



336 Pacific Avenue, Shafter, CA 93263
Meeting Held In-Person and Via Zoom and Livestream on YouTube.

**AGENDA
REGULAR MEETING
SHAFTER CITY COUNCIL
TUESDAY, JUNE 17, 2025**

NOTICE TO THE PUBLIC:

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's Office during normal business hours at City Hall located at 336 Pacific Avenue, Shafter CA. In addition, such documents will be posted on the City's website at www.shafter.com.

CALL TO ORDER: 6:00 PM

ROLL CALL: Mayor Givens
Mayor Pro Tem Olvera
Council Member Alvarado
Council Member Espinoza
Council Member Prout

PLEDGE OF ALLEGIANCE: Council Member Espinoza

INVOCATION: Council Member Alvarado

APPROVAL OF AGENDA:

PRESENTATION:

1. National Social Media Day - June 30

PUBLIC COMMENT:

Those persons wishing to speak on any item included on the agenda, or on any matter within the subject matter jurisdiction of the City Council, are invited to speak from the podium and address the City Council. Speakers are limited to five minutes unless additional time is needed for translation. Please state your name and address for the record before making your presentation.

COUNCIL ANNOUNCEMENTS AND REPORTS:

On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. Council Members may ask a question for clarification, make a referral to staff, or take action to have staff place a matter of business on a future agenda. No formal action by the Council will be taken unless an item is identified on the Agenda.

CONSENT CALENDAR:

All items on the consent calendar are considered routine and non-controversial by staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.

1. Approve Payroll: June 2, 2025, June 13, 2025.
2. Approve General Checks: June 9, 2025, June 12, 2025.
3. Accept Treasurer's Reports: April 2025.
4. Approval of Minutes: April 1, 2025, May 6, 2025, May 6, 2025.
5. Approve Resolution of Commendation: 2024-25 Shafter High School Girls Varsity Track & Field
6. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; approve the purchase and installation of two secure HID door access panels by Tel-Tec, to be located at the east and west entrances, in the total amount of \$11,298.07.
7. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; approve professional services agreements with JAS Pacific and CSG Consultants, Inc. for on-call plan review and building inspection services in a combined amount not to exceed \$400,000; and authorize the City Manager to execute both agreements.
8. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; approve the purchase of one 2024 Ford Transit 350 gas-powered van from AZ Bus Sales in the amount not to exceed \$102,000 through the CalACT cooperative purchasing program, with the intent to fund the purchase using TIRCP/ZETCP transit grant funds or, if ineligible, through Transportation Development Act (TDA) funds.
9. Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; ratify the Public Works Director's execution of the Program Participation Agreement with Willdan Energy Solutions for the replacement of up to seven water heaters at City facilities through the PG&E Government/K-12 Program; and authorize the Public Works Director to take all necessary steps to complete the work in accordance with the program requirements, including coordination of permitting, inspections, and any demand response participation decisions at a later date.
10. Council find the action is exempt from the California Environmental Quality Act (CEQA); approve project plans and specifications for the East Tulare Avenue Pedestrian Improvements Project; and authorize the solicitation of formal construction bids for said project.
11. Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; accept the dedications of easement for street and public utility purposes from Shafter Free Will Baptist Church; and authorize the City Engineer to record said documents.

12. Council find that the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; authorize the Public Works Director to sign the renewal agreement with Urban SDK for traffic data and analysis services for Fiscal Years 2025/2026; and 2026/2027 at an annual cost of \$15,000, for a total of \$30,000 over the two-year term.
13. Council find that action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve an agreement with BSK Associates for Special Inspection and Materials Testing Services at North Shafter Community Park in an amount not to exceed \$50,000; and authorize the Public Works Director to execute the agreement and any related documents necessary to provide the necessary project services.
14. Council find that the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; adopt Resolution 3023, a Resolution of the City Council of the City of Shafter Adopting a List of Projects for Fiscal Year 2025-2026 Funded by Senate Bill 1: The Road Repair and Accountability Act of 2017.
15. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 3024, a Resolution of the City Council of the City of Shafter Initiating Proceedings for the Annual Levy and Collection of Assessments Within Existing City Landscaping and Lighting Districts for Fiscal Year 2025-2026 for the Maintenance and Servicing of Lighting and Landscaping (Pursuant to the Landscaping and Lighting Act of 1972).
16. Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; adopt Resolution 3025, a Resolution of the City Council of the City of Shafter approving the Engineer’s Reports and declaring intention to Levy and Collect Assessments within existing Landscaping and Lighting Districts (“L&L(s)” for Fiscal Year 2025-2026 Pursuant to the Landscaping and Lighting Act of 1972 for the maintenance and servicing of Lighting and Landscaping, and giving notice of and setting the time and place of the Hearing on the Annual Levy of Assessments.
17. Council find that the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 3026, a Resolution of the City Council of the City of Shafter Authorizing the filing of an application for Congestion Mitigation and Air Quality (CMAQ) program and committing the necessary local match and stating the assurance to complete the project.
18. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 3027, a Resolution of the City Council of the City of Shafter authorizing the filing of an application for Regional Surface Transportation Program (RSTP) funding and committing the necessary local match and stating the assurance to complete the project”.
19. Council find the action is not defined as a “project” per Section 15378(b)(2) of the CEQA Guidelines; and introduce for second reading by title only, waive further reading, and adopt Ordinance 768, An Ordinance of the City Council of the City Of Shafter, California, Amending and Restating Chapter 2.68 of the Shafter Municipal Code relating to the City’s Purchasing and Public Bidding Procedures.

PUBLIC HEARINGS:

Should anyone challenge any proposed action which is the subject of a public hearing listed on this agenda, that person challenging any action taken after the public hearing may be limited to raising only those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing.

1. **ZONE CODE AMENDMENT NO. 25-21:** City Council conduct public hearing and introduce for first reading, by title only, and waive reading of Ordinance No. 766, an Ordinance of the City Council of the City of Shafter approving Zone Code Amendment No. 25-21, a proposal to amend Title 17 of the Shafter Municipal Code (Zoning Ordinance) to prohibit the establishment of smoke shops, hookah lounges and tobacco stores in all zoning districts within the City of Shafter, as shown in Exhibit "A".

ROLL CALL

2. **ZONE CHANGE NO. 25-78:** City Council conduct public hearing and introduce for first reading, by title only, and waive reading of Ordinance No. 767, an Ordinance of the City Council of the City of Shafter approving Zone Change No. 25-78 as depicted in Exhibit "A", to change the zoning designation of APNs 027-170-02 and 027-170-03 from Downtown Commercial (DC) zoning to General Commercial (GC) zoning.

ROLL CALL

MANAGEMENT REPORT:

1. **APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-2026 CONSISTENT WITH ARTICLE XIIIB OF THE CALIFORNIA CONSTITUTION AND SELECTING THE ANNUAL ADJUSTMENT FACTORS:** Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 3021, a Resolution of the City Council of the City of Shafter Setting Forth an Appropriations Limit for Fiscal Year 2025-2026 Consistent with Article XIII B of the California Constitution and Selecting the Annual Adjustment Factors.

ROLL CALL

2. **ANNUAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2025-2026:** Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 3022, a Resolution of the City Council of the City of Shafter, California, approving and adopting the Annual Operating Budget and Capital Improvement Plan for Fiscal Year 2025/2026 and appropriating the funds necessary to meet the expenditures set forth therein.

ROLL CALL

3. **NORTH SHAFTER COMMUNITY PARK PROJECT (#PK00008) CONTRACT AWARD:** Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; accept four (4) bids received for the North Shafter Community Park Project #PK00008; overrule one (1) bid protest submitted by Superior Construction; authorize a budget amendment of \$300,000 from the General Fund to said project; authorize the Public Works Director to issue a notice of award and notice to proceed to Derrick D Enterprise, Inc. as the lowest responsive bidder in an amount up to \$5,800,000, to include the base bid and all additive alternate items, excluding bid line item M3.

ROLL CALL

- 4. DIRECTION TO STAFF REGARDING COUNCIL APPROVAL OF SPECIAL EVENTS REQUIRING ROAD CLOSURES:** Council find the action is not defined as a "project" per Section 15378(b)(2) of the CEQA Guidelines; provide staff direction on how to process special events permits requiring road closures.

ROLL CALL

- 5. BEECH AVENUE CONNECTION AT PLANNED SANTA FE WAY ROUNDABOUT STATUS AND DIRECTION:** Find that the requested action is not defined as a "project" pursuant to Section 15378(b)(5) of the California Environmental Quality Act (CEQA) Guidelines; receive a presentation on the Beech Avenue connection options related to the planned roundabout at the intersection of Highway 43 and Santa Fe Way; and provide direction to Staff regarding the City's conditions for a potential closure of the Beech Avenue connection, to be reflected in the "Request for Authority to Alter Highway-Rail Crossings Pursuant to Commission General Order 88-B" submitted to the California Public Utilities Commission (CPUC).

ROLL CALL

CITY MANAGER COMMENTS AND REPORTS:

DEPARTMENT DIRECTOR COMMENTS AND REPORTS:

RECESS:

CLOSED SESSION:

- 1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Pursuant to California Government Code, Section 54956.8 Property: APN 028-180-22, APN 028-280-70, and APN 089-230-18 Agency Negotiator: Lance Lippincott, City Manager Negotiating Parties: California High Speed Rail Under Negotiation: Price and Terms.
- 2. CONFERENCE WITH LABOR NEGOTIATORS:** Pursuant to California Government Code, Section 54957.6 Agency Representative: Lance Lippincott, City Manager. Unrepresented Employee Title: Assistant Chief of Police.

ADJOURNMENT:

Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at least three (3) days prior to the meeting or time the special services are needed to allow

City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk's Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., June 13, 2025. Yazmina Pallares, S/S, City Clerk

**REMOTE PUBLIC PARTICIPATION IS ALLOWED IN THE FOLLOWING WAYS, SEE
BELOW FOR INSTRUCTIONS.**

1. You are strongly encouraged to observe the City Council meetings live via YouTube <https://www.youtube.com/user/CityofShafter/>
2. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by **6:00 PM on June 17, 2025** to the City Clerk at CityClerk@shafter.com
3. If you wish to make a written comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263.
4. If you wish to make a comment during the live meeting, callers must first register with the City Clerk at 661-746-5012 before the meeting begins to receive instructions and the call- in number and code. Please call by 5:00pm on the Monday prior to the City Council meeting to allow ample time for sign up. You will need to provide your name, phone number and the item number you wish to address.
5. All public comments are provided to the City Council and applicable Staff, for review and consideration by the Board prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City Council meeting.



Proclamation

National Social Media Day June 30, 2025

WHEREAS, Social Media Day is celebrated annually on June 30 to recognize and honor the ways social media has transformed global communication, reshaped human interaction, and redefined how we connect with one another; and

WHEREAS, Since the early 2000s with the emergence of platforms like Friendster and MySpace, followed by Facebook in 2004, Twitter (now X), YouTube in 2005, Instagram in 2010, and Nextdoor in 2011, social media has become an essential part of everyday life, connecting billions of people across the world in real time; and

WHEREAS, For local governments, social media serves as a powerful tool to increase transparency, promote public services, communicate urgent information, and engage directly with residents about the policies, projects, and decisions that affect their lives; and

WHEREAS, The City of Shafter has demonstrated a strong commitment to digital engagement, as evidenced by its remarkable growth on social media platforms, Facebook followers increased by 92.78% (from 4,700 in December 2020 to 9,061 in June 2025), while Instagram saw an extraordinary 329.87% increase (from 1,500 to 6,448 followers in the same period) underscoring the community's growing interest in staying connected and informed; and

WHEREAS, The open and accessible nature of social media platforms provides unique opportunities for building trust, fostering two-way communication, and increasing community involvement in local government initiatives; and

WHEREAS, In today's digital age, cities like ours have embraced the power of social media to bridge the gap between government and citizens, offering a space for meaningful dialogue, collaboration, and connection; and

WHEREAS, The evolution of digital communication continues to shape how we operate, listen, and serve, allowing governments to be more responsive, efficient, and inclusive in their outreach and service delivery;

NOW, THEREFORE, I, Chad Givens, Mayor of the City of Shafter, do hereby proclaim June 30, 2025, as National Social Media Day in Shafter, and encourage residents, community leaders, and public agencies to recognize and celebrate the value of digital and community engagement in strengthening our community and enhancing civic life.

PASSED AND ADOPTED this 17th day of June, 2025.

Chad Givens, Mayor
City of Shafter

City of Shafter

DETAIL PROOF - FINAL REPORT

Pay Period 06/01/25 To 06/30/25

WARRANT: 060225 PAYROLL TYPE: COUNCIL

CHECK DATE: 06/02/2025

Earnings-Deductions Proof Summaries

DEDUCTION SUMMARY

DED	TYPE	EMPLOYEE AMT	EMPLOYER AMT	TOTAL AMT	EMPLOYEE GROSS	FICA/MED CALC
1000	FICA	69.56	69.56	139.12	1,121.96 X 12.40% =	139.12
1100	MEDICARE	16.26	16.26	32.52	1,121.96 X 2.90% =	32.54
2300	MEDICAL	250.00	8,013.00	8,263.00		900.00
2310	DENTAL	228.04	196.51	424.55		900.00
2320	VISION	0.00	82.90	82.90		900.00
3000	FIT	0.00	0.00	0.00		1,121.96
4000	SIT	0.00	0.00	0.00		1,121.96
8300	CA SDI	19.20	0.00	19.20		1,600.00
8310	CA UI	0.00	25.60	25.60		1,600.00
9999	DIRECT DEP	1,016.94	0.00	1,016.94		1,600.00
Total:		1,600.00	8,403.83			

Total Females:	1	Gross Pay:	200.00
Total Males:	9	Gross Pay:	1,400.00
Total Employees:	10	Gross Pay:	1,600.00

Total Pre-Notes: 0

Available Cash Balance after payroll: -13,588,681.87

Total Cash Requirements:

Total Employee Checks:	0.00
Total Employee ACH Transactions:	1,016.94
Total Vendor checks this payroll:	0.00
Total Vendor Checks other payrolls:	0.00
Total Vendor Electronic Transfers this payroll:	0.00
Total Vendor Electronic Transfers other payrolls:	0.00
Total Vendor Telephone Transfers this payroll:	0.00
Total Vendor Telephone Transfers other payrolls:	0.00

Total Cash Required: 1,016.94

Payments to be Processed:

Total Telephone Transfers: 0.00

Remaining Payroll Liabilities:

Total Employee/Employer (Check type = No check):	0.00
Total Pay Escrow:	0.00
Total Escrow Balance:	0.00
Total Invoices this payroll:	216.44
Total Invoices other payrolls:	0.00

APPROVED BY:



City of Shafter

DETAIL PROOF - FINAL REPORT

Pay Period 05/24/25 To 06/06/25

WARRANT: 061325 PAYROLL TYPE: BIWEEKLY

CHECK DATE: 06/13/2025

Earnings-Deductions Proof Summaries

Total: 575,100.86 241,954.83

Total Females:	59	Gross Pay:	174,842.77
Total Males:	88	Gross Pay:	401,660.69
Total Employees:	147	Gross Pay:	576,503.46

Total Pre-Notes: 0

Available Cash Balance after payroll: -14,423,274.97

Total Cash Requirements:

Total Employee Checks:	0.00
Total Employee ACH Transactions:	385,630.41
Total Vendor Checks this payroll:	0.00
Total Vendor Checks other payrolls:	0.00
Total Vendor Electronic Transfers this payroll:	0.00
Total Vendor Electronic Transfers other payrolls:	0.00
Total Vendor Telephone Transfers this payroll:	0.00
Total Vendor Telephone Transfers other payrolls:	0.00

Total Cash Required: 385,630.41

Payments to be Processed:

Total Telephone Transfers:	0.00
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Remaining Payroll Liabilities:

Total Employee/Employer (Check type = No check):	35,517.88
Total Pay Escrow:	0.00
Total Escrow Balance:	0.00
Total Invoices this payroll:	284,477.81
Total Invoices other payrolls:	0.00
Total Checks/Invoices/EFT/Telephone transfers this payroll (deferred):	111,429.59
Total Checks/Invoices/EFT/Telephone transfers other payrolls (deferred):	8,770.45

Total Liabilities: 440,195.73

** END OF REPORT - Generated by Brenda Lopez **

APPROVED BY:



City of Shafter A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
87	06/09/2025	EFT	378 AMERICAN REFUSE INC	66898 65182	349466		06/01/2025		060925	6,087.73
Invoice: 349466				6,087.73	5001-40-400-22-00-510114-	VARIOUS LOCATIONS - JUNE 2025 Contract Services				
				66899 65183	350188		06/01/2025		060925	825.82
Invoice: 350188				825.82	5100-50-405-28-20-510706-	ALL PW'S & ENGINEERING REFUSE SERVICES - JUNE 2025 Refuse				
								CHECK	87 TOTAL:	6,913.55
1707	05/23/2025	WIRE	936 PUBLIC EMPL RETIREME	66452 64742	64742		05/16/2025		060925	102,059.67
Invoice: 64742				102,143.85	0100-00-000-00-00-205142-	warrant 051625 042625.050925 PERS PREMIUMS				
				-.42	0100-20-200-14-00-500606-	Pension Contri Payable				
				-.42	0100-20-200-14-00-500606-	PERS 25405 Safety Pepra				
				-70.83	0100-10-140-10-00-500603-	PERS 25405 Safety Pepra				
				-8.33	5002-40-400-20-00-500603-	PERS 3069 Misc. Classic				
				-4.18	5000-40-400-21-00-500603-	PERS 3069 Misc. Classic				
								CHECK	1707 TOTAL:	102,059.67
1708	05/16/2025	WIRE	202 - 457 ICMA VANTAGEPO	66832 65117	05/16/2025		05/16/2025		060925	10,948.60
Invoice: 05/16/2025				10,948.60	0100-00-000-00-00-205143-	warrant 051625 CONTRIBUTIONS				
								Deferred Compensation Payable		
								CHECK	1708 TOTAL:	10,948.60
1709	05/30/2025	WIRE	17 INTERNAL REVENUE SER	66798 65083	5/30/2025		05/30/2025		060925	133,113.18
Invoice: 5/30/2025				49,646.61	0100-00-000-00-00-205120-	warrant 053025 FIT				
				67,646.11	0100-00-000-00-00-205122-	Federal Income Tax Payable				
				15,820.46	0100-00-000-00-00-205123-	FICA Tax Payable				
								Medicare Tax Payable		
								CHECK	1709 TOTAL:	133,113.18
1710	05/30/2025	WIRE	144 ST OF CA EDD	66799 65084	5/30/2025		05/30/2025		060925	26,638.14
Invoice: 5/30/2025				19,886.61	0100-00-000-00-00-205121-	warrant 053025 SIT				
				6,751.53	0100-00-000-00-00-205130-	State Income Tax Payable				
								ST Disability Insur Payable		

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL	DESC		
						CHECK		1710 TOTAL:	26,638.14
1711	05/30/2025	WIRE	202 - 457 ICMA VANTAGEPO	66800	5/30/2025	05/30/2025		060925	10,948.09
Invoice: 5/30/2025				65085					
				10,948.09	0100-00-000-00-00-205143-	Warrant	053025	CONTRIBUTIONS Deferred Compensation Payable	
						CHECK		1711 TOTAL:	10,948.09
1712	06/02/2025	WIRE	17 INTERNAL REVENUE SER	66816	6/2/2025	06/02/2025		060925	171.66
Invoice: 6/2/2025				65101					
				139.12	0100-00-000-00-00-205122-	Warrant	060225	FICA FICA Tax Payable	
				32.54	0100-00-000-00-00-205123-			Medicare Tax Payable	
						CHECK		1712 TOTAL:	171.66
1713	06/02/2025	WIRE	144 ST OF CA EDD	66817	6/2/2025	06/02/2025		060925	44.80
Invoice: 6/2/2025				65102					
				44.80	0100-00-000-00-00-205130-	Warrant	060225	SDI & UI ST Disability Insur Payable	
						CHECK		1713 TOTAL:	44.80
1714	06/04/2025	WIRE	936 PUBLIC EMPL RETIREME	66802	65087	05/30/2025		060925	103,080.73
Invoice: 65087				65087					
				103,080.73	0100-00-000-00-00-205142-	Warrant	053025	051025.052325 PERS PREMIUMS Pension Contri Payable	
						CHECK		1714 TOTAL:	103,080.73
1023447	06/09/2025	PRTD	14652 AMAZON CAPITAL SERVI	66741	1Q7F-HDGL-36RJ	05/23/2025		060925	15.90
Invoice: 1Q7F-HDGL-36RJ				65026					
				15.90	5003-40-140-12-00-510001-	TRANSIT	BALL POINT AND ZEBRA PENS	Departmental Supplies	
				66746	1R4N-J3FN-6RTM	05/26/2025		060925	193.04
Invoice: 1R4N-J3FN-6RTM				65031					
				193.04	5003-40-140-12-00-510001-	TRANSIT	#21 RIGHT PASSENGER MIRROR	Departmental Supplies	
				66788	1XVQ-96T1-67HC	05/05/2025		060925	203.76
Invoice: 1XVQ-96T1-67HC				65073					
				16.98	0100-10-110-03-00-510000-	Adjustable Display Easels (All Departments)			
				16.98	0100-10-120-05-00-510000-	Office Supplies			
				16.98	0100-10-110-65-00-510000-	Office Supplies			

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

CASH ACCOUNT: 0000-00-000-00-00-100010-				Cash10755						
CHECK NO	CHK	DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
DOCUMENT							INVOICE DTL DESC			
				16.98	0100-10-125-06-00-510000-				Office Supplies	
				16.98	0100-10-140-10-00-510000-				Office Supplies	
				16.98	0100-10-145-13-00-510000-				Office Supplies	
				16.98	0100-10-405-26-00-510000-				Office Supplies	
				16.98	0100-20-200-14-00-510000-				Office Supplies	
				16.98	0100-30-300-04-00-510000-				Office Supplies	
				16.98	5002-40-400-20-00-510000-				Office Supplies	
				16.98	0100-40-400-19-02-510000-				Office Supplies	
				16.98	0100-30-400-25-00-510000-				Office Supplies	
				66825	1DTX-1JTL-9RYH		05/27/2025		060925	120.04
				65110						
Invoice: 1DTX-1JTL-9RYH									Departmental Supplies - BLDG, CE, PLN	
				40.01	0100-10-145-13-00-510001-				Departmental Supplies	
				40.01	0100-10-405-27-00-510001-				Departmental Supplies	
				40.02	0100-10-405-26-00-510001-				Departmental Supplies	
				66841	13JX-CV6Y-9PXN		05/30/2025		060925	80.75
				65126						
Invoice: 13JX-CV6Y-9PXN									SLLC Classroom Supplies	
				80.75	0100-30-300-04-00-510016-				Classroom Supplies	
				66842	1JQP-17R6-9RFR		05/30/2025		060925	29.72
				65127						
Invoice: 1JQP-17R6-9RFR									SLLC Dept Supplies	
				29.72	0100-30-300-04-00-510001-				Departmental Supplies	
				66843	1K6X-G1GY-1LHK		05/29/2025		060925	77.21
				65128						
Invoice: 1K6X-G1GY-1LHK									SLLC Library Dept Supplies	
				77.21	0100-30-300-04-60-510001-				Departmental Supplies	
				66844	1XGW-94P9-1QLL		05/29/2025		060925	18.54
				65129						
Invoice: 1XGW-94P9-1QLL									SLLC Dept Supplies	
				18.54	0100-30-300-04-00-510001-				Departmental Supplies	
				66845	19VX-DNM1-1NPR		05/29/2025		060925	43.55
				65130						
Invoice: 19VX-DNM1-1NPR									SLLC Dept Supplies	
				43.55	0100-30-300-04-00-510001-				Departmental Supplies	
				66853	1XW1-XL4W-DFKW		05/22/2025		060925	11.55
				65138						
Invoice: 1XW1-XL4W-DFKW									ENGINEERING - PORT AND COMPANY TSHIRT	
				11.55	0100-40-400-18-00-510001-				Departmental Supplies	
				66911	1MW7-MQWQ-99CX		06/03/2025		060925	106.48
				65194						
Invoice: 1MW7-MQWQ-99CX									Ribbon for ID Printer	
				79.86	0100-20-200-14-00-510001-				Departmental Supplies	
				26.62	0100-10-135-09-00-510001-				Departmental Supplies	

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

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		VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
		DOCUMENT		INVOICE DTL	DESC		
Invoice: 1RMM-4QPK-6MG6		66925 65207	1RMM-4QPK-6MG6	06/03/2025		060925	35.91
	35.91	0100-30-300-04-00-510016-		SLLC Classroom Supplies	Classroom Supplies		
Invoice: 161H-7HVF-96FJ		66926 65208	161H-7HVF-96FJ	06/03/2025		060925	33.59
	33.59	0100-30-300-04-00-510016-		SLLC Classroom Supplies	Classroom Supplies		
Invoice: 17PF-4RDJ-9VQJ		66986 65267	17PF-4RDJ-9VQJ	06/02/2025		060925	61.98
	20.56	0100-10-145-13-00-510001-		DEPARTMENTAL SUPPLIES - BLDG, PLN, CE	Departmental Supplies		
	20.56	0100-10-405-27-00-510001-			Departmental Supplies		
	20.86	0100-10-405-26-00-510001-			Departmental Supplies		
Invoice: 1YHK-LW4M-FVRX		66987 65268	1YHK-LW4M-FVRX	06/02/2025		060925	227.30
	227.30	0100-10-405-26-00-510001-		DEPARTMENTAL SUPPLIES - BLDG	Departmental Supplies		
Invoice: 1H39-KJ3F-GYR6		67001 65280	1H39-KJ3F-GYR6	06/05/2025		060925	57.80
	32.81	0100-10-135-09-00-510001-		HR Breakroom Supplies & ID Card Seals	Departmental Supplies		
	24.99	0100-20-200-14-00-510001-			Departmental Supplies		
Invoice: 1939-X3FF-J6MF		67005 65284	1939-X3FF-J6MF	06/05/2025		060925	61.12
	61.12	0100-40-400-18-00-510001-		ENGINEERING - DEPARTMENT SUPPLIES	Departmental Supplies		
Invoice: 11WM-RFNR-MNJY		67006 65285	11WM-RFNR-MNJY	06/05/2025		060925	28.50
	28.50	0100-10-135-09-00-510001-		HR Breakroom Supplies	Departmental Supplies		
Invoice: 17XP-XHGW-46GF		67026 65306	17XP-XHGW-46GF	05/26/2025		060925	166.82
	166.82	0100-20-200-14-00-510001-		POLICE-Mats for training	Departmental Supplies		
Invoice: 1MYT-F19G-XQQ7		67027 65307	1MYT-F19G-XQQ7	05/23/2025		060925	70.48
	70.48	0100-20-200-14-00-510000-		POLICE-Toner	Office Supplies		
Invoice: 1XDJ-CNRM-63P6		67028 65308	1XDJ-CNRM-63P6	05/28/2025		060925	154.99
				POLICE-Trijicon GL613			

City of Shafter

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				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE DTL	DESC			
	154.99	0100-20-200-14-00-510001-				Departmental Supplies			
				67029 65309	1JQP-17R6-1NX4	05/29/2025		060925	31.08
Invoice: 1JQP-17R6-1NX4						POLICE-Office supplies			
	31.08	0100-20-200-14-00-510000-				Office Supplies			
				67030 65310	1DJJ-JR1L-7DYL	05/30/2025		060925	8.56
Invoice: 1DJJ-JR1L-7DYL						POLICE-Office supplies			
	8.56	0100-20-200-14-00-510000-				Office Supplies			
				67043 65323	1NJF-DWNR-7WN6	06/04/2025		060925	71.20
Invoice: 1NJF-DWNR-7WN6						POLICE-Departmental supplies			
	71.20	0100-20-200-14-00-510001-				Departmental Supplies			
				67068 65348	1KGW-D3XY-6Y19	06/08/2025		060925	-40.74
Invoice: 1KGW-D3XY-6Y19						SLLC Credit Memo (classroom supp)			
	-40.74	0100-30-300-04-00-510016-				Classroom Supplies			
				67069 65349	1M6X-LL19-7CG3	06/07/2025		060925	-18.32
Invoice: 1M6X-LL19-7CG3						SLLC Credit Memo (classroom supp)			
	-18.32	0100-30-300-04-00-510016-				Classroom Supplies			
				67070 65350	1RPY-WY61-6T6N	06/07/2025		060925	-32.16
Invoice: 1RPY-WY61-6T6N						SLLC Credit Memo (classroom supp)			
	-32.16	0100-30-300-04-00-510016-				Classroom Supplies			
				67084 65364	1GNR-WV36-TCDD	06/09/2025		060925	-8.03
Invoice: 1GNR-WV36-TCDD						Credit Memo for Invoice 1H39-KJ3F-GYR6			
	-8.03	0100-10-135-09-00-510001-				Departmental Supplies			
CHECK 1023447 TOTAL:									1,810.62
1023448	06/09/2025	PRTD	12466	AT&T CALNET 3	66793 65078	9391012265 MAY 25	05/17/2025	060925	32.28
Invoice: 9391012265 MAY 25						PHONE CHARGES			
	32.28	5000-40-400-21-00-510701-				Communications			
				66797 65082	9391012263 MAY 25	05/17/2025		060925	31.76
Invoice: 9391012263 MAY 25						PHONE CHARGES			
	31.76	5000-40-400-21-00-510701-				Communications			
				66833 65118	9391012268 MAY 25	05/17/2025		060925	31.76

City of Shafter

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CHECK NO CHK DATE TYPE VENDOR NAME

CASH ACCOUNT: 0000-00-000-00-00-100010-					Cash10755					
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET	
DOCUMENT						INVOICE DTL DESC				
Invoice: 9391012268 MAY 25				31.76	5000-40-400-21-00-510701-	PHONE CHARGES		Communications		
				66834 65119	9391012273 MAY 25	05/17/2025		060925	166.63	
Invoice: 9391012273 MAY 25				166.63	0100-20-200-14-00-510701-	PHONE CHARGES		Communications		
				66835 65120	9391012266 MAY 25	05/17/2025		060925	31.76	
Invoice: 9391012266 MAY 25				31.76	5100-50-405-28-90-510701-	PHONE CHARGES		Communications		
				66836 65121	9391012260 MAY 25	05/17/2025		060925	31.76	
Invoice: 9391012260 MAY 25				31.76	0100-30-400-25-55-510701-	PHONE CHARGES		Communications		
				66837 65122	9391012270 MAY 25	05/17/2025		060925	37.72	
Invoice: 9391012270 MAY 25				37.72	5100-50-405-28-90-510701-	PHONE CHARGES		Communications		
				66838 65123	9391012267 MAY 25	05/17/2025		060925	92.17	
Invoice: 9391012267 MAY 25				92.17	0100-30-300-04-00-510701-	PHONE CHARGES		Communications		
				66839 65124	9391012262 MAY 25	05/17/2025		060925	31.76	
Invoice: 9391012262 MAY 25				31.76	5000-40-400-21-00-510701-	PHONE CHARGES		Communications		
				67024 65304	9391064477 May 25	05/25/2025		060925	286.21	
Invoice: 9391064477 May 25				286.21	0100-20-200-14-00-510701-	POLICE-Phone charges		Communications		
									CHECK 1023448 TOTAL:	773.81
1023449	06/09/2025	PRTD	7613 CA STATE DISBURSEMEN	66803 65088	20-2041314	05/30/2025		060925	242.30	
Invoice: 20-2041314				242.30	0100-00-000-00-00-205141-	GARNISHMENT # 20-2041314		Garnishments Payable		
									CHECK 1023449 TOTAL:	242.30
1023450	06/09/2025	PRTD	7613 CA STATE DISBURSEMEN	66804 65089	20-1412669	05/30/2025		060925	300.00	
Invoice: 20-1412669						GARNISHMENT # 20-1412669				

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				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL	DESC		
				300.00	0100-00-000-00-00-205141-		Garnishments Payable		
						CHECK	1023450	TOTAL:	300.00
1023451	06/09/2025	PRTD	662	FRANCHISE TAX BOARD	66801 556471695 65086	05/30/2025		060925	809.95
				Invoice: 556471695		ACCOUNT NUMBER	120-88618-79		
				809.95	0100-00-000-00-00-205141-		Garnishments Payable		
						CHECK	1023451	TOTAL:	809.95
1023452	06/09/2025	PRTD	1345	JEFFRIES BROS., INC	66850 168144 65135	03/25/2025		060925	1,827.65
				Invoice: 168144		WATER - WHITE OIL 90			
				1,827.65	5002-40-400-20-00-510001-		Departmental Supplies		
						CHECK	1023452	TOTAL:	1,827.65
1023453	06/09/2025	PRTD	1432	KYLE DITTY	66883 NOINV 2025 06 03 65168	06/03/2025		060925	110.00
				Invoice: NOINV 2025 06 03		Reimbursement for Pre.Emp Live Scan			
				110.00	0100-10-140-10-00-510115-		Recruitment		
						CHECK	1023453	TOTAL:	110.00
1023454	06/09/2025	PRTD	14271	OILDALE MUTUAL WATER	67007 NOINV - 05.31.2025 65286	06/01/2025		060925	467.75
				Invoice: NOINV - 05.31.2025		WATER - ACCT #028567 - 3410 GOSSAMER/COTTON			
				467.75	0808-40-400-19-04-510704-		Water		
					67008 NOINV - 05.30.2025 65287	06/01/2025		060925	820.05
				Invoice: NOINV - 05.30.2025		WATER - ACCT #029756 - 3590 SOARING HEIGHTS WAY			
				820.05	0808-40-400-19-04-510704-		Water		
					67009 NOINV - 05.29.2025 65288	06/01/2025		060925	501.35
				Invoice: NOINV - 05.29.2025		WATER - ACCT #028320 - 3411 COMMUNITY DR - LNDSCP			
				501.35	0808-40-400-19-04-510704-		Water		
					67010 NOINV - 05.28.2025 65289	06/01/2025		060925	498.25
				Invoice: NOINV - 05.28.2025		WATER - ACCT #028944 - 3210 HICKORY PARK WAY			
				498.25	0808-40-400-19-04-510704-		Water		
					67011 NOINV - 05.27.2025 65290	06/01/2025		060925	35.50
				Invoice: NOINV - 05.27.2025		WATER - ACCT #029381 - 3210 HICKORY PARK WAY			

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
				35.50	0808-40-400-19-04-510704-		Water			
						CHECK	1023454	TOTAL:		2,322.90
1023455	06/09/2025	PRTD	4	PACIFIC GAS & ELECTR	66750	3350042950-2	MAY 25	05/13/2025	060925	54.77
					65035					
				Invoice: 3350042950-2	MAY 25					
				54.77	0814-40-400-19-04-510707-		ELECTRICAL CHARGES			
							Power			
					66755	4467176936-0	MAY 25	05/15/2025	060925	364.53
					65039					
				Invoice: 4467176936-0	MAY 25					
				364.53	0811-40-400-19-04-510707-		ELECTRICAL CHARGES			
							Power			
					66763	2243057089-9	MAY 25	05/13/2025	060925	6,243.13
					65048					
				Invoice: 2243057089-9	MAY 25					
				50.38	0100-40-400-19-04-510707-		Power			
				50.38	0100-40-400-19-04-510707-		Power			
				379.33	0808-40-400-19-04-510707-		Power			
				2.93	0801-40-400-19-04-510707-		Power			
				47.60	0100-40-400-19-04-510707-		Power			
				19.41	0801-40-400-19-04-510707-		Power			
				24.03	0100-40-400-19-04-510707-		Power			
				39.53	0802-40-400-19-04-510707-		Power			
				63.29	0100-40-400-19-04-510707-		Power			
				21.82	0100-40-400-19-04-510707-		Power			
				23.71	0807-40-400-19-04-510707-		Power			
				12.01	0100-40-400-19-04-510707-		Power			
				6.15	0100-40-400-19-04-510707-		Power			
				52.44	0804-40-400-19-04-510707-		Power			
				851.60	0100-40-400-19-04-510707-		Power			
				1,031.23	0100-40-400-19-04-510707-		Power			
				380.47	0100-40-400-19-04-510707-		Power			
				179.13	0100-40-400-19-04-510707-		Power			
				750.33	0100-40-400-19-04-510707-		Power			
				12.00	0100-40-400-19-04-510707-		Power			
				857.33	0100-40-400-19-04-510707-		Power			
				21.53	0100-40-400-19-04-510707-		Power			
				58.80	0100-40-400-19-04-510707-		Power			
				751.09	0100-40-400-19-04-510707-		Power			
				4.13	0100-40-400-19-04-510707-		Power			
				104.24	0100-40-400-19-04-510707-		Power			
				73.98	0100-40-400-19-04-510707-		Power			
				276.00	0808-40-400-19-04-510707-		Power			
				98.26	0808-40-400-19-04-510707-		Power			
					66903	5074704197-3	MAY 25	05/20/2025	060925	31,027.35
					65186					
				Invoice: 5074704197-3	MAY 25					
				45.66	0100-40-400-19-04-510707-		ELECTRICAL CHARGES			
							Power			

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VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
DOCUMENT	INVOICE DTL	DESC			
9.53 0100-40-400-19-04-510707-		Power			
12.42 0811-40-400-19-04-510707-		Power			
24.83 0811-40-400-19-04-510707-		Power			
243.80 0803-40-400-19-04-510707-		Power			
23.82 5002-40-400-20-00-510707-		Power			
213.05 5100-50-405-28-00-510707-		Power			
17.43 0100-10-100-01-00-510707-		Power			
326.13 5000-40-400-21-00-510707-		Power			
81.34 0100-40-400-19-04-510707-		Power			
9.53 0800-40-400-19-04-510707-		Power			
4.74 0803-40-400-19-04-510707-		Power			
50.11 0803-40-400-19-04-510707-		Power			
9.54 0100-10-100-01-00-510707-		Power			
25.47 5002-40-400-20-00-510707-		Power			
135.55 0100-30-400-25-31-510707-		Power			
1,164.70 0100-30-400-25-32-510707-		Power			
116.04 0100-40-400-19-04-510707-		Power			
150.62 5101-50-400-24-00-510707-		Power			
193.51 5000-40-400-21-00-510707-		Power			
194.98 0100-30-400-25-30-510707-		Power			
111.65 0100-30-400-25-37-510707-		Power			
4,843.00 5002-40-400-20-00-510707-		Power			
27.18 0100-40-400-19-04-510707-		Power			
19,484.33 5002-40-400-20-00-510707-		Power			
138.06 5000-40-400-21-00-510707-		Power			
91.93 5000-40-400-21-00-510707-		Power			
80.16 5000-40-400-21-00-510707-		Power			
3,014.84 5100-50-405-28-00-510707-		Power			
86.92 0100-10-100-01-00-510707-		Power			
96.48 0100-40-400-19-04-510707-		Power			
66943 0762233535-9 MAY 25	05/30/2025			060925	175.01
65225					
Invoice: 0762233535-9 MAY 25	ELECTRICAL CHARGES				
175.01 0807-40-400-19-04-510707-	Power				
66944 3396527511-9 MAY 25	05/30/2025			060925	591.83
65226					
Invoice: 3396527511-9 MAY 25	ELECTRICAL CHARGES				
591.83 0100-30-400-25-33-510707-	Power				
CHECK	1023455 TOTAL:				38,456.62
1023456 06/09/2025 PRTD	1355 ROBERT V JENSEN, INC 66940	CL18251	05/31/2025	060925	247.54
	65222				
Invoice: CL18251	WASTE WATER - FUEL				
247.54 5000-40-400-21-00-510001-	Departmental Supplies				
CHECK	1023456 TOTAL:				247.54

City of Shafter

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CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
1023457	06/09/2025	PRTD	7658	SEIU LOCAL 521	66805 65090	5/30/2025	05/30/2025		060925	742.45
Invoice: 5/30/2025				727.45	0100-00-000-00-00-205145-	warrant 053025 DUES		Association Dues Payable		
				15.00	0100-00-000-00-00-205145-			Association Dues Payable		
						CHECK		1023457	TOTAL:	742.45
1023458	06/09/2025	PRTD	14779	STANDARD PLUMBING SU	66781 65066	YQD814	05/23/2025		060925	6.00
Invoice: YQD814				6.00	0100-40-400-19-02-510001-	STREETS - PURELL ADV ALOE 8oz PUMP		Departmental Supplies		
					66782 65067	YQCY27	05/23/2025		060925	25.73
Invoice: YQCY27				25.73	0100-30-400-25-33-510202-	PARKS - VETERAN'S - PADLOCK COMB 2-1/4" RESET		Hardware & Tools		
					66783 65068	YQJ917	05/27/2025		060925	53.61
Invoice: YQJ917				53.61	5100-50-405-28-00-510202-	SHOP - POCKET HOSE BLK 100'3/4" D		Hardware & Tools		
					66784 65069	YQKM62	05/27/2025		060925	171.59
Invoice: YQKM62				171.59	0100-30-400-25-00-510202-	ALL PARKS - WHEEL BARRROW 8 CUBE POLY		Hardware & Tools		
					66785 65070	YQJY07	05/27/2025		060925	5.11
Invoice: YQJY07				5.11	0808-40-400-19-04-510200-	PARKS - FLIGHT - 1/2" PVC MIP PLUGS		Repairs & Maintenance		
					66786 65071	YQJX66	05/27/2025		060925	10.71
Invoice: YQJX66				10.71	0100-30-400-25-00-510200-	ALL PARKS - CLEANER OUT 30 SECONDS QT		Repairs & Maintenance		
					66790 65075	YQCZ41	05/23/2025		060925	57.41
Invoice: YQCZ41				38.60	5002-40-400-20-00-510202-	WATER - DRVE BIT/MRKR ASSRT/PENCILS		Hardware & Tools		
				18.81	5002-40-400-20-00-510001-			Departmental Supplies		
					66794 65079	YQML70	05/28/2025		060925	45.54
Invoice: YQML70				45.54	0100-30-400-25-30-510200-	PARKS - MANNEL - ABS ELL/COUPLING/DWV PIPE		Repairs & Maintenance		
					66795	YQNN70	05/28/2025		060925	90.01

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CASH ACCOUNT: 0000-00-000-00-00-100010-				Cash10755					
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT	INVOICE DTL	DESC		
Invoice: YQNN70				65080					
	90.01	5002-40-400-20-00-510200-			WATER - HM IND ASSORT/HOLE SAW/COMPACT TAPE/BLADE				
				66854	YQRF30	05/29/2025		060925	16.71
				65139					
Invoice: YQRF30					STREETS - YELLOW PAINT/SUPR77 ADHSV				
	16.71	0100-40-400-19-02-510200-			Repairs & Maintenance				
				66855	YQRD29	05/29/2025		060925	66.43
				65140					
Invoice: YQRD29					WATER - HOSE FLEXOGEN/BACK FLO				
	66.43	5002-40-400-20-00-510202-			Hardware & Tools				
				66856	YQRC01	05/29/2025		060925	64.48
				65141					
Invoice: YQRC01					EDIBLE FOOD RECOVERY - HAND-TRUCK D HANDLE/WATER H				
	64.48	5001-40-400-22-00-510114-			Contract Services				
				66857	YQRB23	05/29/2025		060925	42.76
				65142					
Invoice: YQRB23					EDIBLE FOOD RECOVERY - 2.1 GAL WATER HEATYER EXPAN				
	42.76	5001-40-400-22-00-510114-			Contract Services				
				66859	YQRN52	05/29/2025		060925	7.45
				65144					
Invoice: YQRN52					PARKS - RISER 1/2 MNPT x 6				
	7.45	0100-30-400-25-00-510001-			Departmental Supplies				
				66860	YQV255	05/30/2025		060925	48.25
				65145					
Invoice: YQV255					EDIBLE FOOD RECOVERY - EXTNSION CORD				
	48.25	5001-40-400-22-00-510114-			Contract Services				
				66861	YQWJ46	05/30/2025		060925	80.41
				65146					
Invoice: YQWJ46					WATER - LBMN PSHBRM/PIPE CUTTER/CURVED BRUSH				
	80.41	5002-40-400-20-00-510202-			Hardware & Tools				
				66862	YNTM68	05/12/2025		060925	76.05
				65147					
Invoice: YNTM68					WATER - PAIL/BUCKET/HOSE GRAY				
	76.05	5002-40-400-20-00-510001-			Departmental Supplies				
				66864	YQX334	05/30/2025		060925	15.17
				65149					
Invoice: YQX334					STREETS - PAINT TRAILER - BATTERY/HM IND ASSORT				
	15.17	0100-40-400-19-02-510001-			Departmental Supplies				
				66872	YRCR37	06/02/2025		060925	111.12
				65157					
Invoice: YRCR37					WATER - SPRAY HEAD TOOL/PVC/ADAPTER				

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
	111.12	5002-40-400-20-00-510200-							Repairs & Maintenance	
				66996	YRHC50		06/03/2025		060925	20.37
Invoice: YRHC50				65276						
	20.37	5002-40-400-20-00-510001-							WATER #118 - MOBILE USB CHARGE 24W	
				67000	YRFZ28		06/03/2025		060925	34.31
Invoice: YRFZ28				65279						
	34.31	0808-40-400-19-04-510200-							PARKS - FARM - ACE SCOOP GRAIN POLY	
				67002	YRPH12		06/05/2025		060925	10.30
Invoice: YRPH12				65281						
	10.30	0100-40-400-19-02-510001-							STREETS - HM IND ASSORT	
				67003	YRPG27		06/05/2025		060925	8.57
Invoice: YRPG27				65282						
	8.57	0100-30-400-25-30-510200-							PARKS - MANNEL - 1/4x6 SATIN TBE	
				67004	YRR230		06/06/2025		060925	8.57
Invoice: YRR230				65283						
	8.57	0100-30-400-25-30-510200-							PARKS - MANNEL - GREAT STUFF BIG GAP 12oz	
				67023	YQBN11		05/23/2025		060925	138.29
Invoice: YQBN11				65303						
	138.29	0100-20-200-14-00-510001-							POLICE-Range supplies	
				67044	YRPL04		06/05/2025		060925	133.99
Invoice: YRPL04				65324						
	133.99	0100-20-200-14-00-510001-							POLICE-Range supplies	
				67055	YRLD42		06/04/2025		060925	24.22
Invoice: YRLD42				65335						
	24.22	5002-40-400-20-00-510001-							WATER - ADAPTER HOSE POLY/CONTRACTOR BAG	
				67056	YRLN24		06/04/2025		060925	79.95
Invoice: YRLN24				65336						
	79.95	5002-40-400-20-00-510200-							WATER - SMARTFLO/NOZZLE/BRASS CAP	
									Repairs & Maintenance	
CHECK 1023458 TOTAL:										1,453.11

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

Cash10755

VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
DOCUMENT		INVOICE DTL	DESC		
1,224.86	0100-20-200-14-00-510701-		Communications		
1,510.38	0100-20-200-14-00-510701-		Communications		
1,668.18	0100-20-200-14-00-510701-		Communications		
11.86	0100-30-300-04-00-510701-		Communications		
CHECK 1023461 TOTAL:					4,996.45
NUMBER OF CHECKS 24 *** CASH ACCOUNT TOTAL ***					448,962.69
		COUNT	AMOUNT		
TOTAL PRINTED CHECKS		15	55,044.27		
TOTAL WIRE TRANSFERS		8	387,004.87		
TOTAL EFT'S		1	6,913.55		
*** GRAND TOTAL ***					448,962.69

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED
CLERK: 5292blopez

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025 12	140										
APP	5001-00-000-00-00-205000-		06/09/2025	060925	060925			Accts Payable		6,243.22	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0000-00-000-00-00-100010-		06/09/2025	060925	060925			Cash: Mission Bank Acct#10755			448,962.69
								AP CASH DISBURSEMENTS JOURNAL			
APP	5100-00-000-00-00-205000-		06/09/2025	060925	060925			Accts Payable		4,555.60	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0100-00-000-00-00-205000-		06/09/2025	060925	060925			Accts Payable		405,183.74	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5002-00-000-00-00-205000-		06/09/2025	060925	060925			Accts Payable		26,818.89	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5000-00-000-00-00-205000-		06/09/2025	060925	060925			Accts Payable		1,200.71	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5003-00-000-00-00-205000-		06/09/2025	060925	060925			Accts Payable		355.36	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0808-00-000-00-00-205000-		06/09/2025	060925	060925			Accts Payable		3,115.91	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0814-00-000-00-00-205000-		06/09/2025	060925	060925			Accts Payable		54.77	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0811-00-000-00-00-205000-		06/09/2025	060925	060925			Accts Payable		401.78	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0801-00-000-00-00-205000-		06/09/2025	060925	060925			Accts Payable		22.34	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0802-00-000-00-00-205000-		06/09/2025	060925	060925			Accts Payable		39.53	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0807-00-000-00-00-205000-		06/09/2025	060925	060925			Accts Payable		198.72	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0804-00-000-00-00-205000-		06/09/2025	060925	060925			Accts Payable		52.44	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0803-00-000-00-00-205000-		06/09/2025	060925	060925			Accts Payable		298.65	
								AP CASH DISBURSEMENTS JOURNAL			
APP	0800-00-000-00-00-205000-		06/09/2025	060925	060925			Accts Payable		9.53	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5101-00-000-00-00-205000-		06/09/2025	060925	060925			Accts Payable		150.62	
								AP CASH DISBURSEMENTS JOURNAL			
APP	5103-00-000-00-00-205000-		06/09/2025	060925	060925			Accts Payable		260.88	
								AP CASH DISBURSEMENTS JOURNAL			
								GENERAL LEDGER TOTAL		448,962.69	448,962.69
APP	0000-00-000-00-00-209037-		06/09/2025	060925	060925			Due To 5001 - Refuse Operat		6,243.22	
APP	5001-00-000-00-00-109000-		06/09/2025	060925	060925			Due From Funds - Cash Pool			6,243.22
APP	0000-00-000-00-00-209046-		06/09/2025	060925	060925			Due To 5100 - Facility Maint		4,555.60	
APP	5100-00-000-00-00-109000-							Due From Funds - Cash Pool			4,555.60

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
APP 0000-00-000-00-00-209001-	06/09/2025	060925	060925			Due To 0100 - Gen Fund		405,183.74	
APP 0100-00-000-00-00-109000-	06/09/2025	060925	060925			Due From Funds - Cash Pool			405,183.74
APP 0000-00-000-00-00-209038-	06/09/2025	060925	060925			Due To 5002 - Water Operat		26,818.89	
APP 5002-00-000-00-00-109000-	06/09/2025	060925	060925			Due From Funds - Cash Pool			26,818.89
APP 0000-00-000-00-00-209036-	06/09/2025	060925	060925			Due To 5000 - Wastewtr Operat		1,200.71	
APP 5000-00-000-00-00-109000-	06/09/2025	060925	060925			Due From Funds - Cash Pool			1,200.71
APP 0000-00-000-00-00-209039-	06/09/2025	060925	060925			Due To 5003 - Transit Operat		355.36	
APP 5003-00-000-00-00-109000-	06/09/2025	060925	060925			Due From Funds - Cash Pool			355.36
APP 0000-00-000-00-00-209032-	06/09/2025	060925	060925			Due To 0808 - LLMD - 001-2015		3,115.91	
APP 0808-00-000-00-00-109000-	06/09/2025	060925	060925			Due From Funds - Cash Pool			3,115.91
APP 0000-00-000-00-00-209057-	06/09/2025	060925	060925			Due To 0813 - DTLL1-2022		54.77	
APP 0814-00-000-00-00-109000-	06/09/2025	060925	060925			Due From Funds - Cash Pool			54.77
APP 0000-00-000-00-00-209035-	06/09/2025	060925	060925			Due To 0811 - LLMD - 001-2009		401.78	
APP 0811-00-000-00-00-109000-	06/09/2025	060925	060925			Due From Funds - Cash Pool			401.78
APP 0000-00-000-00-00-209025-	06/09/2025	060925	060925			Due To 0801 - LLMD - 001-2005		22.34	
APP 0801-00-000-00-00-109000-	06/09/2025	060925	060925			Due From Funds - Cash Pool			22.34
APP 0000-00-000-00-00-209026-	06/09/2025	060925	060925			Due To 0802 - LLMD - 002-2005		39.53	
APP 0802-00-000-00-00-109000-	06/09/2025	060925	060925			Due From Funds - Cash Pool			39.53
APP 0000-00-000-00-00-209031-	06/09/2025	060925	060925			Due To 0807 - LLMD - 002-2007		198.72	
APP 0807-00-000-00-00-109000-	06/09/2025	060925	060925			Due From Funds - Cash Pool			198.72
APP 0000-00-000-00-00-209028-	06/09/2025	060925	060925			Due To 0804 - LLMD - 004-2005		52.44	
APP 0804-00-000-00-00-109000-	06/09/2025	060925	060925			Due From Funds - Cash Pool			52.44
APP 0000-00-000-00-00-209027-	06/09/2025	060925	060925			Due To Funds - 0803 - 003-2005		298.65	
APP 0803-00-000-00-00-109000-	06/09/2025	060925	060925			Due From Funds - Cash Pool			298.65

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL								
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
APP 0000-00-000-00-00-209024-	06/09/2025	060925	060925			Due To 0800 - LLMD - 001-2002		9.53	
APP 0800-00-000-00-00-109000-	06/09/2025	060925	060925			Due From Funds - Cash Pool			9.53
APP 0000-00-000-00-00-209047-	06/09/2025	060925	060925			Due To 5101 - Vehicle Maint		150.62	
APP 5101-00-000-00-00-109000-	06/09/2025	060925	060925			Due From Funds - Cash Pool			150.62
APP 0000-00-000-00-00-209049-	06/09/2025	060925	060925			Due To 5103 - Info Tech		260.88	
APP 5103-00-000-00-00-109000-	06/09/2025	060925	060925			Due From Funds - Cash Pool			260.88
SYSTEM GENERATED ENTRIES TOTAL								448,962.69	448,962.69
JOURNAL 2025/12/140 TOTAL								897,925.38	897,925.38

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0000	Pooled Cash Fund	2025	12	140	06/09/2025	Cash: Mission Bank Acct#10755		448,962.69
	0000-00-000-00-00-100010-					Due To 0100 - Gen Fund	405,183.74	
	0000-00-000-00-00-209001-					Due To 0800 - LLMD - 001-2002	9.53	
	0000-00-000-00-00-209024-					Due To 0801 - LLMD - 001-2005	22.34	
	0000-00-000-00-00-209025-					Due To 0802 - LLMD - 002-2005	39.53	
	0000-00-000-00-00-209026-					Due To Funds - 0803 - 003-2005	298.65	
	0000-00-000-00-00-209027-					Due To 0804 - LLMD - 004-2005	52.44	
	0000-00-000-00-00-209028-					Due To 0807 - LLMD - 002-2007	198.72	
	0000-00-000-00-00-209031-					Due To 0808 - LLMD - 001-2015	3,115.91	
	0000-00-000-00-00-209032-					Due To 0811 - LLMD - 001-2009	401.78	
	0000-00-000-00-00-209035-					Due To 5000 - Wastewtr Operat	1,200.71	
	0000-00-000-00-00-209036-					Due To 5001 - Refuse Operat	6,243.22	
	0000-00-000-00-00-209037-					Due To 5002 - Water Operat	26,818.89	
	0000-00-000-00-00-209038-					Due To 5003 - Transit Operat	355.36	
	0000-00-000-00-00-209039-					Due To 5100 - Facility Maint	4,555.60	
	0000-00-000-00-00-209046-					Due To 5101 - Vehicle Maint	150.62	
	0000-00-000-00-00-209047-					Due To 5103 - Info Tech	260.88	
	0000-00-000-00-00-209049-					Due To 0813 - DTL1-2022	54.77	
	0000-00-000-00-00-209057-							
						FUND TOTAL	448,962.69	448,962.69
0100	General Fund	2025	12	140	06/09/2025	Due From Funds - Cash Pool		405,183.74
	0100-00-000-00-00-109000-					Accts Payable	405,183.74	
	0100-00-000-00-00-205000-							
						FUND TOTAL	405,183.74	405,183.74
0800	LLMD - 001-2002	2025	12	140	06/09/2025	Due From Funds - Cash Pool		9.53
	0800-00-000-00-00-109000-					Accts Payable	9.53	
	0800-00-000-00-00-205000-							
						FUND TOTAL	9.53	9.53
0801	LLMD - 001-2005	2025	12	140	06/09/2025	Due From Funds - Cash Pool		22.34
	0801-00-000-00-00-109000-					Accts Payable	22.34	
	0801-00-000-00-00-205000-							
						FUND TOTAL	22.34	22.34
0802	LLMD - 002-2005	2025	12	140	06/09/2025	Due From Funds - Cash Pool		39.53
	0802-00-000-00-00-109000-					Accts Payable	39.53	
	0802-00-000-00-00-205000-							
						FUND TOTAL	39.53	39.53
0803	LLMD - 003-2005	2025	12	140	06/09/2025	Due From Funds - Cash Pool		298.65
	0803-00-000-00-00-109000-					Accts Payable	298.65	
	0803-00-000-00-00-205000-							

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
				FUND TOTAL	298.65	298.65
0804 LLMD - 004-2005 0804-00-000-00-00-109000- 0804-00-000-00-00-205000-	2025 12	140	06/09/2025	Due From Funds - Cash Pool		52.44
				Accts Payable	52.44	
				FUND TOTAL	52.44	52.44
0807 LLMD - 002-2007 0807-00-000-00-00-109000- 0807-00-000-00-00-205000-	2025 12	140	06/09/2025	Due From Funds - Cash Pool		198.72
				Accts Payable	198.72	
				FUND TOTAL	198.72	198.72
0808 LLMD - 001-2015 0808-00-000-00-00-109000- 0808-00-000-00-00-205000-	2025 12	140	06/09/2025	Due From Funds - Cash Pool		3,115.91
				Accts Payable	3,115.91	
				FUND TOTAL	3,115.91	3,115.91
0811 LLMD - 001-2009 0811-00-000-00-00-109000- 0811-00-000-00-00-205000-	2025 12	140	06/09/2025	Due From Funds - Cash Pool		401.78
				Accts Payable	401.78	
				FUND TOTAL	401.78	401.78
0814 LLMD - 001-2022 0814-00-000-00-00-109000- 0814-00-000-00-00-205000-	2025 12	140	06/09/2025	Due From Funds - Cash Pool		54.77
				Accts Payable	54.77	
				FUND TOTAL	54.77	54.77
5000 Wastewater Operations 5000-00-000-00-00-109000- 5000-00-000-00-00-205000-	2025 12	140	06/09/2025	Due From Funds - Cash Pool		1,200.71
				Accts Payable	1,200.71	
				FUND TOTAL	1,200.71	1,200.71
5001 Refuse Operations 5001-00-000-00-00-109000- 5001-00-000-00-00-205000-	2025 12	140	06/09/2025	Due From Funds - Cash Pool		6,243.22
				Accts Payable	6,243.22	
				FUND TOTAL	6,243.22	6,243.22
5002 Water Operations 5002-00-000-00-00-109000- 5002-00-000-00-00-205000-	2025 12	140	06/09/2025	Due From Funds - Cash Pool		26,818.89
				Accts Payable	26,818.89	

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
				FUND TOTAL	26,818.89	26,818.89
5003 Transit Operations	2025 12	140	06/09/2025			
5003-00-000-00-00-109000-				Due From Funds - Cash Pool		355.36
5003-00-000-00-00-205000-				Accts Payable	355.36	
				FUND TOTAL	355.36	355.36
5100 Facility Maintenance	2025 12	140	06/09/2025			
5100-00-000-00-00-109000-				Due From Funds - Cash Pool		4,555.60
5100-00-000-00-00-205000-				Accts Payable	4,555.60	
				FUND TOTAL	4,555.60	4,555.60
5101 Vehicle Maintenance	2025 12	140	06/09/2025			
5101-00-000-00-00-109000-				Due From Funds - Cash Pool		150.62
5101-00-000-00-00-205000-				Accts Payable	150.62	
				FUND TOTAL	150.62	150.62
5103 Information Technology	2025 12	140	06/09/2025			
5103-00-000-00-00-109000-				Due From Funds - Cash Pool		260.88
5103-00-000-00-00-205000-				Accts Payable	260.88	
				FUND TOTAL	260.88	260.88

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FR
0000 Pooled Cash Fund	448,962.69	
0100 General Fund		405,183.74
0800 LLMD - 001-2002		9.53
0801 LLMD - 001-2005		22.34
0802 LLMD - 002-2005		39.53
0803 LLMD - 003-2005		298.65
0804 LLMD - 004-2005		52.44
0807 LLMD - 002-2007		198.72
0808 LLMD - 001-2015		3,115.91
0811 LLMD - 001-2009		401.78
0814 LLMD - 001-2022		54.77
5000 Wastewater Operations		1,200.71
5001 Refuse Operations		6,243.22
5002 Water Operations		26,818.89
5003 Transit Operations		355.36
5100 Facility Maintenance		4,555.60
5101 Vehicle Maintenance		150.62
5103 Information Technology		260.88
TOTAL	448,962.69	448,962.69

** END OF REPORT - Generated by Brenda Lopez **

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
88	06/12/2025	EFT	13236	AMBER CHEMICAL INC	66950 0385086-IN 65231		05/20/2025		061225	4,430.50
Invoice: 0385086-IN				4,430.50	5002-40-400-20-00-510900-	WATER - WATER CHEMICALS- HYPOCHLORITE Treatment Supplies				
				66951 0385183-IN 65232			05/28/2025		061225	1,000.00
Invoice: 0385183-IN				1,000.00	5002-40-400-20-00-510900-	WATER - AMBER QUEST, TOTE Treatment Supplies				
				66953 0385129-IN 65234			05/28/2025		061225	2,898.97
Invoice: 0385129-IN				2,898.97	5002-40-400-20-00-510900-	WATER - WATER CHEMICALS- HYPOCHLORITE Treatment Supplies				
				CHECK 88 TOTAL:						8,329.47
90	06/12/2025	EFT	378	AMERICAN REFUSE INC	66900 349620 65184		06/01/2025		061225	943.24
Invoice: 349620				943.24	5100-50-405-28-20-510706-	ALL PW'S & ENGINEERING REFUSE SERVICES - JUNE 2025 Refuse				
				67113 349806 65393			06/01/2025		061225	449.15
Invoice: 349806				449.15	0100-20-200-15-00-510708-	June 2025 Shelter Refuse Natural Gas				
				CHECK 90 TOTAL:						1,392.39
91	06/12/2025	EFT	14425	CARLOS QUEZADA	66791 043217 65076		05/23/2025		061225	30.00
Invoice: 043217				30.00	0100-10-110-03-00-510300-	Fleet Service Wash - CM Equinox #519 Vehicle Operations				
				66821 043215 65106			05/23/2025		061225	240.00
Invoice: 043215				240.00	0100-10-405-26-00-510300-	FLEET SERVICE WASH - BLDG Vehicle Operations				
				66822 043218 65107			05/23/2025		061225	150.00
Invoice: 043218				150.00	5003-40-140-12-00-510300-	FLEET SERVICE WASH - TRANSIT Vehicle Operations				
				66928 043216 65210			05/23/2025		061225	180.00
Invoice: 043216				180.00	0100-40-400-18-00-510300-	ENGINEERING - FLEET WASHES Vehicle Operations				
				66929 043219			05/23/2025		061225	80.00

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
Invoice: 043219				65211						
	80.00	0100-30-300-04-00-510300-				LEARNING CENTER - BUS WASH				
				66990	043220	vehicle Operations				
				65270			05/30/2025		061225	125.00
Invoice: 043220						WASH AND DETAILING - UNIT 314				
	125.00	0100-10-405-26-00-510300-				vehicle Operations				
				67116	053025		05/30/2025		061225	105.00
				65396						
Invoice: 053025						AC Fleet wash				
	105.00	0100-20-200-15-00-510100-				Service Agreements				
				67117	060625		06/06/2025		061225	105.00
				65397						
Invoice: 060625						AC Fleet wash				
	105.00	0100-20-200-15-00-510100-				Service Agreements				
				67118	050225		05/02/2025		061225	105.00
				65398						
Invoice: 050225						AC Fleet wash				
	105.00	0100-20-200-15-00-510100-				Service Agreements				
						CHECK		91	TOTAL:	1,120.00
92 06/12/2025 EFT	556	SHAFTER DG SOLAR, LL	66868	58565033			06/01/2025		061225	32,583.08
			65153							
Invoice: 58565033						SOLAR ELECTRICITY CHARGES - MAY 2025				
	750.01	0100-20-200-15-00-510707-				Power				
	31,833.07	5002-40-400-20-00-510707-				Power				
						CHECK		92	TOTAL:	32,583.08
94 06/12/2025 EFT	15101	WEX BANK - ACCOUNT 0	66997	NOINV 5/30/25			05/30/2025		061225	81.50
			65277							
Invoice: NOINV 5/30/25						POLICE-Fuel #294				
	81.50	0100-20-200-14-00-510302-				vehicle Operations - Fuel				
						CHECK		94	TOTAL:	81.50
1023462 06/12/2025 PRTD	796	1020 CECIL LLC	66941	JUNE 2025			06/01/2025		061225	1,550.00
			65223							
Invoice: JUNE 2025						LEASE 337 STATE AVE CITY HALL ANNEX				
	387.50	0100-30-300-04-00-510602-				Property Rental				
	1,162.50	0100-10-135-09-00-510602-				Property Rental				

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
						CHECK	1023462	TOTAL:	1,550.00	
1023463	06/12/2025	PRTD	193	ABC HEALTH PROFESSIO	66912	EM022639	05/16/2025		061225	172.00
				65195						
				Invoice: EM022639						
				172.00	0100-10-405-26-00-510115-	Pre-emp. Physical Exam BLDG Recruitment				
				66913		EM022742	05/22/2025		061225	200.00
				65196						
				Invoice: EM022742						
				135.00	0100-10-140-10-00-510115-	Pre-emp. Physical Exam FIN & PW DOT Recert Exam Recruitment				
				65.00	0100-40-400-19-02-510400-	Professional Services				
						CHECK	1023463	TOTAL:	372.00	
1023464	06/12/2025	PRTD	15329	ADVANCED DATA STORAG	67039	0208498	05/31/2025		061225	41.30
				65319						
				Invoice: 0208498						
				41.30	0100-20-200-14-00-510100-	POLICE-Shred services May 25 Service Agreements				
						CHECK	1023464	TOTAL:	41.30	
1023465	06/12/2025	PRTD	9834	ADVANCED FLOW MEASUR	66889	0005508	06/02/2025		061225	9,700.00
				65174						
				Invoice: 0005508						
				9,700.00	5002-40-400-20-00-510200-	ALL WATER - 2025 SURVEY/FIELD ACCURACY TEST Repairs & Maintenance				
						CHECK	1023465	TOTAL:	9,700.00	
1023466	06/12/2025	PRTD	1182	AEP CALIFORNIA LLC	67048	INV0037712	06/06/2025		061225	130.00
				65328						
				Invoice: INV0037712						
				130.00	0100-20-200-14-00-510300-	POLICE-USB connection unit #220 Vehicle Operations				
						CHECK	1023466	TOTAL:	130.00	
1023467	06/12/2025	PRTD	1189	DRIVEN BRANDS HOLDIN	67032	3228604	05/28/2025		061225	694.90
				65312						
				Invoice: 3228604						
				694.90	0100-20-200-14-00-510300-	POLICE-windshield unit #247 Vehicle Operations				
						CHECK	1023467	TOTAL:	694.90	
1023468	06/12/2025	PRTD	1275	AIRWAVE COMMUNICATIO	66819	BK189	05/12/2025	20250349	061225	5,597.11
				65104						
				Invoice: BK189		ALL PW'S - REPAIR TO RADIO REPEATERS				

City of Shafter

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				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE DTL	DESC			
				1,119.43	0100-40-400-19-02-510000-	Office Supplies			
				1,119.42	0100-30-400-25-00-510200-	Repairs & Maintenance			
				1,119.42	5000-40-400-21-00-510200-	Repairs & Maintenance			
				1,119.42	5002-40-400-20-00-510200-	Repairs & Maintenance			
				1,119.42	5101-50-400-24-00-510200-	Repairs & Maintenance			
						CHECK	1023468	TOTAL:	5,597.11
1023469	06/12/2025	PRTD	1433 ALEXANDER VALUATION	66885	050825 valuation svc	05/31/2025		061225	3,500.00
				65169					
				Invoice: 050825 valuation Svc		1351 E Ash Ave Restricted Property Appraisal	negot		
				3,500.00	0100-10-125-06-00-510400-	Professional Services			
				67102	185 Central Ave	06/10/2025		061225	2,250.00
				65382					
				Invoice: 185 Central Ave		185 Central Ave Restricted Property Appraisal Serv			
				2,250.00	0100-10-125-06-00-510400-	Professional Services			
						CHECK	1023469	TOTAL:	5,750.00
1023470	06/12/2025	PRTD	14652 AMAZON CAPITAL SERVI	67086	1WYH-GFFL-KNV4	06/05/2025		061225	37.21
				65366					
				Invoice: 1WYH-GFFL-KNV4		SLLC Dept Supplies			
				37.21	0100-30-300-04-00-510001-	Departmental Supplies			
						CHECK	1023470	TOTAL:	37.21
1023471	06/12/2025	PRTD	920 ANGEL RODRIGUEZ	67045	NOINV 6/06/25	06/06/2025		061225	191.50
				65325					
				Invoice: NOINV 6/06/25		POLICE-Per diem for ARIDE #316			
				191.50	0100-20-200-14-00-510505-	Travel			
						CHECK	1023471	TOTAL:	191.50
1023472	06/12/2025	PRTD	356 ALI & OBAID MARKETIN	66820	65105	05/29/2025		061225	139.80
				65105					
				Invoice: 65105		DEPARTMENTAL SUPPLIES			
				46.60	0100-10-145-13-00-510001-	Departmental Supplies			
				46.60	0100-10-405-27-00-510001-	Departmental Supplies			
				46.60	0100-10-405-26-00-510001-	Departmental Supplies			
						CHECK	1023472	TOTAL:	139.80
1023473	06/12/2025	PRTD	3383 APPLIED TECHNOLOGY G	67031	S-INV105126	05/29/2025		061225	466.24
				65311					
				Invoice: S-INV105126		POLICE-Dock station repairs unit #172			
				466.24	0100-20-200-14-00-510300-	Vehicle Operations			

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
1023478	06/12/2025	PRTD	1441	BERRELLEZA MONZON, B	67075 65355	65355	06/09/2025		061225	47.06
Invoice: 65355				47.06	5002-00-000-00-00-205300-	UB 111289 336		MARENGO DEPOSIT REFUND Customer Deposits		
						CHECK	1023478	TOTAL:		47.06
1023479	06/12/2025	PRTD	97	BEST BEST & KRIEGER	66739 1028257	65024	04/30/2025		061225	17,692.00
Invoice: 1028257				17,692.00	0100-10-130-08-00-510420-	RETAINER LEGAL SERVICES THROUGH APRIL 30, 2025 Legal Services				
						CHECK	1023479	TOTAL:		17,692.00
1023480	06/12/2025	PRTD	427	BRAXBRO, INC.	66789 1587	65074	05/22/2025	20250347	061225	1,820.00
Invoice: 1587				1,400.00				WATER/SCADA - TULARE LIFT STATION/TANK #3/WELL #21		
					E WA00005 -50 -525	-		Capital Prj.- Infrastructure		
				420.00	5002-60-400-20-00-580100-					
					E WW00007 -50 -525	-5000		Capital Prj.- Other Imp.		
					5000-60-400-21-00-580300-					
					66867 1590		05/29/2025	20250352	061225	1,120.00
Invoice: 1590				1,120.00				WATER/SCADA - TULARE LIFT STATION/TANK #3/WELL #21		
					E WA00005 -50 -525	-		Capital Prj.- Infrastructure		
					5002-60-400-20-00-580100-					
					67062 1567		04/24/2025	20250359	061225	1,260.00
Invoice: 1567				1,260.00				WATER - SCADA - REPAIR TO WELL #11/TANK #3		
					E WA00005 -50 -525	-		Capital Prj.- Infrastructure		
					5002-60-400-20-00-580100-					
						CHECK	1023480	TOTAL:		4,200.00
1023481	06/12/2025	PRTD	78	CALIFORNIA TURF EQUI	66742 678110	65027	05/27/2025		061225	606.19
Invoice: 678110				606.19	0100-30-400-25-00-510202-	PARKS - HEDGE TRIMMER Hardware & Tools				
						CHECK	1023481	TOTAL:		606.19

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CHECK NO	CHK	DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
DOCUMENT							INVOICE DTL DESC			
1023482	06/12/2025	PRTD	660	CALTRANS	66744	25006381	05/14/2025	20250342	061225	4,475.35
Invoice: 25006381					65029		ROUNDAABOUT SANATA FE WAY/LOS ANGELES - PHASE #1			
					4,475.35					
					E ST00029	-20	-200	-		
					0200-60-400-19-02-580100-		Capital Prj.- Infrastructure			
							CHECK	1023482	TOTAL:	4,475.35
1023483	06/12/2025	PRTD	3216	CARROT TOP INDUSTRIE	66808	INV141001	05/29/2025		061225	905.93
Invoice: INV141001					65093		PD/LC/CH/VH/VP - REPLACEMENT FLAGS			
					194.43	5100-50-405-28-14-510205-	Building Repair & Maintenance			
					124.51	5100-50-405-28-50-510205-	Building Repair & Maintenance			
					124.51	5100-50-405-28-90-510205-	Building Repair & Maintenance			
					130.51	0100-30-400-25-55-510205-	Building Repair & Maintenance			
					331.97	0100-30-400-25-33-510205-	Building Repair & Maintenance			
					66991	INV141276	06/05/2025		061225	235.94
Invoice: INV141276					65271		PARKS - VETERAN'S - FULL MILITARY FLAG SET			
					235.94	0100-30-400-25-33-510001-	Departmental Supplies			
							CHECK	1023483	TOTAL:	1,141.87
1023484	06/12/2025	PRTD	1445	CASTANEDA NOLAZCO, M	67078	65358	06/09/2025		061225	155.02
Invoice: 65358					65358		UB 114833 480 MARENGO DEPOSIT REFUND			
					155.02	5002-00-000-00-00-205300-	Customer Deposits			
							CHECK	1023484	TOTAL:	155.02
1023485	06/12/2025	PRTD	1437	CASTRO, DOMINIQUE J	67071	65351	06/09/2025		061225	147.83
Invoice: 65351					65351		UB 114917 717 SHAFTER DEPOSIT REFUND			
					147.83	5002-00-000-00-00-205300-	Customer Deposits			
							CHECK	1023485	TOTAL:	147.83
1023486	06/12/2025	PRTD	424	CHARTER COMMUNICATIO	66956	167729201052125	05/21/2025		061225	17.88
Invoice: 167729201052125					65237		City Hall TV Fees			
					17.88	5103-50-500-29-00-510100-	Service Agreements			
					67020	167729101051425	05/14/2025		061225	361.51
Invoice: 167729101051425					65300		POLICE-Backup internet service			

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
				361.51	0100-20-200-14-00-510701-				Communications	
						CHECK	1023486	TOTAL:		379.39
1023487	06/12/2025	PRTD	13975	CLEARWATER ANALYTICS	67138 632544		05/31/2025		061225	1,082.97
				Invoice: 632544	65418					
				1,082.97	0100-10-140-10-00-510150-				CLEARWATER FEES: 05/01/2025 -05/31/2025	
									Software Subscription	
						CHECK	1023487	TOTAL:		1,082.97
1023488	06/12/2025	PRTD	1435	OCCUPATIONAL HEALTH	66923 18318086		05/12/2025		061225	506.00
				Invoice: 18318086	65205					
				506.00	0100-10-140-10-00-510115-				Pre-emp. Physical Exam FIN	
									Recruitment	
						CHECK	1023488	TOTAL:		506.00
1023489	06/12/2025	PRTD	124	COOPERATIVE PERSONNE	66915 TR-INV006114		05/31/2025		061225	401.50
				Invoice: TR-INV006114	65197					
				401.50	0100-20-200-14-00-510115-				Dispatcher Exam	
									Recruitment	
						CHECK	1023489	TOTAL:		401.50
1023490	06/12/2025	PRTD	1442	COUNTRYSIDE CONSTRUC	67076 65356		06/09/2025		061225	307.16
				Invoice: 65356	65356					
				307.16	5002-00-000-00-00-205300-				UB 120118 720 COMMERCE DEPOSIT REFUND	
									Customer Deposits	
						CHECK	1023490	TOTAL:		307.16
1023491	06/12/2025	PRTD	12562	CVIN VAST NETWORKS	67082 65117		06/01/2025		061225	1,000.00
				Invoice: 65117	65362					
				1,000.00	5103-50-500-29-00-510703-				Primary Internet Services	
									Internet	
						CHECK	1023491	TOTAL:		1,000.00
1023492	06/12/2025	PRTD	1210	MATTHEW HERNANDEZ	66959 1011		06/03/2025		061225	2,800.00
				Invoice: 1011	65240					
				560.00	0100-30-400-25-30-510114-				PARK SECURITY PATROL - MAY 2025	
				560.00	0100-30-400-25-31-510114-				Contract Services	
				560.00	0100-30-400-25-33-510114-				Contract Services	
				560.00	0100-30-400-25-37-510114-				Contract Services	

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VOUCHER INVOICE

Cash10755

INV DATE

PO

WARRANT

NET

				DOCUMENT	INVOICE DTL	DESC		
				560.00 0100-30-400-25-47-510114-	Contract Services			
					CHECK	1023492 TOTAL:	2,800.00	
1023493	06/12/2025	PRTD	14458 EMTS INC	66965 10207234 65246	05/31/2025	061225	13,886.00	
Invoice: 10207234				13,886.00 0808-40-400-19-04-510110-	GOSSAMER/FLIGHT PARK LANDSCAPE - MAY 2025 Landscaping Services			
				66966 10207221 65247	05/31/2025	061225	1,410.00	
Invoice: 10207221				1,410.00 0100-30-400-25-47-510110-	COMMUNITY PARK LANDSCAPE - MAY 2025 Landscaping Services			
				66967 10207223 65248	05/31/2025	061225	1,175.00	
Invoice: 10207223				1,175.00 0808-40-400-19-04-510110-	PARKS - FARM - MONTHLY MAIN - MAY 2025 Landscaping Services			
				66968 10207215 65249	05/31/2025	061225	1,247.31	
Invoice: 10207215				1,247.31 0807-40-400-19-04-510110-	002-2007 - JEFFRIES CT - MONTHLY MAIN - MAY 2025 Landscaping Services			
				66969 10207218 65250	05/31/2025	061225	470.00	
Invoice: 10207218				470.00 5100-50-405-28-15-510110-	ANIMAL CONTROL - MONTHLY MAIN - MAY 2025 Landscaping Services			
				66970 10207217 65251	05/31/2025	061225	467.74	
Invoice: 10207217				467.74 0804-40-400-19-04-510110-	004-2005 - FRESNO AVE - MONTHLY MAIN - MAY 2025 Landscaping Services			
				66971 10207219 65252	05/31/2025	061225	705.00	
Invoice: 10207219				705.00 5100-50-405-28-90-510110-	CITY HALL - MONTHLY MAIN - MAY 2025 Landscaping Services			
				66972 10207216 65253	05/31/2025	061225	623.65	
Invoice: 10207216				623.65 0803-40-400-19-04-510110-	003-2005 - PINE CONE ST - MONTHLY MAIN - MAY 2025 Landscaping Services			
				66973 10207214 65254	05/31/2025	061225	935.48	
Invoice: 10207214				935.48 0802-40-400-19-04-510110-	002-2005 - KATIE CT - MONTHLY MAIN - MAY 2025 Landscaping Services			
				66974 10207212 65255	05/31/2025	061225	623.65	

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL	DESC			
Invoice: 10207212		623.65	0806-40-400-19-04-510110-	66975 65256	10207210	001-2007 - W TULARE AVE - MONTHLY MAIN - MAY 2025	Landscaping Services	05/31/2025	061225	467.74
Invoice: 10207210		467.74	0801-40-400-19-04-510110-	66976 65257	10207211	001-2005 - W TULARE AVE - MONTHLY MAIN - MAY 2025	Landscaping Services	05/31/2025	061225	467.74
Invoice: 10207211		467.74	0805-40-400-19-04-510110-	66977 65258	10207213	001-2006 - LAWRENCE ST - MONTHLY MAIN - MAY 2025	Landscaping Services	05/31/2025	061225	1,091.39
Invoice: 10207213		545.69	0810-40-400-19-04-510110-	66978 65259	10207209	001-98 -W LERDO HWY - (TV LITTLE/DOC KAY) - MAY 25	Landscaping Services	05/31/2025	061225	1,091.39
Invoice: 10207209		1,091.39	0800-40-400-19-04-510110-	66979 65260	10207222	001-2002 - ARKELIAN ST - MONTHLY MAIN - MAY 2025	Landscaping Services	05/31/2025	061225	705.00
Invoice: 10207222		705.00	0100-40-400-19-02-510110-	66980 65261	10207220	STREETS - E LERDO - MONTHLY MAIN - MAY 2025	Landscaping Services	05/31/2025	061225	150.00
Invoice: 10207220		150.00	5100-50-405-28-90-510110-	67050 65330	10207228	CITY HALL - MAY - ADDED MOWING. EDGING, TRIMMING	Landscaping Services	05/31/2025	061225	705.00
Invoice: 10207228		705.00	0100-30-400-25-55-510110-	67051 65331	10207227	VETERAN'S HALL - MONTHLY MAIN - MAY 2025	Landscaping Services	05/31/2025	061225	705.00
Invoice: 10207227		705.00	0100-40-400-19-02-510110-	67052 65332	10207226	SANTE FE WAY - GATEWAY - MONTHLY MAIN - MAY 2025	Landscaping Services	05/31/2025	061225	470.00
Invoice: 10207226		470.00	5100-50-405-28-14-510110-	67053 65333	10207225	POLICE - MONTHLY MAIN - MAY 2025	Landscaping Services	05/31/2025	061225	470.00
Invoice: 10207225						LEARNING CENTER - MONTHLY MAIN - MAY 2025				

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
				470.00	5100-50-405-28-50-510110-				Landscaping Services	
				67054	10207224		05/31/2025		061225	650.00
				65334						
Invoice: 10207224				650.00	0811-40-400-19-04-510110-				WONDERFUL/TARGET DIST - MAR/APR - MONTHLY MAINT	
									Landscaping Services	
							CHECK	1023493	TOTAL:	28,517.09
1023494 06/12/2025 PRD	198	ETHAN NOUSCH		67079	NOINV 6/09/25		06/09/2025		061225	363.50
				65359						
Invoice: NOINV 6/09/25				363.50	0100-20-200-14-00-510505-				POLICE-PSP #292	
									Travel	
							CHECK	1023494	TOTAL:	363.50
1023495 06/12/2025 PRD	158	FARM PUMP & IRRIGATI		66963	I0016695		06/02/2025		061225	41.66
				65244						
Invoice: I0016695				41.66	5002-40-400-20-00-510200-				WATER - SCH40 THD CAP/PVC TOE NIPPLE	
									Repairs & Maintenance	
							CHECK	1023495	TOTAL:	41.66
1023496 06/12/2025 PRD	159	FEDEX		66823	8-871-51208		05/23/2025		061225	47.78
				65108						
Invoice: 8-871-51208				47.78	0100-10-405-26-00-510103-				SHIPMENT FEES - BLDG	
									Postage & Freight	
							CHECK	1023496	TOTAL:	47.78
1023497 06/12/2025 PRD	5903	FERGUSON ENTERPRISES		66948	0032838		05/21/2025		061225	3,580.26
				65229						
Invoice: 0032838				3,580.26	5002-40-400-20-00-510200-				WATER - 12 DI MJ RW OL GATE VLV L/A	
									Repairs & Maintenance	
							CHECK	1023497	TOTAL:	3,580.26
1023498 06/12/2025 PRD	12171	FGL ENVIRONMENTAL		66754	543150A		05/20/2025		061225	347.00
				65040						
Invoice: 543150A				347.00	5002-40-400-20-00-510905-				BACTERIOLOGICAL TESTING FOR WATER SYSTEM	
									Water Testing/Samples	
				66756	543151A		05/20/2025		061225	233.00
				65041						
Invoice: 543151A				233.00	5002-40-400-20-00-510905-				BACTERIOLOGICAL TESTING FOR WATER SYSTEM	
									Water Testing/Samples	

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
				66758 65043	543153A		05/23/2025		061225	905.00
Invoice: 543153A										
	905.00	5002-40-400-20-00-510905-				BACTERIOLOGICAL TESTING FOR WATER SYSTEM				
				66759 65044	543398A		05/22/2025		061225	233.00
Invoice: 543398A										
	233.00	5002-40-400-20-00-510905-				BACTERIOLOGICAL TESTING FOR WATER SYSTEM				
				66760 65045	543399A		05/22/2025		061225	195.00
Invoice: 543399A										
	195.00	5002-40-400-20-00-510905-				BACTERIOLOGICAL TESTING FOR WATER SYSTEM				
				66761 65046	543419A		05/23/2025		061225	830.00
Invoice: 543419A										
	830.00	5002-40-400-20-00-510905-				BACTERIOLOGICAL TESTING FOR WATER SYSTEM				
				66814 65099	542521A		04/18/2025		061225	155.00
Invoice: 542521A										
	155.00	5002-40-400-20-00-510905-				BACTERIOLOGICAL TESTING FOR WATER SYSTEM				
				66815 65100	542520A		04/22/2025		061225	680.00
Invoice: 542520A										
	680.00	5002-40-400-20-00-510905-				BACTERIOLOGICAL TESTING FOR WATER SYSTEM				
						CHECK	1023498	TOTAL:		3,578.00
1023499 06/12/2025 PRTD	11578	FRESNO, CITY OF		66999 65296	20008286		03/27/2025		061225	623.00
Invoice: 20008286										
	623.00	0100-20-200-14-00-510501-				POLICE-Perishable Skills Nousch				
						Training				
						CHECK	1023499	TOTAL:		623.00
1023500 06/12/2025 PRTD	148	GHA TECHNOLOGIES INC		67136 65416	1156945		05/21/2025	20250336	061225	1,992.38
Invoice: 1156945										
	1,992.38	0100-10-125-06-00-510001-				Lenovo Thinkpad Carbon - Economic Dev. Dept.				
				67137 65417	1155423		05/16/2025	20250332	061225	1,078.62
Invoice: 1155423										
	1,078.62	0100-10-140-10-00-510202-				Lenovo Laptop & Docking Station (Finance Analyst)				
						Hardware & Tools				

City of Shafter

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
						CHECK	1023500	TOTAL:	3,071.00	
1023501	06/12/2025	PRTD	779	GRISELDA HERNANDEZ	67022 65302	NOINV 5/22/25	05/22/2025		061225	109.00
				Invoice: NOINV 5/22/25				POLICE-Cake for the retirement luncheon #194 Food/Meals		
				109.00	0100-20-200-14-00-510006-			CHECK	1023501	TOTAL: 109.00
1023502	06/12/2025	PRTD	1384	HALCYON BEHAVIORAL,	66920 65202	18333	06/01/2025		061225	40.85
				Invoice: 18333				EAP and Total wellness for PT EEs June 2025 Employee Assistance Insurance		
				40.85	5102-50-140-11-00-510441-			CHECK	1023502	TOTAL: 40.85
1023503	06/12/2025	PRTD	962	HEALTHWISE SERVICES,	67120 65400	204318	05/12/2025		061225	114.00
				Invoice: 204318				biohazard disposal Service Agreements		
				114.00	0100-20-200-15-00-510100-			CHECK	1023503	TOTAL: 114.00
1023504	06/12/2025	PRTD	15464	HECTOR'S PLUMBING	66769 65055	25-474	05/23/2025		061225	250.00
				Invoice: 25-474				ANIMAL CONTROL - REPAIR A WATER LEAK Building Repair & Maintenance		
				250.00	5100-50-405-28-15-510205-			05/23/2025	061225	475.00
				Invoice: 25-468				AQUATIC CENTER - REPAIR TO CAMERA EQUIPMENT/DRAINS Repairs & Maintenance		
				475.00	0100-30-400-25-52-510200-			CHECK	1023504	TOTAL: 725.00
1023505	06/12/2025	PRTD	2	HITCHCOCK'S AUTO PAR	66736 65022	421281	05/27/2025		061225	15.97
				Invoice: 421281				WATER - BLK S/CON/ULTRA BLACK SIL Repairs & Maintenance		
				15.97	5002-40-400-20-00-510200-			05/29/2025	061225	16.08
				Invoice: 421465				STREET - SWEEPER - MINI FUSES ASSORT Equipment Repair		
				16.08	0100-40-400-19-02-510204-			05/30/2025	061225	48.67

City of Shafter

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
Invoice: 421527				48.67	5002-40-400-20-00-510202-	WATER - PLYERS				
						Hardware & Tools				
				66931	421540		05/30/2025		061225	14.04
				65213						
Invoice: 421540				14.04	0100-40-400-19-02-510205-	STREET - SWEEPER - TEMP RELAY				
						Building Repair & Maintenance				
				66983	421822		06/05/2025		061225	59.23
				65264						
Invoice: 421822				59.23	5001-40-400-22-00-510114-	EDIBLE FOOD RECOVERY - LOADED BALL MNT				
						Contract Services				
						CHECK	1023505	TOTAL:		153.99
1023506	06/12/2025	PRTD	10148	INFOSEND INC	67104	288409	05/31/2025		061225	462.00
					65384					
Invoice: 288409				115.50	5000-40-400-21-00-510400-	MONTHLY SERVICE FEE MAY 2025				
				115.50	5001-40-400-22-00-510400-	Professional Services				
				231.00	5002-40-400-20-00-510400-	Professional Services				
						CHECK	1023506	TOTAL:		462.00
1023507	06/12/2025	PRTD	1386	JACUB BILL	67041	NOINV 6/2/25	06/02/2025		061225	105.50
					65321					
Invoice: NOINV 6/2/25				105.50	0100-20-200-14-00-510505-FENT	POLICE-Responding to Fent trends course # 334				
						Travel				
						CHECK	1023507	TOTAL:		105.50
1023508	06/12/2025	PRTD	1449	JEFF INGLE	67134	0060008	06/12/2025		061225	800.00
					65414					
Invoice: 0060008				800.00	0100-30-300-75-51-510804-	First Fridays Music 06/06/2025				
						Community Promotions				
						CHECK	1023508	TOTAL:		800.00
1023509	06/12/2025	PRTD	4909	JEFFRIES BROS INC	66909	172040CT	05/31/2025		061225	433.81
					65192					
Invoice: 172040CT				433.81	5003-40-140-12-00-510302-	DIAL A RIDE FUEL CHARGES MAY 2025				
						Vehicle Operations - Fuel				
						CHECK	1023509	TOTAL:		433.81

City of Shafter

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				VOUCHER	INVOICE	Cash10755 INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL		DESC	
1023510	06/12/2025	PRTD	1366	JEFFRIES BROS., INC	66910 172038CT 65193	05/31/2025		061225	15,036.27
Invoice: 172038CT				13,537.31	0100-20-200-14-00-510302-	FUEL CHARGES MAY 2025		Vehicle Operations - Fuel	
				1,498.96	0100-20-200-15-00-510302-			Vehicle Operations - Fuel	
						CHECK	1023510	TOTAL:	15,036.27
1023511	06/12/2025	PRTD	523	JENNIFER GARCIA	67046 NOINV 6/06/25 65326	06/06/2025		061225	191.50
Invoice: NOINV 6/06/25				191.50	0100-20-200-14-00-510505-	POLICE-Per diem for ARIDE #300		Travel	
						CHECK	1023511	TOTAL:	191.50
1023512	06/12/2025	PRTD	14379	KERN COUNTY SUPT OF	67064 65344 65344	05/30/2025		061225	335,422.92
Invoice: 65344				335,792.92	0100-00-000-00-00-205306-	May Deposit		School Fee Deposits	
				-370.00	0100-10-405-26-00-410100-			Building Fees - Misc	
						CHECK	1023512	TOTAL:	335,422.92
1023513	06/12/2025	PRTD	12379	KERN PRINT SERVICES	66878 54547 65163	06/03/2025		061225	133.88
Invoice: 54547				100.00	0100-10-145-13-00-510000-	White Envelopes with Black City Logo		Office Supplies	
				33.88	0100-10-120-05-00-510000-			Office Supplies	
						CHECK	1023513	TOTAL:	133.88
1023514	06/12/2025	PRTD	170	KOEFRAN INDUSTRIES,	67119 00000660450 65399	05/31/2025		061225	693.00
Invoice: 00000660450				693.00	0100-20-200-15-00-510100-	Carcass Removal Services		Service Agreements	
						CHECK	1023514	TOTAL:	693.00
1023515	06/12/2025	PRTD	1432	KYLE DITTY	67133 Relocation 65413	06/11/2025		061225	2,124.47
Invoice: Relocation				2,124.47	0100-10-140-10-00-510115-	Relocation Assistance		Recruitment	
						CHECK	1023515	TOTAL:	2,124.47

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

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CHECK NO CHK DATE TYPE VENDOR NAME

CASH ACCOUNT: 0000-00-000-00-00-100010-					Cash10755				
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
DOCUMENT						INVOICE DTL DESC			
1023516	06/12/2025	PRTD	128 LIEBERT CASSIDY WHIT	66916 65198	293877	04/30/2025		061225	194.00
Invoice: 293877				194.00	0100-10-130-08-00-510421-	Prof. Svcs. through 4/30/25; re: General Matters Legal Services - Personnel			
				66917 65199	293878	04/30/2025		061225	2,007.00
Invoice: 293878				2,007.00	0100-10-130-08-00-510421-	Prof. Svcs. through 4/30/25; re: Title VI Legal Services - Personnel			
				66919 65201	293876	04/30/2025		061225	2,402.00
Invoice: 293876				2,402.00	0100-10-130-08-00-510421-	Prof. Svcs. through 4/30/25; re: Complaint Legal Services - Personnel			
				67085 65365	295459	05/31/2025		061225	201.00
Invoice: 295459				201.00	0100-10-130-08-00-510421-	Advice re: Anonymous Complaint (ERMA) Legal Services - Personnel			
						CHECK	1023516	TOTAL:	4,804.00
1023517	06/12/2025	PRTD	1443 LINDCO INC	67077 65357	65357	06/09/2025		061225	618.38
Invoice: 65357				618.38	5002-00-000-00-00-205300-	UB 120067 720 COMMERCE DEPOSIT REFUND Customer Deposits			
						CHECK	1023517	TOTAL:	618.38
1023518	06/12/2025	PRTD	379 FLORENTINO MACIAS JR	66882 65167	459	05/31/2025		061225	4,036.00
Invoice: 459				4,036.00	5100-50-405-28-20-510109-	ALL PW'S - JANITORIAL SERVICES/SUPPLIES - MAY 2025 Janitorial Services			
				66884 65172	458	05/31/2025		061225	2,768.00
Invoice: 458				2,768.00	5100-50-405-28-20-510109-	ENGINEERING - JANITORIAL SERVICES - MAY 2025 Janitorial Services			
				66888 65173	457	05/31/2025		061225	1,947.47
Invoice: 457				1,900.00	0100-30-400-25-55-510109-	VETRANS HALL - JANITORIAL/SUPPLIES - MAY 2025 Janitorial Services			
				47.47	0100-30-400-25-55-510001-	Departmental Supplies			
				66907 65190	454	05/31/2025		061225	3,528.91
Invoice: 454				3,460.00	5100-50-405-28-90-510109-	CITY HALL JANITORIAL SERVICES MAY 2025 Janitorial Services			

City of Shafter

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL	DESC			
	68.91	5100-50-405-28-90-510001-					Departmental Supplies			
				66908	455	05/31/2025		061225		1,394.00
Invoice: 455				65191						
	1,394.00	5100-50-405-28-91-510109-				ANNEX JANITORIAL SERVICES MAY 2025	Janitorial Services			
				66924	456	05/31/2025		061225		2,903.00
Invoice: 456				65206						
	2,903.00	5100-50-405-28-50-510109-				SLLC May Janitorial	Janitorial Services			
				67037	462	05/31/2025		061225		985.48
Invoice: 462				65317						
	880.00	0100-20-200-14-13-510109-				SUB POLICE-Janitorial Services May 25	Janitorial Services			
	105.48	0100-20-200-14-13-510001-					Departmental Supplies			
				67038	461	05/31/2025		061225		4,598.83
Invoice: 461				65318						
	4,324.00	5100-50-405-28-14-510109-				POLICE-Janitorial Services May 25	Janitorial Services			
	274.83	0100-20-200-14-00-510001-					Departmental Supplies			
						CHECK	1023518 TOTAL:			22,161.69
1023519 06/12/2025 PRTD	1654	MARK BROWN		67090	Boot/Jacket FY 24/25	06/11/2025		061225		300.00
				65370						
Invoice: Boot/Jacket FY 24/25						Reimbursement: Boots FY 24/25				
	210.00	5002-40-400-20-00-500502-					Uniform & Equipment Allowance			
	90.00	5000-40-400-21-00-500502-					Uniform & Equipment Allowance			
						CHECK	1023519 TOTAL:			300.00
1023520 06/12/2025 PRTD	1431	MARTHA ESPERICUETA		66890	NOINV - 05.26.2025	06/03/2025		061225		50.00
				65175						
Invoice: NOINV - 05.26.2025						REIMBURSEMENT FOR PARK RESERVATION	Park Rental			
	50.00	0100-30-400-25-46-450200-								
						CHECK	1023520 TOTAL:			50.00
1023521 06/12/2025 PRTD	907	MITCHELL CASTILLO		67047	NOINV 6/06/25	06/06/2025		061225		191.50
				65327						
Invoice: NOINV 6/06/25						POLICE-Per diem for ARIDE #315	Travel			
	191.50	0100-20-200-14-00-510505-								
						CHECK	1023521 TOTAL:			191.50

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
1023522	06/12/2025	PRTD	1429	MUNICIPAL MAINTENANC	67087 65367	037338	06/10/2025	20250340	061225	397,593.22
Invoice: 037338				397,593.22	0100-60-400-19-02-570200-	STREETS - NEW STREET SWEEPER Machinery & Equipment		CHECK 1023522 TOTAL:		397,593.22
1023523	06/12/2025	PRTD	1299	NEUTERING NOMAD INC.	67091 65371	229916	05/28/2025		061225	1,250.00
Invoice: 229916				1,250.00	0100-20-200-55-00-510106-	Premise Permit Maintenance Subscriptions & Dues				
					67092 65372	2292913	05/28/2025		061225	145.00
Invoice: 2292913				145.00	0100-20-200-55-00-510111-	vet care services Vet Care Services				
					67106 65386	042625	06/11/2025		061225	1,020.00
Invoice: 042625				1,020.00	0100-00-000-00-00-205318-	Vaccine Clinic 04/26/25 Collection & Holding		CHECK 1023523 TOTAL:		2,415.00
1023524	06/12/2025	PRTD	256	NOR SANITARY DISTRIC	66740 65025	2448	05/27/2025		061225	68,267.25
Invoice: 2448				68,267.25	5000-40-400-21-00-510114-	WWTP O&M MONTHLY CHARGES - APRIL 2025 Contract Services				
					66818 65103	2449	05/27/2025	20250351	061225	67,774.02
Invoice: 2449				67,774.02	E WW00010 -20 -200 5000-60-400-21-00-580100-	-5000 WWTP - UPGRADE/EXPANSION PROJECT		Capital Prj.- Infrastructure		
						CHECK 1023524 TOTAL:				136,041.27
1023525	06/12/2025	PRTD	9992	O'REILLY AUTOMOTIVE	66773 65058	2947-407584	05/23/2025		061225	76.05
Invoice: 2947-407584				7.50	5002-40-400-20-00-510202-	WATER - CABIN FILTER/TOOLS/STRP HDLMP Hardware & Tools				
				68.55	5002-40-400-20-00-510300-	Vehicle Operations				
					66774 65059	2947-407285	05/21/2025		061225	13.17
Invoice: 2947-407285				5.67	0100-40-400-19-02-510202-	STREETS #217 - FUNNEL/GL-WIPER Hardware & Tools				

City of Shafter

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
				7.50	0100-40-400-19-02-510300-			Vehicle Operations		
							CHECK	1023525	TOTAL:	89.22
1023526	06/12/2025	PRTD	21	OFFICE DEPOT BUSINES	66729	424972650001	05/22/2025	061225		422.48
					65016					
				Invoice:	424972650001					
				84.50	0100-10-100-01-00-510000-			Printing Paper for City Hall		
				12.68	0100-10-110-03-00-510000-			Office Supplies		
				12.68	0100-10-120-05-00-510000-			Office Supplies		
				12.67	0100-10-110-65-00-510000-			Office Supplies		
				16.90	0100-10-125-06-00-510000-			Office Supplies		
				29.57	0100-10-135-09-00-510000-			Office Supplies		
				71.82	0100-10-140-10-00-510000-			Office Supplies		
				80.27	0100-10-145-13-00-510000-			Office Supplies		
				80.27	0100-10-405-26-00-510000-			Office Supplies		
				21.12	0100-10-405-27-00-510000-			Office Supplies		
					66877	423919902001	05/27/2025	061225		21.99
					65162					
				Invoice:	423919902001					
				21.99	0100-10-110-03-00-510000-			Replacement Item from order #423919902001		
								Office Supplies		
					67018	425014708001	05/21/2025	061225		79.64
					65298					
				Invoice:	425014708001					
				79.64	0100-20-200-14-00-510000-			POLICE-Office supplies		
								Office Supplies		
							CHECK	1023526	TOTAL:	524.11
1023527	06/12/2025	PRTD	1293	ONE STEP GPS, LLC	66762	94561	05/26/2025	061225		729.00
					65047					
				Invoice:	94561					
				39.05	0100-40-400-18-00-510150-			MONTHLY GPS TRACKING SYSTEM - MAY 2025		
				78.11	0100-10-405-26-00-510150-			Software Subscription		
				325.45	0100-40-400-19-02-510150-			Software Subscription		
				78.11	5003-40-140-12-00-510150-			Software Subscription		
				13.02	5101-50-400-24-00-510150-			Software Subscription		
				91.13	0100-30-400-25-00-510150-			Software Subscription		
				52.07	5002-40-400-20-00-510150-			Software Subscription		
				39.05	5006-40-400-23-00-510150-			Software Subscription		
				13.01	5100-50-405-28-00-510150-			Software Subscription		
							CHECK	1023527	TOTAL:	729.00
1023528	06/12/2025	PRTD	15151	ORDIZ-MELBY INC	66942	0008929	05/30/2025	20250040	061225	3,825.00
					65224					
				Invoice:	0008929					
				3,825.00				Aquatic Center Building Design		

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

CASH ACCOUNT: 0000-00-000-00-00-100010-				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME							
DOCUMENT						INVOICE DTL DESC				
			E PF00004	-20	-210	-0100				
			0100-60-400-25-52-580200-						Capital Prj.- Buildings & Imp.	
							CHECK	1023528	TOTAL:	3,825.00
1023529	06/12/2025	PRTD	11867	PACIFIC TIRE	66989	44068		06/03/2025	061225	235.87
	Invoice: 44068				65269					
			235.87	0100-10-405-26-00-510300-			VEHICLE REPAIRS - UNIT 419			
					67014	43892		05/01/2025	061225	27.68
	Invoice: 43892				65293					
			27.68	5002-40-400-20-00-510300-			WATER #315 - REPAIR FLAT			
					67015	44177		05/14/2025	061225	27.68
	Invoice: 44177				65294					
			27.68	5002-40-400-20-00-510300-			WATER #120 - REPAIR FLAT			
					67016	43814		05/21/2025	061225	27.68
	Invoice: 43814				65295					
			27.68	0100-40-400-19-02-510300-			STREETS #423 - REPAIR FLAT			
					67033	43787		05/30/2025	061225	27.14
	Invoice: 43787				65313					
			27.14	0100-20-200-14-00-510300-			POLICE-Flat repair unit #151			
							CHECK	1023529	TOTAL:	346.05
1023530	06/12/2025	PRTD	11830	PACIFIC WEST SOUND I	66876	33411		06/02/2025	20250317 061225	1,873.67
	Invoice: 33411				65161					
			1,873.67	0100-10-100-01-00-510400-			Loud Speaker Addition - Council Chambers			
							Professional Services			
							CHECK	1023530	TOTAL:	1,873.67
1023531	06/12/2025	PRTD	9209	PAVLETICH ELECTRIC A	66796	17578		05/28/2025	20250338 061225	6,571.70
	Invoice: 17578				65081					
			6,571.70	5004-40-500-30-01-510200-			FIBER CONDUIT RELOCATION ALONG E ASH AVE			
							Repairs & Maintenance			
							CHECK	1023531	TOTAL:	6,571.70

City of Shafter

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
1023532	06/12/2025	PRTD	817	PLACER LABS INC.	66881 65166	INUS02963	05/31/2025		061225	21,945.00
Invoice: INUS02963				21,945.00	0100-10-125-06-00-510150-	Placer.ai Software 5/22/25 to 5/21/26 Renewal Software Subscription				
						CHECK	1023532	TOTAL:	21,945.00	
1023533	06/12/2025	PRTD	14378	PR DIAMOND PRODUCTS	66851 65136	0067643-IN	05/08/2025		061225	1,288.00
Invoice: 0067643-IN				1,288.00	5002-40-400-20-00-510200-	WATER - MULTI-PURPOSE BLADES Repairs & Maintenance				
						CHECK	1023533	TOTAL:	1,288.00	
1023534	06/12/2025	PRTD	320	PRICE PAIGE & COMPAN	66840 65125	36186	04/30/2025		061225	3,300.00
Invoice: 36186				3,300.00	0100-10-140-10-00-510402-	ACCOUNTING SERVICES YR ENDED JUNE 30, 2025 Accounting & Auditing Services				
						CHECK	1023534	TOTAL:	3,300.00	
1023535	06/12/2025	PRTD	350	QUAD KNOPF, INC	66747 65032	127521	05/08/2025	20250344	061225	5,370.00
Invoice: 127521				5,370.00	E PK00008 -20 -200 0308-60-400-25-40-580200-	NORTH PARK CUMMUNITY PARK - SURVEY SERVICES Capital Prj.- Buildings & Imp.				
						CHECK	1023535	TOTAL:	5,370.00	
1023536	06/12/2025	PRTD	1622	QUILL CORPORATION	66905 65188	44083929	05/09/2025		061225	748.62
Invoice: 44083929				748.62	0100-10-140-10-00-510000-	office supplies office Supplies				
						66906 65189	44164118	05/15/2025	061225	216.76
Invoice: 44164118				216.76	0100-10-140-10-00-510000-	office supplies office Supplies				
						CHECK	1023536	TOTAL:	965.38	
1023537	06/12/2025	PRTD	276	RICHLAND CHEVROLET	66964 65245	169584	05/29/2025		061225	40.71
Invoice: 169584				40.71	0100-30-400-25-00-510300-	PARKS #6 - HANDLE Vehicle Operations				

City of Shafter

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
							CHECK	1023537	TOTAL:	40.71
1023538	06/12/2025	PRTD	292	RODNEY BECKER	66927	JUNE 2025	06/04/2025		061225	200.00
		Invoice: JUNE 2025		200.00	0100-30-400-25-00-510600-		PARKING LOT LEASE PAYMENT			
							Rents & Leases			
							CHECK	1023538	TOTAL:	200.00
1023539	06/12/2025	PRTD	768	ROLLAND JOHN HENRY V	66852	20250601	06/01/2025		061225	3,620.00
		Invoice: 20250601		3,620.00	0100-40-400-18-00-510401-		CONSULTANT AGREEMENT FOR CONTRACTED CITY SURVEYOR			
							Engineering Services			
							CHECK	1023539	TOTAL:	3,620.00
1023540	06/12/2025	PRTD	1439	ROSARIO, SABRINA E	67073	65353	06/09/2025		061225	64.23
		Invoice: 65353		64.23	5002-00-000-00-00-205300-		UB 120059 236 GRANT DEPOSIT REFUND			
							Customer Deposits			
							CHECK	1023540	TOTAL:	64.23
1023541	06/12/2025	PRTD	264	RICHARD SALAZAR JR	66826	2025-411	05/29/2025	20250303	061225	3,050.00
		Invoice: 2025-411		3,050.00	0100-30-400-25-32-510200-		PARKS - KIRSCHENMANN - REPAIR TO LIGHTS			
							Repairs & Maintenance			
							CHECK	1023541	TOTAL:	3,050.00
1023542	06/12/2025	PRTD	13709	SAN JOAQUIN ENGINEER	66875	1213	06/02/2025	20250273	061225	5,378.75
		Invoice: 1213		5,378.75			STREETS - RECONSTRUCTION PROJECT			
					E ST00038.1 -20	-200				
					0204-60-400-19-02-580100-	-0204	Capital Prj.- Infrastructure			
							CHECK	1023542	TOTAL:	5,378.75
1023543	06/12/2025	PRTD	537	SEAN CAUDILLO	67021	NOINV 5/23/25	05/23/2025		061225	128.50
		Invoice: NOINV 5/23/25		128.50	0100-20-200-14-00-510115-		POLICE-Per diem for Background Investigation			
							Recruitment			

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

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CHECK NO CHK DATE TYPE VENDOR NAME

				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
						CHECK	1023543	TOTAL:	128.50	
1023544	06/12/2025	PRTD	10357	SHAFTER TRANSMISSION	66985 81223 65266	06/05/2025		061225		748.89
Invoice: 81223				748.89	5003-40-140-12-00-510300-	Transit T-16 Engine Mount Repair Vehicle Operations				
						CHECK	1023544	TOTAL:	748.89	
1023545	06/12/2025	PRTD	15015	SHAFTER TRUE VALUE I	66777 2505-228358 65062	05/23/2025		061225		52.51
Invoice: 2505-228358				52.51	5002-40-400-20-00-510200-	WATER - HUB FLAP DISC/H FLAP DISC/MISC ITEM Repairs & Maintenance				
						66779 2505-228905 65064	05/26/2025		061225	47.15
Invoice: 2505-228905				47.15	5100-50-405-28-90-510200-	CITY HALL (FINANCE) - 8x24 ESPRESSO SHEIF Repairs & Maintenance				
						66787 2505-229318 65072	05/28/2025		061225	19.79
Invoice: 2505-229318				19.79	0100-30-400-25-51-510200-	ALL PARKS - BLU PVC CEMENT/PRIME/FEM ADAPTER Repairs & Maintenance				
						66813 2505-229467 65098	05/29/2025		061225	17.46
Invoice: 2505-229467				17.46	0100-40-400-19-02-510202-	STREETS - PAINT TRAILER - PAINTBRUSH/BRUSH SET Hardware & Tools				
						66865 2505-229685 65150	05/30/2025		061225	39.90
Invoice: 2505-229685				39.90	5002-40-400-20-00-510200-	WATER - WHT EII/SxSXT TEE/NIPPLE/ELBOW/REDUCING Repairs & Maintenance				
						66866 2505-229487 65151	05/29/2025		061225	34.08
Invoice: 2505-229487				34.08	5002-40-400-20-00-510200-	WATER - NIPPLE/SxSXT TEE/ADAPTER/ELBOW Repairs & Maintenance				
						66869 2506-230242 65154	06/02/2025		061225	15.00
Invoice: 2506-230242				15.00	5100-50-405-28-00-510001-	SHOP - 48x90 PLASTIC/DISPENSER Departmental Supplies				
						66870 2506-230239 65155	06/02/2025		061225	75.75
Invoice: 2506-230239				12.85	5002-40-400-20-00-510202-	WATER - CAULK GUN/BATTERY/FOAM/LEXEL CAULK Hardware & Tools				
				9.96	5002-40-400-20-00-510001-	Departmental Supplies				
				52.94	5002-40-400-20-00-510200-	Repairs & Maintenance				

City of Shafter

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CASH ACCOUNT: 0000-00-000-00-00-100010-					Cash10755					
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT		NET
					DOCUMENT	INVOICE DTL	DESC			
Invoice: 2506-230211				66871	2506-230211	06/02/2025		061225		184.58
				65156						
	184.58	5002-40-400-20-00-510200-				WATER - PVC PIPE/WHT CAP/ADAPTER/COUPLING/CUTTER				
						Repairs & Maintenance				
Invoice: 2506-230293				66901	2506-230293	06/02/2025		061225		11.79
				65185						
	11.79	5002-40-400-20-00-510200-				WATER - 16GA REB TY WIRE				
						Repairs & Maintenance				
Invoice: 2506-230514				66981	2506-230514	06/04/2025		061225		27.65
				65262						
	27.65	5002-40-400-20-00-510200-				WATER - PAINTER TAPE/SHEETING				
						Repairs & Maintenance				
Invoice: 2506-230410				66982	2506-230410	06/03/2025		061225		53.60
				65263						
	53.60	5002-40-400-20-00-510200-				WATER - MANIFOLD/TAMPER TORX SET				
						Repairs & Maintenance				
Invoice: 2506-230364				66984	2506-230364	06/03/2025		061225		32.16
				65265						
	32.16	0808-40-400-19-04-510200-				PARKS - FARM - POLY GRAIN SCOOP				
						Repairs & Maintenance				
Invoice: 2506-230879				66992	2506-230879	06/06/2025		061225		11.79
				65272						
	11.79	0100-40-400-19-02-510202-				STREETS - PRESSURE WASHER - COUPLER SOCKET				
						Hardware & Tools				
Invoice: 2506-230730				66993	2506-230730	06/05/2025		061225		29.82
				65273						
	29.82	0100-40-400-19-02-510200-				STREETS - HILLMAN FASTNERS				
						Repairs & Maintenance				
Invoice: 2506-230363				66994	2506-230363	06/03/2025		061225		42.07
				65274						
	42.07	0100-40-400-19-02-510001-				STREETS - STRAW HAT/DIST WASTE/HAND SANITIZER				
						Departmental Supplies				
Invoice: 2506-230367				66995	2506-230367	06/03/2025		061225		42.81
				65275						
	42.81	0100-40-400-19-02-510001-				STREETS - PL GAL SIDE DIST WATER				
						Departmental Supplies				
Invoice: 2506-230589				67058	2506-230589	06/04/2025		061225		115.80
				65338						
	28.94	5002-40-400-20-00-510001-				WATER - FUEL/OIL/SHOVEL/RED EXT CORD				
	86.86	5002-40-400-20-00-510202-				Departmental Supplies				
						Hardware & Tools				

City of Shafter A/P CASH DISBURSEMENTS JOURNAL

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
						CHECK	1023545	TOTAL:	853.71	
1023546	06/12/2025	PRTD	14509	SHAFTER WASCO PUBLIS	66932 3771		05/22/2025		061225	263.90
					65214					
				Invoice: 3771						
				263.90	0100-10-145-13-00-510104-			Tentative Tract Map 7463		
								Advertising		
					66933 3772		05/22/2025		061225	203.00
					65215					
				Invoice: 3772						
				203.00	0100-10-145-13-00-510104-			Zone Change 25-78		
								Advertising		
					66934 3773		05/22/2025		061225	182.70
					65216					
				Invoice: 3773						
				182.70	0100-10-145-13-00-510104-			Zone Code Amendment 25-21		
								Advertising		
					66935 3778		05/30/2025		061225	238.53
					65217					
				Invoice: 3778						
				238.53	0100-10-145-13-00-510104-			Tentative Tract Map 7007		
								Advertising		
					66936 3781		05/30/2025		061225	203.00
					65218					
				Invoice: 3781						
				203.00	0100-10-145-13-00-510104-			EOT for Temporary Land Use Permit 23-136		
								Advertising		
					66937 3782		05/29/2025		061225	230.00
					65219					
				Invoice: 3782						
				230.00	0100-10-145-13-00-510400-			Shafter General Plan Online Survey		
								Professional Services		
						CHECK	1023546	TOTAL:	1,321.13	
1023547	06/12/2025	PRTD	1049	SIMPLOT AB RETAIL IN	66955 501191909		05/23/2025		061225	500.00
					65236					
				Invoice: 501191909						
				500.00	0100-30-400-25-32-510200-			PARKS - KIRSCHENMANN - ONE SHOT		
								Repairs & Maintenance		
						CHECK	1023547	TOTAL:	500.00	
1023548	06/12/2025	PRTD	332	SPAY NEUTER IMPERATI	67093 25519		05/01/2025		061225	3,750.00
					65373					
				Invoice: 25519						
				3,750.00	0100-20-200-55-00-510124-			May Clinic #1		
								Spay/Neuter Expenses		
					67094 25518		05/01/2025		061225	3,750.00
					65374					
				Invoice: 25518				May Clinic #2		

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE	DTL	DESC		
				3,750.00	0100-20-200-55-00-510124-				Spay/Neuter Expenses	
						CHECK	1023548	TOTAL:		7,500.00
1023549	06/12/2025	PRTD	634 SPECIAL SERVICES GRO	67025	Q919678		05/29/2025		061225	600.00
			Invoice: Q919678	65305						
				600.00	0100-20-200-14-00-510150-	POLICE-		Renewa	l of Annual Covert Track	
								Software	Subscription	
						CHECK	1023549	TOTAL:		600.00
1023550	06/12/2025	PRTD	11283 STERLING BUSINESS SE	66904	22209		05/27/2025		061225	163.02
			Invoice: 22209	65187						
				163.02	0100-10-140-10-00-510001-	A/P & PAYROLL		CHECK STOCK	Departmental Supplies	
						CHECK	1023550	TOTAL:		163.02
1023551	06/12/2025	PRTD	1059 T-MOBILE USA INC	66957	99690126305242025		05/24/2025		061225	114.87
			Invoice: 99690126305242025	65238						
				49.00	5103-50-500-29-00-510701-	T-Mobile Communication Lines				
				34.72	5002-40-400-20-00-510701-	Communications				
				31.15	0100-30-400-25-52-510701-	Communications				
						CHECK	1023551	TOTAL:		114.87
1023552	06/12/2025	PRTD	822 TEAMCALIFORNIA ECONO	66887	4086		06/03/2025		061225	6,000.00
			Invoice: 4086	65171						
				6,000.00	0100-10-125-06-00-510106-	TeamCA Membership		Yearly Rnwl plus marketing option		
								Subscriptions & Dues		
						CHECK	1023552	TOTAL:		6,000.00
1023553	06/12/2025	PRTD	30 TERMINIX INTERNATION	67114	459569394		05/12/2025		061225	133.00
			Invoice: 459569394	65394						
				133.00	0100-20-200-15-00-510100-	pest control			Service Agreements	
				67115	458622156		04/14/2025		061225	133.00
			Invoice: 458622156	65395						
				133.00	0100-20-200-15-00-510100-	pest control			Service Agreements	
						CHECK	1023553	TOTAL:		266.00

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT	INVOICE	DTL	DESC			
Invoice: 06-115814				65132						
	967.29	0100-40-400-19-02-510200-				STREETS - HIGHWAY GLASS BEADS				
				66848	06-115813					
				65133		05/29/2025		061225		967.29
Invoice: 06-115813						STREETS - HIGHWAY GLASS BEADS				
	967.29	0100-40-400-19-02-510200-				Repairs & Maintenance				
				66962	06-115956					
				65243		06/02/2025		061225		483.28
Invoice: 06-115956						STREETS - WATER BORNE WHT STENCIL GUARD				
	483.28	0100-40-400-19-02-510200-				Repairs & Maintenance				
						CHECK	1023556	TOTAL:		6,598.80
1023557	06/12/2025	PRTD	145 TYLER TECHNOLOGIES I	67144	045-438661a		06/01/2025		061225	582.66
				65424						
Invoice: 045-438661a						Unpaid Bal RENEWAL SAAS FEES 11/01/2023-10/31/2024				
	582.66	5103-50-500-29-00-510150-				Software Subscription				
						CHECK	1023557	TOTAL:		582.66
1023558	06/12/2025	PRTD	1440 UNIFIED FIELD SERVIC	67074	65354		06/09/2025		061225	632.12
				65354						
Invoice: 65354						UB 120069 720 Commerce DEPOSIT REFUND				
	632.12	5002-00-000-00-00-205300-				Customer Deposits				
						CHECK	1023558	TOTAL:		632.12
1023559	06/12/2025	PRTD	9559 VARNER BROS INC	66873	NOINV - 06.02.2025		06/02/2025		061225	272.67
				65158						
Invoice: NOINV - 06.02.2025						REFUSE - GOSSAMER GROVE NEW REFUSE SERVICE				
	272.67	0808-40-400-19-04-510706-				Refuse				
						CHECK	1023559	TOTAL:		272.67
1023560	06/12/2025	PRTD	1101 VESTIS GROUP, INC. (	66810	2601725666		05/27/2025		061225	64.12
				65095						
Invoice: 2601725666						LEARNING CENTER - MAT SERVICES				
	64.12	5100-50-405-28-50-510100-				Service Agreements				
				66811	2601725662		05/27/2025		061225	157.80
				65096						
Invoice: 2601725662						CITY HALL - MATS SERVICES/RESTROOM SERVICES				
	157.80	5100-50-405-28-90-510100-				Service Agreements				
				66874	2601726810		05/29/2025		061225	291.20

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				VOUCHER	INVOICE	Cash10755	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL DESC				
Invoice: 2601726810				65159		ALL PW'S - UNIFORM SERVICES				
				46.61	0100-30-400-25-00-500502-				Uniform & Equipment Allowance	
				7.42	5101-50-400-24-00-500502-				Uniform & Equipment Allowance	
				17.73	5101-50-400-24-00-510001-				Departmental Supplies	
				128.62	0100-40-400-19-02-500502-				Uniform & Equipment Allowance	
				1.95	5006-40-400-23-00-500502-				Uniform & Equipment Allowance	
				18.18	5000-40-400-21-00-500502-				Uniform & Equipment Allowance	
				68.16	5002-40-400-20-00-500502-				Uniform & Equipment Allowance	
				2.53	5101-50-400-24-00-500502-				Uniform & Equipment Allowance	
				66960	2601727515		06/03/2025		061225	194.65
Invoice: 2601727515				65241		CITY HALL - SANITIZER SERVICES/SOAP SERVICES				
				194.65	5100-50-405-28-90-510100-				Service Agreements	
				66961	2601727513		06/03/2025		061225	267.60
Invoice: 2601727513				65242		CITY HALL - MATS AND TABLECLOTHS				
				102.60	5100-50-405-28-90-510100-				Service Agreements	
				82.50	0100-10-100-01-00-510001-				Departmental Supplies	
				82.50	0100-10-110-03-00-510001-				Departmental Supplies	
						CHECK	1023560	TOTAL:		975.37
1023561	06/12/2025	PRTD	45	WAGEWORKS, INC	66918	INV7861440	05/23/2025		061225	197.00
Invoice: INV7861440				65200		Monthly Admin. & Compliance Fee: May 2025				
				197.00	0100-10-135-09-00-510400-				Professional Services	
						CHECK	1023561	TOTAL:		197.00
1023562	06/12/2025	PRTD	792	WEST COAST DT SOLUTI	66879	2061	06/02/2025	20250345	061225	923.71
Invoice: 2061				65164		City Hall Annex Security Enhancement-Public Safety				
				923.71	5100-50-405-28-91-510200-				Repairs & Maintenance	
				67065	2064		06/07/2025		061225	200.00
Invoice: 2064				65345		Bosch Camera Replacement- SLLC				
				200.00	5103-50-500-29-00-510400-				Professional Services	
						CHECK	1023562	TOTAL:		1,123.71
1023563	06/12/2025	PRTD	13495	WINTER AUTOMOTIVE RE	67034	2469	05/23/2025		061225	88.93
Invoice: 2469				65314		POLICE-Oil service unit #163				
				88.93	0100-20-200-14-00-510300-				Vehicle Operations	

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010-
CHECK NO CHK DATE TYPE VENDOR NAME

CASH ACCOUNT: 0000-00-000-00-00-100010-				Cash10755						
CHECK NO	CHK	DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					67035	2480	05/28/2025		061225	178.82
					65315					
Invoice: 2480					178.82	0100-20-200-14-00-510300-	POLICE-Oil service unit #247 Vehicle Operations			
					67036	2485	05/29/2025		061225	100.93
					65316					
Invoice: 2485					100.93	0100-20-200-14-00-510300-	POLICE-Oil service unit #233 Vehicle Operations			
					67042	2496	06/04/2025		061225	136.26
					65322					
Invoice: 2496					136.26	0100-20-200-14-00-510300-	POLICE-Oil service unit #245 Vehicle Operations			
					67049	2187	05/06/2025		061225	504.15
					65329					
Invoice: 2187					504.15	0100-30-400-25-00-510204-	PARKS #58 - REPAIR BLOWER MOTER Equipment Repair			
					CHECK 1023563 TOTAL:					1,009.09
					NUMBER OF CHECKS 107 *** CASH ACCOUNT TOTAL ***					1,175,630.00
							COUNT	AMOUNT		
					TOTAL PRINTED CHECKS		102	1,132,123.56		
					TOTAL EFT'S		5	43,506.44		
					*** GRAND TOTAL ***					1,175,630.00

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED
CLERK: 5292blopez

YEAR	PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025	12	184										
APP	5002-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		70,221.35	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0000-00-000-00-00-100010-			06/12/2025	061225	061225			Cash: Mission Bank Acct#10755			1,175,630.00
									AP CASH DISBURSEMENTS JOURNAL			
APP	5100-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		24,373.64	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0100-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		893,725.87	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5003-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		1,410.81	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5000-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		137,804.37	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5101-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		1,160.12	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0200-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		4,475.35	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5103-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		1,849.54	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0808-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		15,365.83	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0807-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		1,247.31	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0804-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		467.74	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0803-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		623.65	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0802-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		935.48	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0806-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		623.65	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0801-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		467.74	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0805-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		467.74	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0810-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		545.69	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0800-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		1,637.09	
									AP CASH DISBURSEMENTS JOURNAL			
APP	0811-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		650.00	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5102-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		40.85	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5001-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		174.73	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5006-00-000-00-00-205000-			06/12/2025	061225	061225			Accts Payable		41.00	
									AP CASH DISBURSEMENTS JOURNAL			
APP	5004-00-000-00-00-205000-								Accts Payable		6,571.70	

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
APP 0308-00-000-00-00-205000-	06/12/2025	061225	061225			AP CASH DISBURSEMENTS JOURNAL Accts Payable		5,370.00	
APP 0204-00-000-00-00-205000-	06/12/2025	061225	061225			AP CASH DISBURSEMENTS JOURNAL Accts Payable		5,378.75	
	06/12/2025	061225	061225			AP CASH DISBURSEMENTS JOURNAL GENERAL LEDGER TOTAL		1,175,630.00	1,175,630.00
APP 0000-00-000-00-00-209038-	06/12/2025	061225	061225			Due To 5002 - Water Operat		70,221.35	
APP 5002-00-000-00-00-109000-	06/12/2025	061225	061225			Due From Funds - Cash Pool			70,221.35
APP 0000-00-000-00-00-209046-	06/12/2025	061225	061225			Due To 5100 - Facility Maint		24,373.64	
APP 5100-00-000-00-00-109000-	06/12/2025	061225	061225			Due From Funds - Cash Pool			24,373.64
APP 0000-00-000-00-00-209001-	06/12/2025	061225	061225			Due To 0100 - Gen Fund		893,725.87	
APP 0100-00-000-00-00-109000-	06/12/2025	061225	061225			Due From Funds - Cash Pool			893,725.87
APP 0000-00-000-00-00-209039-	06/12/2025	061225	061225			Due To 5003 - Transit Operat		1,410.81	
APP 5003-00-000-00-00-109000-	06/12/2025	061225	061225			Due From Funds - Cash Pool			1,410.81
APP 0000-00-000-00-00-209036-	06/12/2025	061225	061225			Due To 5000 - Wastewtr Operat		137,804.37	
APP 5000-00-000-00-00-109000-	06/12/2025	061225	061225			Due From Funds - Cash Pool			137,804.37
APP 0000-00-000-00-00-209047-	06/12/2025	061225	061225			Due To 5101 - Vehicle Maint		1,160.12	
APP 5101-00-000-00-00-109000-	06/12/2025	061225	061225			Due From Funds - Cash Pool			1,160.12
APP 0000-00-000-00-00-209002-	06/12/2025	061225	061225			Due To 0200 - Federal Grant		4,475.35	
APP 0200-00-000-00-00-109000-	06/12/2025	061225	061225			Due From Funds - Cash Pool			4,475.35
APP 0000-00-000-00-00-209049-	06/12/2025	061225	061225			Due To 5103 - Info Tech		1,849.54	
APP 5103-00-000-00-00-109000-	06/12/2025	061225	061225			Due From Funds - Cash Pool			1,849.54
APP 0000-00-000-00-00-209032-	06/12/2025	061225	061225			Due To 0808 - LLMD - 001-2015		15,365.83	
APP 0808-00-000-00-00-109000-	06/12/2025	061225	061225			Due From Funds - Cash Pool			15,365.83
APP 0000-00-000-00-00-209031-	06/12/2025	061225	061225			Due To 0807 - LLMD - 002-2007		1,247.31	
APP 0807-00-000-00-00-109000-	06/12/2025	061225	061225			Due From Funds - Cash Pool			1,247.31

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

YEAR	PER	JNL	SRC	ACCOUNT	EFF	DATE	JNL	DESC	REF	1	REF	2	REF	3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
															LINE	DESC				
APP	0000	00	000	00	00	209028	-									Due To 0804 - LLMD - 004-2005			467.74	
					06/12/2025	061225			061225											
APP	0804	00	000	00	00	109000	-									Due From Funds - Cash Pool				467.74
					06/12/2025	061225			061225											
APP	0000	00	000	00	00	209027	-									Due To Funds - 0803 - 003-2005			623.65	
					06/12/2025	061225			061225											
APP	0803	00	000	00	00	109000	-									Due From Funds - Cash Pool				623.65
					06/12/2025	061225			061225											
APP	0000	00	000	00	00	209026	-									Due To 0802 - LLMD - 002-2005			935.48	
					06/12/2025	061225			061225											
APP	0802	00	000	00	00	109000	-									Due From Funds - Cash Pool				935.48
					06/12/2025	061225			061225											
APP	0000	00	000	00	00	209030	-									Due To 0806 - LLMD - 001-2007			623.65	
					06/12/2025	061225			061225											
APP	0806	00	000	00	00	109000	-									Due From Funds - Cash Pool				623.65
					06/12/2025	061225			061225											
APP	0000	00	000	00	00	209025	-									Due To 0801 - LLMD - 001-2005			467.74	
					06/12/2025	061225			061225											
APP	0801	00	000	00	00	109000	-									Due From Funds - Cash Pool				467.74
					06/12/2025	061225			061225											
APP	0000	00	000	00	00	209029	-									Due To 0805 - LLMD - 001-2006			467.74	
					06/12/2025	061225			061225											
APP	0805	00	000	00	00	109000	-									Due From Funds - Cash Pool				467.74
					06/12/2025	061225			061225											
APP	0000	00	000	00	00	209034	-									Due To 0810 - LLMD - 001-1998			545.69	
					06/12/2025	061225			061225											
APP	0810	00	000	00	00	109000	-									Due From Funds - Cash Pool				545.69
					06/12/2025	061225			061225											
APP	0000	00	000	00	00	209024	-									Due To 0800 - LLMD - 001-2002			1,637.09	
					06/12/2025	061225			061225											
APP	0800	00	000	00	00	109000	-									Due From Funds - Cash Pool				1,637.09
					06/12/2025	061225			061225											
APP	0000	00	000	00	00	209035	-									Due To 0811 - LLMD - 001-2009			650.00	
					06/12/2025	061225			061225											
APP	0811	00	000	00	00	109000	-									Due From Funds - Cash Pool				650.00
					06/12/2025	061225			061225											
APP	0000	00	000	00	00	209048	-									Due To 5102 - Risk Management			40.85	
					06/12/2025	061225			061225											
APP	5102	00	000	00	00	109000	-									Due From Funds - Cash Pool				40.85
					06/12/2025	061225			061225											
APP	0000	00	000	00	00	209037	-									Due To 5001 - Refuse Operat			174.73	
					06/12/2025	061225			061225											
APP	5001	00	000	00	00	109000	-									Due From Funds - Cash Pool				174.73
					06/12/2025	061225			061225											
APP	0000	00	000	00	00	209042	-									Due To 5006 - Rail Operat			41.00	
					06/12/2025	061225			061225											
APP	5006	00	000	00	00	109000	-									Due From Funds - Cash Pool				41.00
					06/12/2025	061225			061225											
APP	0000	00	000	00	00	209040	-									Due To 5004 - Telecom Operat			6,571.70	

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
APP 5004-00-000-00-00-109000-	06/12/2025	061225	061225			Due From Funds - Cash Pool			6,571.70
APP 0000-00-000-00-00-209060-	06/12/2025	061225	061225			Due To 0308 - Street Projects		5,370.00	
APP 0308-00-000-00-00-109000-	06/12/2025	061225	061225			Due From Funds - Cash Pool			5,370.00
APP 0000-00-000-00-00-209006-	06/12/2025	061225	061225			Due To 0204 - TDA - Streets		5,378.75	
APP 0204-00-000-00-00-109000-	06/12/2025	061225	061225			Due From Funds - Cash Pool			5,378.75
SYSTEM GENERATED ENTRIES TOTAL								1,175,630.00	1,175,630.00
JOURNAL 2025/12/184 TOTAL								2,351,260.00	2,351,260.00

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0000	Pooled Cash Fund	2025	12	184	06/12/2025			
	0000-00-000-00-00-100010-					Cash: Mission Bank Acct#10755		1,175,630.00
	0000-00-000-00-00-209001-					Due To 0100 - Gen Fund	893,725.87	
	0000-00-000-00-00-209002-					Due To 0200 - Federal Grant	4,475.35	
	0000-00-000-00-00-209006-					Due To 0204 - TDA - Streets	5,378.75	
	0000-00-000-00-00-209024-					Due To 0800 - LLMD - 001-2002	1,637.09	
	0000-00-000-00-00-209025-					Due To 0801 - LLMD - 001-2005	467.74	
	0000-00-000-00-00-209026-					Due To 0802 - LLMD - 002-2005	935.48	
	0000-00-000-00-00-209027-					Due To Funds - 0803 - 003-2005	623.65	
	0000-00-000-00-00-209028-					Due To 0804 - LLMD - 004-2005	467.74	
	0000-00-000-00-00-209029-					Due To 0805 - LLMD - 001-2006	467.74	
	0000-00-000-00-00-209030-					Due To 0806 - LLMD - 001-2007	623.65	
	0000-00-000-00-00-209031-					Due To 0807 - LLMD - 002-2007	1,247.31	
	0000-00-000-00-00-209032-					Due To 0808 - LLMD - 001-2015	15,365.83	
	0000-00-000-00-00-209034-					Due To 0810 - LLMD - 001-1998	545.69	
	0000-00-000-00-00-209035-					Due To 0811 - LLMD - 001-2009	650.00	
	0000-00-000-00-00-209036-					Due To 5000 - Wastewtr Operat	137,804.37	
	0000-00-000-00-00-209037-					Due To 5001 - Refuse Operat	174.73	
	0000-00-000-00-00-209038-					Due To 5002 - Water Operat	70,221.35	
	0000-00-000-00-00-209039-					Due To 5003 - Transit Operat	1,410.81	
	0000-00-000-00-00-209040-					Due To 5004 - Telecom Operat	6,571.70	
	0000-00-000-00-00-209042-					Due To 5006 - Rail Operat	41.00	
	0000-00-000-00-00-209046-					Due To 5100 - Facility Maint	24,373.64	
	0000-00-000-00-00-209047-					Due To 5101 - Vehicle Maint	1,160.12	
	0000-00-000-00-00-209048-					Due To 5102 - Risk Management	40.85	
	0000-00-000-00-00-209049-					Due To 5103 - Info Tech	1,849.54	
	0000-00-000-00-00-209060-					Due To 0308 - Street Projects	5,370.00	
						FUND TOTAL	1,175,630.00	1,175,630.00
0100	General Fund	2025	12	184	06/12/2025			
	0100-00-000-00-00-109000-					Due From Funds - Cash Pool		893,725.87
	0100-00-000-00-00-205000-					Accts Payable	893,725.87	
						FUND TOTAL	893,725.87	893,725.87
0200	Federal Grant	2025	12	184	06/12/2025			
	0200-00-000-00-00-109000-					Due From Funds - Cash Pool		4,475.35
	0200-00-000-00-00-205000-					Accts Payable	4,475.35	
						FUND TOTAL	4,475.35	4,475.35
0204	Tran. Dev. Act - Streets	2025	12	184	06/12/2025			
	0204-00-000-00-00-109000-					Due From Funds - Cash Pool		5,378.75
	0204-00-000-00-00-205000-					Accts Payable	5,378.75	
						FUND TOTAL	5,378.75	5,378.75
0308	State Grants Projects	2025	12	184	06/12/2025			

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF	DATE	DEBIT	CREDIT
ACCOUNT					ACCOUNT DESCRIPTION		
0308-00-000-00-00-109000-					Due From Funds - Cash Pool		5,370.00
0308-00-000-00-00-205000-					Accts Payable	5,370.00	
					FUND TOTAL	5,370.00	5,370.00
0800 LLMD - 001-2002	2025	12	184	06/12/2025			
0800-00-000-00-00-109000-					Due From Funds - Cash Pool		1,637.09
0800-00-000-00-00-205000-					Accts Payable	1,637.09	
					FUND TOTAL	1,637.09	1,637.09
0801 LLMD - 001-2005	2025	12	184	06/12/2025			
0801-00-000-00-00-109000-					Due From Funds - Cash Pool		467.74
0801-00-000-00-00-205000-					Accts Payable	467.74	
					FUND TOTAL	467.74	467.74
0802 LLMD - 002-2005	2025	12	184	06/12/2025			
0802-00-000-00-00-109000-					Due From Funds - Cash Pool		935.48
0802-00-000-00-00-205000-					Accts Payable	935.48	
					FUND TOTAL	935.48	935.48
0803 LLMD - 003-2005	2025	12	184	06/12/2025			
0803-00-000-00-00-109000-					Due From Funds - Cash Pool		623.65
0803-00-000-00-00-205000-					Accts Payable	623.65	
					FUND TOTAL	623.65	623.65
0804 LLMD - 004-2005	2025	12	184	06/12/2025			
0804-00-000-00-00-109000-					Due From Funds - Cash Pool		467.74
0804-00-000-00-00-205000-					Accts Payable	467.74	
					FUND TOTAL	467.74	467.74
0805 LLMD - 001-2006	2025	12	184	06/12/2025			
0805-00-000-00-00-109000-					Due From Funds - Cash Pool		467.74
0805-00-000-00-00-205000-					Accts Payable	467.74	
					FUND TOTAL	467.74	467.74
0806 LLMD - 001-2007	2025	12	184	06/12/2025			
0806-00-000-00-00-109000-					Due From Funds - Cash Pool		623.65
0806-00-000-00-00-205000-					Accts Payable	623.65	
					FUND TOTAL	623.65	623.65
0807 LLMD - 002-2007	2025	12	184	06/12/2025			
0807-00-000-00-00-109000-					Due From Funds - Cash Pool		1,247.31

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF	DATE	DEBIT	CREDIT
ACCOUNT					ACCOUNT DESCRIPTION		
0807-00-000-00-00-205000-					Accts Payable	1,247.31	
					FUND TOTAL	1,247.31	1,247.31
0808 LLMD - 001-2015	2025	12	184	06/12/2025			
0808-00-000-00-00-109000-					Due From Funds - Cash Pool		15,365.83
0808-00-000-00-00-205000-					Accts Payable	15,365.83	
					FUND TOTAL	15,365.83	15,365.83
0810 LLMD - 001-1998	2025	12	184	06/12/2025			
0810-00-000-00-00-109000-					Due From Funds - Cash Pool		545.69
0810-00-000-00-00-205000-					Accts Payable	545.69	
					FUND TOTAL	545.69	545.69
0811 LLMD - 001-2009	2025	12	184	06/12/2025			
0811-00-000-00-00-109000-					Due From Funds - Cash Pool		650.00
0811-00-000-00-00-205000-					Accts Payable	650.00	
					FUND TOTAL	650.00	650.00
5000 Wastewater Operations	2025	12	184	06/12/2025			
5000-00-000-00-00-109000-					Due From Funds - Cash Pool		137,804.37
5000-00-000-00-00-205000-					Accts Payable	137,804.37	
					FUND TOTAL	137,804.37	137,804.37
5001 Refuse Operations	2025	12	184	06/12/2025			
5001-00-000-00-00-109000-					Due From Funds - Cash Pool		174.73
5001-00-000-00-00-205000-					Accts Payable	174.73	
					FUND TOTAL	174.73	174.73
5002 Water Operations	2025	12	184	06/12/2025			
5002-00-000-00-00-109000-					Due From Funds - Cash Pool		70,221.35
5002-00-000-00-00-205000-					Accts Payable	70,221.35	
					FUND TOTAL	70,221.35	70,221.35
5003 Transit Operations	2025	12	184	06/12/2025			
5003-00-000-00-00-109000-					Due From Funds - Cash Pool		1,410.81
5003-00-000-00-00-205000-					Accts Payable	1,410.81	
					FUND TOTAL	1,410.81	1,410.81
5004 Telecommunications Operations	2025	12	184	06/12/2025			
5004-00-000-00-00-109000-					Due From Funds - Cash Pool		6,571.70
5004-00-000-00-00-205000-					Accts Payable	6,571.70	

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
				FUND TOTAL	6,571.70	6,571.70
5006 Rail Operations	2025 12	184	06/12/2025			
5006-00-000-00-00-109000-				Due From Funds - Cash Pool		41.00
5006-00-000-00-00-205000-				Accts Payable	41.00	
				FUND TOTAL	41.00	41.00
5100 Facility Maintenance	2025 12	184	06/12/2025			
5100-00-000-00-00-109000-				Due From Funds - Cash Pool		24,373.64
5100-00-000-00-00-205000-				Accts Payable	24,373.64	
				FUND TOTAL	24,373.64	24,373.64
5101 Vehicle Maintenance	2025 12	184	06/12/2025			
5101-00-000-00-00-109000-				Due From Funds - Cash Pool		1,160.12
5101-00-000-00-00-205000-				Accts Payable	1,160.12	
				FUND TOTAL	1,160.12	1,160.12
5102 Risk Management	2025 12	184	06/12/2025			
5102-00-000-00-00-109000-				Due From Funds - Cash Pool		40.85
5102-00-000-00-00-205000-				Accts Payable	40.85	
				FUND TOTAL	40.85	40.85
5103 Information Technology	2025 12	184	06/12/2025			
5103-00-000-00-00-109000-				Due From Funds - Cash Pool		1,849.54
5103-00-000-00-00-205000-				Accts Payable	1,849.54	
				FUND TOTAL	1,849.54	1,849.54

City of Shafter

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FR
0000 Pooled Cash Fund	1,175,630.00	
0100 General Fund		893,725.87
0200 Federal Grant		4,475.35
0204 Tran. Dev. Act - Streets		5,378.75
0308 State Grants Projects		5,370.00
0800 LLMD - 001-2002		1,637.09
0801 LLMD - 001-2005		467.74
0802 LLMD - 002-2005		935.48
0803 LLMD - 003-2005		623.65
0804 LLMD - 004-2005		467.74
0805 LLMD - 001-2006		467.74
0806 LLMD - 001-2007		623.65
0807 LLMD - 002-2007		1,247.31
0808 LLMD - 001-2015		15,365.83
0810 LLMD - 001-1998		545.69
0811 LLMD - 001-2009		650.00
5000 Wastewater Operations		137,804.37
5001 Refuse Operations		174.73
5002 Water Operations		70,221.35
5003 Transit Operations		1,410.81
5004 Telecommunications Operations		6,571.70
5006 Rail Operations		41.00
5100 Facility Maintenance		24,373.64
5101 Vehicle Maintenance		1,160.12
5102 Risk Management		40.85
5103 Information Technology		1,849.54
TOTAL	1,175,630.00	1,175,630.00

** END OF REPORT - Generated by Brenda Lopez **



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Rogelio Sanchez, Finance Director

SUBJECT: Accept Treasurer's Reports: April 2025.

RECOMMENDATION

Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; accept the Treasurer's Report for April 2025.

BACKGROUND

California government code section 41004 requires that the City Treasurer submit to the City Clerk and the legislative body a written report and accounting of all receipts, disbursements, and fund balances. The accompanying report for Feruary meets this Government Code requirement, as well as the requirements of other sections of the Government Code and the City's Investment Policy.

FISCAL IMPACT

There is no fiscal impact resulting from the acceptance of the monthly Treasurer's Report.

CEQA ANALYSIS

The action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines because the action is the acceptance of a treasurer's report and therefore, it is governmental fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ATTACHMENTS

1. Treasurer's Report - City - US Bank - Saf - [04-01-2025]--[04-30-2025]
2. 250610 Shafter YTD Budget Update



Treasurer's Report

City - US Bank - Safekeeping (83145)

[04-01-2025]--[04-30-2025]

04/01/2025 - 04/30/2025

Dated: 06/10/2025

Locked Down

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Dated: 06/10/2025

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GAAP Financials

04/01/2025 - 04/30/2025

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City - US Bank - Safekeeping (83145)

Dated: 06/10/2025

Balance Sheet		City - US Bank - Safekeeping	
As of:		03/31/2025	04/30/2025
Accumulated Allowance Written Off		0.00	0.00
Accumulated Non-Purchased Allowance		0.00	0.00
Original Cost less Due		103,847,302.56	103,838,740.17
Net Accumulated Amortization/Accretion		510,677.89	538,172.57
Net Accumulated OTTI		0.00	0.00
Book Value less Due		104,357,980.45	104,376,912.74
Due and Accrued		668,438.58	716,740.55
Book Value + Accrued		105,026,419.04	105,093,653.29
Net Unrealized Carrying Value Gain		-653,350.00	-240,948.21
Carrying Value and Accrued		104,373,069.04	104,852,705.08

Income Statement		City - US Bank - Safekeeping	
		Begin Date	04/01/2025
		End Date	04/30/2025
Net Amortization/Accretion Income			41,024.76
Interest Income		263,723.67	
Dividend Income		0.00	
Foreign Tax Withheld Expense		0.00	
Misc Income		0.00	
Net Allowance Expense		0.00	
Income Subtotal			263,723.67
Net Realized Gain/Loss		1,995.91	
Impairment Loss		0.00	
Net Gain/Loss			1,995.91
Expense		0.00	
Net Income			306,744.35
Transfers In/Out			-239,510.10
Change in Unrealized Gain/Loss			412,401.79

Statement of Cash Flows		City - US Bank - Safekeeping	
		Begin Date	04/01/2025
		End Date	04/30/2025
Net Income			306,744.35
Amortization/Accretion on MS		-41,024.76	
Change in Accrued on MS		-37,048.61	
Net Gain/Loss on MS		-1,995.91	
Change in Unrealized G/L on CE		0.00	
Subtotal			-80,069.28
Purchase of MS		-1,976,322.75	
Purchased Accrued of MS		-11,285.76	
Sales of MS		411.14	
Sold Accrued of MS		0.00	
Maturities of MS		2,000,000.00	
Net Purchases/Sales			12,802.63
Transfers of Cash & CE			-239,510.10
Total Change in Cash & CE			-32.40
Beginning Cash & CE			1,004.53
Ending Cash & CE			972.12

% Concentration by Security Type

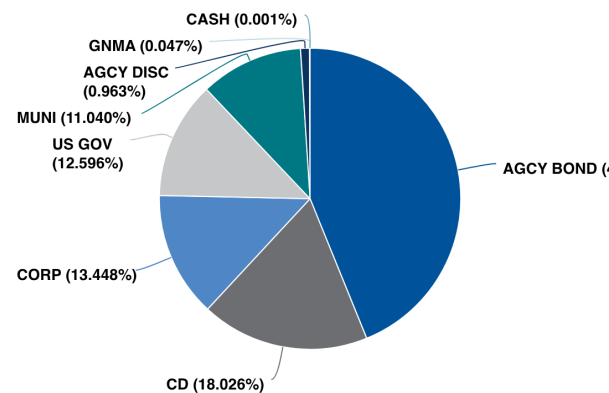


Chart calculated by: Base Market Value + Accrued

<i>Security Type</i>	<i>Base Market Value + Accrued</i>	<i>% of Base Market Value + Accrued</i>
AGCY BOND	46,008,542.60	43.879%
CD	18,900,518.91	18.026%
CORP	14,100,154.35	13.448%
US GOV	13,207,503.42	12.596%
MUNI	11,576,073.03	11.040%
AGCY DISC	1,009,414.26	0.963%
GNMA	49,526.38	0.047%
CASH	972.12	0.001%
Total	104,852,705.08	100.000%

Footnotes: 1,2,3

% Concentration by Market Sector

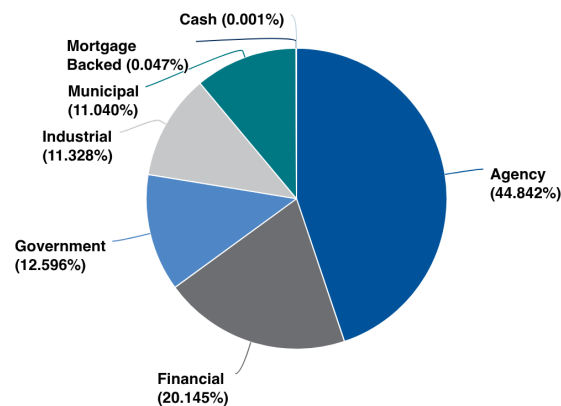


Chart calculated by: Base Market Value + Accrued

<i>Market Sector</i>	<i>Base Market Value + Accrued</i>	<i>% of Base Market Value + Accrued</i>
Agency	47,017,956.86	44.842%
Financial	21,123,068.78	20.145%
Government	13,207,503.42	12.596%
Industrial	11,877,604.48	11.328%
Municipal	11,576,073.03	11.040%
Mortgage Backed	49,526.38	0.047%
Cash	972.12	0.001%
Total	104,852,705.08	100.000%

Footnotes: 2,3,4

% Concentration by Issuer

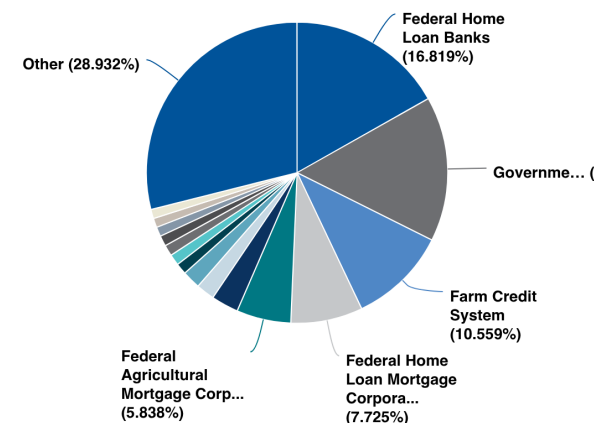


Chart calculated by: Base Market Value + Accrued

<i>Issuer Concentration</i>	<i>Base Market Value + Accrued</i>	<i>% of Base Market Value + Accrued</i>
Other	35,884,196.24	34.223%
Federal Home Loan Banks	17,635,505.72	16.819%
Government of The United States	16,327,098.01	15.571%
Farm Credit System	11,071,394.39	10.559%
Federal Home Loan Mortgage Corporation	8,099,592.71	7.725%
Federal Agricultural Mortgage Corporation	6,120,825.75	5.838%
The Procter & Gamble Company	3,074,117.00	2.932%
State of California	2,084,603.33	1.988%
Apple Inc.	2,050,072.00	1.955%
Jefferson Elementary School District	1,256,994.00	1.199%
Bank of America Corporation	1,248,305.93	1.191%
Total	104,852,705.08	100.000%

Footnotes: 2,3,5

1: * Grouped by: Security Type. 2: * Groups Sorted by: Base Market Value + Accrued. 3: * Weighted by: Base Market Value + Accrued. 4: * Grouped by: Market Sector. 5: * Grouped by: Issuer Concentration.

Investment Activity - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD 04/01/2025 - 04/30/2025

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Dated: 06/10/2025

* Does not Lock Down.

Transaction Type	Description	Identifier	Coupon Rate	Yield to Maturity	Trade Date	Final Maturity	Base Original Units	Price	Base Principal
Principal Paydown	G2 004636	36202FEH5	4.500	5.016	04/01/2025	02/20/2040	0.00	---	-370.12
Principal Paydown	G2 004649	36202FEW2	4.500	---	04/01/2025	03/20/2040	0.00	---	-41.02
Maturity	FEDERAL AGRICULTURAL MORTGAGE CORP	31422XXV9	2.625	3.196	04/21/2025	04/21/2025	-1,000,000.00	100.000	-1,000,000.00
Buy	PASADENA CALIF UNI SCH DIST	702282QF4	2.318	4.143	04/21/2025	05/01/2028	1,025,000.00	95.251	976,322.75
Buy	FEDERAL HOME LOAN MORTGAGE CORP	3134HBKY6	4.000	3.995	04/22/2025	04/30/2029	1,000,000.00	100.000	1,000,000.00
Call Redemption	FEDERAL AGRICULTURAL MORTGAGE CORP	31424WFF4	5.170	5.163	04/29/2025	01/29/2029	-1,000,000.00	100.000	-1,000,000.00
---	---	---	3.536	4.124	---	01/05/2028	25,000.00	---	-24,088.39

* Filtered By: Transaction Type = Buy or Transaction Type = Call Redemption or Transaction Type = Principal Paydown or Transaction Type = Maturity or Transaction Type = Principal Repayment or Transaction Type = Put Redemption or Transaction Type = Redemption or Transaction Type = Sell. * Showing transactions with Trade Date within selected date range. * Weighted by: Absolute Value of Base Principal. * MMF transactions are collapsed.

* The Transaction Detail/Trading Activity reports provide our most up-to-date transactional details. As such, these reports are subject to change even after the other reports on the website have been locked down. While these reports can be useful tools in understanding recent activity, due to their dynamic nature we do not recommend using them for booking journal entries or reconciliation.

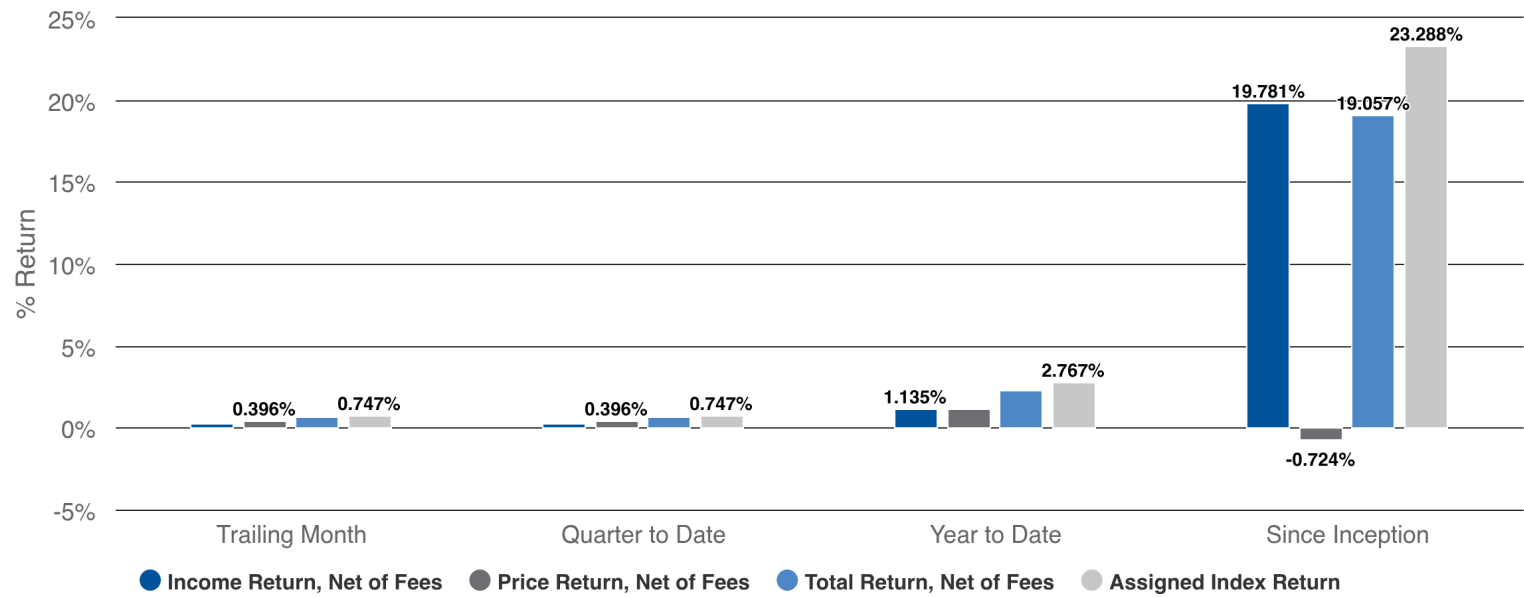
Investment Returns - TR

Base Currency: USD As of 04/30/2025

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City - US Bank - Safekeeping (83145)

Dated: 06/10/2025



Period	Period Begin	Period End	Total Return, Net of Fees	Price Return, Net of Fees	Income Return, Net of Fees	Assigned Index Return
Trailing Month	04/01/2025	04/30/2025	0.688%	0.396%	0.292%	0.747%
Quarter to Date	04/01/2025	04/30/2025	0.688%	0.396%	0.292%	0.747%
Year to Date	01/01/2025	04/30/2025	2.309%	1.174%	1.135%	2.767%
Since Inception	03/07/2017	04/30/2025	19.057%	-0.724%	19.781%	23.288%

Account	Index	Index Start Date	Index End Date
City - US Bank - Safekeeping	ICE BofA 1-5 Year AAA-A US Corporate Index	11/30/2007	---

Net of Fees (includes management and trading).
Returns are actual and have not been annualized.
No Tax Adjustment.
Note that data will not exist prior to the performance inception date of: 03/07/2017.
Reported Index Return is always Total Return.

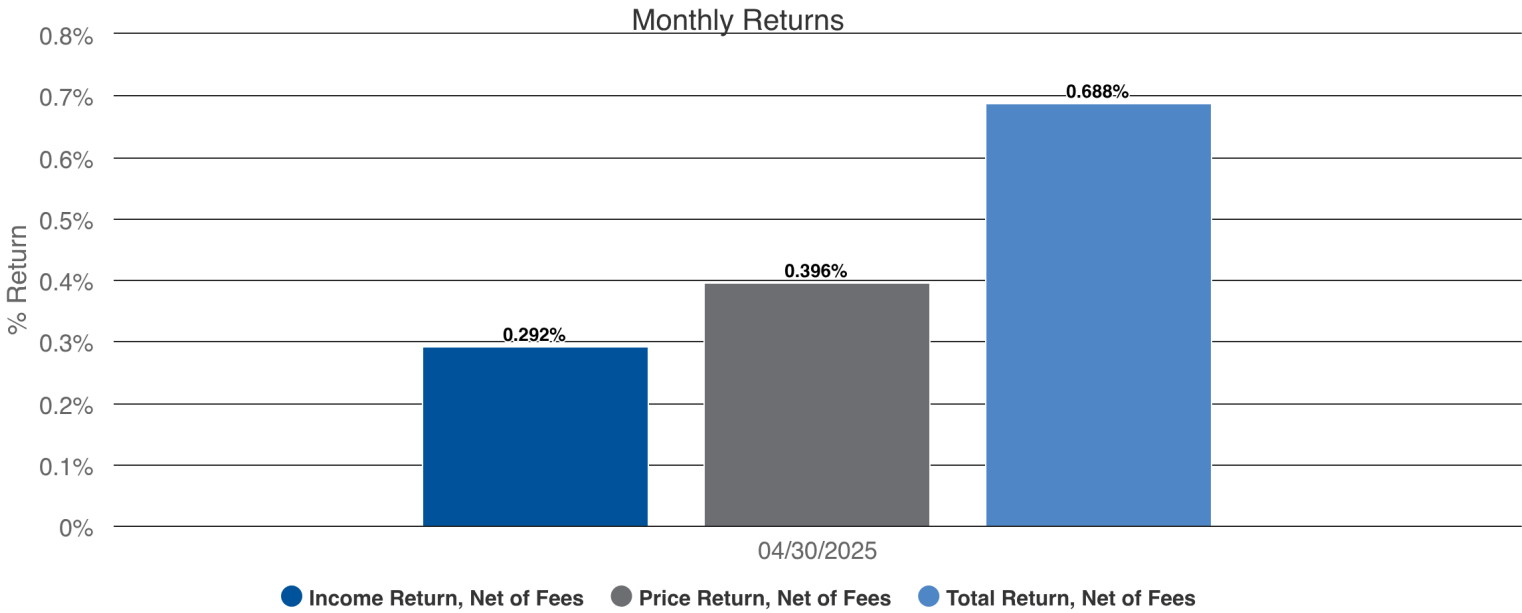
Cumulative Investment Returns - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD 04/01/2025 - 04/30/2025

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Dated: 06/10/2025



Period Begin	Period End	Total Return, Net of Fees	Income Return, Net of Fees	Price Return, Net of Fees
04/01/2025	04/30/2025	0.688%	0.292%	0.396%
04/01/2025	04/30/2025	---	---	---

Account	Index	Index Start Date	Index End Date
City - US Bank - Safekeeping	ICE BofA 1-5 Year AAA-A US Corporate Index	11/30/2007	---

Net of Fees (includes management and trading).
Returns are actual and have not been annualized.
No Tax Adjustment.
Note that data will not exist prior to the performance inception date of: 03/07/2017.

Index Comparison

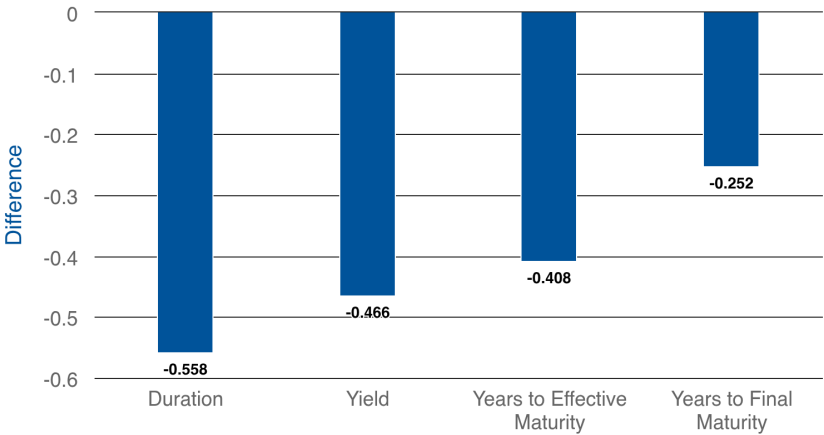
04/01/2025 - 04/30/2025

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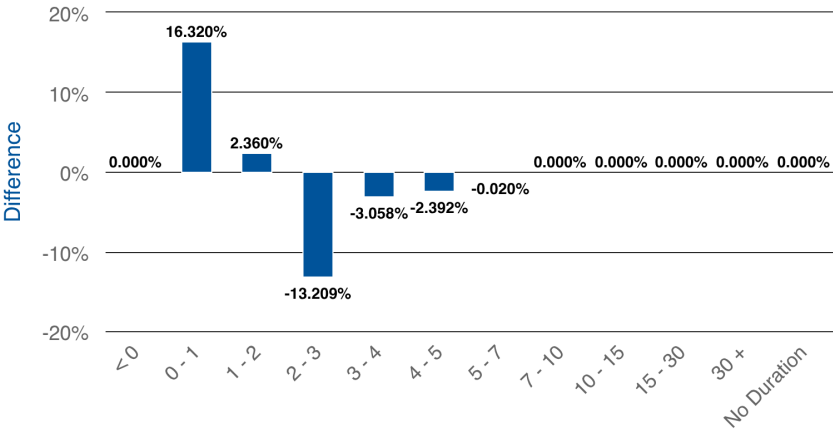
City - US Bank - Safekeeping (83145)

Dated: 06/10/2025

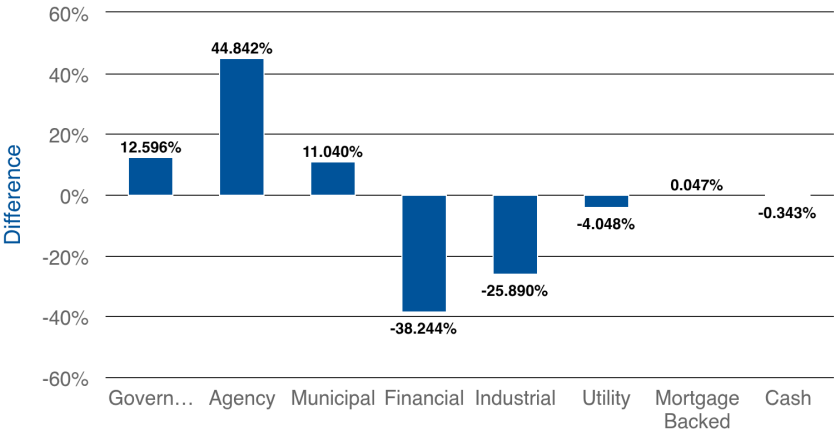
Index Comparison Summary



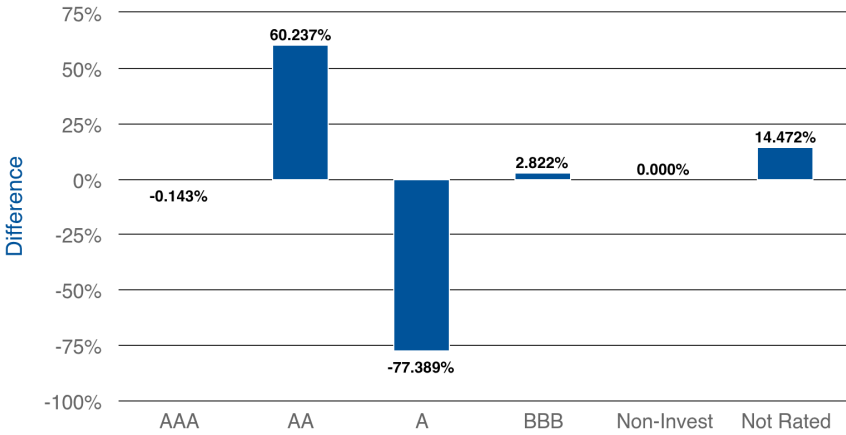
Index Comparison Duration



Index Comparison Market Sector



Index Comparison Credit Rating



Index Comparison

04/01/2025 - 04/30/2025

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City - US Bank - Safekeeping (83145)

Dated: 06/10/2025

Index Comparison Summary

Risk Metric	Portfolio	Index	Difference
Duration	2.051	2.609	-0.558
Yield	3.966	4.432	-0.466
Years to Effective Maturity	2.468	2.876	-0.408
Years to Final Maturity	2.624	2.876	-0.252
Average Credit Rating	AA-	A	---

Footnote: 1

Index Comparison Duration

Duration	Portfolio	Index	Difference
< 0	0.000%	---	---
0 - 1	22.124%	5.803%	16.320%
1 - 2	35.033%	32.673%	2.360%
2 - 3	14.975%	28.184%	-13.209%
3 - 4	20.306%	23.365%	-3.058%
4 - 5	7.553%	9.945%	-2.392%
5 - 7	0.009%	0.030%	-0.020%
7 - 10	0.000%	0.000%	0.000%
10 - 15	0.000%	0.000%	0.000%
15 - 30	0.000%	0.000%	0.000%
30 +	0.000%	---	---
No Duration	0.000%	---	---

Footnote: 3

Index Comparison Market Sector

Market Sector	Portfolio	Index	Difference
Government	12.596%	0.000%	12.596%
Agency	44.842%	0.000%	44.842%
Municipal	11.040%	0.000%	11.040%
Financial	20.145%	58.390%	-38.244%
Industrial	11.328%	37.218%	-25.890%
Utility	0.000%	4.048%	-4.048%
Mortgage Backed	0.047%	0.000%	0.047%
Cash	0.001%	0.344%	-0.343%

Footnote: 2

Index Comparison Credit Rating

Credit Rating	Portfolio	Index	Difference
AAA	1.870%	2.012%	-0.143%
AA	74.890%	14.653%	60.237%
A	5.946%	83.335%	-77.389%
BBB	2.822%	0.000%	2.822%
Non-Invest	0.000%	0.000%	0.000%
Not Rated	14.472%	0.000%	14.472%

Footnote: 4

Index Comparison

04/01/2025 - 04/30/2025

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City - US Bank - Safekeeping (83145)

Dated: 06/10/2025

Index: ICE BofA 1-5 Year AAA-A US Corporate Index.

1: * Grouped by: Risk Metric. 2: * Grouped by: Market Sector. 3: * Grouped by: Duration. 4: * Grouped by: Credit Rating.

