336 Pacific Avenue, Shafter, CA 93263
Meeting Held In-Person and Via Zoom and Livestream on YouTube.

AGENDA
REGULAR MEETING
SHAFTER CITY COUNCIL
TUESDAY, DECEMBER 16, 2025

NOTICE TO THE PUBLIC:
Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's Office during normal business hours at City Hall located at 336 Pacific Avenue, Shafter CA. In addition, such documents will be posted on the City's website at www.shafter.com.

CALL TO ORDER:	6:00 PM
ROLL CALL:	Mayor Givens Mayor Pro Tem Olvera Council Member Alvarado Council Member Espinoza Council Member Prout
PLEDGE OF ALLEGIANCE:	Council Member Alvarado
INVOCATION:	Mayor Givens

APPROVAL OF AGENDA:

PRESENTATION:

1. Shafter High School Varsity Girls Tennis

PUBLIC COMMENT:
Those persons wishing to speak on any item included on the agenda, or on any matter within the subject matter jurisdiction of the City Council, are invited to speak from the podium and address the City Council. Speakers are limited to five minutes unless additional time is needed for translation. Please state your name and address for the record before making your presentation.

COUNCIL ANNOUNCEMENTS AND REPORTS:
On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. Council Members may ask a question for clarification, make a referral to staff, or take action to have staff place a matter of business on a

future agenda. No formal action by the Council will be taken unless an item is identified on the Agenda.

CONSENT CALENDAR:

All items on the consent calendar are considered routine and non-controversial by staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.

1. Approve General Checks: November 26, 2025, November 26, 2025, November 26, 2025, December 9, 2025, December 10, 2025, December 11, 2025.
2. Approve Payroll: November 5, 2025, November 19, 2025, November 25, 2025, November 26, 2025, December 10, 2025.
3. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and accept the Treasurer’s Report for October 2025.
4. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution No. 3052, a Resolution of the City Council of the City of Shafter authorizing wages and related benefits for Non-Represented Full-time Employees for the period of January 3, 2026, through December 31, 2026; and authorize a budget amendment in the amount of $104,000 for Fiscal Year 25/26.
5. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution No. 3053, a Resolution of the City Council of the City of Shafter authorizing wages and related benefits for Non-Represented Part-time and Extra-Help Employees for the period of January 3, 2026, through December 31, 2026.
6. Council find the action is not defined as a “project” per Section 15378(b)(2) of the CEQA Guidelines; ratify the MOU between the City and SEIU L521 for the period of January 3, 2026, to December 31, 2028; and authorize a budget amendment in the amount of $100,000 for Fiscal Year 25/26.
7. Council find action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; approve and adopt the revised Federal Motor Carrier Safety Administration and Federal Transit Administration Drug and Alcohol Testing Policy.
8. Council, serving as the Successor Agency to the Former Shafter Community Development Agency, find the proposed action is not defined as a “project” per Section 15378(b) (4) of the CEQA Guidelines; and adopt Resolution 3054, a Resolution of the City Council of the City of Shafter serving as the Board of Directors of the Successor Agency to the Dissolved Shafter Community Development Agency, Approving and Adopting a Recognized Obligation Payment Schedule Covering the Period of July 1, 2026 through June 30, 2027, Pursuant to Health and Safety Code Section 34177(l) And (m).
9. Council, serving as the Successor Agency to the Former Shafter Community Development Agency, find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and adopt Resolution 3055, a Resolution of

the City Council of the City of Shafter serving as the Successor Agency to the Dissolved Shafter Community Development Agency, Approving and Adopting a Proposed Administrative Budget for the Period July 1, 2026 through June 30, 2027, Pursuant to Health and Safety Code Section 34177(j).

10. Council find that the action is not defined as a “project” under Section 15378(b)(4) of the CEQA Guidelines; declare the list of equipment in this item as surplus property; authorize the sale or disposal of said items through a public sale process or auction as necessary.
11. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; authorize the Finance Director or Public Works Director to sign the Delegated Maintenance Agreement with the Department of Transportation, increasing cost reimbursement collected annually from $2,739.10 to $11,268 for the service of street sweeping for the route Central Valley Highway from E. Euclid Ave to W. Tulare Ave. A length of Approximately 0.85 miles (1.5 curb miles).
12. Council find the action is exempt from the California Environmental Quality Act; approve request for proposal documents for the drilling of Well No. 22 and No. 23; and authorize the release of said projects for formal bid purposes.
13. Council find that the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; accept the public improvements completed for the Shafter Aquatic Center Improvement Project (CIP PF00002); authorize the Deputy Public Works Director to file a Notice of Completion and acceptance of work for said improvements.
14. Council find the action is not defined as a “project” per section 15378 of the CEQA Guidelines; introduce for second reading and adopt Ordinance No. 773, an Ordinance of the City Council of the City of Shafter, California, Acting in its Capacity as the Legislative Body of the City of Shafter Community Facilities District No. 0815, County of Kern, State of California, Authorizing the Levy of a Special Tax in Such Community Facilities District, Including Certain Annexation Territory Identified as Annexation No. 1.
15. Council find the action is not defined as a "project" under Section 15378(b)(4) of the CEQA Guidelines; accept the low bid from S&B Sons, Inc. in the amount of $341,110.23 for the Shafter Library & Learning Center Chess Garden Project; and approve a budget amendment to increase project funding by $100,000 (to $350,000 total) from General Fund Reserves.
16. Council find the action is not defined as a “project” per Section 15378(b)(2) of the CEQA Guidelines; approve and adopt the revised Shafter Library & Learning Center (SLLC) Privacy Policy, attached to this report.

MANAGEMENT REPORT:

1. **CIVIC ENGAGEMENT WITH STUDENT COUNCILS:** Council find that the action is not defined as a “project” under Section 15378(b)(5) of the CEQA Guidelines; approve the invitation for student councils from Grow Academy, Richland Junior High, and a subset of Shafter High School (6 students) to meet with City staff, shadow City Council at a meeting, receive City polo shirts, and participate in a trip to Sacramento to meet elected officials and tour the Capitol. Confirm that this expenditure does not constitute a gift of public funds.

ROLL CALL

2. **ADOPT URGENCY ORDINANCE NO. 774 TO AMEND TITLE 17 (ZONING ORDINANCE) SECTION 11.200 RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS TO COMPLY WITH RECENT CHANGES IN STATE LAW:** That the Shafter City Council (1) Waive full reading and adopt by title only Urgency Ordinance No. 774, an Urgency Ordinance of the City Council of the City of Shafter, California, amending Title 17 (Zoning Ordinance) Section 11.200 of the Shafter Municipal Code relating to Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) to comply with recent changes in state law, and (2) find that the adoption of the proposed urgency ordinance is statutorily exempt from review under the California Environmental Quality Act (CEQA) per Public Resources Code Section 21080.17.

ROLL CALL

3. **FIRE SERVICES FEASIBILITY STUDY AWARD:** Council find that the action is exempt from the California Environmental Quality Act; approve the award of a professional services agreement to Matrix Consulting Group to conduct the Cost Study for the Implementation of a Municipal Fire Department; authorize the City Manager to execute the agreement, including optional public engagement services and any amendments thereto, subject to approval as to form by the City Attorney; and authorize a total budget appropriation not to exceed $75,000 from the General Fund for this purpose.

ROLL CALL

4. **DISCUSSION AND DIRECTION ON ANNUAL DISCRETIONARY ALLOCATION OF $4,000 (DIRECT)/$25,000 (IN-KIND) PER COUNCIL MEMBER FOR COMMUNITY EVENTS:** Council find that the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; that the City Council should discuss and provide direction to the management team on the preferred approach.

ROLL CALL

5. **SALES TAX INITIATIVE PUBLIC OUTREACH AND ENGAGEMENT PROFESSIONAL SERVICES AGREEMENT:** Council find the action exempt from the California Environmental Quality Act; authorize the City Manager to execute a professional services agreement with CiviSocial for communications training and engagement services in an amount not to exceed $20,000; and authorize the City Manager to execute a separate professional services agreement with Polco for digital engagement platform services in an amount not to exceed $10,000.

ROLL CALL

CITY MANAGER COMMENTS AND REPORTS:

DEPARTMENT DIRECTOR COMMENTS AND REPORTS:

RECESS:

CLOSED SESSION:

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:** Pursuant to California Government Code, Section 54957. Title: City Manager.

2. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:** Pursuant to California Government Code, Section 54956.9 Name of Case: Coalition for Clean Air. Case IDs 25CUB00652. Kern County Superior Court.

ADJOURNMENT:

Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at least three (3) days prior to the meeting or time the special services are needed to allow City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk's Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., December 12, 2025. Yazmina Pallares, S/S, City Clerk

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REMOTE PUBLIC PARTICIPATION IS ALLOWED IN THE FOLLOWING WAYS, SEE BELOW FOR INSTRUCTIONS.

1. You are strongly encouraged to observe the City Council meetings live via YouTube https://www.youtube.com/user/CityofShafter/
2. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by **6:00 PM on December 16, 2025** to the City Clerk at CityClerk@shafter.com
3. If you wish to make a written comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263.
4. If you wish to make a comment during the live meeting, callers must first register with the City Clerk at 661-746-5012 before the meeting begins to receive instructions and the call- in number and code. Please call by 5:00pm on the Monday prior to the City Council meeting to allow ample time for sign up. You will need to provide your name, phone number and the item number you wish to address.
5. All public comments are provided to the City Council and applicable Staff, for review and consideration by the Board prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City Council meeting.

Shafter
CALIFORNIA

Resolution of Commendation

2025 Shafter High
Girls Varsity Tennis

WHEREAS, the 2025 Shafter Varsity Girls Tennis Team had an exceptional season led by Coach Jorge A. Maldonado Morales; and

WHEREAS, the Tennis Team ended the league season as back-to-back South Sequoia League Champions; 2025 undefeated League Champions with a 12-0 record; a first in the program's history; and

WHEREAS, these young women are a source of pride for the community of Shafter and have honorably represented Shafter's competitive spirit; and

WHEREAS, the City Council does hereby recognize the following young women who are models for other young people and adults alike:

Adilene Aguilar	Sophia Gomez
Amy Batan	Lily Gonzalez
Vida Bibriesca	Isabella Maldonado
Paulina Bojorquez	Yarelly Moran Martinez
Joselynn Buenrostro	Eliana Munoz
Bryanna Castellanos	Daveli Paz
Mariana Cortes	Nataly Perez
Marely De Arcos Esmerio	Abbigael Ramirez
Emma Esquivel	Katerine Ramirez

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Shafter hereby proclaims that all citizens of Shafter join together to congratulate and extend a special tribute to the **2025 Shafter High Girls Varsity Tennis Team** for helping make Shafter a better place.

PASSED AND ADOPTED this 16th day of December, 2025.

Chad Givens
Mayor

Certificate of Recognition

The City Council of the City of Shafter

hereby recognizes

Marely De Arcos Esmerio

Shafter High School Varsity Tennis

2025 Undefeated South Sequoia League Champion

December 16, 2025

Chad Givens, Mayor

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
292	11/26/2025	EFT	13236	AMBER CHEMICAL INC	72758 70943	0386839-IN	11/11/2025		112625	1,657.76
Invoice: 0386839-IN					1,657.76	5002-40-400-20-00-510900-	WATER - WATER CHEMICALS- HYPOCHLORITE Treatment Supplies			
							CHECK	292 TOTAL:		1,657.76
293	11/26/2025	EFT	1394	AMERICAN BUSINESS MA	72720 70906	836016	11/10/2025		112625	10.73
Invoice: 836016					10.73	0100-20-200-14-00-510100-	POLICE-Contract usage 11/17-12/16/25 Service Agreements			
					72759 70944	827881	09/22/2025		112625	228.63
Invoice: 827881					228.63	5002-40-400-20-00-510001-	WATER - REPAIR TO #05925 Departmental Supplies			
							CHECK	293 TOTAL:		239.36
295	11/26/2025	EFT	14425	CARLOS QUEZADA	72676 70863	369394	11/07/2025		112625	180.00
Invoice: 369394					180.00	0100-40-400-18-00-510300-	ENGINEERING - FLEET WASHES - 11.07.2025 Vehicle Operations			
					72678 70864	369396	11/07/2025		112625	80.00
Invoice: 369396					80.00	0100-30-300-04-00-510300-	LEARNING CENTER - BUS WASH - 11.07.2025 Vehicle Operations			
							CHECK	295 TOTAL:		260.00
296	11/26/2025	EFT	779	GRISELDA HERNANDEZ	72749 70934	NOINV11212025	11/21/2025		112625	352.80
Invoice: NOINV11212025					352.80	0100-20-200-14-00-510505-	Mileage Reimbursement: MMASC Annual Conference Travel			
							CHECK	296 TOTAL:		352.80
297	11/26/2025	EFT	1366	JEFFRIES BROS., INC	72668 70854	180678	10/09/2025		112625	120.39
Invoice: 180678					120.39	0100-20-200-14-00-510300-	POLICE-Unit # 234 Oil service Vehicle Operations			
					72670 70855	180873	10/13/2025		112625	120.39
Invoice: 180873					120.39	0100-20-200-14-00-510300-	POLICE-Unit #240 Oil service Vehicle Operations			

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER / DOCUMENT	INVOICE	INV DATE	PO	WARRANT	NET
					72721 70907	182658	11/12/2025		112625	120.39
Invoice: 182658					120.39 0100-20-200-14-00-510300-		POLICE-Unit # 243 Oil service Vehicle Operations			
					72722 70908	182660	11/12/2025		112625	120.39
Invoice: 182660					120.39 0100-20-200-14-00-510300-		POLICE-Unit #244 Oil service Vehicle Operations			
							CHECK	297 TOTAL:		481.56
298	11/26/2025	EFT	109	JIM BURKE FORD	72762 70947	1638056	11/18/2025		112625	32.45
Invoice: 1638056					32.45 5101-50-400-24-00-510300-		SHOP - ANTI-FREEZE Vehicle Operations			
							CHECK	298 TOTAL:		32.45
299	11/26/2025	EFT	1237	JUVENAL HERRERA	72739 70925	Per diem 11/20/25	11/20/2025		112625	363.50
Invoice: Per diem 11/20/25					363.50 0100-20-200-14-00-510505-		POLICE-Per diem for Radar Operator/Laser LIDAR Travel			
							CHECK	299 TOTAL:		363.50
300	11/26/2025	EFT	1118	PLACEWORKS, INC.	72645 70831	COSH-01.0 - 13	10/31/2025		112625	53,571.41
Invoice: COSH-01.0 - 13					53,571.41 0100-10-145-13-00-510400-		Prof. Services: 2023 General Plan Update & EIR Professional Services			
							CHECK	300 TOTAL:		53,571.41
301	11/26/2025	EFT	291	SHAFTER PARTS & SUPP	72689 70875	079758	11/04/2025		112625	68.63
Invoice: 079758					68.63 0100-30-400-25-33-510200-		PARKS - VETERAN'S - TR MNT Repairs & Maintenance			
							CHECK	301 TOTAL:		68.63
1025021	11/26/2025	PRTD	14652	AMAZON CAPITAL SERVI	72609 70795	11KY-WDGX-F9TR	11/18/2025		112625	101.04
Invoice: 11KY-WDGX-F9TR					101.04 0100-10-100-01-00-510802-		Floor Standing Speaking Stadium Community Promotion			
					72713 70899	1KTF-PCRQ-MX4G	11/07/2025		112625	274.26

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
				Invoice: 1KTF-PCRQ-MX4G			POLICE-Office Supplies			
				274.26 0100-20-200-14-00-510000-			Office Supplies			
					72714	1K3W-63VH-FNMN	11/12/2025	112625		112.30
					70900					
				Invoice: 1K3W-63VH-FNMN			POLICE-Office Supplies			
				112.30 0100-20-200-14-00-510000-			Office Supplies			
					72715	16PD-1KKL-CNFF	11/13/2025	112625		224.14
					70901					
				Invoice: 16PD-1KKL-CNFF			POLICE-Fleet supplies			
				224.14 0100-20-200-14-00-510300-			Vehicle Operations			
					72716	1YQ9-L6F7-CPJ9	11/13/2025	112625		115.95
					70902					
				Invoice: 1YQ9-L6F7-CPJ9			POLICE-Office Supplies			
				115.95 0100-20-200-14-00-510000-			Office Supplies			
					72717	1NXH-9G47-QLLV	11/14/2025	112625		930.52
					70903					
				Invoice: 1NXH-9G47-QLLV			POLICE-Dispatch adapters			
				930.52 0100-20-200-14-00-510001-			Departmental Supplies			
					72718	1QCQ-LLJY-PY9T	11/19/2025	112625		42.87
					70904					
				Invoice: 1QCQ-LLJY-PY9T			POLICE-Supplies for depot tree			
				42.87 0100-20-200-14-00-510001-			Departmental Supplies			
					72719	11VH-F3VF-QRMQ	11/19/2025	112625		455.44
					70905					
				Invoice: 11VH-F3VF-QRMQ			POLICE-Monitor #241			
				455.44 0100-20-200-14-00-510000-			Office Supplies			
					72756	13XW-VTHQ-T377	11/21/2025	112625		295.93
					70941					
				Invoice: 13XW-VTHQ-T377			SEDAC - MASQUERADE MASKS FOR EAD			
				295.93 0100-10-110-67-00-510001-			Departmental Supplies			
					72757	1XDG-YXPY-HXTL	11/20/2025	112625		50.60
					70942					
				Invoice: 1XDG-YXPY-HXTL			ENGINEERING - PENS			
				50.60 0100-40-400-18-00-510000-			Office Supplies			
					72760	1MPC-YWQX-DP3C	11/17/2025	112625		77.27
					70945					
				Invoice: 1MPC-YWQX-DP3C			ENGINEERING - PAPER CLIPS/PENS			
				77.27 5002-40-400-20-00-510000-			Office Supplies			
					72761	13P6-3GLX-DMD9	11/17/2025	112625		35.86
					70946					
				Invoice: 13P6-3GLX-DMD9			ENGINEERING - STAPLE REMOVERS			
				35.86 5002-40-400-20-00-510000-			Office Supplies			

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					72779	1VNJ-C79F-TY67	11/21/2025		112625	1,384.69
					70964					
Invoice: 1VNJ-C79F-TY67							SLLC Classroom Supplies			
1,384.69 0100-30-300-04-00-510016-							Classroom Supplies			
					72781	1VWT-JDJD-T6VQ	11/21/2025		112625	886.20
					70966					
Invoice: 1VWT-JDJD-T6VQ							SLLC Classroom Supplies			
886.20 0100-30-300-04-00-510016-							Classroom Supplies			
					72783	1Q11-1MY3-VK6C	11/21/2025		112625	21.40
					70968					
Invoice: 1Q11-1MY3-VK6C							SLLC Classroom Supplies			
21.40 0100-30-300-04-00-510016-							Classroom Supplies			
					72784	1QPG-H96W-CCNF	11/18/2025		112625	53.06
					70969					
Invoice: 1QPG-H96W-CCNF							SLLC Departmental Supplies			
53.06 0100-30-300-04-00-510001-							Departmental Supplies			
							CHECK 1025021 TOTAL:			5,061.53
1025022	11/26/2025	PRTD	3383	APPLIED TECHNOLOGY G	72755	S-INV105914	09/23/2025	100	112625	1,350.00
					70940					
Invoice: S-INV105914							WATER - TESTING FOR RADIOS AT WELLS AND TANK SITES			
1,350.00 5002-40-400-20-00-510200-							Repairs & Maintenance			
							CHECK 1025022 TOTAL:			1,350.00
1025023	11/26/2025	PRTD	1398	ARDURRA GROUP, INC.	72747	174174	10/22/2025	14	112625	16,861.00
					70932					
Invoice: 174174							Core City Bike Lane Project Engineering			
16,861.00 E ST00043 -20 -200 -0200 0200-60-400-19-02-580100-							Capital Prj.- Infrastructure			
					72748	175074	11/11/2025	14	112625	6,269.00
					70933					
Invoice: 175074							Core City Bike Lane Project Engineering			
6,269.00 E ST00043 -20 -200 -0200 0200-60-400-19-02-580100-							Capital Prj.- Infrastructure			
							CHECK 1025023 TOTAL:			23,130.00
1025024	11/26/2025	PRTD	1448	ARMS UNLIMITED INC	72666	AU29811	09/26/2025	122	112625	686.58
					70852					
Invoice: AU29811							POLICE-6-CTS 7290-6 Flash-Bang, Aluminum Body			

City of Shafter
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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					686.58	0100-20-200-14-00-510001-		Departmental Supplies		
					72667	AU29812	09/26/2025	123	112625	565.00
					70853					
				Invoice: AU29812			POLICE-2-CTS-7290MT, 24-CTS-201FB			
					565.00	0100-20-200-14-00-510001-		Departmental Supplies		
							CHECK 1025024 TOTAL:			1,251.58
1025025	11/26/2025	PRTD	3	AT&T	72615	1076NOV25	11/04/2025		112625	31.54
					70801					
				Invoice: 1076NOV25			PHONE CHARGES 238 841-1076 338			
					31.54	5002-40-400-20-00-510701-		Communications		
					72616	1077NOV25	11/04/2025		112625	31.54
					70802					
				Invoice: 1077NOV25			PHONE CHARGES 238 841-1077 343			
					31.54	5002-40-400-20-00-510701-		Communications		
					72617	1079NOV25	11/04/2025		112625	31.54
					70803					
				Invoice: 1079NOV25			PHONE CHARGES 238 841-1079 338			
					31.54	5002-40-400-20-00-510701-		Communications		
					72618	3328NOV25	11/04/2025		112625	33.46
					70804					
				Invoice: 3328NOV25			PHONE CHARGES 960 739-3228 555			
					33.46	5002-40-400-20-00-510701-		Communications		
							CHECK 1025025 TOTAL:			128.08
1025026	11/26/2025	PRTD	12466	AT&T CALNET 3	72612	9391012255 OCT 25	10/31/2025		112625	31.41
					70798					
				Invoice: 9391012255 OCT 25			PHONE CHARGES			
					31.41	5000-40-400-21-00-510701-		Communications		
					72613	9391012257 OCT 25	10/31/2025		112625	31.93
					70799					
				Invoice: 9391012257 OCT 25			PHONE CHARGES			
					31.93	5002-40-400-20-00-510701-		Communications		
					72818	6617462702 NOV 25	11/13/2025		112625	50.97
					71003					
				Invoice: 6617462702 NOV 25			PHONE CHARGES			
					50.97	0100-20-200-14-00-510701-		Communications		
							CHECK 1025026 TOTAL:			114.31

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
1025027	11/26/2025	PRTD	427	BRAXBRO, INC.	72763 70948	1690	11/21/2025	112625		420.00
	Invoice: 1690						WATER/SCADA - MARK LIFT STATION/TANK #3/WELL #21			
					420.00 E WA00005 -50 -525 - 5002-60-400-20-00-580100-		Capital Prj.- Infrastructure			
							CHECK 1025027 TOTAL:			420.00
1025028	11/26/2025	PRTD	5180	BSK ASSOCIATES	72764 70949	0111443	11/14/2025 148	112625		6,842.50
	Invoice: 0111443						2025 Residential St. Improv Project- Material Test			
					6,842.50 E ST00039.25-50 -515 -0203 0203-60-400-19-02-580100-		Capital Prj.- Infrastructure			
							CHECK 1025028 TOTAL:			6,842.50
1025029	11/26/2025	PRTD	78	CALIFORNIA TURF EQUI	72766 70951	698837	11/18/2025	112625		42.49
	Invoice: 698837						ALL PARKS - REPAIR MOWER			
					42.49 0100-30-400-25-00-510204-		Equipment Repair			
							CHECK 1025029 TOTAL:			42.49
1025030	11/26/2025	PRTD	1195	CHAMPION HARDWARE	72735 70921	53569	11/19/2025	112625		880.76
	Invoice: 53569						POLICE-Range lock cylinder			
					880.76 5100-50-405-28-14-510205-		Building Repair & Maintenance			
							CHECK 1025030 TOTAL:			880.76
1025031	11/26/2025	PRTD	424	CHARTER COMMUNICATIO	72742 70928	2510161801111425	11/14/2025	112625		270.00
	Invoice: 2510161801111425						POLICE-Backup internet			
					270.00 0100-20-200-14-13-510701-		Communications			
							CHECK 1025031 TOTAL:			270.00
1025032	11/26/2025	PRTD	14335	CORE & MAIN LP	72767 70952	Y087472	11/11/2025	112625		4,168.54
	Invoice: Y087472						WATER - 1x3 REP CLP/HYD RISER/HOSE/METER APT/HEX N			
					4,168.54 5002-40-400-20-00-510200-		Repairs & Maintenance			
					72768 70953	Y087484	11/10/2025	112625		1,203.13

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
	Invoice: Y087484						WATER - BRS MALE ADPT			
		1,203.13	5002-40-400-20-00-510200-				Repairs & Maintenance			
					72769	Y048362	11/10/2025		112625	4,879.88
					70954					
	Invoice: Y048362						WATER - CI SAFETY YELLOW NO LEAD			
		4,879.88	5002-40-400-20-00-510200-				Repairs & Maintenance			
							CHECK 1025032 TOTAL:			10,251.55
1025033	11/26/2025	PRTD	10269	CORELOGIC INC	72397	82276694	10/31/2025		112625	150.00
					70592					
	Invoice: 82276694						Building-Realquest			
		150.00	0100-10-405-27-00-510106-				Subscriptions & Dues			
							CHECK 1025033 TOTAL:			150.00
1025034	11/26/2025	PRTD	14650	DEREK FLORES	72746	NOINV11212025	11/21/2025		112625	200.00
					70931					
	Invoice: NOINV11212025						Cell Phone Reimbursement			
		160.00	5002-40-400-20-00-500502-				Uniform & Equipment Allowance			
		40.00	5000-40-400-21-00-500502-				Uniform & Equipment Allowance			
							CHECK 1025034 TOTAL:			200.00
1025035	11/26/2025	PRTD	1491	DERRICK D ENTERPRISE	72483	PK00008-3	11/03/2025		112625	342,018.05
					70676					
	Invoice: PK00008-3						North Shafter Comminity Park Park			
		342,018.05								
			E PK00008 -50 -525 -0308							
			0308-60-400-25-40-580200-				Capital Prj.- Buildings & Imp.			
							CHECK 1025035 TOTAL:			342,018.05
1025036	11/26/2025	PRTD	14458	EMTS INC	72590	10208962	10/31/2025		112625	150.00
					70783					
	Invoice: 10208962						CITY HALL - OCTOBER - ADDED MOWING, EDGING, TRIMMI			
		150.00	5100-50-405-28-90-510110-				Landscaping Services			
					72591	10208730	10/31/2025		112625	1,175.00
					70784					
	Invoice: 10208730						GOSSMAMER GROVE/FARM PARK -LANDSCAPE - OCT 2025			
		1,175.00	0808-40-400-19-04-510110-				Landscaping Services			
							CHECK 1025036 TOTAL:			1,325.00

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER / DOCUMENT	INVOICE	INV DATE	PO	WARRANT	NET
							INVOICE DTL DESC			
1025037	11/26/2025	PRTD	151	ENTENMANN-ROVIN COMP	72679 70865	0191455-IN	10/28/2025		112625	89.83
	Invoice: 0191455-IN						POLICE-Badge Order			
					89.83 0100-20-200-14-00-510001-		Departmental Supplies			
							CHECK 1025037 TOTAL:			89.83
1025038	11/26/2025	PRTD	14044	FASTENAL COMPANY	72770 70955	CABAE33525	11/17/2025	20250036	112625	456.52
	Invoice: CABAE33525						ALL PW'S - VENDING MACHINE SUPPLIES			
					91.32 0100-40-400-19-02-510001-		Departmental Supplies			
					91.30 0100-30-400-25-00-510001-		Departmental Supplies			
					91.30 5000-40-400-21-00-510001-		Departmental Supplies			
					91.30 5002-40-400-20-00-510001-		Departmental Supplies			
					91.30 5101-50-400-24-00-510001-		Departmental Supplies			
							CHECK 1025038 TOTAL:			456.52
1025039	11/26/2025	PRTD	159	FEDEX	72550 70744	9-058-78112	11/07/2025		112625	17.70
	Invoice: 9-058-78112						ENGINEERING - MAILING			
					17.70 0100-40-400-18-00-510103-		Postage & Freight			
							CHECK 1025039 TOTAL:			17.70
1025040	11/26/2025	PRTD	5903	FERGUSON ENTERPRISES	72553 70745	0045492-1	11/05/2025		112625	658.45
	Invoice: 0045492-1						WATER - REDI CLAMP			
					658.45 5002-40-400-20-00-510200-		Repairs & Maintenance			
							CHECK 1025040 TOTAL:			658.45
1025041	11/26/2025	PRTD	12171	FGL ENVIRONMENTAL	72570 70762	547770A	11/13/2025		112625	611.00
	Invoice: 547770A						BACTERIOLOGICAL TESTING FOR WATER SYSTEM			
					611.00 5002-40-400-20-00-510905-		Water Testing/Samples			
					72571 70763	547771A	11/13/2025		112625	317.00
	Invoice: 547771A						BACTERIOLOGICAL TESTING FOR WATER SYSTEM			
					317.00 5002-40-400-20-00-510905-		Water Testing/Samples			
					72573 70765	547772A	11/14/2025		112625	65.00
	Invoice: 547772A						BACTERIOLOGICAL TESTING FOR WATER SYSTEM			
					65.00 5002-40-400-20-00-510905-		Water Testing/Samples			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER / DOCUMENT	INVOICE	INV DATE	PO	WARRANT	NET
					72574 70766	547773A	11/14/2025		112625	633.00
Invoice: 547773A					633.00 5002-40-400-20-00-510905-		BACTERIOLOGICAL TESTING FOR WATER SYSTEM Water Testing/Samples			
					72576 70769	547774A	11/13/2025		112625	125.00
Invoice: 547774A					125.00 5002-40-400-20-00-510905-		BACTERIOLOGICAL TESTING FOR WATER SYSTEM Water Testing/Samples			
					72577 70770	547775A	11/13/2025		112625	185.00
Invoice: 547775A					185.00 5002-40-400-20-00-510905-		BACTERIOLOGICAL TESTING FOR WATER SYSTEM Water Testing/Samples			
					72578 70771	547776A	11/13/2025		112625	125.00
Invoice: 547776A					125.00 5002-40-400-20-00-510905-		BACTERIOLOGICAL TESTING FOR WATER SYSTEM Water Testing/Samples			
					72579 70772	547777A	11/13/2025		112625	125.00
Invoice: 547777A					125.00 5002-40-400-20-00-510905-		BACTERIOLOGICAL TESTING FOR WATER SYSTEM Water Testing/Samples			
					72580 70773	547778A	11/13/2025		112625	125.00
Invoice: 547778A					125.00 5002-40-400-20-00-510905-		BACTERIOLOGICAL TESTING FOR WATER SYSTEM Water Testing/Samples			
					72581 70774	547779A	11/13/2025		112625	35.00
Invoice: 547779A					35.00 5002-40-400-20-00-510905-		BACTERIOLOGICAL TESTING FOR WATER SYSTEM Water Testing/Samples			
					72583 70776	547955A	11/17/2025		112625	27.00
Invoice: 547955A					27.00 5002-40-400-20-00-510905-		BACTERIOLOGICAL TESTING FOR WATER SYSTEM Water Testing/Samples			
							CHECK 1025041 TOTAL:			2,373.00
1025042	11/26/2025	PRTD	12391	GCI EQUIPMENT RENTAL	72587 70780	196667-1	11/05/2025		112625	230.87
Invoice: 196667-1					230.87 0100-40-400-19-02-510121-		STREETS - BIT/ROD HDG/ROD Streetlight Repair and Maint.			
							CHECK 1025042 TOTAL:			230.87

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER / DOCUMENT	INVOICE	INV DATE	PO	WARRANT	NET
						INVOICE DTL DESC				
1025043	11/26/2025	PRTD	1571	GIBBS INTERNATIONAL	72584 70777	416280B	10/23/2025	112625		196.00
Invoice: 416280B					196.00	0100-40-400-19-02-510204-	STREETS #416 - FILTER Equipment Repair			
							CHECK 1025043 TOTAL:			196.00
1025044	11/26/2025	PRTD	1444	HILLCREST SHEET META	72592 70785	960027779	07/28/2025 83	112625		697.00
Invoice: 960027779					697.00	5100-50-405-28-50-510205-	LEARNING CENTER - HVAC MAINTENANCE SERVICES Building Repair & Maintenance			
					72593 70786	960027714	07/24/2025 15	112625		2,427.00
Invoice: 960027714					2,427.00	5100-50-405-28-14-510001-	POLICE - HVAC REPAIR Departmental Supplies			
					72594 70787	960029976	11/04/2025	112625		1,916.00
Invoice: 960029976					1,916.00	5100-50-405-28-14-510205-	POLICE - REPAIR TO HVAC SYSTEM Building Repair & Maintenance			
							CHECK 1025044 TOTAL:			5,040.00
1025045	11/26/2025	PRTD	2	HITCHCOCK'S AUTO PAR	72619 70805	430408	11/05/2025	112625		12.12
Invoice: 430408					12.12	5101-50-400-24-00-510001-	SHOP - CAR SCENT Departmental Supplies			
					72620 70806	430753	11/12/2025	112625		32.15
Invoice: 430753					32.15	5101-50-400-24-00-510202-	SHOP - SKT IMP DP Hardware & Tools			
					72622 70808	430865	11/13/2025	112625		24.89
Invoice: 430865					24.89	0100-30-400-25-00-510204-	PARKS - AIR FILTER/SPARK PLUG/FULL SYN Equipment Repair			
					72625 70811	430881	11/14/2025	112625		11.68
Invoice: 430881					11.68	0100-30-400-25-00-510204-	PARKS - SPARK PLUG/AIR FILTER Equipment Repair			
					72626 70812	430882	11/14/2025	112625		6.61
Invoice: 430882					6.61	5101-50-400-24-00-510300-	SHOP - SPARK PLUG/SPILL SAVER Vehicle Operations			

City of Shafter
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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					72628 70814	430883	11/14/2025		112625	135.53
Invoice: 430883							WATER - BATTERY			
				135.53 5002-40-400-20-00-510204-			Equipment Repair			
					72629 70815	430897	11/14/2025		112625	13.30
Invoice: 430897							PARKS - FULL SYN OIL 10W30			
				13.30 0100-30-400-25-00-510204-			Equipment Repair			
					72631 70817	430961	11/17/2025		112625	36.66
Invoice: 430961							STREETS - SOLID-A-SORB DE FINE			
				36.66 0100-40-400-19-02-510001-			Departmental Supplies			
					72632 70818	430987	11/17/2025		112625	25.78
Invoice: 430987							SHOP - WHITE LITHUIM SPRAY/COMPUTER SAFE C			
				25.78 5101-50-400-24-00-510300-			Vehicle Operations			
							CHECK 1025045 TOTAL:			298.72
1025046	11/26/2025	PRTD	13317	JUAN M ALDACO	72744 70930	NOINV11212025	11/21/2025		112625	200.00
Invoice: NOINV11212025							Cell Phone Reimbursement			
				160.00 5002-40-400-20-00-500502-			Uniform & Equipment Allowance			
				40.00 5000-40-400-21-00-500502-			Uniform & Equipment Allowance			
							CHECK 1025046 TOTAL:			200.00
1025047	11/26/2025	PRTD	1021	KERN COUNTY CLERKS O	72791 70976	NO INV - 11.24.2025	11/24/2025		112625	3,018.75
Invoice: NO INV - 11.24.2025							CDFW & PROCESSING FEE			
				2,968.75 0100-10-145-13-00-510400-			Professional Services			
				50.00 0100-10-145-13-00-510400-			Professional Services			
							CHECK 1025047 TOTAL:			3,018.75
1025048	11/26/2025	PRTD	228	KRAZAN & ASSOCIATES	72486 70732	B632140-507	10/31/2025 117		112625	2,658.50
Invoice: B632140-507							Aquatic Center- Site Improv. Materials Testing			
				2,658.50 E PF00004 -50 -515 -0100 0100-60-400-25-52-580100-			Capital Prj.- Infrastructure			
							CHECK 1025048 TOTAL:			2,658.50

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1025049	11/26/2025	PRTD	457	LIBRARY SYSTEMS & SE	72785 70970	INV004446	11/14/2025		112625	160.49
	Invoice: INV004446				160.49	0100-30-300-04-60-510015-	SLLC Sept Library Materials Books			
							CHECK 1025049 TOTAL:			160.49
1025050	11/26/2025	PRTD	606	MARCIAL MASCORRO	72479 70672	6126	11/14/2025		112625	350.00
	Invoice: 6126				350.00	0100-30-300-04-00-510400-	SLLC - Bosch Camera Replacement Library Area Professional Services			
					72480 70673	6127	11/14/2025		112625	350.00
	Invoice: 6127				350.00	5103-50-500-29-00-510400-	Relocated IT Datacenter Fan - Temperature Control Professional Services			
							CHECK 1025050 TOTAL:			700.00
1025051	11/26/2025	PRTD	1458	NEFTALI PEREZ LOPEZ	72638 70824	12625	11/10/2025		112625	600.00
	Invoice: 12625				600.00	5003-40-140-12-00-510501-	TRANSIT REFRESHER TRAINING CLASSES (10 HOURS) Training			
							CHECK 1025051 TOTAL:			600.00
1025052	11/26/2025	PRTD	256	NOR SANITARY DISTRIC	72636 70822	2484	11/06/2025		112625	216,900.36
	Invoice: 2484				216,900.36	E WW00006 -50 -525 - 5000-60-400-21-00-580100-	CAPITAL IMPROVEMENT PROJECT - GAS SCRUBBER VESSEL Capital Prj.- Infrastructure			
							CHECK 1025052 TOTAL:			216,900.36
1025053	11/26/2025	PRTD	9992	O'REILLY AUTOMOTIVE	72639 70825	2947-431992	11/05/2025		112625	16.08
	Invoice: 2947-431992				16.08	5101-50-400-24-00-510202-	SHOP - REMV TOOL Hardware & Tools			
					72640 70826	2947-431987	11/05/2025		112625	58.02
	Invoice: 2947-431987				58.02	0100-30-400-25-00-510300-	PARKS - THERM HOUSE Vehicle Operations			
					72641 70827	2947-432209	11/07/2025		112625	63.56

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					DOCUMENT		INVOICE DTL DESC			
	Invoice: 2947-432209						PARKS #124 - OIL FILTER/5AT MOTOR OIL			
					63.56	0100-30-400-25-00-510300-	Vehicle Operations			
					72642	2947-432210	11/07/2025	112625		38.48
					70828					
	Invoice: 2947-432210						SHOP - 14oz BRAKE CLN			
					38.48	5101-50-400-24-00-510300-	Vehicle Operations			
					72646	2947-432262	11/07/2025	112625		67.25
					70832					
	Invoice: 2947-432262						STREETS #415 - TERMINAL KIT/CONNECTOR KT/WIRE/LED			
					67.25	0100-40-400-19-02-510204-	Equipment Repair			
					72647	2947-432263	11/07/2025	112625		42.87
					70833					
	Invoice: 2947-432263						SHOP - EXTENSION/3/8 RATCHET			
					42.87	5101-50-400-24-00-510202-	Hardware & Tools			
					72648	2947-432295	11/07/2025	112625		12.86
					70834					
	Invoice: 2947-432295						STREETS #415 - 30oz SILICONE			
					12.86	0100-40-400-19-02-510204-	Equipment Repair			
					72649	2947-432708	11/10/2025	112625		49.09
					70835					
	Invoice: 2947-432708						WATER - 6PK 3V BATT/HAND/GLASS CLN/SHOP TOWEL			
					49.09	5002-40-400-20-00-510001-	Departmental Supplies			
					72650	2947-432763	11/10/2025	112625		74.66
					70836					
	Invoice: 2947-432763						STREETS #261 - HOUSING STAT/COOL TEM SEN			
					74.66	0100-40-400-19-02-510300-	Vehicle Operations			
					72651	2947-432765	11/10/2025	112625		38.59
					70837					
	Invoice: 2947-432765						STREETS #261 - 1GAL ANTIFREZ			
					38.59	0100-40-400-19-02-510300-	Vehicle Operations			
					72652	2947-432766	11/10/2025	112625		38.59
					70838					
	Invoice: 2947-432766						PARKS #56 - 1 GAL ANTIFREZ			
					38.59	0100-30-400-25-00-510300-	Vehicle Operations			
					72653	2947-433018	11/12/2025	112625		96.51
					70839					
	Invoice: 2947-433018						SHOP - WRENCH SET			
					96.51	5101-50-400-24-00-510202-	Hardware & Tools			
					72654	2947-432988	11/12/2025	112625		9.11
					70840					
	Invoice: 2947-432988						SHOP - SOCKET			
					9.11	5101-50-400-24-00-510202-	Hardware & Tools			

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					72655	2947-432987	11/12/2025		112625	-10.77
					70841					
Invoice: 2947-432987							STREETS #41 - CREDIT - RADIATOR			
-10.77 0100-40-400-19-02-510300-							Vehicle Operations			
					72656	2947-432985	11/12/2025		112625	21.17
					70842					
Invoice: 2947-432985							SHOP - GL-WIPER FLD			
21.17 5101-50-400-24-00-510300-							Vehicle Operations			
					72657	2947-432984	11/12/2025		112625	19.28
					70843					
Invoice: 2947-432984							SHOP - PARTS TRAY			
19.28 5101-50-400-24-00-510300-							Vehicle Operations			
					72658	2947-432983	11/12/2025		112625	37.53
					70844					
Invoice: 2947-432983							SHOP - TRANS OIL CO			
37.53 5101-50-400-24-00-510300-							Vehicle Operations			
					72659	2947-432982	11/12/2025		112625	230.64
					70845					
Invoice: 2947-432982							STREETS #41 - RADIATOR			
230.64 0100-40-400-19-02-510300-							Vehicle Operations			
					72660	2947-432972	11/12/2025		112625	69.70
					70846					
Invoice: 2947-432972							STREETS #41 - COOLNT RESRV			
69.70 0100-40-400-19-02-510300-							Vehicle Operations			
					72661	2947-433130	11/13/2025		112625	-31.27
					70847					
Invoice: 2947-433130							STREETS #41 - CREDIT - RADIATOR/COMPLETE RAD			
-31.27 0100-40-400-19-02-510300-							Vehicle Operations			
					72662	2947-433134	11/13/2025		112625	16.06
					70848					
Invoice: 2947-433134							STREETS #41 - RETINER/PUSH RTNR/RETAINER			
16.06 0100-40-400-19-02-510300-							Vehicle Operations			
					72663	2947-433158	11/13/2025		112625	47.16
					70849					
Invoice: 2947-433158							SHOP - BRK BLEEDER/NUT WRENCH			
47.16 5101-50-400-24-00-510300-							Vehicle Operations			
					72664	2947-433159	11/13/2025		112625	32.15
					70850					
Invoice: 2947-433159							STREETS #41 - 1 GAL ANTIFREZ			
32.15 0100-40-400-19-02-510300-							Vehicle Operations			
					72730	2947-434068	11/19/2025		112625	23.81

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					70916					
Invoice: 2947-434068							POLICE-Unit #200 Wiper blades			
23.81 0100-20-200-14-00-510300-							Vehicle Operations			
							CHECK 1025053 TOTAL:			1,061.13
1025054	11/26/2025	PRTD	1205	OVERLAND PACIFIC & C	72740	INV-0005051578	11/20/2025		112625	5,158.64
					70926					
Invoice: INV-0005051578							HWY 43 Roundabout - Santa Fe_Los Angles Ave			
5,158.64 E ST00029 -30 -310 - 0200-60-400-19-02-580100-							Capital Prj.- Infrastructure			
							CHECK 1025054 TOTAL:			5,158.64
1025055	11/26/2025	PRTD	4	PACIFIC GAS & ELECTR	72621	3350042950-2 NOV 25	11/13/2025		112625	53.36
					70807					
Invoice: 3350042950-2 NOV 25							ELECTRICAL CHARGES			
53.36 0814-40-400-19-04-510707-							Power			
					72623	2533157342-5 NOV 25	11/13/2025		112625	102.77
					70809					
Invoice: 2533157342-5 NOV 25							ELECTRICAL CHARGES			
102.77 0100-30-400-25-36-510707-							Power			
					72624	5731810588-9 NOV 25	11/13/2025		112625	2,604.03
					70810					
Invoice: 5731810588-9 NOV 25							ELECTRICAL CHARGES			
2,604.03 0100-30-400-25-52-510707-							Power			
					72627	9331257574-4 NOV 25	11/13/2025		112625	13,942.42
					70813					
Invoice: 9331257574-4 NOV 25							ELECTRICAL CHARGES			
13,942.42 5002-40-400-20-00-510707-							Power			
					72630	5997224598-5 NOV 25	11/13/2025		112625	53.58
					70816					
Invoice: 5997224598-5 NOV 25							ELECTRICAL CHARGES			
53.58 0812-40-400-19-04-510707-							Power			
					72750	4050510296-8 NOV 25	11/17/2025		112625	26.28
					70935					
Invoice: 4050510296-8 NOV 25							ELECTRICAL CHARGES			
26.28 5002-40-400-20-00-510707-							Power			
					72751	2467227128-5 NOV 25	11/17/2025		112625	123.18
					70936					
Invoice: 2467227128-5 NOV 25							ELECTRICAL CHARGES			
123.18 0100-40-400-19-04-510707-							Power			

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					72752	4467176936-0 NOV 25	11/17/2025		112625	357.10
					70937					
Invoice: 4467176936-0 NOV 25							ELECTRICAL CHARGES			
				357.10 0811-40-400-19-04-510707-				Power		
					72753	0429781083-2 NOV 25	11/17/2025		112625	422.13
					70938					
Invoice: 0429781083-2 NOV 25							ELECTRICAL CHARGES			
				422.13 5004-40-500-30-01-510707-				Power		
					72754	9935199881-2 NOV 25	11/18/2025		112625	94.70
					70939					
Invoice: 9935199881-2 NOV 25							ELECTRICAL CHARGES			
				94.70 0100-40-400-19-04-510707-				Power		
					72829	2243057089-9 NOV 25	11/13/2025		112625	6,314.41
					71014					
Invoice: 2243057089-9 NOV 25							ELECTRICAL CHARGES			
				49.06 0100-40-400-19-04-510707-				Power		
				49.06 0100-40-400-19-04-510707-				Power		
				369.66 0808-40-400-19-04-510707-				Power		
				2.86 0801-40-400-19-04-510707-				Power		
				46.36 0100-40-400-19-04-510707-				Power		
				18.93 0801-40-400-19-04-510707-				Power		
				23.40 0100-40-400-19-04-510707-				Power		
				38.50 0802-40-400-19-04-510707-				Power		
				61.62 0100-40-400-19-04-510707-				Power		
				21.27 0100-40-400-19-04-510707-				Power		
				23.12 0807-40-400-19-04-510707-				Power		
				11.70 0100-40-400-19-04-510707-				Power		
				6.00 0100-40-400-19-04-510707-				Power		
				51.12 0804-40-400-19-04-510707-				Power		
				829.21 0100-40-400-19-04-510707-				Power		
				1,021.45 0100-40-400-19-04-510707-				Power		
				375.11 0100-40-400-19-04-510707-				Power		
				176.37 0100-40-400-19-04-510707-				Power		
				744.82 0100-40-400-19-04-510707-				Power		
				11.90 0100-40-400-19-04-510707-				Power		
				849.95 0100-40-400-19-04-510707-				Power		
				21.34 0100-40-400-19-04-510707-				Power		
				58.26 0100-40-400-19-04-510707-				Power		
				731.54 0100-40-400-19-04-510707-				Power		
				4.03 0100-40-400-19-04-510707-				Power		
				103.54 0100-40-400-19-04-510707-				Power		
				73.04 0100-40-400-19-04-510707-				Power		
				359.31 0808-40-400-19-04-510707-				Power		
				177.26 0808-40-400-19-04-510707-				Power		
				4.62 0100-40-400-19-04-510707-				Power		
								CHECK	1025055 TOTAL:	24,093.96

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
1025056	11/26/2025	PRTD	11867	PACIFIC TIRE	72542	46947	11/17/2025		112625	377.10
					70734					
	Invoice: 46947						TRANSIT TE-26 TWO NEW TIRES			
				377.10 5003-40-140-12-00-510303-			Vehicle Operations- Tires			
					72669	46265	10/03/2025		112625	1,179.21
					70856					
	Invoice: 46265						WATER #315 - NEW TIRES			
				1,179.21 5002-40-400-20-00-510300-			Vehicle Operations			
					72672	46946	11/17/2025		112625	27.68
					70857					
	Invoice: 46946						STREETS #423 - REPAIR FLAT			
				27.68 0100-40-400-19-02-510300-			Vehicle Operations			
					72674	47369	11/11/2025		112625	27.14
					70860					
	Invoice: 47369						WATER #216 - REPAIR TIRE			
				27.14 5002-40-400-20-00-510300-			Vehicle Operations			
					72723	46909	11/12/2025		112625	25.00
					70909					
	Invoice: 46909						POLICE-Unit #243 Tire rotation			
				25.00 0100-20-200-14-00-510300-			Vehicle Operations			
					72724	47387	11/12/2025		112625	25.00
					70910					
	Invoice: 47387						POLICE-Unit #244 Tire rotation			
				25.00 0100-20-200-14-00-510300-			Vehicle Operations			
							CHECK 1025056 TOTAL:			1,661.13
1025057	11/26/2025	PRTD	7815	PROFORCE LAW ENFORCE	72731	589048	11/14/2025	36	112625	821.37
					70917					
	Invoice: 589048						POLICE-10- BHP STORM SNGL POINT SLING BLK, MPI			
				821.37 0100-20-200-14-00-510001-			Departmental Supplies			
					72732	589178	11/17/2025	119	112625	1,572.29
					70918					
	Invoice: 589178						POLICE-DEF 40MM SMOKELESS PWDR EXACT IMPACT			
				1,572.29 0100-20-200-14-00-510001-			Departmental Supplies			
							CHECK 1025057 TOTAL:			2,393.66
1025058	11/26/2025	PRTD	217	PUBLIC WORKS - COUNT	72682	NOINV - 11.08.2025	11/08/2025		112625	4,368.66
					70868					
	Invoice: NOINV - 11.08.2025						LANDFILLS CHARGES - OCTOBER 2025			
				4,368.66 5001-40-400-22-00-510114-			Contract Services			

City of Shafter
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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
							CHECK 1025058 TOTAL:			4,368.66
1025059	11/26/2025	PRTD	276	RICHLAND CHEVROLET	72734 70920	78720	11/19/2025	170	112625	65,900.61
	Invoice: 78720						POLICE-2025 Chevrolet Tahoe			
					65,900.61	0100-60-200-14-00-570100-	Automotive Equipment			
							CHECK 1025059 TOTAL:			65,900.61
1025060	11/26/2025	PRTD	1355	ROBERT V JENSEN, INC	72687 70873	CL19715	11/16/2025		112625	571.08
	Invoice: CL19715						STREETS/WATER/SHOP - FUEL			
					166.55	0100-40-400-19-02-510001-	Departmental Supplies			
					107.10	5101-50-400-24-00-510001-	Departmental Supplies			
					297.43	5002-40-400-20-00-510001-	Departmental Supplies			
							CHECK 1025060 TOTAL:			571.08
1025061	11/26/2025	PRTD	264	RICHARD SALAZAR JR	72688 70874	2025-747	11/04/2025		112625	5,100.00
	Invoice: 2025-747						CITY HALL - LED LIGHTING REPAIR			
					5,100.00	5100-50-405-28-90-510200-	Repairs & Maintenance			
							CHECK 1025061 TOTAL:			5,100.00
1025062	11/26/2025	PRTD	14190	RYAN HITCHCOCK	72743 70929	NOINV11212025	11/21/2025		112625	200.00
	Invoice: NOINV11212025						Cell Phone Reimbursement			
					200.00	0100-10-405-26-00-500502-	Uniform & Equipment Allowance			
							CHECK 1025062 TOTAL:			200.00
1025063	11/26/2025	PRTD	6355	SHAFTER AUTO BODY &	72729 70915	000430	11/13/2025		112625	230.80
	Invoice: 000430						POLICE-Unit #163 Replace bezel			
					230.80	0100-20-200-14-00-510300-	Vehicle Operations			
							CHECK 1025063 TOTAL:			230.80
1025064	11/26/2025	PRTD	15449	SHAFTER DEPOT MUSEUM	72736 70922	NOINV 11/21/25	11/21/2025		112625	10.00
	Invoice: NOINV 11/21/25						POLICE-A Few of Our Favorite Things Tree Entry Fee			
					10.00	0100-20-200-14-00-510001-	Departmental Supplies			

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT	INVOICE DTL DESC				
						CHECK 1025064 TOTAL:				10.00
1025065	11/26/2025	PRTD	10357	SHAFTER TRANSMISSION	72681 70867	82739	11/06/2025		112625	390.00
	Invoice: 82739					POLICE-Unit # 200 Traction light				
					390.00	0100-20-200-14-00-510300- Vehicle Operations				
						CHECK 1025065 TOTAL:				390.00
1025066	11/26/2025	PRTD	15015	SHAFTER TRUE VALUE I	72696 70882	2511-257173	11/18/2025		112625	33.55
	Invoice: 2511-257173					SHOP - PHILLIPS BIT/NUT SETTERS/HILLMAN FASTNERS				
					33.55	5101-50-400-24-00-510202- Hardware & Tools				
					72697 70883	2511-257181	11/18/2025		112625	35.82
	Invoice: 2511-257181					PARKS - DOWNTOWN - HILLMAN FASTNERS				
					35.82	0100-30-400-25-51-510200- Repairs & Maintenance				
					72698 70884	2511-255620	11/07/2025		112625	62.71
	Invoice: 2511-255620					WATER - PVC PIPE/CEMENT/PRIMER/BUSHING/ADAPTER				
					62.71	5002-40-400-20-00-510200- Repairs & Maintenance				
						CHECK 1025066 TOTAL:				132.08
1025067	11/26/2025	PRTD	14779	STANDARD PLUMBING SU	72543 70735	ZNFJ67	11/07/2025		112625	59.60
	Invoice: ZNFJ67					TRANSIT NUT DRIVER SET 4 PC, NUT DRIVER, PLYWOOD				
					59.60	5003-40-140-12-00-510001- Departmental Supplies				
					72554 70746	ZNRB95	11/12/2025		112625	199.46
	Invoice: ZNRB95					FACILITIES MAINTENANCE - 3 DRAWER TOOLBOX/BROOM				
					17.14	5100-50-405-28-00-510001- Departmental Supplies				
					182.32	5100-50-405-28-00-510202- Hardware & Tools				
					72556 70748	ZNZR07	11/14/2025		112625	181.24
	Invoice: ZNZR07					WATER - AUTO SHUTOFF/AIR PUMP				
					181.24	5002-40-400-20-00-510200- Repairs & Maintenance				
					72557 70749	ZPC477	11/16/2025		112625	10.25
	Invoice: ZPC477					WATER - KEYS/KEY COVER				
					10.25	5002-40-400-20-00-510001- Departmental Supplies				
					72562 70754	ZPDP65	11/17/2025		112625	6.21

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL DESC			
			Invoice: ZPDP65			STREETS - CONCRETE MIX			
				6.21	0100-40-400-19-02-510200-		Repairs & Maintenance		
				72563	ZPDK27	11/17/2025	112625		15.00
				70755					
			Invoice: ZPDK27			STREETS - CONTRACTOR BAG 42G 20PK			
				15.00	0100-40-400-19-02-510200-		Repairs & Maintenance		
				72564	ZPGQ39	11/18/2025	112625		37.70
				70756					
			Invoice: ZPGQ39			WATER - RAID/SPRAYWAY/SMART STRAW/TOWELS			
				37.70	5002-40-400-20-00-510001-		Departmental Supplies		
				72565	ZNVC48	11/13/2025	112625		267.17
				70757					
			Invoice: ZNVC48			FACILITIES MAINTENANCE - BKR/DUPLEX/WIRE/BOX MNT			
				267.17	5100-50-405-28-00-510205-		Building Repair & Maintenance		
				72566	ZNT124	11/12/2025	112625		248.35
				70758					
			Invoice: ZNT124			FACILITIES MAINTENANCE - HM ASSORT/CLAMP/WIRE/BOX			
				248.35	5100-50-405-28-00-510205-		Building Repair & Maintenance		
				72567	ZPGJ97	11/18/2025	112625		51.46
				70759					
			Invoice: ZPGJ97			STREETS - DRILL BIT/HM IND ASSORT			
				51.46	0100-40-400-19-02-510200-		Repairs & Maintenance		
				72673	ZMCG90	10/28/2025	112625		34.48
				70859					
			Invoice: ZMCG90			POLICE-Supplies for restroom repairs			
				34.48	5100-50-405-28-14-510200-		Repairs & Maintenance		
				72677	ZMDT45	10/28/2025	112625		11.79
				70862					
			Invoice: ZMDT45			POLICE-Supplies for records office ceiling repair			
				11.79	5100-50-405-28-14-510200-		Repairs & Maintenance		
				72683	ZMZD02	11/05/2025	112625		7.50
				70869					
			Invoice: ZMZD02			WATER - PLASTIC PAIL			
				7.50	5002-40-400-20-00-510001-		Departmental Supplies		
				72684	ZMZG41	11/05/2025	112625		174.59
				70870					
			Invoice: ZMZG41			STREETS - TAPE/PRICE ADJUSTMENT/SCISSORS			
				174.59	0100-40-400-19-02-510200-		Repairs & Maintenance		
				72733	ZPGV97	11/18/2025	112625		7.07
				70919					
			Invoice: ZPGV97			POLICE-Unit #166 Keykrafter			
				7.07	0100-20-200-14-00-510300-		Vehicle Operations		

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				DOCUMENT	INVOICE DTL DESC			
				72771 ZPJ402	11/18/2025		112625	32.16
				70956				
Invoice: ZPJ402					PARKS - RAKE BOW FIBER			
				32.16 0100-30-400-25-00-510202-	Hardware & Tools			
				72772 ZPHT29	11/18/2025		112625	28.28
				70957				
Invoice: ZPHT29					FACILITIES/VET'S HALL - PWR STRIP/WALL PLATE/POST			
				16.08 0100-30-400-25-55-510205-	Building Repair & Maintenance			
				12.20 5100-50-405-28-00-510205-	Building Repair & Maintenance			
				72773 ZPLD71	11/19/2025		112625	24.22
				70958				
Invoice: ZPLD71					DOWNTOWN DECORATIONS - PURELL ADV/11IN NTRL RLSBL			
				24.22 0100-30-300-75-51-510804-	Community Promotions			
				72774 ZPJZ15	11/19/2025		112625	25.71
				70959				
Invoice: ZPJZ15					DOWNTOWN - DECORATIONS - TAPE/HOOKS			
				25.71 0100-30-300-75-51-510804-	Community Promotions			
				72775 ZPKB57	11/19/2025		112625	181.25
				70960				
Invoice: ZPKB57					FACILITIES - 2KIT DRILL IMPACT			
				181.25 5100-50-405-28-00-510202-	Hardware & Tools			
				72776 ZPKD03	11/19/2025		112625	48.63
				70961				
Invoice: ZPKD03					WATER - GRADE STAKE/BOARD COMMON/CEMENT			
				48.63 5002-40-400-20-00-510200-	Repairs & Maintenance			
				72777 ZPKM55	11/19/2025		112625	4.92
				70962				
Invoice: ZPKM55					SLLC Classroom Supplies			
				4.92 0100-30-300-04-00-510016-	Classroom Supplies			
				72778 ZPKD27	11/19/2025		112625	-25.73
				70963				
Invoice: ZPKD27					WATER - CEMENT			
				-25.73 5002-40-400-20-00-510200-	Repairs & Maintenance			
				72780 ZPKN21	11/19/2025		112625	52.25
				70965				
Invoice: ZPKN21					STREETS - PRF COIL CHN/TURNBKL			
				52.25 0100-40-400-19-02-510200-	Repairs & Maintenance			
				72782 ZPKR52	11/19/2025		112625	34.93
				70967				
Invoice: ZPKR52					SHOP - CUTOFF WHL/SAFETY KIT/BACKING PLATE			
				34.93 5101-50-400-24-00-510001-	Departmental Supplies			

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					DOCUMENT		INVOICE DTL DESC			
					72786	ZPLL34	11/19/2025		112625	22.64
					70971					
Invoice: ZPLL34							GOSSAMER GROVE - FLIGHT - BUSHING/PVC/CAP			
22.64 0808-40-400-19-04-510200-							Repairs & Maintenance			
					72787	ZPNF34	11/20/2025		112625	24.20
					70972					
Invoice: ZPNF34							PARKS - MANNEL - SPRAYR HOUSEHOLD/SAT BROWN			
24.20 0100-30-400-25-30-510200-							Repairs & Maintenance			
					72788	ZPPF22	11/20/2025		112625	27.85
					70973					
Invoice: ZPPF22							STREETS - DECORATION - GLUE/CUBETP/CORD EXT			
27.85 0100-30-300-75-51-510804-							Community Promotions			
					72789	ZPP685	11/20/2025		112625	17.78
					70974					
Invoice: ZPP685							ALL PARKS - LIQUID HAND SOAP/DW MFIT DRVR BIT SET			
7.07 0100-30-400-25-00-510001-							Departmental Supplies			
10.71 0100-30-400-25-00-510202-							Hardware & Tools			
					72790	ZPP673	11/20/2025		112625	67.51
					70975					
Invoice: ZPP673							STREETS - PONCHO/RAINCOAT/BOOTS			
67.51 0100-40-400-19-02-510001-							Departmental Supplies			
					72792	ZPQQ03	11/21/2025		112625	52.45
					70977					
Invoice: ZPQQ03							PARKS - VETERAN'S - GRADE STAKE/ANGLE/TRIM/FILTER			
52.45 0100-30-400-25-33-510200-							Repairs & Maintenance			
					72793	ZPR829	11/21/2025		112625	-7.50
					70978					
Invoice: ZPR829							PARKS - VETERAN'S - CREDIT - FILTER AIR			
-7.50 0100-30-400-25-33-510200-							Repairs & Maintenance			
					72794	ZPR838	11/21/2025		112625	23.57
					70979					
Invoice: ZPR838							PARKS - VETERAN'S - AIR FILTER/ALLRGN AIR FILTER			
23.57 0100-30-400-25-33-510200-							Repairs & Maintenance			
					72795	ZPRP19	11/21/2025		112625	12.42
					70980					
Invoice: ZPRP19							PARKS - DOWNTOWN - NTRL RLBL STNDRD STY 25PK			
12.42 0100-30-400-25-51-510200-							Repairs & Maintenance			
					72797	ZPRY51	11/21/2025		112625	63.25
					70982					
Invoice: ZPRY51							WATER - CORD BUNGEE/TRUFUEL/TIE-DOWN			
63.25 5002-40-400-20-00-510001-							Departmental Supplies			
					72798	ZPQJ34	11/21/2025		112625	73.08

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					DOCUMENT		INVOICE DTL DESC			
					70983					
	Invoice: ZPQJ34						WATER - PAINT/TITANIUM/MTL CUT/ROTOZP/BAGS			
					11.36	5002-40-400-20-00-510001-	Departmental Supplies			
					61.72	5002-40-400-20-00-510200-	Repairs & Maintenance			
					72799	ZPW599	11/24/2025	112625		64.34
					70984					
	Invoice: ZPW599						STREETS #423 - ELECTRICAL TESTERS KIT			
					64.34	0100-40-400-19-02-510202-	Hardware & Tools			
							CHECK	1025067 TOTAL:		2,160.08
1025068	11/26/2025	PRTD	15500	STORM KINKADE	72738	Per diem 11/20/25	11/20/2025	112625		363.50
					70924					
	Invoice: Per diem 11/20/25						POLICE-Per diem for Arrest and Control Instructor			
					363.50	0100-20-200-14-00-510505-	Travel			
							CHECK	1025068 TOTAL:		363.50
1025069	11/26/2025	PRTD	1337	SUPERIOR AG & AUTO I	72690	3991	11/10/2025	112625		86.89
					70876					
	Invoice: 3991						STREETS - SOAP/EYE WASH/STORAGE BOX/JUG			
					86.89	0100-40-400-19-02-510001-	Departmental Supplies			
					72691	4004	11/11/2025	112625		5.17
					70877					
	Invoice: 4004						SHOP - WRENCH			
					5.17	5101-50-400-24-00-510202-	Hardware & Tools			
					72692	4005	11/12/2025	112625		33.03
					70878					
	Invoice: 4005						STREETS #415 - SUCTION GUN/GREASE WHIP HOSE			
					33.03	0100-40-400-19-02-510204-	Equipment Repair			
					72693	4008	11/13/2025	112625		198.07
					70879					
	Invoice: 4008						WATER - STAINLESS STEEL/CLAMP/HB POLY/CYLINDER			
					198.07	5002-40-400-20-00-510200-	Repairs & Maintenance			
					72694	4009	11/13/2025	112625		21.74
					70880					
	Invoice: 4009						WATER - TYVEK SUIT			
					21.74	5002-40-400-20-00-510001-	Departmental Supplies			
							CHECK	1025069 TOTAL:		344.90
1025070	11/26/2025	PRTD	30	TERMINIX INTERNATION	72699	466065916	11/17/2025	112625		165.05
					70885					
	Invoice: 466065916						ALL PW'S - PEST CONTROL SERVICES			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
						165.05 5100-50-405-28-20-510100-		Service Agreements		
					72700	466070660	11/17/2025		112625	90.02
					70886					
				Invoice: 466070660			CITY HALL - ANNEX - PEST CONTROL SERVICES			
						90.02 5100-50-405-28-91-510100-		Service Agreements		
								CHECK 1025070 TOTAL:		255.07
1025071	11/26/2025	PRTD	293	THE GAS CO - SO CA G	72820	01071606139 NOV 25	11/19/2025		112625	15.78
					71005					
				Invoice: 01071606139 NOV 25			NATURAL GAS CHARGES			
						15.78 5101-50-400-24-00-510708-		Natural Gas		
					72821	17881633006 NOV 25	11/19/2025		112625	50.00
					71006					
				Invoice: 17881633006 NOV 25			NATURAL GAS CHARGES			
						50.00 5101-50-400-24-00-510708-		Natural Gas		
					72822	08851631484 NOV 25	11/19/2025		112625	94.07
					71007					
				Invoice: 08851631484 NOV 25			NATURAL GAS CHARGES			
						94.07 0100-30-400-25-55-510708-		Natural Gas		
					72823	15361630153 NOV 25	11/19/2025		112625	17.89
					71008					
				Invoice: 15361630153 NOV 25			NATURAL GAS CHARGES			
						17.89 5101-50-400-24-00-510708-		Natural Gas		
					72824	02551630003 NOV 25	11/19/2025		112625	44.73
					71009					
				Invoice: 02551630003 NOV 25			NATURAL GAS CHARGES			
						44.73 5100-50-405-28-90-510708-		Natural Gas		
					72825	01291631008 NOV 25	11/19/2025		112625	13.42
					71010					
				Invoice: 01291631008 NOV 25			NATURAL GAS CHARGES			
						13.42 0100-20-200-14-00-510708-		Natural Gas		
					72826	17671633000 NOV 25	11/19/2025		112625	15.78
					71011					
				Invoice: 17671633000 NOV 25			NATURAL GAS CHARGES			
						15.78 5101-50-400-24-00-510708-		Natural Gas		
					72827	10954207733 NOV 25	11/20/2025		112625	18.02
					71012					
				Invoice: 10954207733 NOV 25			NATURAL GAS CHARGES			
						18.02 5002-40-400-20-00-510708-		Natural Gas		
					72828	06125858487 NOV 25	11/20/2025		112625	24.74
					71013					

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
	Invoice: 06125858487 NOV 25						NATURAL GAS CHARGES			
					24.74	5101-50-400-24-00-510708-		Natural Gas		
								CHECK	1025071 TOTAL:	294.43
1025072	11/26/2025	PRTD	484	TIMOTHY KING	72737	Per diem 11/20/25	11/20/2025		112625	363.50
					70923					
	Invoice: Per diem 11/20/25						POLICE-Per diem for Arrest and Control Instructor			
					363.50	0100-20-200-14-00-510505-		Travel		
								CHECK	1025072 TOTAL:	363.50
1025073	11/26/2025	PRTD	12660	TRAFFIC MANAGEMENT I	72701	06-119731	11/11/2025		112625	946.00
					70887					
	Invoice: 06-119731						STREETS - SIGNS			
					946.00	0100-40-400-19-02-510200-		Repairs & Maintenance		
								CHECK	1025073 TOTAL:	946.00
1025074	11/26/2025	PRTD	533	UNITED RENTALS (NORT	72702	255572056-001	11/13/2025		112625	1,558.79
					70888					
	Invoice: 255572056-001						WATER - PUMP TRASH			
					1,558.79	5002-40-400-20-00-510200-		Repairs & Maintenance		
								CHECK	1025074 TOTAL:	1,558.79
1025075	11/26/2025	PRTD	9884	HD SUPPLY, INC	72703	INV00877856	11/06/2025		112625	1,306.63
					70889					
	Invoice: INV00877856						WATER - 24 GPD 100PSI DEGAS HEAD			
					1,306.63	5002-40-400-20-00-510200-		Repairs & Maintenance		
								CHECK	1025075 TOTAL:	1,306.63
1025076	11/26/2025	PRTD	9559	VARNER BROS INC	72706	564428	11/04/2025		112625	62,256.20
					70892					
	Invoice: 564428						REFUSE - GOSSAMER GROVE REFUSE SERVICE - NOV 2025			
					62,256.20	5001-40-400-22-00-510114-		Contract Services		
								CHECK	1025076 TOTAL:	62,256.20
1025077	11/26/2025	PRTD	1101	VESTIS GROUP, INC. (	72707	2601769964	11/11/2025		112625	67.96
					70893					
	Invoice: 2601769964						LEARNING CENTER - MAT SERVICES - 11.11.2025			
					67.96	5100-50-405-28-50-510100-		Service Agreements		
					72708	2601769959	11/11/2025		112625	157.80

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					70894					
	Invoice: 2601769959						CITY HALL - MATS SERVICES/RESTROOM SERVICES-11.11			
				157.80 5100-50-405-28-90-510100-			Service Agreements			
				.00 0100-10-100-01-00-510001-			Departmental Supplies			
					72709	2601771853	11/18/2025	112625		194.65
					70895					
	Invoice: 2601771853						CITY HALL - SANITIZER SERVICES/SOAP SERVICES-11.18			
				194.65 5100-50-405-28-90-510100-			Service Agreements			
					72710	2601771852	11/18/2025	112625		267.60
					70896					
	Invoice: 2601771852						CITY HALL - MATS AND TABLECLOTHS - 11.18.2025			
				102.60 5100-50-405-28-90-510100-			Service Agreements			
				82.50 0100-10-100-01-00-510001-			Departmental Supplies			
				82.50 0100-10-110-03-00-510001-			Departmental Supplies			
					72711	2601770818	11/13/2025	112625		516.87
					70897					
	Invoice: 2601770818						ALL PW'S - UNIFORMAL SERVICES - 11.13.2025			
				59.61 0100-30-400-25-00-500502-			Uniform & Equipment Allowance			
				7.42 5101-50-400-24-00-500502-			Uniform & Equipment Allowance			
				17.73 5101-50-400-24-00-510001-			Departmental Supplies			
				156.49 0100-40-400-19-02-500502-			Uniform & Equipment Allowance			
				1.95 5006-40-400-23-00-500502-			Uniform & Equipment Allowance			
				137.80 0100-30-400-25-00-510001-			Departmental Supplies			
				27.28 5000-40-400-21-00-500502-			Uniform & Equipment Allowance			
				106.06 5002-40-400-20-00-500502-			Uniform & Equipment Allowance			
				2.53 5101-50-400-24-00-500502-			Uniform & Equipment Allowance			
					72712	2601769008	11/06/2025	112625		335.07
					70898					
	Invoice: 2601769008						ALL PW'S - UNIFORMAL SERVICES - 11.06.2025			
				46.61 0100-30-400-25-00-500502-			Uniform & Equipment Allowance			
				7.42 5101-50-400-24-00-500502-			Uniform & Equipment Allowance			
				17.73 5101-50-400-24-00-510001-			Departmental Supplies			
				110.49 0100-40-400-19-02-500502-			Uniform & Equipment Allowance			
				1.95 5006-40-400-23-00-500502-			Uniform & Equipment Allowance			
				32.78 5000-40-400-21-00-500502-			Uniform & Equipment Allowance			
				115.56 5002-40-400-20-00-500502-			Uniform & Equipment Allowance			
				2.53 5101-50-400-24-00-500502-			Uniform & Equipment Allowance			
							CHECK 1025077 TOTAL:			1,539.95
1025078	11/26/2025	PRTD	1338	WESTROCK LLC	72561	Pay App #1 (B)	11/11/2025	112625		56,917.35
					70753					
	Invoice: Pay App #1 (B)						2025 Resdential Street Improvament-Marengo			
				56,917.35						
				E ST00039.26-50 -525 -0203						
				0203-60-400-19-02-580100-			Capital Prj.- Infrastructure			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT	INVOICE DTL DESC				
							CHECK	1025078 TOTAL:		56,917.35
1025079	11/26/2025	PRTD	13495	WINTER AUTOMOTIVE RE	72725 70911	2861	11/10/2025	112625		116.93
	Invoice: 2861				116.93	0100-20-200-14-00-510300-	POLICE-Unit #247 Engine oil service, tire rotation Vehicle Operations			
					72726 70912	2872	11/12/2025	112625		116.93
	Invoice: 2872				116.93	0100-20-200-14-00-510300-	POLICE-Unit # 231 Engine oil service, tire rotatio Vehicle Operations			
					72727 70913	2873	11/12/2025	112625		116.66
	Invoice: 2873				116.66	0100-20-200-14-00-510300-	POLICE-Unit #192 Engine oil service, tire rotation Vehicle Operations			
					72728 70914	2891	11/20/2025	112625		149.73
	Invoice: 2891				149.73	0100-20-200-14-00-510300-	POLICE-Unit #161 Engine oil service, tire rotation Vehicle Operations			
							CHECK	1025079 TOTAL:		500.25

NUMBER OF CHECKS 68 *** CASH ACCOUNT TOTAL *** 924,140.91

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	59	867,113.44
TOTAL EFT'S	9	57,027.47

*** GRAND TOTAL *** 924,140.91

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED
CLERK: 5292blopez

YEAR PER JNL / SRC ACCOUNT / EFF DATE JNL DESC REF 1 REF 2 REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2026 5 449					
APP 5002-00-000-00-00-205000-	Accts Payable			37,064.43	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 0000-00-000-00-00-100010-	Cash: Mission Bank Acct#10755				924,140.91
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 0100-00-000-00-00-205000-	Accts Payable			150,869.61	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 5101-00-000-00-00-205000-	Accts Payable			888.90	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 0200-00-000-00-00-205000-	Accts Payable			28,288.64	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 5000-00-000-00-00-205000-	Accts Payable			217,163.13	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 0203-00-000-00-00-205000-	Accts Payable			63,759.85	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 5100-00-000-00-00-205000-	Accts Payable			12,948.27	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 0308-00-000-00-00-205000-	Accts Payable			342,018.05	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 0808-00-000-00-00-205000-	Accts Payable			2,103.87	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 5103-00-000-00-00-205000-	Accts Payable			350.00	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 5003-00-000-00-00-205000-	Accts Payable			1,036.70	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 0814-00-000-00-00-205000-	Accts Payable			53.36	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 0812-00-000-00-00-205000-	Accts Payable			53.58	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 0811-00-000-00-00-205000-	Accts Payable			357.10	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 5004-00-000-00-00-205000-	Accts Payable			422.13	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 0801-00-000-00-00-205000-	Accts Payable			21.79	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 0802-00-000-00-00-205000-	Accts Payable			38.50	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 0807-00-000-00-00-205000-	Accts Payable			23.12	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 0804-00-000-00-00-205000-	Accts Payable			51.12	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 5001-00-000-00-00-205000-	Accts Payable			66,624.86	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
APP 5006-00-000-00-00-205000-	Accts Payable			3.90	
11/26/2025 112625 112625	AP CASH DISBURSEMENTS JOURNAL				
	GENERAL LEDGER TOTAL			924,140.91	924,140.91

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
APP 0000-00-000-00-00-209038-	11/26/2025	112625		112625		Due To 5002 - Water Operat			37,064.43	
APP 5002-00-000-00-00-109000-	11/26/2025	112625		112625		Due From Funds - Cash Pool				37,064.43
APP 0000-00-000-00-00-209001-	11/26/2025	112625		112625		Due To 0100 - Gen Fund			150,869.61	
APP 0100-00-000-00-00-109000-	11/26/2025	112625		112625		Due From Funds - Cash Pool				150,869.61
APP 0000-00-000-00-00-209047-	11/26/2025	112625		112625		Due To 5101 - Vehicle Maint			888.90	
APP 5101-00-000-00-00-109000-	11/26/2025	112625		112625		Due From Funds - Cash Pool				888.90
APP 0000-00-000-00-00-209002-	11/26/2025	112625		112625		Due To 0200 - Federal Grant			28,288.64	
APP 0200-00-000-00-00-109000-	11/26/2025	112625		112625		Due From Funds - Cash Pool				28,288.64
APP 0000-00-000-00-00-209036-	11/26/2025	112625		112625		Due To 5000 - Wastewtr Operat			217,163.13	
APP 5000-00-000-00-00-109000-	11/26/2025	112625		112625		Due From Funds - Cash Pool				217,163.13
APP 0000-00-000-00-00-209005-	11/26/2025	112625		112625		Due To 0203 - Gas Tax			63,759.85	
APP 0203-00-000-00-00-109000-	11/26/2025	112625		112625		Due From Funds - Cash Pool				63,759.85
APP 0000-00-000-00-00-209046-	11/26/2025	112625		112625		Due To 5100 - Facility Maint			12,948.27	
APP 5100-00-000-00-00-109000-	11/26/2025	112625		112625		Due From Funds - Cash Pool				12,948.27
APP 0000-00-000-00-00-209060-	11/26/2025	112625		112625		Due To 0308 - Street Projects			342,018.05	
APP 0308-00-000-00-00-109000-	11/26/2025	112625		112625		Due From Funds - Cash Pool				342,018.05
APP 0000-00-000-00-00-209032-	11/26/2025	112625		112625		Due To 0808 - LLMD - 001-2015			2,103.87	
APP 0808-00-000-00-00-109000-	11/26/2025	112625		112625		Due From Funds - Cash Pool				2,103.87
APP 0000-00-000-00-00-209049-	11/26/2025	112625		112625		Due To 5103 - Info Tech			350.00	
APP 5103-00-000-00-00-109000-	11/26/2025	112625		112625		Due From Funds - Cash Pool				350.00
APP 0000-00-000-00-00-209039-	11/26/2025	112625		112625		Due To 5003 - Transit Operat			1,036.70	
APP 5003-00-000-00-00-109000-	11/26/2025	112625		112625		Due From Funds - Cash Pool				1,036.70
APP 0000-00-000-00-00-209057-	11/26/2025	112625		112625		Due To 0814 - DTLL1-2022			53.36	
APP 0814-00-000-00-00-109000-	11/26/2025	112625		112625		Due From Funds - Cash Pool				53.36

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
APP 0000-00-000-00-00-209055-					Due To 0812 - DTLL1-2021			53.58	
11/26/2025	112625	112625							
APP 0812-00-000-00-00-109000-					Due From Funds - Cash Pool				53.58
11/26/2025	112625	112625							
APP 0000-00-000-00-00-209035-					Due To 0811 - LLMD - 001-2009			357.10	
11/26/2025	112625	112625							
APP 0811-00-000-00-00-109000-					Due From Funds - Cash Pool				357.10
11/26/2025	112625	112625							
APP 0000-00-000-00-00-209040-					Due To 5004 - Telecom Operat			422.13	
11/26/2025	112625	112625							
APP 5004-00-000-00-00-109000-					Due From Funds - Cash Pool				422.13
11/26/2025	112625	112625							
APP 0000-00-000-00-00-209025-					Due To 0801 - LLMD - 001-2005			21.79	
11/26/2025	112625	112625							
APP 0801-00-000-00-00-109000-					Due From Funds - Cash Pool				21.79
11/26/2025	112625	112625							
APP 0000-00-000-00-00-209026-					Due To 0802 - LLMD - 002-2005			38.50	
11/26/2025	112625	112625							
APP 0802-00-000-00-00-109000-					Due From Funds - Cash Pool				38.50
11/26/2025	112625	112625							
APP 0000-00-000-00-00-209031-					Due To 0807 - LLMD - 002-2007			23.12	
11/26/2025	112625	112625							
APP 0807-00-000-00-00-109000-					Due From Funds - Cash Pool				23.12
11/26/2025	112625	112625							
APP 0000-00-000-00-00-209028-					Due To 0804 - LLMD - 004-2005			51.12	
11/26/2025	112625	112625							
APP 0804-00-000-00-00-109000-					Due From Funds - Cash Pool				51.12
11/26/2025	112625	112625							
APP 0000-00-000-00-00-209037-					Due To 5001 - Refuse Operat			66,624.86	
11/26/2025	112625	112625							
APP 5001-00-000-00-00-109000-					Due From Funds - Cash Pool				66,624.86
11/26/2025	112625	112625							
APP 0000-00-000-00-00-209042-					Due To 5006 - Rail Operat			3.90	
11/26/2025	112625	112625							
APP 5006-00-000-00-00-109000-					Due From Funds - Cash Pool				3.90
11/26/2025	112625	112625							
					SYSTEM GENERATED ENTRIES TOTAL			924,140.91	924,140.91
					JOURNAL 2026/05/449 TOTAL			1,848,281.82	1,848,281.82

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0000 Pooled Cash Fund	2026	5	449	11/26/2025			
0000-00-000-00-00-100010-					Cash: Mission Bank Acct#10755		924,140.91
0000-00-000-00-00-209001-					Due To 0100 - Gen Fund	150,869.61	
0000-00-000-00-00-209002-					Due To 0200 - Federal Grant	28,288.64	
0000-00-000-00-00-209005-					Due To 0203 - Gas Tax	63,759.85	
0000-00-000-00-00-209025-					Due To 0801 - LLMD - 001-2005	21.79	
0000-00-000-00-00-209026-					Due To 0802 - LLMD - 002-2005	38.50	
0000-00-000-00-00-209028-					Due To 0804 - LLMD - 004-2005	51.12	
0000-00-000-00-00-209031-					Due To 0807 - LLMD - 002-2007	23.12	
0000-00-000-00-00-209032-					Due To 0808 - LLMD - 001-2015	2,103.87	
0000-00-000-00-00-209035-					Due To 0811 - LLMD - 001-2009	357.10	
0000-00-000-00-00-209036-					Due To 5000 - Wastewtr Operat	217,163.13	
0000-00-000-00-00-209037-					Due To 5001 - Refuse Operat	66,624.86	
0000-00-000-00-00-209038-					Due To 5002 - Water Operat	37,064.43	
0000-00-000-00-00-209039-					Due To 5003 - Transit Operat	1,036.70	
0000-00-000-00-00-209040-					Due To 5004 - Telecom Operat	422.13	
0000-00-000-00-00-209042-					Due To 5006 - Rail Operat	3.90	
0000-00-000-00-00-209046-					Due To 5100 - Facility Maint	12,948.27	
0000-00-000-00-00-209047-					Due To 5101 - Vehicle Maint	888.90	
0000-00-000-00-00-209049-					Due To 5103 - Info Tech	350.00	
0000-00-000-00-00-209055-					Due To 0812 - DTLL1-2021	53.58	
0000-00-000-00-00-209057-					Due To 0814 - DTLL1-2022	53.36	
0000-00-000-00-00-209060-					Due To 0308 - Street Projects	342,018.05	
					FUND TOTAL	924,140.91	924,140.91
0100 General Fund	2026	5	449	11/26/2025			
0100-00-000-00-00-109000-					Due From Funds - Cash Pool		150,869.61
0100-00-000-00-00-205000-					Accts Payable	150,869.61	
					FUND TOTAL	150,869.61	150,869.61
0200 Federal Grant	2026	5	449	11/26/2025			
0200-00-000-00-00-109000-					Due From Funds - Cash Pool		28,288.64
0200-00-000-00-00-205000-					Accts Payable	28,288.64	
					FUND TOTAL	28,288.64	28,288.64
0203 Gas Tax	2026	5	449	11/26/2025			
0203-00-000-00-00-109000-					Due From Funds - Cash Pool		63,759.85
0203-00-000-00-00-205000-					Accts Payable	63,759.85	
					FUND TOTAL	63,759.85	63,759.85
0308 State Grants Projects	2026	5	449	11/26/2025			
0308-00-000-00-00-109000-					Due From Funds - Cash Pool		342,018.05
0308-00-000-00-00-205000-					Accts Payable	342,018.05	
					FUND TOTAL	342,018.05	342,018.05

