



336 Pacific Avenue, Shafter, CA 93263
Meeting Held In-Person and Via Zoom and Livestream on YouTube.

**AGENDA
REGULAR MEETING
SHAFTER CITY COUNCIL
TUESDAY, JUNE 17, 2025**

NOTICE TO THE PUBLIC:

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's Office during normal business hours at City Hall located at 336 Pacific Avenue, Shafter CA. In addition, such documents will be posted on the City's website at www.shafter.com.

CALL TO ORDER: 6:00 PM

ROLL CALL: Mayor Givens
Mayor Pro Tem Olvera
Council Member Alvarado
Council Member Espinoza
Council Member Prout

PLEDGE OF ALLEGIANCE: Council Member Espinoza

INVOCATION: Council Member Alvarado

APPROVAL OF AGENDA:

PRESENTATION:

1. National Social Media Day - June 30

PUBLIC COMMENT:

Those persons wishing to speak on any item included on the agenda, or on any matter within the subject matter jurisdiction of the City Council, are invited to speak from the podium and address the City Council. Speakers are limited to five minutes unless additional time is needed for translation. Please state your name and address for the record before making your presentation.

COUNCIL ANNOUNCEMENTS AND REPORTS:

On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. Council Members may ask a question for clarification, make a referral to staff, or take action to have staff place a matter of business on a future agenda. No formal action by the Council will be taken unless an item is identified on the Agenda.

CONSENT CALENDAR:

All items on the consent calendar are considered routine and non-controversial by staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.

1. Approve Payroll: June 2, 2025, June 13, 2025.
2. Approve General Checks: June 9, 2025, June 12, 2025.
3. Accept Treasurer's Reports: April 2025.
4. Approval of Minutes: April 1, 2025, May 6, 2025, May 6, 2025.
5. Approve Resolution of Commendation: 2024-25 Shafter High School Girls Varsity Track & Field
6. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; approve the purchase and installation of two secure HID door access panels by Tel-Tec, to be located at the east and west entrances, in the total amount of \$11,298.07.
7. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; approve professional services agreements with JAS Pacific and CSG Consultants, Inc. for on-call plan review and building inspection services in a combined amount not to exceed \$400,000; and authorize the City Manager to execute both agreements.
8. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; approve the purchase of one 2024 Ford Transit 350 gas-powered van from AZ Bus Sales in the amount not to exceed \$102,000 through the CalACT cooperative purchasing program, with the intent to fund the purchase using TIRCP/ZETCP transit grant funds or, if ineligible, through Transportation Development Act (TDA) funds.
9. Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; ratify the Public Works Director's execution of the Program Participation Agreement with Willdan Energy Solutions for the replacement of up to seven water heaters at City facilities through the PG&E Government/K-12 Program; and authorize the Public Works Director to take all necessary steps to complete the work in accordance with the program requirements, including coordination of permitting, inspections, and any demand response participation decisions at a later date.
10. Council find the action is exempt from the California Environmental Quality Act (CEQA); approve project plans and specifications for the East Tulare Avenue Pedestrian Improvements Project; and authorize the solicitation of formal construction bids for said project.
11. Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; accept the dedications of easement for street and public utility purposes from Shafter Free Will Baptist Church; and authorize the City Engineer to record said documents.

12. Council find that the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; authorize the Public Works Director to sign the renewal agreement with Urban SDK for traffic data and analysis services for Fiscal Years 2025/2026; and 2026/2027 at an annual cost of \$15,000, for a total of \$30,000 over the two-year term.
13. Council find that action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve an agreement with BSK Associates for Special Inspection and Materials Testing Services at North Shafter Community Park in an amount not to exceed \$50,000; and authorize the Public Works Director to execute the agreement and any related documents necessary to provide the necessary project services.
14. Council find that the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; adopt Resolution 3023, a Resolution of the City Council of the City of Shafter Adopting a List of Projects for Fiscal Year 2025-2026 Funded by Senate Bill 1: The Road Repair and Accountability Act of 2017.
15. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 3024, a Resolution of the City Council of the City of Shafter Initiating Proceedings for the Annual Levy and Collection of Assessments Within Existing City Landscaping and Lighting Districts for Fiscal Year 2025-2026 for the Maintenance and Servicing of Lighting and Landscaping (Pursuant to the Landscaping and Lighting Act of 1972).
16. Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; adopt Resolution 3025, a Resolution of the City Council of the City of Shafter approving the Engineer’s Reports and declaring intention to Levy and Collect Assessments within existing Landscaping and Lighting Districts (“L&L(s)” for Fiscal Year 2025-2026 Pursuant to the Landscaping and Lighting Act of 1972 for the maintenance and servicing of Lighting and Landscaping, and giving notice of and setting the time and place of the Hearing on the Annual Levy of Assessments.
17. Council find that the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 3026, a Resolution of the City Council of the City of Shafter Authorizing the filing of an application for Congestion Mitigation and Air Quality (CMAQ) program and committing the necessary local match and stating the assurance to complete the project.
18. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 3027, a Resolution of the City Council of the City of Shafter authorizing the filing of an application for Regional Surface Transportation Program (RSTP) funding and committing the necessary local match and stating the assurance to complete the project”.
19. Council find the action is not defined as a “project” per Section 15378(b)(2) of the CEQA Guidelines; and introduce for second reading by title only, waive further reading, and adopt Ordinance 768, An Ordinance of the City Council of the City Of Shafter, California, Amending and Restating Chapter 2.68 of the Shafter Municipal Code relating to the City’s Purchasing and Public Bidding Procedures.

