



336 Pacific Avenue, Shafter, CA 93263
Meeting Held In-Person and Via Zoom and Livestream on YouTube.

**AGENDA
REGULAR MEETING
SHAFTER CITY COUNCIL
TUESDAY, AUGUST 19, 2025**

NOTICE TO THE PUBLIC:

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's Office during normal business hours at City Hall located at 336 Pacific Avenue, Shafter CA. In addition, such documents will be posted on the City's website at www.shafter.com.

CALL TO ORDER: 6:00 PM

ROLL CALL: Mayor Givens
Mayor Pro Tem Olvera
Council Member Alvarado
Council Member Espinoza
Council Member Prout

PLEDGE OF ALLEGIANCE: Council Member Espinoza

INVOCATION: Mayor Givens

APPROVAL OF AGENDA:

PUBLIC COMMENT:

Those persons wishing to speak on any item included on the agenda, or on any matter within the subject matter jurisdiction of the City Council, are invited to speak from the podium and address the City Council. Speakers are limited to five minutes unless additional time is needed for translation. Please state your name and address for the record before making your presentation.

COUNCIL ANNOUNCEMENTS AND REPORTS:

On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. Council Members may ask a question for clarification, make a referral to staff, or take action to have staff place a matter of business on a future agenda. No formal action by the Council will be taken unless an item is identified on the Agenda.

CONSENT CALENDAR:

All items on the consent calendar are considered routine and non-controversial by staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.

1. Approve General Checks: August 11, 2025, August 14, 2025.
2. Approve Payroll: July 30, 2025, August 1, 2025, August 8, 2025.
3. Approval of Minutes: July 15, 2025.
4. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and accept the Treasurer’s Report for June 2025.
5. Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; and adopt Resolution 3037, a Resolution of the City Council of the City of Shafter Approving and Directing Destruction of Certain City Records.
6. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; approve the release of Federal Funding Account Last Mile grant funding for the purposes of project and construction management services by authorizing the Deputy IT Director to award a professional services agreement to Government Technology Group, LLC. in the amount of \$252,000.
7. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve the expenditure for an extended maintenance contract per the quote provided by AT&T for the reimbursable amount of \$23,675.26.
8. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve the renewal of the annual Adobe Acrobat Professional subscription in the amount of \$13,384.08.
9. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; accept bids received on August 8, 2025, for both the gas-powered and battery-operated electric trucks; and authorize the Deputy Public Works Director to award the purchase of the three (3) gas-powered pickup trucks and two (2) battery-electric trucks to Richland Chevrolet totaling \$223,077.06.
10. Council find that the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; authorize the City Manager to execute a Temporary License Agreement with Derrick D Enterprise, Inc. to allow use of the City’s former Corporation Yard site at 550 North Shafter Avenue for staging and storage purposes in support of the North Shafter Community Park construction project.
11. Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; authorize Staff to prepare and issue a Request for Proposals (RFP) for consulting services to develop economic development strategies.

PUBLIC HEARINGS:

Should anyone challenge any proposed action which is the subject of a public hearing listed on this agenda, that person challenging any action taken after the public hearing may be limited to raising only those issues addressed at the public hearing described

in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing.

- 1. CONDUCT A PUBLIC HEARING AND CONSIDER ADOPTION OF A RESOLUTION ADOPTING INCREASES IN THE WATER AND WASTEWATER SERVICE CHARGES EFFECTIVE SEPTEMBER 1, 2025:** Council find that the action is not defined as a “project” per Section 15378 of the CEQA Guidelines; conduct a public hearing; and consider the adoption of Resolution 3038, a Resolution of the City Council of the City of Shafter Adopting Increases in Water and Wastewater Service Charges and Taking Other Action Relating Thereto.

ROLL CALL

MANAGEMENT REPORT:

- 1. DISCUSSION AND DIRECTION REGARDING THE COMMUNITY GARDEN'S UTILIZATION OF CITY UTILITIES-WATER:** Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; approve a sponsorship of the community garden behind Sequoia Elementary School in an amount not to exceed \$7,500, and direct the City Manager to enter into an agreement to be used to supply water to the group.

ROLL CALL

- 2. DOWNTOWN FACADE GRANT PROGRAM:** Council find the action is not defined as a “project” per Section 15378(b)(2) of the CEQA Guidelines; approve implementation of the Downtown Façade Grant Program for Fiscal Year 2025-26.

ROLL CALL

- 3. LOGO STYLE OPTIONS FOR COUNCIL CHAMBER DAIS AND CITY ENTRANCE SIGNS:** Council find action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; discuss and provide direction to staff regarding the design of the Dais in the Council Chambers and the City Entrance Signs along 7th Standard Road, Lerdo Highway, and Santa Fe Highway.

ROLL CALL

- 4. REAL PROPERTY FOR RIGHT-OF-WAY PURPOSES FOR HIGHWAY 43 AND SANTA FE WAY ROUNDABOUT PROJECT:** Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; authorize the Public Works Director to purchase property with APNs 028-180-40 and 028-180-79 for public street right-of-way for the roundabout project at Highway 43 and Santa Fe Way in the amount not to exceed \$145,000.

ROLL CALL

- 5. DISCUSSION AND DIRECTION REGARDING SEPARATE REZONING PROCESS VERSUS CONTINUING GENERAL PLAN UPDATE TO ACCOMMODATE HOUSING NEED:** Council find that the action is not defined as a “project” per Section 15378(b)(2) of the CEQA Guidelines; provide direction to Staff regarding using a separate rezoning process versus continuing the general plan update process to accommodate housing needs.

ROLL CALL

CITY MANAGER COMMENTS AND REPORTS:

DEPARTMENT DIRECTOR COMMENTS AND REPORTS:

RECESS:

CLOSED SESSION:

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:** Pursuant to California Government Code, Section 54956.9(a). Name of Case: California Department of Tax and Fee Administration Petitions of the Cities of Alameda, et al (Williams-Sonoma DTC, Inc. Case IDs: 757063, 284-450, 20127075.

ADJOURNMENT:

Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at least three (3) days prior to the meeting or time the special services are needed to allow City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk's Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., August 14, 2025. Yazmina Pallares, S/S, City Clerk

REMOTE PUBLIC PARTICIPATION IS ALLOWED IN THE FOLLOWING WAYS, SEE BELOW FOR INSTRUCTIONS.

1. You are strongly encouraged to observe the City Council meetings live via YouTube <https://www.youtube.com/user/CityofShafter/>
2. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by **6:00 PM on August 19, 2025** to the City Clerk at CityClerk@shafter.com
3. If you wish to make a written comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263.
4. If you wish to make a comment during the live meeting, callers must first register with the City Clerk at 661-746-5012 before the meeting begins to receive instructions and the call-in number and code. Please call by 5:00pm on the Monday prior to the City Council meeting to allow ample time for sign up. You will need to provide your name, phone number and the item number you wish to address.
5. All public comments are provided to the City Council and applicable Staff, for review and consideration by the Board prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City Council meeting.