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0801 LLMD - 001-2005	2026	5	449	11/26/2025			
0801-00-000-00-00-109000-					Due From Funds - Cash Pool		21.79
0801-00-000-00-00-205000-					Accts Payable	21.79	
					FUND TOTAL	21.79	21.79
0802 LLMD - 002-2005	2026	5	449	11/26/2025			
0802-00-000-00-00-109000-					Due From Funds - Cash Pool		38.50
0802-00-000-00-00-205000-					Accts Payable	38.50	
					FUND TOTAL	38.50	38.50
0804 LLMD - 004-2005	2026	5	449	11/26/2025			
0804-00-000-00-00-109000-					Due From Funds - Cash Pool		51.12
0804-00-000-00-00-205000-					Accts Payable	51.12	
					FUND TOTAL	51.12	51.12
0807 LLMD - 002-2007	2026	5	449	11/26/2025			
0807-00-000-00-00-109000-					Due From Funds - Cash Pool		23.12
0807-00-000-00-00-205000-					Accts Payable	23.12	
					FUND TOTAL	23.12	23.12
0808 LLMD - 001-2015	2026	5	449	11/26/2025			
0808-00-000-00-00-109000-					Due From Funds - Cash Pool		2,103.87
0808-00-000-00-00-205000-					Accts Payable	2,103.87	
					FUND TOTAL	2,103.87	2,103.87
0811 LLMD - 001-2009	2026	5	449	11/26/2025			
0811-00-000-00-00-109000-					Due From Funds - Cash Pool		357.10
0811-00-000-00-00-205000-					Accts Payable	357.10	
					FUND TOTAL	357.10	357.10
0812 LLMD - 001-2021	2026	5	449	11/26/2025			
0812-00-000-00-00-109000-					Due From Funds - Cash Pool		53.58
0812-00-000-00-00-205000-					Accts Payable	53.58	
					FUND TOTAL	53.58	53.58
0814 LLMD - 001-2022	2026	5	449	11/26/2025			
0814-00-000-00-00-109000-					Due From Funds - Cash Pool		53.36
0814-00-000-00-00-205000-					Accts Payable	53.36	
					FUND TOTAL	53.36	53.36

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000 Wastewater Operations	2026	5	449	11/26/2025			
5000-00-000-00-00-109000-					Due From Funds - Cash Pool		217,163.13
5000-00-000-00-00-205000-					Accts Payable	217,163.13	
					FUND TOTAL	217,163.13	217,163.13
5001 Refuse Operations	2026	5	449	11/26/2025			
5001-00-000-00-00-109000-					Due From Funds - Cash Pool		66,624.86
5001-00-000-00-00-205000-					Accts Payable	66,624.86	
					FUND TOTAL	66,624.86	66,624.86
5002 Water Operations	2026	5	449	11/26/2025			
5002-00-000-00-00-109000-					Due From Funds - Cash Pool		37,064.43
5002-00-000-00-00-205000-					Accts Payable	37,064.43	
					FUND TOTAL	37,064.43	37,064.43
5003 Transit Operations	2026	5	449	11/26/2025			
5003-00-000-00-00-109000-					Due From Funds - Cash Pool		1,036.70
5003-00-000-00-00-205000-					Accts Payable	1,036.70	
					FUND TOTAL	1,036.70	1,036.70
5004 Telecommunications Operations	2026	5	449	11/26/2025			
5004-00-000-00-00-109000-					Due From Funds - Cash Pool		422.13
5004-00-000-00-00-205000-					Accts Payable	422.13	
					FUND TOTAL	422.13	422.13
5006 Rail Operations	2026	5	449	11/26/2025			
5006-00-000-00-00-109000-					Due From Funds - Cash Pool		3.90
5006-00-000-00-00-205000-					Accts Payable	3.90	
					FUND TOTAL	3.90	3.90
5100 Facility Maintenance	2026	5	449	11/26/2025			
5100-00-000-00-00-109000-					Due From Funds - Cash Pool		12,948.27
5100-00-000-00-00-205000-					Accts Payable	12,948.27	
					FUND TOTAL	12,948.27	12,948.27
5101 Vehicle Maintenance	2026	5	449	11/26/2025			
5101-00-000-00-00-109000-					Due From Funds - Cash Pool		888.90
5101-00-000-00-00-205000-					Accts Payable	888.90	
					FUND TOTAL	888.90	888.90
5103 Information Technology	2026	5	449	11/26/2025			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5103-00-000-00-00-109000-				Due From Funds - Cash Pool		350.00
5103-00-000-00-00-205000-				Accts Payable	350.00	
				FUND TOTAL	350.00	350.00

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
0000	Pooled Cash Fund	924,140.91	
0100	General Fund		150,869.61
0200	Federal Grant		28,288.64
0203	Gas Tax		63,759.85
0308	State Grants Projects		342,018.05
0801	LLMD - 001-2005		21.79
0802	LLMD - 002-2005		38.50
0804	LLMD - 004-2005		51.12
0807	LLMD - 002-2007		23.12
0808	LLMD - 001-2015		2,103.87
0811	LLMD - 001-2009		357.10
0812	LLMD - 001-2021		53.58
0814	LLMD - 001-2022		53.36
5000	Wastewater Operations		217,163.13
5001	Refuse Operations		66,624.86
5002	Water Operations		37,064.43
5003	Transit Operations		1,036.70
5004	Telecommunications Operations		422.13
5006	Rail Operations		3.90
5100	Facility Maintenance		12,948.27
5101	Vehicle Maintenance		888.90
5103	Information Technology		350.00
	TOTAL	924,140.91	924,140.91

** END OF REPORT - Generated by Brenda Lopez **

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
1839	11/26/2025	WIRE	936	PUBLIC EMPL RETIREME	72812	70996	11/26/2025		WIRE_001	103,710.55
								CHECK	1839 TOTAL:	103,710.55
						NUMBER OF CHECKS 1		***	CASH ACCOUNT TOTAL ***	103,710.55

	COUNT	AMOUNT
TOTAL WIRE TRANSFERS	1	103,710.55

*** GRAND TOTAL *** 103,710.55

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED
CLERK: 5292lcampos

YEAR PER JNL / SRC ACCOUNT / EFF DATE JNL DESC REF 1 REF 2 REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2026 6 114					
APP 0100-00-000-00-00-205000-	Accts Payable			103,710.55	
12/05/2025 WIRE_001 LC	AP CASH DISBURSEMENTS JOURNAL				
APP 0000-00-000-00-00-100010-	Cash: Mission Bank Acct#10755				103,710.55
12/05/2025 WIRE_001 LC	AP CASH DISBURSEMENTS JOURNAL				
	GENERAL LEDGER TOTAL			103,710.55	103,710.55
APP 0000-00-000-00-00-209001-	Due To 0100 - Gen Fund			103,710.55	
12/05/2025 WIRE_001 LC					
APP 0100-00-000-00-00-109000-	Due From Funds - Cash Pool				103,710.55
12/05/2025 WIRE_001 LC					
	SYSTEM GENERATED ENTRIES TOTAL			103,710.55	103,710.55
	JOURNAL 2026/06/114 TOTAL			207,421.10	207,421.10

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
0000 Pooled Cash Fund	2026	6	114	12/05/2025		
0000-00-000-00-00-100010-				Cash: Mission Bank Acct#10755		103,710.55
0000-00-000-00-00-209001-				Due To 0100 - Gen Fund	103,710.55	
				FUND TOTAL	103,710.55	103,710.55
0100 General Fund	2026	6	114	12/05/2025		
0100-00-000-00-00-109000-				Due From Funds - Cash Pool		103,710.55
0100-00-000-00-00-205000-				Accts Payable	103,710.55	
				FUND TOTAL	103,710.55	103,710.55

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
0000 Pooled Cash Fund		103,710.55	
0100 General Fund			103,710.55
	TOTAL	103,710.55	103,710.55

** END OF REPORT - Generated by Luis Campos **

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
302	11/26/2025	EFT	14359	BUSINESS SOLVER	72817	MED 12/25	11/26/2025		112625C2	212,982.00
								CHECK	302 TOTAL:	212,982.00
303	11/26/2025	EFT	876	FIRE RISK MANAGEMENT	72811	DENTAL/VISION 12/25	11/26/2025		112625C2	15,142.22
								CHECK	303 TOTAL:	15,142.22
304	11/26/2025	EFT	45	WAGEWORKS, INC	72807	11/26/25	11/26/2025		112625C2	1,604.62
								CHECK	304 TOTAL:	1,604.62
1833	11/26/2025	WIRE	17	INTERNAL REVENUE SER	72805	11/26/25	11/26/2025		112625C2	133,892.31
								CHECK	1833 TOTAL:	133,892.31
1834	11/26/2025	WIRE	144	ST OF CA EDD	72809	11/26/25	11/26/2025		112625C2	28,831.75
								CHECK	1834 TOTAL:	28,831.75
1835	11/26/2025	WIRE	202	- 457 ICMA VANTAGEPO	72810	11/26/25	11/26/2025		112625C2	11,997.64
								CHECK	1835 TOTAL:	11,997.64
1025080	11/26/2025	PRTD	8	#N13786-1 PRINCIPAL	72804	LIFE 12/25	11/26/2025		112625C2	4,207.48
								CHECK	1025080 TOTAL:	4,207.48
1025081	11/26/2025	PRTD	72	AFLAC	72808	956808	11/26/2025		112625C2	4,827.78
								CHECK	1025081 TOTAL:	4,827.78
1025082	11/26/2025	PRTD	7613	CA STATE DISBURSEMEN	72813	20-2014314	11/26/2025		112625C2	230.76
								CHECK	1025082 TOTAL:	230.76
1025083	11/26/2025	PRTD	7613	CA STATE DISBURSEMEN	72814	20-1412669	11/26/2025		112625C2	300.00
								CHECK	1025083 TOTAL:	300.00

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
1025084	11/26/2025	PRTD	7613	CA STATE DISBURSEMEN	72815	20-2655459	11/26/2025		112625C2	198.46
								CHECK	1025084 TOTAL:	198.46
1025085	11/26/2025	PRTD	7658	SEIU LOCAL 521	72816	11/26/25	11/26/2025		112625C2	737.04
								CHECK	1025085 TOTAL:	737.04
1025086	11/26/2025	PRTD	35	SHAFTER POLICE OFFIC	72806	11/26/25	11/26/2025		112625C2	1,360.00
								CHECK	1025086 TOTAL:	1,360.00

NUMBER OF CHECKS 13 *** CASH ACCOUNT TOTAL *** 416,312.06

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	7	11,861.52
TOTAL WIRE TRANSFERS	3	174,721.70
TOTAL EFT'S	3	229,728.84

*** GRAND TOTAL *** 416,312.06

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED
CLERK: 5292lcampos

YEAR PER JNL / SRC ACCOUNT / EFF DATE JNL DESC REF 1 REF 2 REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2026 5 461				
APP 0100-00-000-00-00-205000-	Accts Payable		416,099.52	
11/26/2025 112625C2 LC	AP CASH DISBURSEMENTS JOURNAL			
APP 0000-00-000-00-00-100010-	Cash: Mission Bank Acct#10755			416,312.06
11/26/2025 112625C2 LC	AP CASH DISBURSEMENTS JOURNAL			
APP 5002-00-000-00-00-205000-	Accts Payable		63.76	
11/26/2025 112625C2 LC	AP CASH DISBURSEMENTS JOURNAL			
APP 5000-00-000-00-00-205000-	Accts Payable		63.76	
11/26/2025 112625C2 LC	AP CASH DISBURSEMENTS JOURNAL			
APP 5006-00-000-00-00-205000-	Accts Payable		85.02	
11/26/2025 112625C2 LC	AP CASH DISBURSEMENTS JOURNAL			
	GENERAL LEDGER TOTAL		416,312.06	416,312.06
APP 0000-00-000-00-00-209001-	Due To 0100 - Gen Fund		416,099.52	
11/26/2025 112625C2 LC				
APP 0100-00-000-00-00-109000-	Due From Funds - Cash Pool			416,099.52
11/26/2025 112625C2 LC				
APP 0000-00-000-00-00-209038-	Due To 5002 - Water Operat		63.76	
11/26/2025 112625C2 LC				
APP 5002-00-000-00-00-109000-	Due From Funds - Cash Pool			63.76
11/26/2025 112625C2 LC				
APP 0000-00-000-00-00-209036-	Due To 5000 - Wastewtr Operat		63.76	
11/26/2025 112625C2 LC				
APP 5000-00-000-00-00-109000-	Due From Funds - Cash Pool			63.76
11/26/2025 112625C2 LC				
APP 0000-00-000-00-00-209042-	Due To 5006 - Rail Operat		85.02	
11/26/2025 112625C2 LC				
APP 5006-00-000-00-00-109000-	Due From Funds - Cash Pool			85.02
11/26/2025 112625C2 LC				
	SYSTEM GENERATED ENTRIES TOTAL		416,312.06	416,312.06
	JOURNAL 2026/05/461 TOTAL		832,624.12	832,624.12

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0000 Pooled Cash Fund	2026	5	461	11/26/2025			
0000-00-000-00-00-100010-					Cash: Mission Bank Acct#10755		416,312.06
0000-00-000-00-00-209001-					Due To 0100 - Gen Fund	416,099.52	
0000-00-000-00-00-209036-					Due To 5000 - Wastewtr Operat	63.76	
0000-00-000-00-00-209038-					Due To 5002 - Water Operat	63.76	
0000-00-000-00-00-209042-					Due To 5006 - Rail Operat	85.02	
					FUND TOTAL	416,312.06	416,312.06
0100 General Fund	2026	5	461	11/26/2025			
0100-00-000-00-00-109000-					Due From Funds - Cash Pool		416,099.52
0100-00-000-00-00-205000-					Accts Payable	416,099.52	
					FUND TOTAL	416,099.52	416,099.52
5000 Wastewater Operations	2026	5	461	11/26/2025			
5000-00-000-00-00-109000-					Due From Funds - Cash Pool		63.76
5000-00-000-00-00-205000-					Accts Payable	63.76	
					FUND TOTAL	63.76	63.76
5002 Water Operations	2026	5	461	11/26/2025			
5002-00-000-00-00-109000-					Due From Funds - Cash Pool		63.76
5002-00-000-00-00-205000-					Accts Payable	63.76	
					FUND TOTAL	63.76	63.76
5006 Rail Operations	2026	5	461	11/26/2025			
5006-00-000-00-00-109000-					Due From Funds - Cash Pool		85.02
5006-00-000-00-00-205000-					Accts Payable	85.02	
					FUND TOTAL	85.02	85.02

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
0000 Pooled Cash Fund		416,312.06	
0100 General Fund			416,099.52
5000 Wastewater Operations			63.76
5002 Water Operations			63.76
5006 Rail Operations			85.02
	TOTAL	416,312.06	416,312.06

** END OF REPORT - Generated by Luis Campos **

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
1025087	12/09/2025	PRTD	14734	BUILDERS FIRSTSOURCE	72928	25Q2	12/02/2025		120925	45,873.08
					71112					
	Invoice: 25Q2						DEVELOPER OBLIGATIONS			
				45,873.08	0100-10-125-07-00-510803-			Development Agreements		
							CHECK 1025087 TOTAL:			45,873.08
1025088	12/09/2025	PRTD	7232	COOPERATIVE SOURCING	72922	25Q2CEMEX	12/02/2025		120925	528,556.31
					71106					
	Invoice: 25Q2CEMEX						DEVELOPER OBLIGATIONS 25Q2			
				533,895.26	0100-10-125-07-00-510803-			Development Agreements		
				-5,338.95	0100-10-125-07-00-510803-			Development Agreements		
							CHECK 1025088 TOTAL:			528,556.31
1025089	12/09/2025	PRTD	1021	KERN COUNTY CLERKS O	72966	NOINV - 12.03.2025	12/03/2025		120925	50.00
					71150					
	Invoice: NOINV - 12.03.2025						NOE - ZERKER ROAD RECONSTRUCTION PHASE IV			
				50.00						
					E ST00038.2 -10 -110 -0100					
					0100-60-400-19-02-580100-			Capital Prj.- Infrastructure		
							CHECK 1025089 TOTAL:			50.00
1025090	12/09/2025	PRTD	4	PACIFIC GAS & ELECTR	72830	2201390425-9 NOV 25	11/20/2025		120925	1,218.71
					71015					
	Invoice: 2201390425-9 NOV 25						ELECTRICAL CHARGES			
				1,218.71	5000-40-400-21-00-510707-			Power		
					72887	1389756191-9 NOV 25	11/21/2025		120925	68.65
					71071					
	Invoice: 1389756191-9 NOV 25						ELECTRICAL CHARGES			
				68.65	5000-40-400-21-00-510707-			Power		
					72889	8311850023-6 NOV 25	11/21/2025		120925	235.60
					71074					
	Invoice: 8311850023-6 NOV 25						ELECTRICAL CHARGES			
				235.60	5000-40-400-21-00-510707-			Power		
					72893	4926360563-3 NOV 25	11/21/2025		120925	419.28
					71077					
	Invoice: 4926360563-3 NOV 25						ELECTRICAL CHARGES			
				419.28	5000-40-400-21-00-510707-			Power		
							CHECK 1025090 TOTAL:			1,942.24

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT	INVOICE DTL DESC				
1025091	12/09/2025	PRTD	12600	ROBERT E CENDEJAS AN 72924 71107	25Q2CEMEX		12/02/2025	120925		35,237.09
	Invoice: 25Q2CEMEX					DEVELOPER OBLIGATIONS 25Q2				
						35,593.02 0100-10-125-07-00-510803- Development Agreements				
						-355.93 0100-10-125-07-00-510803- Development Agreements				
								CHECK 1025091 TOTAL:		35,237.09

NUMBER OF CHECKS 5 *** CASH ACCOUNT TOTAL *** 611,658.72

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	5	611,658.72

*** GRAND TOTAL *** 611,658.72

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED
CLERK: 5292blopez

YEAR PER JNL / SRC ACCOUNT / EFF DATE JNL DESC REF 1 REF 2 REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2026 6 149					
APP 0100-00-000-00-00-205000-	Accts Payable			609,716.48	
12/09/2025 120925 120925	AP CASH DISBURSEMENTS JOURNAL				
APP 0000-00-000-00-00-100010-	Cash: Mission Bank Acct#10755				611,658.72
12/09/2025 120925 120925	AP CASH DISBURSEMENTS JOURNAL				
APP 5000-00-000-00-00-205000-	Accts Payable			1,942.24	
12/09/2025 120925 120925	AP CASH DISBURSEMENTS JOURNAL				
	GENERAL LEDGER TOTAL			611,658.72	611,658.72
APP 0000-00-000-00-00-209001-	Due To 0100 - Gen Fund			609,716.48	
12/09/2025 120925 120925					
APP 0100-00-000-00-00-109000-	Due From Funds - Cash Pool				609,716.48
12/09/2025 120925 120925					
APP 0000-00-000-00-00-209036-	Due To 5000 - Wastewtr Operat			1,942.24	
12/09/2025 120925 120925					
APP 5000-00-000-00-00-109000-	Due From Funds - Cash Pool				1,942.24
12/09/2025 120925 120925					
	SYSTEM GENERATED ENTRIES TOTAL			611,658.72	611,658.72
	JOURNAL 2026/06/149 TOTAL			1,223,317.44	1,223,317.44

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0000 Pooled Cash Fund	2026	6	149	12/09/2025			
0000-00-000-00-00-100010-					Cash: Mission Bank Acct#10755		611,658.72
0000-00-000-00-00-209001-					Due To 0100 - Gen Fund	609,716.48	
0000-00-000-00-00-209036-					Due To 5000 - Wastewtr Operat	1,942.24	
					FUND TOTAL	611,658.72	611,658.72
0100 General Fund	2026	6	149	12/09/2025			
0100-00-000-00-00-109000-					Due From Funds - Cash Pool		609,716.48
0100-00-000-00-00-205000-					Accts Payable	609,716.48	
					FUND TOTAL	609,716.48	609,716.48
5000 Wastewater Operations	2026	6	149	12/09/2025			
5000-00-000-00-00-109000-					Due From Funds - Cash Pool		1,942.24
5000-00-000-00-00-205000-					Accts Payable	1,942.24	
					FUND TOTAL	1,942.24	1,942.24

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
0000 Pooled Cash Fund		611,658.72	
0100 General Fund			609,716.48
5000 Wastewater Operations			1,942.24
	TOTAL	611,658.72	611,658.72

** END OF REPORT - Generated by Brenda Lopez **

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
1840	12/10/2025	WIRE	17	INTERNAL REVENUE SER	73120	12/10/25	12/10/2025		121025	4,333.44
							CHECK		1840 TOTAL:	4,333.44
1841	12/10/2025	WIRE	936	PUBLIC EMPL RETIREME	73122	71300	12/10/2025		121025	29.81
							CHECK		1841 TOTAL:	29.81
1842	12/10/2025	WIRE	144	ST OF CA EDD	73121	12/10/25	12/10/2025		121025	901.06
							CHECK		1842 TOTAL:	901.06
						NUMBER OF CHECKS 3	*** CASH ACCOUNT TOTAL ***			5,264.31

	COUNT	AMOUNT
TOTAL WIRE TRANSFERS	3	5,264.31

*** GRAND TOTAL *** 5,264.31

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED
CLERK: 5292lcampos

YEAR PER JNL / SRC ACCOUNT / EFF DATE JNL DESC REF 1 REF 2 REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2026 6 186					
APP 0100-00-000-00-00-205000-	Accts Payable			5,264.31	
12/10/2025 121025 LC	AP CASH DISBURSEMENTS JOURNAL				
APP 0000-00-000-00-00-100010-	Cash: Mission Bank Acct#10755				5,264.31
12/10/2025 121025 LC	AP CASH DISBURSEMENTS JOURNAL				
	GENERAL LEDGER TOTAL			5,264.31	5,264.31
APP 0000-00-000-00-00-209001-	Due To 0100 - Gen Fund			5,264.31	
12/10/2025 121025 LC					
APP 0100-00-000-00-00-109000-	Due From Funds - Cash Pool				5,264.31
12/10/2025 121025 LC					
	SYSTEM GENERATED ENTRIES TOTAL			5,264.31	5,264.31
	JOURNAL 2026/06/186 TOTAL			10,528.62	10,528.62

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
0000 Pooled Cash Fund	2026	6	186	12/10/2025		
0000-00-000-00-00-100010-				Cash: Mission Bank Acct#10755		5,264.31
0000-00-000-00-00-209001-				Due To 0100 - Gen Fund	5,264.31	
				FUND TOTAL	5,264.31	5,264.31
0100 General Fund	2026	6	186	12/10/2025		
0100-00-000-00-00-109000-				Due From Funds - Cash Pool		5,264.31
0100-00-000-00-00-205000-				Accts Payable	5,264.31	
				FUND TOTAL	5,264.31	5,264.31

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
0000 Pooled Cash Fund		5,264.31	
0100 General Fund			5,264.31
	TOTAL	5,264.31	5,264.31

** END OF REPORT - Generated by Luis Campos **

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER / DOCUMENT	INVOICE	INV DATE	PO	WARRANT	NET
305	12/11/2025	EFT	13236	AMBER CHEMICAL INC	72930 71114	0386915-IN	11/18/2025		121125	1,543.43
	Invoice: 0386915-IN						INVOICE DTL DESC			
					1,543.43	5002-40-400-20-00-510900-	WATER - WATER CHEMICALS- HYPOCHLORITE Treatment Supplies			
					72932 71116	0386978-IN	11/25/2025		121125	1,314.78
	Invoice: 0386978-IN						WATER - WATER CHEMICALS- HYPOCHLORITE			
					1,314.78	5002-40-400-20-00-510900-	Treatment Supplies			
							CHECK	305 TOTAL:		2,858.21
306	12/11/2025	EFT	1394	AMERICAN BUSINESS MA	72845 71030	838530	11/24/2025		121125	449.18
	Invoice: 838530						City Hall Workroom-Contr Usage 11/30/25-12/29/25			
					89.83	0100-10-100-01-00-510100-	Service Agreements			
					89.83	0100-10-110-03-00-510100-	Service Agreements			
					89.84	0100-10-120-05-00-510100-	Service Agreements			
					89.84	0100-10-125-06-00-510100-	Service Agreements			
					89.84	0100-10-145-13-00-510100-	Service Agreements			
					72967 71152	839969	12/02/2025		121125	190.58
	Invoice: 839969						ALL PW'S #7458 - BASE/OVERAGE RATE/OVERAGE			
					38.11	5101-50-400-24-00-510000-	Office Supplies			
					38.11	5002-40-400-20-00-510000-	Office Supplies			
					38.12	0100-30-400-25-00-510000-	Office Supplies			
					38.12	0100-40-400-19-02-510000-	Office Supplies			
					38.12	5000-40-400-21-00-510000-	Office Supplies			
					73041 71223	839638	12/01/2025		121125	26.81
	Invoice: 839638						POLICE-Contract usage 11/9-12/8/25			
					26.81	0100-20-200-14-00-510100-	Service Agreements			
							CHECK	306 TOTAL:		666.57
307	12/11/2025	EFT	378	AMERICAN REFUSE INC	72969 71154	368485	12/01/2025		121125	862.14
	Invoice: 368485						ALL PW'S & ENGINEERING REFUSE SERVICES/BULKY PICKU			
					862.14	5100-50-405-28-20-510706-	Refuse			
					72971 71155	367912	12/01/2025		121125	982.70
	Invoice: 367912						ALL PW'S & ENGINEERING REFUSE SERVICES			
					982.70	5100-50-405-28-20-510706-	Refuse			
					72973 71157	367754	12/01/2025		121125	7,239.31
	Invoice: 367754						VARIOUS LOCATIONS - DECMEBER 2025			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					7,239.31	5001-40-400-22-00-510114-		Contract Services		
					72996	368657	11/30/2025	121125		110,133.14
					71179					
				Invoice: 368657			REFUSE-HOMES ALLEY/CURBSIDE PICKUP NOVEMBER 2025			
					110,133.14	5001-40-400-22-00-510114-		Contract Services		
					73043	368089	12/01/2025	121125		227.57
					71225					
				Invoice: 368089			POLICE-Refuse service Dec 25			
					227.57	0100-20-200-14-00-510706-		Refuse		
					73044	368097	12/01/2025	121125		290.45
					71226					
				Invoice: 368097			POLICE-Range Refuse Dec 25			
					290.45	0100-20-200-14-00-510706-		Refuse		
					73231	368091	12/01/2025	121125		467.90
					71408					
				Invoice: 368091			Monthly Shelter Refuse			
					467.90	0100-20-200-15-00-510706-		Refuse		
							CHECK	307 TOTAL:		120,203.21
308	12/11/2025	EFT	1398	ARDURRA GROUP, INC.	72933	172038	09/15/2025	121125		72.50
					71117					
				Invoice: 172038			ENGINEERING - TRAFFIC SAFETY CONSULTING			
					72.50	0100-40-400-18-00-510401-		Engineering Services		
					73207	176369	12/08/2025 14	121125		13,887.50
					71384					
				Invoice: 176369			Core City Bike Lane Project Engineering			
					13,887.50	E ST00043 -20 -200 -0200				
						0200-60-400-19-02-580100-		Capital Prj.- Infrastructure		
							CHECK	308 TOTAL:		13,960.00
309	12/11/2025	EFT	97	BEST BEST & KRIEGER	72549	1045215	11/11/2025	121125		6,504.00
					70740					
				Invoice: 1045215			Matter # 17236.00125 O&M CFD			
					6,338.00	0813-40-400-19-04-510420-		Legal Services		
					166.00	0815-40-400-19-04-510420-		Legal Services		
							CHECK	309 TOTAL:		6,504.00
310	12/11/2025	EFT	1381	BURKE, WILLIAMS & SO	72920	354560	11/26/2025	121125		5,157.50
					71104					
				Invoice: 354560			Prof. Srvs through 10/31/25: Confidential Matter			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					5,157.50	0100-10-130-08-00-510421-		Legal Services - Personnel		
					72921	354561	11/26/2025	121125		79.00
					71105					
				Invoice: 354561	79.00	0100-10-130-08-00-510421-	Prof. Srvs through 10/31/25: Confidential Matter	Legal Services - Personnel		
					72925	354563	11/26/2025	121125		553.00
					71108					
				Invoice: 354563	553.00	0100-10-130-08-00-510421-	Prof. Srvs through 10/31/25: Confidential Matter	Legal Services - Personnel		
							CHECK	310 TOTAL:		5,789.50
311	12/11/2025	EFT	14425	CARLOS QUEZADA	72876	281252	11/21/2025	121125		270.00
					71061					
				Invoice: 281252	270.00	0100-10-405-26-00-510300-	Fleet Carwash - Building	Vehicle Operations		
					72877	281256	11/21/2025	121125		150.00
					71062					
				Invoice: 281256	150.00	5003-40-140-12-00-510300-	Fleet Carwash -Transit	Vehicle Operations		
					73076	281255	11/21/2025	121125		80.00
					71255					
				Invoice: 281255	80.00	0100-30-300-04-00-510300-	LEARNING CENTER - BUS WASH - 11.21.25	Vehicle Operations		
					73247	acfleet110725	11/07/2025	121125		105.00
					71423					
				Invoice: acfleet110725	105.00	0100-20-200-15-00-510100-	Fleet Car Wash Animal Services 11/07/2025	Service Agreements		
					73248	acfleet112425	11/24/2025	121125		70.00
					71424					
				Invoice: acfleet112425	70.00	0100-20-200-15-00-510100-	Animal Services Fleet Wash 11/24/2025	Service Agreements		
					73250	acfleet103125	10/31/2025	121125		105.00
					71425					
				Invoice: acfleet103125	105.00	0100-20-200-15-00-510100-	Animal Services Fleet Wash 10/31/2025	Service Agreements		
					73251	acfleet101025	10/10/2025	121125		105.00
					71426					
				Invoice: acfleet101025	105.00	0100-20-200-15-00-510100-	Animal Services Fleet Wash 10/10/2025	Service Agreements		
					73252	acfleet100325	10/03/2025	121125		105.00
					71427					

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
							Animal Services Fleet Wash 10/03/2025			
Invoice: acfleet100325										
				105.00	0100-20-200-15-00-510100-		Service Agreements			
					73254	acfleet92625	09/26/2025	121125		70.00
					71429					
							Animal Services Fleet Wash 09/26/2025			
Invoice: acfleet92625										
				70.00	0100-20-200-15-00-510100-		Service Agreements			
					73256	acfleet101725	10/17/2025	121125		105.00
					71431					
							Animal Services Fleet Wash 10/17/2025			
Invoice: acfleet101725										
				105.00	0100-20-200-15-00-510100-		Service Agreements			
							CHECK	311 TOTAL:		1,165.00
312	12/11/2025	EFT	968	DAKESSIAN LAW, LTD.	73104	3708	11/30/2025	121125		53,358.00
					71283					
							CDTFA Local Tax Reallocation Dispute			
Invoice: 3708										
				53,358.00	0100-10-125-07-00-510423-		Legal Services - Bus Devel			
							CHECK	312 TOTAL:		53,358.00
313	12/11/2025	EFT	709	FIFTH ASSET, INC	72882	DB2003838	12/02/2025	121125		13,300.00
					71066					
							SUB FEE TIER 3 -LEASE & SBITA MNGMNT 121425-121326			
Invoice: DB2003838										
				13,300.00	0100-10-140-10-00-510150-		Software Subscription			
							CHECK	313 TOTAL:		13,300.00
314	12/11/2025	EFT	4909	JEFFRIES BROS INC	72907	183604CT	11/30/2025	121125		218.56
					71091					
							DIAL A RIDE FUEL CHARGES NOVEMBER 2025			
Invoice: 183604CT										
				218.56	5003-40-140-12-00-510302-		Vehicle Operations - Fuel			
							CHECK	314 TOTAL:		218.56
316	12/11/2025	EFT	1366	JEFFRIES BROS., INC	72905	183602CT	11/30/2025	121125		10,965.26
					71089					
							FUEL CHARGES NOVEMBER 2025			
Invoice: 183602CT										
				10,615.65	0100-20-200-14-00-510302-		Vehicle Operations - Fuel			
				349.61	0100-20-200-15-00-510302-		Vehicle Operations - Fuel			
					72942	179650	09/24/2025	121125		2,616.02
					71126					
							WATER - WHITE OIL 90			
Invoice: 179650										
				2,616.02	5002-40-400-20-00-510001-		Departmental Supplies			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
							CHECK	316 TOTAL:		13,581.28
317	12/11/2025	EFT	768	ROLLAND JOHN HENRY V	73144	20251203	12/03/2025		121125	1,530.00
					71322					
Invoice: 20251203							CONSULTANT AGREEMENT FOR CONTRACTED CITY SURVEYOR			
			1,530.00	0100-40-400-18-00-510401-			Engineering Services			
							CHECK	317 TOTAL:		1,530.00
318	12/11/2025	EFT	556	SHAFTER DG SOLAR, LL	73153	58565039	12/01/2025		121125	10,385.62
					71331					
Invoice: 58565039							SOLAR ELECTRICITY CHARGES - NOVEMBER 2025			
			309.04	0100-20-200-15-00-510707-			Power			
			10,076.58	5002-40-400-20-00-510707-			Power			
							CHECK	318 TOTAL:		10,385.62
319	12/11/2025	EFT	1049	SIMPLOT AB RETAIL IN	73167	501197227	11/12/2025		121125	2,680.28
					71345					
Invoice: 501197227							STREETS - ROUNDUP/GOVEE/FEVER/MATRIX/STREVIN			
			2,680.28	0100-40-400-19-02-510200-			Repairs & Maintenance			
					73172	501197228	11/12/2025		121125	281.45
					71350					
Invoice: 501197228							STREETS - V-DRIFT 2.5G			
			281.45	0100-40-400-19-02-510200-			Repairs & Maintenance			
					73173	501197274	11/17/2025		121125	69.28
					71351					
Invoice: 501197274							ALL PARKS - BRANDT ODOR MASK			
			69.28	0100-30-400-25-00-510200-			Repairs & Maintenance			
							CHECK	319 TOTAL:		3,031.01
320	12/11/2025	EFT	5364	TEL-TEC SECURITY SYS	72854	905172	12/01/2025		121125	697.50
					71039					
Invoice: 905172							MONTHLY SECURITY SERVICES - Dec.25			
			37.50	5100-50-405-28-90-510100-			Service Agreements			
			122.50	5100-50-405-28-20-510100-			Service Agreements			
			92.50	5100-50-405-28-70-510100-			Service Agreements			
			102.50	5100-50-405-28-50-510100-			Service Agreements			
			82.50	5100-50-405-28-15-510100-			Service Agreements			
			87.50	5100-50-405-28-91-510100-			Service Agreements			
			65.00	5100-50-405-28-03-510100-			Service Agreements			
			107.50	5100-50-405-28-71-510100-			Service Agreements			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER / DOCUMENT	INVOICE / INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
						CHECK		320 TOTAL:		697.50
321	12/11/2025	EFT	11	SOUND CALIFORNIA NEW	73072 71251	508755	10/17/2025		121125	294.44
	Invoice: 508755					POLICE SUBSTATION - ADVERTISING				
					294.44	E PD00001 -40 -400 -0308 0308-60-200-14-00-580200-		Capital Prj.- Buildings & Imp.		
						CHECK		321 TOTAL:		294.44
323	12/11/2025	EFT	15101	WEX BANK - ACCOUNT 0	72926 71110	NOINV	11/25/2025		121125	90.00
	Invoice: NOINV					POLICE-Fuel # 267				
					90.00	0100-20-200-14-00-510302-FENT		Vehicle Operations - Fuel		
						CHECK		323 TOTAL:		90.00
1836	10/22/2025	WIRE	897	RAMP BUSINESS CORPOR	72855 71040	71040	10/22/2025		121125	426.57
	Invoice: 71040					Airlines				
					426.57	0100-30-300-04-00-510501-		Training		
					72856 71041	71041	10/22/2025		121125	605.68
	Invoice: 71041					Books and Newspapers				
					496.73	0100-30-300-04-00-510015-		Books		
					18.95	0100-30-300-04-00-510150-		Software Subscription		
					90.00	0100-20-200-14-00-510106-		Subscriptions & Dues		
					72857 71042	71042	10/22/2025		121125	679.50
	Invoice: 71042					Car Rental				
					330.07	0100-20-200-14-00-510100-FENT		Service Agreements		
					330.17	0100-20-200-14-00-510100-FENT		Service Agreements		
					19.26	0100-20-200-14-00-510100-FENT		Service Agreements		
					72858 71043	71043	10/22/2025		121125	1,199.00
	Invoice: 71043					Car services				
					11.00	0100-40-400-18-00-510300-		Vehicle Operations		
					1,122.00	0100-20-200-14-00-510300-		Vehicle Operations		
					33.00	5103-50-500-29-00-510300-		Vehicle Operations		
					33.00	5103-50-500-29-00-510300-		Vehicle Operations		
					72859 71044	71044	10/22/2025		121125	500.00
	Invoice: 71044					Charitable donations				
					200.00	0100-10-100-01-00-510501-		Training		

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					100.00	0100-10-110-03-00-510501-	Training			
					100.00	0100-30-300-04-00-510501-	Training			
					100.00	0100-10-125-06-00-510501-	Training			
					72860	71045	10/22/2025		121125	290.83
						71045				
				Invoice: 71045			Cloud Computing			
					290.83	5103-50-500-29-00-510150-	Software Subscription			
					72861	71046	10/22/2025		121125	3,856.00
						71046				
				Invoice: 71046			Clubs and membership			
					200.00	0100-10-140-10-00-510106-	Subscriptions & Dues			
					600.00	0100-20-200-15-00-510505-	Travel			
					750.00	0100-20-200-14-00-510501-FENT	Training			
					750.00	0100-20-200-14-00-510501-FENT	Training			
					750.00	0100-20-200-14-00-510501-FENT	Training			
					750.00	0100-20-200-14-00-510501-FENT	Training			
					56.00	0100-10-405-26-00-510400-	Professional Services			
					72862	71047	10/22/2025		121125	143.36
						71047				
				Invoice: 71047			Electronics			
					143.36	5003-40-140-12-00-510202-	Hardware & Tools			
					72863	71048	10/22/2025		121125	491.04
						71048				
				Invoice: 71048			Fuel and Gas			
					43.80	0100-20-200-14-00-510302-	Vehicle Operations - Fuel			
					34.80	0100-10-145-13-00-510006-	Food/Meals			
					6.47	0100-10-145-13-00-510006-	Food/Meals			
					30.85	0100-20-200-14-00-510302-	Vehicle Operations - Fuel			
					39.25	0100-20-200-14-00-510302-	Vehicle Operations - Fuel			
					57.94	0100-20-200-14-00-510302-	Vehicle Operations - Fuel			
					14.79	0100-20-200-14-00-510302-	Vehicle Operations - Fuel			
					45.29	0100-20-200-14-00-510302-	Vehicle Operations - Fuel			
					7.62	0100-10-100-01-00-510302-	Vehicle Operations - Fuel			
					7.62	0100-10-120-05-00-510302-	Vehicle Operations - Fuel			
					7.62	0100-10-110-03-00-510302-	Vehicle Operations - Fuel			
					3.81	0100-10-135-09-00-510302-	Vehicle Operations - Fuel			
					3.81	0100-10-135-11-00-510302-	Vehicle Operations - Fuel			
					7.62	0100-10-125-06-00-510302-	Vehicle Operations - Fuel			
					7.62	0100-10-110-65-00-510302-	Vehicle Operations - Fuel			
					27.96	5003-40-140-12-00-510001-	Departmental Supplies			
					87.53	0100-20-200-14-00-510302-	Vehicle Operations - Fuel			
					56.64	0100-20-200-14-00-510302-	Vehicle Operations - Fuel			
					72864	71049	10/22/2025		121125	8,178.60
						71049				
				Invoice: 71049			General Merchandise			
					38.96	0100-00-000-00-00-205318-	Collection & Holding			
					18.91	0100-10-110-03-00-510000-	Office Supplies			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					18.91	0100-10-120-05-00-510000-	Office Supplies			
					18.91	0100-10-100-01-00-510000-	Office Supplies			
					18.91	0100-10-145-13-00-510000-	Office Supplies			
					18.91	0100-30-300-04-00-510000-	Office Supplies			
					18.91	0100-10-110-65-00-510000-	Office Supplies			
					18.90	0100-10-125-06-00-510000-	Office Supplies			
					10.72	0100-30-300-04-00-510016-	Classroom Supplies			
					88.66	0100-20-200-14-00-510001-	Departmental Supplies			
					94.38	0100-10-125-06-00-510001-	Departmental Supplies			
					94.37	0100-10-110-03-00-510001-	Departmental Supplies			
					478.88	0100-20-200-15-00-510001-	Departmental Supplies			
					179.90	0100-20-200-55-00-510012-	Medical Supplies			
					20.41	0100-20-200-55-00-510012-	Medical Supplies			
					13.56	0100-20-200-55-00-510012-	Medical Supplies			
					278.47	0100-20-200-14-00-510001-	Departmental Supplies			
					109.44	0100-20-200-14-00-510001-	Departmental Supplies			
					42.39	0100-30-300-04-00-510016-	Classroom Supplies			
					19.66	0100-30-300-04-00-510016-	Classroom Supplies			
					200.00	0100-20-200-14-00-510501-	Training			
					36.00	0100-30-300-04-00-510016-	Classroom Supplies			
					294.94	5103-50-500-29-20-510202-	Hardware & Tools			
					331.33	5103-50-500-29-20-510202-	Hardware & Tools			
					104.80	0100-30-300-04-00-510001-	Departmental Supplies			
					160.66	0100-20-200-14-00-510001-	Departmental Supplies			
					28.94	0100-30-300-04-00-510016-	Classroom Supplies			
					63.85	0100-30-300-04-00-510016-	Classroom Supplies			
					50.84	5003-40-140-12-00-510001-	Departmental Supplies			
					535.52	0100-10-135-09-00-510116-	Employee Dev & Reten (SEDAC)			
					169.36	0100-40-400-18-00-510001-	Departmental Supplies			
					12.82	0100-10-135-09-00-510116-	Employee Dev & Reten (SEDAC)			
					739.91	0100-20-200-14-00-510001-	Departmental Supplies			
					99.10	0100-10-100-01-00-510802-	Community Promotion			
					398.96	0100-20-200-14-00-510001-	Departmental Supplies			
					376.96	0100-20-200-15-00-510001-	Departmental Supplies			
					88.55	0100-20-200-14-00-510001-	Departmental Supplies			
					419.81	0100-20-200-14-00-510001-	Departmental Supplies			
					2,029.10	0100-20-200-14-00-510001-	Departmental Supplies			
					3.22	0100-20-200-14-00-510001-	Departmental Supplies			
					92.00	0100-20-200-15-00-510001-	Departmental Supplies			
					259.17	0100-20-200-14-00-510001-	Departmental Supplies			
					80.60	0100-20-200-14-00-510001-	Departmental Supplies			
					72865	71050	10/22/2025	121125		298.50
					71050					
Invoice: 71050							Government Services			
					5.50					
					E PF00002 -10 -105 -0100					
					0100-60-400-25-52-580200-		Capital Prj.- Buildings & Imp.			
					200.00					
					E PF00002 -10 -105 -0100					
					0100-60-400-25-52-580200-		Capital Prj.- Buildings & Imp.			
					68.00	0100-10-135-11-00-510505-	Travel			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					25.00	0100-10-100-01-00-510106-		Subscriptions & Dues		
					72866	71051	10/22/2025		121125	9,852.89
					71051					
				Invoice: 71051			Lodging			
					736.55	0100-20-200-14-00-510505-		Travel		
					739.36	0100-20-200-14-00-510505-		Travel		
					1,568.26	0100-20-200-14-00-510505-		Travel		
					274.47	0100-10-145-13-00-510505-		Travel		
					-273.82	0100-20-200-14-00-510505-		Travel		
					1,018.72	0100-10-405-26-00-510505-		Travel		
					60.00	0100-10-405-26-00-510505-		Travel		
					1,018.72	0100-10-405-26-00-510505-		Travel		
					548.94	0100-10-145-13-00-510505-		Travel		
					1,018.72	0100-10-405-26-00-510505-		Travel		
					120.11	0100-20-200-14-00-510505-		Travel		
					120.11	0100-20-200-14-00-510505-		Travel		
					754.60	0100-20-200-14-00-510505-		Travel		
					754.60	0100-20-200-14-00-510505-		Travel		
					754.60	0100-20-200-14-00-510505-		Travel		
					638.95	0100-20-200-14-00-510505-		Travel		
					72867	71052	10/22/2025		121125	4,007.27
					71052					
				Invoice: 71052			Office			
					209.83	0100-30-300-04-60-510001-		Departmental Supplies		
					484.02	0100-20-200-14-00-510001-		Departmental Supplies		
					705.64	0100-30-400-25-30-510202-		Hardware & Tools		
					705.64	0100-30-400-25-33-510202-		Hardware & Tools		
					1,550.00					
						E IT00003.1 -50 -525 -5004				
						5004-60-500-30-01-580200-		Capital Prj.- Buildings & Imp.		
					352.14	0100-20-200-14-00-510001-		Departmental Supplies		
					72868	71053	10/22/2025		121125	698.93
					71053					
				Invoice: 71053			Pet			
					698.93	0100-20-200-55-00-510012-		Medical Supplies		
					72869	71054	10/22/2025		121125	1,209.59
					71054					
				Invoice: 71054			Professional Service			
					120.00	0100-20-200-14-00-510106-		Subscriptions & Dues		
					75.00	0100-20-200-14-00-510150-		Software Subscription		
					127.63	0100-10-100-01-00-510802-		Community Promotion		
					176.96	0100-10-100-01-00-510802-		Community Promotion		
					710.00	0100-20-200-14-00-510001-		Departmental Supplies		
					72870	71055	10/22/2025		121125	2,384.92
					71055					
				Invoice: 71055			Restaurants			
					147.28	0100-40-400-18-00-510006-		Food/Meals		

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
						167.68 0100-10-145-13-00-510006-		Food/Meals		
						69.88 0100-20-200-14-00-510006-		Food/Meals		
						55.61 0100-40-400-19-02-510006-		Food/Meals		
						44.00 0100-20-200-14-00-510006-		Food/Meals		
						-44.00 0100-20-200-14-00-510006-		Food/Meals		
						175.92 0100-10-145-13-00-510006-		Food/Meals		
						46.81 5103-50-500-29-00-510006-		Food/Meals		
						152.20 0100-10-125-06-00-510006-		Food/Meals		
						222.58 0100-10-100-01-00-510006-		Food/Meals		
						889.70 0100-10-135-09-00-510116-		Employee Dev & Reten (SEDAC)		
						72.34 0100-20-200-14-00-510006-		Food/Meals		
						84.19 0100-20-200-14-00-510006-		Food/Meals		
						16.73 0100-10-125-06-00-510006-		Food/Meals		
						284.00 0100-10-145-13-00-510006-		Food/Meals		
					72871	71056	10/22/2025		121125	855.57
					71056					
Invoice: 71056							SaaS / Software			
						900.00 0100-30-300-04-00-510150-		Software Subscription		
						20.00 0100-10-140-10-00-510150-		Software Subscription		
						20.00 0100-10-125-06-00-510150-		Software Subscription		
						39.00 0100-10-135-09-00-510106-		Subscriptions & Dues		
						29.00 0100-30-300-04-00-510150-		Software Subscription		
						69.63 5003-40-140-12-00-510202-		Hardware & Tools		
						20.00 0100-40-400-18-00-510155-		IT Subscription		
						49.40 5003-40-140-12-00-510202-		Hardware & Tools		
						20.99 0100-10-135-09-00-510501-		Training		
						20.00 5103-50-500-29-00-510150-		Software Subscription		
						20.00 0100-40-400-18-00-510106-		Subscriptions & Dues		
						20.00 5002-40-400-20-00-510106-		Subscriptions & Dues		
						20.00 0100-10-135-09-00-510106-		Subscriptions & Dues		
						20.00 0100-10-140-10-00-510150-		Software Subscription		
						9.05 0100-10-135-09-00-510150-		Software Subscription		
						9.05 0100-20-200-14-00-510150-		Software Subscription		
						20.00 0100-10-135-09-00-510106-		Subscriptions & Dues		
						20.00 0100-10-135-09-00-510106-		Subscriptions & Dues		
						20.00 0100-40-400-18-00-510106-		Subscriptions & Dues		
						20.00 0100-40-400-18-00-510106-		Subscriptions & Dues		
						-37.48 5103-50-500-29-00-510150-		Software Subscription		
						-447.92 5103-50-500-29-00-510150-		Software Subscription		
						-25.15 0100-40-400-18-00-510150-		Software Subscription		
					72872	71057	10/22/2025		121125	28.66
					71057					
Invoice: 71057							Shipping			
						10.48 0100-20-200-14-00-510103-		Postage & Freight		
						7.70 0100-20-200-14-00-510103-		Postage & Freight		
						10.48 0100-20-200-14-00-510103-		Postage & Freight		
					72873	71058	10/22/2025		121125	1.98
					71058					
Invoice: 71058							Streaming Services			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					.99	0100-40-400-18-00-510106-		Subscriptions & Dues		
					.99	0100-40-400-18-00-510106-		Subscriptions & Dues		
					72874	71059	10/22/2025		121125	350.07
					71059					
				Invoice: 71059			Supermarkets and Gro			
					2.66	0100-40-400-18-00-510006-		Food/Meals		
					2.66	5101-50-400-24-00-510006-		Food/Meals		
					2.66	5002-40-400-20-00-510006-		Food/Meals		
					2.66	0100-30-400-25-00-510006-		Food/Meals		
					2.67	5000-40-400-21-00-510006-		Food/Meals		
					2.67	0100-40-400-19-02-510006-		Food/Meals		
					53.97	0100-20-200-14-00-510001-		Departmental Supplies		
					158.99	0100-10-135-09-00-510116-		Employee Dev & Reten (SEDAC)		
					54.24	0100-10-140-10-00-510001-		Departmental Supplies		
					7.87	0100-10-110-03-00-510000-		Office Supplies		
					7.86	0100-10-110-65-00-510000-		Office Supplies		
					7.86	0100-10-120-05-00-510000-		Office Supplies		
					7.86	0100-10-100-01-00-510000-		Office Supplies		
					7.86	0100-10-145-13-00-510000-		Office Supplies		
					7.86	0100-30-300-04-00-510000-		Office Supplies		
					3.93	0100-10-135-09-00-510000-		Office Supplies		
					3.93	0100-10-135-11-00-510000-		Office Supplies		
					7.86	0100-10-125-06-00-510000-		Office Supplies		
					4.00	0100-10-110-03-00-510000-		Office Supplies		
					72875	71060	10/22/2025		121125	55.13
					71060					
				Invoice: 71060			Taxi and Rideshare			
					26.09	0100-10-135-11-00-510505-		Travel		
					29.04	0100-10-135-11-00-510505-		Travel		
							CHECK	1836 TOTAL:		36,114.09
1025092	12/11/2025	PRTD	796	1020 CECIL LLC	72981	DECEMBER 2025	12/01/2025		121125	1,550.00
					71165					
				Invoice: DECEMBER 2025			LEASE 337 STATE AVE CITY HALL ANNEX			
					387.50	0100-30-300-04-00-510602-		Property Rental		
					1,162.50	0100-10-135-09-00-510602-		Property Rental		
							CHECK	1025092 TOTAL:		1,550.00
1025093	12/11/2025	PRTD	15329	ADVANCED DATA STORAG	72888	0226351	11/22/2025		121125	41.30
					71072					
				Invoice: 0226351			Shred Services for FIN, HR, Code Enf.			
					13.77	0100-10-140-10-00-510400-		Professional Services		
					13.77	0100-10-135-09-00-510400-		Professional Services		
					13.76	0100-10-405-27-00-510400-		Professional Services		
					73037	0227400	11/30/2025		121125	41.30

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					71219					
	Invoice: 0227400				41.30 0100-20-200-14-00-510100-		POLICE-Shredding services Nov 25 Service Agreements			
							CHECK 1025093 TOTAL:			82.60
1025094	12/11/2025	PRTD	1182	AEP CALIFORNIA LLC	73046	INV0039411	12/05/2025		121125	234.31
					71228					
	Invoice: INV0039411				234.31 0100-20-200-14-00-510300-		POLICE-Unit #220 Radar repairs Vehicle Operations			
							CHECK 1025094 TOTAL:			234.31
1025095	12/11/2025	PRTD	3813	AIR POLL CONTROL DIS	73154	S185776	12/01/2025		121125	420.00
					71332					
	Invoice: S185776				420.00 5100-50-405-28-14-510807-		POLICE #S3364 - 26/27 ANNUAL AIR TOXIC ASSESSMENT Regulatory & Permitting			
					73155	S185775	12/01/2025		121125	155.00
					71333					
	Invoice: S185775				155.00 5100-50-405-28-17-510807-		MCCF #S3362 - 26/27 ANNUAL PERMITS TO OPERATE Regulatory & Permitting			
					73156	S185794	12/01/2025		121125	469.00
					71334					
	Invoice: S185794				469.00 5002-40-400-20-00-510807-		TANK #2 #S3745 - 26/27 ANNUAL PERMITS TO OPEDRATE Regulatory & Permitting			
					73157	S185870	12/01/2025		121125	155.00
					71335					
	Invoice: S185870				155.00 5103-50-500-29-00-510100-		LERDO CO GENERATOR FIVER POD - PERMIT FEES #S8394 Service Agreements			
							CHECK 1025095 TOTAL:			1,199.00
1025096	12/11/2025	PRTD	14652	AMAZON CAPITAL SERVI	72846	1XYD-6PK1-WNTV	11/26/2025		121125	42.88
					71031					
	Invoice: 1XYD-6PK1-WNTV				42.88 0100-10-100-01-00-510802-		Christmas Tree Ornaments Community Promotion			
					72879	1M3W-97C6-6XK3	12/01/2025		121125	30.56
					71063					
	Invoice: 1M3W-97C6-6XK3				30.56 0100-10-405-26-00-510001-		Ipad Case - Departmental Supplies Departmental Supplies			
					72881	1LJT-TX37-4WW6	11/26/2025		121125	47.20
					71065					
	Invoice: 1LJT-TX37-4WW6				47.20 0100-10-100-01-00-510802-		Christmas Supplies Community Promotion			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER / DOCUMENT	INVOICE	INV DATE	PO	WARRANT	NET
					72886	19RQ-NCYM-QJR1	11/19/2025		121125	50.39
					71070					
Invoice: 19RQ-NCYM-QJR1							HR Office Supplies			
				42.83 0100-10-135-09-00-510000-			Office Supplies			
				7.56 0100-10-135-11-00-510000-			Office Supplies			
					72912	1KLM-46D3-JYQL	11/30/2025		121125	8.99
					71096					
Invoice: 1KLM-46D3-JYQL							SLLC Classroom Supplies			
				8.99 0100-30-300-04-00-510016-			Classroom Supplies			
					72914	144T-DYYD-D64D	11/25/2025		121125	95.78
					71098					
Invoice: 144T-DYYD-D64D							SLLC Classroom Supplies			
				95.78 0100-30-300-04-00-510016-			Classroom Supplies			
					72916	1DYM-P9QL-9GHY	12/02/2025		121125	48.13
					71100					
Invoice: 1DYM-P9QL-9GHY							SLLC Departmental Supplies			
				48.13 0100-30-300-04-00-510001-			Departmental Supplies			
					72917	1XG4-PGP3-HNC6	12/01/2025		121125	14.00
					71101					
Invoice: 1XG4-PGP3-HNC6							SLLC Classroom Supplies			
				14.00 0100-30-300-04-00-510016-			Classroom Supplies			
					72927	1FXM-T6YM-9VMJ	11/28/2025		121125	52.93
					71111					
Invoice: 1FXM-T6YM-9VMJ							ENGINEERING/SHOP - DUSTER/REPLACEMENT KEYS			
				21.16 5101-50-400-24-00-510001-			Departmental Supplies			
				31.77 0100-40-400-18-00-510000-			Office Supplies			
					72929	1F99-CYKC-6WDM	11/26/2025		121125	23.58
					71113					
Invoice: 1F99-CYKC-6WDM							STREETS - DOWNTOWN - JACKYLED MEDIUM BASE			
				23.58 0100-40-400-19-02-510121-			Streetlight Repair and Maint.			
					73024	13Y9-KQ31-TV77	11/21/2025		121125	293.07
					71206					
Invoice: 13Y9-KQ31-TV77							SEDAC-EAD Supplies			
				293.07 0100-10-110-67-00-510001-			Departmental Supplies			
					73025	1R4J-6NQQ-T1KX	11/21/2025		121125	90.03
					71207					
Invoice: 1R4J-6NQQ-T1KX							POLICE-Property room supplies			
				90.03 0100-20-200-14-00-510001-			Departmental Supplies			
					73026	1X1G-RDV4-KV19	11/30/2025		121125	434.34
					71208					
Invoice: 1X1G-RDV4-KV19							POLICE-Gym equipment			
				434.34 0100-20-200-14-00-510202-			Hardware & Tools			

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					73028	17LW-7Y6Q-HGFQ	11/30/2025	121125		75.06
					71210					
Invoice: 17LW-7Y6Q-HGFQ							POLICE-Gym equipment			
				75.06 0100-20-200-14-00-510202-			Hardware & Tools			
					73038	1TVH-6FXK-DD44	12/01/2025	121125		1,426.41
					71220					
Invoice: 1TVH-6FXK-DD44							POLICE-Gym Equipment			
				1,426.41 0100-20-200-14-00-510202-			Hardware & Tools			
					73039	1W7Q-GTXV-KNRN	12/01/2025	121125		1,120.77
					71221					
Invoice: 1W7Q-GTXV-KNRN							POLICE-Gym Equipment			
				1,120.77 0100-20-200-14-00-510202-			Hardware & Tools			
					73160	1R6K-NFH1-QKTJ	10/17/2025	121125		59.04
					71338					
Invoice: 1R6K-NFH1-QKTJ							Western Digital SD Cards - Qty.3			
				59.04 5103-50-500-29-00-510001-			Departmental Supplies			
					73161	1KM1-Y6JN-QGLQ	10/17/2025	121125		10.60
					71339					
Invoice: 1KM1-Y6JN-QGLQ							iPhone Screen Protector Accessory			
				10.60 5103-50-500-29-00-510001-			Departmental Supplies			
					73162	1FKN-NXHV-RCJH	10/17/2025	121125		40.10
					71340					
Invoice: 1FKN-NXHV-RCJH							Dewalt Tool Accessories - Drill bit set			
				40.10 5103-50-500-29-00-510001-			Departmental Supplies			
					73164	1W17-KFFL-N4FF	12/08/2025	121125		24.66
					71342					
Invoice: 1W17-KFFL-N4FF							Photo Box - Hallway Photos			
				24.66 0100-10-110-03-00-510000-			Office Supplies			
					73165	19CG-LFXK-P13N	10/26/2025	121125		48.25
					71343					
Invoice: 19CG-LFXK-P13N							Amazon Battery UPS Qty.1			
				48.25 0100-20-200-14-00-510001-			Departmental Supplies			
					73168	1TP3-1QFQ-RPN9	11/27/2025	121125		48.25
					71346					
Invoice: 1TP3-1QFQ-RPN9							Amazon Battery UPS - PD Qty.1			
				48.25 0100-20-200-14-00-510001-			Departmental Supplies			
					73169	1N3Y-WWYH-7P7Y	11/13/2025	121125		56.03
					71347					
Invoice: 1N3Y-WWYH-7P7Y							Dual Monitor Mount Stand - Qty.1			
				56.03 0100-10-110-03-00-510001-			Departmental Supplies			
					73171	1KM9-X4PX-D9CL	11/24/2025	121125		113.68

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL DESC			
				71349					
Invoice: 1KM9-X4PX-D9CL				113.68	0100-20-200-14-00-510001-	Cisco CP-8861-K9 Phone - PD Qty.1 Departmental Supplies			
				73175	14XT-4F63-G3JR	12/04/2025		121125	58.76
				71353					
Invoice: 14XT-4F63-G3JR				58.76	0100-20-200-14-00-510001-	Western Digital SD cards- PD Dept. Qty.2 Departmental Supplies			
				73174	1RD3-RM3M-9JLV	11/17/2025		121125	56.84
				71352					
Invoice: 1RD3-RM3M-9JLV				56.84	5100-50-405-28-00-510202-	FACILITIES MAINTENANCE - CISCO CORDED PHONE Hardware & Tools			
				73214	1HHV-NKX4-KWDP	10/27/2025		121125	139.03
				71392					
Invoice: 1HHV-NKX4-KWDP				139.03	5004-40-500-30-01-510001-	Safety Cones and Sealant Spray for Fiber Optic Div Departmental Supplies			
				73215	137G-HND1-VCWJ	11/21/2025		121125	107.24
				71393					
Invoice: 137G-HND1-VCWJ				107.24	5004-40-500-30-01-510001-	Training textbook for GIS Staff Departmental Supplies			
				73216	1RXG-FXD3-HXJ6	12/09/2025		121125	20.99
				71394					
Invoice: 1RXG-FXD3-HXJ6				20.99	0100-10-405-26-00-510001-	Departmental Supplies Departmental Supplies			
				73244	11MF-MDTY-C1QH	11/13/2025		121125	44.73
				71420					
Invoice: 11MF-MDTY-C1QH				44.73	0100-20-200-15-00-510001-	Promotional Departmental Supplies			
				73259	1ML1-C6F9-FNN9	11/02/2025		121125	120.15
				71434					
Invoice: 1ML1-C6F9-FNN9				120.15	0100-20-200-15-00-510001-	Promotional Supplies for events Departmental Supplies			
				73260	16JP-XVG9-CG4M	10/28/2025		121125	491.79
				71435					
Invoice: 16JP-XVG9-CG4M				491.79	0100-20-200-15-00-510001-	Promotional Supplies for events Departmental Supplies			
				73261	1YGJ-NFXF-L94K	10/21/2025		121125	200.77
				71436					
Invoice: 1YGJ-NFXF-L94K				200.77	0100-20-200-15-00-510001-	Office/Cat Supplies Departmental Supplies			
				73267	1X41-3DYQ-LLTM	11/03/2025		121125	61.68
				71442					
Invoice: 1X41-3DYQ-LLTM						SLLC ZipBooks			

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
				DOCUMENT		INVOICE DTL DESC			
				61.68	0100-30-300-04-60-510015-		Books		
				73270 71445	199N-LQN4-4WXN	11/04/2025		121125	200.14
			Invoice: 199N-LQN4-4WXN			SLLC ZipBooks			
				200.14	0100-30-300-04-60-510015-		Books		
				73271 71446	1CTQ-3FDJ-7N7P	10/01/2025		121125	59.99
			Invoice: 1CTQ-3FDJ-7N7P			SLLC Classroom Supplies			
				59.99	0100-30-300-04-00-510016-		Classroom Supplies		
				73272 71447	1LX9-4D6R-7DN1	10/01/2025		121125	70.72
			Invoice: 1LX9-4D6R-7DN1			SLLC ZipBooks			
				70.72	0100-30-300-04-60-510015-		Books		
				73273 71448	1DGY-DQWD-9QQ3	10/14/2025		121125	37.06
			Invoice: 1DGY-DQWD-9QQ3			SLLC Classroom Supplies			
				37.06	0100-30-300-04-00-510016-		Classroom Supplies		
				73274 71449	1N97-YPGH-FPKN	10/15/2025		121125	47.12
			Invoice: 1N97-YPGH-FPKN			SLLC Classroom Supplies			
				47.12	0100-30-300-04-00-510016-		Classroom Supplies		
				73275 71450	1FN4-MJPL-4RD9	10/14/2025		121125	8.12
			Invoice: 1FN4-MJPL-4RD9			SLLC Dept Supplies			
				8.12	0100-30-300-04-00-510001-		Departmental Supplies		
				73276 71451	1HL3-N447-D1VH	10/07/2025		121125	131.33
			Invoice: 1HL3-N447-D1VH			SLLC Classroom Supplies			
				131.33	0100-30-300-04-00-510016-		Classroom Supplies		
				73277 71452	11DW-6YGR-Q4KC	10/10/2025		121125	89.73
			Invoice: 11DW-6YGR-Q4KC			SLLC ZipBooks			
				89.73	0100-30-300-04-60-510015-		Books		
				73278 71453	1JFP-NPKL-6KJ1	10/11/2025		121125	51.25
			Invoice: 1JFP-NPKL-6KJ1			SLLC ZipBooks			
				51.25	0100-30-300-04-60-510015-		Books		
				73279 71454	1JY3-WY7Q-PG11	10/13/2025		121125	43.95
			Invoice: 1JY3-WY7Q-PG11			SLLC ZipBooks			
				43.95	0100-30-300-04-60-510015-		Books		

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER / DOCUMENT	INVOICE	INV DATE	PO	WARRANT	NET
					73280 71455	1NQ1-FGH1-R6HL	10/13/2025		121125	15.00
Invoice: 1NQ1-FGH1-R6HL						SLLC ZipBooks				
15.00 0100-30-300-04-60-510015-						Books				
								CHECK 1025096 TOTAL:		6,311.12
1025097	12/11/2025	PRTD	356	ALI & OBAID MARKETIN	72585 70778	100NOINV11182025	11/18/2025		121125	27.98
Invoice: 100NOINV11182025						CC 11/18/25 Dinner				
27.98 0100-10-100-01-00-510006-						Food/Meals				
								CHECK 1025097 TOTAL:		27.98
1025098	12/11/2025	PRTD	3383	APPLIED TECHNOLOGY G	72923 71109	NOINV - 12.01.2025	12/01/2025		121125	40.80
Invoice: NOINV - 12.01.2025						WATER - FINANCE CHARGE FEES				
40.80 5002-40-400-20-00-510001-						Departmental Supplies				
								CHECK 1025098 TOTAL:		40.80
1025099	12/11/2025	PRTD	12466	AT&T CALNET 3	72840 71025	9391012263 NOV 25	11/17/2025		121125	32.40
Invoice: 9391012263 NOV 25						PHONE CHARGES				
32.40 5000-40-400-21-00-510701-						Communications				
					72841 71026	9391012270 NOV 25	11/17/2025		121125	35.68
Invoice: 9391012270 NOV 25						PHONE CHARGES				
35.68 5100-50-405-28-90-510701-						Communications				
					72842 71027	9391012260 NOV 25	11/17/2025		121125	32.40
Invoice: 9391012260 NOV 25						PHONE CHARGES				
32.40 0100-30-400-25-55-510701-						Communications				
					72843 71028	9391012267 NOV 25	11/17/2025		121125	94.09
Invoice: 9391012267 NOV 25						PHONE CHARGES				
94.09 0100-30-300-04-00-510701-						Communications				
					72844 71029	9391012265 NOV 25	11/17/2025		121125	32.92
Invoice: 9391012265 NOV 25						PHONE CHARGES				
32.92 5000-40-400-21-00-510701-						Communications				
					72849 71034	9391012268 NOV 25	11/17/2025		121125	32.40
Invoice: 9391012268 NOV 25						PHONE CHARGES				

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT	INVOICE	DTL DESC			
						32.40 5000-40-400-21-00-510701-		Communications		
					72850	9391012273 NOV 25	11/17/2025		121125	164.30
					71035					
				Invoice: 9391012273 NOV 25			PHONE CHARGES			
						164.30 0100-20-200-14-00-510701-		Communications		
					72851	9391012266 NOV 25	11/17/2025		121125	32.40
					71036					
				Invoice: 9391012266 NOV 25			PHONE CHARGES			
						32.40 5100-50-405-28-90-510701-		Communications		
					72852	9391012262 NOV 25	11/17/2025		121125	32.40
					71037					
				Invoice: 9391012262 NOV 25			PHONE CHARGES			
						32.40 5000-40-400-21-00-510701-		Communications		
					72853	000024392382	11/17/2025		121125	273.24
					71038					
				Invoice: 000024392382			PHONE CHARGES			
						64.80 0100-30-400-25-30-510701-		Communications		
						175.94 0100-20-200-14-00-510701-		Communications		
						32.50 5002-40-400-20-00-510701-		Communications		
					73031	9391012264 Nov 25	11/17/2025		121125	2,266.09
					71213					
				Invoice: 9391012264 Nov 25			Fiber voice circuit phone charges			
						1,130.04 5100-50-405-28-14-510701-		Communications		
						1,136.05 5100-50-405-28-90-510701-		Communications		
					73032	9391064477 Nov 25	11/25/2025		121125	285.94
					71214					
				Invoice: 9391064477 Nov 25			POLICE-Phone charges			
						285.94 0100-20-200-14-00-510701-		Communications		
					73262	9391012255 NOV 25	11/30/2025		121125	32.59
					71437					
				Invoice: 9391012255 NOV 25			PHONE CHARGES			
						32.59 5000-40-400-21-00-510701-		Communications		
					73263	9391012257 NOV 25	11/30/2025		121125	33.17
					71438					
				Invoice: 9391012257 NOV 25			PHONE CHARGES			
						33.17 5002-40-400-20-00-510701-		Communications		
								CHECK 1025099 TOTAL:		3,380.02
1025100	12/11/2025	PRTD	14008	BADGER METER	72935	80217770	11/26/2025		121125	2,315.28
					71119					
				Invoice: 80217770			WATER - METER SEVICES CELLULAR - NOVEMBER 2025			
						2,315.28 5002-40-400-20-00-510150-		Software Subscription		

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT	INVOICE DTL DESC				
								CHECK	1025100 TOTAL:	2,315.28
1025101	12/11/2025	PRTD	102	BOWMAN ASPHALT	72801 70986	NOINV11/24/25- RET	11/24/2025	121	121125	86,524.66
	Invoice: NOINV11/24/25- RET					2025 Santa Fe Way Paving Project				
		86,524.66	E ST00035 -50 -525 -0200-HUD							
			0200-60-400-19-02-580100-			Capital Prj.- Infrastructure				
								CHECK	1025101 TOTAL:	86,524.66
1025102	12/11/2025	PRTD	5180	BSK ASSOCIATES	73223 71400	111443R	11/22/2025	148	121125	6,483.75
	Invoice: 111443R					2025 Residential St. Improv Project- Material Test				
		6,483.75	E ST00039.25-50 -515 -0203							
			0203-60-400-19-02-580100-			Capital Prj.- Infrastructure				
								CHECK	1025102 TOTAL:	6,483.75
1025103	12/11/2025	PRTD	424	CHARTER COMMUNICATIO	72989 71172	167729201112125	11/21/2025		121125	14.80
	Invoice: 167729201112125					Spectrum CITY HALL TV FEES				
		14.80	5103-50-500-29-90-510100-			Service Agreements				
								CHECK	1025103 TOTAL:	14.80
1025104	12/11/2025	PRTD	13975	CLEARWATER ANALYTICS	73195 71372	640748	11/30/2025		121125	1,356.17
	Invoice: 640748					CLEARWATER FEES: 11/01/2025 -11/30/2025				
		1,356.17	0100-10-140-10-00-510150-			Software Subscription				
								CHECK	1025104 TOTAL:	1,356.17
1025105	12/11/2025	PRTD	489	AMESTOYS	73228 71404	1212251	10/16/2025		121125	790.00
	Invoice: 1212251					SEDAC - COCKTAIL CONCIERGE FOR EAD				
		790.00	0100-10-110-67-00-510400-			Professional Services				
								CHECK	1025105 TOTAL:	790.00
1025106	12/11/2025	PRTD	123	CONSOLIDATED ELECTRI	73150 71328	0332-1146747	11/11/2025		121125	181.70
	Invoice: 0332-1146747					STREETS - PHOTO SENSOR				
		181.70	0100-40-400-19-02-510200-			Repairs & Maintenance				

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					DOCUMENT		INVOICE DTL DESC			
							CHECK 1025106 TOTAL:			181.70
1025107	12/11/2025	PRTD	14335	CORE & MAIN LP	72936 71120	Y123074	11/17/2025		121125	147.22
Invoice: Y123074					147.22	5002-40-400-20-00-510200-	WATER - CTS DR9 PE TUBE BLK Repairs & Maintenance			
					72937 71121	Y097654	11/12/2025		121125	594.13
Invoice: Y097654					594.13	5002-40-400-20-00-510200-	WATER - BRS MALE ADPT/PUMP/FLG MTR ADPT Repairs & Maintenance			
					72938 71122	Y087580	11/21/2025		121125	1,186.06
Invoice: Y087580					1,186.06	5002-40-400-20-00-510200-	WATER - 12x20 REP CLP Repairs & Maintenance			
					72939 71123	Y108227	11/21/2025		121125	1,004.51
Invoice: Y108227					1,004.51	5002-40-400-20-00-510200-	WATER - BRS MALE ADPT/CTS NO LEAD/GSKT/HOSE Repairs & Maintenance			
							CHECK 1025107 TOTAL:			2,931.92
1025108	12/11/2025	PRTD	10269	CORELOGIC INC	73220 71397	82280605	11/30/2025		121125	170.00
Invoice: 82280605					170.00	0100-10-405-27-00-510150-	Realquest Maps Software Subscription			
							CHECK 1025108 TOTAL:			170.00
1025109	12/11/2025	PRTD	323	CORO MEDICAL LLC	73017 71200	PS-INV212079	07/01/2025		121125	1,260.19
Invoice: PS-INV212079					1,260.19	0100-20-200-14-00-510001-	POLICE-Defibrillator supplies Departmental Supplies			
							CHECK 1025109 TOTAL:			1,260.19
1025110	12/11/2025	PRTD	10992	CREATIVE CONCEPTS	73020 71202	64281	11/20/2025		121125	117.00
Invoice: 64281					117.00	0100-20-200-14-00-510001-	POLICE-Business Cards #334 Departmental Supplies			
					73021 71203	64255	11/20/2025		121125	117.00
Invoice: 64255					117.00	0100-20-200-14-00-510001-	POLICE-Business Cards #345 Departmental Supplies			

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					DOCUMENT		INVOICE DTL DESC			
					73022	64274	11/20/2025		121125	117.00
					71204					
Invoice: 64274							POLICE-Business Cards #347			
					117.00	0100-20-200-14-00-510001-	Departmental Supplies			
							CHECK 1025110 TOTAL:			351.00
1025111	12/11/2025	PRTD	5303	CULLIGAN WATER CONDI	73240	162394	11/01/2025		121125	36.50
					71416					
Invoice: 162394							Bottled Water delivery			
					36.50	0100-20-200-15-00-510100-	Service Agreements			
					73241	163806	11/06/2025		121125	61.50
					71417					
Invoice: 163806							Water delivery service			
					61.50	0100-20-200-15-00-510100-	Service Agreements			
							CHECK 1025111 TOTAL:			98.00
1025112	12/11/2025	PRTD	12562	CVIN VAST NETWORKS	72998	70304	12/01/2025		121125	1,000.00
					71181					
Invoice: 70304							Primary Internet Services			
					1,000.00	5103-50-500-29-00-510150-	Software Subscription			
							CHECK 1025112 TOTAL:			1,000.00
1025113	12/11/2025	PRTD	1491	DERRICK D ENTERPRISE	73217	PK00008-4	12/08/2025		121125	412,087.35
					71395					
Invoice: PK00008-4							North Community Park			
					412,087.35					
					E PK00008	-50 -525 -0308				
					0308-60-400-25-40-580200-		Capital Prj.- Buildings & Imp.			
							CHECK 1025113 TOTAL:			412,087.35
1025114	12/11/2025	PRTD	13932	DITCH WITCH WEST	72940	1011429	11/25/2025		121125	1,141.16
					71124					
Invoice: 1011429							WATER - SUCTION/WATER SWIVEL			
					1,141.16	5002-40-400-20-00-510200-	Repairs & Maintenance			
							CHECK 1025114 TOTAL:			1,141.16
1025115	12/11/2025	PRTD	9887	DOOLEY ENTERPRISES I	73116	70948	11/12/2025	155	121125	2,920.85
					71294					
Invoice: 70948							POLICE-223 55gr. Full Metal Jacket			
					2,920.85	0100-20-200-14-00-510115-	Recruitment			

City of Shafter
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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER / DOCUMENT	INVOICE / INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
						CHECK 1025115 TOTAL:				2,920.85
1025116	12/11/2025	PRTD	14458	EMTS INC	72943 71127	10208998	11/30/2025		121125	1,091.39
						Invoice: 10208998				
						1,091.39 0800-40-400-19-04-510110-				
						001-2002 - ARKELIAN ST - MONTHLY MAIN - NOV 2025 Landscaping Services				
					72944 71128	10208999	11/30/2025		121125	467.74
						Invoice: 10208999				
						467.74 0801-40-400-19-04-510110-				
						001-2005 - W TULARE AVE - MONTHLY MAIN - NOV 2025 Landscaping Services				
					72945 71129	10209000	11/30/2025		121125	467.74
						Invoice: 10209000				
						467.74 0805-40-400-19-04-510110-				
						001-2006 - LAWRENCE ST - MONTHLY MAIN - NOV 2025 Landscaping Services				
					72946 71130	10209001	11/30/2025		121125	623.65
						Invoice: 10209001				
						623.65 0806-40-400-19-04-510110-				
						001-2007 - W TULARE AVE - MONTHLY MAIN - NOV 2025 Landscaping Services				
					72947 71131	10209002	11/30/2025		121125	1,091.39
						Invoice: 10209002				
						545.69 0810-40-400-19-04-510110-				
						545.70 0800-40-400-19-04-510110-				
						001-98 -W LERDO HWY - (TV LITTLE/DOC KAY) - NOV 25 Landscaping Services Landscaping Services				
					72948 71132	10209003	11/30/2025		121125	935.48
						Invoice: 10209003				
						935.48 0802-40-400-19-04-510110-				
						002-2005 - KATIE CT - MONTHLY MAIN - NOVEMBER 2025 Landscaping Services				
					72949 71133	10209004	11/30/2025		121125	1,247.31
						Invoice: 10209004				
						1,247.31 0802-40-400-19-04-510110-				
						002-2007 - JEFFRIES CT - MONTHLY MAIN - NOV 2025 Landscaping Services				
					72950 71134	10209005	11/30/2025		121125	623.65
						Invoice: 10209005				
						623.65 0803-40-400-19-04-510110-				
						003-2005 - PINE CONE ST - MONTHLY MAIN - NOV 2025 Landscaping Services				
					72951 71135	10209006	11/30/2025		121125	467.74
						Invoice: 10209006				
						467.74 0804-40-400-19-04-510110-				
						004-2005 - FRESNO AVE - MONTHLY MAIN - NOV 2025 Landscaping Services				
					72952 71136	10209007	11/30/2025		121125	470.00

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
				Invoice: 10209007			ANIMAL CONTROL - MONTHLY MAIN - NOVEMBER 2025			
				470.00	5100-50-405-28-15-510110-		Landscaping Services			
					72953	10209009 71137	11/30/2025	121125		150.00
				Invoice: 10209009			CITY HALL - MONTHLY MAIN - NOVEMBER 2025			
				150.00	5100-50-405-28-90-510110-		Landscaping Services			
					72954	10209010 71138	11/30/2025	121125		1,410.00
				Invoice: 10209010			GOSSAMER/COMMUNITY - MONTHLY MAIN - NOV 2025			
				1,410.00	0100-30-400-25-47-510110-		Landscaping Services			
					72955	10209011 71139	11/30/2025	121125		705.00
				Invoice: 10209011			STREETS - E LERDO - MONTHLY MAIN - NOVEMBER 2025			
				705.00	0100-40-400-19-02-510110-		Landscaping Services			
					72956	10209012 71140	11/30/2025	121125		1,175.00
				Invoice: 10209012			GOSSMAMER GROVE/FARM PARK -LANDSCAPE - NOV 25			
				1,175.00	0808-40-400-19-04-510110-		Landscaping Services			
					72957	10209013 71141	11/30/2025	121125		470.00
				Invoice: 10209013			LEARNING CENTER - MONTHLY MAIN - NOVEMBER 2025			
				470.00	5100-50-405-28-50-510110-		Landscaping Services			
					72958	10209014 71142	11/30/2025	121125		470.00
				Invoice: 10209014			POLICE - MONTHLY MAIN - NOVMBER 2025			
				470.00	5100-50-405-28-14-510110-		Landscaping Services			
					72959	10209015 71143	11/30/2025	121125		705.00
				Invoice: 10209015			SANTE FE WAY - GATEWAY - MONTHLY MAIN - NOV 2025			
				705.00	0100-40-400-19-02-510110-		Landscaping Services			
					72960	10209016 71144	11/30/2025	121125		705.00
				Invoice: 10209016			VETERAN'S HALL - MONTHLY MAIN - NOVMBER 2025			
				705.00	0100-30-400-25-55-510110-		Landscaping Services			
					72963	10209023 71147	11/30/2025	121125		13,886.00
				Invoice: 10209023			GOSSAMER/FLIGHT PARK LANDSCAPE - NOV 2025			
				13,886.00	0808-40-400-19-04-510110-		Landscaping Services			
							CHECK 1025116 TOTAL:			27,162.09

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
1025117	12/11/2025	PRTD	151	ENTENMANN-ROVIN COMP	73023	0191867-IN	11/21/2025		121125	89.83
					71205					
Invoice: 0191867-IN							POLICE-Badge Order #347			
					89.83	0100-20-200-14-00-510001-	Departmental Supplies			
							CHECK 1025117 TOTAL:			89.83
1025118	12/11/2025	PRTD	14044	FASTENAL COMPANY	72977	CABAE33631	11/21/2025	20250036	121125	254.58
					71161					
Invoice: CABAE33631							ALL PW'S - VENDING MACHINE SUPPLIES			
					50.90	0100-40-400-19-02-510001-	Departmental Supplies			
					50.92	0100-30-400-25-00-510001-	Departmental Supplies			
					50.92	5000-40-400-21-00-510001-	Departmental Supplies			
					50.92	5002-40-400-20-00-510001-	Departmental Supplies			
					50.92	5101-50-400-24-00-510001-	Departmental Supplies			
							CHECK 1025118 TOTAL:			254.58
1025119	12/11/2025	PRTD	159	FEDEX	72903	9-075-53348	11/21/2025		121125	107.67
					71087					
Invoice: 9-075-53348							Freight -BLDG			
					107.67	0100-10-405-26-00-510103-	Postage & Freight			
							CHECK 1025119 TOTAL:			107.67
1025120	12/11/2025	PRTD	12171	FGL ENVIRONMENTAL	72975	547957A	11/19/2025		121125	103.00
					71159					
Invoice: 547957A							BACTERIOLOGICAL TESTING FOR WATER SYSTEM			
					103.00	5002-40-400-20-00-510905-	Water Testing/Samples			
					72976	547956A	11/24/2025		121125	813.00
					71160					
Invoice: 547956A							BACTERIOLOGICAL TESTING FOR WATER SYSTEM			
					813.00	5002-40-400-20-00-510905-	Water Testing/Samples			
							CHECK 1025120 TOTAL:			916.00
1025121	12/11/2025	PRTD	148	GHA TECHNOLOGIES INC	72644	1193408	10/15/2025		121125	513.14
					70830					
Invoice: 1193408							Adobe Acrobat Licenses (Qty.2) Software			
					256.57	0100-10-405-26-00-510150-	Software Subscription			
					256.57	0100-10-140-10-00-510150-	Software Subscription			
					72837	1198847	11/05/2025		121125	182.97
					71022					
Invoice: 1198847							Lenovo Thinkbook 3yr Support Contract			
					182.97	0100-40-400-18-00-510202-	Hardware & Tools			

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					72848	1989325	11/21/2025	173	121125	2,711.76
					71033					
Invoice: 1989325							MacBook Pro 16inch - Economic Development Dept.			
2,711.76 5103-50-500-29-00-510202-							Hardware & Tools			
					72964	1989992	11/24/2025	173	121125	365.82
					71148					
Invoice: 1989992							MacBook Pro 16inch - Economic Development Dept.			
365.82 5103-50-500-29-00-510202-							Hardware & Tools			
					72970	2983390 - CREDIT	12/03/2025		121125	-175.35
					71153					
Invoice: 2983390 - CREDIT							DUPLICATE PMT - PAID BY PROFORMA INV & INV 1170956			
-175.35 0100-10-140-10-00-510150-							Software Subscription			
					72974	2638133 - CREDIT	12/03/2025		121125	-1,339.40
					71158					
Invoice: 2638133 - CREDIT							DUPLICATE PMT -PAID BY SALES ORDER & INV 101276802			
-1,339.40 0100-30-300-04-60-510150-							Software Subscription			
					72978	CHECK #1008314-C	12/03/2025		121125	-304.13
					71162					
Invoice: CHECK #1008314-C							REFERENCE CHECK #1008314 OVER PAYMENT			
-304.13 0100-30-300-04-00-510001-ARPA							Departmental Supplies			
					73257	1987880	11/19/2025	168	121125	3,040.87
					71432					
Invoice: 1987880							Lenovo ThinkPad and Docking Station			
3,040.87 0100-40-400-18-00-510001-							Departmental Supplies			
					73258	1987885	11/11/2025	138	121125	182.97
					71433					
Invoice: 1987885							Lenovo Thinkpad E16 Laptop - SLLC			
182.97 0100-30-300-04-00-510202-							Hardware & Tools			
							CHECK 1025121 TOTAL:			5,178.65
1025122	12/11/2025	PRTD	765	GRIFFITH COMPANY	73212	71390	12/09/2025		121125	511.05
					71390					
Invoice: 71390							UB 120067 720 COMMERCE DEPOSIT REFUND			
511.05 5002-00-000-00-00-205300-							Customer Deposits			
							CHECK 1025122 TOTAL:			511.05
1025123	12/11/2025	PRTD	13103	HACH COMPANY	73074	14756486	11/14/2025		121125	5,757.00
					71253					
Invoice: 14756486							WATER - FLOW MONITORING -ANNUAL RENEWAL			
5,757.00 5002-40-400-20-00-510150-							Software Subscription			

