



336 Pacific Avenue, Shafter, CA 93263
Meeting Held In-Person and Via Zoom and Livestream on YouTube.

**AGENDA
REGULAR MEETING
SHAFTER CITY COUNCIL
TUESDAY, NOVEMBER 4, 2025**

NOTICE TO THE PUBLIC:

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's Office during normal business hours at City Hall located at 336 Pacific Avenue, Shafter CA. In addition, such documents will be posted on the City's website at www.shafter.com.

CALL TO ORDER: 6:00 PM

ROLL CALL: Mayor Givens
Mayor Pro Tem Olvera
Council Member Alvarado
Council Member Espinoza
Council Member Prout

PLEDGE OF ALLEGIANCE: Council Member Espinoza

INVOCATION: Mayor Givens

APPROVAL OF AGENDA:

PUBLIC COMMENT:

Those persons wishing to speak on any item included on the agenda, or on any matter within the subject matter jurisdiction of the City Council, are invited to speak from the podium and address the City Council. Speakers are limited to five minutes unless additional time is needed for translation. Please state your name and address for the record before making your presentation.

COUNCIL ANNOUNCEMENTS AND REPORTS:

On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. Council Members may ask a question for clarification, make a referral to staff, or take action to have staff place a matter of business on a future agenda. No formal action by the Council will be taken unless an item is identified on the Agenda.

CONSENT CALENDAR:

All items on the consent calendar are considered routine and non-controversial by staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.

1. Approve General Checks: October 20, 2025, October 30, 2025.
2. Approve Payroll: October 17, 2025, October 21, 2025.
3. Approve Special Event Permit: Shafter Recreation & Park District/746 Sports Foundation, Pie Pursuit 5K Fun Run, 700 E. Tulare Ave, November 22, 2025.
4. Approve Special Event Permit: Better Ur Biz, Inc, Gossamer Night Market, Community Park, November 21, 2025 & December 12, 2025.
5. Council introduce for second reading, by title only, and waive reading of Ordinance No. 772, an Ordinance of the City Council of the City of Shafter approving Zone Change (ZC) No. 23-72. The ZC changes the zone district under Title 17 of the Shafter Municipal Code from R-1 (Low Density Residential) to R-3 (Medium High Density Residential) of an approximately 8.72-acre parcel (Assessor's Parcel Number 028-180-57) located at the northeast corner of Birch Street and East Los Angeles Avenue. General Plan Amendment (GPA) No. 23-39 was previously approved by resolution during the October 7, 2025, City Council meeting. The GPA amends the City of Shafter General Plan land use designation for the property from LDR (Low Density Residential) to MHDR (Medium High Density Residential) to be consistent with the zoning.
6. Council find the action is not defined as a "project" per Section 15378(b)(2) of the CEQA Guidelines; and approve the amendment of the City of Shafter Department Head Employment Agreement Template to remove the clause under Section 3 (D) (d), Termination, stating "Refusal or failure to act in accordance with any directive or order of the City Manager."
7. Council find the action is not defined as a "project" per Section 15378(b)(2) of the CEQA Guidelines; ratify the MOU between the City and SPOA for the period of January 3, 2026, to December 31, 2026; and authorize a budget amendment in the amount of \$245,346 for Fiscal Year 25/26.
8. Council find the requested action is exempt from the California Environmental Quality Act; and authorize the installation of a stop sign for eastbound vehicular traffic at Poso Avenue before the intersection of Kern Street.
9. Council find the action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; accept the dedication of easement, APN 091-280-06, for street and public utility purposes from Lerdo Land Company of California; and authorize the City Engineer to record said documents.
10. Council find the action has already be environmentally cleared per the California Environmental Quality Act; approve 1) Utility Agreement (No. 06-1500.52) and 2) Cover Agreement (Project ID 0620000038) with the California Department of

Transportation (Caltrans); and authorize the City Manager and City Attorney to execute said agreements on behalf of the City.

11. Council find the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; accept a dedication of access rights from Lerdo, LLC, a California limited liability company as depicted in Exhibit B of Parcel Merger 25-14; authorize the City Manager to execute said document; and authorize the City Engineer record said document.

MANAGEMENT REPORT:

1. **SAFE STREETS AND ROADS FOR ALL ACTION PLAN PROFESSIONAL SERVICES AGREEMENT:** Council find that the action is statutorily exempt from CEQA pursuant to Section 15262 of the CEQA Guidelines; accept proposals received for the Safe Streets and Roads for All (SS4A) Program Action Plan; authorize the Public Works Director to award a professional services agreement to TJKM Transportation Consultants based on City staff’s ranking of proposals received; authorize execution of the agreement in an amount not to exceed \$190,200.60; and approve a budget amendment to appropriate \$160,000 in federal SS4A grant funds and \$40,000 in local match funding from Traffic Impact Fee proceeds into the Capital Improvement Program, to cover the consultant contract and related contingencies.

ROLL CALL

2. **SHAFTER POLICE DEPARTMENT SUBSTATION SITE IMPROVEMENTS PROJECT (PD1.1) AWARD:** Council find that the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; accept seven (7) bids received, find the bid submitted by BDM, Inc. as non-responsive, authorize the Deputy Public Works Director to issue a notice of award and notice to proceed to SW Construction, Inc as the lowest responsive responsible bid in the amount of \$2,460,130.93 for the Shafter Police Department Substation Site Improvements Project (PD1.1) and establish a total construction budget of \$2,700,000.

ROLL CALL

CITY MANAGER COMMENTS AND REPORTS:

DEPARTMENT DIRECTOR COMMENTS AND REPORTS:

ADJOURNMENT:

Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at least three (3) days prior to the meeting or time the special services are needed to allow

City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk’s

Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., October 30, 2025. Yazmina Pallares, S/S, City Clerk

REMOTE PUBLIC PARTICIPATION IS ALLOWED IN THE FOLLOWING WAYS, SEE BELOW FOR INSTRUCTIONS.

1. You are strongly encouraged to observe the City Council meetings live via YouTube <https://www.youtube.com/user/CityofShafter/>
2. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by **6:00 PM on November 4, 2025** to the City Clerk at CityClerk@shafter.com
3. If you wish to make a written comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263.
4. If you wish to make a comment during the live meeting, callers must first register with the City Clerk at 661-746-5012 before the meeting begins to receive instructions and the call-in number and code. Please call by 5:00pm on the Monday prior to the City Council meeting to allow ample time for sign up. You will need to provide your name, phone number and the item number you wish to address.
5. All public comments are provided to the City Council and applicable Staff, for review and consideration by the Board prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City Council meeting.