Investment Portfolio Detail - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD As of 04/30/2025

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Dated: 06/10/2025

Security Type	Description	Identifier	Trade Date	Final Maturity	Yield to Maturity	Base Current Units	Base Original Cost	Market Price	Base Market Value	Base Accrued Balance	Base Market Value + Accrued
CD	ABNB Federal Credit Union	00092MAC4	01/27/2025	02/07/2028	4.200	249,000.00	249,000.00	100.0000	249,000.00	716.30	249,716.30
CD	Alabama Credit Union	01025RAN9	02/23/2024	02/28/2028	4.350	249,000.00	249,000.00	100.0000	249,000.00	89.03	249,089.03
CD	All In Federal Credit Union	01664MAE6	02/01/2023	02/17/2028	4.600	249,000.00	249,000.00	100.0000	249,000.00	439.33	249,439.33
CD	Ally Bank	02007GYC1	08/15/2022	08/18/2026	3.295	246,000.00	246,000.00	100.0000	246,000.00	1,601.36	247,601.36
CORP	AMAZON.COM INC	023135BC9	01/27/2023	08/22/2027	3.931	1,025,000.00	984,820.00	98.2868	1,007,439.70	6,188.44	1,013,628.14
CD	American Express National Bank	02589AFZ0	10/28/2024	10/30/2029	3.900	245,000.00	245,000.00	100.0000	245,000.00	26.18	245,026.18
CORP	APPLE INC	037833ET3	08/07/2023	05/10/2028	3.787	2,000,000.00	1,974,348.00	100.6036	2,012,072.00	38,000.00	2,050,072.00
CD	Austin Telco Federal Credit Union	052392DU8	10/28/2024	10/31/2025	4.400	249,000.00	249,000.00	100.0000	249,000.00	900.49	249,900.49
CD	Badlands Federal Credit Union	05659NAH5	06/27/2023	06/30/2028	5.000	249,000.00	249,000.00	100.0000	249,000.00	1,023.29	250,023.29
CD	Balboa Thrift and Loan Association	05765LBX4	07/11/2024	07/23/2029	4.200	244,000.00	244,000.00	100.0000	244,000.00	224.61	244,224.61
CORP	BANK OF AMERICA CORP	06048WW48	06/10/2022	06/15/2026	5.164	1,000,000.00	1,000,000.00	98.6305	986,305.00	14,733.33	1,001,038.33
CD	Bank of America, National Association	06051XFP2	07/11/2024	07/17/2026	4.689	244,000.00	244,000.00	100.0000	244,000.00	3,267.59	247,267.59
CD	Bank of Baroda - New York Branch	06063HPM9	12/20/2022	06/30/2026	3.992	245,000.00	245,000.00	100.0000	245,000.00	3,302.47	248,302.47
CD	Baxter Credit Union	07181JBQ6	01/27/2025	02/22/2029	4.200	249,000.00	249,000.00	100.0000	249,000.00	257.87	249,257.87
CORP	BAYLOR SCOTT & WHITE HOLDINGS	072863AB9	11/27/2019	11/15/2025	4.841	750,000.00	783,997.50	99.0761	743,070.75	10,703.54	753,774.29
CD	BNY Mellon, National Association	05584CQF6	07/11/2024	07/17/2029	4.147	244,000.00	244,000.00	100.0000	244,000.00	2,885.22	246,885.22
CD	Bridgewater Bank	108622PY1	01/27/2025	02/07/2030	4.650	249,000.00	249,000.00	100.0000	249,000.00	761.33	249,761.33
MUNI	CALIFORNIA ST	13063EBP0	03/27/2025	09/01/2029	4.262	2,000,000.00	2,073,920.00	103.3760	2,067,520.00	17,083.33	2,084,603.33
CD	Capital One, National Association	14042RQB0	11/09/2021	11/17/2026	1.100	248,000.00	248,000.00	100.0000	248,000.00	1,233.21	249,233.21
CD	Capital One, National Association	14042TDW4	11/09/2021	11/17/2026	1.100	248,000.00	248,000.00	100.0000	248,000.00	1,233.21	249,233.21
CD	Celtic Bank Corporation	15118RXY8	03/28/2022	04/08/2027	2.400	249,000.00	249,000.00	100.0000	249,000.00	376.57	249,376.57
CD	CFBank National Association	15721UGF0	02/23/2024	03/06/2028	4.200	249,000.00	249,000.00	100.0000	249,000.00	744.95	249,744.95
CD	CFG Bank	12527CJW3	01/27/2025	01/30/2029	4.696	244,000.00	244,000.00	100.0000	244,000.00	2,859.15	246,859.15
CORP	CISCO SYSTEMS INC	17275RBR2	02/26/2024	02/26/2029	4.156	1,000,000.00	1,008,720.00	102.4240	1,024,240.00	8,756.94	1,032,996.94
CORP	CITIGROUP INC	17290AAR1	01/11/2022	01/20/2027	4.783	1,000,000.00	1,000,000.00	96.6135	966,135.00	5,611.11	971,746.11
CD	CoastHills Federal Credit Union	190923AA0	01/30/2023	02/10/2026	4.650	249,000.00	249,000.00	100.0000	249,000.00	666.16	249,666.16
CORP	COCA-COLA CO	191216CT5	03/27/2025	03/25/2030	4.158	1,000,000.00	962,170.00	96.8863	968,863.00	3,450.00	972,313.00
CD	CommunityWide Federal Credit Union	20416TAX0	12/20/2022	01/06/2026	4.700	249,000.00	249,000.00	100.0000	249,000.00	801.58	249,801.58
CD	Connexus Credit Union	20825WAR1	12/21/2021	12/23/2026	1.250	249,000.00	249,000.00	100.0000	249,000.00	8.53	249,008.53
CD	Customers Bank	23204HPA0	06/01/2023	06/15/2026	4.691	244,000.00	244,000.00	100.0000	244,000.00	4,335.85	248,335.85
CD	Direct Federal Credit Union	25460FDQ6	08/12/2022	08/18/2025	3.349	249,000.00	249,000.00	100.0000	249,000.00	319.95	249,319.95
CD	Discover Bank	254673N36	07/26/2022	07/29/2026	3.444	245,000.00	245,000.00	100.0000	245,000.00	2,130.49	247,130.49
CD	Dundee Bank	26518EAT6	03/28/2022	10/08/2026	2.200	249,000.00	249,000.00	100.0000	249,000.00	345.19	249,345.19
CD	EagleBank	27002YFV3	04/04/2023	04/21/2026	4.650	245,000.00	245,000.00	100.0000	245,000.00	312.12	245,312.12
AGCY BOND	FEDERAL AGRICULTURAL MORTGAGE CORP	31422XML3	09/24/2021	09/08/2025	4.352	1,000,000.00	997,200.00	98.6849	986,849.00	883.33	987,732.33
AGCY BOND	FEDERAL AGRICULTURAL MORTGAGE CORP	31424WFD9	02/23/2024	01/22/2027	3.767	1,000,000.00	992,541.00	100.5884	1,005,884.00	11,343.75	1,017,227.75
AGCY BOND	FEDERAL AGRICULTURAL MORTGAGE CORP	31424WHP0	04/30/2024	04/26/2029	3.818	1,000,000.00	999,112.00	103.0498	1,030,498.00	645.83	1,031,143.83
AGCY BOND	FEDERAL AGRICULTURAL MORTGAGE CORP	31424WUD2	01/27/2025	01/28/2030	4.433	1,000,000.00	1,005,000.00	101.5059	1,015,059.00	12,374.17	1,027,433.17
AGCY BOND	FEDERAL AGRICULTURAL MORTGAGE CORP	31424WTB8	01/28/2025	01/07/2028	3.683	2,000,000.00	2,007,076.00	101.5091	2,030,182.00	27,106.67	2,057,288.67
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133EM6P2	09/24/2021	09/29/2025	4.319	2,000,000.00	1,998,012.00	98.5274	1,970,548.00	1,244.44	1,971,792.44
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133ENGA2	12/10/2021	12/01/2025	4.230	1,000,000.00	1,003,879.00	98.3205	983,205.00	5,416.67	988,621.67
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133ENKD1	01/11/2022	01/13/2026	4.186	1,000,000.00	1,000,000.00	98.0886	980,886.00	4,200.00	985,086.00
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133ENL99	10/07/2022	09/15/2027	3.696	1,000,000.00	967,925.00	99.2730	992,730.00	4,312.50	997,042.50
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133EPN50	12/28/2023	12/15/2028	3.723	2,000,000.00	2,040,316.00	101.7688	2,035,376.00	32,111.11	2,067,487.11

Investment Portfolio Detail - TR

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Base Currency: USD As of 04/30/2025

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Dated: 06/10/2025

Security Type	Description	Identifier	Trade Date	Final Maturity	Yield to Maturity	Base Current Units	Base Original Cost	Market Price	Base Market Value	Base Accrued Balance	Base Market Value + Accrued
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133ERK26	12/23/2024	12/16/2027	4.482	3,000,000.00	2,996,655.00	99.9412	2,998,236.00	50,175.00	3,048,411.00
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133ER3L3	02/05/2025	02/13/2029	4.607	1,000,000.00	1,000,000.00	100.2792	1,002,792.00	10,161.67	1,012,953.67
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AFFX0	08/15/2024	11/16/2028	3.682	2,000,000.00	1,965,602.00	98.5753	1,971,506.00	29,791.67	2,001,297.67
AGCY BOND	FEDERAL HOME LOAN BANKS	3130ANX62	10/19/2021	06/30/2025	4.297	1,000,000.00	996,000.00	99.3950	993,950.00	2,184.72	996,134.72
AGCY BOND	FEDERAL HOME LOAN BANKS	3130APCH6	09/27/2021	09/29/2026	3.836	3,000,000.00	3,000,000.00	96.3033	2,889,099.00	3,000.00	2,892,099.00
AGCY BOND	FEDERAL HOME LOAN BANKS	3130APD77	09/29/2021	10/06/2028	3.819	2,000,000.00	2,000,000.00	92.7308	1,854,616.00	2,138.89	1,856,754.89
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AP4X0	09/24/2021	09/30/2026	3.844	2,000,000.00	2,000,000.00	96.1141	1,922,282.00	1,722.22	1,924,004.22
AGCY BOND	FEDERAL HOME LOAN BANKS	3130APP25	11/09/2021	11/18/2025	4.263	1,000,000.00	1,001,565.00	98.2655	982,655.00	4,708.89	987,363.89
AGCY BOND	FEDERAL HOME LOAN BANKS	3130APGT6	10/19/2021	10/28/2026	3.822	1,000,000.00	1,000,000.00	96.1543	961,543.00	95.83	961,638.83
AGCY BOND	FEDERAL HOME LOAN BANKS	3130APVC6	12/10/2021	12/01/2026	3.829	1,000,000.00	1,000,000.00	96.2577	962,577.00	5,729.17	968,306.17
AGCY BOND	FEDERAL HOME LOAN BANKS	3130ARF55	03/22/2022	03/30/2027	3.832	1,000,000.00	1,000,000.00	97.7426	977,426.00	2,238.89	979,664.89
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AUQ31	01/27/2023	10/01/2027	3.682	1,000,000.00	997,901.00	99.6943	996,943.00	2,958.33	999,901.33
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AVVX7	06/01/2023	06/09/2028	3.692	1,000,000.00	1,001,752.00	100.1647	1,001,647.00	14,791.67	1,016,438.67
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AW2R0	06/01/2023	05/23/2028	4.936	1,000,000.00	1,000,000.00	100.0357	1,000,357.00	21,725.00	1,022,082.00
AGCY BOND	FEDERAL HOME LOAN BANKS	3130B4LA7	01/27/2025	01/24/2030	4.189	1,000,000.00	1,004,000.00	101.7425	1,017,425.00	12,394.44	1,029,819.44
AGCY BOND	FEDERAL HOME LOAN MORTGAGE CORP	3134HABF9	07/29/2024	07/30/2029	4.285	1,000,000.00	991,550.00	99.3785	993,785.00	10,427.08	1,004,212.08
AGCY BOND	FEDERAL HOME LOAN MORTGAGE CORP	3134HADM2	08/15/2024	08/06/2027	4.273	1,000,000.00	995,837.00	99.4105	994,105.00	9,444.44	1,003,549.44
AGCY BOND	FEDERAL HOME LOAN MORTGAGE CORP	3134HADK6	08/15/2024	08/15/2029	4.179	2,000,000.00	1,985,692.00	99.2980	1,985,960.00	16,888.89	2,002,848.89
AGCY BOND	FEDERAL HOME LOAN MORTGAGE CORP	3134HAQV8	10/07/2024	10/10/2029	4.178	1,000,000.00	995,400.00	99.2826	992,826.00	2,333.33	995,159.33
AGCY BOND	FEDERAL HOME LOAN MORTGAGE CORP	3134HAXP3	11/12/2024	11/12/2027	4.283	1,000,000.00	993,033.00	99.3272	993,272.00	18,777.78	1,012,049.78
AGCY BOND	FEDERAL HOME LOAN MORTGAGE CORP	3134HA2L6	01/21/2025	01/16/2030	4.423	1,075,000.00	1,068,104.95	99.7915	1,072,758.63	13,717.45	1,086,476.07
AGCY BOND	FEDERAL HOME LOAN MORTGAGE CORP	3134HBKY6	04/22/2025	04/30/2029	4.132	1,000,000.00	1,000,000.00	99.5186	995,186.00	111.11	995,297.11
AGCY BOND	FEDERAL NATIONAL MORTGAGE ASSOCIATION	3135GASP7	05/20/2024	05/22/2029	4.620	1,000,000.00	994,494.00	100.0143	1,000,143.00	20,427.08	1,020,570.08
CD	First Business Bank	31938Q3C6	01/27/2025	07/30/2029	4.147	244,000.00	244,000.00	100.0000	244,000.00	2,524.56	246,524.56
CD	First Federal Bank	32022WDU7	01/27/2025	02/03/2028	4.600	249,000.00	249,000.00	100.0000	249,000.00	878.66	249,878.66
CD	First National Bank	32117BEQ7	12/21/2021	12/30/2026	1.250	249,000.00	249,000.00	100.0000	249,000.00	8.53	249,008.53
CD	First Technology Federal Credit Union	33715LED8	08/12/2022	08/19/2027	3.700	249,000.00	249,000.00	100.0000	249,000.00	302.89	249,302.89
CD	First United Bank and Trust Company	33742CCK1	12/20/2022	12/30/2025	4.250	249,000.00	249,000.00	100.0000	249,000.00	28.99	249,028.99
CD	Forbright Bank	34520LBL6	01/27/2025	02/12/2029	4.200	249,000.00	249,000.00	100.0000	249,000.00	544.39	249,544.39
GNMA	G2 004636	36202FEH5	06/07/2012	02/20/2040	5.180	40,488.47	40,488.47	97.4393	39,451.68	151.83	39,603.52
GNMA	G2 004649	36202FEW2	06/07/2012	03/20/2040	---	10,440.61	10,440.61	94.6661	9,883.71	39.15	9,922.87
CD	Great Midwest Bank, State Savings Bank	39083PDR0	01/27/2025	01/29/2029	4.500	249,000.00	249,000.00	100.0000	249,000.00	30.70	249,030.70
CD	GreenState Credit Union	39573LBZ0	10/01/2021	10/15/2026	1.050	249,000.00	249,000.00	100.0000	249,000.00	214.89	249,214.89
MUNI	HAWAII ST	419792ZL3	03/22/2022	10/01/2025	4.401	1,000,000.00	944,150.00	98.5370	985,370.00	710.00	986,080.00
CD	Hiawatha National Bank	428548BJ9	03/28/2022	04/08/2026	2.250	249,000.00	249,000.00	100.0000	249,000.00	353.03	249,353.03
MUNI	HUNTINGTON BEACH CALIF UN HIGH SCH DIST	446222US8	01/27/2023	08/01/2026	4.086	1,235,000.00	1,115,884.25	96.5180	1,191,997.30	3,729.70	1,195,727.00
CD	Ideal Credit Union	45157PAZ3	12/20/2022	12/29/2027	4.500	249,000.00	249,000.00	100.0000	249,000.00	920.96	249,920.96
CD	International Bank of Chicago	45906ADN4	04/04/2023	04/20/2026	4.500	245,000.00	245,000.00	100.0000	245,000.00	362.47	245,362.47
MUNI	JEFFERSON CALIF ELEM SCH DIST SAN MATEO CNTY	472412SN6	11/12/2024	09/01/2028	3.743	1,350,000.00	1,216,134.00	92.8690	1,253,731.50	3,262.50	1,256,994.00
CORP	JOHNSON & JOHNSON	478160BY9	02/04/2022	03/01/2026	4.225	1,000,000.00	1,025,723.00	98.5542	985,542.00	4,083.33	989,625.33
CD	JPMorgan Chase Bank, N.A.	48128WDB8	11/09/2021	11/17/2026	0.778	248,000.00	248,000.00	100.0000	248,000.00	6,854.31	254,854.31
CD	KS StateBank	50116CDT3	10/28/2024	11/15/2027	4.000	249,000.00	249,000.00	100.0000	249,000.00	491.18	249,491.18
CD	Liberty First Credit Union	530520AE5	01/27/2023	02/03/2028	4.350	249,000.00	249,000.00	100.0000	249,000.00	890.26	249,890.26
CD	Liberty Savings Bank, F.S.B.	531194AK4	02/23/2024	02/28/2028	4.150	249,000.00	249,000.00	100.0000	249,000.00	849.33	249,849.33
CD	Live Oak Banking Company	538036A79	04/04/2023	10/14/2025	4.700	245,000.00	245,000.00	100.0000	245,000.00	946.44	245,946.44
MUNI	LOS ANGELES CALIF UNI SCH DIST	544646A69	06/10/2022	05/01/2027	4.027	1,160,000.00	1,264,121.60	103.7230	1,203,186.80	23,126.53	1,226,313.33
MUNI	MARIN CALIF CMNTY COLLEGE DIST	56781RKD8	10/07/2022	08/01/2026	4.113	1,010,000.00	878,083.90	95.8480	968,064.80	1,714.47	969,779.28
CD	Mauch Chunk Trust Company	577234CV7	02/23/2024	03/15/2029	4.150	249,000.00	249,000.00	100.0000	249,000.00	452.98	249,452.98

Investment Portfolio Detail - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD As of 04/30/2025

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Dated: 06/10/2025

Security Type	Description	Identifier	Trade Date	Final Maturity	Yield to Maturity	Base Current Units	Base Original Cost	Market Price	Base Market Value	Base Accrued Balance	Base Market Value + Accrued
CD	Merrick Bank	59013K3W4	01/27/2025	01/31/2028	4.250	249,000.00	249,000.00	100.0000	249,000.00	869.79	249,869.79
CORP	META PLATFORMS INC	30303M8S4	11/12/2024	08/15/2029	4.059	1,000,000.00	994,842.00	100.9360	1,009,360.00	9,077.78	1,018,437.78
CD	Metropolitan Capital Bank & Trust	591803CM1	01/27/2025	01/30/2029	4.397	244,000.00	244,000.00	100.0000	244,000.00	2,676.65	246,676.65
CD	Morgan Stanley Bank, N.A.	61773TMA8	11/01/2022	11/04/2027	5.099	243,000.00	243,000.00	100.0000	243,000.00	6,043.71	249,043.71
CD	Morgan Stanley Private Bank, National Association	61768E7D9	07/11/2024	07/19/2027	4.644	244,000.00	244,000.00	100.0000	244,000.00	3,232.83	247,232.83
CD	Neighbors Federal Credit Union	64017ABN3	01/27/2025	01/30/2030	4.300	249,000.00	249,000.00	100.0000	249,000.00	29.33	249,029.33
CD	Nicolet National Bank	654062MT2	01/27/2025	01/31/2030	4.150	249,000.00	249,000.00	100.0000	249,000.00	849.33	249,849.33
CD	Northeast Bank	66405SFL9	03/05/2025	03/17/2028	4.097	245,000.00	245,000.00	100.0000	245,000.00	1,238.42	246,238.42
CD	Northwest Bank	66736ACC1	03/02/2023	03/10/2027	4.450	249,000.00	249,000.00	100.0000	249,000.00	637.51	249,637.51
MUNI	OAKLAND CALIF	672240WN4	01/28/2025	01/15/2030	4.194	915,000.00	811,193.25	91.1770	834,269.55	5,684.69	839,954.24
CD	OceanAir Federal Credit Union	12481GAV9	12/21/2021	01/21/2026	1.099	249,000.00	249,000.00	100.0000	249,000.00	750.41	249,750.41
CD	One Community Bank	682325EP6	07/11/2024	07/15/2027	4.400	244,000.00	244,000.00	100.0000	244,000.00	470.62	244,470.62
MUNI	PASADENA CALIF UNI SCH DIST	702282QF4	04/21/2025	05/01/2028	3.993	1,025,000.00	976,322.75	95.3030	976,855.75	11,879.75	988,735.50
CD	Peoples Bank	71050LBY8	07/11/2024	07/24/2028	4.446	244,000.00	244,000.00	100.0000	244,000.00	2,915.30	246,915.30
CD	Peoples Bank of Altenburg	710152AB5	01/27/2025	02/04/2030	4.551	249,000.00	249,000.00	100.0000	249,000.00	2,698.75	251,698.75
CORP	PROCTER & GAMBLE CO	742718GF0	02/23/2024	01/29/2029	3.955	3,000,000.00	2,993,331.00	101.3589	3,040,767.00	33,350.00	3,074,117.00
CASH	Receivable	CCYUSD	---	04/30/2025	0.000	972.12	972.12	1.0000	972.12	0.00	972.12
AGCY DISC	RESOLUTION FUNDING CORP	76116FAC1	03/27/2025	04/15/2030	4.026	1,230,000.00	997,136.40	82.0662	1,009,414.26	0.00	1,009,414.26
AGCY BOND	RESOLUTION FUNDING CORP	76116FAB3	02/13/2025	01/15/2030	4.015	2,485,000.00	1,994,218.74	82.9237	2,060,653.95	0.00	2,060,653.95
CORP	ROGUE CREDIT UNION	77535MAB9	11/01/2022	11/09/2027	5.100	249,000.00	249,000.00	100.0000	249,000.00	765.42	249,765.42
MUNI	SAN BERNARDINO CALIF CMNTY COLLEGE DIST	796720NT3	03/02/2023	08/01/2027	3.966	1,125,000.00	991,462.50	94.9680	1,068,390.00	4,528.13	1,072,918.13
CD	Signature Federal Credit Union	82671DAC1	06/01/2023	06/08/2026	4.800	249,000.00	249,000.00	100.0000	249,000.00	785.88	249,785.88
CD	Sound Credit Union	83616HAF1	01/27/2025	01/31/2028	4.200	249,000.00	249,000.00	100.0000	249,000.00	859.56	249,859.56
CD	Southwest National Bank	845182CA0	07/11/2024	07/17/2026	4.589	244,000.00	244,000.00	100.0000	244,000.00	3,198.07	247,198.07
CD	State Bank of India - Chicago Branch	856283U87	10/15/2021	10/19/2026	1.100	249,000.00	249,000.00	100.0000	249,000.00	90.05	249,090.05
CD	Synchrony Bank	87164WD47	10/01/2021	10/08/2026	1.000	249,000.00	249,000.00	100.0000	249,000.00	159.08	249,159.08
CORP	TARGET CORP	87612EBH8	02/13/2025	04/15/2029	4.173	1,000,000.00	954,689.00	97.1140	971,140.00	1,500.00	972,640.00
CD	Technology Credit Union	87868YAM5	04/04/2023	04/14/2026	5.000	246,000.00	246,000.00	100.0000	246,000.00	1,010.96	247,010.96
CD	Texas Exchange Bank	88241TLZ1	10/01/2021	11/14/2025	0.850	249,000.00	249,000.00	100.0000	249,000.00	133.37	249,133.37
CD	The Bank of Greene County	06427HBC7	01/27/2025	01/31/2030	4.148	244,000.00	244,000.00	100.0000	244,000.00	2,496.82	246,496.82
CD	The Bankers Bank	06610QEX5	01/27/2023	02/10/2028	4.600	249,000.00	249,000.00	100.0000	249,000.00	659.00	249,659.00
CD	The Idabel National Bank	451088BB3	08/12/2022	08/19/2027	3.297	246,000.00	246,000.00	100.0000	246,000.00	1,579.12	247,579.12
CD	Third Federal Savings & Loan Association of Clevel	88413QDN5	08/12/2022	08/19/2027	3.297	248,000.00	248,000.00	100.0000	248,000.00	1,591.96	249,591.96
CD	Thread Bank	88553LAS8	06/27/2023	06/30/2028	5.350	249,000.00	249,000.00	100.0000	249,000.00	36.50	249,036.50
CD	Toyota Financial Savings Bank	89235MLU3	10/12/2021	10/14/2026	1.050	249,000.00	249,000.00	100.0000	249,000.00	121.77	249,121.77
CD	Tri-County Bank & Trust Company	89545TAQ4	01/27/2025	02/05/2030	4.600	249,000.00	249,000.00	100.0000	249,000.00	815.90	249,815.90
CD	UBS Bank USA	90348JT91	10/06/2021	10/06/2026	1.000	249,000.00	249,000.00	100.0000	249,000.00	170.55	249,170.55
CD	United Heritage Credit Union	91334AAE3	11/01/2022	11/04/2025	4.750	249,000.00	249,000.00	100.0000	249,000.00	32.40	249,032.40
US GOV	UNITED STATES TREASURY	912833LZ1	10/19/2021	05/15/2026	3.855	900,000.00	858,717.00	96.1016	864,914.06	0.00	864,914.06
US GOV	UNITED STATES TREASURY	912833PC8	01/28/2025	02/15/2027	3.738	1,275,000.00	1,171,513.35	93.5664	1,192,971.68	0.00	1,192,971.68
US GOV	UNITED STATES TREASURY	912833PA2	09/24/2021	08/15/2026	3.818	1,000,000.00	956,170.00	95.2188	952,187.50	0.00	952,187.50
US GOV	UNITED STATES TREASURY	91282CAT8	11/09/2021	10/31/2025	4.198	1,000,000.00	976,612.00	98.0664	980,664.06	6.79	980,670.85
US GOV	UNITED STATES TREASURY	91282CCV1	08/07/2023	08/31/2028	3.621	2,300,000.00	1,990,978.90	92.2266	2,121,210.93	4,359.38	2,125,570.30
US GOV	UNITED STATES TREASURY	91282CEF4	06/01/2023	03/31/2027	3.622	1,000,000.00	956,129.00	97.9375	979,375.00	2,117.49	981,492.49
US GOV	UNITED STATES TREASURY	91282CFY2	12/23/2024	11/30/2029	3.706	2,000,000.00	1,959,080.00	100.7031	2,014,062.50	32,362.64	2,046,425.14
US GOV	UNITED STATES TREASURY	91282CKH3	11/12/2024	03/31/2026	3.945	1,000,000.00	1,003,257.00	100.4922	1,004,921.87	3,811.48	1,008,733.35
US GOV	UNITED STATES TREASURY	91282CKJ9	02/13/2025	04/15/2027	3.622	2,000,000.00	2,012,188.00	101.6445	2,032,890.62	3,934.43	2,036,825.05
US GOV	UNITED STATES TREASURY	91282CLB5	12/23/2024	07/31/2026	3.807	1,000,000.00	1,002,641.00	100.6836	1,006,835.94	10,877.07	1,017,713.01
MUNI	UNIVERSITY CALIF REVS	91412HGF4	08/07/2023	05/15/2027	3.945	1,000,000.00	895,610.00	94.8900	948,900.00	6,068.22	954,968.22
CD	USAlliance Federal Credit Union	90352RDM4	01/27/2025	01/31/2029	4.150	249,000.00	249,000.00	100.0000	249,000.00	849.33	249,849.33

Security Type	Description	Identifier	Trade Date	Final Maturity	Yield to Maturity	Base Current Units	Base Original Cost	Market Price	Base Market Value	Base Accrued Balance	Base Market Value + Accrued
CD	Valley National Bank	919853MZ1	07/11/2024	07/16/2027	4.594	244,000.00	244,000.00	100.0000	244,000.00	3,228.82	247,228.82
CD	Valley Strong Credit Union	920133AK1	12/20/2022	06/23/2025	4.798	249,000.00	249,000.00	100.0000	249,000.00	261.96	249,261.96
CD	Washington State Bank	93974LAC4	10/15/2021	10/19/2026	0.850	249,000.00	249,000.00	100.0000	249,000.00	69.58	249,069.58
CD	WeStreet Federal Credit Union	961442AC4	11/01/2022	11/18/2025	4.949	249,000.00	249,000.00	100.0000	249,000.00	438.99	249,438.99
---	---	---	---	12/14/2027	3.987	105,972,901.20	103,839,712.29	98.4348	104,136,936.65	715,768.42	104,852,705.08

* Weighted by: Base Market Value + Accrued. * Holdings Displayed by: Lot.

Compliance Summary

Compliant	Account	Policy Name	Total Rules	Compliant Rules	Violating Rules
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Policies: .

Rules: .

* Compliance Status as of previous business day.

Rules: .
Contributors: .
* Viewing Violators Only.
* Compliance Status as of previous business day.

Description	Identifier	Security Type	Effective Date	Agency	Old Value	New Value	Event Type
JOHNSON & JOHNSON	478160BY9	CORP	04/25/2025	S&P	Negative	Off	Watch Changed

Budget Status Report Overview

Welcome to the City's Budget Status Report, prepared by the Finance Department to deliver a transparent and detailed update on current budget performance. This report, presented on a monthly or quarterly basis, is crafted to inform the City Council and our valued citizens about the current state of the City's finances. It compares the revised budget to year-to-date (YTD) actuals, providing a clear picture of our progress against the financial plan. For additional context, we include YTD figures from the prior year for the same period, along with variance explanations to highlight key differences and trends.

To offer a longer-term view, this report includes a six-year Compound Annual Growth Rate (CAGR), illustrating the City's financial trajectory over time. The report covers a comprehensive range of areas, including citywide operations, the General Fund, Enterprise Funds, Internal Service Funds, Special Revenue Funds, Capital Improvement Program (CIP), and Capital Expenditures (CAPEX). Throughout, you'll find tables, charts, and detailed analysis to enhance understanding and support informed decision-making. Please note that the results presented are subject to change during year-end adjustments, which may include interest income allocation, interfund charges, year-end accruals, and other refinements. Our aim is to provide an accessible, data-driven overview that underscores our commitment to fiscal responsibility and accountability.

Citywide

Financial Analysis Approach

Analyzing financial data at a citywide level is both impractical and irrelevant due to the differing accounting practices among various entities, such as full accrual versus modified accrual. Combining governmental and enterprise funds makes it unfeasible to accurately summarize financial results.

Additionally, interfund charges may be duplicated when consolidating information, leading to potential misrepresentation. Therefore, financial data is best analyzed at the individual fund level. Later in this report, more detailed insights are provided into the General Fund, Water, Sewer, Refuse, and other specific funds.

Why Include Citywide Data?

If citywide analysis has limitations, why present it? Despite its challenges, a broad financial overview provides key insights. For example, understanding total labor costs and their trends can be valuable. It also helps assess labor costs as a percentage of overall operating expenses and evaluates the impact of utilities, such as power, on city operations. While this perspective offers useful context, the primary focus of this report remains on individual funds, where a more detailed financial analysis is provided.

Note: Citywide data applies only to the city's operational funds and excludes fiduciary and agency funds.

Citywide Budget Comparison

The table below compares the citywide revised budget for operating expenses against current year-to-date (YTD) actuals. For context, YTD actuals from the same period last year are also included, along with year-over-year (YoY) changes. Additionally, a six-year Compound Annual Growth Rate (CAGR) is provided to highlight long-term trends. Red values within the CAGR indicate areas of high expense growth, which may signal financial concerns. These increases could be attributed to personnel expansion, service level adjustments, or inflationary pressures over the past few years.

The largest operating expense category is labor cost which represents 45.4% of the total operating expenses.

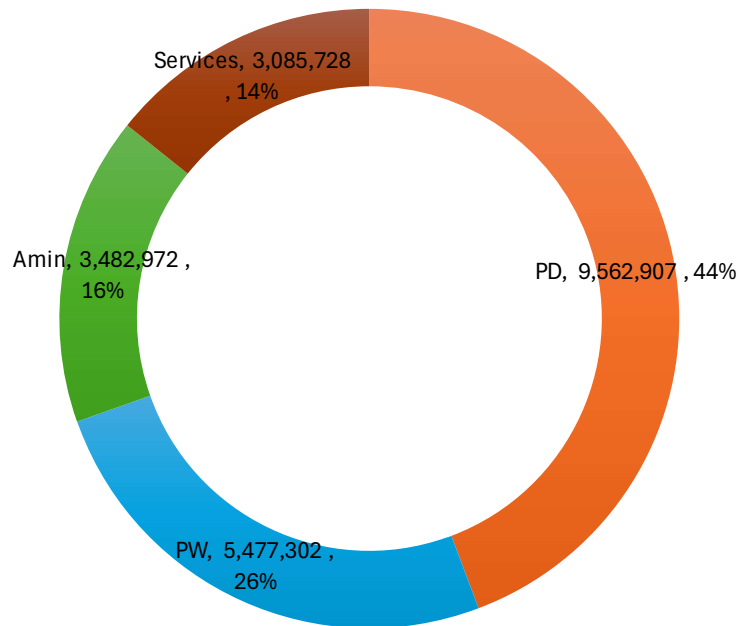
Citywide Operating Expenses by Category

Account Category	24-25 Budget	24-25 YTD Actual	24-25 % of Budget	23-24 YTD Actual	YoY Change	YTD % Change	Six Yr CAGR (19 to 24)
Labor Cost	21,608,909	18,229,923	84.4%	15,819,524	2,410,399	15.2%	7.1%
Planned Operations	12,480,899	9,385,157	75.2%	8,296,969	1,088,188	13.1%	9.8%
Utilities	5,143,113	4,297,458	83.6%	3,755,715	541,743	14.4%	8.4%
Internal Charges	5,520,866	4,432,312	80.3%	4,859,640	(427,328)	-8.8%	8.2%
Debt	-	-	0.0%	2,053	(2,053)	-100.0%	-9.7%
Special Agreements	2,868,594	1,320,356	46.0%	1,720,737	(400,381)	-23.3%	-17.2%
Citywide Operating Expenses	\$47,622,381	\$37,665,206	79.1%	34,454,638	\$3,210,568	9.3%	3.6%

Given that labor costs are a significant component of the city's operations, the following table presents labor costs by department. To further illustrate the distribution, a pie chart follows, breaking down labor costs by category. Police, as the largest category, is followed by Public Works. The Administrative category includes the City Manager's Office, Information Technology, Finance, Human Resources, and City Clerk. The Services category consists of Building, Community Services, Planning, Economic Development, City Council, and the Planning Commission.

Citywide Labor Cost by Department

Department	24-25 Budget	24-25 YTD Actual	24-25 % of Budget	23-24 YTD Actual	YoY Change	YTD % Change	Six Yr CAGR (19 to 24)
200-Police	9,562,907	7,537,906	78.8%	6,341,077	1,196,829	18.9%	7.6%
400-Public Works	5,477,302	4,976,317	90.9%	4,507,255	469,062	10.4%	7.2%
140-Administrative Services	931,465	896,947	96.3%	766,184	130,763	17.1%	-0.7%
405-Building	1,324,643	1,129,675	85.3%	1,075,075	54,600	5.1%	13.4%
300-Community Services	933,058	726,064	77.8%	613,121	112,943	18.4%	8.7%
110-City Manager	683,111	685,246	100.3%	477,365	207,881	43.5%	7.7%
500-Information Technology	893,624	664,524	74.4%	704,658	(40,134)	-5.7%	11.7%
145-Planning	570,891	435,660	76.3%	416,980	18,680	4.5%	3.4%
135-Human Resources	502,626	502,927	100.1%	400,835	102,092	25.5%	7.1%
125-Economic Development	489,301	376,616	77.0%	322,091	54,525	16.9%	2.8%
120-City Clerk	222,199	255,536	115.0%	176,825	78,711	44.5%	-3.4%
100-City Council	14,487	39,228	270.8%	14,704	24,524	166.8%	12.0%
105-Planning Commission	3,295	3,277	99.5%	3,354	(77)	-2.3%	0.0%
Grand Total	\$21,608,909	\$18,229,923	84.4%	15,819,524	\$2,410,399	15.2%	7.1%



General Fund

The General Fund budget and financial information are subject to changes throughout the year as authorized by the City Council. Actual amounts are also subject to audits and year-end adjustments, including accruals, allocations, internal charges, and transfers.

The following table presents General Fund operating revenues and expenditures, excluding capital expenditures and CIP. This distinction is made because operating expenses are ongoing, whereas capital expenditures are typically one-time purchases that can be more easily controlled during periods of fiscal distress.

This table provides an overview of the General Fund, highlighting that approximately 90% of operating revenues come from taxes. On the expenditure side, labor costs represent the largest category. The summary table compares the budget to YTD actuals and prior-year figures while also including a six-year Compound Annual Growth Rate (CAGR) to illustrate long-term trends.

General Fund Operating Revenues/Expenses

Account Category	24-25 Budget	24-25 YTD Actual	24-25 % of Budget	23-24 YTD Actual	YoY Change	YTD % Change	Six Yr CAGR (19 to 24)
400-Prop Tax	8,058,636	8,646,640	107.3%	7,835,016	811,624	10.4%	11.4%
410-Sales Tax	15,132,572	18,260,590	120.7%	14,418,523	3,842,067	26.6%	0.2%
415-Franchise	1,589,500	698,173	43.9%	1,872,938	(1,174,765)	-62.7%	22.7%
71-Fees for Service	1,014,264	1,679,795	165.6%	659,748	1,020,047	154.6%	2.4%
73-License & Permits	1,505,392	2,039,068	135.5%	1,017,838	1,021,230	100.3%	-0.5%
74-Fines, Forfeitures,	30,002	45,516	151.7%	34,649	10,867	31.4%	85.2%
75-Rents & Concessions	542,228	281,935	52.0%	427,451	(145,516)	-34.0%	8.9%
76-Investment Earnings	2,516,494	1,757,263	69.8%	2,715,970	(958,707)	-35.3%	-0.1%
Total Revenues	\$30,389,088	\$33,408,980	109.9%	28,982,133	\$4,426,847	15.3%	3.1%

Account Category	24-25 Budget	24-25 YTD Actual	24-25 % of Budget	23-24 YTD Actual	YoY Change	YTD % Change	Six Yr CAGR (19 to 24)
Labor Cost	17,903,636	15,069,547	84.2%	12,756,103	2,313,444	18.1%	7.3%
Planned Operations	6,614,076	4,135,715	62.5%	3,724,998	410,717	11.0%	5.0%
Utilities	689,925	541,483	78.5%	541,355	128	0.0%	25.5%
Internal Charges	2,912,134	2,496,628	85.7%	2,485,737	10,891	0.4%	11.1%
Special Agreements	2,868,594	1,320,356	46.0%	1,720,737	(400,381)	-23.3%	-17.2%
Total Operating Expenses	\$30,988,365	\$23,563,729	76.0%	21,228,930	\$2,334,799	11.0%	1.3%
Operating Income (Loss)	(\$599,277)	\$9,845,251	-1642.9%	7,753,203	\$2,092,048	27.0%	10.3%

The following table presents General Fund operating expenditures by department.

General Fund Operating Expenses by Department

Department	24-25 Budget	24-25 YTD Actual	24-25 % of Budget	23-24 YTD Actual	YoY Change	YTD % Change	Six Yr CAGR (19 to 24)
125-Economic Development	3,909,355	2,172,762	55.6%	2,694,724	(521,962)	-19.4%	-14.0%
200-Police	12,576,035	10,133,066	80.6%	8,651,502	1,481,564	17.1%	9.2%
400-Public Works	6,502,774	4,762,089	73.2%	4,404,301	357,788	8.1%	9.1%
140-Administrative Services	1,080,933	908,213	84.0%	904,863	3,350	0.4%	0.4%
405-Building	1,666,257	1,360,747	81.7%	1,195,960	164,787	13.8%	9.2%
300-Community Services	1,508,412	1,108,462	73.5%	1,069,629	38,833	3.6%	7.2%
110-City Manager	842,210	773,160	91.8%	570,285	202,875	35.6%	8.7%
145-Planning	1,388,911	928,105	66.8%	581,654	346,451	59.6%	7.1%
135-Human Resources	678,589	646,639	95.3%	468,514	178,125	38.0%	5.8%
130-City Attorney	350,000	324,810	92.8%	318,676	6,134	1.9%	2.4%
120-City Clerk	348,212	344,959	99.1%	257,498	87,461	34.0%	-1.5%
100-City Council	132,957	97,016	73.0%	94,262	2,754	2.9%	4.6%
000-Non-Departmental	-	-	0.0%	-	-	0.0%	0.0%
105-Planning Commission	3,363	3,344	99.4%	3,354	(10)	-0.3%	0.0%
250-Emergency Operations	357	357	100.0%	13,708	(13,351)	-97.4%	0.0%
Operating Expenditures	\$30,988,365	\$23,563,729	76.0%	21,228,930	\$2,334,799	11.0%	1.3%

Enterprise Funds - Water

The Water Fund is part of the city's Enterprise Funds, which operate like a business within the government. This means the water system is funded by the money it generates—mainly from water bills paid by residents and businesses—rather than taxes. These funds cover the costs of maintaining and improving the water infrastructure, including pipelines, pumps, and treatment facilities, ensuring a safe and reliable water supply for the community.

Water Fund Operating Revenues/Expenses

Account Category	24-25 Budget	24-25 YTD	24-25 %	23-24 YTD	YoY Change	YTD %	Six Yr CAGR (19 to 24)
		Actual	of Budget	Actual		Change	
Operating Revenues	5,501,153	5,637,002	102.5%	5,281,619	355,383	6.7%	2.6%
Labor Costs	1,513,944	1,241,441	82.0%	1,233,087	8,354	0.7%	9.2%
Planned Operations	1,154,185	1,023,380	88.7%	842,620	180,760	21.5%	10.2%
Utilities	2,227,950	1,825,352	81.9%	1,732,837	92,515	5.3%	11.3%
Internal Charges	1,074,844	905,067	84.2%	1,136,181	(231,114)	-20.3%	17.0%
Debt	-	-	0.0%	-	-	0.0%	0.0%
Operating Expenses	5,970,923	4,995,240	83.7%	4,944,725	\$50,515	1.0%	11.6%
Operating Income (Loss)	(\$469,770)	\$641,762	-136.6%	336,894	304,868	90.5%	0.0%

Enterprise Funds - Sewer

The Sewer Fund is part of the city's Enterprise Funds, meaning it operates like a self-sustaining business. It is funded by fees paid by residents and businesses for sewer services, rather than tax dollars. This money is used to maintain, repair, and upgrade the sewer system, including pipelines and treatment facilities, to ensure safe and efficient wastewater collection and treatment for the community.

Sewer Fund Operating Revenues/Expenses

Account Category	24-25 Budget	24-25 YTD	24-25 %	23-24 YTD	YoY Change	YTD %	Six Yr CAGR (19 to 24)
		Actual	of Budget	Actual		Change	
Operating Revenues	2,635,000	2,758,214	104.7%	2,582,560	175,654	6.8%	4.8%
Labor Costs	530,894	563,769	106.2%	445,539	118,230	26.5%	12.2%
Planned Operations	996,688	824,633	82.7%	734,906	89,727	12.2%	7.2%
Utilities	97,580	86,685	88.8%	78,587	8,098	10.3%	23.8%
Internal Charges	622,562	526,356	84.5%	662,464	(136,108)	-20.5%	16.3%
Debt	-	-	0.0%	2,053	(2,053)	-100.0%	-29.4%
Operating Expenses	2,247,724	2,001,443	89.0%	1,923,549	\$77,894	4.0%	11.0%
Operating Income (Loss)	\$387,276	\$756,771	195.4%	659,011	97,760	14.8%	-9.7%

Enterprise Funds - Refuse

The Refuse Fund is part of the city's Enterprise Funds, which means it is funded by fees paid by residents and businesses for trash collection and waste disposal services, rather than tax dollars. However, refuse operations within the City Core area are now outsourced to American Refuse, while services in the Gossamer Grove area are handled by Varner Brothers. These service providers are responsible for collecting and disposing of waste efficiently, ensuring a clean and well-maintained community.

Refuse Fund Operating Revenues/Expenses

Account Category	24-25 Budget	24-25 YTD	24-25 %	23-24 YTD	YoY Change	YTD %	Six Yr CAGR (19 to 24)
		Actual	of Budget	Actual		Change	
Operating Revenues	1,577,178	2,199,313	139.4%	1,882,271	317,042	16.8%	10.9%
Labor Costs	150,420	86,851	57.7%	116,846	(29,995)	-25.7%	-13.1%
Planned Operations	1,515,234	1,611,578	106.4%	1,570,541	41,037	2.6%	33.5%
Utilities	62,139	25,861	41.6%	16,298	9,563	58.7%	57.8%
Internal Charges	322,325	-	0.0%	(3)	3	-100.0%	0.0%
Debt	75,000	59,332	79.1%	-	59,332	0.0%	-23.6%
Operating Expenses	2,125,118	1,783,622	83.9%	1,703,682	\$79,940	4.7%	13.0%
Operating Income (Loss)	(\$547,940)	\$415,691	-75.9%	178,589	237,102	132.8%	-24.7%

Enterprise Funds – Public Transit

The City of Shafter provides public transportation through its Dial-A-Ride program, a convenient, on-demand service that helps residents travel within the community. Riders pay a modest fee, while most the program's operating costs are covered by subsidies from federal and state grants, including Section 5311, TDA (Transportation Development Act), LCTOP (Low Carbon Transit Operations Program), and other funding sources. The City is committed to sustainability, with most of its fleet being fully electric, reducing emissions and promoting cleaner transportation for the community.

Public Transit Fund Operating Revenues/Expenses

Account Category	24-25 Budget	24-25 YTD	24-25 %	23-24 YTD	YoY Change	YTD %	Six Yr CAGR (19 to 24)
		Actual	of Budget	Actual		Change	
71-Fees for Service	43,360	56,021	129.2%	45,076	10,945	24.3%	-3.5%
77-Grants & Donations	415,600	268,338	64.6%	141,168	127,170	90.1%	10.9%
78-Other Revenue	-	-	0.0%	-	-	0.0%	0.0%
79-Transfers-In	-	-	0.0%	-	-	0.0%	0.0%
Total Revenues	458,960	324,359	70.7%	186,244	138,115	74.2%	9.0%
Labor Costs	318,480	337,150	105.9%	253,689	83,461	32.9%	6.5%
Planned Operations	51,840	44,012	84.9%	34,964	9,048	25.9%	3.6%
Utilities	16,514	16,626	100.7%	14,531	2,095	14.4%	11.3%
Internal Charges	164,494	140,436	85.4%	173,754	(33,318)	-19.2%	15.5%
Debt	-	-	0.0%	-	-	0.0%	-100.0%
Operating Expenses	551,328	538,224	97.6%	476,938	\$61,286	12.8%	8.9%
Operating Income (Loss)	(92,368)	(213,865)	231.5%	(431,862)	217,997	-50.5%	0.0%

Enterprise Funds – Telecommunications

The City of Shafter has developed an advanced fiber network to provide high-speed internet access to the community. This network is funded through the Telecommunications Fund, which has been operating at a loss. To improve financial sustainability, the City is planning to partner with a service provider to expand services and attract more customers. With the help of grant funding, this partnership is expected to increase customer adoption and eventually generate positive operating income, ensuring the long-term success of the network.

Telecommunications Fund Operating Revenues/Expenses

Account Category	24-25 Budget	24-25 YTD Actual	24-25 % of Budget	23-24 YTD Actual	YoY Change	YTD % Change	Six Yr CAGR (19 to 24)
71-Fees for Service	187,121	223,291	119.3%	264,426	(41,135)	-15.6%	15.0%
75-Rents & Concessions	-	-	0.0%	-	-	0.0%	0.0%
76-Investment Earnings	-	-	0.0%	-	-	0.0%	0.0%
77-Grants & Donations	487,010	487,010	100.0%	-	487,010	0.0%	0.0%
79-Transfers-In							
Total Revenues	674,131	710,301	105.4%	264,426	445,875	168.6%	0.0%
Labor Costs	64,254	52,614	81.9%	110,662	(58,048)	-52.5%	18.6%
Planned Operations	27,810	13,021	46.8%	14,237	(1,216)	-8.5%	0.8%
Utilities	135,887	124,875	91.9%	129,922	(5,047)	-3.9%	-3.1%
Internal Charges	-	5,345	0.0%	34,661	(29,316)	-84.6%	14.6%
Debt	-	-	0.0%	-	-	0.0%	-100.0%
Operating Expenses	227,951	195,855	85.9%	289,482	(\$93,627)	-32.3%	11.1%
Operating Income (Loss)	446,180	514,446	115.3%	(25,056)	539,502	-2153.2%	4.0%

Enterprise Funds – Rail Operations

The Rail Operations Fund has experienced year-over-year operating losses, but the City of Shafter is taking steps to improve its financial outlook. The City is in the process of finalizing a long-term lease agreement with The Wonderful Company, which is expected to generate steady revenue. Over time, this agreement should help reduce the fund's accumulated deficit and put rail operations on a more sustainable financial path.

Rail Operating Revenues/Expenses

Account Category	24-25 Budget	24-25 YTD Actual	24-25 % of Budget	23-24 YTD Actual	YoY Change	YTD % Change	Six Yr CAGR (19 to 24)
71-Fees for Service	15,000	-	0.0%	-	-	0.0%	0.0%
75-Rents & Concessions	60,000	-	0.0%	-	-	0.0%	-100.0%
76-Investment Earnings	-	-	0.0%	-	-	0.0%	0.0%
77-Grants & Donations	-	-	0.0%	-	-	0.0%	0.0%
79-Transfers-In							
Total Revenues	75,000	-	0.0%	-	-	0.0%	-17.0%
Labor Costs	28,437	29,092	102.3%	23,297	5,795	24.9%	-1.9%
Planned Operations	31,348	981	3.1%	33,450	(32,469)	-97.1%	14.7%
Utilities	9,580	2,592	27.1%	6,651	(4,059)	-61.0%	8.9%
Internal Charges	57,983	65,232	112.5%	86,964	(21,732)	-25.0%	-100.0%
Debt	-	-	0.0%	-	-	0.0%	0.0%
Operating Expenses	127,348	97,897	76.9%	150,362	(\$52,465)	-34.9%	-1.0%
Operating Income (Loss)	(52,348)	(97,897)	187.0%	(150,362)	52,465	-34.9%	-0.7%

Special Districts

Special districts are areas within the City of Shafter where property owners pay dedicated fees to help maintain specific services and improvements in their neighborhoods. These districts include:

LLMD (Lighting, Landscaping, and Maintenance Districts) – These districts fund the upkeep of streetlights, landscaping, parks, and public spaces to ensure they remain clean, safe, and visually appealing. Property owners within these districts contribute through annual assessments.

CFD (Community Facilities Districts) – Also known as Mello-Roos districts, these fund a wider range of public infrastructure and services, such as roads, schools, emergency services, and parks. They are typically created for new developments, with property owners paying a special tax to support the improvements.

These districts ensure that specific areas receive the necessary maintenance and improvements without impacting the city's general budget.

Special Districts Operating Revenues/Expenses

Account Category	24-25 Budget	24-25 YTD Actual	24-25 % of Budget	23-24 YTD Actual	YoY Change	YTD % Change	Six Yr CAGR (19 to 24)
70-Taxes	981,106	1,137,154	115.9%	979,684	157,470	16.1%	12.8%
76-Investment Earnings	-	22,761	0.0%	(7,461)	30,222	-405.1%	10.4%
79-Transfers-In	-	-	0.0%	1,122,667	(1,122,667)	-100.0%	0.0%
Total Revenues	981,106	1,159,915	118.2%	2,094,890	(934,975)	-44.6%	5.8%
Labor Costs	-	-	0.0%	-	-	0.0%	19.6%
Planned Operations	547,588	377,295	68.9%	408,954	(31,659)	-7.7%	0.0%
Utilities	171,185	114,310	66.8%	103,781	10,529	10.1%	-100.0%
Internal Charges	-	-	0.0%	-	-	0.0%	0.0%
Transfers-Out	-	-	0.0%	1,122,667	(1,122,667)	-100.0%	0.0%
Operating Expenses	718,773	491,605	68.4%	1,635,402	(\$1,143,797)	-69.9%	38.2%
Operating Income (Loss)	262,333	668,310	254.8%	(655,718)	1,324,028	-201.9%	39.5%

Special Revenues and Capital Projects Funds

The City of Shafter manages special revenue funds, which are made up of grants, state and federal funding sources like TDA (Transportation Development Act), gas tax, and SB1, as well as local funding such as impact fees. These funds are specifically designated for certain uses and cannot be spent on general city operations. The City combines these funds with local matching dollars to invest in capital projects, such as infrastructure improvements, road maintenance, and other community enhancements. This report provides a budget-to-actual summary, showing how much funding was allocated and how much has been spent on these projects.

Special Revenues & Capital Projects

Account Category	24-25 Budget	24-25 YTD Actual	24-25 % of Budget	23-24 YTD Actual	YoY Change	YTD % Change	Six Yr CAGR (19 to 24)
70-Taxes	976,100	998,352	102.3%	917,609	80,743	8.8%	6.3%
71-Fees for Service	-	-	0.0%	-	-	0.0%	-100.0%
72-Connection/Impact Fe	6,733,026	9,426,648	140.0%	3,503,156	5,923,492	169.1%	3.8%
73-License & Permits	-	-	0.0%	-	-	0.0%	0.0%
74-Fines, Forfeitures,	34,730	27,661	79.6%	20,937	6,724	32.1%	-0.6%
76-Investment Earnings	294,927	594,797	201.7%	(211,153)	805,950	-381.7%	7.5%
77-Grants & Donations	12,192,804	5,073,810	41.6%	1,777,373	3,296,437	185.5%	27.1%
78-Other Revenue	-	-	0.0%	-	-	0.0%	0.0%
79-Transfers-In	-	-	0.0%	-	-	0.0%	-100.0%
80-Operations -Internal	335,580	-	0.0%	-	-	0.0%	-100.0%
Revenues	20,567,167	16,121,268	78.4%	6,007,922	10,113,346	168.3%	9.0%
Labor Costs	-	-	0.0%	-	-	0.0%	0.0%
Planned Operations	370,000	363,435	98.2%	-	363,435	0.0%	0.0%
Utilities	-	-	0.0%	-	-	0.0%	0.0%
Internal Charges	-	-	0.0%	-	-	0.0%	0.0%
Debt	-	-	0.0%	-	-	0.0%	31.0%
Capital Outlay	1,121,619	730,458	65.1%	291,660	438,798	150.4%	22.7%
CIP	17,571,155	6,660,408	37.9%	6,916,980	(256,572)	-3.7%	19.0%
Transfers	-	-	0.0%	-	-	0.0%	22.3%
Expenses	19,062,774	7,754,301	40.7%	7,208,640	\$545,661	7.6%	22.3%
Operating Income (Loss)	1,504,393	8,366,967	556.2%	(6,291,031)	14,657,998	-233.0%	0.0%

Internal Service Funds

The City of Shafter has four Internal Service Funds, which are used to support city operations by providing essential services to different departments. These funds are not directly funded by residents but instead charge city departments for the services they provide. The four Internal Service Funds include:

- Facility Maintenance – Ensures city buildings and facilities are properly maintained and in good condition.
- Vehicle Maintenance – Manages and repairs city-owned vehicles to keep them running efficiently.
- Risk Management – Handles insurance, workplace safety, and liability issues to protect the city from financial risks.
- Information Technology (IT) – Supports and maintains the city's technology infrastructure, including computers, software, and network systems.

These funds help the city operate smoothly by ensuring departments have the resources they need to serve the community effectively.

Internal Service Funds Operating Expenses

Department	24-25 Budget	24-25 YTD Actual	24-25 % of Budget	23-24 YTD Actual	YoY Change	YTD % Change	Six Yr CAGR (19 to 24)
5100-Facility Maintenance	1,027,253	802,180	78.1%	505,033	297,147	58.8%	22.9%
5101-Vehicle Maintenance	259,563	213,080	82.1%	228,306	(15,226)	-6.7%	1.0%
5102-Risk Management	1,506,748	1,476,636	98.0%	1,139,687	336,949	29.6%	-4.3%
5103-Information Technology	1,576,644	1,207,281	76.6%	1,386,503	(179,222)	-12.9%	12.9%
Grand Total	4,370,208	3,699,177	84.6%	3,259,529	\$439,648	13.5%	4.7%

CAPEX

As Shafter continues to grow, the city's fleet and equipment play a crucial role in maintaining essential public services. These assets—ranging from police vehicles and fire trucks to street sweepers, and construction equipment—help ensure the city operates efficiently and safely for residents and businesses.

What is a Fleet? A fleet refers to the collection of vehicles owned and operated by the city to support public services. This includes:

- Emergency Response Vehicles – Police cars and fire trucks that provide public safety and emergency assistance.
- Public Works Vehicles – Street sweepers, dump trucks, and utility vehicles that maintain roads, sidewalks, and city infrastructure.
- Parks and Recreation Vehicles – Mowers, utility carts, and trucks used for maintaining parks, sports fields, and community spaces.

The following table provides citywide capital expenses by department.

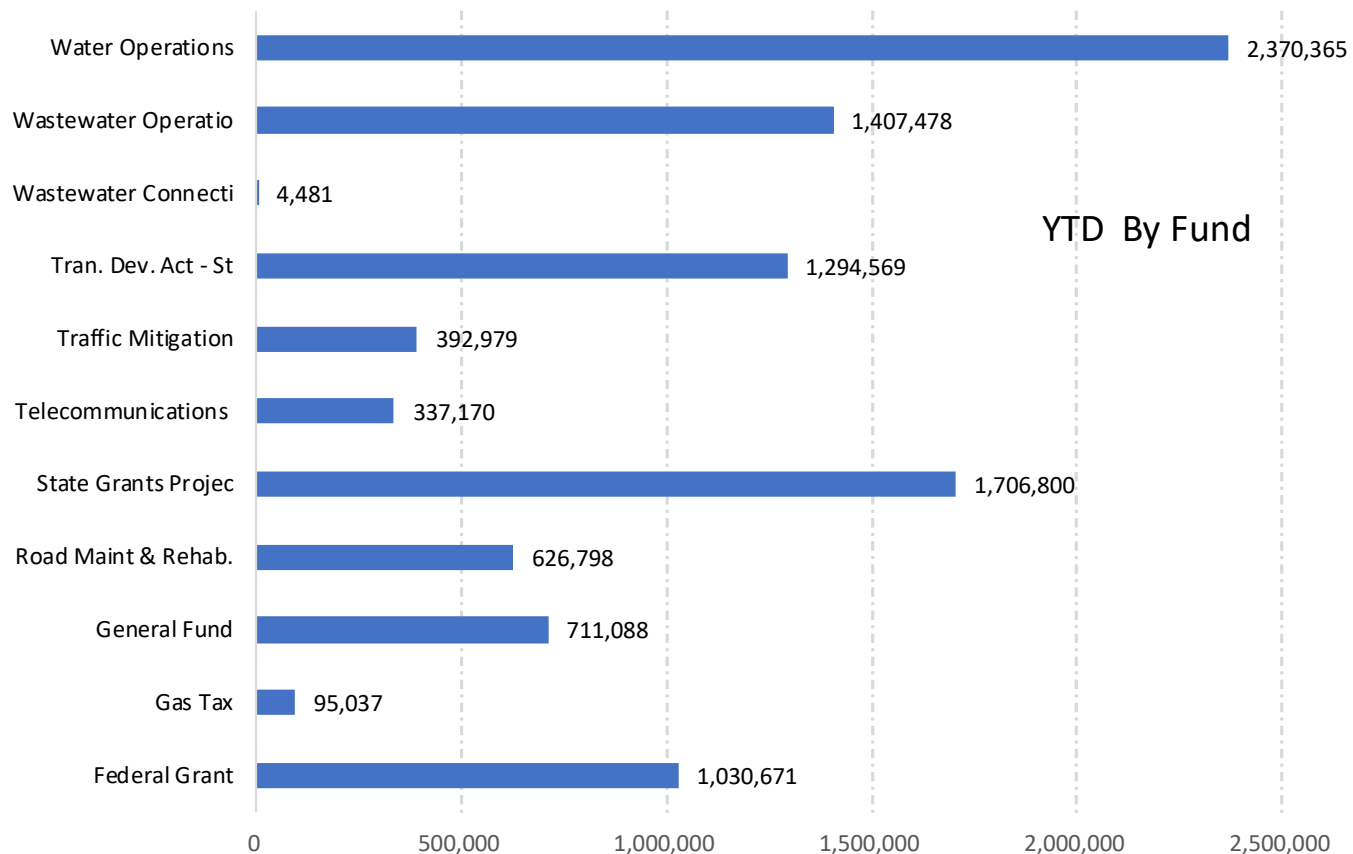
Citywide Fleet & Equipment

Account Category	24-25 Budget	24-25 YTD Actual	24-25 % of Budget	23-24 YTD Actual	YoY Change	YTD % Change	Six Yr CAGR (19 to 24)
200-Police	1,611,918	1,661,689	103.1%	752,020	909,669	121.0%	24.9%
400-Public Works	791,473	853,331	107.8%	19,921	833,410	4183.6%	-22.6%
140-Administrative Services	5,983	5,983	100.0%	403,742	(397,759)	-98.5%	0.0%
500-Information Technology	387,115	415,797	107.4%	34,661	381,136	1099.6%	-100.0%
300-Community Services	-	-	0.0%	218,472	(218,472)	-100.0%	103.8%
405-Building	-	-	0.0%	9,995	(9,995)	-100.0%	-25.0%
210-Corrections	-	-	0.0%	-	-	0.0%	-100.0%
100-City Council	-	-	0.0%	-	-	0.0%	0.0%
145-Planning	-	-	0.0%	-	-	0.0%	-100.0%
110-City Manager	-	-	0.0%	-	-	0.0%	-100.0%
000-Non-Departmental	-	-	0.0%	-	-	0.0%	0.0%
135-Human Resources	-	-	0.0%	-	-	0.0%	0.0%
120-City Clerk	-	-	0.0%	-	-	0.0%	0.0%
Total Citywide Fleet & Equipment	2,796,489	2,936,800	105.0%	1,438,811	\$1,497,989	104.1%	21.4%

Capital Improvement Program (CIP)

The Capital Improvement Program (CIP) is a long-term plan that outlines major infrastructure projects a city or government plans to complete over several years. These projects include things like road repairs, new parks, public buildings, and water system upgrades. The CIP helps prioritize and budget for these big projects, ensuring the community's needs are met while managing financial resources wisely. It typically spans multiple years and is updated regularly to reflect changing priorities and funding availability.

CIP Category	FY Actual 21/21	FY Actual 22/22	FY Actual 23/23	FY Actual 24/24	FY YTD Actual 25/25	Total
Streets	2,302,147	2,736,036	1,633,263	4,798,297	2,586,906	14,056,649
Water	1,534,492	1,278,889	1,211,899	1,608,122	2,370,365	8,003,766
Parks	0	53,998	842,398	2,608,359	942,484	4,447,240
Sewer	517,426	919,098	459,940	687,444	1,411,959	3,995,867
Public Facilities	15,867	9,500	960	1,880,380	1,789,871	3,696,577
Other	934,134	70,253	2,000	157,782	105,555	1,269,725
General Gov	284,206	74,952	16,184	638,155	63,930	1,077,427
IT	0	0	0	149,840	337,170	487,010
Police	10,420	0	16,102	193,396	220,261	440,179
Learning Center	0	0	0	8,711	142,726	151,437
Economic Dev	28,280	21,867	31,155	34,163	6,209	121,673
Grand Total	\$5,626,972	\$5,164,592	\$4,213,900	\$12,764,649	\$9,977,436	\$37,747,549



Conclusion

The City of Shafter has maintained a general fund surplus in recent years, contributing to one of the healthiest reserve levels in the region. The City Council adopted the current budget as a balanced budget, ensuring fiscal responsibility. While we are now experiencing a sharp decline in sales tax revenue, projections indicate that we will still conclude the fiscal year with a surplus. This year-to-date budget update provides valuable insight into the City's financial status. For any questions or further clarification, the Finance Director is available for discussion.

**MINUTES OF THE REGULAR MEETING OF THE
SHAFTER CITY COUNCIL
COUNCIL CHAMBER, 336 PACIFIC AVENUE
MEETING HELD IN-PERSON AND VIA ZOOM AND LIVESTREAM TO YOUTUBE
TUESDAY, APRIL 1, 2025**

CALL TO ORDER: 6:00 PM

ROLL CALL:

PRESENT (In-Person): Mayor Givens, Mayor Pro Tem Olvera, Council Members Alvarado, Espinoza, and Prout. ABSENT: Mayor Pro Tem Olvera with an excused absence: Also present: City Manager Lippincott, Deputy City Clerk Aleman, Planning Director Esselman, Community Services Director Franz, Public Works Director James, City Attorney Martinez, Chief of Police Milligan, City Clerk Pallares, ED Coordinator Perez, IT Specialist Rogers, Finance Director Sanchez, and Community Engagement Manager Zermeno.

PLEDGE OF ALLEGIANCE: Council Member Prout

INVOCATION: Council Member Alvarado

APPROVAL OF AGENDA:

MOVED (ESPINOZA) AND SECONDED (PROUT) COUNCIL DETERMINED THERE WAS A NEED TO TAKE IMMEDIATE ACTION AND THAT THE NEED FOR THE IMMEDIATE ACTION CAME TO THE ATTENTION OF THE COUNCIL SUBSEQUENT TO THE AGENDA BEING POSTED TO REMOVE CLOSED SESSION ITEM NO. 1 AND APPROVED THE AGENDA AS AMENDED. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVARADO, ESPINOZA, GIVENS, AND PROUT.

NAYS: NONE.

ABSENT: OLVERA.

ABSTENTIONS: NONE.

PUBLIC COMMENT:

There were no members of the public wishing to speak.

PRESENTATION:

1. Mayor Givens presented a Resolution of Commendation to the Shafter High Lady Generals JV Soccer Team.

COUNCIL ANNOUNCEMENTS AND REPORTS:

Council Member Alvarado thanked staff, particularly City Clerk Pallares, for coordinating the soccer team recognition on short notice and keeping him informed during his month-long absence due to his mother's surgery. He expressed gratitude for community prayers.

On March 25, 2025, Council Members Espinoza and Prout attended the grand opening of Richland School's Expanded Learning Opportunity Program Building.

On March 26, 2025, Council Members Espinoza and Prout attended the Employee Appreciation BBQ at Gossamer Grove Community Park.

On March 26, 2025, Council Member Prout attended the South San Joaquin Valley Policy Committee via Zoom.

On March 28, 2025, Council Member Prout attended the Distinguished Young Women of Shafter Program.

On March 29, 2025, Council Member Prout attended a car show at Don Mettler's residence in memory of Freeman Nixon.

On March 30, 2025, Council Member Prout attended the World Bipolar Day event in Wasco.

On March 31, 2025, Mayor Givens and Council Member Espinoza and Prout attended an Oath of Office for Police Dispatch Supervisor Lori Meyer.

CONSENT CALENDAR:

1. Approve General Checks: March 24, 2025, March 27, 2025.
2. Approve Payroll: March 21, 2025.
3. Approve Overtime Report: March 2025.
4. Approve Special Event Permit: Schoepner Shows, Carnival Rides, Mannel Park, May 2-5, 2025.
5. Approve Special Event Permit: Shafter Chamber of Commerce/Cinco de Mayo Committee, Cinco de Mayo Parade and Festival, Downtown and Mannel Park, May 3, 2025.
6. Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; approve the cancellation of the regularly scheduled City Council meeting of April 15, 2025.
7. Council find the requested action is exempt from the California Environmental Quality Act; adopt the City of Shafter Section 3 Compliance Plan; and authorize the City Manager, subject to review by the City Attorney, to make minor updates to the plan, including incorporation of forms and certifications to implement the plan.
8. Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; review Ordinance No. 736, adopting a Military Equipment Use Policy, and review and approve a report of updated inventory of Military Equipment utilized by the Shafter Police Department pursuant to Assembly Bill 481 ("AB 481").
9. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; approve the expenditure for electronic citation (e-cite) per the quote provided by Crossroads Software, Inc. for \$39,600 and printer purchase from Barcodes for \$11,742.96 for a total cost of \$51,342.96
10. Council find the project is exempt from the California Environmental Quality Act; authorize a budget amendment to ST00038.2 of \$56,000 from the Transportation Development Act fund; approve a proposal from Provost & Pritchard Consulting Group in the amount of \$56,000 for design services related to the Zerker Road Reconstruction Phase IV Project; and authorize the Public Works Director to issue a Notice of Award and Notice to Proceed to Provost & Pritchard Consulting Group.
11. Council find that the action is not defined as a "project" under CEQA, as defined in Section 15378(b)(5) of the CEQA Guidelines: accept the public improvements completed for the

2024 Residential Street Improvement Project (#ST00021.24); approve an appropriation of Transportation Development Act funds totaling \$19,645.07 to the project; and authorize the Deputy Public Works Director to file a notice of completion and acceptance of work for said improvements.

12. Council find that the action is not defined as a “project” under CEQA, as defined in Section 15378(b)(5) of the CEQA Guidelines: accept the public improvements completed for the Stringham Park Amenities (#PK00007); authorize a budget amendment of \$13,132.47 from the City's General Fund; and authorize the Deputy Public Works Director to file a notice of completion and acceptance of work for said improvements.
13. Council find that the action is not defined as a “project” under CEQA, as defined in Section 15378(b)(5) of the CEQA Guidelines: accept the public improvements completed for the Veterans Park Soccer Field Lighting Project (#PK00012); and authorize the Deputy Public Works Director to file a notice of completion and acceptance of work for said improvements.
14. Council find the requested action is exempt from the California Environmental Quality Act; accept and approve a cost proposal for the replacement of a traffic controller and installation of battery backup equipment submitted by Loop Electric, Inc. in the amount of \$54,810; and authorize the Public Works Director to award a construction contract for said services for an amount not to exceed \$60,000.
15. Council find the action is not defined as a "project" under CEQA; read by title only and waive second reading, and adopt Ordinance No. 765 (the “Ordinance”), an Ordinance of the City Council of the City of Shafter, California, acting as the legislative body of Community Facilities District No. 0816 (“CFD No. 0816”), authorizing the levy of special taxes within such community facilities district.

MOVED (PROUT) AND SECONDED (ESPINOZA) COUNCIL APPROVED THE CONSENT CALENDAR AS PRESENTED. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVARADO, ESPINOZA, GIVENS, AND PROUT.

NAYS: NONE.

ABSENT: OLVERA.

ABSTENTIONS: NONE.

PUBLIC HEARINGS:

Should anyone challenge any proposed action which is the subject of a public hearing listed on this agenda, that person challenging any action taken after the public hearing may be limited to raising only those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing.

- 1. EXTENSION OF TIME FOR TENTATIVE TRACT MAP NO. 7421:** Planning Director Esselman made introductory comments. A notice of public hearing was properly advertised.

Mayor Givens opened the public hearing.

Being no members of the public wishing to speak, the public hearing was closed.

MOVED (ESPINOZA) AND SECONDED (PROUT) CITY COUNCIL FOUND THE ACTION HAS ALREADY COMPLIED WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT; CONDUCTED A PUBLIC HEARING AND ADOPTED RESOLUTION NO. 3014, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER, APPROVED A TWO (2) YEAR EXTENSION OF TIME FOR TENTATIVE TRACT MAP NO. 7421 LOCATED EAST OF COMMUNITY DRIVE AND NORTH OF EAGLE CREEK DRIVE, SUBJECT TO THE CONDITIONS APPROVED BY

THE CITY COUNCIL ON MARCH 21, 2023, TO NOW EXPIRE ON MARCH 21, 2027. SEE EXHIBIT 2 FOR RESOLUTION NO. 3014. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVARADO, ESPINOZA, GIVENS, AND PROUT.

NAYS: NONE.

ABSENT: OLVERA.

ABSTENTIONS: NONE.

MANAGEMENT REPORT:

- 1. ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) FOR FISCAL YEAR 2023-2024:** Finance Director Sanchez and Keili Gonzalez, Audit Manager with LSL, made introductory comments.

MOVED (ESPINOZA) AND SECONDED (ALVARADO) COUNCIL FOUND THE ACTION IS NOT DEFINED AS A "PROJECT" PURSUANT TO SECTION 15378(B)(4) OF THE CEQA GUIDELINES; ACCEPTED THE ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR), FEDERAL SINGLE AUDIT, AND SAS 114 LETTER, FOR THE YEAR ENDED JUNE 30, 2024. NOTE: THE FINAL ACFR WILL BE UPLOADED ON MONDAY, MARCH 31, 2025, AND WILL BE AVAILABLE AT [HTTPS://WWW.SHAFTER.COM/153/FINANCIAL-REPORTS](https://www.shafter.com/153/financial-reports). MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVARADO, ESPINOZA, GIVENS, AND PROUT.

NAYS: NONE.

ABSENT: OLVERA.

ABSTENTIONS: NONE.

- 2. CITY BRANDING PROJECT WITH CHANDLERTHINKS, LLC. APPROVAL:** Community Engagement Manager Zermeno and Steve Chandler with Chandlerthinks, LLC made introductory comments.

MOVED (ESPINOZA) TO APPROVE THE CITY BRANDING PACKAGE, INCLUDING THE BRAND TRUTHS, SHAFTER'S STORYLINE, A TAGLINE, AND A NEW LOGO FOR THE CITY OF SHAFTER, AS DEVELOPED THROUGH THE BRANDING INITIATIVE WITH CHANDLERTHINKS, LLC. NO SECOND WAS MADE. MOTION DIED.

MOVED (ALVARADO) AND SECONDED (ESPINOZA), COUNCIL CONTINUED THE APPROVAL OF THE CITY BRANDING PACKAGE, INCLUDING THE BRAND TRUTHS, SHAFTER'S STORYLINE, A TAGLINE, AND A NEW LOGO FOR THE CITY OF SHAFTER, AS DEVELOPED THROUGH THE BRANDING INITIATIVE WITH CHANDLERTHINKS, LLC TO THE MAY 6, 2025 CITY COUNCIL MEETING. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVARADO, ESPINOZA, GIVENS, AND PROUT.

NAYS: NONE.

ABSENT: OLVERA.

ABSTENTIONS: NONE.

- 3. DECLARATION OF LAND LOCATED NEAR RESNICK WAY AND EXPRESS AVENUE (APN 091-253-09) AS NON-EXEMPT SURPLUS PROPERTY:** ED Coordinator Perez made introductory comments.

MOVED (PROUT) AND SECONDED (ALVARADO), COUNCIL FOUND THAT THE ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(5) OF THE CEQA GUIDELINES; ADOPTED RESOLUTION 3015, A

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER DECLARING PROPERTY LOCATED NEAR RESNICK WAY AND EXPRESS AVE (APN 091-253-09) AS NON-EXEMPT SURPLUS LAND; APPROVED THE FORM OF NOTICE OF AVAILABILITY; DIRECTING THE CITY MANAGER TO COMPLY WITH THE REQUIREMENTS OF THE SURPLUS LAND ACT, GOVERNMENT CODE SECTION 54220 ET SEQ. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVARADO, ESPINOZA, GIVENS, AND PROUT.

NAYS: NONE.

ABSENT: OLVERA.

ABSTENTIONS: NONE.

4. SHAFTER AQUATIC CENTER MODULAR BUILDING PROJECT (PF00004)

AWARD: Public Works Director James made introductory comments.

MOVED (ALVARADO) AND SECONDED (ESPINOZA), COUNCIL FOUND THE ACTION IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT; ADOPTED RESOLUTION 3016, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER, AWARDED A CONTRACT FOR THE AQUATICS CENTER PROJECT; AUTHORIZED THE AWARD OF A CONTRACT TO JTS MODULAR, INC. IN THE AMOUNT OF \$2,445,000 FOR THE FABRICATION AND INSTALLATION OF A MODULAR BUILDING AT THE SHAFTER AQUATIC CENTER; AUTHORIZED THE PUBLIC WORKS DIRECTOR TO ISSUE A NOTICE OF AWARD AND NOTICE TO PROCEED TO JTS MODULAR, INC.; AUTHORIZED THE ALLOCATION OF \$630,976.50 FROM THE GENERAL FUND TO REPLACE FEDERAL AMERICAN RESCUE PLAN ACT FUNDS ORIGINALLY DESIGNATED FOR THIS PROJECT; AND APPROVED A TOTAL PROJECT BUDGET OF \$2,700,000 TO ALLOW FOR CONTINGENCIES AND ADDITIONAL PROJECT-RELATED COSTS. CARRIED BY THE FOLLOWING VOTE:

AYES: ALVARADO, ESPINOZA, GIVENS, AND PROUT.

NAYS: NONE.

ABSENT: OLVERA.

ABSTENTIONS: NONE.

CITY MANAGER COMMENTS AND REPORTS: No reports at this time.

DEPARTMENT DIRECTOR COMMENTS AND REPORTS: No reports at this time.

RECESS:

CLOSED SESSION:

1. *ITEM REMOVED FROM THE AGENDA* **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:** Pursuant to California Government Code, Section 54956.9(a). Name of Case: California Department of Tax and Fee Administration Petitions of the Cities of Alameda, et al (Williams-Sonoma DTC, Inc. Case IDs: 757063, 284-450, 20127075).

ADJOURNMENT:

MOVED (ESPINOZA) AND SECONDED (PROUT) COUNCIL ADJOURNED THE MEETING AT 7:38 P.M. MOTION CARRIED WITH NO OPPOSITION WITH MAYOR PRO TEM OLVERA ABSENT.

ATTEST:

Yazmina Pallares, City Clerk

**MINUTES OF THE REGULAR MEETING OF THE
SHAFTER CITY COUNCIL
COUNCIL CHAMBER, 336 PACIFIC AVENUE
MEETING HELD IN-PERSON AND VIA ZOOM AND LIVESTREAM TO YOUTUBE
TUESDAY, MAY 6, 2025**

CALL TO ORDER: 6:00 PM

ROLL CALL:

PRESENT (In-Person): Mayor Givens, Council Members Espinoza, and Prout. Absent with an excused absence: Mayor Pro Tem Olvera and Council Member Alvarado. Also present: City Manager Lippincott, Deputy City Clerk Aleman, Senior Planner Cazares, IT Specialist Herrera, City Attorney Martinez, Chief of Police Milligan, City Clerk Pallares, ED Coordinator Perez, ED Director Siada, and Community Engagement Manager Zermeno.

PLEDGE OF ALLEGIANCE: Council Member Prout

INVOCATION: Mayor Givens

APPROVAL OF AGENDA:

MOVED (PROUT) AND SECONDED (ESPINOZA) COUNCIL DETERMINED THERE WAS A NEED TO TAKE IMMEDIATE ACTION AND THAT THE NEED FOR IMMEDIATE ACTION CAME TO THE ATTENTION OF THE COUNCIL SUBSEQUENT TO THE AGENDA BEING POSTED TO CONTINUE MANAGEMENT REPORT NO. 3 TO THE NEXT CITY COUNCIL MEETING, MOVE CONSENT CALENDAR ITEM NO. 18 TO MANAGEMENT REPORTS, AND APPROVED THE AGENDA AS AMENDED. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ESPINOZA, GIVENS, AND PROUT.

NAYS: NONE.

ABSENT: ALVARADO AND OLVERA.

ABSTENTIONS: NONE.

PRESENTATION:

1. Mayor Givens presented a Proclamation declaring April 13-19, 2025, National Public Safety Telecommunicators Week.
2. Mayor Givens presented a Proclamation declaring May National Building Safety Month.
3. Mayor Givens presented a Proclamation declaring May Community Action Month.
4. Mayor Givens presented a Resolution of Commendation to Joslyn Pierucci as Distinguished Young Woman of Shafter for Class of 2025 and recipient of the Spirit and Talent Awards; presented Certificates of Recognition to Aliyah Ramos as 1st Alternate Award, Adrian Moreno-Bravo as 2nd Alternate and recipient of the Scholastic and Self Expression Awards.

PUBLIC COMMENT:

Elizabeth Lopez and Angie Nelson with the Shafter Chamber of Commerce, discussed their partnership with the City of Shafter to support small businesses.

Refugio Valencia, on behalf of a Shafter Environmental Group, requested support to purchase greenhouse supplies for a community garden behind Sequoia School.

COUNCIL ANNOUNCEMENTS AND REPORTS:

On April 3, 2025, Mayor Givens, and Council Member Espinoza attended an Oath of Office Ceremony for Community Services Assistants Alexa Avila, Susana Barba Ruiz, Joanna Heredia, and Esmeralda Ramirez.

On April 3, 2025, Council Members Espinoza, and Prout attended the soft opening of the temporary Police Substation at Gossamer Grove.

On April 4, 2025, Mayor Givens, Council Members Espinoza, and Prout attended the First Fridays and Market at the Downtown Square.

On April 10, 2025, Council Member Espinoza attended a Kern County Town Hall: Standing Strong for Valley Values with Senator Melissa Hurtado and State Senate Leader Mike McGuire via Zoom.

On April 11, 2025, Mayor Givens, Mayor Pro Tem Olvera, and Council Members Alvarado, and Espinoza along with City Staff attended Family Night at the Bakersfield Condors game.

On April 22, 2025, Council Members Espinoza, and Prout attended the General Plan Advisory Committee (GPAC) meeting at the Shafter Police Department.

On April 26, 2025, Council Members Espinoza, and Prout attended Richland School Superintendent Rosa Romero's retirement dinner.

On April 28, 2025, Council Members Espinoza, and Prout attended an Oath of Office Ceremony for Public Works Service Crew Members Nestor Landeros, Daniel Sanchez, Ramon Alvarado, and Police Officer Jennifer Garcia.

On April 28, 2025, Council Members Espinoza, and Prout attended a Budget Workshop.

On May 1, 2025, Council Member Espinoza attended the 2025 Kern County Economic Summit at Cal State University Bakersfield.

On May 2, 2025, Council Member Espinoza attended the First Fridays and Market at the Downtown Square.

On May 3, 2025, Mayor Givens, and Council Member Espinoza attended a swap meet at Minter Field Airport featuring vintage race cars.

On May 4, 2025, Mayor Givens, and Council Member Espinoza attended the Cinco de Mayo Parade and Festival.

CONSENT CALENDAR:

1. Approve General Checks: March 31, 2025, April 10, 2025, April 22, 2025, May 1, 2025.

2. Approve Payroll: April 1, 2025, April 4, 2025, April 9, 2025, April 18, 2025, May 1, 2025.
3. Approval of Minutes: January 21, 2025, February 4, 2025, February 18, 2025, February 18, 2025.
4. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and accept the Treasurer’s Report for January 2025.
5. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and accept the Treasurer’s Report for February 2025.
6. Approve Proclamation: April 29 - May 5, 2025 Cinco de Mayo Days
7. Approve Resolution of Commendation: 2025 Cinco de Mayo Grand Marshall Rosa Romero
8. Approve Resolution of Commendation: 2025 Bakersfield Marathon Victory Diana Reyes
9. Approve Resolution of Commendation: 2024-2025 Shafter Lady Generals Varsity Basketball
10. Approve Proclamation: Municipal Clerks Week
11. Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; ratify the Letter of Support on behalf of the Shafter City Council, for Senate Bill 375 Wildfire Preparedness.
12. Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; and adopt Resolution 3018, a Resolution of the City Council of the City of Shafter authorizing the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) and the following Project(s): Shafter Dial-A-Ride Fare Reduction Program, up to the amount of \$58,533 for Fiscal Year 2024-2025.
13. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; authorize the City Manager to add a Deputy Finance Director position within the Administrative Services Department as part of the operating budget.
14. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve renewal of the annual subscription contract for Placer.ai location intelligence software in the amount of \$21,945.
15. Council find that the approval of the final map is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; and approve the final map for Tract No. 7244 Phase 3.
16. Council finds the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; accept the 2024 General Plan Annual Progress Report attached as "Exhibit 1"; and direct staff to submit the report to the Governor's Office of Land Use and Climate Innovation and the California Department of Housing & Community Development.
17. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve the upgrade and expansion of the existing radio system proposed by Motorola Solutions to provide police services with dependable communication.
18. *MOVED TO MANAGEMENT REPORT.* Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve the purchase of one Ford F150 commercial traffic enforcement truck from Jim Burke Ford, necessary outfitting from AEP, and required commercial enforcement equipment at a cost of \$111,445.78.
19. Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; declare the list of equipment in this item as surplus property and authorize the sale or disposal of said items through a public sale process or auction as necessary.
20. Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; accept the public improvements constructed for Tract 6490 Phase 1; authorize the City Engineer to file a Notice of Completion and Acceptance of Work for the tract; and authorize the reduction of performance bond securities to 25% of the total construction cost to act as a warranty bond for a minimum of one year.
21. Council find the action is not defined as a "project" per Section 15378(b)(4) of the California

Environmental Quality Act; approve an agreement for the completion of Public Improvements with Lennar Homes of California, LLC for Tract 7244 Phase 3 subject to review and approval by the City Attorney and City Engineer; and authorize the City Manager to execute said agreement.

22. Council find the requested action is exempt from the California Environmental Quality Act; approve a proposal submitted by Ardurra to provide design and engineering services for Core City Bike Lane Improvements valued at \$98,284; and authorize the Public Works Director to award a professional services agreement to Ardurra for said amount.
23. Council find the requested action is exempt from the California Environmental Quality Act; accept three (3) cost proposals submitted for constructing a new concrete drive approach for the Animal Control Facility rear parking lot access; approve one (1) cost proposal submitted by Bowman Asphalt in the amount of \$32,225; and authorize the Public Works Director to award said drive approach work to Bowman Asphalt in amount not to exceed \$37,000.
24. Council find the action is exempt from the California Environmental Quality Act; approve the project plans and specifications and authorize the solicitation of formal bids for construction of the Shafter Avenue Pedestrian Improvement Project.
25. Council find that the action is exempt from the California Environmental Quality Act; authorize the Deputy Public Works Director to issue a Professional Services Agreement to QK, Inc. for an amount of up to \$25,000 for the design of the Skatepark Restroom and Parking Lot Design Project.

MOVED (PROUT) AND SECONDED (ESPINOZA) COUNCIL APPROVED THE AMENDED CONSENT CALENDAR, TO CONTINUE MANAGEMENT REPORT NO. 3 TO THE NEXT CITY COUNCIL MEETING, MOVE CONSENT CALENDAR ITEM NO. 18 TO MANAGEMENT REPORT NO 3. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ESPINOZA, GIVENS, AND PROUT.

NAYS: NONE.

ABSENT: ALVARADO AND OLVERA.

ABSTENTIONS: NONE.

PUBLIC HEARINGS:

Should anyone challenge any proposed action which is the subject of a public hearing listed on this agenda, that person challenging any action taken after the public hearing may be limited to raising only those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing.

1. **TENTATIVE TRACT MAP NO. 7462:** Senior Planner Cazares made introductory comments. A notice of public hearing was properly advertised.

Mayor Givens opened the public hearing.

Being no members of the public wishing to speak, the public hearing was closed.

MOVED (ESPINOZA) AND SECONDED (PROUT) COUNCIL FOUND THE ACTION HAS ALREADY COMPLIED WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT; AND ADOPTED RESOLUTION 3017, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER APPROVING TENTATIVE TRACT NO. 7462, AS DEPICTED IN EXHIBIT "A", PROPOSING TO SUBDIVIDE 157.57 GROSS ACRES INTO 862 LOTS, SUBJECT TO THE RECOMMENDED CONDITIONS OF APPROVAL. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ESPINOZA, GIVENS, AND PROUT.

NAYS: NONE.

ABSENT: ALVARADO AND OLVERA.

ABSTENTIONS: NONE.

MANAGEMENT REPORT:

1. **CONTINUED CITY BRANDING PROJECT WITH CHANDLERTHINKS, LLC. APPROVAL:** Community Engagement Manager Zermeno made introductory comments.

MOVED (ESPINOZA) AND SECONDED (GIVENS) COUNCIL FIND THE ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(4) OF THE CEQA GUIDELINES; APPROVED THE FINAL CITY BRANDING STANDARD PACKAGE, INCLUDING THE BRAND TRUTHS, BRAND STORY, TAGLINE, AND LOGO FOR THE CITY OF SHAFTER, AS DEVELOPED THROUGH THE BRANDING INITIATIVE WITH CHANDLERTHINKS, LLC. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ESPINOZA AND GIVENS.

NAYS: PROUT.

ABSENT: ALVARADO AND OLVERA.

ABSTENTIONS: NONE.

2. **THREE CITY PARCELS LOCATED AT LERDO HIGHWAY AND ZERKER ROAD REQUEST FOR PROPOSALS (RFP) DRAFT AUTHORIZATION:** ED Director Siada and ED Coordinator Perez made introductory comments.

MOVED (PROUT) AND SECONDED (ESPINOZA) COUNCIL FIND THE ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(4) OF THE CEQA GUIDELINES; AUTHORIZED STAFF TO DRAFT A ONE-DOLLAR PER PARCEL REQUEST FOR PROPOSALS (RFP) FOR THE THREE CITY-OWNED PARCELS ON LERDO HIGHWAY & ZERKER ROAD. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ESPINOZA, GIVENS, AND PROUT.

NAYS: NONE.

ABSENT: ALVARADO AND OLVERA.

ABSTENTIONS: NONE.

3. **POLICE DEPARTMENT FORD F150 COMMERCIAL TRAFFIC TRUCK WITH NECESSARY OUTFITTING, AND EQUIPMENT PURCHASE APPROVAL:** Chief of Police Milligan made introductory comments.

MOVED (PROUT) AND SECONDED (ESPINOZA) COUNCIL FIND THE ACTION IS NOT DEFINED AS A "PROJECT" PER SECTION 15378(B)(4) OF THE CEQA GUIDELINES; APPROVED THE PURCHASE OF ONE FORD F150 COMMERCIAL TRAFFIC ENFORCEMENT TRUCK FROM JIM BURKE FORD, NECESSARY OUTFITTING FROM AEP, AND REQUIRED COMMERCIAL ENFORCEMENT EQUIPMENT AT A COST OF \$111,445.78. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ESPINOZA, GIVENS, AND PROUT.

NAYS: NONE.

ABSENT: ALVARADO AND OLVERA.

ABSTENTIONS: NONE.

4. **ITEM MOVED TO MAY 20, 2025 CITY COUNCIL MEETING. CITY COUNCIL GOVERNANCE POLICIES & PROTOCOLS DISCUSSION:** Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; review the attached sample governance policies and protocols and provide direction on the establishment of formal City

Council governance policies and protocols.

CITY MANAGER COMMENTS AND REPORTS: City Manager Lippincott reported that City Council consistently donates around \$8,000-\$10,000 in Staff time to support Cinco de Mayo Celebrations. He thanked the Police Department, Public Works Staff, and Community Engagement Staff for supporting community events.

DEPARTMENT DIRECTOR COMMENTS AND REPORTS: No reports at this time.

RECESS:

MOVED (ESPINOZA) AND SECONDED (PROUT) COUNCIL RECESSED INTO CLOSED SESSION AT 7:09 P.M.

CLOSED SESSION:

- 1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Pursuant to California Government Code, Section 54956.8 Property: APN 089-140-13 Agency Negotiator: City Manager Lippincott. Negotiating Parties: Cody Vance, Cushman & Wakefield. Under Negotiation: Price and terms. *NO REPORTABLE ACTION.*

ADJOURNMENT:

MOVED (ESPINOZA) AND SECONDED (PROUT) COUNCIL ADJOURNED THE MEETING AT 7:34 P.M. MOTION CARRIED WITH NO OPPOSITION WITH MAYOR PRO TEM OLVERA AND COUNCIL MEMBER ALVARADO ABSENT.

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk

**MINUTES OF THE SPECIAL MEETING OF THE
SHAFTER CITY COUNCIL
COUNCIL CHAMBER, 336 PACIFIC AVENUE
MEETING HELD IN-PERSON AND VIA ZOOM AND LIVESTREAM ON YOUTUBE
TUESDAY, MAY 6, 2025**

CALL TO ORDER: 4:30 PM

ROLL CALL:

PRESENT (In-Person): Mayor Givens, Council Members Espinoza, and Prout. Absent with an excused absence: Mayor Pro Tem Olvera and Council Member Alvarado. Also present: City Manager Lippincott, Deputy City Clerk Aleman, Planning Director Esselman, Building Official Fidler, Deputy Public Works Director Gonzalez, and City Clerk Pallares.

APPROVAL OF AGENDA:

MOVED (PROUT) AND SECONDED (ESPINOZA) COUNCIL APPROVED THE AGENDA AS PRESENTED. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ESPINOZA, GIVENS, AND PROUT.

NAYS: NONE.

ABSENT: ALVARADO AND OLVERA.

ABSTENTIONS: NONE.

PUBLIC COMMENT:

There were no members of the public wishing to speak at this time.

MANAGEMENT REPORT:

1. **LERDO RESIDENTIAL PROJECT PRESENTATION:** Jed Hwang and John Guinn with Wonderful Real Estate presented information on a proposed Lerdo Residential Project. *INFORMATION FOR DISCUSSION PURPOSES ONLY. NO ACTION TAKEN.*

Mayor Givens invited members of the public to speak. Below are their comments.

Rachel Friesen, expressed her concerns about high-density residential developments and potential parking issues.

Michele McManus, thanked City Council for ensuring developments align with City goals and vision for Shafter.

ADJOURNMENT:

MOVED (ESPINOZA) AND SECONDED (PROUT) COUNCIL ADJOURNED THE MEETING AT 5:39 P.M. MOTION CARRIED WITH NO OPPOSITION WITH MAYOR PRO TEM OLVERA AND COUNCIL MEMBER ALVARADO ABSENT.

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk



Resolution of Commendation

2024-25 Shafter High School Girls Varsity Track & Field

WHEREAS, the 2024-25 Shafter High School Varsity Girls Track & Field Team had an exceptional season led by Coaches Gabriel Espinoza, Jose Espinoza, Bobbi Evans, Ricardo Acosta, Colby Miller, and Jordan Lewis; and

WHEREAS, the Varsity Girls Track Team concluded the league season as South Sequoia League Champions for Varsity Girls Track and Field, first since 2017, and earned a trip to the Division II Central Section Championships; Camryn Eubanks placed 6th in Long Jump; Hayden Ames placed 5th in 200 meters; Joslyn Pierucci placed 1st in shot put, 1st in discus, and 1st at Master's in discus, earning a place at the 2025 CIF State Championships; and

WHEREAS, these young women are a source of pride for the community of Shafter and have honorably represented Shafter's competitive spirit; and

WHEREAS, the City Council does hereby recognize the following young women who are models for other young people and adults alike:

Emmy Aguilar	Gloria Huestis
Hayden Ames	Alexis Lopez
Amy Barrientos	Xian Lopez
Meah Chacon Espinoza	Erika Montoya
Valentina Chavez	Adrian Moreno-Bravo
Alexandria Cooper	Celeste Perez
Audrina Denis	Joslyn Pierucci
Camryn Eubanks	Ashley Pitter
Lauren Givens	Madison Rosas
Gabriella Gonzalez	Olivia Ruelas
Carolina Hernandez	Yesenia Soria

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Shafter hereby proclaims that all citizens of Shafter join together to congratulate and extend a special tribute to the **2024-25 Shafter High School Girls Varsity Track & Field Team** for helping make Shafter a better place.

PASSED AND ADOPTED this 6th day of June, 2025.

Chad Givens, Mayor
City of Shafter



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Johnny Rubio, IT Director

SUBJECT: CITY HALL DOOR ACCESS PANEL APPROVAL

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve the purchase and installation of two secure HID door access panels by Tel-Tec, to be located at the east and west entrances, in the total amount of \$11,298.07.

BACKGROUND

The current door access system for Staff relies on a shared secure PIN code at City Hall. While this method offers a basic level of security, it poses significant challenges, particularly when Staff members leave the organization or inadvertently share the PIN with contractors or unauthorized individuals. This requires the services of a locksmith at which point can be time-consuming and costly.

Upgrading to HID door access panels will significantly enhance security by eliminating shared credentials and providing individual access control. The system also creates an audit trail that can be reviewed for monitoring and investigative purposes. Additionally, it prevents key duplication and allows for swift, remote updates in response to personnel changes, improving both operational efficiency and overall facility security.

FISCAL IMPACT

The \$11,298.07 cost for this support renewal can be accommodated within the Facilities’ current fiscal year operating budget.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the approval for the purchase and installation of two access panels at City Hall and therefore, it is the creation of a governmental funding mechanism that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ATTACHMENTS

1. Quote



**City of Shafter
336 Pacific Ave
Shafter, CA 93263**

**Attn: Scott Wiggins
(661) 221-3662
swiggins@shafter.com**

May 16, 2025

Proposal

For

DMP Entre Access Control System

at

**Shafter City Hall
336 Pacific Ave
Shafter, CA 93263**

CONFIDENTIAL



Scope of Work – Access Control System Installation

Tel-Tec Security Systems shall provide labor, materials, and installation for the following equipment and services:

Hardware & Installation:

- One (1) DMP XR150N Entre Series Access Control Panel
- Two (2) RP40 HID Proximity Card Readers
- Two (2) Door Contacts
- Two (2) Electric Door Strikes
- One (1) Power Supply suitable for access control hardware
- Installation of Panduit (surface raceway) in designated areas for wiring, per the provided site map

System Configuration & Hosting:

- Tel-Tec will host and manage the DMP Entré Software for the client
- System will be fully programmed, tested, and commissioned to ensure functionality of all connected components

Client Responsibilities:

- Customer shall provide a 110V duplex electrical outlet at the designated equipment location prior to installation



Proposal

Quantity	Description		Extended
2	HID Signo40 Wall Mount Rdr (40NKS-00-000000)	\$	746.00
2	DMP Wiegand Interface Module (734)	\$	347.56
2	Switch-Wht 3/8 & 1/4 bare mag (N175WH)	\$	14.36
1	Altronix 24VDC 6amp Pwr Supply (AL600ULX)	\$	448.46
1	DMP - XR150 Net ONLY w/xfmr (XR150NL-G)	\$	442.58
1	Battery 12V 8 AH (WP 8-12)	\$	30.00
2	Wbox 16.5VAC 50VA wLED (0E-PPS1650)	\$	62.96
1	DMP LTE Cell Mod for XT & XR (263LTE-V)	\$	222.60
Materials		\$	2,314.52
Miscellaneous & Wire		\$	837.15
Sales Tax (7.25%)		\$	228.50
Labor and Programming		\$	5,606.00
Sub-Locksmith		\$	2,311.90
Total		\$	11,298.07
Entre Access		\$	37.50
Total Monthly		\$	37.50

Go Paperless for All Invoice and Statements:

Please provide your email address below if you would like to receive invoices and statements electronically.

Email:

The above email address is intended for billing purposes only. All existing information on file will remain unchanged.

Payment Terms:

1. Once job is scheduled 100% material cost will be billed to the customer.
2. Unless otherwise negotiated and stated below, all labor cost will be progressively billed as follows, 50% at prewire and 50% upon completion.

Notes:

1. Warranty on the system shall be for one (1) year.
2. This proposal is valid for ninety (90) days.
3. The foregoing bid / proposal excludes all extraordinary costs or expenses incurred by Tel-Tec resulting from job site requirements or restrictions imposed by customer, including, but not limited to, scheduled endorsements requiring additional costs, additional insurance premiums resulting from any requirement to name customer as an additional insured or employer, or due to subrogation or indemnification provisions. Any such additional costs shall be added to the bid amount provided such costs are approved by both parties pursuant to a signed addendum to this bid / proposal.
4. Subscriber acknowledges that additional protection may be obtained over and above that provided herein at an additional cost.
7. Software provided may not be compatible with all customer owned devices and/or configurations. Customer responsible for troubleshooting customer owned devices

Tel-Tec Security Systems, Inc.



Bruce Clayton

City of Shafter

Signature

Date

P.O. #



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Dennis Fidler, Building Official

SUBJECT: BUILDING PLAN REVIEW AND INSPECTION SERVICES AWARD

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve professional services agreements with JAS Pacific and CSG Consultants, Inc. for on-call plan review and building inspection services in a combined amount not to exceed \$400,000; and authorize the City Manager to execute both agreements.

BACKGROUND

Over the past decade, the City of Shafter has experienced sustained growth in development activity, resulting in a significantly higher volume of building permit applications and inspection requests. This increase has placed greater demand on the Building Department to complete plan reviews and field inspections in a timely manner.

The need for additional support has become urgent due to the recent elevated construction demand and the extended leave of absence of one of the City’s Building Inspectors. Without supplemental staffing, the City risks delays in inspections and reviews, which could impact project timelines, customer satisfaction, and the City’s reputation for responsive service.

To address this, Staff recommends entering into professional services agreements with both JAS Pacific and CSG Consultants, Inc. These two firms will provide on-call plan review and inspection services as an extension of the Building Department operations. JAS Pacific will also provide a dedicated, full-time inspector for an estimated six-month term to help maintain inspection capacity.

Both consultants are familiar with municipal building services and have previously demonstrated effective, high-quality work. Their expertise and flexibility will ensure continued high levels of service, even during peak periods. Engaging two competent firms will also help maintain and potentially exceed existing service levels, speeding up the plan review process and streamlining operations.

The total cost for services will not exceed \$400,000 and is fully included in the proposed FY 2025-26 Building Department professional services budget. Staff will manage expenditures under both agreements in a flexible manner that allows either or both firms to be utilized as needed, without exceeding the approved budget.

CONSENT CALENDAR

FISCAL IMPACT

No additional budget action is required. The proposed FY 2025-26 Building Department operating budget includes \$400,000 in professional services funding for plan check and inspection support. Service costs will be recovered through building permit and application fees, ensuring no net fiscal impact to the City.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the approval of an agreement for building plan review and inspection services and therefore, it is the creation of a governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ATTACHMENTS

1. Professional Services Agreement - JAS Pacific
2. Fee Schedule - JAS Pacific
3. Resume for JAS Inspector Rodney Parham
4. Professional Services Agreement - CSG Consultants
5. Fee Schedule with Statement of Qualifications - CSG Consultants

**CITY OF SHAFTER
PROFESSIONAL SERVICES AGREEMENT**

This Agreement is made and entered into as of _____, 2025 by and between the City of Shafter, a municipal corporation organized and operating under the laws of the State of California with its principal place of business at 336 Pacific Avenue, Shafter, California 93263 ("City"), and Jason Addison Smith Consulting Services, Inc. DBA JAS Pacific, a California Corporation with its principal place of business at Upland, Ca (hereinafter referred to as "Consultant"). City and Consultant are sometimes individually referred to as "Party" and collectively as "Parties" in this Agreement.

RECITALS

A. City is a public agency of the State of California and is in need of professional services for the following project: Building Plan Review and Building Inspection Services (hereinafter referred to as "the Project").

B. Consultant is duly licensed and has the necessary qualifications to provide such services.

C. The Parties desire by this Agreement to establish the terms for City to retain Consultant to provide the services described herein.

AGREEMENT

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Services.

Consultant shall provide the City with the services described in the July 1, 2025; Legal Services Agreement attached hereto as Exhibit "A."

2. Compensation.

a. Subject to paragraph 2(b) below, the City shall pay for such services in accordance with Exhibit "A."

b. In no event shall the total amount paid for services rendered by Consultant under this Agreement exceed the sum of \$400,000 dollars. This amount is to cover all printing and related costs, and the City will not pay any additional fees for printing expenses. Periodic payments shall be made within 30 days of receipt of an invoice which includes a detailed description of the work performed. Payments to Consultant for work performed will be made on a monthly billing basis.

3. Additional Work.

If changes in the work seem merited by Consultant or the City, and informal consultations with the other party indicate that a change is warranted, it shall be processed in the following manner: a letter outlining the changes shall be forwarded to the City by Consultant with a statement of estimated changes in fee or time schedule. An amendment to this Agreement shall be prepared by the City and executed by both Parties before performance of such services,

or the City will not be required to pay for the changes in the scope of work. Such amendment shall not render ineffective or invalidate unaffected portions of this Agreement.

4. Maintenance of Records.

Books, documents, papers, accounting records, and other evidence pertaining to costs incurred shall be maintained by Consultant and made available at all reasonable times during the contract period and for four (4) years from the date of final payment under the contract for inspection by City.

5. Term of Agreement:

The City may terminate this Agreement at any time with or without cause. If the City finds it necessary to terminate this Agreement without cause before Project(s) completion, Consultant shall be entitled to be paid in full for those Services adequately completed prior to the notification of termination. Consultant may terminate this Agreement only upon 30 calendar days' written notice to the City only in the event of City's failure to perform in accordance with the terms of this agreement through no fault of the Consultant.

6. Delays in Performance.

a. Neither City nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage or judicial restraint.

b. Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

7. Compliance with Law.

a. Consultant shall comply with all applicable laws, ordinances, codes, and regulations of the federal, state, and local government, including Cal/OSHA requirements.

b. If required, Consultant shall assist the City, as requested, in obtaining and maintaining all permits required of Consultant by federal, state, and local regulatory agencies.

c. If applicable, Consultant is responsible for all costs of clean up and/ or removal of hazardous and toxic substances spilled as a result of his or her services or operations performed under this Agreement.

8. Standard of Care.

Consultant's services will be performed in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions.

9. Assignment and Subconsultant.

Consultant shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the City, which may be withheld for any reason. Any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement. Nothing contained herein shall prevent Consultant from employing independent associates, and subconsultants as Consultant may deem appropriate to assist in the performance of services hereunder.

10. Independent Contractor.

Consultant is retained as an independent contractor and is not an employee of City. No employee or agent of Consultant shall become an employee of City. The work to be performed shall be in accordance with the work described in this Agreement, subject to such directions and amendments from City as herein provided.

11. Insurance.

Consultant shall not commence work for the City until it has provided evidence satisfactory to the City it has secured all insurance required under this section. In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has secured all insurance required under this section.

a. Minimum Policy Limits Required

(i) The following insurance limits are required for the Agreement:

Combined Single Limit

Commercial General Liability	\$1,000,000 per occurrence/ \$2,000,000 aggregate for bodily injury, personal injury, and property damage
Employer's Liability	\$1,000,000 per accident or disease
Professional Liability	\$1,000,000 per claim and aggregate (errors and omissions)

b. Evidence Required

Prior to execution of the Agreement, the Consultant shall file with the City evidence of insurance from an insurer or insurers certifying to the coverage of all insurance required herein.

c. Qualifying Insurers

(i) All policies required shall be issued by acceptable insurance companies, as determined by the City, which satisfy the following minimum requirements:

d. Additional Insurance Provisions

(i) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of said insurance by the City, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Consultant pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(ii) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(iii) The City may require the Consultant to provide complete copies of all insurance policies in effect for the duration of the Project.

(iv) Neither the City nor any of its officials, officers, employees, agents, or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

12. Indemnification.

a. To the fullest extent permitted by law, Consultant shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Consultant, the City, its officials, officers, employees, agents, or volunteers.

13. Verification of Employment Eligibility.

By executing this Agreement, Consultant verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time.

14. Laws and Venue.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of Kern, State of California.

15. Termination or Abandonment.

The City and Consultant have the right to terminate work under this Agreement as set

forth in the agreement under "Term of Agreement".

16. Organization.

Consultant shall assign Harley Jenkins as Project Manager. The Project Manager shall not be removed from the Project or reassigned without the prior written consent of the City.

17. Limitation of Agreement.

This Agreement is limited to and includes only the work include in the Project described above.

18. Notice.

Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by depositing the same in any United States Post Office, certified mail, return receipt requested, postage prepaid, addressed to:

CITY:

City of Shafter

336 Pacific Avenue

Shafter, California 93263

Attn: City Manager

CONSULTANT:

Jeff Janes

JAS Pacific

201 N. Euclid Avenue, Ste. A

Upland, CA 91786

and shall be effective upon receipt thereof.

19. Third Party Rights.

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the City and the Consultant.

20. Equal Opportunity Employment.

Consultant represents that it is an equal opportunity employer and that it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex, age, or other interests protected by the State or Federal Constitutions. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, or termination.

21. Entire Agreement.

This Agreement, with its exhibits, represents the entire understanding of City and Consultant as to those matters contained herein, and supersedes and cancels any prior or contemporaneous oral or written understanding, promises or representations with respect to those matters covered hereunder. Each party acknowledges that no representations, inducements, promises or agreements have been made by any person which are not

incorporated herein, and that any other agreements shall be void. This Agreement may not be modified or altered except in writing signed by both Parties hereto. This is an integrated Agreement.

22. Severability.

The unenforceability, invalidity, or illegality of any provision(s) of this Agreement shall not render the provisions unenforceable, invalid, or illegal.

23. Successors and Assigns.

This Agreement shall be binding upon and shall inure to the benefit of the successors in interest, executors, administrators and assigns of each party to this Agreement. However, Consultant shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties, or obligations without the prior written consent of City. Any attempted assignment without such consent shall be invalid and void.

24. Non-Waiver.

None of the provisions of this Agreement shall be considered waived by either party unless such waiver is specifically specified in writing.

25. Time of Essence.

Time is of the essence for each and every provision of this Agreement.

26. City's Right to Employ Other Consultants.

City reserves its right to employ other consultants, including engineers, in connection with this Project or other projects.

27. Prohibited Interests.

Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no director, official, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

**SIGNATURE PAGE FOR PROFESSIONAL SERVICES
AGREEMENT BETWEEN THE CITY OF SHAFTER
AND JAS PACIFIC**

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

CITY OF SHAFTER

JAS Pacific

By: _____
Lance Lippincott
City Manager

By:  _____

Its: President

Printed Name: Raj Patel

ATTEST:

By: _____
City Clerk

EXHIBIT - "A"



July 1, 2025

Fee Schedule

JAS's Schedule of Compensation for proposed work is provided below. If plans are not submitted electronically, JAS will coordinate the pickup and return of all plans to JAS via JAS staff or a licensed courier service. Plan review is based on a percentage of the agency's plan check fees and includes the initial plan review and two subsequent reviews. Additional reviews, deferred submittals, revisions, and RFIs will be charged at the appropriate hourly rate per the Schedule of Compensation. RFIs for large developments will be performed at an hourly rate, and turnaround times will be agreed upon in advance with the City.

Schedule of Compensation

Description of Service	All Inclusive Fee / Hourly Rate
Off-Site Building Plan Review (by Percentage)	
Full Building Plan Review by Percentage	65% of Agency's Building Plan Check Fees
Structural Only Plan Review by Percentage	35% of Agency's Building Plan Check Fees
Expedited Plan Review by Percentage	95% of Agency's Building Plan Check Fees
Off-Site Building Plan Review (Hourly Rates)	
Building or Fire Plan Review	\$130
Building or Fire Plan Review – Professional Engineer (PE or FPE)	\$150
Structural Only Plan Review	\$155
Grading Plan Review – Civil Engineer	\$150
Expedited Plan Review (Hourly)	\$1.5x Hourly Rate
Residential PV System 1-15 KW	\$130 Flat Fee – includes initial plan check and one backcheck.
Building Department Services	
Certified Combination Building Inspector	\$120 plus mileage reimbursement for inspections completed within the City limits based on the current IRS rate

Schedule of Compensation Footnotes:

Services rendered outside normal business hours Monday through Friday 8:00 AM – 5:00 PM, including weekend and holidays will be billed at either 1.5x or 2x for holidays per the Fee Schedule.

On July 1 of each year following the contract start year, JAS will initiate, and hourly rate increase based on change in CPI for the applicable region.

Scope of Work

Provide plan check of submitted plans and documentation to check for structural, mechanical, plumbing, and/or electrical requirements as requested by City's Building Official or his designee.

Provide plan check of submitted plans and documentation to determine compliance with City adopted Model Codes, Regulations, and procedures: Building Code, Plumbing Code, Mechanical Code, Electric Code and locally adopted amendments and ordinances.



RODNEY PARHAM

CERTIFICATIONS

International Code Council
Building Inspector

EDUCATION

College of the Sequoias
Industrial Technology

2007 to PRESENT COMBINATION BUILDING INSPECTOR | CITY OF PASADENA, CA

Inspects and approves work at each of the required stages of completion and orders corrective action if necessary; makes final inspections; prepares reports of inspections and work completed.

Performs non-engineering plan reviews and field inspections of complex commercial buildings and structures to verify that construction, alterations, or repairs are being performed according to approved structural building plans and specifications; ensures compliance with building and zoning codes, relevant ordinances and regulations.

Advises and interprets codes and requirements for property owners, architects, engineers and contractors; coordinates construction progress with other City functions and outside agencies; maintains current knowledge of technical and regulatory changes.

Prepares letters and reports and maintains records of inspection activities.

2005 to 2007 BUILDING INSPECTOR | CITY OF REEDLEY, CA

Inspects building, plumbing, and electrical and mechanical construction and installations on single-family dwellings and commercial and industrial buildings to ensure conformity with code requirements and zoning ordinances.

Reviews plans for building, plumbing, mechanical and electrical details to determine code and ordinance compliance prior to performing inspections;

Assists in performing inspections of the more complex structures such as multi-storied buildings.

Initiates changes to private construction site work in structural, plumbing, electrical, mechanical, and related features to meet code requirements;

Inspects rehabilitation projects to ensure compliance with current code requirements and zoning ordinances.

2003 to 2005 CONSTRUCTION SUPERINTENDENT | HB HOMES KINGSBURG, CA

2001 to 2003 ASSISTANT CONSTRUCTION SUPERINTENDENT | THE ALLEN GROUP

1998 to 2001 MAINTENANCE SUPERVISOR | VISALIA MEDICAL CLINIC

**CITY OF SHAFTER
PROFESSIONAL SERVICES AGREEMENT**

This Agreement is made and entered into as of _____, 2025 by and between the City of Shafter, a municipal corporation organized and operating under the laws of the State of California with its principal place of business at 336 Pacific Avenue, Shafter, California 93263 ("City"), and CSG Consultants a California limited liability partnership with its principal place of business at Paso Robles, Ca (hereinafter referred to as "Consultant"). City and Consultant are sometimes individually referred to as "Party" and collectively as "Parties" in this Agreement.

RECITALS

A. City is a public agency of the State of California and is in need of professional services for the following project: Building Plan Review and Building Inspection Services (hereinafter referred to as "the Project").

B. Consultant is duly licensed and has the necessary qualifications to provide such services.

C. The Parties desire by this Agreement to establish the terms for City to retain Consultant to provide the services described herein.

AGREEMENT

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Services.

Consultant shall provide the City with the services described in the June 2, 2025; Legal Services Agreement attached hereto as Exhibit "A."

2. Compensation.

a. Subject to paragraph 2(b) below, the City shall pay for such services in accordance with Exhibit "A."

b. In no event shall the total amount paid for services rendered by Consultant under this Agreement exceed the sum of \$400,000 dollars. This amount is to cover all printing and related costs, and the City will not pay any additional fees for printing expenses. Periodic payments shall be made within 30 days of receipt of an invoice which includes a detailed description of the work performed. Payments to Consultant for work performed will be made on a monthly billing basis.

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If changes in the work seem merited by Consultant or the City, and informal consultations with the other party indicate that a change is warranted, it shall be processed in the following manner: a letter outlining the changes shall be forwarded to the City by Consultant with a statement of estimated changes in fee or time schedule. An amendment to this Agreement shall be prepared by the City and executed by both Parties before performance of such services,

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Books, documents, papers, accounting records, and other evidence pertaining to costs incurred shall be maintained by Consultant and made available at all reasonable times during the contract period and for four (4) years from the date of final payment under the contract for inspection by City.

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The City may terminate this Agreement at any time with or without cause. If the City finds it necessary to terminate this Agreement without cause before Project(s) completion, Consultant shall be entitled to be paid in full for those Services adequately completed prior to the notification of termination. Consultant may terminate this Agreement only upon 30 calendar days' written notice to the City only in the event of City's failure to perform in accordance with the terms of this agreement through no fault of the Consultant.

6. Delays in Performance.

a. Neither City nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage or judicial restraint.

b. Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

7. Compliance with Law.

a. Consultant shall comply with all applicable laws, ordinances, codes, and regulations of the federal, state, and local government, including Cal/OSHA requirements.

b. If required, Consultant shall assist the City, as requested, in obtaining and maintaining all permits required of Consultant by federal, state, and local regulatory agencies.

c. If applicable, Consultant is responsible for all costs of clean up and/ or removal of hazardous and toxic substances spilled as a result of his or her services or operations performed under this Agreement.

8. Standard of Care.

Consultant's services will be performed in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions.

9. Assignment and Subconsultant.

Consultant shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the City, which may be withheld for any reason. Any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement. Nothing contained herein shall prevent Consultant from employing independent associates, and subconsultants as Consultant may deem appropriate to assist in the performance of services hereunder.

10. Independent Contractor.

Consultant is retained as an independent contractor and is not an employee of City. No employee or agent of Consultant shall become an employee of City. The work to be performed shall be in accordance with the work described in this Agreement, subject to such directions and amendments from City as herein provided.

11. Insurance.

Consultant shall not commence work for the City until it has provided evidence satisfactory to the City it has secured all insurance required under this section. In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has secured all insurance required under this section.

a. Minimum Policy Limits Required

(i) The following insurance limits are required for the Agreement:

Combined Single Limit

Commercial General Liability	\$1,000,000 per occurrence/ \$2,000,000 aggregate for bodily injury, personal injury, and property damage
Employer's Liability	\$1,000,000 per accident or disease
Professional Liability	\$1,000,000 per claim and aggregate (errors and omissions)

b. Evidence Required

Prior to execution of the Agreement, the Consultant shall file with the City evidence of insurance from an insurer or insurers certifying to the coverage of all insurance required herein.

c. Qualifying Insurers

(i) All policies required shall be issued by acceptable insurance companies, as determined by the City, which satisfy the following minimum requirements:

d. Additional Insurance Provisions

(i) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of said insurance by the City, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Consultant pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(ii) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(iii) The City may require the Consultant to provide complete copies of all insurance policies in effect for the duration of the Project.

(iv) Neither the City nor any of its officials, officers, employees, agents, or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

12. Indemnification.

a. To the fullest extent permitted by law, Consultant shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Consultant, the City, its officials, officers, employees, agents, or volunteers.

13. Verification of Employment Eligibility.

By executing this Agreement, Consultant verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time.

14. Laws and Venue.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of Kern, State of California.

15. Termination or Abandonment.

The City and Consultant have the right to terminate work under this Agreement as set

forth in the agreement under "Term of Agreement".

16. Organization.

Consultant shall assign Ali Annan as Project Manager. The Project Manager shall not be removed from the Project or reassigned without the prior written consent of the City.

17. Limitation of Agreement.

This Agreement is limited to and includes only the work include in the Project described above.

18. Notice.

Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by depositing the same in any United States Post Office, certified mail, return receipt requested, postage prepaid, addressed to:

CITY:	CONSULTANT
City of Shafter	Ali Annan
336 Pacific Avenue	CSG Consultants
Shafter, California 93263	809 9 th Street, Suite 2A
Attn: City Manager	Paso Robles, CA 93446

and shall be effective upon receipt thereof.

19. Third Party Rights.

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the City and the Consultant.

20. Equal Opportunity Employment.

Consultant represents that it is an equal opportunity employer and that it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex, age, or other interests protected by the State or Federal Constitutions. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, or termination.

21. Entire Agreement.

Consultant as to those matters contained herein, and supersedes and cancels any prior or contemporaneous oral or written understanding, promises or representations with respect to those matters covered hereunder. Each party acknowledges that no representations, inducements, promises or agreements have been made by any person which are not incorporated herein, and that any other agreements shall be void. This Agreement may not be modified or altered except in writing signed by both Parties hereto. This is an integrated Agreement.

22. Severability.

The unenforceability, invalidity, or illegality of any provision(s) of this Agreement shall not render the provisions unenforceable, invalid, or illegal.

23. Successors and Assigns.

This Agreement shall be binding upon and shall inure to the benefit of the successors in interest, executors, administrators and assigns of each party to this Agreement. However, Consultant shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties, or obligations without the prior written consent of City. Any attempted assignment without such consent shall be invalid and void.

24. Non-Waiver.

None of the provisions of this Agreement shall be considered waived by either party unless such waiver is specifically specified in writing.

25. Time of Essence.

Time is of the essence for each and every provision of this Agreement.

26. City's Right to Employ Other Consultants.

City reserves its right to employ other consultants, including engineers, in connection with this Project or other projects.

27. Prohibited Interests.

Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no director, official, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

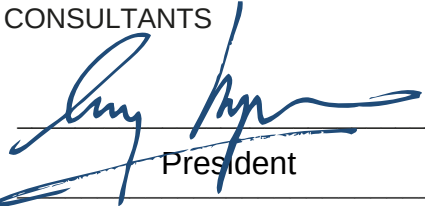
**SIGNATURE PAGE FOR PROFESSIONAL SERVICES
AGREEMENT BETWEEN THE CITY OF SHAFTER
AND CSG CONSULTANTS**

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

CITY OF SHAFTER

By: _____
Lance Lippincott
City Manager

CSG CONSULTANTS

By:  _____
Its: President
Printed Name: Cyrus Kianpour

ATTEST:

By: _____
City Clerk

EXHIBIT - "A"

STATEMENT OF QUALIFICATIONS TO THE

City of Shafter

For Building Division Services

June 2, 2025



809 9th Street, Suite 2A
Paso Robles, CA 93446

805.693.2670 phone
650.522.2599 fax

www.csengr.com



Employee-Owned

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Cover Letter

SECTION

1

June 2, 2025

City of Shafter
Dennis Fidler
Building Official
336 Pacific Ave.
Shafter, CA 93263

Re: Statement of Qualifications for Building Division Services

Dear Mr. Fidler,

Thank you for the opportunity for **CSG Consultants (CSG)** to present its statement of qualifications to the City of Shafter for Building Division Services. CSG understands the City has been experiencing a high volume of building permit submittals and is interested in supplementing various plan review and contract building services to help minimize response times and improve customer service. We support numerous public agencies with our services, and our staff possesses a thorough understanding of state and city building laws/codes, while maintaining the highest level of professionalism and customer service. Based on the City's needs, CSG can provide the City of Shafter with building division services that include the following:

Building Plan Review
Building Inspection

CASp Services
Plan Check Engineer

Remote Permit Processing
Permit Technician

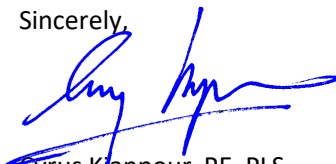
CSG is an employee-owned, California corporation and works solely for public agencies, serving as a seamless extension of municipal staff. We currently furnish planning, environmental, sustainability, building and safety, fire prevention, code enforcement, public works, and a host of additional services to over 250 municipal clients throughout California.

For more than 34 years, CSG has had a solutions-oriented approach to our work, leveraging our team's extensive experience and technical expertise to address a wide range of client needs. We have a proven track record working with many jurisdictions in the region, as well as specific abilities to deliver project expediting services. Ali Annan, P.E., CBO, CASp, will serve as the primary contact and can be readily available for meetings. His contact information is as follows:

Ali Annan, P.E., CBO, CASp, Project Manager/Principal Plan Check Engineer
806 9th Street, Suite 2A, Paso Robles, CA 93446
(661) 599-5709 Mobile | (805) 693-2656 Office | alia@csgengr.com

We look forward to an opportunity to assist the City of Shafter with its building division services. Please do not hesitate to contact Mr. Annan should you have any questions or require additional information.

Sincerely,



Cyrus Kianpour, PE, PLS
President, CSG Consultants



COMPANY PROFILE

CSG Consultants, Inc. (CSG) is an employee-owned, California company with our headquarters in Foster City, and additional offices in Paso Robles, San Jose, Pleasanton, Newman, Orange, and Fresno. Founded in 1991, **CSG performs work solely for public agencies**, eliminating the potential for conflicts of interest. In this way, we can focus exclusively on the specific needs of our municipal clients. The majority of the 350+ individuals within our firm have provided public agency services throughout their entire careers. Our talented personnel bring a wealth of ideas and experiences, having held positions with communities facing similar development opportunities as the City of Shafter.

NAME OF FIRM: CSG Consultants, Inc.

POINTS OF CONTACT: Ali Annan, PE,CBO, CASp | Project Manager/Principal Plan Check Engineer

HEADQUARTERS: 550 Pilgrim Drive, Foster City, CA 94404
(650) 522-2500 *phone*, (650) 522-2599 *fax*
www.csgegr.com | info@csgegr.com

REGIONAL OFFICES: 3150 Almaden Expressway #255, *San Jose*, CA 95118
3875 Hopyard Road, Suite 141, *Pleasanton*, CA 94588
930 Fresno Street, *Newman*, CA 95360
3707 W. Garden Grove Boulevard, *Orange*, CA 92868
1303 J Street, Suite 270, *Sacramento*, CA 95814

LOCAL OFFICE 809 9th Street, Suite 2A, *Paso Robles*, CA 93446

YEARS IN BUSINESS: 34 • Founded in 1991

TYPE OF BUSINESS: California Corporation • Incorporated June 15, 2000 • Federal ID: 91-2053749

STAFF COMPOSITION

Our multi-disciplined municipal services staff consists of the following types of professionals:

- | | |
|--|---|
| • Building Plan Reviewers & Inspectors | • Planning Professionals |
| • Fire Plan Reviewers & Inspectors | • Code Enforcement Officers |
| • Structural Engineers | • Grading Improvement Plan Reviewers & Inspectors |
| • Plan Review Engineers | • Civil Engineers |
| • Fire Protection Engineers | • Construction Managers |
| • Building Officials | • Construction Inspectors |
| • CASp Professionals | • Information Technology Professionals |
| • Permit Technicians | • Sustainability Professionals |

Building Division Services

SECTION

2

APPROACH TO WORK

CSG's team members are selected to best support the specific needs of the agency and will deliver exceptional service through the application of technical expertise, knowledge of municipal processes and procedures, efficient and effective customer care, and application of code compliance combined with innovative and helpful alternatives. Our extensive experience in furnishing comprehensive building and fire life safety services to jurisdictions provides a consistent, strong technical foundation to all projects. From providing leading-edge digital plan review and online plan check status reporting to delivering faster-than-scheduled turnaround times and code interpretations, CSG will deliver the highest quality services to the Agency. CSG's approach to work includes the following methodologies and key benefits:

- ▶ **A wealth of fully committed and qualified personnel.** *We maintain staff that are fully licensed and certified at the highest level of industry standards. To keep our personnel on the industry's leading edge, many serve as instructors and lecturers and sit on boards and committees for organizations developing and implementing important code regulations. We also keep current with the latest in procedures and use of products by attending regional, state and national training opportunities and industry provided product/materials training.*
- ▶ **Customized, responsive services.** *We are skilled at assessing time commitments, developing accurate work plans and applying dedicated, professional personnel with the skills and experience best suited for the project. We can quickly fine-tune staffing levels to match or adjust to changes in plan review, inspection, and front-counter activity and ensure responsiveness to customers. With our digital plan review capabilities, we can utilize plan review resources from any of our regional offices. In addition, we excel at coordinating with all agency departments as well as outside agencies.*
- ▶ **Rapid turnarounds and expedited services.** *With extensive experience in both code application and the digital plan review process, our staff excels at performing expeditious turnarounds while delivering thorough and accurate reviews. We easily match and more often beat any required review turnaround deadlines.*
- ▶ **Leading-edge, cost-saving technology and methods.** *CSG delivers a suite of digital options— speedy digital plan reviews and electronic versions of plan comments; an easy-to-use online application for plan submittal, tracking and approval of digital plans; and available full scanning and archiving services. In addition, through knowledge gained from service to over 350 public agencies, we are constantly improving and adapting to provide our clients with the most cost-effective services.*
- ▶ **Environmentally friendly practices.** *Our corporate policy on sustainability supports a healthy environment, reduces our carbon footprint and promotes environmental stewardship through environmentally preferable purchasing and other actions including use of a digital plan review system that bypasses paper consumption, and use of duplexing and recycled, post-consumer content paper when printing is necessary.*

BUILDING PLAN REVIEW SERVICES

CSG's team of professionals is ready to assist in all aspects of plan review and to focus on the special needs and requirements of each of our clients. We pledge thorough and accurate reviews and prompt turnaround times, and offer proven digital plan review services and comprehensive online status reports. CSG serves as an active partner, working as a seamless extension of our public agency clients in performing the requested services and working closely with the development community and public as directed.

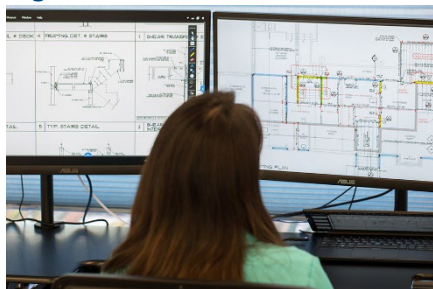
Compliance Standards

Our engineers and plan reviewers carefully review all plans and documents for compliance with building codes, fire codes, energy conservation standards, and accessibility regulations adopted by the State of California, and all local policies and ordinances including but not limited to:

- ▶ *California Building Code, Volumes 1 and 2*
- ▶ *California Residential Code*
- ▶ *California Electrical Code*
- ▶ *California Plumbing Code*
- ▶ *California Mechanical Code*
- ▶ *California Fire Code*
- ▶ *California Energy Code*
- ▶ *California Green Building Standards Code (CALGreen)*
- ▶ *California Existing Building Code*
- ▶ *California Health and Safety Code*
- ▶ *National Fire Protection Association (NFPA) Standards as adopted and referenced by the State of California (California Code of Regulations, Title-19)*
- ▶ *State Historical Building Code*
- ▶ *NPDES/WQMP/SWPPP Compliance*
- ▶ *Local adopted ordinances and amendments relative to building, fire and municipal codes, including project Conditions of Approval from other agency departments, divisions, and regulating agencies*



Digital Plan Review



CSG has been providing digital plan review services for over 20 years, leading the consultant field with this ground-breaking service. All paper plans submitted to CSG for building and fire plan review are immediately scanned into digital files and stored on CSG's servers for quick and easy access by both our clients and our plan reviewers.

**Leading the field in
digital plan review
services for over 20
years.**

Our plan reviewers furnish electronic versions of their plan comments conforming to each client's established correction list templates. Any additional forms utilized by the agency will be incorporated into the correction comments and returned with the appropriate recommendations. Plan check comments can be delivered electronically by email or other agency-approved means, enabling staff to immediately modify CSG's checklist for incorporation with other department comments. We provide convenient, environmentally friendly digital storage of all construction-related documents, and on request, can provide clients with a set of digitally scanned plans at no additional cost.

In addition, for jurisdictions requesting a pure digital plan review workflow, we can enable an applicant to submit digital files—**with no size limitations**—directly to CSG via our web-based application. Our application includes an online portal for the applicant/jurisdiction to retrieve comments and marked-up digital plans including redlines. Importantly, this service tracks the status of all submittals and re-submittals until the plans have been approved.

Key features of our digital plan review service include:

- **Efficient.** Plans are pushed to plan review staff the same day they are received.
- **User-friendly.** CSG developed its own online portal specifically to manage the electronic file submittal process. Through use of this interface, the applicant is no longer faced with size restrictions on email attachments or required to learn complex file transfer settings.
- **Proven.** We have provided a digital plan review option to our clients for over 20 years.
- **Non-Proprietary.** CSG's electronic review process is 100% PDF-based with no additional software required to view redlines.



All paper plans submitted to CSG are immediately scanned into digital files for quick and easy access by our clients and plan reviewers.



Online Plan Check Status

CSG offers a convenient service allowing clients to check plan review status and comments online. By accessing our secure Plan Check Status website, agency staff as well as authorized applicants can view their project documents and plans and communicate with the specific plan checker via e-mail. Staff and authorized applicants can download comments upon completion of the plan check. **There is no additional cost for this service.**

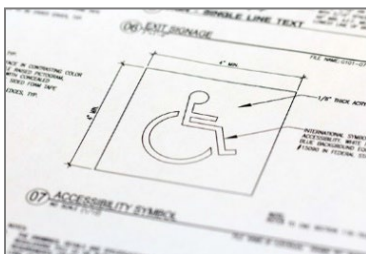
Plans Pickup and Delivery

CSG will coordinate pickup and delivery of plans and other materials from/to the agency via CSG personnel or an approved alternative service.

Green Building and LEED Accreditation

Our Building Division team is experienced in plan review and inspection for compliance with CALGreen and local green building ordinances and includes LEED Accredited Professionals. In addition, CSG Consultants has the qualifications necessary to assist with both the development of policy and the implementation of green and sustainable building practices. CSG's Sustainability Programs division can assist, for example, with construction and demolition debris recycling programs and public outreach to the building industry.

CASp Review Services



We understand California Building Departments are required to have CASp certified staff in place and available for technical questions and interpretations. Our CASp certified team members are knowledgeable of state and federal accessibility laws and regulations and possess the expertise necessary to promote access to facilities for persons with disabilities. When requested and in accordance with current regulations, CSG can provide CASp certified professionals to review plans for accessibility and to facilitate compliance with regulations.

OSHDP 3 Reviews

Our professional engineers and certified plans examiners are well-versed in the differences between CBC and OSHDP 3 facilities and have successfully completed OSHDP 3 plan reviews for multiple client agencies.

Third-Party Plan Review Services

Subject to the Building Official's approval, CSG can offer comprehensive, cost-effective third-party plan review services to our public agency clients on projects for which applicants may be seeking plan review turnaround times that cannot be readily accommodated by building department staff. Under such third-party agreements, and the agency's approval, CSG negotiates plan review fees and review schedules directly with the permit applicant, with CSG's fees paid by the applicant.

AVAILABILITY AND CUSTOMER SERVICE

We clearly understand the importance of our role in the success of the City of Shafter and commit to providing project stakeholders and City staff with the highest level of service while functioning as a seamless extension of the City. We believe effective communication, responsiveness and an intense focus on customer service are essential to developing and continuing a successful working relationship between City staff, project stakeholders and CSG's team members.

Office Hours and Meeting Availability

Plan Review

CSG plan checkers are available for inquiries anytime during normal business hours via phone or email, Monday through Friday. Our plan checkers can typically respond to the City for all questions or requests generated during any plan review on the same day, but no later than the following day a request is received.

To assist the City of Shafter, we can also meet in-person with City staff and project stakeholders or can utilize video conferencing with all parties involved. Additionally, we recognize the value of pre-design consultation with prospective applicants and are available to provide this service at no additional cost. Our designated Project Manager and/or technical staff will be available in-person for consultation and meetings with a reasonable lead time.

We recognize the value of pre-design consultation and are available to provide this important service.

Inspection

CSG inspectors can be ready to provide services upon request to CSG's designated project manager. We are flexible and can alter our hours to meet the City's needs. Evening and weekend inspections for special construction needs can be accommodated with sufficient notice. CSG staff can typically respond to the City for all questions or requests generated during field inspections on the same day, but no later than the following day a request is received.

PLAN CHECK TURNAROUND TIMES

CSG strives to provide the highest quality and most timely service in the industry. We take pride in maintaining the requested plan review times for all our clients—even delivering faster than our own deadlines. CSG will ensure that all building and safety duties and follow-up actions will be performed in a timely and responsive manner. The following are CSG’s proposed plan check turnaround times:

TYPE OF REVIEW	INITIAL REVIEW (BUSINESS DAYS) ²	RE-CHECK (BUSINESS DAYS) ²
Residential New Construction	10	5
Residential Additions	10	5
Small Residential Remodels	10	5
Commercial New Construction & Large/Complex Projects ¹	15	7
Commercial Additions	10	5
Small Commercial Remodels/Tenant Improvements	10	5
Expedited	5	5

¹Turnaround time may vary with the complexity and magnitude of the project. If a review is anticipated to take longer than the maximum turnaround time, CSG will notify the City’s representative and negotiate additional time required to ensure an appropriate level of review.

² The number of working days associated with the plan check turnaround time is based on time of project submittal. The first working day will be the day the project is received by CSG if submitted by 12:00 PM. For a project that is received by CSG after 12:00 PM, the first working day will be the next business day.

Expedited Plan Check Services

At the City’s request, we can perform plan check services on an accelerated schedule based on the fees indicated in our fee schedule.

BUILDING INSPECTION SERVICES



CSG provides fully integrated, multi-disciplined building inspection services for residential, commercial, and industrial projects. Our inspection personnel have an outstanding mixture of technical expertise and experience in all construction types. We provide experienced, ICC certified inspectors who work with a team approach to ensure compliance with applicable codes and requirements and provide solutions to mitigate potential risks and safety hazards. Using well-honed customer service and communication skills our inspectors excel at educating stakeholders to keep projects moving forward. Our inspectors also utilize current technologies and equipment to view

plans and documents, research related code requirements, document field conditions and progress, and share that information with stakeholders while in the field.

Key services include but are not limited to the following:

Providing inspection services to ensure project compliance with State adopted codes and local amendments including building, electrical, mechanical and plumbing codes

Offering code interpretation and education

Seamlessly integrating into client organizations and consistently enforcing policies and procedures

Addressing and resolving inquiries

Maintaining records and files

Providing all vehicles, fuel, maintenance and other equipment necessary for inspectors to carry out duties.

CSG provides all vehicles, fuel, maintenance, and other equipment necessary for inspectors to carry out duties, with no additional charges.

PERMIT TECHNICIAN SERVICES (REMOTE)

CSG has highly qualified staff available to provide Permit Technician services. These frontline, first-response services are vital to the success of the entire building and safety permit process as they often set the tone for the applicant whether a homeowner, contractor, or design professional. CSG handpicks exceptionally qualified personnel who can function as seamless extensions of the agency's team, understand the importance of exemplary customer service, and have knowledge of the inner workings of building departments and thorough familiarity with the building application and permit process.

CSG's permit processing staff is trained in customer service and helping to facilitate and expedite the permit process. Our staff members can perform quick assessments of each customer's needs and ensure that they are served appropriately. They are familiar with State Contractors License Law and ensure that permits are issued to properly licensed contractors. CSG's permit technicians are also familiar with multiple permit software systems and will quickly gain proficiency with the software that has been customized for the City. Our staff is knowledgeable and experienced with permit processing functions including:

Providing the public with appropriate forms and handouts

Processing permit applications and issuing permits using the City's software

Accepting plans, documents, structural calculations and energy reports for permit processing

Routing plans to building and other departments and agencies

Performing document control, ensuring permit file integrity, and maintaining status of plans and documents during the permit process.

Preparing plan check letters to be sent to applicants

Assisting the public with completing applications and other required forms

Preparing documents and reports; providing permit record materials requested from the public; researching and compiling documents for compliance with Public Records Act (PRA) requests.



Additional Services

SECTION

3

In addition to building division services, CSG also offers the following services for the City's consideration:

FIRE PLAN REVIEW SERVICES

Our team of professionals is ready to assist in all aspects of plan review and to focus on the special needs and requirements of each of our clients. We pledge thorough and accurate reviews and prompt turnaround times, and offer proven digital plan review services and comprehensive online status reports. CSG serves as an active partner, working as a seamless extension of our public agency clients in performing the requested services and working closely with the development community and public as directed.



Multi-faceted Expertise

CSG furnishes plan review for fire and life safety, fire department access and water supply, wildland urban interface, fire protection systems, and special hazards for all structures with emphasis on the unique needs and requirements of each of our clients. We have expertise in the special requirements and risks associated with industrial and commercial buildings as well as single- and multi-family complexes. All fire plan review and inspection personnel are thoroughly trained in and familiar with jurisdictional processes, working with multiple agency departments, and serving the public.

FIRE INSPECTION SERVICES

CSG offers experienced, CSFM/ICC certified inspectors. Typical responsibilities include, but are not limited to: providing inspection services for fire and life safety systems and construction, in addition to maintaining records and files concerning fire permits and code administration documents. We offer fully integrated, multi-disciplined fire inspection services for residential, commercial, and industrial projects, and are experienced in all construction types. Our inspectors ensure compliance with applicable codes and requirements by identifying code violations, offering solutions to developers, property owners and tenants on potential risks and safety hazards, and by working as a team to correct violations. Our inspection staff easily integrates into client organizations, consistently implementing policies and procedures and remaining transparent to applicants and customers. Specific inspections include, but are not limited to:

- ▶ *Automatic Fire Sprinkler Systems*
- ▶ *Engineered and Pre-engineered Fire Protection Systems (e.g., kitchen hoods, spray booths, clean agent systems)*
- ▶ *Fire Alarm Systems*
- ▶ *Development Improvements (e.g., fire hydrant and other types of water supply systems, fire department access, underground fire Services)*
- ▶ *Fire Code Maintenance/Life Safety (e.g., permitted sites, public and private schools, State licensed facilities, hotels, motels and apartment complexes)*

CODE ENFORCEMENT SERVICES

CSG maintains experienced Code Enforcement Officers who are fully trained, licensed and certified through the California Association of Code Enforcement Officers (CACEO) and the National Environmental Health Association (NEHA) for any code enforcement or health and safety challenge presented.

Code Enforcement Supervision

CSG can provide interim staffing to oversee an agency's code enforcement personnel and day-to-day activities, ensuring, for example that procedures are followed, caseloads are managed effectively, and that code enforcement officers work fairly and consistently with property owners and reporting parties. Our personnel are adept at serving as liaisons for Code Enforcement units when interacting with members of

other departments. CSG Code Enforcement Managers may be called upon to attend department meetings, committee meetings and City Council meetings as a code enforcement program progresses. They can be also available to assist code enforcement officers, law enforcement, and other City staff as well as representatives of other agencies on field visits when needed. In addition, CSG personnel can review existing code enforcement programs—look for efficiencies and help establish appropriate policies and procedures to facilitate the mission of the code enforcement unit.

Code Enforcement Services

CSG's Code Enforcement Officers work to identify code violations and engage stakeholders and responsible parties to correct code violations consistent with municipal and state codes tailored to the specific needs of the agency. Examples of codes and ordinances enforced include:

Zoning codes

Building codes

Housing codes

Public nuisance codes

State health & safety codes

Special concerns such as work and safety regulations, short term rental enforcement, massage and human trafficking, and marijuana dispensaries



Our Code Enforcement Officers have extensive experience and skills in the following key areas:

Public outreach and education to stakeholders, citizens, businesses, and various organizations.

Addressing compliance with applicable local, state, and federal laws

Proactively patrolling the community on a regular basis to detect applicable violations

The ability and skill to interact with residents and other community investors in a calm, professional, and empathetic fashion

Regular reporting to designated City staff on activities performed

Procedural knowledge of law enforcement principles, including PC832 certifications

Executing and serving warning and notice letters to violators.

Responding to public questions and providing clarification when requested

Code enforcement program review and analysis

Preparing administrative remedy notices including administrative citations

Conducting administrative hearings

Preparing program documentation and staff reports as well as committee and City Council presentations

Testifying on behalf of clients in administrative hearings or criminal court

License and permit application review and processing

Coordination of activities with multiple departments including Building, Planning, Community Development, Police and City Attorneys

Providing information on municipal regulations to property owners, residents, businesses, the public, and agency departments

Although a majority of our results are gained by voluntary compliance, our services include a full range of code enforcement activities, including:

Enforcing administrative abatements and managing receiverships

Testifying in public hearings and court proceedings on behalf of the agency

Facilitating settlement agreements

Recommending changes to municipal codes

Serving as expert witnesses in administrative, civil, or criminal venues

Organizational Chart

SECTION

4

BUILDING SERVICES STAFF

CSG's business model is to *serve as an extension of municipal staff*— working solely for public agencies and not for private developers. Our team members excel at customer service and maintain CSG's high standards of integrity, responsiveness, and work quality. We do this seamlessly, minimizing disruption to the City's existing workflows and processes. **No subcontractors will be utilized for this project.** We take pride in providing project managers who have a variety of project experience, who are motivated to excel in their field, and who have technical and customer service skills that are crucial to on-the-job success. Resumes for key staff have been provided in the appendix, additional resumes can be provided upon request.



PROJECT MANAGEMENT

***Ali Annan, PE, CBO, CASp**
Senior Plan Check Engineer

VICE PRESIDENT AND REGIONAL OPERATION DIRECTOR

***Mike Brinkman, CBO, CMP, CASp**
Vice President of Building Services

Crickett Brinkman
Regional Operations Director

BUILDING PLAN REVIEW

Miroslav Lhotsky, SE, CBO, MPA
Senior Plan Check Engineer

Stuart England, CASp
Senior Plans Examiner

Christine Jansen, PE
Principal Plan Check Engineer

Ashkan Arya, PE
Senior Plan Check Engineer

Randy Brumley, PE
Senior Plan Check Engineer

Jonathan Hurst
Senior Plans Examiner

Jimmy Le, PE, ME
Associate Plan Check Engineer

Christine Uhalde
Associate Plans Examiner

Annette Mayfield, CASp
Senior Plans Examiner

Jared Claypool
Associate Plans Examiner

Priska Cheng, PE, CASp
Senior Plans Examiner

Bryan Montes, CPE
Associate Plans Examiner

Ivan Ramirez
Senior Plans Examiner

PERMIT TECHNICIANS

Micayla Martins
Supervising Permit Technician

Theresa Hartman
Senior Permit Technician

BUILDING INSPECTION

Joshua Laupua, CBO
Supervising Building Inspector

Kenneth Cabral, CBO, MCP
Supervising Building Inspector

Mason Vandenberg
Supervising Building Inspector

Alex Garsia
Building Inspector II

Craig Weese
Building Inspector II

Arturo Macias
Building Inspector I

Alec Whatsitt
Building Inspector I

A.J. Ram
Building Inspector I

C.J. Pulido
Building Inspector I

Thunderstorm Vue
Building Inspector I

COMMITMENT TO EXCELLENCE

Our People

Our clients benefit from the expertise of our team members who hold a wide variety of project experiences and are motivated to achieve the highest level of technical proficiency and certification. Knowing technical excellence is vital to successful service to our clients and to meeting their jurisdictions' level of safety and code compliance, our team members are ICC certified, include registered engineers, and possess additional required professional certifications. They routinely update their knowledge and skills through attendance of specialized training classes and continuing certification seminars in the most current building codes and standards as well as approved and modern methods, materials, tools and safety practices used in the industry. In addition, we understand that integrity, responsive customer service, and excellent communication and interpersonal skills are critical to on-the-job success, and we actively seek these qualities in our team members.

We also support our team members in their participation in and contributions to the many important associations and organizations within our industry. Many of our team members hold or have held key positions within the organizations listed below and have served as in-demand instructors and trainers.

League of California Cities
International Code Council
California Building Officials
County Building Officials Association of California
ICC Chapters of Central Coast, Foothill, Napa-Solano, Peninsula, East Bay, Monterey, Sacramento Valley, Yosemite, Shasta Cascade, Redwood Empire, Los Angeles Basin, Orange Empire, Coachella
Certified Access Specialist Institute (CASI)
California Fire Chiefs Association
Northern California Fire Prevention Officers
Southern California Fire Prevention Officers
National Fire Protection Association
California Automatic Fire Alarm Association
American Fire Sprinkler Association
National Fire Sprinkler Association
American Public Works Association
American Society of Safety Engineers (ASSE)
Institute of Transportation Engineers
Structural Engineers Association of Northern California
Structural Engineers Association of Southern California



Quality Assurance

Key to our approach to quality assurance is that it must occur throughout the entirety of the project and with the right people involved every step of the way. Our team's unwavering integrity and commitment are combined with our internal processes and leading-edge digital technology to consistently produce quality work products and maintain highly satisfied clients. At project outset, CSG's project manager assigns the most technically specialized team members who, through their experience and training, best understand the needs of our client. Our quality control processes include verifying procedures and code requirements, defining and applying standards used in code applications, and assessing work products to ensure that jurisdictional requirements and expectations are met.

Project Examples

SECTION

5

The following is a small sampling of projects for which CSG's staff have provided services for:

CALIFORNIA FLATS SOLAR FARM | COUNTY OF MONTEREY, CA

Building Plan Review

CSG has performed building plan review for a variety of large-scale solar power plants including this massive solar farm on a 2,900-acre site in Monterey County. The project included plan review for 280-megawatt power station with over 1 million solar panels capable of serving the energy needs of approximately 100,000 homes.



THE VILLAGES | CITY OF LOS BANOS, CA

Building Plan Review & Inspection



CSG provided building plan review and inspection on this residential development in Los Banos, CA. This project included review of 4 master plans ranging from 1,515 to 2,814 square feet, as well as inspection of all units in the development.

HAMPTON INN | CITY OF PATTERSON, CA

Building Plan Review & Inspection

CSG performed building plan review and inspection for this new 48,471 square foot, 4-story hotel with a valuation of \$7,500,000. The project is Type V-A construction, fully sprinklered and includes 86 guestrooms, business occupancies, a lobby, breakfast area, meeting room, fitness room, and an outdoor pool and spa.



GREENFIELD COMMONS | CITY OF GREENFIELD, CA

Building Plan Review

CSG is providing building plan review services for the Greenfield Commons residential project, which is comprised of eight residential buildings, two laundry buildings, a maintenance building and a community building. The project includes a total of 222 apartments in two-story modular structures, 333 parking spaces, 227 bicycle spaces, and is a 100% affordable development. The community building features amenities for residents such as fitness areas, laundry rooms, a kitchen, conference space, a general lobby and leasing offices—while Courtyard spaces serve as an integral component of the development.

SAN LUIS RANCH | CITY OF SAN LUIS OBISPO, CA

Building Plan Review

CSG is providing building plan review for this 130-acre property along US Highway 101. The project will include 580 residential units, 200,000 square feet of commercial space, 140,000 square feet of office development, and a 200-room hotel.

Fee Schedule

SECTION

6

BUILDING SERVICES RATES

CSG's fee schedule for proposed work is provided below. If plans are not submitted electronically, CSG will coordinate the pickup and return of all plans to CSG via CSG staff or a licensed courier service. This service is provided at no additional cost. Plan review is based on a percentage of the agency's plan check fees and includes the initial plan review and two subsequent reviews. Additional reviews, deferred submittals, revisions, and RFIs will be charged at the appropriate hourly rate below. RFIs for large developments will be performed at an hourly rate, and turnaround times will be agreed upon in advance with the agency.

SERVICE / ROLE	ALL INCLUSIVE FEE / HOURLY RATE
Off-Site Building Plan Review (by Percentage)	
Full Building Plan Review by Percentage	70% of Agency's Building Plan Check Fees
Structural Only Plan Review by Percentage	45% of Agency's Building Plan Check Fees
Expedited Plan Review by Percentage	95% of Agency's Building Plan Check Fees
Off-Site Building Plan Review (Hourly Rates)	
Building Plan Review	\$138
Building Plan Review – Professional Engineer	\$153
Building Plan Review – Structural Engineer	\$174
Structural Only Plan Review	\$174
Grading Plan Review – Civil Engineer	\$204
Expedited Plan Review (Hourly)	1.5 x Hourly Rate
CASp Services	
CASp Plan Review/Consultation	\$170
CASp Inspection/Consultation	\$170
Building Department Services	
Permit Technician (Remote)	\$92
Senior Permit Technician (Remote)	\$107
Certified Building Inspector	\$118
Certified Combination Building Inspector	\$138
Building Department Administrative Services	\$148

All hourly rates include salaries, benefits, workers compensation insurance, local travel, and miscellaneous office expenses. Should the scope of work change, or circumstances develop which necessitate special handling, CSG will notify the Agency prior to proceeding. Overtime services and services provided outside of normal business hours will be billed at 1.5x the applicable hourly rate. Depending on project size and scope, CSG's percentage-based expedited plan review rate may be adjusted if mutually agreed upon between the Agency and CSG. Hourly rates for publicly funded projects will be based on current prevailing wage rates. On July 1 of each year following the contract start year, CSG will initiate an hourly rate increase based on change in CPI for the applicable region. CSG will mail an invoice every month for services rendered during the previous month. Unless otherwise agreed, payment terms are 30-days from receipt of invoice.

Building Department Administrative Services may include developing and establishing: building department workflows and relationships with other agency departments, building permit code requirements, inspector and permit technician responsibilities, criteria for over-the-counter plan review and out-to-plan check projects, transmittals and routing processes, Building Department handouts for different project types; and may include other duties as assigned by the Agency.

Appendix – Resumes of Key Staff

SECTION

7

Ali Annan PE, CBO, CFM, CASp

Senior Plan Check Engineer



LICENSES & CERTIFICATIONS

California Licensed Professional Engineer (PE)-Civil
Certified Building Official (CBO)
Certified Fire Marshal (CFM)
Certified Building Code Specialist
Certified Building Inspector
Certified Building Plans Examiner
Certified Access Specialist (CASp)

EDUCATION

Bachelor of Science Degree,
Civil Engineering
Cal State University, Los Angeles
Palomar College, San Diego
Associate in Arts Degree

PROFESSIONAL AFFILIATIONS

Certified Access Specialist Institute
Principal Director of County Building Officials Association of California
American Public Works Association (APWA): Past President and currently serving as an executive Board Member, Local Chapter

Mr. Annan's professional background consists of over 36 years of diversified experience in Building Department Services, Engineering, Code Compliance and Enforcement of California Code of Regulations, Title 24 (Building Codes). He was most recently serving as the Building Official for Kern County and Assistant Director of Public Works Department.

RELEVANT EXPERIENCE

County of Kern, CA

Mr. Annan served in positions of increasing responsibility during his service to the County of Kern.

Chief Building Official and Assistant Director | County of Kern, CA

Mr. Annan most recently served as Assistant Public Works Director and the Building Official for Kern County. This included overseeing/managing the operations of the Building and Code Division, which consists of the following Sections: Building Inspection and Plan Check, Code Enforcement, Flood Plain Management, Drainage, Grading, and County Service Areas. Mr. Annan also interpreted and enforced building codes, oversaw and provided guidance for building permits and field inspection activities, developed operating policies and procedures related to building and safety, provided timely response to complaints, and took necessary steps to resolve issues and code related violations. Additionally, he advised the public and designers on code related building and accessibility rules and regulations, attended Board of Supervisors hearings and other public meetings, conferred with Public Works Directors, members of the Board of Supervisors and others on issues relating to various code interpretation. Additional duties included participating in meetings with builders to gain feedback and provide information regarding plan review and code enforcement, issuing Certificates of Occupancy, as well as reviewing and updating the County's Code of Building Regulations.

Engineering Manager-for Public Works Department/Engineering, Building Inspection, Surveying and Permit Services | County of Kern, CA

Mr. Annan served as an engineering manager in charge of day-to-day operations related to Building Inspection and Building Plan Check, Drainage & Grading Plan reviews, and Subdivision/Land Development Plan reviews.

Supervising Engineer for Engineering and Survey Services Department, Building Inspection Division | County of Kern, CA

Mr. Annan served as a supervising engineer and the lead building plans examiner for residential, commercial and industrial buildings. In this role, he consulted with engineers, architects, inspectors, contractors, designers and the general public regarding matters such as design, engineering, codes, regulations, etc. Additionally, he also supervised Building Plans Examiners, Inspectors, and Building Plans Technicians, while providing training and building code interpretations to building inspectors and staff.

Engineer III-for Engineering and Survey Services Department | County of Kern, CA

Mr. Annan served as the County Service Areas Engineer, managing the work of several engineering consultants for various engineering and environmental projects. He designed flood control facilities, supervised construction inspection of major projects, and formed numerous county service areas and assessment districts. Additionally, he checked subdivision improvement plans to ensure compliance with engineering principles and development standards/regulations.

Engineer II for the Planning and Development Services Department, Flood Plain Management Division | County of Kern, CA

Mr. Annan performed land development improvement plans check and analysis. He checked drainage, flood and hydrology studies for land subdivisions, while participating in developing/updating hydrology and flood control standards. Additionally, he wrote technical reports and performed numerous drainage and flood control studies.



Mike Brinkman

CASp, CBO, MCP

Senior Plan Reviewer/Building Official

LICENSES & CERTIFICATIONS

DSA Certified Access Specialist (CASp) 071
Master Code Professional
Certified Building Official
Building Plans Examiner
Residential Plans Examiner
Building Inspector, UBC
Plans Examiner, UBC
Plumbing Inspector, UPC
Mechanical Inspector UMC
Residential Electrical Inspector
Commercial Electrical Inspector
Combination Inspector Uniform Codes
Residential Energy Inspector
Plans Examination
Commercial Energy Plans Examination
Commercial Energy Inspector
Accessibility Inspector/ Plans Examiner
Building Inspector
Combination Inspector
Residential Combination Inspector
Fire Inspector 1
| ICC 5230795
Safety Assessment Program
| SAPC61387
FEMA IS-00700 National Incident Management Systems
IACET First Responder Awareness (Association of Bay Area Governments)
CA State Contractors License
| C-61D-28 688121
Structural Welder Certification Class
| E7018

EDUCATION

Associate of Arts Degree
General Education
Chabot College | Hayward, CA

PROFESSIONAL AFFILIATIONS

CALBO Member of the Board of Directors
Past President, ICC Yosemite Chapter
Education Chairman
ICC Yosemite Chapter
Member, IAEI Yosemite Division
Treasurer, ICC Region 1
Founding Member, Certified Access Specialist Institute – CASI

Mr. Brinkman is highly certified in multiple disciplines as a DSA Certified Access Specialist, a Certified Building Official and Master Code Professional. He has demonstrated his dexterity in enforcing a full range of state codes as well as specifications and standards. As a Master Code Professional, Mr. Brinkman has attained the highest level for certification standards within the International Code Council (ICC).

His work as a CASp professional involves many years of ensuring compliance with accessibility requirements in the California Building Code Title 24 and Americans with Disabilities Act. Mr. Brinkman provides expertise to public agencies, homeowners, architects, developers and contractors in the development of plans, and reviews and comments on site-specific issues related to accessibility.

Mr. Brinkman is highly knowledgeable of complex residential and commercial buildings and structures and all stages of construction. As a project manager, he expertly advises all stakeholders on design, coordination and construction of projects, working with jurisdictional staff, engineers, architects, and homeowners to quickly move through the necessary processes and procedures to achieve successful completion. His extensive knowledge in enforcement of building, plumbing, electrical, mechanical and other codes as well as his keen understanding of necessary ordinances ensures proper construction and successful project delivery.

Mr. Brinkman is responsible for all building operations for many municipal building departments—planning, directing, supervising and coordinating all building department activities while maintaining customer service levels and positive public relations. He is active as a manager, trainer and instructor for personnel working in residential and commercial construction, plan reading and code interpretation.

RELEVANT CSG EXPERIENCE

Building Official/Building Inspector/Building Plan Check Engineer | Multiple Jurisdictions

Mr. Brinkman currently provides contract building official, building inspection, and plan check services for CSG to the following jurisdictions:

- City of Patterson
- City of Los Banos
- City of Gustine
- City of Newman
- City of Hughson
- City of Escalon
- City of Firebaugh

NOTABLE PROJECTS

- Hampton Inn (City of Patterson)
- Flying J Travel Center (City of Patterson)

PRIOR EXPERIENCE

Building Official/Building Inspector/Building Plan Check Engineer | Multiple Jurisdictions

Prior to working with CSG, Mr. Brinkman provided contract building official, building inspection and plan check services for the following jurisdictions:

- City of Hollister
- City of Pacific Grove
- City of Watsonville
- City of San Benito

NOTABLE ACCOMPLISHMENTS

- Author of an ICC published book: *Residential Building Inspection, A Step-by-Step Guide*
- CALBO Director (2019-Present)
- CTI Course Development Award (2016-2017 CALBO ABM)
- Two-term past President and current Treasurer of the Yosemite Chapter of ICC
- Founding Treasurer of ICC Region I
- County Building Officials Association of CA (CBOAC) – Building Official of the Year (2018)

Miroslav Lhotsky

SE, SBO, MPA

Senior Plan Check Engineer



LICENSES & CERTIFICATIONS

Structural Engineer
State of California | SE 3572

Civil Engineer
State of California | PE 40880

Building Official Certificate | BO, 2014

Building Plans Examiner Certificate
| B3, 2007

Commercial Building Inspector
Certificate
| B2, 2015

EDUCATION

MPA Degree, CSU Northridge
| Northridge, CA

BS, Engineering, CSU Northridge
| Northridge, CA

Certificate of Completion:
Building Plan Review,
Electrical Inspection,
Mechanical Inspection
| Orange Coast College/Coastline
College

PROFESSIONAL AFFILIATIONS

Current Member of ICC and ICC Los
Angeles Basin Chapter

SEAOSC Member of Board of Directors
(2007/2008)

Member of SEAOSC Quality Assurance
Committee (2007-2009)

Member of ICC Los Angeles Basin
Structural Committee

Mr. Lhotsky brings expertise to CSG and its client agencies gained from more than 40 years of municipal building department and private sector experience. Most recently, Mr. Lhotsky served the City of Glendale Building and Safety division as Deputy Building Official, filling a crucial role after the unforeseen retirement of the existing Building Official during the COVID-19 pandemic. Other notable agency experience includes inspection and plan review services with the Cities of Newport Beach and Santa Clarita. In addition to his public agency experience, he has also been highly successful in the private sector, having launched a successful career in structural engineering and building code compliance.

RELEVANT EXPERIENCE

Deputy Building Official | City of Glendale, CA

Under the direct supervision of Building Official, Mr. Lhotsky performed direct supervision and management of the plan check group that consisted of eight staff members. This included monitoring production, quality, and consistency of plan review—in addition to training, mentoring, and evaluating staff. In this role, Mr. Lhotsky's functions also included:

- *Complex code interpretations, review and approval of building code modifications.*
- *Assisting staff with challenging plan reviews, resolving conflicts between customers and City staff.*
- *Acted as a liaison regarding policies and requirements with other departments to maintain a smooth flow of Building & Safety operations*
- *Monitored the creation and development of new Building & Safety information bulletins, standard plan check lists, and policy memorandums.*

Acting Building Official | City of Glendale, CA

After an unforeseen retirement by the existing Building Official during the COVID-19 pandemic, Mr. Lhotsky assumed the role of Acting Building Official and was instrumental in maintaining division operations. Working under the direction of the division head and Permit Services Administrator, Mr. Lhotsky's duties included the following:

- *Directly supervised plan check group and indirectly supervised permit technician and inspection groups*
- *Assisted City Attorney's office with City code enforcement cases and represented the City at depositions and in court as an expert witness*
- *Assisted City Attorney's office and Planning Division with preparation of City ordinances for City Council's review and approved implementations of policies related to SB 9 (lot splits, ADU ordinances and approval process), EVCS policy on fast-track approval, and SB 13 requested delay in enforcement.*
- *Collaborated with Sustainability Commission and City Attorney's office to create the City's first reach code requirement for all new buildings (including all electrification, increase in EVCS facilities and required photovoltaic systems on all new commercial and multifamily buildings).*
- *Supervising participant in City's team for the implementation of a new land management software (EnterGov), and the integration of key City departments to establish the City's first virtual permit services center.*

Principal Building Code Specialist | City of Glendale, CA

In this role, Mr. Lhotsky served as plan check supervisor and was responsible for front counter plan check operations that included four staff members. He also assigned projects, mentored/trained staff, resolved conflicts/disagreements, and monitored production/quality of plan checks and staff interactions.

Assistant Plan Check Engineer | City of Santa Clarita, CA

As Assistant Plan Check Engineer, Mr. Lhotsky was responsible for the review of fire and life safety, accessibility, energy, and structural design compliance to the 2007 California Title 24 Codes, City ordinances, and policies.

Randy Brumley ^{PE}



Principal Plan Check Engineer

LICENSES & CERTIFICATIONS

Professional Mechanical Engineer
State of California | #37959
ICC Certified Mechanical Plans
Examiner

EDUCATION

Bachelor of Science, Mechanical and
Aeronautical Engineering, University of
California, Davis | Davis, CA

Mr. Brumley is a Senior Plan Check Engineer and will be providing mechanical, electrical, and plumbing plan review for CSG and its clients. He has over 20 years of engineering experience. He is an innovative problem solver with extensive experience in complex industrial products, creative design, and development. To this role he brings expertise in design engineering and integration, and excellent interpersonal and communication skills.

CSG EXPERIENCE

Mr. Brumley has provided plan check reviews for the following agencies CSG serves:

- City of Sacramento
- City of Stockton
- City of South San Francisco
- City of Paso Robles
- County of Monterey

PRIOR EXPERIENCE

Mechanical Plans Examiner | Consulting Firm, Roseville, CA

As a Mechanical Plans Examiner, Mr. Brumley performed building plan examinations to ensure commercial and residential building projects complied with Federal, State, and local rules, laws, and regulations. He provided technical expertise for mechanical, plumbing, energy, and green codes. Mr. Brumley also acted as an instructor for building officials, plans examiners, and inspectors for local chapters and established positive relationships with local agencies, City staff, and the public.

Mechanical Engineer | California Energy Commission, Sacramento, CA

Mr. Brumley reviewed, evaluated, and verified the Acceptance Test Technician Certification Provider (ATTCP) applications. He conducted oversight of approved ATTCPs and their programs to ensure continued compliance with Title 24 for the installation and maintenance of mechanical systems for nonresidential buildings. He also worked within a team to develop program requirements, refined acceptance test procedures and updated building energy efficiency standards.

Senior Engineer | Aerojet Rocketdyne, Rancho Cordova, CA

Mr. Brumley provided technical expertise for industrial product development. He managed project scope, schedule, and quality while concurrently controlling costs to meet budget requirements. He directed a multi-discipline team of engineers including mechanical, composite, electrical, manufacturing, systems, and testing.

Mr. Brumley also served as Lead Designer Engineer for warhead applications. He maintained design performance requirements and trained and mentored colleagues.

Project Engineer | Aerojet Rocketdyne, Rancho Cordova, CA

Mr. Brumley handled product design and user interfaces, analyzed components, reviewed design merits, and reverse-engineered componentry. He reviewed manufacturing assembly processes and coordinated with Quality Assurance and Production teams to ensure production requirements and standards were met. He successfully integrated newly acquired company product lines and reduced manufacturing costs by developing and testing joint bearing strength panels.

Composite/Design Engineer | Aerojet Rocketdyne, Rancho Cordova, CA

Mr. Brumley designed composite pressure vessels and containers for industrial and military use and worked with composite materials. He ensured on-time delivery of test hardware by providing versatile engineering support and reduced tool manufacturing costs. He also improved structural analysis efficiency and time savings by designing and developing graphic user interfaces in Excel.

Phiroze Wadia

SE, LEED AP

Principal Structural Engineer



LICENSES & CERTIFICATIONS

Professional Structural Engineer
State of California | 2020

Professional Civil Engineer
State of California | 20042

Professional General Building Contractor
State of California | 5021918
LEED Accredited Professional

EDUCATION

M.S.C.E, Structures and Soil Mechanics
University of Illinois | Urbana, IL
M.B.A, Management
Golden Gate University |
San Francisco, CA

PROFESSIONAL AFFILIATIONS

American Society of Civil Engineers
Structural Engineers Association
of California
Earthquake Engineering
Research Institute
Applied Technology Committee
International Code Council

Mr. Wadia is a plan review engineer for CSG. He has over 40 years of experience in plan review, design and construction of residential, commercial, industrial and civil engineering projects. Mr. Wadia has expertise in the delivery of a wide range of municipal services, including:

- Plan review
- Encroachment permit application review including grading, structural, drainage and erosion control permits
- Code enforcement
- Enhancing and developing new and existing City ordinances
- Supervising renovation, rehabilitation and restoration of bridges
- Inspecting buildings and structures for structural integrity and condition
- Investigating structural failures and inspecting repairs

RELEVANT EXPERIENCE

Plan Review Engineer | Consultant to City of Larkspur, City of Sausalito, Town of Ross, Town of San Anselmo, CA

Mr. Wadia performed a variety of services including plan and encroachment permit application review, inspection, code enforcement, and enhancing and developing existing and new city ordinances.

Associate | Skidmore, Owings & Merrill, San Francisco, CA

Mr. Wadia worked closely with multidisciplinary teams on building designs from concept through construction. He led structural engineering projects performed seismic inspections, evaluations, and retrofits of existing facilities.

Chief Engineer | Bechtel, San Francisco, CA

As Chief Engineer, Mr. Wadia was responsible for leading a group of over 200 technical personnel including architects, structural engineers, civil engineers and designers. His work included establishing standards, reviewing technical quality, recruiting, and establishing training programs.

NOTABLE PROJECT EXPERIENCE

Apple Park (Campus II) | City of Cupertino, CA

Mr. Wadia provided on- and off-site plan review for multiple new structures that are part of the Apple Campus 2 Development. Plan review included foundation, shell, and tenant improvements for the new structures.

Nueva School | City of Hillsborough, CA

Mr. Wadia performed plan review on various phases of the Nueva School. The project included various site improvements, remodeling of existing buildings, and pre-manufactured and modular buildings.

Maple Street Correctional Center | City of Redwood, CA

Mr. Wadia performed building plan review for the 276,000 sq. ft. replacement correctional facility. The new facility is located on a 4.85-acre site, is utilizes primarily steel frame construction, and contains three general areas including housing, support services, and a central utility plant.

Andrew Stuffer CBO

Senior Plans Examiner



LICENSES & CERTIFICATIONS

Chief Building Official
Building Plans Examiner
Commercial Combination Inspector
Combination Inspector
Building Inspector
Plumbing Inspector
Mechanical Inspector
Electrical Inspector | ICC 858608
ASFM Certified Floodplain Manager
NFPA Certified Fire Protection Specialist
Cal OES Safety Assessment Program –
Certified Trainer

EDUCATION

Bachelor of Science
Industrial Technology – Management:
Construction/Architecture Focus |
California Polytechnic State University,
San Luis Obispo

PROFESSIONAL AFFILIATIONS

CALBO: Board of Directors
Structural Engineers Association of
California (SEAOSC)
Ventura Community College Instructor –
International Code Courses
CALBO Emergency Preparedness
Committee – Chair
ICC Means of Egress (IBC-E) Code
Change Committee Member – Multiple
Code Cycles
NFPA 5000 Technical Committee
Member – Multiple Code Cycles
AIA Local Chapter (AIASB) Net Zero
Energy Committee Member

Andrew Stuffer offers expertise gained from over 30 years of municipal building department experience. After an early career as a construction superintendent and general contractor, he served the City of Santa Barbara for over 17 years in multiple roles, most recently serving as Chief Building Official. He held similar roles with the City of Ventura including 7 years as the Chief Building Official.

A respected industry leader, Mr. Stuffer also currently serves on the CALBO Board of Directors and is an active member of numerous other industry organizations. Mr. Stuffer was recognized in 2021 as Building Official of the Year by the SEAOSC and has received an ICC Leadership Award for his Post-Disaster Safety Assessment Program.

RELEVANT EXPERIENCE

Chief Building Official | City of Santa Barbara, CA

Mr. Stuffer served in roles of increasing responsibility during his 17 years of service to the City of Santa Barbara. Most recently serving as Chief Building Official, Mr. Stuffer also worked in roles of increasing responsibility from Plans Examiner to Supervisor of Permit Counter, Records/Archives, Code Enforcement, Inspection, Flood Plain Management, and Plan Review.

Chief Building Official/Fire Marshal | City of Ventura, CA

During his 12 years with the City of Ventura, Mr. Stuffer served in a variety of capacities including Chief Building Official, Fire Marshal, and Floodplain Manager.

Plans Examiner | County of Pierce, WA

Mr. Stuffer served as a Plans Examiner for the County of Pierce for 6 years.

Plans Examiner/Inspector/Educator | Commercial Plan Review Services, WA

Mr. Stuffer owned, managed, and provided plan review services, inspection, and training services.

Construction Superintendent | The Sunrise Company & Triad Pacific Development, CA

Mr. Stuffer began his career in the construction industry as Construction Superintendent for a general contractor.

Annette Mayfield EIT, CASp

Plans Examiner



LICENSES & CERTIFICATIONS

ICC Plans Examiner
ICC # 8018477

Engineer-In-Training
State of California
EIT# 130173

Certified Access Specialist
CASp-538

EDUCATION

Bachelor of Science
Civil Engineering
California State University, Fresno
Fresno, CA

Ms. Mayfield has joined CSG as a Certified Plans Examiner with over fifteen years of experience serving multiple jurisdictions throughout the State of California. She approaches plan review with unique knowledge while balancing the delivery of timely and accurate reviews and remaining responsive to and approachable by the public.

RELEVANT EXPERIENCE

Principal Plans Examiner | CSG Consultants, Inc.

Ms. Mayfield has performed plan check services for various CSG clients, including, but not limited to the following:

- *City of Sunnyvale*
- *City of Mountain House*
- *City of Gilroy*
- *City of Newman*
- *City of Hughson*
- *City of Delano*
- *City of Sanger*
- *City of Sacramento*
- *City of Elk Grove*
- *City of Stockton*
- *City of Monterey*
- *City of Watsonville*
- *City of Paso Robles*
- *City of Arroyo Grande*
- *City of San Luis Obispo*

Plans Examiner | Interwest Consulting Group

As a Plans Examiner for Interwest Consulting Group, Ms. Mayfield's work included life safety reviews for high profile projects like the Sacramento Criminal Courthouse, Sacramento Republic Soccer Stadium, as well as the \$1.3 billion-dollar 2020 UC Merced Campus Expansion.

Plans Examiner | NAFFA International

Ms. Mayfield has experience performing life-safety, architectural, mechanical, plumbing, electrical, accessibility and structural reviews in residential, multifamily, and commercial projects, including specialty reviews of OSHPD 3 licensed clinics, high-rise buildings, industrial facilities, hotel/motels and residential care facilities. This experience is also evident in working directly with applicants, designers, and jurisdictions, having successfully served numerous jurisdictions throughout the state of California.



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Rogelio Sanchez, Finance Director

SUBJECT: TRANSIT GAS VAN FOR PUBLIC TRANSIT OPERATIONS

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve the purchase of one 2024 Ford Transit 350 gas-powered van from AZ Bus Sales in the amount not to exceed \$102,000 through the CalACT cooperative purchasing program, with the intent to fund the purchase using TIRCP/ZETCP transit grant funds or, if ineligible, through Transportation Development Act (TDA) funds.

BACKGROUND

The City of Shafter’s public transit fleet currently relies heavily on electric vehicles (EVs) acquired through state and federal grant programs. While these EVs have supported sustainability goals, they have proven to be unreliable in daily operations. Most critically, the vehicles’ air conditioning systems consistently fail to perform under extreme summer temperatures in the San Joaquin Valley, presenting a substantial risk to rider safety—particularly for elderly and health-vulnerable passengers.

The City urgently needs to supplement the fleet with at least one gas-powered transit van to provide a safe and reliable transportation alternative during the summer. The requested van, a 2024 Ford Transit 350, includes a wheelchair lift, dark-tinted windows, seating for up to 8 passengers (plus driver) and 2 wheelchair positions. It is compliant with ADA specifications and is ready for delivery within approximately four weeks—before peak summer heat conditions escalate further.

AZ Bus Sales currently has this van in stock under the CalACT Cooperative Purchasing Program (Contract RFP #20-01), which allows the City to bypass a formal bid process while remaining compliant with procurement requirements.

FISCAL IMPACT

The total cost of the van is \$99,935, inclusive of vehicle base, ADA equipment, published and non-published options, tax, tire fees, documentation fees, and the CalACT program fee.

Staff intends to pay for the purchase using funds from the Transit and Intercity Rail Capital Program (TIRCP) or Zero-Emission Transit Capital Program (ZETCP), pending

CONSENT CALENDAR

TRANSIT GAS VAN FOR PUBLIC TRANSIT OPERATIONS

final grant eligibility confirmation. If the gas vehicle is deemed ineligible under current zero-emission program guidelines, the purchase will be funded through available TDA allocations. There is no impact to the General Fund.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the approval to purchase one transit vehicle and therefore, it is the creation of a governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ATTACHMENTS

1. 250606 City of Shafter - 23C212 In-Stock Ford Transit with Wheelchair Lift



MBTA CalACT Cooperative RFP #20-01

23C212

Ford Transit 350, Mid Roof

Customer: **City of Shafter**

Quote Date: 6/5/2025

Address: 336 Pacific Ave

County:

Expires: 7/5/2025

City: Shafter

Zip Code:

Contact: Roger Sánchez Ruiz

Phone:

DSI Account:

Email Address: rsanchez@shafter.com

Fax Number:

Sales Representative: Cole Crockett

Type: Class V - CalACT

QTY Option Description

Contract Price

ADA
(Y/N/P) ADA
AMT

NOR CAL VAN , TYPE V Ford Transit 350

1 Ford Transit 350 7 Pass + Driver / 2 Wheelchairs Shift n Step Chassis, Ford Transit 350, 148' W/B"

Sub-Total Base Unit \$ 73,725.00

P 19,814

PUBLISHED OPTIONS

1 Lug Wrench ~ Included

INCL

n 0

7 Grey/Black Vinyl per seat ~ Included

INCL

n 0

1 3.5 L Engine Included

INCL

n 0

1 Body Color ~ White (Included)

INCL

n 0

1 Shift n Step with Braun 800# Lift

\$ 11,007.00 11,007.00

y 11007

2 Double Folding Seats (Included)

INCL

y 0

1 Delivery Zone 1

\$ 246.00 246.00

n 0

Sub-Total Published Options 11,253.00

NON PUBLISHED OPTIONS

1 Additional Battery

745.00 745.00

n 0

1 AM/FM/CD w/ Bluetooth ~ Included

INCL

n 0

1 Rear View Camera in OEM Dash Area - Included

INCL

n 0

1 Additional Key/FOB (3 Total Sets)

350.00 Waived

n 0

1 Spare Tire (Mounted underbody, aft of rear axle)

INCL

n 0

1 Black Powder-Coat Aluminum Step Running Boards for Co-Pilot and Passengers

1,320.00 1,320.00

n

1 Lift Pad Cover for WC Lift

475.00 475.00

y 475

1 Tint on Passenger Windows, Dark

980.00 980.00

y 980

1 Power Door and Install

5,850.00 5,850.00

y 5850

Sub-Total Non-Published Options 9,370.00

38126.11

SUMMARY

SPECIFICATION SUMMARY

Model Year 2024

Make: Nor Cal Van

Wheelchair Lift Model: Braun

Type: Ford Transit 350

Chassis: Ford Transit 350 Mid Roof

Wheelchair Lift Location Shift n Step

Passenger Capacity: 8 Passenger Seats 2 WC

Wheelbase: 148"

Number of Tie Downs: 2

Seat Fabric: Freedman Vinyl

Engine: 3.5 V-6

Alternator: Ford 220 AMP

Air Conditioning System: OEM

GVWR: 9,250

Tie Down Type Q'Straint

Exterior Color/Graphics: White

Addtl Terms: Non-Binding until 6/20/25

Estimated Delivery: 15-20 Days



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Michael James, Public Works Director

SUBJECT: WATER HEATER PROGRAM AGREEMENT

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; ratify the Public Works Director’s execution of the Program Participation Agreement with Willdan Energy Solutions for the replacement of up to seven water heaters at City facilities through the PG&E Government/K-12 Program; and authorize the Public Works Director to take all necessary steps to complete the work in accordance with the program requirements, including coordination of permitting, inspections, and any demand response participation decisions at a later date.

BACKGROUND

Public Works Staff was made aware of a program offered through Pacific Gas and Electric (PG&E) to have existing water heaters replaced free of charge. The “Government/K-12” program is administered by Willdan Energy Solutions (Willdan), which performs replacements on a first-come, first-served basis. A Willdan representative inspected existing water heaters at multiple City facilities, including the Corporation Yard, Veterans Hall, Police Department, and Animal Control, and later submitted a Program Participation Agreement that proposes up to seven replacements valued at \$52,684. Because the program had the potential to be fully-committed if prior Council approval was issued, the Public Works Director executed the agreement to ensure the City can take advantage of this opportunity.

The new water heaters will be electric-powered. While heaters powered by natural gas can cost less to operate, replacing the heaters outside this program with no financial assistance will burden multiple departments with considerable upfront costs, plus they are considered safer without the potential for natural gas leaks. Proactively replacing the heaters through this program will ensure there is no long-term service disruption with a replacement, as well.

FISCAL IMPACT

The PG&E Government/K-12 program for water heater replacements is free of any upfront charges to the City.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines because the action is approval to enter into a program participation agreement to

CONSENT CALENDAR

WATER HEATER PROGRAM AGREEMENT

replace water heaters at City buildings and facilities. Therefore, it is an organizational and administrative activity that will not result in direct or indirect physical changes to the environment and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ATTACHMENTS

1. Program Participation Agreement Provided by Willdan Energy Solutions



May 20, 2025

Michael James
Public Works Director
720 Commerce Way
Shaffer, CA 93263

Dear Michael,

Please accept this letter as a commitment offer for the incentive quotes on behalf of PG&E Government/K-12 program as administered by Willdan Energy Solutions.