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER / DOCUMENT	INVOICE / INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
						CHECK 1025123 TOTAL:				5,757.00
1025124	12/11/2025	PRTD	1444	HILLCREST SHEET META	73075 71254	960030313	11/19/2025		121125	2,061.00
	Invoice: 960030313				2,061.00	5103-50-500-29-70-510200- SITE #8 LERDO - HVAC MAINTENANCE SERVICES Repairs & Maintenance				
						CHECK 1025124 TOTAL:				2,061.00
1025125	12/11/2025	PRTD	2	HITCHCOCK'S AUTO PAR	73077 71256	431093	11/19/2025		121125	12.12
	Invoice: 431093				12.12	5101-50-400-24-00-510001- SHOP - CHEVY ORANGE 500 Departmental Supplies				
					73078 71257	431092	11/19/2025		121125	16.81
	Invoice: 431092				16.81	0100-40-400-19-02-510202- STREETS - WELDING ROD Hardware & Tools				
					73079 71258	431174	11/20/2025		121125	8.53
	Invoice: 431174				8.53	0100-30-400-25-00-510300- PARKS - LONGERLIFE MINI Vehicle Operations				
					73080 71259	431224	11/21/2025		121125	4.75
	Invoice: 431224				4.75	5101-50-400-24-00-510200- SHOP - COUPLER P T MA Repairs & Maintenance				
					73081 71260	431351	11/24/2025		121125	12.76
	Invoice: 431351				12.76	5101-50-400-24-00-510001- SHOP - QD ELECTRONIC CLEANER Departmental Supplies				
					73082 71261	431408	11/25/2025		121125	16.71
	Invoice: 431408				16.71	5101-50-400-24-00-510200- SHOP - COUPLER P M FE Repairs & Maintenance				
					73083 71262	431409	11/25/2025		121125	49.74
	Invoice: 431409				49.74	5002-40-400-20-00-510200- WATER - HYD HOSE 550FT/COUPL/ADAPTER Repairs & Maintenance				
					73084 71263	431453	11/26/2025		121125	44.85
	Invoice: 431453				44.85	0100-30-400-25-00-510300- PARKS - FULL SYN DEXOS 0W20 Vehicle Operations				
					73085	431452	11/26/2025		121125	49.77

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					DOCUMENT		INVOICE DTL DESC			
					71264					
	Invoice: 431452						PARKS #55 - OIL FILTER/FULL SYN DEXOS 5W30			
		49.77	0100-30-400-25-00-510300-				Vehicle Operations			
					73086	431568	12/01/2025		121125	17.27
					71265					
	Invoice: 431568						SHOP - 1/4 MALE BODY			
		17.27	5101-50-400-24-00-510202-				Hardware & Tools			
					73087	431567	12/01/2025		121125	14.67
					71266					
	Invoice: 431567						STREETS #318 - DEF 2.5 GALLON			
		14.67	0100-40-400-19-02-510001-				Departmental Supplies			
					73088	431372	11/25/2025		121125	60.95
					71267					
	Invoice: 431372						STREETS - ISO 68 HYD FLUID			
		60.95	0100-40-400-19-02-510204-				Equipment Repair			
					73089	431638	12/02/2025		121125	40.22
					71268					
	Invoice: 431638						PARKS #416 - FULL SYNOIL 5W20			
		40.22	0100-30-400-25-00-510300-				Vehicle Operations			
							CHECK 1025125 TOTAL:			349.15
1025126	12/11/2025	PRTD	13927	IBM CORPORATION	72836	4752283	11/28/2025		121125	110.00
					71021					
	Invoice: 4752283						IBM MaaS360 Mobile Device Management Solutions			
		110.00	5103-50-500-29-00-510150-				Software Subscription			
							CHECK 1025126 TOTAL:			110.00
1025127	12/11/2025	PRTD	633	JEFF LEWIS	73134	220	11/25/2025	130	121125	15,750.00
					71312					
	Invoice: 220						FFALM Construction Management Services from GTG			
		15,750.00	E IT00003.1 -10 -215 -5004							
			5004-40-500-30-01-510400-				Professional Services			
							CHECK 1025127 TOTAL:			15,750.00
1025128	12/11/2025	PRTD	1345	JEFFRIES BROS., INC	72796	181939CT	10/31/2025	176	121125	13,724.51
					70981					
	Invoice: 181939CT						FUEL CHARGES OCTOBER 2025			
		521.26	0100-10-405-26-00-510302-				Vehicle Operations - Fuel			
		451.10	0100-10-405-27-00-510302-				Vehicle Operations - Fuel			
		78.10	0100-30-300-04-00-510302-				Vehicle Operations - Fuel			
		2,265.36	0100-40-400-18-00-510302-				Vehicle Operations - Fuel			

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					DOCUMENT		INVOICE DTL DESC			
						2,841.40 0100-40-400-19-02-510302-		Vehicle Operations - Fuel		
						952.18 0100-40-400-19-04-510302-		Vehicle Operations - Fuel		
						3,375.56 0100-30-400-25-00-510302-		Vehicle Operations - Fuel		
						621.02 5000-40-400-21-00-510302-		Vehicle Operations - Fuel		
						2,618.53 5002-40-400-20-00-510302-		Vehicle Operations - Fuel		
					73110 71289	183603CT	11/30/2025	182	121125	9,287.89
	Invoice: 183603CT						FUEL CHARGES NOVEMBER 2025			
						540.70 0100-10-405-26-00-510302-		Vehicle Operations - Fuel		
						281.53 0100-10-405-27-00-510302-		Vehicle Operations - Fuel		
						39.97 0100-20-200-14-00-510302-		Vehicle Operations - Fuel		
						1,160.63 0100-40-400-18-00-510302-		Vehicle Operations - Fuel		
						1,792.55 0100-40-400-19-02-510302-		Vehicle Operations - Fuel		
						434.91 0100-40-400-19-04-510302-		Vehicle Operations - Fuel		
						2,593.71 0100-30-400-25-00-510302-		Vehicle Operations - Fuel		
						470.68 5000-40-400-21-00-510302-		Vehicle Operations - Fuel		
						1,963.22 5002-40-400-20-00-510302-		Vehicle Operations - Fuel		
						9.99 5103-50-500-29-00-510302-		Vehicle Operations - Fuel		
								CHECK 1025128 TOTAL:		23,012.40
1025129	12/11/2025	PRTD	1579	JOANNA HEREDIA	73000 71183	NOINV12042025	12/04/2025		121125	140.00
	Invoice: NOINV12042025						Mileage Reimbursement: PRISM Meeting			
						140.00 0100-30-300-04-00-510505-		Travel		
								CHECK 1025129 TOTAL:		140.00
1025130	12/11/2025	PRTD	1453	JTS MODULAR, INC.	72941 71125	PAYMENT #5	10/27/2025	20250397	121125	330,790.00
	Invoice: PAYMENT #5						SHAFTER POLICE DEPARTMENT SUB MODULAR PROJECT			
						330,790.00 E PD00001 -50 -525 -0308 0308-60-200-14-00-580200-		Capital Prj.- Buildings & Imp.		
					72979 71163	PAYMENT #6	11/30/2025	20250397	121125	346,750.00
	Invoice: PAYMENT #6						SHAFTER POLICE DEPARTMENT SUB MODULAR PROJECT			
						346,750.00 E PD00001 -50 -525 -0308 0308-60-200-14-00-580200-		Capital Prj.- Buildings & Imp.		
								CHECK 1025130 TOTAL:		677,540.00
1025131	12/11/2025	PRTD	231	KERN ASPHALT PAVING	72990 71173	2053081-968	11/20/2025		121125	3,235.41
	Invoice: 2053081-968						STREETS - 4 LOADS OF SAND			
						3,235.41 0100-40-400-19-02-510200-		Repairs & Maintenance		

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					DOCUMENT		INVOICE DTL DESC			
					72992	2053081-1003	11/26/2025		121125	8,456.00
					71175					
Invoice: 2053081-1003							STREETS - ASPHALT/AC PAVING/FOG SEAL			
				8,456.00 0100-40-400-19-02-510200-			Repairs & Maintenance			
							CHECK 1025131 TOTAL:			11,691.41
1025132	12/11/2025	PRTD	12379	KERN PRINT SERVICES	72847	55347	11/24/2025		121125	133.12
					71032					
Invoice: 55347							Business Cards - M. James			
				133.12 0100-10-110-03-00-510001-			Departmental Supplies			
					72997	55342	11/24/2025		121125	266.23
					71180					
Invoice: 55342							ENGINEERING - A GONZALEZ BUSINESS CARDS			
				266.23 0100-40-400-18-00-510000-			Office Supplies			
							CHECK 1025132 TOTAL:			399.35
1025133	12/11/2025	PRTD	229	KERN TURF INC	72993	SI2652566	11/20/2025		121125	181.81
					71176					
Invoice: SI2652566							PARKS - GOSSAMER GROVE - RAINBIRD MESH			
				181.81 0808-40-400-19-04-510200-			Repairs & Maintenance			
					72994	SI2652572	11/21/2025		121125	342.64
					71177					
Invoice: SI2652572							PARKS - RAKE/CORONA PM/TREE PRUNER			
				342.64 0100-30-400-25-00-510202-			Hardware & Tools			
					72995	SI2652575	11/21/2025		121125	270.91
					71178					
Invoice: SI2652575							STREETS - ROUND GREEN ICV/RAINBIRD			
				270.91 0100-40-400-19-02-510110-			Landscaping Services			
							CHECK 1025133 TOTAL:			795.36
1025134	12/11/2025	PRTD	659	KWB ENTERTAINMENT IN	72988	1294499	12/01/2025		121125	4,175.00
					71171					
Invoice: 1294499							SEDAC - EAD 2025 - ENTERTAINMENT			
				4,175.00 0100-10-110-67-00-510400-			Professional Services			
							CHECK 1025134 TOTAL:			4,175.00
1025135	12/11/2025	PRTD	128	LIEBERT CASSIDY WHIT	72892	309108	10/31/2025		121125	97.00
					71076					
Invoice: 309108							Prof. Svcs though 10/31/25: General Matters			
				97.00 0100-10-130-08-00-510421-			Legal Services - Personnel			

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					72919	309107	10/31/2025		121125	485.00
					71103					
Invoice: 309107							Prof. Svcs through 10/31/25:SEIU Negotiations			
				485.00 0100-10-130-08-00-510421-			Legal Services - Personnel			
							CHECK 1025135 TOTAL:			582.00
1025136	12/11/2025	PRTD	166	CARLOS OMAR MARTINEZ	73094	705	12/01/2025		121125	550.00
					71273					
Invoice: 705							APRKS - MANNEL - REPAIR TO MENS RESTROOM			
				550.00 0100-30-400-25-30-510200-			Repairs & Maintenance			
							CHECK 1025136 TOTAL:			550.00
1025137	12/11/2025	PRTD	379	FLORENTINO MACIAS JR	72838	20	11/30/2025		121125	3,460.00
					71023					
Invoice: 20							CITY HALL JANITORIAL SERVICES NOVEMBER 25			
				3,460.00 5100-50-405-28-90-510109-			Janitorial Services			
					72839	21	11/30/2025		121125	1,394.00
					71024					
Invoice: 21							ANNEX JANITORIAL SEERVICES NOVEMBER 2025			
				1,394.00 5100-50-405-28-91-510109-			Janitorial Services			
					72913	22	11/30/2025		121125	2,903.00
					71097					
Invoice: 22							SLLC Nov Janitorial			
				2,903.00 5100-50-405-28-50-510109-			Janitorial Services			
					73035	27	11/30/2025		121125	4,324.00
					71217					
Invoice: 27							POLICE-Janitorial services Nov 25			
				4,324.00 5100-50-405-28-14-510109-			Janitorial Services			
					73036	28	11/30/2025		121125	880.00
					71218					
Invoice: 28							POLICE-SUB Janitorial services Nov 25			
				880.00 0100-20-200-14-13-510109-			Janitorial Services			
					73091	25	11/30/2025		121125	4,036.00
					71270					
Invoice: 25							CITY HALL JANITORIAL SERVICES - NOVEMBER 2025			
				4,036.00 5100-50-405-28-90-510109-			Janitorial Services			
					73092	24	11/30/2025		121125	2,768.00
					71271					
Invoice: 24							ENGINEERING-JANITORIAL SERVICES - NOVEMBER 2025			
				2,768.00 5100-50-405-28-20-510109-			Janitorial Services			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					73093	23	11/30/2025		121125	2,550.22
					71272					
Invoice: 23							VETERAN'S HALL - AFTER EVENT CLEANING - NOV 2025			
					2,300.00	0100-30-400-25-55-510109-	Janitorial Services			
					250.22	0100-30-400-25-55-510001-	Departmental Supplies			
					73219	29	11/30/2025		121125	600.00
					71407					
Invoice: 29							November 2025 Shelter Janitorial			
					600.00	5100-50-405-28-15-510109-	Janitorial Services			
							CHECK 1025137 TOTAL:			22,915.22
1025138	12/11/2025	PRTD	1576	MARGARITA BENAVIDES	73191	2358	11/22/2025		121125	150.00
					71387					
Invoice: 2358							Partial Security Deposit Refund			
					150.00	0100-00-000-00-00-205303-	Rental Security Deposits			
							CHECK 1025138 TOTAL:			150.00
1025139	12/11/2025	PRTD	1581	MEDRANO CAZARES, VER	73211	71389	12/09/2025		121125	84.67
					71389					
Invoice: 71389							UB 114727 483 MARENGO DEPOSIT REFUND			
					84.67	5002-00-000-00-00-205300-	Customer Deposits			
							CHECK 1025139 TOTAL:			84.67
1025140	12/11/2025	PRTD	1900	MUNISERVICES	72962	INV06-021802	10/31/2025		121125	500.00
					71146					
Invoice: INV06-021802							CLEARVIEW/STARS SERVICE FOR 2ND QTR 2025 DATA			
					500.00	0100-10-140-10-00-510100-	Service Agreements			
							CHECK 1025140 TOTAL:			500.00
1025141	12/11/2025	PRTD	1299	NEUTERING NOMAD INC.	73236	2360456	11/15/2025		121125	950.00
					71412					
Invoice: 2360456							Spay/Neuter and Rabies Vaccinations			
					950.00	0100-20-200-55-00-510124-	Spay/Neuter Expenses			
					73237	2363713	11/25/2025		121125	2,175.00
					71413					
Invoice: 2363713							Veterinary Care Services			
					2,175.00	0100-20-200-55-00-510124-	Spay/Neuter Expenses			
					73238	2363712	11/25/2025		121125	1,250.00
					71414					
Invoice: 2363712							Monthly Premise Permit Maintenance			
					1,250.00	0100-20-200-55-00-510106-	Subscriptions & Dues			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT	INVOICE DTL DESC				
							CHECK	1025141 TOTAL:		4,375.00
1025142	12/11/2025	PRTD	7518	NORTH KERN WATER STO	73143 71321	16778	11/18/2025	121125		50.00
	Invoice: 16778				50.00	0100-40-400-19-02-510809-	SSTREETS - CLASS I LAND - CANAL IRRIGATED Assessment fees			
							CHECK	1025142 TOTAL:		50.00
1025143	12/11/2025	PRTD	1071	NUNEZ CONCRETE AND M	73096 71275	506	12/03/2025	121125		800.00
	Invoice: 506				800.00	0100-40-400-19-02-510200-	STREETS - REPAIR SIDEWALK AT 251 GOLDEN WEST Repairs & Maintenance			
							CHECK	1025143 TOTAL:		800.00
1025144	12/11/2025	PRTD	9992	O'REILLY AUTOMOTIVE	73097 71276	2947-434237	11/20/2025	121125		39.12
	Invoice: 2947-434237				39.12	5101-50-400-24-00-510202-	SHOP - WRENCH SET/WRENCH Hardware & Tools			
					73098 71277	2947-435088	11/26/2025	121125		53.05
	Invoice: 2947-435088				53.05	5101-50-400-24-00-510202-	SHOP - WRENCH/L-NOSE PLIER/SMART FUSE Hardware & Tools			
					73099 71278	2947-435089	11/26/2025	121125		20.89
	Invoice: 2947-435089				20.89	0100-30-400-25-00-510200-	PARKS - 10AMP PRO-PA/15AMP MINI B Repairs & Maintenance			
					73119 71297	2947-436021	12/03/2025	121125		163.29
	Invoice: 2947-436021				163.29	0100-20-200-14-00-510300-	POLICE-Unit #132 New battery Vehicle Operations			
					73225 71402	2947-434041	11/19/2025	121125		21.44
	Invoice: 2947-434041				21.44	0100-10-405-26-00-510300-	Vehicle Repairs Vehicle Operations			
					73226 71403	2947434039	11/19/2025	121125		56.33
	Invoice: 2947434039				56.33	0100-10-405-26-00-510300-	Vehicle Repairs Vehicle Operations			

City of Shafter
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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER / DOCUMENT	INVOICE / INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
						CHECK 1025144 TOTAL:				354.12
1025145	12/11/2025	PRTD	21	OFFICE DEPOT BUSINES	72538 70729	445954626001	11/10/2025		121125	422.48
	Invoice: 445954626001					Printing Paper for City Hall				
					84.49	0100-10-100-01-00-510000- Office Supplies				
					12.68	0100-10-110-03-00-510000- Office Supplies				
					12.68	0100-10-120-05-00-510000- Office Supplies				
					12.68	0100-10-110-65-00-510000- Office Supplies				
					16.90	0100-10-125-06-00-510000- Office Supplies				
					16.90	0100-10-135-09-00-510000- Office Supplies				
					16.89	0100-10-135-11-00-510000- Office Supplies				
					71.82	0100-10-140-10-00-510000- Office Supplies				
					80.27	0100-10-145-13-00-510000- Office Supplies				
					76.04	0100-10-405-26-00-510000- Office Supplies				
					21.13	0100-10-405-27-00-510000- Office Supplies				
					72986 71169	445083972001	11/04/2025		121125	232.27
	Invoice: 445083972001					Microfiber Dust Mop Set				
					232.27	5100-50-405-28-00-510001- Departmental Supplies				
						CHECK 1025145 TOTAL:				654.75
1025146	12/11/2025	PRTD	14271	OILDALE MUTUAL WATER	73100 71280	NOINV - 11.30.2025	12/01/2025		121125	167.75
	Invoice: NOINV - 11.30.2025					WATER - ACCT #022326 - 3960 GOSSAMER GRV - LNDSC				
					167.75	0808-40-400-19-04-510704- Water				
					73105 71284	NOINV - 11.29.2025	12/01/2025		121125	693.35
	Invoice: NOINV - 11.29.2025					WATER - ACCT #022325 - 3960 GOSSAMER GRV - LANDSC				
					693.35	0808-40-400-19-04-510704- Water				
					73106 71285	NOINV - 11.28.2025	12/01/2025		121125	137.75
	Invoice: NOINV - 11.28.2025					WATER - ACCT #026635 - 9005 COBBLE CREEK DR				
					137.75	0808-40-400-19-04-510704- Water				
					73108 71286	NOINV - 11.27.2025	12/01/2025		121125	410.15
	Invoice: NOINV - 11.27.2025					WATER - ACCT #022387 - 3851 COMMUNITY DR - LANDSC				
					410.15	0808-40-400-19-04-510704- Water				
					73111 71290	NOINV - 11.26.2025	12/01/2025		121125	336.95
	Invoice: NOINV - 11.26.2025					WATER - ACCT #022388 - 9451 COBBLE CREEK DR				
					336.95	0808-40-400-19-04-510704- Water				
					73112	NOINV - 11.25.2025	12/01/2025		121125	35.50

City of Shafter
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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					71291					
Invoice: NOINV - 11.25.2025							WATER - ACCT #029381 - 3210 HICKORY PARK WAY			
35.50 0808-40-400-19-04-510704-							Water			
					73113	NOINV - 11.24.2025	12/01/2025		121125	381.85
					71292					
Invoice: NOINV - 11.24.2025							WATER - ACCT #028944 - 3210 HICKORY PARK WAY			
381.85 0808-40-400-19-04-510704-							Water			
					73114	NOINV - 11.23.2025	12/01/2025		121125	723.35
					71293					
Invoice: NOINV - 11.23.2025							WATER - ACCT #028320 - 3411 COMMUNITY DR - LNDSCP			
723.35 0808-40-400-19-04-510704-							Water			
					73123	NOINV - 11.22.2025	12/01/2025		121125	572.85
					71301					
Invoice: NOINV - 11.22.2025							WATER - ACCT #029756 - 3590 SOARING HEIGHTS WAY			
572.85 0808-40-400-19-04-510704-							Water			
					73124	NOINV - 11.21.2025	12/01/2025		121125	238.55
					71302					
Invoice: NOINV - 11.21.2025							WATER - ACCT #028567 - 3410 GOSSAMER/COTTON			
238.55 0808-40-400-19-04-510704-							Water			
					73125	NOINV - 11.20.2025	12/01/2025		121125	528.95
					71303					
Invoice: NOINV - 11.20.2025							WATER - ACCT #022109 - 3801 GREEN OAKS WAY - LANDS			
528.95 0808-40-400-19-04-510704-							Water			
					73126	NOINV - 11.19.2025	12/01/2025		121125	265.45
					71304					
Invoice: NOINV - 11.19.2025							WATER - ACCT #027652 - 9600 AMBERDALE WAY (PARK)			
265.45 0808-40-400-19-04-510704-							Water			
					73128	NOINV - 11.18.2025	12/01/2025		121125	98.65
					71306					
Invoice: NOINV - 11.18.2025							WATER - ACCT #027677 - 9630 COBBLE CREEK DR			
98.65 0808-40-400-19-04-510704-							Water			
					73129	NOINV - 11.17.2025	12/01/2025		121125	299.05
					71307					
Invoice: NOINV - 11.17.2025							WATER - ACCT #027676 - 3580 COMMUNITY DR - LANDSC			
299.05 0808-40-400-19-04-510704-							Water			
					73130	NOINV - 11.16.2025	12/01/2025		121125	506.15
					71308					
Invoice: NOINV - 11.16.2025							WATER - ACCT #028745 - 3701 GREENWAY RANCH LN			
506.15 0808-40-400-19-04-510704-							Water			
					73131	NOINV - 11.15.2025	12/01/2025		121125	34.30
					71309					
Invoice: NOINV - 11.15.2025							WATER - ACCT #022110 - 3801 GREEN OAKS WAY			

City of Shafter
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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					34.30	0808-40-400-19-04-510704-		Water		
					73132	NOINV - 11.14.2025	12/01/2025		121125	189.35
					71310					
				Invoice: NOINV - 11.14.2025			WATER - ACCT #016937 - 9350 7TH STANDARD-LANDCS			
					189.35	0808-40-400-19-04-510704-		Water		
								CHECK	1025146 TOTAL:	5,619.95
1025147	12/11/2025	PRTD	1293	ONE STEP GPS, LLC	73095	96448	11/26/2025		121125	729.00
					71274					
				Invoice: 96448			MONTHLY GPS TRACKING SYSTEM - NOVEMBER 2025			
					39.05	0100-40-400-18-00-510150-		Software Subscription		
					78.11	0100-10-405-26-00-510150-		Software Subscription		
					325.45	0100-40-400-19-02-510150-		Software Subscription		
					78.11	5003-40-140-12-00-510150-		Software Subscription		
					13.02	5101-50-400-24-00-510150-		Software Subscription		
					91.13	0100-30-400-25-00-510150-		Software Subscription		
					52.07	5002-40-400-20-00-510150-		Software Subscription		
					39.05	5006-40-400-23-00-510150-		Software Subscription		
					13.01	5100-50-405-28-00-510150-		Software Subscription		
								CHECK	1025147 TOTAL:	729.00
1025148	12/11/2025	PRTD	4	PACIFIC GAS & ELECTR	72902	5074704197-3 NOV 25	11/20/2025		121125	34,911.59
					71086					
				Invoice: 5074704197-3 NOV 25			ELECTRICAL CHARGES			
					44.45	0100-40-400-19-04-510707-		Power		
					9.86	0100-40-400-19-04-510707-		Power		
					12.10	0811-40-400-19-04-510707-		Power		
					24.20	0811-40-400-19-04-510707-		Power		
					240.57	0803-40-400-19-04-510707-		Power		
					24.64	5002-40-400-20-00-510707-		Power		
					164.75	5100-50-405-28-00-510707-		Power		
					13.32	0100-10-100-01-00-510707-		Power		
					341.58	5000-40-400-21-00-510707-		Power		
					82.65	0100-40-400-19-04-510707-		Power		
					9.86	0800-40-400-19-04-510707-		Power		
					4.62	0803-40-400-19-04-510707-		Power		
					48.85	0803-40-400-19-04-510707-		Power		
					9.86	0100-10-100-01-00-510707-		Power		
					24.64	5002-40-400-20-00-510707-		Power		
					188.12	0100-30-400-25-31-510707-		Power		
					1,452.22	0100-30-400-25-32-510707-		Power		
					116.10	0100-40-400-19-04-510707-		Power		
					167.14	5101-50-400-24-00-510707-		Power		
					180.67	5000-40-400-21-00-510707-		Power		
					253.55	0100-30-400-25-30-510707-		Power		
					114.23	0100-30-400-25-37-510707-		Power		
					3,225.79	5002-40-400-20-00-510707-		Power		

City of Shafter
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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					32.00	0100-40-400-19-04-510707-		Power		
					7,185.53	5002-40-400-20-00-510707-		Power		
					17,742.23	5002-40-400-20-00-510707-		Power		
					19.88	5002-40-400-20-00-510707-		Power		
					159.73	5000-40-400-21-00-510707-		Power		
					92.11	5000-40-400-21-00-510707-		Power		
					88.08	5000-40-400-21-00-510707-		Power		
					2,618.84	5100-50-405-28-00-510707-		Power		
					110.32	0100-10-100-01-00-510707-		Power		
					109.10	0100-40-400-19-04-510707-		Power		
					73016	7993974272-6 NOV 25	11/30/2025		121125	906.06
					71199					
Invoice: 7993974272-6 NOV 25							ELECTRICAL CHARGES			
					906.06	5003-40-140-12-00-510707-		Power		
					73264	9898158900-9 NOV 25	11/30/2025		121125	7,419.90
					71439					
Invoice: 9898158900-9 NOV 25							ELECTRICAL CHARGES			
					7,419.90	0100-20-200-14-00-510707-		Power		
					73265	5376849141-6 NOV 25	11/30/2025		121125	1,542.46
					71440					
Invoice: 5376849141-6 NOV 25							ELECTRICAL CHARGES			
					1,542.46	5100-50-405-28-50-510707-		Power		
					73266	2770705903-9 NOV 25	11/30/2025		121125	596.49
					71441					
Invoice: 2770705903-9 NOV 25							ELECTRICAL CHARGES			
					596.49	5100-50-405-28-91-510707-		Power		
					73269	7952472969-9 NOV 25	11/30/2025		121125	1,563.06
					71444					
Invoice: 7952472969-9 NOV 25							ELECTRICAL CHARGES			
					1,563.06	0100-30-400-25-31-510707-		Power		
								CHECK	1025148 TOTAL:	46,939.56
1025149	12/11/2025	PRTD	11867	PACIFIC TIRE	73069	46370	11/19/2025		121125	167.97
					71248					
Invoice: 46370							POLICE-unit #201 New TPM sensors			
					167.97	0100-20-200-14-00-510300-		Vehicle Operations		
					73070	46423	12/02/2025		121125	264.83
					71249					
Invoice: 46423							POLICE-Unit #202 New TPM sensors			
					264.83	0100-20-200-14-00-510300-		Vehicle Operations		
					73090	47886	12/03/2025		121125	247.47
					71269					
Invoice: 47886							STREETS - PAINT TRAILER - 2 NEW TIRES			

City of Shafter
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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					247.47	0100-40-400-19-02-510204-		Equipment Repair		
								CHECK 1025149 TOTAL:		680.27
1025150	12/11/2025	PRTD	1403	PARSONS TRANSPORTATI	73222 71399	2511B792	11/23/2025		121125	110,370.00
	Invoice: 2511B792						7th Standard Roundabout App #11			
					110,370.00	E ST00042 -20 -200 -0305				
						0305-60-400-19-02-580100-		Capital Prj.- Infrastructure		
								CHECK 1025150 TOTAL:		110,370.00
1025151	12/11/2025	PRTD	9209	PAVLETICH ELECTRIC A	72987 71170	18477	10/29/2025		121125	788.00
	Invoice: 18477						Emergency Fiber callout for Euclid Ave splice			
					788.00	5004-40-500-30-01-510200-		Repairs & Maintenance		
					73136 71314	18618	11/21/2025 159		121125	15,779.00
	Invoice: 18618						Installation of Fiber Optic Cable into ISP Room			
					15,779.00	E IT00003.1 -50 -525 -5004				
						5004-60-500-30-01-580200-		Capital Prj.- Buildings & Imp.		
					73229 71405	18703	12/09/2025		121125	525.00
	Invoice: 18703						Splicing work done on fiber vault at Euclid and CV			
					525.00	5004-40-500-30-01-510200-		Repairs & Maintenance		
								CHECK 1025151 TOTAL:		17,092.00
1025152	12/11/2025	PRTD	1306	YARITZA GONZALEZ	73159 71337	287630-000012	12/08/2025		121125	300.00
	Invoice: 287630-000012						SEDAC-EAD Tablecloths			
					300.00	0100-10-110-67-00-510001-		Departmental Supplies		
								CHECK 1025152 TOTAL:		300.00
1025153	12/11/2025	PRTD	7815	PROFORCE LAW ENFORCE	73030 71212	589711	11/24/2025 95		121125	7,947.44
	Invoice: 589711						POLICE-Plates, carriers, and helmets			
					7,947.44	0100-20-200-14-00-510202-		Hardware & Tools		
								CHECK 1025153 TOTAL:		7,947.44

City of Shafter
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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
1025154	12/11/2025	PRTD	991	RAVI PUDIPEDDI	73148 71326	NOINV - 11.21.2025	11/19/2025		121125	25.00
	Invoice: NOINV - 11.21.2025						TRAINING - ASCE			
					25.00	0100-40-400-18-00-510501-	Training			
							CHECK 1025154 TOTAL:			25.00
1025155	12/11/2025	PRTD	8241	RLH FIRE PROTECTION	73149 71327	035399	11/10/2025	172	121125	585.00
	Invoice: 035399						AQUATIC CENTER - FIRE ALARM SYSTEM DESIGN			
					585.00	E PF00004 -20 -200 -0100 0100-60-400-25-52-580200-	Capital Prj.- Buildings & Imp.			
							CHECK 1025155 TOTAL:			585.00
1025156	12/11/2025	PRTD	13385	ROBERT JASON COMSTOC	72985 71168	NOINV12042025	12/04/2025		121125	233.80
	Invoice: NOINV12042025						Mileage Reimbursement: CALBO Edu Week			
					233.80	0100-10-405-26-00-510505-	Travel			
							CHECK 1025156 TOTAL:			233.80
1025157	12/11/2025	PRTD	1355	ROBERT V JENSEN, INC	73145 71323	CL19838	11/30/2025		121125	302.03
	Invoice: CL19838						WASTE WATER/DIAL.A.RIDE/SHOP - FUEL			
					61.84	5003-40-140-12-00-510302-	Vehicle Operations - Fuel			
					122.79	5101-50-400-24-00-510302-	Vehicle Operations - Fuel			
					117.40	5002-40-400-20-00-510302-	Vehicle Operations - Fuel			
							CHECK 1025157 TOTAL:			302.03
1025158	12/11/2025	PRTD	292	RODNEY BECKER	72980 71164	DECEMBER 2025	12/01/2025		121125	200.00
	Invoice: DECEMBER 2025						PARKING LOT LEASE PAYMENT			
					200.00	0100-30-300-75-51-510600-	Rents & Leases			
							CHECK 1025158 TOTAL:			200.00
1025159	12/11/2025	PRTD	8458	ROSEDALE RANCH	73142 71320	16905	11/18/2025		121125	4,440.67
	Invoice: 16905						RRID - BASE SERVICE CHARGE			
					4,440.67	5006-40-400-23-00-510707-	Power			

City of Shafter
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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
							CHECK	1025159 TOTAL:		4,440.67
1025160	12/11/2025	PRTD	264	RICHARD SALAZAR JR	73147 71325	2025-9013	12/01/2025		121125	570.00
	Invoice: 2025-9013						STREETS - REPAIR TO THE LIGHTS AT THE BENCHES DT			
					570.00 0100-40-400-19-02-510200-		Repairs & Maintenance			
							CHECK	1025160 TOTAL:		570.00
1025161	12/11/2025	PRTD	1248	RT LAWRENCE CORPORAT	72832 71017	50243	10/31/2025		121125	719.76
	Invoice: 50243						Lockbox Processing Fees for October 2025			
					179.94 5000-40-400-21-00-510400-		Professional Services			
					179.94 5001-40-400-22-00-510400-		Professional Services			
					359.88 5002-40-400-20-00-510400-		Professional Services			
							CHECK	1025161 TOTAL:		719.76
1025162	12/11/2025	PRTD	12962	SEQUOIA EQUIPMENT CO	73158 71336	BAK-5189	11/21/2025		121125	6,474.84
	Invoice: BAK-5189						WATER #580 - REPAIR TO AN IGNITION SWITCH			
					6,474.84 5002-40-400-20-00-510204-		Equipment Repair			
							CHECK	1025162 TOTAL:		6,474.84
1025163	12/11/2025	PRTD	10357	SHAFTER TRANSMISSION	73151 71329	82895	11/21/2025		121125	268.21
	Invoice: 82895						STREETS #28 - REPLACE TURN SIGNAL SWITCH			
					268.21 0100-40-400-19-02-510300-		Vehicle Operations			
							CHECK	1025163 TOTAL:		268.21
1025164	12/11/2025	PRTD	15015	SHAFTER TRUE VALUE I	73180 71358	2511-257490	11/20/2025		121125	22.50
	Invoice: 2511-257490						SHOP - MAGNET/HILLMAN FASTNERS			
					22.50 5101-50-400-24-00-510200-		Repairs & Maintenance			
					73181 71359	2511-258082	11/24/2025		121125	17.15
	Invoice: 2511-258082						SHOP - GAS			
					17.15 5101-50-400-24-00-510001-		Departmental Supplies			
					73182 71360	2511-258264	11/25/2025		121125	17.15
	Invoice: 2511-258264						WATER - GAS			
					17.15 5002-40-400-20-00-510001-		Departmental Supplies			

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER / DOCUMENT	INVOICE / INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
					73183 71361	2511-258266	11/25/2025		121125	37.57
	Invoice: 2511-258266					SHOP - GALV NIPPLE/COUPLING/BUSHING/PLUG/VALVE				
					37.57	5101-50-400-24-00-510200- Repairs & Maintenance				
						CHECK 1025164 TOTAL:				94.37
1025165	12/11/2025	PRTD	14509	SHAFTER WASCO PUBLIS	73064 71243	3953	11/20/2025		121125	197.93
	Invoice: 3953					General Plan Amendment 25-45 & Zone Change 25-75				
					197.93	0100-10-145-13-00-510104- Advertising				
					73065 71244	3954	11/20/2025		121125	197.93
	Invoice: 3954					Zone Code Amendment 25-23				
					197.93	0100-10-145-13-00-510104- Advertising				
					73163 71341	3959	11/27/2025		121125	228.38
	Invoice: 3959					Conditional Use Permit 24-151				
					228.38	0100-10-145-13-00-510104- Advertising				
					73210 71388	3936	11/06/2025		121125	218.23
	Invoice: 3936					Vacation of Waiver Vehicular Access Hearing Notice				
					218.23	0100-40-400-18-00-510400- Professional Services				
						CHECK 1025165 TOTAL:				842.47
1025166	12/11/2025	PRTD	10110	SIERRA CONSTRUCTION	73218 71396	Application #1	11/30/2025	135	121125	63,614.85
	Invoice: Application #1					North Shafter Community Park -PG&E Service Install				
					63,614.85	E PK00008 -50 -525 -0100 0100-60-400-25-40-580200- Capital Prj.- Buildings & Imp.				
						CHECK 1025166 TOTAL:				63,614.85
1025167	12/11/2025	PRTD	1203	SMART FIBER NETWORKS	73127 71305	1255	12/05/2025		121125	71,750.00
	Invoice: 1255					Network Design-Fielding Services for FFALM				
					71,750.00	E IT00003.1 -10 -215 -5004 5004-40-500-30-01-510400- Professional Services				
						CHECK 1025167 TOTAL:				71,750.00

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1025168	12/11/2025	PRTD	449	ST OF CA DEPT OF JUS	72582	002860	11/04/2025		121125	678.00
					70775					
Invoice: 002860							Livescans for FIN, PD, HR, PW Streets			
					198.00	0100-20-200-14-00-510115-	Recruitment			
					32.00	0100-10-140-10-00-510115-	Recruitment			
					32.00	0100-40-400-19-02-510115-	Recruitment			
					79.00	0100-10-135-09-00-510400-	Professional Services			
					337.00	0100-00-000-00-00-205304-	Livescan Deposits			
							CHECK 1025168 TOTAL:			678.00
1025169	12/11/2025	PRTD	14779	STANDARD PLUMBING SU	72831	ZPZF92	11/25/2025		121125	34.23
					71016					
Invoice: ZPZF92							TRANSIT KEY COPY TO THE SHED			
					34.23	5003-40-140-12-00-510001-	Departmental Supplies			
					72918	ZQKC36	12/01/2025		121125	21.00
					71102					
Invoice: ZQKC36							SLLC Classroom Supplies			
					21.00	0100-30-300-04-00-510016-	Classroom Supplies			
					72999	ZPXP89	11/24/2025		121125	10.00
					71182					
Invoice: ZPXP89							SHOP - LABOR			
					10.00	5101-50-400-24-00-510001-	Departmental Supplies			
					73001	ZPXC98	11/24/2025		121125	22.46
					71184					
Invoice: ZPXC98							SHOP - TUBE VINYL/PIPE GALV TBE			
					22.46	5101-50-400-24-00-510200-	Repairs & Maintenance			
					73002	ZPYZ68	11/25/2025		121125	53.60
					71185					
Invoice: ZPYZ68							STREETS - GRAFFITI - PRIMER GALLON			
					53.60	0100-40-400-19-02-510130-	Graffiti Removal			
					73004	ZPZD68	11/25/2025		121125	30.54
					71187					
Invoice: ZPZD68							PARKS - VETERAN'S - FAUCET ADAPTER/SS BRAIDED			
					30.54	0100-30-400-25-33-510200-	Repairs & Maintenance			
					73005	ZPZF74	11/25/2025		121125	9.85
					71188					
Invoice: ZPZF74							SHOP - KEYS			
					9.85	5101-50-400-24-00-510001-	Departmental Supplies			
					73006	ZPZQ71	11/25/2025		121125	8.57
					71189					
Invoice: ZPZQ71							SHOP - PIPEJOINT COMPUND 4oz			
					8.57	5101-50-400-24-00-510200-	Repairs & Maintenance			

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER / DOCUMENT	INVOICE	INV DATE	PO	WARRANT	NET
				73007	ZPZX85	11/25/2025		121125	9.21
				71190					
Invoice: ZPZX85						PARKS - MANNEL - BARREL BOLT HD			
				9.21	0100-30-400-25-30-510200-	Repairs & Maintenance			
				73008	ZQBJ03	11/25/2025		121125	10.49
				71191					
Invoice: ZQBJ03						PARKS - TRAIN - HM IND ASSORT			
				10.49	0808-40-400-19-04-510200-	Repairs & Maintenance			
				73009	ZQBY27	11/25/2025		121125	9.19
				71192					
Invoice: ZQBY27						SHOP - NIPPLE GALV/COUPLING			
				9.19	5101-50-400-24-00-510200-	Repairs & Maintenance			
				73010	ZQC173	11/25/2025		121125	17.14
				71193					
Invoice: ZQC173						PARKS - DOWNTOWN - SPRYPNT			
				17.14	0100-30-400-25-51-510200-	Repairs & Maintenance			
				73011	ZQCV07	11/26/2025		121125	21.43
				71194					
Invoice: ZQCV07						STREETS - DECORATION - TAP CUBE GRAND POLZ			
				21.43	0100-30-300-75-51-510804-	Community Promotions			
				73012	ZQD171	11/26/2025		121125	183.35
				71195					
Invoice: ZQD171						PARKS - PVC FIP CAP/TRUFUEL/			
				183.35	0100-30-400-25-00-510001-	Departmental Supplies			
				73013	ZQD557	11/26/2025		121125	4.28
				71196					
Invoice: ZQD557						STREETS #117 - MARKER			
				4.28	0100-40-400-19-02-510000-	Office Supplies			
				73014	ZQJW18	11/30/2025		121125	21.44
				71197					
Invoice: ZQJW18						PARKS - RODRIGUEZ - DEADBOLT			
				21.44	0100-30-400-25-31-510200-	Repairs & Maintenance			
				73015	ZQL306	12/01/2025		121125	86.30
				71198					
Invoice: ZQL306						WATER - SCRWDRVE KIT/FLASHLIGHT/PURELL			
				5.99	5002-40-400-20-00-510001-	Departmental Supplies			
				80.31	5002-40-400-20-00-510202-	Hardware & Tools			
				73033	ZQM002	12/01/2025		121125	29.57
				71215					
Invoice: ZQM002						STREETS - CONCRETE MIX/LIBMAN ANGLE IN/OUT			
				29.57	0100-40-400-19-02-510200-	Repairs & Maintenance			

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					73034	ZQN241	12/02/2025		121125	71.83
					71216					
Invoice: ZQN241							STREETS - DECORATIONS - CORD EXT/CORD OUTDR/POWERC			
				71.83 0100-30-300-75-51-510804-			Community Promotions			
					73040	ZQNW92	12/02/2025		121125	9.64
					71222					
Invoice: ZQNW92							STREETS - DECORATION - 8IN GRN STNDRD DTY 100PK			
				9.64 0100-30-300-75-51-510804-			Community Promotions			
					73045	ZQWD36	12/04/2025		121125	36.44
					71227					
Invoice: ZQWD36							POLICE-Property room supplies			
				36.44 0100-20-200-14-00-510001-			Departmental Supplies			
					73051	ZQPN98	12/02/2025		121125	30.19
					71230					
Invoice: ZQPN98							PARKS - VETERAN'S - HM IND ASSORT/BARREL BOLTS			
				30.19 0100-30-400-25-33-510200-			Repairs & Maintenance			
					73050	ZQQW26	12/03/2025		121125	37.52
					71229					
Invoice: ZQQW26							TRANSIT - METAL HOOK/VINYL BLINDS			
				37.52 5003-40-140-12-00-510001-			Departmental Supplies			
					73052	ZQQY92	12/03/2025		121125	146.05
					71231					
Invoice: ZQQY92							WATER - FENDR BRSH/BUNGEE/SAPTER/KALSOMIN/GAL BELL			
				146.05 5002-40-400-20-00-510200-			Repairs & Maintenance			
					73054	ZQQX43	12/03/2025		121125	6.21
					71233					
Invoice: ZQQX43							STREETS - RED E CRETE CONCRETE MIX			
				6.21 0100-40-400-19-02-510200-			Repairs & Maintenance			
					73055	ZQQR92	12/03/2025		121125	13.93
					71234					
Invoice: ZQQR92							STREETS - DUCT TAPE BLACK 30YD			
				13.93 0100-40-400-19-02-510001-			Departmental Supplies			
					73053	ZQRZ49	12/03/2025		121125	152.23
					71232					
Invoice: ZQRZ49							TRANSIT MTL CUT WHEEL/CUTNG KIT/SCREEN/STRAP			
				152.23 5003-40-140-12-00-510001-			Departmental Supplies			
					73056	ZQQR42	12/03/2025		121125	25.72
					71235					
Invoice: ZQQR42							STREETS - MECH TIMER INDR			
				25.72 0100-40-400-19-02-510001-			Departmental Supplies			
					73057	ZQT478	12/03/2025		121125	21.44
					71236					

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
				Invoice: ZQT478			FACILITIES MAINTENANCE - FILL VALVE LEAK SENTRY			
					21.44	5100-50-405-28-10-510205-	Building Repair & Maintenance			
					73059	ZPZQ94	11/25/2025		121125	14.12
					71238					
				Invoice: ZPZQ94			LEARNING CENTER - WALL PLUGS			
					14.12	5100-50-405-28-50-510205-	Building Repair & Maintenance			
					73060	ZQR720	12/03/2025		121125	20.12
					71239					
				Invoice: ZQR720			FACILITIES MAINTENANCE CABLE RING/KEYKRAFTER			
					20.12	5100-50-405-28-00-510202-	Hardware & Tools			
					73061	ZQPM44	12/02/2025		121125	10.70
					71240					
				Invoice: ZQPM44			FACILITIES MAINTENANCE SWTCH QT3W WH15A			
					10.70	5100-50-405-28-20-510205-	Building Repair & Maintenance			
					73062	ZQQW62	12/03/2025		121125	138.35
					71241					
				Invoice: ZQQW62			FACILITIES - M18 CMPCT BLOWER			
					138.35	5100-50-405-28-00-510202-	Hardware & Tools			
					73066	ZMHK48	10/29/2025		121125	25.68
					71245					
				Invoice: ZMHK48			POLICE-Key Krafter			
					25.68	0100-20-200-14-00-510001-	Departmental Supplies			
					73068	ZQYM99	12/05/2025		121125	-25.68
					71247					
				Invoice: ZQYM99			POLICE-Credit for Key Krafter			
					-25.68	0100-20-200-14-00-510001-	Departmental Supplies			
					73170	ZRFB81	12/08/2025		121125	19.29
					71348					
				Invoice: ZRFB81			FACILITIES - 16GB USB DRIVE			
					19.29	5100-50-405-28-00-510000-	Office Supplies			
					73242	ZQLF80	12/01/2025		121125	47.72
					71418					
				Invoice: ZQLF80			Keys/Window Washer Fluid			
					47.72	0100-20-200-15-00-510001-	Departmental Supplies			
					73243	ZRLM57	12/10/2025		121125	16.08
					71419					
				Invoice: ZRLM57			tools for snare pole repair			
					16.08	0100-20-200-15-00-510001-	Departmental Supplies			
							CHECK 1025169 TOTAL:			1,400.23

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER / DOCUMENT	INVOICE	INV DATE	PO	WARRANT	NET
1025170	12/11/2025	PRTD	452	STINSON STATIONERS	73152 / 71330	357241-0	11/20/2025	157	121125	2,007.56
Invoice: 357241-0							FACILITIES MAINTENANCE - NEW DESK			
					2,007.56	5100-50-405-28-00-510000-	Office Supplies			
							CHECK 1025170 TOTAL:			2,007.56
1025171	12/11/2025	PRTD	1337	SUPERIOR AG & AUTO I	72883 / 71067	3562	07/18/2025		121125	26.78
Invoice: 3562							STREETS #415 - TOWELS/SPRAY AWAY GLASS			
					26.78	0100-40-400-19-02-510001-	Departmental Supplies			
					72885 / 71069	3580	07/23/2025		121125	51.44
Invoice: 3580							STREETS #415 - KLEEN DEF			
					51.44	0100-40-400-19-02-510204-	Equipment Repair			
					72890 / 71073	3582	07/24/2025		121125	38.58
Invoice: 3582							WATER - BLACKHOE - KLEEN DEF 2.5			
					38.58	5002-40-400-20-00-510204-	Equipment Repair			
					72891 / 71075	3665	08/07/2025		121125	59.72
Invoice: 3665							WATER - HOSE CUTTER			
					59.72	5002-40-400-20-00-510202-	Hardware & Tools			
					72894 / 71078	3695	08/18/2025		121125	69.80
Invoice: 3695							STREET #415 - WHELL CLEANER/PEAK BLUE DEF/GLASS CL			
					69.80	5002-40-400-20-00-510001-	Departmental Supplies			
					72895 / 71079	3721	08/26/2025		121125	8.61
Invoice: 3721							WATER - ORANGE PUMICE/WASH FLUID			
					8.61	5002-40-400-20-00-510001-	Departmental Supplies			
					72896 / 71080	3796	09/12/2025		121125	40.84
Invoice: 3796							WATER - WASH FLUID/TOWELS			
					40.84	5002-40-400-20-00-510001-	Departmental Supplies			
					72897 / 71081	3806	09/17/2025		121125	38.66
Invoice: 3806							STREETS #415 - GLASS CLEANERS/TOWELS/TIRE COATING			
					38.66	0100-40-400-19-02-510001-	Departmental Supplies			
					72898 / 71082	3829	09/24/2025		121125	156.02
Invoice: 3829							WATER - CONSPICUITY/SAFE TAPE ROLL			

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					DOCUMENT		INVOICE DTL DESC			
					156.02	5002-40-400-20-00-510001-				
					72899	3898	10/10/2025	121125		139.98
					71083					
				Invoice: 3898			WATER - SUNEX TOOLS/WRENCH			
					139.98	5002-40-400-20-00-510202-				
							Hardware & Tools			
					72900	3906	10/14/2025	121125		79.71
					71084					
				Invoice: 3906			WATER - TIRE INFLATOR KIT/WASH FLUID			
					79.71	5002-40-400-20-00-510001-				
							Departmental Supplies			
					72901	3926	10/22/2025	121125		41.85
					71085					
				Invoice: 3926			STREETS - TANK CLEANER			
					41.85	0100-40-400-19-02-510001-				
							Departmental Supplies			
					72904	3927	10/22/2025	121125		188.19
					71088					
				Invoice: 3927			STREETS - ADAPTER/CAMLOCK FITTING/NIPPLE/COVERALL			
					188.19	0100-40-400-19-02-510001-				
							Departmental Supplies			
					72906	4037	11/19/2025	121125		9.00
					71090					
				Invoice: 4037			STREETS #223 - WIRE WHEEL			
					9.00	0100-40-400-19-02-510202-				
							Hardware & Tools			
					72908	4046	11/20/2025	121125		125.13
					71092					
				Invoice: 4046			WATER - CAM LOCK/WIRE BRUSH			
					125.13	5002-40-400-20-00-510001-				
							Departmental Supplies			
					72909	4052	11/21/2025	121125		19.76
					71093					
				Invoice: 4052			WATER - FRONTIER LUBRICANTS SILVER			
					19.76	5002-40-400-20-00-510200-				
							Repairs & Maintenance			
					73176	4079	12/02/2025	121125		155.23
					71354					
				Invoice: 4079			WATER - LENOX PIPE CUTTER/SMART STRAW CAN/SPRAY			
					155.23	5002-40-400-20-00-510202-				
							Hardware & Tools			
					73177	4086	12/02/2025	121125		75.90
					71355					
				Invoice: 4086			STREETS #423 - TIRE INFLATOR & AIR GAUGE/SPRAY BOT			
					4.81	0100-40-400-19-02-510001-				
							Departmental Supplies			
					71.09	0100-40-400-19-02-510300-				
							Vehicle Operations			
					73178	4113	12/05/2025	121125		117.87
					71356					
				Invoice: 4113			WATER - RAZORBACK SHOVELS			
					117.87	5002-40-400-20-00-510202-				
							Hardware & Tools			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					73179	3942	10/27/2025		121125	41.80
					71357					
Invoice: 3942							STREETS #415 - KLEEN DEF BY PEAK 2.5			
					41.80	0100-40-400-19-02-510204-	Equipment Repair			
							CHECK	1025171 TOTAL:		1,484.87
1025172	12/11/2025	PRTD	3161	SWRCB ACCOUNTING OFF	73190	WD-0308105	11/19/2025		121125	3,945.00
					71368					
Invoice: WD-0308105							WATER - ANNUAL PERMIT FEE-ID 5SSO10726 - 7.25-6.26			
					3,945.00	5002-40-400-20-00-510807-	Regulatory & Permitting			
							CHECK	1025172 TOTAL:		3,945.00
1025173	12/11/2025	PRTD	3161	SWRCB ACCOUNTING OFF	73192	WD-0308456	11/19/2025		121125	881.00
					71369					
Invoice: WD-0308456							WATER SYSTEM ANNUAL FEES - 07.01.2025 - 06.30.2025			
					881.00	5002-40-400-20-00-510807-	Regulatory & Permitting			
							CHECK	1025173 TOTAL:		881.00
1025174	12/11/2025	PRTD	1059	T-MOBILE USA INC	72991	996901263-11212025	11/21/2025		121125	66.59
					71174					
Invoice: 996901263-11212025							T-Mobile Communication Lines			
					31.35	5103-50-500-29-00-510701-	Communications			
					35.24	5002-40-400-20-00-510701-	Communications			
							CHECK	1025174 TOTAL:		66.59
1025175	12/11/2025	PRTD	30	TERMINIX INTERNATION	72910	466070046	11/17/2025		121125	135.80
					71094					
Invoice: 466070046							PEST CONTROL SERVICES			
					135.80	5100-50-405-28-90-510100-	Service Agreements			
					72911	466065894	11/17/2025		121125	89.80
					71095					
Invoice: 466065894							PEST CONTROL SERVICES			
					89.80	5100-50-405-28-90-510100-	Service Agreements			
					72915	466068405	11/17/2025		121125	113.89
					71099					
Invoice: 466068405							SLLC Pest Control			
					113.89	5100-50-405-28-50-510100-	Service Agreements			
					73019	466069270	11/17/2025		121125	113.12
					71201					
Invoice: 466069270							POLICE-Pest Control Services Nov 25			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					113.12	0100-20-200-14-00-510100-		Service Agreements		
					73137	466065877	12/08/2025	121125		178.31
					71315					
				Invoice: 466065877			ALL PW'S - PEST CONTROL SERVICES			
					178.31	5100-50-405-28-20-510100-		Service Agreements		
					73138	466066944	11/17/2025	121125		190.12
					71316					
				Invoice: 466066944			VETERAN'S HALL - PEST CONTROL SERVICES			
					190.12	0100-30-400-25-55-510100-		Service Agreements		
					73232	466063266	11/17/2025	121125		144.52
					71409					
				Invoice: 466063266			Shelter Pest Control Services 11/17/2025			
					144.52	0100-20-200-15-00-510100-		Service Agreements		
					73234	464891604	10/13/2025	121125		144.52
					71410					
				Invoice: 464891604			Shelter Pest Control Services 10/13/2025			
					144.52	0100-20-200-15-00-510100-		Service Agreements		
							CHECK	1025175 TOTAL:		1,110.08
1025176	12/11/2025	PRTD	787	TETER, INC.	73141	63449	11/14/2025	61	121125	9,018.14
					71319					
				Invoice: 63449			SHAFTER POLICE DEPARTMENT SUB MODULAR PROJECT			
					9,018.14	E PD00001 -20 -200 -0308				
						0308-60-200-14-00-580200-		Capital Prj.- Buildings & Imp.		
							CHECK	1025176 TOTAL:		9,018.14
1025177	12/11/2025	PRTD	293	THE GAS CO - SO CA G	72819	13769182026 NOV 25	11/18/2025	121125		248.56
					71004					
				Invoice: 13769182026 NOV 25			NATURAL GAS CHARGES			
					248.56	0100-20-200-15-00-510708-		Natural Gas		
							CHECK	1025177 TOTAL:		248.56
1025178	12/11/2025	PRTD	14010	THE PUN GROUP LLP	72800	115668	10/31/2025	121125		28,000.00
					70985					
				Invoice: 115668			PROFESSIONAL SERVICES			
					28,000.00	0100-10-140-10-00-510402-		Accounting & Auditing Services		
							CHECK	1025178 TOTAL:		28,000.00

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
1025179	12/11/2025	PRTD	1465	TOP DOG POOL SUPPLY	73139	121758	12/01/2025	121125		7,100.00
					71317					
Invoice: 121758							AQUATIC CENTER - MONTHLY POOL SERVICE - DEC 2025			
				7,100.00 0100-30-400-25-52-510905-			Water Testing/Samples			
					73140	121757	12/01/2025	121125		4,753.87
					71318					
Invoice: 121757							AQUATIC CENTER - POOL SUPPLIES/MURIATIC ACID			
				4,753.87 0100-30-400-25-52-510905-			Water Testing/Samples			
							CHECK 1025179 TOTAL:			11,853.87
1025180	12/11/2025	PRTD	533	UNITED RENTALS (NORT	73203	255569984-001	11/13/2025	121125		4,113.50
					71380					
Invoice: 255569984-001							ALL PARKS - SOD CUTTER 18"			
				4,113.50 0100-30-400-25-00-510601-			Equipment Rental			
					73204	255570376-001	11/13/2025	121125		2,598.00
					71381					
Invoice: 255570376-001							ALL PARKS - AERATOR LAWN GAS PWERED			
				2,598.00 0100-30-400-25-00-510601-			Equipment Rental			
					73206	255575311-001	11/21/2025	121125		8,118.75
					71383					
Invoice: 255575311-001							STREETS - HOLE CRACK PATCHER TOWABLE			
				8,118.75 0100-40-400-19-02-510601-			Equipment Rental			
							CHECK 1025180 TOTAL:			14,830.25
1025181	12/11/2025	PRTD	9559	VARNER BROS INC	73201	NOINV - 12.01.2025	12/01/2025	121125		286.12
					71378					
Invoice: NOINV - 12.01.2025							REFUSE - GOSSAMER GROVE NEW REFUSE SERVICE-DEC 25			
				286.12 0808-40-400-19-04-510706-			Refuse			
							CHECK 1025181 TOTAL:			286.12
1025182	12/11/2025	PRTD	7021	VERIZON WIRELESS	72931	6128495854	11/14/2025	121125		39.34
					71115					
Invoice: 6128495854							TRANSIT VERIZON TABLET, CB RADIO INTERNET LINE			
				39.34 5003-40-140-12-00-510701-			Communications			
					72965	6129500682	11/26/2025	121125		2,541.38
					71149					
Invoice: 6129500682							Verizon Wireless Acct. 04 - mobile & devices			
				155.42 0100-10-140-10-00-510701-			Communications			
				79.40 0100-10-405-26-00-510701-			Communications			
				38.01 0100-10-120-05-00-510701-			Communications			
				155.42 0100-10-110-03-00-510701-			Communications			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					114.03	0100-10-100-01-00-510701-	Communications			
					158.80	0100-10-125-06-00-510701-	Communications			
					380.10	0100-40-400-18-00-510701-	Communications			
					76.02	0100-10-135-09-00-510701-	Communications			
					330.98	5103-50-500-29-00-510701-	Communications			
					38.01	5001-40-400-22-00-510701-	Communications			
					117.41	0100-30-400-25-00-510701-	Communications			
					38.01	5006-40-400-23-00-510701-	Communications			
					228.06	5000-40-400-21-00-510701-	Communications			
					416.81	5002-40-400-20-00-510701-	Communications			
					59.48	0100-30-300-04-00-510701-	Communications			
					155.42	5003-40-140-12-00-510701-	Communications			
					72983	6129500683	11/26/2025	121125		4,161.39
					71166					
				Invoice: 6129500683			Verizon Wireless Acct. 05 - MDCs & Mobiles			
					261.64	5103-50-500-29-00-510701-	Communications			
					174.39	0100-20-200-15-00-510701-	Communications			
					1,806.04	0100-20-200-14-00-510701-	Communications			
					258.60	0100-20-200-14-00-510701-	Communications			
					1,660.72	0100-20-200-14-00-510701-	Communications			
							CHECK 1025182 TOTAL:			6,742.11
1025183	12/11/2025	PRTD	1101	VESTIS GROUP, INC. (	73193	2601772608	11/20/2025	121125		311.60
					71370					
				Invoice: 2601772608			ALL PW'S - UNIFORMAL SERVICES - 11.20.2025			
					50.11	0100-30-400-25-00-500502-	Uniform & Equipment Allowance			
					7.42	5101-50-400-24-00-500502-	Uniform & Equipment Allowance			
					17.73	5101-50-400-24-00-510001-	Departmental Supplies			
					123.52	0100-40-400-19-02-500502-	Uniform & Equipment Allowance			
					1.95	5006-40-400-23-00-500502-	Uniform & Equipment Allowance			
					21.98	5000-40-400-21-00-500502-	Uniform & Equipment Allowance			
					86.36	5002-40-400-20-00-500502-	Uniform & Equipment Allowance			
					2.53	5101-50-400-24-00-500502-	Uniform & Equipment Allowance			
					73194	2601774422	11/27/2025	121125		308.60
					71371					
				Invoice: 2601774422			ALL PW'S - UNIFORMAL SERVICES - 11.27.2025			
					46.61	0100-30-400-25-00-500502-	Uniform & Equipment Allowance			
					7.42	5101-50-400-24-00-500502-	Uniform & Equipment Allowance			
					17.73	5101-50-400-24-00-510001-	Departmental Supplies			
					178.02	0100-40-400-19-02-500502-	Uniform & Equipment Allowance			
					1.95	5006-40-400-23-00-500502-	Uniform & Equipment Allowance			
					11.18	5000-40-400-21-00-500502-	Uniform & Equipment Allowance			
					43.16	5002-40-400-20-00-500502-	Uniform & Equipment Allowance			
					2.53	5101-50-400-24-00-500502-	Uniform & Equipment Allowance			
					73196	2601776234	12/04/2025	121125		326.66
					71373					
				Invoice: 2601776234			ALL PW'S - UNIFORMAL SERVICES - 12.04.2025			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
					46.61	0100-30-400-25-00-500502-		Uniform & Equipment Allowance		
					7.42	5101-50-400-24-00-500502-		Uniform & Equipment Allowance		
					17.73	5101-50-400-24-00-510001-		Departmental Supplies		
					144.08	0100-40-400-19-02-500502-		Uniform & Equipment Allowance		
					1.95	5006-40-400-23-00-500502-		Uniform & Equipment Allowance		
					21.58	5000-40-400-21-00-500502-		Uniform & Equipment Allowance		
					84.76	5002-40-400-20-00-500502-		Uniform & Equipment Allowance		
					2.53	5101-50-400-24-00-500502-		Uniform & Equipment Allowance		
					73197	2601775468	12/02/2025		121125	267.60
					71374					
	Invoice: 2601775468						CITY HALL - MATS AND TABLECLOTHS - 12.02.2025			
					102.60	5100-50-405-28-90-510100-		Service Agreements		
					82.50	0100-10-100-01-00-510001-		Departmental Supplies		
					82.50	0100-10-110-03-00-510001-		Departmental Supplies		
					73198	2601773331	11/25/2025		121125	67.96
					71375					
	Invoice: 2601773331						LEARNING CENTER - MAT SERVICES - 11.25.2025			
					67.96	5100-50-405-28-50-510100-		Service Agreements		
					73199	2601773326	11/25/2025		121125	157.80
					71376					
	Invoice: 2601773326						CITY HALL - MATS SERVICES/RESTROOM SERVICES -11.25			
					157.80	5100-50-405-28-90-510100-		Service Agreements		
					73200	2601775469	12/02/2025		121125	194.65
					71377					
	Invoice: 2601775469						CITY HALL - SANITIZER SERVICES/SOAP SERVICES-12.02			
					194.65	5100-50-405-28-90-510100-		Service Agreements		
							CHECK	1025183 TOTAL:		1,634.87
1025184	12/11/2025	PRTD	932	VITAL SIGNS	73202	43747	11/24/2025	139	121125	688.46
					71379					
	Invoice: 43747						North Shafter Community Park- Prop 68 Sign			
					688.46					
					E PK00008	-50 -525 -0100				
					0100-60-400-25-40-580200-			Capital Prj.- Buildings & Imp.		
							CHECK	1025184 TOTAL:		688.46
1025185	12/11/2025	PRTD	45	WAGEWORKS, INC	72884	INV8451582	11/24/2025		121125	197.00
					71068					
	Invoice: INV8451582						Monthly Admin & Compliance Fee: November 2025			
					197.00	0100-10-135-09-00-510400-		Professional Services		
							CHECK	1025185 TOTAL:		197.00

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
1025186	12/11/2025	PRTD	930	WALLACE & SMITH CONT	72835	71020	11/26/2025		121125	426.87
	Invoice: 71020				71020		UB 116149 720 COMMERCE DEPOSIT REFUND			
					426.87	5002-00-000-00-00-205300-	Customer Deposits			
							CHECK 1025186 TOTAL:			426.87
1025187	12/11/2025	PRTD	14473	WASCO VETERINARY CLI	73239	wascovet112525	11/25/2025		121125	1,326.00
	Invoice: wascovet112525				71415		Veterinary Care Services			
					1,326.00	0100-20-200-55-00-510124-	Spay/Neuter Expenses			
							CHECK 1025187 TOTAL:			1,326.00
1025188	12/11/2025	PRTD	792	WEST COAST DT SOLUTI	72968	2098	11/28/2025	149	121125	1,792.84
	Invoice: 2098				71151		BVMS Annual Expansion License Renewal			
					1,792.84	5103-50-500-29-00-510150-	Software Subscription			
					72972	2099	11/28/2025	164	121125	1,463.39
	Invoice: 2099				71156		PD - Front External Bosch Security Cameras & Lic.			
					947.71	0100-20-200-14-00-510202-	Hardware & Tools			
					515.68	5103-50-500-29-00-510150-	Software Subscription			
							CHECK 1025188 TOTAL:			3,256.23
1025189	12/11/2025	PRTD	11361	WESTCOAST HYDRAULICS	73189	60943	12/03/2025		121125	1,205.39
	Invoice: 60943				71367		WATER - HAND PUMP/FJX/OIL/SUPPLIES/MATERIAL			
					1,205.39	5002-40-400-20-00-510200-	Repairs & Maintenance			
							CHECK 1025189 TOTAL:			1,205.39
1025190	12/11/2025	PRTD	1341	WILLIAMS SCOTSMAN, I	73187	9024952396	11/06/2025	20250205	121125	2,747.51
	Invoice: 9024952396				71365		Temporary Police Department Substation Trailer			
					2,747.51	0100-20-200-14-13-510602-	Property Rental			
					73188	9025137462	12/04/2025		121125	2,747.51
	Invoice: 9025137462				71366		Temporary Police Department Substation Trailer			
					2,747.51	0100-20-200-14-13-510602-	Property Rental			
							CHECK 1025190 TOTAL:			5,495.02

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000-00-000-00-00-100010- Cash10755

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					DOCUMENT		INVOICE DTL DESC			
1025191	12/11/2025	PRTD	13495	WINTER AUTOMOTIVE RE	73071 71250	2908-	12/02/2025		121125	124.44
	Invoice: 2908-						POLICE-Unit #235 Engine Oil service			
					124.44	0100-20-200-14-00-510300-	Vehicle Operations			
					73117 71295	2909	12/02/2025		121125	124.44
	Invoice: 2909						POLICE-Unit #232 Engine oil service			
					124.44	0100-20-200-14-00-510300-	Vehicle Operations			
					73118 71296	2914	12/04/2025		121125	124.44
	Invoice: 2914						POLICE-Unit #242 Engine oil service			
					124.44	0100-20-200-14-00-510300-	Vehicle Operations			
							CHECK 1025191 TOTAL:			373.32
1025192	12/11/2025	PRTD	1495	WITCHER ELECTRIC INC	73184 71362	41928AA	10/07/2025	124	121125	48,936.00
	Invoice: 41928AA						Aquatic Center- 600 AMP Switchgear			
					48,936.00	E PF00004 -50 -540 -0100				
						0100-60-400-25-52-580200-	Capital Prj.- Buildings & Imp.			
							CHECK 1025192 TOTAL:			48,936.00
1025193	12/11/2025	PRTD	592	WYNN-SMITH LANDSCAPE	73186 71364	3415	11/07/2025	20240084	121125	6,107.50
	Invoice: 3415						North Shafter Community - Design Development			
					6,107.50	E PK00008 -20 -200 -0308				
						0308-60-400-25-40-580200-	Capital Prj.- Buildings & Imp.			
							CHECK 1025193 TOTAL:			6,107.50

NUMBER OF CHECKS 120 *** CASH ACCOUNT TOTAL *** 2,115,214.21

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	102	1,831,467.22
TOTAL WIRE TRANSFERS	1	36,114.09
TOTAL EFT'S	17	247,632.90

*** GRAND TOTAL *** 2,115,214.21

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED
CLERK: 5292blopez

YEAR PER JNL / SRC ACCOUNT / EFF DATE JNL DESC REF 1 REF 2 REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2026 6 216					
APP 5002-00-000-00-00-205000-	Accts Payable			78,138.78	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 0000-00-000-00-00-100010-	Cash: Mission Bank Acct#10755				2,115,214.21
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 0100-00-000-00-00-205000-	Accts Payable			400,574.07	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 5101-00-000-00-00-205000-	Accts Payable			791.91	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 5000-00-000-00-00-205000-	Accts Payable			2,671.03	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 5100-00-000-00-00-205000-	Accts Payable			34,993.56	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 5001-00-000-00-00-205000-	Accts Payable			117,590.40	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 0200-00-000-00-00-205000-	Accts Payable			100,412.16	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 0813-00-000-00-00-205000-	Accts Payable			6,338.00	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 0815-00-000-00-00-205000-	Accts Payable			166.00	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 5003-00-000-00-00-205000-	Accts Payable			2,174.50	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 0308-00-000-00-00-205000-	Accts Payable			1,105,047.43	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 5103-00-000-00-00-205000-	Accts Payable			10,035.11	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 5004-00-000-00-00-205000-	Accts Payable			106,388.27	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 0203-00-000-00-00-205000-	Accts Payable			6,483.75	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 0800-00-000-00-00-205000-	Accts Payable			1,646.95	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 0801-00-000-00-00-205000-	Accts Payable			467.74	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 0805-00-000-00-00-205000-	Accts Payable			467.74	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 0806-00-000-00-00-205000-	Accts Payable			623.65	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 0810-00-000-00-00-205000-	Accts Payable			545.69	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 0802-00-000-00-00-205000-	Accts Payable			2,182.79	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 0803-00-000-00-00-205000-	Accts Payable			917.69	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 0804-00-000-00-00-205000-	Accts Payable			467.74	
12/11/2025 121125 121125	AP CASH DISBURSEMENTS JOURNAL				
APP 0808-00-000-00-00-205000-	Accts Payable			21,159.37	

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
12/11/2025	121125	121125			AP CASH DISBURSEMENTS JOURNAL				
APP 5006-00-000-00-00-205000-					Accts Payable			4,523.58	
12/11/2025	121125	121125			AP CASH DISBURSEMENTS JOURNAL				
APP 0811-00-000-00-00-205000-					Accts Payable			36.30	
12/11/2025	121125	121125			AP CASH DISBURSEMENTS JOURNAL				
APP 0305-00-000-00-00-205000-					Accts Payable			110,370.00	
12/11/2025	121125	121125			AP CASH DISBURSEMENTS JOURNAL				
					GENERAL LEDGER TOTAL			2,115,214.21	2,115,214.21
APP 0000-00-000-00-00-209038-					Due To 5002 - Water Operat			78,138.78	
12/11/2025	121125	121125							
APP 5002-00-000-00-00-109000-					Due From Funds - Cash Pool				78,138.78
12/11/2025	121125	121125							
APP 0000-00-000-00-00-209001-					Due To 0100 - Gen Fund			400,574.07	
12/11/2025	121125	121125							
APP 0100-00-000-00-00-109000-					Due From Funds - Cash Pool				400,574.07
12/11/2025	121125	121125							
APP 0000-00-000-00-00-209047-					Due To 5101 - Vehicle Maint			791.91	
12/11/2025	121125	121125							
APP 5101-00-000-00-00-109000-					Due From Funds - Cash Pool				791.91
12/11/2025	121125	121125							
APP 0000-00-000-00-00-209036-					Due To 5000 - Wastewtr Operat			2,671.03	
12/11/2025	121125	121125							
APP 5000-00-000-00-00-109000-					Due From Funds - Cash Pool				2,671.03
12/11/2025	121125	121125							
APP 0000-00-000-00-00-209046-					Due To 5100 - Facility Maint			34,993.56	
12/11/2025	121125	121125							
APP 5100-00-000-00-00-109000-					Due From Funds - Cash Pool				34,993.56
12/11/2025	121125	121125							
APP 0000-00-000-00-00-209037-					Due To 5001 - Refuse Operat			117,590.40	
12/11/2025	121125	121125							
APP 5001-00-000-00-00-109000-					Due From Funds - Cash Pool				117,590.40
12/11/2025	121125	121125							
APP 0000-00-000-00-00-209002-					Due To 0200 - Federal Grant			100,412.16	
12/11/2025	121125	121125							
APP 0200-00-000-00-00-109000-					Due From Funds - Cash Pool				100,412.16
12/11/2025	121125	121125							
APP 0000-00-000-00-00-209056-					Due To 0813 - DTLL1-CFD			6,338.00	
12/11/2025	121125	121125							
APP 0813-00-000-00-00-109000-					Due From Funds - Cash Pool				6,338.00
12/11/2025	121125	121125							
APP 0000-00-000-00-00-209058-					Due to 0815 - DT CFD			166.00	
12/11/2025	121125	121125							
APP 0815-00-000-00-00-109000-					Due From Funds - Cash Pool				166.00
12/11/2025	121125	121125							
APP 0000-00-000-00-00-209039-					Due To 5003 - Transit Operat			2,174.50	
12/11/2025	121125	121125							

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
APP 5003-00-000-00-00-109000-	12/11/2025	121125	121125			Due From Funds - Cash Pool				2,174.50
APP 0000-00-000-00-00-209060-	12/11/2025	121125	121125			Due To 0308 - Street Projects			1,105,047.43	
APP 0308-00-000-00-00-109000-	12/11/2025	121125	121125			Due From Funds - Cash Pool				1,105,047.43
APP 0000-00-000-00-00-209049-	12/11/2025	121125	121125			Due To 5103 - Info Tech			10,035.11	
APP 5103-00-000-00-00-109000-	12/11/2025	121125	121125			Due From Funds - Cash Pool				10,035.11
APP 0000-00-000-00-00-209040-	12/11/2025	121125	121125			Due To 5004 - Telecom Operat			106,388.27	
APP 5004-00-000-00-00-109000-	12/11/2025	121125	121125			Due From Funds - Cash Pool				106,388.27
APP 0000-00-000-00-00-209005-	12/11/2025	121125	121125			Due To 0203 - Gas Tax			6,483.75	
APP 0203-00-000-00-00-109000-	12/11/2025	121125	121125			Due From Funds - Cash Pool				6,483.75
APP 0000-00-000-00-00-209024-	12/11/2025	121125	121125			Due To 0800 - LLMD - 001-2002			1,646.95	
APP 0800-00-000-00-00-109000-	12/11/2025	121125	121125			Due From Funds - Cash Pool				1,646.95
APP 0000-00-000-00-00-209025-	12/11/2025	121125	121125			Due To 0801 - LLMD - 001-2005			467.74	
APP 0801-00-000-00-00-109000-	12/11/2025	121125	121125			Due From Funds - Cash Pool				467.74
APP 0000-00-000-00-00-209029-	12/11/2025	121125	121125			Due To 0805 - LLMD - 001-2006			467.74	
APP 0805-00-000-00-00-109000-	12/11/2025	121125	121125			Due From Funds - Cash Pool				467.74
APP 0000-00-000-00-00-209030-	12/11/2025	121125	121125			Due To 0806 - LLMD - 001-2007			623.65	
APP 0806-00-000-00-00-109000-	12/11/2025	121125	121125			Due From Funds - Cash Pool				623.65
APP 0000-00-000-00-00-209034-	12/11/2025	121125	121125			Due To 0810 - LLMD - 001-1998			545.69	
APP 0810-00-000-00-00-109000-	12/11/2025	121125	121125			Due From Funds - Cash Pool				545.69
APP 0000-00-000-00-00-209026-	12/11/2025	121125	121125			Due To 0802 - LLMD - 002-2005			2,182.79	
APP 0802-00-000-00-00-109000-	12/11/2025	121125	121125			Due From Funds - Cash Pool				2,182.79
APP 0000-00-000-00-00-209027-	12/11/2025	121125	121125			Due To Funds - 0803 - 003-2005			917.69	
APP 0803-00-000-00-00-109000-	12/11/2025	121125	121125			Due From Funds - Cash Pool				917.69
APP 0000-00-000-00-00-209028-	12/11/2025	121125	121125			Due To 0804 - LLMD - 004-2005			467.74	
APP 0804-00-000-00-00-109000-						Due From Funds - Cash Pool				467.74

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
	12/11/2025	121125	121125							
APP 0000-00-000-00-00-209032-	12/11/2025	121125	121125			Due To 0808 - LLMD - 001-2015			21,159.37	
APP 0808-00-000-00-00-109000-	12/11/2025	121125	121125			Due From Funds - Cash Pool				21,159.37
APP 0000-00-000-00-00-209042-	12/11/2025	121125	121125			Due To 5006 - Rail Operat			4,523.58	
APP 5006-00-000-00-00-109000-	12/11/2025	121125	121125			Due From Funds - Cash Pool				4,523.58
APP 0000-00-000-00-00-209035-	12/11/2025	121125	121125			Due To 0811 - LLMD - 001-2009			36.30	
APP 0811-00-000-00-00-109000-	12/11/2025	121125	121125			Due From Funds - Cash Pool				36.30
APP 0000-00-000-00-00-209019-	12/11/2025	121125	121125			Due To 0305 - Traffic Mit			110,370.00	
APP 0305-00-000-00-00-109000-	12/11/2025	121125	121125			Due From Funds - Cash Pool				110,370.00
						SYSTEM GENERATED ENTRIES TOTAL			2,115,214.21	2,115,214.21
						JOURNAL 2026/06/216 TOTAL			4,230,428.42	4,230,428.42

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0000 Pooled Cash Fund	2026	6	216	12/11/2025			
0000-00-000-00-00-100010-					Cash: Mission Bank Acct#10755		2,115,214.21
0000-00-000-00-00-209001-					Due To 0100 - Gen Fund	400,574.07	
0000-00-000-00-00-209002-					Due To 0200 - Federal Grant	100,412.16	
0000-00-000-00-00-209005-					Due To 0203 - Gas Tax	6,483.75	
0000-00-000-00-00-209019-					Due To 0305 - Traffic Mit	110,370.00	
0000-00-000-00-00-209024-					Due To 0800 - LLMD - 001-2002	1,646.95	
0000-00-000-00-00-209025-					Due To 0801 - LLMD - 001-2005	467.74	
0000-00-000-00-00-209026-					Due To 0802 - LLMD - 002-2005	2,182.79	
0000-00-000-00-00-209027-					Due To Funds - 0803 - 003-2005	917.69	
0000-00-000-00-00-209028-					Due To 0804 - LLMD - 004-2005	467.74	
0000-00-000-00-00-209029-					Due To 0805 - LLMD - 001-2006	467.74	
0000-00-000-00-00-209030-					Due To 0806 - LLMD - 001-2007	623.65	
0000-00-000-00-00-209032-					Due To 0808 - LLMD - 001-2015	21,159.37	
0000-00-000-00-00-209034-					Due To 0810 - LLMD - 001-1998	545.69	
0000-00-000-00-00-209035-					Due To 0811 - LLMD - 001-2009	36.30	
0000-00-000-00-00-209036-					Due To 5000 - Wastewtr Operat	2,671.03	
0000-00-000-00-00-209037-					Due To 5001 - Refuse Operat	117,590.40	
0000-00-000-00-00-209038-					Due To 5002 - Water Operat	78,138.78	
0000-00-000-00-00-209039-					Due To 5003 - Transit Operat	2,174.50	
0000-00-000-00-00-209040-					Due To 5004 - Telecom Operat	106,388.27	
0000-00-000-00-00-209042-					Due To 5006 - Rail Operat	4,523.58	
0000-00-000-00-00-209046-					Due To 5100 - Facility Maint	34,993.56	
0000-00-000-00-00-209047-					Due To 5101 - Vehicle Maint	791.91	
0000-00-000-00-00-209049-					Due To 5103 - Info Tech	10,035.11	
0000-00-000-00-00-209056-					Due To 0813 - DTLL1-CFD	6,338.00	
0000-00-000-00-00-209058-					Due to 0815 - DT CFD	166.00	
0000-00-000-00-00-209060-					Due To 0308 - Street Projects	1,105,047.43	
					FUND TOTAL	2,115,214.21	2,115,214.21
0100 General Fund	2026	6	216	12/11/2025			
0100-00-000-00-00-109000-					Due From Funds - Cash Pool		400,574.07
0100-00-000-00-00-205000-					Accts Payable	400,574.07	
					FUND TOTAL	400,574.07	400,574.07
0200 Federal Grant	2026	6	216	12/11/2025			
0200-00-000-00-00-109000-					Due From Funds - Cash Pool		100,412.16
0200-00-000-00-00-205000-					Accts Payable	100,412.16	
					FUND TOTAL	100,412.16	100,412.16
0203 Gas Tax	2026	6	216	12/11/2025			
0203-00-000-00-00-109000-					Due From Funds - Cash Pool		6,483.75
0203-00-000-00-00-205000-					Accts Payable	6,483.75	
					FUND TOTAL	6,483.75	6,483.75

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0305 Traffic Mitigation	2026	6	216	12/11/2025			
0305-00-000-00-00-109000-					Due From Funds - Cash Pool		110,370.00
0305-00-000-00-00-205000-					Accts Payable	110,370.00	
					FUND TOTAL	110,370.00	110,370.00
0308 State Grants Projects	2026	6	216	12/11/2025			
0308-00-000-00-00-109000-					Due From Funds - Cash Pool		1,105,047.43
0308-00-000-00-00-205000-					Accts Payable	1,105,047.43	
					FUND TOTAL	1,105,047.43	1,105,047.43
0800 LLMD - 001-2002	2026	6	216	12/11/2025			
0800-00-000-00-00-109000-					Due From Funds - Cash Pool		1,646.95
0800-00-000-00-00-205000-					Accts Payable	1,646.95	
					FUND TOTAL	1,646.95	1,646.95
0801 LLMD - 001-2005	2026	6	216	12/11/2025			
0801-00-000-00-00-109000-					Due From Funds - Cash Pool		467.74
0801-00-000-00-00-205000-					Accts Payable	467.74	
					FUND TOTAL	467.74	467.74
0802 LLMD - 002-2005	2026	6	216	12/11/2025			
0802-00-000-00-00-109000-					Due From Funds - Cash Pool		2,182.79
0802-00-000-00-00-205000-					Accts Payable	2,182.79	
					FUND TOTAL	2,182.79	2,182.79
0803 LLMD - 003-2005	2026	6	216	12/11/2025			
0803-00-000-00-00-109000-					Due From Funds - Cash Pool		917.69
0803-00-000-00-00-205000-					Accts Payable	917.69	
					FUND TOTAL	917.69	917.69
0804 LLMD - 004-2005	2026	6	216	12/11/2025			
0804-00-000-00-00-109000-					Due From Funds - Cash Pool		467.74
0804-00-000-00-00-205000-					Accts Payable	467.74	
					FUND TOTAL	467.74	467.74
0805 LLMD - 001-2006	2026	6	216	12/11/2025			
0805-00-000-00-00-109000-					Due From Funds - Cash Pool		467.74
0805-00-000-00-00-205000-					Accts Payable	467.74	
					FUND TOTAL	467.74	467.74
0806 LLMD - 001-2007	2026	6	216	12/11/2025			

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0806-00-000-00-00-109000-					Due From Funds - Cash Pool		623.65
0806-00-000-00-00-205000-					Accts Payable	623.65	
					FUND TOTAL	623.65	623.65
0808 LLMD - 001-2015	2026	6	216	12/11/2025			
0808-00-000-00-00-109000-					Due From Funds - Cash Pool		21,159.37
0808-00-000-00-00-205000-					Accts Payable	21,159.37	
					FUND TOTAL	21,159.37	21,159.37
0810 LLMD - 001-1998	2026	6	216	12/11/2025			
0810-00-000-00-00-109000-					Due From Funds - Cash Pool		545.69
0810-00-000-00-00-205000-					Accts Payable	545.69	
					FUND TOTAL	545.69	545.69
0811 LLMD - 001-2009	2026	6	216	12/11/2025			
0811-00-000-00-00-109000-					Due From Funds - Cash Pool		36.30
0811-00-000-00-00-205000-					Accts Payable	36.30	
					FUND TOTAL	36.30	36.30
0813 CFD-0813	2026	6	216	12/11/2025			
0813-00-000-00-00-109000-					Due From Funds - Cash Pool		6,338.00
0813-00-000-00-00-205000-					Accts Payable	6,338.00	
					FUND TOTAL	6,338.00	6,338.00
0815 CFD-0815	2026	6	216	12/11/2025			
0815-00-000-00-00-109000-					Due From Funds - Cash Pool		166.00
0815-00-000-00-00-205000-					Accts Payable	166.00	
					FUND TOTAL	166.00	166.00
5000 Wastewater Operations	2026	6	216	12/11/2025			
5000-00-000-00-00-109000-					Due From Funds - Cash Pool		2,671.03
5000-00-000-00-00-205000-					Accts Payable	2,671.03	
					FUND TOTAL	2,671.03	2,671.03
5001 Refuse Operations	2026	6	216	12/11/2025			
5001-00-000-00-00-109000-					Due From Funds - Cash Pool		117,590.40
5001-00-000-00-00-205000-					Accts Payable	117,590.40	
					FUND TOTAL	117,590.40	117,590.40
5002 Water Operations	2026	6	216	12/11/2025			
5002-00-000-00-00-109000-					Due From Funds - Cash Pool		78,138.78

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5002-00-000-00-00-205000-					Accts Payable	78,138.78	
					FUND TOTAL	78,138.78	78,138.78
5003 Transit Operations	2026	6	216	12/11/2025			
5003-00-000-00-00-109000-					Due From Funds - Cash Pool		2,174.50
5003-00-000-00-00-205000-					Accts Payable	2,174.50	
					FUND TOTAL	2,174.50	2,174.50
5004 Telecommunications Operations	2026	6	216	12/11/2025			
5004-00-000-00-00-109000-					Due From Funds - Cash Pool		106,388.27
5004-00-000-00-00-205000-					Accts Payable	106,388.27	
					FUND TOTAL	106,388.27	106,388.27
5006 Rail Operations	2026	6	216	12/11/2025			
5006-00-000-00-00-109000-					Due From Funds - Cash Pool		4,523.58
5006-00-000-00-00-205000-					Accts Payable	4,523.58	
					FUND TOTAL	4,523.58	4,523.58
5100 Facility Maintenance	2026	6	216	12/11/2025			
5100-00-000-00-00-109000-					Due From Funds - Cash Pool		34,993.56
5100-00-000-00-00-205000-					Accts Payable	34,993.56	
					FUND TOTAL	34,993.56	34,993.56
5101 Vehicle Maintenance	2026	6	216	12/11/2025			
5101-00-000-00-00-109000-					Due From Funds - Cash Pool		791.91
5101-00-000-00-00-205000-					Accts Payable	791.91	
					FUND TOTAL	791.91	791.91
5103 Information Technology	2026	6	216	12/11/2025			
5103-00-000-00-00-109000-					Due From Funds - Cash Pool		10,035.11
5103-00-000-00-00-205000-					Accts Payable	10,035.11	
					FUND TOTAL	10,035.11	10,035.11

City of Shafter
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
0000 Pooled Cash Fund		2,115,214.21	
0100 General Fund			400,574.07
0200 Federal Grant			100,412.16
0203 Gas Tax			6,483.75
0305 Traffic Mitigation			110,370.00
0308 State Grants Projects			1,105,047.43
0800 LLMD - 001-2002			1,646.95
0801 LLMD - 001-2005			467.74
0802 LLMD - 002-2005			2,182.79
0803 LLMD - 003-2005			917.69
0804 LLMD - 004-2005			467.74
0805 LLMD - 001-2006			467.74
0806 LLMD - 001-2007			623.65
0808 LLMD - 001-2015			21,159.37
0810 LLMD - 001-1998			545.69
0811 LLMD - 001-2009			36.30
0813 CFD-0813			6,338.00
0815 CFD-0815			166.00
5000 Wastewater Operations			2,671.03
5001 Refuse Operations			117,590.40
5002 Water Operations			78,138.78
5003 Transit Operations			2,174.50
5004 Telecommunications Operations			106,388.27
5006 Rail Operations			4,523.58
5100 Facility Maintenance			34,993.56
5101 Vehicle Maintenance			791.91
5103 Information Technology			10,035.11
	TOTAL	2,115,214.21	2,115,214.21

** END OF REPORT - Generated by Brenda Lopez **

City of Shafter
DETAIL PROOF - FINAL REPORT
Pay Period 11/05/25 To 11/05/25

WARRANT: 110525 PAYROLL TYPE: VOID CHECK DATE: 11/05/2025

Earnings-Deductions Proof Summaries

Total Pre-Notes: 0

Available Cash Balance after payroll: -23,305,001.59

Total Cash Requirements:

Total Employee Checks:	0.00
Total Employee/Employer ACH Transactions:	644.45
Total Vendor Checks this payroll:	0.00
Total Vendor Checks other payrolls:	0.00
Total Vendor Electronic Transfers this payroll:	0.00
Total Vendor Electronic Transfers other payrolls:	0.00
Total Vendor Telephone Transfers this payroll:	0.00
Total Vendor Telephone Transfers other payrolls:	0.00
Total Cash Required:	644.45

Payments to be Processed:

Total Telephone Transfers:	0.00

Remaining Payroll Liabilities:

Total Employee/Employer (Check type = No check):	0.00
Total Pay Escrow:	0.00
Total Escrow Balance:	0.00
Total Invoices this payroll:	0.00
Total Invoices other payrolls:	0.00
Total Checks/Invoices/EFT/Telephone transfers this payroll (deferred):	0.00
Total Checks/Invoices/EFT/Telephone transfers other payrolls (deferred):	0.00
Total Liabilities:	0.00

* Employee Accruals Exist Outside Payroll Date Range - Check Accrual Out of Range Report

** END OF REPORT - Generated by Luis Campos **

APPROVED BY:

City of Shafter
DETAIL PROOF - FINAL REPORT
Pay Period 11/19/25 To 11/19/25

WARRANT: 111925 PAYROLL TYPE: MISC CHECK DATE: 11/19/2025

Earnings-Deductions Proof Summaries

DEDUCTION SUMMARY

DED	TYPE	EMPLOYEE AMT	EMPLOYER AMT	TOTAL AMT	EMPLOYEE GROSS	FICA/MED CALC
1000	FICA	1,334.78	1,334.78	2,669.56	21,528.76 X 12.40% =	2,669.57
1100	MEDICARE	1,046.35	859.52	1,905.87	59,276.74 X 2.90% =	1,719.03
1100	MEDICARE -2				20,758.86 X .90% =	186.83
3000	FIT	11,939.86	0.00	11,939.86	59,276.74	
4000	SIT	3,581.96	0.00	3,581.96	59,276.74	
8300	CA SDI	711.32	0.00	711.32	59,276.74	
8310	CA UI	0.00	0.00	0.00	59,276.74	
9995	DIRECT DEP F	2,850.00	0.00	2,850.00	11,007.77	
9996	DIRECT DEP F	500.00	0.00	500.00	3,550.82	
9999	DIRECT DEP	37,312.47	0.00	37,312.47	59,276.74	
	Total:	59,276.74	2,194.30			

Total Females:	3	Gross Pay:	10,725.05
Total Males:	9	Gross Pay:	48,551.69
Total Employees:	12	Gross Pay:	59,276.74

Total Pre-Notes: 0

Available Cash Balance after payroll: -26,576,090.98

Total Cash Requirements:

Total Employee Checks:	0.00
Total Employee/Employer ACH Transactions:	40,662.47
Total Vendor Checks this payroll:	0.00
Total Vendor Checks other payrolls:	0.00
Total Vendor Electronic Transfers this payroll:	0.00
Total Vendor Electronic Transfers other payrolls:	0.00
Total Vendor Telephone Transfers this payroll:	0.00
Total Vendor Telephone Transfers other payrolls:	0.00
Total Cash Required:	40,662.47

Payments to be Processed:

Total Telephone Transfers:	0.00

Remaining Payroll Liabilities:

Total Employee/Employer (Check type = No check):	0.00
Total Pay Escrow:	0.00
Total Escrow Balance:	0.00
Total Invoices this payroll:	20,808.57
Total Invoices other payrolls:	0.00

APPROVED BY:

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City of Shafter
DETAIL PROOF - FINAL REPORT
Pay Period 11/25/25 To 11/25/25

WARRANT: 112125 PAYROLL TYPE: MISC CHECK DATE: 11/25/2025

Earnings-Deductions Proof Summaries

DEDUCTION SUMMARY

DED	TYPE	EMPLOYEE AMT	EMPLOYER AMT	TOTAL AMT	EMPLOYEE GROSS	FICA/MED CALC
1000	FICA	991.21	991.21	1,982.42	15,987.22 X 12.40% =	1,982.42
1100	MEDICARE	231.81	231.81	463.62	15,987.22 X 2.90% =	463.63
3000	FIT	3,517.19	0.00	3,517.19	15,987.22	
4000	SIT	1,055.16	0.00	1,055.16	15,987.22	
8300	CA SDI	191.85	0.00	191.85	15,987.22	
8310	CA UI	0.00	48.11	48.11	15,987.22	
9999	DIRECT DEP	10,000.00	0.00	10,000.00	15,987.22	
Total:		15,987.22	1,271.13			

Total Females:		Gross Pay:	0.00
Total Males:	1	Gross Pay:	15,987.22
Total Employees:	1	Gross Pay:	15,987.22

Total Pre-Notes: 0

Available Cash Balance after payroll: -27,203,537.64

Total Cash Requirements:

Total Employee Checks:	0.00
Total Employee/Employer ACH Transactions:	10,000.00
Total Vendor Checks this payroll:	0.00
Total Vendor Checks other payrolls:	0.00
Total Vendor Electronic Transfers this payroll:	0.00
Total Vendor Electronic Transfers other payrolls:	0.00
Total Vendor Telephone Transfers this payroll:	0.00
Total Vendor Telephone Transfers other payrolls:	0.00
Total Cash Required:	10,000.00

Payments to be Processed:

Total Telephone Transfers:	0.00

Remaining Payroll Liabilities:

Total Employee/Employer (Check type = No check):	0.00
Total Pay Escrow:	0.00
Total Escrow Balance:	0.00
Total Invoices this payroll:	7,258.35
Total Invoices other payrolls:	0.00
Total Checks/Invoices/EFT/Telephone transfers this payroll (deferred):	0.00
Total Checks/Invoices/EFT/Telephone transfers	

APPROVED BY:

City of Shafter
DETAIL PROOF - FINAL REPORT
Pay Period 11/08/25 To 11/21/25

WARRANT: 112625 PAYROLL TYPE: BIWEEKLY CHECK DATE: 11/26/2025

Earnings-Deductions Proof Summaries

9999 DIRECT DEP	391,881.74	0.00	391,881.74	597,602.81
Total:	596,229.99	237,097.89		

Total Females:	62	Gross Pay:	181,270.87
Total Males:	90	Gross Pay:	416,331.94
Total Employees:	152	Gross Pay:	597,602.81

Total Pre-Notes: 0

Available Cash Balance after payroll: -27,607,369.38

Total Cash Requirements:

Total Employee Checks:	0.00
Total Employee/Employer ACH Transactions:	403,831.74
Total Vendor Checks this payroll:	0.00
Total Vendor Checks other payrolls:	0.00
Total Vendor Electronic Transfers this payroll:	0.00
Total Vendor Electronic Transfers other payrolls:	0.00
Total Vendor Telephone Transfers this payroll:	0.00
Total Vendor Telephone Transfers other payrolls:	0.00
Total Cash Required:	403,831.74

Payments to be Processed:

Total Telephone Transfers:	0.00

Remaining Payroll Liabilities:

Total Employee/Employer (Check type = No check):	35,282.03
Total Pay Escrow:	0.00
Total Escrow Balance:	0.00
Total Invoices this payroll:	0.00
Total Invoices other payrolls:	114,325.09
Total Checks/Invoices/EFT/Telephone transfers this payroll (deferred):	0.00
Total Checks/Invoices/EFT/Telephone transfers other payrolls (deferred):	0.00
Total Liabilities:	149,607.12

APPROVED BY:

** END OF REPORT - Generated by Luis Campos **

City of Shafter
DETAIL PROOF - FINAL REPORT
Pay Period 12/10/25 To 12/10/25

WARRANT: 121025 PAYROLL TYPE: MISC CHECK DATE: 12/10/2025

Earnings-Deductions Proof Summaries

DEDUCTION SUMMARY

DED	TYPE	EMPLOYEE AMT	EMPLOYER AMT	TOTAL AMT	EMPLOYEE GROSS	FICA/MED CALC
1000	FICA	729.71	729.71	1,459.42	11,769.59 X 12.40% =	1,459.43
1100	MEDICARE	170.65	170.65	341.30	11,769.59 X 2.90% =	341.32
3000	FIT	2,532.72	0.00	2,532.72	11,758.93	
4000	SIT	759.82	0.00	759.82	11,758.93	
7001	PERSCLMISCEE	10.66	0.00	10.66	152.26	
7005	PERSCLMISCER	0.00	19.15	19.15	152.26	
8300	CA SDI	141.24	0.00	141.24	11,769.59	
8310	CA UI	0.00	0.00	0.00	11,769.59	
9999	DIRECT DEP	7,424.79	0.00	7,424.79	11,769.59	
Total:		11,769.59	919.51			

Total Females:	3	Gross Pay:	2,264.36
Total Males:	1	Gross Pay:	9,505.23
Total Employees:	4	Gross Pay:	11,769.59

Total Pre-Notes: 0

Available Cash Balance after payroll: -29,067,176.29

Total Cash Requirements:

Total Employee Checks:	0.00
Total Employee/Employer ACH Transactions:	7,424.79
Total Vendor Checks this payroll:	0.00
Total Vendor Checks other payrolls:	0.00
Total Vendor Electronic Transfers this payroll:	0.00
Total Vendor Electronic Transfers other payrolls:	0.00
Total Vendor Telephone Transfers this payroll:	0.00
Total Vendor Telephone Transfers other payrolls:	0.00
Total Cash Required:	7,424.79

Payments to be Processed:

Total Telephone Transfers:	0.00

Remaining Payroll Liabilities:

Total Employee/Employer (Check type = No check):	0.00
Total Pay Escrow:	0.00
Total Escrow Balance:	0.00
Total Invoices this payroll:	5,264.31
Total Invoices other payrolls:	0.00
Total Checks/Invoices/EFT/Telephone transfers	

APPROVED BY:

CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT: Kyle Ditty, Finance Analyst II

SUBJECT: Accept Treasurer's Report: October 2025

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and accept the Treasurer’s Report for October 2025.

