



336 Pacific Avenue, Shafter, CA 93263
Meeting Held In-Person and Via Zoom and Livestream on YouTube.

**AGENDA
REGULAR MEETING
SHAFTER CITY COUNCIL
TUESDAY, FEBRUARY 3, 2026**

NOTICE TO THE PUBLIC:

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's Office during normal business hours at City Hall located at 336 Pacific Avenue, Shafter CA. In addition, such documents will be posted on the City's website at www.shafter.com.

CALL TO ORDER: 6:00 PM

ROLL CALL: Mayor Givens
Mayor Pro Tem Olvera
Council Member Alvarado
Council Member Espinoza
Council Member Prout

PLEDGE OF ALLEGIANCE: Mayor Givens

INVOCATION: Council Member Alvarado

APPROVAL OF AGENDA:

PRESENTATION:

1. National Pesticide Safety Education Month
2. Reflection 2025 End of Year Highlights

PUBLIC COMMENT:

Those persons wishing to speak on any item included on the agenda, or on any matter within the subject matter jurisdiction of the City Council, are invited to speak from the podium and address the City Council. Speakers are limited to five minutes unless additional time is needed for translation. Please state your name and address for the record before making your presentation.

COUNCIL ANNOUNCEMENTS AND REPORTS:

On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. Council Members may ask a question for clarification, make a referral to staff, or take action to have staff place a matter of business on a future agenda. No formal action by the Council will be taken unless an item is identified on the Agenda.

CONSENT CALENDAR:

All items on the consent calendar are considered routine and non-controversial by staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.

1. Approve General Checks: January 27, 2026, January 29, 2026.
2. Approve Payroll: December 16, 2025, December 26, 2025, January 9, 2026, January 21, 2026, January 23, 2026, February 2, 2026.
3. Approval of Minutes: December 2, 2025.
4. Council find that the project is exempt from the California Environmental Quality Act (CEQA), since it is not a project; introduce for second reading, waive reading and adopt Ordinance No. 775, an Ordinance of the City Council of the City of Shafter California, adopting Administrative Hearing Procedures for the conduct of Administrative Hearing Pursuant to the Charter of the City of Shafter.
5. City Council introduce for second reading, by title only, and waive reading, and adopt Ordinance No. 776, an Ordinance of the City Council of the City of Shafter, approving Zone Change (ZC) No. 25-79. The ZC changes the zone district under Title 17 of the Shafter Municipal Code from Business Park (BP) to Industrial (I) of an approximately 4.94-acre site (Assessor Parcel Numbers 028-180-36 and 028-180-12) located at 107 S. Beech Ave. General Plan Amendment No. 25-45 was previously approved by resolution during the January 20, 2025 City Council meeting. The GPA amended the General Plan land use designation of the property from Business Park (BP) to Industrial (I) to be consistent with the zoning.
6. Council find that the project is exempt from the California Environmental Quality Act; approve a local funding match equal to 20 percent of the total estimated cost for the proposed water tank and booster station project at the Wonderful Industrial Park; authorize the Public Works Director to submit a local funding match commitment letter to the U.S. Department of Commerce Economic Development Administration on behalf of the City.
7. Council find that the action is exempt from the California Environmental Quality Act; adopt Resolution No. 3058, a Resolution of the City Council of the City of Shafter Declaring properties located near Fanucchi Way and Express Avenue as non-exempt surplus land; approving the form of Notice of Availability; directing the City Manager to comply with the requirements of the Surplus Land Act, Government Code Section 54220 et seq.
8. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 3059, a Resolution of the City Council of the

City of Shafter, approving the filing of TDA Article 4 Claim for Fiscal Year 2024-2025.

9. Council find the action is not defined as a “project” per Section 15378(b)(4) of the CEQA Guidelines; adopt Resolution 3060, a Resolution of the City Council of the City of Shafter, approving the execution and filing of a Transit Development Act (TDA) Article 8 Claim for Fiscal Year 2024-2025.
10. Council find the action is not defined as a “project” per Section 15378(b)(5) of the California Environmental Quality Act Guidelines; authorize submittal of a letter signed by the Mayor on behalf of the City of Shafter opposing the League of California Cities proposal to re-allocate Bradley Burnes e-commerce sales tax.