The table following this cover letter presents the project financials for each site that we assessed. This table also includes the incentive funds that PG&E, through Willdan as Program Administrator, has committed to this project. This letter reserves those funds on a **first come first served basis**. Please let me know if there is an expected delay in signature approval as funding is limited.

The GK12 program will be managing your work 4 different projects – to be reported to PG&E on completion. The enclosed Program Participation Agreement governs each of those projects individually.

GK12 is funded by the California Ratepayer and has limited funding for your project to keep it **no/low cost**. By accepting this project the signing agency (Participant) acknowledges and agrees to the following:

1. *Participant, as applicable, will support navigating the permitting process.*
2. *Participant will, as applicable, facilitate setting permitting expectations for the GK12 program scopes made part of this Program Participation Agreement.*
3. *GK12 has budgeted \$500.00 per permit. Should per project permitting costs exceed \$500.00, the program reserves the right to (a) cover the cost or (b) pass the cost back to your agency should the total cost of the install exceed our program budget for the work.*
4. *Participant agrees that changes in permitting requirements and expectations, from permit issuance to permit closure will not occur. Should they occur, Participant agrees to waive or cover any additional permitting costs associated with special inspections or after-the-fact engineering expectations that exceed the budgeted \$500.00 noted in item 3 above.*
5. *Participant understands that clear expectations regarding permitting, as applicable, prior to installation, will mitigate challenges during permit closures.*
6. *Participant understands that the project scopes are limited to actions that must be taken to install a Heat Pump Water Heater.*
7. *Participant understands that upstream or downstream plumbing issues may arise due to the temporary shut-off of hot-water. Examples include but are not limited to failing o-ring and gasket failures.*
8. *The program will in good faith, support the resolution of such issues noted in item 6 and 7 above; additional funding to address upstream and downstream issues not associated with the scope will be considered on a case-by-case basis.*

9. *The agency has reviewed the scope and understands the recommendations by the GK12 program, potential changes in facility functional use or forecasted changes in occupancy, and that the presented scope is acceptable for current and forecasted use.*
10. *GK12 will not be responsible for a lack of hot water should the space's functional use change or should occupancy levels increase after the installation.*
11. *The Participant, will in good faith, promptly communicate with GK12 staff should any concerns arise to ensure the program can rapidly resolve the stated issue.*
12. *Allow PG&E to perform a post-installation inspection, if they request it.*

Should you agree to move the project forward, our subcontractor will be responsible for the pulling and closing of building permits. A Willdan representative may periodically be onsite to oversee our subcontractor.

If there are any questions, please contact me.

Thank you in advance for participating in the PG&E Government K-12 Program.

Sincerely,

A handwritten signature in black ink that reads "Lou Jacobson". The signature is written in a cursive, slightly informal style.

Lou Jacobson
Willdan Energy Solutions

cc: Tom Kouris

City of Shafter	Public Works Corp Yard			City Hall	Police Department	Animal Control		Total
	Facility Group Bathroom	Transportation Area Bathroom	Auto Shop	Veteran's Hall	Back Custodial Closet	Cutodial Closet	Kennel Area	
Existing WH	30 Gal Electric	30 Gal Electric	30 Gallon Heat Pump	40 Gal Gas	40 Gal Gas	50 Gal Gas	40 Gal Gas	
Proposed Replacement	50 Gallon Heat Pump	50 Gallon Heat Pump	50 Gallon Heat Pump	50 Gallon Heat Pump	50 Gallon Heat Pump	50 Gallon Heat Pump	50 Gallon Heat Pump	
COSTS								
Base Cost	\$7,692.00	\$7,692.00	\$7,692.00	\$7,692.00	\$7,692.00	\$7,692.00	\$7,692.00	\$53,844.00
Add On: Electrical Run	\$0.00	\$0.00	\$0.00	\$720.00	\$0.00	\$90.00	\$90.00	\$900.00
Add On: Door Vent	\$0.00	\$0.00	\$0.00	\$600.00	\$600.00	\$0.00	\$0.00	\$1,200.00
Add On: Labor	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$300.00
Reduction: Elect to Electric	-\$1,420.00	-\$1,420.00	-\$1,420.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,260.00
Add On: Travel	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$700.00
Total	\$6,372.00	\$6,522.00	\$6,372.00	\$9,112.00	\$8,392.00	\$7,882.00	\$8,032.00	\$52,684.00
PG&E Incentive	\$6,372.00	\$6,522.00	\$6,372.00	\$9,112.00	\$8,392.00	\$7,882.00	\$8,032.00	\$52,684.00
Net Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



Program Participation Agreement

Thank you for participating in Willdan's Government and K-12 Schools Program. Follow the 3 steps below to get started.

Step 1: Submit this PPA and pre-installation application to Willdan before commencing installation of energy efficiency measures

Step 2: Willdan ("Implementer") will review the application and issue a Notice to Proceed (NTP)

Step 3: After receiving a NTP, proceed with the installation of measures and then submit the post-installation application (includes Project Certification Form, invoices, calculations, photos, cut sheets, and W-9 form)

Site Information

Site or Building Name:	Site Contact Name:	Site Contact Phone:	Site Contact Email:
City of Shafter	Michael James	(661)746-5004, ext. 5018	mjames@shafter.com
Site Address (if multiple, provide full list in an attachment):	Mailing Address:		
Multiple (see attached)	336 Pacific Ave Shafter, CA 93263		

PG&E Account Information

Account Holder Name:	Interval Meter? (Y/N):	Estimated Total Project Cost:	Estimated Total Incentive ¹ :
City of Shafter	N/A	\$52,684.00	\$52,684.00
Electric Service ID#:	Gas Service ID#:	Estimated Project Completion Date:	
		TBD	

Project Estimates

Measures - From Project Feasibility Study

EEM NO.	Measure Description	Electricity Savings (kWh)	Demand Savings (kW)	Gas Savings (Therms)
1	(7) 50-gallon heat pump water heaters	-33,527		6,494

Program representatives have developed detailed calculations for proposed measures using industry standard tools, including building modeling software as required. All measures included as part of this program participation have been screened for cost-effectiveness eligibility through a TRC analysis.

Incentive Payment - If Incentives Apply. Payee Must Have W-9 On File With The Program.

Make Incentive Payable To:	Payee Type:	Notes (Attention To, etc.):
Willdan Energy Solutions	Partner	Accounts Receivable
Incentive Mailing Address:	State:	Zip Code:
2401 East Katella Ave. Ste. 300, Anaheim,	CA	92806
		Telephone:
		800-424-9144

¹ See terms & conditions sections 9 & 11: funds are subject to change, first-come, first-served and are not guaranteed.



Customer agrees to implement its Project at the designated property (Site) in accordance with these Program Participation Agreement (Agreement) terms and conditions (Terms).

1. **AUTHORITY.** Customer represents and warrants it has the Project Site owner's permission to implement the Project and comply with these Agreement Terms.
2. **ELIGIBILITY.** Projects for a custom, deemed, retro-commissioning, or NMEC project must be implemented at a non-residential site that is considered a local government, local educational agency, or federal agency. Services outside of these sectors must be approved in writing by the PG&E Program Manager. The project's meter must be charged the public purpose fund surcharge, and the Project measure(s) must not have been replaced within the last 5 years and must meet all other eligibility requirements as may be required by PG&E.
3. **PROGRAM REGULATORY AND MANUAL RULES.** Project implementation is subject to all applicable California Public Utility Commission (CPUC) regulatory mandates and the Program's rules and policies, which may change without notice. Rules include: all relevant CPUC actions including but not limited to decisions, dispositions and advice letters, GK12's program implementation plan and, PG&E policies, procedures and Platform Rulebook. Individually and collectively, these are referred to as the Program Manual rules.
4. **PROJECT WRITTEN APPROVAL.** Projects that require Implementer's or PG&E prior written approval as required in the Program Manual Rules, require Customer to not remove any existing equipment/systems, pre-order, purchase, or install any measures or equipment for their Project, until receiving such written approval to avoid disqualification.
5. **INSTALLER AND MEASURE INSTALLATION.** Customer is solely responsible to obtain all qualifying measure equipment required to implement their Project, to select, contract with, and pay (which Customer can assign their qualifying incentive) an appropriately licensed Installer to install and make operational the Project measure(s). PG&E and Implementer: (a) will not supervise, oversee, perform any background checks, or have any control over the Installer performing the Project measure installation; (b) will not acquire or purchase any qualifying measures for the Project or provide any such related equipment or product warranties of any kind; (c) will not solicit installation bids, prepare or evaluate the Project's design or engineering needs and (d) and will not be responsible for any other Installer or measure fees or costs for the Project. The liability related to these issues is solely between the Installer and the Customer. Customer must contract separately with an Installer to perform as required under this Agreement, any installation or construction for their Project measures approved to be eligible to receive any Program Customer Incentive.
6. **MEASURE INSTALLATION LAW COMPLIANCE.** All Project measure installations to qualify must comply with federal, state, and local laws, safety requirements and applicable manufacturer and product instructions to be eligible for incentives.
7. **MEASURE QUALIFICATION.** Equipment leased, rebuilt, resale products, received from warranty or insurance, exchanged, or won as a prize; new parts installed in existing equipment, are not eligible to be used for project measure qualification. Qualified product must meet GK12's minimum qualification standards and governing custom or statewide workshop requirements.
8. **PROJECT PERMITS.** Customer is responsible to obtain and pay for any required permits to implement their Project when using internal labor or a non-program installer. Customer will support and guide permitting for projects utilizing program implementing parties (contractors).
9. **PROJECT OPERATIONAL DUE DATE.** Projects must be completed and fully operational no later than one (1) year from the execution of the Program Participation Agreement. Projects that are delayed beyond the one-year threshold must receive a written extension by the GK12 Program Manager.
10. **PROJECT OR SITE CHANGES.** Any material change during or after the Project implementation or to the Site impacting the Project's energy saving benefits due to occurrences of non-routine events (i.e., required use of additional heating and cooling loads, modified operating hours), Customer will promptly provide Implementer written description of these circumstances.
11. **PROJECT DESIGN AND FEASIBILITY.** PG&E may review but has no responsibility or accountability for the Project's design, construction, installation, or maintenance nor does such review constitute any PG&E guarantee or representation as to the Project's economic, technical, or operational capability for any of the measures installed.
12. **PROJECT SITE ACCESS.** Customer agrees to provide or procure for the Implementer, PG&E, the CPUC, and their representatives Project Site access to perform Project administration and/or implementation requirements to include, but not limited to, inspection of pre and post measure installation, calculation and verification of Project baseline and actual performance energy saving measurements, etc.
13. **SAFETY.** If at any time during the Customer's participation in the Program and/or implementation of their Project, PG&E or Implementer, in their sole discretion, determines any Site conditions, Project implementation, or Program participation creates or may potentially create an unsafe situation or may adversely impact the reliability to provide electric or gas service to the Site, PG&E or Implementer shall have the right to suspend Customer's Project implementation until such time as PG&E or Implementer determines, these unsafe conditions are satisfactorily resolved and safety restored.
14. **CUSTOMER INCENTIVES.** Incentives come from California ratepayers funding and is made available under the Program on a first-come, first-served basis until such funding is depleted or as otherwise directed by the CPUC. Incentives may not exceed Project costs or the energy savings that exceed the actual annual amount of the electricity usage recorded at the Project's meter.
15. **CALCULATION OF THE PROJECT INCENTIVE.** Project incentives are paid based on the Project's completed and actual verified energy savings. Stated Project incentives, energy savings projections and installation costs on the Custom Project application are estimates only and may vary when verified. Implementer and PG&E will validate the Project's baseline energy measurements, verify the actual energy savings, and determine the Project's incentive payment to align and comply with the Program Manual Rules and these terms.
16. **WORKFORCE STANDARDS AND INCENTIVES FOR HVAC AND LIGHTING CONTROL MEASURES.** Projects that receive an incentive for non-residential heating, ventilation, and air conditioning (HVAC) measure exceeding \$3,000 and/or for lighting control (LC) measure exceeding \$2,000, prior to these measures being installed, modified, or maintained, each technician rendering such work is required to provide their applicable qualification documentation and must have for at least one of the following: (a) Completed an accredited HVAC apprenticeship. (b) Is enrolled in an accredited HVAC apprenticeship. (c) Completed at least five years of work experience at the journey level according to the Department of Industrial Relations definition, Title 8, Section 205, of the CA Code of Regulations, passed a practical and written HVAC system installation competency test, and received credentialed training specific to the installation of the technology being installed. (d) Has a C-20 HVAC contractor license issued by the CA Contractors State Licensing Board; and for LC Measures the person doing the work must produce an installer certification from the CA Advanced Lighting Controls Training Program.
17. **CUSTOMERS WITH SELF GENERATION CAPABILITIES.** Customers with existing co-generation or self-generation system at the Project Site, the Project incentive is limited to the previous 12-month energy usage (kW, kWh and Therms) purchased from or delivered by the utility

providing services on the Project's meter(s).

18. **PROJECTS WITH NON-PG&E ENERGY SUPPLY.** Non-PG&E supply, i.e., generation or deliveries from another commodity supplier, these Project incentives will be solely determined by PG&E based only on the energy savings reflected on the electric grid or natural gas system.
19. **NO DOUBLE DIPPING.** Customer represents they have not received within the last five years and will not apply for five years from the date of this Agreement, to acquire any energy saving incentives or rebates offered by PG&E, other California energy saving programs using the Customer's Project or measures implemented under this Agreement.
20. **ENERGY BENEFITS AND INCENTIVE DISQUALIFICATION.** Project incentives are provided in consideration of PG&E Ratepayers receiving 100 percent of the completed Project's life energy savings benefit or 5 years, whichever is less. For Projects that do not satisfy this energy savings benefit, Customer and the Program implementer shall be responsible to refund PG&E the prorated amount paid for such energy savings benefits not realized. This amount due, if any, will be off set against any incentives or payment due or such amount shall be payable within 30 days of notification.
21. **PROJECT CERTIFICATIONS.** Customers receiving incentives for Projects that involve receiving Incentives for energy efficiency measures must submit a written certification as required in CA Public Utilities Code Section 399.4 b (1) and (2) which states in relevance; "prior to receiving any Project Incentive payment, the recipient of the Incentive must certify the Project is complete and complied with applicable permitting and licensing requirements, any contractor performing the such work was a licensed contractor". For HVAC Project measures, proof of the HVAC permit closure must also be provided with the required Project Certification.
22. **PROJECT COMPLETION DOCUMENTATION.** Prior to issuing a Project Incentive payment, all applicable Project documentation required under these Terms and in the Program Manual Rules must be provided by the Customer, i.e., paid invoices, supplier name, address, phone, itemized listing of products, quantity, manufacturer and model number, Project Certifications, HVAC Permit closure evidence, final engineering calculations, schematic drawings, and related documentation as requested by PG&E that substantiates the Project's energy savings result and compliance with these Terms.
23. **TERM AND TERMINATION.** This Agreement is effective upon the Customer's signature and expires upon PG&E receiving the Project's energy savings benefits as defined in term 20, unless terminated sooner. Customer's breach of its obligations under these Terms, or upon directive by the CPUC, may result in the Agreement's termination. Implementer nor PG&E will be liable for any damages or claims arising from such termination. Except as otherwise expressly stated, Customer or Implementer may terminate this Agreement for any reason upon 15 work days with written notice.
24. **CPUC RIGHTS.** The CPUC is authorized to modify Program requirements at any time. All Customer Data and Project details, results, reports, energy usage data, or other identifiable information, shall be made available to the CPUC upon request.
25. **RELEASE OF CUSTOMER DATA.** Customer consents to Implementer and PG&E collecting, using, processing, storing, copying, and making the same available to other California Investor Owned Utilities (IOUs) for Statewide programs, the Customer's personal identifiable information, energy usage data, account number, billing data, documentation, other Project data, collectively (Customer Data), only as required to implement the Customer's Project and comply with the CPUC administrative and compliance requirements, the Program Manual Rules and these Agreement Terms.
26. **NO WARRANTY AND DISCLAIMER.** PG&E MAKES NO REPRESENTATION OR WARRANTY, AND ASSUMES NO LIABILITY WITH RESPECT TO QUALITY, SAFETY PERFORMANCE, OPERATIONAL CAPABILITY, RELIABILITY OR ANY OTHER ASPECT OF ANY DESIGN, SYSTEM, OR EQUIPMENT INSTALLED RELATED TO THE PROJECT AND EXPRESSLY DISCLAIMS ANY SUCH REPRESENTATION WARRANTY OR LIABILITY, INCLUDING ANY WARRANTIES OF MERCHANTABILITY AND FITNESS FOR ANY PARTICULAR PURPOSES.
27. **CUSTOMER PROJECT DATA OWNERSHIP.** Customer's Project information, including the Customer Data obtained and developed in accordance with this Agreement shall be owned by PG&E and used for PG&E internal business purposes and no further consideration other than Project incentive will be paid. PG&E will not publish any identifiable Customer Data absent the Customer's written consent.
28. **NO OBLIGATION.** California consumers are not obligated to purchase any full-fee service or other service not funded by this Program. Program incentives are funded by California utility ratepayers under the auspices of the CPUC. Los consumidores en California no estan obligados a comprar servicios completos o adicionales que no esten cubiertos bajo este programa. Este programa a esta financiado por los usuarios de servicios publicos en California bajo la jurisdicci3n de la Comisi3n de Servicios Publicos de California (CPUC).
29. **MISREPRESENTATION.** Project information provided must be accurate and if determined fraudulent or misleading the Project Incentive will be disqualified.
30. **LIMITATION OF LIABILITY.** PG&E shall not be liable for any costs resulting from the Project's estimated versus actual energy savings, savings not materialized, cancellation or cost increase(s), fees, claims, or other charges for any reason arising from or related to a Program's Project implementation. In no event shall Implementer, Customer, or PG&E be eligible for special, incidental, lost profits, or consequential damages because of this Agreement.
31. **ADVERTISING AND NAME USAGE.** Implementer and Customer agree not to use each other's name, PG&E's name, or Customer's Project Site identifying characteristic in any published materials absent the appropriate written approval.
32. **ASSIGNMENT.** Customer may not assign their rights or obligations under this Agreement, absent Implementer's written consent.
33. **PROJECT SITE SALE/TRANSFER.** Customer will seek the necessary permission to enable assignment of this Agreement if the energy benefits are not fully realized, in the event of a sale of the Project Site or transfer to another Site Owner or Customer.
34. **TAX LIABILITY.** The receipt of any Project incentive or rebate may result in taxable income. Incentive tax reporting is between the Implementer and the Customer.
35. **TOXIC MATERIALS.** PG&E and Implementer shall have no responsibility for the discovery, exposure, presence, handling, removal, or disposal of hazardous materials of any kind related to implementing the Project, including without limitation, asbestos, PCBs, or other toxic substances.
36. **GOVERNING LAW.** This Agreement shall be construed in accordance with the laws of the State of California.

Customer Affidavit for Accelerated Replacement Projects

To be completed if measure application type is Accelerated Replacement (AR)
Per CPUC Resolution E-5515, all AR Projects require the customer or an authorized representative of the customer to sign the below customer affidavit statement.

I, **Michael James**, hereby certify that I am authorized to make this declaration as the Customer or as an authorized representative of the Customer, **the City of Shafter**. By signing below, I certify the existing equipment being replaced to the best of my knowledge is in working order. I acknowledge misrepresentation of this claim will result in a rejection of all or part my Project's participation in the Program and may be required to return all or part of the incentive(s) I received according. I understand a misrepresentation may also result in my participation in this Program and/or any California ratepayer future energy savings program participation and projects being disqualified, on probation or suspended.

Customer Signature

Customer acknowledges and agrees that Customer is eligible to participate and receive any Program incentives. Customer has reviewed and agrees to be legally bound by the attached Program terms and conditions which includes, but is not limited to, not removing any existing equipment or systems and/or purchasing or installing any Project energy efficiency measures, until Customer receives a written Project Approval.

Michael James	 box SIGN 1RKL3QJW-185XWWWVW	May 28, 2025
Customer Representative (print)	Signature	Date

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"PG&E" refers to Pacific Gas and Electric Company, a subsidiary of PG&E Corporation. ©2021 Pacific Gas and Electric Company. This energy efficiency program is funded by California utility customers and administered through PG&E under the auspices of the California Public Utilities Commission. The program is implemented and managed by Willdan and their authorized representatives. "PG&E" is a registered trademark of PG&E Corporation. PG&E is not responsible for any other content, names or marks in these program materials.

Multi-Site Attachment:

[illegible]

To: GK12 Program Participants
From: Thomas Kouris, Willdan Energy Solutions (PG&E Program Implementor)
Subject: Demand Response

Dear Program Participant,

Thank you for enrolling in the PG&E GK-12 Water Heater Replacement offer. With the installation of a new electric heat pump hot water heater (HPWH), you have switched from gas to an efficient electric heat pump solution which will reduce your carbon and air emissions.

Your enrollment includes substantial incentives to reduce your installation cost. The incentive program asks participants to enroll in a Demand Response (DR) program. We determined based upon operations that three Corp Yard sites and City Hall were most conducive to a DR program. Currently this PG&E program is in flux; Willdan will get back with you when a program accepts our devices. Until that time, no decision will need to be made whether you wish to participate or not. This will not impact the installation of the heat pumps.

Here is some general information on the DR Program, which helps you to: reduce your electric bill, reduce greenhouse gas emissions, improve air quality, and support grid stability in California.

On 50-, 65-, and 80-gallon HPWH, we can install a device allowing it to be controlled remotely. When requested by PG&E or CAISO (grid management for the state), the DR Provider will minimize your water heater energy usage for up to 4 hours, typically between 4pm-9pm (demand response *event*). The events occur on the hottest days of the summer or other grid-stressed times from May 1 through October 31. There are typically 5-15 events/year.

Please consider which buildings are closed in the evenings or have little to no hot water demand in the evening. All of these are excellent candidates for demand response. Conversely, fire and police stations, 24/7 operations requiring hot water in the evening, and recreation centers that rent their hall and kitchens would not be good candidates.

About 45 minutes prior to an event, the DR Provider will assess the temperature of the water in the tank. A signal will be sent to your HPWH to turn *on* to preheat the water to a temperature slightly *higher* than the standard setting. Preheating allows you to comfortably “ride through” the DR event as any temperature difference should not be noticeable. A drop in temperature is typically 1 degree per hour. So, your HPWH may go from about 125 degrees to about 120 degrees during the event. Again, you will save money.

Again, this is something you will decide later on. We are just providing a little information.



Thomas A Kouris

Enclosed: Demand Response FAQ, Populated CBP Enrollment Form

714.940.6300 | 800.424.9144 | fax: 714.940.4920 | 2401 East Katella Avenue, Suite 300, Anaheim, California 92806-5909 | www.willdan.com



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Alex Gonzalez, Deputy Public Works Director

SUBJECT: EAST TULARE AVENUE PEDESTRIAN IMPROVEMENTS
BIDDING AUTHORIZATION

RECOMMENDATION

Council find the action is exempt from the California Environmental Quality Act (CEQA); approve project plans and specifications for the East Tulare Avenue Pedestrian Improvements Project; and authorize the solicitation of formal construction bids for said project.

BACKGROUND

The City of Shafter was awarded \$440,823.60 in Transportation Development Act (TDA) Article 3 funding to complete pedestrian improvements at East Tulare Avenue between Shafter Avenue and Elm Street. The project includes reconstructing curb ramps, drive approaches, and sidewalk replacements, all of which aim to enhance pedestrian safety and accessibility.

The Public Works Department completed construction plans for the entire project, which is valued at approximately \$940,823.60. While Staff work to close a grant funding gap of approximately \$500,000, the project scope released for bidding should be structured to stay mainly within the TDA funds, with the potential to expand the scope should additional grant funds be committed to the project.

To obtain construction bids for the project, the Council must approve the plans and specifications and authorize formal bid procedures. Upon completion of the bidding process, the results and an award recommendation will be presented to the Council at a future meeting.

FISCAL IMPACT

The current request is limited to authorizing the solicitation of bids. Bid results and any necessary budget actions, including the appropriation of funds or award of a contract, will be brought forward for Council consideration at a future meeting.

CEQA ANALYSIS

This project is categorically exempt from the California Environmental Quality Act (CEQA) per Section 15302 (Class 2 – Replacement or Reconstruction) of the CEQA Guidelines. The project involves the reconstruction of curb ramps, drive approaches, and sidewalks, all aimed at enhancing pedestrian safety, accessibility, and overall

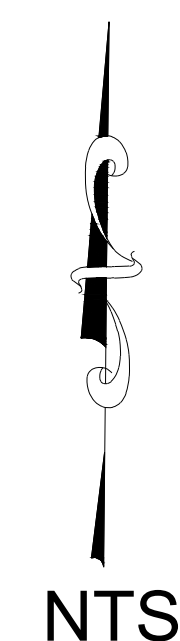
infrastructure compliance. The improvements are designed to have substantially the same purpose and capacity as the structures being replaced, qualifying it for this exemption.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ATTACHMENTS

1. East Tulare Plans - FOR BID



KEY MAP - NO SCALE

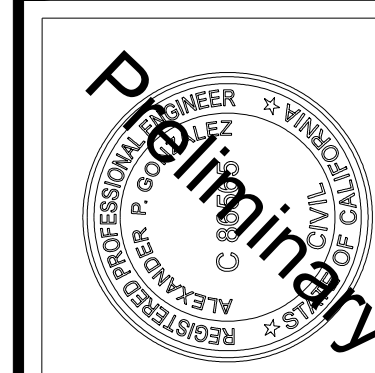
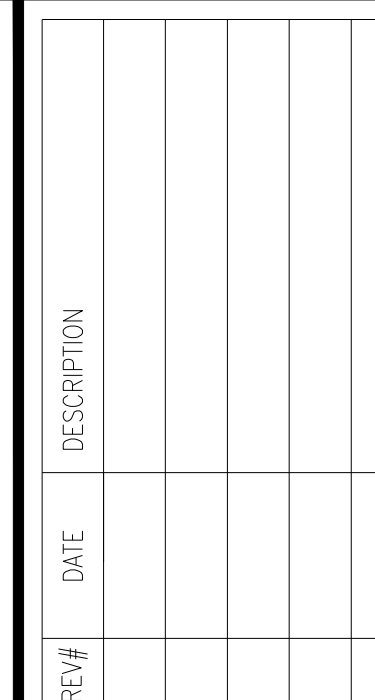
GENERAL NOTES:

1. THESE PLANS ARE TO BE USED IN CONNECTION WITH THE CORRESPONDING CITY OF SHAFTER SPECIFICATIONS AT THE DATE OF BID.
2. IT IS THE INTENTION THAT THE PLANS, SPECIFICATIONS, AND BIDDING DOCUMENTS COINCIDE AND AGREE IN ALL PARTICULARS. IF ANY MATTER OR THING BE SHOWN IN ONE AND NOT IN THE OTHER IT SHALL BE OF THE SAME FORCE AND AFFECT AS IF INCORPORATED IN BOTH; AND ALL THINGS MUST BE DONE BY THE CONTRACTOR WHICH MAY BE SHOWN IN EITHER.
3. CONTRACTOR AGREES THAT HE SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING THE SAFETY OF ALL PERSONS AND PROPERTY; THAT THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS; THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY, AND HOLD THE OWNER, ENGINEER, AND THE CITY OF SHAFTER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING THE LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE OWNER/ENGINEER/CITY OF SHAFTER.
4. ALL EXISTING PUBLIC & PRIVATE IMPROVEMENTS AND UTILITIES, (STREET, PAVING, CURB, GUTTER, SIDEWALK, CROSS GUTTER, FENCING, IRRIGATION STRUCTURES, CANALS, PRIVATE ROADS, PIPELINES, SWALES, ETC.) THAT ARE REMOVED, DAMAGED OR UNDERCUT SHALL BE REPAIRED OR REPLACED AS DIRECTED BY THE CITY ENGINEER. ALL EXISTING PAVING AND SURFACING REMOVED, DAMAGED OR UNDERCUT SHALL BE REPLACED IN ACCORDANCE PER THE CITY ENGINEER. IRRIGATION STRUCTURES SHALL BE RETURNED TO A FULLY OPERATIONAL CONDITION BY THE END OF THE DAY FOR EACH DAY OF WORK.
5. PRIOR TO THE START OF ANY PROJECT OF CONSTRUCTION THE CITY OF SHAFTER SHALL BE GIVEN 24 HOURS NOTICE (PHONE: (661) 746-5004). 24 HOUR NOTICE REQUIRED FOR TESTING AND INSPECTION.
6. THE UTILITY LOCATIONS SHOWN ON THE PLANS ARE APPROXIMATE AND FOR INFORMATION PURPOSES ONLY. UNDERGROUND SERVICE ALERT (USA) SHALL BE NOTIFIED AT LEAST 2 WORKING DAYS BEFORE CONSTRUCTION IN ANY GIVEN AREA. TELEPHONE (800) 642-2444.
7. UNDERGROUND FACILITIES KNOWN TO EXIST ARE SHOWN ON THE PLANS BASED ON AVAILABLE RECORDS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFICATION, LOCATION, PROTECTION, AND REPAIR (IF DAMAGED DURING CONSTRUCTION) OF SAID FACILITIES. SHOULD UNDERGROUND FACILITIES BE ENCOUNTERED WHICH ARE NOT SHOWN ON THE PLANS OR DEVIATE FROM THE LOCATION SHOWN, THE CONTRACTOR SHALL PROMPTLY NOTIFY THE OWNER OF THAT FACILITY (IF APPROPRIATE) AND THE ENGINEER FOR POSSIBLE DESIGN CHANGES.
8. CITY STANDARDS: CITY SUBDIVISION ENGINEERING AND DESIGN STANDARDS ARE AVAILABLE ONLINE AT WWW.SHAFTER.COM OR FROM THE CITY ENGINEERING OFFICE.

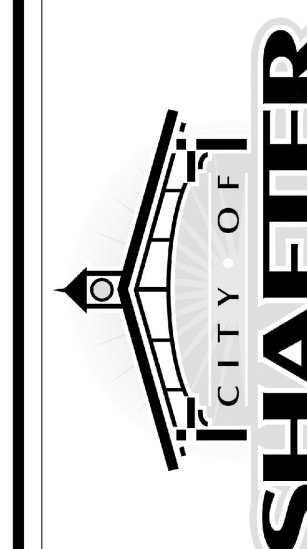
BIDDERS / CONTRACTORS ATTENTION IS DIRECTED TO THE GENERAL CONDITIONS, SPECIAL PROVISIONS, AND TECHNICAL SPECIFICATIONS FOR THIS PROJECT.

LIST OF SHEETS

SHEET 01	COVER SHEET
SHEET 02	E TULARE AVE - STA 0+00 - 10+00
SHEET 03	E TULARE AVE - STA 10+00 - 17+00
SHEET 04	E TULARE AVE - STA 17+00 - 26+00
SHEET 05	E TULARE AVE - STA 26+00 - 36+50 (BID ALTERNATE)
SHEET 06	E TULARE AVE - STA 36+50 - 40+25 (BID ALTERNATE)
SHEET 07	DETAILS



ENGINEERING SERVICES DEPARTMENT

336 Pacific Avenue Shafter, CA 93263
Phone (661) 746-5002 Fax (661) 746-9125

CITY OF SHAFTER
EAST TULARE AVE
STREET IMPROVEMENTS
COVER SHEET

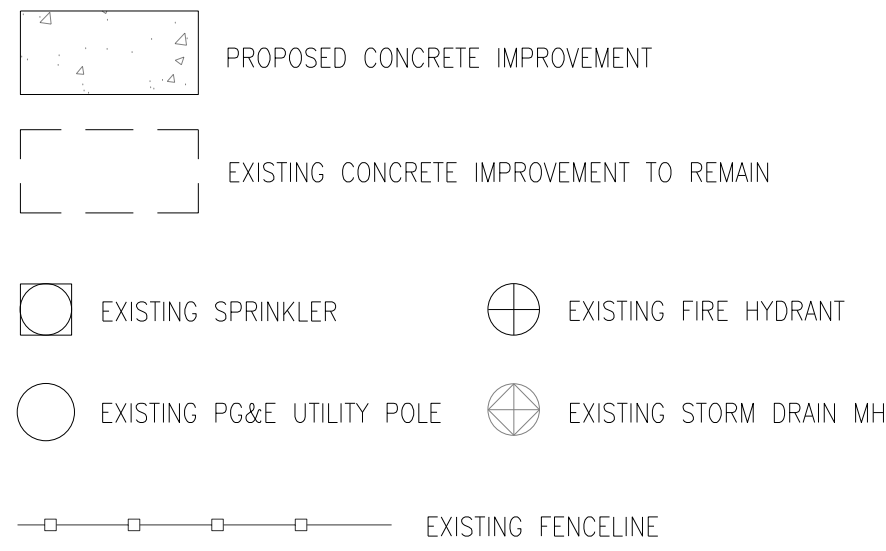
SHEET
1
OF 7

ISSUED FOR BID



**Know what's below.
Call before you dig.**

LEGEND



- 1 S-12A RESIDENTIAL DRIVE APPROACH
- 2 S-16 INSTALL NEW SIDEWALK
- 3 S-18 ADA RAMP, TYPE-C
- 4 S-18 ADA RAMP, TYPE-A
- 5 S-05 INSTALL NEW SPANDRELS AND CROSS GUTTER
- 6 S-01 DEMO & REPLACE CURB & GUTTER
- 7 TRANSITION FROM S-01 TYPE 'B' CURB & GUTTER TO MODIFIED CURB AND GUTTER. TRANSITION LENGTH IS 10'
- 8 S-12A RESIDENTIAL DRIVE APPROACH MODIFIED W/ 3' APPROACH
- 9 S-12A RESIDENTIAL DRIVE APPROACH MODIFIED W/ 4' APPROACH
- 10 RELOCATE FIRE HYDRANT

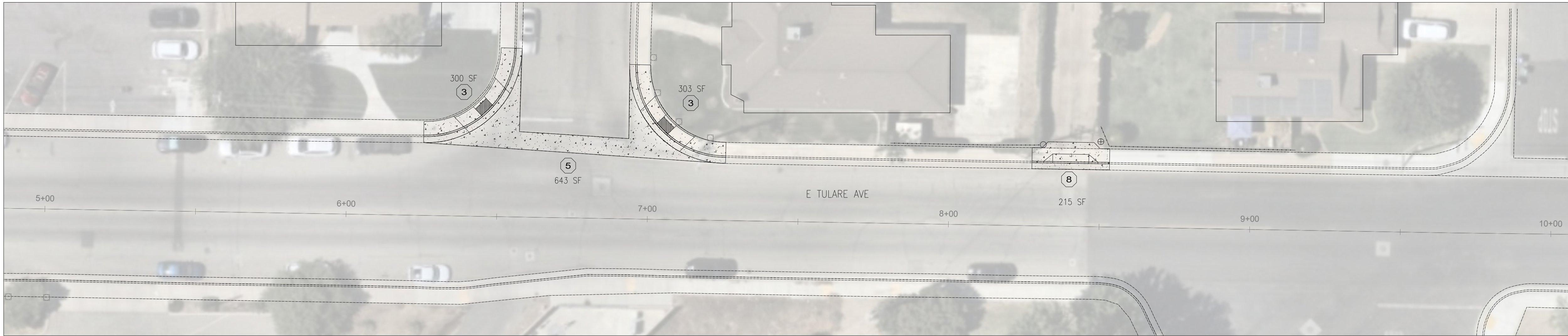
NOTES:

- ROAD SURFACING SHALL NOT BE DEMOLISHED UNTIL ALL CONCRETE CURB & GUTTER, SPANDRELS, AND CROSS GUTTERS ARE PLACED AND ALLOWED TO CURE FOR A MINIMUM OF 3 DAYS. SIDEWALK AND WHEELCHAIR RAMP CONSTRUCTION CAN OCCUR AFTER PAVING IS COMPLETE.
- CONTRACTOR SHALL NOTIFY INDIVIDUAL HOMEOWNERS 24 HOURS IN ADVANCE THAT THEIR DRIVE APPROACH WILL BE DEMOLISHED. HOME OWNERS SHALL BE ALLOWED TO TEMPORARILY PARK THEIR VEHICLES IN THE STREET UNTIL THE REPLACEMENT DRIVE APPROACH CURES.
- CONTRACTOR SHALL PROVIDE TEMPORARY RAMPS FOR EACH RESIDENTIAL DRIVE APPROACH AND ENSURE HOME OWNERS HAVE ACCESS TO THEIR DRIVEWAYS DURING PAVING RECONSTRUCTION PHASE.
- CONTRACTOR IS RESPONSIBLE FOR RELOCATING, REPLACING, AND/OR RESTORING ANY PRIVATELY OWNED LANDSCAPING SPRINKLERS OR PIPING AS NECESSARY.



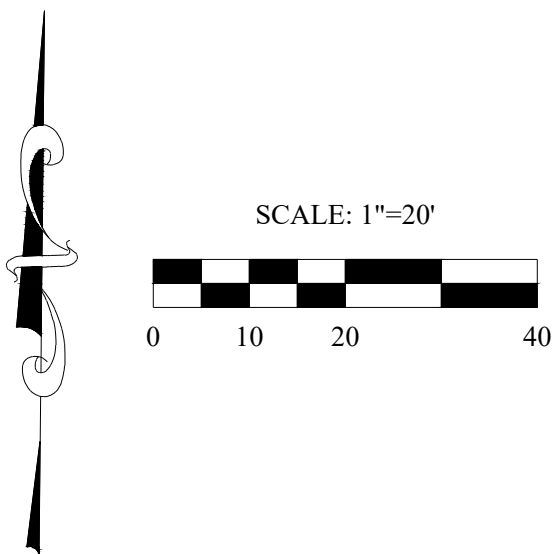
E Tulare Ave

STA 0+00 - 5+00

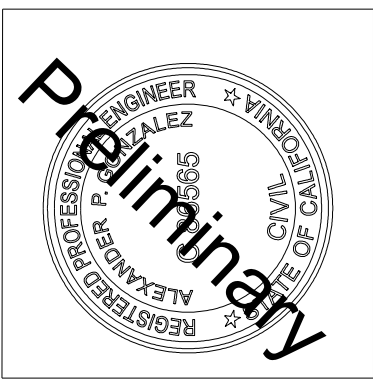


E Tulare Ave

STA 5+00 - 10+00



REV#	DATE	DESCRIPTION



ENGINEERING SERVICES DEPARTMENT

336 Pacific Avenue Shafter, CA 93263
Phone (661) 746-5002 Fax (661) 746-9125

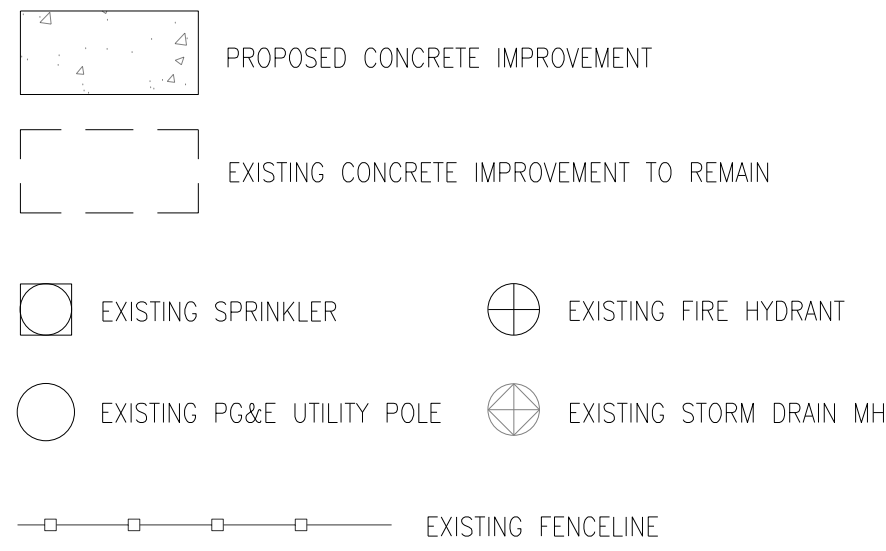
SHafter
CITY OF

CITY OF SHAFTER
EAST TULARE AVE
STREET IMPROVEMENTS
STREET IMPROVEMENT PLANS

SHEET
2
OF 7

ISSUED FOR BID

LEGEND

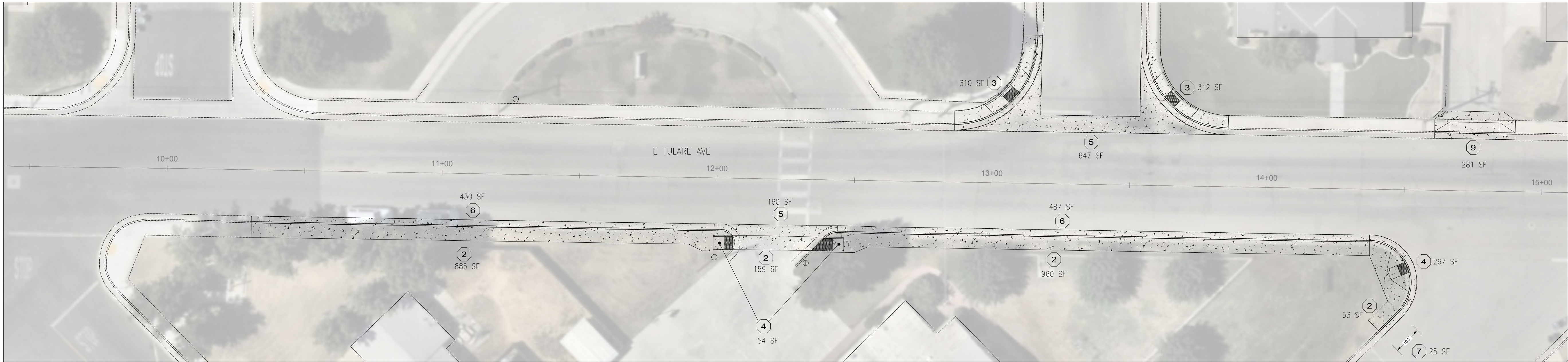


- 1 S-12A RESIDENTIAL DRIVE APPROACH
- 2 S-16 INSTALL NEW SIDEWALK
- 3 S-18 ADA RAMP, TYPE-C
- 4 S-18 ADA RAMP, TYPE-A
- 5 S-05 INSTALL NEW SPANDRELS AND CROSS GUTTER
- 6 S-01 DEMO & REPLACE CURB & GUTTER

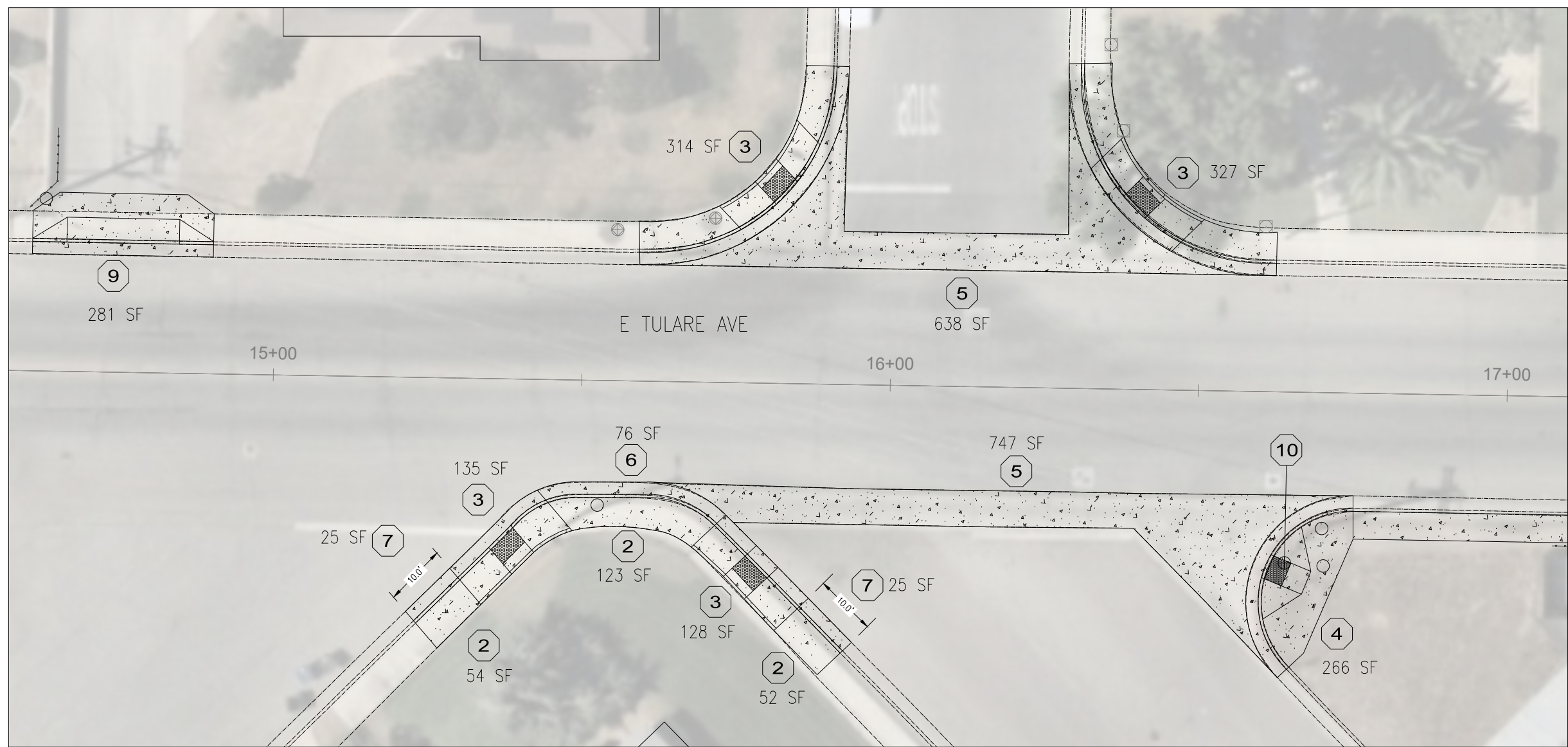
- 7 TRANSITION FROM S-01 TYPE 'B' CURB & GUTTER TO MODIFIED CURB AND GUTTER. TRANSITION LENGTH IS 10'
- 8 S-12A RESIDENTIAL DRIVE APPROACH MODIFIED W/ 3' APPROACH
- 9 S-12A RESIDENTIAL DRIVE APPROACH MODIFIED W/ 4' APPROACH
- 10 RELOCATE FIRE HYDRANT

NOTES:

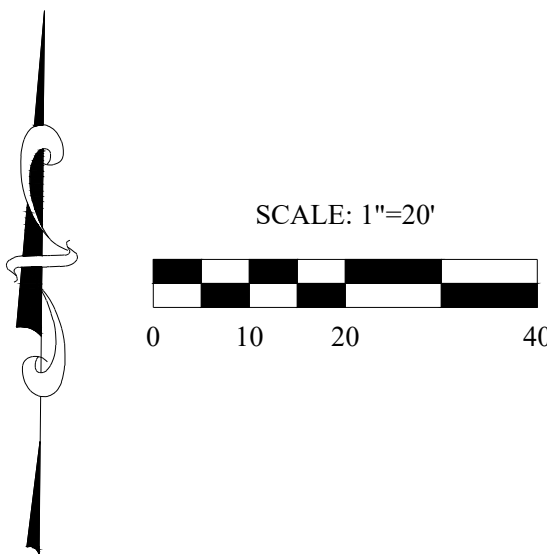
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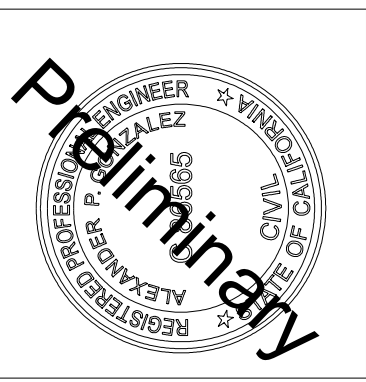
E Tulare Ave
STA 10+00 - 15+00



E Tulare Ave
STA 15+00 - 17+00



REV#	DATE	DESCRIPTION



ENGINEERING SERVICES DEPARTMENT

336 Pacific Avenue Shafter, CA 93263
Phone (661) 746-5002 Fax (661) 746-9125

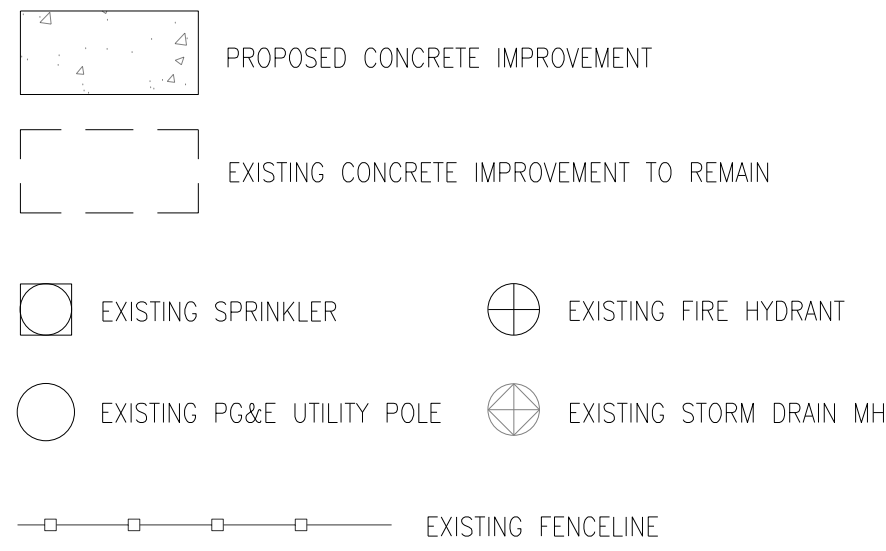
CITY OF SHAFTER

CITY OF SHAFTER
EAST TULARE AVE
STREET IMPROVEMENTS
STREET IMPROVEMENT PLANS

SHEET
3
OF 7

ISSUED FOR BID

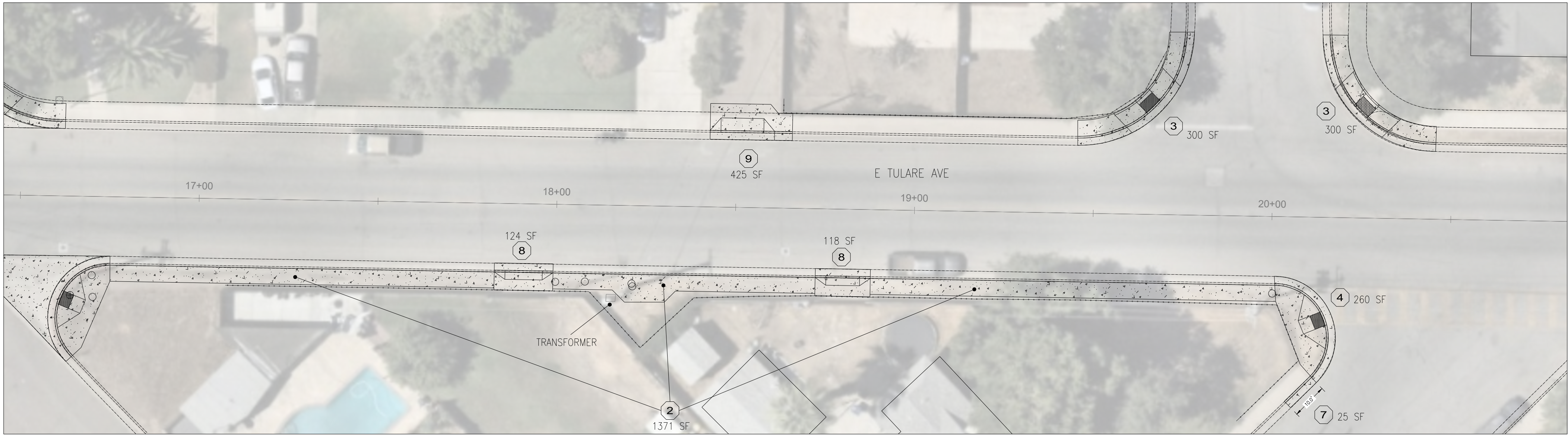
LEGEND



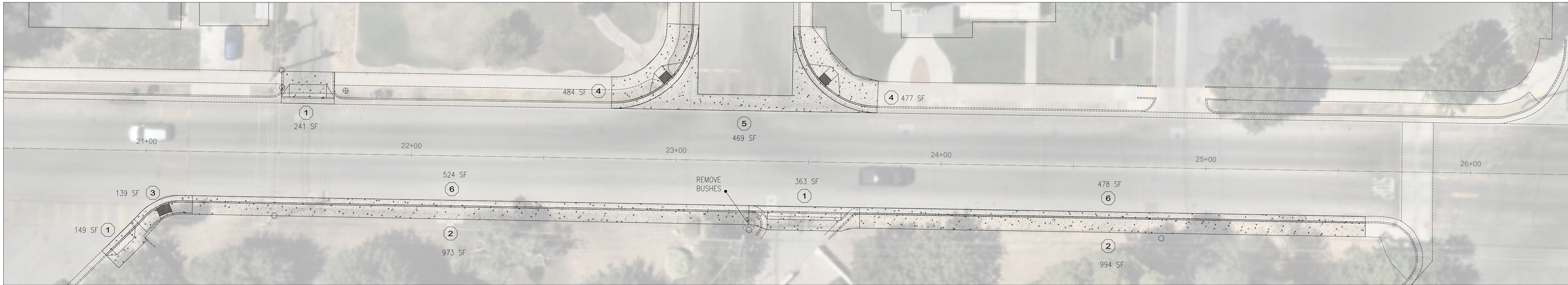
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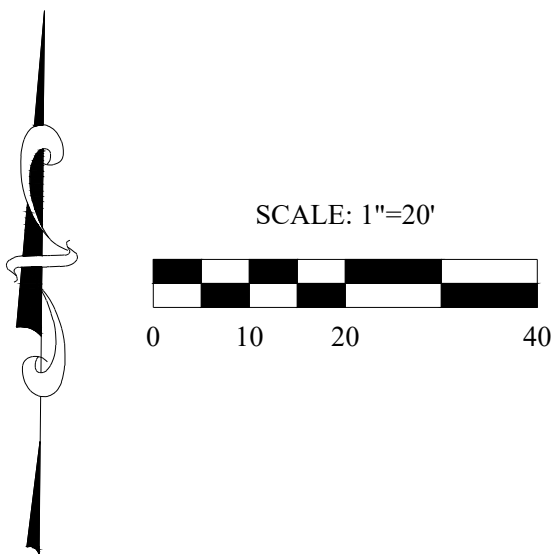
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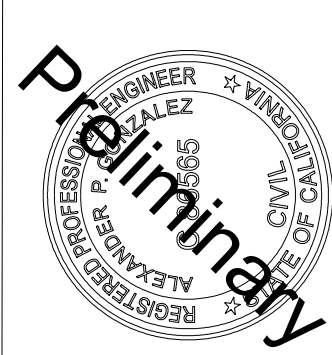
E Tulare Ave
STA 17+00 - 20+50



E Tulare Ave
STA 20+50 - 26+00



REV#	DATE	DESCRIPTION



ENGINEERING SERVICES DEPARTMENT

336 Pacific Avenue Shafter, CA 93263
Phone (661) 746-5002 Fax (661) 746-9125

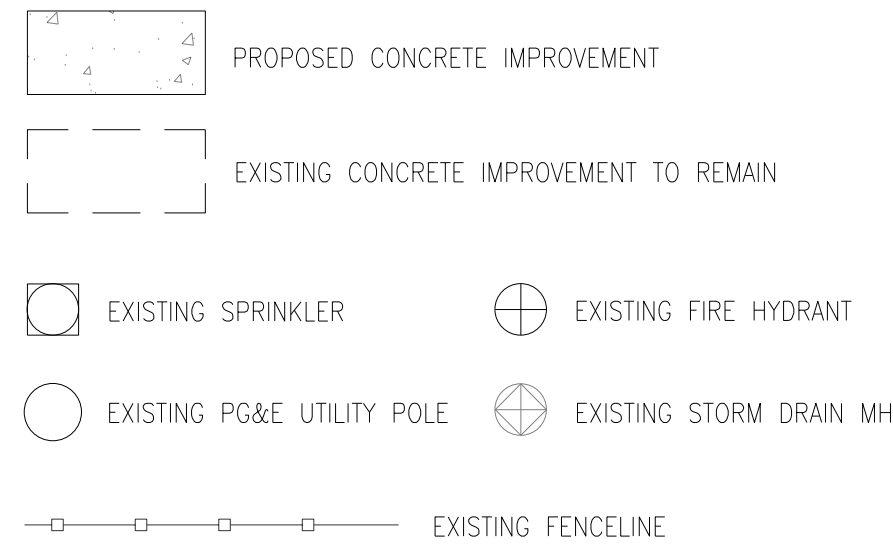
SHAFTER
CITY OF

CITY OF SHAFTER
EAST TULARE AVE
STREET IMPROVEMENTS
STREET IMPROVEMENT PLANS

SHEET
4
OF 7

ISSUED FOR BID

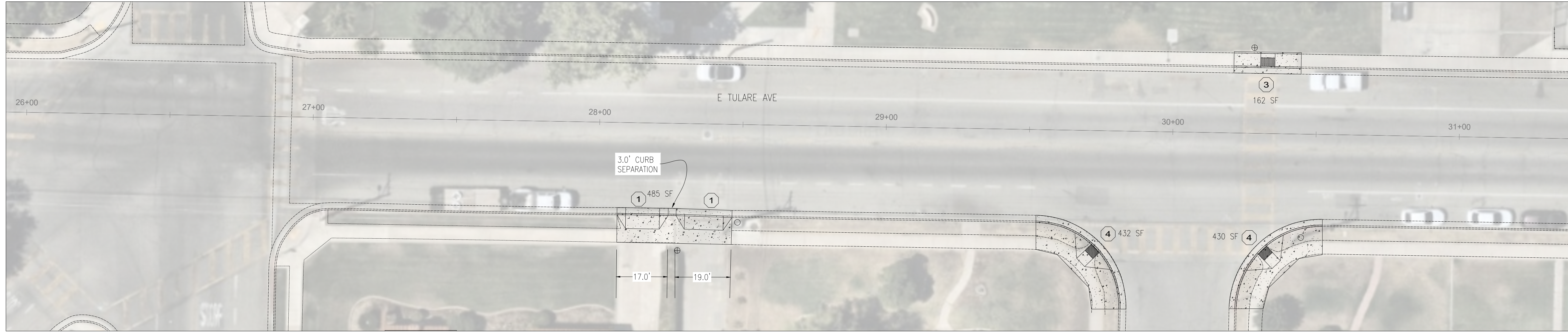
LEGEND



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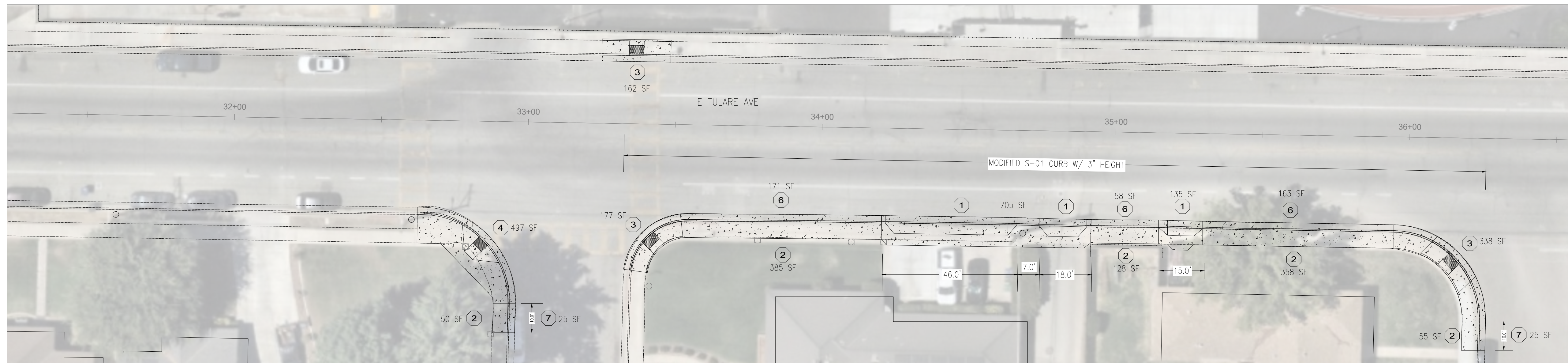
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E Tulare Ave

STA 26+00 - 31+25

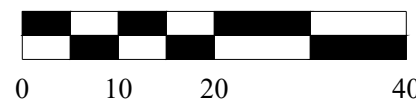


E Tulare Ave

STA 31+25 - 36+50



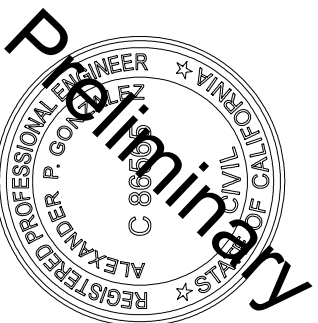
SCALE: 1"=20'



DESCRIPTION

DATE

REV#



ENGINEERING SERVICES DEPARTMENT

336 Pacific Avenue Shafter, CA 93263
Phone (661) 746-5002 Fax (661) 746-9125



CITY OF SHAFTER

EAST TULARE AVE

STREET IMPROVEMENTS

STREET IMPROVEMENT PLANS

SHEET

5

OF 7

ISSUED FOR BID

PROPOSED CONCRETE IMPROVEMENT

EXISTING CONCRETE IMPROVEMENT TO REMAIN

EXISTING SPRINKLER

EXISTING FIRE HYDRANT

EXISTING PG&E UTILITY POLE

EXISTING STORM DRAIN MH

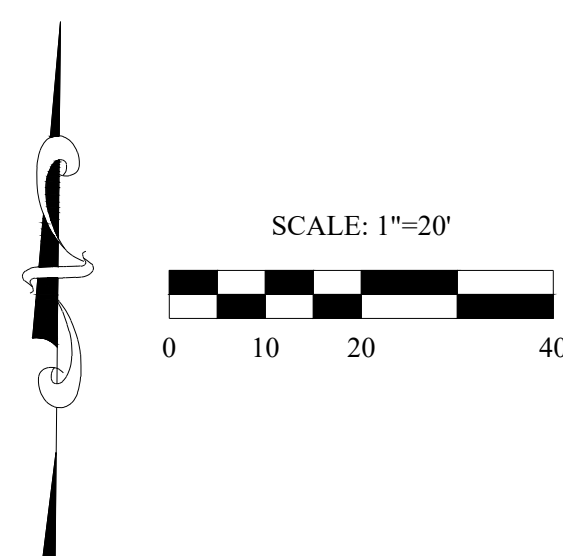
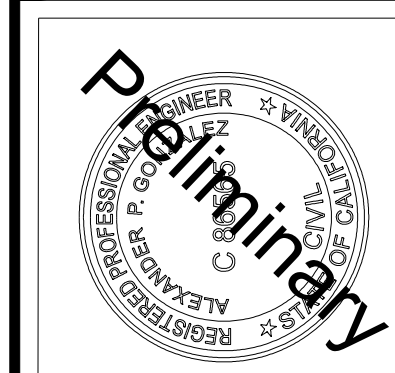
EXISTING FENCELINE

1. ROAD SURFACING SHALL NOT BE DEMOLISHED UNTIL ALL CONCRETE CURB & GUTTER, SPURDALS, AND CROSS GUTTERS ARE PLACED AND ALLOWED TO CURE FOR A MINIMUM OF 7 DAYS. DRIVEWAYS AND WHEELCHAMP RAMP CONSTRUCTION CAN OCCUR AFTER PAVING IS COMPLETE.
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E Tulare Ave

STA 36+50 - 40+25

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ENGINEERING SERVICES DEPARTMENT

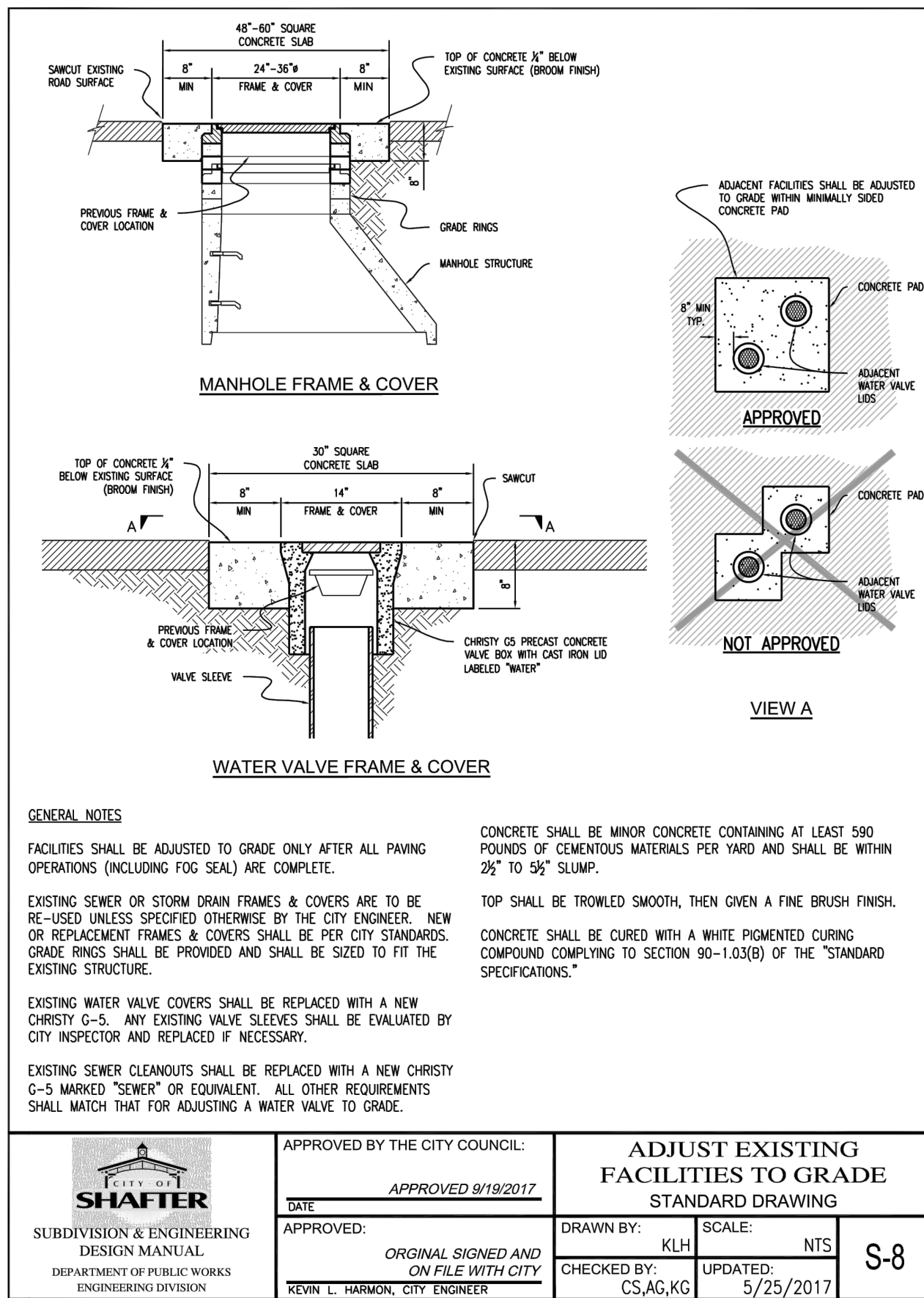
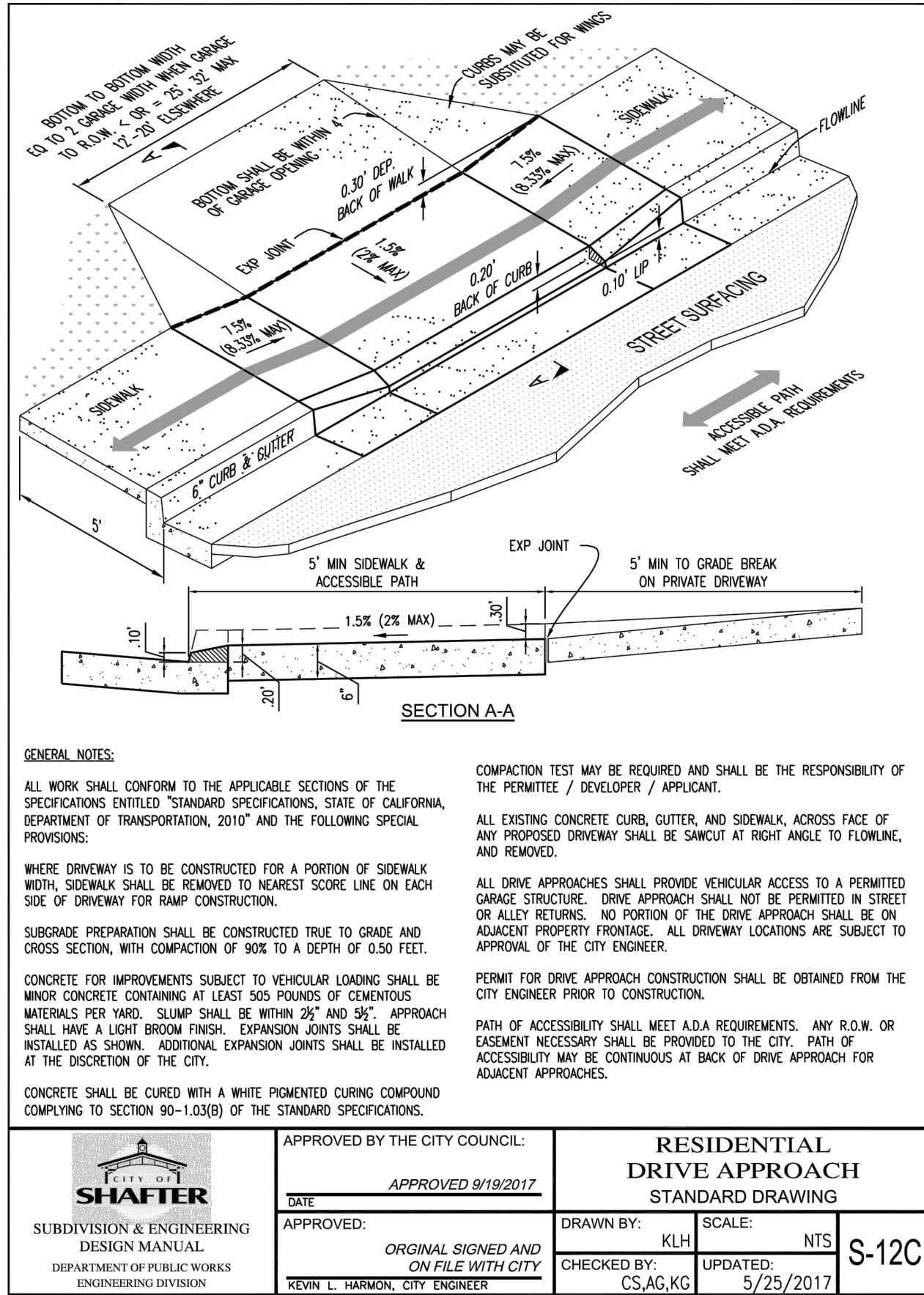
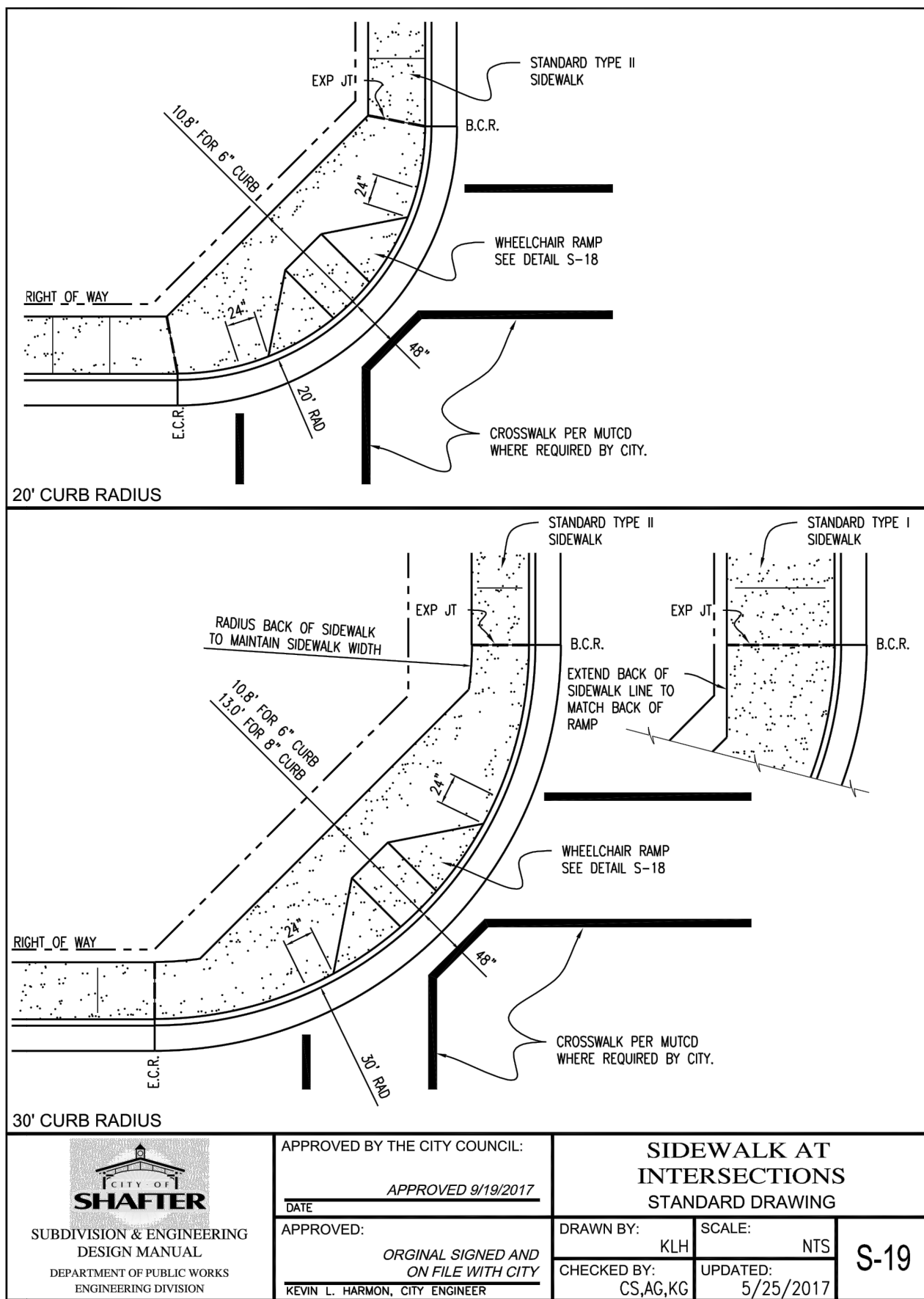
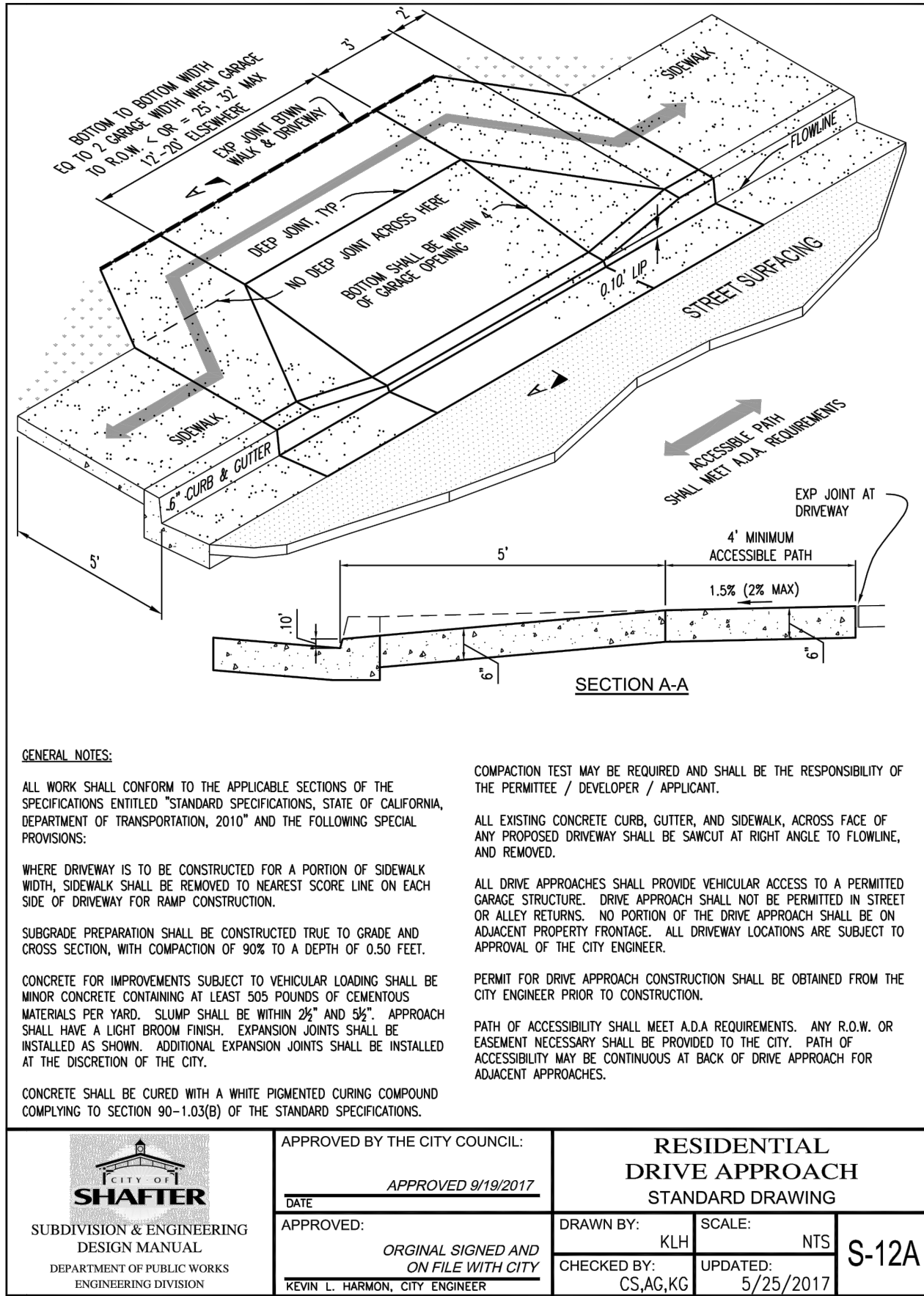
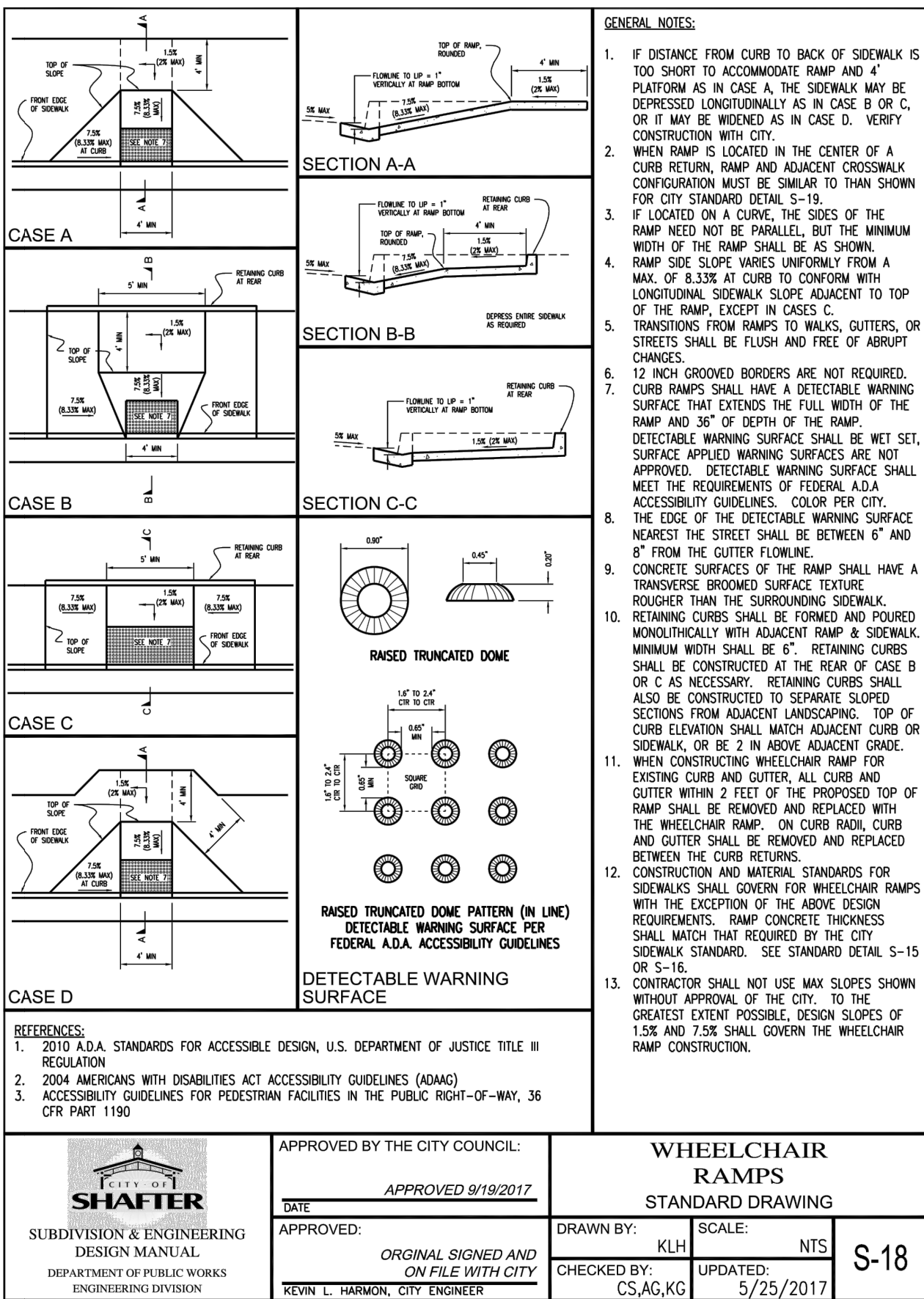
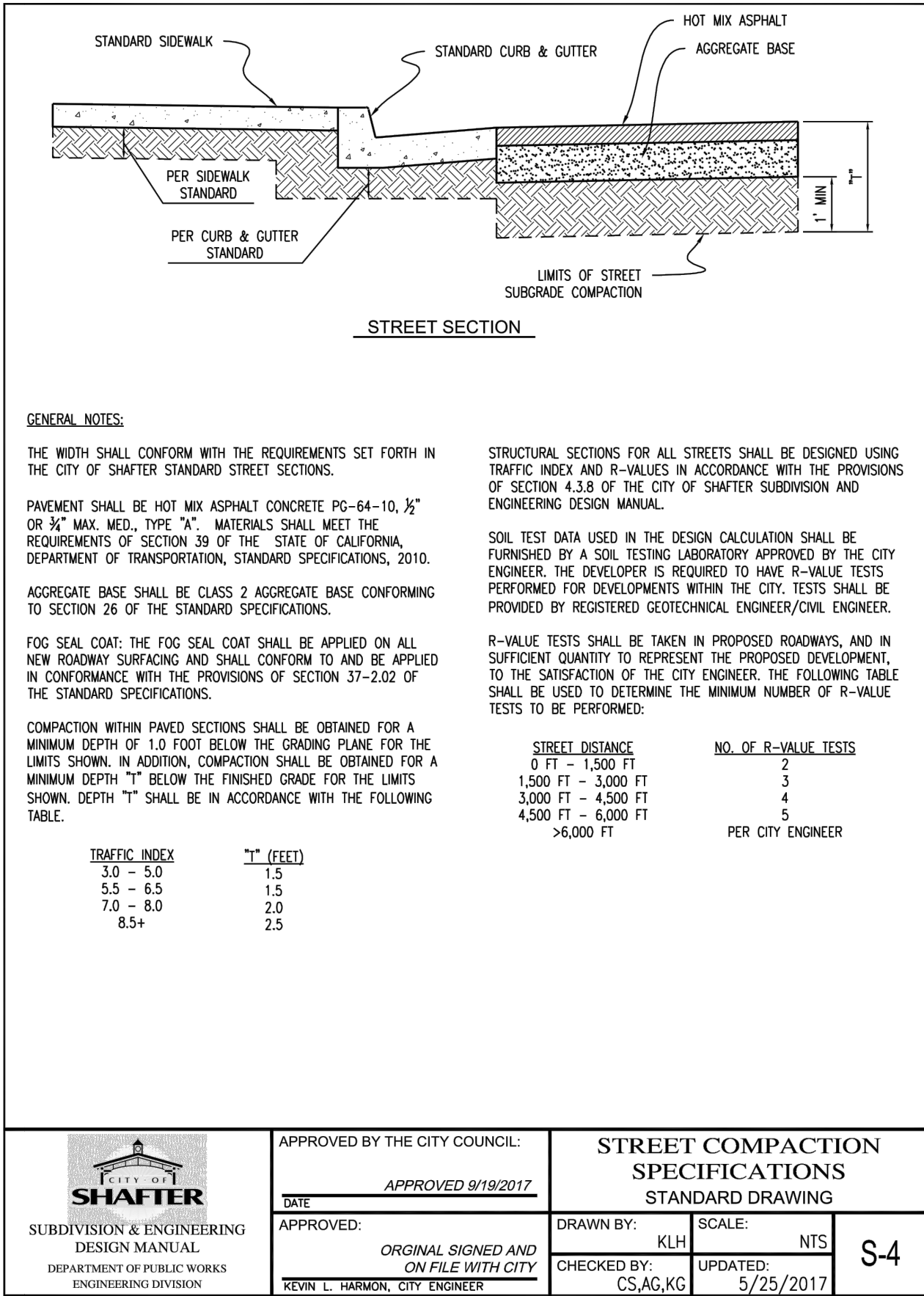
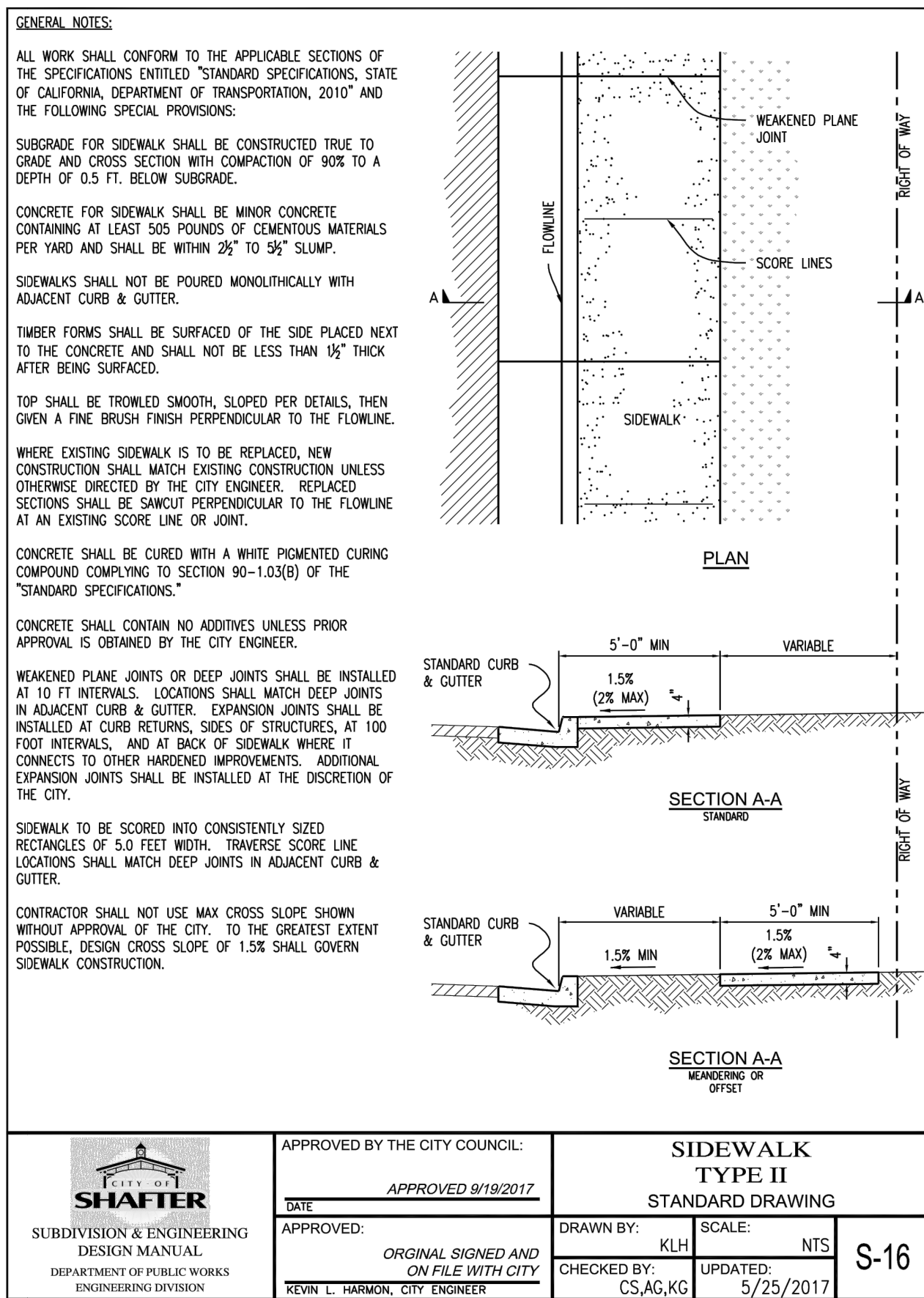
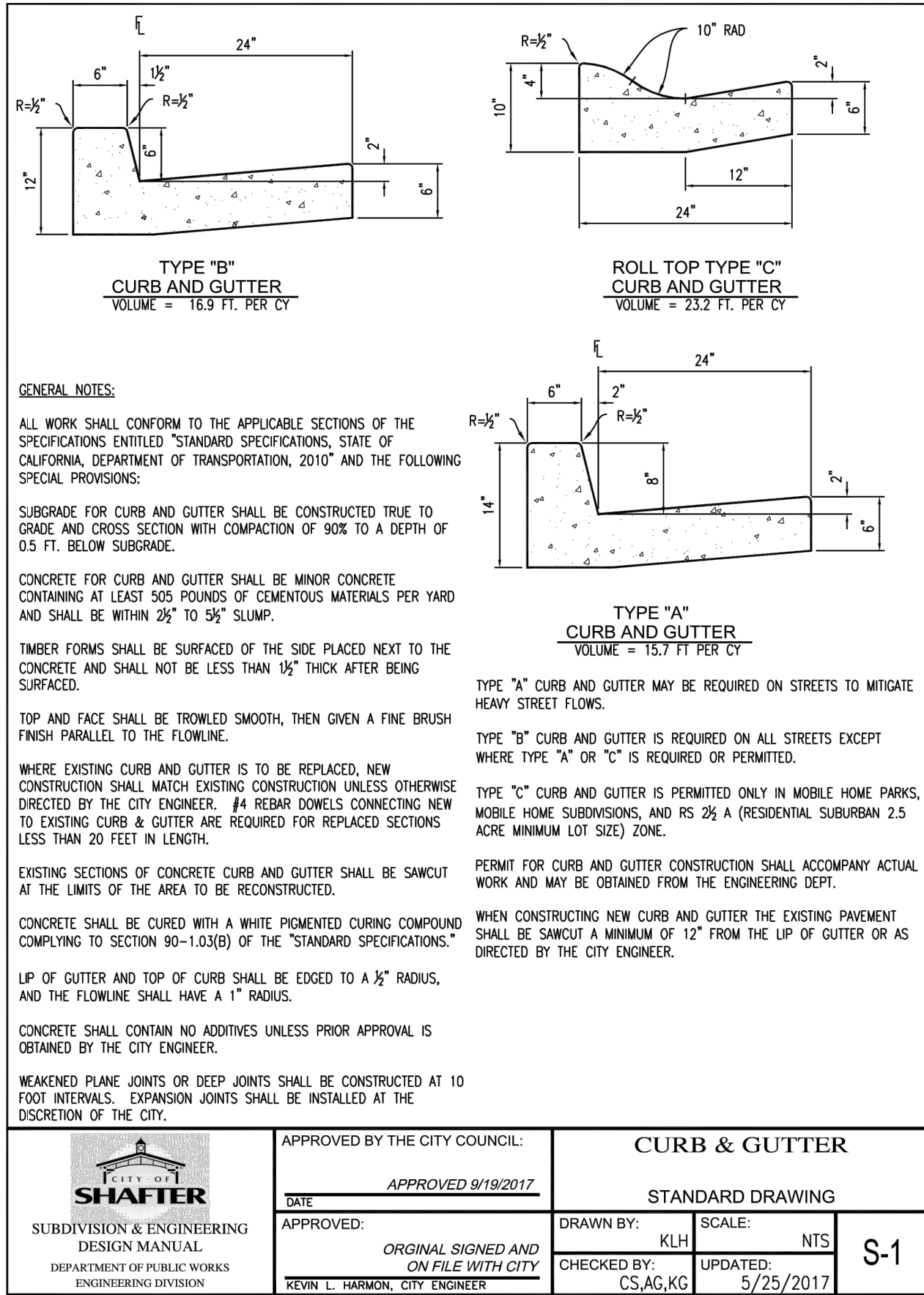
336 Pacific Avenue Shafter, CA 93263
Phone (661) 746-5002 Fax (661) 746-9125



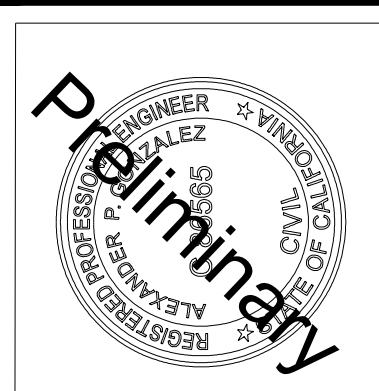
CITY OF SHAFTER
EAST TULARE AVE
STREET IMPROVEMENTS
STREET IMPROVEMENT PLANS

SHEET
6
OF 7

ISSUED FOR BID



REV#	DATE	DESCRIPTION



ENGINEERING SERVICES DEPARTMENT
336 Pacific Avenue Shafter, CA 93263
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CITY OF SHAFTER
EAST TULARE AVE
STREET IMPROVEMENTS
DETAILS



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Ravi Pudipeddi, City Engineer

SUBJECT: EASEMENT DEDICATION FROM SHAFTER FREE WILL BAPTIST
CHURCH ACCEPTANCE - PARCEL MAP WAIVER 25-39

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; accept the dedications of easement for street and public utility purposes from Shafter Free Will Baptist Church; and authorize the City Engineer to record said documents.

BACKGROUND

Shafter Free Will Baptist Church is located at the southwest corner of Redwood Drive and Willow Street on Parcel 2 of Parcel Map No. 4243. When the parcel map was originally recorded, street and public utility easements were not dedicated to the City. As a result, a portion of Redwood Drive, west of Willow Street and south of the centerline, remained on private property.

The Church has recently initiated a Parcel Map Waiver (PMW 25-39) to subdivide Parcel 2 into two legal parcels. During a review of the application, City Staff identified the need for easements that should have been previously dedicated. The applicant has agreed to provide the necessary easements, as shown in Exhibit B. Acceptance by the City Council is required for the dedications to be recorded.

FISCAL IMPACT

The costs to prepare the necessary legal documents for the dedication will be either provided by the PMW applicant or covered by existing operational budgets from the Engineering Division of Public Works.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines because the action is the acceptance of dedications of easement and therefore, it is organizational and administrative activity that will not result in direct or indirect physical changes to the environment and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

CONSENT CALENDAR

ATTACHMENTS

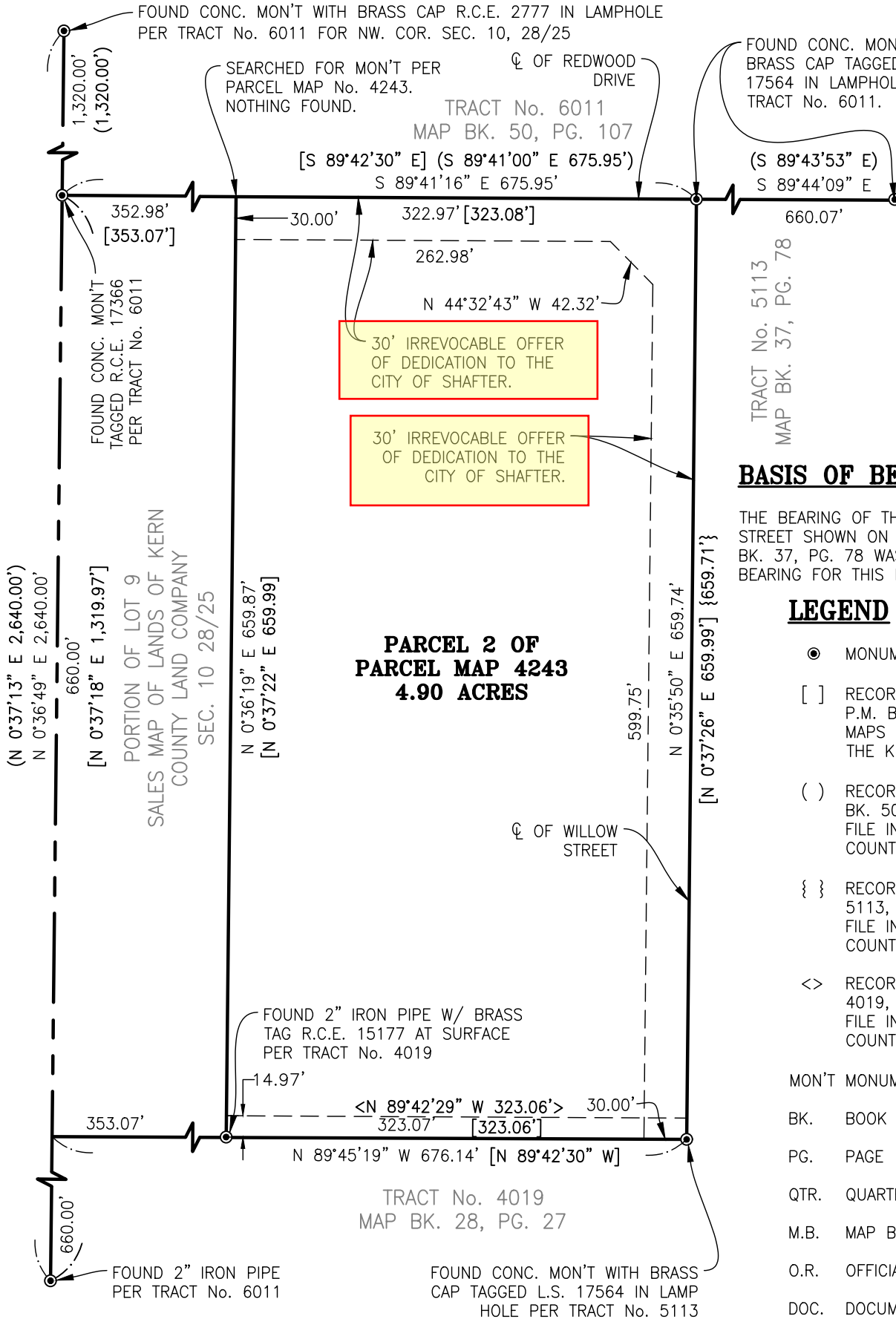
1. Exhibit B - Easement Dedication Map (Parcel 2 of PM No. 4243)

EXHIBIT "B"

STREET AND PUBLIC UTILITY EASEMENT

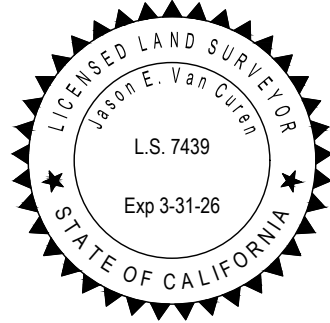
CONSISTING OF TWO SHEETS

BEING A SURVEY OF PARCEL 2 OF PARCEL MAP No. 4243, RECORDED IN PARCEL MAP BK. 19, PG. 10 ON FILE IN THE OFFICE OF THE KERN COUNTY RECORDER AND A PORTION OF THE NORTHWEST QUARTER OF SECTION 10, T. 28 S., R. 25 E., M.D.M., COUNTY OF KERN, STATE OF CALIFORNIA.



N
S J E

SCALE: 1" = 50'



BASIS OF BEARING

THE BEARING OF THE CENTERLINE OF WILLOW STREET SHOWN ON TRACT MAP No. 5113, MAP BK. 37, PG. 78 WAS USED AS THE BASIS OF BEARING FOR THIS MAP.

LEGEND

- MONUMENT FOUND AS DESCRIBED
- [] RECORD PER PARCEL MAP 4243, P.M. BK. 19, PG. 10 OF PARCEL MAPS ON FILE IN THE OFFICE OF THE KERN COUNTY RECORDER
- () RECORD PER TRACT MAP No. 6011, BK. 50, PG. 107 TO 109 M.B. ON FILE IN THE OFFICE OF THE KERN COUNTY RECORDER
- { } RECORD PER TRACT MAP No. 5113, BK. 37, PG. 78 M.B. ON FILE IN THE OFFICE OF THE KERN COUNTY RECORDER
- <> RECORD PER TRACT MAP No. 4019, BK. 28, PG. 28 M.B. ON FILE IN THE OFFICE OF THE KERN COUNTY RECORDER

MON'T MONUMENT

BK. BOOK

PG. PAGE

QTR. QUARTER

M.B. MAP BOOK

O.R. OFFICIAL RECORD

DOC. DOCUMENT

SHEET 2 OF 2



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Alex Gonzalez, Deputy Public Works Director

SUBJECT: URBAN SDK TRAFFIC DATA AGREEMENT RENEWAL 2025-2027

RECOMMENDATION

Council find that the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; authorize the Public Works Director to sign the renewal agreement with Urban SDK for traffic data and analysis services for Fiscal Years 2025/2026; and 2026/2027 at an annual cost of \$15,000, for a total of \$30,000 over the two-year term.

BACKGROUND

The City's current license agreement with Urban SDK for traffic data and analysis services is set to expire at the end of this month. Under this agreement, Urban SDK has provided the City with access to an online platform that includes comprehensive speed and traffic data for all local roadways. This platform enables staff to monitor, analyze, and respond to traffic patterns, contributing to improved traffic management and decision-making, such as optimizing signal timing, prioritizing enforcement areas, and considering new speed limits. Renewing this agreement will ensure continuity of service and uninterrupted access to critical traffic data, supporting the City's ongoing traffic safety and planning efforts.

FISCAL IMPACT

The total cost of the Urban SDK renewal agreement is \$15,000 per year, totaling \$30,000 over the two-year contract term. The annual cost of this software has been included in the draft Operations Budget for Fiscal Year 2025/2026 and will be included in the budget for Fiscal Year 2026/2027 as a recurring expense. Therefore, no additional budget action is necessary at this time.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the renewal of an agreement for traffic data and analysis services and therefore, it is the creation of a governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ATTACHMENTS

CONSENT CALENDAR

1. Urban SDK - 2025 - 2027 Renewal Quote



URBAN SDK

City of Shafter, California 2025 - 2027 Renewal

City of Shafter, California

336 Pacific Avenue
Shafter, CA 93263
United States

Alex Gonzalez

agonzalez@shafter.com
(661) 746-5023

Michael James

mjames@shafter.com
661-746-5004

Reference: 20250410-124320287

Quote created: April 10, 2025

Quote expires: June 30, 2025

Quote created by: Jefferson Court
Enterprise Account Manager
jefferson.court@urbansdk.com

Comments from Jefferson Court

URBAN SDK, INC.

Urban SDK will provide **Shafter** with comprehensive Speed data for every roadway. This includes:

- **Speed Data:** A 18-month data backfill starting from the month before the contract signing, with ongoing monthly reports.
- **Rules Engine:** Enables customers to optimize their workflow with system automation.
- **Collision Index**
- **Historical Data:** Any historical data supplied by Shafter will be uploaded into the platform, ensuring continuity and a robust dataset for analysis.
- **Customer Support:** Live Chat & Email Support, Knowledge Base How To Articles and

Contract Start Date 7/1/2025

Contract End Date 6/30/2027

Products & Services

Item & Description	Quantity	Unit Price	Total
Insights Plan Base plan for Urban SDK with 13 Months of Historical Data Archive. License includes: - Insights Analytics & Reporting - Workspace Data Storage - Studio Map Builder - Dashboard Builder - Public Portfolio to Share Dashboards and Maps Monthly Traffic Conditions Data for Functional Road Classes 1-5 - Average Speed - 85% Speed - 95% Speed	1	\$15,000.00 / year	\$15,000.00 / year for 2 years
Rules Engine Rules Engine product from Urban SDK that enables customers to optimize their workflow with system automation.	1	\$1,500.00 / year	\$0.00 / year after 100% discount for 2 years
Collision Index Layer Urban SDK's Collision Index represents the relative likelihood and severity of collisions occurring on a given road segment.	1	\$1,500.00 / year	\$0.00 / year after 100% discount for 2 years
Annual subtotal			\$15,000.00 after \$3,000.00 discount
		Total	\$15,000.00

Purchase terms

Signature

Signature

Date

Printed name

Countersignature

Countersignature

Date

Printed name

Questions? Contact me



Jefferson Court
Enterprise Account Manager
jefferson.court@urbansdk.com

Urban SDK
100 N Laura St
Suite 602
Jacksonville, FL 32266
United States



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Alex Gonzalez, Deputy Public Works Director

SUBJECT: BSK ASSOCIATES NORTH SHAFTER PARK AGREEMENT
APPROVAL

RECOMMENDATION

Council find that action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve an agreement with BSK Associates for Special Inspection and Materials Testing Services at North Shafter Community Park in an amount not to exceed \$50,000; and authorize the Public Works Director to execute the agreement and any related documents necessary to provide the necessary project services.

BACKGROUND

The City of Shafter is undertaking construction activities at North Shafter Community Park. To ensure compliance with the California Building Code and other applicable standards, the City requires professional Special Inspection and Materials Testing Services. These services will verify that construction materials and completed work conform to design specifications, including earthwork, hot mix asphalt (HMA), concrete, and other critical components.

BSK Associates has submitted a proposal (Proposal No. C25000620, dated May 9, 2025) to provide these services. BSK Associates is uniquely qualified to perform the work, as they previously completed the initial geotechnical report for this project and provided recommendations and design standards that form the basis for the park’s construction. Their prior involvement ensures familiarity with the site’s geotechnical conditions, enhancing the continuity and quality of the inspection and testing process.

The estimated total cost for the services is \$39,800, which is a time-and-materials proposal based on estimated testing trips and site activities. Actual costs may vary depending on the pace of construction and the specific testing requirements.

FISCAL IMPACT

The estimated total cost for the Special Inspection and Materials Testing Services is \$39,800, based on the time-and-materials proposal submitted by BSK Associates. Given the time-and-materials nature of the contract and the potential for additional site visits or testing as construction progresses, Staff recommends approving a total contract amount not to exceed \$50,000. This allowance provides flexibility to accommodate any additional testing that may be required to ensure construction quality and project compliance.

CONSENT CALENDAR

This project is listed in the City's Capital Improvement Program (CIP) with a budget allocation of \$5,903,234. Therefore, no additional budget action is required at this time.

CEQA ANALYSIS

The action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines because the action is the approval of special inspection and materials testing services for a project that has already been environmentally cleared and therefore, it is the creation of a governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ATTACHMENTS

1. BSK Proposal C25000620 - North Shafter Community Park



4820 Rosedale Lane
Bakersfield, CA, 93314
P 661.327.0671
www.bskassociates.com

May 9, 2025

BSK Proposal C25000620

Alex Gonzalez, PE
City of Shafter
336 Pacific Avenue
Shafter, CA 93263

Subject: Special Inspection and Materials Testing Services
North Shafter Community Park
909 Flynn Avenue
Shafter, CA 93263

Dear Mr. Gonzalez:

BSK Associates is pleased to submit this proposal for the Special Inspection and Materials Testing Services required for the North Shafter Community Park in Shafter, CA. We have developed this proposal package specifically with your needs in mind and based on our experience with Special Inspection requirements of the California Building Code, our review of the provided project plans (3/20/25), correspondence with you regarding the project, and our prior experience with projects of this size and nature.

For your approval, we have included our scope of services and fee estimate, our basis for invoicing, and an authorization and acceptance form for our agreement. Rates not specifically quoted will be charged per our published Schedule of Fees. The hourly rates/charges quoted are for the project duration. It is our understanding that there is no Project Labor Agreement in-place on this project, and that the project is subject to State of California prevailing wage requirements.

In order for BSK to assist you in reducing exclusions from our Final Report, a copy of the project Testing and Inspection Sheet (prepared by the Structural Engineer, Architect and/or Building Official) should be submitted to our office prior to our first site visit. Further, our technicians are required to note they are referring to Approved Plans during their site inspections; a copy should be made available at the project site or fabrication location.

We appreciate the opportunity to submit this proposal. If you should have further questions or comments, please give us a call. We appreciate the opportunity to work with you. We will schedule the work upon your return of our Standard Agreement.

Respectfully submitted,
BSK Associates

A handwritten signature in black ink, appearing to read 'S. Espinoza'.

Santiago Espinoza
Senior Professional

A handwritten signature in blue ink, appearing to read 'Adam Terronez'.

Adam Terronez, PE, GE
Branch Manager

Enclosure
Scope of Services and Fee Estimate
Basis for Invoicing
Standard Agreement
Fee Schedule

SCOPE OF SERVICES AND FEE ESTIMATE

Special Inspection and Materials Testing Services
North Shafter Community Park
909 Flynn Avenue, Shafter, CA

BUDGET SUMMARY

SERVICE	TOTAL
FIELD SERVICES	
Earthwork	\$17,760.00
HMA	\$1,756.00
Concrete	\$12,264.00
MATERIALS LABORATORY TESTING	\$5,324.00
BSK SERVICE ADMINISTRATION	\$2,696.00
TOTAL BUDGET ESTIMATE	\$39,800.00



FIELD SERVICES

Earthwork

DESCRIPTION	DAYS	HRS/ DAY	HOURS / UNITS	RATE	EXTENSION
Group 1 Engineering Technician - Sample Pickup	4	2	8	\$138.00	\$1,104.00
Group 1 Engineering Technician - Compaction Testing (Sitework)	10	2	20	\$138.00	\$2,760.00
Group 1 Engineering Technician - Compaction Testing (Structures)	21	2	42	\$138.00	\$5,796.00
Group 1 Engineering Technician - Compaction Testing (Utilities)	23	2	46	\$138.00	\$6,348.00
Group 1 Engineering Technician - Compaction Testing (Curb & Gutter)	2	2	4	\$138.00	\$552.00
Trip Charge (Mileage)	60			\$20.00	\$1,200.00
Subtotal - Earthwork					\$17,760.00

HMA

DESCRIPTION	DAYS	HRS/ DAY	HOURS / UNITS	RATE	EXTENSION
Group 1 Engineering Technician - Compaction Testing (Subgrade)	2	2	4	\$138.00	\$552.00
Group 1 Engineering Technician - Compaction Testing (Agg Base)	2	2	4	\$138.00	\$552.00
Group 1 Engineering Technician - Compaction Testing (HMA)	1	4	4	\$138.00	\$552.00
Trip Charge (Mileage)	5			\$20.00	\$100.00
Subtotal - HMA					\$1,756.00

Concrete

DESCRIPTION	DAYS	HRS/ DAY	HOURS / UNITS	RATE	EXTENSION
Group 2 Special Inspector - Concrete Sampling	8	4	32	\$147.00	\$4,704.00



DESCRIPTION	DAYS	HRS/ DAY	HOURS / UNITS	RATE	EXTENSION
Group 2 Special Inspector - Shotcrete Sampling	6	4	24	\$147.00	\$3,528.00
Engineering Technician - Sample Pickup and Delivery	14	2	28	\$124.00	\$3,472.00
Trip Charge (Mileage)	28			\$20.00	\$560.00
Subtotal - Concrete					\$12,264.00

LABORATORY TESTING

DESCRIPTION	FREQUENCY	SETS/UNITS	RATE	EXTENSION
Compaction Curves - Site Soils (4" Mold)	1 per material	4	\$282.00	\$1,128.00
Compaction Curves - Site Soils (6" Mold)	1 per material	2	\$300.00	\$600.00
Concrete Compressive Strength Test (Set of 4)	1 per Set	8	\$163.00	\$1,304.00
Shotcrete Compressive Strength Tests (Set of 4 Cores per Panel)	1 per Panel	6	\$382.00	\$2,292.00
SUBTOTAL - LABORATORY TESTING				\$5,324.00

BSK SERVICES ADMINISTRATION

DESCRIPTION	HOURS/ UNITS	RATE	EXTENSION
Registered Engineer (Review, support and reporting)	4	\$228.00	\$912.00
Project Manager (Field Oversight, Daily Report Review)	4	\$181.00	\$724.00
Administrator (Project Setup, Contract and Labor Compliance)	4	\$100.00	\$400.00
Administration (Data Processing, Report Prep., Field Coordination)	4	\$90.00	\$360.00
DIR / CPR Reporting / Processing	1	\$300.00	\$300.00
SUBTOTAL - BSK SERVICES ADMINISTRATION			\$2,696.00



BASIS FOR INVOICING, FEES, AND LIMITATIONS

BASIS FOR INVOICING:

The enclosed fee schedule includes the billing rates and charge schedule that will be used as our basis for invoicing.

FEES:

Our services will be performed on a time and material basis at unit rates herein listed. Portal-to-portal charge is based from our Bakersfield office. Rates/charges not specifically quoted will be charged per our published Schedule of Fees. We estimate our fees for this project at **\$39,800.00**. This estimate is based upon our years of experience in this profession, but it is an estimate only. We endeavor to limit our charges to this estimate; however, events beyond our control may affect total cost. For example; if the work progresses quicker than anticipated, fees could be considerably less; or, if the work progresses slower than anticipated, our fees may exceed this estimate.

It is our practice to notify you if it appears our fees will exceed our estimate, but due to the timing and nature of our services and to ensure that your project is not delayed, this may not always be possible. Our invoices however will serve as an update of our progress as well as fees charged versus our estimate. Invoices are payable upon receipt and deemed delinquent if not paid within 30 days. Delinquent invoices may be subject to interest/service charges, and collection expenses including attorney's fees, at our election. As necessary to accommodate the construction schedule, BSK may use contract special inspectors to augment our staff. Inspections performed by contract providers will be billed as specified for BSK employees, herein, and at the rates included in the Fee Estimate.

LIMITATIONS:

BSK Associates provides special inspection services to assist you in verifying that the work is in substantial conformance to the project documents and as required by the California Building Code. These services shall not be construed as acceptance of the work or relieve the contractor in any way from his/her obligations and responsibilities as outlined in the applicable construction documents. BSK assumes no responsibility for the safety of others on the jobsite or the methods and means of construction. BSK will make every effort to respond to the emergent needs of your project, to assure better service we ask that you schedule inspection/testing activities at least 24 hours in advance. To avoid show-up charges, cancel such requests at least four hours in advance of our arrival time. Section 1701 of the CBC requires the special inspection agency to file a final report for the project. The report will be issued upon complete reconciliation of your account. This proposal for construction services shall be valid for not more than sixty (60) days from the date of presentation.



INVOICE AND REPORT DISTRIBUTION

BSK Associates will issue our invoice to the following firm/contact. Please provide a separate accounts payable (AP) contact as appropriate:

Client Accounts Payable

Company:	City of Shafter		
Address:	336 Pacific Avenue		
City, State, Zip:	Shafter, CA 93263		
Contact Name:	Alex Gonzalez, PE	AP Contact:	
Contact Phone:	61-746-5023	AP Phone:	
E-Mail:	agonzalez@shafter.com	AP Email:	

Report Distribution

BSK will issue special inspection and materials testing reports by electronic delivery to the following recipients. If additional recipients are desired, please complete and return this form accordingly:

Client

Building Department

Company:	City of Shafter	Agency:	
Address:	909 Flynn Avenue	Address:	
City, State, Zip:	Shafter, CA 93263	City, State, Zip:	
Contact Name:	Alex Gonzalez, PE	Contact Name:	
Contact Phone:	61-746-5023	Contact Phone:	
E-Mail:	agonzalez@shafter.com	E-Mail:	

Other

Other

Company:		Company:	
Address:		Address:	
City, State, Zip:		City, State, Zip:	
Contact Name:		Contact Name:	
Contact Phone:		Contact Phone:	
E-Mail:		E-Mail:	



AGREEMENT FOR SPECIAL INSPECTION & MATERIALS TESTING SERVICES

THIS AGREEMENT, effective as of May 9, 2025, is by and between City of Shafter ("Client") and BSK Associates ("Company").

THIS PROJECT is generally described as:

Special Inspection and Materials Testing Services

North Shafter Community Park

and is located at:

909 Flynn Avenue

Shafter, CA ("Project Site")

THIS AGREEMENT consists of the following documents which are incorporated herein by reference:

- PROPOSAL NO. C25000620, DATED May 9, 2025
- GENERAL CONDITIONS FOR CONSTRUCTION MATERIALS ENGINEERING & TESTING SERVICES

Consultant agrees to perform the Services set forth in this Agreement and in accordance with its terms, including all attachments incorporated herein by reference. This agreement may not be modified or altered, except in writing as specifically described in this Agreement.

	CLIENT:	COMPANY (BSK):
Signature		
Print Name:		
Title:		
Company:	City of Shafter	BSK Associates
Address:	336 Pacific Avenue	4820 Rosedale Lane
	Shafter, CA 93263	Bakersfield, CA 93314
Date:		



GENERAL CONDITIONS FOR CONSTRUCTION MATERIALS ENGINEERING AND TESTING SERVICES

1. DEFINITIONS

1.1 Certification. CONSULTANT's expression of a professional opinion based upon the **services** CONSULTANT performed. A certification does not constitute a warranty or guarantee, either express or implied.

1.2 Constructor. The **managing general constructor (MGC)** and other constructor(s), including its/their subcontracting constructors (**subconstructors**) of every tier, retained to perform construction **work** on the project for which CONSULTANT is providing **services** under this AGREEMENT.

1.3 CONSULTANT Entities. The CONSULTANT and its subconsultants, subcontractors, and agents, and all of their respective shareholders, directors, officers, employees, and agents, and their heirs and assigns.

1.4 Day(s). Calendar day(s) unless otherwise stated.

1.5 Hazardous Materials. Contaminants regulated by a public authority, typically because they are known or suspected to jeopardize human health and safety, through exposure of some kind, e.g., contact, inhalation, ingestion, absorption, or radiation. Such materials are listed in various federal, state, and local statutes and regulations. This also includes any toxic substances, chemicals, radioactivity, pollutants, or other materials, in whatever form or state, known or suspected to impair the environment in any way whatsoever.

1.6 Inspect, Inspection. Visual determination of conformance with specific requirements.

1.7 Instruments of Professional Service. All documents and information – e.g., letters, memoranda, reports, boring logs, maps, field data, field notes, drawings and specifications, and **test** data – prepared by CONSULTANT in the course of the Services.

1.8 Managing General Constructor (MGC). The **constructor** that has overall responsibility for project-site activities, including site safety and security, and is in charge of all other **constructors** and subconstructors hired for the project.

1.9 Observation, Observe. On the basis of CONSULTANT's professional judgment, the act of visual evaluation or visually evaluating general conformance with requirements.

1.10 Services. The professional **services** provided by CONSULTANT under this AGREEMENT, including **services** described in the scope of **services** included in Exhibit A and any written task order or amendment to this AGREEMENT.

1.11 Subconstructor. A constructor hired by the **managing general constructor** or another **constructor** or **subconstructor**.

1.12 Test(s), Testing. Measurement, examination, and other activities to assess the characteristics or performance of materials.

1.13 Work. A **constructor's**, or subconstructor's, labor, materials, equipment, and constructed results.

2. ACCEPTANCE OF TERMS AND CONDITIONS

Unless otherwise specifically stated by CLIENT in writing, CLIENT's request that CONSULTANT initiate **Services** will constitute CLIENT's acceptance of this AGREEMENT and all of its terms and conditions. Any additional or different terms that CLIENT provides in any subsequent acknowledgment, purchase order, task order, or other document that vary from any of the terms herein are hereby objected to and rejected. Any such terms proposed by CLIENT, whether by offer or acceptance, shall be void unless CONSULTANT expressly agrees to them in writing.

3. SCOPE OF SERVICES

3.1 Services Provided; Independent Contractor. CONSULTANT will provide the **Services** set forth in the scope of **services** (Exhibit A) as an independent contractor.

3.2 Authority of CONSULTANT. CONSULTANT will report to CLIENT data and results of **Observation, Inspection, and Testing** as set forth in the scope of **services** (Exhibit A). CONSULTANT will report to CLIENT or CLIENT's representative **Observed** or **Inspected** work that, in CONSULTANT's opinion, fails to conform to project plans and specifications. CONSULTANT has no right or responsibility to approve, accept, reject, or stop **Work** of any **Constructor, Subconstructor**, or other agent of CLIENT. No action of CONSULTANT or CONSULTANT's site representative(s) shall be construed by any party as revoking, altering, enlarging, relaxing, or releasing any requirement of the plans, specifications, or codes applicable to the project or any agreement between CLIENT and others. Such rights are reserved solely for CLIENT.

3.3 Referenced Standards. CONSULTANT will perform **Observations, Inspections, and Tests**, in general accordance with the applicable standards referenced by CONSULTANT. CONSULTANT makes no representation about compliance with any other standards.

3.4 Variation of Material Characteristics and Conditions. CONSULTANT's **Observations** and standardized sampling, **Inspection**, and **Testing** procedures indicate conditions of materials and construction activities only at the precise location where and precise time when CONSULTANT performed **Services**. CLIENT recognizes that conditions of materials and construction activities at other locations may vary from those measured, **Observed**, or **Inspected**, and that conditions at one location and time cannot be relied on to indicate the conditions at other locations and times, even when the materials involved appear to be identical. Notwithstanding the foregoing, CONSULTANT may make inferences based upon the information derived from these procedures to formulate professional opinions about conditions in other areas. CONSULTANT is responsible only for those data, interpretations, and recommendations about the actual materials and construction activities it **Observes, Inspects**, samples, or **Tests**. Even if performed on a continuous basis, **Services** do not and should not be interpreted to mean that CONSULTANT is **Observing, Inspecting**, or **Testing** all materials on the project. CONSULTANT is not responsible for other parties' interpretations or use of the information CONSULTANT developed.

3.5 Scheduling and Frequency of Observations, Inspections, and Testing. CLIENT acknowledges that CLIENT – directly or indirectly through its designee – has the sole right and sole responsibility to determine the extent, frequency, and scheduling of **Observations, Inspections, and Testing** performed by CONSULTANT. Accordingly, CLIENT also acknowledges that CONSULTANT bears no responsibility for damages that may accrue because CONSULTANT did not perform **Observations, Inspections, or Testing** that CLIENT failed to request or schedule.

3.6 Changes in Scope. CLIENT may request changes to the scope of **Services** (Exhibit A). Any such change, including any change in CONSULTANT's compensation or time of performance, will be incorporated into this AGREEMENT only when it takes the form of a written amendment signed by CLIENT and CONSULTANT or, if agreed to orally, only when it is confirmed by CLIENT and CONSULTANT in writing within 10 **Days** of the date of the oral agreement.

3.7 Excluded Services. CONSULTANT's **Services** include only those **Services** specified in the scope of **Services** (Exhibit A). CLIENT expressly waives any claim against CONSULTANT relating to any additional **Services** that CONSULTANT recommended, but that CLIENT either failed to authorize or instructed CONSULTANT to not perform.

3.8 Fiduciary Responsibility. This AGREEMENT does not create a fiduciary responsibility to CLIENT by CONSULTANT or to CONSULTANT by CLIENT.

4. PAYMENTS TO CONSULTANT

CLIENT agrees to pay CONSULTANT for **Services** rendered in accordance with the payment terms provided in this Agreement and/or any written amendments hereto. Invoices will be submitted at the completion of **Services** or on a two-week or four-week basis, at the discretion of Consultant. Payment is due upon receipt of invoice. Amounts unpaid 30 days after the due date shall bear interest at the lesser rate of 18% per annum or the maximum interest rate allowed by law from the date of the invoice. CLIENT shall pay all expenses incurred by CONSULTANT associated with placing a lien or otherwise incurred in collecting any delinquent amount, including, without limitation attorneys' and filing fees. CLIENT shall pay all costs of CONSULTANT in enforcing its rights hereunder, including, without limitation, attorneys' and filing fees and expenses.

5. PERFORMANCE STANDARD

5.1 Professional Standards. CONSULTANT shall, in performing its **Services**, exercise the same degree of skill and care ordinarily exercised under similar circumstances and conditions by practicing professionals undertaking similar services in the same locality at the same time. Subsequent standards will not be applied in judging CONSULTANT's **Services**. CLIENT agrees that the **Services** will be rendered without any warranty or guarantee, whether expressed or implied. CONSULTANT will not be liable for the interpretation by others of data or information CONSULTANT develops. CONSULTANT's **Services** do not constitute **Observing, Inspecting**, or verifying placement of all materials of the project.

5.2 Sampling, Observation, Inspection, and Test Locations. Unless specifically stated otherwise, the scope of **Services** (Exhibit A) intentionally excludes surveying the project site or precisely identifying sampling, **Observation, Inspection**, or **Test** locations, depths, or elevations. In accordance with customary practice, CONSULTANT will base sampling, **Observation, Inspection**, and **Test** locations, depths, and elevations on field estimates and information furnished by CLIENT and its representatives. Unless stated otherwise in CONSULTANT's report(s), such locations, depths, and elevations are approximate.

5.3 Sample Disposal. CONSULTANT will dispose of samples immediately after submitting the report covering those samples. If CLIENT prefers CONSULTANT to store samples for a longer period or transfer them to another party, CLIENT shall submit to CONSULTANT a timely written notice through which CLIENT also agrees to appropriately compensate CONSULTANT for the additional service.

5.4 Buried Utilities and Structures; Property/Work Restoration. If the **Services** require borings, test pits, or other invasive subsurface-exploratory **Services**, CLIENT will provide to CONSULTANT all information it possesses about the location and nature of underground utilities and structures. To reduce the risk of damage or injury to underground utilities and structures, CONSULTANT will rely on CLIENT-furnished information and will also contact an appropriate utility locator. CLIENT agrees to hold CONSULTANT harmless for any damage to underground utilities or structures that are not called to CONSULTANT's attention or that are shown incorrectly on plans or drawings furnished for the purpose of locating such utilities and structures. CONSULTANT will take reasonable precautions to limit the damage to the project site or **Work** caused by the performance of its **Services**. CLIENT understands that some damage may necessarily occur in the normal course of performing **Services**, and that this AGREEMENT excludes repair of such damage unless specifically stated otherwise in the scope of **Services** (Exhibit A) or via a subsequent amendment to this AGREEMENT.

6. CONSTRUCTOR'S PERFORMANCE

CONSULTANT is not responsible for any **Constructors'** means, methods, techniques, or sequences during the performance of any **Constructor's Work**. CONSULTANT will not supervise or direct any **Constructors' Work** nor be liable for any failure of **Constructor** to complete its **Work** in accordance with the project's plans, specifications, and/or applicable codes, laws, and regulations. CLIENT understands and agrees that the **Constructor**, not CONSULTANT, has sole responsibility for the safety and security of persons and property at the project site.

7. CLIENT'S RESPONSIBILITIES

In addition to compensating CONSULTANT for **Services**, CLIENT agrees to:

7.1 Access. Grant or obtain free access to the project site for all equipment and personnel necessary for CONSULTANT to perform its **Services**.

7.2 Representative. Designate a representative to transmit notices and information pertaining to the **Services**, communicate CLIENT's policies and decisions, and assist as necessary in matters pertaining to the project and this AGREEMENT. CLIENT may change its representative by written notice.

7.3 Information. Supply to CONSULTANT all information and documents relevant to the **Services**. CONSULTANT may rely upon such information without independently verifying its accuracy. CLIENT will notify CONSULTANT of any known potential or possible health or safety hazard associated with the materials to be **Tested**, including their intended use, chemical composition, relevant MSDS, manufacturers' specifications and literature, and any previous **Test** results.

7.4 Project Information. Within **7 Days** of receiving CONSULTANT's written request to do so, CLIENT will provide to CONSULTANT a correct statement of the recorded legal title to the property on which the project is located and the CLIENT's and/or owner's interest therein.

8. CHANGED CONDITIONS

CONSULTANT will give to CLIENT written notice of CONSULTANT's discovery of conditions or circumstances CONSULTANT did not contemplate at the time of this AGREEMENT ("changed conditions"). CLIENT and CONSULTANT will then negotiate an appropriate amendment to this AGREEMENT. If they cannot agree upon an amendment within **30 Days** after CONSULTANT gives notice, CONSULTANT may terminate this AGREEMENT and be compensated as set forth in Section 13, "Suspension and Delay; Termination."

9. CERTIFICATIONS

CONSULTANT will not execute any **Certification** for the **Services** performed or **Work Observed, Inspected, or Tested**, unless CONSULTANT has reviewed before execution of this AGREEMENT and approved in writing the exact form of such **Certification**. CLIENT will not condition payment or the resolution of any dispute upon CONSULTANT's signing a **Certification**.

10. ALLOCATION OF RISK

10.1 Limitation of Liability. Client and Consultant agree to allocate certain risks so that, to the fullest extent permitted by law, Consultant's total aggregate liability (including its shareholders, directors, officers, employees and agents (collectively "Consultant Entities")) to Client and anyone claiming by, through, or under the Client, is limited to the greater of \$50,000 or Consultant's fees actually paid with respect to this Agreement, for any and all of Client's injuries, damages, claims, losses, expenses, costs, or claim expenses (including reasonable attorneys' and expert witness' fees) arising out of this Agreement from any cause or causes. Such causes may include, but are not limited to, Consultant's negligence, errors, omissions, strict liability, statutory liability, breach of contract, breach of express or implied warranty, contractual or common law indemnification, negligent misrepresentation, or other acts giving rise to liability based upon contract, tort, or statute. This provision takes precedence over any conflicting provisions of this Agreement.

10.2 Indemnification of CLIENT. Subject to the terms and limitations of this AGREEMENT, CONSULTANT will indemnify and hold harmless CLIENT, its shareholders, officers, directors, and employees, from and against any and

all claims, suits, liabilities, damages, expenses (including without limitation reimbursement of reasonable attorney's fees and defense costs), and other losses (collectively "Losses") to the extent caused by CONSULTANT's proportional negligence in performance of this AGREEMENT. CONSULTANT's defense obligation under this indemnity paragraph is expressly limited to the reimbursement of reasonable defense costs to the extent of CONSULTANT's actual indemnity obligation hereunder.

10.3 Indemnification of CONSULTANT. CLIENT will indemnify and hold harmless **CONSULTANT Entities** from and against any and all Losses to the extent caused by CLIENT's proportional negligence. In addition, except to the extent caused by CONSULTANT's negligence, CLIENT will defend, indemnify, and hold harmless **CONSULTANT Entities** from and against any and all Losses arising from or related to the existence, disposal, release, discharge, treatment, or transportation of **Hazardous Materials**, or the exposure of any person to **Hazardous Materials**, or the degradation of the environment due to the presence, discharge, disposal, or release of or exposure to **Hazardous Materials**.

10.4 No Personal Liability. CLIENT and CONSULTANT intend that CONSULTANT's **Services** will not subject CONSULTANT's individual employees, officers, or directors to personal liability. Therefore, and notwithstanding any other provision of this AGREEMENT, CLIENT agrees as its sole and exclusive remedy to direct or assert any claim, demand, or suit only against the business entity identified as "CONSULTANT" on the first page of this AGREEMENT.

10.5 Consequential Damages. Neither CLIENT nor CONSULTANT will be liable to the other for any special, consequential, incidental, or penal losses or damages, including, but not being limited to, losses, damages, or claims related to: the unavailability of property or facilities; shut-downs or service interruptions; loss of use, profits, revenue, or inventory; or for use charges, capital costs, or the cost of the claims of the other party and/or its customers.

10.6 Deviation from Recommendations. Unless specifically agreed otherwise in writing, CLIENT agrees that CONSULTANT bears no responsibility for ensuring CLIENT's or any other party's compliance with any specifications, procedures, or recommendations provided by CONSULTANT to CLIENT under this AGREEMENT (collectively, "Recommendations"). CLIENT hereby releases CONSULTANT from all liability arising from any other party's failure to fully comply with Recommendations, and CLIENT will defend, indemnify, and hold harmless CONSULTANT from any party's claims for losses arising from or related to CLIENT's or any other party's failure to fully comply with Recommendations.

10.7 Continuing AGREEMENT. The provisions of this Section 10, "Allocation of Risk," will survive the expiration or termination of this AGREEMENT. If CONSULTANT provides **Services** to CLIENT that the parties do not confirm through execution of a written amendment to this AGREEMENT, provisions of this Section 10 will apply to such services as if the parties had executed a written amendment.

11. INSURANCE

11.1 CONSULTANT's Insurance. If reasonably available, CONSULTANT will maintain Workers' Compensation Insurance, General Liability Insurance, Automobile Liability Insurance, and Professional Liability Insurance. If CLIENT desires additional insured status for itself or other named entities, CONSULTANT will evidence such additional insured status when commercially available.

11.2 CLIENT's Insurance. As appropriate, CLIENT will obtain builder's risk insurance or other property insurance to protect it from injury or damage to the project, and which waives all rights of subrogation against CONSULTANT. Proceeds from such insurance will be held by CLIENT as trustee and will be payable to CONSULTANT as its interests appear.

11.3 Certificates of Insurance. Upon request, CONSULTANT and CLIENT will each provide to the other certificate(s) of insurance evidencing the existence of the policies required herein. Except for professional liability and workers' compensation insurance, all policies required under this AGREEMENT shall contain a waiver of subrogation.

12. OWNERSHIP AND USE OF CLIENT DOCUMENTS AND INSTRUMENTS OF PROFESSIONAL SERVICE

12.1 CLIENT Documents. All documents provided by CLIENT will remain CLIENT's property. CONSULTANT will return all such documents to CLIENT upon CLIENT's request. CLIENT will permit CONSULTANT to make and retain copies of all CLIENT documents.

12.2 Instruments of Professional Service. Except as otherwise agreed to by CLIENT and CONSULTANT, **Instruments of Professional Service** are and shall remain CONSULTANT's property, and CONSULTANT has the right, in its sole discretion, to dispose of or retain the **Instruments of Professional Service**. CLIENT will not provide **Instruments of Professional Service** to any other person or entity without CONSULTANT's prior written consent.

12.2.1 Use by CLIENT. CLIENT has CONSULTANT's permission to reuse CONSULTANT's **Instruments of Professional Service** for purposes reasonably connected with this project, including, without limitation, the project's design and licensing requirements.

12.2.2 Use by CONSULTANT. CONSULTANT may use CONSULTANT's **Instruments of Professional Service** for any purpose. CONSULTANT owns any patentable concepts or copyrightable materials arising from CONSULTANT's **Services**.

12.3 Electronic Media. At CLIENT's request, CONSULTANT will provide **Instruments of Professional Service** to CLIENT in an electronic format, but CLIENT recognizes that CONSULTANT makes no warranties, either express or implied, about the fitness or suitability of any electronically transmitted **Instruments of Professional Service** or media. CLIENT agrees that CONSULTANT's original, hard-copy **Instruments of Professional Service** remain the actual **Instruments of Professional Service**.

12.4 Unauthorized Use. No party other than CLIENT may rely on CONSULTANT's **Instruments of Professional Service** without CONSULTANT's prior written consent and CONSULTANT's receipt of additional compensation. CLIENT waives any and all claims against CONSULTANT resulting from the unauthorized use or alteration of **Instruments of Professional Service** by CLIENT or any party obtaining **Instruments of Professional Service** through CLIENT. CLIENT will defend, indemnify, and hold harmless CONSULTANT from and against any claim, action, or proceeding brought by any party claiming to have relied upon information or opinions contained in **Instruments of Professional Service** without having obtained CONSULTANT's prior written consent to do so, and any claim arising out of or related to the unauthorized use, reuse, or modification of the **Instruments of Professional Service** by CLIENT or any party obtaining them through CLIENT.

12.5 Confidentiality. CONSULTANT will hold confidential business and technical information obtained from CLIENT or CLIENT's representatives or generated in the performance of the **Services** under this AGREEMENT and first identified in writing by CLIENT as "confidential." CONSULTANT will not disclose such information without the consent of CLIENT except to the extent required for: 1) performance of **Services** under this AGREEMENT; 2) compliance with professional or ethical standards of conduct for preservation of public health, safety, and welfare; 3) compliance with any court order or other government directive; and/or 4) protection of CONSULTANT against claims or liabilities arising from performance of **Services** under this AGREEMENT. CONSULTANT's obligation hereunder will not apply to information in the public domain or lawfully acquired from others on a nonconfidential basis.

13. SUSPENSION AND DELAY; TERMINATION

13.1 Suspension and Delay. Upon 10 **Days'** written notice to CONSULTANT, CLIENT may suspend CONSULTANT's **Services**. Upon 10 **Days'** written notice to CLIENT, CONSULTANT may terminate this AGREEMENT if CLIENT suspends the **Services** for more than 60 **Days**, in which case CLIENT will compensate CONSULTANT as provided in Section 13.4. If CLIENT suspends the **Services**, or if CLIENT or others delay CONSULTANT's **Services**, CLIENT and CONSULTANT agree to equitably adjust the time for completion of the **Services** and CONSULTANT's compensation for the additional labor, equipment, and other expenses associated with maintaining CONSULTANT's workforce for CLIENT's benefit during the delay or suspension, and any expenses incurred by CONSULTANT for demobilization and subsequent remobilization.

13.2 Termination for Convenience. CONSULTANT and CLIENT may terminate this AGREEMENT for convenience upon 10 **Days'** written notice delivered or mailed to the other party.

13.3 Termination for Cause. In the event that either party seemingly breaches this AGREEMENT, the nonbreaching party will deliver to the breaching party a written termination notice that states the basis for termination. Neither party may terminate this AGREEMENT for cause if the breaching party cures the breach within 10 **Days** after receiving the termination notice. The nonbreaching party has the right to terminate this AGREEMENT if the breaching party fails to cure the breach within the 10-**Day** period.

13.4 Payment on Termination. Following termination other than for CONSULTANT's breach of this AGREEMENT, CLIENT will pay CONSULTANT for the **Services** performed prior to the termination-notice date, and for any necessary **Services** and expenses incurred in connection with the termination, including, but not limited to, the costs of completing analyses, records, and reports necessary to document project status at the time of termination and costs associated with termination of subconsultant and/or subcontractor contracts in accordance with CONSULTANT's then-current schedule of charges in Exhibit A.

13.5 Force Majeure. In the event that CONSULTANT is prevented from completing performance of its obligations under this AGREEMENT by an occurrence beyond the control of CONSULTANT ("**Force Majeure**"), then CONSULTANT will be excused from any further performance of its obligations and undertakings. In the event of a **Force Majeure** delay that does not result in termination of the AGREEMENT, schedules will be equitably adjusted.

14. DISPUTES

CLIENT and CONSULTANT shall endeavor to negotiate all claims, disputes, and other matters in controversy between CONSULTANT and CLIENT arising out of or in any way related to this AGREEMENT in good faith for a period of 30 days from the date of notice, prior to exercising their rights at law. If the parties fail to resolve the dispute within 30 days, all claims, disputes, and other matters will be submitted to non-binding mediation before and as a condition precedent to other remedies provided by law. If a dispute at law arises related to the **Services** provided under this AGREEMENT and that dispute requires litigation, then: **(a)** CLIENT assents to personal jurisdiction in the State of California and **(b)** The claim will be brought and tried in judicial jurisdiction of the court of Fresno County and CLIENT waives the right to remove the action to any other county or judicial jurisdiction.

Causes of action arising out of CONSULTANT's **Services** or this AGREEMENT regardless of cause(s) or the theory of liability, including negligence, indemnity or other recovery shall be deemed to have accrued and the applicable

statute of limitations shall commence to run not later than the date of CONSULTANT's substantial completion of **Services** on the **Project**.

15. MISCELLANEOUS

15.1 Assignment and Subcontracts. During the term of this AGREEMENT and following its expiration or termination for any reason, neither party may assign this AGREEMENT or any right or claim under it, in whole or in part, without the prior written consent of the other party, except for an assignment of proceeds for financing purposes. Any assignment that fails to comply with this paragraph will be void and of no effect. CONSULTANT may subcontract for the services of others without obtaining CLIENT's consent if CONSULTANT deems it necessary or desirable for others to perform certain **Services**.

15.2 Integration and Severability. This AGREEMENT reflects the parties' entire agreement with respect to its terms and limitations and supersedes all prior agreements, written and oral. If any portion of this AGREEMENT is found void or voidable, CLIENT and CONSULTANT will consider that portion stricken and will reform the AGREEMENT to achieve as much of the stricken portions' purpose as possible. These terms and conditions survive the completion of the **Services** and the termination of the AGREEMENT, whether termination is for cause or for convenience.

15.3 Modification of This AGREEMENT. This AGREEMENT may be modified or altered only via a written amendment that refers specifically to this AGREEMENT and is signed by an authorized representative of each party.

15.4 Notices. Any and all notices, requests, instructions, or other communications given by either party to the other must be in writing and either hand-delivered to the recipient or delivered by first-class mail (postage prepaid) or express mail (billed to sender) at the addresses given in this AGREEMENT.

15.5 Headings. The headings used in this AGREEMENT are for convenience only. They are not a part of this AGREEMENT.

15.6 Waiver. The waiver of any term, condition, or breach of this AGREEMENT will not operate as a subsequent waiver of the same term, condition, or breach.

15.7 Precedence. These GENERAL CONDITIONS take precedence over any inconsistent or contradictory provisions contained in any other agreement term, proposal, purchase order, requisition, notice to proceed, or other document regarding CONSULTANT's **Services**.

15.8 Incorporation of Provisions Required by Law. This AGREEMENT includes each provision and clause required by law, and the AGREEMENT should be read and enforced as though each such provision and clause were set forth in its entirety.

End of General Conditions



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Alex Gonzalez, Deputy Public Works Director

SUBJECT: ROAD MAINTENANCE AND REHABILITATION ACCOUNT RMRA
SB1 PROJECT LIST 2025-2026

RECOMMENDATION

Council find that the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; adopt Resolution 3023, a Resolution of the City Council of the City of Shafter Adopting a List of Projects for Fiscal Year 2025-2026 Funded by Senate Bill 1: The Road Repair and Accountability Act of 2017.

BACKGROUND

On April 28, 2017, the Governor of California signed Senate Bill (SB) 1, known as the Road Repair and Accountability Act of 2017, into law. This Act addresses basic road maintenance, rehabilitation and critical safety needs on both the state highway and local streets and road system by 1) increasing per gallon fuel excise taxes; 2) increasing diesel fuel sales taxes and vehicle registration fees; and 3) providing for inflationary adjustments to tax rates in future years.

Beginning November 1, 2017, the State Controller (Controller) started depositing various portions of this new funding into the newly created Road Maintenance and Rehabilitation Account (RMRA). A percentage of this new RMRA funding is apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code (SHC) Section 2032(h) for basic road maintenance, rehabilitation, and critical safety projects on local streets.

SB 1 emphasizes the importance of accountability and transparency in delivering California’s transportation programs. Therefore, to be eligible for RMRA funding, the statute requires cities and counties to provide basic RMRA project reporting to the California Transportation Commission (Commission). Specifically related to RMRA reporting, SB 1 requires the City to do the following on an annual basis:

- Submit to the Commission a list of projects proposed to be funded with these funds, which includes a description and the location of each proposed project, a proposed schedule for the project’s completion, and the estimated useful life of the improvement. All projects proposed to receive funding must be included in a City budget that is adopted by the City Council at a regular public meeting [SHC 2034(a)(1)].

- For each fiscal year in which RMRA funds are received and expended, the City must submit documentation to the Commission that includes a description and location of each completed project, the funds expended on the project, the completion date, and the estimated useful life of the improvement [SHC 2034(b)].

The Commission has released Reporting Guidelines for RMRA funding, primarily intended to implement the reporting procedures discussed above. It is important to note that these reporting requirements are unique to RMRA funds and do not apply to traditional Gas Tax funds the City receives.

Pursuant to these guidelines, the City Council must adopt, by resolution, a list of RMRA projects for the 2025-2026 fiscal year. Below is a summary of the proposed project developed by the Public Works Department.

Project Title: West Ash Ave. Reconstruction

Project Description: Reconstruct the road section and complete curb & gutter, sidewalk, ADA ramp, and striping improvements.

Project Location: Wall St. to S. Reiker St.

Estimated Project Schedule: Start: June 2026 – Completion: December 2026

Estimated Project Useful Life: 20 Years

Estimated Cost: \$650,000

In addition, it is noted that the **South Reiker Street Reconstruction – Lerdo Hwy. to West Ash Avenue** project, which was approved as part of the FY 2024-2025 SB 1 allocation, is expected to be completed later this year. Should additional funding be required to finalize that project due to unforeseen circumstances (e.g., cost increases, extended construction schedule), a portion of the FY 2025-2026 RMRA allocation may be applied to ensure that the project is completed as planned. This approach ensures that essential road rehabilitation projects are fully funded and completed on schedule.

FISCAL IMPACT

Approval of this item is necessary to secure the estimated \$601,956 in SB 1 gas tax funding allocated to the City for Fiscal Year 2025-2026. Any cost difference between the estimated project cost and the estimated SB 1 funding can be covered by a dedicated or recurring street and road funding source, such as Transit Development Act Funds or Gas Taxes.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines because the action is the adoption of a road maintenance and rehabilitation funding list per Senate Bill 1, and therefore, it is organizational and administrative activity that will not result in direct or indirect physical changes to the environment and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ATTACHMENTS

1. Resolution 3023

RESOLUTION NO. 3023

RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025-2026 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Shafter are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Shafter must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Shafter, will receive an estimated \$601,956 in RMRA funding in Fiscal Year 2025-2026 from SB 1; and

WHEREAS, this is the 9th year in which the City of Shafter is receiving SB 1 funding and will enable the City of Shafter to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City, as a part of the City's public annual strategic planning meetings and budget process, has ensured the public's ability to participate in our community's transportation priorities/the project list; and

WHEREAS, the City of Shafter used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate one street/road throughout the City this year; and

WHEREAS, the 2023 California Statewide Local Streets and Roads Needs Assessment found that the City of Shafter's streets and roads are in an "at-risk" condition and this revenue will

help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a “good” condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Shafter as follows:

1. The foregoing recitals are true and correct.
2. The fiscal year 2024-25 list of projects planned to be funded with Road Maintenance and Rehabilitation Account revenues include:

Project Title:	West Ash Avenue Reconstruction
Project Description:	Reconstruct the road section and complete curb & gutter, sidewalk, ADA ramp, and striping improvements.
Project Location:	Wall St. to South Reiker St.
Estimated Project Schedule:	Start 6/2026 – Completion 12/2026
Estimated Project Useful Life:	20 Years
Estimated Cost:	\$650,000

3. The following previously proposed and adopted projects may also utilize Fiscal Year 2025-2026 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the City of Shafter is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

Project Title:	South Reiker Street Reconstruction – Lerdo Hwy. to West Ash Avenue
Project Description:	Reconstruct the road sections and complete curb & gutter, sidewalk, ADA ramp and striping improvements.

Project Location:	South Reiker Street – Lerdo Hwy. to West Ash Avenue
Estimated Project Schedule:	Start 6/2025 – Completion 12/2025
Estimated Project Useful Life:	20 Years
Estimated Cost:	\$850,000

PASSED AND ADOPTED THIS 17th DAY OF JUNE 2025.

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Alex Gonzalez, Deputy Public Works Director

SUBJECT: INITIATING PROCEEDINGS FOR THE ANNUAL LEVY OF
ASSESSMENTS FOR LANDSCAPE AND LIGHTING DISTRICTS
2025-2026

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 3024, a Resolution of the City Council of the City of Shafter Initiating Proceedings for the Annual Levy and Collection of Assessments Within Existing City Landscaping and Lighting Districts for Fiscal Year 2025-2026 for the Maintenance and Servicing of Lighting and Landscaping (Pursuant to the Landscaping and Lighting Act of 1972).

BACKGROUND

On an annual basis and before each fiscal year, the City must conduct proceedings to approve the levy of assessments for the City’s landscape and lighting assessment districts so that the County Assessor can place the appropriate assessments on the affected property owners’ tax bill. This process commences with the adoption of a resolution initiating the annual levy proceedings, which is the purpose of this agenda item. If adopted, the resolution specifically authorizes preparing an Engineer’s Report with recommended assessments for each district. Completed reports and the scheduling of a public hearing regarding the annual levy require separate Council approval at a future meeting. The following is a list of districts for which reports will be generated:

LL001-95 (Tract 5774)
LL001-98 (Tract 5610, APN 026-321-01)
LL001-2002 (Tract 5856)
LL001-2005 (Tracts 6179, 6286, 6287)
LL002-2005 (Tract 6301, 7033)
LL003-2005 (Tract 6222, 6584, 6910, 6936)
LL004-2005 (Tract 6467)
LL001-2006 (Tract 6437, 6713)
LL001-2007 (Tracts 6738, 6447, 6540)
LL002-2007 (Tract 6777)
LL001-2015 (Gossamer Grove)
LL001-2021 (Tract 7318)
LL001-2022 (Tract 6490)

INITIATING PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS FOR LANDSCAPE AND LIGHTING DISTRICTS 2025-2026

FISCAL IMPACT

There is no fiscal impact with the approval of this item. Annually, the City budgets both the expected revenue from each district as well as the costs of each district. These revenues and expenditures are being included in the upcoming 2025-2026 Annual Operating Budget. The assessment amounts reflect, as near as possible, the cost of services in each district.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the initiation and ultimate approval of an annual assessment levy and therefore, it is the creation of the governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Yes

ATTACHMENTS

1. Resolution 3024
2. Exhibit A to Resolution 3024

RESOLUTION NO. 3024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS WITHIN EXISTING CITY LANDSCAPING AND LIGHTING DISTRICTS FOR FISCAL YEAR 2025/2026 FOR THE MAINTENANCE AND SERVICING OF LIGHTING AND LANDSCAPING (PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972)

WHEREAS, the Landscaping and Lighting Act of 1972, Part 2 (commencing with Section 22500) of Division 15 of the Streets and Highways Code (the “Act”) provides and establishes procedures for the annual levy of assessments for existing Landscaping and Lighting Assessment Districts (the "Districts") located in the City of Shafter, County of Kern, State of California that have been formed pursuant to the Act; and

WHEREAS, the Districts identified in Exhibit “A” were duly formed pursuant to the Act by action of the City Council of the City of Shafter for the maintenance and servicing of public landscaping and street lighting; and

WHEREAS, the City Council has determined that the public interest, convenience, and necessity require the continued levy of assessments within the Districts identified in Exhibit “A” for the purpose of installing, constructing, operating and maintaining landscaping and lighting improvements for the benefit of the parcels of land within the Districts.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA AS FOLLOWS:

1. The City Council hereby initiates proceedings for the annual levy of assessments for the Districts identified in Exhibit “A” pursuant to the Landscaping and Lighting Act of 1972 for the purpose of the following improvements during fiscal year 2025-2026:
 - a) the installation or construction of statuary, fountains and other ornamental structures and facilities;
 - b) the installation or construction of public lighting, facilities, including, but not limited to, street lights and traffic signals;
 - c) the installation or planting of landscaping, including, but not limited to, street trees, parkways, and median islands;
 - d) the installation or construction of any facilities which are appurtenant to any improvements listed in (a) through (c) or which are necessary or convenient for the maintenance or servicing thereof including, but not limited to, irrigation, drainage, and electrical facilities; and
 - e) the maintenance and servicing of any of the foregoing.
2. The Public Works Director, or his/her designee, of the City of Shafter is hereby designated as the assessment engineer and is ordered to prepare and file with the City Clerk a report in accordance with Section 22623 of the Landscaping and Lighting Act of 1972 for the annual levy proceedings for all existing Districts identified in Exhibit “A” as required by Chapter 3 of the Act.

PASSED, APPROVED AND ADOPTED 17th DAY OF JUNE, 2025

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk

APPROVED AS TO FORM:

Marco A. Martinez, City Attorney

EXHIBIT “A”
SHAFTER CITY COUNCIL RESOLUTION NO. 3024
June 17, 2025

District No.	Developments Served	Formation Approval Date
LL001-95	Tract 5774	January 9, 1996
LL001-98	Tract 5610 APN 026-321-01	January 9, 1999
LL001-2002	Tract 5856	July 15, 2003
LL001-2005	Tract 6179 Tract 6286 Tract 6287	August 16, 2005
LL002-2005	Tract 6301 Tract 7033	August 16, 2005
LL003-2005	Tract 6222 Tract 6584 Tract 6910 Tract 6936	October 18, 2005
LL004-2005	Tract 6467	December 6, 2005
LL001-2006	Tract 6437, 6713	September 5, 2006
LL001-2007	Tract 6738 Tract 6447 Tract 6540	January 16, 2007
LL002-2007	Tract 6777	July 17, 2007
LL001-2015	Gossamer Grove Specific Plan	February 16, 2016
LL001-2021	Tract 7318	August 17, 2021
LL001-2022	Tract 6490	June 7, 2022



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Alex Gonzalez, Deputy Public Works Director

SUBJECT: INTENTION FOR ANNUAL LEVY OF ASSESSMENTS
LANDSCAPING AND LIGHTING 2025-2026

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; adopt Resolution 3025, a Resolution of the City Council of the City of Shafter approving the Engineer’s Reports and declaring intention to Levy and Collect Assessments within existing Landscaping and Lighting Districts (“L&L(s)”) for Fiscal Year 2025-2026 Pursuant to the Landscaping and Lighting Act of 1972 for the maintenance and servicing of Lighting and Landscaping, and giving notice of and setting the time and place of the Hearing on the Annual Levy of Assessments.

BACKGROUND

The City manages 14 Landscaping and Lighting Assessment Districts to operate and maintain public streetscapes and street lighting funded through property tax assessments collected from benefiting lot owners. They primarily serve residential neighborhoods built after the mid-1990s within the Core City as well as the Gossamer Grove Development and the Wonderful Industrial Park. The Wonderful Industrial Park L&L will not be levied in Fiscal Year 2025-2026.

Previously, Resolution No. 3024 was adopted to initiate proceedings for the Fiscal Year 2025-2026 annual levy of district assessments. The resolution ordered preparing an engineer’s report for each district to recommend updated annual assessments.

The Public Works Department has prepared the reports for Council consideration and approval, which are on file with the City Clerk. They propose assessment increases of up to 4% to stay current with district costs and inflation for most of the L&Ls. The regional area used as the basis for a potential CPI increase, Los Angeles-Long Beach-Anaheim, has a documented increase of 3.29% for the most recent annual period considered. However, increases for all districts without property owner approval are only allowed if they do not exceed a consumer price index (CPI) increase up to a maximum of four percent (4%). While the allowed CPI increase is below the actual increase documented, unanimous property owner approval to increase the assessments beyond the current cap is not likely to be successful, plus a voting initiative would take a considerable amount of staff time and resources to complete. Therefore, the strategy to address this CPI shortage is to explore operational

efficiencies and cost-saving measures, if necessary, without reducing the level of service the districts should be funding.

FISCAL IMPACT

Annually, the City budgets both the expected revenue from each district and the costs of each district. These revenues and expenditures are included in the 2025-2026 Annual Operating Budget that is on a meeting agenda for approval by the Council. The assessment amounts reflect, as near as possible, the cost of services in each district. No budget action is required.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the adoption of intent of an annual assessment levy and therefore, it is the creation of the governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Yes

ATTACHMENTS

1. Resolution 3025
2. Exhibit A to Resolution 3025

RESOLUTION NO. 3025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER APPROVING THE ENGINEER’S REPORT AND DECLARING INTENTION TO LEVY AND COLLECT ASSESSMENTS WITHIN EXISTING LANDSCAPING AND LIGHTING DISTRICTS FOR FISCAL YEAR 2025-2026 PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 FOR THE MAINTENANCE AND SERVICING OF LIGHTING AND LANDSCAPING, AND GIVING NOTICE OF AND SETTING THE TIME AND PLACE OF THE HEARING ON THE ANNUAL LEVY OF ASSESSMENTS

WHEREAS, by previous resolution, the City Council (the “City Council”) of the City of Shafter (the “City”) adopted a Resolution initiating proceedings for the annual levy of assessments for existing Landscaping and Lighting Assessment Districts (the "Districts") identified in Exhibit "A" for fiscal year 2025-2026 pursuant to the Landscaping and Lighting Act of 1972, Part 2 (commencing with § 22500) of Division 15 of the Streets and Highways Code, for the street lighting electrical service and maintenance of street lights, street light poles and other street light related appurtenances located within public right-of-way, and maintenance of landscaping including plants, sprinklers, piping, timers, valves, wiring and any other landscaping related expenses located in the dedicated landscaping easements owned by the City.

WHEREAS, by said Resolution the City Council ordered the Public Works Director, or his/her designee, of the City of Shafter (the “Engineer”) to prepare and file a report with the City Clerk in accordance with Article 4 (commencing with § 22565) of Chapter 1 of Part 2 of Division 15 of the Streets and Highways Code; and

WHEREAS, said Engineer has filed such report with the City Clerk, and such report has been presented to and considered by the City Council.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA AS FOLLOWS:

Section 1. Intention. The City Council hereby declares its intention to levy and collect assessments within the Districts listed in Exhibit “A” during the fiscal year 2025-2026 pursuant to the Landscaping and Lighting Act of 1972. The areas to be assessed are located in the City of Shafter, Kern County. The general locations of the Districts are provided in Exhibit “A”.

Section 2. Purpose. The purpose of the Districts listed in Exhibit “A” is for the street lighting electrical service and maintenance of street lights, street light poles and other street light related appurtenances located within public right-of-way, and maintenance of landscaping including plants, sprinklers, piping, timers, valves, wiring and any other landscaping related expenses located in the dedicated landscaping easements owned by the City.

Section 3. Improvements. The improvement provided in the Districts identified in Exhibit “A” pursuant to the Landscaping and Lighting Act of 1972 for fiscal year 2025-2026 are as follows:

- a. the installation or construction of statuary, fountains and other ornamental structures and facilities;

- b. the installation or construction of public lighting, facilities, including, but not limited to, street lights and traffic signals;
- c. the installation or planting of landscaping, including, but not limited to, street trees, parkways, and median islands;
- d. the installation or construction of any facilities which are appurtenant to any improvements listed in (a) through (c) or which are necessary or convenient for the maintenance or servicing thereof including, but not limited to, irrigation, drainage, and electrical facilities; and
- e. the maintenance and servicing of any of the foregoing.

Section 4. Report. The report of the Engineer for each of the Districts, on file with the City Clerk and considered by the City Council at the meeting at which this Resolution has been adopted, is hereby approved. All interested persons are referred to that report for a full and detailed description of the improvements, the boundaries of the Districts and any zones therein, and the proposed annual assessments upon assessable lots and parcels of land within the Districts listed in Exhibit “A,” which are not proposed to be increased from the previous fiscal year except for certain inflationary increases under the existing methodology.

Section 5. Time and Place of Hearing. On July 15, 2025, at the hour of 6:00 p.m., during the course of its regularly scheduled meeting, the City Council will conduct a public hearing on the question of the levy of the proposed annual assessments. Said meeting is open to the public and all persons interested are invited to attend and be heard. Any person wishing to be heard, or wishing to present evidence either for or against the approval of the action, is hereby notified and directed to either appear at the time and place aforesaid or send written comments at or prior to the meeting to the City Clerk at City Hall, 336 Pacific Avenue, Shafter, CA 93263. Should anyone challenge any proposed action which is the subject of the meeting listed on this notice, that person may be limited to raising those issues addressed at the meeting, or in written correspondence delivered to the City Clerk at or prior to the meeting.

You are encouraged to observe the City Council meeting live via YouTube <https://www.youtube.com/user/CityofShafter/>. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by 5:00 P.M. on Tuesday, July 15, 2025 to the City Clerk at CityClerk@shafter.com. If you wish to make a written comment please submit your comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263. If you wish to make a comment during the live meeting by joining the conference via Zoom (include making live comments during the public comment period), callers must first register with the City Clerk at CityClerk@shafter.com before the meeting begins to receive instructions and the call-in number and code. All public comments are provided to the City Council and applicable Staff, for review and consideration by the Council prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City Council meeting.

Section 6. Notice. In accordance with Streets & Highways Code Section 22626(a), the City Clerk shall give notice of the time and place of said hearing prior to the date of the public hearing.

PASSED, APPROVED AND ADOPTED 17th DAY OF JUNE, 2025.

Chad Given, Mayor Date

ATTEST:

Yazmina Pallares, City Clerk

APPROVED AS TO FORM:

Marco A Martinez, City Attorney Date

EXHIBIT “A”
SHAFTER CITY COUNCIL RESOLUTION NO. 3025
June 17, 2025

District No.	Developments Served	Formation Approval Date
LL001-95	Tract 5774	January 9, 1996
LL001-98	Tract 5610 APN 026-321-01	January 9, 1999
LL001-2002	Tract 5856	July 15, 2003
LL001-2005	Tract 6179 Tract 6286 Tract 6287	August 16, 2005
LL002-2005	Tract 6301 Tract 7033	August 16, 2005
LL003-2005	Tract 6222 Tract 6584 Tract 6910 Tract 6936	October 18, 2005
LL004-2005	Tract 6467	December 6, 2005
LL001-2006	Tract 6437, 6713	September 5, 2006
LL001-2007	Tract 6738 Tract 6447 Tract 6540	January 16, 2007
LL002-2007	Tract 6777	July 17, 2007
LL001-2015	Gossamer Grove Specific Plan	February 16, 2016
LL001-2021	Tract 7318	August 17, 2021
LL001-2022	Tract 6490	June 7, 2022



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Alex Gonzalez, Deputy Public Works Director

SUBJECT: CONGESTION MITIGATION AND AIR QUALITY CMAQ
PROGRAM

RECOMMENDATION

Council find that the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 3026, a Resolution of the City Council of the City of Shafter Authorizing the filing of an application for Congestion Mitigation and Air Quality (CMAQ) program and committing the necessary local match and stating the assurance to complete the project.

BACKGROUND

The Kern Council of Governments (KernCOG) has announced that local agencies must submit applications for federal funding through the Congestion Mitigation and Air Quality (CMAQ) Program for Fiscal Years 2026-2027 and 2027-2028 by July 17, 2025. The CMAQ program supports projects that reduce emissions and improve air quality. Applications are competitively evaluated by the Transportation Technical Advisory Committee (TTAC) based on emission reductions, cost-effectiveness, safety improvements, and livability enhancements.

City Staff have identified paving shoulders on Lerdo Highway from Beech Avenue to Cherry Avenue as a priority project eligible for CMAQ funding. This project aims to pave the existing dirt shoulders along both sides of Lerdo Hwy where there are no improvements, enhancing safety for motorists and cyclists, reducing dust emissions, and contributing to improved air quality in the area.

FISCAL IMPACT

The total estimated project cost is \$730,000, which includes \$650,000 in requested CMAQ funding and a required local match of \$85,000. If the application is successful and the project is awarded funding, the City will need to allocate local matching funds. Staff will ensure that future City budgets are structured to provide the necessary match alongside the federal funds.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the approval of a funding application for future road improvements that will undergo further Council approvals and as-needed environmental clearance and therefore, it is the creation of a governmental funding mechanism or

CONSENT CALENDAR

other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ATTACHMENTS

1. Resolution 3026

RESOLUTION NO. 3026

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER AUTHORIZING THE FILING OF AN APPLICATION FOR CONGESTION MITIGATION AND AIR QUALITY (CMAQ) PROGRAM AND COMMITTING THE NECESSARY LOCAL MATCH AND STATING THE ASSURANCE TO COMPLETE THE PROJECT

The City of Shafter (herein referred to as “APPLICANT”) is submitting an application to the Kern Council of Governments (Kern COG) for \$650,000 in funding from the CONGESTION MITIGATION AND AIR QUALITY (CMAQ) program for program for the

1. Lerdo Hwy Shoulder Paving – Beech Ave. to Cherry Ave.

(herein referred to as PROJECT); and:

APPLICANT has the financial capacity to complete, operate and maintain the project; and

APPLICANT will ensure that funds required from other sources will be reasonably expected to be available on the time frame needed to carry out the project; and

APPLICANT is authorized to execute and file an application for funding the PROJECT under the CONGESTION MITIGATION AND AIR QUALITY (CMAQ) Program; and

APPLICANT, by adopting this resolution, does hereby state that:

1. APPLICANT will provide a minimum of \$85,000 in local matching funds; and
2. APPLICANT understands that the CONGESTION MITIGATION AND AIR QUALITY (CMAQ) funding for the project is fixed at the approved programmed amount, and that any cost increases must be funded by the APPLICANT from other funds, and that APPLICANT does not expect any cost increases to be funded with additional CONGESTION MITIGATION AND AIR QUALITY (CMAQ) funding; and
3. APPLICANT understands the funding deadlines associated with these funds and will comply with the program implementation procedures described in Chapter 2 of the Kern COG Project Delivery Policies and Procedures manual; and
4. PROJECT will be implemented as described in the complete application and in this resolution and, if approved, for the amount programmed in the FTIP; and
5. APPLICANT and the PROJECT will comply with the requirements as set forth in the program; and

APPLICANT authorizes its Executive Director, General Manager, City Manager or designee to execute and file an application with Kern COG for CONGESTION MITIGATION AND AIR QUALITY (CMAQ) funding for the PROJECT as referenced in this resolution.

PASSED AND ADOPTED ON THIS 17th DAY OF JUNE, 2025

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Alex Gonzalez, Deputy Public Works Director

SUBJECT: STREET IMPROVEMENTS REGIONAL SURFACE
TRANSPORTATION PROGRAM FUNDING 2025

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 3027, a Resolution of the City Council of the City of Shafter authorizing the filing of an application for Regional Surface Transportation Program (RSTP) funding and committing the necessary local match and stating the assurance to complete the project”.

BACKGROUND

The Kern Council of Governments (KernCOG), the Metropolitan Planning Organization for Kern County, notified its member agencies that they must file project applications for federal funding through the Regional Surface Transportation Program (RSTP) for FY 2026-2027 and FY 2027-2028 by July 17, 2025. The estimated RSTP Funding amount for both fiscal years eligible to Shafter totals \$761,000.

KernCOG further requested that each agency applying for RSTP funds adopt a resolution committing to provide the required local matching funds, as well as meet other contract requirements, to receive the funding. Based on these considerations, Public Works developed a list of projects that can benefit from RSTP funding, which are listed as follows in order of priority:

1. Lerdo Highway Resurfacing (Chip Sealing) - Beech Avenue to Zerker Road
2. Central Avenue Reconstruction – Walker Street to Calloway Street

These projects are listed in Resolution 3027, which the Council must adopt before submission to KernCOG.

FISCAL IMPACT

There is no immediate budget action required; however, City staff will ensure inclusion of necessary matching funds in future budget cycles if the projects are programmed for funding.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the approval of a funding application for future road

CONSENT CALENDAR

improvements that will undergo further Council approvals and as-needed environmental clearance and therefore, it is the creation of a governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ATTACHMENTS

1. Resolution 3027

RESOLUTION NO. 3027

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER AUTHORIZING THE FILING OF AN APPLICATION FOR REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) FUNDING AND COMMITTING THE NECESSARY LOCAL MATCH AND STATING THE ASSURANCE TO COMPLETE THE PROJECT

The City of Shafter (herein referred to as “APPLICANT”) is submitting an application to the Kern Council of Governments (Kern COG) for \$761,000 in funding from the REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) FUNDING for the following projects:

1. Lerdo Hwy Resurfacing (Chip Sealing) – Beech Ave. to Zerker Rd.
2. Central Ave Reconstruction – Walker St. to Calloway St.

APPLICANT has the financial capacity to complete, operate and maintain the project; and APPLICANT will ensure that funds required from other sources will be reasonably expected to be available on the time frame needed to carry out the project; and

APPLICANT is authorized to execute and file an application for funding the PROJECT under the REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) FUNDING Program; and

APPLICANT, by adopting this resolution, does hereby state that:

1. APPLICANT will provide a minimum of \$98,595.62 in local matching funds; and
2. APPLICANT understands that the REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) FUNDING for the project is fixed at the approved programmed amount, and that any cost increases must be funded by the APPLICANT from other funds, and that APPLICANT does not expect any cost increases to be funded with additional REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) FUNDING; and
3. APPLICANT understands the funding deadlines associated with these funds and will comply with the program implementation procedures described in Chapter 2 of the Kern COG Project Delivery Policies and Procedures manual; and
4. PROJECT will be implemented as described in the complete application and in this resolution and, if approved, for the amount programmed in the FTIP; and
5. APPLICANT and the PROJECT will comply with the requirements as set forth in the program; and

APPLICANT authorizes its Executive Director, General Manager, or designee to execute and file an application with Kern COG for REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) funding for the PROJECT as referenced in this resolution.

PASSED AND ADOPTED ON THIS 17th DAY OF JUNE, 2025

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Alex Gonzalez, Deputy Public Works Director, Michael James, Public Works Director

SUBJECT: BIDDING AND PROCUREMENT PROCEDURES UPDATE
ORDINANCE ADOPTION

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(2) of the CEQA Guidelines; and introduce for second reading by title only, waive further reading, and adopt Ordinance 768, An Ordinance of the City Council of the City Of Shafter, California, Amending and Restating Chapter 2.68 of the Shafter Municipal Code relating to the City’s Purchasing and Public Bidding Procedures.

BACKGROUND

Chapter 2.68 of the Shafter Municipal Code establishes purchasing and bid procedures for the procurement of equipment, supplies, materials, services, and projects. This chapter was last updated in 1990, and in the thirty-five years since, the nature of purchasing has changed substantially for local governments with the introduction of secure electronic bidding technologies, cooperative purchasing partnerships, and state mandated environmentally preferable purchasing practices. The market has also changed substantially between 1990 and 2025, as the U.S. inflation rate averaged 2.83 percent a year, resulting in a cumulative inflation rate of 166 percent, and the California minimum wage has increased from \$3.35 an hour to \$16.50 an hour. These changes necessitate an update not just of procedures but also of the dollar thresholds for purchasing to ensure that the City can operate efficiently and effectively in today’s purchasing market.

SUMMARY OF THE AMENDED PURCHASING AND BIDDING PROCEDURES

The Bidding and Procurement Policy Summary Sheet (Attachment 1) categorizes items to be procured into four groups: 1) equipment, supplies and materials, 2) general services, 3) professional services, and 4) construction/public works projects as defined in Section 2-68-20. Public works projects are defined according to State standards (Section 2-68-20(2)(c)) as procurement and bidding procedures must align with state statutes for public projects.

The dollar threshold of each purchase defines the signing authority and bidding procedure necessary for each purchase. A purchase is a single transaction. If a procurement includes multiple or recurring purchases over a span of time, the entire

contract amount over the term of the agreement is used to determine the signing authority. A contract cannot be split or separated into smaller components to reduce the required signing authority.

Signing authority occurs at the department level for purchases under \$10,000.00, at the City Manager level for purchases from \$10,000.01 to \$25,000.00, and at the City Council level for purchases over \$25,000.01. The disposition of surplus materials and equipment by the purchasing officer occurs at the same authority levels and dollar amounts to maintain policy consistency (Section 2-68-60).

A purchase of goods or services under \$10,000.00 may be made without a competitive process (Section 2-68-210), Staff will survey the market and make recommendations for procurement based on a market analysis and the City's needs. Purchase orders may be used for small dollar procurements under \$5,000.00. For procurements over \$5,000.01, a written contract is required.

An informal bidding process (Section 2-68-220) is required for procurements between \$10,000.00 and \$100,000.00. In an informal bid process, Staff will develop standards and qualifications for the procurement and contact vendors to request a minimum of three (3) quotes. Quotes may be received orally or in writing, and Staff will gather and analyze responses to make a recommendation for procurement based on the City's needs to the lowest qualified bidder. The City is not required to award to the lowest bidder in an informal process, the City may consider its defined needs in issuing an award as well as the competency and qualifications of the contractor. For professional services (engineering, architectural, legal, etc.) the award is based on demonstrated competence or fitness for the particular service provided. Prices may be negotiated further upon selection of the bidder.

A formal bidding process is required for procurements over \$100,000.01 (Section 2-68-230). In a formal bidding process, the City typically prepares specifications and standards, develops a sample contract, advertises the opportunity, and receives sealed bids for consideration in awarding the contract. For public projects, an award is to the lowest responsible and responsive bidder, in accordance with the City's needs. For professional services, an award is to be given to the most qualified bidder, in accordance with the City's needs.

Exemptions to competitive bidding requirements may apply in the case of a declared emergency, due to "piggybacking" on a cooperative purchasing agreement completed by another governmental agency, due to market limitations (single source procurement), due to proprietary restrictions (sole source procurement), or other situations that are noted in Section 2-68-30(b).

Some other notable changes and highlights are as follows:

- Local preferences in purchasing are included in Section 2-68-250.
- Environmentally preferable purchasing practices are included in Section 2-68-270. The City has approved an interim environmentally preferable purchasing

policy, which provides supplementary guidance that is consistent with state requirements.

- Per Section 2-68-240, the City Manager shall provide a quarterly report to the City Council listing all contracts and their approved amounts.

At its June 3, 2025 meeting, the Council authorized the introduction of Ordinance 768 to incorporate the desired changes in the Municipal Code for first reading by title only, allowing the second reading and formal adoption at tonight's meeting.

FISCAL IMPACT

Adoption of amendments to the City's purchasing and bidding procedures has no fiscal impact.