BACKGROUND

California government code section 41004 requires that the City Treasurer submit to the City Clerk and the legislative body a written report and accounting of all receipts, disbursements, and fund balances. The accompanying report for September meets this Government Code requirement, as well as the requirements of other sections of the Government Code and the City’s Investment Policy.

FISCAL IMPACT

There is no fiscal impact resulting from the acceptance of the monthly Treasurer’s Report.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the acceptance of a treasurer's report and therefore, it is governmental fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ATTACHMENTS

1. Treasurer's Report October
2. 251130 Shafter YTD Budget Update

CONSENT CALENDAR

City of Shafter

Fiscal Year 25/26 (Unaudited)
Monthly Cash Balances
Excludes Unrealized Gain/Losses

Fund	Fund Description	Aug-25	Sep-25	Oct-25
0100	General Fund	94,287,077	96,977,502	94,117,675
0200	Federal Grant	(185,136)	(60,320)	(1,740,666)
0201	Traffic Safety	293,904	293,624	293,624
0202	Supp. Law Enforcement Fund	258,055	257,018	266,701
0203	Gas Tax	3,517,643	3,564,085	3,625,159
0204	Tran. Dev. Act - Streets	(75,160)	(1,750,633)	(2,013,771)
0205	Special Police Services	3,846	3,860	3,860
0206	Asset Forfeitures	225,670	225,255	225,255
0207	Road Maint & Rehab. Acct	1,147,459	1,199,546	1,255,637
0209	Community Develop. Block Grant	(2,242)	(2,242)	(2,242)
0211	Low Moderate Income Housing	1,929,382	1,926,098	1,926,098
0300	Asset Replacement	4,945,509	4,952,963	4,952,963
0301	Wastewater Connection	15,436,372	15,588,577	15,667,387
0302	Refuse Connection	337,398	336,824	336,824
0303	Water Connection	2,640,321	2,632,346	2,642,370
0304	Park Mitigation	593,931	592,306	594,587
0305	Traffic Mitigation	19,147,195	18,659,479	18,681,623
0306	Median Mitigation	116,770	116,570	116,570
0307	MCCF Asset Replacement	3,017	3,035	3,035
0308	State Grants	5,604,741	5,573,478	4,666,931
0310	Public Safety Impact Fees	2,379,015	2,455,071	2,489,991
0600	General Long Term Debt	301,357	214,324	214,324
0800	LLMD - 001-2002	62,807	66,645	64,290
0801	LLMD - 001-2005	(76,583)	(76,131)	(77,531)
0802	LLMD - 002-2005	67,391	65,548	63,942
0803	LLMD - 003-2005	92,843	90,640	88,504
0804	LLMD - 004-2005	(6,871)	(9,507)	(11,017)
0805	LLMD - 001-2006	61,353	60,609	59,658
0806	LLMD - 001-2007	(79,331)	(71,611)	(73,051)
0807	LLMD - 002-2007	(106,643)	(102,354)	(103,198)
0808	LLMD - 001-2015	2,211,056	2,188,769	2,172,587
0809	LLMD - 001-1995	1,554	1,554	1,387
0810	LLMD - 001-1998	119,093	117,925	117,074
0811	LLMD - 001-2009	254,720	251,853	250,792
0812	LLMD - 001-2021	(3,425)	(1,430)	(1,886)
0813	CFD-0813	(25,960)	0	0
0815	CFD-0815	5,288	15,288	10,918
0816	CFD-0816	2,752	2,752	2,752
5000	Wastewater Operations	2,814,299	2,762,530	2,457,888
5001	Refuse Operations	456,303	455,091	335,416
5002	Water Operations	(183,684)	(10,698)	(364,926)
5003	Transit Operations	(621,298)	(799,934)	(898,744)
5004	Telecommunications Operations	(745,135)	(845,991)	(1,029,662)
5005	MCCF Operations	(4)	(4)	(4)
5006	Rail Operations	(1,842,337)	(1,721,366)	(1,723,369)
5100	Facility Maintenance	(38,369)	23,909	(48,908)
5101	Vehicle Maintenance	48,265	5,459	1,982
5102	Risk Management	(434,733)	(479,663)	(562,228)
5103	Information Technology	254,749	(329,573)	(314,320)
	8100	**155,194,223**	**155,419,074**	**148,742,281**

Treasurer's Report

City - US Bank - Safekeeping (83145)

Month End (M4 Y2026)

10/01/2025 - 10/31/2025

Dated: 11/24/2025

Locked Down

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Dated: 11/24/2025

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Balance Sheet

As of:	City - US Bank - Safekeeping 09/30/2025	10/31/2025
Accumulated Allowance Written Off	0.00	0.00
Accumulated Non-Purchased Allowance	0.00	0.00
Original Cost less Due	122,014,705.08	122,342,449.14
Net Accumulated Amortization/Accretion	751,262.47	716,423.42
Net Accumulated OTTI	0.00	0.00
Book Value less Due	122,765,967.55	123,058,872.56
Due and Accrued	817,288.57	905,302.89
Book Value + Accrued	123,583,256.12	123,964,175.45
Net Unrealized Carrying Value Gain	73,174.65	106,093.85
Carrying Value and Accrued	123,656,430.77	124,070,269.29

Income Statement

	City - US Bank - Safekeeping Begin Date End Date	10/01/2025 10/31/2025
Net Amortization/Accretion Income		45,318.44
Interest Income	331,920.38	
Dividend Income	0.00	
Foreign Tax Withheld Expense	0.00	
Misc Income	0.00	
Net Allowance Expense	0.00	
Income Subtotal		331,920.38
Net Realized Gain/Loss	3,680.50	
Impairment Loss	0.00	
Net Gain/Loss		3,680.50
Expense	0.00	
Net Income		380,919.33
Transfers In/Out		0.00
Change in Unrealized Gain/Loss		32,919.20

Statement of Cash Flows

	City - US Bank - Safekeeping Begin Date End Date	10/01/2025 10/31/2025
Net Income		380,919.33
Amortization/Accretion on MS	-45,318.44	
Change in Accrued on MS	-79,720.69	
Net Gain/Loss on MS	-3,680.50	
Change in Unrealized G/L on CE	0.00	
Subtotal		-128,719.64
Purchase of MS	-3,770,540.00	
Purchased Accrued of MS	-11,574.30	
Sales of MS	464.98	
Sold Accrued of MS	0.00	
Maturities of MS	4,241,000.00	
Net Purchases/Sales		459,350.68
Transfers of Cash & CE		0.00
Total Change in Cash & CE		711,550.37
Beginning Cash & CE		218,088.21
Ending Cash & CE		929,638.58

Risk Concentration Summary - TR

10/01/2025 - 10/31/2025

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City - US Bank - Safekeeping (83145)

Dated: 11/24/2025

% Concentration by Security Type

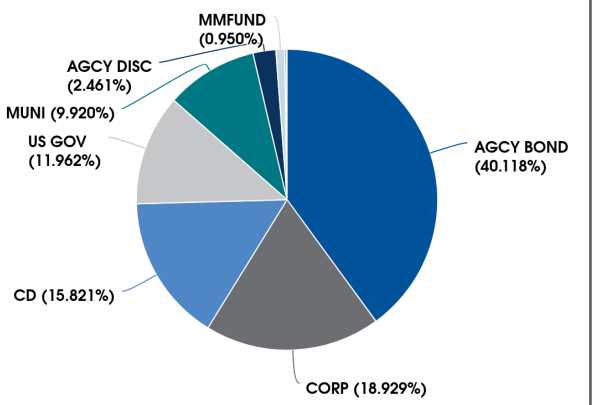

Chart calculated by: Base Market Value + Accrued

Security Type	*Base Market Value + Accrued*	*% of Base Market Value + Accrued*
AGCY BOND	49,774,433.02	40.118%
CORP	23,485,676.96	18.929%
CD	19,629,423.73	15.821%
US GOV	14,840,986.85	11.962%
MUNI	12,308,199.09	9.920%
AGCY DISC	3,053,291.01	2.461%
MMFUND	1,178,638.58	0.950%
GNMA	48,620.06	0.039%
CASH	-249,000.00	-0.201%
Total	**124,070,269.29**	**100.000%**

Footnotes: 1,2,3

% Concentration by Market Sector

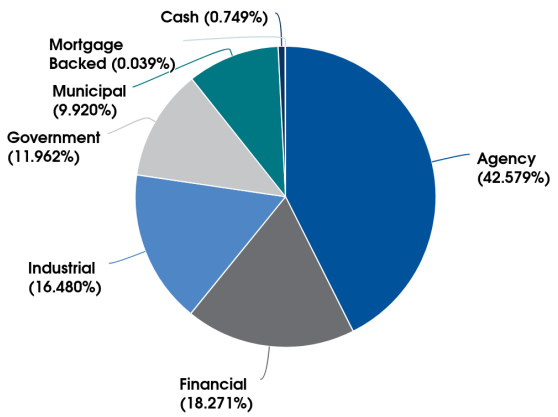

Chart calculated by: Base Market Value + Accrued

Market Sector	*Base Market Value + Accrued*	*% of Base Market Value + Accrued*
Agency	52,827,724.03	42.579%
Financial	22,668,749.17	18.271%
Industrial	20,446,351.51	16.480%
Government	14,840,986.85	11.962%
Municipal	12,308,199.09	9.920%
Cash	929,638.58	0.749%
Mortgage Backed	48,620.06	0.039%
Total	**124,070,269.29**	**100.000%**

Footnotes: 2,3,4

% Concentration by Issuer

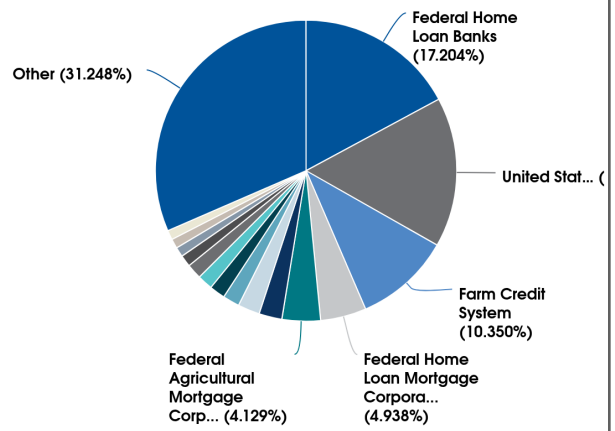

Chart calculated by: Base Market Value + Accrued

Issuer Concentration	*Base Market Value + Accrued*	*% of Base Market Value + Accrued*
Other	46,182,546.20	37.223%
Federal Home Loan Banks	21,345,202.36	17.204%
United States	20,054,345.27	16.164%
Farm Credit System	12,841,758.56	10.350%
Federal Home Loan Mortgage Corporation	6,126,118.45	4.938%
Federal Agricultural Mortgage Corporation	5,123,415.42	4.129%
The Procter & Gamble Company	3,078,938.00	2.482%
Exxon Mobil Corporation	2,941,381.00	2.371%
Federal National Mortgage Association	2,226,490.89	1.795%
State of California	2,103,611.16	1.695%
Apple Inc.	2,046,462.00	1.649%
Total	**124,070,269.29**	**100.000%**

Footnotes: 2,3,5

1: * Grouped by: Security Type. 2: * Groups Sorted by: Base Market Value + Accrued. 3: * Weighted by: Base Market Value + Accrued. 4: * Grouped by: Market Sector. 5: * Grouped by: Issuer Concentration.

* Does not Lock Down.

Transaction Type	*Description*	*Identifier*	*Coupon Rate*	*Yield to Maturity*	*Trade Date*	*Final Maturity*	*Base Original Units*	*Price*	*Base Principal*
Buy	L PLUS PLATINUM CLASS Z	8AMMF0KU4	3.800	---	---	10/31/2025	4,193,599.33	1.000	4,193,599.33
Sell	L PLUS PLATINUM CLASS Z	8AMMF0KU4	3.800	---	---	10/31/2025	-3,233,048.94	1.000	-3,233,048.94
Principal Paydown	G2 004636	36202FEH5	4.500	4.174	10/01/2025	02/20/2040	0.00	---	-422.95
Principal Paydown	G2 004649	36202FEW2	4.500	---	10/01/2025	03/20/2040	0.00	---	-42.03
Maturity	HAWAII ST	419792ZL3	0.852	2.617	10/01/2025	10/01/2025	-1,000,000.00	100.000	-1,000,000.00
Call Redemption	Bridgewater Bank	108622PY1	4.650	0.000	10/07/2025	02/07/2030	-249,000.00	100.000	-249,000.00
Call Redemption	ROGUE CREDIT UNION	77535MAB9	5.100	0.000	10/09/2025	11/09/2027	-249,000.00	100.000	-249,000.00
Call Redemption	FEDERAL HOME LOAN MORTGAGE CORP	3134HAQV8	4.000	4.000	10/10/2025	10/10/2029	-1,000,000.00	100.000	-1,000,000.00
Call Redemption	The Bankers Bank	06610QEX5	4.600	0.000	10/10/2025	02/10/2028	-249,000.00	100.000	-249,000.00
Maturity	Live Oak Banking Company	538036A79	4.700	0.000	10/14/2025	10/14/2025	-245,000.00	100.000	-245,000.00
Buy	PEPSICO INC	713448GH5	4.300	3.966	10/23/2025	07/23/2030	1,000,000.00	101.901	1,019,010.00
Buy	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133ETH67	3.625	3.687	10/23/2025	10/17/2030	1,000,000.00	100.566	1,005,660.00
Buy	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133ETK89	3.730	3.745	10/23/2025	10/28/2030	1,000,000.00	100.287	1,002,870.00
Buy	BMW Bank of North America	05612LHC9	3.650	3.650	10/23/2025	10/31/2029	245,000.00	100.000	245,000.00
Buy	Vibrant Credit Union	92559TAT5	3.650	0.000	10/23/2025	10/27/2027	249,000.00	100.000	249,000.00
Buy	Kemba Financial Credit Union, Inc.	48836LCX8	3.550	0.000	10/23/2025	11/05/2027	249,000.00	100.000	249,000.00
Maturity	UNITED STATES TREASURY	91282CAT8	0.250	0.250	10/31/2025	10/31/2025	-1,000,000.00	100.000	-1,000,000.00
Maturity	Austin Telco Federal Credit Union	052392DU8	4.400	0.000	10/31/2025	10/31/2025	-249,000.00	100.000	-249,000.00
---	**---**	**---**	**3.472**	**2.405**	**---**	**04/23/2027**	**462,550.39**	**---**	**489,625.41**

* Filtered By: Transaction Type = Buy or Transaction Type = Call Redemption or Transaction Type = Principal Paydown or Transaction Type = Maturity or Transaction Type = Principal Repayment or Transaction Type = Put Redemption or Transaction Type = Redemption or Transaction Type = Sell. * Showing transactions with Trade Date within selected date range. * Weighted by: Absolute Value of Base Principal. * MMF transactions are collapsed.

* The Transaction Detail/Trading Activity reports provide our most up-to-date transactional details. As such, these reports are subject to change even after the other reports on the website have been locked down. While these reports can be useful tools in understanding recent activity, due to their dynamic nature we do not recommend using them for booking journal entries or reconciliation.

Investment Returns - TR

Base Currency: USD As of 10/31/2025

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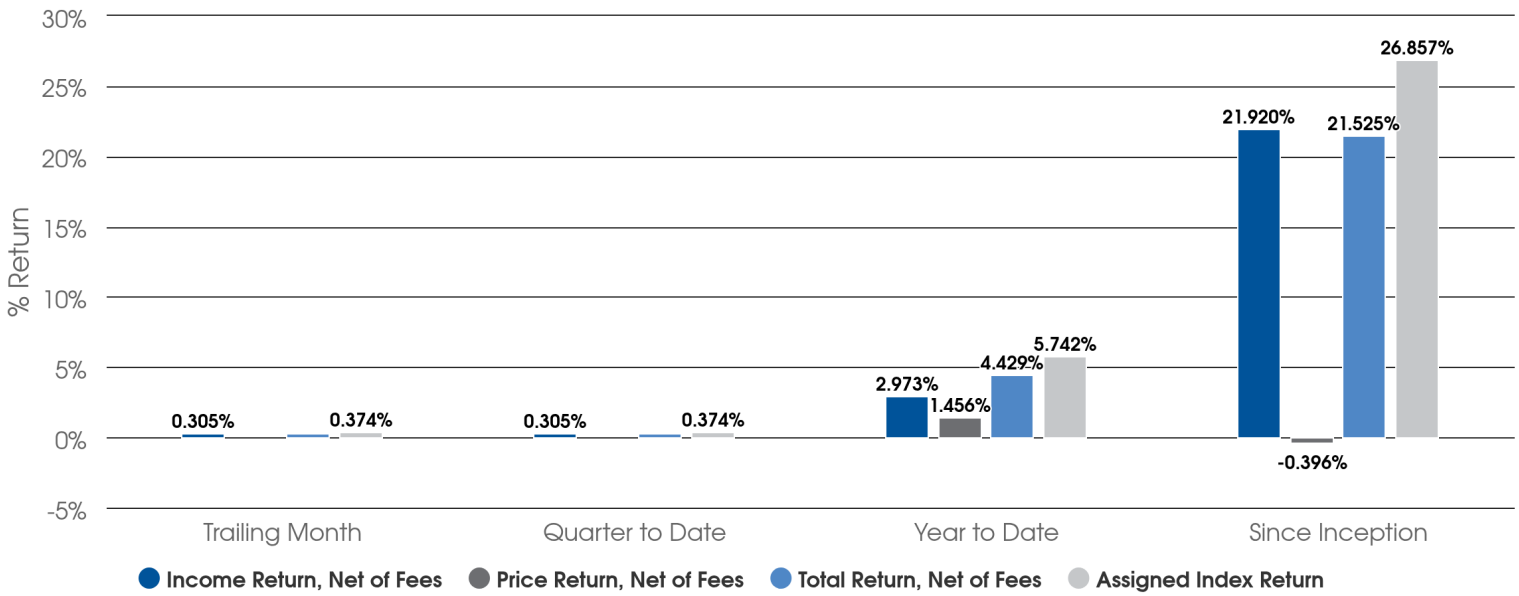
City - US Bank - Safekeeping (83145)

Dated: 11/24/2025



Period	*Period Begin*	*Period End*	*Total Return, Net of Fees*	*Price Return, Net of Fees*	*Income Return, Net of Fees*	*Assigned Index Return*
Trailing Month	10/01/2025	10/31/2025	0.335%	0.031%	0.305%	0.374%
Quarter to Date	10/01/2025	10/31/2025	0.335%	0.031%	0.305%	0.374%
Year to Date	01/01/2025	10/31/2025	4.429%	1.456%	2.973%	5.742%
Since Inception	03/07/2017	10/31/2025	21.525%	-0.396%	21.920%	26.857%

Account	*Index*	*Index Start Date*	*Index End Date*
City - US Bank - Safekeeping	ICE BofA 1-5 Year AAA-A US Corporate Index	11/30/2007	---

Net of Fees (includes management and trading).

Returns are actual and have not been annualized.

No Tax Adjustment.

Note that data will not exist prior to the performance inception date of: 03/07/2017.

Reported Index Return is always Total Return.

Cumulative Investment Returns - TR

Base Currency: USD 10/01/2025 - 10/31/2025

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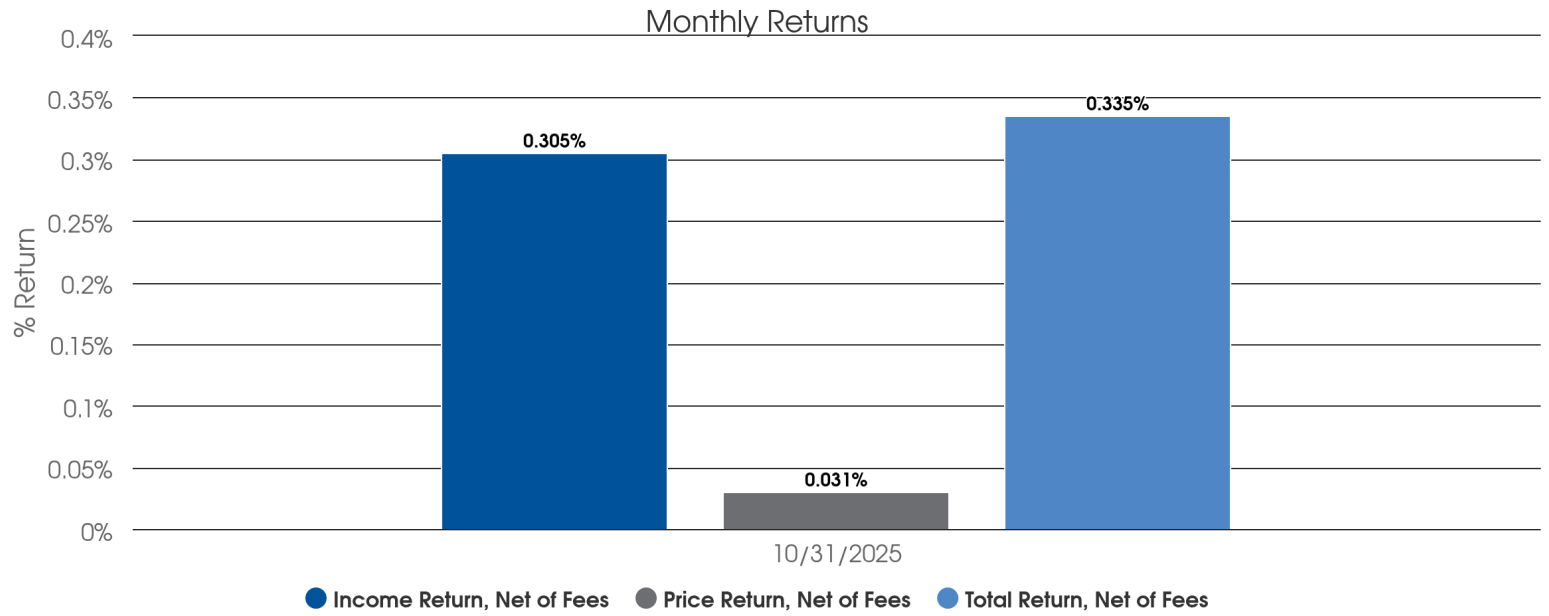
City - US Bank - Safekeeping (83145)

Dated: 11/24/2025



Period Begin	*Period End*	*Total Return, Net of Fees*	*Income Return, Net of Fees*	*Price Return, Net of Fees*
10/01/2025	10/31/2025	0.335%	0.305%	0.031%
10/01/2025	**10/31/2025**	**---**	**---**	**---**

Account	*Index*	*Index Start Date*	*Index End Date*
City - US Bank - Safekeeping	ICE BofA 1-5 Year AAA-A US Corporate Index	11/30/2007	---

Net of Fees (includes management and trading).

Returns are actual and have not been annualized.

No Tax Adjustment.

Note that data will not exist prior to the performance inception date of: 03/07/2017.

Index Comparison

10/01/2025 - 10/31/2025

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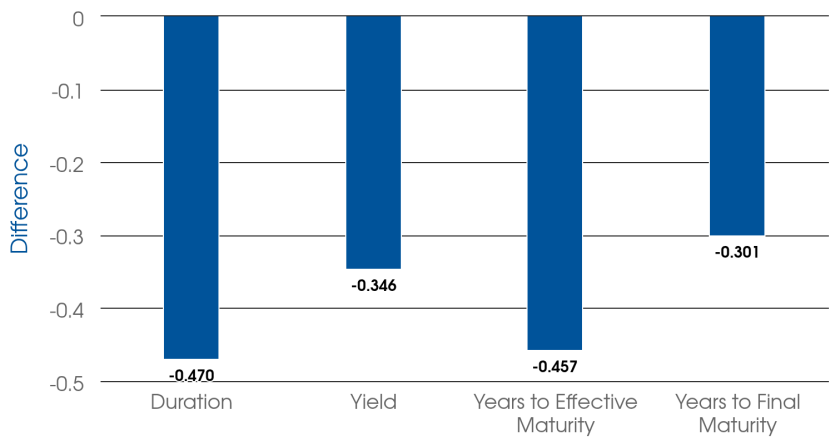
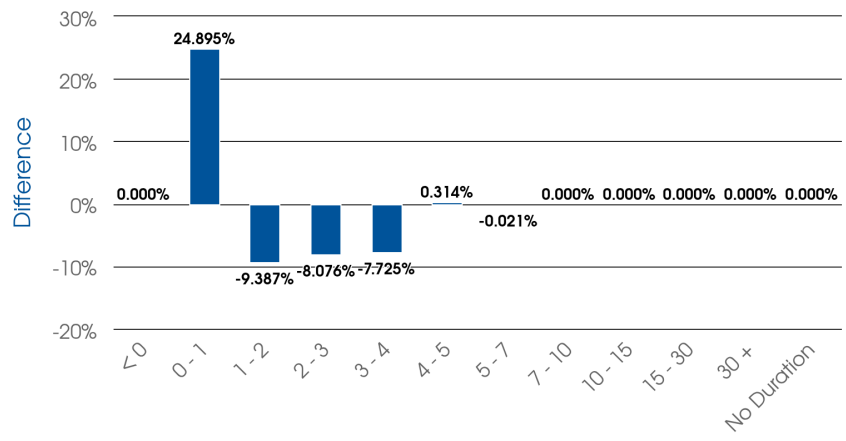
City - US Bank - Safekeeping (83145)

Dated: 11/24/2025

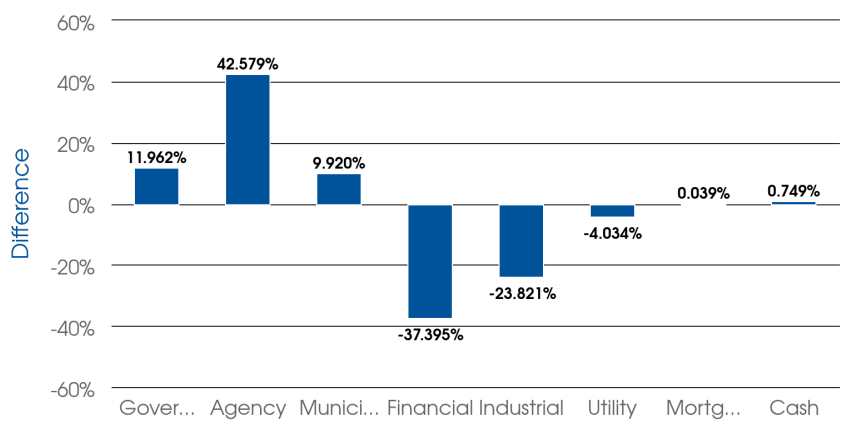
Index Comparison Summary



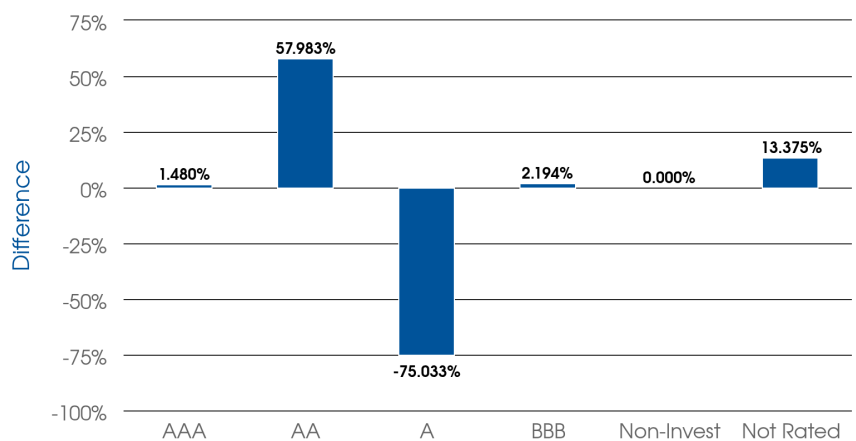
Index Comparison Duration



Index Comparison Market Sector



Index Comparison Credit Rating



Index Comparison Summary

Risk Metric	*Portfolio*	*Index*	*Difference*
Duration	2.156	2.626	-0.470
Yield	3.829	4.175	-0.346
Years to Effective Maturity	2.435	2.892	-0.457
Years to Final Maturity	2.591	2.892	-0.301
Average Credit Rating	AA-	A	---

Footnote: 1

Index Comparison Duration

Duration	*Portfolio*	*Index*	*Difference*
< 0	0.000%	---	---
0 - 1	27.221%	2.327%	24.895%
1 - 2	20.838%	30.225%	-9.387%
2 - 3	21.050%	29.125%	-8.076%
3 - 4	19.188%	26.913%	-7.725%
4 - 5	11.695%	11.381%	0.314%
5 - 7	0.008%	0.029%	-0.021%
7 - 10	0.000%	0.000%	0.000%
10 - 15	0.000%	0.000%	0.000%
15 - 30	0.000%	0.000%	0.000%
30 +	0.000%	---	---
No Duration	0.000%	---	---

Footnote: 3

Index Comparison Market Sector

Market Sector	*Portfolio*	*Index*	*Difference*
Government	11.962%	0.000%	11.962%
Agency	42.579%	0.000%	42.579%
Municipal	9.920%	0.000%	9.920%
Financial	18.271%	55.666%	-37.395%
Industrial	16.480%	40.300%	-23.821%
Utility	0.000%	4.034%	-4.034%
Mortgage Backed	0.039%	0.000%	0.039%
Cash	0.749%	0.000%	0.749%

Footnote: 2

Index Comparison Credit Rating

Credit Rating	*Portfolio*	*Index*	*Difference*
AAA	2.304%	0.824%	1.480%
AA	72.720%	14.737%	57.983%
A	9.406%	84.439%	-75.033%
BBB	2.194%	0.000%	2.194%
Non-Invest	0.000%	0.000%	0.000%
Not Rated	13.375%	0.000%	13.375%

Footnote: 4

Index: ICE BofA 1-5 Year AAA-A US Corporate Index.

1: * Grouped by: Risk Metric. 2: * Grouped by: Market Sector. 3: * Grouped by: Duration. 4: * Grouped by: Credit Rating.

Investment Portfolio Detail - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD As of 10/31/2025

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Dated: 11/24/2025

Security Type	Description	Identifier	Trade Date	Final Maturity	Yield to Maturity	Base Current Units	Base Original Cost	Market Price	Base Market Value	Base Accrued Balance	Base Market Value + Accrued
CD	ABNB Federal Credit Union	00092MAC4	01/27/2025	02/07/2028	4.200	249,000.00	249,000.00	100.0000	249,000.00	744.95	249,744.95
CD	Alabama Credit Union	01025RAN9	02/23/2024	02/28/2028	4.350	249,000.00	249,000.00	100.0000	249,000.00	118.70	249,118.70
CD	All In Federal Credit Union	01664MAE6	02/01/2023	02/17/2028	4.600	249,000.00	249,000.00	100.0000	249,000.00	470.71	249,470.71
CD	Ally Bank	02007GYC1	08/15/2022	08/18/2026	3.292	246,000.00	246,000.00	100.0000	246,000.00	1,668.08	247,668.08
CORP	AMAZON.COM INC	023135BC9	01/27/2023	08/22/2027	3.807	1,025,000.00	984,820.00	98.8588	1,013,302.70	6,188.44	1,019,491.14
CD	American Express National Bank	02589AFZ0	10/28/2024	10/30/2029	3.900	245,000.00	245,000.00	100.0000	245,000.00	52.36	245,052.36
CORP	APPLE INC	037833ET3	08/07/2023	05/10/2028	3.822	2,000,000.00	1,974,348.00	100.4231	2,008,462.00	38,000.00	2,046,462.00
CD	Badlands Federal Credit Union	05659NAH5	06/27/2023	06/30/2028	5.000	249,000.00	249,000.00	100.0000	249,000.00	1,057.40	250,057.40
CD	Balboa Thrift and Loan Association	05765LBX4	07/11/2024	07/23/2029	4.200	244,000.00	244,000.00	100.0000	244,000.00	252.69	244,252.69
CORP	BANK OF AMERICA CORP	06048WW48	06/10/2022	06/15/2026	5.043	1,000,000.00	1,000,000.00	99.3041	993,041.00	14,733.33	1,007,774.33
CD	Bank of America, National Association	06051XFP2	07/11/2024	07/17/2026	4.680	244,000.00	244,000.00	100.0000	244,000.00	3,361.85	247,361.85
CD	Bank of Baroda, New York Branch	06063HPM9	12/20/2022	06/30/2026	3.987	245,000.00	245,000.00	100.0000	245,000.00	3,356.16	248,356.16
CD	Baxter Credit Union	07181JBQ6	01/27/2025	02/22/2029	4.200	249,000.00	249,000.00	100.0000	249,000.00	286.52	249,286.52
CORP	BAYLOR SCOTT & WHITE HOLDINGS	072863AB9	11/27/2019	11/15/2025	4.321	750,000.00	783,997.50	99.9500	749,625.00	10,703.54	760,328.54
CD	BMW Bank of North America	05612LHC9	10/23/2025	10/31/2029	3.650	245,000.00	245,000.00	100.0000	245,000.00	24.50	245,024.50
CD	BNY Mellon, National Association	05584CQF6	07/11/2024	07/17/2029	4.147	244,000.00	244,000.00	100.0000	244,000.00	2,968.44	246,968.44
MUNI	CALIFORNIA STATE	13063EBP0	03/27/2025	09/01/2029	3.894	2,000,000.00	2,073,920.00	104.3264	2,086,527.82	17,083.33	2,103,611.16
CD	Capital One, National Association	14042RQB0	11/09/2021	11/17/2026	1.100	248,000.00	248,000.00	100.0000	248,000.00	1,255.63	249,255.63
CD	Capital One, National Association	14042TDW4	11/09/2021	11/17/2026	1.100	248,000.00	248,000.00	100.0000	248,000.00	1,255.63	249,255.63
CD	CedarStone Bank	150713BR5	06/23/2025	06/28/2027	4.000	245,000.00	245,000.00	100.0000	245,000.00	134.25	245,134.25
CD	Celtic Bank Corporation	15118RXY8	03/28/2022	04/08/2027	2.400	249,000.00	249,000.00	100.0000	249,000.00	392.94	249,392.94
CD	CFBank National Association	15721UGF0	02/23/2024	03/06/2028	4.200	249,000.00	249,000.00	100.0000	249,000.00	773.61	249,773.61
CD	CFG Bank	12527CJW3	01/27/2025	01/30/2029	4.695	244,000.00	244,000.00	100.0000	244,000.00	2,953.40	246,953.40
CORP	CISCO SYSTEMS INC	17275RBR2	02/26/2024	02/26/2029	4.020	1,000,000.00	1,008,720.00	102.5495	1,025,495.00	8,756.94	1,034,251.94
CORP	CITIBANK NA	17325FBP2	08/18/2025	05/29/2030	4.216	1,000,000.00	1,028,370.00	102.8736	1,028,736.00	20,748.00	1,049,484.00
CORP	CITIGROUP INC	17290AAR1	01/11/2022	01/20/2027	5.032	1,000,000.00	1,000,000.00	97.6456	976,456.00	5,611.11	982,067.11
CD	Citizens First Bank	17463CAM9	06/23/2025	06/28/2027	4.000	249,000.00	249,000.00	100.0000	249,000.00	136.44	249,136.44
CD	CoastHills Federal Credit Union	190923AA0	01/30/2023	02/10/2026	4.649	249,000.00	249,000.00	100.0000	249,000.00	697.88	249,697.88
CORP	COCA-COLA CO	191216CT5	03/27/2025	03/25/2030	4.038	1,000,000.00	962,170.00	97.6503	976,503.00	3,450.00	979,953.00
CD	CommunityWide Federal Credit Union	20416TAX0	12/20/2022	01/06/2026	4.699	249,000.00	249,000.00	100.0000	249,000.00	833.64	249,833.64
CD	Connexus Credit Union	20825WAR1	12/21/2021	12/23/2026	1.250	249,000.00	249,000.00	100.0000	249,000.00	8.53	249,008.53
CD	CoVantage Credit Union	22282XAM2	07/11/2025	07/17/2029	3.900	247,000.00	247,000.00	100.0000	247,000.00	395.88	247,395.88
CD	Customers Bank	23204HPA0	06/01/2023	06/15/2026	4.683	244,000.00	244,000.00	100.0000	244,000.00	4,398.68	248,398.68
CD	Discover Bank	254673N36	07/26/2022	07/29/2026	3.440	245,000.00	245,000.00	100.0000	245,000.00	2,199.97	247,199.97
CD	Dundee Bank	26518EAT6	03/28/2022	10/08/2026	2.200	249,000.00	249,000.00	100.0000	249,000.00	360.20	249,360.20
CD	EagleBank	27002YFV3	04/04/2023	04/21/2026	4.649	245,000.00	245,000.00	100.0000	245,000.00	343.34	245,343.34
CORP	EXXON MOBIL CORP	30231GBK7	06/27/2025	03/19/2030	4.075	3,000,000.00	2,927,310.00	97.6398	2,929,194.00	12,187.00	2,941,381.00
AGCY BOND	FEDERAL AGRICULTURAL MORTGAGE CORP	31424WFD9	02/23/2024	01/22/2027	3.750	1,000,000.00	992,541.00	100.4405	1,004,405.00	11,343.75	1,015,748.75
AGCY BOND	FEDERAL AGRICULTURAL MORTGAGE CORP	31424WHP0	04/30/2024	04/26/2029	3.691	1,000,000.00	999,112.00	103.1098	1,031,098.00	645.83	1,031,743.83
AGCY BOND	FEDERAL AGRICULTURAL MORTGAGE CORP	31424WUD2	01/27/2025	01/28/2030	4.508	1,000,000.00	1,005,000.00	101.0728	1,010,728.00	12,374.17	1,023,102.17
AGCY BOND	FEDERAL AGRICULTURAL MORTGAGE CORP	31424WTB8	01/28/2025	01/07/2028	3.660	2,000,000.00	2,007,076.00	101.2857	2,025,714.00	27,106.67	2,052,820.67
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133ENGA2	12/10/2021	12/01/2025	3.829	1,000,000.00	1,003,879.00	99.7882	997,882.00	5,416.67	1,003,298.67
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133ENKD1	01/11/2022	01/13/2026	3.820	1,000,000.00	1,000,000.00	99.5164	995,164.00	4,200.00	999,364.00
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133ENL99	10/07/2022	09/15/2027	3.667	1,000,000.00	967,925.00	99.4725	994,725.00	4,312.50	999,037.50
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133EPN50	12/28/2023	12/15/2028	3.660	2,000,000.00	2,040,316.00	101.7211	2,034,422.00	32,111.11	2,066,533.11
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133ERK26	12/23/2024	12/16/2027	4.423	3,000,000.00	2,996,655.00	100.0697	3,002,091.00	50,175.00	3,052,266.00

Investment Portfolio Detail - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD As of 10/31/2025

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Dated: 11/24/2025

Security Type	Description	Identifier	Trade Date	Final Maturity	Yield to Maturity	Base Current Units	Base Original Cost	Market Price	Base Market Value	Base Accrued Balance	Base Market Value + Accrued
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133ER3L3	02/05/2025	02/13/2029	4.636	1,000,000.00	1,000,000.00	100.1555	1,001,555.00	10,161.67	1,011,716.67
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133ETMU8	06/23/2025	12/21/2026	3.709	1,700,000.00	1,701,819.00	100.1804	1,703,066.80	22,873.26	1,725,940.06
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133ETH67	10/23/2025	10/17/2030	3.788	1,000,000.00	1,005,660.00	99.2688	992,688.00	1,409.72	994,097.72
AGCY BOND	FEDERAL FARM CREDIT BANKS FUNDING CORP	3133ETK89	10/23/2025	10/28/2030	3.971	1,000,000.00	1,002,870.00	98.9194	989,194.00	310.83	989,504.83
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AFFX0	08/15/2024	11/16/2028	3.649	2,000,000.00	1,965,602.00	98.8607	1,977,214.00	29,791.67	2,007,005.67
AGCY BOND	FEDERAL HOME LOAN BANKS	3130APCH6	09/27/2021	09/29/2026	3.828	3,000,000.00	3,000,000.00	97.6013	2,928,039.00	3,000.00	2,931,039.00
AGCY BOND	FEDERAL HOME LOAN BANKS	3130APD77	09/29/2021	10/06/2028	3.782	2,000,000.00	2,000,000.00	93.8340	1,876,680.00	2,138.89	1,878,818.89
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AP4X0	09/24/2021	09/30/2026	3.828	2,000,000.00	2,000,000.00	97.4755	1,949,510.00	1,722.22	1,951,232.22
AGCY BOND	FEDERAL HOME LOAN BANKS	3130APP25	11/09/2021	11/18/2025	3.674	1,000,000.00	1,001,565.00	99.8750	998,750.00	4,708.89	1,003,458.89
AGCY BOND	FEDERAL HOME LOAN BANKS	3130APGT6	10/19/2021	10/28/2026	3.827	1,000,000.00	1,000,000.00	97.4193	974,193.00	95.83	974,288.83
AGCY BOND	FEDERAL HOME LOAN BANKS	3130APVC6	12/10/2021	12/01/2026	3.850	1,000,000.00	1,000,000.00	97.3978	973,978.00	5,729.17	979,707.17
AGCY BOND	FEDERAL HOME LOAN BANKS	3130ARF55	03/22/2022	03/30/2027	3.755	1,000,000.00	1,000,000.00	98.4189	984,189.00	2,238.89	986,427.89
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AUQ31	01/27/2023	10/01/2027	3.658	1,000,000.00	997,901.00	99.7996	997,996.00	2,958.33	1,000,954.33
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AVBC5	08/04/2025	03/12/2027	3.701	1,350,000.00	1,367,658.00	101.0487	1,364,157.45	8,268.75	1,372,426.20
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AVVX7	06/01/2023	06/09/2028	3.658	1,000,000.00	1,001,752.00	100.2228	1,002,228.00	14,791.67	1,017,019.67
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AWGS3	06/06/2025	06/14/2030	3.758	2,000,000.00	2,011,240.00	101.5383	2,030,766.00	31,395.83	2,062,161.83
AGCY BOND	FEDERAL HOME LOAN BANKS	3130AWTS9	09/25/2025	09/13/2030	3.779	2,075,000.00	2,153,289.75	103.1751	2,140,883.33	12,450.00	2,153,333.33
AGCY BOND	FEDERAL HOME LOAN BANKS	3130B4LA7	01/27/2025	01/24/2030	4.209	1,000,000.00	1,004,000.00	101.4934	1,014,934.00	12,394.44	1,027,328.44
AGCY BOND	FEDERAL HOME LOAN MORTGAGE CORP	3134HADM2	08/15/2024	08/06/2027	4.053	1,000,000.00	995,837.00	99.9058	999,058.00	9,444.44	1,008,502.44
AGCY BOND	FEDERAL HOME LOAN MORTGAGE CORP	3134HADK6	08/15/2024	08/15/2029	4.074	2,000,000.00	1,985,692.00	99.7378	1,994,756.00	16,888.89	2,011,644.89
AGCY BOND	FEDERAL HOME LOAN MORTGAGE CORP	3134HAXP3	11/12/2024	11/12/2027	4.039	1,000,000.00	993,033.00	99.9235	999,235.00	18,777.78	1,018,012.78
AGCY BOND	FEDERAL HOME LOAN MORTGAGE CORP	3134HA2L6	01/21/2025	01/16/2030	4.358	1,075,000.00	1,068,104.95	100.0597	1,075,641.77	13,717.45	1,089,359.22
AGCY BOND	FEDERAL HOME LOAN MORTGAGE CORP	3134HBKY6	04/22/2025	04/30/2029	4.047	1,000,000.00	1,000,000.00	99.8488	998,488.00	111.11	998,599.11
AGCY BOND	FEDERAL NATIONAL MORTGAGE ASSOCIATION	31359MEU3	06/27/2025	05/15/2029	3.683	2,000,000.00	2,186,200.00	108.4426	2,168,852.00	57,638.89	2,226,490.89
CD	First Business Bank	31938Q3C6	01/27/2025	07/30/2029	4.147	244,000.00	244,000.00	100.0000	244,000.00	2,607.79	246,607.79
CD	First Federal Bank	32022WDU7	01/27/2025	02/03/2028	4.600	249,000.00	249,000.00	100.0000	249,000.00	910.04	249,910.04
CD	First National Bank	32117BEQ7	12/21/2021	12/30/2026	1.250	249,000.00	249,000.00	100.0000	249,000.00	17.05	249,017.05
CD	First Technology Federal Credit Union	33715LED8	08/12/2022	08/19/2027	3.700	249,000.00	249,000.00	100.0000	249,000.00	328.13	249,328.13
CD	First United Bank and Trust Company	33742CCK1	12/20/2022	12/30/2025	4.250	249,000.00	249,000.00	100.0000	249,000.00	57.99	249,057.99
CD	FNB Oxford Bank	30259XBZ4	07/11/2025	07/25/2030	4.300	249,000.00	249,000.00	100.0000	249,000.00	205.34	249,205.34
MUNI	FOOTHILL-DE ANZA CALIF CMNTY COLLEGE DIST	345102PM3	08/04/2025	08/01/2030	3.678	1,205,000.00	1,110,166.50	92.5538	1,115,273.10	5,898.48	1,121,171.58
CD	Forbright Bank	34520LBL6	01/27/2025	02/12/2029	4.200	249,000.00	249,000.00	100.0000	249,000.00	573.04	249,573.04
GNMA	G2 004636	36202FEH5	06/07/2012	02/20/2040	4.080	38,034.29	38,034.29	101.4803	38,597.30	142.63	38,739.92
GNMA	G2 004649	36202FEW2	06/07/2012	03/20/2040	---	10,190.93	10,190.93	96.5753	9,841.92	38.22	9,880.13
CD	Goldman Sachs Bank USA	38150V4R7	08/12/2025	08/20/2029	3.847	245,000.00	245,000.00	100.0000	245,000.00	1,912.34	246,912.34
CD	Great Midwest Bank, State Savings Bank	39083PDR0	01/27/2025	01/29/2029	4.500	249,000.00	249,000.00	100.0000	249,000.00	30.70	249,030.70
CD	GreenState Credit Union	39573LBZ0	10/01/2021	10/15/2026	1.050	249,000.00	249,000.00	100.0000	249,000.00	222.05	249,222.05
CD	Hiawatha National Bank	428548BJ9	03/28/2022	04/08/2026	2.250	249,000.00	249,000.00	100.0000	249,000.00	368.38	249,368.38
CORP	HOME DEPOT INC	437076DC3	09/03/2025	06/25/2029	4.037	1,500,000.00	1,546,380.00	102.3914	1,535,871.00	24,937.50	1,560,808.50
MUNI	HUNTINGTON BEACH CALIF UN HIGH SCH DIST	446222US8	01/27/2023	08/01/2026	3.981	1,235,000.00	1,115,884.25	97.9588	1,209,791.36	3,729.70	1,213,521.06
CD	Ideal Credit Union	45157PAZ3	12/20/2022	12/29/2027	4.500	249,000.00	249,000.00	100.0000	249,000.00	951.66	249,951.66
CD	International Bank of Chicago	45906ADN4	04/04/2023	04/20/2026	4.499	245,000.00	245,000.00	100.0000	245,000.00	392.67	245,392.67
MUNI	JEFFERSON CALIF ELEM SCH DIST SAN MATEO CNTY	472412SN6	11/12/2024	09/01/2028	3.593	1,350,000.00	1,216,134.00	94.2638	1,272,561.79	3,262.50	1,275,824.29
CORP	JOHNSON & JOHNSON	478160BY9	02/04/2022	03/01/2026	3.820	1,000,000.00	1,025,723.00	99.5441	995,441.00	4,083.33	999,524.33
CD	JPMorgan Chase Bank, N.A.	48128WDB8	11/09/2021	11/17/2026	0.800	248,000.00	248,000.00	100.0000	248,000.00	913.18	248,913.18
CD	Kemba Financial Credit Union, Inc.	48836LCX8	10/23/2025	11/05/2027	3.550	249,000.00	249,000.00	100.0000	249,000.00	0.00	249,000.00
CD	KS StateBank	50116CDT3	10/28/2024	11/15/2027	4.000	249,000.00	249,000.00	100.0000	249,000.00	518.47	249,518.47
MMFUND	L PLUS PLATINUM CLASS Z	8AMMF0KU4	---	10/31/2025	---	1,178,638.58	1,178,638.58	1.0000	1,178,638.58	0.00	1,178,638.58

Investment Portfolio Detail - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD As of 10/31/2025

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Dated: 11/24/2025

Security Type	Description	Identifier	Trade Date	Final Maturity	Yield to Maturity	Base Current Units	Base Original Cost	Market Price	Base Market Value	Base Accrued Balance	Base Market Value + Accrued
CD	Liberty First Credit Union	530520AE5	01/27/2023	02/03/2028	4.350	249,000.00	249,000.00	100.0000	249,000.00	919.94	249,919.94
CD	Liberty Savings Bank, F.S.B.	531194AK4	02/23/2024	02/28/2028	4.150	249,000.00	249,000.00	100.0000	249,000.00	877.64	249,877.64
MUNI	LOS ANGELES CALIF UNI SCH DIST	544646A69	06/10/2022	05/01/2027	3.401	1,160,000.00	1,264,121.60	103.7316	1,203,286.40	23,126.53	1,226,412.93
CD	M1 Bank	55316CDP8	06/23/2025	06/28/2027	4.044	245,000.00	245,000.00	100.0000	245,000.00	3,452.49	248,452.49
MUNI	MARIN CALIF CMNTY COLLEGE DIST	56781RKD8	10/07/2022	08/01/2026	3.976	1,010,000.00	878,083.90	97.5758	985,515.56	1,714.47	987,230.03
CD	Mauch Chunk Trust Company	577234CV7	02/23/2024	03/15/2029	4.150	249,000.00	249,000.00	100.0000	249,000.00	481.29	249,481.29
CD	Merrick Bank	59013K3W4	01/27/2025	01/31/2028	4.250	249,000.00	249,000.00	100.0000	249,000.00	898.79	249,898.79
CORP	META PLATFORMS INC	30303M8S4	11/12/2024	08/15/2029	4.055	1,000,000.00	994,842.00	100.8470	1,008,470.00	9,077.78	1,017,547.78
CD	Metropolitan Capital Bank & Trust	591803CM1	01/27/2025	01/30/2029	4.396	244,000.00	244,000.00	100.0000	244,000.00	2,764.89	246,764.89
CD	MIDFLORIDA Credit Union	59741QAH5	07/11/2025	07/16/2030	4.250	249,000.00	249,000.00	100.0000	249,000.00	463.89	249,463.89
CD	Morgan Stanley Bank, N.A.	61776CUB1	07/11/2025	07/17/2030	4.347	244,000.00	244,000.00	100.0000	244,000.00	3,111.50	247,111.50
CD	Morgan Stanley Private Bank, National Association	61768E7D9	07/11/2024	07/19/2027	4.642	244,000.00	244,000.00	100.0000	244,000.00	3,326.09	247,326.09
CD	Neighbors Federal Credit Union	64017ABN3	01/27/2025	01/30/2030	4.300	249,000.00	249,000.00	100.0000	249,000.00	58.67	249,058.67
CD	Nicolet National Bank	654062MT2	01/27/2025	01/31/2030	4.150	249,000.00	249,000.00	100.0000	249,000.00	877.64	249,877.64
CD	Northeast Bank	66405SFL9	03/05/2025	03/17/2028	4.097	245,000.00	245,000.00	100.0000	245,000.00	1,238.42	246,238.42
CD	Northwest Bank	66736ACC1	03/02/2023	03/10/2027	4.450	249,000.00	249,000.00	100.0000	249,000.00	667.87	249,667.87
CORP	NVIDIA CORP	67066GAM6	09/25/2025	06/15/2028	3.741	1,000,000.00	945,000.00	94.5732	945,732.00	5,855.56	951,587.56
MUNI	OAKLAND CALIF	672240WN4	01/28/2025	01/15/2030	4.109	915,000.00	811,193.25	92.3382	844,894.30	5,684.69	850,578.99
CD	OceanAir Federal Credit Union	12481GAV9	12/21/2021	01/21/2026	1.097	249,000.00	249,000.00	100.0000	249,000.00	772.92	249,772.92
CD	One Community Bank	682325EP6	07/11/2024	07/15/2027	4.400	244,000.00	244,000.00	100.0000	244,000.00	500.03	244,500.03
MUNI	PASADENA CALIF UNI SCH DIST	702282QF4	04/21/2025	05/01/2028	3.790	1,025,000.00	976,322.75	96.5110	989,237.76	11,879.75	1,001,117.51
CASH	Payable	CCYUSD	---	10/31/2025	0.000	-249,000.00	-249,000.00	1.0000	-249,000.00	0.00	-249,000.00
CD	Peoples Bank	71050LBY8	07/11/2024	07/24/2028	4.445	244,000.00	244,000.00	100.0000	244,000.00	3,004.54	247,004.54
CD	Peoples Bank Co.	710152AB5	01/27/2025	02/04/2030	4.600	249,000.00	249,000.00	100.0000	249,000.00	878.66	249,878.66
CORP	PEPSICO INC	713448GH5	10/23/2025	07/23/2030	4.123	1,000,000.00	1,019,010.00	100.7488	1,007,488.00	11,705.56	1,019,193.56
CORP	PROCTER & GAMBLE CO	742718GF0	02/23/2024	01/29/2029	3.846	3,000,000.00	2,993,331.00	101.5196	3,045,588.00	33,350.00	3,078,938.00
AGCY DISC	RESOLUTION FUNDING CORP	76116FAC1	03/27/2025	04/15/2030	3.921	1,230,000.00	997,136.40	84.1127	1,034,586.21	0.00	1,034,586.21
AGCY DISC	RESOLUTION FUNDING CORP	76116FAC1	06/27/2025	04/15/2030	3.921	2,400,000.00	1,989,744.00	84.1127	2,018,704.80	0.00	2,018,704.80
AGCY BOND	RESOLUTION FUNDING CORP	76116FAB3	02/13/2025	01/15/2030	3.910	2,485,000.00	1,994,218.74	84.9677	2,111,447.35	0.00	2,111,447.35
MUNI	RIVERSIDE CALIF CMNTY COLLEGE DIST	76886PJS3	06/06/2025	08/01/2029	3.740	500,000.00	454,495.00	93.2060	466,030.04	2,231.25	468,261.29
MUNI	SAN BERNARDINO CALIF CMNTY COLLEGE DIST	796720NT3	03/02/2023	08/01/2027	3.700	1,125,000.00	991,462.50	96.4788	1,085,386.38	4,528.13	1,089,914.51
CD	Signature Federal Credit Union	82671DAC1	06/01/2023	06/08/2026	4.800	249,000.00	249,000.00	100.0000	249,000.00	818.63	249,818.63
CD	Sound Credit Union	83616HAF1	01/27/2025	01/31/2028	4.200	249,000.00	249,000.00	100.0000	249,000.00	888.21	249,888.21
CD	Southwest National Bank	845182CA0	07/11/2024	07/17/2026	4.581	244,000.00	244,000.00	100.0000	244,000.00	3,290.32	247,290.32
CD	State Bank of India - Chicago Branch	856283U87	10/15/2021	10/19/2026	1.100	249,000.00	249,000.00	100.0000	249,000.00	97.55	249,097.55
CD	Synchrony Bank	87164WD47	10/01/2021	10/08/2026	1.000	249,000.00	249,000.00	100.0000	249,000.00	166.00	249,166.00
CORP	TARGET CORP	87612EBH8	02/13/2025	04/15/2029	4.025	1,000,000.00	954,689.00	97.9204	979,204.00	1,500.00	980,704.00
CD	Technology Credit Union	87868YAM5	04/04/2023	04/14/2026	5.000	246,000.00	246,000.00	100.0000	246,000.00	1,044.66	247,044.66
CD	Texas Exchange Bank	88241TLZ1	10/01/2021	11/14/2025	0.850	249,000.00	249,000.00	100.0000	249,000.00	139.17	249,139.17
CD	The Bank of Greene County	06427HBC7	01/27/2025	01/31/2030	4.147	244,000.00	244,000.00	100.0000	244,000.00	2,580.05	246,580.05
CD	The Idabel National Bank	451088BB3	08/12/2022	08/19/2027	3.296	246,000.00	246,000.00	100.0000	246,000.00	1,645.84	247,645.84
CD	Third Federal Savings & Loan Association of Clevel	88413QDN5	08/12/2022	08/19/2027	3.296	248,000.00	248,000.00	100.0000	248,000.00	1,659.22	249,659.22
CD	Thread Bank	88553LAS8	06/27/2023	06/30/2028	5.350	249,000.00	249,000.00	100.0000	249,000.00	72.99	249,072.99
CD	Toyota Financial Savings Bank	89235MLU3	10/12/2021	10/14/2026	1.050	249,000.00	249,000.00	100.0000	249,000.00	128.93	249,128.93
CORP	TOYOTA MOTOR CREDIT CORP	89236TLB9	06/05/2025	09/11/2028	3.982	1,000,000.00	1,031,570.00	103.3927	1,033,927.00	7,291.67	1,041,218.67
CD	UBS Bank USA	90348JT91	10/06/2021	10/06/2026	1.000	249,000.00	249,000.00	100.0000	249,000.00	177.37	249,177.37
CD	United Heritage Credit Union	91334AAE3	11/01/2022	11/04/2025	4.731	249,000.00	249,000.00	100.0000	249,000.00	1,036.93	250,036.93
US GOV	UNITED STATES TREASURY	912833LZ1	10/19/2021	05/15/2026	3.756	900,000.00	858,717.00	98.0078	882,070.31	0.00	882,070.31
US GOV	UNITED STATES TREASURY	912833PC8	01/28/2025	02/15/2027	3.690	1,275,000.00	1,171,513.35	95.3906	1,216,230.47	0.00	1,216,230.47
US GOV	UNITED STATES TREASURY	912833PA2	09/24/2021	08/15/2026	3.739	1,000,000.00	956,170.00	97.1133	971,132.81	0.00	971,132.81
US GOV	UNITED STATES TREASURY	91282CCV1	08/07/2023	08/31/2028	3.596	2,300,000.00	1,990,978.90	93.4023	2,148,253.91	4,431.63	2,152,685.54

Investment Portfolio Detail - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD As of 10/31/2025

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Dated: 11/24/2025

Security Type	*Description*	*Identifier*	*Trade Date*	*Final Maturity*	*Yield to Maturity*	*Base Current Units*	*Base Original Cost*	*Market Price*	*Base Market Value*	*Base Accrued Balance*	*Base Market Value + Accrued*
US GOV	UNITED STATES TREASURY	91282CEF4	06/01/2023	03/31/2027	3.662	1,000,000.00	956,129.00	98.4102	984,101.56	2,197.80	986,299.36
US GOV	UNITED STATES TREASURY	91282CFJ5	06/06/2025	08/31/2029	3.660	500,000.00	484,070.00	98.1016	490,507.81	2,676.11	493,183.91
US GOV	UNITED STATES TREASURY	91282CFY2	12/23/2024	11/30/2029	3.667	2,000,000.00	1,959,080.00	100.7813	2,015,625.00	32,609.29	2,048,234.29
US GOV	UNITED STATES TREASURY	91282CGB1	06/27/2025	12/31/2029	3.674	2,000,000.00	2,016,000.00	100.7656	2,015,312.50	26,114.13	2,041,426.63
US GOV	UNITED STATES TREASURY	91282CKH3	11/12/2024	03/31/2026	3.825	1,000,000.00	1,003,257.00	100.2695	1,002,695.31	3,956.04	1,006,651.35
US GOV	UNITED STATES TREASURY	91282CKJ9	02/13/2025	04/15/2027	3.659	2,000,000.00	2,012,188.00	101.1797	2,023,593.74	4,203.30	2,027,797.04
US GOV	UNITED STATES TREASURY	91282CLB5	12/23/2024	07/31/2026	3.792	1,000,000.00	1,002,641.00	100.4219	1,004,218.75	11,056.39	1,015,275.14
MUNI	UNIVERSITY CALIF REVS	91412HGF4	08/07/2023	05/15/2027	3.704	1,000,000.00	895,610.00	96.4488	964,487.52	6,068.22	970,555.74
CD	USAlliance Federal Credit Union	90352RDM4	01/27/2025	01/31/2029	4.150	249,000.00	249,000.00	100.0000	249,000.00	877.64	249,877.64
CD	Valley National Bank	919853MZ1	07/11/2024	07/16/2027	4.592	244,000.00	244,000.00	100.0000	244,000.00	3,321.07	247,321.07
CD	Vibrant Credit Union	92559TAT5	10/23/2025	10/27/2027	3.650	249,000.00	249,000.00	100.0000	249,000.00	124.50	249,124.50
CORP	WALMART INC	931142FN8	05/19/2025	04/28/2030	3.992	1,000,000.00	1,004,340.00	101.4599	1,014,599.00	362.50	1,014,961.50
CD	Washington State Bank	93974LAC4	10/15/2021	10/19/2026	0.850	249,000.00	249,000.00	100.0000	249,000.00	75.38	249,075.38
CD	WeStreet Federal Credit Union	961442AC4	11/01/2022	11/18/2025	4.941	249,000.00	249,000.00	100.0000	249,000.00	472.76	249,472.76
---	**---**	**---**	**---**	**06/03/2028**	**3.857**	**124,613,863.80**	**122,342,449.14**	**98.2856**	**123,164,966.40**	**905,302.89**	**124,070,269.29**

* Weighted by: Base Market Value + Accrued. * Holdings Displayed by: Lot.

Investment Policy Compliance Summary - TR

As of 10/31/2025

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City - US Bank - Safekeeping (83145)

Dated: 11/24/2025

Compliance Summary

Compliant	*Account*	*Policy Name*	*Total Rules*	*Compliant Rules*	*Violating Rules*

Policies: .

Rules: .

* Compliance Status as of previous business day.

Investment Policy Voilations - TR

As of 10/31/2025

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City - US Bank - Safekeeping (83145)

Dated: 11/24/2025

Rules: .

Contributors: .

* Viewing Violators Only.

* Compliance Status as of previous business day.

Credit Events - TR

City - US Bank - Safekeeping (83145)

Base Currency: USD 10/01/2025 - 10/31/2025

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Dated: 11/24/2025

Description	Identifier	Security Type	Effective Date	Agency	Old Value	New Value	Event Type

City of Shafter, CA

YTD Budget Update as of 11/30/2025

Budget Status Report Overview

Welcome to the City's Budget Status Report, prepared by the Finance Department to deliver a transparent and detailed update on current budget performance. This report, presented on a monthly or quarterly basis, is crafted to inform the City Council and our valued citizens about the current state of the City's finances. It compares the revised budget to year-to-date (YTD) actuals, providing a clear picture of our progress against the financial plan. For additional context, we include YTD figures from the prior year for the same period, along with variance explanations to highlight key differences and trends.

To offer a longer-term view, this report includes a six-year Compound Annual Growth Rate (CAGR), illustrating the City's financial trajectory over time. The report covers a comprehensive range of areas, including citywide operations, the General Fund, Enterprise Funds, Internal Service Funds, Special Revenue Funds, Capital Improvement Program (CIP), and Capital Expenditures (CAPEX). Throughout, you'll find tables, charts, and detailed analysis to enhance understanding and support informed decision-making. Please note that the results presented are subject to change during year-end adjustments, which may include interest income allocation, interfund charges, year-end accruals, and other refinements. Our aim is to provide an accessible, data-driven overview that underscores our commitment to fiscal responsibility and accountability.

Citywide

Financial Analysis Approach

Analyzing financial data at a citywide level is both impractical and irrelevant due to the differing accounting practices among various entities, such as full accrual versus modified accrual. Combining governmental and enterprise funds makes it unfeasible to accurately summarize financial results.

Additionally, interfund charges may be duplicated when consolidating information, leading to potential misrepresentation. Therefore, financial data is best analyzed at the individual fund level. Later in this report, more detailed insights are provided into the General Fund, Water, Sewer, Refuse, and other specific funds.

Why Include Citywide Data?

If citywide analysis has limitations, why present it? Despite its challenges, a broad financial overview provides key insights. For example, understanding total labor costs and their trends can be valuable. It also helps assess labor costs as a percentage of overall operating expenses and evaluates the impact of utilities, such as power, on city operations. While this perspective offers useful context, the primary focus of this report remains on individual funds, where a more detailed financial analysis is provided.

Note: Citywide data applies only to the city's operational funds and excludes fiduciary and agency funds.

Citywide Budget Comparison

The table below compares the citywide revised budget for operating expenses against current year-to-date (YTD) actuals. For context, YTD actuals from the same period last year are also included, along with year-over-year (YoY) changes. Additionally, a six-year Compound Annual Growth Rate (CAGR) is provided to highlight long-term trends. Red values within the CAGR indicate areas of high expense growth, which may signal financial concerns. These increases could be attributed to personnel expansion, service level adjustments, or inflationary pressures over the past few years.

The largest operating expense category is labor cost which represents 46.7% of the total operating expenses.

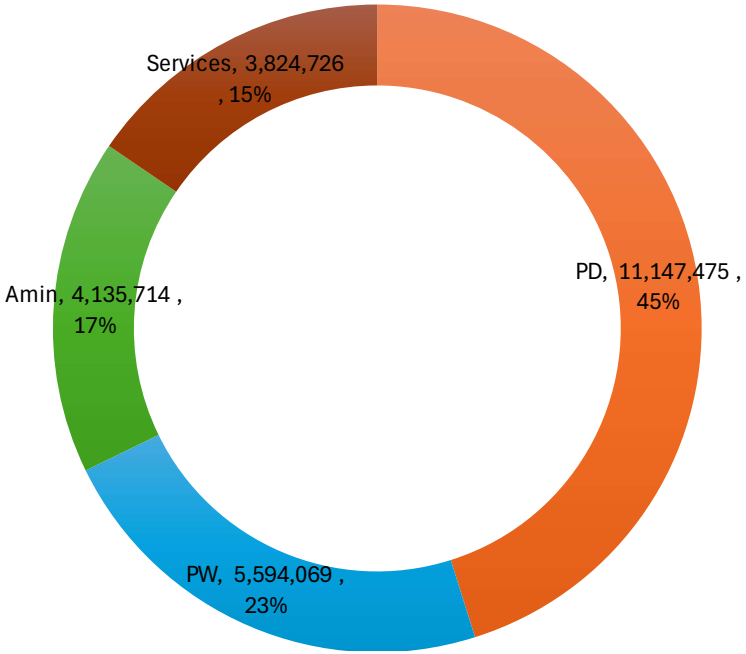
Citywide Operating Expenses by Category

Account Category	25-26 Budget	25-26 YTD Actual	*25-26 % of Budget*	24-25 YTD Actual	*YoY Change*	*YTD % Change*	Seven Yr CAGR (19
Labor Cost	24,701,984	9,132,132	*37.0%*	7,852,455	*1,279,677*	*16.3%*	8.2%
Planned Operations	13,674,783	4,927,218	*36.0%*	4,023,689	*903,529*	*22.5%*	10.3%
Utilities	4,886,372	2,287,198	*46.8%*	2,152,457	*134,741*	*6.3%*	9.6%
Internal Charges	6,129,833	1,941,644	*31.7%*	2,461,867	*(520,223)*	*-21.1%*	8.1%
Debt	2,624,395	(527,208)	*-20.1%*	-	*(527,208)*	*0.0%*	-100.0%
Special Agreements	913,644	915,704	*100.2%*	1,687,601	*(771,897)*	*-45.7%*	-16.9%
Citywide Operating Expenses	**$52,931,011**	**$18,676,688**	***35.3%***	18,178,069	*$498,619*	*2.7%*	**4.7%**

Given that labor costs are a significant component of the city's operations, the following table presents labor costs by department. To further illustrate the distribution, a pie chart follows, breaking down labor costs by category. Police, as the largest category, is followed by Public Works. The Administrative category includes the City Manager's Office, Information Technology, Finance, Human Resources, and City Clerk. The Services category consists of Building, Community Services, Planning, Economic Development, City Council, and the Planning Commission.

Citywide Labor Cost by Department

Department	25-26 Budget	25-26 YTD Actual	*25-26 % of Budget*	24-25 YTD Actual	*YoY Change*	*YTD % Change*	Seven Yr CAGR (19 to 25)
200-Police	11,147,475	3,817,040	*34.2%*	3,182,365	*634,675*	*19.9%*	9.2%
400-Public Works	5,594,069	2,248,427	*40.2%*	2,338,047	*(89,620)*	*-3.8%*	7.5%
140-Finance	1,144,549	520,784	*45.5%*	366,035	*154,749*	*42.3%*	1.6%
405-Building	1,718,103	586,517	*34.1%*	517,262	*69,255*	*13.4%*	12.1%
300-Community Services	1,002,679	412,526	*41.1%*	298,325	*114,201*	*38.3%*	10.6%
110-City Manager	648,354	256,783	*39.6%*	321,137	*(64,354)*	*-20.0%*	11.8%
500-Information Technology	831,823	343,134	*41.3%*	276,188	*66,946*	*24.2%*	9.5%
145-Planning	593,909	209,206	*35.2%*	166,629	*42,577*	*25.6%*	3.9%
135-Human Resources	790,892	296,567	*37.5%*	192,127	*104,440*	*54.4%*	9.6%
125-Economic Development	737,479	273,273	*37.1%*	103,093	*170,180*	*165.1%*	4.6%
120-City Clerk	365,771	109,489	*29.9%*	83,872	*25,617*	*30.5%*	2.6%
100-City Council	123,601	56,748	*45.9%*	6,009	*50,739*	*844.4%*	26.8%
105-Planning Commission	3,280	1,638	*49.9%*	1,366	*272*	*19.9%*	0.0%
Grand Total	**$24,701,984**	**$9,132,132**	***37.0%***	7,852,455	***$1,279,677***	*16.3%*	**8.2%**



General Fund

The General Fund budget and financial information are subject to changes throughout the year as authorized by the City Council. Actual amounts are also subject to audits and year-end adjustments, including accruals, allocations, internal charges, and transfers.

The following table presents General Fund operating revenues and expenditures, excluding capital expenditures and CIP. This distinction is made because operating expenses are ongoing, whereas capital expenditures are typically one-time purchases that can be more easily controlled during periods of fiscal distress.

This table provides an overview of the General Fund, highlighting that approximately 90% of operating revenues come from taxes. On the expenditure side, labor costs represent the largest category. The summary table compares the budget to YTD actuals and prior-year figures while also including a six-year Compound Annual Growth Rate (CAGR) to illustrate long-term trends.

General Fund Operating Revenues/Expenses

Account Category	25-26 Budget	25-26 YTD Actual	*25-26 % of Budget*	24-25 YTD Actual	*YoY Change*	*YTD % Change*	Seven Yr CAGR (19 to 25)
400-Prop Tax	8,204,663	441,250	*5.4%*	434,420	*6,830*	*1.6%*	11.7%
410-Sales Tax	18,004,238	3,336,780	*18.5%*	5,138,948	*(1,802,168)*	*-35.1%*	-1.8%
415-Franchise	1,605,395	212,524	*13.2%*	230,338	*(17,814)*	*-7.7%*	16.9%
71-Fees for Service	1,412,609	417,436	*29.6%*	597,255	*(179,819)*	*-30.1%*	13.4%
73-License & Permits	3,255,490	965,057	*29.6%*	920,485	*44,572*	*4.8%*	7.4%
74-Fines, Forfeitures,	24,846	17,633	*71.0%*	15,519	*2,114*	*13.6%*	72.4%
75-Rents & Concessions	555,432	98,601	*17.8%*	120,866	*(22,265)*	*-18.4%*	-2.6%
76-Investment Earnings	2,472,510	295,216	*11.9%*	953,503	*(658,287)*	*-69.0%*	4.0%
Total Revenues	**$35,535,183**	**$5,784,497**	***16.3%***	8,411,334	*($2,626,837)*	*-31.2%*	**3.0%**

Account Category	25-26 Budget	25-26 YTD Actual	*25-26 % of Budget*	24-25 YTD Actual	*YoY Change*	*YTD % Change*	Seven Yr CAGR (19
Labor Cost	20,882,605	7,611,731	*36.5%*	6,450,382	*1,161,349*	*18.0%*	8.5%
Planned Operations	7,091,749	2,052,767	*28.9%*	1,863,297	*189,470*	*10.2%*	6.3%
Utilities	700,642	291,430	*41.6%*	248,754	*42,676*	*17.2%*	21.9%
Internal Charges	3,744,318	1,166,128	*31.1%*	1,386,478	*(220,350)*	*-15.9%*	11.4%
Special Agreements	2,624,395	(527,208)	*-20.1%*	-	*(527,208)*	*0.0%*	-16.9%
Total Operating Expenses	**$35,043,709**	**$10,594,848**	***30.2%***	9,948,911	*$645,937*	*6.5%*	**2.7%**
Operating Income (Loss)	**$491,474**	**($4,810,351)**	***-978.8%***	(1,537,577)	*($3,272,774)*	*212.9%*	*4.3%*

The following table presents General Fund operating expenditures by department.

General Fund Operating Expenses by Department

Department	25-26 Budget	25-26 YTD Actual	*25-26 % of Budget*	24-25 YTD Actual	*YoY Change*	*YTD % Change*	Seven Yr CAGR (19 to 25)
125-Economic Development	4,563,794	(16,266)	*-0.4%*	274,687	*(290,953)*	*-105.9%*	-13.9%
200-Police	14,377,790	4,944,343	*34.4%*	4,490,878	*453,465*	*10.1%*	10.4%
400-Public Works	6,575,138	2,386,039	*36.3%*	2,285,980	*100,059*	*4.4%*	8.2%
140-Finance	1,215,071	437,483	*36.0%*	406,360	*31,123*	*7.7%*	2.3%
405-Building	2,194,536	761,342	*34.7%*	649,812	*111,530*	*17.2%*	10.2%
300-Community Services	1,499,817	589,366	*39.3%*	489,497	*99,869*	*20.4%*	7.8%
145-Planning	1,357,932	409,284	*30.1%*	404,475	*4,809*	*1.2%*	13.2%
110-City Manager	809,349	293,983	*36.3%*	372,036	*(78,053)*	*-21.0%*	12.2%
135-Human Resources	980,560	361,057	*36.8%*	231,186	*129,871*	*56.2%*	10.5%
130-City Attorney	481,500	162,934	*33.8%*	174,391	*(11,457)*	*-6.6%*	2.9%
120-City Clerk	502,324	165,460	*32.9%*	135,608	*29,852*	*22.0%*	3.6%
100-City Council	382,618	98,185	*25.7%*	32,274	*65,911*	*204.2%*	2.3%
000-Non-Departmental	-	-	*0.0%*	-	*-*	*0.0%*	0.0%
105-Planning Commission	3,280	1,638	*49.9%*	1,370	*268*	*19.6%*	0.0%
250-Emergency Operations	-	-	*0.0%*	357	*(357)*	*-100.0%*	0.0%
Operating Expenditures	**$34,943,709**	**$10,594,848**	***30.3%***	9,948,911	*$645,937*	*6.5%*	**2.7%**

Enterprise Funds - Water

The Water Fund is part of the city's Enterprise Funds, which operate like a business within the government. This means the water system is funded by the money it generates—mainly from water bills paid by residents and businesses—rather than taxes. These funds cover the costs of maintaining and improving the water infrastructure, including pipelines, pumps, and treatment facilities, ensuring a safe and reliable water supply for the community.