PUBLIC HEARINGS:

Should anyone challenge any proposed action which is the subject of a public hearing listed on this agenda, that person challenging any action taken after the public hearing may be limited to raising only those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing.

1. **ZONE CODE AMENDMENT NO. 25-21:** City Council conduct public hearing and introduce for first reading, by title only, and waive reading of Ordinance No. 766, an Ordinance of the City Council of the City of Shafter approving Zone Code Amendment No. 25-21, a proposal to amend Title 17 of the Shafter Municipal Code (Zoning Ordinance) to prohibit the establishment of smoke shops, hookah lounges and tobacco stores in all zoning districts within the City of Shafter, as shown in Exhibit "A".

ROLL CALL

2. **ZONE CHANGE NO. 25-78:** City Council conduct public hearing and introduce for first reading, by title only, and waive reading of Ordinance No. 767, an Ordinance of the City Council of the City of Shafter approving Zone Change No. 25-78 as depicted in Exhibit "A", to change the zoning designation of APNs 027-170-02 and 027-170-03 from Downtown Commercial (DC) zoning to General Commercial (GC) zoning.

ROLL CALL

MANAGEMENT REPORT:

1. **APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-2026 CONSISTENT WITH ARTICLE XIIIB OF THE CALIFORNIA CONSTITUTION AND SELECTING THE ANNUAL ADJUSTMENT FACTORS:** Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 3021, a Resolution of the City Council of the City of Shafter Setting Forth an Appropriations Limit for Fiscal Year 2025-2026 Consistent with Article XIII B of the California Constitution and Selecting the Annual Adjustment Factors.

ROLL CALL

2. **ANNUAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2025-2026:** Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 3022, a Resolution of the City Council of the City of Shafter, California, approving and adopting the Annual Operating Budget and Capital Improvement Plan for Fiscal Year 2025/2026 and appropriating the funds necessary to meet the expenditures set forth therein.

ROLL CALL

3. **NORTH SHAFTER COMMUNITY PARK PROJECT (#PK00008) CONTRACT AWARD:** Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; accept four (4) bids received for the North Shafter Community Park Project #PK00008; overrule one (1) bid protest submitted by Superior Construction; authorize a budget amendment of \$300,000 from the General Fund to said project; authorize the Public Works Director to issue a notice of award and notice to proceed to Derrick D Enterprise, Inc. as the lowest responsive bidder in an amount up to \$5,800,000, to include the base bid and all additive alternate items, excluding bid line item M3.

ROLL CALL

- 4. DIRECTION TO STAFF REGARDING COUNCIL APPROVAL OF SPECIAL EVENTS REQUIRING ROAD CLOSURES:** Council find the action is not defined as a "project" per Section 15378(b)(2) of the CEQA Guidelines; provide staff direction on how to process special events permits requiring road closures.

ROLL CALL

- 5. BEECH AVENUE CONNECTION AT PLANNED SANTA FE WAY ROUNDABOUT STATUS AND DIRECTION:** Find that the requested action is not defined as a "project" pursuant to Section 15378(b)(5) of the California Environmental Quality Act (CEQA) Guidelines; receive a presentation on the Beech Avenue connection options related to the planned roundabout at the intersection of Highway 43 and Santa Fe Way; and provide direction to Staff regarding the City's conditions for a potential closure of the Beech Avenue connection, to be reflected in the "Request for Authority to Alter Highway-Rail Crossings Pursuant to Commission General Order 88-B" submitted to the California Public Utilities Commission (CPUC).

ROLL CALL

CITY MANAGER COMMENTS AND REPORTS:

DEPARTMENT DIRECTOR COMMENTS AND REPORTS:

RECESS:

CLOSED SESSION:

- 1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Pursuant to California Government Code, Section 54956.8 Property: APN 028-180-22, APN 028-280-70, and APN 089-230-18 Agency Negotiator: Lance Lippincott, City Manager Negotiating Parties: California High Speed Rail Under Negotiation: Price and Terms.
- 2. CONFERENCE WITH LABOR NEGOTIATORS:** Pursuant to California Government Code, Section 54957.6 Agency Representative: Lance Lippincott, City Manager. Unrepresented Employee Title: Assistant Chief of Police.

ADJOURNMENT:

Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at least three (3) days prior to the meeting or time the special services are needed to allow

City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk's Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., June 13, 2025. Yazmina Pallares, S/S, City Clerk

**REMOTE PUBLIC PARTICIPATION IS ALLOWED IN THE FOLLOWING WAYS, SEE
BELOW FOR INSTRUCTIONS.**

1. You are strongly encouraged to observe the City Council meetings live via YouTube <https://www.youtube.com/user/CityofShafter/>
2. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by **6:00 PM on June 17, 2025** to the City Clerk at CityClerk@shafter.com
3. If you wish to make a written comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263.
4. If you wish to make a comment during the live meeting, callers must first register with the City Clerk at 661-746-5012 before the meeting begins to receive instructions and the call- in number and code. Please call by 5:00pm on the Monday prior to the City Council meeting to allow ample time for sign up. You will need to provide your name, phone number and the item number you wish to address.
5. All public comments are provided to the City Council and applicable Staff, for review and consideration by the Board prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City Council meeting.