CEQA ANALYSIS

The action is not defined as a "project" per Section 15378(b)(2) of the CEQA Guidelines because the action is the adoption of a bidding and procurement policy update and therefore, it is considered general policy and procedure making and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Yes

ATTACHMENTS

1. Bidding and Procurement Policies Update Summary Table
2. Ordinance 768 Amending and Restating Purchasing and Public Bidding Procedures

CITY OF SHAFTER BIDDING AND PROCUREMENT POLICY SUMMARY SHEET

	DOLLAR THRESHOLD & SIGNING AUTHORITY				
	BIDDING NOT REQUIRED		INFORMAL BIDDING		FORMAL BIDDING
	DIRECTOR DESIGNEE APPROVAL	DIRECTOR APPROVAL	CITY MANAGER APPROVAL	CITY COUNCIL APPROVAL	
	\$0-\$5,000.00	\$5,000.01-\$10,000.00	\$10,000.01-\$25,000.00	\$25,000.01-\$100,000.00	\$100,000.01-ABOVE
EQUIPMENT /SUPPLIES/ MATERIALS: Furniture, hoses, parts, pipe manholes, office supplies, fuel, tools, PPE items, computer software/hardware, etc.	• Vendor selection at discretion of Department Head or Department Head designee. • Credit card allowed.	• Vendor Selection at discretion of Department Head	• Vendor selection at discretion of City Manager. • Requisition Signed by City Manager	• Document a request for minimum of three informal bids or quotes. • Award Approval by City Council • Requisition Signed by City Manager	• Formal Bid Advertisement • Sealed Bids • Award Approval by City Council • Requisition Signed by City Manager
GENERAL SERVICES: Janitorial, landscape maintenance, equipment repair, installation, graffiti abatement, service inspections, uniform cleaning, etc.	• Vendor selection at discretion of Department Head or Department Head designee. • May require insurance documents depending on scope/ nature of work.	• Vendor selection at discretion of Department Head. • Standard Agreement Signed by Department Head.	• Vendor selection at discretion of City Manager. • Standard Agreement Signed by City Manager	• Document a request for a minimum of three informal bids or quotes. • Approval by City Council • Standard Agreement Signed by City Manager	• Formal Bid Advertisement • Sealed Bids • Approval by City Council • Standard Agreement Signed by City Manager
PROFESSIONAL SERVICES: Consultants, architects, designers, auditors, etc.	• Vendor selection at discretion of Department Head or Department Head designee. • Standard Agreement Signed by Department Head. • Insurance coverage as recommended by the City Attorney.	• Vendor selection at discretion of Department Head. • Standard Agreement Signed by Department Head. • Qualifications based selection procedures	• Vendor selection at discretion of City Manager. • Standard Agreement Signed by City Manager • Qualifications based selection procedures	• Document a request for a minimum of three informal proposals. • Approval by City Council • Standard Agreement Signed by City Manager • Qualifications based selection procedures	• Formal Proposal Advertisement • Sealed Proposals • Approval by City Council • Standard Agreement Signed by City Manager • Qualifications based selection procedures
CONSTRUCTION/ PUBLIC WORKS PROJECTS: Capital improvement project, building, shed, maintenance or repair of public facility or street sidewalk, park	• Vendor selection at discretion of Department Head or Department Head designee. • Standard Agreement Signed by Department Head. • Insurance coverage as recommended by the City Attorney.	• Vendor selection at discretion of Department Head. • Standard Agreement Signed by Department Head.	• Vendor selection at discretion of City Manager. • Standard Agreement Signed by City Manager	• Document a request for a minimum of three informal bids or quotes. • Award Approval by City Council • Standard Agreement Signed by City Manager	• Pre-Bid Authorized by Council. • Formal Bid Advertisement • Sealed Bids • Standard Agreement Signed by City Manager

1. Cooperative Purchasing/CMAS/LPA shall be governed by the same limit thresholds for budget authority as indicated in the table above.

ORDINANCE NO. 768

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA, AMENDING AND RESTATING CHAPTER 2.68 OF THE SHAFTER MUNICIPAL CODE RELATING TO THE CITY'S PURCHASING AND PUBLIC BIDDING PROCEDURES

WHEREAS, the City Council of the City of Shafter, is authorized by Sections 54202 and 54203 of the California Government Code to adopt and revise regulations pertaining to purchases of supplies and equipment; and

WHEREAS, the City Council of the City of Shafter, has by resolution elected to become subject to the California Uniform Construction Cost Accounting Act, California Public Contract Code Sections 22000 through 22045; and

WHEREAS, as a result of that election, the City Council of the City of Shafter, is authorized and required by Sections 22030, et seq. of the California Public Contract Code to adopt and revise regulations pertaining to the contracting for public projects; and

WHEREAS, the California Government Code Section 53060, authorizes the legislative body of a City public to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required, without awarding to the lowest bidder; and

WHEREAS, the City Council of the City of Shafter finds that sound financial practices dictate the adoption of uniform bidding and contracting procedures for supplies, equipment and public projects; and

WHEREAS, Ordinance No. 428, establishing purchasing and public bid procedures was adopted in July of 1990 and is in need of updating and modernizing; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHAFTER DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 2.68 of the Shafter Municipal Code is hereby amended and restated in its entirety to read as follows:

Chapter 2.68 PURCHASING AND PUBLIC PROJECTS BID PROCEDURES

- 2.68.010 Purchasing Officer--Office Created
- 2.68.020 Purchasing Procedures, Authority & Policies
- 2.68.030 Purchasing Officer--Powers and Duties
- 2.68.040 Contracting Requirements
- 2.68.050 Encumbrance of Funds
- 2.68.060 Budget Amendments
- 2.68.070 Inspection and Testing

- 2.68.080 Surplus Supplies and Equipment
- 2.68.090 Bid Contract Officer--Office Created
- 2.68.100 Bid Contract Officer--Powers and Duties
- 2.68.110 Selecting the Appropriate Procurement Method
- 2.68.120 Adoption of Plans & Scope of Work
- 2.68.130 Splitting Work Orders
- 2.68.140 Contractors List--Public Works Projects
- 2.68.150 Purchasing Procedures--Public Works Projects Under \$10,000.00
- 2.68.160 Purchasing Procedures--Public Works Projects Between \$10,000.01 and \$25,000.00
- 2.68.170 Purchasing Procedures--Public Works Projects Between \$25,000.01 and \$100,000.00
- 2.68.180 Formal Bid Procedures--Public Works Projects Greater than \$100,000.01
- 2.68.190 Emergencies--Public Works Projects
- 2.68.200 Purchases of Supplies, Equipment and Professional and General Contractual Services of Under \$5,000.00
- 2.68.210 Purchasing Procedures--Supplies, Equipment and Professional and General Contractual Services Between \$5,000.01 and \$25,000.00
- 2.68.220 Purchasing Procedures--Supplies, Equipment and Professional and General Contractual Services Between \$25,000.01 and \$100,000.00
- 2.68.230 Purchasing Procedures--Supplies, Equipment and Professional and General Contractual Services over \$100,000.01
- 2.68.240 City Council Authorizes City Manager to Sign Purchase Orders, Contracts and Agreements
- 2.68.250 Local Preference
- 2.68.260 Auctions – City Manager Authority
- 2.68.270 Environmentally Preferable Purchasing and Practices

2.68.010 Purchasing Officer--Office Created.

There is created the position of purchasing officer who shall be appointed by the City Manager.

2.68.020 Purchasing Procedures, Authority & Policies.

General Category of Purchases. City purchase categories generally consist of the following, for which different procurement methods may apply:

- (a) Goods. The purchase of goods consists of materials, equipment and supplies needed by any department.
- (b) Services. City staff may require contracts for services, which fall into two categories:
 - 1. General Services. Services rendered such as custodial services, building/equipment maintenance, and machinery/equipment rental, excluding contracts for public works projects or professional services.

2. Professional Services. Services provided by a person or firm engaged in furnishing of special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required.

(c) Public Works Projects. Public works pertain to the construction, alteration, repair, or improvement of any public structure, building, road, or other public improvement of any kind, including demolitions, and the construction and installation of drainage systems, lighting and signaling systems, sewer and water systems, and park and recreational facilities. Maintenance required to preserve a public improvement is not considered a public work.

Authority to Award Contracts. The following section outlines the various contract award authorities established under the City's Purchasing System.

(a) Award Authority. Contract award authority is established by dollar threshold for each of the following entities:

1. City Council. Purchases or contracts for goods and services and public works contracts exceeding \$25,000.01, must be awarded by the City Council.

2. City Manager. Purchases or contracts for goods and services, and public works contracts of between \$10,000.01 and \$25,000.00 may be awarded by the City Manager.

3. Department Directors/Heads. As authorized by the City Manager, Department Heads may make purchases or contracts for goods and services and public works contracts of between \$5,000.01 and \$10,000.00.

4. Staff Authorized by Department Directors/Heads. Purchases or contracts for goods and services and public works projects of up to \$5,000.00 may be made at the staff level as designated by Department Heads.

Authority to Legally Bind City. Unless specifically authorized as established in this section or elsewhere in City policy, staff other than the City Manager and Department Heads cannot enter into contractual arrangements to purchase goods or services or otherwise legally bind the City for such purchases.

Award Authority Determined by One Transaction. For the purpose of determining the appropriate award authority, contract amounts are defined by what constitutes a single or one transaction. This rule also applies to competitive bidding (the estimate of dollar value of the transaction dictates the level of bidding required).

(a) One-time Purchases. Each discrete, one-time purchase is a single transaction. If the transaction spans multiple years (calendar or fiscal), the entire contract amount over the contract term shall be used.

- (b) Blanket Purchase Orders. The contract term of a blanket purchase order is generally considered a single transaction, subject to total contract length requirements established in a competitive bidding process.

Examples: A blanket Purchase Order in the amount of \$10,000.00 that is issued for vehicle parts for a one-year period is a single transaction. Subsequent annual renewals of the blanket order are considered separate, single transactions, unless the original term of the agreement spans multiple years.

A five-year blanket Purchase Order for on-call maintenance work in the amount of \$25,000.00 each year (for a total of \$125,000.00) requires Council approval.

- (c) Contract Amendments. Dollar increases to existing contracts require the sum of the original contract to be added to the amount of the amendment to determine the single transaction value.

Example: The City Manager awards a contract for \$75,000.00 and a \$30,000.00 amendment is required. The resulting transaction is \$105,000.00, now requiring Council approval.

- (d) All insurance requirements and minimum amounts shall be established and verified by the City's Risk Manager, in consultation with the City Attorney.

City Manager Authority. The City Manager or designee shall:

- (a) Prepare and recommend to the City Council rules governing the purchase of supplies, services and equipment for the City;
- (b) Prepare and recommend to the City Council revisions and amendments to the purchasing rules;
- (c) Prepare and implement additional internal controls and prepare necessary administrative policies and manuals to ensure compliance with City Council adopted policy.

2.68.030 Purchasing Officer--Powers and Duties.

- (a) The purchasing officer shall have the authority to:
 - 1. Purchase or contract for supplies, services and equipment required by any using agency or department in accordance with purchasing procedures prescribed by this chapter, such administrative regulations as the purchasing officer shall adopt for the internal management and operation of the purchasing department and such other rules and regulations as shall be prescribed by the City Council or City Manager;
 - 2. Negotiate and recommend execution of contracts for the purchase of supplies, services and equipment;

3. Act to procure for the City the needed quality in supplies, services and equipment at least expense to the City;
4. Discourage uniform bidding and endeavor to obtain as full and open competition as possible on all purchases;
5. Keep informed of current developments in the field of purchasing, prices, market conditions and new products;
6. Prescribe and maintain such forms as reasonably necessary to the operation of this chapter and other rules and regulations, including secure electronic vendor, bid, and document management procurement software systems;
7. Supervise the inspection of all supplies, services and equipment purchased to insure conformance with specifications as prescribed by this chapter.
8. Recommend the transfer of surplus or unused supplies and equipment between agencies or departments as needed, and the sale of all supplies and equipment which cannot be used by any agency or which become unsuitable for City use;
9. Maintain a bidder's list, vendor's catalog file and records needed for the efficient operation of the purchasing department;

(b) Exemptions

The purchasing officer, with the approval of the City Manager, may authorize in writing any agency or department to purchase or contract for supplies, services and equipment independently of the purchasing department, but shall require that such purchases or contracts be made in conformity with the procedures established by this chapter and may further require periodic reports from the agency or department on the purchases and contracts made under such written authorization.

The following may be appropriately justified as exemptions to the competitive bidding requirement:

1. Emergency procurements as defined herein.
2. Contractual or construction costs from public utility companies to engineer or obtain services necessary for city projects or to relocate their facilities.
3. Situations where solicitations of bids or proposals would for any reason be unavailing or impossible.
4. Professional or specialized services as defined in Subsection 2.68.20(b), General Categories of Purchases.
5. Public library collection materials.
6. Insurance, bonds or financial services.

7. Single or sole source goods or services as defined herein.
8. Highly specialized equipment developed or designed for a special activity or function or whose purpose is in the best interests of the City due to compatibility with existing equipment or training of personnel.
9. Procurements funded by grants, donations or gifts when any special conditions require the purchase of particular materials and/or services.
10. Purchase of surplus property owned by another public entity, or payment to other public entities or utilities.
11. Membership dues, conventions, training, travel arrangements, or advertisements in magazines, newspapers, or other media.
12. Works of art, entertainment or performance.
13. Goods procured for resale to the public.
14. Where competitive bids or proposals have been solicited and no bid or proposal has been received. In such situations the Awarding Authority may proceed to have the goods procured or services performed without further competitive bidding.
15. Computer software license or subscription renewals.
16. Refuse, solid waste, recycling and similar services.
17. Special Equipment/Supplies. In purchasing any special equipment or supplies needed to be compatible with existing equipment, or to perform complex or unique functions, the Purchasing Officer may:
 - a. Limit bidding to a specific product type, or a brand name product; or
 - b. Utilize a request for proposal approach where warranties, service and/or maintenance obligations, and product performance will be evaluated in addition to the price of the product. The award of the contract should be to the proposer which staff deems is in the best public interest.
18. Sole Source Purchases. Unique commodities or services that can be obtained from only one vendor, or one distributor authorized to sell in this area, with singular characteristics or performance capabilities or which have specific compatibility components with existing City products are exempt from the competitive bidding requirements and are deemed sole source purchases. Sole source purchases may also include proprietary items sold direct from the manufacturer.
 - a. All sole source purchases shall be supported by written documentation indicating the facts and nature supporting the determination of a sole source, signed by the Awarding Authority and forwarded to the Purchasing Officer.

- b. Approval of any sole source acquisition shall be obtained from City Council for an award of a contract for an amount exceeding Twenty-Five Thousand (\$25,000.00) Dollars.

19. Cooperative and Piggyback Purchasing. The requirements of this chapter shall not apply to purchasing of any equipment or supplies which the Purchasing Officer determines to be in the best interest of the City obtained through a cooperative competitive bidding procedure or a “piggyback” contract prepared by and processed through another local, state, or federal governmental agency or joint powers authority made up of government agencies, including but not limited to the California Multiple Award Schedules (CMAS), California Communities, US Communities, General Services Administration (GSA) or Government Wide Acquisition Contracts (GWAC). The dollar limits shall be the equivalent to or better than that provided to the other agency or cooperative entity pursuant to the cooperative or piggyback contract awarded by the other agency or schedules approved by the cooperative entity. Approval of any cooperative and piggy-back purchase shall be obtained from City Council for an award of a contract for an amount exceeding Twenty-Five Thousand (\$25,000.00) Dollars.

2.68.040 Contracting Requirements.

The following section explains the various contracting requirements associated with making purchases with City funds.

- (a) Contract Award. A contract is not considered to be awarded until it is approved by the appropriate award authority, i.e., the City Council, City Manager or authorized department head as described in section 2.68.20.
- (b) Standard Contract Terms and Conditions. Use of the city’s standard contracts (or terms and conditions for purchase orders) provided by the City Attorney are preferable to using vendor-provided contracts. If presented with a vendor-provided agreement, staff should attempt to replace it with the city’s standard agreement or standard terms and conditions for purchase orders. The purchasing officer can assist with the negotiation process as necessary.
- (c) Written Contract Requirement. Written contracts on city templates provided by the City Attorney are required for services with a value of \$5,000.01 or more. Services with a value equal to or less than \$5,000.00 may be paid with purchase orders with standard terms and conditions unless compelling factors such as liability or risk dictate the use of a written agreement. All professional service agreements and public works projects shall require execution of a written contract.
- (d) City-provided Scope of Work Requirement. Contracts should include a well-defined scope of work provided by city staff and the use of consultant or vendor-provided scope should be minimized to the greatest extent possible.
- (e) No Contract Splitting. Under no circumstances can any contract be split or separated into smaller components to determine the appropriate award authority or for any other purpose.

(f) **Contract Types.** The city utilizes several different types of contracts depending on the nature of the purchase and requirements of the City Risk Manager.

1. **Purchase Orders.** Purchase orders are used to make discrete, non-recurring purchases of goods and/or services. Depending on the cost and complexity of the purchase, a written agreement may be required. Purchase orders are required for most city transactions.

2. **Blanket Purchase Orders.** Blanket purchase orders are term contracts, usually established for one-year periods for routine, recurring or as-needed purchases of goods and/or services. Blanket purchase orders can be renewed annually according to the terms established through competitive bidding or negotiation, or as approved by the appropriate award authority. Blanket purchase orders may also be established for multi-year periods and/or as master goods/services agreements.

Blanket purchase orders may be established for as-needed small construction or maintenance projects and/or for urgent or emergency repairs where time is of the essence. These types of arrangements are referred to as Job Order Contracts (JOCs) and are bid on a unit cost basis with contracts awarded based on not-to-exceed amounts approved by the appropriate award authority.

3. **Service Agreements.** Depending on the cost and complexity, agreements may be required for general or professional services. These are referred to as General Services Agreements (GSAs), Professional Services Agreements (PSAs), Letter Agreements, Master Service Agreements (MSAs) or Master Professional Service Agreements (MPSA).

4. **Confirming Orders.** Confirming orders are written purchase orders that confirm previously placed verbal orders. This form of contract may be utilized for urgent or emergency purchases but requesting departments must use prudent judgment.

(g) **Key Contracting Prerequisites.** Contractors or vendors conducting business in the city or working on city property or in city rights-of-way must be properly licensed, insured, and otherwise comply with all lawful requirements such as obtaining a business license as required by the Finance Department and having appropriate insurance coverage as required by the Risk Manager. The contractor or vendor must include the City of Shafter as an “additional insured” on their insurance policy and provide up-to-date insurance certificates with required policy endorsements. These requirements must be met before any work can commence.

2.68.050 Encumbrance of Funds.

Except in cases of emergency, the purchasing officer shall not issue any purchase order for supplies, services and equipment unless there exists an unencumbered appropriation in the fund account against which such purchase is to be charged.

2.68.060 Budget Amendments.

The City Manager may approve line item transfers of funds within the same Department so long as the total Departmental budget is not increased. The City Council may approve an increase in a Departmental budget by minute order or by separate resolution.

2.68.070 Inspection and Testing.

The purchasing officer or designee shall inspect supplies and equipment delivered and contractual services performed to determine their conformance with the specifications set forth in the order or contract. The purchasing officer shall have the right to waive any defect or informality. The purchasing officer shall have the authority to require chemical and physical tests of samples, submitted with bids, and samples of deliveries which are necessary to determine their quality and conformance with required specifications.

2.68.080 Surplus Supplies and Equipment.

All using agencies and departments shall submit to the purchasing officer, at such time and in such form as prescribed, reports showing all supplies and equipment no longer used or which have become obsolete or worn out. The purchasing officer shall have the authority to sell all supplies and equipment which cannot be used by any agency or department or which have become unsuitable for City use or to exchange the same or to trade on new supplies and equipment. Such sales shall be pursuant to Section 2.68.200 et seq.

2.68.090 Bid Contract Officer--Office Created.

There is created the position of bid contract officer who shall be appointed by the City Manager.

2.68.100 Bid Contract Officer--Powers and Duties.

The bid officer shall have the authority to:

- (a) Discourage uniformed bidding and endeavor to obtain as full and open competition as possible on all purchases;
- (b) Maintain such forms as reasonable and necessary to the operation of bid procedures and of the rules and regulations, including secure electronic vendor, bid, and document management procurement software systems;
- (c) Maintain a bidders list and such other records as needed for the effective and legal operation of bid procedures; and
- (d) Supervise and perform all duties and obligations required by the City in connection with initiating and conducting bidding procedures.

The purchasing officer and the bid contract officer shall coordinate their work in order to efficiently operate bidding procedures in connection with the purchases of supplies, services and equipment. All requests for purchases of supplies, services and equipment made by City agencies

and departments shall be first directed to the purchasing officer. The purchasing officer shall then forward such requests of the agency or department to the bid contract officer.

2.68.110 Selecting the Appropriate Procurement Method.

To select an appropriate procurement method, employees should know the category of purchase (type of goods, services or public works project) and have an estimated cost in mind. For goods and services purchases, competitive bidding and approval thresholds are determined by each transaction.

- (a) Goods and Services Transactions \$10,000.00 or Less. Goods and services \$10,000.00 or less may be made without a competitive process. However, nothing should preclude employees from “value shopping” to help ensure that the best possible value is being obtained in exchange for public funds.
- (b) Goods and Services Purchases between \$10,000.01 and \$100,000.00. Goods and services purchases with an estimated value of between \$10,000.01 and \$100,000.00 in a single transaction must be procured using informal bidding or proposal procedures established in Subsection 2.068.220. A request for a minimum of 3 bids must be documented.
- (c) Goods and Services Purchases over \$100,000.01. Goods and services purchases with an estimated value of over \$100,000.00 in a single transaction must be procured using formal bidding or proposal procedures established in Subsection 2.68.230 (Purchasing Procedures).
- (d) Exemption from Award to Lowest Bid for Professional Services. Notwithstanding the anticipated cost of professional services, awards shall be made based on demonstrated competence and/or fitness for the particular professional service required.
- (e) Public Projects. Public projects anticipated to exceed \$100,001.00 must be conducted through sealed bidding and awarded by the City Council, in accordance with the formal bidding procedures established in Subsection 2.68.230. For purposes of this Code, “Public Projects” or “Public Works Projects” means any of the following:
 - 1. Construction, reconstruction, erection, alteration, renovation, improvement, demolition and repair work involving any publicly owned, leased or operated facility.
 - 2. Painting or repainting of any publicly owned, leased or operated facility.
 - 3. Furnishing supplies or materials for any such project, including maintenance or repair of streets or sewers.
 - 4. “Public Projects” does not include maintenance work. For purposes of this section, “maintenance work” includes all of the following:

- a. Routine, recurring, and usual work for the preservation or protection of any publicly owned or publicly operated facility for its intended purposes.
- b. Minor repainting.
- c. Resurfacing of streets and highways of less than one inch.
- d. Landscape maintenance, including mowing, watering, trimming, pruning, planting, replacement of plants and servicing of irrigation and sprinkler systems.
- e. Work performed to keep, operate and maintain publicly owned water or waste disposal systems or city owned utility.
- f. For purposes of this section, “facility” means any plant, building, structure, ground facility, utility system, real property, streets and highways, or other public work improvement.

2.68.120 Adoption of Plans & Scope of Work.

The City Engineer or his designee shall approve the plans, specification and working details of all public works projects. The City Council shall authorize bid requests for all Public Works projects in excess of \$100,000 and shall approve and adopt the plans, specifications, and working details for all Public Works projects in excess of \$25,000 prior to commencing construction. The City Engineer is delegated authority to approve and adopt the plans, specifications, and working details for all Public Works projects less than or equal to \$25,000.

Upon the recommendation of the Public Works Director and City Attorney, the City Council shall have the authority to require a performance bond and other bonds before entering a contract in such amount as it shall find reasonable and necessary to protect the best interests of the City. If the City Council requires such bond(s), the amount of the bond shall be described in the notice inviting bids and its form shall be determined by the City Attorney.

The City Council shall approve the scope of work for any purchases of equipment, supplies, materials, and professional or general contractual services exceeding One Hundred Thousand Dollars (\$100,000.01) before these are bid.

2.68.130 Splitting Work Orders.

Public work projects and/or purchase of supplies, services and equipment shall not be split into smaller work orders or projects for the purpose of abating the provisions of this chapter requiring formal or informal bidding.

2.68.140 Contractors List--Public Works Projects.

A list of qualified contractors, identified according to categories of work, shall be developed and maintained by the bid contract officer or their designee.

2.68.150 Purchasing Procedures--Public Works Projects Under \$10,000.00.

Public works projects of Ten Thousand Dollars (\$10,000.00) or less may be performed by the employees of the City by force account, by negotiated contract, by purchase order, or be let to contract by the Department Head

2.68.160 Purchasing Procedures--Public Works Projects Between \$10,000.01 and \$25,000.00.

Public works projects greater than Ten Thousand Dollars and One Cent (\$10,000.01) but less than or equal to Twenty-Five Thousand Dollars (\$25,000.00) may be let to contract by the City Manager by force account, by negotiated contract, or by purchase order.

2.68.170 Purchasing Procedures--Public Works Projects Between \$25,000.01 and \$100,000.00.

Public works projects greater than Twenty Five Thousand Dollars and One Cent (\$25,000.01) but less than or equal to One Hundred Thousand Dollars (\$100,000.00) may be let to contract by the City Council using the informal procedures set forth herein.

- (a) The bid contract officer or designee shall mail, fax, or e-mail notices inviting informal bids. The notices shall be mailed to a minimum of three qualified contractors on the list maintained pursuant to Section 2.68.140, unless the product or service is proprietary or another exemption applies.
- (b) The notices shall be mailed, faxed, or emailed not less than ten (10) calendar days before the opening date of the bids. The notices shall describe the project in general terms, how to obtain more detailed information about the project, and state the time and place for the submission of bids.
- (c) Bids shall be submitted to the bid contract officer or designee who shall keep a record of all informal bids and orders for a period of one (1) year after placement of the bid and/or order. This record, while so kept, shall be open to public inspection.
- (d) The City Council is authorized to award informal bid contracts and orders pursuant to this section, but may award contracts using the formal bid procedures at his/her discretion. Orders shall be awarded to the lowest responsible bidder submitting a responsive bid.

2.68.180 Formal Bid Procedures--Public Works Projects Greater than \$100,000.01.

Public works projects of greater than One Hundred Thousand Dollars and One Cent (\$100,000.01) must be let to contract by the City Council using the formal procedures set forth herein. A secure electronic bidding software platform that performs similar procedures may be substituted by the bid contract officer.

- (a) The bid contract officer or designee shall mail, fax, or e-mail notices inviting formal bids. The notices shall be mailed, faxed, or e-mailed to all qualified contractors on the list maintained pursuant to Section 2.68.140.

- (b) The notices shall be mailed, faxed, or e-mailed no later than ten (10) calendar days before the opening date of the bids. The notices shall distinctly describe the project and state the time and place for the submission of bids.
- (c) The notice inviting bids shall be published at least ten (10) days before the opening date of the bids. Notice shall be published at least twice, not less than five (5) days apart, in a newspaper of general circulation, or, if there is none, it shall be posted in at least three (3) public places in the City that have been designated by ordinance or resolution as the places for placing public notices.
- (d) Sealed bids shall be submitted to the bid contract officer or designee and shall be identified as bids on the envelope. Bids shall be opened in public by the bid contract officer or designee at the time and place stated in the public notices. A tabulation of all bids shall be open for public inspection during regular business hours for a period of not less than thirty (30) calendar days after the bid opening.
- (e) All bidders on public construction projects shall be required to provide bidder's security. The bidder's security shall be an amount equal to, at least, ten percent (10%) of the amount of the bid or as prescribed in the public notice inviting bids. The bidder's security shall be in one of the following forms:
 - 1. Cash,
 - 2. Cashier's check made payable to the City,
 - 3. Certified check made payable to the City,
 - 4. Bidder's bond executed by an admitted surety insurer, made payable to the City.

The cash or proceeds shall be deposited in the fund out of which the expenses of preparation and printing of the plans and specifications, estimate of costs, and publication of notice are paid. Bidders shall be entitled to return of bid security; provided, that a successful bidder shall forfeit his bid's security upon refusal or failure to execute the contract within ten (10) days after the notice of award of contract has been mailed, faxed, or e-mailed, unless the City is responsible for the delay. The City Council may, on refusal or failure of a successful bidder to execute the contract, award the contract to the next lowest responsible bidder. If the City Council awards the contract to the next lowest bidder, the amount of the lowest bidder's security shall be applied by the City to the difference between the low bid and the second lowest bid, and the surplus, if any, shall be returned to the lowest bidder if cash or check is used or to the surety on the bidder's bond if a bond is used. The lowest bidder's security may be applied towards the project bid price.

- (f) Contracts shall be awarded by the City Council to the lowest responsible bidder submitting responsive bid except as otherwise provided in this Chapter. The decision of the City Council shall be final.
- (g) In its discretion, the City Council may reject any bids presented, abandon the project, or re-advertise. After rejecting the bids submitted, the City Council may adopt a resolution by majority vote declaring that the project can be performed more

economically by employees of the City, and may have the project done by force account without further compliance with this section.

- (h) If two (2) or more bids received are the same and lowest, the City Council may accept the one it chooses. If no bids are received, the project may be performed by employees of the City by force account, or by the informal procedures set forth in Section 2.68.140, or by negotiated contract.
- (i) The City Council shall have the right to waive any defect or informality in the bidding or in the procedures set forth in this section. No defect or informality shall void any contract entered into.
- (j) The City Manager or designee may approve change orders which do not exceed ten (10%) percent of the contract price without returning for approval by the City Council.

2.68.190 Emergencies--Public Works Projects.

In cases of great emergency, as determined by the City Council by resolution, including but not limited to, states of emergency as defined in Section 8558 of the Government Code, when repair or replacements are necessary to permit the continued conduct of the operation or services of a public agency or to avoid danger to life, health or property, the City Council, by majority vote, may proceed at once to expend any sum required in the emergency to replace or repair any public facility without adopting plans, specifications, or working details or giving notice for bids as provided in this chapter. The work may be done by day labor under the direction of the City Manager, by contract, or by a combination of the two. The City Council, by majority vote, may delegate to the City Manager the power to declare a public emergency subject to confirmation by the City Council, by a four-fifths majority vote, at its next meeting.

2.68.200 Purchases of Supplies, Equipment and Professional and General Contractual Services of Under \$5,000.01.

Purchases of supplies, equipment, professional and general contractual services of an estimated value of Five Thousand Dollars (\$5,000.00) or less may be made by the purchasing officer or designee in the open market. Requests and purchases shall be made on forms prescribed and provided by the purchasing officer (material requisition forms and purchase orders). Price may be further negotiated upon selection of the bidder.

2.68.210 Purchasing Procedures--Supplies, Equipment and Professional and General Contractual Services Between \$5,000.01 and \$10,000.00.

Purchases of supplies, equipment, professional and general contractual services of an estimated value greater than Five Thousand Dollars and One Cent (\$5,000.01), but less than or equal to Ten Thousand Dollars (\$10,000.00) shall be made by Department Heads in the open market.

2.68.220 Purchasing Procedures--Supplies, Equipment and Professional and General Contractual Services Between \$10,000.01 and \$100,000.00.

Purchases of supplies, equipment, professional and general contractual services of an estimated value of greater than or equal to Ten Thousand Dollars and One Cent (\$10,000.01), but less than or equal to One Hundred Thousand Dollars(\$100,000.00) shall be made by the City Manager using informal bid procedures as described herein.

- (a) Informal bid purchases shall document a request for at least three (3) bids unless the product or service is proprietary or another exemption applies. In the case of purchases of supplies and equipment, the order shall be awarded to the lowest responsible bidder, consistent with quality and delivery requirements. In the case of contractual and professional services, the order shall be awarded to the most qualified bidder, in accordance with the needs of the City. Price may be further negotiated upon selection of the bidder.
- (b) The City Manager is authorized to award contracts and orders pursuant to this section.
- (c) Bids shall be submitted to the bid contract officer or designee, who shall keep a record of all informal bids for a period of one (1) year after placement of the order. This record, while so kept, shall be open to public inspection.
- (d) Exemption from Award to Lowest Bid for Professional Services. Notwithstanding the anticipated cost of professional services, awards shall be made based on demonstrated competence and/or fitness for the particular professional service required. Price may be further negotiated upon selection of the bidder.

2.68.230 Purchasing Procedures--Supplies, Equipment and Professional and General Contractual Services over \$100,000.01.

Purchases and contracts for supplies, equipment, professional and general contractual services, and the sale of surplus property of estimated value greater than One Hundred Thousand and One Cent (\$100,000.01) shall be let by the formal procedures set forth herein. A secure electronic bidding software platform that performs similar procedures may be substituted by the bid contract officer.

- (a) The bid contract officer or designee shall mail, fax or e-mail notices inviting formal bids. The notices shall be mailed to all qualified vendors on the bid list or who have requested their name to be added thereto, unless the product or service is proprietary.
- (b) The notices shall be mailed, faxed, or e-mailed no later than ten (10) calendar days before the opening date of the bids. The notices shall describe the commodities or services, how to obtain more detailed information and state the time and place for submission of bids.

- (c) The notice inviting bids shall be published at least ten (10) calendar days before the date of opening of the bids. Notice shall be published in a newspaper of general circulation or, if there is none, it shall be posted in at least three (3) public places in the City that have been designated by Ordinance as locations for placing public notices.
- (d) For purchases of supplies and equipment, sealed bids shall be submitted to the bid contract officer or designee and shall be identified as bids on the envelope. Bids shall be opened in public by the bid contract officer or designee at the time and place stated in the public notices. A tabulation of all bids shall be open for public inspection during regular business hours for a period of not less than thirty (30) calendar days after the bid opening.
- (e) Contracts shall be awarded by the City Council consistent with the City's needs. The decision of the City Council shall be final.
- (f) In its discretion, the City Council may reject any bids presented, abandon the purchase or re-advertise. If two or more bids received are the same and lowest, the City Council may accept the one it chooses. If no bids are received, the contract may be let in the open market or by the informal procedures set forth in Section 2.68.180.
- (g) The City Council shall have the right to waive any defect or informality in the bidding or in the procedures set forth in this section. No defect or informality shall void any contract entered into.
- (h) In the case of professional services, the order shall be awarded to the most qualified bidder, in accordance with the needs of the City. Price may be further negotiated upon selection of the bidder.

2.68.240 City Council Authorizes City Manager to Sign Purchase Orders, Contracts and Agreements.

In accordance with California Government Code, Section 40602, the mayor shall execute all contracts authorized by the City Council. In addition to the mayor, the city manager or their designee is hereby authorized to execute purchase orders, contracts and agreements on behalf of the City when authorized by this Chapter or authorized by the City Council by minute action or resolution.

At least once per quarter, the City Manager shall provide a report to the City Council listing all contracts and their amounts approved pursuant to this Chapter.

2.68.250 Local Preference.

- (a) To promote economic development and maintain a healthy economic base in the City of Shafter, as well as encourage businesses to move into the City's jurisdiction, the City supports employment and local business opportunities which in turn promote the City's economic growth. As such, the City has determined it is in its best interest to provide a preference to local vendors.

- (b) **Local Preference in Purchasing.** In the bidding of, or contracting for procurement of supplies, materials, and equipment as provided in these sections, the Purchasing Officer may give a preference to responsive, responsible, local vendor located in the City of Shafter in an amount not-to-exceed five (5%) percent of the local vendors' total net bid price, not to exceed Five Thousand (\$5,000.00) Dollars, whichever is lower. The granting of this local preference shall be approved or not based on a determination by the Purchasing Officer that quantity and quality of the local product is equal to that of the next lowest bidder.

This local preference is not applicable to: (1) bids for public projects as defined by Public Contracts Code Sections 22002, (2) bids funded by grants which prohibit its use, and (3) contracts for professional, management, general, and special services.

2.68.260 Auctions – City Manager Authority.

The City Manager is authorized to dispose of or purchase personal property at auction in compliance with a City Council adopted policy.

2.68.270 Environmentally Preferable Purchasing and Practices.

- (a) The City shall promote the use of environmentally preferable products through proactive buying practices and reference in bid specifications.
- (b) All departments shall use environmentally preferable products whenever quality, performance, price, and functionality are comparable to their non-environmentally preferable counterparts.
- (c) Departments may, at their option and with purchasing agent concurrence, require procurement of designated environmentally preferable products. However, there shall be a compelling reason for use of designated environmentally preferable products that may not be otherwise cost-effective.
- (d) Whenever practical, outside contractors and consultants shall use environmentally preferable products in performing their duties related to city business.'

SECTION 2. If any section, subsection, sentence, clause, phase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases or portions might subsequently be declared invalid or unconstitutional.

SECTION 3. CEQA Determination. The City Council finds that this ordinance is not subject to the requirements of the California Environmental Quality Act, pursuant to (Guidelines) Section 15060(c)(2) & (3), because it will not result in a direct or reasonably foreseeable indirect physical change in the environment and is not a “project” as defined in Section 15378.

SECTION 4. Publication. This ordinance shall be published as provided in Government Code section 36933.

SECTION 5. Effective Date. This Ordinance shall be effective upon the commencement of the thirty-first (31st) day following the adoption date.

PASSED, APPROVED, AND ADOPTED THIS 17th DAY OF JUNE, 2025.

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk

APPROVED AS TO FORM:

Marco A. Martinez, City Attorney



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Alan Cazares, Associate Planner

SUBJECT: ZONE CODE AMENDMENT NO. 25-21

RECOMMENDATION

City Council conduct public hearing and introduce for first reading, by title only, and waive reading of Ordinance No. 766, an Ordinance of the City Council of the City of Shafter approving Zone Code Amendment No. 25-21, a proposal to amend Title 17 of the Shafter Municipal Code (Zoning Ordinance) to prohibit the establishment of smoke shops, hookah lounges and tobacco stores in all zoning districts within the City of Shafter, as shown in Exhibit "A".

BACKGROUND

Currently, Title 17 of the Shafter Municipal Code (Zoning Ordinance) does not define any zoning regulations for smoke shops, tobacco stores, smoking lounges, or similar land uses. There is no direction or requirements in the local zoning code that governs in which zone districts within the boundaries of the City of Shafter a smoke shop is permissible, conditionally permissible, or prohibited out-right. In theory, the City has no specific zoning policies to restrict the establishment of such uses, and therefore has no ability to protect sensitive land uses and the community from any potential impacts that may arise from proximity to smoke shops, tobacco stores, etc.

In the summer of 2024, the Shafter Police Department became aware that an existing tobacco retailer was engaged in the sale of prohibited products, including cannabis and illegal gambling. Such illegal activities raised concerns about the impacts of such operations on surrounding businesses and the community at-large, including minors and sensitive, adjacent land uses. It also raised concerns about their use as illegal, commercial cannabis stores.

The illegal activities at the subject property ceased thereafter, the tenant/operator of the illegal activities was removed, and other enforcement actions were carried out. The incident caused a review of the City's current Smoke Shop, Hookah Lounge and Tobacco Store regulations. That review revealed that the City does not have specific regulations governing how or where such uses may operate.

On June 18, 2024, the Shafter City Council adopted Urgency Ordinance No. 756 to establish a 45-day moratorium temporarily prohibiting the establishment and operation of smoke shop businesses, hookah lounges, and tobacco stores. Under such moratorium, the City would not approve any business license, permit, or entitlements

PUBLIC HEARINGS

for potential new operators of such uses.

On July 16, 2024, the Shafter City Council issued a 10-day report of actions taken during the pendency of the moratorium and directed Staff to return with an extension of the 45-day moratorium. The California Government Code, Section 65858, gives cities the authority to extend a moratorium for an additional ten (10) months and fifteen (15) days with a 4/5 vote.

On July 30, 2024, the Shafter City Council adopted Urgency Ordinance No. 757 establishing a 10-month and 15-day extension of the moratorium to prohibit the establishment of smoke shops, smoking lounges, and tobacco stores. The moratorium extension provided for in this ordinance will end on June 15, 2025.

The moratorium, and extensions thereof, provided Staff with time to evaluate the City's current zoning regulations and study whether new regulations are appropriate, given that the State of California has also recently passed additional new laws prohibiting a tobacco retailer, or any of the tobacco retailer's agents or employees, from selling, offering for sale, or possessing with the intent to sell or offer for sale, most flavored tobacco products including flavored e-cigarettes and menthol cigarettes, as well as tobacco product flavor enhancers in retail locations.

ANALYSIS

During the time that the urgency ordinances were in place, City staff were directed to study the impacts of these uses and to develop comprehensive regulations and zoning requirements for the establishment of future Smoke Shops, Hookah Lounges and/or Tobacco Stores in the city.

It was determined that retail smoke shops that sell tobacco and vaping products have various negative impacts on surrounding communities. According to 2023 data from the Truth Initiative, in California alone, \$15.44 billion is spent per year on smoking-related health care costs.

While State law already prevents retailers from selling tobacco and vaping products to minors, a 2019 JAMA Pediatrics' article showed that smoke shops were more likely to not check ID and to sell to underage people than other types of retail establishments. The article also showed that 49.8% of the smoke and vape shops where decoys attempted to purchase tobacco and vape products failed to verify age requirements at the time of sale. This pointed to a tendency of smoke shops to bypass legal requirements in order to increase sales, even to minors. The 2023 National Youth Tobacco Survey revealed that over 2 million middle and high school students used tobacco products that year.

A longitudinal analysis of tobacco and vape retail density in California by UC San Diego revealed that increased retail access to tobacco products is associated with higher smoking rates among both youth and adults. Proximity to tobacco shops has also been tied to higher smoking prevalence, and the quantity of stores can influence the

perception of product availability and ease of access.

Communities may also experience a higher rate of violent and property crimes correlated with the presence of smoke shops. In 2014, using crime data and GIS spatial analysis, researchers at UC Riverside determined that the existence of tobacco stores in South Los Angeles communities was associated with high levels of violent and property crimes. The study also claimed that “tobacco shops may associate with neighborhood crime by servicing high-risk clientele—many with criminal histories— attracted to these outlets by the easy accessibility of legal drugs.”

If Zone Code Amendment No. 25-21 is approved, this would not be the first instance by which the City has outright prohibited the establishment and operation of a specific land use in all zones. The City of Shafter has also exercised its own authority to prohibit all medical marijuana dispensaries and commercial cannabis activity in all zone districts within the city limits. Section 11.290 of the Shafter Zoning Ordinance (Medical Cannabis Uses Prohibited) and Section 11.300 (Regulation of Personal, Medical, and Commercial Uses of Marijuana) regulate personal, medical, and commercial marijuana-related land uses. Staff are now proposing that a similar approach be taken to prohibit smoke shops and similar uses in all zone districts of the city boundaries.

In the last year, Staff have not received any inquiries about establishing any smoke shop businesses, hookah lounges, or tobacco stores within the City of Shafter. There are no open, building permits or entitlement applications with the City.

The proposed revision to Title 17 can be found in Exhibit “A” of Ordinance No. 766. Within each zone district chapter of the City’s Zoning Ordinance, a row will be added to the table that shows “uses permitted” within that zone district to explicitly state that “smoke shops, tobacco stores, and smoking lounges” are prohibited in that zone district. Graphically, this is represented by a black box which indicates a use is Not Permitted in This District. Chapter 1 shall also be amended to provide a definition for the uses.

EXISTING USES

This Zone Code Amendment would not obstruct or prohibit legally established, existing smoke shops from continuing their operations. Any existing smoke shops or tobacco stores that were entitled and permitted by the City prior to the adoption of Ordinance No. 766 would be considered a non-conforming use and structure hereafter, as described in Zoning Ordinance Section 2.120. The section applies to any site, structure, or use that was legally established, but does not conform to the provisions of Title 17 as originally adopted or as may be amended from time to time. There are provisions within this section which regulate the enlargement of non-conforming uses, their reestablishment after abandonment, and the alteration or restoration after destruction of the structures they occupy. So long as existing smoke shops operate in a manner that conforms with applicable regulations and laws, the City cannot retroactively prohibit them. However, the City would not allow any enlargements or alterations to these non-conforming uses except as allowed by local and state regulations.

PLANNING COMMISSION REVIEW AND RECOMMENDATION

On May 13th, the Shafter Planning Commission unanimously adopted Resolution No. 25-460, recommending that the Shafter City Council approve Zone Code Amendment No. 25-21 to prohibit the establishment of smoke shops, smoking loungers and tobacco stores in all zoning districts.

FINDINGS

Per Section 2.40 of the Shafter Zoning Ordinance (Amendments to Zone Districts and Other Provisions), the following findings must be made prior to adoption of any amendment to the Ordinance:

1. The Zone Code Amendment is consistent with the goals, objectives, policies, and programs of the General Plan and is necessary and desirable to implement the provisions of the General Plan. The amendment supports the Shafter General Plan's goal to provide high quality services for residents and businesses.
2. The Zone Code Amendment will not adversely affect the public health, safety, and welfare or result in an illogical land use pattern. This zone code amendment will protect the public health, safety and welfare by limiting potential impacts of smoke shops on sensitive land uses and the community.
3. The Zone Code Amendment is consistent with the purpose and intent of the remainder of the Zoning Ordinance not under consideration. The amendment does not change any other portion of the Zoning Ordinance and does not conflict with any other portion.
4. The potential environmental impacts of the zone code amendment are insignificant, have been mitigated, or there are overriding considerations that outweigh the potential impacts. The actions proposed herein are not subject to environmental review pursuant to Sections 15060(c)(2) and 15060(c)(3) of CEQA. There are no potential environmental impacts because smoke shops and similar land uses will be prohibited from being built and operated.

ALTERNATIVES

The City could instead require discretionary approval for smoke shops, tobacco stores, and smoking lounges within specific zone districts. For example, a Conditional Use Permit could be required for such uses in only the industrial and business park zones, while being prohibited in all other zones (i.e. residential, commercial, and institutional zone districts). Through the CUP process, the City's decision makers and technical experts could place conditions of approval on the development and use of smoke shops that are necessary for the safety, welfare, and public health of the community.

Another alternative is to allow the moratorium to lapse and not adopt any new zoning standards for smoke shops, tobacco stores, and hookah lounges. This would re-affirm

the City's inability to enforce and restrict how and where these types of businesses may operate, which opens the door to a repeat of previous illegal activity. Staff do not recommend this option. Staff recommend that the City be proactive in the preparation of specific zoning regulations.

FISCAL IMPACT

There will be no direct fiscal impact related to the proposed amendment to the City of Shafter Zoning Ordinance, since this may be considered an administrative task as it is a change to policy documents.

CEQA ANALYSIS

The actions proposed herein are not subject to environmental review pursuant to Sections 15060(c)(2) and 15060(c)(3) of the State Guidelines for Implementation of the California Environmental Quality Act (CEQA). Section 15060(c)(2) pertains to activities that will not result in a direct or reasonably foreseeable indirect change to the environment, and Section 15060(c)(3) pertains to any activity that is not defined as a project under Section 15378. This resolution has no potential for resulting in physical change to the environment directly or indirectly in that it prevents change to the environment by permanently enacting a prohibition on the establishment of smoke shops, tobacco stores, smoking lounges, and similar uses.

Since the aforementioned uses will not be permitted in any zoning district of the city, no change nor impact to the natural environment would result from this activity.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ATTACHMENTS

1. Ordinance No. 766
2. Exhibit A of Ordinance No. 766

ORDINANCE NO. 766

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHAFTER
APPROVING ZONE CODE AMENDMENT NO. 25-21, A PROPOSAL TO AMEND
TITLE 17 OF THE SHAFTER MUNICIPAL CODE (ZONING ORDINANCE) TO
PROHIBIT THE ESTABLISHMENT OF SMOKE SHOPS, HOOKAH LOUNGES AND
TOBACCO STORES IN ALL ZONING DISTRICTS WITHIN THE CITY OF
SHAFTER, AS SHOWN IN EXHIBIT “A”.**

WHEREAS, the City of Shafter, a charter city, desires to amend Title 17 of the Shafter Municipal Code (“Zoning Ordinance”) to prohibit the establishment of smoke shops, smoking lounges, tobacco stores and similar uses in all zone districts (“Project”), as shown in Exhibit “A”; and

WHEREAS, the Planning Commission of the City of Shafter unanimously recommended the City Council adopt Zone Code Amendment No. 25-21 on May 13, 2025; and

WHEREAS, the laws and regulations relating to the California Environmental Quality Act (“CEQA”) have been duly followed by City staff, Planning Commission, and City Council; and

WHEREAS, the Project will not cause any physical change to the environment, and therefore, is exempt from the provisions of CEQA pursuant to Section 15061(b)(2) and Section 15061(b)(3) of the CEQA Guidelines; and

WHEREAS, a timely and properly noticed public hearing for Zone Code Amendment No. 25-21 was held by the City Council of the City of Shafter at a regular meeting on June 17, 2025, at which hearing evidence, oral and documentary, was admitted on behalf of Zone Code Amendment No. 25-21; and

WHEREAS, the City Council has, at its regularly scheduled meeting on June 17, 2025, studied and considered the proposed amendment to the City’s Zoning Ordinance related to the Project; and

WHEREAS, the zone code amendment will not cause any physical change to the environment; and

WHEREAS, the City Council finds that the Project is consistent with the Shafter General Plan; and

WHEREAS, the City Council finds that the Project will not adversely affect public health, safety, and welfare or result in an illogical land use pattern; and

WHEREAS, the City Council finds that the Project is consistent with the intent and purpose of the Zoning Ordinance not under consideration.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHAFTER DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council hereby finds and determines that all the above recitals are true and correct and incorporates such recitals into this ordinance as fully set forth herein.

SECTION 2. The City Council hereby adopts Zone Code Amendment No. 25-21, as provided in Exhibit “A”, attached hereto, and made part of this ordinance as though full set forth herein, to prohibit the establishment of smoke shops, hookah lounges, and tobacco stores in all zoning districts within the city limits of the city of Shafter.

SECTION 3. CEQA. Zone Code Amendment No. 25-21 will not cause any physical change to the environment, and therefore, is exempt from the provisions of CEQA pursuant to Section 15061(b)(2) and Section 15061(b)(3) of the CEQA Guidelines.

SECTION 4. Severability. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this ordinance for any reason is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 5. Custodian of Record. The documents and materials that constitute the record of proceedings on which this ordinance is based are located at the City Clerk’s office located at 336 Pacific Avenue, Shafter, California, 93263. The custodian of these records is the City Clerk.

SECTION 6. Restatement of Existing Law. Neither adoption of this ordinance nor the repeal of any other ordinance of this City shall in any manner affect the prosecution for violations of ordinances, which violations were committed prior to the effective date hereof, nor be construed as a waiver of any license or penalty or the penal provisions applicable to any violation thereof. The provisions of this ordinance, insofar as they are substantially the same as ordinance revisions previously adopted by the City relating to the same subject matter or relating to the enumeration of permitted uses under the Zoning Ordinance, shall be construed as restatements and continuations, and not as new enactments.

SECTION 7. This ordinance shall take effect 30 days after its final passage and adoption and, within 20 days after its adoption, a copy of the same shall be published and circulated in the City of Shafter together with the names of the members of the City Council voting for and against the same.

PASSED AND ADOPTED THIS 15th DAY OF JULY, 2025.

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk

APPROVED AS TO FORM:

Marco A. Martinez, City Attorney

ZONING ORDINANCE CHAPTER 1 CHANGES

Home Occupations

Any occupation customarily conducted entirely within a dwelling by its inhabitants, the purpose being incidental to the use of the dwelling for dwelling purposes and provided that no article is sold or offered for sale except that produced by said inhabitants, as provided in Chapter 11 of this Title.

Hookah

A glass or metal water pipe usually decorated and shaped somewhat like a bottle or small tank, with a long, flexible cord pipe, also known as shisha, nargile, hubble bubble, nag, and Turkish water pipe.

Hookah Lounge (or Smoking Lounge)

An area of a commercial establishment, whether enclosed, indoor or outdoor, designated specifically for the use of hookahs, but does not include private use of hookahs in personal residences if otherwise in compliance with applicable law.

Hospital

An institution for the diagnosis, care, and treatment of human illness, including surgery and primary treatment.

Hotel

A structure or portion thereof or a group of attached or detached structures containing completely furnished individual guest rooms or suites occupied on a transient basis for compensation.

families with children, elderly persons, young adults aging out of the foster care system, individuals exiting from institutional settings, veterans, or homeless people. (per Health and Safety Code Section 50675.14 (b)(3)).

Transitional Housing and Transitional Housing Development

Temporary rental housing intended for occupancy by target populations transitions to permanent housing that is operated under program requirements calling for termination of assistance and recirculation of the assisted unit to another eligible program receipt at some predetermined future point in time, which shall be no less than six months (per Health and Safety Code 50675.2 (h)). Transitional housing is considered to be a residential use and subject to only those restrictions that apply to other residential dwellings of the same type in the same zone.

Tobacco Paraphernalia

means any device, product, equipment, or material of any kind that is intended or designed for use for smoking, inhaling, or ingesting tobacco, notwithstanding that the device, product, equipment, or material may also be used for smoking, inhaling, or ingesting any controlled substance. "Tobacco paraphernalia" includes, but is not limited to, all of the following: (i) Metal, ivory, wooden, acrylic, glass, stone, plastic, or ceramic pipes with or without screens,

permanent screens, hashish heads, or punctured bowls; (ii) Water pipes; (iii) Bongs; (iv) Chillums; (v) Ice pipes or chillers; (vi) Cigarette papers or wrappers; (vii) Cigarette rolling machines; (viii) Blunt wraps, as defined in Section 308 of the Penal Code; (ix) Hookahs and similar devices constructed with a receptacle or container in which water or some other liquid may be placed into which smoke passes and is cooled in the process of being inhaled or ingested; and (x) any electronic device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, or hookah. "Tobacco Paraphernalia" shall include any component, part, or accessory of the foregoing, whether or not sold separately.

Tobacco Product

Any product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, e-cigarettes (with or without flavoring), cigars, little cigars, chewing tobacco, pipe tobacco, or snuff or vaping accessories. "Tobacco Product" shall include any component, part, or accessory of the foregoing, whether or not sold separately. "Tobacco Product" does not include a product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where the product is marketed and sold solely for such an approved purpose.

Tobacco Store (or Smoke Shop)

A retailer, wholesale business, establishment, facility, or any person(s) or location that: (1) sells, offers for sale or offers to exchange for any form of consideration, tobacco, Tobacco Products or Tobacco Paraphernalia; and (2) has fifteen percent (15%) or more of the square feet in the establishment used for the sale, marketing, or display of tobacco, Tobacco Products or Tobacco Paraphernalia.

Tree Expert

A California Registered Professional Forester or an arborist certified by the Western Chapter of the International Society of Arborists.

Truck (Large)

A truck weighing 11,500 pounds or more unloaded.

ZONING ORDINANCE CHAPTER 4 CHANGES

Table 4.A Uses Permitted Within Residential Districts

Legend

- Not Permitted in This District
- P Permitted Subject to Consistency Assessment
- C Permitted Subject to Approval of a Conditional Use Permit Application

USE	E	R-E	R-1	R-2	R-3
F. ACCESSORY USES					
1. Accessory uses and structures located on the same site as a permitted use	P	P	P	P	P
2. Other accessory uses and structures located on the same site as a use permitted subject to a Conditional Use Permit	C	C	C	C	C
3. Antennas and Satellite Dishes; subject to Section 11.80 of this Title	P	P	P	P	P
4. Accessory Dwelling Unit/Junior Accessory Dwelling Unit (ADU/JADU) (per State Law)	P	P	P	P	P
5. Private Garage	P	P	P	P	P
6. Private Swimming Pool, Tennis Court	P	P	P	P	P
7. Recreational Vehicle Storage Yard (Associated with Residential Development)	C	C	C	C	C
8. Feed and Tack Stores accessory to Commercial Stables	C	■	■	■	■
9. Dormitories accessory to Educational Institutions	C	C	C	C	C
10. Medical Cannabis Uses, as defined under Section 1.190 and subject to the provision of Section 11.290, are prohibited in the residential districts.	■	■	■	■	■
1. Marijuana Uses, as defined under Section 1.190 and subject to the provisions of Section 11.30 are regulated in the residential districts.	■	■	■	■	■
2. <u>Smoke Shops, Hookah Lounges, and Tobacco Stores</u>	■	■	■	■	■
G. Other uses similar to, and no more objectionable than the uses identified above, subject to the provisions of Section 1.90 of this Title.					

ZONING ORDINANCE CHAPTER 5 CHANGES

Table 5.A Uses Permitted Within Commercial Districts

Legend

- Not Permitted in This District
- P Permitted Subject to Consistency Assessment
- C Permitted Subject to Approval of a Conditional Use Permit Application

USE	GC	NC	DC
B. Commercial Uses			
87. Shopping centers	C	C	C
88. Shoe stores (sales and repairs)	P	P	P
89. Second-hand stores/pawn shops	P	■	P
90. Service station (without convenience sales) subject to Section 11.220 of this Title)	P	P	P
91. Service stations with convenience store, with or without alcoholic beverage sales	C	C	C
<u>92. Smoke Shops, Hookah Lounges, and Tobacco Stores</u>	■	■	■
92. Sporting good stores	P	P	P
93. Stamp and coin shops	P	P	P
94. Stationary stores	P	P	P

ZONING ORDINANCE CHAPTER 6 CHANGES

Table 6.A Uses Permitted Within Employment Districts

Legend

- Not permitted in this district
- P Permitted subject to Consistency Assessment
- C Permitted Subject to approval of a Conditional Use Permit application

Uses	BP	I
A. MANUFACTURING USES		
C. COMMERCIAL USES AND SERVICES		
30. Plumbing shops and supplies	P	P
31. Recycling facilities (large collection facilities and processing facilities)	■	C
32. Restaurants (including drive-in/drive-through)	P	P
33. Restaurants other than fast foods (Refer to Section 11.50 of this Title);		
a. With entertainment and/or serving alcoholic beverages, including upgrading an existing ABC license (e.g., beer and wine license to a hard liquor license)	C	C
b. Without entertainment and/or serving alcoholic beverages	P	P
34. Service stations (subject to Section 11.220 of this Title)	C	C
35. Sign painting shops	P	P
<u>36. Smoke Shops, Hookah Lounges, and Tobacco Stores</u>	■	■
36. Tattoo parlors	C	C
37. Truck wash	■	C
38. Truck (tractor only) and RV wash (self or full-service)	C	C
39. Tire retreading and recapping	■	C
40. Tire shops (retail and service)	C	P
41. Vending machine service and repair	P	P
42. Veterinary offices and animal hospitals including exterior kennels, pens or runs	C	C

ZONING ORDINANCE CHAPTER 11 CHANGES

11.310 ADEQUATE STORAGE OF FIREARMS WITHIN THE COMMERCIAL DISTRICTS

1. Purpose

The purpose of this section is to regulate the adequate storage of firearms within Zone Districts permitting firearms sales and repair to prevent burglary and theft.

2. General Requirements

No person shall engage in the business of selling, offering for sale, or displaying for sale, or storing preparatory for sale, any firearms within the City of Shafter unless the person has fully complied with the following:

The seller shall have obtained a permit from the Chief of Police authorizing the storage of firearms within the City of Shafter. The permit shall be issued only upon a showing that the seller has taken steps to ensure the safety of his or her firearms from burglary and theft.

3. Fee

To be set and adjusted by City Council action. The fee shall be paid at the time the application is obtained from the Chief of Police and is nonrefundable.

4. Revocation

A permit issued under the provisions of this chapter shall be revoked by the Chief of Police upon proof to his satisfaction of a violation by the holder of such permit of this chapter, or any ordinance of the City of Shafter or law of the state regulating or establishing standards for the commercial sale of firearms.

5. Appeal of Suspension or Revocation

Any such person, whose permit issued under the provisions of this chapter having been so suspended or revoked, shall have the right to appeal to the City Council in writing within three (3) days after notification of such suspension or revocation, or within thirty (30) days after denial thereof, and to be heard by the City Council with relation thereto at its next regular or regular-adjourned meeting, or at a special meeting of the City Council called for such purpose, and the action of the City Council upon such appeal shall be final and conclusive with respect to the suspension or revocation of such permit.

11.320 SMOKE SHOPS, HOOKAH LOUNGES, AND TOBACCO STORES PROHIBITED

1. Purpose

The purpose of this section is to regulate smoke shops, hookah lounges, and

tobacco stores. Nothing in this section shall preempt or make inapplicable any provision of state or federal law.

2. Permits and Licenses Prohibited

No permit or any other applicable license or entitlement for use, nor any business license, shall be approved or issued for the establishment, maintenance or operation of smoke shops, hookah lounges, tobacco stores, or similar uses within the City.

3. Public Nuisance

The establishment, maintenance or operation of smoke shops, hookah lounges, and tobacco stores within the City of Shafter is declared to be a public nuisance and may be abated by the City either pursuant to the City of Shafter Municipal Code or any other available legal remedies, including but not limited to declaratory relief and civil injunctions.



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Alan Cazares, Associate Planner

SUBJECT: ZONE CHANGE NO. 25-78

RECOMMENDATION

City Council conduct public hearing and introduce for first reading, by title only, and waive reading of Ordinance No. 767, an Ordinance of the City Council of the City of Shafter approving Zone Change No. 25-78 as depicted in Exhibit "A", to change the zoning designation of APNs 027-170-02 and 027-170-03 from Downtown Commercial (DC) zoning to General Commercial (GC) zoning.

BACKGROUND

The property owner, Michael Hair Jr of Lerdo LLC, is requesting a change in zoning from Downtown Commercial (DC) to General Commercial (GC) on a 0.51-acre area located on the west corner of Central Valley Highway and Central Avenue. The location of the affected parcels is shown in the attached vicinity map (Exhibit 1).

The property owner/applicant is requesting the zone change to facilitate the future establishment and operation of a drive-in/drive-through business. The applicant has submitted a corresponding application for a Conditional Use Permit (CUP) to be brought before the Planning Commission at a future date, in the event that the zone change is approved by City Council.

The ultimate end use of the site has not been confirmed; however, it has been determined by the applicant's team that the highest and best use of the site given its size and location is a commercial drive-in/drive-through business.

ANALYSIS

Chapter 5 of the Shafter Zoning Ordinance stipulates that "Drive-in/-through business including theaters and restaurants" are not permitted in the Downtown Commercial zone, but they are conditionally permitted in the General Commercial and Neighborhood Commercial zones. This regulation can be seen in line item 47 of Table 5.A of the Zoning Ordinance, concerning Uses Permitted Within Commercial Districts.

The primary purpose of the General Commercial (GC) District is to provide sites for commercial uses which serve a large segment of the population with a wide variety of retail, wholesale, service, and office uses. The proposed re-zone to General Commercial would identify the site as a possible location for a new range of commercial

PUBLIC HEARINGS

uses to be proposed and introduced to the community's downtown area at the affected site. The potential to permit or conditionally permit additional commercial uses that are currently not permitted at all in the Downtown Commercial zone may foster commercial growth and increase activity in the city's downtown. Additionally, through expanding the class and character of commercial uses that are permissible in properties within the downtown, the likelihood of this portion of the city remaining competitive with planned commercial areas in other portions of the community, such as those planned along 7th Standard Road or Lerdo Highway, is higher.

This item is not proposing or requesting action on an actual project. There is no development, or construction plans in place for this site currently. This is a zoning exercise to change the color on the Shafter zoning map from DC to GC. The only decision requested from the Council at this time is whether the base zone of the site should be allowed to change. Re-zoning to GC may afford the property owner the opportunity to market this site for new project proposals and turn the site from a vacant parcel of land to a contributing business.

Overall, the proposed rezoning will help ensure that the land is used in a manner that is both beneficial to the property owner and the community, and consistent with the surrounding commercial area.

Finally, there is one other drive-through business located in the downtown commercial zone district, at 150 E Lerdo Highway. The Rite-Aid Pharmacy has a drive-through that exits on to Central Ave, the same downtown street that provides site access to Mr. Hair's property. Additionally, two other drive-through uses (Sonic and the future Starbucks) are located along Central Valley Highway less than a ¼ mile away from this site. The latter two businesses are zoned GC, but they are along the same arterial road (CVH) as the project site. The city would not be operating outside of established precedence nor be zoning in a manner that would result in an illogical land use pattern, since surrounding areas have drive-through uses.

GENERAL PLAN CONSISTENCY

Under the Land Use Program of the Shafter General Plan, one of the policies is to "encourage pedestrian-oriented retail uses within the central portions of downtown, with highway-oriented commercial uses along State Route 43 and Lerdo Highway." The subject property is located along Central Valley Highway, or State Route 43, and drive-through uses are typically considered highway-oriented uses. The nature of the future use of this project site (if indeed a drive-through is proposed) would be compatible with the objectives of the City's General Plan to locate regional-serving, highway-oriented uses along SR-43. Additionally, two other drive-through uses (Sonic and the future Starbucks) are located along Central Valley Highway less than a ¼ mile away from this site.

Another issue that the General Plan addresses is maintaining Shafter's downtown as the center of community life and protecting the vitality of the downtown. By expanding the options of commercial land uses that are permissible or conditionally permissible on

this property via the zone change, a new range of businesses could be proposed or introduced on the subject site. This could diversify the commercial options in the core and stimulate economic growth. New businesses can raise both vehicle and pedestrian activity downtown, helping maintain it as a central hub of activity and community life.

Finally, the current land use designation of the property and the rest of the downtown core is Commercial-Professional Offices (CPO). According to Table 2.A of the Shafter Zoning Ordinance which shows the Consistency of City Zone Districts with General Plan Land Use Designations, both the Downtown Commercial (DC) zone and General Commercial (GC) zone are consistent with the CPO land use designation. By changing from one commercial zone to another commercial zone when both zones are consistent with the General Plan land use designations, the goals and objectives of the City's General Plan are still being followed.

PLANNING COMMISSION REVIEW

On May 13th, the Shafter Planning Commission adopted Resolution No. 25-461, recommending that the Shafter City Council approve Zone Change No. 25-78. There was one dissenting vote on the adoption of this Planning Commission resolution. During public comment, Mr. Stan Wilson, resident of 17642 Poplar Ave, expressed his opposition to the proposed zone change. Mr. Wilson stated that downtown should remain lined with storefronts, which make the downtown look nicer.

FISCAL IMPACT

There will be no direct fiscal impact related to the proposed zone change from DC to GC.

CEQA ANALYSIS

The proposed zone change is exempt from CEQA under Section 15061(b)(3), which is commonly referred to as the common-sense exemption. This exemption applies when it can be determined with certainty that the activity in question will not have a significant effect on the environment, and therefore the activity is not subject to CEQA.

The proposed zone change is a zoning exercise to change the classification from one commercial zone to another commercial zone. As there is no development associated with the zone change at this time, there is no possibility that zoning change will cause a significant effect on the environment. The property owner has indicated that a Conditional Use Permit application will be filed with the City after the base zone is changed to potentially establish a land use that is conditionally permitted in the Downtown Commercial zones. The CUP process will allow additional CEQA review to be conducted for the site then.

Since Conditional Use Permits require discretionary action, a more extensive analysis of potential environmental impacts may be assessed in the future, and the Planning Commission will also have another opportunity to review the ultimate use of the property.

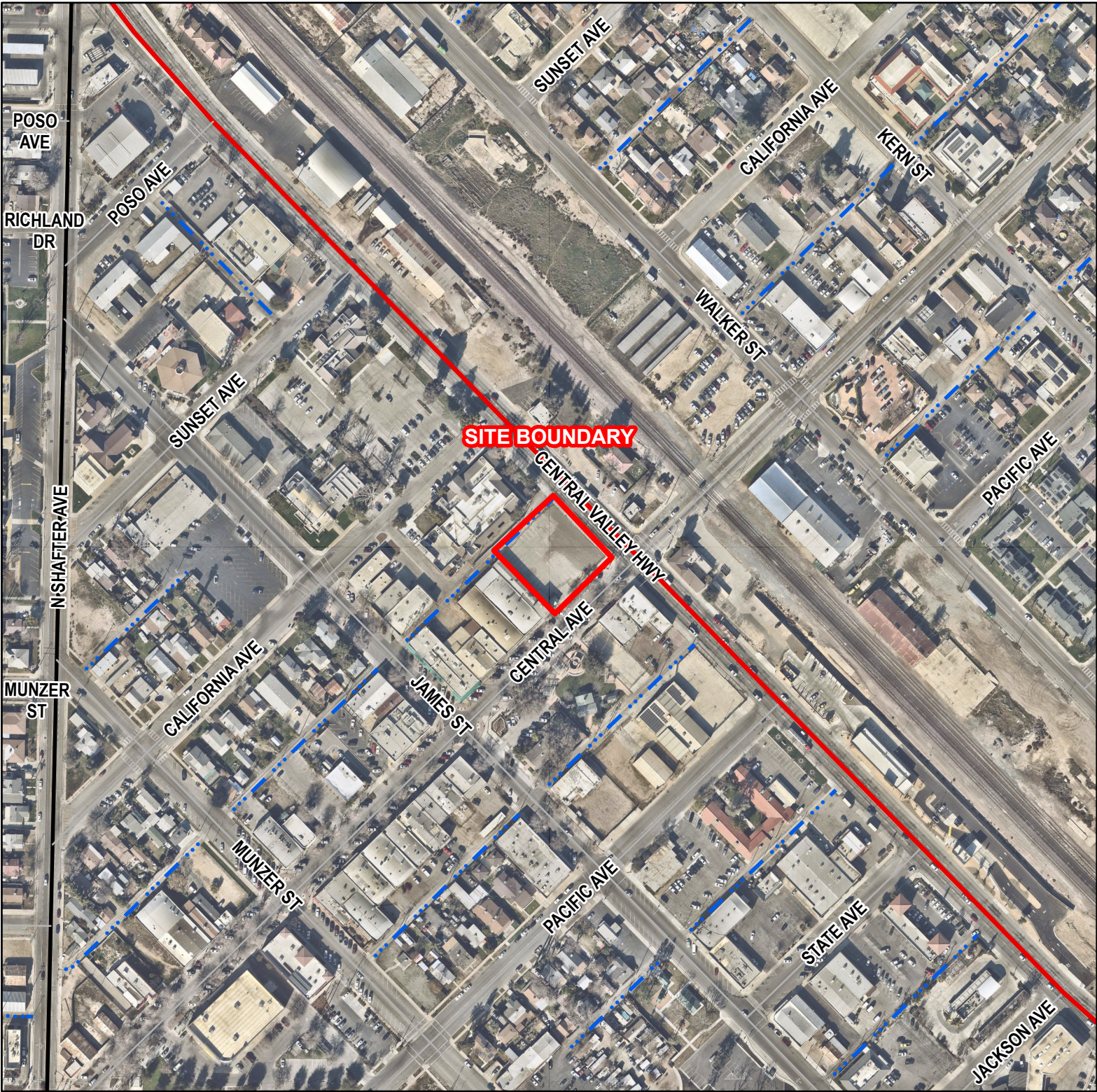
APPROVED BY THE CITY ATTORNEY

Not Applicable

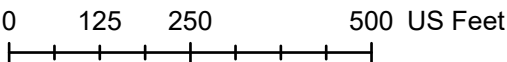
ATTACHMENTS

1. Vicinity Map
2. Ordinance No. 767
3. Exhibit A of Ordinance No. 767

Exhibit 1: Vicinity Map



-  City Limits
-  Site Location



This map and the data contained within it was generated by the City of Shafter. Please consult the City of Shafter Planning Department with any questions, concerns, or potential inaccuracies that may be associated with this document.

ORDINANCE NO. 767

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHAFTER APPROVING ZONE CHANGE NO. 25-78 AS DEPICTED IN EXHIBIT “A”

WHEREAS, the City Council has, at its regularly scheduled meeting on June 17, 2025, studied and considered Zone Change No. 25-78, a request to change the zoning of 357 Central Avenue (APN 027-170-02) and 341 Central Avenue (APN 027-170-03) from Downtown Commercial (DC) to General Commercial (GC); and

WHEREAS, 357 & 341 Central Avenue are located on the west corner of Central Valley Highway and Central Avenue, on an approximate 0.51-acre site as depicted in Exhibit “A”, attached hereto and made a part of this ordinance as set forth herein (the “Project”); and

WHEREAS, the laws and regulations relating to the preparation and adoption of environmental documents, as set forth in the City’s Local Guidelines Implementing the California Environmental Quality Act have been adhered to; and

WHEREAS, the City Council has determined that the project is categorically exempt from CEQA under Section 15061(b)(3) of the CEQA Guidelines in that the proposal will have no significant environmental impact. No development is proposed with the subject project; and

WHEREAS, the City Council has determined that the zone change is consistent with the goals, objectives, policies, and programs of the Shafter General Plan, and is necessary and desirable to implement the provisions of the General Plan; and

WHEREAS, the City Council has determined that the zone change will not adversely affect the public health, safety, and welfare or result in an illogical land use pattern; and

WHEREAS, the City Council has determined that the zone change is consistent with the purpose and intent of the remainder of the Zoning Ordinance not under consideration; and

WHEREAS, the City Council has determined that it is in the best interest of the City to amend the City of Shafter Zoning Map as proposed in Exhibit “A” to enhance the quality of life and to protect the health, safety and welfare of its citizens by applying orderly development in the City; and

WHEREAS, a timely and properly noticed public hearing for proposed Zone Change No. 25-78 was held by the City Council of the City of Shafter at a regular meeting on June 17, 2025, at which hearing evidence, oral and documentary, was admitted on behalf of said zone change.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHAFTER DOES HEREBY ORDAIN that, in a regular session assembled on the 15th day of July, 2025, the City Council approved Zone Change No. 25-78 to change the zoning of 357 & 341 Central Ave from Downtown Commercial (DC) to General Commercial (GC), as illustrated in Exhibit “A”.

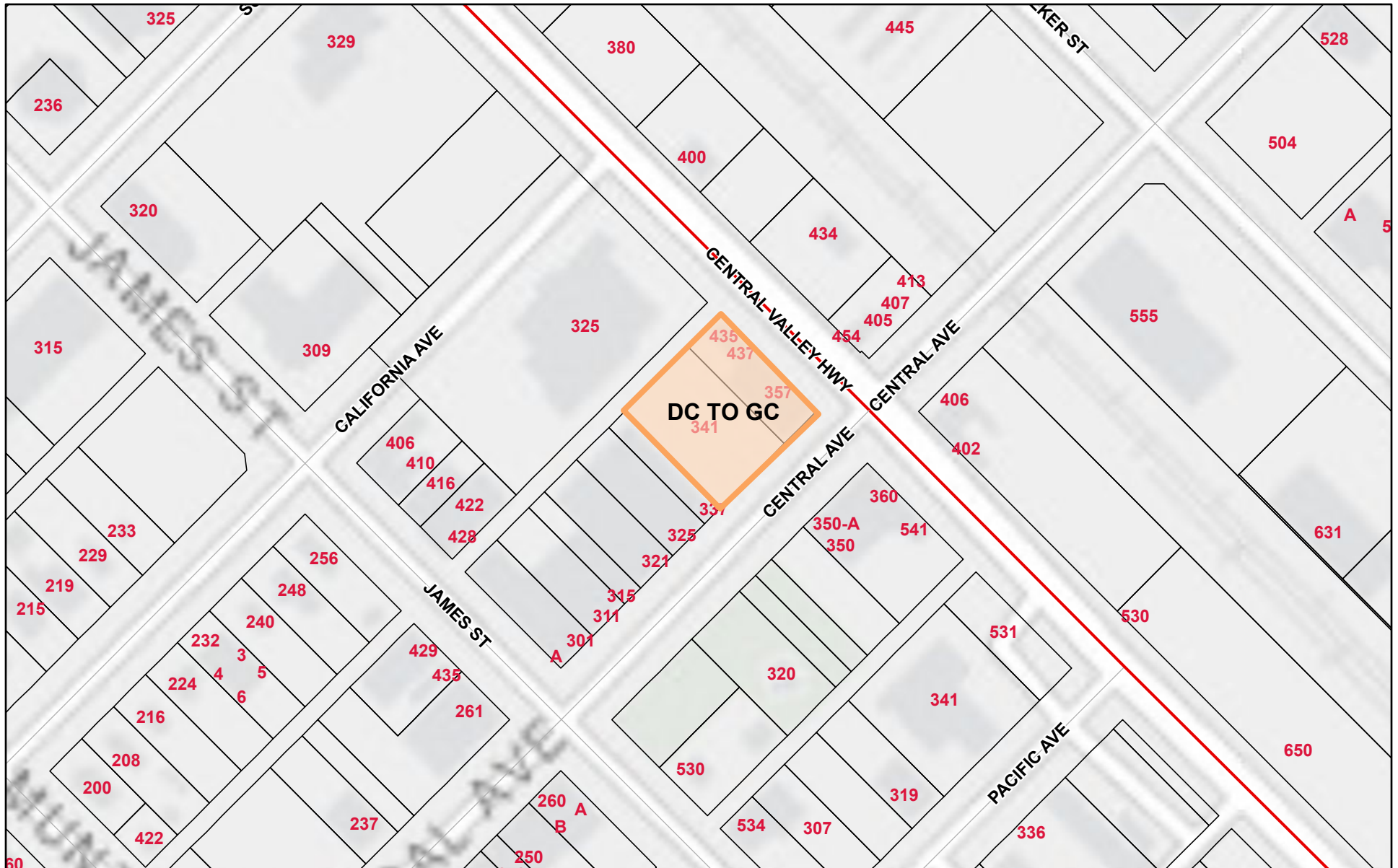
PASSED AND ADOPTED THIS 15th DAY OF JULY, 2025.

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk

EXHIBIT "A"



4/10/2025, 1:40:01 PM

 Re-Zone Site

 Parcel Lines

Road Centerlines

— Highway

Local

1:2,257

A number line illustrating the conversion of 340 feet to meters. The top scale is in feet, with markings at 0, 85, 170, and 340. The bottom scale is in meters, with markings at 0, 25, 50, and 100. The 340-foot mark aligns with the 100-meter mark.

Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community, City of Shafter, Bureau of Land Management, Esri, HERE,

City of Shafter



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Rogelio Sanchez, Finance Director

SUBJECT: APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-2026
CONSISTENT WITH ARTICLE XIII B OF THE CALIFORNIA
CONSTITUTION AND SELECTING THE ANNUAL ADJUSTMENT
FACTORS

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 3021, a Resolution of the City Council of the City of Shafter Setting Forth an Appropriations Limit for Fiscal Year 2025-2026 Consistent with Article XIII B of the California Constitution and Selecting the Annual Adjustment Factors.

BACKGROUND

Under the Gann Spending-Limitation Initiative (Article XIII B of the State Constitution) adopted as Proposition 4 in June 1979 (and subsequently modified by Proposition 111 in June 1990), the City is required to annually adopt a resolution setting an appropriations limit for the upcoming fiscal year. For 2025/26, the City’s appropriations subject to limitation are about \$28.58 million, which is far less than the calculated limit of \$511.12 million.

Background and Key Concepts

The Gann Spending-Limitation Initiative provides for the limitation of state and local government appropriations. As discussed in the following summary of the major provisions of the Gann Initiative and Proposition 111 modifications, the Gann Initiative is actually a limitation on tax revenues rather than a direct limitation on appropriations.

1. Appropriations subject to limitation may not exceed appropriations made in 1978-79 except as adjusted for increases in the cost of living, population and service responsibility transfers.
2. Appropriations financed through service fees (to the degree that they do not exceed the cost of performing the service), grant programs, fines and forfeitures, and other specified “non-tax” sources are not subject to the appropriations limit. Additionally, appropriations for long-term indebtedness incurred prior to 1978-79, debt service on qualified capital outlays beginning in 1990-91, qualified capital outlays in excess of \$100,000 and increased costs as a result of federally mandated programs, are also excluded from the limit. Essentially, with the exception of major capital-related

APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-2026 CONSISTENT WITH ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION AND SELECTING THE ANNUAL ADJUSTMENT FACTORS

expenditures, only appropriations funded through tax revenues are subject to limitation.

3. For the purpose of identifying “proceeds from taxes” under the Gann Initiative, state subventions that are unrestricted as to their use are considered to be tax sources. On the other hand, the use of subventions like gas tax and transportation development act funds is restricted by the State, and as such, is classified as non-tax sources.

4. Under the original Gann Initiative, all proceeds from taxes received in excess of the appropriations limit were required to be returned through refunds or revisions in tax rates and fee schedules within the next two fiscal years; or voter approval to increase the appropriations limit was required. Proposition 111 provides a one-year carryover feature to determine excess revenues under which refunds can be avoided if, in the subsequent year, the City is below the limit by the amount of the prior year's excess. Any voter-approved increase to the appropriations limit cannot exceed four years.

5. Originally, the Gann Initiative was self-executing, requiring no formal review; however, Proposition 111 requires that the annual calculation be reviewed as part of the annual financial audit.

6. Major concepts in implementing the Gann Initiative as modified by Proposition 111 include: appropriations funded through tax sources are subject to the limit, not actual expenditures; and any excess of actual tax revenues over the appropriations limit, not actual expenditures or appropriations, are subject to a refund.

ANALYSIS

The annual adjustment factors for changes in population and cost of living for the appropriations limit calculation must be selected by a recorded vote of the Council, and include the following:

1. Population. Based on data provided annually by the State Department of Finance, cities may annually choose either the growth in their city's or the county's population. For this year's calculation, the City's population growth factor of 4.72% (which exceeded the County's factor of 0.74%) is the recommended adjustment factor.

2. Cost of living. Local governments may annually choose either the percentage change in California per capita personal income or the percentage change in their jurisdiction's assessed valuation that is attributable to non-residential new construction. For this year's calculation, due to delays in obtaining the assessed valuations from the Kern County Assessor's Office, the percentage change in California per capita personal income is the recommended adjustment factor at 6.44%.

The City's appropriation limit for 2025/26 is \$511,118,912 calculated as follows:

Prior Year Appropriations Limit	\$458,550,796
------------------------------------	---------------

**APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-2026 CONSISTENT WITH ARTICLE XIII B
OF THE CALIFORNIA CONSTITUTION AND SELECTING THE ANNUAL ADJUSTMENT FACTORS**

Population Change (City) - 4.72%	1.0472
Cost of Living Change (Per Capita) - 6.44%	1.0644
Combined Adjustment Factor (1.0472*1.0644)	1.1146
Adjusted Limit	\$511,118,912

FISCAL IMPACT

There is no negative fiscal impact resulting from adoption of the City's 2025/26 appropriations limit.

CEQA ANALYSIS

The action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines because the action is the approval of the appropriations limit for fiscal year 2025-2026 constant with the California Constitution and therefore, it is the creation of a governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ATTACHMENTS

1. Resolution 3021

RESOLUTION NO. 3021

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER,
CALIFORNIA, SETTING FORTH AN APPROPRIATIONS LIMIT FOR FISCAL YEAR
2025/2026 CONSISTENT WITH ARTICLE XIII B OF THE CALIFORNIA
CONSTITUTION AND SELECTING THE ANNUAL ADJUSTMENT FACTORS.**

WHEREAS, Section 7910 of the Government Code, which became effective on January 1, 1981, requires that the governing body of each local jurisdiction establish by Resolution its Appropriations Limit for the following fiscal year pursuant to Article XIII B of the California State Constitution at a regularly scheduled or noticed special meeting; and

WHEREAS, in accordance with Government Code Section 7910, the City Council must select annually the inflationary change factor for purposes of calculating the appropriations limit; and

WHEREAS, in accordance with Government Code Section 7910, the City Council must select annually the population growth factor for purposes of calculating the appropriations limit; and

WHEREAS, an appropriations limit has been calculated in accordance with applicable law; and

WHEREAS, in accordance with Government Code Section 7910, the information on the calculation of the appropriations limit has been made available to the public at least 15 days prior to the date of adoption of this resolution, and continues to be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED

Section 1. That the City Council of the City of Shafter establishes its Appropriations Limit for the 2025/26 fiscal year at \$511,118,912.

Section 2. That the City Council of the City of Shafter has selected the “percentage change in California per capita personal income” as the inflationary change factor and the “percentage change in City population” as the population growth factor used in the calculation of the 2025/26 Appropriations Limit.

PASSED, APPROVED AND ADOPTED this 17th day of June 2025.

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Rogelio Sanchez, Finance Director

SUBJECT: ANNUAL OPERATING BUDGET AND CAPITAL IMPROVEMENT
PLAN FOR FISCAL YEAR 2025-2026

RECOMMENDATION

Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 3022, a Resolution of the City Council of the City of Shafter, California, approving and adopting the Annual Operating Budget and Capital Improvement Plan for Fiscal Year 2025/2026 and appropriating the funds necessary to meet the expenditures set forth therein.

BACKGROUND

The proposed Annual Operating Budget is a balanced budget, and the CIP includes several quality-of-life projects to enhance the City's recreational amenities. Moreover, it maintains the high levels of service our residents expect.

The budget maintains the conservative fiscal policies of the City Council, while continuing to take significant steps to implement the City's Strategic Goals and the recommendations of the Community Vision project. The strategic planning process continues to be the cornerstone of the Council's ongoing Strategic Goals, which gives employees confidence that the decisions they make and the work they do is consistent with Council and community direction. This year, several strategic capital projects are included in the Capital Improvement Plan and will be constructed over the next five years.

In general, the City of Shafter continues to enjoy a strong financial position with limited debt and a strong fund balance within the General Fund. This financial health has been the result of sound fiscal and budget policies, coupled with a robust economic development program and efficient service delivery models. Shafter's financial health is above average compared to other cities in the San Joaquin Valley.

The management team is committed to promoting and supporting strategic priorities including economic development, public safety, community services, and housing and infrastructure. The strategic priorities are focused on maintaining an engaged community where a culture of safety, growth, learning, and wholesome family values may be fostered and where business leaders feel welcomed and supported through win-win partnerships.

ANNUAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2025-2026

ANALYSIS

The City's core operating revenues continue to exceed operating expenditures, reflecting a structurally sound budget. However, CIP projects impacting the General Fund total approximately \$10.92 million. These include \$5.0 million for the Police Department substation, \$2.5 million for the pool renovation project, and \$2.0 million for the North Shafter Community Park. Additional projects affecting the General Fund are detailed in the CIP section. The following table provides the proposed general fund budget for the upcoming fiscal year.

	21/22 Actual	22/23 Actual	23/24 Actual	24/25 Budget	24/25 Projected
Revenues	\$ 34,961,917	\$ 40,488,385	\$ 35,935,219	\$ 33,405,932	\$ 34,071,917
Expenses:					
82-Wages & Benefits	11,581,496	12,706,620	14,675,162	17,903,636	15,981,496
83-Planned Operations	3,193,158	4,410,909	4,163,760	6,614,076	5,231,158
85-Required Operations	468,148	445,453	595,633	689,925	691,148
88-Operations -Internal	1,547,495	1,693,075	2,876,825	2,912,134	3,741,495
Other Expenses	13,017,400	12,038,411	2,917,459	2,868,594	2,621,400
Operating Expenses	29,807,697	\$31,294,468	\$25,228,839	\$30,988,365	\$28,271,697
Operating Income (Loss)	\$5,154,220	\$9,193,917	\$10,706,380	\$2,417,567	\$5,800,220
92-Capital Outlay	74,744	788,301	607,261	1,066,772	641,744
93-Capital Projects	2,525,225	541,046	1,416,119	2,265,954	1,751,225
79-Transfers-In	812,024	516,564	694,574	-	812,024
94-Transfers-Out	-	-	-	-	-
Non-Operating Expenses	1,787,945	812,783	1,328,806	\$3,332,726	\$2,391,945
Net Income/(Loss)	\$ 3,366,275	\$ 8,381,134	\$ 9,377,574	\$ (915,159)	\$ 3,409,275

The City expects to maintain healthy reserves in the General Fund despite increased operating costs due to inflation. This budget funds essential services for residents and allows small increases to enhance those services, while being careful not to expand faster than the rate of economic growth.

FISCAL IMPACT

Proposed citywide expenses for FY 2025/2026 are \$85.37 million with general fund revenues at \$55.66 million and operating expenditures at \$51.39 million. The proposed Annual Operating Budget is a balanced budget where the general fund revenues exceed the expenditures with an estimated operating surplus in the amount of \$2.72 million. The ending fund balance is expected drop from \$81.3 million to \$72.7 million once the city spends on Police Sub-Station (\$3.0M), community park (\$1.9M), aquatic center (\$2.6M), and transfer to the Telecommunications Fund.

CEQA ANALYSIS

ANNUAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2025-2026

The action is exempt from the California Environmental Quality Act (CEQA) because it is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines. The action is a government fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant impact on the environment.

APPROVED BY THE CITY ATTORNEY

No

ATTACHMENTS

1. Resolution 3022 Budget Adoption
2. 25-26 Shafter Budget Draft v6.10.1

RESOLUTION NO. 3022

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER,
CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL OPERATING BUDGET
AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2025-2026 AND
APPROPRIATING THE FUNDS NECESSARY TO MEET THE EXPENDITURES SET
FORTH THEREIN**

WHEREAS, in accordance with Section 7.06(A) and (F) of the Charter of the City of Shafter, the City Manager has submitted to the City Council an Annual Budget and Capital Improvement Plan for Fiscal Year 2025/2026 having proposed expenditures and transfers for all City funds on or before the first working day of the last month of the current fiscal year; and

WHEREAS, pursuant to section 7.06(F) of the Charter of the City of Shafter, the City Council shall set a dollar amount or percentage of funds limit under which the City Manager may transfer monies between departments, divisions, programs, and accounts within funds and departments; and

WHEREAS, the City Council of the City of Shafter has heretofore considered said budget; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHAFTER
CALIFORNIA DOES HEREBY**

Section 1: Find, Determine and Declare that the Budget for Fiscal Year 2025/2026 in substantially the same form as attached hereto is approved, adopted, and said funding is appropriated.

Section 2: The City Manager, or his or her designee, is authorized to transfer appropriations between departments, divisions, programs and accounts within funds and departments in any amount so long as there is no net increase in appropriations within any individual fund or the City as a whole.

PASSED, APPROVED AND ADOPTED this 17th day of June, 2025.

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk

ANNUAL OPERATING BUDGET & CAPITAL IMPROVEMENT PLAN

2025-2026



Cultivating Community



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MAYOR & COUNCIL



Chad Givens, Mayor

- First Elected December 2016
- Re-Elected December 2020, 2024
- Term Expires December 2028
- Appointed Mayor December 2024 (2-year term)



Gustavo Olvera, Jr., Mayor Pro Tem

- First Elected December 2022
- Term Expires December 2026
- Appointed Mayor Pro Tem December 2024 (2-year term)



Gilbert T. Alvarado, Council Member

- First Elected December 2008
- Re-Elected December 2012, 2016, 2020, 2024
- Term Expires December 2028



Pete Espinoza, Council Member

- First Elected December 2020
- Re-Elected December 2024
- Term Expires December 2028



Cathy Prout, Council Member

- First Elected April 1982
- Re-Elected December 1986, 1990, 1994, 1998, 2002, 2006, 2010, 2014, 2018, 2022
- Term Expires December 2026

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EXECUTIVE LEADERSHIP TEAM



*Lance Lippincott
City Manager*



*Carol Chavolla
Human Resources Director*



*Steve Esselman
Planning Director*



*Dennis Fidler
Chief Building Official*



*David Franz
Community Services Director*



*Kamal Siada
Economic Development
Director*



*Michael James
Public Works Director*



*Randy Milligan
Chief of Police*



*Yazmina Pallares
City Clerk*



*Johnny Rubio
Information Technology
Director*



*Roger Sanchez
Finance Director*



*Rachel Zermeno
Community Engagement
Manager*

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LETTER FROM THE CITY MANAGER

Honorable Members of the Shafter City Council

I am pleased to present to you the proposed Annual Operating Budget and Capital Improvement Plan (CIP) for the Fiscal Year 2025-2026. The proposed Annual Operating Budget is balanced and the CIP includes quality-of-life projects to enhance the City's recreational amenities. Moreover, it maintains the high-quality levels of service our residents expect and enjoy.

The budget maintains the City Council's conservative fiscal policies and aligns with the City's three-year Strategic Plan. The strategic initiatives—economic development, public safety, community services, housing, and infrastructure—continue to be the cornerstone of the Council's community vision. This year, several strategic capital projects are included in the Capital Improvement Plan and will be constructed over the next three years.

The City of Shafter continues to enjoy a strong financial position with limited debt and a strong fund balance within the General Fund. This financial health is the result of sound fiscal and budget policies, a robust economic development program, and efficient service delivery models. Shafter's financial health is above average compared to other cities in the San Joaquin Valley.

The management team is committed to promoting and supporting strategic priorities, including economic development, public safety, community services, and housing and infrastructure. These priorities are focused on maintaining an engaged community where a culture of safety, growth, learning, and wholesome family values may be fostered and where business leaders feel welcomed and supported through win-win partnerships.

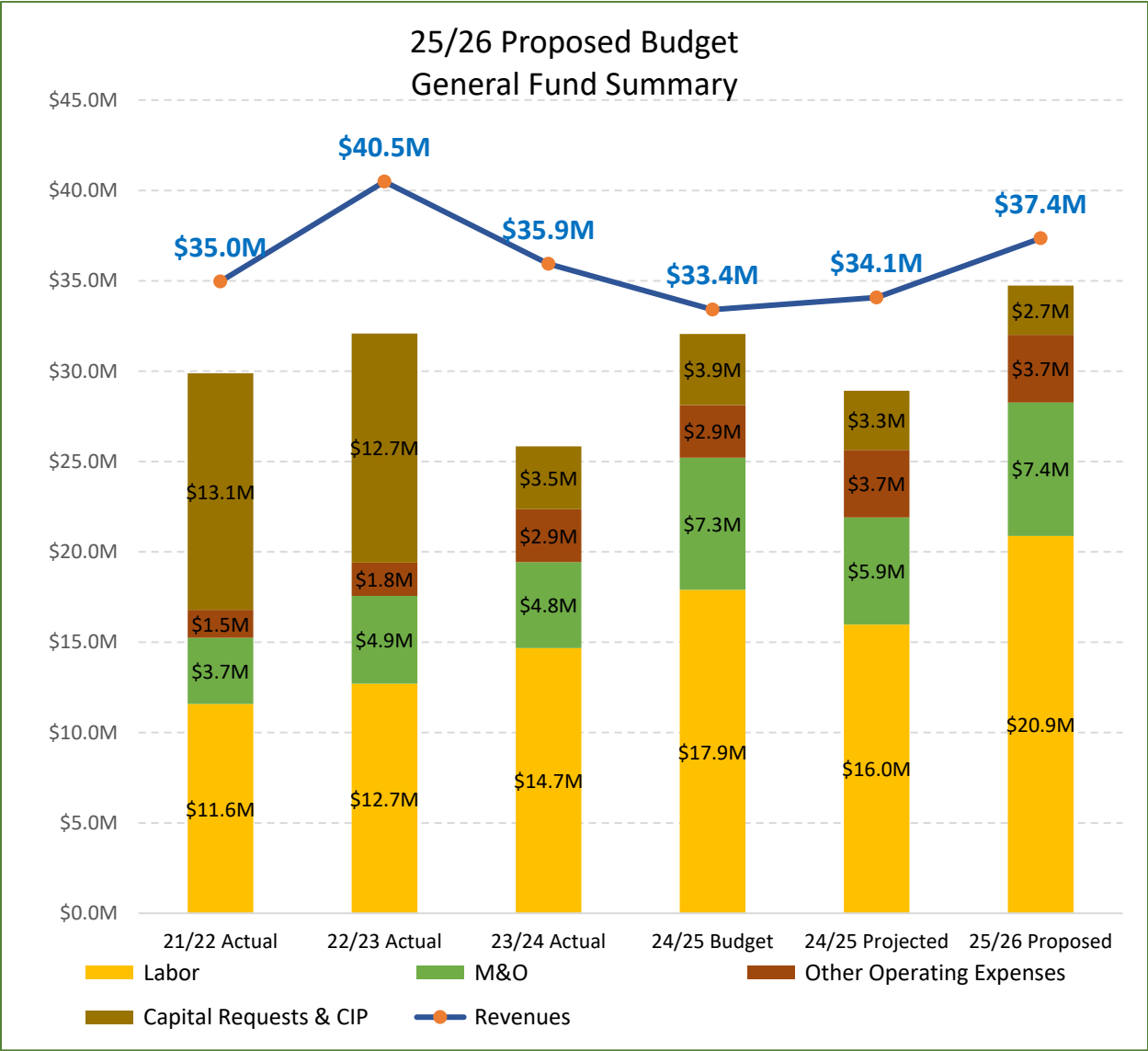
The following tables illustrate the investment in the four strategic initiatives:

Request Description	Enterprise		
	GF Amount	Amount	Total
Building Inspector I/II	173,641		173,641
Animal Control Officer	120,934		120,934
Facilities Construction Specialist I/II	129,943		129,943
Executive Assistant	153,833		153,833
Sub-Total Ongoing Costs	\$578,351		\$578,351
Building Consulting	250,000		250,000
Economic Development Consulting	350,000		350,000
Fire Station Study	100,000		100,000
New employee supplies & furniture	20,000		20,000
Building Truck (Replace)	50,000		50,000
Code Enforcement Truck (Replace)	50,000		50,000
Utility Truck (Replace)	50,000	50,000	100,000
IT Fiber Truck (New)		50,000	50,000
Sub-Total One Time Request	\$870,000	\$100,000	\$970,000
Total Request	\$1,448,351	\$100,000	\$1,548,351

The City's five-year Capital Improvement Plan (CIP) for FY 2025–2030 aligns with current strategic priorities and outlines approximately \$143 million in planned capital investment. The largest single project is the \$50 million expansion of the wastewater treatment plant. Most projects outside of the water and wastewater enterprise are funded through special capital and operating grants, including Gas Tax, Transportation Development Act (TDA), and SB1 Roads and Maintenance revenues.

The City's core operating revenues continue to exceed operating expenditures, reflecting a structurally sound budget. However, CIP projects impacting the General Fund total approximately \$10.92 million. These include \$5.0 million for the Police Department substation, \$2.5 million for the pool renovation project, and \$2.0 million for the North Shafter Community Park. Additional projects affecting the General Fund are detailed in the CIP section. The following table provides the proposed general fund budget for upcoming fiscal year.

	21/22 Actual	22/23 Actual	23/24 Actual	24/25 Budget	24/25 Projected	25/26 Proposed
Revenues	\$ 34,961,917	\$ 40,488,385	\$ 35,935,219	\$ 33,405,932	\$ 34,074,779	\$ 37,353,870
Expenses:						
82-Wages & Benefits	11,581,496	12,706,620	14,675,162	17,903,636	15,982,265	20,882,605
83-Planned Operations	3,193,158	4,410,909	4,163,760	6,614,076	5,231,587	6,685,869
85-Required Operations	468,148	445,453	595,633	689,925	692,847	698,499
88-Operations -Internal	1,547,495	1,693,075	2,876,825	2,912,134	3,740,024	3,744,318
Other Expenses	13,017,400	12,038,411	2,917,459	2,868,594	2,624,395	2,624,395
Operating Expenses	29,807,697	\$31,294,468	\$25,228,839	\$30,988,365	\$28,271,118	34,635,686
Operating Income (Loss)	\$5,154,220	\$9,193,917	\$10,706,380	\$2,417,567	\$5,803,661	\$2,718,184
92-Capital Outlay	74,744	788,301	607,261	1,066,772	641,012	100,000
93-Capital Projects	2,525,225	541,046	1,416,119	2,265,954	1,756,378	10,918,330
79-Transfers-In	812,024	516,564	694,574	-	-	-
94-Transfers-Out	-	-	-	-	-	350,000
Non-Operating Expenses	1,787,945	812,783	1,328,806	\$3,332,726	\$2,397,390	11,368,330
Net Income/(Loss)	\$ 3,366,275	\$ 8,381,134	\$ 9,377,574	\$ (915,159)	\$ 3,406,271	\$ (8,650,146)



The City expects to maintain healthy reserves in the General Fund despite increased operating costs due to inflation. This budget funds essential services for residents and allows small increases to enhance those services, while being careful not to expand faster than the rate of economic growth.

I want to thank the members of the Shafter City Council, the Shafter community, and city staff for working together to develop a fiscally responsible budget that meets our growing community's needs.

Respectfully submitted,

Lance Lippincott

City Manager

An aerial photograph showing a paved road with yellow lane markings in the foreground. To the right of the road is a concrete curb and a grassy area with some trees. In the background, there are green fields and a distant horizon under a clear sky.

ABOUT SHAFTER

At a Glance

Community Profile

City History

Shafter Today

AT A GLANCE

COMMUNITY PROFILE

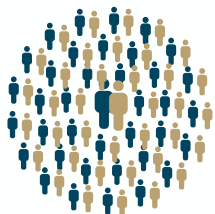
Incorporated
January 20, 1938

38

Sq. Miles

Lerdo Highway serves as a key west-east corridor in Shafter, linking to the Interstate 5 and Highway 99 freeways. Additionally, BNSF and Union Pacific railways run through the area in a north-south direction.

5th Fastest
Growing City
in CA!



TOTAL POPULATION 23,000

Shafter is experiencing a great period of innovation and growth. We are the Epicenter of California, the fifth-fastest-growing city in California, and the fastest in Kern County. We are culturally endowed with arts, music, memories, the Home of the Generals, and a community like no other.

PRINCIPAL EMPLOYERS

FULFILLMENT
CENTERS



EDUCATION



DISTRIBUTION CENTERS



MANUFACTURING



AGRICULTURE

Wonderfulorchards™



EXPANSION OPPORTUNITIES

Hub of the
World's Fifth
Largest
Economy!



Ag Tech



Logistics &
Logistics Tech



Clean
Energy



Advanced
Manufacturing

TOP SALES TAX PRODUCERS

ARCO AM/PM Mini Marts
Baker Hughes
Bakersfield Pipe & Supply
CEMEX
Chevron Service Stations

Code Precast
Farm Pump & Irrigation Co.
Fastrip Service Stations
Grimmway Enterprises
Helena Industries Co.

Honeywell Intelligrated
JD Rush Company
Jeffries Brothers
McDonald's
MRC Global

PFG Distribution
Pro-Build
Richland Chevrolet
Shell Service Stations
SteelFab

Sunbelt Rentals
Target Distribution
The Hillman Group
Wilbur-Ellis Company
Williams Sonoma

DEMOGRAPHICS

RACE & ETHNICITY



Hispanic or Latino 64.9%
White 20.5%
Other 14.5%

EDUCATION



11.3% of the Population
have a Bachelor's Degree
or Higher

EMPLOYMENT



Jobs 14,300
Unemployment Rate of 11.1%
Employment Rate Increase by 1.2%

HOUSING



Avg. Household Income \$80,600
Households 6,000
Home Ownership 63.6%
Avg. Home Price \$345,000

HEALTH CARE



8.4% without Health Care
Coverage



29
Median Age

CITY HISTORY

1874

Two men, William Hagen and Lloyd Tevis looked across a vast land in the Southern San Joaquin Valley and saw the potential for the future and invested their fortune by purchasing railroad grant land from the South Pacific Railroad. They were also able to secure additional government land through the Desert Land Act.

1890

By 1890, William Hagen and Lloyd Tevis had acquired over 300,000 acres in Kern County and consolidated their holdings into the Kern County Land Company (KCL). Ranches were established near present-day Shafter, including the Jackson Ranch, a cattle and alfalfa operation.



1898

In 1898, the San Francisco and San Joaquin Valley Railroad was completed through the area, and Henry Jastro, manager of the Kern County Land Co. (KCL) built cattle loading pens and a dock on the railroad for the Jackson ranch. The new location on the railroad was called "Shafter", in honor of General William R. Shafter, the commander of the victorious American army in Cuba during the Spanish-American War of 1898. During this time KCL changed the name of the Jackson Ranch to the Shafter Ranch. General Shafter retired to Kern County.



1912

In 1912, Henry Jastro decided to develop the Shafter Ranch into the town site and divided the land into 20-acre parcels for sale to farmers who wanted to settle the area for fruit growing.

1913

In 1913, KCL built a hotel for prospective housing buyers and served as a meeting point for new settlers. The Shafter Hotel originally faced Central Avenue. In 1938, the building was turned ninety-degrees to face James Street to allow construction of a service station on the corner. The Hotel, now called the Green Hotel, due to its color, is still standing and was completely restored by the Green Hotel Restoration Committee. It was the opening of the Hotel and the official beginning of lot sales in 1913 that mark the beginning of the Shafter Community.



CITY HISTORY

1914

By the fall of 1914, a small building was moved to Shafter to serve as a schoolhouse. This one-room school had 15 students. The Trustees named the new school district "Richland" to identify why Shafter was drawing settlers. By the fall of 1916, a new two-room schoolhouse with an auditorium was built where the City Police Station stands today.



First School House



Richland School 1935



Richland Today

1917

By 1917, the construction of a two-story combination depot had begun. This building serves as the Shafter Museum today. As farmers settled in the surrounding areas, merchants followed, and the business district soon developed along Central Ave. Some of the first were King Lumber Co. (1914), Grant's Garage (1917), Hitchcock's Shafter Warehouse (1917), Doolittle's Blacksmith (1917), George Straub's Grocery, E.B. Stringham's Shafter Drug (1919), and Curt Gaede's Barber Shop (1920). T.V. Little arrived in 1914 and was the roving "fix-it man". The first doctor, Dr. Kay, set up practice up in 1920. The First National Bank of Shafter was opened in 1921.



Central Avenue from Central Valley Hwy in mid-1930's

1930

By the 1930s, packinghouses replaced field packing, as the potatoes could be washed, sized, and graded for the market. In 1936, with a nationwide potato shortage, the price for Shafter potatoes increased to a very profitable level. Debts were paid off and an impetus laid for an expanding potato industry. Soon there were over twenty packing sheds in Shafter, shipping out as many as three hundred rail cars per day. Shafter was one of the largest shipping points on the Santa Fe Railway. As cotton and potato profitability declined beginning in the 1980's, permanent crops took their place, and today about two-thirds of Shafter's acreage is planted to Almonds, Pistachios, Cherries, or Grapes.

1938

In 1938, the City of Shafter was incorporated. Phil Ohanneson was the first mayor. The Utility District was formally merged with the City of Shafter in 1968. A volunteer fire department was formed in 1923. The city built a fire station in 1940. The volunteers continued to man fires along with city staff until Kern County took over fire service in 1983. The City provided police service continues to this day. Eventually, the Shafter Business Men's Association became the Shafter Chamber of Commerce and Agriculture which was incorporated in 1947.



SHAFTER TODAY

Since its founding in 1913, Shafter has been built on a foundation of hard work, innovation, and pride, evolving into an extraordinary place to live and do business. What began as a small farming community has grown into a diverse economic hub, home to local, regional, national, and international companies. While agriculture remains a vital part of Shafter's identity, industries such as oil, manufacturing, fiber optics, and logistics continue to expand, making Shafter a leading choice in the Central Valley for businesses and families to locate and grow.



Shafter is a city with big dreams, a global perspective, and a strong spirit of independence. With a population of 23,000 and a total area of 38.81 square miles, its southern boundary reaches the centerline of Seventh Standard Road, bordering the northern edge of Bakersfield. With a focus on safety, quality housing, and excellent schools, Shafter has drawn national builders like Lennar Homes, underscoring its potential for growth and prosperity.



Investing in education, economic development, infrastructure, and public safety remains at the heart of Shafter's vision. The Shafter Education Partnership Department has expanded through key initiatives, including collaborating with GAF Roofing. In 2022, the city celebrated the reopening of the Shafter Library, now the Shafter Library and Learning Center, in partnership with Bakersfield College and the community.



Public safety is a top priority, and the Shafter Police Department is widely respected for its commitment to law enforcement and community engagement. As one of California's safest cities, Shafter continues to leverage technology and innovative strategies to enhance safety and security.



Beyond its local impact, Shafter plays a crucial role in global trade, serving 11 western states. Located just two hours from the Ports of Long Beach and Los Angeles and four hours from the Ports of San Francisco and Oakland, Shafter is a strategic logistics hub. The Wonderful Logistics Center (WLC), near Seventh Standard Road and Santa Fe Way, is home to major companies like Amazon, American Tire Distributors, Baker Hughes, FedEx, Smucker's, Target, and Walmart.

The Shafter Airport Industrial Center is located at Highway 99 and Lerdo Highway. It is home to a wide variety of diverse companies. GAF Corporation, one of the nation's largest building materials manufacturers, has two extensive facilities. Other companies calling this part of Shafter home include Grapery, Premier Packing, Performance Food Group, Williams Sonoma, JD Rush, Builders FirstSource, Weststar, and Core & Main.



Additionally, the city's core industrial area is home to industry leaders like Insect Lore, a premier provider of educational insect habitats and toys, and Code Precast, a leading expert in precast concrete structures across the western U.S. Most recently, LGV Coupling relocated its operations from Southern California to Shafter, bringing high-quality fittings that supply industries nationwide.



Shafter's impact extends far beyond its city limits, touching lives worldwide. Whether you're shopping online, dining out, fueling your car, replacing your tires, or enjoying fresh produce, there's a good chance Shafter made it possible. As the city continues to grow and innovate, its future remains bright with endless possibilities.

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BUDGET OVERVIEW

Citywide Organization Chart
Key Budget Assumptions & Changes

How To Read the Budget

Citywide Overview

The City of Shafter Fiscal Year 2025/2026 Proposed Budget is \$85.37 million and is comprised of five operating fund types and the Capital Improvements Program (CIP):

- ❖ General Fund (administration, planning, building, public safety, etc.)
- ❖ Enterprise Funds (sewer, water, drainage, public transit, rail, etc.)
- ❖ Special Revenue Funds (grants, gas tax, traffic, transportation, LLMD, etc.)
- ❖ Internal Service Funds (risk management, shop, facilities maintenance, and information technology)
- ❖ Capital Projects Funds (connection fees and impact fees)
 - Capital Improvement Plan (CIP)

In general, the City of Shafter continues to enjoy a strong financial position with limited debt and a strong fund balance within the General Fund. This financial health has been the result of sound fiscal and budget policies, coupled with a robust economic development program and efficient service delivery models. Shafter's financial health is above average compared to other cities in the San Joaquin Valley.

The City has diverse operations with multiple funds, and it is necessary to analyze them separately, so that effective decisions can be made about each of them. The major sources of revenue for daily operations are in the General Fund and Enterprise Funds. Enterprise Funds operate on user fees revenue with the intent to charge users only the cost to provide the service. This "reasonably borne cost recovery" method maintains modest reserves, making it challenging to finance large capital projects. The outlook for each fund group is vastly different and unique financial solutions will be needed for the Enterprise Funds in the next five years.

The City's financial outlook is subject to the broader economic climate, including issues such as inflation, recession, supply chain disruptions, and increases in unemployment. We expect higher labor and operating costs compared to previous years, due to inflation and energy costs. Despite these challenging economic factors statewide, local revenues have a more optimistic outlook as the City of Shafter is one of the fastest growing cities in California.

Projected Citywide operating revenues (excluding grants and internal transfers) are \$55.66 million with a 3.44% five-year Compound Annual Growth Rate (CAGR). Taxes are the largest component of operating revenues, representing \$29.79 million or 53.52% of the total Citywide operating revenues. Taxes increased 11.42% year-over-year and increased by 1.20% CAGR over five years, which has exceeded historical inflation rates.

Citywide, proposed operating expenses (excluding capital expenditure and CIP) account for \$51.39 million with a 2.70% five-year CAGR and a 7.80% increase compared to the previous year's budget. Citywide labor costs account for \$24.70 million, which represents 48.07% of the total operating expenses. Labor costs are 14.31% higher compared to the previous year's budget with a 6.56% five-year CAGR. The following tables on operating revenues and expenses provide a summary of the proposed budget with related changes.

	24/25	25/26	FY 25 vs 26	Change	5-Year
	Budget	Proposed	Change	Pct	CAGR
Taxes	26,737,914	29,791,073	3,053,159	11.42%	1.20%
Fees For Services	10,933,298	11,616,809	683,511	6.25%	5.51%
Connection & Impact Fees	6,733,026	7,041,300	308,274	4.58%	13.00%
License & Permits	1,507,660	3,255,490	1,747,830	115.93%	2.61%
Fines	64,732	51,631	(13,101)	-20.24%	6.43%
Rents	602,228	616,032	13,804	2.29%	11.01%
Investment Earning	2,848,931	3,286,048	437,117	15.34%	8.03%
Citywide Operating Revenues	49,427,789	55,658,383	6,230,594	12.61%	3.44%

	24/25	25/26	FY 25 vs 26	Change	5-Year
	Budget	Proposed	Change	Pct	CAGR
Labor	21,608,909	24,701,984	3,093,075	14.31%	6.56%
Operations	12,445,896	13,050,161	604,265	4.86%	13.23%
Utilities	5,226,944	4,884,229	(342,715)	-6.56%	15.40%
Internal Charges	5,520,866	6,129,833	608,967	11.03%	15.91%
Debt	-	-	-	0.00%	12.16%
Other Agreements	2,868,594	2,624,395	(244,199)	-8.51%	-25.10%
Citywide Operating Expenses	47,671,209	51,390,602	3,719,393	7.80%	2.70%

GENERAL FUND OVERVIEW

The General Fund accounts for about 74.26% of Citywide revenues. The five-year CAGR period is from FY 19/20 until 23/24. The General Fund is the largest component of the City budget and its main revenue sources come from Taxes, Licenses/Permits, Fees for Services, Interest Income, and others. Taxes represent about 81.32% of the General Fund operating revenues. Sales Taxes are the largest revenue type, which represents about 53.57% of taxes or 43.56% of total General Fund revenues.

The CAGR between FY 19/20 until FY 23/24 was 1.29% during the mentioned five-year period for General Fund Revenues. The Sales Taxes CAGR was -3.39% during the same period. The following is a breakdown for General Fund Revenue budget change and five-year growth.

	24/25	25/26	FY 25 vs 26	Change	5-Year
	Budget	Proposed	Change	Pct	CAGR
Sales Taxes	15,132,572	18,004,238	2,871,666	18.98%	-3.39%
Property Taxes	8,058,636	9,501,324	1,442,688	17.90%	11.88%
Property Taxes - VLF	4,455,000	4,499,550	44,550	1.00%	12.43%
Franchise Tax	1,589,500	1,605,395	15,895	1.00%	20.66%
Fees for Charges	1,014,264	1,412,609	398,345	39.27%	0.69%
License & Permits	1,505,392	3,255,490	1,750,098	116.26%	2.55%
Fines	30,002	24,846	(5,156)	-17.19%	28.90%
Rents & Concessions	542,228	555,432	13,204	2.44%	13.49%
Investment Earning	2,516,494	2,472,510	(43,984)	-1.75%	4.70%
General Fund Operating Revenues	34,844,088	41,331,394	6,487,306	18.62%	1.29%

The Following is a breakdown for General Fund Expenses budget change and five-year growth.

	24/25	25/26	FY 25 vs 26	Change	5-Year
	Budget	Proposed	Change	Pct	CAGR
Labor	17,903,636	20,882,605	2,978,969	16.64%	6.31%
Operations	6,614,076	6,685,869	71,793	1.09%	9.56%
Utilities	689,925	698,499	8,574	1.24%	5.69%
Internal Charges	2,912,134	3,744,318	832,184	28.58%	18.21%
Debt	-	-	-	0.00%	0.00%
Other Agreements	2,868,594	2,624,395	(244,199)	-8.51%	-25.10%
Citywide Operating Expenses	30,988,365	34,635,686	3,647,321	11.77%	8.11%

The General Fund cash reserves remain fiscally sound with a total Fund balance of \$77.97 million at the end of FY 23/24. The unassigned portion of the total General Fund for the same year was \$30.79 million or 39.49% of the total. The reserves form a strong foundation for future projects and provide flexibility to withstand economic downturns.

Current operating revenues are expected to be adequate to cover operating expenditure, resulting in an estimated surplus of \$5.80 million for FY 24/25 and \$2.72 million for FY 25/26. The surplus is eliminated with an estimated \$10.92 million for CIP which includes the new Police substation, pool project, and community park. The surplus can be used for capital expenses at the council's direction or continue to increase reserves. While the current state of the economy and inflation pose risks to the city, the bigger challenge is the long-term growth in demand for services.

The projected growth of Shafter's population has not slowed down and, in fact, Shafter continues to be one of the State's fastest growing cities. Staff expect Shafter to increase its housing inventory by approximately 10,000 units within the next 10 years. There is a long-term need for additional police officers and increased wastewater and water capacity. Shafter added 3,158 additional residents from 2011 to 2020 which represents an 18% increase. Kern County had an 8% population change during the same period. Shafter's 10-year CAGR has been 1.69% compared to 0.80% at the County level.

The following table shows General Fund revenues vs expenditures and an estimated \$2.72 million surplus in FY 25/26 which becomes a shortfall once we account for the \$10.92 million CIP.

	21/22 Actual	22/23 Actual	23/24 Actual	24/25 Budget	24/25 Projected	25/26 Proposed
Revenues	\$ 34,961,917	\$ 40,488,385	\$ 35,935,219	\$ 33,405,932	\$ 34,074,779	\$ 37,353,870
Expenses:						
82-Wages & Benefits	11,581,496	12,706,620	14,675,162	17,903,636	15,982,265	20,882,605
83-Planned Operations	3,193,158	4,410,909	4,163,760	6,614,076	5,231,587	6,685,869
85-Required Operations	468,148	445,453	595,633	689,925	692,847	698,499
88-Operations -Internal	1,547,495	1,693,075	2,876,825	2,912,134	3,740,024	3,744,318
Other Expenses	13,017,400	12,038,411	2,917,459	2,868,594	2,624,395	2,624,395
Operating Expenses	29,807,697	\$31,294,468	\$25,228,839	\$30,988,365	\$28,271,118	34,635,686
Operating Income (Loss)	\$5,154,220	\$9,193,917	\$10,706,380	\$2,417,567	\$5,803,661	\$2,718,184
92-Capital Outlay	74,744	788,301	607,261	1,066,772	641,012	100,000
93-Capital Projects	2,525,225	541,046	1,416,119	2,265,954	1,756,378	10,918,330
79-Transfers-In	812,024	516,564	694,574	-	-	-
94-Transfers-Out	-	-	-	-	-	350,000
Non-Operating Expenses	1,787,945	812,783	1,328,806	\$3,332,726	\$2,397,390	11,368,330
Net Income/(Loss)	\$ 3,366,275	\$ 8,381,134	\$ 9,377,574	\$ (915,159)	\$ 3,406,271	\$ (8,650,146)

The City of Shafter continues to enjoy a strong financial position with limited debt and a strong fund balance within the General Fund. This financial health is the result of sound fiscal and budget policies, a robust economic development program, and efficient service delivery models. Shafter's financial health is above average compared to other cities in the San Joaquin Valley.

The management team is committed to promoting and supporting strategic priorities, including economic development, public safety, community services, and housing and infrastructure. These priorities are focused on maintaining an engaged community where a culture of safety, growth, learning, and wholesome family values may be fostered and where business leaders feel welcomed and supported through win-win partnerships.

The following tables illustrate the investment in the four strategic initiatives:

Request Description	Enterprise		
	GF Amount	Amount	Total
Building Inspector I/II	173,641		173,641
Animal Control Officer	120,934		120,934
Facilities Construction Specialist I/II	129,943		129,943
Executive Assistant	153,833		153,833
Sub-Total Ongoing Costs	\$578,351		\$578,351
Building Consulting	250,000		250,000
Economic Development Consulting	350,000		350,000
Fire Station Study	100,000		100,000
New employee supplies & furniture	20,000		20,000
Building Truck (Replace)	50,000		50,000
Code Enforcement Truck (Replace)	50,000		50,000
Utility Truck (Replace)	50,000	50,000	100,000
IT Fiber Truck (New)		50,000	50,000
Sub-Total One Time Request	\$870,000	\$100,000	\$970,000
Total Request	\$1,448,351	\$100,000	\$1,548,351

The City expects to maintain healthy reserves in the General Fund despite increased operating costs due to inflation. This budget funds essential services for residents and allows small increases to enhance those services, while being careful not to expand faster than the rate of economic growth.

ENTERPRISE FUNDS OVERVIEW

The nature of Utility Funds is to recover costs, but the reality is that the demands of capital projects and the pace of inflation show a clear path for depleting the current working capital unless the utility rates are updated within a year. Not only does Shafter face continued population growth, but also increased level of mandates and compliance which puts burdens on existing ratepayers. It is anticipated the city will adopt development impact fees to mitigate the impacts of its residential, commercial, and industrial development.

The Wastewater Fund in conjunction with the City has a 33% ownership of the North of The River Sanitary District (NORS). The NORS has plans to expand the wastewater treatment plant which requires commitments from impact fees and rate increases during the upcoming rate study.

The water department has various CIP projects which will be funded by impact fees, grants, and rate increases. Well #21 development is to support the wonderful industrial park. Well #22 relates to north Shafter which is expected to be funded by grants and connection impact fees. Also, the city is faced with the mandate to upgrade its water meters by 2025. The ARPA will provide some relief, but rates will need to be adjusted to make up for the remainder.

Multiple mandates on SB1383 propelled the city to outsource the refuse operations. The increases in operating costs will continue to be monitored to determine if rate increases are necessary.

Rail operations have the largest accumulated negative net position, which comes from annual deficits. The City Manager is working with the City Council on some potential business opportunities, but the budget does not reflect significant changes until agreements come to fruition.

The Telecommunications Fund remains in deficit, with an unrestricted net position of - \$644,892 as of June 30, 2024, due to fiber infrastructure operating costs exceeding revenues. In response, the City Council is recommended to authorize a one-time General Fund transfer of \$350,000 in FY 2025–2026, along with an annual allocation of \$100,000 beginning in FY 2026–2027, to support critical infrastructure repairs and preventive maintenance. This investment supports service continuity for existing industrial clients and advances a public-private partnership that is expected to expand the City's broadband customer base. As fiber infrastructure is a key driver of commercial activity within the Wonderful Industrial Park, this reinvestment is strategically aligned with Shafter's long-term economic development and tax revenue growth goals.

SPECIAL REVENUE FUNDS OVERVIEW

Various special revenue funds have negative fund balances, but that is because various capital projects take multiple years which will allow various grant funding sources to recover the project costs. The special revenue funds are a mechanism to transfer cash to projects over multiple years. The General Fund is not affected unless the City Council approves any local match program related to federal and state grants. The main projects are funded by SB1, gas tax, and TDA are for local transportation, streets, and road maintenance.

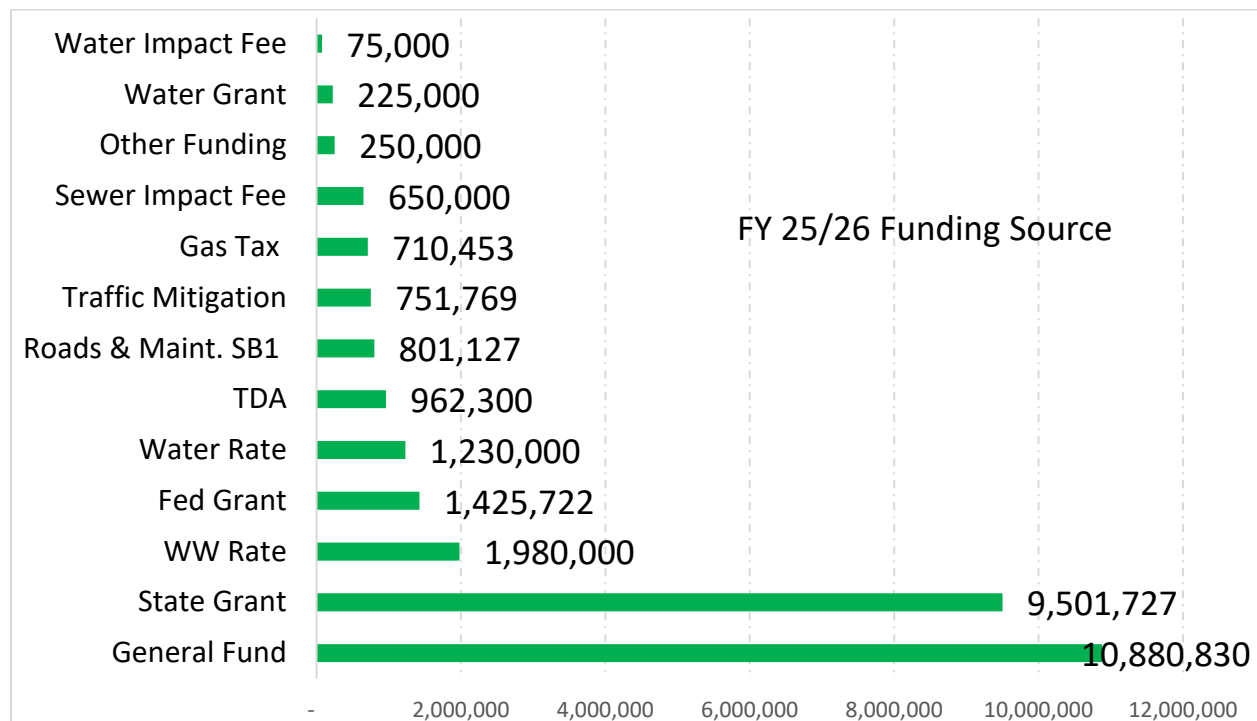
The Clean California Grant awarded \$4.65 million which consists of the rehabilitation and enhancement of existing recreational public spaces within the historic core of Shafter. Specifically, the Project will rehabilitate and enhance the following five public spaces: (1) Shafter Aquatic Center, (2) Shafter Skate Park, (3) Mannel Park, (4) Veterans Park, and (5) James Street Corridor between Lerdo Highway and Shafter Avenue (including Stringham Park).

A Prop 68 grant will fund the new Shafter Community Park in North Shafter. The new park will have recreational amenities for all age groups, for example: four baseball fields with lighting, two softball fields with lighting, three soccer fields with lighting, two handball courts with lighting, three basketball courts with lighting, three universal indoor soccer/basketball courts with lighting, a playground with lighting, two picnic areas, five shade structures, restroom building, restroom/concessions building, park storage building, park office, three parking lots, with lighting and landscaping throughout the park.

Capital Improvement Program (CIP)

The total five-year CIP is estimated at \$139.88 million, which includes \$29.44 million for FY 25/26. The direct impact on the General Fund is \$10.88 million for Fiscal Year 25/26 which relates to include \$5.0 million for the Police Department substation, \$2.5 million for the pool renovation project, \$2.0 million for the North Shafter Community Park, and various other projects. The largest project comes from a \$50 million wastewater treatment plant expansion. The following is a summary of CIP projects by type and funding source. Further details are available in the CIP report. A summary section is also available at the end of the budget book.

	Historical	Projected 25/26	Total Project	Pct of Total
Public Facilities	3,738,992	19,550,000	30,441,948	21.8%
Streets	3,220,194	5,743,928	23,541,196	16.8%
Wastewater	2,287,993	2,575,000	52,737,993	37.7%
Water	6,106,976	1,575,000	32,318,259	23.1%
Telecommunications	487,010	0	837,124	0.6%
Total Costs	\$15,841,165	\$29,443,928	\$139,876,520	100.0%



SUMMARY

The City of Shafter will continue to prosper for the next decade. There is a direct correlation between this growth and the need to build operational capacity to meet the service demand and delivery of City services. The proposed FY 2025/2026 Operating Budget includes policy and operational initiatives consistent with our Strategic Goals.

The City expects to maintain healthy reserves within the General Fund despite an increase in operating costs because of inflation and increased capacity. We will need to monitor economic conditions as they could have a negative long-term impact sales tax, utility billing, and property taxes.

The management team is committed to promoting and supporting the strategic priorities including: economic development, public safety, community services, and housing and infrastructure. The strategic priorities are focused on maintaining an engaged community where a culture of safety, growth, learning, and wholesome family values may be fostered and where business leaders feel welcomed and supported through win-win partnerships.



STRATEGIC PLAN 2024-2027

www.shafter.com



Introduction Letter

Welcome to the strategic plan for the City of Shafter for the fiscal period 2024-2027. This comprehensive document describes our mission, vision, and strategic direction for the upcoming years, providing a clear roadmap to guide us toward the achievement of long-term goals and positioning our city for greater success.

Within this strategic plan, we conducted a thorough examination of our current state, identified areas requiring improvement, and established specific objectives and goals that will serve as the foundation for our decision-making and resource allocation. Employing a collaborative and forward-thinking approach, our intention is to leverage our strengths, address weaknesses, and seize opportunities in order to adapt to the dynamic and evolving environment around us.

Our commitment to excellence, innovation, and the communities we serve is encapsulated in this strategic plan. Through collective efforts, an openness to change, and remaining faithful to our mission and vision, we are confident in our ability to realize our objectives and leave a lasting positive impact on Shafter.

As we embark on this transformative journey, we express our vast appreciation to all our stakeholders. Your support and dedication are vital for our success. Together, we will navigate the path ahead, emerging as a stronger, more resilient organization.

This strategic plan marks Shafter's 1st formalized strategic plan process ending with public distribution. We welcome any and all suggestions on how we can improve our transparency with our communities and our efforts to make Shafter better. The plan is dynamic and will be continuously reviewed and updated to remain relevant and responsive to change.

Shafter City Council 2023/2024



City Council 2023/2024

Shafter Council (Left-Right): Mayor Pro Tem Cathy Prout, Gustavo Olvera Jr., Mayor Chad Givens, Pete Espinoza, Gilbert Alvarado

Cathy L. Prout

- Appointed Mayor Pro Tem December 2022
- Term Expires December 2024

Gustavo Olvera Jr.

- Term Expires December 2026

Chad Givens

- Appointed Mayor December 2022
- Term Expires December 2024

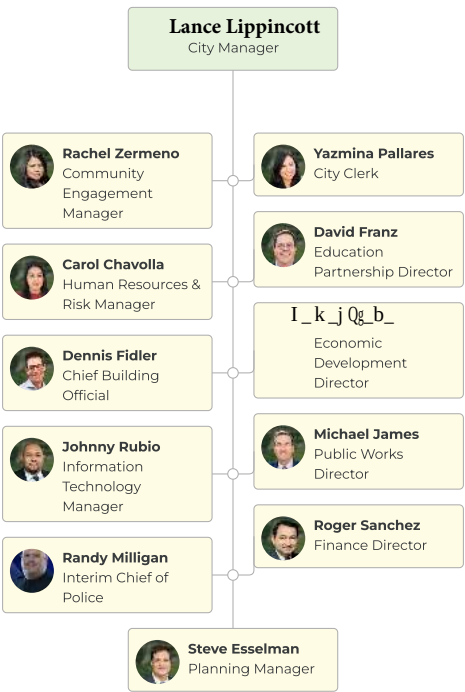
Pete Espinoza

- Term Expires December 2024

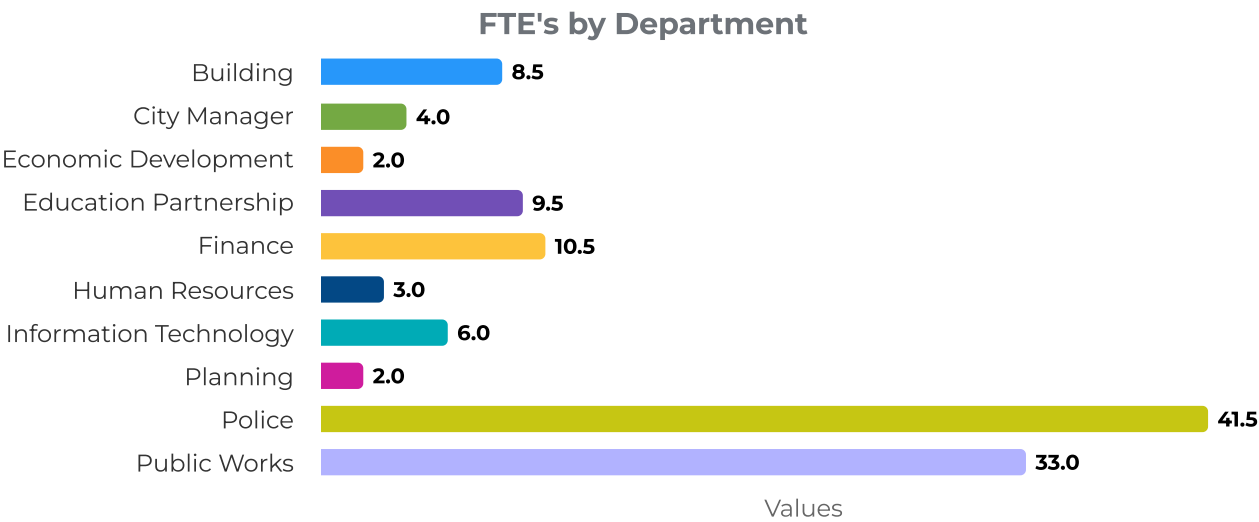
Gilbert T. Alvarado

- Term Expires December 2024

Executive Leadership Team 2023/2024



Staffing by Department 2023/2024



SWOT Analysis

Strengths

- Strong community and active civic engagement
- Robust agricultural and industrial sector
- Safe environment with low crime rates
- Quality educational initiatives
- New Developments, like Housing
- Proactive and approachable community and city government
- Business-friendly and affordability
- Proximity to Bakersfield

Weaknesses

- Perceived isolation
- Limited retail diversity
- Limited dining options
- Limited nighttime activities
- Walkability/biking
- No hotels or visitor centers
- Limited sources of sales tax
- Disconnect of core city and new development areas on 7th Std Rd

Opportunities

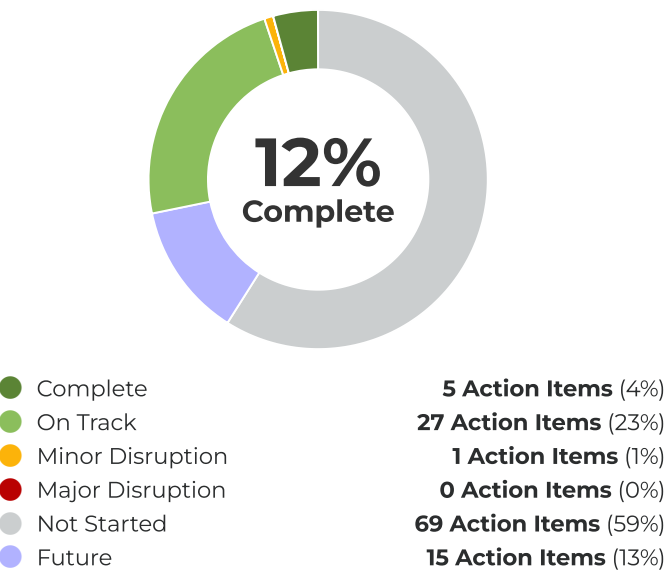
- Embrace new technology, possibilities, and globalization
- Downtown Revitalization
- New amenities and facilities
- Lerdo Hwy Development
- Build and leverage partnerships
- Affordable, Mix-Income, Multi-family Housing
- Growth in Tourism through events and programs
- Better Connection between all areas around Shafter
- Improvements in school performance

Threats

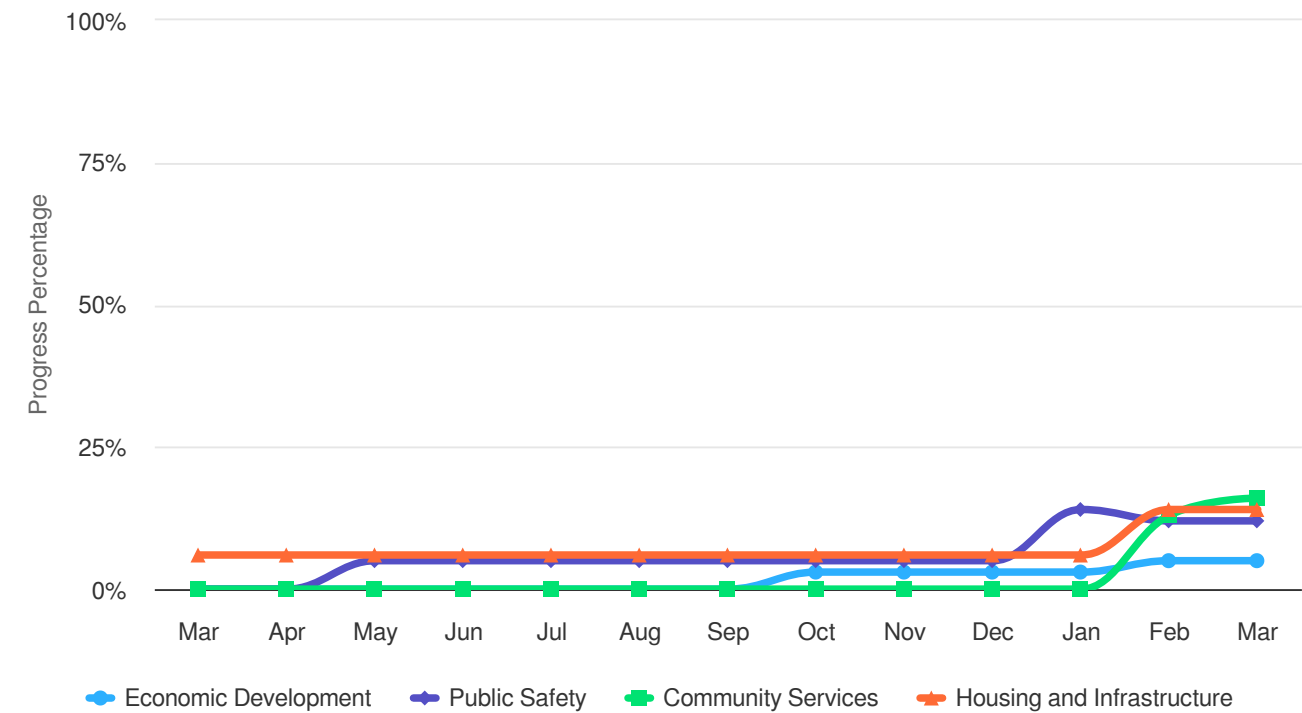
- Proximity to Bakersfield
- Potential competition with neighboring cities for resources, investments, and business prospects
- Growth outpacing city government's ability to serve
- Time and resource availability to best strategize and use all grant funds
- Potential Loss of Momentum in City being proactive with meeting future demand

Plan Status and Progress

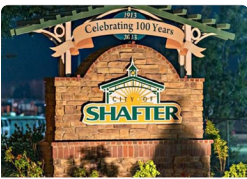
Overall Plan Status



Strategic Initiatives Progress Over Time



Strategic Initiatives



Economic Development

Overall Progress

5%



Objectives

11



Public Safety

Overall Progress

12%



Objectives

7



Community Services

Overall Progress

16%



Objectives

8



Housing and Infrastructure

Overall Progress

14%



Objectives

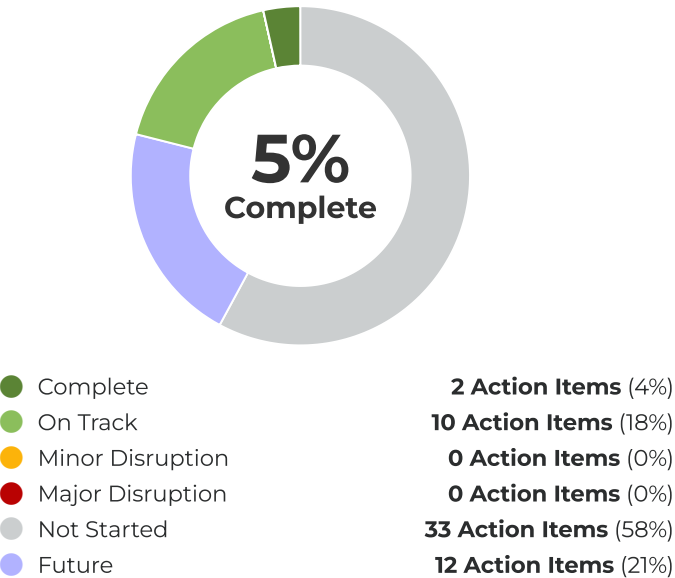
4

Economic Development

Cultivate the expansion of local businesses by building stronger relationships, fostering a business-friendly environment, boosting the local economy, and attracting nationally recognized businesses.



Overall Progress



Objectives

Complete
 On Track
 Minor Disruption
 Major Disruption
 Not Started
 Future

Approve a General Plan Update, Development Regulations Update, and Programmatic Environmental Impact Report	Action Items 11	Progress 0%	Status
Workforce Development	Action Items 3	Progress 0%	Status
Sales Tax Dashboard	Action Items 3	Progress 2%	Status
Revitalization of the City Core	Action Items 4	Progress 3%	Status

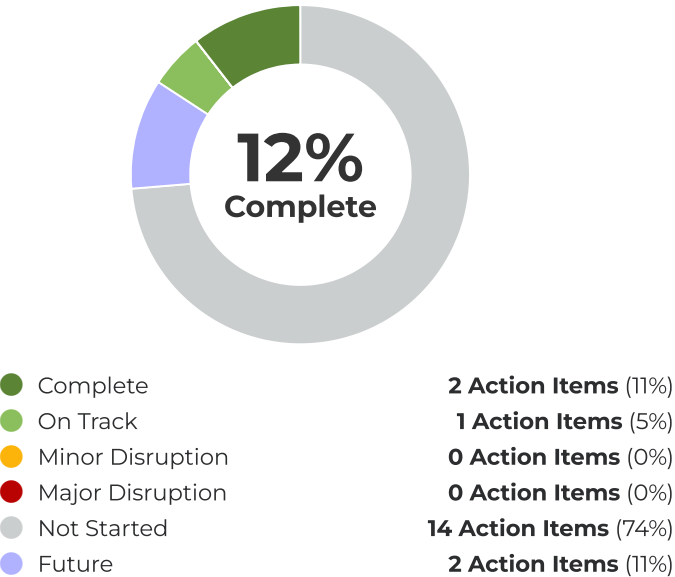
Master Plan Lerdo Hwy Corridor	Action Items 4	Progress 0%	Status
Identify Growth Industries to Target	Action Items 5	Progress 0%	Status
Create shovel ready city owned properties	Action Items 5	Progress 1%	Status
Create Retail Strategy	Action Items 3	Progress 3%	Status
Attract at least five national, or well-known, businesses.	Action Items 10	Progress 17%	Status
Branding the City	Action Items 5	Progress 33%	Status
Create an Economic Development Specific Website	Action Items 4	Progress 1%	Status

Public Safety

Safeguard the city's security by upholding a vigilant and forward-thinking law enforcement agency, surpassing industry benchmarks in the recruitment and retention of police officers, fostering community trust through exceptional customer service and robust communication, and ensuring that the built environment enhances the safety of residents.



Overall Progress



Objectives

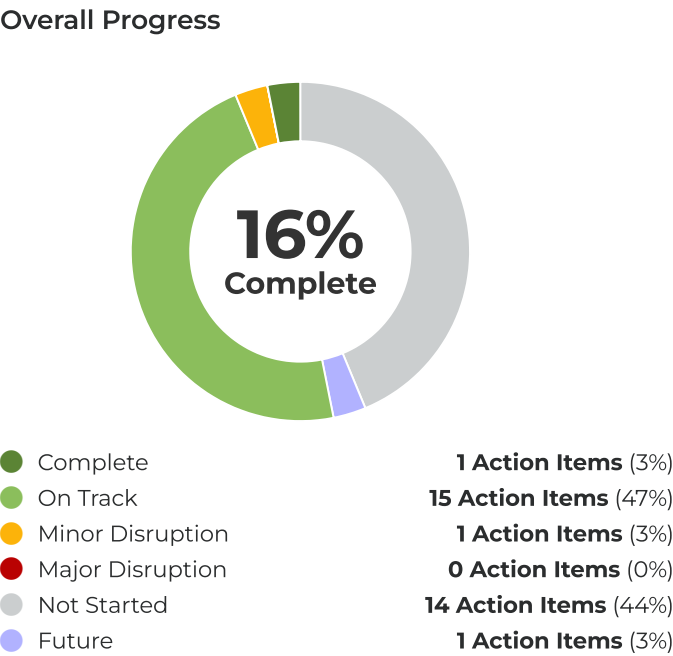
Complete On Track Minor Disruption Major Disruption Not Started Future			
Enhance Community Trust and Interaction through Social Media	Action Items 6	Progress 0%	Status
Public Safety Security Cameras	Action Items 3	Progress 83%	Status
Crime Data Analyst	Action Items 2	Progress 0%	Status
Establish College Cadet Program	Action Items 2	Progress 0%	Status

Flock (LPR)	Action Items 2	Progress 0%	Status
UAS - Drone	Action Items 3	Progress 0%	Status
Gossamer Grove Substation	Action Items 1	Progress 0%	Status

Strategic Initiatives

Community Services

Provide exceptional community services to residents by offering upgraded facilities and services, leveraging partnerships with both public and private entities. Additionally, work towards creating and maintaining city parks and facilities that attract both residents and organizations.



Objectives

		Complete On Track Minor Disruption Major Disruption Not Started Future	
Laserfiche Document Management Services - expansion of digital services	Action Items 3	Progress 0%	Status
Modernize the permitting system to accept online payments and permitting process	Action Items 5	Progress 24%	Status
Increase Library Use	Action Items 2	Progress 0%	Status
Increase SLLC Participation of Local Schools	Action Items 4	Progress 29%	Status

Improve customer service experience for utility billing online payments.	Action Items 1	Progress 40%	Status
Citywide Compensation Study	Action Items 1	Progress 5%	Status
Recruitment and Training	Action Items 14	Progress 6%	Status
Increase the availability of park/pool permits for all users	Action Items 2	Progress 25%	Status

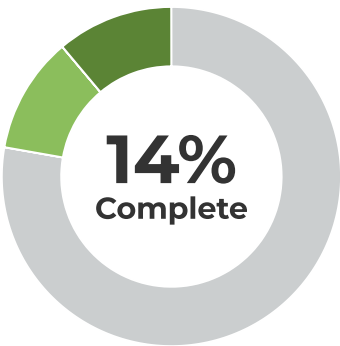
Strategic Initiatives

Housing and Infrastructure

Promote the smart growth of Shafter through the implementation of a comprehensive community plan. This plan will encompass diverse housing options for all families and generations, encourage healthy lifestyles, and expand infrastructure to effectively accommodate future growth.



Overall Progress



- Complete

● On Track

● Minor Disruption

● Major Disruption

● Not Started

● Future
- 1 Action Items (11%)

1 Action Items (11%)

0 Action Items (0%)

0 Action Items (0%)

7 Action Items (78%)

0 Action Items (0%)

Objectives

- Complete

● On Track

● Minor Disruption

● Major Disruption

● Not Started

● Future

Expand City's fiber optic broadband capabilities by completing Master Plan and attracting a Public-Private Partnership with an internet service provider (ISP)	Action Items 4	Progress 25%	Status
Goals and Policies of the Housing Element	Action Items 1	Progress 0%	Status
CIP Dashboard	Action Items 1	Progress 30%	Status
Ensure proper funding for utility/infrastructure needs	Action Items 3	Progress 0%	Status

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HOW TO READ THE BUDGET

BUDGET PURPOSE

What is an annual budget?

The City of Shafter's annual budget is essentially a guidebook for achieving the goals for the year set by your elected Council during an annual strategic planning process. Its primary purpose is to link goals with the resources needed to achieve them. The Council's goals for the fiscal year can be found in the letter to the Council (the "Budget Message") at the beginning of this document. The budget is based on a fiscal year that runs from July 1 of one year to June 30 of the following year.

Shafter's budget is not just a compilation of expenses and income for the year as many budgets are but goes well beyond that to paint a comprehensive picture of the direction the City is taking as an organization. Overall revenue and expense figures are detailed in the budget, but the document gets much more specific. Finances are broken down into subdivisions of each City department with detail provided for each activity proposed during the fiscal year.

BUDGET ORGANIZATION

How is the budget laid out?

Shafter's budget is designed to provide complicated financial information about the City in an easy-to-read format. Our hope is that increased citizen understanding of how local government operates will lead to greater participation by citizens in the governmental process. That is one of the Council's top goals.

The budget begins with an Introduction section – which includes the Budget Message from the City Manager – followed by ten sections providing financial information about the City: City-wide summary; General Fund operating budget by department/division; enterprise funds; community correctional facility funds; special revenue funds; capital project funds; internal service funds; five-year capital improvement plan; summary of authorized staffing; and long term debt schedule. The following is a description of each section and how to understand the information presented.

Introduction

The Introduction section begins with the Budget Message. This is a letter from the City Manager to the Council that sets forth the key fiscal issues facing the City and how the Budget responds to them. It also outlines top Council goals for the year and provides a general overview of the Budget. The Budget Message is followed by a summary of significant operating program changes; budget and fiscal policies; this guide to reading and understanding the budget; a listing of key City staff and officials; organization chart; and resolutions approving the budget as well as the appropriations limit for the year.

Financial Schedules

City-Wide Summary

This section provides a financial overview of the entire Budget by providing a summary of all funds within the City listed by fund type. This schedule includes each fund's projected fund balance at the beginning of the year; all budgeted revenues, expenditures and financing sources (uses) for that fund; and projected ending fund balance. It also includes a graphical overview of Citywide expenditure for the year by funding source.

General Fund Operating Budget

The General Fund is the largest fund within the City's budget and consists of eighteen different operating departments or divisions providing a broad range services from the police department to streets and roads maintenance. Unlike all other funds in the City's Budget, General Fund resources are unrestricted in their use, and with the exception of user charges, can be allocated by the Council for any governmental purpose.

This section begins with a one-page summary of all the activity within the fund along with beginning and ending projected fund balances. This summary is followed by a recurring revenue and expenditure analysis, which is a unique component to the City's Budget. This analysis takes the Budget year revenue projections and approved appropriations, and adjusts for non-recurring revenues and expenditures, showing a recurring surplus or gap. This is the primary tool used by the Council and management to quantify expenditure commitments and ensure on going fiscal sustainability.

Following this analysis are summary and detailed schedules for revenues and expenditures, followed by individual budgets for each operating department or division within the General Fund. Each operating department/division budget includes a description of its functions along with goals and additional information relevant to the current budget year. The next two pages after the description and summary are individual operational budgets with two years of actual results; current year budget and year-end projections, and adopted budget for the coming fiscal year; and summary of authorized staffing levels included within that budget.

Enterprise Fund Budgets

Many functions performed by the City are treated as separate operations to ensure fiscal independence and legal compliance, even though several independent funds may be managed by a single department. For example, water, sewer and refuse (garbage pick-up) services all are managed by the Public Works Department, but details for each activity are provided in separate operating budgets. Each activity contains a description of the functions and goals for that activity, followed by a breakdown of all expenses estimated for that activity in the current budget year. Previous years also are shown for comparison.

The operations included as enterprise funds are uniquely different than other fund types in that they are intended to be funded solely through user rates or fees for services (or external revenues dedicated to that purpose, such as grant revenues for transit operations). In that regard, these operations most closely resemble private sector enterprises.

Special Revenue Funds

Special revenue funds are specific funding sources that must be accounted for and used for a specific purpose. The revenues included in these funds are typically grants or taxes that are contractually or legally restricted in their use. For example, gas taxes received by the City must be used for the construction or maintenance of streets and roads, and are required by the State to be accounted for in a separate fund. Each special revenue fund is formatted in a similar fashion with a one-page summary including a description and additional information, and second page including the detailed beginning fund balance, revenues and expenditures detail, and ending fund balance. As with the other budgets, historical information is provided for reference purposes.

Capital Project Funds

Capital project funds account for the collection and expenditure of fees levied specifically for capital expansion and capital projects. For example, an impact fee is charged to new wastewater customers based on the treatment plant capacity the new user is consuming. This fee is used to pay for future expansions of the treatment plant. Similar fees may be charged for parks, traffic, water utilities and other types of future capital expansion but they are always

proportional to the impact of the new development on that particular asset. The layout of the budgets within this section is the same as described within the Special Revenue Funds section above.

Internal Service Funds

Internal Service Funds are funds such as Building Maintenance and Shop Maintenance that provide services to other departments within the City and not outside customers. The revenue to the internal services funds is based on an allocation of costs to the departments they provide services to. Internal service funds are essentially run on a cost recovery basis and should not generate a surplus or deficit. The layout of the budgets within this section is the same as described within the Special Revenue Funds section above.

Capital Improvement Plan

The Capital Improvement Plan (CIP) sets forth capital improvement projects for the past two years, current fiscal year and the next five years. These schedules are grouped by type of projects and then by funding source. Unlike operational budgets, appropriations for CIP projects do not lapse at year end, unless the project is completed. Unspent appropriations continue to be authorized for expenditure in the next fiscal year unless specifically reduced through action of the Council.

Authorized Staffing

The Authorized Staffing section lists all authorized regular full-time employees. In governmental budgeting it is common to allocate one position to several funds or departments based on their work responsibilities. This schedule shows the allocation of all positions between their various funds and departments for the last two years, current fiscal year and Budget year.

Long Term Debt Schedule

This section contains a listing of all City long-term debt, including the fund responsible for the debt, a brief description of the debt and its associated terms, and a current balance and payment due on that debt. *Currently, the city has no outstanding debt within the General Fund or any other governmental fund.*



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Shafter
California**

For the Fiscal Year Beginning

July 01, 2024

Christopher P. Morill

Executive Director



CITYWIDE SUMMARIES

Citywide Budget Changes in Revenues

Citywide Budget Changes in Expenses

Fund Summary & Fund Balances

Revenue Projections

Revenue Chart

Proposed Expenses

Expense Chart

The organizational chart for the City of San Jose is structured as follows:

- City Council**
 - Executive Assistant**
 - City Manager** (4 FTE)
 - Community Engagement Manager**
 - Social Media Relations Assistant**
 - Public Works Director** (28 FTE / 1 PTE)
 - Executive Assistant**
 - Administrative Assistant I**
 - Public Works Director - Capital Projects**
 - City Engineer**
 - Public Works Director - Capital Projects**
 - Call Engineer II**
 - Engineer I**
 - Facilities Supervisor**
 - Public Facilities Supervisor**
 - Service Crew Member (6)**
 - Service Crew Member (2)**
 - Equipment Operator**
 - Utility Technician**
 - Utility Operator II (2)**
 - Utility Operator I (2)**
 - Service Crew Member 1**
 - Police** (30 FTE / 6 PTE)
 - Police Chief**
 - Executive Assistant**
 - Operations** (30 FTE / 1 PTE)
 - Police Lieutenant**
 - Police Sergeant (6)**
 - Senior Police Officer (6)**
 - Police Officer (26)**
 - Police Officer Trainee (9)**
 - Animal Control** (3 FTE)
 - Animal Control Manager**
 - Animal Control Officer (2)**
 - Animal Control Services Worker (2)**
 - Administrative** (14 FTE / 1 PTE)
 - Police Lieutenant**
 - Administrative Sergeant**
 - Community Services Officer (Part Time)**
 - Police Dispatch Supervisor**
 - Police Dispatcher (7)**
 - Police Records Supervisor**
 - Police Records Technician**
 - Police Property and Evidence Supervisor**
 - Police Property and Evidence Technician**
 - Planning** (3 FTE)
 - Planning Director**
 - Senior Planner**
 - Associate Planner**
 - Information Technology** (6 FTE / 1 PTE)
 - IT Director**
 - IT Manager**
 - IT Specialist II**
 - IT Specialist I**
 - IT Analyst**
 - GIS Specialist I**
 - Intern - IT/IS (Part Time)**
 - HR / Risk Management** (4 FTE)
 - HR Director**
 - HR Coordinator**
 - Risk Management Coordinator**
 - Executive Assistant**
 - Finance / Transit** (12 FTE)
 - Finance Director**
 - Deputy Finance Director**
 - Finance** (8 FTE)
 - Accounting Supervisor**
 - Accounting Technician I (2)**
 - Accounting Technician**
 - Accounting Technician III**
 - Finance Analyst II**
 - Transit Driver (2)**
 - Economic Development** (3 FTE)
 - Economic Development Director**
 - Economic Development Coordinator**
 - Administrative Analyst**
 - Transport** (4 FTE)
 - Least Transit Driver**
 - Community Services** (2 FTE / 20 PTE)
 - Community Services Director**
 - Community Services Supervisor**
 - Teacher (Part Time) (7)**
 - Community Services Assistant I (4)**
 - Community Services Assistant (6)**
 - City Clerk** (2 FTE)
 - Deputy City Clerk**
 - City Attorney**
 - Chief Building Official**
 - Building Inspector**
 - Code Enforcement Officer I**
 - Building Inspector II (2)**
 - Building Inspector I (2)**
 - Permit Technician**
 - Administrative Assistant I**

CITYWIDE EMPLOYEE COUNT

Citywide Authorized FT Positions

| Position | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 | YoY Change |
|---------------------------|---------------|---------------|---------------|---------------|---------------|-------------|
| City Manager | 5.00 | 4.00 | 5.00 | 6.00 | 6.00 | - |
| Building | 9.00 | 9.00 | 8.00 | 8.00 | 9.00 | 1.00 |
| Police | 42.00 | 43.00 | 46.00 | 55.00 | 55.00 | - |
| Animal Control | 4.00 | 4.00 | 4.00 | 4.00 | 5.00 | 1.00 |
| Economic Development | 1.00 | 1.00 | 2.00 | 3.00 | 3.00 | - |
| Planning | 2.00 | 2.00 | 3.00 | 3.00 | 3.00 | - |
| Community Services | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| Public Works | 32.00 | 34.00 | 34.00 | 37.00 | 38.00 | 1.00 |
| Finance | 7.00 | 7.00 | 7.00 | 7.00 | 8.00 | 1.00 |
| Public Transit | 1.00 | 1.00 | 2.00 | 2.00 | 4.00 | 2.00 |
| Information Technology | 3.00 | 3.00 | 6.00 | 6.00 | 6.00 | - |
| Human Resources | 3.00 | 3.00 | 3.00 | 3.00 | 4.00 | 1.00 |
| Citywide Full-Time | 111.00 | 113.00 | 122.00 | 136.00 | 143.00 | 7.00 |

Citywide Authorized PT Positions

| Position | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 | YoY Change |
|---------------------------|--------------|--------------|--------------|--------------|--------------|------------|
| City Manager | - | - | - | 1.00 | 1.00 | - |
| Building | - | - | 1.00 | 1.00 | 1.00 | - |
| Police | - | - | - | - | - | - |
| Animal Control | - | - | - | - | - | - |
| Economic Development | - | - | - | - | - | - |
| Planning | - | - | - | - | - | - |
| Community Services | 17.00 | 17.00 | 17.00 | 18.00 | 18.00 | - |
| Public Works | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Finance | 1.00 | - | 1.00 | 1.00 | 1.00 | - |
| Public Transit | 3.00 | 3.00 | 2.00 | 2.00 | 2.00 | - |
| Information Technology | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Human Resources | - | - | - | - | - | - |
| Citywide Part-Time | 23.00 | 22.00 | 23.00 | 25.00 | 25.00 | - |

CITYWIDE REVENUES BUDGET CHANGES SUMMARY

| Budget Revenues by Category | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 70-Taxes | 35,287,009 | 30,809,037 | 26,737,914 | 29,791,073 | 3,053,159 | 11.4% | 40% |
| 71-Fees for Service | 11,743,623 | 11,271,453 | 10,933,298 | 11,616,809 | 683,511 | 6.3% | 15% |
| 72-Connection/Impact Fe | 5,338,297 | 4,473,451 | 6,733,026 | 7,041,300 | 308,274 | 4.6% | 9% |
| 73-License & Permits | 1,686,351 | 1,220,131 | 1,507,660 | 3,255,490 | 1,747,830 | 115.9% | 4% |
| 74-Fines, Forfeitures, | 67,448 | 70,913 | 64,732 | 51,631 | (13,101) | -20.2% | 0% |
| 75-Rents & Concessions | 574,928 | 697,276 | 602,228 | 616,032 | 13,804 | 2.3% | 1% |
| 76-Investment Earnings | 2,270,196 | 3,791,280 | 2,848,931 | 3,286,048 | 437,117 | 15.3% | 4% |
| 77-Grants & Donations | 10,824,582 | 6,062,141 | 14,379,265 | 12,764,006 | (1,615,259) | -11.2% | 17% |
| 78-Other Revenue | 372,274 | 72,336 | 32,493 | 24,927 | (7,566) | -23.3% | 0% |
| 79-Transfers-In | 981,470 | 2,619,929 | - | 350,000 | 350,000 | 0.0% | 0% |
| 80-Operations -Internal | 3,888,014 | 5,504,166 | 6,238,109 | 6,428,813 | 190,704 | 3.1% | 9% |
| Total | \$73,034,192 | \$66,592,113 | \$70,077,656 | \$75,226,129 | \$5,148,473 | 7.3% | 100% |

| Budget Revenues by Division | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| None | 35,602,949 | 31,306,676 | 26,993,657 | 30,163,683 | 3,170,026 | 11.7% | 40% |
| City Manager | 320 | - | 20 | 20 | - | 0.0% | 0% |
| Education Partnership | 70,809 | 74,096 | - | 10,000 | 10,000 | 0.0% | 0% |
| Business Development | 4,400 | 4,490 | 1,396 | 900 | (496) | -35.5% | 0% |
| Human Resources | 820 | 950 | - | - | - | - | - |
| Finance | 1,935,409 | 2,955,183 | 2,876,314 | 2,837,166 | (39,148) | -1.4% | 4% |
| Risk Management | 969,093 | 1,163,538 | 1,314,580 | 1,456,049 | 141,469 | 10.8% | 2% |
| Public Transit | 363,358 | 544,908 | 458,960 | 813,550 | 354,590 | 77.3% | 1% |
| Planning | 571,190 | 519,968 | 490,645 | 406,126 | (84,519) | -17.2% | 1% |
| Police | 1,183,670 | 1,130,881 | 1,933,892 | 1,178,308 | (755,584) | -39.1% | 2% |
| Animal Control | 92,432 | 50,357 | 63,054 | 63,582 | 528 | 0.8% | 0% |
| Fire | 237,260 | 235,414 | 372,936 | 420,000 | 47,064 | 12.6% | 1% |
| Engineering | 631,316 | 65,771 | 731,346 | 493,350 | (237,996) | -32.5% | 1% |
| Streets | 9,063,314 | 7,835,311 | 10,873,883 | 10,982,128 | 108,245 | 1.0% | 15% |
| Water | 6,094,225 | 6,123,653 | 5,939,768 | 5,982,433 | 42,665 | 0.7% | 8% |
| Wastewater | 4,387,790 | 5,113,703 | 5,142,117 | 5,490,950 | 348,833 | 6.8% | 7% |
| Refuse | 1,757,358 | 1,996,579 | 1,657,886 | 1,989,015 | 331,129 | 20.0% | 3% |
| Rail | - | - | 75,000 | 75,750 | 750 | 1.0% | 0% |
| Vehicle Maintenance | 138,941 | 335,479 | 243,605 | 246,041 | 2,436 | 1.0% | 0% |
| Public Facilities | 6,532,493 | 3,205,461 | 6,158,078 | 6,248,390 | 90,312 | 1.5% | 8% |
| Building Inspection | 1,595,310 | 1,144,349 | 1,406,544 | 3,166,000 | 1,759,456 | 125.1% | 4% |
| Code Compliance | 27,041 | - | - | - | - | - | - |
| Facility Maintenance | 370,440 | 545,482 | 850,316 | 858,819 | 8,503 | 1.0% | 1% |
| Information Technology | 990,520 | 1,824,256 | 1,819,028 | 1,837,218 | 18,190 | 1.0% | 2% |
| Telecommunications | 411,234 | 413,875 | 674,131 | 506,651 | (167,480) | -24.8% | 1% |
| GIS Maps | 2,500 | 1,733 | 500 | - | (500) | - | - |
| Employee Engagement Committee | - | - | - | - | - | - | - |
| Total | \$73,034,192 | \$66,592,113 | \$70,077,656 | \$75,226,129 | \$5,148,473 | 7.3% | 100% |

| Budget Revenues by Fund Group | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| General | 41,004,949 | 36,629,793 | 33,405,932 | 37,353,870 | 3,947,938 | 11.8% | 50% |
| Total General Funds | 41,004,949 | 36,629,793 | 33,405,932 | 37,353,870 | 3,947,938 | 11.8% | 50% |

| Budget Revenues by Fund Group | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| Water Operations | 5,753,545 | 5,742,410 | 5,501,153 | 5,461,575 | (39,578) | -0.7% | 7% |
| Wastewater Operations | 2,543,269 | 3,067,458 | 2,635,000 | 2,661,350 | 26,350 | 1.0% | 4% |
| Refuse | 1,751,106 | 1,987,603 | 1,652,178 | 1,979,315 | 327,137 | 19.8% | 3% |
| Rail Operations | - | - | 75,000 | 75,750 | 750 | 1.0% | 0% |
| Public Transit | 363,358 | 544,908 | 458,960 | 813,550 | 354,590 | 77.3% | 1% |
| Telecommunications | 411,234 | 413,875 | 674,131 | 506,651 | (167,480) | -24.8% | 1% |
| Total ENT Funds | 10,822,512 | 11,756,254 | 10,996,422 | 11,498,191 | 501,769 | 4.6% | 15% |

| Budget Revenues by Fund Group | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| Federal Grants | 3,154,676 | 1,982,482 | 5,148,140 | 5,053,000 | (95,140) | -1.8% | 7% |
| Transportation | 768,388 | (2,598) | 850,000 | 861,000 | 11,000 | 1.3% | 1% |
| State Gas | 547,188 | 639,960 | 519,100 | 625,260 | 106,160 | 20.5% | 1% |
| Traffic Safety | 49,892 | 36,785 | 29,520 | 35,935 | 6,415 | 21.7% | 0% |
| SLESF | 173,290 | 198,602 | 194,664 | - | (194,664) | | |
| Special PD Services | 71 | 107 | - | - | | | |
| Asset Forfeitures | 3,859 | 5,780 | 11,210 | 3,030 | (8,180) | -73.0% | 0% |
| LLMD | 970,489 | 2,164,161 | 981,106 | 990,917 | 9,811 | 1.0% | 1% |
| Low-Mod Income Housing | 34,276 | 51,335 | 25,000 | 25,250 | 250 | 1.0% | 0% |
| CDBG | - | 66,645 | - | - | | | |
| Road Maint & Rehab | 877,477 | 582,232 | 460,000 | 497,000 | 37,000 | 8.0% | 1% |
| Total Revenues Funds | 6,579,606 | 5,725,491 | 8,218,740 | 8,091,392 | (127,348) | -1.5% | 11% |

| Budget Revenues by Fund Group | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| Facility Maintenance | 370,440 | 545,482 | 850,316 | 858,819 | 8,503 | 1.0% | 1% |
| Vehicle Maintenance | 138,941 | 335,479 | 243,605 | 246,041 | 2,436 | 1.0% | 0% |
| Risk Management | 969,093 | 1,163,538 | 1,314,580 | 1,456,049 | 141,469 | 10.8% | 2% |
| Information Technology | 903,254 | 1,691,551 | 1,718,528 | 1,735,208 | 16,680 | 1.0% | 2% |
| Total ISF Funds | 2,381,728 | 3,736,050 | 4,127,029 | 4,296,117 | 169,088 | 4.1% | 6% |

| Budget Revenues by Fund Group | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| State Grants | 6,394,250 | 3,228,290 | 6,000,000 | 6,060,000 | 60,000 | 1.0% | 8% |
| Water CIP | 340,680 | 381,243 | 438,615 | 520,858 | 82,243 | 18.8% | 1% |
| Wastewater CIP | 1,844,521 | 2,046,245 | 2,507,117 | 2,829,600 | 322,483 | 12.9% | 4% |
| Public Safety Impact | 846,743 | 664,685 | 968,510 | 1,115,000 | 146,490 | 15.1% | 1% |
| Resufe CIP | 6,252 | 8,976 | 5,708 | 9,700 | 3,992 | 69.9% | 0% |
| Park CIP | 125,689 | 139,894 | 141,980 | 164,349 | 22,369 | 15.8% | 0% |
| Asset Replacement | 89,766 | 134,438 | 385,580 | 389,436 | 3,856 | 1.0% | 1% |
| Traffic Mitigation | 2,595,425 | 2,137,652 | 2,880,273 | 2,896,000 | 15,727 | 0.5% | 4% |
| Median Mitigation | 2,071 | 3,102 | 1,750 | 1,616 | (134) | -7.7% | 0% |
| Total CAP Funds | 12,245,397 | 8,744,525 | 13,329,533 | 13,986,559 | 657,026 | 4.9% | 19% |
| Total | \$73,034,192 | \$66,592,113 | \$70,077,656 | \$75,226,129 | \$5,148,473 | 7.3% | 100% |

Citywide budget narrative:

Citywide revenues and expenses are meant to provide a general overview. Each fund has its own independent set of accounts which would indicate whether a surplus or deficit is estimated for the upcoming year. Each fund is analyzed independent of each other. Current year Citywide estimates include prior year approved carryovers related to multi-year capital projects which may have future grant revenue.

CITYWIDE EXPENSES BUDGET CHANGES SUMMARY

| Budget Expenses by Category | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 15,316,651 | 18,308,743 | 21,608,909 | 24,701,984 | 3,093,075 | 14.3% | 29% |
| 83-Planned Operations | 9,128,630 | 9,295,715 | 12,445,896 | 13,050,161 | 604,265 | 4.9% | 15% |
| 85-Required Operations | 3,771,265 | 4,144,345 | 5,226,944 | 4,884,229 | (342,715) | -6.6% | 6% |
| 88-Operations -Internal | 3,890,880 | 5,510,348 | 5,520,866 | 6,129,833 | 608,967 | 11.0% | 7% |
| 90-Debt Service | 158,640 | 59,388 | - | - | - | - | - |
| 91-Other Non-Operationa | 11,886,578 | 2,868,595 | 2,868,594 | 2,624,395 | (244,199) | -8.5% | 3% |
| 92-Capital Outlay | 786,301 | 606,909 | 2,796,489 | 250,000 | (2,546,489) | -91.1% | 0% |
| 93-Capital Projects | 3,088,128 | 9,382,862 | 27,756,041 | 30,380,590 | 2,624,549 | 9.5% | 36% |
| 94-Transfers-Out | 981,470 | 2,619,929 | - | 3,350,000 | 3,350,000 | 0.0% | 4% |
| Total | \$49,008,543 | \$52,796,834 | \$78,223,739 | \$85,371,192 | \$7,147,453 | 9.1% | 100% |

| Budget Expenses by Division | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| None | 7,485 | 15,239 | 357 | - | (357) | - | - |
| City Council | 120,101 | 106,755 | 132,957 | 382,618 | 249,661 | 187.8% | 0% |
| Planning Commission | 2,912 | 3,479 | 3,363 | 3,280 | (83) | -2.5% | 0% |
| City Manager | 594,155 | 656,558 | 798,935 | 694,497 | (104,438) | -13.1% | 1% |
| Education Partnership | 1,304,222 | 1,464,112 | 1,690,221 | 1,426,910 | (263,311) | -15.6% | 2% |
| City Clerk | 316,971 | 294,128 | 348,212 | 502,324 | 154,112 | 44.3% | 1% |
| Business Development | 435,971 | 779,134 | 772,100 | 1,393,399 | 621,299 | 80.5% | 2% |
| Business Incentives | 11,886,578 | 3,235,041 | 3,137,255 | 2,974,395 | (162,860) | -5.2% | 3% |
| City Attorney | 431,688 | 375,066 | 350,000 | 481,500 | 131,500 | 37.6% | 1% |
| Human Resources | 432,710 | 533,498 | 587,880 | 551,745 | (36,135) | -6.1% | 1% |
| Finance | 1,164,093 | 1,053,885 | 1,080,933 | 1,215,071 | 134,138 | 12.4% | 1% |
| Risk Management | 973,651 | 1,152,934 | 1,597,457 | 1,878,864 | 281,407 | 17.6% | 2% |
| Public Transit | 393,021 | 549,134 | 557,311 | 1,057,742 | 500,431 | 89.8% | 1% |
| Planning | 934,158 | 655,813 | 1,388,911 | 1,357,932 | (30,979) | -2.2% | 2% |
| Police | 8,220,842 | 9,927,977 | 15,870,653 | 23,922,663 | 8,052,010 | 50.7% | 28% |
| Animal Control | 581,521 | 597,759 | 686,592 | 823,857 | 137,265 | 20.0% | 1% |
| Fire | - | - | - | 100,000 | 100,000 | 0.0% | 0% |
| Engineering | 1,217,790 | 1,074,388 | 1,454,411 | 1,193,621 | (260,790) | -17.9% | 1% |
| Streets | 5,856,593 | 8,909,277 | 11,111,606 | 12,758,692 | 1,647,086 | 14.8% | 15% |
| Water | 4,966,140 | 5,667,715 | 13,486,988 | 7,456,331 | (6,030,657) | -44.7% | 9% |
| Wastewater | 1,896,471 | 2,627,275 | 4,630,759 | 5,010,188 | 379,429 | 8.2% | 6% |
| Refuse | 1,902,234 | 1,963,050 | 2,140,424 | 1,940,332 | (200,092) | -9.3% | 2% |
| Rail | 42,458 | 153,227 | 127,348 | 50,698 | (76,650) | -60.2% | 0% |
| Vehicle Maintenance | 217,839 | 271,540 | 259,563 | 282,694 | 23,131 | 8.9% | 0% |
| Public Facilities | 1,906,019 | 6,388,961 | 10,332,856 | 11,636,026 | 1,303,170 | 12.6% | 14% |
| Building Inspection | 1,239,576 | 1,311,304 | 1,497,118 | 2,067,300 | 570,182 | 38.1% | 2% |
| Code Compliance | 147,962 | 138,042 | 169,139 | 225,676 | 56,537 | 33.4% | 0% |
| Facility Maintenance | 404,902 | 958,059 | 1,232,254 | 1,191,638 | (40,616) | -3.3% | 1% |
| Information Technology | 1,182,448 | 1,351,705 | 1,742,331 | 1,369,122 | (373,209) | -21.4% | 2% |
| Telecommunications | 179,649 | 272,393 | 618,451 | 987,786 | 369,335 | 59.7% | 1% |
| GIS Maps | 48,383 | 171,294 | 221,428 | 101,082 | (120,346) | -54.3% | 0% |
| Veterinary Care | - | 130,519 | 115,900 | 143,450 | 27,550 | 23.8% | 0% |
| Community Engagement | - | - | 43,275 | 91,852 | 48,577 | 112.3% | 0% |
| Employee Engagement Committee | - | - | - | 25,000 | 25,000 | 0.0% | 0% |
| Community Events | - | 7,573 | 36,751 | 72,907 | 36,156 | 98.4% | 0% |
| Total | \$49,008,543 | \$52,796,834 | \$78,223,739 | \$85,371,192 | \$7,147,453 | 9.1% | 100% |

| Budget Expenses by Fund Group | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| General | 32,623,815 | 27,252,219 | 34,321,091 | 46,004,016 | 11,682,925 | 34.0% | 54% |
| Total General Funds | 32,623,815 | 27,252,219 | 34,321,091 | 46,004,016 | 11,682,925 | 34.0% | 54% |

| Budget Expenses by Fund Group | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| Water Operations | 4,966,140 | 5,667,715 | 12,186,988 | 7,331,331 | (4,855,657) | -39.8% | 9% |
| Wastewater Operations | 1,877,353 | 2,272,247 | 3,768,259 | 4,410,188 | 641,929 | 17.0% | 5% |
| Refuse | 1,902,234 | 1,963,050 | 2,140,424 | 1,940,332 | (200,092) | -9.3% | 2% |
| Rail Operations | 42,458 | 153,227 | 127,348 | 50,698 | (76,650) | -60.2% | 0% |
| Public Transit | 393,021 | 549,134 | 557,311 | 1,057,742 | 500,431 | 89.8% | 1% |
| Telecommunications | 179,649 | 272,393 | 618,451 | 637,786 | 19,335 | 3.1% | 1% |
| Total ENT Funds | 9,360,855 | 10,877,766 | 19,398,781 | 15,428,077 | (3,970,704) | -20.5% | 18% |

| Budget Expenses by Fund Group | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| Federal Grants | 1,302,238 | 3,689,682 | 4,560,161 | 4,425,722 | (134,439) | -2.9% | 5% |
| Transportation | 1,254,587 | 1,213,400 | 2,097,299 | 1,261,462 | (835,837) | -39.9% | 1% |
| State Gas | 174,700 | 39,943 | 450,057 | 710,453 | 260,396 | 57.9% | 1% |
| Traffic Safety | 2,926 | 142 | 225,000 | - | (225,000) | | |
| SLESF | 188,897 | 205,927 | - | - | | | |
| LLMD | 669,340 | 1,705,981 | 683,769 | 691,254 | 7,485 | 1.1% | 1% |
| CDBG | - | 65,000 | - | - | | | |
| Road Maint & Rehab | 320,570 | 284,376 | 1,091,241 | 801,127 | (290,114) | -26.6% | 1% |
| Total Revenues Funds | 3,913,258 | 7,204,451 | 9,107,527 | 7,890,018 | (1,217,509) | -13.4% | 9% |

| Budget Expenses by Fund Group | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| Facility Maintenance | 403,660 | 549,390 | 1,027,254 | 991,638 | (35,616) | -3.5% | 1% |
| Vehicle Maintenance | 217,839 | 271,540 | 259,563 | 282,694 | 23,131 | 8.9% | 0% |
| Risk Management | 973,651 | 1,152,934 | 1,506,748 | 1,456,049 | (50,699) | -3.4% | 2% |
| Information Technology | 1,230,831 | 1,522,999 | 1,963,759 | 1,470,204 | (493,555) | -25.1% | 2% |
| Total ISF Funds | 2,825,981 | 3,496,863 | 4,757,324 | 4,200,585 | (556,739) | -11.7% | 5% |

| Budget Expenses by Fund Group | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| State Grants | 259,785 | 3,539,108 | 7,835,561 | 10,001,727 | 2,166,166 | 27.6% | 12% |
| Water CIP | - | - | - | 125,000 | 125,000 | 0.0% | 0% |
| Wastewater CIP | 19,118 | 355,028 | 862,500 | 600,000 | (262,500) | -30.4% | 1% |
| Public Safety Impact | - | - | 1,266,619 | 370,000 | (896,619) | -70.8% | 0% |
| Traffic Mitigation | 5,731 | 71,399 | 674,336 | 751,769 | 77,433 | 11.5% | 1% |
| Total CAP Funds | 284,634 | 3,965,535 | 10,639,016 | 11,848,496 | 1,209,480 | 11.4% | 14% |
| Total | \$49,008,543 | \$52,796,834 | \$78,223,739 | \$85,371,192 | \$7,147,453 | 9.1% | 100% |

Note: Revenues include Transfers

Citywide budget narrative:

Citywide revenues and expenses are meant to provide a general overview. Each fund has its own independent set of accounts which would indicate whether a surplus or deficit is estimated for the upcoming year. Each fund is analyzed independent of each other. Current year Citywide estimates include prior year approved carryovers related to multi-year capital projects which may have future grant revenue.