Water Fund Operating Revenues/Expenses

Account Category	25-26 Budget	25-26 YTD Actual	*25-26 % of Budget*	24-25 YTD Actual	*YoY Change*	*YTD % Change*	Seven Yr CAGR (19 to 25)
Operating Revenues	**5,511,575**	**2,486,523**	***45.1%***	2,403,703	*82,820*	*3.4%*	**2.7%**
Labor Costs	1,401,847	575,874	*41.1%*	549,027	*26,847*	*4.9%*	7.8%
Planned Operations	1,242,695	628,381	*50.6%*	589,747	*38,634*	*6.6%*	10.2%
Utilities	2,196,815	702,908	*32.0%*	710,417	*(7,509)*	*-1.1%*	11.0%
Internal Charges	1,139,319	378,740	*33.2%*	402,815	*(24,075)*	*-6.0%*	14.5%
Debt	-	-	*0.0%*	-	-	*0.0%*	0.0%
Operating Expenses	**5,980,676**	**2,285,903**	***38.2%***	2,252,006	*$33,897*	*1.5%*	**10.7%**
Operating Income (Loss)	**($469,101)**	**$200,620**	***-42.8%***	151,697	*48,923*	*32.3%*	*-172.2%*

Enterprise Funds - Sewer

The Sewer Fund is part of the city's Enterprise Funds, meaning it operates like a self-sustaining business. It is funded by fees paid by residents and businesses for sewer services, rather than tax dollars. This money is used to maintain, repair, and upgrade the sewer system, including pipelines and treatment facilities, to ensure safe and efficient wastewater collection and treatment for the community.

Sewer Fund Operating Revenues/Expenses

Account Category	25-26 Budget	25-26 YTD Actual	*25-26 % of Budget*	24-25 YTD Actual	*YoY Change*	*YTD % Change*	Seven Yr CAGR (19 to 25)
Operating Revenues	**2,661,350**	**946,043**	***35.5%***	471,342	*474,701*	*100.7%*	**4.7%**
Labor Costs	624,501	252,798	*40.5%*	253,191	*(393)*	*-0.2%*	13.7%
Planned Operations	1,013,810	322,905	*31.9%*	263,703	*59,202*	*22.5%*	7.2%
Utilities	110,265	41,746	*37.9%*	38,991	*2,755*	*7.1%*	23.6%
Internal Charges	660,322	219,080	*33.2%*	292,420	*(73,340)*	*-25.1%*	14.0%
Debt	-	-	*0.0%*	-	-	*0.0%*	-100.0%
Operating Expenses	**2,408,898**	**836,529**	***34.7%***	848,305	*($11,776)*	*-1.4%*	**10.7%**
Operating Income (Loss)	**$252,452**	**$109,514**	***43.4%***	(376,963)	*486,477*	*-129.1%*	*-10.9%*

Enterprise Funds - Refuse

The Refuse Fund is part of the city's Enterprise Funds, which means it is funded by fees paid by residents and businesses for trash collection and waste disposal services, rather than tax dollars. However, refuse operations within the City Core area are now outsourced to American Refuse, while services in the Gossamer Grove area are handled by Varner Brothers. These service providers are responsible for collecting and disposing of waste efficiently, ensuring a clean and well-maintained community.

Refuse Fund Operating Revenues/Expenses

Account Category	25-26 Budget	25-26 YTD Actual	*25-26 % of Budget*	24-25 YTD Actual	*YoY Change*	*YTD % Change*	Seven Yr CAGR (19 to 25)
Operating Revenues	**1,979,315**	**617,710**	***31.2%***	585,907	*31,803*	*5.4%*	**11.0%**
Labor Costs	70,265	30,708	*43.7%*	48,593	*(17,885)*	*-36.8%*	-15.1%
Planned Operations	1,831,837	732,074	*40.0%*	719,350	*12,724*	*1.8%*	29.4%
Utilities	38,230	14,876	*38.9%*	14,996	*(120)*	*-0.8%*	63.4%
Internal Charges	-	76	*0.0%*	60,872	*(60,796)*	*-99.9%*	-100.0%
Debt	-	-	*0.0%*	-	-	*0.0%*	-100.0%
Operating Expenses	**1,940,332**	**777,734**	***40.1%***	843,811	*($66,077)*	*-7.8%*	**12.0%**
Operating Income (Loss)	**$38,983**	**($160,024)**	***-410.5%***	(257,904)	*97,880*	*-38.0%*	*1.0%*

Enterprise Funds – Public Transit

The City of Shafter provides public transportation through its Dial-A-Ride program, a convenient, on-demand service that helps residents travel within the community. Riders pay a modest fee, while most the program's operating costs are covered by subsidies from federal and state grants, including Section 5311, TDA (Transportation Development Act), LCTOP (Low Carbon Transit Operations Program), and other funding sources. The City is committed to sustainability, with most of its fleet being fully electric, reducing emissions and promoting cleaner transportation for the community.

Public Transit Fund Operating Revenues/Expenses

Account Category	25-26 Budget	25-26 YTD Actual	*25-26 % of Budget*	24-25 YTD Actual	*YoY Change*	*YTD % Change*	Seven Yr CAGR (19 to 25)
71-Fees for Service	43,794	1,377	*3.1%*	23,484	*(22,107)*	*-94.1%*	-0.4%
77-Grants & Donations	769,756	13,332	*1.7%*	124,347	*(111,015)*	*-89.3%*	18.1%
78-Other Revenue	-	-	*0.0%*	-	-	*0.0%*	0.0%
79-Transfers-In	-	-	*0.0%*	-	-	*0.0%*	0.0%
Total Revenues	813,550	14,709	*1.8%*	147,831	*(133,122)*	*-90.1%*	15.9%
Labor Costs	458,952	185,808	*40.5%*	125,007	*60,801*	*48.6%*	10.0%
Planned Operations	46,426	73,997	*159.4%*	16,676	*57,321*	*343.7%*	6.2%
Utilities	26,000	6,931	*26.7%*	5,512	*1,419*	*25.7%*	11.7%
Internal Charges	178,480	59,496	*33.3%*	78,020	*(18,524)*	*-23.7%*	11.5%
Debt	-	-	*0.0%*	-	-	*0.0%*	-100.0%
Operating Expenses	**709,858**	**326,232**	***46.0%***	225,215	*$101,017*	*44.9%*	**10.0%**
Operating Income (Loss)	**103,692**	**(311,523)**	***-300.4%***	(201,731)	*(109,792)*	*54.4%*	*-334.8%*

Enterprise Funds – Telecommunications

The City of Shafter has developed an advanced fiber network to provide high-speed internet access to the community. This network is funded through the Telecommunications Fund, which has been operating at a loss. To improve financial sustainability, the City is planning to partner with a service provider to expand services and attract more customers. With the help of grant funding, this partnership is expected to increase customer adoption and eventually generate positive operating income, ensuring the long-term success of the network.

Telecommunications Fund Operating Revenues/Expenses

Account Category	25-26 Budget	25-26 YTD Actual	*25-26 % of Budget*	24-25 YTD Actual	*YoY Change*	*YTD % Change*	Seven Yr CAGR (19 to 25)
71-Fees for Service	156,651	90,536	*57.8%*	93,322	*(2,786)*	*-3.0%*	6.3%
75-Rents & Concessions	-	-	*0.0%*	-	-	*0.0%*	0.0%
76-Investment Earnings	-	-	*0.0%*	-	-	*0.0%*	0.0%
77-Grants & Donations	-	-	*0.0%*	-	-	*0.0%*	0.0%
79-Transfers-In							
Total Revenues	156,651	90,536	*57.8%*	93,322	*(2,786)*	*-3.0%*	0.0%
Labor Costs	-	-	*0.0%*	-	-	*0.0%*	0.0%
Planned Operations	430,557	527,602	*122.5%*	33,680	*493,922*	*1466.5%*	-11.4%
Utilities	17,500	6,010	*34.3%*	6,442	*(432)*	*-6.7%*	-3.1%
Internal Charges	172,286	57,428	*33.3%*	69,376	*(11,948)*	*-17.2%*	11.6%
Debt	-	-	*0.0%*	-	-	*0.0%*	-100.0%
Operating Expenses	**620,343**	**591,040**	***95.3%***	109,498	***$481,542***	*439.8%*	**-1.1%**
Operating Income (Loss)	**(463,692)**	**(500,504)**	***107.9%***	(16,176)	***(484,328)***	*2994.1%*	*-234.6%*

Enterprise Funds – Rail Operations

The Rail Operations Fund has experienced year-over-year operating losses, but the City of Shafter is taking steps to improve its financial outlook. The City is in the process of finalizing a long-term lease agreement with The Wonderful Company, which is expected to generate steady revenue. Over time, this agreement should help reduce the fund's accumulated deficit and put rail operations on a more sustainable financial path.

Rail Operating Revenues/Expenses

Account Category	25-26 Budget	25-26 YTD Actual	*25-26 % of Budget*	24-25 YTD Actual	*YoY Change*	*YTD % Change*	Seven Yr CAGR (19 to 25)
71-Fees for Service	15,150	-	*0.0%*	-	-	*0.0%*	0.0%
75-Rents & Concessions	60,600	-	*0.0%*	-	-	*0.0%*	-100.0%
76-Investment Earnings	-	-	*0.0%*	-	-	*0.0%*	0.0%
77-Grants & Donations	-	-	*0.0%*	-	-	*0.0%*	0.0%
79-Transfers-In							
Total Revenues	75,750	-	*0.0%*	-	-	*0.0%*	-100.0%
Labor Costs	16,272	8,893	*54.7%*	20,040	*(11,147)*	*-55.6%*	-12.7%
Planned Operations	30,906	156	*0.5%*	708	*(552)*	*-78.0%*	-40.2%
Utilities	3,520	801	*22.8%*	1,029	*(228)*	*-22.2%*	-0.4%
Internal Charges	-	-	*0.0%*	36,240	*(36,240)*	*-100.0%*	6.3%
Debt	-	-	*0.0%*	-	-	*0.0%*	-100.0%
Operating Expenses	**50,698**	**9,850**	***19.4%***	58,017	***($48,167)***	*-83.0%*	**-8.4%**
Operating Income (Loss)	**25,052**	**(9,850)**	***-39.3%***	(58,017)	*48,167*	*-83.0%*	*2.4%*

Special Districts

Special districts are areas within the City of Shafter where property owners pay dedicated fees to help maintain specific services and improvements in their neighborhoods. These districts include:

LLMD (Lighting, Landscaping, and Maintenance Districts) – These districts fund the upkeep of streetlights, landscaping, parks, and public spaces to ensure they remain clean, safe, and visually appealing. Property owners within these districts contribute through annual assessments.

CFD (Community Facilities Districts) – Also known as Mello-Roos districts, these fund a wider range of public infrastructure and services, such as roads, schools, emergency services, and parks. They are typically created for new developments, with property owners paying a special tax to support the improvements.

These districts ensure that specific areas receive the necessary maintenance and improvements without impacting the city's general budget.

Special Districts Operating Revenues/Expenses

Account Category	25-26 Budget	25-26 YTD Actual	*25-26 % of Budget*	24-25 YTD Actual	*YoY Change*	*YTD % Change*	Seven Yr CAGR (19 to 25)
70-Taxes	990,917	5,468	*0.6%*	10,537	*(5,069)*	*-48.1%*	13.3%
76-Investment Earnings	-	8,758	*0.0%*	3,800	*4,958*	*130.5%*	14.1%
79-Transfers-In	-	-	*0.0%*	-	-	*0.0%*	0.0%
Total Revenues	990,917	14,226	*1.4%*	14,337	*(111)*	*-0.8%*	3.9%
Labor Costs	-	-	*0.0%*	-	-	*0.0%*	0.0%
Planned Operations	544,277	124,305	*22.8%*	159,021	*(34,716)*	*-21.8%*	3.9%
Utilities	155,450	63,953	*41.1%*	60,480	*3,473*	*5.7%*	18.3%
Internal Charges	-	-	*0.0%*	-	-	*0.0%*	0.0%
Transfers-Out	-	-	*0.0%*	-	-	*0.0%*	0.0%
Operating Expenses	**699,727**	**188,258**	***26.9%***	219,501	*($31,243)*	*-14.2%*	**5.9%**
Operating Income (Loss)	**291,190**	**(174,032)**	***-59.8%***	(208,964)	*34,932*	*-16.7%*	*25.9%*

Special Revenues and Capital Projects Funds

The City of Shafter manages special revenue funds, which are made up of grants, state and federal funding sources like TDA (Transportation Development Act), gas tax, and SB1, as well as local funding such as impact fees. These funds are specifically designated for certain uses and cannot be spent on general city operations. The City combines these funds with local matching dollars to invest in capital projects, such as infrastructure improvements, road maintenance, and other community enhancements. This report provides a budget-to-actual summary, showing how much funding was allocated and how much has been spent on these projects.

Special Revenues & Capital Projects

Account Category	25-26 Budget	25-26 YTD Actual	*25-26 % of Budget*	24-25 YTD Actual	*YoY Change*	*YTD % Change*	Seven Yr CAGR (19 to 25)
70-Taxes	985,860	387,217	*39.3%*	380,041	*7,176*	*1.9%*	6.7%
71-Fees for Service	-	-	*0.0%*	-	-	*0.0%*	73.4%
72-Connection/Impact Fe	7,041,300	3,424,112	*48.6%*	3,993,863	*(569,751)*	*-14.3%*	15.1%
73-License & Permits	-	-	*0.0%*	-	-	*0.0%*	0.0%
74-Fines, Forfeitures,	26,785	-	*0.0%*	10,690	*(10,690)*	*-100.0%*	-0.7%
76-Investment Earnings	775,653	163,688	*21.1%*	146,633	*17,055*	*11.6%*	10.7%
77-Grants & Donations	11,918,500	200,002	*1.7%*	3,195,433	*(2,995,431)*	*-93.7%*	22.0%
78-Other Revenue	-	-	*0.0%*	-	-	*0.0%*	0.0%
79-Transfers-In	-	-	*0.0%*	-	-	*0.0%*	-10.1%
80-Operations -Internal	338,936	-	*0.0%*	-	-	*0.0%*	-100.0%
Revenues	21,087,034	4,175,019	*19.8%*	7,726,660	*(3,551,641)*	*-46.0%*	13.6%
Labor Costs	-	-	*0.0%*	-	-	*0.0%*	0.0%
Planned Operations	370,000	-	*0.0%*	-	-	*0.0%*	0.0%
Utilities	-	-	*0.0%*	-	-	*0.0%*	0.0%
Internal Charges	-	-	*0.0%*	-	-	*0.0%*	0.0%
Debt	-	-	*0.0%*	-	-	*0.0%*	0.0%
Capital Outlay	58,902	60,748	*103.1%*	372,668	*(311,920)*	*-83.7%*	46.8%
CIP	24,276,474	13,322,777	*54.9%*	3,390,356	*9,932,421*	*293.0%*	14.1%
Transfers	3,000,000	-	*0.0%*	-	-	*0.0%*	26.7%
Expenses	**27,705,376**	**13,383,525**	***48.3%***	3,763,024	***$9,620,501***	*255.7%*	**19.0%**
Operating Income (Loss)	**(6,618,342)**	**(9,208,506)**	***139.1%***	(3,382,983)	***(5,825,523)***	*172.2%*	*8.8%*

Internal Service Funds

The City of Shafter has four Internal Service Funds, which are used to support city operations by providing essential services to different departments. These funds are not directly funded by residents but instead charge city departments for the services they provide. The four Internal Service Funds include:

- Facility Maintenance – Ensures city buildings and facilities are properly maintained and in good condition.
- Vehicle Maintenance – Manages and repairs city-owned vehicles to keep them running efficiently.
- Risk Management – Handles insurance, workplace safety, and liability issues to protect the city from financial risks.
- Information Technology (IT) – Supports and maintains the city's technology infrastructure, including computers, software, and network systems.

These funds help the city operate smoothly by ensuring departments have the resources they need to serve the community effectively.

Internal Service Funds Operating Expenses

Department	25-26 Budget	25-26 YTD Actual	*25-26 % of Budget*	24-25 YTD Actual	*YoY Change*	*YTD % Change*	Seven Yr CAGR (19 to 25)
5100-Facility Maintenance	1,016,308	404,717	*39.8%*	316,078	*88,639*	*28.0%*	28.0%
5101-Vehicle Maintenance	233,707	89,380	*38.2%*	96,400	*(7,020)*	*-7.3%*	0.6%
5102-Risk Management	1,456,049	1,054,332	*72.4%*	1,025,248	*29,084*	*2.8%*	-0.3%
5103-Information Technology	1,487,062	602,237	*40.5%*	508,351	*93,886*	*18.5%*	9.3%
Grand Total	**4,193,126**	**2,150,666**	***51.3%***	1,946,077	*$204,589*	*10.5%*	**6.1%**

CAPEX

As Shafter continues to grow, the city's fleet and equipment play a crucial role in maintaining essential public services. These assets—ranging from police vehicles and fire trucks to street sweepers, and construction equipment—help ensure the city operates efficiently and safely for residents and businesses.

What is a Fleet? A fleet refers to the collection of vehicles owned and operated by the city to support public services. This includes:

- Emergency Response Vehicles – Police cars and fire trucks that provide public safety and emergency assistance.
- Public Works Vehicles – Street sweepers, dump trucks, and utility vehicles that maintain roads, sidewalks, and city infrastructure.
- Parks and Recreation Vehicles – Mowers, utility carts, and trucks used for maintaining parks, sports fields, and community spaces.

The following table provides citywide capital expenses by department.

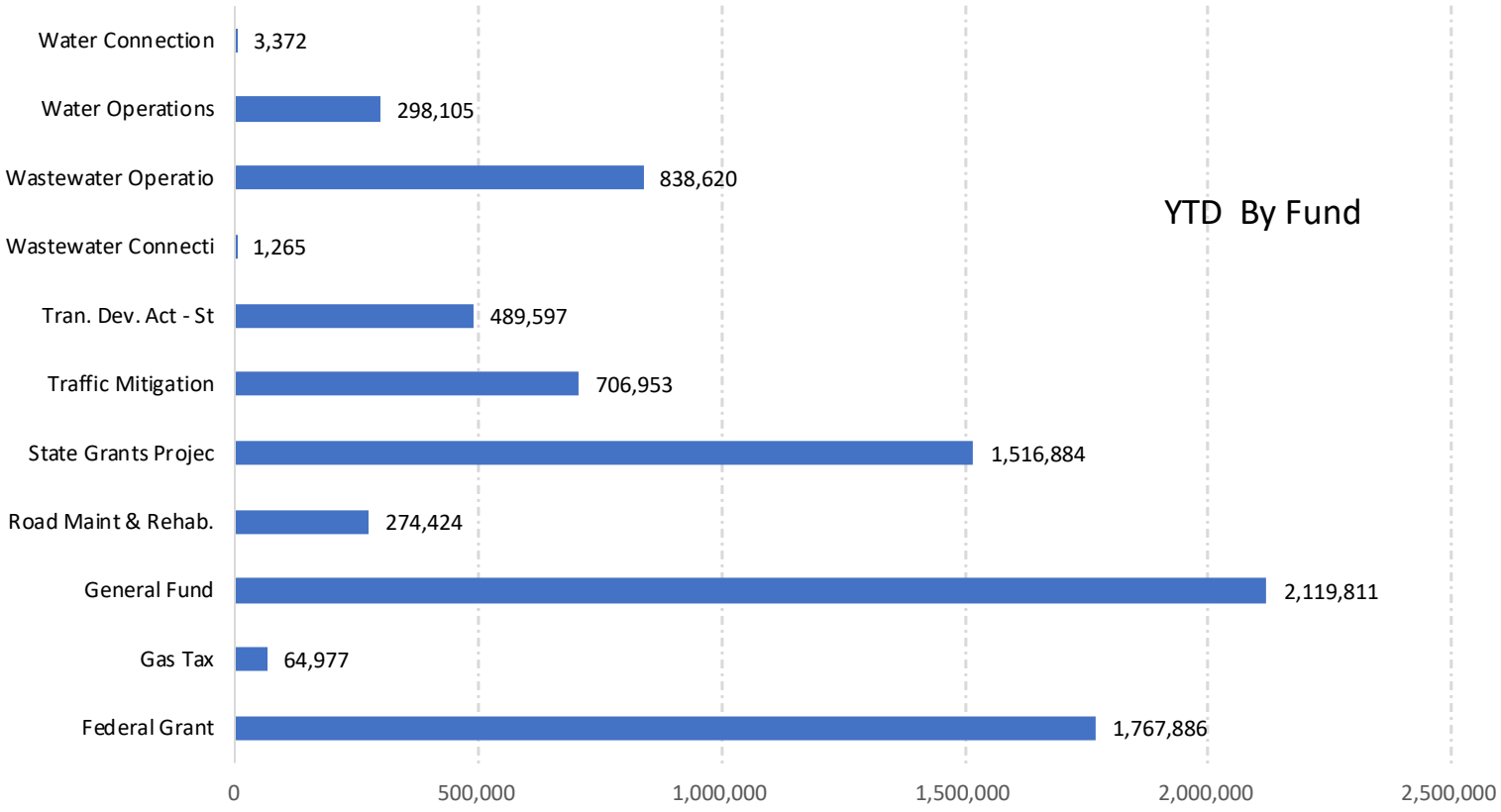
Citywide Fleet & Equipment

Account Category	25-26 Budget	25-26 YTD Actual	*25-26 % of Budget*	24-25 YTD Actual	*YoY Change*	*YTD % Change*	Seven Yr CAGR (19 to 25)
200-Police	660,164	634,894	*96.2%*	888,172	*(253,278)*	*-28.5%*	30.2%
400-Public Works	100,000	50,076	*50.1%*	419,760	*(369,684)*	*-88.1%*	39.3%
140-Administrative Services	-	-	*0.0%*	-	-	*0.0%*	0.0%
500-Information Technology	53,480	52,521	*98.2%*	379,669	*(327,148)*	*-86.2%*	44.5%
300-Community Services	-	-	*0.0%*	-	-	*0.0%*	-100.0%
405-Building	100,000	178,213	*178.2%*	-	*178,213*	*0.0%*	-100.0%
210-Corrections	-	-	*0.0%*	-	-	*0.0%*	-100.0%
100-City Council	-	-	*0.0%*	-	-	*0.0%*	0.0%
145-Planning	-	-	*0.0%*	-	-	*0.0%*	-100.0%
110-City Manager	-	-	*0.0%*	-	-	*0.0%*	-100.0%
000-Non-Departmental	-	-	*0.0%*	-	-	*0.0%*	0.0%
135-Human Resources	-	-	*0.0%*	-	-	*0.0%*	0.0%
120-City Clerk	-	-	*0.0%*	-	-	*0.0%*	0.0%
Total Citywide Fleet & Equipment	**913,644**	**915,704**	***100.2%***	1,687,601	*($771,897)*	*-45.7%*	**29.0%**

Capital Improvement Program (CIP)

The Capital Improvement Program (CIP) is a long-term plan that outlines major infrastructure projects a city or government plans to complete over several years. These projects include things like road repairs, new parks, public buildings, and water system upgrades. The CIP helps prioritize and budget for these big projects, ensuring the community's needs are met while managing financial resources wisely. It typically spans multiple years and is updated regularly to reflect changing priorities and funding availability.

CIP Category	FY Actual 20/21	FY Actual 21/22	FY Actual 22/23	FY Actual 23/24	FY Actual 24/25	FY YTD Actual 25/26	Total
Streets	2,302,147	2,736,036	1,633,263	4,798,297	3,125,798	3,433,742	18,029,283
Water	1,534,492	1,278,889	1,211,899	1,608,122	2,412,627	301,477	8,347,505
Public Facilities	15,867	9,500	960	1,880,380	2,267,940	1,639,880	5,814,526
Parks	0	53,998	842,398	2,608,359	1,010,720	1,283,058	5,798,534
Sewer	517,426	919,098	459,940	687,444	1,580,196	839,885	5,003,989
Police	10,420	0	16,102	193,396	396,757	570,489	1,187,164
Other	934,134	70,253	2,000	157,782	2,971	0	1,167,141
General Gov	284,206	74,952	16,184	638,155	63,930	0	1,077,427
IT	0	0	0	149,840	337,170	0	487,010
Learning Center	0	0	0	8,711	142,726	13,363	164,800
Economic Dev	28,280	21,867	31,155	34,163	6,209	0	121,673
Grand Total	**$5,626,972**	**$5,164,592**	**$4,213,900**	**$12,764,649**	**$11,347,045**	**$8,081,894**	**$47,199,052**



Conclusion

The City of Shafter has maintained a general fund surplus in recent years, contributing to one of the healthiest reserve levels in the region. The City Council adopted the current budget as a balanced budget, ensuring fiscal responsibility. While we are now experiencing a sharp decline in sales tax revenue, projections indicate that we will still conclude the fiscal year with a surplus. This year-to-date budget update provides valuable insight into the City's financial status. For any questions or further clarification, the Finance Director is available for discussion.

CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT: Carol Chavolla, HR Director

SUBJECT: NON-REPRESENTED FULL-TIME EMPLOYEES WAGES AND RELATED BENEFITS AND BUDGET AMENDMENT AUTHORIZATION

RECOMMENDATION

Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution No. 3052, a Resolution of the City Council of the City of Shafter authorizing wages and related benefits for Non-Represented Full-time Employees for the period of January 3, 2026, through December 31, 2026; and authorize a budget amendment in the amount of $104,000 for Fiscal Year 25/26.

BACKGROUND

The wages and related benefits for Non-Represented Full-time Employees are established by a resolution of the City Council that is set to expire on December 31, 2025. Shafter City Council Resolution No. 3052 authorizes wages and related benefits for Non-Represented Full-time Employees from January 3, 2026, through December 31, 2026. The updates to the resolution are as follows:

- Cost-of-Living Adjustment: Three percent (3%)
- Health Benefits: City to pay one hundred percent (100%) of medical, dental, and vision premiums on the base plans for employees and eligible dependents
- Education Incentive Pay, Sick Leave Stay Well Bonus, Floating Holidays, and Work Period: Language clarification
- Uniform Allowance: Clarify that the uniforms provided for Public Works staff apply specifically to Public Works Operations Directors, Supervisors, and Managers
- Uniform Allowance: Memorialize that the City will provide two City shirts annually to all non-represented employees who are not already covered under an existing uniform provision
- Uniform Allowance: Increase the boot/jacket allowance from $300 to $450 and eliminate the voucher or reimbursement process, replacing it with an annual lump-sum payment issued once per fiscal year
- Overtime Eligibility Requirements: Not include sick leave as hours worked
- Vacation Cash-Out: Revise language in compliance with IRS regulations
- Certification Incentive Pay: Revise language for clarity

CONSENT CALENDAR

FISCAL IMPACT

The citywide fiscal impact of implementing a 3% Cost of Living Adjustment (COLA) for non-represented employees, along with the modest increases to health rates and boot/jacket allowance, amounts to $310,000. This includes an impact of $245,261 on the General Fund. Since the 2025-2026 operating budget already accounts for a 2% COLA, staff recommends a budget adjustment of $104,000 to cover the additional costs. Of this adjustment, $83,200 would be allocated to the General Fund and $20,800 to enterprise funds.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the adoption of employee wages and related benefits. Therefore, it is governmental fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ATTACHMENTS

1. Resolution 3052-25 Non-Represented Full-Time Employees Wages and Related Benefits Resolution 2026 - Final

RESOLUTION NO. 3052

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER AUTHORIZING WAGES AND RELATED BENEFITS FOR NON-REPRESENTED FULL-TIME EMPLOYEES.

WHEREAS, the Charter of the City of Shafter authorizes the City Council to provide wages and related benefits for employees of the City; and

WHEREAS, the City has established definitions of Full-time Employees and recognizes those employees not otherwise represented by the Shafter Police Officer Association (SPOA), or the Shafter Public Works Unit of the Service Employees International Union L521 (SEIU L521) bargaining units to be deemed as Non-Represented Full-Time Employees and covered within this Resolution ("employees" or "Covered Employees").

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Shafter, California, that the wage and related benefit plan for Covered Employees described herein, shall be effective January 3, 2026, through December 31, 2026, upon adoption by the City Council as follows:

SECTION I - HOURS OF WORK AND OVERTIME

SECTION 1.1 HOURS OF WORK

a. Work Period

The normal work period shall be seven (7) days with a maximum non-overtime of forty hours (40). The Work Period shall commence at 0000-hours Saturday and end at 2400 hours Friday.

When mutually agreed upon, employees may be placed on alternative work schedules. Use of an alternative work schedule shall be on a trial basis not to exceed three (3) months. Extension may be granted at the sole discretion of the Department Head. The City reserves the right to terminate the alternative work schedule at any time if it is found unsatisfactory at the sole discretion of the Department Head. Employees may terminate the alternative work schedule if it is found unsatisfactory. Matters concerning work schedules are not subject to the grievance procedure.

Employees working a 9/80 work schedule will have an alternating regular day off every other week, as determined by the City. For such employees working a 9/80 work schedule, each employee's designated workweek shall begin exactly four hours after the start of his/her eight-hour shift.

Employees working a 4/10 work schedule will have one regular day off each week, as determined by the City. For these employees, the normal work period described in the first paragraph of this section remains applicable.

Holidays are valued at eight (8) hours. Employees may need to use 1–2 hours of vacation or CTO to receive full pay for a 9- or 10-hour workday. If a holiday falls on an employee's regular day off, it will be observed on the nearest scheduled workday. Absences exceeding eight (8)

hours in a workday require the use of additional accrued leave.

b. Rest Periods

Rest periods will normally be provided to employees at the rate of fifteen (15) minutes for each four (4) hours worked. Rest periods are paid time; therefore, nothing in this section provides for or implies any additional compensation or benefits if a rest period is not received.

SECTION 1.2 OVERTIME

a. Rate

Employees shall be paid overtime at the rate of time and one-half his/her regular rate of pay. All overtime shall be recorded and paid based on fifteen (15) minute increments. For each full fifteen (15) minute period worked, the employee shall be compensated for one quarter (1/4) hour at their overtime rate.

b. Hours Paid

Overtime shall be paid after forty (40) hours worked in the seven-day work period. Sick leave shall not constitute hours worked. Vacation leave and compensatory time off constitute hours worked.

c. Compensating Time Off (CTO)

Notwithstanding the provisions of this section, employees may be granted CTO for overtime credit computed at time and one-half at the discretion of the Department Head and with due regard for the wishes of the employee. Employees may accrue a maximum of one-hundred twenty (120) hours in their CTO account. Requests to use CTO shall be granted with due regard for operational necessity such as staffing levels.

SECTION 1.3 CALLBACK PAY

The City will compensate employees for a minimum of two (2) hours or actual time worked, whichever is greater, at the overtime rate when they are called back for active duty and have previously departed the work site. Overtime when adjacent to the employee’s regularly scheduled work hours, either immediately before, during or immediately following, is not subject to call back pay.

SECTION 1.4 STANDBY PAY REGULAR DAYS OFF

Employees directed to remain on call and available on his/her normal day off shall be compensated at the rate of two (2) hours' pay per day. All standby assignments shall be authorized in advance by the City Manager. Employees shall be paid the standby pay or the employee’s regular hourly rate for time actually worked to the nearest half hour, whichever is greater.

ARTICLE II - PAY PROVISIONS

SECTION 2.1 SALARY

a. Effective January 3, 2026, which represents the commencement of the first pay period of 2026, all Non-Represented Full-time Employees shall receive a three percent (3%) cost-of-living adjustment (COLA). The actual percentage may vary slightly due to rounding.

b. Salary step increases to Steps B, C, D, and E shall be considered merit increases. Employees shall be eligible for salary advancement to the next step upon completion of twelve (12) months (or other time period approved by the City Manager) of satisfactory job performance and normally increasing job productivity at the present step, and upon recommendation of the Department Head and approval of the City Manager.

SECTION 2.2 EDUCATION INCENTIVE PAY

Employees shall be reimbursed up to three-thousand dollars ($3000) in a calendar year for expenses incurred for taking college courses and other certification courses under the following conditions:

a. Prior Department Head and City Manager approval is obtained.

b. The course furthers a job-related major as approved by the City Manager or his/her designee.

c. College courses require a minimum three (3) units completed with a grade of "C" or better.

d. Proof of course completion, including grades and appropriate receipts for eligible expenses, must be submitted to Human Resources no later than thirty (30) calendar days after the close of the calendar year in which the courses were completed.

SECTION 2.3 BILINGUAL SPANISH INCENTIVE PAY

Employees designated by the Department Head or his/her designee to utilize Spanish bilingual skills and who pass the City's bilingual exam shall receive incentive pay at one hundred twenty ($120.00) dollars per month, in addition to base salary. The Bilingual Spanish Incentive Pay shall become effective on the first day of the pay period following the date the employee passes the bilingual examination.

SECTION 2.4 RETIREMENT

a. The City agrees to contract with California Public Employees Retirement System, and employees are responsible for paying the 7%-member contribution for Covered Employees defined as Local Miscellaneous members and who are not defined as "new members" under the Public Employees' Pension Reform Act (PEPRA). The plan benefits consist of the 2% at 55 Full Formula; Limit Prior Service to Members Employed as of Contract Date (GC 20938); Credit for Unused Sick Leave (GC 20965); Local System Service Credit included in the basic death benefit (GC 21536); and One Year Final Compensation GC 20042.

b. The City agrees to contract with California Public Employees Retirement System, and employees are responsible for paying the 9%-member contribution for Covered Employees who are sworn officers pursuant to PC 830.1 and who are not defined as "new members" under PEPRA. The plan benefits consist of the 3% at 55 Full Formula; Limit Prior Service to Members Employed as of Contract Date (GC 20938); Credit for Unused Sick Leave (GC 20965); Local System Service Credit included in the basic death benefit (GC 21536); and One Year Final Compensation GC 20042.

c. Employees hired on or after January 1, 2013, who qualify as a new member under PEPRA as defined in GC Section 7522.04(e,f), shall be subject to the California Public Employees Retirement plan 2%@62 Miscellaneous formula (GC Section 7522.20 (a)) or 2.7%@57 Safety formula (GC Section 7522.25); three-year final compensation (GG 7522.32(a)). Members shall contribute 50% of the annual total normal cost rate to the retirement formula (GC Section 7522.30(c)). The contribution rate is subject to increase, decrease, or stay the same in any given year.

d. Employees hired on or after January 1, 2013, who qualify as a classic member under PEPRA as defined in GC Section 7522.04(e,f), shall be subject to the retirement formula available on December 31, 2012: Local Miscellaneous 2%@55 full formula or Local Safety 3%@55 full formula. Employees are responsible for paying the member contribution.

SECTION 2.5 SICK LEAVE

a. Sick leave accrues at a rate of 3.6923 hours bi-weekly. There is no limit to the accumulation; however, the maximum shall revert back to one hundred twenty (120) days in the event of legislation requiring cities to provide conversion rights.

b. Employees with at least 480 hours of accrued sick leave shall be eligible for the Stay Well Bonus. For purposes of sick leave accounting, the annual period shall be from the first payroll in December through the final payroll in November. All unused sick leave above 480 hours will be used for calculating the employee's stay well bonus paid on or around December 15. Net sick leave earned and not used during the annual period will be divided in half. One-half will be paid to the employee at the employee's current base hourly rate, and the remaining one-half shall remain as regular sick leave.

   Except in the case of retirement, employees leaving City service who have at least 480 hours of accrued sick leave shall be paid a Stay Well Bonus, at the same time as their final payroll check, using the formula described above and based upon their accrued and used sick leave from the end of the last annual period through their date of separation. Employees may elect to be paid by separate direct deposit. Employees may also increase their contribution to the ICMA 457 Deferred Compensation Plan contemporaneously with the payment for sick leave by turning in an election form.

c. Upon service retirement, disability retirement, or death of active employees, such employees will be paid for all sick leave accrued in excess of 640 hours.

d. Employees may use sick leave as defined in the City of Shafter Administrative Policy Sick Leave.

e. Employees employed as of July 1 who do not use any sick leave during the period July 1 through June 30 shall be credited by the second pay period of the following fiscal year with one eight (8) hour floating holiday. Sick leave paid according to Section 2.5 (b) shall not be considered as sick leave used for the purposes of determining eligibility for Section 2.5 (e). The floating holiday cannot be carried over to the next fiscal year. Use of a floating holiday must have prior department approval and shall be consistent with the efficient operation of the department.

SECTION 2.6 VACATION LEAVE

a. Employees having less than one (1) year of continuous employment shall not be entitled to vacation with pay unless approved by the City Manager.

b. Vacation days are based on an 8-hour day and shall be accrued on a pro-rated basis as follows:

1. Ten days (80 hours) of vacation after one (1) year of service. Accrual begins on date of hire.

2. Fifteen days (120 hours) of vacation after five (5) years of service. New accrual rate begins at the completion of the 5th year of service.

3. Seventeen days (136 hours) of vacation after ten (10) years of service. New accrual rate begins at the completion of the 10th year of service.

4. Twenty days (160 hours) of vacation after fifteen (15) years of service. New accrual rate begins at the completion of the 15th year of service.

5. Twenty-five days (200 hours) of vacation after twenty (20) years of service. New accrual rate begins at the completion of the 20th year of service.

c. Additional vacation for management leave may be granted by the City Manager and will add to the maximum accrual levels as outlined in section 2.6 (d).

d. Employees hired prior to July 1, 2000, may accrue no more than three times the annual accrual at their current accrual rate. Employees hired on or after July 1, 2000, may accrue no more than two times their annual accrual at their current accrual rate. Employees reaching their maximum accrual limit will stop accruing until the balance is below the maximum accrual limit. The table below is provided as an example of accrual rates and maximum accrual limits and may not be all-inclusive. Additional accrual rates will be subject to the two- and three-year maximum accrual limits based on date of hire indicated above unless otherwise noted.

Date of Hire Prior to July 1, 2000		Date of Hire on or after July 1, 2000	
Bi-weekly Accrual Rate	Maximum Accrual	Bi-weekly Accrual Rate	Maximum Accrual
3.077	240 Hours	3.077	160
4.615	360 Hours	4.615	240
5.231	408 Hours	5.231	272
6.154	480 Hours	6.154	320
7.692	600 Hours	7.692	400

e. The time during a year at which employees may take vacation shall be determined by the Department Head with regard for the wishes of the employee and particular regard for the needs of the City.

f. Employees who terminate employment shall be paid in a lump sum for all accrued vacation earned up to the effective date of termination.

g. In the event one or more holidays fall within vacation leave, such holidays shall not be charged as vacation leave, and the vacation leave shall be extended accordingly.

h. Employees may cash out vacation leave annually under the conditions set forth below:

The amount of leave that can be cashed out will be based on one-half of the employee's annual accrual rate in the year the election is made. For example, if an employee has worked for the City for 12 years, the employee will be eligible to cash out 68 hours of leave in the following calendar year. The amount will be based on the highest accrual rate that was in effect during the calendar year in which the election is made.

An employee wishing to cash out accrued vacation leave must submit an irrevocable written election by December 15 of the calendar year prior to the year in which the employee wishes to redeem accrued vacation leave. Irrevocable election forms are available in Human Resources. An employee who does not make an affirmative election by the end of the year shall be deemed to have irrevocably elected not to cash out vacation leave accrued in the following year. Late irrevocable election forms will not be accepted.

An employee's written election must specify the number of accrued vacation hours which the employees wishes to redeem for cash in the following fiscal year, up to the limits and under the conditions specified above. Employees who do not meet the accrual thresholds at the time of cash out will be unable to cash out vacation leave.

Payment for redeemed vacation leave may be made twice per year, in July and November, at the employee's election, as either:

1. A single full payment in July or November; or
2. Two equal installments, half in July and half in November

The election on how the payment will be made must be made at the time of the irrevocable election. The City will issue payment by separate direct deposit. The City retains the discretion to determine the exact date of payment within the selected month(s).

Employees may also increase their contributions to the ICMA 457 Deferred Compensation Plan contemporaneously with the payment for vacation leave by turning in an election form.

SECTION 2.7 HOLIDAYS

a. The following are city paid eight (8) hour holidays:

No.	Holiday	Date	Hours
1	New Year's Day	January 1	8
2	Washington's Birthday	3rd Monday in February	8
3	Memorial Day	Last Monday in May	8
4	Independence Day	July 4	8
5	Labor Day	1st Monday in September	8
6	Thanksgiving Day	4th Thursday in November	8
7	Day after Thanksgiving	4th Friday in November	8
8	Christmas Eve	December 24	8
9	Christmas Day	December 25	8
10	New Year's Eve	December 31	8
11	Martin Luther King Jr	Floating Holiday	8
12	Veterans Day	Floating Holiday	8

b. The two floating holidays listed above are earned on a fiscal year, July 1 to June 30, and do not carry over to the next fiscal year. Employees hired on or before November 11 shall receive two (2) floating holidays. Employees hired after November 11 shall receive one (1) floating holiday. Floating holidays must be used by June 30 with the approval of the department head and shall be consistent with the efficient operation of the department. Floating holidays are not reportable to CalPERS as special compensation. However, holidays taken may be reported as earnings under Government Code Section 20630. Unused floating holidays shall not be paid out upon separation from employment and are forfeited.

c. In addition, any day proclaimed by the Shafter City Council as a holiday.

d. Employees shall normally take a holiday off on the day it falls, except that when a holiday falls on a Saturday, the preceding Friday shall be observed. When a holiday falls on a Sunday, the following Monday shall be observed.

e. Employees assigned to work on holidays shall be compensated in the pay period for which holidays are worked. Holiday compensation shall be at time and one-half (1/2) of his/her regular rate of pay for all hours worked during the holiday, in addition to the eight (8) hours straight time of holiday pay. The regular rate of pay, for the purpose of holiday compensation, includes base pay plus the hourly equivalent of certain special pays (i.e., Longevity Pay, Education Incentive, POST Certificate Pay, Bilingual Incentive, and Water Certification Pay).

SECTION 2.8 BEREAVEMENT LEAVE

a. As required by law, employees shall be granted up to five (5) days of job-protected leave for bereavement in the case of death of his/her spouse, child, stepchild, parent, stepparent, grandparent, spouse's grandparent, grandchild, son-in-law, brother-in-law, sister-in-law, daughter-in-law, mother-in-law, father-in-law, brother, stepbrother, sister, stepsister, and registered domestic partner. The days do not need to be consecutive but must be completed within three (3) months of the date of death. Up to three (3) working days of bereavement leave

shall be with pay. Employees may use their accrual leave balances, such as sick, vacation, or CTO to cover the leave for the additional two (2) days. If the employee does not have accrual hours to utilize, the employee must request a Leave of Absence Without Pay in accordance with Personnel System Rule 15.5.

b. Employees may be granted five (5) days bereavement leave as approved by the City Manager in case of the death of an above-covered individual when the funeral takes place out of State or over 200 miles from Shafter.

c. Employees shall provide documentation of the death within 30 days of the first day of leave. Examples of such documentation include a death certificate, published obituary, or written verification of death, burial, or memorial services from a mortuary, funeral home, burial society, crematorium, religious institution, or government agency.

SECTION 2.9 MILITARY LEAVE

Military leave shall be granted according with the provisions of State law. Employees shall give the Department Head an opportunity within the limits of military regulations to determine when such leave shall be taken.

SECTION 2.10 OUT-OF-CLASS PAY

Employees assigned by the Department Head to a higher-paying position for a period of more than ten (10) consecutive normal workdays, or as approved by the City Manager, shall be paid at the out-of-class rate for all days worked in that position.

The out-of-class rate shall provide a 5% increase above the employee's base wage, except in no case shall the employee receive higher than the E step of the higher-paid position.

SECTION 2.11 PROFESSIONAL FEES

The City agrees to pay 100% of the fees for certifications and licenses as may be required as a condition of employment.

SECTION 2.12 CERTIFICATION INCENTIVE PAY

The City may provide an incentive for obtaining a specialized certification, defined as a formal, industry-recognized credential issued by an authorized certifying body that verifies an employee has met established standards of knowledge, skill, or competence in a specific field, and requires ongoing continuing education to maintain the certification in good standing. This is distinct from a certificate of completion, which simply acknowledges participation in a course or training but does not confer a professional designation or validate competency, and from professional designations that do not require renewal or continuing education to maintain status. Specialized certifications must be job-related, exceed the minimum requirements of the position, and provide a clear, ongoing benefit to the City. Interim certifications are excluded.

Specific certifications or certification levels eligible for Incentive Pay must be recommended by the Department Head and approved by the City Manager before inclusion in the Incentive Pay

Program. Eligible certifications must be directly related to an employee's job duties, but not required as a minimum qualification for the position. Incentives are cumulative; however, no combination of certification incentives may exceed 5% of Base Pay.

Employees receiving certification incentive pay must maintain the certification in good standing, including completing any continuing education or renewal requirements. The City Manager may revoke certification incentive pay at any time if it is determined that the certification no longer meets the requirements established in this section, no longer provides an ongoing benefit to the City, or if an employee fails to maintain the certification and associated renewal obligations.

Employees working in a department with Memorandum of Understanding (MOU) representation, but not covered by the MOU, shall receive certification incentive pay at the rate defined within their department's MOU.

SECTION 2.13 CELL PHONE ALLOWANCE

Cell phone allowance is determined by separate policy and requires the approval of the department head and the City Manager.

SECTION 2.14 USE OF CITY-OWNED AND PRIVATELY-OWNED VEHICLES

Use of City-owned and privately-owned vehicles is determined by separate policy and requires the approval of the City Manager.

SECTION 2.15 PAY SCHEDULE

a. Employee pay shall operate on a bi-weekly pay schedule; including 80-hour work periods with 26 work periods per year.

b. The payroll cut-off for both, overtime and regular time, shall be one week prior to payday.

c. Employees shall be paid for actual hours worked (and paid time off used) during the pay period.

d. Payday shall be on the Friday following the payroll cut-off date. If payday falls on a holiday, employees shall be paid on the business day before the holiday.

e. Employees shall be subject to mandatory participation in the direct deposit of their City payroll checks to a bank account of their choice.

SECTION 2.15 LONGEVITY PAY

All employees shall receive longevity pay (10% over 20 years) cumulative as set forth below based on their years of continuous full-time service with the City of Shafter as follows:

- 5 years of service: 2.5% of base pay
- 10 years of service: 2.5% of base pay
- 15 years of service: 2.5% of base pay

- 20 years of service: 2.5% of base pay

ARTICLE III - HEALTH AND WELFARE

SECTION 3.1 HEALTH, LIFE, AND COBRA BENEFITS

a. The City agrees to pay one hundred percent (100%) of the medical, dental, and vision premiums on the base plans for employees and eligible dependents from January 1, 2026, through December 31, 2026. Employees electing to buy-up to the PPO plans shall pay a monthly contribution to the buy-up plans.

b. The City shall provide employees a life insurance plan equal to the employee's annual base salary plus $17,000, spouse death benefit of $5,000, and dependent death benefit of $1,000-$1,500.

c. Subject to IRS Code 125 and insurance plan eligibility, the City shall pay $353 monthly to employees who decline participation in the City's medical insurance plan. Proof of other insurance coverage is required. Retired employees are excluded.

d. For all employees who retire under CalPERS, the City will pay one hundred percent (100%) of the City's group medical and dental premiums for eligible retired employees plus one eligible dependent for a period of up to twelve (12) months immediately following the effective date of retirement. For the purposes of this subsection, eligible employees are those employees who retire from active status on a normal service retirement or disability (excluding deferred retirement) with at least 10 years of continuous full-time city service. For the purposes of this subsection, continuous full-time city service shall mean uninterrupted employment as a full-time employee. Authorized leaves of absence shall not be considered as a break in service. This benefit shall not apply to employees who are terminated.

e. For all employees who are eligible for 12 months of City paid COBRA benefits as defined in 3.1(c) paragraph 1 of this resolution and are eligible members of an established ICMA Retirement Health Savings (RHS) group so specifying, the City shall contribute to the employee's RHS account an amount equal to 12 months of the base medical, dental, and vision plans, plus any applicable COBRA administrative fees. Said payment shall be based on the City's cost of insurance for the "employee plus one dependent" rate as of the date of separation of employment. The base medical, dental, and vision plans are defined as those respective plans offered to employees with the highest cost to the City and that do not require an employee contribution.

SECTION 3.2 UNIFORM ALLOWANCE

a. The City shall provide uniforms, allowances, or reimbursement for uniforms to those positions designated by the Department Head and approved by the City Manager, upon hire, and annually thereafter. At the recommendation of the Department Head and approval of the City Manager, the list of qualified positions, allowances, and reimbursement may be modified as deemed necessary. The City reserves the right to determine the uniform and shoe style and color.

The positions listed below currently qualify for the provided uniforms:

- Public Works Operations Directors, Supervisors, and Managers - five (5) City shirts, five (5) work pants, and one (1) City jacket annually.
- Animal Shelter Workers – five (5) City shirts and one (1) City jacket annually
- Transit Drivers – five (5) City shirts and one (1) City jacket annually
- Code Enforcement Officer - five (5) City long-sleeve polo shirts, five (5) City short-sleeve polo shirts, five (5) working pants, and one (1) City jacket annually
- All other non-represented classifications not listed above - two (2) City shirts annually.

b. Employees who are required to furnish and maintain City uniforms shall be compensated annually as follows:
   - Chief of Police, Assistant Chief of Police, Police Lieutenant - $1,100
   - Community Services Officer - $950
   - Police Property & Evidence Supervisor - $950
   - Police Property & Evidence Technician - $950
   - Police Records Supervisor and Dispatch Supervisor - $575

c. Police Department sworn officers shall be paid two hundred dollars ($400) annually for standard uniform equipment.

d. The City shall provide level IIIa or better, bulletproof vests to Police Department sworn officers requiring such protection. The City shall also provide personal protective equipment in compliance with the Occupational Safety and Health Administration (OSHA) requirements.

e. Police Department sworn officers shall seek restitution through the courts, with all practical diligence, to replace uniforms and standard uniform equipment damaged while on duty. If restitution is denied by the courts, the employee may submit a Damaged Equipment Claim Form to the Department Head or designee, for review and consideration of replacement by the City. Upon approval, the Department Head or designee shall determine the appropriate rate of reimbursement to replace the damaged uniform or standard uniform equipment.

f. Uniform and safety equipment allowance shall be paid in an annual lump sum on or near July 1 of each year. When employees leave city service, the annual uniform and safety equipment allowance is prorated, and any unearned portion shall be deducted from the final paycheck.

g. Employees who are provided uniforms are required to wear these uniforms and report to work with them being clean and neat in appearance unless this requirement is expressly waived by the City.

h. All items as provided in Section 3.2(a) remain City property and are only to be used in accordance with City policy. Upon separation, all items must be returned by the employee. A prorated amount of the uniforms not returned will be deducted from the employee's final paycheck.

i. The City will provide an annual allowance of four hundred and fifty dollars ($450) per fiscal year to field employees, as approved by the Department Head, for the purchase of a work-related jacket and/or boots, insoles/boot supports/inserts. The allowance shall be paid in July of each fiscal year and is considered taxable income pursuant to IRS regulations. Employees are

expected to maintain appropriate work attire and footwear in good condition, consistent with safety and departmental standards. This benefit is prorated monthly for new employees based on their date of hire. When employees leave City service, the annual allowance shall be prorated, and any unearned portion shall be deducted from the final paycheck.

ARTICLE IV - CLOSING PROVISIONS

SECTION 4.1 TERM

This resolution shall commence on January 3, 2026, and expire on December 31, 2026.

PASSED, APPROVED, AND ADOPTED THIS 16th DAY OF DECEMBER 2025.

_____

Chad Givens, Mayor Date

ATTEST:

_____

Yazmina Pallares, City Clerk Date

APPROVED AS TO FORM:

_____

Marco Martinez, City Attorney Date

CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT: Carol Chavolla, HR Director

SUBJECT: NON-REPRESENTED PART-TIME EMPLOYEES AND EXTRA HELP EMPLOYEES WAGES AND RELATED BENEFITS AUTHORIZATION

RECOMMENDATION

Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution No. 3053, a Resolution of the City Council of the City of Shafter authorizing wages and related benefits for Non-Represented Part-time and Extra-Help Employees for the period of January 3, 2026, through December 31, 2026.

BACKGROUND

The wages and related benefits for Non-Represented Part-time and Extra Help Employees are established by a resolution of the City Council that is set to expire on December 31, 2025. Shafter City Council Resolution No. 3053 authorizes wages and related benefits for Non-Represented Part-time and Extra Help Employees from January 3, 2026, through December 31, 2026. The updates to the resolution are as follows:

- Cost-of-Living Adjustment: Three percent (3%)

FISCAL IMPACT

No budget action is required to implement a 3% Cost of Living Adjustment (COLA) for non-represented Part-time and Extra Help employees. The 2025-2026 operating budget already includes a 2% COLA assumption, and the remaining 1% can be absorbed within the existing budget. This is feasible because part-time employees comprise a small fraction of the total labor costs.

CEQA ANALYSIS

The action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines because the action is the adoption of employee wages and related benefits. Therefore, it is governmental fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

CONSENT CALENDAR

No

ATTACHMENTS

1. Resolution No 3053 Non-Represented Part-Time and Extra Help Employees Wages and Related Benefits Resolution 2026

RESOLUTION NO. 3053

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER AUTHORIZING WAGES AND RELATED BENEFITS FOR NON-REPRESENTED PART-TIME AND EXTRA HELP EMPLOYEES.

WHEREAS, the Charter of the City of Shafter authorizes the City Council to provide wages and related benefits for employees of the City; and

WHEREAS, the City has established the definitions of Part-time and Extra Help Employees and recognizes those employees not otherwise represented by the Shafter Police Officer Association (SPOA), the Shafter Public Works Unit of the Service Employees International Union L521 (SEIU L521), or the Non-Represented Full-Time Employees Resolution to be deemed as Non-Represented Part-time and Extra Help Employees and covered within this Resolution ("employees" or "Covered Employees").

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Shafter, California, that the wage and related benefit plan for Covered Employees described herein shall be effective January 3, 2026, through December 31, 2026, upon adoption by the City Council as follows:

SECTION I - HOURS OF WORK AND OVERTIME

SECTION 1.1 HOURS OF WORK

a. Work Period

The normal work period shall be seven (7) days with a maximum non-overtime of forty hours (40). The Work Period shall commence at 0000-hours Saturday and end at 2400 hours Friday.

Employees are not guaranteed a minimum number of hours weekly.

b. Rest Periods

Rest periods will normally be provided to employees at the rate of fifteen (15) minutes for each four (4) hours worked. Rest periods are paid time. Therefore, nothing in this section provides for or implies any additional compensation or benefits if a rest period is not received.

SECTION 1.2 OVERTIME

a. Rate

Employees shall be paid overtime at the rate of time and one-half his/her regular rate of pay. All overtime shall be recorded and paid based on fifteen (15) minute increments. For each full fifteen (15) minute period worked the employee shall be compensated for one quarter (1/4) hour at their overtime rate.

b. Hours Paid

Overtime shall be paid after forty (40) hours worked in the seven-day Work Period. Sick leave constitutes hours worked.

SECTION 1.3 CALL-BACK PAY

The City will compensate employees for a minimum of two (2) hours or actual time worked, whichever is greater, at the overtime rate when they are called back for active duty and have previously departed the work site. Overtime when adjacent to the employee's regularly scheduled work hours, either immediately before, during or immediately following, is not subject to call-back pay.

ARTICLE II - PAY PROVISIONS

SECTION 2.1 SALARY

Effective January 3, 2026, which represents the commencement of the first pay period of 2026, all Non-Represented Part-time and Extra Help Employees shall receive a three percent (3%) cost-of-living adjustment (COLA). The actual percentage may vary slightly due to rounding.

SECTION 2.2 BILINGUAL SPANISH INCENTIVE PAY

Employees designated by the Department Head or his/her designee to utilize Spanish bilingual skills and who pass the City's bilingual exam shall receive an hourly prorated incentive pay based on the following formula:

- $1,440 (Annual Incentive) ÷ 2080 (Annual Work Hours) = $0.6924

The actual amount may vary slightly due to rounding.

SECTION 2.3 RETIREMENT

Immediate Membership Upon Hire:
Per Government Section Code Sections 20281 and 20305, employees who must be enrolled into CalPERS membership on the date of hire are those who are any of the following:

- Already a CalPERS member, unless working in a position excluded by law or contract exclusion
- Hired to work full-time in excess of six months
- Working "regular, part-time service," consisting of at least an average of 20 hours a week for one year or longer

Employees Who Must Be Monitored:
For employees who do not satisfy the above, the number of hours that irregular-basis employees work in a fiscal year (July 1 – June 30) must be monitored. Irregular-basis employees (i.e., seasonal, limited-term, on-call, emergency, and intermittent) are excluded from membership

unless the employment is compensated and meets one of the following conditions:

- Works 1,000 hours in a fiscal year
- Works 125 days in a fiscal year, if paid on a per diem basis

Upon meeting the CalPERS membership eligibility requirements, the following retirement benefits may apply:

a. The City agrees to contract with California Public Employees Retirement System, and employees are responsible for paying the 7%-member contribution for Covered Employees defined as Local Miscellaneous members and who are not defined as "new members" under the Public Employees' Pension Reform Act (PEPRA). The plan benefits consist of the 2% at 55 Full Formula; Limit Prior Service to Members Employed as of Contract Date (GC 20938); Credit for Unused Sick Leave (GC 20965); Local System Service Credit included in the basic death benefit (GC 21536); and One Year Final Compensation GC 20042.

b. The City agrees to contract with California Public Employees Retirement System, and employees are responsible for paying the 9%-member contribution for Covered Employees who are sworn officers pursuant to PC 830.1 and who are not defined as "new members" under PEPRA. The plan benefits consist of the 3% at 55 Full Formula; Limit Prior Service to Members Employed as of Contract Date (GC 20938); Credit for Unused Sick Leave (GC 20965); Local System Service Credit included in the basic death benefit (GC 21536); and One Year Final Compensation GC 20042.

c. Employees hired on or after January 1, 2013, who qualify as a new member under PEPRA as defined in GC Section 7522.04(e, f), shall be subject to the California Public Employees Retirement plan 2%@62 Miscellaneous formula (GC Section 7522.20 (a)) or 2.7%@57 Safety formula (GC Section 7522.25); three-year final compensation (GG 7522.32(a)). Members shall contribute 50% of the annual total normal cost rate to the retirement formula (GC Section 7522.30(c)). The contribution rate is subject to increase, decrease, or stay the same in any given year.

d. Employees hired on or after January 1, 2013, who qualify as a classic member under PEPRA as defined in GC Section 7522.04(e, f), shall be subject to the retirement formula available on December 31, 2012: Local Miscellaneous 2%@55 full formula or Local Safety 3%@55 full formula. Employees are responsible for paying the member contribution.

SECTION 2.4 SICK LEAVE

a. Sick leave accruals and usage are defined in the City of Shafter Administrative Policy, Paid Sick Leave.

SECTION 2.5 BEREAVEMENT LEAVE

a. As required by law, employees shall be granted up to five (5) days of job-protected leave for bereavement in the case of death of his/her spouse, child, stepchild, parent, stepparent, grandparent, spouse's grandparent, grandchild, son-in-law, brother-in-law, sister-in-law, daughter-in-law, mother-in-law, father-in-law, brother, stepbrother, sister, stepsister, and registered domestic partner. The days do not need to be consecutive but must be completed

within three (3) months of the date of death. Employees may use their accrual leave balances, such as sick leave, to cover the leave. If the employee does not have accrual hours to utilize, the employee must take unpaid leave.

b. Employees shall provide documentation of the death within 30 days of the first day of leave. Examples of such documentation include a death certificate, published obituary, or written verification of death, burial, or memorial services from a mortuary, funeral home, burial society, crematorium, religious institution, or government agency.

SECTION 2.6 PAY SCHEDULE

a. Employee pay shall operate on a bi-weekly pay schedule with 26 work periods per year.

b. The payroll cut-off for both overtime and regular time shall be one week prior to payday.

c. Employees shall be paid for actual hours worked (and paid time off used) during the pay period.

d. Payday shall be on the Friday following the payroll cut-off date. If payday falls on a holiday, employees shall be paid on the business day before the holiday.

e. Employees shall be subject to mandatory participation in the direct deposit of their City payroll checks to a bank account of their choice.

ARTICLE IV - CLOSING PROVISIONS

SECTION 4.1 TERM

This resolution shall commence on January 3, 2026, and expire on December 31, 2026.

PASSED, APPROVED, AND ADOPTED THIS 16th DAY OF DECEMBER 2025.

_____

Chad Givens, Mayor Date

ATTEST:

_____

Yazmina Pallares, City Clerk Date

APPROVED AS TO FORM:

_____

Marco Martinez, City Attorney Date

CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT: Carol Chavolla, HR Director

SUBJECT: RATIFICATION OF THE MEMORANDUM OF UNDERSTANDING (MOU) WITH THE CITY OF SHAFTER (CITY) AND THE SHAFTER PUBLIC WORKS UNIT OF THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 521 (SEIU L521), AND AUTHORIZATION FOR A BUDGET AMENDMENT

RECOMMENDATION

Council find the action is not defined as a "project" per Section 15378(b)(2) of the CEQA Guidelines; ratify the MOU between the City and SEIU L521 for the period of January 3, 2026, to December 31, 2028; and authorize a budget amendment in the amount of $100,000 for Fiscal Year 25/26.

BACKGROUND

The City's negotiating team met in good faith with SEIU L521 representatives in accordance with the Meyers-Milias-Brown Act regarding salaries, benefits, and other terms and conditions of employment. The negotiating team reached a tentative agreement with SEIU L521. On December 10, 2025, the SEIU L521 membership ratified the tentative agreement for a three-year term of the SEIU L521 MOU from January 3, 2026, to December 31, 2028, with the following updates:

- Cost-of-Living Adjustment: Three percent (3%) each year
- Position Changes: Reclassify Utility Technician to Senior Utility Operator
- Overtime: Sick Leave shall not constitute hours worked
- Health Benefits: City to continue to pay 100% of health benefits for base plans
- Sick Leave Stay Well bonus: language clarification
- Vacation Cash-Out: Revise terms compliant with IRS regulations
- Floating Holidays: language clarification
- Bereavement Leave: Expand eligibility criteria for funerals that take place out of state or over 200 miles
- Certification Incentive for Pesticide Certification: Qualified Applicator (2.5%); add right-of-way endorsement (.5%)
- Uniform Allowance: Annual lump sum payment of $450 per fiscal year, taxable pursuant to IRS regulations
- Alternative Works Schedule: One-year trial; department division discretion
- On Call Cell Phone Pay: $45 per day

FISCAL IMPACT

The total fiscal impact of the SEIU L521 Memorandum of Understanding (MOU), including the 3% annual cost-of-living adjustments and all associated labor-related expenses, is approximately $181,000 over the three-year term.

For the current Fiscal Year 2025–26, the partial-year cost is estimated at $100,000, consisting of:

- $35,000 for wage-related costs associated with the 3% increase, cell phone, uniform allowance, etc.
- $65,000 for projected increases in health insurance premiums.

A budget adjustment is required for FY 2025–26 to fully fund these costs. Of the $100,000 total adjustment:

- $80,000 will be allocated to the General Fund, and
- $20,000 will be allocated across the enterprise funds.

Future fiscal year impacts will be incorporated into the annual operating budget process.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines because the action is an organizational and administrative activity that will not result in direct or indirect physical changes to the environment and is not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ATTACHMENTS

1. SEIU L521 MOU 2026.2028

MEMORANDUM OF UNDERSTANDING

BETWEEN THE

SHAFTER PUBLIC WORKS UNIT

OF THE

SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 521

AND

CITY OF SHAFTER

JANUARY 3, 2026 TO DECEMBER 31, 2028

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ARTICLE I - GENERAL PROVISIONS

SECTION 1.1 PREAMBLE

This Memorandum of Understanding (MOU) is made and entered into between the City of Shafter, hereinafter referred to as the "City" and the Shafter Public Works Unit of the Service Employees International Union (SEIU), Local 521, hereinafter referred to as the "Association" pursuant to California Government Code Section 3500, et seq. and the City's Employer - Employee Relations Policy. The purpose of this MOU is the establishment of wages, hours and other terms and conditions of employment.

The City and Association agree that the provisions of this MOU shall be applied equally to all employees covered herein without favor or discrimination because of race, creed, color, sex, age, national origin, political or religious affiliations or association memberships. Whenever the masculine gender is used in this MOU, it shall be understood to include the feminine gender.

SECTION 1.2 RECOGNITION

a. The City recognizes the Association as the recognized and exclusive representative for the following:

Equipment Operator	Service Crew Member II	Utility Operator I
Mechanic	Service Crew Member I	
Senior Service Crew Member	Utility Operator II	Senior Utility Operator

b. This recognition is exclusive of management employees, temporary employees, part-time employees, independent contractors and individuals placed by employment agencies.

c. The City agrees to meet and confer and otherwise deal exclusively with the Association on all matters relating to the scope of representation under the Meyers-Milias-Brown Act (Government Code Section 3500, et seq.), and as provided under the City's Employer-Employee Relations Policy.

SECTION 1.3 NEW EMPLOYEE ORIENTATION

The City will notify Union's designated representative in writing or via email regarding all new hires at least ten (10) days prior to the employee's orientation unless there is an urgent need that was not reasonably foreseeable. Within the earlier of thirty (30) days after the date of hire or by the first pay period of the month following the hire of each newly hired employee, the City will provide the Union's designated representative with electronic notification of the new employee's name, job title, department, work location, home mailing address, personal email, and work, home and personal cell phone numbers.

The new hire will receive a copy of the MOU with his/her new employee orientation packet. Union shall be permitted one (1) hour of each orientation session to talk to new bargaining unit members to explain the rights and benefits under the MOU. It is understood that if the Union steward/officer wishes to make a presentation at New Employee Orientation on behalf of the Union, the steward/officer shall be granted release time with reasonable travel time for the presentation if it falls within his/her normal workday. The City shall not discourage an employee's participation in the Union's presentation. Taking into consideration Government Code Section 6254.3, the City will provide the Union's designated representative a quarterly list of all employees in the represented bargaining unit, including the employee's name, job title, department, work location, home mailing address, personal email, and work, home and personal cell phone numbers.

Union shall defend, indemnify, and hold City harmless against any liability arising from any claims, demands, or other action relating to the City's compliance with this employee access provision with the exception of liability caused by City's own negligence.

SECTION 1.4 SEVERANCE

a. If any provision of the Agreement should be found invalid, unconstitutional, unlawful, or unenforceable by reason of any existing or subsequently enacted constitutional or legislative provision shall be severed, and all other provisions of the Agreement shall remain in full force and effect for the duration of the Agreement.

b. In the event that any provision of the MOU should be found invalid, unconstitutional, unlawful or unenforceable, the City and Association agree to meet and confer in a timely manner in an attempt to negotiate a substitute provision. Such negotiations shall apply only to the severed provision of the Agreement and shall not in any way modify or impact the remaining provisions of the existing MOU.

SECTION 1.5 SOLE AGREEMENT

a. The City and Association agree that to the extent that any provision addressing wages, hours, and terms and conditions of employment negotiable under the Meyers-Milias-Brown Act found outside this MOU and are in conflict thereof, this MOU shall prevail.

b. If during the term of the MOU, the parties should mutually agree to modify, amend, or alter the provisions of this MOU in any respect, any such change shall be effective only if and when reduced to writing and executed by the authorized representatives of the City and Association. Any such changes validly made shall become part of this MOU and subject to its terms.

SECTION 1.6 FULL FORCE AND EFFECT

a. All wages, hours, and terms and conditions of employment that are negotiable subjects of bargaining under the Meyers-Milias-Brown Act, including those set in this MOU, shall remain in full force and effect during the term of this MOU unless changed by mutual agreement.

b. The City will abide by the Meyers-Milias-Brown Act where and when it applies to the Association.

ARTICLE II - RESPECTIVE RIGHTS

SECTION 2.1 ASSOCIATION RIGHTS

The Association shall have the following rights and responsibilities:

a. Reasonable advance notice of any City ordinance, rule, resolution, or regulation directly relating to matters within the scope of representation proposed to be adopted by the City Council.

b. Reasonable use of bulletin board space at City facilities.

c. The right to payroll deductions made for payments of organization dues and for City approved programs.

d. The use of City facilities for regular, normal and lawful Association activities, providing that approval of the City Manager or his/her designee has been obtained.

e. Reasonable access to employee work locations for officers of the Association and their officially designated representatives for the purpose of processing grievances or contacting members of the organization concerning business within the scope of representation. Access shall be restricted so as not to interfere with the normal operations of any department or with established safety or security requirements.

SECTION 2.2 CITY RIGHTS

a. The rights of the City include, but are not limited to, the exclusive right to determine the mission of its constituent departments set standards and levels of service, determine employment standards, direct its employees, take disciplinary action, relieve its employees from duty because of lack of work or funds or for other legitimate reasons, maintain the efficiency of governmental operations, maintain fiscal integrity, determine the methods, means and personnel by which government operations are to be conducted, establish a classification plan, take all necessary actions to carry out its mission in emergencies, and exercise complete control and discretion over its organization and the technology of performing its work.

b. In addition, the City retains the exclusive right, subject to the provisions of this MOU, the Personnel Rules, and the Meyers-Milias-Brown Act, to take other actions, make decisions, or set procedures or policies it deems appropriate.

ARTICLE III - GRIEVANCE PROCEDURE

SECTION 3.1 GRIEVANCE PROCEDURE

a. Purpose

1. To afford employees a systematic means of obtaining further consideration of problems after every reasonable effort has failed to resolve them through discussions.

2. To provide that grievances shall be settled as near as possible to the point or origin and as promptly as possible.

3. To provide that grievances shall be conducted as informally as possible.

b. Definitions

1. A grievance is a formal allegation of violation, misapplication, or misinterpretation of a specific provision of this MOU which adversely affects the grievant.

2. A complaint is any decision affecting an employee's employment over which his/her appointing power had partial or complete jurisdiction. Complaints shall be processed through the grievance procedure except; however, the decision of the City Manager is final and no appeal to the City Council is available.

3. A grievant is an employee in the unit who is filing a grievance as defined above. Alleged violations, misapplication or misinterpretations which affect more than one employee in a substantially similar manner may be consolidated at the discretion of management as a group grievance and thereafter represented by a single grievant.

4. A day shall mean a day in which the City's main administrative office is open for business.

c. Process

1. Informal Resolution: within five (5) days from the event giving rise to a grievance or from the date the employee could reasonably have been expected to have knowledge of such an event, the grievant shall orally discuss his/her grievance with his/her immediate supervisor. A supervisor shall have three (3) days to give an answer to the employee.

2. Formal Levels:

a. Level 1: if a grievant is not satisfied with the resolution proposed at the informal level, he/she may within ten (10) days of the receipt of such answer, file a formal written grievance with his/her Department Head on a

form containing a statement describing the grievance, the section of this MOU allegedly violated and the remedy requested. The Department Head or his/her designee shall, within five (5) days have a meeting with the grievant and within five (5) days thereafter give a written answer to the grievant on the form provided.

b. Level 2: if the grievant is not satisfied with the written answer from the Department Head, the grievant may, within five (5) days from the receipt of such answer, file a written appeal to the City Manager. Within ten (10) days of the receipt of the written appeal to the City Manager or his/her designee, shall investigate the grievance which shall include a meeting with the concerned parties and thereafter give written answer within five (5) days after the hearing. On complaints, the decision of the City Manager is final.

c. Level 3: if the grievant is not satisfied with the written answer from the City Manager, the grievant may, within five (5) days from the receipt of such an answer, file a written appeal to the City Council. Within fifteen (15) days of receipt of the written appeal, by the City Clerk, the City Council shall investigate the grievance which may include a meeting with the concerned parties and thereafter give written answer.

d. General Provisions:

1. If a grievant fails to carry his/her grievance forward to the next level within the prescribed time period, the grievance shall be considered settled based upon the decision rendered at the most recent step utilized.

2. If a Supervisor, Department Head, or City Manager fails to respond with an answer within the given time period, the grievant may appeal his/her grievance to the next higher level.

3. The grievant may be represented by himself, a SEIU Staff Representative or Shop Steward at any formal level of this procedure.

4. Time limits and formal levels may be waived by mutual written consent of the parties.

5. Proof of service shall be accomplished by registered mail or certified mail.

ARTICLE IV - HOURS OF WORK AND OVERTIME

SECTION 4.1 HOURS OF WORK

a. Work Period

The normal work period shall be seven (7) days with a maximum non-overtime of forty hours (40). The work period shall commence at 0000-hour Saturday and end at 2400 hours Friday. Shift periods shall be assigned in nine (9) hour increments, with a one-hour (1) non-paid meal period in between.

The City and Association agree to implement a one-year trial 9/80 Alternative Work Schedule Program. Unless the City explicitly extends the program, it shall be rescinded on January 1, 2027. If the City elects to discontinue the 9/80 program at the conclusion of the trial period, the City shall provide notice to the Association and meet with the bargaining unit at least sixty (60) days prior to the expiration of the program.

Participation in the 9/80 Alternative Work Schedule shall be determined at the sole discretion of each Department Division based on operational needs. Decisions regarding whether a Department Division will implement or continue the 9/80 work schedule are not subject to appeal, complaint, or the grievance provision under this MOU.

Employees working a 9/80 work schedule will have an alternating regular day off every other week, as determined by the City. For such employees working a 9/80 work schedule, each employee's designated workweek shall begin exactly four (4) hours after the start of his/her eight-hour (8) shift.

Holidays are valued at eight (8) hours. Employees may need to use 1 hour of vacation or CTO to receive full pay for a 9-hour workday. If a holiday falls on an employee's regular day off, it will be observed on the nearest scheduled workday. Absences exceeding eight (8) hours in a workday require the use of additional accrued leave.

b. Rest Periods

Rest periods will normally be provided to employees at the rate of fifteen (15) minutes for each four (4) hours worked. Rest periods are paid time, therefore nothing in this section provides for or implies any additional compensation or benefits if a rest period is not received.

c. Summer Work Schedule

Employees shall be on a summer work schedule from 6 a.m. to 3 p.m. beginning Memorial Day and ending on Labor Day of each year.

SECTION 4.2 OVERTIME

a. Rate

Employees shall be paid overtime at the rate of time and one-half his/her regular rate of pay. All overtime shall be recorded and paid based on fifteen (15) minute increments. For each full fifteen (15) minute period worked, the employee shall be compensated for one quarter (1/4) hour of overtime.

b. Hours Paid

Overtime shall be paid after forty (40) hours worked in a work period. Sick leave shall not constitute hours worked. Vacation leave, and compensatory time off constitute hours worked.

c. Compensatory Time Off (CTO)

Notwithstanding the provisions of this section, employees may be granted CTO for overtime credit computed at time and one-half at the discretion of the Department Head and with due regard for the wishes of the employee. Employees may accrue a maximum of one-hundred twenty (120) hours in their CTO account. Requests to use CTO shall be granted with due regard for operational necessity such as staffing levels.

SECTION 4.3 CALLBACK PAY

Employees called to duty at a time they are not working shall be compensated at the rate of time and one-half the employee's regular rate of pay with a minimum compensation of two (2) hours.

SECTION 4.4 STANDBY PAY REGULAR DAYS OFF

Employees directed to remain on call at his/her home on his/her normal day off, shall be compensated at the rate of two hours pay per standby of such service at home. All standby assignments shall be authorized in advance, by the City Manager. Employees shall be paid the standby pay or the employee's regular hourly rate for time actually worked to the nearest half hour, whichever is greater.

ARTICLE V - PAY PROVISIONS

SECTION 5.1 SALARY

a. Effective January 3, 2026, which represents the commencement of the first pay period of 2026, all recognized employees shall receive a three percent (3%) cost-of-living adjustment (COLA)). The City and Association agree that the actual percentage may vary slightly due to rounding.

b. Effective the first full pay period in 2027, all recognized employees shall receive a three percent (3%) cost-of-living

adjustment (COLA). The City and Association agree that the actual percentage may vary slightly due to rounding.

c. Effective the first full pay period in 2028, all recognized employees shall receive a three percent (3%) cost-of-living adjustment (COLA). The City and Association agree that the actual percentage may vary slightly due to rounding.

d. Salary step increases to Steps B, C, D, and E shall be considered merit increases. Employees shall be eligible for advancement to the next step upon completion of twelve (12) months of satisfactory job performance and normally increasing job productivity at the present step, and upon recommendation of the Department Head and approval of the City Manager. Advancement to Steps B or C shall be automatic after employees have completed twelve months of employment at the preceding Step when a performance appraisal report is not completed, and a recommendation is not made.

SECTION 5.2 EDUCATION INCENTIVE PAY

Employees shall be reimbursed up to three-thousand dollars ($3000) in a calendar year for expenses incurred for taking college courses and other certification courses under the following conditions:

a. Prior Department Head and City Manager approval is obtained.

b. The course furthers a job related major as approved by the City Manager or his/her designee.

c. College courses require a minimum three (3) units completed with a grade of "C" or better.

SECTION 5.3 BILINGUAL SPANISH INCENTIVE PAY

Employees designated by the Department Head or his/her designee to utilize Spanish bilingual skills and who pass the City's bilingual exam shall receive incentive pay at one hundred twenty ($120.00) dollars per month, in addition to base salary.

SECTION 5.4 RETIREMENT

a. The City will contract with the California Public Employees Retirement System and recognized employees are responsible for paying the employee's 7%- member contribution for employees hired on or before December 31, 2012. The plan benefits consist of 2%@55 Full Formula for Local Miscellaneous Members; Limit Prior Service to Members Employed as of Contract Date (GC 20938); Credit for Unused Sick Leave (GC 20965); Local System Service Credit included in the Basic Death Benefit (GC 21536), and One-Year Final Compensation (GC 20042).

b. Employees hired on or after January 1, 2013, and identified as a "New Member" as defined in GC Sections 7522.04(e,f) shall be subject to California Public Employees Retirement 2%@62 Miscellaneous formula (GC Section 7522.20(a)); three year final compensation (GC 7522.32(a)). Members shall contribute 50% of the annual normal cost rate to the retirement formula (GC Section 7522.30(c)). The contribution rate is subject to increase, decrease, or stay the same in any given year.

c. Employees hired on or after January 1, 2013, who are not identified as a "New Member" of the California Public. Employees Retirement System as defined in GC Section 7522.04(e,f), shall be subject to the Local Miscellaneous 2%@55 full-formula available on December 31, 2012.The recognized employees are responsible for paying the employee 7% member contribution.

SECTION 5.5 SICK LEAVE

a. Sick leave accrues at a rate of 3.6923 hours bi-weekly. There is no limit to the accumulation; however, the maximum shall revert back to one hundred twenty (120) days in the event of legislation requiring cities to provide conversion rights.

b. Employees with at least 480 hours of accrued sick leave shall be eligible for the Stay Well Bonus. For purposes of

sick leave accounting, the annual period be the first pay period in December through the last pay period in November. All unused sick leave above 480 hours will be used for calculating the employee's stay well bonus paid on or around December 15.

Net sick leave earned and not used during the annual period will be divided in half. One-half will be paid to the employee at the employee's current base hourly rate and the remaining one-half shall remain as regular sick leave. Except in the case of retirement, employees leaving City service who have at least 480 hours of accrued sick leave shall be paid a stay well bonus at the same time as their final payroll check, using the formula described above and based upon their accrued and used sick leave from the end of the last annual period through their date of separation.

Employees may elect to be paid by separate direct deposit. Employees may also increase their contributions to the 457 Deferred Compensation Plan contemporaneously with the payment for sick leave by turning in an election form.

c. Upon service retirement, disability retirement, or death of active employees, such employees will be paid for all sick leave accrued in excess of 640 hours at the rate for which it was earned.

d. Employees may use sick leave as defined in the City of Shafter Administrative Policy Sick Leave.

e. Employees employed as of July 1 who do not use any sick leave during the period July 1 through June 30, shall be credited by the second pay period of the following fiscal year, with one eight (8) hour floating holiday. Sick leave paid according to Section 5.5 b shall not be considered as sick leave used for the purposes of determining eligibility for Section 5.5.e. The floating holiday cannot be carried over to the next fiscal year. Use of a floating holiday must have prior department approval and shall be consistent with the efficient operation of the department.

SECTION 5.6 VACATION LEAVE

a. Employees having less than one (1) year continuous employment shall not be entitled to vacation with pay without Department Head and City Manager approval.

b. Vacation days are based on an 8-hour day and shall be credited on a pro-rated basis as follows:

1. Ten days (80 hours) of vacation after one (1) year of service. Accrual begins on date of hire.

2. Fifteen days (120 hours) of vacation after five (5) years of service. New accrual rate begins at the completion of the 5th year of service.

3. Seventeen days (136 hours) of vacation after ten (10) years of service. New accrual rate begins at the completion of the 10th year of service.

4. Twenty days (160 hours) of vacation after fifteen (15) years of service. New accrual rate begins at the completion of the 15th year of service.

5. Twenty-five days (200 hours) of vacation after twenty (20) years of service. New accrual rate begins at the completion of the 20th year of service.

c. Employees hired prior to July 1, 2000, may accrue no more than three times the annual accrual at their current accrual rate. Employees hired on or after July 1, 2000, may accrue no more than two times their annual accrual at their current accrual rate. Employees reaching their maximum accrual limit will stop accruing until the balance is below the maximum accrual limit. The table below is provided as an example of accrual rates and maximum accrual limits and may not be all inclusive. Additional accrual rates will be subject to the two- and three-year maximum accrual limits based on date of hire indicated above, unless otherwise noted.

Date of Hire Prior to July 1, 2000		Date of Hire on or after July 1, 2000	
Bi-weekly Accrual Rate	Maximum Accrual	Bi-weekly Accrual Rate	Maximum Accrual
3.077	240 Hours	3.077	160
4.615	360 Hours	4.615	240
5.231	408 Hours	5.231	272
6.154	480 Hours	6.154	320
7.692	600 Hours	7.692	400

d. The time during a year at which employees may take vacation shall be determined by the Department Head with regard for the wishes of the employee and particular regard for the needs of the City.

e. Employees who terminate employment shall be paid in a lump sum for all accrued vacation earned up to the effective date of termination.

f. In the event one or more holidays fall within a vacation leave, such holidays shall not be charged as vacation leave, and the vacation leave shall be extended accordingly.

g. Employees may cash out vacation leave annually under the conditions set forth below:

The amount of leave that can be cashed out will be based on one-half of the employee's annual accrual rate in the year the election is made. For example, if an employee has worked for the City for 12 years, the employee will be eligible to cash out 68 hours of leave in the following calendar year. The amount will be based on the highest accrual rate that was in effect during the calendar year in which the election is made.

An employee wishing to cash out accrued vacation leave must submit an irrevocable written election by December 15 of the calendar year prior to the year in which the employee wishes to redeem accrued vacation leave. Irrevocable election forms are available in Human Resources. An employee who does not make an affirmative election by the end of the year shall be deemed to have irrevocably elected not to cash out vacation leave accrued in the following year. Late irrevocable election forms will not be accepted.

An employee's written election must specify the number of accrued vacation hours which the employees wishes to redeem for cash in the following fiscal year, up to the limits and under the conditions specified above. Employees who do not meet the accrual thresholds at the time of cash out will be unable to cash out vacation leave.

Payment for redeemed vacation leave may be made twice per year, in July and November, at the employee's election, as either:

1. A single full payment in July or November; or
2. Two equal installments, half in July and half in November

The election on how the payment will be made must be made at the time of the irrevocable election. The City will issue payment by separate direct deposit. The City retains the discretion to determine the exact date of payment within the selected month(s).

Employees may also increase their contributions to the ICMA 457 Deferred Compensation Plan contemporaneously with the payment for vacation leave by turning in an election form.

SECTION 5.7 HOLIDAYS

a. The following are city paid eight (8) hour holidays:

No.	Holiday	Date	Hours
1	New Year's Day	January 1	8
2	Washington's Birthday	3rd Monday in February	8
3	Memorial Day	Last Monday in May	8
4	Independence Day	July 4	8
5	Labor Day	1st Monday in September	8
6	Thanksgiving Day	4th Thursday in November	8
7	Day after Thanksgiving	4th Friday in November	8
8	Christmas Eve	December 24	8
9	Christmas Day	December 25	8
10	New Year's Eve	December 31	8
11	Martin Luther King Jr	Floating Holiday	8
12	Veterans Day	Floating Holiday	8

b. The two floating holidays listed above are earned on a fiscal year, July 1 to June 30, and do not carry over to the next fiscal year. Employees hired on or before November 11 shall receive two (2) floating holidays. Employees hired after November 11 Shall receive one (1) floating holiday. Floating holidays must be used by June 30 with the approval of the department head and shall be consistent with the efficient operation of the department. Floating holidays are not reportable to CalPERS as special compensation. However, holidays taken may be reported as earnings under Government Code Section 20630. Unused floating holidays shall not be paid out upon separation from employment and are forfeited.

c. In addition, any day proclaimed by the Shafter City Council as a holiday.

d. Employees shall normally take a holiday off on the day it falls, except that when a holiday falls on a Saturday, the preceding Friday shall be observed. When a holiday falls on a Sunday, the following Monday shall be observed.

e. Employees assigned to work on holidays shall be compensated in the pay period for which holidays are worked. Holiday compensation shall be at time and one half (1/2) of his/her regular rate of pay for all hours worked during the holiday, in addition to the eight (8) hours straight time of holiday pay. The regular rate of pay, for the purpose of holiday compensation includes base pay plus the hourly equivalent of certain special pays (i.e., Longevity Pay, Bilingual Incentive, Education Incentive, Qualified Pesticide Applicator's Certification Pay, and Water Certification Pay).

