENUE (APN 091-253-09) AS NON-EXEMPT SURPLUS PROPERTY:

Council find that the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; adopt Resolution 3015, a Resolution of the City Council of the City of Shafter Declaring property located near Resnick Way and Express Ave (APN 091-253-09) as non-exempt surplus land; approving the form of Notice of Availability; directing the City Manager to comply with the requirements of the Surplus Land Act, Government Code Section 54220 et seq.

ROLL CALL

4. SHAFTER AQUATIC CENTER MODULAR BUILDING PROJECT (PF00004)

AWARD: Council find the action is exempt from the California Environmental Quality Act; adopt Resolution 3016, a Resolution of the City Council of the City of Shafter, Awarding a Contract for the Aquatics Center Project; authorize the award of a contract to JTS Modular, Inc. in the amount of \$2,445,000 for the fabrication and installation of a modular building at the Shafter Aquatic Center; authorize the Public Works Director to issue a Notice of Award and Notice to Proceed to JTS Modular, Inc.; authorize the allocation of \$630,976.50 from the General Fund to replace Federal American Rescue Plan Act funds originally designated for this project; and approve a total project budget of \$2,700,000 to allow for contingencies and additional project-related costs.

ROLL CALL

CITY MANAGER COMMENTS AND REPORTS:

DEPARTMENT DIRECTOR COMMENTS AND REPORTS:

RECESS:

CLOSED SESSION:

- 1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:** Pursuant to California Government Code, Section 54956.9(a). Name of Case: California Department of Tax and Fee Administration Petitions of the Cities of Alameda, et al (Williams-Sonoma DTC, Inc. Case IDs: 757063, 284-450, 20127075).

ADJOURNMENT:

Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at least three (3) days prior to the meeting or time the special services are needed to allow City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed

within 72 hours prior to the meeting is available for public inspection in the City Clerk's Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., March 28, 2025. Yazmina Pallares, S/S, City Clerk

REMOTE PUBLIC PARTICIPATION IS ALLOWED IN THE FOLLOWING WAYS, SEE BELOW FOR INSTRUCTIONS.

1. You are strongly encouraged to observe the City Council meetings live via YouTube <https://www.youtube.com/user/CityofShafter/>
2. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by **6:00 PM on April 1, 2025** to the City Clerk at CityClerk@shafter.com
3. If you wish to make a written comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263.
4. If you wish to make a comment during the live meeting, callers must first register with the City Clerk at 661-746-5012 before the meeting begins to receive instructions and the call-in number and code. Please call by 5:00pm on the Monday prior to the City Council meeting to allow ample time for sign up. You will need to provide your name, phone number and the item number you wish to address.
5. All public comments are provided to the City Council and applicable Staff, for review and consideration by the Board prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City Council meeting.