



336 Pacific Avenue, Shafter, CA 93263
Meeting Held In-Person and Via Zoom and Livestream on YouTube.

**AGENDA
REGULAR MEETING
SHAFTER CITY COUNCIL
TUESDAY, FEBRUARY 7, 2023**

NOTICE TO THE PUBLIC:

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's Office during normal business hours at City Hall located at 336 Pacific Avenue, Shafter CA. In addition, such documents will be posted on the City's website at www.shafter.com.

TELECONFERENCE NOTICE:

As emergency conditions persist in the City, specifically, a state of emergency remains in effect related to COVID-19, community transmission of COVID-19 in Kern County has rapidly increased from Low to High due to the highly contagious variants of COVID-19, which has emerged, Kern County officials are imposing and recommending measures to promote social distancing, requires masking by all, regardless of vaccination status, in an effort to slow the continuously high trends in and level of transmission of COVID-19 throughout the State and Kern County. The City Council determine that the presence of COVID-19 and the increase of cases due to the COVID variants will continue to cause conditions of peril to the safety of persons within the City that are likely to be beyond the control of services, personnel, equipment, and facilities of the City, and has affirmed a local emergency exists and re-ratified the proclamation of state of emergency by the Governor of the State of California. In compliance with AB 361, Brown Act public meetings will be conducted utilizing Zoom Video Communications.

Remote public participation is allowed in the following ways, please see attached supplement for instructions.

CALL TO ORDER:

6:00 PM

ROLL CALL:

Mayor Givens
Mayor Pro Tem Prout
Council Member Alvarado
Council Member Espinoza
Council Member Olvera

PLEDGE OF ALLEGIANCE:

Mayor Pro Tem Prout

INVOCATION:

Mayor Givens

APPROVAL OF AGENDA:

PRESENTATION:

1. Proclamation: Safely Surrendered Baby Awareness Month, February 2023.
2. Reflection 2022 End of Year Highlights

PUBLIC COMMENT:

Those persons wishing to speak on any item included on the agenda, or on any matter within the subject matter jurisdiction of the City Council, are invited to speak from the podium and address the City Council. Speakers are limited to five minutes unless additional time is needed for translation. Please state your name and address for the record before making your presentation.

COUNCIL ANNOUNCEMENTS AND REPORTS:

On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. Council Members may ask a question for clarification, make a referral to staff, or take action to have staff place a matter of business on a future agenda. No formal action by the Council will be taken unless an item is identified on the Agenda.

CONSENT CALENDAR:

All items on the consent calendar are considered routine and non-controversial by staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.

1. Approve General Checks: January 19, 2023, January 26, 2023, January 27, 2023, February 2, 2023.
2. Approve Payroll: January 13, 2023, January 20, 2023, January 27, 2023, February 1, 2023.
3. Approve Overtime Report: January 2023.
4. Approve Minutes: January 17, 2023.
5. Approve Proclamation: Kern County Grand Jury Awareness February 2023.
6. Approve Special Event Permit: Circus, Ventura Circus, Mannel Park, March 1, 2023.
7. Approve Special Event Permit: Feast of Saint Oscar Romero, Saint Therese Catholic Church, March 26, 2023.
8. Council find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines; and approve and authorize the Chief of Police to enter into a three-year contractual agreement with WESTEC for the use of the City of Shafter Weapons Shooting Range.

9. Council find the proposed activity is not subject to the California Environmental Quality Act; and adopt Resolution 2904, a Resolution of the City Council of the City of Shafter Approving and Directing Destruction of Certain City Records.
10. Council find the proposed activity is not subject to the California Environmental Quality Act (CEQA) because it is not defined as a "Project" pursuant to Section 15378(b)(5) of the CEQA guidelines; and adopt Resolution 2903, a Resolution of the City Council of the City of Shafter authorizing the continued need for a teleconferencing option for City Council, Commission and Committee meetings pursuant to Assembly Bill 361.
11. Council re-appoint Bob Wiebe to fill the vacancy on the Shafter Planning Commission to finish the 4-year term, expiring December 31, 2024.
12. Council find the requested action is exempt from the California Environmental Quality Act; approve plans and specifications for the construction of the Veterans Park Basketball Court project subject to the final approval by the City Engineer; and authorize the release of said project for formal bid procedures.

MANAGEMENT REPORT:

1. APPROVAL OF CONTRACT AWARD TO BURTCH CONSTRUCTION FOR THE 2023 SANTA FE WAY SHOULDER IMPROVEMENT PROJECT: Council:

1. Find the requested action is exempt from the California Environmental Quality Act;
2. Accept the bids received for the 2023 Santa Fe Way Shoulder Improvement Project;
3. Authorize a budget appropriation of \$100,000 of American Rescue Plan Act funds to Capital Improvement Program Project #ST00028;
4. Authorize the City Engineer to file a Notice of Award and Notice to Proceed for said project to Burtch Construction for a contract amount of \$1,447,479; and
5. Authorize a project construction funding contingency of \$122,521 (approximately 8%).

(City Manager Gabriel A. Gonzalez)

ROLL CALL

CITY MANAGER COMMENTS AND REPORTS:

1. INFORMATIONAL MATTER FOR PROPOSED STRATEGIC PLAN COUNCIL RETREAT, MARCH 4, 2023

DEPARTMENT DIRECTOR COMMENTS AND REPORTS:

1. INFORMATIONAL REPORT OF CITY HALL IMPROVEMENTS PROJECT UPDATE

ADJOURNMENT:

Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at

least three (3) days prior to the meeting or time the special services are needed to allow City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk's Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., February 3, 2023. Yazmina Pallares, S/S, City Clerk



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**AGENDA
SUPPLEMENT
Regular Meeting
Shafter City Council
February 7, 2023**

**THE February 7, 2023 MEETING WILL BE CONDUCTED IN COMPLIANCE
WITH AB 361**

In order to minimize the spread of the COVID 19 virus, please do the following:

1. You are strongly encouraged to observe the City Council meetings live via YouTube <https://www.youtube.com/user/CityofShafter/>
2. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by **6:00 PM on February 7, 2023** to the City Clerk at CityClerk@shafter.com
3. If you wish to make a written comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263.
4. If you wish to make a comment during the live meeting, callers must first register with the City Clerk at 661-746-5012 before the meeting begins to receive instructions and the call- in number and code. Please call by 5:00pm on the Monday prior to the City Council meeting to allow ample time for sign up. You will need to provide your name, phone number and the item number you wish to address.
5. All public comments are provided to the City Council and applicable Staff, for review and consideration by the Board prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City Council meeting.

The City of Shafter thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.