



336 Pacific Avenue, Shafter, CA 93263  
Meeting Held In-Person and Via Zoom and Livestream on YouTube.

**AGENDA  
REGULAR MEETING  
SHAFTER CITY CHARITABLE PURPOSE FOUNDATION  
TUESDAY, APRIL 4, 2023**

**NOTICE TO THE PUBLIC:**

*Any documents produced by the City and distributed to a majority of the City Charitable Purpose Foundation regarding any item on this agenda will be made available in the City Clerk's Office during normal business hours at City Hall located at 336 Pacific Avenue, Shafter CA. In addition, such documents will be posted on the City's website at [www.shafter.com](http://www.shafter.com).*

**TELECONFERENCE NOTICE:**

*As emergency conditions persist in the City, specifically, a state of emergency remains in effect related to COVID-19, community transmission of COVID-19 in Kern County has rapidly increased from Low to High due to the highly contagious variants of COVID-19, which has emerged, Kern County officials are imposing and recommending measures to promote social distancing, requires masking by all, regardless of vaccination status, in an effort to slow the continuously high trends in and level of transmission of COVID-19 throughout the State and Kern County. The City Council determine that the presence of COVID-19 and the increase of cases due to the COVID variants will continue to cause conditions of peril to the safety of persons within the City that are likely to be beyond the control of services, personnel, equipment, and facilities of the City, and has affirmed a local emergency exists and re-ratified the proclamation of state of emergency by the Governor of the State of California. In compliance with AB 361, Brown Act public meetings will be conducted utilizing Zoom Video Communications.*

**Remote public participation is allowed in the following ways, please see attached supplement for instructions.**

**CALL TO ORDER:** 6:00 PM

**ROLL CALL:** President Prout  
Vice President Alvarado  
Board Member Espinoza  
Board Member Givens  
Board Member Olvera

**APPROVAL OF AGENDA:**

**PUBLIC COMMENT:**

*Those persons wishing to speak on any item included on the agenda, or on any matter within the subject matter jurisdiction of the City Council, are invited to speak from the podium and address the City Council. Speakers are limited to five minutes unless additional time is needed for translation. Please state your name and address for the record before making your presentation.*

**MANAGEMENT REPORT:**

- 1. CONSIDERATION OF MONEY TRANSFER FROM THE CHARITABLE FOUNDATION TO THE CITY OF SHAFTER:** Board find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines, therefore not subject to CEQA; and approve to accept of Sponsorships and transfer to the City of Shafter for the use of the First Fridays Downtown Events. (City Manager Gabriel A. Gonzalez)

**ROLL CALL**

**ADJOURNMENT:**

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Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at least three (3) days prior to the meeting or time the special services are needed to allow City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk's Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., March 31, 2023. Yazmina Pallares, S/S, City Clerk



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**AGENDA  
SUPPLEMENT  
Regular Meeting  
Shafter City Charitable Purpose Foundation  
April 4, 2023**

**THE April 4, 2023 MEETING WILL BE CONDUCTED IN COMPLIANCE  
WITH AB 361**

In order to minimize the spread of the COVID 19 virus, please do the following:

1. You are strongly encouraged to observe the City Charitable Purpose Foundation meetings live via YouTube <https://www.youtube.com/user/CityofShafter/>
2. If you wish to make a comment on a specific agenda item or public comment, please submit your comment via email by **6:00 PM on April 4, 2023** to the City Clerk at [CityClerk@shafter.com](mailto:CityClerk@shafter.com)
3. If you wish to make a written comment to the City Clerk, 336 Pacific Avenue, Shafter, CA 93263.
4. If you wish to make a comment during the live meeting, callers must first register with the City Clerk at 661-746-5012 before the meeting begins to receive instructions and the call- in number and code. Please call by 5:00pm on the Monday prior to the City Charitable Purpose Foundation meeting to allow ample time for sign up. You will need to provide your name, phone number and the item number you wish to address.
5. All public comments are provided to the City Charitable Purpose Foundation and applicable Staff, for review and consideration by the Board prior to taking action on any matters listed on the agenda and are incorporated into the official record of the City Charitable Purpose Foundation meeting.

The City of Shafter thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.



# CITY OF SHAFTER CITY CHARITABLE PURPOSE FOUNDATION REPORT

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**MEETING DATE:** April 4, 2023  
**FROM:** Gabriel A. Gonzalez, City Manager  
**PREPARED BY:** Rachel Zermeno, Community Engagement Manager  
**SUBJECT:** CONSIDERATION OF MONEY TRANSFER FROM THE CHARITABLE FOUNDATION TO THE CITY OF SHAFTER

## RECOMMENDATION

Board find the action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines, therefore not subject to CEQA; and approve to accept of Sponsorships and transfer to the City of Shafter for the use of the First Fridays Downtown Events.

## BACKGROUND

On February 21, 2023, Mayor Chad Givens and Council Member Gilbert Alvarado volunteered to sit on the Proposed ADHOC Committee for Concerts at the Downtown Plaza. The purpose of the ADHOC Committee is to be able to have conversations with the Downtown Businesses about planning downtown events. The ADHOC committee contacted several businesses and the Shafter Chamber of Commerce for their input and assistance in creating and planning this series of events.

On March 8, 2023, the ADHOC committee hosted its first meeting. The event provides benefits for all. First, the event would benefit our Downtown Businesses, bringing in a couple of hundred people Downtown and providing the opportunity for Downtown merchants to generate extra income. Second, the event would also be beneficial to the Community, allowing for time to gather, enjoy what Downtown Businesses and Vendors have to offer, and enjoy food and entertainment. Third, it would benefit the Shafter Chamber of Commerce, attracting new members and supporters and encouraging economic prosperity. Since the Shafter Chamber of Commerce is a non-profit organization, the ADHOC committee recommended that the Shafter Chamber of Commerce would be able to provide a Certificate of Liability for downtown businesses and vendors to help reduce the cost for them and become the event host.

On March 20, 2023, the ADHOC committee had yet to receive a definite answer from the Chamber regarding insurance and began exploring other options and alternatives to move forward. For the City to host First Friday Downtown Events, the City would need the partnership of the City Charitable Purpose Foundation to be able to accept sponsorship donations and transfer them to the City to assist with the budget for the series of events, to include insurance, lights & equipment, portable bathrooms, etc.

## ANALYSIS

## MANAGEMENT REPORT

**CONSIDERATION OF MONEY TRANSFER FROM THE CHARITABLE FOUNDATION TO THE CITY OF SHAFTER**

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These contributions would be intended solely for these Downtown events. Transferring the funds is consistent with the purpose of the gift and fulfills the City's Charitable Purpose Foundation's obligations to donors.

**FISCAL IMPACT**

If approved by the board, the City will have a budget increase in the number of sponsorships received.

**CEQA ANALYSIS**

The action is not defined as a "project" per Section 15378(b)(4) of the CEQA Guidelines because the action is the transfer of monies from a charitable foundation to the City and therefore, it is governmental fiscal activity that does not involve any commitment to a specific project that can result in a potentially significant impact and not subject to CEQA.

**APPROVED BY THE CITY ATTORNEY**

Not Applicable

**ALTERNATIVES**

We continue to wait for the Chamber of Commerce in hopes that they are willing to host the event and provide the Certificate of Insurance for the events and or seek to partner with another local non-profit.

**NEXT STEPS**

None.

**ATTACHMENTS**

None