CITYWIDE FUND SUMMARY

2025/26 CITYWIDE FUND BALANCE SUMMARY

| | 23/24 Bal | 24/25 Est. Bal | 25/26 Revenues | 25/26 Operating Expenses | 25/26 Non-Operating | 25/26 Ending Bal. | Change % | Change Amt |
|----------------------------------|----------------------|----------------------|---------------------|--------------------------|---------------------|----------------------|--------------|---------------------|
| General Fund | | | | | | | | |
| Non-Spendable | 1,058,220 | 1,058,220 | - | - | - | 1,058,220 | 0.0% | - |
| Restricted | 22,129,182 | 22,129,182 | - | - | - | 22,129,182 | 0.0% | - |
| Assigned | 23,991,639 | 26,991,639 | - | - | - | 26,991,639 | 0.0% | - |
| Unassigned | 30,793,501 | 31,199,772 | 37,353,870 | 34,635,686 | 10,668,330 | 22,549,626 | -27.7% | (8,650,146) |
| Sub-Total General Fund | 77,972,542 | 81,378,813 | 37,353,870 | \$34,635,686 | \$10,668,330 | \$72,728,667 | -10.6% | (8,650,146) |
| Enterprise Funds | | | | | | | | |
| Water Operations | 340,636 | (5,690,181) | 5,461,575 | 5,851,331 | 1,480,000 | (7,559,937) | 32.9% | (1,869,756) |
| Wastewater Operations | 2,944,173 | 614,554 | 2,661,350 | 2,405,188 | 2,005,000 | (1,134,284) | -284.6% | (1,748,838) |
| Refuse | 345,570 | 214,771 | 1,979,315 | 1,940,332 | - | 253,754 | 18.2% | 38,983 |
| Rail Operations | (1,724,031) | (1,715,696) | 75,750 | 50,698 | - | (1,690,644) | -1.5% | 25,052 |
| Public Transit | (621,575) | (792,395) | 813,550 | 707,742 | 350,000 | (1,036,587) | 30.8% | (244,192) |
| Telecommunications | (644,892) | (1,093,103) | 156,651 | 587,786 | 400,000 | (1,224,238) | 12.0% | (131,135) |
| Sub-Total Enterprise Funds | 639,881 | (8,462,050) | 11,148,191 | \$11,543,077 | \$4,235,000 | (\$12,391,936) | 46.4% | (3,929,886) |
| Special Revenue Funds | | | | | | | | |
| Federal Grants | 1,704,606 | (4,764,636) | 5,053,000 | - | (1,574,278) | (4,137,358) | -13.2% | 627,278 |
| Transportation | (1,741,517) | 34,146 | 861,000 | - | 1,261,462 | (366,316) | -1172.8% | (400,462) |
| State Gas | 2,806,653 | 2,940,496 | 625,260 | - | 710,453 | 2,855,303 | -2.9% | (85,193) |
| Traffic Safety | 310,266 | 120,836 | 35,935 | - | - | 156,771 | 29.7% | 35,935 |
| SLESF | 235,233 | 235,233 | - | - | - | 235,233 | 0.0% | - |
| Special PD Services | 3,740 | 3,740 | - | - | - | 3,740 | 0.0% | - |
| Asset Forfeitures | 205,103 | 208,103 | 3,030 | - | - | 211,133 | 1.5% | 3,030 |
| LLMD | 1,950,445 | 2,321,951 | 990,917 | 691,254 | - | 2,621,614 | 12.9% | 299,663 |
| Low-Mod Income Housing | 1,821,822 | 1,846,822 | 25,250 | - | - | 1,872,072 | 1.4% | 25,250 |
| CDBG | (844) | (844) | - | - | - | (844) | 0.0% | - |
| Road Maint & Rehab | 1,122,334 | 1,114,126 | 497,000 | - | 801,127 | 809,999 | -27.3% | (304,127) |
| Sub-Total Special Revenue Funds | 8,417,841 | \$4,059,973 | 8,091,392 | \$691,254 | \$1,198,764 | \$4,261,347 | 5.0% | 201,374 |
| Internal Service Funds | | | | | | | | |
| Facility Maintenance | (68,597) | (32,983) | 858,819 | 991,638 | - | (165,802) | 402.7% | (132,819) |
| Vehicle Maintenance | (21,687) | (14,918) | 246,041 | 232,694 | 50,000 | (51,571) | 245.7% | (36,653) |
| Risk Management | - | (3,596) | 1,456,049 | 1,456,049 | - | (3,596) | 0.0% | - |
| Information Technology | - | 391,935 | 1,735,208 | 1,470,204 | - | 656,939 | 67.6% | 265,004 |
| Sub-Total Internal Service Funds | (\$90,284) | \$340,438 | 4,296,117 | \$4,150,585 | \$50,000 | \$435,970 | 28.1% | 95,532 |
| Capital & Impact Fees | | | | | | | | |
| Water CIP | 2,198,800 | 2,719,504 | 520,858 | - | 125,000 | 3,115,362 | 14.6% | 395,858 |
| Wastewater CIP | 11,227,442 | 13,155,942 | 2,829,600 | - | 600,000 | 15,385,542 | 16.9% | 2,229,600 |
| Resufe CIP | 318,595 | 328,295 | 9,700 | - | - | 337,995 | 3.0% | 9,700 |
| Park CIP | 338,131 | 497,670 | 164,349 | - | - | 662,019 | 33.0% | 164,349 |
| Asset Replacement | 4,771,070 | 5,156,650 | 389,436 | - | - | 5,546,086 | 7.6% | 389,436 |
| Traffic Mitigation | 14,216,396 | 15,617,060 | 2,896,000 | - | 751,769 | 17,761,291 | 13.7% | 2,144,231 |
| Median Mitigation | 110,111 | 111,711 | 1,616 | - | - | 113,327 | 1.4% | 1,616 |
| State Grants | 5,848,792 | 318,603 | 6,060,000 | - | 10,001,727 | (3,623,124) | -1237.2% | (3,941,727) |
| Safety Impact Fees | 1,535,152 | 2,158,152 | 1,115,000 | 370,000 | - | 2,903,152 | 34.5% | 745,000 |
| Sub-Total Capital & Impact Fees | 40,564,488 | 40,063,586 | 13,986,559 | 370,000 | 11,478,496 | 42,201,649 | 5.3% | 2,138,063 |
| Total Citywide Revenues | \$127,504,468 | \$117,380,760 | \$74,876,129 | \$51,390,602 | \$27,630,590 | \$107,235,697 | -8.6% | (10,145,063) |

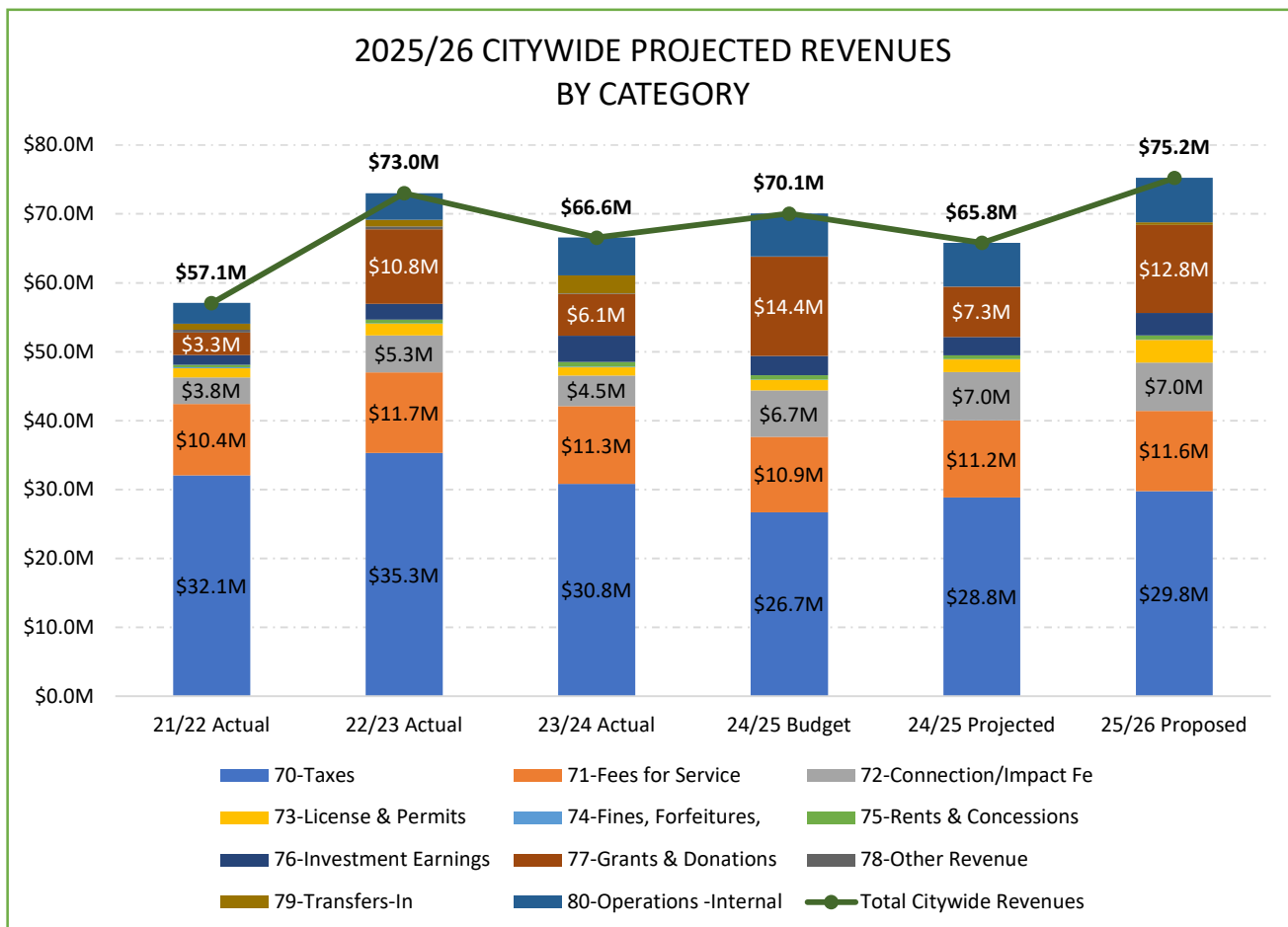
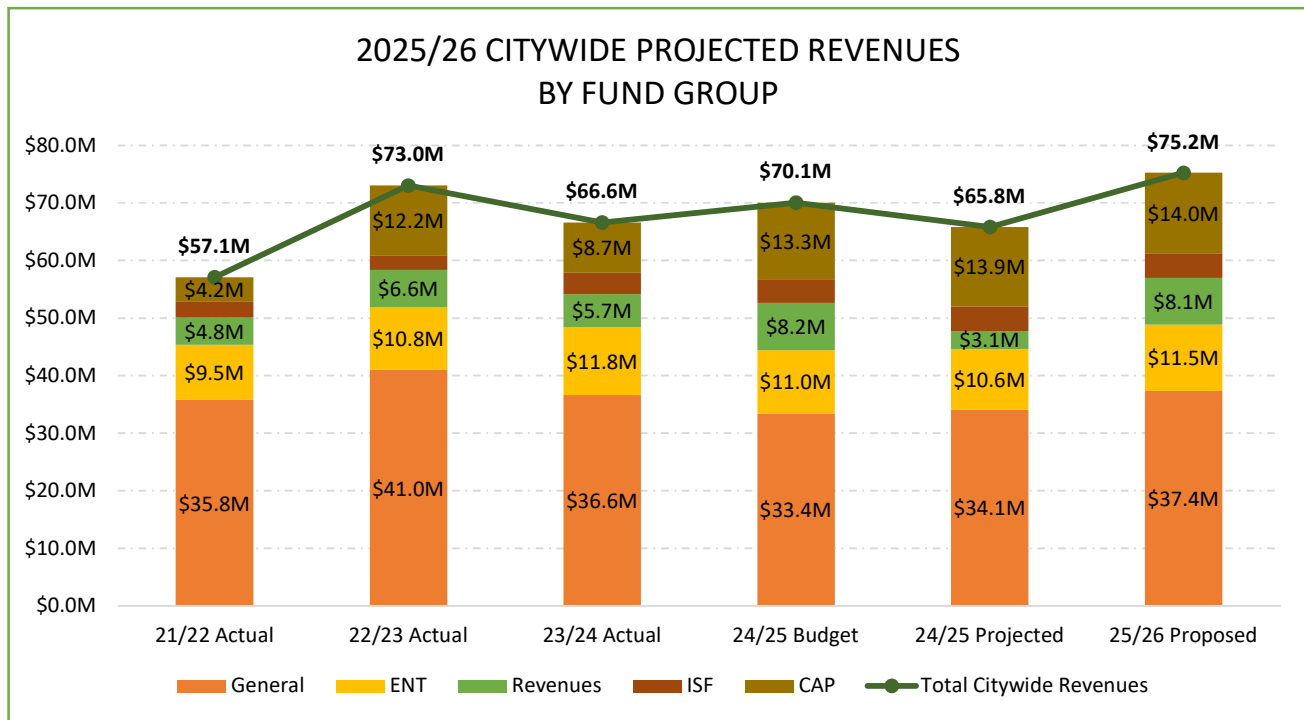
CITYWIDE PROJECTED REVENUES

2025/26 CITYWIDE PROJECTED REVENUES

| | 21/22 Actual | 22/23 Actual | 23/24 Actual | 24/25 Budget | 24/25
Projected | 25/26
Proposed |
|----------------------------------|----------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| General Fund | \$ 35,773,941 | \$ 41,004,949 | \$ 36,629,793 | \$ 33,405,932 | \$ 34,074,779 | \$ 37,353,870 |
| Enterprise Funds | | | | | | |
| Water Operations | 5,128,293 | 5,753,545 | 5,742,410 | 5,501,153 | 5,407,500 | 5,461,575 |
| Wastewater Operations | 2,461,281 | 2,543,269 | 3,067,458 | 2,635,000 | 2,635,000 | 2,661,350 |
| Refuse | \$1,421,358 | \$1,751,106 | \$1,987,603 | \$1,652,178 | \$1,853,530 | \$1,979,315 |
| Rail Operations | - | - | - | 75,000 | 75,000 | 75,750 |
| Public Transit | 222,208 | 363,358 | 544,908 | 458,960 | 458,960 | 813,550 |
| Telecommunications | 310,734 | 411,234 | 413,875 | 674,131 | 155,100 | 506,651 |
| Sub-Total Enterprise Funds | \$9,543,874 | \$10,822,512 | \$11,756,254 | \$10,996,422 | \$10,585,090 | \$11,498,191 |
| Special Revenue Funds | | | | | | |
| Federal Grants | 2,507,497 | 3,154,676 | 1,982,482 | 5,148,140 | 53,000 | 5,053,000 |
| Transportation | 344,879 | 768,388 | (2,598) | 850,000 | 882,500 | 861,000 |
| State Gas | 492,957 | 547,188 | 639,960 | 519,100 | 583,900 | 625,260 |
| Traffic Safety | 74,092 | 49,892 | 36,785 | 29,520 | 35,570 | 35,935 |
| SLESF | 166,684 | 173,290 | 198,602 | 194,664 | - | - |
| Special PD Services | 54 | 71 | 107 | - | - | - |
| Asset Forfeitures | 2,991 | 3,859 | 5,780 | 11,210 | 3,000 | 3,030 |
| LLMD | 760,455 | 970,489 | 2,164,161 | 981,106 | 981,106 | 990,917 |
| Low-Mod Income Housing | 26,571 | 34,276 | 51,335 | 25,000 | 25,000 | 25,250 |
| CDBG | - | - | 66,645 | - | - | - |
| Road Maint & Rehab | 411,728 | 877,477 | 582,232 | 460,000 | 492,400 | 497,000 |
| Sub-Total Special Revenue Fun | \$4,787,908 | \$6,579,606 | \$5,725,491 | \$8,218,740 | \$3,056,476 | 8,091,392 |
| Internal Service Funds | | | | | | |
| Facility Maintenance | 422,227 | 370,440 | 545,482 | 850,316 | 850,316 | 858,819 |
| Vehicle Maintenance | 257,974 | 138,941 | 335,479 | 243,605 | 243,605 | 246,041 |
| Risk Management | 1,092,351 | 969,093 | 1,163,538 | 1,314,580 | 1,456,049 | 1,456,049 |
| Information Technology | 989,803 | 903,254 | 1,691,551 | 1,718,528 | 1,718,028 | 1,735,208 |
| Sub-Total Internal Service Func | \$2,762,355 | 2,381,728 | \$3,736,050 | \$4,127,029 | \$4,267,998 | \$4,296,117 |
| Capital & Impact Fees | | | | | | |
| Water CIP | 126,421 | 340,680 | 381,243 | 438,615 | 520,704 | 520,858 |
| Wastewater CIP | 2,072,966 | 1,844,521 | 2,046,245 | 2,507,117 | 2,791,000 | 2,829,600 |
| Resufe CIP | 5,069 | 6,252 | 8,976 | 5,708 | 9,700 | 9,700 |
| Park CIP | 14,743 | 125,689 | 139,894 | 141,980 | 159,539 | 164,349 |
| Asset Replacement | 69,586 | 89,766 | 134,438 | 385,580 | 385,580 | 389,436 |
| Traffic Mitigation | 1,917,767 | 2,595,425 | 2,137,652 | 2,880,273 | 2,875,000 | 2,896,000 |
| Median Mitigation | 1,606 | 2,071 | 3,102 | 1,750 | 1,600 | 1,616 |
| State Grants | - | 6,394,250 | 3,228,290 | 6,000,000 | 6,000,000 | 6,060,000 |
| Public Safety Impact | - | 846,743 | 664,685 | 968,510 | 1,115,000 | 1,115,000 |
| Sub-Total Capital & Impact Fee | 4,208,158 | 12,245,397 | 8,744,525 | 13,329,533 | 13,858,123 | 13,986,559 |
| Total Citywide Revenues | \$ 57,076,236 | \$73,034,192 | \$66,592,113 | \$70,077,656 | \$65,842,466 | \$ 75,226,129 |

Note: The Revenues Include "Transfers In"

CITYWIDE PROJECTED REVENUES CHART

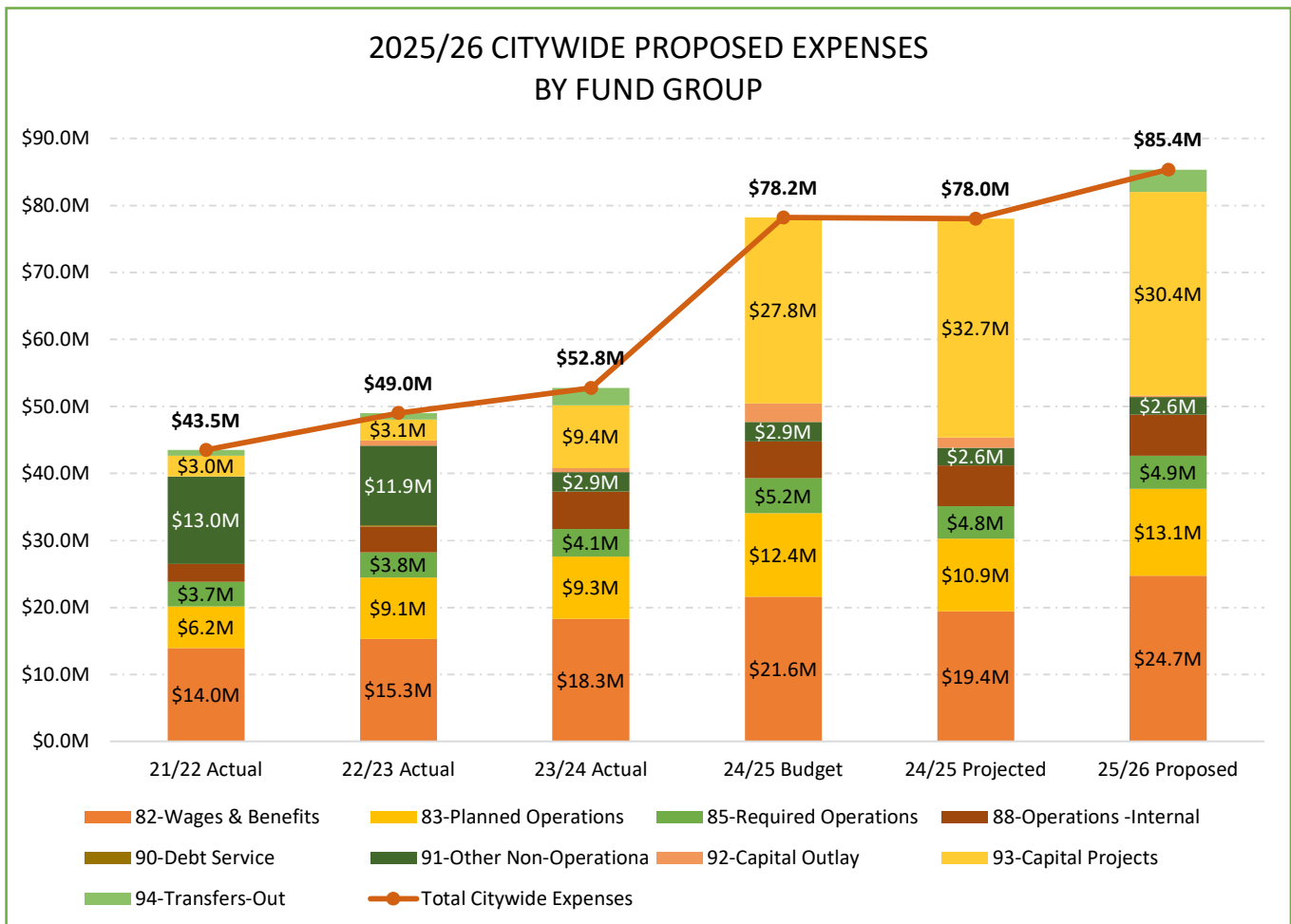
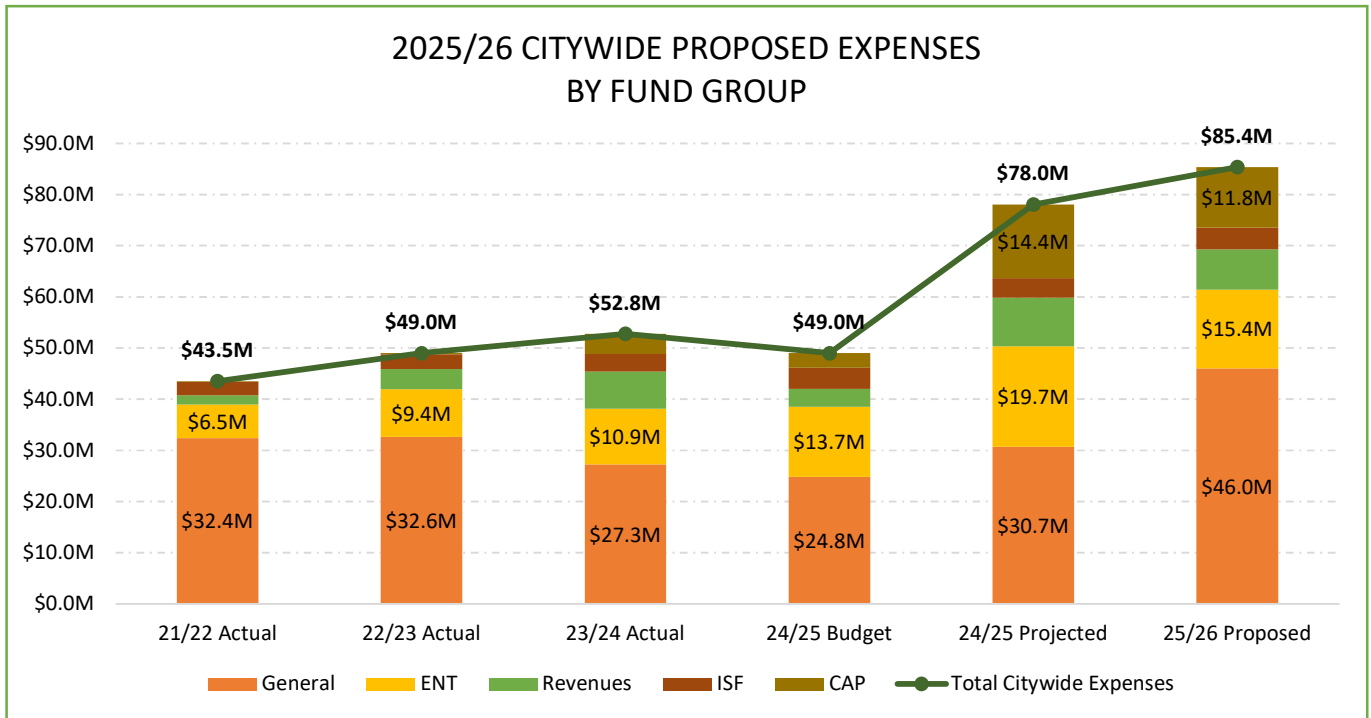


CITYWIDE PROPOSED EXPENSES

2025/26 CITYWIDE PROPOSED EXPENSES

| | 21/22 Actual | 22/23 Actual | 23/24 Actual | 24/25 Budget | 24/25
Projected | 25/26
Proposed |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| General Fund | \$ 32,407,666 | \$ 32,623,815 | \$ 27,252,219 | \$ 34,321,091 | \$ 30,668,508 | \$ 46,004,016 |
| Enterprise Funds | | | | | | |
| Water Operations | 3,751,618 | 4,966,140 | 5,667,715 | 12,186,988 | 11,438,317 | 7,331,331 |
| Wastewater Operations | 1,384,685 | 1,877,353 | 2,272,247 | 3,768,259 | 4,964,619 | 4,410,188 |
| Refuse | \$926,021 | \$1,902,234 | \$1,963,050 | \$2,140,424 | \$1,984,329 | \$1,940,332 |
| Rail Operations | 100,538 | 42,458 | 153,227 | 127,348 | 66,665 | 50,698 |
| Public Transit | 297,752 | 393,021 | 549,134 | 557,311 | 629,780 | 1,057,742 |
| Telecommunications | 80,732 | 179,649 | 272,393 | 618,451 | 603,311 | 637,786 |
| Sub-Total Enterprise Funds | 6,541,346 | \$9,360,855 | \$10,877,766 | \$19,398,781 | \$19,687,021 | \$15,428,077 |
| Special Revenue Funds | | | | | | |
| Federal Grants | 740,385 | 1,302,238 | 3,689,682 | 4,560,161 | 6,522,242 | 4,425,722 |
| Transportation | 340,168 | 1,254,587 | 1,213,400 | 2,097,299 | 1,185,837 | 1,261,462 |
| State Gas | - | 174,700 | 39,943 | 450,057 | 450,057 | 710,453 |
| Traffic Safety | 18,171 | 2,926 | 142 | 225,000 | 225,000 | - |
| SLESF | 151,078 | 188,897 | 205,927 | - | - | - |
| LLMD | 563,516 | 669,340 | 1,705,981 | 683,769 | 609,600 | 691,254 |
| CDBG | - | - | 65,000 | - | - | - |
| Road Maint & Rehab | 1,355 | 320,570 | 284,376 | 1,091,241 | 500,608 | 801,127 |
| Sub-Total Special Revenue Funds | 1,814,673 | \$3,913,258 | \$7,204,451 | \$9,107,527 | \$9,493,344 | \$7,890,018 |
| Internal Service Funds | | | | | | |
| Facility Maintenance | 253,480 | 217,839 | 271,540 | 259,563 | 236,836 | 282,694 |
| Vehicle Maintenance | 1,055,038 | 973,651 | 1,152,934 | 1,506,748 | 1,459,645 | 1,456,049 |
| Risk Management | 897,559 | 1,230,831 | 1,522,999 | 1,963,759 | 1,326,093 | 1,470,204 |
| Information Technology | 2,622,868 | 2,825,981 | 3,496,863 | 4,757,324 | 3,837,276 | 4,200,585 |
| Sub-Total Internal Service Funds | 4,828,945 | \$5,248,302 | \$6,444,336 | \$8,487,394 | \$6,859,850 | \$7,409,532 |
| Capital & Impact Fees | | | | | | |
| Water CIP | 109,457 | 19,118 | 355,028 | 862,500 | 862,500 | 600,000 |
| Wastewater CIP | 5,300 | 5,731 | 71,399 | 674,336 | 1,474,336 | 751,769 |
| Traffic Mitigation | - | 259,785 | 3,539,108 | 7,835,561 | 11,530,189 | 10,001,727 |
| State Grants | - | - | - | 1,266,619 | 492,000 | 370,000 |
| Public Safety Impact | 114,757 | 284,634 | 3,965,535 | 10,639,016 | 14,359,025 | 11,848,496 |
| Sub-Total Capital & Impact Fees | 229,514 | 569,268 | 7,931,070 | 21,278,032 | 28,718,050 | 23,571,992 |
| Total Citywide Expenses | \$45,822,144 | \$51,715,498 | \$59,709,842 | \$92,592,825 | \$95,426,773 | \$100,303,635 |

CITYWIDE PROPOSED EXPENSES CHART





GENERAL FUND SUMMARIES

General Fund Summary

General Fund Revenues

General Fund Expenditures by Department

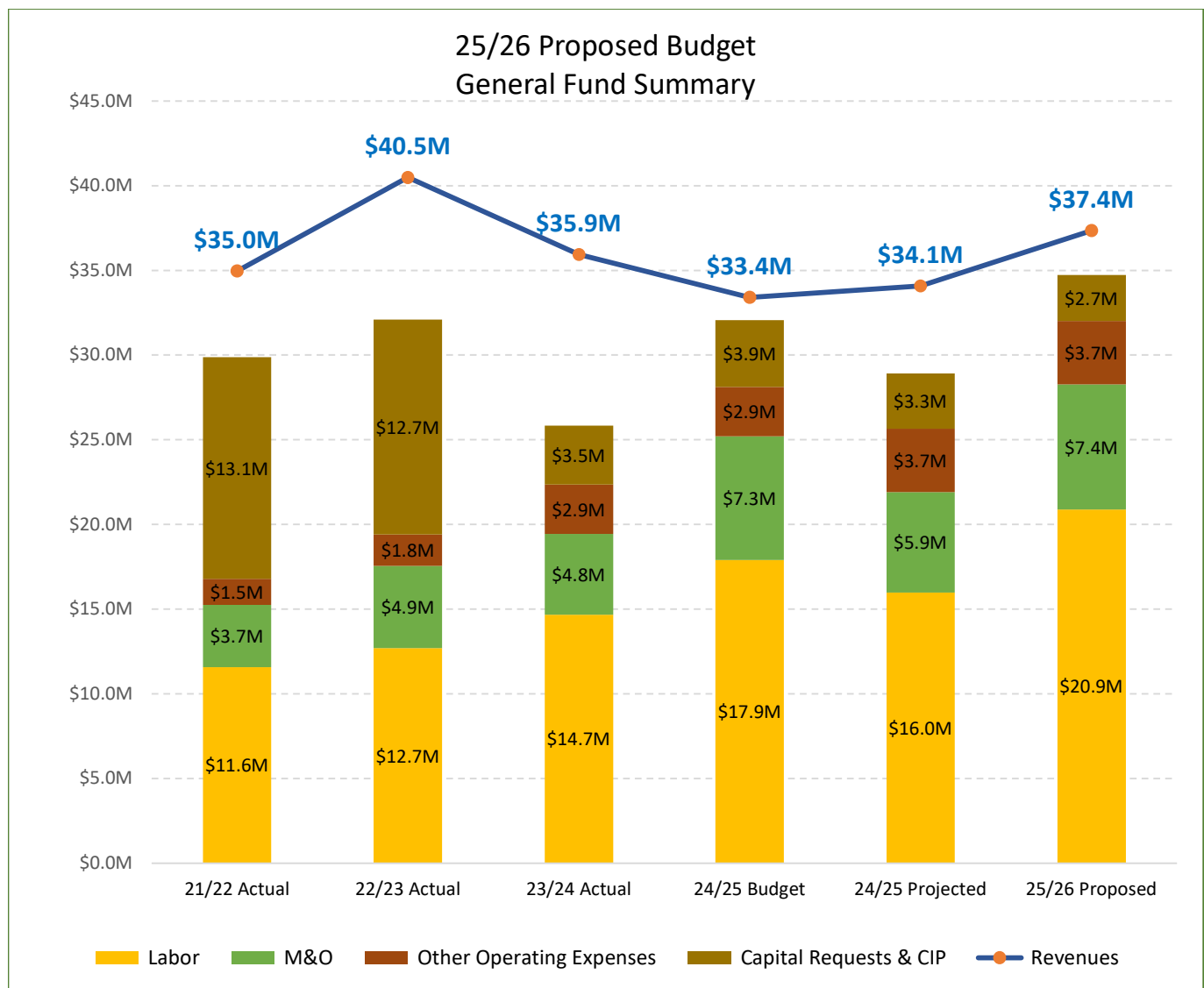
General Fund P&L

General Fund Expenditures Budget Changes

Five-Year Projection

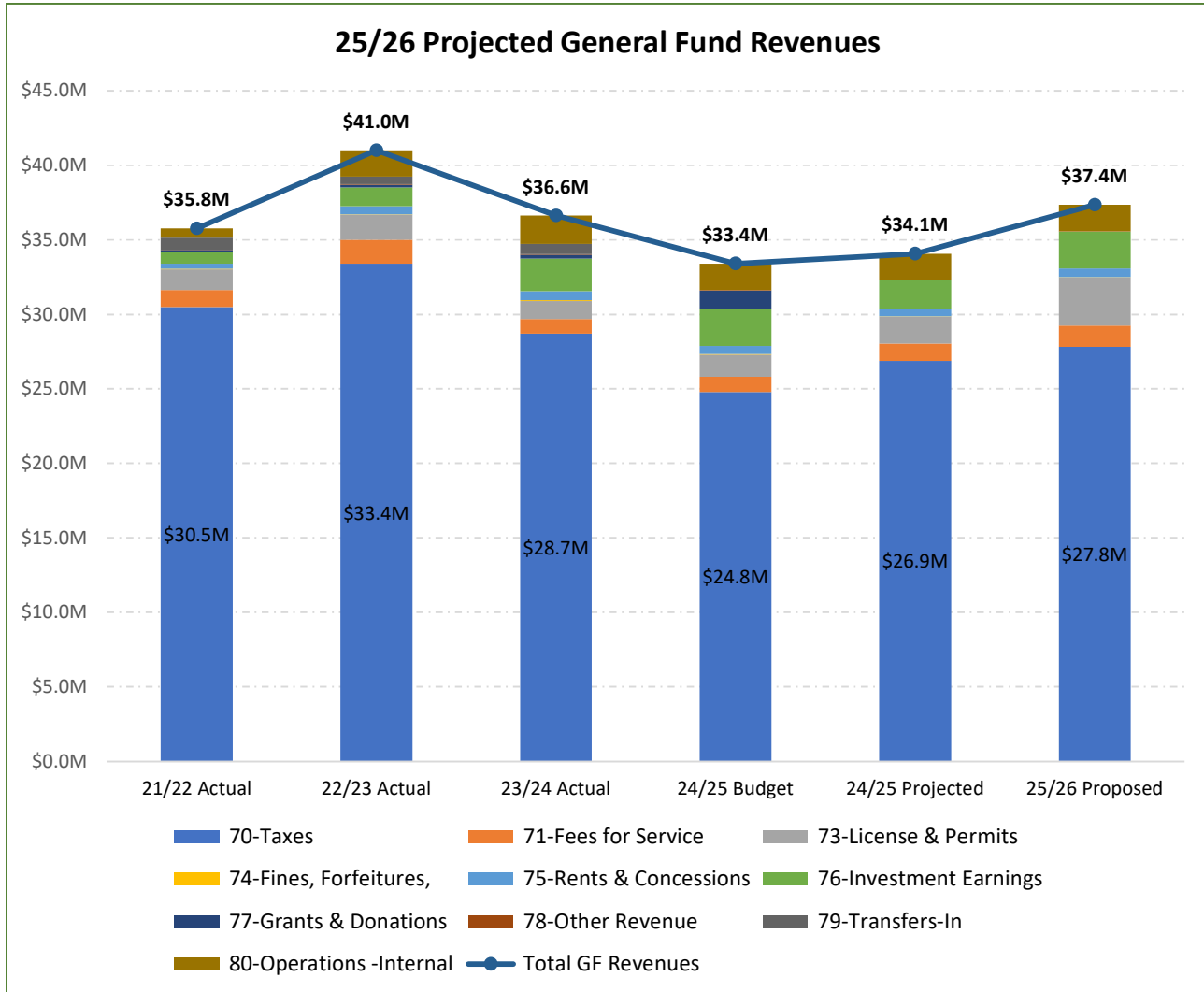
General Fund Account Details

GENERAL FUND REVENUES VS EXPENDITURES



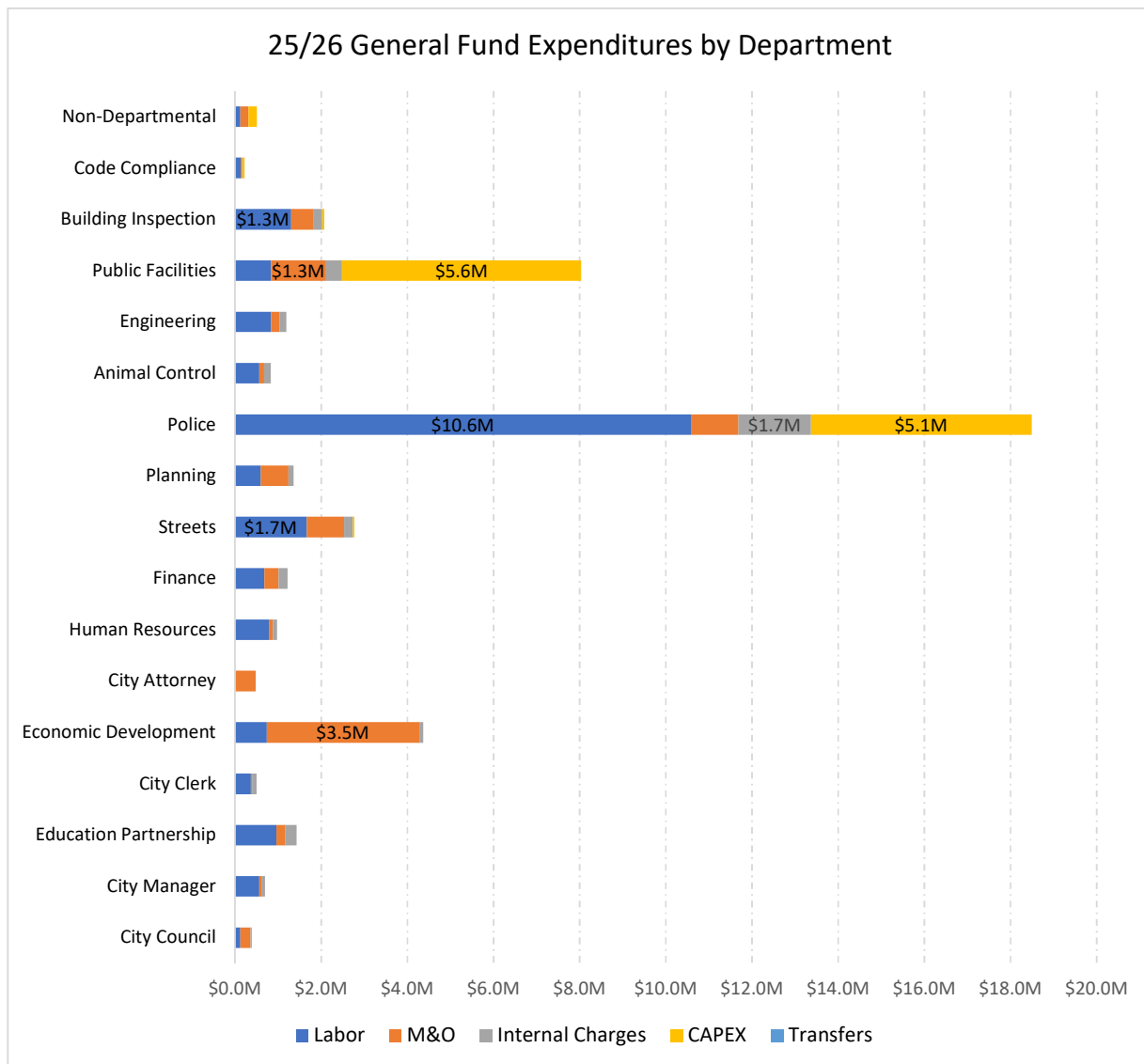
| | 21/22 Actual | 22/23 Actual | 23/24 Actual | 24/25 Budget | 24/25 Projected | 25/26 Proposed |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| Revenues | \$ 34,961,917 | \$ 40,488,385 | \$ 35,935,219 | \$ 33,405,932 | \$ 34,074,779 | \$ 37,353,870 |
| Expenses: | | | | | | |
| 82-Wages & Benefits | 11,581,496 | 12,706,620 | 14,675,162 | 17,903,636 | 15,982,265 | 20,882,605 |
| 83-Planned Operations | 3,193,158 | 4,410,909 | 4,163,760 | 6,614,076 | 5,231,587 | 6,685,869 |
| 85-Required Operations | 468,148 | 445,453 | 595,633 | 689,925 | 692,847 | 698,499 |
| 88-Operations -Internal | 1,547,495 | 1,693,075 | 2,876,825 | 2,912,134 | 3,740,024 | 3,744,318 |
| Other Expenses | 13,017,400 | 12,038,411 | 2,917,459 | 2,868,594 | 2,624,395 | 2,624,395 |
| Operating Expenses | 29,807,697 | \$31,294,468 | \$25,228,839 | \$30,988,365 | \$28,271,118 | 34,635,686 |
| Operating Income (Loss) | \$5,154,220 | \$9,193,917 | \$10,706,380 | \$2,417,567 | \$5,803,661 | \$2,718,184 |
| 92-Capital Outlay | 74,744 | 788,301 | 607,261 | 1,066,772 | 641,012 | 100,000 |
| 93-Capital Projects | 2,525,225 | 541,046 | 1,416,119 | 2,265,954 | 1,756,378 | 10,918,330 |
| 79-Transfers-In | 812,024 | 516,564 | 694,574 | - | - | - |
| 94-Transfers-Out | - | - | - | - | - | 350,000 |
| Non-Operating Expenses | 1,787,945 | 812,783 | 1,328,806 | \$3,332,726 | \$2,397,390 | 11,368,330 |
| Net Income/(Loss) | \$ 3,366,275 | \$ 8,381,134 | \$ 9,377,574 | \$ (915,159) | \$ 3,406,271 | \$ (8,650,146) |

GENERAL FUND REVENUES



| | 21/22 Actual | 22/23 Actual | 23/24 Actual | 24/25 Budget | 24/25 Projected | 25/26 Proposed |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| 70-Taxes | \$ 30,476,874 | \$ 33,386,358 | \$ 28,714,307 | \$ 24,780,708 | \$ 26,879,479 | \$ 27,814,296 |
| 71-Fees for Service | 1,150,385 | 1,619,330 | 972,051 | 1,014,264 | 1,152,040 | 1,412,609 |
| 73-License & Permits | 1,374,581 | 1,686,351 | 1,216,383 | 1,505,392 | 1,802,050 | 3,255,490 |
| 74-Fines, Forfeitures, | 46,350 | 22,827 | 42,864 | 30,002 | 24,600 | 24,846 |
| 75-Rents & Concessions | 337,951 | 539,675 | 607,408 | 542,228 | 490,030 | 555,432 |
| 76-Investment Earnings | 814,341 | 1,262,016 | 2,189,211 | 2,516,494 | 1,925,900 | 2,472,510 |
| 77-Grants & Donations | 110,566 | 172,140 | 245,316 | 1,208,851 | - | - |
| 78-Other Revenue | 24,899 | 29,895 | 42,884 | 31,993 | 24,680 | 24,927 |
| 79-Transfers-In | 812,024 | 516,564 | 694,574 | - | - | - |
| 80-Operations -Internal | 625,970 | 1,769,793 | 1,904,795 | 1,776,000 | 1,776,000 | 1,793,760 |
| Total GF Revenues | \$35,773,941 | \$41,004,949 | \$36,629,793 | \$33,405,932 | \$34,074,779 | \$ 37,353,870 |

GENERAL FUND EXPENDITURES CHART



| Department | 21/22 Actual | 22/23 Actual | 23/24 Actual | 24/25 Budget | 24/25 Projected | 25/26 Proposed |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| City Council | 118,045 | 120,101 | 106,755 | 132,957 | 98,109 | 382,618 |
| City Manager | 639,882 | 594,155 | 656,558 | 798,935 | 742,563 | 694,497 |
| Education Partnership | 1,097,170 | 1,304,222 | 1,455,401 | 1,606,221 | 1,153,920 | 1,426,910 |
| City Clerk | 224,920 | 316,971 | 294,128 | 348,212 | 345,641 | 502,324 |
| Economic Development | 13,380,294 | 12,322,549 | 4,014,175 | 3,909,355 | 2,178,056 | 4,367,794 |
| City Attorney | 379,654 | 431,688 | 375,066 | 350,000 | 324,810 | 481,500 |
| Human Resources | 430,484 | 432,710 | 533,498 | 678,589 | 648,035 | 974,560 |
| Finance | 1,212,093 | 1,164,093 | 1,053,885 | 1,080,933 | 910,899 | 1,215,071 |
| Streets | 3,628,273 | 2,131,395 | 2,430,409 | 3,342,630 | 2,232,274 | 2,774,348 |
| Planning | 511,466 | 934,158 | 655,813 | 1,388,911 | 930,436 | 1,357,932 |
| Police | 6,957,557 | 8,006,434 | 9,709,476 | 12,705,632 | 10,164,401 | 18,492,493 |
| Animal Control | 541,959 | 581,521 | 597,759 | 686,592 | 568,308 | 1,173,857 |
| Engineering | 1,022,864 | 1,217,790 | 1,074,388 | 1,454,411 | 978,312 | 1,193,621 |
| Public Facilities | 1,048,673 | 1,666,851 | 2,280,083 | 3,766,810 | 1,984,110 | 8,037,026 |
| Building Inspection | 1,011,351 | 1,239,576 | 1,311,304 | 1,497,118 | 1,235,903 | 2,067,300 |
| Code Compliance | 130,711 | 147,962 | 138,042 | 169,139 | 121,998 | 225,676 |
| Non-Departmental | 72,270 | 11,639 | 565,479 | 404,646 | 198,440 | 511,489 |
| Total GF Expenditures | \$32,407,666 | \$32,623,815 | \$27,252,219 | \$34,321,091 | \$24,816,215 | \$45,879,016 |

GENERAL FUND BY ACCOUNT CATEGORY SUMMARY

General Fund

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|----------------------|
| 70-Taxes | \$33,386,358 | \$28,714,307 | \$24,780,708 | \$27,605,398 | \$26,879,479 | \$27,814,296 |
| 71-Fees for Service | \$1,619,330 | \$972,051 | \$1,014,264 | \$1,677,891 | \$1,152,040 | \$1,412,609 |
| 73-License & Permits | \$1,686,351 | \$1,216,383 | \$1,505,392 | \$2,037,090 | \$1,802,050 | \$3,255,490 |
| 74-Fines, Forfeitures, | \$22,827 | \$42,864 | \$30,002 | \$45,518 | \$24,600 | \$24,846 |
| 75-Rents & Concessions | \$539,675 | \$607,408 | \$542,228 | \$281,886 | \$490,030 | \$555,432 |
| 76-Investment Earnings | \$1,262,016 | \$2,189,211 | \$2,516,494 | \$1,757,268 | \$1,925,900 | \$2,472,510 |
| 77-Grants & Donations | \$172,140 | \$245,316 | \$1,208,851 | \$267,717 | \$0 | \$0 |
| 78-Other Revenue | \$29,895 | \$42,884 | \$31,993 | \$38,227 | \$24,680 | \$24,927 |
| 80-Operations -Internal | \$1,769,793 | \$1,904,795 | \$1,776,000 | \$1,332,000 | \$1,776,000 | \$1,793,760 |
| Total Revenues | \$40,488,385 | \$35,935,219 | \$33,405,932 | \$35,042,995 | \$34,074,779 | \$37,353,870 |
| 82-Wages & Benefits | \$12,706,620 | \$14,675,162 | \$17,903,636 | \$15,069,624 | \$15,982,265 | \$20,882,605 |
| 83-Planned Operations | \$4,410,909 | \$4,163,760 | \$6,614,076 | \$4,198,881 | \$5,231,587 | \$6,685,869 |
| 85-Required Operations | \$445,453 | \$595,633 | \$689,925 | \$543,456 | \$692,847 | \$698,499 |
| 88-Operations -Internal | \$1,693,075 | \$2,876,825 | \$2,912,134 | \$2,496,658 | \$3,740,024 | \$3,744,318 |
| 90-Debt Service | \$151,833 | \$48,864 | \$0 | \$0 | \$0 | \$0 |
| 91-Other Non-Operationa | \$11,886,578 | \$2,868,595 | \$2,868,594 | \$1,320,355 | \$2,624,395 | \$2,624,395 |
| 92-Capital Outlay | \$788,301 | \$607,261 | \$1,066,772 | \$1,603,321 | \$641,012 | \$100,000 |
| 93-Capital Projects | \$541,046 | \$1,416,119 | \$2,265,954 | \$821,412 | \$1,756,378 | \$10,918,330 |
| Total Expenses | \$32,623,815 | \$27,252,219 | \$34,321,091 | \$26,053,707 | \$30,668,508 | \$45,654,016 |
| 79-Transfers-In | \$516,564 | \$694,574 | \$0 | \$0 | \$0 | \$0 |
| 94-Transfers-Out | \$0 | \$0 | \$0 | \$0 | \$0 | \$350,000 |
| Total Revenues | \$516,564 | \$694,574 | \$0 | \$0 | \$0 | \$350,000 |
| Total General Net Surplus/(Deficit) | \$8,381,134 | \$9,377,574 | (\$915,159) | \$8,989,288 | \$3,406,271 | (\$8,650,146) |



GENERAL FUND EXPENDITURES BUDGET CHANGES

| General Fund Division List | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| Non-Departmental | 7,485 | 15,239 | 357 | - | (357) | | |
| City Council | 120,101 | 106,755 | 132,957 | 382,618 | 249,661 | 187.8% | 0.8% |
| Planning Commission | 2,912 | 3,479 | 3,363 | 3,280 | (83) | -2.5% | 0.0% |
| City Manager | 594,155 | 656,558 | 798,935 | 694,497 | (104,438) | -13.1% | 1.5% |
| Education Partnership | 1,304,222 | 1,455,401 | 1,606,221 | 1,426,910 | (179,311) | -11.2% | 3.1% |
| City Clerk | 316,971 | 294,128 | 348,212 | 502,324 | 154,112 | 44.3% | 1.1% |
| Business Development | 435,971 | 779,134 | 772,100 | 1,393,399 | 621,299 | 80.5% | 3.0% |
| Business Incentives | 11,886,578 | 3,235,041 | 3,137,255 | 2,974,395 | (162,860) | -5.2% | 6.5% |
| City Attorney | 431,688 | 375,066 | 350,000 | 481,500 | 131,500 | 37.6% | 1.0% |
| Human Resources | 432,710 | 533,498 | 587,880 | 551,745 | (36,135) | -6.1% | 1.2% |
| Finance | 1,164,093 | 1,053,885 | 1,080,933 | 1,215,071 | 134,138 | 12.4% | 2.6% |
| Risk Management | - | - | 90,709 | 422,815 | 332,106 | 366.1% | 0.9% |
| Planning | 934,158 | 655,813 | 1,388,911 | 1,357,932 | (30,979) | -2.2% | 3.0% |
| Police | 8,006,434 | 9,709,476 | 12,705,632 | 18,492,493 | 5,786,861 | 45.5% | 40.2% |
| Animal Control | 581,521 | 597,759 | 686,592 | 823,857 | 137,265 | 20.0% | 1.8% |
| Fire | - | - | - | 100,000 | 100,000 | 0.0% | 0.0% |
| Engineering | 1,217,790 | 1,074,388 | 1,454,411 | 1,193,621 | (260,790) | -17.9% | 2.6% |
| Streets | 2,131,395 | 2,430,409 | 3,342,630 | 2,774,348 | (568,282) | -17.0% | 6.0% |
| Public Facilities | 1,666,851 | 2,280,083 | 3,766,810 | 8,037,026 | 4,270,216 | 113.4% | 17.5% |
| Building Inspection | 1,239,576 | 1,311,304 | 1,497,118 | 2,067,300 | 570,182 | 38.1% | 4.5% |
| Code Compliance | 147,962 | 138,042 | 169,139 | 225,676 | 56,537 | 33.4% | 0.5% |
| Facility Maintenance | 1,242 | 408,669 | 205,000 | 200,000 | (5,000) | -2.4% | 0.4% |
| Telecommunications | - | - | - | 350,000 | 350,000 | 0.0% | 0.0% |
| Veterinary Care | - | 130,519 | 115,900 | 143,450 | 27,550 | 23.8% | 0.3% |
| Community Engagement | - | - | 43,275 | 91,852 | 48,577 | 112.3% | 0.2% |
| Employee Engagement Committee | - | - | - | 25,000 | 25,000 | 0.0% | 0.0% |
| Community Events | - | 7,573 | 36,751 | 72,907 | 36,156 | 98.4% | 0.2% |
| Total General Fund Expenditures | \$32,623,815 | \$27,252,219 | \$34,321,091 | \$46,004,016 | \$11,682,925 | 34.0% | 100% |

| Non-Departmental Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|--|-------------------|-------------------|-------------------|-------------------|---------------------|------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 83-Planned Operations | - | 13,708 | 357 | - | (357) | | |
| 93-Capital Projects | 7,485 | 1,531 | - | - | - | | |
| Total None | 7,485 | 15,239 | 357 | - | (357) | | |

| City Council Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 14,765 | 15,677 | 14,487 | 123,601 | 109,114 | 753.2% | 32.3% |
| 83-Planned Operations | 94,559 | 74,429 | 101,005 | 237,150 | 136,145 | 134.8% | 62.0% |
| 85-Required Operations | 795 | 1,130 | 2,064 | 1,100 | (964) | -46.7% | 0.3% |
| 88-Operations -Internal | 9,982 | 15,519 | 15,401 | 20,767 | 5,366 | 34.8% | 5.4% |
| Total City Council | 120,101 | 106,755 | 132,957 | 382,618 | 249,661 | 187.8% | 100% |

| Planning Commission Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|---|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 2,912 | 3,450 | 3,295 | 3,280 | (15) | -0.5% | 100.0% |
| 83-Planned Operations | - | 29 | 68 | - | (68) | | |
| Total Planning Commission | 2,912 | 3,479 | 3,363 | 3,280 | (83) | -2.5% | 100% |

| City Manager Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 475,192 | 549,044 | 653,636 | 567,552 | (86,084) | -13.2% | 81.7% |
| 83-Planned Operations | 72,977 | 45,878 | 73,615 | 37,750 | (35,865) | -48.7% | 5.4% |
| 85-Required Operations | 1,435 | 1,565 | 3,500 | 2,240 | (1,260) | -36.0% | 0.3% |
| 88-Operations -Internal | 37,094 | 59,759 | 68,184 | 86,955 | 18,771 | 27.5% | 12.5% |
| 90-Debt Service | - | 312 | - | - | | | |
| 93-Capital Projects | 7,457 | - | - | - | | | |
| Total City Manager | 594,155 | 656,558 | 798,935 | 694,497 | (104,438) | -13.1% | 100% |

| Education Partnership Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|---|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 612,659 | 672,032 | 932,629 | 962,172 | 29,543 | 3.2% | 67.4% |
| 83-Planned Operations | 483,483 | 279,657 | 307,544 | 205,501 | (102,043) | -33.2% | 14.4% |
| 85-Required Operations | 26,987 | 33,897 | 33,351 | 2,105 | (31,246) | -93.7% | 0.1% |
| 88-Operations -Internal | 121,174 | 208,160 | 198,137 | 257,132 | 58,995 | 29.8% | 18.0% |
| 90-Debt Service | 59,919 | 5,595 | - | - | | | |
| 92-Capital Outlay | - | 218,472 | - | - | | | |
| 93-Capital Projects | - | 37,588 | 134,560 | - | (134,560) | | |
| Total Education Partnership | 1,304,222 | 1,455,401 | 1,606,221 | 1,426,910 | (179,311) | -11.2% | 100% |

| City Clerk Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 167,554 | 203,164 | 222,199 | 365,771 | 143,572 | 64.6% | 72.8% |
| 83-Planned Operations | 90,359 | 16,838 | 43,628 | 30,050 | (13,578) | -31.1% | 6.0% |
| 85-Required Operations | 470 | 456 | 470 | 450 | (20) | -4.3% | 0.1% |
| 88-Operations -Internal | 46,183 | 73,540 | 81,915 | 106,053 | 24,138 | 29.5% | 21.1% |
| 90-Debt Service | 12,405 | 130 | - | - | | | |
| Total City Clerk | 316,971 | 294,128 | 348,212 | 502,324 | 154,112 | 44.3% | 100% |

| Business Development Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|--|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 274,027 | 389,069 | 489,301 | 737,479 | 248,178 | 50.7% | 52.9% |
| 83-Planned Operations | 118,897 | 282,342 | 165,019 | 511,550 | 346,531 | 210.0% | 36.7% |
| 85-Required Operations | 2,616 | 29,644 | 45,491 | 50,500 | 5,009 | 11.0% | 3.6% |
| 88-Operations -Internal | 42,876 | 72,819 | 72,289 | 93,870 | 21,581 | 29.9% | 6.7% |
| 90-Debt Service | - | 5,260 | - | - | | | |
| 93-Capital Projects | (2,445) | - | - | - | | | |
| Total Business Development | 435,971 | 779,134 | 772,100 | 1,393,399 | 621,299 | 80.5% | 100% |

| Business Incentives Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|---|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 83-Planned Operations | - | 366,446 | 268,661 | 350,000 | 81,339 | 30.3% | 11.8% |
| 91-Other Non-Operationa | 11,886,578 | 2,868,595 | 2,868,594 | 2,624,395 | (244,199) | -8.5% | 88.2% |
| Total Business Incentives | 11,886,578 | 3,235,041 | 3,137,255 | 2,974,395 | (162,860) | -5.2% | 100% |

| City Attorney Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 83-Planned Operations | 431,688 | 375,066 | 350,000 | 481,500 | 131,500 | 37.6% | 100.0% |
| Total City Attorney | 431,688 | 375,066 | 350,000 | 481,500 | 131,500 | 37.6% | 100% |

| Human Resources Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 329,719 | 386,667 | 411,917 | 404,607 | (7,310) | -1.8% | 73.3% |
| 83-Planned Operations | 58,677 | 66,963 | 96,960 | 45,430 | (51,530) | -53.1% | 8.2% |
| 85-Required Operations | 456 | 624 | 483 | 920 | 437 | 90.5% | 0.2% |
| 88-Operations -Internal | 43,858 | 76,596 | 78,520 | 100,788 | 22,268 | 28.4% | 18.3% |
| 90-Debt Service | - | 2,648 | - | - | - | - | - |
| Total Human Resources | 432,710 | 533,498 | 587,880 | 551,745 | (36,135) | -6.1% | 100% |

| Finance Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 731,868 | 587,861 | 612,985 | 685,597 | 72,612 | 11.8% | 56.4% |
| 83-Planned Operations | 317,876 | 275,145 | 298,219 | 308,366 | 10,147 | 3.4% | 25.4% |
| 85-Required Operations | 8,353 | 17,192 | 12,957 | 18,143 | 5,186 | 40.0% | 1.5% |
| 88-Operations -Internal | 94,144 | 151,016 | 156,772 | 202,965 | 46,193 | 29.5% | 16.7% |
| 90-Debt Service | 11,852 | 3,912 | - | - | - | - | - |
| 92-Capital Outlay | - | 6,859 | - | - | - | - | - |
| 93-Capital Projects | - | 11,900 | - | - | - | - | - |
| Total Finance | 1,164,093 | 1,053,885 | 1,080,933 | 1,215,071 | 134,138 | 12.4% | 100% |

| Risk Management Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | - | - | 90,709 | 386,285 | 295,576 | 325.9% | 91.4% |
| 83-Planned Operations | - | - | - | 36,530 | 36,530 | 0.0% | 0.0% |
| Total Risk Management | - | - | 90,709 | 422,815 | 332,106 | 366.1% | 100% |

| Planning Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 584,981 | 470,083 | 570,891 | 593,909 | 23,018 | 4.0% | 43.7% |
| 83-Planned Operations | 295,661 | 99,654 | 723,537 | 643,457 | (80,080) | -11.1% | 47.4% |
| 85-Required Operations | 64 | - | 3,600 | 3,131 | (469) | -13.0% | 0.2% |
| 88-Operations -Internal | 53,452 | 83,845 | 90,883 | 117,435 | 26,552 | 29.2% | 8.6% |
| 90-Debt Service | - | 2,231 | - | - | - | - | - |
| Total Planning | 934,158 | 655,813 | 1,388,911 | 1,357,932 | (30,979) | -2.2% | 100% |

| Police Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 5,734,175 | 6,927,838 | 9,175,245 | 10,582,758 | 1,407,513 | 15.3% | 57.2% |
| 83-Planned Operations | 877,794 | 747,624 | 1,172,829 | 901,500 | (271,329) | -23.1% | 4.9% |
| 85-Required Operations | 160,357 | 180,371 | 167,051 | 204,750 | 37,699 | 22.6% | 1.1% |
| 88-Operations -Internal | 730,888 | 1,293,004 | 1,333,418 | 1,673,655 | 340,237 | 25.5% | 9.1% |
| 90-Debt Service | 44,282 | 18,528 | - | - | - | - | - |
| 92-Capital Outlay | 458,938 | 361,289 | 715,299 | - | (715,299) | - | - |
| 93-Capital Projects | - | 180,822 | 141,790 | 5,129,830 | 4,988,040 | 3517.9% | 27.7% |
| Total Police | 8,006,434 | 9,709,476 | 12,705,632 | 18,492,493 | 5,786,861 | 45.5% | 100% |

| Animal Control Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 323,578 | 370,488 | 387,662 | 564,717 | 177,055 | 45.7% | 68.5% |
| 83-Planned Operations | 156,067 | 72,895 | 69,381 | 86,250 | 16,869 | 24.3% | 10.5% |
| 85-Required Operations | 30,055 | 32,205 | 41,870 | 24,650 | (17,220) | -41.1% | 3.0% |
| 88-Operations -Internal | 71,821 | 122,171 | 112,679 | 148,240 | 35,561 | 31.6% | 18.0% |
| 93-Capital Projects | - | - | 75,000 | - | (75,000) | - | - |
| Total Animal Control | 581,521 | 597,759 | 686,592 | 823,857 | 137,265 | 20.0% | 100% |

| Fire Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|----------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 83-Planned Operations | - | - | - | 100,000 | 100,000 | 0.0% | 0.0% |
| Total Fire | - | - | - | 100,000 | 100,000 | 0.0% | 100% |

| Engineering Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 979,444 | 735,432 | 661,990 | 841,951 | 179,961 | 27.2% | 70.5% |
| 83-Planned Operations | 151,235 | 195,844 | 660,594 | 189,900 | (470,694) | -71.3% | 15.9% |
| 85-Required Operations | 10,561 | 12,575 | 10,389 | 5,815 | (4,574) | -44.0% | 0.5% |
| 88-Operations -Internal | 76,550 | 126,772 | 121,438 | 155,955 | 34,517 | 28.4% | 13.1% |
| 90-Debt Service | - | 3,765 | - | - | - | - | - |
| 92-Capital Outlay | - | - | - | - | - | - | - |
| Total Engineering | 1,217,790 | 1,074,388 | 1,454,411 | 1,193,621 | (260,790) | -17.9% | 100% |

| Streets Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 1,101,605 | 1,578,308 | 1,845,441 | 1,666,518 | (178,923) | -9.7% | 60.1% |
| 83-Planned Operations | 494,759 | 519,631 | 1,027,761 | 790,600 | (237,161) | -23.1% | 28.5% |
| 85-Required Operations | 26,200 | 80,404 | 83,470 | 72,210 | (11,260) | -13.5% | 2.6% |
| 88-Operations -Internal | 102,463 | 193,605 | 167,445 | 207,520 | 40,075 | 23.9% | 7.5% |
| 90-Debt Service | 9,997 | 2,711 | - | - | - | - | - |
| 92-Capital Outlay | 304,840 | 9,921 | 145,735 | - | (145,735) | - | - |
| 93-Capital Projects | 91,531 | 45,829 | 72,778 | 37,500 | (35,278) | -48.5% | 1.4% |
| Total Streets | 2,131,395 | 2,430,409 | 3,342,630 | 2,774,348 | (568,282) | -17.0% | 100% |

| Public Facilities Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|---|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 468,990 | 670,082 | 609,196 | 840,452 | 231,256 | 38.0% | 10.5% |
| 83-Planned Operations | 393,410 | 430,382 | 772,556 | 959,185 | 186,629 | 24.2% | 11.9% |
| 85-Required Operations | 175,691 | 204,616 | 282,129 | 311,485 | 29,356 | 10.4% | 3.9% |
| 88-Operations -Internal | 168,461 | 242,999 | 260,365 | 374,904 | 114,539 | 44.0% | 4.7% |
| 90-Debt Service | - | 2,224 | - | - | - | - | - |
| 92-Capital Outlay | 24,523 | - | 205,738 | - | (205,738) | - | - |
| 93-Capital Projects | 435,776 | 729,780 | 1,636,826 | 5,551,000 | 3,914,174 | 239.1% | 69.1% |
| Total Public Facilities | 1,666,851 | 2,280,083 | 3,766,810 | 8,037,026 | 4,270,216 | 113.4% | 100% |

| Building Inspection Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|---|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 828,819 | 1,002,238 | 1,067,705 | 1,306,331 | 238,626 | 22.3% | 63.2% |
| 83-Planned Operations | 305,853 | 145,365 | 279,720 | 521,100 | 241,380 | 86.3% | 25.2% |
| 85-Required Operations | 1,413 | 954 | 2,500 | 1,000 | (1,500) | -60.0% | 0.0% |
| 88-Operations -Internal | 90,113 | 150,588 | 147,193 | 188,869 | 41,676 | 28.3% | 9.1% |
| 90-Debt Service | 13,378 | 1,439 | - | - | - | - | - |
| 92-Capital Outlay | - | 10,720 | - | 50,000 | 50,000 | 0.0% | 0.0% |
| Total Building Inspection | 1,239,576 | 1,311,304 | 1,497,118 | 2,067,300 | 570,182 | 38.1% | 100% |

| Code Compliance Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | % of
Total |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | |
| 82-Wages & Benefits | 76,332 | 112,045 | 124,444 | 128,316 | 3,872 | 3.1% | 56.9% |
| 83-Planned Operations | 67,614 | 19,456 | 36,600 | 38,150 | 1,550 | 4.2% | 16.9% |
| 85-Required Operations | - | - | 600 | - | (600) | | |
| 88-Operations -Internal | 4,016 | 6,432 | 7,495 | 9,210 | 1,715 | 22.9% | 4.1% |
| 90-Debt Service | - | 109 | - | - | | | |
| 92-Capital Outlay | - | - | - | 50,000 | 50,000 | 0.0% | 0.0% |
| Total Code Compliance | 147,962 | 138,042 | 169,139 | 225,676 | 56,537 | 33.4% | 100% |

| Facility Maintenance Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | % of
Total |
|--|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | |
| 93-Capital Projects | 1,242 | 408,669 | 205,000 | 200,000 | (5,000) | -2.4% | 100.0% |
| Total Facility Maintenance | 1,242 | 408,669 | 205,000 | 200,000 | (5,000) | -2.4% | 100% |

| Telecommunications Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | % of
Total |
|--|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | |
| 94-Transfers-Out | - | - | - | 350,000 | 350,000 | 0.0% | 0.0% |
| Total Telecommunications | - | - | - | 350,000 | 350,000 | 0.0% | 100% |

| Veterinary Care Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | % of
Total |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | |
| 83-Planned Operations | - | 130,519 | 115,900 | 143,450 | 27,550 | 23.8% | 100.0% |
| Total Veterinary Care | - | 130,519 | 115,900 | 143,450 | 27,550 | 23.8% | 100% |

| Community Engagement Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | % of
Total |
|--|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | |
| 82-Wages & Benefits | - | - | 29,475 | 80,802 | 51,327 | 174.1% | 88.0% |
| 83-Planned Operations | - | - | 13,800 | 11,050 | (2,750) | -19.9% | 12.0% |
| Total Community Engagement | - | - | 43,275 | 91,852 | 48,577 | 112.3% | 100% |

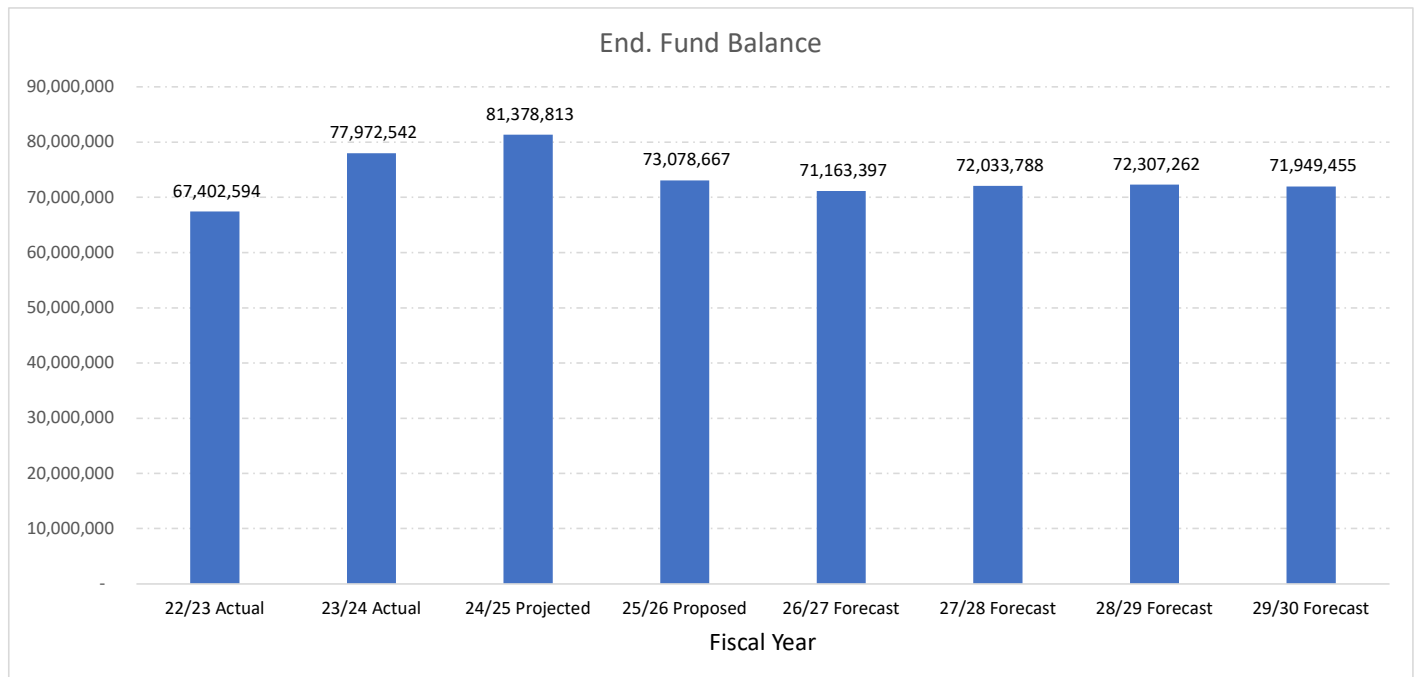
| Employee Engagement Committee Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | % of
Total |
|---|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | |
| 83-Planned Operations | - | - | - | 25,000 | 25,000 | 0.0% | 0.0% |
| Total Employee Engagement Committee | - | - | - | 25,000 | 25,000 | 0.0% | 100% |

| Community Events Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | % of
Total |
|--|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | |
| 82-Wages & Benefits | - | 1,684 | 429 | 40,507 | 40,078 | 9342.2% | 55.6% |
| 83-Planned Operations | - | 5,889 | 36,322 | 32,400 | (3,922) | -10.8% | 44.4% |
| Total Community Events | - | 7,573 | 36,751 | 72,907 | 36,156 | 98.4% | 100% |

GENERAL FUND FIVE-YEAR PROJECTION

Five-Year Projection

| | 22/23 Actual | 23/24 Actual | 24/25 Projected | 25/26 Proposed | 26/27 Forecast | 27/28 Forecast | 28/29 Forecast | 29/30 Forecast |
|---------------------------|---------------|---------------|-----------------|----------------|----------------|----------------|----------------|----------------|
| Beg. Fund Balance | \$ 59,264,991 | \$ 67,402,594 | \$ 77,972,542 | \$ 81,378,813 | \$ 73,078,667 | \$ 71,163,397 | \$ 72,033,788 | \$ 72,307,262 |
| Revenues | 41,004,949 | 36,629,793 | 34,074,779 | 37,353,870 | 38,100,947 | 38,862,966 | 39,640,225 | 40,433,030 |
| Labor Costs | 12,706,620 | 14,675,162 | 15,982,265 | 20,882,605 | 21,604,670 | 22,344,787 | 23,103,407 | 23,880,992 |
| Operating Expenditures | 4,410,909 | 4,163,760 | 5,231,587 | 6,685,869 | 7,087,021 | 7,512,242 | 7,962,977 | 8,440,756 |
| Utility Costs | 445,453 | 595,633 | 692,847 | 698,499 | 726,439 | 755,497 | 785,717 | 817,146 |
| Internal Charges | 1,693,075 | 2,876,825 | 3,740,024 | 3,744,318 | 3,819,204 | 3,895,588 | 3,973,500 | 4,052,970 |
| Non-Operating Charges | 12,038,411 | 2,917,459 | 2,624,395 | 2,624,395 | 2,676,883 | 2,730,421 | 2,785,029 | 2,840,730 |
| ST Operating Expenditures | 31,294,468 | 25,228,839 | 28,271,118 | 34,635,686 | 35,914,217 | 37,238,535 | 38,610,630 | 40,032,594 |
| Capital Equipment & Fleet | 788,301 | 607,261 | 641,012 | 100,000 | 102,000 | 104,040 | 106,121 | 108,243 |
| CIP | 541,046 | 1,416,119 | 1,756,378 | 10,918,330 | 4,000,000 | 650,000 | 650,000 | 650,000 |
| ST Capital Expenditures | 1,329,347 | 2,023,380 | 2,397,390 | 11,018,330 | 4,102,000 | 754,040 | 756,121 | 758,243 |
| GAAP Adjustments | 243,531 | (1,192,374) | - | - | - | - | - | - |
| Net Change | 8,137,603 | 10,569,948 | 3,406,271 | (8,300,146) | (1,915,270) | 870,391 | 273,474 | (357,807) |
| End. Fund Balance | 67,402,594 | 77,972,542 | 81,378,813 | 73,078,667 | 71,163,397 | 72,033,788 | 72,307,262 | 71,949,455 |



GENERAL FUND ACCOUNT DETAILS

General

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|---------------------|
| 400000-Prop Tax - Current Sec | 2,169,420 | 2,638,263 | 2,795,000 | 2,990,466 | 2,795,000 | 2,822,950 |
| 400001-Prop Tax - Current Unsec | 264,476 | 267,050 | 292,477 | 294,592 | 292,476 | 295,000 |
| 400002-Prop Tax - Supp Current Sec | 65,157 | 67,610 | 50,500 | 38,670 | 50,500 | 51,005 |
| 400003-Prop Tax - Supp Current Unsec | 1,973 | 3,558 | 2,100 | 3,025 | 3,270 | 3,280 |
| 400004-Prop Tax - Prior Sec | 23,843 | 15,293 | 24,400 | 24,733 | 23,500 | 23,500 |
| 400005-Prop Tax - Prior Unsec | 6,214 | 892 | - | (342) | 480 | 500 |
| 400006-Prop Tax - Supp Prior Sec | 5,780 | 9,413 | 8,000 | 16,229 | 8,000 | 8,080 |
| 400008-Prop Tax - State-Aid Home Exem | 16,285 | 17,157 | 16,700 | 14,358 | 14,600 | 14,800 |
| 400009-Prop Tax - Aircraft | (5,437) | 10,102 | 9,616 | 9,616 | 10,000 | 10,000 |
| 400010-Prop Tax - In Lieu of VLF | 3,933,782 | 4,400,954 | 4,455,000 | 4,859,115 | 4,455,000 | 4,499,550 |
| 400011-Prop Tax - RDA Pass Thru | 61,131 | 62,914 | 67,839 | 67,838 | 68,000 | 68,000 |
| 400012-Prop Tax - ABx1 26 Excess | 250,026 | 203,020 | 182,160 | 182,160 | 200,000 | 250,000 |
| 400013-Prop Tax - Other In Lieu Taxes | 4,825 | 1,186 | 5,000 | - | 5,000 | 5,050 |
| 400100-Sales Tax - Bradley-Burns | 25,136,604 | 18,852,252 | 15,094,072 | 18,226,976 | 17,175,353 | 17,965,353 |
| 400101-Sales Tax - Prop 172 | 37,917 | 33,939 | 38,500 | 33,615 | 38,500 | 38,885 |
| 400200-Franchise Tax - Electricity | 592,859 | 596,775 | 605,000 | - | 605,000 | 611,050 |
| 400201-Franchise Tax - Natural Gas | 136,248 | 157,506 | 139,000 | - | 139,000 | 140,390 |
| 400202-Franchise Tax - Refuse | 462,093 | 1,194,512 | 753,000 | 628,509 | 753,000 | 760,530 |
| 400203-Franchise Tax - Cable | 90,602 | 59,735 | 92,500 | 69,662 | 92,500 | 93,425 |
| 400400-Real Property Trans Tax | 111,561 | 95,844 | 114,800 | 111,132 | 114,800 | 115,948 |
| 400700-Motor Vehicle License Fee/Tax | 20,999 | 26,332 | 35,044 | 35,044 | 35,500 | 37,000 |
| Sub-Total 70-Taxes | \$33,386,358 | \$28,714,307 | \$24,780,708 | \$27,605,398 | \$26,879,479 | \$27,814,296 |
| 410011-In-Kind Contributions | - | - | - | - | - | 160,000 |
| 410100-Building Fees - Misc | 15,616 | 15,078 | 17,500 | 10,159 | 16,000 | 16,000 |
| 410150-Abatement Fees | 27,041 | - | - | - | - | - |
| 410400-Planning Fees - Zone & Subdiv | 471,248 | 303,744 | 380,901 | 612,724 | 381,000 | 310,000 |
| 410500-Police Fees - Misc | 38,741 | 27,386 | 28,630 | 21,678 | 28,630 | 28,916 |
| 410501-Police Fees - Vehicle Impound | 24,336 | 23,998 | 37,310 | 47,658 | 37,310 | 37,683 |
| 410502-Police Fees - Range | 21,055 | 20,495 | 16,360 | 20,613 | 16,500 | 18,500 |
| 410503-Police Fees-SRO | 115,082 | 131,200 | 101,649 | 117,887 | 102,000 | 80,000 |
| 410600-Education Fees - Misc | - | 35 | - | - | - | - |
| 410602-Education Fees - Books Sales | - | - | - | 116 | - | - |
| 410700-Engineering Fees - Misc | 49,257 | 25,010 | 239,948 | 243,344 | 260,000 | 450,000 |
| 410701-Offsite Plan Check and Inspect | 576,658 | 32,823 | 35,000 | 511,192 | 35,000 | 35,350 |
| 410801-Streets Fees - Sweeping | 2,739 | 2,739 | 2,730 | 1,370 | 1,400 | 1,400 |
| 410900-Admin Fees - Misc | 4,400 | 4,490 | 2,016 | 1,645 | 2,320 | 1,526 |
| 410901-Admin Fees - New Accts | 7,980 | 7,480 | 6,200 | 9,400 | 6,200 | 7,500 |
| 410902-Admin Fees - Replace Billing | - | 40 | - | - | - | - |
| 411000-Animal Control - Misc | 5,295 | 6,595 | 5,020 | 6,910 | 5,000 | 5,050 |
| 411001-Animal Control - Shelter Fees | 1,585 | 2,080 | 2,440 | 1,710 | 1,800 | 1,800 |
| 411002-Animal Control - Adoption Fees | 7,970 | 6,495 | 9,880 | 3,970 | 8,500 | 8,500 |
| 412510-Late Fees | 9,520 | 31,677 | 48,300 | 62,020 | - | - |
| 415000-Miscellaneous Fees | 274 | 125 | 80,380 | 5,495 | 250,380 | 250,384 |
| Sub-Total 71-Fees for Service | \$1,619,330 | \$972,051 | \$1,014,264 | \$1,677,891 | \$1,152,040 | \$1,412,609 |
| 430000-Business License Fee | 97,166 | 75,287 | 106,000 | 91,652 | 93,500 | 93,500 |
| 430100-Animal License Fee | 3,330 | 3,370 | 3,200 | 1,920 | 3,200 | 3,232 |
| 430200-Encroachment Permit | 5,401 | 7,938 | 6,398 | 14,102 | 4,600 | 8,000 |
| 430300-Building Permits | 1,579,694 | 1,129,271 | 1,389,044 | 1,928,989 | 1,700,000 | 3,150,000 |
| 435000-Misc Permits | - | 95 | 750 | 427 | 750 | 758 |
| Sub-Total 73-License & Permits | \$1,686,351 | \$1,216,383 | \$1,505,392 | \$2,037,090 | \$1,802,050 | \$3,255,490 |
| 440002-Fines - Police | 9,902 | 26,854 | 20,258 | 32,611 | 16,000 | 16,160 |
| 440200-Penalties | 2,776 | 2,676 | 9,744 | 12,907 | 8,600 | 8,686 |
| Sub-Total 74-Fines, Forfeitures, | \$22,827 | \$42,864 | \$30,002 | \$45,518 | \$24,600 | \$24,846 |
| 450000-Lease Revenues | 500,237 | 569,087 | 500,000 | 257,349 | 450,000 | 505,000 |
| 450100-Facility Rental | 30 | - | 7,380 | 5,321 | 7,000 | 17,070 |
| 450200-Park Rental | 390 | 410 | 8,358 | 5,762 | 6,540 | 6,607 |
| 450400-Mineral Rights | 27,432 | 21,633 | 26,490 | 13,454 | 26,490 | 26,755 |
| Sub-Total 75-Rents & Concessions | \$539,675 | \$607,408 | \$542,228 | \$281,886 | \$490,030 | \$555,432 |
| 460000-Investment Portfolio Earnings | 1,838 | 1,830 | 1,332 | 1,825 | 1,400 | 1,500 |
| 460002-Interest 5691 Saving | 80,892 | 212,128 | 983,627 | 725,347 | 480,000 | 480,000 |
| 460015-Interest CA Class | 67,103 | 333,419 | 437,035 | 327,134 | 350,000 | 380,000 |
| 460020-Interest LAIF | 116,017 | 214,072 | 116,200 | 32,007 | 116,200 | 80,000 |

General

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|---------------------|
| 460021-Interest Investments | 913,841 | 1,254,768 | 910,100 | 1,124,732 | 910,100 | 1,350,000 |
| 460100-Interest - Property Tax | 1,199 | 4,514 | 1,000 | 1,021 | 1,000 | 1,010 |
| 460145-Interest - Leases | 14,950 | 14,520 | - | - | - | - |
| 469900-Allocated Interest | 66,176 | 153,960 | 67,200 | (454,798) | 67,200 | 180,000 |
| Sub-Total 76-Investment Earnings | \$1,262,016 | \$2,189,211 | \$2,516,494 | \$1,757,268 | \$1,925,900 | \$2,472,510 |
| 470000-CA Grant | 94,853 | - | 1,190,424 | 183,833 | - | - |
| 470003-CA Grant - AB109 | 1,419 | 7,598 | - | 56,482 | - | - |
| 470004-CA Grant - POST Train Reimb | 20,945 | 23,077 | 18,427 | 26,652 | - | - |
| 470005-CA Grant- HIDTA | 12,925 | - | - | - | - | - |
| 470020-CA KERNCOG HUD REAP | - | 73,166 | - | - | - | - |
| 470050-CA Grant - Library | 61,736 | 35,561 | - | - | - | - |
| 470060-CA Grant - LCTOP | - | 38,000 | - | - | - | - |
| 470108-FED GRNT County Pass Thru | (29,631) | - | - | - | - | - |
| 470300-Donations - Misc | - | - | - | 750 | - | - |
| Sub-Total 77-Grants & Donations | \$172,140 | \$245,316 | \$1,208,851 | \$267,717 | \$0 | \$0 |
| 480000-Sale of Prop - Capitalized | - | 1,170 | - | 2,380 | - | - |
| 480100-Misc Refunds | - | 535 | 31,993 | 35,847 | 24,680 | 24,927 |
| Sub-Total 78-Other Revenue | \$29,895 | \$42,884 | \$31,993 | \$38,227 | \$24,680 | \$24,927 |
| 416000-Internal Admin Charges | 353,729 | 353,729 | 354,000 | 265,500 | 354,000 | 357,540 |
| 416001-Ind Cost Allocation - Operat | 1,416,064 | 1,551,066 | 1,422,000 | 1,066,500 | 1,422,000 | 1,436,220 |
| Sub-Total 80-Operations -Internal | \$1,769,793 | \$1,904,795 | \$1,776,000 | \$1,332,000 | \$1,776,000 | \$1,793,760 |
| Total Revenues | \$40,488,385 | \$35,935,219 | \$33,405,932 | \$35,042,995 | \$34,074,779 | \$37,353,870 |
| 500000-Full Time Wages | 3,459,079 | 3,858,542 | 11,629,719 | 9,352,091 | 10,051,005 | 13,316,146 |
| 500100-Part Time Wages | 254,381 | 284,433 | 754,052 | 555,356 | 501,690 | 673,252 |
| 500400-Overtime | 483 | 5 | 321,309 | 441,859 | 336,985 | 206,113 |
| 500401-Overtime - Court | 2,089 | 132 | 6,000 | 1,439 | 3,000 | 6,060 |
| 500406-Overtime - Holiday | 3,800 | 53,261 | - | 87,458 | 115,150 | 120,000 |
| 500500-Cellphone Allowance | 1,205 | 1,208 | 33,300 | 31,586 | 35,990 | 39,180 |
| 500501-Auto Allowance | 2,031 | 2,616 | 42,406 | 43,854 | 48,775 | 54,696 |
| 500502-Uniform & Equipment Allowance | 1,707 | 1,534 | 82,975 | 54,246 | 58,470 | 66,225 |
| 500503-Education Reimbursement | - | - | 6,000 | 4,003 | 10,700 | 10,030 |
| 500504-One-Time Compensation | 515 | 5,425 | 75,984 | - | - | - |
| 500506-Incentive- Bilingual Pay | 66 | 481 | 99,453 | 119,764 | 130,345 | 154,843 |
| 500507-Incentive- Degree | - | 3,883 | 31,272 | 38,584 | 42,850 | 48,528 |
| 500508-Incentive-Certificate Pay | - | 2,744 | 186,945 | 178,432 | 191,117 | 206,455 |
| 500509-Incentive-Canine Handler | 1,740 | 1,261 | 2,437 | - | - | - |
| 500510-Incentive-Training Officer | - | - | 2,000 | 2,524 | - | - |
| 500512-Incentive- Traffic | - | - | 39 | 39 | - | - |
| 500513-Incentive- Detective | - | - | - | 591 | - | - |
| 500600-Retirement | 1,755 | - | - | - | - | - |
| 500601-Retirement - Supp Pmts | - | 1,400 | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 2,097 | - | 31,300 | 30,800 | 30,615 | 33,110 |
| 500603-PERS 3069 Misc. Classic | - | 57 | 254,852 | 230,839 | 248,020 | 268,727 |
| 500604-PERS 26454 Misc. Pepra | - | - | 310,312 | 309,173 | 338,735 | 419,587 |
| 500605-PERS 3070 Safety Classic | 130,126 | 258,131 | 216,393 | 181,702 | 198,200 | 208,847 |
| 500606-PERS 25405 Safety Pepra | 134,657 | 338,265 | 418,295 | 327,275 | 349,750 | 601,702 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 14,487 | - | - |
| 500614-UAL 26454 Misc. PEpra | - | - | - | 2,319 | - | - |
| 500615-UAL 3070 Safety Classic | - | - | - | 11,619 | - | - |
| 500616-UAL 25405 Safety PEpra | - | - | - | 1,026 | - | - |
| 500700-OPEB - Health Insurance | - | - | 52,500 | 42,395 | 55,631 | 7,500 |
| 500800-Health Insurance | 66,708 | 36,760 | 1,851,782 | 1,537,358 | 1,671,480 | 2,305,500 |
| 500801-Dental Insurance | 2,541 | 1,977 | 50,721 | 41,592 | 46,945 | 63,779 |
| 500802-Vision Insurance | 644 | 686 | 23,582 | 19,375 | 21,348 | 28,899 |
| 500803-Life Insurance | 928 | 1,010 | 32,783 | 30,261 | 38,050 | 38,538 |
| 500880-Work Comp Insurance | 1,409 | 1,622 | 561,954 | 586,815 | 605,479 | 984,942 |
| 500990-Non-Cash Labor Cost Allocation | 4,613 | 4,383 | - | - | - | - |
| 509000-Payroll Taxes | 8,240 | 10,360 | 825,271 | 790,762 | 851,935 | 1,019,946 |
| Sub-Total 82-Wages & Benefits | \$12,706,620 | \$14,675,162 | \$17,903,636 | \$15,069,624 | \$15,982,265 | \$20,882,605 |
| 510000-Office Supplies | - | 29 | 92,593 | 55,618 | 59,180 | 59,407 |
| 510001-Departmental Supplies | 576 | 4,781 | 443,875 | 383,832 | 388,514 | 405,380 |

General

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 510003-PAL / Explorer Supplies | 25 | - | - | - | - | - |
| 510006-Food/Meals | - | - | - | 10,101 | - | 17,500 |
| 510011-In-Kind Contributions | - | - | - | - | - | 160,000 |
| 510012-Medical Supplies | - | 19,175 | 13,000 | 21,558 | 13,000 | 13,000 |
| 510014-Canine Supplies K9 | 2,186 | 1,243 | - | - | - | - |
| 510015-Books | 2,822 | 43,519 | 49,500 | 32,876 | 49,500 | 49,945 |
| 510016-Classroom Supplies | - | 17 | 13,500 | 11,558 | 13,500 | 13,650 |
| 510060-Med/Safety Test | 1,120 | - | - | - | - | - |
| 510100-Service Agreements | 11,619 | 18,235 | 99,000 | 39,541 | 95,695 | 122,669 |
| 510103-Postage & Freight | 1,430 | 723 | 14,870 | 13,997 | 15,950 | 17,461 |
| 510104-Advertising | 3,470 | 6,768 | 14,500 | 11,609 | 11,000 | 14,300 |
| 510105-Software Licensing | 8,408 | 3,932 | - | - | - | 25,000 |
| 510106-Subscriptions & Dues | 4,395 | 506 | 92,832 | 63,763 | 87,040 | 89,961 |
| 510109-Janitorial Services | - | - | 52,500 | 26,630 | 26,020 | 25,000 |
| 510110-Landscaping Services | - | 2,403 | 370,123 | 38,559 | 250,385 | 368,500 |
| 510111-Vet Care Services | 53,488 | 114 | 52,850 | 51,774 | 62,850 | 81,000 |
| 510113-CA Law Enfc Telcom Sys (CLETS) | 12,307 | 9,906 | 10,000 | 9,230 | 10,000 | 10,000 |
| 510114-Contract Services | - | - | 97,875 | 54,210 | 38,500 | 336,900 |
| 510115-Recruitment | 313 | - | 88,030 | 48,790 | 87,118 | 78,000 |
| 510116-Employee Dev & Reten (SEDAC) | 19,792 | 25,658 | 25,000 | 18,423 | 25,000 | - |
| 510117-Traffic Sig. Operation & Maint | 33,335 | 66,033 | 62,500 | 29,983 | 50,000 | 50,000 |
| 510120-DUI Crime Lab | 15,886 | 11,213 | 15,900 | 13,303 | 13,303 | 15,000 |
| 510121-Streetlight Repair and Maint. | 45,640 | 42,962 | 152,592 | 107,820 | 75,000 | 75,000 |
| 510124-Spay/Neuter Expenses | 36,000 | - | 33,600 | 18,860 | 33,600 | 33,000 |
| 510130-Graffiti Removal | 1,241 | 4,042 | 5,000 | 3,016 | 2,500 | 2,500 |
| 510150-Software Subscription | 221,882 | 45,480 | 475,585 | 493,985 | 474,480 | 478,411 |
| 510155-IT Subscription | - | 64,158 | - | - | - | - |
| 510200-Repairs & Maintenance | 696 | 24 | 248,762 | 138,599 | 224,205 | 218,480 |
| 510202-Hardware & Tools | - | 2,272 | 254,085 | 228,819 | 200,615 | 34,710 |
| 510204-Equipment Repair | 6 | 340 | 140,675 | 113,842 | 86,625 | 85,005 |
| 510205-Building Repair & Maintenance | - | 500 | 82,065 | 52,583 | 80,143 | 84,276 |
| 510300-Vehicle Operations | 5,678 | 4,914 | 208,622 | 188,634 | 221,035 | 228,045 |
| 510301-Vehicle Operations - Supplies | - | - | 500 | - | 500 | 505 |
| 510302-Vehicle Operations - Fuel | 50 | 61 | 337,889 | 241,698 | 275,850 | 279,750 |
| 510400-Professional Services | 51,618 | 120 | 1,091,069 | 567,401 | 837,006 | 1,670,058 |
| 510401-Engineering Services | 4,000 | 60,283 | 549,300 | 60,294 | 80,000 | 80,000 |
| 510402-Accounting & Auditing Services | 129,627 | 118,610 | 109,000 | 82,952 | 109,000 | 109,000 |
| 510403-Actuarial Services | 12,500 | - | 13,500 | - | 13,500 | 13,500 |
| 510405-Property Tax - Administration | 27,446 | 27,391 | 27,194 | 31,067 | 27,194 | 27,466 |
| 510420-Legal Services | 341,556 | 317,190 | 202,500 | 322,592 | 252,500 | 232,500 |
| 510421-Legal Services - Personnel | 90,132 | 57,876 | 100,000 | 18,681 | 100,000 | 101,000 |
| 510422-Legal Services - Litigation | - | - | 50,000 | (16,463) | 50,000 | 150,500 |
| 510423-Legal Services - Bus Devel | - | 366,446 | 268,661 | 243,888 | 350,000 | 350,000 |
| 510501-Training | 2,338 | 11,300 | 211,000 | 100,333 | 160,900 | 181,700 |
| 510505-Travel | 3,469 | 70 | 170,579 | 117,058 | 129,529 | 158,900 |
| 510600-Rents & Leases | - | - | 2,400 | 2,400 | 2,400 | 4,800 |
| 510601-Equipment Rental | - | - | 43,528 | 10,380 | 26,050 | 6,005 |
| 510602-Property Rental | - | - | 71,600 | 71,348 | 19,650 | 22,650 |
| 510801-Outside Agency Costs | 25,000 | 13,769 | 25,040 | 19,307 | 25,050 | 25,250 |
| 510802-Community Promotion | - | - | 46,000 | 19,219 | 22,200 | 9,500 |
| 510804-Community Promotions | - | - | 49,882 | 25,167 | 48,500 | 68,685 |
| 510806-Elections | 5,443 | - | 10,000 | 46 | 7,000 | - |
| 510905-Water Testing/Samples | - | - | 25,000 | - | - | 2,000 |
| Sub-Total 83-Planned Operations | \$4,410,909 | \$4,163,760 | \$6,614,076 | \$4,198,881 | \$5,231,587 | \$6,685,869 |
| 510118-Credit Card Processing Fees | 4,085 | 7,349 | 8,000 | 8,220 | 12,900 | 12,900 |
| 510119-Bank Fees | 2,859 | 7,317 | 1,910 | 2,184 | 2,720 | 2,750 |
| 510701-Communications | 305 | 3,275 | 101,750 | 84,723 | 100,000 | 105,720 |
| 510704-Water | 11,344 | 13,210 | 190,850 | 154,347 | 209,180 | 214,280 |
| 510705-Sewer | 178 | 185 | 5,050 | 5,007 | 5,880 | 13,050 |
| 510706-Refuse | 2,074 | 1,106 | 50,251 | 14,539 | 20,540 | 19,410 |
| 510707-Power | 2,253 | 2,485 | 251,414 | 211,120 | 271,490 | 261,225 |
| 510708-Natural Gas | 2,316 | 1,137 | 15,800 | 8,668 | 9,600 | 8,150 |

General

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|----------------------|
| 510805-Bad Debt Expense | (17) | 637 | 357 | 348 | - | - |
| 510807-Regulatory & Permitting | - | - | 5,029 | 3,446 | 3,450 | 3,531 |
| 510809-Assessment fees | 174 | 277 | 58,234 | 50,770 | 55,807 | 56,190 |
| 510810-Misc Over/Short | (109) | 319 | - | (116) | - | - |
| 511001-Fees & Chgs 7135 Checking | 14 | - | 390 | 200 | 390 | 394 |
| 511002-Fees & Chgs 5691 Saving | - | - | 890 | - | 890 | 899 |
| Sub-Total 85-Required Operations | \$445,453 | \$595,633 | \$689,925 | \$543,456 | \$692,847 | \$698,499 |
| 520000-Asset Replace | - | - | 243,525 | 2,480 | 243,525 | 245,961 |
| 520100-Internal ISF Chrg - Shop | 4,135 | 11,535 | 185,649 | 131,546 | 185,649 | 187,507 |
| 520200-Internal ISF Chrg - Building | 6,241 | 8,367 | 533,550 | 600,243 | 808,329 | 808,329 |
| 520300-Internal ISF Chrg - IT | 20,483 | 33,767 | 1,166,650 | 1,071,021 | 1,485,897 | 1,485,897 |
| 520400-Internal ISF Chrg - Liability | 8,649 | 13,878 | 782,760 | 691,368 | 1,016,624 | 1,016,624 |
| Sub-Total 88-Operations -Internal | \$1,693,075 | \$2,876,825 | \$2,912,134 | \$2,496,658 | \$3,740,024 | \$3,744,318 |
| 550100-Principal Payments | 12,405 | 130 | - | - | - | - |
| Sub-Total 90-Debt Service | \$151,833 | \$48,864 | \$0 | \$0 | \$0 | \$0 |
| 510803-Development Agreements | 11,886,578 | 2,868,595 | 2,868,594 | 1,320,355 | 2,624,395 | 2,624,395 |
| Sub-Total 91-Other Non-Operationa | \$11,886,578 | \$2,868,595 | \$2,868,594 | \$1,320,355 | \$2,624,395 | \$2,624,395 |
| 570000-Furniture & Fixtures | - | - | 12,397 | 12,397 | - | - |
| 570100-Automotive Equipment | 193,174 | - | 616,787 | 576,756 | 384,000 | 100,000 |
| 570200-Machinery & Equipment | - | 10,720 | 437,588 | 1,014,169 | 257,012 | - |
| Sub-Total 92-Capital Outlay | \$788,301 | \$607,261 | \$1,066,772 | \$1,603,321 | \$641,012 | \$100,000 |
| 580100-Capital Prj.- Infrastructure | 91,531 | 45,829 | 72,778 | 127,998 | - | 37,500 |
| 580200-Capital Prj.- Buildings & Imp. | 7,485 | 1,531 | 2,091,119 | 672,356 | 1,678,469 | 10,130,830 |
| 580300-Capital Prj.- Other Imp. | 750 | - | 102,057 | 26,057 | 77,909 | 750,000 |
| Sub-Total 93-Capital Projects | \$541,046 | \$1,416,119 | \$2,265,954 | \$821,412 | \$1,756,378 | \$10,918,330 |
| Total Expenses | \$32,623,815 | \$27,252,219 | \$34,321,091 | \$26,053,707 | \$30,668,508 | \$45,654,016 |
| 490200-Trans In - Federal Grants | 327,667 | 423,647 | - | - | - | - |
| 490202-Trans In - SLEF | 188,897 | 205,927 | - | - | - | - |
| 490209-Trans In - CDBG | - | 65,000 | - | - | - | - |
| Sub-Total 79-Transfers-In | \$516,564 | \$694,574 | \$0 | \$0 | \$0 | \$0 |
| 595004-Trans Out - Telcomm Fiber Oper | - | - | - | - | - | 350,000 |
| Sub-Total 94-Transfers-Out | \$0 | \$0 | \$0 | \$0 | \$0 | \$350,000 |
| Total Revenues | \$516,564 | \$694,574 | \$0 | \$0 | \$0 | \$350,000 |
| Total General Net Surplus/(Deficit) | \$8,381,134 | \$9,377,574 | (\$915,159) | \$8,989,288 | \$3,406,271 | (\$8,650,146) |





GENERAL FUND DEPARTMENTS

CITY COUNCIL
CITY MANAGER
NON-DEPARTMENTAL
COMMUNITY SERVICES
CITY CLERK
ECONOMIC DEVELOPMENT
CITY ATTORNEY
HUMAN RESOURCES
FINANCE
PLANNING
POLICE
ANIMAL CONTROL
ENGINEERING
STREETS
PUBLIC FACILITIES
BUILDING INSPECTION
CODE ENFORCEMENT

City Council Description of Major Services:

The City Council is composed of five members elected at large by the citizens of Shafter. Council members serve four-year overlapping terms. As the policy-making legislative body, the City Council is responsible for the enactment of all programs, policies and services of the City. The City Council acts upon all legislative matters concerning the City, approving and adopting all ordinances, resolutions, contracts and other matters requiring overall policy decisions and leadership. The Council appoints the City Manager as well as various commissions, boards and citizen advisory committees, all of which ensure broad-based citizen input into the affairs of the City. The City Council leads a unique strategic planning effort each year to determine important issues and sets overall goals for the City that year. The strategic planning effort process has been complemented if not led by the City “Vision” project originally conducted in 1996 and updated in 2002 and 2011. The strategic planning project is an implementation of those recommendations as well as a plan for other city responsibilities and projects. The City’s annual operating budget becomes the guide and the means for implementing those strategies.



City Council

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 82-Wages & Benefits | | | | | | |
| 500100-Part Time Wages | 13,200 | 13,200 | 13,200 | 13,200 | 13,200 | 13,200 |
| 500800-Health Insurance | - | - | - | 24,039 | - | 105,756 |
| 500801-Dental Insurance | - | - | - | 590 | - | 2,450 |
| 500802-Vision Insurance | - | - | - | 249 | - | 974 |
| 500990-Non-Cash Labor Cost Allocation | - | 972 | - | - | - | - |
| 509000-Payroll Taxes | 1,565 | 1,505 | 1,287 | 1,148 | 1,230 | 1,221 |
| Total 82-Wages & Benefits | \$14,765 | \$15,677 | \$14,487 | \$39,226 | \$14,430 | \$123,601 |
| 83-Planned Operations | | | | | | |
| 510000-Office Supplies | 613 | 612 | 600 | 880 | 800 | 600 |
| 510001-Departmental Supplies | 3,004 | 3,561 | 3,000 | 2,693 | 3,000 | 3,000 |
| 510006-Food/Meals | - | - | - | 2,824 | - | 7,500 |
| 510011-In-Kind Contributions | - | - | - | - | - | 160,000 |
| 510100-Service Agreements | 1,425 | 924 | 1,500 | 841 | 1,500 | 1,500 |
| 510103-Postage & Freight | - | 9 | 15 | 17 | 20 | - |
| 510106-Subscriptions & Dues | 24,409 | 25,135 | 32,000 | 10,446 | 27,000 | 32,000 |
| 510110-Landscaping Services | 1,171 | 1,520 | - | - | - | - |
| 510300-Vehicle Operations | 119 | 150 | 100 | 39 | 100 | 300 |
| 510302-Vehicle Operations - Fuel | - | 24 | 750 | 18 | 50 | 750 |
| 510400-Professional Services | 15,126 | - | - | 1,874 | - | - |
| 510501-Training | 18,207 | 12,221 | 15,000 | 4,848 | 8,000 | 7,500 |
| 510505-Travel | 9,695 | 9,801 | 8,000 | - | 1,000 | 4,000 |
| 510801-Outside Agency Costs | 10 | 41 | 40 | 49 | 50 | - |
| 510802-Community Promotion | 20,780 | 20,431 | 40,000 | 17,429 | 20,000 | - |
| 510804-Community Promotions | - | - | - | - | - | 20,000 |
| Total 83-Planned Operations | \$94,559 | \$74,429 | \$101,005 | \$41,958 | \$61,520 | \$237,150 |
| 85-Required Operations | | | | | | |
| 510701-Communications | - | - | 574 | 916 | 600 | - |
| 510707-Power | 795 | 1,130 | 1,490 | 881 | 1,010 | 1,100 |
| Total 85-Required Operations | \$795 | \$1,130 | \$2,064 | \$1,797 | \$1,610 | \$1,100 |
| 88-Operations -Internal | | | | | | |
| 520200-Internal ISF Chrg - Building | 3,120 | 4,183 | 4,771 | 5,368 | 7,229 | 7,229 |
| 520300-Internal ISF Chrg - IT | 6,862 | 11,336 | 10,630 | 9,760 | 13,538 | 13,538 |
| Total 88-Operations -Internal | \$9,982 | \$15,519 | \$15,401 | \$15,128 | \$20,767 | \$20,767 |
| Expenses | \$120,101 | \$106,755 | \$132,957 | \$98,109 | \$98,327 | \$382,618 |
| Total City Council Net Surplus/(Deficit) | (\$120,101) | (\$106,755) | (\$132,957) | (\$98,109) | (\$98,327) | (\$382,618) |

City Manager Department Description of Major Services:

The City Manager acts as the principal administrative officer for the City, responsible for the planning, organization, and direction of all municipal operations. This role includes oversight of City expenditures and the development of the annual budget. The City Manager offers recommendations to the City Council regarding program options and ensures the effective implementation of programs approved by the Council. Additionally, the City Manager directly oversees all Human Resources functions within the City.

Fiscal Year 2024-25 Highlights and Accomplishments

- ✓ Filled vacant position of Economic Development Director
- ✓ Filled the vacated Chief of Police position
- ✓ Re-structured the City Manager's Department to hire an Executive Assistant to provide administrative support
- ✓ Initiated the process of establishing agreements with three major west coast port facilities, boosting Shafter's economic outlook. Project now managed by Economic Development
- ✓ Scheduled and facilitated regular meetings with members of the City Council
- ✓ Oversight of the annual draft budget and effective allocation of resources
- ✓ Enhanced employee retention by providing advancement opportunities for internal talent
- ✓ Completion of branding project initiated in prior fiscal years

Fiscal Year 2025-26 Goals and Objectives

- ☐ Ensure finalization of rail lease agreement to the benefit of the Shafter economy
- ☐ Collaborate with departments to restructure staffing as needed to provide an operations-first approach, supporting staff in the execution of their duties
- ☐ Enhance public education and outreach initiatives regarding the growth in Shafter and potential opportunities
- ☐ Secure a grant writer (budget permitting) to enhance our ability to capitalize on non-general fund funding opportunities

City Manager

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 71-Fees for Service | | | | | | |
| 415000-Miscellaneous Fees | 320 | - | 20 | - | 20 | 20 |
| Total 71-Fees for Service | \$320 | \$0 | \$20 | \$0 | \$20 | \$20 |
| Revenues | \$320 | \$0 | \$20 | \$0 | \$20 | \$20 |
| 82-Wages & Benefits | | | | | | |
| 500000-Full Time Wages | 355,340 | 409,944 | 529,318 | 500,040 | 530,675 | 419,820 |
| 500100-Part Time Wages | - | 5,939 | - | 9,914 | 9,920 | - |
| 500400-Overtime | 483 | 5 | 500 | 10 | 15 | - |
| 500500-Cellphone Allowance | 2,306 | 2,393 | 2,400 | 2,212 | 2,410 | 2,460 |
| 500501-Auto Allowance | 6,111 | 7,447 | 7,800 | 6,999 | 7,600 | 7,800 |
| 500502-Uniform & Equipment Allowance | 15 | - | 200 | - | - | - |
| 500503-Education Reimbursement | - | - | 3,000 | - | 3,000 | 3,030 |
| 500506-Incentive- Bilingual Pay | 1,448 | 1,620 | 1,440 | 1,999 | 2,165 | 2,160 |
| 500508-Incentive-Certificate Pay | 158 | 5,280 | 6,701 | 5,961 | 6,500 | 7,280 |
| 500600-Retirement | 9,456 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 2,766 | - | - | 867 | 870 | 880 |
| 500604-PERS 26454 Misc. Pepra | 16,930 | 26,550 | 23,998 | 27,284 | 29,745 | 28,525 |
| 500614-UAL 26454 Misc. PEPR | - | - | - | 202 | - | - |
| 500700-OPEB - Health Insurance | - | - | - | 7,753 | 7,500 | - |
| 500800-Health Insurance | (1,306) | - | 45,444 | 55,228 | 62,740 | 60,073 |
| 500801-Dental Insurance | 1,463 | 1,278 | 1,265 | 1,401 | 1,590 | 1,506 |
| 500802-Vision Insurance | 656 | 561 | 556 | 637 | 720 | 660 |
| 500803-Life Insurance | 1,365 | 1,468 | 1,401 | 1,371 | 1,565 | 1,495 |
| 500880-Work Comp Insurance | 2,499 | 2,627 | 2,223 | 1,861 | 1,990 | 1,782 |
| 500990-Non-Cash Labor Cost Allocation | 6,172 | 12,872 | - | - | - | - |
| 509000-Payroll Taxes | 23,201 | 27,206 | 27,390 | 34,113 | 35,335 | 30,081 |
| Total 82-Wages & Benefits | \$475,192 | \$549,044 | \$653,636 | \$657,852 | \$704,340 | \$567,552 |
| 83-Planned Operations | | | | | | |
| 510000-Office Supplies | 720 | 1,088 | 1,500 | 1,021 | 1,100 | 1,500 |
| 510001-Departmental Supplies | 10,681 | 3,731 | 3,000 | 2,978 | 3,400 | 3,700 |
| 510100-Service Agreements | 3,382 | 1,171 | 3,000 | 841 | 1,500 | 2,500 |
| 510103-Postage & Freight | 179 | 126 | 300 | 28 | 100 | 250 |
| 510106-Subscriptions & Dues | 6,616 | 2,438 | 4,500 | 1,885 | 2,500 | 4,000 |
| 510110-Landscaping Services | 1,171 | 1,520 | - | - | - | - |
| 510115-Recruitment | - | 319 | 6,783 | 6,783 | 7,000 | - |
| 510150-Software Subscription | 1,342 | 1,849 | 1,500 | 2,603 | 2,500 | 3,500 |
| 510200-Repairs & Maintenance | 682 | 49 | - | - | - | - |
| 510202-Hardware & Tools | - | 525 | 910 | 910 | 950 | - |
| 510300-Vehicle Operations | 136 | 61 | 122 | 332 | 500 | 300 |
| 510302-Vehicle Operations - Fuel | - | 24 | 500 | 8 | 100 | 500 |
| 510400-Professional Services | 21,668 | 4,512 | 25,000 | 39 | 10,000 | 10,000 |
| 510420-Legal Services | 1,675 | - | - | - | - | - |
| 510501-Training | 16,707 | 18,987 | 15,000 | 11,530 | 12,400 | 6,000 |
| 510505-Travel | 4,904 | 6,811 | 8,000 | (46) | 2,000 | 4,500 |
| 510802-Community Promotion | 3,114 | 2,667 | 3,500 | 248 | 350 | 1,000 |
| Total 83-Planned Operations | \$72,977 | \$45,878 | \$73,615 | \$29,160 | \$44,400 | \$37,750 |
| 85-Required Operations | | | | | | |
| 510701-Communications | 1,368 | 1,512 | 3,350 | 1,603 | 2,200 | 2,200 |
| 510707-Power | 53 | 53 | 150 | 32 | 40 | 40 |
| 510807-Regulatory & Permitting | 14 | - | - | - | - | - |
| Total 85-Required Operations | \$1,435 | \$1,565 | \$3,500 | \$1,635 | \$2,240 | \$2,240 |
| 88-Operations -Internal | | | | | | |
| 520000-Asset Replace | - | - | 10,200 | - | 10,200 | 10,302 |
| 520100-Internal ISF Chrg - Shop | 451 | 2,051 | 851 | 602 | 851 | 860 |
| 520200-Internal ISF Chrg - Building | 6,241 | 8,367 | 9,543 | 10,735 | 14,457 | 14,457 |
| 520300-Internal ISF Chrg - IT | 12,146 | 20,047 | 18,820 | 17,277 | 23,970 | 23,970 |
| 520400-Internal ISF Chrg - Liability | 18,256 | 29,294 | 28,770 | 25,302 | 37,366 | 37,366 |
| Total 88-Operations -Internal | \$37,094 | \$59,759 | \$68,184 | \$53,916 | \$86,844 | \$86,955 |

City Manager

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 90-Debt Service | | | | | | |
| 550100-Principal Payments | - | 312 | - | - | - | - |
| Total 90-Debt Service | \$0 | \$312 | \$0 | \$0 | \$0 | \$0 |
| 93-Capital Projects | | | | | | |
| 580200-Capital Prj.- Buildings & Imp. | 7,457 | - | - | - | - | - |
| Total 93-Capital Projects | \$7,457 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Expenses | \$594,155 | \$656,558 | \$798,935 | \$742,563 | \$837,824 | \$694,497 |
| Total City Manager Net Surplus/(Deficit) | (\$593,835) | (\$656,558) | (\$798,915) | (\$742,563) | (\$837,804) | (\$694,477) |

CITY ATTORNEY

City Attorney

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 83-Planned Operations | | | | | | |
| 510420-Legal Services | 341,556 | 317,190 | 200,000 | 322,592 | 250,000 | 230,000 |
| 510421-Legal Services - Personnel | 90,132 | 57,876 | 100,000 | 18,681 | 100,000 | 101,000 |
| 510422-Legal Services - Litigation | - | - | 50,000 | (16,463) | 50,000 | 150,500 |
| Total 83-Planned Operations | \$431,688 | \$375,066 | \$350,000 | \$324,810 | \$400,000 | \$481,500 |
| Expenses | \$431,688 | \$375,066 | \$350,000 | \$324,810 | \$400,000 | \$481,500 |
| Total City Attorney Net Surplus/(Deficit) | (\$431,688) | (\$375,066) | (\$350,000) | (\$324,810) | (\$400,000) | (\$481,500) |

COMMUNITY ENGAGEMENT

Community Engagement

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 82-Wages & Benefits | | | | | | |
| 500100-Part Time Wages | - | - | 27,110 | 24,650 | 28,630 | 78,613 |
| 500604-PERS 26454 Misc. Pepra | - | - | - | 638 | - | - |
| 500880-Work Comp Insurance | - | - | 144 | 105 | 122 | - |
| 509000-Payroll Taxes | - | - | 2,221 | 1,998 | 2,535 | 2,189 |
| Total 82-Wages & Benefits | \$0 | \$0 | \$29,475 | \$27,391 | \$31,287 | \$80,802 |
| 83-Planned Operations | | | | | | |
| 510000-Office Supplies | - | - | 500 | 337 | 200 | 250 |
| 510001-Departmental Supplies | - | - | 1,500 | 1,759 | 1,000 | 1,000 |
| 510006-Food/Meals | - | - | - | 198 | - | - |
| 510104-Advertising | - | - | 500 | - | 50 | 200 |
| 510106-Subscriptions & Dues | - | - | 1,000 | 509 | 400 | 500 |
| 510150-Software Subscription | - | - | 2,600 | 388 | 2,000 | 3,000 |
| 510300-Vehicle Operations | - | - | - | - | - | 200 |
| 510302-Vehicle Operations - Fuel | - | - | 500 | 66 | 50 | 200 |
| 510501-Training | - | - | 3,500 | 250 | 1,500 | 1,700 |
| 510505-Travel | - | - | 2,700 | 129 | 1,000 | 1,000 |
| 510802-Community Promotion | - | - | 1,000 | 101 | 700 | 3,000 |
| Total 83-Planned Operations | \$0 | \$0 | \$13,800 | \$3,737 | \$6,900 | \$11,050 |
| Expenses | \$0 | \$0 | \$43,275 | \$31,128 | \$38,187 | \$91,852 |
| Total Community Engagement Net Surplus/ | \$0 | \$0 | (\$43,275) | (\$31,128) | (\$38,187) | (\$91,852) |

COMMUNITY ENGAGEMENT

Performance Measures 2024



Public Outreach & Participation

- Participated in +40 Public Events

Communication Metrics

- Social Media Messaging Performance: 834 Conversations
- Number of Newsletters: 42 with a 55% Open Rate
- Number of Press Releases: 4
- Number of Surveys/ Polls: 5

Event Planning & City Projects

- 14 City or Police Department Sponsored Events Organized
- Continue to Increase Resident & Business Sign-Ups for CodeRED
- Complete City's Re-Branding Project
- Assist with General Plan Update Project

Community Partnerships & Collaboration

Partnerships with local organizations, businesses, and nonprofits.

- American Refuse
- Shafter Cinco de Mayo Committee
- COLOURS
- Distinguished Young Women of Shafter
- Grow Academy
- Kern County Public Works
- Minter Field Air Museum
- Richland School District
- San Joaquin Valley Air Pollution Control District
- Shafter Cemetery
- Shafter Community Chest
- Shafter Chamber of Commerce
- Shafter Farmers Market
- Shafter High School
- Shafter Lions Club
- Shafter Recreation and Parks District
- Shafter Rotary
- The Wonderful Company
- Walmart Distribution

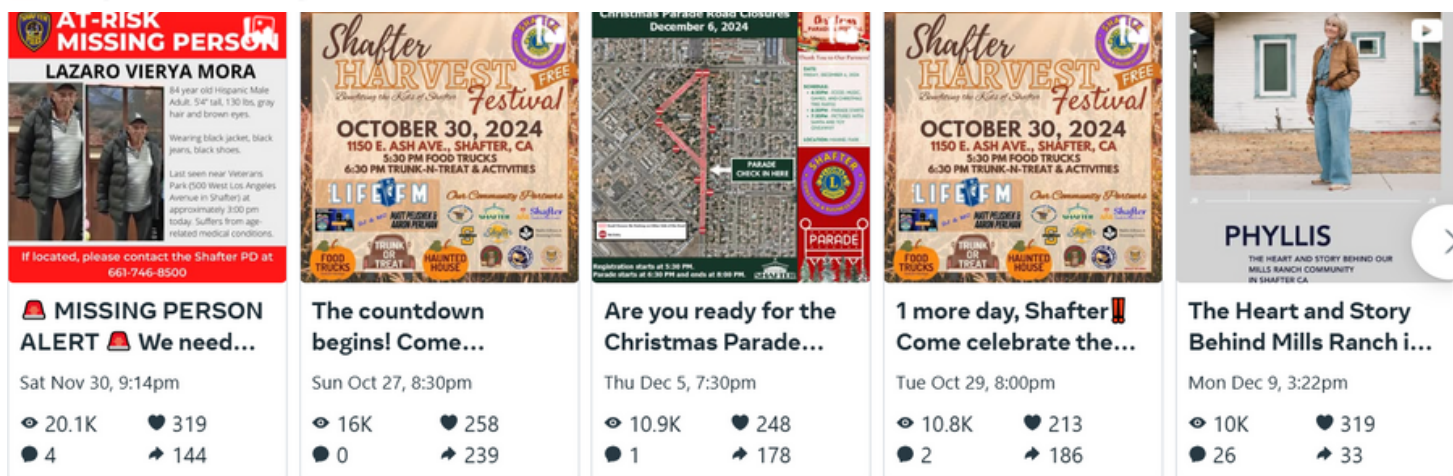
SOCIAL MEDIA - METRICS

January 2024-December 2024

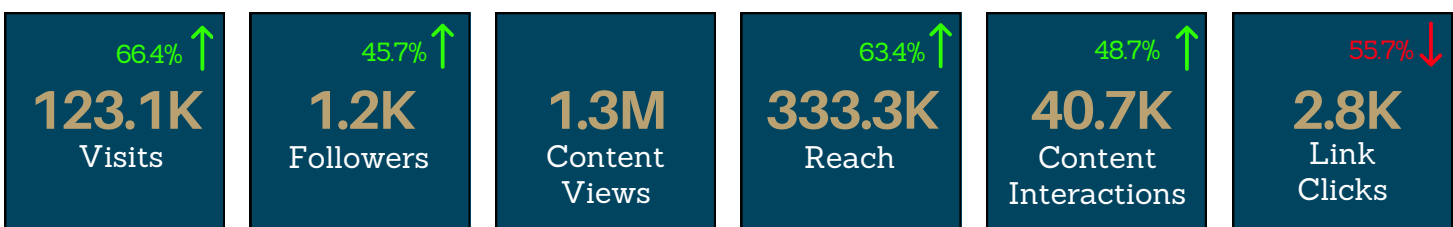
INSTAGRAM



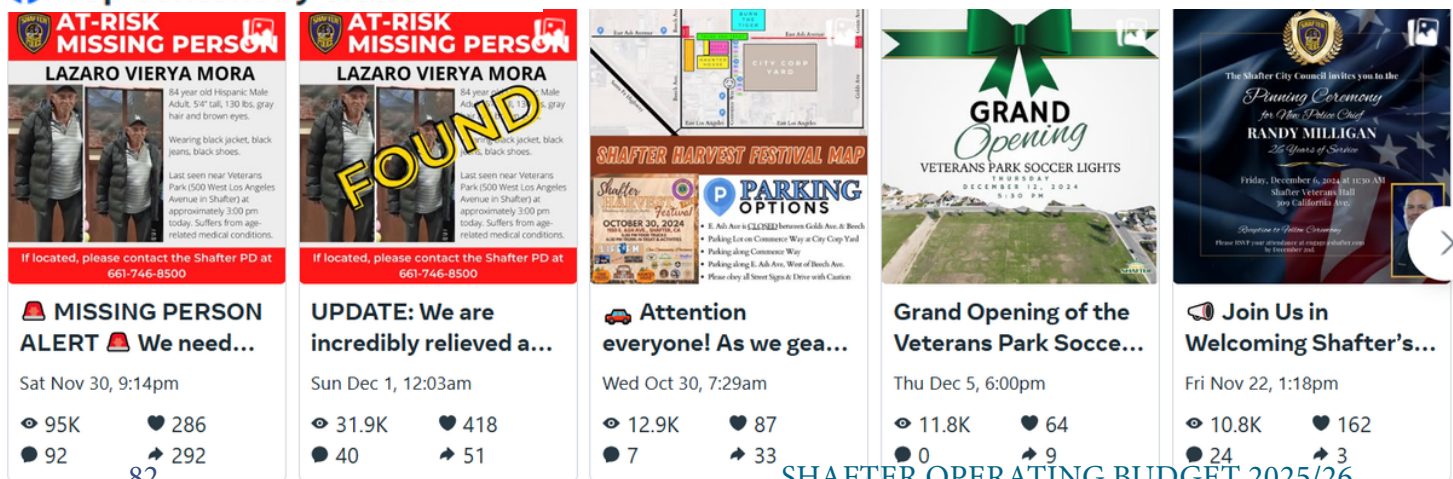
Top content by views



FACEBOOK



Top content by views

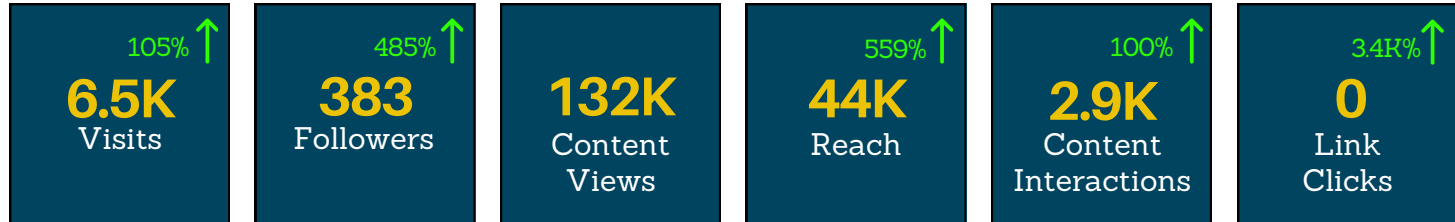


SPD SOCIAL MEDIA - METRICS

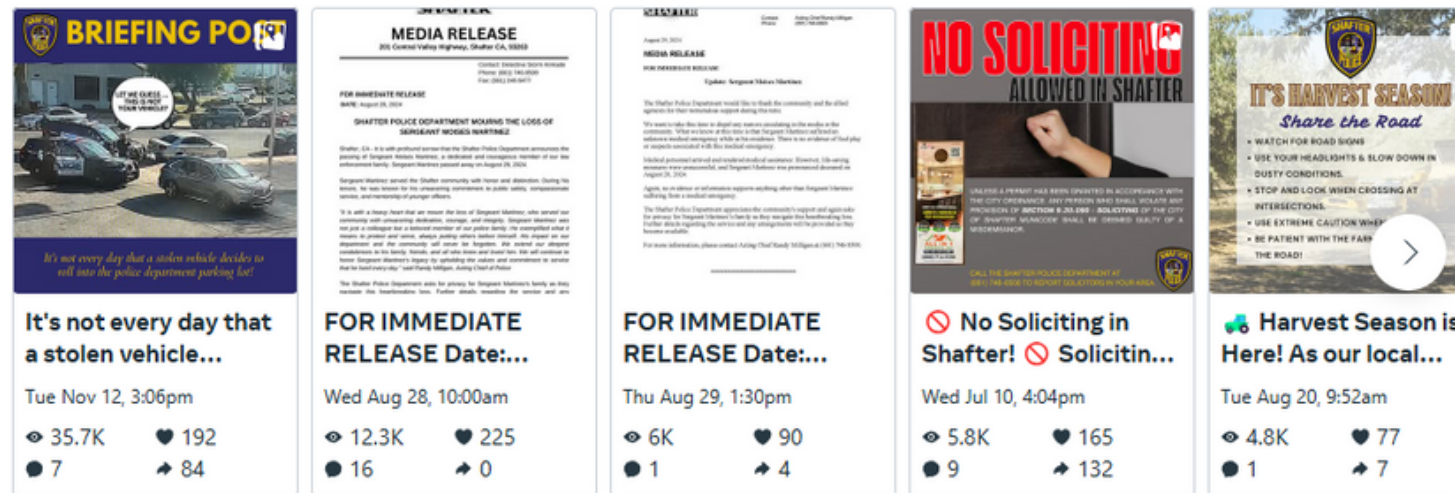
July 2024-December 2024

In June 2024, the Community Engagement Department partnered with the Shafter Police Department to enhance and increase their visibility on social media and document their participation in community events.

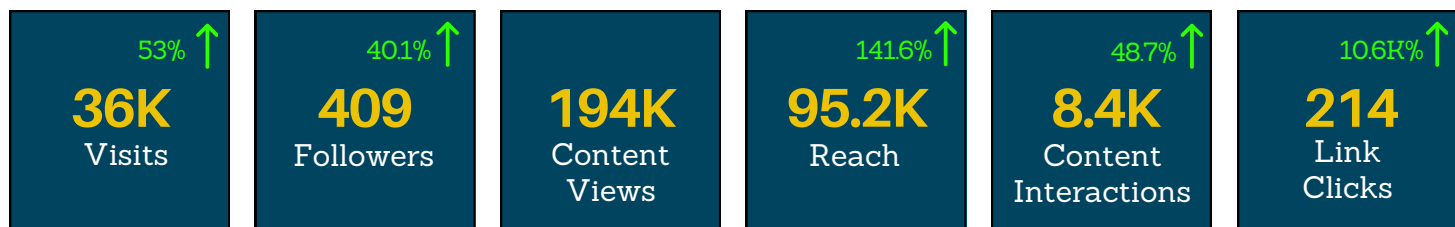
INSTAGRAM



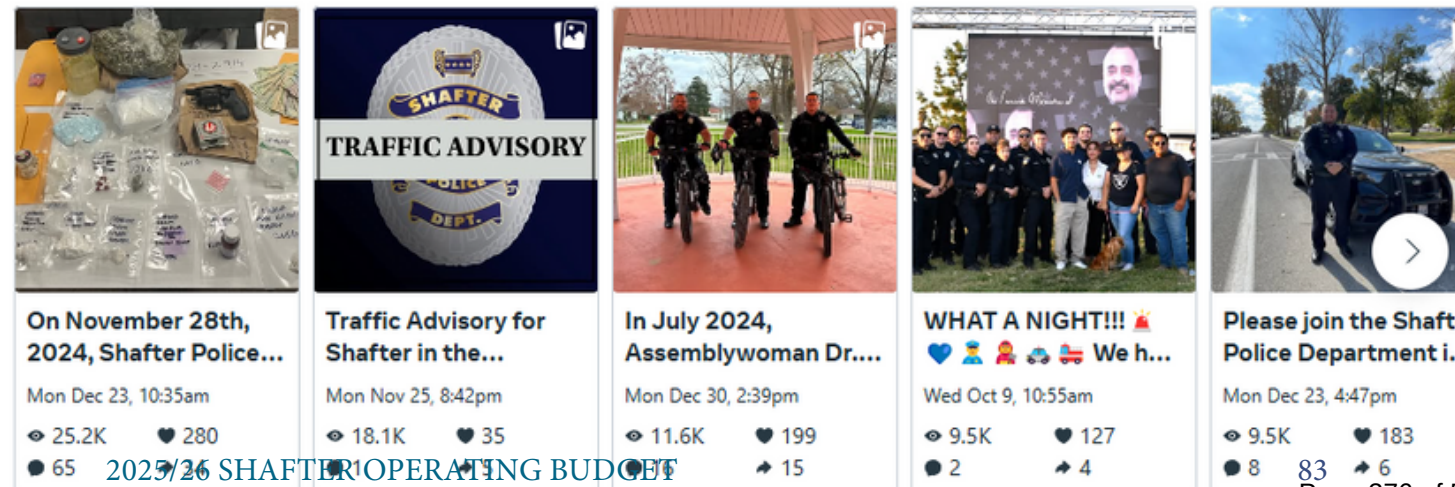
Top content by views



FACEBOOK



Top content by views



Community Services Department Description of Major Services:

The Community Services Department is responsible for the management and operation of the Shafter Library & Learning Center, including its satellite locations, mobile library services, outreach programs, and related projects. Furthermore, the department oversees the Shafter Aquatic Center and is actively involved in revitalization efforts for Shafter Downtown. This involves coordinating special events, implementing aesthetic improvements, and managing public art initiatives.

Fiscal Year 2024-25 Highlights and Accomplishments

- ✓ Increased Downtown Foot Traffic
 - First Fridays and Farmers Market events (15 events) boosted Central Avenue foot traffic by 59% over the average event day, resulting in an additional 10,000 downtown visits
- ✓ Downtown Study and Strategic Plan
 - Initiated and advanced the comprehensive strategic plan for downtown revitalization
- ✓ Downtown Business Roundtable
 - Launched the Downtown Business Roundtable to foster collaboration among local businesses
- ✓ First Fridays and Markets Partnership
 - Formed a partnership with Hens Roost to operate First Fridays and Markets, scheduling 7 events for the FY 2025-26 season
- ✓ Infrastructure and Facility Improvements
 - Completed the Library Plaza Project and office remodel
- ✓ Digital Enhancements
 - Refreshed the Library & Learning Center website to improve accessibility and user experience
- ✓ Library Services Expansion
 - Launched the Libby electronic books platform and Scoutmobile, collectively adding approximately 200 books to monthly circulation with rapid growth

Fiscal Year 2025-26 Goals and Objectives

- Enhance Downtown Activity
 - Increase downtown foot traffic through targeted events, strategic partnerships, and marketing efforts
- Boost Library Circulation
 - Elevate annual library circulation from the current level of 22,400 visits
- Aquatic Center Contract
 - Secure a contract with an operator for the Aquatic Center to enhance community services

Education Partnership

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 71-Fees for Service | | | | | | |
| 410011-In-Kind Contributions | - | - | - | - | - | 10,000 |
| 410600-Education Fees - Misc | - | 35 | - | - | - | - |
| 410602-Education Fees - Books Sales | - | - | - | 116 | - | - |
| Total 71-Fees for Service | \$0 | \$35 | \$0 | \$116 | \$0 | \$10,000 |
| 77-Grants & Donations | | | | | | |
| 470050-CA Grant - Library | 61,736 | 35,561 | - | - | - | - |
| 470300-Donations - Misc | 9,073 | 38,500 | - | - | - | - |
| Total 77-Grants & Donations | \$70,809 | \$74,061 | \$0 | \$0 | \$0 | \$0 |
| Revenues | \$70,809 | \$74,096 | \$0 | \$116 | \$0 | \$10,000 |
| 82-Wages & Benefits | | | | | | |
| 500000-Full Time Wages | - | 915 | 274,159 | 220,082 | 233,980 | 281,832 |
| 500100-Part Time Wages | 254,381 | 284,433 | 528,478 | 343,925 | 338,080 | 534,773 |
| 500500-Cellphone Allowance | 1,389 | 2,276 | 2,400 | 2,371 | 2,830 | 3,360 |
| 500501-Auto Allowance | - | 25 | 4,800 | 3,876 | 4,230 | 4,320 |
| 500504-One-Time Compensation | 5,386 | 3,252 | 2,800 | - | - | - |
| 500506-Incentive- Bilingual Pay | - | - | 13,440 | 5,797 | 6,770 | 20,016 |
| 500600-Retirement | 19,207 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | - | - | - | 808 | 630 | 635 |
| 500603-PERS 3069 Misc. Classic | - | 57 | 22,227 | 18,819 | 20,510 | 23,282 |
| 500604-PERS 26454 Misc. Pepra | - | - | 5,969 | 13,783 | 14,180 | 7,648 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 1,360 | - | - |
| 500614-UAL 26454 Misc. PEPR | - | - | - | 118 | - | - |
| 500800-Health Insurance | - | 131 | 32,424 | 24,275 | 27,890 | 21,255 |
| 500801-Dental Insurance | - | 4 | 886 | 688 | 795 | 811 |
| 500802-Vision Insurance | - | 2 | 402 | 309 | 360 | 362 |
| 500803-Life Insurance | - | 4 | 860 | 784 | 915 | 969 |
| 500880-Work Comp Insurance | - | 6 | 1,517 | 2,579 | 2,670 | 1,129 |
| 500990-Non-Cash Labor Cost Allocation | 2,216 | 10,491 | - | - | - | - |
| 509000-Payroll Taxes | 41,736 | 42,960 | 42,267 | 45,001 | 47,460 | 61,780 |
| Total 82-Wages & Benefits | \$612,659 | \$672,032 | \$932,629 | \$684,575 | \$701,300 | \$962,172 |
| 83-Planned Operations | | | | | | |
| 510000-Office Supplies | - | - | 3,500 | 1,118 | 2,500 | 3,535 |
| 510001-Departmental Supplies | 19,139 | 331 | 73,247 | 56,282 | 72,648 | 26,145 |
| 510006-Food/Meals | - | - | - | 439 | - | - |
| 510015-Books | 2,822 | 43,519 | 49,500 | 32,876 | 49,500 | 49,945 |
| 510016-Classroom Supplies | - | 17 | 13,500 | 11,558 | 13,500 | 13,650 |
| 510060-Med/Safety Test | 1,120 | - | - | - | - | - |
| 510100-Service Agreements | 5,238 | 4,583 | 7,000 | 1,235 | 1,077 | - |
| 510103-Postage & Freight | - | 14 | 500 | 260 | 250 | 101 |
| 510105-Software Licensing | 671 | 192 | - | - | - | - |
| 510106-Subscriptions & Dues | - | - | - | 42 | - | - |
| 510109-Janitorial Services | - | - | 28,500 | 550 | 1,020 | - |
| 510110-Landscaping Services | - | - | 7,600 | 611 | 1,785 | - |
| 510115-Recruitment | - | - | 5,000 | 1,364 | 1,500 | 1,500 |
| 510150-Software Subscription | 112 | 5,843 | 39,500 | 36,290 | 37,500 | 38,000 |
| 510200-Repairs & Maintenance | 7,925 | - | 20,000 | 2,966 | 20,000 | 20,200 |
| 510300-Vehicle Operations | - | - | 3,580 | 2,000 | 2,100 | 3,535 |
| 510301-Vehicle Operations - Supplies | - | - | 500 | - | 500 | 505 |
| 510302-Vehicle Operations - Fuel | - | - | 5,167 | 248 | 5,200 | 5,050 |
| 510400-Professional Services | 275 | - | 18,000 | 15,778 | 18,000 | 10,000 |
| 510501-Training | 1,967 | 4,435 | 6,000 | 5,336 | 6,000 | 6,000 |
| 510505-Travel | 928 | 4,274 | 5,500 | 3,175 | 5,500 | 4,000 |
| 510602-Property Rental | 4,500 | 4,950 | 3,600 | 4,650 | 4,650 | 4,650 |
| 510804-Community Promotions | 14,815 | 34,226 | 17,350 | 13,701 | 18,500 | 18,685 |
| Total 83-Planned Operations | \$483,483 | \$279,657 | \$307,544 | \$190,479 | \$261,730 | \$205,501 |
| 85-Required Operations | | | | | | |
| 510701-Communications | 1,692 | 2,890 | 2,000 | 1,474 | 2,000 | 2,000 |

Education Partnership

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|----------------------|----------------------|----------------------|------------------------|-----------------------|----------------------|
| 510704-Water | 12 | 16 | 150 | - | - | - |
| 510705-Sewer | 34 | 2 | - | - | - | - |
| 510706-Refuse | 2,074 | 1,106 | - | - | 1,380 | - |
| 510707-Power | 20,790 | 28,645 | 28,600 | - | 30,080 | - |
| 510708-Natural Gas | 2,316 | 1,137 | 2,500 | - | 1,600 | - |
| 510809-Assessment fees | 69 | 101 | 101 | 101 | 101 | 105 |
| Total 85-Required Operations | \$26,987 | \$33,897 | \$33,351 | \$1,575 | \$35,161 | \$2,105 |
| 88-Operations -Internal | | | | | | |
| 520000-Asset Replace | - | - | 10,200 | - | 10,200 | 10,302 |
| 520200-Internal ISF Chrg - Building | 18,145 | 37,457 | 27,767 | 31,237 | 42,066 | 42,066 |
| 520300-Internal ISF Chrg - IT | 83,734 | 139,750 | 129,770 | 119,133 | 165,281 | 165,281 |
| 520400-Internal ISF Chrg - Liability | 19,295 | 30,953 | 30,400 | 26,734 | 39,483 | 39,483 |
| Total 88-Operations -Internal | \$121,174 | \$208,160 | \$198,137 | \$177,104 | \$257,030 | \$257,132 |
| 90-Debt Service | | | | | | |
| 550100-Principal Payments | - | 987 | - | - | - | - |
| Total 90-Debt Service | \$59,919 | \$5,595 | \$0 | \$0 | \$0 | \$0 |
| 92-Capital Outlay | | | | | | |
| 570100-Automotive Equipment | - | 218,472 | - | - | - | - |
| Total 92-Capital Outlay | \$0 | \$218,472 | \$0 | \$0 | \$0 | \$0 |
| 93-Capital Projects | | | | | | |
| 580200-Capital Prj.- Buildings & Imp. | - | 37,588 | 134,560 | 134,560 | - | - |
| Total 93-Capital Projects | \$0 | \$37,588 | \$134,560 | \$134,560 | \$0 | \$0 |
| Expenses | \$1,304,222 | \$1,455,401 | \$1,606,221 | \$1,188,293 | \$1,255,221 | \$1,426,910 |
| Total Education Partnership Net Surplus/ | (\$1,233,413) | (\$1,381,305) | (\$1,606,221) | (\$1,188,177) | (\$1,255,221) | (\$1,416,910) |

Community Events

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 82-Wages & Benefits | | | | | | |
| 500000-Full Time Wages | - | 458 | 429 | 24,241 | 25,970 | 31,314 |
| 500400-Overtime | - | 545 | - | 6,426 | - | - |
| 500500-Cellphone Allowance | - | 3 | - | 189 | 210 | 240 |
| 500501-Auto Allowance | - | 12 | - | 431 | 470 | 480 |
| 500506-Incentive- Bilingual Pay | - | - | - | 97 | 110 | 144 |
| 500602-Unfunded Accr. Liab. (UAL) | - | - | - | 61 | - | - |
| 500603-PERS 3069 Misc. Classic | - | 57 | - | 2,066 | 2,300 | 2,587 |
| 500604-PERS 26454 Misc. Pepra | - | - | - | 528 | 590 | 849 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 205 | - | - |
| 500614-UAL 26454 Misc. PEPRA | - | - | - | 7 | - | - |
| 500615-UAL 3070 Safety Classic | - | - | - | 70 | - | - |
| 500616-UAL 25405 Safety PEPRA | - | - | - | 1 | - | - |
| 500800-Health Insurance | - | 220 | - | 3,878 | 3,540 | 2,361 |
| 500801-Dental Insurance | - | 6 | - | 108 | 100 | 88 |
| 500802-Vision Insurance | - | 3 | - | 49 | 45 | 40 |
| 500803-Life Insurance | - | 4 | - | 109 | 110 | 106 |
| 500880-Work Comp Insurance | - | 98 | - | 750 | 320 | 126 |
| 500990-Non-Cash Labor Cost Allocation | - | 202 | - | - | - | - |
| 509000-Payroll Taxes | - | 76 | - | 2,271 | 2,170 | 2,172 |
| Total 82-Wages & Benefits | \$0 | \$1,684 | \$429 | \$41,487 | \$35,935 | \$40,507 |
| 83-Planned Operations | | | | | | |
| 510150-Software Subscription | - | - | 3,790 | 3,790 | - | - |
| 510600-Rents & Leases | - | - | - | - | - | 2,400 |
| 510804-Community Promotions | - | 5,889 | 32,532 | 11,466 | 30,000 | 30,000 |
| Total 83-Planned Operations | \$0 | \$5,889 | \$36,322 | \$15,256 | \$30,000 | \$32,400 |



City Clerk Description of Major Services:

The City Clerk is tasked with the documentation, preparation, and preservation of the minutes for each City Council meeting, as well as the official records of the City. Furthermore, the City Clerk is responsible for overseeing municipal elections, providing certified copies of official documents, maintaining the Municipal Code, and managing correspondence for the City Council. This Division also handles the documentation, preparation, and preservation of minutes for special boards, commissions, and agencies, including but not limited to the Shafter Joint Powers Financing Authority, Shafter Industrial Development Authority, Shafter Charitable Purpose Foundation, Shafter Civic Improvement Corporation, Shafter Planning Commission, and various subcommittees and commissions.

Fiscal Year 2024-25 Highlights and Accomplishments

- ✓ Conducted the Nomination Period and the November 5, 2024 General Municipal Election for three City Council seats. Incumbents Gilbert T. Alvarado, Pete Espinoza, and Chad Givens took office on December 17, 2024

Fiscal Year 2025-2026 Goals and Objectives

- ☐ Develop Citywide Document Retention Program
- ☐ Codify Title 16 Subdivision Manual and Title 17 Zoning Ordinance as part of the Municipal Code Book with online accessibility instead of by separate codebook

City Clerk

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 82-Wages & Benefits | | | | | | |
| 500000-Full Time Wages | 107,164 | 131,006 | 150,061 | 170,829 | 188,002 | 239,892 |
| 500500-Cellphone Allowance | 1,205 | 1,208 | 1,200 | 1,077 | 1,180 | 1,200 |
| 500501-Auto Allowance | 2,031 | 2,616 | 3,000 | 2,692 | 3,000 | 3,000 |
| 500503-Education Reimbursement | - | - | 3,000 | - | 3,000 | 3,000 |
| 500504-One-Time Compensation | 1,741 | - | 1,800 | - | - | - |
| 500506-Incentive- Bilingual Pay | 650 | 1,080 | 960 | 1,957 | 2,180 | 1,440 |
| 500508-Incentive-Certificate Pay | 178 | 5,328 | 6,701 | 6,002 | 6,520 | 7,280 |
| 500600-Retirement | 10,687 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 570 | - | - | 510 | 510 | 515 |
| 500603-PERS 3069 Misc. Classic | 7,683 | 21,054 | 17,744 | 17,068 | 18,550 | 20,689 |
| 500604-PERS 26454 Misc. Pepra | - | - | - | 3,103 | 3,585 | 11,113 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 1,034 | - | - |
| 500614-UAL 26454 Misc. PEPRA | - | - | - | 41 | - | - |
| 500800-Health Insurance | 20,718 | 23,760 | 24,744 | 34,748 | 41,040 | 50,328 |
| 500801-Dental Insurance | 661 | 692 | 687 | 953 | 1,125 | 1,374 |
| 500802-Vision Insurance | 295 | 309 | 307 | 426 | 505 | 614 |
| 500803-Life Insurance | 428 | 498 | 476 | 644 | 755 | 798 |
| 500880-Work Comp Insurance | 690 | 870 | 774 | 810 | 890 | 1,212 |
| 500990-Non-Cash Labor Cost Allocation | 4,613 | 4,383 | - | - | - | - |
| 509000-Payroll Taxes | 8,240 | 10,360 | 10,745 | 13,646 | 15,800 | 23,316 |
| Total 82-Wages & Benefits | \$167,554 | \$203,164 | \$222,199 | \$255,540 | \$286,642 | \$365,771 |
| 83-Planned Operations | | | | | | |
| 510000-Office Supplies | 505 | 725 | 1,028 | 1,266 | 1,200 | 700 |
| 510001-Departmental Supplies | 2,341 | 997 | 2,150 | 2,150 | 2,200 | 1,100 |
| 510006-Food/Meals | - | - | - | 368 | - | - |
| 510100-Service Agreements | 1,190 | 801 | 1,500 | 841 | 800 | 1,500 |
| 510103-Postage & Freight | 482 | 154 | 350 | 103 | 150 | 350 |
| 510104-Advertising | 6,757 | 1,436 | 4,000 | 830 | 950 | 4,000 |
| 510106-Subscriptions & Dues | 6,344 | 5,806 | 5,000 | 1,049 | 6,300 | 5,000 |
| 510110-Landscaping Services | 1,171 | 1,520 | - | - | - | - |
| 510150-Software Subscription | 62,158 | 770 | 11,000 | 10,770 | 11,000 | 11,000 |
| 510200-Repairs & Maintenance | 682 | 24 | - | - | - | - |
| 510202-Hardware & Tools | - | 525 | - | - | - | - |
| 510300-Vehicle Operations | 61 | 65 | 100 | 39 | 75 | 300 |
| 510302-Vehicle Operations - Fuel | - | 39 | 500 | 18 | 100 | 500 |
| 510400-Professional Services | 355 | - | 500 | - | - | 500 |
| 510501-Training | 2,797 | 2,912 | 5,000 | 2,486 | 1,500 | 3,600 |
| 510505-Travel | - | 1,013 | 2,000 | 819 | 350 | 1,000 |
| 510802-Community Promotion | 73 | 51 | 500 | 146 | 150 | 500 |
| 510806-Elections | 5,443 | - | 10,000 | 46 | 7,000 | - |
| Total 83-Planned Operations | \$90,359 | \$16,838 | \$43,628 | \$20,931 | \$31,775 | \$30,050 |
| 85-Required Operations | | | | | | |
| 510701-Communications | 456 | 456 | 470 | 356 | 450 | 450 |
| 510807-Regulatory & Permitting | 14 | - | - | - | - | - |
| Total 85-Required Operations | \$470 | \$456 | \$470 | \$356 | \$450 | \$450 |
| 88-Operations -Internal | | | | | | |
| 520000-Asset Replace | - | - | 10,200 | - | 10,200 | 10,302 |
| 520100-Internal ISF Chrg - Shop | 472 | 2,077 | 877 | 622 | 877 | 886 |
| 520200-Internal ISF Chrg - Building | 11,647 | 15,622 | 17,818 | 20,045 | 26,994 | 26,994 |
| 520300-Internal ISF Chrg - IT | 25,415 | 41,963 | 39,390 | 36,161 | 50,169 | 50,169 |
| 520400-Internal ISF Chrg - Liability | 8,649 | 13,878 | 13,630 | 11,986 | 17,702 | 17,702 |
| Total 88-Operations -Internal | \$46,183 | \$73,540 | \$81,915 | \$68,814 | \$105,942 | \$106,053 |
| 90-Debt Service | | | | | | |
| 550100-Principal Payments | 12,405 | 130 | - | - | - | - |
| Total 90-Debt Service | \$12,405 | \$130 | \$0 | \$0 | \$0 | \$0 |
| Expenses | \$316,971 | \$294,128 | \$348,212 | \$345,641 | \$424,809 | \$502,324 |
| Total City Clerk Net Surplus/(Deficit) | (\$316,971) | (\$294,128) | (\$348,212) | (\$345,641) | (\$424,809) | (\$502,324) |

Economic Development Description of Major Services:

This Division contains funding for staff and operating costs for economic development work conducted within the City. Prior to fiscal year 2011-2012, these expenses were split between the City Manager Department of the General Fund and the Shafter Community Development Agency. Following the statewide dissolution of all redevelopment agencies, a new division was established to secure funding for these activities.

Fiscal Year 2024-25 Highlights and Accomplishments

- ✓ Coordinated a Strategic Visit: First in Years, Showcasing City's Assets and Business Potential to Major Industrial Prospects
- ✓ Successfully Negotiated a 20+ Year Lease Agreement that will provide City Over \$750,000 per year
- ✓ Tri-Partite MOUs to enhance Shafter's intermodal rail operation with the Wonderful Company and CA's 3 Major Ports
- ✓ Sale of 5.42 Acres of the City's Old Corporation Yard for a new assisted living/senior care project
- ✓ Successfully engaged with over 35 national brands and developers, fostering increased interest in Shafter and facilitating introductions to new prospects
- ✓ Conducted 10+ Site Tours (In-Person and Virtual)
- ✓ Successfully helped relocate 1 business impacted by High-Speed Rail
- ✓ Implemented a CRM, Business Directory, and Economic Impact Analysis Software

Fiscal Year 2025-26 Goals and Objectives

- ☐ Establish a Long-Term Strategy for Economic Development
- ☐ Establish a Lerdo Hwy and 7th Std Corridors Strategy
- ☐ Develop a marketing and communications strategy for economic development
- ☐ Develop an Economic Development Dashboard - Internal Version and External Version
- ☐ Increase Visibility to the Global Market through partners like CALED, TeamCA, U.S. Commercial Service, and SelectUSA
- ☐ Increase Small Business Development Support through Workshops, Programs, and Newsletter
- ☐ Co-Lead Downtown Revitalization Strategy

ECONOMIC DEVELOPMENT

Business Development

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---------------------------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 71-Fees for Service | | | | | | |
| 410900-Admin Fees - Misc | 4,400 | 4,490 | 1,396 | 1,396 | 1,700 | 900 |
| Total 71-Fees for Service | \$4,400 | \$4,490 | \$1,396 | \$1,396 | \$1,700 | \$900 |
| Revenues | \$4,400 | \$4,490 | \$1,396 | \$1,396 | \$1,700 | \$900 |
| 82-Wages & Benefits | | | | | | |
| 500000-Full Time Wages | 205,990 | 270,670 | 372,128 | 277,875 | 310,600 | 557,277 |
| 500400-Overtime | - | 5 | - | - | - | - |
| 500500-Cellphone Allowance | 1,505 | 597 | 1,320 | 828 | 1,050 | 1,500 |
| 500501-Auto Allowance | 3,916 | 3,067 | 480 | 3,008 | 3,500 | 5,580 |
| 500502-Uniform & Equipment Allowance | 62 | 48 | 50 | - | - | 50 |
| 500504-One-Time Compensation | 515 | 5,425 | - | - | - | - |
| 500506-Incentive- Bilingual Pay | 80 | 648 | 576 | 1,938 | 2,120 | 2,304 |
| 500600-Retirement | 8,171 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 1,475 | - | - | 392 | 395 | 400 |
| 500603-PERS 3069 Misc. Classic | 1,172 | 1,538 | - | - | - | - |
| 500604-PERS 26454 Misc. Pepra | 5,461 | 18,371 | 23,533 | 21,573 | 24,200 | 38,414 |
| 500614-UAL 26454 Misc. PEPR | - | - | - | 215 | - | - |
| 500700-OPEB - Health Insurance | - | 3,144 | - | 1,266 | 1,695 | - |
| 500800-Health Insurance | 25,664 | 45,135 | 58,833 | 43,345 | 50,800 | 84,367 |
| 500801-Dental Insurance | 697 | 1,180 | 1,539 | 1,033 | 1,250 | 2,084 |
| 500802-Vision Insurance | 277 | 515 | 683 | 432 | 550 | 879 |
| 500803-Life Insurance | 830 | 1,040 | 712 | 1,104 | 1,310 | 1,620 |
| 500880-Work Comp Insurance | 2,240 | 2,690 | 2,744 | 1,934 | 2,120 | 2,834 |
| 500990-Non-Cash Labor Cost Allocation | 2,227 | 13,976 | - | - | - | - |
| 509000-Payroll Taxes | 13,745 | 21,020 | 26,703 | 21,668 | 25,200 | 40,170 |
| Total 82-Wages & Benefits | \$274,027 | \$389,069 | \$489,301 | \$376,611 | \$424,790 | \$737,479 |
| 83-Planned Operations | | | | | | |
| 510000-Office Supplies | 25 | (3) | 1,000 | 505 | 600 | 600 |
| 510001-Departmental Supplies | 576 | 4,781 | 2,753 | 5,281 | 8,134 | 2,200 |
| 510006-Food/Meals | - | - | - | 334 | - | - |
| 510100-Service Agreements | 1,970 | 1,581 | 1,500 | 1,621 | 1,668 | 1,700 |
| 510103-Postage & Freight | 144 | 51 | 100 | 79 | 125 | 150 |
| 510106-Subscriptions & Dues | 16,625 | 13,575 | 16,500 | 19,637 | 16,140 | 16,000 |
| 510110-Landscaping Services | 1,171 | 1,520 | - | - | - | - |
| 510115-Recruitment | - | 27,856 | 457 | 457 | 1,000 | - |
| 510150-Software Subscription | 263 | 31,128 | 55,000 | 41,149 | 40,025 | 45,000 |
| 510200-Repairs & Maintenance | 700 | 24 | - | - | - | - |
| 510205-Building Repair & Maintenance | - | 34,163 | 6,209 | 6,209 | 6,209 | - |
| 510300-Vehicle Operations | - | 7 | 500 | 22 | 100 | 250 |
| 510302-Vehicle Operations - Fuel | 50 | 61 | 1,000 | 58 | 500 | 650 |
| 510400-Professional Services | 53,019 | 136,291 | 55,000 | 36,301 | 60,000 | 405,000 |
| 510420-Legal Services | 3,687 | - | - | - | - | - |
| 510501-Training | 2,338 | 11,300 | 12,000 | 7,130 | 12,000 | 17,500 |
| 510505-Travel | 1,720 | 9,741 | 12,000 | 10,684 | 12,000 | 17,500 |
| 510601-Equipment Rental | 31,155 | - | - | - | - | - |
| 510802-Community Promotion | 4,761 | 6,791 | 1,000 | 1,295 | 1,000 | 5,000 |
| Total 83-Planned Operations | \$118,897 | \$282,342 | \$165,019 | \$130,762 | \$159,501 | \$511,550 |
| 85-Required Operations | | | | | | |
| 510701-Communications | 305 | 3,275 | 8,713 | 9,066 | 12,000 | 15,000 |
| 510705-Sewer | - | - | 20 | - | - | - |
| 510707-Power | 2,297 | 2,111 | 3,830 | 1,290 | 2,250 | 2,500 |
| 510807-Regulatory & Permitting | 14 | - | - | - | - | - |
| 510809-Assessment fees | - | 24,258 | 32,928 | 32,928 | 32,928 | 33,000 |
| Total 85-Required Operations | \$2,616 | \$29,644 | \$45,491 | \$43,284 | \$47,178 | \$50,500 |
| 88-Operations -Internal | | | | | | |
| 520000-Asset Replace | - | 3,318 | 5,100 | 2,480 | 5,100 | 5,151 |
| 520100-Internal ISF Chrg - Shop | 1,378 | 4,178 | 2,578 | 1,827 | 2,578 | 2,604 |
| 520200-Internal ISF Chrg - Building | 8,424 | 11,373 | 12,891 | 14,502 | 19,530 | 19,530 |

Business Development

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|--------------------|--------------------|--------------------|------------------------|-----------------------|----------------------|
| 520300-Internal ISF Chrg - IT | 15,095 | 25,105 | 23,390 | 21,472 | 29,791 | 29,791 |
| 520400-Internal ISF Chrg - Liability | 17,979 | 28,845 | 28,330 | 24,914 | 36,794 | 36,794 |
| Total 88-Operations -Internal | \$42,876 | \$72,819 | \$72,289 | \$65,195 | \$93,793 | \$93,870 |
| 90-Debt Service | | | | | | |
| 550100-Principal Payments | - | 5,260 | - | - | - | - |
| Total 90-Debt Service | \$0 | \$5,260 | \$0 | \$0 | \$0 | \$0 |
| 93-Capital Projects | | | | | | |
| 580300-Capital Prj.- Other Imp. | (2,445) | - | - | - | - | - |
| Total 93-Capital Projects | (\$2,445) | \$0 | \$0 | \$0 | \$0 | \$0 |
| Expenses | \$435,971 | \$779,134 | \$772,100 | \$615,852 | \$725,262 | \$1,393,399 |
| Total Business Development Net Surplus/ | (\$431,571) | (\$774,644) | (\$770,704) | (\$614,456) | (\$723,562) | (\$1,392,499) |

Business Incentives

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|-----------------------|----------------------|----------------------|------------------------|-----------------------|----------------------|
| 83-Planned Operations | | | | | | |
| 510423-Legal Services - Bus Devel | - | 366,446 | 268,661 | 243,888 | 350,000 | 350,000 |
| Total 83-Planned Operations | \$0 | \$366,446 | \$268,661 | \$243,888 | \$350,000 | \$350,000 |
| 91-Other Non-Operationa | | | | | | |
| 510803-Development Agreements | 11,886,578 | 2,868,595 | 2,868,594 | 1,320,355 | 2,624,395 | 2,624,395 |
| Total 91-Other Non-Operationa | \$11,886,578 | \$2,868,595 | \$2,868,594 | \$1,320,355 | \$2,624,395 | \$2,624,395 |
| Expenses | \$11,886,578 | \$3,235,041 | \$3,137,255 | \$1,564,243 | \$2,974,395 | \$2,974,395 |
| Total Business Incentives Net Surplus/ | (\$11,886,578) | (\$3,235,041) | (\$3,137,255) | (\$1,564,243) | (\$2,974,395) | (\$2,974,395) |



Human Resources Description of Major Services:

This Division functions under the oversight of the City Manager and encompasses funding for personnel and operational expenses, either directly or in support of Citywide staffing initiatives, employment processing, compensation, health and welfare benefits, training and development, records management, safety and health, succession planning, as well as employee relations and retention.

Fiscal Year 2024-25 Highlights and Accomplishments

- ✓ Implemented the NEOGOV Onboarding program
- ✓ Conducted an internal compensation analysis and implemented an equity adjustment plan to address pay disparities in key job classifications
- ✓ Updated 77% of job classifications to ensure that job roles, responsibilities, and minimum requirements are aligned with organizational needs
- ✓ Successfully negotiated the terms of the SPOA MOU
- ✓ Developed, updated, and implemented six City policies

Fiscal Year 2025-26 Goals and Objectives

- ☐ Continue to digitize HR records and forms to eliminate paper-based processes
- ☐ Conduct a citywide compensation analysis to ensure internal equity and market competitiveness
- ☐ Update the remaining 23% of job classifications
- ☐ Successfully negotiate the terms of the SPOA and SEIU MOUs
- ☐ Continue to review, analyze, and update City policies

Human Resources

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 77-Grants & Donations | | | | | | |
| 470300-Donations - Misc | 820 | 950 | - | - | - | - |
| Total 77-Grants & Donations | \$820 | \$950 | \$0 | \$0 | \$0 | \$0 |
| Revenues | \$820 | \$950 | \$0 | \$0 | \$0 | \$0 |
| 82-Wages & Benefits | | | | | | |
| 500000-Full Time Wages | 216,209 | 249,269 | 290,386 | 251,973 | 330,170 | 304,046 |
| 500500-Cellphone Allowance | 2,671 | 2,625 | 3,120 | 2,042 | 3,120 | 1,800 |
| 500501-Auto Allowance | 2,409 | 2,416 | 2,400 | 2,453 | 2,400 | 2,400 |
| 500502-Uniform & Equipment Allowance | - | - | - | 400 | - | 6,000 |
| 500503-Education Reimbursement | 372 | 580 | - | - | - | - |
| 500504-One-Time Compensation | - | 4,137 | - | - | - | - |
| 500506-Incentive- Bilingual Pay | 1,542 | 1,935 | 1,536 | 2,018 | 2,250 | 2,160 |
| 500508-Incentive-Certificate Pay | - | - | - | 2,103 | 2,580 | 6,166 |
| 500600-Retirement | 16,290 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 1,899 | - | - | 731 | 740 | 750 |
| 500603-PERS 3069 Misc. Classic | 6,934 | 18,488 | 15,695 | 13,616 | 14,290 | 12,702 |
| 500604-PERS 26454 Misc. Pepra | 6,150 | 14,529 | 10,750 | 10,851 | 16,050 | 10,546 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 700 | - | - |
| 500614-UAL 26454 Misc. PEPR | - | - | - | 64 | - | - |
| 500800-Health Insurance | 52,074 | 60,739 | 63,048 | 47,935 | 52,560 | 38,087 |
| 500801-Dental Insurance | 997 | 1,071 | 1,064 | 820 | 1,100 | 687 |
| 500802-Vision Insurance | 644 | 686 | 683 | 534 | 695 | 460 |
| 500803-Life Insurance | 928 | 1,010 | 971 | 923 | 1,280 | 716 |
| 500880-Work Comp Insurance | 1,409 | 1,622 | 1,466 | 1,176 | 1,490 | 935 |
| 500990-Non-Cash Labor Cost Allocation | 2,196 | 7,724 | - | - | - | - |
| 509000-Payroll Taxes | 16,995 | 19,836 | 20,798 | 19,590 | 26,100 | 17,152 |
| Total 82-Wages & Benefits | \$329,719 | \$386,667 | \$411,917 | \$357,929 | \$454,825 | \$404,607 |
| 83-Planned Operations | | | | | | |
| 510000-Office Supplies | 1,034 | 899 | 1,000 | 796 | 1,000 | 500 |
| 510001-Departmental Supplies | 4,197 | 3,537 | 5,500 | 6,138 | 4,000 | 7,000 |
| 510006-Food/Meals | - | - | - | 272 | - | - |
| 510060-Med/Safety Test | 17,290 | - | - | - | - | - |
| 510100-Service Agreements | 543 | 415 | 700 | 229 | 600 | 350 |
| 510103-Postage & Freight | 191 | 95 | 400 | 517 | 500 | 400 |
| 510106-Subscriptions & Dues | 3,027 | 6,773 | 7,300 | 7,122 | 8,300 | 3,650 |
| 510110-Landscaping Services | 1,169 | 1,520 | - | - | - | - |
| 510116-Employee Dev & Reten (SEDAC) | 19,792 | 25,658 | 25,000 | 18,423 | 25,000 | - |
| 510150-Software Subscription | 1,108 | 15,668 | 20,000 | 19,053 | 19,000 | 15,500 |
| 510200-Repairs & Maintenance | 696 | 24 | - | - | - | - |
| 510202-Hardware & Tools | - | 418 | - | - | - | - |
| 510300-Vehicle Operations | 241 | 50 | 260 | 118 | 260 | 130 |
| 510400-Professional Services | 2,633 | 2,848 | 3,800 | 2,739 | 3,800 | 1,900 |
| 510501-Training | 6,349 | 4,247 | 10,000 | 7,118 | 10,000 | 5,000 |
| 510505-Travel | 232 | 3,731 | 5,000 | 3,540 | 6,500 | 2,000 |
| 510602-Property Rental | - | - | 18,000 | 13,950 | 15,000 | 9,000 |
| Total 83-Planned Operations | \$58,677 | \$66,963 | \$96,960 | \$80,015 | \$93,960 | \$45,430 |
| 85-Required Operations | | | | | | |
| 510701-Communications | 456 | 624 | 483 | 711 | 920 | 920 |
| Total 85-Required Operations | \$456 | \$624 | \$483 | \$711 | \$920 | \$920 |
| 88-Operations -Internal | | | | | | |
| 520000-Asset Replace | - | - | 10,200 | - | 10,200 | 10,302 |
| 520100-Internal ISF Chrg - Shop | 455 | 2,251 | 851 | 603 | 851 | 860 |
| 520200-Internal ISF Chrg - Building | 8,458 | 17,373 | 12,939 | 14,556 | 19,602 | 19,602 |
| 520300-Internal ISF Chrg - IT | 20,483 | 33,767 | 31,740 | 29,138 | 40,425 | 40,425 |
| 520400-Internal ISF Chrg - Liability | 14,462 | 23,205 | 22,790 | 20,042 | 29,599 | 29,599 |
| Total 88-Operations -Internal | \$43,858 | \$76,596 | \$78,520 | \$64,339 | \$100,677 | \$100,788 |

Human Resources

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 90-Debt Service | | | | | | |
| 550100-Principal Payments | - | 2,648 | - | - | - | - |
| Total 90-Debt Service | \$0 | \$2,648 | \$0 | \$0 | \$0 | \$0 |
| Expenses | \$432,710 | \$533,498 | \$587,880 | \$502,994 | \$650,382 | \$551,745 |
| Total Human Resources Net Surplus/(Deficit) | (\$431,890) | (\$532,548) | (\$587,880) | (\$502,994) | (\$650,382) | (\$551,745) |



Risk Management

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|-------------------|------------------------|-----------------------|--------------------|
| 82-Wages & Benefits | | | | | | |
| 500000-Full Time Wages | - | - | 67,146 | 102,457 | 119,160 | 298,028 |
| 500500-Cellphone Allowance | - | - | 480 | 888 | 1,180 | 1,800 |
| 500501-Auto Allowance | - | - | 610 | 1,236 | 1,420 | 2,400 |
| 500504-One-Time Compensation | - | - | 384 | - | - | - |
| 500506-Incentive- Bilingual Pay | - | - | - | 567 | 625 | 720 |
| 500508-Incentive-Certificate Pay | - | - | - | 1,907 | 2,350 | 5,872 |
| 500602-Unfunded Accr. Liab. (UAL) | - | - | - | 146 | 150 | 165 |
| 500603-PERS 3069 Misc. Classic | - | - | 3,924 | 6,354 | 7,360 | 12,702 |
| 500604-PERS 26454 Misc. Pepra | - | - | 1,345 | 4,162 | 4,890 | 9,936 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 700 | - | - |
| 500614-UAL 26454 Misc. PEPR | - | - | - | 30 | - | - |
| 500800-Health Insurance | - | - | 10,080 | 17,334 | 22,000 | 35,593 |
| 500801-Dental Insurance | - | - | 137 | 248 | 315 | 514 |
| 500802-Vision Insurance | - | - | 122 | 181 | 160 | 345 |
| 500803-Life Insurance | - | - | 171 | 374 | 420 | 658 |
| 500880-Work Comp Insurance | - | - | 702 | 446 | 270 | 904 |
| 509000-Payroll Taxes | - | - | 5,608 | 7,969 | 9,720 | 16,648 |
| Total 82-Wages & Benefits | \$0 | \$0 | \$90,709 | \$144,999 | \$170,020 | \$386,285 |
| 83-Planned Operations | | | | | | |
| 510000-Office Supplies | - | - | - | - | - | 500 |
| 510001-Departmental Supplies | - | - | - | - | - | 7,000 |
| 510100-Service Agreements | - | - | - | - | - | 350 |
| 510106-Subscriptions & Dues | - | - | - | 42 | - | 3,650 |
| 510150-Software Subscription | - | - | - | - | - | 4,500 |
| 510300-Vehicle Operations | - | - | - | - | - | 130 |
| 510400-Professional Services | - | - | - | - | - | 1,900 |
| 510501-Training | - | - | - | - | - | 5,000 |
| 510505-Travel | - | - | - | - | - | 4,500 |
| 510602-Property Rental | - | - | - | - | - | 9,000 |
| Total 83-Planned Operations | \$0 | \$0 | \$0 | \$42 | \$0 | \$36,530 |
| Expenses | \$0 | \$0 | \$90,709 | \$145,041 | \$170,020 | \$422,815 |
| Total Risk Management Net Surplus/(Deficit) | \$0 | \$0 | (\$90,709) | (\$145,041) | (\$170,020) | (\$422,815) |

Finance Description of Major Services:

The Finance Director oversees the Financial Services Division, responsible for managing the City's financial and computerized accounting control systems. Team members in this division conduct internal audits of City expenditures, process payroll and accounts payable, handle billing for City-operated utility services, and maintain associated records. Additionally, the staff compiles reports on the City's financial standing and provides accounting, financial, and budget information to all City departments and other public officials.