PUBLIC HEARINGS:

Should anyone challenge any proposed action which is the subject of a public hearing listed on this agenda, that person challenging any action taken after the public hearing may be limited to raising only those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing.

1. **INTRODUCE ORDINANCE NO. 777 TO ADOPT ZONE CODE AMENDMENT NO. 25-23:** That the Shafter City Council conduct a public hearing and introduce for first reading, by title only, and waive reading of Ordinance No. 777, an Ordinance of the City Council of the City of Shafter, approving Zone Code Amendment No. 25-23, an amendment to Title 17 (Zoning Ordinance) Section 11.200 of the Shafter Municipal Code relating to Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) to comply with recent changes in state law, and (2) find that the adoption of the proposed ordinance is statutorily exempt from review under the California Environmental Quality Act (CEQA) per Public Resources Code Section 21080.17.

ROLL CALL

MANAGEMENT REPORT:

1. **ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) FOR FISCAL YEAR 2024-2025:** Council find the action is not defined as a "project" pursuant to Section 15378(b)(4) of the CEQA Guidelines; accept the Annual Comprehensive Financial Report (ACFR), Federal Single Audit, and SAS 114 letter, for the year ended June 30, 2025.

ROLL CALL

2. **FIRST AMENDMENT OF THE CITY MANAGER EMPLOYMENT AGREEMENT APPROVAL:** Council find action is not defined as a “project” per Section 15378(b)(5) of the CEQA Guidelines; approve the First Amendment to the City Manager Employment Agreement with Lance Lippincott.

ROLL CALL

3. **SALES TAX INITIATIVE PUBLIC OUTREACH AND ENGAGEMENT PROFESSIONAL SERVICES AGREEMENT:** Council find the action exempt from the California Environmental Quality Act; authorize the City Manager to execute a professional services agreement with CiviSocial for communications training and engagement services in an amount not to exceed \$20,000; and authorize the City

Manager to execute a separate professional services agreement with Polco for digital engagement platform services in an amount not to exceed \$10,000.

ROLL CALL

- 4. APPROVAL OF REMODEL OF FORMER MODIFIED COMMUNITY CORRECTIONAL FACILITY (MCCF) ADMINISTRATIVE OFFICE FOR USE BY THE INFORMATION TECHNOLOGY DEPARTMENT:** Council find that the project is exempt from the California Environmental Quality Act; approve the creation of a new capital improvement program budget in the amount of \$200,000 to fund a temporary remodel of the administrative office space at the former Modified Community Correctional Facility for use by the City's Information Technology Department staff; and authorize the City Manager to award purchases and construction contracts for individual work items within the approved budget in accordance with the City's bidding and procurement policies, using informal bid procedures as applicable.

ROLL CALL

CITY MANAGER COMMENTS AND REPORTS:

DEPARTMENT DIRECTOR COMMENTS AND REPORTS:

ADJOURNMENT:

Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at least three (3) days prior to the meeting or time the special services are needed to allow

City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk's Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., January 30, 2026. Yazmina Pallares, S/S, City Clerk

REMOTE PUBLIC PARTICIPATION IS ALLOWED IN THE FOLLOWING WAYS, SEE BELOW FOR INSTRUCTIONS.

1. You are strongly encouraged to observe the City Council meetings live via YouTube <https://www.youtube.com/user/CityofShafter/>
2. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by **6:00 PM on February 3, 2026** to the City Clerk at CityClerk@shafter.com
3. If you wish to make a written comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263.
4. If you wish to make a comment during the live meeting, callers must first register with the City Clerk at 661-746-5012 before the meeting begins to receive instructions and the call- in number and code. Please call by 5:00pm on the Monday prior to the City Council meeting to allow ample time for sign up. You will need to provide your name, phone number and the item number you wish to

address.

5. All public comments are provided to the City Council and applicable Staff, for review and consideration by the Board prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City Council meeting.