SECTION 5.8 BEREAVEMENT LEAVE

a. As required by law, employees shall be granted up to five (5) days of job protected leave for bereavement in the case of the death of his/her spouse, child, stepchild, parent, stepparent, grandparent, spouse's grandparent, grandchild, son-in-law, brother-in-law, sister-in-law, daughter-in-law, mother-in-law, father-in-law, brother, stepbrother, sister, stepsister and registered domestic partner. The days do not need to be consecutive but must be completed within three (3) months of the date of death. Up to three (3) working days of bereavement leave shall be with pay. Employees may use their accrual leave balances, such as sick, vacation, or CTO to cover the leave for the additional two (2) days, if needed. If the employee does not have the accrual hours to utilize, the employee must request a Leave of Absence Without Pay in accordance with Personnel System Rule 15.5.

b. Employees may be granted five (5) paid days of bereavement leave as approved by the City Manager in case of the death of a covered individual in section (a) above when the funeral takes place out of State or over two hundred (200) miles from Shafter.

c. Employees shall provide documentation of the death within thirty (30) days of the first day of leave. Examples of such documentation include a death certificate, published obituary, or written verification of death, burial, or

memorial services from a mortuary, funeral home, burial society, crematorium, religious institution, or government agency.

SECTION 5.9 MILITARY LEAVE

Military leave shall be granted according with the provisions of State law. Employees shall give the Department Head an opportunity within the limits of military regulations to determine when such leave shall be taken.

SECTION 5.10 OUT OF CLASS PAY

Employees assigned by the Department Head to a higher paying position for a period of more than ten (10) consecutive normal workdays shall be paid at the higher paid position rate for all days worked in that position.

Employees assigned to higher paying positions on an ongoing but intermittent (non-consecutive) basis as determined by the Department Head and approved by the City Manager, may be eligible to be paid at the higher position rate for full days worked in the higher class.

The rate shall provide at least a 5% increase except in no case shall the employee receive higher than the E step of the higher paid position.

SECTION 5.11 ON-CALL CELL PHONE PAY

Employees required by the Department Head to be on-call and required to carry a cellphone shall be compensated at $45.00 per day.

SECTION 5.12 CERTIFICATION INCENTIVE PAY

The City shall provide an incentive to obtain a level of specialized certification beyond what is required by the job, provided the certification is in a job-related subject. Interim certification is excluded.

Specific Certifications eligible for Incentive Pay must be approved by the Department Head and City Manager prior to inclusion in the Incentive Pay Program. Eligible specific Certifications must be directly related to an employee's job duties but NOT a qualifying requirement of the position. New Certifications or levels of Certifications must be approved by the Department Head and City Manager and will not become eligible for Incentive Pay until added to the MOU. Incentives are cumulative; however, no combination of Incentive Pay certifications shall result in a total Incentive greater than 5% of Base Pay.

Currently approved certifications and Incentive Pay levels are as follows:

Water Distribution/Treatment Certifications:	D1/T1	No Incentive
	D2/T2	2.5%
	D3/T3	1.5 %
	D4	1.0%
Arborist Certifications:	ISA Arborist	2.5%
	add Tree Risk Assess.	0.5%
	add Arborist Muni Spec.	0.5%
ASE Certification	ASE G1 and A1-A8 Master	No Incentive
	add ASE Medium/Heavy Truck	1.0%
	add ASE Transit Bus Master	1.0%
Pesticide Certification:	Qualified Applicator	2.5%
	Add Right-of-Way Endorsement	0.5%

SECTION 5.13 PAY SCHEDULE

a. Employee pay shall operate on a bi-weekly pay schedule, including 80-hour work periods with 26 work periods per year.

b. The payroll cut-off for both, overtime and regular time, shall be one week prior to payday.

c. Employee shall be paid for actual hours worked (or paid time off used) during the pay period.

d. Payday shall be on the Friday following the payroll cut-off date. If payday falls on a holiday, employees shall be paid on the business day before the holiday.

e. Employees shall be subject to mandatory participation in the direct deposit of their City payroll checks to a bank account of their choice.

f. The Association agrees to meet in good faith and cooperate with the City during the implementation of the new timekeeping system.

SECTION 5.14 LONGEVITY PAY

All recognized employees shall receive longevity pay (10% over 20 years) as set forth below based on their years of continuous full-time service with the City of Shafter as follows:

- 5 years of service: 2.5% of base pay
- 10 years of service: 2.5% of base pay
- 15 years of service: 2.5% of base pay
- 20 years of service: 2.5% of base pay

ARTICLE VI - HEALTH AND WELFARE

SECTION 6.1 MEDICAL, DENTAL, VISION AND LIFE INSURANCE COVERAGE

a. The City agrees to pay one hundred percent (100%) of the medical, dental, and vision premiums on the base plans for employees and eligible dependents from January 1, 2026 through December 31, 2028. Employees electing to buy-up to the PPO plans shall pay a monthly contribution to the buy-up plans.

b. The City shall provide employees a life insurance plan equal to the employee's annual base salary plus $17,000.

c. Subject to IRS Code 125 and insurance plan eligibility, the City shall pay $353 monthly to employees who decline participation in the City's medical insurance plan. Proof of other insurance coverage is required. Retired employees are excluded.

d. The City will pay one hundred percent (100%) of the City's group medical, dental and vision premiums for eligible retired employees plus one eligible dependent for a period of up to twelve (12) months immediately following the effective date of retirement. For the purposes of this subsection, eligible employees are those employees who retire from active status on a normal service retirement or disability (excluding deferred retirement) with at least 10 years of continuous full-time city service. For the purposes of this subsection, continuous full-time city service shall mean uninterrupted employment as a full-time employee. Authorized leaves of absences shall not be considered as a break in service. This benefit shall apply only to retired employees who continue coverage with the City's group medical, dental and vision insurance pursuant to COBRA. This benefit shall not apply to employees who are terminated.

SECTION 6.2 UNIFORM ALLOWANCE

a. The City shall provide all employees with a minimum of five (5) uniforms. The City reserves the right to determine the uniform style and color. Unless otherwise mutually agreed, this uniform shall consist of work pants, work shirt, name patches, and city patches.

   Job related, specific to duties performed safety equipment, jackets and/or boots will be provided once per fiscal year as determined by the department head or designee. Issuance of safety boots and jackets will be issued in the months of July each fiscal year.

b. Employees who are provided uniforms, are required to wear these uniforms and report to work with them being clean and neat in appearance, unless this requirement is expressly waived by the City.

c. Upon request, the City may grant an exemption from wearing the uniform set forth above. The City shall not be held liable for the cost of the repair or replacement of personal clothing damaged on duty. An employee exempted from the uniform as set forth in Section 6.2(a) shall be compensated an annual uniform allowance of $350 to be paid in advance at the beginning of each fiscal year. Upon separation from employment, a prorated amount of the annual uniform allowance that was not earned will be deducted from the employee's final paycheck.

d. All items as provided in Section 6.2(a) remain City property and are only to be used in accordance with city policy. Upon separation, all items must be returned by the employee. A prorated amount of any uniforms not returned will be deducted from the employee's final paycheck.

e. The City will provide an annual allowance of four hundred and fifty dollars ($450) per fiscal year to field employees for the purchase of a work-related jacket and/or boots, insoles/boot supports/inserts. The allowance shall be paid in July of each fiscal year and is considered taxable income pursuant to IRS regulations. Employees are expected to maintain appropriate work attire and footwear in good condition, consistent with safety and departmental standards. This benefit is pro-rated monthly for new employees based on their date of hire. When employees leave City service, the annual allowance shall be prorated, and any unearned portion shall be deducted from the final paycheck.

SECTION 6.3 PROBATION

The probationary period for new employees and promotions shall be six (6) months. The City Manager shall have the authority to extend an employee's probationary period for a maximum of six additional months. There shall be no appeal procedure for probationary employees.

SECTION 6.4 USE OF CITY FACILITIES

City employees will not be permitted to use the City corporation yard and equipment for personal auto or home repair.

ARTICLE VII - CLOSING PROVISIONS

SECTION 7.1 TERM

The term of this MOU shall commence on January 3, 2026, and expire on December 31, 2028.

SECTION 7.2 SIGNATURES

This MOU has been ratified and adopted on December 16, 2025, pursuant to the recommendation of the following representatives:

SPWU SEIU Local 521:

_____

SPWU SEIU Local 521 President Date

_____

SPWU SEIU Local 521 Vice President Date

_____

Alicia Aleman, Internal Organizer Date

City of Shafter:

_____

Lance Lippincott, City Manager Date

_____

Chad Givens, Mayor Date

CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT: Angelica Torres, Risk Management Coordinator

SUBJECT: REVISED FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION AND FEDERAL TRANSIT ADMINISTRATION DRUG AND ALCOHOL TESTING POLICY

RECOMMENDATION

Council find action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines; approve and adopt the revised Federal Motor Carrier Safety Administration and Federal Transit Administration Drug and Alcohol Testing Policy.

BACKGROUND

The Federal Transit Administration (FTA) mandates all Section 5311 subrecipient agencies to adopt and maintain a compliant Drug and Alcohol Testing Policy under 49 CFR Part 40 and Part 655.

Following a statewide review conducted by RLS & Associates, contracted by Caltrans FTA Section 5311 program, it was determined that the City of Shafter must update its Drug and Alcohol Testing Policy to reflect regulatory changes. Failure to comply may jeopardize the City's eligibility for continued funding under the FTA Section 5311 program.

As part of this process, the City's existing Federal Motor Carrier Safety Administration (FMCSA) Drug and Alcohol Testing Policy has been consolidated with the FTA policy into a single, comprehensive Drug and Alcohol Testing Policy. This unified policy streamlines requirements for all FMCSA and FTA-covered employees while maintaining full compliance with applicable federal regulations.

Enclosed for City Council approval and adoption is the updated FMCSA and FTA Drug and Alcohol Testing Policy, which ensures compliance with federal requirements and includes the following:

1. Mandatory provisions from 49 CFR Part 40, including recent updates.
2. Procedures for ensuring a safe and drug-free workplace for all FMCSA and FTA-covered employees.
3. "Zero Tolerance" framework as defined by FMCSA and FTA standards.

CONSENT CALENDAR

The policy must be adopted by the City Council and distributed to all covered employees per FTA Rule Section 655.16. This process includes providing written notice of the revised policies and procedures to employees and their representatives.

FISCAL IMPACT

There is no fiscal impact on approving and adopting the FMCSA and FTA Drug and Alcohol Testing Policy.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines because the action is the approval and adoption of a revised drug and alcohol policy, and therefore, it is an organizational and administrative activity that will not result in direct or indirect physical changes to the environment and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ATTACHMENTS

1. Drug and Alcohol Testing Policy - FMCSA and FTA 2025 12 16

DRUG AND ALCOHOL TESTING POLICY FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION AND FEDERAL TRANSIT ADMINISTRATION

I. PURPOSE

The City of Shafter ("City") provides public transit and paratransit services for the residents of the City. Part of our mission is to ensure that this service is delivered safely, efficiently, and effectively by establishing a drug and alcohol-free work environment, and to ensure that the workplace remains free from the effects of drugs and alcohol in order to promote the health and safety of employees and the general public. In keeping with this mission, the City declares that the unlawful manufacture, distribution, dispense, possession, or use of controlled substances or misuse of alcohol is prohibited for all employees.

Additionally, the purpose of this policy is to establish guidelines to maintain a drug and alcohol-free workplace in compliance with the Drug-Free Workplace Act of 1988, and the Omnibus Transportation Employee Testing Act of 1991. Covered employees shall abide by the terms of this policy statement as a condition of employment. This policy is intended to comply with all applicable Federal regulations governing workplace anti-drug and alcohol programs in the transit industry. Specifically, the Federal Transit Administration (FTA) of the U.S. Department of Transportation has published 49 CFR Part 655, as amended, that mandates drug and alcohol testing for safety-sensitive positions, and prohibits performance of safety-sensitive functions when there is a positive test result or a refusal to test; 49 CFR Part 382 for Federal Motor Carrier Safety Administration (FMCSA); and The U. S. Department of Transportation (USDOT) has also published 49 CFR Part 40, as amended, that sets standards for the collection and testing of specimens for drug and alcohol testing.

Any provisions set forth in this policy that are included under the sole authority of City and are not provided under the authority of the above-named Federal regulations are underlined. Tests conducted under the sole authority of the City will be performed on non-USDOT forms and will be separate from USDOT testing in all respects.

II. SCOPE

This Drug and Alcohol Testing Policy applies to all safety-sensitive employees (full- or part-time), when performing safety-sensitive duties. See Attachment A for a list of employees and the authority under which they are included.

This policy applies to every person whose position requires the possession of a commercial driver's license (CDL); every employee performing a "safety-sensitive function" as defined below, and any person applying for such positions.

Under FMCSA (Part 382), you are a covered employee if you perform any of the following safety-sensitive functions:

- Driving a commercial motor vehicle which requires the driver to have a CDL
- Waiting to be dispatched to operate a commercial motor vehicle

- Inspecting, servicing, or conditioning any commercial motor vehicle
- Performing all other functions in or upon a commercial motor vehicle (except resting in a sleeper berth)
- Loading or unloading a commercial motor vehicle, supervising or assisting in the loading or unloading, attending a vehicle being loaded or unloaded, remaining in readiness to operate the vehicle, or giving or receiving receipts for shipments being loaded or unloaded
- Repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle

Under FTA (Part 655), you are a covered employee if you perform any of the following: (1) operation of public transit service including the operation of a revenue service vehicle (whether or not the vehicle is in revenue service), (2) maintenance of a revenue service vehicle or equipment used in revenue service, (3) security personnel who carry firearms, (4) persons controlling the dispatch or movement of revenue service vehicles and (5) any transit employee who operates a non-revenue service vehicle that requires a Commercial Driver's License to operate. Maintenance functions include the repair, overhaul, and rebuild of engines, vehicles and/or equipment used in revenue service. A list of safety-sensitive positions who perform one or more of the above-mentioned duties is provided in Attachment A. Supervisors are only safety sensitive if they perform one of the above functions. Volunteers are considered safety sensitive and subject to testing if they are required to hold a CDL, or receive remuneration for service in excess of actual expense.

III. DEFINITIONS

"Accident" (FTA) is an occurrence associated with the operation of a vehicle even when not in revenue service, if as a result:

a. An individual dies;
b. An individual suffers a bodily injury and immediately receives medical treatment away from the scene of the accident; or,
c. One or more vehicles incur disabling damage as the result of the occurrence and is transported away from the scene by a tow truck or other vehicle. For purposes of this definition, *disabling damage* means damage which precludes departure of any vehicle from the scene of the occurrence in its usual manner in daylight after simple repairs. Disabling damage includes damage to vehicles that could have been operated but would have been further damaged if so operated, but does not include damage which can be remedied temporarily at the scene of the occurrence without special tools or parts, tire disablement without other damage even if no spare tire is available, or damage to headlights, taillights, turn signals, horn, or windshield wipers that makes them inoperative.

"Actual Knowledge" (For FMCSA Agencies) is actual knowledge by an employer that a driver has used alcohol or controlled substances based on the employer's direct observation of the employee, information provided by the driver's previous employer(s), a traffic citation for driving a CMV while under the influence of alcohol or controlled substances or an employee's admission of alcohol or controlled substance use, except as provided in §382.121. Direct observation as used in this definition means observation of alcohol or controlled substances use and does not include observation of employee behavior or physical characteristics sufficient to warrant reasonable suspicion testing.

"Adulterated Specimen" is a specimen that has been altered, as evidence by test results showing either a substance that is not a normal constituent for that type of specimen or showing an abnormal concentration of an endogenous substance.

"Alcohol" is the intoxicating agent in beverage alcohol, ethyl alcohol, or other low molecular weight alcohols contained in any beverage, mixture, mouthwash, candy, food, preparation or medication.

"Alcohol Concentration" is expressed in terms of grams of alcohol per 210 liters of breath as indicated by a breath test under 49 CFR Part 40.

"Aliquot" is a fractional part of a specimen used for testing; it is taken as a sample representing the whole specimen.

"Alternate Specimen" is an authorized specimen, other than the type of specimen previously collected or attempted to be collected.

"Canceled Test" is a drug or alcohol test that has a problem identified that cannot be or has not been corrected, or which is canceled. A canceled test is neither positive nor negative.

"Clearinghouse" is the FMCSA database that 49 CFR Part 382 requires employers and service agents to report information to, and to query, regarding CDL drivers who are subject to the DOT controlled substance and alcohol testing regulations.

"Collection Site" is a place selected by the employer where employees present themselves for the purpose of providing a specimen for a drug test.

"Confirmatory Drug Test" is a second analytical procedure performed on a different aliquot of the original specimen to identify and quantify a specific drug or metabolite.

"Confirmatory Validity Test" is a second test performed on a different aliquot of the original urine specimen to further support a validity test result.

"Covered Employee Under FTA/FMCSA Authority" is an employee who performs a safety-sensitive function, including an applicant or transferee who is being considered for hire into a safety-sensitive function (See Attachment A for a list of covered employees).

"Cutoff" is the analytical value (e.g., drug or drug metabolite concentration) used as the decision point to determine a result (e.g., negative, positive, adulterated, invalid, or substituted) or the need for further testing.

"Designated Employer Representative (DER)" is an employee authorized by the employer to take immediate action to remove employees from safety-sensitive duties and to make required decisions in testing. The DER also receives test results and other communications for the employer, consistent with the requirements of 49 CFR Parts 40 and 655. The DER for the City will be the Human Resources Director or his/her designee.

"DOT, The Department, DOT Agency" these terms encompass all DOT agencies, including, but not limited to, the Federal Aviation Administration (FAA), the Federal Railroad Administration (FRA), the Federal Motor Carrier Safety Administration (FMCSA), the Federal Transit Administration (FTA), the National Highway Traffic Safety Administration (NHTSA), the Pipeline and Hazardous Materials Safety Administration (PHMSA), and the Office of the Secretary (OST). For purposes of 49 CFR Part 40, the United States Coast Guard (USCG) in the Department of Homeland Security is considered to be a DOT agency for drug testing purposes. These terms include any designee of a DOT agency.

"Dilute Specimen" is a urine specimen with creatinine and specific gravity values that are lower than expected for human urine.

"Disabling Damage" is damage which precludes the departure of any vehicle from the scene of the occurrence in its usual manner in daylight after simple repairs. Disabling damage includes damage to vehicles that could have been operated but would have been further damaged if so operated, but does not include damage which can be remedied temporarily at the scene of the occurrence without special tools or parts, tire disablement without other damage even if no spare tire is available, or damage to headlights, taillights, turn signals, horn, or windshield wipers that makes them inoperative.

"Employee" is any person who is designated in a DOT agency regulation as subject to drug testing and/or alcohol testing. The term includes individuals currently performing safety-sensitive functions designated in DOT agency regulations and applicants for employment subject to pre-employment testing. For purposes of drug testing under 49 CFR Part 40, the term employee has the same meaning as the term "donor" as found on CCF and related guidance materials produced by the Department of Health and Human Services.

"Evidential Breath Testing Device (EBT)" is a device approved by NHTSA for the evidential testing of breath at the 0.02 and the 0.04 alcohol concentrations, and appears on the Office of Drug & Alcohol Policy & Compliance's (ODAPC's) web page for "Approved Evidential Breath Measurement Devices" because it conforms with the model specifications available from NHTSA.

"Initial Drug Test (Screening Drug Test)" is the first test used to differentiate a negative specimen from one that requires further testing for drugs or drug metabolites.

"Initial Specimen Validity Test" is the first test used to determine if a specimen is adulterated, diluted, substituted, or invalid.

"Invalid Result" is the result reported by an HHS-certified laboratory in accordance with the criteria established by the HHS when a positive, negative, adulterated, or substituted result cannot be established for a specific drug or specimen validity test.

"Laboratory" is any U.S. laboratory certified by HHS under the National Laboratory Certification Program as meeting the minimum standards of HHS; or, in the case of foreign laboratories, a laboratory approved for participation by DOT under 49 CFR Part 40.

"Limit of Detection (LOD)" is the lowest concentration at which analyte (e.g., drug or drug metabolite) can be identified.

"Limit of Quantitation (LOQ)" for quantitative assays, the lowest concentration at which the identity and concentration of the analyte (e.g., drug or drug metabolite) can be accurately established.

"Medical Review Officer (MRO)" is a licensed physician (medical doctor or doctor of osteopathy) responsible for receiving laboratory results generated by the drug testing program who has knowledge of substance abuse disorders and has appropriate medical training to interpret and evaluate an individual's confirmed positive test result, together with his/her medical history, and any other relevant bio-medical information.

"Negative Dilute" is a drug test result which is negative for the five drug/drug metabolites but has creatinine and specific gravity values that are lower than expected for human urine.

"Negative Result" is the result reported by an HHS-certified laboratory to an MRO when a specimen contains no drug, or the concentration of the drug is less than the cutoff concentration for the drug or drug class, and the specimen is a valid specimen. An alcohol concentration of less than 0.02 BAC is a negative test result.

"Non-negative Specimen" is a specimen that is reported as adulterated, substituted, positive (for drug(s) or drug metabolite(s)), or invalid.

"Oral Fluid Specimen" is a specimen that is collected from an employee's oral cavity and is a combination of physiological fluids produced primarily by the salivary glands. An oral fluid specimen is considered to be a direct observation collection for all purposes of 49 CFR Part 40, as amended.

"Performing (a safety-sensitive function)" is a covered employee that is considered to be performing a safety-sensitive function and includes any period in which he or she is actually performing, ready to perform, or immediately available to perform such functions.

"Positive Result" is the result reported by an HHS-Certified laboratory when a specimen contains a drug or drug metabolite equal or greater to the cutoff concentrations.

"Primary Specimen" in drug testing, is the specimen bottle that is opened and tested by a first laboratory to determine whether the employee has a drug or drug metabolite in his or her system; and for the purpose of specimen validity testing. The primary specimen is the portion of the donor's subdivided specimen designated as the primary (''A'') specimen by the collector to distinguish it from the split (''B'') specimen, as defined in 49 CFR Part 40, as amended.

"Prohibited Drug" is identified as marijuana, cocaine, opioids, amphetamines, or phencyclidine as specified in 49 CFR Part 40, as amended.

"Reconfirmed" is the result reported for a split (Bottle B) specimen when the second HHS-Certified

laboratory corroborates the original result reported for the primary (Bottle A) specimen.

"Rejected for Testing" is the result reported by an HHS-Certified laboratory when no tests are performed for specimen because of a fatal flaw or a correctable flaw that has not been corrected.

"Revenue Service Vehicles" is all transit vehicles that are used for passenger transportation service.

"Safety-Sensitive Functions" (FMCSA) include all time from the time a driver begins to work or is required to be in readiness to work until the time he/she is relieved from work and all responsibility for performing work. Safety-sensitive functions shall include:

1) All time at an employer or shipper plant, terminal, facility, or other property, or on any public property, waiting to be dispatched, unless the driver has been relieved from duty by the employer;
2) All time inspecting equipment as required by §§392.7 and 392.8 of this subchapter or otherwise inspecting, servicing, or conditioning any commercial motor vehicle at any time;
3) All time spent at the driving controls of a commercial motor vehicle in operation;
4) All time, other than driving time, in or upon any commercial motor vehicle except time spent resting in a sleeper berth (a berth conforming to the requirements of §393.76 of this subchapter);
5) All time loading or unloading a vehicle, supervising, or assisting in the loading or unloading, attending a vehicle being loaded or unloaded, remaining in readiness to operate the vehicle, or in giving or receiving receipts for shipments loaded or unloaded; and
6) All time repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle.

"Safety-Sensitive Functions" (FTA) are employee duties identified as:

1) The operation of a transit revenue service vehicle even when the vehicle is not in revenue service.
2) The operation of a non-revenue service vehicle by an employee when the operation of such a vehicle requires the driver to hold a Commercial Driver's License (CDL).
3) Maintaining a revenue service vehicle or equipment used in a revenue service.
4) Controlling the dispatch or movement of a revenue service vehicle.
5) Carrying a firearm for security purposes.

"Specimen" is fluid, breath, or other material collected from an employee at the collection site for the purpose of a drug or alcohol test.

"Specimen Bottle" is the bottle that, after being sealed and labeled according to the procedures in 49 CFR Part 40, is used to hold a primary ("A") or split ("B") specimen during the transportation to the laboratory. In the context of oral fluid testing, it may be referred to as a "vial," "tube," or "bottle."

"Split Specimen" in drug testing, is the specimen that is sent to a first laboratory and stored with its original seal intact, and which is transported to a second laboratory for retesting at the employee's request following MRO verification of the primary specimen as positive, adulterated or substituted.

"Split Specimen Collection" is a collection in which the single specimen collected is divided into

two separate specimen bottles, the primary specimen (Bottle A) and the split specimen (Bottle B).

"Substance Abuse Professional (SAP)" is a licensed physician (medical doctor or doctor of osteopathy) or licensed or certified psychologist, social worker, employee assistance professional, state-licensed or certified marriage and family therapist, or a drug and alcohol counselor (certified by an organization listed at https://www.transportation.gov/odapc/sap) with knowledge of and clinical experience in the diagnosis and treatment of drug and alcohol related disorders.

"Substituted specimen" is an employee's specimen not consistent with a normal human specimen, as determined by HHS (e.g., a urine specimen, with creatinine and specific gravity values that are so diminished, or so divergent that they are not consistent with normal human urine).

"Test Refusal" includes the following actions, which are considered a refusal to test if the employee:

1) Fails to appear for any test (excluding pre-employment test) within a reasonable time, as determined by the employer.
2) Fails to remain at the collection site until the testing process is complete. An employee who leaves the testing site before the testing process commences for a pre-employment test has not refused to test.
3) Fails to attempt to provide a specimen. An employee who does not provide a specimen because he or she has left the testing site before the testing process commenced for a pre-employment test has not refused to test.
4) In the case of a directly observed or monitored urine collection in a drug test, fails to permit monitoring or observation of your provision of a specimen.
5) Fails to provide a sufficient quantity of specimen without a valid medical explanation.
6) Fails or declines to take an additional test as directed by the collector or the employer for drug testing.
7) Fails to undergo a medical evaluation, as required by the MRO, or the employer's Designated Employer Representative (DER).
8) Fails to cooperate with any part of the testing process.
9) Fails to follow an observer's instructions to raise and lower clothing and turn around during a directly-observed urine collection.
10) Possess or wear a prosthetic or other device used to tamper with the collection process.
11) Admit to the adulteration or substitution of a specimen to the collector or MRO.
12) Refuses to sign the certification at Step 2 of the Alcohol Testing Form (ATF).
13) Fails to remain readily available following an accident.
14) As a covered employee, if the MRO reports that you have a verified adulterated or substituted test result, you have refused to take a drug test.

"Undiluted (neat) oral fluid" is an oral fluid specimen to which no other solid or liquid has been added. For example: A collection device that uses a diluent (or other component, process, or method that modifies the volume of the testable specimen) must collect at least 1 mL of undiluted (neat) oral fluid.

"Urine specimen" is urine collected from an employee at the collection site for the purpose of a drug test.

"Vehicle" is a bus, electric bus, van, automobile, rail car, trolley car, trolley bus, or vessel. A public transit vehicle is a vehicle used for public transportation or for ancillary services.

"Verified negative test" is a drug test result reviewed by a medical review officer and determined to have no evidence of prohibited drug use at or above the minimum cutoff levels established by the Department of Health and Human Services (HHS).

"Verified positive test" is a drug test result reviewed by a medical review officer and determined to have evidence of prohibited drug use at or above the minimum cutoff levels specified in 49 CFR Part 40 as revised.

"Validity testing" is the evaluation of the specimen to determine if it is consistent with normal human urine or oral fluid. Specimen validity testing will be conducted on all specimens provided for testing under DOT authority. The purpose of validity testing is to determine whether certain adulterants or foreign substances were added to the specimen, if the specimen was diluted, or if the specimen was altered.

IV. EDUCATION AND TRAINING

For FMCSA Agencies: The City will provide educational materials that explain the requirements of Part 382 as well as this policy. The City will ensure that a copy of these materials is distributed to each driver prior to the start of alcohol and controlled substances testing and to each driver subsequently hired or transferred into a position requiring driving a commercial motor vehicle.

The materials to be made available to drivers shall include what is provided in this policy document in addition to a detailed discussion the following:

1) Information concerning the effects of alcohol and controlled substances use on an individual's health, work, and personal life; signs and symptoms of an alcohol or a controlled substances problem (the driver's or a co-worker's); and available methods of intervening when an alcohol or a controlled substances problem is suspected, including confrontation, referral to any employee assistance program and/or referral to management; and

2) The requirement that the following personal information collected and maintained under Part 382 and this policy shall be reported to the FMCSA Clearinghouse:

a. A verified positive, adulterated, or substituted drug test result;
b. An alcohol confirmation test with a concentration of 0.04 or higher;
c. A refusal to submit to any test required by subpart C of this part;
d. An employer's report of actual knowledge, as defined at §382.107:
e. On duty alcohol use pursuant to §382.205;
f. Pre-duty alcohol use pursuant to §382.207;
g. Alcohol use following an accident pursuant to §382.209; and
h. Controlled substance use pursuant to §382.213;
i. A substance abuse professional (SAP as defined in §40.3 of this title) report of the successful completion of the return-to-duty process;
j. A negative return-to-duty test; and
k. An employer's report of completion of follow-up testing.

Every covered employee will receive a copy of this policy and will have ready access to the corresponding federal regulations, including 49 CFR Parts 655 and 40, as amended. In addition, all covered employees will undergo a minimum of 60 minutes of training on the signs and symptoms of drug use, including the effects and consequences of drug use on personal health, safety, and the work environment. The training also includes manifestations and behavioral cues that may indicate prohibited drug use.

All supervisory personnel or company officials who are in a position to determine employee fitness for duty will receive 60 minutes of reasonable suspicion training on the physical, behavioral, and performance indicators of probable drug use and 60 minutes of additional reasonable suspicion training on the physical, behavioral, speech, and performance indicators of probable alcohol misuse.

V. PROHIBITED SUBSTANCES

Prohibited substances addressed by this policy include the following.

1) Illegally Used Controlled Substance or Drugs Under the Drug-Free Workplace Act of 1988 any drug or any substance identified in Schedule I through V of Section 202 of the Controlled Substance Act (21 U.S.C. 812), and as further defined by 21 CFR 1308.11 through 1308.15 is prohibited at all times in the workplace unless a legal prescription has been written for the substance. This includes, but is not limited to marijuana, amphetamines, opioids, phencyclidine (PCP), and cocaine, as well as any drug not approved for medical use by the U.S. Drug Enforcement Administration or the U.S. Food and Drug Administration. Illegal use includes the use of any illegal drug, misuse of legally prescribed drugs, and use of illegally obtained prescription drugs. It is important to note that the use of marijuana in any circumstances remains completely prohibited for any safety-sensitive employee subject to drug testing under USDOT regulations. The use of marijuana in any circumstance (including under state recreational and/or medical marijuana laws) by a safety-sensitive employee is a violation of this policy and a violation of the USDOT regulation 49 CFR Part 40, as amended.

   USDOT drug testing regulations (49 CFR Part 40) require that all employees covered under FTA/FMCSA authority be tested for marijuana, cocaine, amphetamines, opioids, and phencyclidine, as described in this policy. Illegal use of these five drugs is prohibited at all times, and thus, covered employees may be tested for these drugs anytime that they are on duty.

2) Legal Drugs: The appropriate use of legally prescribed drugs and non-prescription medications is not prohibited. However, the use of any substance that carries a warning label that indicates that mental functioning, motor skills, or judgment may be adversely affected must be reported to a supervisor, and the employee is required to provide a written release from his/her doctor or pharmacist indicating that the employee can perform his/her safety-sensitive functions.

3) Alcohol: The use of beverages containing alcohol (including mouthwash, medication, food, candy) or any other substances containing alcohol in a manner that violates the conduct listed

in this policy is prohibited.

VI. PROHIBITED CONDUCT

1) Illegal use of the drugs listed in this policy and as defined in 49 CFR Part 40, as amended, is prohibited at all times. All covered employees are prohibited from reporting for duty or remaining on duty if they have used a prohibited drug as defined in 49 CFR Part 40, as amended.

2) Each covered employee is prohibited from consuming alcohol while performing safety-sensitive job functions or while on-call to perform safety-sensitive job functions. If an on-call employee has consumed alcohol, they must acknowledge the use of alcohol at the time that they are called to report for duty. The covered employee will subsequently be relieved of his/her on-call responsibilities and subject to discipline for not fulfilling his/her on-call responsibilities.

3) The City shall not permit any covered employee to perform or continue to perform safety-sensitive functions if it has actual knowledge that the employee is using alcohol

4) Each covered employee is prohibited from reporting to work or remaining on duty requiring the performance of safety-sensitive functions while having an alcohol concentration of 0.04 or greater regardless of when the alcohol was consumed.
    a. An employee with a breath alcohol concentration that measures 0.02-0.039 is not considered to have violated the USDOT drug and alcohol regulations, provided the employee hasn't consumed the alcohol within four (4) hours of performing a safety-sensitive duty. However, if a safety-sensitive employee has a breath alcohol concentration of 0.02-0.039, USDOT regulations require the employee to be removed from the performance of safety-sensitive duties until:
        i. The employee's alcohol concentration measures less than 0.02; or
        ii. FOR FTA COVERED EMPLOYEES: The start of the employee's next regularly scheduled duty period, but not less than eight hours following administration of the test.
        iii. FOR FMCSA COVERED EMPLOYEES: The start of the employee's next regularly scheduled duty period, but not less than twenty-four hours following administration of the test.

5) No covered employee shall consume alcohol for eight (8) hours following involvement in an accident or until he/she submits to the post-accident drug/alcohol test, whichever occurs first.

6) No covered employee shall consume alcohol within four (4) hours prior to the performance of safety-sensitive job functions.

7) The City, under its own authority, also prohibits the consumption of alcohol at all times the employee is on duty or anytime the employee is in uniform.

8) Consistent with the Drug-Free Workplace Act of 1988, all City employees are prohibited

from engaging in the unlawful manufacture, distribution, dispensing, possession, or use of prohibited substances in the workplace, including agency premises and agency vehicles.

VII. DRUG STATUTE CONVICTION

Consistent with the Drug-Free Workplace Act of 1988, all employees are required to notify the City management of any criminal drug statute conviction for a violation occurring in the workplace within five days after such conviction. Failure to comply with this provision shall result in disciplinary action as defined in this policy.

VIII. TESTING REQUIREMENTS

1) Drug testing and alcohol testing will be conducted as required by 49 CFR Part 40 as amended. All employees covered under FTA/FMCSA authority shall be subject to testing prior to performing safety-sensitive duty, for reasonable suspicion, following an accident, and random as defined in this policy, and return to duty/follow-up.

2) A drug test can be performed any time a covered employee is on duty. A reasonable suspicion, random, or follow-up alcohol test can only be performed just before, during, or after the performance of a safety-sensitive job function. Under City authority, a non-DOT alcohol test can be performed any time a covered employee is on duty.

All covered employees will be subject to drug testing and alcohol testing as a condition of ongoing employment with the City. Any safety-sensitive employee who refuses to comply with a request for testing shall be removed from duty and subject to discipline as defined in this policy.

IX. DRUG TESTING PROCEDURES

a) Testing shall be conducted in a manner that assures a high degree of accuracy and reliability, using techniques, equipment, and laboratory facilities that have been approved by the U.S. Department of Health and Human Services (HHS). All testing will be conducted consistent with the procedures set forth in 49 CFR Part 40, as amended. The procedures will be performed in a private, confidential manner, and every effort will be made to protect the employee, the integrity of the drug testing procedure, and the validity of the test result.

b) The drugs that will be tested for include marijuana, cocaine, opioids, amphetamines, and phencyclidine (PCP). After the identity of the donor is checked using picture identification, a urine and/or oral fluid specimen will be collected as described in 49 CFR Part 40, as amended. Each specimen will be accompanied by a DOT Custody and Control Form and identified using a unique identification number that attributes the specimen to the correct individual. The specimen analysis will be conducted at an HHS-certified laboratory. An initial drug screen and validity test will be conducted on the primary specimen. For those specimens that are not negative, a confirmatory test will be performed. The test will be considered positive if the amounts of the drug(s) and/or its metabolites identified by the confirmatory test are at or above the minimum thresholds established in 49 CFR Part 40, as amended.

c) The test results from the HHS-certified laboratory will be reported to a Medical Review Officer. A Medical Review Officer (MRO) is a licensed physician with detailed knowledge of substance abuse disorders and drug testing. The MRO will review the test results to ensure the scientific validity of the test and to determine whether there is a legitimate medical explanation for a confirmed positive, substitute, or adulterated test result. The MRO will attempt to contact the employee to notify the employee of the non-negative laboratory result and provide the employee with an opportunity to explain the confirmed laboratory test result. The MRO will subsequently review the employee's medical history/medical records as appropriate to determine whether there is a legitimate medical explanation for a non-negative laboratory result. If no legitimate medical explanation is found, the test will be verified positive or refusal to test and reported to the City. If a legitimate explanation is found, the MRO will report the test result as negative.

d) If the test is invalid without a medical explanation, a retest will be conducted under direct observation. Employees do not have access to a test of their split specimen following an invalid result.

e) Any covered employee who questions the results of a required drug test may request that the split sample be tested. The split sample test must be conducted at a second HHS-certified laboratory. The test must be conducted on the split sample that was provided by the employee at the same time as the primary sample. The method of collecting, storing, and testing the split sample will be consistent with the procedures set forth in 49 CFR Part 40, as amended. The employee's request for a split sample test must be made to the Medical Review Officer within 72 hours of notice of the original sample verified test result. Requests after 72 hours will only be accepted at the discretion of the MRO if the delay was due to documentable facts that were beyond the control of the employee. The City will ensure that the cost for the split specimen analysis is covered in order for a timely analysis of the sample; however, the City will seek reimbursement for the split sample test from the employee.

f) If the analysis of the split specimen fails to confirm the presence of the drug(s) detected in the primary specimen, if the split specimen is not able to be analyzed, or if the results of the split specimen are not scientifically adequate, the MRO will declare the original test to be canceled.

g) Observed collections:
    a. Consistent with 49 CFR part 40, as amended, collection under direct observation with no advance notice will occur if:
        i. The laboratory reports to the MRO that a specimen is invalid, and the MRO reports to the City that there was not an adequate medical explanation for the result;
        ii. The MRO reports to the City that the original positive, adulterated, or substituted test result had to be canceled because the test of the split specimen could not be performed;
        iii. The laboratory reported to the MRO that the urine specimen was negative-

dilute with a creatinine concentration greater than or equal to 2 mg/dL but less than or equal to 5 mg/dL, and the MRO reported the urine specimen as negative-dilute and that a second collection must take place under direct observation (see §40.197(b)(1));

iv. The collector observes materials brought to the collection site or the employee's conduct clearly indicates an attempt to tamper with a specimen;
v. The temperature on the original urine specimen was out of range (See §40.65(b)(5));
vi. Anytime the employee is directed to provide another specimen because the original specimen appeared to have been tampered with (See §40.65(c)(1));
vii. All follow-up-tests; or
viii. All return-to-duty tests.

Urine collections that are required to be directly observed will be conducted by a person of the same gender as the donor as required by 49 CFR Part 40.67.

X. ALCOHOL TESTING PROCEDURES

1) Tests for breath alcohol concentration will be conducted utilizing a National Highway Traffic Safety Administration (NHTSA)-approved Evidential Breath Testing device (EBT) operated by a trained Breath Alcohol Technician (BAT). A list of approved EBTs can be found on ODAPC's Web page for "Approved Evidential Breath Measurement Devices." Alcohol screening tests may be performed using a non-evidential testing device (alcohol screening device (ASD)) which is also approved by NHTSA. A list of approved ASDs can be found on ODAPC's Web page for "Approved Screening Devices to Measure Alcohol in Bodily Fluids." If the initial test indicates an alcohol concentration of 0.02 or greater, a second test will be performed to confirm the results of the initial test. The confirmatory test must occur on an EBT. The confirmatory test will be conducted no sooner than fifteen minutes after the completion of the initial test. The confirmatory test will be performed using a NHTSA-approved EBT operated by a trained BAT. The EBT will identify each test by a unique sequential identification number. This number, time, and unit identifier will be provided on each EBT printout. The EBT printout, along with an approved alcohol testing form, will be used to document the test, the subsequent results, and to attribute the test to the correct employee. The test will be performed in a private, confidential manner as required by 49 CFR Part 40, as amended. The procedure will be followed as prescribed to protect the employee and to maintain the integrity of the alcohol testing procedures and the validity of the test result.

2) A confirmed alcohol concentration of 0.04 or greater will be considered a positive alcohol test and in violation of this policy. The consequences of a positive alcohol test are described in this policy. Even though an employee who has a confirmed alcohol concentration of 0.02 to 0.039 is not considered positive, the employee shall still be removed from duty for at least eight hours for FTA covered employees, and twenty-four hours for FMCSA covered employees, or for the duration of the workday, whichever is longer, and will be subject to the consequences described in this policy. An alcohol concentration of less than 0.02 will be considered a negative test.

3) The City affirms the need to protect individual dignity, privacy, and confidentiality throughout the testing process. If at any time the integrity of the testing procedures or the validity of the test results is compromised, the test will be canceled. Minor inconsistencies or procedural flaws that do not impact the test result will not result in a canceled test.

4) The alcohol testing form (ATF) required by 49 CFR Part 40, as amended, shall be used for all FTA/FMCSA required testing. Failure of an employee to sign step 2 of the ATF will be considered a refusal to submit to testing.

XI. PRE-EMPLOYMENT TESTING

1. All applicants for covered transit positions shall undergo drug testing prior to the performance of a safety-sensitive function.

a) All offers of employment for covered positions shall be extended conditional upon the applicant passing a drug test. An applicant will not be allowed to perform safety-sensitive functions unless the applicant takes a drug test with verified negative results.

b) An employee shall not be placed, transferred, or promoted into a position covered under FTA/FMCSA authority or company authority until the employee takes a drug test with verified negative results.

c) If an applicant fails a pre-employment drug test, the conditional offer of employment shall be rescinded, and the applicant will be provided with a list of at least two (2) USDOT qualified Substance Abuse Professionals. Failure of a pre-employment drug test will disqualify an applicant for employment for a period of at least one year. Before being considered for future employment, the applicant must provide the employer proof of having successfully completed a referral, evaluation, and treatment plan as described in section 655.62 of subpart G. The cost for the assessment and any subsequent treatment will be the sole responsibility of the applicant.

d) When an employee is placed, transferred, or promoted from a non-covered position to a position covered under FTA/FMCSA authority or company authority submits a drug test with a verified positive result, the employee shall be subject to disciplinary action in accordance with this policy.

e) If a pre-employment test is canceled, the City will require the applicant to take and pass another pre-employment drug test.

f) In instances where an FTA-covered employee does not perform a safety-sensitive function for a period of 90 consecutive days or more regardless of reason, and during that period is not in the random testing pool, the employee will be required to take a pre-employment drug test under 49 CFR Part 655 and have negative test results prior to the conduct of safety-sensitive job functions.

g) Following a negative dilute, the employee will be required to undergo another test. Should

this second test result in a negative dilute result, the test will be considered a negative, and no additional testing will be required unless directed to do so by the MRO.

h) Applicants are required (even if ultimately not hired) to provide the City with signed written releases requesting USDOT drug and alcohol records from all previous USDOT-covered employers that the applicant has worked for within the last two years. Failure to do so will result in the employment offer being rescinded. The City is required to ask all applicants (even if ultimately not hired) if they have tested positive or refused to test on a pre-employment test for a USDOT-covered employer within the last two years. If the applicant has tested positive or refused to test on a pre-employment test for a USDOT-covered employer, the applicant must provide the City proof of having successfully completed a referral, evaluation, and treatment plan as described in section 655.62 of subpart G.

2. FMCSA Drug Testing Exceptions

A driver is not required to undergo a pre-employment test if:

a) The driver has participated in a DOT testing program within the previous 30 days; and
b) While participating in that program, either:
   i. Was drug tested within the past six months (from the date of application with the employer), or
   ii. Participated in the random drug testing program for the previous 12 months (from the date of application with the employer); and
c) The City can ensure that no prior employer of the driver of whom the City has knowledge has records of a violation of this part or the controlled substances use rule of another DOT agency within the previous six months.

XII. REASONABLE SUSPICION TESTING

1) All City FTA/FMCSA covered employees will be subject to a reasonable suspicion drug and/or alcohol test when the employer has reasonable suspicion to believe that the covered employee has used a prohibited drug and/or engaged in alcohol misuse. Reasonable suspicion shall mean that there is objective evidence based upon specific, contemporaneous, articulable observations of the employee's appearance, behavior, speech, or body odor that are consistent with possible drug use and/or alcohol misuse. Reasonable suspicion referrals must be made by one or more supervisors who are trained to detect the signs and symptoms of drug and alcohol use and who reasonably conclude that an employee may be adversely affected or impaired in his/her work performance due to possible prohibited substance abuse or alcohol misuse. A reasonable suspicion alcohol test can only be conducted just before, during, or just after the performance of a safety-sensitive job function. However, under the City's authority, a non-DOT reasonable suspicion alcohol test may be performed any time the covered employee is on duty. A reasonable suspicion drug test can be performed any time the covered employee is on duty.

2) The City shall be responsible for transporting the employee to the testing site. Supervisors should avoid placing themselves and/or others into a situation that might endanger the physical safety of those present. The employee shall be placed on administrative leave pending disciplinary action described in this policy. An employee who refuses an instruction

to submit to a drug/alcohol test shall not be permitted to finish his or her shift and shall immediately be placed on administrative leave pending disciplinary action as specified in this policy.

3) A written record of the observations that led to a drug/alcohol test based on reasonable suspicion shall be prepared and signed by the supervisor making the observation. This written record shall be submitted to the City.

4) When there are no specific, contemporaneous, articulable objective facts that indicate current drug or alcohol use, but the employee (who is not already a participant in a treatment program) admits the abuse of alcohol or other substances to a supervisor in his/her chain of command, the employee shall be referred for assessment and treatment consistent with this policy. The City shall place the employee on administrative leave in accordance with the provisions set forth under this policy. Testing in this circumstance would be performed under the direct authority of the City. **Since the employee self-referred to management, testing under this circumstance would not be considered a violation of this policy or a positive test result under Federal authority.** However, self-referral does not exempt the covered employee from testing under Federal authority as specified in this policy or the associated consequences.

XIII. POST-ACCIDENT TESTING

FTA Procedures:

1) FATAL ACCIDENTS - A covered employee will be required to undergo drug and alcohol testing if they are involved in an accident with a transit vehicle, whether or not the vehicle is in revenue service at the time of the accident, which results in a fatality. This includes all surviving covered employees that are operating the vehicle at the time of the accident and any other whose performance could have contributed to the accident, as determined by the employer using the best information available at the time of the decision.

2) NON-FATAL ACCIDENTS - A post-accident test of the employee operating the public transportation vehicle will be conducted if an accident occurs and at least one of the following conditions is met:

    a. The accident results in injuries requiring immediate medical treatment away from the scene, unless the covered employee can be completely discounted as a contributing factor to the accident.
    b. One or more vehicles incur disabling damage as a result of the occurrence and must be transported away from the scene, unless the covered employee can be completely discounted as a contributing factor to the accident.

    In addition, any other covered employee whose performance could have contributed to the accident, as determined by the employer using the best information available at the time of the decision, will be tested.

As soon as practicable following an accident, as defined in this policy, the transit supervisor investigating the accident will notify the transit employee operating the transit vehicle and all other covered employees whose performance could have contributed to the accident of the need for the test. The supervisor will make the determination using the best information available at the time of the decision.

FMCSA Procedures:

Covered employees shall be subject to FMCSA post-accident drug and alcohol testing under the following circumstances:

1) FATAL ACCIDENTS – As soon as practicable following an occurrence involving a commercial motor vehicle operating on a public road in commerce, and involving the loss of a human life, drug and alcohol tests will be conducted on each surviving covered employee who was performing safety-sensitive functions with respect to the vehicle.

2) NON-FATAL ACCIDENTS – As soon as practicable following an occurrence involving a commercial motor vehicle operating on a public road in commerce, and not involving the loss of a human life, an alcohol test will be conducted on each driver who receives a citation within eight (8) hours of the occurrence under State or local law for a moving traffic violation arising from the accident, if:

   (a) The accident results in injuries requiring immediate medical treatment away from the scene; or
   (b) One or more motor vehicles incur disabling damage and must be transported away from the scene by a tow truck or other motor vehicle.

As soon as practicable following an occurrence involving a commercial motor vehicle operating on a public road in commerce, and not involving the loss of a human life, a drug test will be conducted on each driver who receives a citation within thirty-two (32) hours of the occurrence under State or local law for a moving traffic violation arising from the accident, if:
1) The accident results in injuries requiring immediate medical treatment away from the scene; or
2) One or more motor vehicles incur disabling damage and must be transported away from the scene by a tow truck or other motor vehicle.

General Accident Procedures:

The appropriate supervisor shall ensure that an employee required to be tested under this section is tested as soon as practicable but no longer than eight (8) hours of the accident for alcohol and no longer than 32 hours for drugs. If an alcohol test is not performed within two hours of the accident, the Supervisor will document the reason(s) for the delay. If the alcohol test is not conducted within (8) eight hours or the drug test within 32 hours, attempts to conduct the test must cease, and the reasons for the failure to test must be documented.

Any covered employee involved in an accident must refrain from alcohol use for eight (8) hours

following the accident or until he/she undergoes a post-accident alcohol test.

An employee who is subject to post-accident testing who fails to remain readily available for such testing, including notifying a supervisor of his or her location if he or she leaves the scene of the accident prior to submission to such test, may be deemed to have refused to submit to testing.

Nothing in this section shall be construed to require the delay of necessary medical attention for the injured following an accident, to prohibit an employee from leaving the scene of an accident for the period necessary to obtain assistance in responding to the accident, or to obtain necessary emergency medical care.

In the rare event that the City is unable to perform an FTA drug and alcohol test (i.e., the employee is unconscious, the employee is detained by a law enforcement agency), the City may use drug and alcohol post-accident test results administered by local law enforcement officials in lieu of the FTA/FMCSA test. The local law enforcement officials must have independent authority for the test, and the employer must obtain the results in conformity with local law.

XIV. RANDOM TESTING

1) All covered employees will be subjected to random, unannounced testing. The selection of employees shall be made by a scientifically valid method of randomly generating an employee identifier from the appropriate pool of safety-sensitive employees. Individuals who may be covered under company authority will be selected from a pool of non-DOT-covered individuals.

2) The dates for administering unannounced testing of randomly selected employees shall be spread reasonably throughout the calendar year, day of the week, and hours of the day.

3) The number of employees randomly selected for drug/alcohol testing during the calendar year shall be not less than the percentage rates set each year by the FTA/FMCSA administrator. The current year testing rates can be viewed online at https://www.transportation.gov/odapc/random-testing-rates.

4) Each covered employee shall be in a pool from which the random selection is made. Each covered employee in the pool shall have an equal chance of selection each time the selections are made. Employees will remain in the pool and subject to selection, whether or not the employee has been previously tested. There is no discretion on the part of management in the selection.

5) USDOT covered employees will be included in one random pool maintained separately from the testing pool of non-safety-sensitive employees that are included solely under City authority.

6) Random tests can be conducted at any time during an employee's shift for drug testing. Alcohol random tests can only be performed before, during, or just after the performance of a safety-sensitive duty. However, under the City's authority, a non-DOT random alcohol test

may be performed any time the covered employee is on duty. Testing can occur during the beginning, middle, or end of an employee's shift.

7) Employees are required to proceed immediately to the collection site upon notification of their random selection.

XV. RETURN-TO-DUTY TESTING

The City will terminate the employment of any employee who tests positive or refuses a test as specified in this policy. However, in the rare event an employee is reinstated with a court order or other action beyond the control of the agency, the employee must complete the return-to-duty process prior to the performance of safety-sensitive functions. All covered employees who previously tested positive on a drug or alcohol test or refused a test must test negative for drugs, alcohol (below 0.02 for alcohol), or both and be evaluated and released by the Substance Abuse Professional before returning to work. Following the initial assessment, the SAP will recommend a course of rehabilitation unique to the individual. The SAP will recommend the return-to-duty test only when the employee has successfully completed the treatment requirement, is known to be drug and alcohol-free, and there are no undue concerns for public safety. The SAP will determine whether the employee returning to duty will require a return-to-duty drug test, alcohol test, or both.

XVI. FOLLOW-UP TESTING

Covered employees who have returned to duty following a positive or refused test will be required to undergo frequent, unannounced drug and/or alcohol testing following their return-to-duty test. The follow-up testing will be performed for a period of one to five years, with a minimum of six tests to be performed in the first year. The frequency and duration of the follow-up tests (beyond the minimums) will be determined by the SAP, reflecting the SAP's assessment of the employee's unique situation and recovery progress. Follow-up testing should be frequent enough to deter and/or detect a relapse. Follow-up testing is separate and in addition to the random, post-accident, reasonable suspicion, and return-to-duty testing.

In the instance of a self-referral or a management referral, the employee will be subject to non-USDOT follow-up tests and follow-up testing plans modeled using the process described in 49 CFR Part 40. However, all non-USDOT follow-up tests and all paperwork associated with an employee's return-to-work agreement that was not precipitated by a positive test result (or refusal to test) does not constitute a violation of the Federal regulations will be conducted under company authority and will be performed using non-DOT testing forms.

XVII. RESULT OF DRUG/ALCOHOL TEST

Any covered employee that has a verified positive drug or alcohol test or test refusal will be immediately removed from his/her safety-sensitive position, informed of educational and rehabilitation programs available, and will be provided with a list of at least two (2) USDOT qualified Substance Abuse Professionals (SAP) for assessment, and will be terminated.

Following a negative dilute, the employee will be required to undergo another test. Should this

second test result in a negative dilute result, the test will be considered a negative, and no additional testing will be required unless directed to do so by the MRO.

Refusal to submit to a drug/alcohol test shall be considered equivalent to a positive test result and a direct act of insubordination and shall result in termination and referral to a list of USDOT-qualified SAPs. A test refusal is defined as any of the following circumstances:

1) Fails to appear for any test (except a pre-employment test) within a reasonable time, as determined by the employer.
2) Fails to remain at the collection site until the testing process is complete. An employee who leaves the testing site before the testing process commences for a pre-employment test has not refused to test.
3) Fails to attempt to provide a specimen. An employee who does not provide a specimen because he or she has left the testing site before the testing process commenced for a pre-employment test has not refused to test.
4) In the case of a directly observed or monitored urine collection in a drug test, fail to permit monitoring or observation of your provision of a specimen.
5) Fails to provide a sufficient quantity of specimen without a valid medical explanation.
6) Fails or declines to take an additional test as directed by the collector or the employer for drug testing.
7) Fails to undergo a medical evaluation as required by the MRO or the employer's Designated Employer Representative (DER).
8) Fails to cooperate with any part of the testing process.
9) Fail to follow an observer's instructions to raise and lower clothing and turn around during a directly observed urine collection.
10) Possess or wear a prosthetic or other device used to tamper with the collection process.
11) Admit to the adulteration or substitution of a specimen to the collector or MRO.
12) Refuse to sign the certification at Step 2 of the Alcohol Testing Form (ATF).
13) Failure to remain readily available following an accident.
14) As a covered employee, if the MRO reports that you have a verified adulterated or substituted test result, you have refused to take a drug test.

An alcohol test result of ≥0.02 to ≤ 0.039 BAC shall result in the removal of the employee from duty for eight hours for FTA covered employees, and twenty-four hours for FMCSA covered employees, or the remainder of the work day, whichever is longer. The employee will not be allowed to return to safety-sensitive duty for his/her next shift until he/she submits to a NONDOT alcohol test with a result of less than 0.02 BAC.

In the instance of a self-referral or a management referral, disciplinary action against the employee shall include:

1) Mandatory referral for an assessment by an employer-approved counseling professional for assessment, formulation of a treatment plan, and execution of a return-to-work agreement;
2) Failure to execute or remain compliant with the return-to-work agreement shall result in termination from City employment.
    a. Compliance with the return-to-work agreement means that the employee has submitted to a drug/alcohol test immediately prior to returning to work; the result

of that test is negative; the employee is cooperating with his/her recommended treatment program; and the employee has agreed to periodic unannounced follow-up testing as described in this policy; however, all follow-up testing performed as part of a return-to-work agreement required under this policy is under the sole authority of the City and will be performed using non-DOT testing forms.

3) Refusal to submit to a periodic unannounced follow-up drug/alcohol test shall be considered a direct act of insubordination and shall result in termination. **All tests conducted as part of the return-to-work agreement will be conducted under company authority and will be performed using non-DOT testing forms.**
4) **A self-referral or management referral to the employer's counseling professional that was not precipitated by a positive test result does not constitute a violation of the Federal regulations and will not be considered a positive test result in relation to the progressive discipline defined in this policy**.
5) Periodic unannounced follow-up drug/alcohol testing conducted as a result of a self-referral or management referral, which results in a verified positive, shall be considered a positive test result in relation to the progressive discipline defined in this policy.
6) A Voluntary Referral does not shield an employee from disciplinary action or guarantee employment with the City.
7) A Voluntary Referral does not shield an employee from the requirement to comply with drug and alcohol testing.

Failure of an employee to report within five days a criminal drug statute conviction for a violation occurring in the workplace shall result in termination.

FMCSA Procedures for Voluntary Self-Identification

In accordance with 49 CFR Part 382.121, any covered employee who has self-identified to alcohol misuse or prohibited drug use may voluntarily refer her or himself to the Human Resources department, provided the employee makes the admission prior to performing a safety-sensitive function (i.e., prior to reporting for duty) and does not self-identify in order to avoid any testing under this policy. After an employee voluntarily refers her or himself to the employer, the DER will refer the individual to a substance abuse counselor for evaluation and treatment.

The substance abuse counselor will evaluate the employee and make a specific recommendation regarding the appropriate treatment. Employees are encouraged to voluntarily seek professional assistance before any use affects job performance.

Any safety-sensitive employee who self-identifies to alcohol misuse or prohibited drug use under this policy will immediately be removed from his/her safety-sensitive function until successful completion of an educational or treatment program, as determined by a drug and alcohol abuse evaluation expert. Prior to returning to a safety-sensitive function, the employee must also undergo a NON-DOT return-to-duty drug test with a verified negative result and/or a return-to-duty alcohol test with a result indicating an alcohol concentration of less than 0.02.

XVIII. GRIEVANCE AND APPEAL

The consequences specified by 49 CFR Part 40.149 (c) for a positive test or test refusal are not subject to arbitration.

XIX. PROPER APPLICATION OF THE POLICY

The City is dedicated to assuring fair and equitable application of this substance abuse policy. Therefore, supervisors/managers are required to use and apply all aspects of this policy in an unbiased and impartial manner. Any supervisor/manager who knowingly disregards the requirements of this policy or who is found to deliberately misuse the policy in regard to subordinates shall be subject to disciplinary action, up to and including termination.

XX. INFORMATION DISCLOSURE

1) Drug/alcohol testing records shall be maintained by the City's Drug and Alcohol Program Manager, and, except as provided below or by law, the results of any drug/alcohol test shall not be disclosed without the express written consent of the tested employee.

2) The employee, upon written request, is entitled to obtain copies of any records pertaining to their use of prohibited drugs or misuse of alcohol, including any drug or alcohol testing records. Covered employees have the right to gain access to any pertinent records, such as equipment calibration records and records of laboratory certifications. Employees may not have access to SAP follow-up testing plans.

3) Records of a verified positive drug/alcohol test result shall be released to the Drug and Alcohol Program Manager and other management personnel on a need-to-know basis.

4) Records will be released to a subsequent employer only upon receipt of a written request from the employee.

5) Records of an employee's drug/alcohol tests shall be released to the adjudicator in a grievance, lawsuit, or other proceeding initiated by or on behalf of the tested individual arising from the results of the drug/alcohol test. The records will be released to the decision maker in the proceeding.

6) Records will be released to the National Transportation Safety Board during an accident investigation.

7) Information will be released in a criminal or civil action resulting from an employee's performance of safety-sensitive duties, in which a court of competent jurisdiction determines that the drug or alcohol test information is relevant to the case and issues an order to the employer to release the information. The employer will release the information to the decision maker in the proceeding with a binding stipulation that it will only be released to parties of the proceeding.

8) Records will be released to the DOT or any DOT agency with regulatory authority over the employer or any of its employees.

9) Records will be released if requested by a Federal, state, or local safety agency with regulatory authority over the City or the employee.

10) If a party seeks a court order to release a specimen or part of a specimen contrary to any provision of Part 40 as amended, necessary legal steps to contest the issuance of the order will be taken.

11) In cases of a contractor or sub-recipient of a state department of transportation, records will be released when requested by such agencies that must certify compliance with the regulation to the FTA.

APPROVED AND ADOPTED this 16th day of December.

_____

Chad Givens, Mayor

ATTEST:

_____

Yazmina Pallares, City Clerk

Attachment A

CLASSIFICATIONS	JOB DUTIES	TESTING AUTHORITY
Equipment Operator	Heavy Equipment Operator	FMCSA
Mechanic	Vehicle Maintenance	FTA
Senior Service Crew Member	Heavy Equipment Operator	FMCSA
Senior Utility Operator	Heavy Equipment Operator	FMCSA
Service Crew Member I/II	Heavy Equipment Operator	FMCSA
Streets Supervisor	Heavy Equipment Operator	FMCSA
Transit Driver	Revenue Transit	FTA
Transit Driver, Lead	Revenue Transit	FTA
Utility Operator I/II	Heavy Equipment Operator	FMCSA

Attachment B

Any questions regarding this policy or any other aspect of the substance abuse policy should be directed to the following individual(s).

City of Shafter Drug and Alcohol Program Manager
Name: Carol Chavolla
Title: HR Director
Address: 336 Pacific Ave, Shafter, CA 93263
Telephone Number: (661) 746-5041

CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT: Rogelio Sanchez, Finance Director

SUBJECT: RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE PERIOD JULY 1, 2026 THROUGH JUNE 30, 2027 RESOLUTION ADOPTION

RECOMMENDATION

Council, serving as the Successor Agency to the Former Shafter Community Development Agency, find the proposed action is not defined as a "project" per Section 15378(b) (4) of the CEQA Guidelines; and adopt Resolution 3054, a Resolution of the City Council of the City of Shafter serving as the Board of Directors of the Successor Agency to the Dissolved Shafter Community Development Agency, Approving and Adopting a Recognized Obligation Payment Schedule Covering the Period of July 1, 2026 through June 30, 2027, Pursuant to Health and Safety Code Section 34177(l) And (m).

BACKGROUND

Annually, the Successor Agency must prepare a Recognized Obligation Payment Schedule (ROPS) listing all enforceable obligations due for the next fiscal year as well as an actual accounting of the prior ROPS period and a reconciliation of all cash held by the Successor Agency. The ROPS must be approved by the Successor Agency Board of Directors, Oversight Board, and ultimately the Department of Finance. Once approved by all parties, the County Auditor Controller will distribute available property tax to the Successor Agency to fund the obligations on the ROPS. The ROPS 25-26 being considered for approval includes the following obligations.

July 1, 2026 – December 31, 2026:
1. 2016 Refunding Bonds: $1,086,787
2. Administrative Budget: $125,000
3. City / Agency Loan Agreement: $90,000

January 1, 2027 – June 30, 2027:
1. 2016 Refunding Bonds: $314,050
2. Administrative Budget: $125,000
3. City / Agency Loan Agreement: $90,000

FISCAL IMPACT

CONSENT CALENDAR

The $1,830,837 in total expenditures will be paid with property tax allocations from the County Auditor Controller including any unused property tax allocations from prior years. The Successor Agency stands alone as a private purpose trust fund. Thus, the financial activity of the Successor Agency is accounted for separately and not combined with the City's finances.

CEQA ANALYSIS

The action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines because the action is the adoption of a recognized obligation payment schedule and therefore, it is the creation of governmental funding mechanism that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ATTACHMENTS

1. Resolution No. 3054 Recognized Obligation Payment Schedule 26-27
2. 26-27 ROPS Rpt

RESOLUTION NO. 3054

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER SERVING AS THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE DISSOLVED SHAFTER COMMUNITY DEVELOPMENT AGENCY, APPROVING AND ADOPTING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE COVERING THE PERIOD OF JULY 1, 2026 THROUGH JUNE 30, 2027, PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177(L) AND (M).

WHEREAS, pursuant to Health and Safety Code Section 34173(d), the City of Shafter became the successor agency to the Shafter Community Development Agency ("Successor Agency"); and

WHEREAS, pursuant to Health and Safety Code Section 34173(g), the Successor Agency is now a separate legal entity from the City; and

WHEREAS, pursuant to Health and Safety Code Section 34179(j), on July 1, 2018 a single oversight board, staffed by the County Auditor-Controller, was created to oversee the actions of all successor agencies within Kern County, including the Successor Agency to the Shafter Community Development Agency, and

WHEREAS, Health and Safety Code Section 34177(l) requires the Successor Agency to prepare a recognized obligation payment schedule ("ROPS"), by February 1st of each year, forward looking to the next fiscal year; and

WHEREAS, Health and Safety Code Section 34177(l)(2) requires the Successor Agency to submit the ROPS to the Successor Agency's oversight board for its approval, and upon such approval, the Successor Agency is required to submit a copy of the approved ROPS ("Approved ROPS") to the Kern County Auditor-Controller, the California State Controller, and the State of California Department of Finance, and post the Approved ROPS on the Successor Agency's website; and

WHEREAS, Health and Safety Code Section 34177(m) requires that the Approved ROPS for the period July 1, 2026 through June 30, 2027 ("ROPS 26-27") is required to be submitted to the Department of Finance, California State Controller and the County Auditor-Controller by February 1, 2026; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE FORMER SHAFTER COMMUNITY DEVELOPMENT AGENCY, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Approval of ROPS. The Successor Agency hereby approves and adopts the ROPS 26-27, covering the period July 1, 2026 through June 30, 2027, in substantially the same

form attached to this Resolution as Exhibit A, as required by Health and Safety Code Section 34177.

Section 3. Transmittal of ROPS. The City Manager and Finance Director are hereby authorized and directed to take any action necessary to carry out the purposes of this Resolution and comply with applicable law regarding the ROPS 26-27, including submitting the ROPS 26-27 to the Successor Agency's oversight board for approval, and submission of the Approved ROPS to the Kern County Auditor-Controller, the California State Controller, and the State of California Department of Finance, and posting the Approved ROPS on the Successor Agency's website.

Section 4. Effectiveness. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED THIS 16TH DAY OF DECEMBER 2025.

_____
Chad Givens, Mayor

ATTEST

_____
Yazmina Pallares, City Clerk

APPROVED AS TO FORM:

_____
Marco A. Martinez, City Attorney

EXHIBIT A

RECOGNIZED OBLIGATION PAYMENT SCHEDULE

[Attached behind this page]

Recognized Obligation Payment Schedule (ROPS 26-27) - Summary
Filed for the July 1, 2026 through June 30, 2027 Period

Successor Agency: Shafter

County: Kern

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	26-27A Total (July - December)	26-27B Total (January - June)	ROPS 26-27 Total
A Enforceable Obligations Funded as Follows (B+C+D)	**$ 1,086,787**	**$ 314,050**	**$ 1,400,837**
B Bond Proceeds	1,086,787	314,050	1,400,837
C Reserve Balance	-	-	-
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	**$ 215,000**	**$ 215,000**	**$ 430,000**
F RPTTF	90,000	90,000	180,000
G Administrative RPTTF	125,000	125,000	250,000
H Current Period Enforceable Obligations (A+E)	**$ 1,301,787**	**$ 529,050**	**$ 1,830,837**

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title

/s/

Signature Date

Shafter
Recognized Obligation Payment Schedule (ROPS 26-27) - ROPS Detail
July 1, 2026 through June 30, 2027

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	**ROPS 26-27 Total**	**ROPS 26-27A (Jul - Dec)**					**26-27A Total**	**ROPS 26-27B (Jan - Jun)**					**26-27B Total**
											Fund Sources						**Fund Sources**					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
								$1,830,838		$1,830,837	$1,086,787	$-	$-	$90,000	$125,000	$1,301,787	$314,050	$-	$-	$90,000	$125,000	$529,050
3	Administrative Budget	Admin Costs	07/01/2013	06/30/2037	City of Shafter	Successor Agency Administrative Costs		250,000	N	$250,000	-	-	-	-	125,000	$125,000	-	-	-	-	125,000	$125,000
4	Loan Agreement	City/ County Loan (Prior 06/28/11), Cash exchange	01/18/2011	06/30/2015	City of Shafter	SERAF and operating expense loan agreement		180,000	N	$180,000	-	-	-	90,000	-	$90,000	-	-	-	90,000	-	$90,000
10	Property Tax Increment Allocation Bonds	Bonds Issued After 12/31/10	12/28/2016	11/01/2036	U.S. Bank, N.A.	2016 Series A Refunding Bonds	1&2	1,400,838	N	$1,400,837	1,086,787	-	-	-	-	$1,086,787	314,050	-	-	-	-	$314,050

Shafter
Recognized Obligation Payment Schedule (ROPS 26-27) - Report of Cash Balances
July 1, 2023 through June 30, 2024
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.

A	B	C	D	E	F	G	H
	ROPS 23-24 Cash Balances (07/01/23 - 06/30/24)	**Fund Sources**					**Comments**
		Bond Proceeds		**Reserve Balance**	**Other Funds**	**RPTTF**	
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	
1	**Beginning Available Cash Balance (Actual 07/01/23)** RPTTF amount should exclude "A" period distribution amount.					213,819	
2	**Revenue/Income (Actual 06/30/24)** RPTTF amount should tie to the ROPS 23-24 total distribution from the County Auditor-Controller				5,453	1,228,511	
3	**Expenditures for ROPS 23-24 Enforceable Obligations (Actual 06/30/24)**				17,900	1,219,598	$17,900 is unrealized loss on investments. They get recovered in subsequent years.
4	**Retention of Available Cash Balance (Actual 06/30/24)** RPTTF amount retained should only include the amounts distributed as reserve for future period(s)						
5	**ROPS 23-24 RPTTF Prior Period Adjustment** RPTTF amount should tie to the Agency's ROPS 23-24 PPA form submitted to the CAC		No entry required				
6	**Ending Actual Available Cash Balance (06/30/24) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)**	**$-**	**$-**	**$-**	**$(12,447)**	**$222,732**	

Shafter
Recognized Obligation Payment Schedule (ROPS 26-27) - Notes
July 1, 2026 through June 30, 2027

Item #	Notes/Comments
3	
4	
10	

CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT: Rogelio Sanchez, Finance Director

SUBJECT: ADOPTION OF RESOLUTION APPROVING AND ADOPTING A PROPOSED ADMINISTRATIVE BUDGET FOR THE PERIOD OF JULY 1, 2026 THROUGH JUNE 30, 2027, PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177(J)

RECOMMENDATION

Council, serving as the Successor Agency to the Former Shafter Community Development Agency, find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; and adopt Resolution 3055, a Resolution of the City Council of the City of Shafter serving as the Successor Agency to the Dissolved Shafter Community Development Agency, Approving and Adopting a Proposed Administrative Budget for the Period July 1, 2026 through June 30, 2027, Pursuant to Health and Safety Code Section 34177(j).

BACKGROUND

Following the dissolution of the Redevelopment Agency of the City of Shafter ("Agency"), the City became the successor agency to the Agency (the "Successor Agency"). Pursuant to Health and Safety Code Section 34173(b), the Successor Agency is now a separate legal entity from the City. One of the responsibilities of the Successor Agency is to prepare a proposed administrative budget. According to Health and Safety Code Section 34177(j), the administrative budget is to include all of the following: (i) estimated amounts for the Successor's Agency's administrative costs for the upcoming six-month fiscal period; (ii) proposed sources of payment for the costs identified in (i); and (iii) proposals for arrangements for administrative and operations services provided by a city, county, city and county, or other entity.

This proposed administrative budget is to be submitted to the Successor Agency's oversight board for approval ("Approved Administrative Budget"). Under Health and Safety Code Section 34177(k), the Successor Agency is to provide administrative cost estimates, from the Approved Administrative Budget, that are to be paid from property tax revenues deposited in the Redevelopment Property Tax Trust Fund, to the Kern County Auditor-Controller for the upcoming fiscal year.

FISCAL IMPACT

Administrative fees impact the General Fund.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the adoption of an administrative budget and therefore, it is governmental fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ATTACHMENTS

1. Resolution No. 3055 Administrative Budget for Period July 1 2026 through June 30 2027 ROPS

RESOLUTION NO. 3055

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE DISSOLVED SHAFTER COMMUNITY DEVELOPMENT AGENCY, APPROVING AND ADOPTING A PROPOSED ADMINISTRATIVE BUDGET FOR THE PERIOD JULY 1, 2026 THROUGH JUNE 30, 2027, PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177(J)

WHEREAS, pursuant to Health and Safety Code Section 34173(d), the City of Shafter became the successor agency to the Shafter Community Development Agency ("Successor Agency"); and

WHEREAS, pursuant to Health and Safety Code Section 34173(g), the Successor Agency is now a separate legal entity from the City; and

WHEREAS, pursuant to Health and Safety Code Section 34179(j), on July 1, 2018 a single oversight board, staffed by the County Auditor-Controller, was created to oversee the actions of all successor agencies within Kern County, including the Successor Agency to the Shafter Community Development Agency, and

WHEREAS, Health and Safety Code Section 34177(j) requires the Successor Agency to prepare a proposed administrative budget covering each 6-month period, and submit it to the oversight board for approval; and

WHEREAS, pursuant to Health and Safety Code Section 34177(k), upon approval of the administrative budget by the oversight board, the Successor Agency is required to provide administrative cost estimates, from the approved administrative budget, that are to be paid from property tax revenues deposited in the Redevelopment Property Tax Trust Fund, to the Kern County Auditor-Controller for each fiscal period covered by the administrative budget; and

WHEREAS, pursuant to Health and Safety Code Section 34171(b), the administrative cost allowance shall not be less than two hundred fifty thousand dollars ($250,000) per fiscal year, unless the oversight board reduces this amount or the lesser amount is agreed to by the successor agency; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE DISSOLVED SHAFTER COMMUNITY DEVELOPMENT AGENCY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Approval of Proposed Administrative Budget. The Board of Directors of the Successor Agency hereby approves and adopts the proposed administrative budget covering the two six-month periods from July 1, 2026 to June 30, 2027, in substantially the same form attached to this Resolution as Exhibit A, as required by Health and Safety Code Section 34177.

Section 3. Transmittal of Proposed Administrative Budget. The City Manager and Finance Director are hereby authorized and directed to take any action necessary to carry out the purposes of this Resolution and comply with applicable law regarding the proposed administrative budget, including submitting the proposed administrative budget to the Successor Agency's oversight board, and upon oversight board approval of the administrative budget, the provision of administrative cost estimates, from the approved administrative budget, that are to be paid from property tax revenues deposited in the Redevelopment Property Tax Trust Fund, to the Kern County Auditor-Controller.

Section 4. Effectiveness. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED THIS 16TH DAY OF DECEMBER 2025.

_____
Chad Givens, Mayor

ATTEST

_____
Yazmina Pallares, City Clerk

APPROVED AS TO FORM:

_____
Marco A. Martinez, City Attorney

EXHIBIT A

PROPOSED ADMINISTRATIVE BUDGET

[Attached behind this page]

SHAFTER COMMUNITY DEVELOPMENT AGENCY - SUCCESSOR AGENCY
Administrative Budget: 7/1/25 - 6/30/26

	EXPENSE CLASSIFICATION	ANNUAL BUDGET	7/1/26 - 12/31/26 BUDGET	1/1/27 - 6/30/27 BUDGET
(A)	TOTAL BUDGET	$ 250,000	$ 125,000	$ 125,000
	Administrative Services Agreement Fee to the City of Shafter:	$ 250,000	$ 125,000	$ 125,000

** Administrative Budget limited to 3% of property tax distributed to the successor agency by the county auditor-controller in the preceding fiscal year for payment of enforceable obligations less any city loan repayments and administrative cost allowances ("PY Net Property Tax"), but not less than $250,000 per year, but in no case can exceed 50% of*

the PY Net Property Tax, per H&S 34171(b),

Administrative Budget Compliance Test:

Actual prior year property tax distributed to the successor agency (2024-25):	$ 1,457,450
Less: city loan repayments:	-
Less: administrative cost allowances:	(250,000)
PY Net Property Tax:	1,207,450
1. 3% net Property Tax - limit:	$ 36,224
2. Statutory administrative cost allowance minimum:	$ 250,000
3. Greater of 1 or 2:	$ 250,000
4. 50% PY Net Property Tax - hard limit:	$ 603,725
5. Administrative Budget (A):	$ 250,000
6. In Compliance?	YES

CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT: Brian Knox, Assistant Chief of Police

SUBJECT: DECLARATION OF SURPLUS EQUIPMENT AUTHORIZATION

RECOMMENDATION

Council find that the action is not defined as a “project” under Section 15378(b)(4) of the CEQA Guidelines; declare the list of equipment in this item as surplus property; authorize the sale or disposal of said items through a public sale process or auction as necessary.

BACKGROUND

The Police Department routinely retires patrol vehicles that have become cost-prohibitive to maintain or are no longer suitable for emergency service. The City Council has already approved the purchase of replacement vehicles, which are currently undergoing outfitting for patrol use.

Police patrol vehicles are subject to intensive daily use, including high-speed driving, rapid braking, and emergency maneuvers. Over time, these conditions cause accelerated wear on critical components, reducing vehicle safety and reliability. When aging patrol vehicles fail to perform as expected, they pose risks to both public safety and officer performance, while increasing the City’s exposure to liability.

Units #110 and #111, both 2011 Ford Crown Victoria Police Interceptors, have surpassed their useful life. Unit #110 has accrued $11,142.93 in maintenance costs to date, while Unit #111 has incurred $10,019.17. Both vehicles exhibit exterior degradation, including peeling paint and decals, which adds to ongoing maintenance concerns. Additionally, the discontinuation of the Ford Crown Victoria line in 2011 has made parts more expensive and harder to source.

Staff recommends that these two vehicles be declared surplus and disposed of through sale or salvage, as appropriate.

FISCAL IMPACT

No budget adjustment is required for this item. Any revenue generated from the sale or salvage of the surplus vehicles will be deposited into the appropriate General Fund or enterprise operations account, consistent with standard City procedures.

CONSENT CALENDAR

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is approval of a surplus equipment authorization and the sale and disposal of two police interceptors and therefore, it is the creation of a governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ATTACHMENTS

None

CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT: Kyle Ditty, Finance Analyst II

SUBJECT: DELEGATED MAINTENANCE AGREEMENT FOR STREET SWEEPING WITH DEPARTMENT OF TRANSPORTATION

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; authorize the Finance Director or Public Works Director to sign the Delegated Maintenance Agreement with the Department of Transportation, increasing cost reimbursement collected annually from $2,739.10 to $11,268 for the service of street sweeping for the route Central Valley Highway from E. Euclid Ave to W. Tulare Ave. A length of Approximately 0.85 miles (1.5 curb miles).

BACKGROUND

Shafter has been entered into a Delegated Maintenance Agreement ("DMA") with the Department of Transportation providing a street sweeping service for the State. As part of the agreement, the State offers reimbursement for the City's costs for the service provided. Shafter has not increased its expense reimbursement request for the service of street sweeping for the route Central Valley Highway from E. Euclid Ave to W. Tulare Ave since July 1987. The increased reimbursement will cover Shafter's cost for providing the service.

FISCAL IMPACT

Approving the DMA will generate an additional yearly cost reimbursement of $8,528.90 for street sweeping.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the approval of a delegated maintenance agreement for ongoing street sweeping within State right-of-way and therefore, it is the creation of a governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

No

ATTACHMENTS

1. Shafter DMA Street Sweeping

DELEGATED MAINTENANCE AGREEMENT
WITH the CITY of SHAFTER

This Delegated Maintenance Agreement ("AGREEMENT") is made by and between the State of California, acting by and through the Department of Transportation ("STATE") and the City of Shafter ("LOCAL AGENCY"); each may be referred to individually as a "PARTY" and jointly as "PARTIES."

RECITALS

1. This AGREEMENT will identify the specific maintenance functions the LOCAL AGENCY will perform in the STATE right of way, including highway and freeway areas situated within LOCAL AGENCY's jurisdictional limits as authorized under Streets and Highways Code Section 130.

2. The PARTIES executed a prior Delegated Maintenance Agreement dated 11/17/ 1987. This AGREEMENT supersedes supersede the prior Delegated Maintenance Agreement. The prior Delegated Maintenance Agreement will not remain in full force and effect. This AGREEMENT does not supersede other Freeway Maintenance Agreements executed by the PARTIES, if any.

OPERATIVE PROVISIONS

1. **Maintenance Services.** LOCAL AGENCY shall perform maintenance operations at the State Route(s) (SR), post miles (PM) and approximate mile lengths (STATE Right of Way) set forth in Exhibit A to keep the facilities in a safe and operational condition. Maintenance Operations include but are not limited to litter, debris, and graffiti removal.

2. **Prior Delegated Maintenance Agreements.** This AGREEMENT supersedes the PARTIES' prior Delegated Maintenance Agreement dated 11/17/1987. The prior Delegated Maintenance Agreement will not remain in full force and effect. This AGREEMENT does not supersede other Freeway Maintenance Agreements executed by the PARTIES, if any.

3. **Maintenance Standards.** LOCAL AGENCY shall perform all maintenance in compliance with the standards set forth in Streets and Highways Code Section 27, and in accordance with California and federal laws and regulations and STATE policies, procedures and specifications in effect and as amended, and applicable municipal ordinances.

4. **Maintenance Areas and Services.** LOCAL AGENCY shall only perform those maintenance services in the STATE right of way locations described in Exhibit A.

5. **Amendment to Agreement.** Changes to LOCAL AGENCY's maintenance services covered in this AGREEMENT may be made by each PARTY executing amended Exhibits A and B and/or executing additional pages to Exhibit A that shall be attached to this AGREEMENT and will supersede the original Exhibits A and B. Otherwise, this AGREEMENT may only be amended by a written agreement executed by both PARTIES. STATE's District Maintenance Agreement Coordinator (DMAC) must obtain prior written approval of any amendments from the District 6 Deputy Director of Maintenance before such amendments may become effective and enforceable under this AGREEMENT.

7. **Maintenance Service Schedule.** LOCAL AGENCY shall provide STATE's District 6 Area Maintenance Superintendent, as shown in Exhibit B at least twenty-four (24) hours prior telephone or email notice before performing any maintenance services under this AGREEMENT. His/Her email and phone number are listed on Exhibit B. LOCAL AGENCY shall provide the DMAC identified in this AGREEMENT with a sweeping schedule. Maintenance services shall be provided at a minimum weekly basis. Maintenance services shall be performed between the hours of 9:00 a.m. and 3:00 p.m. or as otherwise authorized by the State Representative, if necessary. LOCAL AGENCY must request through the DMAC prior written approval from STATE's District Maintenance Supervisor to perform any maintenance services before 9:00 a.m. or after 3:00 p.m. and/or weekends and holidays.

10. **Authorized Reimbursement**. The functions and levels of maintenance services delegated to LOCAL AGENCY in the attached Exhibit A and amounts appropriated to STATE have been considered in setting authorized total dollar amounts. LOCAL AGENCY may perform additional work if desired, but STATE will not reimburse LOCAL AGENCY for any work in excess of the authorized dollar limits established herein.

11. **Cost Reimbursement**. STATE shall reimburse LOCAL AGENCY for LOCAL AGENCY's actual and necessary costs incurred to perform the maintenance services under this AGREEMENT; provided, however, that STATE's reimbursement shall not exceed the maximum authorized expenditures under this AGREEMENT.

12. **Amendment to Approved Expenditures**. Upon LOCAL AGENCY's written request, the expenditures per route for maintenance services set forth in Exhibit A may be increased, decreased, or redistributed between routes pursuant to the PARTIES executing an appropriate amendment in accordance with section 5 above. All such adjustments must be authorized in writing by the District Director or his/her authorized representative.

13. **Term of Expenditures.** Additional expenditures or an adjustment of expenditures once authorized shall apply only for the term of this AGREEMENT and shall not be deemed to permanently modify or change the basic maximum expenditures per route as specified in Exhibit A. Any expenditure adjustments shall not affect or alter any other terms of this AGREEMENT.

14. **Billing, Payment and Reporting.**

14.1 **Billing Date.** LOCAL AGENCY shall submit billing invoices to STATE's DMAC each (quarter) beginning after the first (quarter) LOCAL AGENCY has performed maintenance services under this AGREEMENT. LOCAL AGENCY shall not submit billing invoices for reimbursement of costs less than $500 more than once each quarter. LOCAL AGENCY shall also submit billing invoices promptly following the close of STATE's fiscal year on each June 30th.

14. 2 **Billing Submission Format.** Each billing invoice shall include all of the following:

(a) STATE's AGREEMENT number;
(b) Date(s) of services;
(c) Location of services;
(d) Number of hours and hourly rates;
(e) Receipts for trash disposal; and
(f) Receipts for equipment, materials, and supplies.

STATE shall pay LOCAL AGENCY for the maintenance services satisfactorily performed in accordance with the rates and schedules in Exhibit A.