Fiscal Year 2024-25 Highlights and Accomplishments

- ✓ Completed an RFP and hired new consultants for auditing services
- ✓ Implemented new Lockbox for Utility Billings System
- ✓ Shafter was awarded the GFOA Distinguished Budget Presentation Award
- ✓ Implemented Budget Dashboard
- ✓ Purchased four new vans for public transit via Air District grant
- ✓ Completed p-Card Dashboard

Fiscal Year 2025-26 Goals and Objectives

- ☐ Hire Deputy Finance Director
- ☐ GFOA Financial Reporting Award
- ☐ Update Citywide Master Fee Schedule
- ☐ Update Citywide Cost Allocation Plan
- ☐ Complete Vendor Dashboard
- ☐ Convert over 50 percent of vendors to ACH payments

Finance

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 71-Fees for Service | | | | | | |
| 410900-Admin Fees - Misc | 166 | 110 | 620 | 249 | 620 | 626 |
| 410901-Admin Fees - New Accts | 7,980 | 7,480 | 6,200 | 9,400 | 6,200 | 7,500 |
| 410902-Admin Fees - Replace Billing | - | 40 | - | - | - | - |
| Total 71-Fees for Service | \$8,146 | \$7,630 | \$6,820 | \$9,649 | \$6,820 | \$8,126 |
| 76-Investment Earnings | | | | | | |
| 460000-Investment Portfolio Earnings | 1,838 | 1,830 | 1,332 | 1,825 | 1,400 | 1,500 |
| 460002-Interest 5691 Saving | 80,892 | 212,128 | 983,627 | 725,347 | 480,000 | 480,000 |
| 460015-Interest CA Class | 67,103 | 333,419 | 437,035 | 327,134 | 350,000 | 380,000 |
| 460020-Interest LAIF | 116,017 | 214,072 | 116,200 | 32,007 | 116,200 | 80,000 |
| 460021-Interest Investments | 913,841 | 1,254,768 | 910,100 | 1,124,732 | 910,100 | 1,350,000 |
| 469900-Allocated Interest | 66,176 | 153,960 | 67,200 | (454,798) | 67,200 | 180,000 |
| Total 76-Investment Earnings | \$1,245,867 | \$2,170,177 | \$2,515,494 | \$1,756,247 | \$1,924,900 | \$2,471,500 |
| 80-Operations -Internal | | | | | | |
| 416000-Internal Admin Charges | 353,729 | 353,729 | 354,000 | 265,500 | 354,000 | 357,540 |
| Total 80-Operations -Internal | \$353,729 | \$353,729 | \$354,000 | \$265,500 | \$354,000 | \$357,540 |
| Revenues | \$1,607,742 | \$2,531,536 | \$2,876,314 | \$2,031,396 | \$2,285,720 | \$2,837,166 |
| 82-Wages & Benefits | | | | | | |
| 500000-Full Time Wages | 499,899 | 398,780 | 412,262 | 399,265 | 437,500 | 482,978 |
| 500100-Part Time Wages | 96 | - | 12,000 | - | - | - |
| 500400-Overtime | 18,361 | 810 | 18,000 | 652 | 1,000 | 10,000 |
| 500500-Cellphone Allowance | 1,960 | 1,812 | 1,800 | 2,131 | 2,500 | 2,820 |
| 500501-Auto Allowance | 6,364 | 5,870 | 5,832 | 4,532 | 5,700 | 5,832 |
| 500504-One-Time Compensation | 480 | - | 500 | - | - | - |
| 500506-Incentive- Bilingual Pay | 3,485 | 3,887 | 3,049 | 4,350 | 4,950 | 5,041 |
| 500507-Incentive- Degree | 903 | 1,256 | 1,374 | 1,304 | 1,450 | 1,575 |
| 500508-Incentive-Certificate Pay | - | 2,744 | 3,424 | 3,554 | 3,850 | 4,527 |
| 500600-Retirement | 32,678 | - | - | - | - | - |
| 500601-Retirement - Supp Pmts | - | 1,400 | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 3,424 | - | 5,300 | 1,114 | 1,120 | 3,500 |
| 500603-PERS 3069 Misc. Classic | 7,298 | 20,333 | 16,491 | 19,142 | 20,660 | 23,873 |
| 500604-PERS 26454 Misc. Pepra | 12,896 | 23,178 | 16,499 | 15,865 | 19,250 | 20,191 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 1,152 | - | - |
| 500614-UAL 26454 Misc. PEPR | - | - | - | 117 | - | - |
| 500700-OPEB - Health Insurance | - | - | 6,500 | - | - | - |
| 500800-Health Insurance | (7,978) | 6,188 | 75,019 | 76,158 | 91,150 | 83,265 |
| 500801-Dental Insurance | 2,541 | 1,977 | 1,918 | 943 | 2,080 | 2,055 |
| 500802-Vision Insurance | (21) | 72 | 890 | 746 | 988 | 982 |
| 500803-Life Insurance | (2,702) | (2,273) | 1,448 | (2,035) | 1,540 | 1,710 |
| 500880-Work Comp Insurance | 3,368 | 2,547 | 2,157 | 1,845 | 2,062 | 1,962 |
| 500990-Non-Cash Labor Cost Allocation | 4,743 | 12,526 | - | - | - | - |
| 509000-Payroll Taxes | 37,969 | 29,337 | 28,522 | 28,898 | 32,900 | 35,286 |
| Total 82-Wages & Benefits | \$731,868 | \$587,861 | \$612,985 | \$559,733 | \$628,700 | \$685,597 |
| 83-Planned Operations | | | | | | |
| 510000-Office Supplies | 5,421 | 4,808 | 5,000 | 5,930 | 5,000 | 5,000 |
| 510001-Departmental Supplies | 10,511 | 12,016 | 10,000 | 3,461 | 10,000 | 20,000 |
| 510006-Food/Meals | - | - | - | 633 | - | - |
| 510100-Service Agreements | 2,929 | 3,014 | 3,000 | 4,803 | 2,000 | 2,000 |
| 510103-Postage & Freight | 642 | 747 | 4,656 | 5,829 | 6,500 | 6,500 |
| 510105-Software Licensing | 13,637 | - | - | - | - | - |
| 510106-Subscriptions & Dues | 4,395 | 506 | 3,442 | 3,793 | 3,500 | 2,600 |
| 510110-Landscaping Services | 1,169 | 1,520 | - | - | - | - |
| 510115-Recruitment | 167 | 167 | - | 769 | - | - |
| 510150-Software Subscription | 59,390 | 23,148 | 36,500 | 32,238 | 36,500 | 35,000 |
| 510200-Repairs & Maintenance | 2,852 | 602 | - | - | - | - |
| 510202-Hardware & Tools | - | 3,168 | 2,617 | 3,690 | 2,700 | 4,200 |
| 510205-Building Repair & Maintenance | 629 | - | - | - | - | - |
| 510300-Vehicle Operations | - | 13 | 60 | - | - | - |

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 510302-Vehicle Operations - Fuel | 225 | 73 | 250 | - | 100 | 100 |
| 510400-Professional Services | 27,898 | 68,093 | 59,000 | 21,704 | 59,000 | 59,000 |
| 510402-Accounting & Auditing Services | 129,627 | 118,610 | 109,000 | 82,952 | 109,000 | 109,000 |
| 510403-Actuarial Services | 12,500 | - | 13,500 | - | 13,500 | 13,500 |
| 510405-Property Tax - Administration | 27,446 | 27,391 | 27,194 | 31,067 | 27,194 | 27,466 |
| 510501-Training | 11,789 | 6,264 | 12,000 | 4,585 | 12,000 | 12,000 |
| 510505-Travel | 6,649 | 5,005 | 12,000 | 2,745 | 12,000 | 12,000 |
| Total 83-Planned Operations | \$317,876 | \$275,145 | \$298,219 | \$204,200 | \$298,994 | \$308,366 |
| 85-Required Operations | | | | | | |
| 510118-Credit Card Processing Fees | 4,085 | 7,349 | 8,000 | 8,220 | 12,900 | 12,900 |
| 510119-Bank Fees | 2,859 | 7,317 | 1,910 | 2,184 | 2,720 | 2,750 |
| 510701-Communications | 1,368 | 1,368 | 1,410 | 928 | 1,150 | 1,200 |
| 510805-Bad Debt Expense | (17) | 637 | 357 | 363 | - | - |
| 510807-Regulatory & Permitting | 14 | - | - | - | - | - |
| 510809-Assessment fees | 139 | 202 | - | - | - | - |
| 510810-Misc Over/Short | (109) | 319 | - | (116) | - | - |
| 511001-Fees & Chgs 7135 Checking | 14 | - | 390 | 200 | 390 | 394 |
| 511002-Fees & Chgs 5691 Saving | - | - | 890 | - | 890 | 899 |
| Total 85-Required Operations | \$8,353 | \$17,192 | \$12,957 | \$11,779 | \$18,050 | \$18,143 |
| 88-Operations -Internal | | | | | | |
| 520000-Asset Replace | - | - | 10,200 | - | 10,200 | 10,302 |
| 520200-Internal ISF Chrg - Building | 12,381 | 16,608 | 18,942 | 21,310 | 28,696 | 28,696 |
| 520300-Internal ISF Chrg - IT | 46,073 | 77,155 | 71,400 | 65,548 | 90,938 | 90,938 |
| 520400-Internal ISF Chrg - Liability | 35,690 | 57,253 | 56,230 | 49,450 | 73,029 | 73,029 |
| Total 88-Operations -Internal | \$94,144 | \$151,016 | \$156,772 | \$136,308 | \$202,863 | \$202,965 |
| 90-Debt Service | | | | | | |
| 550100-Principal Payments | 11,852 | 3,912 | - | - | - | - |
| Total 90-Debt Service | \$11,852 | \$3,912 | \$0 | \$0 | \$0 | \$0 |
| 92-Capital Outlay | | | | | | |
| 570200-Machinery & Equipment | - | 6,859 | - | - | - | - |
| Total 92-Capital Outlay | \$0 | \$6,859 | \$0 | \$0 | \$0 | \$0 |
| 93-Capital Projects | | | | | | |
| 580200-Capital Prj.- Buildings & Imp. | - | 11,900 | - | - | - | - |
| Total 93-Capital Projects | \$0 | \$11,900 | \$0 | \$0 | \$0 | \$0 |
| Expenses | \$1,164,093 | \$1,053,885 | \$1,080,933 | \$912,020 | \$1,148,607 | \$1,215,071 |
| 79-Transfers-In | | | | | | |
| 490200-Trans In - Federal Grants | 327,667 | 423,647 | - | - | - | - |
| Total 79-Transfers-In | \$327,667 | \$423,647 | \$0 | \$0 | \$0 | \$0 |
| Revenues | \$327,667 | \$423,647 | \$0 | \$0 | \$0 | \$0 |
| Total Finance Net Surplus/(Deficit) | \$771,316 | \$1,901,298 | \$1,795,381 | \$1,119,376 | \$1,137,113 | \$1,622,095 |



Planning Description of Major Services:

The Planning Division is responsible for managing the City's land use regulations and establishing standards and procedures that promote strategic growth while ensuring the maintenance of a high quality of life in Shafter. This division also oversees the annexation of unincorporated land into the City and addresses matters related to economic development. Furthermore, the Planning Division provides technical analysis and recommendations to the Planning Commission and City Council on land use issues that require their consideration.

Fiscal Year 2024-25 Highlights and Accomplishments

- ✓ General Plan Update:
 - Formed General Plan Advisory Committee, Environmental Justice Advisory Committee, and Technical Advisory Committee
 - Conducted informational session on the General Plan Update at a joint City Council/Planning Commission special meeting
 - Conducted public pop-events to solicit public feedback on the General Plan Update
 - Conducted GPAC and EJAC meetings to solicit feedback from groups
 - Prepared infrastructure assessment for the General Plan Update
- ✓ Conducted design charrette, developed marketing materials, and provided summary and strategy of next steps for the Lerdo Highway corridor and reported findings at a joint City Council/Planning Commission meeting
 - Approved Extensions of Time for Tentative Tract Maps: 6613, 6704, 7052, 6614
 - Approved Final Maps for Tracts: 6490 (Phase 2), 7447, 7244, Phase 1, 7244 (Phase 2)
- ✓ Approved Tentative Tract Map No. 7461, No. 7483. Approved Lot Line Adjustment No. 24-98
- ✓ Approved Conditional Use Permit No 24-145 for the construction and operation of three solar facilities on three sites
- ✓ Approved Conditional Use Permit No. 24-150 for the construction and operation of a solar facility at 1651 Zerker Road. Approved Specific Plan Amendment No. 23-09 for Mission Lakes Specific Plan
- ✓ Approved one-year moratorium on establishment of smoke shops, hookah lounges, and tobacco stores within the City. Approved Zone Code Amendment No. 24-18 to increase maximum building height requirement from 45 to 150 feet within 541-acre portion of the Agricultural Zone District
- ✓ Approved Zone Code Amendment No. 24-19 to amend Zoning Ordinance to comply with recent changes to State law that imposes new limits on local authority to regulate ADUs/JADUs
- ✓ Approved Zone Code Amendment No. 24-20 to increase the threshold for Council approval of a special event permit from 50 to 300 people at any given time
- ✓ Approved Land Conservation Contract (Williamson Act Contract) No. 24-32 for 33.87-acre parcel
- ✓ Approved sixth amendment to Mission Lakes development agreement
- ✓ Amended conditions of approval for Revised Tentative Tract Map No. 7244
- ✓ Approved first amendment to Development Agreement No. 23-21 Revised Tentative Tract Map No. 7244. Seated three members of the Planning Commission. Approved 18 special event permits

Fiscal Year 2025-26 Goals and Objectives

- ☐ Prepare draft General Plan Update, including Environmental Justice Element, per State law and begin Programmatic Environmental Impact Report documentation per the California Environmental Quality Act
- ☐ Prepare new Mission Lakes Specific Plan development agreement
- ☐ Finalize the land management system for Planning application submittal
- ☐ Finalize fee study in coordination with the Public Works Department
- ☐ Update website to include ADU/JADU examples and process for applicants per State law
- ☐ Update website to include additional information required per the adopted Housing Element
- ☐ Update Zoning Ordinance to amend placement of smoke shops, hookah lounges, and tobacco stores within the City per the City Councils direction

Planning

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 71-Fees for Service | | | | | | |
| 410400-Planning Fees - Zone & Subdiv | 471,248 | 303,744 | 380,901 | 612,724 | 381,000 | 310,000 |
| Total 71-Fees for Service | \$471,248 | \$303,744 | \$380,901 | \$612,724 | \$381,000 | \$310,000 |
| 73-License & Permits | | | | | | |
| 430000-Business License Fee | 97,166 | 75,287 | 106,000 | 91,652 | 93,500 | 93,500 |
| 435000-Misc Permits | - | 95 | - | - | - | - |
| Total 73-License & Permits | \$97,166 | \$75,382 | \$106,000 | \$91,652 | \$93,500 | \$93,500 |
| 74-Fines, Forfeitures, | | | | | | |
| 440200-Penalties | 2,776 | 2,676 | 3,744 | 4,148 | 2,600 | 2,626 |
| Total 74-Fines, Forfeitures, | \$2,776 | \$2,676 | \$3,744 | \$4,148 | \$2,600 | \$2,626 |
| 77-Grants & Donations | | | | | | |
| 470020-CA KERNCOG HUD REAP | - | 73,166 | - | - | - | - |
| Total 77-Grants & Donations | \$0 | \$73,166 | \$0 | \$0 | \$0 | \$0 |
| Revenues | \$571,190 | \$454,968 | \$490,645 | \$708,524 | \$477,100 | \$406,126 |
| 82-Wages & Benefits | | | | | | |
| 500000-Full Time Wages | 401,844 | 320,032 | 420,941 | 330,914 | 363,650 | 450,566 |
| 500100-Part Time Wages | - | 8,403 | - | 1,637 | 1,640 | - |
| 500400-Overtime | 393 | 543 | 500 | 434 | 450 | 505 |
| 500500-Cellphone Allowance | 1,446 | 1,208 | 1,200 | 1,183 | 1,290 | 1,380 |
| 500501-Auto Allowance | 7,946 | 5,870 | 4,800 | 4,307 | 4,700 | 4,800 |
| 500502-Uniform & Equipment Allowance | 1,145 | - | - | - | - | - |
| 500503-Education Reimbursement | 6,000 | - | - | - | - | - |
| 500504-One-Time Compensation | 4,798 | - | 4,000 | - | - | - |
| 500506-Incentive- Bilingual Pay | 987 | 1,930 | 1,248 | 2,718 | 3,010 | 2,304 |
| 500600-Retirement | 27,862 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 2,097 | - | - | 694 | 695 | 700 |
| 500603-PERS 3069 Misc. Classic | 820 | - | - | - | - | - |
| 500604-PERS 26454 Misc. Pepra | 14,123 | 33,667 | 28,151 | 26,156 | 28,730 | 32,764 |
| 500614-UAL 26454 Misc. PEPR | - | - | - | 200 | - | - |
| 500700-OPEB - Health Insurance | 2,721 | 17,164 | 15,000 | (343) | - | - |
| 500800-Health Insurance | 66,708 | 36,760 | 56,406 | 34,782 | 40,200 | 58,602 |
| 500801-Dental Insurance | 2,088 | 1,056 | 1,538 | 974 | 1,200 | 1,613 |
| 500802-Vision Insurance | 901 | 583 | 794 | 563 | 650 | 873 |
| 500803-Life Insurance | 1,633 | 1,305 | 1,159 | 1,315 | 1,530 | 1,382 |
| 500880-Work Comp Insurance | 8,538 | 5,917 | 5,319 | 4,154 | 4,500 | 4,249 |
| 500990-Non-Cash Labor Cost Allocation | 1,068 | 9,311 | - | - | - | - |
| 509000-Payroll Taxes | 31,863 | 26,334 | 29,835 | 25,966 | 29,900 | 34,171 |
| Total 82-Wages & Benefits | \$584,981 | \$470,083 | \$570,891 | \$435,654 | \$482,145 | \$593,909 |
| 83-Planned Operations | | | | | | |
| 510000-Office Supplies | 1,940 | 1,637 | 2,000 | 2,054 | 2,000 | 2,020 |
| 510001-Departmental Supplies | 2,383 | 1,598 | 3,000 | 2,458 | 3,000 | 3,030 |
| 510006-Food/Meals | - | - | - | 554 | - | - |
| 510100-Service Agreements | 1,421 | 924 | 1,900 | 841 | 1,900 | 1,919 |
| 510103-Postage & Freight | 1,430 | 723 | 1,000 | 1,184 | 1,000 | 1,010 |
| 510104-Advertising | 3,470 | 6,768 | 10,000 | 10,779 | 10,000 | 10,100 |
| 510106-Subscriptions & Dues | 589 | 121 | 1,100 | 153 | 1,100 | 1,111 |
| 510110-Landscaping Services | 1,172 | 1,520 | 3,000 | - | 3,000 | 3,030 |
| 510115-Recruitment | 3,185 | 765 | 217 | 217 | 250 | - |
| 510150-Software Subscription | 6,373 | 13,202 | 36,100 | 7,310 | 36,100 | 36,461 |
| 510200-Repairs & Maintenance | 1,837 | 2,146 | 3,000 | 165 | 3,000 | 3,030 |
| 510300-Vehicle Operations | - | 13 | - | - | - | - |
| 510400-Professional Services | 269,419 | 61,515 | 650,000 | 384,365 | 461,191 | 571,746 |
| 510501-Training | 1,566 | 4,318 | 7,000 | 557 | 10,000 | 7,000 |
| 510505-Travel | 876 | 4,404 | 5,220 | 3,529 | 5,220 | 3,000 |
| Total 83-Planned Operations | \$295,661 | \$99,654 | \$723,537 | \$414,166 | \$537,761 | \$643,457 |
| 85-Required Operations | | | | | | |
| 510701-Communications | 50 | - | 500 | - | - | - |

Planning

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 510807-Regulatory & Permitting | 14 | - | 3,100 | 3,067 | 3,070 | 3,131 |
| Total 85-Required Operations | \$64 | \$0 | \$3,600 | \$3,067 | \$3,070 | \$3,131 |
| 88-Operations -Internal | | | | | | |
| 520000-Asset Replace | - | - | 7,650 | - | 7,650 | 7,727 |
| 520200-Internal ISF Chrg - Building | 7,717 | 10,348 | 11,803 | 13,278 | 17,882 | 17,882 |
| 520300-Internal ISF Chrg - IT | 24,304 | 39,113 | 37,660 | 34,573 | 47,966 | 47,966 |
| 520400-Internal ISF Chrg - Liability | 21,431 | 34,384 | 33,770 | 29,698 | 43,860 | 43,860 |
| Total 88-Operations -Internal | \$53,452 | \$83,845 | \$90,883 | \$77,549 | \$117,358 | \$117,435 |
| 90-Debt Service | | | | | | |
| 550100-Principal Payments | - | 2,231 | - | - | - | - |
| Total 90-Debt Service | \$0 | \$2,231 | \$0 | \$0 | \$0 | \$0 |
| Expenses | \$934,158 | \$655,813 | \$1,388,911 | \$930,436 | \$1,140,334 | \$1,357,932 |
| Total Planning Net Surplus/(Deficit) | (\$362,968) | (\$200,845) | (\$898,266) | (\$221,912) | (\$663,234) | (\$951,806) |

Planning Commission

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 82-Wages & Benefits | | | | | | |
| 500100-Part Time Wages | 2,600 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 500990-Non-Cash Labor Cost Allocation | - | 93 | - | - | - | - |
| 509000-Payroll Taxes | 312 | 357 | 295 | 278 | 280 | 280 |
| Total 82-Wages & Benefits | \$2,912 | \$3,450 | \$3,295 | \$3,278 | \$3,280 | \$3,280 |
| 83-Planned Operations | | | | | | |
| 510000-Office Supplies | - | 29 | 5 | 4 | 10 | - |
| 510001-Departmental Supplies | - | - | 63 | 63 | 65 | - |
| Total 83-Planned Operations | \$0 | \$29 | \$68 | \$67 | \$75 | \$0 |
| Expenses | \$2,912 | \$3,479 | \$3,363 | \$3,345 | \$3,355 | \$3,280 |
| Total Planning Commission Net Surplus/ | (\$2,912) | (\$3,479) | (\$3,363) | (\$3,345) | (\$3,355) | (\$3,280) |



Planning Division

Police Department Description of Major Services:

The Police Department is committed to ensuring public safety through a mission-driven approach and a philosophy centered on community-oriented governance. The primary goal of the City of Shafter Police Department is to protect the well-being of all residents by providing professional and responsive police services, delivered with empathy and respect. This mission is executed in alignment with ethical and legal standards, promoting a collaborative partnership in problem-solving among the community, City Council, and all city employees.

Fiscal Year 2024-25 Highlights and Accomplishments

- ✓ Filled nine officer and two dispatcher positions
- ✓ Continued expansion of our existing patrol presence in the Southeast portion of the city
- ✓ Citywide in 2024, the police department was involved in 22,117 incidents, with 42% being officer-initiated activities
- ✓ “Flock” license plate readers installed
- ✓ Added eight Patrol Units to the Fleet to prepare for the Southeast expansion
- ✓ Police Cadet program implemented currently in the recruitment process
- ✓ Drone Program Implemented, currently have two operators and two drones
- ✓ E-Bike Program Implemented
- ✓ Expanded the Honor Guard Team from three to six members
- ✓ Expanded the Less-Lethal Program with the addition of Pepper ball
- ✓ Transition to RDS duty-weapon system
- ✓ Filled the Traffic Officer position after a two-year gap
- ✓ Peer Support Group implemented with four members
- ✓ Held First Shop with a Cop event through the SPOA
- ✓ Increased Communication through social media
- ✓ Fentanyl Task Force Implementation with addition of Community Service Officer and specialized equipment

Fiscal Year 2025-26 Goals and Objectives

- ☐ Continue to Staff the Southeast substation
- ☐ Fill the open detectives’ positions
- ☐ Implementation of the new Call Processing Equipment in the Communications Center and Dispatch Radio Consoles
- ☐ Continue with community engagement with Coffee with a Cop events and National Night Out
- ☐ Continue to expand the Drone (UAS) program by adding two additional Drones and two operators
- ☐ Continue to recruit and hire qualified applicants

Police

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|--------------------|--------------------|--------------------|------------------------|-----------------------|---------------------|
| 70-Taxes | | | | | | |
| 400101-Sales Tax - Prop 172 | 37,917 | 33,939 | 38,500 | 33,615 | 38,500 | 38,885 |
| Total 70-Taxes | \$37,917 | \$33,939 | \$38,500 | \$33,615 | \$38,500 | \$38,885 |
| 71-Fees for Service | | | | | | |
| 410011-In-Kind Contributions | - | - | - | - | - | 130,000 |
| 410500-Police Fees - Misc | 38,741 | 27,386 | 28,630 | 21,678 | 28,630 | 28,916 |
| 410501-Police Fees - Vehicle Impound | 24,336 | 23,998 | 37,310 | 47,658 | 37,310 | 37,683 |
| 410502-Police Fees - Range | 21,055 | 20,495 | 16,360 | 20,613 | 16,500 | 18,500 |
| 410503-Police Fees-SRO | 115,082 | 131,200 | 101,649 | 117,887 | 102,000 | 80,000 |
| Total 71-Fees for Service | \$199,214 | \$203,079 | \$183,949 | \$207,836 | \$184,440 | \$295,099 |
| 74-Fines, Forfeitures, | | | | | | |
| 440002-Fines - Police | 9,902 | 26,854 | 20,258 | 32,611 | 16,000 | 16,160 |
| Total 74-Fines, Forfeitures, | \$9,902 | \$26,854 | \$20,258 | \$32,611 | \$16,000 | \$16,160 |
| 77-Grants & Donations | | | | | | |
| 470000-CA Grant | - | 21,878 | 740,424 | 183,833 | - | - |
| 470003-CA Grant - AB109 | 1,419 | 7,598 | - | 56,482 | - | - |
| 470004-CA Grant - POST Train Reimb | 20,945 | 23,077 | 18,427 | 26,652 | - | - |
| 470005-CA Grant- HIDTA | 12,925 | - | - | - | - | - |
| Total 77-Grants & Donations | \$35,289 | \$52,553 | \$758,851 | \$266,967 | \$0 | \$0 |
| Revenues | \$282,322 | \$316,425 | \$1,001,558 | \$541,029 | \$238,940 | \$350,144 |
| 82-Wages & Benefits | | | | | | |
| 500000-Full Time Wages | 3,459,079 | 3,858,542 | 5,905,821 | 4,105,773 | 4,288,990 | 6,449,544 |
| 500100-Part Time Wages | - | - | 151,553 | 151,214 | 92,350 | 26,918 |
| 500400-Overtime | - | - | 282,700 | 376,722 | 280,500 | 171,700 |
| 500401-Overtime - Court | 2,089 | 132 | 6,000 | 1,439 | 3,000 | 6,060 |
| 500406-Overtime - Holiday | 3,800 | 53,261 | - | 87,106 | 114,750 | 120,000 |
| 500500-Cellphone Allowance | 5,210 | 3,163 | 3,360 | 3,969 | 4,450 | 6,060 |
| 500501-Auto Allowance | 812 | - | 1,500 | 2,400 | 2,780 | 4,800 |
| 500502-Uniform & Equipment Allowance | 7,824 | 37,342 | 66,275 | 34,784 | 38,500 | 41,300 |
| 500503-Education Reimbursement | 2,497 | 7,766 | - | 3,395 | 4,000 | 4,000 |
| 500504-One-Time Compensation | 83,607 | 126,138 | 50,000 | - | - | - |
| 500506-Incentive- Bilingual Pay | - | - | 60,280 | 75,173 | 80,745 | 91,818 |
| 500507-Incentive- Degree | 17,295 | 21,599 | 25,214 | 33,089 | 36,800 | 42,105 |
| 500508-Incentive-Certificate Pay | 120,442 | 133,148 | 170,119 | 157,987 | 169,200 | 175,330 |
| 500509-Incentive-Canine Handler | 1,740 | 1,261 | 2,437 | - | - | - |
| 500510-Incentive-Training Officer | - | - | 2,000 | 2,524 | - | - |
| 500512-Incentive- Traffic | - | - | 39 | 39 | - | - |
| 500513-Incentive- Detective | - | - | - | 591 | - | - |
| 500600-Retirement | 390,541 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 23,383 | - | 26,000 | 17,607 | 17,610 | 17,620 |
| 500603-PERS 3069 Misc. Classic | - | - | 44,971 | 45,795 | 47,500 | 51,772 |
| 500604-PERS 26454 Misc. Pepra | - | - | 53,875 | 40,844 | 41,185 | 64,012 |
| 500605-PERS 3070 Safety Classic | 130,126 | 258,131 | 216,393 | 181,702 | 198,200 | 208,847 |
| 500606-PERS 25405 Safety Pepra | 134,657 | 338,265 | 418,295 | 327,275 | 349,750 | 601,702 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 2,692 | - | - |
| 500614-UAL 26454 Misc. PEPR | - | - | - | 310 | - | - |
| 500615-UAL 3070 Safety Classic | - | - | - | 11,549 | - | - |
| 500616-UAL 25405 Safety PEPR | - | - | - | 1,025 | - | - |
| 500700-OPEB - Health Insurance | 36,753 | 14,644 | 25,000 | 11,479 | 15,000 | 7,500 |
| 500800-Health Insurance | - | - | 919,170 | 666,175 | 710,810 | 1,108,996 |
| 500801-Dental Insurance | - | - | 24,300 | 18,200 | 19,610 | 30,310 |
| 500802-Vision Insurance | - | - | 11,195 | 8,169 | 8,700 | 13,510 |
| 500803-Life Insurance | - | - | 14,749 | 14,598 | 16,120 | 16,832 |
| 500880-Work Comp Insurance | - | - | 298,255 | 402,017 | 411,350 | 829,659 |
| 500990-Non-Cash Labor Cost Allocation | (76,513) | 138,350 | - | - | - | - |
| 509000-Payroll Taxes | - | - | 395,744 | 372,090 | 379,405 | 492,363 |
| Total 82-Wages & Benefits | \$5,734,175 | \$6,927,838 | \$9,175,245 | \$7,157,732 | \$7,331,305 | \$10,582,758 |

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---------------------------------------|--------------------|--------------------|---------------------|------------------------|-----------------------|---------------------|
| 83-Planned Operations | | | | | | |
| 510000-Office Supplies | 32,906 | 16,687 | 50,000 | 23,329 | 30,000 | 30,000 |
| 510001-Departmental Supplies | - | - | 100,010 | 124,914 | 100,000 | 100,000 |
| 510003-PAL / Explorer Supplies | 25 | - | - | - | - | - |
| 510006-Food/Meals | - | - | - | 3,741 | - | - |
| 510014-Canine Supplies K9 | 2,186 | 1,243 | - | - | - | - |
| 510100-Service Agreements | - | - | 10,000 | 8,378 | 11,500 | 10,000 |
| 510103-Postage & Freight | 1,550 | 1,981 | 2,000 | 1,878 | 2,000 | 2,000 |
| 510105-Software Licensing | 8,408 | 3,932 | - | - | - | - |
| 510106-Subscriptions & Dues | - | - | 1,500 | 709 | 1,500 | 1,500 |
| 510109-Janitorial Services | - | - | - | 880 | - | - |
| 510113-CA Law Enfc Telcom Sys (CLETS) | 12,307 | 9,906 | 10,000 | 9,230 | 10,000 | 10,000 |
| 510115-Recruitment | 31,509 | 71,311 | 75,000 | 37,381 | 75,000 | 75,000 |
| 510120-DUI Crime Lab | 15,886 | 11,213 | 15,900 | 13,303 | 13,303 | 15,000 |
| 510150-Software Subscription | 221,882 | 45,480 | 97,200 | 176,142 | 126,800 | 130,000 |
| 510155-IT Subscription | - | 64,158 | - | - | - | - |
| 510200-Repairs & Maintenance | - | - | 15,157 | 2,242 | 15,000 | 15,000 |
| 510202-Hardware & Tools | - | - | 202,048 | 197,125 | 165,200 | - |
| 510204-Equipment Repair | - | - | 60,924 | 42,793 | 10,500 | 10,500 |
| 510205-Building Repair & Maintenance | 8,623 | 19,589 | 2,490 | 2,490 | 1,995 | - |
| 510300-Vehicle Operations | - | - | 105,000 | 120,361 | 150,000 | 150,000 |
| 510302-Vehicle Operations - Fuel | - | - | 190,500 | 132,177 | 150,500 | 150,500 |
| 510400-Professional Services | 25,297 | 29,768 | 27,100 | 29,828 | 27,000 | 52,000 |
| 510501-Training | - | - | 79,000 | 35,739 | 55,000 | 75,000 |
| 510505-Travel | - | - | 79,000 | 79,889 | 55,000 | 75,000 |
| 510602-Property Rental | - | - | 50,000 | 52,748 | - | - |
| Total 83-Planned Operations | \$877,794 | \$747,624 | \$1,172,829 | \$1,095,275 | \$1,000,298 | \$901,500 |
| 85-Required Operations | | | | | | |
| 510701-Communications | 76,650 | 77,687 | 67,500 | 59,734 | 68,500 | 69,000 |
| 510704-Water | 8,377 | 8,707 | 8,280 | 9,022 | 11,080 | 12,000 |
| 510705-Sewer | 2,860 | 2,860 | 2,840 | 2,860 | 3,340 | 3,500 |
| 510706-Refuse | 2,748 | 3,472 | 4,271 | 5,872 | 7,480 | 7,500 |
| 510707-Power | 65,444 | 83,277 | 77,160 | 77,509 | 105,000 | 106,500 |
| 510708-Natural Gas | 2,698 | 1,531 | 2,000 | 1,695 | 1,350 | 1,200 |
| 510805-Bad Debt Expense | (1) | - | - | - | - | - |
| 510809-Assessment fees | 1,581 | 2,837 | 5,000 | - | 5,000 | 5,050 |
| Total 85-Required Operations | \$160,357 | \$180,371 | \$167,051 | \$156,692 | \$201,750 | \$204,750 |
| 88-Operations -Internal | | | | | | |
| 520000-Asset Replace | - | - | 173,400 | - | 173,400 | 175,134 |
| 520100-Internal ISF Chrg - Shop | 52,382 | 128,412 | 97,981 | 69,427 | 97,981 | 98,961 |
| 520200-Internal ISF Chrg - Building | 103,602 | 133,210 | 158,577 | 178,400 | 240,244 | 240,244 |
| 520300-Internal ISF Chrg - IT | 354,029 | 678,808 | 560,000 | 514,097 | 713,241 | 713,241 |
| 520400-Internal ISF Chrg - Liability | 220,875 | 352,574 | 343,460 | 305,035 | 446,075 | 446,075 |
| Total 88-Operations -Internal | \$730,888 | \$1,293,004 | \$1,333,418 | \$1,066,959 | \$1,670,941 | \$1,673,655 |
| 90-Debt Service | | | | | | |
| 550100-Principal Payments | 44,282 | 18,528 | - | - | - | - |
| Total 90-Debt Service | \$44,282 | \$18,528 | \$0 | \$0 | \$0 | \$0 |
| 92-Capital Outlay | | | | | | |
| 570000-Furniture & Fixtures | - | - | 12,397 | 12,397 | - | - |
| 570100-Automotive Equipment | - | - | 396,787 | 483,732 | 164,000 | - |
| 570200-Machinery & Equipment | - | - | 306,115 | 485,102 | 257,012 | - |
| Total 92-Capital Outlay | \$458,938 | \$361,289 | \$715,299 | \$981,230 | \$421,012 | \$0 |
| 93-Capital Projects | | | | | | |
| 580200-Capital Prj.- Buildings & Imp. | - | 26,017 | 141,790 | 198,738 | - | 5,129,830 |
| Total 93-Capital Projects | \$0 | \$180,822 | \$141,790 | \$198,738 | \$0 | \$5,129,830 |
| Expenses | \$8,006,434 | \$9,709,476 | \$12,705,632 | \$10,656,626 | \$10,625,306 | \$18,492,493 |

Police

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|----------------------|----------------------|-----------------------|------------------------|-----------------------|-----------------------|
| 79-Transfers-In | | | | | | |
| 490202-Trans In - SLEF | 188,897 | 205,927 | - | - | - | - |
| Total 79-Transfers-In | \$188,897 | \$205,927 | \$0 | \$0 | \$0 | \$0 |
| Revenues | \$188,897 | \$205,927 | \$0 | \$0 | \$0 | \$0 |
| Total Police Net Surplus/(Deficit) | (\$7,535,215) | (\$9,187,124) | (\$11,704,074) | (\$10,115,597) | (\$10,386,366) | (\$18,142,349) |



Animal Control Description of Major Services:

The Animal Control Division is a division of the Police Department dedicated to monitoring the community for animals that are unaccompanied by their owners. This division is also responsible for the operation and maintenance of the animal holding facility. The City Council has recognized animal control as a significant priority.

Fiscal Year 2024-25 Highlights and Accomplishments

- ✓ Resumed field service operations to seven days a week after completion of field training for the Animal Control Officer
- ✓ Security camera upgrades for the exterior of the Shelter
- ✓ Expanded Vaccination Clinics on a bi-monthly basis
- ✓ Exterior lighting upgraded for added security, and camera functionality
- ✓ Expanded Public Spay Neuter Program by procuring private donations
- ✓ Sequel Server/Shelter Pro Upgrade and Migration
- ✓ Successfully recruited/backfilled remaining Animal Shelter Services Worker position
- ✓ Animal Control Field Services was involved in 1,167 incidents, which was a 24% increase from the prior year's activities
- ✓ Animal Shelter staff handled 3,082 animals, which was a 20% increase from the prior year
- ✓ Continued participation in City Activates with more engaging social media presence
- ✓ Shelter Security Alarm Upgrade to include expanded zone coverage, mobile access, and disarming

Fiscal Year 2025-26 Goals and Objectives

- Finalize Phase 2 of Security camera upgrades for 360 Security Camera View for Shelter & Range
- Continue Bi Weekly Vaccination Clinics and Start Quarterly Wellness Mobile Veterinary Services
- Successful completion of all required Training for new staff and obtaining state recommended Certified Animal Control Officer (CACO)
- Completion of state recommended Certified Animal Welfare Administrator (CAWA) for Animal Control Manager
- Addition of second Animal Control Officer to meet the expanding Field and Sheltering needs for residents

Animal Control

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 71-Fees for Service | | | | | | |
| 411000-Animal Control - Misc | 5,295 | 6,595 | 5,020 | 6,910 | 5,000 | 5,050 |
| 411001-Animal Control - Shelter Fees | 1,585 | 2,080 | 2,440 | 1,710 | 1,800 | 1,800 |
| 411002-Animal Control - Adoption Fees | 7,970 | 6,495 | 9,880 | 3,970 | 8,500 | 8,500 |
| Total 71-Fees for Service | \$14,850 | \$15,170 | \$17,340 | \$12,590 | \$15,300 | \$15,350 |
| 73-License & Permits | | | | | | |
| 430100-Animal License Fee | 3,330 | 3,370 | 3,200 | 1,920 | 3,200 | 3,232 |
| Total 73-License & Permits | \$3,330 | \$3,370 | \$3,200 | \$1,920 | \$3,200 | \$3,232 |
| 77-Grants & Donations | | | | | | |
| 470300-Donations - Misc | - | 6,586 | - | - | - | - |
| Total 77-Grants & Donations | \$0 | \$6,586 | \$0 | \$0 | \$0 | \$0 |
| Revenues | \$18,180 | \$25,126 | \$20,540 | \$14,510 | \$18,500 | \$18,582 |
| 82-Wages & Benefits | | | | | | |
| 500000-Full Time Wages | 210,414 | 227,279 | 257,285 | 217,886 | 222,800 | 399,275 |
| 500400-Overtime | 5,240 | 18,215 | 7,500 | 43,913 | 38,500 | 7,575 |
| 500406-Overtime - Holiday | 114 | 278 | - | 352 | 400 | - |
| 500500-Cellphone Allowance | 1,205 | 1,208 | 1,200 | 1,077 | 1,200 | 1,200 |
| 500502-Uniform & Equipment Allowance | 1,423 | 2,669 | 850 | 957 | 850 | - |
| 500503-Education Reimbursement | 49 | - | - | - | - | - |
| 500504-One-Time Compensation | 2,322 | 699 | 2,500 | - | - | - |
| 500506-Incentive- Bilingual Pay | 3,838 | 4,382 | 4,684 | 4,191 | 4,650 | 4,848 |
| 500507-Incentive- Degree | - | 3,883 | 4,684 | 4,191 | 4,600 | 4,848 |
| 500600-Retirement | 13,686 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 1,389 | - | - | 678 | 680 | 690 |
| 500603-PERS 3069 Misc. Classic | 5,407 | 15,972 | 13,329 | 12,207 | 13,300 | 14,308 |
| 500604-PERS 26454 Misc. Pepra | 5,881 | 11,491 | 11,746 | 9,488 | 9,350 | 13,408 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 939 | - | - |
| 500614-UAL 26454 Misc. PEPR | - | - | - | 87 | - | - |
| 500800-Health Insurance | 33,427 | 32,933 | 42,780 | 32,653 | 33,950 | 50,784 |
| 500801-Dental Insurance | 1,017 | 1,090 | 1,155 | 911 | 1,200 | 1,586 |
| 500802-Vision Insurance | 444 | 477 | 593 | 401 | 450 | 709 |
| 500803-Life Insurance | 874 | 990 | 901 | 910 | 970 | 960 |
| 500880-Work Comp Insurance | 17,593 | 20,318 | 17,551 | 28,227 | 30,750 | 42,866 |
| 500990-Non-Cash Labor Cost Allocation | 1,510 | 7,931 | - | - | - | - |
| 509000-Payroll Taxes | 17,745 | 20,673 | 20,904 | 21,059 | 22,650 | 21,660 |
| Total 82-Wages & Benefits | \$323,578 | \$370,488 | \$387,662 | \$380,127 | \$386,300 | \$564,717 |
| 83-Planned Operations | | | | | | |
| 510000-Office Supplies | 279 | 244 | 650 | 318 | 1,570 | 1,500 |
| 510001-Departmental Supplies | 21,291 | 17,069 | 22,000 | 21,541 | 22,867 | 23,000 |
| 510006-Food/Meals | - | - | - | 32 | - | - |
| 510100-Service Agreements | 11,619 | 18,235 | 13,000 | 13,156 | 17,000 | 17,000 |
| 510103-Postage & Freight | 132 | 22 | 100 | 87 | 100 | 100 |
| 510105-Software Licensing | 295 | 295 | - | - | - | - |
| 510106-Subscriptions & Dues | 100 | 100 | 150 | 192 | 150 | - |
| 510111-Vet Care Services | 53,488 | 114 | - | - | - | - |
| 510115-Recruitment | 835 | 475 | 67 | 67 | 68 | - |
| 510124-Spay/Neuter Expenses | 36,000 | - | - | - | - | - |
| 510150-Software Subscription | - | - | 1,753 | 1,753 | 1,755 | 1,950 |
| 510200-Repairs & Maintenance | 17,194 | 17,963 | 7,400 | 7,172 | 8,900 | 6,000 |
| 510300-Vehicle Operations | 2,983 | 4,823 | 4,000 | 2,860 | 8,000 | 13,000 |
| 510302-Vehicle Operations - Fuel | 10,367 | 11,272 | 15,000 | 12,233 | 15,000 | 18,700 |
| 510400-Professional Services | (236) | 1,323 | 261 | 261 | 265 | - |
| 510501-Training | 1,720 | 720 | 3,000 | 77 | 3,000 | 3,000 |
| 510505-Travel | - | 240 | 2,000 | - | 2,000 | 2,000 |
| Total 83-Planned Operations | \$156,067 | \$72,895 | \$69,381 | \$59,749 | \$80,675 | \$86,250 |
| 85-Required Operations | | | | | | |
| 510701-Communications | 2,368 | 2,058 | 1,500 | 1,653 | 2,000 | 2,100 |

Animal Control

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 510704-Water | 2,890 | 2,945 | 2,900 | 3,037 | 3,600 | 3,650 |
| 510705-Sewer | 1,426 | 1,478 | 1,470 | 1,515 | 1,780 | 1,800 |
| 510706-Refuse | 3,717 | 4,640 | 5,000 | 4,954 | 6,320 | 6,400 |
| 510707-Power | 10,758 | 12,556 | 22,050 | 5,723 | 5,650 | 5,700 |
| 510708-Natural Gas | 8,896 | 8,010 | 8,950 | 5,270 | 4,900 | 5,000 |
| 510805-Bad Debt Expense | - | - | - | (15) | - | - |
| 510809-Assessment fees | - | 518 | - | - | - | - |
| Total 85-Required Operations | \$30,055 | \$32,205 | \$41,870 | \$22,137 | \$24,250 | \$24,650 |
| 88-Operations -Internal | | | | | | |
| 520100-Internal ISF Chrg - Shop | 4,135 | 11,535 | 7,735 | 5,481 | 7,735 | 7,812 |
| 520200-Internal ISF Chrg - Building | 16,813 | 26,871 | 25,734 | 28,951 | 38,987 | 38,987 |
| 520300-Internal ISF Chrg - IT | 36,824 | 61,222 | 57,070 | 52,392 | 72,687 | 72,687 |
| 520400-Internal ISF Chrg - Liability | 14,049 | 22,543 | 22,140 | 19,471 | 28,754 | 28,754 |
| Total 88-Operations -Internal | \$71,821 | \$122,171 | \$112,679 | \$106,295 | \$148,163 | \$148,240 |
| 93-Capital Projects | | | | | | |
| 580300-Capital Prj.- Other Imp. | - | - | 75,000 | - | 75,000 | - |
| Total 93-Capital Projects | \$0 | \$0 | \$75,000 | \$0 | \$75,000 | \$0 |
| Expenses | \$581,521 | \$597,759 | \$686,592 | \$568,308 | \$714,388 | \$823,857 |
| Total Animal Control Net Surplus/(Deficit) | (\$563,341) | (\$572,633) | (\$666,052) | (\$553,798) | (\$695,888) | (\$805,275) |

Veterinary Care

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 83-Planned Operations | | | | | | |
| 510001-Departmental Supplies | - | 231 | - | 925 | - | - |
| 510012-Medical Supplies | - | 19,175 | 13,000 | 21,558 | 13,000 | 13,000 |
| 510100-Service Agreements | - | 1,582 | - | - | - | - |
| 510106-Subscriptions & Dues | - | 14,638 | 16,450 | 13,750 | 16,450 | 16,450 |
| 510111-Vet Care Services | - | 50,811 | 52,850 | 51,774 | 62,850 | 81,000 |
| 510124-Spay/Neuter Expenses | - | 44,082 | 33,600 | 18,860 | 33,600 | 33,000 |
| Total 83-Planned Operations | \$0 | \$130,519 | \$115,900 | \$106,867 | \$125,900 | \$143,450 |
| Expenses | \$0 | \$130,519 | \$115,900 | \$106,867 | \$125,900 | \$143,450 |
| Total Veterinary Care Net Surplus/(Deficit) | \$0 | (\$130,519) | (\$115,900) | (\$106,867) | (\$125,900) | (\$143,450) |



Engineering Description of Major Services:

The Engineering Division within the City's Public Works Department offers engineering and technical support services for all development projects, including reviewing and approving subdivision maps, civil engineering site plans, and public infrastructure improvement plans. The division also provides construction inspection services to ensure compliance with construction standards, plans, specifications, and regulations. Additionally, the division plays a key role in developing the City's Capital Improvement Program (CIP) to effectively plan for future growth in commercial, industrial, and residential sectors. Design and construction management services are provided for projects approved in the CIP. The Engineering Division also assists in coordinating and managing services provided by the Public Works Department, including support for economic development within the City.

Fiscal Year 2024-25 Highlights and Accomplishments

- ✓ Completed designs for park, recreation, and public facility enhancements
 - New Shafter Aquatics Center Building
 - North Shafter Community Park
 - Police Sub-Station at Gossamer Grove
- ✓ Completed designs for street paving, walkway, and safety improvements.
 - Zerker Road Reconstruction Phase III
 - Santa Fe Way Pavement Resurfacing
 - East Tulare Avenue Pedestrian and Bike Lane Improvements
 - North Shafter Avenue Pedestrian and Bike Lane Improvements
- ✓ Supported the development of operational and technological advancements.
 - New Pavement Management System.
 - Updated City bidding and procurement policy.
- ✓ Provided design, engineering, plan check, and construction inspection services for public and private development projects.

Fiscal Year 2025-26 Goals and Objectives

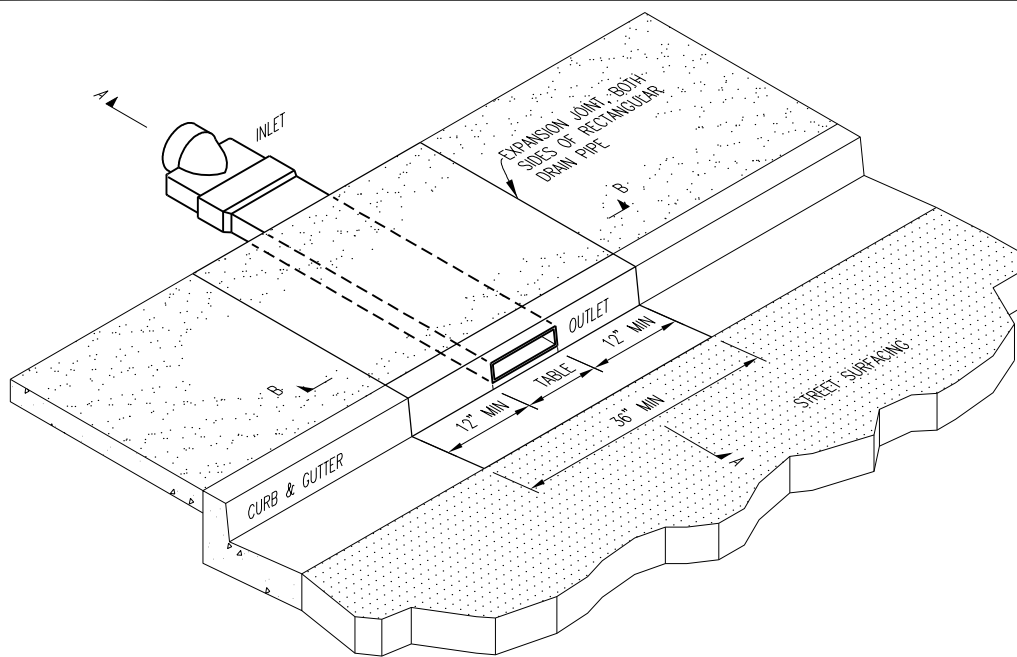
- ☐ Support the advancement of projects to improve regionally significant transportation thoroughfares and corridors.
 - Design and acquisition of public right-of-way for two roundabout projects at Highway 43 intersections of Santa Fe Way and Seventh Standard Road
 - Finalize environmental approval for future widening of Seventh Standard Road between Galpin Street and Highway 43.
 - High-Speed Rail Project Street mitigation
- ☐ Complete designs for street paving, walkway, and safety improvements.
 - Lerdo Highway Reconstruction between Schnaidt Street and Valley Street
 - Zerker Road Reconstruction Phase IV
 - Core City Pedestrian and Bike Lane Improvements
 - Annual Residential Street and Alley Improvement Project
- ☐ Continue to provide engineering and technical support for projects for strategic planning and economic development.
- ☐ Continue to provide design, engineering, plan check, and construction inspection services for public and private development projects.

Engineering

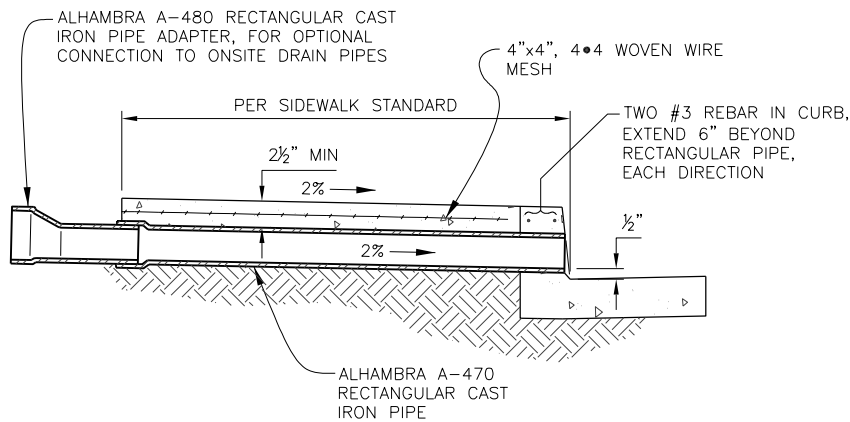
| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 71-Fees for Service | | | | | | |
| 410700-Engineering Fees - Misc | 49,257 | 25,010 | 239,948 | 243,344 | 260,000 | 450,000 |
| 410701-Offsite Plan Check and Inspect | 576,658 | 32,823 | 35,000 | 511,192 | 35,000 | 35,350 |
| Total 71-Fees for Service | \$625,915 | \$57,833 | \$274,948 | \$754,536 | \$295,000 | \$485,350 |
| 73-License & Permits | | | | | | |
| 430200-Encroachment Permit | 5,401 | 7,938 | 6,398 | 14,102 | 4,600 | 8,000 |
| Total 73-License & Permits | \$5,401 | \$7,938 | \$6,398 | \$14,102 | \$4,600 | \$8,000 |
| 77-Grants & Donations | | | | | | |
| 470000-CA Grant | - | - | 450,000 | - | - | - |
| Total 77-Grants & Donations | \$0 | \$0 | \$450,000 | \$0 | \$0 | \$0 |
| Revenues | \$631,316 | \$65,771 | \$731,346 | \$768,638 | \$299,600 | \$493,350 |
| 82-Wages & Benefits | | | | | | |
| 500000-Full Time Wages | 624,703 | 496,029 | 503,990 | 515,961 | 559,500 | 614,547 |
| 500100-Part Time Wages | 6,996 | 3,614 | 14,041 | 3,996 | 11,050 | 16,748 |
| 500400-Overtime | 185 | 211 | 300 | 283 | 570 | 303 |
| 500500-Cellphone Allowance | 4,273 | 4,477 | 3,540 | 4,865 | 5,290 | 5,520 |
| 500501-Auto Allowance | 4,578 | 5,448 | 4,560 | 5,438 | 5,910 | 6,060 |
| 500502-Uniform & Equipment Allowance | 1,642 | 886 | 2,000 | 639 | 2,000 | 2,020 |
| 500504-One-Time Compensation | 4,502 | 29,050 | 900 | - | - | - |
| 500506-Incentive- Bilingual Pay | 558 | 1,073 | 576 | 3,009 | 3,300 | 3,744 |
| 500600-Retirement | 55,731 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 3,353 | - | - | 1,274 | 1,280 | 1,290 |
| 500603-PERS 3069 Misc. Classic | 9,930 | 18,522 | 9,255 | 8,535 | 9,300 | 10,007 |
| 500604-PERS 26454 Misc. Pepra | 11,544 | 34,114 | 26,064 | 33,241 | 36,400 | 38,815 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 550 | - | - |
| 500614-UAL 26454 Misc. PEPR | - | - | - | 238 | - | - |
| 500700-OPEB - Health Insurance | - | 6,282 | - | 6,331 | 13,485 | - |
| 500800-Health Insurance | 113,940 | 62,061 | 46,446 | 73,886 | 85,000 | 81,608 |
| 500801-Dental Insurance | 3,419 | 1,657 | 1,246 | 1,818 | 2,090 | 2,001 |
| 500802-Vision Insurance | 1,550 | 693 | 528 | 754 | 870 | 827 |
| 500803-Life Insurance | 2,705 | 1,899 | 1,622 | 2,011 | 2,300 | 2,175 |
| 500880-Work Comp Insurance | 71,968 | 16,239 | 12,150 | 11,547 | 12,500 | 9,971 |
| 500990-Non-Cash Labor Cost Allocation | 9,999 | 15,304 | - | - | - | - |
| 509000-Payroll Taxes | 47,868 | 37,873 | 34,772 | 38,633 | 43,900 | 46,315 |
| Total 82-Wages & Benefits | \$979,444 | \$735,432 | \$661,990 | \$713,009 | \$794,745 | \$841,951 |
| 83-Planned Operations | | | | | | |
| 510000-Office Supplies | 3,167 | 5,151 | 5,000 | 1,797 | 3,500 | 3,500 |
| 510001-Departmental Supplies | 11,521 | 6,595 | 5,000 | 5,047 | 5,000 | 5,000 |
| 510006-Food/Meals | - | - | - | 392 | - | - |
| 510100-Service Agreements | 6,732 | 9,940 | 5,000 | 5,605 | 5,000 | 5,000 |
| 510103-Postage & Freight | 398 | 96 | 178 | 287 | 200 | 200 |
| 510105-Software Licensing | 9,948 | 64 | - | - | - | - |
| 510106-Subscriptions & Dues | 271 | 701 | 700 | 1,054 | 700 | 700 |
| 510109-Janitorial Services | 35,317 | 30,448 | - | - | - | - |
| 510110-Landscaping Services | - | - | - | 130 | - | - |
| 510115-Recruitment | 7,135 | 14,683 | - | - | - | - |
| 510150-Software Subscription | 10,176 | 22,278 | 37,500 | 37,216 | 37,500 | 40,000 |
| 510200-Repairs & Maintenance | 6,015 | 1,962 | 2,000 | - | 1,000 | 1,000 |
| 510202-Hardware & Tools | - | 5,301 | 5,000 | 3,275 | 3,000 | 3,000 |
| 510205-Building Repair & Maintenance | 6,283 | 2,615 | - | - | - | - |
| 510300-Vehicle Operations | 5,678 | 4,914 | 5,500 | 5,994 | 5,500 | 5,500 |
| 510302-Vehicle Operations - Fuel | 8,020 | 8,272 | 13,118 | 18,552 | 23,000 | 24,000 |
| 510400-Professional Services | 23,429 | 3,937 | 7,298 | 1,538 | 2,000 | 2,000 |
| 510401-Engineering Services | 4,000 | 60,283 | 549,300 | 60,294 | 80,000 | 80,000 |
| 510420-Legal Services | 3,763 | - | - | - | - | - |
| 510501-Training | 7,639 | 8,897 | 13,500 | 7,679 | 10,000 | 10,000 |
| 510505-Travel | 1,743 | 9,707 | 11,500 | 3,960 | 10,000 | 10,000 |
| Total 83-Planned Operations | \$151,235 | \$195,844 | \$660,594 | \$152,820 | \$186,400 | \$189,900 |

Engineering

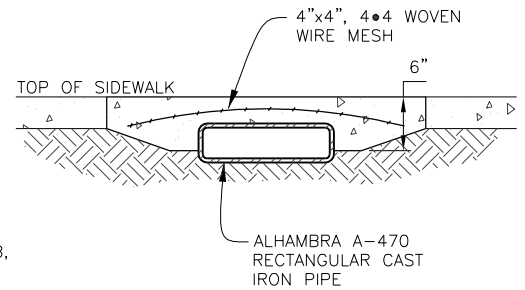
| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|--------------------|----------------------|--------------------|------------------------|-----------------------|--------------------|
| 85-Required Operations | | | | | | |
| 510701-Communications | 4,702 | 5,291 | 5,100 | 3,121 | 3,960 | 4,000 |
| 510704-Water | 533 | 633 | 730 | 608 | 690 | 700 |
| 510705-Sewer | 36 | 37 | 40 | 38 | 50 | 50 |
| 510706-Refuse | 2,982 | 2,941 | 3,880 | 277 | 540 | 560 |
| 510707-Power | 64 | 550 | 260 | 64 | 100 | 105 |
| 510805-Bad Debt Expense | - | (4) | - | - | - | - |
| 510807-Regulatory & Permitting | 147 | - | 379 | 379 | 380 | 400 |
| 510809-Assessment fees | 2,097 | 3,127 | - | - | - | - |
| Total 85-Required Operations | \$10,561 | \$12,575 | \$10,389 | \$4,487 | \$5,720 | \$5,815 |
| 88-Operations -Internal | | | | | | |
| 520100-Internal ISF Chrg - Shop | 6,893 | 16,093 | 12,893 | 9,136 | 12,893 | 13,022 |
| 520200-Internal ISF Chrg - Building | 9,439 | 12,666 | 14,445 | 16,251 | 21,885 | 21,885 |
| 520300-Internal ISF Chrg - IT | 29,966 | 49,486 | 46,440 | 42,633 | 59,148 | 59,148 |
| 520400-Internal ISF Chrg - Liability | 30,252 | 48,527 | 47,660 | 41,914 | 61,900 | 61,900 |
| Total 88-Operations -Internal | \$76,550 | \$126,772 | \$121,438 | \$109,934 | \$155,826 | \$155,955 |
| 90-Debt Service | | | | | | |
| 550100-Principal Payments | - | 3,765 | - | - | - | - |
| Total 90-Debt Service | \$0 | \$3,765 | \$0 | \$0 | \$0 | \$0 |
| 92-Capital Outlay | | | | | | |
| 570100-Automotive Equipment | - | - | - | 32,070 | - | - |
| Total 92-Capital Outlay | \$0 | \$0 | \$0 | \$32,070 | \$0 | \$0 |
| Expenses | \$1,217,790 | \$1,074,388 | \$1,454,411 | \$1,012,320 | \$1,142,691 | \$1,193,621 |
| Total Engineering Net Surplus/(Deficit) | (\$586,474) | (\$1,008,617) | (\$723,065) | (\$243,682) | (\$843,091) | (\$700,271) |



ISOMETRIC PLAN



SECTION A-A



SECTION B-B

GENERAL NOTES:

THE USE OF UNDER SIDEWALK DRAINS IS TO BE KEPT TO A MINIMUM. WHENEVER POSSIBLE, RUNOFF SHALL BE DESIGNED TO SURFACE FLOW OVER TOP OF SIDEWALK INTO GUTTER FLOWLINE.

ALTERNATIVE MANUFACTURERS AND/OR DESIGNS MUST BE SUBMITTED & APPROVED BY THE CITY PRIOR TO USAGE.

FOR ALL OTHER REQUIREMENTS, REFER TO THE CITY SIDEWALK STANDARDS AND DRAWINGS.

| ALHAMBRA A-480 RECTANGULAR CAST IRON PIPE ADAPTER | | |
|---|------------|---------------|
| ROUND PIPE | RECT. PIPE | LAYING LENGTH |
| 4" | 3"x5" | 1'-0" |
| 5" | 3"x9" | 1'-0" |
| 6" | 3"x12 1/2" | 1'-0" |
| 8" | 4"x14" | 1'-0" |

| ALHAMBRA A-470 RECTANGULAR CAST IRON PIPE | | | | |
|---|--------------|--------------|---------------|---------------|
| | OUTSIDE PIPE | OUTSIDE HUBS | FLOW AREA | LAYING LENGTH |
| FOR USE ON
6" & 8"
CURBS | 3"x5" | 4¼"x6¼" | 11.25 SQ. IN. | 5'-0" |
| | 3"x5" | 4¼"x6¼" | 11.25 SQ. IN. | 2'-6" |
| | 3"x9" | 4¼"x10¼" | 21.20 SQ. IN. | 5'-0" |
| | 3"x12½" | 4¼"x14" | 30.00 SQ. IN. | 5'-0" |
| FOR USE ON
8" CURBS | 4"x14" | 5¼"x15¼" | 47.50 SQ. IN. | 5'-0" |
| | 4"x14" | 5¼"x15¼" | 47.50 SQ. IN. | 2'-6" |



SUBDIVISION & ENGINEERING
DESIGN MANUAL
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

APPROVED BY THE CITY COUNCIL:

JULY 21, 2005

DATE

APPROVED:

ORIGINAL SIGNED & ON FILE

CITY ENGINEER

**UNDER SIDEWALK
DRAIN
STANDARD DRAWING**

DRAWN BY:

KLH

SCALE:

NTS

CHECKED BY:

KLH

UPDATED:

6/2005

SD-10

Streets Description of Major Services:

The Streets Division plays a vital role within the Public Works Department, responsible for the maintenance of all city streets, alleys, and rights of way. This division manages a range of activities, including minor to moderate asphalt and concrete repairs, as well as overseeing significant street contracts associated with the capital improvement program. Furthermore, the division is tasked with the repair of sidewalks, curbs, and gutters, maintenance of roadside drainage, upkeep of traffic signals, street striping, and storm drain maintenance.

Fiscal Year 2024-25 Highlights and Accomplishments

- ✓ Zerker Road Reconstruction – Phase III
- ✓ Technologies for Street Monitoring and Management

Fiscal Year 2025-26 Goals and Objectives

- ☐ Continue major thoroughfare improvements
- ☐ Annual residential street project
- ☐ Pedestrian/bicycle lane improvements
- ☐ Traffic calming and safety projects

Streets

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 71-Fees for Service | | | | | | |
| 410011-In-Kind Contributions | - | - | - | - | - | 20,000 |
| 410801-Streets Fees - Sweeping | 2,739 | 2,739 | 2,730 | 1,370 | 1,400 | 1,400 |
| Total 71-Fees for Service | \$2,739 | \$2,739 | \$2,730 | \$1,370 | \$1,400 | \$21,400 |
| 78-Other Revenue | | | | | | |
| 480100-Misc Refunds | - | 535 | 1,264 | 4,028 | - | - |
| Total 78-Other Revenue | \$60 | \$4,255 | \$1,264 | \$4,028 | \$0 | \$0 |
| Revenues | \$2,799 | \$6,994 | \$3,994 | \$5,398 | \$1,400 | \$21,400 |
| 82-Wages & Benefits | | | | | | |
| 500000-Full Time Wages | 502,780 | 852,316 | 1,182,092 | 977,216 | 1,039,000 | 1,118,690 |
| 500400-Overtime | 539 | 1,475 | 800 | 6,224 | 5,450 | 5,500 |
| 500500-Cellphone Allowance | 79 | 60 | 3,720 | 2,170 | 2,360 | 2,220 |
| 500501-Auto Allowance | 2,606 | 1,937 | 1,584 | 1,960 | 2,130 | 2,184 |
| 500502-Uniform & Equipment Allowance | 9,103 | 10,548 | 7,500 | 10,192 | 9,500 | 10,000 |
| 500504-One-Time Compensation | 994 | - | 7,100 | - | - | - |
| 500506-Incentive- Bilingual Pay | 3,229 | 9,758 | 8,592 | 8,516 | 9,500 | 9,648 |
| 500508-Incentive-Certificate Pay | - | - | - | 92 | 117 | - |
| 500600-Retirement | 12,446 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 3,622 | - | - | 2,553 | 2,560 | 2,575 |
| 500603-PERS 3069 Misc. Classic | 27,316 | 69,833 | 58,643 | 39,224 | 42,250 | 40,475 |
| 500604-PERS 26454 Misc. Pepra | 15,107 | 41,099 | 49,344 | 38,289 | 41,500 | 61,602 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 2,003 | - | - |
| 500614-UAL 26454 Misc. PEPR | - | - | - | 264 | - | - |
| 500700-OPEB - Health Insurance | - | 2,532 | - | 12,936 | 11,165 | - |
| 500800-Health Insurance | 39,011 | 10,506 | 278,719 | 181,582 | 205,000 | 263,373 |
| 500801-Dental Insurance | 1,426 | 609 | 8,023 | 5,511 | 6,210 | 8,038 |
| 500802-Vision Insurance | 649 | 270 | 3,695 | 2,495 | 2,820 | 3,633 |
| 500803-Life Insurance | 700 | 310 | 3,842 | 3,354 | 3,810 | 3,621 |
| 500880-Work Comp Insurance | 33,083 | 10,820 | 145,525 | 79,764 | 83,000 | 50,414 |
| 500990-Non-Cash Labor Cost Allocation | 1,020 | 1,548 | - | - | - | - |
| 509000-Payroll Taxes | 11,925 | 5,362 | 86,262 | 65,190 | 74,750 | 84,545 |
| Total 82-Wages & Benefits | \$1,101,605 | \$1,578,308 | \$1,845,441 | \$1,439,535 | \$1,541,122 | \$1,666,518 |
| 83-Planned Operations | | | | | | |
| 510000-Office Supplies | 156 | 594 | 9,276 | 10,563 | 1,500 | 1,200 |
| 510001-Departmental Supplies | 82,613 | 69,242 | 108,000 | 99,498 | 75,000 | 100,000 |
| 510006-Food/Meals | - | - | - | 82 | - | - |
| 510100-Service Agreements | 364 | 1,645 | - | 225 | - | - |
| 510103-Postage & Freight | 58 | 32 | 170 | 202 | 200 | 200 |
| 510105-Software Licensing | 1,789 | - | - | - | - | 25,000 |
| 510106-Subscriptions & Dues | 229 | (114) | 250 | 42 | 250 | 250 |
| 510109-Janitorial Services | 8,812 | 8,879 | - | - | - | - |
| 510110-Landscaping Services | 9,175 | 42,886 | 231,810 | 26,461 | 170,000 | 245,950 |
| 510114-Contract Services | - | - | 20,000 | 31,190 | 15,000 | - |
| 510115-Recruitment | 1,059 | 322 | 220 | 584 | 500 | - |
| 510117-Traffic Sig. Operation & Maint | 33,335 | 66,033 | 62,500 | 29,983 | 50,000 | 50,000 |
| 510121-Streetlight Repair and Maint. | 45,640 | 42,962 | 152,592 | 107,820 | 75,000 | 75,000 |
| 510130-Graffiti Removal | 1,241 | 4,042 | 5,000 | 3,016 | 2,500 | 2,500 |
| 510150-Software Subscription | 50,092 | 16,043 | 36,000 | 33,454 | 36,000 | 50,000 |
| 510200-Repairs & Maintenance | 38,070 | 54,687 | 95,000 | 84,200 | 75,000 | 75,000 |
| 510202-Hardware & Tools | - | 11,511 | 14,634 | 14,317 | 15,000 | 15,000 |
| 510204-Equipment Repair | 6,855 | 39,341 | 38,386 | 54,678 | 45,000 | 40,000 |
| 510205-Building Repair & Maintenance | 322 | 750 | 1,000 | 53 | - | 500 |
| 510300-Vehicle Operations | 74,809 | 48,573 | 60,000 | 27,155 | 25,000 | 25,000 |
| 510302-Vehicle Operations - Fuel | 53,960 | 64,251 | 80,423 | 40,405 | 45,450 | 40,000 |
| 510400-Professional Services | 20,924 | 14,623 | 75,000 | 5,721 | 30,000 | 30,000 |
| 510420-Legal Services | 100 | - | 2,500 | - | 2,500 | 2,500 |
| 510501-Training | 2,118 | 4,454 | 10,000 | 2,925 | 7,500 | 7,500 |
| 510505-Travel | 134 | 2,163 | 5,000 | 463 | 5,000 | 5,000 |

Streets

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|---------------------------|---------------------------|---------------------------|--------------------------------|-------------------------------|---------------------------|
| 510601-Equipment Rental | - | - | 20,000 | 10,352 | 20,000 | - |
| Total 83-Planned Operations | \$494,759 | \$519,631 | \$1,027,761 | \$583,388 | \$696,400 | \$790,600 |
| 85-Required Operations | | | | | | |
| 510701-Communications | - | - | 800 | - | - | - |
| 510704-Water | 9,682 | 9,849 | 11,000 | 9,836 | 11,560 | 11,680 |
| 510705-Sewer | 18 | 19 | 80 | 38 | 60 | 60 |
| 510706-Refuse | 3,574 | 2,941 | 30,800 | 277 | 600 | 620 |
| 510707-Power | - | 448 | 40,240 | 59,727 | 59,600 | 59,800 |
| 510807-Regulatory & Permitting | 323 | 44 | 500 | - | - | - |
| 510809-Assessment fees | 5,752 | 9,691 | 50 | 50 | 50 | 50 |
| Total 85-Required Operations | \$26,200 | \$80,404 | \$83,470 | \$69,928 | \$71,870 | \$72,210 |
| 88-Operations -Internal | | | | | | |
| 520100-Internal ISF Chrg - Shop | 24,812 | 65,112 | 46,412 | 32,886 | 46,412 | 46,876 |
| 520200-Internal ISF Chrg - Building | 2,191 | 2,936 | 20,783 | 23,381 | 31,487 | 31,487 |
| 520300-Internal ISF Chrg - IT | 26,794 | 44,094 | 41,520 | 38,117 | 52,881 | 52,881 |
| 520400-Internal ISF Chrg - Liability | 37,273 | 59,798 | 58,730 | 51,649 | 76,276 | 76,276 |
| Total 88-Operations -Internal | \$102,463 | \$193,605 | \$167,445 | \$146,033 | \$207,056 | \$207,520 |
| 90-Debt Service | | | | | | |
| 550100-Principal Payments | 9,997 | 2,711 | - | - | - | - |
| Total 90-Debt Service | \$9,997 | \$2,711 | \$0 | \$0 | \$0 | \$0 |
| 92-Capital Outlay | | | | | | |
| 570100-Automotive Equipment | 193,174 | - | 75,000 | - | 75,000 | - |
| 570200-Machinery & Equipment | - | 9,921 | 70,735 | 468,329 | - | - |
| Total 92-Capital Outlay | \$304,840 | \$9,921 | \$145,735 | \$468,329 | \$75,000 | \$0 |
| 93-Capital Projects | | | | | | |
| 580100-Capital Prj.- Infrastructure | 91,531 | 45,829 | 72,778 | 127,998 | - | 37,500 |
| Total 93-Capital Projects | \$91,531 | \$45,829 | \$72,778 | \$127,998 | \$0 | \$37,500 |
| Expenses | \$2,131,395 | \$2,430,409 | \$3,342,630 | \$2,835,211 | \$2,591,448 | \$2,774,348 |
| Total Streets Net Surplus/(Deficit) | (\$2,128,596) | (\$2,423,415) | (\$3,338,636) | (\$2,829,813) | (\$2,590,048) | (\$2,752,948) |



Public Facilities Description of Major Services:

The Public Facilities Division, part of the Public Works Department, is tasked with maintaining the landscaping of all City parks, including park restrooms, arterial streets, and designated parkway areas.

Fiscal Year 2024-25 Highlights and Accomplishments

- ✓ Veterans Park Soccer Field Lighting
- ✓ Stringham Park Improvements
- ✓ Skatepark Improvements
- ✓ Veterans Park Memorial Updates
- ✓ Veterans Park Basketball Court

Fiscal Year 2025-26 Goals and Objectives

- ☐ Continue grant-funded park upgrades and additions
- ☐ Learning Center upgrades
- ☐ Reopen Aquatics Center

PUBLIC FACILITIES

Public Facilities

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 71-Fees for Service | | | | | | |
| 415000-Miscellaneous Fees | 274 | 125 | 360 | 2,786 | 360 | 364 |
| Total 71-Fees for Service | \$634 | \$485 | \$360 | \$2,786 | \$360 | \$364 |
| 75-Rents & Concessions | | | | | | |
| 450100-Facility Rental | - | - | 7,380 | 5,321 | 7,000 | 17,070 |
| 450200-Park Rental | 390 | 410 | 8,358 | 5,762 | 6,540 | 6,607 |
| Total 75-Rents & Concessions | \$11,976 | \$16,688 | \$15,738 | \$11,083 | \$13,540 | \$23,677 |
| 77-Grants & Donations | | | | | | |
| 470000-CA Grant | 94,853 | - | - | - | - | - |
| 470060-CA Grant - LCTOP | - | 38,000 | - | - | - | - |
| Total 77-Grants & Donations | \$94,853 | \$38,000 | \$0 | \$0 | \$0 | \$0 |
| Revenues | \$107,463 | \$55,173 | \$16,098 | \$13,869 | \$13,900 | \$24,041 |
| 82-Wages & Benefits | | | | | | |
| 500000-Full Time Wages | 15,145 | 21,229 | 395,752 | 518,163 | 545,500 | 558,427 |
| 500100-Part Time Wages | 59 | - | 1,070 | - | - | - |
| 500400-Overtime | 202 | 593 | 2,009 | 5,021 | 4,500 | 4,500 |
| 500500-Cellphone Allowance | 84 | 73 | 1,560 | 1,625 | 1,520 | 1,560 |
| 500501-Auto Allowance | 130 | 47 | 240 | 215 | 235 | 240 |
| 500502-Uniform & Equipment Allowance | 74 | - | 4,100 | 4,600 | 4,420 | 3,535 |
| 500503-Education Reimbursement | - | - | - | 209 | 300 | - |
| 500504-One-Time Compensation | 457 | 492 | 2,000 | - | - | - |
| 500506-Incentive- Bilingual Pay | 66 | 481 | 2,400 | 5,636 | 5,970 | 6,480 |
| 500508-Incentive-Certificate Pay | - | - | - | 826 | - | - |
| 500600-Retirement | 1,096 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 290 | - | - | 1,277 | 1,280 | 1,285 |
| 500603-PERS 3069 Misc. Classic | - | 1,145 | 26,899 | 23,622 | 25,400 | 26,450 |
| 500604-PERS 26454 Misc. Pepra | 969 | 2,683 | 12,441 | 21,697 | 22,600 | 27,498 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 1,568 | - | - |
| 500614-UAL 26454 Misc. PEPRA | - | - | - | 164 | - | - |
| 500700-OPEB - Health Insurance | - | - | - | 2,973 | 6,786 | - |
| 500800-Health Insurance | 7,890 | 12,649 | 75,387 | 118,464 | 129,200 | 136,410 |
| 500801-Dental Insurance | 307 | 434 | 2,600 | 3,627 | 4,010 | 4,192 |
| 500802-Vision Insurance | 141 | 201 | 1,207 | 1,682 | 1,870 | 1,954 |
| 500803-Life Insurance | 191 | 241 | 1,448 | 1,947 | 2,200 | 2,156 |
| 500880-Work Comp Insurance | 6,362 | 7,791 | 50,867 | 35,095 | 36,050 | 22,728 |
| 500990-Non-Cash Labor Cost Allocation | 77 | 693 | - | - | - | - |
| 509000-Payroll Taxes | 1,217 | 1,655 | 29,216 | 37,482 | 41,800 | 43,037 |
| Total 82-Wages & Benefits | \$468,990 | \$670,082 | \$609,196 | \$785,893 | \$833,641 | \$840,452 |
| 83-Planned Operations | | | | | | |
| 510000-Office Supplies | 15 | 3,005 | 5,034 | 696 | 1,700 | 1,202 |
| 510001-Departmental Supplies | 4,627 | 2,989 | 86,396 | 33,652 | 62,200 | 63,005 |
| 510006-Food/Meals | - | - | - | 82 | - | - |
| 510100-Service Agreements | - | - | 50,350 | 925 | 50,600 | 76,300 |
| 510103-Postage & Freight | 20 | 22 | 940 | 157 | 305 | 200 |
| 510105-Software Licensing | 708 | - | - | - | - | - |
| 510106-Subscriptions & Dues | - | 826 | 500 | 42 | 250 | 250 |
| 510109-Janitorial Services | 3,229 | 8,879 | 24,000 | 25,200 | 25,000 | 25,000 |
| 510110-Landscaping Services | - | 2,403 | 127,713 | 11,357 | 75,600 | 119,520 |
| 510114-Contract Services | - | - | 62,875 | 23,020 | 23,500 | 321,900 |
| 510115-Recruitment | 315 | 602 | 286 | 978 | 300 | - |
| 510150-Software Subscription | - | 2,014 | 18,500 | 15,592 | 18,500 | 20,000 |
| 510200-Repairs & Maintenance | - | 974 | 104,903 | 41,387 | 100,505 | 97,550 |
| 510202-Hardware & Tools | - | 2,272 | 28,519 | 9,145 | 13,265 | 12,510 |
| 510204-Equipment Repair | 6 | 340 | 41,365 | 16,371 | 31,125 | 34,505 |
| 510205-Building Repair & Maintenance | - | 500 | 72,366 | 43,831 | 71,939 | 83,776 |
| 510300-Vehicle Operations | - | 16 | 15,000 | 17,982 | 15,000 | 15,000 |
| 510302-Vehicle Operations - Fuel | 1,115 | 1,232 | 17,881 | 29,458 | 25,000 | 25,000 |
| 510400-Professional Services | 1,986 | 5,412 | 25,000 | (11,089) | 15,550 | 17,812 |

Public Facilities

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|----------------------|----------------------|----------------------|------------------------|-----------------------|----------------------|
| 510420-Legal Services | 275 | - | - | - | - | - |
| 510501-Training | 1 | 99 | 10,000 | 3,266 | 5,000 | 5,000 |
| 510505-Travel | 70 | 874 | 5,000 | 1,412 | 5,000 | 5,000 |
| 510600-Rents & Leases | 2,400 | 2,400 | 2,400 | 2,400 | 2,400 | 2,400 |
| 510601-Equipment Rental | - | - | 23,528 | 28 | 6,050 | 6,005 |
| 510801-Outside Agency Costs | 25,000 | 13,769 | 25,000 | 19,258 | 25,000 | 25,250 |
| 510905-Water Testing/Samples | - | - | 25,000 | - | - | 2,000 |
| Total 83-Planned Operations | \$393,410 | \$430,382 | \$772,556 | \$285,151 | \$573,789 | \$959,185 |
| 85-Required Operations | | | | | | |
| 510701-Communications | 911 | 913 | 6,250 | 4,417 | 5,220 | 7,850 |
| 510704-Water | 11,344 | 13,210 | 167,790 | 131,844 | 182,250 | 186,250 |
| 510705-Sewer | 178 | 185 | 600 | 556 | 650 | 7,640 |
| 510706-Refuse | 1,886 | 2,941 | 6,300 | 3,159 | 4,220 | 4,330 |
| 510707-Power | 2,253 | 2,485 | 77,634 | 65,894 | 67,760 | 85,480 |
| 510708-Natural Gas | 30 | 172 | 2,350 | 1,703 | 1,750 | 1,950 |
| 510807-Regulatory & Permitting | - | - | 1,050 | - | - | - |
| 510809-Assessment fees | 174 | 277 | 20,155 | 17,691 | 17,728 | 17,985 |
| Total 85-Required Operations | \$175,691 | \$204,616 | \$282,129 | \$225,264 | \$279,578 | \$311,485 |
| 88-Operations -Internal | | | | | | |
| 520100-Internal ISF Chrg - Shop | 2,757 | 7,357 | 5,157 | 3,654 | 5,157 | 5,209 |
| 520200-Internal ISF Chrg - Building | 94,616 | 126,971 | 180,568 | 203,139 | 273,562 | 273,562 |
| 520300-Internal ISF Chrg - IT | 20,762 | 34,078 | 32,170 | 29,533 | 40,974 | 40,974 |
| 520400-Internal ISF Chrg - Liability | 26,221 | 42,062 | 42,470 | 37,349 | 55,159 | 55,159 |
| Total 88-Operations -Internal | \$168,461 | \$242,999 | \$260,365 | \$273,675 | \$374,852 | \$374,904 |
| 90-Debt Service | | | | | | |
| 550100-Principal Payments | - | 340 | - | - | - | - |
| Total 90-Debt Service | \$0 | \$2,224 | \$0 | \$0 | \$0 | \$0 |
| 92-Capital Outlay | | | | | | |
| 570100-Automotive Equipment | - | - | 145,000 | 60,954 | 145,000 | - |
| 570200-Machinery & Equipment | 24,523 | - | 60,738 | 60,738 | - | - |
| Total 92-Capital Outlay | \$24,523 | \$0 | \$205,738 | \$121,692 | \$145,000 | \$0 |
| 93-Capital Projects | | | | | | |
| 580200-Capital Prj.- Buildings & Imp. | - | - | 1,609,769 | 329,058 | 1,470,000 | 4,801,000 |
| 580300-Capital Prj.- Other Imp. | 750 | - | 27,057 | 26,057 | 2,909 | 750,000 |
| Total 93-Capital Projects | \$435,776 | \$729,780 | \$1,636,826 | \$355,116 | \$1,472,909 | \$5,551,000 |
| Expenses | \$1,666,851 | \$2,280,083 | \$3,766,810 | \$2,046,791 | \$3,679,769 | \$8,037,026 |
| 79-Transfers-In | | | | | | |
| 490209-Trans In - CDBG | - | 65,000 | - | - | - | - |
| Total 79-Transfers-In | \$0 | \$65,000 | \$0 | \$0 | \$0 | \$0 |
| Revenues | \$0 | \$65,000 | \$0 | \$0 | \$0 | \$0 |
| Total Public Facilities Net Surplus/(Deficit) | (\$1,559,388) | (\$2,159,910) | (\$3,750,712) | (\$2,032,922) | (\$3,665,869) | (\$8,012,985) |



Building Department Description of Major Services:

The Building Department is dedicated to promoting the safety, sustainability, and efficiency of all structures within the City of Shafter. Our objectives for the fiscal year 2025-26 emphasize upholding high regulatory standards, improving customer service, and utilizing innovative technologies to optimize our operations. We are committed to safeguarding the well-being of Shafter's residents and businesses. By engaging in strategic planning, fostering continuous improvement, and striving for excellence, we aim to accomplish these objectives and enhance the services we offer to our community.

Fiscal Year 2024-25 Highlights and Accomplishments

- ✓ Permitted and issued a certificate of occupancy for the improvements on Shafter's second Amazon warehouse facility, MIT2, an Inbound Cross Dock (IXD) facility
- ✓ Permitted a 2,200 sq. ft. shell building for the second Starbucks
- ✓ Permitted improvements for soccer fields, basketball courts, and hardscape at the Grow Public Schools (Phase II)
- ✓ Permitted 431 new single-family homes
- ✓ Permitted and issued occupancy throughout Tract 6490 for Balfanz Homes in Mills Ranch and permitted over 75% of their available lots
- ✓ Permitted and began construction in Marcona Preserve
- ✓ Permitted a 70,000 sq. ft. warehouse expansion for California Paper
- ✓ Permitted and/or completed miscellaneous improvements for downtown businesses, including El Michoacano, Glam Salon & Spa, GrapeCo Farms, and Big Stop
- ✓ Completed the improvements for the new 1,088,027 sq. ft. warehouse for Wonderful and issued a certificate of occupancy
- ✓ Improvements for 1.05M sq. ft. warehouse for Rexco and issued a certificate of occupancy
- ✓ Completed the improvements for LGV Coupling and issued a certificate of occupancy
- ✓ Completed the improvements for Golden Bear Industries
- ✓ Completed the improvements for the Countryside Corner Carwash
- ✓ Completed the improvements for the Kingdom Hall Church
- ✓ Completed all 28 new Self-Help Enterprises homes
- ✓ Improvements for a 45,617 sq. ft. amenity center at the Wonderful Logistics Park
- ✓ Completed two portable classrooms and one 2,880 sq. ft. kindergarten building for Grow Public Schools (Phase I)

Fiscal Year 2025-26 Goals and Objectives

- ☐ Regulatory Compliance and Safety
 - Review plans and issue permits to safeguard life and limb, health, property, and public welfare
 - Regulate and control the design, construction, quality of materials, use and occupancy, location, and maintenance of all buildings and structures within the City
- ☐ Customer Service Enhancement
 - Develop and implement strategies to provide the highest level of customer service to residents, contractors, and stakeholders
 - Foster clear and efficient communication channels to improve service delivery
- ☐ Staff Development and Training
 - Enhance department and field staff through ongoing education and cross-training initiatives
 - Obtain training on upcoming new codes to ensure compliance with regulatory standards
 - Meet or exceed minimum certification, training, and continuing education requirements for all staff members
- ☐ Adoption of 2025 California Codes
- ☐ Implementation of Land Management System (LMS).

Building Inspection

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---------------------------------------|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 71-Fees for Service | | | | | | |
| 410100-Building Fees - Misc | 15,616 | 15,078 | 17,500 | 10,159 | 16,000 | 16,000 |
| Total 71-Fees for Service | \$15,616 | \$15,078 | \$17,500 | \$10,159 | \$16,000 | \$16,000 |
| 73-License & Permits | | | | | | |
| 430300-Building Permits | 1,579,694 | 1,129,271 | 1,389,044 | 1,928,989 | 1,700,000 | 3,150,000 |
| Total 73-License & Permits | \$1,579,694 | \$1,129,271 | \$1,389,044 | \$1,928,989 | \$1,700,000 | \$3,150,000 |
| Revenues | \$1,595,310 | \$1,144,349 | \$1,406,544 | \$1,939,148 | \$1,716,000 | \$3,166,000 |
| 82-Wages & Benefits | | | | | | |
| 500000-Full Time Wages | 573,381 | 683,524 | 787,817 | 670,121 | 779,708 | 1,024,449 |
| 500100-Part Time Wages | 8,223 | 19,608 | 3,600 | 3,820 | 3,820 | - |
| 500400-Overtime | 5,342 | 4,900 | 6,000 | 1,807 | 3,000 | 3,000 |
| 500500-Cellphone Allowance | 6,104 | 6,012 | 6,000 | 4,959 | 5,400 | 6,060 |
| 500501-Auto Allowance | 4,819 | 4,832 | 4,800 | 4,307 | 4,700 | 4,800 |
| 500502-Uniform & Equipment Allowance | 1,707 | 1,534 | 2,000 | 1,652 | 2,000 | 2,020 |
| 500503-Education Reimbursement | 576 | 269 | - | 399 | 400 | - |
| 500504-One-Time Compensation | 6,966 | - | - | - | - | - |
| 500506-Incentive- Bilingual Pay | 644 | 1,199 | 672 | 1,798 | 2,000 | 2,016 |
| 500600-Retirement | 36,166 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 3,660 | - | - | 1,930 | 1,935 | 1,940 |
| 500603-PERS 3069 Misc. Classic | 10,299 | 30,785 | 25,674 | 24,391 | 26,600 | 29,880 |
| 500604-PERS 26454 Misc. Pepra | 17,706 | 48,259 | 40,819 | 36,217 | 40,500 | 47,540 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 1,584 | - | - |
| 500614-UAL 26454 Misc. PEPR | - | - | - | 224 | - | - |
| 500700-OPEB - Health Insurance | 1,214 | - | 6,000 | - | - | - |
| 500800-Health Insurance | 75,016 | 95,834 | 100,530 | 82,565 | 92,400 | 101,710 |
| 500801-Dental Insurance | 3,567 | 3,925 | 3,849 | 3,310 | 3,750 | 3,956 |
| 500802-Vision Insurance | 1,629 | 1,805 | 1,736 | 1,578 | 1,780 | 1,886 |
| 500803-Life Insurance | 2,376 | 2,738 | 2,711 | 2,548 | 2,890 | 2,997 |
| 500880-Work Comp Insurance | 17,198 | 19,982 | 18,569 | 13,073 | 13,870 | 12,838 |
| 500990-Non-Cash Labor Cost Allocation | 7,422 | 22,357 | - | - | - | - |
| 509000-Payroll Taxes | 44,804 | 54,675 | 56,928 | 48,588 | 54,680 | 61,239 |
| Total 82-Wages & Benefits | \$828,819 | \$1,002,238 | \$1,067,705 | \$904,871 | \$1,039,433 | \$1,306,331 |
| 83-Planned Operations | | | | | | |
| 510000-Office Supplies | 4,381 | 8,578 | 4,000 | 3,826 | 4,000 | 4,000 |
| 510001-Departmental Supplies | 17,167 | 14,260 | 14,256 | 11,387 | 12,000 | 30,000 |
| 510006-Food/Meals | - | - | - | 150 | - | - |
| 510100-Service Agreements | 212 | 148 | 300 | - | 300 | 300 |
| 510103-Postage & Freight | 1,531 | 2,048 | 2,161 | 2,801 | 2,500 | 4,000 |
| 510105-Software Licensing | - | 128 | - | - | - | - |
| 510106-Subscriptions & Dues | 1,780 | 3,865 | 1,500 | 1,544 | 1,500 | 1,500 |
| 510110-Landscaping Services | 1,167 | 1,520 | - | - | - | - |
| 510115-Recruitment | 401 | 318 | - | 190 | 1,500 | 1,500 |
| 510150-Software Subscription | 67,033 | 8,516 | 75,142 | 74,225 | 65,800 | 40,000 |
| 510200-Repairs & Maintenance | 2,944 | 2,429 | 302 | 302 | 500 | - |
| 510300-Vehicle Operations | 14,511 | 14,364 | 12,300 | 11,078 | 12,300 | 12,300 |
| 510302-Vehicle Operations - Fuel | 12,137 | 10,461 | 10,500 | 6,203 | 9,000 | 12,000 |
| 510400-Professional Services | 178,361 | 75,335 | 145,000 | 78,177 | 150,000 | 400,000 |
| 510501-Training | 759 | 3,325 | 7,500 | 6,722 | 6,500 | 8,000 |
| 510505-Travel | 3,469 | 70 | 6,759 | 6,759 | 6,759 | 7,500 |
| Total 83-Planned Operations | \$305,853 | \$145,365 | \$279,720 | \$203,365 | \$272,659 | \$521,100 |
| 85-Required Operations | | | | | | |
| 510701-Communications | 1,413 | 954 | 2,500 | 744 | 1,000 | 1,000 |
| Total 85-Required Operations | \$1,413 | \$954 | \$2,500 | \$744 | \$1,000 | \$1,000 |
| 88-Operations -Internal | | | | | | |
| 520000-Asset Replace | - | - | 5,100 | - | 5,100 | 5,151 |
| 520100-Internal ISF Chrg - Shop | 5,514 | 15,414 | 10,314 | 7,308 | 10,314 | 10,417 |
| 520200-Internal ISF Chrg - Building | 11,092 | 14,878 | 16,969 | 19,090 | 25,708 | 25,708 |

Building Inspection

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|---------------------------|---------------------------|---------------------------|--------------------------------|-------------------------------|---------------------------|
| 520300-Internal ISF Chrg - IT | 38,993 | 64,927 | 60,430 | 55,477 | 76,966 | 76,966 |
| 520400-Internal ISF Chrg - Liability | 34,514 | 55,369 | 54,380 | 47,824 | 70,627 | 70,627 |
| Total 88-Operations -Internal | \$90,113 | \$150,588 | \$147,193 | \$129,699 | \$188,715 | \$188,869 |
| 90-Debt Service | | | | | | |
| 550100-Principal Payments | 13,378 | 1,439 | - | - | - | - |
| Total 90-Debt Service | \$13,378 | \$1,439 | \$0 | \$0 | \$0 | \$0 |
| 92-Capital Outlay | | | | | | |
| 570100-Automotive Equipment | - | - | - | - | - | 50,000 |
| 570200-Machinery & Equipment | - | 10,720 | - | - | - | - |
| Total 92-Capital Outlay | \$0 | \$10,720 | \$0 | \$0 | \$0 | \$50,000 |
| Expenses | \$1,239,576 | \$1,311,304 | \$1,497,118 | \$1,238,679 | \$1,501,807 | \$2,067,300 |
| Total Building Inspection Net Surplus/(Deficit) | \$355,734 | (\$166,955) | (\$90,574) | \$700,469 | \$214,193 | \$1,098,700 |



Code Compliance Description of Major Services:

The Code Compliance Division, a part of the Building Department, is tasked to help maintain and improve the quality of our community by administering fair and objective enforcement of State laws and local ordinances to correct violations and reduce hazards that create blight and adversely affect the quality of life of residents and businesses in the affected areas of the City.

Fiscal Year 2024-25 Highlights and Accomplishments

- ✓ Refined and distributed door hangers to assist as an educational tool for ongoing code enforcement violations
- ✓ Refined and distributed pamphlets to help educate the community on codes to ensure the safety and maintenance of properties in Shafter
- ✓ Responded to all code enforcement complaints while maintaining accurate and detailed records
- ✓ Strengthened relationships with neighborhoods and the business community

Fiscal Year 2025-26 Goals and Objectives

- ☐ Assisted with voluntary compliance of code violations to reduce legal actions for community violators and gain community support
- ☐ Conduct and maintain rigorous efforts to reduce blight within the City through active code enforcement and community education via public outreach
- ☐ Promptly respond to complaints regarding structures and/or conditions that present health or safety hazards to the public
- ☐ Administer a fair and unbiased enforcement program
- ☐ Meet or exceed training requirements to perform the regulatory enforcement role of the department
- ☐ Continue to meet or exceed the safety standards policy required per SB 296
- ☐ Implement the first Land Management System (LMS) to improve efficiency and streamline processes

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 71-Fees for Service | | | | | | |
| 410150-Abatement Fees | 27,041 | - | - | - | - | - |
| Total 71-Fees for Service | \$27,041 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Revenues | \$27,041 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 82-Wages & Benefits | | | | | | |
| 500000-Full Time Wages | 47,553 | 70,317 | 80,132 | 69,295 | 75,800 | 85,461 |
| 500100-Part Time Wages | 11 | - | - | - | - | - |
| 500400-Overtime | 712 | 980 | 3,000 | 367 | 3,000 | 3,030 |
| 500500-Cellphone Allowance | 231 | - | - | - | - | - |
| 500502-Uniform & Equipment Allowance | 252 | - | - | 1,022 | 1,200 | 1,300 |
| 500504-One-Time Compensation | - | - | 4,000 | - | - | - |
| 500600-Retirement | 1,755 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 425 | - | - | 158 | 160 | 165 |
| 500604-PERS 26454 Misc. Pepra | 3,475 | 7,971 | 5,778 | 5,454 | 5,980 | 6,726 |
| 500614-UAL 26454 Misc. PEPRA | - | - | - | 38 | - | - |
| 500800-Health Insurance | 15,387 | 21,869 | 22,752 | 20,311 | 23,200 | 22,932 |
| 500801-Dental Insurance | 396 | 518 | 514 | 457 | 520 | 514 |
| 500802-Vision Insurance | 147 | 192 | 191 | 170 | 185 | 191 |
| 500803-Life Insurance | 218 | 319 | 312 | 304 | 335 | 343 |
| 500880-Work Comp Insurance | 1,549 | 2,215 | 1,991 | 1,432 | 1,525 | 1,333 |
| 500990-Non-Cash Labor Cost Allocation | 342 | 2,245 | - | - | - | - |
| 509000-Payroll Taxes | 3,879 | 5,419 | 5,774 | 5,174 | 6,120 | 6,321 |
| Total 82-Wages & Benefits | \$76,332 | \$112,045 | \$124,444 | \$104,182 | \$118,025 | \$128,316 |
| 83-Planned Operations | | | | | | |
| 510000-Office Supplies | 2,741 | 2,190 | 2,500 | 1,178 | 2,500 | 2,500 |
| 510001-Departmental Supplies | 1,626 | 2,045 | 4,000 | 3,605 | 4,000 | 5,500 |
| 510100-Service Agreements | 206 | 123 | 250 | - | 250 | 250 |
| 510103-Postage & Freight | 1,472 | 2,314 | 2,000 | 568 | 2,000 | 2,000 |
| 510106-Subscriptions & Dues | 554 | 330 | 940 | 1,752 | 1,000 | 800 |
| 510110-Landscaping Services | 1,169 | 1,520 | - | - | - | - |
| 510114-Contract Services | - | - | 15,000 | - | - | 15,000 |
| 510115-Recruitment | 313 | - | - | - | - | - |
| 510150-Software Subscription | - | 643 | 3,500 | 2,012 | 3,500 | 4,500 |
| 510200-Repairs & Maintenance | 1,216 | 2,156 | 1,000 | 165 | 300 | 700 |
| 510300-Vehicle Operations | - | 3,822 | 2,100 | 654 | 2,100 | 2,100 |
| 510302-Vehicle Operations - Fuel | 1,637 | 1,971 | 1,800 | 2,254 | 1,800 | 1,800 |
| 510400-Professional Services | 51,618 | 120 | 110 | 165 | 200 | 200 |
| 510501-Training | 3,719 | 1,651 | 2,500 | 85 | 500 | 1,900 |
| 510505-Travel | 1,343 | 571 | 900 | - | 200 | 900 |
| Total 83-Planned Operations | \$67,614 | \$19,456 | \$36,600 | \$12,438 | \$18,350 | \$38,150 |
| 85-Required Operations | | | | | | |
| 510701-Communications | - | - | 600 | - | - | - |
| Total 85-Required Operations | \$0 | \$0 | \$600 | \$0 | \$0 | \$0 |
| 88-Operations -Internal | | | | | | |
| 520000-Asset Replace | - | - | 1,275 | - | 1,275 | 1,288 |
| 520300-Internal ISF Chrg - IT | 4,016 | 6,432 | 6,220 | 5,710 | 7,922 | 7,922 |
| Total 88-Operations -Internal | \$4,016 | \$6,432 | \$7,495 | \$5,710 | \$9,197 | \$9,210 |
| 90-Debt Service | | | | | | |
| 550100-Principal Payments | - | 109 | - | - | - | - |
| Total 90-Debt Service | \$0 | \$109 | \$0 | \$0 | \$0 | \$0 |
| 92-Capital Outlay | | | | | | |
| 570100-Automotive Equipment | - | - | - | - | - | 50,000 |
| Total 92-Capital Outlay | \$0 | \$0 | \$0 | \$0 | \$0 | \$50,000 |
| Expenses | \$147,962 | \$138,042 | \$169,139 | \$122,330 | \$145,572 | \$225,676 |
| Total Code Compliance Net Surplus/(Deficit) | (\$120,921) | (\$138,042) | (\$169,139) | (\$122,330) | (\$145,572) | (\$225,676) |

Telecommunications

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|-------------------|------------------------|-----------------------|--------------------|
| 94-Transfers-Out | | | | | | |
| 595004-Trans Out - Telcomm Fiber Oper | - | - | - | - | - | 350,000 |
| Total 94-Transfers-Out | \$0 | \$0 | \$0 | \$0 | \$0 | \$350,000 |
| Expenses | \$0 | \$0 | \$0 | \$0 | \$0 | \$350,000 |
| Total Telecommunications Net Surplus/ | \$0 | \$0 | \$0 | \$0 | \$0 | (\$350,000) |

Fire

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|-------------------|-------------------|-------------------|------------------------|-----------------------|--------------------|
| 83-Planned Operations | | | | | | |
| 510400-Professional Services | - | - | - | - | - | 100,000 |
| Total 83-Planned Operations | \$0 | \$0 | \$0 | \$0 | \$0 | \$100,000 |
| Expenses | \$0 | \$0 | \$0 | \$0 | \$0 | \$100,000 |
| Total Fire Net Surplus/(Deficit) | \$0 | \$0 | \$0 | \$0 | \$0 | (\$100,000) |

GENERAL FUND REVENUE DETAILS

Non-Departmental

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|---------------------|
| 70-Taxes | | | | | | |
| 400000-Prop Tax - Current Sec | 2,169,420 | 2,638,263 | 2,795,000 | 2,990,466 | 2,795,000 | 2,822,950 |
| 400001-Prop Tax - Current Unsec | 264,476 | 267,050 | 292,477 | 294,592 | 292,476 | 295,000 |
| 400002-Prop Tax - Supp Current Sec | 65,157 | 67,610 | 50,500 | 38,670 | 50,500 | 51,005 |
| 400003-Prop Tax - Supp Current Unsec | 1,973 | 3,558 | 2,100 | 3,025 | 3,270 | 3,280 |
| 400004-Prop Tax - Prior Sec | 23,843 | 15,293 | 24,400 | 24,733 | 23,500 | 23,500 |
| 400005-Prop Tax - Prior Unsec | 6,214 | 892 | - | (342) | 480 | 500 |
| 400006-Prop Tax - Supp Prior Sec | 5,780 | 9,413 | 8,000 | 16,229 | 8,000 | 8,080 |
| 400008-Prop Tax - State-Aid Home Exem | 16,285 | 17,157 | 16,700 | 14,358 | 14,600 | 14,800 |
| 400009-Prop Tax - Aircraft | (5,437) | 10,102 | 9,616 | 9,616 | 10,000 | 10,000 |
| 400010-Prop Tax - In Lieu of VLF | 3,933,782 | 4,400,954 | 4,455,000 | 4,859,115 | 4,455,000 | 4,499,550 |
| 400011-Prop Tax - RDA Pass Thru | 61,131 | 62,914 | 67,839 | 67,838 | 68,000 | 68,000 |
| 400012-Prop Tax - ABx1 26 Excess | 250,026 | 203,020 | 182,160 | 182,160 | 200,000 | 250,000 |
| 400013-Prop Tax - Other In Lieu Taxes | 4,825 | 1,186 | 5,000 | - | 5,000 | 5,050 |
| 400100-Sales Tax - Bradley-Burns | 25,136,604 | 18,852,252 | 15,094,072 | 18,226,976 | 17,175,353 | 17,965,353 |
| 400200-Franchise Tax - Electricity | 592,859 | 596,775 | 605,000 | - | 605,000 | 611,050 |
| 400201-Franchise Tax - Natural Gas | 136,248 | 157,506 | 139,000 | - | 139,000 | 140,390 |
| 400202-Franchise Tax - Refuse | 462,093 | 1,194,512 | 753,000 | 628,509 | 753,000 | 760,530 |
| 400203-Franchise Tax - Cable | 90,602 | 59,735 | 92,500 | 69,662 | 92,500 | 93,425 |
| 400400-Real Property Trans Tax | 111,561 | 95,844 | 114,800 | 111,132 | 114,800 | 115,948 |
| 400700-Motor Vehicle License Fee/Tax | 20,999 | 26,332 | 35,044 | 35,044 | 35,500 | 37,000 |
| Total 70-Taxes | \$33,348,441 | \$28,680,368 | \$24,742,208 | \$27,571,783 | \$26,840,979 | \$27,775,411 |
| 71-Fees for Service | | | | | | |
| 412510-Late Fees | 9,520 | 31,677 | 48,300 | 62,020 | - | - |
| 415000-Miscellaneous Fees | 239,687 | 330,091 | 80,000 | 2,709 | 250,000 | 250,000 |
| Total 71-Fees for Service | \$249,207 | \$361,768 | \$128,300 | \$64,729 | \$250,000 | \$250,000 |
| 73-License & Permits | | | | | | |
| 435000-Misc Permits | 760 | 422 | 750 | 427 | 750 | 758 |
| Total 73-License & Permits | \$760 | \$422 | \$750 | \$427 | \$750 | \$758 |
| 74-Fines, Forfeitures, | | | | | | |
| 440200-Penalties | 10,149 | 13,334 | 6,000 | 8,759 | 6,000 | 6,060 |
| Total 74-Fines, Forfeitures, | \$10,149 | \$13,334 | \$6,000 | \$8,759 | \$6,000 | \$6,060 |
| 75-Rents & Concessions | | | | | | |
| 450000-Lease Revenues | 500,237 | 569,087 | 500,000 | 257,349 | 450,000 | 505,000 |
| 450100-Facility Rental | 30 | - | - | - | - | - |
| 450400-Mineral Rights | 27,432 | 21,633 | 26,490 | 13,454 | 26,490 | 26,755 |
| Total 75-Rents & Concessions | \$527,699 | \$590,720 | \$526,490 | \$270,803 | \$476,490 | \$531,755 |
| 76-Investment Earnings | | | | | | |
| 460100-Interest - Property Tax | 1,199 | 4,514 | 1,000 | 1,021 | 1,000 | 1,010 |
| 460145-Interest - Leases | 14,950 | 14,520 | - | - | - | - |
| Total 76-Investment Earnings | \$16,149 | \$19,034 | \$1,000 | \$1,021 | \$1,000 | \$1,010 |
| 77-Grants & Donations | | | | | | |
| 470108-FED GRNT County Pass Thru | (29,631) | - | - | - | - | - |
| Total 77-Grants & Donations | (\$29,631) | \$0 | \$0 | \$0 | \$0 | \$0 |
| 78-Other Revenue | | | | | | |
| 480000-Sale of Prop - Capitalized | - | 1,170 | - | 2,380 | - | - |
| 480100-Misc Refunds | 29,835 | 37,459 | 30,729 | 31,819 | 24,680 | 24,927 |
| Total 78-Other Revenue | \$29,835 | \$38,629 | \$30,729 | \$34,199 | \$24,680 | \$24,927 |
| 80-Operations -Internal | | | | | | |
| 416001-Ind Cost Allocation - Operat | 1,416,064 | 1,551,066 | 1,422,000 | 1,066,500 | 1,422,000 | 1,436,220 |
| Total 80-Operations -Internal | \$1,416,064 | \$1,551,066 | \$1,422,000 | \$1,066,500 | \$1,422,000 | \$1,436,220 |
| Revenues | \$35,568,673 | \$31,255,341 | \$26,857,477 | \$29,018,221 | \$29,021,899 | \$30,026,141 |
| 83-Planned Operations | | | | | | |
| 510109-Janitorial Services | - | 9,725 | - | - | - | - |

Non-Departmental

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|---------------------|
| 510202-Hardware & Tools | - | 3,983 | 357 | 357 | 500 | - |
| Total 83-Planned Operations | \$0 | \$13,708 | \$357 | \$357 | \$500 | \$0 |
| 93-Capital Projects | | | | | | |
| 580200-Capital Prj.- Buildings & Imp. | 7,485 | 1,531 | - | - | 3,469 | - |
| Total 93-Capital Projects | \$7,485 | \$1,531 | \$0 | \$0 | \$3,469 | \$0 |
| Expenses | \$7,485 | \$15,239 | \$357 | \$357 | \$3,969 | \$0 |
| Total None Net Surplus/(Deficit) | \$35,561,188 | \$31,240,102 | \$26,857,120 | \$29,017,864 | \$29,017,930 | \$30,026,141 |



ENTERPRISE FUNDS

Enterprise Fund Expense Budget Changes

Enterprise Funds Summary

Five -Year Projection (Water, WW, Refuse)

Water

Wastewater

Refuse

Rail

Dial-A-Ride

Fiber/Telecommunications

ENTERPRISE FUNDS EXPENSE BUDGET CHANGES SUMMARY

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-------------------------------|--------------------|---------------------|---------------------|---------------------|----------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| Enterprise Funds | | | | | | | |
| Water Operations | 4,966,140 | 5,667,715 | 12,186,988 | 7,331,331 | (4,855,657) | -39.8% | 47.5% |
| Wastewater Operations | 1,877,353 | 2,272,247 | 3,768,259 | 4,410,188 | 641,929 | 17.0% | 28.6% |
| Refuse | 1,902,234 | 1,963,050 | 2,140,424 | 1,940,332 | (200,092) | -9.3% | 12.6% |
| Rail Operations | 42,458 | 153,227 | 127,348 | 50,698 | (76,650) | -60.2% | 0.3% |
| Public Transit | 393,021 | 549,134 | 557,311 | 1,057,742 | 500,431 | 89.8% | 6.9% |
| Telecommunications | 179,649 | 272,393 | 618,451 | 637,786 | 19,335 | 3.1% | 4.1% |
| Total Enterprise Funds | \$9,360,855 | \$10,877,766 | \$19,398,781 | \$15,428,077 | (\$3,970,704) | -20.5% | 100% |

| Water Operations Category
Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|---|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 1,084,132 | 1,510,088 | 1,513,944 | 1,401,847 | (112,097) | -7.4% | 19.1% |
| 83-Planned Operations | 1,007,258 | 907,639 | 1,154,185 | 1,113,350 | (40,835) | -3.5% | 15.2% |
| 85-Required Operations | 1,883,206 | 2,002,470 | 2,275,583 | 2,196,815 | (78,768) | -3.5% | 30.0% |
| 88-Operations -Internal | 990,868 | 1,246,346 | 1,074,844 | 1,139,319 | 64,475 | 6.0% | 15.5% |
| 90-Debt Service | 676 | 1,172 | - | - | - | - | - |
| 92-Capital Outlay | - | - | 70,000 | 25,000 | (45,000) | -64.3% | 0.3% |
| 93-Capital Projects | - | - | 6,098,432 | 1,455,000 | (4,643,432) | -76.1% | 19.8% |
| Total Water Operations | 4,966,140 | 5,667,715 | 12,186,988 | 7,331,331 | (4,855,657) | -39.8% | 100% |

| Wastewater Operations Category
Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|--|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 357,104 | 552,315 | 530,894 | 624,501 | 93,607 | 17.6% | 14.2% |
| 83-Planned Operations | 843,155 | 897,334 | 996,688 | 1,010,100 | 13,412 | 1.3% | 22.9% |
| 85-Required Operations | 100,028 | 93,080 | 118,115 | 110,265 | (7,850) | -6.6% | 2.5% |
| 88-Operations -Internal | 573,990 | 726,482 | 622,562 | 660,322 | 37,760 | 6.1% | 15.0% |
| 90-Debt Service | 3,076 | 3,036 | - | - | - | - | - |
| 92-Capital Outlay | - | - | 70,000 | 25,000 | (45,000) | -64.3% | 0.6% |
| 93-Capital Projects | - | - | 1,430,000 | 1,980,000 | 550,000 | 38.5% | 44.9% |
| Total Wastewater Operations | 1,877,353 | 2,272,247 | 3,768,259 | 4,410,188 | 641,929 | 17.0% | 100% |

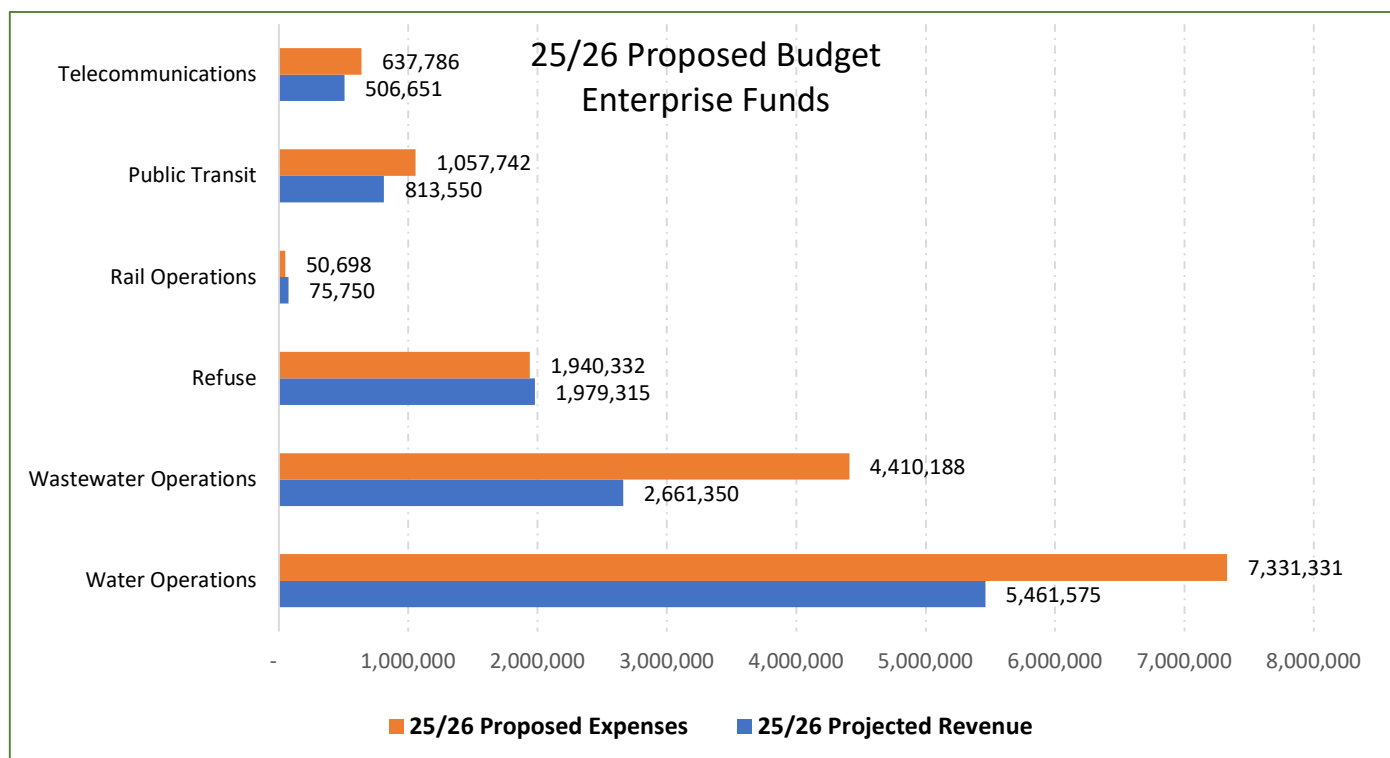
| Refuse Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 93,088 | 122,217 | 150,420 | 70,265 | (80,155) | -53.3% | 3.6% |
| 83-Planned Operations | 1,473,249 | 1,813,127 | 1,515,234 | 1,831,837 | 316,603 | 20.9% | 94.4% |
| 85-Required Operations | 13,170 | 26,919 | 77,445 | 38,230 | (39,215) | -50.6% | 2.0% |
| 88-Operations -Internal | 322,325 | - | 322,325 | - | (322,325) | - | - |
| 90-Debt Service | 402 | 787 | - | - | - | - | - |
| 92-Capital Outlay | - | - | 75,000 | - | (75,000) | - | - |
| Total Refuse | 1,902,234 | 1,963,050 | 2,140,424 | 1,940,332 | (200,092) | -9.3% | 100% |

| Rail Operations Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 22,987 | 17,197 | 28,437 | 16,272 | (12,165) | -42.8% | 32.1% |
| 83-Planned Operations | 15,697 | 34,410 | 31,348 | 30,906 | (442) | -1.4% | 61.0% |
| 85-Required Operations | 3,774 | 6,751 | 9,580 | 3,520 | (6,060) | -63.3% | 6.9% |
| 88-Operations -Internal | - | 94,869 | 57,983 | - | (57,983) | - | - |
| Total Rail Operations | 42,458 | 153,227 | 127,348 | 50,698 | (76,650) | -60.2% | 100% |

| Public Transit Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 210,924 | 296,887 | 318,480 | 458,952 | 140,472 | 44.1% | 43.4% |
| 83-Planned Operations | 36,959 | 38,919 | 51,840 | 44,310 | (7,530) | -14.5% | 4.2% |
| 85-Required Operations | 9,370 | 17,241 | 16,514 | 26,000 | 9,486 | 57.4% | 2.5% |
| 88-Operations -Internal | 135,768 | 196,087 | 164,494 | 178,480 | 13,986 | 8.5% | 16.9% |
| 92-Capital Outlay | - | - | 5,983 | - | (5,983) | | |
| 93-Capital Projects | - | - | - | 350,000 | 350,000 | 0.0% | 0.0% |
| Total Public Transit | 393,021 | 549,134 | 557,311 | 1,057,742 | 500,431 | 89.8% | 100% |

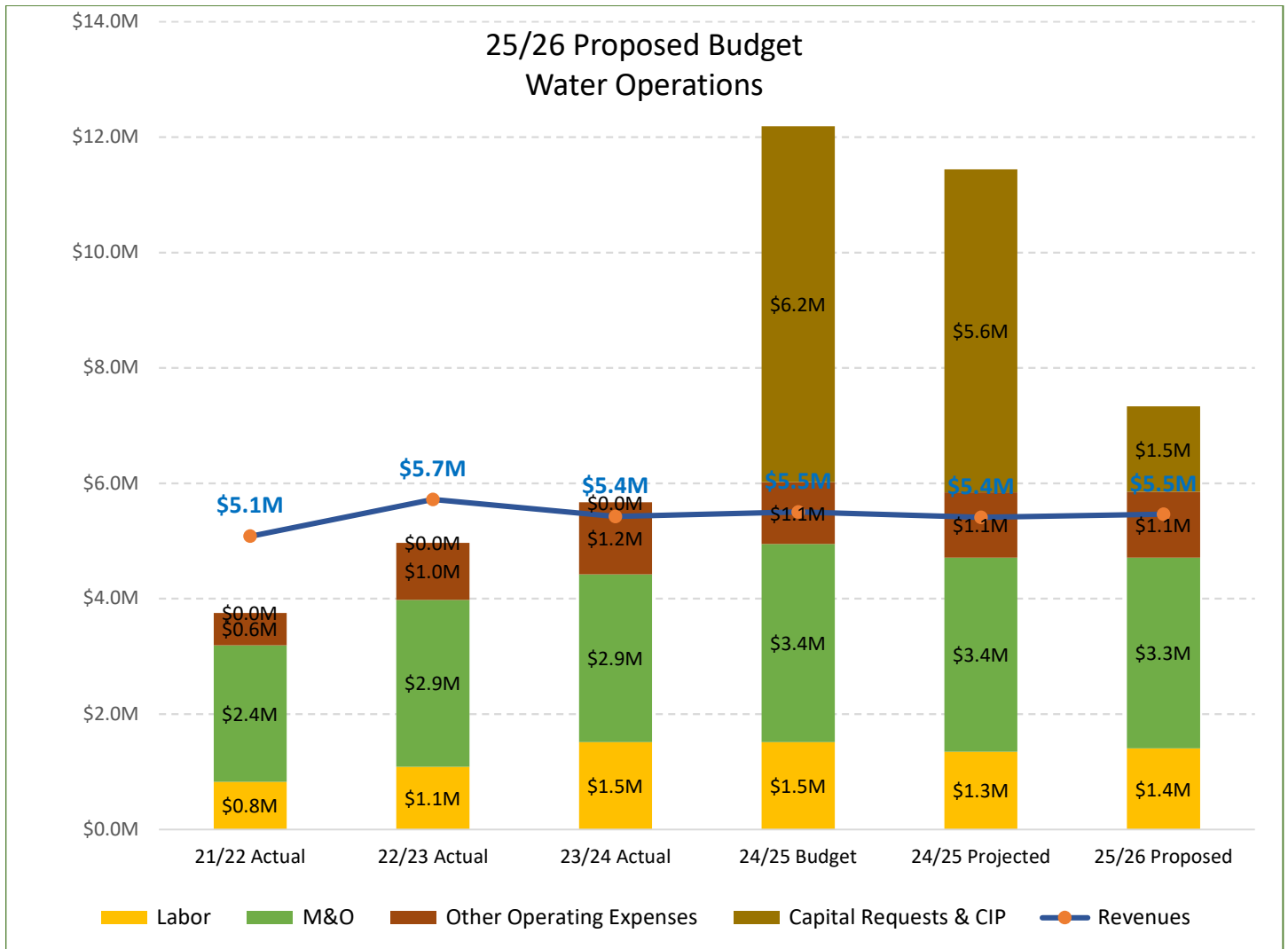
| Telecommunications Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|--|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 83-Planned Operations | 76,693 | 110,294 | 64,254 | 398,000 | 333,746 | 519.4% | 62.4% |
| 85-Required Operations | 15,675 | 16,094 | 27,810 | 17,500 | (10,310) | -37.1% | 2.7% |
| 88-Operations -Internal | 87,281 | 146,005 | 135,887 | 172,286 | 36,399 | 26.8% | 27.0% |
| 92-Capital Outlay | - | - | - | 50,000 | 50,000 | 0.0% | 0.0% |
| 93-Capital Projects | - | - | 390,500 | - | (390,500) | | |
| Total Telecommunications | 179,649 | 272,393 | 618,451 | 637,786 | 19,335 | 3.1% | 100% |

ENTERPRISE FUNDS SUMMARY CHART



| | Water
Operations | Wastewater
Operations | Refuse | Rail
Operations | Public
Transit | Fiber | Total |
|--------------------------------|-----------------------|--------------------------|------------------|--------------------|---------------------|---------------------|-----------------------|
| Revenues | \$ 5,461,575 | \$ 2,661,350 | \$ 1,979,315 | \$ 75,750 | \$ 813,550 | \$ 156,651 | \$ 11,148,191 |
| Expenses: | | | | | | | |
| 82-Wages & Benefits | 1,401,847 | 624,501 | 70,265 | 16,272 | 458,952 | - | 2,571,837 |
| 83-Planned Operations | 1,113,350 | 1,010,100 | 1,831,837 | 30,906 | 44,310 | 398,000 | 4,428,503 |
| 85-Required Operations | 2,196,815 | 110,265 | 38,230 | 3,520 | 26,000 | 17,500 | 2,392,330 |
| 88-Operations -Internal | 1,139,319 | 660,322 | - | - | 178,480 | 172,286 | 2,150,407 |
| 90-Debt Service | - | - | - | - | - | - | - |
| Operating Expenses | 5,851,331 | \$2,405,188 | \$1,940,332 | \$50,698 | \$707,742 | \$587,786 | \$11,543,077 |
| Operating Income (Loss) | \$ (389,756) | \$256,162 | \$38,983 | \$25,052 | \$105,808 | (\$431,135) | (\$394,886) |
| 92-Capital Outlay | 25,000 | 25,000 | - | - | - | 50,000 | 100,000 |
| 93-Capital Projects | 1,455,000 | 1,980,000 | - | - | 350,000 | - | 3,785,000 |
| 79-Transfers-In | - | - | - | - | - | 350,000 | 350,000 |
| Non-Operating Expenses | 1,480,000 | 2,005,000 | - | - | 350,000 | (300,000) | 3,535,000 |
| Net Income/(Loss) | \$ (1,869,756) | \$ (1,748,838) | \$ 38,983 | \$ 25,052 | \$ (244,192) | \$ (131,135) | \$ (3,929,886) |

Note: CAPEX do not show on the P&L for Enterprise Funds (historical values) because they are capitalized on the Statement of Net Position at the ACFR. Historical P&L are shown on the ACFR. Depreciation expense is a non-cash item.

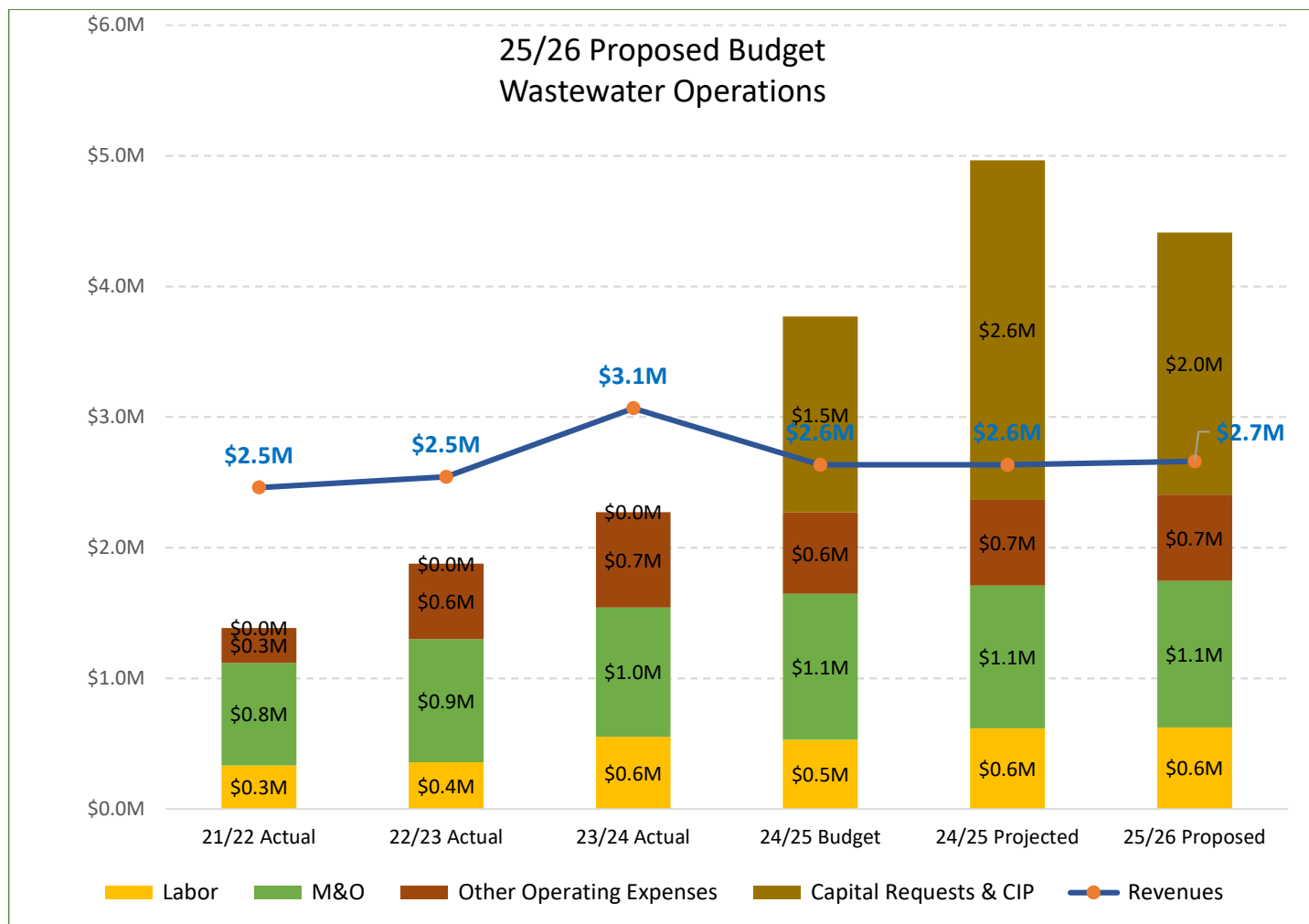


| | 21/22 Actual | 22/23 Actual | 23/24 Actual | 24/25 Budget | 24/25 Projected | 25/26 Proposed |
|--------------------------------|---------------------|-------------------|--------------------|-----------------------|-----------------------|-----------------------|
| Revenues | \$ 5,081,964 | \$ 5,719,728 | \$ 5,424,921 | \$ 5,501,153 | \$ 5,407,500 | \$ 5,461,575 |
| Expenses: | | | | | | |
| 82-Wages & Benefits | 821,677 | 1,084,132 | 1,510,088 | 1,513,944 | 1,347,190 | 1,401,847 |
| 83-Planned Operations | 697,923 | 1,007,258 | 907,639 | 1,154,185 | 1,183,746 | 1,113,350 |
| 85-Required Operations | 1,671,457 | 1,883,206 | 2,002,470 | 2,275,583 | 2,179,365 | 2,196,815 |
| 88-Operations -Internal | 560,561 | 990,868 | 1,246,346 | 1,074,844 | 1,130,436 | 1,139,319 |
| 90-Debt Service | - | 676 | 1,172 | - | - | - |
| Operating Expenses | \$3,751,618 | \$4,966,140 | \$5,667,715 | \$6,018,556 | \$5,840,737 | \$5,851,331 |
| Operating Income (Loss) | \$1,330,346 | \$753,588 | (\$242,794) | (\$517,403) | (\$433,237) | (\$389,756) |
| 92-Capital Outlay | - | - | - | 70,000 | 70,000 | 25,000 |
| 93-Capital Projects | - | - | - | 6,098,432 | 5,527,580 | 1,455,000 |
| 79-Transfers-In | 46,329 | 33,817 | 317,489 | - | - | - |
| Non-Operating Expenses | (\$46,329) | (\$33,817) | (\$317,489) | \$6,168,432 | \$5,597,580 | \$1,480,000 |
| Net Income/(Loss) | \$ 1,376,675 | \$ 787,405 | \$ 74,695 | \$ (6,685,835) | \$ (6,030,817) | \$ (1,869,756) |

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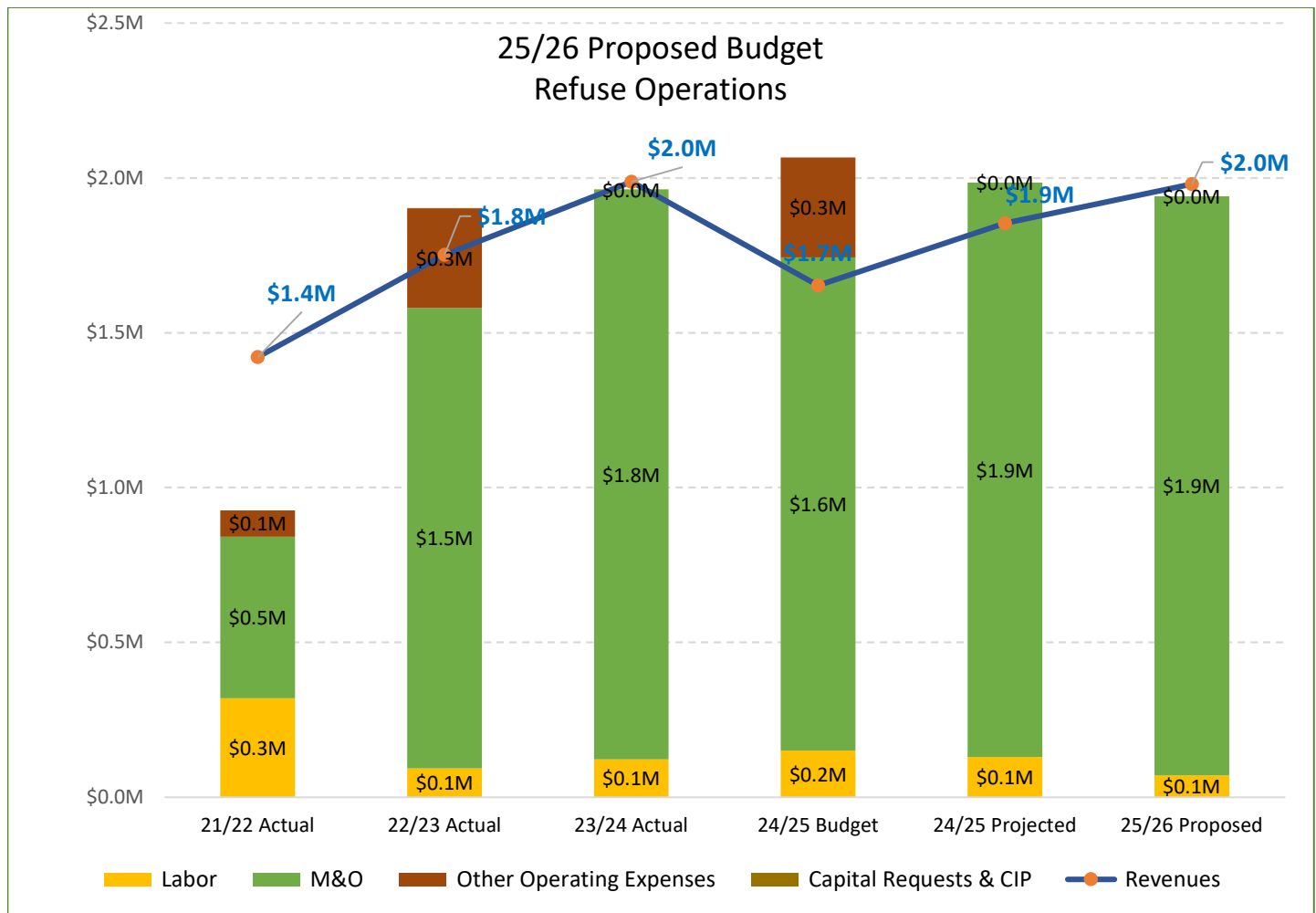
WASTEWATER SUMMARY



| | 21/22 Actual | 22/23 Actual | 23/24 Actual | 24/25 Budget | 24/25 Projected | 25/26 Proposed |
|--------------------------------|---------------------|-------------------|-------------------|-----------------------|-----------------------|-----------------------|
| Revenues | \$ 2,461,281 | \$ 2,529,763 | \$ 2,695,162 | \$ 2,635,000 | \$ 2,635,000 | \$ 2,661,350 |
| Expenses: | | | | | | |
| 82-Wages & Benefits | 333,842 | 357,104 | 552,315 | 530,894 | 616,840 | 624,501 |
| 83-Planned Operations | 721,683 | 843,155 | 897,334 | 996,688 | 987,930 | 1,010,100 |
| 85-Required Operations | 63,242 | 100,028 | 93,080 | 118,115 | 104,665 | 110,265 |
| 88-Operations -Internal | 261,691 | 573,990 | 726,482 | 622,562 | 655,184 | 660,322 |
| 90-Debt Service | 4,227 | 3,076 | 3,036 | - | - | - |
| Operating Expenses | \$1,384,685 | \$1,877,353 | \$2,272,247 | \$2,268,259 | \$2,364,619 | \$2,405,188 |
| Operating Income (Loss) | \$1,076,596 | \$652,410 | \$422,915 | \$366,741 | \$270,381 | \$256,162 |
| 92-Capital Outlay | - | - | - | 70,000 | 70,000 | 25,000 |
| 93-Capital Projects | - | - | - | 1,430,000 | 2,530,000 | 1,980,000 |
| 79-Transfers-In | - | 13,506 | 372,296 | - | - | - |
| Non-Operating Expenses | - | (13,506) | (372,296) | 1,500,000 | 2,600,000 | 2,005,000 |
| Net Income/(Loss) | \$ 1,076,596 | \$ 665,916 | \$ 795,211 | \$ (1,133,259) | \$ (2,329,619) | \$ (1,748,838) |

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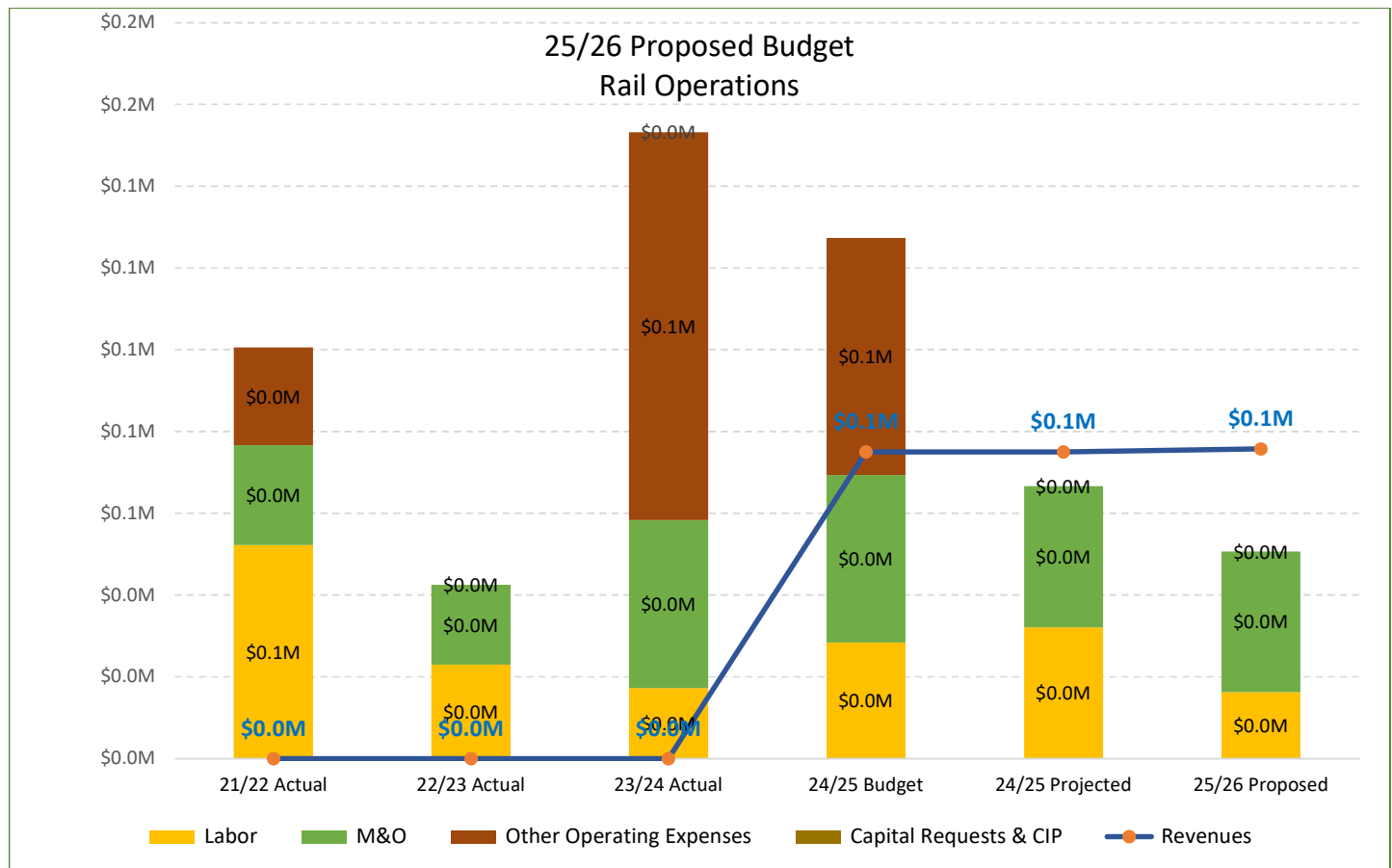


| | 21/22 Actual | 22/23 Actual | 23/24 Actual | 24/25 Budget | 24/25 Projected | 25/26 Proposed |
|--------------------------------|-------------------|---------------------|------------------|---------------------|---------------------|------------------|
| Revenues | \$ 1,421,358 | \$ 1,751,106 | \$ 1,987,603 | \$ 1,652,178 | \$ 1,853,530 | \$ 1,979,315 |
| Expenses: | | | | | | |
| 82-Wages & Benefits | 318,829 | 93,088 | 122,217 | 150,420 | 129,362 | 70,265 |
| 83-Planned Operations | 451,842 | 1,473,249 | 1,813,127 | 1,515,234 | 1,817,147 | 1,831,837 |
| 85-Required Operations | 70,708 | 13,170 | 26,919 | 77,445 | 37,820 | 38,230 |
| 88-Operations -Internal | 84,642 | 322,325 | - | 322,325 | - | - |
| 90-Debt Service | - | 402 | 787 | - | - | - |
| Operating Expenses | \$926,021 | \$1,902,234 | \$1,963,050 | \$2,065,424 | \$1,984,329 | \$1,940,332 |
| Operating Income (Loss) | \$ 495,337 | (\$151,128) | \$24,553 | (\$413,246) | (\$130,799) | \$38,983 |
| 92-Capital Outlay | - | - | - | 75,000 | - | - |
| Non-Operating Expenses | - | - | - | 75,000 | - | - |
| Net Income/(Loss) | \$ 495,337 | \$ (151,128) | \$ 24,553 | \$ (488,246) | \$ (130,799) | \$ 38,983 |

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Historical P&L are shown on the ACFR. Depreciation expense is a non-cash item.

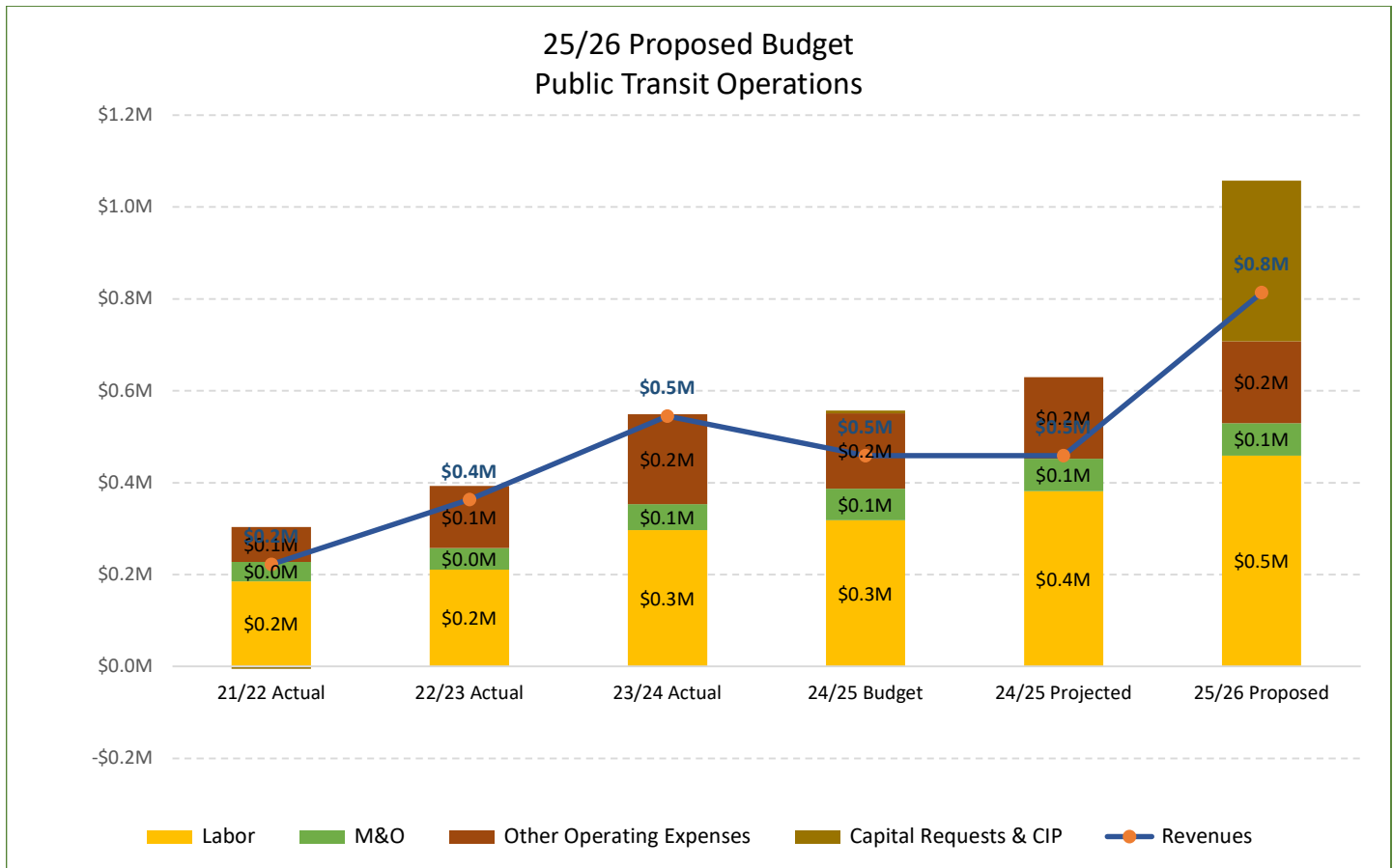
RAIL SUMMARY



| | 21/22 Actual | 22/23 Actual | 23/24 Actual | 24/25 Budget | 24/25 Projected | 25/26 Proposed |
|-------------------------|--------------|--------------|--------------|--------------|-----------------|----------------|
| Revenues | \$ - | \$ - | \$ - | \$ 75,000 | \$ 75,000 | \$ 75,750 |
| Expenses: | | | | | | |
| 82-Wages & Benefits | 52,250 | 22,987 | 17,197 | 28,437 | 32,065 | 16,272 |
| 83-Planned Operations | 19,808 | 15,697 | 34,410 | 31,348 | 31,450 | 30,906 |
| 85-Required Operations | 4,612 | 3,774 | 6,751 | 9,580 | 3,150 | 3,520 |
| 88-Operations -Internal | 23,868 | - | 94,869 | 57,983 | - | - |
| Operating Expenses | \$100,538 | \$42,458 | \$153,227 | \$127,348 | \$66,665 | \$50,698 |
| Operating Income (Loss) | (\$100,538) | (\$42,458) | (\$153,227) | (\$52,348) | \$8,335 | \$25,052 |
| Non-Operating Expenses | - | - | - | - | - | - |
| Net Income/(Loss) | \$ (100,538) | \$ (42,458) | \$ (153,227) | \$ (52,348) | \$ 8,335 | \$ 25,052 |

Note: CAPEX do not show on the P&L for Enterprise Funds (historical values) because they are capitalized on the Statement of Net Position at the ACFR.

Historical P&L are shown on the ACFR. Depreciation expense is a non-cash item.

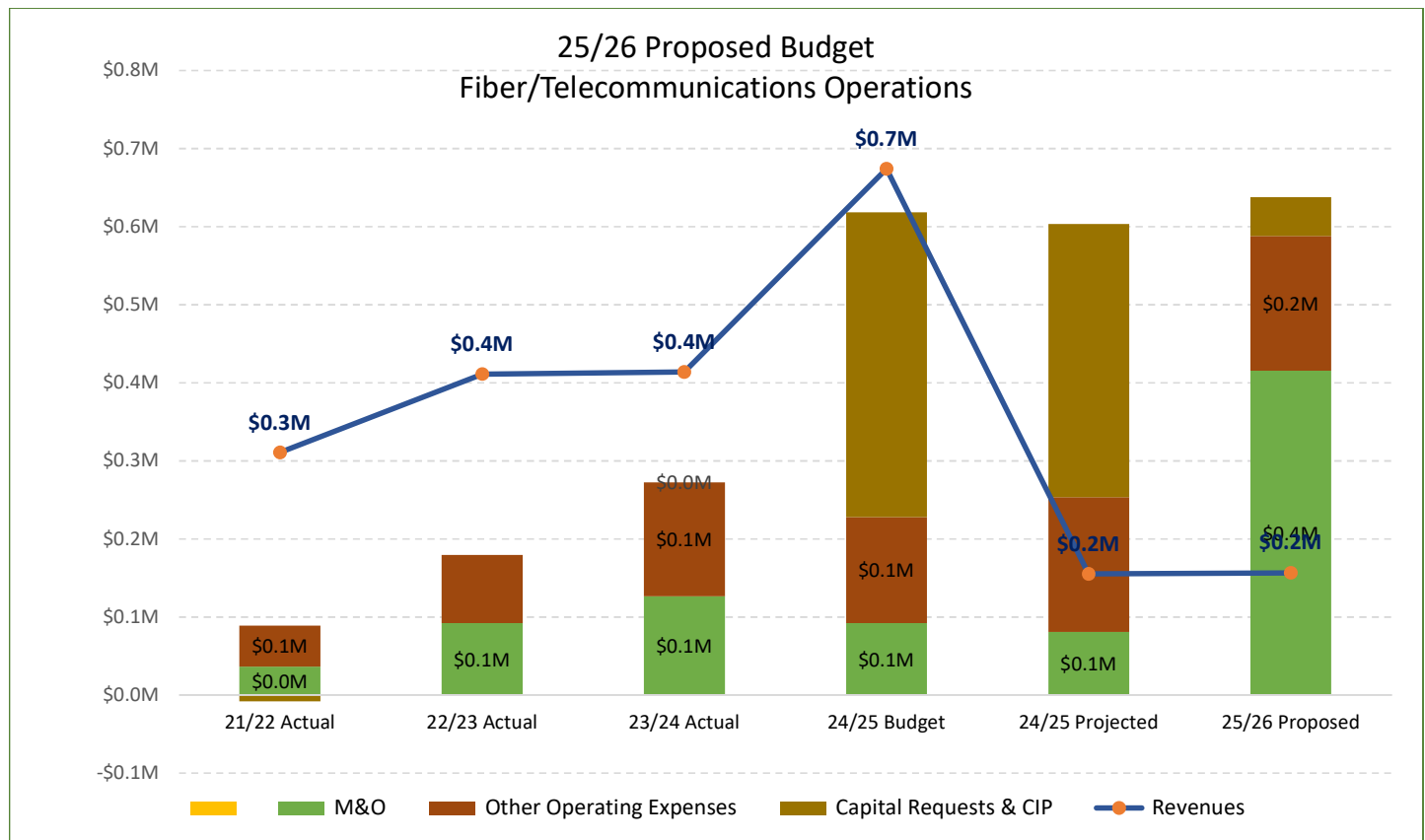


| | 21/22 Actual | 22/23 Actual | 23/24 Actual | 24/25 Budget | 24/25 Projected | 25/26 Proposed |
|--------------------------------|--------------------|--------------------|-------------------|--------------------|---------------------|---------------------|
| Revenues | \$ 222,208 | \$ 363,358 | \$ 544,908 | \$ 458,960 | \$ 458,960 | \$ 813,550 |
| Expenses: | | | | | | |
| 82-Wages & Benefits | 184,735 | 210,924 | 296,887 | 318,480 | 381,672 | 458,952 |
| 83-Planned Operations | 31,927 | 36,959 | 38,919 | 51,840 | 52,710 | 44,310 |
| 85-Required Operations | 11,284 | 9,370 | 17,241 | 16,514 | 18,130 | 26,000 |
| 88-Operations -Internal | 75,306 | 135,768 | 196,087 | 164,494 | 177,268 | 178,480 |
| Operating Expenses | \$303,252 | \$393,021 | \$549,134 | \$551,328 | \$629,780 | 707,742 |
| Operating Income (Loss) | (\$81,044) | (\$29,663) | (\$4,226) | (\$92,368) | (\$170,820) | \$105,808 |
| 92-Capital Outlay | (5,500) | - | - | 5,983 | - | - |
| 93-Capital Projects | - | - | - | - | - | 350,000 |
| Non-Operating Expenses | (5,500) | - | - | 5,983 | - | 350,000 |
| Net Income/(Loss) | \$ (75,544) | \$ (29,663) | \$ (4,226) | \$ (98,351) | \$ (170,820) | \$ (244,192) |

Note: CAPEX do not show on the P&L for Enterprise Funds (historical values) because they are capitalized on the Statement of Net Position at the ACFR.

Historical P&L are shown on the ACFR. Depreciation expense is a non-cash item.

FIBER SUMMARY



| | 21/22 Actual | 22/23 Actual | 23/24 Actual | 24/25 Budget | 24/25 Projected | 25/26 Proposed |
|--------------------------------|-------------------|-------------------|-------------------|------------------|---------------------|---------------------|
| Revenues | \$ 310,734 | \$ 411,234 | \$ 413,875 | \$ 674,131 | \$ 155,100 | \$ 156,651 |
| Expenses: | | | | | | |
| Wages & Benefits | | | | | | |
| 83-Planned Operations | 15,898 | 76,693 | 110,294 | 64,254 | 64,311 | 398,000 |
| 85-Required Operations | 20,765 | 15,675 | 16,094 | 27,810 | 16,600 | 17,500 |
| 88-Operations -Internal | 52,314 | 87,281 | 146,005 | 135,887 | 172,286 | 172,286 |
| Operating Expenses | 88,977 | \$179,649 | \$272,393 | \$227,951 | \$253,197 | \$587,786 |
| Operating Income (Loss) | \$ 221,757 | \$231,585 | \$141,482 | \$446,180 | (\$98,097) | (\$431,135) |
| 92-Capital Outlay | (8,245) | - | - | - | - | 50,000 |
| 93-Capital Projects | - | - | - | 390,500 | 350,114 | - |
| 79-Transfers-In | - | - | - | - | - | 350,000 |
| Non-Operating Expenses | (8,245) | - | - | 390,500 | 350,114 | (300,000) |
| Net Income/(Loss) | \$ 230,002 | \$ 231,585 | \$ 141,482 | \$ 55,680 | \$ (448,211) | \$ (131,135) |

Note: CAPEX do not show on the P&L for Enterprise Funds (historical values) because they are capitalized on the Statement of Net Position at the ACFR.

Historical P&L are shown on the ACFR. Depreciation expense is a non-cash item.

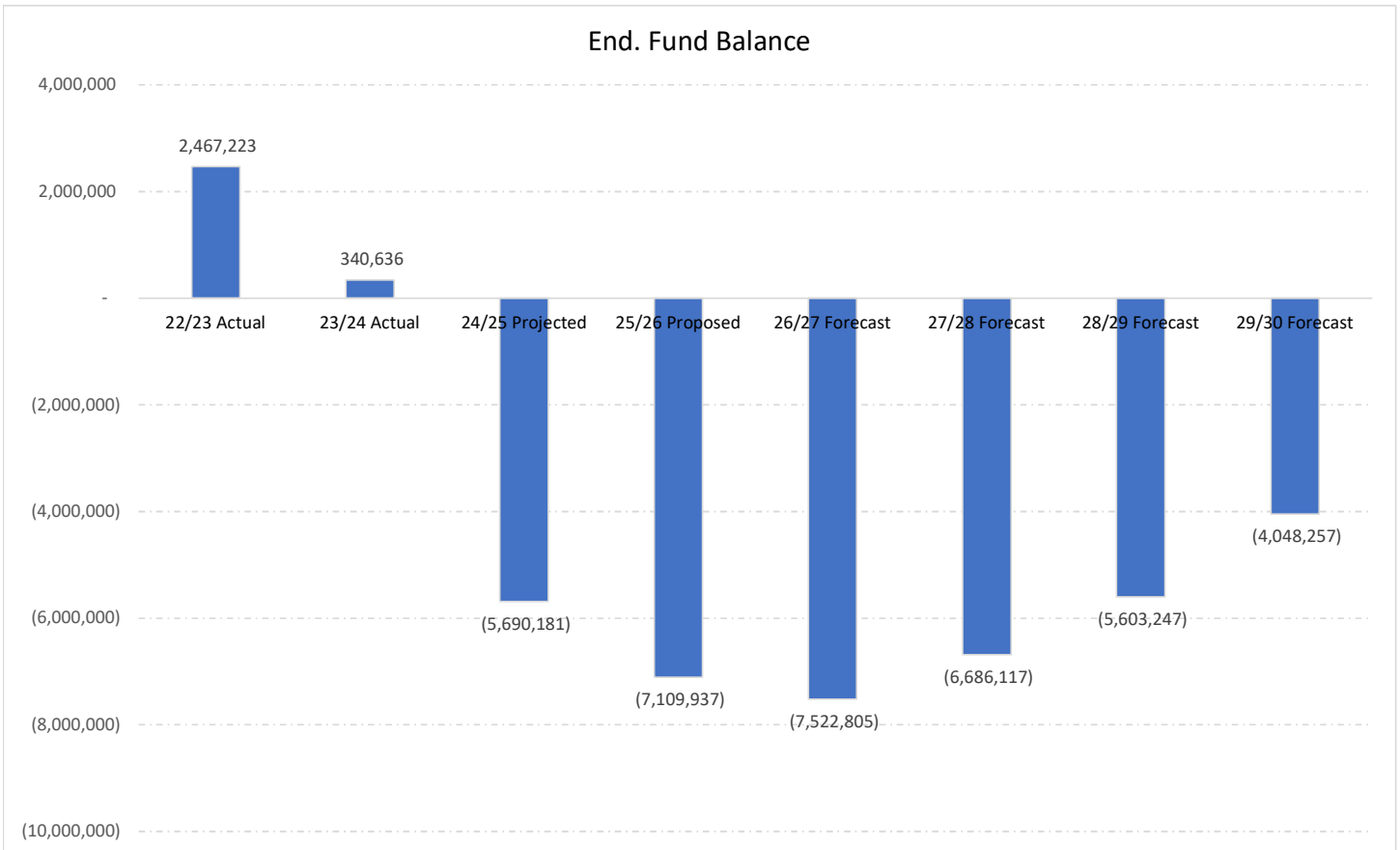
WATER FIVE-YEAR PROJECTION

Five-Year Projection

| | 22/23 Actual | 23/24 Actual | 24/25 Projected | 25/26 Proposed | 26/27 Forecast | 27/28 Forecast | 28/29 Forecast | 29/30 Forecast |
|---------------------------|--------------|--------------|-----------------|----------------|----------------|----------------|----------------|----------------|
| Beg. Fund Balance | \$ 3,569,965 | \$ 2,467,223 | \$ 340,636 | \$ (5,690,181) | \$ (7,109,937) | \$ (7,522,805) | \$ (6,686,117) | \$ (5,603,247) |
| Revenues | 5,719,728 | 5,424,921 | 5,407,500 | 5,461,575 | 5,953,117 | 6,488,898 | 7,072,899 | 7,709,460 |
| Grants | | | | 450,000 | 4,000,000 | 2,500,000 | | |
| Labor Costs | 1,084,132 | 1,510,088 | 1,347,190 | 1,401,847 | 1,445,865 | 1,490,324 | 1,535,227 | 1,580,579 |
| Operating Expenditures | 1,007,258 | 907,639 | 1,183,746 | 1,113,350 | 1,130,050 | 1,147,001 | 1,164,206 | 1,181,669 |
| Utility Costs | 1,883,206 | 2,002,470 | 2,179,365 | 2,196,815 | 2,240,751 | 2,285,566 | 2,331,277 | 2,377,903 |
| Internal Charges | 990,868 | 1,246,346 | 1,130,436 | 1,139,319 | 1,139,319 | 1,139,319 | 1,139,319 | 1,139,319 |
| Debt Service | 676 | 1,172 | - | - | - | - | - | - |
| Depreciation | - | - | - | - | - | - | - | - |
| ST Operating Expenditures | 4,966,140 | 5,667,715 | 5,840,737 | 5,851,331 | 5,955,985 | 6,062,210 | 6,170,029 | 6,279,470 |
| Capital Equipment & Fleet | - | - | 70,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| CIP | | 1,890,147 | 5,527,580 | 1,455,000 | 5,385,000 | 3,065,000 | 795,000 | 850,000 |
| ST Capital Expenditures | - | 1,890,147 | 5,597,580 | 1,480,000 | 5,410,000 | 3,090,000 | 820,000 | 875,000 |
| GAAP Adjustments | 1,890,147 | 311,135 | - | - | - | - | - | - |
| Transfers-In | 33,817 | 317,489 | - | - | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 |
| Net Change | (1,102,742) | (2,126,587) | (6,030,817) | (1,419,756) | (412,868) | 836,688 | 1,082,870 | 1,554,990 |
| End. Fund Balance | 2,467,223 | 340,636 | (5,690,181) | (7,109,937) | (7,522,805) | (6,686,117) | (5,603,247) | (4,048,257) |

Note: CAPEX do not show on the P&L for Enterprise Funds (historical values) because they are capitalized on the Statement of Net Position at the ACFR.

Historical P&L are shown on the ACFR. Depreciation expense is a non-cash item.



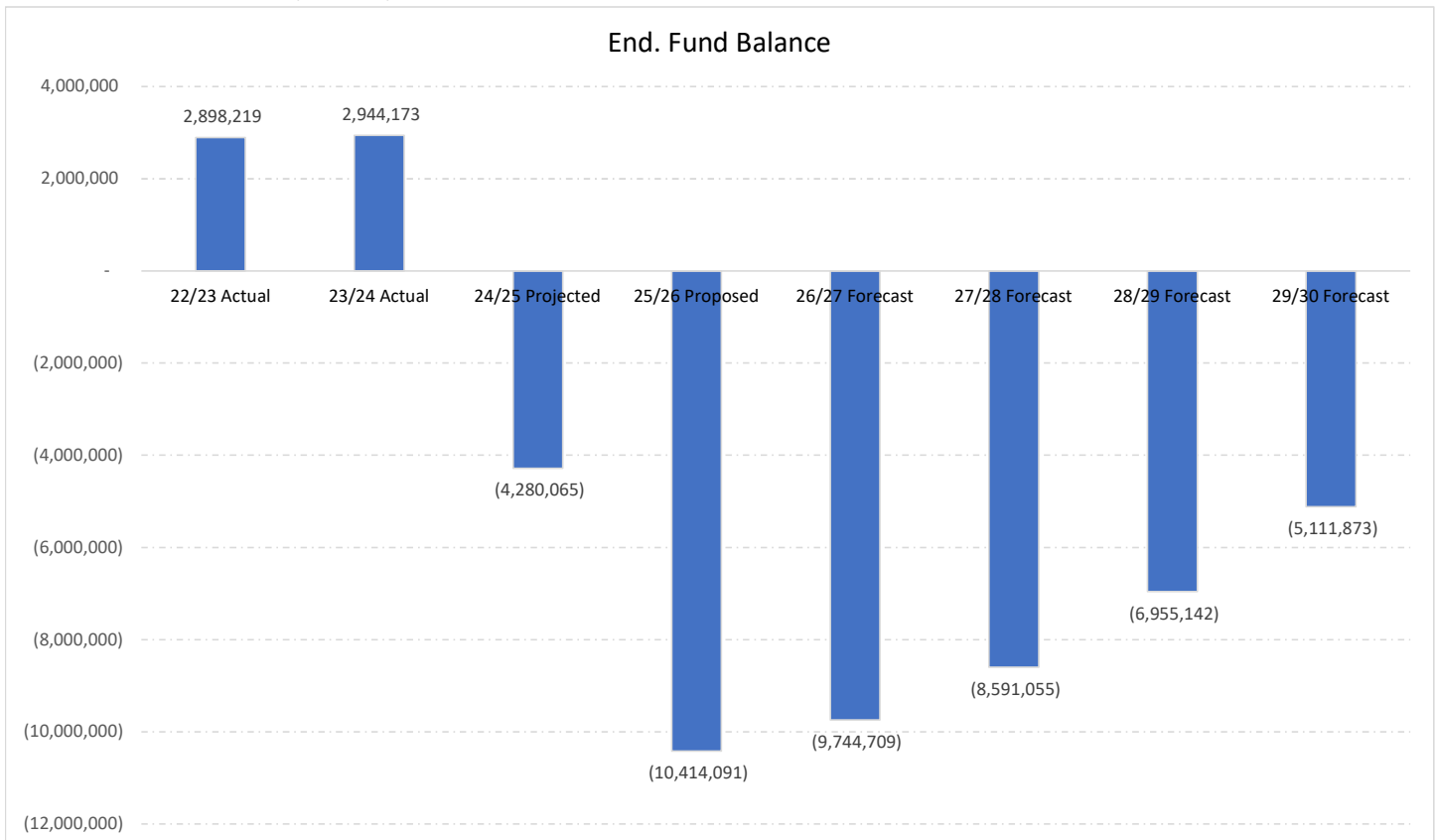
WASTEWATER FIVE-YEAR PROJECTION

Five-Year Projection

| | 22/23 Actual | 23/24 Actual | 24/25 Projected | 25/26 Proposed | 26/27 Forecast | 27/28 Forecast | 28/29 Forecast | 29/30 Forecast |
|---------------------------|--------------|--------------|-----------------|----------------|-----------------|----------------|----------------|----------------|
| Beg. Fund Balance | \$ 3,167,899 | \$ 2,898,219 | \$ 2,944,173 | \$ (4,280,065) | \$ (10,414,091) | \$ (9,744,709) | \$ (8,591,055) | \$ (6,955,142) |
| Revenues | 2,529,763 | 2,695,162 | 2,635,000 | 2,661,350 | 2,900,872 | 3,161,950 | 3,446,526 | 3,756,713 |
| Grants | | | | | | | | |
| Labor Costs | 357,104 | 552,315 | 616,840 | 624,501 | 660,746 | 697,353 | 734,327 | 771,670 |
| Operating Expenditures | 843,155 | 897,334 | 987,930 | 1,010,100 | 1,020,201 | 1,030,403 | 1,040,707 | 1,051,114 |
| Utility Costs | 100,028 | 93,080 | 104,665 | 110,265 | 111,919 | 113,598 | 115,302 | 117,032 |
| Internal Charges | 573,990 | 726,482 | 655,184 | 660,322 | 663,624 | 666,942 | 670,277 | 673,628 |
| Debt Service | 3,076 | 3,036 | - | - | - | - | - | - |
| Depreciation | - | - | - | - | - | - | - | - |
| Other | - | - | 70,000 | 25,000 | - | - | - | - |
| ST Operating Expenditures | 1,877,353 | 2,272,247 | 2,364,619 | 2,405,188 | 2,456,490 | 2,508,296 | 2,560,613 | 2,613,444 |
| Capital Equipment & Fleet | - | - | 2,530,000 | 1,980,000 | 450,000 | 450,000 | 450,000 | 450,000 |
| CIP | - | 935,596 | 4,964,619 | 4,410,188 | 1,325,000 | 1,050,000 | 800,000 | 850,000 |
| ST Capital Expenditures | - | 935,596 | 7,494,619 | 6,390,188 | 1,775,000 | 1,500,000 | 1,250,000 | 1,300,000 |
| GAAP Adjustments | 935,596 | (186,339) | - | - | - | - | - | - |
| Transfers-In | 13,506 | 372,296 | - | - | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 |
| Net Change | (269,680) | 45,954 | (7,224,238) | (6,134,026) | 669,382 | 1,153,654 | 1,635,913 | 1,843,269 |
| End. Fund Balance | 2,898,219 | 2,944,173 | (4,280,065) | (10,414,091) | (9,744,709) | (8,591,055) | (6,955,142) | (5,111,873) |

Note: CAPEX do not show on the P&L for Enterprise Funds (historical values) because they are capitalized on the Statement of Net Position at the ACFR.

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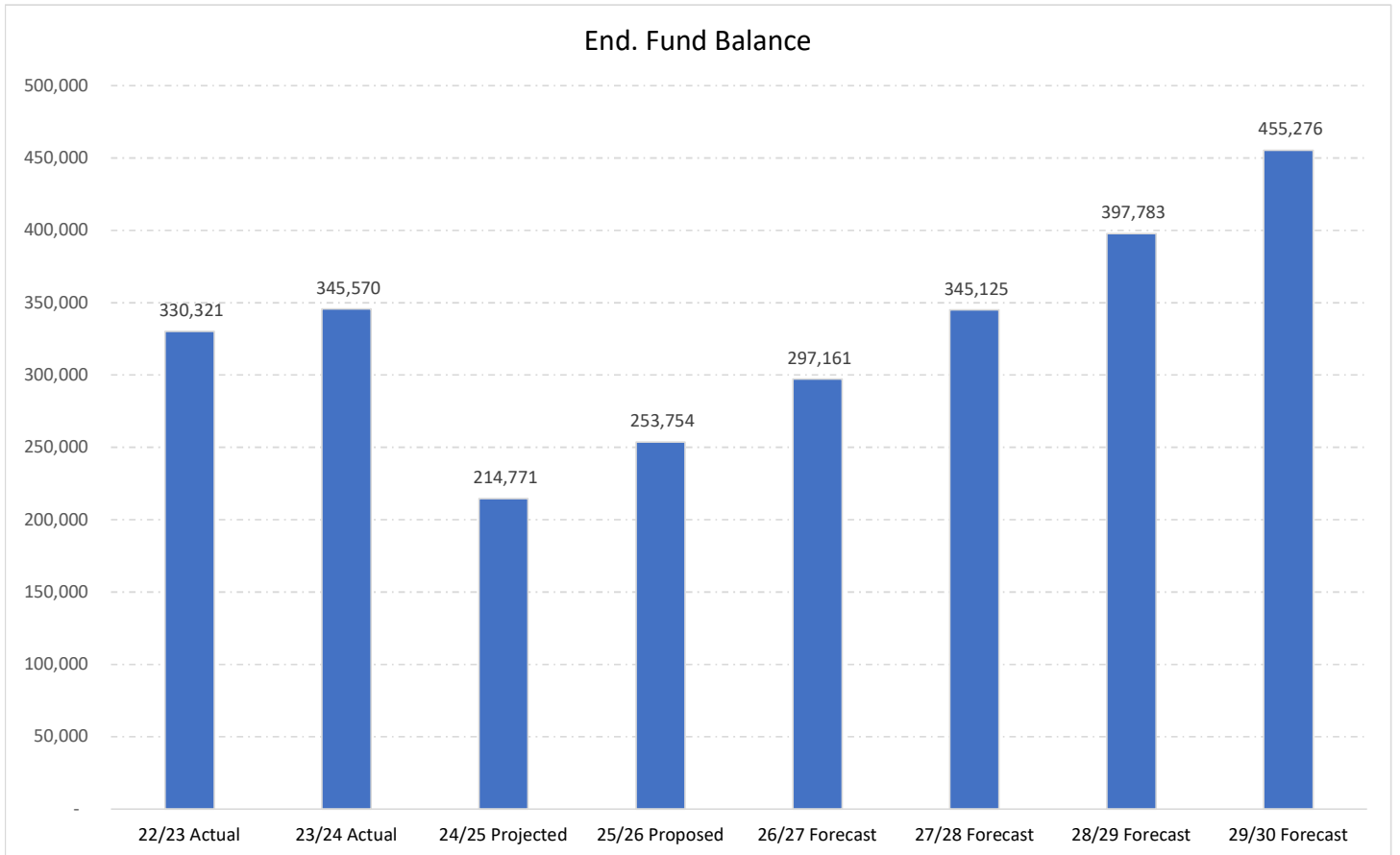
REFUSE FIVE-YEAR PROJECTION

Five-Year Projection

| | | | 24/25 | 25/26 | 26/27 | 27/28 | 28/29 | 29/30 |
|---------------------------|--------------|--------------|------------|------------|------------|------------|------------|------------|
| | 22/23 Actual | 23/24 Actual | Projected | Proposed | Forecast | Forecast | Forecast | Forecast |
| Beg. Fund Balance | \$ 630,914 | \$ 330,321 | \$ 345,570 | \$ 214,771 | \$ 253,754 | \$ 297,161 | \$ 345,125 | \$ 397,783 |
| Revenues | 1,751,106 | 1,987,603 | 1,853,530 | 1,979,315 | 2,038,694 | 2,099,855 | 2,162,851 | 2,227,737 |
| Grants | | | | | | | | |
| Labor Costs | 93,088 | 122,217 | 129,362 | 70,265 | 70,265 | 70,265 | 70,265 | 70,265 |
| Operating Expenditures | 1,473,249 | 1,813,127 | 1,817,147 | 1,831,837 | 1,886,792 | 1,943,396 | 2,001,698 | 2,061,749 |
| Utility Costs | 13,170 | 26,919 | 37,820 | 38,230 | 38,230 | 38,230 | 38,230 | 38,230 |
| Internal Charges | 322,325 | - | - | - | - | - | - | - |
| Debt Service | - | 787 | - | - | - | - | - | - |
| Depreciation | - | - | - | - | - | - | - | - |
| Other | - | - | - | - | - | - | - | - |
| ST Operating Expenditures | 1,901,832 | 1,963,050 | 1,984,329 | 1,940,332 | 1,995,287 | 2,051,891 | 2,110,193 | 2,170,244 |
| Capital Equipment & Fleet | | | | | | | | |
| CIP | | | | | | | | |
| ST Capital Expenditures | - | - | - | - | - | - | - | - |
| GAAP Adjustments | 149,867 | 9,304 | - | - | - | - | - | - |
| Transfers-In | - | - | - | - | - | - | - | - |
| Net Change | (300,593) | 15,249 | (130,799) | 38,983 | 43,407 | 47,964 | 52,658 | 57,493 |
| End. Fund Balance | 330,321 | 345,570 | 214,771 | 253,754 | 297,161 | 345,125 | 397,783 | 455,276 |

Note: CAPEX do not show on the P&L for Enterprise Funds (historical values) because they are capitalized on the Statement of Net Position at the ACFR.

Historical P&L are shown on the ACFR. Depreciation expense is a non-cash item.



