



336 Pacific Avenue, Shafter, CA 93263
Meeting Held In-Person and Via Zoom and Livestream on YouTube.

**AGENDA
REGULAR MEETING
SHAFTER CITY COUNCIL
TUESDAY, MAY 20, 2025**

NOTICE TO THE PUBLIC:

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's Office during normal business hours at City Hall located at 336 Pacific Avenue, Shafter CA. In addition, such documents will be posted on the City's website at www.shafter.com.

CALL TO ORDER: 6:00 PM

ROLL CALL: Mayor Givens
Mayor Pro Tem Olvera
Council Member Alvarado
Council Member Espinoza
Council Member Prout

PLEDGE OF ALLEGIANCE: Council Member Alvarado

INVOCATION: Mayor Pro Tem Olvera

APPROVAL OF AGENDA:

PRESENTATION:

1. National Public Works Week Proclamation
2. Shafter Police Department "Standout Scholars"
3. Children's Center Resolution of Commendation

PUBLIC COMMENT:

Those persons wishing to speak on any item included on the agenda, or on any matter within the subject matter jurisdiction of the City Council, are invited to speak from the podium and address the City Council. Speakers are limited to five minutes unless additional time is needed for translation. Please state your name and address for the record before making your presentation.

COUNCIL ANNOUNCEMENTS AND REPORTS:

On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. Council Members may ask a question for clarification,

make a referral to staff, or take action to have staff place a matter of business on a future agenda. No formal action by the Council will be taken unless an item is identified on the Agenda.

CONSENT CALENDAR:

All items on the consent calendar are considered routine and non-controversial by staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.

1. Approve General Checks: May 2, 2025, May 6, 2025, May 7, 2025, May 15, 2025.
2. Approve Payroll: May 2, 2025, May 9, 2025.
3. Approve Overtime Report: April 2025.
4. Approval of Minutes: March 4, 2025.
5. Council find the action is not defined as a "Project" per Section 15378(b)(4) of the California Environmental Quality Act Guidelines; accept three (3) bids received for the purchase of a new street sweeper; authorize the Deputy Public Works Director to award the purchase of the street sweeper to MME Equipment for \$397,593.98; and authorize a budget adjustment within the Fiscal Year 2024-2025 budget by reallocating available funds from the Streets Division Maintenance and Operations (M&O) budget to the Fleet Replacement account for the purchase of a new street sweeper. This action will allow the City to replace an aging unit that has exceeded its useful life without impacting General Fund reserves.
6. Council find the action is not defined as a "project" per section 15378(b)(4) of the CEQA Guidelines; authorize purchase of property with APN 028-290-08 for public street right-of-way for the roundabout project at Highway 43 and Santa Fe Way in the amount not to exceed \$45,000.
7. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; approve the replacement of two old Juniper branded network switches in the amount of \$17,922.46.
8. Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; approve the project plans and specifications for the construction of the Police Department Substation Site Improvements Project; authorize the solicitation of formal bids for said project.
9. Council find the requested action is exempt from the California Environmental Quality Act; approve project plans and specifications for the construction of the Shafter Aquatic Center Site Improvement Project; and authorize the solicitation of formal bids for said project.

PUBLIC HEARINGS:

Should anyone challenge any proposed action which is the subject of a public hearing listed on this agenda, that person challenging any action taken after the public hearing may be limited to raising only those issues addressed at the public hearing described

in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing.

1. STATUS OF VACANCIES, RECRUITMENT, AND RETENTION EFFORTS IN ACCORDANCE WITH ASSEMBLY BILL (AB) 2561 (CALIFORNIA GOVERNMENT CODE SECTION 3502.3):

Council find action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; hold a public hearing to discuss the status of vacancies, recruitment, and retention efforts in accordance with AB 2561 (Government Code Section 3502.3); and receive and file the report.

ROLL CALL

MANAGEMENT REPORT:

1. POLICE DEPARTMENT SUBSTATION ELECTRICAL SWITCHGEAR

PURCHASE AWARD: Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; accept four (4) bids received for the Police Department Substation Electrical Switchgear; find the bid submitted by Elite Power & Systems to be non-responsive; and authorize the Deputy Public Works Director to award the purchase of the Police Department Substation Electrical Switchgear to Royal Industrial Solutions as the lowest responsive bidder in the amount of \$87,437.41.

ROLL CALL

2. CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENT FOR SANTA FE WIDENING PROJECT PRELIMINARY ENGINEERING AND ENVIRONMENT

CERTIFICATION: Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; authorize a budget appropriation of unallocated traffic mitigation reserve funds totaling \$1,000,000 to the Capital Improvement Program (CIP); and authorize the creation of one (1) new Streets CIP project entitled "Santa Fe Way Widening Project".

ROLL CALL

3. DOWNTOWN HOLIDAY DISPLAYS DISCUSSION: Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; and recommends that the City Council discuss and provide direction regarding which holidays and seasonal themes should be featured at the Downtown Square, including criteria for inclusion and scheduling priorities for upcoming years.

ROLL CALL

4. CITY COUNCIL GOVERNANCE POLICIES & PROTOCOLS DISCUSSION:

Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; review the attached sample governance policies and protocols and provide direction on the establishment of formal City Council governance policies and protocols.

ROLL CALL

CITY MANAGER COMMENTS AND REPORTS:

DEPARTMENT DIRECTOR COMMENTS AND REPORTS:

1. BODY-WORN CAMERA IMPLEMENTATION

2. TECHNOLOGIES USED FOR CITY STREET MANAGEMENT AND IMPROVEMENTS - VAISALA PAVEMENT MANAGEMENT SYSTEM

RECESS:

CLOSED SESSION:

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Pursuant to California Government Code, Section 54956.8 Property: APN 027-150-03 Agency Negotiator: City Manager Lippincott. Negotiating Parties: Bik Pannu, No West County Prop Management LLC. Under Negotiation: Price and terms."

ADJOURNMENT:

Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at least three (3) days prior to the meeting or time the special services are needed to allow

City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk's Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., May 15, 2025. Yazmina Pallares, S/S, City Clerk

REMOTE PUBLIC PARTICIPATION IS ALLOWED IN THE FOLLOWING WAYS, SEE BELOW FOR INSTRUCTIONS.

1. You are strongly encouraged to observe the City Council meetings live via YouTube <https://www.youtube.com/user/CityofShafter/>
2. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by **6:00 PM on May 20, 2025** to the City Clerk at CityClerk@shafter.com
3. If you wish to make a written comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263.
4. If you wish to make a comment during the live meeting, callers must first register with the City Clerk at 661-746-5012 before the meeting begins to receive instructions and the call-in number and code. Please call by 5:00pm on the Monday prior to the City Council meeting to allow ample time for sign up. You will need to provide your name, phone number and the item number you wish to address.
5. All public comments are provided to the City Council and applicable Staff, for review and consideration by the Board prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City Council meeting.