15. **Successors**. This AGREEMENT shall be binding upon and inure to the benefit of each of the PARTIES' successors-in-interest, including, but not limited to any public entity to whom any part of the STATE right of way covered under this AGREEMENT may be relinquished and any subsequently incorporated city or other municipality established within the LOCAL AGENCY's jurisdictional limits.

16. **Encroachment Permits**. Before LOCAL AGENCY may enter STATE right of way to perform any maintenance services in the areas covered by this AGREEMENT, STATE's District 6 Encroachment Permit Office must issue an initial encroachment permit at no cost to LOCAL AGENCY. LOCAL AGENCY must obtain additional encroachment permits, if necessary, to enter or perform any work within STATE right of way not covered by this AGREEMENT.

17. 18. **Safety and Worker Compliance.** LOCAL AGENCY shall be solely responsible for crew pay, workers compensation and any other benefits required by state and federal law. Subcontractors and crew members are not considered STATE's employees at any time. LOCAL AGENCY shall comply with all applicable State and Federal statutes and regulations governing worker and public safety, including but not limited to compliance with CAL-OSHA regulations and guidelines.

    LOCAL AGENCY shall make arrangements through the STATE if traffic controls, flags, signs, or lane closures are necessary to safely perform any maintenance services. STATE's maintenance Supervisor or designee shall determine what protections are required at the worksite pursuant to applicable provisions of the STATE's (Caltrans) Maintenance Manual, including but not limited to Volume 1, Chapter 8, Protection of Workers.

19. **Equipment and Supplies.** LOCAL AGENCY shall provide the necessary equipment, tools, personal protective equipment, materials, supplies and products necessary to perform the maintenance services under this AGREEMENT. STATE shall reimburse LOCAL AGENCY for the reasonable costs of such equipment and supplies not to exceed the authorized expenditures set forth in Exhibit A.

20. **Legal Relations and Responsibilities**.

20.1 **No Third-party Beneficiaries**. This AGREEMENT is not intended to create duties, obligations, or rights of third parties beyond the PARTIES to this AGREEMENT. Nor does this AGREEMENT affect a PARTY's legal liability by imposing any standard of care for the maintenance of STATE highways different from the standard of care imposed by law.

20.2 **Indemnification.** Neither STATE nor any of its officers or employees is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by LOCAL AGENCY in connection with any work, authority or jurisdiction conferred upon LOCAL AGENCY under this AGREEMENT. LOCAL AGENCY shall fully defend, indemnify, and save harmless STATE and its officers and employees from all claims, suits, or actions of every kind occurring by reason of anything done or omitted to be done by LOCAL AGENCY, its contractors, sub-contractors and/or its agents pursuant to this AGREEMENT.

Neither LOCAL AGENCY nor any of its officers or employees is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by STATE, in connection with any work, authority or jurisdiction conferred upon STATE under this Agreement. STATE shall fully defend, indemnify, and save harmless LOCAL AGENCY and its officers and employees from all claims, suits, or actions of every kind occurring by reason of anything done or omitted to be done by STATE under this Agreement.

20.3 **Work-related Injuries.** If a LOCAL AGENCY-assigned crew member is injured while performing maintenance services under this AGREEMENT, LOCAL AGENCY or its designated subcontractor shall be responsible for ensuring the crew member is given prompt medical care and treatment and, if necessary, transportation to a medical facility. LOCAL AGENCY or its designated subcontractor shall administer any injury and workers compensation claims. LOCAL AGENCY shall notify the STATE's Area Maintenance Superintendent within twenty-four (24) hours when any such incident has occurred.

21. **Prevailing Wages and Labor Compliance.** LOCAL AGENCY shall comply with any and all applicable labor and prevailing wage requirements in Labor Code Sections 1720 through 1815 and implementing regulations for public works or maintenance contracts and subcontracts executed for the LOCAL AGENCY's maintenance services under this AGREEMENT.

22. **Insurance**. LOCAL AGENCY and its contractors and subcontractors shall maintain in force during the term of this AGREEMENT a policy of general liability insurance, including coverage of bodily injury and property damage liability, naming the STATE, its officers, agents and employees as the additional insured in an amount of $1 million per occurrence, $2 million in aggregate, and $5 million in excess. LOCAL AGENCY will provide a certificate of insurance evidencing this insurance in a form satisfactory to STATE.

23. **Budget Contingency**. STATE's payments to LOCAL AGENCY are contingent upon the Legislature appropriating sufficient funds under the Budget Act and the encumbrance of funding to STATE's District Office.

24. **Termination**. This AGREEMENT may be terminated by the mutual written consent of each PARTY. Either PARTY may terminate this AGREEMENT upon Thirty (30) days' prior written notice to the other PARTY.

25. **Effective Date (Term) of Agreement.** This AGREEMENT shall become effective on the last of the dates each PARTY's authorized representative has executed this AGREEMENT. 26. **Authority.** Each individual executing this AGREEMENT on behalf of each PARTY represents and warrants that he/she is duly authorized to execute this AGREEMENT as authorized under Streets and Highways Code Sections 114 and 130. LOCAL AGENCY represents and certifies that it has, through its regular political process, authorized the execution of this AGREEMENT by appropriate resolution, delegation, or plenary authority as required.

27. **Default.** If a PARTY fails to perform obligations assumed under this agreement, the non-defaulting PARTY may by written notice request that the default be remedied within thirty (30) calendar days. if the defaulting PARTY fails or refuses to do so, the non-defaulting PARTY may complete the obligations and seek reimbursement from the defaulting PARTY who shall pay the invoice within thirty (30) calendar days. If there is an

immediate threat to maintain the structural integrity of, or prevent imminent danger of destruction to, the features shown on Exhibit A, either PARTY may perform necessary maintenance or remedial measures to maintain the structural integrity and/or prevent destruction of the features without notice or delay.

28. **Counterparts.** This AGREEMENT may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document.

29. **Electronic Signatures**. Electronic signatures of the PARTIES, whether digital or encrypted, are intended to authenticate this written AGREEMENT, and shall have the same force and effect as manual signatures for this AGREEMENT.

30. **Party Representatives and Notices.** All notices, document submittals and invoices required under this AGREEMENT shall be deemed to have been fully given when made in writing and received by the PARTIES at their respective addresses listed on Exhibit B.

THE CITY OF SHAFTER	**STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION**
Dated: _____ _____ Mayor/Chairman	Dated: _____ _____ John Liu, Deputy District 6 Director Maintenance and Operations
APPROVED:	
Dated: _____ _____ City Manager	
Dated: _____ _____ City Clerk	

EXHIBIT A
DELEGATION OF MAINTENANCE

Route No.	Length Miles	Description of Routing	Program Delegated	Maximum Annual Authorized Expenditure
43	0.85	Central Valley Highway from E. Euclid Ave (PM 16.429) to W. Tulare Ave (PM 17.277) a length of approximately 0.85 mile (1.5 curb mile)	HM2D (Sweeping)	$11,268
		The above figures are based on 91 hours of sweeping time annually and 1.75 hours sweeping time weekly.		

TOTAL ANNUAL MAXIMUM AUTHORIZED EXPENDITURE:

EXHIBIT B

Party Representatives and Notices.

LOCAL AGENCY's Project Manager : _____
STATE's DMAC is: Daniel Lum_____

All notices, document submittals and invoices required under this AGREEMENT shall be deemed to have been fully given when made in writing and received by the PARTIES at their respective addresses as follows:

LOCAL AGENCY
Attn: Name of Project Manager: _____
Address: _____
City, Zip: _____

STATE
Attn: Name of DMAC: Daniel Lum_____
Address: 1352 W. Olive Avenue_____
City, Zip: Fresno, CA 93728_____

Name of Area Maintenance Superintendent: Domenico Caminiti
_____
Telephone Number: (661) 758-3252_____
Email Address: Domenico.caminiti@dot.ca.gov_____

CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT: Marcos Torres, Deputy Public Works Director

SUBJECT: WELL NO. 22 AND NO. 23 DRILLING PROJECT BID AUTHORIZATION

RECOMMENDATION

Council find the action is exempt from the California Environmental Quality Act; approve request for proposal documents for the drilling of Well No. 22 and No. 23; and authorize the release of said projects for formal bid purposes.

BACKGROUND

In 2020, the City drilled a test well on a City-owned parcel in North Shafter to evaluate water quality and production capacity. The results confirmed the site's viability for development of a municipal production well. Dee Jaspar & Associates subsequently completed a full feasibility study and were later authorized by Council to prepare construction plans and specifications for the Well 22 production well. Design for Well 22 is now complete, including drilling specifications, casing details, geological parameters, and testing requirements. Well 22 serves as the base bid project for the upcoming public bidding process.

In addition, to strengthen water system reliability and provide additional capacity, the City initiated the development of Well No. 23 at a second site identified in the City's long-term water supply planning. Engineering design work, including site evaluation, drilling specifications, and construction document preparation, has now been fully completed.

Similar to Well 22, Well 23 has been designed to meet system demands, improve pressure zones, and provide redundancy for aging wells nearing the end of their useful life. Staff recommends including its construction as a Bid Alternate within the Well No. 22 bid package. This approach offers several advantages:

- It allows the City to evaluate combined pricing from qualified well drillers.
- It provides flexibility to award Well 23 only if bid pricing is favorable and within available CIP funding.
- It keeps both well projects aligned in schedule, permitting, and technical requirements.

The next step is to advertise both projects for competitive bids in accordance with the City of Shafter's bidding and procurement policies. Award of the base bid and any bid alternates will be brought forward to the City Council for consideration after bids have been received, and will be subject to overall bid results, available funding, and Council direction.

FISCAL IMPACT

The action is only to authorize bidding; no budget action is required at this time. Any budget action, if needed, will be brought to the Council with the requested award of the contract.

CEQA ANALYSIS

This project is categorically exempt from the CEQA under Section 15303 (Class 3 – New Construction or Conversion of Small Structures) of the CEQA Guidelines because the project is the construction and location of a limited number of new, small structures, namely two new wells, that are similar in scale and intensity as the example projects described in Section 15303.

APPROVED BY THE CITY ATTORNEY

No

ATTACHMENTS

1. Well 22 and 23 Drilling Plans

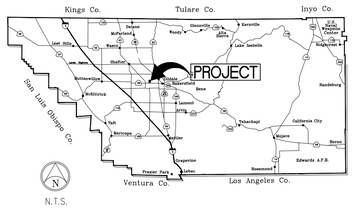
WELL NO. 22
DRILLING OF A MUNICIPAL WATER WELL

DIGALERT
DIAL TOLL FREE
1-800-227-2600
AT LEAST TWO DAYS BEFORE YOU DIG
UNDERGROUND SERVICE ALERT OF CALIFORNIA

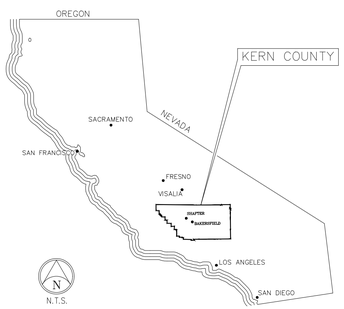
NOTE:

THE ENGINEER HAS MADE A DILIGENT SEARCH OF RECORDS, CONTACTED UTILITY COMPANIES AND OTHERWISE ENDEAVORED TO INDICATE ON THE DRAWINGS ALL UTILITIES WHICH EXIST WITHIN THE LIMITS OF THE WORK OF THIS PROJECT. HOWEVER, SINCE THE LOCATIONS AND DESCRIPTIONS WERE NOT ALL OBTAINED FROM ACTUAL FIELD SURVEYS, THE ENGINEER DOES NOT ASSUME RESPONSIBILITY FOR ERRORS OR OMISSIONS. THE CONTRACTOR SHALL CONTACT THE OWNERS OF THE UNDERGROUND FACILITIES AND REQUEST THEY LOCATE AND MARK ON THE GROUND THEIR FACILITIES PRIOR TO BEGINNING WORK. PRIOR TO DELIVERY OF ANY MATERIALS OR BEGINNING EXCAVATION FOR ANY CONSTRUCTION INCLUDING BUT NOT LIMITED TO SEWER LINES, WATER LINES, STORM DRAINS, STREETS, ETC. AND PRIOR TO BRINGING ANY ADDITIONAL MEN OR EQUIPMENT ON THE JOB, THE CONTRACTOR SHALL EXPOSE AND CONFIRM THE EXACT LOCATION AND ANY POSSIBLE CONFLICT WITH THE WORK TO BE PERFORMED. THE ENGINEER SHALL THEN DETERMINE IF ANY REVISIONS TO THE DESIGN ARE REQUIRED AND PREPARE ANY NECESSARY REVISIONS TO THE PLANS PRIOR TO THE CONTRACTOR PROCEEDING WITH ANY WORK ON OR AROUND THE AFFECTED LINE OR LINES. NO EXTRA COMPENSATION WILL BE ALLOWED FOR EXTRA COSTS INCURRED DUE TO THE CONTRACTOR'S FAILURE TO STRICTLY FOLLOW THIS PROCEDURE.

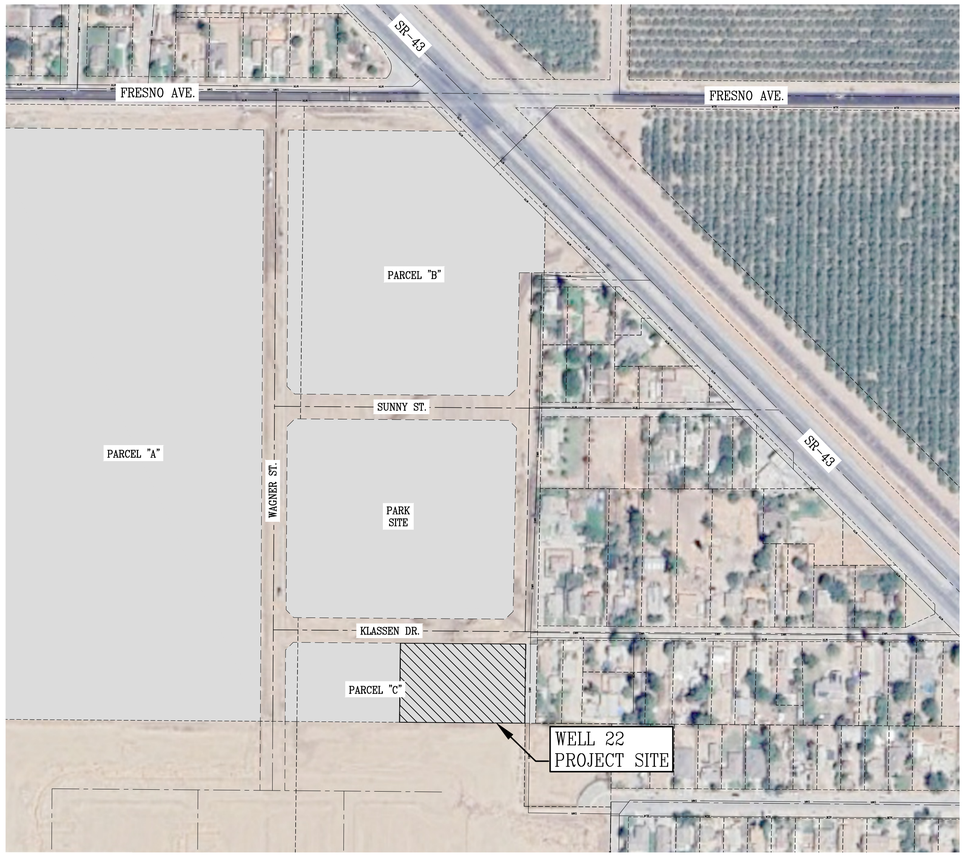
IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, THE CONTRACTOR SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY; THIS REQUIREMENT APPLIES CONTINUOUSLY AND IS NOT LIMITED TO NORMAL WORKING HOURS. CONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD THE DESIGN PROFESSIONAL(S) HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE DESIGN PROFESSIONAL(S).



COUNTY OF KERN



STATE OF CALIFORNIA



NORTH PARK

VICINITY MAP
NOT TO SCALE
N
N.T.S.

SECTION 9, T28S, R25E, M.D.B.&M.

BID ALTERNATIVE – WELL NO. 23
VICINITY MAP
NOT TO SCALE

SHEET INDEX

1 COVER SHEET
2 SITE PLAN
3 WELL CROSS SECTION

BID ALTERNATE – WELL 23 WELL DRILLING
4 SITE PLAN
5 WELL CROSS SECTION

NOTES:

1. CONTRACTOR IS RESPONSIBLE FOR OBTAINING AND COMPLYING WITH ALL NECESSARY PERMITS.
2. CONTRACTOR SHALL PROVIDE A U.S.A. LOCATE PRIOR TO COMMENCING ANY CONSTRUCTION.

DEE JASPAR & ASSOCIATES, INC.
CIVIL • ENGINEERS
2730 UNICORN ROAD, BLDG A
BAKERSFIELD, CALIFORNIA 93308
PHONE 661 393-4796
FAX 661 393-4799
639 N. MAIN STREET, #B
PORTERVILLE, CALIFORNIA 93257
PHONE 559 791-9286
FAX 559 783-9275

DESIGNED BY
C. MATT MEDRANO
RCE 86590
(03-31-27)

REVIEWED BY
CURTIS SKAGGS
RCE 60960
(12-31-26)

APPROVED BY
CITY OF SHAFTER
DATE
PUBLIC WORKS DIRECTOR

CITY OF SHAFTER
KERN COUNTY, CALIFORNIA

NOVEMBER 2025

S:\CITY OF SHAFTER\WELL NO. 22\DRAWINGS\WELL DRILLING PLANS\01 COVER SHEET.DWG 11/13/2025 4:14 PM

SCALE 1"=20'

0 20' 40' 80'

REV.	DATE	DESCRIPTION	BY
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DEE JASPAR & ASSOCIATES, INC.
CIVIL ENGINEERS
2732 UNICORN ROAD, BLDG A
SUITE 201, FAIRFIELD, CA 95308
PHONE 661 393-4796
FAX 661 393-4798
639 N MAIN STREET, #B
PORTERVILLE, CALIFORNIA 93257
PHONE 559 791-9288
FAX 559 781-1975

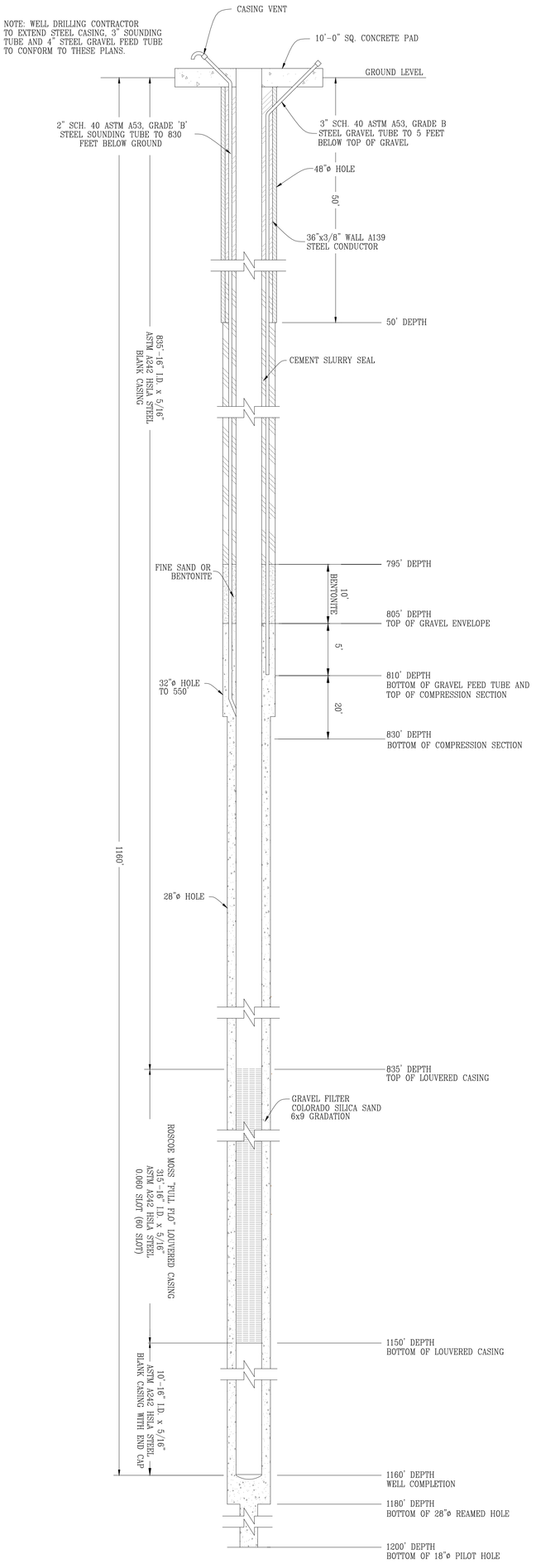
WELL 22 SITE PLAN

WELL NO. 22
DRILLING OF A MUNICIPAL WELL

CITY OF SHAFTER
KERN COUNTY, CALIFORNIA

DRAWN	CMM
CHECKED	CMS
DATE	NOV2025
SCALE	AS SHOWN
JOB NO.	
SHEET	2
OF	5 SHEETS

S:\CITY OF SHAFTER\WELL NO. 22\DRAWINGS\WELL DRILLING PLANS\02 SITE PLAN.DWG 11/13/2025 3:56 PM



WELL 22 CROSS SECTION

WELL NO. 22

DRILLING OF A MUNICIPAL WELL

CITY OF SHAFTER

KERN COUNTY, CALIFORNIA

DEE JASPAR & ASSOCIATES, INC.
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2730 UNICORN ROAD, BLDG A
BAKERSFIELD, CALIFORNIA 93308
PHONE 661 393-4796
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639 N. MAIN STREET, #8
PORTERVILLE, CALIFORNIA 93257
PHONE 559 791-9286
FAX 559 783-9275

REV.	DATE	DESCRIPTION	BY
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DRAWN: CAM
CHECKED: CMS
DATE: NOV2025
SCALE: N.T.S.
JOB NO.:
SHEET: 3 OF 5 SHEETS

S:\CITY OF SHAFTER\WELL NO. 22\PLANS\CAD\WELL DETAILS\ PLANS\03 WELL NO. 22 CROSS SECTION.DWG 11/17/2025 4:14 PM

GRAPHIC SCALE

8 0 4 8 16 32

(IN FEET)
1 inch = 8 ft.

DIGALERT
DIAL TOLL FREE
1-800-227-2600
AT LEAST TWO DAYS BEFORE YOU DIG
UNDERGROUND SERVICE ALERT OF CALIFORNIA

811
Know what's below.
Call before you dig.

NOTE:

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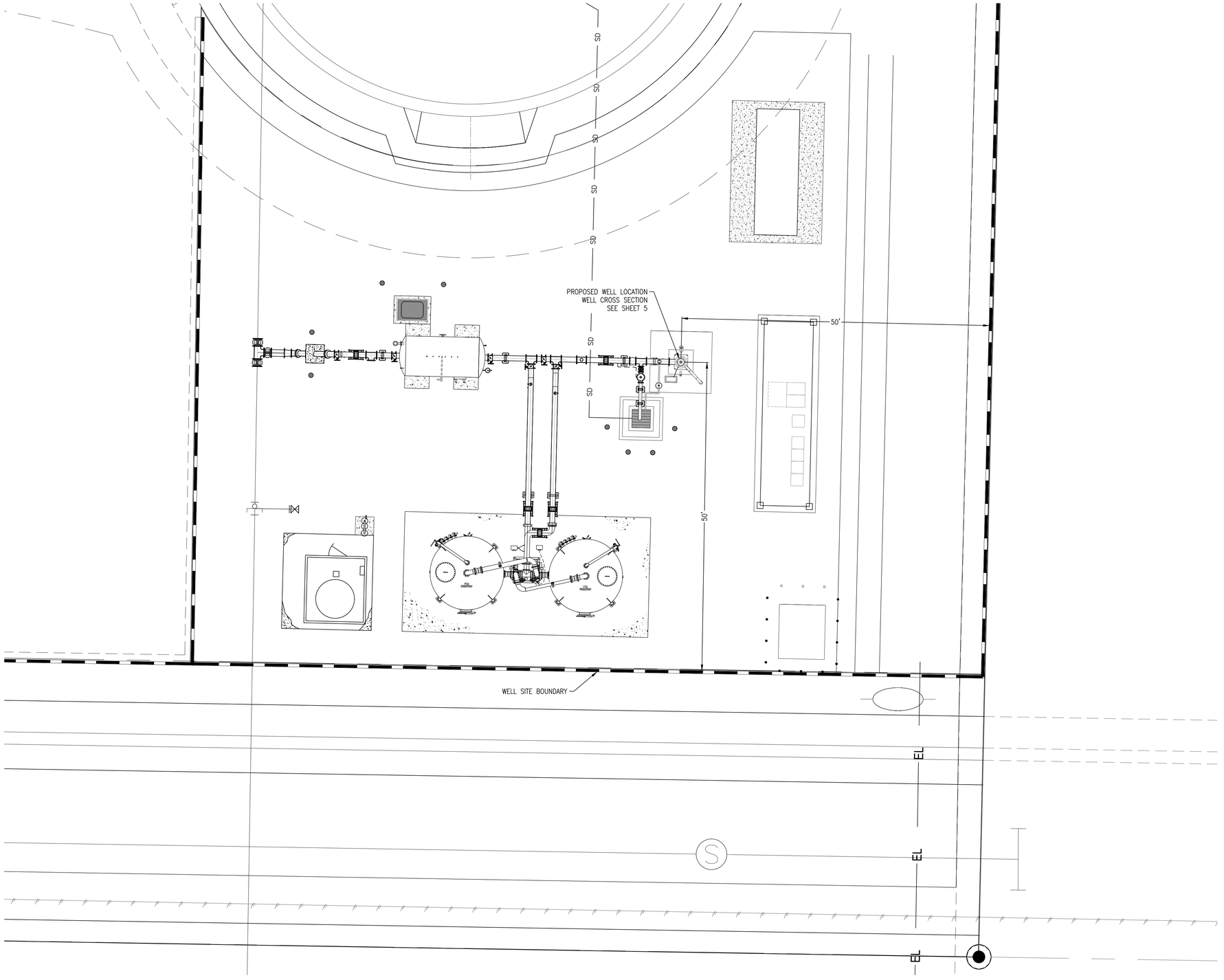
NOTES:

1. CONTRACTOR SHALL PERFORM A U.S.A. LOCATE PRIOR TO COMMENCING CONSTRUCTION.
2. CONTRACTOR SHALL POTHOLE EXISTING UTILITIES AT CONNECTION POINTS FOR THIS PROJECT AND RECORD MATERIAL, SIZE, & DEPTH AND SHARE FINDINGS WITH ENGINEERS FOR ANY MODIFICATIONS TO THE DESIGN.



SITE PLAN
SCALE: 1" = 5'

REV.	DATE	DESCRIPTION	BY

DEE JASPAR & ASSOCIATES, INC.
CIVIL ENGINEERS
2730 UNICORN ROAD, BLDG A
BAKERSFIELD, CA 93308
PHONE 661-393-4796
FAX 661-393-4798
639 N MAIN STREET, #B
PORTERVILLE, CALIFORNIA 93257
PHONE 559-791-9286
FAX 559-783-9275

BID ALT - WELL 23 SITE PLAN

WELL NO. 23
DRILLING OF A MUNICIPAL WATER WELL

CITY OF SHAFTER
KERN COUNTY, CALIFORNIA

DRAWN	CMM
CHECKED	CMS
DATE	NOV2025
SCALE	AS SHOWN
JOB NO.	
SHEET	4
	OF 5 SHEETS

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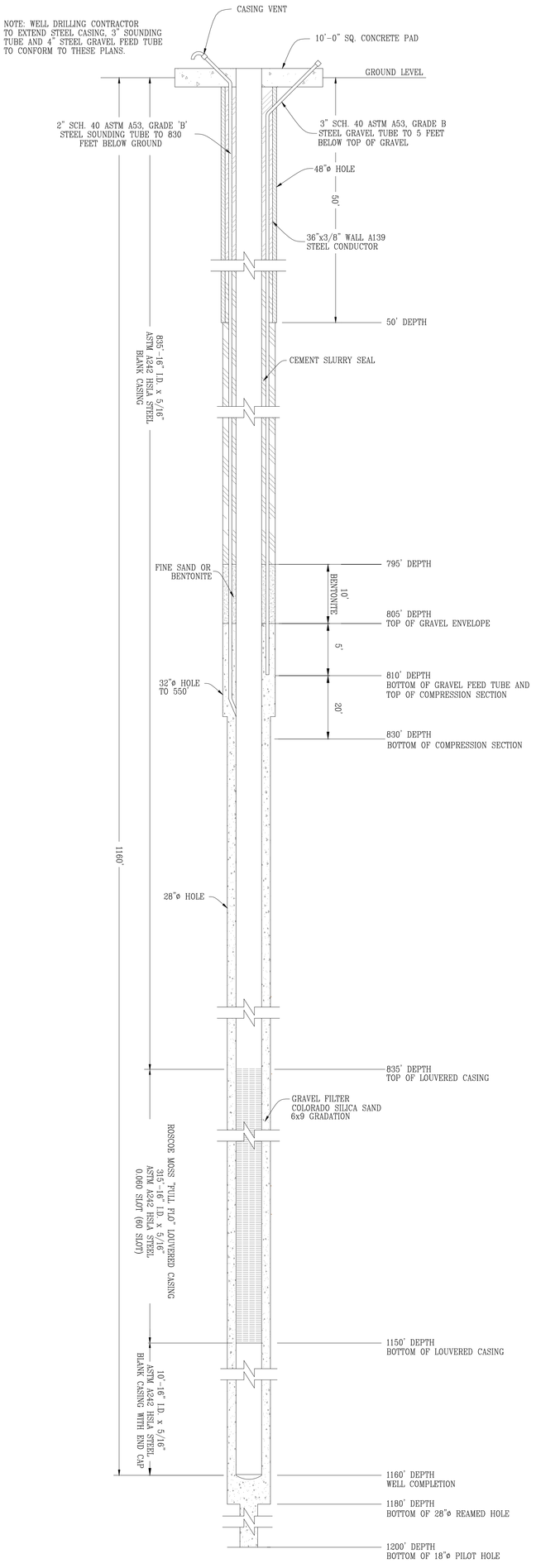

BID ALT - WELL 23 CROSS SECTION

WELL NO. 23

DRILLING OF A MUNICIPAL WATER WELL

CITY OF SHAFTER

KERN COUNTY, CALIFORNIA

DRAWN: CAM
CHECKED: CMS
DATE: NOV2025
SCALE: AS SHOWN
JOB NO.
SHEET: 5 OF 5 SHEETS

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CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT: Alex Gonzalez, Public Works Director

SUBJECT: SHAFTER AQUATIC CENTER IMPROVEMENT PROJECT (CIP PF00002) NOTICE OF COMPLETION

RECOMMENDATION

Council find that the action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; accept the public improvements completed for the Shafter Aquatic Center Improvement Project (CIP PF00002); authorize the Deputy Public Works Director to file a Notice of Completion and acceptance of work for said improvements.

BACKGROUND

On December 5, 2023, the City Council awarded a construction contract in the amount of $2,842,500 to James E. Thompson, Inc., doing business as JTS Construction, for the Shafter Aquatic Center Improvement Project (Capital Improvement Program Project No. PF00002). This project represented the final component of the Clean California Grant that was awarded to us.

The project scope included replacement of the facility’s pumping, heating, and filtration systems, replastering of the competition and children’s pools, and reconstruction of the concrete deck, area lighting, and related mechanical systems. The project was originally budgeted at $3,000,000, consisting of $2,406,250 in Clean California Grant funds and $593,750 in General Fund contributions.

Construction began in January 2024 following issuance of the Notice to Proceed. As the project progressed, several change orders were issued to address unforeseen site conditions and incorporate operational upgrades. These included installation of new pool area lighting, complete electrical rerouting within the mechanical room, new pool handrails, updates to the pool water chemistry controller, demolition to allow for increased pool deck thickness, rerouting of pool lighting conduit, replacement of auto-fill lines, and installation of a new diving board and stand. Additional scope items included installation of permanent outdoor showers, compaction of the building pad for a future building, and expanded mechanical room improvements.

During demolition of the previous building, two underground vaults, abandoned in place during a renovation approximately 30 years earlier, were discovered, one of which was located directly beneath the facility’s electrical panel. Mitigation involved removal of the vaults and recompaction of the surrounding area, based on recommendations from a

geotechnical consultant and the City Building Official, to enable relocation of electrical service and future building construction.

In June 2024, the City Council approved the use of $700,000 in Federal American Rescue Plan Act (ARPA) funds to support the construction phase of the project. However, due to timing and federal deadlines associated with ARPA, those funds were reassigned to another eligible capital project to ensure timely expenditure. To maintain full funding of the aquatic center improvements, an equivalent amount of General Fund dollars, originally budgeted for the alternate project, was reallocated to this project.

All work was completed in accordance with the approved plans and specifications and was deemed substantially complete as of May 14, 2025. A Notice of Completion has been prepared for recordation with the County Recorder's Office, consistent with Public Contract Code requirements. The total cost of the project, including construction, change orders, design, materials testing, and administrative costs, was $3,759,112.63.

FISCAL IMPACT

The total cost of the Shafter Aquatic Center Improvement Project (CIP PF00002) is $3,759,112.63, including construction, approved change orders, design services, materials testing, and administrative expenses.

The total project budget is $3,700,000. The difference between the final cost and the budgeted amount is less than five percent. As such, no official budget action is required to close out the project.

CEQA ANALYSIS

The action is not defined as a "project" per Section 15378(b)(5) of the CEQA Guidelines because the action is approval of a notice of completion and acceptance of work for a project that has already been environmentally cleared and therefore, it is organizational and administrative activity that will not result in direct or indirect physical changes to the environment and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ATTACHMENTS

1. Notice of Completion - Shafter Aquatic Center Improvement Project

RECORDING REQUESTED BY, FOR THE BENEFIT OF, AND WHEN RECORDED MAIL TO:

CITY CLERK
CITY OF SHAFTER
336 PACIFIC AVENUE
SHAFTER, CALIFORNIA 93263

ABOVE SPACE FOR RECORDER'S USE
NO RECORDING FEE PURSUANT TO GOVT CODE 27383
NO DOCUMENTARY TRANSFER TAX PURSUANT TO
CALIFORNIA REVENUE & TAXATION CODE 11922
"EXEMPT FROM THE FEE PER GC 27388.1 (A)(1)
PAYMENT OF RECORDING FEES EXPRESSLY EXEMPTED BY LAW."

NOTICE OF COMPLETION
AND ACCEPTANCE OF WORK

NOTICE IS HEREBY GIVEN that work has been completed on that certain project for the construction of "**SHAFTER AQUATIC CENTER IMPROVEMENT PROJECT**" in the City of Shafter on **MAY 14, 2025,** and that said project was authorized for acceptance by this Agency on **DECEMBER 16, 2025.** The undersigned Agency owns the following interest in the public improvements installed: own, operate, maintain, repair, and replace public facility improvements including a swimming pool, children's pool, concrete decking, area lighting, and all associated plumbing and mechanical equipment at the Shafter Aquatic Center at 269 Poso Avenue in Shafter, County of Kern.

The contractor on said project was **JAMES E. THOMPSON, INC., DBA JTS CONSTRUCTION.** Refer to the approved plans for all information relating to said project.

The address of the undersigned Agency is Shafter City Hall, 336 Pacific Avenue, Shafter, California 93263.

CITY OF SHAFTER

_____ _____
Alex Gonzalez, P.E. Date
City of Shafter, Public Works Director

ATTEST:

_____
Yazmina Pallares, City Clerk

I certify under the Penalty of Perjury under the laws of the State of California that the foregoing is true and correct.

_____
Alex Gonzalez, P.E
Public Works Director

Executed on _____ at Shafter, California.

CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT: Alex Gonzalez, Public Works Director

SUBJECT: PROCEEDINGS FOR THE ANNEXATION OF TERRITORY TO CITY OF SHAFTER COMMUNITY FACILITIES DISTRICT NO. 0815 (ANNEXATION NO. 1) ORDINANCE ADOPTION

RECOMMENDATION

Council find the action is not defined as a "project" per section 15378 of the CEQA Guidelines; introduce for second reading and adopt Ordinance No. 773, an Ordinance of the City Council of the City of Shafter, California, Acting in its Capacity as the Legislative Body of the City of Shafter Community Facilities District No. 0815, County of Kern, State of California, Authorizing the Levy of a Special Tax in Such Community Facilities District, Including Certain Annexation Territory Identified as Annexation No. 1.

BACKGROUND

The project is a continuation of development in the community known as Gossamer Grove, located in proposed Tract 7421 owned by Lennar Homes of California, LLC and includes approximately 17.66 gross acres. The proposed development will include 97 single family detached homes. The project was conditioned to create a maintenance district to provide funds to maintain parks, landscaping, parkways, trails, median islands, public lighting and street lights to be included within the tract development and it was determined that annexation to the City's Community Facilities District No. 0815 ("CFD No. 0815") maintenance community facilities district would be utilized for this purpose. With the assistance of the City's special tax consultant, Koppel & Gruber Public Finance, an Amended Rate and Method of Apportionment ("RMA") was created for the proposed Annexation No. 1 which determined how the properties located within the boundaries of Annexation No. 1 will be charged and the annual special tax charges. In addition, an analysis of the maintenance costs was completed to determine the special tax rates. This analysis determined annual operation and maintenance costs of $48,794.88 for the proposed improvements. These costs are proposed to be spread amongst the proposed total of 97 residential lots within Annexation No. 1. The special tax charge per lot is effective as of Fiscal Year 2025-2026 at a rate of $503.04 per year. Similar to the City's landscape and lighting district the Annexation No. 1 special tax rates will be subject to a consumer price index increases of up to 4.0% if deemed necessary each year starting in Fiscal Year 2026-2027.

FISCAL IMPACT

CONSENT CALENDAR

There is no fiscal impact with this item because the developer provided a cash deposit to cover the annexation proceeding costs. Annexation No. 1 would begin collecting special taxes effective Fiscal Year 2026-27 and the costs of the ongoing administration will be paid for through the levy of the special taxes.

CEQA ANALYSIS

This action has been reviewed per the authority and criteria contained in the California Environmental Quality Act (CEQA), the State and local CEQA Guidelines, and the City's environmental regulations. The City, acting as the lead agency, determined that the resolution is not subject to CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the State CEQA Guidelines, because it will not result in a direct or reasonably foreseeable indirect physical change to the environment as there is no possibility that the action would result in a significant environmental impact, and because it does not constitute a “project” as defined in Section 15378 of the State CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3.

APPROVED BY THE CITY ATTORNEY

Yes

ATTACHMENTS

1. Ordinance No. 773
2. Shafter CFD 0815 Annexation 1 - Notice of Continued Public Hearing 11-18-25

ORDINANCE NO. 773

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA, ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF THE CITY OF SHAFTER COMMUNITY FACILITIES DISTRICT NO. 0815, COUNTY OF KERN, STATE OF CALIFORNIA AUTHORIZING THE LEVY OF SPECIAL TAXES IN SUCH COMMUNITY FACILITIES DISTRICT, INCLUDING CERTAIN ANNEXATION TERRITORY IDENTIFIED AS ANNEXATION NO. 1

WHEREAS, the City Council (the "City Council") of the City of Shafter, California (the "City"), acting in its capacity as the legislative body of the City of Shafter Community Facilities District No. 0815, County of Kern, State of California (the "District") has initiated proceedings, held a public hearing, conduction and election and received a favorable vote from the qualified electors authorizing the levy of special taxes on parcels of taxable property in the territory identified as Annexation No. 1 ("Annexation Territory') therein for the purpose of providing certain services, which are necessary to meet increased demands placed upon the City as a result of the development of said real property in the Annexation Territory; and

WHEREAS, the amended rate and method of apportionment of special tax for the Annexation Territory within the District is set forth in Exhibit "B" to the City Council Resolution No. 3045, which was adopted on October 7, 2025 (the "Resolution"); and

WHEREAS, following an election of the qualified electors in the Annexation Territory, the City Council, on December 2, 2025, adopted a resolution which declared the results of the special election and determined that the territory proposed to be annexed is added to and part of the District.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHAFTER DOES ORDAIN AS FOLLOWS:

Section 1. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. By the passage of this Ordinance, the City Council hereby authorizes and levies the special tax within the Annexation Territory of the District, pursuant to Article 3.5 (commencing with Section 53339) of Chapter 2.5 of Part 1 of Division 2 of Title 5 of the California Government Code, commonly known as the "Mello-Roos Community Facilities Act of 1982," (the "Act"), at the rate and in accordance with the amended rate and method of apportionment of special tax set forth in the Resolution, which rate and method is by this reference incorporated herein. The special tax is hereby levied commencing in Fiscal Year 2025-26 in the Annexation Territory, and in each fiscal year thereafter to pay for the services to be provided in the Annexation Territory and the costs of administering the Annexation Territory.

A special tax has previously been levied in the original territory of the District beginning in Fiscal Year 2024-25 pursuant to Ordinance No. 761 (the "Original Ordinance") passed and adopted by the City Council on December 3, 2024. The addition of the Annexation Territory does not affect the special tax rates applicable to the original territory in the District.

Section 3. The City Manager of the City, or designee, is hereby authorized and directed each fiscal year to determine the specific special tax to be levied for the next ensuing fiscal year for each parcel of real property within the District, including the Annexation Territory, in the manner and as provided in the Resolution or the Original Ordinance, as applicable.

Section 4. Exemptions from the levy of the special tax shall be as provided in the Resolution or the Original Ordinance, as applicable and the applicable provisions of the Act. In no event shall the special tax be levied on any parcel within the District in excess of the maximum special tax specified in the Resolution or the Original Ordinance, as applicable.

Section 5. All of the collections of the special tax shall be used as provided in the Act and in the Resolution or Original Ordinance, including, but not limited to, the payment of the costs of the services, the payment of the costs of the City in administering the District, and the costs of collecting and administering the applicable special tax.

Section 6. The special tax shall be collected in the same manner and at the same time as ordinary *ad valorem* taxes are collected and shall have the same lien priority, and be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for *ad valorem* taxes; provided, however, that the District may collect the special taxes at a different time or in a different manner if necessary to meet its financial obligations. The City Manager of the City, or designee, is hereby authorized and directed to provide all necessary information to the auditor/tax collector of the County of Kern in order to effect proper billing and collection of the special tax, so that the special tax shall be included on the secured property tax roll of the County of Kern for Fiscal Year 2025-26 and for each fiscal year thereafter until no longer required to pay for the services or until otherwise terminated by the City.

Section 7. If for any reason any portion of this Ordinance is found to be invalid, or if the special tax is found inapplicable to any particular parcel within the Annexation Territory, by a court of competent jurisdiction, the balance of this Ordinance and the application of the special tax to the remaining parcels within the Annexation Territory, shall not be affected.

Section 8. This Ordinance shall be effective thirty (30) days after its adoption. Within fifteen (15) days after its adoption, the City Clerk shall cause this Ordinance, or a summary of it, to be published in a newspaper of general circulation in the City.

The foregoing ordinance was introduced and the title thereof read at the regular meeting of the City Council the 2nd day of December, 2025 and by unanimous vote of the City Council members present, further reading was waived.

PASSED, APPROVED AND ADOPTED this 16th day of December, 2025.

_____

Chad Givens, Mayor Date

_____

Yazmina Pallares, City Clerk Date

APPROVED AS TO FORM:

_____

Marco A. Martinez, City Attorney Date

NOTICE OF CONTINUED PUBLIC HEARING ON RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAFTER DECLARING INTENTION TO ANNEX TERRITORY TO CITY OF SHAFTER COMMUNITY FACILITIES DISTRICT NO. 0815 (ANNEXATION NO. 1)

NOTICE IS HEREBY GIVEN that on November 18, 2025, the City Council (the "City Council") of the City of Shafter (the "City") opened and did continue the public hearing on Resolution No. 3045 (the "Resolution"), declaring the intention of the City Council to annex territory to the City of Shafter Community Facilities District No. 0815, County of Kern, State of California (the "CFD No. 0815"), to December 2, 2025 in the Council Chambers, 336 Pacific Avenue, Shafter, CA 93263, at which time the City Council will hear the testimony of all interested persons for or against the annexation of said territory to CFD No. 0815 or the levying of special taxes within such territory to pay the costs of providing certain services which are necessary to meet increased demands placed upon the City as a result of the development of said real property.

The Resolution provides in summary as follows:

1. The City Council declared its intention to conduct proceedings for the annexation to CFD No. 0815 of the territory described in Exhibit "A" to the Resolution. The City Council determined that the public convenience and necessity require that such territory be annexed to CFD No. 0815.

2. The territory which is included in CFD No. 0815 is described on the map of the Community Facilities District recorded in Book 0001 of Maps of Assessment and Community Facilities Districts, pages 0192 in the office of the County Recorder for the County of Kern, State of California, Instrument No. 224130816. The territory proposed to be annexed to CFD No. 0815 ("Annexation No. 1") is described on the map thereof entitled "Annexation Map No. 1 (Tract 7421) of the City of Shafter Community Facilities District No. 0815, County of Kern, State of California," which is on file with the City Clerk of the City (the "City Clerk").

3. The types of public services to be provided within CFD No. 0815 are as follows:

(a) maintenance and lighting of parks, parkways, streets, roads and open space; (b) maintenance of recreational facilities, and (c) any other services authorized to be financed pursuant to the Act, (d) costs associated with the determination of the amount of and the levy and collection of special taxes which are levied to provide such services and reasonable costs otherwise incurred in order to carry out the authorized purposes of the annexed territory to CFD No. 0815.

Annexation No. 1 is proposed to provide and finance the same services as defined above. The services described above shall be provided, as needed, throughout CFD No. 0815 and the territory proposed to be annexed thereto for the benefit of all owners of property and residents of CFD No. 0815 and the territory proposed to be annexed thereto. The services to be provided and financed by CFD No. 0815, as previously described, are necessary to meet increased demands placed upon the City as a result of development occurring within CFD No. 0815 and the territory proposed to be annexed thereto.

4. Except where funds are otherwise available, special taxes sufficient to pay the costs of the services provided above and the annual administrative expenses of the City and CFD No. 0815 in determining, apportioning, levying and collecting such special taxes, shall be annually levied within the territory proposed to be annexed to CFD No. 0815. Pursuant to Section 53340 of the California Government Code, the special taxes shall be collected in the same manner as ordinary ad valorem property taxes are collected and shall be subject to the same penalties and the same procedure, sale, and lien priority in case of delinquency as is provided for ad valorem taxes.

However, under no circumstances shall the special tax levied against any parcel subject to the levy of the special tax pursuant to the rates and method of apportionment be increased as a consequence of delinquency or default by the owner of any other parcel or parcels within the proposed annexed territory of CFD No. 0815 by more than ten percent (10%). The amended rate and method of apportionment of said special taxes shall be as set forth in Exhibit "B" of the Resolution, which sets forth in sufficient detail the method of apportionment to allow each landowner or resident within the territory proposed to be annexed to CFD No. 0815 to clearly estimate the maximum amount that such person will have to pay for the authorized services..

5. Notice is given that on December 2, 2025 at 6:00 o'clock p.m., or as soon thereafter as the matter may be heard, the City Council will hold a continued public hearing in the regular meeting place of the City Council being the Council Chambers of the City Council, located at 336 Pacific Ave, Shafter, California 93263 where this City Council will consider the annexation of territory to CFD No. 0815, the proposed method and apportionment of the Special Tax, and all other matters as set forth in the Resolution. That at the above-mentioned time and place for the continued public hearing any persons interested, including taxpayers and property owners, may appear and be heard, and that the testimony of all interested persons for or against the annexation of territory to CFD No. 0815, or the financing of the public services, will be heard and considered. Any protests may be made orally or in writing. However, any protests pertaining to the regularity or sufficiency of the proceedings shall be in writing and clearly set forth the irregularities and defects to which the objection is made. All written protests shall be filed with the City Clerk of the City Council on or before the time fixed for the continued public hearing. Written protests may be withdrawn in writing at any time before the conclusion of the continued public hearing.

If a written majority protest against the annexation of territory to CFD No. 0815 is filed, the proceedings shall be abandoned. If such majority protest is limited to certain public services or portions of the special tax, those services or that tax shall be eliminated by the City Council.

If, following the continued public hearing, the City Council determines to complete the annexation of territory to CFD No. 0815, the City Council shall then submit the levy of the special taxes to the qualified electors of the territory proposed for annexation to CFD No. 0815. If at least twelve (12) persons, who need not necessarily be the same twelve (12) persons, have been registered to vote within the territory proposed for annexation to CFD No. 0815 for each of the ninety (90) days preceding the close of the public hearing, the vote shall be by registered voters of the territory proposed for annexation to CFD No. 0815, with each voter having one (1) vote. Otherwise, the vote shall be by the landowners of the territory proposed for annexation to CFD No. 0815 who were the owners of record at the close of the subject hearing, with each such landowner or the authorized representative thereof, having one (1) vote for each acre or portion of an acre of land owned within the territory proposed for annexation to CFD No. 0815.

The Resolution contains other provisions which are not summarized above, including the Rate and Method of Apportionment. A complete copy of the Resolution of Intention may be reviewed or obtained at the office of the City Clerk at 336 Pacific Ave, Shafter, California 93263 during normal business hours.

If you wish to challenge the City's action on these matters in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Office of the City Clerk at or prior to the public hearing.

DATED: November 18, 2025

/s/ *Yazmina Pallares*
Yazmina Pallares, City Clerk
City of Shafter, County of Kern

CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT:

SUBJECT: CHESS GARDEN BID ACCEPTANCE AND BUDGET AMENDMENT

RECOMMENDATION

Council find the action is not defined as a "project" under Section 15378(b)(4) of the CEQA Guidelines; accept the low bid from S&B Sons, Inc. in the amount of $341,110.23 for the Shafter Library & Learning Center Chess Garden Project; and approve a budget amendment to increase project funding by $100,000 (to $350,000 total) from General Fund Reserves.

BACKGROUND

On October 21, 2025, the City Council approved a budget amendment to allocate $250,000 from General Fund Reserves for the construction of the Chess Garden Project at the Shafter Library & Learning Center. This action followed repeated delays with Kern County's administration of Community Development Block Grant (CDBG) funding, and allowed the project to proceed under the City's own procurement policies.

The project converts an underutilized space on the southeast side of the Library into a shaded outdoor gathering area with concrete chess tables, seating, landscaping, and decorative fencing. The construction documents were prepared by Wynn-Smith Landscape Architecture.

Following Council direction, Staff advertised the project for public bid. Bids were opened on November 14, 2025. Two bids were received:

- **S&B Sons, Inc.**: $341,110.23 (low bid)
- **Proffitt Construction**: $506,512.89

The bid submitted by S&B Sons, Inc. was reviewed for completeness and responsiveness and was found to meet all requirements of the bid solicitation. No changes have been made to the project scope since Council's October 21, 2025, action.

Because the low bid exceeds the previously approved budget, a supplemental

appropriation of $100,000 from General Fund Reserves is recommended. This provides adequate contingency for award and administration of the contract.

FISCAL IMPACT

The October 21, 2025 action allocated $250,000 from General Fund Reserves for this project. Acceptance of the low bid and award of contract to S&B Sons, Inc. will require a budget amendment of $100,000, increasing the total budget to $350,000. This action is a one-time cost and will not result in ongoing expenses beyond those anticipated for landscape and facility maintenance.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines because the action is the acceptance of a bid and budget amendment for a project that has already been environmentally cleared and therefore, it is the creation of a governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

ATTACHMENTS

1. Chess Garden Bids

Shafter
PUBLIC WORKS

PUBLIC WORKS DEPARTMENT
720 Commerce Way, Shafter, CA 93263
(661) 746-5004

City of Shafter Library & Learning Center Chess Garden
BID OPENING

Friday, November 14, 2025
11:00 AM

City of Shafter Representatives: David Franz
Bridgett Rubio

Plan Holders Present (check if contractor attended Bid Opening):

Present	Bid Bond		BID
X	X	S3B Sons Inc.	$ 341,110.23
X	X	Proffitt Construction	$ 506,512.89
			$
			$
			$
			$
			$
			$
			$
			$
			$

CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT: David Franz, Community Services Director

SUBJECT: LIBRARY PRIVACY POLICY REVISION

RECOMMENDATION

Council find the action is not defined as a “project” per Section 15378(b)(2) of the CEQA Guidelines; approve and adopt the revised Shafter Library & Learning Center (SLLC) Privacy Policy, attached to this report.

BACKGROUND

On February 1, 2022, the City Council approved an initial privacy policy for the Shafter Library & Learning Center, following the Library's transition to City operation. That policy established a strong foundation for protecting user data, in line with California State law and professional best practices.

The original policy, however, did not address the use of text messaging as a communication method. As a result, library users could not receive text-based notifications for overdue materials, reserved item availability, or other account-related notices. Additionally, the policy did not clearly define how privacy protections would extend to third-party vendors involved in library services.

In response to these gaps, Staff has developed a revised privacy policy that:

- Explicitly allows for the use of text messaging to communicate with patrons, without requiring it;
- Clearly explains the role of third-party vendors in handling user data;
- Uses a question-and-answer format to improve readability and transparency for the public.

FISCAL IMPACT

No fiscal impact.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(2) of the CEQA Guidelines because the action is the approval of revisions to the library privacy policy and

therefore, it is considered general policy and procedure making and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ATTACHMENTS

1. The Shafter Library & Learning Center Privacy Policy

The Shafter Library & Learning Center Privacy Policy

General Privacy Statement

Your privacy is important to us and we do everything we can to protect and respect your personal information and keep your library records confidential. The library strives to collect the least amount of personally identifiable information we can and avoids creating unnecessary records. The library does not share your personally identifiable information with third parties unless served with a valid subpoena, national security letter, or warrant to do so.

The Library follows California State Law which requires all public libraries in California to protect the privacy of user records.

What Information Does the Library Collect?

The library collects both personally identifiable information (PII) and anonymous information in order to provide library service to users.

Personally Identifiable Information (PII)

Personally identifiable information is any information that could potentially identify a specific individual. The library strives to collect the least amount of personally identifiable information possible in order to provide services. The personally identifiable information collected by the library could include:

- Name
- Address
- Telephone Number
- Email address
- Date of Birth
- Library barcode number
- Items currently checked-out, requested, canceled holds, and interlibrary loans
- Overdue items (until returned)
- Fine history
- Sign-up information for library classes and events
- Security camera footage (both inside and outside of the library)
    - Note: This footage is only available to view by supervisory staff at the city, including the Shafter Police department. For outside organizations, a valid subpoena, national security letter, or warrant is required to view.

Anonymous Information

Anonymous information is information that does not specifically identify an individual. The anonymous information collected by the library could include:

- URL (uniform resource locator) of the website you visited previous to the library's website
- Domain names and/or IP addresses (numbers automatically assigned to your computer whenever you are connected to the internet)
- The browser version you are using to access the web site
- Hardware and software type and language
- Cookie data
- Date and time of requests
- Demographic data
- Interaction data
- Page Views, click data, and navigation flow

Who has Access to Collected Information?

All library user records are confidential, and SLLC does not sell, rent, or distribute personally identifiable information to third parties for marketing purposes. Library records may only be disclosed to:

- Library staff performing job duties
- Cardholders upon proof of identity
- Anyone with the library card number
- Authorized library vendors
- Law enforcement with a valid subpoena, national security letter, or warrant

How Does the Library Use My Information?

Personal data is used solely for library-related functions, including:

- Managing user accounts, borrowing activity, and communication about library services.
- Improving library programs, services, and website functionality.
- Complying with legal and financial obligations (e.g. lost items).
- Notifying patrons of upcoming programs, service changes, or account-related updates.

SLLC does not use patron data for commercial purposes or targeted advertising.

How is My Data Stored?

The library does not keep a record of your activities on any public computer or on our wireless network. Any record of browsing history and activities on our public computers or wireless network are removed when you log out or disconnect.

Use of Cookies and Digital Privacy

SLLC's website and digital platforms may use cookies to improve functionality and user experience. Cookies help:

- Authenticate users for access to digital resources.
- Customize website experiences based on user preferences.
- Collect anonymous statistical data on website usage.

Users may disable non-essential cookies in their browser settings, though this may limit access to certain library services.

Data Security Measures

The library takes reasonable steps to ensure data security, including:

- Encrypting and protecting personal information stored in digital systems.
- Limiting access to patron data to authorized staff members only.
- Regularly purging or anonymizing old records that are no longer needed.
- Wiping all usage data from chrome books after returning.

Despite these efforts, SLLC cannot guarantee absolute security. Users should take precautions when using public computers or unsecured networks. Cardholders should inform the library immediately if their library card is lost or stolen.

Third Party Vendors

SLLC uses third-party providers and technology to deliver services and content such as databases, eBooks and eAudiobooks, and communication about library programs, services and patron accounts. When you leave the library website, your interaction with these systems will be governed by their individual privacy policies. We have provided links to individual privacy policies and terms of statements for a majority of our third-party vendors for your review. Inquire with the vendors directly if you have any specific questions about their data collection and management policies.

Retention of Records

SLLC retains records only for as long as needed for operational purposes. Borrowing history is not stored unless patrons opt in to track their reading history. Other personal information, such as account details and fines, is retained only as necessary for account management and legal compliance.

What are My Rights to Access, Correct, and Delete My Personal Data and My Child's Personal Data?

SLLC patrons have the right to access their personal information and request updates, corrections and deletions, subject to legal and financial record-keeping requirements. Patrons can do this by:

- Calling the library at 661-746-5055.
- Emailing the library at shafterlearningcenter@gmail.com.
- Visiting the library and speaking to staff.

Children's Privacy

The safety and privacy of children is very important to the library. Parents or guardians may access a minor's borrowing records only if they provide the child's library card or account credentials and show the parent's/guardian's ID. If the minor child is age 14 or over, the child must also be present and give verbal consent. We encourage parents to take an active role in their children's internet use and teach them about the importance of not revealing personal information online.

Changes to This Privacy Policy

This policy may be updated periodically, only with approval by the Shafter City Council. Any significant changes will be posted on the Library's website, and patrons will be notified where appropriate.

Contact Information

For questions or concerns about this Privacy Policy, contact:

Shafter Library & Learning Center
236 James Street
Shafter, CA 93263
Phone: 661-746-5055
Email: shafterlearningcenter@gmail.com
Website: shafterlearning.com

CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT: Rebecca Bernal, Community Services Supervisor

SUBJECT: CIVIC ENGAGEMENT WITH STUDENT COUNCILS

RECOMMENDATION

Council find that the action is not defined as a “project” under Section 15378(b)(5) of the CEQA Guidelines; approve the invitation for student councils from Grow Academy, Richland Junior High, and a subset of Shafter High School (6 students) to meet with City staff, shadow City Council at a meeting, receive City polo shirts, and participate in a trip to Sacramento to meet elected officials and tour the Capitol. Confirm that this expenditure does not constitute a gift of public funds.

BACKGROUND

For many years, the City engaged annually with Richland Junior High’s student council, providing opportunities for students to visit City Hall and the Capitol in Sacramento. This initiative was paused due to the COVID-19 pandemic, but restarted 2 years ago with students from the Shafter High and Grow Academy student councils.

FISCAL IMPACT

	Students	Advisors	City Council and Staff	Shirts (Students Only)	Travel: Charter Bus (Up to 50 travelers)	Meals per Diem (Max first day rate $64)	Total
Richland Jr. High	6	1	0	$150	0	$448	$598
GROW Academy	9	1	0	$225	0	$640	$865
Shafter High	6	1	0	$150	0	$448	$598
Other	0	0	1	0	0	$64	$64
Total	21	3	1	$525	$3,500	$1,600	$5,625

If approved by the City Council, this cost will be under the Community Services

Community Promotions budget. The expenditure does not constitute a gift of public funds as 1) it is available to all local schools, and 2) it promotes the City of Shafter positively by involving local students in civic engagement.

CEQA ANALYSIS

The action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines because the action is approval of an invitation for student councils to meet with City staff, shadow City Council at a meeting, receive City polo shirts, and participate in a trip to Sacramento to meet elected officials and tour the Capitol and therefore, it is organizational and administrative activity that will not result in direct or indirect physical changes to the environment and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ATTACHMENTS

None

CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT: Alan Cazares, Associate Planner

SUBJECT: ADOPT URGENCY ORDINANCE NO. 774 TO AMEND TITLE 17 (ZONING ORDINANCE) SECTION 11.200 RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS TO COMPLY WITH RECENT CHANGES IN STATE LAW

RECOMMENDATION

That the Shafter City Council (1) Waive full reading and adopt by title only Urgency Ordinance No. 774, an Urgency Ordinance of the City Council of the City of Shafter, California, amending Title 17 (Zoning Ordinance) Section 11.200 of the Shafter Municipal Code relating to Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) to comply with recent changes in state law, and (2) find that the adoption of the proposed urgency ordinance is statutorily exempt from review under the California Environmental Quality Act (CEQA) per Public Resources Code Section 21080.17.

BACKGROUND

The proposed urgency ordinance (**Exhibit 1**) will amend Title 17 (Zoning Ordinance) Section 11.200 of the Shafter Municipal Code to comply with recent changes to state law that impose new limits on local authority to regulate Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs). Except as otherwise noted, these new laws take effect on January 1, 2026.

In recent years, the California Legislature has approved, and the Governor has signed into law, a number of bills that impose new limits on local authority to regulate ADUs and JADUs. In late 2025, four new bills were enacted that further amend state ADU law as summarized below.

AB 462 – Coastal Development Permits; Disaster-Affected Areas

AB 462 modifies several permitting requirements associated with processing Coastal Development Permits for ADUs located in the Coastal Zone. Beyond changes to CDP processing, AB 462 modifies the rules governing the issuance of a certificate of occupancy (CofO) for an ADU. Historically, state law has prohibited a local agency from issuing a CofO for an ADU before one is issued for the primary dwelling (i.e., the primary dwelling must have a CofO before the ADU can receive one). AB 462 creates a narrow exception to this prohibition for detached ADUs when all of the following

conditions are satisfied: (1) the Governor has declared a state of emergency for the county on or after February 1, 2025; (2) the primary dwelling was substantially damaged or destroyed by an event referenced in the state of emergency proclamation; and (3) the ADU has been issued construction permits and passed all required inspections. (Gov. Code, § 66328(b).) If these conditions are satisfied, the detached ADU can receive a CofO before the primary dwelling. In all other scenarios, the primary dwelling still needs a CofO before one can be issued for an ADU.

AB 462 was enacted as an urgency measure that took effect immediately when signed by the Governor (on October 10, 2025). The following three bills were enacted as non-urgency measures and take effect on January 1, 2026.

AB 1154 – JADU Owner-Occupancy; Short-Term Rental

When a JADU is developed, existing state law requires a property owner to reside in the JADU or remaining portion of the single-family dwelling. AB 1154 narrows this requirement to now only apply when a JADU shares sanitation facilities (bathroom) with the single-family dwelling. If the JADU has its own bathroom, then the property owner does not have to reside on the property at all. (See amended Gov. Code, § 66333(b).)

AB 1154 also expressly prohibits JADUs from being used as short-term rentals (i.e., rented for a term shorter than 30 days). (See amended Gov. Code, § 66333(g).) Most ADU ordinances already included this prohibition (as well as prohibiting ADUs from being used as short-term rentals). But now it's required by state law.

SB 9; SB 543 – ADU Ordinance Submittal to HCD; Approval

Under existing law, local agencies are required to submit a copy of their ADU ordinance to the California Department of Housing and Community Development (HCD) within 60 days of adoption.

This year's SB 9 and SB 543 create a penalty for failing to do so by rendering null and void any local ordinance that is not submitted to HCD within 60 days of adoption. (See amended Gov. Code, § 66326(d); new Gov. Code, § 66333.5(d).) The bills further specify that a local ADU ordinance is null and void if HCD issues findings that the ordinance does not comply with state law and the local agency fails to respond to HCD within 30 days.

SB 543 – ADU Size; Number of ADUs; Impact Fees; Application Timeline

SB 543 makes numerous changes and clarifications to state ADU law, the most notable of which are summarized below.

ADU & JADU Size

Existing law limits the maximum size of a JADU to 500 square feet and prohibits local ADU ordinances from imposing certain development standards that would prevent an ADU created under Government Code section 66314 through 66322 from being at least 800 square feet.

SB 543 amends state ADU law to specify that allowable square footage of an ADU or JADU refers to square footage of "interior livable space." (See amended Gov. Code, § 66313(d), 66321(b)(2).)

Impact Fees
Existing law exempts ADUS that are 750 square feet or smaller from development impacts fees (DIFs). SB 543 clarifies that DIFs may not be imposed on an ADU that has 750 or fewer square feet of interior livable space or on a JADU with 500 or fewer square feet of interior livable space. The bill also exempts an ADU or JADU with fewer than 500 square feet of interior livable space from school impact fees. (See amended Gov. Code, § 66311.5.)

Quantity of ADUs Created Under Government Code Section 66323
Existing state law creates four categories of ADUs that must be approved if they comply with the limited standards provided in Government Code section 66323(a)(1)–(4). These are:

1. a converted ADU and JADU created on a lot with a proposed or existing single-family dwelling (Gov. Code, § 66323(a)(1));
2. a detached ADU created on a lot with a proposed or existing single-family dwelling (Gov. Code, § 66323(a)(2));
3. converted ADUs created in an existing multifamily dwelling (Gov. Code, § 66323(a)(3)); and
4. detached ADUs created on a lot with a proposed or existing multifamily dwelling.

For some time, there has been uncertainty as to whether ADUs created under Government Code section 66323 could be combined. Some practitioners interpreted the statute to not require local agencies to allow combinations. Initially, HCD took the same position, in its 2020 ADU Handbook. But for the last few years, HCD has taken the opposite position: that yes, combinations are permitted. (See HCD January 2025 ADU Handbook, at p. 19 ["Pursuant to Government Code section 66323, subdivision (a), local governments must allow units created pursuant to subparagraphs (1) and (2) together or (3) and (4) together"].)

SB 543 codifies HCD's most recent interpretation by amending Government Code section 66323 to specifically allow combinations. Thus, a lot with a multifamily dwelling can now have a converted ADU or ADUs created under section 66323(a)(3) and detached ADUs created under section 66323(a)(4). And a lot with a single family dwelling can now have a converted ADU and a JADU created under section 66323(a)(1) and a detached ADU created under section 66323(a)(2).

ADU Permitting Process
Existing law has long required local agencies to approve or deny an ADU application within 60 days of receiving a complete application. However, state law was silent with

respect to incompleteness determinations, subsequent resubmittals, and appealing local decisions on ADU applications. SB 543 requires local agencies to now:

1. determine whether an ADU application is complete within 15 business days of submittal;
2. if the application is incomplete, within the same 15 days provide the applicant with a list of incomplete items and how to address them;
3. review a resubmitted application for completeness within 15 business days;
4. provide the applicant with a written appeal process for any incompleteness determination or denial (to the Planning Commission or City Council, or both); and
5. provide a final written determination on the appeal within 60 business days of receiving the appeal). (See amended Gov. Code, §§ 66317 [ADUs], 66335 [JADUs].)

NEXT STEPS & RECOMMENDATION:

AB 462 took effect immediately when signed, but technically it doesn't require any change to a local ordinance; the City just needs to follow the new rules for CDP processing and issuance of a CofO, if applicable. Since the city of Shafter is not within the coastal zone, AB 462 is not an issue. However, the remaining bills take effect on January 1, 2026, and for the City of Shafter's ADU ordinance (Title 17 Section 11.200) to remain valid and enforceable, it must comply with requirements of these bills by January 1, 2026, or the City's entire existing ADU ordinance becomes null and void as a matter of law, and the City will have to allow ADUs with no regulation except for the few requirements imposed in the state ADU law itself. The approval of ADUs and JADUs based solely on these default statutory standards, without local regulations governing height, setback, landscape, and architectural review, among other things, would threaten the character of existing neighborhoods and negatively impact property values, personal privacy, and fire safety.

Therefore, the proposed ordinance is an urgency measure, which means it will take immediate effect upon adoption. Typically, an ordinance affecting planning and zoning is approved by the Council after a planning-agency recommendation, a first reading and introduction before the Council and then a second reading at a regular Council meeting — with the ordinance taking effect 30 days following adoption. But here it is necessary for the City Council to adopt this ordinance as an urgency measure because the new ADU laws will take effect on January 1, 2026, before a non-urgency adoption would take effect.

For the above reasons, Staff recommend that the City Council adopt the proposed Urgency Ordinance No. 774 (**Exhibit 1**), which will ensure that the City's ADU ordinance (Title 17 Section 11.200) remains valid and compliant on January 1, 2026.

The urgency ordinance will be followed by a non-urgency ordinance, subject to all normal procedures. A proposed Zone Code Amendment No. 25-23 is scheduled for a

duly noticed public hearing with the Shafter Planning Commission at the January 13, 2026, regular meeting. Thereafter, the zone code amendment would be considered by City Council for a first and second reading.

FISCAL IMPACT

There is no fiscal impact directly resulting from the proposed action. Indirectly, the adoption of the urgency ordinance may expedite the development of accessory dwelling units and junior accessory dwelling units. Development of residential projects typically results in increased one-time building-related revenues.

CEQA ANALYSIS

Under California Public Resources Code section 21080.17, CEQA does not apply to the adoption of an ordinance by a city or county implementing the provisions of Chapter 13 of Division 1 of Title 7 of the California Government Code, which is California's ADU law. Therefore, the adoption of the proposed urgency ordinance is statutorily exempt from CEQA in that it implements state ADU law.

APPROVED BY THE CITY ATTORNEY

ATTACHMENTS

1. Ordinance No. 774 Urgency Ordinance Amending Title 17 Relating to Accessory Dwelling Units & Junior Accessory Dwelling Units
2. Exhibit A of Ordinance No. 774

ORDINANCE NO. 774

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHAFTER, CALIFORNIA, AMENDING TITLE 17 (ZONING ORDINANCE) SECTION 11.200 OF THE CITY OF SHAFTER MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS (ADUs) AND JUNIOR ACCESSORY DWELLING UNITS (JADUs) TO COMPLY WITH THE RECENT CHANGES IN STATE LAW, AND FINDING THE ACTION TO BE STATUTORILY EXEMPT FROM CEQA UNDER PUBLIC RESOURCES CODE § 21080.17

WHEREAS, the City of Shafter, California ("City") is a municipal corporation, duly organized under the constitution and laws of the State of California; and

WHEREAS, state law authorizes cities to act by ordinance to provide for the creation and regulation of accessory dwelling units ("ADUs") and junior accessory dwelling units ("JADUs"); and

WHEREAS, in recent years, the California Legislature has approved, and the Governor has signed into law, numerous bills that, among other things, amend various sections of the Government Code to impose new limits on local authority to regulate ADUs and JADUs; and

WHEREAS, in 2025, the California Legislature approved, and the Governor signed into law, Assembly Bill 462 ("AB 462"), Assembly Bill 1154 ("AB 1154"), Senate Bill 9 ("SB 9"), and Senate Bill 543 ("SB 543"), which further amend state ADU law; and

WHEREAS, the new updates to state ADU law take effect on January 1, 2026, and for the City's ADU ordinance to remain valid, it must be amended to reflect the requirements of AB 462, AB 1154, SB 9, and SB 543; and

WHEREAS, the City desires to amend its local regulatory scheme for the construction of ADUs and JADUs to reflect the most recent changes to state law; and

WHEREAS, there is a current and immediate threat to the public health, safety, or welfare based on the passage of bills updating state ADU law because if the City's ordinance does not comply with this legislation by January 1, 2026 — and the City's ADU ordinance becomes null and void in its entirety — the City would be required to approve ADUs and JADUs in accordance with the few default standards that are imposed by Chapter 13 of Division 1 of Title 7 of the California Government Code, which is the state ADU law; and

WHEREAS, the approval of ADUs and JADUs based solely on the default statutory standards, without local regulations governing height, setback, landscape, and architectural review, among other things, would threaten the character of existing neighborhoods, and negatively impact property values, personal privacy, and fire safety. These threats to public safety, health, and welfare justify adoption of this Ordinance as an urgency ordinance, to be effective immediately upon adoption by a four-fifths vote of the City Council; and

EXHIBIT 1

WHEREAS, to protect the public safety, health, and welfare, the City Council may adopt this Ordinance as an urgency measure in accordance with Government Code section 36937, subdivision (b).

NOW, THEREFORE, the City Council of the City of Shafter does ordain as follows:

Section 1. Incorporation. The recitals above are each incorporated by reference and adopted as findings by the City Council.

Section 2. CEQA. Under California Public Resources Code section 21080.17, the California Environmental Quality Act ("CEQA") does not apply to the adoption of an ordinance by a city or county implementing the provisions of Article 2 of Chapter 13 of Division 1 of Title 7 of the California Government Code, which is California's ADU law. Therefore, adoption of the urgency Ordinance is statutorily exempt from CEQA in that it implements state ADU law.

Section 3. General Plan. The City Council hereby finds that the adoption of the urgency Ordinance is consistent with the General Plan as a matter of law under Government Code section 66314(c).

Section 4. Code Amendment. Title 17 Section 11.200 of the Shafter Municipal Code is hereby amended and restated to read in its entirety as provided in Exhibit "A," attached hereto and incorporated herein by reference.

Section 5. Effective Date. This Ordinance takes effect immediately upon its adoption.

Section 6. HCD Submittal. In accordance with Government Code sections 66326 and 66333.5, the City Clerk is directed to submit a copy of this Ordinance to the California Department of Housing and Community Development within 60 days after adoption.

Section 7. Publication. The City Clerk certifies that this Ordinance was adopted by the City Council at a regular meeting on December 16, 2025.

Section 8. Custodian of Records. The custodian of records for this Ordinance is the City Clerk and the records comprising the administrative record are located at 336 Pacific Avenue, Shafter, CA 93263.

Section 9. Severability. If any provision of this Ordinance or its application to any person or circumstance is held to be invalid by a court of competent jurisdiction, such invalidity has no effect on the other provisions or applications of the Ordinance that can be given effect without the invalid provision or application, and to this extent, the provisions of this Ordinance are severable. The City Council declares that it would have adopted this Ordinance irrespective of the invalidity of any portion thereof.

PASSED, APPROVED AND ADOPTED THIS 16TH DAY OF DECEMBER, 2025.

_____
Chad Givens, Mayor

ATTEST:

_____
Yazmina Pallares, City Clerk

APPROVED AS TO FORM:

_____
Marco A. Martinez, City Attorney

EXHIBIT A

Proposed Ordinance Changes

(follows this page)

lot lines of those properties are considered to be abutting, adjoining, or adjacent.

Access Corridor

A portion of the site providing access from a street and having a dimension less than the required lot width. The area of an access corridor shall not be included in determining the lot area.

Access Rights

The right, claims, title, or privilege of access, by pedestrians or vehicles, to a public road or way.

Access Road

A graded road with such improvements and of such width as required in Title 16 of the Municipal Code which provides access from a division of land to an existing maintained street or highway.

Accessory Dwelling Unit

An attached or a detached residential dwelling unit that provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence. An accessory dwelling unit also includes the following:

- An efficiency unit, as defined by section 17958.1 of the California Health and Safety Code; and
- A manufactured home, as defined by section 18007 of the California Health and Safety Code.

Accessory Structure

A structure that is accessory and incidental to a dwelling located on the same lot. ~~An accessory structure may be erected only after the principal structure is established.~~

Accessory Use

Any use customarily incidental to, related and clearly subordinate to a principal use established on the same lot or premises. An accessory use may be established only after the principal use is established.

Acreage (Gross)

The total fee ownership of a parcel or land area including any easements, but excluding any existing offers of dedication, dedications, or rights-of-way.

Acreage (Net)

The land area which remains after dedication of ultimate rights-of-ways for 1) exterior boundary streets, 2) flood control rights-of-way, and 3) public parks developed to meet minimum standards. Major utility easements and rights-of-way may not be counted as adjusted net acreage. Areas devoted to park land or active recreational uses may be counted as adjusted net acreage only if such public facilities are proposed over and above the City's minimum park land requirements.

as a condition of approval precedent to the approval and acceptance of a final map or issuance of a Certificate of Occupancy. “Improvement” also refers to such other specific improvements or types of improvements, the installation of which, whether by the subdivider or developer, by private or public utilities, or by any other entity approved by the City, or by a combination thereof, is necessary or convenient to ensure conformity to or implementation of the General Plan or any adopted specific plan.

Improvement Standards

The standards for improvements set forth in this and other regulations related to the development of land within the City of Shafter.

Infraction

A violation of any section of Title 17 of the Municipal Code.

Intensive Agricultural Use

Agricultural activities that typically are associated with one or more of the following impacts: strong offensive odors, substantial runoff, large concentrations of animal waste, noise, and/or extensive use of chemical, compost, and/or manure piles.

JADU

See “Junior Accessory Dwelling Unit.”

Junior Accessory Dwelling Unit

A residential unit that satisfies all of the following:

- It is no more than 500 square feet of interior livable space in size.
- It is contained entirely within ~~the~~ an existing or proposed single-family structure. An enclosed use within the residence, such as an attached garage, is considered to be a part of and contained within the single-family structure.
- It includes its own separate sanitation facilities or shares sanitation facilities with the existing or proposed single-family structure.
- If the unit does not include its own separate bathroom, then it contains an interior entrance to the main living area of the ~~exiting~~existing or proposed single family structure in addition to an exterior entrance that is separate from the main entrance to the primary dwelling.
- It includes an efficiency kitchen, as defined here in Section 1.190.

Kennel (Commercial)

Any kennel maintained for the purpose of boarding, marketing, breeding, raising or training dogs and/or cats over the age of four months for a fee or for sale.

Kennel (Non-Commercial)

Any property where seven or more dogs and/or cats over the age of four months, are kept or maintained for the use and enjoyment of the occupant for non-commercial purposes.

Mobile Home

A structure that is transportable in one or more sections, built on a permanent chassis, and designed to be used with or without a permanent foundation when connected to the required utilities. It does not include recreational vehicles or travel trailers.

Mobile Home Park

Any area or tract of land where one or more mobilehome spaces are rented or leased or held out for rent or lease to accommodate mobilehomes used for human habitation.

Mobile Recycling Unit

An automobile, truck, trailer or van, licensed by the Department of Motor Vehicles, which is used for the collection of recyclable materials. A Mobile Recycling Center also means the bins, boxes or containers transported by trucks, vans, or trailers, and used for the collection of recyclable materials.

Monopole

A structure composed of a single spire used to support communications equipment.

Motel

See “Hotel”

Municipal Code

The Municipal Code of the City, as amended.

New Construction

For floodplain management purposes, structures for which the “start of construction” commenced on or after the effective date of a floodplain management regulation adopted by this community.

Natural Feature

Any tree, plant form, geographical or geological site or feature subject to this Title.

Nonconforming Use

A lawfully established and maintained use which does not conform with the development standards for site area per dwelling unit or density for the district in which the use is located by reason of adoption or amendment of this title, or a lawfully established and maintained use of a structure or land which does not conform with the use regulations for the district in which it is located by reason of adoption or amendment of this Title.

Nonconforming Zoning Condition

A physical improvement on a property that does not conform with current zoning standards.

Nuisance

An interference with the enjoyment and use of property.

~~**Parking (Tandem)**~~

~~Parking space configuration where two or more parking spaces are lined up one behind the other.~~

Passageway

A pathway that is unobstructed clear to the sky and extends from a street to one entrance of the ADU or JADU.

Permitted Use

A land use which is allowed by right in a particular zone or district without approval of a conditional use permit, which meets the performance standards within this Title.

Person

Any individual, firm, association, corporation, organization, partnership; any city, county, district, state; or any department or agency thereof, or other group acting as a unit.

Pitched Roof

Pitched or Gabled Roof shall mean a ridge roof with sloping ends over the building walls.

Place or Erect

The verbs to place or erect shall mean and include to place, construct, erect, re-erect, alter, install, enlarge, move, improve, convert, paint or equip.

Place of Worship Seating Area

The gross floor area of the main assembly hall or auditorium of a place of worship that must be identified for the purpose of calculating parking requirements when fixed seats are not provided. Only the actual seating area (including aisles) shall be counted. The final determination as to what constitutes the “Place of Worship Seating Area” shall be made by the approval body of the City.

Planning Commission

The Planning Commission of the City.

Planning Director

The Planning Director of the City, or his/her designee.

Poster

A sign, temporary in nature and usually on paper or cardboard, used to advertise a coming event or attraction.

Pre-Existing

In existence prior to the effective date of the ordinance enacting this Title.

Preservation

The identification, study, protection, restoration, rehabilitation, or acquisition of cultural resources.

Property Line (Streetside)

A side lot line abutting a street.

Proposed Dwelling

A dwelling that is the subject of a permit application and that meets the requirements for permitting.

Prurient Interest

A shameful or morbid interest in nudity, sex, or excretion, to an extent that is patently offensive to the prevailing standards in the adult community as a whole.

Public Access

"Public Access" shall mean:

- A dedication to public use or to the City and constructed to the required width for road purposes.
- A permanent written easement for road purposes to the required width from the State of Federal Government.
- An access road as defined in this Section that has been open to the public without posting for five years or more, provided adequate evidence thereof is submitted to and approved by the City Engineer.

Public Transit

A location, including, but not limited to, a bus stop or train station, where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the public.

Public Use

A use operated exclusively by a public body, such use having the purpose of serving the public health, safety or general welfare, and including uses such as public schools, parks, playgrounds, hospitals, and administrative and service facilities.

Public Works Director

The Public Works Director of the City, or his/her designee

Qualifying Resident

Any person 62 years of age or older in a project of 150 residential units or fewer or any person 55 years of age or older in a project of greater than 150 residential units.

Quasi-Public Use

A use operated by a private nonprofit educational, religious, recreational, charitable or medical institution, such use having the purpose primarily of serving the general public, and including uses such as churches, private schools, and universities, community, youth and senior citizen recreational facilities, private hospitals, and the like.

11.200 ACCESSORY DWELLING UNITS (ADUs) AND JUNIOR ACCESSORY DWELLING UNITS (JADUs)

1. Purpose

The purpose of this section is to allow and regulate accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs) in compliance with Chapter 13 of Division 1 of Title 7 of the California Government Code.

2. Effect of Conforming

An ADU or JADU that conforms to the standards in this section will not be

a. ~~(1) d~~Deemed to be inconsistent with the city's general plan and zoning designation for the lot on which the ADU or JADU is located;

b. ~~(2) D~~deemed to exceed the allowable density for the lot on which the ADU or JADU is located;

c. ~~(3) c~~Considered in the application of any local ordinance, policy, or program to limit residential growth;

d. ~~and (4) R~~required to correct a nonconforming zoning condition, defined as a physical improvement on a property that does not conform with current zoning standards, but this does not prevent the city from enforcing compliance with applicable building standards in accordance with Health and Safety Code Section 17980.12.

3. Approvals

The following approvals apply to ADUs and JADUs created under this section.

a. Ministerial ADU and Building Permits Required. Every ADU and JADU requires an ADU permit and a building permit. The city will review and approve permit applications in accordance with subsection (d)(3) below.~~Building permit Only. If an ADU or JADU complies with each of the general requirements in subsection 4 below, it is allowed with only a building permit in the following scenarios:~~

~~(1) Converted on Single-family Lot: One ADU as described in this subsection 3a(1) and one JADU on a lot with a proposed or existing single-family dwelling on it, where the ADU or JADU:~~

~~(a) Is either: within the space of a proposed single-family dwelling; within the existing space of an existing single-family dwelling; or (in the case of an ADU only) within the existing space of an accessory structure, plus up to 150 additional square feet if the expansion is limited to accommodating ingress and egress; and~~

~~(b) Has exterior access that is independent of that for the single-family dwelling; and~~

~~(c) Has side and rear setbacks sufficient for fire and safety, as dictated by applicable building and fire codes.~~

~~(d) The JADU complies with the requirements of Government Code Sections 66333 through 66339.~~

~~(2) Limited Detached on Single-family Lot: One detached, new-construction ADU on a lot with a proposed or existing single-family dwelling (in addition to any JADU that might otherwise be established on the lot under subsection 3a(1) above), if the detached ADU satisfies each of the following limitations:~~

~~(a) The side- and rear-yard setbacks are at least four feet.~~

~~(b) The total floor area is 800 square feet or smaller.~~

~~(c) The peak height above grade does not exceed the applicable height limit in subsection 4b below.~~

~~(3) Converted on Multifamily Lot: One or more ADUs within portions of existing multifamily dwelling structures that are not used as livable space, including but not limited to storage rooms, boiler rooms, passageways, attics, basements, or garages, if each converted ADU complies with state building standards for dwellings. Under this subsection 3a(3), at least one converted ADU is allowed within an existing multifamily dwelling, up to a quantity equal to 25 percent of the existing multifamily dwelling units.~~

~~(4) Limited Detached on Multifamily Lot: No more than two detached ADUs on a lot with a proposed multifamily dwelling, or up to eight detached ADUs on a lot with an existing multifamily dwelling, if each detached ADU satisfies all of the following.~~

~~(a) The side- and rear-yard setbacks are at least four feet. If the existing multifamily dwelling has a rear or side yard setback of less than four feet, the city will not require any modification to the multifamily dwelling as a condition of approving the ADU.~~

~~(b) The peak height above grade does not exceed the applicable height limit provided in subsection 4b below.~~

~~(c) If the lot has an existing multifamily dwelling, the quantity of detached ADUs does not exceed the number of primary dwelling units on the lot.~~

b. Processing Fee. The city may charge a fee to reimburse it for costs incurred in processing ADU permits, including the costs of adopting or amending the city's ADU ordinance. The ADU-permit processing fee is determined by the Planning Director and approved by the city council by resolution.~~ADU Permit~~

~~(1) Except as allowed under subsection 3a above, no ADU may be created without a building permit and an ADU permit in compliance with the standards set forth in subsections 4 and 5 below.~~

~~(2) The city may charge a fee to reimburse it for costs incurred in processing ADU permits, including the costs of adopting or amending the city's ADU ordinance. The ADU permit processing fee is determined by the director of community development and approved by the city council by resolution.~~

c. Process and Timing

(1) ~~An ADU permit is considered and approved ministerially, without discretionary review or a hearing~~Completeness.