WATER

Water Operations

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 410000-Utility User Fees | 5,272,048 | 5,054,404 | 5,400,000 | 5,266,467 | 5,400,000 | 5,454,000 |
| 410001-Construction Water Fees | 7,500 | 6,495 | 26,547 | 30,147 | - | - |
| 410200-Agreement Services Fees | 261,794 | 206,775 | - | 247,209 | - | - |
| 412500-Reconnection Fees | 2,750 | 36,264 | 42,460 | 60,010 | - | - |
| 415000-Miscellaneous Fees | 56,987 | 39,313 | 29,878 | 32,027 | 7,500 | 7,575 |
| Sub-Total 71-Fees for Service | \$5,601,079 | \$5,343,251 | \$5,498,885 | \$5,635,860 | \$5,407,500 | \$5,461,575 |
| 430300-Building Permits | - | 3,748 | 2,268 | 2,268 | - | - |
| Sub-Total 73-License & Permits | \$0 | \$3,748 | \$2,268 | \$2,268 | \$0 | \$0 |
| 450000-Lease Revenues | - | 35,253 | - | - | - | - |
| Sub-Total 75-Rents & Concessions | \$35,253 | \$35,253 | \$0 | \$0 | \$0 | \$0 |
| 460002-Interest 5691 Saving | 3,860 | 2,555 | - | 1,661 | - | - |
| 460015-Interest CA Class | 3,202 | 4,017 | - | 827 | - | - |
| 460020-Interest LAIF | 5,536 | 2,579 | - | 116 | - | - |
| 460021-Interest Investments | 43,609 | 15,116 | - | 2,212 | - | - |
| 460145-Interest - Leases | 15,198 | - | - | - | - | - |
| 469900-Allocated Interest | 7,991 | (8,877) | - | (5,479) | - | - |
| Sub-Total 76-Investment Earnings | \$79,396 | \$37,669 | \$0 | (\$663) | \$0 | \$0 |
| 470200-Other Agency Grant-Misc | 4,000 | 5,000 | - | - | - | - |
| Sub-Total 77-Grants & Donations | \$4,000 | \$5,000 | \$0 | \$0 | \$0 | \$0 |
| Total Revenues | \$5,719,728 | \$5,424,921 | \$5,501,153 | \$5,637,465 | \$5,407,500 | \$5,461,575 |
| 500000-Full Time Wages | 635,575 | 804,800 | 934,032 | 793,065 | 850,500 | 939,236 |
| 500100-Part Time Wages | - | 14,373 | 8,281 | 8,414 | 8,620 | - |
| 500400-Overtime | 9,913 | 24,638 | 6,500 | 18,188 | 18,980 | 20,000 |
| 500500-Cellphone Allowance | 6,420 | 12,078 | 22,776 | 6,258 | 6,720 | 7,260 |
| 500501-Auto Allowance | 2,536 | 2,207 | 2,022 | 2,037 | 2,280 | 2,322 |
| 500502-Uniform & Equipment Allowance | 5,950 | 6,687 | 6,000 | 6,644 | 6,000 | 6,200 |
| 500504-One-Time Compensation | 11,804 | 12,821 | 8,600 | - | - | - |
| 500506-Incentive- Bilingual Pay | 2,622 | 7,217 | 6,491 | 7,262 | 8,060 | 8,328 |
| 500507-Incentive- Degree | 98 | 290 | 317 | 301 | 330 | 364 |
| 500508-Incentive-Certificate Pay | 2,076 | 2,661 | 3,784 | 1,933 | 1,980 | 2,190 |
| 500600-Retirement | 55,505 | - | - | 77 | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 3,823 | - | - | 2,401 | 2,420 | 2,430 |
| 500603-PERS 3069 Misc. Classic | 30,496 | 76,785 | 64,502 | 56,116 | 61,500 | 67,564 |
| 500604-PERS 26454 Misc. Pepra | 13,411 | 31,358 | 27,532 | 24,214 | 27,080 | 28,014 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 3,782 | - | - |
| 500614-UAL 26454 Misc. PEPR | - | - | - | 163 | - | - |
| 500700-OPEB - Health Insurance | - | 1,266 | - | 1,712 | 3,900 | - |
| 500800-Health Insurance | 156,726 | 205,081 | 232,819 | 179,341 | 206,070 | 203,155 |
| 500801-Dental Insurance | 4,433 | 5,195 | 5,661 | 4,403 | 5,040 | 4,978 |
| 500802-Vision Insurance | 2,141 | 2,583 | 2,673 | 2,174 | 2,490 | 2,446 |
| 500803-Life Insurance | 2,746 | 3,288 | 3,157 | 2,995 | 3,430 | 3,299 |
| 500880-Work Comp Insurance | 95,912 | 112,623 | 110,982 | 60,408 | 63,750 | 37,386 |
| 500990-Non-Cash Labor Cost Allocation | (7,420) | 119,205 | - | - | - | - |
| 509000-Payroll Taxes | 49,365 | 64,932 | 67,815 | 59,618 | 68,040 | 66,675 |
| Sub-Total 82-Wages & Benefits | \$1,084,132 | \$1,510,088 | \$1,513,944 | \$1,241,506 | \$1,347,190 | \$1,401,847 |
| 510000-Office Supplies | 415 | 829 | 1,000 | 775 | 1,000 | 1,000 |
| 510001-Departmental Supplies | 36,061 | 27,722 | 25,000 | 19,766 | 20,000 | 20,000 |
| 510006-Food/Meals | - | - | - | 64 | - | - |
| 510100-Service Agreements | 364 | 1,645 | 3,940 | 4,165 | - | - |
| 510103-Postage & Freight | 4,461 | 4,332 | 4,250 | 5,224 | 4,250 | 4,250 |
| 510104-Advertising | - | 467 | - | - | - | - |
| 510105-Software Licensing | 3,051 | - | - | - | - | - |
| 510106-Subscriptions & Dues | 7,146 | 32,579 | 5,060 | 4,779 | 4,500 | 5,000 |
| 510109-Janitorial Services | 10,678 | 8,879 | - | - | - | - |
| 510114-Contract Services | - | - | 20,000 | 31,190 | 15,000 | - |
| 510115-Recruitment | 409 | - | 23 | 23 | 50 | 100 |
| 510150-Software Subscription | 16,322 | 28,938 | 46,500 | 57,239 | 62,000 | 72,000 |
| 510200-Repairs & Maintenance | 200,452 | 138,191 | 196,853 | 168,696 | 218,498 | 200,000 |
| 510202-Hardware & Tools | - | 29,956 | 20,000 | 16,500 | 21,171 | 20,000 |
| 510204-Equipment Repair | 11,631 | 28,746 | 30,625 | 15,674 | 30,625 | 25,000 |
| 510205-Building Repair & Maintenance | 322 | 750 | 1,000 | 47 | 1,000 | 1,000 |

Water Operations

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|--------------------|--------------------|----------------------|------------------------|-----------------------|----------------------|
| 510300-Vehicle Operations | 18,642 | 11,416 | 18,138 | 20,662 | 18,000 | 15,000 |
| 510302-Vehicle Operations - Fuel | 33,953 | 34,915 | 40,000 | 35,442 | 40,000 | 40,000 |
| 510400-Professional Services | 64,084 | 77,144 | 91,796 | 80,150 | 97,652 | 60,000 |
| 510420-Legal Services | - | - | 15,000 | - | 15,000 | 15,000 |
| 510501-Training | 7,146 | 10,010 | 10,000 | 5,480 | 10,000 | 10,000 |
| 510505-Travel | 3,206 | 9,629 | 10,000 | 4,614 | 10,000 | 10,000 |
| 510900-Treatment Supplies | 467,337 | 357,501 | 500,000 | 481,119 | 500,000 | 500,000 |
| 510905-Water Testing/Samples | 121,578 | 103,990 | 115,000 | 109,929 | 115,000 | 115,000 |
| Sub-Total 83-Planned Operations | \$1,007,258 | \$907,639 | \$1,154,185 | \$1,059,997 | \$1,183,746 | \$1,113,350 |
| 510118-Credit Card Processing Fees | 12,425 | 17,580 | 17,900 | 24,336 | 35,800 | 36,100 |
| 510701-Communications | 7,338 | 7,396 | 7,100 | 7,299 | 10,100 | 10,200 |
| 510704-Water | 533 | 633 | 730 | 608 | 690 | 700 |
| 510705-Sewer | 36 | 37 | 40 | 38 | 50 | 55 |
| 510706-Refuse | 1,886 | 2,941 | 3,200 | 277 | 540 | 550 |
| 510707-Power | 1,452,867 | 1,595,003 | 1,747,480 | 1,450,107 | 1,683,500 | 1,700,500 |
| 510708-Natural Gas | 330 | 696 | 500 | 155 | 160 | 180 |
| 510805-Bad Debt Expense | (431) | 39,093 | 47,633 | 47,192 | - | - |
| 510807-Regulatory & Permitting | 406,930 | 331,742 | 441,000 | 366,845 | 441,000 | 441,000 |
| 510809-Assessment fees | 1,292 | 7,149 | 10,000 | 7,524 | 7,525 | 7,530 |
| 510810-Misc Over/Short | - | 200 | - | - | - | - |
| Sub-Total 85-Required Operations | \$1,883,206 | \$2,002,470 | \$2,275,583 | \$1,904,381 | \$2,179,365 | \$2,196,815 |
| 520000-Asset Replace | - | - | 3,060 | - | 3,060 | 3,091 |
| 520100-Internal ISF Chrg - Shop | 15,164 | 31,864 | 28,364 | 20,098 | 28,364 | 28,648 |
| 520200-Internal ISF Chrg - Building | 2,159 | 2,894 | 3,301 | 3,713 | 5,001 | 5,001 |
| 520300-Internal ISF Chrg - IT | 22,016 | 36,037 | 34,120 | 31,323 | 43,457 | 43,457 |
| 520400-Internal ISF Chrg - Liability | 94,660 | 151,843 | 149,130 | 131,150 | 193,685 | 193,685 |
| 521000-Internal Admin Charges | 236,421 | 236,421 | 236,421 | 177,451 | 236,421 | 238,785 |
| 521100-Ind Cost Allocation | 620,448 | 787,287 | 620,448 | 541,332 | 620,448 | 626,652 |
| Sub-Total 88-Operations -Internal | \$990,868 | \$1,246,346 | \$1,074,844 | \$905,067 | \$1,130,436 | \$1,139,319 |
| 550000-Interest Expense | 676 | 1,172 | - | - | - | - |
| Sub-Total 90-Debt Service | \$676 | \$1,172 | \$0 | \$0 | \$0 | \$0 |
| 570100-Automotive Equipment | 57,815 | - | 70,000 | 60,954 | 70,000 | 25,000 |
| 570200-Machinery & Equipment | 77,274 | 8,172 | - | - | - | - |
| 570900-Capital Out.- Contra Acct. | (135,089) | (8,172) | - | - | - | - |
| Sub-Total 92-Capital Outlay | \$0 | \$0 | \$70,000 | \$60,954 | \$70,000 | \$25,000 |
| 580100-Capital Prj.- Infrastructure | 1,200,413 | 1,753,955 | 6,093,432 | 2,431,147 | 5,522,580 | 1,450,000 |
| 580200-Capital Prj.- Buildings & Imp. | - | - | 5,000 | - | 5,000 | 5,000 |
| 580900-Capital Prj.- Contra Acct. | (357,401) | (1,720,607) | - | - | - | - |
| 580901-Capital Prj.- CIP Contra Acct. | (843,012) | (265,413) | - | - | - | - |
| Sub-Total 93-Capital Projects | \$0 | \$0 | \$6,098,432 | \$2,431,146 | \$5,527,580 | \$1,455,000 |
| Total Expenses | \$4,966,140 | \$5,667,715 | \$12,186,988 | \$7,603,051 | \$11,438,317 | \$7,331,331 |
| 490200-Trans In - Federal Grants | 33,817 | 85,424 | - | - | - | - |
| Sub-Total 79-Transfers-In | \$33,817 | \$317,489 | \$0 | \$0 | \$0 | \$0 |
| Total Revenues | \$33,817 | \$317,489 | \$0 | \$0 | \$0 | \$0 |
| Total Water Operations Net Surplus/(Deficit) | \$787,405 | \$74,695 | (\$6,685,835) | (\$1,965,586) | (\$6,030,817) | (\$1,869,756) |

WASTEWATER

Wastewater Operations

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 410000-Utility User Fees | 2,463,592 | 2,598,268 | 2,600,000 | 2,726,782 | 2,600,000 | 2,626,000 |
| Sub-Total 71-Fees for Service | \$2,463,592 | \$2,598,268 | \$2,600,000 | \$2,726,782 | \$2,600,000 | \$2,626,000 |
| 460002-Interest 5691 Saving | 4,020 | 8,750 | - | 18,054 | - | - |
| 460015-Interest CA Class | 3,335 | 13,752 | - | 8,204 | - | - |
| 460020-Interest LAIF | 5,766 | 8,830 | - | 1,196 | - | - |
| 460021-Interest Investments | 45,418 | 51,755 | - | 22,891 | - | - |
| 469900-Allocated Interest | 2,946 | 3,807 | 35,000 | (18,759) | 35,000 | 35,350 |
| Sub-Total 76-Investment Earnings | \$61,485 | \$86,894 | \$35,000 | \$31,586 | \$35,000 | \$35,350 |
| 470200-Other Agency Grant-Misc | 4,000 | 5,000 | - | - | - | - |
| Sub-Total 77-Grants & Donations | \$4,000 | \$5,000 | \$0 | \$0 | \$0 | \$0 |
| 480100-Misc Refunds | 686 | 5,000 | - | - | - | - |
| Sub-Total 78-Other Revenue | \$686 | \$5,000 | \$0 | \$0 | \$0 | \$0 |
| Total Revenues | \$2,529,763 | \$2,695,162 | \$2,635,000 | \$2,758,368 | \$2,635,000 | \$2,661,350 |
| 500000-Full Time Wages | 218,796 | 304,054 | 339,198 | 364,635 | 393,500 | 425,068 |
| 500100-Part Time Wages | - | 14,369 | 8,278 | 8,411 | 8,500 | - |
| 500400-Overtime | 2,865 | 6,056 | 1,700 | 5,562 | 5,640 | 5,700 |
| 500500-Cellphone Allowance | 1,870 | 3,081 | 5,212 | 2,429 | 2,640 | 2,856 |
| 500501-Auto Allowance | 2,290 | 1,615 | 1,434 | 1,528 | 1,690 | 1,734 |
| 500502-Uniform & Equipment Allowance | 2,449 | 2,170 | 2,100 | 1,951 | 2,100 | 2,121 |
| 500504-One-Time Compensation | 4,449 | 8,128 | 3,500 | - | - | - |
| 500506-Incentive- Bilingual Pay | 1,133 | 3,153 | 2,872 | 3,170 | 3,610 | 3,763 |
| 500507-Incentive- Degree | 98 | 290 | 317 | 301 | 330 | 364 |
| 500508-Incentive-Certificate Pay | 458 | 497 | 560 | 588 | 600 | 680 |
| 500600-Retirement | 17,138 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 1,705 | - | - | 1,118 | 1,120 | 1,130 |
| 500603-PERS 3069 Misc. Classic | 9,792 | 25,459 | 20,201 | 25,612 | 27,950 | 30,928 |
| 500604-PERS 26454 Misc. Pepra | 5,549 | 13,805 | 11,377 | 11,276 | 12,950 | 12,603 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 1,743 | - | - |
| 500614-UAL 26454 Misc. PEPR | - | - | - | 75 | - | - |
| 500700-OPEB - Health Insurance | - | 1,315 | - | 1,712 | 3,900 | - |
| 500800-Health Insurance | 50,621 | 72,659 | 78,845 | 78,072 | 90,780 | 87,151 |
| 500801-Dental Insurance | 1,379 | 1,706 | 1,789 | 1,781 | 2,040 | 2,008 |
| 500802-Vision Insurance | 682 | 901 | 906 | 922 | 1,060 | 1,038 |
| 500803-Life Insurance | 945 | 1,233 | 1,160 | 1,365 | 1,570 | 1,502 |
| 500880-Work Comp Insurance | 21,645 | 28,174 | 26,902 | 23,915 | 25,030 | 15,099 |
| 500990-Non-Cash Labor Cost Allocation | (3,485) | 38,715 | - | - | - | - |
| 509000-Payroll Taxes | 16,725 | 24,935 | 24,543 | 27,603 | 31,830 | 30,756 |
| Sub-Total 82-Wages & Benefits | \$357,104 | \$552,315 | \$530,894 | \$563,769 | \$616,840 | \$624,501 |
| 510000-Office Supplies | 176 | 284 | 500 | 511 | 500 | 500 |
| 510001-Departmental Supplies | 9,155 | 8,667 | 10,000 | 4,856 | 5,000 | 5,000 |
| 510006-Food/Meals | - | - | - | 45 | - | - |
| 510100-Service Agreements | 364 | 1,311 | - | 225 | - | - |
| 510103-Postage & Freight | 122 | 23 | 200 | 379 | 200 | 200 |
| 510104-Advertising | - | 466 | - | - | - | - |
| 510105-Software Licensing | 360 | - | - | - | - | - |
| 510106-Subscriptions & Dues | 1,596 | 15,453 | 3,609 | 3,056 | 3,500 | 400 |
| 510109-Janitorial Services | 10,368 | 8,879 | - | - | - | - |
| 510114-Contract Services | 742,435 | 680,284 | 750,000 | 764,852 | 750,000 | 800,000 |
| 510150-Software Subscription | 10,524 | 15,803 | 15,458 | 24,757 | 20,500 | 20,000 |
| 510200-Repairs & Maintenance | 19,189 | 10,284 | 20,000 | 12,631 | 20,000 | 20,000 |
| 510202-Hardware & Tools | - | 20,320 | 7,500 | 2,355 | 2,500 | 2,500 |
| 510204-Equipment Repair | 1,181 | 26,523 | 35,625 | 15,228 | 37,434 | 40,000 |
| 510205-Building Repair & Maintenance | 322 | 673 | - | - | - | - |
| 510300-Vehicle Operations | 194 | 41 | 5,000 | 1,986 | 2,500 | 2,500 |
| 510302-Vehicle Operations - Fuel | 8,530 | 8,242 | 12,500 | 9,202 | 10,000 | 10,000 |
| 510400-Professional Services | 22,189 | 75,964 | 56,796 | 38,088 | 56,796 | 50,000 |
| 510420-Legal Services | - | - | 45,000 | - | 45,000 | 25,000 |
| 510501-Training | 1,758 | 4,732 | 5,000 | 2,413 | 5,000 | 5,000 |
| 510505-Travel | 1,198 | 3,549 | 5,000 | 1,981 | 5,000 | 5,000 |
| 510900-Treatment Supplies | 13,494 | 15,836 | 24,000 | 14,916 | 24,000 | 24,000 |

Wastewater Operations

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|--------------------|--------------------|----------------------|------------------------|-----------------------|----------------------|
| 510905-Water Testing/Samples | - | - | 500 | - | - | - |
| Sub-Total 83-Planned Operations | \$843,155 | \$897,334 | \$996,688 | \$895,940 | \$987,930 | \$1,010,100 |
| 510118-Credit Card Processing Fees | 12,426 | 17,581 | 17,900 | 24,337 | 35,800 | 36,500 |
| 510701-Communications | 4,094 | 4,192 | 4,140 | 4,336 | 5,600 | 5,620 |
| 510704-Water | 5,838 | 6,126 | 6,200 | 6,260 | 7,260 | 7,350 |
| 510705-Sewer | 36 | 37 | 40 | 38 | 50 | 55 |
| 510706-Refuse | 115 | 726 | 800 | 89 | 170 | 200 |
| 510707-Power | 59,866 | 57,420 | 65,000 | 49,595 | 53,750 | 58,500 |
| 510805-Bad Debt Expense | - | 4,300 | 20,535 | 20,535 | - | - |
| 510807-Regulatory & Permitting | 472 | 218 | 500 | - | - | - |
| 510809-Assessment fees | 17,181 | 2,280 | 3,000 | 2,034 | 2,035 | 2,040 |
| 510810-Misc Over/Short | - | 200 | - | - | - | - |
| Sub-Total 85-Required Operations | \$100,028 | \$93,080 | \$118,115 | \$107,224 | \$104,665 | \$110,265 |
| 520000-Asset Replace | - | - | 3,060 | - | 3,060 | 3,091 |
| 520100-Internal ISF Chrg - Shop | 6,893 | 14,693 | 12,893 | 9,136 | 12,893 | 13,022 |
| 520200-Internal ISF Chrg - Building | 1,616 | 2,160 | 2,463 | 2,771 | 3,733 | 3,733 |
| 520300-Internal ISF Chrg - IT | 10,627 | 17,406 | 16,470 | 15,120 | 20,977 | 20,977 |
| 520400-Internal ISF Chrg - Liability | 57,028 | 91,485 | 89,850 | 79,017 | 116,695 | 116,695 |
| 521000-Internal Admin Charges | 115,115 | 115,115 | 115,115 | 86,403 | 115,115 | 116,266 |
| 521100-Ind Cost Allocation | 382,711 | 485,623 | 382,711 | 333,910 | 382,711 | 386,538 |
| Sub-Total 88-Operations -Internal | \$573,990 | \$726,482 | \$622,562 | \$526,357 | \$655,184 | \$660,322 |
| 550000-Interest Expense | 3,076 | 3,036 | - | - | - | - |
| Sub-Total 90-Debt Service | \$3,076 | \$3,036 | \$0 | \$0 | \$0 | \$0 |
| 570100-Automotive Equipment | 57,815 | - | 70,000 | 60,954 | 70,000 | 25,000 |
| 570200-Machinery & Equipment | 37,037 | - | - | - | - | - |
| 570900-Capital Out.- Contra Acct. | (94,852) | - | - | - | - | - |
| Sub-Total 92-Capital Outlay | \$0 | \$0 | \$70,000 | \$60,954 | \$70,000 | \$25,000 |
| 580100-Capital Prj.- Infrastructure | 441,015 | 663,646 | 1,125,000 | 1,459,153 | 2,225,000 | 1,675,000 |
| 580200-Capital Prj.- Buildings & Imp. | - | - | 5,000 | - | 5,000 | 5,000 |
| 580300-Capital Prj.- Other Imp. | - | 4,883 | 300,000 | 16,519 | 300,000 | 300,000 |
| 580900-Capital Prj.- Contra Acct. | (259,488) | (668,529) | - | - | - | - |
| 580901-Capital Prj.- CIP Contra Acct. | (181,527) | - | - | - | - | - |
| Sub-Total 93-Capital Projects | \$0 | \$0 | \$1,430,000 | \$1,475,672 | \$2,530,000 | \$1,980,000 |
| Total Expenses | \$1,877,353 | \$2,272,247 | \$3,768,259 | \$3,629,916 | \$4,964,619 | \$4,410,188 |
| 490200-Trans In - Federal Grants | 13,506 | 35,958 | - | - | - | - |
| 490301-Trans In - WW Connection | - | 336,338 | - | - | - | - |
| Sub-Total 79-Transfers-In | \$13,506 | \$372,296 | \$0 | \$0 | \$0 | \$0 |
| Total Revenues | \$13,506 | \$372,296 | \$0 | \$0 | \$0 | \$0 |
| Total Wastewater Operations Net Surplus/ | \$665,916 | \$795,211 | (\$1,133,259) | (\$871,548) | (\$2,329,619) | (\$1,748,838) |

REFUSE

Refuse

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 410000-Utility User Fees | 1,504,257 | 1,817,584 | 1,505,000 | 2,056,916 | 1,850,000 | 1,900,000 |
| 410120-Illegal Dumping Fee | 115,318 | 131,050 | 68,623 | 137,245 | - | - |
| 415000-Miscellaneous Fees | 1,349 | 18,964 | 1,045 | 1,044 | 1,020 | 1,030 |
| Sub-Total 71-Fees for Service | \$1,620,924 | \$1,967,598 | \$1,574,668 | \$2,195,205 | \$1,851,020 | \$1,901,030 |
| 460002-Interest 5691 Saving | 514 | 1,453 | - | 2,621 | - | - |
| 460015-Interest CA Class | 427 | 2,284 | - | 1,180 | - | - |
| 460020-Interest LAIF | 738 | 1,467 | - | 173 | - | - |
| 460021-Interest Investments | 5,809 | 8,597 | - | 3,307 | - | - |
| 469900-Allocated Interest | 440 | 1,204 | 2,510 | (3,116) | 2,510 | 2,535 |
| Sub-Total 76-Investment Earnings | \$7,928 | \$15,005 | \$2,510 | \$4,165 | \$2,510 | \$2,535 |
| 470000-CA Grant | 29,847 | - | 75,000 | - | - | 75,750 |
| 470200-Other Agency Grant-Misc | 4,000 | 5,000 | - | - | - | - |
| Sub-Total 77-Grants & Donations | \$33,847 | \$5,000 | \$75,000 | \$0 | \$0 | \$75,750 |
| 480000-Sale of Prop - Capitalized | 88,407 | - | - | - | - | - |
| Sub-Total 78-Other Revenue | \$88,407 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Revenues | \$1,751,106 | \$1,987,603 | \$1,652,178 | \$2,199,370 | \$1,853,530 | \$1,979,315 |
| 500000-Full Time Wages | 59,342 | 70,067 | 92,595 | 54,960 | 92,092 | 47,660 |
| 500100-Part Time Wages | - | 14,369 | 8,278 | 8,411 | 8,500 | - |
| 500400-Overtime | 730 | 514 | 3,000 | 426 | 350 | - |
| 500500-Cellphone Allowance | 912 | 697 | 864 | 385 | 425 | 480 |
| 500501-Auto Allowance | 473 | 291 | 318 | 215 | 240 | 240 |
| 500502-Uniform & Equipment Allowance | 91 | - | 500 | 6 | - | - |
| 500504-One-Time Compensation | 2,030 | 2,094 | 2,000 | - | - | - |
| 500506-Incentive- Bilingual Pay | 411 | 1,124 | 1,279 | 812 | 1,040 | 1,128 |
| 500600-Retirement | 3,752 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 137 | - | - | 189 | 190 | 195 |
| 500603-PERS 3069 Misc. Classic | 2,966 | 6,800 | 6,555 | 2,702 | 2,930 | 2,993 |
| 500604-PERS 26454 Misc. Pepra | 1,817 | 3,770 | 2,717 | 2,219 | 2,940 | 1,920 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 164 | - | - |
| 500614-UAL 26454 Misc. PEPRA | - | - | - | 11 | - | - |
| 500800-Health Insurance | 12,305 | 17,389 | 21,396 | 11,553 | 14,600 | 11,287 |
| 500801-Dental Insurance | 301 | 368 | 427 | 203 | 220 | 226 |
| 500802-Vision Insurance | 154 | 211 | 245 | 117 | 130 | 131 |
| 500803-Life Insurance | 259 | 301 | 340 | 169 | 195 | 183 |
| 500880-Work Comp Insurance | 3,226 | 2,402 | 2,896 | 432 | 490 | 338 |
| 500990-Non-Cash Labor Cost Allocation | (438) | (4,902) | - | - | - | - |
| 509000-Payroll Taxes | 4,620 | 6,722 | 7,010 | 3,909 | 5,020 | 3,484 |
| Sub-Total 82-Wages & Benefits | \$93,088 | \$122,217 | \$150,420 | \$86,883 | \$129,362 | \$70,265 |
| 510001-Departmental Supplies | 5,410 | 693 | 10 | 49 | 15 | - |
| 510100-Service Agreements | 246 | 516 | - | - | - | - |
| 510103-Postage & Freight | 109 | - | 27 | 27 | 50 | - |
| 510112-Recycling Services | - | 564 | - | - | - | - |
| 510114-Contract Services | 1,418,213 | 1,786,753 | 1,500,000 | 1,605,793 | 1,801,819 | 1,816,837 |
| 510150-Software Subscription | 4,289 | - | - | - | - | - |
| 510202-Hardware & Tools | 1,086 | 226 | 137 | 137 | 150 | - |
| 510300-Vehicle Operations | 3,284 | - | - | - | - | - |
| 510302-Vehicle Operations - Fuel | 16,545 | - | - | - | - | - |
| 510400-Professional Services | 22,649 | 23,613 | 15,000 | 11,766 | 15,000 | 15,000 |
| 510420-Legal Services | 1,384 | - | - | - | - | - |
| 510501-Training | 13 | 217 | 60 | 60 | 100 | - |
| 510505-Travel | 21 | 545 | - | 115 | 13 | - |
| Sub-Total 83-Planned Operations | \$1,473,249 | \$1,813,127 | \$1,515,234 | \$1,617,947 | \$1,817,147 | \$1,831,837 |
| 510118-Credit Card Processing Fees | 12,426 | 17,581 | 17,900 | 24,337 | 35,800 | 36,100 |
| 510701-Communications | - | - | 1,470 | 314 | 630 | 680 |
| 510704-Water | 533 | 633 | 730 | 608 | 690 | 720 |
| 510705-Sewer | 36 | 37 | 40 | 38 | 50 | 50 |
| 510706-Refuse | - | - | 41,220 | - | - | - |
| 510707-Power | 175 | 279 | 390 | 176 | 260 | 280 |
| 510805-Bad Debt Expense | - | 7,800 | 15,306 | 15,306 | - | - |
| 510809-Assessment fees | - | 389 | 389 | 389 | 390 | 400 |

Refuse

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|--------------------|-------------------|--------------------|------------------------|-----------------------|-------------------|
| 510810-Misc Over/Short | - | 200 | - | - | - | - |
| Sub-Total 85-Required Operations | \$13,170 | \$26,919 | \$77,445 | \$41,168 | \$37,820 | \$38,230 |
| 521100-Ind Cost Allocation | 322,325 | - | 322,325 | - | - | - |
| Sub-Total 88-Operations -Internal | \$322,325 | \$0 | \$322,325 | \$0 | \$0 | \$0 |
| 550000-Interest Expense | 402 | 787 | - | - | - | - |
| Sub-Total 90-Debt Service | \$402 | \$787 | \$0 | \$0 | \$0 | \$0 |
| 570200-Machinery & Equipment | 9,073 | - | 75,000 | 59,332 | - | - |
| 570900-Capital Out.- Contra Acct. | (9,073) | - | - | - | - | - |
| Sub-Total 92-Capital Outlay | \$0 | \$0 | \$75,000 | \$59,332 | \$0 | \$0 |
| Total Expenses | \$1,902,234 | \$1,963,050 | \$2,140,424 | \$1,805,330 | \$1,984,329 | \$1,940,332 |
| Total Refuse Net Surplus/(Deficit) | (\$151,128) | \$24,553 | (\$488,246) | \$394,040 | (\$130,799) | \$38,983 |

RAIL OPERATIONS

Rail Operations

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|--------------------|-------------------|------------------------|-----------------------|-------------------|
| 410020-Rail User Fees | - | - | 15,000 | - | 15,000 | 15,150 |
| Sub-Total 71-Fees for Service | \$0 | \$0 | \$15,000 | \$0 | \$15,000 | \$15,150 |
| 450300-Track Rental / Demurrage | - | - | 60,000 | - | 60,000 | 60,600 |
| Sub-Total 75-Rents & Concessions | \$0 | \$0 | \$60,000 | \$0 | \$60,000 | \$60,600 |
| Total Revenues | \$0 | \$0 | \$75,000 | \$0 | \$75,000 | \$75,750 |
| 500000-Full Time Wages | 15,920 | 18,193 | 20,178 | 23,567 | 24,300 | 11,933 |
| 500400-Overtime | - | - | 60 | - | - | - |
| 500500-Cellphone Allowance | 109 | 109 | 108 | 70 | 75 | 60 |
| 500501-Auto Allowance | 241 | 242 | 240 | 215 | 240 | 240 |
| 500502-Uniform & Equipment Allowance | 69 | 85 | 900 | 110 | 200 | 200 |
| 500504-One-Time Compensation | 602 | 640 | 500 | - | - | - |
| 500600-Retirement | 1,690 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 102 | - | - | 66 | 70 | 75 |
| 500603-PERS 3069 Misc. Classic | 1,046 | 2,790 | 2,415 | 1,640 | 2,415 | 1,494 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 81 | - | - |
| 500700-OPEB - Health Insurance | - | - | - | 595 | 1,350 | - |
| 500800-Health Insurance | 1,830 | 2,089 | 2,170 | 1,403 | 1,760 | 1,269 |
| 500801-Dental Insurance | 53 | 55 | 54 | 37 | 45 | 34 |
| 500802-Vision Insurance | 22 | 23 | 23 | 16 | 20 | 15 |
| 500803-Life Insurance | 65 | 65 | 63 | 46 | 55 | 39 |
| 500880-Work Comp Insurance | 513 | 545 | 496 | 289 | 305 | 191 |
| 500990-Non-Cash Labor Cost Allocation | (356) | (8,940) | - | - | - | - |
| 509000-Payroll Taxes | 1,081 | 1,301 | 1,230 | 970 | 1,230 | 722 |
| Sub-Total 82-Wages & Benefits | \$22,987 | \$17,197 | \$28,437 | \$29,105 | \$32,065 | \$16,272 |
| 510001-Departmental Supplies | 637 | - | 5,100 | - | 5,100 | 5,151 |
| 510100-Service Agreements | 6,075 | 2,430 | - | - | - | - |
| 510105-Software Licensing | 167 | - | - | - | - | - |
| 510106-Subscriptions & Dues | - | - | 1,020 | - | 1,020 | 1,030 |
| 510150-Software Subscription | 1,332 | 1,647 | 430 | 586 | 500 | - |
| 510200-Repairs & Maintenance | 7,290 | - | 18,360 | - | 18,360 | 18,544 |
| 510205-Building Repair & Maintenance | - | - | 282 | 282 | 300 | - |
| 510300-Vehicle Operations | 43 | 44 | - | - | - | - |
| 510302-Vehicle Operations - Fuel | 153 | 279 | 36 | 36 | 50 | - |
| 510400-Professional Services | - | 30,000 | 5,100 | 117 | 5,100 | 5,151 |
| 510501-Training | - | - | 1,020 | - | 1,020 | 1,030 |
| 510505-Travel | - | 10 | - | - | - | - |
| Sub-Total 83-Planned Operations | \$15,697 | \$34,410 | \$31,348 | \$1,021 | \$31,450 | \$30,906 |
| 510701-Communications | 456 | 456 | 1,180 | 356 | 460 | 550 |
| 510704-Water | 831 | 862 | 1,000 | 882 | 1,030 | 1,200 |
| 510705-Sewer | 178 | 178 | 200 | 178 | 210 | 220 |
| 510707-Power | 2,309 | 5,255 | 7,200 | 1,178 | 1,450 | 1,550 |
| Sub-Total 85-Required Operations | \$3,774 | \$6,751 | \$9,580 | \$2,594 | \$3,150 | \$3,520 |
| 521100-Ind Cost Allocation | - | 94,869 | 57,983 | 65,231 | - | - |
| Sub-Total 88-Operations -Internal | \$0 | \$94,869 | \$57,983 | \$65,231 | \$0 | \$0 |
| Total Expenses | \$42,458 | \$153,227 | \$127,348 | \$97,951 | \$66,665 | \$50,698 |
| Total Rail Operations Net Surplus/(Deficit) | (\$42,458) | (\$153,227) | (\$52,348) | (\$97,951) | \$8,335 | \$25,052 |

DIAL-A-RIDE

Public Transit

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 410004-Transit Farebox Revenue | 24,579 | 27,079 | 30,760 | 26,993 | 30,760 | 31,068 |
| 410200-Agreement Services Fees | 19,880 | 19,383 | 12,600 | 29,033 | 12,600 | 12,726 |
| Sub-Total 71-Fees for Service | \$44,459 | \$46,462 | \$43,360 | \$56,026 | \$43,360 | \$43,794 |
| 400601-TDA Article 4 | - | 356,602 | 355,600 | 124,347 | 355,600 | 359,156 |
| 470000-CA Grant | - | - | - | - | - | 350,000 |
| 470104-FED GRNT 5311 (Operat) | 318,899 | 141,168 | 60,000 | 143,991 | 60,000 | 60,600 |
| Sub-Total 77-Grants & Donations | \$318,899 | \$497,770 | \$415,600 | \$268,338 | \$415,600 | \$769,756 |
| 480100-Misc Refunds | - | 676 | - | - | - | - |
| Sub-Total 78-Other Revenue | \$0 | \$676 | \$0 | \$0 | \$0 | \$0 |
| Total Revenues | \$363,358 | \$544,908 | \$458,960 | \$324,364 | \$458,960 | \$813,550 |
| 500000-Full Time Wages | 83,658 | 135,856 | 192,208 | 187,452 | 215,900 | 294,321 |
| 500100-Part Time Wages | 51,442 | 34,956 | 17,682 | 17,682 | 17,682 | - |
| 500400-Overtime | 884 | 3,558 | 1,850 | 8,179 | 6,000 | 3,000 |
| 500500-Cellphone Allowance | 164 | 251 | 240 | 207 | 260 | 264 |
| 500501-Auto Allowance | 501 | 724 | 690 | 541 | 750 | 768 |
| 500502-Uniform & Equipment Allowance | 782 | 708 | 600 | - | 600 | 606 |
| 500504-One-Time Compensation | 25 | - | 30 | - | - | - |
| 500506-Incentive- Bilingual Pay | 2,534 | 3,718 | 4,408 | 4,798 | 4,720 | 4,924 |
| 500507-Incentive- Degree | 33 | 97 | 106 | 100 | 110 | 121 |
| 500600-Retirement | 6,093 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 458 | - | - | 433 | 440 | 450 |
| 500603-PERS 3069 Misc. Classic | 451 | 1,192 | 994 | 986 | 1,090 | 1,186 |
| 500604-PERS 26454 Misc. Pepra | 7,175 | 17,811 | 10,763 | 15,394 | 15,950 | 22,403 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 64 | - | - |
| 500614-UAL 26454 Misc. PEPRA | - | - | - | 136 | - | - |
| 500800-Health Insurance | 23,571 | 49,086 | 54,176 | 63,055 | 75,500 | 87,164 |
| 500801-Dental Insurance | 546 | 1,196 | 1,281 | 1,482 | 1,640 | 2,051 |
| 500802-Vision Insurance | 278 | 571 | 606 | 669 | 750 | 898 |
| 500803-Life Insurance | 370 | 628 | 639 | 842 | 900 | 824 |
| 500880-Work Comp Insurance | 19,153 | 25,246 | 17,453 | 18,350 | 19,880 | 17,183 |
| 500990-Non-Cash Labor Cost Allocation | 1,587 | 7,151 | - | - | - | - |
| 509000-Payroll Taxes | 11,219 | 14,138 | 14,754 | 16,781 | 19,500 | 22,789 |
| Sub-Total 82-Wages & Benefits | \$210,924 | \$296,887 | \$318,480 | \$337,151 | \$381,672 | \$458,952 |
| 510000-Office Supplies | 419 | 469 | 791 | 837 | 1,000 | 1,500 |
| 510001-Departmental Supplies | 756 | 3,004 | 1,000 | 1,495 | 1,000 | 1,500 |
| 510100-Service Agreements | - | 45 | 78 | 157 | 100 | 100 |
| 510103-Postage & Freight | 5 | 6 | 10 | 12 | 10 | 10 |
| 510104-Advertising | - | - | 157 | 157 | 200 | 200 |
| 510105-Software Licensing | 953 | - | - | - | - | - |
| 510106-Subscriptions & Dues | - | 1,815 | 1,500 | 66 | 1,500 | 2,000 |
| 510115-Recruitment | - | - | 595 | 880 | 600 | - |
| 510150-Software Subscription | 3,302 | 2,179 | 3,000 | 937 | 3,000 | 1,500 |
| 510155-IT Subscription | - | - | 500 | - | 500 | - |
| 510200-Repairs & Maintenance | 4,670 | 6,490 | 7,000 | 9,575 | 7,000 | 5,000 |
| 510202-Hardware & Tools | - | 309 | - | - | - | - |
| 510300-Vehicle Operations | 9,094 | 10,120 | 16,209 | 20,179 | 16,800 | 20,000 |
| 510301-Vehicle Operations - Supplies | 3,267 | 2,978 | 2,500 | 1,450 | 2,500 | 2,500 |
| 510302-Vehicle Operations - Fuel | 10,498 | 3,899 | 4,000 | 1,766 | 4,000 | 2,000 |
| 510303-Vehicle Operations- Tires | 2,076 | 3,413 | 2,000 | 564 | 2,000 | 3,500 |
| 510400-Professional Services | 1,050 | 716 | 6,500 | 5,818 | 6,500 | 2,000 |
| 510501-Training | 347 | 2,067 | 3,000 | 631 | 3,000 | 1,500 |
| 510505-Travel | 522 | 1,409 | 3,000 | 640 | 3,000 | 1,000 |
| Sub-Total 83-Planned Operations | \$36,959 | \$38,919 | \$51,840 | \$45,164 | \$52,710 | \$44,310 |
| 510701-Communications | 1,736 | 3,553 | 2,243 | 5,118 | 4,280 | 6,000 |
| 510707-Power | 7,634 | 13,688 | 14,270 | 11,651 | 13,850 | 20,000 |
| 510810-Misc Over/Short | - | - | 1 | 1 | - | - |
| Sub-Total 85-Required Operations | \$9,370 | \$17,241 | \$16,514 | \$16,770 | \$18,130 | \$26,000 |
| 520100-Internal ISF Chrg - Shop | 15,164 | 31,864 | 28,364 | 20,098 | 28,364 | 28,648 |
| 520200-Internal ISF Chrg - Building | 1,422 | 4,334 | 2,177 | 2,449 | 3,297 | 3,297 |
| 520300-Internal ISF Chrg - IT | 16,686 | 27,160 | 25,860 | 23,740 | 32,937 | 32,937 |
| 520400-Internal ISF Chrg - Liability | 9,723 | 15,599 | 15,320 | 13,473 | 19,897 | 19,897 |

Public Transit

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|-------------------|-------------------|-------------------|------------------------|-----------------------|--------------------|
| 521000-Internal Admin Charges | 2,193 | 2,193 | 2,193 | 1,645 | 2,193 | 2,215 |
| 521100-Ind Cost Allocation | 90,580 | 114,937 | 90,580 | 79,030 | 90,580 | 91,486 |
| Sub-Total 88-Operations -Internal | \$135,768 | \$196,087 | \$164,494 | \$140,435 | \$177,268 | \$178,480 |
| 570100-Automotive Equipment | - | 411,056 | 5,983 | 5,983 | - | - |
| 570900-Capital Out.- Contra Acct. | - | (411,056) | - | - | - | - |
| Sub-Total 92-Capital Outlay | \$0 | \$0 | \$5,983 | \$5,983 | \$0 | \$0 |
| 580200-Capital Prj.- Buildings & Imp. | - | - | - | - | - | 350,000 |
| Sub-Total 93-Capital Projects | \$0 | \$0 | \$0 | \$0 | \$0 | \$350,000 |
| Total Expenses | \$393,021 | \$549,134 | \$557,311 | \$545,503 | \$629,780 | \$1,057,742 |
| Total Public Transit Net Surplus/(Deficit) | (\$29,663) | (\$4,226) | (\$98,351) | (\$221,139) | (\$170,820) | (\$244,192) |

Transit Description of Major Services:

This Division functions under Finance is responsible for planning, operating, and maintaining public transportation services to ensure safe, reliable, and efficient mobility for all residents. Our mission is to provide equitable access to transit operations while supporting regional connectivity and sustainable growth.

Fiscal Year 2025-26 Goals and Objectives

- ☐ Enhance Safety of the Public Transit Employees by implementing dedicated dispatch for service calls
- ☐ Enhance Public Transportation Accessibility and Coverage- by utilizing LCTOP Grant funding to provide Saturday Service
- ☐ Increase Transit System Ridership by utilizing LCTOP Grant funding for Free Bus Fare Program and social media marketing campaign
- ☐ Replacement of final remaining gas fuel transit vehicle with alternative fuel type vehicle such as hybrid or electric
- ☐ Review and adjust fare structures if necessary
- ☐ Research alternative sources of revenue such as Advertising
- ☐ Continue applying for Federal and State grants for coverage percentage of operational expenses

Telecommunications

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|-------------------|------------------------|-----------------------|--------------------|
| 410002-Residential Fiber User Fees | - | - | 20,000 | - | 20,000 | 20,200 |
| 410003-Tower Utilization Fees | 83,179 | 84,594 | 75,000 | 85,978 | 75,000 | 75,750 |
| 410005-Business Fiber User Fees | 267,886 | 215,593 | 75,537 | 113,317 | 45,000 | 45,450 |
| 410006-Commercial Fiber User Fees | 12,385 | 12,633 | 8,584 | 12,886 | 7,100 | 7,171 |
| 410007-Dark Fiber User Fees | 30,789 | 31,003 | 8,000 | 11,109 | 8,000 | 8,080 |
| Sub-Total 71-Fees for Service | \$394,239 | \$343,823 | \$187,121 | \$223,290 | \$155,100 | \$156,651 |
| 450000-Lease Revenues | - | 1,385 | - | - | - | - |
| Sub-Total 75-Rents & Concessions | \$0 | \$54,615 | \$0 | \$0 | \$0 | \$0 |
| 460145-Interest - Leases | - | 151 | - | - | - | - |
| Sub-Total 76-Investment Earnings | \$16,995 | \$15,437 | \$0 | \$0 | \$0 | \$0 |
| 470000-CA Grant | - | - | 487,010 | 487,010 | - | - |
| Sub-Total 77-Grants & Donations | \$0 | \$0 | \$487,010 | \$487,010 | \$0 | \$0 |
| Total Revenues | \$411,234 | \$413,875 | \$674,131 | \$710,300 | \$155,100 | \$156,651 |
| 510001-Departmental Supplies | 938 | 4,902 | 7,000 | (63) | 7,000 | 2,000 |
| 510100-Service Agreements | 1,595 | 1,489 | 143 | 143 | 200 | - |
| 510155-IT Subscription | 42,000 | 14,533 | 1,450 | 130 | 1,450 | - |
| 510200-Repairs & Maintenance | 6,845 | 78,973 | 39,057 | 83,320 | 39,057 | 350,000 |
| 510202-Hardware & Tools | - | 4,172 | - | - | - | - |
| 510400-Professional Services | 25,315 | 1,784 | 10,404 | - | 10,404 | 40,000 |
| 510501-Training | - | 662 | 2,000 | 65 | 2,000 | 2,000 |
| 510505-Travel | - | 3,779 | 4,200 | 1,577 | 4,200 | 4,000 |
| Sub-Total 83-Planned Operations | \$76,693 | \$110,294 | \$64,254 | \$52,616 | \$64,311 | \$398,000 |
| 510707-Power | 15,675 | 16,094 | 27,810 | 13,021 | 16,600 | 17,500 |
| Sub-Total 85-Required Operations | \$15,675 | \$16,094 | \$27,810 | \$13,021 | \$16,600 | \$17,500 |
| 520300-Internal ISF Chrg - IT | 87,281 | 144,995 | 135,270 | 124,182 | 172,286 | 172,286 |
| 521100-Ind Cost Allocation | - | 1,010 | 617 | 695 | - | - |
| Sub-Total 88-Operations -Internal | \$87,281 | \$146,005 | \$135,887 | \$124,877 | \$172,286 | \$172,286 |
| 570100-Automotive Equipment | - | - | - | 5,345 | - | 50,000 |
| 570900-Capital Out.- Contra Acct. | - | - | - | 22,500 | - | - |
| Sub-Total 92-Capital Outlay | \$0 | \$0 | \$0 | \$27,845 | \$0 | \$50,000 |
| 580100-Capital Prj.- Infrastructure | - | 168,910 | 390,500 | 390,500 | 350,114 | - |
| 580900-Capital Prj.- Contra Acct. | - | (168,910) | - | - | - | - |
| Sub-Total 93-Capital Projects | \$0 | \$0 | \$390,500 | \$390,500 | \$350,114 | \$0 |
| Total Expenses | \$179,649 | \$272,393 | \$618,451 | \$608,859 | \$603,311 | \$637,786 |
| 490100-Trans In - Gen Fund | - | - | - | - | - | 350,000 |
| Sub-Total 79-Transfers-In | \$0 | \$0 | \$0 | \$0 | \$0 | \$350,000 |
| Total Revenues | \$0 | \$0 | \$0 | \$0 | \$0 | \$350,000 |
| Total Telecommunications Net Surplus/ | \$231,585 | \$141,482 | \$55,680 | \$101,441 | (\$448,211) | (\$131,135) |

Telecommunications Description of Major Services:

The Telecommunications Division within the City's Information Technology Department is responsible for managing and maintaining the City's fiber optic and broadband infrastructure, including providing access to equipment and administering the agreements associated with third-party providers that have access our network. Telecommunications staff, working closely with the Engineering Division, also provide vital inspection services for all new fiber optic construction, as well as facilitate maintenance and operational services on our existing citywide network. This division supports the citywide broadband expansion initiative by administering grant-funded projects, and providing construction management services associated with a variety of departmental projects, including high-speed rail, new subdivisions, and the development of new city parks. Telecommunications is responsible for implementing updates and enhancements to physical security measures at all City-owned buildings, including managing keycard and key code access for the majority of staff.

Fiscal Year 2024-25 Highlights and Accomplishments

- ✓ Completed Fiber Optic Design-Engineering Package
- ✓ Installed two street-rated fiber vaults in coordination with the Zerker Rd improvement project
- ✓ Coordinated with Wonderful Company to successfully re-route fiber optic path in support of their Express Ave Street expansion project

Fiscal Year 2025-26 Goals and Objectives

- ☐ Enter into Public-Private Partnership with ISP
- ☐ Begin construction phase of Fiber-to-the-Home grant project (FFA Last Mile funding)
- ☐ Repair damaged test stations and create a maintenance plan for network inspections with ISP
- ☐ Install fiber optic connection at the Shafter Skate Park in support of public safety camera project



SPECIAL REVENUE FUNDS

Special Revenue Funds Expense Budget Changes

Federal Grants

Transportation

State Gas Tax

Traffic Safety

SLESF

Special Police Services

Asset Forfeiture

LLMD

Low-Mod Income Housing

CDBG

Road Maint. & Rehab

SPECIAL REVENUE FUNDS EXPENSE BUDGET CHANGES

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|------------------------------------|--------------------|--------------------|--------------------|--------------------|----------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| Special Revenue Funds | | | | | | | |
| Federal Grants | 1,302,238 | 3,689,682 | 4,560,161 | 4,425,722 | (134,439) | -2.9% | 56.1% |
| Transportation | 1,254,587 | 1,213,400 | 2,097,299 | 1,261,462 | (835,837) | -39.9% | 16.0% |
| State Gas | 174,700 | 39,943 | 450,057 | 710,453 | 260,396 | 57.9% | 9.0% |
| Traffic Safety | 2,926 | 142 | 225,000 | - | (225,000) | | |
| SLESF | 188,897 | 205,927 | - | - | | | |
| LLMD | 669,340 | 1,705,981 | 683,769 | 691,254 | 7,485 | 1.1% | 8.8% |
| CDBG | - | 65,000 | - | - | | | |
| Road Maint & Rehab | 320,570 | 284,376 | 1,091,241 | 801,127 | (290,114) | -26.6% | 10.2% |
| Total Special Revenue Funds | \$3,913,258 | \$7,204,451 | \$9,107,527 | \$7,890,018 | (\$1,217,509) | -13.4% | 100% |

| Federal Grants Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 93-Capital Projects | 509,665 | 2,799,685 | 4,560,161 | 1,425,722 | (3,134,439) | -68.7% | 32.2% |
| 94-Transfers-Out | 792,573 | 889,997 | - | 3,000,000 | 3,000,000 | 0.0% | 0.0% |
| Total Federal Grants | 1,302,238 | 3,689,682 | 4,560,161 | 4,425,722 | (134,439) | -2.9% | 100% |

| Transportation Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 93-Capital Projects | 1,254,587 | 1,213,400 | 2,097,299 | 1,261,462 | (835,837) | -39.9% | 100.0% |
| Total Transportation | 1,254,587 | 1,213,400 | 2,097,299 | 1,261,462 | (835,837) | -39.9% | 100% |

| State Gas Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 93-Capital Projects | 174,700 | 39,943 | 450,057 | 710,453 | 260,396 | 57.9% | 100.0% |
| Total State Gas | 174,700 | 39,943 | 450,057 | 710,453 | 260,396 | 57.9% | 100% |

| Traffic Safety Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|----------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 92-Capital Outlay | - | - | 225,000 | - | (225,000) | | |
| 93-Capital Projects | 2,926 | 142 | - | - | | | |
| Total Traffic Safety | 2,926 | 142 | 225,000 | - | (225,000) | -100.0% | #Error |

| SLESF Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 94-Transfers-Out | 188,897 | 205,927 | - | - | | | |
| Total SLESF | 188,897 | 205,927 | - | - | | #.0% | #Error |

| LLMD Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|----------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 83-Planned Operations | 500,425 | 463,993 | 512,584 | 535,804 | 23,220 | 4.5% | 77.5% |
| 85-Required Operations | 168,915 | 119,321 | 171,185 | 155,450 | (15,735) | -9.2% | 22.5% |
| 94-Transfers-Out | - | 1,122,667 | - | - | | | |
| Total LLMD | 669,340 | 1,705,981 | 683,769 | 691,254 | 7,485 | 1.1% | 100% |

| CDBG Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|----------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 94-Transfers-Out | - | 65,000 | - | - | | | |
| Total CDBG | - | 65,000 | - | - | | #.0% | #Error |

| Road Maint & Rehab Category Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|--|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 93-Capital Projects | 320,570 | 284,376 | 1,091,241 | 801,127 | (290,114) | -26.6% | 100.0% |
| Total Road Maint & Rehab | 320,570 | 284,376 | 1,091,241 | 801,127 | (290,114) | -26.6% | 100% |

Federal Grants

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|--------------------|----------------------|--------------------|------------------------|-----------------------|--------------------|
| 460002-Interest 5691 Saving | 5,238 | 6,487 | - | 7,835 | 7,000 | 7,000 |
| 460015-Interest CA Class | 4,345 | 10,197 | - | 3,673 | 12,000 | 12,000 |
| 460020-Interest LAIF | 7,512 | 6,547 | - | 527 | 7,500 | 7,500 |
| 460021-Interest Investments | 59,172 | 38,373 | - | 10,091 | 20,000 | 20,000 |
| 469900-Allocated Interest | 9,470 | (5,571) | - | (13,909) | 6,500 | 6,500 |
| Sub-Total 76-Investment Earnings | \$85,737 | \$56,033 | \$0 | \$8,217 | \$53,000 | \$53,000 |
| 470100-FED GRNT | - | - | 5,088,650 | - | - | 5,000,000 |
| 470103-FED GRNT ISTE A | 56,757 | - | - | - | - | - |
| 470106-FED GRNT - STPL | 496,000 | 7,735 | - | - | - | - |
| 470107-FED GRNT State Pass thru | 47,323 | 121,382 | - | - | - | - |
| 470110-FED GRNT CMAQ | 6,704 | - | - | - | - | - |
| 470115-FED GRANT - RSTP | 21,979 | 1,797,332 | 59,490 | 257,526 | - | - |
| Sub-Total 77-Grants & Donations | \$3,068,939 | \$1,926,449 | \$5,148,140 | \$257,526 | \$0 | \$5,000,000 |
| Total Revenues | \$3,154,676 | \$1,982,482 | \$5,148,140 | \$265,743 | \$53,000 | \$5,053,000 |
| 580100-Capital Prj.- Infrastructure | 502,033 | 2,043,718 | 2,466,274 | 154,880 | 4,854,548 | 1,325,722 |
| 580200-Capital Prj.- Buildings & Imp. | - | 8,711 | 898,387 | 201,696 | 898,387 | - |
| 580300-Capital Prj.- Other Imp. | 7,632 | 148,097 | 1,195,500 | 864,842 | 769,307 | 100,000 |
| Sub-Total 93-Capital Projects | \$509,665 | \$2,799,685 | \$4,560,161 | \$1,121,302 | \$6,522,242 | \$1,425,722 |
| Total Expenses | \$509,665 | \$2,799,685 | \$4,560,161 | \$1,121,302 | \$6,522,242 | \$1,425,722 |
| 590100-Trans Out - Gen Fund | 327,667 | 423,647 | - | - | - | - |
| 590207-Trans Out - RMRA | 417,308 | - | - | - | - | - |
| 595000-Trans Out - WW Operations | 13,506 | 35,958 | - | - | - | - |
| 595002-Trans Out - Water Operations | 33,817 | 85,424 | - | - | - | 3,000,000 |
| 595103-Trans Out - ISF Info Tech | 275 | 112,903 | - | - | - | - |
| Sub-Total 94-Transfers-Out | \$792,573 | \$889,997 | \$0 | \$0 | \$0 | \$3,000,000 |
| Total Expenses | \$792,573 | \$889,997 | \$0 | \$0 | \$0 | \$3,000,000 |
| Total Federal Grants Net Surplus/(Deficit) | \$1,852,438 | (\$1,707,200) | \$587,979 | (\$855,559) | (\$6,469,242) | \$627,278 |

Transportation

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|--------------------|----------------------|----------------------|------------------------|-----------------------|--------------------|
| 460002-Interest 5691 Saving | 699 | - | - | 8,714 | - | - |
| 460015-Interest CA Class | 580 | - | - | 3,693 | - | - |
| 460020-Interest LAIF | 1,002 | - | - | 557 | - | - |
| 460021-Interest Investments | 7,892 | - | - | 10,655 | - | - |
| 469900-Allocated Interest | 70 | (2,598) | - | - | 2,500 | 2,500 |
| Sub-Total 76-Investment Earnings | \$10,243 | (\$2,598) | \$0 | \$23,619 | \$2,500 | \$2,500 |
| 400602-TDA Article 8 | 758,145 | - | 850,000 | 3,096,990 | 880,000 | 858,500 |
| Sub-Total 77-Grants & Donations | \$758,145 | \$0 | \$850,000 | \$3,096,990 | \$880,000 | \$858,500 |
| Total Revenues | \$768,388 | (\$2,598) | \$850,000 | \$3,120,609 | \$882,500 | \$861,000 |
| 580100-Capital Prj.- Infrastructure | 1,064,754 | 795,898 | 1,647,285 | 1,717,811 | 735,823 | 801,462 |
| 580300-Capital Prj.- Other Imp. | 189,833 | 417,502 | 450,014 | 334,538 | 450,014 | 460,000 |
| Sub-Total 93-Capital Projects | \$1,254,587 | \$1,213,400 | \$2,097,299 | \$2,052,320 | \$1,185,837 | \$1,261,462 |
| Total Expenses | \$1,254,587 | \$1,213,400 | \$2,097,299 | \$2,052,320 | \$1,185,837 | \$1,261,462 |
| Total Transportation Net Surplus/(Deficit) | (\$486,199) | (\$1,215,998) | (\$1,247,299) | \$1,068,289 | (\$303,337) | (\$400,462) |

State Gas

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 400501-Gas Tax - Section 2103 | 166,963 | 193,922 | 173,401 | 173,741 | 173,401 | 175,135 |
| 400502-Gas Tax - Section 2105 | 116,615 | 129,325 | 120,942 | 113,899 | 120,942 | 122,151 |
| 400503-Gas Tax - Section 2106 | 53,433 | 58,200 | 51,939 | 51,899 | 51,939 | 52,458 |
| 400504-Gas Tax - Section 2107 | 158,927 | 175,052 | 164,818 | 149,379 | 164,818 | 166,466 |
| 400505-Gas Tax - Section 2107.5 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,050 |
| Sub-Total 70-Taxes | \$500,938 | \$561,499 | \$516,100 | \$493,918 | \$516,100 | \$521,260 |
| 460002-Interest 5691 Saving | 2,951 | 7,683 | - | 17,870 | 8,000 | 8,200 |
| 460015-Interest CA Class | 2,448 | 12,077 | - | 8,100 | 3,000 | 3,000 |
| 460020-Interest LAIF | 4,232 | 7,754 | - | 1,183 | 7,800 | 7,800 |
| 460021-Interest Investments | 33,335 | 45,448 | - | 22,626 | 45,000 | 45,000 |
| 469900-Allocated Interest | 3,284 | 5,499 | 3,000 | (16,473) | 4,000 | 40,000 |
| Sub-Total 76-Investment Earnings | \$46,250 | \$78,461 | \$3,000 | \$33,306 | \$67,800 | \$104,000 |
| Total Revenues | \$547,188 | \$639,960 | \$519,100 | \$527,224 | \$583,900 | \$625,260 |
| 580100-Capital Prj.- Infrastructure | 174,700 | 39,943 | 450,057 | 271,192 | 450,057 | 710,453 |
| Sub-Total 93-Capital Projects | \$174,700 | \$39,943 | \$450,057 | \$271,136 | \$450,057 | \$710,453 |
| Total Expenses | \$174,700 | \$39,943 | \$450,057 | \$271,136 | \$450,057 | \$710,453 |
| Total State Gas Net Surplus/(Deficit) | \$372,488 | \$600,017 | \$69,043 | \$256,088 | \$133,843 | (\$85,193) |

Traffic Safety

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|-------------------|-------------------|--------------------|------------------------|-----------------------|-------------------|
| 440003-Fines - Traffic Safety | 44,621 | 28,049 | 26,520 | 19,450 | 26,520 | 26,785 |
| Sub-Total 74-Fines, Forfeitures, | \$44,621 | \$28,049 | \$26,520 | \$19,450 | \$26,520 | \$26,785 |
| 460002-Interest 5691 Saving | 339 | 859 | - | 1,603 | 800 | 900 |
| 460015-Interest CA Class | 281 | 1,350 | - | 728 | 1,500 | 1,500 |
| 460020-Interest LAIF | 486 | 867 | - | 106 | 900 | 900 |
| 460021-Interest Investments | 3,832 | 5,080 | - | 2,032 | 5,100 | 5,100 |
| 469900-Allocated Interest | 333 | 580 | 3,000 | (1,841) | 750 | 750 |
| Sub-Total 76-Investment Earnings | \$5,271 | \$8,736 | \$3,000 | \$2,628 | \$9,050 | \$9,150 |
| Total Revenues | \$49,892 | \$36,785 | \$29,520 | \$22,078 | \$35,570 | \$35,935 |
| 570100-Automotive Equipment | - | - | 225,000 | 50,000 | 225,000 | - |
| Sub-Total 92-Capital Outlay | \$0 | \$0 | \$225,000 | \$50,000 | \$225,000 | \$0 |
| 580300-Capital Prj. - Other Imp. | 2,926 | 142 | - | - | - | - |
| Sub-Total 93-Capital Projects | \$2,926 | \$142 | \$0 | \$0 | \$0 | \$0 |
| Total Expenses | \$2,926 | \$142 | \$225,000 | \$50,000 | \$225,000 | \$0 |
| Total Traffic Safety Net Surplus/(Deficit) | \$46,966 | \$36,643 | (\$195,480) | (\$27,922) | (\$189,430) | \$35,935 |

SUPPLEMENTAL LAW ENFORCEMENT SERVICES

SLESF

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 460002-Interest 5691 Saving | 528 | 1,238 | - | 2,227 | - | - |
| 460015-Interest CA Class | 438 | 1,945 | - | 1,030 | - | - |
| 460020-Interest LAIF | 757 | 1,249 | - | 149 | - | - |
| 460021-Interest Investments | 5,964 | 7,321 | - | 2,850 | - | - |
| 469900-Allocated Interest | 332 | 690 | - | (2,653) | - | - |
| Sub-Total 76-Investment Earnings | \$8,019 | \$12,443 | \$0 | \$3,603 | \$0 | \$0 |
| 470001-CA Grant - SLEBG | 165,271 | 186,159 | 194,664 | 194,663 | - | - |
| Sub-Total 77-Grants & Donations | \$165,271 | \$186,159 | \$194,664 | \$194,663 | \$0 | \$0 |
| Total Revenues | \$173,290 | \$198,602 | \$194,664 | \$198,266 | \$0 | \$0 |
| 590100-Trans Out - Gen Fund | 188,897 | 205,927 | - | - | - | - |
| Sub-Total 94-Transfers-Out | \$188,897 | \$205,927 | \$0 | \$0 | \$0 | \$0 |
| Total Expenses | \$188,897 | \$205,927 | \$0 | \$0 | \$0 | \$0 |
| Total SLESF Net Surplus/(Deficit) | (\$15,607) | (\$7,325) | \$194,664 | \$198,266 | \$0 | \$0 |

SPECIAL PD SERVICES

Special PD Services

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 460002-Interest 5691 Saving | 5 | 11 | - | 12 | - | - |
| 460015-Interest CA Class | 4 | 17 | - | 5 | - | - |
| 460020-Interest LAIF | 7 | 11 | - | 1 | - | - |
| 460021-Interest Investments | 52 | 62 | - | 15 | - | - |
| 469900-Allocated Interest | 3 | 6 | - | (23) | - | - |
| Sub-Total 76-Investment Earnings | \$71 | \$107 | \$0 | \$10 | \$0 | \$0 |
| Total Revenues | \$71 | \$107 | \$0 | \$10 | \$0 | \$0 |
| Total Special PD Services Net Surplus/ | \$71 | \$107 | \$0 | \$10 | \$0 | \$0 |

ASSET FORFEITURE

Asset Forfeitures

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 440100-Asset Forfeitures | - | - | 8,210 | 8,210 | - | - |
| Sub-Total 74-Fines, Forfeitures, | \$0 | \$0 | \$8,210 | \$8,210 | \$0 | \$0 |
| 460002-Interest 5691 Saving | 254 | 578 | - | 1,264 | - | - |
| 460015-Interest CA Class | 211 | 908 | - | 573 | - | - |
| 460020-Interest LAIF | 364 | 583 | - | 84 | - | - |
| 460021-Interest Investments | 2,868 | 3,417 | - | 1,601 | - | - |
| 469900-Allocated Interest | 162 | 294 | 3,000 | (1,238) | 3,000 | 3,030 |
| Sub-Total 76-Investment Earnings | \$3,859 | \$5,780 | \$3,000 | \$2,284 | \$3,000 | \$3,030 |
| Total Revenues | \$3,859 | \$5,780 | \$11,210 | \$10,494 | \$3,000 | \$3,030 |
| Total Asset Forfeitures Net Surplus/(Deficit) | \$3,859 | \$5,780 | \$11,210 | \$10,494 | \$3,000 | \$3,030 |

LIGHTING, LANDSCAPE AND MAINTENANCE DISTRICT

LLMD

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|-------------------|--------------------|-------------------|------------------------|-----------------------|-------------------|
| 400301-Special Asmnt - LLMD | 17,275 | 18,260 | 981,106 | 1,137,159 | 981,106 | 990,917 |
| Sub-Total 70-Taxes | \$942,516 | \$983,098 | \$981,106 | \$1,137,159 | \$981,106 | \$990,917 |
| 460002-Interest 5691 Saving | 845 | 3,079 | - | 12,657 | - | - |
| 460015-Interest CA Class | 897 | 3,873 | - | 5,700 | - | - |
| 460020-Interest LAIF | 1,551 | 2,487 | - | 835 | - | - |
| 460021-Interest Investments | 94 | 186 | - | 15,972 | - | - |
| 469900-Allocated Interest | (1,238) | 3,459 | - | (6,602) | - | - |
| Sub-Total 76-Investment Earnings | \$27,973 | \$58,396 | \$0 | \$28,562 | \$0 | \$0 |
| Total Revenues | \$970,489 | \$1,041,494 | \$981,106 | \$1,165,721 | \$981,106 | \$990,917 |
| 510001-Departmental Supplies | - | 184 | 1,200 | 2,174 | 1,200 | 1,212 |
| 510110-Landscaping Services | 12,458 | 13,548 | 410,875 | 284,980 | 366,000 | 446,765 |
| 510114-Contract Services | 246 | 6,022 | 7,500 | 5,055 | 7,500 | 7,575 |
| 510200-Repairs & Maintenance | - | 30 | 68,616 | 36,334 | 55,100 | 59,800 |
| 510202-Hardware & Tools | - | 25 | - | 4,239 | - | - |
| 510204-Equipment Repair | 700 | - | - | - | - | - |
| 510205-Building Repair & Maintenance | - | - | 45 | 45 | 100 | - |
| 510400-Professional Services | - | 1,240 | 24,348 | 24,068 | 24,800 | 20,452 |
| Sub-Total 83-Planned Operations | \$500,425 | \$463,993 | \$512,584 | \$356,895 | \$454,700 | \$535,804 |
| 510704-Water | 70,436 | 50,793 | 83,873 | 92,808 | 133,400 | 135,080 |
| 510706-Refuse | - | - | 1,632 | 2,434 | 1,850 | - |
| 510707-Power | 408 | 604 | 85,680 | 21,876 | 19,650 | 20,370 |
| Sub-Total 85-Required Operations | \$168,915 | \$119,321 | \$171,185 | \$117,118 | \$154,900 | \$155,450 |
| Total Expenses | \$669,340 | \$583,314 | \$683,769 | \$474,013 | \$609,600 | \$691,254 |
| 490800-Trans In - LLMD 2002 | - | 45,204 | - | - | - | - |
| 490801-Trans In - LLMD 2005 | - | 51,067 | - | - | - | - |
| 490806-Trans In - LLMD 2007 | - | 11,624 | - | - | - | - |
| 490807-Trans In - LLMD 2007 | - | 86,986 | - | - | - | - |
| Sub-Total 79-Transfers-In | \$0 | \$1,122,667 | \$0 | \$0 | \$0 | \$0 |
| 590800-Trans Out - LLMD 2002 | - | 11,624 | - | - | - | - |
| 590802-Trans Out - LLMD 02-2005 | - | 2,457 | - | - | - | - |
| 590803-Trans Out - LLMD 03-2005 | - | 95,887 | - | - | - | - |
| 590804-Trans Out - LLMD 04-2005 | - | 5,007 | - | - | - | - |
| 590805-Trans Out - LLMD 01-2006 | - | 45,204 | - | - | - | - |
| 590808-Trans Out - LLMD 01-2015 | - | 541,402 | - | - | - | - |
| 590809-Trans Out - LLMD 01-1995 | - | 2,825 | - | - | - | - |
| 590810-Trans Out - LLMD 01-1998 | - | 95,523 | - | - | - | - |
| 590811-Trans Out - LLMD 01-2009 | - | 184,685 | - | - | - | - |
| Sub-Total 94-Transfers-Out | \$0 | \$1,122,667 | \$0 | \$0 | \$0 | \$0 |
| Total Revenues | \$0 | \$2,245,334 | \$0 | \$0 | \$0 | \$0 |
| Total LLMD Net Surplus/(Deficit) | \$301,149 | \$458,180 | \$297,337 | \$691,708 | \$371,506 | \$299,663 |

LOW-MOD INCOME HOUSING

Low-Mod Income Housing

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 460002-Interest 5691 Saving | 2,255 | 5,131 | - | 11,002 | - | - |
| 460015-Interest CA Class | 1,871 | 8,064 | - | 4,999 | - | - |
| 460020-Interest LAIF | 3,234 | 5,178 | - | 729 | - | - |
| 460021-Interest Investments | 25,477 | 30,349 | - | 13,949 | - | - |
| 469900-Allocated Interest | 1,439 | 2,613 | 25,000 | (11,000) | 25,000 | 25,250 |
| Sub-Total 76-Investment Earnings | \$34,276 | \$51,335 | \$25,000 | \$19,679 | \$25,000 | \$25,250 |
| Total Revenues | \$34,276 | \$51,335 | \$25,000 | \$19,679 | \$25,000 | \$25,250 |
| Total Low-Mod Income Housing Net Surplus/ | \$34,276 | \$51,335 | \$25,000 | \$19,679 | \$25,000 | \$25,250 |

CDBG

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 460002-Interest 5691 Saving | - | 173 | - | - | - | - |
| 460015-Interest CA Class | - | 272 | - | - | - | - |
| 460020-Interest LAIF | - | 175 | - | - | - | - |
| 460021-Interest Investments | - | 1,025 | - | - | - | - |
| Sub-Total 76-Investment Earnings | \$0 | \$1,645 | \$0 | \$0 | \$0 | \$0 |
| 470102-FED GRNT CDBG | - | 65,000 | - | - | - | - |
| Sub-Total 77-Grants & Donations | \$0 | \$65,000 | \$0 | \$0 | \$0 | \$0 |
| Total Revenues | \$0 | \$66,645 | \$0 | \$0 | \$0 | \$0 |
| 590100-Trans Out - Gen Fund | - | 65,000 | - | - | - | - |
| Sub-Total 94-Transfers-Out | \$0 | \$65,000 | \$0 | \$0 | \$0 | \$0 |
| Total Expenses | \$0 | \$65,000 | \$0 | \$0 | \$0 | \$0 |
| Total CDBG Net Surplus/(Deficit) | \$0 | \$1,645 | \$0 | \$0 | \$0 | \$0 |

ROAD MAINTENANCE & REHAB

Road Maint & Rehab

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|--------------------|------------------------|-----------------------|--------------------|
| 400507-Gas Tax - SB1 (RMRA) | 457,197 | 550,133 | 460,000 | 447,696 | 460,000 | 464,600 |
| Sub-Total 70-Taxes | \$457,197 | \$550,133 | \$460,000 | \$447,696 | \$460,000 | \$464,600 |
| 460002-Interest 5691 Saving | 163 | 2,810 | - | 3,724 | 2,600 | 2,600 |
| 460015-Interest CA Class | 135 | 4,416 | - | 1,682 | 4,500 | 4,500 |
| 460020-Interest LAIF | 233 | 2,835 | - | 246 | 2,900 | 2,900 |
| 460021-Interest Investments | 1,836 | 16,619 | - | 4,707 | 17,000 | 17,000 |
| 469900-Allocated Interest | 605 | 5,419 | - | (6,024) | 5,400 | 5,400 |
| Sub-Total 76-Investment Earnings | \$2,972 | \$32,099 | \$0 | \$4,335 | \$32,400 | \$32,400 |
| Total Revenues | \$460,169 | \$582,232 | \$460,000 | \$452,031 | \$492,400 | \$497,000 |
| 580100-Capital Prj.- Infrastructure | 320,570 | 284,376 | 1,091,241 | 1,091,241 | 500,608 | 801,127 |
| Sub-Total 93-Capital Projects | \$320,570 | \$284,376 | \$1,091,241 | \$1,091,242 | \$500,608 | \$801,127 |
| Total Expenses | \$320,570 | \$284,376 | \$1,091,241 | \$1,091,242 | \$500,608 | \$801,127 |
| 490200-Trans In - Federal Grants | 417,308 | - | - | - | - | - |
| Sub-Total 79-Transfers-In | \$417,308 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Revenues | \$417,308 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Road Maint & Rehab Net Surplus/ | \$556,907 | \$297,856 | (\$631,241) | (\$639,211) | (\$8,208) | (\$304,127) |



INTERNAL SERVICE FUNDS

Internal Service Funds Expense Budget Change

Internal Service Funds Summary

Facilities Maintenance

Shop - Vehicle Maintenance

Risk Management

Information Technology

INTERNAL SERVICE FUNDS EXPENSE BUDGET CHANGE

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|-------------------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| Internal Service Funds | | | | | | | |
| Facility Maintenance | 403,660 | 549,390 | 1,027,254 | 991,638 | (35,616) | -3.5% | 23.6% |
| Vehicle Maintenance | 217,839 | 271,540 | 259,563 | 282,694 | 23,131 | 8.9% | 6.7% |
| Risk Management | 973,651 | 1,152,934 | 1,506,748 | 1,456,049 | (50,699) | -3.4% | 34.7% |
| Information Technology | 1,230,831 | 1,522,999 | 1,963,759 | 1,470,204 | (493,555) | -25.1% | 35.0% |
| Total Internal Service Funds | \$2,825,981 | \$3,496,863 | \$4,757,324 | \$4,200,585 | (\$556,739) | -11.7% | 100% |

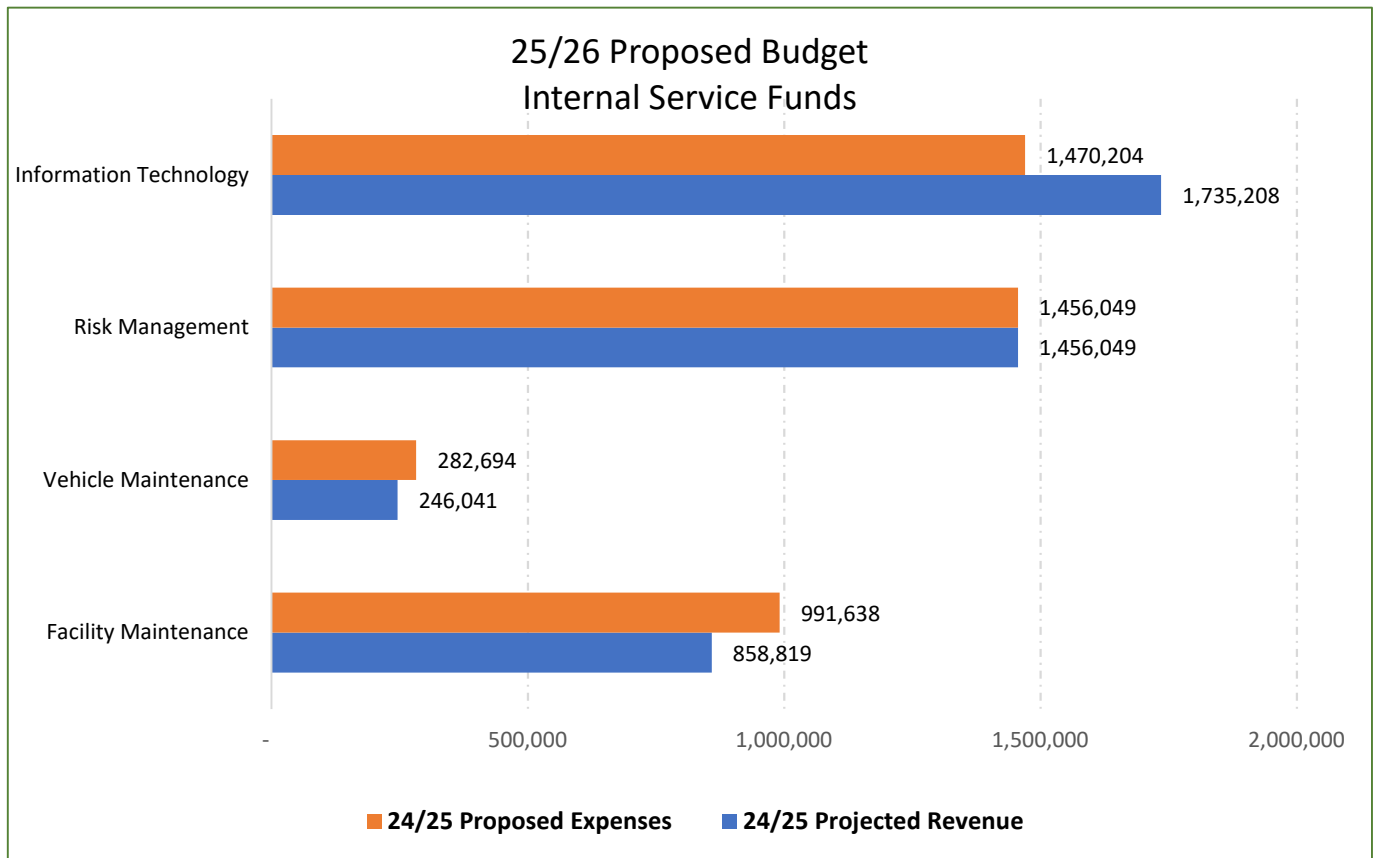
| Facility Maintenance Category
Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|---|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 71,379 | 124,097 | 132,494 | 283,456 | 150,962 | 113.9% | 28.6% |
| 83-Planned Operations | 125,704 | 241,153 | 569,413 | 539,379 | (30,034) | -5.3% | 54.4% |
| 85-Required Operations | 201,939 | 166,417 | 310,479 | 158,021 | (152,458) | -49.1% | 15.9% |
| 88-Operations -Internal | 4,638 | 17,723 | 14,868 | 10,782 | (4,086) | -27.5% | 1.1% |
| Total Facility Maintenance | 403,660 | 549,390 | 1,027,254 | 991,638 | (35,616) | -3.5% | 100% |

| Vehicle Maintenance Category
Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|--|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 120,685 | 148,160 | 136,980 | 132,263 | (4,717) | -3.4% | 46.8% |
| 83-Planned Operations | 51,866 | 43,824 | 46,195 | 23,500 | (22,695) | -49.1% | 8.3% |
| 85-Required Operations | 10,749 | 11,394 | 12,350 | 5,100 | (7,250) | -58.7% | 1.8% |
| 88-Operations -Internal | 34,539 | 68,162 | 64,038 | 71,831 | 7,793 | 12.2% | 25.4% |
| 92-Capital Outlay | - | - | - | 50,000 | 50,000 | 0.0% | 0.0% |
| Total Vehicle Maintenance | 217,839 | 271,540 | 259,563 | 282,694 | 23,131 | 8.9% | 100% |

| Risk Management Category
Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|--|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 66,165 | 74,934 | - | - | - | - | - |
| 85-Required Operations | 907,486 | 1,072,117 | 1,503,153 | 1,456,049 | (47,104) | -3.1% | 100.0% |
| 88-Operations -Internal | - | 5,883 | 3,595 | - | (3,595) | - | - |
| Total Risk Management | 973,651 | 1,152,934 | 1,506,748 | 1,456,049 | (50,699) | -3.4% | 100% |

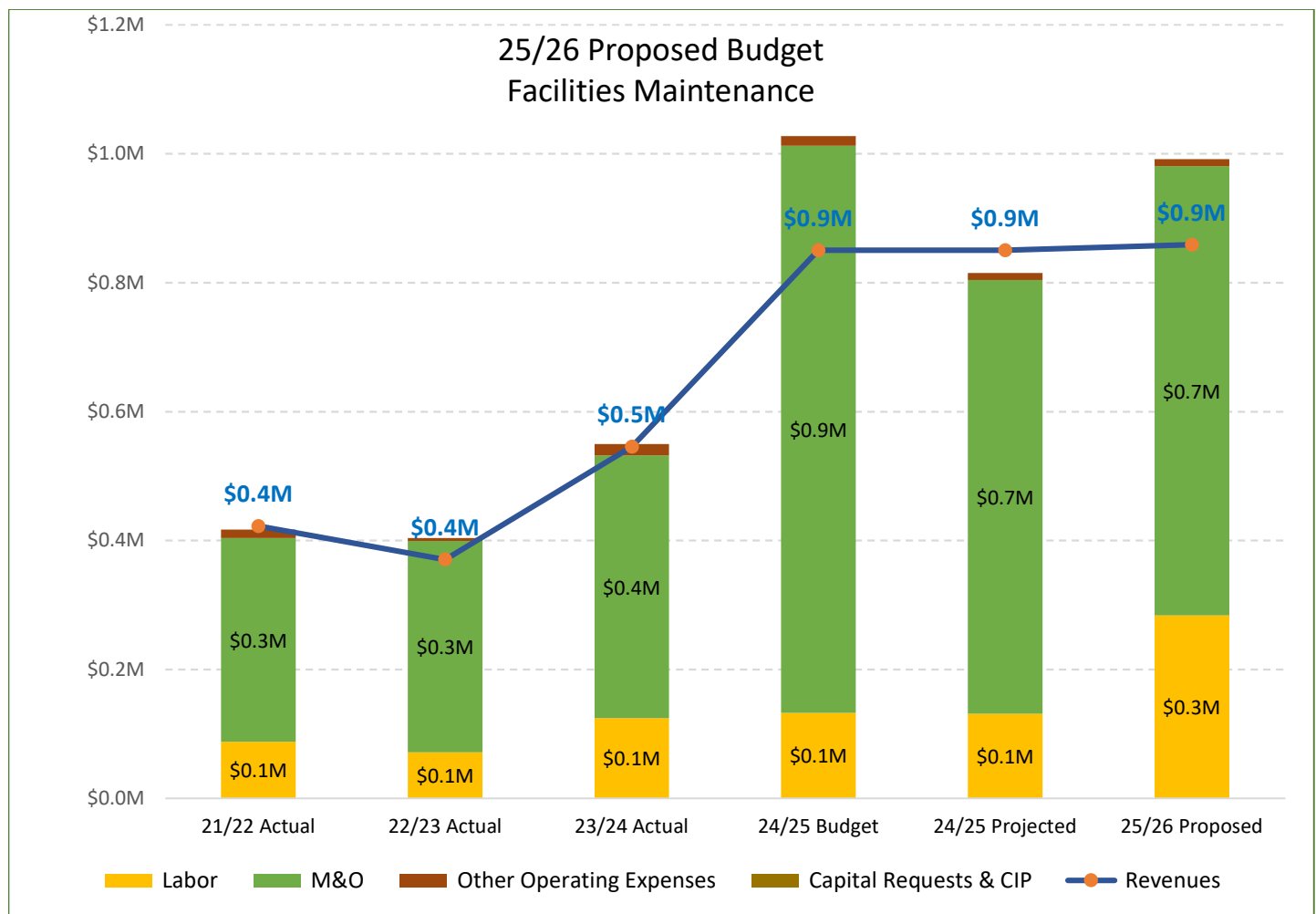
| Information Technology Category
Expenditures | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|---|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| 82-Wages & Benefits | 583,567 | 787,686 | 893,624 | 831,823 | (61,801) | -6.9% | 56.6% |
| 83-Planned Operations | 586,715 | 581,262 | 520,079 | 467,106 | (52,973) | -10.2% | 31.8% |
| 85-Required Operations | 11,500 | 16,908 | 14,805 | 18,780 | 3,975 | 26.8% | 1.3% |
| 88-Operations -Internal | 48,396 | 131,966 | 148,136 | 152,495 | 4,359 | 2.9% | 10.4% |
| 90-Debt Service | 2,653 | 5,529 | - | - | - | - | - |
| 92-Capital Outlay | (2,000) | (352) | 387,115 | - | (387,115) | - | - |
| Total Information Technology | 1,230,831 | 1,522,999 | 1,963,759 | 1,470,204 | (493,555) | -25.1% | 100% |

INTERNAL SERVICE FUNDS SUMMARY



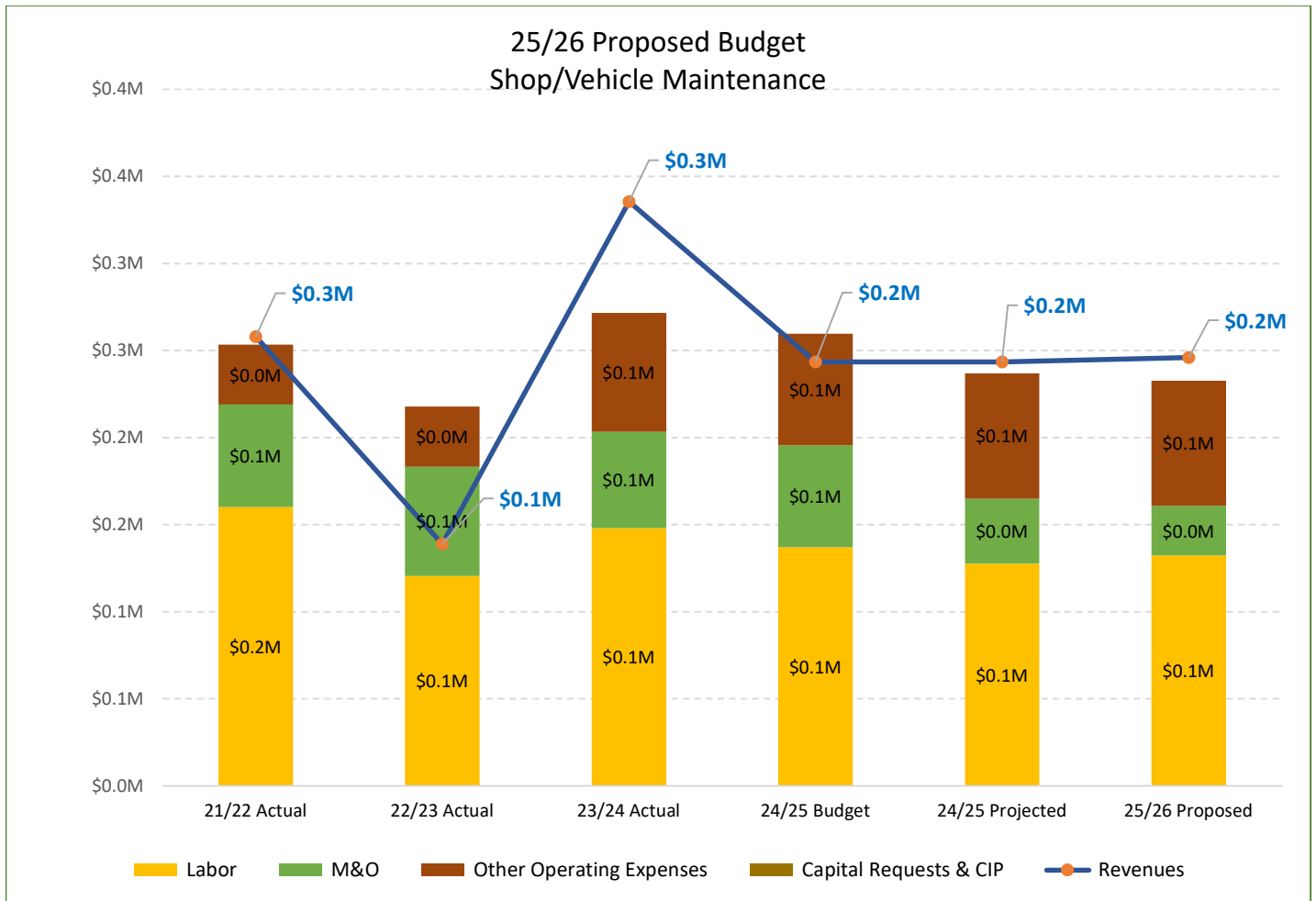
| | Facility
Maintenance | Vehicle
Maintenance | Risk
Management | Information
Technology | Total |
|---|-------------------------|------------------------|--------------------|---------------------------|------------------|
| Revenues | \$ 858,819 | \$ 246,041 | \$ 1,456,049 | \$ 1,735,208 | \$ 4,296,117 |
| Expenses: | | | | | |
| 82-Wages & Benefits | 283,456 | 132,263 | - | 831,823 | 1,247,542 |
| 83-Planned Operations | 539,379 | 23,500 | - | 467,106 | 1,029,985 |
| 85-Required Operations | 158,021 | 5,100 | 1,456,049 | 18,780 | 1,637,950 |
| 88-Operations -Internal
Debt Service | 10,782 | 71,831 | - | 152,495 | 235,108 |
| Operating Expenses | \$991,638 | \$232,694 | \$1,456,049 | \$1,470,204 | \$4,150,585 |
| Operating Income (Loss) | \$ (132,819) | \$13,347 | \$0 | \$265,004 | \$145,532 |
| 92-Capital Outlay
CIP | - | 50,000 | - | - | 50,000 |
| Transfers | | | | | |
| Non-Operating Expenses | \$0 | \$50,000 | \$0 | \$0 | \$50,000 |
| Net Income/(Loss) | \$ (132,819) | \$ (36,653) | \$ - | \$ 265,004 | \$ 95,532 |

FACILITIES MAINTENANCE SUMMARY



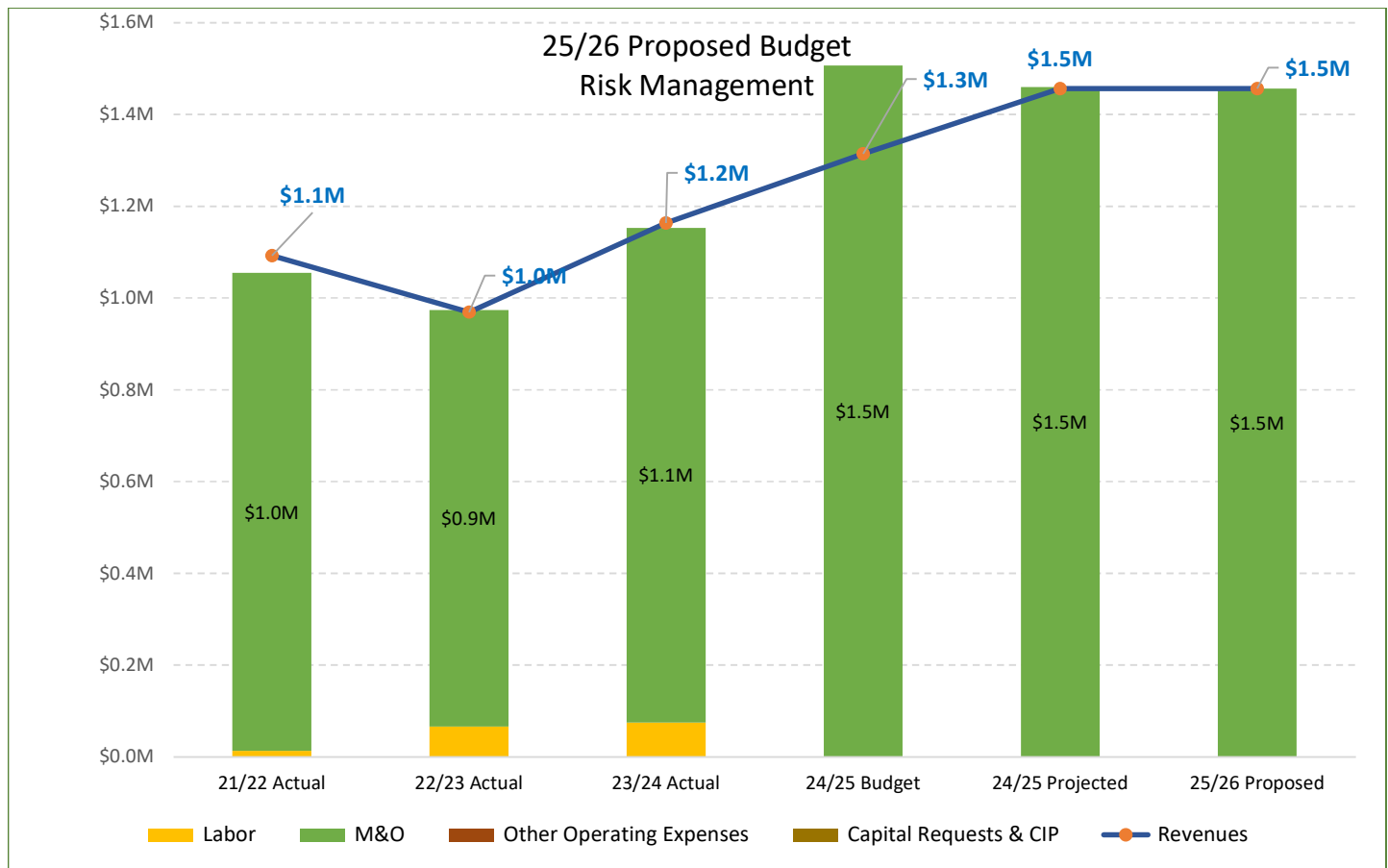
| | 21/22 Actual | 22/23 Actual | 23/24 Actual | 24/25 Budget | 24/25 Projected | 25/26 Proposed |
|--------------------------------|-----------------|--------------------|-------------------|---------------------|------------------|---------------------|
| Revenues | \$ 422,227 | \$ 370,440 | \$ 545,482 | \$ 850,316 | \$ 850,316 | \$ 858,819 |
| Expenses: | | | | | | |
| 82-Wages & Benefits | 87,566 | 71,379 | 124,097 | 132,494 | 130,892 | 283,456 |
| 83-Planned Operations | 164,595 | 125,704 | 241,153 | 569,413 | 516,036 | 539,379 |
| 85-Required Operations | 151,601 | 201,939 | 166,417 | 310,479 | 157,005 | 158,021 |
| 88-Operations -Internal | 13,029 | 4,638 | 17,723 | 14,868 | 10,769 | 10,782 |
| Debt Service | | | | | | |
| Operating Expenses | 416,791 | \$403,660 | \$549,390 | \$1,027,254 | \$814,702 | \$991,638 |
| Operating Income (Loss) | \$ 5,436 | (\$33,220) | (\$3,908) | (\$176,938) | \$35,614 | (\$132,819) |
| Capital Outlay | - | - | - | - | - | - |
| CIP | | | | | | |
| Transfers | | | | | | |
| Non-Operating Expenses | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Net Income/(Loss) | \$ 5,436 | \$ (33,220) | \$ (3,908) | \$ (176,938) | \$ 35,614 | \$ (132,819) |

SHOP SUMMARY



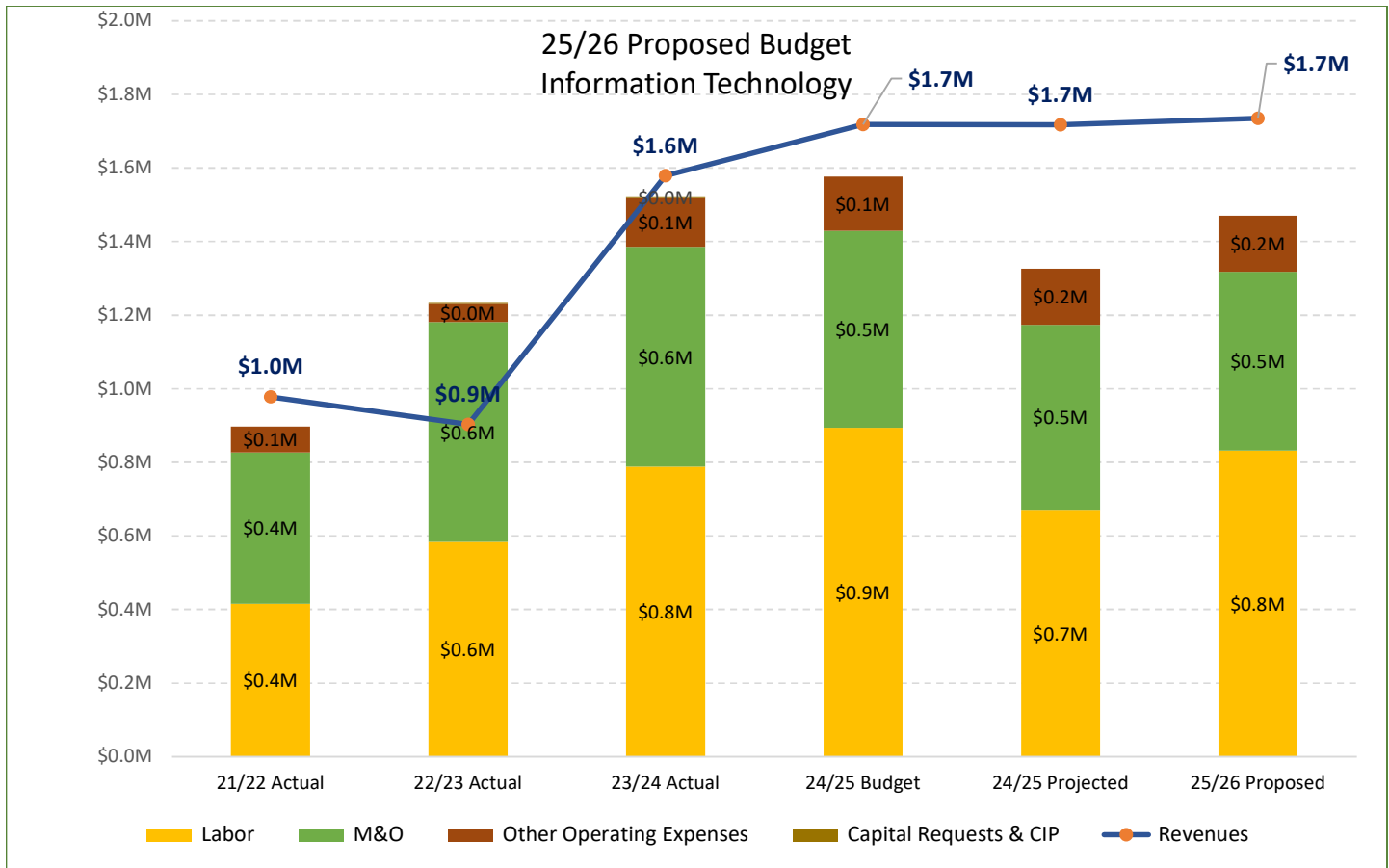
| | 21/22 Actual | 22/23 Actual | 23/24 Actual | 24/25 Budget | 24/25 Projected | 25/26 Proposed |
|--------------------------------|-----------------|--------------------|------------------|--------------------|-----------------|--------------------|
| Revenues | \$ 257,974 | \$ 138,941 | \$ 335,479 | \$ 243,605 | \$ 243,605 | \$ 246,041 |
| Expenses: | | | | | | |
| 82-Wages & Benefits | 160,286 | 120,685 | 148,160 | 136,980 | 127,625 | 132,263 |
| 83-Planned Operations | 46,303 | 51,866 | 43,824 | 46,195 | 32,300 | 23,500 |
| 85-Required Operations | 12,316 | 10,749 | 11,394 | 12,350 | 5,080 | 5,100 |
| 88-Operations -Internal | 34,575 | 34,539 | 68,162 | 64,038 | 71,831 | 71,831 |
| Debt Service | | | | | | |
| Operating Expenses | \$253,480 | \$217,839 | \$271,540 | \$259,563 | \$236,836 | \$232,694 |
| Operating Income (Loss) | \$ 4,494 | (\$78,898) | \$63,939 | (\$15,958) | \$6,769 | \$13,347 |
| Capital Outlay | | | | | | 50,000 |
| CIP | | | | | | |
| Transfers | | | | | | |
| Non-Operating Expenses | \$0 | \$0 | \$0 | \$0 | \$0 | \$50,000 |
| Net Income/(Loss) | \$ 4,494 | \$ (78,898) | \$ 63,939 | \$ (15,958) | \$ 6,769 | \$ (36,653) |

RISK MANAGEMENT SUMMARY



| | 21/22 Actual | 22/23 Actual | 23/24 Actual | 24/25 Budget | 24/25 Projected | 25/26 Proposed |
|--------------------------------|------------------|-------------------|------------------|---------------------|-------------------|----------------|
| Revenues | \$ 1,092,351 | \$ 969,093 | \$ 1,163,538 | \$ 1,314,580 | \$ 1,456,049 | \$ 1,456,049 |
| Expenses: | | | | | | |
| 82-Wages & Benefits | 13,438 | 66,165 | 74,934 | - | - | - |
| 85-Required Operations | 1,041,600 | 907,486 | 1,072,117 | 1,503,153 | 1,456,049 | 1,456,049 |
| 88-Operations -Internal | - | - | 5,883 | 3,595 | 3,596 | - |
| Debt Service | | | | | | |
| Operating Expenses | 1,055,038 | \$973,651 | \$1,152,934 | \$1,506,748 | \$1,459,645 | \$1,456,049 |
| Operating Income (Loss) | \$37,313 | (\$4,558) | \$10,604 | (\$192,168) | (\$3,596) | \$ - |
| Capital Outlay | | | | | | |
| CIP | | | | | | |
| Transfers | - | - | - | - | - | - |
| Non-Operating Expenses | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Net Income/(Loss) | \$ 37,313 | \$ (4,558) | \$ 10,604 | \$ (192,168) | \$ (3,596) | \$ - |

INFORMATION TECHNOLOGY SUMMARY



| | 21/22 Actual | 22/23 Actual | 23/24 Actual | 24/25 Budget | 24/25 Projected | 25/26 Proposed |
|--------------------------------------|------------------|---------------------|-------------------|---------------------|-------------------|-------------------|
| Revenues | \$ 977,756 | \$ 902,979 | \$ 1,578,648 | \$ 1,718,528 | \$ 1,718,028 | \$ 1,735,208 |
| Expenses: | | | | | | |
| 82-Wages & Benefits | 415,634 | 583,567 | 787,686 | 893,624 | 671,090 | 831,823 |
| 83-Planned Operations | 402,748 | 586,715 | 581,262 | 520,079 | 484,864 | 467,106 |
| 85-Required Operations | 8,002 | 11,500 | 16,908 | 14,805 | 18,180 | 18,780 |
| 88-Operations -Internal Debt Service | 71,175 | 48,396 | 131,966 | 148,136 | 151,959 | 152,495 |
| Operating Expenses | \$897,559 | \$1,230,178 | \$1,517,822 | \$1,576,644 | \$1,326,093 | 1,470,204 |
| Operating Income (Loss) | \$80,197 | (\$327,199) | \$60,826 | \$141,884 | \$391,935 | \$ 265,004 |
| 92-Capital Outlay CIP | - | (2,000) | (352) | 387,115 | - | - |
| Transfers | 12,047 | 275 | 112,903 | - | - | - |
| Non-Operating Expenses | (\$12,047) | (\$2,275) | (\$113,255) | \$387,115 | \$0 | \$0 |
| Net Income/(Loss) | \$ 92,244 | \$ (324,924) | \$ 174,081 | \$ (245,231) | \$ 391,935 | \$ 265,004 |

FACILITIES MAINTENANCE

Facility Maintenance

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|--------------------|------------------------|-----------------------|--------------------|
| 460002-Interest 5691 Saving | - | - | - | 248 | - | - |
| 460015-Interest CA Class | - | - | - | 102 | - | - |
| 460020-Interest LAIF | - | - | - | 16 | - | - |
| 460021-Interest Investments | - | - | - | 299 | - | - |
| Sub-Total 76-Investment Earnings | \$0 | \$0 | \$0 | \$665 | \$0 | \$0 |
| 480100-Misc Refunds | - | - | - | 5 | - | - |
| Sub-Total 78-Other Revenue | \$0 | \$0 | \$0 | \$5 | \$0 | \$0 |
| 418000-Internal ISF Chrg - Building | 370,440 | 545,482 | 850,316 | 637,737 | 850,316 | 858,819 |
| Sub-Total 80-Operations -Internal | \$370,440 | \$545,482 | \$850,316 | \$637,737 | \$850,316 | \$858,819 |
| Total Revenues | \$370,440 | \$545,482 | \$850,316 | \$638,407 | \$850,316 | \$858,819 |
| 500000-Full Time Wages | 41,263 | 76,239 | 90,163 | 81,525 | 85,772 | 236,467 |
| 500400-Overtime | 203 | 1,141 | 600 | - | 600 | 606 |
| 500500-Cellphone Allowance | 702 | 1,208 | 1,200 | 1,077 | 1,100 | 1,200 |
| 500502-Uniform & Equipment Allowance | 427 | 399 | 400 | 201 | 400 | 404 |
| 500600-Retirement | 2,267 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 412 | - | - | 172 | 175 | 180 |
| 500604-PERS 26454 Misc. Pepra | 3,790 | 8,624 | 6,002 | 6,402 | 7,100 | 8,383 |
| 500614-UAL 26454 Misc. PEPR | - | - | - | 50 | - | - |
| 500800-Health Insurance | 15,350 | 23,998 | 24,744 | 22,087 | 25,205 | 24,936 |
| 500801-Dental Insurance | 656 | 674 | 687 | 610 | 700 | 687 |
| 500802-Vision Insurance | 313 | 309 | 307 | 273 | 310 | 307 |
| 500803-Life Insurance | 192 | 322 | 301 | 329 | 380 | 335 |
| 500880-Work Comp Insurance | 1,398 | 2,440 | 2,099 | 1,878 | 2,030 | 2,100 |
| 500990-Non-Cash Labor Cost Allocation | 837 | 2,803 | - | - | - | - |
| 509000-Payroll Taxes | 3,569 | 5,940 | 5,991 | 5,998 | 7,120 | 7,851 |
| Sub-Total 82-Wages & Benefits | \$71,379 | \$124,097 | \$132,494 | \$120,602 | \$130,892 | \$283,456 |
| 510000-Office Supplies | 424 | 557 | 1,000 | 61 | 500 | 500 |
| 510001-Departmental Supplies | 18,271 | 9,227 | 32,390 | 7,656 | 12,450 | 12,250 |
| 510100-Service Agreements | - | - | 72,124 | 39,796 | 58,332 | 60,929 |
| 510109-Janitorial Services | 58,178 | 19,416 | 237,172 | 216,611 | 246,220 | 247,500 |
| 510110-Landscaping Services | - | 3,668 | 33,748 | 20,502 | 20,500 | 26,600 |
| 510115-Recruitment | 257 | - | - | - | - | - |
| 510150-Software Subscription | - | - | 2,500 | 117 | 2,000 | 2,000 |
| 510200-Repairs & Maintenance | 11,417 | 10,829 | 17,180 | 13,746 | 18,200 | 29,300 |
| 510202-Hardware & Tools | - | - | 4,000 | 2,068 | 4,000 | 6,000 |
| 510205-Building Repair & Maintenance | 12,159 | 16,327 | 163,260 | 214,028 | 147,484 | 143,500 |
| 510300-Vehicle Operations | 1,640 | 218 | 1,500 | 1,209 | 1,500 | 6,000 |
| 510302-Vehicle Operations - Fuel | 774 | 1,798 | 2,000 | 2,310 | 2,300 | 2,300 |
| 510400-Professional Services | 1,092 | - | 39 | 39 | 50 | - |
| 510501-Training | - | - | 1,500 | - | 1,500 | 1,500 |
| 510505-Travel | - | - | 1,000 | - | 1,000 | 1,000 |
| Sub-Total 83-Planned Operations | \$125,704 | \$241,153 | \$569,413 | \$518,144 | \$516,036 | \$539,379 |
| 510701-Communications | 16,509 | 8,466 | 33,928 | 17,177 | 14,660 | 15,100 |
| 510704-Water | 8,019 | 7,692 | 8,560 | 7,481 | 9,250 | 9,500 |
| 510705-Sewer | 695 | 695 | 720 | 695 | 820 | 900 |
| 510706-Refuse | 5,352 | 3,221 | 24,817 | 23,879 | 3,920 | 4,200 |
| 510707-Power | 101,311 | 86,969 | 218,002 | 116,361 | 113,390 | 114,190 |
| 510708-Natural Gas | 8,890 | 260 | 10,359 | 4,640 | 2,875 | 1,750 |
| 510807-Regulatory & Permitting | 14 | - | 1,780 | 388 | 400 | 511 |
| 510809-Assessment fees | 811 | 1,290 | 12,313 | 11,665 | 11,690 | 11,870 |
| Sub-Total 85-Required Operations | \$201,939 | \$166,417 | \$310,479 | \$182,286 | \$157,005 | \$158,021 |
| 520000-Asset Replace | - | - | 1,275 | - | 1,275 | 1,288 |
| 520400-Internal ISF Chrg - Liability | 4,638 | 7,443 | 7,310 | 6,429 | 9,494 | 9,494 |
| 521100-Ind Cost Allocation | - | 10,280 | 6,283 | 7,069 | - | - |
| Sub-Total 88-Operations -Internal | \$4,638 | \$17,723 | \$14,868 | \$13,498 | \$10,769 | \$10,782 |
| Total Expenses | \$403,660 | \$549,390 | \$1,027,254 | \$834,530 | \$814,702 | \$991,638 |
| Total Facility Maintenance Net Surplus/ | (\$33,220) | (\$3,908) | (\$176,938) | (\$196,123) | \$35,614 | (\$132,819) |

Vehicle Maintenance

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 460002-Interest 5691 Saving | 75 | - | - | 249 | - | - |
| 460015-Interest CA Class | 62 | - | - | 103 | - | - |
| 460020-Interest LAIF | 108 | - | - | 16 | - | - |
| 460021-Interest Investments | 848 | - | - | 301 | - | - |
| Sub-Total 76-Investment Earnings | \$1,093 | \$0 | \$0 | \$669 | \$0 | \$0 |
| 418002-Internal ISF Chrg - Shop | 137,848 | 335,479 | 243,605 | 182,704 | 243,605 | 246,041 |
| Sub-Total 80-Operations -Internal | \$137,848 | \$335,479 | \$243,605 | \$182,704 | \$243,605 | \$246,041 |
| Total Revenues | \$138,941 | \$335,479 | \$243,605 | \$183,373 | \$243,605 | \$246,041 |
| 500000-Full Time Wages | 75,856 | 88,910 | 94,874 | 85,036 | 92,800 | 101,315 |
| 500400-Overtime | 132 | 144 | 500 | 199 | 200 | 200 |
| 500500-Cellphone Allowance | 60 | 35 | 60 | 37 | 50 | 60 |
| 500502-Uniform & Equipment Allowance | 2,536 | 1,451 | 2,600 | 865 | 1,500 | 1,500 |
| 500504-One-Time Compensation | - | 9 | - | - | - | - |
| 500600-Retirement | 7,477 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 478 | - | - | 293 | 295 | 300 |
| 500603-PERS 3069 Misc. Classic | 4,414 | 11,696 | 10,205 | 9,002 | 9,550 | 11,129 |
| 500604-PERS 26454 Misc. Pepra | 266 | 614 | 522 | 503 | 560 | 644 |
| 500613-UAL 3069 Misc. Classic | - | - | - | 533 | - | - |
| 500614-UAL 26454 Misc. PEPR | - | - | - | 3 | - | - |
| 500800-Health Insurance | 1,897 | 2,162 | 2,242 | 2,001 | 2,290 | 2,259 |
| 500801-Dental Insurance | 545 | 572 | 569 | 505 | 580 | 568 |
| 500802-Vision Insurance | 208 | 217 | 216 | 192 | 220 | 216 |
| 500803-Life Insurance | 336 | 355 | 338 | 332 | 380 | 368 |
| 500880-Work Comp Insurance | 17,557 | 19,352 | 17,658 | 10,832 | 11,300 | 5,899 |
| 500990-Non-Cash Labor Cost Allocation | 2,978 | 15,727 | - | - | - | - |
| 509000-Payroll Taxes | 5,945 | 6,916 | 7,196 | 6,623 | 7,900 | 7,805 |
| Sub-Total 82-Wages & Benefits | \$120,685 | \$148,160 | \$136,980 | \$116,956 | \$127,625 | \$132,263 |
| 510000-Office Supplies | 298 | 763 | 1,000 | 840 | 1,000 | 1,000 |
| 510001-Departmental Supplies | 18,285 | 16,202 | 18,000 | 9,180 | 7,000 | 5,000 |
| 510006-Food/Meals | - | - | - | 45 | - | - |
| 510100-Service Agreements | - | 1,442 | - | 225 | - | - |
| 510105-Software Licensing | 462 | - | - | - | - | - |
| 510106-Subscriptions & Dues | - | 72 | - | 42 | - | - |
| 510109-Janitorial Services | 10,468 | 8,879 | - | - | - | - |
| 510150-Software Subscription | 2,071 | 2,002 | 5,000 | 352 | 2,500 | 2,500 |
| 510200-Repairs & Maintenance | 6,830 | 2,154 | 5,000 | 2,050 | 2,500 | 2,500 |
| 510202-Hardware & Tools | - | 1,997 | 2,292 | 4,029 | 2,500 | 2,000 |
| 510205-Building Repair & Maintenance | 1,756 | 973 | 1,500 | - | 1,500 | 1,500 |
| 510300-Vehicle Operations | 3,835 | 2,831 | 4,164 | 6,939 | 7,000 | 2,000 |
| 510302-Vehicle Operations - Fuel | 5,430 | 4,161 | 5,000 | 2,408 | 5,000 | 5,000 |
| 510400-Professional Services | 1,693 | 215 | 739 | 834 | 800 | - |
| 510501-Training | 702 | 1,905 | 2,000 | 1,418 | 2,000 | 1,500 |
| 510505-Travel | 36 | 228 | 1,500 | 245 | 500 | 500 |
| Sub-Total 83-Planned Operations | \$51,866 | \$43,824 | \$46,195 | \$28,607 | \$32,300 | \$23,500 |
| 510701-Communications | 297 | 114 | 300 | - | - | - |
| 510706-Refuse | 1,886 | 2,941 | 3,000 | 277 | 600 | 620 |
| 510707-Power | 2,459 | 3,351 | 4,550 | 1,935 | 1,830 | 1,980 |
| 510708-Natural Gas | 3,756 | 1,911 | 3,500 | 1,931 | 1,650 | 1,500 |
| 510807-Regulatory & Permitting | 671 | 650 | 1,000 | 517 | 1,000 | 1,000 |
| 510809-Assessment fees | 1,680 | 2,427 | - | - | - | - |
| Sub-Total 85-Required Operations | \$10,749 | \$11,394 | \$12,350 | \$4,660 | \$5,080 | \$5,100 |
| 520200-Internal ISF Chrg - Building | 8,596 | 11,533 | 13,154 | 14,798 | 19,928 | 19,928 |
| 520300-Internal ISF Chrg - IT | 16,263 | 24,031 | 25,200 | 23,134 | 32,096 | 32,096 |
| 520400-Internal ISF Chrg - Liability | 9,680 | 15,527 | 15,250 | 13,412 | 19,807 | 19,807 |
| 521100-Ind Cost Allocation | - | 17,071 | 10,434 | 11,738 | - | - |
| Sub-Total 88-Operations -Internal | \$34,539 | \$68,162 | \$64,038 | \$63,082 | \$71,831 | \$71,831 |
| 570100-Automotive Equipment | - | - | - | - | - | 50,000 |
| Sub-Total 92-Capital Outlay | \$0 | \$0 | \$0 | \$0 | \$0 | \$50,000 |
| Total Expenses | \$217,839 | \$271,540 | \$259,563 | \$213,305 | \$236,836 | \$282,694 |
| Total Vehicle Maintenance Net Surplus/ | (\$78,898) | \$63,939 | (\$15,958) | (\$29,932) | \$6,769 | (\$36,653) |

RISK MANAGEMENT

Risk Management

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 460002-Interest 5691 Saving | 436 | - | - | - | - | - |
| 460015-Interest CA Class | 362 | - | - | - | - | - |
| 460020-Interest LAIF | 626 | - | - | - | - | - |
| 460021-Interest Investments | 4,929 | - | - | - | - | - |
| Sub-Total 76-Investment Earnings | \$6,353 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 480100-Misc Refunds | 251,176 | 24,543 | - | - | - | - |
| 480101-Training Reimbursement | - | - | - | 270 | - | - |
| 480105-Insurance Claims | - | (2,500) | - | 803 | - | - |
| Sub-Total 78-Other Revenue | \$251,176 | \$22,043 | \$0 | \$1,073 | \$0 | \$0 |
| 418004-Internal ISF Chrg - Liability | 711,564 | 1,141,495 | 1,314,580 | 985,935 | 1,456,049 | 1,456,049 |
| Sub-Total 80-Operations -Internal | \$711,564 | \$1,141,495 | \$1,314,580 | \$985,935 | \$1,456,049 | \$1,456,049 |
| Total Revenues | \$969,093 | \$1,163,538 | \$1,314,580 | \$987,008 | \$1,456,049 | \$1,456,049 |
| 500000-Full Time Wages | 43,829 | 46,337 | - | - | - | - |
| 500500-Cellphone Allowance | 482 | 483 | - | - | - | - |
| 500501-Auto Allowance | 602 | 604 | - | - | - | - |
| 500504-One-Time Compensation | - | 1,034 | - | - | - | - |
| 500506-Incentive- Bilingual Pay | 386 | 484 | - | - | - | - |
| 500600-Retirement | 3,736 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | 205 | - | - | - | - | - |
| 500603-PERS 3069 Misc. Classic | 1,734 | 4,622 | - | - | - | - |
| 500604-PERS 26454 Misc. Pepra | 787 | 1,852 | - | - | - | - |
| 500800-Health Insurance | 9,777 | 9,711 | - | - | - | - |
| 500801-Dental Insurance | 167 | 138 | - | - | - | - |
| 500802-Vision Insurance | 130 | 124 | - | - | - | - |
| 500803-Life Insurance | 186 | 181 | - | - | - | - |
| 500880-Work Comp Insurance | 286 | 300 | - | - | - | - |
| 500990-Non-Cash Labor Cost Allocation | 447 | 5,381 | - | - | - | - |
| 509000-Payroll Taxes | 3,411 | 3,683 | - | - | - | - |
| Sub-Total 82-Wages & Benefits | \$66,165 | \$74,934 | \$0 | \$0 | \$0 | \$0 |
| 510441-Employee Assistance Insurance | 2,760 | 2,812 | 3,500 | 2,980 | 3,122 | 3,122 |
| 510442-Employee Risk Mgt Insurance | 88,492 | 63,103 | 114,080 | 67,650 | 162,192 | 162,192 |
| 510443-Property Insurance | 358,007 | 466,431 | 730,710 | 730,710 | 552,677 | 552,677 |
| 510444-Risk Management Administration | 490 | 6,748 | 9,203 | 9,203 | 10,123 | 10,123 |
| 510445-Liability Insurance | 455,533 | 533,023 | 645,660 | 662,058 | 727,935 | 727,935 |
| Sub-Total 85-Required Operations | \$907,486 | \$1,072,117 | \$1,503,153 | \$1,472,601 | \$1,456,049 | \$1,456,049 |
| 521100-Ind Cost Allocation | - | 5,883 | 3,595 | 4,045 | 3,596 | - |
| Sub-Total 88-Operations -Internal | \$0 | \$5,883 | \$3,595 | \$4,045 | \$3,596 | \$0 |
| Total Expenses | \$973,651 | \$1,152,934 | \$1,506,748 | \$1,476,646 | \$1,459,645 | \$1,456,049 |
| Total Risk Management Net Surplus/(Deficit) | (\$4,558) | \$10,604 | (\$192,168) | (\$489,638) | (\$3,596) | \$0 |

INFORMATION TECHONOLOGY

Information Technology

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 460002-Interest 5691 Saving | 172 | - | - | 768 | - | - |
| 460015-Interest CA Class | 142 | - | - | 317 | - | - |
| 460020-Interest LAIF | 246 | - | - | 48 | - | - |
| 460021-Interest Investments | 1,940 | - | - | 927 | - | - |
| Sub-Total 76-Investment Earnings | \$2,500 | \$0 | \$0 | \$2,060 | \$0 | \$0 |
| 480100-Misc Refunds | - | 1,733 | 500 | 500 | - | - |
| Sub-Total 78-Other Revenue | \$2,110 | \$1,733 | \$500 | \$500 | \$0 | \$0 |
| 418001-Internal ISF Chrg - IT | 898,369 | 1,576,915 | 1,718,028 | 1,288,521 | 1,718,028 | 1,735,208 |
| Sub-Total 80-Operations -Internal | \$898,369 | \$1,576,915 | \$1,718,028 | \$1,288,521 | \$1,718,028 | \$1,735,208 |
| Total Revenues | \$902,979 | \$1,578,648 | \$1,718,528 | \$1,291,081 | \$1,718,028 | \$1,735,208 |
| 500000-Full Time Wages | 354,455 | 429,974 | 634,080 | 468,787 | 471,460 | 607,034 |
| 500100-Part Time Wages | 13,660 | 10,943 | 16,000 | 264 | - | - |
| 500400-Overtime | 13 | 13 | 5,600 | 4,449 | 4,400 | 5,656 |
| 500500-Cellphone Allowance | 485 | 1,176 | 6,240 | 3,816 | 5,030 | 3,840 |
| 500501-Auto Allowance | 1,212 | 4,228 | 9,000 | 9,073 | 8,900 | 10,800 |
| 500502-Uniform & Equipment Allowance | - | 60 | 360 | 878 | 860 | 864 |
| 500503-Education Reimbursement | 3,000 | 3,282 | - | 4,309 | 3,500 | - |
| 500504-One-Time Compensation | 4,547 | - | - | - | - | - |
| 500600-Retirement | 14,409 | - | - | - | - | - |
| 500602-Unfunded Accr. Liab. (UAL) | - | - | - | 1,068 | 1,075 | 1,090 |
| 500604-PERS 26454 Misc. Pepra | 21,255 | 44,801 | 45,055 | 36,181 | 35,830 | 44,364 |
| 500614-UAL 26454 Misc. PEPR | - | - | - | 283 | - | - |
| 500800-Health Insurance | 4,453 | 14,253 | 107,642 | 84,881 | 88,855 | 98,083 |
| 500801-Dental Insurance | 135 | 409 | 2,998 | 2,337 | 2,500 | 2,813 |
| 500802-Vision Insurance | 59 | 182 | 1,342 | 1,047 | 1,110 | 1,252 |
| 500803-Life Insurance | 130 | 390 | 2,195 | 1,865 | 1,960 | 2,156 |
| 500880-Work Comp Insurance | 1,145 | 3,107 | 15,869 | 9,481 | 9,420 | 9,520 |
| 500990-Non-Cash Labor Cost Allocation | - | 1,493 | - | - | - | - |
| 509000-Payroll Taxes | 2,648 | 7,465 | 47,243 | 35,796 | 36,190 | 44,351 |
| Sub-Total 82-Wages & Benefits | \$583,567 | \$787,686 | \$893,624 | \$664,515 | \$671,090 | \$831,823 |
| 510000-Office Supplies | 398 | 268 | 750 | 249 | 500 | 758 |
| 510001-Departmental Supplies | 170 | 67 | 26,000 | 6,318 | 16,000 | 22,500 |
| 510006-Food/Meals | - | - | - | 268 | - | - |
| 510100-Service Agreements | 1,598 | 1,462 | 2,000 | 368 | 2,000 | 2,020 |
| 510103-Postage & Freight | 115 | 15 | 100 | 12 | 50 | 101 |
| 510105-Software Licensing | 21,543 | 5,621 | - | - | - | - |
| 510106-Subscriptions & Dues | - | (749) | 1,650 | 442 | 1,650 | 859 |
| 510115-Recruitment | 183 | 519 | 38 | 291 | 50 | - |
| 510150-Software Subscription | - | - | 298,250 | 276,620 | 283,250 | 304,200 |
| 510155-IT Subscription | - | 2,703 | 95,000 | 63,576 | 71,000 | 45,113 |
| 510200-Repairs & Maintenance | 4,285 | 365 | 1,902 | 2,437 | 2,500 | - |
| 510201-Website Maintenance | 117 | - | - | - | - | - |
| 510202-Hardware & Tools | - | 85,787 | 22,795 | 24,422 | 30,000 | 20,200 |
| 510203-Software Maintenance | 2,096 | - | - | - | - | - |
| 510204-Equipment Repair | - | - | 1,680 | 1,680 | - | - |
| 510205-Building Repair & Maintenance | - | - | 2,050 | 2,050 | - | - |
| 510300-Vehicle Operations | 936 | 720 | 2,000 | 1,149 | 2,000 | 2,020 |
| 510302-Vehicle Operations - Fuel | 303 | 184 | 700 | 122 | 700 | 707 |
| 510400-Professional Services | 275 | 24,413 | 35,404 | 45,604 | 45,404 | 35,758 |
| 510501-Training | 771 | 4,005 | 7,900 | 1,753 | 6,600 | 7,105 |
| 510502-Training - Internal | 235 | 604 | 500 | 298 | 500 | 505 |
| 510505-Travel | 263 | 475 | 8,360 | 4,155 | 9,660 | 8,250 |
| 510602-Property Rental | 13,500 | 13,650 | 1,000 | - | 1,000 | 1,010 |
| 510703-Internet | 1,311 | - | 12,000 | 4,000 | 12,000 | 16,000 |
| Sub-Total 83-Planned Operations | \$586,715 | \$581,262 | \$520,079 | \$435,815 | \$484,864 | \$467,106 |
| 510701-Communications | 4,331 | 7,374 | 3,955 | 5,654 | 7,200 | 7,280 |
| 510704-Water | 15 | 48 | 450 | - | - | - |
| 510705-Sewer | 37 | 7 | - | - | - | - |
| 510707-Power | 7,117 | 9,479 | 10,400 | 8,446 | 10,980 | 11,500 |
| Sub-Total 85-Required Operations | \$11,500 | \$16,908 | \$14,805 | \$14,100 | \$18,180 | \$18,780 |
| 520000-Asset Replace | - | - | 51,000 | - | 51,000 | 51,510 |
| | Actual | Actual | Budget | 11Mo Actual | Projection | Budget |

Information Technology

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CAPITAL FUNDS & IMPACT FEES



CAPITAL & IMPACT FEES FUNDS BUDGET CHANGE

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|----------------------------|-------------------|--------------------|---------------------|---------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| Capital Funds | | | | | | | |
| State Grants | 259,785 | 3,539,108 | 7,835,561 | 10,001,727 | 2,166,166 | 27.6% | 84.4% |
| Water CIP | - | - | - | 125,000 | 125,000 | 0.0% | 0.0% |
| Wastewater CIP | 19,118 | 355,028 | 862,500 | 600,000 | (262,500) | -30.4% | 5.1% |
| Public Safety Impact | - | - | 1,266,619 | 370,000 | (896,619) | -70.8% | 3.1% |
| Traffic Mitigation | 5,731 | 71,399 | 674,336 | 751,769 | 77,433 | 11.5% | 6.3% |
| Total Capital Funds | \$284,634 | \$3,965,535 | \$10,639,016 | \$11,848,496 | \$1,209,480 | 11.4% | 100% |

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|---|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| State Grants Category Expenditures | | | | | | | |
| 93-Capital Projects | 259,785 | 3,539,108 | 7,835,561 | 10,001,727 | 2,166,166 | 27.6% | 100.0% |
| Total State Grants | 259,785 | 3,539,108 | 7,835,561 | 10,001,727 | 2,166,166 | 27.6% | 100% |

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|--|-------------------|-------------------|-------------------|-------------------|---------------------|-------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| Water CIP Category Expenditures | | | | | | | |
| 93-Capital Projects | - | - | - | 125,000 | 125,000 | 0.0% | 0.0% |
| Total Water CIP | - | - | - | 125,000 | 125,000 | #.0% | 100% |

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|---|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| Wastewater CIP Category Expenditures | | | | | | | |
| 93-Capital Projects | 19,118 | 18,690 | 862,500 | 600,000 | (262,500) | -30.4% | 100.0% |
| 94-Transfers-Out | - | 336,338 | - | - | - | - | - |
| Total Wastewater CIP | 19,118 | 355,028 | 862,500 | 600,000 | (262,500) | -30.4% | 100% |

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|---|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| Public Safety Impact Category Expenditures | | | | | | | |
| 83-Planned Operations | - | - | 370,000 | 370,000 | - | 0.0% | 100.0% |
| 92-Capital Outlay | - | - | 896,619 | - | (896,619) | - | - |
| Total Public Safety Impact | - | - | 1,266,619 | 370,000 | (896,619) | -70.8% | 100% |

| | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | Budget
2025/26 | FY25 vs FY26 Change | | |
|---|-------------------|-------------------|-------------------|-------------------|---------------------|--------------|---------------|
| | | | | | Dollar
Change | Pct
Chg | % of
Total |
| Traffic Mitigation Category Expenditures | | | | | | | |
| 93-Capital Projects | 5,731 | 71,399 | 674,336 | 751,769 | 77,433 | 11.5% | 100.0% |
| Total Traffic Mitigation | 5,731 | 71,399 | 674,336 | 751,769 | 77,433 | 11.5% | 100% |

State Grants

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|--------------------|--------------------|----------------------|------------------------|-----------------------|----------------------|
| 460002-Interest 5691 Saving | 6,518 | 10,725 | - | 32,657 | - | - |
| 460015-Interest CA Class | 5,407 | 16,857 | - | 14,880 | - | - |
| 460020-Interest LAIF | 9,348 | 10,823 | - | 2,167 | - | - |
| 460021-Interest Investments | 73,636 | 63,438 | - | 41,464 | - | - |
| Sub-Total 76-Investment Earnings | \$94,909 | \$101,843 | \$0 | \$91,168 | \$0 | \$0 |
| 470000-CA Grant | - | 241,701 | - | 59,044 | - | - |
| 470045-CA Grant - Clean California | - | 618,705 | 6,000,000 | - | 6,000,000 | 6,060,000 |
| Sub-Total 77-Grants & Donations | \$6,299,341 | \$3,126,447 | \$6,000,000 | \$59,044 | \$6,000,000 | \$6,060,000 |
| Total Revenues | \$6,394,250 | \$3,228,290 | \$6,000,000 | \$150,212 | \$6,000,000 | \$6,060,000 |
| 580100-Capital Prj.- Infrastructure | 2,738 | 227,610 | 381,000 | 11,672 | 1,181,000 | 1,442,557 |
| 580200-Capital Prj.- Buildings & Imp. | - | - | 6,435,422 | 1,778,649 | 9,339,229 | 8,559,170 |
| 580300-Capital Prj.- Other Imp. | - | 640,652 | 1,019,139 | 19,138 | 1,009,960 | - |
| Sub-Total 93-Capital Projects | \$259,785 | \$3,539,108 | \$7,835,561 | \$1,743,292 | \$11,530,189 | \$10,001,727 |
| Total Expenses | \$259,785 | \$3,539,108 | \$7,835,561 | \$1,743,292 | \$11,530,189 | \$10,001,727 |
| Total State Grants Net Surplus/(Deficit) | \$6,134,465 | (\$310,818) | (\$1,835,561) | (\$1,593,080) | (\$5,530,189) | (\$3,941,727) |

WATER CONNECTION FEES

Water CIP

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 420000-Connect Fees | 304,712 | 318,464 | 423,211 | 543,264 | 450,000 | 450,000 |
| Sub-Total 72-Connection/Impact Fe | \$304,712 | \$318,464 | \$423,211 | \$543,264 | \$450,000 | \$450,000 |
| 460002-Interest 5691 Saving | 2,296 | 6,127 | - | 14,957 | 6,200 | 6,200 |
| 460015-Interest CA Class | 1,905 | 9,630 | - | 6,777 | 8,500 | 8,500 |
| 460020-Interest LAIF | 3,293 | 6,183 | - | 990 | 5,600 | 5,600 |
| 460021-Interest Investments | 25,940 | 36,242 | - | 18,934 | 35,000 | 35,000 |
| 469900-Allocated Interest | 2,534 | 4,597 | 15,404 | (13,136) | 15,404 | 15,558 |
| Sub-Total 76-Investment Earnings | \$35,968 | \$62,779 | \$15,404 | \$28,522 | \$70,704 | \$70,858 |
| Total Revenues | \$340,680 | \$381,243 | \$438,615 | \$571,786 | \$520,704 | \$520,858 |
| 580100-Capital Prj.- Infrastructure | - | - | - | - | - | 125,000 |
| Sub-Total 93-Capital Projects | \$0 | \$0 | \$0 | \$0 | \$0 | \$125,000 |
| Total Expenses | \$0 | \$0 | \$0 | \$0 | \$0 | \$125,000 |
| Total Water CIP Net Surplus/(Deficit) | \$340,680 | \$381,243 | \$438,615 | \$571,786 | \$520,704 | \$395,858 |

WASTEWATER CONNECTION FEES

Wastewater CIP

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 420000-Connect Fees | 1,657,110 | 1,726,616 | 2,447,117 | 3,490,716 | 2,500,000 | 2,500,000 |
| Sub-Total 72-Connection/Impact Fe | \$1,657,110 | \$1,726,616 | \$2,447,117 | \$3,490,716 | \$2,500,000 | \$2,500,000 |
| 460002-Interest 5691 Saving | 12,052 | 31,310 | - | 74,920 | 31,000 | 31,000 |
| 460015-Interest CA Class | 9,998 | 49,213 | - | 33,911 | 35,000 | 35,000 |
| 460020-Interest LAIF | 17,286 | 31,597 | - | 4,954 | 28,000 | 28,000 |
| 460021-Interest Investments | 136,157 | 185,203 | - | 94,790 | 175,000 | 175,000 |
| 469900-Allocated Interest | 11,918 | 22,306 | 60,000 | (67,129) | 22,000 | 60,600 |
| Sub-Total 76-Investment Earnings | \$187,411 | \$319,629 | \$60,000 | \$141,446 | \$291,000 | \$329,600 |
| Total Revenues | \$1,844,521 | \$2,046,245 | \$2,507,117 | \$3,632,162 | \$2,791,000 | \$2,829,600 |
| 580100-Capital Prj.- Infrastructure | 19,118 | 18,690 | 862,500 | 4,481 | 862,500 | 600,000 |
| Sub-Total 93-Capital Projects | \$19,118 | \$18,690 | \$862,500 | \$4,481 | \$862,500 | \$600,000 |
| Total Expenses | \$19,118 | \$18,690 | \$862,500 | \$4,481 | \$862,500 | \$600,000 |
| 595000-Trans Out - WW Operations | - | 336,338 | - | - | - | - |
| Sub-Total 94-Transfers-Out | \$0 | \$336,338 | \$0 | \$0 | \$0 | \$0 |
| Total Expenses | \$0 | \$336,338 | \$0 | \$0 | \$0 | \$0 |
| Total Wastewater CIP Net Surplus/(Deficit) | \$1,825,403 | \$1,691,217 | \$1,644,617 | \$3,627,681 | \$1,928,500 | \$2,229,600 |

PUBLIC SAFETY IMPACT FEES

Public Safety Impact

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|--------------------|------------------------|-----------------------|--------------------|
| 420100-Impact Fees | 519,860 | 364,401 | 968,510 | 1,436,482 | 1,115,000 | 1,115,000 |
| Sub-Total 72-Connection/Impact Fe | \$831,372 | \$625,046 | \$968,510 | \$1,436,482 | \$1,115,000 | \$1,115,000 |
| 460002-Interest 5691 Saving | 1,056 | 4,174 | - | 9,997 | - | - |
| 460015-Interest CA Class | 876 | 6,561 | - | 4,487 | - | - |
| 460020-Interest LAIF | 1,514 | 4,213 | - | 658 | - | - |
| 460021-Interest Investments | 11,925 | 24,691 | - | 12,592 | - | - |
| Sub-Total 76-Investment Earnings | \$15,371 | \$39,639 | \$0 | \$27,734 | \$0 | \$0 |
| Total Revenues | \$846,743 | \$664,685 | \$968,510 | \$1,464,216 | \$1,115,000 | \$1,115,000 |
| 510150-Software Subscription | - | - | 370,000 | 363,435 | - | 370,000 |
| Sub-Total 83-Planned Operations | \$0 | \$0 | \$370,000 | \$363,435 | \$0 | \$370,000 |
| 570000-Furniture & Fixtures | - | - | 66,861 | 66,860 | - | - |
| 570100-Automotive Equipment | - | - | 663,233 | 488,256 | 492,000 | - |
| 570200-Machinery & Equipment | - | - | 166,525 | 125,343 | - | - |
| Sub-Total 92-Capital Outlay | \$0 | \$0 | \$896,619 | \$680,460 | \$492,000 | \$0 |
| Total Expenses | \$0 | \$0 | \$1,266,619 | \$1,043,895 | \$492,000 | \$370,000 |
| Total Public Safety Impact Net Surplus/ | \$846,743 | \$664,685 | (\$298,109) | \$420,321 | \$623,000 | \$745,000 |

REFUSE CONNECTION FEES

Resufe CIP

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 420000-Conect Fees | 257 | - | 2,329 | - | 300 | 300 |
| Sub-Total 72-Connection/Impact Fe | \$257 | \$0 | \$2,329 | \$0 | \$300 | \$300 |
| 460002-Interest 5691 Saving | 394 | 897 | - | 1,925 | 900 | 900 |
| 460015-Interest CA Class | 327 | 1,410 | - | 875 | 1,500 | 1,500 |
| 460020-Interest LAIF | 566 | 905 | - | 128 | 900 | 900 |
| 460021-Interest Investments | 4,455 | 5,307 | - | 2,440 | 5,400 | 5,400 |
| 469900-Allocated Interest | 253 | 457 | 3,379 | (1,924) | 700 | 700 |
| Sub-Total 76-Investment Earnings | \$5,995 | \$8,976 | \$3,379 | \$3,444 | \$9,400 | \$9,400 |
| Total Revenues | \$6,252 | \$8,976 | \$5,708 | \$3,444 | \$9,700 | \$9,700 |
| Total Resufe CIP Net Surplus/(Deficit) | \$6,252 | \$8,976 | \$5,708 | \$3,444 | \$9,700 | \$9,700 |

PARKS CONNECTION FEES

Park CIP

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 420000-Connect Fees | 121,555 | 130,029 | 141,436 | 193,904 | 150,000 | 155,000 |
| Sub-Total 72-Connection/Impact Fe | \$121,555 | \$130,029 | \$141,436 | \$193,904 | \$150,000 | \$155,000 |
| 460002-Interest 5691 Saving | 245 | 926 | - | 2,551 | 950 | 950 |
| 460015-Interest CA Class | 203 | 1,455 | - | 1,151 | 1,455 | 1,500 |
| 460020-Interest LAIF | 351 | 934 | - | 168 | 934 | 950 |
| 460021-Interest Investments | 2,766 | 5,476 | - | 3,222 | 5,400 | 5,400 |
| 469900-Allocated Interest | 569 | 1,074 | 544 | (1,985) | 800 | 549 |
| Sub-Total 76-Investment Earnings | \$4,134 | \$9,865 | \$544 | \$5,107 | \$9,539 | \$9,349 |
| Total Revenues | \$125,689 | \$139,894 | \$141,980 | \$199,011 | \$159,539 | \$164,349 |
| Total Park CIP Net Surplus/(Deficit) | \$125,689 | \$139,894 | \$141,980 | \$199,011 | \$159,539 | \$164,349 |

ASSET REPLACEMENTS

Asset Replacement

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 460002-Interest 5691 Saving | 5,906 | 13,437 | - | 28,812 | - | - |
| 460015-Interest CA Class | 4,899 | 21,119 | - | 13,092 | - | - |
| 460020-Interest LAIF | 8,471 | 13,560 | - | 1,909 | - | - |
| 460021-Interest Investments | 66,721 | 79,479 | - | 36,529 | - | - |
| 469900-Allocated Interest | 3,769 | 6,843 | 50,000 | (28,808) | 50,000 | 50,500 |
| Sub-Total 76-Investment Earnings | \$89,766 | \$134,438 | \$50,000 | \$51,534 | \$50,000 | \$50,500 |
| 417000-Asset Replace | - | - | 111,180 | - | 111,180 | 112,292 |
| 417001-Asset Replace - Police | - | - | 173,400 | - | 173,400 | 175,134 |
| 417002-Asset Replace - IT | - | - | 51,000 | - | 51,000 | 51,510 |
| Sub-Total 80-Operations -Internal | \$0 | \$0 | \$335,580 | \$0 | \$335,580 | \$338,936 |
| Total Revenues | \$89,766 | \$134,438 | \$385,580 | \$51,534 | \$385,580 | \$389,436 |
| Total Asset Replacement Net Surplus/(Deficit) | \$89,766 | \$134,438 | \$385,580 | \$51,534 | \$385,580 | \$389,436 |

TRAFFIC MITIGATION

Traffic Mitigation

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|---|--------------------|--------------------|--------------------|------------------------|-----------------------|--------------------|
| 420100-Impact Fees | 2,423,291 | 1,673,296 | 2,750,273 | 3,762,136 | 2,800,000 | 2,821,000 |
| Sub-Total 72-Connection/Impact Fe | \$2,423,291 | \$1,673,296 | \$2,750,273 | \$3,762,136 | \$2,800,000 | \$2,821,000 |
| 460002-Interest 5691 Saving | 15,540 | - | - | 95,090 | - | - |
| 460015-Interest CA Class | 12,891 | - | - | 43,080 | - | - |
| 460020-Interest LAIF | 22,288 | - | - | 6,291 | - | - |
| 460021-Interest Investments | 175,559 | - | - | 120,368 | - | - |
| 469900-Allocated Interest | (54,144) | 85,530 | 130,000 | (85,530) | 75,000 | 75,000 |
| Sub-Total 76-Investment Earnings | \$172,134 | \$464,356 | \$130,000 | \$179,299 | \$75,000 | \$75,000 |
| Total Revenues | \$2,595,425 | \$2,137,652 | \$2,880,273 | \$3,941,435 | \$2,875,000 | \$2,896,000 |
| 580100-Capital Prj.- Infrastructure | 5,731 | 71,399 | 674,336 | 376,636 | 1,474,336 | 751,769 |
| Sub-Total 93-Capital Projects | \$5,731 | \$71,399 | \$674,336 | \$376,636 | \$1,474,336 | \$751,769 |
| Total Expenses | \$5,731 | \$71,399 | \$674,336 | \$376,636 | \$1,474,336 | \$751,769 |
| Total Traffic Mitigation Net Surplus/(Deficit) | \$2,589,694 | \$2,066,253 | \$2,205,937 | \$3,564,799 | \$1,400,664 | \$2,144,231 |

Median Mitigation

| Account | Actual
2022/23 | Actual
2023/24 | Budget
2024/25 | 11Mo Actual
2024/25 | Projection
2024/25 | Budget
2025/26 |
|--|-------------------|-------------------|-------------------|------------------------|-----------------------|-------------------|
| 420100-Impact Fees | - | - | 150 | 150 | - | - |
| Sub-Total 72-Connection/Impact Fe | \$0 | \$0 | \$150 | \$150 | \$0 | \$0 |
| 460002-Interest 5691 Saving | 136 | 310 | - | 666 | - | - |
| 460015-Interest CA Class | 113 | 487 | - | 303 | - | - |
| 460020-Interest LAIF | 195 | 313 | - | 44 | - | - |
| 460021-Interest Investments | 1,540 | 1,834 | - | 845 | - | - |
| 469900-Allocated Interest | 87 | 158 | 1,600 | (665) | 1,600 | 1,616 |
| Sub-Total 76-Investment Earnings | \$2,071 | \$3,102 | \$1,600 | \$1,193 | \$1,600 | \$1,616 |
| Total Revenues | \$2,071 | \$3,102 | \$1,750 | \$1,343 | \$1,600 | \$1,616 |
| Total Median Mitigation Net Surplus/(Deficit) | \$2,071 | \$3,102 | \$1,750 | \$1,343 | \$1,600 | \$1,616 |

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CAPITAL IMPROVEMENT PROGRAM (CIP)

Introduction Letter

Introduction

Staff is pleased to present the City of Shafter's Five-Year Capital Improvement Program (CIP), updated for FY 2025-2030. This CIP book was prepared by the Public Works Department, Finance Department, and City Manager's Office in conjunction with multiple other departments.

Background

The CIP is a strategic planning tool that focuses on needs and funding for City infrastructure and assets, summarized in one document and used in the annual operating budget preparation and update process. As a planning tool, the CIP document outlines the process and activities required to improve and maintain the City roadways, parks, facilities, and other infrastructure.

The preservation, maintenance, and improvement of capital infrastructure are essential functions. The City cannot plan for the future or sustain its current operation without sustainable infrastructure. The condition of its streets, sidewalks, water, sewer, storm drains, recreation facilities, parks, and other public facilities reflects how well our community is doing and its ability to sustain economic growth. The quality of life, health, safety, and financial well-being are all tied to the cornerstone of its infrastructure.

Generally, CIP improvements are major expenditures that result in maintaining and expanding City assets planned over a multi-year life span, which allows the City Council to forecast better and anticipate upcoming infrastructure needs and improvements. This particular CIP reflects and identifies the most critical infrastructure priorities over the next five years.

Detail and Content of CIP

The capital improvements presented in this document cover the most significant and critical projects, which generally exceed \$10,000 in cost and have long-term life spans. The elements of these projects include cost for funding studies, design, land acquisition, bidding, construction, and ongoing operational and maintenance upon project completion. Also included are the funding sources secured or planned to complete the projects. There are various funding sources for CIP projects, some steady and predictable, while others depend on grants, partnerships, loans, and other resources.

CIP Project Priorities

The upcoming projects identified in this CIP update are those in critical need to keep pace with rapid City growth and meet regulatory mandates. They are also in place to meet needs prioritized by the Council and the public to improve and expand services. Such funding priorities include:

- Water supplies and quality
- Supporting public safety
- Improving traffic circulation and safety for motorists and pedestrians
- Sanitary sewer collection and treatment systems
- Emergency response facilities
- Information technology
- Recreational facilities

Milestones planned for the first year of this CIP update (Fiscal Year 2024-2025) include:

- Construction Completion
 - A new community park and pedestrian street improvements to serve the North Shafter communities.
 - Equipment upgrades and enhancements at an existing community skatepark
 - Lighting at the Veteran Park soccer fields
 - A new City groundwater well to serve the Wonderful Industrial Park

- Recreational and transit improvements at Stringham Park
 - Restoration of the pools as the Shafter Aquatics Center
- Design Completion
 - Gossamer Grove Polic Sub-Station
 - New building at the Shafter Aquatics Center

CIP Challenges

Some of the challenges the City is facing in its attempt to fund and implement the CIP are as follows:

- **Aging Infrastructure:** The City has roads, storm drains, utilities, and buildings with limited service lives.
- **Competing Costs:** The growth of the City has required increases in City services, especially in the area of public safety and expansion of public infrastructure. These costs compete with each other for dollars in City budgets.
- **Deferred Maintenance and Replacement:** Past budgets have yet to keep pace with the required maintenance and replacement of the City's physical assets. Repairs and replacement of buildings, vehicles, and equipment are being addressed on a reactive basis as problems arise.
- **Unassessed Capital Deficiencies:** An inventory of the condition of the City's physical assets is needed to identify all capital needs. Many of these assets have surpassed their useful lives but are still in service. The inventory identifies the asset's physical condition, maintenance needs, or replacement of the asset.
- **Lack of Dedicated Funding:** Capital improvements are funded using cash, borrowing, or grants. Plans and strategies for financing capital projects are needed and past due. Future budgets must address the need for capital and maintenance funds to preserve the City's assets and extend their useful service lives.

Among the efforts currently underway to better detail the City's funding commitments and strategies are:

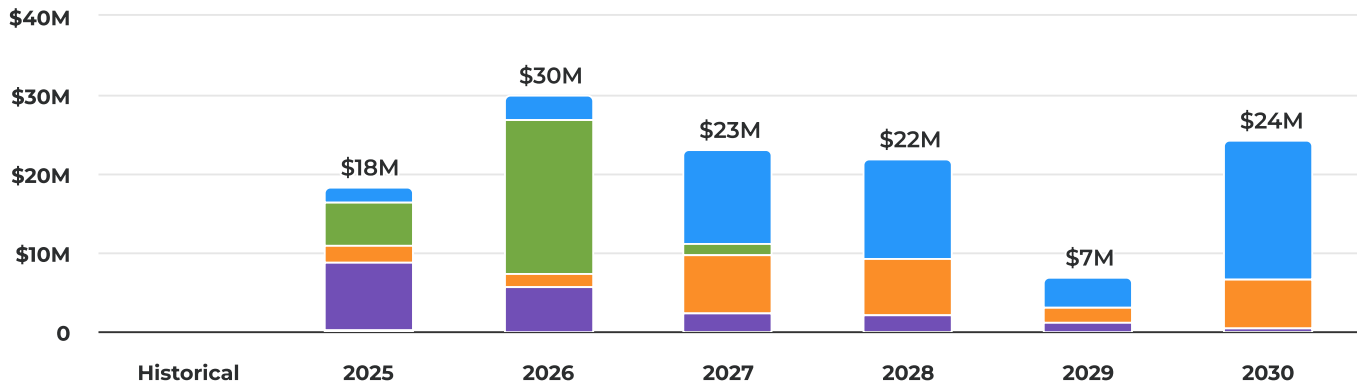
- Utility rate studies.
- Development impact fee studies.
- A General Plan update.
- The deployment of asset management technologies.

Conclusion

Developing the CIP for Fiscal Years 2024-2025 through 2025-26 was a total team effort of City staff. Implementing the CIP will continue to set Shafter on a better path to meeting its infrastructure goals and challenges. As a result, public services and safety will be enhanced to benefit all residents and businesses

Capital Improvement Multi-Year Plan

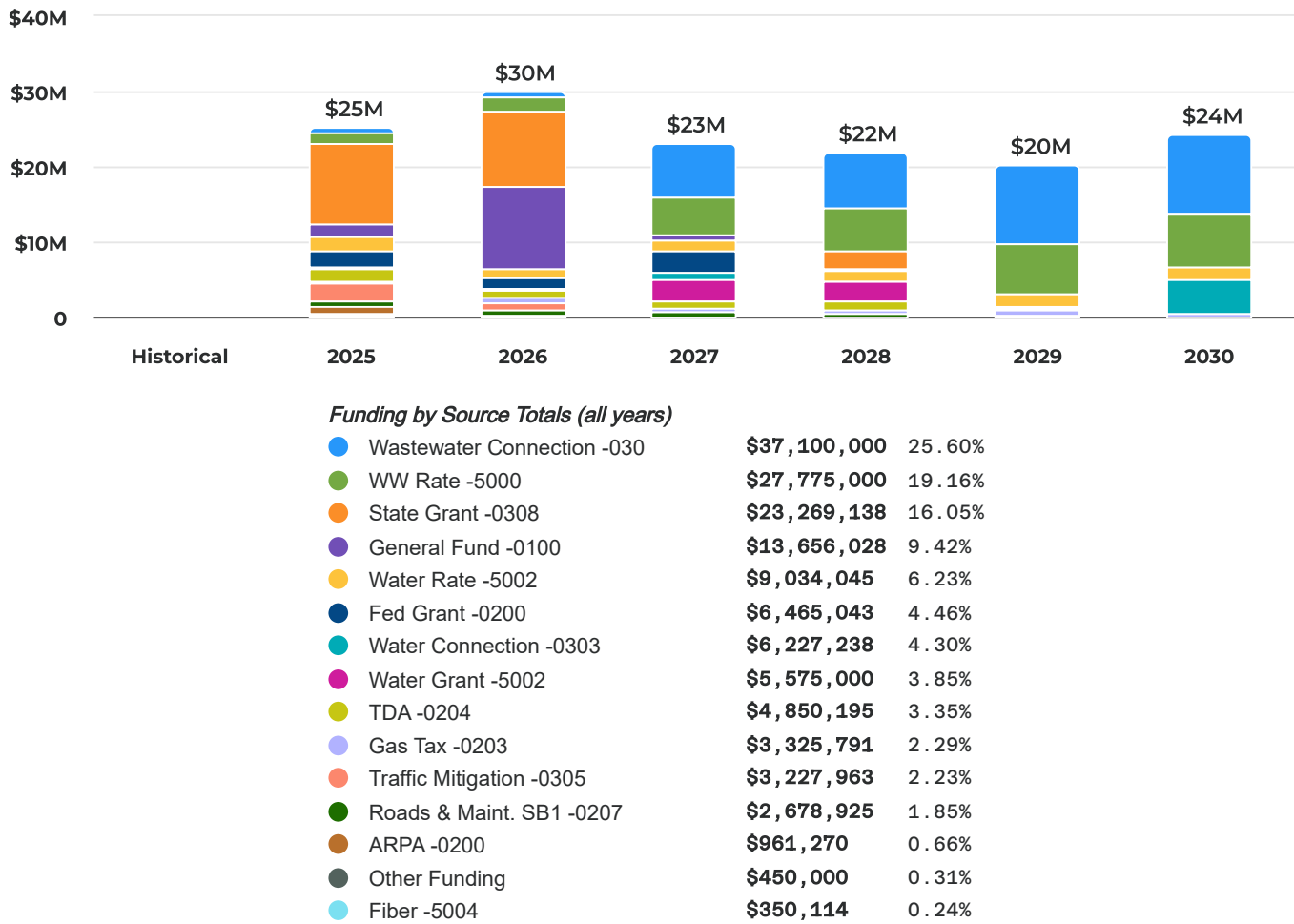
FY25 - FY30 Total Funding Requested by Department (including Historical)



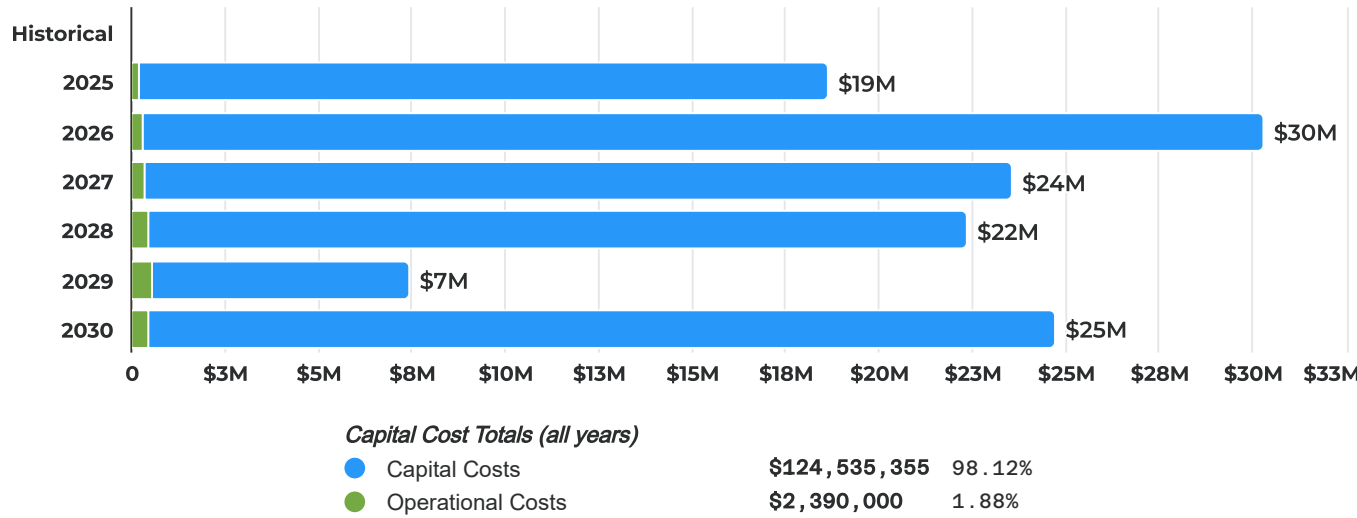
Funding by Department Totals (all years)

| | | |
|--------------------|--------------|--------|
| Wastewater | \$50,950,000 | 40.91% |
| Public Facilities | \$26,702,956 | 21.44% |
| Water | \$26,211,283 | 21.05% |
| Streets | \$20,321,002 | 16.32% |
| Telecommunications | \$350,114 | 0.28% |

FY25 - FY30 Total Funding Requested by Source (including Historical)

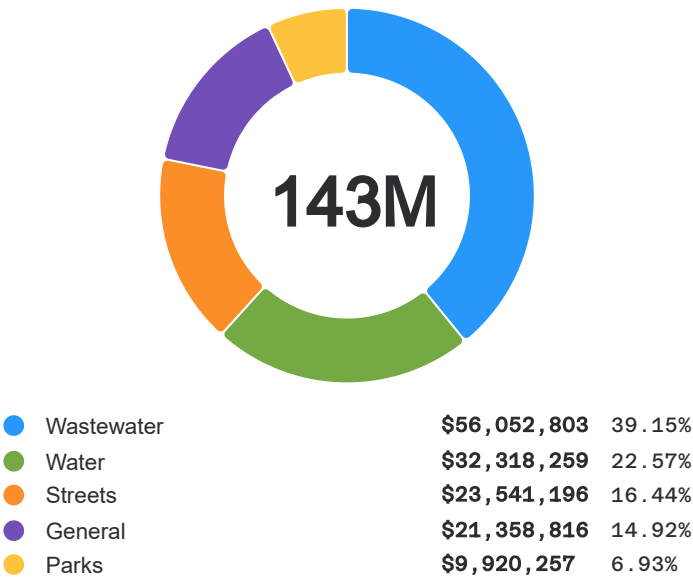


FY25 - FY30 Capital Cost Breakdown (including Historical)



Capital Improvement Plan - Project Types

FY25 - FY30 Capital Costs By Project Type (including Historical)



Wastewater

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|---|-------------|-------------|-------------|--------------|--------------|-------------|--------------|--------------|
| WW00 010 WWTP Expansion Project | \$286,740 | \$750,000 | \$750,000 | \$10,000,000 | \$10,000,000 | \$1,500,000 | \$15,000,000 | \$38,286,740 |
| WW00 004 Lift Station Improvements | \$943,508 | \$300,000 | \$500,000 | \$500,000 | \$750,000 | \$750,000 | \$1,000,000 | \$4,743,508 |
| WW00 002 Southeast Shafter Sewer Improvements | \$2,814,810 | \$0 | \$500,000 | \$0 | \$0 | \$0 | \$0 | \$3,314,810 |
| WW00 006 WWTP Plant Maintenance Proj. | \$673,051 | \$300,000 | \$300,000 | \$350,000 | \$350,000 | \$400,000 | \$400,000 | \$2,773,051 |
| WW00 001 Manhole Coating | \$269,022 | \$325,000 | \$350,000 | \$350,000 | \$400,000 | \$450,000 | \$500,000 | \$2,644,022 |
| WW00 009 JPA Shared Improvements | \$0 | \$200,000 | \$250,000 | \$300,000 | \$350,000 | \$400,000 | \$450,000 | \$1,950,000 |
| WW00 008 Sewer Flowmeter Project | \$0 | \$50,000 | \$250,000 | \$300,000 | \$500,000 | \$0 | \$0 | \$1,100,000 |
| WW00 005 WWTP Pre-Treatment Programs | \$110,789 | \$100,000 | \$125,000 | \$125,000 | \$150,000 | \$150,000 | \$175,000 | \$935,789 |
| WW00 007 Sewer SCADA Projects | \$4,883 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$304,883 |
| Total Wastewater | \$5,102,803 | \$2,075,000 | \$3,075,000 | \$11,975,000 | \$12,550,000 | \$3,700,000 | \$17,575,000 | \$56,052,803 |

Water

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|
| WA000 21 Well 24 Development Project | \$0 | \$0 | \$0 | \$0 | \$0 | \$250,000 | \$4,500,000 | \$4,750,000 |
| WA000 07 Water Meter Retrofits | \$1,898,905 | \$350,000 | \$375,000 | \$375,000 | \$400,000 | \$400,000 | \$400,000 | \$4,198,905 |
| WA000 20 Well 23 Development | \$914 | \$100,000 | \$200,000 | \$1,000,000 | \$2,500,000 | \$0 | \$0 | \$3,800,914 |
| WA000 16 Well 22 Development | \$0 | \$22,238 | \$75,000 | \$2,500,000 | \$750,000 | \$0 | \$0 | \$3,347,238 |
| WA000 19 Water Tank 6 - NPNS | \$0 | \$0 | \$25,000 | \$75,000 | \$2,500,000 | \$0 | \$0 | \$2,600,000 |
| WA000 18 Water Tank 3B - WIP | \$0 | \$25,000 | \$50,000 | \$2,500,000 | \$0 | \$0 | \$0 | \$2,575,000 |
| WA000 12 General Water Main Replacement | \$159,666 | \$125,000 | \$300,000 | \$350,000 | \$400,000 | \$450,000 | \$500,000 | \$2,284,666 |
| WA000 01 Major Well or Casing Repairs | \$976,164 | \$148,644 | \$175,000 | \$175,000 | \$200,000 | \$225,000 | \$250,000 | \$2,149,808 |
| WA000 02 Water Tank Improvements | \$966,050 | \$150,000 | \$150,000 | \$150,000 | \$150,000 | \$200,000 | \$200,000 | \$1,966,050 |
| WA000 15 Well 21 Site Development Project | \$1,442,388 | \$130,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,572,388 |
| WA000 03 Well Maintenance Projects | \$213,478 | \$150,000 | \$175,000 | \$175,000 | \$200,000 | \$225,000 | \$250,000 | \$1,388,478 |
| WA000 17 Water Meter - New Installations | \$367,464 | \$943,132 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,310,596 |
| WA000 05 SCADA Projects | \$81,948 | \$32,269 | \$50,000 | \$50,000 | \$50,000 | \$55,000 | \$55,000 | \$374,217 |
| Total Water | \$6,106,976 | \$2,176,283 | \$1,575,000 | \$7,350,000 | \$7,150,000 | \$1,805,000 | \$6,155,000 | \$32,318,259 |

Streets

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|---|-------------|-------------|-----------|-----------|-----------|----------|--------|-------------|
| ST0000 6 Pavement Sealing | \$1,211,216 | \$400,000 | \$400,000 | \$400,000 | \$400,000 | \$0 | \$0 | \$2,811,216 |
| ST0003 5 Santa Fe Way Improvements | \$23,536 | \$1,976,464 | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,000,000 |
| ST0002 9 Hwy 43 Roundabout Project @Santa Fe Way | \$190,187 | \$1,582,352 | \$40,000 | \$0 | \$0 | \$0 | \$0 | \$1,812,539 |
| ST0004 2 Hwy 43 Roundabout @ 7th Standard Rd | \$0 | \$1,000,000 | \$700,000 | \$0 | \$0 | \$0 | \$0 | \$1,700,000 |
| ST0000 3 Street Striping - Pedestrian & Bike Access | \$36,239 | \$1,050,000 | \$60,000 | \$70,000 | \$80,000 | \$90,000 | \$0 | \$1,386,239 |
| ST0002 2 North Shafter Street Improvements | \$58,514 | \$191,629 | \$954,857 | \$0 | \$0 | \$0 | \$0 | \$1,205,000 |
| ST0002 3 Street Striping Roadways - | \$238,786 | \$175,000 | \$200,000 | \$225,000 | \$250,000 | \$0 | \$0 | \$1,088,786 |

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|--|------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| ST0000
2
Annual
Maintenance
Widen 7th
Std.Rd.- Santa Fe
to 43 | \$681,929 | \$100,000 | \$98,071 | \$0 | \$0 | \$0 | \$0 | \$880,000 |
| ST0003
8.1
RSTP - Lerdo
Highway
Reconstruction -
Valley St. to S.
Schnaidt St. | \$0 | \$0 | \$701,000 | \$147,000 | \$0 | \$0 | \$0 | \$848,000 |
| ST0003
2
7th Standard
Rd#2 LN
Reconstruction | \$712,749 | \$36,944 | \$0 | \$0 | \$0 | \$0 | \$0 | \$749,693 |
| ST0003
8.2
RSTP - Zerker
Rd. - 500' South
of New Kapittel
Rd. to GMC
Roofing | \$0 | \$0 | \$701,000 | \$30,000 | \$0 | \$0 | \$0 | \$731,000 |
| ST0003
9.24
2024 RMRA-
Road
Improvement
Project (Zerker
Rd.) | \$608 | \$721,834 | \$0 | \$0 | \$0 | \$0 | \$0 | \$722,443 |
| ST0002
1.24
Residential Road
Reconstruction
(2024 Project) | \$0 | \$719,851 | \$0 | \$0 | \$0 | \$0 | \$0 | \$719,851 |
| ST0003
9.28
2028 RMRA-
Road
Improvement
Project | \$0 | \$0 | \$0 | \$0 | \$300,000 | \$300,000 | \$0 | \$600,000 |
| ST0003
9.27
2027 RMRA-
Road
Improvement
Project | \$0 | \$0 | \$0 | \$300,000 | \$300,000 | \$0 | \$0 | \$600,000 |
| ST0003
9.26
2026 RMRA-
Road
Improvement
Project | \$0 | \$0 | \$300,000 | \$300,000 | \$0 | \$0 | \$0 | \$600,000 |
| ST0003
9.25
2025 RMRA-
Road
Improvement
Project | \$0 | \$1,000 | \$599,000 | \$0 | \$0 | \$0 | \$0 | \$600,000 |
| ST0002
1.29
2030 Residential
Road
Reconstruction | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$500,000 | \$500,000 |
| ST0002
1.29
2029 Residential
Road
Reconstruction | \$0 | \$0 | \$0 | \$0 | \$0 | \$500,000 | \$0 | \$500,000 |
| ST0002
1.28
2028 Residential
Road
Reconstruction | \$0 | \$0 | \$0 | \$0 | \$200,000 | \$300,000 | \$0 | \$500,000 |
| ST0002
1.27
2027 Residential
Road
Reconstruction | \$0 | \$0 | \$0 | \$200,000 | \$300,000 | \$0 | \$0 | \$500,000 |
| ST0002
1.26
2026 Residential
Road
Reconstruction | \$0 | \$0 | \$200,000 | \$300,000 | \$0 | \$0 | \$0 | \$500,000 |

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|------------------|---------------------|
| ST0002 2025 Residential Road Reconstruction | \$0 | \$200,000 | \$300,000 | \$0 | \$0 | \$0 | \$0 | \$500,000 |
| ST0004 High Speed Rail Mitigation Project | \$0 | \$100,000 | \$250,000 | \$100,000 | \$0 | \$0 | \$0 | \$450,000 |
| ST0001 ADA Imp. - Streets & Sidewalks | \$42,512 | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$0 | \$0 | \$442,512 |
| ST0000 Alley Improvements | \$0 | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$0 | \$0 | \$400,000 |
| ST0000 Curbs, Gutters, & Sidewalks | \$23,917 | \$35,000 | \$40,000 | \$45,000 | \$50,000 | \$0 | \$0 | \$193,917 |
| Total Streets | \$3,220,194 | \$8,490,074 | \$5,743,928 | \$2,317,000 | \$2,080,000 | \$1,190,000 | \$500,000 | \$23,541,196 |

General

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|--|--------------------|--------------------|---------------------|------------------|------------------|------------------|------------|---------------------|
| PD0000 Police Substation at 1 7th Std. Rd. | \$193,901 | \$745,929 | \$10,040,000 | \$500,000 | \$0 | \$0 | \$0 | \$11,479,830 |
| PF0000 Aquatics Center Restoration (Pool) | \$1,820,708 | \$2,010,439 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,831,147 |
| PF0000 Shafter Aquatic Center Building Construction | \$59,770 | \$560,000 | \$2,510,000 | \$0 | \$0 | \$0 | \$0 | \$3,129,770 |
| IT00003 Citywide Broadband Fiber Expansion | \$487,010 | \$350,114 | \$0 | \$0 | \$0 | \$0 | \$0 | \$837,124 |
| PF0000 ADA Upgrades at 1 Public Facilities | \$24,342 | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$0 | \$524,342 |
| GE0000 City Hall Painting 8 | \$0 | \$200,000 | \$200,000 | \$0 | \$0 | \$0 | \$0 | \$400,000 |
| PD4 Police Department Roof Replacement | \$0 | \$155,000 | \$150,000 | \$0 | \$0 | \$0 | \$0 | \$305,000 |
| GE0000 City Corporation Yard Improvements 7 | \$0 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$0 | \$250,000 |
| GE0000 Door Replacement Project (Vets Hall) 6.3 | \$0 | \$99,000 | \$150,000 | \$0 | \$0 | \$0 | \$0 | \$249,000 |
| LC0000 Shafter Learning Center Renovation 1 | \$8,711 | \$175,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$183,711 |
| PD0000 Animal Control Improvements - Driveway Replacement and Refuse Enclosure 3 | \$0 | \$125,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$125,000 |
| PD0000 PD Shooting Range Classroom Repairs 2 | \$0 | \$43,893 | \$0 | \$0 | \$0 | \$0 | \$0 | \$43,893 |
| Total General | \$2,594,441 | \$4,614,375 | \$13,200,000 | \$650,000 | \$150,000 | \$150,000 | \$0 | \$21,358,816 |

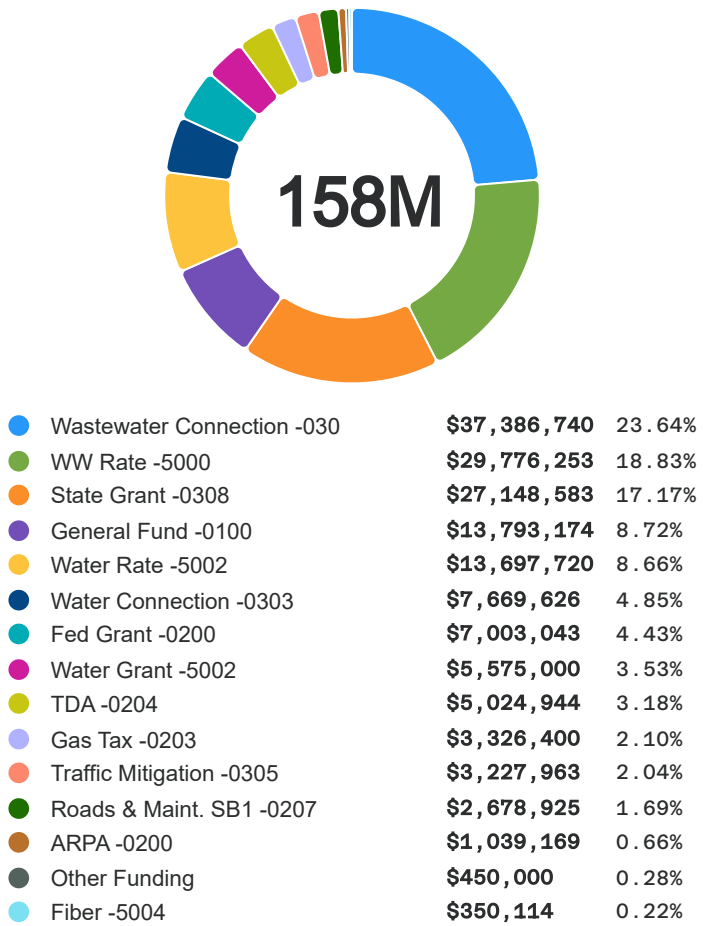
Parks

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|---|-------------|-----------|-------------|-----------|--------|--------|--------|-------------|
| PK00008 North Shafter Community Park | \$302,234 | \$101,000 | \$5,500,000 | \$0 | \$0 | \$0 | \$0 | \$5,903,234 |
| PK00007.1 Stringham Park Ammenities Project | \$1,000,844 | \$74,386 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,075,230 |
| PK00010 Rodriguez Park Improvements | \$0 | \$0 | \$100,000 | \$700,000 | \$0 | \$0 | \$0 | \$800,000 |

| Project No. / Category | | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|------------------------|---|-------------|-------------|-------------|-----------|--------|--------|--------|-------------|
| PK00012 | Veterans Park Soccer Field Lighting | \$16,454 | \$738,023 | \$0 | \$0 | \$0 | \$0 | \$0 | \$754,477 |
| PK13 | Kirschenmann Park Lighting Retrofit | \$0 | \$0 | \$500,000 | \$0 | \$0 | \$0 | \$0 | \$500,000 |
| PK00011 | Mannel Park Irrigation Improvements | \$0 | \$0 | \$250,000 | \$200,000 | \$0 | \$0 | \$0 | \$450,000 |
| PK00006 | Veterans Park Site Improvements
(Basketball Court) | \$312,029 | \$100,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$412,029 |
| PK00009 | Community Skatepark
Improvements | \$0 | \$25,287 | \$0 | \$0 | \$0 | \$0 | \$0 | \$25,287 |
| Total Parks | | \$1,631,561 | \$1,038,695 | \$6,350,000 | \$900,000 | \$0 | \$0 | \$0 | \$9,920,257 |

Capital Improvement Plan - Expenditures

FY25 - FY30 Expenditures by Fund (including Historical)



Wastewater Connection -030

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|---|------------|-----------|-----------|-------------|-------------|--------------|--------------|--------------|
| WW000 10 WWTP Expansion Project | \$286,740 | \$600,000 | \$600,000 | \$7,000,000 | \$7,000,000 | \$10,500,000 | \$10,500,000 | \$36,486,740 |
| WA000 20 Well 23 Development | \$0 | \$100,000 | \$50,000 | \$250,000 | \$500,000 | \$0 | \$0 | \$900,000 |
| Total Wastewater Connection -030 | \$286,740 | \$700,000 | \$650,000 | \$7,250,000 | \$7,500,000 | \$10,500,000 | \$10,500,000 | \$37,386,740 |

WW Rate -5000

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|---|------------|-----------|-----------|-------------|-------------|-------------|-------------|--------------|
| WW00 010 WWTP Expansion Project | \$0 | \$150,000 | \$150,000 | \$3,000,000 | \$3,000,000 | \$4,500,000 | \$4,500,000 | \$15,300,000 |
| WW00 004 Lift Station Improvements | \$943,508 | \$300,000 | \$500,000 | \$500,000 | \$750,000 | \$750,000 | \$1,000,000 | \$4,743,508 |
| WW00 006 WWTP Plant Maintenance Proj. | \$673,051 | \$300,000 | \$300,000 | \$350,000 | \$350,000 | \$400,000 | \$400,000 | \$2,773,051 |

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|
| WW0001 Manhole Coating | \$269,022 | \$325,000 | \$350,000 | \$350,000 | \$400,000 | \$450,000 | \$500,000 | \$2,644,022 |
| WW0009 JPA Shared Improvements | \$0 | \$200,000 | \$250,000 | \$300,000 | \$350,000 | \$400,000 | \$450,000 | \$1,950,000 |
| WW0008 Sewer Flowmeter Project | \$0 | \$50,000 | \$250,000 | \$300,000 | \$500,000 | \$0 | \$0 | \$1,100,000 |
| WW0005 WWTP Pre-Treatment Programs | \$110,789 | \$100,000 | \$125,000 | \$125,000 | \$150,000 | \$150,000 | \$175,000 | \$935,789 |
| WW0007 Sewer SCADA Projects | \$4,883 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$304,883 |
| GE0007 City Corporation Yard Improvements | \$0 | \$5,000 | \$5,000 | \$5,000 | \$5,000 | \$5,000 | \$0 | \$25,000 |
| Total WW Rate -5000 | \$2,001,253 | \$1,480,000 | \$1,980,000 | \$4,980,000 | \$5,555,000 | \$6,705,000 | \$7,075,000 | \$29,776,253 |

State Grant -0308

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|--|--------------------|---------------------|---------------------|------------|--------------------|------------|------------|---------------------|
| IT00003 Citywide Broadband Fiber Expansion | \$0 | \$6,910,394 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,910,394 |
| PD00001 Police Substation at 7th Std. Rd. | \$193,901 | \$745,929 | \$5,060,170 | \$0 | \$0 | \$0 | \$0 | \$6,000,000 |
| PK00008 North Shafter Community Park | \$0 | \$101,000 | \$3,499,000 | \$0 | \$0 | \$0 | \$0 | \$3,600,000 |
| WW00002 Southeast Shafter Sewer Improvements | \$2,814,810 | \$0 | \$500,000 | \$0 | \$0 | \$0 | \$0 | \$3,314,810 |
| WA00019 Water Tank 6 - NPNS | \$0 | \$0 | \$0 | \$0 | \$2,500,000 | \$0 | \$0 | \$2,500,000 |
| PF00002 Aquatics Center Restoration (Pool) | \$0 | \$1,749,082 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,749,082 |
| ST00002 North Shafter Street Improvements | \$0 | \$180,529 | \$942,557 | \$0 | \$0 | \$0 | \$0 | \$1,123,086 |
| ST00003 Street Striping - Pedestrian & Bike Access | \$0 | \$1,000,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,000,000 |
| PK00007.1 Stringham Park Ammenities Project | \$870,734 | \$64,715 | \$0 | \$0 | \$0 | \$0 | \$0 | \$935,449 |
| PK00009 Community Skatepark Improvements | \$0 | \$15,762 | \$0 | \$0 | \$0 | \$0 | \$0 | \$15,762 |
| Total State Grant -0308 | \$3,879,445 | \$10,767,411 | \$10,001,727 | \$0 | \$2,500,000 | \$0 | \$0 | \$27,148,583 |

General Fund -0100

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|--|------------|-----------|-------------|-----------|--------|--------|--------|-------------|
| PD00001 Police Substation at 7th Std. Rd. | \$0 | \$0 | \$4,979,830 | \$500,000 | \$0 | \$0 | \$0 | \$5,479,830 |
| PF00004 Shafter Aquatic Center Building Construction | \$6,445 | \$532,559 | \$2,510,000 | \$0 | \$0 | \$0 | \$0 | \$3,049,004 |
| PK00008 North Shafter Community Park | \$0 | \$0 | \$2,001,000 | \$0 | \$0 | \$0 | \$0 | \$2,001,000 |

| Project No. / Category | | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|--------------------------|---|------------|-------------|--------------|-----------|-----------|-----------|--------|--------------|
| PK13 | Kirschenmann Park Lighting Retrofit | \$0 | \$0 | \$500,000 | \$0 | \$0 | \$0 | \$0 | \$500,000 |
| PF00001 | ADA Upgrades at Public Facilities | \$0 | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$0 | \$500,000 |
| PK00011 | Mannel Park Irrigation Improvements | \$0 | \$0 | \$250,000 | \$200,000 | \$0 | \$0 | \$0 | \$450,000 |
| GE00008 | City Hall Painting | \$0 | \$200,000 | \$200,000 | \$0 | \$0 | \$0 | \$0 | \$400,000 |
| PD4 | Police Department Roof Replacement | \$0 | \$155,000 | \$150,000 | \$0 | \$0 | \$0 | \$0 | \$305,000 |
| PF00002 | Aquatics Center Restoration (Pool) | \$0 | \$261,357 | \$0 | \$0 | \$0 | \$0 | \$0 | \$261,357 |
| GE00007 | City Corporation Yard Improvements | \$0 | \$40,000 | \$40,000 | \$40,000 | \$40,000 | \$40,000 | \$0 | \$200,000 |
| GE00006.3 | Door Replacement Project (Vets Hall) | \$0 | \$0 | \$150,000 | \$0 | \$0 | \$0 | \$0 | \$150,000 |
| PK00007.1 | Stringham Park Ammenities Project | \$130,110 | \$9,671 | \$0 | \$0 | \$0 | \$0 | \$0 | \$139,781 |
| LC00001 | Shafter Learning Center Rennovation | \$0 | \$129,490 | \$0 | \$0 | \$0 | \$0 | \$0 | \$129,490 |
| PD00003 | Animal Control Improvements - Driveway Replacement and Refuse Enclosure | \$0 | \$125,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$125,000 |
| PK00006 | Veterans Park Site Improvements (Basketball Court) | \$0 | \$71,882 | \$0 | \$0 | \$0 | \$0 | \$0 | \$71,882 |
| PK00012 | Veterans Park Soccer Field Lighting | \$591 | \$16,535 | \$0 | \$0 | \$0 | \$0 | \$0 | \$17,126 |
| PK00009 | Community Skatepark Improvements | \$0 | \$9,524 | \$0 | \$0 | \$0 | \$0 | \$0 | \$9,524 |
| PD00002 | PD Shooting Range Classroom Repairs | \$0 | \$4,180 | \$0 | \$0 | \$0 | \$0 | \$0 | \$4,180 |
| Total General Fund -0100 | | \$137,146 | \$1,655,198 | \$10,880,830 | \$840,000 | \$140,000 | \$140,000 | \$0 | \$13,793,174 |

Water Rate -5002

| Project No. / Category | | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|------------------------|---------------------------------|-------------|-----------|-----------|-----------|-----------|-----------|-----------|-------------|
| WA00007 | Water Meter Retrofits | \$1,898,905 | \$350,000 | \$375,000 | \$375,000 | \$400,000 | \$400,000 | \$400,000 | \$4,198,905 |
| WA00012 | General Water Main Replacement | \$159,666 | \$125,000 | \$300,000 | \$350,000 | \$400,000 | \$450,000 | \$500,000 | \$2,284,666 |
| WA00001 | Major Well or Casing Repairs | \$976,164 | \$148,644 | \$175,000 | \$175,000 | \$200,000 | \$225,000 | \$250,000 | \$2,149,808 |
| WA00002 | Water Tank Improvements | \$966,050 | \$150,000 | \$150,000 | \$150,000 | \$150,000 | \$200,000 | \$200,000 | \$1,966,050 |
| WA00003 | Well Maintenance Projects | \$213,478 | \$150,000 | \$175,000 | \$175,000 | \$200,000 | \$225,000 | \$250,000 | \$1,388,478 |
| WA00017 | Water Meter - New Installations | \$367,464 | \$943,132 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,310,596 |
| WA00005 | SCADA Projects | \$81,948 | \$32,269 | \$50,000 | \$50,000 | \$50,000 | \$55,000 | \$55,000 | \$374,217 |

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|
| GE000 City Corporation
07 Yard
Improvements | \$0 | \$5,000 | \$5,000 | \$5,000 | \$5,000 | \$5,000 | \$0 | \$25,000 |
| Total Water Rate -5002 | \$4,663,675 | \$1,904,045 | \$1,230,000 | \$1,280,000 | \$1,405,000 | \$1,560,000 | \$1,655,000 | \$13,697,720 |

Water Connection -0303

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|---|--------------------|------------------|-----------------|--------------------|------------------|------------------|--------------------|--------------------|
| WA0002 Well 24
1 Development
Project | \$0 | \$0 | \$0 | \$0 | \$0 | \$250,000 | \$4,500,000 | \$4,750,000 |
| WA0001 Well 21 Site
5 Development
Project | \$1,442,388 | \$130,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,572,388 |
| WA0001 Well 22
6 Development | \$0 | \$22,238 | \$0 | \$500,000 | \$150,000 | \$0 | \$0 | \$672,238 |
| WA0001 Water Tank 3B -
8 WIP | \$0 | \$25,000 | \$50,000 | \$500,000 | \$0 | \$0 | \$0 | \$575,000 |
| WA0001 Water Tank 6 -
9 NPNS | \$0 | \$0 | \$25,000 | \$75,000 | \$0 | \$0 | \$0 | \$100,000 |
| Total Water Connection
-0303 | \$1,442,388 | \$177,238 | \$75,000 | \$1,075,000 | \$150,000 | \$250,000 | \$4,500,000 | \$7,669,626 |

Fed Grant -0200

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|---|------------------|--------------------|--------------------|--------------------|------------|------------|------------|--------------------|
| WA00018 Water Tank 3B - WIP | \$0 | \$0 | \$0 | \$2,000,000 | \$0 | \$0 | \$0 | \$2,000,000 |
| ST00035 Santa Fe Way Improvements | \$0 | \$1,976,464 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,976,464 |
| PK00010 Rodriguez Park Improvements | \$0 | \$0 | \$100,000 | \$700,000 | \$0 | \$0 | \$0 | \$800,000 |
| ST00038.1 RSTP - Lerdo Highway
Reconstruction - Valley St. to S.
Schnaidt St. | \$0 | \$0 | \$619,710 | \$130,139 | \$0 | \$0 | \$0 | \$749,849 |
| ST00038.2 RSTP - Zerker Rd. - 500' South of
New Kapittel Rd. to GMC Roofing | \$0 | \$0 | \$619,710 | \$26,559 | \$0 | \$0 | \$0 | \$646,269 |
| ST00032 7th Standard Rd#2 LN
Reconstruction | \$538,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$538,000 |
| ST00002 Widen 7th Std.Rd.- Santa Fe to 43 | \$0 | \$88,000 | \$86,302 | \$0 | \$0 | \$0 | \$0 | \$174,302 |
| ST00029 Hwy 43 Roundabout Project @Santa
Fe Way | \$0 | \$118,158 | \$0 | \$0 | \$0 | \$0 | \$0 | \$118,158 |
| ST00023 Street Striping Roadways - Annual
Maintenance | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Fed Grant -0200 | \$538,000 | \$2,182,622 | \$1,425,722 | \$2,856,698 | \$0 | \$0 | \$0 | \$7,003,043 |

Water Grant -5002

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|--------------------------------|------------|------------|------------------|--------------------|--------------------|------------|------------|--------------------|
| WA00020 Well 23 Development | \$0 | \$0 | \$150,000 | \$750,000 | \$2,000,000 | \$0 | \$0 | \$2,900,000 |
| WA00016 Well 22 Development | \$0 | \$0 | \$75,000 | \$2,000,000 | \$600,000 | \$0 | \$0 | \$2,675,000 |
| Total Water Grant -5002 | \$0 | \$0 | \$225,000 | \$2,750,000 | \$2,600,000 | \$0 | \$0 | \$5,575,000 |

TDA -0204

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|--|------------|-----------|-----------|-----------|-----------|--------|--------|-------------|
| ST00006 Pavement Sealing | \$0 | \$400,000 | \$400,000 | \$400,000 | \$400,000 | \$0 | \$0 | \$1,600,000 |
| ST00023 Street Striping
Roadways - Annual | \$0 | \$175,000 | \$200,000 | \$225,000 | \$250,000 | \$0 | \$0 | \$850,000 |

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|---|------------------|--------------------|------------------|--------------------|--------------------|------------------|------------|--------------------|
| Maintenance | | | | | | | | |
| ST0002
1.24 Residential Road Reconstruction (2024 Project) | \$0 | \$719,851 | \$0 | \$0 | \$0 | \$0 | \$0 | \$719,851 |
| ST00011 ADA Imp. - Streets & Sidewalks | \$0 | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$0 | \$0 | \$400,000 |
| ST00005 Alley Improvements | \$0 | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$0 | \$0 | \$400,000 |
| ST00003 Street Striping - Pedestrian & Bike Access | \$0 | \$50,000 | \$60,000 | \$70,000 | \$80,000 | \$90,000 | \$0 | \$350,000 |
| ST00032 7th Standard Rd#2 LN Reconstruction | \$174,749 | \$36,944 | \$0 | \$0 | \$0 | \$0 | \$0 | \$211,693 |
| ST00004 Curbs, Gutters, & Sidewalks | \$0 | \$35,000 | \$40,000 | \$45,000 | \$50,000 | \$0 | \$0 | \$170,000 |
| ST0003 9.28 2028 RMRA- Road Improvement Project | \$0 | \$0 | \$0 | \$0 | \$50,000 | \$50,000 | \$0 | \$100,000 |
| ST0003 9.27 2027 RMRA- Road Improvement Project | \$0 | \$0 | \$0 | \$50,000 | \$50,000 | \$0 | \$0 | \$100,000 |
| ST0003 9.26 2026 RMRA- Road Improvement Project | \$0 | \$0 | \$50,000 | \$50,000 | \$0 | \$0 | \$0 | \$100,000 |
| ST00022 North Shafter Street Improvements | \$0 | \$11,100 | \$12,300 | \$0 | \$0 | \$0 | \$0 | \$23,400 |
| Total TDA -0204 | \$174,749 | \$1,627,895 | \$962,300 | \$1,040,000 | \$1,080,000 | \$140,000 | \$0 | \$5,024,944 |

Gas Tax -0203

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|---|------------|--|-----------------------|-----------------------|-----------------------|--------------|--------------|--------------------|
| ST00021.29 2030 Residential Road Reconstruction | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0\$500,000 | \$500,000 |
| ST00021.29 2029 Residential Road Reconstruction | | \$0 | \$0 | \$0 | \$0 | \$0\$500,000 | \$0 | \$500,000 |
| ST00021.28 2028 Residential Road Reconstruction | | \$0 | \$0 | \$0 | \$0\$200,000\$300,000 | | \$0 | \$500,000 |
| ST00021.27 2027 Residential Road Reconstruction | | \$0 | \$0 | \$0\$200,000\$300,000 | | \$0 | \$0 | \$500,000 |
| ST00021.26 2026 Residential Road Reconstruction | | \$0 | \$0\$200,000\$300,000 | | \$0 | \$0 | \$0 | \$500,000 |
| ST00021.25 2025 Residential Road Reconstruction | | \$0\$200,000\$300,000 | | \$0 | \$0 | \$0 | \$0 | \$500,000 |
| ST00038.1 RSTP - Lerdo Highway Reconstruction - Valley St. to S. Schnaidt St. | | \$0 | \$0 \$81,290 | \$16,861 | \$0 | \$0 | \$0 | \$98,151 |
| ST00039.24 2024 RMRA- Road Improvement Project (Zerker Rd.) | \$608 | \$95,036 | \$0 | \$0 | \$0 | \$0 | \$0 | \$95,645 |
| ST00038.2 RSTP - Zerker Rd. - 500' South of New Kapittel Rd. to GMC Roofing | | \$0 | \$0 \$81,290 | \$3,441 | \$0 | \$0 | \$0 | \$84,731 |
| ST00039.25 2025 RMRA- Road Improvement Project | | \$0 | \$0 \$47,873 | \$0 | \$0 | \$0 | \$0 | \$47,873 |
| ST00023 Street Striping Roadways - Annual Maintenance | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Gas Tax -0203 | | \$608\$295,036\$710,453\$520,302\$500,000\$800,000\$500,000 | | | | | | \$3,326,400 |

Traffic Mitigation -0305

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|---|------------|--------------------|------------------|------------|------------|------------|------------|--------------------|
| ST00042 Hwy 43 Roundabout @ 7th Standard Rd | \$0 | \$1,000,000 | \$700,000 | \$0 | \$0 | \$0 | \$0 | \$1,700,000 |
| ST00029 Hwy 43 Roundabout Project @Santa Fe Way | \$0 | \$1,464,194 | \$40,000 | \$0 | \$0 | \$0 | \$0 | \$1,504,194 |
| ST00002 Widen 7th Std.Rd.- Santa Fe to 43 | \$0 | \$12,000 | \$11,769 | \$0 | \$0 | \$0 | \$0 | \$23,769 |
| ST00023 Street Striping Roadways - Annual Maintenance | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Traffic Mitigation -0305 | \$0 | \$2,476,194 | \$751,769 | \$0 | \$0 | \$0 | \$0 | \$3,227,963 |

Roads & Maint. SB1 -0207

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|---|------------|------------------|------------------|------------------|------------------|------------------|------------|--------------------|
| ST00039.24 2024 RMRA- Road Improvement Project (Zerker Rd.) | \$0 | \$626,798 | \$0 | \$0 | \$0 | \$0 | \$0 | \$626,798 |
| ST00039.25 2025 RMRA- Road Improvement Project | \$0 | \$1,000 | \$551,127 | \$0 | \$0 | \$0 | \$0 | \$552,127 |
| ST00039.28 2028 RMRA- Road Improvement Project | \$0 | \$0 | \$0 | \$0 | \$250,000 | \$250,000 | \$0 | \$500,000 |
| ST00039.27 2027 RMRA- Road Improvement Project | \$0 | \$0 | \$0 | \$250,000 | \$250,000 | \$0 | \$0 | \$500,000 |
| ST00039.26 2026 RMRA- Road Improvement Project | \$0 | \$0 | \$250,000 | \$250,000 | \$0 | \$0 | \$0 | \$500,000 |
| ST00023 Street Striping Roadways - Annual Maintenance | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Roads & Maint. SB1 -0207 | \$0 | \$627,798 | \$801,127 | \$500,000 | \$500,000 | \$250,000 | \$0 | \$2,678,925 |

ARPA -0200

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|--|-----------------|------------------|------------|------------|------------|------------|------------|--------------------|
| PK00012 Veterans Park Soccer Field Lighting | \$15,863 | \$721,488 | \$0 | \$0 | \$0 | \$0 | \$0 | \$737,351 |
| GE00006.3 Door Replacement Project (Vets Hall) | \$0 | \$99,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$99,000 |
| PF00004 Shafter Aquatic Center Building Construction | \$53,325 | \$27,441 | \$0 | \$0 | \$0 | \$0 | \$0 | \$80,766 |
| LC00001 Shafter Learning Center Renovation | \$8,711 | \$45,510 | \$0 | \$0 | \$0 | \$0 | \$0 | \$54,221 |
| PD00002 PD Shooting Range Classroom Repairs | \$0 | \$39,712 | \$0 | \$0 | \$0 | \$0 | \$0 | \$39,712 |
| PK00006 Veterans Park Site Improvements (Basketball Court) | \$0 | \$28,118 | \$0 | \$0 | \$0 | \$0 | \$0 | \$28,118 |
| Total ARPA -0200 | \$77,899 | \$961,270 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,039,169 |

Other Funding

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|--|------------|------------------|------------------|------------------|------------|------------|------------|------------------|
| ST00041 High Speed Rail Mitigation Project | \$0 | \$100,000 | \$250,000 | \$100,000 | \$0 | \$0 | \$0 | \$450,000 |
| Total Other Funding | \$0 | \$100,000 | \$250,000 | \$100,000 | \$0 | \$0 | \$0 | \$450,000 |

Fiber -5004

| Project No. / Category | Historical | FY2025 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | Total |
|--|------------|------------------|------------|------------|------------|------------|------------|------------------|
| IT00003 Citywide Broadband Fiber Expansion | \$0 | \$350,114 | \$0 | \$0 | \$0 | \$0 | \$0 | \$350,114 |
| Total Fiber -5004 | \$0 | \$350,114 | \$0 | \$0 | \$0 | \$0 | \$0 | \$350,114 |

APPENDIX

Budget & Fiscal Policies

Compensation Philosophy

Appropriations Resolution

Budget Adoption Resolution

Employee Benefits

Glossary of Terms

BUDGET PURPOSE AND ORGANIZATION

A. Balanced Budget. The City will maintain a balanced budget. This means that:

1. Operating revenues must fully cover operating expenditures, including debt service and revenue sharing pass-throughs.
2. Ending fund balance/working capital must meet minimum policy levels or other target levels established by the Council for the fiscal year.

Under this policy, it is allowable for total expenditures to exceed revenues in a given year; however, in this situation, beginning fund balance should only be used to fund capital improvement plan projects or other “one-time,” non-recurring expenditures. (See *Minimum Fund Balance and Reserves* policy below for other circumstances when it would be appropriate to use beginning fund balance.)

B. Budget Objectives. Through its Budget, the City will link resources with goals and results by:

1. Identifying community needs for essential services.
2. Organizing the programs required to provide these essential services.
3. Describing programs and activities performed in delivering services.
4. Proposing objectives for improving the delivery of program services.
5. Identifying and appropriating the resources required to perform program activities and accomplish program objectives.

C. Measurable Objectives. The Budget will establish measurable program objectives and allow reasonable time to accomplish those objectives.

D. Goal Status Reports. The status of major program objectives will be formally reported to the Council on an ongoing, periodic basis.

E. Mid-Year Budget Reviews. The Council will formally review the City’s fiscal condition, and amend appropriations if necessary, six months after the beginning of each fiscal year.

Status: In Compliance. *These practices are in place. However, linking resources to outcomes and measuring performance will always be a work in progress, with ongoing improvements.*

REVENUE MANAGEMENT

A. Current Revenues for Current Uses; One-Time Revenues for One-Time Purposes. The City will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues or rolling over short-term debt. The City will avoid using one-time revenues to fund ongoing program costs.

B. Revenue Distribution. The Council recognizes that generally accepted accounting principles for state and local governments discourage the “earmarking” of General Fund

BUDGET AND FISCAL POLICIES

revenues, and accordingly, the practice of designating General Fund revenues for specific programs should be minimized in the City's management of its fiscal affairs. In those cases where it does occur, the basis and methodology for earmarking should be clearly articulated in the City's Budget and Fiscal Policies.

Status: In Compliance. *These practices are in place. The Council has adopted a budget process and document for 2021-22 that meets these policy objectives.*

MINIMUM FUND BALANCE AND RESERVES

Section 1: Policy

A. Policy Overview. This policy accomplishes two main goals. First, it sets forth specific levels of minimum unassigned fund balance to be maintained for the City's General Fund and a minimum level of available working capital for the City's Water, Wastewater and Refuse enterprise funds. Secondly, this policy establishes a framework and process for the City to follow if these reserve levels falls below the established minimum.

This policy provides guidelines for fiscal sustainability through maintaining adequate operational liquidity and should be used in the preparation of the City's Annual Operating Budget, Capital Improvement Plan and general financial management of the City. It does recognize the need for exceptions in extraordinary conditions and unforeseeable events while maintaining a goal and path to regain fiscal sustainability when necessary.

This Policy should be submitted periodically for peer review, if available, to confirm compliance with best practices and industry standards, including those issued by the Governmental Finance Officers Association of the United States and Canada (GFOA) in setting reserve levels that adequately address risks such as:

1. Economic uncertainties, local disasters, public health crises and other financial hardships or downturns in the local or national economy.
2. Contingencies for unseen operating or capital needs.
3. Unfunded liabilities such as self-insurance, pensions and retiree health obligations.
4. Institutional changes, such as State budget takeaways and unfunded mandates.
5. Cash flow requirements.

While an independent review does not serve as a substitute for adoption by the Council, it does demonstrate staff's due diligence in the preparation and updating of the policy.

B. Objectives. The purpose of this policy is to assist the City in the pursuit of the following equally important objectives:

1. Maintain long-term fiscal sustainability of the General, Water, Wastewater and Refuse Funds.
2. Meet the short-term liquidity needs of the General, Water, Wastewater and Refuse Funds.
3. Cultivate a fiscally responsible internal control environment.
4. Help achieve the highest possible credit ratings and lowest possible financing costs when borrowing funds.

BUDGET AND FISCAL POLICIES

- C. Budget Integration and Financial Management.** The City's Annual Operating Budget and Capital Improvement Plan should be developed to comply and implement the various aspects of this policy. This includes but is not limited to both the budgeted use of excess unassigned fund balance or available working capital and the rebuilding of the same as needed to maintain compliance with the minimum reserve levels established herein. As a part of the budget process the City should conduct a sustainability analysis of the General Fund, which compares actual and budgeted recurring revenue sources with recurring expenditures. This tool can help identify a fiscal imbalance before it erodes the General Fund unassigned fund balance.

Any areas of shortfall or otherwise non-compliance with the minimum reserve levels contained within this policy should be disclosed in the City's Annual Operating Budget document and Comprehensive Annual Financial Report, including a response from management on what actions are being taken to bring the City back into compliance with the policy.

- D. Annual Policy Review.** Recognizing the liquidity needs of the City will change over time due to items such as the volatility of expenditures; exposure to significant one-time outlays; potential impact on the City's bond rating and cost of borrowed funds; other fiscal commitments and assignments; and the availability of other funds. Accordingly, this policy will be reviewed in conjunction with the City's budget process. Any changes to the policy shall be brought to the Council for consideration and approval.

Section 2: Minimum Balances

The following amounts are hereby established as the minimum unassigned fund balance for the City's General Fund and minimum available working capital for the City's major utility enterprise funds.

- A. General Fund.** At the end of each fiscal year, the General Fund should have a minimum unassigned fund balance of at least 50% of annual operating expenditures. This is determined based on operating, debt service and revenue sharing pass-through expenditures, less any significant one-time operating costs. This represents 180 days of General Fund operating cash flow and is conservatively based on the risk assessment methodology for setting reserve levels developed by the GFOA.
- B. Water, Wastewater and Refuse Funds.** The City operates three major utility enterprise funds: water, wastewater and refuse, which provide essential public services that are paid for by users of these services. Maintaining adequate liquidity in these funds is an essential factor in the City's ability to provide these services without interruption. Accordingly, at the end of each fiscal year the City should have a minimum available working capital balance (current assets less current liabilities, minus amounts designated for funding capital projects) in each of these enterprise funds at equal or more than 25% annual operating expenditures for that fund. This is determined based on operating, debt service and revenue sharing pass-through expenditures, less any significant one-time operating costs.

This minimum available working capital balance should be factored into all future user rate studies used to establish utility user rates for these three funds.

- C. Taking Reserves Below Minimum Policy Levels.** There are circumstances where intentionally taking reserves below the established policy levels would be appropriate in

BUDGET AND FISCAL POLICIES

responding to the risks that reserves are intended to mitigate and are not considered a violation of this policy. These include one-time uses such as:

1. Making investments in human resources, technology, economic development, productivity improvements and other strategies that will reduce future costs or increase future revenue sources.
2. Reducing ongoing expenditures through the partial or full refinancing of liabilities.
3. Closing short-term revenue/expenditure gaps.
4. Responding to unexpected expenditure requirements or revenue shortfalls.
5. Meeting one-time cash flow needs as well as normal cash flow needs during the year.
6. Where a forecast shows an ongoing structural gap, providing a strategic bridge to the future.

Any intentional use of reserves that reduces reserve levels below the minimum policy levels shall be specifically approved by the Council.

Section 3: Correcting Balances Below the Minimum Balance

Whenever funds with established minimum balances per this policy fall below these minimal levels, the City will strive to restore these balances to the minimum level within a three-year period. Some actions that may be considered to rectify this situation include the following:

A. General Fund

1. Strategically reducing general fund operating budgets.
2. Updating and improving the City's economic development strategy.
3. Assessing workload and staffing levels to ensure appropriate staffing of General Fund operations, redeploy staffing if necessary.
4. Conduct a revenue study to update General Fund revenue sources that may have fallen behind.
5. Conduct an analysis of the General Fund cost allocation to plan to ensure other City funds are paying the appropriate fees for the General Fund services they receive.
6. Identify special revenues or other funds that can help support the General Fund.

B. Water, Wastewater and Refuse Funds

1. Strategically reduce operations budgets.
2. Initiate a user rate analysis and implement rate changes as needed.
3. Analyze existing debt and possible refinancing options to reduce existing debt service costs.

4. Defer non-essential capital improvement projects until adequate funding can be secured through rate increases, grants or debt issuance.

Section 4: Use of Balances Exceeding the Minimum Balance

At times, the City may find itself with unassigned General Fund balances and/or available working capital in the Water, Wastewater and Refuse funds that exceed the minimums established by this policy. This policy does not require or recommend that those additional reserve funds be spent down but it does establish the following guidelines regarding the potential use of those funds.

- A. Excess reserve funds are not to be used for new or existing recurring expenses except on a short-term basis.
- B. Investment of these funds on a longer-term basis, in compliance with the City's Investment Policy, should be considered to provide an ongoing source of recurring investment income for the City
- C. Assignment or use of these funds should be considered for early partial or full retirement of existing debt or other City liabilities.
- D. A review of the one-time capital improvements needed within the City should be considered to identify and prioritize potential capital projects. Once potential projects have been identified, assignment or use of these funds should be considered for these one-time capital improvement projects.
- E. New (as opposed to replacement) one-time capital improvement projects considered for funding should be consistent with the long-term planning of the Council and community led Shafter Visioning project.

Status: In Compliance. *The projected unassigned General Fund balance at the end of 2021-22 is 79% of operating and revenue-sharing pass-through expenditures; and working capital balances at the end of 2020-21 compared to budgeted expenditures are projected to be 68% of operating and debt service expenditures in the Water Fund and 175% in the Wastewater Fund. While working capital is projected to be 16% of operating expenditures in the Refuse Fund, this was due to the drawdown of \$300,000 for capital investment in 2020-21 and is an increase over the 8% working capital ratio in the 2020-21 budget. In accordance with Section 3 of this policy, the goal is to restore the Refuse Fund working capital balance to 25% within two more years. Additionally, within this fiscal year the next rate study is to be completed, which is to adjust rates to incorporate the working capital calculations in the new rates. This is one of the tools in the policy for use in rectifying the shortfall in meeting the policy ratio.*

FINANCIAL REPORTING AND BUDGET ADMINISTRATION

A. Annual Reporting. The City will prepare annual financial statements as follows:

1. In accordance with Charter requirements, the City will contract for an annual audit by a qualified independent certified public accountant. The City will strive for an unqualified auditors' opinion.
2. The City will use generally accepted accounting principles in preparing its annual financial statements and will strive to meet the requirements of the GFOA's Award for Excellence in Financial Reporting program.

3. The City will issue audited financial statements within 180 days after year-end.

B. Interim Reporting. The City will prepare and issue timely interim reports on the City's fiscal status to the Council and staff. This includes on-line access to the City's financial management system; monthly reports to program managers; more formal quarterly reports to the Council and Department Heads; mid-year budget reviews; and interim annual reports.

C. Budget Administration. The Council may amend or supplement the budget at any time after its adoption by majority vote of the Council members. Council approval is required for all new appropriations from fund balance. The City Manager has the authority to make administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.

Status: In Compliance. *These practices are in place.*

COMPENSATION PHILOSOPHY

RESOLUTION NO. 2833

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER ADOPTING A COMPENSATION PHILOSOPHY

WHEREAS, the City of Shafter (“City”) strives to provide exemplary service to the community by being a model for 21st Century government; and,

WHEREAS, the City is committed to promoting organizational and community values that include exceptional service to the public, consistent and excellent performance innovation, good fiscal, social, and environmental stewardship, and ethical behavior; and,

WHEREAS, in order to achieve and maintain the City’s high standards of service and performance, the City must continue to attract and retain well-qualified staff who exemplify the City’s values; and,

WHEREAS, the City is committed to being an “employer of choice” as part of an overall strategy of attracting and retaining talent that will uphold the City’s organizational values; and,

WHEREAS, the Compensation Philosophy (“Philosophy”) aims to retain and attract high-skilled, high-performing staff capable of delivering the highest standards of public service to our community; and,

WHEREAS, in order to provide competitive, sustainable, and responsible compensation, the City will take into account the criteria as set forth in the Philosophy.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHAFTER DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The City Council of the City of Shafter hereby adopts the City of Shafter Compensation Philosophy as set forth in Exhibit A.

SECTION 3. The City Council authorizes the City Manager to take any required actions to implement the adopted Compensation Philosophy.

SECTION 4. This resolution will take effect immediately upon adoption.

SECTION 5. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

[SIGNATURES ON FOLLOWING PAGE]

PASSED, APPROVED AND ADOPTED THIS 19th DAY OF OCTOBER, 2021.



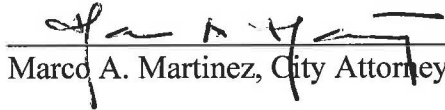
Cathy L. Prout, Mayor

ATTEST:



Yazmina Pallares, City Clerk

APPROVED AS TO FORM:



Marco A. Martinez, City Attorney

CERTIFICATE OF GOVERNING BODY'S ACTION

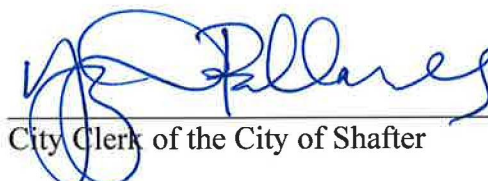
STATE OF CALIFORNIA)
) ss.
COUNTY OF KERN)

I, Yazmina Pallares, City Clerk of the City of Shafter, California, DO HEREBY CERTIFY that the above Resolution 2833, a Resolution of the City Council of the City of Shafter, was duly passed and adopted at a Regular Meeting held on the 19th day of October 2021, by the following vote:

AYES: Alvarado, Espinoza, Givens, Lopez, and Prout.
NOES: None.
ABSENT: None.
ABSTAINING: None.

DATED: October 19, 2021

(SEAL)



City Clerk of the City of Shafter

City of Shafter Compensation Philosophy

The City of Shafter (“City”) is committed to developing and maintaining organizational and community values and to delivering exceptional and innovative service to the public. A key to delivering on these commitments is a City workforce that is represented by dedicated and talented professional staff. A public service environment that is attractive to such individuals depends upon many factors, including: pride, teamwork, a competitive compensation program, and non-monetary benefits such as recognition in the workplace for accomplishments, professional development, opportunities for promotion, and a positive work environment.

A competitive employee compensation program is critical for a positive and productive workplace in which all staff consistently perform at a high standard in their work including customer service, ethics, and passion for public service. The City’s compensation philosophy strives to:

- At the most fundamental level, maintain integrity and fiscal responsibility, meaning that overall compensation structures must be sustainable.
- Provide equal pay for equal work, and not take into consideration race, ethnicity, religion, sex, gender, sexual orientation, gender identity or expression, or other factors unrelated to work performance.
- Attract and retain the highest quality talent capable of delivering the highest standards of public service.
- Value the contributions made by City employees and provide a growth and development plan for each employee to maximize his or her potential within the organization.

While the City desires to hire and retain the highest quality employees and to provide competitive, sustainable, and responsible compensation, it’s leadership and employees should consider these factors and limitations:

- Any compensation increase must be conditioned upon the City's current and long-term fiscal ability to pay for that level of total compensation without diminishing level of service to the public or increase budget deficits, all while maintaining prudent reserves.
- Total compensation, including base salaries and benefits, should be used to assess the competitiveness of the City’s compensation package.
- Remain competitive with a “relevant labor market” defined by the City’s geographic region and applicable employment positions and classifications.
- Other relevant factors that can impact the City’s ability to fund compensation packages, include unforeseen economic, regulatory, or level of service changes.

Objectives to maintain a successful and responsible compensation program include the following:

- Transparency with the community, recognizing that taxpayers and ratepayers ultimately fund all employee compensation and deserve commensurate value from all those who work for the City.
- Fiduciary responsibility and consistent communication of the City’s financial position and budget.
- City’s commitment to open dialog, innovative approaches, and collaborative efforts with employee groups, unrepresented management employees, benefit providers, and other public agencies.

BUDGET ADOPTION RESOLUTION

RESOLUTION NO. 3022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2024-2025 AND APPROPRIATING THE FUNDS NECESSARY TO MEET THE EXPENDITURES SET FORTH THEREIN

WHEREAS, in accordance with Section 7.06(A) and (F) of the Charter of the City of Shafter, the City Manager has submitted to the City Council an Annual Budget and Capital Improvement Plan for Fiscal Year 2025/2026 having proposed expenditures and transfers for all City funds on or before the first working day of the last month of the current fiscal year; and

WHEREAS, pursuant to section 7.06(F) of the Charter of the City of Shafter, the City Council shall set a dollar amount or percentage of funds limit under which the City Manager may transfer monies between departments, divisions, programs, and accounts within funds and departments; and

WHEREAS, the City Council of the City of Shafter has heretofore considered said budget; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHAFTER CALIFORNIA DOES HEREBY

Section 1: Find, Determine and Declare that the Budget for Fiscal Year 2025/2026 in substantially the same form as attached hereto is approved, adopted, and said funding is appropriated.

Section 2: The City Manager, or his or her designee, is authorized to transfer appropriations between departments, divisions, programs and accounts within funds and departments in any amount so long as there is no net increase in appropriations within any individual fund or the City as a whole.

PASSED, APPROVED AND ADOPTED this 17th day of June, 2025.

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk

RESOLUTION NO. 3021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA, SETTING FORTH AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024/2025 CONSISTENT WITH ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION AND SELECTING THE ANNUAL ADJUSTMENT FACTORS.

WHEREAS, Section 7910 of the Government Code, which became effective on January 1, 1981, requires that the governing body of each local jurisdiction establish by Resolution its Appropriations Limit for the following fiscal year pursuant to Article XIII B of the California State Constitution at a regularly scheduled or noticed special meeting; and

WHEREAS, in accordance with Government Code Section 7910, the City Council must select annually the inflationary change factor for purposes of calculating the appropriations limit; and

WHEREAS, in accordance with Government Code Section 7910, the City Council must select annually the population growth factor for purposes of calculating the appropriations limit; and

WHEREAS, an appropriations limit has been calculated in accordance with applicable law; and

WHEREAS, in accordance with Government Code Section 7910, the information on the calculation of the appropriations limit has been made available to the public at least 15 days prior to the date of adoption of this resolution, and continues to be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED

Section 1. That the City Council of the City of Shafter establishes its Appropriations Limit for the 2025/26 fiscal year at \$511,118,912.

Section 2. That the City Council of the City of Shafter has selected the “percentage change in California per capita personal income” as the inflationary change factor and the “percentage change in City population” as the population growth factor used in the calculation of the 2025/26 Appropriations Limit.

PASSED, APPROVED AND ADOPTED this 17th day of June 2025.

Chad Givens, Mayor

ATTEST:

Yazmina Pallares, City Clerk

CERTIFICATE OF GOVERNING BODY’S ACTION

STATE OF CALIFORNIA)
) ss.
COUNTY OF KERN)

I, Yazmina Pallares, City Clerk of the City of Shafter, California, DO HEREBY CERTIFY that the above Resolution 3021, a Resolution of the City Council of the City of Shafter, was duly passed and adopted at a Regular Meeting held on the 17th day of June 2025, by the following vote:

AYES: Alvarado, Espinoza, Givens, Olvera, and Prout.
NOES: None.
ABSENT: None.
ABSTAINING: None.

DATED: June 17, 2025

(SEAL)

City Clerk of the City of Shafter

FULL-TIME POSITIONS

Citywide Authorized FT Positions

| Position | FY
21/22 | FY
22/23 | FY
23/24 | FY
24/25 | FY
25/26 | FY
Change |
|---------------------------------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Animal Control Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Animal Control Officer | 1.00 | 1.00 | 1.00 | 1.00 | 2.00 | 1.00 |
| Animal Control Services Worker | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| Animal Control Total | 4.00 | 4.00 | 4.00 | 4.00 | 5.00 | 1.00 |
| Building Official | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Building Inspector Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | - | (1.00) |
| Building Inspector Manager | | | | | 1.00 | 1.00 |
| Building Inspector II | 1.00 | 1.00 | 1.00 | 1.00 | 2.00 | 1.00 |
| Building Inspector I | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| Permit Technician | - | - | 1.00 | 1.00 | 1.00 | - |
| Administrative Assistant I | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Clerk Typist | 1.00 | 1.00 | - | - | - | - |
| Code Enforcement II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Facilities Construction Specialist II | 1.00 | 1.00 | - | - | - | - |
| Building Total | 9.00 | 9.00 | 8.00 | 8.00 | 9.00 | 1.00 |
| City Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Deputy City Manager | - | - | - | 1.00 | - | (1.00) |
| Community Engagement Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| City Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Administrative Analyst I/II | - | - | 1.00 | - | - | - |
| Office Technician | 1.00 | 1.00 | - | - | - | - |
| Administrative Assistant I | | | 1.00 | 2.00 | - | (2.00) |
| Executive Assistant | | | | | 1.00 | 1.00 |
| Deputy City Clerk | | | | | 1.00 | 1.00 |
| MCCF Corrections Chief | 1.00 | - | - | - | - | - |
| Social Media Relations Assistant | - | - | - | - | 1.00 | 1.00 |
| City Manager Total | 5.00 | 4.00 | 5.00 | 6.00 | 6.00 | - |
| Education Partnership Director | 1.00 | 1.00 | 1.00 | - | - | (1.00) |
| Library & Learning Center Manager | 1.00 | 1.00 | - | - | - | - |
| Community Services Director | - | - | - | 1.00 | 1.00 | 1.00 |
| Community Services Manager | - | - | 1.00 | 1.00 | - | (1.00) |
| Community Services Supervisor | | | | | 1.00 | 1.00 |
| Community Services Total | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| Business Development Director | 1.00 | 1.00 | - | - | - | - |
| Economic Development Director | - | - | 1.00 | 1.00 | 1.00 | - |
| Economic Development Coordinator | - | - | - | 1.00 | 1.00 | - |
| Business Development Coordinator | - | - | 1.00 | - | - | - |
| Administrative Analyst II - ED | - | - | - | 1.00 | 1.00 | - |
| Economic Development Total | 1.00 | 1.00 | 2.00 | 3.00 | 3.00 | - |
| Administrative Services Director | 1.00 | 1.00 | - | - | - | - |
| Finance Director | - | - | 1.00 | 1.00 | 1.00 | - |
| Finance Director, Deputy | - | - | - | - | 1.00 | 1.00 |
| Accounting Manager | 1.00 | 1.00 | 1.00 | 1.00 | - | (1.00) |
| Accounting Supervisor | - | - | - | - | 1.00 | 1.00 |
| Budet Analyst I | - | - | 1.00 | 1.00 | - | (1.00) |
| Finance Analyst II | - | - | - | - | 1.00 | 1.00 |
| Accounting Technician III | - | - | 1.00 | 1.00 | 1.00 | - |
| Accounting Technician II | - | - | 1.00 | 2.00 | 2.00 | - |
| Accounting Technician I | - | - | 2.00 | 1.00 | 1.00 | - |
| Payroll Technician | 1.00 | 1.00 | - | - | - | - |
| Account Clerk II | 1.00 | 1.00 | - | - | - | - |
| Account Clerk I | 2.00 | 2.00 | - | - | - | - |
| Finance Clerk | 1.00 | 1.00 | - | - | - | - |

| Position | FY
21/22 | FY
22/23 | FY
23/24 | FY
24/25 | FY
25/26 | FY
Change |
|--|--------------|--------------|--------------|--------------|--------------|--------------|
| Finance Total | 7.00 | 7.00 | 7.00 | 7.00 | 8.00 | 1.00 |
| HR Director | - | - | - | - | 1.00 | 1.00 |
| HR Manager | 1.00 | 1.00 | 1.00 | 1.00 | - | (1.00) |
| HR Analyst II | 1.00 | 1.00 | 1.00 | 1.00 | - | (1.00) |
| HR Coordinator | - | - | - | - | 1.00 | 1.00 |
| Admin Assistant I (PY Office Tech) | 1.00 | 1.00 | - | - | - | - |
| HR Analyst I | - | - | 1.00 | 1.00 | - | (1.00) |
| Risk Management Coordinator | - | - | - | - | 1.00 | 1.00 |
| Executive Assistant | - | - | - | - | 1.00 | 1.00 |
| Human Resources Total | 3.00 | 3.00 | 3.00 | 3.00 | 4.00 | 1.00 |
| IT Director | - | - | - | - | 1.00 | 1.00 |
| IT Manager - Systems (PY IT Specialist II) | 1.00 | 1.00 | - | - | - | - |
| IT Manager - Network | 1.00 | 1.00 | - | - | - | - |
| IT Manager | - | - | 1.00 | 1.00 | 1.00 | - |
| IT Manager, Assistant | - | - | 1.00 | 1.00 | - | (1.00) |
| IT Analyst | - | - | 1.00 | 1.00 | 1.00 | - |
| Information Technology Specialist II | - | - | - | 1.00 | 1.00 | - |
| Information Technology Specialist I | 1.00 | 1.00 | 2.00 | 1.00 | 1.00 | - |
| GIS Specialist I | - | - | 1.00 | 1.00 | 1.00 | - |
| Information Technology Total | 3.00 | 3.00 | 6.00 | 6.00 | 6.00 | - |
| Planning Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Senior Planner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Associate Planner | - | - | 1.00 | 1.00 | 1.00 | - |
| Planning Total | 2.00 | 2.00 | 3.00 | 3.00 | 3.00 | - |
| Police Chief | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Assistant Police Chief | 1.00 | 1.00 | - | 1.00 | - | (1.00) |
| Police Captain | 1.00 | - | 1.00 | 1.00 | - | (1.00) |
| Police Lieutenant | 1.00 | 2.00 | 2.00 | 2.00 | 3.00 | 1.00 |
| Administrative Assistant II | 1.00 | 1.00 | 1.00 | 1.00 | - | (1.00) |
| Executive Assistant | - | - | - | - | 1.00 | 1.00 |
| Police Sergeant | 5.00 | 5.00 | 5.00 | 6.00 | 6.00 | - |
| Police Senior Officer | 6.00 | 6.00 | 7.00 | 7.00 | 6.00 | (1.00) |
| Police Officer | 18.00 | 19.00 | 19.00 | 25.00 | 26.00 | 1.00 |
| Police Service Technician | 1.00 | 1.00 | - | - | - | - |
| Police Property & Evidence Technician | - | - | 1.00 | 1.00 | 1.00 | - |
| Police Property & Evidence Supervisor | - | - | - | - | 1.00 | 1.00 |
| Police Records Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Police Records Technician | - | - | 1.00 | 1.00 | 1.00 | - |
| Police Dispatch Supervisor | - | - | 1.00 | 1.00 | 1.00 | - |
| Police Dispatcher | 6.00 | 6.00 | 6.00 | 7.00 | 7.00 | - |
| Police Total | 42.00 | 43.00 | 46.00 | 55.00 | 55.00 | - |
| Public Works Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Public Works Director, Assistant | - | - | 1.00 | 1.00 | - | (1.00) |
| Public Works Director, Deputy (O & M) | - | - | 1.00 | 1.00 | 1.00 | - |
| Public Works Director, Deputy (CP) | - | - | 1.00 | 1.00 | 1.00 | - |
| Public Works Manager | 1.00 | 1.00 | - | - | - | - |
| City Engineer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Engineer I | 1.00 | 1.00 | 1.00 | 2.00 | 1.00 | (1.00) |
| Engineer II | - | - | 1.00 | - | - | - |
| Civil Engineer III | - | - | - | - | 1.00 | 1.00 |
| Associate Engineer | 1.00 | 1.00 | - | - | - | - |
| PW Inspector | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| GIS Coordinator | 1.00 | 1.00 | - | - | - | - |
| GIS Technician | 1.00 | 1.00 | - | - | - | - |

| Position | FY
21/22 | FY
22/23 | FY
23/24 | FY
24/25 | FY
25/26 | FY
Change |
|---|---------------|---------------|---------------|---------------|---------------|--------------|
| Administrative Assistant II | - | - | - | 1.00 | - | (1.00) |
| Executive Assistant | | | | | 1.00 | 1.00 |
| Administrative Assistant I | 1.00 | 1.00 | 2.00 | 1.00 | 1.00 | - |
| Clerk Typist | 1.00 | 1.00 | - | - | - | - |
| Parks Foreman | 1.00 | - | - | - | - | - |
| Senior Service Crew Member | - | - | - | 1.00 | 1.00 | - |
| Streets Supervisor | - | - | - | - | 1.00 | 1.00 |
| Service Crew Member II <i>(PY Maint Worker)</i> | 3.00 | 7.00 | 7.00 | 9.00 | 9.00 | - |
| Service Crew Member I <i>(PY Laborer I/II)</i> | 7.00 | 8.00 | 8.00 | 7.00 | 6.00 | (1.00) |
| Utility Manager | 1.00 | 1.00 | - | 1.00 | 1.00 | - |
| Utility Technician | 2.00 | 2.00 | 2.00 | 1.00 | 1.00 | - |
| Utility Operator II | 1.00 | 1.00 | 1.00 | 1.00 | 2.00 | 1.00 |
| Utility Operator I | 2.00 | 2.00 | 2.00 | 3.00 | 3.00 | - |
| Equipment Operator | 3.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Public Facilities Manager | 1.00 | 1.00 | 1.00 | 1.00 | - | (1.00) |
| Public Facilities Supervisor | - | - | - | - | 1.00 | 1.00 |
| Mechanic | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Facilities Manager | - | - | 1.00 | 1.00 | - | (1.00) |
| Facilities Supervisor | | | | | 1.00 | 1.00 |
| Facilities Construction Specialist II | - | - | - | - | 1.00 | 1.00 |
| Public Works Total | 32.00 | 34.00 | 34.00 | 37.00 | 38.00 | 1.00 |
| Transit Driver, Lead | - | - | - | 1.00 | 1.00 | - |
| Transit Driver | 1.00 | 1.00 | 2.00 | 1.00 | 3.00 | 2.00 |
| Transit Total | 1.00 | 1.00 | 2.00 | 2.00 | 4.00 | 2.00 |
| Citywide Total | 111.00 | 113.00 | 122.00 | 136.00 | 143.00 | 7.00 |

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PART-TIME HOURS

Staffing Summary - Part Time Employees (hours)

| Fund Name | Department/Division | 2018-2019
Budget | 2019-2020
Budget | 2020-2021
Budget | 2021-2022
Budget | 2022-2023
Budget | 2023-2024
Budget | 2024-2025
Budget |
|--------------------------------|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <u>Administrative Director</u> | | | | | | | | |
| General Fund | Community Services | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| <u>Aides</u> | | | | | | | | |
| General Fund | Community Services | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| <u>Building Inspector</u> | | | | | | | | |
| General Fund | Building | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| <u>Clerk</u> | | | | | | | | |
| General Fund | Community Services | - | 125 | 125 | - | - | - | - |
| | | - | 125 | 125 | - | - | - | - |
| <u>Clerk Typist</u> | | | | | | | | |
| General Fund | Planning | 686 | 686 | 686 | 440 | 686 | - | - |
| General Fund | Engineering Services | 86 | 86 | 86 | - | - | - | - |
| General Fund | Building | 686 | 686 | 686 | 440 | 686 | 686 | 686 |
| General Fund | Community Services | - | 1,920 | 1,920 | - | - | - | - |
| General Fund | City Manager | - | - | - | 640 | - | - | - |
| Water Fund | Water Operations | 86 | 86 | 86 | - | 100 | 333 | 333 |
| Wastewater Fund | Wastewater Operations | 86 | 86 | 86 | - | 100 | 333 | 333 |
| Refuse Fund | Refuse Operations | 86 | 86 | 86 | - | - | 333 | 333 |
| | | 1,716 | 3,636 | 3,636 | 1,520 | 1,572 | 1,685 | 1,685 |
| <u>Deputy Police Chief</u> | | | | | | | | |
| General Fund | Police Services | - | 960 | 960 | - | 960 | - | - |
| | | - | 960 | 960 | - | 960 | - | - |
| <u>Drivers</u> | | | | | | | | |
| Transit Fund | Transit Operations | 5,600 | 5,600 | 5,600 | 5,600 | 5,600 | 4,600 | 4,600 |
| | | 5,600 | 5,600 | 5,600 | 5,600 | 5,600 | 4,600 | 4,600 |
| <u>Engineering Extra Help</u> | | | | | | | | |
| Water Fund | Water Operations | - | - | - | - | 250 | - | - |
| Wastewater Fund | Wastewater Operations | - | - | - | - | 250 | - | - |
| Refuse Fund | Refuse Operations | - | - | - | - | - | - | - |
| General Fund | Engineering Services | - | - | - | - | 250 | - | - |
| | | - | - | - | - | 750 | - | - |
| <u>Finance Manager</u> | | | | | | | | |
| General Fund | Financial Services | - | - | - | - | - | - | - |
| Water Fund | Water Operations | - | - | - | - | - | - | - |
| Wastewater Fund | Wastewater Operations | - | - | - | - | - | - | - |
| Transit Fund | Transit Operations | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| <u>Intern</u> | | | | | | | | |
| Information Technology | Automation Maintenance | - | 240 | 240 | - | 960 | - | - |
| General Fund | Engineering | 1,480 | 1,480 | 1,480 | 1,480 | 1,480 | 1,480 | 1,480 |
| General Fund | Building | 160 | 160 | 160 | 640 | 640 | 640 | 640 |
| General Fund | Planning | 160 | 160 | 160 | - | 160 | 160 | 160 |
| General Fund | City Manager | - | - | - | - | - | - | 1,000 |
| General Fund | Community Services | - | - | - | - | - | - | - |
| | | 1,800 | 2,040 | 2,040 | 2,120 | 3,240 | 2,280 | 3,280 |
| <u>Laborer</u> | | | | | | | | |
| General Fund | Parks & Tree Maintenance | - | - | - | - | - | - | - |
| General Fund | Streets & Sidewalks | - | - | - | - | - | - | - |
| Water Fund | Water Operations | - | - | - | - | - | - | - |
| Wastewater Fund | Wastewater Operations | - | - | - | - | - | - | - |
| Refuse Fund | Refuse Operations | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| <u>Librarian</u> | | | | | | | | |
| General Fund | Community Services | - | 125 | 125 | - | - | - | - |
| | | - | 125 | 125 | - | - | - | - |
| <u>Nurse</u> | | | | | | | | |
| CCF Operations Fund | Corrections Operations | 480 | 480 | 480 | - | - | - | - |
| | | 480 | 480 | 480 | - | - | - | - |
| <u>Planning Director</u> | | | | | | | | |
| General Fund | Planning | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |

| Fund Name | Department/Division | 2018-2019
Budget | 2019-2020
Budget | 2020-2021
Budget | 2021-2022
Budget | 2022-2023
Budget | 2023-2024
Budget | 2024-2025
Budget |
|--|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <u>Police Officer</u> | | | | | | | | |
| General Fund | Police Services | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| <u>Principal</u> | | | | | | | | |
| General Fund | Community Services | - | 175 | 175 | - | - | - | - |
| | | - | 175 | 175 | - | - | - | - |
| <u>Recreation Coordinator</u> | | | | | | | | |
| General Fund | Recreation & Community Facil | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| <u>Recreation Worker</u> | | | | | | | | |
| General Fund | Recreation & Community Facil | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| <u>Shelter Workers</u> | | | | | | | | |
| General Fund | Animal Control | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| <u>Teacher I</u> | | | | | | | | |
| General Fund | Community Services | 408 | 1,350 | 1,350 | 408 | 3,683 | 3,683 | 3,683 |
| | | 408 | 1,350 | 1,350 | 408 | 3,683 | 3,683 | 3,683 |
| <u>Tutor II</u> | | | | | | | | |
| General Fund | Community Services | - | - | - | - | 3,919 | 3,919 | 3,919 |
| | | - | - | - | - | 3,919 | 3,919 | 3,919 |
| <u>Tutor</u> | | | | | | | | |
| General Fund | Community Services | 4,650 | 4,650 | 4,650 | 6,858 | 2,939 | 2,939 | 2,939 |
| | | 4,650 | 4,650 | 4,650 | 6,858 | 2,939 | 2,939 | 2,939 |
| <u>Vets Hall Laborer</u> | | | | | | | | |
| General Fund | Recreation & Community Facil | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| | | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| <u>Total Part Time Employees (hours)</u> | | 15,654 | 20,141 | 20,141 | 17,506 | 23,663 | 20,106 | 21,106 |

SUMMARY OF EMPLOYEE BENEFITS

The following information is intended as a ready reference and brief summary of the City's personnel policies, work rules and benefits. It is designed to provide a quick overview and access to general information conditioned on your employment status as a full-time employee. Unless otherwise specifically indicated, part-time, extra help and temporary employees are excluded. This summary is not intended to provide an entire benefit description and cannot anticipate every situation or answer every question. This is not an employment contract or a legal document and does not constitute a contract. To retain flexibility, the City's personnel policies, work rules, benefits and other provision frequently change without notice to its employees. The information may not be current or may differ due to changes in the employee bargaining agreements. Refer to respective plan brochures, city policies and procedures, and employee bargaining agreements for benefit provisions, limitations, and exclusions. Prior to acting based on any information, you should contact the Human Resources Department at 746-5003.

◆ Probation:

The probationary period is the final step in the selection process. It is an extension of the examination process. An employee is considered at will and may be rejected anytime for failure to satisfactorily complete the probationary period. The length of the probationary period is six (6) months, except that peace officers and dispatchers serve a twelve (12) month probation. The probationary period may be extended for a maximum of six (6) additional months.

◆ Performance Appraisal Reports (PAR):

A Performance Appraisal Report (PAR) is scheduled at the conclusion of the probationary period and annually. As approved by the Department Head and City Manager, a merit increase is awarded based on an overall satisfactory or better rating on the annual PAR when normally increasing job productivity is documented.

◆ Pay Plan:

The duties and responsibilities determine each job classification and is assigned a salary range. Five steps of compensation exist within that salary range (Steps A through E). Step A represents the minimum rate of compensation and Step E represents the maximum. There is a difference of 5% between each salary step. Each step represents an increasing level of responsibility and competence. Advancement in step is considered on a merit basis subject to the approval of the Department Head and City Manager.

◆ Tax Withholding Statement (W-4):

Filing both Federal and State tax withholding statements are required. A new tax withholding statement can be filed anytime throughout the year. The tax withholding statements do not need annual renewal. However, to continue an exempt status from the previous year, you must file a new tax withholding statement claiming exempt status by February 15. Failure to do so requires a tax withholding of single with no allowance.

◆ Wages:

Employee pay operates on a bi-weekly pay schedule; including 80-hour work periods with 26 work periods per year. Employees are paid for actual hours worked (or paid time off used) plus any overtime worked in excess of the base work week during the pay period.

| Base Hours | Base Week | Hours per Year | Month per Year | Checks per Year | Hours per Year | Checks per Year | Hours per Check |
|------------|-----------|----------------|----------------|-----------------|----------------|-----------------|-----------------|
| 40 | 52 | 2080 | 12 | 26 | 2080 | 26 | 80 |
| 80 | 26 | 2080 | 12 | 26 | 2080 | 26 | 80 |

◆ Base Work Week Period:

| Work Schedule | Base Work Week | Base Hours | Overtime |
|--|---|------------|---------------|
| 5 day - 8 hour shifts, weekly | Starts Saturday, ends 7 days later on Friday | 40 hours | Over 40 hours |
| 4 day - 10 hour shifts, weekly | Starts Saturday, ends 7 days later on Friday | 40 hours | Over 40 hours |
| 6 days - 12 hour + 1- 8 hour shifts, bi-weekly | Starts Saturday, ends 14 days later on Friday | 80 hours | Over 80 hours |

◆ **Pay Period:**

Pay periods, pay days, and overtime/leave cut off dates are outlined on the payroll schedule below.

| Pay Day | 2025 | | | | | | Holiday |
|-----------------------|------|----|----|----|----|----|---------|
| Overtime/Leave Cutoff | | | | | | | |
| S | M | T | W | TH | F | S | |
| January | | | | | | | |
| | | | 1 | 2 | 3 | 4 | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | |
| 26 | 27 | 28 | 29 | 30 | 31 | | |
| February | | | | | | | |
| | | | | | | 1 | |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | |
| 23 | 24 | 25 | 26 | 27 | 28 | | |
| March | | | | | | | |
| | | | | | | 1 | |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 | |
| 30 | 31 | | | | | | |

| Pay Day | 2025 | | | | | | Holiday |
|-----------------------|------|----|----|----|----|----|---------|
| Overtime/Leave Cutoff | | | | | | | |
| S | M | T | W | TH | F | S | |
| April | | | | | | | |
| | | 1 | 2 | 3 | 4 | 5 | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | |
| 27 | 28 | 29 | 30 | | | | |
| May | | | | | | | |
| | | | | 1 | 2 | 3 | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | |
| June | | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 | |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | |
| 29 | 30 | | | | | | |
| | | | | | | | |

| Pay Day | 2025 | | | | | | Holiday |
|-----------------------|------|----|----|----|----|----|---------|
| Overtime/Leave Cutoff | | | | | | | |
| S | M | T | W | TH | F | S | |
| July | | | | | | | |
| | | 1 | 2 | 3 | 4 | 5 | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | |
| 27 | 28 | 29 | 30 | 31 | | | |
| August | | | | | | | |
| | | | | | 1 | 2 | |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | |
| 31 | | | | | | | |
| September | | | | | | | |
| | 1 | 2 | 3 | 4 | 5 | 6 | |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | |
| 28 | 29 | 30 | | | | | |

| Pay Day | 2025 | | | | | | Holiday |
|-----------------------|---|----|----|----|----|----|---------|
| Overtime/Leave Cutoff | | | | | | | |
| S | M | T | W | TH | F | S | |
| October | | | | | | | |
| | | | 1 | 2 | 3 | 4 | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | |
| 26 | 27 | 28 | 29 | 30 | 31 | | |
| November | | | | | | | |
| | | | | | | 1 | |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 | |
| 30 | *11/19 cutoff will include 11/08 -11/21 | | | | | | |
| December | | | | | | | |
| | 1 | 2 | 3 | 4 | 5 | 6 | |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | |
| 28 | 29 | 30 | 31 | | | | |

◆ **Overtime:**

Employees who do not meet the duties and salary test under the Fair Labor Standard Act (FLSA) are not exempt from overtime compensation and are paid at a rate of one and one-half times the hourly rate for hours worked in excess of the base work week period. Overtime compensation may be paid as income on the paycheck or banked as compensatory time off (CTO). Overtime forms are required to be submitted as the overtime is worked. Failure to submit overtime forms by the end of the pay period is considered falsification of timekeeping records.

Employees who meet the duties and salary test under the FLSA as executive, administrative or professional are exempt from overtime compensation. Exempt employees are not paid for hours worked in excess of the base work week period. Exempt employees receive compensation each day, despite the number of hours worked during the work week period. Exempt employees absent for a full day or more should submit an employee leave form. Exempt employees do not submit leave forms for partial day absences.

◆ **Pay Day:**

Employee pay operates on a bi-weekly pay schedule. Pay checks are issued the Friday following the payroll cut-off date (refer to payroll schedule for exact dates). When payday is on a holiday, pay is issued on the prior business day. The paycheck stub shows current and year to date earnings plus accrued leave balances and deduction information. Paycheck stubs are available via Employee Self Service (ESS).

◆ **Direct Deposit:**

Employees are subject to mandatory participation in the direct deposit of their City payroll checks to a bank account of their choice. Direct deposit by electronic transfer of the entire paycheck into a checking account can be made to any banking institution. Subject to bank rules, funds are posted to accounts on payday. Paycheck stubs can be accessed via Employee Self Service (ESS).

◆ **Uniform Allowance:**

Employees required to wear uniforms are issued shirt and pants, or receive an annual cash allowance. Upon termination, uniforms must be returned, and advanced cash allowance must be repaid on a pro-rated basis.

◆ **Tuition Reimbursement:**

As authorized, employees who pursue a higher education in job-related, career enhancing courses or to attain a degree, may be reimbursed up to \$3000 in a calendar year for expenses (tuition, book purchase or rental, fees, permits, etc.).

◆ **Education/Certification Incentive:**

Employees in designated positions may be eligible for education and/or certification incentives as approved by the Department Head, which may include PD - POST certificate incentive for Police and Dispatch classifications and State Arborist and Water Distribution Certificates for designated Public Works classifications.

◆ **Bilingual Allowance:**

Employees in designated positions as approved by the Department Head are eligible for an incentive for fluency in Spanish. Certification requires a Spanish conversational and reading examination.

◆ **Rest Breaks:**

Rest periods are normally provided to employees at the rate of fifteen (15) minutes for each four (4) hours worked. No additional compensation or benefits is paid if a rest period is missed since it is already paid time.

◆ **Vacation Time:**

Vacation leave is based on an eight (8) hour day and is earned based on years of service. Vacation begins to accrue on a pro-rated hourly basis at the end of the first full pay period worked. Vacation cannot be taken until completion of one year of service and must be taken within a year after it is earned. Vacation stops accruing at a balance of two times the annual accrual rate based on a rolling forward method and resumes when vacation is taken, dropping the balance below the maximum. Example: Employee accrues vacation at a rate of 3.077 hours per period or 80 hours annually. Accruals stop when balance reaches 160 hours and does not resume until balance is below 160 hours. The time at which vacation can be taken is determined by the Department Head with regard for the wishes of the employee and particular regard for the needs of the City. When a holiday falls during vacation, the holiday is charged in lieu of vacation leave. Employees are required to submit time off requests in ESS for vacation leave. Vacation leave balance is posted on the paycheck stub. Time off requests must be submitted as vacation occurs for all hours absent from work during the work week. Failure to submit time off requests by the end of the pay period is considered falsification of timekeeping records.

| Service | Biweekly Accrual Rate | Maximum Accrual |
|----------|-----------------------|-----------------|
| 1 year | 3.077 hours | 160 hours |
| 5 years | 4.615 hours | 240 hours |
| 10 years | 5.213 hours | 272 hours |
| 15 years | 6.154 hours | 320 hours |
| 20 years | 7.692 hours | 400 hours |

◆ **Holidays:**

Unless otherwise specified, holidays are eight (8) hours. Floating holidays are credited to your leave account the first pay period of July and require Department Head approval consistent with the efficient operation of the department. A floating holiday not used by June 30 does not carry over to the next fiscal year.

Non-shift employees normally take a holiday off on the day it falls, except when a holiday falls on a Saturday, the preceding Friday is observed, and when it falls on a Sunday, the following Monday is observed. When a holiday falls during a vacation, the holiday is in lieu of vacation. Employees assigned to work on holidays are paid at time and one half. Holidays can be paid as wages as it occurs throughout the year, or banked as CTO to use as paid leave throughout the year.

1. New Year's Day
2. Washington's Birthday
3. Memorial Day
4. Independence Day
5. Labor Day
6. Thanksgiving Day
7. Day After Thanksgiving
8. Christmas Eve
9. Christmas Day
10. New Year's Eve
11. Floating Holiday
12. Floating Holiday

◆ **Sick Leave**

Sick leave accrues at a rate of 3.6923 hours bi-weekly, beginning on the first day of employment for a full-time regular appointment. There is no limit to the accumulation. Temporary and part-time employees accrue one (1) hour of sick leave for every 30 hours worked and will be credited pro-rata each pay period; maximum annual carryover is 48 hours. Time off requests must be submitted in ESS as sick leave occurs for all hours absent from work during the work week. Failure to submit time off requests by the end of the pay period is considered falsification of timekeeping records. Medical certification is required for an employee absent 3 or more consecutive calendar days, or upon request when in conjunction with regular days off or a holiday.

Sick leave can be used for an illness that keeps an employee from performing work. Sick leave can also be used as family sick leave when the employee is required to provide care for an employee's spouse or eligible dependent with a serious or emergency illness. Family sick leave is limited to a maximum of half of what is earned in a calendar year.

Employees with at least 480 hours of accrued sick leave are eligible for a Stay Well Bonus. For purposes of sick leave accounting, the annual period is December 1 through November 30. All unused sick leave above 480 hours will be used for calculating the employee stay well bonus paid on or around December 15. Net sick leave earned and not used during the annual period will be divided in half. One-half will be paid to the employee at the employee's current base hourly rate and the remaining one-half shall remain as regular sick leave.

Also, employees who do not use any sick leave during the period July 1 through June 30 earn an additional eight (8) hour floating holiday. Upon termination, all sick leave over 640 hours (720 hours depending on the job classification) is paid to the employee.

◆ **Jury Duty:**

Upon receipt of jury duty summons, immediately provide a copy of the notice to your supervisor. When practical, the employee is transferred to day shift during the period of jury duty. While at jury duty during normal scheduled work hours, employees receive their regular pay for hours of absence from work. Submit a jury duty timecard form verifying the hours at jury duty to payroll staff, and submit a time off request in ESS specifying Jury Duty as the type of leave. Provided there is at least one (1) hour of work time before and after jury duty, employees must report for work. Failure to submit a time off request, jury duty timecard, or report for work is considered falsification of timekeeping records.

◆ **Military Leave:**

Military leave is provided consistent with State/Federal law. Some military leave provided up to thirty (30) days paid per year. Failure to submit a time off request for military leave is considered falsification of timekeeping records.

◆ **Bereavement Leave:**

Up to five (5) paid days are provided upon the death of a spouse, child, stepchild, parent, stepparent, grandparent, spouse's grandparent, grandchild, son-in-law, brother-in-law, sister-in-law, daughter-in-law, mother-in-law, father-in-law, brother, stepbrother, sister, stepsister and registered domestic partner. Up to five (5) paid days may be granted with approval of the City Manager when the funeral of a spouse or child takes place out of State or over 200 miles from Shafter. Submit a time off request specifying Bereavement Leave as the type of leave in ESS.

◆ **COBRA:**

Federal and State laws require that the City offer employees and dependents temporary extension of its group medical and dental plans, called "continuation coverage" and referred to as COBRA, at group rates plus a 2% administrative fee. Employees covered by the City's medical and/or dental plans have a right to choose this continuation coverage if they lose group coverage because of a reduction in hours or the termination of employment for reasons other than gross misconduct. The employee's spouse has the right to choose continuation of group coverage in the event of the death of a spouse; termination of spouse's employment (for reasons other than gross misconduct) or reduction in spouse's hours of employment; divorce or court ordered legal separation from spouse; or spouse becoming entitled to Medicare. The employee's dependents have the right to continuation of group coverage in the event of the death of a parent; the termination of a parent's employment (for reasons other than gross misconduct) or reduction in a parent's hours of employment, parents' divorce or court ordered legal separation; parent becomes entitled to Medicare; or the dependent ceases to be eligible. A child who is born to or placed for adoption with a covered employee during a period of continuation coverage is eligible for COBRA coverage. A new spouse or new dependents must be added to COBRA coverage within the time frame and with the appropriate forms provided for active employee coverage.

The employee must inform the City of a divorce, court ordered legal separation, or dependent losing eligibility within 30 days of the event. If notice is not received within that 30-day period, the right to COBRA and continuation coverage is lost. When the City is notified that such an event has occurred, the City sends a notice of the right to continuation coverage under COBRA. The City must be informed that continuation coverage under COBRA is wanted within 60 days of one of the events described above. COBRA requires that participants be afforded the opportunity to maintain continuation coverage of medical and dental insurance for 36 months.

◆ **Medical Insurance:**

Coverage begins on the first day of the month following date of hire. The City pays 100% of the insurance premium for coverage on regular full-time employee, spouse and dependents for the base plan. The City currently has two plans that qualify under the base plan, Anthem Blue Cross EPO and Kaiser Group HMO Plan. Anthem Blue Cross PPO 250 plan is a 'buy-up' option.

In general, dependents include your legal spouse or registered domestic partner; your or your spouse's or registered domestic partner's natural or adopted children who are under age 26, or if over the age limit cannot hold a full-time job because of a mental or physical disability and remain continuously dependent for at least 50% of financial support.

Variable, part-time or seasonal workers are eligible for coverage pursuant to the Patient Protection and Affordable Care Act (ACA). Workers meeting the minimum average hours worked are entitled to employer provided Minimum Essential Medical Coverage.

Any changes in marital status or dependent eligibility must be reported to the Human Resources Department within 30 days of occurrence. Failure to do so may result in your reimbursement of insurance premiums paid for ineligible dependents, or loss of coverage until open enrollment (January 1 effective date). The individual plan brochure describes specific plan benefits and co-payments.

◆ **Medical Insurance Opt-Out Incentive:**

When covered under other medical insurance, an employee may decline the City group medical plan and receive a \$353 monthly Opt-Out benefit. Proof of other medical insurance coverage is required. Benefits such as dental, life insurance, and vision benefits still apply regardless of the Opt-Out Incentive. Re-enrollment into the City plan can occur during open enrollment (January 1 effective date) or anytime you lose your other insurance coverage due to a qualifying event if enrollment is completed within 30 days of event.

◆ **Vision Benefit:**

Benefits for vision care are provided through Vision Service Plan (VSP) for each qualified family member. Coverage begins on the first day of the month following date of hire. The City pays the full insurance premium for coverage on the employee, spouse and dependents for the base plan. Employees who opt-out of the City medical insurance plans still qualify for the City vision plan.

In general, dependents include your legal spouse or registered domestic partner; your or your spouse's or registered domestic partner's natural or adopted children who are under age 26, or if over the age limit cannot hold a full-time job because of a mental or physical disability and remain continuously dependent for at least 50% of financial support.

Any changes in marital status or dependent eligibility must be reported to the Human Resources Department within 30 days of occurrence. Failure to do so may result in your reimbursement of insurance premiums paid for ineligible dependents, or loss of coverage until open enrollment (January 1 effective date). The individual plan brochure describes specific plan benefits and co-payments.

◆ **Dental Insurance:**

Coverage begins on the first day of the month following date of hire. Dental benefits are provided through MetLife (HMO) and Delta Dental (PPO). The City pays 100% of the premium cost for coverage for the employee and dependents on the base HMO plan. On the HMO plan employees pay for services provided at reduced co-payments. Employees may choose to buy-up to the PPO plan. Coverage for both plans include routine, preventative and restorative dental care and orthodontia.

In general, dependents include your legal spouse or registered domestic partner; your or your spouse's or registered domestic partner's natural or adopted children who are under age 26, or if over the age limit cannot hold a full-time job because of a mental or physical disability and remain continuously dependent for at least 50% of financial support.

Any changes in marital status or dependent eligibility must be reported to the Human Resources Department within 30 days of occurrence. Failure to do so may result in your reimbursement of insurance premiums paid for ineligible dependents, or loss of coverage until open enrollment (January 1 effective date). The individual plan brochure describes specific plan benefits and co-payments.

◆ **Life Insurance:**

Coverage begins on the first day of the month following date of hire. Life benefits are provided through Principal Financial Group Life Insurance Company. The City pays 100% of the insurance premium cost for coverage for the employee, spouse and dependents. The employee death benefit is equivalent to the annual base salary plus \$17,000. The spouse death benefit is \$5,000. The dependent death benefit range is \$1,000-\$1,500.

Any changes in marital status or dependent eligibility must be reported to the Human Resources Department within 30 days of occurrence. Failure to do so may result in your reimbursement of insurance premiums paid for ineligible dependents, or loss of coverage until open enrollment (January 1 effective date). The individual plan brochure describes specific plan benefits and co-payments.

◆ **Retirement:**

The City and employees participate in the social security program by each making a 7.65% contribution to fund future Social Security and Medicare benefits.

The City offers defined retirement benefits plan through the California Public Employees Retirement System (CalPERS). Eligibility depends on employment status as a regular full-time employee. Temporary, extra-help or part-time employees are excluded unless they meet certain membership criteria. There are two membership categories and four plans depending on job classifications and date of hire: Miscellaneous 2% at 55 Full Formula Plan for all employees qualified as Classic Members. Peace Officers under PC 830.1 and qualified as a Classic Member are members of the Safety 3% at 55 Full Formula Plan. Members qualified as PEPRAs under CalPERS guidelines are either Miscellaneous 2% at 62 Full Formula Plan or Safety 2.7% at 57 Full Formula Plan. Membership begins on the date of hire. There is a 5-year vesting period. Retirement benefits are based on age at retirement, earnings, and years of service.

Employees are responsible for paying the member contribution rate. The contribution is deposited into the employee's CalPERS member account. The contribution rate for a Classic miscellaneous member is 7% and 9% for a Classic safety member. PEPRA members contribute 50% of the annual normal cost rate and the contributions are subject to increase, decrease, or stay the same in any given year. The normal cost rate for fiscal year 24/25 is 7.75% for miscellaneous PEPRA members and 13.75% for PEPRA Safety members. The City pays an employer contribution which varies annually.

Previously withdrawn funds can be redeposited on a pre-tax basis through payroll deduction. Employees must contact CalPERS to determine the cost.

Reciprocity is an agreement between CalPERS and certain other city, county or special district retirement plans that provides retirement benefits based on your highest earnings in either plan. Reciprocity must be established within 6 months of employment.

The beneficiary of a member's account is established by law. Changes can be made by completing a change form. A married member requires the spouse's signed consent. Before you retire, death benefits are payable to the following survivors in the following order unless designated otherwise on a valid Beneficiary Designation form: 1. Your surviving spouse/registered domestic partner (whether or not you were still living together at the time of your death); or, if none, 2. Natural and adopted children, including (in limited situations) a natural child adopted by another, share and share alike; or, if none, 3. Parents, share and share alike; or if none, 4. Brothers and sisters, share and share alike, or if none, 5. Your estate (if probated, or subject to probate), or if not, 6. Your trust (if one exists), or if not, 7. Stepchildren, share and share alike, or, if none, 8. Grandchildren, including step-grandchildren, share and share alike, or, if none, 9. Nieces and nephews, share and share alike, or, if none, 10. Great-grandchildren, share and share alike, or, if none, and 11. Cousins, share and share alike.

◆ **Deferred Compensation:**

As authorized by IRS Code 457, the City offers an optional supplemental retirement savings plan through MissionSquare that defers taxable income and interest earned. Participation is voluntary and contributions can be increased, decreased, stopped or restarted without restriction and without fees or penalties. There are no restrictions or charges for reallocation of investments. Contributions are made through payroll deduction on a pretax basis so current income taxes are reduced. Nothing in the account is forfeited in the event of death and the designated beneficiaries receive the remaining funds. Contributions can start with as little as \$25 per pay period. Withdrawal of contributions is limited to retirement, separation of employment, and while employed, due to a severe financial hardship resulting from a sudden illness, disability, or accidental property loss, or with an account balance of less than \$5,000 where no contributions have been made for two years (other conditions may apply).

◆ **Disability Insurance:**

Employees participate in the State Disability Insurance (SDI) program. Employees pay 1% of wages by payroll deduction to fund future SDI and Paid Family Leave (PFL) benefits. SDI pays temporary disability benefits up to one year when you cannot work due to your own injury or illness that is not the result of your job. PFL pays compensation benefits not to exceed 6-weeks in a 12-month period when you stop working to care for a seriously ill qualified family member as verified by doctor certification or to bond with a new child. SDI and PFL provide income and are not a right to time off, or job protection if time off is granted. The right to job protected leave must be consistent with the Federal and State Family Medical Leave Acts, or State Pregnancy Disability Act.

Your weekly benefit amount is about 60 to 70 percent (depending on income) of wages earned 5 to 18 months before your claim start date up to the maximum weekly benefit amount. SDI has a 7-day non-payable waiting period, PFL does not have a waiting period. Employees must use sick (if eligible), or other accrued leave to cover the wage difference between SDI/PFL and city pay. Benefit checks are issued every two weeks.

◆ **Workers' Compensation:**

Workers' compensation benefits are provided as required by law to protect employees who are injured on the job. The City is self-insured for workers compensation benefits and pays the benefits through a third-party administrator, Acclamation Insurance Management Services (AIMS). Coverage is automatic and begins immediately. Benefits include payment for medical expenses and tax-free temporary disability (TD) payments to help replace lost wages while temporarily disabled.

Report the injury immediately to a supervisor or to the Human Resources Department. Don't delay, there are time limits to report an injury. Waiting too long may result in losing the right to benefits. You will be given an injury report form to complete, with instructions on how to obtain medical care. If in need of emergency care, call 911 for help immediately. Medical care is provided through the City's authorized medical providers. Pre-designation of a personal medical doctor to treat work related injuries requires prior written authorization.

TD benefits are provided when an injured employee cannot work. TD is based on earnings, and is about 66% of the employee's average weekly earnings, not to exceed a weekly maximum amount of \$1,680.29 for 2025. There is a 3-day non-payable waiting period. Employees must use sick, vacation or other accrued leave to cover the difference between TD and city pay to provide 100% until accruals are exhausted. TD benefit checks are issued every two weeks. TD benefits are not issued for partial day absences and sick leave must be used for medical care appointments. Leave taken for a worker compensation injury or illness qualifies as job protected leave pursuant to the Federal and State Family Medical Leave Acts.

◆ **Flexible Spending Account (FSA):**

The City offers an optional FSA plan benefit through AFLAC. To enroll in this benefit, contact AFLAC representative Stacie Bender for assistance. Coverage begins on the first day of the month following date of hire. FSA plan benefits, as authorized by IRS code 125, allow employees to use pre-tax dollars to pay for certain benefit costs, thus reducing taxable income, and increasing take-home pay. With FSA, a portion of each paycheck is set aside to pay insurance premiums for optional insurance plans such as accident, sickness, short term disability, intensive care, cancer care, long term care and personal major recovery & life threatening events, and to self-reimburse for dependent day care (DDC) and unreimbursed medical (URM) expenses. This amount is deducted from employee paychecks before federal and state income taxes are calculated so taxes are not paid on money spent on qualified DDC or URM expenses, or optional insurance plans. Without an FSA, employees pay taxes on every dollar earned, then optional insurance plans and DDC or URM expenses are paid.

A DDC/FSA covers dependent children under age 13 who qualify as tax dependents and anyone claimed as a tax dependent because of physical or mental inability to care for himself/herself. An URM FSA covers medical expenses such as insurance copayments and deductibles, medical care (consultations, diagnostic lab work, etc.), prescription and diabetic supplies (blood sugar monitor, syringes, test strips, etc.), dental and vision care.

Enrollment in AFLAC is limited to the 30-day period from the initial hire date or at open enrollment (October), effective January 1. Changes to plan benefits selected cannot occur until the next open enrollment period, or under certain circumstances during the plan year such as changes in cost or coverage, changes in family status and separation from service. Any changes in marital status or dependent eligibility must be reported to the Human Resources Department within 30 days of occurrence, otherwise plan changes due to newly eligible spouse or dependents are delayed until open enrollment. During open enrollment, insurance plans automatically renew unless you make changes. However, DDC and URM accounts require re-enrollment each year. The individual plan brochure describes specific plan benefits and co-payments.

To request reimbursement for qualified DDC or URM expenses, submit a claim form and proof of payment of expenses. Caution should be used in determining how much to set aside from each paycheck for DDC and URM expenses. Qualified DDC expenses must have occurred during the plan year. Qualified URM expenses must have been paid during the plan year regardless of when services were provided (IRS Publication 502). You may roll over up to \$500 unused amount of URM from one plan year to the next, all amounts over \$500 are forfeited. Any unused amount set aside for DDC does not roll over to the next plan year and is forfeited.

◆ **Employee Assistance Program (EAP):**

The EAP provides evaluation by professional counselors, and if appropriate, short term counseling for behavioral problems which affect work performance or personal life. Through a confidential, self-referral process, employees and their household members can discuss their personal situation such as family violence, marital relationship or parenting conflicts, substance abuse assessment, addictions, stress, anxiety, depression, grief and loss, or referrals to community resources. Refer to the brochure for details. Other services such as financial, legal, etc., are also available.

◆ **Employee Union Membership:**

The City operates under specific Employer-Employee Relations Policies and City Personnel System Rules. Certain positions are recognized under employee bargaining groups. Part-time and temporary employees are excluded. Employee bargaining groups negotiate salary and benefits for members and agreements are contained in each employee bargaining group memorandum of understanding (MOU). Employees are not required to become dues paying members nor to contribute a representation fee. Groups recognized are the Shafter Police Officers Association (SPOA) and the Shafter Public Works Employee Association. Membership dues are made as a payroll deduction. Positions not recognized by a bargaining unit are covered by Resolution of the City Council.

◆ **Assigned Vehicle Program:**

Designated Police and Public Works employees may take home pool vehicles as authorized by the Department Head. The benefit may be reported as taxable income under certain circumstances. City employees are required to use pool vehicles to travel on business. Incidental use of a personal vehicle for business travel is prohibited, unless authorized in writing. Use of a personal vehicle requires submission of proof of personal automobile insurance.

◆ **Policies:**

Employees are required to receive, understand and adhere to specific City policies, and are required to acknowledge such in writing. Depending on the job assignments, these policies include but are not limited to the following: DMV Driving Record, Department of Transportation Drug Testing, Confidential Personnel Information, Drug and Alcohol in the Workplace, Employee Protection Line, Fraud, Harassment and Discrimination, Hepatitis B Immunization Program, HIPPA Program, Personnel System Rules, Wage Deduction, Workers Compensation, and Workplace Violence.

Glossary of Terms

Adopted Budget: The final budget amount adopted by the City Council in June.

Amended Budget: The official budget as adopted and as amended by the City Council through the course of a fiscal year.

Appropriation: An authorization made by the City Council, Agency, and/or Authority members which permits the City to incur obligations and to make expenditures of resources. Budgetary/operating fund appropriations lapse at the end of each fiscal year. Non-operating fund appropriations continue in force until fully expended or until the City has accomplished or abandoned the purpose for which the City Council, Agency or Authority granted the funds. Spending cannot exceed the level of appropriation without the City Council's, Agency's or Authority's approval.

Arbitrage: A payment made to the federal government in connection with a bond issue of tax exempt or other federally tax-advantaged bonds. The payment represents the amount, if any, of arbitrage earnings on bond proceeds and certain other related funds, except for earnings that are not required to be rebated under limited exemptions provided under the Internal Revenue Code. An issuer generally is required to calculate, once every five years during the life of its bonds, whether or not an arbitrage rebate payment must be made.

Assessed Valuation: The value established for real property for use as a basis in levying property taxes. For all agencies in the State of California, assessed value is established by the County for the secured and unsecured property tax rolls; the utility property tax roll is valued by the State Board of Equalization. Under Article XIII of the State Constitution (Proposition 13 adopted by the voters on June 6, 1978), properties are assessed at 100% of full value. Proposition 13 also modified the value of real taxable property for fiscal 1979 by rolling back values to fiscal 1976 levels. From this base of assessment, subsequent annual increases in valuation are limited to a maximum of 2%. However, increases to full value are allowed for property improvements or upon change in ownership. Personal property is excluded from these limitations, and is subject to annual reappraisal.

Assessment Districts (AD): Under the Municipal Improvement Act that allows a designated area to pay the debt service on bonds sold to finance capital improvements installed by the City or a developer. The property owners receiving the benefit of the improvements pay an assessment on their property tax bills.

Asset Forfeiture: Asset seizures and forfeitures resulting from police investigations and court decisions. Asset Forfeiture funds are used for law enforcement purposes.

Audit: Prepared by an independent certified public accountant, or CPA, the primary objective of an audit is to determine if the City's Financial Statements fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.

Balanced Budget: A budget in which planned expenditures do not exceed planned funds available.

Bond: A security that represents an obligation to pay a specific sum of money on a specific date in the future, typically with periodic interest payments.

Glossary of Terms

Budget: A financial plan for a specified period of time that matches planned revenues and expenditures to municipal services.

Budget Amendments: The City Council, Agency and/or Authority members have the responsibility for adopting the City's budget, and may amend or supplement the budget at any time after adoption by majority vote. The City staff has the authority to approve line item budgetary transfers between expenditure objects of the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.

Budget Policies: General and specific guidelines adopted by the City Council that govern budget preparation and administration.

CalPERS: California Public Employees Retirement System, a mandatory fringe benefit for City employees.

Capital Expenditure: An acquisition or an improvement (as distinguished from a repair) that will have a life of more than one year and costs more than \$5,000.

Capital Improvement Program (CIP): A plan to provide for the maintenance or replacement of existing public facilities and assets and for the construction or acquisition of new ones. The CIP document identifies capital needs on a five-year basis.

Capital Project Funds: Funds used to account for financial resources used in the acquisition or construction of major capital facilities other than those financed by Proprietary Funds or Trust Funds.

Cash Basis or Cash Method: Is an accounting method that recognizes income and deductions when money is received or paid.

Certificates of Participation (COP): Obligations of a public entity based on a lease or installment sales agreement. Payments to certificate holders may originate from the General Fund (in case of a lease) or a special fund (in case of an installment sale).

Community Facilities District (CFD): A designated area for specific capital improvements installed by the City or a developer, or the maintenance of same. The property owners receiving the benefit of the improvements pay a special tax on their property tax bills.

Contractual Services: A series of Object Codes which include the expense of services procured independently by contract or agreement with person, firms, corporations or other governmental units.

Contingency: An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as flood emergencies, federal mandates, shortfalls in revenue, and similar events.

Debt Financing: Borrowing funds as needed and pledging future revenues to make current expenditures.

Debt Service: Payments of principal and interest on bonds and other debt instruments according to a predetermined schedule.

Debt Service Funds: Funds used to account for the payment of, and accumulation of resources for, long-term debt principal and interest.

Deficit: A shortfall of resources to meet expenditures.

Glossary of Terms

Department: A major organizational unit of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

Development Impact Fee: Funds created to provide for infrastructure projects through Development Impact Fees.

Division: An organizational element, below Department and above Programs in the City of Murrieta's organizational hierarchy.

Encumbrance: Commitment of funds to purchase an item or service.

Errata Items: Budgetary items added after the proposed budget document was printed.

Expenditure: The outflow of funds paid, or to be paid, for an item obtained regardless of when the expense is actually paid.

Fiduciary Funds: Also known as, trust or agency funds; held in a fiduciary capacity by a governmental unit for individuals, organizations, or other governmental units, as an agent or trustee.

Fees for Services: Charges paid to the City by users of a service to help support the costs of providing that service.

Fiscal Year: A twelve-month period for recording financial transactions. The City has specified July 1 through June 30 as its fiscal year.

Franchise Fee: A fee charged for the privilege of using public rights-of-way and property within the City for public or private purposes.

Fringe Benefits: Compensation that an employer contributes to its employees such as social security, retirement, life/health insurance, or training supplements. Fringe benefits can be either mandatory, such as social security contributions, or voluntary, such as retirement and health insurance benefits.

Fund: An accounting entity that records all financial transactions for specific activities or governmental functions.

Full-Time Equivalent (FTE): A term used to refer to the number of hours for which a position is budgeted. Most fulltime employees are paid for 2,080 hours in a year.

Fund Balance: The amount of assets either obligated or reserved for specific purposes or available for financing the expenditures and other requirements of the budget year.

GANN Appropriations Limit: This term refers to Article XIII B of the California State Constitution that places limits on the amount of proceeds from taxes that state and local governmental agencies can receive and spend each year.

Gas Tax: A fund to account for receipts and expenditures of money apportioned under the Street and Highway Code of the State of California for money derived from the use of certain fuels and borne by the consumer, for transportation improvements. The money is restricted to research, planning, construction, improvement, and maintenance of public streets.

Glossary of Terms

General Fund (0100): The primary operating fund of the City where all revenues that are not allocated by law or contractual agreement are accounted for. With the exception of subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose. A limited number of capital improvements are financed from this source since its focus is to fund ongoing operations.

General Obligation Bond: A bond secured by the pledge of the issuer's full faith, credit, and usually, taxing power. Bonds issued through a governmental entity which have legal authority to levy a tax on real and personal property located within the governmental boundaries at any rate necessary to collect enough money each year to pay principal and interest due.

Governmental Accounting Standards Board (GASB): The Governmental Accounting Standards Board establishes and improves standards of state and local governmental accounting and financial reporting that will result in useful information for users of financial reports and guide and educate the public, including issuers, auditors, and users of those financial reports.

Government Finance Officers Association (GFOA): An organization established to assist in the professional management of governments by developing and identifying financial policies and best practices through education, training, facilitation of member leadership and networking.

Grants and Reimbursements: Funds received directly or indirectly from other governmental agencies for specific related activity and time period. Money awarded may be received in advance or as a reimbursement of activities.

Highway Users Tax Account (HUTA): State accounting for excise taxes on various transportation fuels. California motor vehicle fuel taxes include the gasoline tax, diesel fuel tax, and the use fuel tax. Allocations to cities and counties are based on the formulas outlined in the Streets and Highways code. See Gas Tax Fund.

Infrastructure: The physical assets of the City; i.e., streets, water, sewer, public buildings, parks, and the support structures within a development.

Interest Revenue: Revenues received as interest from the investment of funds not immediately required to meet cash disbursement obligations.

Interfund Charges: To account for services that are incurred in different funds than where they are charged.

Internal Service Funds: Funds used to improve the management of resources and generally provide goods and services to departments on a cost-reimbursement basis.

Landscape & Lighting District, or LLD: A designated area, neighborhood, or community identified to specially benefit from certain improvements, such as parks, playgrounds, landscapes, sidewalks, lighting, trees, etc. Due to the special benefit, landowners in the identified area are assessed to pay the costs of the construction and/or ongoing maintenance of such improvements.

Line-Item Budget: A budget that lists detailed expenditure categories (salary, materials, telephone service, travel, etc.) separately, along with amounts budgeted for each specific category.

Glossary of Terms

Long-term Debt: debt with a maturity of more than one year after the date of issue.

Major Fund: Any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget.

Major Fund Capital Expenditures:

Measure A: Money generated by Riverside County's one-half percent sales tax originally approved by the voters in 1988. In 2002, the voters extended this sale tax through 2039. The money is used to maintain and construct local streets and roads.

Message from The City Manager: Included in the opening section of the budget, the Message from the City Manager provides the City Council and the public with a general summary of the most important aspects of the budget, changes from previous fiscal years, and the views and recommendations of the City Manager.

Municipal: In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village as opposed to other local governments.

Modified Accrual Basis: Governmental accounting method. Revenue is recognized when it becomes available and measurable.

Motor Vehicle In Lieu: State subvention revenue calculated annually by the State on a per capita basis.

National Pollutant Discharge Elimination System (NPDES): Money received from the County of Riverside relating to the permit program for discharges from storm drain systems.

Object Codes: Are specific numerical classifications for which money is allocated for disbursements.

Operating Budget: plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Ordinance: A formal legislative enactment by the City Council. It has the full force and effect of the law within City boundaries unless pre-empted by a higher form of law. An Ordinance has a higher legal standing than a Resolution and is typically codified in a City's municipal regulation.

Other Post-Employment Benefits (OPEB): Benefits other than pensions, most commonly health care benefits. GASB Statement No. 45 requires agencies to account for financial obligations to pay retiree Other Post Employment Benefits.

Program: A grouping of activities organized to accomplish basic goals and objectives.

Program Budget: A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or line item expenditures.

Property Tax: A statutory limited tax levy, which may be imposed for any purpose.

Glossary of Terms

Proprietary Funds: Established to account for the financing of services rendered on a user-charge basis. See Internal Service Funds.

Real Property Transfer Tax: Real property transfer tax is collected by the County Tax Collector and is based on the value of property transferred.

Redevelopment Agency: A government body dedicated to urban renewal. Redevelopment efforts often focus on reducing crime, destroying unsuitable buildings and dwellings, restoring historic features and structures, and creating new landscaping, housing, business, and transportation opportunities. Effective February 2012, all redevelopment agencies throughout the State of California were dissolved. See Successor Agency.

Resolution: A special or temporary order of a legislative body (e.g., City Council or appropriate Agency / Authority) that requires less formality than an ordinance.

Revenue: Funds that the City receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Revenue Bond: A bond payable solely from specific revenues, tax increment revenues, or tolls, charges or rents paid by users of the facility constructed with the proceeds.

Risk Management: An internal service fund used to finance and account for the City's worker's compensation activity such as claims expense, insurance, premiums, and administrative expenses. Additional funds held in this fund are to buffer for the impact of the unknown, but potential, losses. An organized attempt to protect an organization's assets against accidental loss in the most cost effective manner.

Riverside County Transportation Commission, (RCTC): The commission that allocates Riverside County's share of the money generated by the one-half percent sales tax.

Sales Tax: A tax on the purchase of goods and services.

Special Assessment: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those parties.

Special Assessment Bond: Bonds issued by cities, counties, authorized political subdivisions, and local districts secured by liens on benefited properties included in a special assessment district.

Special Charges/License and Permits: These charges are directly charged to individuals for specific services rendered by the City. They include charges to process or issue building permits and the cost to conduct engineering and planning reviews of any building project undertaken by a licensed contractor or private property owner.

Special Revenue Funds: Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

Subventions: Revenues collected by the state, or other level of government, which are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu, cigarette taxes in-lieu, and gasoline taxes.

Glossary of Terms

Successor Agency: Based on the dissolution of redevelopment agencies throughout the State, an agency designated with the responsibility to wind down the activities of former redevelopment agencies.

Tax Allocation Bonds: Debt which is secured by tax increment revenue.

Transfers: To account for money that moves from one funding source to another funding source, for a specific purpose.

Transient Occupancy Tax: Transient Occupancy Tax is collected from the operators of hotels and motels located within the city limits of Murrieta. Ten percent of the total rent collected by a motel or hotel is remitted to the City.

Unfunded Liability (UAL): When a plan's Value of Assets is less than its Accrued Liability, the difference is the plan's Unfunded Liability.

User Fees: The payment of a fee for direct receipt of a service by the party benefiting from the service.

Variance: Difference between actual experience and budgeted or projected experience in any financial category.



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Alex Gonzalez, Deputy Public Works Director

SUBJECT: NORTH SHAFTER COMMUNITY PARK PROJECT (#PK00008)
CONTRACT AWARD

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; accept four (4) bids received for the North Shafter Community Park Project #PK00008; overrule one (1) bid protest submitted by Superior Construction; authorize a budget amendment of \$300,000 from the General Fund to said project; authorize the Public Works Director to issue a notice of award and notice to proceed to Derrick D Enterprise, Inc. as the lowest responsive bidder in an amount up to \$5,800,000, to include the base bid and all additive alternate items, excluding bid line item M3.

BACKGROUND

In 2021, the City was awarded a grant through the Statewide Park Program valued at approximately \$3.8 million to develop a new community park in the North Shafter area. The project aims to enhance recreational opportunities by constructing a park featuring playgrounds, shaded picnic areas, exercise stations, on-site parking, a spray park, a multi-purpose outdoor court, and open space.

On November 5, 2024, the City Council approved the plans and specifications for the North Shafter Community Park Project and authorized the release of the project for public bidding. Participating bidders were instructed to provide two costs: 1)a base bid, which includes the south half of the park and all grant-funding requirements and; 2)an additive alternate, which includes the northern half of the park with additional green space, walkways, and, most notably, a pickleball court added at the City Council's request.

Sealed bids for the project were opened on May 16, 2025. Derrick D Enterprise, Inc. submitted the lowest responsive bid. The final and confirmed bid results are as follows:

| Bidder Name | Base Bid | Additive Alternate | Total Bid |
|----------------------------|----------------|--------------------|----------------|
| Derrick D Enterprise, Inc. | \$4,596,070.75 | \$1,702,840.27 | \$6,298,911.02 |
| Superior Construction | \$4,611,764.42 | \$903,132.16 | \$5,514,896.58 |

MANAGEMENT REPORT

| | | | |
|------------------|----------------|--------------|----------------|
| SW Construction | \$4,732,245.00 | \$860,410.55 | \$5,592,655.55 |
| JTS Construction | \$4,937,500.00 | \$822,500.00 | \$5,760,000.00 |

The City is required by State law to award the lowest responsive, responsible contractor based on the base bid. Derrick D Enterprise, Inc. submitted the lowest base bid and was deemed the lowest responsive bidder.

During the bid evaluation period, Superior Construction filed a formal bid protest, alleging that Derrick D Enterprise, Inc. failed to list a subcontractor for survey work and the prefabricated restroom and that discrepancies existed in the electrical bid items. After a thorough review of the protest, Staff determined that these allegations did not affect the responsiveness of the bid. The survey work does not require listing under Public Contract Code §4113, and the restroom installation may be performed by the prime contractor or a vendor not subject to subcontractor listing. Additionally, the variance in electrical line items did not constitute grounds for declaring the bid nonresponsive, as price differences between bidders are not a valid basis for protest.

Although the City is required to award the project based on the base bid, Staff noted that the additive alternate price submitted by Derrick D Enterprise, Inc. appeared unusually high, particularly for line item M3 (installation of planting area mulch). This item was listed at \$70 per unit in the additive alternate, compared to \$0.75 per unit for the same item in the base bid, suggesting a typographical error. Staff recommends not awarding this line item at this time. Excluding this line item reduces the recommended additive alternate award amount to \$787,100.27. However, this scope of work can be revisited and negotiated as a contract change order during the construction phase.

While Derrick D Enterprise, Inc. has not previously worked with the City, Staff has reviewed references and confirmed experience with similar municipal projects. Accordingly, Staff recommends rejecting the bid protest as without merit and proceeding with the award of the construction contract to Derrick D Enterprise, Inc.

FISCAL IMPACT

The total project budget in the approved FY 2025-26 Capital Improvement Program (CIP) is \$5,903,234, with \$3,800,000 funded by a grant from the Statewide Park Program. Approximately \$339,267.20 has already been expended on design and pre-bidding activities, leaving a remaining project budget balance of approximately \$5,563,967.

The base bid from Derrick D Enterprise, Inc. is \$4,596,070.75. The additive alternate, excluding line item M3, totals \$787,100.27. Combined, the total recommended contract award is \$5,383,171.02.

Staff recommends establishing a total project budget of \$5,800,000 to cover construction costs and contingencies. This amount would require a budget amendment of \$300,000 from the general fund to accommodate the construction contract budget and cover the remaining support cost.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the award of a contract to develop the North Shafter Community Park Project that has already been environmentally cleared and therefore, it is the creation of a governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Yes

ATTACHMENTS

1. BID RESULTS - North Shafter Community Park Project

ALL BIDS ARE UNDER REVIEW

| PK00008 - NORTH SHAFTER COMMUNITY PARK PROJECT | | | | | DERRICK D ENTERPRISE, INC. | | PROFFITT CONSTRUCTION INC., DBA SUPERIOR CONSTRUCTION | | SW CONSTRUCTION | | JAMES E. THOMPSON, INC., DBA JTS CONSTRUCTION | | S & B SONS, INC. | |
|--|--|--------|-------|---------------|----------------------------|---------------|---|---------------|-----------------|---------------|---|---------------|------------------|--|
| HARDSCAPE | | | | | | | | | | | | | | |
| ITEM | DESCRIPTION | QTY | UNITS | Unit Cost | Total Cost | Unit Cost | Total Cost | Unit Cost | Total Cost | Unit Cost | Total Cost | Unit Cost | Total Cost | |
| A1 | ALUMINUM EDGING (323 LF) | 1 | LS | \$ 5,000.00 | \$ 5,000.00 | \$ 4,088.50 | \$ 4,088.50 | \$ 3,673.10 | \$ 3,673.10 | \$ 3,740.00 | \$ 3,740.00 | \$ 3,928.62 | \$ 3,928.62 | |
| A2 | HANDRAIL (22LF) | 1 | LS | \$ 9,000.00 | \$ 9,000.00 | \$ 10,022.35 | \$ 10,022.35 | \$ 2,699.60 | \$ 2,699.60 | \$ 22,000.00 | \$ 22,000.00 | \$ 11,365.20 | \$ 11,365.20 | |
| A3 | BASKETBALL COURT AND HOOPS (ALL ASSOCIATED SUBGRADE AND CONCRETE WORK) | 1 | LS | \$ 65,000.00 | \$ 65,000.00 | \$ 82,854.55 | \$ 82,854.55 | \$ 135,876.50 | \$ 135,876.50 | \$ 93,310.00 | \$ 93,310.00 | \$ 99,600.00 | \$ 99,600.00 | |
| A4 | PAINTED LINE GAMES ON BASKETBALL COURT | 1 | LS | \$ 17,500.00 | \$ 17,500.00 | \$ 24,453.65 | \$ 24,453.65 | \$ 9,394.90 | \$ 9,394.90 | \$ 9,600.00 | \$ 9,600.00 | \$ 26,445.00 | \$ 26,445.00 | |
| A5 | SKATE PARK CONSTRUCTION (ALL ASSOCIATED SUBGRADE AND CONCRETE WORK) | 1 | LS | \$ 344,000.00 | \$ 344,000.00 | \$ 354,042.43 | \$ 354,042.43 | \$ 324,194.60 | \$ 324,194.60 | \$ 315,220.00 | \$ 315,220.00 | \$ 411,000.00 | \$ 411,000.00 | |
| A6 | SPLASH PAD CONSTRUCTION (CONCRETE AND ALL ASSOCIATED PIPING AND SUBGRADE WORK) | 1 | LS | \$ 497,000.00 | \$ 497,000.00 | \$ 492,935.41 | \$ 492,935.41 | \$ 516,712.70 | \$ 516,712.70 | \$ 520,260.00 | \$ 520,260.00 | \$ 595,626.00 | \$ 595,626.00 | |
| A7 | ADA PARKING STALL SIGNAGE | 1 | LS | \$ 6,500.00 | \$ 6,500.00 | \$ 1,823.25 | \$ 1,823.25 | \$ 684.80 | \$ 684.80 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,597.75 | \$ 3,597.75 | |
| A8 | BOULDER (3' X3' X2') | 4 | EA | \$ 600.00 | \$ 2,400.00 | \$ 665.17 | \$ 2,660.66 | \$ 522.10 | \$ 2,088.40 | \$ 646.00 | \$ 2,584.00 | \$ 559.04 | \$ 2,236.16 | |
| A9 | BOULDER (4' X3' X3'), 5' SPACING FROM END TO END WHEN USED AS BOLLARDS IN HAMMERHEAD | 26 | EA | \$ 700.00 | \$ 18,200.00 | \$ 525.56 | \$ 13,664.56 | \$ 518.20 | \$ 13,473.20 | \$ 528.00 | \$ 13,728.00 | \$ 733.36 | \$ 19,067.36 | |
| STRUCTURES | | | | | | | | | | | | | | |
| B1 | RESTROOM WITH OUTDOOR SHOWER TO BE PUBLIC RESTROOM COMPANY SP-132-2M WITH ADDED SHOWERS. (ALL ASSOCIATED SUBGRADE AND CONCRETE WORK) | 1 | LS | \$ 390,000.00 | \$ 390,000.00 | \$ 362,152.10 | \$ 362,152.10 | \$ 406,629.70 | \$ 406,629.70 | \$ 377,300.00 | \$ 377,300.00 | \$ 431,400.00 | \$ 431,400.00 | |
| B2 | STRUCTURAL PLANS AND PERMIT FOR RESTROOM | 1 | LS | \$ 5,000.00 | \$ 5,000.00 | \$ 8,022.30 | \$ 8,022.30 | \$ 5,175.00 | \$ 5,175.00 | \$ 8,850.00 | \$ 8,850.00 | \$ 19,680.00 | \$ 19,680.00 | |
| B3 | SPLASH PAD SURGE TANK | 1 | LS | \$ 170,000.00 | \$ 170,000.00 | \$ 163,125.63 | \$ 163,125.63 | \$ 162,820.50 | \$ 162,820.50 | \$ 166,240.00 | \$ 166,240.00 | \$ 174,149.55 | \$ 174,149.55 | |
| B4 | SPLASH PAD EQUIPMENT ROOM (CMU WALL - 6' HIGH WITH TUBULAR STEEL GATE) (ALL ASSOCIATED SUBGRADE AND CONCRETE WORK) | 1 | LS | \$ 42,000.00 | \$ 42,000.00 | \$ 33,044.47 | \$ 33,044.47 | \$ 42,215.40 | \$ 42,215.40 | \$ 41,150.00 | \$ 41,150.00 | \$ 47,847.00 | \$ 47,847.00 | |
| B5 | SPLASH PAD EQUIPMENT ROOM TUBULAR STEEL GATE | 1 | LS | \$ 10,500.00 | \$ 10,500.00 | \$ 2,663.05 | \$ 2,663.05 | \$ 9,918.80 | \$ 9,918.80 | \$ 2,340.00 | \$ 2,340.00 | \$ 5,166.00 | \$ 5,166.00 | |
| LANDSCAPE PAVING (NOT INCLUDING PARKING LOT) | | | | | | | | | | | | | | |
| C1 | STABILIZED DECOMPOSED GRANITE PAVING | 7,911 | SF | \$ 4.00 | \$ 31,644.00 | \$ 3.83 | \$ 30,315.68 | \$ 3.80 | \$ 30,061.80 | \$ 3.90 | \$ 30,852.90 | \$ 4.09 | \$ 32,355.99 | |
| C2 | 4" THICK NATURAL COLOR CONCRETE WALK WITH LIGHT BROOM FINISH | 26,868 | SF | \$ 10.25 | \$ 275,397.00 | \$ 10.00 | \$ 268,680.75 | \$ 11.00 | \$ 295,548.00 | \$ 8.40 | \$ 225,691.20 | \$ 9.00 | \$ 241,812.00 | |
| C3 | PLANTING AREA MULCH - BARK TO BE 3" THICK SHREDDED WALK- ON BARK. | 20,781 | SF | \$ 0.75 | \$ 15,585.75 | \$ 0.81 | \$ 16,847.60 | \$ 0.70 | \$ 14,546.70 | \$ 0.72 | \$ 14,962.32 | \$ 0.76 | \$ 15,793.56 | |
| C4 | MOW CURB | 1,339 | LF | \$ 20.00 | \$ 26,780.00 | \$ 23.17 | \$ 31,028.40 | \$ 31.70 | \$ 42,446.30 | \$ 23.20 | \$ 31,064.80 | \$ 33.07 | \$ 44,280.73 | |
| C5 | PLAYGROUND CURB | 391 | LF | \$ 40.00 | \$ 15,640.00 | \$ 41.43 | \$ 16,199.30 | \$ 31.70 | \$ 12,394.70 | \$ 38.00 | \$ 14,858.00 | \$ 42.53 | \$ 16,629.23 | |
| C6 | ENGINEERED WOOD FIBER MULCH - 12" DEEP | 11,540 | SF | \$ 3.25 | \$ 37,505.00 | \$ 3.35 | \$ 38,659.53 | \$ 3.20 | \$ 36,928.00 | \$ 3.22 | \$ 37,158.80 | \$ 3.39 | \$ 39,120.60 | |
| C7 | PLAYGROUND RAMP | 1 | EA | \$ 8,500.00 | \$ 8,500.00 | \$ 4,817.80 | \$ 4,817.80 | \$ 9,200.00 | \$ 9,200.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 5,904.00 | \$ 5,904.00 | |
| C8 | CONCRETE STEPS WITH BOULDER CHEEK WALLS | 1 | LS | \$ 12,000.00 | \$ 12,000.00 | \$ 20,685.60 | \$ 20,685.60 | \$ 10,971.00 | \$ 10,971.00 | \$ 33,250.00 | \$ 33,250.00 | \$ 19,163.40 | \$ 19,163.40 | |
| SITE FURNISHINGS | | | | | | | | | | | | | | |
| D1 | SHADE STRUCTURE: MODEL 15158CSU, 15'X15' X8' HIGH CANTILEVER SHADE UMBRELLA W/ CA FIRE MARSHAL APPROVED FABRIC. | 2 | EA | \$ 25,000.00 | \$ 50,000.00 | \$ 23,033.18 | \$ 46,066.35 | \$ 21,643.00 | \$ 43,286.00 | \$ 24,270.00 | \$ 48,540.00 | \$ 20,143.71 | \$ 40,287.42 | |
| D2 | STRUCTURAL PLANS AND PERMIT FOR SHADE STRUCTURE (15'X15'X8') | 1 | LS | \$ 3,500.00 | \$ 3,500.00 | \$ 1,644.24 | \$ 1,644.24 | \$ 3,758.20 | \$ 3,758.20 | \$ 1,500.00 | \$ 1,500.00 | \$ 2,460.00 | \$ 2,460.00 | |
| D3 | 32' CARMEL CLERESTORY GAZEBO BY POLIGON. | 1 | EA | \$ 105,000.00 | \$ 105,000.00 | \$ 108,626.15 | \$ 108,626.15 | \$ 118,631.70 | \$ 118,631.70 | \$ 106,000.00 | \$ 106,000.00 | \$ 122,400.00 | \$ 122,400.00 | |
| D4 | STRUCTURAL PLANS AND PERMIT FOR GAZEBO | 1 | LS | \$ 2,500.00 | \$ 2,500.00 | \$ 4,077.45 | \$ 4,077.45 | \$ 2,875.00 | \$ 2,875.00 | \$ 1,500.00 | \$ 1,500.00 | \$ 2,460.00 | \$ 2,460.00 | |
| D5 | BIKE RACK - VICTORY STANLEY (MODEL: BK-4) | 1 | EA | \$ 3,500.00 | \$ 3,500.00 | \$ 2,969.14 | \$ 2,969.14 | \$ 2,940.60 | \$ 2,940.60 | \$ 2,785.00 | \$ 2,785.00 | \$ 2,460.00 | \$ 2,460.00 | |
| D6 | BARRIER FREE BI-LEVEL DRINKING FOUNTAIN W/PET BOWL - MODEL NUMBER: DOGO-7212-TEXTURED FAIRWAY GREEN | 2 | EA | \$ 12,000.00 | \$ 24,000.00 | \$ 11,064.49 | \$ 22,128.97 | \$ 15,919.50 | \$ 31,839.00 | \$ 11,125.00 | \$ 22,250.00 | \$ 12,300.00 | \$ 24,600.00 | |
| D7 | TRASH CANS - VICTORY STANLEY (MODEL: SD-42) | 3 | EA | \$ 3,000.00 | \$ 9,000.00 | \$ 2,394.90 | \$ 7,184.71 | \$ 2,312.70 | \$ 6,938.10 | \$ 2,710.00 | \$ 8,130.00 | \$ 2,460.00 | \$ 7,380.00 | |
| D8 | BENCH - NATION OUTDOOR FURNITURE - 67" RIVERSTONE RECYCLED PLASTIC BENCH - PORTABLE/SURFACE MOUNT | 2 | EA | \$ 3,500.00 | \$ 7,000.00 | \$ 3,929.38 | \$ 7,858.76 | \$ 3,847.90 | \$ 7,695.80 | \$ 3,450.00 | \$ 6,900.00 | \$ 4,612.50 | \$ 9,225.00 | |
| D9 | PICNIC TABLE - VICTORY STANLEY (MODEL: CM-56) | 6 | EA | \$ 5,000.00 | \$ 30,000.00 | \$ 5,156.67 | \$ 30,940.00 | \$ 4,878.30 | \$ 29,269.80 | \$ 4,650.00 | \$ 27,900.00 | \$ 6,150.00 | \$ 36,900.00 | |
| D10 | DOG WASTE STATION - TRAIL PROVEN™ DOG WASTE STATION | 1 | EA | \$ 2,500.00 | \$ 2,500.00 | \$ 1,653.08 | \$ 1,653.08 | \$ 1,513.40 | \$ 1,513.40 | \$ 1,300.00 | \$ 1,300.00 | \$ 1,845.00 | \$ 1,845.00 | |
| PLAY & EXERCISE EQUIPMENT | | | | | | | | | | | | | | |
| E1 | STRUCTURAL PLANS AND PERMIT FOR PLAY STRUCTURES | 1 | LS | \$ 9,000.00 | \$ 9,000.00 | \$ 68,895.59 | \$ 68,895.59 | \$ 7,760.20 | \$ 7,760.20 | \$ 5,300.00 | \$ 5,300.00 | \$ 7,380.00 | \$ 7,380.00 | |
| E2 | INSTALL ALL PLAY EQUIPMENT ON PLANS PER MANUFACTURER APPROVAL | 1 | LS | \$ 290,000.00 | \$ 290,000.00 | \$ 163,800.22 | \$ 163,800.22 | \$ 224,691.60 | \$ 224,691.60 | \$ 222,900.00 | \$ 222,900.00 | \$ 301,186.15 | \$ 301,186.15 | |
| E3 | INSTALL ALL EXERCISE EQUIPMENT ON PLANS PER MANUFACTURER APPROVAL | 1 | LS | \$ 51,000.00 | \$ 51,000.00 | \$ 43,679.49 | \$ 43,679.49 | \$ 45,132.90 | \$ 45,132.90 | \$ 39,700.00 | \$ 39,700.00 | \$ 62,216.15 | \$ 62,216.15 | |
| IRRIGATION SYSTEM | | | | | | | | | | | | | | |
| F1 | INSTALL 2" MASTER VALVE | 1 | EA | \$ 1,200.00 | \$ 1,200.00 | \$ 734.83 | \$ 734.83 | \$ 396.75 | \$ 396.75 | \$ 404.00 | \$ 404.00 | \$ 424.35 | \$ 424.35 | |
| F2 | INSTALL 1" FLOW SENSOR | 1 | EA | \$ 1,500.00 | \$ 1,500.00 | \$ 1,577.94 | \$ 1,577.94 | \$ 1,737.65 | \$ 1,737.65 | \$ 1,770.00 | \$ 1,770.00 | \$ 1,858.53 | \$ 1,858.53 | |
| F3 | INSTALL 2" BACKFLOW PREVENTER | 1 | EA | \$ 6,000.00 | \$ 6,000.00 | \$ 5,160.35 | \$ 5,160.35 | \$ 6,498.65 | \$ 6,498.65 | \$ 7,200.00 | \$ 7,200.00 | \$ 6,950.73 | \$ 6,950.73 | |
| F4 | INSTALL FERTILIZING SYSTEM | 1 | EA | \$ 5,500.00 | \$ 5,500.00 | \$ 5,066.43 | \$ 5,066.43 | \$ 5,336.00 | \$ 5,336.00 | \$ 5,430.00 | \$ 5,430.00 | \$ 5,707.20 | \$ 5,707.20 | |
| F5 | INSTALL IRRIGATION CONTROLLER WITH IN LINE SURGE PROTECTOR | 1 | EA | \$ 9,700.00 | \$ 9,700.00 | \$ 9,679.80 | \$ 9,679.80 | \$ 9,180.45 | \$ 9,180.45 | \$ 9,930.00 | \$ 9,930.00 | \$ 9,819.09 | \$ 9,819.09 | |
| F6 | INSTALL IRRIGATION MAINLINE & ASSOCIATED VALVES, SLEEVES, & CONTROL WIRES | 1 | LS | \$ 53,500.00 | \$ 53,500.00 | \$ 52,819.00 | \$ 52,819.00 | \$ 41,908.30 | \$ 41,908.30 | \$ 42,640.00 | \$ 42,640.00 | \$ 44,823.66 | \$ 44,823.66 | |
| F7 | INSTALL ALL IRRIGATION LATERAL LINES & ASSOCIATED VALVES, SPRINKLERS, & DRIP LINES | 1 | LS | \$ 75,000.00 | \$ 75,000.00 | \$ 75,174.26 | \$ 75,174.26 | \$ 77,022.40 | \$ 77,022.40 | \$ 78,370. | | | | |

ALL BIDS ARE UNDER REVIEW

| PK00008 - NORTH SHAFTER COMMUNITY PARK PROJECT | | | | DERRICK D ENTERPRISE, INC. | | PROFFITT CONSTRUCTION INC., DBA SUPERIOR CONSTRUCTION | | SW CONSTRUCTION | | JAMES E. THOMPSON, INC., DBA JTS CONSTRUCTION | | S & B SONS, INC. | | | | | | | | | | | |
|--|---|-------|------|----------------------------|------------|---|------------|-----------------|------------|---|------------|------------------|------------|----|------------|----|------------|----|------------|----|-----------|----|------------|
| I11 | SHELTER LIGHTING (INCLUDING ELECTRICAL CONDUCTORS AND CONDUIT TO PANEL) | 1 | LS | \$ | 4,000.00 | \$ | 4,000.00 | \$ | 9,613.50 | \$ | 9,613.50 | \$ | 10,350.00 | \$ | 10,350.00 | \$ | 7,488.00 | \$ | 7,488.00 | \$ | 10,455.00 | \$ | 10,455.00 |
| I12 | FUTURE EV CHARGING STATION PULL BOX (INCLUDING PULL BOX AND CONDUIT, BLANK TO ELECTRICAL PANEL) | 2 | EA | \$ | 4,000.00 | \$ | 8,000.00 | \$ | 3,817.78 | \$ | 7,635.55 | \$ | 8,050.00 | \$ | 16,100.00 | \$ | 2,340.00 | \$ | 4,680.00 | \$ | 3,997.50 | \$ | 7,995.00 |
| I13 | CITY FIBER BOX | 1 | EA | \$ | 20,000.00 | \$ | 20,000.00 | \$ | 28,785.25 | \$ | 28,785.25 | \$ | 30,475.00 | \$ | 30,475.00 | \$ | 11,995.00 | \$ | 11,995.00 | \$ | 30,750.00 | \$ | 30,750.00 |
| I14 | MDF RACK | 1 | LS | \$ | 8,500.00 | \$ | 8,500.00 | \$ | 2,419.95 | \$ | 2,419.95 | \$ | 2,300.00 | \$ | 2,300.00 | \$ | 1,125.00 | \$ | 1,125.00 | \$ | 2,460.00 | \$ | 2,460.00 |
| I15 | FUTURE CAMERA POLES (INCLUDING ELECTRICAL CONDUIT AND FIBER OPTIC CONDUIT TO MDF RACK IN RESTROOM | 2 | EA | \$ | 12,000.00 | \$ | 24,000.00 | \$ | 11,657.75 | \$ | 23,315.50 | \$ | 12,650.00 | \$ | 25,300.00 | \$ | 15,210.00 | \$ | 30,420.00 | \$ | 12,300.00 | \$ | 24,600.00 |
| J. FLYNN AVE | | | | | | | | | | | | | | | | | | | | | | | |
| J1 | EARTH WORK (8126 CY) | 1 | LS | \$ | 100,000.00 | \$ | 100,000.00 | \$ | 113,261.00 | \$ | 113,261.00 | \$ | 113,181.40 | \$ | 113,181.40 | \$ | 115,150.00 | \$ | 115,150.00 | \$ | 54,735.00 | \$ | 54,735.00 |
| J2 | SUBGRADE PREPARATION | 31280 | SF | \$ | 0.50 | \$ | 15,640.00 | \$ | 0.80 | \$ | 24,869.13 | \$ | 0.80 | \$ | 25,024.00 | \$ | 0.82 | \$ | 25,649.60 | \$ | 1.28 | \$ | 40,038.40 |
| J3 | TYPE 'B' CURB AND GUTTER | 1147 | LF | \$ | 29.00 | \$ | 33,263.00 | \$ | 29.43 | \$ | 33,756.09 | \$ | 28.80 | \$ | 33,033.60 | \$ | 41.00 | \$ | 47,027.00 | \$ | 77.49 | \$ | 88,881.03 |
| J4 | CROSS GUTTER | 2 | EACH | \$ | 7,000.00 | \$ | 14,000.00 | \$ | 3,318.70 | \$ | 6,637.40 | \$ | 4,976.10 | \$ | 9,952.20 | \$ | 2,350.00 | \$ | 4,700.00 | \$ | 8,241.00 | \$ | 16,482.00 |
| J5 | CONCRETE SIDEWALK | 1038 | SF | \$ | 17.00 | \$ | 17,646.00 | \$ | 8.11 | \$ | 8,418.88 | \$ | 24.40 | \$ | 25,327.20 | \$ | 7.70 | \$ | 7,992.60 | \$ | 101.91 | \$ | 105,782.58 |
| J6 | 2" ASPHALT CONCRETE | 404 | TON | \$ | 155.00 | \$ | 62,620.00 | \$ | 171.73 | \$ | 69,380.08 | \$ | 171.80 | \$ | 69,407.20 | \$ | 174.75 | \$ | 70,599.00 | \$ | 200.49 | \$ | 80,997.96 |
| J7 | 5" CLASS II AGGREGATE BASE | 483 | CY | \$ | 90.00 | \$ | 43,470.00 | \$ | 85.45 | \$ | 41,272.38 | \$ | 84.90 | \$ | 41,707.05 | \$ | 86.35 | \$ | 41,707.05 | \$ | 97.17 | \$ | 46,933.11 |
| J8 | STORM DRAIN - 18" RCP | 645 | LF | \$ | 110.00 | \$ | 70,950.00 | \$ | 89.99 | \$ | 58,045.65 | \$ | 106.50 | \$ | 68,692.50 | \$ | 108.50 | \$ | 69,982.50 | \$ | 154.47 | \$ | 99,633.15 |
| J9 | STORM DRAIN - 24" RCP | 482 | LF | \$ | 125.00 | \$ | 60,250.00 | \$ | 115.13 | \$ | 55,493.10 | \$ | 123.60 | \$ | 59,575.20 | \$ | 125.80 | \$ | 60,635.60 | \$ | 224.56 | \$ | 108,237.92 |
| J10 | STORM DRAIN - 30" RCP | 35 | LF | \$ | 380.00 | \$ | 13,300.00 | \$ | 300.56 | \$ | 10,519.60 | \$ | 388.50 | \$ | 13,842.50 | \$ | 395.50 | \$ | 13,842.50 | \$ | 351.43 | \$ | 12,300.05 |
| J11 | STORM DRAIN - OUTLET STRUCTURE | 2 | EA | \$ | 8,000.00 | \$ | 16,000.00 | \$ | 6,486.35 | \$ | 12,972.70 | \$ | 6,321.40 | \$ | 12,642.80 | \$ | 6,432.00 | \$ | 12,864.00 | \$ | 27,060.00 | \$ | 54,120.00 |
| J12 | STORM DRAIN - CATCH BASINS | 2 | EA | \$ | 12,500.00 | \$ | 25,000.00 | \$ | 11,160.50 | \$ | 22,321.00 | \$ | 15,306.60 | \$ | 30,613.20 | \$ | 15,575.00 | \$ | 31,150.00 | \$ | 14,145.00 | \$ | 28,290.00 |
| J13 | 60" MANHOLE | 6 | EA | \$ | 7,000.00 | \$ | 42,000.00 | \$ | 6,939.40 | \$ | 41,636.40 | \$ | 7,142.20 | \$ | 42,853.20 | \$ | 7,267.00 | \$ | 43,602.00 | \$ | 11,070.00 | \$ | 66,420.00 |
| J14 | SEWER - CONNECTION TO EXISTING | 1 | LS | \$ | 4,000.00 | \$ | 4,000.00 | \$ | 3,569.15 | \$ | 3,569.15 | \$ | 3,175.50 | \$ | 3,175.50 | \$ | 3,231.00 | \$ | 3,231.00 | \$ | 4,305.00 | \$ | 4,305.00 |
| J15 | 4" C900 | 25 | LF | \$ | 200.00 | \$ | 5,000.00 | \$ | 129.51 | \$ | 3,237.65 | \$ | 244.40 | \$ | 6,110.00 | \$ | 6,218.00 | \$ | 155,450.00 | \$ | 147.60 | \$ | 3,690.00 |
| J16 | 6" C900 | 548 | LF | \$ | 50.00 | \$ | 27,400.00 | \$ | 41.84 | \$ | 22,928.75 | \$ | 47.90 | \$ | 26,249.20 | \$ | 48.80 | \$ | 26,742.40 | \$ | 118.96 | \$ | 65,190.08 |
| J17 | 8" C900 | 183 | LF | \$ | 70.00 | \$ | 12,810.00 | \$ | 72.10 | \$ | 13,193.70 | \$ | 65.20 | \$ | 11,931.60 | \$ | 66.40 | \$ | 12,151.20 | \$ | 154.59 | \$ | 28,289.97 |
| J18 | 12" C900 | 1662 | LF | \$ | 85.00 | \$ | 141,270.00 | \$ | 84.58 | \$ | 140,567.05 | \$ | 86.20 | \$ | 143,264.40 | \$ | 87.70 | \$ | 145,757.40 | \$ | 133.21 | \$ | 221,395.02 |
| J19 | 4" GATE VALVE | 1 | EA | \$ | 4,500.00 | \$ | 4,500.00 | \$ | 1,657.50 | \$ | 1,657.50 | \$ | 11,716.90 | \$ | 11,716.90 | \$ | 11,925.00 | \$ | 11,925.00 | \$ | 2,706.00 | \$ | 2,706.00 |
| J20 | 6" GATE VALVE | 1 | EA | \$ | 5,500.00 | \$ | 5,500.00 | \$ | 1,856.40 | \$ | 1,856.40 | \$ | 7,278.20 | \$ | 7,278.20 | \$ | 7,405.00 | \$ | 7,405.00 | \$ | 2,952.00 | \$ | 2,952.00 |
| J21 | 8" GATE VALVE | 1 | EA | \$ | 6,500.00 | \$ | 6,500.00 | \$ | 2,607.80 | \$ | 2,607.80 | \$ | 8,209.30 | \$ | 8,209.30 | \$ | 8,353.00 | \$ | 8,353.00 | \$ | 3,936.00 | \$ | 3,936.00 |
| J22 | 12" GATE VALVE | 3 | EA | \$ | 5,000.00 | \$ | 15,000.00 | \$ | 2,898.78 | \$ | 8,696.35 | \$ | 5,254.20 | \$ | 15,762.60 | \$ | 5,350.00 | \$ | 16,050.00 | \$ | 6,560.00 | \$ | 19,680.00 |
| J23 | 3" METER | 1 | EA | \$ | 30,000.00 | \$ | 30,000.00 | \$ | 28,089.10 | \$ | 28,089.10 | \$ | 34,848.50 | \$ | 34,848.50 | \$ | 35,455.00 | \$ | 35,455.00 | \$ | 28,290.00 | \$ | 28,290.00 |
| J24 | HOT TAP CONNECTION @ FRESNO STREET | 1 | EA | \$ | 5,500.00 | \$ | 5,500.00 | \$ | 15,514.20 | \$ | 15,514.20 | \$ | 3,822.40 | \$ | 3,822.40 | \$ | 3,890.00 | \$ | 3,890.00 | \$ | 13,530.00 | \$ | 13,530.00 |
| J25 | CONNECTION TO EXISTING WATER SYSTEM | 3 | EA | \$ | 7,000.00 | \$ | 21,000.00 | \$ | 4,512.08 | \$ | 13,536.25 | \$ | 6,962.90 | \$ | 20,888.70 | \$ | 7,084.00 | \$ | 21,252.00 | \$ | 4,920.00 | \$ | 14,760.00 |
| J26 | STREET LIGHTING WITH CONDUIT AND CONDUCTOR | 2 | EA | \$ | 12,000.00 | \$ | 24,000.00 | \$ | 26,934.38 | \$ | 53,868.75 | \$ | 18,975.00 | \$ | 37,950.00 | \$ | 24,570.00 | \$ | 49,140.00 | \$ | 25,875.00 | \$ | 51,750.00 |
| J27 | CENTERLINE MONUMENT AND ENCASEMENT | 1 | EA | \$ | 4,500.00 | \$ | 4,500.00 | \$ | 5,359.25 | \$ | 5,359.25 | \$ | 6,476.40 | \$ | 6,476.40 | \$ | 1,000.00 | \$ | 1,000.00 | \$ | 2,460.00 | \$ | 2,460.00 |
| J28 | INSTALL CHAIN LINK FENCING | 1282 | LF | \$ | 57.00 | \$ | 73,074.00 | \$ | 51.11 | \$ | 65,526.50 | \$ | 51.80 | \$ | 66,407.60 | \$ | 75.00 | \$ | 96,150.00 | \$ | 47.97 | \$ | 61,497.54 |
| J29 | INSTALL 16' DOUBLE GATE (CHAIN LINK) | 1 | EA | \$ | 5,500.00 | \$ | 5,500.00 | \$ | 2,342.60 | \$ | 2,342.60 | \$ | 2,185.00 | \$ | 2,185.00 | \$ | 2,600.00 | \$ | 2,600.00 | \$ | 3,936.00 | \$ | 3,936.00 |
| J30 | INSTALL FLYNN AVE. STREET SIGNAGE | 1 | LS | \$ | 9,000.00 | \$ | 9,000.00 | \$ | 4,138.23 | \$ | 4,138.23 | \$ | 1,554.10 | \$ | 1,554.10 | \$ | 1,585.00 | \$ | 1,585.00 | \$ | 1,845.00 | \$ | 1,845.00 |
| J31 | INSTALL 16' COMMERCIAL DRIVEWAY | 1 | EA | \$ | 12,500.00 | \$ | 12,500.00 | \$ | 2,644.60 | \$ | 2,644.60 | \$ | 13,800.00 | \$ | 13,800.00 | \$ | 3,420.00 | \$ | 3,420.00 | \$ | 18,450.00 | \$ | 18,450.00 |
| K. FULL PROJECT ITEMS | | | | | | | | | | | | | | | | | | | | | | | |
| K1 | MOBILIZATION | 1 | LS | \$ | 70,000.00 | \$ | 70,000.00 | \$ | 73,442.48 | \$ | 73,442.48 | \$ | 78,000.00 | \$ | 78,000.00 | \$ | 184,710.63 | \$ | 184,710.63 | \$ | 32,902.50 | \$ | 32,902.50 |
| K2 | STORM WATER POLLUTION PREVENTION PLAN | 1 | LS | \$ | 25,000.00 | \$ | 25,000.00 | \$ | 20,961.85 | \$ | 20,961.85 | \$ | 24,581.30 | \$ | 24,581.30 | \$ | 34,000.00 | \$ | 34,000.00 | \$ | 4,305.00 | \$ | 4,305.00 |
| K3 | DUST CONTROL PERMIT | 1 | LS | \$ | 10,500.00 | \$ | 10,500.00 | \$ | 11,569.35 | \$ | 11,569.35 | \$ | 12,422.30 | \$ | 12,422.30 | \$ | 23,400.00 | \$ | 23,400.00 | \$ | 2,460.00 | \$ | 2,460.00 |
| K4 | CONSTRUCTION SURVEYING | 1 | LS | \$ | 40,000.00 | \$ | 40,000.00 | \$ | 27,978.60 | \$ | 27,978.60 | \$ | 27,715.00 | \$ | 27,715.00 | \$ | 55,000.00 | \$ | 55,000.00 | \$ | 22,140.00 | \$ | 22,140.00 |
| K5 | 90 DAY MAINTENANCE FOLLOWING PROJECT COMPLETION (INCLUDING FERTILIZATION) | 1 | LS | \$ | 17,000.00 | \$ | 17,000.00 | \$ | 21,381.75 | \$ | 21,381.75 | \$ | 11,500.00 | \$ | 11,500.00 | \$ | 8,590.00 | \$ | 8,590.00 | \$ | 9,025.74 | \$ | 9,025.74 |

| | | | | | | | | | | | | | | | | | | | |
|---------------------------------|---|------------------------|---|------------------------|---------------------------|---|--------------------------|---------------------------|---------------------------------------|------|--------------|---------------------|------|------|--------------|---------------------|------|------|--------------|
| Total Bid Price: | | \$ | 4,596,070.75 | Total Bid Price: | | \$ | 4,611,764.42 | Total Bid Price: | | \$ | 4,732,245.00 | Total Bid Price: | | \$ | 4,937,500.00 | Total Bid Price: | | \$ | 5,463,521.35 |
| SUBCONTRACTORS LIST | | | | SUBCONTRACTORS LIST | | | | SUBCONTRACTORS LIST | | | | SUBCONTRACTORS LIST | | | | SUBCONTRACTORS LIST | | | |
| Name | Item | Name | Item | Name | Item | Name | Item | Name | Item | Name | Item | Name | Item | Name | Item | Name | Item | Name | Item |
| CS CONSTRUCTION | PLAYGROUND EQUIPMENT AND SITE AMENITIES INSTALL | JOYNER CONSTRUCTION | SURVEYING | BRONCO ELECTRIC | ELECTRICAL | BURTCH CONSTRUCTION | PLUMBING | BRONCO ELECTRIC | ELECTRICAL | | | | | | | | | | |
| PACIFIC AQUASCAPE INTERNATIONAL | SPLASH PAD | TODD | EARTHWORK | JOYNER CONSTRUCTION | STAKING & SURVEYING | DYNAMIC ELECTRICAL CONTRACTING & CONTROLS, INC. | ELECTRICAL | LANDSCAPE DEVELOPMENT | LANDSCAPE & IRRIGATION | | | | | | | | | | |
| FRONTIER SKATEPARK | SKATEPARK | BURTCH CONSTRUCTION | AC PAVING | PACIFIC AQUASCAPES | SPLASHPAD | LANDSCAPE DEVELOPMENT | LANDSCAPE & IRRIGATION | PACIFIC AQUASCAPE | SPLASH PAD | | | | | | | | | | |
| JAYDEE CONTRACTORS, INC. | CONCRETE | HARKER | STRIPING AND SIGNAGE | FRONT ROCK ENTEP. | SKATEPARK | NORTHERN UNITED FENCE CO. | FENCE | FRONT ROCK, INC. | SKATE PARK | | | | | | | | | | |
| MIKE'S FENCING, INC. | FENCING | COURTS AND GREENS | COURTS STRIPING | NAGLE EARTHWORKS | EARTHWORK & ASPHALT | STRUCTURE CAST | PRE-FAB RESTROOM | GRIJALVA CONTRACTORS INC. | MASONRY | | | | | | | | | | |
| MILLAN LANDSCAPE | LANDSCAPING | CEN CAL CONSTRUCTION | OFF-SITE CONCRETE | NORTHERN UNITED FENCE | FENCING | COURTS & GREENS | PICKLE BALL GAME LINES | TODD COMPANIES | ASPHALT/GRADING, UNDERGROUND PLUMBING | | | | | | | | | | |
| BAIZE ELECTRIC AND SOLAR TECH | ELECTRICAL | HARMONSON CONSTRUCTION | PLAYGROUND & MISC- INSTALLATION, SHADE STRUCTURE - CANTILEVER, SITE FURNISHINGS AND EQUIP | BURTCH CONSTRUCTION | SITE UTILITIES | NAGLE EARTHWORKS | GRADING, AC, & STRIPING | HARKER STRIPING | STRIPING | | | | | | | | | | |
| HARKER STRIPING & SIGNAGE INC | STRIPING | STRUCTURE CAST | MODULAR RESTROOM BUILDING | HARMONSON CONSTRUCTION | SHADE & PLAYGROUND EQUIP. | FRONT ROCK, INC. | SKATE PARK | COURTS & GREENS | STRIPING | | | | | | | | | | |
| COURTS & GREENS | COURTS SURFACING | NORTHERN UNITED FENCE | CL FENCING | LANDSCAPE DEVELOPMENT | LANDSCAPING | PACIFIC AQUASCAPE INTERNATIONAL | SPLASH PAD | H&H SURVEYING | SURVERYING | | | | | | | | | | |
| | | MILLAN LANDSCAPE | LANDSCAPE-IRRIGATION | | | CS CONSTRUCTION | PLAY EQUIPMENT INSTALLER | | | | | | | | | | | | |
| | | PACIFIC AQUASCAPE | SPLASH PAD | | | GRIJALVA CONTRACTORS INC. | MASONRY | | | | | | | | | | | | |
| | | FRONTIER SKATEPARKS | SKATE PARKS | | | | | | | | | | | | | | | | |
| | | BRONCO ELECTRIC | ELECTRICAL | | | | | | | | | | | | | | | | |
| | | WILLIAM B SALEH CO | PAINTING | | | | | | | | | | | | | | | | |

Value differs from submitted bid form, Item Cost determined by provided Unit Cost

Values Provided on Bid Form to 5 Decimal Places, Values Shown are Rounded to the Nearest Cent

ALL BIDS ARE UNDER REVIEW

| PK00008 - NORTH SHAFTER COMMUNITY PARK PROJECT - ADDITIVE ALTERNATE | | | | DERRICK D ENTERPRISE, INC. | | PROFFITT CONSTRUCTION INC., DBA SUPERIOR CONSTRUCTION | | SW CONSTRUCTION | | JAMES E. THOMPSON, INC., DBA JTS CONSTRUCTION | | S & B SONS, INC. | |
|---|--|--------|-------|----------------------------------|---|---|---|--------------------------------|---------------------------|---|--------------------------|--------------------------------|---------------------------------------|
| L HARDSCAPE | | | | | | | | | | | | | |
| ITEM | DESCRIPTION | QTY | UNITS | Unit Cost | Total Cost | Unit Cost | Total Cost | Unit Cost | Total Cost | Unit Cost | Total Cost | Unit Cost | Total Cost |
| L1 | PICKLE BALL COURTS (ALL ASSOCIATED SUBGRADE AND CONCRETE WORK) | 1 | LS | \$ 123,500.00 | \$ 123,500.00 | \$ 146,127.65 | \$ 146,127.65 | \$ 153,034.51 | \$ 153,034.51 | \$ 140,000.00 | \$ 140,000.00 | \$ 151,290.00 | \$ 151,290.00 |
| L2 | 4 FT. PICKLE BALL COURT FENCE (66LF) | 1 | LS | \$ 8,500.00 | \$ 8,500.00 | \$ 9,150.00 | \$ 9,150.00 | \$ 9,000.00 | \$ 9,000.00 | \$ 9,000.00 | \$ 9,000.00 | \$ 9,840.00 | \$ 9,840.00 |
| M. LANDSCAPE PAVING | | | | | | | | | | | | | |
| M1 | STABILIZED DECOMPOSED GRANITE PAVING | 1,915 | SF | \$ 5.00 | \$ 9,575.00 | \$ 4.77 | \$ 9,140.24 | \$ 4.69 | \$ 8,981.35 | \$ 4.58 | \$ 8,770.70 | \$ 4.81 | \$ 9,211.15 |
| M2 | 4" THICK NATURAL COLOR CONCRETE WALK WITH LIGHT BROOM FINISH | 7,612 | SF | \$ 10.50 | \$ 79,926.00 | \$ 12.08 | \$ 91,936.76 | \$ 12.00 | \$ 91,344.00 | \$ 8.40 | \$ 63,940.80 | \$ 2.26 | \$ 17,203.12 |
| M3 | PLANTING AREA MULCH - BARK TO BE 3" THICK SHREDDED WALK- ON BARK. CONTRACTOR TO PROVIDE PHOTOGRAPH OR SAMPLE | 13,082 | SF | \$ 70.00 | \$ 915,740.00 | \$ 0.68 | \$ 8,895.02 | \$ 0.67 | \$ 8,764.94 | \$ 0.66 | \$ 8,634.12 | \$ 0.69 | \$ 9,026.58 |
| M4 | MOW CURB | 535 | LF | \$ 30.00 | \$ 16,050.00 | \$ 36.49 | \$ 19,520.00 | \$ 33.12 | \$ 17,719.20 | \$ 23.20 | \$ 12,412.00 | \$ 27.59 | \$ 14,760.65 |
| N. SITE FURNISHINGS | | | | | | | | | | | | | |
| N1 | SHADE STRUCTURE: MODEL 15158CSU, 15' X15' X8' HIGH CANTILEVER SHADE UMBRELLA W/ CA FIRE MARSHAL APPROVED FABRIC. | 2 | EA | \$ 25,000.00 | \$ 50,000.00 | \$ 25,590.72 | \$ 51,181.44 | \$ 24,411.60 | \$ 48,823.20 | \$ 24,270.00 | \$ 48,540.00 | \$ 20,143.71 | \$ 40,287.42 |
| N2 | BARRIER FREE BI-LEVEL DRINKING FOUNTAIN WIPET BOWL - MODEL NUMBER: DOGO-7212-TEXTURED FAIRWAY GREEN | 1 | EA | \$ 12,000.00 | \$ 12,000.00 | \$ 14,382.58 | \$ 14,382.58 | \$ 26,400.00 | \$ 26,400.00 | \$ 11,125.00 | \$ 11,125.00 | \$ 12,300.00 | \$ 12,300.00 |
| N3 | TRASH CANS - VICTORY STANLEY (MODEL: SD-42) | 1 | EA | \$ 3,000.00 | \$ 3,000.00 | \$ 2,708.40 | \$ 2,708.40 | \$ 2,664.00 | \$ 2,664.00 | \$ 2,710.00 | \$ 2,710.00 | \$ 2,460.00 | \$ 2,460.00 |
| N4 | BENCH - NATION OUTDOOR FURNITURE - 67" RIVERSTONE RECYCLED PLASTIC BENCH - PORTABLE/SURFACE MOUNT | 5 | EA | \$ 3,900.00 | \$ 19,500.00 | \$ 4,002.58 | \$ 20,012.88 | \$ 3,937.20 | \$ 19,686.00 | \$ 3,450.00 | \$ 17,250.00 | \$ 4,612.50 | \$ 23,062.50 |
| N5 | PICNIC TABLE - VICTORY STANLEY (MODEL: CM-56) | 2 | EA | \$ 4,550.00 | \$ 9,100.00 | \$ 5,476.58 | \$ 10,953.16 | \$ 5,366.80 | \$ 10,733.60 | \$ 4,650.00 | \$ 9,300.00 | \$ 6,150.00 | \$ 12,300.00 |
| N6 | DOG WASTE STATION - TRAIL PROVEN™ DOG WASTE STATION | 1 | EA | \$ 1,800.00 | \$ 1,800.00 | \$ 1,605.52 | \$ 1,605.52 | \$ 844.80 | \$ 844.80 | \$ 1,300.00 | \$ 1,300.00 | \$ 1,845.00 | \$ 1,845.00 |
| O. IRRIGATION SYSTEM | | | | | | | | | | | | | |
| O1 | INSTALL IRRIGATION MAINLINES & ASSOCIATED VALVES, SLEEVES, & CONTROL WIRES | 1 | LS | \$ 43,000.00 | \$ 43,000.00 | \$ 45,750.00 | \$ 45,750.00 | \$ 45,000.00 | \$ 45,000.00 | \$ 34,500.00 | \$ 34,500.00 | \$ 31,082.10 | \$ 31,082.10 |
| O2 | INSTALL ALL IRRIGATION LATERAL LINES & ASSOCIATED VALVES, SPRINKLERS, & DRIP LINES | 1 | LS | \$ 35,000.00 | \$ 35,000.00 | \$ 48,937.86 | \$ 48,937.86 | \$ 36,289.20 | \$ 36,289.20 | \$ 46,940.00 | \$ 46,940.00 | \$ 49,338.99 | \$ 49,338.99 |
| P. PLANTING | | | | | | | | | | | | | |
| P1 | INSTALL 24" BOX LAGERSTROEMIA INDICA X FAURIEI 'TUSCARORA' | 1 | EA | \$ 2,400.00 | \$ 2,400.00 | \$ 1,342.00 | \$ 1,342.00 | \$ 526.80 | \$ 526.80 | \$ 550.00 | \$ 550.00 | \$ 576.87 | \$ 576.87 |
| P2 | INSTALL 24" BOX ULMUS PARVIFOLIA 'TRUE GREEN' | 15 | EA | \$ 860.00 | \$ 12,900.00 | \$ 835.70 | \$ 12,535.50 | \$ 582.00 | \$ 8,730.00 | \$ 695.00 | \$ 10,425.00 | \$ 596.55 | \$ 8,948.25 |
| P3 | INSTALL ALL SHRUBS AND GROUNDCOVERS | 1 | LS | \$ 48,000.00 | \$ 48,000.00 | \$ 48,403.50 | \$ 48,403.50 | \$ 35,468.40 | \$ 35,468.40 | \$ 39,900.00 | \$ 39,900.00 | \$ 36,355.11 | \$ 36,355.11 |
| P4 | INSTALL CYNODON DACTYLON FROM HYDROSEED | 77,119 | SF | \$ 0.33 | \$ 25,449.27 | \$ 0.61 | \$ 47,042.59 | \$ 0.43 | \$ 33,161.17 | \$ 0.43 | \$ 33,161.17 | \$ 0.45 | \$ 35,012.03 |
| Q. ELECTRICAL | | | | | | | | | | | | | |
| Q1 | PICKLEBALL LIGHTING (INCLUDING ELECTRICAL CONDUCTORS AND CONDUIT TO PANEL WITH REQUEST SYSTEMS) | 1 | LS | \$ 75,000.00 | \$ 75,000.00 | \$ 84,912.00 | \$ 84,912.00 | \$ 81,981.60 | \$ 81,981.60 | \$ 96,876.00 | \$ 96,876.00 | \$ 69,000.00 | \$ 69,000.00 |
| Q2 | SITE LIGHTING (INCLUDING LIGHT POLES, BOLLARDS, ELECTRICAL CONDUCTORS AND CONDUIT TO PANEL) | 1 | LS | \$ 110,000.00 | \$ 110,000.00 | \$ 119,560.00 | \$ 119,560.00 | \$ 97,245.78 | \$ 97,245.78 | \$ 121,212.00 | \$ 121,212.00 | \$ 92,000.00 | \$ 92,000.00 |
| Q3 | FUTURE CAMERA POLES (INCLUDING ELECTRICAL CONDUIT AND FIBER OPTIC CONDUIT TO MDF RACK IN RESTROOM) | 2 | EA | \$ 14,500.00 | \$ 29,000.00 | \$ 16,714.00 | \$ 33,428.00 | \$ 16,686.00 | \$ 33,372.00 | \$ 15,210.00 | \$ 30,420.00 | \$ 14,375.00 | \$ 28,750.00 |
| R. FULL PROJECT ITEMS (ADDITIONAL FOR ADD ALTERNATE SCOPE OF WORK) | | | | | | | | | | | | | |
| R1 | MOBILIZATION | 1 | LS | \$ 25,000.00 | \$ 25,000.00 | \$ 18,300.00 | \$ 18,300.00 | \$ 33,600.00 | \$ 33,600.00 | \$ 36,533.21 | \$ 36,533.21 | \$ 18,450.00 | \$ 18,450.00 |
| R2 | STORM WATER POLLUTION PREVENTION PLAN | 1 | LS | \$ 12,500.00 | \$ 12,500.00 | \$ 18,300.00 | \$ 18,300.00 | \$ 14,400.00 | \$ 14,400.00 | \$ 6,000.00 | \$ 6,000.00 | \$ 2,460.00 | \$ 2,460.00 |
| R3 | DUST CONTROL PERMIT | 1 | LS | \$ 9,500.00 | \$ 9,500.00 | \$ 18,300.00 | \$ 18,300.00 | \$ 10,200.00 | \$ 10,200.00 | \$ 9,000.00 | \$ 9,000.00 | \$ 2,460.00 | \$ 2,460.00 |
| R4 | CONSTRUCTION SURVEYING | 1 | LS | \$ 8,900.00 | \$ 8,900.00 | \$ 5,490.00 | \$ 5,490.00 | \$ 5,400.00 | \$ 5,400.00 | \$ 14,000.00 | \$ 14,000.00 | \$ 25,830.00 | \$ 25,830.00 |
| R5 | 90 DAY MAINTENANCE FOLLOWING PROJECT COMPLETION (INCLUDING FERTILIZATION) | 1 | LS | \$ 17,500.00 | \$ 17,500.00 | \$ 15,217.06 | \$ 15,217.06 | \$ 27,000.00 | \$ 27,000.00 | \$ 10,000.00 | \$ 10,000.00 | \$ 9,752.67 | \$ 9,752.67 |
| | | | | Total Bid Price: \$ 1,702,840.27 | | Total Bid Price: \$ 903,132.16 | | Total Bid Price: \$ 860,410.55 | | Total Bid Price: \$ 822,500.00 | | Total Bid Price: \$ 713,602.44 | |
| | | | | SUBCONTRACTORS LIST | | SUBCONTRACTORS LIST | | SUBCONTRACTORS LIST | | SUBCONTRACTORS LIST | | SUBCONTRACTORS LIST | |
| | | | | Name | Item | Name | Item | Name | Item | Name | Item | Name | Item |
| | | | | CS CONSTRUCTION | PLAYGROUND EQUIPMENT AND SITE AMENITIES INSTALL | JOYNER CONSTRUCTION | SURVEYING | BRONCO ELECTRIC | ELECTRICAL | BURTCH CONSTRUCTION | PLUMBING | BRONCO ELECTRIC | ELECTRICAL |
| | | | | PACIFIC AQUASCAPE INTERNATIONAL | SPLASH PAD | TODD | EARTHWORK | JOYNER CONSTRUCTION | STAKING & SURVEYING | DYNAMIC ELECTRICAL CONTRACTING & CONTROLS, INC. | ELECTRICAL | LANDSCAPE DEVELOPMENT | LANDSCAPE & IRRIGATION |
| | | | | FRONTIER SKATEPARK | SKATEPARK | BURTCH CONSTRUCTION | AC PAVING | PACIFIC AQUASCAPES | SPLASHPAD | LANDSCAPE DEVELOPMENT | LANDSCAPE & IRRIGATION | PACIFIC AQUASCAPE | SPLASH PAD |
| | | | | JAYDEE CONTRACTORS, INC. | CONCRETE | HARKER | STRIPING AND SIGNAGE | FRONT ROCK ENTERP. | SKATEPARK | NORTHERN UNITED FENCE CO. | FENCE | FRONT ROCK, INC. | SKATE PARK |
| | | | | MIKE'S FENCING, INC. | FENCING | COURTS AND GREENS | COURTS STRIPING | NAGLE EARTHWORKS | EARTHWORK & ASPHALT | STRUCTURE CAST | PRE-FAB RESTROOM | GRIJALVA CONTRACTORS INC. | MASONRY |
| | | | | MILLAN LANDSCAPE | LANDSCAPING | CEN CAL CONSTRUCTION | OFF-SITE CONCRETE | NORTHERN UNITED FENCE | FENCING | COURTS & GREENS | PICKLE BALL GAME LINES | TODD COMPANIES | ASPHALT/GRADING, UNDERGROUND PLUMBING |
| | | | | BAIZE ELECTRIC AND SOLAR TECH | ELECTRICAL | HARMONSON CONSTRUCTION | PLAYGROUND & MISC- INSTALLATION, SHADE STRUCTURE - CANTILEVER, SITE FURNISHINGS AND EQUIP | BURTCH CONSTRUCTION | SITE UTILITIES | NAGLE EARTHWORKS | GRADING, AC, & STRIPING | HARKER STRIPING | STRIPING |
| | | | | HARKER STRIPING & SIGNAGE INC | STRIPING | STRUCTURE CAST | MODULAR RESTROOM BUILDING | HARMONSON CONSTRUCTION | SHADE & PLAYGROUND EQUIP. | FRONT ROCK, INC. | SKATE PARK | COURTS & GREENS | STRIPING |
| | | | | COURTS & GREENS | COURTS SURFACING | NORTHERN UNITED FENCE | CL FENCING | LANDSCAPE DEVELOPMENT | LANDSCAPING | PACIFIC AQUASCAPE INTERNATIONAL | SPLASH PAD | H&H SURVEYING | SURVERYING |
| | | | | | | MILLAN LANDSCAPE | LANDSCAPE-IRRIGATION | | | CS CONSTRUCTION | PLAY EQUIPMENT INSTALLER | | |
| | | | | | | PACIFIC AQUASCAPE | SPLASH PAD | | | GRIJALVA CONTRACTORS INC. | MASONRY | | |
| | | | | | | FRONTIER SKATEPARKS | SKATE PARKS | | | | | | |
| | | | | | | BRONCO ELECTRIC | ELECTRICAL | | | | | | |
| | | | | | | WILLIAM B SALEH CO | PAINTING | | | | | | |

Value differs from submitted bid form, Item Cost determined by provided Unit Cost

Values Provided on Bid Form to 5 Decimal Places, Values Shown are Rounded to the Nearest Cent



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: David Franz, Community Services Director

SUBJECT: DIRECTION TO STAFF REGARDING COUNCIL APPROVAL OF
SPECIAL EVENTS REQUIRING ROAD CLOSURES

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(2) of the CEQA Guidelines; provide staff direction on how to process special events permits requiring road closures.

BACKGROUND

On January 21, 2025, the City Council adopted Ordinance No. 762, amending Chapter 2 of Title 17 of the Shafter Municipal Code to raise the threshold requiring City Council approval of special event permits from 50 to 300 expected attendees at any given time. This amendment streamlined the approval process for smaller events that do not substantially impact public infrastructure or City operations.

However, the ordinance revision did not specifically address events involving road closures. Historically, special events encroaching on the public right of way were typically brought to Council for approval. Since the change in ordinance, however, there has not been a formal discussion on whether events involving road closures but not meeting the 300-person threshold should be brought forward for Council approval.

Some smaller events—such as block parties or business grand openings—may request the temporary closure of public streets. While these events do not meet the revised 300-person attendance threshold, the impacts of road closures can be significant. They may:

- Incur costs related to traffic management and City Staff time;
- Temporarily disrupt vehicular or pedestrian circulation;
- Limit access to surrounding properties.

Currently, there is no adopted policy or criteria for determining when such closures are appropriate if the event is not large enough to trigger Council review under the current ordinance. Staff can and does coordinate logistics and safety elements (e.g., signage, barricades, police presence), but lacks guidance on whether the disruption to public

DIRECTION TO STAFF REGARDING COUNCIL APPROVAL OF SPECIAL EVENTS REQUIRING ROAD CLOSURES

right-of-way is merited by the nature or benefit of the event. This is a policy judgment better suited to the Council.

FISCAL IMPACT

There is no direct fiscal impact associated with seeking Council direction on the approval process for events involving road closures. Special events that include road closures often require City resources, including public works personnel, police presence, signage, and traffic control equipment. While some of these costs may be recoverable through permit fees or cost-sharing agreements with event organizers, others—particularly for community-based or City-sponsored events—may be absorbed by the General Fund or relevant operating departments. A consistent policy framework could help staff better manage and allocate these resources going forward.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(2) of the CEQA Guidelines because the action is receiving Council direction regarding the need to bring every special event permit that require road closures to the Council for approval and therefore, it is considered general policy and procedure making and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ATTACHMENTS

None



CITY OF SHAFTER CITY COUNCIL REPORT

MEETING DATE: June 17, 2025

DEPARTMENT: Michael James, Public Works Director

SUBJECT: BEECH AVENUE CONNECTION AT PLANNED SANTA FE WAY
ROUNABOUT STATUS AND DIRECTION

RECOMMENDATION

Find that the requested action is not defined as a "project" pursuant to Section 15378(b)(5) of the California Environmental Quality Act (CEQA) Guidelines; receive a presentation on the Beech Avenue connection options related to the planned roundabout at the intersection of Highway 43 and Santa Fe Way; and provide direction to Staff regarding the City's conditions for a potential closure of the Beech Avenue connection, to be reflected in the "Request for Authority to Alter Highway-Rail Crossings Pursuant to Commission General Order 88-B" submitted to the California Public Utilities Commission (CPUC).

BACKGROUND

The City of Shafter, in coordination with Caltrans, has been working on plans to construct a roundabout at the intersection of Santa Fe Way and Highway 43 to reduce traffic congestion and improve safety. The total construction cost is estimated at \$8 million, with Caltrans responsible for construction and the City funding approximately \$3 million in pre-construction activities, including design and right-of-way acquisition. Initial plans envisioned a five-legged roundabout configuration accommodating all five existing roadway approaches—Beech Avenue, Santa Fe Way, Los Angeles Avenue, Highway 43 North, and Highway 43 South. However, Caltrans later proposed revising the design to a four-legged intersection, excluding the Beech Avenue connection.

Several considerations have previously informed the discussion on the Beech Avenue connection:

1. High-Speed Rail (HSR) Impacts:

The City previously acknowledged that the Beech Avenue connection would likely be eliminated to accommodate the State High-Speed Rail (HSR) project's grade-separated alignment. A 2018 settlement agreement with the High-Speed Rail Authority provided \$5 million in mitigation funds to address the loss of this connection.

2. Regulatory and Cost Barriers:

Retaining a Beech Avenue connection would require an at-grade rail crossing at the Burlington Northern Santa Fe (BNSF) line, triggering CPUC review. Associated improvements—particularly signalization—would add approximately \$1 million to the

BEECH AVENUE CONNECTION AT PLANNED SANTA FE WAY ROUNDABOUT STATUS AND DIRECTION

project and could delay construction. CPUC could also require signalization of the roundabout itself to prevent traffic from backing up at the rail crossing.

3. Traffic Flow Improvements:

Eliminating the Beech Avenue approach enables a bypass lane for northbound Santa Fe Way, likely improving traffic circulation and reducing congestion.

Some of these considerations were discussed at the Council's May 19, 2020 meeting, when the Council ultimately voted to allow the project to proceed without a Beech Avenue connection.

Although the HSR grade separation project is now uncertain due to the pause in federal funding, Caltrans has nearly completed the roundabout design and right-of-way activities. Caltrans staff is preparing a CPUC "Request for Authority to Alter Highway-Rail Crossings," which includes the proposed closure of the Beech Avenue connection. The draft request retains flexibility for a future Beech Avenue reconnection if a grade-separated rail solution becomes feasible. The physical closure of Beech Avenue would occur at the onset of roundabout construction, anticipated within the next two years. Despite the uncertain future of the HSR project, the roundabout would still provide long-term safety and traffic efficiency benefits without an at-grade Beech Avenue crossing. While traffic from Beech Avenue will be rerouted to other crossings (e.g., Cherry Avenue, Lerdo Highway), the extended timeline provides an opportunity to implement mitigation measures in advance. Caltrans has also indicated that revisiting the Beech Avenue connection could jeopardize construction funding due to scheduling constraints.

The pause in federal funding casts doubt on the completion of the rail grade separation project. However, the roundabout project design and right-of-way acquisitions are nearing completion, allowing Caltrans to start focusing on the construction phase. Among their pre-construction requirements is filing a notice of intent to close the Beech Avenue at-grade crossing. Their staff have asked the City Public Works Director to approve a "Request for Authority to Alter Highway-Rail Crossing" form for submittal to the CPUC. The form, as drafted, proposes to close the Beech Avenue connection but leave open the possibility of restoring the connection should a rail grade separation be able to accommodate it. The closure of Beech Avenue should occur after roundabout construction begins, which is expected within two years.

Even if a grade separation project does not happen, the completed roundabout would still function more safely and more efficiently without an at-grade Beech Avenue connection. Further, the rerouting of Beech Avenue traffic would increase a traffic burden on other at-grade crossings, such as Cherry Avenue and Lerdo Highway, but the time allowed before the closure should enable the City to prepare and complete mitigation projects. Lastly, Caltrans would likely not be receptive to revisiting the Beech Avenue connection after having its design focus on a closure since 2020. They reportedly have a construction funding window that will expire if all pre-construction elements are completed this year and there is not sufficient time to revisit major elements of the design without compromising the deadline and funding.

BEECH AVENUE CONNECTION AT PLANNED SANTA FE WAY ROUNDABOUT STATUS AND DIRECTION

Given the current status of the roundabout project and other circumstances, the Council should consider the following options for moving forward:

Option 1: Proceed with Temporary Closure of Beech Avenue

Pros:

- Preserves project timeline and construction funding eligibility
- Improves safety and traffic circulation west of the BNSF railway (90% of intersection traffic flow)
- Allows for future restoration of a connection if grade separation occurs

Cons:

- Restoring the connection is uncertain if HSR is not completed
- Redirected traffic impacts nearby rail crossings
- Potential complications with the use of HSR settlement funds if the connection is permanently closed

Option 2: Reconsider Beech Avenue Connection

Pros:

- Preserves Beech Avenue connectivity
- May strengthen City's position regarding HSR settlement proceeds
- Does not affect right-of-way needs of the project

Cons:

- Adds significant cost and delay due to signalization
- Risks loss of Caltrans construction funding
- Roundabout benefits would be reduced

Option 3: Do Not Proceed with Roundabout Project

Pros:

- Retains full roadway connectivity
- Retains flexibility for future intersection design or alternative project concepts

Cons:

BEECH AVENUE CONNECTION AT PLANNED SANTA FE WAY ROUNDABOUT STATUS AND DIRECTION

- Wasted City investment in design and right-of-way
- Increases traffic congestion and safety risks at the intersection
- Federal and state funding may be forfeited

Staff recommends Option 1, proceeding with the temporary closure of the Beech Avenue connection, in order to maintain the project timeline and funding eligibility while preserving future flexibility should a grade separation be constructed.

FISCAL IMPACT

There is no immediate fiscal impact associated with this item. Prior expenses related to project design and right-of-way acquisition have been funded through local Traffic Impact Fees and a federal grant.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines because the action is receiving direction about the Beech Avenue connection for the future roundabout at Santa Fe Way and Highway 43 and therefore, it is organizational and administrative activity that will not result in direct or indirect physical changes to the environment and not subject to CEQA. The current roundabout option without a Beech Avenue connection has already been environmentally cleared, and any future changes based on direction from the Council would have to be environmentally cleared per CEQA if new plans are considered at a future date based on direction from the Council.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ATTACHMENTS

1. Draft Request to Alter Highway-Rail Crossing for CPUC Submittal
2. Presentation - Roundabout Project Options for Beech Avenue

REQUEST FOR AUTHORITY TO ALTER HIGHWAY-RAIL CROSSINGS PURSUANT TO COMMISSION GENERAL ORDER 88-B



1. Date of Request

| | |
|---------------|--|
| Submitted on: | |
|---------------|--|

2. Estimated Construction Start/Completion

| | |
|--------------------------|------------|
| Planned Start Date: | 02/13/2026 |
| Planned Completion Date: | 02/13/2027 |

3. Applicant Info

| | |
|--------------------|------------------------------------|
| Organization Name: | Department of Transportation |
| Contact Person: | Robert Martinez-Witrigo |
| Title: | Right of Way Agent |
| Street Address: | 2015 E. Shields Ave., Suite 100 |
| City: | Fresno |
| Zip: | CA |
| Phone: | (559) 981-0891 |
| Email: | Robert.Martinez-Witrigo@dot.ca.gov |

4. Crossing Proposed to be Altered

| | | |
|--|---|---------------------|
| Roadway Agency with Jurisdiction: | Caltrans and City of Shafter, Kern County | |
| CPUC Crossing Number: | CPUC 002-904.40 | |
| U.S. DOT Crossing Number: | 028386G | |
| New U.S. DOT Crossing Number (At-grade to grade-separation only): | N/A | |
| Street Name: | Los Angeles Ave E | |
| City/County: | Shafter/Kern | |
| Vehicular Average Daily Traffic (ADT) on roadway crossing tracks: | 6881 | |
| Year ADT count taken (within the last 5 years): | 2023 | |
| Roadway Speed Limit: | 45 MPH | |
| Railroad Responsible for Crossing: | BNSF | |
| Other Railroads Operating on Tracks: | ATK | |
| Average Daily Train Traffic and speed from all operating railroads | Train Volume | Maximum Train Speed |
| Passenger | 12 | 79 |
| Freight | 17 | 79 |
| Transit | | |

5. Describe Proposed Alterations:

It is proposed that the Beech Ave RR crossing connecting Beech Avenue to Santa Fe Way be constructed to close off the railroad right-of-way from public traffic at the time construction of a roundabout at the intersection of Santa Fe Way and State Route 43 commences. This connection can be restored should a grade separation project to raise the current Burlington Northern and Santa Fe Railway tracks and planned High-Speed Rail tracks is constructed to facilitate a connection.

6. Temporary reduced vertical clearance needed and why (Applicable only to grade-separation projects):

Not applicable.

7. Describe the public benefits to be achieved by the proposed alterations:

The closure of the Beech Avenue RR crossing would relieve traffic congestion at the intersection of State Route 43, Los Angeles Avenue, and Santa Fe Way. The closure of this RR crossing can to facilitate the re-opening of Beech Avenue in a grade-separated configuration, if any.

8. Explain why a separation of grades is not practicable:

There is not an existing grade separation at the location, currently.

9. Describe Commission Standard Warning Devices:

| | |
|-------------------------|--|
| Existing Configuration: | Existing RR crossing warning devices. |
| Proposed Configuration: | Complete removal of the RR crossing warning devices. |

10. Temporary Traffic Controls and Configuration of Commission Standard Warning Devices During Construction: There would be concrete rails as well as traffic barriers and traffic signs to redirect traffic on both sides of RR right of way.

Signature

I, Robert Martinez-Witrigo, am an employee of Department of Transportation and am authorized to sign this GO 88-B authorization request letter on its behalf.

Robert Martinez-Witrigo
Right of Way Agent

Signature and date

11. Evidence of Agreement:

I, M i c h a e l J a m e s , am an employee of City of Shafter and authorized to sign this letter of agreement on its behalf, hereby declare that City of Shafter concurs with the proposed project described above.

Michael James
Title

Signature and Date

mjames@shafter.com
336 Pacific Ave.
Shafter, CA 93263

12. Evidence of Agreement:

I, Dionisio Martinez, am an employee of BNSF Railway Company and authorized to sign this letter of agreement on its behalf, hereby declare that BNSF Railway Company concurs with the proposed project described above.

Dionisio Martinez
Manager Public Projects

Signature and Date

Dionisio.Martinez@BNSF.com
740 East Carnegie Dr
San Bernardino, CA 92408

Note: If there are additional stakeholders, make additional copies of this page.

13. Attachments

| Included/
Yes | Not
Included/No | Attachment |
|---|-------------------------------------|--|
| | | GENERAL |
| ☒ | | Vicinity Map - Map of Immediate Vicinity
(Using a scale of 50 to 200 ft/inch) |
| ☐ | ☐ | |
| Notes/Clarifications: | | |
| ☐ | ☒ | AT-GRADE CROSSING |
| ☐ | | Scaled Crossing Exhibit showing:
☐ US DOT crossing number and CPUC crossing number
☐ Final configuration of all railroad warning devices
<i>(Dimension distance from centerline of track and to face of curb)</i>
☐ All existing proposed signage, traffic signal poles, utility poles, streetlights, landscaping, etc. within the vicinity of the crossing with potential to obstruct visibility of the railroad warning devices are identified
<i>(Do not include underground linework for clarity)</i> |
| ☒ | ☐ | Layout Plans |
| ☒ | ☐ | Profile Plans |
| ☐ | ☐ | Signing and Striping Plans |
| ☒ | ☐ | Construction Staging and Traffic Control Plans <i>(if applicable)</i> |
| ☐ | ☒ | Landscaping Plans <i>(if applicable)</i> |
| ☐ | ☒ | Design Vehicle Turning Template <i>(if applicable)</i> |
| ☒ | ☐ | Crossing exhibit showing temporary configuration of railroad warning devices
<i>(if applicable)</i> |
| ☐ | ☐ | |
| ☐ | ☐ | |
| Notes/Clarifications: | | |
| ☐ | ☒ | RAILROAD PREEMPTION |
| ☐ | | Preemption Timing Worksheet <i>(check one)</i> :
☐ Caltrans
☐ Form 3d
☐ TxDOT |
| ☐ | | Preemption Calculation Measurement Exhibit |
| ☐ | | Traffic Signal Plans
☐ Phase diagram
☐ Phase sequence upon preemption <i>(or comparable description)</i>
☐ Traffic signal mast and signal heads
☐ Part-time turn restriction (Blank-out) signs <i>(if applicable)</i>
☐ Information on railroad interface panel <i>(if applicable)</i>
☐ Preemption interconnect wiring diagram |
| ☐ | ☐ | Railroad Preemption Request Form to Railroad Agency <i>(if applicable)</i> |
| ☐ | ☐ | |
| ☐ | ☐ | |
| Notes/Clarifications: Not Required on this project. | | |

| Included/
Yes | Not
Included/No | Attachment |
|---|-------------------------------------|---|
| ☐ | ☒ | GRADE-SEPARATED CROSSING |
| ☐ | | CEQA Documentation
<i>Notice of Exemption from CEQA or other factual evidence that the project is exempt from Public Resources Code Section 21080.13</i> |
| ☐ | | Bridge General Plan showing:
☐ US DOT crossing number and CPUC crossing number
☐ Minimum vertical clearance clearly identified
☐ Minimum horizontal clearance clearly identified |
| ☐ | | Construction Staging and Traffic Control Plans |
| ☐ | ☒ | Temporary Reduced Vertical Clearance Required for Construction
☐ If Yes, Evidence of Agreement also acknowledges and agrees to the need for the temporary reduced clearance. |
| ☐ | ☐ | |
| ☐ | ☐ | |
| Notes/Clarifications: Not a Grade-Separated crossing. | | |

14. Other Interested Parties

Other interested parties, such as project managers and consultants, that want to be included on electronic notifications regarding this application may be listed below. Please provide the name and e-mail address for any interested parties. Evidence of Agreement is NOT required for other interested parties.

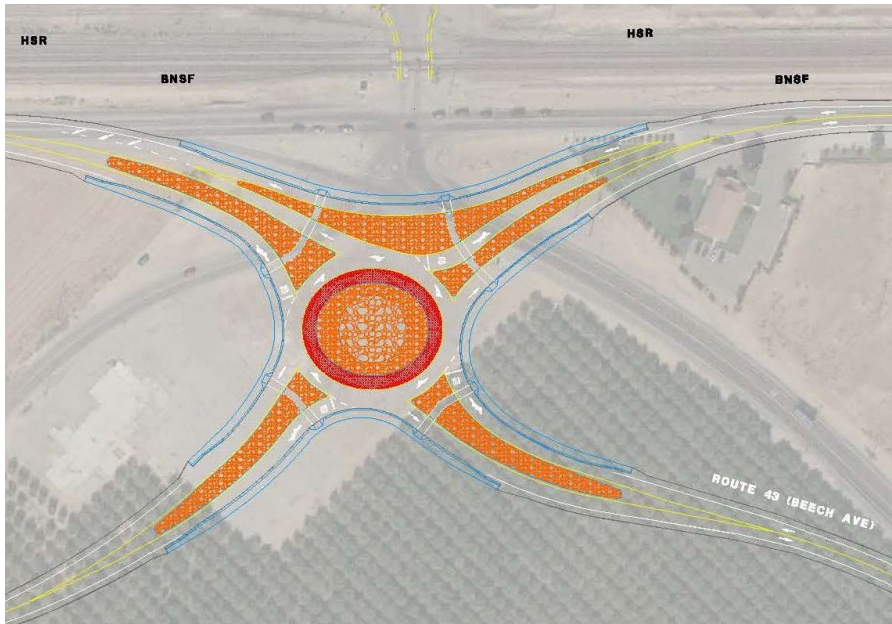
N/A

DRAFT

Future of Beech Avenue at Santa Fe Way Roundabout Project

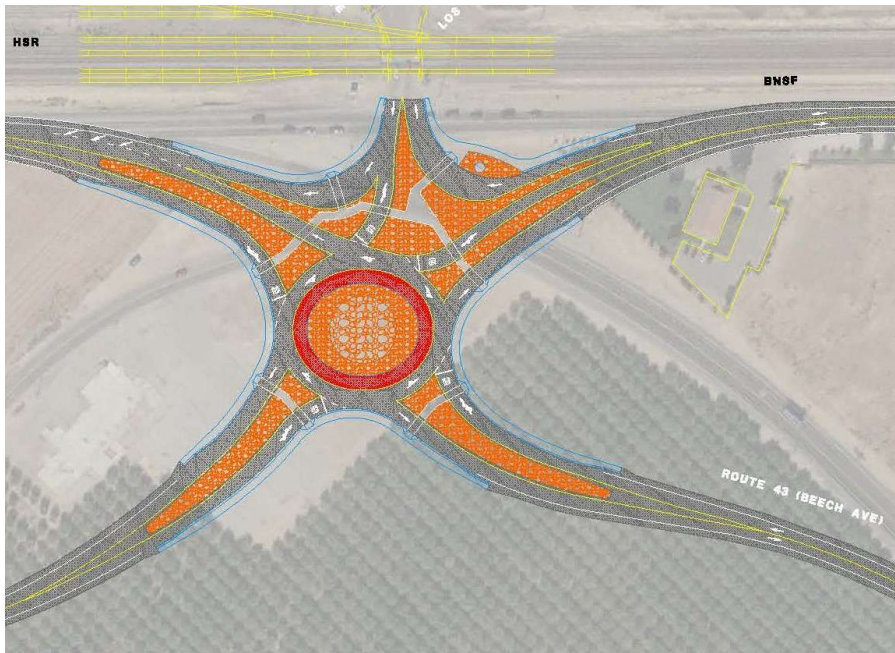
June 17, 2025

Option 1 - Proceed with Temporary Closure of Beech Avenue



- Pros:
 - Preserves project timeline and construction funding eligibility
 - Improves safety and traffic circulation west of the BNSF railway (90% of intersection traffic flow)
 - Allows for future restoration of a connection if grade separation occurs
- Cons:
 - Restoring the connection is uncertain if HSR is not completed
 - Redirected traffic impacts nearby rail crossings
 - Potential complications with the use of HSR settlement funds if the connection is permanently closed

Option 2 - Reconsider Beech Avenue Connection



- Pros:
 - Preserves Beech Avenue connectivity
 - May strengthen City's position regarding HSR settlement proceeds
 - Does not affect right-of-way needs of the project
- Cons:
 - Adds significant cost and delay due to signalization
 - Risks loss of Caltrans construction funding
 - Roundabout benefits would be reduced

Option 3 – Do Not Proceed with Roundabout Project



- Pros:
 - Retains full roadway connectivity
 - Retains flexibility for future intersection design or alternative project concepts
- Cons:
 - Wasted City investment in design and right-of-way
 - Increases traffic congestion and safety risks at the intersection
 - Federal and state funding may be forfeited