(a) Determination in 15 days. The city will determine whether an application to create or serve an ADU or JADU is complete and will provide written notice of the determination to the applicant within 15 business days after the city receives the application submittal.

(b) Incomplete items. If the city's determination under subsection (3)(c)(1)(a) above is that the application is incomplete, the city's notice must list the incomplete items and describe how the application can be made complete.

(c) Cure. After receiving a notice that the application is incomplete, the applicant may cure and address the items that were deemed by the city to be incomplete.

(d) Subsequent submittals. If the applicant submits additional information to address incomplete items, within 15 business days of the subsequent submittal the city will determine in writing whether the additional information remedies all the incomplete items that the city identified in its original notice. The city may not require the application to include an item that was not included in the original notice.

(e) Deemed complete. If the city does not make a timely determination as required by this subsection (1), the application or resubmitted application is deemed complete for the purposes of subsection (3)(c)(3) below.

(f) Appeal of incompleteness. An applicant may appeal the city's determination that the application is incomplete by submitting a written appeal to the city clerk. The planning commission will review the written appeal and affirm or reverse the completeness determination and provide a final written determination to the applicant within 60 business days after receipt of the appeal

(2) No discretion or hearing. Ministerial permits for an ADU or JADU are considered and approved without discretionary review or a hearing. ~~The city must approve or deny an application to create an ADU or JADU within 60 days from the date that the city receives a completed application. If the city~~

~~has not approved or denied the completed application within 60 days, the application is deemed approved unless either:~~

~~(a) The applicant requests a delay, in which case the 60-day time period is tolled for the period of the requested delay, or~~

~~(b) When an application to create an ADU or JADU is submitted with a permit application to create a new single-family or multifamily dwelling on the lot, the city may delay acting on the permit application for the ADU or JADU until the city acts on the permit application to create the new single-family or multifamily dwelling, but the application to create the ADU or JADU will still be considered ministerially without discretionary review or a hearing.~~

(3) Deadline to approve or deny ministerial approvals. The city must approve or deny an application to create an ADU or JADU within 60 days from the date that the city receives a complete application. If the city has not approved or denied the complete application within 60 days, the application is deemed approved unless either:~~If the city denies an application to create an ADU or JADU, the city must provide the applicant with comments that include, among other things, a list of all the defective or deficient items and a description of how the application may be remedied by the applicant. Notice of the denial and corresponding comments must be provided to the applicant within the 60-day time period established by subsection 3c(2) above.~~

(a) The applicant requests a delay, in which case the 60-day time period is tolled for the period of the requested delay, or

(b) When an application to create an ADU or JADU is submitted with a permit application to create a new single-family or multifamily dwelling on the lot, the city may delay acting on the permit application for the ADU or JADU until the city acts on the permit application to create the new single-family or multifamily dwelling, but the application to create the ADU or JADU will still be considered ministerially without discretionary review or a hearing.

(4) Denial. If the city denies an application to create an ADU or JADU, the city must provide the applicant with comments that include, among other things, a list of all the defective or deficient items and a description of how the application may be remedied by the applicant. Notice of the denial and corresponding comments must be provided to the applicant within the 60-day time period established by subsection (3)(c)(3) above~~A demolition permit for a detached garage that is to be replaced with an ADU is reviewed with the application for the ADU and issued at the same time~~.

(5) Appeal of denial. An applicant may appeal the city's denial of the application by submitting a written appeal to the city clerk. The planning commission will review the written appeal and affirm or reverse the denial and provide a final written determination to the applicant within 60 business days after receipt of the appeal.

(6) Concurrent review of demolition. A demolition permit for a detached garage that is to be replaced with an ADU is reviewed with the application for the ADU and issued at the same time.

4. Classes.

a. Class 1: Statutorily Regulated. Class 1 ADUs and JADUs are approved under Government Code section 66323. If an ADU or JADU complies with each of the general requirements in subsection (5) below, it is allowed in each of the scenarios provided in this subsection (4)(a). An ADU and JADU approved under subsection (4)(a)(1) may be combined with an ADU approved under subsection (4)(a)(2), and ADUs approved under subsection (4)(a)(3) may be combined with ADUs approved under subsection (4)(a)(4).

(1) Converted on Lot with Single-Family: One ADU as described in this subsection (4)(a)(1) and one JADU on a lot with a proposed or existing single-family dwelling on it, where the ADU or JADU:

(a) Is either: within the space of a proposed single-family dwelling; within the existing space of an existing single-family dwelling; or (in the case of an ADU only) within the existing space of an accessory structure, plus up to 150 additional square feet if the expansion is limited to accommodating ingress and egress; and

(b) Has exterior access that is independent of that for the single-family dwelling; and

(c) Has side and rear setbacks sufficient for fire and safety, as dictated by applicable building and fire codes.

(d) The JADU complies with the requirements of Government Code sections 66333 through 66339

(2) Limited Detached on Lot with Single-Family: One detached, new-construction ADU on a lot with a proposed or existing single-family dwelling, if the detached ADU satisfies each of the following limitations:

(a) The side- and rear-yard setbacks are at least four feet.

(b) The total floor area is 800 square feet of livable space or smaller.

(c) The peak height above grade does not exceed the applicable height limit in subsection (5)(b) below.

(3) Converted on Lot with Multifamily: One or more ADUs within portions of existing multifamily dwelling structures that are not

used as livable space, including but not limited to storage rooms, boiler rooms, passageways, attics, basements, or garages, if each converted ADU complies with state building standards for dwellings. Under this subsection (4)(a)(3), at least one converted ADU is allowed within an existing multifamily dwelling, up to a quantity equal to 25 percent of the existing multifamily dwelling units.

(4) Limited Detached on Lot with Multifamily: No more than two detached ADUs on a lot with a proposed multifamily dwelling, or up to eight detached ADUs on a lot with an existing multifamily dwelling, if each detached ADU satisfies all of the following:

(a) The side- and rear-yard setbacks are at least four feet. If the existing multifamily dwelling has a rear or side yard setback of less than four feet, the city will not require any modification to the multifamily dwelling as a condition of approving the ADU.

(b) The peak height above grade does not exceed the applicable height limit provided in subsection (5)(b) below.

(c) If the lot has an existing multifamily dwelling, the quantity of detached ADUs does not exceed the number of primary dwelling units on the lot

b. Class 2: Locally Regulated. Class 2 ADUs are approved under Government Code sections 66314–66322. Except for Class 1 ADUs approved under subsection (4)(a) above, all ADUs are subject to the standards set forth in subsections (5) and (6) below.

5. General ~~ADU and JADU~~ Requirements. The following requirements apply to all Class 1 and Class 2 ADUs and JADUs ~~that are approved under subsections 3a or 3b above~~:

a. Zoning

(1) A Class 1 ADU approved under subsection (4)(a) may ~~An ADU or JADU subject only to a building permit under subsection 3a above may~~ be created on a lot in a residential or mixed-use zone.

(2) A Class 2 ADU approved under subsection (4)(b) above~~An ADU or JADU subject to an ADU permit under subsection 3b above~~ may be created on a lot that is zoned to allow single-family dwelling residential use or multifamily dwelling residential use.

(3) In accordance with Government Code section 66333(a), a JADU may only be created on a lot zoned for single-family residences.

b. Height

(1) Except as otherwise provided by subsections 54b(2) and 54b(3) below, a detached ADU created on a lot with an existing or proposed single family or multifamily dwelling unit may not exceed 16 feet in height.

(2) A detached ADU may be up to 18 feet in height if it is created on a lot with an existing or proposed single family or multifamily dwelling unit that is located within one-half mile walking distance of a major transit stop or a high quality transit corridor, as those terms are defined in Section 21155 of the Public Resources Code, and the ADU may be up to two additional feet in height (for a maximum of 20 feet) if necessary to accommodate a roof pitch on the ADU that is aligned with the roof pitch of the primary dwelling unit.

(3) A detached ADU created on a lot with an existing or proposed multifamily dwelling that has more than one story above grade may not exceed 18 feet in height.

(4) An ADU that is attached to the primary dwelling may not exceed 25 feet in height or the height limitation imposed by the underlying zone that applies to the primary dwelling, whichever is lower. Notwithstanding the foregoing, ADUs subject to this subsection 54b(4) may not exceed two stories.

(5) For purposes of this subsection 54b, height is measured from existing legal grade or the level of the lowest floor, whichever is lower, to the peak of the structure~~height is measured above existing legal grade to the peak of the structure~~.

c. Fire Sprinklers

(1) Fire sprinklers are required in an ADU or JADU if sprinklers are required in the primary residence.

(2) The construction of an ADU or JADU does not trigger a requirement for fire sprinklers to be installed in the existing primary dwelling.

d. Rental Term. No ADU or JADU may be rented for a term that is shorter than 30 days. This prohibition applies regardless of when the ADU or JADU was created.

e. No Separate Conveyance. An ADU or JADU may be rented, but except as otherwise provided in Government Code Section 66341, no ADU or JADU may be sold or otherwise conveyed separately from the lot and the primary dwelling (in the case of a single-family lot) or from the lot and all of the dwellings (in the case of a multifamily lot).

f. Septic System. If the ADU or JADU will connect to an onsite wastewater-treatment system, the owner must include with the application a percolation test completed within the last five years or, if the percolation test has been recertified, within the last 10 years.

g. Owner Occupancy

(1) ADUs. ADUs are not subject to an owner-occupancy requirement~~An ADU that is permitted on or after January 1, 2020 is not subject to any owner-occupancy requirement~~.

(2) JADUs.

a. As required by state law, ~~all~~ JADUs are generally subject to an owner-occupancy requirement. A natural person with legal or equitable title to the property must reside on the property, in either the primary dwelling or JADU, as the person's legal domicile and permanent residence.

b. Exceptions. The owner-occupancy requirement in this subsection (5)(g)(2) does not apply in either of the following situations:

(1) The JADU has separate sanitation facilities (i.e., does not share sanitation facilities with the existing primary dwelling unit structure).

(2) The property is entirely owned by another governmental agency, land trust, or housing organization~~However, the owner-occupancy requirement in this subsection 4g(2) does not apply if the property is entirely owned by another governmental agency, land trust, or housing organization~~.

h. ~~Deed Restriction. Prior to issuance of a building permit for an ADU or JADU, a deed restriction must be recorded against the title of the property in the County Recorder's office and a copy filed with the Planning Director. The deed restriction must run with the land and bind all future owners. The form of the deed restriction will be provided by the city and must provide that:~~

~~(1) Except as otherwise provided in Government Code Section 66341, the ADU or JADU may not be sold separately from the primary dwelling.~~

~~(2) The ADU or JADU is restricted to the approved size and to other attributes allowed by this section.~~

~~(3) The deed restriction runs with the land and may be enforced against future property owners.~~

~~(4) The deed restriction may be removed if the owner eliminates the ADU or JADU, as evidenced by, for example, removal of the kitchen facilities. To remove the deed restriction, an owner may make a written request of the Director, providing evidence that the ADU or JADU has in fact been eliminated. The Director may then determine whether the evidence supports the claim that the ADU or JADU has been eliminated. Appeal may be taken from the Director's determination consistent with other provisions of this Code. If the ADU or JADU is not entirely physically removed but is only eliminated by virtue of having a necessary component of an ADU or JADU removed, the remaining~~

~~structure and improvements must otherwise comply with applicable provisions of this Code.~~

~~(5) The deed restriction is enforceable by the director or his or her designee for the benefit of the city. Failure of the property owner to comply with the deed restriction may result in legal action against the property owner, and the city is authorized to obtain any remedy available to it at law or equity, including, but not limited to, obtaining an injunction enjoining the use of the ADU or JADU in violation of the recorded restrictions or abatement of the illegal unit.~~

i. ~~Rent Reporting. In order to facilitate the city's obligation to identify adequate sites for housing in accordance with Government Code sections 65583.1 and 66330, the following requirements must be satisfied:~~

~~(1) With the building permit application, the applicant must provide the city with an estimate of the projected annualized rent that will be charged for the ADU or JADU.~~

~~(2) Within 90 days after each January 1 following issuance of the building permit, the owner must report the actual rent charged for the ADU or JADU during the prior year. If the city does not receive the report within the 90-day period, the owner is in violation of this Code, and the city may send the owner a notice of violation and allow the owner another 30 days to submit the report. If the owner fails to submit the report within the 30-day period, the city may enforce this provision in accordance with applicable law.~~

~~j.~~ Building and Safety

(1) Must comply with building code. Subject to subsection 5~~4~~j(2) below, all ADUs and JADUs must comply with all local building code requirements.

(2) No change of occupancy. Construction of an ADU does not constitute a Group R occupancy change under the local building code, as described in Section 310 of the California Building Code, unless the B~~b~~uilding O~~o~~fficial or ~~c~~Code E~~e~~nforcement O~~o~~fficer makes a written finding based on substantial evidence in the record that the construction of the ADU could have a specific, adverse impact on public health and safety. Nothing in this subsection 5~~4~~i~~j~~(2) prevents the city from changing the occupancy code of a space that was uninhabitable space or that was only permitted for nonresidential use and was subsequently converted for residential use in accordance with this section.

j. Certificate of Occupancy Timing.

(1) Generally. No certificate of occupancy for an ADU or JADU may be issued before the certificate of occupancy is issued for the primary dwelling unit

(2) Limited Exception for State-declared Emergencies. Notwithstanding subsection (5)(j)(1) above, a certificate of

occupancy for an ADU may be issued before a certificate of occupancy for the primary dwelling if each of the following requirements are met:

(a) The county is subject to a proclamation of a state of emergency made by the California Governor on or after February 1, 2025.

(b) The primary dwelling was substantially damaged or destroyed by an event referenced in the Governor's state of emergency proclamation.

(c) The ADU has been issued construction permits and has passed all required inspections.

(d) The ADU is not attached to the primary dwelling.

~~5~~6. Specific ADU Requirements. The following requirements apply only to Class 2 ADUs ~~that require an ADU permit~~approved under subsection ~~3~~(4)(b)~~b~~ above. This subsection (6) does not apply to Class 1 ADUs or JADUs approved under subsection (4)(a) above.

a. Maximum Size

(1) The maximum size of a detached or attached ADU subject to this subsection (6)~~5~~ is 850 square feet of interior livable space for a studio or one-bedroom unit and ~~1,000~~1,200 square feet of interior livable space for a unit with two or more bedrooms.

~~(2) An attached ADU that is created on a lot with an existing primary dwelling is further limited to 50 percent of the floor area of the existing primary dwelling.~~

(3) Application of other development standards in this subsection (6~~5~~), such as ~~FAR~~ setbacks or lot coverage, might further limit the size of the ADU, but no application of ~~the percent-based size limit in subsection 5a(2) above or of a FAR, front setback, lot coverage limit, or open-space requirement~~a development standard in this subsection (6) may require the ADU have less than 800 square feet of interior livable space~~to be less than 800 square feet~~.

~~b. Floor Area Ratio (FAR). No ADU subject to this subsection 5 may cause the total FAR of the lot to exceed 45 percent, subject to subsection 5a(3) above.~~

~~c~~b. Setbacks

(1) An ADU that is subject to this subsection (~~5~~6) must conform to 4-foot side- and rear-yard setbacks. An ADU that is subject to this subsection (6) must conform to a 25-foot front-yard setback, subject to subsection ~~5a(3~~(6)(a)(3) above.

~~(2) An ADU that is subject to this subsection 5 must conform to 4-foot side- and rear-yard setbacks.~~

(23) No setback is required for an ADU that is subject to this subsection (56) if the ADU is constructed in the same location and to the same dimensions as an existing structure.

dc. Lot Coverage. No ADU subject to this subsection (56) may cause the total lot coverage of the lot to exceed 50 percent, subject to subsection 5a(6)(a)(3) above.

e. Minimum Open Space. No ADU subject to this subsection 5 may cause the total percentage of open space of the lot to fall below 50 percent, subject to subsection 5a(3) above.

fe. Passageway. No passageway, defined as a pathway that is unobstructed clear to the sky and extends from a street to one entrance of the ADU or JADU, is required for an ADU.

gf. Parking

(1) Generally. One off-street parking space is required for each ADU, or bedroom, whichever is less. The parking space may be provided in setback areas or as tandem parking, defined as two or more automobiles that are parked on a driveway or in any other location on a lot, lined up behind one another.

(2) Exceptions. No parking under subsection (56)(fg)(1) is required in the following situations:

(a) The ADU is located within one-half mile walking distance of public transit, defined as a location including, but not linted limited to, a bus stop or train station, where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the public.

(b) The ADU is located within an architecturally and historically significant historic district.

(c) The ADU is part of the proposed or existing primary residence or an accessory structure under subsection 3a(1) above.

(d) When on-street parking permits are required but not offered to the occupant of the ADU.

(e) When there is an established car share vehicle stop located within one block of the ADU.

(f) When the permit application to create an ADU is submitted with an application to create a new single-family or new multifamily dwelling on the same lot, provided that the ADU or the lot satisfies any other criteria listed in subsections (56)(gf)(2)(a) through (fe) above.

(3) No Replacement. When a garage, carport, or covered parking structure, or uncovered parking space is demolished in conjunction with the construction of an ADU or converted to an

ADU, those off-street parking spaces are not required to be replaced.

(4) No off-street parking is required for a JADU.

~~h~~g. Architectural Requirements

(1) The materials and colors of the exterior walls, roof, and windows and doors must ~~match the appearance and architectural design~~ be the same as~~of~~ those of the primary dwelling.

(2) The roof slope must match that of the dominant roof slope of the primary dwelling. The dominant roof slope is the slope shared by the largest portion of the roof.

(3) The exterior lighting must be limited to down-lights or as otherwise required by the building or fire code.

(4) The ADU must have an independent exterior entrance, apart from that of the primary dwelling.

~~(5) The interior horizontal dimensions of an ADU must be at least 10 feet wide in every direction, with a minimum interior wall height of seven feet.~~

(6) No window or door of the ADU may have a direct line of sight to an adjoining residential property. Each window and door must either be located where there is no direct line of sight or screened using fencing, landscaping, or privacy glass to prevent a direct line of sight.

~~(7) All windows and doors in an ADU are less than 30 feet from a property line that is not a public right-of-way line must either be (for windows) clerestory with the bottom of the glass at least six feet above the finished floor, or (for windows and for doors) utilize frosted or obscure glass.~~

~~i. Landscape Requirements. Evergreen landscape screening must be planted and maintained between the ADU and adjacent parcels as follows:~~

~~(1) At least one 15-gallon size plant shall be provided for every five linear feet of exterior ADU wall. Alternatively, at least one 24" box size plant shall be provided for every ten linear feet of exterior ADU wall.~~

~~(2) Plant specimens must be at least six feet tall when installed. As an alternative, a solid fence of at least 6 feet in height may be installed.~~

~~(3) All landscaping must be drought tolerant.~~

~~(4) All landscaping must be from the city's approved plant list.~~

~~j. Historical Protections. An ADU that is on or within 600 feet of real property that is listed in the California Register of Historic Resources must be located so as to not be visible from any public right-of-way.~~

~~k~~i. Allowed Stories. No ADU subject to this subsection 5 may have more than one story, except that an ADU that is attached to the primary dwelling may have the stories allowed under subparagraph ~~4b~~(5)(b)(4) of this section.

~~6~~7. Fees. The following requirements apply to all Class 1 ADUs and JADUs and Class 2 ADUs ~~all ADUs~~ that are approved under subsections ~~3a~~ (4)(a) or ~~3b~~ (4)(b) above.

a. Impact Fees

(1) No impact fee is required for a JADU or for an ADU that ha~~i~~s less than 750 square feet ~~in size~~of interior livable space. For purposes of this subsection ~~6a~~(7)(a), "impact fee" means a "fee" under the Mitigation Fee Act (Government Code Section 66000(b)) and a fee under the Quimby Act (Government Code Section 66477). "Impact fee" here does not include any connection fee or capacity charge for water or sewer service.

(2) A JADU or ADU with less than 500 square feet of interior livable space does not increase assessable space by 500 square feet for purposes of Education Code section 17620(a)(1)(C), and is therefore not subject to school fees under Education Code section 17620.

(3) Any impact fee that is required for an ADU that ha~~i~~s 750 square feet or more of interior livable space ~~larger in size~~ must be charged proportionately in relation to the square footage of the primary dwelling unit. (e.g., the floor area of the ADU, divided by the floor area of the primary dwelling, times the typical fee amount charged for a new dwelling.)

b. Utility Fees

(1) If an ADU or JADU is constructed with a new single-family home, a separate utility connection directly between the ADU or JADU and the utility and payment of the normal connection fee and capacity charge for a new dwelling are required.

(2) Except as described in subsection ~~6b~~(7)(b)(1), JADUs and converted ADUs on a single-family lot that are created under subsection ~~3a~~(4)(a)(1) above are not required to have a new or separate utility connection directly between the JADU or ADU and the utility. Nor is a connection fee or capacity charge required. Notwithstanding the rest of this paragraph, a direct utility connection is required for separate conveyance of an ADU when separate conveyance is allowed under this code.

(3) Except as described in subsection ~~6b~~(7)(b)(1), all ADUs that are not covered by subsection ~~6b~~(7)(b)(2) require a new, separate utility connection directly between the ADU and the utility for any utility that is provided by the city. All utilities that are not provided by the city are subject to the connection and fee requirements of the utility provider.

(a) The connection is subject to a connection fee or capacity charge that is proportionate to the burden created by the ADU based on either the floor area or the number of drainage-fixture units (DFU) values, as defined by the Uniform Plumbing Code, upon the water or sewer system.

(b) The portion of the fee or charge that is charged by the city may not exceed the reasonable cost of providing this service.

~~7~~8. Nonconforming Zoning Code Conditions, Building Code Violations, and Unpermitted Structures

a. Generally. The city will not deny an ADU or JADU application due to a nonconforming zoning condition, building code violation, or unpermitted structure on the lot that does not present a threat to the public health and safety and that is not affected by the construction of the ADU or JADU.

b. Unpermitted ADUs and JADUs constructed before 2020.

(1) Permit to Legalize. As required by state law, the city may not deny a permit to legalize an existing but unpermitted ADU or JADU that was constructed before January 1, 2020, if denial is based on either of the following grounds:

(a) The ADU or JADU violates applicable building standards, or

(b) The ADU or JADU does not comply with state ADU or JADU law or this ADU ordinance (section 11.200).

(2) Exceptions:

(a) Notwithstanding subsection ~~7b~~(8)(b)(1) above, the city may deny a permit to legalize an existing but unpermitted ADU or JADU that was constructed before January 1, 2020, if the city makes a finding that correcting a violation is necessary to comply with the standards specified in California Health and Safety Code section 17920.3.

(b) Subsection ~~7b~~(8)(b)(1) above does not apply to a building that is deemed to be substandard in accordance with California Health and Safety Code section 17920.3.

~~8~~9. Nonconforming ADUs and Discretionary Approval. Any proposed ADU or JADU that would otherwise be allowed under this section but that does not conform to the objective design or development standards set forth in subsections 1 through ~~7~~ 8 of this section may be allowed by the city with a conditional use permit, in accordance with the ~~other~~ provisions of Section 2.50 of this title.

CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT: Michael James, Assistant City Manager

SUBJECT: FIRE SERVICES FEASIBILITY STUDY AWARD

RECOMMENDATION

Council find that the action is exempt from the California Environmental Quality Act; approve the award of a professional services agreement to Matrix Consulting Group to conduct the Cost Study for the Implementation of a Municipal Fire Department; authorize the City Manager to execute the agreement, including optional public engagement services and any amendments thereto, subject to approval as to form by the City Attorney; and authorize a total budget appropriation not to exceed $75,000 from the General Fund for this purpose.

BACKGROUND

The City of Shafter currently contracts with the Kern County Fire Department for fire protection and emergency response services. In response to long-term service planning needs and growing community interest in local control, the City issued a Request for Proposals (RFP) on October 13, 2025, seeking a qualified consulting firm to evaluate the feasibility and cost implications of establishing a standalone municipal fire department or potential partnerships with other cities also currently under contract with the County. The scope of work includes operational analysis, cost modeling, comparative evaluation with existing contracted services, organizational planning, and legal and regulatory considerations.

Three proposals were received by the November 7, 2025 deadline from AP Triton, LLC; Center for Public Safety Management, LLC (CPSM); and Matrix Consulting Group. Proposals were evaluated by staff based on six weighted criteria: experience with similar projects (25%), methodology and approach (25%), cost and value (20%), qualifications of the project team (15%), references and past performance (10%), and local or regional knowledge (5%).

The proposal scoring results are as follows:

Firm	Total Score (100 max)
Matrix Consulting Group	97

Center for Public Safety Management, LLC	92
AP Triton, LLC	82

Matrix Consulting Group received the highest overall score. The firm demonstrated extensive experience with fire feasibility studies throughout California, a detailed and customized approach aligned with the City's objectives, and a project team composed of former fire chiefs and senior analysts with significant municipal experience. Matrix's proposal also includes an option for community engagement and provides strong overall value at a competitive cost.

The study is expected to take approximately six months to complete, including a one-month award and project initiation process, plus the five months proposed by Matrix Consulting Group. Deliverables include the following:

- Interim milestone briefings
- Final presentation
- Cost modeling with multi-year projections
- Summary of legal considerations
- Draft and final reports

Staff anticipates that the City Council and members of the public will have opportunities to be briefed on the study's progress at key milestones throughout the process.

FISCAL IMPACT

Funding for the professional services agreement with Matrix Consulting Group is proposed in an amount not to exceed $75,000. This includes the base proposal amount of $67,500 and optional public engagement services valued at $6,000, totaling $73,500. The remaining balance, up to $75,000, provides a small contingency for unforeseen needs/amendments. The total appropriation will be funded from the General Fund and is not currently included in the adopted budget. A budget amendment will be required to allocate the necessary funds.

CEQA ANALYSIS

The action is statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15262 of the CEQA Guidelines, which exempt feasibility and planning studies for possible future actions not yet approved, adopted, or funded.

APPROVED BY THE CITY ATTORNEY

Yes

ATTACHMENTS

1. Matrix Consulting Group Proposal Received 11-07-2025

PROPOSAL TO CONDUCT THE COST STUDY FOR THE IMPLEMENTATION OF A MUNICIPAL FIRE DEPARTMENT

NOVEMBER 7, 2025

SHAFTER, CALIFORNIA

MATRIX
CONSULTING GROUP

Vanessa Uribe, Executive Assistant
City of Shafter
336 Pacific Avenue
Shafter, CA 93263

Dear Ms. Uribe:

Matrix Consulting Group, Ltd. is pleased to provide you with our proposal to conduct a cost study for the implementation of a municipal fire department for the City of Shafter. Our proposal is based on our review of the request for proposals, background review of the City, and our experience working with hundreds of agencies in California and across the Country.

Our fire and emergency medical service analytical experience includes over 400 projects throughout the country, including these recent California-specific studies:

Big Bear, California	Monrovia, California	Red Bluff, California
Consumnes CSD, California	Morro Bay, California	Sacramento, California
Highland, California	Napa, California	Sebastopol, California
Los Banos, California	Pacific Grove, California	West Sacramento, California

Details about any project mentioned above are available upon request and details of our project experience can be found in the *Qualifications & Relevant Experience, References,* and *Previous Studies* sections of this proposal.

A review of our services, experience, and qualifications will show that Matrix Consulting Group is highly qualified because of its extensive experience evaluating fire operations, emergency medical services, management, and resource deployments.

As the firm's President, I am authorized to represent the firm contractually and execute any service agreement. Robert Finn, a Vice President, can provide any additional information you may need during the evaluation period. We can be reached at the address and phone number below or via email at apennington@matrixcg.net and rfinn@matrixcg.net.

ALAN D. PENNINGTON
President, Matrix Consulting Group, Ltd.

MATRIX CONSULTING GROUP
1875 S Grant Street, Suite 960
San Mateo, CA 94402
650-858-0507

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EXECUTIVE SUMMARY

INTRODUCTION

Matrix Consulting Group, Ltd. proposes to conduct a comprehensive cost study for the City of Shafter, California, to evaluate the feasibility of establishing a municipal fire department. This proposal outlines Matrix Consulting Group's understanding of Shafter's needs, approach, methodology, team qualifications, and proposed timeline to conduct this study.

This study aims to provide the City's leadership with a clear understanding of costs, staffing, service delivery options, and long-term sustainability, thereby informing future decision-making regarding the delivery of fire and emergency services.

UNDERSTANDING OF SHAFTER'S NEEDS

Matrix Consulting Group recognizes that Shafter is exploring the feasibility of establishing a municipal fire department versus contracting services from the County of Kane. To inform their decision-making process, they are requesting a cost and feasibility study that considers financial, operational, and organizational implications. This study will help determine the impact of a standalone department in comparison to service delivery through the current contract provider.

PROPOSED APPROACH & METHODOLOGY

Matrix Consulting Group's approach is customized, evidence-based, and involves extensive client input. Key components of the study include:

- **Project Initiation and Stakeholder Meetings:** Kick-off meeting, interviews with city officials, fire department leadership, and other stakeholders.
- **Operational Analysis:** Examination of current fire and rescue services, including data collection on operations, staffing, station locations, apparatus, and deployment plans.
- **Financial and Cost Analysis:** Review of budgets, financial documents, and revenue sources to determine fixed and variable costs and model operational budgets with adjustments for a municipal department.
- **Comparative Analysis:** Development of a comparative analysis of costs and service levels for a municipal fire department versus contracted service from the County of Kern, including case studies of similar California municipalities.
- **Organizational Structure:** Testing of various alternatives to identify optimal solutions for fire service delivery, including staffing models, organizational structure, and staffing levels.

- **Legal and Regulatory Considerations:** Comprehensive review of documentation related to current services, agreements, ordinances, policies, and state legislation.
- **Final Report and Presentation:** Combining analytical steps and interim deliverables into a final document with recommendations.
- **Optional Public Engagement:** Community engagement is also offered as an optional task to gather input from the public.

PROJECT MANAGEMENT AND QUALITY CONTROL

Matrix Consulting Group emphasizes project management techniques, including project management software, formal schedules and reporting tools, defined work activities, and project-specific data collection plans. Progress meetings will be held with the project steering committee. The project manager will personally review all interim and final products before delivery.

TIMELINE

The assessment will take five months, as shown in the timeline.

TEAM QUALIFICATIONS

We have a proven track record of expertise in conducting similar studies for various agencies. They will be providing a senior team of consultants who are committed to the City. The team members assigned to this project include:

- **Robert Finn** (Vice President, Project Manager): Previously served as Fire Chief, Southlake (TX) Department of Public Safety. Experience in feasibility studies, fire master plans, community risk assessment, standards of cover, and staffing studies.
- **Terry Lewis** (Manager, Lead Analyst): Over 40 years of fire service and consulting experience, including serving as Fire Chief, Henderson, KY. He has worked on dozens of feasibility studies since joining the firm.
- **Ian Brady** (Senior Vice President, GIS/Data Analyst): Experience in GIS and data analytics for public safety practices.
- **Brian Reese** (Consultant, Project Analyst): Previously served as Fire Chief, Hamilton Grove Township Fire and Rescue Department. Brian has extensive experience in analyzing various feasibility options for providing fire rescue services.
- **James Bouziane** (Consultant, Project Analyst): Over 25 years of experience in the fire service with the City of Sunnyvale, California.

CONCLUSION

Matrix Consulting Group possesses the experience, expertise, and resources to conduct a comprehensive and informative cost study for the City of Shafter. Our approach will provide City leadership with a clear understanding of the costs, benefits, and challenges associated with establishing a municipal fire department, ultimately informing strategic decision-making regarding the future of fire protection and emergency response services in Shafter.

QUALIFICATIONS & RELEVANT EXPERIENCE

This section of our proposal includes an overview of our firm, followed by highlights of our experience.

INTRODUCTION TO MATRIX CONSULTING GROUP, LTD.

Matrix Consulting Group, Ltd. is a management consulting firm dedicated to providing quality analytical, evaluation, support, and training assistance to local governments. Key elements of our approach to working with local governments in general and fire and EMS service agencies include:

- We were founded and incorporated in California in 2003. We currently have regional offices in Charlotte (NC), Dallas/Ft. Worth Metroplex (TX), Edwardsville (IL), Irvine (CA), the Tampa (FL) area, Portland (OR), and Nova Scotia, Canada.
- We are specialists, not generalists. Each member of our proposed project team has experience conducting scores of fire and EMS studies. This includes several projects in California where the feasibility of forming a municipal fire department was evaluated. We have a dedicated public safety team of senior staff experienced in evaluating fire, emergency management, emergency communications, and public safety staffing and infrastructure needs.
- We maximize field time with our clients, typically devoting over half of our project budgets to obtaining client input through interviews and data collection.
- Since our founding in 2003, Matrix Consulting Group has worked with over 1,800 government agencies, conducting cost of service and management studies, providing recommendations relating to operations, improvements, and cost recovery. The market and service focus of our firm has always been financial, management, staffing, and operations analysis of local government. The following outlines the core services provided by our firm:

Administrative (HR, Finance, IT)	**Fire and EMS**
Community Development	Fleet Management
Corrections and Justice	Law Enforcement
Emergency Communications	Parks, Recreation, and Libraries
Financial Services	Public Works and Utilities

- We take pride in exceeding expectations in every project and have a strong commitment and record of helping our clients implement appropriate solutions to organizational and management issues.

EXPERIENCE

Since 2003, the firm has conducted over 1,800 studies, including projects for hundreds of public safety agencies in 46 states and Canada. Highlights of our experience are below.

CALIFORNIA PROJECTS

Our fire and EMS analytical experience includes over 400 projects throughout the country, including these sample studies (with California projects in **bold**):

Amesbury, Massachusetts
Anchorage, Alaska
Atherton, California
Augusta, Maine
Auburn, Maine
Barnstable, Massachusetts
Big Bear, California
Butte County, California
Compton, California
Consumnes CSD, California
Dinuba, California
Dublin, California
Fort Lauderdale, Florida
Grants Pass, Oregon
Highland, California
Hoboken, New Jersey
Indio, California
Jefferson County, Oregon
Keizer, Oregon
Los Banos, California
Mercer Island, Washington
Milwaukee, Wisconsin
Monrovia, California
Morro Bay, California
Napa, California
North County FPD, California
Pacific Grove, California
Peoria, Illinois
Plano, Texas
Portland, Oregon
Pueblo, Colorado
Red Bluff, California
Richmond, California
Sacramento, California
San Antonio, Texas
Sebastopol, California
Spokane, Washington
St. Petersburg, Florida
West Sacramento, California

Details about any project mentioned above are available upon request.

FIVE-YEAR PROJECT LIST

The following table illustrates the projects we have completed in the past five years. Projects, including the development of a feasibility study, are in **bold**.

Location	Name of Project	Completion Date
Compton, CA	Overtime Study	10/15/31
Durango, CO	**Fire Feasibility Study**	**08/31/25**
Santa Rosa, CA	CRA/Standards of Cover	08/15/25
Maricopa, AZ	Fire Operations Study	05/15/25
Richmond, CA	**ALS Feasibility**	**04/30/25**
Norman, OK	CRA/Standards of Cover	01/31/25
Hudson, OH	Station Location and Staffing Study	01/22/25
Addison, TX	Fire Deployment and Staffing Study	01/15/25
St. Petersburg, FL	Fire Department Management Audit	01/10/25
Napa County, CA	**Fire Feasibility Study**	**11/22/24**
Dublin, CA	Fire Department Deployment Study	12/15/24
Georgetown, TX	Fire Department Master Plan	08/30/24
Frisco, TX	Staffing and Deployment	06/15/24
Round Rock, TX	CRA/SOC/Strategic Plan	05/30/24
Cedar Park, TX	Strategic and Master Plan	03/31/24
Clinton, MA	**ALS Feasibility**	**01/31/24**
Aspen FPD, CO	CRA/Standards of Cover	01/08/24

Location	Name of Project	Completion Date
Santa Clara County, CA	CRA/SOC/County Fire Plan	12/08/23
Cedar Park, TX	Fire Master Plan	12/08/23
Evergreen, CO	CRA/SOC/Strategic Plan	12/01/23
Cedar Hill, TX	Fire Master Plan	09/15/23
DeSoto, TX	**Station Location Study**	**07/26/23**
Cosumnes CSD, CA	CRA/Standards of Cover	05/19/23
Sebastopol, CA	**Fire Feasibility Study**	**01/03/23**
Keizer FPD, OR	Management Audit	08/23/22
Phoenix, AZ	Fire Planning Study	07/25/22
North County FPD, CA	Strategic Planning Study	07/21/22
Marin County OES, CA	Strategic Plan	06/03/22
Sandwich, MA	Overtime Study	05/03/22
Keller/Westlake, TX	**Feasibility Study**	**02/15/22**
Columbus, OH	Staffing Study	12/10/21
Palm Desert, CA	**Fire Station Location**	**12/02/21**
Fremont, NE	Fire Staffing and Deployment	11/15/21
Lauderdale-By-The-Sea, FL	Fire Department Audit	10/30/21
Christiana Fire Company, PA	Fire Department Study	10/15/21
Stafford County, VA	CRA/Standards of Coverage	08/15/21
Highland Beach, FL	**Feasibility Study**	**05/31/21**
Dinwiddie County, VA	CRA/Standards of Cover	01/04/21
La Quinta, CA	Fire Plan	12/09/20
Medina, MN	**Fire Feasibility Study**	**11/15/20**
Albany, CA	Fire Staffing Study	10/30/20
Mercer Island, WA	CRA/SOC/Strategic Plan	07/14/20
Sterling Heights, MI	Staffing Study	06/29/20
Raleigh, NC	Staffing Study	02/28/20
Columbia River, WA	**Feasibility Study**	**01/31/20**

Details about any project mentioned above are available upon request.

PROJECT APPROACH & METHODOLOGY

This section contains an overview of our project understanding, approach, and detailed work plan.

PROJECT UNDERSTANDING

The City of Shafter is exploring the feasibility of establishing its own municipal fire department and is seeking expert guidance to inform this critical decision. The City requires a comprehensive cost and feasibility study that evaluates the financial, operational, and organizational implications of creating a standalone department.

The goal of the study is to provide City leadership with a clear understanding of potential costs, staffing models, service delivery options, and long-term sustainability, and findings will serve as a foundation for informed, strategic decision-making regarding the future of fire protection and emergency response services in Shafter.

GENERAL PROJECT APPROACH

Our philosophy in providing consulting services is to provide a customized approach to address our clients' unique issues. It needs to be conducted in a fact-based manner, utilizing our proven methodologies and analytical techniques as summarized in the following graphic:

1. A principal of the firm is involved in every aspect of each study. For this engagement, Robert Finn, Vice President, will serve in this role.
2. We approach our projects by gaining a firm grounding in formal and fact-based analytical methodologies.
3. Our projects have extensive input and interaction between the consultants and our clients' staff, management, policy makers, and external stakeholders.
4. We provide our clients not only with the right answers but also with practical solutions for implementing change.
5. We engage regularly with our clients to ensure that the project remains on time, the schedule is maintained, and we are accessible when needed.

Our place in the government consulting industry is based on our experience and tailored approach to meeting each client's unique needs.

PROJECT MANAGEMENT AND QUALITY CONTROL

We strongly believe in effectively managing each consulting engagement and utilizing formal project management techniques in our studies. These techniques include:

- Use **project management software** to create timelines, track utilization, and communicate.
- Expectations and results of the project team and clients are managed weekly by developing and utilizing **formal project schedules and reporting tools**.
- All project work activities are defined in advance and tied to each project team member, deliverables, schedule, and budget.
- The project manager and lead analysts develop general and **project-specific data collection plans and interview guides** for all our staff.
- At project initiation, we will establish a series of **progress meetings** with the project steering committee and other key stakeholders as needed to review interim deliverables and findings as they are developed. This collaborative approach throughout the engagement ensures that there are no surprises and works to maximize buy-in at all levels.
- The **project manager designs and personally reviews all interim and final products** before they are delivered to the client.

These project management approaches have enabled us to deliver all our projects at a high level of quality and on time. All our projects are completed within budget – we have **never** asked for additional budget to complete the proposed scope of work. We are known for the depth and insight of our analysis and our client responsiveness.

DETAILED WORK PLAN & TIMELINE

The following subsections describe tasks we will complete for the City followed by a project timeline.

WORK PLAN

TASK 1: PROJECT INITIATION AND STAKEHOLDER MEETINGS

The project team will begin the study by developing an initial understanding of the fire and rescue service delivery in Shafter through an extensive input phase. The team will meet with internal and external stakeholders using a combination of on-site and virtual interviews that are designed to help us learn about the current fire and rescue services provided in the City, goals, the unique factors of the service environment, and to obtain views on issues relevant to the project, including potential future service delivery models.

We will also use these interviews to gain an understanding of the emergency communication system, as well as the involvement of the county fire department in EMS first responder roles. This process includes the following interviews:

Conduct a kickoff meeting with the project review committee, including a review of project objectives, approach, interim deliverables, and schedule.

- Interviews with City officials and management team members.
- Meet with the chiefs, command staff, and leadership of the Fire Department and other stakeholder groups, both individually and as a group.
- Conduct one-on-one interviews with department personnel at all levels of the county fire department that are involved in the delivery of fire rescue services – managers, supervisors, and line staff.
- Meet with representatives from labor group(s) to gain a deeper understanding of issues relevant to specific groups.
- Interview contacts within the organization to start the data collection process, as well as other key contacts identified.
- Other interviews with key stakeholders, as identified throughout this process.

Constant engagement with key stakeholders throughout the process is a critical element of ensuring transparency and maintaining buy-in as the study progresses.

In preparation for the kickoff meeting, the project team will develop a comprehensive list of data required to conduct the study, as well as a week-by-week schedule for project completion. The initial interviews will also be used to identify key points of contact for data collection and to schedule interviews within the city and department.

TASK RESULT

Extensive input process, with interviews conducted at all levels of the organization. An issues list will be prepared to provide the basis for subsequent analytical steps, and the project work plan and project deliverable schedule will be finalized. This task will include one on-site visit.

TASK 2: OPERATIONAL ANALYSIS

In this task, the project team will examine the current state and performance of fire and rescue services in the City.

To further our understanding of the City's service delivery and service objectives, the project team will collect various data to develop a descriptive profile of current operations, staffing, station locations, apparatus, and deployment plans for providing fire and rescue services in Shafter.

This analysis will enable the project team to provide a factual understanding of the current staffing, finances, and how the services are currently delivered in the city and the region. During this assessment, we will examine the current service demand and workload by station response area and apparatus. We will collect the following:

- Basic descriptive information such as:
  - Organizational charts for the county fire department.
  - Strategic or master planning documents.
  - Annual reports for the past three years.
  - Station and other facility locations and ownership.
  - Apparatus and vehicle inventories and ownership.
  - Budgets over the past three fiscal years.
  - Deployment plans.
- Primary administrative documents include:
  - Local census and demographic data.
  - Local Geographic Information Systems (GIS) data.
- Information about personnel, including:
  - Number of personnel by rank and classification used to provide services in Shafter.
  - Authorized versus actual staffing for providing services in the city.
  - Summary of staff roles and responsibilities.
  - Staff schedules.
  - Pay plans, fringe benefit descriptions, and costs.

- Descriptive information about workload, call handling, and performance from records management, NFIRS, and CAD records, including:
  - Calls for service by type.
  - Calls for service by time of day and day of week.
  - Calls by unit.
  - Dispatch processing time.
  - Turnout time.
  - Travel times.
  - Total scene times.
  - Total call duration
- Fire Prevention records related to inspections, code enforcement, public education, fire investigations, and plan reviews conducted in Shafter.
- Current PSAP and dispatch provider(s) and related communications infrastructure and how that would work in a municipal department.

We will use this information and data to evaluate the current situation, which will include a detailed evaluation of the following components:

SERVICE DELIVERY AND PERFORMANCE

The current service levels and performance will be evaluated individually for stations and apparatus serving Shafter and as part of the more extensive regional response system, or in mutual aid/automatic aid operations. Both fire and emergency medical response capabilities will be analyzed.

Demand

Computer-Aided Dispatch (CAD) and Records Management System (RMS) data are used to determine the service demand in each service and operational area. Each service provider will be analyzed by incident type, time of day, and day of the week, considering service demands. Calls will be analyzed to determine:

- Call Type
- Call location
- Call frequency

The project team will also conduct a basic risk assessment of the service area to determine if fire flows and staffing levels can adequately address these risks.

The service demands will be displayed geographically for each agency and the overall study area in ArcGIS Pro and ArcView GIS Spatial Analyst.

Distribution

The study of distribution involves locating first-due resources geographically to ensure rapid deployment and minimize the impact of emergency incidents. Existing facilities in the service area will be analyzed using ArcView GIS software to determine the predicted effectiveness of first-due personnel in achieving adopted service level objectives.

Concentration

A concentration study requires an analysis of the arrangement of multiple resources to allow an effective response force to be assembled within adopted timelines. The ability of the current system to deploy and assemble an effective response force will be evaluated in the study area. Locations of potential mutual and automatic aid partners and their staffing and deployment will also be analyzed to design an optimal response system.

Reliability

The reliability study utilizes actual incident history and data to assess historical performance against adopted performance standards. Reliability can be determined by answering five questions:

- Are established goals of performing within X minutes, Y percent of the time met?
- Is there sufficient depth in the system to provide coverage for calls for service across all 39 square miles of the City?
- Are there frequent instances of multiple calls co-occurring? Does this affect system performance?
- Are there predictable times when queued calls for service occur?
- Is there extra capacity in the system or within individual units?

The project team will analyze the availability of staff and the current workload and utilization of each company in the service area to determine actual or estimated failure rates, based on data availability, and demonstrate the impact on the ability to deploy an effective response force.

SUPPORT PROGRAMS

Matrix Consulting Group will review support programs in the critical areas of training, health and wellness, life safety services, and communications and how those would need to be delivered in a municipal fire department.

Training

The training and educational resources will be examined to determine if there are opportunities to improve training through improved cooperation and coordination.

Community Risk Reduction

Community Risk Reduction services will be reviewed to ensure the programs for fire prevention, life safety, hazard risk reduction, and detecting, reporting, and controlling fires and medical emergencies are appropriate. The programs will be reviewed to determine:

- What fire prevention codes have been adopted?
- What inspection programs are in place, and what role do suppression personnel play?
- What type of public education programs are provided by the agencies?
- What are the workloads for plan review, new construction and recuring inspections?
- What is the agency's role in investigating fires in its jurisdiction? Are outside agencies used to investigate certain fires?

The result of this task will provide an understanding of community risk reduction efforts in the service areas and identify opportunities to improve cooperation in these areas.

TASK RESULT

This task will conclude with an interim deliverable that illustrates the organizational structure, current services provided, performance, and capabilities of fire and rescue services in the City.

TASK 3: FINANCIAL AND COST ANALYSIS

The project team will review current budgets, financial documents, cost reports, and revenue sources for the delivery of fire and rescue services.

These will be used to distinguish between fixed and variable costs, as well as to analyze historical trends in expenditures and revenues available to offset funding needs. These will be utilized against the current contract model to identify any impacts on staffing, equipment, facilities, and administrative needs and to pinpoint potential redundancies and efficiencies that could be eliminated if a municipal department were formed.

Once this information is analyzed, operational budgets will be developed that incorporate staffing adjustments, capital and equipment needs, maintenance, training, and administrative costs in 5 and 10-year increments. Expenses related to transitional needs for starting a municipal department will also be calculated.

Once the cost model has been identified, the current revenue streams and their stability will be analyzed. Opportunities for additional revenue will also be explored, including:

- Service fees

- Grants and federal or state funding opportunities
- Insurance reimbursements
- Reallocation of existing revenues

Potential cost savings or increases resulting from the formation of a municipal department will be identified to include cost reductions or increases to allow understanding of short and long-term savings or cost increase projections, including both 5 and 10-year timeframes for cost projections.

The financial analysis will include full budgetary projections for any one-time and ongoing costs associated with a merged service environment and the revenue sources needed to fund the system.

TASK RESULT

This task will conclude with a financial analysis of the costs associated with operating and municipal fire department and the revenue required to support the citywide fire and rescue system.

TASK 4: COMPARATIVE ANALYSIS

The project team will use the information from the previous tasks to develop a comparative analysis of the costs and service levels expected if a municipal fire department were formed and compare those against the current costs and service levels for receiving contracted service delivery from the County of Kern.

We will research other similarly sized California municipalities that have formed their own fire departments and made similar transitions. This research will be used to develop a survey to be used to create case studies for the pros and cons they experienced during the transition and since forming the department, as well as any lessons learned that can be useful for the City of Shafter to use during their decision-making process.

This information will be delivered to the City as an interim deliverable for their review before being included in the draft report.

TASK RESULT

This task will conclude with a comprehensive evaluation of the comparative analysis of forming a municipal fire department versus continuing to contract for services.

TASK 5: ORGANIZATIONAL STRUCTURE

Using the data analysis and information gained from previous tasks, various alternatives can be tested to determine which may be the "optimal" solution(s) for the service delivery system in the City of Shafter and opportunities for improved fire service delivery systems. The analysis conducted as part of this task will ensure each option is vetted to determine the following:

- What staffing model(s) should be considered for the municipal fire department?
- What is the recommended organizational structure and staffing levels for each division?
- How many fire stations are required to serve the City adequately?
- What type of apparatus will be required to best mitigate community risks?
- What administrative support will be required to meet service needs?
- Will the additional fire staff require additions to other city departments (Human Resources, Finance, IT, etc.)?

The organizational structure based on staffing needs and any additional support staffing needed to for city departments to serve the municipal fire department will be fully evaluated.

TASK RESULT

This task will conclude with an interim deliverable that illustrates the proposed staffing plan, organizational structure, and the staffing impacts on other city departments.

TASK 6: LEGAL AND REGULATORY CONSIDERATIONS

The project team will initiate this task with a comprehensive review of relevant documentation related to the current services, including existing agreements, local ordinances, policies, and state legislation applicable to the formation of a municipal fire department. Specific statutes to be reviewed to interpret potential requirements for creating a municipal fire department will include:

- **California Government Code Sections 31000 - 31002**: Authorize the formation of fire protection districts.
- **California Health and Safety Code Sections 13800 - 13872:** Authority for providing wildfire prevention and fire protection services.
- **California Public Resources Code Sections 4210 - 4220:** Fire prevention and fire suppression on state responsibility areas intersecting with municipal fire services.
- **Local Government Regulations:** Any existing ordinances or resolutions required to create municipal departments.

Next, the project team will identify the available governance models related to the creation of a municipal fire department. This will ensure each option can be fully evaluated against the following criteria:

- Compliance with statutory provisions
- Impact on service delivery
- Administrative and operational considerations
- Political and community concerns
- Fiscal implications

Once all legal and regulatory considerations have been thoroughly researched, the project team will outline the steps required and the timelines needed to establish the municipal fire department, ensuring full compliance and obtaining necessary approvals.

TASK RESULT

This task will conclude with a full evaluation of legal requirements and governance options available for a merged service environment.

TASK 7: FINAL REPORT AND PRESENTATION

The draft and final reports combine the analytical steps and interim deliverables into a single document, including recommendations. The recommendations made as part of the study must be specific, measurable, prioritized, and associated with a detailed and comprehensive timeline for implementation, including:

- An executive summary that summarizes the significant findings of the study.
- Comprehensive analysis of workload, staffing, and deployment for each department function.
  - Identification of targets and gaps in supervisory spans of control for each function.
  - Providing the city with the tools used by the project team to replicate in the future.
  - Best practices analysis, providing an actionable plan for the department to use to ensure appropriate service delivery into the future.
- Incorporation of stakeholder input, including internal input as well as community stakeholders.
- The feasibility options analysis, detailing the governance, organizational, staffing, and cost-benefit considerations for each of the options available for providing fire protection services in the city.
- 5 and 10-year cost projection for each option.
- A comprehensive list of recommendations, including staffing needs for each function within the department. Recommendations will also include any associated costs and prioritization strategies.

The draft final report will be reviewed with the project steering committee. As requested, the project team will be available to present to City elected officials in a public meeting if desired.

TASK RESULT

The final report will build upon all interim deliverables to provide a comprehensive analysis of the department and plan for implementation. We will be available to present the findings and recommendations as needed thereafter.

OPTIONAL TASK: PUBLIC ENGAGEMENT

Community engagement is a critical component in the decision-making process for forming a municipal fire department. Providing a forum to hear feedback from the public on key issues relevant to the study, seek input, and gain buy-in from community stakeholders on issues important to them. This can include a combination of an online survey and a public input forum.

The project team will hold up to three (3) community meetings with up to 20 representatives from the community at each meeting to seek input from stakeholders in diverse communities on a wide range of topics relevant to the formation of a municipal fire department, including:

SAFETY AND SECURITY

Do individuals feel safe in their communities? Are there opportunities to improve community risk reduction efforts? In commercial areas, are there community concerns regarding life safety inspection frequency and quality?

SERVICE LEVELS

Are fire department response times meeting community expectations?

Is the department responsive to community concerns and service requests?

Are there services desired not being provided or provided that are not desired by the community?

COMMUNITY PRIORITIES

What public safety priorities does the community want the department to focus on?

Are the issues that the department appears to focus on aligned with the community's own priorities?

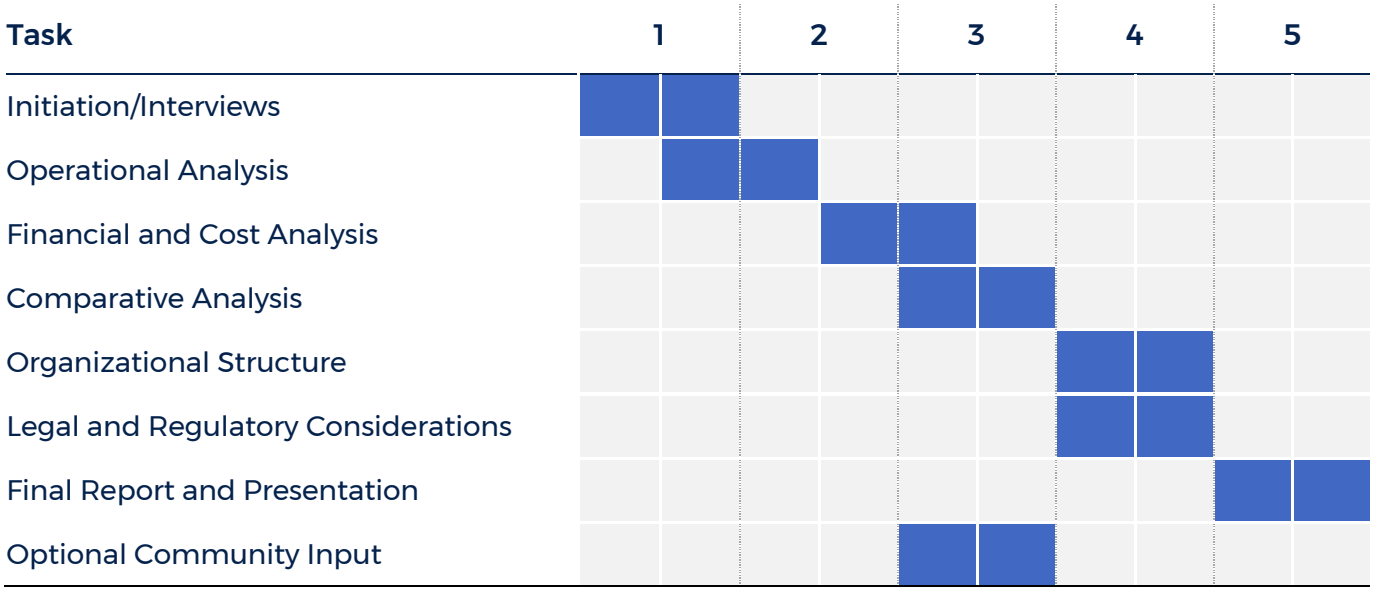
The online survey and community focus group meeting will provide feedback to identify issues pertinent to the community and generate buy-in and dialogue for the project team to develop strategic priorities relevant to forming a municipal fire department.

TASK RESULT

An online survey and community forums with a diverse range of community members to elicit feedback from the community on issues relevant to the study and formation of a municipal department. The findings and key themes from this process will be summarized and delivered to the City.

TIMELINE

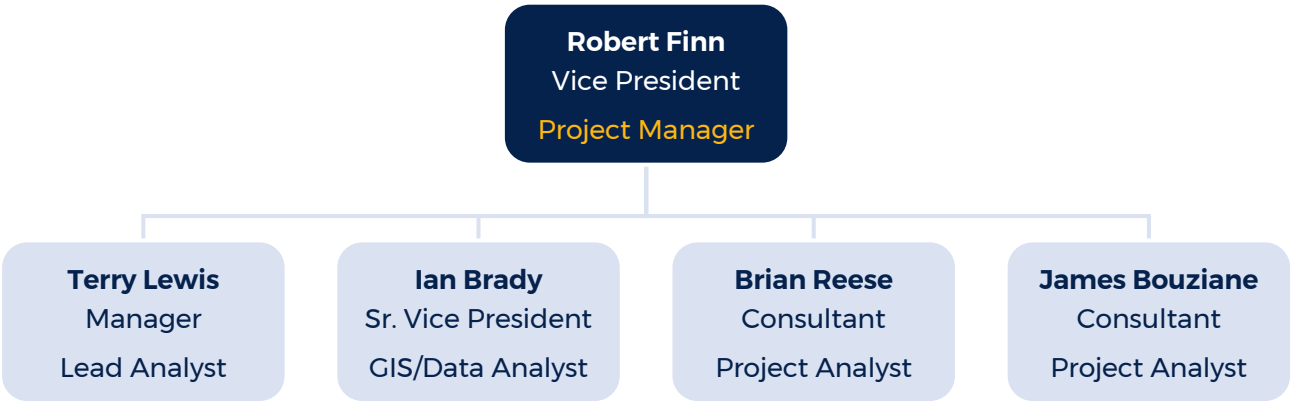
We propose to conduct this assessment in five months, as shown below.



This timeline can be adjusted based on City priorities and preferences.

PROJECT TEAM

We are providing Shafter with a senior team of consultants, including the firm's leadership and public safety practice. All proposed team members are available to be committed to the City throughout this engagement. The team is organized as follows:



The team has a proven track record of success in conducting similar studies for numerous agencies across the United States. Relevant project examples include fire feasibility studies in Durango, CO, and Napa County, CA, CRA/Standards of Cover analysis for Santa Rosa, CA, and Stafford County, VA, and several other staffing and deployment studies.

Resumes begin on the following page.

ROBERT FINN
Vice President

BIOGRAPHY:

Robert Finn is a Vice President with Matrix Consulting Group and leads our Fire Practice. He previously served as the Chief of the Southlake (TX) Department of Public Safety.

Robert has a strong educational background coupled with a successful track record that includes strategic planning, budgeting, change management, community relations, and building collaborative partnerships.

EXPERIENCE HIGHLIGHTS:

BIG BEAR, CA: FIRE MASTER PLAN

Robert was the lead analyst on this study to examine the staffing, deployment, and operations of the Fire Department to develop a 10-year master plan. Key findings/achievements included:

- Location of new fire station in the northwest area of the City
- Changing minimum staffing on engine companies to 3 personnel
- Changes to improve the response reliability of paid-call personnel

HUNTINGTON BEACH, CA: FIRE DEPARTMENT STAFFING STUDY

Robert served as the lead analyst for this project that examined the staffing, deployment, and operations of the Fire Department. Key findings/achievements included:

- Adding a peak hour EMS transport unit.
- The need to begin planning for an additional fire station due to high unit utilization rates
- Public education plan to improve effectiveness of risk reduction efforts.

ROLE ON THIS ENGAGEMENT:

Robert will serve as the Project Manager.

RELEVANT CLIENTS:

AK, Anchorage
AZ, Phoenix
CA, Atherton
CA, Big Bear
CA, Butte County
CA, Consumnes CSD
CA, Huntington Beach
CA, Mercer County
CA, Monterey
CA, Napa County
CA, Pacific Grove
CA, Richmond
CA, Santa Clara County
CO, Mesa County
CO, Steamboat Springs
CT, Westport
Il, Peoria
MA, Billerica
MA, Boston
MA, Sandwich
MI, Sterling Heights
OH, Columbus
OH, Hudson
OH, Perrysburg
WA, Bellingham
WI, Oshkosh

YEARS OF EXPERIENCE:

35

EDUCATION:

BS, Public Safety Administration, and MBA, Grand Canyon University.

PROFESSIONAL ASSOCIATION:

Center for Public Safety Excellence (CPSE)

International Association of Fire Chiefs (IFAC)

National Fire Protection Association (NFPA)

TERRY LEWIS
Manager

BIOGRAPHY:

Terry has over 40 years of fire service and consulting experience. Prior to joining Matrix, he was the Chief of the Henderson (KY) Fire Department. He brings a wealth of knowledge and experience conducting strategic planning studies for Fire and EMS agencies.

Terry's relevant experience includes serving the City of Henderson, Kentucky as Fire Chief for 10 years. He began his career with the Loveland-Symmes (OH) Fire Department where he advanced through the ranks until being appointed as Chief of Henderson.

EXPERIENCE HIGHLIGHTS:

CONSUMNES CSD: COMMUNITY RISK/STANDARDS OF COVER

Terry was an analyst on this project aimed at the development of a Community Risk/Standards of Cover Document for the Fire Department. Key findings/ achievements of the project:

- Establishment of local performance standards for urban, suburban and rural response areas of the CSD.
- Upgrading the traffic signal pre-emptive system.
- Deployment plan for a peak time EMS transport unit.

WEST SACRAMENTO: FIRE DEPARTMENT OPERATIONAL STUDY

Terry was an analyst on this study to evaluate the staffing and operations of the Fire Department. Key findings/achievements include:

- Development of a deployment plan for quick response EMS vehicle.
- Location planning for a station to serve the growing southern area of the City.
- Development of impacts of growth on the Department over 25 years.

ROLE ON THIS ENGAGEMENT:

Terry will be the lead fire analyst.

RELEVANT CLIENTS:

CA, Atherton
CA, Big Bear
CA, Butte County
CA, Consumnes CSD
CA, Mercer County
CA, Placer County
CA, Sebastopol
CA, West Sacramento
MA, Billerica
MA, Sandwich
MI, Sterling Heights
MN, Hennepin County
MN, Medina
OH, Cleveland
OH, Columbus
OR, Grants Pass
TX, Addison
TX, Cedar Hill
TX, Cedar Park
TX, Georgetown
TX, Round Rock
WA, Bellingham
WI, Oshkosh

YEARS OF EXPERIENCE:

40

EDUCATION:

BS Fire Technology, AS Accounting, University of Cincinnati

PROFESSIONAL ASSOCIATION:

National Fire Protection Association (NFPA)

International Association of Fire Chiefs (IAFC)

Center for Public Safety Excellence (CPSE)

IAN BRADY
Senior Vice President

BIOGRAPHY:

Ian Brady is a Senior Vice President with Matrix Consulting Group who leads our GIS and Data Analytics and Police Consulting practices. With over 14 years of consulting experience, he is the lead developer of our GIS, statistical models, and analytics platforms, including:

- GIS redistricting projects and geospatial analysis of workload.
- Development of interactive staffing models.
- Deployment schedule configuration and optimization, forecasting impacts to service levels and overtime usage.

EXPERIENCE HIGHLIGHTS:

LOS ANGELES, CA: BASIC CAR AREA BOUNDARY STUDY

- Led a comprehensive field redistricting and staffing study for the nation's third-largest police department.
- Developed a new patrol beat structure to better align communities and equalize workload, resulting in 202 new patrol areas, up from the 168 that existed previously.
- Recommended new patrol geographic resource allocation strategies to equalize service levels.

PHOENIX, AZ: INFRASTRUCTURE PROJECTION STUDY

- Lead analyst on a comprehensive geographic growth projection study for Phoenix Police and Fire departments.
- Developed GIS-based model to forecast service demand and project staffing needs.
- Created future response time model by developing future road network scaled with projected growth by land use type, assessing the need for public safety infrastructure in response to the geography of future response time performance factors.

ROLE ON THIS ENGAGEMENT:

Ian will serve as the lead GIS analysis and developer of data models.

RELEVANT CLIENTS:

AZ, Phoenix
AL, Birmingham
CA, Los Angeles
CA, Sacramento
CA, San Francisco
CA, San Jose
CO, Adams County
FL, Orange County
ID, Boise
MB, Winnipeg
MD, Harford County
MD, Howard County
MN, Hennepin Co.
MO, Kansas City
MO, St. Louis
NC, Raleigh
NJ, Mahwah
NM, Santa Fe
NY, Syracuse
OH, Columbus
OH, Cincinnati
OR, Bend
OR, Portland
TX, Austin
TX, DFW Airport
TX, Fort Worth
TX, Travis County
VA, Virginia Beach
WA, Tacoma
WI, Milwaukee

YEARS OF EXPERIENCE:

14

EDUCATION:

BS in Politics,
Willamette University

BRIAN REESE
Consultant

BIOGRAPHY:

Brian is a consultant with Matrix Consulting Group and previously served as the Chief of the Hamilton Grove Township Fire and Rescue Department. He also served with the Jackson Township (OH) Fire Department for over 25 years. Brian has a strong educational background coupled with a successful track record of leading an agency through periods of change. Brian has over 30 years of fire service and consulting experience covering all aspects of the fire service industry.

EXPERIENCE HIGHLIGHTS:

RICHMOND, CA: ALS FEASIBILITY STUDY

Brian served as an analyst on this project that examined the feasibility of the Richmond Fire Department beginning to provide ALS first responder services. Key achievements/recommendations included:

- Design of a staffing and deployment plan for ALS first response.
- Full initial and 5-year impacts of beginning ALS first responder services.
- Detailed implementation plan for implementing ALS first responder services.

SANTA CLARA COUNTY, CA: STAFFING AND DEPLOYMENT STUDY

Brian served as a project analyst on this study that examined the current fire protection system capabilities, staffing and resources related to the delivery of fire protection services in the County. Key achievements/ recommendations included:

- Adding additional Amador agreements with CALFIRE
- Improving the use of AI technology in wildland urban interface areas.
- Improving the regionalization of community risk reduction efforts.

ROLE ON THIS ENGAGEMENT:

Brian will serve as a project analyst

RELEVANT CLIENTS:

CA, Richmond
CA, Santa Clara Co.
FL, St. Petersburg
NV, Elko
TX, Cedar Hill
TX, Round Rock

YEARS OF EXPERIENCE:

30+

EDUCATION:

BS Business Administration, Mount Vernon Nazarene University

AAS Fire Science Technology, University of Cincinnati

PROFESSIONAL ASSOCIATION:

International Association of Fire Chief's (IAFC)

JAMES BOUZIANE
Consultant

BIOGRAPHY:

James Bouziane has over 25 years of progressive experience leading, managing and providing vision and direction to the fire service. His focus is on ensuring the effective delivery of fire, EMS, and emergency management services to the community.

James served as a Deputy Chief with the City of Sunnyvale Department of Public Safety and has extensive experience in all aspects of the fire service. He worked at all levels of the organization, including public safety officer, lieutenant, captain, battalion chief and Deputy Chief. He specifically led efforts for the Department in hiring, cultural awareness/diversity, training, and fire prevention.

EXPERIENCE HIGHLIGHTS:

SANTA CLARA COUNTY, CA

James was an analyst on this project that examined the fire and non-fire risks in the County and opportunities to improve regional cooperation to mitigate these risks. Urban Wildland Interface mitigation was a key focus area of this project. Key findings/achievements include:

- Improvements to regional communication interoperability.
- Improvements to the Amador program in unincorporated areas.
- Improving regionalization of community risk reduction efforts.

NORTH COUNTY FIRE PROTECTION DISTRICT, CA:

James was an analyst on this project that examined community risk and development of a standards of cover document and strategic plan for the North County Fire Protection District.

ROLE ON THIS ENGAGEMENT:

James will serve as a project analyst.

RELEVANT CLIENTS:

AZ, Phoenix
CA, North Co. FPD
CA, Santa Clara Co.
ID, Boise
OR, Keizer
TX, Cedar Hill
TX, Cedar Park

YEARS OF EXPERIENCE:

25

EDUCATION:

BA Public Administration, University of San Francisco

MPA Public Administration, Golden State University

COST PROPOSAL

Matrix Consulting Group, Ltd. is pleased to submit our cost proposal, as outlined in the following table, which details the hours by task and consultant level. We propose to complete this engagement for a fixed price of **$67,500** if there is no public engagement and **$73,500** with the public engagement option, as shown below:

Task	Project Mgr.	Lead Analyst	GIS/ Project Analysts	Total Hours	Total Cost
Initiation and Interviews	24	16	16	56	$11,120
Operational Analysis	8	24	24	56	$9,960
Cost and Financial Analysis	8	24	16	48	$8,680
Comparative Analysis	8	16	24	48	$8,560
Organizational Structure	8	8	0	16	$3,320
Legal and Regulatory Compliance	8	8	0	16	$3,320
Draft/Final Report	24	48	32	104	$19,280
Total Hours	88	144	112	344	
Hourly Rate	$240	$175	$160		
Total Professional Fees					$64,240
Project Expenses					$3,260
Total Project Cost					**$67,500**
Optional Public Engagement					*+$6,000*
Total With Optional Engagement					$73,500

This cost is all-inclusive and includes a fixed fee for any additional costs that may arise. Our typical practice is to bill for hours worked on a monthly basis, up to the contract amount. The optional public engagement includes all required on-site visit costs to conduct the public input meetings. If any additional services are needed, they will be billed at the hourly rates noted.

REFERENCES

SEBASTOPOL, CA

Fire Consolidation Feasibility Study

Mary Gourley,
Assistant City Manager
(707) 823-1153
mgourley@cityofsebastopol.org

Matrix Consulting Group was retained by the City of Sebastopol to assess the feasibility of the Sebastopol Volunteer Fire Department to consolidate with the Gold Ridge Fire Protection District.

The study showed service levels would improve in a consolidated environment due to increased 24-hour career staffing and additional availability of volunteers in a combined system.

Improvements to the current fire station were recommended to house career personnel and the consolidated agency would not impact cost to the City as a parcel tax would be used to fund the combined agency and City contributions would remain the same.

RICHMOND, CA

Emergency Services Review

Aaron Osorio
Fire Chief
(510) 307-8021
Aaron_Osorio@ci.richmond.ca.us

Matrix Consulting Group was retained by the City of Richmond to conduct an Emergency Services Review of the Fire and Police Departments. Key findings and recommendations from the Fire Study included:

- A plan for increasing staffing over a 3-year timeframe to reduce overtime and reduce forced call-back of personnel.
- Establishing a Fire Adaptive Coordinator position to facilitate defensible space inspections and create proactive wildland urban interface programs.
- Development of locally adopted performance standards for the delivery of emergency services.
- Improvements to the capturing and reporting of call-processing in the dispatch center and reduction in the over dispatching of unnecessary apparatus to EMS calls.

The City and Fire Department accepted the report and recommendations and are working on funding and implementation of project recommendations. A follow-up study on the feasibility of Richmond Fire Department becoming an ALS first responder was also conducted by our firm and the City and Fire Department are working on implementing the program.

HIGHLAND BEACH, FL

Fire Service Feasibility Study

Marshal Labadie
Town Manager
(561) 278-4548
mlabadie@highlandbeach.us

Matrix Consulting Group was retained by the Town of Highland Beach to determine the feasibility of continuing to contract for fire and EMS services with Delray Beach as compared to forming a municipal fire department. The study examined several alternatives for the Town ranging from status quo to forming a full-service fire and EMS department. Contracting for EMS services or moving to a public safety concept were also explored as options.

The study showed potential annual savings of $1.8 million by forming a municipal department to provide services with up to $10 million in start-up costs. There was also a potential reduction in service levels in this model due to having a single station compared to the depth of the six (6) station model of deployment by Delray Beach and the possibility of Delray Beach not agreeing to be a mutual aid partner.

Additional references are available upon request.

PREVIOUS STUDIES

HIGHLAND BEACH, FL:

https://drive.google.com/file/d/1PfY1_sSe6P2KVPxfg1JHdsmZrIosv6rX/view?usp=sharing

CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT: Lance Lippincott, City Manager

SUBJECT: DISCUSSION AND DIRECTION ON ANNUAL DISCRETIONARY ALLOCATION OF $4,000 (DIRECT)/$25,000 (IN-KIND) PER COUNCIL MEMBER FOR COMMUNITY EVENTS

RECOMMENDATION

Council find that the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; that the City Council should discuss and provide direction to the management team on the preferred approach.

BACKGROUND

On October 15, 2024, City Council held an initial discussion on apportioning discretionary allocations in the amount of $4,000 (direct funding) and $25,000 (in-kind funding) per councilmember to reduce administrative inefficiencies, and provide councilmembers with more individual authority to direct the funding for public purposes. During that meeting the City Attorney identified that the past practice was to formally agendize each event as it occurred, hold discussion, and then approve the events, which can be a more lengthy process. A second discussion was held on December 3, 2024, during which the Finance Director presented three options for funding events, and the costs for events. At the conclusion of the meeting, Staff was directed to allocate $4,000 (direct funding) and $25,000 (in-kind funding) per councilmember. If Council would like to move away from this procedure, a non-exclusive list of community events to consider funding is as follows:

- Annual Chamber of Commerce Awards Banquet
- Annual Chamber 3rd of July Fireworks Display
- Colours "A Celebration of the Arts"
- Lions National Prayer Dinner
- Community Chest Spaghetti Dinner
- First Fridays (Historic Shafter)
- Gossamer Grove Night Market
- Harvest Festival
- Cinco de Mayo Parade & Festival
- Lions Stuff the Bus Annual Event
- Kiwanis Annual New Teachers Luncheon
- Shafter Wasco Football Game
- Shafter Rotary Club-Ghost Tour

- Lions Trunk or Treat
- Shafter Pie Pursuit
- Lions Chirstmas Parade & Festival
- Chirstmas at the Depot
- Minter Field Santa Fly In
- Minter Field Wings n Wheels
- Minter FIeld Pre-War Swap Meet
- Shafter Rec Park Takeovers
- Shafter Rec Eggstravangza
- Shafter Rec Movie Nights
- Commanders Reverse Drawing
- Rotary Reverse Drawing
- Shafter High Boosters Reverse Drawing
- Distinguished Young Woman

Additionally, the following is a non-exclusive list of events held or participated in to provide more opportunities for community engagement (last year for example) in addition to the events held by third parties:

- Learning Center Storytime (Yearround)
- Grand Opening and Ribbon Cutting-Countryside Carwash
- Learning Center Pre-K Gingerbread House Building
- Redwood Elementary's Annual Community Kindness Welcome Tunnel
- Battle of the Badges
- Learning Center Baking Classes
- National Night Out
- Coffee with a Cop
- Free Car Seat Safety Check Event
- Soft Opening of the Temporary Police Department Substation
- Learning Center/Green Hotel Visits (500 students this year)
- LGV Coupling Grand Opening and Ribbon Cutting
- Downtown Business Roundtables (Multiple)
- Learning Center Experiment Series
- Wonderful Amenities Center Grand Opening
- MADD Kern Law Enforcement and Prosecutor Recognition Awards
- City of Shafter Employee and Community Blood Drive
- Shafter Pack and Ship Soft Opening
- Kern EDC's Annual Dinner and Economic Presentation
- KC Law Enforcement Foundation Annual Awards
- North Shafter Park Groundbreaking
- PD Substation Groundbreaking
- Sequoia Elementary Community Line Up
- Principal Partners Day
- Annual Kern Energy Summit

- Richland School District Groundbreaking
- Christmas Tree Lighting
- Police Lift-a-Thon
- Shop with a Cop
- Redwood Elementary Red Ribbon Week
- PD Class Visits-Maple Elementary
- Animal Control Services Clinics
- City Hall Selfie Day
- Candy in the Courtyard

These events are generally handled in allocations set in the budget (associated with personnel or other costs), and are very minimal in comparison to the overtime costs associated with the major Community Events.

FISCAL IMPACT

There is no fiscal impact or need for a budget amendemnt, as the proposed allocations remain within the existing budget. Any budget reallocation will depend on Council direction.

CEQA ANALYSIS

The action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines because the action is approval of a discretionary reallocation of existing budgeted amoutns related to community events and therefore, it is the creation of a governmental funding mechanism or other fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ATTACHMENTS

None

CITY OF SHAFTER
CITY COUNCIL REPORT

MEETING DATE: December 16, 2025

DEPARTMENT: Michael James, Assistant City Manager

SUBJECT: SALES TAX INITIATIVE PUBLIC OUTREACH AND ENGAGEMENT PROFESSIONAL SERVICES AGREEMENT

RECOMMENDATION

Council find the action exempt from the California Environmental Quality Act; authorize the City Manager to execute a professional services agreement with CiviSocial for communications training and engagement services in an amount not to exceed $20,000; and authorize the City Manager to execute a separate professional services agreement with Polco for digital engagement platform services in an amount not to exceed $10,000.

BACKGROUND

In support of Council's ongoing priority to enhance public transparency, civic engagement, and community trust, the City of Shafter seeks to strengthen its communications capacity ahead of a potential sales tax measure on the November 2026 ballot. The City, like many growing, increasingly diverse communities, faces rising demands on public safety, transportation infrastructure, and community amenities, even as traditional revenue sources have become more constrained. These fiscal pressures have prompted consideration of additional funding mechanisms to ensure the City can continue to meet community needs sustainably and equitably.

To advance this objective, Staff recommends entering into separate professional services agreements with CiviSocial and Polco, two firms with complementary specialties, to implement the "Referendum Ready" program. This joint effort is designed to build the City's internal communications capacity while also establishing a structured and accessible platform for ongoing resident engagement. A formal request for proposals was not conducted, as professional services agreements of this scope do not trigger the City's competitive procurement requirements.

CiviSocial specializes in hands-on communications strategy, social media storytelling, and staff training. Their scope includes two weeks of preparatory work followed by five days of on-site engagement in Shafter, during which they will work with City staff, stakeholders, and community members to develop a unified communications voice, produce content, and train internal "content creators" to maintain an authentic and consistent public-facing message. Their work will focus on narrative development around City services, budget realities, and future funding options.

Polco provides a robust digital engagement platform that enables local governments to gather structured community feedback and insights through surveys, polls, and other online tools. Their platform allows for ongoing engagement with verified resident panels, real-time sentiment tracking, and transparent sharing of data and results. Polco's role in the initiative will be to equip the City with tools that support informed dialogue with residents on issues of local significance, including a potential sales tax measure.

Services would commence immediately upon execution of each agreement to ensure adequate time to prepare City Staff and engage the public in advance of the November 2026 general election, should Council choose to place a sales tax measure on the ballot. Staff will provide Council with updates on significant project milestones and progress throughout the initiative.

FISCAL IMPACT

The total cost for the proposed services is not to exceed $30,000. The City's operational budgets are adequately funded to cover this cost without any Council budget action.

CEQA ANALYSIS

The action is statutorily exempt from the California Environmental Quality Act pursuant to Section 15262 of the CEQA Guidelines, as it involves only feasibility and planning studies for possible future actions that have not been approved, adopted, or funded.

APPROVED BY THE CITY ATTORNEY

Not Applicable

ATTACHMENTS

1. Referendum Ready Program Proposal Submitted by CiviSocial

Procurement Proposal for Shafter California

Community Communications and Engagement Optimization Program

Prepared by:
CiviSocial
2408 NE 26th Terrace, Fort Lauderdale, FL 33305
Sam Toles, Founder and CEO
(323) 401 2587 (direct) – sam@civisocial.com

Prepared for:
Lance Lippincott
City of Shafter
336 Pacific Avenue
Shafter, CA 93263

November 13, 2025

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1. Executive Summary

The Referendum Ready program combines the complementary strengths of two companies: CiviSocial's on-site communications and storytelling strategy with Polco's Engage platform to help Shafter build/deepen modern communications, clarity, and community engagement and alignment.

CiviSocial will lead a 5-day in-person engagement focused on elevating Shafter's community relations through modern, authentic social media storytelling. This includes defining the City's voice, strengthening its digital presence, and equipping staff with a repeatable workflow that captures the stories, services, and successes that matter most to residents. Through stakeholder collaboration, hands-on training, and real-world content development, Shafter will leave with a stronger, more confident communications strategy built on transparency, human connection, and consistent outreach.

To reinforce and extend this work, Shafter will also receive one year of access to Polco's Engage platform, providing a structured, data-driven foundation for ongoing public participation. Through Engagement Pages, Quick Polls, the Prioritize Tool, and several benchmarking datasets, the City can gather feedback, test messaging, measure sentiment, and keep residents continuously informed.

Together, this combined approach ensures that communications are not only compelling but also grounded in real community input and informed by clear, measurable signals.

2. Scope of Services

A) Polco Offering:

One-Year Access to the Engage Platform Includes:

1. Engage Module: A suite of digital tools designed to extend public participation beyond a single survey and support ongoing, meaningful engagement.

2. Engagement Pages: Public-facing project hubs that centralize updates, background materials, survey results, and future engagement opportunities in one location.

3. Quick Polls: Lightweight, real-time polling tools to capture feedback on emerging issues or follow-up questions as the conversation evolves.

4. Prioritize Tool: Interactive ranking tool that asks residents to weigh values, priorities, or scenarios (such as balancing preservation with development) providing structured input on complex trade-offs.

5. Resident Subscriber Base / Panel: A growing, verified list of residents who opt in to receive updates and participate in future activities, forming an always-available digital focus group.

B) CiviSocial Program

1. The CiviSocial engagement will include +/- 2-weeks of preparatory pre-engagement work including deep data evaluation (both Polco generated and pre-existing work); pre-engagement narrative development where data supports a potential future revenue ask; an all-staff survey to identify ideal social media training candidates; a kick-off meeting with the City Manager and Communications team; and other fact-finding activities surrounding the City's current status and strategy across social media.

2. This will be followed by 5-days of in-person, hands-on engagement in Shafter which includes:

- Meetings with stakeholders, staff, and residents to gather insights and perspectives.

- Development of an overall voice and story map for the City's social media.

    - Including strategy and guidance around a future potential tax initiative

- Providing tools and tactics to enhance social media effectiveness.

- Training sessions on best practices and innovative content strategies.

- Identifying potential content creators within the community and City staff.

- Training on creating effective and compelling social media content.

    - Within the community (business owners, engaged residents, etc)

    - With City staff

    - Additional training module focused on narrative(s) surrounding services, current budget realities, and what's possible with future funding sources.

3. CiviSocial Deliverables:

At the conclusion of the in-person engagement, we will deliver a presentation with the following elements:

1. The "Voice" of Your New Communications Strategy:

- Development of a unified and distinctive voice that reflects the City's identity.

2. Identity and Story Plan for Formerly Hidden Creators:

- Crafting stories that highlight previously unrecognized contributors and creators.

- Crafting stories that highlight the value of services and potential need for further support.

3. Process Outline:

- Recommended staffing assignments and estimated time commitments

- Plan on Calendar, Cadence, and Clearance (and risk mitigation)

- A template schedule outlining content creation, approval processes, and recommended posting and platform cadence.

4. Overall Content Strategy and Recommendations on Implementation:

- Detailed content strategy including types of content, frequency, and themes.

- Practical recommendations for implementing the strategy effectively.

5. Platform-Specific Recommendations and Strategies:

- Tailored strategies for each social media platform used by Shafter City.
- Best practices for maximizing engagement on each platform.

6. Recommended Engagement and Community Management Tactics:

- Strategies to foster community interaction and engagement.
- Recommendations for fostering a positive online community.

7. Adaptability Guidelines Coupled with Risk Mitigation Tactics:

- Test-and-Learn strategy of rapid adaptation in response to feedback and analytics
- Risk mitigation plan; guardrails for newly empowered creators

8. Tools recommendations for effective and efficient creation and distribution of content:

- List of available and recommended tools to optimize social media content creation
- List of available and recommended tools to optimize social media content distribution
- User training on select tools through video links (coupled with prior hands-on training)

4. Project Timeline

Phase	**Duration**	**Key Activities**
Polco Set-Up	+/- 2-weeks	Survey and onboarding
Data Collection	4-8 weeks	Client engages community
Data Review + Virtual Meetings	+/- 1 week	CiviSocial and Shafter review data and identify focus areas
CiviSocial Preparation	+/- 2-weeks	Staff Survey and Preparation
Engagement	5 working Days	Consulting and Training
Deliverables	+/- 2 working days	Creation of final deliverables

5. Fee Structures

The total fee for Polco's proposed services is $10,000 which is broken down as follows:

Service	Fee
One-Year Access to Engage Platform	$7,500
Onboarding and platform / data guidance	$2,500

The total fee for CiviSocial's proposed services is $20,000 which is broken down as follows:

Service	Fee
Pre-engagement	Included
Engagement and Deliverables	$20,000
Travel reimbursement	Included

6. Payment Schedule*

Milestone	Payment due
Polco: 30-days from Engage Activation	$10,000
CiviSocial: Upon receipt of deliverables	$20,000 (net 30 upon completion)

***Please note that each company will issue separate contracts and payment requests for their respective services.**

7. Conclusion

CiviSocial and Polco are committed to partnering with Shafter to strengthen community connection through clearer communication and more meaningful resident engagement. By combining CiviSocial's on-site strategy, training, and storytelling framework with Polco's ongoing engagement tools and data-driven insights, this joint approach will equip the City with a sustainable system for listening, communicating, and building trust. We look forward to collaborating with Shafter and supporting a more dynamic, responsive, and community-centered digital presence.

For any questions or further discussion, please contact:
CiviSocial:

Sam Toles
(323) 401 2587
sam@civisocial.com

Polco:
Garrett Hernandez Rimer
(303) 229 5064
garrett@polco.us

Thank you for considering our proposal.

Sincerely,

Sam Toles
Founder, CiviSocial